

# CITY OF ARMADALE

## MINUTES

OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY,  
29 MAY 2007 AT 7.00 PM

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**PRESENT:** Cr A L Cominelli JP (Chair)  
Cr J H Munn JP  
Cr L Reynolds AM JP  
Cr L Scidone  
Cr G T Wallace  
Cr H A Zelones JP

**APOLOGIES:** Cr R J Tizard  
Cr G Best (Deputy for Cr Tizard)

**OBSERVERS:** Cr R Butterfield

**IN ATTENDANCE:** Mr R S Tame – Chief Executive Officer [7.00pm to 7.15pm]  
Mr C Askew - Executive Director Community Services  
Mrs Y Coyne - Manager Community Services  
Mrs Y Ward - Minute Secretary

Public: 2

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## **DISCLAIMER**

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read by the Chairman.

## **DECLARATION OF MEMBERS' INTERESTS**

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## **QUESTION TIME**

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Nil

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

### **RESOLVED**

**Minutes of the Community Services Committee Meeting held 24 April 2007 be confirmed.**

**Moved Cr Wallace  
MOTION CARRIED (6/0)**

## **ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 10/2007**

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The following matters were included for information in the Community Services section:

- **Outstanding Matters**  
Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**  
Library & Heritage Services General Monthly Report – April 2007  
Manager Ranger & Emergency Services Monthly Report – April 2007
- **Minutes from Occasional/Advisory Committees**  
Armada Police & Community Youth Club – 7 February 2007  
Disability Advisory Committee – 6 February 2007  
Youth Advisory Committee – 26 February 2007

*Committee noted the information and no items were raised for discussion and/or further report purposes.*

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**COMMUNITY SERVICES COMMITTEE**

29 May 2007

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**COUNCILLORS' ITEMS**

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**RECREATION**

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*For the benefit of the persons present in the public gallery, the Chairperson proposed and Committee agreed that the next two items of business be the Armadale Aquatic Centre – Proposed Upgrade and the City of Armadale Parking and Parking Facilities Local Law (Late Items – page 5 – 9 and 1 – 4, respectively).*

**ARMADALE AQUATIC CENTRE – PROPOSED UPGRADE**

WARD All  
FILE REF: P6896  
DATE 22 May 2007  
REF PGQ  
RESPONSIBLE Executive Director  
MANAGER Community Services

**In Brief:**

This report recommends that Council:

1. Reconsider the Armadale Aquatic Centre Feasibility Study's recommendation to construct a new indoor aquatic facility on the existing site that would add to and complement the current outdoor aquatic facilities at Armadale Aquatic Centre.
2. Set aside in the draft 2007/08 budget an amount of \$20,000 to develop concept plans and obtain accurate cost estimates for a new indoor aquatic facility on the existing Armadale Aquatic Centre site.
3. Support in principle the proposal to include a gymnasium as part of the proposed indoor aquatic facility subject to it being viable and a more detailed proposal be submitted for Council's consideration.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Maintain physical infrastructure for the economic and physical well being of the local community.

**Legislation Implications**

Local Government Act (1995)

**Council Policy/Local Law Implications**

Asset Management Vision

**Budget/Financial Implications**

The proposed upgrade of facilities at Armadale Aquatic Centre is one of the major strategic projects currently being planned by Council and is included in the 15 Year Financial Plan.

This report recommends that an amount of \$20,000 be set aside in Council's draft 2007/08 budget for concept plans and cost estimates for the proposed facility.

### **Consultation**

- Extensive public consultation as part of the Needs Assessment study
- Council
- Manex

### **BACKGROUND**

The proposed upgrade and enclosure of the Armadale Aquatic Centre has been the subject of a number of previous reports to Council over the past 2-3 years.

Following consideration of the most recent report to the October 2006 Community Services Committee, Council Resolved (C59/10/06) as follows:

*“That Council:*

- 1. Receive the information on the likely cost increases for the proposed enclosure of the 50 metre and 25 metre pools at the Armadale Aquatic Centre, and the works identified in the Due Diligence report.*
- 2. Rescind part (c) of previous Council Resolution (C33/5/06), and reluctantly defer submitting a CSRFF grant application to the Dept of Sport and Recreation for the proposed enclosure of the 50 metre and 25 metre pools at the Armadale Aquatic Centre in the forthcoming 2007/08 funding round, noting that an application submitted in October 2007 for funding in 2008/09, if approved, should not cause any delay with the current project time frames.*
- 3. As a matter of urgency, schedule a Councillor Workshop to discuss the issues outlined in this report and the existing 15 Year Plan.*
- 4. Refer this report and outcomes of the Councillor Workshop to the City Strategy Committee to consider the cost increases for the proposed enclosure of the 50 metre and 25 metre pools at the Armadale Aquatic Centre as part of the review of the 15 Year Financial Plan.*
- 5. Obtain revised cost estimates for the Feasibility Study's recommended option of constructing a new indoor aquatic facility that includes the following features:*
  - 25m pool*
  - Separate leisure pool*
  - Hydrotherapy pool*
  - Spa, sauna & gym*
  - Improvements to existing facilities*
  - Retaining the existing 50m and 25m pools as seasonal outdoor pools*

6. *Forward a letter of notice to the Department of Sport and Recreation indicating the City's intentions to submit an application under the CSRFF Grant Program in 2007 which will require a grant in excess of \$1 million as part of Council's redevelopment and refurbishment of its Aquatic Centre."*

The report identified that there had been a significant cost increase for Council's preferred option of enclosing both the 50m and 25m pools, plus there was also a need to undertake works identified in the Due Diligence report at an estimated cost of \$2.9 million. The estimated total cost for the enclosures plus the Due Diligence works was \$8 million.

At the recent series of workshops for the 15 Year Financial Plan, and in view of the size of the cost increases for the enclosure option plus the Due Diligence works, support for reconsidering the Feasibility Study's recommendation to construct a new indoor aquatic facility on the existing site that would add to and complement the current outdoor facilities was raised.

In order to progress this matter, it will be necessary to prepare concept plans and obtain cost estimates for this option.

The other main purpose for this report is to seek Council's support to further develop a proposal to include a gymnasium as part of the proposed indoor aquatic facility.

## **DETAILS OF PROPOSAL**

Based upon the original Feasibility Study, estimates of the cost to construct a new indoor aquatic facility on the existing site is in the order \$9 million, depending on what facilities are included in the design. If Council wishes to further consider this option and compare the costs and benefits to those of the enclosure option, there will be a need to prepare more detailed concept plans and obtain accurate cost estimates. It will also be necessary to provide estimates for operating income and expenditure to allow Council to consider both the initial capital cost as well as ongoing operating costs. It is recommended that an amount of \$20,000 be set aside in Council's 2007/08 budget to allow this to occur.

Should Council ultimately decide to proceed with a new indoor aquatic facility on the existing site, the concept plans and cost estimates would be used to support a grant application to the Dept of Sport and Recreation and also form the basis of more detailed design work to occur at a later stage.

The Feasibility study that was completed and presented to Council in 2005 identified the desirability of a gymnasium being included as a component of any upgraded or new indoor aquatic facility. Due to the capital cost however, a gymnasium was not included as part of the design to enclose the 50m and 25m pools. Following an approach from an interested party in late 2006, informal discussions have taken place about the possibility of a gymnasium being included as part of any new or upgraded indoor aquatic facilities, with the gymnasium to be run as a commercial venture. This would potentially be a "win-win" scenario for both parties, and improve the range of services and financial viability of both the aquatic centre and gymnasium operations.

