CITY OF ARMADALE

MINUTES

OF **CITY STRATEGY COMMITTEE** HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **MONDAY, 18 FEBRUARY 2008**, AT **7.00 PM.**

PRESENT:	Cr R J Tizard	Chair
	Cr R Butterfield	
	Cr J Knezevich	
	Cr C J MacDonald	
	Cr J H Munn JP CMC	
	Cr L Reynolds JP	
	Cr H A Zelones JP	
APOLOGIES:	Nil	
OBSERVERS:	Cr P J Hart	
	Mayor Sally Higgins	Town of Narrogin

IN ATTENDANCE:	Mr R S Tame	-	Chief Executive Officer
	Mr A F Maxwell	-	Executive Director Corporate Services
	Mr I MacRae	-	Executive Director Development Services
	Mr A Bruce	-	Executive Director Technical Services
	Mr C Askew	-	Executive Director Community Services
	Mr N Cain	-	Executive Manager Business Services
	Mrs S D'Souza	-	CEO's Executive Assistant
	Mrs M Haasnoot	-	Human Resources Manager

Public - Nil

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chairman as there were no members of the public in attendance.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the City Strategy Committee Meeting held on 21 January 2008, be confirmed.

Moved Cr Munn
Motion Carried (7-0)

ITEMS REFERRED FROM INFORMATION BULLETIN

INFORMATION BULLETIN – ISSUE NO.2/2008

The following items were included for information in the "City Strategy section"

- Progress Report on Contingency, Operational and Strategic Projects
- Report on Outstanding Matters
- Accounting Services Report & Donations Report

No items were raised for discussion or further report.

I N D E X

CITY STRATEGY COMMITTEE

18 FEBRUARY 2008

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LIST OF ACCOUNTS PAID – JANUARY 2008

WARD	All
FILE REF:	FIN/1
DATE	7 Feb 2008
REF	AB/MD
RESPONSIBLE MANAGER	Executive Manager Business Services

In Brief:

- The Report presents, pursuant to Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996, the List of Accounts paid for the period 1.1.08 to 31.01.08

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Corporate Services
Make maximum use of available technology to improve administration, governance and service delivery.

Legislation Implications
Section 6.10 (d) of the Local Government Act 1995 refers, ie.

6.10. Financial management regulations

Regulations may provide for —

(d) the general management of, and the authorization of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, ie.

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

(4) After the list referred to in subregulation (1) has been prepared for a month the total of all other outstanding accounts is to be calculated and a statement of that amount is to be presented to the council at the meeting referred to in subregulation (3)(a).

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Consultation
Nil

Background
Pursuant to Section 5.42 of the Local Government Act 1995 (***Delegation of some powers and duties to CEO***), Council has resolved to delegate to the CEO (*Primary Delegation No: 150 refers*) the exercise of its powers to make payments from the municipal and trust funds.

COMMENT

The List of Accounts paid for the period 1.1.08 to 31.01.08 is presented at **Attachment "A-1" of the Agenda.**

CS11/2/08 RECOMMEND

That Council note the List of Accounts paid as presented at Attachment "A-1" of the Agenda and summarised as follows:

Municipal Fund
Accounts paid totalling $31,792,669.12 on Vouchers 7466 - 7636, Batch 561 - Batch 571, 100876 – 100902, 300093 – 300093

Trust Fund
Accounts paid totalling $452.45 on Voucher 15

Moved Cr Reynolds
Motion Carried (7-0)

MONTHLY FINANCIAL STATEMENT – JANUARY 2008

WARD	:	ALL
FILE REF	:	FIN/1
DATE	:	8 Feb 2008
REF	:	AFM / NC
RESPONSIBLE MANAGER	:	EDCorpS and EMBS

In Brief:-
This Report presents the City's Monthly Financial Report for the 7 month period ended 31 January 2008.

The Report recommendation is to receive the Financial Report.

Tabled Items
Nil

Strategic Implications
Developing our Organisation:
Improve the environment for effective governance;
Improve the overall financial viability of Council.

Legislation Implications
Section 6.4 of the Local Government Act 1995 (Financial Report) and Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) state the need, and format requirements, for the production of monthly financial reports for presentation to Council.

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
The Statement of Financial Activity as presented refers and explains.

Consultation
Departmental Managers (where required)

BACKGROUND

Each month officers are required to prepare monthly financial reports, covering the prescribed information, and present these to Council for receipt.

COMMENT

Attached to this Report is the Monthly Statement of Financial Activity for the period ended 31 January 2008. **(Refer to Attachment "A-2" – Summary of Attachments – Lilac page.)**

For the purposes of reporting material variances from the Statement of Financial Activity, indicators, as resolved by Council, have been applied.

These indicators are:

Revenue

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) $50,000 and in these instances an explanatory comment has been provided.

Expense

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) $100,000 and in these instances an explanatory comment has been provided.

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1. Period Variation
   Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.

2. Primary Reason
   Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.

3. Budget Impact
   Forecasts the likely $ impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

Committee queried some of the brief comments associated with major anticipated variations or carry-forwards. The CEO acknowledged more detail is required and advised that the half-yearly budget review is due to be reported in March 2008. This will include progress reports on current work schedules and more detailed evaluation of end-of-year estimates and appropriate financial strategies.

CS12/2/08 RECOMMEND

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) receive the Statement of Financial Activity for the 7 month period ended 31 January 2008, as presented at Attachment "A-2".

Moved Cr Zelones
Motion Carried (7-0)

LEASE – ROLEYSTONE FIRE STATION FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA

WARD	Jarrah
FILE REF:	L125
DATE	8 Feb 2008
REF	NP
RESPONSIBLE MANAGER	Manager Governance & Administration

In Brief:

- This report seeks Council approval to extend the area of the existing lease with the Fire and Emergency Services of Western Australia (FESA) for the Roleystone Fire Station situated at Lot 100 Jarrah Rd, Roleystone by a further 91 square metres.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Initiative 2 – Building Our Community

- Optimising the use of community buildings, facilities and reserves.

Initiative 6 – Providing Physical Infrastructure and Caring For The Natural Environment

- Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure.
- Reviewing usage of community facilities and community needs/demands.

Legislation Implications

Local Government Act 1995 Section 3.58 – Disposing of Property.
Local Government (Functions and General) Regulations 1996 Reg 30 – Dispositions of property to which s3.58 does not apply.

Council Policy/Local Law Implications

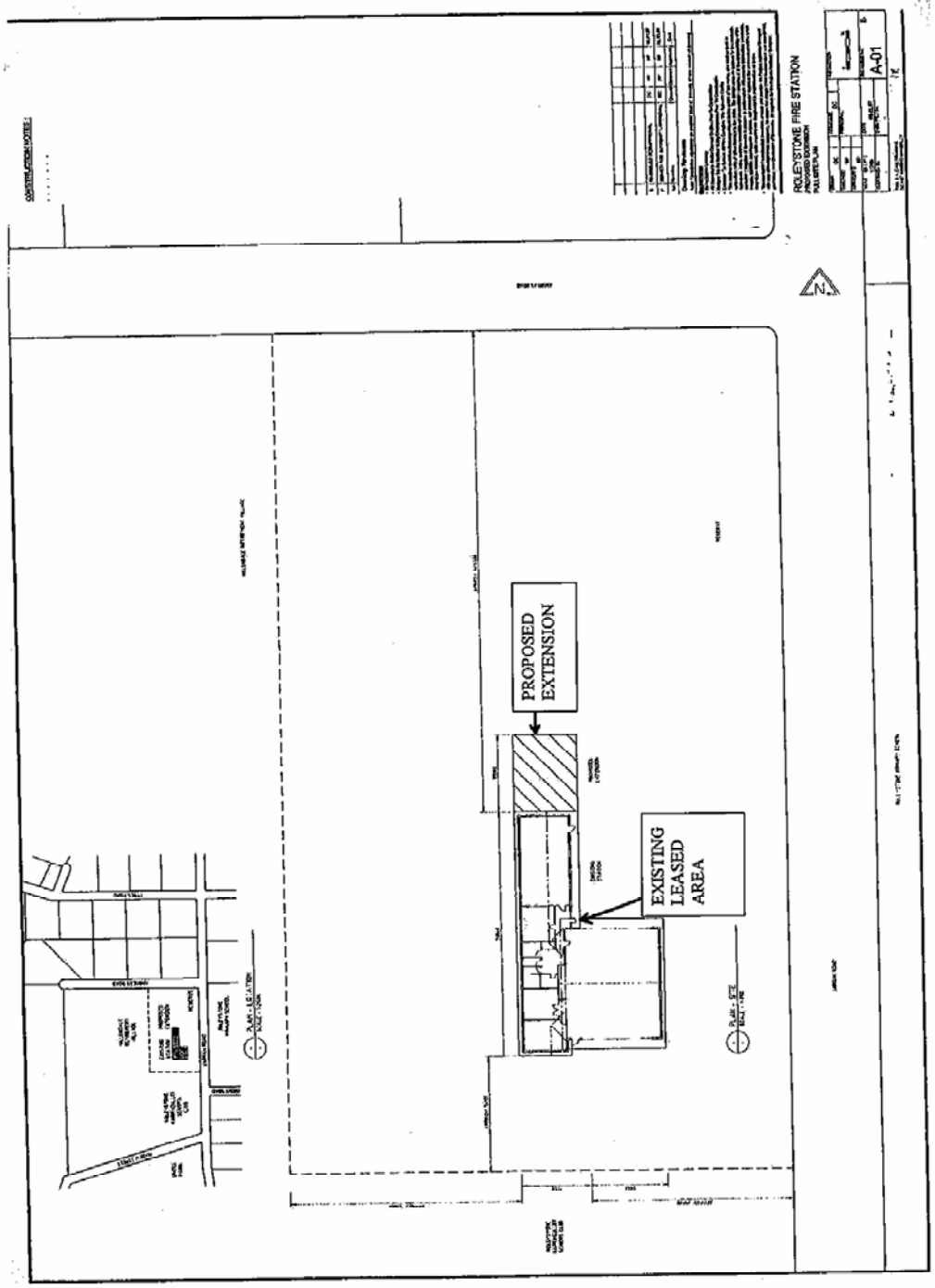
Council Policy ADM 2 – Property Lease Rentals.

Budget/Financial Implications

Nil.

Consultation

Technical Service Directorate
Corporate Services Directorate
Community Services Directorate



PROPOSED EXTENSION TO THE ROLEYSTONE FIRE STATION

BACKGROUND

At its meeting of 2 April 2002 Council resolved (C45/02) to lease a portion of Lot 100 Jarrah Rd, Roleystone to FESA for the construction of a new fire station for a term of twenty one (21) years, commencing 9 December 2001 and expiring 8 December 2022.

DETAILS OF PROPOSAL

FESA are proposing to modify the existing storeroom of the station into locker/changeroom facilities and construct a new storeroom and undercover barbeque area at the northern end of the building. To enable this to occur, the leased area will need to be extended by a further 10 metres, as depicted on the plan opposite.

COMMENT

Analysis
Since the construction of the building in 2001, there has been a steady increase in the reliance of the fire brigade in Roleystone which has placed additional pressures on the resources of the brigade. To alleviate these pressures and to improve efficiency, FESA has approved and is prepared to fully fund extensions to the building, subject to Council approving both an extension of the leased area and the building application itself.

The estimated value of these extensions is approximately $80,000 (Gross) with a portion of this cost being met by 'in kind' consideration from the brigade members.

Under the terms of the lease the Lessor (The City) is responsible for:

- Maintenance of the building
- Maintaining the integrity of the structure
- Maintaining the plant and equipment (Lessee vehicles excepted)
- Building insurance

In addition, clause 21.2 of the lease states that at any time the terms and provisions of this lease may be amended by agreement of both the Chief Executive Officer of FESA and the City of Armadale.

Although an increase in the size and value of the building will bring with it additional expenses, albeit at no cost to Council as it is fully funded under a joint arrangement between FESA and the Brigade itself, it is considered minor in comparison to the increase in value of the property (Approximately $1,000 maintenance and $160 insurance premium per annum). It should also have little effect on surrounding facilities as no additional traffic should be generated nor impinge on any land being utilised by others.

Property Services and Community Services Directorate have confirmed that they do not have any problems with the variation nor with the proposed extensions.

Parks and Reserves have also investigated the site to see what impact the extensions would have on any existing flora. They have advised that there are no significant trees

within the proposed development but the need for retaining walls will impact on the surrounding landscape.
They too have no major issues with the increased area but have suggested that any approval should include:

- Community consultation particularly with the "Friends Group" associated with the Jarrah Rd Bushland;
- The transplanting of selected vegetation within the development area to locations within the Jarrah Rd Bushland; and
- The protection of all significant trees for the duration of the development.

Options
There are three (3) options available.

Option 1 – Not approve the extension of leased area
Any decision not to grant an extension of leased area will result in continued pressure on existing facilities and reduce efficiency. This option is not recommended.

Option 2 – Approve the extension of the leased area
This is the preferred option.

Option 3 – Approve a reduced leased area
This is a viable option and could be considered as an alternative to option 2 above, however due to the fact that the entire extensions will have minimal impact on both surrounding users and land use it is not the preferred option.

CONCLUSION

It is recommended that Council agrees to the variation in lease area for the Roleystone Fire Station based on the following considerations:

- The important service the facility provides to the community;
- The current tenant has occupied the premises for the past six (6) years without any problems;
- The minimal financial impact on Council;
- Increase value of Council assets;
- The need to expand the existing facilities to take account of increased population and needs and reduce the pressure on existing resources; and
- The minimal impact on the surrounding land.

CS13/2/08 RECOMMEND

That Council

1. **Approves of a variation to the lease with FESA for the Roleystone Fire Station at Lot 100 Jarrah Rd, Roleystone to increase the leased area by a further 91.4 square metres as detailed on the attached plan to this agenda.**

2. **All expenses incurred in the variation of the lease shall be the responsibility of the lessee.**
3. **The effect on the surrounding landscape shall be taken into account when considering any development application from FESA.**

Moved Cr Butterfield
Motion Carried (7-0)

RECORDS MANAGEMENT SYSTEM

WARD:	All
FILE REF:	IM/RM/8
DATE:	18 February 2008
REF:	MD
RESPONSIBLE MANAGER:	Manager Governance & Administration

In Brief:

- This report explains the City's procedures of dealing with incoming correspondence and has been prepared in response to a query arising at the 2007 Annual General Meeting of Electors.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Communicating and Marketing

- Maintain dialogue to understand community needs and expectations
- Ensure our communication is understood

Developing our Organisation

- Deliver high quality, professional governance and administration
- Ensure the Council is a proactive, enquiring organisation
- Implement technologies to enhance decision-making, communication and service delivery

Legislation Implications

- *State Records Act 2000*
- State Records Standards and Principles 2000
- City of Armadale Record Keeping Plan.

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

Records Department

BACKGROUND

At the City's 2007 Annual General Meeting of Electors (AGM) held on Thursday 13th December 2007 the following motion was moved and carried, i.e.

"*That the Armadale City Council examine the processes of dealing with correspondence and produce and publish a report on the processes that it has in place to respond to correspondence from ratepayers and ratepayer organisations in a reasonable time*".

Council's decision in response to this motion (Resolution No CS4/1/08 of 29.1.08 refers) was for an *Officer's report to be prepared in February/March 2008 which outlines that part of the City's Records Management System which deals with incoming correspondence, noting that procedures do already exist for receiving, registering, acknowledging and responding to incoming correspondence and that generally, these procedures work well.*

The rationale behind this decision is to explain and place on the Council record for the benefit of the public, the details of Council's Records Management System as applying to incoming correspondence.

COMMENT

The City's introduced a new central electronic record management system (TRIM) in May 2007, incorporating a number of enhancements to the City's record management processes.

One key area of enhancement is how the City receives, registers, acknowledges and responds to incoming correspondence.

Until late 2006 all incoming correspondence was processed primarily by manual means e.g. details of the sender recorded in a spreadsheet, an acknowledgement letter would then be generated from this spreadsheet and the original letter delivered by hand to the responsible officer for actioning.

The City's rapid growth and increasing volume of electronic material now received (and generated) by the City has led to the introduction of the new electronic records system.

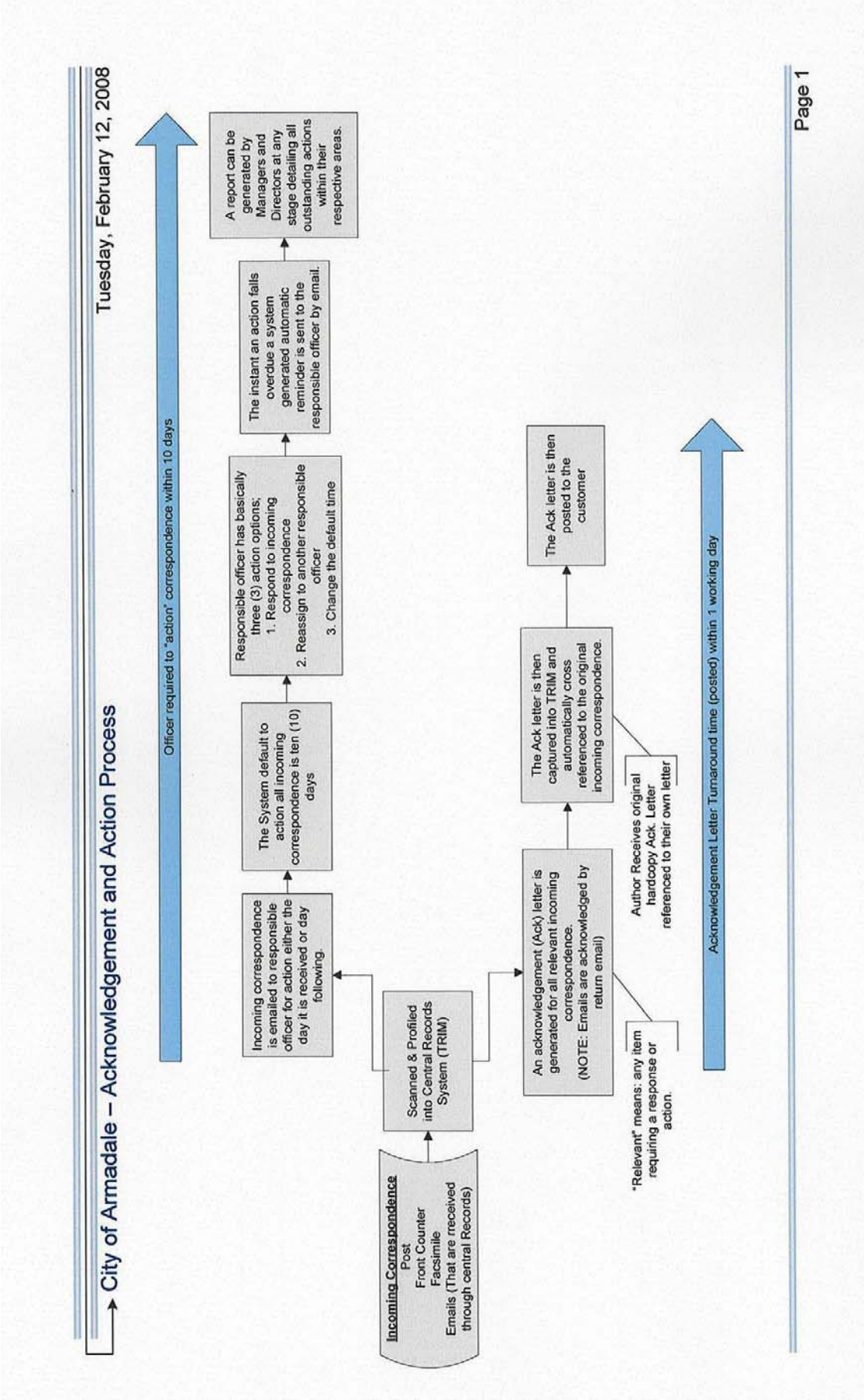
With the recent purchase of an automatic letter opener, the replacement of old scanning equipment with newer technologies and the implementation of TRIM throughout the entire organisation, information now received by the City is electronically recorded and distributed so that documents will be more readily accessible (albeit in a different form) to assist officers in their duties than before.

