CITY OF ARMADALE

MINUTES

OF **COMMUNITY SERVICES COMMITTEE** HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **TUESDAY, 27 JUNE 2006 AT 7.00 PM**

PRESENT:	Cr A L Cominelli JP	(Chair)
	Cr J Everts	(Deputy for Cr Wallace)
	Cr J H Munn JP	
	Cr L Reynolds AM JP	
	Cr L Scidone	
	Cr R J Tizard	
	Cr H A Zelones JP	

APOLOGIES: Cr G T Wallace

OBSERVERS: Nil

IN ATTENDANCE:	Mr R S Tame	- Chief Executive Officer
	Mr C Askew	- Executive Director Community Services
	Mrs Y Coyne	- Manager Community Development
	Mrs Y Ward	- Minute Secretary
	Public: 2	[7.25 pm to 8.16 pm]

Community Development

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read by the Chairman following the arrival of two members of the public at 7.25 pm.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee meeting held on 23 May 2006 be confirmed.

Moved Cr Zelones
MOTION CARRIED (7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 12/2006

The following matters were included for information in the Community Services section:

- **Outstanding Matters**
  Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
  Library & Heritage Services General Monthly Report –May 2006
  Manager Ranger & Emergency Services Monthly Report – May 2006
- **Minutes from Occasional Advisory Committees**
  Community Safety & Advisory Committee – 20 March 2006
  Public History Advisory Committee – 6 April 2006
  Seniors Interests Advisory Committee – 16 March 2006

Committee noted the information and no items were raised for discussion and/or further report purposes.

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PIONEERS' REUNION

WARD	ALL
FILE REF:	
DATE	21st June 2006
REF	YC
RESPONSIBLE MANAGER	Manager Community Development

In Brief:

- This item provides information and recommendations in response to Council's request for the Pioneers' Reunion venue, rationale and criteria eligibility of residents.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Building Our Community
- facilitate a wide of social and cultural experiences.
- cultivate community pride.
- foster a supportive and caring community.

Communicating and Marketing
- maintain dialogue to understand community needs and expectations.

Developing Our City
- sustain and maintain the distinctive character of the City.
- maintain Armadale as a special place.

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
Council has provision within its current Budget and Fifteen Year Financial Plan to provide for the Pioneers' Reunion.

Consultation
- Community Development
- Mayors Office
- Library and Heritage Services
- Other Local Governments
- Elected Members

Community Development

BACKGROUND

The Community Services Committee has previously received a report as a result of a Councillor Item (C175/11/04) that requested officers to investigate holding the Pioneers' Reunion at the Armadale Hall on a continuous basis rather than at various venues throughout the district.

As a result of that report, Council resolved (C9/1/05):

> *"That Council continues the current practice of rotating the Pioneers' Reunion at the Armadale, Kelmscott and Roleystone Halls and investigates additional venues at which to hold the function within the City of Armadale.*
>
> *The matter of qualification to become a Pioneer to be investigated by officers and referred to a future meeting of the Community Services Committee."*

A further report was presented to Community Services in August 2005 recommending that Harold King Community Centre be included as an additional venue in the rotation of the event and that the criteria for qualification of a pioneer be amended to:

> *Any person that has lived in the City of Armadale for a minimum of 50 years.*

The Community Services Committee discussion on the item included concern being expressed that given the age of the participants the standard of each venue (including car parking and accessibility) needed to be of the highest order. Committee was of the view that a number of issues in regard to qualification to become a pioneer and purpose of the Pioneers' Reunion should be discussed more broadly by Elected Members and officers and hence the recommendation was changed and resolved (C79/8/05):

> *"That Council recommit the matter of the criterion of becoming a pioneer to a future meeting of the Community Services Committee pending broader discussion between Elected Members and officers in relation to the purpose of the function and qualification."*

Subsequently officers have investigated and discussed the qualification criterion for pioneers including other Local Governments' interpretations.

The City of Armadale's current criteria for being a pioneer are:

A person who has been a: -

- *Resident in the district from 1900 to 1920 for a period of ten years or more;*
- *Resident in the district for 40 years or more, before 1st January 1990;*
- *Resident in the district for 50 years, continuously or otherwise.*

The City of Canning, City of Gosnells, Shire of Serpentine/Jarrahdale and the City of Wanneroo adhere to the criteria of a pioneer being a person who has lived in the City for a minimum of 50 years of their adult life. It was previously proposed to Council that this was a

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preferred criterion and would simplify the process for eligibility for the community and for the City administratively. Officers did not foresee that the change to the criteria would significantly change the number of people who attend the reunion.

After reviewing and discussing rationale with other Local Governments a number of key points in relation to the Pioneers' Reunion as an event have been identified and are summarised as follows:

- Celebrates the longevity of many individuals' residence in the City of Armadale.
- Provides an informal forum for residents to share their experiences and memories.
- Demonstrates that the City values the heritage of Armadale as personified by the pioneers.
- Facilitates an informal oral history process between the attendees and other community members that may attend in the capacity of carer/family.

In recent years, carers and family members have been attending with the pioneers and whilst this may slightly increase numbers for the event, from a community development perspective this can be a way of promoting community connectedness between generations and across social boundaries. The presence of family members enriches the Reunion itself as it encourages sharing of experiences with younger generations.

A display of artefacts from the History House Museum and Birtwistle Local Studies Library at the event provides an opportunity for the Historian/Local Studies Librarian to establish contacts for formal oral history recording, as well as opportunities for donations of other historical materials for the City's collections.

The Pioneers' Reunion has been a part of the City of Armadale for over 20 years. Officers from the Community Development and Heritage teams have discussed the event in its current form and believe that it may evolve differently over the coming years as the participants who will start to attend will be from a different era in Armadale's history. That is, the people who have been residents since the 50's and 60's will have a different recollection than those who currently attend.

Further to the previous reports to the Community Services Committee in regard to the rotation of venues it is noted that Council has not formally resolved to include the Harold King Community Centre in Westfield as yet. In previous reports to Council the issues raised in relation to the rotation of venues included suitability for catering for 300 people, disability access, facilities and transport. In addition, officers have identified the need to consider our seniors' familiarity and comfort levels with venues.

With regular activities it has been noted that seniors prefer a venue they know well and are comfortable with. When there has been a need to temporarily relocate activities such as when the Books-on-Wheels group had to use the Armadale Library when the Westfield Library shelving was being installed, and when the AK Seniors had to relocate their activities during the redevelopment of the Greendale Centre, there was a drop in numbers attending and feedback given that in some instances it is preferable to cancel an event rather than change venues. Whilst the Pioneers' Reunion is an annual event which has been rotated between

Community Development

three venues within the City, there may be validity in the idea that those returning from one year to the next may feel more comfortable knowing what to expect from the physical location. In particular, this would include parking, transport and accessible toilets. Some participants have expressed that they will be unable to attend the Roleystone event this year due to public transport issues. This would support the proposal to limit or reduce the number of venues used to host the reunion.

