

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 25
JUNE 2007, AT 7.00 PM.

PRESENT: Cr J Everts Chair

Cr G A Best

Cr R Butterfield

Cr P Hart

Cr J Knezevich

Cr A Cominelli

Cr J Stewart

APOLOGIES: Nil

OBSERVERS: Cr Wallace
Cr Zelones
Cr Scidone from 8.05pm

IN ATTENDANCE: Mr R Tame Chief Executive Officer
Mr A Bruce Executive Director Technical Services
Mr G Davies Manager Technical Services
Mr P Lanternier Manager Parks
Mr B Sutton Co-ordinator Waste Services
Ms V Carpenter Minute Secretary

PUBLIC: 8

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read by the Chairman.

DECLARATION OF MEMBER'S INTERESTS

Nil.

QUESTION TIME

Mrs Kerry Chapman, 1 Braemore Street, Seville Grove WA 6112

- Q. What is Council going to do about Challis Road. Two weeks ago a car came through my fence. I have previously complained to the Shire and the police station. Now we will have to sell our house. Is there anything coming up that can be done about it. Cars travel on surrounding roads in excess of 100/km/hr. There are burnouts at 3.00am can anything be done about it.
- A. The Manager of Technical Services replied that Council would take traffic counts at the intersection of Braemore and Challis to monitor the situation and then determine what traffic calming measures can be taken to alleviate the situation.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Technical Services Committee Meeting held on 28 May 2007, were confirmed.

MOVED Cr Cominelli

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 12

The following items were included for information in the “Technical Services” section:

- **Outstanding Matters**
Report on Outstanding Matters – Technical Services Committee T-1
- **Monthly / Quarterly Departmental Reports**
Technical Services Directorate Works Programme T-2
- **General Information**
UWA Turf Industries Research Steering Committee..... T-5
WALGA – Infopage T-8

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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TECHNICAL SERVICES COMMITTEE

25 JUNE 2007

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ARMITAGE ROAD, KELMSCOTT

WARD	River
FILE REF	RDA/7
DATE	20 June 2007
REF	WAB
RESPONSIBLE MANAGER	EDTS

In Brief:

- Assessment of options to permanently close or reopen and regulate parking in Armitage Road, Kelmscott.
- **Recommend**
That Council seek Ministerial approval to close Armitage Road to vehicular traffic at a point adjacent to Lots 21 and 24 generally as shown on Drawing No 99-94 but determined in consultation with the owners of Nos 20, 21, 24 and 25 and include the provision of culs de sac in the 2007/08 Works Programme.

Tabled Items

Design plans dated 99-94E & 01-63.

Officer Interest Declaration

Nil.

Strategic Implications

Physical Infrastructure

Develop an integrated transport system including safety aspects.

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

- LGA 1995, Section 3.50,
- LAA 1997 Section 58
- MRWA Act 1930

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

An amount of \$55,000 is required in the 2007/08 Budget to complete the permanent closure with a double culs de sac and associated works.

Consultation

Residents, business owners, Ward Councillors, Main Roads WA and Inter-Directorate.

BACKGROUND

At its Ordinary Meeting of 5 February 2007, Council resolved (T3/1/07) as follows:

“That Officers report back to the Technical Services Committee on options for addressing traffic issues in Armitage Road with the aim of resolving the situation.”

COMMENT

At its Ordinary Meeting of 6th March 2001, Council resolved (T23/01) to install a temporary cul de sac for a duration of approximately four weeks. The current location of the temporary cul de sac (barriers) is only 50m away from Albany Highway.

Initially Main Roads WA expressed concern about a traffic closure this close to Albany Highway and any closure further down Armitage Road would have a high potential of significant illegal parking on the Albany Highway side of the closure. There are no parking complaints being expressed now, and there is no crash history at the temporary closure. In addition, additional parking is available to the funeral chapel to the immediate south.

There is a traffic network issue with Armitage Road being open if right turns into Armitage Road from Albany Highway are permitted. There is almost no storage on the right hand north bound lane on Albany Highway for vehicles travelling east from Foster road and turning into Armitage Road. Main Roads WA had originally advised that a solid median across Armitage Road was proposed. Advice has now been received that this proposal is not going to be implemented in the foreseeable future.

The road arrangement of Foster Road, Armitage Road and Albany Highway is in effect a “staggered T” intersection. AustRoads Guidelines for roads with traffic volumes on these roads indicate a stagger distance along Albany Highway between the two “through” legs of 150m. The distance between Foster and Armitage Roads is 35m. The distance between Foster Road and Rundle Street is 150m, and so meets the Guidelines. Hence the best traffic management arrangement is therefore prevention of a left/right stagger from Armitage Road to Foster Road by closing Armitage Road to through traffic.

The location of a permanent traffic closure must be approximately 12m east of the current barrier to accommodate large service vehicles such as waste trucks.

This location will not permit parking at overflow times and will not easily accommodate illegal parking. If Main Roads WA expresses concern at the proposed location, the lack of crashes will not support that Agency’s position.

The cost to construct a double culs de sac is estimated to be \$55,000 and includes barriers, signs, street lighting improvements and a short pathway connecting both closed ends.

Whilst the Technical Services Directorate has in the past leant towards Armitage Road being open with controlled parking, once the funeral chapel established additional off street parking immediately adjoining it, this position was predicated on a solid median on Albany Highway with turn pockets and MRWA’s concerns about a closure close to Albany Highway. This arrangement would be susceptible to illegal parking and hence local resident frustration and significant parking management costs to Council.

OPTIONS

1. Install a double culs de sac with protective barriers in the centre at a location approximately 10-12m further east of the current temporary closure (water filled barriers) as shown on Drawing No 99-94. This option will require approval from the Minister for closure of the road reserve.

The estimated cost for this option is \$55,000 (and is included in the 2007/08 Budget).

2. Re-open Armitage road for through traffic allow parking on the south side of the street limited to two hours and no stopping road/verge on the northern side. The street, in its current format, will allow two way traffic and on-road parking. A footpath may be required for the complete length of Armitage Road to provide a safe environment for all pedestrians.

