

**ORDINARY MEETING OF COUNCIL**  
**MONDAY, 13 SEPTEMBER 2021**

**MINUTES**

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# CITY OF ARMADALE

## MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 13  
SEPTEMBER 2021 AT 7.02PM.

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### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

*The Mayor, Cr Butterfield, declared the meeting open at 7.02pm.*

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### 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

#### PRESENT:

Mayor, Cr R Butterfield presided over	River Ward
Deputy Mayor, Cr C Frost	Lake Ward
Cr J Keogh	River Ward
Cr J H Munn CMC	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr M S Northcott	Palomino Ward
Cr C A Campbell JP	Palomino Ward
Cr D M Shaw	Heron Ward
Cr E J Flynn	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr G Nixon	Hills Ward
Cr C M Wielinga	Hills Ward

#### IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr M Hantjoko	A/Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Mr N Kegie	A/Executive Director Community Services
Mrs M Todd	Manager Governance & Administration
Mr R Porter	Manager Ranger & Emergency Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 62      Press: 1

#### LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr K Busby

#### APOLOGIES:

Apology received from Cr M Silver

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**3                   ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS  
                      TAKEN ON NOTICE**

Nil

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**4                   PUBLIC QUESTION TIME**

**1 Glen Hickinbotham – 205 Peet Road, Roleystone**

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A member of the Brigade for 7 years who shared the harrowing experiences of Wooroloo and the shifts and hours of volunteer time put in by Brigade members which is not sustainable now as this issue is consuming people's lives and impacting their mental health. There was an issue previously when called out to a scrub fire with the white truck not being on site and then having to use the red truck. This wouldn't have been ideal if it was a 35 degree day and 30kmh easterly in Roleystone. With summer approaching a resolution is required to build the brigade back up to what it was.

**Q.**     When will we have a resolution on this matter? My mates have had it hard enough and they need it to be over.

**Mayor:** As you may be aware when Council last considered this, further information was required. There are 111 questions from Councillors and some from the community which is being worked on. I don't have the power and none of the councillors do to force the organisation to work 24 hours to produce a report.

**2 Ryan Sutherland - 48 Jarrah Road, Roleystone**

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**Q.**     A member of the brigade for 10 years. Besides the point of mental health raised earlier the matter regarding trucks has happened multiple times and the City and Councillors have been notified. What actions have been taken by Council and by the City against their officers in regards to this matter, noting that it only occurred within the last fortnight?

The Mayor deferred to the CEO to talk about this matter.

**CEO:** I am prevented by the *Local Government Act* from disclosing the actions taken with respect to individual officers. Any disclosure could result in that individual officer having a claim against the City. What I can tell you is that the matter has been dealt with, but the nature of the action remains confidential.

**Q.**     Thank you CEO for your answer. So if you have addressed this issue why does it continue to occur?

**CEO:** I was made aware of the recent incident which has been dealt with. I am not aware of it happening since the recent incident two weeks ago.

**Q.**     I have been an active member of the Roleystone Bushfire Brigade for 10 years. In that time I have never received a fire fighting tunic or pants for the bushfire service from the City of Armadale. However, have received those pieces of equipment from the Fire and Rescue service which I am also a member of but never from the City. After 10 years when will I receive my firefighting tunic and pants?

The Mayor deferred to the CEO to talk about this matter.

**CEO:** The question will be taken on notice so we can investigate when these were ordered and respond to you.

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### 3 Peter Stewart - 317 Peet Rd, Roleystone

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My questions relate to agenda item 10.2 this evening – Community Services Committee Meeting – item 3.1 Bushfire Mitigation.

**Q:** At what meeting did Council resolve to establish a Bushfire Risk Management Plan for the district?

**CEO:** That would have been before my time at the City. The question will be taken on notice and responded to once investigated.

**Q:** At what meeting did Council resolve to adopt the Bushfire Risk Management Plan?

**CEO:** Council has not formally adopted the Bushfire Risk Management Plan (BRMP). The Plan has been adopted by the Office of Bushfire Risk Management but not by Council. Councillors, in terms of consideration on the Bushfire Risk Management Plan, had a series of questions that they wish to have answered and the City has engaged consultants and undertaken other reviews to answer those questions. However, that does not stop the City from applying for the Mitigation Activity Funding which is the subject of the report you mentioned.

**Q:** How are you able to submit a Council plan to OBRM without Council endorsing such a plan?

**CEO:** I advised councillors at the time that the Plan was being submitted directly to OBRM. I expressed my concerns to them about submitting the Plan without Council endorsement, however City officers were very keen to have the Plan endorsed by OBRM and the timeframe did not permit consideration and endorsement prior to submission. That is why the Council endorsement of the Plan is outstanding and why we have since been working through the issues councillors have with the Plan.