These improvements have also resulted in;

- The ability to attach actions and response times to all correspondence e.g. City's standard for actioning incoming correspondence is 10 working days;
- Faster searching and retrieval of documents;
- Improved document security;
- the location and integrity of the original hardcopy records being maintained (these are now permanently stored in records).

To further assist and inform both Council and the community on the City's method for dealing with incoming correspondence, an outline of the process is presented in Figure 1 of this report.

FIGURE-1


City of Armadale – Acknowledgement and Action Process
Tuesday, February 12, 2008
Officer required to "action" correspondence within 10 days
Incoming Correspondence
Post
Front Counter
Facsimile
Emails (That are rreceived through central Records)
Scanned & Profiled into Central Records System (TRIM)
Incoming correspondence is emailed to responsible officer for action either the day it is received or day following.
The System default to action all incoming correspondence is ten (10) days
Responsible officer has basically three (3) action options;
1. Respond to incoming correspondence
2. Reassign to another responsible officer
3. Change the default time
The instant an action falls overdue a system generated automatic reminder is sent to the responsible officer by email.
A report can be generated by Managers and Directors at any stage detailing all outstanding actions within their respective areas.
An acknowledgement (Ack) letter is generated for all relevant incoming correspondence.
(NOTE: Emails are acknowledged by return email)
"Relevant" means: any item requiring a response or action.
The Ack letter is then captured into TRIM and automatically cross referenced to the original incoming correspondence.
Author Receives original hardcopy Ack. Letter referenced to their own letter
The Ack letter is then posted to the customer
Acknowledgement Letter Turnaround time (posted) within 1 working day
Page 1

Conclusion

With the recent introduction of a new central electronic record management system (TRIM) a number of significant changes and improvements have been made to the City's method of dealing with incoming correspondence. These improvements include not only the automation of certain processes but also the conversion of all appropriate incoming correspondence into electronic format. This will ultimately be more easily and rapidly distributed throughout the organisation to assist officers in responding to customer requests and needs.

Committee noted the procedures put in place since the introduction of the new electronic records management system. It also requested that following further enhancements to the tracking of all incoming correspondence and customer requests, it would be beneficial for elected members to be made aware of statistics in regard to response times through the Information Bulletin.

CS14/2/08 RECOMMEND

That Council note the procedures, associated with the City's Records Management System, for dealing with incoming correspondence.

Moved Cr Knezevich
Motion Carried (7-0)

SALE OF STAGES 2 & 3 PUBLIC OPEN SPACE LAND (PRECINCT D & I) – HILLS NORTH 1 & COASTAL PLAINS SOUTH 2

WARD	:	JARRAH & NEERIGEN
REF NO.	:	POS/1
DATE	:	7th February 2008
REF	:	JE
RESPONSIBLE MANAGER	:	EDDS
LAND OWNER	:	City of Armadale
SUBJECT LAND	:	Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone, Lot 3861 Burns Road, Armadale
ZONING		
MRS	:	Urban & Industrial
TPS No.4	:	Various

In Brief:-

- Council, at its meetings in October 2002 and March 2003, considered the public submissions for Stages 2 and 3 of the POS Strategy and resolved in March 2003 to rezone and cancel four (4) Reserves.
- The land was rezoned as part of TPS No.4, gazetted in November 2005.
- DPI advised the City on 2 February 2007 of the purchase prices and the land was purchased in October 2007.
- A Business Plan was advertised for comment for 42 days and no comments were received.
- Recommend that Council disposes of the properties utilising the services of DTZ Australia (a member of the City's valuers panel) to conduct the tender process.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

Building our community - Improve the quality of life in our residential neighbourhoods by: Optimising the use of community buildings, facilities and Reserves.

Development – To balance the needs of development with sustainable economic, social and environmental objectives.

Legislation Implications

Planning & Development Act, 2005
Local Government Act, 1995 Section 3.58 –Disposing of land
Local Government Act, 1995 Section 3.59 – Commercial enterprises by Local Government
Guidelines for the Administration of Section 20A "Public Recreation" Reserves
Local Government (Functions & General) Regulations, 1996 Regulation 7 - Minimum value of major land transaction

Council Policy / Local Law Implications
Nil

Budget / Financial Implications

The sale of properties located in Public Open Space (POS) Stages 2 & 3 will provide funds for other Council POS projects. The purchase price for the land was drawn from the Capital Land Purchases Account and once the sale has been finalised, these monies will be returned to the Account where they originated.

To expose the property to the greatest number of prospective buyers DTZ (WA) Pty Ltd has proposed a comprehensive marketing strategy (Table 1). To facilitate this strategy DTZ (WA) Pty Ltd requires a marketing budget where monies are payable in advance and held in the consultants trust account. Detailed receipts will be kept with unused marketing money returned after the campaign. A Commission of 1.5% of the sale value is payable to the consultants once the property is sold. The marketing campaign is detailed as follows:

Table 1: Details and cost of marketing strategy.

ITEM	DESCRIPTION	COST ($)
Press	The West Australian: – 5 x 10cm x 2cm advertisements in Saturday's Property Pages section	$4,500
	Classified Advertising in Wednesday's Investments City & Metro section.	$1,000
Brochures	1,000 double-sided A4 Colour brochures (150gsm) for mail out with covering letter including administrative costs and postage for distribution.	$1,500
Information Memorandum	50 copies of due diligence information pack including administrative and postage costs.	Nil
Signboards	On-site signage to identify the site's sale. ($500 x 4)	$2000
Internet	www.commercialrealestate.com.au listing www.reiwa.com.au listing	$1000
TOTAL		**$10,000+ GST**

Once funds generated through the sale of public open space have been obtained by the City of Armadale, the exact allocation of funds to public open space improvement projects within the precincts will be dealt with through separate reports to Council and/or budgetary processes.

In addition, the parcel of land is likely to be used for residential purposes and hence provide additional rate revenue for the City without the creation of any significant new assets and significant on-going expenditure.

Consultation

- Development Control Unit.
- Corporate Services Directorate.
- Public Open Space Strategy Working Group (Executive Director Development Services, Manager Parks, Manager Recreation Services, Planning Services Manager & Environmental Officer).
- Public consultation consistent with State Government Guidelines for the administration of Section 20A Reserves has been undertaken for Reserves in Stages 2 & 3 of the POS Strategy. Consultation involved placement of the Business Plan on Council's website, signposting affected Reserves and newspaper advertising. The land was rezoned as part of TPS No.4, which was advertised for public comment.
- DTZ (WA) Pty Ltd

BACKGROUND

Council, at its meetings in October 2002 and March 2003, considered the public submissions for Stages 2 and 3 of the POS Strategy and resolved in March 2003 (CS9/3/03):

1. *That draft Town Planning Scheme No 4 map identify the following Reserves as follows:*

Reserve	*Address*	*Proposed zone*
28906	*7 Calytrix Rd*	*R5*
29992	*18-20 Slab Gully Rd, Roleystone*	*R5*
30232	*3 Urch Rd, Roleystone*	*R5*
45889	*Between Burns Rd and Keates Rd, Armadale*	*General Industry*

2. *That Council advise the Department of Land Administration of the outcomes of the Stage 2 & 3 Public Open Space Strategy consultation with particular reference to Councils view that the Reserves identified in Part 1 (above) should be cancelled and sold following public consultation on draft Town Planning Scheme No 4.*

3. *That Council advise submitters of Council's decisions and the opportunity to provide additional comment when Town Planning Scheme No 4 is advertised.*

The City wrote to DPI in May 2006 to purchase the above four (4) Reserves in Stages 2 and 3. In-accordance with State Government procedures, the City purchases the land from the Crown via the Department for Planning & Infrastructure (DPI) at $500 or 5% (whichever is greater) of the unimproved market value (as advised by the Valuer General). DPI advised the City on 2 February 2007 of the purchase prices and the following land was settled in October 2007:

Table 1: Purchase Prices for former Reserves in Stages 2 and 3 of the POS Strategy.

LOT	FORMER RESERVE	SIZE	ZONING	PURCHASE PRICE
Lot 3861 Burns Road, Armadale	45889	3276m^2	General Industry	$11,136.36 + G.S.T.
Lot 2285 Urch Road, Roleystone	30232	1667m^2	Residential R5	$7,954.55 + G.S.T.
Lot 2241 Slab Gully Road, Roleystone	29992	2673m^2	Residential R5	$8,409.09 + G.S.T.
Lot 2115 Calytrix Road, Roleystone	28906	1989m^2	Residential R5	$8,181.82 + G.S.T.

DETAILS OF PROPOSAL

A Business Plan was advertised for a six week period ending 21st January 2008. No submissions were received. Council can now resolve to proceed with the sale of these properties located in Stages 2 & 3 of the POS Strategy.

It is a requirement of Section 3.59 (5) of the *Local Government Act, 1995* that after the last day for submissions of the Business Plan, the local government shall consider any submissions made and may decide by absolute majority to proceed with the transaction as proposed. Where Council's decision is significantly different from what was proposed within the original Business Plan, a new Business Plan must be advertised. No changes are proposed.

It is proposed to sell the properties via a tender process, this reduces the costs associated with advertising and allows multiple parties to place offers on the blocks. It is anticipated that this process is likely to ensure the most appropriate sale price for the properties.

COMMENT

Council previously resolved (113/4/2004 & 269/8/2004) that a consultant be appointed to advise and dispose of the land. The *Local Government Act, 1995* allows Council to sell at a public auction, call a public tender or sell by public notice (private treaty). DTZ (Australia) was asked to provide a quote to conduct the tender process for the sale of Land in Stages 2 & 3 of the POS Strategy on behalf of Council. This quote includes a marketing cost of $10000.00 to be held in trust by DTZ with any unspent monies to be reimbursed to Council. The commission once the property is sold is 1.5% plus GST of the sale price.

The tender document for the valuation panel included a provision for any other value adding initiative. Matching the valuation and tender process with the same consultant allows Council to confirm the accuracy of the valuation estimate with the actual sale price and then query any variations with the company.

Funds received from the sale of land will be held in a Reserve Account by the City pending future consideration for expenditure. The proceeds from the sale of cancelled reserves can only be applied to the acquisition of replacement public recreation land, the consolidation of existing smaller reserves or the construction of capital improvements on existing reserves within the general district of the cancelled reserve. It is proposed that the funds generated from the sale be used on the upgrading or provision of new facilities in other POS reserves and recreational land in Stages 2 & 3 of the POS Strategy.

ANALYSIS

As there were no submissions received on the Business Plan for properties located in Stage 2 & 3 of the POS Strategy, Council can continue with its intention to sell these properties in accordance with Sections 3.58 and 3.59 of the *Local Government Act 1995*.

It is proposed to utilise the services of DTZ Australia to conduct the tender process on behalf of Council. A further report will be presented to Council with the results of the tender process.

OPTIONS

1. Council could resolve to proceed with the proposal to sell Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone and Lot 3861 Burns Road, Armadale in accordance with the provisions of the *Local Government Act, 1995*.
2. Council could retain the properties located at Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone, and Lot 3861 Burns Road, Armadale for sale at a later date.
3. Any combination of 1 and 2 above.

CONCLUSION

Given that the proposal is the next logical stage of the POS Strategy and Council's previous resolutions on the rezoning, purchase and disposal of Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone, and Lot 3861 Burns Road, Armadale, Option 1 is recommended.

CS15/2/08 RECOMMEND

That Council:

1. **Notes that at the close date (21st January 2008) for receipt of public submissions in response to the advertised Business Plan for the Sale of Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone, and Lot 3861 Burns Road, Armadale, there were no submissions received;**

2. **Pursuant to section 3.59(5) of the *Local Government Act 1995*, agrees** to proceed with the sale of Lot 2115 Calytrix Road, Roleystone, Lot 2241 Slab Gully Road, Roleystone, Lot 2285 Urch Rd, Roleystone, and Lot 3861 Burns Road, Armadale as provided for in the advertised Business Plan;**

3. **Pursuant to Section 3.58 of the Local Government Act 1995, supports the sale of the (4) lots by public tender utilising the services of DTZ (Australia);**

4. **Supports the payment of $10,000 plus GST to DTZ (Australia) for the purposes of marketing the sale of the (4) lots on the understanding that these funds will be held by DTZ (Australia) in trust and any unspent monies will be repaid to the City;**

5. **Notes that prior to the sale of the lots, a further Officer Report will be provided to Council giving results/outcomes of the Tender sale process;**

6. **Advise all Tenderers that the highest or any tenders will not necessarily be accepted.**

***** Absolute Majority Required***

Moved Cr Zelones
Motion Carried (7-0)

TENDER NO. 29/07: TENDER FOR SUPPLY OF PERSONNEL

WARD	All
FILE REF:	TEN/29/07
DATE	5 Feb 2008
REF	MH
RESPONSIBLE MANAGER	HRM

In Brief:

- Tender No. 29/07 was recently called for the Supply of Personnel.
- 9 tenders were received by the specified closing time.
- The tenders from Drake Personnel, IPA Personnel, Hays, Lo-go Appointments and Flexi Staff have been assessed as being the most advantageous to Council.
- Recommend acceptance of these tenders.

.

Tabled Items

Tenders received.

Officer Interest Declaration

Nil.

Strategic Implications

Developing our organisation

- Deliver high quality professional governance and administration.

Legislation Implications

Local Government Act 1995
Local Government (Functions and General) Regulations 1996.

Council Policy/Local Law Implications

Policy ENG 5 – Tendering and Purchasing.

Budget/Financial Implications

Budget allocation 2007/08, for agency staff $410,805 (Sub Account 1004 – Agency Staff).

BACKGROUND

In 2005 the City awarded a tender for supply of personnel, Tender No. 15/05 to a panel of companies. Council accepted at the time tenders of Drake Personnel, IPA Personnel, Lo-go Appointments, Hays and Spherion.

The City of Armadale has recently called a new tender for the supply of personnel, Tender No. 29/07. Tenders were called from suitably qualified and experienced organisations for the provision of personnel hire to the City of Armadale, for a period of 2 years. The contract includes a review of performance at the end of every six months.

The tender was divided into various schedules to allow companies to tender for one or all schedules. These schedules include:

Schedule A: Technical-Trades
Schedule B: Clerical – Administration – Customer Service
Schedule C: Finance
Schedule D: Professionals

For all of the schedules, a panel of agencies will be appointed to provide these services. Services will be provided to meet the requirements across all areas of the City's operations.

DETAILS OF PROPOSAL

The Request for Tender for the Supply of Personnel was advertised on 15 December 2007 and tenders closed on Wednesday 16 January 2008.
Services to be provided under the Contract include:

(a) Provide additional labour resources during times of peak workloads.
(b) Relief of permanent staff during periods of absence on leave.
(c) Provide labour resources and expertise for special projects.

It is anticipated that the City will use the panel of agencies to fill positions temporary on most occasions although the City reserves the right to advertise and recruit temporary staff directly. Services will be requested on a needs basis and duration may range from several days to several months at a time, depending upon operational requirements. Work will be undertaken at the contracted hourly rate.

SELECTION CRITERIA

The selection criteria and weighting for the evaluation of the tenders are as follows.

Description of Selection Criteria
Capability/competence of Tenderer to perform the work required Key personnel/staff resources: ▪ Qualifications, skills and experience of key personnel ▪ Staff resources available ▪ Pool of candidates Quality and Safety systems: ▪ Quality systems for recruitment, selection and placement ▪ Safety systems: safe work practices and procedures, safety record.

Description of Selection Criteria
Experience of Tenderer in supplying similar goods or completing similar projects ▪ Relevant industry experience (including public sector), including details of similar work undertaken ▪ Past record of performance and achievement ▪ References from past and present clients
Understanding of Requirement ▪ Level of understanding of work required ▪ Response time ▪ Warranty ▪ Added value items offered ▪ Special conditions included in Tender
Tendered Price/s ▪ The price to supply the goods or services in accordance with the Request ▪ Placement/Transfer fees (should the candidate be offered a permanent position with Council)

TENDERS RECEIVED

A total of nine tenders were received. The tenders were received from:

Drake	all schedules
Flexi Staff	schedules A, B, C
Hays	all schedules
IPA Personnel	all schedules
Lo-go Appointments	all schedules
Red Source Personnel	all schedules
Staff Link	all schedules
Sure Personnel	all schedules
Vedior Asia Pacific	all schedules

All tenderers were required to submit for each schedule a list of fixed hourly rates for the life of the contract. One agency (Sure Personnel) submitted schedules with variable rates as an alternative to the requested list of fixed hourly rates. Another agency (Staff Link) did not give information on all positions listed under Schedule A and Schedule C.

Flexi Staff also submitted an alternative tender, with variable rates.

Tenderers also submitted information about placements/transfer fees. These fees apply when an agency employee is taken onto the City of Armadale payroll. The placement fee is also a significant selection criteria.

TENDER RANKINGS

The tender ranking resulting from the application of the selection criteria are as follows.