The estimated cost of this option is \$22,000 (and is included in the 2007/08 Budget).

CONCLUSION

The current temporary barrier is unsightly, but has demonstrated the long term efficacy of the treatment. Its principal advantage to the City is that it is the most appropriate traffic network arrangement for traffic entering and exiting Albany Highway between Rundle Street and Foster Road. It is recommended that Option 1 be selected and that the temporary barriers be replaced with a formal traffic barrier in Armitage Road for vehicular traffic approximately 10m to the east of the temporary barrier.

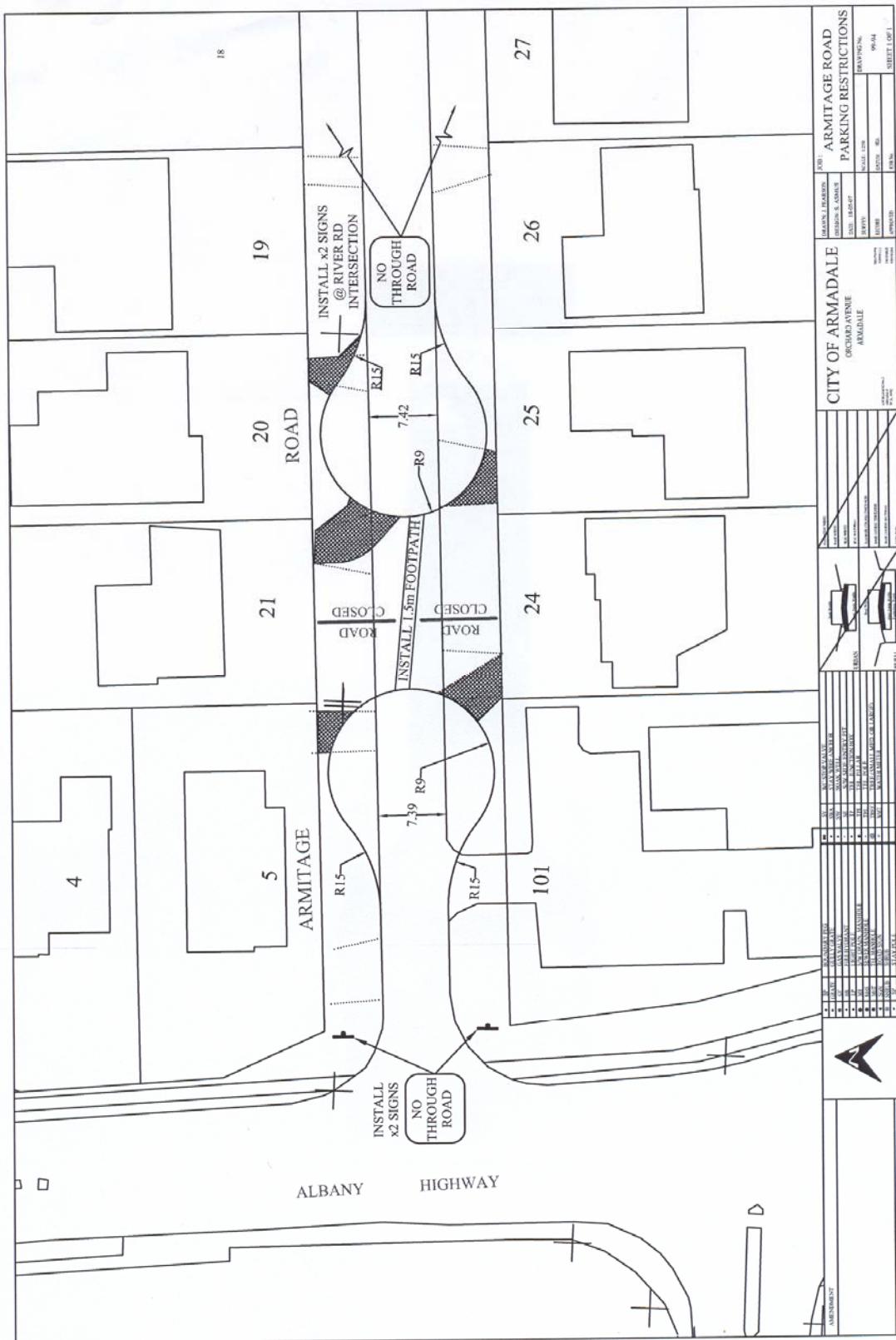
Cr Zelones explained at some length to Councillors and staff the history of this road closure and supported the Officers' recommendation. It was noted that residents' amenity should not be affected by a business which is situated adjacent to a residential area.

T45/6/07 RECOMMEND

Amended Ordinary Meeting of Council 2 July 2007	That Council seek Ministerial approval to close Armitage Road to vehicular traffic at a point adjacent to Lots 21 and 24 generally as shown on Drawing No 99-94 but determined in consultation with the owners of Nos 20, 21, 24 and 25, and include the provision of culs de sac in the 2007/08 Works Programme.
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That Recommendation T45/6/07 be not adopted and be recommitted to the Technical Services Committee.

MOVED Cr Butterfield
MOTION CARRIED (7/0)



AMENDMENT TO POLICY ENG 1 - FLORA - REMOVAL FOR BOTANICAL PURPOSES

WARD	All
DATE	12 June 2007
REF	RVD
RESPONSIBLE MANAGER	EDTS

In Brief:

- Application received requesting permission to collect nuts to feed Black-Cockatoos not covered by Policy ENG 1.
- It is proposed that taking flora to assist with rehabilitation into the wild of rare fauna protected under State or Federal legislation should be permitted under Policy ENG 1 which is reflected in a recommended amendment to the policy. Additional wording to make the associated Management Practice clearer without changing its intent is also proposed.
- **Recommend**
That Council amend Policy ENG 1 as shown in Attachment A2 of the agenda and note the minor amendment to the Management Practice.

Tabled Items

Application from Black-Cockatoo Preservation Society of Australia

Officer Interest Declaration

Nil.

