



**ORDINARY MEETING OF COUNCIL
MONDAY, 28 AUGUST 2023**

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 28
AUGUST 2023 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield
presided over

River Ward

Deputy Mayor, Cr K Busby
Cr J Keogh
Cr K Kamdar
Cr S Peter JP
Cr M S Northcott
Cr M J Hancock
Cr G J Smith
Cr S S Virk
Cr G Nixon
Cr S J Mosey

Minnawarra Ward
River Ward
Ranford Ward
Ranford Ward
Palomino Ward
Heron Ward
Minnawarra Ward
Lake Ward
Hills Ward
Hills Ward

IN ATTENDANCE:

Ms J Abbiss
Mr J Lyon
Mr P Sanders
Mr M Andrews
Mrs S Van Aswegen
Mrs S D'Souza

Chief Executive Officer
Executive Director Corporate Services
Executive Director Development Services
Executive Director Technical Services
Executive Director Community Services
CEO's Executive Assistant

Public: 10

LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr E J Flynn and Cr P A Hetherington

APOLOGIES:

Apology received from Cr M Silver

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 14 AUGUST 2023.

MOVED Cr M S Northcott that the Minutes of the Ordinary Council Meeting held on 14 August 2023 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT
DISCUSSION**

1. Mayor's Announcements

Tuesday 15 July 2023

- Attended a meeting with representatives from the Dept of Homes Affairs to discuss changes to immigration for New Zealanders, which may substantially increase our numbers of conferees for Citizenship Ceremonies.

Wednesday 16 July 2023

- Attended the South East Corridor Councils Alliance (SECCA) meeting held at the City of Gosnells.
- Attended the 77th Independence Day celebration of India at the Indian Community Centre in Willetton.

Thursday 17 August 2023

- Chaired the Local Emergency Management Committee (LEMC) meeting held at the City of Armadale.

Friday 18 August 2023

- Attended a regular meeting with the CEO and Yaz Mubarakai MLA, Member for Jandakot to discuss local issues.
- Spoke at the It's Yates Springtime at Araluen 2023 opening event at the Araluen Botanic Park.

Saturday 19 August 2023

- Attended a regular interview at Heritage FM to discuss all things in the City of Armadale.
- Attended an ONAM celebration with the Malayali Association of Perth, at the Serbian Centre in Maddington.

Monday 21 August 2023

- Presented a prize to the winners of Habitat Links 2023. This year's winners were Kelvin and Emma Wright of Bedfordale.
- Attended a regular meeting with the CEO to discuss local issues.

Tuesday 22 August 2023.

- Attended the new mural painted by the Armadale Society of Artists on the old Water Corporation Station house. Alison Snell designed it and members of the ASA helped paint the mural.

Wednesday 23 August 2023

- Attended the Tenth Anniversary of The Fathering Project the Government House in the City. Councillor Paul Hetherington had organised the event in his capacity with the Fathering Project and was in attendance.
- Councillor John Keogh stood in as Deputy for me at the South East Metro Zone Meeting.

Thursday 24 August 2023

- Met with the owner and new journalist of the Examiner Newspaper.

Friday 25 August 2023

- Hosted a home school group in the Council Chambers and talked about a day in the life of the Mayor for the City of Armadale.
- Attended the launch of the video produced by the Armadale Society of Artists about their experiences painting the Water Corp pumping station, at their headquarters in the Arena. Cr Smith and Cr Mosey were also in attendance.

Saturday 26 August 2023

- Hosted a community meeting with approximately 140 people, to provide information on a Structure Plan regarding proposed development along Clifton St (North), Kelmscott. Cr John Keogh, Deputy Mayor, Cr Kerry Busby, Cr Scott Mosey and Cr Gary Smith also in attendance.

Monday 28 August 2023

- Attended a regular catchup with the CEO and Deputy Mayor to discuss local issues.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee held on 21 August 2023.

MOVED Cr M J Hancock that the report be received.

