

# CITY OF ARMADALE

## MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 5  
OCTOBER 2009, AT 5.30 PM.

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**PRESENT:** Cr J Knezevich Chair  
Cr R Butterfield  
Cr Munn JP CMC  
Cr J Everts  
Cr L Reynolds AM JP  
Cr Hart

**LEAVE OF ABSENCE:** Cr Best  
Cr Tizard

**APOLOGIES:** Cr J A Stewart CMC

**OBSERVERS:** Cr Maugher  
Cr Zelones

**IN ATTENDANCE:** Mr A Bruce Executive Director Technical Services  
Ms V Carpenter Minute Secretary

**PUBLIC:** 6

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read by the Chairman.

## **DECLARATION OF MEMBER'S INTERESTS**

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Nil.

## **QUESTION TIME**

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Ms Tammi Kearney – 19 Lefroy Road, Kelmscott

Ms Kearney introduced herself to Committee and explained that she was speaking on behalf of several residents who lived on or near Lefroy Road, Kelmscott.

Ms Kearney told Committee that a report on the partial closure of Lefroy Road had been reported to Committee on 3 June 2009 and had been recommitted to the Technical Services Committee. She requested this proposal be resubmitted to Council and wanted to know what date this would appear on the Technical Services Agenda.

She stated that the residents of Lefroy Road were concerned about the volume and speed of traffic from outside the immediate neighbourhood using the road.

The Executive Director Technical Services stated that the partial closure of Lefroy Road would create significant issues and that the volume of traffic on Lefroy Road is well within the guidelines for local access roads – the classification of Lefroy Road. He also stated that a number of similar traffic issues have been reported over the entire City.

Although the volume of traffic had increased it was not considered excessive particularly when compared to other streets with similar problems. He explained that a consultant had been employed to rationalise the situation and his report should be finished in the first quarter of next year.

Mr N Carroll, 29 Lefroy Road, Mr K Bain , 4 Glenfield Place, Mt Nasura and Mr D Manno, 25 Lefroy Road, Kelmscott all stated that they wanted something done about Lefroy Road because of the increase in traffic making it unsafe for pedestrians as there was no footpath.

The Executive Director Technical Services stated that the priority for footpaths would be investigated.

## **DEPUTATION**

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Nil.

**CONFIRMATION OF MINUTES**

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**RESOLVED**

**Minutes of the Technical Services Committee Meeting held on 1 September 2009, be confirmed.**

**MOVED Cr Everts  
MOTION CARRIED (6/0)**

**ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 17**

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The following items were included for information in the “Technical Services” section:

- **Outstanding Matters & Information Items**  
Report on Outstanding Matters – Technical Services Committee ..... T-1
- **Monthly / Quarterly Departmental Reports**  
Technical Services Works Programme ..... T-3
- **Minutes of Occasional/Advisory Committees**  
Minutes Armadale Gosnells Landcare Group June 2009 ..... T-8  
Bungendore Park Management Committee August 2009 ..... T-23  
WALGA Municipal Waste Advisory Committee Information Bulletin ..... T-27

*Committee requested that a report be presented to the Technical Services Committee regarding Council’s capacity to prevent unnecessary clearing of verges.*

*Committee noted the information and no further items were raised for discussion and/or further report purposes.*

# I N D E X

## TECHNICAL SERVICES COMMITTEE

5 OCTOBER 2009

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### ENGINEERING, DESIGN AND DEVELOPMENT

SCHOOL PARKING – CAREY BAPTIST COLLEGE.....4

LOCAL GOVERNMENT GUIDELINES FOR SUBDIVISIONAL  
DEVELOPMENT – EDITION 2 - 2009 .....7

### MISCELLANEOUS

\*\*REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE  
TECHNICAL SERVICES DIRECTORATE .....9

