



ORDINARY MEETING OF COUNCIL
MONDAY, 10 MAY 2021

MINUTES

CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	3
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE.....	3
3	ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	4
4	PUBLIC QUESTION TIME	4
	NIL	4
5	APPLICATIONS FOR LEAVE OF ABSENCE	4
	5.1 REQUEST FOR LEAVE OF ABSENCE – CR EMMA FLYNN	4
6	PETITIONS	4
	NIL	4
7	CONFIRMATION OF MINUTES	4
	MINUTES OF SPECIAL COUNCIL MEETING HELD ON 3 MAY 2021	4
	MINUTES OF ORDINARY COUNCIL MEETING HELD ON 19 APRIL 2021	4
8	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.....	5
	1 MAYORS ANNOUNCEMENTS.....	5
9	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION	6
10	REPORTS.....	6
	10.1 TECHNICAL SERVICES COMMITTEE MEETING - 3 MAY 2021	6
	10.1.1 PROPOSED WIDENING OF EIGHTH ROAD, ARMADALE - BIOLOGICAL REPORT (1.1).....	6
	10.1.2 FRYE PARK - UPGRADES (2.1).....	7
	10.1.3 FANCOTE PARK - YOUTH SPACE UPGRADES (2.2)	7
	10.1.4 PANEL OF PRE-QUALIFIED SUPPLIERS 4/21 - WET AND DRY HIRE OF PLANT (3.1).....	7
	10.1.5 TENDER 15/21 - JOHN DUNN UNISEX CHANGE ROOMS, ENTRY AND REFURBISHMENT WORKS (3.2)	8
	10.1.6 COUNCILLOR ITEMS (2.)	8
	10.2 COMMUNITY SERVICES COMMITTEE MEETING - 4 MAY 2021	8
	10.2.1 REPURPOSE OF EXISTING MORGAN PARK FACILITY SITE (1.1)	9
	10.2.2 FUTURE USE OF ROLEYSTONE HALL, 44 JARRAH ROAD ROLEYSTONE (1.2)	9

10.2.3	ARMADALE REGIONAL RECREATION RESERVE PROGRESS REPORT (1.3).....	9
10.3	CHIEF EXECUTIVE OFFICER'S REPORT - 10 MAY 2021	9
10.3.1	CHARTER OF THE PROPOSED RIVERS REGIONAL SUBSIDIARY (1.1).....	9
10.3.2	2021 PERFORMANCE REVIEW - CHIEF EXECUTIVE OFFICER (1.2).....	10
10.3.3	COUNCILLORS INFORMATION BULLETIN - ISSUE NO 7/2021 (1.3).....	10
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	10
12	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	10
	NIL	10
13	MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION	10
1	COUNCILLOR WORKSHOP NOTES	10
2	FLAGS IN COUNCIL CHAMBERS	10
14	MATTERS REQUIRING CONFIDENTIAL CONSIDERATION.....	11
	NIL	11
15	CLOSURE.....	11

CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 10
MAY 2021 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm and acknowledged the traditional custodians of this land, the Whadjuk people of the Noongar nation and Elders past, present and emerging.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield presided over	River Ward
Deputy Mayor, Cr C Frost	Lake Ward
Cr J H Munn CMC	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr C A Campbell JP	Palomino Ward
Cr E J Flynn	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr K Busby	Minnawarra Ward
Cr G Nixon	Hills Ward
Cr C M Wielinga	Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Mr N Kegie	A/Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 5 Press: 1

LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr M S Northcott and Cr M Silver

APOLOGIES:

Apology received from Cr D M Shaw

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Request for Leave of Absence – Cr Emma Flynn

Request for leave of absence received from Cr Emma Flynn for the period:
Monday 24 May to Friday 28 May 2021 inclusive and
Monday 21 June 2021 to Friday 9 July 2021 inclusive.

MOVED Cr C A Campbell

That Council grant leave of absence to Cr Emma Flynn for the periods:

Monday 24 May to Friday 28 May 2021 inclusive (includes 1 Ordinary Council meeting – 24 May 2021); and

Monday 21 June 2021 to Friday 9 July 2021 inclusive (includes 1 Ordinary meeting of Council – 28 June 2021).

MOTION not opposed, DECLARED CARRIED (10/0)

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

**7.1 PREVIOUS SPECIAL COUNCIL MEETING
HELD ON 3 MAY 2021.**

MOVED Cr E J Flynn that the Minutes of the Special Council Meeting held on 3 May 2021 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (10/0)

**7.2 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 19 APRIL 2021.**

MOVED Cr E J Flynn that the Minutes of the Ordinary Council Meeting held on 19 April 2021 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (10/0)

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

1 Mayors Announcements

Tuesday 20 April 2021

Attended a meeting with a resident on a local matter. The CEO also attended.

