

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 22
AUGUST 2005, AT 7.00 PM.

PRESENT:

Cr J Butterfield	Chair
Cr G A Best	
Cr P J Hart	
Cr A L Cominelli JP	
Cr J Munn JP CMC	Deputy for Cr Knezevich
Cr L Reynolds JP	Deputy for Cr Stewart
Cr G T Wallace	Deputy for Cr Everts

APOLOGIES:

Cr Everts
Cr Knezevich
Cr Stewart

OBSERVERS:

Cr L Scidone

IN ATTENDANCE:

Mr G Elsegood	Manager Civil Works
Mr J Gossmann	Manager Engineering & Design
Mr P Lanternier	Manager Parks
Mr J Glassford	Manager Property Services
Mr B Sutton	Coordinator Waste Services
Ms L Kemp	Minute Secretary

PUBLIC:

Nil.

BUSINESS BEFORE COMMITTEE:

ELECTION OF CHAIR

Due to the absence of the both the Chair and the Deputy Chair who are attending the IPWEA National Conference, Committee is required to call for nominations for Chair of the Technical Services Committee.

The Manager Civil Works called for Nominations of **Chair**.

Cr Reynolds nominated Cr Butterfield. Cr Butterfield accepted the nomination.

There being no further nominations, **Cr Butterfield was declared elected Chair for 22 August 2005.**

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chairman as no members of the public were in attendance.

DECLARATION OF MEMBER'S INTERESTS

Nil.

DEPUTATION

Nil.

QUESTION TIME

Nil.

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Technical Services Committee Meeting held on 25 July 2005, were confirmed.

**MOVED Cr Cominelli
MOTION CARRIED (7/0)**

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 16

The following items were included for information in the “Technical Services” section:

- **Outstanding Matters**
Report on Outstanding Matters – Technical Services Committee..... T-1
- **Monthly / Quarterly Departmental Reports**
Technical Services Directorate Works Programme..... T-2
- **Minutes from Occasional Advisory Committees**
Armadale Gosnells Landcare Group Meeting – 22 June 2005..... T-5
Armadale Gosnells Landcare Group Meeting – 27 July 2005 T-20
South East Regional Centre for Urban Landcare – 9 June 2005 T-37
Bushcare and Environmental Advisory Committee – 13 July 2005..... T-44
- **General Information**
Ark Road Safety Centre..... T-52
Targa West Car Rally – McNess Drive Temporary Road Closure T-53

Committee noted the information and no further items were raised for inclusion.

I N D E X

TECHNICAL SERVICES COMMITTEE

22 AUGUST 2005

PARKS AND RESERVES

ARMADALE AQUATIC CENTRE – CAR PARK TREES	5
PROPOSED RUBBISH BIN PLAN FOR PARKS AND RESERVES	9
PARKS AND LEISURE AUSTRALIA 2005 NATIONAL CONFERENCE.....	15
RUBBISH AND LITTER EMANATING FROM SHOPPING CENTRES CAN BE CONTROLLED.....	18
ENFORCEMENT OF THE CITY OF ARMADALE ENVIRONMENTAL, ANIMALS AND NUISANCE LOCAL LAWS 2002 – SECTION 42 – PREVENTION OF EROSION AND THE ESCAPE OF SAND AND DUST.....	19

ENGINEERING DESIGN AND DEVELOPMENT

MAIN ROADS WESTERN AUSTRALIA NEW AGREEMENT FOR LOCAL GOVERNMENTS.....	20
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MISCELLANEOUS

SPRINGTIME AT ARALUEN (TULIP) FESTIVAL - 2005.....	22
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ARMADALE AQUATIC CENTRE – CAR PARK TREES

WARD Palomino
FILE REF: RES/1
DATE 22 August 2005
REF GP
RESPONSIBLE MP
MANAGER

In Brief:

- Concern about the safety of the large Eucalypt trees in the Armadale Aquatic Centre car park was heightened after one of the trees blew over on 25 October 2004.
- An Arboricultural Consultant was commissioned to inspect the remaining trees in the car park. This report (tabled) recommends removal of some of the trees and remedial pruning of a number of others
- As the Aquatic Centre is due to open for the summer swimming season on 10 October 2005 it was decided to proceed with the consultant's recommendation and remove six trees immediately and carry out remedial pruning on the others.
- Three other trees have been listed for removal in 2006/07 as per the consultant's recommendation.
- A species more suitable for this car park will be planted to replace the removed trees
- **Recommend**
 1. That Council accept the Arboricultural Consultant's report and recommendations for implementation.
 2. That Council endorse the actions taken in respect of the removal and remedial pruning of trees in accordance with the recommendations of the report.

Tabled Items

Arboricultural Report: Armadale Aquatic Centre
Armadale Aquatic Centre Carpark Tree Plan

Officer Interest Declaration

Nil

Strategic Implications

Physical Infrastructure

2. *Implement long term preventative maintenance and refurbishment programmes*
 - 2.1 (a) *Determine levels of service based on community needs, infrastructure standards, refurbishment requirements and public liability*

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

ENG 6 Streetscape Management – Street Tree Removals and Replacements, Trees in Streets, Ways and Reserves

2. *Street trees shall be removed where they are dead, diseased or dangerous, damaging (or considered to damage) private property, or deemed unsuitable due to interference with City or public utilities following an assessment of the tree and examination of all other options to removal.*

Budget/Financial Implications

Estimated cost \$7,000

Consultation

Manager Recreation Services

BACKGROUND

Concern about the safety of the large Eucalypt trees in the Armadale Aquatic Centre car park was heightened after one of the trees blew over on 25th October 2004. This is the second tree to have blown over in the last two years.