Whilst there are positives and negatives with each venue, overall the current facilities are considered suitable for the event, providing issues of maintenance and accessibility are addressed. Comments regarding the familiarity of the venue may indicate a preference by those attending for one regular venue and from an administrative coordination view this would also be preferable, however without surveying all those attending its difficult to ascertain if this is an issue or not.

As part of Council resolution C79/8/05 the views of all Councillors were sought and one written submission was received. A meeting of Councillors to discuss the issues was held on Monday, 12 June 2006 and was attended by three Councillors. Councillor consideration of the information provided has raised the following matters:

- *Concern for the venues that they be suitably prepared for seniors' attendance, in particular, with regard to car parking, safety and access. The risks associated with steps and materials such as gum nuts etc. need to be considered and addressed prior to hosting each event.*
- *A simplification of the qualification criteria i.e. that residents who had lived for a cumulative 50 years or more in Armadale* ***or*** *that they had been residents for a continuous period of 50 years prior to each event, i.e. the event in 2006 will allow for qualification of all who have been resident in the City continuously since 1956.*
- *That officers consider a different name for the event other than 'Pioneers Reunion', given that the concept of 'Pioneer' does not truly reflect all those who do and will be attending the event. In essence, a reflection of the changing nature of the event and its qualification.*
- *A qualifying time period of 40 years.*

The first two matters have been taken into account by officers and whilst one is an administrative issue with the co-ordination and planning of the event, the other regarding the criteria has been included in the recommendation.

Officers have discussed a name change for the event to reflect it as a reunion of long standing residents rather than the concept of 'pioneers of the district'. It was difficult to consider a change in name that would be understood and accepted by those who have been attending the event and which would not create some confusion as to whether it was the same event. It was considered that a better approach would be to leave the event name as it is and consider it as part of the development of the event over the coming years. Most other Local Governments continue to use 'Pioneer' as their description of the event, however there is an opportunity for Armadale to be innovative in the changing direction of the event including the name.

Community Development

DETAILS OF PROPOSAL

It is proposed that:

The rationale behind the Pioneers' Reunion be defined as:

- Celebrating the longevity of many individuals' residence in the City of Armadale.
- Providing an informal forum for residents to share their experiences and memories.
- Demonstrating the City values the heritage of Armadale as personified by the pioneers.
- Facilitating an informal oral history process between the attendees and other community members that may attend in the capacity of carer/family.

The criteria defining a pioneer is any person that has lived within the City of Armadale for a minimum of 50 years (cumulative).

That the venue for the event be rotated between:

- Armadale Hall;
- Kelmscott Hall; and
- Roleystone Hall.

COMMENT

Analysis

The Pioneers' Reunion is an event that was initially held by Council to acknowledge pioneers within the area and their contribution to the community. The concept of 'pioneer' may not be as appropriate as what it was when the event commenced 20 years ago with the event rationale now being more about those people who have been residents of the Armadale community for 50 years or more. It is equally difficult to define or quantify a person's contribution to a community, which can be and is a subjective opinion that will vary between individuals.

The Pioneers' Reunion will continue to evolve as the City grows and changes and there is an opportunity to develop the event from being a simple appreciation of the first residents in the district, to being one of capturing the history and memories of those who have seen the area grow and develop. The Community Development Team has discussed the possibilities and together with the Heritage Team may explore how the event can be used to develop some of these opportunities. Part of this approach will be to consider a name change for the event that accurately describes the rationale behind the event.

Community Development

Options

1. Agree to the rationale of the Pioneers Reunion as outlined, the definition for determining a Pioneer and the rotation of the event between the three existing venues.
2. Agree to part of the proposals as detailed above.
3. Amend the proposals as detailed above.
4. Discontinue the Pioneers' Reunion.

Conclusion

The Pioneers' Reunion is a worthwhile event that is well received by the community and one that is conducted by a number of Councils in recognition of their long standing residents. There is an opportunity for the City of Armadale to foster the event so that in addition to the primary recognition, it can be used as an opportunity to develop community awareness of the history of the district, the memories of its more senior residents and possibilities of intergenerational community connectedness.

C36/6/06 RECOMMEND

1. That Council endorse:

a. the Pioneers' Reunion rationale being defined as:

- **Celebrating the longevity of many individuals' residence in the City of Armadale;**
- **Providing an informal forum for residents to share their experiences and memories;**
- **Demonstrating the City values the heritage of Armadale as personified by the pioneers;**
- **Facilitating an informal oral history process between the attendees and other community members that may attend in the capacity of carer/family.**

b. the criteria defining a pioneer being any person that has lived within the City of Armadale for a minimum of 50 years (cumulative);

c. the venue for the event being rotated between the:

- **Armadale Hall;**
- **Kelmscott Hall, and**
- **Roleystone Hall.**

2. That Council note the name of the event be subject to further evaluation and be presented to Council at a later date.

Moved Cr Zelones
MOTION CARRIED (7/0)

Library & Heritage Services

ATTENDANCE BY ELECTED MEMBERS AT AUSTRALIAN LIBRARY & INFORMATION ASSOCIATION BIENNIAL CONFERENCE

WARD	ALL
FILE REF:	
DATE	16 June 2005
REF	PLW
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

- The Australian Library & Information Assoc (ALIA) is holding its Biennial National Conference in Perth between 19 and 22 September 2006.
- Recommend that Councillor/s be nominated to attend.

Referred to Council on 3 July 2006 for nomination.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Enhance our ability to embrace and manage change;
Ensure the Council is a proactive, enquiring organisation.

Legislation Implications
Nil

Council Policy/Local Law Implications
Council Policy ADM3 – Conferences, Seminars and Training.

Budget/Financial Implications

Early Bird registration (before 14 July 2006) - $1,025.
Registration after 14 July 2006 - $1,175.

DETAILS OF CONFERENCE

The Australian Library & Information Association (ALIA) is holding its National Conference, Click06 (**C**reate, **L**ead, **I**nnovate, **C**onnect, **K**nowledge), between Tuesday, 19 September (opening ceremony only, papers commence on Wednesday, 20 September) and Friday, 22 September 2006 in Perth at the Perth Convention Exhibition Centre. A copy of the Conference brochure is attached. **(Refer to Attachment "A-1" – as circulated with the Agenda.)**

The brochure notes that 'the conference theme Click06: 'Create, Lead, Innovate, Connect, Knowledge' deliberately challenges the norm; playing with words and sounds, and ask you to think about the library profession's role and responsibilities in coming years. "

Library & Heritage Services

Keynote speakers include:

- Josephine Bryant - Director, Toronto Public Library Canada
- Penny Carnaby - Chief Executive, National Library of New Zealand.
- Neil McLelland - OBE Director UK Literacy Trust (Independent charity dedicated to building a literate nation)
- Dr Dawn Casey - FAHA PSM CEO, Western Australian Museum
- Jason Clarke - Minds at Work, Australia

Other general sessions are divided into three concurrent themes that have been arranged to offer papers related to public libraries, academic libraries and special libraries/technology.