**Q:** I would submit that the CEO is concerned about breaching the *Local Government Act* with regard to confidentiality. I would suggest she has breached the *Local Government Act* with regards to an officer's action which should be endorsed by Council prior to any action. In terms of how OBRM has been set up, the Plan has to be endorsed by Council prior to submitting it to OBRM. Can this be investigated?

The Mayor deferred to the CEO to talk about this matter.

**CEO:** When the BRMP was submitted to OBRM the accompanying letter clearly outlined that the BRMP had not been endorsed by Council at that point. OBRM accepted and endorsed the Plan with that notification being provided.

**Q:** Committee Meeting Minutes Item 3.1 we are talking about the scope and I am asking specifically what is an acceptable fuel load metric? And that is given that many houses are within 20metres of the boundary which is within the building protection zone as defined by DFES?

**CEO:** In terms of the reserves that Council has care and control over the aim is to reduce the fuel load in those reserves to about 3-5 tonnes per hectare and there will be a report coming up to Council, most likely in October, where there are a number of reserves with fuel loadings above 8 tonne per hectare which have been identified for controlled burns. That mitigation schedule will also be considered and adopted by Council just as the verge management mitigation schedule is being considered.

**Q:** The question is not about parks but about verges which are crown land vested in the city. You mentioned 4-6 tonnes per ha but DFES says 2 tonnes. A building protection zone is a 20 metre area around a building, if that impinges on the verge DFES are recommending less than 2 tonne per hectare on that verge. The verge job done by the City of Gosnells along Chevin Road is what we are looking for. Why isn't the City aiming for 2 tonne per ha as a fuel load for verges given that those verges can be within 20 metres of buildings?

**CEO:** I didn't say 4-6 tonnes but 3-5 tonnes per ha for City's reserves. In regard to DFES requirements for fuel load for verges this will be taken on notice and responded to after investigation.

**Mayor:** There are a range of mitigation and fuel reduction initiatives that the City undertakes so there is not just one method to reduce fuel on verges

**7.20pm - Moved Cr Campbell that Question Time be extended for another 15 minutes – Motion Carried.**

#### **4 Brendan Leahy -288 Churchman Brook Road, Bedfordale**

Quote from Government Gazette – *The move comes nearly 2 years after the Council was suspended and 3 months after a WA Government Commissioned report found lack of transparency in council decisions, lack of community engagement and failing by both the council and the administration.*

I have been to 2 meetings so far here, this is the second one and that about sums up what I have seen unfortunately.

**Q:** There has been a real lack of transparency on this matter not only on this issue but on several issues regarding the Mall, the Gate and whatever seems to keep popping up. I can't believe that you have come up with 120 questions on something that is very simple. When will a decision be made about the fire brigade?

**Mayor:** Councillors don't have the right under the *Local Government Act* to order the administration to produce a report by a certain date. We have asked for further information through these questions so that we could make a decision based on good governance and in the best interest of the residents of Roleystone, the Brigade members, firefighters, and volunteers. We are following due process and I don't imagine it is going to take very much longer.

**Q:** Why is it taking almost 3 years from when the brigade first asked?

**Mayor:** We have not had 3 years, the request was made to this Council in April 2021 so that is not 3 years.

The Mayor deferred to the CEO to further respond to this matter.

**CEO:** I believe there was a request made to the previous CEO about 3 years ago. The CEO of the day rejected that request in writing to the Brigade and a series of meetings were held between the Executive, DFES and the brigade members at the time in regard to dealing with the issues that had led to the request. The more current request which was received in April 2021 was considered by Council in June 2021. The resolution of the Council was to defer it for further information and to also hold meetings with the Commissioner. That meeting was held soon after with the Mayor, Deputy Mayor, myself and the Commissioner of DFES and 2 senior officers from DFES. Since then the Councillors have also met with the management committee of the Brigade and

also met with members of the brigade who wish to stay with the City. Since then the councillors have also submitted 111 questions, and we have also had 26 questions submitted by the community following a community forum that was held in Roleystone. So in total we have received 137 questions and are working our way through these in order to provide the additional information that Council has requested.

**Q:** My question hasn't been answered as to when will Council decision be made?

**Mayor:** As with a number of issues that happen from time to time this is going to take officers a certain amount of time. They can't pre judge how long it is going to take to ask DFES questions and get those answers back so with all due respect it is a little bit difficult to give you a specific date and will ask the CEO to respond with maybe a ball park date.

**CEO:** I wouldn't like to make a commitment with respect to a date that officers were not able to meet.

**Mayor:** I can understand that response. If the report doesn't have the information in it that the councillors require to make a decision based on good governance and a good outcome for everybody then it may be deferred again for further information. It is better to get a very detailed and exhaustive report – this is all about good governance.

**Q:** Well if it is about good governance then how come the first report wasn't made public?

**Mayor:** The report was made public and is on the City's website for anyone to look at it.

**Q:** Someone has asked for a copy of the report under the Freedom of Information Act and understand it has been refused?

