

CITY OF ARMADALE

MINUTES

OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY,
25 OCTOBER 2005 AT 7.04 PM

- PRESENT:**
- | | |
|--------------------|---------------------------|
| Cr G T Wallace | (Chairman) |
| Cr C J MacDonald | (Deputy for Cr Cominelli) |
| Cr J H Munn JP CMC | (7.04 to 8.05 pm) |
| Cr L Reynolds JP | (7.04 to 7.40 pm) |
| Cr L Scidone | |
| Cr R J Tizard | |
| Cr H A Zelones JP | |
- APOLOGIES:**
- Cr A L Cominelli JP
- OBSERVERS:**
- Cr R Butterfield
- IN ATTENDANCE:**
- | | |
|----------------|---|
| Mr C Askew | - Executive Director Community Services |
| Mr P Quinlivan | - Manager Recreation Services |
| Mrs Y Ward | - Minute Secretary |
| Ms K Wood | - Administrative Trainee |
- Public: 5
-

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read by the Chairman.

DECLARATION OF MEMBERS' INTERESTS

Cr Scidone

Department of Sport & Recreation CSRFF Grant Applications Page 18

QUESTION TIME

Mr Christmass – 14 Wandoo Street, Mt Nasura

Q-1 Mr Christmass outlined his concerns about the redevelopment of the old Kelmscott Pool site and referred to his letter to Council asking for the redevelopment to be held up for a month to allow further consultation with residents. He advised Committee that a meeting had been arranged for next week, to which the two (Ward) Councillors had been invited, in order that additional views could be expressed.

The Executive Director Community Services advised Committee that he had circulated to all Elected Members information regarding the Redevelopment of the former Kelmscott Pool site, including copies of letters from Mr Christmass and that this was the subject of a report at tonight's Community Services Committee Meeting. When the item is discussed later in the meeting, the issues raised by Mr Christmass can be considered.

Public Question Time closed at 7.10 pm.

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee meeting held on 27 September 2005 be confirmed.

Moved Cr Zelones

MOTION CARRIED (7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 20/2005

The following matters were included for information in the Community Services section:

- **Outstanding Matters**

Report on Outstanding Matters – Community Services Committee

▪ **Monthly Officer Reports**

Library & Heritage Services General Monthly Report – September 2005

Manager Ranger & Emergency Services Monthly Report – September 2005

▪ **Minutes from Occasional Advisory Committees**

Aquatic Facilities Needs Assessment & Feasibility SRG – 9 August 2005

Community Safety & Advisory Committee – 27 July 2005

Disability Advisory Committee – 2 August 2005

Seniors' Interest Advisory Committee – 10 August 2005

Cr Munn enquired as to whether a report relating to the current status of the Armadale Soccer Club will be presented to Committee next month as it had been indicated in the Outstanding Matters item that a report would be forthcoming in October.

The Executive Director Community Services confirmed that the report will be provided to Committee next month.

INDEX

COMMUNITY SERVICES COMMITTEE

25 October 2005

RECREATION

ARMADALE AQUATIC CENTRE – TENDER FOR PROFESSIONAL SWIMMING
COACHING RIGHTS4
REDEVELOPMENT OF FORMER KELMSCOTT POOL SITE7
**DEPARTMENT OF SPORT AND RECREATION CSRFF GRANT APPLICATIONS18

COMMUNITY DEVELOPMENT

**PROPOSAL FOR CBD SKATE PARK11

MISCELLANEOUS

**REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE COMMUNITY
SERVICES DIRECTORATE31
ACTING SENIOR POSITION – EXECUTIVE DIRECTOR COMMUNITY SERVICES.....34

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORTS36

COUNCILLORS' ITEMS

CR ZELONES – ACOUSTIC UPGRADE – COUNCIL VENUES38

Recreation

For the benefit of the persons present in the public gallery and a Councillor with a later meeting commitment, the Chairperson proposed and Committee agreed that the first four items of business be the Armadale Aquatic Centre – Tender for Professional Swimming Coaching Rights (pages 12 to 14 of the Agenda), Redevelopment of the Former Kelmscott Pool Site (Late Items - pages 28 to 31), Proposal for CBD Skate Park (pages 3 to 8 of the Agenda) and Department of Sport and Recreation CSRFF Grant Applications (Late Items – pages 15 to 27).

ARMADALE AQUATIC CENTRE – TENDER FOR PROFESSIONAL SWIMMING COACHING RIGHTS

WARD All
FILE REF: TEN/31/05
DATE 18 October 2005
REF PGQ
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

The report recommends that Council accept the tender from Mr George Donald Brown for the professional swimming coaching rights at Armadale Aquatic Centre for the 2005/06 season, subject to verification of the currency of Mr Brown's qualifications and relevant insurance policies.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- Deliver a range of services to meet community needs

Legislation Implications

Local Government Act 1995 – Tender Regulations

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

The one tender received offers a fee of \$1,000 for the exclusive professional swimming coaching rights at Armadale Aquatic Centre for the 2005/06 season.

Consultation

- Centre Manager
- Armadale Kelmscott Swimming Club

BACKGROUND

Subject to demand from the community, the Armadale Aquatic Centre has in the past offered a professional swimming coaching program for more advanced swimmers. Prior to the

Recreation

management of the Centre being taken over by a private firm in 2000, the program was run in-house and operated at a modest profit.

During the two year period that the Centre was being managed externally, the management company entered into an agreement with the A-K Swimming Club whereby the Club took over the management of the coaching program and paid a fee for the hire of water space. For that period and for at least one season after the City resumed direct management of the Centre, the Club ran the professional coaching program alongside its regular swimming program using amateur coaches.

Over the past few years the Club has experienced a significant decline in its membership and discontinued the professional coaching program due to it no longer being viable. The Club now has a strong committee in place and already this year has experienced a significant increase in its membership.

Towards the end of last season a professional coach expressed an interest in the Coaching rights at the Centre and some discussions were held with the club about a possible relationship between the parties. The club has since considered a proposal to form an alliance with the coach but decided not to accept the proposal.

The coach was nonetheless keen to pursue the possibility of establishing a professional coaching program at the Centre. In view of this being a proposal to conduct a commercial enterprise at a Council facility, and there being other professional coaches that may have been interested in putting forward a proposal, the decision was taken to invite tenders from interested parties.

DETAILS OF PROPOSAL

An advertisement was placed in the West Australian on 25 September 2005 inviting tenders for Professional Swimming Coaching services at the Armadale Aquatic Centre for the 2005/06 pool season. The closing date for receipt of tenders was 2pm on 10 October 2005.

Brief details of the one tender received are as follows:

Tenderer: George Donald Brown
Amount: \$1,000

COMMENT

Analysis

Mr Brown is a level 2 accredited swimming coach, and from 1973 until 1994 was involved in swimming coaching at various centres in the metropolitan area. For the past 10 years he has not been involved in swimming coaching and is now seeking to re-establish himself in the swimming coaching business.