***SCHOOL PARKING – CAREY BAPTIST COLLEGE***

Ward	Lake
File	RDR/57
Date	21 September 2009
Ref	ADC
Responsible Manager	A/MTS

**In Brief:**

- The Technical Services Directorate has been asked to investigate the current parking and traffic related problems on Reilly Road, fronting the Carey Baptist College.
- **Recommend**  
That Council approve the installation of a parking restriction zone “ NO STOPPING AREA (7:30 – 9 am, 2:30 – 4:00 pm) along Reilly Road between Wright Road and Mingara Avenue, which includes the installation of the yellow line pavement marking and signs along Reilly Road and approximately 50m past the side junctions of Counihan Bend, Annandale Way, Northcote Street and Alcaston Road, as shown on drawing 09-38

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Physical Infrastructure.

Develop an integrated transport system including safety aspects.

**Legislation Implications**

General assessment of legislation (eg Local Government Act) has not revealed any restrictions.

**Council Policy/Local Law Implications**

General assessment of relevant Council policy / local laws has not revealed any restrictions

**Budget/Financial Implications**

Cost of pavement marking and signs allocated from the Civil Works Maintenance Budget 2009/10

**Consultation**

Ranger Services and the Business Manager of the Carey Baptist College

**BACKGROUND**

Following complaints from residents and in conjunction with the Business Manager of the Carey Baptist College, the Technical Services Directorate was requested to investigate the current parking situation along Reilly Road including the side junctions of Counihan Bend, Annandale Way, Northcote Street and Alcaston Road.

**DETAILS**

The Technical Services Directorate has investigated the issues outlined in the request and found the following:

- Reilly Road (with a seal width of 7.4 metre) could not accommodate both normal traffic and on road parking.
- The parking needs of the school and the existing safety concerns need to be addressed by the management of Carey Baptist College.
- An on site visit reveals the parents' preference to park along Reilly Road instead of using the internal parking bays provided by the College which strongly suggests that the parking safety issue along Reilly Road will remain, even when the new additional internal parking is completed by the School.

The Business Manager of Carey Baptist College confirms that additional parking bays inside the school premises to better manage the students' and parents' safety will be constructed over the 2009 Christmas Holidays.

The College has also sent notices to parents advising them not to park along Reilly Road.

