

CITY OF ARMADALE

MINUTES

OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 7
APRIL AT 7:00 PM

PRESENT: Cr C J MacDonald (Chair)
Cr R Butterfield
Cr W Mauger
Cr L Scidone
Cr L Reynolds
Cr R J Tizard
Cr J Knezevich – Deputy for Cr Lethbridge

APOLOGIES: Cr K Lethbridge JP (Leave of Absence)

OBSERVERS: Nil

IN ATTENDANCE: Ms Y. Coyne Executive Director Community Services
Mr N. Kegie Executive Manager Community Services
Ms P. Walker Manager, Libraries & Heritage
Ms S. Gasior Community Development
Ms V. Carpenter Minute Secretary

PUBLIC: 1

*“For details of Councillor Membership on this Committee, please refer to the City’s website
– www.armadale.wa.gov.au/your_council/councillors.”*

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read.

DECLARATION OF MEMBERS' INTERESTS

Cr Reynolds – Dale Cottages 50 yr CelebrationPage 4
Cr Mauger – Armadale PCYC – Annual ContributionPage 27

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee Meeting held on 3 February 2009 be confirmed.

Moved Cr Scidone

MOTION CARRIED (7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUES NO. 3/2009

The following matters were included for information in the Community Services section – Issue No. 3/2009:

▪ Outstanding Matters

Report on Outstanding Matters – Community Services CommitteeC-1

▪ Monthly / Quarterly Departmental Reports

Library & Heritage Services General Monthly Report – January 2009C-2

Manager Ranger & Emergency Services Monthly Report –January 2009.....C-9

▪ Minutes of Occasional/Advisory Committees

Armadale Youth Advisory Committee – 19 January 2009C-18/“CA-3”-26

Minnawarra Festival Working Group Meeting – 20 January 2009.....C-18/“CA-4”-27

Public History Advisory Committee – 4 December 2008.....C-18/“CA-5”-29

▪ Miscellaneous

Community Development Department – Footcents Program – 26 February 2009.....C-19

Youth Leadership Day – 4 April 2009C-20

The following matters were included for information in the Community Services section – Issue No. 5/2009:

▪ **Outstanding Matters**

Report on Outstanding Matters – Community Services CommitteeC-1

▪ **Monthly / Quarterly Departmental Reports**

Library & Heritage Services General Monthly Report – February 2009C-2

Manager Ranger & Emergency Services Monthly Report –February 2009.....C-8

▪ **Minutes of Occasional/Advisory Committees**

Armadale Youth Advisory Committee – 23 February 2009C-22/“CA-3”-31

Disability Advisory Team Meeting – 3 February 2009C-22/“CA-4”-33

Disability Advisory Team Meeting – 3 March 2009.....C-22/“CA-5”-35

▪ **Miscellaneous**

Summer Concerts in the Park SeriesC-23

Free Yopalates Classes – Rushton Park.....C-24

Committee noted the information and no further items were raised for discussion and/or further report purposes

I N D E X

COMMUNITY SERVICES COMMITTEE

7 April 2009

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Amended
Full
Council
14th April
2009

Cr Reynolds declared a non financial interest in this item as he is a ~~member of Dale Cottages Inc. Board~~ Patron of the Dale Cottages 50 Year Celebrations and as a consequence, there may be a perception that his impartiality on the matter may be affected. Cr Reynolds declared that he would set aside this association, consider the matter on its merits and vote accordingly.

DALE COTTAGES 50 YEAR CELEBRATIONS

WARD Minnowarra
FILE REF: P23344
DATE 4th March 2009
REF YC
RESPONSIBLE MANAGER Executive Director
Community Services

In Brief:

- Dale Cottages Inc is celebrating its 50 Year anniversary and has requested support from Council both in kind and financially. This item outlines their requests and makes a recommendation that a total of financial assistance is made of \$1,879.

Officer Comment

Since the report was prepared, the use of tables and chairs from the Harold King Centre for the Garden Party did not eventuate. Hence the \$104 referred to in the report was not required. The totals in the recommendation have been altered accordingly. The financial contribution discussed in the report and recommendation is a total of \$1,755.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Building our Community

Legislation Implications

Nil

Council Policy/Local Law Implications

City of Armadale Financial Assistance Policy (COMD1)

Budget/Financial Implications

The City's Donations Account has a budget of \$10,800, which has been increased to \$60,800 to reflect Council's decision of a \$50,000 donation to Whittlesea Council for the Victorian Bush fires. After the \$50,000 donation to Whittlesea Council the current balance available is \$7,130.

Consultation

Dale Cottages Inc
 Mayor’s Office
 Communications Manager

BACKGROUND

The City has received a request from Dale Cottages Inc for support for its 50 Year Celebrations which has suggested a number of activities / events for the City and/or Council to participate. Some of those activities require a financial contribution, whilst others are more of ‘in kind’ support, acknowledgment or recognition of the significance of the 50 year milestone.

Dale Cottages Inc was the result of an initiative of the Armadale-Kelmscott Roads Board in 1954 when they resolved to investigate funding for the provision of Old Age pensioners accommodation. They are a community based-organization that is governed by a Board made up of community representatives including the City of Armadale. Since its inception they have grown to provide care and services to the senior members of the community including Independent Living, Residential Care, Community Care and Community Services. Dale Cottages Inc. has 173 Independent Living Units, a 77 bed residential care facility, they provide 30 at home community care packages and their community services include the provision of recreation within the Greendale Centre, Information and Care Support in its Wellness and Information Centre and catering for both Mobile Meals and Southside Care. They currently have over 500 residents and clients.

Dale Cottages Inc. has provided a list of events as part of their celebrations and these include:

| Event Title | Time/Date/Venue | Information |
|--|--|--|
| Garden Party | Sunday, 5 th April 2009 Dale Cottages Pond 2.00pm | Hosted by Armadale Branch of RSL in recognition of the many years of support for Dale Cottages Music, Afternoon, Bar, Special Recognition ceremony Residents and families , Approx 150 expected to attend |
| Golf Day | Friday, 19 th June 2009 Araluen Golf Club | Sponsored Golf Day – Perpetual Trophy already provided by the City of Armadale Major fundraising event – hosted by the Dale Cottages Care Foundation – foundation managed all fundraising for Dale Cottages 2008 golf day had 100 players and raised \$8,000 |
| Multicultural Event “Dale Around the World” | Saturday, 11 th July 2009 Greendale Centre 2.00pm | Hosted by Lions Club of Armadale – Recognizing the many cultures and ethnic groups that formed part of the Dale Cottages community over 50 years Food Tastings, music, flags and national memorabilia, Children’s group singing |
| Murray Home Party | Wednesday, 7 th October 2009 J.E.Murray Home 2pm | This party is intended to ensure those of our most frail and infirm residents can still enjoy our celebrations even though they are not able to travel to other activities/venues |

| | | |
|------------------|---|--|
| Gala Ball | Saturday 10 th October 2009 Armadale District Hall | Organized and Sponsored by Rotary of Armadale Gala Event – Governor to attend Founder Member – Jack Murray’s family to attend Expected 150 guests – fully catered meal, wines, band, special presentations |
|------------------|---|--|