Strategic Implications

The City's vision includes:

For the City of Armadale to be: A place combining City living with a beautiful bushland setting
Our community will be recognised for: a tradition of innovation, readily embracing new people and new ideas

Legislation Implications

This policy produces a decision-making framework to respond to provisions in the *Wildlife Conservation Act 1950* that require persons wishing to take flora to obtain a landholders permission.

It is an offence to collect seeds or take cuttings from reserves without a licence from the Department of Environment and Conservation and permission of the landholder. On private land only permission of the landholder is required.

The City of Armadale has both reserves and freehold land with regionally significant vegetation protected under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

Council Policy / Local Law Implications

Nil.

Budget / Financial Implications

No change - existing policy also requires officers to consider applications to take flora.

Consultation

Nil

BACKGROUND AND COMMENT

Policy ENG 1 was last reviewed in June 2005, and although the policy format has changed the policy intent and content is essentially unchanged since August 2000.

The City recently received a request from the Black Cockatoo Preservation Society of Australia to collect Marri, Jarrah and Banksia nuts from the City's lands to feed Black-Cockatoos that come into the Society's care and that are to be released into the wild.

All three species of Black-Cockatoos in South-western Australia are listed under the *Wildlife Conservation Act 1950* as Schedule 1 fauna which are "Fauna that is rare or is likely to become extinct" and are also listed as "Endangered" under the *Environment Protection and Biodiversity Conservation Act 1999*.

The existing policy ENG 1 only permits the taking of flora for purpose of research, dieback mapping or revegetation works within the City and does not permit consideration of proposals to utilise flora for fauna rehabilitation. The existing policy and management practice are provided as ***Attachment "A-1" of the Agenda (see Summary of Attachments – Green Page)***.

It is considered that use of flora for rehabilitation of fauna to be released into the wild for species declared as "specially protected fauna" under the *Wildlife Conservation Act 1950* or fauna declared Critically endangered, Endangered, or Vulnerable under the *Environment Protection and Biodiversity Conservation Act 1999* is worthy of support, subject to the same general limitations as are currently applied to the taking of flora by the City's ENG 1 Management Practice.

DETAILS OF PROPOSAL

It is proposed to amend Policy ENG 1 as follows, with new text shown underlined and deletion shown in ~~strikethrough~~, to permit the taking of flora for use in rehabilitating into the wild rare fauna protected under State or Federal legislation.

The City will only permit the taking of flora ~~for botanical collections, cuttings or seed from land owned or vested in the City only when undertaken for the purpose of research, dieback mapping or revegetation works within the City, or to assist with the rehabilitation into the wild of rare fauna protected under State or Federal legislation.~~ Permission will only be given in accordance with the current Management Practices.

It is also proposed to amend the title of the policy as follows:

ENG 1 - Taking of Flora – Removal for Botanical Purposes

The policy rational is also proposed to be amended as follows:

To allow the taking of flora only for the purposes of research, dieback mapping and revegetation works within the City or to assist with the rehabilitation into the wild of rare fauna.

ANALYSIS

Applicability of ENG 1 Management Practice to amended policy

The ENG 1 Management practice specifies the criteria against which applications are assessed to ensure the City's bushland environment is managed sustainably. It is considered that the criteria do not need to change.

However, the Management Practice will be amended administratively to insert the heading "Applications to take flora will be assessed with regard to the following:" above point 1 of the practice to make its administration clearer.

Need for public comment

There is no requirement under the Local Government Act 1995 for a public comment period for Council policy. A public comment period is not considered necessary because:

- the policy change is relatively minor;
- few applications are likely to be received that would comply with the revised policy scope; and
- the management practice used to assess applications which ensures the taking of flora occurs in a sustainable manner is unchanged.

OPTIONS

1. Council could amend Policy ENG 1 as proposed under Details of Proposal.
2. Council could advertise the proposed changes to Policy ENG 1 prior to adopting them. However this would cause a delay in responding to the request from the Black-Cockatoo Preservation Society of Australia.
3. Council could decide not to amend the policy. This would effectively mean that the Black-Cockatoo Preservation Society of Australia's request would be refused by the City.

CONCLUSION

The proposed changes to the policy are relatively minor and would facilitate the taking of flora for rehabilitation into the wild of rare fauna protected under State or Federal legislation. Accordingly Option 1 is recommended.

T46/6/07

RECOMMEND

1. That Council amend Policy ENG 1 - Flora - Removal for botanical purposes as shown at Attachment "A-2" of the Agenda (see Summary of Attachments – Green Page).
2. That Council note the minor amendment to the ENG 1 Management Practice.

MOVED Cr Hart
MOTION CARRIED (7/0)

**APPLICATION FOR ROAD ACCESS TO LOTS 3, 4, 5, &6 REDTAIL LANE
ROLEYSTONE**

WARD	Jarrahdale
FILE REF	
DATE	28 May 2007
REF	SD
RESPONSIBLE MANAGER	MTS

In Brief:

- An application to formalize a right of access road for Lots 3,4,5,&6 Redtail Lane into a gazetted road reserve has been made by Mr G Chapman
- **Recommend**
That the owners be advised that the Council is not prepared to accept the creation of a public road reserve through the middle of lots 3 and 5 Redtail Lane, as the properties already have road frontage and a legal right of access. While the creation of a public road would greatly improve access to the lots it would also create 600m of road that Council would then have the cost of maintaining.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Physical Infrastructure

Develop an integrated transport system incl. Safety aspects

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil.

Consultation

Nil.

INTRODUCTION

An application has been made by Messrs G, I, R and C Chapman “Requesting Council approval for formalizing access to Lots 4, 5 and 6 at Redtail Lane Roleystone, by a Gazetted Road” see attached drawing. Staff have advised the owners of the properties that Council would not consent to take over a private access and create a public road which had to be maintained at ratepayer expense. The owners have therefore asked that the application be referred to Council.

BACKGROUND

In 1985 Messrs GF, IE, RT, and CS Chapman applied to subdivide lot 2 Ferrari Road (now called Redtail Lane) into 4 lots. Council initially refused the proposed subdivision because of access issues however later supported the application after amendments were made in relation to boundaries and rights of access being put in place.

