

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 6
JULY 2009, AT 7.00 PM.

PRESENT: Cr J Knezevich Chair
Cr R Butterfield
Cr Munn JP CMC
Cr J Everts
Cr J A Stewart CMC
Cr G A Best
Cr P J Hart

APOLOGIES:

OBSERVERS: Cr R J Tizard
Cr W Mauger

IN ATTENDANCE: Mr A Bruce Executive Director Technical Services
Mr G Davies Manager Technical Services
Mr J Gossmann Manager Engineering and Design
Mr P Lanternier Manager Parks and Reserves
Mr S Asmus Manager Civil Works
Mr B Sutton Coordinator Waste Services
Mr A Barnett Manager City Projects
Ms V Carpenter Minute Secretary

PUBLIC: Nil

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chairman.

DECLARATION OF MEMBER'S INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Technical Services Committee Meeting held on 3 June 2009, be confirmed.

**MOVED Cr Everts
MOTION CARRIED (7/0)**

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 11

The following items were included for information in the “Technical Services” section:

- **Outstanding Matters & Information Items**
Report on Outstanding Matters – Technical Services Committee T-1
- **Monthly / Quarterly Departmental Reports**
Technical Services Works Programme T-2
- **Minutes of Occasional/Advisory Committees**
Minutes Bushcare & Environmental Advisory Committee March 2009 T-6
Minutes Bungendore Park Management May 2009 T-16
Agenda Rivers Regional Council 4 June 2009..... T-20
Minutes Rivers Regional Council 4 June 2009 T-29
- **Miscellaneous**
Waste Services Report Jan-Mar 2009 T-34
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Committee noted the information A question regarding turnover at the Drop n Shop was asked : current weekly turnover is \$2000.

I N D E X

TECHNICAL SERVICES COMMITTEE

6 JULY 2009

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*****APPOINTMENT OF NOMINEES TO THE BUNGENDORE PARK
MANAGEMENT COMMITTEE***

WARD Neerigen
DATE 18 May 2009
REF PH
RESPONSIBLE EDTS
MANAGER

In Brief

- Nominations for two vacant positions on the Bungendore Park Management Committee closed on 18 May 2009. Two nominations have been received.
- **Recommend**
That Council appoint Mrs Kerry Batt and Mr Matthew Hamilton as members of the Bungendore Park Management Committee.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

3. Communication & Marketing “Our aims are to maintain dialogue to understand community needs and expectations”.

Legislation Implications

Local Government Act 1995.

Council Policy / Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget / Financial Implications

Nil

Consultation

Bungendore Park Management Committee.

BACKGROUND

The Bungendore Park Management Committee is a Committee of Council whose purpose is to assist in the conservation and management of Bungendore Park as a conservation reserve.

There are currently two vacant positions on this Committee which were advertised in the Comment News, Examiner and through a press release. A two week nomination period closed on 18 May 2009.

At its meeting on 27 May 2009, the Bungendore Park Management Committee considered nominations of the vacancies.

DETAILS

Two nominations for the two positions on the Bungendore Park Management Committee have been received in response to advertising.

With reference to membership of the committee, the Bungendore Park Management Committee Terms of Reference state:

“4.2 *The Committee shall comprise the following membership:*

- a. A Councillor of the City of Armadale; and*
- b. Up to 11 members drawn from:*
 - i) individuals with a demonstrated commitment, interest or expertise in protection and rehabilitation of the natural environment;*
 - ii) community groups such as volunteer bush fire organisations, resident and ratepayer groups and service clubs where they have an interest in or expertise in environmental matters.”*

The nominees for the positions on this Committee are Mrs Kerry Batt and Mr Matthew Hamilton. Both nominees meet the criteria of membership as described in Section 4.2 of the Bungendore Park Management Committee’s Terms of Reference.

At its meeting 27 May 2009, the Bungendore Park Management Committee considered the nominations received for two vacant positions on the Management Committee. The Management Committee recommended that Council appoint both of the nominees to the vacant positions on the Committee.

CONCLUSION

Two nominations for the vacant positions on the Bungendore Park Management Committee have been received. Both nominees, Mrs Kerry Batt and Mr Matthew Hamilton meet the criteria for membership as described in section 4.2 of the Bungendore Park Management Committee’s Terms of Reference.

It is recommended that Council appoint Mrs Kerry Batt and Mr Matthew Hamilton as members of the Bungendore Park Management Committee.

T56/7/09 RECOMMEND

That Council appoint Mrs Kerry Batt and Mr Matthew Hamilton as members of the Bungendore Park Management Committee, for the period to the next Ordinary Meeting of Council following the Council election of 17 October 2009.

****ABSOLUTE MAJORITY REQUIRED**

MOVED Cr Best
MOTION CARRIED (7/0)

PARKS AND LEISURE AUSTRALIA 2009 NATIONAL CONFERENCE

WARD All
FILE REF RES/1
DATE 6 JULY 2009
REF PL
RESPONSIBLE MANAGER EDTS

In Brief:

- Outline of proceedings of the 2009 Parks and Leisure Australia National Conference – “Making Connections in the Top End.”
- **Recommend**
 1. That Council nominate Councillor..... as delegate to the Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End” – to be held in Darwin from Sunday 13 September to Wednesday 16 September 2009 inclusive
Or
Should no nomination be received, then the recommendation be as follows: That no nomination be made for attendance at the Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End.”
 2. That Council note the attendance of the Manager Parks as delegate to the Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End.” to be held in Darwin from Sunday 13 September to Wednesday 16 September 2009 inclusive.

Tabled Items

The programme of the 2009 Parks and Leisure National Conference

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services – *“to foster an effective professional environment and administration of the City’s Services and encourage innovation and creativity in meeting the needs of the community”*.

Legislation Implications

General assessment of relevant legislation (e.g. Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

Council Policy ADM3 – Conferences and Training
Council Policy EMI – Reimbursement of Councillor’s expenses

Budget/Financial Implications

The approximate cost to attend the conference is \$3,105.00 (per delegate) for a full delegate member which includes airfare, accommodation, full registration and expenses (based on Early Bird Registration). Council’s elected members conference budget provides sufficient funds for elected member representation. The attendance of the Manager Parks will be funded from the Technical Services Conferences and Seminars Budget.

Consultation

Chief Executive Officer

BACKGROUND

The Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End” is to be held in Darwin from Sunday 13 September to Wednesday 16 September 2009 inclusive.

DETAILS

The Conference theme is “Making Connections in the Top End.” Presentations will address topical global issues that challenge our industry including:

- A changing climate
- Diverse communities
- Changing Community Expectations
- Facilities Provision
- Best Practice – Parks and Leisure Planning and Development
- Other organisations in and external to our industry
- In organisations

The keynote speakers for the conference are:

Peter Kenyon

- Peter Kenyon is a social entrepreneur and community enthusiast. Over the last decade he has worked with over 1000 communities throughout Australia and overseas seeking to facilitate fresh and creative ways to stimulate community and economic renewal.

Peter is the Chairperson of the International Council on National Youth Policy.

Dr Maria Marriner

- Maria Marriner is currently the Acting General Manager, Student Services, with the Northern Territory Department of Education and Training.

Maria has a passion for indigenous culture, health and well-being and has re-introduced sport and recreation programs into schools and communities. These programs have achieved both mental and physical benefits and developed healthier and happier communities.

Dr Gregory Moore

- Greg Moore was Principal of Burnley College of the Institute of Land Food Resources at Melbourne University from 1988 to 2002 and Head of School of Resource Management at the University till 2007.

He was the inaugural President of the International Society of Arboriculture, Australian Chapter and has been a member of the National Trust of Victoria's Register of Significant Trees since 1988 and chaired the committee since 1996 and has been on the Board of Greening Australia (Victoria) since 1989.

Dr Leong Chee Chiew

- Chief Operating Officer and Commissioner, Parks and Recreation, National Parks Board Singapore.

Dr Leong will speak on the development of Singapore and the City within a Garden concept.

Dr Paul Burgess

- PhD Scholar Menzies School of Health Research, Charles Darwin University.

Is a GP and public health scholar with interests in eco-health and Aboriginal health having completed a project “Healthy Land: Healthy People” which explored the health benefits of indigenous natural resource management.

COMMENT

The Parks and Leisure Australia 2009 National Conference – “Making connections in the Top End” program supports the setting of higher standards, developing new practices and being more innovative in approaches to the Management of Parks, works practices, planning and provision of recreation, leisure and community services.