Recreation

Mr Brown has nominated local resident, Mrs Heather Adams, as his assistant coach. Mrs Adams is currently close to completing her Level 1 accreditation, and has been actively involved in both the Armadale-Kelmscott Swimming Club and the Aussie Masters Swimming Club in the past.

Mr Brown is currently overseas and it has not been possible to verify the currency of his qualifications and insurance policies. Subject to receipt of this information, it is recommended that Council accept Mr Brown's tender.

Options

1. Council could elect to not accept the tender and readvertise with the aim of attracting a wider field. It is possible that other interested parties may have missed the advertisement. The Armadale – Kelmscott Swimming for example had indicated to staff that it would be submitting a tender but through an oversight this did not occur.
2. Council could decide to not accept the tender on the basis that it does not wish to conduct a professional swimming program at Armadale Aquatic Centre.

Conclusion

Subject to verification of Mr Brown's qualifications and insurance policies, it is recommended that Council accept the tender for the Professional Swimming Coaching rights at Armadale Aquatic Centre for the 2005/06 season.

Committee Discussion

The Executive Director Community Services advised Committee that since the compilation of the Agenda, Mrs Adams had notified him that she had now completed her Level 1 Accreditation in Coaching. Cr Munn enquired as to whether Police checks would be undertaken for Mr Brown and the Executive Director Community Services advised that as part of the acceptance of the tender, Police checks would be undertaken for Mr Brown and any staff engaged by him.

C100/10/05 RECOMMEND

That Council accept the tender from Mr George Donald Brown, in accordance with the tender submitted and Council's contract documentation, for the exclusive Professional Swimming Coaching Rights at Armadale Aquatic Centre for the 2005/06 season, subject to verification of the currency of Mr Brown's qualifications and all relevant insurance policies.

**Moved Cr Tizard
MOTION CARRIED (7/0)**

Late Item - Recreation

REDEVELOPMENT OF FORMER KELMSCOTT POOL SITE

WARD River
FILE REF: A178691
DATE 24 October 2005
REF CA
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

This report advises Council of recent correspondence received from two residents outlining some concerns with the Kelmscott pool site redevelopment. They have requested that the plans be made available to a community meeting which they are organising before the project proceeds and that no further redevelopment at the site take place until that time.

The report recommends that Council:

- Reaffirm its previous resolution in relation to the redevelopment of the former Kelmscott pool site and foreshore area at Rushton Park in line with the approved concept plans.
- Administratively advise the two residents who have written to the City accordingly.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Relates to Council's aim to maintain and upgrade physical infrastructure for the economic and physical well being of the local community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Funds allocated in Council's 2005/06 budget for the overall redevelopment of the site together with grant funds secured for this project are sufficient to cover the scope of works proposed.

Consultation

Nil

Late Item - Recreation

BACKGROUND

Previous reports to Council have advised of the proposed redevelopment of the former Kelmscott Pool site and foreshore area at Rushton Park.

Planning for this project has been completed and all necessary approvals have been obtained from the Western Australian Planning Commission and Swan River Trust. The project is now in the construction stage.

The most recent report to Council was in July 2005 and at that time Council resolved (C76/7/05):

“Committee Discussion

Committee considered the report, including the draft concept designs as presented, and were supportive of the redevelopment plans. Committee was in agreement with the renaming of the site, including the possibility of renaming individual elements and requested that this matter be progressed administratively with Elected Members, hence the amendment to the officer recommendation by the deletion of part (c).

1. *That Council:*

 - a. *endorse the draft concept plans for the redevelopment of the former Kelmscott Pool site and foreshore area at Rushton Park as attached to these Minutes at Attachment “A-3”.*
 - b. *endorse the radiating paving design for the former pool and concourse area of the site as attached to these Minutes at Attachment “A-3”;*

2. *That the detailed design for the Story Wall be circulated to Councillors for comment prior to the installation of the wall and artwork.”*

DETAILS OF PROPOSAL

On 5 October 2005 correspondence addressed to the Executive Director Community Services with copies to the Mayor and River Ward Councillors was received from two residents outlining some concerns with the Kelmscott pool site redevelopment plans and requesting that the plans be made available to a community meeting which they are organising before the project proceeds and requesting that no further redevelopment take place until that time. A copy of the reply to this correspondence was provided separately to Councillors.

A second letter, in response to the above reply from the Executive Director Community Services, has now been received (once again addressed to the above recipients) responding to that letter and outlining a number of issues/concerns and making some further suggestions. In particular concerns have been raised about;

- the concept plan details and in particular the proposed *sound shell*,
- the easterly winds at the site,
- the location and refurbishment of the public toilets,

Late Item - Recreation

- retention of the original tiered seating, and
- the artwork for the story wall.

In summary the author claims to have at least 20 residents who have concerns with the redevelopment and has requested that all works at the site stop and no further orders issued for a period of at least one month to allow for further community input. According to the author a local meeting has been planned and an invitation will be issued to a Ward Councillor at the appropriate time.

COMMENT

Analysis

As was outlined in the report to Council in July 2005 it is the officer's view that the concept designs generally reflect the wishes of the local community expressed via the extensive consultation that occurred following the closure of the Kelmscott Pool. The various elements of the redevelopment have been costed and are within Council's budget for this project.

Council has approved the overall concept plans and the construction stage has commenced. Orders for the site works and paving have been issued and work is progressing on the technical drawings for the outdoor performance space, toilet/change room upgrades, story wall, as well as the playground equipment, bbq's and seating, pathways and lighting.

No reply to the latest correspondence has been sent to date.

Options

1. Given that there is a request for all associated works to be suspended for at least one month pending further community meetings, Council could elect to follow this course of action. However it is likely, given the concerns raised by the resident, that the proposed meeting will result in an outcome that recommends stopping further redevelopment at the site. Some works at the site have already commenced and to stop them will incur an associated cost.
2. Council can elect to continue with the redevelopment as proposed and endorsed and elect to advise the resident accordingly.

Conclusion

The concept plans for the redevelopment of the site achieve the wishes expressed by many of the community to create a high quality passive open space area that is attractive for families and suitable for a range of concerts, performances and activities. Unless Council is unhappy with any aspect of the draft concept plans as suggested by two local residents, it is recommended that Council proceed with option 2 and continue with the redevelopment as proposed and approved.

Late Item - Recreation

Committee Discussion

Cr Zelones spoke to the item supporting the public consultation and advertising to date, making particular reference to promotion at Kelmscott Show where the feedback received was both positive and supportive of the concept plans. Cr Zelones also made reference to the surveys that had been undertaken and the opportunity presented by the redevelopment. Based upon the information provided, Committee determined to support the officer recommendation without change.

