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# **INFORMATION BULLETIN**

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**ISSUE NO. 23/2003**

**27 NOVEMBER 2003**



# Information Bulletin

**Issue No. 23/2003**

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As at 26 November 2003

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS					
CONTINGENCY PROJECTS – As at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
C-2-01	Power Infrastructure Study	Andrew Bruce	H / 30	Jan 2001 – Ongoing	Review of Fault profile for City of Armadale being undertaken by Western Power with 6-monthly/12-monthly report regime. Anticipate Western Power presentation to Technical Services Committee by Feb-mar 04 to present 2 years comparisons.

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS					
OPERATIONAL PROJECTS – As at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
Op-3-01	Recreation Centre, Review and Implementation	Carl Askew / Pat Quinlivan	H / 31	Phase 3 – Nov 2001 – Mar 2003	<ul style="list-style-type: none"> <li>▪ Stage 4 works have commenced.</li> <li>▪ CSRPF application submitted for stage 5</li> <li>▪ <i>Official opening to be held on 6 December 2003.</i></li> </ul>
Op-8-01	Slab Gully – Drainage Assessment – Brookton Hwy	Glyn Davies / Juergen Gossmann	L / 23	<del>Jul 2001 – Mar 2002</del> Jul 2001 – Oct 2002 Final Report Feb-03 <del>Apr-03 May Oct 03</del>	Final Draft late February 2003. Final Consultant Report planned in April 2003. Final Drawings due in July. Being followed up as consultant not provided either yet. Draft report & drawings provided in August. Presentation to Technical Services Ctee in November 2003.



As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>OPERATIONAL PROJECTS – As at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
Op-9-01	Organisation/Executive Development	CEO / Marka Haasnoot			Not scoped as a project. Overall development program forms part of the HR strategy to be implemented in 2003
Op-10-01	Staff Development	CEO / Marka Haasnoot		Ongoing	<p><i>Corporate Training Calendar ongoing. 120 employees have successfully participated in Defensive Driver's Training. Other training held included: Sunsafe education training (6 sessions), Risk management training (4 sessions), Letter &amp; Report Writing Training. Presentations skills training scheduled for December.</i></p> <p><i>Frontline Management Development Programme scheduled to start in February 2004. Training facilitated by AIM, from Feb – Oct and participants will receive a nationally recognised management qualification.</i></p> <p><i>Simon Bowen (consultant) met with the Project Management Group to organise Project Management Training. No further corporate training will be held in first six months to allow for training relating to implementation business system.</i></p>





As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>OPERATIONAL PROJECTS – As at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
Op-11-01	Review of Emergency Services Policies, Plans, Strategies and Procedures  Review of Urban Animal Management Strategy)	EMGS/Brian Watkins  Carl Askew/Brian Watkins	H / 35	Dec-2001 – April 2002 August 2002 Dec-2001 – May 2002 Dec 2001 – June 2003  Dec 2003	COMPLETED – August 2002. A report was submitted to the August 2002 Community Services Committee meeting.  The Urban Animal Management Strategy will be finalised following the review of the <i>Dog Act 1976</i> , which is currently being conducted by the Departments of Local Government. The Department have not been able to provide a completion date for this process however it is envisaged that a green paper will be forwarded to the Autumn sitting of Parliament. Community consultation on proposed changes to <i>Dog Act 1976</i> by Dept. of Local Government now in progress with submissions to close on 8 September 2003.
Op-12-02	Administration Centre – Future Accommodation Options	Andrew Bruce/Glyn Davies	H / 35	July 2002 to March June-July-August September 2003	An interim report advising staff projections and progress to date was presented to the November 2002 City Strategy Committee meeting. Meeting held with Manex in April 2003 and reported to Council in September 2003. Awaiting further advice on proposals for possible library relocation.



As at 26 November 2003

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS OPERATIONAL PROJECTS – As at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Weight Effort (1-40)	Timeframe	Comment
Op-13-03	Cultural Projects	Carl Askew / Yvonne Coyne			There has been further discussion regarding how the report of the Cultural Projects interacts with the Draft Cultural Plan. Currently considering a workshop to review the Cultural Plan including recommendations from Cultural Projects Report. Intention is to provide Council with both the Cultural Projects report and review of the Draft Cultural Plan in January / February 2004.
Op-14-03	Disability Services Plan Review	Carl Askew / Yvonne Coyne		October 2003 – February 2004	Consultants Submissions due 12 <sup>th</sup> December. Commencement Review February 04 Completion and Adoption May 04.



As at 26 November 2003

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS OPERATIONAL PROJECTS – As at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
Op-15-03	Ward System Review	Tony Maxwell / Nathan Cain	H / 37	Nov 2003 – May 2004  Nov 2003 →  Dec 2003 →  Jan-Feb 2004 → Mar 2004 → Apr 2004 →  Apr 2004 →  May 2004 → Apr 2004 →	Milestones/Outcomes  Resolution to conduct review & Briefing of Councillors by Advisory Board. (Completed 17 Nov 03) Councillors briefing by Local Government Advisory Board.. Preparation of public Discussion Paper Public Notice of Discussion Paper Assessment of public submissions & preparation of draft report to Council. Councillor Workshop to review Draft report  Resolution of final report Forward Resolved report to Advisory Board



As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>OPERATIONAL PROJECTS – As at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (1-60)	Timeframe	Comment
Op-16-03	Financial Planning & Annual Budget	Tony Maxwell / Nathan Cain	H / 45	Nov 2003 to Aug 2004  Nov 2003 →  Dec 03-Feb 04 →  Mar 2004 →  Apr 2004 →  May-Jul 2004 →  Jul-Aug 2004 →	<p><u>Milestones/Outcomes</u></p> <p>Cr Workshop to consider/determine the framework eg principles, financial parameters, strategic directions as to the basis for preparing the Five Year Plan, PAP and 04-05 annual budget.</p> <p>Preparation of Draft Financial Plan and PAP</p> <p>Rating Strategy including valuation boundaries.</p> <p>Cr Workshop to finalise draft financial plans.</p> <p>Preparation of draft Annual Budget &amp; Proposed Rates</p> <p>Public Notice of PAP, proposed rates and annual budget.</p> <p>Assessment of public submissions &amp; adoption of PAP &amp; annual budget</p>
Op-17-03	Plan & Review the future of City of Armadale Library Services	Carl Askew / Patricia Walker	H / 43	Sep 2003 – Dec 2004	<p><i>In October Council resolved to include for consideration on the 2004-05 Draft Budget the appointment of a Consultant to undertake the required research related to the future strategic direction for the City's Library Service.</i></p>





PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS					
STRATEGIC PROJECTS – as at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Minut Effort (6-60)	Timeframe	Comment
S-1-01	Review of Strategic Plan 2001	CEO	H	Sep-2001 – Feb-2002 Aug – Oct Dec-2002 Completed Jan-2003 August Oct/Nov 2003	A report was submitted to Council in Jun 2003 to “recap” the volume of work done on the Strategic Plan. <i>As considerable time has passed since the Draft was completed it will be workshopped with councillors in November 2003.</i>
S-2-01	Southern Link Road	Andrew Bruce	H / 19	Sep 98 – May 2002 Dec-2003 Dec 2005	Consultative Group formed by WALGA. Draft Report presented in June 2003 and Final Stage Report by DPI expected in December 2003. Meeting of consultative Group held 3 <sup>rd</sup> November 2003. Report being amended and expedited in Feb 04.
S-5-01	Transport Strategy	Glyn Davies / Project Engineer	H / 27	Stage-1 Jun 2001 – Jan 2002 Stage-2 Feb 2002 – Nov-2002 <del>Jan-2003</del> Dec 2005	Meeting between Mayor, ETD & Minister may result in amended approach from DPI. Awaiting confirmation of meeting outcomes.
S-7-01	Business Systems Implementation	Tony Maxwell / Nathan Cain	H / 36	Nov 2000 – Dec 2003 (Phase-1 implementation June 2004)	<i>Draft version of the Project Management Plan is completed and awaiting finalisation. Contract negotiations are also in the final stages and will be signed off in the near future. Rhonda Evans has been appointed as the Project Manager for the City of Armadale.</i>



As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>STRATEGIC PROJECTS – as at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
S-8-01	Nicholson Road/Forrestdale Structure Plan	Ian Macrae / James Robinson	H / 38	Aug 2001 – Dec 2002 May 2003 Structure Plans – Dec 2003 MRS Rezoning – Feb 2004	MRS rezoning proposal advertised for comment 8 August 2003. . EPA advised of no need for environmental assessment – May 2003. An MOU prepared for implementation of the Urban Water Management Study by EPA, WAPC, WRC, WCS & CoA endorsed by Council on 21 July 2003 . Local amendment framework being prepared by City of Armadale and structure plans for component areas being prepared through Steering Group. Amendment 185 & Structure Plan for ERADE Village adopted by Council in June as stage 1 of the project area. <i>Amendment No. 190 for the first stage of development of North Forrestdale adopted for advertising by Council on 20<sup>th</sup> October 2003.</i>
S-10-01	Cities for Climate Protection (Local Government Incentive Program Project)	Ian Macrae / Ron Van Delft	H / 44	LGIP Sep 2001 – Mar 2003; Business Plan Apr 2003-Apr 2006.	Managed by SE Region CCP Steering Committee. Regional Energy Group's Business Plan endorsed to further progress greenhouse gas emissions reduction. Sponsorship obtained to continue project for the next 12 months.



As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>STRATEGIC PROJECTS – as at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
S-12-01	Kelmscott Enquiry By Design	Ian Macrae / Louis Fouche	H / 57	Aug-2001—May-2002 Jul 2002-Dec-2002 May-2003 Dec 2003	Enquiry-By-Design study Workshop held 5 <sup>th</sup> to 9 <sup>th</sup> October 2002. Urban design plans and recommendations are being compiled into a Kelmscott Enquiry By Design Workshop Outcomes Report submitted to Council in May 2003. Community consultation conducted from 1 August to 30 September. Some recommendations included in TPS No.4
S-13-01	Tonkin Highway	Andrew Bruce	H / 60	Jan 2001 – Jun 2007	<i>Work on Tonkin Hwy North between Mills Road, Wungong Brook and Champion lake excavation has commenced.</i>
S-15-01	Public Open Space Strategy	Ian MacRae / Environmental Officer	M / 42	Sep 2001 – Dec 2006	A seven-stage implementation process approved in Sep 2001. Recommendations for Stages 1 to 5 agreed to by Council. First stage consultation for Stages 4 & 5 closed 27 <sup>th</sup> June; Second stage public consultation Stages 1 to 5 embedded in draft Town Planning Scheme No 4.



As at 26 November 2003

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS					
STRATEGIC PROJECTS – as at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
S-16-01	Kuhl Park Redevelopment	Andrew Bruce / John Glassford	M / 53	June 2000 – Jun 2005	Concept plan adopted after public consultation process Oct 2002. Implementation of concept plan depends on sale of Lot 651. Council declined offer to purchase Lot 651 April 2003. Investigation into further sales strategies with view to finalisation in late 2003 commenced. Report on sale options anticipated by <i>January 2004</i> .
S-17-01	Election Strategy	CEO			Keep on Schedule but not scoped as Project at this stage. Currently subsumed by ARA Project. A joint delegation was made to Canberra in May 2003 seeking Federal support for Champion Lakes and other projects. <i>With the impending Federal and State Elections, strategies to be put in place on Council's approach.</i>
S-18-01	City Image and Marketing	CEO			Not scoped as project – PR Coordinator appointed for an initial 6-month period commencing 26 August 2003. The development of a Marketing/PR Strategy is currently being progressed with this officer.





As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>STRATEGIC PROJECTS – as at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Minimum Effort (6-50)	Timeframe	Comment
<b>City Centre Projects (formerly Enquiry By Design) <sup>1</sup></b>					
(1)	Harvey Norman Showroom	Ian MacRae	H	Mar 2003	<ul style="list-style-type: none"> <li>- Showroom opened June 2003</li> <li>- Further issues relating to road construction, lighting and footpaths require resolution between City, Broad and Harvey Norman.</li> </ul>
(2)	Cinemas	Ian MacRae/Gavin Cann	H	<del>Contract signed – Mar 2003</del> Design Completed – Sep 2003 Cinemas Open – Sep 2004	<ul style="list-style-type: none"> <li>- Draft contract being reviewed by Grand and Westzone.</li> <li>- Development Application approved by Council in May 2003.</li> <li>- Cinema Project Group held first meeting on 21 August 2003. <i>Last meeting held on 23 October 2003.</i></li> </ul>
(3)	Gateway Project	Andrew Bruce	H	March – Nov 2002 (Concept Finalisation Phase) Dec 2003 – Completion First development phase	<ul style="list-style-type: none"> <li>- South west corner of Armadale Road/South Western Hwy intersection being landscaped to the Gateway Plan as part of the roadworks associated with the Harvey Norman development. Expected completion December 2003/Jan 2004.</li> </ul>

<sup>1</sup> Subdivided into major projects as listed from (1) to (6) under City Centre Projects.



As at 26 November 2003

<b>PROGRESS REPORT ON CONTINGENCY, OPERATIONAL &amp; STRATEGIC PROJECTS</b> <b>STRATEGIC PROJECTS – as at 26 November 2003</b>					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
(4)	Armadale Brickworks Site	Ian MacRae/James Robinson	M	2004-05	<ul style="list-style-type: none"> <li>- Brickworks site rezoning (Amd. 178) Structure Plan policy provisions gazetted.</li> <li>- Preliminary Infrastructure issues reported to Council in February 2002</li> <li>- ARA negotiating major site user.</li> <li>- Subd. application submitted.</li> <li>- Consideration at DSC 31 March 2003</li> <li>- Advice to WAPC on subdivision provided after 7 April Council meeting</li> </ul>
(6)	Armadale Redevelopment Authority	CEO	H	June 2003	<ul style="list-style-type: none"> <li>- Issues arising from the monthly ARA Board meetings are being circulated to Councillors via a memo.</li> <li>- Interim Scheme gazetted on 29 August 2003.</li> <li>- <i>On 7<sup>th</sup> October the ARA briefed Councillors on the Draft Redevelopment Scheme and Concept Plan. Council considered draft Concept Plan and Redevelopment Scheme on 20 October 2003.</i></li> </ul>



As at 26 November 2003

PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS					
STRATEGIC PROJECTS – as at 26 November 2003					
Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (1-60)	Timeframe	Comment
S-23-01	Forrestdale Industrial Business Park	Ian MacRae / James Robinson  Sponsor: ARA	H	Completed all planning and design work December 2002	The Development Contributions Plan is pending WAPC approval. Estate Structure Plan adopted by Council in Dec 2002. Planning Policy & Development Guidelines will be further revised for adoption. Aboriginal Heritage clearance has been obtained for those private landowners who supported the Council's offer of this assistance. Consultancy brief for review of infrastructure costing prepared by ARA. Landowners being involved through working group established by ARA.  Working Group selected engineering consultant 15 April 2003.
S-24-01	Neighbourhood Improvement Program	Ian MacRae / Yvonne Coyne	H	Ongoing – Funding from DHW to June 2003	<ul style="list-style-type: none"> <li>- Meeting held with Greg Joyce (DHW) to discuss 2003/04 contributions on 24 Feb and 29 April.</li> <li>- Bus tour of NIP stage 2 held of 20 March 2003</li> <li>- NIP meeting held 7 October 2003.</li> <li>- Steering Committee agreed approach 13 October 2003.</li> <li>- Survey of residents in regard to Stage-2 commenced on 17<sup>th</sup> Nov.</li> </ul>



As at 26 November 2003

**PROGRESS REPORT ON CONTINGENCY, OPERATIONAL & STRATEGIC PROJECTS**

**STRATEGIC PROJECTS – as at 26 November 2003**

Project No.	Project	Project Sponsor/Manager	Importance Rating/Mgmt Effort (6-60)	Timeframe	Comment
S-25-01	Town Planning Scheme No.4	Ian MacRae / Louis Fouche	H / 46	Complete Dec-2003 May 2004	Local Planning Strategy, Scheme Maps and Scheme Text and related Local Planning Policies adopted in draft by Council. Retail Hierarchy consultants report prepared. Councillor workshop held 18 Feb 2003. Approval of draft by Council 17 March 2003. Referred to WAPC and Minister for approval to advise. EPA determined no formal assessment required (advice only) and commended City on TPS-4. WAPC to consider in September.  - Council agreed to transfer land holdings in Champion Lakes to ARA on 21 July 03; - Turning of the sod at Champion Lakes took place on 12 September 2003. - <i>Declaration under s. 9 and 10 made by Nyungah Circle of Elders.</i>
S-26-01	Champion Lakes Implementation	Ian MacRae / Gavin Cann-WAPC  Sponsor: ARA	H / 48	Feasibility and Government Agency coordination and commitment phase Jan – Dec 2002	
S-28-01	Brookdale Residential Development	Ian MacRae / James Robinson	H / 38	Feb 2003 – Dec 2003	Landcorp workshop – 1 April 2003. ARA arranging seminar on water management issues in Brookdale in late October 2003. ARA briefing of Council regarding proposal to extend ARA planning controls over Brookdale on 21 August 2003. Water Symposium held on 30 <sup>th</sup> & 31 <sup>st</sup> October 2003.





CITY STRATEGY COMMITTEE REPORT ON OUTSTANDING MATTERS NOVEMBER 2003		
ITEM	Directorate	ACTION / STATUS
<b><u>Strategic Promotional Opportunities [Visitor's Kit]</u></b> <i>[Refer CS32/00 of 9 May 2000]</i>	Development Services	This project needs to be re-scoped with other City Image & Marketing Initiatives.
<b><u>Vandalism of Council Buildings</u></b> <i>[Refer CS54/02 of 20 May 2002]</i>	Community Services	Report to be submitted to City Strategy Committee.
<b><u>State Records Act &amp; Elected Members</u></b> <i>[Refer CS68/02 of 13 Aug 2002]</i>	Corporate Services	COMPLETED Advice received from WALGA circulated to Councils in Issue 20/2003 (October 2003) of the Information Bulletin.
<b><u>Electronic set up for Agendas/Minutes</u></b> <i>[Refer CS77/02 of 13 Aug 2002]</i>	Corporate Services	This matter will be addressed as part of the computer core systems replacement project (implementation stage) which is scheduled to occur mid-late 2003-04.
<b><u>Reciprocal Gifts</u></b> <i>[Refer CS12/3/03 of 17 Mar 2003]</i>	CEO's Office	The matter was discussed by SOHAG at its meeting on 19 August 2003 and a range of gift ideas have been recommended.  <ul style="list-style-type: none"> <li>- Ties - the sample produced did not reflect the correct tartan colours and this is back with the "tie man".</li> <li>- Scarf sample approved and an order has been placed.</li> <li>- Lapel pins in the new CoA logo with a silver background are being purchased.</li> </ul>
<b><u>Promotion Opportunities at Events in the City</u></b> <i>[Refer CS13/3/03 of 17 Mar 2003]</i>	Community Services	To be investigated and a report to be submitted to Council.



CITY STRATEGY COMMITTEE REPORT ON OUTSTANDING MATTERS NOVEMBER 2003		
ITEM	Directorate	ACTION / STATUS
<u>Review of City Strategy Committee responsibility</u> <i>[Refer CS26/5/03 of 13 May 03]</i>	CEO's Office	To be investigated and a report to be submitted to City Strategy Committee.
<u>Cost of repeated/multiple questions over last 12 months</u> <i>[Refer Council meeting of 19 May 03]</i>	Corporate Services	To be investigated and a report to be submitted to City Strategy Committee/Council.
<u>Sale of Council Land – Public Notice</u> <i>[Refer C86/5/03 of 27 May 03]</i>	Corporate Services	The matter will be referred to the next SOHAG meeting.
<u>Cost Savings – Five Year Plan</u> <i>[Refer CS32/6/03 of 10 Jun 03]</i>	Technical & Development Services	To be investigated and a report to be submitted to the respective Committees.
<u>Local Government Week Conference- Exhibitor Displays</u> <i>[Refer CS56/9/03 of 9 Sep 03]</i>	CEO's Office	The matter is being considered as part of the City's PR/Marketing Strategy and a report will be submitted to City Strategy Committee.
<u>Security At the Administration Centre carpark</u> <i>[Refer CS60/10/03 of 14 Oct 03]</i>	Technical Services Directorate	The matter is being considered for appropriate action.



**SOUTH EAST REGIONAL ENERGY GROUP**

**Minutes from the Meeting held on Mon 24 November 2003**

**Present:** Cr D Griffiths, Cr J Munn, C Eldridge, W van Lieven, R Van Delft, C Gaskin J Menzies.

**Apologies:** Cr P Hart, Cr C Matison, Cr D Needham, Cr J Scott

**Confirmation of Previous Minutes – 25 August 2003:**

*Motion: That the Minutes of the meeting held Monday 25 August 2003 be accepted as a true and accurate record.*

*Moved: Cr D Griffiths      Seconded: Cr J Munn      CARRIED.*

**Business Arising:**

**1) Official Breakfast Launch – Sept 03**

J Menzies advised the REG that the Phase 2 breakfast launch held in September was a great success, and that he had received very positive feedback from Councillors and Corporate Sponsors alike.

**2) Sponsorship**

**- Examiner Newspapers (WA)**

Are now official *Silver Level Sponsor's* of the 2003 / 04 *switch your thinking!* programme.

**- Alcoa**

J Menzies followed up with W Matthews (PR Documentation and Sponsorship Officer, Alcoa) at the request of the REG after the last meeting in August. Reiterated the REG's interest in securing Alcoa as a sponsor of the *switch your thinking!* programme in 2003 / 04.

Letter received from W Matthews on 2/9/03 informing us that our request had been rejected at this point in time.

C Eldridge informed the REG that she had recently been in contact with S Jarvis (Alcoa Mining) and was under the impression that funds had been set aside to sponsor the *switch your thinking!* programme in 2004.

C Eldridge to forward email correspondence from S Jarvis to J Menzies. J Menzies to follow up.

*W van Lieven joined the meeting at 9.20am.*



- **Prosser Toyota**

J Menzies made another approach to C Jecks (PR Manager, Prosser Toyota) regarding sponsorship of the *switch your thinking!* programme. No response was received.

The Mayor and W van Lieven joined Lou Summut (Owner / Manager) and C Jecks for morning tea on the 18 Nov 03 to discuss current sponsorship opportunities at the CoG.

L Summut intimated that Prosser Toyota were currently over-extending themselves, and that they were in the process of reviewing their marketing strategy. (~46% of new cars sold to residents living in the CoG were being purchased from outside Gosnells). Unable to commit to any sponsorship at this point in time.

W van Lieven also informed the REG that he had seen the new Toyota Prius. New model is approx 30% more efficient and will be cheaper (approx \$37,000 excluding on-road costs).

Prosser Toyota is developing a package to present to CoG in early 2004. Hoping to incorporate new Prius into vehicle fleet.

**Resolution:** When Prosser Toyota has set a date for the presentation to the CoG (mooted for Feb 2004), that an invitation also be extended to REG members and vehicle managers at the CoA and Shire of SJ. **Resolved.**

3) **'Green Light' project**

J Menzies advised the REG that the 2003 Green Light Schools Fundraiser had now concluded. Approx 1000 CFLs have been distributed to the local school community to date. The project helped raise over \$2000 for local schools.

J Menzies informed the REG that the 5-min shower timers had been delayed due to Australian Customs refusing to release the timers when they arrived from Asia. Shower timers are not expected until end of 2003 at the earliest. J Menzies will deliver shower timers to schools for first week of first term 2004.

Over the counter sales of CFLs and showbags have now commenced. Stories have appeared in the Examiner Newspaper and Comment News, and displays have been set up at each member Council. The remaining 211 showbags have been divided amongst the 3 Councils proportionately to the annual contribution received from each.

*A typo was spotted in the RGC Activities Report (Nov 03) – CoA has been allocated 73 showbags, not 732.*

J Menzies informed the REG that approx 120 CFLs have disappeared from the CoG depot. J Menzies currently working with CoG staff to see if we can claim the missing CFLs on insurance (value \$1000).

J Menzies to follow up and update the REG at the next meeting.