Should Council be supportive of the proposal to include a gymnasium as part of an indoor aquatic facility, a detailed proposal would need to be developed and presented for Council's consideration in the coming months. If Council is not supportive of the idea then no further work would occur on developing the detail of the proposal.

## **COMMENT**

### Analysis

The increase in the cost to enclose the 50m and 25m pools plus the cost of the Due Diligence works means that the cost differential between the two options i.e. enclosures versus new indoor facility, is not near as great as it was originally understood to be. That being the case, it would be prudent for Council to reconsider the Feasibility Study's recommended option of constructing a new indoor aquatic facility to complement the outdoor facilities on the existing site. If Council is supportive of this approach, it will need to prepare concept plans for this option and obtain more accurate cost estimates. If this can occur over the next few months, Council will be in a position to make an informed decision as to its preferred option, and apply for the maximum grant in the next round of CSRFF program.

The proposal to include a gymnasium as part of any new or upgraded indoor aquatic facility is supported subject to it being financially viable for both parties. It is therefore recommended that Council support this proposal in principle, and a further more detailed proposal be developed and submitted for Council's consideration in the near future. A key aspect that will need to be considered as part of the design phase will be the integration of the gymnasium with the existing and any new facilities so as to allow the facilities to be used independently of each other if required.

### Options

If Council is not supportive of the approach outlined in this report, then it could simply elect to retain the status quo i.e. retain its current position of planning to enclose the 50m and 25m pools without a gymnasium, and not further consider the feasibility study's recommended option of a new indoor aquatic facility on the existing site.

### Conclusion

For the reasons outlined in this report it is recommended that Council:

1. Reconsider the Feasibility Study's recommendation to construct a new indoor aquatic facility on the existing site that would add to and complement the current outdoor aquatic facilities.
2. Set aside funding in the draft 2007/08 budget an amount of \$20,000 to develop concept plans and obtain accurate cost estimates for a new indoor aquatic facility on the existing Armadale Aquatic Centre site.
3. Support in principle the proposal to include a gymnasium as part of the proposed indoor aquatic facility subject to it being viable, and a more detailed proposal be submitted for Council's consideration via the Community Services Committee.

**C31/5/07      RECOMMEND**

**That Council:**

- a. Reconsider the Armadale Aquatic Centre Feasibility Study's recommendation to construct a new indoor aquatic facility on the existing site that would add to and complement the current outdoor aquatic facilities at Armadale Aquatic Centre.**
- b. Set aside funding in the draft 2007/08 Community Services budget an amount of \$20,000 to develop concept plans and obtain accurate cost estimates for a new indoor aquatic facility on the existing Armadale Aquatic Centre site.**
- c. Support in principle the proposal to include a gymnasium as part of the proposed indoor aquatic facility subject to it being viable and a more detailed proposal be submitted for Council's consideration.**

**Moved Cr Reynolds  
MOTION CARRIED (6/0)**

*The Chief Executive Officer left the meeting at 7.15 pm.*

**\*\*CITY OF ARMADALE PARKING AND PARKING FACILITIES LOCAL LAW**

WARD All  
FILE REF: LE/LL/12  
DATE 29 May 2007  
REF BLW  
RESPONSIBLE EXECUTIVE DIRECTOR  
MANAGER Community Services

**In Brief:**

- Council resolved on 5 February 2007 to advertise for public comment, in accordance with the Act, proposed amendments to the City of Armadale Parking and Parking Facilities Local Law.
- At the close of advertising no submissions had been received.
- The recommendation is that the proposed amendments to the City of Armadale Parking and Parking Facilities Local law be adopted without further amendment.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Social Infrastructure – To have in place the range of services to enhance the well being and safety of the community and to foster a professional environment for the effective governance and administration of the City’s services.

**Legislation Implications**

Section 3.12 Local Government Act 1995 – Procedure for making local laws.

**Council Policy/Local Law Implications**

Proposed amendments to the *City of Armadale Parking and Parking Facilities Local Law*

**Budget/Financial Implications**

**Consultation**

Advisory Officer to the Parliamentary Joint Standing Committee on Delegated Legislation.

**BACKGROUND**

At its Ordinary Meeting held on 5 February 2007, Council resolved as follows (C6/1/07 refers):-

- “1. *That Council give notice that the City of Armadale intends to amend the Parking and Parking Facilities Local Law.*
- *The purpose of the proposed amendments to the Local Law are to correct grammatical errors and enable the Local Government to better regulate parking within the district of the City of Armadale.*

- *The effect of the proposed amendments will update the existing Local Law so as to reflect and be consistent with current Road Traffic Requirements and operational practices.*
2. *Advertise the proposed amendments to the City of Armadale Parking and Parking Facilities Local Law for public comment in accordance with the provisions of Section 3.12(3) of the Local Government Act 1995.*

## COMMENT

Section 3.12(4) of the Local Government Act 1995 requires that after the last day for submissions Council is to consider any submissions and may make or amend the Local Law

*\* Absolute Majority Resolution required.*

At the close of submissions on 31 March 2007, no submissions were received from the public in relation to the proposed amendments to the Local Law.

### Conclusion

The proposed City of Armadale Parking and Parking Facilities Amendment Local Law has been generally well received. Therefore, it is recommended that Council approve the proposed Parking Facilities Amendment Local Law.

The balance of the process as detailed in the Local Government Act 1995 (Section 3.12) involves:

- Gazettal
- Finalised copy forwarded to the Minister
- Statewide public notice of the date the law becomes effective (i.e. 14<sup>th</sup> day after the day it is published in the Gazette)
- Ten copies to be forwarded to the Joint Standing Committee on Delegated legislation along with an Explanatory memorandum signed by the Mayor and CEO.

## C32/5/07 RECOMMEND

Amended  
Full Council  
5 June 2007

~~That Council pursuant to Section 3.12(4) of the Local Government Act 1995 proceed to adopt the proposed City of Armadale Parking and Parking Facilities Amendment Local Law as presented below.~~

~~City of Armadale Parking and Parking Facilities Amendment Local Law~~

~~Under the powers conferred by the Local Government Act 1995, and under all other powers, the Council of the City of Armadale resolved on to make the City of Armadale Parking and Parking Facilities Amendment Local Law 2007.~~

~~In this local law, the City of Armadale Parking and Parking Facilities Local Law as published in the Government Gazette on 29 April 2003 is~~

~~referred to as the principal local law. The principal local law is amended as follows:~~

~~Clause 1.3 is amended:~~

~~In the definition of a “motorcycle” the “Note” provisions are amended by being italicise.~~

~~Clause 2.3 is amended:~~

~~Subsection (2) is amended by deleting the words “No person shall park any bicycle: (a) in a parking stall other than a stall marked M/C; and (b) in such stall other than against the kerb”.~~

~~Subsection (3) is amended by deleting “(3)” and inserting “(2)”.~~

~~Clause 5.1 is amended:~~

~~Clause 5.1 Subsection (b) is amended by deleting the words “a motor vehicle taking up or setting down of passengers” and replacing with “completes the dropping off or picking up of passengers within two (2) minutes of stopping and drives on”.~~