MOTION not opposed, DECLARED CARRIED

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

BUSINESS ARISING FROM REPORT

Recommendation D22/8/23 - Development Application for Railway Station and Public Realm Upgrades in Armadale City Centre

MOVED Cr M J Hancock

That Council:

A) Recommend that the Western Australian Planning Commission approve the development application for Railway Station and Public Realm Upgrades within Planning Control Area No.164 pursuant to section 116 of the *Planning and Development Act 2005* subject to the following conditions and advice:

1. Amended architectural plans showing:

- a. **A second public access point at the southern end of the railway station building;**
- b. **Inclusion of additional built-form or integral public art elements that emphasize the location of the building's public access points;**
- c. **The bus interchange canopy being better integrated into the overall station/viaduct structure;**
- d. **Any roof mounted infrastructure and servicing equipment on the Bus interchange and train station shall be screened from public view**
- e. **in order to improve weather protection of the station platforms:**
 - **The provision of additional vertical elements to the west of each platform, to provide protection from the low-angled afternoon sun; and**
 - **Extension of the roof canopies in the north-south direction.**

being submitted and approved by the Western Australian Planning Commission, on the advice of the City of Armadale and Office of the Government Architect, prior to the commencement of relevant building works on the Station. Once approved, the plan is to be implemented in its entirety.

2. **The ‘urban lounge’ seating being removed from behind the Armadale RSL Hall and replaced with turf or an alternative form of landscaping that will not impede visual surveillance being submitted and approved by the Western Australian Planning Commission, on the advice of the City of Armadale.**
3. **The landscaping plans and related plans being amended to remove the proposed youth area and junior playground from the landscape plans from the development application and project (as identified on the attached plan), with only limited stabilisation and amenity works (e.g. mulch, turf, fencing, etc.) being undertaken as part of the project in this area to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale.**
4. **The ‘urban lounge’ seating being removed from between the SER building and TAFE buildings and replaced with turf or an alternative form of landscaping that will not impede visual surveillance, to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale.**
5. **Detailed plans being prepared and implemented for widening and the relocation of the Commerce Avenue pedestrian traffic lights and crossing as part of the new pedestrian movement system to the Station - ‘Welcome Place’ on the eastern side of the station building, to the satisfaction of the Western Australian Planning Commission and on the advice of the City of Armadale.**
6. **A sun and shadow study being done to the satisfaction of the Western Australian Planning Commission and on the advice of the City of Armadale, to determine if there will be sufficient light under the viaduct to support turf for the dog off-leash park: if that study determines that there is not sufficient light or a suitable alternative material an alternative activation use/facility should replace the dog off-leash park, to the satisfaction of the Western Australian Planning Commission on the advice of the City of Armadale.**
7. **A Schedule of Materials and Finishes showing design treatments and artwork being applied to the viaduct and piers which shall be submitted and approved by the Western Australian Planning Commission, on the advice of the City of Armadale and the Government Architect, prior to the commencement of operations. Once approved, the plan is to be implemented in its entirety.**
8. **A revised Public Art Plan being submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale and MetroNet office. Once approved, the plan shall be implemented in its entirety. The revised Public Art Plan shall include:**
 - **An appropriate engagement process with the City’s officers and Councillors, this has been requested for some time based on the lessons learnt through the Denny Avenue Level Crossing Removal project at Kelmscott;**
 - **The provision of public art on the eastern side of the viaduct as it crosses Armadale Road, as advised in Advice Note No.6 of the WAPC’s**

decision for the railway viaduct. The City's preference is for that provision to make use of the funding allocated to the Youth Area under the current revision of the Public Art plan.

- 9. A revised Tree Retention Strategy shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the City of Armadale, prior to the commencement of site works. Once approved, the Tree Retention Strategy is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.**
- 10. The 'Urban Forest Edge' areas which are being planted out to replace trees removed by this project and achieve its canopy replacement targets should be maintained in perpetuity and not redeveloped as 'possible ultimate carpark' or 'future development opportunity'.**
- 11. A detailed revised Landscape Plan shall be submitted and approved by the Western Australian Planning Commission, on the advice of the City of Armadale, prior to the commencement of operations. The Landscape Plan should include a suitable water supply for ongoing irrigation of the landscaping proposed within the public realm, other than scheme water. Once approved, the Landscape Plan is to be implemented in its entirety.**
- 12. A revised Construction Management Plan shall be submitted and approved by the Western Australian Planning Commission, on the advice of the City of Armadale, prior to the commencement of site works. Once approved, the Construction Management Plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.**
- 13. A revised Traffic Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the City of Armadale and Main Roads prior to the commencement of site works. Once approved, the Traffic Management Plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.**
- 14. A revised Drainage Management Plan shall be prepared to the satisfaction of the Western Australian Planning Commission on the advice of the City of Armadale, prior to the commencement of operations. The revised Drainage Management Plan shall include:**
 - The shallow linear v-drains which are proposed to convey stormwater from the viaduct columns to drainage basins being replaced with pipework or another form of treatment which will not interfere with the form or function of the public realm as proposed and effective use of the area in the future – the outcome of these changes will influence the City's advice on accepting management of drainage areas;**
 - The modification of the proposed drainage network within the application area and the proposed basin under the viaduct abutting Armadale Road to ensure that the drainage network in the development application does not contribute towards an unsatisfactory outcome in the proposed event space extension abutting Armadale Road;**

