

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY
24 OCTOBER 2005, AT 7.00 PM.

PRESENT:

Cr J Everts	Chair
Cr J H Munn	Deputy for Cr Knezevich
Cr G A Best	
Cr R Butterfield	
CR C J MacDonald	Deputy for Cr Cominelli
Cr P J Hart	

APOLOGIES:

Cr J Knezevich
Cr A L Cominelli

OBSERVERS:

Cr L Scidone
Cr G Wallace

IN ATTENDANCE:

Mr W A Bruce	Executive Director Technical Services
Mr R G Davies	Manager Technical Services
Mr G Elsegood	Manager Civil Works
Mr J Glassford	Manager Property Services
Mr P Lanternier	Manager Parks
Ms L Kemp	Executive Assistant
Ms V Carpenter	Minutes Secretary

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chairman as no members of the public were in attendance.

DECLARATION OF MEMBER'S INTERESTS

Cr Hart declared a non-financial interest in the Councillors item on page 22 regarding the Araluen Botanic Park as she has a proximity interest in this item in that she owns property and resides in Croyden Road and is also a member of the Araluen Botanic Park Board.

QUESTION TIME

Nil.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RESOLVED

**Minutes of the Technical Services Committee Meeting held on
27 September 2005, were confirmed.**

**MOVED Cr Best
MOTION CARRIED (6/0)**

The Chair introduced the new Technical Services Directorate Secretary to the Committee.

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 20

The following items were included for information in the “Technical Services” section:

- **Outstanding Matters**
Report on Outstanding Matters – Technical Services Committee T-1
- **Monthly / Quarterly Departmental Reports**
Technical Services Directorate Works Programme T-2
- **Minutes from Occasional Advisory Committees**
Bungendore Park Management Committee -24th August 2005 T-5
- **General Information**
Recycling at Work..... T12
Small & Medium Enterprise Research Centre Edith Cowan University – Adult
Learning Human Resource Skills for Small Business Managers..... T16
Core Consultative Committee on Waste (3c) T20

Committee noted the information and no further items were raised for inclusion.

I N D E X

TECHNICAL SERVICES COMMITTEE

24 OCTOBER 2005

ENGINEERING, DESIGN AND DEVELOPMENT

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HILL STREET/ELLIS ROAD, KELMSCOTT - EXCHANGE IN THE POSITION OF FOOTPATH PROGRAMME

WARD River
FILE REF: RDE/7 &
RDH/16
DATE 30 September
2005
REF KP
RESPONSIBLE MTS
MANAGER

In Brief:

- This is a follow up report as required by T79/07/05 which reads:
“That officers reassess the construction year of a footpath from Hill Street/Paterson Road to Brookton Highway on the footpath programme”.
- **Recommend**
That the Council authorise the following changes to the five Year Footpath Programme:
 - (i) Hill Street (Paterson to Brookton Highway) be brought forward to 2006/07.
 - (ii) Ellis Road (Whittington Street to Paterson Road) be put back to 2010/11).

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Physical Infrastructure

Develop an integrated transport system including safety aspects.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/ Local Laws.

Budget/Financial Implications

The estimated cost for the construction of the Hill Street and Ellis Road footpaths are \$17,900 and \$11,500 respectively. The cost will be accommodated in the path programme.

Consultation

Intra-directorate liaison.

BACKGROUND

At its Technical Services Committee meeting on 25 July 2005, Committee resolved (T79/07/05) as follows:

“That officers reassess the construction year of a footpath from Hill Street/Paterson Road to Brookton Highway on the footpath programme”.

COMMENT

Analysis

The Technical Services Directorate reviewed the programme and reassessed relevant path scores. The weighting of the Hill Street path has increased due to the footpath construction along Paterson Road. The Hill Street path could be classified as an infill length. Previous assessment of Hill Street and Ellis Road Paths were scored as weightings of 7 and 9 respectively however on reassessing these paths it was discovered that an error had been made when Ellis Street was originally assessed; this was therefore corrected and an amended weighting of 6 has been given.

The comparison has been made based on the same criteria adopted for the pathway programme.