An Arboricultural Consultant was commissioned to inspect the remaining trees in the car park. The Consultants report (tabled) recommends removal of some of the trees and remedial pruning of a number of others.

A plan showing the trees to be removed (and the recommended timing) is tabled.

DETAILS OF PROPOSAL

The table below shows the consultant's recommendations for remedial pruning / removal of selected trees with estimated costs.

Table 1: Armadale Aquatic Centre Carpark Trees – Recommended Works Program

TREE No:	SPECIES	PROPOSED WORKS	Est. Cost	Rec. Timing
1	Eucalyptus marginata	Remove the first major western limb back to source.	\$110	Sep-05
2	Eucalyptus platypus	Fell to ground level within a time frame of 6 months.	\$450	Sep-05
3	Melaleuca leucadendra	No remedial works required.		
3A	Eucalyptus robusta	Remove the lower western epicormic limb and the southern chafing limb back to source.	\$220	Sep-05
4	Eucalyptus robusta	No remedial works required.		
5	Eucalyptus grandis	Remove the secondary chafing northern limb and the first southwest limb back to source.	\$220	Sep-05
6	eucalyptus sideroxyton	Monitor the lower compression fork annually.		
7	Eucalyptus grandis	No remedial works required.		
8	Eucalyptus sideroxyton	No remedial works required.		
9	Eucalyptus grandis	No remedial works required.		
10	Eucalyptus microcorys	No remedial works required.		
11	Eucalyptus leucoxyton	No remedial works required.		
12	Acacia deccurens	Fell to ground level within a time frame of six months.	\$385	Sep-05
13	Corymbia maculata	No remedial works required.		
14	Corymbia maculata	No remedial works required.		
15	Eucalyptus globulus	Fell to ground level & grind out the stump within a time frame of 3 months.	\$450	Aug-05
16	Eucalyptus robusta	No remedial works required.		
17	Eucalyptus robusta	No remedial works required.		
18	Eucalyptus sideroxyton	Reduce the distal section of the first major northern limb back to a sound growth point.	\$110	Sep-05
19	Eucalyptus robusta	No remedial works required.		
20	Corymbia maculata	No remedial works required.		
21	Eucalyptus globulus	No remedial works required.		
22	Eucalyptus robusta	Fell to ground level & grind out the stump within a time frame of 6 months.	\$790	Sep-05
23	Eucalyptus sideroxyton	Fell to ground level & grind out the stump within a time frame of 6 months.	\$450	Sep-05
24	Corymbia maculata	Remove deadwood back to source.	\$385	Sep-05
25	Eucalyptus grandis	Remove deadwood back to source and reduce the distal sections upon the first two major northern limbs back to a sound growth point.	\$385	Sep-05
26	Eucalyptus robusta	No remedial works required.		
27	Eucalyptus leucoxyton	Remove deadwood back to source.	\$385	Sep-05
28	Corymbia maculata	No remedial works required.		
29	Eucalyptus robusta	Fell to ground level within a time frame of 12 months.	\$450	Jun-06
30	Eucalyptus globulus	Fell to ground level within a time frame of 3 months.	\$790	Aug-05
31	Eucalyptus sideroxyton	No remedial works required.		
32	Eucalyptus globulus	No remedial works required.		
33	Eucalyptus leucoxyton	No remedial works required.		
34	Eucalyptus globulus	No remedial works required.		
35	Eucalyptus robusta	General clean out of the canopy and reduce the distal section of the first major northern limb back to a growth point.	\$385	Sep-05
36	Corymbia maculata	No remedial works required.		
37	Eucalyptus robusta	Consider the removal of the tree within a time frame of twelve months to reduce structural damage.	\$650	Jun-06
38&39	Eucalyptus sideroxyton	No remedial works required.		
40	Eucalyptus globulus	No remedial works required.		
41	Eucalyptus grandis	Remove deadwood back to source, consider the removal of the tree within a time frame of 2 years to alleviate structural damage.	\$385	Jun-07
42 & 43	Eucalyptus sideroxyton	No remedial works required.		
44	Eucalyptus robusta	No remedial works required.		
45	Eucalyptus sideroxyton	No remedial works required.		
46	Eucalyptus grandis	No remedial works required.		
47	Eucalyptus robusta	No remedial works required.		
48	Eucalyptus erythrocorys	No remedial works required.		
49	Eucalyptus sideroxyton	No remedial works required.		
50	Corymbia maculata	No remedial works required.		
TOTAL			\$7,000	

COMMENT

There is an allocation of \$100,000 in the 2005/06 Parks Budget for tree removal and maintenance across the City generally.

As the Aquatic Centre is due to open for the summer swimming season on 10 October 2005 it was decided to proceed with the consultant's recommendation and remove six trees immediately and carry out remedial pruning on the others.

Three other trees have been listed for removal in 2006/07 as per the consultant's recommendation.

A species more suitable for this car park will be planted during the winter months to replace the removed trees.

The Committee discussed the need to remove potentially unsafe trees from the Carpark and the option of replacing these with local native plants. The Manager Parks confirmed that replacement plants had not been identified as yet, however there are several species which could be considered. The Manager Civil Works stated that consideration would be made to allow more space for the tree roots where possible, when constructing or replacing carparks.