SCHEDULE A: TECHNICAL- TRADES

Tenderer	Ranking
Flexistaff	1
Lo-go Appointments	2
Hays	3
IPA	4
Vedior	5
Drake	6
Staff Link, Red Sources, Sure Personnel	7

It is recommended that with Tender No. 29/07, Tender for the Supply of Personnel, Council accept the tenders of Flexi Staff, Lo-go Appointments and Hays as a panel of suppliers for schedule A for the period of 4 March 2008 to 3 March 2010 in accordance with their submitted tender, Council's contract documentation and budget allocation.

SCHEDULE B: CLERICAL – ADMINISTRATION – CUSTOMER SERVICE

Tenderer	Ranking
IPA Personnel	1
Lo-go Appointments	2
Drake	3
Hays	4
Vedior	5
Flexi Staff	6
Red Sources, Staff Link, Sure Personnel	7

It is recommended that with Tender No. 29/07, Tender for the Supply of Personnel, Council accept the tenders of IPA Personnel, Lo-go Appointments and Drake as a panel of suppliers for schedule B for the period of 4 March 2008 to 3 March 2010 in accordance with their submitted tender, Council's contract documentation and budget allocation.

SCHEDULE C: FINANCE

Tenderer	Ranking
Drake	1
Flexi Staff	2
Hays	3
Lo-go Appointments	4
Red Source	5
Vedior	6
IPA, Staff Link, Sure Personnel	7

It is recommended that with Tender No. 29/07, Tender for the Supply of Personnel, Council accept the tenders of Drake, Flexi Staff and Hays as a panel of suppliers for schedule C for the period of 4 March 2008 to 3 March 2010 in accordance with their submitted tender, Council's contract documentation and budget allocation.

SCHEDULE D: OTHER PROFESSIONALS

Tenderer	Ranking
Drake	1
Lo-go Appointments	2
Hays	3
Red Source	4
Vedior	5
IPA Personnel	6
Sure Personnel, Staff Link	7

It is recommended that with Tender No. 29/07, Tender for the Supply of Personnel, Council accept the tenders of Drake, Lo-Go Appointments and Hays as a panel of suppliers for schedule D for the period of 4 March 2008 to 3 March 2010 in accordance with their submitted tender, Council's contract documentation and budget allocation.

CONCLUSION

It is thus recommended that the tender be awarded to a panel of companies for each schedule who have satisfied the selection criteria and are ranked number one, two or three in the tender evaluation.

CS16/2/08 RECOMMEND

It is recommended that with Tender No. 29/07, Tender for the Supply of Personnel, Council accept the tenders of Drake Personnel, IPA Personnel, Hays, Lo-go Appointments and Flexi Staff for the period of 4 March 2008 to 3 March 2010 in accordance with their submitted tender, Council's contract documentation and budget allocation. Work will be allocated generally as follows:

Schedule	Panel
A - Technical-Trades	Flexi Staff, Lo-go Appointments, Hays
B – Clerical – Admin – Customer Services	IPA Personnel, Lo-go Appointments, Drake
C - Finance	Drake, Flexi Staff, Hays
D - Other Professionals	Drake, Lo-go Appointments, Hays

Moved Cr MacDonald
Motion Carried (7-0)

RANFORD RD STAGE 2 (AUSTLINK GRANT)

WARD	Lake
DATE	12 Feb 2008
REF	GE
RESPONSIBLE MANAGER	MTS

In Brief:

- To enable the upgrading of Ranford Road between Hatch Court and Southern River Road, Council is required to have part of the Balannup Lake Nature reserve "A Class Reserve" excised and dedicated for road widening.
- **Recommend**

That Council

1. Under section 56(1) and (4) of the Land Administration Act 1997 (LAA):
   a) request the Minister to dedicate land as shown in sketch 07-11-11 as a road; and
   b) indemnify the Minister against any claim for compensation as detailed in section 56(4) of the LAA 1997
2. Agree to the rezoning of the land as shown on sketch -7-11-11 as road reserve.
3. Agree to meet all survey costs associated with the rezoning of the land as shown on sketch 07-11-11.

Tabled Items
Nil.

Officer Interest Declaration
Nil.

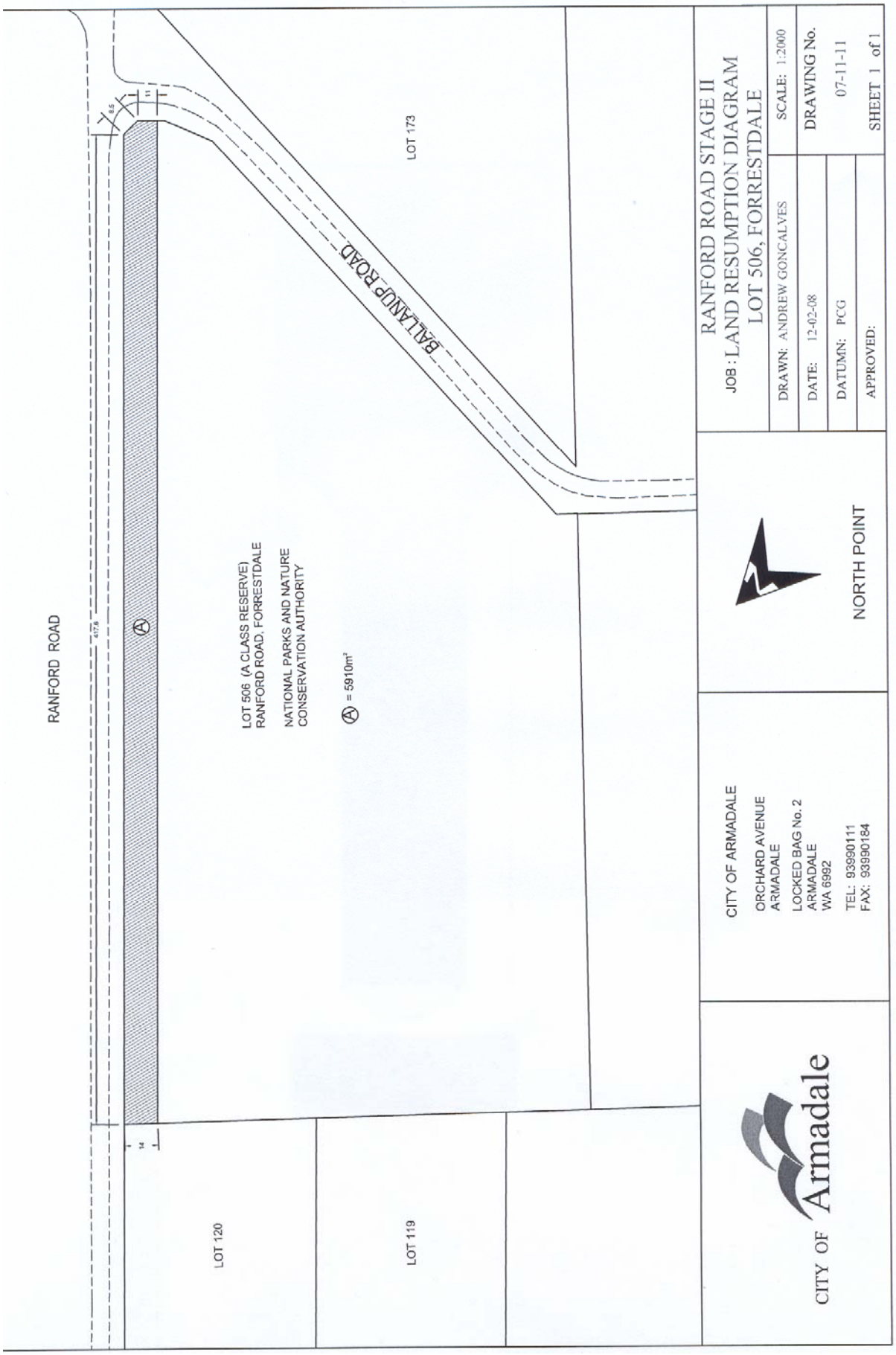
Strategic Implications
Nil.

Legislation Implications
General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications
General assessment has not revealed any applicable Policies/Local Laws..

Budget/Financial Implications
Within project costs.

Consultation
Nil.


RANFORD ROAD
LOT 120
LOT 119
LOT 173
BALLANUP ROAD
LOT 506 (A CLASS RESERVE)
RANFORD ROAD, FORRESTDALE
NATIONAL PARKS AND NATURE
CONSERVATION AUTHORITY
Ⓐ = 5910m²
NORTH POINT
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
LOCKED BAG No. 2
ARMADALE
WA 6992
TEL: 93990111
FAX: 93990184
CITY OF Armadale
RANFORD ROAD STAGE II
JOB : LAND RESUMPTION DIAGRAM
LOT 506, FORRESTDALE
DRAWN: ANDREW GONCALVES
SCALE: 1:2000
DATE: 12-02-08
DRAWING No.
DATUMN: PCG
07-11-11
APPROVED:
SHEET 1 of 1

BACKGROUND

To enable the upgrading of Ranford Road between Hatch Court and Southern River Road, Council is required to have part of the Balannup Lake Nature reserve "A Class Reserve" excised and dedicated for road widening. For this process to now proceed to the next stage the Department of Planning and Infrastructure requires Council to resolve the following in respect to the dedication of the road:

1. Council to resolve and indemnify the Department of Planning and Infrastructure under section 56(1) and (4) of the Land Administration Act 1997 (LAA).
2. Agree to the rezoning of the land for road widening.
3. Agree to all survey costs.

COMMENTS

The Land Administration Act 1997 (LAA) section 56(1) says -:

"..Dedication of roads-:

2) If in the district of a Local Government -:

a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care control and management of the local government and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.

4) On the Minister granting a request under subsection (3) the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim of compensation in respect of the land referred to in sub section (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request."

The land required from the Balannup "A class Reserve" for road widening has been set at 14.0 metres and is shown on sketch plan 07-11-11.

"Committee discussed the involvement of the EPA and the parallel approvals required and requested further information which is provided below:

Stage 2B requires excision of a 14m wide strip of Balingup Nature Reserve, which is A Class Reserve 1821 vested in the Conservation Commission for the Conservation of Flora and Fauna. The excision will ultimately require approval of both houses of Parliament. A 20m wide strip of the Nature Reserve is reserved "Other Regional Roads" in the Metropolitan Region Scheme.

In order to move towards excision the following processes have been undertaken:

(i) The Conservation Commission considered the proposal in November 2007 and resolved to support the proposal provided mitigation measures were implemented.

(ii) The proposal was referred to the Environmental Protection Authority. Additional information, including the Conservation Commission's resolution

and commitments by the City were provided to the Environmental Protection Authority on 10 January 2008. The City has committed to improving drainage (quantity and quality entering the lake), management of edge effects through revegetation and weed control, providing a 1.6ha offset to the satisfaction of relevant agencies, and to the management of acid sulphate soils.

Based on the above information the Environmental Protection Authority has recommended a level of assessment as "Not assessed, Public Advice Given & Managed under Part V of the EP Act (Clearing)". Appeals on the level of assessment close on 4 March 2008. If there are no appeals, the proposal may be implemented subject to other approvals and the City fulfilling its commitments.

CS17/2/08 RECOMMEND

That Council

1. Under section 56(1) and (4) of the Land Administration Act 1997 (LAA):

a. request the Minister to dedicate land as shown in sketch 07-11-11 as a road; and

b. indemnify the Minister against any claim for compensation as detailed in section 56(4) of the LAA 1997

2. Agree to the rezoning and dedication of the land as shown on sketch 07-11-11 as road reserve.

3. Agree to meet all survey costs associated with the rezoning and dedication of the land as shown on sketch -7-11-11.

Moved Cr MacDonald
Motion Carried (7-0)

EARTH HOUR – Saturday 29th March 2008

At the Council meeting held on 11 February 2008, Cr Hart referred the following matter to City Strategy Committee.

> *That the matter of the City of Armadale's involvement with the Earth Hour Saturday March 29th 2008 be referred for discussion to the City Strategy Committee.*

The following comment has been provided by Cr Hart for consideration:-

> Earth Hour was instigated by Sydney last year. This year it has become an international event. It encourages everyone from community to businesses to where possible turn off power for one hour from 8pm on March 29 2008. This simple action delivers a powerful message and raises awareness about the need for action on climate change on a global scale.
>
> Three Councils - Melville, Subiaco and Mt. Barker have formally registered and I believe there are a lot more WA councils to follow.
>
> The role of City of Armadale would be to publicise this event and encourage community and businesses to take part. It clearly supports our aims with membership of the South East Energy Group. See www.earthhour.org

CS18/2/08 RECOMMEND

> **That the City of Armadale participate where practicable, publicise this event and encourage community and businesses to take part in "Earth Hour" this year.**

Moved Cr Butterfield
Motion Carried (7-0)

COUNCILLORS' ITEMS

Cr Zelones – City's Emergency Contacts

Cr Zelones requested that the City's Emergency Contact Numbers be made available to both the Armadale and Cannington Police Stations to assist in referring residents to the right authority.

Cr Munn – Jull Street Mall – improvement works

Cr Munn requested for an update on improvement works in the mall

The Executive Director Technical Services advised that paving, landscaping and other amenity works i.e. street furniture are being held in abeyance, awaiting completion of the ING development works in the mall.

Cr Munn – Shopping Centre cnr Eighth and Armadale Roads

Cr Munn queried on the current status of the application for a Shopping Centre on the corner of Eighth and Armadale Roads.

The Executive Director Development Services advised that this was still under negotiation.

Cr Reynolds – PA system

Cr Reynolds requested that the matter of the PA system on the first floor of the administration building be modified so that meeting rooms and offices on this floor are isolated from the function area.

Cr Tizard – After Hours Response Procedure

Cr Tizard queried the progress on this matter which was outstanding for report to Council.

CS19/2/08 RECOMMEND

That Councillors' items as listed as follows:

- **City's Emergency Contacts**
- **Jull Street Mall improvement works**
- **Shopping Centre development cnr Eighth and Armadale Roads**
- **PA system in Admin. Building**
- **After Hours Response Procedure**

be referred for action and/or report back to Committee.

Moved Cr Tizard
Motion Carried (7/0)

CHIEF EXECUTIVE OFFICER'S REPORT

Over the past month the CEO briefly notes the following activities:-

- Meeting with Junkbusters Inc representatives to discuss relationship beyond Drop 'n Shop
- Attended meeting at WALGA regarding the new State Planning Policy on development contributions to community infrastructure. The Policy is on schedule for implementation in the new financial year.
- Attended opening of SEMRC offices in Armadale.
- Met with Acting CEO of Shire of Serpentine-Jarrahdale regarding matters affecting both municipalities.
- Met with Chairman and Directors of the Australian Technical College (Perth-South) and ARA to discuss future structure of the ATC.
- Held several meetings with staff and consultants representing developers on various projects.
- Held discussions with Stockland representatives on the Wungong joint-venture proposal.
- Conducted CEOs of the Cities of Gosnells and Wanneroo on visit to key developments in the district, also visited new developments in City of Gosnells.
- Met with WALGA regarding final draft of the Systemic Sustainability Study Taskforce report to be presented later this month.
- Chaired meeting of the Outer Metro Growth Councils Policy Forum.
- Attended Council hearing and presented submission to WA Grants Commission.

MEETING DECLARED CLOSED AT 8.05 PM

CITY STRATEGY COMMITTEE

SUMMARY OF "A" ATTACHMENTS

18 FEBRUARY 2008

Attachment No.	Subject	Page
A-1	LIST OF ACCOUNTS PAID – JANUARY 2008	35 - 56
A-2	FINANCIAL REPORT – JANUARY 2008	57 - 76

CITY OF Armadale

LIST OF ACCOUNTS PAID

FOR THE PERIOD

1 to 31 JANUARY 2008

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	**Date**	**Payee**	**Description**	**Cheque Amount**
7466	03/01/2008	Kelmscott-IGA	Refreshments	139.01
7467	03/01/2008	City of Armadale	Petty Cash Recoup	520.45
7468	03/01/2008	Unisuper Limited	Payroll Deductions-F/E 01.01.08	193.52
7469	03/01/2008	AMP Flexible Lifetime Super Plan	Payroll Deductions-F/E 01.01.08	418.48
7470	03/01/2008	MLC Limited	Payroll Deductions-F/E 01.01.08	42.24
7471	03/01/2008	Australian Executor Trustees Ltd	Payroll Deductions-F/E 01.01.08	93.31
7472	03/01/2008	Ross North Homes	Refund Overpayment of Crossover	753.50
7473	03/01/2008	I Harris	Refund Overpayment of Crossover	1017.50
7474	03/01/2008	HJC Opdam	Refund Overpayment of Rates	519.36
7475	03/01/2008	TY Au	Refund Overpayment of Crossover	1161.60
7476	03/01/2008	Jade Projects	Refund Overpayment of Crossover	788.70
7477	03/01/2008	Impressions	Refund Overpayment of Crossover	2174.92
7478	03/01/2008	A Verran	Council Contribution to Crossover	275.00
7479	03/01/2008	G & C Quinn	Council Contribution to Crossover	275.00
7480	03/01/2008	S Peterson	Council Contribution to Crossover	275.00
7481	03/01/2008	A Ball	Council Contribution to Crossover	275.00
7482	03/01/2008	D Sheridan	Refund for Lost Item Returned	28.00
7483	03/01/2008	WA Planning Commission	Subdivision Fee-L155 Warton Road	30.00
7484	04/01/2008	DigitalHost	Web Hosting Visitors Centre	11.00
7485	04/01/2008	AV & RA Misiani	Council Contribution to Crossover	275.00
7486	04/01/2008	T Brownless	Council Contribution to Crossover	275.00
7487	04/01/2008	G Beck	Refund Overpayment of Crossover	634.70
7488	04/01/2008	City of Armadale	Tfr to Private Works Job 71041	297.00
7489	04/01/2008	Palm City Pools	Refund Security Deposit	400.00
7490	04/01/2008	KL Degrauw	Refund Security Deposit	400.00
7491	04/01/2008	City of Armadale	Tfr Drainage Levy to Restricted Assets	139686.78
7492	04/01/2008	L Hayward	Overcharge on Impound #353	10.00
7493	04/01/2008	E Burnett	Refund Dog Registration	6.00
7494	04/01/2008	Fines Enforcement Registry	FER Lodgement Fees	1032.00
7495	04/01/2008	Add A Splash Pools	Refund Security Deposit	400.00
7496	07/01/2008	Higgins Coatings Pty Ltd	Painting Works-Jull Street Mall	2200.00
7497	07/01/2008	Palm City Pools	Refund Security Deposit	400.00
7498	07/01/2008	In-Vogue Living Pty	Refund Overpayment of Crossover	980.91
7499	07/01/2008	G & G Tan	Council Contribution to Crossover	275.00
7500	07/01/2008	L Kendall	Refund Security Deposit	400.00

