CITY OF ARMADALE

MINUTES

OF **COMMUNITY SERVICES COMMITTEE** HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **TUESDAY, 9 OCTOBER 2007 AT 7.10 PM**

PRESENT:	Cr A L Cominelli JP	(Chair)
	Cr R Butterfield	(Deputy for Cr H A Zelones JP)
	Cr J H Munn JP	
	Cr L Reynolds AM JP	
	Cr L Scidone	
	Cr R J Tizard	
	Cr G T Wallace	
APOLOGIES:	Cr H A Zelones JP	
OBSERVERS:	Cr C J MacDonald	
IN ATTENDANCE:	Mr C Askew	- Executive Director Community Services
	Mr B Watkins	- Manager Ranger & Emergency Services
	Mrs Y Ward	- Minute Secretary
	Public: Nil	

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee Meeting held 28 August 2007 be confirmed.

Moved Cr Scidone
MOTION CARRIED (7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 18/2007

The following matters were included for information in the Community Services section:

- **Outstanding Matters**
  Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
  Library & Heritage Services General Monthly Report – August
  Manager Ranger & Emergency Services Monthly Report – August 2007
- **Minutes from Occasional/Advisory Committees**
  Aboriginal & Torres Strait Islander Adv. Committee – 5 June 2007
  Armadale Highland Gathering Committee – 18 July 2007
- **Miscellaneous**
  Outside the Frame

Committee noted the information and no items were raised for discussion and/or further report purposes.

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COMMUNITY SERVICES COMMITTEE

9 October 2007

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ACTING SENIOR POSITION – EXECUTIVE DIRECTOR COMMUNITY SERVICES

WARD:	ALL
FILE REF:	HR/ECS/10
DATE:	8 October 2007
REF:	CA
RESPONSIBLE MANAGER:	CEO

In Brief:
This report:
- Provides advice of the Executive Director Community Services' (Mr Carl Askew) annual leave and
- Seeks Council endorsement of Chief Executive Officer's recommendation to appoint the Manager Community Services (Mrs Yvonne Coyne) to the position of Acting Executive Director Community Services for the period 10 December 2007 to 21 December 2007, inclusive.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Nil

Legislation Implications
Nil

Council Policy/Local Law Implications
Council Policy & Management Practice ADM 12 "Acting Senior Positions".

Budget/Financial Implications
The higher duties payment associated with this matter is provided for in the adopted 2007-08 Annual Budget.

Consultation
Chief Executive Officer

BACKGROUND

Nil

DETAILS OF PROPOSAL

The Executive Director Community Services will be taking annual leave from the 10 December 2007 to 21 December 2007, inclusive and during this time, the Chief Executive Officer recommends that the Manager Community Services (Mrs Yvonne Coyne), be appointed Acting Executive Director Community Services.

C57/~~9~~10/07 RECOMMEND

Amended Full Council 15/10/07

That Council:

a. Note that the Executive Director Community Services (Mr Carl Askew) will be taking annual leave from 10 December 2007 to 21 December 2007, inclusive, and

b. Pursuant to Management Practice ADM 12 and on recommendation of the Chief Executive Officer, appoint the Manager Community Services (Mrs Yvonne Coyne) to the position of Acting Executive Director Community Services for the period 10 December 2007 to 21 December 2007, inclusive.

Moved Cr Tizard
MOTION CARRIED (7/0)

AUTHORIZED PERSON

WARD	ALL
FILE REF:	LE/L/12
DATE	October 2007
REF	BLW
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

- The appointment of persons as "Authorised Person" for the purpose of carrying out the duties of a Registration Officer pursuant to the Dog Act 1976.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Nil

Legislation Implications
Section 11(1)(3) Dog Act 1976

Council Policy/Local Law Implications
Local Laws Relating to Dogs

Budget/Financial Implications
Nil

Consultation
Nil

BACKGROUND
Nil

DETAILS OF PROPOSAL

To enable the following staff member, and nominated persons at external dog registration facilities, to undertake the appropriate responsibilities it is a requirement that Council shall, in writing, appoint them to exercise on behalf of the Local Government the powers conferred on an "Authorised Person" for the purpose of carrying out the duties of a Registration Officer pursuant to the Dog Act 1976. It is further proposed that all previous appointments to the herein listed veterinary establishments be cancelled.

COMMENT

The recommended appointment of the following persons as "Authorised Person" is consistent with their position role description and will serve to facilitate and assist in the orderly business and performance of the Ranger Services.