#### **4) Climate Clearance**

36 businesses have participated in the project, offering discounts on 55 products and services. The first special lift-off was printed on 2 Oct 03 and the second and final lift-off was printed on 6 Nov 03.

The 'Climate Clearance' project was successfully launched with a 1-week advertising campaign on 92.9.

All special offers have also been uploaded on to the website for residents to download.

Billboard and tidy-bins now feature the SYT web address, referring people to the SYT website.

Positive feedback received from G Elliott (Executive Director, SEDO). Interim report has just been completed and submitted to SEDO along with invoice for first payment (\$21,725 + GST).

J Menzies to visit all participating businesses at the beginning of December and collect and collate all redeemed vouchers to calculate greenhouse gas abatement resulting from the project.

W van Lieven advised the REG that he had recently seen an article promoting a new partnership, which has been established between SEDO and Harvey Norman (and another couple of large companies). J Menzies to investigate and report back at the next meeting.

#### **5) 'Great Gardens' Workshops**

'Great Gardens' workshops have now been completed at CoG and CoA.

Both sets of workshops were enthusiastically presented, and feedback from attendees was very positive. The age profile of attendees was varied – both young and old attended.

J Menzies spoke with C Ferreira (Landcare Solutions) at the end of the workshops series and expressed interest in running the workshops again next year – and also including SJ as a venue.

#### **6) 'Regional Housing Retrofit' pilot project**

We have begun promoting the RHR pilot project and recruiting households. Details of the project have appeared in the Comment News (4/11/03) and in the second special 'Climate Clearance' lift-off (6/11/03). We currently have 55 households signed up to participate (aiming for 215).

A direct mail-out was completed on 17 Nov 03 (targeting 530 households in Kelmscott). The mail-out focused on the NIP area and adjacent streets.

A prize of \$1,000 worth of Cool or Cosy insulation has also been offered to entice Kelmscott residents to sign up for the project before the end of November 03. The winner be notified and will be appear in the Examiner Newspaper on 11 Dec 03.



Walk through energy audits by J Menzies (and provision of retrofit packs) will commence in late January 2004, and will continue for 2-3 months. J Menzies will spend the majority of his time in the field conducting the audits over this period.

J Menzies asked the REG to consider purchasing a couple of 'casual' shirts to wear whilst in the field. Shirts to have the SYT logo embroidered on it.

*Motion:* That J Menzies source quotes from Work Clobber (Kelmescott) and others and purchase two shirts carrying the SYT logo.

*Moved:* Cr J Munn                      *Seconded:* Cr D Griffiths                      *CARRIED.*

J Menzies asked the REG to consider covering mobile phone costs incurred during the RHR project.

*Motion:* That J Menzies be authorised to purchase a pre-paid SIM card containing \$100 worth of credit, to use over the course of the RHR project. And that he be authorised to purchase another prepaid SIM card, if and when needed (in consultation with Officer's at each Council)

*Moved:* Cr D Griffiths                      *Seconded:* Cr J Munn                      *CARRIED.*

#### **7) Billboard Advertisement**

Billboard advertisement was launched on 8 Oct 03. Will remain on Albany Hwy for a period of 3-months. Banner can be moved to another billboard site for a cost of approx \$200.

REG members requested that J Menzies investigate whether something can be added to the existing banner, to update it and catch people's attention.

J Menzies to follow up with Australian Posters to investigate what can be added, and how much it will cost.

Cr D Griffiths enquired as to whether we were getting one side of the tidy-bins for free, or whether we were paying for it?

J Menzies to follow up with staff at CoG and CoA and report back at next REG meeting – may be an opportunity to leave one SYT poster on each of the 8 bins at the conclusion of the 6-month paid tidy-bin advertising programme.

#### **8) Website**

J Menzies liaised with P Campbell (IT Manager, CoG) back in August and recorded the number of hits that the SYT website had received in the 16 months that it had been up and running (approx 600).

J Menzies will follow up with P Campbell in Dec 03 and gauge how many hits the website has had over the past couple of months (period of sustained advertising).



**General Business:**

**9) City of Gosnells Civic Complex – Australian Building Greenhouse Rating (ABGR)**

W van Lieven updated the REG regarding developments surrounding the new CoG Civic Complex.

The Minister for Energy (Hon. Eric Ripper MLA) and the Mayor (Cr P Morris AM JP) will sign a commitment agreement on 10 Dec 03.

CoG is aiming for a four and a half star rating. Confident the building will perform at 4.5 stars.

New complex will be commissioned in Apr / May 2004. The CoG will be required to complete quarterly energy reports.

The ABGR scheme only relates to commercial buildings, therefore it is only the Lotteries House and Business Development Centre, which will achieve the 4.5 star energy rating.

**10) Budget Update**

J Menzies walked REG members through the updated budget (Nov 03).

In summary, budgeted income is up slightly (i.e. new sponsor) and actual expenditure is less than budgeted expenditure due to changes made to key projects (i.e. Climate Clearance – reduced mail-out costs, printing costs etc).

**11) ICON funds – Proposed greywater project**

J Menzies advised the REG that we had been unsuccessful in our endeavours to secure ICON funds through the Water Corporation, to run a grey water project at the new CoG Civic Complex.

Cr J Munn suggested that J Menzies contact the Armadale Redevelopment Authority (ARA) regarding proposed future development out at Brookdale, and to make the ARA aware of the SYT programme and its objectives.

*Resolution:* J Menzies to develop a PowerPoint presentation to present to the ARA. J Menzies to liaise with R Van Delft and organise a meeting in early 2004. *Resolved.*

**12) WALGA – Environmentally Sound Technology Information Systems**

J Menzies informed the REG that he had attended a one-day WALGA-run workshop at Murdoch University.

The day was spent trialing new information technology system being developed for use in Australia and Asia. The system is in the early stages of development and still has a few glitches to iron out.



**13) WASIG – Clean Water Project (Bickley Brook)**

*R Van Delft noticed a 'typo' in the RGC's Activity Report and Agenda – WASIG project is focusing on Bickley Brook, not Bennett Brook as was incorrectly stated in the Agenda and Activities Report.*

W van Lieven gave the REG some background to the project. The project is primarily being driven by the WASIG and the Armadale / Gosnells Landcare Group (AGLG). J Menzies has been sitting on the steering committee and looking at the energy saving initiatives of the Cleaner Production programme, being run by WASIG. J Menzies is not spending any significant amount of time on the project.

Project is essentially looking to address water quality issues in Bickley Brook. Effectively looking to raise industry awareness of pollution issues. The Dept of Environment is interested in doing some GPSing of industry outfall pipes, enabling them to track pollution back to individual businesses along Bickley Brook.

Project has been postponed until early 2004.

**14) Mandatory Renewable Energy Target (MRET) Review**

J Menzies circulated a document printed and distributed by GreenPeace. The document, titled, "Power Shift – Putting Renewables on Target", argues the case for the Federal Government to lift the MRET from 2% to 10%.

The document encourages local government organisations to submit letters to their local member of parliament, supporting the call for the MRET to be lifted to 10%, which would help:

- Reduce Australia's greenhouse gas emissions by 26.5 million tonnes,
- Create thousands of new jobs,
- Help build a sustainable renewable energy industry in Australia.

There was some debate as to whether submitting a letter to federal member, Don Randall, was the business of the REG.

It was agreed that if the letter were to come from the REG, then it would have context and more authenticity. It would then be up to the individual Officers / Coordinators at each Council to raise a report to their respective Council.

Resolution: *That REG members take home GreenPeace document for review, and that the item be re-visited at the next REG meeting.* Resolved.

**15) CoA Administration Building to run on Renewable Energy in 2004**

R Van Delft informed the REG that the CoA was set to start using Renewable Energy (from landfill gas extraction and flaring) to power its Administration Building in early 2004.

**16) RGC – Annual Leave**

J Menzies requested to take his annual leave over the following dates:





12/12/03 – 15/12/03 and 25/12/03 – 16/1/04

Motion: *That J Menzies be granted Leave for the above-stated period.*

Moved: *Cr J Munn*                      Seconded: *Cr D Griffiths*                      CARRIED.

Motion: *That the RGC's Activity Report be accepted as a true and accurate record.*

Moved: *Cr D Griffiths*                      Seconded: *Cr J Munn*                      CARRIED.

**Meeting Closed:      10.25am**

**Next Meeting:        23 February 2004 – Shire of SJ.**



# Information Bulletin

**Issue No. 23/2003**

<b>Inside this Issue</b>		<b>Progress Reports &amp; Outstanding Matters</b>
<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>		<ul style="list-style-type: none"> <li>▪ Progress Report on Contingency, Operational and Strategic Projects .....CS-1</li> <li>▪ Report on Outstanding Matters – City Strategy Committee.....CS-15</li> <li>▪ Minutes – SE Regional Energy Group .....CS-17</li> </ul>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>		<p>Nil</p>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>		<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.46.03 – 14 November 2003 .....COR-1</li> <li>▪ Local Government News – Issue No.47.03 – 21 November 2003 .....COR-4</li> <li>▪ Media Releases.....COR-8</li> <li>▪ ALGA News.....COR-11</li> <li>▪ WALGA InfoPages .....COR-14</li> <li>▪ Letter from Premier &amp; Cabinet.....COR-18</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>		<ul style="list-style-type: none"> <li>▪ Report on Outstanding Matters – Development Services Committee .....D-1</li> <li>▪ Health Services Manager’s Report for October 2003 .....D-2</li> <li>▪ Watch On Health Council .....D-10</li> <li>▪ Planning Services Manager’s Report for October 2003.....D-11</li> <li>▪ The 5<sup>th</sup> International Cities, Town Centres &amp; Communities Society Conference .....D-15</li> <li>▪ Minutes - Community Heritage Advisory Committee Meeting .....D-17</li> <li>▪ Minutes - Local Govt Working Group (LGWG) Meeting .....D-20</li> <li>▪ Proposed New National Parks within the City of Armadale .....D-22</li> <li>▪ Town Planning Scheme No.2 - Amendment Action Table .....D-23</li> <li>▪ PAW Closure Report - significant actions during October 2003 .....D-26</li> <li>▪ Subdivision Applications - Recommendation Table (Oct/Nov 2003).....D-27</li> <li>▪ Compliance Officer’s Report for October 2003 .....D-28</li> <li>▪ Planning Dept Monthly Admin Reports for October 2003 .....D-30</li> <li>▪ Building Services Manager’s Report for October 2003 .....D-36</li> <li>▪ Financial Statements for the period ending 31 October 2003 .....D-50</li> </ul>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>		<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters – Technical Services Committee .....T-1</li> <li>▪ <b>General</b></li> <li>Cleanaway Recycling Bins – Reduction in Repeat Contamination .....T-2</li> <li>Media Release - Cleanaway Recycling Bins – Reduction in Repeat Contamination .....T-3</li> <li>▪ <b>Minutes of Advisory Committees</b></li> <li>Local Government Working Group .....T-4</li> <li>Bungendore Park Management Committee – October 2003 .....T-8</li> <li>Armadale Settlers Common – October 2003 .....T-14</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>		<p>Nil</p>



## Local Government News –Issue No. 46.03

14 November 2003

### HEADLINES

- Message from the President
- Best Practice Awards
- After Hours Call Centre Update
- Regional Electricity Supply Policy
- Plumbers Licensing Board
- QELA Conference
- Community Development Breakfast
- Australian Social Trends Seminar
- Emergency Management training

### MAILBAG

- Info Page: Rateability of Community Housing
- Info Page: Payment of Emergency Services Levy Funds to Brigades and SES Units
- Protocol for State Agreements
- Justices of the Peace Bill 2003

### ISSUES UPDATE

#### **A MESSAGE FROM THE PRESIDENT**

To the many people who have sent cards, flowers and 'get well soon' wishes to my wife Cheryl who, unfortunately suffered a fairly serious stroke a few weeks ago; please accept our thanks for your thoughtfulness and kindness.

We have been overwhelmed with the generosity and warmth extended to us. Cheryl is slowly recovering although it's probably going to be a rather slow journey.

**Cr Clive Robartson**

#### **BEST PRACTICE AWARDS**

Congratulations to the following Councils for winning 2003 Best Practice Awards:

- **Alcoa Leadership Award:** City of Nedlands
- **Whole of Organisation:** City of Nedlands, City of Gosnells, City of Joondalup, City of Rockingham, City of Swan, Shire of Serpentine-Jarrahdale
- **Effective Communication:** Town of Claremont (overall winner), City of Albany, City of Armadale, Town of Bassendean, Town of Vincent
- **Customer Service:** Town of Claremont (overall winner), Town of Bassendean, Shire of Mundaring, City of Stirling
- **Innovation:** City of Rockingham (overall winner) City of Albany, Shire of Manjimup, Shire of Mundaring, City of Nedlands, Town of Northam, City of Stirling, Town of Vincent

#### **AFTER-HOURS CALL CENTRE UPDATE**

WA Local Government Association-appointed Consultants Gibson Quai have prepared a draft Call Centre Strategic Advice Report that outlines the options available to the Association to set up a whole-of Local Government after-hours call centre.

The Report covered:

- The development of a design and service model.
- Costing and technical analysis of potential options available.
- Due diligence of potential service providers.



The Report has outlined three short listed options:

1. An Association-based call centre
2. Outsourced to an existing Local Government-based call centre
3. Outsourced to a third party call centre service provider.

Based on the conclusions and assumptions from the Report, an outsourced model to a third party provider is the most feasible option at this stage. Further discussions will be held next week to narrow down the costing models. Once the costing models have been refined, a full report will be made available to Members.

*For further enquiries relating to the project design please contact Marie-Claire Cull, Client Liaison Manager, on 9213-2036.*

#### **REGIONAL ELECTRICITY SUPPLY POLICY**

In October 2002, State Cabinet established a Regional Electricity Supply Committee to develop a policy aimed at addressing issues concerning the connection of new customers or upgrading the network to service existing customers in the regional non-interconnected systems, the North West interconnected system and the South West interconnected system. Recently, all CEOs and Shire Presidents/Mayors who are in the areas affected by the above policy, will have received an information package on the policy seeking feedback by 28 November 2003. It should be noted that the policy does not apply to the Perth metropolitan area.

The Association has approached the Office of Energy to seek an extension of time for Councils to respond, as the timeframe provided does not allow adequate time for an effective consultation process. The Association would also appreciate receiving a copy of any submission that Councils make to the Committee. *For further information please contact Policy Manager Governance Bruce Wittber on 9213 2057 or [bwittber@walga.asn.au](mailto:bwittber@walga.asn.au)*

#### **PLUMBERS LICENSING BOARD**

The Plumbers Licensing Board is working to establish a statewide compliance and inspection framework for the plumbing industry. The establishment of such a framework will see the transfer of regulatory responsibility for the performance of plumbing work (water supply, sanitary and drainage) from licensed water service providers and Local Governments. To assist relevant Environmental Health Officers (EHOs), the Board is providing a presentation that will give an overview of the proposed framework and how it will impact on Local Government. The Board is also looking to discuss the issue of the provision of 'as constructed property drainage installation diagrams' after the presentation. As part of the Compliance and Inspection Framework the Board is considering introducing a requirement that all such diagrams be submitted to the Board. As these diagrams are important to Local Government processes it is therefore being proposed that while the Board would be the collection point for the diagrams, copies of them would be provided to the relevant Council.

The presentation will be held in the Boardroom at Local Government House, 15 Altona Street, West Perth on Wednesday 26 November 2003 at 10.00am.

*If you are interested, please contact Carolyn Betts on 9213 2044 or email [cbetts@walga.asn.au](mailto:cbetts@walga.asn.au) to register your attendance.*

#### **QELA CONFERENCE**

Regulatory change should have a necessary purpose and must be capable of delivering the desired results.

The 2004 Queensland Environmental Law Association conference will focus on changes to planning and environment regulation, including enforcement and compliance in recent times. It will examine what has been innovative and what has not, what has been successful and what has not.

The QELA invites you to submit a synopsis of your proposed paper for the 2004 QELA Conference. Submissions (250-word synopsis of your proposed paper) are required by close of business on Friday 12 December 2003.

*For further details about the 2004 QELA Conference, and the Call for Papers, go to:*

*<http://www.qela.com.au/annualconference2004.shtml> or call (07) 3832 4865.*

#### **COMMUNITY DEVELOPMENT SEMINAR**

A breakfast meeting will be held on Monday 15<sup>th</sup> December at the WA Club, as part of the Bank of I.D.E.A.S community and economic development series.

'Building the Local Economy: Mobilizing the Community Assets You Already Have' with Jody Kretzmann will look at how communities in the USA have used the principles of Asset-Based Community Development to build their local economies by mobilizing the assets from within, including human, organisational, institutional and physical assets.

John (Jody) Kretzmann is co-director with John L. McKnight, of the Asset-Based Community Development Institute (ABCD Institute), at the Institute for Policy Research at Northwestern University, Chicago. The project





locates; analyses and promotes neighbourhood-based efforts that build upon and enhance local capacities to address issues and solve problems, and develops policy recommendations aimed at supporting those efforts. For further information contact Peter Palmer on 08 62931848, or email [pp@bankofideas.com.au](mailto:pp@bankofideas.com.au)

#### **AUSTRALIAN SOCIAL TRENDS SEMINAR**

The Australian Bureau of Statistics is hosting a seminar on 26 November at 9.30 am to discuss key issues about social trends for Western Australia. Registrations are due by 18 November 2003 and the cost is \$80.00.

To obtain more information or to register go to

<http://www.abs.gov.au/websitedbs/c311215.nsf/20564c23f3183fdaca25672100813ef1/ecdcf484ce2875c1ca256dc00739094!OpenDocument> or contact Carmel Ryan on [carmel.ryan@abs.gov.au](mailto:carmel.ryan@abs.gov.au)

#### **EMERGENCY MANAGEMENT TRAINING**

Nominations close on 23 November 2003, for the free FESA Emergency Management Training for Local Government, to be held 23 – 27 February 2004. For information and a nomination form contact FESA Manager Training and Development on 9323 9418 or email [ssmith@fesa.wa.gov.au](mailto:ssmith@fesa.wa.gov.au) or see the FESA Website [www.ems.fesa.wa.gov.au](http://www.ems.fesa.wa.gov.au)

#### **MEDIA RELEASES**

WA Top State for Recycling

3/11/03

#### **DIARY DATES**

20 November	Esperance–Eastern Goldfields Zone
21 November	Great Southern Country Zone
24 November	South Metro Zone (Kwinana)
24 November	Northern Country Zone (teleconference)
26 November	South East Metro Zone (Gosnells)
27 November	Central Metro Zone (Perth)
27 November	North Metro Zone (Stirling)
27 November	Great Eastern Country Zone (Teleconference)
27 November	East Metro Zone (EMRC)
27 November	Peel Zone (Murray)
28 November	South West Country Zone (Donnybrook-Balingup)
28 November	Central Country Zone (teleconference)
29 November	Kimberley Zone (Broome)
December	Indian Ocean Territories Forum
3 December	State Council
8 December	Pilbara Zone (Newman)



## Local Government News – Issue No. 47.03

21 November 2003

### HEADLINES

- ◄ MEETING WITH HON SHEILA MCHALE
- ◄ MEETING WITH HON JUDY EDWARDS
- ◄ ONLINE SURVEY – TAX AND FINANCIAL SERVICES
- ◄ LIBRARY FRAMEWORK AGREEMENT FEEDBACK
- ◄ CULTURAL TOURISM STRATEGY FOR WA
- ◄ FUNDING FOR REGIONAL PARTNERSHIPS
- ◄ TRAINING AND DEVELOPMENT
- ◄ BREAKFAST WITH WARREN KERR
- ◄ EMERGENCY MANAGEMENT TRAINING

### MAILBAG

- ◄ INFO PAGE: OATHS AND AFFIRMATION OF ALLEGIANCE
- ◄ INFO PAGE: TOURISM – VISITOR SERVICING STUDY
- ◄ HEAVY VEHICLE OPERATIONS NEWSLETTER

## ISSUES UPDATE

### MEETING WITH HON SHEILA MCHALE

The President, Deputy President, CEO and staff met with the Minister for Culture and the Arts, Hon Sheila McHale, to discuss the State Records Act, Library Framework Agreement, Planning for Seniors and the establishment of a Cultural Facilities Fund, along with items relating to her portfolio within the Association's budget submission to the State Government.

The State Records Act resolution is a positive outcome for Councils. It was agreed to monitor the impact on Local Government over the next twelve months. Library Framework Agreement discussions focused on Local Government's position for an Agreement with accountability mechanisms that provides resource provision certainty to Local Government. The Minister noted our concerns and agreed that a mechanism was required for measurement. The next Framework Negotiating Committee will progress this.

The Association's response to the Active Aging Taskforce was noted, with agreement that Councils must be supported in their planning for the ageing population. There was agreement for the establishment of a Cultural Facilities Fund, to be phased in to evaluate its impact.

*For further information contact Michelle Mackenzie, Policy Manager Community on 9213 2065.*

### MEETING WITH HON JUDY EDWARDS

The President, Deputy President and Association staff met with the Minister for the Environment Hon Dr Judy Edwards, and the following issues were raised and discussed:

1. **Perth Biodiversity Project Draft Guidelines** – The Minister congratulated the Association on the development of these Guidelines, however, made it clear that the Government will closely examine the impact of the Guidelines on development. The Association was requested to present the Guidelines to the Cabinet Standing Committee on the Environment.

2. **Land Clearing Provisions** – The Association expressed the view that it was pleased with the progress of the proposed arrangements for Local Government under the Act and reiterated the need for the exemption for Local Government maintenance activities in the road reserve. The Minister indicated that Local Government would not receive an exemption from permit application fees following the Association's request for such an exemption.

3. **Extraction of Basic Raw Materials in State Forests** – The ongoing issues being experienced by some Councils were described. It was agreed that the new arrangements were causing difficulties for some Councils and the Department of Conservation and Land Management undertook to provide further information on the process and investigate the progress on the Main Roads project to identify gravel sources.



**4. Acid Sulphate Soils** – Local Government concerns about being left largely responsible for dealing with ASS at the development stage were expressed. The Minister provided information on the activities being undertaken by her Department and indicated that the issue is being given a high priority and that Local Government will be consulted in the development of the Government's responses to the issue.

**5. State Budget Submission** – The Minister was provided with a copy of the Association's 2004/5 State Budget Submission and the items of relevance were highlighted.

*For further information contact Dale Newsome, Policy Manager Environment on 9213 2078.*

#### **ONLINE SURVEY TAX & FINANCIAL SERVICES**

Our first online survey, focusing upon our Insurance Services, yielded over 60 responses. A summary of those responses can be viewed from our website.

Our next online survey as part of our review of our services program is now being conducted; this



one focusing on the Tax and Financial Services area. The online survey is on the homepage of our website now ([www.walqa.asn.au](http://www.walqa.asn.au)).

Completing this online survey will take only a couple of minutes of your time, and will assist us greatly in continually improving these services and expanding into new financial management support services which are aligned with the needs of our members. *Enquiries to Peter Hoare on 9213 2012.*

#### **LIBRARY FRAMEWORK AGREEMENT**

Thank you to all Councils that provided feedback on two items currently being negotiated within the Library Framework Agreement. The following responses were received:

##### **Inclusion of Standards within the Agreement**

96% of respondents supported the inclusion of standards in the Agreement. 78% supported the 1.25 items per capita and a stock replacement rate of 12.5%. 18% supported 1.25 items per capita and the stock replacement rate of 15%.

##### **Time-frame for the Agreement**

89% of respondents supported a 5 year capital funding cycle.

The Library Framework Agreement will develop an overarching set of principles between State and Local Government for the delivery of the public library service.

Feedback is crucial to ensure that the Association is presenting the views of Local Government in negotiations. *If you would like to add your Council's voice to the Library Framework Agreement please contact Michelle Mackenzie, Policy Manager Community on 9213 2065 or [mmackenzie@walqa.asn.au](mailto:mmackenzie@walqa.asn.au)*

#### **CULTURAL TOURISM STRATEGY FOR WA**

The Minister for Tourism and the Minister for Culture and the Arts have developed a Discussion Paper seeking comments on a draft Cultural Tourism Strategy for WA.

