



**SPECIAL COUNCIL MEETING
MONDAY, 3 MAY 2021**

MINUTES

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CITY OF ARMADALE

MINUTES

OF SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 3
MAY 2021 AT 6.00 PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 6.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield
presided over

River Ward

Deputy Mayor, Cr C Frost
Cr J H Munn CMC
Cr S Peter JP
Cr M S Northcott
Cr D M Shaw
Cr E J Flynn
Cr G J Smith
Cr K Busby
Cr G Nixon
Cr C M Wielinga

Lake Ward
Ranford Ward
Ranford Ward
Palomino Ward
Heron Ward
Heron Ward
Minnawarra Ward
Minnawarra Ward
Hills Ward
Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Mr N Kegie	A/Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: Nil

LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr Silver

APOLOGIES:

Apology received from Cr Campbell

3 PUBLIC QUESTION TIME

Nil

4 BUSINESS OF THE MEETING

4.1 SPECIAL CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr G Nixon that the report be received.

MOTION not opposed, DECLARED CARRIED (11/0)

BUSINESS ARISING FROM REPORT

Recommendation CEO1/5/21 - Local Government (Model Code of Conduct) Regulations 2021

MOVED Cr D M Shaw

That Council:

- 1. Adopts the "City of Armadale Code of Conduct for Council members, Committee Members and Candidates" as attached to this report.***
- 2. Adopts the Complaint Handling Policy and Code of Conduct Breach Form for the management of complaints in respect to the Code of Conduct and authorise the CEO to make amendments to the Breach Form, if required.**
- 3. Appoints the City's Manager Governance and the City's Legal Services Director as Behaviour Complaints Officers**
- 4. Authorises the CEO to appoint the City's Complaints Assessors after a Request for Quote for suitably qualified legal firms.**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (11/0)

Recommendation CEO2/5/21 - Local Government (Administration) Amendment Regulations 2021 (CEO Standards Regulations)

MOVED Cr C Frost

That Council

- 1. Adopts the "City of Armadale Standards for CEO Recruitment, Performance and Termination" as attached*; and**
- 2. As part of the 2021 CEO Performance Review that the process for setting of the annual CEO Key Performance Indicators (KPIs) is agreed and documented.**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (11/0)

5 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 6.03pm

MINUTES CONFIRMED THIS 10 MAY 2021

MAYOR