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
7501	07/01/2008	Wescon	Refund Special Performance Bond	3000.00
7502	07/01/2008	SJ Higgins Pty Ltd	Refund Security Deposit	400.00
7503	07/01/2008	P Dorocke	Refund Security Deposit	400.00
7504	08/01/2008	Clerk of Courts	Payment of Summons	69.20
7505	08/01/2008	J Taylor	Donation-U/18 Sport	100.00
7506	08/01/2008	S & A Pasqual	Council Contribution to Crossover	275.00
7507	08/01/2008	Invogue Homes	Refund Overpyament of Crossover	574.20
7508	08/01/2008	Dazzas Mini Bobcat	Repair Footpath-5 Willoughby Ramble	295.00
7509	08/01/2008	Gozzi Concrete Serv	Repair Footpath-5 Willoughby Ramble	814.00
7510	08/01/2008	Clerk of Courts	Payment of Summons	138.40
7511	08/01/2008	D Smith	Refund for Lost Item Returned	25.90
7512	09/01/2008	BCITF	Levy Collected-December 2007	77944.63
7513	09/01/2008	City of Armadale	Commission on Levy Collected-December 2007	1735.80
7514	09/01/2008	Dymocks Hay Street	Book Purchases	44.92
7515	09/01/2008	City of Armadale	FBT-Q/E 31.12.07	27488.00
7516	09/01/2008	Yirra Yaakin Aboriginal Corporation	Facilitation Services	5920.00
7517	09/01/2008	RL Collard	Refund Overpayment of Rates	612.00
7518	09/01/2008	M Giallorenzo	Refund Security Deposit	400.00
7519	09/01/2008	Progress Developments Pty Ltd	Refund Security Deposit	400.00
7520	09/01/2008	N Cunniffe	Refund-Hall/Key Deposit	300.00
7521	09/01/2008	AJ Maplesden	Refund-Hall/Key Deposit	100.00
7522	09/01/2008	Willetton Christian Fellowship	Refund-Hall/Key Deposit	300.00
7523	11/01/2008	WA Police	Road Closure Permits-Aust Day/Minnawarra Festival	287.00
7524	11/01/2008	City of Armadale	Petty Cash Recoup	287.15
7525	14/01/2008	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	1344.38
7526	14/01/2008	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	108.00
7527	14/01/2008	RJ Pagels	Refund Overpayment of Rates	766.86
7528	14/01/2008	Kimbar Nominees Pty Ltd	Refund Overpayment of Rates	6764.70
7529	14/01/2008	City Choice Holdings Pty Ltd	Refund Overpayment of Rates	3141.35
7530	14/01/2008	SAS Global Seville Grove Pty Ltd	Refund Overpayment of Rates	2378.68
7531	14/01/2008	Mainlist Pty Ltd	Refund Overpayment of Rates	810.31
7532	14/01/2008	Mary Donald Nominees Pty Ltd	Refund Overpayment of Rates	568.33
7533	14/01/2008	Stockland Development Pty Ltd	Refund Overpayment of Rates	2616.67
7534	14/01/2008	L Kemp	Expenses Reimbursement-Tuition Fees	748.80
7535	14/01/2008	S Denman	Expenses Reimbursement-Tuition Fees	481.89
7536	14/01/2008	Armadale City News	Refund-Overpayment of Building Fees	237.28

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
7537	14/01/2008	M Barnes	Refund Overpayment of Crossover	1204.50
7538	14/01/2008	Homestart	Refund Overpayment of Crossover	1006.61
7539	14/01/2008	A Turner & T Martin	Council Contribution to Crossover	275.00
7540	15/01/2008	Classic Photos	Film Processing	179.80
7541	15/01/2008	City of Armadale	Tfr Various POS Cash-in-Lieu to Reserve	700223.00
7542	15/01/2008	City of Armadale	Petty Cash Recoup	101.20
7543	15/01/2008	City of Armadale	Petty Cash Recoup	98.15
7544	15/01/2008	Angus Downs Pty Ltd	Refund Overpayment of Rates	8876.07
7545	15/01/2008	CD & MJ McAllister	Refund Overpayment of Rates	1172.74
7546	15/01/2008	CK Yeung	Refund Overpayment of Crossover	1665.84
7547	15/01/2008	S Andrews & R Ford	Council Contribution to Crossover	550.00
7548	15/01/2008	National Film & Sound Archive	CD's	42.50
7549	17/01/2008	MJ Tjerkstra	Refund-Hall/Key Deposit	100.00
7550	17/01/2008	B Summerscales	Council Contribution to Crossover	275.00
7551	17/01/2008	CANCELLED	CANCELLED	0.00
7552	17/01/2008	CANCELLED	CANCELLED	0.00
7553	17/01/2008	GM & SI Cartlidge	Refund Overpayment of Rates	228.00
7554	17/01/2008	Peet Adios Syndicate Ltd	Refund Overpayment of Rates	1174.62
7555	17/01/2008	ME & MI Williamson	Refund Overpayment of Rates	429.94
7556	17/01/2008	DC & TA Smith	Refund Overpayment of Rates	6.16
7557	17/01/2008	MJ Beere	Refund for Lost Item Returned	18.82
7558	18/01/2008	Unisuper Limited	Payroll Deductions-F/E 15.01.08	198.56
7559	18/01/2008	AMP Flexible Lifetime Super Plan	Payroll Deductions-F/E 15.01.08	418.48
7560	18/01/2008	MLC Limited	Payroll Deductions-F/E 15.01.08	66.88
7561	18/01/2008	Australian Executor Trustees Limited	Payroll Deductions-F/E 15.01.08	184.20
7562	18/01/2008	Colonial First State Investments Ltd	Payroll Deductions-F/E 15.01.08	30.80
7563	18/01/2008	Artistry of Flowers	Flowers	74.75
7564	18/01/2008	City of Armadale	Petty Cash Recoup	81.15
7565	18/01/2008	Starlight Sweeping	Street Sweeping	8415.00
7566	18/01/2008	Department of the Premier & Cabinet	Advertising	194.04
7567	18/01/2008	M Elliot	Refund Security Deposit	400.00
7568	18/01/2008	JE Booth	Refund-Hall/Key deposit	100.00
7569	18/01/2008	P Wagenaar	Refund for Lost Item Returned	22.45
7570	18/01/2008	J Ekert & S Lockwood	Refund Overpayment of Rates	207.99
7571	18/01/2008	P McCarthy	Refund Overpayment of Rates	381.63
7572	18/01/2008	V Ireland	Refund Overpayment of Rates	387.07

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
7573	18/01/2008	DS Rocher	Refund Overpayment of Rates	386.39
7574	18/01/2008	B Mayne	Refund-Travel Expenses	26.00
7575	21/01/2008	Artistry of Flowers	Flowers	50.00
7576	21/01/2008	State Library of WA	Lost/Damaged Items	756.80
7577	21/01/2008	City of Armadale	Petty Cash Recoup	204.70
7578	21/01/2008	City of Armadale	Petty Cash Recoup	826.35
7579	21/01/2008	G & K Whitley	Refund Overpayment of Crossover	471.90
7580	21/01/2008	S Liang	Refund Overpayment of Crossover	110.00
7581	21/01/2008	Lifestyle Homes	Refund Overpayment of Crossover	774.62
7582	21/01/2008	K Hudson	Refund Overpayment of Crossover	1748.07
7583	21/01/2008	M Swanepoel & W Donnelly	Council Contribution to Crossover	275.00
7584	21/01/2008	B Shelldrake & S Beach	Council Contribution to Crossover	275.00
7585	21/01/2008	K & K Osterberg	Council Contribution to Crossover	275.00
7586	21/01/2008	B Sloss	Council Contribution to Crossover	275.00
7587	21/01/2008	E & N Okoko	Council Contribution to Crossover	275.00
7588	21/01/2008	M Morozov	Council Contribution to Crossover	275.00
7589	21/01/2008	Zurich Insurance	Insurance Excess	300.00
7590	21/01/2008	Don Russell Homes	Refund Security Deposit	400.00
7591	21/01/2008	Good Shepherd Primary School	Refund-Hall/Key Deposit	100.00
7592	22/01/2008	KT Webster	Refund Security Deposit	400.00
7593	22/01/2008	City of Armadale	Australia Day Expenses	500.00
7594	22/01/2008	Department of Environ. & Conservation	Clearing Permit Ammendment 2264/1	200.00
7595	22/01/2008	Department of Environ. & Conservation	Clearing Permit Application-Churchman Brook Road	200.00
7596	22/01/2008	AT & DE Wilson	Refund Overpayment of Rates	921.21
7597	23/01/2008	Artistry of Flowers	Flowers	70.00
7598	23/01/2008	State Library of WA	Lost/Damaged Items	128.80
7599	23/01/2008	City of Armadale	Petty Cash Recoup	146.15
7600	23/01/2008	City of Armadale	Petty Cash Recoup	94.40
7601	23/01/2008	The University of WA	Staff Training	2750.00
7602	23/01/2008	PJ Rist	Refund-Hall/Key Deposit	300.00
7603	23/01/2008	TJ Doherty	Refund-Hall/Key Deposit	400.00
7604	29/01/2008	Mentelle Design & Construction	Refund Special Performance Bond	5000.00
7605	29/01/2008	P & L Morley Pty Ltd	Refund Security Deposit	400.00
7606	29/01/2008	KK Hailwood	Refund Security Deposit	400.00
7607	29/01/2008	CJ Dunkling	Refund Security Deposit	400.00
7608	29/01/2008	Christema Holdings	Refund Overpayment of Rates	442.17

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
7609	29/01/2008	P & L Morley Pty Lt	Refund Security Deposit	400.00
7610	29/01/2008	J Barkla	Refund Security Deposit	400.00
7611	29/01/2008	N Newman	Refund Security Deposit	400.00
7612	29/01/2008	M Phillips	Refund Security Deposit	400.00
7613	29/01/2008	Southern Pools Pty	Refund Security Deposit	400.00
7614	29/01/2008	CJ Morgan	Refund Security Deposit	400.00
7615	29/01/2008	L & N Marshall	Refund Security Deposit	400.00
7616	29/01/2008	KA Evans	Refund Security Deposit	400.00
7617	29/01/2008	Novus Homes	Refund Security Deposit	400.00
7618	29/01/2008	AR Warrington	Refund Security Deposit	400.00
7619	29/01/2008	Austoak Holdings	Refund Defect Liabilty Bond	7261.95
7620	29/01/2008	Hawkstone Unit Trus	Refund Defect Liabilty Bond	27990.00
7621	29/01/2008	IPWEA Limited	Condition Assessment &	110.00
7622	29/01/2008	Dept of Environment	Clearing Permit-Railway	50.00
7623	29/01/2008	Pacific Magazines	Subscription-Practical	99.90
7624	29/01/2008	Dept of Consumer &	Dangerous Goods Storage	16.50
7625	29/01/2008	In Vogue Living Pty	Refund Overpayment of C	2283.00
7626	29/01/2008	I & T Robinson	Council Contribution to	275.00
7627	29/01/2008	R Liyanage	Council Contribution to	275.00
7628	29/01/2008	A Schubaan	Refund Septic Tank Inspection Fee	92.00
7629	29/01/2008	Ecomax Installation	Refund Septic Tank Inspection Fee	194.00
7630	29/01/2008	Scott Park Homes	Refund Septic Tank Inspection Fee	97.00
7631	31/01/2008	City of Armadale	Tfr Various POS Cash-in	665069.71
7632	31/01/2008	Aquatic Leisure Tec	Security Deposit-L190 H	3200.00
7633	31/01/2008	KA Williamson	Consultancy Services	286.00
7634	31/01/2008	Switch Lighting & Electrical	Electrical Work-Armadale Golf Course	2916.10
7635	31/01/2008	City of Armadale	Out of Pockets Expenses-VALIA Conference	300.00
7636	31/01/2008	K & T Parent	Refund Overpayment of Crossover	1828.20
100876	02/01/2008	Westpac Banking Corporation	Payroll-F/E 01.01.08	349241.82
100877	02/01/2008	Ticketmaster	Payment By Authority	3218.15
100878	02/01/2008	Ticketmaster	Payment By Authority	4477.05
100879	02/01/2008	Ticketmaster	Payment by Authority	5368.20
100880	03/01/2008	Westpac Banking Corporation	Bank Fees	0.95
100881	03/01/2008	Westpac Banking Corporation	Bank Fees-December 2007	2580.83
100882	08/01/2008	Australia Post	Dishonour Fees	15.00
100883	09/01/2008	Centrelink	Bank Charges	173.87

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
100884	10/01/2008	Westpac Banking Corporation	Surplus Funds Invested	4000000.00
100885	10/01/2008	Westpac Banking Corporation	Surplus Funds Invested	4969978.61
100886	16/01/2008	Westpac Banking Corporation	Payroll-F/E 15.01.08	378128.94
100887	16/01/2008	Australia Post	Bank Fees	407.24
100888	17/01/2008	Ticketmaster	Payment By Authority	10910.15
100889	17/01/2008	Ticketmaster	Payment By Authority	4676.60
100890	17/01/2008	Westpac Banking Corporation	Mastercard Expenses-December 2007	168.79
100891	18/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	2931.60
100892	22/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	2931.60
100893	22/01/2008	Westpac Banking Corporation	Surplus Funds Invested	1988705.24
100894	22/01/2008	Westpac Banking Corporation	Surplus Funds Invested	700000.00
100895	23/01/2008	Westpac Banking Corporation	Surplus Funds Invested	9945241.23
100896	23/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	2198.70
100897	24/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	2094.00
100898	25/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	104.70
100899	25/01/2008	Westpac Banking Corporation	Court Fees/Summons Cost	2722.20
100900	25/01/2008	Westpac Banking Corporation	Surplus Funds Invested	2982194.26
100901	30/01/2008	Westpac Banking Corporation	Surplus Funds invested	994230.74
100902	30/01/2008	Westpac Banking Corporation	Payroll-F/E 29.01.08	367692.90
561.109	04/01/2008	Australian Metal Workers Union	Payroll Deductions-F/E 01.01.08	69.20
561.112	04/01/2008	Australian Services Union	Payroll Deductions-F/E 01.01.08	510.10
561.1438	04/01/2008	Shire of Beverley	Payroll Deductions-F/E 01.01.08	40.00
561.1636	04/01/2008	Westscheme Pty Ltd	Payroll Deductions-F/E 01.01.08	709.43
561.1656	04/01/2008	City of South Perth	Payroll Deductions-F/E 01.01.08	99.25
561.1715	04/01/2008	Australian Skandia	Payroll Deductions-F/E 01.01.08	262.80
561.1992	04/01/2008	N & J Garvey Superannuation Fund	Payroll Deductions-F/E 01.01.08	49.28
561.206	04/01/2008	Child Support Registra	Payroll Deductions-F/E 01.01.08	130.00
561.214	04/01/2008	City of Armadale-Social Club	Payroll Deductions-F/E 01.01.08	236.00
561.216	04/01/2008	City of Canning	Payroll Deductions-F/E 01.01.08	50.00
561.217	04/01/2008	City of Gosnells	Payroll Deductions-F/E 01.01.08	200.77
561.375	04/01/2008	HBF of WA	Payroll Deductions-F/E 01.01.08	967.89
561.453	04/01/2008	LGRCEU	Payroll Deductions-F/E 01.01.08	512.54
561.621	04/01/2008	Shire of Kalamunda	Payroll Deductions-F/E 01.01.08	38.00
561.622	04/01/2008	Shire of Mundaring	Payroll Deductions-F/E 01.01.08	150.00
561.738	04/01/2008	WALGS Plan	Payroll Deductions-F/E 01.01.08	86203.14
562.1	04/01/2008	A Balanced View Leisure Consultancy	Consultancy-Aquatic Centre Concept Plan	10725.00

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
562.1003	04/01/2008	Tyrepower Kelmscott	Tyres	351.00
562.107	04/01/2008	Australian Institute of Management	Staff Training	590.00
562.1079	04/01/2008	Greenway Enterprises	Hardware	1042.80
562.11	04/01/2008	Absolute Asphalt Pty Ltd	Asphalt Layed	4141.50
562.1207	04/01/2008	Shrapnel Urban Consulting	Consultancy-Kelmscott Retail Advice	1210.00
562.127	04/01/2008	Beaver Tree Services Aust Pty Ltd	Treelopping	20636.50
562.134	04/01/2008	BGC Blokpave	Paving Bricks	471.90
562.136	04/01/2008	BGC Concrete	Concrete Products	530.64
562.141	04/01/2008	BJ Hahn & Co	Hire of Bobcat	2805.00
562.1410	04/01/2008	Scarp Express	Refreshments	57.92
562.1433	04/01/2008	Serpentine Spring Water	Refreshments	104.00
562.1503	04/01/2008	T Cox Welding	Repairs	396.00
562.1519	04/01/2008	Kerb-Fix	Construction of Concrete Crossovers	631.40
562.155	04/01/2008	BP Australia Pty Ltd	Fuel & Oils	5055.72
562.157	04/01/2008	Brook Marsh Pty Ltd	Surveys-Various Locations	7106.00
562.1571	04/01/2008	Pitney Bowes Credit Australia Ltd	Folding Machine Rental-January 2008	862.53
562.1575	04/01/2008	Western Power Networks	Powerline Relocation-Warton Road	20996.95
562.1620	04/01/2008	Mayday Earthmoving	Hire of Water Truck	11335.50
562.176	04/01/2008	Cabcharge Australia	Cabcharge Dockets	148.83
562.1780	04/01/2008	Mrs Macs Pty Ltd	Refreshments	157.95
562.1806	04/01/2008	Level & Detail Surveys	Survey-Gillam Drive/Railway Ave	693.00
562.1811	04/01/2008	Truck Centre (WA) Pty Ltd	Parts	295.76
562.1841	04/01/2008	Kleenit Pty Ltd	Remove Graffiti-Various Locations	2095.94
562.1885	04/01/2008	Celebration Homes	Refund Overpayment of Crossover	255.20
562.191	04/01/2008	Chadson Engineering Pty Ltd	Lane Ropes-Aquatic Centre	14374.25
562.1919	04/01/2008	Dale Alcock Homes Pty Ltd	Refund Overpayment of Crossover	1511.40
562.1925	04/01/2008	Macbeth Genealogical Services P/L	Genealogy Materials	215.00
562.193	04/01/2008	Challenge Batteries WA	Parts	188.10
562.194	04/01/2008	Challenge Chemicals Australia	Cleaning Chemicals	80.08
562.1947	04/01/2008	Blue Heeler Trading	Protective Clothing	139.70
562.195	04/01/2008	Challis Liquor Store	Refreshments	514.86
562.1957	04/01/2008	Wren Oil	Remove Waste Oil	340.00
562.1972	04/01/2008	Ray Scarce & Associates	Consultancy-Building Surveying	2310.00
562.201	04/01/2008	Chefmaster Australia	Cleaning Materials	217.80
562.22	04/01/2008	AK Paint Supplies	Hardware	75.35
562.223	04/01/2008	CJD Equipment Pty Ltd	1 x John Deere Tractor	97405.00