The strategy aims to attract a greater number of visitors to WA by capitalising on what is unique about place and community as well as the heritage, artistic and cultural life of WA. The key objective of the Strategy is to establish WA as a leading cultural destination in Australia by strengthening the perception of WA as an artistic and culturally rich destination; facilitating development opportunities and linkages and encouraging product development that is appropriate and competitive for target markets.

Councils are encouraged to provide comments on the draft strategy and copies are available on the WA Tourism Commission's website at [www.tourism.wa.gov.au](http://www.tourism.wa.gov.au). The closing date for comments is Wednesday 31 December 2003 and the Association will provide a submission subject to any responses received from member Councils. *Enquiries to Carolyn Betts on 9213 2044*

#### **FUNDING FOR REGIONAL PARTNERSHIPS**

The Federal Government has made an extra \$5.5 million available for new projects under its Regional Partnerships program.

Regional Partnerships focuses on projects that strengthen local growth and opportunities, improves access to services in small communities, supports regional planning, and helps specific communities to adjust to major economic, social or environmental change. Funding is open to Local Governments, non-profit organisations, registered charities, cooperatives and the private sector.

The Area Consultative Committees provide support for communities seeking funding to back their development ideas and are the main conduit for funding applications.

*For further information on the Regional Partnerships program, including a copy of the Guidelines and Application Forms contact you local Area Consultative Committee or visit the Commonwealth Department of Transport and Regional Services website at [www.dotars.gov.au/regional/](http://www.dotars.gov.au/regional/)*

#### **TRAINING AND DEVELOPMENT**

The final training courses for 2003 will be held in early December. These courses include the Elected Members Development Program *Module 8 Community Consultation and Participation*, on 10 December 2003 and *Letter and Report Writing in Local Government* for Officers on 12 December 2003.

*To register or further information, please contact Jodie Deacon, Training Coordinator on 9213 2098 or email [ideacon@walqa.asn.au](mailto:ideacon@walqa.asn.au)*

#### **FINAL BREAKFAST CLUB FOR 2003**

The last Breakfast Club for 2003 will be "Breakfast with Warren Kerr", WA President of the Royal Institute of Architects and Director of Hames Sharley Architects and Planners.





Following breakfast, Warren will talk about his role as Chair of the State Steering Committee for Year of the Built Environment 2004 and provide an overview of its aims and objectives, the history of its establishment and the types of activities and opportunities for Local Government to celebrate YBE2004.

*To register your interest or for further information contact Heather Bewsher on 9213 2097.*

#### **EMERGENCY MANAGEMENT TRAINING**

The Australian Institute of Environmental Health will be holding an Emergency Management Course intended for Local Government Environmental Health Officers, Rangers, Bush Fire Control Officers, SES Officers and CEOs of smaller and remote communities. The course is designed for WA conditions and addresses major threats as they will affect Local Government, focusing on environmental and health issues.

The training will be held on 1 – 5 December at Curtin University, Perth and registrations are limited to 22 participants.

*For details contact Michelle Deards at the Institute on 9361 3112.*

#### **MEDIA RELEASES**

Rural Health a major issue for WA 18/11/03

Sticking to Road Funding Commitments 17/11/03

#### **DIARY DATES**

24 November	South Metro Zone (Kwinana)
24 November	Northern Country Zone (teleconference)
26 November	South East Metro Zone (Gosnells)
27 November	Central Metro Zone (Perth)
27 November	North Metro Zone (Stirling)
27 November	Great Eastern Country Zone (Teleconference)
27 November	East Metro Zone (EMRC)
27 November	Peel Zone (Murray)
28 November	South West Country Zone (Donnybrook-Balingup)
28 November	Central Country Zone (teleconference)
29 November	Kimberley Zone (Broome)
December	Indian Ocean Territories Forum
3 December	State Council
8 December	Pilbara Zone (Newman)



## **Media Release**

### **Rural health is a major issue for Western Australians**

Rural health will become a major issue over the next twelve months in the lead up to the 2005 State Election, with Western Australian voters seeing more and more evidence of neglect of the health system outside the metropolitan area, WA Local Government Association President Cr Clive Robartson said.

“Today’s rally at Parliament House, organised by the Shire of Moora, protesting against the recent decision to remove promised funding for the upgrade of the Moora hospital, is a practical example of a rural community that is suffering because of this current Government’s health priorities,” said Cr Robartson.

“This example has highlighted the plight of many rural towns that are facing an uphill battle to secure long term quality medical services in their communities,” he said.

Cr Robartson said the lack of medical facilities, general practitioners and nursing staff placed enormous pressure on the medical professionals who were currently based in regional areas.

“There is also very limited access to after hours care clinics, with people in rural communities forced to go to their nearest hospital emergency department for care. This could be hours away from their home and poses significant risks for anyone with a serious injury or illness,” he said.

Cr Robartson said many Local Governments had been instigating incentive programs to encourage doctors, nurses and other medical professionals to their communities.

“However, this should be the role of the Federal and State Governments and is another cost shift onto Local Governments. Directing ratepayer funds in medical housing, salaries, cars and other incentives, takes resources away from core Local Government activities, and we cannot continue to take on the role of developing solutions to the rural health crisis,” he said.

The WA Local Government Association is working closely with the Western Australian Centre for Remote and Rural Medicine (WACRRM) to address the shortage of country doctors.

“Local Governments in rural areas will continue to raise the issue of rural health over the coming twelve months until urgent action is taken by this State Government to address some of the massive inequities facing rural Western Australians,” said Cr Robartson.



## **Media Release**

24 November 2003

### **Report recognises massive cost shifts to Local Government**

The Federal Government's long awaited report into cost shifting identifies between \$500 million and \$1.1 billion of costs that are shifted onto Local Governments every year.

The report, released today by the House of Representatives Economics Committee during the National General Assembly of Local Government in Canberra, contains 18 recommendations that aim to reform the resource crisis currently facing Local Governments in Australia.

WA Local Government Association President Cr Clive Robartson said the report's recommendations provided an opportunity for real changes in the relationship between Australia's three spheres of government to be explored.

"This report is not about apportioning blame. It's about setting a framework for better financial relationships between all governments, regardless of jurisdiction or politics," he said.

Cr. Robartson said that the report highlighted some important financial reforms that the WA Local Government Association has been advocating for a number of years.

"One of the most significant outcomes of the inquiry was the recommendation for the Federal and State Governments to pay rates on Government owned land.

"Some Councils host large portions of Commonwealth and State owned land, receive no income from this land, and yet still have to manage the infrastructure and road networks in and around this land," said Cr Robartson.

"It would be a significant boost to the resources of Local Government if the State and Federal Governments were to pay rates," he said.

Other recommendations from the Report included the development of a new national model for the distribution of Financial Assistance Grants; the establishment of a Local Government Liaison Unit to co-ordinate State-Federal relations and initiatives; a summit on Intergovernmental Relations to be held during COAG in 2005; and the requirement for Local Government to audit the state of their infrastructure and provide status reports to the Commonwealth Grants Commission. All of these will require close scrutiny and debate to determine their suitability and practicality.

Cr Robartson said it was essential for the development of any framework that ultimately distributed Commonwealth grants to Local Government, to link payments into taxation receipts.



“Ultimately, we would like to see Local Governments receive a guaranteed percentage of taxation receipts, and we hope there is an opportunity for this sort of payment formula to be considered as part of the new framework,” said Cr Robartson.

He said the Association was concerned that the proposed Summit on Intergovernmental Relations would not be held until 2005.

“This is over 12 months away and we believe there needs to be a greater urgency placed on the development of a tripartite agreement between Local, State and Federal Governments,” said Cr Robartson.

He also reinforced the importance of the State Government in this process.

“We shouldn’t lose sight of the fact that this has been a Federal Inquiry and that any real change will require the support of the State Government,” said Cr Robartson.

He said the Association welcomed the positive outcomes of the inquiry, and would be working through the implications of the recommendations over the coming weeks.

-ends-





## ALGA News - 14 November 2003

ISSN 1447-980X

- [Dramatic General Assembly predicted for 700 delegates](#)
- [State of the Regions Report 2003-2004 focuses on impact of ageing on local government](#)
- [Cost-shifting report available online on 24 November](#)
- [ALGA Budget submission focuses on financing and Roads to Recovery](#)
- [Commonwealth officials outline broadband redevelopment process](#)
- [Hardgrave announces 2004 funding round for settlement services](#)
- [New national framework for land use and transport planning](#)
- [MAV and ALGA join forces on Roads to Recovery campaign](#)
- [Youth Bureau invites submissions on transport issues for rural youth](#)
- [Forthcoming events](#)

### **Dramatic General Assembly predicted for 700 delegates**

A dramatic [National General Assembly of Local Government](#) is predicted as more than 700 council delegates gather in Canberra on 23 November for four days of deliberations and debate on key issues of concern to local government. The Assembly coincides with the release on 24 November of a key report on cost shifting and local government financing - *Rates and Taxes: A Fair Share for Responsible Local Government* (See *Cost shifting* item below). The Inquiry Chair, Victorian MP David Hawker, will address the Assembly on 25 November. The Assembly will also hear from no fewer than seven Federal ministers, including the Prime Minister, John Howard, and the newly appointed Minister for Local Government, Territories and Roads, Senator Ian Campbell. The Deputy Prime Minister, John Anderson, will now also address the Assembly. The Opposition will be well represented with speakers including Shadow Treasurer and former Liverpool City mayor Mark Latham and Shadow Transport and Infrastructure Minister, Martin Ferguson. With a federal election likely within the next 12 months, this will be an important opportunity for the nation's politicians to talk directly with local government.

□

### **State of the Regions Report 2003-2004 focuses on impact of ageing on local government**

Australia's leading source of comparative data on the economic performance of metropolitan and rural regions - the State of the Regions Report - will be released at the Australian Local Government Association's [Regional Co-operation and Development Forum](#) in Canberra on 23 November. The Forum is held as part of the National General Assembly of Local Government. Prepared for ALGA by National Economics, with financial support from Jardine Lloyd Thompson, *State of the Regions 2003-2004* provides a comprehensive stock-take of the economic and social well-being of Australia's 64 regions and their prospects for economic development and employment growth. The major theme for the 2003-2004 Report is the impact of an ageing population on Australia's regions and how and where this impact will be felt. The report can be ordered online from 23 November for \$165. All delegates to the National General Assembly of Local Government will receive a complimentary copy of the Report in their Assembly satchel.

□

### **Cost shifting report available online on 24 November**

As reported above, the much anticipated report of the House of Representative's inquiry into cost-shifting will be tabled in Federal Parliament at 12.40pm (AEDT) on Monday 24 November. It will be posted on the [committee's website](#) at the time of release. The committee secretariat will mail the report to organisations and individuals who made submissions. An initial ALGA response will be made on the day the report is released with a comprehensive reply to follow. The inquiry received almost 400 submissions from councils and other organisations, held numerous hearings across the country and in February this year released the *At the Crossroads* discussion paper outlining a range of options the committee said could help address the funding crisis facing councils. Inquiry Chair, David Hawker, has said the inquiry was "extremely important" and would have "a major impact on future funding for local government". ALGA has lodged [three submissions](#) and called for a five-point plan to address both cost-shifting and seriously inadequate local government financing.

□



**ALGA Budget submission focuses on financing and *Roads to Recovery***

ALGA's pre-Budget submission calls on the Federal Government to focus on two big 'asks' - securing a fair share of national taxation revenue for local government and a commitment to renew the \$1.2bn *Roads to Recovery* program. It also calls for a closer partnership between local government and the Commonwealth on programs requiring specific purpose payments, funding for community focussed structural adjustment packages for communities adversely affected by the creation of a national water market and a boost for regional development initiatives.

**Commonwealth officials outline broadband redevelopment process**

As a follow-up to the meeting between ALGA President Cr Mike Montgomery and Federal Minister for Children and Youth Affairs, Larry Anthony, officers from the Department of Family and Community Services briefed ALGA and state association officials on the proposed redevelopment of the Child Care 'Broadband', which supports providers of childcare services. Local government - a major provider of childcare services - is concerned about the possible impact of any new policy changes on current funding arrangements. The presentation provided an overview of the Child Care Broadband, new pressures on Broadband, the principles for the redevelopment of Broadband and the consultation process. Commonwealth officers stressed that the *Broadband Redevelopment Consultations Final Report* was only a consultant's report to the Department and that it was just one of the inputs that were under active consideration by the Government in determining future policy initiatives. ALGA has provided a brief to state and territory associations on the presentation and will continue to pursue this issue with the Minister.

**Hardgrave announces 2004 funding round for settlement services**

The Minister for Citizenship and Multicultural Affairs, Gary Hardgrave, has called for applications for grants under the Community Settlement Services Scheme (CSSS) for 2004. The scheme provides funding to not-for-profit community organisations and local government bodies to deliver settlement service to newly arrived migrants and refugees experiencing significant barriers to settlement. "CSSS is a vital component of the Government's commitment to nation building, community harmony and cohesion," Mr Hardgrave said. Applications for funding close on 5 December.

**New national framework for land use and transport planning**

A National Charter of Integrated Land Use and Transport Planning has been jointly released by the Australian Transport Council and the Local Government and Planning Ministers' Council. The Charter provides a framework for effective and sustainable urban and regional development across Australia. Councils are encouraged to implement the Charter, given local government's key role in local and regional land use and transport planning.

**MAV and ALGA join forces on *Roads to Recovery* campaign**

The Municipal Association of Victoria this week launched its campaign to secure renewal of the Federal Government's critical *Roads to Recovery* program. MAV and ALGA will jointly write to Victorian councils in the near future to provide them with resource materials to assist them with local campaigns. ALGA's national campaign was launched at the National Local Roads Congress in late June.

**Youth Bureau invites submissions on transport issues for rural youth**

Councils are being encouraged to provide input into a study of transport and travel for youth in rural and regional Australia. The Rural and Regional Young People and Transport Project is undertaken by independent consultants Booz Allen Hamilton as part of the National Youth Affairs Research Program. The aim of the project is to: investigate transport and travel for rural and regional young people; to examine successes and challenges in improving the provision of transport services to young people; and to focus on viable solutions to their transport needs. The project covers every state and territory in Australia. The deadline for submissions is 1 December.



**Forthcoming events**

National General Assembly of Local Government  
23 - 26 November 2003, Canberra

ALGA - Connecting Local Government Conference  
15 - 16 March 2004, Melbourne

- Facility Design Workshop  
19 - 20 November 2003, Canberra
- Connecting Cycling - Travel Behaviour Change Conference  
20 - 21 November 2003, Canberra
- Terrorism risk and your organisation  
6 November 2003 Sydney, 27 November 2003 Melbourne
- A 20/20 Vision: Government for the future  
27 - 28 November 2003, Brisbane



*For information regarding ALGA News, please contact Rohan Greenland*

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**INFOPAGE**



WESTERN AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

**To:** Chief Executive Officer  
**From:** Bruce Wittber  
Policy Manager Governance  
**Organisation:** All Councils  
**Date:** 12 November 2003  
**Reference:** MIC012/BHW Infopage  
**Subject:** Protocol for Future State Agreements

For many years Councils, in which are located developments that are subject to a State Agreement Act, have expressed concerns about the process used by successive State Governments during the establishment of such Acts.

The main aspects that have regularly been raised relate to the failure to adequately consult the Council during the process, failure to financially recognise the impact a development will have on the community and finally limiting the rate revenue that can be collected from the development.

During 2002 the State Government agreed, during debate on a new State Agreement Act, to establish a protocol with Local Government with the following purpose:

*The purpose of this Protocol is to establish a broad set of principles and procedures that will facilitate communication and discussion between Department of Industry and Resources (DoIR) and relevant local governments (hereafter referred to as "the parties") in regard to projects of significance to the State, future State Agreements and major variations to existing State Agreements.*

Over the past 12 months there has been considerable discussion between DoIR, Department of Local Government and Regional Development and the Association. During this time a number of Councils who expressed an interest in the subject have been kept informed and invited to comment on the various drafts to enable the Association to negotiate a satisfactory outcome.

Whilst it is recognised that for many Councils, the issue of State Agreement Acts are not an issue, it is appropriate to invite comment from all Councils as it is a draft Protocol that will be presented to the State Council for consideration.

To enable the matter to be progressed to the State Council in February 2004, attached is a copy of the final draft discussion paper and it would be appreciated if you could provide your comments by Friday 19 December 2003.

175680

CITY OF ARMADALE	
REC'D 17 NOV 2003	Nb.
TO: CEO	INIT
REFER/NOTE:	
FILE/S Cov/S1	

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**The Voice of Local Government**





*DISCUSSION DRAFT 5 November 2003*

**LOCAL GOVERNMENT / DEPARTMENT OF INDUSTRY AND RESOURCES  
PROTOCOL FOR FUTURE STATE AGREEMENTS AND RESOURCES  
PROJECTS OF SIGNIFICANCE TO THE STATE**

**PREAMBLE**

This Protocol has been jointly developed by the Department of Industry and Resources (DoIR) (on behalf of the Minister for State Development), the Western Australian Local Government Association (WALGA) and the Department of Local Government and Regional Development (DLGRD) (on behalf of the Minister for Local Government and Regional Development).

The Protocol recognises the complexity of developing major resources projects and the effects such projects may have on local communities, the wider region and the State as a whole.

It is important to understand the aspirations of local communities, as represented by local governments, in relation to projects of significance to the State and to ensure that there are sufficient opportunities for consultation between the State Government and local governments as projects are planned, constructed and operated.

The Protocol recognises the Overarching and General Principles of the State / Local Government Partnership Agreement signed by the Premier, WALGA and the Local Government Managers Association, in the presence of the Minister for Local Government, on 4 December 2002. That Partnership Agreement makes a commitment to improve cooperation between the State and Local Government to enhance the sustainable social, environmental and economic development of Western Australia through consultation, communication, participation, cooperation and collaboration at both strategic and project levels.

This Protocol does not create any contractual relationships nor is it legally binding on the parties.

**PURPOSE**

The purpose of this Protocol is to establish a broad set of principles and procedures that will facilitate communication and discussion between DoIR and relevant local governments (hereafter referred to as "the parties") in regard to projects of significance to the State, future State Agreements and major variations to existing State Agreements.

In this way, parties can gain a better understanding of the potential effects and benefits of significant projects, at the local, regional and State levels.

**PRINCIPLES AND PROCEDURES**

1. Where DoIR is the primary agency responsible for administering and coordinating the State's involvement with projects of significance to the State it will, at the earliest practicable opportunity, liaise with the relevant local government(s). The parties note that such projects are usually highly confidential at the early



9. During negotiation of major variations to an existing State Agreement, DoIR will consult with the relevant local government(s), keep them informed of progress and developments, discuss issues of relevance as they arise and provide opportunities for the local government(s) to put its views on issues.
10. The parties should endeavour to foster a spirit of cooperation and work to maximise communication and consultation on significant projects to achieve beneficial outcomes for all parties.
11. DoIR will encourage the development of a good working relationship and spirit of cooperation between the proponent(s) of a significant resources project and the relevant local government(s).
12. In the event that during the consultations an issue arises that cannot be resolved by the parties, the matter will be referred jointly by the parties to the Minister for State Development for resolution. The parties will have the opportunity to present their points of view to the Minister, before a decision is made.
13. DoIR, WALGA and DLGRD will review the operation of this Protocol five years after the date of signing of the Protocol, or at an earlier date as mutually agreed between them.



INFOPAGE



WESTERN AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

**To:** Chief Executive Officer  
**From:** Bruce Wittber  
Policy Manager Governance  
**Organisation:** All Councils  
**Date:** 11 November 2003  
**Reference:** MAD006/Infopage  
**Subject:** Justices of the Peace Bill 2003

The Association has become aware of the development by the State Government, of a Justices of the Peace Bill 2003 which is likely to be introduced into Parliament before the end of the current session.

It is important to note that the Association has not been invited to comment on the proposed Bill and it was not until several Councils raised issues that were of concern to them that the Association became aware of the State Government intention to progress the matter.

In reviewing the February 2003 draft Bill there did not appear to be any changes proposed that would directly impact on Local Government. However one Council has recently written to comment that it had been advised that a subsequent proposal removed the ex-officio appointment of the Mayor/President.

Clarification was sought from the Attorney-General, Hon Jim McGinty, who has responded that he has decided as a result of the 1994 Justices of the Peace Review recommendations, that Mayors/Presidents should not be appointed as ex-officio Justices of the Peace as a matter of right. He also advised that the same principle will apply to Members of Parliament and the Executive Council.

The point has been made by the Attorney General that those Mayors/Presidents wishing to hold that office can apply in the normal way but should be willing to undertake the necessary training and be available to perform the required judicial duties.

As the Association does not have a position on this matter it is seeking feedback from member Councils on their views in regard to the proposed change. If appropriate the matter can then be progressed through to the State Council at its February 2004 meeting. To enable this to occur could we have your response by the 19 December 2003.

I-75682

CITY OF ARMADALE	
REC'D	No.
17 NOV 2003	
TO: CEO	INIT
REFER/NOTE: file.	INIT
FILE/S	
Gov/SI	

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For further information please contact  
**Bruce Wittber, Telephone 9213 2057 &**  
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The Voice of Local Government





Department of the Premier and Cabinet  
Government of Western Australia

Mr R Tame  
Chief Executive Officer  
City of Armadale  
Locked Bag No 2  
ARMADALE WA 6112

*held done  
Sapphire!!*

I.75609

CITY OF ARMADALE	
REC'D	13 NOV 2003
TO:	CEO
REFER/NOTE:	
FILE/S	Gov/18

Dear Mr Tame

**REGIONAL CABINET MEETING – 10 NOVEMBER 2003**

On behalf of the Premier and the members of Cabinet I would like to thank you and the Council for allowing us to use the City's facilities for the Regional Cabinet Meeting on Monday 10 November 2003.

I would also like to express my appreciation of the assistance and support given by the City's management and staff, particularly by Ms Sapphire D'Souza, both before and during our visit. This cooperation helped simplify the organisation of the meeting and certainly contributed to the overall success of the Regional Cabinet program.

If there are any matters arising from the visit that you would like followed up please do not hesitate to contact my office.

Yours sincerely

Lesley Pinch  
CABINET SECRETARY

12 November 2003

197 St George's Terrace, Perth, Western Australia 6000  
Telephone (08) 9222 9888 Facsimile (08) 9322 1213  
Email admin@dpc.wa.gov.au  
ABN 61 313 082 730













# Information Bulletin

**Issue No. 23/2003**

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<b>REPORT ON OUTSTANDING MATTERS                      DEVELOPMENT SERVICES COMMITTEE</b>		
ITEM	DEPT.	ACTION / STATUS
1. Need to "devest" superfluous reserves within Forrestdale Business Park in readiness for land assembly and subdivision. <i>(July 2001)</i>	Planning	Technical Services Dept have been requested to undertake divesting (subject to structure plan finalisation). Advertising of one reserve in February 2003. Resolution to cancel Reserve 34252 passed by Council on 28/4/03. Request to DOLA to cancel Reserve on 8/5/03. DOLA is seeking valuation and will transfer land in fee simple to Council for 5% unimproved value.
2. Provide specialised facility for trucks to access the City Centre to conduct Business. <i>(July 2001)</i>	Technical Services & Planning	Being considered as part of City Centre Parking Strategy.
3. Lot Pt 7 Albany Hwy, Bedfordale – Storage of disused materials on property. <i>(Oct 2002)</i>	Planning	Property monitored, further clearing has taken place and will continue to monitor.
4. Araluen Covenants – the need to expedite amendment to TPS in order to perpetuate Araluen Golf Course Estate covenants. <i>(Jan 2003)</i>	Planning	To be addressed to Town Planning Scheme No.4 and Council Policy. Draft TPS No.4 adopted by Council on 16/7/03.
5. PAW Policy <i>(Jan 2003)</i>	Planning & Tech Services	Review being undertaken jointly between officers from Technical Services and Planning Dept. Report to October 2003 DSC Meeting, referred back to DSC for further consideration. Matter to be referred to Technical Services Directorate for consideration and report to Technical Services Committee.
6. Illegal signage at Ranford Road and Railway Avenue Stockfeed Distributors. <i>(March 2003)</i>	Planning	<ul style="list-style-type: none"> <li>▪ Signage application received from Railway Avenue Stockfeeds and the application is being assessed.</li> <li>▪ Signage application received from Ranford Road Stockfeeds and the application is being assessed.</li> </ul>





<b>REPORT ON OUTSTANDING MATTERS DEVELOPMENT SERVICES COMMITTEE</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION / STATUS</b>
7. Incomplete building on Eleventh Road, Brookdale ( <i>June 2003</i> )	Building	Investigation being undertaken. Waiting response from landowner to a letter requesting advice in regard to his intentions.
8. Naming of Reserve 45968 (Mr Gerald William Russell)	Planning	Council resolved (15/09/03) that Reserve 45768 was appropriate to name after Mr Gerald William Russell. GNC advise advertising to be undertaken to gauge public support prior to approaching GNC for approval. Advertising to commence December 2003.
9. Water Corporation's proposal to locate a main trunk-line through Forrestdale.	Technical Services	Landowners have been advised to continue consultation with Water Corp and DPI, as the matter is not a Local Govt issue.