T91/08/05 RECOMMEND

- 1. That Council accept the Arboricultural Consultant's report and recommendations for implementation.**

- 2. That Council endorse the actions taken in respect of the removal and remedial pruning of trees in accordance with the recommendations of the report.**

MOVED Cr Hart

MOTION CARRIED (7/0)

PROPOSED RUBBISH BIN PLAN FOR PARKS AND RESERVES

WARD All
FILE REF: RES/1
DATE 22 August 2005
REF GP/PL
RESPONSIBLE MP
MANAGER

In Brief:

- At its meeting on 4th July 2005 Council approved a proposed plant and equipment acquisition for the Parks Department to be funded with \$280,000 allocated on the 2005/06 Support Services Plant and Vehicle Replacement budget for replacement of the Parks Department's rubbish truck.
- Under the proposal the current Parks rubbish truck would be sold and not replaced. Waste Services would take over responsibility for emptying park bins across the City.
- Council's approval of the proposal was subject to a further report being provided outlining the proposed arrangement between Waste Services and Parks and Reserves for the future emptying of park bins.
- **Recommend**
That Council approve the proposed rationalization of park bin numbers and locations as per the table below: (table included in recommendation).

Tabled Items

Plans showing proposed new bin locations on Council parks.

Officer Interest Declaration

Nil

Strategic Implications

Physical Infrastructure

2. *Implement long term preventative maintenance and refurbishment programmes*
 - 2.1 (a) *Determine levels of service based on community needs, infrastructure standards, refurbishment requirements and public liability.*

Council Policy/Local Law Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Budget/Financial Implications

Nil

Consultation

Coordinator Waste Services

BACKGROUND

At its meeting on 4th July 2005 Council considered a report from Manager Parks and Reserves: "*Proposed Re-Allocation Of Budget Funds And Associated Re-Configuration Of Parks Department Maintenance Operations*".

The report detailed a proposal to re-allocate \$280,000 on the 2005/06 Support Services Plant and Vehicle Replacement budget for replacement of the aging Parks Department rubbish truck.

In brief the proposal was to:

- Not replace the Parks rubbish truck in 2005/06 as planned.
- Hand over the emptying of park rubbish bins to the City's Waste Services Department.
- Use the \$280,000 allocated for rubbish truck replacement to purchase additional vehicles, spraying and mowing equipment for the Parks Department.
- Use the new plant and equipment to re-configure the Parks workforce into a far more productive configuration with the major benefit being increased mowing frequencies on parks resulting in a much tidier appearance of parks on a year round basis.

After consideration of the proposal Council resolved (T55/06/05) as follows:

1. *That the Parks and Reserves Department's rubbish truck which is due for replacement in 2005/06 not be replaced.*
2. *That the responsibility for emptying park bins throughout the City be undertaken by the City's Waste Services Department.*
3. *That \$280,000 currently allocated in the 2005/06 Support Services Plant and Vehicle Replacement budget for replacement of the Parks and Reserves Department's rubbish truck be re-allocated to the purchase of plant, vehicles and equipment for the Parks Department as outlined in the report.*
4. *That the City appoints one additional Parks apprentice at a cost of \$15,739 in the 2005/06 financial year.*
5. *That Council endorse the proposed re-configuration of the Parks Department outside workforce as detailed in the report subject to Recommendation Parts (1), (2) and (3) being adopted and a satisfactory business arrangement being made between Waste Services and Parks and Reserves for the future emptying of park bins.*
6. *That a further report be provided to a future Technical Services Committee on the details of the business arrangement being made between Waste Services and Parks and Reserves for the future emptying of park bins.*

In accordance with part 6 of the above resolution a report is now presented outlining the proposed arrangements for emptying of park rubbish bins by the City's Waste Services Department.

DETAILS OF PROPOSAL

Current Bin Service

There are currently around 200 x 60 litre steel liner bins on parks and reserves across the City.

The bins at many of the Minor Passives and Nature Reserves often contain very little rubbish from week to week; most of the rubbish is collected from the Actives and Major Passives where the bins are well utilized and often full.

The bins are spread across various categories of parks:

- Actives (eg Gwynne Park)
- Major Passives (eg Matthew Stott Reserve)
- Minor Passives (eg Troon Reserve)
- Nature Reserves (eg Flora Reserve)

The bins on the Active reserves are emptied weekly, the remainder fortnightly.

It should also be noted that the trend in similar recreation facilities such as National Parks is increasingly to NOT provide litter bins with users of these facilities expected to take their own rubbish away.

Proposed Bin Service

In view of the above it is suggested that the number and style of bins on the City's parks and reserves can be rationalized without significantly reducing the level of service that could reasonably be expected to be provided.

It is proposed that bins be:

- Provided at Active Reserves and Major Passive Reserves
- Provided at selected other locations as detailed (**see Table 1 below**)
- 120 litre "wheelie" bins instead of the existing 60 litre steel liner type
- Located near roads or carparks to facilitate emptying by Waste Services trucks*
- Located where possible at the established entrance points to the park to facilitate ease of use by park users.

** There are a few proposed exceptions where the bin needs to be located further into the park (eg Bernice Hargreaves BBQ area). Parks and Reserves will work with Waste Services to achieve a mutually agreeable way to facilitate emptying of these few bins. It may be feasible for instance for mowing crews to take the bin to the road side when they visit the park each week/fortnight.*

The "business rule" used in deciding bin numbers was that a Major Passive should generally have 2 bins and an Active Reserve should generally have 2 bins per playing field.