Parks and Leisure Australia have arranged a series of Technical Tours, which include:
(Technical Tours are included in the full conference registration fee)

- Community Friendly Developments
- Beach Reserves, Erosion and Historical Sites
- Sports and Recreation Facilities
- Indigenous Heritage Sites
- Coastal Reserves
- Botanical Gardens and Significant Trees

Council’s Manager Parks has been a member of Parks and Leisure Australia (formally Royal Australian Institute of Parks and Recreation) for approximately 24 years and a past Regional Councillor in the WA Region.

The City’s Manager Parks represented Council at the Parks and Leisure Australia 2007 National Conference and will again represent the City at the upcoming conference in September 2009 with costs to be charged to the Technical Services Conference and Seminars account GL 250021.1006.01.

Approximate individual cost to attend the conference including airfares, accommodation and full registration and expenses:

Airfare	\$ 600.00
Accommodation	\$1,100.00
Conference Registration Fee (Member) – Early Bird prior to July	\$1,065.00
Expenses	<u>\$ 340.00</u>
<u>TOTAL</u>	<u>\$3,105.00</u>

Council’s Elected Members Conference Budget provides funds for elected member representation however Council Policy ADM3 prohibits attendance of elected members at Conferences, Seminars or Training Programmes within six months of their electoral term unless specifically authorised by Council.

The Parks and Leisure Australia National Conference is held annually and continues to offer items of significant interest to the Local Government Sector being largely represented by Local Government Offices and Elected Members along with other government agencies, consultants and students.

Parks and Leisure Australia provide an important interface between the professional development and management of parks within local government’s important role in leisure services.

The City of Armadale is a corporate member of Parks and Leisure Australia.

T57/7/09

RECOMMEND

Council resolved:

- 1. That no nomination be made for attendance at the Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End.”**
- 2. That Council note the attendance of the Manager Parks as delegate to the Parks and Leisure Australia 2009 National Conference – “Making Connections in the Top End” – to be held in Darwin from Sunday 13 September to Wednesday 16 September 2009 inclusive.**

MOVED Cr Knezevich
MOTION CARRIED (7/0)

TENDER NO. 05/09 - TENDER FOR THE PROVISION OF PAVEMENT REPAIRS

WARD ALL
FILE REF TEN/05/09
DATE 6 July 2009
REF JC
RESPONSIBLE MANAGER MCW

In Brief:

- Tender No. 05/09 was recently called for the Provision of Pavement Repairs
- One tender was received at the closing date from Roads 2000 Pty Ltd.
- **Recommend**
That with Tender No. 05/09, for the provision of Pavement Repairs, Council does not accept the Tender from Roads 2000 Pty Ltd and monitor the necessity for calling for a new tender in the future.

Tabled Items

Tender documents, tenders received.

Officer Interest Declaration

Nil.

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of Legislation indicates that the following regulations apply:

Local Government Act (Functions and General) Regulations 1993 s3.57 (11)(2)(f).

Council Policy/Local Law Implications

Assessment of Legislation indicates that the following are applicable:

Policy ENG 5 - Tendering and Purchasing

Budget/Financial Implications

Total current budget allocation within construction and maintenance project costs.

Consultation

Civil Works supervisors

BACKGROUND

Pavement repair services, which typically includes the milling or profiling of failed existing road pavements and replacement with new hot asphalt is required to be carried out during the annual maintenance and construction programs. To avoid the need to obtain quotations and ensure that the Tender policy is not breached, Civil Works included this service last year (2007/08) in Tender 24/08, however received no interest from contractors, hence no Tender was awarded.

Civil Works again recently invited Tenders for this service (in May 2009), however on this occasion received one conforming Tender.

Existing Contract Information

No contract exists.

Tenders Received

One tender was received from Roads 2000 Pty Ltd. Only details for milling and replacing of seal for 7mm mix are showed below. (Most common treatments used in local roads).

Table 3: Prices Received – Mill and Replace Seal Area 50m² or more

Mill and Replace Existing pavement	Current Rate Based in quotations	Roads 2000 Pty Ltd	Approximately increase
25mm Depth			
Areas between 500 and 1000m ²	\$17.12	\$35.00	104%
30mm Depth			
Areas between 500 and 1000m ²	\$19.51	\$38.00	95%
40mm Depth			
Areas between 500 and 1000m ²	\$21.22	\$43.15	103%

Tender Evaluation

The prices submitted by Roads 2000 Pty Ltd have been compared to prices based on quotations from current suppliers as per Table 3.

Table 3 shows that the price increase is significant and warrants further consideration prior to accepting the tender from Roads 2000, particularly considering that the City only received one tender by the closing date. A comparison therefore with other companies can not be drawn at this stage.

Anticipated Annual Expenditure

Expected to be more than \$100,000.

CONCLUSION

The comparison of rates for areas larger that 50m² shows that the rates from Roads 2000 Pty Ltd are considered to be excessive if compared to existing rates based on previous quotations. Civil Works therefore will continue to call for quotes when this type of work is required to ensure that it is receiving competitive prices, rather that accepting this individual tender.

T58/7/09 RECOMMEND

That with Tender No. 05/09, for the provision of Pavement Repairs, Council does not accept the Tender from Roads 2000 Pty Ltd and monitor the necessity of calling for a new tender in the future.

MOVED Cr Munn
MOTION CARRIED (7/0)

***TENDER NO 27/09 SUPPLY AND INSTALLATION OF CAR PARK LIGHTING –
CROSS PARK***

WARD Lake
FILE REF TEN/27
/09
DATE 30 June 2009
REF GE
RESPONSIBLE MED
MANAGER

In Brief:

- Tender No 27/09 was recently called for the supply and installation of carpark lighting, at Cross Park, Roleystone.
- Seven tenders were received by the closing time on Tuesday, 16 June 2009.
- The tender from Interlec has been assessed as being the most advantageous to Council.
- **Recommend**
That with Tender No 27/09 –Supply and Installation of Car Park Lighting - Cross Park, Council accept the tender from Interlec for the lump sum price of \$98,595.00 in accordance with their submitted tender, Council's contract documentation and budget allocations

Tabled Items

Tender documentation and Matrix
Plan of lighting

Officer Interest Declaration

Nil.

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources, staff, finances and information technology.

Legislation Implications

Assessment of legislation indicates that the following regulations apply:
Local Government (Functions and General) Regulations 1996 s3.7 (11) (20 (f))

Council Policy/Local Law Implications

Assessment of Policy and Local Law indicates that the following are applicable.

Policy ENG5 – Tendering and purchasing

Budget/Financial Implications

All works will be funded from within existing department budget allocations or directly funded from approved works or projects.

Consultation

Various consulting engineers and Western Power.

BACKGROUND

Council's Roleystone Revitalisation Project involved the upgrading of parking facilities at Cross Park . Part of this upgrading included lighting (see attached plan).

The proposed works were anticipated to be in the order of \$100,000 and to comply with Council's Purchasing Policy a tender was called.

Tenders closed at 2.00pm on Tuesday, 16 June 2009.

DETAILS

Seven tenders were received from electrical contractors. The tender was for a lump sum price and included the supply and installation of all lighting and electrical infrastructure.

Selection Criteria

The selection criteria and weighting for the evaluation of this tender are as follows.

Table 1 : Selection Criteria		
Item No	Description	Weighting
1	Capability/compliance of tenderer to perform the works	20%
2	Experience of Tenderer	20%
3	Understanding of Requirements	10%
4.	Price	50%
	Total	100%

Tender Evaluation

The three highest ranking tenderers i.e. Interlec, GDK Electrical and Holdens all qualified their prices with a clause stating additional costs would be incurred if hard digging (rock) was excavated. It is considered that rock will be encountered on site and quotes were sought from the tenderers on rock.

After the four elements of the selection criteria were applied together with an estimated hard digging component the following tender rankings provided the most advantageous outcome for Council.

Tenderer	Ranking
Interlec	1
GDK Electrical	2
Holdens	3
Gilmour & Jooste	4
Future Power	5
ICM Group	6
Coselec Pty Ltd	7

CONCLUSION

It is recommended that the tender of Interlec be accepted as they were ranked first and indicated their hard digging costs would be at a rate per linear metre.

T59/7/09 RECOMMEND

That with Tender No 27/09 –Supply and Installation of Car Park Lighting - Cross Park, Council accept the tender from Interlec for the lump sum price of \$98,595.00 in accordance with their submitted tender and Council's contract documentation.