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
562.232	04/01/2008	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	632.36
562.269	04/01/2008	Bicubic	Printing	856.60
562.273	04/01/2008	ColourPoint Print & Design	Printing	167.00
562.277	04/01/2008	Landgate	Title Searches	288.61
562.295	04/01/2008	Down Under Signs Pty Ltd	Signs	1290.30
562.321	04/01/2008	Filters Plus	Parts	138.38
562.335	04/01/2008	G Force Printing	Printing	154.00
562.350	04/01/2008	Grass Growers	Greenwaste Mulching-October 2007	16922.40
562.355	04/01/2008	Greenridge Outdoor Contracting	Garden Maintenance	3276.00
562.362	04/01/2008	Hagan C	Catering	1265.00
562.376	04/01/2008	Department of Healt	Nursing Services-November 2007	315.67
562.394	04/01/2008	HR Products	Repairs	110.00
562.412	04/01/2008	Jarrahdale Heating & Cooling	2 x Airconditioners-Armadale Hall	7400.00
562.418	04/01/2008	JLR Pumps	Repair Bore Pumps-Various Locations	3124.00
562.425	04/01/2008	JRP Engineering	Parts	198.00
562.447	04/01/2008	Lawrence & Hanson	Protective Clothing	12.65
562.463	04/01/2008	Lo-Go Appointments	Hire of Temporary Staff	4068.48
562.465	04/01/2008	Lovegrove Turf Services Pty Ltd	Turfing-John Dunn Oval	6864.00
562.466	04/01/2008	Macdonald Johnston Engg. Co P/L	Parts	27.38
562.482	04/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	732.67
562.487	04/01/2008	Metro Water Supply	Water-HRLS	120.00
562.502	04/01/2008	Motorcharge Limited	Fuel & Oils	5184.57
562.530	04/01/2008	WJ & TL Morris	Refund Overpayment of Crossover	1670.90
562.533	04/01/2008	P & J Paving	Road Repairs-Various Locations	4224.00
562.551	04/01/2008	Fonterra Brands (Australia) Pty Ltd	Refreshments	171.62
562.566	04/01/2008	Prime Health Group	Preplacement Medicals	242.00
562.572	04/01/2008	Quick Corporate Australia Pty Ltd	Stationery	1160.34
562.577	04/01/2008	Rabor Smash Repairs	Insurance Excess-P838	300.00
562.587	04/01/2008	Rent-a-Plant Nursery	Hire of Plants-December 2007	873.90
562.598	04/01/2008	Roofdek	Colorbond Roofing-Cross Park Toilets	3949.00
562.61	04/01/2008	Armadale Lock & Key Service	Padlocks	600.00
562.62	04/01/2008	Armadale Mower World	Parts	60.80
562.659	04/01/2008	Sunny Brushware Supplies Pty Ltd	Hardware	528.00
562.668	04/01/2008	Taylor Tyres Pty Ltd	Tyres	130.50
562.669	04/01/2008	Telstra	Telephone Charges	245.00
562.670	04/01/2008	Termico Pest Management	Weed & Pest Control	874.50

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
562.682	04/01/2008	Examiner Newspapers (WA)	Advertising	1815.30
562.692	04/01/2008	Total Eden	Reticulation Parts	179.89
562.712	04/01/2008	Landgate	GRV Valuations	956.16
562.735	04/01/2008	WA Recycling Services	Greenwaste Collections	35715.63
562.74	04/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	210.00
562.780	04/01/2008	Work Clobber	Protective Clothing	125.10
562.924	04/01/2008	E & MJ Rosher Pty Ltd	Parts	168.90
562.95	04/01/2008	Aust-Guard Security Services	Security Services	607.85
562.975	04/01/2008	Drake Australia Pty Ltd	Hire of Temporary Staff	1264.52
562.993	04/01/2008	GHD Pty Ltd	Consultancy-HRLS Groundwater Monitoring	8919.80
Batch 563	09/01/2008	CANCELLED	CANCELLED	0.00
564.107	09/01/2008	Australian Institut	Staff Training	210.00
564.113	09/01/2008	Australian Taxation Office	Payroll Deductions-F/E 01.01.08	99027.17
564.127	09/01/2008	Beaver Tree Service Aust Pty Ltd	Treelopping	7480.00
564.1328	09/01/2008	Landfill Gas & Power Pty Ltd	Electricity Charges	22427.43
564.141	09/01/2008	BJ Hahn & Co	Hire of Bobcat	2772.00
564.1410	09/01/2008	Scarp Express	Refreshments	57.92
564.1431	09/01/2008	Solutions Plus	2006/07 Annual Report	12624.70
564.1446	09/01/2008	Old MacDonalds Travelling Farms	Entertainment-Highland Gathering	805.00
564.1456	09/01/2008	Glenview Machine Kerbing	Kerbing	19811.90
564.1515	09/01/2008	Integrated Group Limited	Hire of Temporary Staff	1542.72
564.153	09/01/2008	Boral Construction Materials Group	Asphalt	50642.32
564.155	09/01/2008	BP Australia Pty Ltd	Fuel & Oils	21402.37
564.1560	09/01/2008	Paramount Security Services	Security Services	770.00
564.1620	09/01/2008	Mayday Earthmoving	Hire of Grader	23757.25
564.165	09/01/2008	Builders Registration Board	Levy Collected-December 2007	6426.00
564.1698	09/01/2008	SG Wasley	Telephone Reimbursement	53.89
564.1808	09/01/2008	Leagues Pty Ltd	BEAC Bags	807.18
564.183	09/01/2008	Canning's Trademart	Gardening Products	33.00
564.184	09/01/2008	Canon Finance Australia Limited	Photocopier Rental	1211.70
564.1841	09/01/2008	Kleenit Pty Ltd	Remove Graffiti-Various Locations	1386.00
564.1885	09/01/2008	Celebration Homes	Refund Security Deposit	800.00
564.1886	09/01/2008	Asphaltech Pty Ltd	Asphalt	100756.48
564.1919	09/01/2008	Dale Alcock Homes Pty Ltd	Refund Security Deposit	400.00
564.1945	09/01/2008	Comspark	Electrical Work-Old Administration Building	2031.00
564.1958	09/01/2008	Perth Auctions	Delivery Service-Artworks	102.30

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
564.1959	09/01/2008	Diamond Cut Concrete	Concrete Works-Aquatic Centre	2879.80
564.1980	09/01/2008	Town Of Kwinana	LSL Liability	1716.34
564.2003	09/01/2008	People Against Vandalism	PAV Managment Fee & Sponsorship	12100.00
564.2013	09/01/2008	Gumdrop Books	Library Resources	1711.62
564.2015	09/01/2008	Outsource Business Support Solutions	Consultancy-Staff Interviews	2288.00
564.2018	09/01/2008	Daly & Shaw Building Pty Ltd	Refund Security Deposit	400.00
564.25	09/01/2008	Alinta Gas	Gas Charges	1198.45
564.270	09/01/2008	Dalton Packaging Pty Ltd	Cleaning Materials	1354.21
564.289	09/01/2008	Hastie Services Pty Ltd	Airconditioning Maintenance	2287.36
564.297	09/01/2008	DTZ Australia	Consultancy-Library Site	594.00
564.341	09/01/2008	Gibbons Holden	Parts	152.55
564.345	09/01/2008	Godfreys	Parts	108.85
564.355	09/01/2008	Greenridge Outdoor Contracting	Garden Maintenance	3564.00
564.362	09/01/2008	Hagan C	Catering	372.46
564.374	09/01/2008	Hays Personnel Services (Aust) P/L	Hire of Temporary Staff	3666.25
564.378	09/01/2008	Heatley Sales Pty Ltd	Parts	89.10
564.387	09/01/2008	Home & Garden Handyman	Maintenance Works-Various Locations	720.00
564.449	09/01/2008	AJ Lees	Telephone Reimbursement	33.23
564.463	09/01/2008	Lo-Go Appointments	Hire of Temporary Staff	15131.62
564.482	09/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	774.55
564.485	09/01/2008	Mercury Firesafety Pty Ltd	Service	38.09
564.494	09/01/2008	Minter Ellison Lawy	Legal Advice-Various Cases	1215.00
564.495	09/01/2008	Miracle Recreation Equipment	Playground Equipment-Morgan Park	2974.53
564.496	09/01/2008	Mirco Bros Machinery	Parts-P837	1518.35
564.530	09/01/2008	Independent Living Centre of WA (Inc)	Staff Training	873.35
564.549	09/01/2008	Perth City Glass	Repair Broken Windows	327.80
564.572	09/01/2008	Quick Corporate Australia Pty Ltd	Stationery	890.69
564.588	09/01/2008	Repco Industrial & Mining Division	Parts-P532	1093.40
564.606	09/01/2008	Sage Consulting Engineers Pty Ltd	Consultancy-Cross Park Lighting	1815.00
564.612	09/01/2008	Cannon Hygiene Australia Pty Ltd	Sanitary Services-December 2007	265.57
564.625	09/01/2008	Signature Security Group Pty Ltd	Security Services	1978.20
564.662	09/01/2008	Supa Pest & Weed Control	Weed & Pest Control	9521.60
564.666	09/01/2008	Tandy Electronics	2 Way Radios	129.00
564.667	09/01/2008	Target Towing Service	Towing Charges	198.00
564.669	09/01/2008	Telstra	Telephone Charges	715.80
564.675	09/01/2008	The Original Aussie Food Co	Refreshments	25.20

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	**Date**	**Payee**	**Description**	**Cheque Amount**
564.692	09/01/2008	Total Eden	Reticulation Parts	494.97
564.696	09/01/2008	Trade Power	Hardware	1463.00
564.712	09/01/2008	Landgate	GRV Valuations	3184.26
564.74	09/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	140.00
564.744	09/01/2008	Water Corporation	Water Charges	468.00
564.759	09/01/2008	Synergy Energy	Electricity Charges	2732.30
564.8	09/01/2008	Able Blinds	Repairs	110.00
564.84	09/01/2008	C Askew	Telephone Reimbursement	51.05
564.904	09/01/2008	Bunnings Building Supplies Pty Ltd	Insulation Mats	999.02
564.95	09/01/2008	Aust-Guard Security Services	Security Services	2348.50
564.975	09/01/2008	Drake Australia Pty Ltd	Hire of Temporary Staff	5972.74
565.1024	11/01/2008	Opus Intl. Consultants (PCA) Ltd	Consultancy-Asset Management Plans	1144.00
565.1056	11/01/2008	Allwest Windscreens & Tinting	Repairs-P795	597.95
565.107	11/01/2008	Australian Institute of Management	Staff Training	8800.00
565.1102	11/01/2008	WA Profiling	Hire of Profiler	5930.65
565.116	11/01/2008	DORMA Automatics Pty Ltd	Repair Auto Doors	176.00
565.117	11/01/2008	B & J Breaker Hire	Hire of Rockbreaker	841.50
565.127	11/01/2008	Beaver Tree Services Aust Pty Ltd	Treelopping	22861.30
565.1404	11/01/2008	The Manse Restauran	Catering	104.00
565.1456	11/01/2008	Glenview Machine Kerbing	Kerbing	3163.47
565.150	11/01/2008	Office Max	Stationery	104.99
565.1519	11/01/2008	Kerb-Fix	Construction of Concrete Crossovers	1159.40
565.1575	11/01/2008	Western Power Networks	Design Fee-Various Locations	1576.00
565.1609	11/01/2008	Armadale Radiator Service	Repairs	110.00
565.1620	11/01/2008	Mayday Earthmoving	Hire of Grader	13189.00
565.1629	11/01/2008	Koltasz Smith & Partners	Consultancy-Centre Road Urban Structure Plan	1278.31
565.168	11/01/2008	Partner Packaging	Packaging Materials	1263.20
565.1780	11/01/2008	Mrs Macs Pty Ltd	Refreshments	96.65
565.1786	11/01/2008	Dorsogna Ltd	Refreshments	16.23
565.179	11/01/2008	NO Cain	Telephone Reimbursement	48.29
565.1811	11/01/2008	Truck Centre (WA) Pty Ltd	Parts	123.18
565.183	11/01/2008	Canning's Trademart	Gardening Products	164.45
565.184	11/01/2008	Canon Finance Australia Limited	Photocopier Rental	775.04
565.1854	11/01/2008	Armadale Home Help Service	Hire of Bus	65.00
565.1863	11/01/2008	Officer Electrics	Electrical Services	5050.00
565.1868	11/01/2008	Pirtek Canning Vale	Parts-P532	806.68

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
565.1913	11/01/2008	GCM Enviro Pty Ltd	Parts-P545	1137.02
565.1954	11/01/2008	Matrix Security & Electrical Pty Ltd	Exit Signs-COA Administration Building	8602.00
565.1989	11/01/2008	Danlaid Contracting Domestic WA	Building Works-Cross Park Toilets	10010.00
565.199	11/01/2008	Charter Plumbing & Gas	Plumbing Services	338.25
565.1998	11/01/2008	Elliott Fencing	Repairs	319.00
565.2006	11/01/2008	Pavement Analysis	Consultancy-Pavement Rehabilitation	396.00
565.2009	11/01/2008	Canning Vale Rural & Urban	Install Firebreaks	195.00
565.2016	11/01/2008	WR Crerar	Contract Building Surveyor	2710.00
565.2021	11/01/2008	R Janes	Laptop Salary Sacrifice Scheme	2203.91
565.223	11/01/2008	CJD Equipment Pty Ltd	Parts-P546	1096.49
565.232	11/01/2008	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	201.67
565.235	11/01/2008	Colli Timber & Hardware	Hardware	91.30
565.248	11/01/2008	CD's Confectionery Wholesalers	Refreshments	363.50
565.25	11/01/2008	Alinta Gas	Gas Charges	4571.75
565.289	11/01/2008	Hastie Services Pty Ltd	Airconditioning Maintenenance	2135.37
565.29	11/01/2008	Allmark & Associates Pty Ltd	Name Badges	728.75
565.3	11/01/2008	A to Z Signs	Signs	770.00
565.305	11/01/2008	Ejan Communications	Electronic Services	159.50
565.321	11/01/2008	Filters Plus	Parts	402.05
565.335	11/01/2008	G Force Printing	Printing	572.44
565.336	11/01/2008	Galvins Plumbing Plus	Parts	762.30
565.338	11/01/2008	GC Sales (WA)	Litter Bins	2442.00
565.341	11/01/2008	Gibbons Holden	Parts-P812	1515.60
565.348	11/01/2008	KA Goode	Telephone Reimbursement	32.95
565.362	11/01/2008	Hagan C	Catering	871.20
565.371	11/01/2008	Harvey Hose Supplies	Parts	65.67
565.372	11/01/2008	Harvey Norman Computer Superstore	Computer Equipment	154.00
565.409	11/01/2008	Jacks Concrete	Concrete Services	1749.00
565.420	11/01/2008	John Bullock & Associates	Survey-L55 Railway Avenue	2530.00
565.447	11/01/2008	Lawrence & Hanson	Paint	411.06
565.456	11/01/2008	Liquor Barons Armadale	Refreshments	1657.04
565.466	11/01/2008	Macdonald Johnston Engg. Co P/L	Parts	58.96
565.472	11/01/2008	Main Roads WA	Install Signs/Pavement-Arion Stage 1	4357.27
565.482	11/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	55.04
565.496	11/01/2008	Mirco Bros Machinery	Parts-P837	516.45
565.503	11/01/2008	Williams Handcock	Legal Advice	132.30

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
565.530	11/01/2008	P Franklin	Expenses Reimbursement	100.00
565.566	11/01/2008	Prime Health Group	Preplacement Medicals	121.00
565.572	11/01/2008	Quick Corporate Australia Pty Ltd	Stationery	1293.91
565.579	11/01/2008	Railway Avenue Vet Hospital	Animal Euthanasia	107.25
565.588	11/01/2008	Repco Industrial & Mining Division	Parts-P533	1419.00
565.594	11/01/2008	Rocla Pty Limited	Concrete Products	302.50
565.596	11/01/2008	Roleystone Earthmoving	Hire of Low Loader	1428.24
565.60	11/01/2008	Armadale Kelmscott Elec. Services	Electrical Services	1716.93
565.640	11/01/2008	Southern Scene Pty Ltd	Library Resources	999.92
565.647	11/01/2008	Stamp-It Rubber Stamps	Stationery	23.38
565.659	11/01/2008	Sunny Brushware Supplies Pty Ltd	Hardware	275.00
565.668	11/01/2008	Taylor Tyres Pty Ltd	Tyres	1317.00
565.669	11/01/2008	Telstra	Telephone Charges	19.25
565.672	11/01/2008	The Chair Doctor WA Pty Ltd	Office Furniture	844.80
565.682	11/01/2008	Examiner Newspapers (WA)	Advertising	1199.30
565.695	11/01/2008	Toyota Finance Australia Ltd	Motor Vehicle Lease-1CRB411	423.95
565.735	11/01/2008	WA Recycling Services	Greenwaste Collections	11008.32
565.751	11/01/2008	West Coast Synthetic Surfaces	Repairs-Rushton Park	880.00
565.759	11/01/2008	Synergy Energy	Electricity Charges	17.25
565.813	11/01/2008	Department of Environ. & Conservation	Landfill Levy-Q/E 31.12.07	42830.12
565.924	11/01/2008	E & MJ Rosher Pty Ltd	Parts-Various Plant	1018.65
565.975	11/01/2008	Drake Australia Pty Ltd	Hire of Temporary Staff	4488.83
565.980	11/01/2008	Sherrard DJ	Gatekeeper-Roleystone Greenwaste Site	1240.00
566.11	16/01/2008	Absolute Asphalt Pty Ltd	Asphalt Layed	3542.00
566.1102	16/01/2008	WA Profiling	Hire of Profiler	10125.50
566.1121	16/01/2008	Officeworks Business Direct	Stationery	332.95
566.1238	16/01/2008	Donegan Enterprises Pty Ltd	Playground Inspections-Various Locations	3124.00
566.127	16/01/2008	Beaver Tree Service Aust Pty Ltd	Treelopping	10587.50
566.1410	16/01/2008	Scarp Express	Refreshments	198.99
566.1422	16/01/2008	On Hold Magic Pty Ltd	Music On Hold-January 2008	75.90
566.1432	16/01/2008	Mediation Communications	Artwork-December 2007 City Views	1100.00
566.147	16/01/2008	BOC Gases Australia Limited	Gas & Cylinder Rental	129.13
566.1483	16/01/2008	Canon Australia Pty Ltd	Photocopier Usage	2723.95
566.1519	16/01/2008	Kerb-Fix	Construction of Concrete Crossovers	992.20
566.1607	16/01/2008	Taborda Contracting	Hire of Traffic Controllers	3798.72
566.161	16/01/2008	Browns Sweeping	Street Sweeping	8114.70