~~Clause 7.4 is amended:~~

~~The clause is amended by inserting paragraph number “(2)” at the beginning of the sentence starting “The first three”.~~

~~Clause 8.3 is amended:~~

~~Clause 8.3(d) is amended by deleting the full stop at the end of the sentence and replace with “;”.~~

~~Clause 8.3 (e) is amended by inserting a full stop after the word “Schedule 3”.~~

~~Clause 9.1 is amended:~~

~~Clause 9.1 is amended by replacing the words “Removal and Impounding of Vehicles” with “Removal and impounding of vehicles”.~~

~~In clause 9.1 (3) replace the words “these Local Laws” with “this Local Law”.~~

~~\*Inserting paragraph number “(5)” before “Where an authorised person finds...”.~~

~~\*Inserting paragraph number “(6)” before “Where an authorised person removes...” and;~~

~~\*Inserting paragraph number “(7)” before “A notice”.~~

~~9.1 (4) is amended by replacing the words “Local Government” with “local government”.~~

~~The newly numbered clause 9.1 (5) is amended by replacing the words “authorised person” with “Authorised Person”.~~

~~The newly numbered clause 9.1 (6) is amended by replacing the words “Local Government” with “local government”, “these Local Laws” with “this local law” and “authorised person” with “Authorised Person”.~~

~~The newly numbered clause 9.1 (7) is amended by replacing the words “these Local Laws” with “this local law”.~~

~~Schedule 2 is amended:~~

~~Item 68 is amended by replacing the reference to clause number “7.6” with “9.1”.~~

~~Schedule 3 is amended:~~

~~Form 5 is amended by replacing the word “city” on the third line of the final paragraph with “City”.~~

~~Schedule 4 is deleted.~~

~~\*\* ABSOLUTE MAJORITY RESOLUTION REQUIRED~~

That Recommendation C32/5/07 be not adopted and be recommitted to the June 2007 Community Services Committee Meeting.

Moved Cr Munn  
MOTION CARRIED (6/0)

*At this juncture, Committee returned to the set order of the Agenda.*

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***ARMADALE AQUATIC CENTRE SEASONAL REPORT***

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WARD All  
FILE REF: P6896  
DATE 7 May 2007  
REF AWP  
RESPONSIBLE MANAGER Manager  
Recreation Services

**In Brief:**

- The seasonal report for the Armadale Aquatic Centre provides an overview of the operations and activities of the Centre for the 2006/07 season and;
- Recommends that the report be received.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Relates to Council's aim to maintain physical infrastructure for the economic and physical well being of the local community.

**Legislation Implications**

Nil

**Council Policy/Local Law Implications**

Nil

**Budget/Financial Implications**

Nil

**Consultation**

N/A

**BACKGROUND**

This report provides an overview of activities at the Armadale Aquatic Centre for the 2006/07 season.

**Season**

The Centre opened on the 16<sup>th</sup> of October 2006 and closed on 22<sup>nd</sup> of April 2007. The length of season was twenty-seven weeks.

**Staffing**

A new team of staff was recruited and these included:

- Three seasonal Assistant Managers
- Kiosk Staff

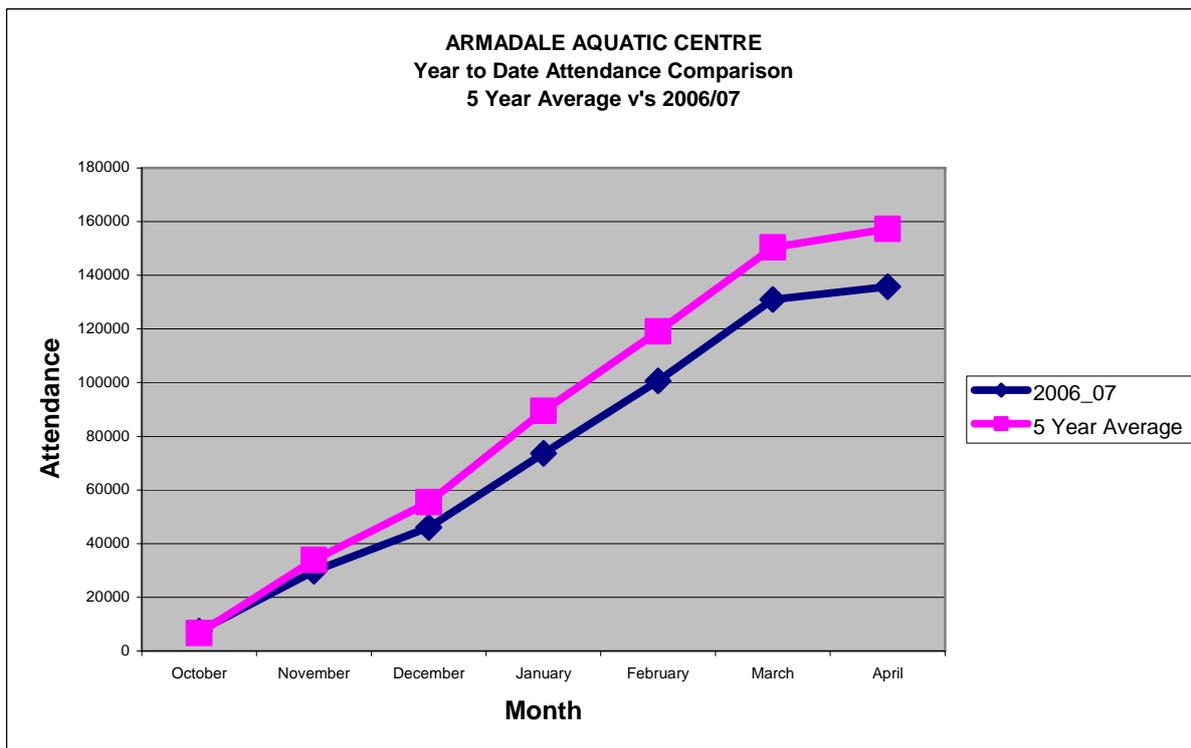
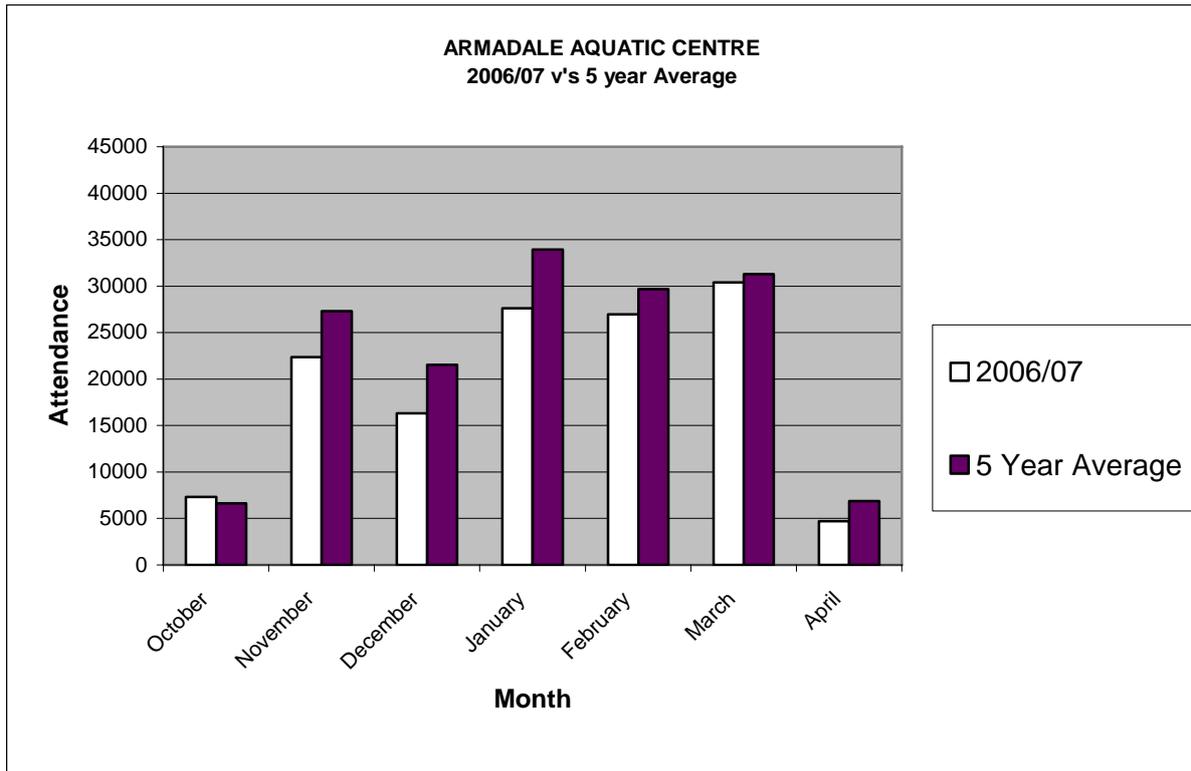
- Swimming Teachers
- Pool Lifeguards
- Receptionists
- Contract maintenance & cleaning staff