DESCRIPTION OF CRITERIA	WEIGHTING	
	HILL ST	ELLIS RD
Traffic Volume	2	1
Pedestrian Volume	2	2
Access (to Substantial Facilities)	0	0
Ability to walk off road	3	3
Road geometry	0	0
Infill /Link length	2	0
Disadvantaged Users	0	0
TOTAL WEIGHTING	9	6

Conclusion

The above analysis indicated total weightings of 9 and 6 for Hill Street and Ellis Road path respectively.

It is therefore recommended that Council approves an exchange in the Pathway Programme for the construction of path between Hill Street (Paterson to Brookton Highway) and Ellis Road (Whittington Street to Paterson Road) to 2006/07 and 2010/11 financial years respectively.

T104/10/05 RECOMMEND

That the Council authorise the following changes to the five Year Footpath Programme:

- (i) Hill Street (Paterson to Brookton Highway) be brought forward to 2006/07;**
- (ii) Ellis Road (Whittington Street to Paterson Road) be put back to 2010/11).**

MOVED Cr Munn
MOTION CARRIED (6/0)

ORANGE GROVE, SEVILLE GROVE - PARKING ISSUES

WARD Palomino
FILE REF: RDO/26
DATE 13 October
2005
REF KP
RESPONSIBLE
MANAGER MTS

In Brief:

- Council is in receipt of a petition requesting action to re- access this situation and appropriate action plan, as previous measures are now no longer effective in Orange Grove, Seville Grove.
- **Recommend**
 1. That Council receive the petition received from the residents of Orange Grove, Seville Grove requesting action to re-assess parking problem;
 2. The issues identified in the petition be investigated and a further report be presented to Council;
 3. Advise the Author of the petition of Council's decision.

Tabled Items

Petition

Officer Interest Declaration

Nil.

Strategic Implications

Physical Infrastructure

Develop an integrated transport system including safety aspects.

Legislation Implications

Full assessment of relevant legislation indicates no restriction.

Council Policy/Local Law Implications

Full assessment of all Policies/Local Laws indicates that none are applicable.

Budget/Financial Implications

Nil.

Consultation

Intra Directorate liaison.

BACKGROUND

Council is in receipt of a petition signed by 5 residents of Orange Grove, Seville Grove, the prayer of which reads:

“We the residents of Orange Grove wish to express our growing concerns of the traffic problems within our small cul-de-sac.

This parking bay was construction over 5 years ago in conjunction with Willandra Primary School the residents posed no objections to the construction as we realized there was a growing need for the area to have extra parking since then there has been a few problems which have now grown into a large problem.

The first issue is motorists taking it upon themselves to park wherever they feel it is their right, this is anywhere from the kerb and verges to residents driveways. In many cases, blocking complete access to your own property. When approached many of these motorists

become extremely abusive. Property damage has also occurred on occasions. This has now become an unacceptable situation. Ranger services have been contacted in individual cases but it now seems a greater and constant presence is needed to regain order within this area.

The second issue is the car park itself. Many motorists are reversing without due care. I have been nearly hit three times last week alone by motorists not looking.

I have liaised with the principal, Mr Chris Partington, over our concerns, as I believe it is only a matter of time before a tragedy happens. They will once again advise people in the newsletter about this but on the previous response this has made little difference.

We need the Council to now re-access this situation and formula an appropriate action plan, as the previous measures are now no longer effective.

I trust that this letter will be treated as a priority and we are looking forward to your prompt response and action.

*Yours truly
Residents of Orange Grove, Seville Grove”*

COMMENT

The issues raised in the petition require investigation. It is therefore recommended that a further report be provided to Council and that the petitioners be advised that their concerns will be investigated and they will be informed of the outcome.

T105/10/05 RECOMMEND

That Council :

- 1. Receive the petition received from the residents of Orange Grove, Seville Grove requesting action to re-assess parking problem;**
- 2. Request that the issues identified in the petition be investigated and a further report be presented to Council;**
- 3. Advise the Author of the petition of Council’s decision.**

*MOVED Cr Hart
MOTION CARRIED (6/0)*

TENDER NO. 26/05 – CONSTRUCTION OF CONCRETE FOOTPATHS

WARD All
FILE REF TEN/26/05
DATE 24 October 2005
REF JC
RESPONSIBLE MANAGER MCW

In Brief:

- Tender No. 26/05 was recently called for the Construction of Concrete Footpaths.
- Two tenders were received by the specified closing time.
- The submitted tender from Grayson's Concrete Services is considered to be the most advantageous to Council.
- **Recommend**
That with Tender No. 26/05 – Construction of Concrete footpaths, Council accepts the tender from Grayson's Concrete Services at a lump sum price of \$320,792.20 for the period 1 December 2005 to 31 May 2006 in accordance with their submitted tender and Council's contract documentation.