C101/10/05 RECOMMEND

That Council:

- a. **Reaffirm its previous resolution in relation to the redevelopment of the former Kelmscott pool site and foreshore area at Rushton Park in line with the approved concept plans.**
- b. **Administratively advise the two residents who have written to the City accordingly.**

**Moved Cr Munn
MOTION CARRIED (7/0)**

Community Development

****PROPOSAL FOR CBD SKATE PARK**

WARD ALL
FILE REF: CDP44
DATE 12 October 2005
REF MF
RESPONSIBLE MANAGER Manager
Community
Development

In Brief:

This item recommends that:

- Council approve further investigation into a CBD skate park through conceptual design work and site analysis.
- \$10,000 of the allocated \$33,000 for the Westfield Skate Park, be used for further investigation into a CBD Skate Park.

Committee amended the recommendation to read:

That Council, pursuant to Section 6.8 of the Local Government Act authorise the following expenditure:

- *investigation of conceptual designs, costs and location of a multi-functional youth space, incorporating a skate park, in the Armadale CBD and amend the 2005-06 Annual Budget as follows:*

Expenditure – Westfield Skate Park facility – decrease by \$10,000.

Expenditure – Community Administration Consultancy Fees – increase by \$10,000.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- To ensure that recreation facilities are placed in the most opportune location for the benefit of young people and the wider community
- To recognize the needs of young people
- To ensure that skate parks are accessible, safe and appropriate for the needs of young people

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Council has a budget allocation of \$33,000 for skate park development.

Community Development

Consultation

City of Armadale Youth Advisory Committee
Community Services
Technical Services
Ranger Services
Armadale Redevelopment Authority
Local Member of Parliament -Alannah MacTiernan
Armadale Youth Resources Management Committee
SERYIA (South East Region Youth Inter-Agency) Network
LGYON (Local Government Youth Officer Network)
Convic Skate Design

BACKGROUND

The provision of skate facilities in the City has been the subject of several previous reports to Council and the topic of much discussion by the Youth Advisory Committee (YAC). A summary of background information and previous Council resolutions is as follows:

In June 2002 Council adopted a strategy for provision of skate facilities in the City and resolved (C111/02) in part as follows:

“That Council:

Short Term (1 – 2 years)

- *Request the Armadale Redevelopment Authority to consider the merits of a regional skate facility being established in the City Centre as an ‘attractor’ to promote increased economic and cultural activity.*

Medium Term (2 – 5 years)

- *Plan for provision of a regional Skate Facility in a central location.”*

In September 2002 the Youth Recreation Needs Survey proposed:

“That:

- *The YAC begin planning to develop opportunities to involve young people in active recreational activities that address the increased interest in casual involvement in sports.*
- *Investigation commence into the need, location, costing and funding options for a large scale skate facility in the CBD and report back to Council with a proposal.”*

In relation to the proposed Westfield Skate facility, Council at it Meeting held on 7 June 2004 resolved (C78/5/04) as follows:

Community Development

“That construction of the Westfield Skate Park be deferred following investigation and evaluation of suitable locations within the CBD.”

At its meeting on the 29 August 2005, the YAC noted the following comments in regards to a central skate facility/youth precinct in Armadale.

- *Armadale should have a comprehensive ‘Youth Space’. This should entail a skate park, youth centre, performing space.*
- *Armadale needs a skate park in a central location. Members are regularly approached by friends and community members in regards to skate parks in Armadale. There appears to be extensive support for such a facility in the Armadale CBD.*
- *YAC strongly supports the development of a ‘youth precinct’ at the train station and will commit themselves to researching and furthering the concept.*

As can be seen from the above information, the City of Armadale has been contemplating a centrally located skate park since 2002 following the results of the Youth Recreation Needs Study. Support for such a facility has continued to grow. Skateboarding is increasingly popular with young people and, as a result, many young people have resorted to skating within the Armadale City Centre due to a lack of appropriate and accessible skate facilities. This has resulted in conflict with pedestrians, local businesses and the City of Armadale Ranger Services. Furthermore, many young people have approached the City to discuss the lack of appropriate and accessible skate facilities in Armadale. For these reasons, a centrally located skate facility is an issue of significance for the City of Armadale.

Until recently, possible sites for a CBD skate park had not been identified. The Armadale Redevelopment Authority and Local Member for Armadale have expressed support for a centrally located skate park and have suggested the following two sites for further consideration:

- Area of vacant land behind McDonalds (corner Armadale Road and Church Avenue),
and
- Armadale Train Station (Commerce Avenue near existing bus interchange)

The ARA is supportive of progressing the CBD skate park proposal following the identification of the above sites however, further investigation is required to identify which site option is most appropriate.

DETAILS OF PROPOSAL

It is proposed that Council support the further investigation into a CBD skate park. This will encompass the development of conceptual designs and site analysis for two identified locations in the Armadale CBD – behind McDonalds and the Armadale train Station.

Community Development

Extensive consultation would need to be conducted with user groups and key stakeholders including the local youth and users of the CBD, local Police, the Armadale Redevelopment Development and the general community.

Convic Skate Design, one of the leading companies in skate park design in Australia, have been recommended by the Department of Sport and Recreation to undertake the site analysis, develop the conceptual designs and determine first order contractor costs. Designs for Skate Parks for Victoria, South Australia and Western Australia are attached. **(Refer to Attachment "A-1" – as circulated with the Agenda.)** They have undertaken similar work for a number of Western Australian Local Government Authorities including Margaret River, Rockingham, Subiaco, Thornlie, Busselton & Boyanup – as shown in photographs shown below. It is estimated that the cost for site analysis and conceptual design work will be \$10,000.



Boyanup Skate Park - \$260,000



Margaret River Skate Park - \$280,000



Rockingham Skate Park - \$250,000



Busselton Skate Park - \$230,000

Community Development



Subiaco Skate Park - \$110,000



Thornlie Skate Park - \$280,000

The anticipated total cost of the project is approximately \$330,000. Below is an estimated costing of the project;

| | |
|------------------------|-------------|
| Conceptual Design: | \$10,000 |
| Technical Drawings: | \$20,000 |
| Construction of Park: | \$300,000 |
| Maintenance (On-going) | \$20,000 pa |

It is anticipated that possible funding partners for the skate park include:

| | |
|--|--------------------------------|
| Department of Sport and Recreation (CSRFF Grant) | ~\$110,000 (1/3 of total cost) |
| Outer-Metropolitan Community Fund: | ~\$50,000 |
| Office of Crime Prevention: | ~\$20,000 |
| Armadale Redevelopment Authority: | TBC |
| ING (Shopping Centre Developers) | TBC |
| WestZone (Shopping Centre Developers) | TBC |

Local businesses and community organisations (eg Rotary Clubs) provide further opportunities for funding. In addition, it is proposed that funds allocated for the Westfield Skate Park (\$33,000) be expended to support the above process.

COMMENT

An initial amount of \$10,000 is requested to commence site analysis and conceptual design work.

Analysis

The City of Armadale has deliberated over a centrally located skate park since 2002. During this time, Council has made several recommendations in support of further investigation into the feasibility of a CBD skate park.