Dale Cottages Inc has suggested the following as the City’s support for its celebrations:

1. The Mayor to be a patron for the Celebrations and, where possible, attend major events.
2. The use of the City’s logo on associated Dale Cottages 50 Year Celebrations stationery.
3. Appropriate public acknowledgement by the City of Armadale via media such as City Views /City’s Website and through major events including Minnowarra Festival.
4. Dale Cottages 50 Year status to be acknowledged at the City’s Pioneer Reunion.
5. A presentation to Dale Cottages at the City’s Civic Dinner.
6. Financial support for table gifts, cake and hall hire for the Gala Ball.
7. Use of equipment – tables, chairs, sound systems for events in particular the Garden Party.
8. Tree Planting in Minnowarra Park.
9. Support for Banners in Jull St Mall.
10. Support for documentation of Dale Cottages Pictorial History in the form of written introduction.

A number of the suggestions have already been discussed with Dale Cottages Inc including the agreement of the Mayor to act as patron, use of the logo on associated stationary and the public acknowledgement of the 50 Year milestone in various means.

This report refers only to those items that have financial implications for Council as in accordance with Council’s Request for Financial Assistance Policy (COMD1) any requests in excess of \$1,000 is required to be referred to the Community Services Committee.

The following have already been considered and agreed to under the delegated authority of the Policy.

Use of equipment

Dale Cottages has requested the use of trestles/chairs from one of the City’s venues for the Garden Party in April 2009. They are prepared to transport and return the items. The City has booked out the Harold King Centre for the date so that the equipment from that venue can be utilized. As is the practice, the cost of the hire for the H(\$104) has been covered through the Donations account under Financial Assistance Policy COMD1.

Note: In future it is preferable that a financial donation be made to community organizations who request to ‘borrow’ City equipment, so as to enable them to meet hire costs from a commercial hire organisation. The City’s equipment is at risk of damage or loss if it becomes a common practice to allow it to be transported and used by community organizations.

Gala Ball

Waiving of the hire fees for the District Hall is provided for under the delegation of Hire of Halls and Building Policy RECN4 and again, as is the practice, the amount for the Hall hire of \$775 is covered through the Donations account.

The total committed donation to date is \$879. As any other considerations may exceed the \$1,000 delegated authority limit, there is a requirement for Council to approve further financial contributions.

DETAILS OF PROPOSAL

An assessment of other submitted suggestions, other than those noted above and in discussions with Dale Cottages Inc representatives, the following has been estimated:

| | |
|--|---------|
| Gala Ball: Table Gifts | \$800 |
| Celebration Cake | \$180 |
| Banners In Jull Street: Banners / Installation / Dismantling | \$3,200 |
| Pictorial Book: Contribution to printing: | \$800 |

The possible financial contributions are the already donated \$879, plus an additional \$4,980 for the above items, making a combined total of \$5,859.

Whilst there is merit to all of the suggestions, however rather than specifying items, it is proposed that a further cash donation of \$1,000 be made overall to the Dale Cottages Inc. celebrations bringing the total cash donation to \$1,879.

COMMENT

Analysis

This year will see the Centenary of the gazettal of the Armadale Township which occurred on 26 February 1909. Dale Cottages is celebrating its 50th Year and it is in keeping with those themes that it is recommended that the City and Council is supportive.

Other community organizations have and will reach milestones and the City may receive requests for financial assistance towards celebrations. The request from Dale Cottages has been submitted with their statement that they believe that they hold a special place in the community and that the celebrations should be regarded as a community celebration.

The City is already participating in the celebrations ‘in kind’ and has already made a financial contribution of \$879. It is proposed that a further \$1,000 be approved, bearing in mind that Dale Cottages and its accommodation project was an initiative of the Armadale – Kelmscott Roads Board.

Options

Council has the following options:

1. Support the celebrations ‘in kind’ and reaffirm the delegated financial contribution of \$879, being for the hall hire for the Gala Ball and the use of equipment for the Garden Party, but not provide any further financial assistance.
2. Support the celebrations ‘in kind’, reaffirm the delegated financial contribution of \$879, being for the hall hire for the Gala Ball and the use of equipment for the Garden Party, plus approve a further \$1,000 towards overall celebrations.

Option 2 is recommended.

Conclusion

Council adopted its Financial Assistance Policy as a means of providing guidelines to assess requests made to it for funds by community groups and organizations. The request from Dale Cottages can be met to a point under the delegated authority of that Policy, however given that the total request exceeds the \$1,000 delegated limit, the matter has been referred to Council.

Officer Comment

Since the report was prepared, the use of tables and chairs from the Harold King Centre for the Garden Party did not eventuate. Hence the \$104 referred to in the report was not required. The totals in the recommendation have been altered accordingly.

C5/4/09 RECOMMEND

That Council

1. **Support the Dale Cottages Inc 50 Year Celebrations ‘in kind’ and reaffirm the delegated financial contribution of \$775 under its Financial Assistance Policy (COMD1).**
2. **Approve a further \$1,000 donation towards the overall 50 Year celebrations.**

**Moved Cr Knezevich
MOTION CARRIED (7/0)**

MEMORIAL PLAQUES FOR PARKS AND RESERVES

WARD ALL
FILE REF: PR/S/5
DATE 24 February 2009
REF PLW
RESPONSIBLE EXECUTIVE DIRECTOR
MANAGER COMMUNITY SERVICES

In Brief:

- This item recommends that Council endorse the proposed wording for memorial plaques for Armadale Settlers' Common, Bungendore Park, George Foster Reserve, John Dunn Memorial Park, Minnowarra Park, Morgan Park and Reg Williams Reserve, and note that no plaque will be installed at Alice Reserve due to inability to ascertain why the reserve is so named.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To create a caring and vibrant City, rich in history, heritage and lifestyle.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

\$12,439 included in 2008/09 budget.

