



ORDINARY MEETING OF COUNCIL
MONDAY, 27 NOVEMBER 2023

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 27
NOVEMBER 2023 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

*Mayor Butterfield, declared the meeting open at 7.00 pm.
To begin I would like to pay my respects to the traditional custodians of this land,
the Whadjuk people of the Noongar nation and Elders past, present and emerging.*

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Her Worship, Mayor R Butterfield presided over

Deputy Mayor, Cr J Keogh	River Ward
Cr J Joy	River Ward
Cr K Kamdar	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr L Sargeson	Palomino Ward
Cr P A Hetherington	Palomino Ward
Cr M J Hancock	Heron Ward
Cr C M Wielinga	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr M Silver	Lake Ward
Cr S S Virk	Lake Ward
Cr S J Mosey	Hills Ward
Cr S Stoneham	Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr M Andrews	Executive Director Technical Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 4

LEAVE OF ABSENCE:

Nil

APOLOGIES:

Apology received from Cr K Busby

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

1 Request for Leave of Absence (Cr Sarah Stoneham)

Request for leave of absence received from:

Cr S Stoneham for the following periods:

- Sunday 10 March to Wednesday 27 March 2024
- Thursday 11 July to Saturday 20 July 2024; and
- Sunday 4 August to Wednesday 21 August 2024

Cr S Peter for the period Tuesday 28 November to 8 December 202 inclusive.

MOVED Cr P A Hetherington

That Council grant leave of absence to:

- **Cr S Stoneham for the following periods inclusive:**
 - **Sunday 10 March to Wednesday 27 March 2024 (includes 1 Ordinary Council meetings – 11 and 25 March 2024)**
 - **Thursday 11 July to Saturday 20 July 2024 (does not include an Ordinary Council Meeting); and**
 - **Sunday 4 August to Wednesday 21 August 2024 (includes 1 Ordinary Council Meeting – 12 August 2024)**
- **Cr S Peter for the period Tuesday 28 November to Friday 8 December 2023 (does not include an Ordinary Council Meeting)**

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS ORDINARY COUNCIL MEETING HELD ON 13 NOVEMBER 2023.

MOVED Cr K Kamdar that the Minutes of the Ordinary Council Meeting held on 13 November 2023 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Tuesday 14 November 2023

- Attended a meeting with residents, Manager of Ranger Services and a Senior Ranger regarding wandering dogs.

Wednesday 15 November 2023

- Attended a meeting to finalise the South East Regional Energy Group Agenda.
- Attended a meeting with the CEO to discuss local issues.

Thursday 16 November 2023

- Chaired the Local Emergency Management Committee meeting.

Saturday 18 November 2023

- Officially opened the Swap – Don't Shop Fashion Gala held at the Armadale District Hall.
- Deputy Mayor Cr John Keogh attended the Mamarapha College Graduation on my behalf.

Monday 20 November 2023

- Attended an onsite meeting with the Minister for Emergency Services and DFES at the Piara Waters Playground, which was destroyed by fire a couple of weeks ago. Minister Dawson launched the new 15 Minutes could save your life – Bushfire Plan App. Cr Keogh and multiple news media representatives were present.
- Attended the SOHAG meeting.

Tuesday 21 November 2023

- Attended a DLGSC Local Government Reform Webinar.
- Attended Kelmscott John Calvin School to speak to Year 3 and Year 4 students about the role of Local Government.
- Attended a briefing prior to the South-East Metro Zone meeting. Cr Silver also attended the briefing.

Wednesday 22 November 2023

- Attended a tour of Forrestdale Lake with the Minister for Environment, Hon Reece Whitby MLA, Member for Jandakot Yaz Mubarakai and Friends of Forrestdale. The CEO and City's Environment staff also attended.

- Attended the South-East Metro Zone meeting held at the City of Canning. Cr Silver and the Executive Director Corporate Services also attended.