Discussions with the ARA and the YAC have identified two potential skate park sites in the CBD. Further investigation of the two sites is required to be able to provide more detailed

Community Development

information to Council so that an informed decision can be made regarding a skate park in the CBD.

Options

1. Approve the further investigation of conceptual designs, costs and location of a skate park in the CBD, with the use of \$10,000 from the Westfield Skate Park budget allocation.
2. Not approve the further investigation of conceptual designs, costs and location of a skate park in the CBD with the use of \$10,000 from the Westfield Skate Park budget allocation at this time.

Options 1 is recommended.

Conclusion

Both the ARA and Local Member for Armadale have expressed their support for a CBD Skate Park and suggested two potential site locations. It is an opportune time to further investigate these sites to determine their appropriateness and develop conceptual designs and associated costs for a Skate Park in the CBD.

Cr Reynolds left the meeting at 7.40 pm.

Officer Recommendation:

That Council, pursuant to Section 6.8 of the Local Government Act authorise the following expenditure:

- investigation of conceptual designs, costs and location of a skate park in the Armadale CBD and amend the 2005-06 Annual Budget as follows:

Expenditure – Westfield Skate Park facility – decrease by \$10,000.

Expenditure – Community Administration Consultancy Fees – increase by \$10,000.

****ABSOLUTE MAJORITY DECISION REQUIRED**

Committee Discussion

Cr Reynolds suggested and Committee agreed that the skate park should be a component of a youth space for the City and that it needed to be seen in the broader context of youth servicing. Committee agreed that site location was critical to both the success of the park as well as the community's acceptance of it. Committee determined to amend the officer recommendation to broaden its scope and in doing so suggested that an amount up to \$20,000 should be set aside to investigate the concept of a multi-functional youth space, including skate park. Committee was mindful of other items and recommendations before

Community Development

them in relation to budget allocations and determined to request the Executive Director Community Services investigate alternative options for additional funding for this project.

C102/10/05 RECOMMEND

That Council, pursuant to Section 6.8 of the Local Government Act authorise the following expenditure:

- **investigation of conceptual designs, costs and location of a multi-functional youth space, incorporating a skate park, in the Armadale CBD and amend the 2005-06 Annual Budget as follows:**

Expenditure – Westfield Skate Park facility – decrease by \$10,000.

Expenditure – Community Administration Consultancy Fees – increase by \$10,000.

****ABSOLUTE MAJORITY DECISION REQUIRED**

Moved Cr Munn

MOTION CARRIED (6/0)

Late Item - Recreation

Cr Scidone declared a non financial interest in the following item (Department of Sport and Recreation CSRFF Grant Applications) on the basis that he has an association with the Kelmscott Soccer Club. As a consequence, there may be a perception that his impartiality on the matter may be affected. Cr Scidone declared that he would put aside the association, consider the matter on its merits and vote accordingly.

****DEPARTMENT OF SPORT AND RECREATION CSRFF GRANT APPLICATIONS**

WARD ALL
FILE REF: GRT/18
DATE 19 October 2005
REF PGQ
RESPONSIBLE Executive Director,
MANAGER Community Services

In Brief:

The report

- provides a summary of grant applications for the Department of Sport and Recreation's CSRFF program, and recommends that Committee allocate a priority rating to each application. It is to be noted that Committee has delegated authority from Council to resolve the priority ratings of the grant applications.
- Recommends that Council:
 1. Pursuant to Section 6.8 of the Local Government Act 1995 -
 - a. authorize \$33,000 being spent on sports floodlighting at Frye Park, Kelmscott; and
 - b. amend its 2005-06 Annual Budget, to accommodate (a) above, as follows-
 - Add expenditure of \$33,000 for sports floodlighting at Frye Park;
 - Add revenue of \$11,000 being CSRFF grant for floodlighting at Frye Park;
 - Decrease – Westfield Skate Park expenditure by \$22,000, ie. that Council defer works on the Westfield Skate Park facility pending the outcome of the proposed review of potential sites for a skate facility in the Central Business District;
(NB: The above budget amendment is based upon a successful grant application of \$11,000. In the unlikely event that the grant application is not successful and there are no commensurate budget adjustments to make up the revenue loss, then the impact upon the annual budget will be an increase in the deficit of \$11,000)
 2. Endorse the installation of the replacement floodlighting at Frye Park as referred to in part (1) of this recommendation occurring prior to the commencement of the 2006 winter sporting season.

Late Item - Recreation

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Maintain and improve the physical infrastructure to meet the needs of the local community.

Legislation Implications

Should funding for any of the projects be approved, the works would need to be carried out in accordance with the Building Code of Australia and any other relevant legislation and/or Australian Standard.

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Each of the grant applications nominate a financial contribution from Council as part of the funding arrangement for the project. The report recommends an unbudgeted financial commitment of up to a maximum of \$33,000 in the current financial year for lighting at Frye Park, which would reduce to \$22,000 should the grant application be successful. Whilst the remaining funding applications have no financial implications for the current year's budget, should any or all of the applications be successful, there is a potential increased financial commitment (capital) from Council up to a maximum of \$74,000 in 2006/07 as well as \$3,000-\$4,000 per annum in ongoing maintenance. Accordingly Council needs to determine what level of funding (if any) it is prepared to commit to the various projects.

Consultation has a budget allocation of \$33,000 for skate park development.

Consultation

- User Groups
- Technical Services Directorate staff

BACKGROUND

Following consideration of the report to the September Community Services Committee meeting, Council (C96/9/05) Resolved as follows:

“That Council, in order to achieve the grant application deadline of 31 October 2005, delegates to the October 2005 Community Services Committee meeting, the authority to resolve the priority order of Department of Sport & Recreation grant applications made under the CSRFF programme.”

Late Item - Recreation

This report provides a brief description of each project, identifies the proposed funding arrangement, whether or not the project has been included in Council's Strategic Plan or Five Year Capital Works Program, and the extent of any ongoing maintenance commitment required from Council.

DETAILS OF PROPOSAL

Details of each grant application are as follows:

1. *Frye Park Reserve Lighting*

| | |
|--------------------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$11,000 |
| Council contribution requested | <u>\$22,000</u> |
| Total Project Cost | \$33,000 |

Project Description

Replacement of Frye Park reserve lighting - Stage 1.

Justification

As reported to both the Community and Technical Services Committee meetings in September 2005, all of the Frye Park reserve floodlighting was removed in September due to the poles being badly rusted at the base. The light fittings themselves were at least 20-25 years old and prior to their removal, provided lighting levels that were well below the Australian Standard.

A lighting plan has been prepared that provides the option to progressively upgrade the lighting over the full area of the playing surface, to meet the recommended Australian Standard for training. The cost estimate to fully floodlight the playing surface is \$75,000, which could be achieved in two or three stages.

The initial proposal is to install two 20-metre poles with 3-4 lights on each, at a cost of approximately **\$33,000**. Even if Council did not support any further upgrades to the Frye Park lighting, this proposal would provide lighting that was at least comparable to the lights that have been removed.