Consultation

- Public History Advisory Group

BACKGROUND

At its Ordinary Meeting on 4 April 2005, Council adopted the following resolution (C23/3/05) in relation to memorial plaques to be placed in some parks and reserves:

- “1. That Council undertakes an annual program of memorial plaque manufacture and installation at appropriate parks and reserves within the City.
3. That Council :
 - a. Adopts the Council Crest as the basis for the memorial plaques for parks and reserves;
 - b. Agrees the memorial plaques are to be of bronze and 400mm in diameter;

- c. *Agrees that the heritage information on the plaques and their location at the park or reserve be approved by Council through the appropriate Committee.”*

DETAILS OF PROPOSAL

The proposal is that Council approves the following wording that has been endorsed by the Public History Advisory Group, for the plaques to be located at Armadale Settlers Common, Bungendore Park, George Foster Reserve, John Dunn Memorial Park, Minnowarra Park, Morgan Park and Reg Williams Reserve, with a further report be presented to Council on the proposed location of those plaques following consultation with the Manager Parks and the Manager Recreation Services as appropriate, and note that no plaque will be installed at Alice Reserve due to inability to ascertain why the reserve is so named.

Armadale Settlers Common

Reserved in June 1897 for purposes of ‘Commonage’ its purpose was amended to ‘Common and Timber for Settlers’ when vested in Armadale-Kelmscott Road Board.

Today it is reserved as a recreation park and nature reserve.

This land was vested in Council in Aug 1912 and Mar 2000.

Bungendore Park

Reserved in October 1897

An Aboriginal (Koori) word meaning ‘place of gum blossom’ and ‘top of a hill’.

Originally a site of food and rock for local Nyoongar people,
this area is now protected as a flora and fauna reserve.

This land was vested in Council in June 1965 and May 1985.

George Foster Reserve

George Edward Foster
(1931- 2004)

Armadale resident who worked for Armadale-Kelmscott local government for 45 years.
Received the Armadale Rotary Club’s Rotary Pride of Workmanship Award in 1990-91
for services to the City of Armadale.

This land was vested in Council on 27 June 1979.

John Dunn Memorial Park

John Dunn
(1933-1969)

Employed as Shire Clerk for Armadale-Kelmscott Shire Council from 1968-1969.
Developed by the Council as a dedicated sports complex it was officially opened in 1975.

This land was vested in Council on 18 May 1976.

Minnawarra Park

A north-west Aboriginal word meaning ‘a while....’

The site of the historic property ‘Brookside’ originally owned by the Jull family.
In 1912 Warden Lambden Owen purchased the property renaming it ‘Minnawarra’.
This area now forms the heart of the City’s Civic and Cultural Precinct.

This land was acquired by Council on 10 Oct 1958.

Morgan Park

Douglas Morgan
(1905-1986)

Long time resident of Armadale. A member of the Historical Society and its
President from 1976 - 1980. Founding Member of the local bushfire board.
Elected member of Armadale-Kelmscott Local Government from 1960-1974.

This land was vested in Council on 4 Dec 1973.

Reg Williams Reserve

Reginald (Reg) Owen Williams
(1910 - 2003)

Prominent local resident and businessman involved in many community organisations. A
founding member of the Armadale Rotary Club and Elected Member of Local Government
1946-1954, 1964-1967, and Road Board Chairman 1949-1951.

This land was vested in Council on 23 July 1976.

COMMENT

Options

1. Endorse the wording and locations proposed for the memorial plaques for Armadale Settlers Common, Bungendore Park, George Foster Reserve, John Dunn Memorial Park, Minnowarra Park, Morgan Park and Reg Williams Reserve.
2. Recommend alternative wording for the memorial plaques for Armadale Settlers Common, Bungendore Park, George Foster Reserve, John Dunn Memorial Park, Minnowarra Park, Morgan Park and Reg Williams Reserve.

Conclusion

It is recommended that Council endorse the proposed wording for Armadale Settlers Common, Bungendore Park, George Foster Reserve, John Dunn Memorial Park, Minnowarra Park, Morgan Park and Reg Williams Reserve.

C6/4/09 RECOMMEND

1. **That Council endorses the wording for memorial plaques as follows:**

Armadale Settlers Common

**Reserved in June 1897 for purposes of ‘Commonage’ its purpose was amended to ‘Common and Timber for Settlers’ when vested in Armadale-Kelmscott Road Board.
Today it is reserved as a recreation park and nature reserve.**

This land was vested in Council in Aug 1912 and Mar 2000.

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Reg Williams Reserve

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(1910 - 2003)**

**Prominent local resident and businessman involved in many community organisations.
A founding member of the Armadale Rotary Club and Elected Member of Local
Government 1946-1954, 1964-1967, and Road Board Chairman 1949-1951.**

This land was vested in Council on 23 July 1976.

- 2. Receive a further report on the proposed location of those plaques following consultation with the Manager Parks and the Manager Recreation Services as appropriate.**

**Moved Cr Tizard
MOTION CARRIED (7/0)**

****SEVILLE GROVE LIBRARY WORKROOM FURNITURE UPGRADE – BUDGET VARIATION**

WARD Palomino
FILE REF: P22049
DATE 24 March 2009
REF PLW
RESPONSIBLE Executive Director
MANAGER Community
Services

In Brief:

- A budget variation is requested to enable upgrade of the staff workstations in the Seville Grove Library workroom.
- Recommend the increase of expenditure for Seville Grove Library of \$12,114 and the decrease of expenditure for Historic School of \$12,114.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Create a working environment characterised by teamwork, creativity and self-empowerment

- *Reviewing and evaluating the physical working environment.*
- *Providing appropriate staff accommodation to deliver service standards.*

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

\$12,114.00 (ex GST) from the proposed funding in the Property Services budget of \$22,400 for Minnowarra Historic Facilities, (currently with nil expenditure), be allocated in the current financial year to upgrade the workroom furniture in the Seville Grove Library, rather than budgeting for this furniture upgrade in the 2009/10 Budget.

Consultation

- Manager Technical Services
- Manager Property Services

BACKGROUND

The Seville Grove Library has undergone a substantial upgrade with a new issue desk and new carpets throughout. These have been installed in the current financial year.

An increase in the number of staff at the Seville Grove Library, when its opening hours were increased to 5 days per week in December 2007, and a more recent review of duties requires an additional workstation to be housed in the library workroom.

The existing workstations have been in the library now for a number of years, and do not lend themselves to more efficient layout configurations of corner desks, as they are a straight flat desk. These offer limited work space and are not as ergonomically sound as the standard work stations now used by Council staff.

In order to accommodate the number of workstations required, a much needed upgrade of the current workstations is required. A quote of \$12,114 (ex GST) to provide the required furniture had been obtained. This furniture was not included with the issue desk and carpet upgrade budget, and has not been included in either the Library Department or Property Management 2008/09 Budgets.

