



ORDINARY MEETING OF COUNCIL
MONDAY, 27 FEBRUARY 2023

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 27
FEBRUARY 2023 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield
presided over

River Ward

Deputy Mayor, Cr K Busby

Minnawarra Ward

Cr J Keogh

River Ward

Cr K Kamdar

Ranford Ward

Cr S Peter JP

Ranford Ward

Cr M S Northcott

Palomino Ward

Cr P A Hetherington

Palomino Ward

Cr M J Hancock

Heron Ward

Cr E J Flynn

Heron Ward

Cr G J Smith

Minnawarra Ward

Cr S S Virk

Lake Ward

Cr G Nixon

Hills Ward

Cr S J Mosey

Hills Ward

IN ATTENDANCE:

Ms J Abbiss

Chief Executive Officer

Mr J Lyon

Executive Director Corporate Services

Mr P Sanders

Executive Director Development Services

Mr M Andrews

Executive Director Technical Services

Mrs S Van Aswegen

Executive Director Community Services

Mrs S D'Souza

CEO's Executive Assistant

Public: 7

LEAVE OF ABSENCE:

Nil

APOLOGIES:

Apology received from Cr Silver

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

The following questions were taken on notice at Council's Meeting on Monday, 13 February 2023 and responses (summarised below) forwarded in a letter by the Chief Executive Officer.

Phil Davey, 12 Lenore St, Roleystone WA

My first question is on behalf of Pam Edwards who couldn't make it tonight.

At the 19 December Council Meeting the question posed to the City of Armadale in relation to the gate was actually "*Are the people sitting around this table all aware of vicarious liability?*" and the response from the City of Armadale Mayor was...."*I hope so*".

Whereas the minutes reflected the question as: Do the people around this table appreciate the vicarious liability they may have? Mayor's response was "I believe so."

Q1. In this particular scenario, will the City of Armadale amend the minutes to show that Pam Edwards question is recorded accurately?

Mayor: The question will be taken on notice and a response provided in writing.

*Under Regulation 11 (e) of the Local Government (Administration) Regulations 1996 the "minutes are to record a **summary** of each question raised by members of the public at the meeting and a **summary** of the response to the question". The minutes are not required to be verbatim. At the January 2023 Ordinary Council meeting the minutes were unanimously adopted by Council.*

Lesley Brown, 3 Galliers Ave., Armadale

Q1: Is the curfew for heavy haulage trucks still applicable in the residential area along Albany Highway, especially from Tonkin Highway to the junction of Armadale Road - South West Highway?

Mayor: The question will be taken on notice and a response provided in writing.

Main Roads has advised that Albany Highway between Tonkin Highway and Armadale Road is currently a 'RAV4' route with the following conditions:

i Tandem Drive Network 4 With Conditions Albany Hwy		x
Road	H001	
Road Name	Albany Hwy	
Start SLK	19.78	
End SLK	26.77	
Network Type	State Road	
Local Government		
Network	Tandem Drive Network 4	
From Intersection	Tonkin Hwy Access Ramp off to Albany Hwy & Albany Hwy on to Tonkin Hwy (Northbound) Access Ramp	
To Intersection	Armada Rd & South Western Hwy	
Comments		
Max Speed		
Curfew		
Conditions	This section of road must not be used as a through route. This section of road may be used as access to pick-up goods, deliver goods, or garage vehicles to properties located on this section of road, or on roads only accessible via this section of road. Drivers must carry documentation as proof of local delivery, pickup or garaging address.	
Products		

Main Roads advise that there is no curfew for this portion of Albany Highway.

Trehna Rouse , 3 Coachmans Place, Roleystone

My question relates to the minutes of the meeting of the Council dated 19/12/2022 and in particular the response to the question I raised regarding issues concerning cars with collision assist impacting on the driver's ability to "nudge" the Emergency gate open.

Are Councillors aware that the minutes have been amended to remove the comment made at the meeting that RAC had provided advice that it would not be an issue, and that this safety mechanism is easily over ridden by pressing accelerator harder?

In its place there is a statement that only two manufacturers have been contacted and mention of RAC being the source has not been included?

On the basis that Councillors rely heavily on the advice and commentary from the City Officers when the inference is that it suggests professional advice has been sought and supports the City stance. This should be correctly recorded and if that advice is subsequently proved inaccurate and an amendment is made then surely the minutes should only be amended at the next meeting when the minutes are formally accepted.