**Mayor:** I suspect you have not been given the right information. The report is online. Many of the brigade members contacted Councillors with questions on it, and the public had questions about the report too. It's available online for you to go and have a look at.

#### **5 Nola Brameld - 36 Rubida Rise, Roleystone**

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**Q:** I would like to know if this issue can be resolved before fire season which is only 3 months away? We are in a fire prone area, the worst in WA.

**Mayor:** The status quo remains with regard to the Brigade operation and I believe that there is nothing stopping the brigade from attending to fires or stopping them from volunteering. We are working hard to get it resolved as soon as we can.

**7.35pm – Moved Cr Campbell that Question Time be extended for another 15 minutes – Motion Carried**

#### **6 Lara Shalton - 989 Brookton Highway , Roleystone**

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**Q.** I was just wondering if anyone had seen the work the City of Gosnells has done? I don't think you realise how much we think we are going to burn and how much we need some action and we need support and our fire brigade don't have uniforms, they don't have trucks, they are unsupported really. You have just heard from a fireman that in 10 years he has not been given a uniform and I have heard that numerous times.

**Mayor:** The Brigade members have uniforms and trucks. There are 2 types of uniforms and the uniform referred to is different to the one that the member is wearing tonight. However he can still wear this uniform for firefighting.

**Q:** Yes with the DFES brigade but not with the Roleystone Bushfire Brigade and this is the issue. We have missed out on funding for bushfire mitigation. I have visited 10 different brigades this last bushfire season and see the monstrous shed and first class facilities so why are we being left out?

**Mayor:** A report being considered by Council tonight is about applying for funding to get bushfire mitigation works undertaken. Previously the City has been paying for that work to be done.

**Q:** Are there councillors standing in the way of the mitigation report being sent to DFES. Have we got a problem where there are councillors that are stopping this from happening because that is what I am hearing?

**Mayor:** There is a lot of misinformation flooding through the community at the moment. Council is being careful to balance the needs of bushfire mitigation and as I have said before there are different methods of removing fuel from the ground. We have chosen to seek funding for one of those methods and will be going forward with that.

**Q:** I notice that there are suburbs that aren't even in a high risk area that have applied for this funding to the tune of potentially 100's of thousands of dollars. Why haven't we?

**Mayor:** That is what we are getting rectified tonight in the report that is to be considered. Hopefully we will get that funding and get those mitigation works underway as soon as humanly possible.

## **7 Matt Plowman - 1 Kruseana Grove, Roleystone**

Thank you Councillors staff and residents. I am an active Roleystone Fire Brigade member since August 1999.

I joined largely because I grew up in a fire station and always admired my dad's commitment, the friendships he had and the way he would help other community members without thanks or reward. I have always been a proud member of the Roleystone Brigade and the Roleystone community. Over the past few years I have watched our brigade direction change. We are no longer another community group, I believe that the image we are now portraying is we are the most important community group and we should be regularly thanked and praised. I have never thought of myself as better than any other community member and in my opinion the fire brigade is just as important as any other community group. We are not irreplaceable, we have never been forced to stay. In my opinion brigade members I believe need to remind themselves of why they joined and what they wanted to achieve. The topic at hand is the management of the Roleystone Volunteer Fire Brigade. In my opinion the problem is not the CoA, it is not DFES it is not the Acts, Regulations or Rules the problem is the internal management of the Roleystone Brigade. New members of management need to remember why you have joined, who you answer to and think of how you are looked at by other brigade members and the broader community. Remember the rules and core values you set in place.

**Q:** Is the council aware that members of the Roleystone Brigade who are supportive of retaining a Bushfire Service have been labelled as a 'splinter group' that they are the cause of the problems? 8 of these members are currently considering their future with the Roleystone Brigade if it is handed over to DFES whether they will continue or go



somewhere else. The average service of these members is 20 years with a combined service of 150 years.

**Mayor:** Thank you, obviously this issue strikes at the heart of the whole community and is very heartfelt and emotional and with good reason. I don't know that Council did know that but I thank you for letting us know.

### **8 Steven Daley - 77 Tyers Road, Roleystone**

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I am also a member of Roleystone Fire Brigade.

I would just like to point out that Roleystone Fire Brigade as a management team got all the members together and took a vote to leave the city and hand over to DFES.

**Q:** Why is the City continually engaging with 8 members of the brigade of 50 which has continually clouded the waters of this decision?

Why is the City not following the electoral process and voting rights and making sure that the majority of the people are being heard and listened to and not just to the 'splinter group' as Mr Plowman called it?

**Mayor:** Council has held workshops and consulted with the management committee of RVFB, City's brigade volunteers and DFES. I guess that the members that want to stay with the City Brigade are members of a community group and volunteers just like the ones that want to go to DFES. As an umbrella body the City is interested in the welfare and views of all of the Brigade members and obviously when people turn up to meetings and tell us things that is welcome information.