C58/~~9~~10/07 RECOMMEND

Amended
Full Council
15/10/07

1. That the following persons be appointed as "Authorised Person" in accordance with the provisions of Section 29 (1) of the Dog Act 1976, for the purpose of effecting dog registrations only.

City of Armadale Administration

Jennifer Hewett

Railway Ave Vet Hospital

Wendy Hobley
Naasha Glumac
Julie Butler
Maria Butler
Ant Donohoe
Lou Jones
Jackie Atkinson
Kym Knight
Kellie Thatcher
Gemma Tripp
Lauren Wood
Michelle McEwan
Tegan Rowlands

Ark Veterinary Clinic

Shaan Russell-Smith
Chloe Bain
Frances Peck

Armadale/Byford Veterinary Hospital

Glenda Miller
Martine Stuart
Michelle White
Tracey Morey
Kelly Coppins
Penny Terpstra
Emma Stuart
Petra Bailey
Carmilla Atkinson
Suzanna Sowa
Tricia Matthews

Champion Lakes Veterinary Centre

Kim Evangelilles
Colin Sherry

Lesley Sherry
Maria Tarr
Amanada Beckett
Ashleigh Webster
Juanita Morrison
Helen Mantle
Juanita Meachon

2. That all previous appointments as "Authorised Person" at the abovementioned veterinarian facilities be cancelled

Moved Cr Munn
MOTION CARRIED (7/0)

***EMERGENCY MANAGEMENT GRANT APPLICATIONS

WARD : All

FILE REF : CG/LEM/1

DATE : 4 October 2007
REF : BLW

RESPONSIBLE MANAGER : Executive Director community Services

In Brief:-

- Informs Council of a successful grant application in conjunction with the City of Gosnells for $54,000 to enhance emergency risk management within Western Australia through Local Government.
- Recommends that Council in conjunction with the City of Gosnells accept the $54,000 grant.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
The Emergency Management Act, 2005 includes sections for Local Governments to ensure they have emergency management provisions. Section 41 states that Local Governments are to ensure that arrangements for emergency management in their Local Government district are prepared. These arrangements include the prevention, preparedness, response and recovery to identified emergency categories.

Legislation Implications
Emergency Management Act, 2005
Section 36 Functions of Local Government
Section 41 Emergency Management Arrangements in Local government District
Section 42 Reviewing and Renewing Emergency Management Arrangements

Council Policy / Local Law Implications
Nil

Budget / Financial Implications
All works associated with the AWARE program are fully funded by the grant and do not have any budget/financial implications for the City.

Consultation

- Mr. Trevor Perkins City of Gosnells.
- Mr. Peter Johnstone FESA Bush Fire Service
- Ms Karen Roberts FESA Community Development
- Mr. Rod Wallington City of Gosnells

BACKGROUND

In February 2007, the City of Armadale, in conjunction with the City of Gosnells, made application to the Fire Emergency Services Authority (FESA) AWARE program for a grant to undertake a risk management study for the City of Armadale and Gosnells. Both participating local governments have since been notified of the successful grant application of $54,000.

The AWARE program (All West Australians Reducing Emergencies) has been developed in consultation with Local Government to enhance Western Australian emergency management arrangements. The funding associated with the AWARE program enables Local Government to identify emergency risk or hazards within their community and develop appropriate treatment options through the emergency risk management process.

The AWARE program aims to enhance Emergency Risk Management (ERM) within Western Australia through local government.

The objectives of the AWARE program are to:
- Identify and develop current and future ERM leaders in the community.
- Enhance the ERM skills and understanding of local communities.
- Identify opportunities and fund ERM strategies, to improve ERM in the community.
- Increase the involvement of emergency management practitioners and local communities in focused ERM programs.
- Increase community awareness of the value of effective ERM.
- Improve ERM support systems for local communities. Encourage the integration of ERM as part of organisational culture in local government.

The grant scheme provides each Local Government with access to funding to facilitate them through the emergency risk management process. If a Local Government has undertaken the ERM process in their community the grant scheme can be accessed to determine and manage the implementation of treatment strategies identified by the ERM process. Grant scheme applications may include:
- Salary subsidies;
- Mitigation strategies;
- Treatment options;
- Research studies.

DETAILS OF PROPOSAL

The purpose of the grant is to identify risks within the Local Governments, vulnerabilities within the community, methods of reducing the risks and opportunities for resource sharing amongst the Cities.