**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL  
 HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

**1. PROGRAM – HEALTH PROMOTION**

No. of lectures/talks to schools etc.  
 No. of editions of Food Hygiene Newsletter issued

**2. PROGRAM – FOOD**

**2.1 FOOD PREMISES INSPECTIONS & FOOD  
 HANDLER EDUCATION**

No. of inspections  
 No. of premises overdue for inspection  
 No. of premises exceeding Target RFS (7 or less)  
 Average RFS of all premises  
 No of Improvement Notices  
 No. of rectification directives (smoking) issued  
 No. of Staff Training accreditations  
 No of Food Safety Plans implemented (High Risk)

**2.2 FOOD VEHICLE INSPECTIONS**

No. of inspections  
 No. of vehicles exceeding Target RFS (7 or less)  
 No. of rectification directives issued

**2.3 COMMUNITY EVENTS PLANNING AND  
 APPROVAL**

Event Name: Kelmscott Show  
 Date 19 – 20 October 2003  
 No. of stalls exceeding Target RFS (7 or less)  
 No. of stallholders operating without a SEP  
 No. of stalls required to cease operation due to poor  
 hygiene

**2.4 FOOD QUALITY CONTROL**

Number of Category 1 & 2 food recalls  
 Prepaid analytical unit entitlement  
 No of units used  
 Percentage of units used  
 No of samples taken  
 No of results received  
 No failing to meet prescribed standards  
 No of failures to meet labelling standards  
 No of prosecutions instituted  
 No of prosecutions concluded  
 No of prosecutions successful

**2.5 WATER SAMPLING – FOOD PREMISES,  
 SPRINGWATER & OTHER SOURCED USED  
 FOR PUBLIC CONSUMPTION**

No of sites sampled  
 No of sites overdue for sampling  
 No of samples failing to meet prescribed standards  
 Response time (max. days) to re-sample in cases of  
 failure

Current Year		Last Year	
Month	YTD	Month	YTD
0	1	N/A	N/A
0	2	1	2
89	311	84	296
0	0	0	0
1	4	1	2
1.10	1.53	1.44	1.59
28	90	35	126
0	1	N/A	N/A
1	1	1	5
2	2	N/A	N/A
0	0	5	5
0	0	0	0
0	0	0	0
1	2	0	0
4	4	0	0
0	0	0	0
4	21	N/A	N/A
-	825	-	795
42	128	42	42
5.10	15.52	5.3	5.3
3	38	33	33
3	6	3	3
0	1	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
9	40	3	33
0	0	0	0
1	1	1	1
N/A	N/A	2	2



**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

**3. PROGRAM – DISEASE CONTROL**

**3.1 IMMUNISATION AND CHILD HEALTH**

*Armadales Clinic*

Adult Diphtheria – Tetanus  
 Comvax (Hib and Hep B)  
 Diphtheria – Tetanus – Pertussis  
 Influenza  
 Hepatitis B  
 Meningococcal Disease  
 Measles – Mumps – Rubella  
 Poliomyelitis  
 Pneumococcal Disease

*Kelmscott Clinic*

Adult Diphtheria – Tetanus  
 Comvax (Hib and Hep B)  
 Diphtheria – Tetanus – Pertussis  
 Influenza  
 Hepatitis B  
 Meningococcal Disease  
 Measles – Mumps – Rubella  
 Poliomyelitis  
 Pneumococcal Disease

*Westfield Clinic*

Adult Diphtheria – Tetanus  
 Comvax (Hib and Hep B)  
 Diphtheria – Tetanus – Pertussis  
 Influenza  
 Hepatitis B  
 Meningococcal Disease  
 Measles – Mumps – Rubella  
 Poliomyelitis  
 Pneumococcal Disease

*Brookdale Clinic*

Adult Diphtheria – Tetanus  
 Comvax (Hib and Hep B)  
 Diphtheria – Tetanus – Pertussis  
 Influenza  
 Hepatitis B  
 Meningococcal Disease  
 Measles – Mumps – Rubella  
 Poliomyelitis  
 Pneumococcal Disease

*Other Clinics*

Adult Diphtheria – Tetanus  
 Comvax (Hib and Hep B)  
 Diphtheria – Tetanus – Pertussis  
 Influenza  
 Hepatitis B  
 Meningococcal Disease  
 Measles – Mumps – Rubella  
 Poliomyelitis  
 Pneumococcal Disease

**TOTAL**

Current Year		Last Year	
Month	YTD	Month	YTD
	2	0	1
	7	9	33
	9	11	55
	0	N/A	N/A
	3	N/A	N/A
	4	N/A	N/A
	4	4	15
	10	11	49
	0	N/A	N/A
	0	2	3
	9	11	30
	10	19	43
	0	N/A	N/A
	2	13	N/A
	5	17	N/A
	4	11	4
	10	33	14
	0	0	N/A
	0	3	0
	7	30	2
	11	50	4
	0	0	N/A
	4	5	N/A
	5	24	N/A
	2	13	1
	10	44	4
	0	3	N/A
	0	3	0
	5	23	12
	11	45	16
	0	0	N/A
	2	5	N/A
	6	20	N/A
	4	16	9
	11	41	11
	0	2	N/A
	0	10	0
	0	3	43
	0	10	0
	0	0	0
	0	575	0
	0	15	0
	0	10	0
	0	12	0
	0	0	N/A
	151	1256	187
			1749



**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

	Current Year		Last Year	
	Month	YTD	Month	YTD
<b>3.2 NOTIFIABLE INFECTIOUS DISEASE INVESTIGATIONS</b>				
<i>No. of completed investigations -</i>				
Campylobacter	0	2	2	11
Cryptosporidiosis	0	0	0	0
Giardia	0	0	0	0
Hepatitis A	0	0	0	0
Ross River Virus	0	0	0	0
Salmonella	0	2	0	3
Shigella	0	0	0	0
Other	0	0	0	0
<i>Response time (maximum in days) for cases HDWA recommends for immediate follow up</i>	N/A	1	1	3
<b>3.3 HAIRDRESSING &amp; SKIN PENETRATION PREMISES INSPECTIONS</b>				
No of premises inspected	3	17	14	28
No of premises overdue for inspection	0	0	0	0
No of premises exceeding Target RFS (6 or less)	0	1	0	0
No of rectification directives issued	2	4	2	3
<b>3.4 SECOND HAND CLOTHING/FURNISHING PREMISES INSPECTIONS</b>				
No of premises inspections	0	4	0	7
No of premises overdue for inspection	0	0	0	0
No of premises exceeding Target RFS (5 or less)	0	0	0	0
No of rectification directives issued	0	0	0	0
<b>4. PROGRAM – PUBLIC SWIMMING POOLS</b>				
<b>4.1 WATER SURVEILLANCE</b>				
No of samples taken	12	13	10	13
No of pools overdue for sampling	0	0	0	0
No of unsatisfactory sample results	0	0	0	0
No of results necessitating closure of pool	0	0	0	0
<b>4.2 PUBLIC SWIMMING POOL INSPECTIONS</b>				
No of inspections	9	10	4	6
No of pools exceeding Target RFS (5 or less)	0	0	0	0
No of pools overdue for inspection	0	0	0	0
No of rectification directives issued	1	2	1	2
<b>5. PROGRAM – ACCOMMODATION</b>				
<b>5.1 PUBLIC BUILDINGS</b>				
No of inspections	10	61	4	37
No of buildings overdue inspection	0	0	0	0
No of public buildings exceeding Target RFS (5 or less)	4	13	2	5
No of rectification directives issued (P/B)	7	30	2	23
No of notices/warnings re smoking encl pub places	0	0	N/A	N/A
<b>5.2 CARAVAN PARKS</b>				
No of inspections	0	3	2	3
No of parks overdue for inspection	0	0	0	0
No of caravan parks exceeding Target RFS (7 or less)	0	0	0	0
No of rectification directives/infringement notices issued	0	1	1	2





**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

	Current Year		Last Year	
	Month	YTD	Month	YTD
<b>5.3 LODGING HOUSES</b>				
No of inspections	1	4	1	4
No of premises overdue for inspection	0	0	0	0
No of lodging houses exceeding Target RFS (5 or less)	0	0	0	0
No of rectification directives issued	0	1	0	0
<b>6. WASTE DISPOSAL</b>				
<b>6.1 SEWAGE TREATMENT &amp; EFFLUENT DISPOSAL</b>				
No of new systems approved	3	18	7	20
Max. time taken to process applications (target 2 days)	2	3	7	7
Max time taken between final inspection & issue of certificate (target 2 days)	1	2	1	4
No of re-inspections due to unsatisfactory work	2	14	1	3
No of ATUs audited (target for the year – 9)	0	0	0	1
No of ATUs found not to be maintained to required standard	0	0	0	0
<b>6.2 INDUSTRIAL WASTE MANAGEMENT</b>				
No of inspections	0	0	N/A	N/A
No of premises overdue for inspection	0	0	N/A	N/A
No of premises exceeding Target RFS (5 or less)	0	0	N/A	N/A
No of rectification directives issued	0	0	N/A	N/A
<b>7. PROGRAM : NUISANCES/COMPLAINTS</b>				
<b>7.1 OFFENSIVE TRADES</b>				
No. of premises inspected	0	2	7	15
No. of premises overdue for inspection	0	0	0	0
No. of premises exceeding Target RFS (7 or less)	0	0	0	0
No. of rectification directives issued	0	0	0	1
<b>7.2 INTENSIVE HOUSING OF ANIMALS INSPECTIONS</b>				
No of premises inspected	14	18	17	17
No of premises overdue for inspection	0	0	0	0
No of premises exceeding Target RFS (5 or less)	0	0	0	0
No of rectification directives issued	1	2	2	2
<b>7.3 NOISE</b>				
No of complaints	3	16	5	10
No resolved	3	14	5	10
No recurring	3	10	1	2
Maximum response time (target 5 days)	1	2	1	2
No of directives issued	2	10	3	6
<b>7.4 PIGEONS/POULTRY</b>				
No of complaints	0	6	1	5
No resolved	0	5	1	6
No recurring	0	2	0	1
Maximum response time (target 5 days)	N/A	2	1	1
No of directives issued	0	4	0	2



**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

	Current Year		Last Year	
	Month	YTD	Month	YTD
<b>7.6 KEEPING OF ANIMALS</b>				
No of complaints	1	4	0	2
No resolved	1	2	0	1
No recurring	0	1	0	1
Maximum response time (target 5 days)	2	2	N/A	2
No of directives issued	1	4	0	1
<b>7.7 PEST CONTROL</b>				
No of complaints	1	4	1	2
No resolved	1	4	1	2
No recurring	0	0	0	0
Maximum response time (target 5 days)	2	2	1	2
No of directives issued	0	1	1	2
<b>7.8 HOUSING</b>				
No of complaints	2	5	3	9
No resolved	1	4	1	7
No recurring	0	0	0	0
Maximum response time (target 5 days)	2	3	2	2
No of directives issued	1	2	3	6
<b>7.9 EFFLUENT DISCHARGE</b>				
No of complaints	1	2	0	1
No resolved	0	1	0	1
No recurring	0	0	0	0
Maximum response time (target 5 days)	1	1	N/A	1
No of directives issued	0	1	0	0
<b>7.10 DUST</b>				
No of complaints	0	0	0	0
No resolved	0	0	0	0
No recurring	0	0	0	0
Maximum response time (target 5 days)	N/A	0	N/A	N/A
No of directives issued	0	0	0	0
<b>7.11 SMOKE</b>				
No of complaints	3	11	3	7
No resolved	2	9	3	7
No recurring	1	4	1	2
Maximum response time (target 5 days)	1	2	1	2
No of directives issued	0	2	3	5
<b>7.12 ODOUR</b>				
No of complaints	0	2	1	5
No resolved	0	2	1	5
No recurring	0	0	0	2
Maximum response time (target 5 days)	N/A	1	1	1
No of directives issued	0	2	1	3
<b>7.13 OTHER</b>				
No of complaints	2	10	3	11
No resolved	2	7	3	11
No recurring	0	3	0	1
Maximum response time (target 5 days)	1	1	1	4
No of directives issued	0	2	4	10



***HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003***

**8 ADMINISTRATIVE TASKS**

Local law review (due July)  
 Procedure Manual reviewed (due November)  
 Pamphlet stocks audited (due monthly)  
     Head Lice  
     Needle & Syringe Disposal  
     Alcohol & Health  
     Tobacco & Health  
     Drug & solvent Abuse  
     Other (as per Department of Health catalogue)  
 Sharps Register maintenance checked (due monthly)  
 Sharps containers checked (due monthly)

Current Year		Last Year	
Month	YTD	Month	YTD
0	1	N/A	N/A
0	1	N/A	N/A
0	2	N/A	N/A
0	2	N/A	N/A
0	2	N/A	N/A
0	2	N/A	N/A
0	2	N/A	N/A
1	3	N/A	N/A
1	2	N/A	N/A

**9. ACTION TAKEN UNDER DELEGATED AUTHORITY (PARTS IV, V, VII or VIII of the Health Act)**

Nil

**10. 2003 ANNUAL HEALTH REPORT**

A letter has been received from Dr D Mack, Delegate to the Executive Director, Public Health, the text of which reads:

*"Thank you for providing me with this comprehensive and well written document.*

*It appears that the City's Environmental Health Service has been extremely busy over the past twelve months attending to all aspects of environmental health within the City.*

*I acknowledge the active participation of the City's Environmental Health Service in undertaking an effective food monitoring program and Council's resolution to support the revised food sampling scheme proposed by the Local Health Authorities Analytical Committee. It is pleasing to see a high level of compliance with food standard compositional requirements. Continual monitoring of food products for compliance with the relevant food standards is essential in ensuring the community is provided with safe food of the highest quality.*

*It is pleasing to see your Environmental Health Officers becoming involved in delivering food handler training sessions to staff at the Riverside Gardens Nursing Home and to see a further 8 food businesses becoming food Safe accredited during the year. Having 49 food businesses FoodSafe accredited is a great achievement and a credit to the perseverance of your Environmental Health Officers.*

*It is also pleasing to see an increase in the number of food premises achieving the target risk factor score since the introduction of the scoring system.*



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***HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL HEALTH PLAN FOR THE MONTH OF OCTOBER 2003***

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*It appears that the Environmental Health Service has been effective in identifying legislative breaches within public buildings with 63 rectification directives issued.*

*I am pleased to see Council being active in raising community awareness of drug and alcohol issues by supporting Quit Week, promoting the City of Armadale Alcohol Policy, local alcohol accords and providing training sessions on alcohol policy and management for Environmental Health Officers. Council's work on safe needle syringe disposal, tobacco and illicit drugs and solvent abuse is also to be commended. I also commend the Council's work in immunisation and child health.*

*I think your report and 5-Year Environmental Health Plan would be of great interest to the Director and staff of the South Metropolitan Public Health Unit and recommend you send them a copy if this has not already been done".*

Copies of the City's Environmental Health Plan 2003-8 and the Annual Report have been forwarded to the South Metropolitan Public Health Unit as requested.





**HEALTH SERVICES MANAGER'S REPORT TO THE CITY'S ENVIRONMENTAL  
HEALTH PLAN FOR THE MONTH OF OCTOBER 2003**

**WATCH ON HEALTH**

At its meeting of 18<sup>th</sup> August 2003, Council agreed to act as an agency for "Watch on Health" an independent Health Standards and Surveillance Council set up under the auspices of the Health Administrative Review Committee (Resolution D135/8/03). That body had been given a mandate from the Minister for Health in Western Australia to keep a 'watchful eye' on the health of the Western Australian population and on the outcomes of health care.

"Watch on Health" advised that its responsibilities included early identification of emerging health problems as well as recognition of where existing health problems are failing to improve.

The following letter has now been received from "Watch on Health":



**WATCH ON HEALTH  
HEALTH STANDARDS AND  
SURVEILLANCE COUNCIL**

M431, 35 Stirling Highway  
Crawley, Western Australia 6009  
Telephone 61-8-9380-7373  
Facsimile 61-8-9380-1188  
Email [contact@watchonhealth.org](mailto:contact@watchonhealth.org)  
Website [www.watchonhealth.org](http://www.watchonhealth.org)

D P Meyrick  
City Of Armadale  
7 Orchard Avenue  
ARMADALE WA 6112

Dear D P Meyrick

As you may have heard, there has been a Ministerial Statement by the Hon Jim McGinty MLA, Minister for Health to Parliament regarding a reduction in health funding to non-government organisations and related services. Watch on Health has been affected by these reductions and will no longer receive funding.

The Watch on Health Council wishes to thank you for your support in becoming an endorsed agency but wish to inform you that we will no longer be available to address concerns regarding the health system.

Thank you for your interest and participation in Watch on Health.

Yours sincerely

Anne Same  
Executive Officer, Watch on Health  
22<sup>nd</sup> October 2003

I75123

CITY OF ARMADALE	
REC'D 24 OCT 2003	INIT
TO: HSM	INIT
REFERENCE NOTE:	
	HLT/L



***PLANNING SERVICES MANAGER'S REPORT FOR THE MONTH OF OCTOBER 2003***

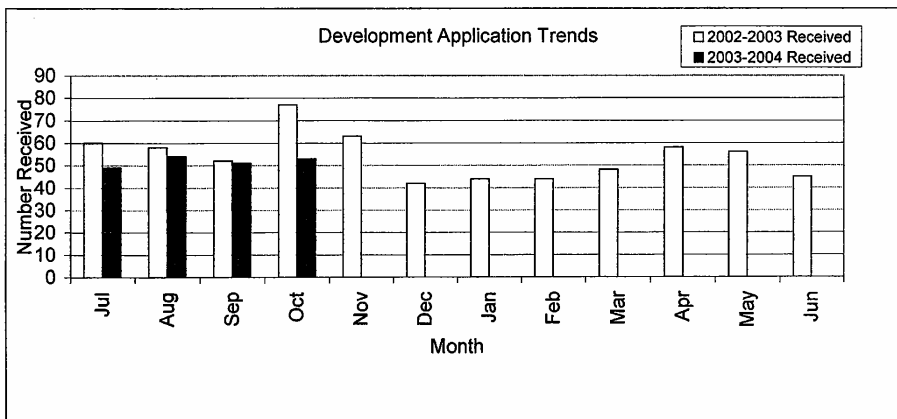
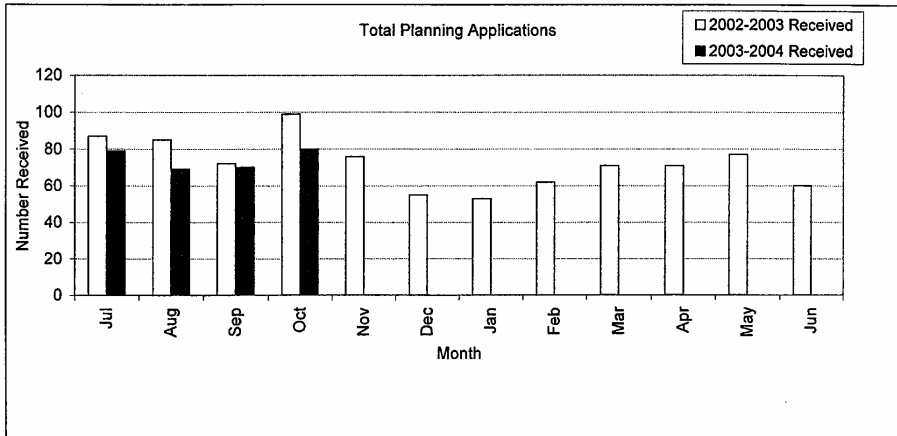
STRATEGIC - To establish Management Information Systems      FILE : PSD/1  
 PLAN            which provide the necessary information to            REF : LF  
 make informed decisions.

	Development Applications		* Subdivision Applications		* Scheme Amendments		Sign Applications		Home Occupation Permits		Truck Parking Permits		Total	
	Number Received	Number Approved / Refused by Council	Number Received	Number Processed by Council	Number Initiated	Number Processed by Council	Number Received	Number Approved / Refused by Council	Number Received	Number Approved / Refused by Council	Number Received	Number Approved / Refused by Council	** Number Received / Initiated	Number Processed by Council
Jul 2002	60	73	4	1	0	0	2	2	18	22	3	6	87	104
Jul 2003	49	58	2	2	0	0	2	1	19	13	7	5	79	79
Aug 2002	58	40	3	2	1	0	3	0	17	12	3	3	85	57
Aug 2003	54	39	2	7	2	0	0	2	8	10	3	3	69	61
Sep 2002	52	56	4	0	2	1	2	2	12	12	0	1	72	72
Sep 2003	51	59	1	2	2	1	0	0	12	10	4	1	70	73
Oct 2002	77	62	4	3	0	0	4	4	12	14	2	2	99	71
Oct 2003	53	40	8	4	0	1	3	2	13	12	3	3	80	62
Nov 2002	63	60	3	3	0	1	0	0	10	5	0	0	76	69
Nov 2003	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec 2002	42	30	2	1	0	1	0	1	10	11	1	0	55	44
Dec 2003	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jan 2003	44	39	2	1	1	0	0	0	6	5	0	0	53	45
Jan 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feb 2003	44	42	5	2	0	0	0	0	12	7	1	1	62	52
Feb 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mar 2003	48	50	2	4	0	0	2	0	16	23	3	4	71	81
Mar 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Apr 2003	58	43	5	2	0	0	0	1	7	4	1	0	71	50
Apr 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May 2003	56	56	2	5	1	0	1	0	16	21	1	1	77	83
May 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jun 2003	45	38	1	3	0	0	0	1	10	8	4	0	60	50
Jun 2004	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total 02/03</b>	<b>647</b>	<b>589</b>	<b>37</b>	<b>27</b>	<b>5</b>	<b>3</b>	<b>14</b>	<b>11</b>	<b>146</b>	<b>144</b>	<b>19</b>	<b>18</b>	<b>868</b>	<b>778</b>
<b>Total 03/04</b>	<b>207</b>	<b>196</b>	<b>13</b>	<b>15</b>	<b>4</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>52</b>	<b>45</b>	<b>17</b>	<b>12</b>	<b>298</b>	<b>275</b>

Notes: \* Subdivision Applications and Scheme Amendment figures represent the number of applications processed by City of Armadale and not the approval of these applications by the WAPC.  
 \*\* Total number of applications received includes applications that have been cancelled or withdrawn.

