

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE FUNCTION ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 3
JULY 2023 AT 7:00 PM.

PRESENT:

Cr E J Flynn (Deputy Chair)
Cr R Butterfield
Cr S Peter JP
Cr G J Smith
Cr M Silver (Deputy to Cr S S Virk)
Cr P A Hetherington (Deputy to Cr M S Northcott)
Cr S J Mosey (Deputy to Cr G Nixon)

APOLOGIES:

Cr G Nixon (Leave of Absence) *(via Teams 7.00pm to 7.06pm)*
Cr S S Virk
Cr M S Northcott

OBSERVERS:

Nil

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr M Andrews	Executive Director Technical Services
Mr R Payne	Contract Administrator Technical Services
Ms N Mathieson	Senior Administration Officer Technical Services

PUBLIC:

Nil

“For details of Councillor Membership on this Committee, please refer to the City’s website – www.armadale.wa.gov.au/your_council/councillors.”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as there were no members of the public present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Technical Services Committee Meeting held on 7 June 2023 be confirmed.

Moved Cr S J Mosey

MOTION CARRIED

(7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN

Outstanding Matters and Information Items

Various Items

Monthly Departmental Reports

Technical Services Works Programme

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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TECHNICAL SERVICES COMMITTEE

3 JULY 2023

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1.1 - BOUNDARY ROAD MANAGEMENT AGREEMENT - CITY OF ARMADALE AND SHIRE OF SERPENTINE JARRAHDALE

WARD : ALL
FILE No. : M/354/23
DATE : 22 June 2023
REF : NM
RESPONSIBLE : Executive Director
MANAGER : Technical Services

In Brief:

- A Confidential report is presented as an Attachment to this Agenda

MEETING CLOSED TO PUBLIC

MOVED Cr S Peter that that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person.
Motion Carried (7/0)

Meeting declared closed at 7.03pm

Tabled Items

Nil

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil

A Confidential Report is presented as an Attachment to this Agenda.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

T1/7/23

That Council adopt the recommendation as outlined in the Confidential Report

Moved Cr S Peter

MOTION CARRIED

(7/0)

MEETING OPENED TO PUBLIC

MOVED Cr S J Mosey that that the meeting be opened to members of the public.

Motion Carried (7/0)

Meeting declared open at 7.26pm

2.1 - TENDER 7/23 - ROTHERY PARK, BATE PARK AND KELLOGG PARK LIVING STREAM IMPROVEMENT WORKS

WARD : LAKE
FILE No. :
DATE : 11 October 2017
REF : AJ/JA
RESPONSIBLE MANAGER : Executive Director
Technical Services

In Brief:

- Tender 7/23 was recently advertised for Rothery Park, Bate Park and Kellogg Park Living Stream Improvement Works.
- Three (3) compliant submissions were received by the specified closing time and evaluated against compliance and qualitative criteria.
- This report recommends that Council, in regard to Tender 7/23 for Rothery Park, Bate Park and Kellogg Park Living Stream Improvement Works award the tender to Natural Areas Consulting Management.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

2.3 Functional, inclusive and sustainable infrastructure

2.3.1 The condition of the City's assets are accurately captured, regularly reviewed and the subject of comprehensive management plans in order to assist Council balance the financial cost of asset renewal and replacement with delivery of other community priorities.

2.3.2 Ensure that the City's Asset Management Strategy contributes to the provision of functional and affordable infrastructure that is sustainable for current and future generations.

- 2.3.3 Assets are to be effectively maintained in order to meet service levels throughout their life cycle.
- 2.3.4 Ensure the City’s Asset Portfolio is sustainable over the medium and long term and sufficient information is available to inform the City’s Long Term Financial Plan and Asset Renewal Reserves.

Legal Implications

Assessment of legislation indicates that the following is applicable:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following is applicable:

- Council Policy ADM 19 – Procurement of Goods or Services

Budget/Financial Implications

The budget and financial implications of adopting the recommendation are detailed within Confidential Attachment 2.

Consultation

- Intra Directorate

COMMENT

Background

The City issued Tender 7/23 for Rothery Park, Bate Park and Kellogg Park Living Stream Improvement Works on 22 March 2023.

Project Background

The project forms a part of the Newhaven Precinct Water Sensitive Urban Design (WSUD) improvement project. The Balannup Drain runs through Newhaven Precinct and follows the line of the original (pre-development) Balannup Drain alignment. The original drain acted as a control for groundwater by intersecting high groundwater conditions and conveying downstream. The City expressed concern over the function of the as-constructed (post development) drainage system, in particular noting the parklands were subject to extended periods of inundation within the bio-retention areas, stagnant water issues and the lack of flow within the conveyance swales.