Tabled Items

Tender documents; tenders received.

Officer Interest Declaration

Nil.

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government Act (Functions and General) Regulations 1996 s3.57 (11)(2)(f)

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following are applicable:

Policy ENG 5 – Tendering and Purchasing

Budget/Financial Implications

Total Budget Allocation for tendered works is:	\$321,600.00
Contractor's tendered lump sum price	\$320,792.20

Consultation

As per the footpath Five Year Program.

BACKGROUND

A tender for the construction of Concrete Paths has been called in order to continue the improvement of the footpath network within the Municipality.

The scope of the work involves the construction of 17 new paths with a budget of \$210,200.00 and 16 existing path replacements with a budget of \$111,400.00. As the value of this work will exceed \$50,000 a tender to conform to the Local Government Act and Council's Purchasing Policy is required.

Table 1 - Past Contract Information

Past Contractor	Grayson's Concrete Services
Contract Type	Lump sum
Contract Duration	7 months
Commencement Date	1 December 2004
Expiry Date	30 June 2005
Extension Permitted	No
Annual Budget	\$159,950
Total Contract Cost	\$164,853.82
Rise And Fall Clause Included	No

DETAILS OF PROPOSAL

Table 2 - New Contract Information

Contract Type	Lump sum
Contract Duration	6 months
Commencement Date	1 December 2005
Expiry Date	31 May 2006
Extension Permitted	No
Rise and Fall Included	No

New footpaths

The main projects are:

Fifth Rd from Forrest Rd to Green Ave, Cordelia Rd from Gribble Ave to Brookdale Dr, Elanora Rd from George Foster Reserve to Kyabram Rd, Timbarra St from Challis St to Elanora Rd, Northward Rd/Hilton Rd from Westborne Rd to Holden Rd, Banksia Rd from Cammillo Rd to Lantana.

Existing footpath replacement

The main projects are:

Champion Dr from Westfield Library to William Rd, PAW from Donald Ct to Reg William Reserve, under Albany Hwy bridge from Derry Ave to existing brick paved path, POS from Tollington Park Rd to path near Saffron Rd, PAW from Urana Rd to Robe Pl, Stroma St from Challis St to Brown Cres.

SELECTION CRITERIA

The selection criteria and weighting for the evaluation of the tender are as follows:

Table 3 – Selection Criteria

Description of Selection Criteria	Weighting
Capability/competence of Tenderer to perform the work required.	20%
Experience of Tenderer in supplying similar goods or completing similar projects.	20%
Understanding of Requirement	25%
Tendered Price/s	35%
TOTAL	100%

TENDERS RECEIVED

Tenderers were advised to submit their measured lengths in the tender form to ensure tenderers inspected the works and were familiar with the scope of works.

Two conforming tenders were received at the closing time and the lump sum prices from both tenderers are:

Tenderer	Tendered Price
Grayson's Concrete Services	\$320,792.20
Westside Concrete	\$354,952.00

TENDER EVALUATION

The two tenderers have been involved with Local Government works during the past and they have been evaluated according to Council's past experience with both of them.

The paths contained in Tender's Schedule of Works have been assessed and after applying the selection criteria, the tender from Grayson's Concrete Services is considered to be the most advantageous to Council interests.

The tender from Grayson's Concrete Services is ranked number one in the tender evaluation and Westside Concrete number two.

CONCLUSION

It is recommended that Council accept the tender from Grayson's Concrete Services for the construction of concrete footpaths who has satisfied the selection criteria and is ranked number one in the tender evaluation.

T106/10/05 RECOMMEND

That with Tender No. 26/05 – Construction of Concrete footpaths, Council accepts the tender from Grayson’s Concrete Services at a lump sum price of \$320,792.20 for the period 1 December 2005 to 31 May 2006 in accordance with their submitted tender and Council’s contract documentation.