DETAILS OF PROPOSAL

It is proposed that the new furniture to upgrade the Seville Grove Library work room be purchased in the current financial year and by varying the budget using money allocated for Minnowarra Historic Facilities, which currently has a zero expenditure from a budget of \$22,400.

Property Services has advised that the work proposed on the Historic School would not be completed until 2009/10 and as such the funds would be carried over. This proposal allows the funds to be allocated to another high priority project and spent immediately. The Historic School funding can then be re-budgeted in the 2009/10 Program.

COMMENT

Analysis

Completing the works at the Seville Grove Library, by upgrading the workroom furniture, will result in a more efficient work environment for staff. If this is not done, one staff member will continue to “hot desk” and other staff will continue working at less than adequate work stations.

Options

1. Approve the proposed budget variation.
2. Not approve the proposed budget variation and include the new workstations for the Seville Grove Library in the 2009/10 budget.

Conclusion

It is recommended that the new work room furniture to upgrade the Seville Grove Library be purchased in the current financial year

C7/4/09 RECOMMEND

That Council:

- a. Pursuant to Section 6.8 of the Local Government Act (1995) authorize the following:

amend the 2008-2009 Annual Budget as follows:

Capital – Property Services - 84

Increase Expenditure
Seville Grove Library - \$12,114

Decrease Expenditure
Historic School - \$12,114

For the purpose of the purchase of new workstations for the Seville Grove Library workroom.

****ABSOLUTE MAJORITY REQUIRED**

Moved Cr Butterfield
MOTION CARRIED (7/0)

VISITOR CENTRE UPGRADES 2009/2010 DRAFT BUDGET INCLUSIONS

WARD ALL
FILE REF: ED/T/1
DATE 30 March 2009
REF PLW
RESPONSIBLE EXECUTIVE DIRECTOR
MANAGER COMMUNITY SERVICES

In Brief:

This item recommends that:

- Council include for consideration of funding in the 2009/2010 Draft Budget an amount of \$20,000 to upgrade both building and operational resources at the Armadale Visitor Centre.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- *Implement technologies to enhance decision making, communication and service delivery*
- *Promote and market the City locally, nationally and internationally*
- *Maintain and improve physical infrastructure to meet the needs of the local community*

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

| | |
|-----------|--|
| \$ 2,800 | Point of Sale Hardware |
| \$ 9,200 | Promotional banners |
| \$ 8,000 | Extension/Infill Bert Tyler Vintage machinery Museum and Replica Post Office |
| \$ 20,000 | Total |

Consultation

- Manager IT & Communications
- Manager Property Services

BACKGROUND

The Visitor Centre has been under the management and operational control of the City since January 2006. In the three year period, while there has been a significant increase in Council's financial contribution to the Centre, the return on this investment has also been

significant in terms of the number of visitors to the Centre and the associated dollar tourist investment to the district. This is detailed each month in the Visitor Center General Report included with the City's Information Bulletin.

The Tourism Industry Standard is \$80 per person per day dollar value to the community of each visitor to a Visitor Centre. Using a more conservative \$50 per person per day, the dollar value of visitors to the community so far this financial year is some \$725,000. If only the interstate and overseas visitor numbers are counted using the industry standard of \$150 per person per day, inclusive of accommodation, the dollar value to the community is some \$260,000. These figures do not include the almost 2,000 people who have visited the Centre to use the Ticketmaster service.

These figures provide evidence that the Visitor Centre is an integral and important part of Council's business from an economic development perspective. It promotes and sells appropriate merchandise, such as locally made arts and crafts, Australian tourist products, Department of Environment and Conservation products, maps and books and other items.

It is also a direct tourist attraction in its own right as it houses the Bert Tyler Vintage Machinery Museum and associated Replica Post Office. The Visitor Centre also has a presence at numerous festivals and fairs in the district, and these are expected to grow in number.

In order to raise the profile of the Visitor Centre, to encourage increased visitors, and to ensure that when they do visit the Centre that it meets their expectations and offers a "professional" face, a number of new building and operational upgrades are requested.

DETAILS OF PROPOSAL

It is proposed that a number of upgrades to both the building and operational resources at the Visitor Centre be included for consideration in the 2009/10 Draft Budget. These include (in priority order): Point of Sale Hardware; purchase of promotional banners and display boards; and an extension/infill passage way connecting the Bert Tyler Vintage Machinery Museum and Replica Post Office.

COMMENT

Analysis

- *Point of Sale Hardware*: this is required for the Visitor Centre to control the merchandise sales. This is currently done using a cash register which leaves a high margin for error, particularly as much of the day to day business is conducted by the Volunteers at the Centre. Balancing the till against takings and determining commissions and profits is a time consuming process, with numerous small errors always having to be tracked and corrected, that would be greatly simplified with use of Point of Sale Software. (The proposed software product is currently in use at the Armadale Arena and additional licenses can be purchased for the Visitor Centre if the hardware is made available).

An additional benefit to the Visitor Centre would be the stock control as manual processes are in place both for ongoing re-ordering as well as the annual stock take.

The efficiencies that would be introduced with the use of Point of Sale Software are immeasurable and this is the first priority for upgrade for the Visitor Centre at a cost of \$2,800.

- *Promotional banners and display boards:* the Visitor Centre has a presence at a growing number of festivals and fairs in the district. Additionally, opportunities are growing to promote the district at other venues. The current marketing and promotional signage is lacking in professionalism and requires a deal of carrying and set up on arrival at a destination. The purchase of professionally produced promotional banners, outdoor flags and associated display boards, will enhance the face of the Visitor Centre presence at fairs and festivals and is considered an excellent investment for the promotion of the City. The cost for two outdoor flags, two panel displays and a display board with stand would be \$9,200.
- *Extension/Infill:* The Replica Post Office is greatly underutilized as it is not connected to the Vintage Machinery Museum. It is only open to the public on Tuesdays when the Morsecodians are in attendance, or on other special occasions. A small covered passage way between both buildings was included in a recent Outer Metropolitan Fund Community Grant, but was not successful. The passageway can be installed at a cost of some \$8,000, which would allow 7 day access to the fascinating early communications collection housed in the Replica Post Office, rather than it being locked up and inaccessible most days of the week. The 4,500 people who have visited the Bert Tyler Vintage Machinery Museum already this year, would in all probability wander on to the Replica Post Office if it was made accessible from the Museum building as proposed. The cost for this would be \$8,000.

Options

1. Include all of the above items for consideration of inclusion in the 2009/2010 Draft Budget.
2. Include only top priority items for consideration of inclusion in the 2009/2010 Draft Budget.
3. Don't include any of the above items for consideration of inclusion in the 2009/2010 Draft Budget.