### **CONCLUSION**

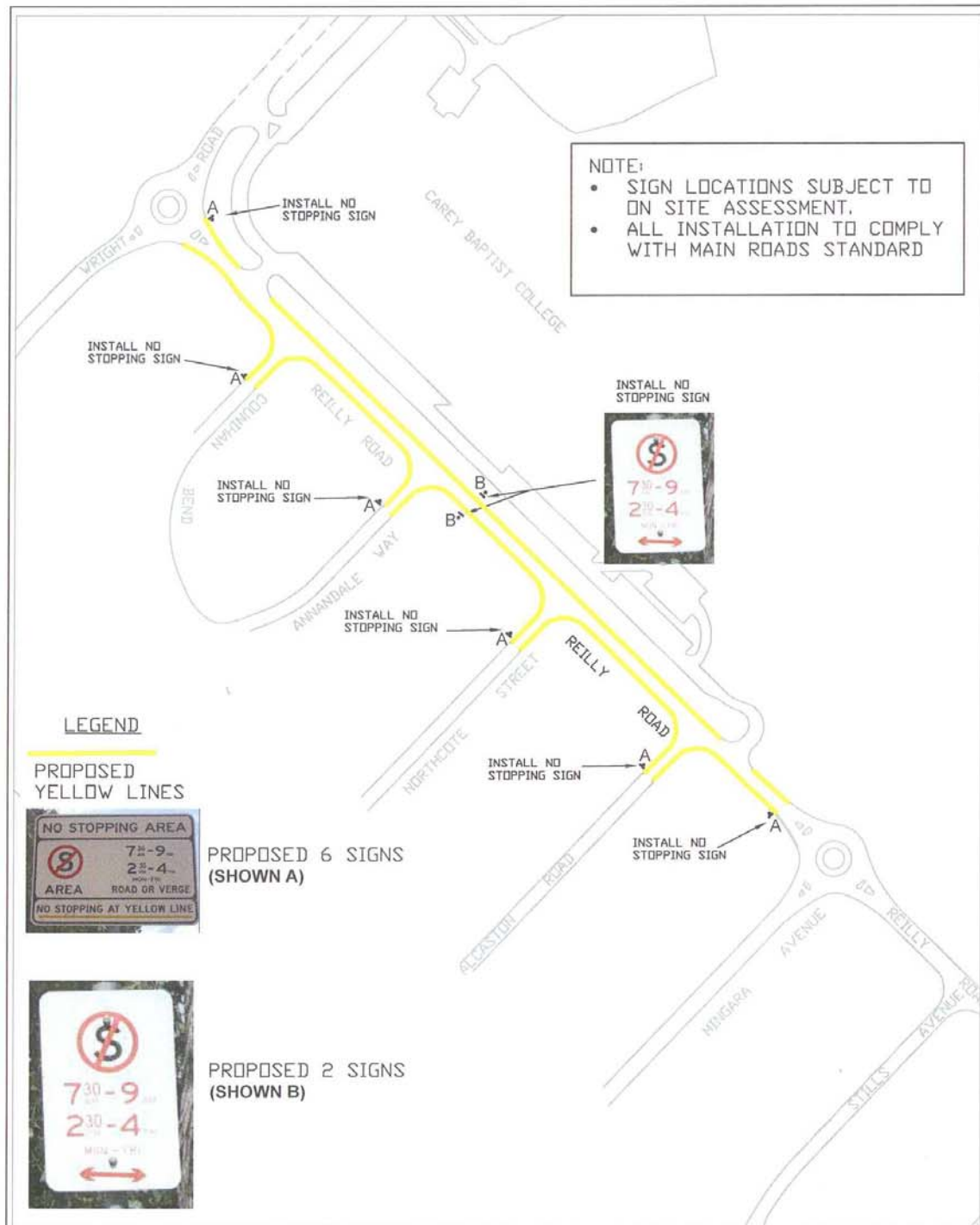
It is recommended that Council approve the installation of a zone parking restriction "NO STOPPING AREA (7:30 – 9 am, 2:30 – 4:00 pm Monday to Friday)" along Reilly Road between Wright Road and Mingara Avenue including approximately 50 metres past the side junctions of Counihan Bend, Annandale Way, Northcote Street and Alcaston Road as shown on drawing No.09-38. by the installation of yellow line marking.

### **T81/10/09 RECOMMEND**

**That Council approve the installation of a parking restriction zone "NO STOPPING AREA (7:30 – 9 am, 2:30 – 4:00 pm Monday to Friday)" along Reilly Road between Wright Road and Mingara Avenue, which includes the installation of the yellow line pavement marking and signs along Reilly Road and approximately 50m past the side junctions of Counihan Bend, Annandale Way, Northcote Street and Alcaston Road, as shown on drawing No. 09-38.**

MOVED Cr Munn

MOTION CARRIED (6/0)



<p>CITY OF Armadale</p>	CITY OF ARMADALE ORCHARD AVENUE ARMADALE LOCKED BAG No. 2 ARMADALE WA 6992 TEL: 93990111 FAX: 93990184	<p>NORTH POINT</p>	<b>JOB : PROPOSED PARKING RESTRICTION PLAN ALONG REILLY ROAD</b>	
			DRAWN: ADC	SCALE: NTS
			DATE: 21.09.09	DRAWING No.
			DATUM: PCG	09-38
		APPROVED: G ELSEGOOD	SHEET 1 of 1	