COMMENT

It is not often that the opportunity arises to attend the National Conference of the Library and Information Association of Australia, in Perth. It offers an opportunity to attend the conference without the added cost of airfare and accommodation and also the opportunity to share one or more registrations. With the City's proposed library developments, this conference provides a timely opportunity to gain an insight into the issues facing libraries, and opportunities for change that should be embraced.

Conclusion

A number of registrations have been taken to enable the City's professional library team members to attend appropriate sessions of the Conference, and the item is raised for information for any Councillors who may wish to nominate to attend the conference.

Committee Discussion

Committee discussed the item and in particular its relevance to the City's future development of its Libraries. Although there was no nomination from Committee, members determined to refer the matter to Full Council on 3 July 2006 for nominations. In addition, Committee requested the Executive Director Community Services to administratively organise an information tour of new libraries within the metropolitan area for the benefit of those Councillors who wish to attend.

C37/6/06 RECOMMEND

Amended
Full Council
3 July 2006

~~**1. That Cr…… be nominated to attend the Australian Library & Information Association Biennial Conference to be held Tuesday, 19 September (opening ceremony only, papers commence on Wednesday, 20 September) to Friday, 22 September 2006 in Perth at the Perth Convention Exhibition Centre with costs incurred to be charged to GL Account 210128.1046.02.**~~

~~**Or**~~

Library & Heritage Services

2. **That Council makes no nomination for attendance at the Australian Library & Information Association Biennial Conference.**

Moved Cr Cominelli
MOTION CARRIED (7/0)

Library & Heritage Services

MEMORIAL PLAQUES FOR PARKS AND RESERVES – PRIORITY LIST AND MEMORIAL PARK PLAQUE

WARD	ALL
FILE REF:	
DATE	19 June 2006
REF	PLW
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

- This item recommends that Council:
  1. endorse the priority list for the next 12 parks to receive plaques, and
  2. endorse the wording and location for a plaque for Memorial Park.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
To create a caring and vibrant City, rich in history, heritage and lifestyle.

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
$9,000 2005/06 Budget (carry forward money)
$9,000 2006/07 Budget
$1,500 funding Memorial Park works

Consultation
- Public History Advisory Committee
- Manager Parks

BACKGROUND

At its Ordinary Meeting on 4 April 2005, Council adopted resolution C23/3/05 in relation to memorial plaques to be placed in some parks and reserves:

> 1. *That Council undertakes an annual program of memorial plaque manufacture and installation at appropriate parks and reserves within the City.*

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2. *That Council :*

    a. *Adopts the Council Crest as the basis for the memorial plaques for parks and reserves;*
    b. *Agrees the memorial plaques are to be of bronze and 400mm in diameter;*
    c. *Agrees that the heritage information on the plaques and their location at the park or reserve be approved by Council through the appropriate Committee.*

3. *That the Community Heritage Advisory Committee submit to Council a list of parks and reserves in order of priority."*

An amount of $9,000 per annum has been included in Council's 15 Year Financial Plan for the memorial parks. Additionally, there was an understanding that for any parks where major works are to be undertaken that a plaque would be purchased within those funds. Rushton, Kuhl and Cross Parks have all had plaques made from within major works funding. The $9,000 allocated for six plaques in the 2005/06 budgetary period has not been spent and will be carried forward to the 2006/07 year. An additional twelve parks can therefore have plaques made in the coming financial year.

The Community Heritage Advisory Committee was requested to submit to Council a list of parks and reserves in priority order, but at its meeting of 15 December 2005, agreed that they should consider the parks by area and prioritize within those areas. They subsequently determined what they believed to be the next twelve priority parks. This list was considered by the Public History Advisory Committee at its meeting of 6 April 2006 and twelve parks were determined as the next priority parks for memorial plaques.

Additionally, as major works are being carried out on Memorial Park, a plaque should be included within that works program.

DETAILS OF PROPOSAL

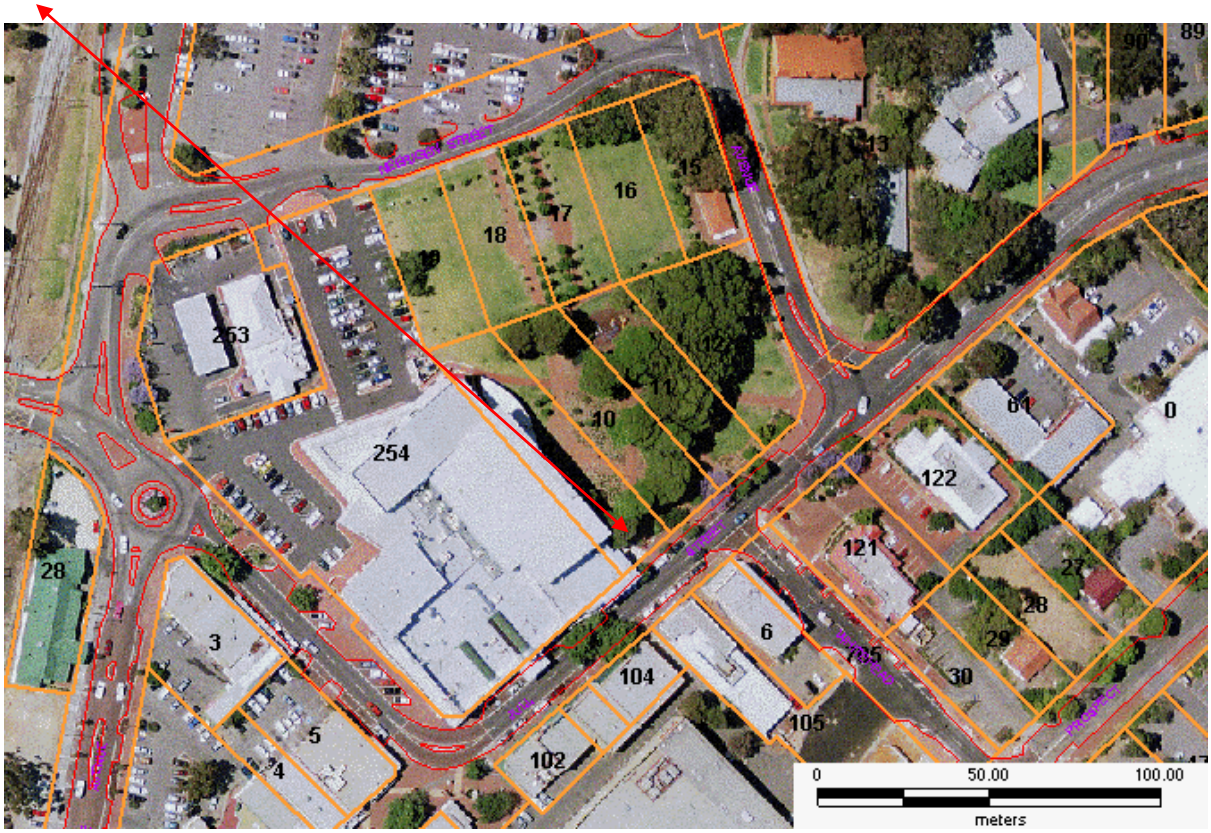
The proposal is that Council approve the following twelve parks as the next priority parks for memorial plaques,