Wednesday 21 April 2021

Attended the South East Corridor Council Alliance (SECCA) meeting at the City of Gosnells, where the MOU was officially signed. Sedimentation of waterways in the area covered by SECCA was added as a matter for future cooperation and mitigation by the group.

Attended the South East Metropolitan Zone meeting at the City of Canning which included a presentation by one of the founders of the Grow it Local program.

Thursday 22 April 2021

Filmed ANZAC Day message for social media.

Hosted 3 citizenship ceremonies which welcomed 60 new citizens to the City. The Ceremonies were also attended by Cr Smith and Cr Northcott. Member for Jandakot, Yaz Mubarak, dropped in for a quick visit between Ceremonies.

Friday 23 April 2021

Was interviewed at Rushton Park in Kelmscott regarding the Centenary of the War Memorial.

Attended the Kelmscott Senior High School's ANZAC Day service.

Hosted a meeting with the owners of Araluen Golf Course, regarding plans for further development of the site, along with the CEO and Cr Nixon.

Cr Frost attended the Piara Waters Primary School ANZAC Day service on my behalf.

Cr Nixon and Wielinga attended the Roleystone community College ANZAC Day service on my behalf.

Cr Peter and Cr Munn attended the Harrisdale Primary School Anzac Service.

Cr Campbell attended the Willandra Primary School Anzac Service.

Tuesday 27 April 2021

Attended a regular meeting with the CEO and Deputy Mayor to discuss emerging issues.

Wednesday 28 April 2021

Chaired the South East Regional Energy Group (SEREG) meeting via TEAMS.

Attended the Standing Orders of House Advisory Group (SOHAG) meeting via TEAMS. Cr Nixon, Cr Northcott, Cr Frost, Cr Munn and Cr Campbell also attended.

Attended the Municipal Waste Advisory Group (MWAC) meeting via TEAMS.

Thursday 29 April 2021

Attended an online ZOOM meeting with Mayor's across the Metropolitan Area regarding the possibility of rescheduling ANZAC day commemorations.

Attended the new Bedforddale Volunteer Bushfire Brigade building to handover the keys to the new station. The official opening of the station will be held later in May.

Friday 30 April 2021

Took part in the Filming of the Minnowarra Art Awards opening and announcement of winners, (as the opening event was cancelled due to COVID restrictions). Winners were announced online that evening.

Monday 3 May 2021

Attended the Armadale Land Redevelopment Committee meeting via Teams.

Attended a quarterly catch up with the Member for Burt, Matt Keogh and the CEO.

Attended a regular catch up with the CEO to discuss local issues.

Wednesday 5 May 2021

Attended the Regional State Council meeting via TEAMS. The new Minister for Local Government Hon John Carey MLA, outlined his areas of focus for the next year. The Auditor General also presented to the meeting and answered questions about the audit process.

Friday 7 May 2021

Met with a resident with regard to a local issue.

Hosted the Community Reception at the Armadale District Hall, using the Minnowarra Art Awards as a backdrop to the event. Cr's Frost, Nixon, Smith, Munn and Wielinga also attended. This year's event was to thank community members who have contributed to the saving of Armadale's history.

Saturday 8 May 2021

Was interviewed by Sue McDougall on 6PR's morning Garden Show to promote our Native Plants for Residents giveaway.

Attended the Native Plants for Residents giveaway held this year at Minnowarra Park.

Met with a resident who is planning on being a candidate in the upcoming special election for the River Ward Councillor position.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 TECHNICAL SERVICES COMMITTEE MEETING

Report of the Technical Services Committee held on 3 May 2021.

MOVED Cr G Nixon that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation T33/5/21 - Proposed Widening of Eighth Road, Armadale – Biological Report

MOVED Cr G Nixon

That Council:

- 1. Authorise the Chief Executive Officer to sign a C1 Clearing Permit application for the widening of Eighth Road between Armadale Road and Gribble Avenue in Armadale to be submitted to the Department of Water and Environmental Regulation in accordance with the *Environmental Protection Act 1986*.**

2. **Authorise the Chief Executive Officer to sign the referral of the Eighth Road widening project to the Department of Agriculture, Water and Environment for assessment under the *Environmental Protection Biodiversity Conservation Act 1999*.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T34/5/21 - Frye Park - Upgrades

MOVED Cr G Nixon

That Council:

1. **Endorse the procurement of a larger scale pirate ship to be installed at Frye Park on the scale of the models detailed within Confidential Attachment 1, noting that a further report will be presented to Council detailing the available options prior to the works being awarded.**
2. **Endorse the relocation of the current pirate ship to an alternative location**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T35/5/21 - Fancote Park - Youth Space Upgrades