Once approved, the revised Drainage Management Plan is to be implemented in its entirety.

15. All accessible structures within three metres of ground level which are the subject of this application are to be applied with an anti-graffiti coating or other agreed treatment to the satisfaction of the Western Australian Planning Commission on the advice of City of Armadale.
16. A Universal Access and Inclusion Assessment shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale outlining how the design will respond to the use of public spaces, grade differences and movement /distances between station waiting platforms, parking areas, bus interchange, pedestrian network and all public realm areas. Once approved, the Universal Access and Inclusion Assessment is to be implemented in its entirety, including any identified remedial measures to the satisfaction of the Western Australian Planning Commission and on the advice of the City of Armadale.
17. A Crime Prevention through Environmental Design (CPTED) Assessment outlining how the design response will mitigate the risk of crime and anti-social behaviour for the station, parking areas, bus interchange, pedestrian network and all public realm areas. The CPTED Assessment shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale. Once approved, the CPTED Assessment is to be implemented in its entirety, including any identified remedial measures to the satisfaction of the Western Australian Planning Commission and on the advice of the City of Armadale.
18. A Detailed Movement Network Plan shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale, prior to the commencement of relevant building works. The Detailed Movement Network Plan is to respond to the movement of all areas of the public realm, station, bus interchange, parking areas and the wider pedestrian/cycling network abutting the area. Once approved, the plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.
19. The proposed bin storage area abutting Commence Avenue being located, screened and appropriately managed to ensure that it does not impact pedestrians using the path network along Commence Avenue and within the site to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale.
20. A Signage and Way-Finding Plan shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale. The Signage Way-Finding Plan is to correspond to the Detailed Movement Network Plan and address all the public realm areas in addition to the station, station entries, parking areas and bus interchange and assist with locating important sites within the Armadale CBD. Once approved, the Signage and Way-Finding Plan is to be implemented in its

entirety prior to the commencement of station operations and maintained thereafter by the proponent to the satisfaction of the Western Australian Planning Commission.

21. All storage areas, bin stores, external fixtures and building plant, including air-conditioning units and solar panels associated with the bus interchange office building and the station waiting platforms, shall be located so as to minimise any visual impacts, and shall be screened from view from streets, public spaces and adjacent properties to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale.
22. A revised Lighting Plan shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the City of Armadale, prior to commencement of relevant building works. The Lighting plan is to address all public realm areas, abutting pedestrian crossings, station (external façade treatment and internally), parking areas and the bus interchange. The Lighting Plan is to also correspond to the Detailed Movement Network Plan, Signage and Way-Finding Plan, the CPTED Assessment and Public Art Plan. Once approved, the plan is to be implemented in its entirety thereafter to the satisfaction of the Western Australian Planning Commission.

ADVICE NOTES

1. The applicant is advised that this is a development approval under the *Planning and Development Act 2005*. It is not an approval to commence or carry out development under any other law. It is the responsibility of the applicant to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all the relevant laws. All requirements under Ministerial Statement 1183 under Section 45 of the *Environmental Protection Act 1986* are still a requirement of the Office of the Environmental Protection Authority.
2. All development should comply with the provisions of the Building Code of Australia, *Health Regulations*, *Public Building Regulations* and all other relevant *Acts*, *Regulations* and Local Laws, including obtaining any relevant permits and licenses. Additional approvals/licenses may be required to ensure compliance with State Government environmental legislation.
3. In regard to Condition 1c, the bus interchange is to be amended to provide a visual connection with the train station design by using similar architectural design language and materials. Consideration should also be given to an extension of the canopy over the train station entry, to assist in creating the prominent entry statement for the station.
4. In regard to Condition 9, the Tree Retention Strategy is to address;
 - Works within a Tree Protection Zone (TPZ) being done under the supervision of an arborist, rather than the guidance of an arborist;
 - The Tree Retention Strategy reverting back to the estimated 72% of canopy being likely to be able to be retained, in accordance with