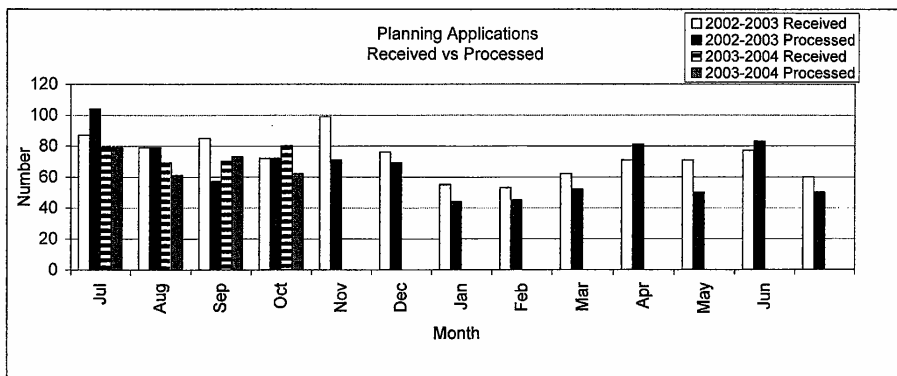
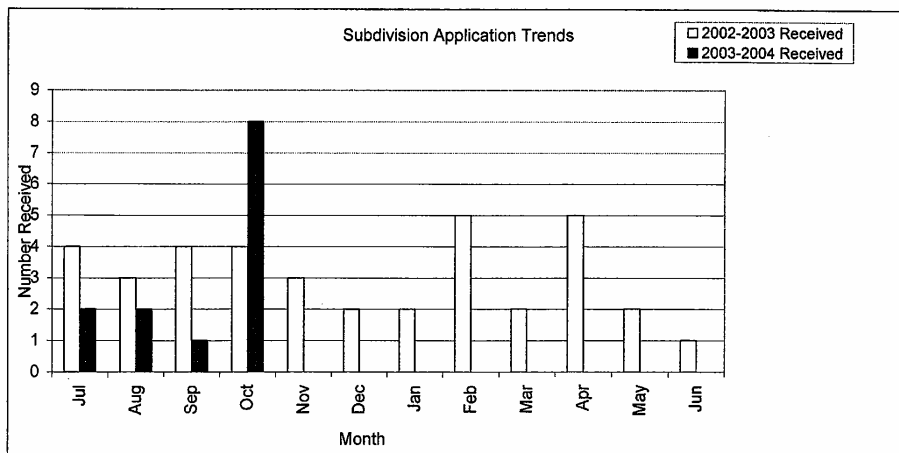


***PLANNING SERVICES MANAGER'S REPORT FOR THE MONTH OF OCTOBER 2003***





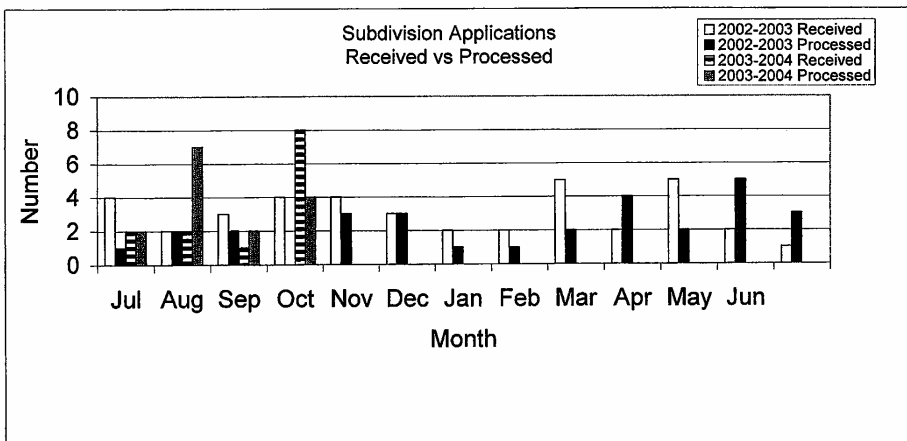
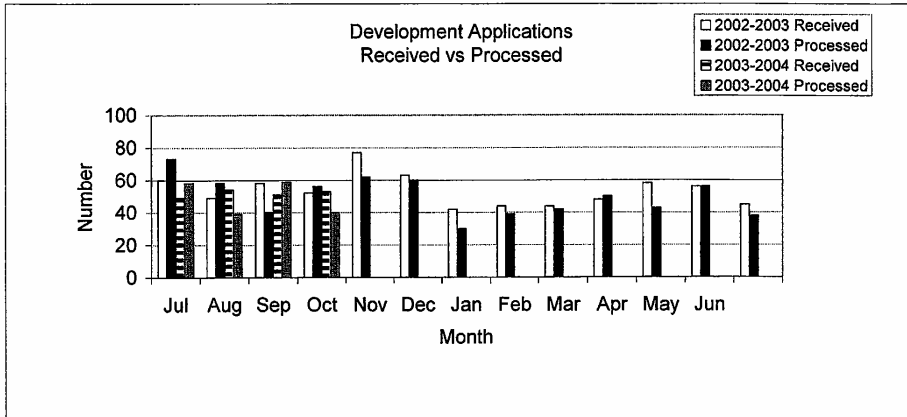
***PLANNING SERVICES MANAGER'S REPORT FOR THE MONTH OF OCTOBER 2003***







***PLANNING SERVICES MANAGER'S REPORT FOR THE MONTH OF OCTOBER 2003***





**THE 5<sup>TH</sup> INTERNATIONAL CITIES, TOWN CENTRES & COMMUNITIES SOCIETY CONFERENCE**

**expression of interest - call for abstracts:**

I have an interest in receiving information on the following:  
(Please tick the appropriate box).

Conference    Sponsorship    Exhibition

I will be submitting an abstract for a:

Paper    Workshop    Case Study

Proposed Title: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Which comes under the sub-theme of: \_\_\_\_\_

\_\_\_\_\_

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Organisation: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_



Email: \_\_\_\_\_  
(please print clearly)

**Please return this form to:**

ICTC Society  
PO Box 1237 MILDON QLD 4064 AUSTRALIA  
AUSTRALIA:  
Ph: 07 3369 7866 Fax: 07 3367 1471  
INTERNATIONAL:  
Ph: + 61 7 3369 7866 Fax: +61 7 3367 1471

**Please email abstracts to [mail@ictcsociety.org](mailto:mail@ictcsociety.org) by no later than 5th December 2003.**

**registration of interest & call for papers**



*closing date for submission of abstracts: 5th December, 2003. [www.ictcsociety.org](http://www.ictcsociety.org)*

Full details regarding the required format for submission of abstracts and papers can be located on the web at [www.ictcsociety.org](http://www.ictcsociety.org). Papers and abstracts should conform to this format to be accepted into the program.

Abstracts must be emailed to [mail@ictcsociety.org](mailto:mail@ictcsociety.org) by no later than 5th December, 2003.

Full papers must be submitted prior to 4th April 2004.

**exhibition**

The exhibition will include leading service providers and will be held concurrently with the conference.

The exhibition aims to provide an extension of the conference learning experience.

The exhibition is an opportunity to promote your products, meet suppliers, delegates and speakers and extend your networks with the leaders in the industry.

**sponsorship**

Many and varied sponsorship opportunities are available and full information regarding these packages and exhibition opportunities can be located on the web at [www.ictcsociety.org](http://www.ictcsociety.org).

**conference program**

The program will include renowned keynote speakers as well as plenary and concurrent sessions, workshops and case studies.

A trade exhibition highlighting the latest products from leading suppliers.

Rolling Workshops which will include walking site visits through Fremantle and coach trips to Perth and Bunbury/Margaret River.

**pre-conference specialist workshops**

Selected specialist presenters will provide a series of two hour to full day pre-conference workshops. These will be offered as an optional extra to the conference and will be held on Tuesday 4th May.



**THE 5<sup>TH</sup> INTERNATIONAL CITIES, TOWN CENTRES & COMMUNITIES SOCIETY CONFERENCE cont'd...**

**the event:**

- The International Cities, Town Centres and Communities Society Conference Committee invites you to join them at The Esplanade Hotel and Convention Centre, Fremantle, Western Australia for the 5th ICC Conference to be held from Wednesday 5th to Friday 7th May 2004.

**the venue:**

- The 41/2 star Esplanade Hotel and Convention Centre, Fremantle, is located just 20 minutes from Perth City and 30 minutes from Perth International and Domestic Airport.

**aims of the conference:**

- Identify issues for the future
- Present new ideas
- Provide opportunities for discussion of ideas
- Provide a platform for resolution of ideas
- Provide case studies from around the world
- Provide opportunities for debate
- Provide networking opportunities
- Encourage people to be inspired to implement ideas in their own communities
- Encourage people to improve their current methodologies.

**the conference is about:**

- The development and management of public spaces and infrastructure use
- Identifying and addressing issues which affect cities, town centres and communities

**key theme:**

- **Vibrant Cities, Town Centres & Communities - making them work**

**PLEASE NOTE that the following sub-themes are in abbreviated bullet form. An expanded version of the suggested sub-themes can be located on the web at [www.icsociety.org](http://www.icsociety.org)**

**sub themes:**

- **Green Revitalisation Strategies**
  - The Redevelopment Authority experience

**Creating a tight time economy strategy**  
Working in an increasingly multi-cultural environment  
Environments that create magic & inspire

**Keynote Focus - Boxes to Bust (and back against) in Century Towns**

- Economic change & "the shrinking town"
- Planning the needs for heavy freight
- The tyranny of distance and the impact of low density on dependence
- Towns character and function
- Planning for different climatic conditions
- Adapting to the impact of corporate design
- Planning for all ages

**Influence of Government Policies - eg Fiscal and Land Management**

- Creating cheaper housing in the centre not the periphery
- Allocating space for more than just the baby boomers
- Encouraging different models of home ownership eg cooperatives
- Is the housing industry responding to demographic change?

**Housing Affordability**

- Cities, towns and communities of the future?
- Planning & economic mechanisms
- Social mix
- Breaking up public housing estates
- Affordable housing in the 21st century
- Housing catering for the age of technology

Papers that address the theme and sub-themes of the conference are especially welcome, although other papers will be considered.

**call for papers:**

You are invited to forward an abstract (150 - 250 words approximately) along with the presenters relevant biographical details (approximately 50 words).

Please email abstracts to [mail@icsociety.org](mailto:mail@icsociety.org) by no later than 5th December 2003. A confirmation of receipt of your email will be returned to you immediately.

**It is imperative that you indicate in your abstract, which sub-theme you wish your paper to be included under.**

**All accepted paper presenters will be required to register for the conference as an early bird delegate and registration must be received by the early bird date to be included in the program.**

**The challenge of "putting up government"**  
"Place making" - what are the implications?  
Waterfront Development  
making the most of waterfront sites  
legal and environmental frameworks required for clean-up  
Mixed income housing developments  
Retailing and other uses in urban centres  
Universal access - what are the implications?  
Finding viable uses for heritage sites  
Partnership approaches  
Maintaining social diversity  
Social & economic benefits of being an "edge" place  
Integrated revitalisation strategies

**Community Engagement and Decision Making**

- The political dimension of local government with regard to town planning
- The role of the State/Federal Government
- The role of the architect
- The role of the planner
- The role of the developer
- New community engagement techniques
- Drawing the line between heritage and nostalgia
- Commercial interests versus public interests
- Private sector in public development
- The role of Local Government in facilitating preferred physical outcomes
- Indigenous community identity in the urban environment

**Creation of Vibrant Cities, Town Centres and Communities**

- The changing face of retailing
- Night time economy strategies and creating a 24 hour downtown
- City Malls of the future
- The challenge of main street
- Mixed use development
- Station Precinct Planning
- Entertainment precincts
- Safety in public spaces
- Appropriate materials for public places
- Art in the city & policy planning
- Town & government activities
- Marketing and promotion (festivals and events)
- City centre lifestyle - perceptions and realities



## MINUTES

### COMMUNITY HERITAGE ADVISORY COMMITTEE MEETING

Held in City of Armadale, Committee Room, 7.00pm, Thursday, 21st August 2003

- ATTENDING** Kim Fletcher, Louis Fouché, Cr Henry Zelones,  
Doreen Bloomfield, Hugh Carder and Terry Holton.
- GUEST SPEAKER** Rosemary Rosario of Heritage and Conservation Professionals (consultants working on various heritage matters for the Armadale Redevelopment Authority).
- APOLOGIES** Margaret Bettenay, Cr Frank Green.

#### OPENING AND WELCOME

Kim Fletcher opened the Meeting and welcomed those present. He then invited Rosemary Rosario to address the Meeting.

#### GUEST SPEAKER

Ms Rosario advised that a Draft Report on heritage issues had been prepared for the Armadale Redevelopment Authority. She hopes it will then come to the City of Armadale for comment before it is finalised. It covers all the ARA areas and includes properties listed in the City's Municipal Heritage Inventory, Aboriginal sites, and natural and cultural heritage. It also stressed the tree protection stance taken by the city. She is also working closely with Pip Sawyer who is consulting to the ARA on public art.

She briefly outlined work undertaken regarding each of the ARA areas including:

- South Armadale industrial area with particular emphasis on- the Brickworks Dust room.
- The CALM site and the forestry house at No. 7 Echo Rd.
- The Forrestdale Industrial site (Westfield Settlement), including two Aboriginal sites and the wetlands area.
- Champion Lakes site.

Regarding the Town Centre, the draft report upheld previous heritage work already done. It included a layout of the original township and the evolution from a country town to a Regional Centre. She had not added privately owned houses in the Armadale Heritage Precinct area, despite regarding a number as being important in a heritage context. The Palassis study on this was mentioned, but she stressed that privately owned sites require a consultation process with the owners prior to being considered for any sort of listing.

Cr Zelones queried the boundaries of the Heritage Precinct. The Precinct is generally bounded by John Street, Church Avenue and South West Highway.

The Jarrah Tree was discussed and professional propagation for new trees was thought to be advisable. Cr Hart may have suggestions on who may be best to undertake this. Stephen Hopper from Kings Park was also suggested as a possibility.





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***MINUTES - COMMUNITY HERITAGE ADVISORY COMMITTEE MEETING cont'd...***

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Hugh Carder advised that he had contacted the Shopping Centre manager regarding the proposed pruning of the Old Jarrah Tree. He would be advised prior to the job being undertaken to enable someone to attend to look for suitable lopped branches for souvenirs and seed for propagation.

Kim Fletcher gave Rosemary a brief history of the War Memorial at Armadale, which began as an Honour Roll in 1916, and subsequently became one of the first such memorials known.

Ms Rosario said that she had noted the comments raised at the Meeting for future processing. She said that all new photographs have been used throughout the Draft.

Kim Fletcher thanked Rosemary for her update and she left the Meeting at 8.00p.m.

**ELECTION OF DEPUTY CHAIR**

Kim Fletcher called for nominations for the Deputy Chair. Terry Holton, nominated by Cr Zelones, was the only nomination and was elected unopposed.

**MINUTES OF THE PREVIOUS MEETING**

The Minutes of the CHAC meeting on 19th June 2003 were confirmed on a motion of Doreen Bloomfield. *Carried.*

**BUSINESS ARISING FROM THE MINUTES**

**1. St Mary-in-the-Valley Cemetery**

Doreen Bloomfield reported that she had contacted the Rector regarding the future of the churchyard. There are no plans to enlarge the present Memorial Wall, which is for Anglican members and associated family only. Doreen tabled some information on the Church of St Mary for members to view and advised that Beth Blair is willing to provide a copy of the history she has prepared. Hugh Carder produced a "Guide to Conservation of Cemeteries" for perusal. The Curator of the Cemetery, Barbara Ewing, will be sent a copy of this booklet.

**GENERAL BUSINESS**

**1. Morrison Park Update**

Kim Fletcher said that this falls into a Post-war Development Scheme category and had social and cultural importance. An "A" management category listing on the MHI would be desirable. Cr Zelones said the name "Morrison Park" for this site was actually a misnomer, as this was a residential development name. A new, more appropriate name should be sought for the site. There was general discussion regarding Camps 1 and 2. It was suggested that the loading ramp associated with Camp 2 was in the Marmion Street road reserve rather than in the Good Shepherd School grounds.

Terry Holton moved that Reserve 2121 (the site of Camp 1) be recommended to the Armadale City Council for inclusion in the MHI with an "A" management category listing, followed by the second site (now school playing fields at Good Shepherd School) following consultation. Seconded by Cr Zelones. *Carried.*



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***MINUTES - COMMUNITY HERITAGE ADVISORY COMMITTEE MEETING cont'd...***

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**2. Spring Hill**

Discussed. Terry Holton moved that the Committee recommend to the Armadale City Council that Spring Hill be included on the MHI as an "A" Management Category. Seconded by Doreen Bloomfield. *Carried.*

**3. Terms of Reference**

It was suggested that the Armadale Redevelopment Authority be advised that the Armadale Heritage Precinct is considered an important element in any heritage study. It was agreed CHAC advise the City to inform the ARA of the Palassis Heritage Precinct Study (and its boundaries) and suggest the ARA undertake consultation with the private home owners.

There was general discussion on how to achieve the objectives of the Terms of Reference. Louis Fouché said he would peruse the budget to see if funds could be made available for a consultancy to review the MHI. He also said that any change in Terms of Reference would need to be considered by Council.

**FURTHER BUSINESS**

**1. Heritage Plaques**

Cr Zelones said a request has been made for 6 more sites to be considered for heritage plaques. The Kelmscott Pool was one suggestion. The Gladalan Nursery site was another possibility for a heritage marker. It was agreed that Kim Fletcher prepare a list of 10 or 12 sites for CHAC to nominate the most important 6 at its next meeting.

**2. Kelmscott Pool**

Kim Fletcher advised he had heard that the Heritage Council of WA had been asked by a member of the public to assess the Kelmscott Pool site for possible listing on the State's Register of Heritage Places. The site is already on Council's MHI. This was discussed generally.

**3. Willow Heights**

It was suggested that the Willow Heights building could be better utilised elsewhere than where it was on Settlers Common. It was presently not utilised, isolated and a possible target for vandalism. Cr Zelones suggested it may be a candidate for inclusion in the Minnowarra Historic Precinct and spoke briefly on its preservation and future use. Kim Fletcher suggested Willow Heights could be considered for a Herbarium.

**NEXT MEETING**

The next Meeting will be held in the City of Armadale Committee Room at 7.00 p.m. on Thursday, 16th October 2003.

**With no further business, the Meeting closed at 9.05 p.m.**



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## LOCAL GOVERNMENT WORKING GROUP (LGWG) MEETING

21 August 2003, 3.30pm – 5.30pm, Swan Catchment Centre, Midland

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**Present -** Jeff Munn, Brian Hearne, Mick McCarthy, Marion Cahill, Sue Metcalf.

**Apologies -** David Boothman, Andrew McTaggart, Jack Fox

### **Minutes of previous meeting**

Minutes of the previous meeting were noted.

Amendment to Point 8 – SALP funding: change of word “altered” to “alerted”

*ACTION: Minutes were accepted by the LGWG with above amendment – Moved Mick McCarthy, Seconded Brian Hearne*

### **Business Arising from minutes**

#### *Letter to Southern Metropolitan Regional Zone of Councils*

Marion Cahill has liaised with this Zone. Representatives from the LGWG have been invited to give a presentation at the next meeting of the Councils, which will be held on 22 September 2003, to provide them with further information about the activities of the SCC and the LGWG, and the benefits of their involvement.

*ACTION: Marion Cahill will forward some background information to include the presentation as an agenda item.  
Marion Cahill and Brian Hearne will attend the meeting on 22 September 2003.*

#### *Sue Metcalf – update of visits to Councils*

As Sue has been on holidays since the last meeting there was no update.

#### *Memorandum between WA State Government and Regional NRM Bodies*

#### **Marion Cahill provided copies of this for all members**

**Swan Region NRM Plan – review and discussion** – to be dealt with under 5.2

**Framework to approach Local Government Authorities – final presentation** – postponed to end of meeting

### **General Business**

#### **5.1 Proposal: Presentation of Swan Regional NRM Strategy to Local Government**

Marion Cahill spoke to the proposal circulated with the agenda papers, regarding conducting half day seminars through the Metropolitan Regional Council Bodies, to present the Swan Region NRM Strategy to the Local Governments. These seminars will specifically target the Directors of Planning and Environment, to reach those who will be implementing the NRM strategies.



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***LOCAL GOVERNMENT WORKING GROUP (LGWG) MEETING cont'd...***

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Discussion followed regarding the content of the seminars. The group decided that it was important that the LGA's received detail of the opportunities available within the strategy, the amount of financial support available, how to access it and their own financial commitment required, and the potential for significant LGA contribution to regional NRM. WALGA will also be invited to present at the seminar regarding their support for the Strategy. Case studies of successful partnerships will also be considered.

LGWG members are encouraged to email further ideas for the seminars to Marion Cahill.

*ACTION: Marion Cahill to draft a letter to each of the WALGA metropolitan zone bodies, detailing the seminar proposal, seeking their support to promote it among their member LGA's, and asking for recommendation for timing of the seminars  
Brian Hearne and Sue Metcalf to review and finalise the letter before circulating  
LGWG members to forward ideas for the seminar content to Marion Cahill, for discussion at the next LGWG meeting*

**5.2 Swan Region NRM Strategy Plan Structure**

Sections of the Swan Region NRM Strategy Plan are currently being compiled, and will be forwarded to members of the LGWG to review for LGA content.

**5.3 Acid Sulphate Soils Workshop**

Marion Cahill circulated details of a workshop to be held on 17 September 2003

**Business arising from the minutes**

***Framework to approach Local Government Authorities – final presentation***

Further discussion was held regarding the LGA presentation, with some amendments made to the existing version. Some points of clarification were included in the text, and it was decided that the main message should be that there was money available for the LGA's and that it would be easier to obtain under the new funding arrangements.

A final version will be circulated with the agenda papers for the next meeting.

*ACTION: Marion Cahill to work with Sue Metcalf and the SCC Promotions Officer to update the presentation to final version*

**Other Business**

There were no items of other business

**Next Meeting**

The next meeting will be held on 2 October 2003, commencing at 3pm.

**Close**

The meeting closed at 5:15pm





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***PROPOSED NEW NATIONAL PARKS WITHIN THE CITY OF ARMADALE***

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FILE : CON/1  
REF : CG

The state government, under its *Protecting Old Growth Forests* policy, will create 30 new national parks, including the 12 new national parks promised under the Regional Forest Agreement, and two new conservation parks. The creation of the new parks is part of the Government's commitment to establish a comprehensive, adequate and representative reserve system in Western Australia.

The Minister for the Environment has committed to consulting the community to finalise the boundaries of the new parks, inviting comments from stakeholders and interest groups.

Comments are currently being sought (closing date November 28<sup>th</sup> 2003) by the Department of Conservation and Land Management (CALM), for five new national parks. The Department of CALM has provided a number of maps indicating the proposed boundaries of these new parks, which have been located in the Councillors room for information.

The City of Armadale received correspondence on 30 September 2003, seeking the support of the City of Armadale for the creation of the Pickering Brook, Helena and Canning National Parks, which intersect the City. Analysis of these indicative boundaries, indicates that these new national park boundaries do not affect any natural areas owned or managed by the City. In addition, reserves identified within the City of Armadale which are of close proximity to the new national parks, do not appear suitable for inclusion in national park boundaries, and there are no foreseeable influences of the new national park boundaries on these natural areas.

The reservation of land for national parks and management by the Department of CALM will further biodiversity conservation in the City, advancing towards comprehensive, adequate and representative reserve systems in Western Australia. Unless adverse comment on the boundaries is received from Councillors, the City will forward a letter to CALM supporting the creation of the new national parks within the City.

For further information regarding the new national park boundaries, please contact the Environmental Officer, Corinne Gaskin on 9399 0194, or by email at [cgaskin@armadale.wa.gov.au](mailto:cgaskin@armadale.wa.gov.au).