#### Attendances

The total seasonal attendance was 135,695, which was down on the five-year average and down by approximately 13,000 on the previous year. Overall this was a disappointing result. The main factors contributing to the decline in attendances were as follows:

- The number of students visiting the Centre with the school programs was down by 3,670 on last year. This was due to a change in the Education Department's policy on the size of each class whereby the number of students in each swimming class has been reduced, and also the shortage of qualified swimming teachers.
- The delay in the completion of the repairs to the boat pool resulted in a lack of shallow water available to the public, consequently this had an impact on the number of families with younger children visiting the centre prior to Christmas.
- This past season was a total of twenty seven weeks duration, which was two weeks less than the previous season's total of twenty nine weeks. This was due to the way that the school terms dates were determined.
- The fall in the number of families visiting may also in part be due to security problems that were experienced during the season and increasing security will be considered for future seasons.

The following graphs illustrate the monthly attendances as compared to the five-year average, and the year to date attendances as compared to the five-year average.



As shown in the graphs, after a reasonable start to the season in October, attendances were below the five year average for each of the remaining months of the season.

### Marketing and Promotion

Marketing and promotional activities included:

- Advertising in local newspapers to promote Centre run activities which included the learn to swim program, parent and baby classes, birthday parties and the water walkers.
- Direct mail out to all schools and past participants in the learn to swim program.
- Professionally printed brochures promoting the Centre's programs and facilities.
- City of Armadale web site
- In-house promotion of activities via the Public Address system

### Programs

A summary of the main programs conducted at the centre is as follows:

- Learn to Swim

There were 3075 people that attended our learn to swim program generating \$20,842.00 in revenue for the Centre

- Aussie Masters

A dedicated group of Aussie masters swimmers continued to train three times per week at the centre throughout the season.

- Vacswim

Two series of vacation swimming classes were held at the centre during the January school holidays which attracted approximately 11,000 attendances directly related to the program.

- School Swimming

A total of 30 local schools used the centre for school swimming lessons, training and carnivals during the season, resulting in 51,078 attendances.

- Water Walkers

Water walking as a group activity was held again this season and included morning tea after the walking had been completed. This proved to be a very popular activity and 1815 people attended the program during the season, an average of 42 each session. This is an increase of 291 on the previous year. Over the course of the season the walkers walked a combined distance of 3074 km.

### Capital Improvements and Maintenance

The major capital improvements and maintenance items carried out during the year included:

- A new fence was installed around the perimeter of the centre
- Minor up grade of the IT system
- The walls of the boat pool were retiled
- The tiles around the top of the boat pool have been replaced with pavers
- On going repairs to the plumbing and drainage system
- General building repairs and painting
- The change room walls and the planter boxes have been rendered
- Service & repairs to the pool heaters
- Tree pruning
- Annual servicing of all plant and equipment
- Replace the floor tiles and replace some wall tiles in both the change rooms

### Kiosk

This was the fourth year that the centre directly managed the kiosk and despite a decline in the seasonal attendances, the kiosk taking was only slightly down on last year's total and generated a profit of approximately \$22,000 for the season.

### Customer Service Survey

A randomly selected customer survey was conducted during the season to ascertain the level of customer service being provided to patrons. A total of 100 people participated in the survey with the results indicating a high level of customer satisfaction. Whilst there is still scope for further improvement, the overall result of the survey demonstrates that patrons are generally satisfied with the service provided at the Centre.

### Length of Season

This year the Centre again remained open during the April school holiday period as an additional service to the community. The trial to extend the pool season was moderately successful, with 954 people attending the centre (average of 60 per day) over the 16-day period. Aside from 2-3 days, weather conditions were generally quite good with the average maximum temperature for the period being 27 degrees. A summary of the income and main costs (does not include all costs) of extending the season are as follows:

<u>Income</u>	
\$2,001.00	Admission fees
<u>\$572.00</u>	Kiosk
<b>\$2,573.00</b>	<b>Total</b>

<u>Expenditure</u>	
\$7,300.00	Staff
\$4,040.00	Gas
<u>\$410.00</u>	Chemicals
<b>\$11,750.00</b>	<b>Total</b>

The net cost to extend the season was approximately \$9,177.00, which equates to a subsidy of \$9.62 per attendance during the extended period.

#### Other Issues

- The fibreglass lining in the 50metre pool continues to deteriorate and a significant amount of repair work is required to the pool before we can reopen next season. The fibreglass lining in the 25metre pool is also in poor condition and needs repair work to it to ensure a trouble free 07/08 season.
- The new perimeter fence needs to be extended across to the grandstand to complete the enclosure of the centre and to isolate the aqua tube pool from the public when it's not in use. The current fence does not comply with the pool fencing regulations.
- Vandal damage was down on the previous years with less than \$2,000 in repair costs being incurred.
- The "Bull Pit" at the rear of the pool grounds continued to create problems for management and it is recommended that the Bull Pit be removed prior to the 2007/08 season.

#### **COMMENT**

##### Analysis

Although the drop in attendances was disappointing, it is pleasing to note that the season ran smoothly without any major incidents. Centre staff received many positive comments throughout the season and there were only a small number of complaints, which were addressed quickly. This is a credit to all the staff that worked at the Centre throughout the season, sometimes under difficult circumstances. I look forward to continuing to building on the improvements we have made at the Centre next season.

##### Options

N/A

##### Conclusion

It is recommended that Council receive the seasonal report for the Armadale Aquatic Centre.

