

**ORDINARY MEETING OF COUNCIL**  
**MONDAY, 9 AUGUST 2021**

**MINUTES**

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**CONTENTS**

<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....</b>	<b>3</b>
<b>2</b>	<b>RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE.....</b>	<b>3</b>
<b>3</b>	<b>ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>4</b>
<b>4</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>4</b>
1	JIM HALLORAN - SECRETARY - ARMADALE SOCIETY OF ARTISTS (INC).....	4
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>6</b>	<b>PETITIONS .....</b>	<b>5</b>
	NIL .....	5
<b>7</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>5</b>
	MINUTES OF ORDINARY COUNCIL MEETING HELD ON 26 JULY 2021 .....	5
<b>8</b>	<b>ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.....</b>	<b>5</b>
1	MAYOR'S ANNOUNCEMENTS - 27 JULY TO 9 AUGUST 2021 .....	5
<b>9</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION .....</b>	<b>7</b>
<b>10</b>	<b>REPORTS .....</b>	<b>7</b>
10.1	TECHNICAL SERVICES COMMITTEE MEETING - 2 AUGUST 2021.....	7
10.1.1	ASSET MANAGEMENT PLANS - SUMMARY (1.1) .....	7
10.1.2	ARMADALE SETTLERS COMMON (WEST) RECREATION AND SIGNAGE PLAN 2020 (2.1).....	7
10.1.3	TENDER 23/21: JOHN DUNN UNISEX CHANGE ROOMS, ENTRY AND REFURBISHMENT WORKS (3.1) .....	8
10.1.4	REQUEST FOR QUOTE 53/21: SUPPLY OF CUSTOM PLAY UNIT - FRYE PARK (3.2).....	8
10.1.5	CONFERENCE ATTENDANCE - IPWEA 2021 INTERNATIONAL PUBLIC WORKS CONFERENCE (4.1).....	8
10.1.6	REVIEW FOOTPATH SCORING METHODOLOGY (REFERRAL MATTER) (4.2).....	8
10.1.7	COUNCILLOR ITEMS.....	9
10.2	COMMUNITY SERVICES COMMITTEE MEETING - 3 AUGUST 2021 .....	9
10.2.1	INTENTION TO LEASE - ROLEYSTONE HALL (1.1).....	9

10.2.2	KELMSCOTT AGRICULTURAL SOCIETY - MEMORANDUM OF UNDERSTANDING (1.2).....	10
10.2.3	REVIEW OF LEASE AND LICENSE POLICY (2.1).....	10
10.3	CHIEF EXECUTIVE OFFICER'S REPORT - 9 AUGUST 2021 .....	10
10.3.1	COUNCILLORS INFORMATION BULLETIN - ISSUE NO 13/2021 (1.1).....	10
<b>11</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>11</b>
<b>12</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....</b>	<b>11</b>
	NIL .....	11
<b>13</b>	<b>MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION .....</b>	<b>11</b>
	NIL .....	11
<b>14</b>	<b>MATTERS REQUIRING CONFIDENTIAL CONSIDERATION.....</b>	<b>11</b>
	NIL .....	11
<b>15</b>	<b>CLOSURE.....</b>	<b>11</b>

# CITY OF ARMADALE

## MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 9  
AUGUST 2021 AT 7.00PM.

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### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

*The Mayor, Cr Butterfield, declared the meeting open at 7.00pm and acknowledged the traditional custodians of this land, the Whadjuk people of the Noongar nation and Elders past, present and emerging.*

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### 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

#### PRESENT:

Mayor, Cr R Butterfield presided over	River Ward
Deputy Mayor, Cr C Frost	Lake Ward
Cr J Keogh	River Ward
Cr J H Munn CMC	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr M S Northcott	Palomino Ward
Cr C A Campbell JP	Palomino Ward
Cr D M Shaw	Heron Ward
Cr E J Flynn	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr M Silver	Lake Ward
Cr C M Wielinga	Hills Ward

#### IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr T Naude	Executive Director Technical Services
Mr N Kegie	A/Executive Director Community Services
Ms M Todd	Manager Governance and Administration
Mrs S D'Souza	CEO's Executive Assistant

Public: 30      Press: 1

#### LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr G Nixon

#### APOLOGIES:

Apology received from Cr K Busby

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**3                   ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS  
                      TAKEN ON NOTICE**

Nil

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**4                   PUBLIC QUESTION TIME**

**1 Jim Halloran - Secretary - Armadale Society of Artists (Inc)**

My question relates to the Council Officers report making the recommendation to the Community Services Committee on 3 Aug 21 to allocate the Roleystone Hall to Roleystone Gymnastics.

In simple terms the report allocates 11 lines of argument to 4lifeskills, 9 lines of argument to ASA and over half a page, 27 lines of argument to Roleystone Gymnastics. It certainly does not address all the salient points in the ASA's ROI and, probably the same applies to the 4lifeskills ROI and perhaps the Roleystone Gymnastics ROI as well.

Council may be aware that ASA has been running for 34 years and over those years has worked closely with the City on numerous projects including the Opening of the Armadale District Hall, the manning the Armadale District Hall for the Minnowarra Art Awards, the Outside the Frame Art Awards currently running right now, the Spring into Armadale Program and the Armadale Hills Open Studio Arts trail since its inception 7 years ago. This year the number of studios has jumped from 14 last year to 28 with 33 of the 42 artists involved belonging to the ASA.

However, despite actively seeking a new home for the last fourteen months or so ASA are still currently homeless while Roleystone Gymnastics is not homeless.

The report appears to be incomplete, lacking in logical argument and biased towards the allocation of the hall to Roleystone Gymnastics. Would Council consider deferring this matter in order to get the three ROI's reviewed in detail for re-presentation to the next council meeting?

*Mayor: I can't answer if Council would consider deferring the item as I can't speak for other Councillors. The item is on Council's agenda tonight and it is open for Councillors to put a deferral motion. However, I can say that the report summarises points related to each of the Registrations of Interest and Council has been provided with the complete proposals of each group as a confidential attachment and draw upon this information to assist with its deliberations and decision-making.*

*Question time closed at 7.05pm*

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**5                   APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Wielinga withdrew her request for leave of absence from 10 August to 10 September 2021.

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**6 PETITIONS**

Nil

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**7 CONFIRMATION OF MINUTES**

7.1 PREVIOUS ORDINARY COUNCIL MEETING  
HELD ON 26 JULY 2021.

MOVED Cr E J Flynn that the Minutes of the Ordinary Council Meeting held on 26 July 2021 be confirmed as a true and accurate record.

**MOTION not opposed, DECLARED CARRIED (12/0)**

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**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**1 Mayor's Announcements - 27 July to 9 August 2021**

Tuesday 27 July 2021

Attended a meeting with the CEO and Acting Manager Communications to discuss the City's communications.

Hosted a meeting with Councillors, Executives, CEO and members of the Roleystone Volunteer Fire Brigade Management Committee.

Wednesday 28 July 2021

Deputy Mayor Carole Frost hosted Year 12 Students from the Dale Christian School on my behalf to discuss governance, community safety, youth and urban sprawl in the Council Chambers.

Friday 30 July 2021

Attended a planting of verge trees to celebrate National Tree Day promoting the City's Urban Forest strategy in Handa Street, Seville Grove.

Saturday 31 July 2021

Cr Emma Flynn spoke on ABC radio to promote the Avon Descent Community Day at Champion Lakes, on my behalf. Unfortunately the event was cancelled due to bad weather.

Sunday 1 August 2021

Attended the National Tree Day event at Cam Clay Reserve in Seville Grove. Considering the weather it was a fantastic turnout with many volunteers braving the cold and wet conditions.

