

**ORDINARY MEETING OF COUNCIL
MONDAY, 8 FEBRUARY 2021**

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 8
FEBRUARY 2021 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield presided over	River Ward
Deputy Mayor, Cr C Frost	Lake Ward
Cr J H Munn CMC	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr M S Northcott	Palomino Ward
Cr C A Campbell JP	Palomino Ward
Cr D M Shaw	Heron Ward
Cr E J Flynn	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr K Busby	Minnawarra Ward
Cr M Silver	Lake Ward
Cr G Nixon	Hills Ward
Cr C M Wielinga	Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Mr N Kegie	A/Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: Nil

Press: 1

LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr H T Jones

APOLOGIES:

Nil

1 Mayors Announcements

Tuesday 26th January

Hosted the Australia Day Citizenship Ceremony at the Armadale District Hall. Winners of the Community Citizen of the Year Awards were also announced and an Honorary Freeman of the City award to Henry Zelones OAM, JP presented. Cr's also in attendance were Cr Frost, Northcott, Nixon, Peter, Munn, Smith, Campbell and Busby. Dr Tony Buti MLA, Yaz Mubarakai MLA, Matt Keogh MP and Aaron Fisher from Department of Home Affairs were also in attendance.

Thursday 28th January

Cr Frost opened the Novelli Pavilion by unveiling the plaque on my behalf. Councillors in attendance were Cr Smith, Northcott, Nixon, Silver and Peter. Matt Keogh MP and Yaz Mubarakai MLA were also in attendance.

Friday 29th January

Attended a meeting with a resident in relation to the 60th Anniversary of the Western Australian Wildflower Society (Armadale Branch) and surrounding events to mark the occasion.

Monday 1st February

Whilst in official lockdown, I attended a TEAMS meeting with the Deputy Mayor and CEO to discuss local issues.

Thursday 4 February

Attended a TEAMS meeting with various officers in relation to parking at the Bedfordale Hall and Bushfire Brigade building site.

Monday 8th February

Attended a TEAMS meeting with the CEO to discuss local matters.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 TECHNICAL SERVICES COMMITTEE MEETING

Report of the Technical Services Committee held on 1 February 2021.

MOVED Cr G Nixon that the report be received.

MOTION not opposed, DECLARED CARRIED (13/0)

BUSINESS ARISING FROM REPORT

Recommendation T75/2/21 - Asset Management Plan - Buildings

MOVED Cr G Nixon

That Council accept the *Buildings Asset Management Plan 2021/22-2035/36* informing strategy as attached to this report, as amended.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation T76/2/21 - Asset Management Plan - Transport Infrastructure

MOVED Cr G Nixon

That Council accept the *Transport Asset Management Plan 2021/22-2035/36* informing strategy, as attached to this report.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation T77/2/21 - Skeletal Path Plan - Assessment Criteria

MOVED Cr G Nixon

That Council endorse the Skeletal Path Network Plan assessment criteria as detailed in this report, to prioritise annual path capital investment; with the following amendments:

- **Duplication criterion ‘Existing footpath on one side’ score to be amended from -5 to -10.**

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation T78/2/21 - Switch Your Thinking 2020/21 Financial Efficiencies

MOVED Cr G Nixon

That Council authorise the transfer of the Switch Your Thinking 2020/21 financial saving of \$62,686 to the Revolving Energy Fund from PC account 78.7802.7805.004.02 for funding carbon mitigation projects.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation T79/2/21 - Petition - Change of SkatePark to Children's Playground - Barossa Loop, Harrisdale

MOVED Cr G Nixon

That Council defer this item to the next (March 2021) Technical Services Committee meeting to enable members of the public to attend.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation T80/2/21 – Councillor Item

MOVED Cr G Nixon

That Council refers the following Councillor Item:

- **Issues at the intersection of Braemore Street and Williams Road, Seville Grove to the relevant Directorate for action and/or report to the appropriate Committee.**

MOTION not opposed, DECLARED CARRIED (13/0)

10.2 COMMUNITY SERVICES COMMITTEE MEETING

Report of the Community Services Committee held on 2 February 2021.

CORRECTIONS:

Page 84 - Recommendation C3/2/21 on the Draft City of Armadale Access and Inclusion Plan 2021-2026 to read:

That Council defer consideration of this item to the meeting of the Corporate Services Committee on 16 February 2021.

Page 94 Insert Recommendation No. C5/2/21 and recommendation to read as follows:

That Council refers the following Councillor Item:

- **Diversity and Inclusion Strategy to the relevant Directorate for action and/or report to the appropriate Committee.**

Moved Cr K Busby

MOTION CARRIED (7/0)

MOVED Cr K Busby that the report, subject to the above corrections, be received.