Frye Park is the home ground for the Kelmscott Soccer Club, and is heavily used by about 24 senior and junior soccer teams during the winter season. Training is held under lights each week day night, with games played on Sundays. During the summer season, the lights are used for softball training two nights a week.

When the lights at Bob Blackburn had to be removed earlier this year due to similar safety concerns, Council recognized the need to immediately replace these lights and provided \$25,000 of unbudgeted funds to allow this to occur. A similar situation now occurs with Frye Park. In order for some replacement floodlighting to be in place by the start of the 2006 winter season, it is recommended that Council commit to this

Late Item - Recreation

project now and bring forward funds that would probably have been allocated in its 2006/07 budget.

Under normal circumstances, the outcome of the various grant applications is announced in February each year and a report submitted to the March Community Services Committee meeting. Council's contribution to the successful grant applications would normally be provided in the following year's budget, and the works carried out following the adoption of the budget. If this was to occur in this case however, there would be no lighting at Frye Park during the 2006 winter season, and this would create a major problem for both the club and the City in trying to find an alternative venue.

The proposal is for the replacement lights to be installed in March/April 2006, following the announcement of the grant applications. For this to be possible Council would need to either allocate unbudgeted funds to this project or reallocate funds from an existing project that has been funded in the 2005/06 budget. There is currently a 12-16 week period for the production of the poles from the time an order is placed so if Council were supportive of the approach outlined in this report, an order for the poles would need to be placed soon.

If Council agrees that this project is a high priority, and supports the grant application being allocated the No. 1 priority, there is a strong likelihood that the application will be successful. Should this occur, the net contribution to the project from Council would be \$22,000, which is not currently provided in the 2005/06 Budget. In the unlikely event that the grant application is unsuccessful, the maximum commitment from Council would be \$33,000. The recommendation that follows is therefore based upon a successful grant application and identifies an option to defer works associated with another capital works project thereby enabling the installation of the sports floodlighting prior to the commencement of the winter sports season.

Strategic Plan/15 Year Financial Plan

Funding has not been provided in either Council's current budget or the 15 Year Financial Plan for this project.

Ongoing Costs to Council

There is a 3-year warrantee on the light fittings, so initial maintenance costs would be minimal. Ongoing maintenance costs thereafter would be provided from the existing maintenance budget for the old lights.

Recommended Priority Rating

In order to maximize the chance of this grant application being approved, it is recommended that the project be allocated the No. 1 priority rating.

Late Item - Recreation**2. Upgrade Lighting – Armadale Bowling Club**

| | |
|-----------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$15,000 |
| City of Armadale | \$15,000 |
| Armadale Bowling Club | <u>\$15,000</u> |
| | |
| Total Project Cost | \$45,000 |

Project Description

Provide competition standard lighting to the front two bowling greens at Armadale Bowling Club.

Justification

The existing lighting of the bowling greens is estimated to be 30-40 years old and is of a low standard. The current lights provide lighting levels that are well below the recommended Australian Standard for lawn bowls and greatly restrict the club in its ability to conduct pennant and social bowls during the evening. The club has recently prepared a Business Plan and believes that the provision of good quality lighting will allow it to stage twilight and night bowling activities over summer, and help attract new members to the club.

The Club has operated for many years at its current premises and has been largely self sufficient during that time.

Strategic Plan/15 Year Financial Plan

This project is presently not included in either Council's Strategic Plan or the 15 Year Financial Plan.

Ongoing Costs to Council

Nil – under the lease agreement with the club, all maintenance costs are the responsibility of the club

Recommended Priority Rating

Although the project is presently not included in Council's forward plans, it is a project that will help sustain the long-term viability of the Club and is therefore worthy of Council's support. It is recommended that this application be allocated the No. 2 priority rating.

Late Item - Recreation**3. *Resurface Roleystone Tennis Courts***

| | |
|--------------------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$24,000 |
| Club Contribution | \$16,000 |
| Council contribution requested | <u>\$32,000</u> |
| Total Project Cost | \$72,000 |

Project Description

Resurface the top four courts at the Cross Park tennis facility.

Justification

The top courts at the Roleystone Tennis facility are in poor condition and are almost to the point that they will become unplayable within the next few years. Over the past 5-7 years the club has worked in partnership with Council to progressively upgrade its facilities, and the upgrading of the top courts will be the next stage of a long-term plan to upgrade tennis facilities for the Roleystone community. The club has approximately 100 members and has a strong junior program. The condition of the top courts greatly restricts the club in its endeavours to promote its various tennis programs.

Strategic Plan/5 Year Plan

The project is currently not listed on Council's Parks and Reserves Five Year Program for 2005/06, and not included in Council's 15 Year Financial Plan. If the grant application is successful and Council wishes to proceed with the project, it will either need to defer one or more projects currently listed for funding in 2006/07 or allocate additional funds for the project. If Council is unable to financially support this project in 2006/07, it should advise the club of this and make it clear that the grant application is submitted on that basis.

Ongoing Costs to Council

Nil – under the lease agreement with the club, all maintenance costs are the responsibility of the club.

Recommended Priority Rating

Given the poor condition of the top courts, it is recommended that it be allocated the No.3 priority rating.

Late Item - Recreation**4. Upgrade Oval Lighting – Gwynne Park**

| | |
|--------------------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$5,000 |
| Council contribution requested | <u>\$10,000</u> |
| Total Project Cost | \$15,000 |

Project Description

Install one 20 metre light pole with four 2000-watt lights.

Justification

As reported to both the September Community & Technical Services Committee meetings, seven light poles were recently removed due to them being badly rusted at the base and assessed to be a safety risk. Although there is some existing lighting still in place at Gwynne Park, the removal of the old lights will mean that training will have to be squeezed into a concentrated area, causing increased wear and tear on the playing surface. There is a need to replace at least some of the lights that have been removed.

A lighting plan has been prepared that will allow full replacement of the lights to be undertaken in stages. One matter that will need to be addressed as part of any future upgrading of the lights at Gwynne Park is the requirement to upgrade the power supply to the site.

Strategic Plan/5 Year Plan

The project is currently not listed on Council's Parks and Reserves Five Year Program for 2006/07, and not included in Council's 15 Year Financial Plan. If the grant application is successful and Council wishes to proceed with the project, it will either need to either defer one or more projects currently listed for funding in 2006/07 or allocate additional funds for the project. If Council is unable to financially support this project in 2006/07, it should advise the club of this and make it clear that the grant application is submitted on this basis.

Ongoing Costs to Council

Minimal maintenance commitment whilst the lights are under warrantee (first three years). Ongoing maintenance costs thereafter would be provided from the existing maintenance budget for the old lights.

Recommended Priority Rating

In view of the need to replace some of the old lights that have been removed, it is recommended that Council support the application and allocate the No.4 priority rating.