MOVED Cr Hart
MOTION CARRIED (7/0)

TENDER NO. 26/09 - TENDER FOR THE SUPPLY OF HIRED PLANT: WET HIRE OF GRADER

WARD ALL
FILE REF TEN/26/09
DATE 6 July 2009
REF JC
RESPONSIBLE MANAGER MCW

In Brief:

- Tender No. 26/09 was recently called for the Supply of Hired Plant: Wet Hire of Grader
- Six tenders were received at the closing date
- The tender from J & M Holubecki has been evaluated as being the most advantageous to Council.
- **Recommend**
That with Tender 26/09 – Supply of Hired Plant: Wet Hire of Grader, Council accepts the tender from J & M Holubecki for the period 1 July 2009 to 30 June 2010 in accordance with their submitted tender and Council's contract documentation

Tabled Items

Tender documents, tenders received.

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of Legislation indicates that the following regulations apply:

Local Government Act (Functions and General) Regulations 1993 s3.57 (11)(2)(f).

Council Policy/Local Law Implications

Assessment of Legislation indicates that the following are applicable:

Policy ENG 5 - Tendering and Purchasing

Budget/Financial Implications

Total current budget allocation within construction and maintenance project costs.

Consultation

Nil.

BACKGROUND

Due to difficulties with being able to employ an experienced and competent grader operator, Civil Works have used contract operators for the last two or so years. Due however to the extent of grading required to complete the annual road and maintenance programs, which basically equates to a full time position, a tender is now required to conform to the Local Government Act and Council's Purchasing Policy.

Existing Contract Information

No contract exists. The service had been supplied based on quotations. (See background).

DETAILS

The tender involves the supply of hired grader with operator to be used on road pavement and maintenance operations.

New Contract Information

Essential details of the new contract are as follows:

Table 1: New Contract Information

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Yes as per Clause 4.1.2
Annual Contract Cost	Within projects
Total Contract Cost	Within projects
Rise And Fall Clause Included	No, for the first year

Selection Criteria

The selection criteria and weightings for the evaluation of the tenders are as follows:

Table 2: Selection Criteria

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant experience	15%
2.	Key personnel skills & experience	15%
3.	Tenderer resources	20%
4.	Demonstrated understanding	10%
5.	Tendered Price/s	40%
	TOTAL	100%

Tenders Received

Details of the tenders received are as follows:

Table 3: Tenders Received

J & M Holubecki
Mayday Earthmoving
PHS Pty Ltd
Tavinor Holding
HAS Earthmoving

Council is to note that there was a sixth tenderer i.e. TISE, however their tender was not assessed and hence not included within Table 3, as a price schedule was not submitted with the tender.

Tender Evaluation

The City of Armadale requested the hire of plant with an operator and all six tenderers are able to provide this service, although as stated above the tender from TISE was not assessed, as a price schedule was not submitted with their tender.

The overall evaluation of the tenders shows that the tender from J & M Holubecki is the most advantageous for Council interests. It should also be noted that Mr Holubecki worked for Civil Works intermittently during this current financial year and was extremely efficient due to his vast and comprehensive experience.

The following tender ranking provides the most advantageous outcomes for Council (top three).

Tender	Ranking
J & M Holubecki	1
Mayday Earthmoving	2
PHS Pty Ltd	3

Anticipated Annual Expenditure

Expected to be more than \$100,000.

CONCLUSION

It is recommended that the Tender for the Supply of Hired Plant : Wet Hire Grader be awarded to J & M Holubecki.

T60/7/09 RECOMMEND

That with Tender No. 26/09, Supply of Hired Plant: Wet Hire Grader, Council accepts the Tender from J & M Holubecki for an hourly rate of \$112.00 for the period from 1 July 2009 to 30 June 2010, in accordance with their submitted tender and Council's contract documentation.

MOVED Cr Everts
MOTION CARRIED (7/0)

***TENDER NO 15/09 SUPPLY AND INSTALLATION OF STREET LIGHTING –
RANFORD ROAD (STAGE 1)***

WARD Lake
FILE REF TEN/15/09
DATE 30 June 2009
REF GE
RESPONSIBLE MANAGER MED

In Brief:

- Tender No 15/09 was recently called for the supply and installation of street lighting Ranford Road Stage 1, Tonkin Highway to Balannup Road.
- Five tenders were received by the closing time on Tuesday, 16 June 2009.
- The tender from Underground Services Australia has been assessed as being the most advantageous to Council.
- **Recommend**
That with Tender No 15/09 – Ranford Road- Street Lighting Stage 1, Council accept the tender from Underground Services Australia for the lump sum price of \$197,318.78 in accordance with their submitted tender and Council's contract documentation.

Tabled Items

Tender documentation and Matrix

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources, staff, finances and information technology.

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government (functions and General) Regulations 1996 s3.7 (11) (20 (f))

Council Policy/Local Law Implications

Assessment of Policy and Local Law indicates that the following are applicable.

Policy ENG5 – Tendering and Purchasing

Budget/Financial Implications

All works will be funded from within existing department budget allocations or directly funded from approved works or projects.

Consultation

Various consulting engineers and Western Power.

BACKGROUND

Council's road works project on Ranford Road Stage 1 between Tonkin Highway and Southern River Road requires the installation of street lighting.

These works are no longer undertaken by Western Power but by Western Power approved contractors. The work was estimated to be greater than \$100,000 and as such required a public tender.

Tenders were called and closed at 2.00pm on Tuesday 16 June 2009.

DETAILS

Six tenders were received from Western Power authorised contractors. The tender was for a lump sum price and included the supply and installation of all lighting and electrical infrastructure.

Selection Criteria

The selection criteria and weighting for the evaluation of this tender are as follows.

Table 1 : Selection Criteria		
Item No	Description	Weighting
1	Capability/compliance of tenderer to perform the works	20%
2	Experience of Tenderer	20%
3	Understanding of Requirements	10%
4.	Price	50%
	Total	100%

Tenders Received

Tenders were received from Westnet Energy, M & B Contracting Pty Ltd, Interlec, Underground Services Australia, Diamond Communications and Holdens Electrical.

Tender Evaluation

After the four elements of the selection criteria were applied to each of the tenderers on the information supplied, the following tender rankings provides the most advantageous outcomes for Council.

Table 2 : Tender Ranking	
Tenderer	Ranking
Underground Services Australia	1
Interlec	2
Westnet	3
Diamond Communications	4
M & B Contracting	5
Holdens Electrical	6

CONCLUSION

It is recommended that the tender of Underground Services Australia be accepted.

T61/7/09 RECOMMEND

That with Tender No 15/09 – Ranford Road- Street Lighting Stage 1, Council accept the tender from Underground Services Australia for the lump sum price of \$197,318.78 in accordance with their submitted tender and Council’s contract documentation.

MOVED Cr Munn
MOTION CARRIED (7/0)

***TENDER NO 31/09 - DESIGN & DOCUMENTATION FOR PIARA WATERS OVAL
& PAVILION***

WARD Lake
FILE REF TEN/31/09
DATE 23 June 2009
REF AB
RESPONSIBLE EDTS
MANAGER

In Brief:

- Tender No 31/09 was recently called for the design of the Piara Waters Oval & Pavilion.
- 3 tenders were received by the closing time at 2:00pm on 17 June 2009.
- **Recommend**
The Tender from Scott Penn Hall Architecture and Interior Design has been assessed as being the most advantageous to Council for the lump sum price of \$25,740.00 in accordance with their submitted tender, Council's contract documentation.

Tabled Items

Tender documentation
Tenders received

Officer Interest Declaration

Nil

Strategic Implications

The City aims to:

'maintain and improve physical infrastructure to meet the needs of the local community'.

Legislation Implications

Assessment of legislation indicates that the following regulations apply:
Local Government (Functions and General) Regulations 1996 s3.57

Council Policy/Local Law Implications

Assessment of Policy and Local Law indicates that the following are applicable:
Policy ADM 18 Procurement of Goods and Services

Budget/Financial Implications

Council's 15 year plan includes 50% of the construction cost of the Piara Waters Oval in 2009-10 and grant income is identified in 2010-11 to partly fund construction of the Piara Waters pavilion, both of which are located on the former Lot 48 Nicholson Road. The Infrastructure Cost Schedule associated with Development Contribution Plan No. 3 (Schedule 14 of Town Planning Scheme No.4) identifies funding for a 400sqm facility, and at this stage if a larger facility is proposed then additional Council funding would be required in 2010-11. The Infrastructure Cost Schedule includes provision for consulting fees etc. necessary for designing and undertaking of these works. Preliminary cost estimates appear in the Infrastructure Cost Schedule 2008.