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
566.1634	16/01/2008	Multi Turf	Mowing-December 2007	6941.00
566.1694	16/01/2008	Bill Express Ltd	Bill Payment Fees-December 2007	9.63
566.172	16/01/2008	Byford Bobcats	Hire of Bobcat	1800.00
566.1841	16/01/2008	Kleenit Pty Ltd	Remove Graffiti-Various Locations	2239.49
566.1913	16/01/2008	GCM Enviro Pty Ltd	Compressor-P545	1395.00
566.1955	16/01/2008	Doors Doors Doors Pty Ltd	Roller Doors-Armadale Tip Office	858.00
566.1965	16/01/2008	Owenbridge Recycling Transport P/L	Transport Charges	165.00
566.1983	16/01/2008	Convic Design Pty Ltd	Consultancy-Skate Park	1430.00
566.199	16/01/2008	Charter Plumbing & Gas	Plumbing Services	32948.20
566.228	16/01/2008	Cleveland Compressed Air Services	Service	221.85
566.28	16/01/2008	Allflow Industrial	Service	198.00
566.362	16/01/2008	Hagan C	Catering	4094.50
566.378	16/01/2008	Heatley Sales Pty Ltd	Parts	47.58
566.388	16/01/2008	Hort West	Garden Maintenance	5236.00
566.418	16/01/2008	JLR Pumps	Replace Bore Pump-Cross Park	2330.74
566.463	16/01/2008	Lo-Go Appointments	Hire of Temporary Staff	1716.82
566.496	16/01/2008	Mirco Bros Machinery	Parts-P837	587.70
566.517	16/01/2008	Nice'n' Clean Carpet Cleaning	Clean Carpets	220.00
566.527	16/01/2008	3 Australia	Pager Service-December 2007	10.76
566.530	16/01/2008	H Salim	Training Resources	169.50
566.572	16/01/2008	Quick Corporate Australia Pty Ltd	Stationery	643.06
566.597	16/01/2008	Roleystone Volunteer Fire Brigade	Expenses Reimbursement	2100.00
566.60	16/01/2008	Armadale Kelmscott Elect. Services	Electrical Services	2851.27
566.607	16/01/2008	SAI Global Limited	Australian Standards	78.85
566.62	16/01/2008	Armadale Mower World	Parts	413.60
566.640	16/01/2008	Southern Scene Pty Ltd	Library Resources	626.19
566.667	16/01/2008	Target Towing Service	Towing Charges	66.00
566.668	16/01/2008	Taylor Tyres Pty Ltd	Tyres	189.00
566.669	16/01/2008	Telstra	Telephone Charges	604.73
566.673	16/01/2008	Annice Henderson Florist	Flowers-Civic Dinner	440.00
566.696	16/01/2008	Trade Power	Parts-Parks Department	900.00
566.735	16/01/2008	WA Recycling Services	Greewaste Collections	693.00
566.744	16/01/2008	Water Corporation	Water Charges	1017.00
566.759	16/01/2008	Synergy Energy	Electricity Charges	58001.40
566.771	16/01/2008	White P&K Brickpaving & Landscaping	Construction of Concrete Crossovers	6747.40
566.89	16/01/2008	Coffey Environments	Environmental Assessment-Ranford Road	1724.25

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
566.978	16/01/2008	Armadale Newspaper Delivery	Newspapers	25.80
566.99	16/01/2008	Australia Post	Postage Charges	4188.80
567.109	18/01/2008	Australian Metal Workers Union	Payroll Deductions-F/E 15.01.08	72.40
567.112	18/01/2008	Australian Services Union	Payroll Deductions-F/E 15.01.08	527.80
567.1438	18/01/2008	Shire of Beverley	Payroll Deductions-F/E 15.01.08	40.00
567.1636	18/01/2008	Westscheme Pty Ltd	Payroll Deductions-F/E 15.01.08	714.77
567.1656	18/01/2008	City of South Perth	Payroll Deductions-F/E 15.01.08	99.25
567.1715	18/01/2008	Australian Skandia	Payroll Deductions-F/E 15.01.08	262.80
567.1831	18/01/2008	Eaves Superannuation Fund	Payroll Deductions-F/E 15.01.08	135.72
567.1992	18/01/2008	N & J Garvey Superannuation Fund	Payroll Deductions-F/E 15.01.08	83.59
567.206	18/01/2008	Child Support Registrar	Payroll Deductions-F/E 15.01.08	130.00
567.214	18/01/2008	City of Armadale-Social Club	Payroll Deductions-F/E 15.01.08	244.00
567.216	18/01/2008	City of Canning	Payroll Deductions-F/E 15.01.08	85.00
567.217	18/01/2008	City of Gosnells	Payroll Deductions-F/E 15.01.08	200.77
567.453	18/01/2008	LGRCEU	Payroll Deductions-F/E 15.01.08	512.54
567.621	18/01/2008	Shire of Kalamunda	Payroll Deductions-F/E 15.01.08	38.00
567.622	18/01/2008	Shire of Mundaring	Payroll Deductions-F/E 15.01.08	150.00
567.738	18/01/2008	WALGS Plan	Payroll Deductions-F/E 15.01.08	90600.94
568.1058	18/01/2008	RG Davies	Laptop Salary Sacrifice Scheme	1903.44
568.107	18/01/2008	Australian Institute of Management	Staff Training	990.00
568.1121	18/01/2008	Officeworks Business Direct	Stationery	93.20
568.117	18/01/2008	B & J Breaker Hire	Hire of Rockbreaker	6682.50
568.124	18/01/2008	Macri & Partners	Audit Fees-Roads to Recovery	1155.00
568.1248	18/01/2008	Academy Services (WA) Pty Ltd	Cleaning Services-September-November 2007	18661.44
568.127	18/01/2008	Beaver Tree Service Aust Pty Ltd	Treelopping	4158.00
568.1304	18/01/2008	Skipper Truck Parts/AMCAP	Parts-P531	928.93
568.1312	18/01/2008	Genik Auto Electrics	Parts	110.00
568.136	18/01/2008	BGC Concrete	Concrete Products	345.40
568.1385	18/01/2008	Armadale Kelmscott Refrigeration	Degas Fridges/Freezers	660.00
568.1394	18/01/2008	Lamb Printers Pty Ltd	Printing	4213.00
568.1456	18/01/2008	Glenview Machine Kerbing	Kerbing	702.50
568.147	18/01/2008	BOC Gases Australia Limited	Oxygen Medical C O/N 25	40.08
568.150	18/01/2008	Office Max	Stationery	195.89
568.1514	18/01/2008	PR & KA West	Maintenance Works-Various Locations	3858.25
568.1515	18/01/2008	Integrated Group Limited	Hire of Temporary Staff	2288.86
568.1547	18/01/2008	GJ Squires	Maintenance Works-Various Locations	3775.20

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
568.155	18/01/2008	BP Australia Pty Ltd	Fuel & Oils	27130.37
568.161	18/01/2008	Browns Sweeping	Street Sweeping	330.00
568.1683	18/01/2008	Southern Bins	Bulk Rubbish Bins	225.00
568.1713	18/01/2008	GDK Electrical Services	Switchboard-Roleystone Hall	5250.30
568.1754	18/01/2008	Yakka Pty Ltd	Protective Clothing	40.04
568.1765	18/01/2008	Sifting Sands	Playground Sand Pit Maintenance	2564.25
568.189	18/01/2008	Castrol Australia Pty Ltd	Fuel & Oils	633.23
568.191	18/01/2008	Chadson Engineering Pty Ltd	Parts-Aquatic Centre	10202.50
568.1928	18/01/2008	Chemistry Centre (WA)	Chemical Analysis	165.00
568.193	18/01/2008	Clark Equipment Sales Pty Ltd	1 x Bobcat S205 Loader	79295.70
568.194	18/01/2008	Challenge Chemicals Australia	Cleaning Chemicals	49.28
568.1964	18/01/2008	Glass Block Constructions	Parts	171.27
568.199	18/01/2008	Charter Plumbing & Gas	Plumbing Services	838.20
568.1990	18/01/2008	BurkeAir Pty Ltd	Airconditioning Maintenance	6523.97
568.1991	18/01/2008	Connell Wagner Pty Ltd	Consultancy-Wright Road	14107.50
568.2025	18/01/2008	CD Auto Electrics Pty Ltd	Parts-Roleystone Fire Unit	3820.65
568.208	18/01/2008	Chris Mills Auto A/C & Heating	Repiars-P545	763.40
568.22	18/01/2008	AK Paint Supplies	Hardware	75.35
568.232	18/01/2008	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	525.66
568.245	18/01/2008	Compu-Stor	Service/Storage Fee-December 2007	59.18
568.289	18/01/2008	Hastie Services Pty Ltd	Airconditioning Maintenance	257.40
568.304	18/01/2008	Edwards Dunlop Paper	Stationery	89.10
568.335	18/01/2008	G Force Printing	Printing	385.00
568.342	18/01/2008	JN Glassford	Telephone Reimbursement	40.95
568.362	18/01/2008	Hagan C	Catering	4807.00
568.372	18/01/2008	Harvey Norman Computer Superstore	Recording Equipment	140.00
568.373	18/01/2008	MW Hassack	Telephone Reimbursement	35.94
568.378	18/01/2008	Heatley Sales Pty Ltd	Parts	41.53
568.388	18/01/2008	Hort West	Repairs-Gillam/Champion Drive	1650.00
568.397	18/01/2008	IBM Australia Limited	Computer Equipment Lease-38	440.00
568.398	18/01/2008	IBM Australia Pty Ltd	Computer Equipment Lease	373.57
568.447	18/01/2008	Lawrence & Hanson	Protective Clothing	93.63
568.450	18/01/2008	Leo Schmitz & Associates	Project Management-Aquatic Centre	34089.17
568.482	18/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	189.55
568.485	18/01/2008	Mercury Firesafety Pty Ltd	Service	50.05
568.497	18/01/2008	MJB Payne Consultants	Consultancy-Roleystone Theatre	770.00

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
568.518	18/01/2008	Nicholls CE & Son Pty Ltd	Swimming Pool Inspections-December 2007	860.20
568.52	18/01/2008	Arma Workwear	Protective Clothing	123.42
568.528	18/01/2008	Orica Australia Pty Ltd	Pool Chemicals	300.84
568.549	18/01/2008	Perth City Glass	Repair Broken Windows-Various Locations	2630.10
568.553	18/01/2008	Phase 1 Audio	Hire of Equipment	3800.50
568.566	18/01/2008	Prime Health Group	Preplacement Medicals	484.00
568.572	18/01/2008	Quick Corporate Australia Pty Ltd	Stationery	91.74
568.576	18/01/2008	R & R Fencing	Fencing-Aquatic Centre	3083.00
568.597	18/01/2008	Roleystone Volunteer Fire Brigade	Expenses Reimbursement	1132.44
568.60	18/01/2008	Armadale Kelmscott Elec. Services	Electrical Services	2594.18
568.606	18/01/2008	Sage Consulting Engineers Pty Ltd	Consultancy-Ranford Road Stage 2	6402.00
568.625	18/01/2008	Signature Security Group Pty Ltd	Security Services	76.45
568.659	18/01/2008	Sunny Brushware Supplies Pty Ltd	Hardware	275.00
568.668	18/01/2008	Taylor Tyres Pty Ltd	Tyres	4000.50
568.669	18/01/2008	Telstra	Telephone Charges	471.90
568.682	18/01/2008	Examiner Newspapers (WA)	Advertising	1062.62
568.690	18/01/2008	Toll Fast	Courier Services	241.00
568.696	18/01/2008	Trade Power	Parts	137.00
568.712	18/01/2008	Landgate	GRV Valuations	949.26
568.730	18/01/2008	WA Limestone Co	Limestone	62883.73
568.731	18/01/2008	WA Local Government Association	Advertising	49648.50
568.74	18/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	210.00
568.759	18/01/2008	Synergy Energy	Electricity Charges	3246.28
568.77	18/01/2008	ARRB Group Ltd	Subscriptions	750.00
568.778	18/01/2008	WJ Moncrieff Pty Ltd	Computer Equipment	2182.13
568.780	18/01/2008	Work Clobber	Protective Clothing	214.20
568.828	18/01/2008	Wastemaster	Parts	445.09
568.844	18/01/2008	Quality Traffic Management Pty Ltd	Hire of Traffic Controllers	1020.00
568.847	18/01/2008	Office Line	Office Furniture	1155.00
568.85	18/01/2008	Aslab Pty Ltd	Asphalt Testing	309.95
568.886	18/01/2008	Landmark Engineering & Design	Parts-Kuhl Park	729.30
568.91	18/01/2008	Auslib Press Pty Ltd	Library Resources	139.70
568.95	18/01/2008	Aust-Guard Security Services	Security Services	1146.31
568.972	18/01/2008	Digital Mapping Solutions	DMS Access Program	52110.30
568.975	18/01/2008	Drake Australia Pty Ltd	Hire of Temporary Staff	3546.85
568.978	18/01/2008	Armadale Newspaper Delivery	Newspapers	16.40

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
568.980	18/01/2008	Sherrard DJ	Gatekeeper-Roleystone Greenwaste Site	1240.00
569.1049	23/01/2008	Securepay Pty Ltd	Service/Transaction Fees-December 2007	68.75
569.113	23/01/2008	Australian Taxation Office	Payroll Deductions-F/E 15.01.08	110398.95
569.128	23/01/2008	Bedfordale VBFB	Controlled Burn-Shale Quarry Site	880.00
569.1410	23/01/2008	Scarp Express	Refreshments	187.81
569.1483	23/01/2008	Canon Australia Pty Ltd	Photocopier Usage	246.46
569.1515	23/01/2008	Integrated Group Limited	Hire of Temporary Staff	1939.15
569.1519	23/01/2008	Kerb-Fix	Construction of Concrete Crossovers	1236.40
569.1536	23/01/2008	Digital Microfilm Equipment	Microfiche Scanner	23800.00
569.1541	23/01/2008	Perth Process Service	Service of Summons	2278.65
569.1582	23/01/2008	J Williams	Consignment Stock-December 2007	1576.50
569.1713	23/01/2008	GDK Electrical Services	Electrical Works-Cross Park	1089.00
569.1745	23/01/2008	Natasha Stone	Staff Training	490.00
569.183	23/01/2008	Canning's Trademart	Gardening Products	717.73
569.199	23/01/2008	Charter Plumbing & Gas	Plumbing Services	316.25
569.213	23/01/2008	City of Armadale	Loan KFSC-January 2008	2123.00
569.260	23/01/2008	Courier Australia	Courier Services	12.11
569.276	23/01/2008	Department of Environ. & Conservation	Firewood Permits-December 2007	54.45
569.352	23/01/2008	Grayson's Concrete Services	Construction of Concrete Crossovers	7778.76
569.374	23/01/2008	Hays Personnel Services (Aust) P/L	Hire of Temporary Staff	3359.13
569.376	23/01/2008	Department of Healt	Nursing Services-December 2007	190.37
569.463	23/01/2008	Lo-Go Appointments	Hire of Temporary Staff	10096.91
569.465	23/01/2008	Lovegrove Turf Services Pty Ltd	Turfing-Alfred Skeet Oval	4276.80
569.468	23/01/2008	IF MacRae	Telephone Reimbursement	109.18
569.482	23/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	757.32
569.502	23/01/2008	Motorcharge Limited	Fuel & Oils	4960.39
569.510	23/01/2008	PR Nardelli	Telephone Reimbursement	63.10
569.530	23/01/2008	Trade Sales	Parts	114.40
569.576	23/01/2008	R & R Fencing	Fencing-Evelyn Gribble Centre	2310.00
569.585	23/01/2008	Readymix	Limestone	16797.37
569.587	23/01/2008	Rent-a-Plant Nursery	Hire of Plants-Janaury 2008	873.90
569.597	23/01/2008	Roleystone Volunteer Fire Brigade	Expenses Reimbursement	1374.42
569.60	23/01/2008	Armadale Kelmscott Elec. Services	Electrical Services	1703.23
569.612	23/01/2008	Cannon Hygiene Australia Pty Ltd	Sanitary Services-January 2008	265.57
569.62	23/01/2008	Armadale Mower World	Parts	283.00
569.655	23/01/2008	JA Stewart	Expenses Reimbursement	49.35

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	Date	Payee	Description	Cheque Amount
569.669	23/01/2008	Telstra	Telephone Charges	10711.51
569.74	23/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	140.00
569.744	23/01/2008	Water Corporation	Water Charges	58.55
569.75	23/01/2008	Armaguard	Armaguard Services	2289.41
569.759	23/01/2008	Synergy Energy	Electricity Charges	991.85
569.776	23/01/2008	G Wilson	Telephone Reimbursement	38.94
569.934	23/01/2008	Kleenheat Gas Pty Ltd	Gas & Cylinder Rental	18.30
569.95	23/01/2008	Aust-Guard Security Services	Security Services	607.61
570.107	25/01/2008	Australian Institute of Management	Staff Training	200.00
570.1187	25/01/2008	OEM Group Pty Ltd	Repairs	218.63
570.184	25/01/2008	Canon Finance Australia Limited	Photocopier Rental	164.07
570.1841	25/01/2008	Kleenit Pty Ltd	Remove Graffiti-Various Locations	2091.65
570.1989	25/01/2008	Danlaid Contracting Domestic WA	Building Works-Dog Pound	10329.00
570.2010	25/01/2008	Webb & Brown-Neaves	Refund Security Deposit	400.00
570.2015	25/01/2008	Outsource Business Support Solutions	Consultancy-Various Authority Reports	2717.01
570.2016	25/01/2008	WR Crerar	Contract Building Surveyor	3110.00
570.25	25/01/2008	Alinta Gas	Gas Charges	41.65
570.351	25/01/2008	Grasstrees Australia	Garden Products	3250.50
570.372	25/01/2008	Harvey Norman Computer Superstore	1 x Digital Camera-History House	304.95
570.374	25/01/2008	Hays Personnel Services (Aust) P/L	Hire of Temporary Staff	1516.41
570.418	25/01/2008	JLR Pumps	Repair Bore Pump-Chiltern Estate	1930.50
570.460	25/01/2008	Local Government Managers Aust WA	Staff Training	360.00
570.463	25/01/2008	Lo-Go Appointments	Hire of Temporary Staff	6495.61
570.481	25/01/2008	AF Maxwell	Telephone Reimbursement	37.86
570.482	25/01/2008	Mazzega's Mitre 10 Home & Trade	Hardware	59.85
570.530	25/01/2008	Supersonic Enterprises Pty Ltd	Entertainment-Rock the Reserve	1300.00
570.553	25/01/2008	Phase 1 Audio	Hire of Equipment	3150.00
570.572	25/01/2008	Quick Corporate Australia Pty Ltd	Stationery	388.30
570.623	25/01/2008	Shire of Serpentine-Jarrahdale	LSL Recoup	7514.65
570.624	25/01/2008	Sigma Chemicals	Pool Chemicals	733.00
570.66	25/01/2008	Armadale Police & Citizens Youth Club	Council Contribution-December 2007	10174.14
570.73	25/01/2008	Armadale-Byford Veterinary Hospital	Animal Euthanasia	44.00
570.74	25/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	450.00
570.759	25/01/2008	Synergy Energy	Electricity Charges	4885.75
570.975	25/01/2008	Drake Australia Pty Ltd	Hire of Temporary Staff	6021.59
571.1066	31/01/2008	RW Glanville	Rent Kelmscott Library Site	7203.35