MOTION not opposed, DECLARED CARRIED (13/0)

BUSINESS ARISING FROM REPORT

Recommendation C1/2/21 - Accessible Parking Bays in the City of Armadale

MOVED Cr K Busby

That Council:

- 1 Consider as part of the 2021/22 budget deliberations allocating \$38,400 for the 2021/22 financial year to ensure accessible parking bays on City-owned and vested land are identifiable in accordance with regulation 5 of the *Local Government (Parking for People with Disabilities) Regulations 2014*.**
- 2. Endorse the approach of an educative public awareness campaign on the correct use of accessible parking bays.**

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation C2/2/21 - Draft Access and Inclusion Reference Group Terms of Reference

MOVED Cr K Busby

That Council endorse the draft City of Armadale Access and Inclusion Reference Group Terms of Reference as attached to the report.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation C3/2/21 - Draft City of Armadale Access and Inclusion Plan 2021-2026

MOVED Cr K Busby

That Council defer consideration of this item to the meeting of the Corporate Services Committee on 16 February 2021.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation C4/2/21 - Harrisdale Primary School Letter of Variation

MOVED Cr K Busby

That Council:

1. Approves the variation to the Licence Agreement with the Minister for Education, for the Shared Use of the Oval at Harrisdale Primary School in accordance with the following:

a. amend Clause 1.1:

1. Delete the definition of “Major Maintenance” and insert:
Major Maintenance means major maintenance, repair or replacement of the irrigation system in or on the Minister’s Facilities including the bore hole servicing and developing, maintenance of pumps/motors, water meters/headworks, storage tanks, irrigation system automatic controller, pump/bore controller, field control wiring and sensors, irrigation mainline and includes any unforeseen major maintenance such as repairs required due to damage or vandalism.
2. Insert the following definition in alphabetical order:
Apparatus means any infrastructure constructed above the irrigation mainline, which form part of the Minister’s reticulation system.
3. Insert the following definition in alphabetical order:
Infrastructure means any structures or facility (including buildings, transportable buildings, or anything else that requires construction).”

b. amend Clause 5.2:

Delete clause 5.2 and insert:

- 5.2 The Local Government will ensure that all its employees, agents, workmen and contractors contact the Principal prior to carrying out any maintenance to the Minister’s Facilities during the Minister’s Authorised Time of Use and where possible will ensure the maintenance does not impact the Minister’s activities.

c. insert a new Clause, being Clause 5.5:

After Clause 5.4 insert:

5.5 The Local Government shall be entitled to an appropriate amount of time to conduct its Routine Maintenance which may overlap the Minister's Authorised Times of Use. Such time shall be agreed to by the in writing by the Local Government and Principal.

d. inset a new Item, being Item 8(f) of the Schedule:

8(f) The Minister will meet all reasonable costs incurred by the Local Government in removing and replacing the concrete footpath on the Minister's Land constructed above the irrigation mainline, solenoid valves and/or reticulation system ("Apparatus") which form part of the Minister's reticulation system and the cost of repairing any damage to the surface of the Oval that results from delays in the Local Government being able to access the Apparatus."

e. Delete Attachment 2 and insert the following:



**Shared Use of the Oval at
Harrisdale Primary School**



SCALE 1 : 1000

DATE: 6 January 2021 - REVISION 2101
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Based on information received by and with the permission of the
Planning and Infrastructure Services Centre on 14/01/2021.
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**Shared Use of the Carpark at
Harrisdale Primary School**



DATE: 8 January 2021 - F8VIG3N.0101
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2. Authorises the Chief Executive Officer to exercise all rights and duties incumbent on the City under the Agreement.

MOTION not opposed, DECLARED CARRIED

(13/0)

Recommendation C5/2/21 – Councillor Item

MOVED Cr K Busby

That Council refers the following Councillor Item:

- **Diversity and Inclusion Strategy**

to the relevant Directorate for action and/or report to the appropriate Committee.

MOTION not opposed, DECLARED CARRIED (13/0)

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

MOTION not opposed, DECLARED CARRIED (13/0)

BUSINESS ARISING FROM REPORT

Recommendation - Councillors Information Bulletin - Issue No 2/2021

MOVED Cr C Frost

That Council acknowledge receipt of Issue 2/2021 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation - 2020 Annual General Meeting of Electors (Late Item)

MOVED Cr C Frost

That Council:

1. **Receives the Minutes of the Annual General Meeting of Electors held on 20 January 2021 as presented in the attachment to this Report,**
2. **Notes the following motion carried at the meeting:**
“That Council:
 1. *Provide a permanent, centrally located Community Hub in Champion Lakes, which includes a large room for meetings and other group activities, a kitchen, storage and amenities, and is adjacent to a park where events can be held.*
 2. *Liaise with the Champion Lakes Residents Association and advise of the outcome of investigations by 30 April 2021.*
 3. *Include the establishment of a Champion Lakes Community Hub in next year's, and future, budget and planning documents.”*
3. **Requests a report for a community hub in Champion Lakes to be referred to the Community Services Committee.**
4. **Notes the questions taken on notice, responses of which will be provided to the elector directly.**

MOTION not opposed, DECLARED CARRIED

(13/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 Asbestos Register Update (Cr Caroline Wielinga)

That the matter of the Asbestos Register Update review of last 10 years be referred to the Technical Services Committee

2 Brookton Highway Footpath (Cr Caroline Wielinga)

That the matter of the Brookton Highway footpath update be referred to the Technical Services Committee.

3 Review of Standing Orders (Cr Shanavas Peter)

That the matter of a review of the Standing Orders be referred to the Standing Order House Advisory Group

4 Frye Park - Parks Asset Renewal (Cr Ruth Butterfield)

That the matter of asset renewal of parks with regard to the pirate ship at Frye Park be referred to the Technical Services Committee

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.12pm

MINUTES CONFIRMED THIS 22 FEBRUARY 2021

MAYOR