Consultation

Manager Recreation Services
Community Facilities Planning Coordinator
Representatives from Stockland

BACKGROUND

The Piara Waters Oval and Pavilion have been considered by Council on numerous occasions though often with a different name. In the Infrastructure Cost Schedule 2008, which reflects Development Contribution Plan No. 3 (DCP No 3) of Town Planning Scheme No. 4 the oval and pavilion are reflected as follows:

DCP No. 3 Clause	Current Name	Previous Names	Clause in Infrastructure Cost Schedule 2008 and DCP No.3
8b	Piara Waters Pavilion	Lot 48 Community Facility build, North Forrestdale (North) Community Facility, etc.	100% of the total cost of a community facility on Lot 48 Nicholson Road including change rooms, toilets and associated facilities.
8e	Piara Waters Oval	As above	50% of the total cost to construct a senior multiple purpose sporting oval adjoining each of the public primary schools and on Lot 18 Nicholson Road.

Expressions of Interest were called for Design and Documentation for the Piara Waters Oval and Pavilion in March 2009.

Three firms were selected to be invited to tender;

- Rob Anson Architect Pty Ltd
- Simon Pental Architect (with Stephen Neille)
- Scott Penn Hall Architecture and Interior Design

DETAILS

Three (3) conforming tenders were received from the invited organisations.

The tender was for a lump sum price for the services of a qualified Architect to prepare concept designs, working drawing plans, specifications and project costings to a relatively high level of accuracy for the Piara Waters Oval and Pavilion, including 15% design for the oval and associated buffers.

Selection Criteria

The selection criteria and weightings for the evaluation of this tender are as follows:

Table 1: Selection Criteria

Item No	Description	Weighting
1	Key personnel skills and experience	25%
2	Demonstrated understanding and methodology	35%
3	Price	40%
	Total	100%

Tenders Received

Details of the tenders received are as follows:

Table 2: Tenders Received

Rob Anson Architect Pty Ltd
Simon Pental Architect (with Stephen Neille)
Scott Penn Hall Architecture and Interior Design

Tender Evaluation

The tender evaluation panel consisted of representatives from Stockland and City Officers. After the three elements of the selection criteria were applied to each of the tenderers on the information supplied, the following tender ranking provides the most advantageous outcomes for Council.

Table 3: Tender Ranking

Tender	Ranking
Scott Penn Hall Architecture and Interior Design	1
Rob Anson Architect Pty Ltd	2
Simon Pental Architect (with Stephen Neille)	3

CONCLUSION

Having assessed the tenders, Scott Penn Hall Architecture and Interior Design was able to demonstrate broad project experience and background of the team, with a strong focus on sustainable building outcomes, partnered with strong urban and landscape design. It is therefore recommended that the tender of Scott Penn Hall Architecture and Interior Design be accepted.

T62/7/09 RECOMMEND

That with Tender No 31/09 – Design & Documentation For Piara Waters Oval & Pavilion, Council accept the tender from Scott Penn Hall Architecture and Interior Design for the lump sum price of \$25,740.00 in accordance with their submitted tender and Council’s contract documentation.

MOVED Cr Munn
MOTION CARRIED (7/0)

***TENDER NO 28/09 ADMINISTRATION BUILDING – AMENITIES AREA
REFURBISHMENT***

WARD Minnowarra
FILE REF TEN/28/09
DATE 25 June 2009
REF AB
RESPONSIBLE
MANAGER EDTS

In Brief:

- Tender No 28/09 was recently called for the City of Armadale Administration Building Amenities Area Refurbishment with option for Administration Foyer Refit.
- 3 tenders were received by the closing time at 2:00pm on 23 June 2009.
- **Recommend**
The Tender from Northerly Group Pty Ltd has been assessed as being the most advantageous to Council for the lump sum price of \$562,482.61 incl. GST in accordance with their submitted tender, Council's contract documentation and budget allocations.
That Council consider an additional \$65,000 in the 2009/10 budget distributions.

Tabled Items

Tender documentation
Tenders received

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following apply:

Section 3.57 Local Government Act 1995 – Tenders for providing goods or services

Part 4 Local Government (Functions and General) Regulations 1996 - Provision of goods and services

Council Policy/Local Law Implications

Assessment of Policy and Local Law indicates that the following are applicable:

Policy ADM 18 Procurement of Goods and Services

Budget/Financial Implications

Tendered costs within Budget Allocation.

Security upgrade, soft furnishings, audio-visual equipment and internal signage unfunded and expected to cost \$65,000.

Consultation

Manager, Property Services
Building Services Manager

Representative from Thinc Projects
Representatives from Scott Penn Hall Architecture and Interior Design

BACKGROUND

Following rapid district growth resulting in increased demands for City services and changing customer service requirements, a review was undertaken of the City's main administration reception area.

A project team was established which undertook to review the operational and aesthetic aspects of the area. This review considered the following;

- Service standards
- Design
- Operational and aesthetic issues

Shortly after this review, it was identified that the amenities area within the City's administration offices required modernisation and refurbishment. As both projects had a similar scope, both aspects were combined and a detailed design process was undertaken.

As the total cost of the project was unknown, a decision was made to tender the project in two phases, providing opportunity for the City to accept only phase one (staff amenities), or the option of phase one and phase two (including the administration foyer etc.).

Tender number 28/09 was advertised in the 23/5/09 edition of the 'West Australian' newspaper and in a notice which was displayed on the Administration Centre, Armadale, Kelmscott and Seville Grove Libraries public notice boards and the City's internet site.

DETAILS

The tender called for the refurbishment of the amenities area within the City of Armadale's administration building (phase 1), with an option for the refit of the administration foyer, new entry enclosure, balcony extension and canopy (phase 2). Three (3) conforming tenders were received, as well as one late (non-conforming) tender.

The three conforming tenders provided lump sum prices for both phases.

Selection Criteria

The selection criteria and weightings for the evaluation of this tender are as follows:

Table 1: Selection Criteria		
Item No	Description	Weighting
1	Relevant experience	20%
2	Key personnel skills and experience	15%
3	Tenderer's resources	15%
4	Demonstrated understanding	15%
5	Price	35%
	Total	100%

Tenders Received

Details of the conforming tenders received are as follows:

Table 2: Tenders Received
Laneway Construction
Northerly Group Pty Ltd
Midland Constructions Pty Ltd

One tender was received after the close of deadline and in accordance with Regulation 18 (1) of the *Local Government (Functions and General) Regulations 1996* was rejected.

Tender Evaluation

The tender evaluation panel consisted of a representative from Thinc Projects and City Officers. The panel evaluated the tenders as both individual phases as well as phases 1 and 2 combined. The panel decided that it was most advantageous to the City to award both phases to a single tenderer on the basis of continuity of work and results of the qualitative assessment.

After the five elements of the selection criteria were applied to each of the tenderers on the information supplied, the following tender ranking provides the most advantageous outcomes for Council.

Table 3: Tender Ranking	
Tender	Ranking
Northerly Group Pty Ltd	1
Midland Constructions Pty Ltd	2
Laneway Construction	3

COMMENT

Whilst the tendered costs for both phases are within the project budget, a shortfall of approximately \$65,000 exists which is required for security upgrade, soft furnishings, audio-visual equipment and internal signage within the administration foyer refit.

CONCLUSION

Having assessed the tenders, Northerly Group Pty Ltd was able to demonstrate significant relevant experience in coordinating, and working, in an environment where daily operations are ongoing. Northerly Group was also able to demonstrate considerable experience in similar projects as well as clearly showing their ability to meet project timeframes. It is therefore recommended that the tender of Northerly Group Pty Ltd be accepted.

T63/7/09 RECOMMEND

- 1. That with Tender No 28/09 – City Of Armadale Administration Building – Amenities Area Refurbishment With Option For Administration Foyer Refit, New Entry Enclosure, Balcony Extension & Canopy, Council accept the tender from Northerly Group Pty Ltd for the lump sum price of \$562,482.61 incl. GST (for both phases) in accordance with their submitted tender and Council’s contract documentation.**

2. **That Council consider an additional \$65,000 in the 2009/10 Draft Budget distribution for security upgrade, soft furnishings, audio-visual equipment and internal signage as part of the administration foyer refit.**

MOVED Cr Knezevich
MOTION CARRIED (7/0)

TENDER NO. 30/09 TREE MANAGEMENT SERVICES

WARD All
FILE REF: TEN 30/09
DATE 6 July 2009
REF AL
RESPONSIBLE MP
MANAGER

In Brief:

- Council recently called tenders for its Tree Management Services.
- Three (3) Tenders were received by the specified closing time
- The tender from Beaver Tree Services has been assessed as being the most advantageous to Council
- **Recommend**
That Tender 30/09 for the Supply of Tree Management Services, Council accept the tender of Beaver Tree Services for the period of Two (2) years in accordance with their submitted tenders and Council's contract documentation for Tender No.30/09

Tabled Items

Tender Document, Tender Evaluation

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government (Functions and General) Regulations 1996 s3.57(11) (2) (f)

Council Policy/Local Law Implications

Assessment of Policy / Local Law indicates that the following are applicable:

Policy ADM 19 – Procurement of Goods and Services

Budget/Financial Implications

All works will be funded from within existing department budget allocations.