Q1: So my question is - why are the minutes not correctly reflecting what happens at the meeting and then if necessary amended properly at the next meeting prior to acceptance?

Mayor: At the 19/12/22 meeting I did give you the wrong information that it was the RAC we had consulted with and subsequently it was pointed out to me that it wasn't the RAC but instead the manufacturers. I was happy to have a comment included in the minutes to reflect the correct information. As to the process I will leave that up to the CEO to talk about.

CEO. *I would like to have the opportunity to review the exact wording of the minutes and provide a response to this question.*

As shown below, the draft minutes clearly indicated that a correction had been made and that the reference to the RAC had been removed. These draft minutes, inclusive of the correction, were subsequently adopted by Council at the Ordinary Council meeting of January 2023. City Officers had included the correction in the draft minutes, which are published as a draft on the City website before they are formally adopted, in order to avoid members of the public pursuing this incorrect information. City Officers, at the time of preparing the draft minutes, were aware that at least one member of the public had already made contact with the RAC immediately following the December 2022 Council meeting.

Q13. Until the Council can remedy this situation effectively could Council lock the gate open for the entire fire season?

*Mayor response: My understanding with vehicles with driver assist stopping will stop, however they are able to be driven through a stationary object if you keep on pressing the accelerator. **This was verified for the two makes of vehicle, Volvo and Mercedes, raised by the community with the City.** * The gate is operable and functioning as was intended, so far as I am aware we won't have the gate locked open for the fire season as the gate is operating as it was designed to operate. We can try to get that information out to residents so they are comfortable with opening the gate at one end by hand or in the middle with the vehicle.*

** **This is a correction to the answer provided at the meeting which referenced RAC.***

Q2. My next question relates to the concerns I raised previously regarding issues with newer model vehicles fitted with collision control assist not brake assist. There are actually two different mechanisms in vehicles that would impact on a vehicle attempting to nudge the gate open i.e. Brake Assist and Collision Control System. Significant research has been done regarding this latter mechanism by contacting 13 major vehicle manufacturers and data collated into a spreadsheet for Councillors.

Has the City done further research into the concerns I raised in regard to the Collision Control System?

Mayor: We appreciate you have done further research and if you forward it to the officers perhaps it can be disseminated. In regard as to whether further research has been done by the City the question will be taken on notice and a response provided in writing.

The City's position is based on information received from the manufacturers previously advised. We welcome the receipt of the data collated and will seek advice from industry specialists to validate the material presented.

Q3. Given there are between 3-7 steps to turn off your computer in your car to stop the collision control assist activating. Has the City considered that the gate can be nudged open. The combination of the above means the gate is not able to be opened in the way the Council intends and as such has the capacity to endanger lives in the terrifying scenario vehicles evacuating in a bushfire.

Given this properly researched and referenced data do the city still consider the gate can be nudged open by any and every vehicle and any and every driver including those that are disabled.

Mayor: *The question will be taken on notice and a response provided in writing.*

The City's position is based on information received from the manufacturers previously advised. We welcome the receipt of the data collated and will seek advice from industry specialists to validate the material presented.

John Sander, 4 Coachmans Place, Roleystone

Q1. Do Councillors recall City of Armadale statement(s) made on numerous occasions that "DFES have approved the gate"? (E.g., Council meeting of 19th December 2022) Are Councillors now aware that that statement is not accurate and could be misleading?

Would Councillors care to be informed that the DFES Commissioner has responded to a question regarding the approval of the gate with a statement included in a letter addressed to Mrs Pam Edwards dated 13th January 2023. A copy will be provided to CoA on request.

Mayor: Those statements were made and I think for clarification it might be useful for me to read out the context of this which was "during engagement between the City and DFES in 2019 it was determined that the access met with the approval of DFES as they were satisfied that there was adequate access for their appliances and their services to use during emergencies" and that is their role, it is not their role to approve something that is clearly managed by the city.

Q2: Are the councillors aware that in that statement the key words "their" being DFES equipment not residents' vehicles?

Mayor: *The question will be taken on notice and a response provided in writing.*

Refer to the Mayor's response to Question 1 (directly above) on 13 February 2023.

Q3: Will the City of Armadale provide satisfactory evidence of whether since the 2019 decision they have received any request from residents of Araluen for Wymond Road to become a permanent exit?