### **9 Bryce Edwards - 6 Grovelands Way, Kelmscott**

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I would like to put on record that at the last general meeting held we had actually been referred to as a 'splinter group' by other Brigade members.

### **10 Lara Tite - 42 Thompson Road, Roleystone**

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**Q:** Tonight we have heard from brigade members quite emotively talking about how they are feeling in a very relevant week of RU Okay week. They are not okay. We have also heard from elderly members of our community that they can't defend their homes in a fire. Roleystone has been designated as the most severe fire risk in the whole of WA. Has Council considered its liability in one of the worst fire seasons coming up due to unprecedented rain and fuel load growth and is the City's insurer aware of the risk that you are putting this community in?

**Mayor:** The City, like most Local Governments, are insured by the LG insurance Scheme. We do understand that the rain has increased fuel loads on verges and people's properties.

**Q:** What about the risk in regard to the stress and effect on the health and wellbeing of our volunteer firefighters that this delay of 2-3 years and 100+ questions?

**Mayor:** As advised earlier, it has not been 2-3 years with the City receiving the request from the Brigade in April 2021 and since June 2021 when Council considered the request it is now waiting on further information.

**Q:** The report was a result of your earlier investigations into this matter and has been over 2 years since first raised?

**Mayor:** The report came about through the brigade issuing us with a letter requesting that the CoA hand governance to DFES and that was in April in this year.

**Q:** You proposed to kick out DFES and not renew their lease in December this year?

**Mayor:** There was a recommendation in the June report to work on a transition plan with DFES which was not adopted, but instead Council has requested further information.

**7.50pm – Moved Cr Frost that Question time be extended for another 15 minutes – Motion Carried**

**Q:** The 2 trucks were a source of a great deal of grievance and concern. For the firies to attend a fire call they turn up, open up, and the trucks were not there. We were assured in June that you had put procedures in place and that wouldn't happen again. And it happened last week. How can you justify that the CoA is the best organisation to manage our firies?

**Mayor:** I acknowledge that did happen and I believe the CEO has addressed the issue and that relevant action has been taken.

**Q:** Have you informed your insurer that you have created delays of up to 2 years in determining an issue that is affecting the mental health of firies?

**Mayor:** No we haven't and again it's not 2 years

#### **11 Martin Barton, 12 Lund Court, Roleystone**

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**Q:** At a Council meeting on the 22<sup>nd</sup> you said there was a meeting scheduled with a very senior DFES official in the week commencing the 28<sup>th</sup>. Can give us some feedback as to what happened at that meeting.

**Mayor:** I can speak in general terms, but some of that information will feed into the report. We had a cordial meeting with the DFES Commissioner and 2 of his assistants and discussed gazetted fire districts and the need to work together. It was indicated that whatever decision was made by the City, DFES would support us and work together with us to achieve happy volunteers. They assured us that they were not out to take over brigades as such around the State.

#### **12 Jed Whitford - 28a Hawkstone Road, Roleystone**

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**Q:** We heard Glen and Matt speak earlier tonight. I guess it is clear there is some consternation not just among the community but amongst the brigade. Amongst the 137 questions is the impact on their potential preparedness and their personal safety being considered?

**CEO:** The questions fall into a number of themes so the first theme is around exactly that: resourcing, capacity and demand. The second theme could be categorized as operational arrangements, the third theme is around the station facilities itself, fourth theme is around governance and there are a series of questions around the history of the brigade and the station and there are also questions around the experience of other local governments and comparisons.

**Q:** Does that specifically address the uncertainty and mental stress in an already hostile stressful environment. Does it consider that particular issue?

**CEO:** I don't recall that being a specific question I have received.

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### 13 Barry Porter - 166 Heritage Drive, Roleystone

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**Q:** Is this matter supposed to be addressed by the Community Services Section of Council?

**Mayor:** It doesn't matter where it is dealt with, it could be Corporate Services or Community Services both of those committees would deal with this matter.

**Q:** Given that a Director and a couple of Managers left earlier this year and there is no replacement yet for the Director's position does the City have the staff with the competence to undertake the studies that you are asking us to wait for?

**CEO:** We have an acting Executive Director of Community Services and that staff member has been in place for a significant period of time both within the organisation as the Executive Manager of Community Services and as the Acting Executive Director and is doing an incredibly admirable job. We have a Manager of Emergency Services who has replaced Mr Venables and again is a significantly experienced officer who is well equipped to deal with the issues that are being presented. If there is any further information then the City has the capacity to go out to external consultants to get independent reviews, data or information. So with respect to the Reserves mitigation report that is coming before Council in October an independent consultant has been engaged to do an audit of the fuel loadings of the reserves to verify internal work that has been done. The report has come back and validated each of the internal officer's assessments of fuel loading of the reserves. So yes Mr Porter there is adequate capacity within the organisation, and also within our budgets for consultancy services to gain additional information should it be required, to assist Council with their decision making.