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	**Date**	**Payee**	**Description**	**Cheque Amount**
571.115	31/01/2008	Auswaste	Bulk Rubbish Bins	586.30
571.1375	31/01/2008	Insight CCS Pty Ltd	After Hours Phone Service	1232.55
571.147	31/01/2008	BOC Gases Australia Limited	Gas & Cylinder Rental	185.28
571.1494	31/01/2008	Dale Hardware & Timber Pty Ltd	Hardware	1521.47
571.1515	31/01/2008	Integrated Group Limited	Hire of Temporary Staff	1986.92
571.153	31/01/2008	Boral Construction Materials Group	Hotmix	50.99
571.1550	31/01/2008	Macmillan Publishers Aust Pty Ltd	Library Resources	608.29
571.1602	31/01/2008	Nilsen (WA) Pty Ltd	Ligh Testing-Araluen Estate	3190.00
571.1708	31/01/2008	Book Easy Australia Pty Ltd	Staff Training	165.00
571.1777	31/01/2008	Alleasing Pty Ltd	Lease of Telephone System	6459.00
571.179	31/01/2008	NO Cain	Telephone Reimbursement	44.99
571.184	31/01/2008	Canon Finance Australia Limited	Photocopier Rental	396.00
571.1885	31/01/2008	Celebration Homes	Refund Security Deposit	400.00
571.1886	31/01/2008	Asphaltech Pty Ltd	Asphalt Layed	273292.91
571.1906	31/01/2008	Ashmy Pty Ltd	Refund Security Deposit	800.00
571.1919	31/01/2008	Dale Alcock Homes Pty Ltd	Refund Security Deposit	800.00
571.1956	31/01/2008	KBE Contracting Pty Ltd	Remove Asbestos-Railway Avenue/Gillam Drive	638.00
571.1957	31/01/2008	Wren Oil	Waste Oil Recycling	653.50
571.1960	31/01/2008	J Erceg	Laptop Salary Sacrifice Scheme	1950.00
571.1969	31/01/2008	LG King	Roleystone Revitalisation Artworks	7000.00
571.199	31/01/2008	Charter Plumbing & Gas	Plumbing Services	119.50
571.2008	31/01/2008	Abberfield Industries Pty Ltd	Repairs	201.30
571.2030	31/01/2008	L McGregor	Mediation Services	1596.83
571.225	31/01/2008	Clean & Handy Services	Cleaning Services-January 2008	3503.50
571.227	31/01/2008	Cleanaway	Recycling Collections-December 2007	59578.25
571.261	31/01/2008	Coventrys	Parts	988.22
571.277	31/01/2008	Landgate	Title Searches	564.50
571.292	31/01/2008	Docu-Shred	Document Destruction	277.20
571.330	31/01/2008	Foliot Fencing Pty	Pine Bollards-Gwynne Park	23856.80
571.355	31/01/2008	Greenridge Outdoor Contracting	Garden Maintenance	3276.00
571.364	31/01/2008	Hallmark Editions Pty Ltd	Subscrition Renewal	330.00
571.397	31/01/2008	IBM Australia Limited	Computer Equipment Leases	32052.04
571.443	31/01/2008	Landscape Development	Landscape Maintenance-December 2007	3915.45
571.456	31/01/2008	Liquor Barons Armadale	Refreshments	102.97
571.464	31/01/2008	Lori's Fuel Station	Fuel & Oils	1049.58
571.503	31/01/2008	Williams Handcock	Legal Advice-Various Cases	3053.60

ACCOUNTS PAID AND SUBMITTED TO CITY STRATEGY COMMITTEE HELD ON 18 FEBRUARY 2008				
Cheque or EFT No.	**Date**	**Payee**	**Description**	**Cheque Amount**
571.528	31/01/2008	Orica Australia Pty Ltd	Pool Chemicals	173.61
571.552	31/01/2008	Pharmacy Plus Kelmscott	Newspapers	52.80
571.560	31/01/2008	Plantech WA Pty Ltd	Grounds Maintenance	781.00
571.57	31/01/2008	Armadale Hardware & Bldg. Supplies	Hardware	2135.70
571.574	31/01/2008	PG Quinlivan	Telephone Reimbursement	38.93
571.585	31/01/2008	Readymix	Limestone	9265.11
571.589	31/01/2008	REVS WA	Motor Vehicle Searches	14.00
571.60	31/01/2008	Armadale Kelmscott Elec. Services	Electrical Services	7660.89
571.63	31/01/2008	Armadale Newsagency	Newspapers	369.06
571.660	31/01/2008	Sunny Sign Company	Signs	36.30
571.679	31/01/2008	Swiss Rose Garden Nursery	Garden Products	286.00
571.690	31/01/2008	Toll Fast	Courier Services	60.25
571.702	31/01/2008	Tree Planting & Watering	Hire of Water Truck	5888.30
571.730	31/01/2008	WA Limestone Co	Limestone	6069.01
571.731	31/01/2008	WA Local Government Association	Advertising	6992.97
571.74	31/01/2008	Armadale-Kelmscott Self Storage	Storage Unit Rental	70.00
571.759	31/01/2008	Synergy Energy	Electricity Charges	9.00
571.814	31/01/2008	Gecko Contracting Turf & Landscaping	Mowing	4070.00
571.819	31/01/2008	All Earth Group Pty Ltd	Concrete Recycling	1927.02
571.855	31/01/2008	Pink Healthcare Services	Sanitary Services	1584.18
571.927	31/01/2008	ISS Washroom Services	Sanitary Services	189.64
571.95	31/01/2008	Aust-Guard Security Services	Security Services	2546.50
15	23/01/2008	City of Armadale	Replacing Lost Chq 1557	452.45
300093	22/01/2008	Westpac Banking Corporation	Surplus Funds Invested	704000.00
			TOTAL	**$31,793,121.57**

Pursuant to Regulation 13(4) of the Local Government (Financial Management) Regulations, the total of all other outstanding accounts for payment as at the date of this cheque listing being prepared is ($1,203,258.72)

City of Armadale

January 2008 Monthly Financial Report

January 2008 Monthly Financial Report

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City of Armadale

Statement of Financial Activity

City of Armadale
Statement of Financial Activity
For the period 1 July 2007 to 31 January 2008

Particulars	Notes / Tables	2007-2008 Revised Budget $	31 January 2008 YTD Budget $	31 January 2008 YTD Actual $	Material Variance Indicator
Operating Revenue					
Chief Executive's Office					
Chief Executive Officer		600	350	2,683	
Human Resources		55,175	32,172	20,437	
Public Relations		0	0	0	
Community Services					
Community Services		0	0	0	
Community Development		92,717	78,144	104,314	
Libraries and Heritage		128,056	67,095	51,581	
Rangers and Emergency		483,897	329,719	331,476	
Recreation	2	865,855	382,514	328,703	Revenue Down
Corporate Services					
Corporate Services	2	3,747,129	2,030,379	2,134,396	Revenue Up
Budgeting		1,873,815	137,428	96,057	
Finance		7,464,391	350,000	313,539	
Governance and Administration		176,184	102,732	98,897	
IT Services		0	0	0	
Rates	2	24,288,312	23,882,056	24,190,605	Revenue Up
Development Services					
Development Services		0	0	0	
Building	2	528,784	308,329	692,894	Revenue Up
Environment Planning		82,241	7,413	(21,523)	
Health		98,949	61,883	101,692	
Planning		491,214	286,433	327,792	
Project Co-ordination		4,703,208	4,703,208	4,667,553	
Technical Services					
Technical Services		318,560	137,828	136,000	
Asset Management		0	0	0	
Civil Works	2	9,091,882	2,013,297	1,689,026	Revenue Down
Engineering Design	2	829,634	483,756	150,296	Revenue Down
Infrastructure		0	0	0	
Parks		4,500	4,500	14,741	
Property		0	0	0	
Subdivisions		196,097	114,345	91,969	
Support		0	0	0	
Waste	2	4,927,143	4,394,250	4,458,406	Revenue Up
Total Operating Revenue		**60,448,343**	**39,907,831**	**39,981,532**	

Statement of Financial Activity (continued)

City of Armadale
Statement of Financial Activity
For the period 1 July 2007 to 31 January 2008

Particulars	Notes / Tables	2007-2008 Revised Budget $	31 January 2008 YTD Budget $	31 January 2008 YTD Actual $	Material Variance Indicator
Operating Expense					
Chief Executive's Office					
Chief Executive Officer		(1,357,650)	(647,778)	(572,135)	
Human Resources		(601,767)	(354,525)	(294,048)	
Public Relations		(307,739)	(180,573)	(112,452)	
Community Services					
Community Services		(942,766)	(629,654)	(538,970)	
Community Development	2	(1,082,028)	(573,381)	(444,904)	Expense Down
Libraries and Heritage	2	(2,078,736)	(1,207,540)	(1,053,501)	Expense Down
Rangers and Emergency	2	(1,161,134)	(689,402)	(805,766)	Expense Up
Recreation		(1,354,510)	(809,394)	(742,722)	
Corporate Services					
Corporate Services		(883,200)	(473,406)	(387,223)	
Budgeting		(7,444,274)	(4,345,879)	(4,406,039)	
Finance	2	(789,147)	(275,209)	(1,423,329)	Expense Up
Governance and Administration		(844,770)	(504,139)	(503,755)	
IT Services		(1,274,664)	(699,323)	(720,878)	
Rates		(748,964)	(433,635)	(382,698)	
Development Services					
Development Services		(352,220)	(207,137)	(131,400)	
Building		(697,037)	(415,415)	(481,942)	
Environment Planning		(268,501)	(150,859)	(125,659)	
Health		(601,560)	(359,621)	(328,048)	
Planning	2	(1,587,634)	(918,483)	(813,249)	Expense Down
Project Co-ordination		(86,986)	(51,488)	(52,897)	
Technical Services					
Technical Services		(1,466,385)	(812,887)	(765,494)	
Asset Management	2	(358,035)	(174,835)	(58,486)	Expense Down
Civil Works	2	(1,936,546)	(1,314,970)	(1,175,659)	Expense Down
Engineering Design	2	(1,747,357)	(1,026,526)	(472,004)	Expense Down
Infrastructure		(313,439)	(183,640)	(168,218)	
Parks		(3,640,679)	(2,050,931)	(1,963,897)	
Property	2	(1,764,763)	(1,209,657)	(1,358,738)	Expense Up
Subdivisions		(230,379)	(135,519)	(102,219)	
Support	2	(50,022)	(80,364)	33,483	Expense Down
Waste		(4,133,868)	(2,441,053)	(2,420,152)	
Total Operating Expense		**(40,106,760)**	**(23,357,223)**	**(22,773,001)**	

City of Armadale

Statement of Financial Activity (continued)

City of Armadale
Statement of Financial Activity
For the period 1 July 2007 to 31 January 2008

Particulars	Notes / Tables	2007-2008 Revised Budget $	31 January 2008 YTD Budget $	31 January 2008 YTD Actual $	Material Variance Indicator
Non-Operating Revenue					
Corporate Services					
Corporate Services		5,900,485	0	0	
Technical Services					
Support		967,876	623,291	579,915	
Total Non-Operating Revenue		**6,868,361**	**623,291**	**579,915**	
Capital Expense					
Community Services					
Libraries and Heritage		(27,303)	0	(3,843)	
Rangers and Emergency		(77,851)	0	(38,500)	
Recreation		(12,000)	0	0	
Corporate Services					
Corporate Services		(149,750)	0	(19,051)	
Governance and Administration		(76,238)	0	(7,126)	
Development Services					
Health		(1,139)	0	(2,275)	
Planning		(20,682)	(12,061)	0	
Project Co-ordination		(1,466,222)	(1,466,222)	(1,477,820)	
Technical Services					
Technical Services		(612,000)	0	0	
Civil Works	2	(16,412,438)	(6,086,921)	(2,908,607)	Expense Down
Parks	2	(1,514,422)	(774,797)	(248,258)	Expense Down
Property	2	(1,968,684)	(1,129,535)	(920,475)	Expense Down
Support	2	(2,290,360)	(1,369,524)	(1,139,026)	Expense Down
Total Capital Expense		**(24,629,089)**	**(10,839,060)**	**(6,764,978)**	
Non-Operating Expense					
Corporate Services					
Corporate Services		(17,284,183)	(702,755)	(672,202)	
Total Non-Operating Expense		**(17,284,183)**	**(702,755)**	**(672,202)**	
Adjustments for Non-Cash Items Written Back					
Profit and Loss		(1,858,753)	(123,597)	(61,747)	
Depreciation		8,723,376	5,086,613	5,112,701	
Total Adjustments for Non-Cash Items		**6,864,623**	**4,963,016**	**5,050,954**	
Suspense Items Yet To Be Applied		0	0	(902,545)	
Opening Surplus / (Deficit)		7,838,705	7,838,705	7,838,705	
Closing Surplus / (Deficit)		**0**	**18,433,805**	**22,338,381**	

Notes to the Statement of Financial Activity

1 Statement of Objective

In order to discharge its financial responsibilities to the community, the City has developed a set of operational and financial objectives. The objectives have been established both on an overall basis, reflected by the City's Vision Statement, and for each of its broad activities / programmes.

Our Vision

Our vision is for the City of Armadale to be:

- Strong in opportunity
- Clean, green and prosperous
- A strategic regional centre
- A place combining city living with a beautiful bushland setting
- A place where change is welcomed
- A great place to raise children and grow old with dignity

Council operations, as disclosed in this report, encompass the following service oriented management units:

Chief Executive Officer

Includes the administration of the Chief Executive's Office and the Members of Council, including fees, expenses and allowances paid to Members. Overseen by the Chief Executive Officer.

Human Resources

Includes the administration and co-ordination of all corporate Human Resource related matters, including corporate training, occupational safety and health advisement, and staff recruitment. Overseen by the Human Resources Manager.

Public Relations

Includes all facets of corporate marketing and promotion, including newsletters, media releases, corporate image development and marketing plans. Overseen by the Public Relations Co-ordinator.

Community Services

Includes the administration of the Executive Director of Community Services' Office, including specialist projects relating to the Community Services Directorate. Overseen by the Executive Director of Community Services.

Notes to the Statement of Financial Activity (continued)

1 Statement of Objective (continued)

Community Development

Includes the administration and operation of services relating to indigenous support, volunteers, youth, aged and disabled, and community development. Overseen by the Manager of Community Development.

Libraries and Heritage

Includes the administration and operation of local libraries, museums, historical facilities and tourism information offices. Overseen by the Manager of Libraries and Heritage Services.

Rangers and Emergency

Includes the administration and operation of fire prevention services, animal control, voluntary emergency service groups, the control of off-road vehicles, enforcement of local laws and vehicle impoundment. Overseen by the Manager of Ranger and Emergency Services.

Recreation

Includes the administration and operation of halls, public swimming pools, indoor and outdoor sporting complexes, recreational programs, festivals and anniversary celebrations. Overseen by the Manager of Recreation Services.

Corporate Services

Includes the administration of the Executive Director of Corporate Services' Office, including specialist projects relating to the Corporate Services Directorate. Overseen by the Executive Director of Corporate Services.

Budgeting

Includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation. Overseen by the Budget / Accounting Officer.

Finance

Includes the administration and operation of all corporate finance related matters, including cash receipting, billing, investment of funds, payment of creditors, and the corporate finance systems. Overseen by the Senior Accounting Officer.

Notes to the Statement of Financial Activity (continued)

1 Statement of Objective (continued)

Governance and Administration

Includes the provision of governance services, such as preparation of policy documents, annual report, statutory reviews and the maintenance of statutory registers. The area also includes the administration of the corporate office requirements, including telephone systems and reception, record keeping, photocopying, stationery, and insurance related matters. Overseen by the Manager of Governance and Administration.

IT Services

Includes the provision, operation and maintenance of the corporate computer systems, including software management, hardware management, printing and consumables and communications networks. Overseen by the Manager of Information Technology.

Rates

Includes the administration, and maintenance of, rate records and rating valuations. This management unit, whilst overseeing all Rate Revenue does not include the Rate Revenue in any calculations. Overseen by the Senior Rates Officer.

Development Services

Includes the administration of the Executive Director of Development Services' Office, including specialist projects relating to the Development Services Directorate. Overseen by the Executive Director of Development Services.

Building

Includes the administration, inspection and operations concerned with application of building standards, including the examination, processing and inspection of buildings, building sites and swimming pools. Overseen by the Building Services Manager.

Environment Planning

Includes the administration, inspection and operation of environmental concerns including flood mitigation works, river bank restoration, bush land redevelopment, water catchment maintenance and soil and air conservation. Overseen by the Senior Environmental Planner.

Health

Includes the administration, inspection and operations of programs concerned with the general health of the community and includes the provision of immunisation programs, inspection and licencing of food premises and conducting preventative service programs. Overseen by the Health Services Manager.

Notes to the Statement of Financial Activity (continued)

1 Statement of Objective (continued)

Planning

Includes the administration, inspection and operation of town planning and regional development services including the preparation of town planning development schemes, zoning considerations and maintenance of geographic information systems (GIS). Overseen by the Planning Services Manager.