Condition 5 and Advice Note 4 of the Stage 1 Development Approval, rather than the current 65% proposal; and

- **The landscape plans demonstrating that the planting of replacement trees will be sufficient to achieve the canopy targets which have been set.**
- 5. In relation to Condition 11, the Landscape Plan shall include the relocation of trees, re-use of trees that have been felled, and the planting of new trees within the adjoining road reserve and rail reserve in accordance with the numbers and sizing specified in the Tree Retention Strategy and shall address:**
- **An amended scope to include any tree loss/replacement on the adjoining section of Commerce Avenue;**
 - **A report addressing the application of CPTED principles to all landscaped public realm areas within the project scope;**
 - **Provision of a suitable and sustainable irrigation water supply, and after a water source is secured and agreed to, revised irrigation construction plans are to be submitted for approval. The revised irrigation construction drawings shall indicate separate systems where irrigation is to be a City asset or a PTA asset. The irrigation system shall cover establishment and long term irrigation for the proposed landscape works within the viaduct area, including north of Armadale Road and south of Church Avenue;**
 - **Detailed plans illustrating responses to grade differences and transitions;**
 - **Landscaping of the drainage swales under the railway viaduct;**
 - **Additional trees to be incorporated for shade canopy and in the car park drainage swales;**
 - **Deep soil locations for shading trees;**
 - **Modification and redesign of the shallow linear v-drains under the viaduct as required by Condition 14 - revised Drainage Management Plan;**
 - **Planting specifications to include a plant legend including botanical and common names, and the quantity of each species: the City has concerns about some of the planting mixes and expect this to be refined in consultation with the City;**
 - **Cross-sections for car park drainage swales to include drainage function, plant species, and kerbing;**
 - **Hard Landscaping/Furniture palette, specification and locations: the City is undertaking upgrade works to the adjacent Jull Street Mall and it would be preferable if the proposed palette coordinated, or created a subtle transition between those two spaces. More armrests, backrests and mini tables should be considered, as the current palette limits the potential for longer term activation of the spaces. Furniture also needs to be considered in line with the City's Access and Disability Inclusion Plan, which says that armrests and backrests are critical. The City has**

maintenance concerns about the likelihood of the concrete wall/seating set being subject to graffiti, the inclusion of recycling bins where the City does not have a program to separate recycling from general waste in this sort of collection, and the use of compacted summerfines as it is not an acceptable material.

- **Relocation of urban lounge seating to the bus interchange and the pickup/drop off waiting area to the south of the station;**
 - **Fencing specification and location: the City has concerns about the lack of vehicle access control around the edges of the public realm, to limit unwanted vehicle access and also to enable maintenance access. The design should also consider ongoing management, to provide agreed access paths for PTA to maintain the viaduct structure without negative impacts on the installed landscaping. Bollards, access gates and defined trafficable maintenance pathways should be indicated on the drawings for discussion;**
 - **Maintenance of landscape areas including expected level of service; requirements for watering, weeding, mowing and other service regimes required to maintain soft landscape assets;**
 - **Details of irrigation systems including detailed specifications and drawings;**
 - **Aeration of soil with the aim of supplying oxygen to the soil and preparing the soil to support plants;**
 - **Ripping of the site to mitigate the impact of construction processes prior to establishment to promote the best chance of survival for seeds and plantings in the first year;**
 - **Use of Additives and soil conditioners to aerate and provide drainage;**
 - **Vertical mulching.**
 - **An assets and maintenance register of all hard landscaping assets, including detailed specifications and drawings;**
 - **A plan identifying the provision of public toilets and/or services infrastructure to service toilets, mobile or modular tenancies and locations for food trucks within the public realm.**
 - **Consistent with the Movement Network Plan, all pedestrian upgrades within abutting road reserves should be shown on the Landscape Plan.**
- 6. In relation to Condition 12, the revised Construction Management Plan is expected to include the site-specific management, mitigation and monitoring measures to manage the issues of surface water, groundwater, vegetation and flora, geotechnical conditions, acid sulfate soils, aboriginal heritage, noise, vibration, dust and lighting or other matters as agreed by the environmental authorities and/or in consultation with the City of Armadale and the WAPC. In addition, the Construction Management Plan is to address, but not be limited to, the following site specific matters:**
- **A staging plan;**
 - **Storage of materials and equipment;**
 - **Delivery of materials or equipment to the site;**
 - **Parking arrangements for contractors and subcontractors;**

- **Waste management;**
- **Emergency evacuation plan;**
- **Dust management;**
- **Hours of operation, timeframes and responsibility for tasks identified;**
- **Consultation and communication strategy; and**
- **Any other matters likely to impact on surrounding properties and public areas**

Construction Management Plans may be provided for separate works packages (i.e. forward works) prior to their commencement, provided each management plan contains an overview of staging and the relationship between works packages.