Thursday 23 November 2023

- Hosted 2 Citizenship Ceremonies in the Function Room at the City Administration. The Member for Jandakot, Yaz Mubarakai and Gary Smith also attended. Approximately 200 new citizens were welcomed to the City.

Friday 24 November 2023

- Met with the CEO and Federal Member for Burt, Matt Keogh MP.

Sunday 26 November 2023

- Attended the Bungendore Environment Working Group Bush Breakfast to thank all the volunteers for their work over the year.
- Attended the Kelmscott Agricultural Society end of year wind up event.

Monday 27 November 2023

- Attended a regular meeting with the CEO and Deputy Mayor to discuss local issues.

**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN – WITHOUT DISCUSSION**

Nil

10 REPORTS

10.1 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee held on 20 November 2023.

CORRECTION:

Page 64 Include the Executive Director's acknowledgement to Executive Assistant on her retirement.

MOVED Cr C M Wielinga that the report, subject to the above correction, be received.

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
 Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation D33/11/23 - Structure Plan Recommendation to WAPC - West Piara Urban Precinct South Lot 9009 Warton Road Structure Plan

MOVED Cr S Peter, SECONDED Cr S Virk

OPPOSED Cr M Hancock

That part (2b) of Recommendation D33/11/23 be amended by adding the following after the word “report”.

“and an additional modification for the provision of at least 25% of lots being provided with street parking spaces.

MOTION LOST

(4-10)

FOR: Cr Kamdar, Cr Peter, Cr Silver and Cr Virk

AGAINST: Cr Keogh, Cr Joy, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Wielinga, Cr Smith,
Cr Mosey, Cr Stoneham, Mayor Butterfield

MOVED Cr C M Wielinga

That Council:

- 1. Endorse the comments made in this report, the Schedule of Submissions and the Schedule of Structure Plan Modifications, both attached to this report, in response to advertising, agency referral and assessment of the Structure Plan.**
- 2. Pursuant to Schedule 2 Clause 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
 - a) Forward this report and attachments (including Schedule of Submissions and Schedule of Structure Plan Modifications) to the Western Australian Planning Commission; and,**
 - b) Recommend that the Western Australian Planning Commission approve the proposed West Piara Urban Precinct South – Lot 9009 Warton Road Structure Plan, subject to the modifications listed in the Schedule of Structure Plan Modifications attached to this report.**
- 3. Endorse the comments made in the Schedule of Part 2 Technical Report Modifications attached to this report for the applicant to address to the City’s satisfaction prior to subdivision and development stages.**
- 4. Advise the submitters of Council’s recommendation to the WAPC, and the final decision of the WAPC (when determined).**

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D34/11/23 – Development Application – Place of Worship – 7
Waterwheel Road, Bedfordale

MOVED Cr C M Wielinga

That Council:

A) Approves the application for Development Approval for Place of Worship on Lot 48 (No.7) Waterwheel Road, Bedfordale, subject to the following conditions:

- 1. Operating hours of the Place of Worship shall be limited to:**
 - a. 6am – 7.30am on Sunday (weekly);**
 - b. 5pm – 6.30pm on Sunday and 7pm – 8.30pm on Friday (monthly);**
 - c. 7pm – 8.30pm on Mondays (weekly).**
- 2. A maximum of forty (40) persons are allowed in the Place of Worship during services.**
- 3. Car parking demand shall be accommodated within the site at all times. The car parking demand shall not exceed the number of parking bays approved for the development, at any one time.**
- 4. To meet drainage requirements the developer/owner shall, to the specification and satisfaction of the Executive Director Technical Services:**
 - a. Submit a stormwater plan incorporating water sensitive design principles for approval and implement the approved plan thereafter;**
 - b. Show any drainage easements as may be required on the Certificate of Title in favour of the City; and**
 - c. Relocate, remove or upgrade any drainage infrastructure on the lot or within the adjoining road reserve that is impacted by the proposed development.**
- 5. A landscape plan shall be submitted to and approved by the Executive Director Development Services. The landscape plan shall include:**
 - a. Plant species (predominantly West Australian species);**
 - b. Numbers, location, container size;**
 - c. Method of irrigation of the landscaped areas;**
 - d. Provision of shade trees within the car park at the rates of at least 1 tree per 10 metre interval along any line of car parking;**
 - e. Retention of existing trees as identified on the approved site plan.**