Conclusion

It is recommended that Point of Sale Hardware; purchase of promotional banners and display boards; and an extension/infill passage way connecting the Bert Tyler Vintage Machinery Museum and Replica Post Office be included for consideration of funding in the 2009/2010 Draft Budget at a total cost of \$20,000 to enhance operations at the Armadale Visitor Centre.

C8/4/09 RECOMMEND

That Council include for consideration of funding in the 2009/2010 Draft Budget an amount of \$20,000 for the Armadale Visitor Centre to provide for:

- a. **\$2,800 Point of Sale Software,**
- b. **\$9,200 promotional banners and display boards,**
- c. **\$8,000 extension/infill connecting passageway between the Bert Tyler Vintage Machinery Museum and Replica Post Office.**

**Moved Cr Mauger
CARRIED (7/0)**

BUDGET VARIATION – LOTTERYWEST INTERPRETATION OF CULTURAL HERITAGE GRANT 2008/9

WARD ALL
FILE REF: GS/LH/1
DATE 31 March 2009
REF PLW
RESPONSIBLE Executive Director
MANAGER Community
Services

In Brief:

A budget variation is required to accept a grant from the Lotterywest Interpretation of Cultural Heritage Grant for the installation of displays in the History House Museum.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To create a caring and vibrant City, rich in history, heritage and lifestyle.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Grant funds of \$8,000

Consultation

Nil

BACKGROUND

In 2006, Council supported a grant application being made to Lotterywest to enable the engagement of a consultant to develop an Interpretation Plan for the History House and Bert Tyler Vintage Machinery Museums. This Plan was completed in April 2008 and a presentation was made to Council on its recommendations on 25 August 2008.

The Plan includes a staged implementation of the recommended interpretation projects with the first being a display on the theme of “Bringing it Home, the Creation of a Home”.

DETAILS OF PROPOSAL

An application to the Lotterywest Interpretation of Cultural Heritage Grant fund to implement this Stage 1 of the Interpretation Plan has been approved. The grant totaling \$8,000 is for the development and construction of the new exhibition that will include text, display furniture, graphic panels, object props, object labels, exhibition design, delivery and installation.

COMMENT

Analysis

The installation of this first new exhibition will commence the approved Interpretation Plan. The grant, combined with funds of \$9578 in the Museum's Conservation & Preservation budget will provide for the new exhibition to be researched, constructed and installed by a professional team who specialize in this type of work.

Options

- 1 Accept the Lotterywest Interpretation of Cultural Heritage Grant of \$8000
- 2 Not accept the Lotterywest Interpretation of Cultural Heritage Grant of \$8000

Conclusion

The Lotterywest Interpretation of Cultural Heritage Grants provide invaluable assistance to the City of Armadale in upgrading and so improving the visitor experience to its Museums.

C9/4/09 RECOMMEND

That Council ~~pursuit~~ pursuant to Section 6.8 of the Local Government Act 1995 authorise the following:

Amend the 2008/09 annual budget as follows:

Increase Revenue

Museums Preservation Grants – Lotterywest Grant by \$8,000

Increase Expenditure

Museums Conservation & Preservation - \$8,000

For the purpose of development and construction of a new permanent exhibition at the History House Museum.

**Moved Cr Scidone
CARRIED(7/0)**

****REPLACEMENT OF ARMADALE AQUATIC CENTRE POOL CLEANER**

WARD Palomino
FILE REF: P32122
DATE 11 March 2009
REF FG
RESPONSIBLE Executive Director
MANAGER Community
Services

In Brief:

The Armadale Aquatic Centre pool cleaner is budgeted for replacement every five years. As a result of a break in the pool cleaner was replaced through an insurance claim.

This item requests that the budgeted capital of \$12,000 is used towards replacing BBQs at the Aquatic Centre.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Building Our Community

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Acceptance of the variation will have no financial implication on Council's 2008/09 Budget.

The budgeted \$12,000 will be used towards replacing the BBQs and improving picnic facilities at the Armadale Aquatic Centre.

Consultation

BACKGROUND

The Armadale Aquatic Centre pool cleaner is budgeted for replacement on a rotational basis, with a \$12,000 allocation being budgeted in the current financial year. In 2007 the pool cleaner was stolen following a break in and subsequently replaced through insurance. As a result the pool cleaner will not require replacement until the 2011/2012 financial year.

The current state of BBQs at the Armadale Aquatic Centre is a major issue, with one BBQ intermittently operating and two non-operational. The BBQs and surrounds have required replacement for 5 years.

Replacement of all three BBQs, and new picnic areas to draw groups away from cooking points will cost approximately \$32,000. \$20,000 has been budgeted for 2008/09 in the Armadale Aquatic Centre operating budget, and through a budget variation for the \$12,000 currently budgeted for the replacement of the pool cleaner the project can be complete for the 2009/10 season.

The City has also received a \$21,000 inc GST grant from Outer Metropolitan Community Fund toward a new inflatable and replacement shade sails which will complement the replacement BBQs for 2009/10 and improve facilities providing an improved family friendly environment.

DETAILS OF PROPOSAL

Included in the project to replace the BBQs is the demolition of the current facilities, containing inoperable BBQs, dangerous paving and broken picnic tables.

The area will be replaced with:

- 2 new BBQs;
- New paving;
- 2 new picnic tables and shade sails, funded from the Outer Metropolitan Community Funding.

A BBQ will be installed near the old volleyball court, providing the opportunity for different groups to access the facilities without overcrowding.

To realise the project, Council needs to approve a budget variation for the \$12,000 capital currently allocated for the pool cleaner replacement:

COMMENT

Analysis

The BBQs at Armadale Aquatic Centre are essential in creating a family atmosphere, and providing groups with the opportunity to hold family gatherings. By replacing the BBQs and upgrading picnic areas the centre will once again offer a safe environment for user groups.

The budget variation will ensure that all three BBQs are installed, ready for the 2009/10 season.

Options

Council has the following options:

1. Agree to accept the budget variation and authorise the expenditure to provide new BBQ facilities at the Armadale Aquatic Centre to the amount of \$12,000 (GST exclusive).
2. Not Agree to accept the budget variation and authorise the expenditure to provide new BBQ facilities at the Armadale Aquatic Centre to the amount of \$12,000 (GST exclusive).

Option 1 is recommended.

Conclusion

The Armadale Aquatic Centre is well known for its picnic and BBQ facilities. The BBQs have deteriorated over five years to the point that this year only one was intermittently operational.

A budget variation for the \$12,000 capital will ensure the completion of all replacements for the 2009/10 season. This will correlate with the launch of the new Aqua inflatable, increasing the family friendly atmosphere.