Dog bin numbers have not changed but they would be re-located (where applicable) to place them alongside the general rubbish bins for ease of emptying by Waste Services.

The tabled maps show the proposed locations of the new bins. The total number of bins will be varied from around 200 x 60 litre bins to 58 x 120 litre bins.

Table 1: Proposed Locations of 58 x 120 litre Bins on Council Parks and Reserves

ACTIVE RESERVES

RESERVE NAME	FREQUENCY	LITTER BINS	DOG BINS
Alfred Skeet Oval	Weekly	2	1
Bob Blackburn Reserve	Weekly	2	
Creyk Park	Weekly	2	1
Cross Park	Weekly	2	1
Frye Park	Weekly	2	1
Gwynne Park	Weekly	4	
John Dunn Oval	Weekly	4	
Karragullen Oval	Weekly	1	
Morgan Park	Weekly	4	
Rushton Park	Weekly	4	1
William Skeet Oval	Weekly	3	

No Bins 30

MAJOR PASSIVE RESERVES

RESERVE NAME	FREQUENCY	N ^o BINS	DOG BINS
Bernice Hargreave	Fortnightly	1	N/A
Borrello Park	Fortnightly	1	N/A
Bryan Gell Reserve	Fortnightly	2	N/A
Bungendore Park	Fortnightly	2	N/A
Don Simmons Reserve	Fortnightly	1	N/A
Fancote Park	Fortnightly	1	N/A
Kuhl Park	Fortnightly	1	N/A
Lions Park	Fortnightly	1	N/A
Matthew Stott Reserve	Fortnightly	1	N/A
Minnawarra Park	Fortnightly	1	N/A
Reg Williams Reserve	Fortnightly	1	N/A
Roley Pool	Fortnightly	1	N/A
Rotary Park	Fortnightly	1	N/A
Seminole Gardens	Fortnightly	1	N/A
Settlers Common	Fortnightly	1	N/A
Tollington Park	Fortnightly	1	N/A

No Bins 18

OTHER LOCATIONS

RESERVE NAME	FREQUENCY	N ^o BINS	DOG BINS
Harold King Centre	Weekly	2	N/A
Eve Gribble Centre	Weekly	1	N/A
Forestdale Hall	Weekly	1	N/A
Armadale Aquatic Centre	Weekly	3	N/A
Kelmscott Streetscape	Weekly	2	N/A
Kindiamana Child Care	Weekly	1	N/A

No Bins 10

TOTAL BINS 58

COMMENT

The Coordinator Waste Services has agreed with the proposal and is satisfied that the proposal will be workable following some “fine tuning” of the proposed bin locations.

To this end Parks and Reserves will work closely with Waste Services during the implementation phase to ensure that the new arrangement works for both departments and properly addresses the needs of park users.

New arrangements are expected to be in place by January 2006 at the latest.

The Committee discussed various locations, it was confirmed that the placement of bins is flexible and will be assessed and reviewed as necessary. Cr Scidone stated that he had received a request for additional bins at Cross Park.

The Manager Parks confirmed to the Committee that the frequency shown in the table was the frequency that the bins would be emptied by Waste Services. In the case of Minnowarra Park the bins are regularly emptied by the onsite Parks crew and the waste disposed of separately.

T92/08/05 RECOMMEND

That Council approve the proposed rationalization of park bin numbers and locations as per the table below:

ACTIVE RESERVES

RESERVE NAME	FREQUENCY	LITTER BINS	DOG BINS
Alfred Skeet Oval	Weekly	2	1
Bob Blackburn Reserve	Weekly	2	
Creyk Park	Weekly	2	1
Cross Park	Weekly	2	1
Frye Park	Weekly	2	1
Gwynne Park	Weekly	4	
John Dunn Oval	Weekly	4	
Karragullen Oval	Weekly	1	
Morgan Park	Weekly	4	
Rushton Park	Weekly	4	1
William Skeet Oval	Weekly	3	

No Bins 30

MAJOR PASSIVE RESERVES

RESERVE NAME	FREQUENCY	N ^o BINS	DOG BINS
Bernice Hargreave	Fortnightly	1	N/A
Borrello Park	Fortnightly	1	N/A
Bryan Gell Reserve	Fortnightly	2	N/A
Bungendore Park	Fortnightly	2	N/A
Don Simmons Reserve	Fortnightly	1	N/A
Fancote Park	Fortnightly	1	N/A
Kuhl Park	Fortnightly	1	N/A
Lions Park	Fortnightly	1	N/A
Matthew Stott Reserve	Fortnightly	1	N/A
Minnowarra Park	Fortnightly	1	N/A
Reg Williams Reserve	Fortnightly	1	N/A
Roley Pool	Fortnightly	1	N/A
Rotary Park	Fortnightly	1	N/A
Seminole Gardens	Fortnightly	1	N/A
Settlers Common	Fortnightly	1	N/A
Tollington Park	Fortnightly	1	N/A

No Bins 18

OTHER LOCATIONS

RESERVE NAME	FREQUENCY	N° BINS	DOG BINS
Harold King Centre	Weekly	2	N/A
Eve Gribble Centre	Weekly	1	N/A
Forestdale Hall	Weekly	1	N/A
Armadale Aquatic Centre	Weekly	3	N/A
Kelmscott Streetscape	Weekly	2	N/A
Kindiamana Child Care	Weekly	1	N/A