**Q:** In relation to the Local Area Management Plan – Emergency Management plan. I was told at the time by the previous Mayor that that report had been written and awaiting final authorisation by FESA (now DFES). I have asked the question again recently and been advised it was still in progress and would eventually be done. This should have been in place in 2016 and was told in 2018 it was ready to go and it is now 2021 and it still isn't in place.

Are all of the councillors happy that the people that they are relying on for the reports that they are receiving and for the information that they are using to make the decisions that we as a community rely upon are competent in what they are doing?

**Mayor:** I can't answer that on behalf of the councillors but I have confidence in our CEO and officers and will hand over to CEO regarding the Local Area Management Plan.

**CEO:** Local Emergency Management Arrangements are reviewed regularly, and the reason they are reviewed regularly is that within them one of the important schedules is actually confidential phone number contacts of all of the individual agency staff so that in an emergency, at whatever time of the day or night, those contacts can be made and those people mobilised to action.

I wrote to you recently that the Local Emergency Management Arrangements have been reviewed. The process to follow is that these are now with the members of the Local Emergency Management Committee (LEMC) to review. This Committee comprises of all the Emergency Management Agencies from Red Cross to SES to DFES to WA Police to St John Ambulance, and the list does go on, so all of those agencies have been presented with the draft for review. At the next meeting of the

LEMC, which the Mayor chairs, the Local Emergency Management Arrangements will hopefully be endorsed by all of those members and come to Council for final adoption. To date I don't believe we have had one piece of feedback so it would appear the draft has been pretty well received.

**Q:** Well it is supposed to be updated and it is on your website as 2011 was the last time it was officially updated according to your documentation and at least put it on your website that it is undergoing amendment or something.

**CEO:** The City put forward that one of the resources within the Community Services Department be re-allocated to Emergency Management Coordination so that a number of these more strategic plans and documents could be progressed. This has been done and the resources have been allocated to ensuring those documents were progressed and we have a particularly good officer within the Emergency Management area of the organisation dealing with that and every document that could possibly be reviewed or refreshed certainly has had a going over.

#### **14 Peter Stewart - 317 Peet Rd, Roleystone**

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**Q:** Are you aware or is Council aware that prime amongst the requirements for a bushfire risk management plan was meeting with Stakeholders before that plan was developed. We haven't been consulted, we are the greatest at risk in dollar value on homes and heads on bodies to be lost in a bushfire.

**Mayor:** You are correct that you make up stakeholders who have the most to lose but stakeholders also include your emergency services and all of those people

#### **15 Brendan Leahy - 288 Churchman Brook Road, Bedfordale**

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Speaking of the sacking of the Cannington Shire, I am sorry everyone here, when people are talking to you, you shouldn't be looking down at your computer and tapping away at phones. These guys have come up here tonight because they have an issue and I have sat here and watched people with their heads down on their computers and telephones not even listening to what is going on. Which I think is pretty bad. The other thing I think is bad that there were security guards outside for this meeting and the last meeting I was at but there is generally not security guards at a council meeting. **Q:** Is that correct?

**Mayor:** We have security at every council meeting.

#### **8.13pm Public question time closed**

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### **5 APPLICATIONS FOR LEAVE OF ABSENCE**

#### **1 Request for Leave of Absence (Cr Carole Frost)**

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Request for leave of absence received from Cr Carole Frost for the period Friday 17 September to Monday 20 September 2021 inclusive.

MOVED Cr G Nixon

**That Council grant leave of absence to Cr Carole Frost for the period Friday 17 September to Monday 20 September 2021. (does not include a Council meeting).**

**MOTION not opposed, DECLARED CARRIED**

**(12/0)**

**6 PETITIONS**

Nil

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**7 CONFIRMATION OF MINUTES**

**7.1 PREVIOUS ORDINARY COUNCIL MEETING  
HELD ON 23 AUGUST 2021.**

MOVED Cr E J Flynn that the Minutes of the Ordinary Council Meeting held on 23 August 2021 be confirmed as a true and accurate record.

**MOTION not opposed, DECLARED CARRIED (12/0)**

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**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT  
DISCUSSION**

**1 Mayors Announcements**

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Tuesday 24 August 2021

Attended the Election Candidate briefing session.

Wednesday 25 August 2021

Chaired the South East Regional Energy Group (SEREG) meeting held at the City of Armadale, and was able to wish long term SEREG coordinator, Julie McMinn, all the very best for her new position with the City of Canning.

Attended the Municipal Waste Advisory Committee (MWAC) meeting.

Thursday 26 August 2021

Conducted 2 x Citizenship Ceremonies to welcome 100 new Citizens to the City.. Yaz Mubarakai, Member for Jandakot, attended one of the ceremonies. Cr Smith was also in attendance.