- 7. In regards to Condition 16, the Universal Access and Inclusion Assessment is to address, but not be limited to, the inclusion of a Changing Place, the suitable distance required to travel between universal parking bays and the station waiting platforms, and explore mitigation measures required and whether a second public entry to the south would be sufficient to resolve this issue.**
- 8. In regard to Condition 18 the Detailed Movement Network Plan shall include the following but not be limited to:**
 - a. Ensuring effective management of conflict points between cyclist, pedestrians and vehicles through the site and the abutting road reserves.**
 - b. Integration and upgrades to existing pedestrian crossings within the abutting road reserves that prioritises pedestrian and cyclist movement in order to provide safe movement, improve wayfinding and provide visually effective transitions between the site, road reserves and the Jull Street Mall.**
 - c. New median crossings within the abutting road reserves to provide for safe pedestrian movement from Fourth Road, William Street and the north side of Tudor Road.**
 - d. Footpath network through the site to better respond to pedestrian movement from Fourth Road, William Street and north side of Tudor Road.**
 - e. Schedule of Materials and Finishes including details of local road treatments within the extent of works; and**
 - f. all median crossings and islands should allow for tree planting and be paved.**
- 9. In regard to Condition 19, the bins should be located in a way to improve pedestrian connectivity with William Street by widening the path running along the southern façade of the SER building. The bin pick up should also be appropriately managed so that it minimises impact on pedestrian movement and vehicle parking. These changes should also be reflected on the Landscape Plans and Movement Network Plan.**

10. In regard to Condition 22, the Lighting Plan shall address but not be limited to the other following matters:

- a. **Highlighting the station's viaduct fins in a way that promotes movement through the use of different coloured lights and or pulsing patterns.**
- b. **Overpass lighting at Armadale Road, Forrest Road and Church Avenue.**
- c. **Lighting all the areas under the viaduct, all public realm areas, significant retained trees, parking areas, footpath network and bus interchange;**
- d. **Promoting safety and wayfinding;**
- e. **Providing visual interest;**
- f. **Place activation;**
- g. **Lighting network controls (i.e. the ability to control lighting by zone and/or lighting asset type); and**
- h. **Public Art Plan.**

B) Advise PTA/MetConnx that the following matters are required to be addressed:

1. The City's advice on the development application and previous advice that a Memorandum of Agreement (MOA) or similar legal agreement is required to be prepared which establishes a framework by which maintenance of all assets created by this project shall be defined and agreed, addressing matters including (but not limited to):

- **Adoption principles to outline a clear process and minimum asset standards required for the adoption of assets with the intent to avoid the creation of any orphaned assets;**
- **Define and agree a clear delineation of asset ownership and associated responsibilities such as funding including term and defects liability, ownership, access, operational management and maintenance;**
- **The whole-of-life costing of all assets proposed to be maintained by the City supported by the transparent detail of cost estimation;**
- **Clearly denoting the areas and assets under responsibility of the PTA and those under the responsibility of the City, and any mechanisms applied;**
- **Asset data required to enable handover and process;**
- **Maintenance requirements and schedules to enable long term planning; and**
- **Separation of systems – asset ownership will have flow on implications with the design of systems such as irrigation and electrical, ensuring systems are set up to run independent of each other depending on the asset owner.**

2. As previously discussed with PTA, the City is requesting the proposed youth area design/works and junior playground be removed from the development application and project, with only limited stabilisation and amenity works (e.g. mulch, turf, fencing, etc.) being undertaken as part of the MetroNet Project. It is requested that the funds dedicated to the originally proposed works be transferred to the City to contribute towards the funding and construction of regional-level, integrated youth and adventure area. The City

would then take the lead in advocating and organising funding to deliver a regional-level, integrated youth and adventure area in this location. This approach of minimal interim works (especially works that would be abortive) is similar to the regional level nature play proposed to the south, where the project is currently proposing to provide turf, pending the City securing funding and delivering the regional level nature play area.