**C33/5/07      RECOMMEND**

**That Council receive the seasonal report for the Armadale Aquatic Centre.**

**Moved Cr Wallace  
MOTION CARRIED (6/0)**

**DRAFT POLICY - GOAL POSTS AND STRUCTURES ON SPORTING RESERVES**

WARD All  
FILE REF: Policy and  
Procedures  
DATE 18 May 2007  
REF JKM  
RESPONSIBLE Manager  
MANAGER Recreation Services

**In Brief:**

This report:

- Presents a draft policy addressing the provision, installation and maintenance of goal posts on the City's sporting reserves and recreation venues; and
- Recommends that Council adopt the Policy.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Deliver a range of services to meet the needs of the community

**Legislation Implications**

Nil

**Council Policy/Local Law Implications**

ENG 13 - Asset Management Vision

**Budget/Financial Implications**

Provision and maintenance of goal posts and structures is currently funded from Parks and Reserves maintenance budgets.

**Consultation**

- Department of Consumer and Employment Protection
- Department of Sport and Recreation
- Manex
- Technical Services Department
- Asset Management Steering Group
- WA Football Commission.
- WA Junior Soccer Association
- Netball WA
- Rugby WA (Union)
- WA Hockey Federation
- Manager Recreation Services

## **BACKGROUND**

Council presently does not have a Policy or documented procedures regarding the provision and maintenance of goal posts and structures at its sporting reserves and other recreation venues.

There are two separate issues that have arisen that have prompted the need for a formal policy to be drafted. The draft policy addresses both issues under a single directive. The issues are as follows:

1. The Recreation and Parks & Reserves Departments receive periodic requests from sporting clubs for the maintenance and provision of goal posts, both temporary and permanent, on the City's Sporting Reserves. There is currently no Policy or Council resolution that clearly defines the responsibility of the City and the clubs for provision and maintenance of goal posts and structures, both temporary and permanent.
2. The Department of Consumer and Employment Protection (DOCEP) has been responsible for creating a series of standards and an education campaign addressing the correct installation, maintenance and use of temporary soccer goals on sporting reserves. A new State law was passed in June 2006 that creates a legal requirement for Soccer goals to be correctly installed and maintained. The catalyst behind this new legislation was the lack of an existing policy and also the death of a young boy in New South Wales in 1999 as a result of soccer goal falling over on him. Whilst it is not the City's legal responsibility to police the new law that governs the use of temporary soccer goals, or any standards or guidelines for other types of goals as set by individual state sporting associations, there is considered to be a responsibility for the City to take all reasonable steps to minimize the risk of injury associated with goal posts and structures on sporting reserves. By having an adopted policy with documented procedures for provision, maintenance and use of all types of goal posts and structures, Council would be helping to ensure the safety of users and minimise the risk of accidents occurring.

## **DETAILS OF PROPOSAL**

A draft Policy and Management Practice has been prepared (**Refer to Attachment "A-1" – Summary of Attachments – buff page**) that aims to ensure as far as practicable, that any goal posts and structures used at the City's sporting reserves and venues, comply with all relevant safety standards, are correctly installed and properly maintained so as to minimise the risk of accident or injury which may be attributed to the goal post or structure.

The draft policy proposes that:

- The City accept responsibility for the provision, installation and maintenance of permanent goal posts and structures at the City's sporting reserves and recreation venues; and
- The individual Sporting Clubs that use the City's sporting reserves and recreation venues be responsible for the provision, installation and maintenance of all portable and modified goal posts or structures under the risk management guidelines and procedures as set out in Management Practice RECN 5.

## COMMENT

### Analysis

Should the policy be adopted a copy will be attached to the annual Seasonal Ground Hire application forms that are forwarded to all sporting clubs prior to each summer and winter seasons. Each club will be required to sign a declaration on the form to indicate that they have read the policy and understand its implications, responsibilities and that they will comply with the directives that are outlined as being a club responsibility, for the coming season.

The Management Practice identifies responsibility and procedures for provision, installation and maintenance of goal posts and structures, and has been endorsed by Manex.

### Options

The following options are presented for consideration:

1. Adopt the draft Policy s presented.
2. Support the draft Policy after amendments.
3. Not support the need for any Policy addressing this issue at this time

### Conclusion

It is recommended that Council adopt the draft Policy RECN 5 as attached to this Agenda.

### **C34/5/07      RECOMMEND**

**That pursuant to Section 2.7(2)(b) of the Local Government Act 1995, Council adopt the draft Policy RECN 5 – Goal Posts and Structures on Sporting Reserves as per Attachment “A-1”.**

**Moved Cr Scidone  
MOTION CARRIED (6/0)**

*Cr Munn declared a financial interest in the following item (Minnawarra Park – Proposal to Introduce an Administration Fee – Recommendation C35/5/07) on the basis that as a Celebrant he performs ceremonies in Minnawarra Park. Cr Munn left the meeting at 7.30 pm.*

**MINNAWARRA PARK – PROPOSAL TO INTRODUCE AN ADMINISTRATION FEE**

WARD Minnawarra  
FILE REF: P15248  
DATE 23 May 2007  
REF JKM  
RESPONSIBLE Manager  
MANAGER Recreation Services

In Brief:

This report recommends that Council include in the draft 2007/08 Budget, an Administration Fee of \$55 (inclusive GST), for the use of Minnawarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Promote and market the City locally, nationally and internationally.

**Legislation Implications**

Nil

**Council Policy/Local Law Implications**

RECN 4

**Budget/Financial Implications**

No implications for the current financial year. If the proposal is adopted by Council, it would generate approximately \$3,000 in additional revenue per annum.

**Consultation**

Community and Corporate Services staff.

**BACKGROUND**

Minnawarra Park has long been regarded as one of the City's premier and most picturesque parks and is used regularly for wedding ceremonies, wedding party photographic sessions and other occasions.

In the current financial year, the City's Bookings Office has received over 50 bookings to date for wedding ceremonies and photographic sessions. With the majority of these bookings being held during the months of September to April, it is quite common to have several weddings on the one day.

With each booking that is lodged there is an administrative procedure that is followed from the moment the first enquiry is made until the final booking application is lodged and confirmation given. This process is the same for all other bookings that are taken at the City's Halls and Reserves via the Bookings Office. The administration cost of each of these other bookings at Halls and Active Reserves can be theoretically offset with the hire fee for each facility.

As Minnowarra Park cannot be exclusively booked by any one party, a "hire" fee does not apply. However, with each booking made it takes an average of three contacts either in person, via phone, email or fax, from each applicant wishing to book the park. Each reservation that is taken requires two pieces of written administration, that being the application form and confirmation letter.

Bookings which include both Minnowarra Park and the Chapel require the Bookings Officer to complete the tasks listed in the previous paragraph plus the processing of an invoice and payment. This procedure is now formally documented in the recently adopted policy REC N 4.

Booking of the Chapel incurs a hire fee of \$77 per hour with a \$100 bond.

A recent survey of six other Local Governments revealed that they all charge a hire fee or a booking fee for weddings, photographic sessions and other ceremonies that are held in their Parks.

## **DETAILS OF PROPOSAL**

It is proposed to introduce an Administration Fee of \$55(inclusive of GST) as a means of offsetting part of the administrative costs incurred for each booking that is processed via the City's Booking Office.