C10/4/09 RECOMMEND

That Council pursuant to Section 6.8 of the Local Government Act 1995 authorise the budget variation as follows:

- **New Barbeque Facilities \$12,000**

Amend the 2008-2009 Annual Budget as follows:

\$12,000 AQU1295 - Aquatic Centre Capital Expense.

\$20,000 AQU1476 - Programs

For the purpose of providing new barbeques at the Aquatic Centre

****ABSOLUTE MAJORITY REQUIRED**

**Moved Cr Tizard
MOTION CARRIED (7/0)**

Cr Mauger declared a non financial interest in this item as he is a member of the PCYC Committee and as a consequence, there may be a perception that his impartiality on the matter may be affected. Cr Mauger declared that he would set aside this association, consider the matter on its merits and vote accordingly.

ARMADALE PCYC – ANNUAL CONTRIBUTION

| | | |
|---------------------|--|--|
| WARD | All | In Brief: <ul style="list-style-type: none">• This item presents an update on negotiations with the Armadale PCYC and their tenancy at the Armadale Arena. It recommends that an Annual Contribution of \$22,000 for the 2009/10 year be supported, subject to conditions and referred for consideration in the 2009/10 budget. |
| FILE REF: | | |
| DATE | 4 th March 2009 | |
| REF | YC | |
| RESPONSIBLE MANAGER | Executive Director Community Services | |

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Building our Community

Legislation Implications

Nil

Council Policy/Local Law Implications

City of Armadale Financial Assistance Policy (COMD1)

Budget/Financial Implications

Council currently has a budget allocation of \$78,625 for Annual Contributions for 2009/10 in its 15 Year Financial Plan. Each year, a report is submitted during the budget process period that outlines the requests the City has received for the following year and makes recommendations on how the budget should be distributed. This report is currently being finalised and will be presented to the May Community Services Committee.

This Annual Contribution request is being reported separately as it relates to a previous Council resolution (C71/12/01). If Council supports it, there will be a need to consider an increase in the 15 Year Financial Plan of \$22,000 for Annual Contributions for 2009/10.

Consultation

Corporate Services
Armadale PCYC

BACKGROUND

The Armadale PCYC and the lease / management of the Armadale Arena have been the subject of a number of previous reports to Council. In December 2007, Council resolved to resume the direct management of the Armadale Arena with the Armadale PCYC to remain based at the centre as a tenant and to receive a revised Management/Tenancy Agreement (C71/12/01).

Since that time there have been ongoing discussions and negotiations between the City and the Armadale PCYC in regard to the Management / Tenancy Agreement which have failed to reach a consensus. The main issues of concern have been the financial capacity for the PCYC to contribute to the Arena for their activities. At the last meeting in January 2009 a proposal for an Annual Contribution under Council's Financial Assistance Policy (COMD1) was discussed as an alternative to a Management / Tenancy Agreement.

Part of the rationale for developing the Financial Assistance Policy (COMD1) was to provide an equitable framework and guidelines for the consideration of requests by non-profit community groups for financial assistance with their activities.

The Armadale PCYC wishes to continue to use the Armadale Arena for its activities and are currently providing gymnastics, kindy gym, archery, judo, ju-jitsu and police rangers. In addition Council has previously authorized expenditure for the construction of an office, which has been completed and which the WA Police staff member associated with the Armadale PCYC occupies.

In the negotiations regarding a Management / Tenancy Agreement, the Armadale PCYC indicated that they required dedicated allocation of courts. This was not acceptable to the City given that the Armadale Arena is expected to operate as a business unit with both the revenues and expenditures linked to a bottom line that Council underwrites. The Arena is expected to provide a range of services to meet community need at an affordable and cost effective rate with a view to minimizing the overall net position of the Centre. To provide dedicated allocation to the Armadale PCYC who may or may not utilize specified areas, restricts the Arena's ability to generate income and activities.

The proposal for an Annual Contribution will put the onus on the Armadale PCYC to book and pay for venue hire as they require it, similar to any other user of one of the City's venues. In effect, the Armadale PCYC would have the option of utilizing the Contribution funds for other venues if they wished to vary opportunities for the community to access their activities.

The Armadale PCYC has submitted an Annual Contribution request for \$25,000 to assist with venue hire. Based on their current usage of the Armadale Arena, the venue hire for 2008/09 has been calculated at \$38,294. Part of the original negotiations and which was proposed in the draft Management / Tenancy Agreement was a 50% reduction of the Community hire rate. If applied the venue cost to the Armadale PCYC would be approximately \$19,150. The negotiations also included a \$50 per week cost for the use of the office space which would total \$2,600 per annum.

The total cost to the Armadale PCYC for office space and venue hire based on their current activities would be \$21,750 per annum.

DETAILS OF PROPOSAL

Rather than entering into a detailed tenancy agreement, it is proposed that the Armadale PCYC be considered a non-profit community group who books and pays the venue hire for their activities the same as any other user group of the Armadale Arena. In doing, so the Armadale PCYC has the option of requesting an Annual Contribution from Council to assist with their activities and have opted to request a \$25,000 contribution towards venue hire.

If Council agrees to the Annual Contribution for 2009/10, there is a requirement according to the Request for Financial Assistance Policy (COMD1) for the Armadale PCYC to submit a report detailing how the funds have been used and the benefits to the organization and the Armadale community.

In the event that the Annual Contribution is approved, it has been proposed to the Armadale PCYC that in view of the past relationship between them and the City that the offer for a 50% reduction of the community hire rate be applicable. However in order to ensure a level of equity amongst past, present and future regular user groups of the Centre, the agreed 50% would be scaled down by 10% increments annually to an eventual 20% reduction. The provision of the office and storage space would be \$50 per week.

A further stipulation to the allocation of an Annual Contribution would be the surrender of the leases associated with the Armadale Arena and the Champion Drive facility currently known as the Champion Centre.

The Armadale PCYC submitted the application with the recognition that Annual Contributions are assessed and considered by Council for each individual year and that there is no commitment or obligation for future contributions. Future applications would be considered subject to a satisfactory acquittal report and assessment by Council as part of its allocations of its Annual Contributions process.

An Annual Contribution of \$22,000 for 2009 /10 financial year for the Armadale PCYC is proposed.

COMMENT

Analysis

Although the partnership between the Armadale PCYC and the City for the lease and management of the Armadale Arena did not prove to be sustainable, there are benefits to the City and the community to maintaining support for the activities that the Armadale PCYC provides.

Whilst it may be of a benefit to enter into a specified tenancy agreement with the Armadale PCYC, the application of the Requests for Financial Assistance Policy is considered a more equitable and consistent approach towards supporting non-profit community groups in general.