1. Fancote Park
2. Borello Park
3. Skeet Memorial Park
4. Frye Park
5. Bryan Gell Reserve
6. Gwynne Park
7. Lina Hart Memorial Park
8. Warwick Savage Park
9. Lloyd Hughes Park
10. Matthew Stott Reserve
11. Barry Poad Reserve
12. Bob Blackburn Reserve

Library & Heritage Services

and, also approve the following wording for a plaque to be located in Memorial Park. It is recommended that the plaque be located in the recommended position in Memorial Park as shown on the map below.

Proposed Location of Plaque in Memorial Park



MEMORIAL PARK

On 28 February 1920, this land was purchased for a Memorial Park to commemorate the 28 soldiers from the district who gave their lives in the Great War. The first Anzac Day Service was held in the Park in April 1920. In 1921 trees were planted to form an Honour Avenue, and in May 1956 the obelisk (originally erected in 1916) was moved to this Park from its former location and updated to include the World War II and Korean conflicts.

COMMENT

Analysis

The Manager Parks advises that within the funding available for works on Memorial Park, $1,500 can be allocated for the memorial plaque. It is considered appropriate that the plaque for Memorial Park be completed to coincide with the unveiling of the three plaques in Memorial Park by the Governor in August 2006. Those three plaques will commemorate the conflicts that each of the three major Australian Defence Services have served in.

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Work has begun on researching the history of the next twelve parks recommended for plaques, to ensure that the plaques will be installed in the 2006/07 budgetary period.

Options

1. Endorse the wording and locations proposed for the memorial plaque for Memorial Park.
2. Recommend alternative wording and/or location for the memorial plaque for Memorial Park.
3. Endorse the recommended list of parks as the priority parks for plaques in the 2006/07 budgetary period.
4. Amend the recommended list of parks as the priority parks for plaques in the 2006/07 budgetary period.

Conclusion

It is recommended that Council endorse the proposed wording and location for a memorial plaque for Memorial Park, and also endorse the recommended list of priority parks for plaques to be completed and installed in the 2006/07 budgetary period.

****

The Executive Director Community Services tabled an addendum to the report for the benefit and information of Councillors in relation to the wording of the plaque for Memorial Park as follows:

Since this agenda item was printed, consideration has been given to the wording of the Memorial Park plaque, based on ongoing feedback from members of PHAC.

To clarify some of the issues, the Armadale Sub Branch of the RSL was contacted for their advice on the wording of the plaque.

Three minor changes have been made to the wording as contained in the recommendation.

The changes are:

1. *Addition of the words "Fallen Soldiers" in the first sentence.*
2. *Removal of the words "on 26" and replaced with "in" in the second sentence, so that the actual date of the first Anzac Day Service is not specified, as there is some conjecture as to whether the date was the 25th or 26th.*
3. *Change of the words "Honour Avenue" to "Avenue of Honour" as described in the P.C. Evans Armadale Memorial Park Reference Book.*

The recommended wording now reads:

Library & Heritage Services

MEMORIAL PARK

On 28 February 1920, this land was purchased for a Fallen Soldiers Memorial Park to commemorate the 28 soldiers from the district who gave their lives in the Great War. The first Anzac Day Service was held in the park in April 1920. In 1921 trees were planted to form an Avenue of Honour, and in May 1956 the obelisk (originally erected in 1916) was moved to this park from its former location and updated to include the World War 11 and Korean conflicts.

The Secretary of the Armadale Sub Branch of the RSL has advised that this wording is approved by the RSL.

C38/6/06 RECOMMEND

That Council

a. Endorse the wording of the memorial plaque for Memorial Park as follows:

MEMORIAL PARK

On 28 February 1920, this land was purchased for a Memorial Park to commemorate the 28 soldiers from the district who gave their lives in the Great War. The first Anzac Day Service was held in the Park in April 1920. In 1921 trees were planted to form an Honour Avenue, and in May 1956 the obelisk (originally erected in 1916) was moved to this Park from its former location and updated to include the World War II and Korean conflicts.

b. Endorse the following list of parks at the twelve priority parks for memorial plaques for installation in the 2006/2007 budgetary period.

1. **Fancote Park**
2. **Borello Park**
3. **Skeet Memorial Park**
4. **Frye Park**
5. **Bryan Gell Reserve**
6. **Gwynne Park**
7. **Lina Hart Memorial Park**
8. **Warwick Savage Park**
9. **Lloyd Hughes Park**
10. **Matthew Stott Reserve**
11. **Barry Poad Reserve**
12. **Bob Blackburn Reserve**

Moved Cr Tizard
MOTION CARRIED (7/0)

Miscellaneous

VACANCY – WA LOCAL GOVERNMENT ASSOCIATION METROPOLITAN MEMBER – LIBRARY BOARD OF WESTERN AUSTRALIA

WARD	All
FILE REF:	
DATE	16 June 2006
REF	YW
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:
- WALGA is seeking nominations for appointment of a Metropolitan Member (panel of 3 names) on the Library Board of Western Australia (Ministerial Appointment).

Referred to Council on 3 July 2006 for nomination.

DETAILS OF PROPOSAL

Nominations are sought from Elected Members for a Metropolitan member (panel of 3 names) on the Library Board of Western Australia. **The Closing date for the receipt of nominations for the vacancies is close of business on Friday, 21 July 2006.**

Ministerial Appointments

Ministerial appointments require a panel of (3) names to be submitted to the Minister for each position. The Minister will nominate one person for appointment to each position to the Governor. It is **ESSENTIAL** that curriculum vitae (brief background details) be submitted with your nomination form.