Mayor: *The question will be taken on notice and a response provided in writing.*

The City carried out a retrospective review of correspondence received in regard to Wymond Road since the 2019 decision and identified numerous requests in regard to the provision of a second access, inclusive of complaints to other entities and submissions on the Section 3.50 closure of a portion of Wymond Road. The most recent request was received in December 2022.

Trehna Rouse, 3 Coachmans Place, Roleystone

Q4: Given my researched and evidence based advice would Council recognise that any gate regardless of weight or design will not provide the ease of emergency access that the City intended?

The gate operates as designed. Planned maintenance of the gate is carried out on a recurring cycle to maintain its operability.

The ease of opening of the gate has been demonstrated to local residents and is operated as part of the Roleystone Volunteer Fire and Rescue Service's annual Araluen Information and Exit Drill to inform interested local residents of the actions to follow. It is our understanding that the onsite briefing session by the Roleystone VFRS was advertised (18 November 2022) on their Facebook page, which has over 4,500 followers. The Roleystone VFRS also placed a variable message board sign along Heritage Drive prior to the annual event to actively promote it to all residents living within the Araluen Estate. It is the City's understanding that approximately 25 residents attended the briefing on Sunday 27 November 2022.

Given feedback in late 2022, the City plans to replace the existing gate with a lighter gate in the coming months to make its operation even easier.

Q5: Would Council consider the request to have the gate open during the bush fire season to negate any requirement for individuals to exit their vehicle to open the gate. This would ensure that there is the safest possible evacuation for every individual including the infirm, elderly and disabled and in any vehicle regardless of the onboard safety systems.

Mayor: *The questions will be taken on notice and a response provided in writing. However, I think that all of our emergency exit gates are closed. I don't know if they are locked or not but I believe that they are all closed and so this one is being treated the same way.*

Option 1

Consideration of the gate being open during the bushfire season was an alternative motion put forward by Cr Mosey at the Ordinary Meeting of Council on 13 February. The motion was unsuccessful (3/6).

At the same meeting, the motion was carried for Option 1:

Continue to advocate through WALGA, and in collaboration with other affected local governments, for the establishment of a fund for the construction of secondary access ways for developments constructed in bush fire prone areas prior to the gazettal of Western Australian Planning Commission's State Planning Policy (SPP 3.7) Planning for Bushfire Prone Areas and Guidelines.

Q6: Has the City considered the ease of exiting the estate during night time hours when there is no lighting and the signage advising "Emergency Gate" is not visible? I would respectfully request that this issue be considered and remedied to make the emergency exit more visible at night and also that they consider extending the tarmac under the gate to the exact width of the exit as there is currently a gap where pea gravel remains and could cause accidents and slippage.

Mayor: *The question will be taken on notice and a response provided in writing.*

The issue of signage was raised in a previous engagement with local residents in late 2022. The matter is under review and advice will be provided to those residents in due course.

In regards to the width of the access track's tarmac wearing course, since the engagement with local residents in late 2022, signage has been placed on the gate to indicate where gate-users are to operate the gate by hand. The position is located within the extent of the tarmac area and has proven to provide sufficient leverage to open the gate safely, with ease.

Phil Davey, 12 Lenore St, Roleystone WA

Q4. In reference to our new Roleystone Karragullen Bushfire Brigade Building which I now see is happening – Thank you

I still am not 100% sure how it happens that in Oct 2021 it was reported that we are going to be spending \$1.7mil and now get told it was for the building only. With reference back to the Bedforddale Fire Station which recently or up until recently was showing on the City of Armadale website as a \$1.68 mil total project cost.

Is there a difference between the wording of total project cost and overall cost?

CEO: The question will be taken on notice and a response provided in writing.

Possibly, dependent on context. In some cases reference to total project cost may only refer to the direct financial contribution to construction of a project but does not include provision of in-kind resources or expenditure on pre-feasibility, needs assessment or concept design. Each reference should be considered in its own context.

Q5: Recently it was showing under the City's website under the project banner and now it's no longer there. Would it have been taken down for any other reason? There are still projects there from many years ago.

Mayor: It is a project that has been finished but we will look into the matter.

The Bedforddale Fire station project was removed from the website in January 2023 at the request of the City's Community Planning team as this is an operational facility not available to the public while the others on the webpage were all community facilities.