MOVED Cr Best

MOTION CARRIED (6/0)

****REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE
TECHNICAL SERVICES DIRECTORATE**

WARD All
FILE REF PCY/2
DATE 5 October 2005
REF CB
RESPONSIBLE MANAGER EDTS

In Brief:-

- It is a requirement of the Local Government Act 1995 that all Delegations be reviewed annually.
- Delegations of Authority for the Technical Services Directorate have been reviewed to confirm legislative correctness, continuing relevancy and appropriateness of each delegation.
- **Recommend**
That the powers or duties detailed in Attachment “A1” to this report as delegated by Council remain in force for the next 12 months.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Corporate Services

1.2 - *“Review and Clarify Delegations, including:*

Involving staff in determining levels of team and individual empowerment.

Increasing delegations from Council to management”.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy / Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget / Financial Implications

Nil.

Consultation

Intra-directorate liaison

BACKGROUND

It is a requirement of the Local Government Act 1995 – Section 5 5.46(2) that delegations of authority be reviewed annually.

In accordance with that requirement, copies of the delegations relevant to this Committee are at Attachment “A1” of the Minutes (See Summary of Attachments – Green Page).

COMMENT

Analysis

The delegations generally appear to remain appropriate.

Conclusion

It is recommended that all delegations continue to apply and operate until the next review date in twelve months time.

T107/10/05

RECOMMEND

That the powers or duties detailed in *Attachment “A1”* to this report as delegated by Council remain in force for the next 12 months.

**** ABSOLUTE MAJORITY REQUIRED**

MOVED Cr Hart

MOTION CARRIED (6/0)

ARMADALE AND KELMSCOTT BUSINESS DISTRICTS - PROVISION OF BICYCLE RACKS

That the matter of the provision of bicycle racks in the Armadale CBD and Kelmscott Town Centre was referred to the Technical Services Committee by Cr Linton Reynolds

Cr Reynolds has provided the following further information to the Committee:

“For several years both the Armadale Redevelopment Authority and the City have been promoting the need for better pedestrian and cycling facilities in our town centres in line with the State Government’s drive to replace car trips with alternative forms of transport.

While much has been put in place for the higher number of pedestrians, both able bodied and those with disabilities, that are using the town centres, we have not yet provided any end of journey facilities for cyclists away from the railway stations. Those facilities are primarily aimed at commuters and are not provided for short stay cyclists accessing the retail and commercial centres.

This lack of facility provision may well be because of the adopted ARA style guide which specifies a very expensive bicycle rack which put aesthetics ahead of practicality. It would not be used by many cyclists as it does not facilitate the securing of both the bicycle frame and a wheel. There are, however, well designed, high quality racks available that could meet the needs and expectations of cyclists, capable of being powder coated with the appropriate shade of red to match other proposed town centre street furniture.”

The Chairman asked the Executive Director Technical Services to comment on the item provided by Cr Reynolds. The Executive Director Technical Services stated that the style guide presented by the ARA does not necessarily provide practical cycle racks and therefore requests that a more practical rack be looked into.

T108/10/05 RECOMMEND

That staff liaise with the Armadale Redevelopment Authority to install appropriately located bicycle racks in the Armadale and Kelmscott town centres during the 2005/6 financial year.

*MOVED Cr Munn
MOTION CARRIED (6/0)*

MICHAEL ROAD, ROLEYSTONE - INVESTIGATION AND INSTALLATION OF TRAFFIC CALMING DEVICES

That the matter of investigation and installation of traffic calming devices in Michael Road was referred to the Technical Services Committee by Cr Laurie Scidone

Cr Scidone has provided the following further information to the committee:

“Residents of Michael Road Roleystone are concerned for the safety of their children, particularly at the crest of the hill. Residents have advised that Michael Road is used as a short cut by residents in near-by streets to avoid using Norman Road when travelling to and from the Cross Park Precinct”.

T109/10/05 RECOMMEND

That the matter of installing traffic calming devices to Michael Road Roleystone be investigated and if considered necessary, referred for consideration as part of the 2006/07 budget cycle.

*MOVED Cr Evert
MOTION CARRIED (6/0)*

JULL STREET CITY CENTRE – SAFE PEDESTRIAN ACCESS

That the matter of safe pedestrian access across Jull Street in the City Centre for all pedestrians of all ages and physical abilities was referred to the Technical Services Committee by Cr Pat Hart.