## **COMMENT**

### Analysis

Minnowarra Park is one of the City's major assets and is used and promoted as a venue for weddings, photographic sessions and other ceremonies. This occurs via the City's website (Facilities for Hire: Photo Gallery) and promotional brochures, which encourages people to visit the City and enjoy their special day in a picturesque setting. With improved promotion, the number of weddings etc that are held in Minnowarra Park could increase from the current level of use.

The proposed introduction of an Administration Fee would help to offset the officer time in processing the many booking requests that are received and generate approximately \$3,000 in revenue each year. The proposed fee would allow for a two hour booking, which is the average booking time for most weddings and ceremonies. In the context of the overall cost of conducting a wedding, a small fee for the wedding and photographic venue is not considered to be excessive and unlikely to be a deterrent to using the venue.

### Options

The following options are presented for consideration:

1. Not to endorse the introduction of an Administration Fee for weddings and other ceremonies that are held in Minnowarra Park. Due to the increasing popularity of the park and the administration required for each booking, this is not the recommended option.
2. To endorse a fee of more than \$55.
3. To approve the introduction of an Administration Fee of \$55 including GST for weddings, wedding photographic sessions and other ceremonies held in Minnowarra Park.

Conclusion

For the reasons outlined in this report, it is recommended that Council include in the draft 2007/08 Budget, an Administration Fee of \$55 (inclusive GST), for the use of Minnowarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.

**C35/5/07      RECOMMEND**

**That Council include in the draft 2007/08 Budget (Fees & Charges Schedule), an Administration Fee of \$55 (inclusive GST), for the use of Minnowarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.**

**Moved Cr Scidone  
MOTION CARRIED (6/0)**

*Cr Munn returned to the meeting at 7.38 pm.*

***PROPOSAL TO CONSTRUCT A MOUNTAIN BIKE FACILITY AT JOHN DUNN RESERVE***

WARD Heron  
FILE REF: P3590  
DATE 21 May 2007  
REF PGQ  
RESPONSIBLE MANAGER Executive Director  
Community Services

In Brief:

This report:

- Presents a proposal to construct a Mountain Bike Facility at John Dunn Reserve and recommends that Council advise the Mountain Bike Association that:
  - Its proposal does have merit but Council presently does not have funds available in its budget to construct and maintain the proposed facility and there needs to be a strongly demonstrated need before proceeding to design/construct stage.
  - Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.

*Committee amended the officer recommendation by amending part (c) and the addition of a part (d) as follows:*

- c. Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for new active sporting reserves that may be provided.*
- d. The Mountain Bike Association be invited to make a presentation on their needs to a future Community Services Committee.*

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Deliver a range of services to meet community needs and improve the overall well-being and safety of the Community.

### **Legislation Implications**

Nil

### **Council Policy/Local Law Implications**

Asset Management Policy

### **Budget/Financial Implications**

Funds have not been allocated in either Council's 2006/07 budget or in the 15 Year Financial Plan for this proposal.

### **Consultation**

- Community Services staff
- Technical services staff
- Mountain Bike Association
- Youth Advisory Committee

## **BACKGROUND**

The possible development of Mountain Bike Facility was first reported to the August 2005 Community Services Committee Meeting and Council Resolved (C88/8/05) to refer the matter to the Youth Advisory Committee (YAC) for further consideration and comment.

The matter was subsequently discussed by the YAC, which expressed the view that the provision of a Mountain Bike Facility would be supported by the City's youth.

Council officers were then approached by a local resident who was a member of the Mountain Bike Association, and after consideration of possible locations, a proposal was developed to construct a Mountain Bike Facility at John Dunn Reserve.

## **DETAILS OF PROPOSAL**

The proposal is for Council to support the construction of a Mountain Bike Facility adjacent to the existing BMX track at John Dunn Reserve. A draft site plan has been developed by the Mountain Bike Association that shows a possible site layout of the various jumps etc. (**Refer to Attachment "A-2" – as circulated with the Agenda.**)

No cost estimate has been provided with the proposal however, a facility similar to the one that is being proposed was constructed last year at Darlington in the Shire of Mundaring at a cost of approximately \$35,000. The Darlington facility was built by a contractor who specialises in this type of facility on a design and construct basis.

The proposal suggests that the facility could be built using Council's machinery with help from local riders. Given the potential liability for Council, this approach would not be recommended.

The proposal is for the City to fund the construction of the facility and be responsible for ongoing maintenance, with local riders to help out with minor maintenance. It is difficult to estimate maintenance costs, but conservatively, a minimum annual budget allocation of \$10,000 would be required. This would allow for weekly inspections of the facility, cleaning of rubbish and broken glass etc. and maintenance of the track. Insurance would be another

ongoing cost that would need to be met by Council. The Mountain Bike Association has no funds to contribute to either the development or ongoing maintenance of such a facility.

The proposed facility would cater for riders ranging from the beginner and intermediate skill levels, through to the advanced runs. The tracks would be graded according to difficulty in line with standards published by the International Mountain Bike Association.

## COMMENT

### Analysis

The current BMX track at John Dunn Reserve is used by about 30-40 young riders each week as part of the organised club activities, and most days there are riders using the track on a casual basis. There is logic in the two facilities i.e. Mountain Bike and BMX being located next to each other as this would allow riders to move from one to the other.

Whilst the proposal does have some merit, it is difficult to gauge whether it has widespread support from young people across the City. Although it is likely that young riders would use the proposed facility if it was built, the level of usage is difficult to predict. Aside from anecdotal evidence and general support from the YAC, the need for the proposed facility is yet to be established.

Other matters to consider include:

- Council will be aware that there is a push for a new skate park to be provided in a central location, and there have been various requests over the years for existing local skate parks to be upgraded. In assessing Council's priorities for provision of youth services and facilities, it is doubtful as to whether the proposed Mountain Bike facility would be considered a higher priority than new or upgraded skate park facilities or an upgrade to the existing BMX facility.
- A Due Diligence condition report on the John Dunn Reserve facilities is close to completion and the findings will shortly be reported to Council. It is likely that the report will identify the need for significant works to upgrade the existing facilities at the venue. Subject to the outcomes of the Active Sporting Reserves study that is currently underway, it may be that a Concept Master Plan for the site is required to ensure that any future upgrades occur in a planned and coordinated fashion.
- There are currently no funds allocated in Council's budget or the 15 Year Financial Plan for the proposed facility. If Council did wish to support the proposal, a budget allocation of \$40,000 would be recommended to construct the facility, plus a minimum annual maintenance budget of \$10,000. The proposal would be eligible to receive CSRRF funding for up to one third of the capital cost however the earliest time that grant funding would be available would be 2008/09. The Mountain Bike Association does not have funds available to contribute towards this project.
- Officers have been advised that the Mountain Bike Association has recently made approaches to the Member for Armadale's Office and some discussions have taken place about the possibility of a Mountain Bike facility being included as part of a new District/Regional active sporting complex. Given that the study is yet to be completed

and considered by Council, there have been no decisions made regarding this matter and the timing of any new active sporting facility is unknown.

In summary, whilst the proposal does have some merit, there does not appear to be a strong need for a Mountain Bike facility amongst the City's young people at this time. It could also be argued that there are other youth facilities and services that are currently considered to be a higher priority for Council.