Gender Equality	It should be noted that the Government is committed to providing equal selection opportunity for both genders and the WA Local Government Association encourages nominations accordingly.
Term and Commencement Date:	The term of appointment is for four years. Commencement date is 11 November 2006 and expires on 11 November 2010.
Current Representative and Reason for Vacancy:	The positions are vacant due to the expiry dates on 11 November 2006 of Mrs Pat Gallaher and Cr Joe Marino.
Meeting Details:	Meetings: Monthly. Venue: State Library of WA Boardroom, Alexander Library Building, Perth Cultural Centre. Day/Time/Duration: First Thursday of each month (except January) at 8.45am for approximately 3 hours. Travel Allowance: Travel for country members in accord with Premier's Circular 2006/01 Reimbursement of Travel Expenses for Members of Government Boards and Committees.
Selection Criteria:	Nominee to address the following Selection Criteria: • Are you a current Elected Member? Yes/No • What is your relevant experience as an Elected Member? Please provide examples. • What are your experiences, skills, attributes or qualifications to support the nomination? Please provide examples.

Miscellaneous

	• Please demonstrate your interest in the position. • If successful, what do you see as your role and how would you represent Local Government and the Association?
Terms of Reference/Background Information:	The Terms of Reference for the Library Board are as per the *Library Board of Western Australia Act 1951*. The Board considers issues such as financial statements, annual reports and policy decision for reporting to the Minister.
Board Membership:	The Board will have representation from: • Ministerial appointees • Director General of Education Representative • Director General of Culture and the Arts • Australian Library and Information Association • City of Perth • City of Fremantle • WA Local Government Association Representatives
For further particulars about the Committee please call:	Margaret Allen Chief Executive Officer and State Librarian Telephone (08) 9427 3328.
For further particulars about the Nomination process please call:	Margaret Degebrodt WA Local Government Association Telephone (08) 9213 2036 or email **nominations@walga.asn.au**

In the event of there being no nomination from Committee, the matter will be referred to the 3 July 2006 Council Meeting for other Councillors to consider a nomination.

C39/6/06 RECOMMEND

Amended
Full Council
3 July 2006

~~**That Cr…… be nominated by Council for the position of WA Local Government Association Metropolitan Member to the Library Board of Western Australia.**~~

~~**OR, if there are no nominations at the Council Meeting of 3 July 2006, then the resolution be as follows:**~~

That Council make no nomination for the position of: WA Local Government Metropolitan Member to the Library Board of Western Australia.

Moved Cr Cominelli
MOTION CARRIED (7/0)

Recreation

ARMADALE ARENA – MANAGEMENT AGREEMENT

WARD	All
FILE REF:	22656
DATE	20 June 2006
REF	PGQ
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

This report:

- Provides an update on the status of matters relating to the Management Agreement between the City and the Federation of Police and Citizens' Youth Clubs (PCYC), and possible alternative management models.
- Presents a request from the PCYC for a number of changes to be made to the Management Agreement for the Armadale Arena, and for the PCYC to continue managing the Arena for a further trial period under an amended Agreement.
- Recommends that Council approve the proposed changes to the Management Agreement, and approve the continuation of PCYC management under the amended agreement through until 31 March 2007.
- Recommends that regular reviews be undertaken of Armadale Arena's operational and financial performance, with a major review to occur in January 2007. Subject to the outcome of the major review, Council would seek discussions with the Federation to determine the best and most viable management model for Armadale Arena in the long term.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Relates to Council's aim to maintain and upgrade physical infrastructure for the economic and physical well being of the local community.

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Recreation

Budget/Financial Implications
An allocation of $100,000 has been provided in Council's 2006/07 draft Budget as an operating subsidy for Armadale Arena.

Consultation
Armadale Police and Citizens' Youth Club (PCYC)
Federation of Police and Citizens' Youth Clubs

BACKGROUND

A report to the January 2006 Community Services Committee provided an update on the financial operation of Armadale Arena and advised of some concerns with the management and financial performance of the Arena.

The report presented a number of changes that the PCYC had requested to the Management Agreement and also briefly canvassed options for changes to the current management model.

Council subsequently Resolved (C6/1/06) in part as follows:

That Council:

1. b) Advises the PCYC of its concerns with the level of operating deficit for Armadale Arena and seeks further discussions with the PCYC about possible changes to the current management arrangements along the lines of that put forward in option 3 of this report.

c) Defers making a decision on the requested changes to the Management Agreement between the City and the PCYC for Armadale Arena pending the outcome of discussions referred to in part b) above.

A brief update on the status of this matter is provided as follows:

- Since that time several meetings have been held between the City (Mayor, CEO and Officers) and PCYC representatives to discuss management issues and concerns, and identify the best way forward. All of the discussions have been positive and focussed on how to improve the partnership so that it remains viable in the long term.

- Aside from 2 or 3 members of the Management Committee and the former Centre Manager, all other stakeholders have expressed strong support for the Armadale PCYC to remain based at the Armadale Arena rather than relocate back to the old premises.

- Two management models have been canvassed with the PCYC**.** Further detailed financial analysis of the two models is still required.

- The PCYC has expressed the view that it wishes to retain the current model, albeit with certain amendments to the Management Agreement, as opposed to the alternative

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of the City resuming direct management of the Arena and the PCYC remaining based at the Centre as a tenant.

- There has recently been a change to the PCYC's management reporting structure whereby the Clubs in the south east corridor report through the Kensington PCYC Manager (Sgt Simon Leaning). This is seen as a positive and will result in the Kensington Manager providing a higher level of support and involvement in the management of the Centre than has been the case in the past.

- The former Centre Manager (S/C Geoff Sims) has transferred to the Armadale Station and has been replaced on a job share basis by S/C Tracey Uchtman and S/C Kayleen McTernan. Whilst the change in management is welcome, there are some concerns about the management role being job shared. Both the new Managers appear very enthusiastic and committed to the challenge of producing good outcomes for the PCYC, the City and wider community.

- The City has been advised that the current Assistant Manager has taken leave and is unlikely to return. The PCYC has informally put forward the option of the Assistant Manager's position being upgraded from a Level 2 to a Level 4, which would allow the PCYC to employ a qualified Centre Manager rather than an Administration/Clerical level employee. For this to be viable, the City/Arena would need to fund the difference of approximately $12,000 however, this cost may well be a worthwhile investment in terms of improving the Centre's financial performance. A weakness of the previous management team has been the lack of expertise and experience in managing a facility such as the Arena.

- There has been some improvement in the Arena's financial performance since the start of the year, as shown by the monthly deficits in the following table:

Year/Month	03-04	04-05	05-06
July	+2,023	14,346	9,836
August	9,646	23,088	8,476
September	422	9,144	11,719
October	8,308	12,341	*46,199
November	1,629	21,527	12,363
December	142	12,030	11,085
January	20,932	26,514	10,226
February	2,473	6,504	10,220
March	16,941	13,383	10,071
April	13,000	7,298	8,352
May	18,422	16,834	
June	16,132	6,375	
Totals	**106,024**	**145,294**	**138,547**
***Note:** *The figure of $46,199 in October includes an annual Insurance premium payment of approx. $30,000.*			

This report identifies the two management models under consideration and seeks direction from Council as to its preferred approach for the management of Armadale Arena.