4 PUBLIC QUESTION TIME

1 Mr John Sander - 4 Coachmans Place, Roleystone

Q1: Can you explain why, when presiding during the Feb 13 Council meeting, you did not censure Cr Nixon for his clearly discriminatory, sexist, ageist comments about residents when this is in contravention of responsibilities as set out in the City's Standing Orders Local Law 2000 Section 15.1 and 8.4 subsection (2) and (3)?

Mayor: As an official complaint has been lodged, the City is following due process and I will not be making any comment on that matter.

2 Mr Phil Davey - 12 Lenore Street, Roleystone

Q1: The response to my Q1 of the last council meeting 13 Feb quotes “minutes are to record a summary of each question and the response” as per the *Local Government (Administration) Regulations 1996*. Does a summary also mean to change the wording therefore changing either the question or the response in the minutes for later reference?

Mayor: What that response meant is that it doesn't need to be verbatim. If the intent of the question and the answer remain the same then it is acceptable.

Q2: The response also indicated that meeting minutes are not required to be verbatim -can you please direct me to the section of the *Local Government (Administration) Regulations 1996* which refers to this?

Mayor: The question will be taken on notice and a response provided in writing.

Q3: If you consider to summarise details with changed wording then where is the accountability of corrected minuted meetings for later record and reference should a query where the correct wording may be relevant to any outcome?

Mayor: The question will be taken on notice and a response provided in writing.

3 Ms Veronica Hansen - 8 Protector Grove, Roleystone

Q1: My question relates to a response given to John's question about DFES not approving the gate at Wymond Road and the Mayor's response talks of a clarification and gives an answer which doesn't include all the information. My question is - DFES in their response to the submissions for the opening/closing of the gate (2020) approved the gate without saying that it was in relation to their vehicles only. So they weren't approving the gate as such for any other use but theirs. The submission also noted that the area in question is situated in an extreme bushfire area and encourages consideration for improved access and egress to the estate. So given that those were the comments from DFES that were in that document is it possible to then have that response amended so that the full facts are there?

Mayor: You need to put the context surrounding the question originally asked of me as the Chair and there was a reason why that response was given, albeit probably poorly worded on my part but it was in context. Without that context, I think that revisiting this matter again and again and again is contrary to everyone moving forward.

Q2: Are Councillors aware of Standing Orders Items 15.3 and 15.4 which states that any member may raise a point of order and that item 15.4b states that valid points of order are when offensive and insulting language is being used. The penalty for that is \$1000.

Mayor: All Councillors are aware of the Standing Orders, a hard copy of which is provided at their desks in the Chambers.

Q3: Item 8.6(1) (Standing Orders) relating to Prevention of a Disturbance states that ‘any member of the public addressing the Council or Committee is to extend due courtesy and respect to the Council or Committee and the processes under which they operate and must take direction from the person presiding whenever called to do so.’ The

penalty for abusing that is \$1000. Can the presiding member please confirm that she will remind Councillors of those values of courtesy and respect as outlined in the Council's own Code of Conduct on page 9?

Mayor: Thank you.

4 Mr Phil Davey - 12 Lenore Street, Roleystone

Q4 Are these meetings electronically recorded and archived for later referral when needed?

CEO: The content of the full meeting is not recorded.

5 Ms Trehna Rouse - 3 Coachmans Place, Roleystone

Q1: Can you confirm whether council have concluded their research into the data I provided at the last meeting relating to Collision Assist System in cars?

Mayor: No we haven't

Q2: Does Council therefore now concede that the original information provided to Councillors regarding the Collision Assist Systems was inaccurate and that this now results in the gate no longer being a nudge gate?

Mayor: I can't answer on behalf of Council. The gate, as I have previously stated, works the way it was supposed to. It was manufactured to work that way and it does.

Q3: I refer to the responses to my questions from the Council meeting of 13 Feb 2023 regarding CoA investigations into just 2 vehicles being Mercedes and Volvo. The Mayor has claimed that the Council has verified that they can be easily over ridden with their assistive braking, to enable the vehicle to nudge the gate. Despite my research presented last meeting the reference is still made to "Driver Assist Braking" rather than collision assist. I have copies of the Volvo and Mercedes manufacturers' manuals which state that these two vehicles use Collision Assist, so therefore they will stop at the gate. I would like Council to confirm whether or not they have looked at the owner manuals for Volvo and Mercedes in their summary?