No Bins **10**

TOTAL BINS **58**

MOVED Cr Reynolds
MOTION CARRIED (7/0)

PARKS AND LEISURE AUSTRALIA 2005 NATIONAL CONFERENCE

WARD All
FILE REF: RES/1
DATE 22 August 2005
REF PL
RESPONSIBLE EDTS
MANAGER

In Brief:

- Outline of proceedings of the 2005 Parks and Leisure Australia National Conference
- **Recommend**
 1. That Council nominate Cr Butterfield to attend the Parks & Leisure Australia 2005 National Conference to be held in Tasmania from 9th -13th October 2005 with costs to be charged to GL 7040333.7504.702.
 2. That Council note the attendance of the Manager of Parks as delegate to the Parks & Leisure Australia 2005 National Conference to be held in Tasmania from 9th – 13th October 2005 with costs to be charged to GL 7121101.7106.701.

Tabled Items

The programme of the 2005 Parks and Leisure National Conference

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To Foster an effective professional environment and administration of the City's Services and encourage innovation and creativity in meeting the need of the community.

Legislation Implications

General Assessment of relevant legislation eg (Local Government Act) has not revealed any restrictions.

Council policy/ Local Law Implications

Council Policy ADM3- Conferences and Training

Council Policy EM1- Reimbursement of councillor's expenses

Budget / Financial Implications

The approximate cost to attend the conference is \$2,700 (per delegate) for a full delegate member (includes registration, airfare, accommodation, Social function, Meals and Transport).

Consultation

Nil

BACKGROUND

The Parks and Leisure Australia 2005 National Conference – ‘*Current Issues - Future Challenges*’ is to be held in Tasmania from Sunday 9th October to Wednesday 13th October 2005 inclusive.

A copy of the conference programme is attached.

See Parks & Leisure 2005 National Conference Programme at Attachment “A1” of the agenda (See Summary of Attachments – Green Page)

In accordance with Council Policy ADM3, Council approval is required for registration of elected members to attend the conference.

Details of Proposal

The Parks and Leisure Australia 2005 National Conference is titled ‘Current Issues – Future Challenges.’ The conference has a number of sub themes including:

- The role and practices of our industry
- Society and Lifestyles
- The Environment

Keynote Speakers include:

- *Robyn Moore* – A multi-skilled communicator and Media personality
- *Professor Dorothy Anderson* – Professor and leader of Co-operative Park Studies program at the University of Minnesota.
- *Stephen Large* – Chief Executive Officer, Port Arthur Historic Site Management Authority
- *Eric Phillips OAM* – Pioneering spirit of Australian Professional Adventuring, Polar Explorer

A variety of speakers will discuss topics including:

- Environment
- Service Delivery
- Recreation
- Open Space Planning
- Sustainability
- Land Management
- Eco Tourism
- Best Practice Playgrounds
- Turf Management
- Strategic Planning
- Sports Ground Management
- Open Space Management
- Mountain Biking
- Park Management
- Risk Management
- Urban Design
- Tourism/Interpretation
- Events
- Specific Location Development

Technical Tours

To compliment the theoretic information presented at the conference and to show case some of Tasmania's unique developments and initiatives, technical tours have been organised in both Hobart and Launceston. Delegates have the opportunity to book into the tour that most suits their interests.

Tours Offered Include

- Heritage Parks and Hops
- Like Water, Like Chocolate
- Bikes, Mountains, and People
- The Convict Trail
- Leisure –(Launceston) Style
- Georges Forest and River (Launceston)

The Hobart Technical Tours are included in the full conference registration fee.

COMMENT

Council is a corporate member of Parks and Leisure Australia. Council's Manager Parks has been a member of Parks and Leisure Australia (formally Royal Australian Institute of Parks and Recreation) for approximately 20 years and is a current Regional Councillor in the WA region.

The City's Manager Parks represented Council at the Parks and Leisure Australia 2003 National conference held in Perth and will again represent the City at the conference in Tasmania in October 2005 with costs to be charged to the Technical Services Conference and Seminars account (GL 7121101.7106.701).

T93/08/05 RECOMMEND

- 1. That Council nominate Cr Butterfield to attend the Parks & Leisure Australia 2005 National Conference to be held in Tasmania from 9th -13th October 2005 with costs to be charged to GL 7040333.7504.702.**
- 2. That Council note the attendance of the Manager of Parks as delegate to the Parks & Leisure Australia 2005 National Conference to be held in Tasmania from 9th – 13th October 2005 with costs to be charged to GL 7121101.7106.701.**

*MOVED Cr Munn
MOTION CARRIED (7/0)*

RUBBISH AND LITTER EMANATING FROM SHOPPING CENTRES

That the matter of how rubbish and litter emanating from shopping centres can be controlled was referred to the Technical Services Committee by Cr Jeff Munn.

Cr Jeff Munn has provided the following further information to the Committee:

“I have had complaints from residents in Church Avenue and Girraween Street about litter blown out of the above Shopping Centres into people’s gardens and along the street and when asking officers in the council have been told, “that it is not Council’s problem but to complain to the Manager of the Shopping Centre”.

Councillor Stewart tells me he has similar problems with the litter from Challis Shopping Centre.

Who’s problem is it and what action can Council take to ensure the problem is controlled?”

The Committee discussed the need to make people more aware of the need to correctly dispose of their rubbish. Cr Munn stated that there was a real need to get the retailers on board to assist in solving the problem of rubbish being thrown into the streets after people leave the shops. It was felt that the implementation of the new CBD crew should help to alleviate the problem.