The project can be completed by duplicating the process in each of the participating Local Governments. The major outcome of this project is to initiate the ERM process and includes:

- To identify the greatest risks within the local government boundaries;
- To arrange training for the Local Governments;
- To establish resource sharing opportunities for emergency management;

- To initiate planning for implementation of prevention and mitigation strategies for identified risks;
- To ensure knowledge transfer to local government staff;
- It is anticipated that this project will take 6 months to complete.

With this grant, the Cities of Armadale and Gosnells will be able to create community-based Emergency Management Plans that will address the risks that may affect the communities, property and the environment.

The Cities of Armadale and Gosnells recognise that the risks, which are assessed as high or extreme, need to be reviewed as a matter of priority and that risks assessed as moderate or low will be reduced to an acceptable level by the responsible management.

At the conclusion of the Emergency Risk Management Project process, all risks to the respective communities that are unacceptable, whether caused by natural or technological hazards will have been identified and options for eliminating or reducing the effects of these risks will have been recommended.

Unacceptable risks will be identified and the individual, organisation or agency responsible for implementing actions as recommended to lessen or eliminate the risk will have been identified and notified. The Cities of Armadale and Gosnells Local Emergency Management Committees (LEMC) will monitor implementation of the treatment options recommended.

COMMENT

Given the combination of the City's topography, the history of natural incidents and soil types, the City faces more potential natural disasters than most other Local Government areas. In addition, there is an increasing rate of a vulnerable population due to the development in rural and semi rural areas throughout the district.

The City of Armadale was once largely rural in character and bushfire was always the most prevalent threat to the community. Over the past twenty (20) years subdivision of land and residential developments, with an urban/bush land interface, has resulted in a significant increase in the threat of bushfire to those properties.

The AWARE program provides funds for the City to identify risks that face the community address the vulnerability of those at risk and provide options and treatments to reduce or eliminate the risks based on the Australia Emergency Risk Management Guide.

Options

Council has the following options:

1. Accept the grant of $54,000 to undertake a risk management study for the City of Armadale and Gosnells and proceed with the project.

2. Not accept the grant of $54,000 to undertake a risk management study for the City of Armadale and Gosnells and not proceed with the project.

Option 1 is recommended.

C59/~~9~~10/07 RECOMMEND

Amended Full Council 15/10/07

That Council, pursuant to Section 6.8 of the Local Government Act 1995 (as amended), authorise the following expenditure:

FESA AWARE Program
$54,000

And amend the 2007-2008 Annual Budget as follows:

Expenditure	
FESA AWARE Program increase by	**$54,000**
Revenue	
Grant – FESA AWARE Program increase by	**$54,000**

For the purpose of undertaking a risk management study for the Cities of Armadale and Gosnells.

****ABSOLUTE MAJORITY DECISION REQUIRED**

Moved Cr Wallace
MOTION CARRIED (7/0)

TENDER NO. 22/07 - TENDER FOR SUPPLY AND INSTALLATION OF INCINERATOR

WARD	ALL
FILE REF	TEN/22/07
DATE	2 October 2007
REF	BLW
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:
- Tender No. 22/07 was recently called for the Supply and Installation of an Incinerator.
- One tender was received by the specified closing time.

It is recommended that Council accepts the tender from Scholer Industries Pty Ltd in accordance with their submitted tender and Council contract documentation.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Corporate Services:
To achieve maximum community benefit from effective use of resources.

Legislation Implications
Assessment of legislation indicates that the following regulations apply:
Local Government (Functions and General) Regulations 1996 s11
Local Government Act 1995 s3.57
Council Policy/Local Law Implications
Policy ENG 5: Tendering and Purchasing.

Budget/Financial Implications
The recommended tender price is within the adopted budget of $77,800 plus GST ($84,700.00).

Consultation
Nil

BACKGROUND

The current incinerator at the Dog Pound was purchased and installed in 1978 and is now considered to have reached the end of its effective useful life.

DETAIL OF PROPOSAL

There are at least three (3) companies in WA that manufacture and supply incinerators capable of performing to the requirements set out in the tender document. Two (2) companies requested tender documents, however only one, Scholer Industries Pty Ltd, submitted a tender for the supply and installation of the incinerator for $84,700.00 incl. GST.

SELECTION CRITERIA
The weightings for the evaluation of the tender are as follows.