Friday 27 August 2021

Attended the CEO Performance Review Panel meeting along with Cr Munn, Cr Campbell, and Cr Frost.

Saturday 28 August 2021

Attended the Roleystone Volunteer Fire Brigade Annual Dinner and gave out the City of Armadale Service Awards.

Monday 30 August 2021

Had a meeting with the CEO and Federal Member for Canning, Andrew Hastie MP to discuss local matters.

Attended a regular catch-up with the Deputy Mayor and CEO to discuss local issues.

Friday 31 August 2021

Attended Workshop Number 1- 'Place Vision' – Kelmscott District Centre Precinct Structure Plan. Business operators and land owners were invited to give their 'vision' for the town centre. Crs Keogh, Northcott, Flynn, and Smith also attended.

Thursday 2 September 2021

Attended the Business Armadale event 'Meet the Minister' with Minister Reece Whitby MLA – Minister for Emergency Services; Racing and Gaming; Small Business; Volunteering. Crs Wielinga, Peter, Smith, and Northcott also attended.

Friday 3 September 2021

Chaired the Armadale courthouse and Police Complex Community Reference Group meeting held at the City of Armadale. Updates on the project were given and opportunities for the Reference Group to have input into artworks and landscaping were identified.

Hosted the Armadale Young Writers' Awards, where young writers were acknowledged for their writing skills. Prizes were given out and a collection/book of the winning stories has been produced and is available to borrow from the City's Libraries and also online. Councillor's Keogh and Smith also attended.

Monday 6 September 2021

Attended a regular meeting with the CEO to discuss local issues.

Tuesday 7 September 2021

Attended meeting with the CEO and Senator Matt O'Sullivan to advocate for various projects within the City.

Wednesday 8 September 2021

Attended the CEO Evaluation Panel interview with the Consultant.

Attended a meeting with the President of the Shire of Serpentine Jarrahdale, the Shire's technical staff, the City's CEO and technical staff, regarding Rowley Road.

Attended Paul Lanternier's (Manager, Parks) farewell after 28 years of service.

Thursday 9 September 2021

Attended the Ballot Draw for the 2021 Elections and wished all candidates 'good luck'.

Friday 10 September 2021

Officially opened the 60<sup>th</sup> Anniversary Celebration of the Wildflower Society Armadale Branch held at the Armadale District Hall. The three day event allowed visitors to enjoy a spectacular display of wildflowers and artwork with wildflowers as the subject matter.

Saturday 11 September 2021

Spoke on ABC radio to promote the Wildflower Society's 60<sup>th</sup> Anniversary display in the Armadale District Hall and the City's Spring into Armadale Festival.

Sunday 12 September 2021

Councillor Nixon welcomed the riders from the 'Ride Against Domestic Violence' into Memorial Park, on my behalf. The ride was organised by Starrick Services and raised funds to assist those fleeing domestic and family violence. Dr Tony Buti MLA, Yaz Mubarak MLA and Chris Tallentire MLA were among those who took part in the ride.

Monday 13 September 2021

Councillor Frost presented certificates to children who participated in the Learning English Through Story Time Program at the Armadale Library, on my behalf

Saturday 11 September 2021

I'm pleased to advise that at the WA Fire and Emergency Services Awards night on Saturday, Connie Eikelboom, Manager of the Armadale SES was awarded the Peter Keillor Award for the SES across the State.

At the same event Sarah Conlin from the Roleystone Volunteer Fire Brigade was also a finalist in the Firefighting Youth Achievement Award.

On behalf of Council I would like to congratulate Connie Eikelboom and Sarah Conlin on their achievements and thank them for their service to the City of Armadale community.

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**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION**

Nil

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**10 REPORTS**

**10.1 TECHNICAL SERVICES COMMITTEE MEETING**

Report of the Technical Services Committee held on 6 September 2021.

MOVED Cr G Nixon that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation T54/9/21 - Application to Clear Native Vegetation - Forrest Road Widening Project

*Councillor Keogh disclosed that he is a member of the Francis Xavier Church Parish located on Forrest Road. As a consequence, he advised that there may be a perception on the basis of his non-financial interests that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.*

MOVED Cr S Peter, OPPOSED Cr C M Wielinga  
SECONDED Cr J H Munn

*In opposing the motion, Cr Butterfield foreshadowed the Committee Recommendation if Cr Peter's motion was not successful.*

That Council:

1. Authorise the Chief Executive Officer to sign a C1 Clearing Permit application for the widening of Forrest Road between Eighth Road and Ninth Road in Armadale to be submitted to the Department of Water and Environmental Regulation in accordance with the Environmental Protection Act 1986.
2. Authorise the Chief Executive Officer to sign the referral of the Forrest Road widening project to the Department of Agriculture, Water and Environment for assessment under the Environmental Protection Biodiversity Conservation Act 1999.