The application was refused by the Planning Board of W.A. (their name at that time) as the land is situated within the Lower Canning Water Catchment Area. The Board was opposed to further subdivision and subsequent development in this area because of concerns with potential pollutants entering adjacent waterways.

On the 9 October 1987, the then Minister for Planning upheld an appeal lodged by the Chapman family against the State Planning Commission's refusal to approve the subdivision. This was based on the Water Authority withdrawing their objection subject to the owners agreeing to enter into a Deed with the Authority. This Deed would require, *inter alia*, the owner to covenant with the Authority the following items:

1. To subdivide the land into four blocks with a minimum area of 16 hectares for each block.
2. No further subdivision of the land would be allowable
3. Not to construct or permit construction of more than one house on each block.

The Deed was completed by the land owners and the Water Authority withdrew their objection.

Council agreed to the subdivision subject to the following conditions:

1. A plan being registered at the Land Titles Office that the owners will partition the said land among themselves and will simultaneously with the lodgement of the transfer will grant all necessary rights of access to be registered on the certificates of title.
2. **The owners will construct and drain a driveway along the said easement at their expense to the specification and satisfaction of Council.**
3. The owners will upgrade and construct Ferrari Road at their expense in accordance with the Council's requirements and to its satisfaction.

In 1994 Mr I Chapman the owner of Lot 3 applied for the right of access to be removed from his Lot as there were battleaxe driveways in place to service Lots 4, 5, & 6. He was informed that Council would be prepared to consider the removal of the easement over the existing central driveway when all the battleaxe legs have been upgraded to enable practical access. This has not been done and the right of access easement remains on the title of Lots 3 and 5.

In 2003 Mr I Chapman, the owner of Lot 3, applied to subdivide his property into two lots. The Council did not support this application for subdivision as the land is zoned "Rural X" with the gazettal of the City's Town Planning Scheme No 2. The parcel of land has been declared for Priority 2 (P2) source protection as a Public Drinking Water Resource Protection Area, which is entirely surrounded by an area declared as Priority 1 (P1) source protection. If the subdivision was approved it would also have set a precedent for the precinct as a whole to be subdivided. The Planning Commission approved the application in November of 2004. This decision is valid for three years and the applicant is in the process of meeting the WAPC standard conditions.

In 2007 Council received further application to subdivide Lots 3, 4, 5 and 6 into 10 lots from Mr G Chapman on behalf of G, J, R, and I Chapman. This application was also not supported by Council for the same reasons as previously stated plus the subdivision would also conflict with the provisions of the City's Town Planning Scheme No 4.

DETAILS OF CURRENT PROPOSAL

G.F, I.E, R.T and C.S. Chapman who are the owners of Lots 3, 4, 5 & 6 Redtail Lane have requested Council approval for formalising access to their lots by a Gazetted public road, to replace the current right of access. Their reasons supplied by the applicants for requesting this are :

- Currently access to existing and future residences is via a right of carriageway
- There is presently houses on Lots 3 & 4 with immediate future plans for houses on Lots 5 & 6
- The existing gravel road is inadequate to cope with present and future usage and traffic volume
- The existing gravel road is seriously degraded
- There are surface areas of exposed laterite rock on the existing road
- Drainage is inadequate and the road needs constant repairs and grading
- During summer the surface becomes excessively dusty
- During winter the surface becomes muddy and slippery creating a traction problem
- Current vehicular movements involves up to ten different vehicles per day, each trafficking in and out
- Other battleaxe lanes to Lots 4, 5, and 6 are completely nontraversable and in places obstructed by large granite outcrops
- Access to Lot 6 across Lot 5 is virtually 4 wd only

COMMENT

Presently the properties have two ways in which to access their lots.

One is via a right of access which varies in width but is approximately 6m wide and runs off of Redtail Lane through the centre of lot 3 along the boundary of a section of lot 4 and then across the middle of lot 5 until it meets the boundary of lot 6. The total length of the carriageway is approximately 600m.

The second is via battleaxe driveways along the northern and eastern boundaries of the properties. The battleaxe legs that go to Lots 5 and 6 are reasonably trafficable but very steep and rocky in areas. The battleaxe leg that would service lot 4 would be very difficult to make trafficable due to the gradient of the land being at a right angle to the alignment of the driveway, it's proximity to Water Corporation Land and a large granite outcrop across its full width.

All of the above methods of access are natural surface gravel and clay with exposed rock outcrops that make access reasonably difficult, particularly on the battleaxe legs.

It should be noted that battleaxe driveways with reciprocal rights of access to three and four lots is not an uncommon practice on large rural properties such as this one.

OPTIONS

Option 1

Properties currently have existing unmade battleaxe driveways that could be upgraded by the property owners to a standard whereby vehicular access would be improved.(eg two coat seal) This would be very difficult due the nature of the natural ground conditions of the sites. It would also probably leave a considerable distance from where the driveways meet the boundary of the lots to the probable position of any new or existing houses. These costs would need to be borne entirely by each individual owner and would be substantial.

Option 2

Upgrade the current right of access gravel road into a formalized battleaxe driveway with reciprocal rights of access for each property. This would be the easiest route to construct a driveway however would effectively split Lots 3 and 5 in half. This would again need to be funded by the owners.

Option 3

Council agree to the request which would require a road reserve to be gazetted and the construction of a road with drainage of approximately 600m in length with a cul de sac at the end. This option would need to be funded by the property owners and the road could then be taken over by Council. A verbal discussion with one of the owners has suggested the cost could be up to \$200,000.

Option 4

As per option 3 but with construction work being funded by Council.

CONCLUSION

Based on discussions with Planning Services it is unlikely that further subdivision of the lots would be supported by Council, therefore the creation of a public road as requested is not supported by Technical Services staff, as it will only serve to create an extra 600m of carriageway that will require maintenance. If however further subdivision is achieved it is probable that an access road would be a condition of subdivision.