Consultation

Nil

BACKGROUND

The existing tender for the Pruning and Removal of Trees will conclude on the 8th August 2009. As a result a new tender is required in order to have an unbroken supply of these services.

The City has around 6,500 street trees which need regular pruning to maintain the 2m clearance under low & high voltage powerlines as required by Western Power which has become extremely vigilant in this regard. Additional funding to attend to these works is contained in the report presented to full Council on the 8th June 2009 (T39/6/09)

Street trees on the non-wired side of the road are generally left to grow naturally but still require pruning to remove dead, diseased or dangerous limbs or maintain clearances off roads. Trees within parks and reserves also need pruning to maintain clearances for mowing operations.

Tree removals are undertaken as a last resort when a tree is dead, diseased, severely damaged or dangerous and are causing an unacceptable damage to infrastructure.

Major tree pruning and removal work is usually necessary in the aftermath of winter storms.

Existing Contract Information

Table 1: Existing Contract Information

Contractor	Beaver Tree Services
Contract Type	Provision of Services
Contract Duration	24 Month
Commencement Date	9 th August 2007
Expiry Date	8 th August 2009
Extension Permitted	N/A
Annual Contract Cost	Varies
Total Contract Cost	Varies
Rise And Fall Included	N/A

DETAILS

The Request for Tender was advertised on the 30th May 2009. Thirteen (13) organisations requested tender documents with three (3) tender being received by the closing date.

The tender involves the provision of services for tree pruning, tree removal, environmental works, stump removal, root grinding, emergency callout & clean up and mulching.

New Contract Information

Table 2: New Contract Information

Contract Type	Schedule of rates
Contract Duration	Two (2) years
Commencement Date	10 th August 2009
Expiry Date	10 th August 2011
Extension Permitted	N/A
Rise And Fall Included	N/A

Selection Criteria

The selection criteria and weightings for the evaluation of the tender are as follows:

Table 3: Selection Criteria

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	20%
2.	Key Personnel Skills and Experience	15%
3.	Tenderer's Resources	15%
4	Demonstrated Understanding	20%
5.	Price	30%
	TOTAL	100%

Tenders Received

Tenders were received from Beaver Tree Services, Kennedy's Tree Services and Trees need Tree Surgeons.

Tender Evaluation

All Tenderer's were evaluated according to the Selection Criteria in Table 3 and all conformed to the requirements of the tender documents.

The result of the evaluation after the application of the selection criteria indicates that the tender from Beaver Tree Services is the most advantageous to Council. Beaver Tree Service is currently contracted to the City of Armadale, Town of Claremont and Town of Kwinana and has the necessary resources and personal to manage the requirements of this tender.

Tenderer Ranking

The tender rankings resulting from the application of the selection criteria are as follows:

Table 4: Tender Ranking

TENDERER	RANKING
Beaver Tree Services	1
Tree Need Tree Surgeons	2
Kennedy's Tree Services	3

CONCLUSION

It is recommended that the tender be awarded to Beaver Tree Services as they have satisfied the selection criteria and are ranked number one in the tender evaluation.

T64/7/09 RECOMMEND

That with Tender 30/09 for the Supply of Tree Management Services, Council accept the tender of Beaver Tree Services for the period of two (2) years in accordance with their submitted tender and Council's contract documentation.

MOVED Cr Best
MOTION CARRIED (7/0)

TENDER NO. 29/09 WEED MANAGEMENT SERVICES

WARD All
FILE REF: TEN 29/09
DATE 1 July 2009
REF AL
RESPONSIBLE MANAGER MP

In Brief:

- Council recently called tenders for its Weed Management Services.
- Five (5) Tenders were received by the specified closing time
- The tender from Supa Pest & Weed Control has been assessed as being the most advantageous to Council
- **Recommend**
That with Tender 29/09 for the Supply of Weed Management Services, Council accept the tender of Supa Pest & Weed Control for the period of three (3) years in accordance with their submitted tender and Council's contract documentation for Tender No.29/09

Tabled Items

Tender Document, Tender Evaluation

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government (Functions and General) Regulations 1996 s3.57(11) (2) (f)

Council Policy/Local Law Implications

Assessment of Policy / Local Law indicates that the following are applicable:

Policy ADM 19 – Procurement of Goods and Services

Budget/Financial Implications

All works will be funded from within existing department budget allocations.

Consultation

Civil Works

BACKGROUND

The existing tender for the Weed Spraying Services will conclude on the 8th August 2009. As a result a new tender is required in order to have an unbroken supply of these services.

Herbicide spraying is used to control weed growth within the Municipality on rural and major roads, within parks and reserves and on footpaths and cycleways.

With any spraying operation there is a need to be sensitive towards the potential environmental impact of such works. The tender specification spells out clearly Council's requirements in this regard – namely the need to avoid damage to native vegetation, minimize

the possibility of contamination of water courses, the standard of work should require a mortality rate of 95%, appropriate plant, equipment, accredited field staff and all the necessary safety equipment including signage.

Existing Contract Information

Table 1: Existing Contract Information

Contractor	Supa Pest and Weed Control
Contract Type	Provision of Services
Contract Duration	24 Month
Commencement Date	9 th August 2007
Expiry Date	8 th August 2009
Extension Permitted	N/A
Annual Contract Cost	Varies
Total Contract Cost	Varies
Rise And Fall Included	N/A

DETAILS

The Request for Tender was advertised on the 30th May 2009. Fourteen (14) organisations requested tender documents with five (5) tender being received by the closing date.

The tender involves the supply of weed spraying services on road verges, parks, bush reserves, footpaths and cycleways throughout the City.

New Contract Information

Table 2: New Contract Information

Contract Type	Schedule of rates
Contract Duration	Three (3) years
Commencement Date	10 th August 2009
Expiry Date	10 th August 2012
Extension Permitted	N/A
Rise And Fall Included	N/A

Selection Criteria

The selection criteria and weightings for the evaluation of the tender are as follows:

Table 3: Selection Criteria

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	20%
2.	Key Personnel Skills and Experience	15%
3.	Tenderer's Resources	15%
4.	Demonstrated Understanding	20%
5.	Price	30%
	TOTAL	100%

Tenders Received

Tenders were received from Weedtechnics, Turfmaster, Ausmic Boomerang Pest & Weed Control, Supa pest & Weed Control and Maxwell Robinson & Phelps. An alternative tender for the control of weeds was submitted by Weedtechnics.

Tender Evaluation

All Tenderer's were evaluated according to the Selection Criteria in Table 3 and all conformed to the requirements of the tender documents.

The result of the evaluation after the application of the selection criteria indicates that the tender from Supa Pest & Weed Control is the most advantageous to Council. Supa Pest & Weed Control has added value to the contract by offering a 5 % discount on payment made within 14 days from receipt of invoice and will provide an additional two (2) additional sprays of the rural roads over the duration of the Tender at no charge.

Tenderer Ranking

The tender rankings resulting from the application of the selection criteria are as follows

Table 4: Tender Ranking

TENDERER	RANKING
Supa Pest & Weed Control	1
Ausmic Boomerang Pest & Weed Control	2
Turfmaster	3
Maxwell Robinson & Phelps	4
Weedtechnics	5

CONCLUSION

It is recommended that the tender be awarded to Supa Pest & Weed Control as they have satisfied the selection criteria and are ranked number one in the tender evaluation.

T65/7/09 RECOMMEND

That with Tender 29/09 for the Supply of Weed Management Services, Council accept the tender of Supa Pest & Weed Control for the period of three (3) years in accordance with their submitted tender and Council's contract documentation.