### Options

The following options are presented for consideration:

1. Advise the Mountain Bike Association that its proposal to construct a Mountain Bike facility at John Dunn Reserve does have merit but there does not appear to be a strong need for such a facility at this time. Subject to the need being demonstrated, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future. This is the recommended option.
2. Support the provision of a Mountain Bike facility at John Dunn Reserve and list for consideration of funding in Council's 2007/08 budget an allocation of \$40,000 to construct the proposed facility, and \$10,000 for annual maintenance costs.
3. Apply for a one third grant to the Department of Sport and Recreation in the next CSRFF funding round, and reconsider the proposal once the outcome of the grant application is known.

### Conclusion

For the reasons outlined in this report it is recommended that Council thank the Mountain Bike Association for its proposal to construct a Mountain Bike facility at John Dunn Reserve and advise the Association that:

1. Its proposal does have merit but Council presently does not have funds available to construct the proposed facility and there does not appear to be a strong need for such a facility at this time.
2. Subject to the need for the proposed facility being demonstrated, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.

Officer Recommendation:

That Council:

- a. Thank the Mountain Bike Association for its proposal to construct a Mountain Bike facility at John Dunn Reserve.

- b. Advise the Association that its proposal does have merit but Council presently does not have funds available in its budget to construct the proposed facility and there needs to be a strongly demonstrated need before proceeding to design/construct stage.
- c. Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.

Committee Discussion

*Committee discussed the report in detail and was of the opinion that John Dunn Reserve was not an appropriate venue for a mountain bike facility but that it would be open to suggestions from the Mountain Bike Association on other potential sites. Committee requested that contact be made with the Armadale Redevelopment Authority with a request that it consider the proposed Regional Recreation Reserve as a future location. Committee also requested that officers consider alternative short term locations within the City and that the Mountain Bike Association provide additional information and justification for such a facility in Armadale. Based upon discussions held, Committee determined to amend the Officer recommendation as follows.*

**C36/5/07      RECOMMEND**

**That Council:**

- a. **Thank the Mountain Bike Association for its proposal to construct a Mountain Bike facility at John Dunn Reserve.**
- b. **Advise the Association that its proposal does have merit but Council presently does not have funds available in its budget to construct the proposed facility and there needs to be a strongly demonstrated need before proceeding to design/construct stage.**
- c. **Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for new active sporting reserves that may be provided.**
- d. **The Mountain Bike Association be invited to make a presentation on their needs to a future Community Services Committee.**

**Moved Cr Munn  
MOTION CARRIED (6/0)**

***EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT***

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**Walk in Unity**

The Walk in Unity Reconciliation event was held today, 29 May 2007 at the Town Hall and was well attended including the Mayor, Cr Butterfield and Cr Hart. The event was organised by the Department for Child Protection.

***COUNCILLORS' ITEMS***

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***Cr Reynolds – Redevelopment of Frye Park***

Cr Reynolds requested that officers expedite the planning for the redevelopment of Frye Park with a view to developing a concept master plan for the Reserve and following presentation of the concept plan to Committee, begin negotiations with likely user groups.

***Cr Zelones – Graffiti Policy***

Cr Zelones requested an update on the progress of the formulation of a Graffiti Policy.

***Cr Wallace – Sorry Pole – Graffiti Removal and Protection***

Cr Wallace requested that officers organise the removal of graffiti from and the provision a protective coating on the Sorry Pole in Minnowarra Park.

**C37/5/07      RECOMMEND**

**That Councillors' items as listed as follows:**

- **Cr Reynolds – Redevelopment of Frye Park**
  - **Cr Zelones – Graffiti Policy**
  - **Cr Wallace – Sorry Pole – Graffiti Removal and Protection**
- be referred for action and/or report back to Committee.**

**MEETING CLOSED AT 8.33 PM**

**COMMUNITY SERVICES COMMITTEE**

**SUMMARY OF “A” ATTACHMENTS**

**29 MAY 2007**

<b>Attachment No.</b>	<b>Subject</b>	<b>Page</b>
A-1	POLICY & MANAGEMENT PRACTICE – RECN 5 – GOAL POSTS & STRUCTURES ON SPORTING RESERVES	30 - 33
A-2	PROPOSAL FOR MOUNTAIN BIKE AND BMX JUMP PARK IN KELMSCOTT	34 - 38

POLICY

**RECN-5 Provision of Goal Posts  
and Structures**

**Management Practice**

**RECN-5**

**Relevant Delegation**

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**Rationale**

To ensure that all goal posts and structures used at the City’s sporting reserves and venues comply with all relevant safety standards, and are correctly installed and maintained so as to minimise the risk of accident or injury that may be attributed to the goal post or structure.

**Policy**

The City shall be responsible for the provision, installation and maintenance of permanent goal posts and structures at the City’s sporting reserves and recreation venues. The individual sporting clubs that use the City’s sporting reserves and recreation venues shall be responsible for the provision, installation and maintenance of all portable and modified goal posts or structures under the risk management guidelines and procedures as set out in Management Practice RECN 5.

**Related Local Law** N/A

**Related Policies** N/A

**Related Budget Schedule**

**Last Reviewed**

**Next Review Date**

**Authority**

## **MANAGEMENT PRACTICE**

<b>REC N 5</b>	<b>Provision, installation and maintenance of goal posts on Sporting Reserves.</b>
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### 1. Permanent Goal Posts or Structures

#### 1.1 Provision

The City shall be responsible for the initial provision of permanent goal posts and structures at the City’s Sporting Reserves and Recreation Venues. This includes the goals that may be removed from ‘sleeves’ in the ground at the end of a playing season e.g. Australian Rules Football.

#### 1.2 Installation

The City shall ensure that all goals are correctly installed in accordance with any relevant safety standards, manufacturer’s specifications and/ or a structural engineer’s certificate.

#### 1.3 Maintenance

The City shall be responsible for the maintenance of all permanent goals and structures. The level of maintenance required shall be determined via an annual inspection by the Parks and Reserves Department prior to the commencement of the winter playing season in March. The inspection shall include checks for the following:

- a. Stability of structure especially the condition of joints and welded areas.
- b. Rust and/or corrosion
- c. Appearance and/or condition of paint.

Each soccer goal post shall have three warning notices, in the form of the official Department of Consumer and Employment Protection warning sticker, placed on the both upright bars and the crossbar. The stickers warn anyone against the dangers of swinging from the crossbar and climbing on the goals.

#### 1.4 Replacement

The City shall be responsible for replacing and repairing any permanent goals that have either reached the end of their structural life or are assessed to be unsafe and/or no longer viable to repair or maintain.

2. Temporary or Portable Goal Posts or Structures

The individual clubs that use the City's sporting reserves and recreation venues shall be responsible for the provision of, installation, maintenance and safe storage of any portable or modified size goals that they use.

Any portable or modified goal post or structures that the sporting clubs wish to use must fully comply with all relevant safety requirements for individual sports as detailed below and must be correctly installed so as to minimise the risk of injury to any player, spectator or member of the public.