***LOCAL GOVERNMENT GUIDELINES FOR SUBDIVISIONAL DEVELOPMENT – EDITION 2 - 2009***

WARD: All  
 FILE REF:  
 DATE 8 September 2009  
 REF DM  
 RESPONSIBLE A/MTS  
 MANAGER

**In Brief:**

- The “Local Government Guidelines for Subdivisional Development – Edition 1 – 1998”, are used by the City as the base reference for all subdivisional works.
- Review of this document by the Institute of Public Works Engineering Australia has produced the “Local Government Guidelines for Subdivisional Development – Edition 2 – 2009”.
- **Recommend**  
 That Council note the Institute of Public Works Engineering Australia WA Division has produced the “Local Government Guidelines for Subdivisional Development – Edition 2 – 2009” and that following completion of the Annexure specific to the City of Armadale the Guidelines and Annexure will be prepared for formal adoption by Council.

**Tabled Items**

Local Government Guidelines for Subdivisional Development – Edition 2 – 2009.

**Officer Interest Declaration**

Nil

**Strategic Implications**

Physical Infrastructure

**Legislation Implications**

General assessment of legislation (eg Local Government Act), has not revealed any restrictions.

**Council Policy/Local Law Implications**

General assessment has not or revealed applicable Policies/Local Laws.

**Budget/Financial Implications**

Nil

**Consultation**

Nil

**BACKGROUND**

The Institute of Municipal Engineers Australia WA Division Inc, now the Institute of Public Works Engineering W.A. Inc. (IPWEA) (WA) Australia, produced the “Local Government Guidelines for Subdivisional Development – Edition 1 – 1998”, as a “best practice” reference guide for those involved in subdivisional design and construction. The City has adopted this document as the base reference for all subdivisional works and produced an Annexure to these Guidelines in 2001, which is to be read as Section 6 of the Guidelines. The Annexure addresses specific issues relevant to the City, or those that differ from the Guidelines.



**ADVICE**

The IPWEA (WA) recently reviewed the guidelines and has produced the “Local Government Guidelines for Subdivisional Development – Edition 2 – 2009”, as the replacement for the original guidelines in conjunction with WALGA, Department of Water and Urban Development Institute of Australia. Both the Department of Planning and the Institute of Public Works Engineering Australia, have urged all local authorities to adopt the Edition 2 Guidelines. As developers seek advice on the City’s engineering standards, they are referred to the Guidelines, which are available on the IPWEA (WA) website.

It should be noted that with the replacement of Edition 1 with Edition 2 an Annexure specific to the City of Armadale is being prepared for formal adoption by Council in November 2009

**T82/10/09 RECOMMEND**

**That Council note the Institute of Public Works Engineering Australia WA Division has produced the “Local Government Guidelines for Subdivisional Development – Edition 2 – 2009” and that following completion of the Annexure specific to the City of Armadale the Guidelines and Annexure will be prepared for formal adoption by Council.**

MOVED Cr Butterfield  
MOTION CARRIED (6/0)

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***\*\*REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE TECHNICAL SERVICES DIRECTORATE***

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WARD ALL  
FILE REF PCY/2  
DATE 2 SEPTEMBER 2009  
REF CB  
RESPONSIBLE MANAGER EDTS

**In Brief:-**

- It is a requirement of the Local Government Act 1995 that all Delegations be reviewed annually.
- Delegations of Authority for the Technical Services Directorate have been reviewed to confirm legislative correctness, continuing relevancy and appropriateness of each delegation.
- **Recommend**  
That Council, pursuant to Section 5.42 of the *Local Government Act 1995*, delegate \*\* to the Chief Executive Officer, the exercise of certain Council powers and duties and that these delegations remain in force until October 2010 when next they will be again reviewed;

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Corporate Services

1.2 - *“Review and Clarify Delegations, including:*

*Involving staff in determining levels of team and individual empowerment.*

*Increasing delegations from Council to management”.*

**Legislation Implications**

Local Government Act 1995.

**Council Policy / Local Law Implications**

Nil.

**Budget / Financial Implications**

Nil.