**MOTION LOST (3-9)**

MOVED Cr R Butterfield, OPPOSED Cr S Peter  
SECONDED Cr D M Shaw

**That Council, with regard to the Forrest Road Widening Project:**

- 1. Request further improvements to the ultimate design be investigated with a view to minimising the loss of significant mature trees, including giving consideration to the possibility of staged project construction and the associated funding implications.**
- 2. Recommit the item to a future Technical Services Committee meeting.**

**MOTION DECLARED CARRIED (10/2)**

Recommendation T55/9/21 - Corporate Greenhouse Action Plan

MOVED Cr G Nixon

- 1. That Council endorse the 2020/21 to 2029/30 Corporate Greenhouse Action Plan as amended with a change to the emissions reduction target to be consistent with Option 5 (Zero emissions by 2030) as described in this report.**
- 2. Pursuant to Section 6.11(1) of the *Local Government Act 1995*, establishes a Carbon Credits Reserve Account for the purpose of setting aside funds from the sale of Australian Carbon Credit Units to fund future carbon mitigation initiatives.**
- 3 That the funding for the alternate target be referred to the LTFP deliberations.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation T56/9/21 - LED Streetlighting Project - Update

MOVED Cr G Nixon

**That Council:**

- 1. Note the contents of this update report on the LED Streetlighting project.**
- 2. Consider funding of the project during Council's LTFP and 4YB deliberations.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

## **10.2 COMMUNITY SERVICES COMMITTEE MEETING**

Report of the Community Services Committee held on 7 September 2021.

MOVED Cr C A Campbell that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**



**BUSINESS ARISING FROM REPORT**

Recommendation C28/9/21 - Six-Month Progress Report of Suburb-Level Social Priorities

MOVED Cr C A Campbell

**That Council:**

1. That Council note the update on strategies to address endorsed suburb-level Social Priorities detailed in this report.
2. Endorse an amendment to the reporting frequency of the Social Priorities from six-monthly to annually
3. Endorse an amendment to the timeframe of the review of the Social Priorities, including the community engagement element, from biennially to every three years.

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation C29/9/21 - Community Sporting and Recreation Facilities Fund (CSRFF) 2022-23 Grant Applications

MOVED Cr C A Campbell

**That Council submit applications for the Community Sporting and Recreation Facilities Fund (CSRFF) 2022-2023 Funding Round with the following ranking:**

Project	Total Project Value	CSRFF Grant	Ranking	Rating
Gwynne Park Pavilion Upgrade	\$4,081,000	\$1,177,000	1	A

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation C29/9/21 - Bushfire Mitigation Schedule - Verges

*Councillor Keogh disclosed that he is a member of the Roleystone Volunteer Fire Brigade. As a consequence, he advised that there may be a perception on the basis of his non-financial interests that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly*

MOVED Cr C A Campbell

**That Council endorse the Bushfire Mitigation Schedule as presented in this report, to finalise planning for additional mitigation activities and submit an application for the September 2021 round of the Mitigation Activity Fund grant, comprising works on the following verges**

Street name	Locality	Length of works	Estimated Cost
Equestrian Avenue	Bedfordale	0.793km from Narbethong Rd to end.	\$15,990
Dmietrieff Rd	Bedfordale	0.552km starting at Albany Highway.	\$16,300

Old Canns Rd	Bedforddale	0.233km complete length.	\$9,325
Settlers Rd	Bedforddale	0.207km complete length.	\$10,100
Forestedge Retreat	Churchman Brook	0.448km complete length.	
Waterwheel Nth Rd	Churchman Brook	1.09km from Churchman Brook Rd to Aulini Dr	\$33,970
Ridgehill Rise	Araluen	0.843km from Mt Dale View to Sanctuary Crt east side only	\$13,900
Heritage Dr	Araluen	2.165km from Old Albany Lane to Sophia Gr.	\$42,650
Wymond Rd	Roleystone	1.068km complete length.	\$33,940
Robinson Rd	Roleystone	0.835km complete length.	\$25,600
Heath Rd	Roleystone	0.596km starting at Chevin Road.	\$18,780
Springdale Rd	Roleystone	0.556km complete length.	\$18,000
Convine Rd	Roleystone	1.01km complete length.	\$32,100
Simons Dr	Roleystone	2.874km complete length.	\$62,500
Rodgers Crt	Roleystone	0.565km complete length.	\$16,300
Coventry Rd	Roleystone	0.663km west side and a small portion on the east side from the cul-de-sac to Urch Rd	\$14,750
Hill Rd	Roleystone	0.293km from the corner of 47 Hill Rd to cul-de-sac	\$8,550
Stony Brook Lane	Roleystone	0.488km complete length.	\$16,000
Gwynne Rd	Roleystone	0.189km complete length.	\$6,650
<b>Total</b>			<b>\$395,405</b>