MOVED Cr G Nixon

That Council request the Chief Executive Officer to arrange for the community to be consulted over the construction of a skate park at Fancote Park.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T36/5/21 - Panel of Pre-Qualified Suppliers 4/21 - Wet and Dry Hire of Plant

MOVED Cr G Nixon

That Council, in regard to Panel of Pre-Qualified Suppliers PPS 4/21 for Wet and Dry Hire of Plant:

Accept the applications from Aussie Earthworks Pty Ltd and Allwest Plant Hire Australia Pty Ltd for a period of three (3) years in accordance with:

- **The applicants' submitted Schedules of Rates as presented in Confidential Attachment 1**
- **Council's contract documentation, Budget and Long Term Financial Plan estimates.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T37/5/21 - Tender 15/21 - John Dunn Unisex Change Rooms, Entry and Refurbishment Works

MOVED Cr G Nixon

That Council:

- 1. Not accept any of the tenders received for Tender 15/21 - John Dunn Unisex Change Rooms Entry and Refurbishment Works.**
- 2. Make provision within the project budget for the optional items as detailed under Option 4 within Confidential Attachment 2.**
- 3. Pursuant to Section 6.8 of the *Local Government Act 1995* (as amended) authorise* the following budget variations related to the John Dunn Upgrade Project.**

INCREASE:

Contribution from Asset Renewal Reserve \$750,000

INCREASE:

John Dunn Pavilion \$750,000

***ABSOLUTE MAJORITY RESOLUTION REQUIRED**

- 4. Note that the tender will be re-advertised to ensure the best value for money outcome is achieved.**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation T38/5/21 – Councillor Items

MOVED Cr G Nixon

That Council refer the following Councillor Items in regard to:

- 1. General Improvement to Fancote Park**
- 2. Election Promise for a Skate Park in Harrisdale**

to the relevant Directorate for action and/or report to the appropriate Committee.

MOTION not opposed, DECLARED CARRIED (10/0)

10.2 COMMUNITY SERVICES COMMITTEE MEETING
Report of the Community Services Committee held on 4 May 2021.

MOVED Cr K Busby that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation C15/5/21 - Repurpose of Existing Morgan Park Facility Site

MOVED Cr K Busby

That Council endorse the repurposing of Reserve 34699 as active public open space as part of the 2021-22 Morgan Park Redevelopment project.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation C16/5/21 - Future use of Roleystone Hall, 44 Jarrah Road Roleystone

MOVED Cr K Busby

That Council:

- 1. Support the Roleystone Hall being offered as a lease facility in accordance with ADM2.**
- 2. Authorise the CEO to undertake a registration of interest process to determine the most suitable tenant/s.**
- 3. Receive a further report at the completion of the registration of interest process.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation C17/5/21 - Armadale Regional Recreation Reserve Progress Report

MOVED Cr K Busby

That Council note this report on the Armadale Regional Recreation Reserve.

MOTION not opposed, DECLARED CARRIED (10/0)

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr S Peter that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation CEO3/5/21 - Charter of the proposed Rivers Regional Subsidiary

MOVED Cr C Frost

That Council, to continue to facilitate the transition of the Rivers Regional Council to the Rivers Regional Subsidiary, authorise the Chief Executive Officer and Mayor to execute the *Charter of the Rivers Regional Subsidiary*.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation CEO4/5/21 - 2021 Performance Review - Chief Executive Officer

The CEO, Ms J Abbiss declared a financial interest in this item as it relates to her employment contract and left the meeting at 7.09pm

MOVED Cr K Busby

That Council:

- 1. Subject to compliance with the City's Procurement Policy and Procedures, appoints JCP Consulting as the independent consultant to facilitate the process for the 2020/21 annual performance review for the CEO.**
- 2. Endorses the CEO Evaluation Panel to have the additional function of negotiating the process for the setting of the annual CEO KPIs for presentation to Council.**

MOTION not opposed, DECLARED CARRIED (10/0)

Ms Abbiss returned to the meeting at 7.11pm.

Recommendation CEO5/5/21 - Councillors Information Bulletin - Issue No 7/2021

MOVED Cr G J Smith

That Council acknowledge receipt of Issue 7/2021 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED (10/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 Councillor Workshop Notes (Cr Grant Nixon)

That the matter of notes of Councillor Workshops be referred to the Standing Order & House Advisory Group.

2 Flags in Council Chambers (Cr Emma Flynn)

That the matter of replacing one of the Australian flags with the Aboriginal flag in the Council Chambers be referred to the Standing Order & House Advisory Group.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.14pm

MINUTES CONFIRMED THIS 24 MAY 2021

MAYOR