T94/08/05 RECOMMEND

Review the issue of rubbish and litter emanating from shopping centres for the March 2006 Technical Services Committee, after the CBD crew has been implemented.

*MOVED Cr Munn
MOTION CARRIED (7/0)*

***ENFORCEMENT OF THE CITY OF ARMADALE ENVIRONMENTAL, ANIMALS
AND NUISANCE LOCAL LAWS 2002 – SECTION 42 – PREVENTION OF EROSION
AND THE ESCAPE OF SAND AND DUST***

That the matter of the process and officers responsible for the enforcement of the City of Armadale Environmental, Animals and Nuisance Local Laws 2002 – Section 42 – Prevention of Erosion and the escape of sand and dust be referred to the Technical Services Committee by Cr Pat Hart.

Cr Pat Hart has provided the following further information to the Committee:

This particular item is in relation to an event that occurred and is still occurring on a property in Buckingham Road Kelmscott in approximately the middle of last month .The owner was and is still construction a limestone wall along the perimeter of his property. While undertaking the project he has deposited large piles of extracted red soil and introduced yellow sand, along with pieces of equipment. The red soil is and has been washing across the road and into the drains, the whole site including lopped and broken bushes is on a corner and while causing environmental issues is a visual impediment.

After I put this item up at Council meeting on the 6 August I was advised that compliance officers had visited the owner and action would be taken. As at 18 August the site is still the same.

Whilst this particular item is in the hands of the Technical Services Offices and expected to be resolved within the next two weeks.

T95/08/05 RECOMMEND

Refer the issue of enforcement of the City of Armadale’s Environmental, Animals and Nuisance Local Laws 2002 – Section 42 – Prevention of erosion and the escape of sand and dust be referred to the next City Strategy Committee.

MOVED Cr Hart

MOTION CARRIED (7/0)

MAIN ROADS WESTERN AUSTRALIA NEW AGREEMENT FOR LOCAL GOVERNMENTS

WARD All
FILE REF: ENG/3
DATE 11 August 2005
REF KP
RESPONSIBLE MANAGER MTS

In Brief:

- Main Roads Western Australia has requested all Local Governments to enter into a new Instrument of Authorisation under Road Traffic Code 2000, Regulation 297(2) to provide power to Council to carryout Traffic Control at Road Works
- **Recommend**
That the Council authorises the signing of Instrument of Authorisation with Main Roads Western Australia to allow the implementation of traffic control on roads in accordance with the “Traffic Management for Works on Roads Code of Practice”

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Promote safe and consistent traffic management practice at work sites on roads in accordance with state legislation and national standards

Legislation Implications

General compliance with *Australian Standard 1742.3-2002 and Traffic Code 2000.*

Council Policy/Local Law Implications

General compliance with *Australian Standard 1742.3- 2002 and Traffic Code 2000.*

Budget/Financial Implications

Nil

Consultation

Institute of Public Works Engineering (IPWEA).

BACKGROUND

Since 1996, authorisation has been delegated through signing an agreement to all local governments by Commissioner of Main Roads WA under the Regulation 297(2) of the Road Traffic Code to authorise bodies to erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than main road or highway) or any adjoining land.

COMMENT

See Instrument of Authorisation at Attachment “A1” of the Minutes (See Summary of Attachments – Green Page)

Main Roads Western Australia has developed a new Traffic Management for Works on Roads Code of Practice with the extensive consultation of Traffic Management for works on Roads advisory groups.

The new Traffic Management for Works on Roads Code is to specify any variations or additional requirements to AS 1742.3- 2002 which are required at works on roads in Western Australia. The underlying principles of this Code are to:

- Ensure the safety of all road users and road workers;
- Minimise the disruption and inconvenience to all road users resulting from works on roads and;
- Establish uniform procedures for traffic management at work sites that can be easily recognised and understood by road users.

The Code of Practice accepts that situations sometimes arise where application of these requirements is not appropriate and that variations may be necessary on these occasions. Risk Management assessments will be carried out to ensure the safety of all road users.

After extensive involvement and contribution the IPWEA endorses this new Code of Practice as Traffic Management for Works on Roads.

The Technical Services Directorate accepts the new Code of Practice for Traffic Management for Works on Roads which gives reasonable flexibility for difficult work sites to deviate from standard practice through a risk management procedure.

T96/08/05 RECOMMEND

That the Council authorise the signing of Instrument of Authorisation with Main Roads Western Australia to allow the implementation of traffic control on roads in accordance with the “Traffic Management for Works on Roads Code of Practice”.

*MOVED Cr Reynolds
MOTION CARRIED (7/0)*

SPRINGTIME AT ARALUEN (TULIP) FESTIVAL - 2005

WARD JARRAH
FILE REF: EVT/1
DATE 11 August 2005
REF CB
RESPONSIBLE EDTS
MANAGER

In Brief:

- A petition has been received objecting to Araluen Botanic Park's request for an additional three days – 31 July, 7 and 14 August 2005 to modify traffic arrangements on Croyden Road, Roleystone from Redtail Lane to the entrance to the Brenton Rose Farm.
- **Recommend**
 1. That Council note that the closure of Croyden Road between Redtail Lane and the intersection of McNess Drive has been implemented under an Instrument of Authorisation as issued by the Commissioner of Main Roads WA - Regulation 297(2) of the Road Traffic Code 2000 for the Araluen Springtime Festival being 14, 21, 28 August and 4 September 2005.
 2. That Council note that the closure of Croyden Road between Redtail Lane and the intersection of McNess Drive will be implemented under an approved Instrument of Authorisation as issued by the Commissioner of Main Roads WA - Regulation 297(2) of the Road Traffic Code 2000 for the Araluen Springtime Festival being 11, 18, 25, 26 September and 2 October 2005.
 3. That for 11, 18, 25, 26 September and 2 October 2005 under Regulation 297 (2) (c) of the Road Traffic Code the Araluen Botanic Park's accredited traffic management contractors will act as the City's "Representative" for the implementation of the traffic management plan on Croyden Road with costs to be borne by the Araluen Botanic Park.
 4. That the petitioners be advised of Council's decision.