Table 3: Selection Criteria		
Item No.	**Description**	**Weighting**
1.	Capability/competence of tenderer to perform the work required	20%
2.	Experience of tenderer in supplying similar goods or completing similar projects	20%
3.	Reference from past and present clients	20%
4.	Tendered Price(s)	40%
	TOTAL	**100%**

TENDER RECEIVED

Incinerator	SCHOLER INDUSTRIES PTY LTD
MODEL	NSI HSH75-P Quarantine Waste Incinerator
PRICE	$85,800.00
TRADE	$1,100.00
Net Price	$84,700.00 (GST Inclusive)

TENDER EVALUATION
Scholer Industries Pty. Ltd. is a Western Australian company and has been designing, manufacturing, installing and servicing incineration products from Perth since 1978. Referee checks were carried out with the following companies; AGR Matthey, Apache Energy and Darwin Port Corporation. The results of the tender evaluation after the application of the selection criteria have shown that the tender from Scholer Industries Pty Ltd is beneficial to Council.

OPTIONS

If approved, the incinerator could be installed and operational in approximately (8) weeks from the official order date.

If Council is not supportive of accepting the tender outlined in this report, the only available alternative option would be to re-tender for the supply and installation of the incinerator.

CONCLUSION
It is recommended that the tender by Scholer Industries Pty Ltd be accepted as they have satisfied the selection criteria.

C60/~~9~~10/07 RECOMMEND

Amended
Full Council
15/10/07

That Council accepts the tender from Scholer Industries Pty Ltd for Tender No. 22/07 being for the Supply and Installation of a NSI HSH75-P Quarantine Waste Incinerator for the amount of $84,700.00 (GST Inclusive), which is in accordance with their submitted tender and Council contract documentation.

Moved Cr Reynolds
MOTION CARRIED (7/0)

DEPARTMENT OF SPORT AND RECREATION CSRFF GRANT APPLICATIONS

WARD	ALL
FILE REF:	GS/RC/1
DATE	3 October 2007
REF	PGQ
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

The report provides a summary of grant applications for the Department of Sport and Recreation's CSRFF program, and recommends that Council allocate a priority rating to each application.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications

Maintain and improve the physical infrastructure to meet the needs of the local community.

Legislation Implications

Should funding for any of the projects be approved, the works would need to be carried out in accordance with the Building Code of Australia and any other relevant legislation and/or Australian Standard.

Council Policy/Local Law Implications
RECN/1 Lighting on Sporting Reserves.
RECN/3 Clubs/Community Group Applications for Council support of capital works projects.

Budget/Financial Implications

Council currently has a recurrent allocation of $40,000 per annum to support CSRFF applications within the 15 Year Financial Plan. Each of the grant applications nominate a financial contribution from Council as part of the funding arrangement for the project. Whilst the applications have no financial implications for the current year's budget, should any or all of the applications be successful, there is a potential financial commitment from Council that may require the re-prioritisation or redirection of existing funds should all the grants be approved. The report does therefore have financial implications for Council's 2008/09 budget, and accordingly Council needs to determine what level of funding (if any) it is prepared to commit to the various projects. In addition, there will be an ongoing maintenance cost for the projects outlined and this equates to approximately $10,000 per annum (currently unbudgeted).

Consultation

User Groups
Asset Steering Group
Parks Services staff

BACKGROUND

The Department of Sport and Recreation (DSR) is again inviting grant applications for capital works projects under the Community Sporting and Recreation Facilities Fund (CSRFF).

The types of projects eligible for funding include:

- Modifications and additions to existing facilities to increase opportunities for participation.
- Upgrading of existing facilities to better suit current and future needs.
- Construction of new sport and recreation facilities.

Funding is available for up to one third of the cost of eligible projects (maximum grant is $1.8 million), with the remaining funds to be provided by the Local Government and/or the club or community group.

The closing date for receipt of community group applications was 28 September 2007 and all applications (both Local Government and community group) must be submitted to the Department of Sport and Recreation by 31 October 2007. As in past years, it is Council's responsibility to prioritise the various applications and determine the level of funding (if any) that Council is prepared to make towards the different projects in 2008/09.

This report provides a brief description of each grant application, identifies the proposed funding arrangement, whether or not the project has been included in Council's Strategic Plan or Five Year Capital Works Program, and the extent of any ongoing maintenance commitment required from Council.