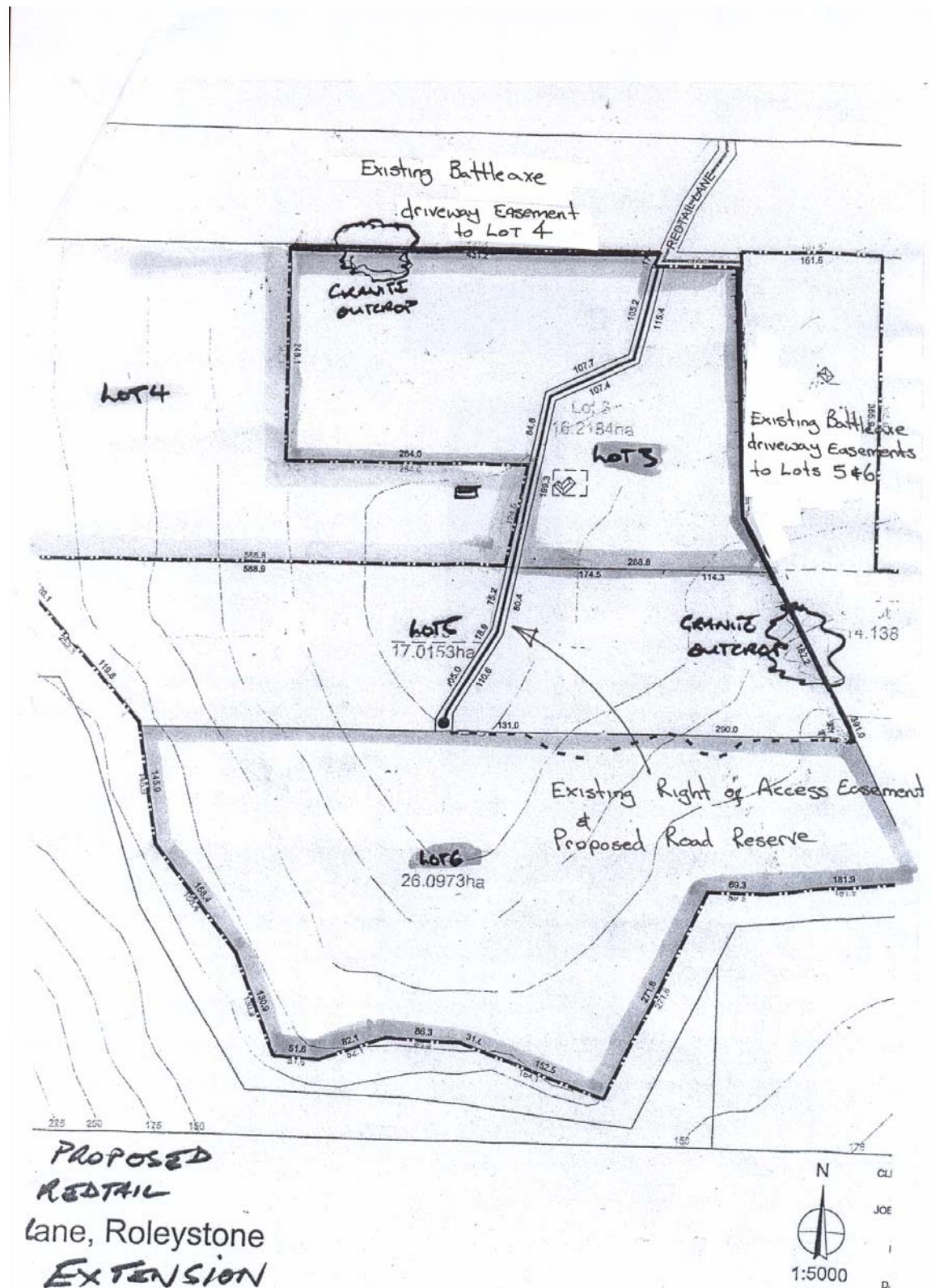
There was considerable discussion regarding the right-of-carriageway. Mr Chapman confirmed verbally that his proposal was that the land owners should bear the cost of constructing the carriageway and that it should then be transferred to Council for ongoing maintenance/repair. It was generally considered that as there were many similar instances of roads with “battle-axe” entries throughout the hills area and in all of these the owners were responsible for ongoing maintenance and repairs Council had no responsibility to take-over the right of carriageway.

T47/6/07

RECOMMEND

That the owners be advised that the Council is not prepared to accept the creation of a public road reserve through the middle of Lots 3 and 5 Redtail Lane, as the properties already have road frontage and a legal right of access.

MOVED Cr Butterfield
MOTION CARRIED (7/0)



PARKS AND LEISURE AUSTRALIA 2007 NATIONAL CONFERENCE

WARD	All
FILE REF	RES/1
DATE	25 June 2007
REF	PL
RESPONSIBLE MANAGER	EDTS

In Brief:

- Outline of proceedings of the 2007 Parks and Leisure Australia National Conference
- **Recommend**
 1. That Council nominate Cr Best to attend the Parks and Leisure Australia 2007 National Conference to be held in Townsville Queensland from 16 to 19 September 2007 with costs to be charged to GL 210128-1046-02.
 2. That Council note the attendance of the Manager Parks as delegate to the Parks and Leisure Australia 2007 National Conference to be held in Townsville Queensland from 16 to 19 September 2007 with costs to be charged to GL 250021-1006-01.

Tabled Items

The programme of the Parks and Leisure 2007 National Conference.

Officer Interest Declaration

Nil.

Strategic Implications

Corporate Services

"To foster an effective professional environment and administration of the City's Services and encourage innovation and creativity in meeting the needs of the Community".

"To create a workplace where staff are innovative, confident and continue to learn".

Legislation Implications

General Assessment of relevant legislation e.g. (Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

Council Policy ADM3 – Conferences and Training

Council Policy EM1 – Reimbursement of Councillor's Expenses

Budget/Financial Implications

The approximate cost to attend the conference is \$2,800 (per delegate) for a full delegate member (includes registration, airfare, accommodation, social function, tours, meals and transport).

Consultation

Nil.

BACKGROUND

The Parks and Leisure Australia 2007 National Conference – ‘A Pivotal Role’ is to be held in Townsville Queensland from 16 to 19 September 2007 inclusive. A number of pre and post technical tours are offered. In addition a full day tour hosted by the Cairns City Council is an optional extra Post Technical Tour on Friday 21 September 2007. Delegates would need to find their own way to/from Cairns.