Options

Council has the following options:

1. Approve an Annual Contribution for the Armadale PCYC for \$22,000 for the 2009/10 financial year, subject to the conditions as outlined in Request Financial Assistance Policy (COMD1) and the surrender of leases for Armadale Arena and Champion Centre.
2. Approve a different amount for an Annual Contribution for the Armadale PCYC for the 2009/10 financial year subject to the same conditions in Option 1.
3. Not approve an Annual Contribution for the Armadale PCYC for \$22,000 for the 2009/10 financial year and request that further discussion be held with Armadale PCYC regarding a Management / Tenancy Agreement for the Armadale Arena.
4. Not approve an Annual Contribution for the Armadale PCYC and not enter into any further discussions with them in regard to tenancy of the Armadale Arena, thereby finalizing any partnership with the Armadale PCYC.

Option 1 is recommended.

Conclusion

During discussions and negotiations with the Armadale PCYC there were a number of issues and concerns raised including the capacity for the Armadale PCYC to contribute for their use of the Arena. The application of an Annual Contribution through the Request for Financial Assistance Policy will enable the Armadale PCYC to continue their operations for the 2009/10 year. It would be anticipated that the Armadale PCYC, with

the support of the City, will work towards creating financial self sufficiency and maximising their income through their activities and other grant sources.

Committee Discussion

Committee discussed the item at length, including consideration of extending the support of a Annual Contribution for 2010/11 and 2011/2012 and also the waiver of venue hire / office use for the Armadale Arena for the current financial year. The recommendation was altered accordingly noting that the waiver of venue hire/office use may result in a further shortfall of the Armadale Arena's anticipated income.

C11/4/09 RECOMMEND

That Council

- a. Support the application for an Annual Contribution of \$22,000 for the Armadale PCYC for the 2009/10 year and offer support for 2010/11 and 2011/2012**
- b. Refer for consideration in the 2009/10 Budget an increase of \$22,000 in the Annual Contributions budget.**
- c. That if the Annual Contribution is allocated that it be subject to not only the Requests for Financial Assistance Policy (COMD1) but that it be a further condition that the Armadale PCYC formally surrender leases in regard to the Armadale Arena and the Champion Centre.**
- d. authorise venue hire and office use for the Armadale Arena be waived for the 2008/09 financial year.**

**Moved Cr Reynolds
CARRIED (7/0)**

DEPARTMENT OF SPORT AND RECREATION CSRFF GRANTS

WARD All
FILE REF: GS/RC/1
DATE 27 March 2009
REF PGQ
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

The report advises the outcome of the Department of Sport and Recreation CSRFF grant applications for 2009-10 and recommends that Council:

- Accept the two grants that have been approved and the requested Council contributions and nominated club contributions be included Council's revised 15 Year Financial Plan.
- Officers provide a further report in May 2009 which detail changes, scheduling and associated cost implications with the Frye Park redevelopment.
- Officers provide a further report to the Community Services Committee on the proposal to provide a Youth Activities Area in the Armadale City Centre.
- Write to the Premier and the Minister for Sport and Recreation thanking them for the funding that has been approved for the various projects in 2009/10.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Relates to Council's aim to maintain and improve the physical infrastructure for economic and well-being of the local community.

Legislation Implications

Should funding for any of the projects be approved, the works would need to be carried out in accordance with the Building Code of Australia and any other relevant legislation and/or Australian Standard.

Council Policy/Local Law Implications

RECN 1 – Lighting on Sporting Reserves

RECN 3 – Club/Community Group Applications for Council Support of Capital Works Project

ENG 13 – Asset Management Vision

Budget/Financial Implications

The requested Council contributions towards the two projects that have received CSRFF funding in 2009/10 are included in the 15 Year Financial Plan.

Consultation

- Asset Steering Group
- Kelmscott Soccer Club
- Kelmscott Cricket Club
- Rowing WA
- Technical Services staff

BACKGROUND

At its meeting held on 13 October 2008 Council Resolved (C45/10/08) that (4) grant applications be submitted to the Department of Sport and Recreation (DSR) seeking funding for various projects under the Community Sporting and Recreation Facilities Fund (CSRFF) Program.

Advice has recently been received from the DSR that two grant applications have been approved and two declined. This report provides details of the successful and unsuccessful applications, and a recommendation regarding each project.

DETAILS OF PROPOSAL

Successful Applications

1. Frye Park Redevelopment – Stage 2

| | |
|----------------------|--------------------|
| CSRFF Grant | \$900,000 |
| Club contributions | \$20,000 |
| Council contribution | <u>\$1,780,000</u> |
| | \$2,700,000 |

Council has previously endorsed the Concept Plan for the proposed upgrade of Frye Park (C66/11/07) and also supported a proposal for the upgrade to be undertaken in two stages (C61/9/07).

The \$900,000 grant that has been approved for Stage 2 is split over two financial years i.e.

| | |
|-----------|---------|
| \$675,000 | 2010/11 |
| \$225,000 | 2011/12 |

A Council contribution of \$1,500,000 (loan funds) to Stage 2 of the project is currently allocated in the year 20011/12 of the City's 15 Year Financial Plan.

At the October 2008 Community Services Committee meeting, it was reported that in the detailed planning for Stage 1 it became evident that some of the works were affected by the existing changes rooms and that the timing and scheduling of the works would possibly need to be reviewed. Officers are currently finalising a report that will detail changes, scheduling and associated cost implications. This report will not affect Council accepting the DSR grant as proposed, however it may require Council to review the timing of its own budget allocations to the Frye Park Development in the 15 Year Plan.

It is recommended that the grant for Stage 2 be accepted and a further report be provided to Council in May 2009.

2. *Champion Lakes – Storage Facilities for Rowing*

| | |
|----------------------|-----------------|
| Rowing WA | \$390,800 |
| CSRFF Grant | \$225,400 |
| Council contribution | <u>\$60,000</u> |
| | \$676,200 |

Rowing WA was successful with its application for a grant to assist with the cost of a new storage facility at Champion Lakes, which will allow additional craft to be stored on site and enable increased use of the facility.

The approval of this grant will allow a much needed storage facility to be provided at Champion Lakes that will increase the functionality of the rowing course and enable increased usage for members of the rowing fraternity.

A similar application was submitted last year but was unsuccessful. Given that the re-submitted application has now been approved and Council's contribution as a percentage of the total cost of the facility is less than 10%, it is recommended that Council honour its commitment to contribute \$60,000 towards the project.