All landscaping shall be installed prior to occupancy of the development and maintained as per the approved plan thereafter.
- 6. All vehicle parking manoeuvring spaces shall be constructed, sealed, kerbed, marked and drained in accordance with the approved site plan to the satisfaction of the Executive Director Technical Services and continuously maintained thereafter. Relocation/removal of any services/infrastructure will be at the cost of the developer.**
- 7. The Bushfire Management Plan submitted by Bushfire Smart, dated April 2023 shall be implemented including site preparation and establishment of the Asset Protection Zone prior to commencement of the use.**
- 8. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the Certificate(s) of Title of the proposed development. The notification is to state:**

“The lots are situated in the vicinity of a transport corridor and are currently affected or may in the future be affected by transport noise.”

9. Prior to occupation of the development, a notification, pursuant to section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s). The notification is to state as follows:
“The subject lot(s) is subject to a bushfire management plan and is within a bushfire prone area. Dwellings and/or habitable buildings shall comply with the approved plan to minimise the risk of property damage”.
10. The noise sensitive development adjacent to a major transport corridor must implement measures to ameliorate the impact of transport noise at all times. Prior to occupation, the Herring Storer Acoustics noise report, dated 23 May 2023 is to be revised with the following amendments, to the satisfaction of the City of Armadale:
 - a. Traffic and noise predictions and associated treatment recommendations need to be provided for 2043 in order to comply with the SPP 5.4 requirement for a 20-year planning horizon. The 2041 data provided by Main Roads must still be used but extrapolated to 2043 in accordance with advice from the Main Roads Transport Modelling Branch.
 - b. The location of MRWA traffic volume details are incorrectly stated in Section 3 of the noise report (Appendix B, not Appendix C).
11. Prior to the occupation of the development, a Final Environmental Noise Assessment must be prepared and provided to the City which demonstrates, to the Executive Director Development Services satisfaction, that the completed development complies with the *Environmental Protection (Noise) Regulations 1997*. The Final Environmental Noise Assessment must include the following information:
 - a. Confirmed noise sources compared with the assigned noise levels as stated in the *Environmental Protection (Noise) Regulations 1997*, when the noise is received at the nearest “noise sensitive premises” and surrounding residential area;
 - b. Tonality, modulation and impulsiveness of noise sources; and
 - c. Confirmation of the implementation of noise attenuation measures.All works must be carried out in accordance with the Final Environmental Noise Assessment upon approval to the satisfaction of the Executive Director Development Services and implemented thereafter for the duration of the development.
12. No materials shall be stored in car parking areas.
13. A schedule of external colours and materials shall be submitted to the City’s Planning Services Department and approved by the Executive Director Development Services. The development shall be completed and maintained in accordance with the approved schedule to the satisfaction of the Executive Director Development Services.
14. External colours and materials shall be in keeping with the surrounding character/amenity of the locality and maintained to the satisfaction of the Executive Director Development Services.
15. Prior to the commencement of works or any development being undertaken on the site the applicant shall submit and have approved, the specification of the proposed on-site effluent disposal system to the satisfaction of the City of

Armadale. The specifications shall include, unless otherwise agreed in writing:

- a. **Location and clearance from highest known groundwater;**
 - b. **Expected performance;**
 - c. **Nutrients removal capability; and**
 - d. **Monitoring and maintenance plan.**
16. **The use of the Place of Worship and Single House shall not commence unless the City is satisfied that there is a satisfactory water supply as required by Clause 4B.5.1 of Town Planning Scheme No.4, consisting of a roof water tank of not less than 90,000 litres, or a bore, well, spring soak or dam yielding water at a sufficient rate, or with sufficient storage capacity, to meet the reasonable needs of the occupiers of the dwelling. In this condition, satisfactory water supply means water which has been bacteriologically and chemically analysed to establish that water is fit for human consumption.**
17. **All conditions are to be complied with prior to exercising the right of this approval, to the satisfaction of the Executive Director Development Services.**