(T299/96) “*Council’s consideration be extended to being represented at future conferences such as these by both a Senior Officer and an Elected Member*”.

A copy of the conference programme, *Parks and Leisure 2007 National Conference Programme*, is tabled.

In accordance with Council Policy ADM3, Council approval is required for registration of elected members to attend the conference.

DETAILS OF PROPOSAL

The Parks and Leisure Australia 2007 National Conference is titled ‘**A Pivotal Role**’. The conference theme ‘A Pivotal Role’ will illustrate how parks and leisure make a vital contribution to society, including:

- the opportunity they offer for family and community interaction.
- assisting the development of social capital.
- the physical and psychological health benefits they provide to individuals.
- the value of the ecosystem services they supply naturally, through clean air, water cleansing, offsetting urban ‘heat island’ effects.
- the economic value they bring to local economies.
- the ecosystems they preserve.
- the diversity of landscape character they add, and
- the general quality of life they represent.

Keynote Speakers include:

- Andrew Skeat – Great Barrier Reef Marine Park
Andrew Skeat is an Executive Director with the Great Barrier Reef Marine Park Authority with responsibilities including water quality and coastal development, tourism, science and education.
- Karen Schmidt – Generation Y Attitudes at Work
Karen Schmidt is an award winning professional speaker, workshop leader and author.
- Professor Kerry Mummery – Recreation and Wellness
Kerry Mummery is a Professor of physical activity and population health and the Director of the Centre for Social Research at Central Queensland University in Rockhampton.
- Grant Donovan – Wellness and Engagement
Grant Donovan a doctoral graduate from the University of Western Australia. A specialist in Cultural Change and the development of leaders of high level organisational performance.
- Professor Graeme Pearman – Climate Change
Dr Graeme Pearman was trained as a biologist at the University of Western Australia. He joined CSIRO in 1971 where he was Chief of Atmospheric Research. He contributed over 150 scientific journal papers.

In addition to these speakers, the Conference Programme Committee will be spending considerable time ensuring that a quality range of presentations by Parks and Leisure professionals have been sourced from all over Australia. A number of social and networking opportunities have been included in the years programme.

Technical Tours

There will be seven Technical Tours offered on the 18 September 2007 which delegates will need to nominate both first and second tour preferences.

- **Active Recreation** – sporting facilities, major indoor complex, walking tracks, skate park and dirt jump park facilities, bike pathways, Queensland Institute of Sport facilities, recreation activities.
- **Venues and Events** – parks for outdoor events, Queensland Institute of Sport facilities, skate park and dirt jump facilities, Dairy Farmers Stadium, Townsville Entertainment and Convention Centre.
- **Urban Parks and Horticulture** – Townsville Botanic Gardens, Palm Collection visit, visit the Strand and Anzac Park, Townsville City Council Wholesale Nursery Business Unit, Riverway Complex, streetscape and revegetation sites, Memorial Gardens.
- **Interpreting Heritage** – Anzac Park, significant memorials and audio interpretation devices, visit museum to view the Pandora exhibit, Kissing Point Military Museum, Riverway Complex, Eureka Hotel Café, Greenvale rail line ecotourism.
- **Wet Tropics Management** – wet tropics world heritage area tour, visitor management issues, North Queensland Water's camping and recreation facilities, coastal issues.
- **Wetlands Accredited Eco Tour** - overview of the Ross River catchment, 'creek to coral' urban stormwater management system, marine issues, visit a wetland of national significance.
- **Open Space Planning – Creating Liveable Communities** – tour new development areas to examine open space and facilities provision and management such as constructed wetlands for stormwater cleansing, construction saltwater lake system, community centre, parks, playgrounds and bikeways, landscape works, park maintenance facility, inclusion of natural vegetation in open space systems.

COMMENT

Council's Manager Parks has been a member of Parks and Leisure Australia (formally Royal Australian Institute of Parks and Recreation) for approximately 22 years and is currently a Regional Councillor on the WA Regional Council of Parks and Leisure Australia.

National and State conferences are conducted on an annual basis providing professional development opportunities. Industry members meet, network, socialise and importantly upgrading their industry knowledge on good practices. Parks and Leisure Australia's Regional Councils annually run a series of breakfast, half day and full day events to showcase industry knowledge.

The City's Manager Parks represented Council at the Parks and Leisure 2005 National Conference held in Tasmania and will again represent the City at the conference to be held in Townsville Queensland in September 2007 with costs to be charged to the Technical Services Conference and Seminars account GL 250021-1006-01.

T48/6/07

RECOMMEND

- 1. That Council nominate Cr Best to attend the Parks and Leisure Australia 2007 National Conference to be held in Townsville Queensland from 16 to 19 September 2007 with costs to be charged to GL 210128-1046-02.**

- 2. That Council note the attendance of the Manager Parks as delegate to the Parks and Leisure Australia 2007 National Conference to be held in Townsville Queensland from 16 to 19 September 2007 with costs to be charged to GL250021-1006-01.**

MOVED Cr Butterfield

MOTION CARRIED (7/0)

HERON RESERVE

At the Council meeting held on 5 June 2007, Cr Stewart referred the following matter to the Technical Services Committee.

It is a matter of public record that Council has endorsed the City invest resources into improving and enhancing the recreational facilities within the Heron reserve precinct. However it has not been an item of budget consideration given the current financial constraints. As POS monies now become available I suggest that the process be taken to the next logical step and the City begin with consultation and a timeframe for execution of the enhancement programme.

Historically this area has had only modest facilities. In the twenty five years since the locality became a major residential area only two child orientated structures have been placed in its environs. These are useful, yet somewhat small in scale.

There are no facilities of note that enhance the recreational experience for older children and teenagers. There are no family facilities or structures that would lend themselves being of use to seniors and indeed general passive recreational street furniture consists of a couple of benches.

I would therefore seek that Council, (through this committee) deliberate on supporting a recommendation that initiates consultation with the public, consultation with ward members, all other elected members and that relevant officers report back to council on the progress of these activities for your information and further input.