Cr Hart has provided the following further information to the Committee:

“Concerns have been expressed to me by older residents and also those with disabilities with the current arrangements for pedestrian access near the Subway store.

*With the two ways flow they are feeling very intimidated as they cross over at the corner
That is not a formal cross walk but identified as the avenue for pedestrians through the brick paving.*

We have parking studies and road studies but we have not had pedestrian studies. With the proposed new shopping precinct at Woolworth’s site plus the Movie Theatre and the large shopping centre complex we now have on the other side, it is vital that the ability for pedestrians to be able to freely move back and forwards between these two precincts and feel safe is critical to success.”

T110/10/05 RECOMMEND

That the City of Armadale in conjunction with the ARA require safe pedestrian movement in the CBD for residents of all ages and physical abilities and the matter be referred to the Development Services Committee.

*MOVED Cr Hart
MOTION CARRIED (6/0)*

VACANCY FOR WALGA MEMBER – KEEP AUSTRALIA BEAUTIFUL COUNCIL (WA)

WARD ALL
FILE REF GOV/51
DATE 20 October 2005
REF VC
RESPONSIBLE EDTS
MANAGER

In Brief:

- Request from WALGA for nomination of member for the Keep Australia Beautiful Council (WA).
- **Recommend**
That Council nominate Councillor Munn for the position of WALGA Member on the Keep Australia Beautiful Council (WA).

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Communication

Develop stronger communication links with Government and other groups.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil.

Consultation

Nil.

BACKGROUND

A circular letter has been received from the Western Australian Local Government Association (WALGA) inviting Council to submit a nomination for appointment of a WALGA Member – for the Keep Australia Beautiful Council (WA).

The purpose of the committee includes:

- Educating to reduce litter – School and Community Programmes
- Developing community – Tidy Towns and litter removal
- Promoting litter law enforcement – Ranger of the Year Award

SELECTION CRITERIA	<ul style="list-style-type: none"> ▪ Are you a current Elected Member/Serving Officer? Yes/No ▪ What is your relevant experience as an Elected Member/ Serving Officer? Please provide examples. ▪ What are your experiences, skills attributes or qualifications to support the nomination? Please provide examples ▪ Are you available to undertake the responsibility? ▪ Please outline your demonstrated interest in the position. ▪ What is your capacity to represent the interest of Local Government and the Association?
TERM	The term of appointments is two (2) year.
COMMENCES	1 January 2006
NAME OF PRESENT MEMBER	N/A
MEETINGS:	
Location	Atrium, Level 4, 168 St George’s Terrace, Perth
Day/Time	4pm – third Thursday of the month.
Duration	
Meeting Fee	Nil

T111/10/05 RECOMMEND

That Council nominate Councillor Munn for the position of WALGA Member on the Keep Australia Beautiful Council (WA).

*MOVED Cr Evert
MOTION CARRIED (6/0)*

**VACANCY FOR WALGA MEMBER – WA PLANNING COMMISSION (WAPC)
TRANSPORT COMMITTEE (WA)**

WARD ALL
FILE REF GOV/51
DATE 20 October 2005
REF VC
RESPONSIBLE EDTS
MANAGER

In Brief:

- Request from WALGA for nomination of member for the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).
- **Recommend**
That Council nominate Councillor Zelones for the position of member for the WALGA WA Planning Commission (WAPC) Transport Committee (Approved by Minister).

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Communication

Develop stronger communication links with Government and other groups.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil.

Consultation

Nil.

BACKGROUND

A circular letter has been received from the Western Australian Local Government Association (WALGA) inviting Council to submit a nomination for appointment of a WALGA Member – for the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).

The purpose of the Transport Committee is to advise the Western Australian Planning Commission on all matters relating to transport planning throughout the State and to perform such of the functions of the Commission under the *Western Australian Planning Commission Act 1985* and any other written law as are delegated to the Transport Committee under section 20 of that Act.