Unfortunately the Avon Decent Community Day event at Champion Lakes had to be cancelled due to the windy and wet conditions.

Monday 2 August 2021

Attended a regular meeting with CEO and Deputy Mayor to discuss local issues.

Tuesday 3 August 2021

Attended a meeting Acting Manager Communications to discuss the City's communications.

Spoke at the Rotary Club of Armadale, Changeover Event held at the Roleystone Club. Awards were handed out to various club members and the official handover from the current President Laurie Scidone to the incoming President Peter Warren occurred.

Wednesday 4 August 2021

Hosted a meeting attended by the CEO, Manager Economic Development, a retired Surgeon and Armadale Health Service Executive to discuss future plans for the Armadale Health Service.

Friday 6 August 2021

Attended the Outside the Frame Art Exhibition Awards Opening Night held at the Armadale District Hall. This year we attracted entrants from 11 schools with 40 young artists. Councillors Frost, Munn, Peter, Keogh, Smith and Northcott also attended. Member for Darling Range, Hugh Jones and the Honourable Dr Brian Walker MLC, Member for East Metropolitan attended.

Saturday 7 August 2021

Attended the Armadale Gosnells Landcare Group tree planting at Martin Reserve – 3 logs crossing.

Attended and assisted at the Jumble Sale at St Mary in The Valley held by volunteers. Funds raised will go toward restoring the historic graves at the Cemetery on River Road in Kelmscott.

Sunday 8 August 2021

Attended the Inter Society Orchid Show and Display held in the Kelmscott Hall. The event was held by the South Eastern Orchard Society of WA (inc.) whose President is a City of Armadale resident.

Monday 9 August 2021

Attended a meeting with the CEO and Hon Donna Faragher MLC – Member for East Metropolitan Region to discuss local issues.

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**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION**

Nil

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**10 REPORTS**

**10.1 TECHNICAL SERVICES COMMITTEE MEETING**

Report of the Technical Services Committee held on 2 August 2021.

MOVED Cr M Silver that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation T47/8/21 - Asset Management Plans - Summary

MOVED Cr M Silver

**That Council accept the Asset Management Plan Summary Report 2021/22-2035/36 as an informing strategy as attached to this report.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T48/8/21 - Armadale Settlers Common (West) Recreation and Signage Plan 2020

MOVED Cr M Silver

**That Council:**

- 1. Endorse the Draft Armadale Settlers Common Recreation and Signage Plan 2020.**
- 2. Pursuant to Section 154 of the *Planning and Development Act 2005*, request approval from the Minister for Planning, Lands and Transport to spend \$141,123.19 (plus any additional accumulated interest) of Public Open Space Cash-in-Lieu funds held by Council in Trust 73 from Subdivision 135639, towards the improvements of Reserve 4127 and Lot 810 Carradine Road consistent with the Armadale Settlers Common Recreation and Signage Plan 2020.**
- 3. Refer for consideration in the Long Term Financial Plan, funding to a maximum value of \$114,185.71, offset by any DPLH contributions, for implementation of the Armadale Settlers Common Recreation and Signage Plan 2020.**
- 4. Note that the Public Open Space Cash-in-Lieu funds cannot be spent until approval has been granted by the Minister for Planning, Lands and Transport or the funding and subsequent delivery of project support activities.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T49/8/21 - Tender 23/21: John Dunn Unisex Change Rooms, Entry and Refurbishment Works

MOVED Cr M Silver

**That Council, in regard to Tender 23/21 for John Dunn Unisex Change Rooms and Renewal Works adopt the recommendation detailed within Confidential Attachment 2.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T50/8/21 - Request for Quote 53/21: Supply of Custom Play Unit - Frye Park