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DETAILS OF PROPOSAL

A summary of the two management models under consideration is provided as an attachment to the Agenda. **(Refer to Attachment "A-2" – as circulated with the Agenda.)** Further details of the two models are as follows:

1. PCYC Management

This model involves the PCYC continuing to manage the Armadale Arena for a further trial period under an amended Management Agreement.

The PCYC believe that with the new and enthusiastic management team in place, it can significantly improve the management and financial performance of the Arena, and wishes to be given the opportunity to continue managing the Centre for a further 12 month trial period.

For this option to be viable, a number of changes would be required to the current Management Agreement. The PCYC has requested that Council consider the following changes to the Management Agreement. For ease of referral, some of the information provided in the earlier report is again provided in this report.

Fundraising

Under the current Agreement, a concern of the PCYC is that there is no incentive to conduct specific fundraising activities when the proceeds are simply applied to reduce the operating deficit of the Centre. This is a reasonable concern and it is proposed that a suitable clause be included in the Management Agreement that allows the PCYC to conduct fundraising for a particular purpose, as agreed by the Management Committee, and for those funds to be kept separate from the Centre's operating revenue and used for the agreed purpose.

Financial Underwriting

Clause 6.5 of the Management Agreement relates to the City underwriting the operational deficits of the Centre up to a maximum of $100,000 in the first year and reducing by $25,000 each year thereafter, eventually decreasing to a nil operating subsidy in the fifth year. In the initial period of the partnership it has become evident that the Centre is unlikely to operate at break even at least in the short to medium term, and will require an ongoing operating subsidy from Council.

Historically there has only been one or two years when the Centre did operate at break even, and when the contract with the previous commercial managers was terminated in 2001, that company indicated that it could only continue to manage the centre if Council provided an annual operating subsidy of $80,000. Since that time *Foxy's Indoor Sports Centre* and more recently the Shire of Serpentine Jarrahdale Recreation Centre in Byford have opened, and compete directly with Armadale Arena for patronage.

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The exact amount of the annual operating deficit is yet to be determined, and to some extent will depend on whether Council is supportive of some of the changes to the Management Agreement proposed in this report. An amount of $100,000 has been allocated in Council's draft 2006/07 budget and it is likely that an ongoing subsidy of this order or possibly greater will be required at least in the short term.

If Council wishes to maintain the partnership with the PCYC in its current form, it will need to amend clauses 6.5 and 6.7 of the Management Agreement to reflect the higher level of annual subsidy. The alternative would be to terminate the current agreement and investigate alternative management options for the centre, with the PCYC to either relocate back to its previous premises, or remain at Armadale Arena as a tenant.

As an incentive for the PCYC to manage the Centre as efficiently as possible, Council may consider including a new clause in the Management Agreement that states that in the event of the annual operating deficit being less than Council's budgeted allocation, Council will consider requests from the PCYC Management Committee for capital improvements to the centre or replacement of equipment, up to but not exceeding the amount of Council's budget.

Maintenance & Capital Expenditure

Clause 9.1 requires the PCYC to replace any item or thing that may need to be replaced, with an entirely new item whereas clause 9.3 provides the option for the City to replace any major items with a second hand item. To address this inequity, it is proposed that clause 9.1 be amended to allow the PCYC to replace the item with a good quality item that is in similar or better condition than the replaced item.

Clause 9.3 also identifies that the City is responsible for major items of maintenance that exceed $5,000 in value, with the PCYC being responsible for any items that cost less than $5,000. The agreement was deliberately set up this way so as to avoid the City being responsible for the day to day maintenance of the centre. The PCYC is concerned about its exposure to large items of maintenance and has requested that the amount be reduced to $2,000.

Performance by the PCYC

Section 12 of the Management Agreement contains a number of clauses that provide a process for addressing unsatisfactory performance by the PCYC. The various clauses identify a number of steps that could be taken by the City should the PCYC fail to perform or be in breach of the agreement, and provide ample opportunity for whatever the problem is to be rectified. The City does however, retain the right to terminate the agreement after all other steps and processes have been exhausted.

Clause 12.5 (b) stipulates that the City must provide 30 days notice should it decide to terminate the agreement in the unlikely event that all the processes identified in section 12 have failed. The PCYC has requested that this notice period be increased to 90 days to allow it sufficient time to make alternative arrangements.

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Although the request would not be in the City's interests if this situation did arise, the chances of it occurring are considered to be minimal, and for the sake of preserving the partnership, Council may be happy to make this concession.

Clause 13 requires the PCYC to give not less than 6 months notice should it wish to terminate the agreement, and the PCYC has requested that this be reduced to 3 months. Although this would create problems for the City in terms of putting in place alternative management arrangements, should the PCYC decide that it wishes to terminate the Agreement, it may be in the interests of all parties for this to occur as soon as possible.

Operating Hours

Clause 15 identifies the operating hours of the Centre that the PCYC will use its best endeavours to maintain. Although the clause does not state that the operating hours must be maintained at all times, the PCYC believes that operational savings could be achieved by not opening during times when there is little or no use of the Centre. From an economic and financial perspective this makes sense however, any reduction in the Centre's operating hours equates to a reduced service level and reduced community access to the centre.

If Council were to amend this clause so that the operating hours were at the sole discretion of the PCYC, there would be the potential for a reduction in service levels. This would not be recommended and may cause conflict if the PCYC decided to cut back opening hours to a bare minimum. The recommended approach would be to include in the clause a process for the PCYC Management Committee to review the operating hours of the Centre, and recommend changes to the City based on usage levels and community needs.

Two members of the public joined the meeting at 7.25 pm.
The Chairman read the Disclaimer at this juncture.

Champion Drive Premises

Clause 17 (c) of the Management Agreement relates to the Lease Agreement between the City and the PCYC for the previous premises in Champion Drive. This agreement is still in place and provides the option for the PCYC to relocate back to these premises in the event that the arrangement at the Armadale Arena was not satisfactory to either party. The clause stipulates that within three years of the commencement of the Lease and Management Agreements for Armadale Arena, the PCYC must elect to either surrender the Champion Drive Lease or surrender the lease at Armadale Arena, and provide at least six months' notice to Council of its decision.

With the commencement date of the Armadale Arena Lease and Management Agreements being 28 July 2003, the Agreement requires the PCYC to advise Council of its decision by 28 January 2006. In view of the ongoing discussions that are occurring with the PCYC, the City has administratively extended this date to 31 July 2006.

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The PCYC has requested that it retain the option to relocate back to its old premises, until the end of the extended trial period.