SELECTION CRITERIA	<ul style="list-style-type: none"> ▪ Are you a current Elected Member/Serving Officer? Yes/No ▪ What is your relevant experience as an Elected Member/ Serving Officer? Please provide examples. ▪ What are your experiences, skills attributes or qualifications to support the nomination? Please provide examples ▪ Are you available to undertake the responsibility? ▪ Please outline your demonstrated interest in the position. ▪ What is your capacity to represent the interest of Local Government and the Association?
TERM	The term of appointments is two (2) year.
COMMENCES	Commencement date is upon appointment
NAME OF PRESENT MEMBER	N/A
MEETINGS:	
Location	Department for Planning and Infrastructure, Albert Facey House, 469 Wellington Street, Perth
Day/Time	2.30pm –Bi-monthly – 3 rd Wednesday alternate months (commencing March).
Duration	Approximately 3 hours
Meeting Fee	\$4,050 per annum,

T112/10/05 RECOMMEND

That Council nominate Councillor Zelones for the position of WALGA Member on the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).

*MOVED Cr Butterfield
MOTION CARRIED (6/0)*

LATE ITEMS

Nil.

The Manager Technical Services left the meeting at 7.28pm and returned at 7.31pm.

COUNCILLORS' ITEMS

Cr Hart

Cr Hart expressed her concern about Araluen Botanic Park's request for the additional three days 31 July, 7 and 14 August to modify traffic arrangements on Croyden Road, Roleystone from Redtail Lane to the entrance to the Brenton Rose Farm. Both Cr Hart and Cr Scidone were under the impression that the additional days were the free days being offered by the Park, however it appears this was not the case. A free day had been held on Sunday 23 October 2005, this had caused stress and inconvenience to the residents in the area. There was no traffic management on this occasion.

T113/10/05 RECOMMEND

- 1. That the matter be referred to the Community Services Committee on the use of the facility.**
- 2. A report be presented to the Committee whether Araluen Botanic Park has breached its conditions of operation.**

*MOVED Cr Munn
MOTION CARRIED (6/0)*

Cr Munn

Cr Munn expressed concern regarding the lack of communication between Officers and Councillors in the matter of the removal of rubbish bins from minor reserves and also a basket ball pole and hoop being removed from Gwynne Park.

The Manager Parks and Reserves stated that the rationalisation of rubbish bins in reserves had been presented to Council on 5th September 2005. Some bins had been removed from minor reserves where less than 1kg of rubbish was being collected per fortnight and larger bins had been placed in major reserves where in excess of 10kg of rubbish was being collected per week.

The Parks Department had not received any direct complaints however, they would be happy to look into any complaints received by the Councillors and could look at the option of putting bins on the boundary of relevant parks, therefore allowing people to place their rubbish in the bin as they leave the park and allow easy access and emptying of the bin.

The issue of liability arising out of unsafe park facilities was discussed and also the extent of the use of the basket ball hoop in Gwynne Park.

The Executive Director of Technical Services confirmed that the basket ball pole and hoop would be replaced.

T114/10/05 RECOMMEND

That Council Officers review their communication process between staff and Councillors when removing recreation area furniture.

MOVED Cr Evert

MOTION CARRIED (6/0)

EXECUTIVE DIRECTOR TECHNICAL SERVICES' REPORT

The Executive Director Technical Services gave a brief overview on the current projects within the City:

- **Armadale Road in Forrestdale**
Armadale Road is expected to be operational as a dual carriage way and roundabout by Christmas time. The key factor in determining the completion date will be service relocations by Western Power and the Water Corporation.
- **Commerce Avenue/Church Road**
This project is expected to be completed close to Christmas to minimise impact on CBD trading at this time of year. The key factor in determining the completion date will be Western Power service relocations.
- **Champion Drive Bridge Works**
The Champion Drive Bridge works are expected to be operational provided the Civil Works road construction crew can access the site by 21 November. The key factor affecting this is the weather (i.e. rainfall) preventing the contractor completing the entire bridge structure which includes some insitu concrete works.

These are all urgent projects and have a significant impact on their adjoining communities as well as the broader City Community.

Full details for the Tentative Construction Programme is available in the Councillors Room.

MEETING CLOSED 8.16 PM.