At the Council meeting held on 18 June 2007, Cr Reynolds referred the following matter to the Technical Services Committee.

That in dealing with items referred by Cr Stewart to both the Technical Services and Community Services Committee relating to Heron Reserve that officers take into account Council Resolutions T87 of August 2003 and T77 of June 2002.

T87/08/03 RECOMMEND

That a comprehensive park development concept plan/improvement programme be designed and costed to allow for consideration in the Five Year Works Programme to be updated in 2003, along with other priority park development projects.

T77/02 RECOMMEND

That a report be provided outlining possible future uses of the Westfield (Heron) Reserve and associated Montrose Circle Reserve to allow for consideration in the Five Year Works Programme when it is updated in 2003.

T49/6/07 RECOMMEND

That a comprehensive Parks Development Concept Plan/Improvement Programme be designed and costed to allow for consideration in the five year works programme for the Heron Reserve Precinct in light of the availability of future POS funds.

MOVED Cr Stewart

MOTION CARRIED (7/0)

RECYCLING BINS

At the Council meeting held on 18 June 2007, Cr Hart referred the following matter to the Technical Services Committee.

That the matter of formulating a policy to address provision of sufficient recycling bins for community organizations leasing or renting Council buildings be referred to the Technical Services Committee.

The following comment has been provided by Cr Hart for consideration:-

This referral is really about the discussion for guidelines in policy for the request of additional bins by community groups and organisations that hire/lease Council buildings.

In particular when organisations such as football clubs, soccer clubs or other such groups that attract large numbers of spectators to their local matches/events on normally a fortnightly basis for their season, put in a request for additional bins to ensure the playing fields are kept litter free. Given that in their leases they will have a number of bin services charged out for their normal day to day club use.

I am opening for discussion that those additional bins requested should be allocated free to those organisations with the proviso that they will be financially responsible for any damage or loss and that they will place them out in the correct area for pick up. These bins are to be returned clean immediately at the finish of the season. They should also be advised that part of the condition of free use is that the sporting grounds are expected to be kept litter free at all times.

The reasons I put forward for discussion is that all our sportsground have very minimal bins and they soon become full and rubbish flows out and over. The sporting groups play an important role in establishing the fabric of our community and also play a role in healthy life styles. They as you know find it difficult financially to survive as it is, and to pay for these additional bins would be a real impost. By free use with conditions, we will have tidy grounds and will not have to pay for additional staff time to clean up grounds that have rubbish strewn around.

T50/6/07

RECOMMEND

That Officers develop a Policy to deal with waste management at Council facilities including sports grounds, community halls and events.

MOVED Cr Hart

MOTION CARRIED (7/0)

REMOVAL OF GRAFFITI

At the Council meeting held on 5 June 2007, Cr Butterfield referred the following matter to the Technical Services Committee.

That the matter of sufficient funding for the timely removal of graffiti and such consideration in the 2007/08 budget be referred to the Technical Services Committee.

The following comment has been provided by Cr Butterfield for consideration:-

Graffiti vandalism is a crime which is unsightly and annoying but more importantly is negatively impacting the residents of the City of Armadale. The recent explosion of graffiti within the City is making the community feel unsafe and prospective residents wary of buying into the area. In the past the City has done a good job removing graffiti from its property, however in recent times the sheer volume has meant unacceptable delays in removal. Whilst the quick removal of graffiti does not address ‘who’ or ‘why’ it is being done, it does limit the impact it has on the psyche of the community.

The City is currently developing a comprehensive Policy to deal with the problem of graffiti vandalism and a more streamlined system of removing the material will be crucial to its success.

Suggested recommendation:

That officers investigate the most cost effective method of removing graffiti from council property within 24 hours and allocate sufficient funds in the 07/08 budget for its implementation.

T51/6/07 RECOMMEND

That Officers investigate the most cost effective method of removing graffiti from Council property within 24 hours and refer the matter for consideration of funding, in preparation of the 07/08 Budget, for its implementation.

MOVED Cr Butterfield
MOTION CARRIED (7/0)

INTERNATIONAL PUBLIC WORKS CONFERENCE 2007 - CAIRNS

WARD	All
FILE REF	ENG/1
DATE	17 June 2007
REF	LEK
RESPONSIBLE MANAGER	EDTS

In Brief:

- Outline of proceedings for the International Public Works Conference – “*Be Inspired*”.
- **Recommend**
 - That Council nominate Councillor(s) Everts, Knezevich and Mayor Reynolds as delegates to the International Public Works Conference – “*Be Inspired*” - to be held in Cairns from Sunday, 26 August to Friday, 31 August 2007 inclusive, with costs to be charged to GL 210128.1046.02.
 - That Council note the attendance of the Executive Director Technical Services and the Manager Technical Services and Asset Management Coordinator as delegates to the International Public Works Conference – “*Be Inspired*” - to be held in Cairns from Sunday, 26 August to Friday, 31 August 2007 inclusive, with costs to be charged to GL 250021.1006.01.

Tabled Items

The programme for the International Public Works Conference.

Officer Interest Declaration

Nil.

Strategic Implications

Communicating and Marketing

Working with State Government and other key stakeholders to market the City of Armadale.

Providing Physical Infrastructure and caring for the Natural Environment

Adopting “best of breed” asset management practice, scoped to City of Armadale needs.

Legislation Implications

General assessment of relevant legislation (eg. Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

Assessment of Policy / Local Law indicates that the following are applicable:

ADM3 – Conferences Seminars and Training

Budget/Financial Implications

The individual cost to attend the conference, which includes airfare, accommodation, full registration and expenses is \$4,305 for non members and \$4,235 for members of the IPWEA. Council’s Elected Members’ Conference Budget GL 210128.1046.02. provides sufficient funds for elected member representation. The attendance of the Executive Director Technical Services, Manager Technical Services and Asset Management Coordinator will be funded from the Technical Services Conferences and Seminars Budget GL 250021.1006.01.