2. City of Armadale Management

Under this model the City would resume direct management of the Arena, with the PCYC to remain based at the Centre as a tenant, and continue delivering its crime prevention and other programs without the day to day responsibilities of managing the Centre.

A summary of how this model might work is outlined in the attachment to this Agenda. Although a detailed financial analysis of this model has not been carried out, initially at least there would be some additional cost to the City to set up separate office facilities for the PCYC and employ a new Centre Manager. There would also be some loss of income for the Centre due to the PCYC retaining the revenue from its own activities.

COMMENT

Analysis

The desired outcome is for both parties to come to agreement on the way forward, whether that is an extension to the current arrangements for a further period under an amended Management Agreement, or the City resuming direct management of the Centre. The outcome that would not be in anyone's best interests is for the PCYC to relocate back to the old premises in Champion Drive.

The success of any Recreation Centre is largely dependent on the capability and commitment of the management team. The PCYC now believes that it has two very capable and enthusiastic managers in place, who have the ability and drive to significantly improve the Arena's management and financial performance.

Given that the PCYC is not supportive of the option of the City resuming direct management of the Arena at this time, Council may be prepared to continue the trial with the current management model (as amended) for a further period, to give the new management team the opportunity to increase usage and improve the management of the Centre. If this were Council's preferred approach, it would be recommended that regular reviews of the Arena's operational and financial performance be undertaken during the trial period, with a major review to take place in January 2007.

The alternative is for Council to resume direct management of the Centre, and offer the PCYC the option of either remaining at Armadale Arena as a tenant (along the lines of Management Model 2), or relocating back to its old premises in Champion Drive.

Although the financial operation of Armadale Arena under PCYC management is of concern, the presence and involvement of the PCYC has provided many benefits in the area of crime prevention programs and reduced vandalism to the Centre and surrounding buildings. When considering the long term future of the partnership, Council needs to weigh up the cost of

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subsidising the service against the benefits that the PCYC's presence at Armadale Arena provides to the community.
The dilemma for Council is deciding at what point and at what cost does the partnership become unviable. If Council decides to resume direct management of the Arena against the wishes of the PCYC, there is no guarantee that the PCYC will remain at the Armadale Arena as a tenant.

The PCYC has been made aware of Council's concerns with the financial operation of the Armadale Arena and believes that with the new management team in place it can significantly improve the Centre's management and financial performance.

On balance, it is recommended that Council agree to the recommended amendments to the Management Agreement, and to extend the period whereby the PCYC has the option to relocate back to its old premises until 31 March 2007.

Should the PCYC not be successful in reducing the current level of deficit by March 2007, Council may decide at that point to resume direct management of Armadale Arena as of the commencement of the 2007/08 financial year.

Options

As outlined in the report.

Conclusion

For the reasons outlined in this report, it is recommended that Council:

1. Approve the proposed amendments to the Management Agreement between the City and the Federation of Police and Citizens Youth Clubs for the management of Armadale Arena as outlined in this report.

2. Advise the Federation of Police and Citizens Youth Clubs that:

    a. It approves the continuation of the Management Agreement between the City and the Federation for the management of Armadale Arena, with the inclusion of those amendments referred to in part 1 above, through until 31 March 2007.

    b. Council remains concerned with the financial operation of Armadale Arena and looks forward to an improved management and financial performance under the new management team.

    c. It intends to conduct regular reviews of the Armadale Arena's operational and financial performance during the trial period, with a major review to take place in January 2007. Subject to the outcome of the major review, Council would seek discussions with the Federation to determine the best and most viable management model for Armadale Arena in the long term.

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d. Council approves an extension of the period referred to in clause 17 (c) of the Management Agreement through until 31 March 2007, whereby the PCYC must notify the City of its decision to remain based at Armadale Arena or relocate back to its old premises in Champion Drive.

Committee Discussion

Committee discussed the report and in particular raised a number of issues relating to the responsibility for maintenance at the Armadale Arena as well as the need for an ongoing review of its financial viability. Whilst Committee was accepting of the extension to the deadline for the PCYC to return to the Champion Drive premises it was equally keen to see PCYC make a final decision in relation to its future location. Committee was of the view that despite the Centre continuing to operate with a deficit it recognised that this would be ongoing in the short to medium term based on the City's experiences to date. Committee requested that every endeavour be made to minimise the extent of the deficit whilst maximising the services available and that the City should support the PCYC in this endeavour. Overall Committee was in agreement with the recommendation and was keen to maintain and support the partnership with the PCYC.

C40/6/06 RECOMMEND

That Council:

1. **Approve the following amendments to the Management Agreement between the City and the Federation of Police and Citizens Youth Clubs for the management of Armadale Arena:**

   a. **A clause be included in the Management Agreement that allows the PCYC to conduct fundraising for a particular purpose as agreed by the Management Committee, and for those funds to be kept separate from the Centre's operating revenue and used for the agreed purpose.**

   b. **Clauses 6.5 and 6.7 be amended to provide an annual level of operating subsidy up to a maximum of $100,000, with the amount of the subsidy to be reviewed each year as part of preparation of the Centre's annual Business Plan.**

   c. **A new clause be included in the Management Agreement that states that in the event of the annual operating deficit being less than Council's budgeted allocation, Council will consider requests from the PCYC Management Committee for capital improvements to the Armadale Arena or replacement of equipment, up to but not exceeding the amount of Council's budget.**

   d. **Clause 9.1 be amended to allow the PCYC to replace the item with a good quality item that is in similar or better condition than the replaced item.**

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e. Clause 9.3 be amended by reducing the maintenance threshold from $5,000 to $2,000 i.e. the City accepting responsibility for any individual maintenance items that cost over $2,000, and the PCYC being responsible for maintenance items up to a maximum of $2,000.

f. Clause 12.5 (b) be amended to increase the notice period should the City decide to terminate the Agreement from (30) days to (90) days.

g. Clause 13 be amended to reduce the notice period for the PCYC from 6 months to 3 months should the PCYC wish to terminate the Agreement.

h. Clause 15 be amended to include a process for the PCYC Management Committee to review the operating hours of the Centre, and recommend changes to the City based on usage levels and community needs.

2. Advise the Federation of Police and Citizens Youth Clubs that:

a. It approves the continuation of the Management Agreement between the City and the Federation for the management of Armadale Arena, with the inclusion of those amendments referred to in part 1 above, through until 31 March 2007.

b. Council remains concerned with the financial operation of Armadale Arena and looks forward to an improved management and financial performance under the new management team.

c. It intends to conduct regular reviews of the Armadale Arena's operational and financial performance during the trial period, with a major review to take place in January 2007. Subject to the outcome of the major review, Council would seek discussions with the Federation to determine the best and most viable management model for Armadale Arena in the long term.

d. Council approves an extension of the period referred to in clause 17 (c) of the Management Agreement through until 31 March 2007, whereby the PCYC must notify the City of its decision to remain based at Armadale Arena or relocate back to its old premises in Champion Drive.