Tabled Items

Petition from residents of Croyden Road and Armenti Road (formerly Bristol Road), Roleystone to Mr K J O'Callaghan, Commissioner of Police and Councillor Linton Reynolds, Mayor, City of Armadale.

Officer Interest Declaration

Nil

Strategic Implications

Nil

Legislation Implications

Assessment of legislation indicates that the following regulations apply: -

Section 3.50 of the Local Government Act 1995

- (1) *A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed for the passage of vehicles.*

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following are applicable: -
Council Policy ENG 3 - Road Closures for Events

Budget/Financial Implications

Nil

Consultation

WA Police Force, Main Roads WA, Council's Solicitors, Manager Ranger and Emergency Services

BACKGROUND

Council resolved at its Ordinary Meeting of 4 July 2005 the following:

- "T54/06/05 2. That Council approve Araluen Botanic Foundation (Inc) request for an additional three Sundays July 31, August 7 and 14, 2005 for the modified traffic arrangements to operate on Croyden Road, Roleystone from Redtail Lane to the entrance to the Brenton Rose Farm.*

Council has since received a copy of a petition on 28 July 2005 from the residents of Croyden Road and Armenti Road (formerly Bristol Road), Roleystone to Mr K J O'Callaghan, Commissioner of Police and Councillor Linton Reynolds, Mayor, City of Armadale, the prayer of which reads:

"We the undersigned wish to register our strong objection to the application by the Araluen Botanic Park to increase the number of Sundays from eight to eleven (i.e. from 31 July to 2 October, 2005) to conduct the annual Tulip Festival; and,

We strongly object to the fact that no prior consultation has occurred with residents affected by the application as required by the Local Government Act and the Traffic Act (Events on Roads Act and Regulations); and,

We strongly object to the fact that the significant number of historic objections to the annual event made by residents affected by the festival to the City of Armadale both in written and verbal communication have not been brought to the notice of the Western Australia Police".

The Park has limited parking on-site, holding 578 vehicles or less than 50% of the peak day demand. In addition, the entrance capacity is such that queues quickly form when arrivals bunch together. The Park expects 500 arrivals per hour at the peak, far beyond its capacity to prevent queues forming.

The situation which arises in Croyden Road at Araluen Botanic Park is that a State Government Agency event produces traffic management issues which fall within the authority of two other State Government Agencies – Main Roads WA responsible for traffic management signage and the WA Police Force which is responsible for immediate traffic management issues, such as congestion and driver misbehaviour - under the Road Traffic Act and Road Traffic Code.

COMMENT

The above petition has been signed by 22 residents which are detailed below:

18 Signatures from Armenti Road (formerly Bristol Road) representing 8 households

4 Signatures from Croyden Road representing 2 households.

In summary, only 2 signatures representing 1 household are directly affected by the road closure. The remaining households are inconvenienced by the road closure.

Initially, the application for a road closure was submitted to the WA Police Traffic Branch for approval. If satisfied with the application the Police would grant approval under one of four categories for an event on road, these being:

- Category 1 Being an event which involves large public participation;
- Category 2 Being an event which involves the racing of motor vehicles and does not involve large public participation;
- Category 3 Being an event which involves the racing of non motorised vehicles, an athletic event or other event, other than a locality or a street event, which does not involve large public participation; or
- Category 4 Being a locality or street event which does not fall within Categories 1, 2 or 3.

Category 2 and 3 do not apply in regard to the Araluen Botanic Park application for a road closure. Category 4 relating to events such as street parties requires consultation with residents who are directly affected by the closure.

Category 1 is the appropriate category for Araluen Botanic Park as the event attracts large public participation over a number of weeks. Category 1 does not require public consultation. Residents were advised before the event that modified traffic arrangements would apply on Croyden Road for an extra three Sundays bringing the total numbers of days affected to eleven between 31 July and 2 October, 2005. It should be noted that these arrangements have been in place since September 2002.

Since receiving the petition and a number of letters from the Brenton Rose Farm there has been much discussion and meetings between Technical Services Management and Council's solicitors, Technical Services Management and the WA Police and Main Roads WA to determine the most appropriate legislation for the traffic and parking management. The latest meeting took place on Thursday 4th August, 2005.

The following advices have been received:

- WA Police advises that they cannot approve under the Events on Road Legislation as in this case there is no event on the road as the actual festival is contained with the Park.

- Section 3.50 of the Local Government Act “Closing certain thoroughfares to vehicles” also cannot be used, as the road is not closed to the passage of vehicles through the closure. (Section 3.50 has no requirement to give notice for periods of less than 4 weeks).
- The “Instrument of Agreement” issued by Main Roads WA is sufficient authorisation for the City to implement the temporary traffic management arrangements under regulation 297 (2) of the Road Traffic Code 2000.