2.1 Australian Rules Football

- a. *'In order to prevent injuries to players, officials and spectators, all fixed goal posts must be padded and PVC or plastic posts replace all portable steel posts.'* (Source WA Football Commission, WA Junior Club Manual, Policies and Procedures. 2006)

2.2 Soccer

- a. Definition: *'Moveable soccer goalposts can be described as any freestanding goal post designed to be moved from field to field or to be moved on and off a field.'* (Source: Department of Consumer Protection, 'Soccer Goal Safety', 2006')
- b. Securing: *'Generally it takes 200 kg to anchor moveable soccer goalposts, with weights distributed evenly on the ground bar and both side supports. This equates to: using 10 hooded pegs or 12 sandbags or 10 bags of cement mix. Moveable goalposts can also be secured by inserting the frame into ground sleeves..... Before use, adults, preferably club officials, should test all moveable soccer goal post to make sure they are stable.'* (Source: Department of Consumer Protection, 'Soccer Goal Safety', 2006)

All portable soccer goal sleeves in the City are housed in lockable valve boxes for which the clubs are issued keys.

- c. Notification: Each soccer goal post shall have three warning notices, in the form of the official warning sticker placed on the both upright bars and the crossbar. The individual clubs shall be responsible for this on temporary and moveable goal posts.

2.3 Rugby

- a. *'All goals post within the playing enclosure must be fitted with goal post padding'* (Source: Rugby Union WA, Modified Games, Coordinators Handbook, and 2005 Edition)

- 2.4 Hockey – awaiting policy documentation from the WA Hockey Federation
- 2.5 Netball - awaiting policy documentation from Netball WA

3. Policy Implementation

All sporting clubs that use goal structures shall be notified of the policy by letter and a copy distributed to the clubs with the seasonal ground hire application.

Awareness and compliance with the policy will be included in the Conditions of Hire on the application form for which each club is required to sign the declaration.

The City’s Parks and Reserves Department shall conduct an annual inspection of all goal structures, both permanent and temporary, during the month of March each year, prior to the commencement of the winter sporting season. At this time a staff member of the Parks and Reserves Department will demonstrate to clubs the safe and correct installation of temporary goal structures to be followed by the clubs during the season.

The recording of this inspection will be consistent with the current inspection of the City’s playgrounds. An inspection form will be signed and dated by the inspecting officer and retained on the City’s records system.

Kelmscott Dirt Jump Park

**Proposal for Mountain Bike and BMX Jump Park in Kelmscott.**

**Justification:**

There are no facilities for "Freeride" Mountain Bike or BMX riders in the Armadale or surrounding areas apart from:

- Kelmscott BMX track: Specific to BMX racing which has quite different requirements to freestyle BMX or Mountain Biking.
- Forrestdale Skatepark: Unsuitable for bike riding as metal ramps are very slippery and dangerous to ride.
- Armadale Skatepark: Signage states that no bikes are allowed. It is too small anyway.
- Kelmscott Skatepark: Similar design to Forrestdale and unsuitable for bike use for the same reasons.

Thornlie, Belmont and Canning Vale all have suitable skateparks but they are inaccessible to anyone who must rely on public transport and are at least a twenty five minute drive away for those with own transport.

Skateparks in general are not ideal for mountain bikes as the wheel diameter and frame geometry make the transitions too steep.

The closest legal mountain bike facility for Freeriders is the Goatfarm located off the Great Eastern Highway in Greenmount, about a thirty five minute drive from Armadale.

Kelmscott Dirt Jump Park

**Proposed Layout and location:**

It is proposed that unused land adjacent to the existing BMX track in the John Dunne oval recreation area be utilised for a Dirt Jump park catering for all skill levels.

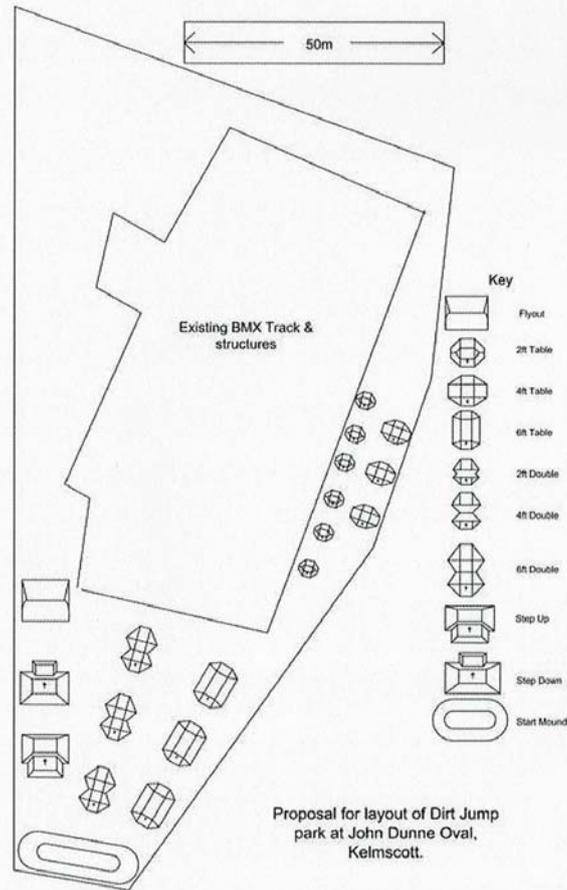
The fence line is outlined in red, the existing BMX track is outlined in green and the proposed Jump Park location is outlined in Blue.

**Aerial Photo of site:**



Kelmscott Dirt Jump Park

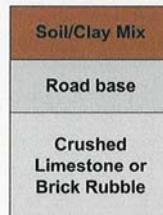
**Proposed layout of Dirt Jump Park:**



Kelmscott Dirt Jump Park

**Material Requirements:**

- The site needs to be cleared of rubbish and leveled but with a gentle slope to prevent water pooling.
- A layer of crushed limestone or brick and then a layer of road base need to be laid before jumps are constructed to provide good drainage or the track will collect water and the jumps will degrade. The soil/clay mix will build up on the track over time to produce a good riding surface.



- Jumps will be constructed from local landfill, ideally a good soil/clay mix.
- Each run will be graded according to difficulty and appropriate signage needs to be erected by the Parks Department.
- Signage stating that compulsory safety equipment must be worn and acceptable use of facilities to be erected by Parks Department.
- Suitable high risk – low impact filters will be applied to prevent riders from attempting runs beyond their skill level.
- Drinking water needs to be made available to riders.
- Tools required to maintain the jumps:
  - Shovels
  - Flat Spades
  - Rakes
  - Brushes
  - Wheelbarrow.
  - Hoses and connectors
- A 6m Sea Container double as storage for the tools and as a building block for the Start mound.

Kelmscott Dirt Jump Park

**Management Plan:**

- The facility will be open to everyone to use at no cost; but the basic idea that if you ride then you must dig will apply to everyone. Notices providing information on upcoming Busy Bees will be posted at the site well in advance as well as posts on local BMX and Mountain Bike internet forums.
- The facility will be designed and maintained by a core group of BMX and Mountain Bike riders with occasional assistance from the Parks Department for major redesigns and fix ups.
- Provision needs to be made for keeping the area free of rubbish so at least two bins should be provided and emptied regularly.
- Riders will take responsibility for patching up jumps and other minor repairs. They will be responsible for looking after any tools and liaising with the Parks Department to ensure that the facility runs smoothly.
- A current list of riders with contact details will be made available to the council in case of any issues arising from the use of the site.