Consultation

Chief Executive Officer

BACKGROUND

The Institute of Public Works Engineering Australia (IPWEA) International Public Works Conference – “*Be Inspired*”, is to be held in Cairns from Sunday, 26 August to Friday, 31 August 2007 inclusive. Conference Programme *at Attachment “A-3” of the Agenda (see Summary of Attachments – Green Page)*.

The theme of the Conference is “*Be Inspired*” and though covering topics on Climate Change, Water Management and Skills Shortages will be the largest Asset Management conference to be held in Australia, having two asset management streams over three days. There are six streams running concurrently over three days.

The Conference will bring together a wide array of people in the public works industry from all over Australia, providing an unsurpassed opportunity for networking that only occurs once every two years.

The Keynote speakers for the Conference are:

Don Henry
Executive Director, Australia Conservation Foundation
“Solutions to Climate Change – Challenges and opportunities for public works”

Paul Baker
Director, Hudson
“Addressing the Skills Shortage – What are your pieces of Silver”

John Howard
National Asset Management Strategy. AU Project Manager
“Asset Management – Along the pathway to Financial Sustainability”

Gretchen Lumsden
Health Professional
“Be Inspired – Learn 10 easy steps to living longer and living better”

Dr Ronnie McKenzie
Water Resource Management Specialist
“Water Demand Management”

Prof. John Martin
Director of LaTrobe University’s Centre for Sustainable Regional Communities.
“Local Government and Climate Change – Risk Management Adaptation and Mitigation”

COMMENT

Council has significant interest in the issue of Public Works and Asset Management and as such attendance at the Conference would be beneficial to Council. The Public Works industry wields considerable influence over the way that Council carries out its business and it is important that Local Government and Council are strongly represented. It is also important that Council stays up to date and informed on all aspects of Asset Management and Public Works.

The individual cost to attend the conference, which includes airfare, accommodation and full registration and expenses is approximately \$4,305 per delegate, due to the addition of the Climate Change Workshop on 31st August, the conference is being held over 6 days instead

of the usual 5 days and therefore results in additional accommodation costs. This together with the increase in registration costs can explain the higher than usual costs of attendance. Details as follows:

Air fare	\$1,000
Accommodation	\$1,200
Conference Fees	\$1,755
Expenses	\$350
Total	<u>\$4305</u>

Council's Elected Members' Conference Budget GL 250021.1006.01 provides funds for elected member representation, however Council Policy ADM 3 prohibits attendance of elected members at Conferences, Seminars or Training Programmes within six months of their electoral term *unless specifically authorised by Council*. In this instance, 26th August 2007 falls nine weeks within the six month restriction, and it is therefore suggested Council specifically set aside the restriction if applicable.

There are three main engineering conferences of interest to Council, IPWEA, ARRB and the AITPP however, it was felt that neither the ARRB or AITPP conferences warranted attendance by Officers or Councillors in the last two years whereas the IPWEA "Be Inspired" offers items of significant interest to Council and together with Officers continuous involvement in the IPWEA it is felt that the conference warrants a strong representation by the City's Officers and Councillors.

The Executive Director Technical Services and the Manager Technical Services are active in the management of and technical issues addressed by the IPWEA and the Asset Management Coordinator is actively involved in the newly formed Young Engineer's Group which is a fundamental element of the Institute's ongoing work in addressing the skills shortage within Local Government. The conference topics of Climate Change, Water Management, Asset Management and Skills Shortages are all important issues to the City and therefore the attendance of Council's senior engineering officers will provide the greatest value in terms of information gathering and technical discussion. The Conference also provides a national opportunity for Council to demonstrate its leadership in addressing the technical challenges and issues faced by Local Government in the next few decades of the century.

The attendance of the Executive Director Technical Services, Manager Technical Services and Asset Management Coordinator will be funded from the Technical Services Conferences and Seminars Budget GL 250021.1006.01.

Committee noted that this major Conference is only held every second year and no one attended the two alternative conferences in 2006 in anticipation of the forthcoming event. Discussion ensued on the importance of Elected Members attending significant national conferences. Committee noted that the Conference fell within the time frame covered by Council Policy ADM3 but considered the importance of the Conference to be such that the Policy be set aside.

T52/6/07 RECOMMEND

- 1. That Council nominate Councillor(s) Everts, Knezevich and Mayor Reynolds as delegates to the International Public Works Conference – "Be Inspired" - to be held in Cairns from Sunday, 26 August to Friday, 31 August 2007 inclusive, with costs to be charged to GL210128.1046.02.**

2. **That Council note the attendance of the Executive Director Technical Services, the Manager Technical Services and the Asset Management Coordinator as delegates to the IPWEA International Public Works Conference – “Be Inspired” to be held in Cairns from Sunday, 26 August to Friday, 31 August 2007 inclusive, with costs to be charged to GL250021.1006.01.**

MOVED Cr Stewart
MOTION CARRIED (7/0)

COUNCILLORS' ITEMS

Nil.

EXECUTIVE DIRECTOR TECHNICAL SERVICES' REPORT

The Executive Director reported that a Special Budget Meeting was planned to be held next week.

He also reported that the matter of purchasing tiles for the Armadale Aquatic Centre would be presented to the Community Services Committee Meeting to enable the work to go ahead prior to the next season.

MEETING CLOSED 8.37 PM.

TECHNICAL SERVICES COMMITTEE

SUMMARY OF "A" ATTACHMENTS

25 JUNE 2007

Attachment No.	Subject	Page
A-2	Amended Policy ENG1 – Flora – Removal For Botanical Purposes	28



POLICY

ENG 1 - Taking of flora

Management Practice
ENG 1

Relevant Delegation
N/A

RATIONALE

To allow the taking of flora only for the purposes of research, dieback mapping and revegetation works within the City or for rehabilitation into the wild of rare fauna.

Policy

The City will only permit the taking of flora, cuttings or seed from land owned or vested in the City only when undertaken for the purpose of research, dieback mapping or revegetation works within the City, or to assist with the rehabilitation into the wild of rare fauna protected under State or Federal legislation. Permission will only be given in accordance with the current Management Practices.

Related Local Law	N/A
Related Policies	N/A
Last Reviewed	2 July 2007
Next Review Date	4 March 2008
Authority	Council meeting of 2 July 2007