TECHNICAL SERVICES COMMITTEE
SUMMARY OF "A" ATTACHMENTS
24 OCTOBER 2005

Attachment No.	Subject	Page
A-1	Register of Delegations – Council to CEO	25
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A-4		
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REGISTER OF DELEGATIONS – COUNCIL TO CEO

Local Government Act 1995			
NO	SECTION	DELEGATION	ASSIGNEE
1	3.25(1)	Notices requiring certain things to be done by owner or occupier of land	No
2	3.23(1)	These powers relate to the approval of expenditure from the Community/Safety Works Account (Account No 1356920) subject to the works complying with the following criteria: <ul style="list-style-type: none"> • be initiated as a result of identification of an issue which is assessed by the Executive Director Technical Services to be of a technical nature; • be of sufficient urgency in the opinion of the Executive Director Technical Services to warrant immediate attention, rather than referral to annual budget consideration; • be estimated to cost \$7,500 or less; • that Council be informed of the work via a report in the 'Information Bulletin'. 	Yes
3	3.27(1)	Things that can be done on land that is not local government property.	Yes
4	3.34	Authority to require any tree which in the Chief Executive Officer's opinion constitutes a danger to persons or property to be rendered safer.	Yes
7	3.54(1)	Authority to do anything on land vested or under the control and management of Council.	Yes
9	5.43(b)	Authority to accept or reject tenders and quotations under \$50,000	No
14	3.26(2)	Take action to achieve compliance with a notice given under s3.25(1).	Yes

Local Government (Uniform Local Provisions) Regulations 1996			
NO	SECTION	DELEGATION	ASSIGNEE
170	7(1)(b)	Authority to lay a complaint in a Court of Petty Sessions seeking an order for the removal of any tree situated on land adjoining a street or way which in the Chief Executive Officer's opinion is obstructing or otherwise prejudicially affecting a street or way under the care, control and management of Council.	Yes
171	11	Authority to fill in or fence an excavation in a street or way or cause notice in writing to be served on the owner or occupier of the land requiring him to fill in or security fence the excavation if in the Chief Executive Officer's opinion the excavation is dangerous.	Yes
172	13	Authority to serve notice on owners or occupiers of land abutting a street or way to construct or repair a crossing from the common boundary of the land and the street or way to the paved portion of	Yes

		the carriageway of the street or way.	
173	17	Approve private works on, over or under a public thoroughfare or other public place and take action for offences under this Regulation.	Yes
174	21	Authority to require the prevention of sand drift from land within Council's district.	Yes

Local Law – Local Government Property

NO	SECTION	DELEGATION	ASSIGNEE
221		Authority to administer the Local Government Property Local Law including the appointment of authorised persons (under section 9.10 of the Local Government Act 1995) to perform any of the functions of an authorised person under the local law subject to the following : (a) The CEO may refer any matter at his discretion for the decision of Council; (b) Only Council is to - (i) make a determination under Part 2; (ii) adopt or vary a policy containing conditions subject to which an application for a permit may be approved under clauses 3.3(1)(a); (iii) enter into an agreement with a permit holder in respect of ownership of materials in a building (clause 3.7); (iv) issue a permit under clause 3.13(1) (erect a building) or 3.13(n) (erect or install any utility service structure); (v) hear an objection under Part 7; (vi) appoint authorised persons who are not employees under section 9.10 of the Act.	Yes

Policies of Council

NO	POLICY NO	DELEGATION	ASSIGNEE
500	ENG 3	Events on Roads – Authority to approve road closures for events on roads.	Yes
501	ENG 8	Fireworks – Approval to hold fireworks display on selected Council Reserves.	Yes

Other Delegations

NO	AREA	DELEGATION	ASSIGNEE
600	TECHNICAL SERVICES	Authority to approve future applications to place reflective house numbers on kerbs providing that the following standard	Yes

conditions are met:-

- (a) All residents approached be advised that it is NOT a Council requirement to display the numbers on the kerbing and that it is totally voluntary on their part.
 - (b) The resident or ratepayer granting permission for and agreeing, to pay costs for the supply and fixing of house numbers on their road frontage kerb prior to the event.
 - (c) Council not being responsible for any costs associated with the numbering, including reinstatement or maintenance for any house number on any kerb which may subsequently be removed or damaged through whatever reason.
 - (d) Contractors providing reflective house numbers on kerbs to produce a copy of Council's permission on request.
 - (e) Colour to be yellow on a green background.
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