Moved Cr Reynolds
MOTION CARRIED (7/0)

Late Item

Matters for Referral to Standing Committees – Without Discussion

At the Council Meeting of 6 June 2006, Cr Scidone raised the following matter under Matters for Referral to Standing Committees – Without Discussion:

> *"That the matter of an MOU being developed to better manage community and sporting groups' expectations in applying for CSRFF grant funding be referred to the Community Services Committee."*

Cr Scidone has provided the following report to Committee:

Council Policy RECN 3 – club/community group application(s) for Council support of capital works projects and the accompanying Management Practice sets out the procedure to assess applications submitted by sporting and community groups for capital works funding. Related policies are: RECN 1 - lighting on sporting reserves and COMD1 - requests for council assistance.

Most applications received for the upgrade of lighting or playing surfaces require Council to submit a grant application to either Department of Sport and Recreation or Lottery West for part funding. Grant funds are usually a third of the total cost of the project with Council and the requesting organisation contributing the remaining two thirds equally. Council submits applications in October of each year with notification received in February/March.

Management Practice RECN 3 identifies the requesting organisations' commitment and contribution towards the capital works project however, is silent on what actions are to be taken by Council and when those actions are to occur. Sporting and community groups may not be cognisant of Council's policies or the time-lines associated with seeking grant funds or Council's own budgetary process. It is the time delay between receiving grant funding approval and completion of the project that is generating the greatest uncertainty for sporting and community organisations. They hold the view that their project is the one that should be given priority over others. The aim is to manage the competing interests of individual organisations, keep all parties informed when milestones are to be undertaken and ensure that all projects are completed as expeditiously as possible and with-in budget. A memorandum of understanding, (MOU) may well be the vehicle to achieve this outcome. A MOU will give certainty to sporting and community groups that their capital works project is progressing to completion in a timely manner.

As was recently experienced, the final estimate for a lighting upgrade far exceeded budget provision. It may be prudent to include a process of what options are available to all parties should this situation be encountered again.

Policy RECN 3 was considered by Community Services on 29 June 2004 (C102/06/04) and formally adopted by Full Council at its Ordinary Meeting of 5 July 2004. Policy RECN 3 does not appear in the Policy Manual. As Policy RECN 3 has not been reviewed since its adoption, it should be reviewed in conjunction with formulation of a Memorandum of Understanding.

Late Item

Officer Comment

Due to an administrative oversight, RECN 3 was not included in the current version of the City's Policy Manual. This will be addressed administratively.

Council Policy RECN 3 relates to Club/Community group applications for Council support of capital works projects. The associated management practice outlines the nature and process for implementing Council's Policy.

Whilst not limited to the annual CSRFF grants offered by the Department of Sport and Recreation (DSR) these do represent the primary funding source for many sporting groups. Applications are lodged with the Department each year in October and typically approved by the Minister in February/March for expenditure in the following financial year. The nature and extent of the work to be undertaken then dictates the time frame for both installation and completion and these works are generally carried out by Parks and/or Property staff in consultation with the approved contractors and relevant club(s).

Given the length of time since Committee/Council last considered the Policy/Management Practice RECN 3, together with the issues raised by Cr Scidone, the officer recommendation will be that in consultation with Technical Services staff and as part of a review of the Policy RECN 3, the matters raised be investigated and reported to the Community Services Committee.

Committee Discussion

Committee discussed the issues raised in the item by Cr Scidone and agreed that as part of the report, officers should investigate matters relating to the ongoing support and development of sporting clubs including their management and governance. Committee was of the view that if clubs were requesting financial support from Council that they should participate in relevant information seminars as part of that process, citing the Clubs Forever Program at the City of Stirling as an example. In addition Committee was of the view that clubs which are requesting financial support from the City under the CSRFF and/or other grant programmes attend and make presentation to Committee in relation to their needs including business case information to support their application.

C41/6/06 RECOMMEND

That officers investigate, review and provide a further report on Policy RECN 3 to the July 2006 Community Services Committee.

Moved Cr Scidone
MOTION CARRIED (7/0)

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Armadale Volunteer Resource Service

Negotiations are expected to be finalised with City of Gosnells shortly and we have received written confirmation that they will contribute $25,000 to the Partnership. The Department for Community Development has verbally advised that the City will also receive further funding for an expected three year period. Once we have both agreements in place, the Service will expand with the appointment of an Outreach Volunteer Referral Officer. It is of note that the next agency to join the Service will be its 100th member.

Careers Expo

The Careers Expo held last Wednesday has again received great feedback with stall holders and schools wanting to be involved in future events.

Disability Access and Inclusion Plan

Funding is being sourced from the Disability Services Commission in conjunction with WALGA and we will be making an application for funds to develop an Access and Mobility Map for Armadale as well as an Access and Inclusion Directory.

NAIDOC Celebrations

NAIDOC Celebrations will be held next Tuesday, 4 July 2006 with the City's traditional raising of the flags and presentations to young Aboriginal people in the memory of Richard Sheppard. Kristie Ninyette and Jordan Ah Chee, students from Kelmscott High School, will be speaking on their personal experiences. The afternoon celebrations will continue at Rushton Park from 12 noon and will include kangaroo stew, damper making competition, music by Aboriginal performers, children's activities and yarning.

Sporting Club Debt Repayment Plans

- *Armadale Soccer Club*
  Current agreed repayment schedule is up-to-date.

- *Armadale and Districts Rugby League Club*
  Current agreed repayment schedule is up-to-date.

- *Kelmscott Football and Sportsmen's Club*
  After extensive investigations into the verification of electricity charges between the Club and the City, the Club has finally accepted the ratification. The final readings of sub meters will take place at the end of the month so as to calculate the final reimbursement amounts. A new sub meter will be installed in July so that there will be no further confusion and the City will receive a direct Synergy account for one of its reticulation pumps that had previously been included in an account paid by the Club. Now that this matter has been finalised it should clear

the way for the Club to adhere to its debt repayment plan that was the proviso for the new loan arrangements.

History House Museum

The History House Museum is currently having a new roof installed. Additionally, air conditioning units will be installed during the coming weekend, July 1st and 2nd.

It will be necessary to close the Museum to the public effective from Thursday, 29 June to Sunday, 2 July 2006 (Wednesday and Monday are normal closing days) as numerous displays need to be removed from walls and items removed from the store room. These have to be temporarily stored in the Bettenay Exhibition Room, so for safety reasons it is not possible to have the Museum remain open.

Appropriate signage will be placed on the Museum door. The Museum Curator will be in attendance during this period and will deal with any queries from members of the public.

COUNCILLORS' ITEMS

Nil

MEETING CLOSED AT 8.16 PM.