TOWN PLANNING SCHEME NO.2 & NO.3 – SCHEME AMENDMENT ACTION TABLE

No.	Street & Proposal	Initiation	Documentation & Costs	Environmental Review Required 28 days	Submissions Open	Submissions Closed	Environmental Conditions set by Minister	Adoption	Referred to DPI for action	Minister's Final Approval	Execution of Amendment Documents	Govt. Gazette
143	Lots 6, 7 & 8 Wolfe Rd, Lots 421 & 449 Taylor Rd & Lots 27 & 501 Oxley Rd - "General Rural" to "Special Use - Rural/Residential"	21/7/97 & 23/4/01	2/12/97	Environmental review submitted to Council in June 2000.	22/8/01	2/10/01	Oct 2002. Minister for Planning has requested renewal of environmental conditions					
168	Text Amendment for Development Contributions for Infrastructure Forrestdale Ind Park	16/10/00	N/A	N/A	13/10/00	16/2/01	N/A	18/3/02	18/4/02			
170	Rezoning Lots 420 & 450 Taylor Rd, Forrestdale from "General Rural" and "Rural-Groundwater Protection" to "Special Use-Rural Residential"	19/6/00	9/8/00	Not Assessed	5/2/01	19/3/01	N/A	21/5/01 & 20/5/02	3/7/02			
172	Text Amendment - to change provision Special Use Zone No.73 Development Table	16/10/00	17/1/01	N/A	11/7/01	29/8/01	N/A	15/10/01	20/06/03	20/11/03		25/22/03
173	Rezone Loc 532 Irymple Road, Karragullen from "General Rural" to "Rural D1"	15/1/01	29/1/01	N/A	18/4/01	30/5/01	N/A	20/8/01 & 17/6/02	Aug 2002	10/4/03	21/5/03	23/5/03 (Subdivision Guide Plan not adopted)
175	Rezone Lot 250 Stone Rd, Armadale from "Special Use - Service Station" to "General Industry"	19/3/01	10/5/01	DEP - 11/6/01	27/6/01	8/8/01	N/A	17/9/01	Awaiting EPA Approval			
179	Rezoning Lots 2, Pt 3, 4, 500, 503 & 502 Albany Hwy, B/D, Lots 1, 106 & 501 Springfield Rd, B/D and Lots 50, 51, 52 & Pt Lot 53 Cross Rd, B/D from "Rural C" to "Rural D1"	20/08/01	3/5/02	N/A	20/6/02	7/8/02	N/A	16/9/02	4/12/02	4/3/02		7/3/03



TOWN PLANNING SCHEME NO.2 & NO.3 – SCHEME AMENDMENT ACTION TABLE

No.	Street & Proposal	Initiation	Documentation & Costs	Environmental Review Required 28 days	Submissions Open	Submissions Closed	Environmental Conditions set by Minister	Adoption	Referred to DPI for action	Minister's Final Approval	Execution of Amendment Documents	Govt. Gazette
180	Rezone Part of Lots 102 & 103 Brookton Hwy, Karragullen from "General Rural" to "Special Use – Rural Residential"	17/9/01		N/A	30/1/02	13/3/02	N/A	21/7/03	25/7/03			
183	Rezone portion of Pt Lot 29 Taylor Rd, Forrestdale from "General Rural" to "Special Use – Rural Residential"	18/2/02	12/4/02	Referred 27/02	28/8/02	9/10/02	N/A	17/2/03				
185	Rezone Pt Lot 114 Warton Rd & Pt Lot 3 Nicholson Rd from "General Rural" to "Special Use and Residential Development Area"	16/9/02	16/10/02	N/A	29/11/03	12/3/03		16/6/03				
186	Rezone Lots 80 & 82 Ranford Road, Forrestdale from "Rural-Kennels" to "Residential – Development Area & Showroom"	18/11/02	14/1/03	Referred to DEP 21/5/03 "not assessed"	30/7/03	10/9/03	N/A	17/11/03				
187	Rezone Lots 106 & 107 Wright Rd, Forrestdale from "Rural – Kennels" to "Shopping & Showroom"	19/12/02	9/12/02	Referred to DEP 17/3/03 "not assessed"	When MRS is advertised							
188	Rezone Lot 152 Anstey Rd, Forrestdale from "Rural C" to "Special Use – Road House and Truck Depot"	19/12/02	11/10/02	Referred to DEP 25/3/03		14/11/03	N/A					
189	Rezone Lot 103 & Lot 3 Albany Hwy & Adjoining R.O.W. Albany Hwy, Kelmscott from "Special Use No.6 / Residential R10" to "Special Use – Showroom"	17/3/03	7/3/03	19/5/03	26/5/03	16/6/03	N/A	18/8/03	19/9/03			









**PEDESTRIAN ACCESS WAY (PAW) CLOSURES –  
 SIGNIFICANT ACTIONS DURING OCTOBER 2003**

<b>PEDESTRIAN ACCESS WAY (PAW) CLOSURES                      SIGNIFICANT ACTIONS DURING OCTOBER 2003</b>						
CLOSURE NUMBER	LOCATION	REQUEST RECEIVED	AGREEMENT OF ABUTTING LANDOWNERS RECEIVED	ADVERTISED FOR PUBLIC COMMENT	CLOSING DATE OF ADVERTISEMENTS	COMMENTS
WAY/7/97	PAW between Lots 201(12) and 202(10) Jarrah Close, Westfield	12/10/0 1	Yes	Yes	14/3/03	Awaiting approval from Dept for Planning & Infrastructure. Reminder letter sent.



***SUBDIVISION APPLICATIONS – OCTOBER / NOVEMBER 2003  
 REPORT ON CONSEQUENTIAL ACTION OF COUNCIL RECOMMENDATION***

SUB NO.	OWNER & LOCATION	PROPOSAL	COA REC	COMMENTS
122984	SS Gevers & NC Miller 4 Letitia Road North Fremantle <b>LOT 84 BURNDALE RD MT RICHON</b>	Create 9 Lots	APPROVAL	WAPC Approval 24 October 2003
122044	ML Larsen Lot 361 Forrest Rd Forrestdale <b>LOT 361 FORREST RD FORRESTDALE</b>	Create 2 Lots	REFUSAL	WAPC Refusal 29 October 2003
122580	Dandenong Holdings Pty Ltd, 2a Mader Cres Mt Nasura <b>LOT 4 MADER CRES MT NASURA</b>	Create 2 Lots	APPROVAL	WAPC Approval 31 October 2003
121978	RH Bonte & ID Champion C/- John Bullock & Assoc <b>LOT 799 BROOKTON HWY, ROLEYSTONE</b>	Create 2 Lots	APPROVAL	WAPC Approval 13 November 2003
123037	Dept of Housing & Works <b>LOT 112 ROWLEY RD ARMADALE</b>	Create 2 Lots	APPROVAL	WAPC Approval 17 November 2003



***COMPLIANCE OFFICER'S REPORT FOR THE MONTH OF OCTOBER 2003***

REF : SA

<b>1 FORM 2 CONDITIONS OF APPROVAL</b>		<b>No. of inspections</b>	<b>No. not complying</b>	<b>No. rectified</b>	<b>No. prosecutions instituted</b>	<b>No. prosecutions successful</b>
<b>1.1 INDUSTRIAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		0	0	0	0	0
<b>1.2 COMMERCIAL</b>						
Current Year - Month to Date		1	0	1	0	0
Current Year - Year to Date		1	0	1	0	0
<b>1.3 RESIDENTIAL</b>						
Current Year - Month to Date		11	0	10	0	0
Current Year - Year to Date		12	0	11	0	0
<b>1.4 RURAL</b>						
Current Year - Month to Date		1	0	0	0	0
Current Year - Year to Date		2	1	0	0	0
<b>SUB TOTAL YEAR TO DATE</b>		<b>15</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>
<b>2 CAR WRECKS AND RELATED ISSUES</b>						
<b>2.1 INDUSTRIAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		84	0	0	0	0
<b>2.2 COMMERCIAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		0	0	0	0	0
<b>2.3 RESIDENTIAL</b>						
Current Year - Month to Date		7	2	2	0	0
Current Year - Year to Date		19	10	6	0	0
<b>2.4 RURAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		7	4	3	0	0
<b>SUB TOTAL YEAR TO DATE</b>		<b>110</b>	<b>14</b>	<b>9</b>	<b>0</b>	<b>0</b>



***COMPLIANCE OFFICER'S REPORT FOR THE MONTH OF OCTOBER 2003***

<b>3 TRUCK PARKING</b>		<b>No. of inspections</b>	<b>No. not complying</b>	<b>No. rectified</b>	<b>No. prosecutions instituted</b>	<b>No. prosecutions successful</b>
<b>3.1 COMMERCIAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		0	0	0	0	0
<b>3.2 RESIDENTIAL</b>						
Current Year - Month to Date		2	1	1	0	0
Current Year - Year to Date		22	13	6	0	0
<b>3.3 RURAL</b>						
Current Year - Month to Date		1	1	0	0	0
Current Year - Year to Date		6	5	1	0	0
<b>SUB TOTAL YEAR TO DATE</b>		<b>28</b>	<b>18</b>	<b>7</b>	<b>0</b>	<b>0</b>
<b>4 OTHER TPS BREACHES</b>						
<b>4.1 INDUSTRIAL</b>						
Current Year - Month to Date		5	3	1	0	0
Current Year - Year to Date		8	6	1	0	0
<b>4.2 COMMERCIAL</b>						
Current Year - Month to Date		0	0	0	0	0
Current Year - Year to Date		6	5	1	0	0
<b>4.3 RESIDENTIAL</b>						
Current Year - Month to Date		21	8	4	0	0
Current Year - Year to Date		46	24	13	0	0
<b>4.4 RURAL</b>						
Current Year - Month to Date		9	5	1	0	0
Current Year - Year to Date		53	36	14	0	0
<b>SUB TOTAL YEAR TO DATE</b>		<b>110</b>	<b>71</b>	<b>29</b>	<b>0</b>	<b>0</b>
<b>5 TOTALS - MONTH TO DATE</b>		<b>58</b>	<b>17</b>	<b>20</b>	<b>0</b>	<b>0</b>
<b>TOTALS - YEAR TO DATE</b>		<b>266</b>	<b>104</b>	<b>57</b>	<b>0</b>	<b>0</b>





**PLANNING DEPT'S MONTHLY ADMINISTRATIVE REPORTS FOR OCTOBER 2003**

Applic. Number	Description	Assess No.	Appln Costs	Name and Address	Date of Applic.	Date Stage Memo Occurred
P030054	DEV SINGLE DWELLING & MODIFY BUILDING ENVELOPE SINGLE RESIDENTIAL	A241458	Value \$430.20	WESTCOURT (PLUNKETT HOMES) 11 CARTLAND CT BEDFORDALE WA 6112	14.07.03	09.10.03
P030086	DEVELOP DAM	A59643	Value \$50.00	TURNOR GWG 3 WALLANGARRA DR BEDFORDALE 6112	01.08.03	02.10.03
P030120	MISC DEVELOPMENT	A238770	Value \$484.57	RURAL BUILDING CO 31 CANNIS RD BEDFORDALE WA 6112	11.08.03	28.10.03
P030143	DEVELOP HORSE ADJUSTMENT/STABLES/RIDING AREA MISC DEVELOPMENT	A237160	Value \$862.50	NELL ROSS - ARCHITECT LOT 106 WOLLASTON AVE BROOKDALE 6112	15.08.03	27.10.03
P030154	ERECT C/BOND GARAGE	A232467	Value \$	HIGHLINE BUILD. CONST. 12 DARLING RANGE DR BEDFORDALE WA 6112	20.08.03	28.10.03
P030158	MISC DEVELOPMENT	A163216	Value \$200.00	KEITH MOORE 15 CHAMPION DR KELMSCOTT 6111	20.08.03	27.10.03
P030159	PROPOSED CHANGE OF USE	A240852	Value \$382.65	ASHMY P/L 31 FRANCES GREGORY DR BEDFORDALE WA 6112	25.08.03	02.10.03
P030182	SINGLE RESIDENTIAL	A217314	Value \$417.00	DON RUSSELL HOMES 7 COACHMANS PL ROLEYSTONE WA 6111	18.08.03	20.10.03
P030191	SINGLE STOREY DWELLING	A214011	Value \$831.98	PETER STANNARD HOMES 180 HERITAGE DR ROLEYSTONE 6111	05.09.03	02.10.03
P030198	SINGLE RESIDENTIAL	A214796	Value \$353.00	TANGENT NOMINEES 44 RIDGEBILL RI ROLEYSTONE 6111	20.08.03	20.10.03
P030200	PROPOSED SINGLE DWELLING	A241444	Value \$248.40	DALE ALCOCK HOMES 15 CARTLAND CT BEDFORDALE WA 6112	05.09.03	20.10.03
P030202	ERECT ZINC SHED	A42610	Value \$50.00	PREMIER PREFABRICATED BUILDING 30 NEILSON AVE ARMADALE 6112	12.09.03	03.10.03

PRINTED AT : 09:47:58 ON 25.11.03  
 PAGE NO. 1

TOWN PLANNING SYSTEM  
 Applications Passed The Stage Of : CONCLUDED Between 01.10.03 and 31.10.03  
 (BT820) CITY OF ARMADALE

Application Type : DEVELOPMENT  
 For Period Ending : 30.11.03



**PLANNING DEPT'S MONTHLY ADMINISTRATIVE REPORTS FOR OCTOBER 2003**

Applic. Number	Description	Applic Costs	Assess No.	Name and Address	Date of Applic.	Date Stage Memo Occurred	City
P030203 2/0	ERECT GARAGE	Value \$50.00	A20941	MARTIN J 5 DERRY AVE MT NASURA 6112	12.09.03	08.10.03	CITY OF ARMADALE (BT620)
P030209 2/0	MISC DEVELOPMENT	Value \$50.00	A66072	COASTLINE SHEDS 2943 ALBANY HWY KELMSCOTT WA 6111	10.09.03	20.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030210 2/0	OVERSIZE, OVERHEIGHT SHED	Value \$50.00	A218497	HOMESTART 2 FAHEY CT BROOKDALE 6112	17.09.03	10.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030214 2/0	MISC DEVELOPMENT	Value \$50.00	A238504	WILLIAMS RE LOT 609 EQUESTRIAN AVE BEDFORDALE WA 6112	03.09.03	29.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030217 2/0	ERECT SHED AND AMEND DEVELOPMENT ENVELOP	Value \$150.00	A144278	AVALON SHEDS 550 LAKE RD CHAMPION LAKES 6111	10.09.03	20.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030225 2/0	ERECT STABLES & KEEPING OF HORSES	Value \$250.00	A45008	G MCDONALD 92 PATTERSON RD MT NASURA 6111	22.09.03	10.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030227 2/0	MISC DEVELOPMENT	Value \$50.00	A240929	CONTENT LIVING 34 FRANCES GREGORY DVE BEDFORDALE 6112	19.09.03	28.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030239 2/0	SINGLE DWELLING	Value \$251.00	A225204	DRABSCH HM 1 NIMBUS CT KELMSCOTT WA 6111	17.09.03	27.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030247 2/0	SINGLE RESIDENTIAL	Value \$50.00	A213370	MORFITT TJ 32A CHAMBERLAIN WY ARMADALE WA 6112	11.09.03	08.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030255 2/0	REMOVAL OF GUM TREE OUTSIDE DEV. ENVELOP	Value \$50.00	A1084	MCAULIFFE WH 138 WOLLASTON AVE BROOKDALE WA 6112	24.09.03	09.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030261 2/0	ERECT SHED AND PATIO	Value \$50.00	A192562	PERTH HOME IMPROVEMENT CENTRE 12 LOGAN CT SEVILLE GROVE WA 6112	10.10.03	10.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030262 2/0	MISC DEVELOPMENT	Value \$50.00	A186595	RURAL BUILDING CO 0 AMSTEX RD FORRESTDALE	07.10.03	09.10.03	CONDITIONALLY APPROV ED BY DELEGATION
P030265	PROPOSED SINGLE DWELLING	Value \$339.18	A116253	HIGHLINE BLD CO	19.09.03	10.10.03	CONDITIONALLY APPROV
	SINGLE RESIDENTIAL						
	ERECT C/BOND GARAGE						

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Application Type : DEVELOPMENT  
 For Period Ending : 30.11.03



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TOWN PLANNING SYSTEM  
 (BT920) CITY OF ARMADALE

Applications Passed The Stage Of : CONCLUDED Between 01.10.03 and 31.10.03

Applic. Number	Applic. Description	Value	Assess No.	Name and Address	Date of Applic.	Date Stage Memo Occured
2/0	MISC DEVELOPMENT	\$50.00		12 JARRAH RD ROLEYSTONE 6111		ED BY DELEGATION
P030269 2/0	ERECT PATIO		A5848	PROGRESSIVE PATIOS 68 ALBANY HWY BEDFORDALE WA 6112	09.09.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030270 2/0	MISC DEVELOPMENT	\$50.00		WESTRAL 142 WESTFIELD RD KELMSCOTT 6111	07.10.03	20.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030273 2/0	ERECT OFFWHITE CARPORT	\$50.00	A54837	WESTRAL 334 STREICH AVE ARMADALE WA 6112	08.10.03	20.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030274 2/0	MISC DEVELOPMENT	\$50.00		WESTRAL 334 STREICH AVE ARMADALE WA 6112	08.10.03	20.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030277 2/0	SINGLE RESIDENCE	\$502.00	A229806	CUSTOMBUILT HOMES P/L 38 RICHON HTS MT RICHON 6112	09.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030281 2/0	SINGLE RESIDENTIAL	\$502.00		HICKMOTT RW B/11 QUANDONG PL ARMADALE 6112	08.10.03	20.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030282 2/0	PROPOSED PATIO, SHED & COVERED BBQ AREA	\$50.00	A213366	B/11 QUANDONG PL ARMADALE 6112	08.10.03	20.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030296 2/0	MISC DEVELOPMENT	\$50.00		RURAL BUILDING CO 587 BROOKTON HWY ROLEYSTONE 6111	15.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030299 2/0	ERECT C/BOND PATIO	\$311.10	A241246	SCOTT AJ 161 SOUTH WESTERN HWY ARMADALE 6112	16.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030301 2/0	MISC DEVELOPMENT	\$50.00	A53718	FITZPATRICK AFL 37 RICHON HTS MT RICHON WA 6112	21.10.03	28.10.03 APPROVED BY DELEGATI ON
P030302 2/0	REVISED HOUSE PLANS	\$50.00	A229761	FALCONER AC 11 BUTCHER RD ROLEYSTONE WA 6111	21.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030308 2/0	MISC DEVELOPMENT	\$138.00	A119132	FALCONER AC 11 BUTCHER RD ROLEYSTONE WA 6111	21.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030301 2/0	EXTENSION TO HOME INCLUDING LIVING AREA TOILET AND KITCHEN MISC DEVELOPMENT	\$50.00	A151922	CONSTLINE SHEDS 17 RAILS CR WONGONG 6112	21.10.03	28.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030302 2/0	ERECT COLOURBOND SHED 6.1MX4.5MX2.45M WITH ROLLER DOOR 150X660 KEY LOCK WINDOW AND CONCRETE FLOOR MISC DEVELOPMENT	\$50.00	A129535	ESE PATIOS 10 RAEURN RD ROLEYSTONE WA 6111	15.10.03	29.10.03 CONDITIONALLY APPROV ED BY DELEGATION
P030308 2/0	ERECT A COLOURBOND PATIO	\$50.00		T & T CONSTRUCTIONS 4 ROBINSON RD	24.10.03	29.10.03 CONDITIONALLY APPROV ED BY DELEGATION



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For Period Ending : 30.11.03  
 Application Type : DEVELOPMENT

Applic. Number	Description	Value	Assess No.	Name and Address	Date of Applic.	Date Stage Memo Occured
P20179 2/0	MISC DEVELOPMENT RENEWAL OF LICENCE FOR GRAVEL PIT	Value \$50.00	A117566	ROLEYSTONE 6111 P G MARSH LOT 9 BROOKTON HIGHWAY KARRAGULLEN 6111	29.08.02	29.10.03 CONDITIONALLY APPROV ED BY COUNCIL
P20682 2/0	RURAL INDUSTRY KEEPING OF ANIMALS	Value \$500.00	A186581	SORGIOVANNI B 250 ANSTEY RD FORRESTDALE WA 6112	24.03.03	27.10.03 CONDITIONALLY APPROV ED
P20824 2/0	MISC DEVELOPMENT DEVELOP SINGLE DWELLING SINGLE RESIDENTIAL	Value \$	A214944	VENTURA HOMES 35 RIDGEBILL RI ROLEYSTONE 6111	21.05.03	02.10.03 CONDITIONALLY APPROV ED BY DELEGATION

(BT820)  
 CITY OF ARMADALE

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For Period Ending : 30.11.03  
 Application Type : DEVELOPMENT

Applic. Number	Description	Value	Assess No.	Name and Address	Date of Applic.	Date Stage Memo Occured
P20179 2/0	MISC DEVELOPMENT RENEWAL OF LICENCE FOR GRAVEL PIT	Value \$50.00	A117566	ROLEYSTONE 6111 P G MARSH LOT 9 BROOKTON HIGHWAY KARRAGULLEN 6111	29.08.02	29.10.03 CONDITIONALLY APPROV ED BY COUNCIL
P20682 2/0	RURAL INDUSTRY KEEPING OF ANIMALS	Value \$500.00	A186581	SORGIOVANNI B 250 ANSTEY RD FORRESTDALE WA 6112	24.03.03	27.10.03 CONDITIONALLY APPROV ED
P20824 2/0	MISC DEVELOPMENT DEVELOP SINGLE DWELLING SINGLE RESIDENTIAL	Value \$	A214944	VENTURA HOMES 35 RIDGEBILL RI ROLEYSTONE 6111	21.05.03	02.10.03 CONDITIONALLY APPROV ED BY DELEGATION

(BT820)  
 CITY OF ARMADALE





**PLANNING DEPT'S MONTHLY ADMINISTRATIVE REPORTS FOR OCTOBER 2003**

Applic. Number	Description	Assess No.	Name and Address	Date of Applic.	Date Stage Memo Occurred	APPROVED BY
P030220	HOP FOR PHOTOGRAPHY BUISNESS	A24034	CARROLL A 1 JANNAI WY ARMADALE WA 6112	16.09.03	15.10.03	ON
P030243	MISC DEVELOPMENT	Value \$150.00				
P030243	HOP RENEWAL - BAO FOR ELECTRICAL CONTRAC	A173439	POULTNEY TJ 39 LOCKE VW BEDFORDALE 6112	25.09.03	13.10.03	ON
P030250	MISC DEVELOPMENT	Value \$50.00				
P030250	HOP RENEWAL	A57801	WATSON CT 24 TREDALE AVE MT RICHON WA 6112	30.09.03	07.10.03	ON
P030258	MISC DEVELOPMENT	Value \$50.00				
P030258	HOP RENEWAL	A132998	SEARS DI 37 VALLEY VIEW RD ROLEYSTONE 6111	03.10.03	13.10.03	ON
P030263	MISC DEVELOPMENT	Value \$50.00				
P030263	HOP RENEWAL	A160282	S ELLIS 17 MAGPIE PL BROOKDALE 6112	07.10.03	13.10.03	ON
P030264	MISC DEVELOPMENT	Value \$50.00				
P030264	HOP RENEWAL	A124832	KELLY AE 63 JARBAH RD ROLEYSTONE 6111	06.10.03	13.10.03	ON
P030272	MISC DEVELOPMENT	Value \$50.00				
P030272	HOP - TRAVEL AGENCY	A150984	KEVIN KAY 14 HAWKINS ROAD ROLEYSTONE WA 6111	09.10.03	15.10.03	ON
P030279	MISC DEVELOPMENT	Value \$150.00				
P030279	HOP	A104068	S MOYLAN 2 IBIS CT KELMSCOTT 6111	15.10.03	27.10.03	ON
P030297	MISC DEVELOPMENT	Value \$150.00				
P030297	HOP RENEWAL	A23915	DE VOS GJ 97 LOWANNA WY ARMADALE 6112	20.10.03	27.10.03	ON
P030300	MISC DEVELOPMENT	Value \$50.00				
P030300	HOP RENEWAL - TO CONDUCT OCCASIONAL SHOT FIRE RES TRAINING COURSES	A58047	GILDAIRE ID 7 TUCK ST ARMADALE 6112	22.10.03	27.10.03	ON
P030309	MISC DEVELOPMENT	Value \$50.00				
P030309	HOP RENEWAL	A38728	SULLIVAN FJ 43 LOFTIES ST FORRESTDALE 6112	27.10.03	30.10.03	ON
P20670	MISC DEVELOPMENT	Value \$50.00				
P20670	HOP - WHOLESALE FLORIST & PHOTOGRAPHY	A138288	SHARON SMITH (NEE HORNE) 15 HERON CT WESTFIELD 6111	19.03.03	28.10.03	ON

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TOWN PLANNING SYSTEM  
 Applications Passed The Stage Of : CONCLUDED Between 01.10.03 and 31.10.03

Application Type : HOME OCCUPATION PERMIT  
 For Period Ending : 30.11.03

CITY OF ARMADALE  
 (BT820)



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TOWN PLANNING SYSTEM  
 (BT820) CITY OF ARMADALE

Applications Passed The Stage Of : CONCLUDED Between 01.10.03 and 31.10.03

For Period Ending : 30.11.03  
 Application Type : TRUCK PARKING PERMIT

Applic. Number	Description	Assess No.	Value	Name and Address	Date of Applic.	Date Stage Memo Occured
P030119 2/0	TRUCK PARKING PERMIT	A236429	\$150.00	BRIAN HOOPER 32 RUBIDA RI ROLEYSTONE WA 6111	12.08.03	20.10.03 DECLINED BY COUNCIL
P030196 2/0	MISC DEVELOPMENT	A81648	\$150.00	KAREN SILVER 10 GERTRUDE AVE CHAMPION LAKES 6111	03.09.03	16.10.03 APPROVED BY DELEGATI ON
P030271 2/0	TRUCK PARKING PERMIT	A83787	\$50.00	LOUGH DR 24 GROVELANDS DR WESTFIELD 6111	08.10.03	16.10.03 APPROVED BY DELEGATI ON

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TOWN PLANNING SYSTEM  
 (BT820) CITY OF ARMADALE

Applications Passed The Stage Of : CONCLUDED Between 01.10.03 and 31.10.03

For Period Ending : 30.11.03  
 Application Type : SIGN ERECTION PERMIT

Applic. Number	Description	Assess No.	Value	Name and Address	Date of Applic.	Date Stage Memo Occured
P030248 2/0	ADD ANOTHER SIGN TO EXISTING POLE	A220608	\$50.00	KEENAN MC 1/46 GIRRAWEN ST ARMADALE 6112	01.10.03	03.10.03 APPROVED BY DELEGATI ON
P030278 2/0	MISC DEVELOPMENT	A132718	\$50.00	BOACH GF 33 UNCH RD ROLEYSTONE 6111	22.09.03	15.10.03 APPROVED BY DELEGATI ON



***BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003***

**BUILDING LICENCES ISSUED**

The Building Services Manager has approved Building Licence Nos. 1030371 to 1030511 inclusive for the month of October 2003.