Late Item - Recreation**5. Upgrade Oval Lighting – William Skeet Reserve**

| | |
|--------------------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$10,000 |
| Club Contribution | \$10,000 |
| Council contribution requested | <u>\$10,000</u> |
| Total Project Cost | \$30,000 |

Project Description

Install two 20 metre light poles with three 2000-watt lights on each.

Justification

The existing lights provide low standard lighting on the clubroom side of the oval, which also happens to be the area that gets very muddy during winter. This in turn causes increased wear and tear on this part of the oval. The Club's proposal would allow training to be spread out over the full area of the oval and reduce wear and tear in the area under the existing lights.

William Skeet Reserve is the home venue for the Forrestdale Football Club, which has 1 senior side and 4-5 junior sides.

Strategic Plan/5 Year Plan

The project is currently not listed on Council's Parks and Reserves Five Year Program for 2006/07, and not included in Council's 15 Year Financial Plan. If the grant application is successful and Council wishes to proceed with the project, it will either need to either defer one or more projects currently listed for funding in 2006/07 or allocate additional funds for the project. If Council is unable to financially support this project in 2006/07, it should advise the club of this and make it clear that the grant application is submitted on that basis.

Ongoing Costs to Council

Minimal maintenance commitment whilst the lights are under warrantee (first three years). Ongoing maintenance costs thereafter would be approximately \$1,000 - \$2,000 per annum.

Recommended Priority Rating

It is recommended that this project be allocated the No.5 priority rating.

Late Item - Recreation**6. Upgrade Oval Lighting – Bob Blackburn Reserve**

| | |
|--------------------------------|------------------|
| Applicant | City of Armadale |
| Grant Requested | \$5,500 |
| Club Contributions | \$4,000 |
| Council contribution requested | <u>\$7,000</u> |
| Total Project Cost | \$16,500 |

Project Description

Install one 20 metre light poles with four 2000-watt lights.

Justification

The five sporting clubs based at Bob Blackburn Reserve wish to progressively upgrade lighting to allow training to be spread over a greater area of the Park. The existing lighting requires all training to be conducted in one corner of the reserve, which greatly restricts training activities and causes problems with wear and tear on the playing surface.

A lighting plan has been prepared that would allow this to occur in a number of stages.

Strategic Plan/5 Year Plan

The project is currently not listed on Council's Parks and Reserves Five Year Program for 2006/07, and not included in Council's 15 Year Financial Plan. If the grant application is successful and Council wishes to proceed with the project, it will either need to either defer one or more projects currently listed for funding in 2006/07 or allocate additional funds for the project. If Council is unable to financially support this project in 2006/07, it should advise the club of this and make it clear that the grant application is submitted on that basis.

Ongoing Costs to Council

Minimal maintenance commitment whilst the lights are under warrantee (first three years). Ongoing maintenance costs thereafter would be approximately \$1,000 per year.

Recommended Priority Rating

It is recommended that this project be allocated the No.6 priority rating.

Late Item - Recreation

COMMENT

Analysis

Of the six grant applications, two are for replacement of lights that have recently been removed for safety reasons, three are lighting upgrade projects that could be considered desirable but not essential, and one is to resurface tennis courts that are in poor condition. The recommended priority ratings for the six projects are based on the assessed need and justification for each project.

A potential concern is that the requested financial contributions from Council for the various grant applications are currently not included in Council's 15 Year Financial Plan. Based on past experience, it is likely that the top 3 or 4 priority grant applications will be funded. If Council is unable to support any or all of the projects by allocating the requested financial contributions in its 2006/07 budget, it should identify this when submitting the application(s). Any grant applications that are not supported by Council are unlikely to be approved.

Of the six grant applications, the most urgent priority is the provision of some lighting at Frye Park to allow soccer training to continue at that venue in 2006. It is recommended that Council commit to this project now in order to allow replacement lighting to be in place for the start of the 2006 winter season.

With regard to the Gwynne Park and Frye Park grant applications, which are for replacement of lighting that the City has removed for safety reasons, preliminary discussions have taken place with the respective clubs about the clubs making a financial contribution to the projects. Both clubs argue that their situations are the same as when the lighting at Bob Blackburn Reserve was removed earlier this year, and Council accepted that it was its responsibility to replace those lights. If either club wishes to pursue any future lighting upgrades at their respective venues however, the clubs should be required to financially contribute towards any such projects.

Although not the recommended option, Council could elect to make the replacement of the lights at Frye Park and Gwynne Park conditional upon the clubs financially contributing towards the respective projects. A likely consequence of this course of action however is that there would be no lights available at Frye Park for the 2006 winter season, which in turn will create major problems for both Council and the Club. The situation at Gwynne Park is not as critical due to their being some existing lighting in place to allow the club to continue to train, albeit in a more concentrated area, during the 2006 winter season.

If Council does acknowledge the need to provide some replacement lighting at Frye Park prior to the start of the 2006 winter season, a potential source of funds is the proposed uncommitted portion (\$23,000) of the budget allocation for the Westfield Skate Park. This project is currently under review and is the subject of a separate report in the October 2005 Community Services Committee Agenda. Based on the information provided in that report, it would appear unlikely that Council will be in a position to proceed with the construction of a new skate facility, either in Westfield or the Central Business District, in the current financial year.

Late Item - Recreation

The request from the Roleystone Tennis Club is for Council to part-fund the resurfacing of the top four tennis courts at the Cross Park tennis facility. These courts have deteriorated to the point where expensive resurfacing treatment is required, which includes re-asphalting and the use of a geo-fabric overlay. The multi-purpose courts (2) are also in a similar condition and should ideally be resurfaced in conjunction with the tennis courts. The cost of resurfacing all (6) courts ((4) tennis, plus (2) multi-purpose) is approximately \$100,000. "Doing nothing" is not considered to be an option for Council and the alternative would be to decommission all (6) courts within the next 3-5 years.

Should Council not be in a position to financially support the resurfacing of the (4) tennis courts, an alternative would be to initially do (2) courts, and consider the option of resurfacing the remaining (4) courts as a second stage. Should this be the preferred option, a position funding scenario is as follows:

| Funding Body | 2006/07 | 2007/08 |
|-----------------------------|-----------------|-----------------|
| City of Armadale | \$16,000 | \$32,000 |
| Dept. of Sport & Recreation | \$13,000 | \$20,000 |
| Roleystone Tennis Club | \$10,000 | \$8,000 |
| Total | \$39,000 | \$60,000 |

It should be noted that the fencing of the top courts is cut in a number of places, curled up at the bottom and badly rusted throughout. If these courts are to be retained, replacement of this fencing needs to occur and be included in the City's future works program.

In summary, the Roleystone Tennis Club's preferred position is to resurface the (4) tennis courts, but accepts that this will require a higher level of commitment from all parties. If Council is unable to support resurfacing (4) courts, it would be recommended that the grant application be adjusted to reflect a staged approach to this project.