Unsuccessful Applications

Youth Activities Area in City Centre

| | |
|--------------------------------|------------------|
| Grant Requested | \$300,000 |
| ARA contribution requested | \$300,000 |
| Council contribution requested | <u>\$300,000</u> |
| Total Project Cost | \$900,000 |

As reported to the October 2008 Community Services Committee Meeting, this application requested a one third contribution towards a new Youth Activities Area in the

area adjacent to the City Administration Centre on Orchard Avenue. The application was submitted on the basis that the Armadale Redevelopment Authority (ARA) would also contribute one third of the cost of the proposed facility however, the current position is that the ARA is yet to financially commit to the project. The advice from DSR indicated that further planning for this project was required and funding sources needed to be confirmed for the application to be successful in the future.

It is recommended that a review of this proposal take place and a report be provided to the Community Services Committee that considers options to progress the project.

Upgrade Cross Park Cricket Pavilion

| | |
|--------------------------------|-----------------|
| Grant Requested | \$22,647 |
| Council contribution requested | Nil |
| Club contribution | <u>\$45,296</u> |
| Total Project Cost | \$67,943 |

This application was submitted by the Roleystone-Karragullen Cricket Club but was not considered to be a high priority for Council. A recent condition report on the building indicated that considerable work was required to bring the existing facility up to a standard that complied with all current health and building regulations, and there would be insufficient funds available to proceed with any extensions to the building.

COMMENT

Analysis

The outcome of this year's CSRFF Program is positive with two significant grants totalling \$1,125,400 being approved. Subject to Council being able to provide the nominated contributions to the two projects it will allow capital improvements to the value of nearly \$3.4 million to be undertaken for an investment of \$1.84 million.

Each year Council supports a range of applications on the basis that if the grant was approved Council would provide its contribution to the project in the following financial year's budget. Whilst Council still has the opportunity to decline either or both of the approved grants, this approach would affect Council's credibility with DSR and may affect Council's chances of attracting grants in the future.

Options

1. Accept the grants that have been approved with the nominated Council and club contributions to be included Council's revised 15 Financial Plan for the years 2009/10 and 2010/11. This is the recommended option.

2. Council could elect to withdraw its support for any or all of the applications that it has previously committed support for. This option is not recommended.

Conclusion

It is recommended that Council accept the grants from DSR as identified in this report and the nominated Council and club contributions be included Council's revised 15 Financial Plan.

C12/4/09 RECOMMEND

That Council:

1. **Accept the grants from the Department of Sport and Recreation as identified in the table below and that these grants/ contributions be listed for inclusion in Council's draft 15 Year Financial Plan.**

| Project | CSRFF | Club / Other | Council | Total | Ongoing Maintenance Asset Preservation |
|--|------------------|----------------|------------------|------------------|--|
| Frye Park Redevelopment – Stage 2 | 900,000 | 20,000 | 1,780,000 | 2,700,000 | 72,500 |
| Champion Lakes Storage Facilities for Rowing (2009/10) | 225,400 | 390,800 | 60,000 | 676,200 | 0 |
| Totals | 1,125,400 | 410,800 | 1,840,000 | 3,376,200 | 72,500 |

**Note: An annual allocation for Asset Maintenance and Renewal has been included in the 15 Year Financial Plan for the Frye Park Project. There are no asset maintenance or renewal costs associated with the Champion Lakes Rowing Storage Facility.*

2. **Officers provide a further report in May 2009 which detail changes, scheduling and associated cost implications with the Frye Park redevelopment**
3. **Officers provide a further report by July 2009 to the Community Services Committee on the proposal to provide a Youth Activities Area in the Armadale City Centre**

- 4. Write to the Premier and the Minister for Sport and Recreation thanking them for the funding that has been approved for the projects in 2009/10 as identified in this report.**

**Moved Cr Butterfield
MOTION CARRIED(7/0)**

EXECUTIVE DIRECTOR COMMUNITY SERVICES' REPORT

Outer Metropolitan Community Fund

The following table is the advice that we have received in regard to the successful projects to be funded within the City of Armadale under the Outer Metropolitan Community Fund.

| Local Government Authority (Area) | Applicant | Project | Amount Funded |
|--|--|--|----------------------|
| ARMADALE | | | |
| | City of Armadale | Construction of Armadale Youth Activity Area in Armadale CBD | \$100,000 |
| | City of Armadale | Provision of aqua inflatable and shade sails at Armadale Aquatic Centre | \$19,187 |
| | City of Armadale | Redevelopment of the Champion Centre as an Indigenous Development Centre – refurbishment of kitchen | \$21,600 |
| | Mundi Bididi Trail Foundation | Munda Bididi Community Development Program – Community Consultation, Workshops, Business Development and Community Engagement Activities | \$20,000 |
| | Roberta Jull Community Care Association Inc. (trading as Minnowarra House) | Construction of new Minnowarra House, Armadale | \$96,675 |
| Total | | | \$257,462 |

Champion Centre

Refurbishment to Lesser Hall area is about 2 - 3 weeks from completion. All major works have been undertaken including carpeting and painting. Fitout of basic furniture; IT lines, phone lines and air conditioning is currently underway or anticipated soon. The foyer reception area has also been reconfigured to create a more efficient front office and quotes are currently being sought for a refurbishment to the kitchen following the successful OMCF Grant.

Youth Leadership Day

As part of the focus on young people for the first day of the Minnowarra Festival a Youth Leadership Day had been planned to engage with young people and identify their vision for Armadale into the future. Unfortunately there was very little take up of this opportunity and a decision was made on Monday prior to the Festival to cancel this initiative. Stakeholders and relevant community groups, organizations and services were informed of the decision in the week prior to the Festival.

History House Museum

History House Museum is currently exhibiting *Centenary Celebration 1909-2009: Town of Armadale*

This exhibition explores how the town of Armadale has grown and changed over the last 100 years. It includes a variety of photographs that show the people, places, buildings and businesses that have all contributed to the history of Armadale. Also on display are objects used within Armadale including scales from the first shop in Armadale run by the Saw family, a brass fireman's helmet, John Hickson's WWI AIF slouch hat and a brand new promotional Armadale Shopping City shopping bag.

The exhibition will be running until August.

COUNCILLORS' ITEMS

Cr Tizard

Cr Tizard requested that further information be obtained regarding revenue that was brought into the area by the tourist industry.

Amended
Full Council
14 April 2009

C13/4/09

RECOMMEND

That investigation be undertaken into a tourism modelling exercise to determine likely returns on investment.

**MOVE Cr Tizard
CARRIED (7/0)**

Cr Butterfield

Cr Butterfield thanked all officers and volunteers for their work with the Minnowarra Festival in helping to make it a successful event.

MEETING CLOSED 8.22pm