**MOTION not opposed, DECLARED CARRIED**

**(12/0)**

Recommendation C30/9/21 - Deferred Item - Review of Lease and License Policy

MOVED Cr C A Campbell

**That Council notes the officers comments.**

**MOTION not opposed, DECLARED CARRIED**

**(12/0)**

Recommendation C31/9/21 - Firebreak Notice and Management Practice

MOVED Cr C A Campbell

**That Council notes that the Firebreaks Policy will be reviewed by the end of 2021.**

**MOTION not opposed, DECLARED CARRIED**

**(12/0)**

Recommendation C32/9/21 - Lighting to Trees of Significance

MOVED Cr S Peter, OPPOSED Cr E Flynn

That Council note officers comment and that no further action be taken.

**MOTION lapsed for want of seconder.**

MOVED Cr C A Campbell, OPPOSED Cr S Peter  
SECONDED Cr C Frost

**That Council consider a report on a trial tree lighting project in the CBD with Council to be provided funding options and environmental considerations.**

MOVED Cr J Keogh

That the motion be amended by adding the following after the word “options”  
“private sector interest in undertaking such works”

**AMENDMENT DECLARED CARRIED (12-0)**

MOVED Cr C A Campbell that Recommendation C32/9/21, as amended, be adopted.

**That Council consider a report on a trial tree lighting project in the CBD with Council to be provided funding options, private sector interest in undertaking such works and environmental considerations.**

**MOTION not opposed, DECLARED CARRIED (12/0)**

**10.3 CHIEF EXECUTIVE OFFICER’S REPORT**

Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

**MOTION not opposed, DECLARED CARRIED (12/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation CEO1/9/21 - WALGA Annual General Meeting - 20 September 2021

MOVED Cr M S Northcott :

**That Council**

**1. register Cr Northcott as its second voting delegate for the 2021 WALGA Annual General Meeting to be held on Monday 20 September 2021 due to Cr Smith and the deputy delegates Cr Campbell and Cr Wielinga not being able to attend.**

**2. guide the delegates to vote in the following way in respect to the WALGA AGM items.**

**Item 3.1 – Amendments to WALGA’s Constitution – SUPPORT**

**Item 3.2 – Cost of Regional Development - SUPPORT**

**Item 3.3 – CSRFF Funding Pool & Contribution Ratios - SUPPORT**

**Item 3.4 – Regional Telecommunications Project - SUPPORT**

**Item 3.5 – Review of the Environmental Regulations for Mining – SUPPORT**

**MOTION not opposed, DECLARED CARRIED (12/0)**

Recommendation CEO2/9/21 - Councillors Information Bulletin - Issue No 15/2021

MOVED Cr G J Smith

**That Council acknowledge receipt of Issue 15/2021 of the Information Bulletin**

**MOTION not opposed, DECLARED CARRIED (12/0)**

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**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

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**12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**1 Urgent Business Proposed - Roleystone Volunteer Fire Brigade (Cr John Keogh)**

*In accordance with Clause 3.10 of the Standing Orders Local Law, Cr Keogh advised that he wished to raise an urgent matter of business relating to the Roleystone Volunteer Fire Brigade. Following the matters raised during question time today he considers this matter to be urgent and would like to seek Council's support for a report to be referred for Council's decision as soon as possible.*

MOVED Cr Keogh that his motion in relation to this urgent matter be heard.  
OPPOSED Cr C Frost, SECONDED Cr S Peter

**MOTION LOST (4-8)**

For: Crs Keogh, Smith, Butterfield and Campbell

Against: Crs Munn, Peter, Northcott, Flynn, Shaw, Frost, Wielinga and Nixon

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**13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION**

**1 Naming of Facilities- William Skeet & Forrestdale Hub (Cr Donna Shaw)**

That the matter of the naming of facilities at William Skeet Oval and Forrestdale Hub be referred to the Community Services Committee.

**2 Signage - Ducks Crossing** (Cr Colin Campbell)

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That the matter of Ducks Crossing signs be referred to Technical Services Committee.

**3 ADM 21 Policy Review** (Cr Shanavas Peter)

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That the matter of a review of the administrative delegation for ADM 21 Policy (Authority to Sign Documents) be referred to the Corporate Services Committee.

**4 Lighting at Dog Park** (Cr Shanavas Peter)

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That the matter of passive lighting at the dog park in Shipwreck Park, Hilbert be referred to the Technical Services Committee.

**5 Report on RVFB** (Cr John Keogh)

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That the matter of the report on the Roleystone Volunteer Fire Brigade (RVFB) be referred to the Corporate Services Committee.

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**14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION**

Nil

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**15 CLOSURE**

*The Mayor, Cr Butterfield, declared the meeting closed at 9.17pm*

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MINUTES CONFIRMED THIS 28 SEPTEMBER 2021

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MAYOR