Options

Council has the option of altering the recommended priority ratings to that recommended in the report, or not supporting any or all of the applications should it determine that the projects are not a priority for funding in 2006/07.

Conclusion

Each of the grant applications nominates a financial contribution from Council as part of the funding arrangement for the project. The report recommends an unbudgeted financial commitment of up to a maximum of \$33,000 in the current financial year for lighting at Frye Park, which would reduce to \$22,000 should the grant application be successful. Whilst the remaining funding applications have no financial implications for the current year's budget, should any or all of the applications be successful, there is a potential increased financial commitment (capital) from Council up to a maximum of \$74,000 in 2006/07 as well as \$3,000-\$4,000 per annum in ongoing maintenance. Accordingly Council needs to determine what level of funding (if any) it is prepared to commit to the various projects.

Late Item - Recreation

In view of the information provided in the report, it is recommended that the grant applications be allocated the following priority ratings:

| Priority | Project | CSRFF | Club | Council | Total |
|---------------|--|---------------|---------------|---------------|----------------|
| 1 | Replacement Reserve Lighting (05/06) - Frye Park | 11,000 | Nil | 22,000 | 33,000 |
| 2 | Upgrade Lighting – Armadale Bowling Club | 15,000 | 15,000 | 15,000 | 45,000 |
| 3 | Resurface Roleystone Tennis Courts (Top Courts) | 24,000 | 16,000 | 32,000 | 72,000 |
| 4 | Replacement Oval Lighting – Gwynne Park | 5,000 | Nil | 10,000 | 15,000 |
| 5 | Upgrade Oval Lighting - William Skeet Reserve | 10,000 | 10,000 | 10,000 | 30,000 |
| 6 | Upgrade Oval Lighting – Bob Blackburn Reserve | 5,500 | 4,000 | 7,000 | 16,500 |
| Totals | | 70,500 | 45,000 | 96,000 | 211,500 |

RESOLVED

That the Department of Sport and Recreation CSRFF grant applications be allocated the following priority ratings and be forwarded to the Department prior to the closing date of 31 October 2005.

| Priority | Project |
|----------|---|
| 1 | Replacement Reserve Lighting - Frye Park |
| 2 | Upgrade Lighting – Armadale Bowling Club |
| 3 | Resurface Roleystone Tennis Courts |
| 4 | Replacement Oval Lighting – Gwynne Park |
| 5 | Upgrade Oval Lighting – William Skeet Reserve |
| 6 | Upgrade Oval Lighting – Bob Blackburn Reserve |

C103/10/05 RECOMMEND

That Council:

1. Pursuant to Section 6.8 of the Local Government Act 1995 -
 - a. authorize \$33,000 being spent on sports floodlighting at Frye Park, Kelmscott; and
 - b. amend its 2005-06 Annual Budget, to accommodate (a) above, as follows-
 - Add expenditure of \$33,000 for sports floodlighting at Frye Park;
 - Add revenue of \$11,000 being CSRFF grant for floodlighting at Frye Park;
 - Decrease – Westfield Skate Park expenditure by \$22,000, ie. that Council defer works on the Westfield Skate Park facility pending the outcome of the proposed review of potential sites for a skate facility in the Central Business District;

Late Item - Recreation

(NB: The above budget amendment is based upon a successful grant application of \$11,000. In the unlikely event that the grant application is not successful and there are no commensurate budget adjustments to make up the revenue loss, then the impact upon the annual budget will be an increase in the deficit of \$11,000)

2. **Endorse the installation of the replacement floodlighting at Frye Park as referred to in part (1) of this recommendation occurring prior to the commencement of the 2006 winter sporting season.**

****ABSOLUTE MAJORITY RESOLUTION REQUIRED FOR PART (1)**

**Moved Cr Zelones
MOTION CARRIED (6/0)**

At this juncture of the meeting Committee returned to the set order of the Agenda.

Miscellaneous

****REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE COMMUNITY SERVICES DIRECTORATE**

WARD ALL
FILE REF: PCY/2
DATE 12 October 2005
REF YW
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

- Annual review of Delegations of Authority to the CEO as relevant to the Community Services Directorate.
- Recommendation that the delegations, as presented, be renewed for a further 12 months.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

1. Planning Ahead & Evaluating Progress

- Develop and coordinate long term plans for all services.
- Strategic Planning processes including community consultation.

Legislation Implications

The relevant Sections of the Local Government Act 1995 are as follows:

5.42. *Delegation of some powers and duties to CEO*

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43. * Absolute majority required.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

5.43. *Limits on delegations to CEO's*

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) *any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.99 or 5.100;*
- (f) *borrowing money on behalf of the local government;*
- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (h) *any power or duty that requires the approval of the Minister or the Governor; or*
- (i) *such other powers or duties as may be prescribed.*

5.44. *CEO may delegate powers and duties to other employees*

Miscellaneous

- (1) *A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*
- (3) *This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —*
 - (a) *the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and*
 - (b) *the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.*
- (4) *Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.*
- (5) *In subsections (3) and (4) —*
"conditions" includes qualifications, limitations or exceptions.

5.46. *Register of, and records relevant to, delegations to CEO's and employees*

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

Directorate Managers

BACKGROUND

It is a requirement of the Local Government Act 1995 – Section 5.46(2) that delegations of authority be reviewed annually.

DETAILS OF PROPOSAL

Council's approval is sought to renew the delegations of authority as presented in this report.

Miscellaneous

COMMENT

Analysis

Details of each of the delegations relevant to this Committee are presented as an attachment to this Agenda. (**Refer to Attachment “A-2” – as circulated with the Agenda.**)

Having reviewed and confirmed the legislative correctness and the continuing relevancy/appropriateness of each of the current Delegations, no alterations have been made.

Conclusion

It is recommended that the delegations as presented in the following recommendation be approved until the next review date in twelve months' time.

Committee Discussion

The Executive Director Community Services advised that due to an oversight the Delegations of Authority as per Attachment “A-2” of the Agenda were incorrect and an amended version was presented to Committee. The correct version would be incorporated into the Minutes as an attachment.

C104/10/05 RECOMMEND

That Council, pursuant to Section 5.42 of the Local Government Act 1995, delegate to the Chief Executive Officer, Council powers and duties as detailed in Attachment “A-2” to these Minutes and that these delegations remain in force until November 2006 when next they will be reviewed.