MOVED Cr Best
MOTION CARRIED (7/0)

****APPROVAL TO COMMENCE THE ROAD AND DRAINAGE WORKS PROGRAM
FOR 2009/10, PRIOR TO ADOPTION OF BUDGET**

WARD ALL
FILE REF
DATE 1 July 2009
REF MCW
RESPONSIBLE MTS
MANAGER

In Brief:

- To ensure that its crews remain operational, whilst awaiting adoption of the 2009/10 Budget, it is proposed that Civil Works be given formal approval by Council to commence work on four of the road and drainage projects currently listed in the 2009/10 construction programme.
- **Recommend**
That Council approve the expenditure to an estimated value of \$208,200 from the “proposed” 2009/10 Civil Works Capital Budget, to ensure that its crews remain operational, whilst awaiting adoption of the 2009/10 Budget.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government (Functions and General Regulations 1996 s3.57 (11)(2)(f)

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

A sum of \$208,200 from the “proposed” Civil Works Capital Budget for 2009/10

Consultation

Manager Technical Services

BACKGROUND

Civil Works have completed the majority of works listed in its 2008/09 Road and Drainage Programme, with the only significant carry forward projects being Ranford Road (both stages) and Champion Drive. Primarily these two projects have been delayed due to various Government approvals outside of the City’s control. Whilst Ranford Road is proceeding as the majority of approvals are now available, the Champion Drive upgrade remains on hold temporarily, whilst a clearing permit is being sought.

So as to ensure a continuous supply of works for Civil Works’ crews over the next two or so months, whilst awaiting formal adoption of the 2009/10 Budget, approval from Council is

sought to commence works on a number of projects, currently listed in both the Five Year Works Programme and proposed Civil Works Capital Budget for 2009/10.

DETAILS

Civil Works currently has two road construction crews, with one crew carrying out larger operations such as the upgrade of Ranford Road and the upcoming Warton Road. This crew has use of a grader and other plant required to undertake larger construction projects. It is envisaged that this crew will remain on Ranford Road for at least another six weeks. The second crew typically undertakes works on smaller projects such as cul-de-sacs, intersection treatments and traffic calming devices. It is this crew that will require a number of projects to keep it operational until the budget is formally adopted.

Similarly Civil Works also has a contract drainage crew undertaking works on Ranford Road, however it is expected that they will have completed these works within the next three or so weeks. Rather than end this contract, which is not desirable bearing in mind the high standard at which they are performing for the City, it is again proposed to obtain Council's approval to commence on a drainage project, which is currently listed within the 2009/10 drainage program.

To this end, please find below Table 1, which illustrates the projects in which Council approval is sought to commence works in advance of the 2009/10 Budget being adopted.

Table 1

PROJECT	"PROPOSED" BUDGET ALLOCATION FOR 2009/10
Doradel Ave (turnaround treatment)	\$40,000
Hillman Ct (turnaround treatment)	\$30,000
Brookdale Drive (turnaround treatment)	\$35,000
Lake Rd (outfall drainage completion)	\$103,200

CONCLUSION

It is expected that the approval to commence with these projects will be such that that the Civil Works crews, both road and drainage, will have sufficient work prior to the adoption of the 2009/10 Budget.

T66/7/09 RECOMMEND

That Council approve the expenditure to an estimated value of \$242,200 from the "proposed" 2009/10 Civil Works Capital Budget for the following projects:

- **Doradel Ave (turnaround treatment) \$40,000**
- **Hillman Ct (turnaround treatment) \$30,000**
- **Brookdale Drive (turnaround treatment) \$35,000**
- **Lake Rd (outfall drainage completion) \$103,200**
- **Heath Road (resurface) \$34,000**

to ensure that its crews remain operational, whilst awaiting adoption of the 2009/10 Budget.

****ABSOLUTE MAJORITY REQUIRED**

MOVED Cr Munn
MOTION CARRIED (7/0)

CLIFTON STREET AND BROOKSIDE AVENUE, KELMSCOTT – INSTALLATION OF TRAFFIC CONTROL DEVICES (SPEED CUSHIONS)

WARD KELMSCOTT
FILE RDC/27
DATE 30 June 2009
REF ADC
RESPONSIBLE MANAGER MED

In Brief:

- Main Roads Western Australia (MRWA) special funding to combat hoon speed behaviour.
- High number of objections from affected residents.
- **Recommend**
That Council not proceed with the installation of traffic control devices in Clifton Street from Gilwell Avenue to Brookside Avenue and in Brookside Avenue from Clifton Street to Connell Avenue Kelmscott and advises Main Roads Western Australia accordingly.

Tabled Items

Submissions from residents.

Officer Interest Declaration

Nil

Strategic Implications

Physical Infrastructure.

Develop an integrated transport system including safety aspects.

Legislation Implications

General assessment of legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil

Consultation

Residents of Clifton Street and Brookside Avenue (Proposed speed cushions area)

BACKGROUND

A new Anti Hoon Speed Hump Program (AHSHP), which targets hoon behaviour on local roads has been launched by Main Roads Western Australia (MRWA). In May 2009 funding allocation commenced in the past financial year with the office of Crime Prevention providing the full funding for the first round of installation in 2008/09 and the program will be managed by MRWA, but not maintained.

Due to numerous requests from residents to address speeding, Council nominated to install traffic control devices (speed cushions) in Clifton Street from Gilwell Avenue to Brookside Avenue and from Clifton Street from Brookside Avenue to Connell Avenue (*drawing attached*) and this was subsequently approved by MRWA under the AHSHP program subject to the following conditions:

- Consultation with the community on the proposal and that the majority of the residents favour the installation of several sets of speed cushions.

- The speed cushions are located near street lights and will be clearly visible, particularly at night.
- The spacing of speed cushions to comply with MRWA standards
- The Council gives an undertaking that the installed speed cushions will remain in place for a period of not less than three (3) years. Should there be complaints, the Council will address these and will be responsible for the costs associated with modifying the profile or the re-location of the speed cushion, at its cost. Any early removal of cushions will require a full refund to the program.
- The work involving the installation of the speed cushions will be completed and MRWA invoiced for the cost of the project.
- All new or modified regulatory signs, pavement markings and traffic signals must be submitted to MRWA for formal approval prior to commencement of construction.
- Council will be responsible for any ongoing maintenance, except signs and lines.

DETAILS

In response to a number of Clifton Street and Brookside Avenue residents' complaints regarding the increased traffic speed along the above streets, Technical Services Directorate has carried out the following investigations:

- Previous traffic counts showed 1543 vehicles per day and 68.4 km/hr 85% speed.
- The five year crash statistics (year 2004 – 2008) provided by Main Roads indicate 4 midblock crashes along Clifton Street and Brookside Avenue, 1 crash at Clifton Street / Brookside Avenue Intersection and 2 crashes at Gilwell Avenue / Clifton Street Intersection. (A total of seven crashes over 5 years).
- The posted speed limit along these roads is 50km/hr (the default speed limit in built up area).
- Both roads are classified as District Distributor B

COMMENT

Invitations for comments on the proposed installation of traffic control devices were sent to 19 local residents, directly involved with the speed hump locations near their houses. The Technical Services Directorate received 12 responses - 3 in favour of the installation and 9 objections with the following general comments "it is an overkill, will be noisy and ugly, will reduce property value, too many devices, requesting relocation and suggesting other traffic calming measures i.e. Roundabout".

CONCLUSION

There are too many objections raised by the local residents to the proposed installation of traffic control devices (speed cushion) to justify installation as mentioned by the nine objections. The Technical Services Directorate will continue monitoring Clifton Street and Brookside Avenue and requesting the police to carry out periodic speed checks and consider in the future the need to install other traffic control devices.

T67/7/09 RECOMMEND

That Council not approve the installation of the traffic control devices (speed cushions) in Clifton Street from Gilwell Avenue to Brookside Avenue and in Brookside Avenue from Clifton Street to Connell Avenue and advise Main Roads Western Australia accordingly.

MOVED Cr Butterfield
MOTION CARRIED (7/0)



***VACANCY FOR WALGA MEMBER – LOCAL GOVERNMENT AND
COMMUNITY ROAD SAFETY GRANTS COMMITTEE***

WARD All
FILE REF
DATE 24 June 2009
REF VC
RESPONSIBLE EDTC
MANAGER

In Brief:

- Request from WALGA for nomination of member for Local Government and Community Road Safety Grants Committee
- **Recommend**

That Council nominate Councillor..... for the position of WALGA Member on the Local Government and Community Road Safety Grants Committee.

Or

If there are no nominations at the Committee or Ordinary Meeting of Council on 13 July 2009 then the recommendation be as follows:

That no nomination be made for the position of WALGA Member on the Local Government and Community Road Safety Grants Committee.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

3. Communication & Marketing “Our aims are to maintain dialogue to understand community needs and expectations”.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil

Consultation

Nil

BACKGROUND

The Local Government and Community Road Safety Committee (LG&CRSC) was set up in 2003 with the aim of facilitating and enabling the planning, development, implementation and evaluation of community based road safety projects to support the implementation of Towards Zero the WA Road Safety Strategy 2008.

The LG & CRSC meet once a month to assess grant applications and determine the allocation of funds for distribution via the Community Road Safety Grants Program.