**Consultation**

Intra-directorate liaison

**BACKGROUND**

It is a requirement of the Local Government Act 1995 – Section 5 5.46(2) that delegations of authority be reviewed annually.

**COMMENT**

**Analysis**

The delegations generally appear to remain appropriate.

**CONCLUSION**

It is recommended that all delegations continue to apply and operate until the next review date in twelve months time.

**T83/10/09 RECOMMEND**

**That Council, pursuant to Section 5.42 of the *Local Government Act 1995*, delegate \*\* to the Chief Executive Officer, the exercise of the following Council powers and duties and that these delegations remain in force until October 2010 when next they will be again reviewed;**

<b>Local Government Act 1995</b>			
<b>No</b>	<b>Section</b>	<b>Delegation</b>	<b>Assignee</b>
1	3.25(1)	Notices requiring certain things to be done by owner or occupier of land	No
3	3.27(1)	Things that can be done on land that is not local government property	Yes
7	3.54(1)	Authority to do anything on land vested or under the control and management of Council	Yes
9	5.43(b)	Authority to accept or reject tenders and quotations under \$50,000	No
14	3.26(2)	Take action to achieve compliance with a notice given under s3.25(1)	Yes
<b>Local Government (Uniform Local Provisions) Regulations 1996</b>			
172	13	Authority to serve notice on owners or occupiers of land abutting a street or way to construct or repair a crossing from the common boundary of the land and the street or way to the paved portion of the carriageway of the street or way	Yes
173	17	Approve private works on, over or under a public thoroughfare or other public place and take action for offences under this Regulation	Yes
<b>Local Law – Local Government Property</b>			
221		Authority to administer the Local Government Property Local Law including the appointment of authorised persons (under section 9.10 of the Local Government Act 1995) to perform any of the functions of an authorised person under the local law subject to the following: (a) The CEO may refer any matter at his discretion for the decision of Council; (b) Only Council is to :- (i) make a determination under Part 2; (ii) adopt or vary a policy containing	Yes

		<p>conditions subject to which an application for a permit may be approved under clauses 3.3 (1) (a);</p> <p>(iii) enter into an agreement with a permit holder in respect of ownership of materials in a building (clause 3.7);</p> <p>(iv) issue a permit under clause 3.13(1) (erect a building) or 3.13(n) (erect or install any utility service structure);</p> <p>(v) hear an objection under Part 7;</p> <p>(vi) appoint authorised persons who are not employees under section 9.10 of the Act.</p>	
<b>Policies of Council</b>			
<b>500</b>	<b>ENG3</b>	<b>Events on Roads – Authority to approve road closures for events on roads</b>	<b>Yes</b>

**\*\* ABSOLUTE MAJORITY REQUIRED**

MOVED Cr Butterfield  
MOTION CARRIED (6/0)

***COUNCILLORS' ITEMS***

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Cr Butterfield

Committee discussed the issues affecting Lefroy Road as regards traffic management. It was noted that a consultant was looking at all areas of the Municipality with regard to the same problem so that a priority system could be established to ascertain order of work

**T84/10/09      RECOMMEND**

- 1.      That Main Roads WA be approached seeking their agreement to have Lefroy Road partially closed by preventing left turns from Brookton Highway onto Lefroy Road.**
- 2.      That Officers reassess the footpath priority of Lefroy Road were the current traffic conditions to continue.**
- 3.      A report on the above recommendations be presented as soon as practical after the Main Roads WA response is received.**

MOVED Cr Butterfield  
MOTION CARRIED (6/0)

Cr Everts thanked Committee, the Executive Director Technical Services and staff for their fellowship and work over the past eleven years.

Cr Knezevich thanked Committee, the Executive Director Technical Services and staff for their efforts during his time in office.

Cr Reynolds thanked both Cr Everts and Cr Knezevich for their time on the Technical Services Committee.

**MEETING CLOSED 6.22 PM.**