ADVICE NOTES

- a) **A separate application is required for all signs associated with the development.**
- b) **With regard to the Condition requiring submission of a colour and material schedule, it is expected that the colour and material schedule will be submitted and approved prior to the submission of a Building Permit Application.**
- c) **With regard to the Condition requiring a Landscape Plan, please refer to the City's Landscaping Guidelines – (Screening) and the Landscaping Guidelines – Plants to Avoid, to assist you to formulate a satisfactory landscaping proposal. Copies of these documents are available on the City's website at: www.armadale.wa.gov.au/publications/**
- d) **With regard to the Condition regarding vehicle manoeuvring spaces, the City's Technical Services Directorate should be contacted in order that the appropriate crossover application may be made.**
- e) **Lighting shall comply with Australian Standard 4282-1997 "Control of the obtrusive effects of outdoor lighting" or its equivalent and the City's Environment, Animals and Nuisance Local Laws.**
- f) **The applicant is advised that the upgrading/widening of Albany Highway is not in Main Roads current 4-year forward estimated construction program and all projects not listed are considered long term. Please be aware that timing information is subject to change and that Main Roads assumes no liability for the information provided.**
- g) **Compliance with the *Environmental Protection (Noise) Regulations 1997* is required.**
- h) **Compliance with the *Health (Public Buildings) Regulations 1992* is required. In this regard, a Public Building application shall be submitted to the City's Health Department and approved prior to occupation of the proposed building.**

- i) With regard to the Bushfire Management Plan, the City notes that the establishment of an APZ does not require wholesale clearing. Please refer to the Western Australian Planning Commission's Guidelines for Planning in Bushfire Prone Areas – Schedule 1 Standards for Asset Protection Zones:

<https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas>

Additionally, it is highly recommended that ember protection screens be installed to any evaporative air conditioning unit. Further information can be obtained at:

<http://www.dfes.wa.gov.au/safetyinformation/fire/bushfire/BushfireInfoNotesPublications/DFES-InfoNote-BushfireEmberProtectionScreens.pdf>

- j) The applicant and landowner are advised that it is a statutory requirement to comply with all conditions of this approval, and that not complying with any condition is therefore illegal. Failure to comply with any condition of this approval or the approved plans constitutes an offence under the Planning and Development Act 2005. The City can issue a Planning Infringement Notice of \$500 (without notice) and/or commence legal action with higher penalties up to \$200,000 for each offence and a daily penalty of \$25,000 per day for the continuation of that offence. It is the responsibility of the applicant and/or landowner to inform Council in writing when they consider the development to be complete and all conditions of this approval have been satisfied.
- k) A Building Permit application is required prior to the erection of any structures on the property.
- l) The developer is reminded of the requirement under the provisions of the *Environmental Protection Act 1986* that all construction work (which includes earthworks and similar) be managed with due regard for noise control. Works generating noise, and rock breaking in particular, are not permitted:-
- i. Outside the hours of 7:00am to 7:00pm; or
 - ii. On a Sunday or Public Holiday.
- m) If the applicant is aggrieved by a Refusal to Approve his/her application, or, where Approved, is aggrieved by any Condition imposed in that Approval he/she may apply for a Review to the State Administrative Tribunal pursuant to the provisions of Part 14 of the *Planning and Development Act 2005* against such refusal or imposition of such aggrieved Condition. Such application for Review must be made not more than twenty eight (28) days after the date of Council's decision via the form available from the State Administrative Tribunal (copies available from the State Administrative Tribunal, at Level 4, 12 St Georges Terrace, Perth, or GPO Box U1991, Perth, WA, 6845, or www.sat.justice.wa.gov.au or from Council's offices), and should be accompanied by the relevant fee detailed in Schedule 18 of the *State Administrative Tribunal Regulations 2004*.
- n) If the development the subject of this approval is not substantially commenced within a period of 24 months from the date of this letter, the approval shall lapse and be of no further effect. Where an approval has

lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.