MOVED Cr M Silver

**That Council, in regard to Request for Quote 53/21 for Supply of Custom Play Unit – Frye Park:**

- 1. Accept the quote from Kompan Playscape Pty Ltd in accordance with:**
  - **The submitted Lump Sum Consideration as presented in Confidential Attachment 1**
  - **Council’s contract documentation, Budget and Long Term Financial Plan estimates.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T51/8/21 - Conference Attendance - IPWEA 2021 International Public Works Conference

MOVED Cr M Silver

**That Council nominate Councillor Nixon as a delegate to the 2021 IPWEA International Conference, ‘Public Works for a Global Future’, to be held at the Adelaide Convention Centre, Adelaide South Australia on 31 October to 4 November 2021.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T52/8/21 - Review Footpath Scoring Methodology (Referral Matter)

MOVED Cr M Silver

**That a review of the assessment criteria for the determination of the priority footpaths in the City, be submitted to Council for consideration via the Technical Services Committee meeting in February 2022; twelve months after the adoption of the SPN3.**

**MOTION not opposed, DECLARED CARRIED (12/0)**



Recommendation T53/8/21 – Councillor Items

MOVED Cr M Silver

**That Council refer the following Councillor Items in regard to:**

- 1. Footpath Installation – Traffic Cones**
- 2. Rodent Baits**
- 3. Lighting to Trees of Importance**

**to the relevant Directorate for action and/or report to the appropriate Committee.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

**10.2 COMMUNITY SERVICES COMMITTEE MEETING**

Report of the Community Services Committee held on 3 August 2021.

MOVED Cr C A Campbell that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation C25/8/21 - Intention to Lease - Roleystone Hall

Committee Recommendation

That Council:

1. Endorse the Roleystone Gymnastics Club inc. as the preferred lessee to enter into negotiation with regarding occupying the Roleystone Hall.
2. Note that any internal modifications to the building requested by the Roleystone Gymnastics Club inc. will need to be approved and undertaken by the City with 100% of related costs passed on to the group.
3. Note that entering into a lease agreement places no obligation whatsoever on the City to agree to any potential external modifications to the facility.
4. Receive a further report to consider endorsing the lease agreement..

MOVED Cr C A Campbell

**That Council not adopt Recommendation C25/8/21 and refer the matter back to the Community Services Committee for further information**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation C26/8/21 - Kelmscott Agricultural Society - Memorandum of Understanding

*Cr Keogh disclosed that as a Member of the Kelmscott Agricultural Society he had an association with this item. As a consequence, he advised that there may be a perception on the basis of his non-financial interests that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.*

*Cr Butterfield disclosed that as a Member of the Kelmscott Agricultural Society she had an association with this item. As a consequence, she advised that there may be a perception on the basis of her non-financial interests that her impartiality on the matter may be affected, but declared that she would set aside this association, consider the matter on its merits and vote accordingly.*

*Cr Northcott disclosed that she has an association with the President and other members of the Kelmscott Agricultural Society Committee. As a consequence, she advised that there may be a perception on the basis of her non-financial interests that her impartiality on the matter may be affected, but declared that she would set aside this association, consider the matter on its merits and vote accordingly.*

MOVED Cr C A Campbell

**That Council authorise the Chief Executive Officer to execute a Memorandum of Understanding incorporating the details of the Agreement as amended attached to this Report.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation C27/8/21 - Review of Lease and License Policy

MOVED Cr C A Campbell

**That Council defer this item for consideration at the Community Services Committee of 7 September 2021.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

**10.3 CHIEF EXECUTIVE OFFICER'S REPORT**

Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation - Councillors Information Bulletin - Issue No 13/2021

MOVED Cr C Frost

**That Council acknowledge receipt of Issue 13/2021 of the Information Bulletin**

**MOTION not opposed, DECLARED CARRIED (12/0)**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

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**12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

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**13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION**

Nil

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**14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION**

Nil

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**15 CLOSURE**

*The Mayor, Cr Butterfield, declared the meeting closed at 7.17pm*

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MINUTES CONFIRMED THIS 23 AUGUST 2021

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MAYOR