



**APPLICATION TO CARRY OUT WORKS IN A ROAD RESERVE /
PROCESS A TRAFFIC MANAGEMENT PLAN**

Please complete this application in block letters and submit to the City of Armadale together with any relevant documents and payment (please see notes below).

In Person Customer Service, 7 Orchard Avenue, Armadale		OR:	
By Email: info@armadale.wa.gov.au		By Post City of Armadale, Locked Bag 2, Armadale WA 6992	
APPLICANT DETAILS			
Full Name		Business Name	
Address			Post Code
Phone No.	Mobile No.	Fax No.	
Email Address			

*Please note that road closures are to be avoided and traffic flows and movements are to be maintained at all times. A Traffic Management Plan is required for most works in road reserves even where works obstruct footpaths only.

1. APPLICATION TO CARRY OUT WORKS IN A ROAD RESERVE:

Public Utility Works ___(Yes) ___(No)

DETAILS OF PROPOSED WORKS			
Type of Works:			
Location of Works:			
Start Date of Works	/ /	Finish Date of Works	/ /
Area to be obstructed:		Equipment to be used:	
<input type="checkbox"/> Footpath and/or verge <input type="checkbox"/> Lane closure <input type="checkbox"/> Full road closure			

2. APPLICATION TO PROCESS A TRAFFIC MANAGEMENT PLAN:

Public Utility Works ___(Yes) ___(No)

DETAILS OF PROPOSED WORKS (please tick here if as above)				<input type="checkbox"/>
Type of Works:				
Location of Works:				
Start Date of Works	/ /	Finish Date of Works	/ /	
Area to be obstructed:			Equipment to be used:	
<input type="checkbox"/> Footpath and/or verge <input type="checkbox"/> Lane closure <input type="checkbox"/> Full road closure				

NOTES:

Traffic Management Plans

- Have a minimum application fee of \$300 (GST FREE) which shall be deposited with the application.
- Please provide a generic traffic control plan for works not requiring lane or road closure. *The plan must be submitted at least 7 days before the activity is proposed to be undertaken.*
- Please provide a detailed Traffic Management Plan where lane closures are proposed. *Applications for lane closures must be received 3 weeks before the activity is proposed to be undertaken.*

Works in a Road Reserve Permit

- Incur an inspection/administration fee of \$500 (GST FREE) and a refundable bond of \$3,000 (minimum). Please note this is the minimum bond amount and may be increased depending upon the likely impact on the City's infrastructure and the work being carried out.

It is the responsibility of the applicant to advertise prospective works in a state-wide newspaper and notify emergency services and affected residents at least 14 days prior to the works. The costs incurred will be met by the applicant.

Applicant Signature and Date / /
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Office Use Only:

Paid	YES / NO	Receipt No. _____	Traffic Management Plan	GL Account No: 150202.1827.22
				Receipt Type: 902
Paid	YES / NO	Receipt No. _____	Works in a Road Reserve Security Bond	Receipt Type: 451
		Receipt No. _____	Inspection / Admin Fee	GL Account No: 151105.1460.25
				Receipt Type: 902