B) That the submitters be advised of the Council decision in this regard.

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D35/11/23 - Confidential Report COVER PAGE - Proposed Principal Shared Path - Lot 301 Abbey Road, Armadale

MOVED Cr C M Wielinga

That Council adopt the amended recommendation as outlined in the Confidential report.

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D36/11/23 - Tree retention on private property

MOVED Cr C M Wielinga

That Council:

- 1. Writes to the State Government to advocate for the implementation of uniform statewide legislation for urban forest legislation on Residential zoned land to require Development Approval for removal of significant trees.**
- 2. Writes to the Western Australian Local Government Association in support of their advocacy position on urban forest priorities for legislative, regulatory and policy change with the State Government.**
- 3. List for consideration, as part of the budget processes, a community engagement and education program to highlight the importance of trees within the community.**
- 4. Select Option 2 to request officers to draft a Scheme Amendment for Council's consideration.**

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D37/11/23 – Draft Planning and Development (Local Planning Schemes) Amendment Regulations (No.3) 2023 – Single House Development

MOVED Cr C M Wielinga

That Council:

- 1. Note that officers will prepare and lodge a brief submission on the *Draft Planning and Development (Local Planning Scheme) Amendment Regulations (No.3) 2023* as follows:**
 - a) Recommend DPLH expand the list of ancillary/incidental development to include the following common works to avoid ambiguity and ensure consistency with the LPS Regulations:**
 - (i) Swimming pool;**
 - (ii) Shade sails;**
 - (iii) Retaining walls.**
 - b) Seek further clarification on how an application for a single house that involves multiple development scenarios within the same application will be treated, including scenarios such as the following:**
 - 1. A development envelope modification to accommodate a Single House or outbuilding.**
 - 2. An application involving two land uses such as a Place of Worship and Single House.**
 - c) Advise DPLH that the City would not support the classification of applications involving development envelope modifications as prescribed single house developments.**

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D38/11/23 - Appointment of Councillors to Occasional Advisory Groups, Reference / Working Groups and External Organisations

MOVED Cr C M Wielinga

That Council:

- 1. Approve the following appointments to Council's established Groups for the period November 2023 to October 2025.**

Occasional Advisory Group and Reference / Working Groups	Member	Deputy Member
Community Heritage Advisory Group	Cr J Keogh	Cr _S J Mosey

MOTION not opposed, DECLARED CARRIED

(14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D39/11/23 - Appointment of Councillor to Selection Panel for Public Art for Railway Station and Public Realm Upgrades in Armadale City Centre

MOVED Cr C M Wielinga

That Council:

1. **Approve the following appointments to the Byford Rail Extension Public Art Selection Panel:**

	Member	Deputy Member
Byford Rail Extension Public Art Selection Panel	Mayor Butterfield	Cr J Keogh Cr S Stoneham

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.2 CORPORATE SERVICES COMMITTEE MEETING

Report of the Corporate Services Committee held on 21 November 2023.

MOVED Cr S J Mosey that the report be received.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation CS48/11/23 - Statement of Financial Activity - September 2023

MOVED Cr S J Mosey

That Council:

1. **Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the third (3) month period ended 30 September 2023; and:**
2. **Note that there are reportable actual to budget material variances for the period and this report is preliminary only for the end of September; and**
3. **Note the \$229.01 small rates debts written off under Primary Delegation 1.0 and Secondary Delegation CORPS 1.1.**

**MOTION DECLARED CARRIED BY AN ABSOLUTE
MAJORITY RESOLUTION OF COUNCIL (14/0)**

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS49/11/23 - List of Accounts Paid - September 2023

MOVED Cr S J Mosey

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts paid totaling \$11,370,180.95 on cheque numbers 241 to 253, transactions 12542 to 13428 and Payrolls dated 3 September and 17 September 2023.