DETAILS OF PROPOSAL

Details of the grant applications are as follows:

1. Indoor Aquatic Facility

Applicant	City of Armadale
Grant Requested	$1,800,000
Council contribution requested	$7,200,000
Total Project Cost	$9,000,000

Project Description

Construct a new indoor aquatic facility at the existing Armadale Aquatic Centre.

Justification

This project has been in the planning phase for several years and has been the subject of detailed Needs Assessment and Feasibility studies. Council resolved (C31/5/07) via the May 2007 Community Services Committee Meeting to set aside funds in the draft 2007-08 budget to develop concept plans and obtain cost estimates for a new indoor aquatic facility on the existing Armadale Aquatic Centre site. A Design Brief was then prepared and a consultant has been appointed to prepare the necessary plans however, due to the consultant's existing commitments, the concept plans will not be completed until the end of November 2007.

Under normal circumstances, the concept design and cost estimates for the proposed facility would be completed and presented to Council for approval prior to submitting any grant applications. If Council wishes to follow the usual process however, the opportunity to submit a grant application in the forthcoming round of funding will be lost. Discussion have occurred with the DSR and approval has been granted for the application to be submitted by the closing date of 31 October 2007, with supporting plans and documents to be forwarded by the end of November. Although Council would not have the opportunity to formally view and consider the plans prior to submitting the grant application, given that the initial plans would be conceptual and with funding for the project is not being available until 2009/10, there would still be plenty of scope for Council to modify the plans if required.

The possible disadvantage with this approach could be if the cost estimates for the proposed new indoor aquatic facility are substantially higher than the budget estimate of $9 million. If this is the case, Council would then need to reconsider its financial commitment and possibly the timing of the project.

On balance, it is recommended that Council support the proposal to apply to DSR for the maximum grant of $1.8 million, to be split over the years 2009/10 and 2010/11 so as to tie in with Council's funding for the project.

Strategic Plan/15 Year Financial Plan

Funding for the proposed indoor aquatic facility is currently allocated in the years 2009/10 and 2010/11 of the City's 15 Year Financial Plan.

Ongoing Costs to Council

Funding for additional asset management and operational costs associated with the proposed new facility has been included in the City's 15 Year Financial Plan.

Recommended Priority Rating

In order to maximize the chance of this grant application being approved, it is recommended that the project be allocated the No. 1 priority rating.

2. Frye Park Redevelopment – Stage 1

Applicant	City of Armadale
Club contributions	$10,000
Grant Requested	$400,000
Council contribution requested	$790,000
Total Project Cost	$1,200,000

Project Description

Reconstruct Frye Park playing surface, provide new cricket nets and upgrade lighting.

Justification

Frye Park is a heavily used active sporting reserve that currently caters for over 20 senior and junior soccer teams, and 6-8 senior and junior cricket teams. The existing facilities at the venue are of a low standard and have been the subject of previous reports to Council.

Following consideration of a report to the June 2007 Community Services Committee Meeting, Council resolved (C45/6/07)to develop a Concept Plan for Frye Park that seeks to achieve optimum use and benefit from the park, and help ensure that any future redevelopment occurs in a planned and coordinated fashion. Draft concept plans for the proposed upgrade and redevelopment of the reserve facilities are close to completion and this will be the subject of a separate report in November 2007 once officers have had an opportunity to assess the impact of the Consultant's proposals.

This application proposes that the redevelopment of Frye Park be undertaken in two stages over successive financial years i.e. 2008/09 and 2009/10. The first stage would include the upgrade of the playing surface, provision of cricket nets and a lighting upgrade. Stage two would include the construction of a new pavilion building, additional car parking and relocation of the skate facility, playground and basketball/netball facility. Should Council be successful with its application for stage 1, there will be a need to consider and bring forward budgeted expenditure from 2009/10 to 2008/09.

Strategic Plan/15 Year Plan

Funding of approximately $900,000 for the proposed redevelopment of Frye Park is currently allocated in 2009/10 of the City's 15 Year Financial Plan.

Ongoing Costs to Council

Minimal (if any) additional maintenance cost for playing surface. Minimal additional maintenance cost whilst the lights are under warrantee (3 years), thereafter an additional $2,000-$3,000 per year. Additional annual maintenance cost of $2,000 - $3,000 for new cricket nets.

Recommended Priority Rating

Given the importance of this project it is recommended that it be allocated the No. 2 priority rating.