Objectives

- To increase the proportion of road safety activities aligned with the priorities of the WA Road Safety Strategy;
- To provide funds to enable the implementation of community based road safety activities
- To increase community participation in road safety: and
- To build the capacity of community groups in addressing road safety issues in an effective and sustainable manner

Each grant application is assessed in accordance with eligibility criteria, and the extent to which the project will effectively and efficiently meet the aims and objectives of the Program.

DETAILS

Meeting Details

Meetings :	Last Friday of the month, 10am
Venue:	Local Government House, 15 Altona Street, West Perth
Duration :	2 hours (can vary depending on number of grant submissions)
Sitting Fee :	Nil
Travelling Allowance	Nil

T68/7/09 RECOMMEND

Council resolved :

That no nomination be made for the position of WALGA Member on the Local Government and Community Road Safety Grants Committee

MOVED Cr Knezevich
MOTION CARRIED (7/0)

LATE ITEMS

*****WASTE DISPOSAL FEES FOR ARMADALE LANDFILL AND RECYCLING FACILITY AND ROLEYSTONE GREENWASTE SITE – RESOLUTION TO BE RESCINDED***

WARD All
FILE REF:
DATE 3 July 2009
REF BS
RESPONSIBLE MANAGER EDTS

In Brief:

- The imposition of the \$28 landfill levy postponed from the 1st July 2009 to the 1st January 2010 by the State Government necessitates the rescinding of Item 1 of the resolution T42/6/09 relating to the schedule of fees charges for the landfill
- **Recommend**
 1. That Council rescind Item 1 of resolution T42/6/09
 2. That Council amend Item 2 of resolution T42/6/09

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Long Term Strategic Planning
Promote waste minimisation.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions. Health Act 1911, section 344C (5) requires that a schedule of tipping fees to be published in a Government Gazette at least 14 days before the date that the resolution is to take effect.

Council Policy/Local Law Implications

Puts in place a pricing structure at the waste disposal sites to extend the life of the landfill site.

Budget/Financial Implications

The disposal rates proposed will cover increased costs of disposal and maintain the budget bottom line for Waste Services.

Consultation

Corporate Services

BACKGROUND

Council at the meeting of the 8th June 2009 resolved the following in resolution T42/6/09

1. *That Council pursuant to Section 344C(5) of the Health Act 1911 resolve with effect from the 1st July 2009 the following Schedule of Landfill Rates:*

Particulars		Fees exc GST	GST	Landfill levy	Total fees	08/09 fees \$7/tonne levy inc	
1. Waste Tipping Charges for Cars and Trailers							
a)	Not exceeding 1.3m ³ with current tip pass				Nil		
b)	Not exceeding 1.3m ³ without current tip pass - greenwaste	19.09	1.91		21.00	23.00	
c)	Recyclable material which has no cost to Council				Nil		
d)	Not exceeding 1.3m ³ without current tip pass - rubbish	19.44	1.94	4.62	25.00	23.00	
e)	Not exceeding 2.3m ³ - greenwaste	27.27	2.73		30.00	35.00	
f)	Not exceeding 2.3m ³ - rubbish	27.05	2.71	9.24	39.00	35.00	
g)	Unsorted trailer load surcharge	19.22	1.92	13.86	35.00	25.00	
h)	Additional tip pass - greenwaste (City of Armadale residents only)	13.64	1.36		15.00	17.00	
i)	Additional tip pass - rubbish (City of Armadale residents only)	13.07	1.31	4.62	19.00	17.00	
2. Waste Tipping Charges for General Waste							
a)	Logs, reinforced concrete - per tonne	60.00	6.00		66.00	66.00	
b)	Logs, reinforced concrete - minimum	35.45	3.55		39.00	35.00	
c)	Domestic, putrescible, trade waste - per tonne	53.64	5.36	28.00	87.00	66.00	
d)	Domestic, putrescible, trade waste - minimum	22.73	2.27	14.00	39.00	35.00	
e)	Clean bricks, unreinforced concrete, sand and soil - per tonne	26.36	2.64		29.00	29.00	
f)	Clean bricks, unreinforced concrete, sand and soil - minimum	35.45	3.55		39.00	35.00	
g)	Tree loppings, vegetation and garden waste per tonne	40.91	4.09		45.00	45.00	
h)	Tree loppings, vegetation and garden waste - minimum	31.82	3.18		35.00	35.00	
i)	Unsorted loads surcharge - per tonne	40.91	4.09		45.00	45.00	
j)	Large consignments and special burial	on application					
k)	Garden bags contractors (sorted)	45.82	4.58	5.60	56.00	49.00	
l)	Waste oil quantities greater than 20litre - per litre	0.18	0.02		0.20	0.20	
3. Waste Tipping Charges for Vehicle Bodies							
a)	From residential premises				Nil		
b)	From commercial and industrial premises	34.55	3.45		38.00	35.00	
4. Waste Tipping Charges for Asbestos							
a)	Asbestos - per tonne	68.18	6.82	28.00	103.00	81.00	
b)	Commercial loads – additional				33.00	33.00	

Particulars		Fees exc GST	GST	Landfill levy	Total fees	08/09 fees \$/tonne levy inc	
c)	Asbestos - minimum	20.55	2.05	8.40	31.00	22.00	
d)	Small packs of asbestos (less than 5kg)				Nil		
<u>5. Waste Tipping Charges for Unprocessed Tyres (Armadale Residents in Small Quantities Only)</u>							
a)	designated tip pass - 4 car tyres or 2 small truck				Nil		
b)	Car tyres per tyre	3.64	0.36		4.00	4.00	
c)	Small truck tyres per tyre	5.45	0.55		6.00	6.00	
d)	Truck tyres per tyre	12.73	1.27		14.00	14.00	
e)	Tyres on rims	100% surcharge					
<u>6. Waste Tipping Charges for TV and Computer Screens</u>							
a)	1 tip pass per screen				Nil		
b)	Screen each	10.91	1.09		12.00		
<u>7. Waste Tipping Charges for Animal Carcasses</u>							
a)	Small animals (dogs etc) per animal	18.07	1.81	1.12	21.00	19.00	
b)	Large animals (cattle etc) per animal	47.27	4.73	14.00	66.00	54.00	
c)	Offal and animal products per tonne	91.82	9.18	28.00	129.00	107.00	
d)	Offal and animal products - minimum	49.09	4.91	14.00	68.00	54.00	
<u>8. Waste Tipping Charges for Weighbridge Breakdown</u>							
a)	Non-compacted waste per wheel of truck or trailer	51.82	5.18	28.00	85.00	59.00	
b)	Compacted waste per wheel of truck or trailer	61.82	6.18	28.00	96.00	71.00	
c)	Burial surcharges add 50% per rate per wheel						
d)	Mixed waste surcharge add 50% per wheel						
e)							
<u>9. Waste Charges for Mulch Collection</u>							
a)	Self-loaded trailer to 3m ³				Nil		
b)	Self-loaded trailer to 3m ³	16.36	1.64		18.00	17.00	
c)	Trailers Loaded by machine tonne one morning/week for pensioner residents				Nil		
d)	Loaded by machine per tonne - minimum	16.36	1.64		18.00	18.00	
e)	Large consignments	on application					

2. That Council in approving the new Schedule of Landfill Rates as per Part 1 of this recommendation, endorse the following:

- a) *That small amounts of asbestos be allowed to be deposited at the landfill one day per month by residents at no charge.*
3. *That 3m³ of mulch from the Armadale Landfill and Recycling Facility be mechanically loaded at no charge, on*
 - a) *one morning per week for residents holding valid pensioner cards.*
 - b) *That for large consignments of mulch from the Armadale Landfill and Recycling Facility and the Roleystone Greenwaste Site, the price be negotiated on application.*
 - c) *That the Minister for the Environment; Youth be requested to exempt asbestos from the waste levy and the gate fees be adjusted accordingly if approved*
4. *That Council formally expresses its concern to the Minister of the Environment and Members of Parliament regarding the imposition of the \$28 waste levy by State Government without commitment to fully direct the funds to waste reduction.*

It was reported that "The fees at Council's disposal sites were increased in the 2008/09 Budget. The new fees were introduced at the landfill on the 1st September 2008. With moderate increases in the consumer price index (cpi) and the landfill levy, gate fees were arranged to cover the increases for the interim 3 month period until the budget was adopted. It was intended that the process be repeated this year. The cpi is 2.2% and the levy was expected then to increase by \$1.00 to \$8.00/tonne.