Credit Card

Accounts Paid totalling \$6,266.89 for the period ended September 2023.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS50/11/23 – Calendar of Council and Committee Meetings for 2024

MOVED Cr S J Mosey

- That Council note and adopt the below calendar of proposed Council and Committee meetings for the 2024 calendar year.**

Month	Council	Technical Services Committee	Community Services Committee	Development Services Committee	Corporate Services Committee
January	N/A	N/A	N/A	N/A	N/A
February	12/2/2024 26/2/2024	5/2/2024	6/2/2024	19/2/2024	20/2/2024
March	11/3/2024 25/3/2024	6/3/2024	5/3/2024	18/3/2024	19/3/2024
April	22/4/2024	8/4/2024	9/4/2024	15/4/2024	16/4/2024
May	13/5/2024 27/5/2024	6/5/2024	7/5/2024	20/5/2024	21/5/2024
June	10/6/2024 24/6/2024	5/6/2024	4/6/2024	17/6/2024	18/6/2024
July	8/7/2024 22/7/2024	1/7/2024	2/7/2024	15/7/2024	16/7/2024
August	12/8/2024 26/8/2024	5/8/2024	6/8/2024	19/8/2024	20/8/2024
September	9/9/2024 24/9/2024	2/9/2024	3/9/2024	16/9/2024	17/9/2024
October	14/10/2024 28/10/2024	7/10/2024	8/10/2024	21/10/2024	22/10/2024
November	11/11/2024 25/11/2024	4/11/2024	5/11/2024	18/11/2024	19/11/2024
December	16/12/2024	2/12/2024	3/12/2024	9/12/2024	10/12/2024

2. **MEETING TIMES AND PLACES**

- (a) All Ordinary and Special Council meetings to be held in the Council Chambers, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm, unless otherwise specified.
- (b) All Committee meetings to be held in the Committee Room, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm unless otherwise specified.
- (c) All Council and Committee meetings unless otherwise specifically resolved, are open to the public.

3. Any variation to this 2024 calendar of meetings will be advised by notice on the City's website.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS51/11/23 - Appointment of Councillors to Occasional Advisory Groups, Reference / Working Groups and External Organisations

MOVED Cr S J Mosey

That Council appoint nominated Councillors to Occasional Advisory Groups, Reference/Working Groups and External/Local organisations, for the period November 2023 to October 2025 as follows:

	Member	Deputy
Occasional Advisory Groups & Reference/Working Groups Established by Council		
CEO Performance Review Panel	Cr R Butterfield (Mayor) Cr J Keogh (Deputy Mayor) Cr S Mosey Cr S Stoneham Cr S Peter Cr P Hetherington	

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS52/11/23 - Service Level Agreement's for Councillors (Referral Item)

MOVED Cr S J Mosey

That the matter of SLAs for Councillor Referral Items be referred to the SOHAG Committee.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr G J Smith that the report be received.

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation CEO3/11/23 - Councillors Information Bulletin - Issue No 18/2023

MOVED Cr G J Smith

That Council acknowledge receipt of Issue 18/2023 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED (14/0)

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Wielinga, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 Footpath/Cycleway on Ranford Road (Cr Laurie Sargeson)

That the matter of a footpath/cycleway on Ranford Road (southside) between Cartwright drive and Alexwood Drive and entry to Forrestdale Industrial area be referred to the Technical Services Directorate

2 Councillor committee attendance records (Cr Laurie Sargeson)

That the matter of Councillor attendance records for Committee meetings be referred to the Corporate Services Committee.

3 Mayoral elections (Cr Laurie Sargeson)

That the matter of inexperienced personnel nominating for the Mayoral position to be referred to the Corporate Services Committee.

4 Proposed Strategy for employees (Cr Laurie Sargeson)

That the matter of a proposed strategy to benefit employees and the City be referred to the Corporate Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.32pm

MINUTES CONFIRMED THIS 18 DECEMBER 2023

MAYOR