3. Champion Lakes Regional Recreation Park – Storage Facilities for Rowing

Applicant	Rowing WA
Grant requested	$203,840
Rowing WA contribution	$347,680
Council contribution requested	$60,000
Total Project Cost	$611,520

Project Description

Construct a three bay rowing storage facility at Champion Lakes.

Justification

The Champion Lakes water course was officially opened in April this year and has been used for a number of events since then. The main drawback that is preventing this major new facility from being used more frequently is the lack of support infrastructure on site.

Although the State Government has provided funding for a major pavilion building for the user groups, the provision of storage facilities for the various water craft has not been funded by the State Government as part of the overall funding for the project. Use of the water course for paddle sport activities will be greatly restricted until such time as adequate storage facilities are provided at the venue.

The application seeks funding for a three bay storage facility – one bay would be to accommodate craft for a local schools program, one would be reserved for a new local rowing club and the third would be to house craft that are owned by Rowing WA.

Strategic Plan/15 Year Plan

Other than an annual allocation of $40,000 in the 15 Year Financial Plan for Council's contribution to CSRFF projects, funding for this project is currently not included in any of the City's works programs or the 15 Year Plan. However, Council does have the option of redirecting or reprioritising funds from other existing projects within the 15 Year Plan. In particular, in 2008/09, Council has an allocation of $50,000 as a contribution to community facilities in Forrestdale as well as an allocation of $200,000 for a CBD skatepark. Council could determine to use part of these funds to support this project and this is recommended as a potential option. If Council is unable to financially support this project in 2008/09, it should advise Rowing WA of this and make it clear that the grant application is submitted on that basis.

Ongoing Costs to Council

Nil, subject to clarification of ongoing management of the Champion Lakes Regional Recreation Park and awaited facilities.

Recommended Priority Rating

It is recommended that this project be allocated the No.3 priority rating.

4. Morgan Park Lighting Replacement & Upgrade – Stage 1

Applicant	City of Armadale
Grant Requested	$14,000
Club contribution	Nil
Council contribution requested	$28,000
Total Project Cost	$42,000

Project Description

Install two 20 metre light poles with three 2000-watt lights on each.

Justification

A recent inspection of the existing light poles at the front of the Pavilion has revealed that the poles are rusted at the base and need to be removed. A lighting plan has been prepared that will ensure that the replacement of the damaged poles forms part of an overall lighting scheme for the park that could be undertaken in two or three stages.

The initial proposal is to replace the damaged poles and the junior soccer club does not believe it should be responsible for funding the replacement poles. If the club wishes to proceed with any subsequent upgrades to the lighting at Morgan Park it will be required to make a financial contribution at that time.

Strategic Plan/15 Year Plan

The project is currently not listed on Council's Parks and Reserves Five Year Program for 2008/09, and not specifically listed in Council's 15 Year Financial Plan. The requested Council contribution could however be funded from the annual allocation of $40,000 for Council contributions to CSRFF projects.

Ongoing Costs to Council

Given that the proposed new lights would be replacing an existing asset, there would be no additional maintenance costs.

Recommended Priority Rating

It is recommended that this project be allocated the No.4 priority rating.

5. Creyk Park Lighting Upgrade

Applicant	City of Armadale
Grant Requested	$25,000
Club contribution	$5,000
City of Armadale	$45,000
Total Project Cost	$75,000

Project Description

Install two new 20m poles with three lights on each, relocate existing poles and upgrade with new light fittings.

Justification

The existing lighting at Creyk Park does not meet Australian Standards and is often stated as the main reason that the Kelmscott Junior Football Club does not wish to conduct its training activities at the venue. A lighting plan has been prepared that will provide good standard lighting over the whole of the playing surface, which in turn will allow the club to conduct all of its training at Creyk Park. The proposed Council contribution to this project could be fully funded from the proceeds of land sales within this Public Open Space (POS) precinct. This will be the subject of a separate report to Council in the near future.

Strategic Plan/15 Year Financial Plan

This project is presently not included in either Council's Strategic Plan or the 15 Year Financial Plan, however, it could form part of Council's POS Precinct Plans.

Ongoing Costs to Council

Minimal additional maintenance cost whilst the lights are under warrantee (first three years), and thereafter an additional $2,000 - $3,000 per year.

Recommended Priority Rating

It is recommended that this application be allocated the No. 5 priority rating.