**** ABSOLUTE MAJORITY DECISION REQUIRED**

Moved Cr Munn

MOTION CARRIED (6/0)

Cr Munn left the meeting at 8.05 pm

Late Item - Miscellaneous

ACTING SENIOR POSITION – EXECUTIVE DIRECTOR COMMUNITY SERVICES

WARD: ALL
FILE REF: STF/3
DATE: 25 October 2005
REF: CA
RESPONSIBLE MANAGER: CEO

In Brief:

This report:

- Provides advice of the Executive Director Community Services' (Mr Carl Askew) annual leave and
- Seeks Council endorsement of Chief Executive Officer's recommendation to appoint the Manager Community Development (Mrs Yvonne Coyne) to the position of Acting Executive Director Community Services for the period 5 – 16 December 2005, inclusive.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Nil

Legislation Implications

Nil

Council Policy/Local Law Implications

Council Management Practice ADM 12 "Acting Senior Positions" states (in part) as follows:

"Planned Leave Absences – The Acting Executive Director Community Services will be appointed by resolution of Council upon recommendation of the Chief Executive Officer. Generally, Manager Library & Heritage Services, Manager Community Development, Manager Ranger & Emergency Services or Manager Recreation Services will be appointed to the position on a rotational basis."

Budget/Financial Implications

The higher duties payment associated with this matter is provided for in the adopted 2005-06 Annual Budget.

Consultation

Chief Executive Officer

BACKGROUND

Nil

Late Item - Miscellaneous

DETAILS OF PROPOSAL

The Executive Director Community Services will be taking annual leave from the 5 to 16 December 2005, inclusive and during this time, the Chief Executive Officer recommends that the Manager Community Development (Mrs Yvonne Coyne), be appointed Acting Executive Director Community Services.

C105/10/05 RECOMMEND

That Council:

- a. **Note that the Executive Director Corporate Services (Mr Carl Askew) will be taking annual leave from 5 to 16 December 2005, inclusive, and**
- b. **Pursuant to Management Practice ADM 12 and on recommendation of the Chief Executive Officer, appoint the Manager Community Development (Mrs Yvonne Coyne) to the position of Acting Executive Director Community Services for the period 5 to 16 December 2005, inclusive.**

**Moved Cr Zelones
MOTION CARRIED (5/0)**

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Health & Wellness Database

The Health & Wellness database is now available via the Libraries Online Catalogue, from our three libraries or from home. You will need to be a member of the library, in order to access the database.

The database is a comprehensive resource that provides integrated access to medical, statistical, health, and wellness information.

Including the respected Gale Encyclopaedia of Medicine, the database delivers up-to-date reference material as well as full-text magazines, journals, and pamphlets from a wide variety of authoritative medical sources. Additionally, users are provided with descriptions of and links to several pertinent Web sites, selected for their usefulness and appropriateness.

Kelmscott 175th Cricket Match and Picnic - 9 October 2005

Despite inclement weather the event attracted over 500 people throughout the day which started with a Welcome to Country by Viv Hansen and was followed by a few words from both the Mayor and Mr Don Randall MP who also tossed the coin.

The cricket match between former players from the Kelmscott and Armadale Cricket clubs was enjoyed by both players and spectators with some old rivalries re-emerging during the game. Kelmscott were the eventual winners of the match. This was then followed by the second innings of the A Grade cricket match between Armadale and Kelmscott. The Honourable Alannah MacTiernan MLA presented the trophy to the Kelmscott Cricket Club.

The horse and cart ride was busy all day long and the log chop demonstration attracted a healthy crowd. Three heritage walks were held during the day with about 60 people participating. The heritage displays were also very popular and volunteers manning the displays were kept very busy recording information about the photo's on display. The oral history booth was also able to obtain numerous names of people willing to be interviewed.

During lunch the Mayor presented a heritage plaque to St Mary's in the Valley and unveiled the 1833 map of Western Australia which included the township of Kelmscott. This was followed by the Kelmscott Senior High School Jazz Band who played a variety of pieces for the public's enjoyment.

The day's event ended with many of those at the Kelmscott 175th celebrations moving on to attend the Armadale Pioneers' Reunion Afternoon Tea held in the Kelmscott Hall.

Exercise Amarillo

On Tuesday, 18 October 2005 the Manager Ranger & Emergency Services attended the Annual Metropolitan South Desktop Exercise which was conducted at the Success Fire Station. The participating agencies included FESA, Police, Local Government, Bush Fire Brigades and CALM.

The purpose of the Exercise was to consolidate the theory of Incident Management principles and test the understanding and effectiveness of the Emergency Management processes. It assessed response, coordination and recovery procedures for a fire incident in a rural/urban environment, with the emphasis on planning, both during response and recovery phase.

The exercise scenario was based on two light aircraft colliding shortly after take off from Jandakot airport resulting in separate fires impacting of residential and rural land. The exercise was classified as a level 3 incident involving many resources from a number of agencies, which required setting up a fully operational Incident Management Team (IMT).

Proposal to develop a Physical Activity Plan

A report to the September Community Services Committee Meeting put forward a proposal to develop a Physical Activity Plan for the City. Council resolved to support the proposal and endorse the action taken to apply for funding for this project. The City recently received advice from the Western Australian Local Government Association that a grant of \$11,000 has been approved to part fund the development of the Physical Activity Plan. As advised in the earlier report, the City's contribution to the project will be by way of allocating staffing resources and other in-kind support. Applications for the new Recreation Officer's position closed on 21 October 2005 and interviews will be held next week. The Physical Activity Plan will be one of the projects that the new officer will have a major involvement in during their initial period of employment with the City.

Spring Bushwalks Program

The final walk in this year's Spring Bushwalks program was held at Roleystone on Sunday and was attended by 73 people. Although attendances at this year's walks were a little down on last year, partly due to inclement weather on three of the five walk days, the walks were enjoyed and appreciated by those who attended. It is interesting to note that a significant percentage of people who attend the walks come from outside the City.

Circus

A number of positive reports have been received from members of the community about the circus recently held in the "Frog Hollow" area of Minnawarra Park. The performances ran for about two hours and were of a high quality. The circus owner was happy to comply with all of the City's requirements and there were no reported problems with the organisation and management of the circus during the two-week period that it was located in Armadale. It is also pleasing to note that the announcer at the circus was highly complimentary of the City and publicly praised Council for its progressive attitude and professional way that it processed the application and various permits needed to conduct the circus.

New Name for former Kelmscott Pool Site

A report to the July Community Services Committee Meeting briefly discussed the issue of a new name for the former Kelmscott Pool site and foreshore area at Rushton Park. A Memo was sent to all Councillors on 2 August 2005 inviting their input and ideas for a new name. To date only two responses have been received from elected members and any further input would be most welcome. A report on this matter will be submitted to the November Community Services Committee that canvasses some options for consideration.

COUNCILLORS' ITEMS

Cr Zelones – Acoustic Upgrade – Council Venues

Cr Zelones referred to the need for a performing arts centre within the City. Whilst recognising the financial limitations of the City to provide such a facility in the short term he requested that officers investigate the cost of improving the acoustic capacity of either the Kelmscott Hall or an alternative venue such as the Armadale District Hall.

C106/10/05 RECOMMEND

That Councillors' items listed as follows:

- **Cr Zelones – Acoustic Upgrade – Council Venues**
- **be referred for action and/or report back to Committee**

Moved Cr Wallace

MOTION CARRIED (5/0)

MEETING CLOSED AT 8.17 PM