Project Co-ordination

Includes the administration and application of major planning projects, currently the North Forrestdale Developer Contribution Scheme. Overseen by the Project Co-ordinator.

Technical Services

Includes the administration of the Executive Director of Technical Services' Office, including specialist projects relating to the Technical Services Directorate. Overseen by the Executive Director of Technical Services.

Asset Management

Includes the monitoring and recording of Council's assets, including infrastructure, and the development of plans for their maintenance and redevelopment. Overseen by the Asset Management Co-ordinator.

Civil Works

Includes the administration, regulation, maintenance and construction associated with the provision of streets, roads, bridges, pathways, drainage, and associated components, under the control of the City. Overseen by the Manager of Civil Works.

Engineering Design

Includes the engineering analysis and associated design of Council works, generally associated with Civil Works, Parks and Subdivisions. Also includes the administration of Council's private crossovers program. Overseen by the Manager of Engineering and Design.

Infrastructure

Includes the planning associated with new infrastructure assets including those relating to the Civil Works and Subdivision areas. Overseen by the Manager of Technical Services.

Parks

Includes the maintenance and construction associated with the provision of recreation grounds, parks, gardens, streetscapes, road verges and roundabouts. Overseen by the Manager of Parks.

Notes to the Statement of Financial Activity (continued)

1 Statement of Objective (continued)

Property

Includes the provision and maintenance of Council's built assets such as community facilities, sporting clubs and pavilions, public halls and centres, administration centres, and emergency service facilities. Overseen by the Manager of Property Services.

Subdivisions

Includes the planning and engineering requirements associated with new subdivisions. Overseen by the Subdivision Engineer.

Support

Includes the maintenance and provision of the works depot, machinery and equipment of the City, and inventory such as fuel, oil and road construction materials. Overseen by the Co-ordinator of Support Services.

Waste

Includes the administration and operation of refuse collection and disposal services, including general, recyclable and green waste collection services and associated waste disposal sites. Overseen by the Co-ordinator of Waste Services.

2 Material Variances Explanation

For the purposes of reporting the material variances, the following indicators, as resolved, have been applied:

Revenues – Material variances will be identified where, for the period being reported, the actual varies to budget by an amount of (+) or (-) $50,000 and in these instances an explanatory comment will be provided.

Expenses – Material variances will be identified where, for the period being reported, the actual varies to budget by an amount of (+) or (-) $100,000 and in these instances an explanatory comment will be provided.

Before commenting on each of the specific material variances identified for review, it is important to note that, whilst many accounts will influence the overall variance, only those accounts within the affected management unit significantly contributing to the variance will be highlighted.

Notes to the Statement of Financial Activity (continued)

2 Material Variance Explanation (continued)

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1. Period Variation
   Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.

2. Primary Reason
   Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.

3. Budget Impact
   Forecasts the likely $ impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

Notes to the Statement of Financial Activity (continued)

2 Material Variance Explanation (continued)

Operating Revenue (Up)

1 Corporate Services

- Period Variation – Period actual is greater than period budget by $104,017.
- Primary Reason – Greater than anticipated interest earnings (much of this is, however, associated with Reserve / Restricted Fund requirements).
- Budget Impact – Additional revenue of approximately $50k.

2 Rates

- Period Variation – Period actual is greater than period budget by $308,549.
- Primary Reason – Greater than anticipated Interim Rates.
- Budget Impact – Additional revenue of approximately $150k.

3 Building

- Period Variation – Period actual is greater than period budget by $384,565.
- Primary Reason – Greater than anticipated Building Licences issued.
- Budget Impact – Additional revenue of approximately $450k.

4 Waste

- Period Variation – Period actual is greater than period budget by $64,156.
- Primary Reason – Greater than anticipated usage of Brookdale Refuse Site.
- Budget Impact – Additional revenue of approximately $100k.

Operating Revenue (Down)

1 Recreation

- Period Variation – Period actual is less than period budget by $53,811.
- Primary Reason – Lower than anticipated Aquatic Centre patronage.
- Budget Impact – Reduced revenue of approximately $50k.

2 Civil Works

- Period Variation – Period actual is less than period budget by $324,271.
- Primary Reason – Grant revenue not yet received.
- Budget Impact – Nil.

3 Engineering Design

- Period Variation – Period actual is less than period budget by $333,460.
- Primary Reason – Lower than anticipated Crossover Construction activity.
- Budget Impact – Nil.

Notes to the Statement of Financial Activity (continued)

2 Material Variance Explanation (continued)

Operating Expense (Down)

1 Community Development

- Period Variation – Period actual is less than period budget by $128,477.
- Primary Reason – Lower than anticipated Community Projects / Programs activity.
- Budget Impact – Reduced expense of approximately $50k.

2 Libraries and Heritage

- Period Variation – Period actual is less than period budget by $154,039.
- Primary Reason – Lower than anticipated Projects / Programs activity.
- Budget Impact – Reduced expense of approximately $50k.

3 Planning

- Period Variation – Period actual is less than period budget by $105,234.
- Primary Reason – Lower than anticipated usage of Professional Services.
- Budget Impact – Reduced expense of approximately $50k.

4 Asset Management

- Period Variation – Period actual is less than period budget by $116,349.
- Primary Reason – Lower than anticipated Salaries and Software expense.
- Budget Impact – Nil.

5 Civil Works

- Period Variation – Period actual is less than period budget by $139,311.
- Primary Reason – Lower than anticipated Maintenance Works activity.
- Budget Impact – Nil.

6 Engineering and Design

- Period Variation – Period actual is less than period budget by $554,522.
- Primary Reason – Lower than anticipated Crossover Construction activity.
- Budget Impact – Nil.

7 Support

- Period Variation – Period actual is less than period budget by $113,847.
- Primary Reason – Mismatch of plant allocation – to be remedied in the immediate future.
- Budget Impact – Nil.

Notes to the Statement of Financial Activity (continued)

2 Material Variance Explanation (continued)

Operating Expense (Up)

1 Rangers and Emergency

- Period Variation – Period actual is greater than period budget by $116,364.
- Primary Reason – Mismatch of plant allocation – to be remedied in the immediate future.
- Budget Impact – Nil.

2 Finance

- Period Variation – Period actual is greater than period budget by $1,148,120.
- Primary Reason – Expenses associated with Restricted Funds Transfers and covered by funds held in Reserve / Restriction.
- Budget Impact – Nil.

3 Property

- Period Variation – Period actual is greater than period budget by $149,081.
- Primary Reason – Greater than anticipated maintenance / operating costs associated with Council's facilities.
- Budget Impact – Greater expense of approximately $150k.

Non-Operating Revenue (Up)

Nil

Non-Operating Revenue (Down)

Nil

Capital Expense (Down)

1 Civil Works

- Period Variation – Period actual is less than period budget by $3,178,314.
- Primary Reason – Delays in works schedule.
- Budget Impact – Nil, as works will be carried forward into the next financial year.

2 Parks

- Period Variation – Period actual is less than period budget by $526,539.
- Primary Reason – Delays in works schedule.
- Budget Impact – Nil, as works will be carried forward into the next financial year.

Notes to the Statement of Financial Activity (continued)

2 Material Variance Explanation (continued)

Capital Expense (Down) (continued)

3 Property

- Period Variation – Period actual is less than period budget by $209,060.
- Primary Reason – Delays in works schedule.
- Budget Impact – Nil, as works will be carried forward into the next financial year.

4 Support

- Period Variation – Period actual is less than period budget by $230,498.
- Primary Reason – Delays in purchasing large plant items.
- Budget Impact – Nil, as purchases will be carried forward into the next financial year.

Capital Expense (Up)

Nil

Non-Operating Expense (Down)

Nil

Non-Operating Expense (Up)

Nil

Net Current Asset Position

City of Armadale
Net Current Asset Position
For the period 1 July 2007 to 31 January 2008

	Notes / Tables	Brought Forward 1 July $	2007-2008 Revised Budget $	31 January 2008 YTD Actual $
Current Assets				
Cash - Unrestricted	1	9,497,235	1,400,000	17,035,393
Cash - Restricted	2	11,546,253	3,000,000	13,760,166
Cash - Reserves	3	5,759,279	17,733,456	6,463,570
Receivables and Accruals	4	2,257,972	2,500,000	7,703,776
Inventories	5	97,079	100,000	106,600
		29,157,818	**24,733,456**	**45,069,505**
Less Current Liabilities				
Creditors and Accruals	6	(4,013,581)	(4,000,000)	(2,507,388)
Sundry Deposits and Bonds	7	(3,473,537)	(4,000,000)	(4,858,455)
Interest Bearing Liabilities	8	(672,202)	(800,000)	(672,200)
Provisions	9	(2,641,790)	(2,778,410)	(2,969,860)
		(10,801,110)	**(11,578,410)**	**(11,007,903)**
Net Current Asset Position (Prior to Adjustment)		**18,356,708**	**13,155,046**	**34,061,602**
Adjustments				
Additions				
Sundry Deposits and Bonds		3,473,537	4,000,000	4,858,455
Interest Bearing Liabilities		672,202	800,000	672,200
Provisions		2,641,790	2,778,410	2,969,860
Subtractions				
Cash - Restricted		(11,546,253)	(3,000,000)	(13,760,166)
Cash - Reserves		(5,759,279)	(17,733,456)	(6,463,570)
Net Current Asset Position		**7,838,705**	**0**	**22,338,381**

City of Armadale

Notes to the Net Current Asset Position

City of Armadale
Notes / Tables to the Net Current Asset Position
For the period 1 July 2007 to 31 January 2008

		Notes / Tables	Brought Forward 1 July $	2007-2008 Revised Budget $	31 January 2008 YTD Actual $
1	**Cash - Unrestricted**				
	Cash at Bank		9,489,220	1,390,000	(730,456)
	Cash in Investments		0	0	17,756,984
	Cash on Hand		8,015	10,000	8,865
	Dishonoured Cheques		0	0	0
	Cheque Writing Control		0	0	0
			9,497,235	**1,400,000**	**17,035,393**
2	**Cash - Restricted**				
	Provisions		2,641,790	0	2,969,860
	Sundry Deposits and Bonds		2,962,612	3,000,000	4,858,455
	Unspent Grants		10,000	0	0
	Public Open Space		1,713,373	0	1,713,373
	North Forrestdale Project Funds		2,429,059	0	2,429,059
	Crossover Contributions		915,927	0	915,927
	Minnawarra House Relocation		510,925	0	510,925
	Works Contributions		362,567	0	362,567
			11,546,253	**3,000,000**	**13,760,166**
3	**Cash - Reserves**				
	Cash at Bank		5,759,279	17,733,456	1,098
	Reserve Cash in Investments		0	0	6,462,472
			5,759,279	**17,733,456**	**6,463,570**
4	**Receivables and Accruals**				
	Prepayments		11,753	8,000	0
	Revenue in Advance		0	20,000	0
	Accrued Revenue		870,957	500,000	0
	Debtors - Rates		328,821	(300,000)	3,241,962
	Debtors - Sanitation (Rates)		42,912	20,000	382,322
	Debtors - Swimming Pool Inspection Levy		439	1,000	4,599
	Debtors - Instalment Fees and Charges		1,040	2,000	50,583
	Debtors - ESL (Rates)		17,478	20,000	241,619
	Debtors - ESL Interest		1,635	0	2,355
	Debtors - Rebate Generated (Rates)		1,551,787	0	3,216,151
	Debtors - Rebate Claimed (Rates)		(1,481,873)	0	(2,489,993)
	Debtors - Rebate Generated (ESL)		185,228	0	379,631
	Debtors - Rebate Claimed (ESL)		(180,797)	0	(307,053)
	Debtors - General		780,696	2,100,000	2,787,272
	Debtors - Employees		263	1,000	15,580
	Debtors - Libraries		26,641	25,000	22,981
	Debtors - Rangers (Legacy)		86,125	80,000	112,149
	Debtors - Fire		7,860	10,000	13,813
	Debtors - Animals		87,543	80,000	96,132
	Debtors - Parking		24,178	20,000	28,318
	Debtors - Litter		15,661	10,000	20,560
	Debtors - Off Road Vehicles		759	1,000	1,073
	Debtors - Health		1,244	1,000	6,100
	Debtors - Goods and Services Tax		0	0	0
	Debtors - Thoroughfares		0	1,000	0
	Doubtful Debts Provision		(122,378)	(100,000)	(122,378)
			2,257,972	**2,500,000**	**7,703,776**

Notes to the Net Current Asset Position (continued)

City of Armadale
Notes / Tables to the Net Current Asset Position
For the period 1 July 2007 to 31 January 2008

		Notes / Tables	Brought Forward 1 July $	2007-2008 Revised Budget $	31 January 2008 YTD Actual $
5	**Inventories**				
	Depot Stock		97,079	100,000	106,600
			97,079	**100,000**	**106,600**
6	**Creditors and Accruals**				
	Goods and Services Tax		277,142	50,000	10,091
	Trade Creditors		(2,694,298)	(3,500,000)	(1,395,927)
	Cheque Writing Control		0	0	0
	Cheque Reversal		0	0	(1,325)
	Purchase Order Commitment		(30,102)	(10,000)	(27,705)
	GST Commitment		1,723	0	2,415
	Superannuation		(81,474)	(100,000)	0
	Salaries and Wages		0	0	0
	Loan Interest		(6,734)	(10,000)	(6,734)
	Unspent Grants		(10,000)	0	0
	Accrued Expenses		(484,982)	(320,000)	(102)
	Revenue in Advance		(38,306)	0	318
	Rates in Advance		(846,766)	0	0
	ESL Raised		(2,469,659)	(2,000,000)	(5,102,245)
	ESL Interest		(10,379)	(9,000)	(14,963)
	ESL Remitted		2,480,038	2,000,000	4,050,947
	Rostered Days Off		(91,021)	(100,000)	(21,597)
	Payroll Equalisation		(8,763)	(1,000)	(561)
			(4,013,581)	**(4,000,000)**	**(2,507,388)**
7	**Sundry Deposits and Bonds**				
	Contractor Deposits		(2,057,771)	0	(3,370,198)
	Other Deposits		(14,069)	(50,000)	(13,549)
	General Deposits		(676,381)	(3,900,000)	(674,882)
	Hall Deposits		(50,692)	(40,000)	(47,992)
	Library Deposits		(936)	(10,000)	(936)
	Kerb Deposits		(673,688)	0	(750,898)
			(3,473,537)	**(4,000,000)**	**(4,858,455)**

Notes to the Net Current Asset Position (continued)

City of Armadale
Notes / Tables to the Net Current Asset Position
For the period 1 July 2007 to 31 January 2008

		Notes / Tables	Brought Forward 1 July $	2007-2008 Revised Budget $	31 January 2008 YTD Actual $
8	**Interest Bearing Liabilities**				
	Loan 281 - Golf Course Plan		(25,192)	(100,000)	(25,192)
	Loan 282 - Corporate System		(497,271)	0	(497,271)
	Loan 284 - Rushton Park Redevelopment		(25,430)	(100,000)	(25,430)
	Loan 285 - Temporary Administration		(41,550)	(160,000)	(41,550)
	Loan 286 - Kelmscott Library Relocation		(8,567)	(40,000)	(8,567)
	Loan 287 - Civil Works		(21,621)	(100,000)	(21,621)
	Loan 288 - Loan Borrowings 2007		(37,549)	(160,000)	(37,549)
	Loan 289 - Civil Works 2007		(15,022)	(80,000)	(15,020)
	Loan 290 - ARA Projects 2008		0	(25,000)	0
	Loan 291 - Aquatic Works 2008		0	(20,000)	0
	Loan 292 - Loan Borrowings 2008		0	(15,000)	0
			(672,202)	**(800,000)**	**(672,200)**
9	**Provisions**				
	Annual Leave - Held As Current		(1,024,718)	(1,200,000)	(1,215,828)
	Annual Leave - Held As Non-Current		(428,498)	(378,410)	(511,030)
	Sick Leave		(100,000)	(100,000)	(100,000)
	Long Service Leave		(1,088,574)	(1,100,000)	(1,143,002)
			(2,641,790)	**(2,778,410)**	**(2,969,860)**

Investment Analysis

City of Armadale
Investment Analysis
For the month ended 31 January 2008

Investments Maturing January 2008

Date	ID #	Form	Institution	Investment	Interest Rate	Maturity Date	Earnings
Municipal Fund							
27-Dec-07	106989	Bank Bill	Westpac Bank	$ 993,719.96	6.99%	29-Jan-08	$ 6,280.04
12-Dec-07	104628	Bank Bill	Westpac Bank	$ 3,977,782.18	7.03%	10-Jan-08	$ 22,217.82
12-Dec-07	104629	Bank Bill	Westpac Bank	$ 4,972,227.72	7.03%	10-Jan-08	$ 27,772.28
19-Nov-07	101602	Bank Bill	Westpac Bank	$ 1,977,248.10	7.00%	22-Jan-07	$ 22,751.90
22-Nov-07	101399	Bank Bill	Westpac Bank	$ 9,882,327.20	7.01%	23-Jan-07	$ 117,672.80
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 13,167.82
Reserve Fund							
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 558.31
Trust Fund							
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 456.51
						Total Period Earnings	**$ 210,877.48**
						Total Interest Earned YTD	**$ 1,086,496.75**
						Total Budget YTD	**$ 1,055,964.00**
						Total Budget	**$ 1,810,955.00**

Investments Commenced January 2008

Date	ID #	Form	Institution	Amount	Interest Rate	Maturity Date	Earnings
Municipal Fund							
10-Jan-08	108605	Bank Bill	Westpac Bank	$ 4,969,978.61	6.98%	11-Feb-08	$ 30,021.39
22-Jan-08	110206	Bank Bill	Westpac Bank	$ 1,988,705.24	6.91%	21-Feb-08	$ 11,294.76
23-Jan-08	110445	Bank Bill	Westpac Bank	$ 9,945,241.23	6.93%	21-Feb-08	$ 54,758.77
25-Jan-08	110851	Bank Bill	Westpac Bank	$ 2,982,194.26	7.03%	25-Feb-08	$ 17,805.74
29-Jan-08	111104	Bank Bill	Westpac Bank	$ 994,230.74	7.06%	28-Feb-08	$ 5,769.26
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 16,284.24
Reserve Fund							
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 1,871.66
Trust Fund							
Continuous		11:00 AM	Westpac Bank	Various	Various	Continuous	$ 456.51
						Total Projected Period Earnings	**$ 138,262.33**

All investments have been made in accordance with legislative requirements and Council's investment policies and strategies.

Benchmark	30 Days	90 Days	180 Days	365 Days
(BBSW Bank Bill Swap Rate)	7.20%	7.35%	7.39%	7.54%