6. Cross Park Netball/Basketball Courts – Resurface & Upgrade

Applicant	City of Armadale
Grant Requested	$15,000
Club contributions	$2,000
Dept Planning & Infrastructure	$10,000
Council contribution requested	$18,000
Total Project Cost	$45,000

Project Description

Resurface two basketball/netball courts, replace fencing and goal posts, and upgrade lighting.

Justification

The existing Basketball and Netball Courts (2) at Cross Park are in poor condition and need to be resurfaced and generally upgraded. The courts are used on a weekly basis by 6-7 junior basketball and netball teams, 3-4 days per week. The need for these courts to be upgraded was identified in the Roleystone Precinct Plan and the requested Council contribution to the project is currently listed in the Five Year Parks and Reserves Program for 2008/09.

Strategic Plan/15 Year Financial Plan

A Council contribution of $14,000 towards this project is currently allocated in the Parks and Reserves Five Year Program for 2008/09.

Note: A $15,000 grant application for this project has also been submitted to the Dept of Local Government and Regional Development (DLGRD) for this project under the Outer Metropolitan Community Fund (OMCF) program. Should this application be successful, Council's contribution would be further reduced.

Ongoing Costs to Council

No additional maintenance costs given that the courts are an existing asset.

Recommended Priority Rating

It is recommended that this project be allocated the No. 6 priority rating

7. Springdale Park Lighting Upgrade

Applicant	Roleystone Junior Football Club
Grant Requested	$8,000
Club contributions	$8,000
Council contribution requested	$8,000
Total Project Cost	$24,000

Project Description

Install one 20m light pole with three 2000 watt lights on the pavilion side of the oval.

Justification

The Roleystone Junior Football Club wishes to apply for a grant to upgrade Springdale Park oval lighting. Lighting is currently available on only one side of the oval which restricts training and increases wear and tear in that area of the playing surface.

Strategic Plan/15 Year Financial Plan

The requested Council contribution of $8,000 is currently not included in either Five Year Parks and Reserves Program or the 15 Year Financial Plan.

Ongoing Costs to Council

Minimal additional maintenance cost whilst the lights are under warrantee (first three years), and thereafter an additional $1,000 - $1,500 per year.

Recommended Priority Rating

It is recommended that this project be allocated the No. 7 priority rating.

In addition to the above grant applications, a late approach has been made from the Roleystone Sporting Club (senior football) to extend and upgrade what is referred to as the Football Club Pavilion at Cross Park. Given that there are no plans or cost estimates available at this time, and the need for Council to consider the long term future of a number of buildings at Cross Park, it is considered premature at this point to be applying for funds to upgrade and extend this building.

COMMENT

Analysis

Of the projects identified in this report the proposed indoor aquatic facility is a major strategic project for Council and substantial resources are required to prepare a high standard application that meets DSR's stringent criteria for a grant of this size. Although the concept plans and cost estimates will not be available prior to the closing date of 31 October 2007, the recommended approach is to prepare and submit the application and forward the balance of the supporting documentation by the end of November. It would be proposed that upon completion of the concept plans, they be presented for Council's consideration via the December Community Services Committee.

The proposal to upgrade Frye Park is also a major project that will involve reconfiguration of facilities on site, construction of a new pavilion building, upgrading the playing surface, provision of cricket nets and additional parking. The options available to Council will be to undertake the works as a single stage and apply for a major grant, or do the works in stages over 2-3 years and apply for a number of smaller grants for each stage. A report to the November Community Services Committee will address the Consultant's report for the reconfiguration of facilities including the construction of a new pavilion and the associated financial implications. However, on balance it is recommended that the City submit an application for the upgrade to the playing surface, provision of cricket nets and lighting upgrade in the forthcoming funding round, and a subsequent application in 2008 for the balance of the works. The worst case scenario would be that Council elects to withdraw its initial grant application and reapply at a later stage.

The City has only recently become aware of the application from Rowing WA to provide storage facilities at Champion Lakes however, a good standard application has been

submitted that presents a strong case for Council's support. Until such time as proper storage facilities are provided, the venue will be restricted in its use for paddle sports and there will be limited opportunity for a local club to become established. The proposal to establish a local school rowing program will also need to be on hold until storage facilities for the boats can be provided.

The remaining four projects are much smaller in scale but all are needed and justified in their own right. The recommended priority ratings for the seven projects are based on the assessed need and justification for each project.

Funding for the indoor aquatic facility and Frye Park redevelopment are currently included in the 15 Year Plan for 2009/10 and 2010/11 and provided there are no major cost increases, Council's financial commitment to these projects is included in its forward financial plans.