Mayor: The question will be taken on notice and a response provided in writing.

Q4 I refer to the Mayor's response at the 13 February Council meeting in relation to my request that Council consider having the gate open for the bush fire season where it was stated "*I think that all of our emergency gates are closed. I don't know if they are locked or not but I believe that they are all closed and so this is being treated the same way*".

Could Council please provide me with a list of all the emergency gates within the City of Armadale to facilitate a comparison and ensure comparing like with like?

Mayor: That is an incredible amount of resources that you are requesting again. I will take that on notice and let you know whether we are able to do that.

Q5: I repeat my previous request that Council consider additional lighting and better signage to this emergency exit to improve safety for use at night.

Mayor: Again that is a large expense so that would need to be a budgetary item for Council consideration

Q6: I have received no response to my question of 13 Feb 2023 about the road being opened to all emergency vehicles including ambulances. St John is stating Wymond Road is a gazetted No through Road.

Mayor: If you have already sent through the question we will ensure that that one is answered specifically.

Question time closed at 7.13pm

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 13 FEBRUARY 2023.

CORRECTION:

Page 1 The time meeting declared open to read 7.00pm

MOVED Cr E J Flynn that the Minutes of the Ordinary Council Meeting held on 13 February 2023, subject to the above correction, be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (13/0)

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

1. Mayor's Announcements

Tuesday 14 February 2023

Attended a WACOSS NDRR Food Resilience and Disaster Preparedness Project at the Champion Centre as part of my role as the Local Emergency Management Committee Chair.

Attended a briefing for the WALGA South East Metro Zone.

Wednesday 15 February 2023

Hosted the WALGA South East Metro Zone at the City of Armadale.

Thursday 16 February 2023

Welcomed participants at the Switch Your Thinking presentation on electric vehicles and electric vehicle charging infrastructure. The infrastructure will need to be provided by LG's and other organisations. Funding opportunities have been announced by the Federal Government.

Friday 17 February 2023

Cr Nixon and Cr Silver attended the Urban Forest Conference that was held at Curtin University.

Saturday 18 February 2023

Attended a regular interview with Heritage FM to discuss local issues and events.

Monday 20 February 2023

Attended a regular catch up with the CEO to discuss local issues.

Wednesday 22 February 2023

Attended an AIM Course at the City of Gosnells for Communicating and Debating Effectively as part of the Mentornet module. This was initiated by the Western Australian Local Government Women's Association.

Attended the WALGA Municipal Waste Advisory Group Meeting.

Thursday 23 February 2023

Attended Day 2 of the AIM Course at the City of Gosnells where the topic of Conflict Resolution was covered.

Friday 24 February 2023

Attended a wind up for the Bungendore Park Community Group at Ye Olde Narrogin Inne and was able to congratulate the group on their tremendous volunteering effort over many years.

Monday 27 February 2023

Attended a meeting held at the new Armadale Courthouse and Police Precinct with the Community Reference Group to discuss ideas of a community garden on site.

Attended a regular catchup with the CEO and Deputy Mayor to discuss local issues.

**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN – WITHOUT DISCUSSION**

Nil

10 REPORTS

10.1 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee held on 20 February 2023.

MOVED Cr M J Hancock that the report be received.

MOTION not opposed, DECLARED CARRIED

(13/0)

BUSINESS ARISING FROM REPORT

Recommendation D1/2/23 - Suburb Renaming - A portion of Forrestdale

MOVED Cr M J Hancock

That Council:

- 1. Request the Minister for Lands via Landgate to approve the creation of a new locality in the area bounded by Tonkin Highway, Rowley, Oxley and Unnamed Roads and Parks and Recreation Reserves as proposed in the attachments, and support the name of: “Doobarda”, which is an Aboriginal name for the Banksia Flower, which is commonly found in the Armadale area.**
- 2. Advise submitters and landowners of the Minister’s decision.**

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation D2/2/23 - Proposed Amendment - Local Planning Policy PLN 4.1 - The Design of Industrial Estates

MOVED Cr M J Hancock

That Council:

- 1. Amend Local Planning Policy PLN 4.1 as shown in the Attachment, as a minor amendment without advertising, in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 2. Publish a notice in a newspaper circulating in the district stating that the modifications to Local Planning Policy PLN 4.1 - The Design of Industrial Estates has been adopted.**