As a result, the Newhaven Precinct WSUD improvement project was created with funds from the developer (Infrastructure Project Contributions Reserve), to help improve the system by tackling significant impediments such as heavy vegetation, siltation and structures installed at

the wrong levels. This Tender forms Stage 3 of the project, with 2 stages previously completed.

Project	Delivery Stage	Status
Columbia Parkway	Stage 1	Complete
Erade Park	Stage 1	Complete
Bedbrook Park (POS 5)	Stage 2	Complete
McPhail Park (POS 4)	Stage 2	Complete
Sheaf Park (POS 2)	Stage 2	Complete
Rothery Park (POS D)	Stage 3	This Tender
Bate Park (POS G)	Stage 3	This Tender
Kellogg Park (POS 8)	Stage 3	This Tender
Guerin Park (POS 7)	Stage 4	Future

Stage 4 will tackle the last reserve in the system, Guerin Park, and this will include addressing the system impediments such as heavy vegetation in the wrong location, rock placement and siltation whilst protecting the existing trees. For clarity, this does not relate to any component of the recent petition put forward.

This tender (Stage 3) covers works that will be undertaken within Rothery Park, Bate Park and Kellogg Park. The following works are proposed for each site and in effect are focused on hydraulic function:

- Clear and regrade the conveyance swale, to re-establish the flow path. Replant the edges for stabilisation with suitable species
- Clear and remove from site 300mm of Bio retention media, decaying vegetation and silt. Replace with new media and planting. This will help re-establish a functioning bio retention basin.

These works will help establish a functioning living stream by clearing away obstacles and removing silt and decay which limit the system's ability to convey and infiltrate water, which leads to stagnant water and mosquito growth.

Analysis

The Tender 7/23 for Rothery Park, Bate Park and Kellogg Park Living Stream Improvement Works was advertised as an open Tender on 26 April 2023. Three compliant Tenders from the following Tenderers were received by the due date.

	Respondent's Name
1.	Natural Area Consulting Management
2.	MMM (WA) Pty ltd
3.	BOS Civil Pty Ltd

An evaluation process was undertaken having specific regard to the following Qualitative Criteria where the price was not weighted:

Criteria	Weighting
Relevant Experience	20%
Key Personnel Skills and Resource Allocation	30%
Methodology	40%
Sustainable Impacts	10%

Upon completion of the evaluation, final scores were entered into the Evaluation Matrix as shown in Confidential Attachment 2 – Evaluation Summary Report and the pricing was shown separately in the Confidential Attachment 3 – Revised Price Schedule, where a final analysis took place to determine the most suitable Tenderer.

CONCLUSION

Open Tenders for Rothery Park, Bate Park and Kellogg Park Living Stream Improvement Works were recently invited. Three (3) tenders were received and assessed by an evaluation panel against compliance and qualitative criteria.

The result was that the tender received from Natural Area Consulting Management represented the most advantageous tender to the City.

The evaluation panel therefore recommends that the contract be awarded to Natural Area Consulting Management.

ATTACHMENTS

1. Confidential Attachment 1 - Original Scope Price Schedule - Rothery Park Bate and Kellogg Park Living Stream Improvement Works - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as the matter relates to a contract entered into or which may be entered into by the City of Armadale*
2. Confidential Attachment 2 - Evaluation Summary Report - Rothery Park Bate and Kellogg Park Living Stream Improvement Works - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as the matter relates to a contract entered into or which may be entered into by the City of Armadale*
3. Confidential Attachment 3 - Reduced Scope Schedule - Rothery, Bate, Kellogg Park Living Stream Improvements Works - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as the matter relates to a contract entered into or which may be entered into by the City of Armadale*

RECOMMEND

T2/7/23

That Council, in regard to Tender 7/23 for Rothery Park Bate Park and Kellogg Park Living Stream Improvement Works:

1. **Accept the tender from Natural Area Consulting Management in accordance with:**
 - **The Tenderer’s Reduced Scope Price Schedule as presented as Confidential Attachment 1, for \$960,898.00 (excl. GST)**
 - **Council’s contract documentation, Budget and Long Term Financial Plan estimates.**

2. **That the Projects Carried Forward budget for the forthcoming FY24 Annual Budget include the following projects and funds transfer (as amended)**

	Original Project Budget	Proposed Project Budget	Amendment
Rothery Park (POS D)	\$317,250	\$329,000	\$11,750
Bate Park (POS G)	\$200,000	\$277,000	\$77,000
Kellogg Park (POS 8)	\$214,700	\$484,000	\$269,300
TOTAL	\$731,950	\$1,090,000	\$358,050
Transfer from Infrastructure Projects Reserve	\$731,950	\$1,090,000	\$358,050

**Moved Cr M Silver
MOTION CARRIED**

(7/0)

COUNCILLORS' ITEMS

Nil

EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT

Nil

MEETING DECLARED CLOSED AT 7.43pm