- C) Advise the State Government that the BRE project needs to make a considered effort to locate a groundwater supply for the proposed landscaping and should one not be found, investigate alternate long term options such as stormwater harvesting or a Managed Aquifer Recharge scheme before reverting to the use of scheme water. At an ongoing cost per year of \$60k for a scheme water connection this is likely an unsustainable cost and would impact any future request for the City to manage these areas.

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

Recommendation D23/8/23 - Pedestrian Access Way (PAW) Between Lots 164 and 49
Cohuna Drive, Armadale

MOVED Cr M J Hancock

That Council:

1. Submit a written request and closure report to the Department of Planning, Lands and Heritage (DPLH) for the permanent closure of the Pedestrian Access Way (PAW) located at Lot 100 Cohuna Drive, Armadale.
2. Advise the abutting landowners and the Department of Planning, Lands and Heritage that the closure is subject to:
 - a) The City being granted a drainage easement over the land, at no cost to the City, in respect of its storm water drain pipe currently located in the PAW.
3. In the event that the Department of Planning, Lands and Heritage does not support the closure, the matter of non-closure of the PAW be referred to the attention of the Technical Services Directorate in respect of maintenance, lighting and other improvement works that may be required to assist in managing the impacts of the PAW.
4. Advise the applicant(s) and submitter(s) of Council's decision.

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

Recommendation D24/8/23 - Proposed closure of portion of Southampton Drive Road Reserve in Piara Waters

MOVED Cr M J Hancock

That Council:

- 1. Authorises a request being made to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* for the permanent closure of a portion of Southampton Drive road reserve as identified on the attached Location Plan, subject to the land being included as a new Crown Reserve for “Public Recreation” and any costs incurred to relocate and/or easements required by ATCO being met by the applicant.**
- 2. Advises the applicant of its decision.**

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

10.2 CORPORATE SERVICES COMMITTEE MEETING

Report of the Corporate Services Committee held on 22 August 2023.

MOVED Cr K Busby that the report be received.

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

BUSINESS ARISING FROM REPORT

Recommendation CS33/8/23 - List of Accounts Paid - June 2023

MOVED Cr K Busby

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts paid totalling \$15,620,492.70 on cheque numbers 205 to 218, transactions 9238 to 10406 and Payrolls dated 14 June and 28 June 2023.

Credit Card

Accounts Paid totalling \$5,079.18 for the period ended June 2023.

MOTION not opposed, DECLARED CARRIED (11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

Recommendation CS34/8/23 - Statement of Financial Activity - June 2023

MOVED Cr K Busby

That Council pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) accept the Statement of Financial Activity for the twelve (12) month period ended 30 June 2023; and:

- 1. Note that there are reportable actual to budget material variances for the period and this report is preliminary only for the end of June**
- 2. Note the \$120.90 small rates debts written off under Primary Delegation 1.0 and Secondary Delegation CORPS 1.1.**
- 3. Approve an amendment to the 2022/23 Annual Budget to transfer the following funds to reserves:**
 - a. Decrease the capital budget for the removal of Railway Ave Footpath/Cyclepath totalling \$2,990,000**
 - b. Decrease the grants received budget by \$2,245,000**
 - c. Increase the transfer to the Projects Rolled Over Reserve by \$745,000**
 - d. Decrease the capital budget for the removal of Ranford Rd PSP (Balannup to Tonkin) totalling \$1,295,300**
 - e. Decrease the grants received budget by \$636,500**
 - f. Increase the transfer to the Projects Rolled Over Reserve by \$658,800**
 - g. Decrease the Capital Budget for Public Art by \$57,000**
 - h. Increase the transfer to the Community Art Reserve by \$57,000**

**MOTION DECLARED CARRIED BY AN ABSOLUTE
MAJORITY RESOLUTION OF COUNCIL**

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

Recommendation CS35/8/23 - Financial Year 2023/24 - Carry Forwards

MOVED Cr K Busby

That Council:

- 1. Pursuant to Section 6.8 of the Local Government Act 1995, AMENDS* the 2023/24 capital budget as follows:**
 - (i) Increasing the Capital Expenditure budget to include the items listed in Attachment 1 totalling \$24,052,290**
 - (ii) Increasing the Developer Contributions Recognised and Developer Contributions Reserve Fund Transfer budget by \$208,900**
 - (iii) Increasing the Capital Contributions budget and POS and Trust Transfers by \$122,180**
 - (iv) Increasing the Transfer from the Infrastructure Project Contributions Reserve Budget by \$724,050**
 - (v) Increasing the Transfer from the Asset Renewal Reserve Budget by \$2,782,300**

- (vi) Increasing the Transfer from the Waste Management Reserve Budget by \$2,040,790
- (vii) Increasing the Transfer from the Future Projects Funding Reserve by \$777,790
- (viii) Increasing the Transfer from the Project Funds Rolled Over Reserve by \$461,290
- (ix) Increasing the Transfer from the Plant and Machinery Reserve by \$1,719,050
- (x) Increasing the Loans Received Budget by \$2,990,000
- (xi) Increasing the Grants Received Budget by \$9,390,140; and
- (xii) Increasing the Proceeds from Sale Budget by \$842,000
- (xiii) Increasing the Opening Balance of the FY23 Annual Budget by \$2,044,800 – the equivalent of the Municipal Funds Carried Forward.

	CFwd FY24	DCP	POS & Trust	Reserve	Loans	Grants	Sale Proceeds.	Municipal
Buildings	7,639,930			1,487,610	2,939,000	2,642,000		571,320
Parks and Reserves	3,142,210		122,180	724,050		1,470,780		825,200
Pathways	196,050			180,000				16,050
Roads	5,813,470	208,900				5,277,360		327,210
Drainage	2,237,290			2,237,290				
Other Infrastructure	258,480			116,480				142,000
Waste Infrastructure	1,447,790			1,447,790				
Furniture and Equipment	163,020							163,020
Plant & Machinery	3,154,050			2,312,050			842,000	
Grand Total	24,052,290	208,900	122,180	8,505,270	2,939,000	9,390,140	842,000	2,044,800

2. Pursuant to Section 6.8 of the Local Government Act 1995, AMENDS* the 2023/24 Operating Expenditure budget as follows:
- (i) Increasing the Operating Expenditure budget to include the items listed in Attachment 2 totalling \$3,695,960
 - (ii) Increasing the Grants Received (Recognised) Budget by \$775,820; and
 - (iii) Increasing the Opening Balance of the FY24 Annual Budget by \$2,920,140 – the equivalent of the Municipal Funds Carried Forward.

	CFwd FY24	DCP	POS & Trust Reserve	Grants	Sale Proceeds.	Municipal
⊕ CEO Admin	415,480					415,480
⊕ Human Resources	329,000					329,000
⊕ Tourism	58,720					58,720
⊕ Design	119,610					119,610
⊕ Health	16,040					16,040
⊕ Planning	529,850					529,850
⊕ Asset Lifecycle	151,500					151,500
⊕ Environment	1,264,990			413,610		851,380
⊕ Local Studies	9,500					9,500
⊕ Development Services Admin	50000					50,000
⊕ Communications	175520					175,520
⊕ Community Services Admin	18780					18,780
⊕ Community Development	410350			362,210		48,140
⊕ Community Planning	146620					146,620
Grand Total	3,695,960			775,820		2,920,140

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

Recommendation CS36/8/23 - Corporate Business Plan - Annual Review - 2023/24

MOVED Cr K Busby

That Council, in accordance with Regulation 19DA(6) of the *Local Government (Administration) Regulations 1996*, adopts the 2023/24-2026/27 Corporate Business Plan as presented in the attachment to this Report.

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

MOTION not opposed, DECLARED CARRIED

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith, Cr Virk, Cr Mosey, Cr Nixon

BUSINESS ARISING FROM REPORT

Recommendation CEO2/8/23 - Councillors Information Bulletin - Issue No 13/2023

MOVED Cr M S Northcott

That Council acknowledge receipt of Issue 13/2023 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED

(11/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Peter, Cr Northcott, Cr Hancock, Cr Smith,
Cr Virk, Cr Mosey, Cr Nixon

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 City Boundaries (Cr Shanavas Peter)

That the matter of a review of the City's boundaries be referred to the Corporate Services Committee.

2 Armadale Day (Cr Shanavas Peter)

That the matter of Armadale Day celebrations be referred to the Community Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.14pm

MINUTES CONFIRMED THIS 11 SEPTEMBER 2023

MAYOR