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation D3/2/23 - Recommendation to WAPC - Kelmscott District Centre Precinct Structure Plan

MOVED Cr J Keogh

That Council:

- 1. Endorse the comments made in this report, the Schedule of Submissions and the Schedule of Structure Plan Modifications dated 23/02/2023, both attached to this report, in response to the preparation, advertising and agency referral of the Precinct Structure Plan.**
- 2. Pursuant to Schedule 2 Clause 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
 - a) Forward the Kelmscott District Centre Precinct Structure Plan, this report and attachments (including Schedule of Submissions and Schedule of Structure Plan Modifications) dated 23/02/2023 to the Western Australian**

Planning Commission; and

- b) Recommend that the Western Australian Planning Commission approve the proposed Kelmscott District Centre Precinct Structure Plan, subject to the modifications listed in the Schedule of Structure Plan Modifications [dated 23/02/2023](#) attached to this report.**
- 3. Note that City Officers will continue to liaise with the Western Australian Planning Commission and other agencies to resolve any matters raised by the Schedules of Modifications and Submissions.**
- 4. Advise submitters of its decision at the time that the Structure Plan is granted final approval by the WAPC.**

MOTION not opposed, DECLARED CARRIED

(13/0)

Recommendation D4/2/23 - Confidential Report - Wungong Development Contribution Plan Review - Consideration of Submission to DevelopmentWA

MEETING CLOSED TO PUBLIC

MOVED Cr S Peter

That the meeting be closed to members of the public as the matter is considered to be confidential under Section 5.23(2) (h) of the Local Government Act, as it deals with other matters as may be prescribed.

Motion Carried (13/0)

Meeting declared closed at 7.20pm. Members of the public left the meeting.

Cr Keogh declared a non-financial interest in Recommendation D4/2/23 as he is a member on the DevelopmentWA Armadale Land Redevelopment Authority Committee. As a consequence, there may be a perception that his impartiality on the following matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.

MOVED Cr S Peter

That Council amend the recommendation in the Confidential Report by adding a part (3) as follows:

- 3) Request the City's officers meet with the relevant State Ministers to present the City's submission.**

AMENDMENT not opposed, DECLARED CARRIED

(13/0)

MOVED Cr S Peter

That Council adopt the recommendation, as amended, in the Confidential report.

MOTION not opposed, DECLARED CARRIED

(13/0)

MEETING OPENED TO PUBLIC

MOVED Cr E Flynn that the meeting be opened.

Motion carried (13/0)

Meeting declared open at 7.23pm. Members of the public did not return to the meeting.

10.2 CORPORATE SERVICES COMMITTEE MEETING

Report of the Corporate Services Committee held on 21 February 2023.

MOVED Cr K Busby that the report be received.

MOTION not opposed, DECLARED CARRIED (13/0)

BUSINESS ARISING FROM REPORT

Recommendation CS1/2/23 – List of Accounts Paid - December 2022

MOVED Cr K Busby

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts paid totaling \$13,309,181.00 on transactions 4201 to 4922 and Payrolls dated 11 December and 25 December 2022.

Credit Card

Accounts Paid totalling \$3,636.96 for the period ended December 2022.

MOTION not opposed, DECLARED CARRIED (13/0)

Recommendation CS2/2/23 - Statement of Financial Activity - December 2022

MOVED Cr K Busby

That Council pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* (Financial Activity Statement Report) accept the Statement of Financial Activity for the six (6) month period ended 31 December 2022; and:

- i. Note that there are reportable actual to budget material variances for the period**
- ii. Note the \$57.06 small rates debts written off under Primary Delegation 1.0 and Secondary Delegation CORPS 1.1.**

MOTION not opposed, DECLARED CARRIED (13/0)

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

MOTION not opposed, DECLARED CARRIED (13/0)

BUSINESS ARISING FROM REPORT

Recommendation CEO2/2/23 - Councillors Information Bulletin - Issue No 2/2023

MOVED Cr M S Northcott

That Council acknowledge receipt of Issue 2/2023 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED

(13/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 Media Strategies - Examiner Newspapers (Cr John Keogh)

That the matter of the City considering, as part of its tourism & media strategies, to include City of Armadale material in the Armadale Examiner newspaper and prioritise certain social media posts to the Corporate Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.26pm

MINUTES CONFIRMED THIS 13 MARCH 2023

MAYOR