The Instrument of Agreement issued by the Commissioner of Main Roads WA states:

“Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads (“the Commissioner”) hereby authorises the City of Armadale (“Authorised Body”) by itself, its employees, consultants, agents and contractors (together “Representatives”) to, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose of traffic management on Croyden Road, Gardiner Road and Lady McNess Drive, including any adjoining land or any portion thereof within its jurisdiction, for the ‘Araluen Springtime Festival’ on 7th, 14th, 21st and 28th August, and 4th, 11th, 18th, 25th and 26th September, and 2nd October 2005, between the hours of 9:30am and 6:00pm on each day, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the “Traffic Management for Works on Roads Code of Practice” (as applicable) issued by Main Roads Western Australia (“the Code”) referring to the version which is current at the time of the event, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;*
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and*
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.*

This authorisation is given on the basis that the City of Armadale may only proceed to exercise powers under this authorisation if it agrees to observe, perform and comply with the above terms and conditions.”

DETAILS OF PROPOSAL

Council must remember that in previous years, prior to 2002, when there was limited traffic management control during the Araluen Tulip Festival, on a number of occasions traffic was queued back to Heritage Drive and beyond.

Should there be no traffic management on the particular days requested Council can once again expect traffic to start queuing along Croyden Road which will cause more disruption and inconvenience to both residents and visitors to the Park and has a potential to eventually lead to a serious if not fatal crash because of the frustration caused by long delays. In any case significant parking outside approved areas will occur. The Manager Ranger and Emergency Services consider the traffic management necessary for emergency vehicle access.

There is no option to do nothing and both MRWA and the WAPF emphasised this during their meetings with us.

In this regard it is recommended that Council continue with the traffic control as previously approved now under the "Instrument of Agreement" in that the City is authorised to implement the temporary traffic management arrangements under regulation 297 (2) of the Road Traffic Code 2000.

COMMENT

Araluen Botanic Park requires sufficient off-road parking to accommodate all visitors to the Park and to have entry arrangements which do not cause parking queues to enter the City's roads which provide access to the Park. Araluen Botanic Park is actively seeking a site on its northern boundary and is currently consulting residents on the access roads. Officers are encouraging the Park's management to be diligent in this consultation but also to move expeditiously on completing the arrangements, if possible, prior to the 2006 Tulip Festival.

CONCLUSION

The closure of Croyden Road between Redtail Lane and the Lady McNess Drive intersection be implemented for the remainder of the festival on 14, 21, 28 August, 4, 11, 18, 25, 26 September and 2 October 2005, to ensure appropriate traffic management is in place on the peak days of the Araluen Botanic Park's attendance.

T97/08/05 RECOMMEND

- 1. That Council note that the closure of Croyden Road between Redtail Lane and the intersection of McNess Drive has been implemented under an Instrument of Authorisation as issued by the Commissioner of Main Roads WA - Regulation 297(2) of the Road Traffic Code 2000 for the Araluen Springtime Festival being 14, 21, 28 August and 4 September 2005.**
- 2. That Council note that the closure of Croyden Road between Redtail Lane and the intersection of McNess Drive will be implemented under an approved Instrument of Authorisation as issued by the Commissioner of Main Roads WA - Regulation 297(2) of the Road Traffic Code 2000 for the Araluen Springtime Festival being 11, 18, 25, 26 September and 2 October 2005.**
- 3. That for 11, 18, 25, 26 September and 2 October 2005 under Regulation 297 (2) (c) of the Road Traffic Code the Araluen Botanic Park's accredited traffic management contractors will act as the City's "Representative" for the implementation of the traffic management plan on Croyden Road with costs to be borne by the Araluen Botanic Park.**
- 4 That the petitioners be advised of Council's decision.**

MOVED Cr Hart
MOTION CARRIED (7/0)

LATE ITEMS

Nil.

COUNCILLORS' ITEMS

Nil.

MEETING CLOSED 8.00 PM.

TECHNICAL SERVICES COMMITTEE

SUMMARY OF “A” ATTACHMENTS

22 AUGUST 2005

Attachment No.	Subject	Page
A-1	Instrument of Authorisation	29

**WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION**

Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads ("the Commissioner") hereby authorises
("Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Works on Roads Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

This Instrument of Authorisation replaces any prior Instrument of Authorisation under Regulation 297(2) of the Road Traffic Code 2000 between the Commissioner and the Authorised Body. The Commissioner's delegation dated 17 July 1975 to a number of Local Governments outside the Perth metropolitan area, is not affected by this Instrument of Authorisation except that this Instrument of Authorisation prevails wherever roadworks are concerned. That 1975 delegation was made under Regulation 301 of the Road Traffic Code 1975 and related to non-regulatory signage.

Dated:

THE COMMON SEAL OF THE)
COMMISSIONER OF MAIN ROADS)
WAS AFFIXED BY)
)
)
COMMISSIONER OF MAIN ROADS)
FOR THE TIME BEING IN THE PRESENCE OF:)

Signature of Witness

Name of Witness

ACKNOWLEDGMENT BY AUTHORISED BODY

..... agrees to observe, perform and be bound by the above conditions.

THE COMMON SEAL OF THE)
.....)
WAS AFFIXED PURSUANT TO A RESOLUTION)
OF THE COUNCIL IN THE PRESENCE OF)

Chief Executive Officer

Witness