The State Government Budget, delivered on the 14th May 2009, increased the levy four fold from \$7.00 to \$28.00/tonne from the 1st July 2009. As each household produces approximately one tonne of waste per year, this will add another \$20 to the waste rate of Armadale households and \$21/tonne to the gate fees of all material placed in landfill."

Advertisements were placed, and printing and sign writing and were ready to order for the implementation of the new fees on the 1st July 2009.

On 23rd June 2009 the Minister for Environment, issued a statement that State Government had decided to delay the introduction the \$28 levy on the 1st January 2010 'to ensure certainty for local governments', and because it wasn't legal to introduce it on the 1st July 2009 for DEC use, without amending the Waste Avoidance and Resource Recovery Bill.

With the 6 month delay in implementing the \$28 waste levy, it is proposed that the new entry fees adopted by Council be rescinded and revised to reflect the reduced costs of the levy over the budget period.

DETAILS OF PROPOSAL

It is proposed that Item 1 of the Resolution T42/6/09 be rescinded and the current fees remain unchanged until set in the 2009/2010 budget for implementation on the 1st September 2009. Rescinding the Schedule of Landfill Rates will require that Item 2 of the resolution be amended to be independent on the Schedule of Rates for endorsement by Council.

Items 3 and 4 of the resolution to remain as adopted.

COMMENT

Approximately \$70,000 extra will be generated each month by the increased landfill levy. \$400,000 would be collected over 6 months with the new gate fees in place. With the delay in implementing the increased levy these funds do not reflect 'the cost to local government providing the service' (Local Government Act 1995 sect 6.17(1) (a) Setting the level of fees and charges) and cannot be justified.

The revised entry fees will be included in the 2009/2010 budget for implementation on the 1st September 2009. The entry fees will be proportioned to account for the increased levy only being applicable for half the financial year.

Unfortunately the statement that the increase in waste levy monies will be '*used to for both waste related purposes and for the Department of Environment and Conservation to also utilise levy moneys for broader environmental and conservation purposes,*' is misleading as there will be no additional funding for waste related or broader environmental and conservation purposes. The DEC budget even with the additional funds from the levy will be less than last year and could be considerably smaller if the levy encourages waste to be diverted from landfill.

Local Government collects the additional \$39m levy, and DEC acts as the conduit for the benefit of State Treasury.

CONCLUSION

The imposition of the \$28 landfill levy postponed from the 1st July 2009 to the 1st January 2010 by the State Government necessitates the rescinding of Item 1 of Resolution T42/6/09 relating to the schedule of fees charges for the landfill with the current fees approved in the 2008/2009 budget remain unchanged. until set in the 2009/2010 budget for implementation on the 1st September 2009.

Rescinding the Schedule of Landfill Rates will require that Item 2 of the resolution be amended to be independent on the Schedule of Rates for endorsement by Council.

Items 3 and 4 of the resolution to remain as adopted.

T69/7/09 RECOMMEND

1. That Council rescind Item 1 of resolution T42/6/09

1 That Council pursuant to Section 344C(5) of the Health Act 1911 resolve with effect from the 1st July 2009 the following Schedule of Landfill Rates:

Particulars		Fees exc GST	GST	Landfill levy	Total fees	08/09 fees \$7/tonne levy inc
<i>1. Waste Tipping Charges for Cars and Trailers</i>						
j)	<i>Not exceeding 1.3m³ with current tip pass</i>				<i>Nil</i>	

<i>Particulars</i>		<i>Fees exc GST</i>	<i>GST</i>	<i>Landfill levy</i>	<i>Total fees</i>	<i>08/09 fees \$/tonne levy inc</i>	
k)	Not exceeding 1.3m ³ without current tip pass - greenwaste	19.09	1.91		21.00	23.00	
l)	Recyclable material which has no cost to Council				Nil		
m)	Not exceeding 1.3m ³ without current tip pass - rubbish	19.44	1.94	4.62	25.00	23.00	
n)	Not exceeding 2.3m ³ - greenwaste	27.27	2.73		30.00	35.00	
o)	Not exceeding 2.3m ³ - rubbish	27.05	2.71	9.24	39.00	35.00	
p)	Unsorted trailer load surcharge	19.22	1.92	13.86	35.00	25.00	
q)	Additional tip pass - greenwaste (City of Armadale residents only)	13.64	1.36		15.00	17.00	
r)	Additional tip pass - rubbish (City of Armadale residents only)	13.07	1.31	4.62	19.00	17.00	
2. Waste Tipping Charges for General Waste							
m)	Logs, reinforced concrete - per tonne	60.00	6.00		66.00	66.00	
n)	Logs, reinforced concrete - minimum	35.45	3.55		39.00	35.00	
o)	Domestic, putrescible, trade waste - per tonne	53.64	5.36	28.00	87.00	66.00	
p)	Domestic, putrescible, trade waste - minimum	22.73	2.27	14.00	39.00	35.00	
q)	Clean bricks, unreinforced concrete, sand and soil - per tonne	26.36	2.64		29.00	29.00	
r)	Clean bricks, unreinforced concrete, sand and soil - minimum	35.45	3.55		39.00	35.00	
s)	Tree loppings, vegetation and garden waste per tonne	40.91	4.09		45.00	45.00	
t)	Tree loppings, vegetation and garden waste - minimum	31.82	3.18		35.00	35.00	
u)	Unsorted loads surcharge - per tonne	40.91	4.09		45.00	45.00	
v)	Large consignments and special burial	<i>on application</i>					
w)	Garden bags contractors (sorted)	45.82	4.58	5.60	56.00	49.00	
x)	Waste oil quantities greater than 20litre - per litre	0.18	0.02		0.20	0.20	
3. Waste Tipping Charges for Vehicle Bodies							
c)	From residential premises				Nil		
d)	From commercial and industrial premises	34.55	3.45		38.00	35.00	
4. Waste Tipping Charges for Asbestos							
e)	Asbestos - per tonne	68.18	6.82	28.00	103.00	81.00	
f)	Commercial loads – additional				33.00	33.00	
g)	Asbestos - minimum	20.55	2.05	8.40	31.00	22.00	
h)	Small packs of asbestos (less than 5kg)				Nil		

Particulars		Fees exc GST	GST	Landfill levy	Total fees	08/09 fees \$/tonne levy inc
<u>5. Waste Tipping Charges for Unprocessed Tyres (Armadale Residents in Small Quantities Only)</u>						
f)	designated tip pass - 4 car tyres or 2 small truck				Nil	
g)	Car tyres per tyre	3.64	0.36		4.00	4.00
h)	Small truck tyres per tyre	5.45	0.55		6.00	6.00
i)	Truck tyres per tyre	12.73	1.27		14.00	14.00
j)	Tyres on rims	100% surcharge				
<u>6. Waste Tipping Charges for TV and Computer Screens</u>						
c)	1 tip pass per screen				Nil	
d)	Screen each	10.91	1.09		12.00	
<u>7. Waste Tipping Charges for Animal Carcasses</u>						
e)	Small animals (dogs etc) per animal	18.07	1.81	1.12	21.00	19.00
f)	Large animals (cattle etc) per animal	47.27	4.73	14.00	66.00	54.00
g)	Offal and animal products per tonne	91.82	9.18	28.00	129.00	107.00
h)	Offal and animal products - minimum	49.09	4.91	14.00	68.00	54.00
<u>8. Waste Tipping Charges for Weighbridge Breakdown</u>						
f)	Non-compacted waste per wheel of truck or trailer	51.82	5.18	28.00	85.00	59.00
g)	Compacted waste per wheel of truck or trailer	61.82	6.18	28.00	96.00	71.00
h)	Burial surcharges add 50% per rate per wheel					
i)	Mixed waste surcharge add 50% per wheel					
j)						
<u>9. Waste Charges for Mulch Collection</u>						
f)	Self-loaded trailer to 3m ³				Nil	
g)	Self-loaded trailer to 3m ³	16.36	1.64		18.00	17.00
h)	Trailers Loaded by machine tonne one morning/week for pensioner residents				Nil	
i)	Loaded by machine per tonne - minimum	16.36	1.64		18.00	18.00
j)	Large consignments	on application				

2. That Council rescind Item 2 of resolution T42/6/09 which reads:

2 *That Council in approving the new Schedule of Landfill Rates as per Part 1 of this recommendation, endorse the following:*

- a) *That small amounts of asbestos be allowed to be deposited at the landfill one day per month by residents at no charge.*

And replace with:

That small amounts of asbestos be allowed to be deposited at the landfill one day per month by residents at no charge

****ABSOLUTE MAJORITY REQUIRED**

MOVED Cr Knezevich
MOTION CARRIED (7/0)

MEETING CLOSED 8.06 PM.