If all remaining applications are successful, Council's contribution would be $159,000. Given that the current budget provision plus POS funds will allow for Council to support all of the proposed projects, albeit with some re-prioritisation of existing funds, it is recommended that Council support all applications. Based on previous DSR funding allocations however, it is likely that only 3-4 of the grant applications will be successful. If Council is unable to support any or all of the projects by allocating the requested financial contributions in its 2008/09 budget, it should identify this when submitting the application(s). Any grant applications that are not supported by Council are unlikely to be approved.

Options

Council has the option of altering the recommended priority ratings to that recommended in the report, or not supporting any or all of the applications should it determine that the projects are not a priority for funding in 2008/09.

Conclusion

In view of the information provided in the report, it is recommended that the grant applications be allocated the following priority ratings:

Priority	Project	Grant Requested	Club/Other Contribution	Council Contribution	Total Project Cost
1	Indoor Aquatic Facility	$1,800,000		$7,200,000	$9,000,000
2	Frye Park Redevelopment – Stage 1	$400,000	$10,000	$790,000	$1,200,000
3	Champion Lakes – Storage Facilities for Rowing	$203,840	$347,680	$60,000	$611,520
4	Morgan Park Lighting Upgrade – Stage 1	$14,000	0	$28,000	$42,000
5	Creyk Park Lighting Upgrade	$25,000	$5,000	$45,000	$75,000
6	Cross Park Basketball/Netball Courts – Resurface & Upgrade	$15,000	$12,000	$18,000	$45,000
7	Springdale Park Lighting Upgrade	$8,000	$8,000	$8,000	$24,000
Total		**$2,465,840**	**$382,680**	**$8,149,000**	**$10,997,520**

Committee Discussion

Committee discussed and considered the Department of Sport and Recreation CSRFF Grant Applications item at length and was supportive of the Officer recommendation as follows.

C61/~~9~~10/07 RECOMMEND

Amended Full Council 15/10/07

That Council:

1. **Allocated the following priority ratings for the Department of Sport and Recreation CSRFF grant applications and the grant applications be forwarded to the Department prior to the closing date of 31 October 2007.**

Priority	Project
1	**Indoor Aquatic Facility**
2	**Frye Park Redevelopment – Stage 1**
3	**Champion Lakes – Storage Facilities for Rowing**
4	**Morgan Park Lighting Upgrade – Stage 1**
5	**Creyk Park Lighting Upgrade**
6	**Cross Park Basketball/Netball Courts – Resurface & Upgrade**
7	**Springdale Park Lighting Upgrade**

2. **Write to Local Members of Parliament to seek their support for the City's CSRFF grant applications to be submitted in the forthcoming round.**

Moved Cr Reynolds
MOTION CARRIED (7/0)

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Dog's Day Out

The City of Armadale Rangers hosted their inaugural Dog's Day Out at Rushton Park last Sunday. Over 300 people were entertained by various demonstrations staged by local individuals and designated clubs who put their dogs through a variety of exercises.

Many of those attending brought along their dogs, all of which were very well behaved and a great day seemed to be enjoyed by all.

The aim of the day was to help the public become aware of what they need to do to be responsible pet owners; that socializing and exercising their pet is good for them, along with proper nutrition and general health care and that the Rangers can be depended upon to help with all these matters.

COUNCILLORS' ITEMS

Cr Wallace –Thanks to Cr Cominelli

Cr Wallace thanked Cr Cominelli for her Chairmanship of the Community Services Committee over the past two years and wished her well for her future endeavours.

Cr Cominelli – Mowing of MRD & Council Verges - Coordination

Cr Cominelli requested that the matter of coordination of mowing of MRD & Council verges be referred to the Technical Services Committee for investigation.

Cr Cominelli - Thanks

Cr Cominelli thanked her fellow Community Services members and Community Services Directorate staff for their cooperation during her four years as Chairman of the Community Services Committee.

C62/~~9~~10/07 RECOMMEND

Amended Full Council 15/10/07

That Councillors' items as listed as follows:

- **Cr Wallace – Thanks to Cr Cominelli**
- **Cr Cominelli – Mowing of MRD & Council Verges – Coordination**
- **Cr Cominelli – Thanks**

be referred for action and/or report back to Committee.

Moved Cr Cominelli
MOTION CARRIED (7/0)

MEETING CLOSED AT 8.15 PM