Building Licences Issued		Residences	Multiple residential	Factories	Commercial	Shops & Showrooms	Additions & Alterations	Shed, carport & minor structures	Swimming pools	Earthworks & Retaining Walls	No. of Building Licences Issued	Approximate Value of Building Works approved during the month
July	02	22	1	0	0	0	5	62	8	7	105	\$4,972,158
	03	16	0	1	0	0	7	90	8	6	128	\$3,433,979
Aug	02	22	0	0	1	0	5	47	7	4	86	\$3,217,777
	03	29	0	0	0	0	14	63	9	7	122	\$4,956,127
Sept	02	13	0	0	0	0	3	46	7	2	71	\$2,182,505
	03	18	1	0	2	0	7	81	6	5	120	\$6,595,329
Oct	02	21	0	0	0	0	11	94	17	2	145	\$3,547,324
	03	32	0	0	1	0	8	83	13	4	141	\$5,741,644
Nov	02	21	1	0	1	0	16	83	21	7	150	\$7,291,853
Dec	02	22	1	0	0	0	7	70	14	4	118	\$5,186,950
Jan	03	19	0	0	1	0	8	53	7	4	92	\$4,147,314
Feb	03	10	1	0	1	0	2	78	12	7	111	\$2,887,449
Mar	03	13	0	1	2	0	7	52	6	4	85	\$3,551,803
Apr	03	8	1	0	1	0	2	45	8	2	67	\$3,992,343
May	03	15	2	0	4	0	4	100	6	7	138	\$7,136,353
Jun	03	15	0	0	1	1	8	67	3	4	99	\$2,759,702
2002/2003 Full year Total		201	7	1	12	1	78	797	116	54	1267	\$50,873,531
2003/2004 Progressive Total		95	1	1	3	0	36	317	36	22	511	\$20,727,079



BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

CITY OF ARCADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Site Lot	FL* FR* WL* RF*	Description of work	Area sq m	Value \$	Fees CD \$ 507	Block Area sqm
030403	1030371	01.10.03	N WALSHRES SECTION 51B DO NOT G CUT ADDRESS SEE RAVE	TCS PATIOS 31 SAYER CRESCENT GOSNELLS 6110	0710 134	ST	CB PATIO	20	1500	40.00	
030410	1030372	01.10.03	TG & VO RYAN 36 BROOKDALE DR ARCADALE WA 6112	STORMPOWER PTY LTD 25 DANVISON STREET MADDINGTON WA 6109	11232 2	CO ST	CB GARAGE & FLAT PATIO	75	3060	40.00	
030413	1030373	01.10.03	ME & PE JOHNSON 62 GROVELANDS DR WESTFIELD 6111	HIGHLINE BUILDING PO BOX 2364 MALAGA WA 6994	7165 257	ST	CB PATIO	28	2618	40.00	
030412	1030374	01.10.03	S HENKELDS 26 RAVENSCROFT WY KELMSCOTT 6111	CONSTLINE SHED 23 EYFON RD ARCADALE 6112	0470 404	CO ST	CB GARAGE	37	3971	40.00	
030402	1030375	01.10.03	DW & BDC ANKELL 18 WAKADAH DR WESTFIELD WA 6111	TCS PATIOS 31 SAYER CRESCENT GOSNELLS 6110	0710 271	ST	CB CARPORT	15	1250	40.00	
030406	1030376	01.10.03	MRS & MRS CURRIE 11 WILLOWEAD WAY KELMSCOTT WA 6111	CONCEPT STEEL CONSTR 630 ARCADALE ROAD FORRESTDALE WA	0714 525	ST	CB PATIO	102	11000	40.00	
030401	1030377	01.10.03	MR BURSTON 16 WESTMINSTER CT ARCADALE 6112	HALE PATIOS 1/1530 ALBANY HIGHWAY MADDINGTON WA 6109	0746 246	CO ST	CB PATIO	67	4500	40.00	
030394	1030378	01.10.03	RA & DL POOL 859 BROOKTON HWY KELLYSTONE WA 6111	SELF SEE OWNERS ADDRESS	01 95	CO ST	CB PATIO AND PERGOLA	103	5000	40.00	
030357	1030379	01.10.03	WH MORGAN 9 DORADEL AVE MT NASURA WA 6112	TRUE BLUE PATIOS 33 WHITESIDE ST CLOVERDALE 6105	0721 5	ST	CB PATIO	55	8500	40.00	
030416	1030380	01.10.03	EM & SA EVANS 15 HILLSIDE ST KELMSCOTT WA 6111	DONS OUTDOOR LEISURE 15 HILLSIDE ST DEANELLA 6062	089 507	ST	CB PATIO	24	4300	40.00	
030415	1030381	01.10.03	DAV & P PRICE PO BOX 117 KELMSCOTT WA 6111	KILLEY J DL I TINGA PL KELMSCOTT 6111	019 225	ST	CB PATIO - CARPORT AND FRON	37	2800	40.00	
030294	1030382	01.10.03	GD & L STACE 34 EDGEMORE ST LYNWOOD WA 6147	CONTENT LIVING PO BOX 1101 OSBORNE PARK 6917 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 169522	8867 5	CO ER	CB RESIDENCE	238	107796	342.99	0001101 947





BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

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CITY OF ARNADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL*	FR*	WL*	RF*	Description of work	Area sq m	Value \$	Fees CD \$	507	Block Area sqm	
021419	1030383	01.10.03	B HANOLD & T FERRELL 2 HANOLD WAY RIVERVIEW WA	THE HOMEOWNERS CENTRE PO BOX 1444 OSBORNE PARK 6917 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 166862	6370 48	3 JOHNSON LP BROOKDALE WA 6112	CO	BR	ZI		RESIDENCE	181	86280	280.89	0001116	551	
030349	1030384	03.10.03	HW TUCK 12 HANCOCK CT ARNADALE WA 6112	CONSTELINE SHED ARNADALE 6112	0470 42	2943 AUBURN HWY KELMSCOTT WA 6111		ST	CB	CB	GARAGE	85	9490	40.00			
030292	1030385	03.10.03	ID & LL GALLANDER 3 CULROSS PL SEVILLE GROVE WA 611	COMMODORE HOMES PO BOX 1301 WEST PERTH 6872 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 162215	9333 500	238 SEVILLE DR SEVILLE GROVE WA 611	CO	BR	TI		RESIDENCE	228	118990	378.60	0001003	661	
030264	1030386	06.10.03	RL FLEMATTI UNIT 13/15 DALE RD ARNADALE 6112	KILLEY J UL 1 YINGA PL KELMSCOTT 6111 SEE OWNERS ADDRESS	019	PT3 13/15 DALE RD ARNADALE 6112		ST	CB		PATIO	17	2066	40.00			
030397	1030387	06.10.03	DE & MJ WAINES 11 CHURCHY DR SEVILLE GROVE 6112	SELF SEE OWNERS ADDRESS	01	597 11 CHURCHY DR SEVILLE GROVE 6112		FG			SWIMMING POOL	36	7000	40.00			
030424	1030388	06.10.03	PEP & MJ BRAKER 50 CLIFTON ST KELMSCOTT WA 6111	PATIO INNOVATIONS PO BOX 86 THORNHILL WA 6988	0758 504	50 CLIFTON ST KELMSCOTT 6111		ST	ST	CB	PATIO	15	1750	40.00			
030422	1030389	06.10.03	JW & DK EDWARDS 18 TALUS DR MT RICHON 6112	SELF SEE OWNERS ADDRESS	01	10 18 TALUS DR MT RICHON WA 6112		ST	CB	CB	SHED	27	1500	40.00			
030431	1030390	06.10.03	PG SLAHER 18 BUNNARA TCE MT NASURA WA 6112	SELF SEE OWNERS ADDRESS	01	237 50 RALPHS ST SEVILLE GROVE WA 611		ST	CB		PATIO & FERGOLA	45	2000	40.00			
030429	1030391	06.10.03	JW & KL HEATON 4 MIDHURST ST WESTFIELD 6111	SELF SEE OWNERS ADDRESS	01	550 4 MIDHURST ST WESTFIELD WA 6111	CO	ST	CB	CB	GARAGE	31	1899	40.00			
030420	1030392	06.10.03	GOV, RJ & CI BROWN 2 TAMARIND CR KELMSCOTT WA 6111	PATIO BUILDERS 22 KAMILEA MENS CANNING VALE 6155	0751 119	2 TAMARIND CR KELMSCOTT WA 6111	CO	ST	CB		PATIO	15	1650	40.00			
030069	1030393	06.10.03	DM & C FINE 24 TARBAGAN WY THORNHILL WA 6108	HOMESTYLE S/L PO BOX 7196 CLOISTERS SQUARE HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 163723	3930 250	19 FRANCIS GREGSON D CO BEDFORDALE WA 6112	CO	BR	TI		RESIDENCE	273	137177	436.47	0000817	4282	
030360	1030394	08.10.03	J & ST MARTIN 32A CHAMBERLAIN WY ARNADALE 6992	SELF SEE OWNERS ADDRESS	01	116 5 DERRY AVE MT NEOLUA 6112	CO	ST	BR	CB	GARAGE	48	10000	40.00			
030219	1030395	08.10.03	TJ MORFITT 32A CHAMBERLAIN WY ARNADALE WA 6112	SELF SEE OWNERS ADDRESS	01	217 32A CHAMBERLAIN WY ARNADALE WA 6112		ZI			PATIO & STORAGE SHED	42	5300	40.00			



BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

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CITY OF ARMADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL* FR* WL* RP*	Description of work	Area sq m	Value \$	Fees \$	CD 507	Block Area sqm
030374	1030396	08.10.03	RJ HILLMAN 30 WILSON AVE ARMADALE 6112	PREMIER PREFABRICATE 31 COOPER ROAD JANDAROT WA 6155	0571 13	30 WILSON AVE ARMADALE 6112	CO SF CB ZI	SHED/GARAGE	74	6100	40.00		
030363	1030387	08.10.03	M MARKOVIC, L PAPAGN 14 MCKENZIE CR KELMSCOTT 6111	W F JAHN 10 SAUSSEY ROAD, RI	10330 8	14 MCKENZIE CR KELMSCOTT 6111	CO SF CB CB	WINERY	140	52000	104.00		21479
030405	1030398	08.10.03	DO & LM LARRATT 17 GYMEA CT ARMADALE WA 6112	OASIS PATIOS PO BOX 271 GOSNELLS WA 6990	0722 711	24 BUTCLIFFE CL SEVILLE GROVE 6112	SF	PATIO	47	3525	40.00		
030419	1030399	08.10.03	C BAKIC, K ZILKO 32 HILL ST KELMSCOTT 6111	PATIO BUILDERS 22 KAMALEA MENS CANNING VALE 6155	0751 81	32 HILL ST KELMSCOTT 6111	SF	PATIO	112	9550	40.00		
030440	1030400	08.10.03	NR WEBB, SJ WEBB 65 CHADWICK PDE BROOKDALE 6112	SELF OWNERS ADDRESS	01	147 65 CHADWICK PDE BROOKDALE 6112	SF ZI ZI	SHED	36	3000	40.00		
030434	1030401	08.10.03	R & SA EOWER 10 GLASTONBURY RD ARMADALE 6112	SEE OWNERS ADDRESS	01	296 10 GLASTONBURY RD ARMADALE 6112	CO SF	PATIO	23	3500	40.00		
030435	1030402	08.10.03	CL & DJ GIBSON 10 NASURA CR MT NASURA WA 6112	SOUTHERN PATIOS 24 BRABHAM STREET, G	0750 264	10 NASURA CR MT NASURA WA 6112	SF	PATIO AND CARPORT	70	7000	40.00		
030179	1030403	09.10.03	M & D BRIGGS 24 BRABHAM STREET, ARMADALE WA 6112	DALE ALCOCK HOME EXP PO BOX 6916 OSBORNE PARK 6916 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 168333	9780 100	72 AMETHYST CR MT RICHON WA 6112	BR TI	SECOND STORY ADDITION	106	171217	544.78		
020736	1030404	10.10.03	GF McDONALD 82 PATTERSON RD MT NASURA 6112	CONCEPT STEEL CONSTR 630 ARMADALE ROAD FORESTDALE WA	0714 26	82 PATTERSON RD MT NASURA 6112	CO SF	PATIO & GARAGE	36	10000	40.00		
030427	1030405	10.10.03	G & V ESPINOZA 12 LOGAN CT SEVILLE GROVE WA 611	OUTDOOR CENTRE HOLDI 49 WINTON ROAD JOONDALUP WA 6027	11308 51	12 LOGAN CT SEVILLE GROVE WA 611	CO SF	PATIO	121	5600	40.00		
021389	1030406	10.10.03	R HALL, GA HOWARD 37 BANKS ST JOONDANNA WA 6060	BERKEN HOMES PO BOX 6935 GUILDFORD WA 6935 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 161009	5942 347	16 SOPHIA CR ROLEYSTONE WA 6111	CO OT BR CB	RESIDENCE	502	321000	1021.36	0000821	2130
030365	1030407	10.10.03	D & CE CAPORN, A MAC 12 JARNAH RD ROLEYSTONE 6111	HIGHLINE BUILDING PO BOX 2364 PALANGA WA 6994	7165 29	12 JARNAH RD ROLEYSTONE 6111	CO SF CB	GARAGE	36	4217	40.00		
030116	1030408	10.10.03	SD & GM BUSH 28 RUBEIDA RI ROLEYSTONE 6111	BOVELLE HOLDINGS P/L 36 WELFARE WAY MIDVALE 6056 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 167909	8311 225	34 NORWAN RD ROLEYSTONE WA 6111	CO SF OT CB	RESIDENCE	316	148830	473.55	0000713	5407



BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

CITY OF ANNAPOLE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL*	FR*	WL*	RF*	Description of work	Area sq m	Value \$	Fees \$	CD 507	Block Area sqm
030411	1030409	10.10.03	WH & GM MCWULFIFE 23A MENA WY NOLANARA WA 6061	CONSTINE SHED 23 BYTON RD ARMADALE 6112	0470 1	138 WOLLASTON AVE BROCKDALE WA 6112	ST	CB	CB	SHED		75	10600	40.00		
030449	1030410	10.10.03	DL & IM RUSTON 13 BAYVIEW AVE KELMSCOTT 6111	KILLEY J 11 TINGA PL KELMSCOTT 6111	019 103	13 BAYVIEW AVE KELMSCOTT 6111	ST	CB	PATIO			33	7500	40.00		
030447	1030411	10.10.03	A BEATTIE 9 MELANDA ST KELMSCOTT 6111	HALF PRICE PATIO'S 1/1830 ALBANY HIGHWAY MADDINGTON WA 6109	0746 109	9 MELANDA ST KELMSCOTT 6111	ST	CB	PATIO			46	3796	40.00		
030407	1030412	10.10.03	EL & MC BARRY 70/B CROYDEN RD ROLEYSTONE WA 6111	SELF SEE OWNERS ADDRESS	01 49	70/B CROYDEN RD ROLEYSTONE 6111	VT			ABOVE GROUND S/POOL		30	10000	40.00		
030439	1030413	10.10.03	JH & KD BLANELEY 60 KINGSWAY ROLEYSTONE 6111	FREEDOM POOLS 1788 ALBANY HWY KENNICK	253 104	26 SIMONS DR ROLEYSTONE WA 6111	FG			SWIMMING POOL		14	9900	40.00		
030448	1030414	10.10.03	SF SCOREL 4 COMMERCIAL RD FORRESTDALE 6112	KILLEY J 11 TINGA PL KELMSCOTT 6111	019 3	4 COMMERCIAL RD FORRESTDALE 6112	ST	CB	PATIO			47	4673	40.00		
030445	1030415	10.10.03	M & SM BRITELAW 15 RUEIDA RI ROLEYSTONE 6111	WILLIAM ISGAR 20 MORGAN ROAD, ROLE	0765 112	15 RUEIDA RI ROLEYSTONE 6111	ST	OT	PATIO			51	6000	40.00		
030459	1030416	10.10.03	WA & ME DUNSMORE 69 DMIETRIEFF RD REDFOURDALE 6112	AQUA TECHNIKS 9 SPOTT STREET WELSHPOOL 6106	232 61	69 DMIETRIEFF RD REDFOURDALE 6112	FG			SWIMMING POOL		33	18550	59.02		
030457	1030417	10.10.03	RP & CJ WOODS 16 BILLING PL MT RICHON 6112	SELF SEE OWNERS ADDRESS	01 3	16 BILLING PL MT RICHON 6112	ST	CB	PATIO			58	6000	40.00		
030456	1030418	10.10.03	AL & DE MAY 10 CASTLE ROSE RI KELMSCOTT 6111	WA SHED CO 15 HANSON ST MADDINGTON 6109	0316 544	10 CASTLE ROSE RI KELMSCOTT 6111	ST	CB	PATIO			28	3311	40.00		
030455	1030419	10.10.03	J & JM ARMSTRONG 22 LESCHENNAULTA ST ROLEYSTONE 6111	PATIO BUILDERS 22 ROMILDA WENS CANNING VALE 6155	0751 36	22 LESCHENNAULTA ST ROLEYSTONE 6111	ST	CB	PATIO			55	6380	40.00		
030156	1030420	10.10.03	AC & IM KARGUIS 298 CANNING RD LESBURIE 6076	COMMODORE HOMES PO BOX 1301 WEST PERTH 6872	9333 9	11 RUNDLE ST KELMSCOTT 6111	CO	ER	TI	RESIDENCE		234	102928	327.48	0000816	1009
021201	1030421	10.10.03	MR G & MRS C BATHGAT 7 CLOVER WAY ELLENBROOK WA	HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 165223 VENTURA HOMES PO BOX 1620 OSBORNE PARK DC	10805 267	22 FRANCIS GREGORY D CO REDFOURDALE WA 6112	CO	ER	CB	RESIDENCE		324	123101	410.78	0000819	3000
				HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 162913												

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BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

Applic. No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Site Address	FL* FR* WL* RF*	Description of work	Area sq m	Value \$	Fees \$	CD 507	Block Area sqm
021399	1030422	13.10.03	G & M LANCASTER 63 PATERSON RD MT NASURA 6112	DALE ALCOCK BMS. PO BOX 76 OSBORNE PARK DC 6916	7309 107 3 TERWARR PL BEDFORDALE 6112	CO	BR CB RESIDENCE	388	194744	619.64	0000819	4135
030256	1030423	14.10.03	M GLIDON 2/23 BROOKSIDE AVE KELMASCOTT WA 6111	A. T. WILSON CONSTRUCT PO BOX 524 GOSNELLS WA 6990	10266 101 2/23 BROOKSIDE AVE KELMASCOTT WA 6111	CO	BR TI SUNROOM	13	16500	92.50		
030398	1030424	14.10.03	S. WERBERG 24 BELMONT ROAD KENNICK WA	S-CORE PTY LTD PO BOX 7196 GOSNELLS WA 6990	6415 115 14 BENT DR BROOKDALE WA 6112	CO	BR ZI RESIDENCE	167	101081	321.62	0001116	520
030275	1030425	14.10.03	D DENNIERY 30 CALLAGHER STREET GOSNELLS WA 6990	MT HAYTERSON 6915	3930 50 1 ROSELLA GP BROOKDALE WA 6112	CO TF	BR TI RESIDENCE	142	86292	280.93	0001113	787
030461	1030426	14.10.03	PJ & L J MCDERMOTT 5 LOGAN CT SEVILLE GROVE 6112	SEE OWNERS ADDRESS	01 67 5 LOGAN CT SEVILLE GROVE WA 611	ST	CB GABLE PATIO	36	5000	40.00		
030453	1030427	14.10.03	RW HICKMOTT 11 QUANDONG PL ARMADALE 6112	SEE OWNERS ADDRESS	01 206 R/11 QUANDONG PL ARMADALE 6112	ST	CB PATIO, SHED AND REQ AREA WALL	91	6500	40.00		
030471	1030428	14.10.03	AD & SE SHERMAN 2 BARBARA RD ROLEYSTONE WA 6111	COASTLINE SHED 2 BARBARA RD ARMADALE 6112	0470 107 85 BARBARA RD ROLEYSTONE WA 6111	ST	CB GARAGE	33	3660	40.00		
030436	1030429	14.10.03	PH & E HANSEN 8 BARBARA RD ROLEYSTONE 6111	SEE OWNERS ADDRESS	01 18 8 BARBARA RD ROLEYSTONE 6111	CO TF	FB ZI EXT - FAMILY ROOM RE-ROOF & ENCL PATIO	28	9500	40.00		
030458	1030430	14.10.03	GV & J SIMS 21 RICHON HTS MT RICHON 6112	GV & J SIMS 21 RICHON HTS MT RICHON 6112	O/B 138 21 RICHON HTS MT RICHON 6112	TF	OT PERGOLA AND DECK	38	4000	40.00		
030475	1030431	14.10.03	AS QUARRELL, DEPT OF 24 WALFIS ST SEVILLE GROVE 6112	HERITAGE O/DOOR(SEE 25 DAVISON ST MADDINGTON 6109	0130 235 54 WALFIS ST SEVILLE GROVE 6112	ST	CB PATIO	51	3900	40.00		
030474	1030432	14.10.03	BJ DODD, S HUTCHISON 39 BODICOAT DR BROOKDALE 6112	HERITAGE O/DOOR(SEE 25 DAVISON ST MADDINGTON 6109	0130 334 39 BODICOAT DR BROOKDALE 6112	ST	CB PATIO	36	2300	40.00		
030476	1030433	14.10.03	J & H FOWLERSON 24 EBERALD PL MT RICHON 6112	GASIS PATIOS PO BOX 271 GOSNELLS WA 6990	0722 188 24 EBERALD PL MT RICHON 6112	ST	CB PATIO	30	5500	40.00		

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CITY OF ARNADALE

BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Site Address Lot	EL* FR* HL* RF*	Description of work	Area sq m	Value \$	Fees CD \$ 507	Block Area sqm
030433	1030434 14.10.03	JS & KM HURWENSHAW 1 MERILEE TCE KELMSCOTT 6111	DALE ALCOCK HOME IMP PO BOX 1208 OSBORNE PARK 6916 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 172012	9780 163	CO	ER TI ADDITION - BRK/INSUITE & KITCHEN RENOVATION	43	121177	385.56	
030278	1030435 14.10.03	WR & N WALZER 519 BRACKTON HWY ROLEYSTONE WA 6111	BENJAMIN HOMES PO BOX 64 GUILDFORD WA 6935 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 169657	5942 159	CO	ER CB RESIDENCE	342	278291	885.47	0000713 14721
030074	1030436 14.10.03	JP & SJ VAN MEEREN 38 ASTINAL DR GOSNELLS WA 6112	PIANETT RMS PO BOX 1101 VICORIA PARK 6979 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 169329	7995 226	CO	ER CB RESIDENCE	322	157925	502.48	0000819 8047
021449	1030437 15.10.03	W & BJ STEWART 38 ASTINAL DR GOSNELLS WA 6110	CONTENT LIVING PO BOX 1101 OSBORNE PARK 6917 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 165245	8867 288	CO	ER CB RESIDENCE	300	140689	447.65	0001102 2372
021387	1030438 15.10.03	MR & MRS LEAH 6 MCCREE PASS CANNING VALE WA	CONTENT LIVING PO BOX 1101 OSBORNE PARK 6917 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 159242	8867 227	CO	ER CB RESIDENCE	282	126208	401.57	0000819 121733
030430	1030439 15.10.03	M FUDA 15 TOMLINSON PL ARNADALE WA 6112	MICHELE FUDA 15 TOMLINSON PLACE /03 ARNADALE	2226 192	CO	ER TI KITCHEN, BEDROOM & BATH	50	30000	95.45	
030492	1030440 16.10.03	GT & BM FRASER 28 WILSON ST ARNADALE WA 6112	STURMPOWER PTY LTD PO BOX 1109 MADDINGTON WA 6109	11232 151	CO	CB PATIO	27	1769	40.00	
030491	1030441 16.10.03	JT ROBERTS 4 INVERNESS CI WESTFIELD 6111	KILLEY J UI 1 TINGA PL KELMSCOTT 6111	019 24	CO	CB DOVE PATIO	28	4492	40.00	
030381	1030442 16.10.03	BRYN CLARK 20 WANGCOLA TCE MT NASURA WA 6112	SELF OWNERS ADDRESS	01 8	CO	CB CARPORT	20	1000	40.00	
030452	1030443 16.10.03	E & M FRANEK 28 WILSON ST ARNADALE WA 6112	WESTRAL OUTDOOR PO BOX 1477 CANNING VALE 6970	9205 205	CO	CB CARPORT	22	1600	40.00	
030451	1030444 16.10.03	RJ LEE 142 WESTFIELD RD KELMSCOTT 6111	WESTRAL OUTDOOR PO BOX 1477 CANNING VALE 6970	9205 333	CO	CB CARPORT	42	2950	40.00	
030487	1030445 16.10.03	BJ & IR JUD 54 CLIFTON ST KELMSCOTT WA 6111	PATIO INNOVATIONS PO BOX 66 TEGONLIE WA 6988	0758 506	CO	CB 2 X PATIOS	53	5550	40.00	
030488	1030446 16.10.03	JO PIRONA, RA GEIBL 38 MARTIN ST KELMSCOTT 6111	SELF OWNERS ADDRESS	01 68	CO	CB PATIO	93	3000	40.00	



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Applic No.	Applic Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL* FR* HL* RP*	Description of work	Area sq m	Value \$	Fees \$	CD \$	Block Area sqm
030486	1030447	16.10.03	ERFING ERFING PTY LT C/- 7 ROAD AVE GREENMOUNT 6056	PERKINSON PATIOS 13 PERGIS ST THORNHIE 6109	0667 2	270 SOUTH WESTERN HW MT RICHON 6112	ST CB	PATIO FOR RAY 259 HILLSIDE GARDEN VILLAGE	26	2163	40.00	507	
030484	1030448	16.10.03	L & DL WOODS 15 ANEMBO PL KELMSCOTT 6111	SELF SEE OWNERS ADDRESS	01 614	15 ANEMBO PL KELMSCOTT 6111	TF OT	PATIO	53	6000	40.00		
030464	1030449	16.10.03	SH JACKSON 7 DIXIE RD KELMSCOTT WA 6111	FORBANS OUTDOOR 32 CRANDON ST GOSNELLS 6110	0531 97	10 DIXIE RD KELMSCOTT WA 6111	ST CB	PATIO	25	1200	40.00		
021228	1030450	16.10.03	MI VANRENS 4 WREID CL WESTFIELD 6111	MI VANRENS 4 WREID CL WESTFIELD	1596 41 703	4 WREID CL WESTFIELD 6111	CO BR CB	EXT - ALFRESCO, FAMILY &	88	27500	87.50		
030418	1030451	16.10.03	AW & SR DEGRUSSA 3204 ALBERT HWY MT NASURA WA 6112	OWNER BUILDER SEE OWNERS ADDRESS	02 244	66 CANAWATHA AVE MT NASURA 6112		EARTHWORKS AND RETAINING	0	38000	120.90		
030497	1030452	16.10.03	E & JF ACHELL 59 FIELDCREST SQ BALGA WA 6061	HALF PRICE PATIO'S 1/1830 ALBERT HIGHWAY MADDINGTON WA 6109	0746 119	3 GOULD CL BROOKDALE WA 6112	CO ST	PATIO	41	4010	40.00		
030466	1030453	16.10.03	ST & MS HOSKIN 37 SLAB GULLY RD ROLENSSTONE WA 6111	SELF SEE OWNERS ADDRESS	01 60	37 SLAB GULLY RD ROLENSSTONE WA 6111	CO ST CB	SHED	24	2800	40.00		
030364	1030454	16.10.03	SA & TD WOLF 51 LUTCH ST KELMSCOTT 6111	COUNTRY LEISURE CENT 7 FARBALL ROAD MIDVALE 6056	0450 147	51 LUTCH ST KELMSCOTT 6111	CO ST CB	CARPORT, PATIO & UTILITY ROOM	83	10000	40.00		
030495	1030455	16.10.03	WJ & M JOLLIFFE 74 TLUJANA RD ARMADALE WA 6112	OASIS PATIOS PO BOX 271 GOSNELLS WA 6990	0722 226	74 TLUJANA RD ARMADALE WA 6112	CO ST CB	PATIO	18	1750	40.00		
030399	1030456	17.10.03	R BRITPA, B KOSKELL PO BOX 157 BECKENHAM 6107	THE ROYAL BUILDING C PO BOX 157 WESTFIELD SHOPPING C HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 171190	11421 5	0 ANSBY RD FORESTDALE	CO BR ST	RESIDENCE	396	162221	516.15	0001112	50408
030323	1030457	17.10.03	ED & MP LENSINK 22 AODIA HT ROCKINGHAM 6168	PETER STANNARD HOMES 42 HANLER RD ROLENSSTONE 6111 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 166053	6583 305	180 HERITAGE DR ROLENSSTONE 6111	CO BR CB	RESIDENCE	576	361734	1150.97	0000821	3059
021242	1030458	17.10.03	P & J MITCHELL UNIT 7/66 McDONALD S COMO 6152	VENTURA HOMES PO BOX 1620 OSBORNE PARK DC HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 162885	10805 172	35 RIDGEBILL RI ROLENSSTONE 6111	CO BR CB	RESIDENCE	269	146620	466.52	0000821	2151
030362	1030459	20.10.03	RS PRIDEAUX 9 BARNSEY PL BECKENHAM WA 6107	J-CORP PTY LTD PO BOX 115 MT HAYTHORN 6915 HII CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 171757	6415 71	86 POWELL CR BROOKDALE WA 6112	CO BR TI	RESIDENCE	147	87500	278.41	0001113	728

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Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Site Address Lot	EL* FR* HL* RP*	Description of work	Area sq m	Value \$	Fees CD \$ 507	Block Area sqm
030063	1030460	21.10.03	P WAGENAR 25 LINTON ST ENFORD WA 6201	PLINNETT IRMS PO BOX 379 VICTORIA PARK 6979 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 168391	7995 295 19 ALFRED AVE BROOKDALE WA 6112	CO	ER CB RESIDENCE	353	144275	459.06 0001102	2353
021418	1030461	21.10.03	RM HUDSON 12 MASON ST CANNINGTON WA 6107	THE HOMEOWNERS CENTR PO BOX 1444 OSBORNE PARK 6917 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 166877	8370 185 11 WOODCROFT PL MT RICHOR WA 6112	CO	ER TI RESIDENCE	210	102750	526.99 0000804	2030
030309	1030462	22.10.03	SE RADAO, AN NORA 811/813 KINGSVILLE KINGSVILLE 3012	COLLIER CONSTRUCTION 1489 71 19 ASH CT ARMADALE 6112	1489 71 19 ASH CT ARMADALE 6112	CO	ER TI RESIDENCE	198	111235	353.94 0000808	708
030125	1030463	23.10.03	JS & KA ALLSOPP UNIT 8/9 BERRY CT OSBORNE PARK 6917 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 171833	THE HOMEOWNERS CENTR PO BOX 1444 OSBORNE PARK 6917 HII Co. ROYAL & SUN ALLIANCE INSURANCE Policy No. 170196	8370 98 12 POWELL CR BROOKDALE 6112	CO	ER TI RESIDENCE	206	100710	320.44 0001114	811
030503	1030464	23.10.03	YL SHORD 7 ASH CT ARMADALE WA 6112	TA HOSKINGSJ JOHNSON 20 BUCKINGHAM RD 703 ARMADALE WA 6112 KELMSCOTT	2378 77 7 ASH CT ARMADALE WA 6112	VI	SWIMMING POOL	31	8500	40.00	
030384	1030465	24.10.03	D & MA EARNSHAW 55 THE LAKE BOULEVARD JANDARROT WA 6164	OWNER BUILDER SEE OWNERS ADDRESS	02 293 7 COACMANS PL ROLEYSTONE WA 6111		EARTHWORKS & RETAINING W	0	23573	75.00	
030472	1030466	27.10.03	PK & AM SHAW 4 HEMINGWAY DR WESTFIELD 6111	AWARK SHAW & HEMINGWAY DVE WESTFIELD	2409 58 43 HEMINGWAY DR WESTFIELD 6111	CO TF ER TI	ADDITIONS	33	15000	40.00	
030531	1030467	27.10.03	N PALMERI 7 VISTULA TCE KELMSCOTT WA 6111	KILLEY J UL I TINGA PL KELMSCOTT 6111	019 11 7 VISTULA TCE KELMSCOTT WA 6111	ST	CB PATIO	26	2539	40.00	
030527	1030468	27.10.03	EL & K MILLAR C/- 29 WYCONDA RD ROLEYSTONE 6111	HALF PRICE PATIO'S 1/1830 ALBANY HIGHWAY MADDINGTON WA 6109	0746 406 144 BERT RD ROLEYSTONE WA 6111	CO ST	CB PATIO	66	8800	40.00	
030388	1030469	27.10.03	G & K PULJNER 550 LAKE RD CHAMPION LAKES 6111	AVOLON SHEDS 30 KUNTON ROAD MIDVALE 6036	0579 15 550 LAKE RD CHAMPION LAKES 6111	ST CB	STABLE / STORAGE SHED	178	10700	40.00	
030536	1030470	27.10.03	PC & J NICE 6 SAFFRON CT KELMSCOTT 6111	ESE PATIOS 39 GILLAM DVE KELMSCOTT 6111	011 866 6 SAFFRON CT KELMSCOTT 6112	CO ST	CB PATIO	25	2368	40.00	
030532	1030471	27.10.03	WS & EM STEVENS 16 POMEROY WY WESTFIELD 6111	KILLEY J UL I TINGA PL KELMSCOTT 6111	019 367 16 POMEROY WY SEVILLE GROVE 6112	CO ST CB	FISHSCREEN ENCLOSED PATIO	36	7121	40.00	

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CITY OF ARMADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03



**BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003**

CITY OF ARMADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

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Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL* FR* WL* RF*	ET* ST	Description of work	Area sq m	Value \$	Fees CD \$ 507	Block Area sqm
030509	1030472	27.10.03	M & SA GILL 30 BRANSDIE DR NEWMAN WA 6753	OUTDOOR CENTRE HOLDI 49 WILTON ROAD JOONDALUP WA 6027	11308 132	140 STRETCH AVE KELMSCOTT 6111	CO ST	CB	PATIO	26	2277	40.00	
030460	1030473	27.10.03	RG & EL COOKE 40 MORGAN RD SEVILLE GROVE 6112	S LEITCH 26 BROWN CRES ARMADALE	0766 183	40 MORGAN RD SEVILLE GROVE 6112	ST CB	CB	SHED, FLAT AND DOME ROOF C/BOND	66	11500	40.00	
030543	1030474	27.10.03	ID & RD WARWICK 37 CHISHOLM CI SEVILLE GROVE 6112	SELF SEE OWNERS ADDRESS	01 172	37 CHISHOLM CI SEVILLE GROVE 6112	ST CB	CB	SHED/GARAGE	18	1500	40.00	
030526	1030475	27.10.03	DV STEVENS 17 BAILS CR WUNGOONG 6112	COASTLINE SHED 23 BROWN RD ARMADALE 6112	0470 18	17 BAILS CR WUNGOONG 6112	CO ST	CB	SHED	27	5000	40.00	
030194	1030476	27.10.03	JL & PJ PALUDS 96 SPRELLITIA AVE FOURSHIELD 6058	PETER SPANNARD HOMES 42 HASLER RD GARDNER WA 6017	6583 183	6 CLARET PL MT RICHON 6112	CO	BR	TI RESIDENCE	282	156034	496.47	0000804 2015
030260	1030477	28.10.03	CM ELRICK 2953 ALEMANF PRTY KELMSCOTT WA 6111	PARKLIN CONSTRUCTION 9/113 COLLINS RD WILLETTON	9636 801	7 MUNDANUP CI KELMSCOTT WA 6111	TM TF	TW	CB RESIDENCE	185	130000	413.64	0000715 745
030489	1030478	28.10.03	R & GH WITUSZYNSKA 18 LOBELIA ST ROLEYSTONE 6111	GHR WITUSZYNSKI 18 LOBELIA ST ROLEYSTONE	2404 16	18 LOBELIA ST ROLEYSTONE 6111	TF TW	CB	ADDITION - 2 BEDROOMS/WA	70	32000	101.81	
030481	1030479	28.10.03	NDJ & IM AYE 34 ECHO RD MT NASURA WA 6112	OWNER BUILDER SEE OWNERS ADDRESS	02 53	31 GAINS RD REDFORDALE WA 6112			EARTHWORKS AND REPAIRING	0	38603	123.46	
030502	1030480	29.10.03	RL & SR HARMOOD KELMSCOTT WA 6111 ARMADALE 6112	SAPPHIRE POOLS C/- AQUA TECHNICS 9 STOTT RD	040 500	33 EIGHTH RD ARMADALE WA 6112		FG	SWIMMING POOL	27	11800	40.00	
030212	1030481	29.10.03	WR & MG BYWATERS 84 CAMMILLO RD WESTFIELD WA 6111	FLINNETT HNS PO BOX 379 VICTORIA PARK 6979	7995 18	44 TALLS NORTH DR MT RICHON WA 6112	CO	BR	TI RESIDENCE	290	157696	501.76	0000812 2022
030539	1030482	29.10.03	AG & S GILBERT 57 AMETHYST CR MT RICHON 6112	KILLEY J U1 1 TINGA PL KELMSCOTT 6111	019 26	57 AMETHYST CR MT RICHON 6112	ST	CB	PATIO	24	3314	40.00	
030501	1030483	29.10.03	RONAN CONCRETE ANCHD 17 BAILS CR KELMSCOTT 6111	T & H FEWERS 17 BAILS CR ROLEYSTONE	0767 58	40 STRETCH AVE KELMSCOTT 6111	ST	BR	FENCE	25	10000	40.00	
030523	1030484	29.10.03	T & D SCOTT 27 TURNER RD KELMSCOTT WA 6111	SAPPHIRE POOLS C/- AQUA TECHNICS 9 STOTT RD	040 628	27 TURNER RD KELMSCOTT WA 6111		FG	SWIMMING POOL	29	12800	40.72	





BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

CITY OF ARMADALE  
 BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Applic No.	Applic Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn Lot	Site Address	FL* CO	FR* CO	WL* CB	RP* CB	Description of work	Area sq m	Value \$	Fees \$	CD \$	Block Area sqm
030334	1030485	29.10.03	03.11.03	DR & M COOCH 68 ALEANY HWY BEDFORDALE WA 6112	PROGRESSIVE PATIOS 229 WILLOWDALE RD ROCKINGHAM 6168	0699 89	68 ALEANY HWY BEDFORDALE WA 6112	CO	ST	CB	PATIO	67	9250	40.00			
030537	1030486	29.10.03	03.11.03	JT & MS EORINI 37 SLAB GULLY RD ROLEYSTONE WA 6111	ESE PATIOS 39 GILLIAM DVE ROLEYSTONE 6111	011 60	37 SLAB GULLY RD ROLEYSTONE WA 6111	CO	ST	CB	PATIO & CARPORT	61	8950	40.00			
030514	1030487	29.10.03	03.11.03	T BROWN, ER SANDSTRO 7 GALABAD PL WESTFIELD WA 6111	SELF SEE OWNERS ADDRESS	01 42	32 RISE CT MT RICHON WA 6112			FG	BELOW GROUND FIBREGLASS	30	8500	40.00			
030512	1030488	29.10.03	03.11.03	BJ & JN WIERENGA 24 MARVIN ST KELMSCOTT 6111	SELF SEE OWNERS ADDRESS	01 513	26 MARVIN ST KELMSCOTT 6111			VI	SWIMMING POOL	26	5000	40.00			
030490	1030489	29.10.03	03.11.03	AL & JN ROGERS 28 WILLOWDALE WY KELMSCOTT WA 6111	RICKS POOLS 193 FOXTON DRIVE CARFORD 6113	0418 116	28 WILLOWDALE WY KELMSCOTT WA 6111			FG	SWIMMING POOL	28	8800	40.00			
030504	1030490	29.10.03	03.11.03	AJ & MI SCOTT 32 LENSHAM PL ARMADALE 6112	SELF SEE OWNERS ADDRESS	01 61	32 LENSHAM PL ARMADALE 6112	ST	CB	PATIO	30	805	40.00				
030517	1030491	29.10.03	03.11.03	BR & B LEWIS 10 PARKIN RD ROLEYSTONE WA 6111	ESE PATIOS 38 GILLIAM DVE KELMSCOTT 6111	011 96	10 PARKIN RD ROLEYSTONE WA 6111	ST	CB	PATIO	36	6996	40.00				
030538	1030492	29.10.03	03.11.03	VR KELLY 13 GROVELANDS WY KELMSCOTT 6111	OASIS PATIOS PO BOX 271 GOSNELLS WA 6990	0722 6	13 GROVELANDS WY KELMSCOTT 6111	CO	ST	CB	PATIO	92	6920	40.00			
030545	1030493	29.10.03	03.11.03	FJ LEWIS 18 QUOLL PA BROOKDALE 6112	OUTDOORWORLD-WANGARA 4 ACTION PL WANGARA 6065	0328 442	18 QUOLL PA BROOKDALE 6112	CO	ST	CB	PATIO	39	5000	40.00			
030546	1030494	29.10.03	03.11.03	PA MARCHANT 10 PARKIN RD ROLEYSTONE 6111	SELF SEE OWNERS ADDRESS	01 105	8 WINSFAMLEY RD ROLEYSTONE 6111	CO	ST	CB	PATIO	35	3500	40.00			
030276	1030495	29.10.03	03.11.03	A & J WARD 71 KURBAJONG DR THORNIE WA 6108	ASHBY PO BOX 1003 CANNING BRIDGE HILL CO. ROYAL & SUN ALLIANCE INSURANCE Policy No. 169697	6552 256	31 FRANCES GREGORY D BEDFORDALE WA 6112	CO	ST	ER	TI	RESIDENCE	356	176366	529.35	0000819	4467
030428	1030496	29.10.03	03.11.03	J KARELKA 8 SASHIRE CT ARMADALE 6112	PSF OUTDOOR 11 BILLING PLACE ARMADALE	0587 99	5 MAGIE PL BROOKDALE 6112	ST	ST	CB	PATIO	23	1450	40.00			
030516	1030497	29.10.03	03.11.03	EF & G BENJAMIN 6 PARKIN RD ROLEYSTONE 6111	T & N CONSTRUCTION 10 PARKIN RD KELMSCOTT 6111	0595 8	4 ROBINSON RD ROLEYSTONE 6111	ST	CB	PATIO	44	2500	40.00				
030558	1030498	30.10.03	03.11.03	GE KING 10 EVANS ST COLLIE WA 6225	CONSTLINE SHED 23 EYFON RD ARMADALE 6112	0470 220	3 UNINA PL ARMADALE WA 6112	CO	ST	CB	GARAGE	45	4950	40.00			
030566	1030499	30.10.03	03.11.03	DM LEGG 6 PARKIN RD ROLEYSTONE 6111	HIGHLINE BUILDING LOCKED BAG 25 WELSHPOOL 6986	0546 11	6 PARKIN RD ROLEYSTONE 6111	CO	ST	CB	GARAGE	54	7293	40.00			



**BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003**

Printed on : 03.11.03 at 09:11  
 Page No. : 1  
 PB485D

CITY OF ARMADALE

BUILDING PERMITS ISSUED (NEW BUILDING) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic. No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regn. Site Address	FL* FR* WL* RP*	Description of work	Area sq m	Value \$	Fees CD \$ 507	Block Area sqm
030561	1030500	30.10.03	C. & S. BLUNDELL 31 BROWN CN. SEVILLE GROVE 6112	KILLEY J PO BOX 7196 ULI I. TRINGA PL KELMSCOTT 6111	019 393 31 BROWN CN. SEVILLE GROVE 6112	CO ST	CB PATIO	33	2142	40.00	
030076	1030501	30.10.03	DR & RJ GREEN 38 EUREKA PL ARMADALE WA 6112	HOMESTYLE P/L PO BOX 7196 ULI I. TRINGA PL KELMSCOTT 6111	3930 89 52 TEAL BROOK CI SEVILLE GROVE WA 611	CO	ER TI RESIDENCE	164	85500	272.05	0001017 52230
030442	1030502	30.10.03	MJ & JE LEE-STEERE 1 CLARENCE RD ARMADALE WA 6112	OWNER BUILDER SEE OWNERS ADDRESS	02 49 1 CLARENCE RD ARMADALE WA 6112	ER CB	GARAGE & VERANDAH	63	14000	40.00	
021504	1030503	30.10.03	JK BURGESS 16B BLACKAUDDER RD SWAN VIEW WA 6056	J-CORP PTY LTD PO BOX 115 MT BAYTORN 6915	6415 103 35 TEAL BROOK CI SEVILLE GROVE WA 611	CO	ER TI RESIDENCE	127	67127	213.59	0001017 543
021505	1030504	30.10.03	GS & SF HERNANDES 30 ANZLO ST ARMADALE WA 6112	X-CORP PTY LTD PO BOX 115 MT BAYTORN 6915	6415 92 15 TEAL BROOK CI SEVILLE GROVE WA 611	CO	ER CB RESIDENCE	189	104983	334.04	0001017 543
030150	1030505	30.10.03	JA & RB STREIBENGS 29 LANGRISH CL SEVILLE GROVE WA 611	DALE ALCOCK ROBE EMP PO BOX 1208 MOUNT BAYTORN 6915	9780 64 8 MURPHY RD SEVILLE GROVE 6112	CO	ER TI RESIDENCE	176	101600	323.27	0001002 52230
030565	1030506	31.10.03	P CAMPBELL 14 EMPEROR CL SEVILLE GROVE 6112	FREEDOM POOLS 1763 ALBANY HWY KENNICK 6107	026 61 14 EMPEROR CL SEVILLE GROVE WA 611	FG	SWIMMING POOL	22	13600	43.27	
030204	1030507	31.10.03	AP WILLIAMS 34 TIMBERLL WAY LEEMING 6149	ASBRY PO BOX 1003 CANNING BRIDGE	6552 241 1 FRANCES GREGORY DR BEDFORDALE 6112	CO	ER CB RESIDENCE	377	178121	566.74	0000819 3302
030533	1030508	31.10.03	LA BOYCE 83 TORVALDY ST ARMADALE 6112	SELF SEE OWNERS ADDRESS	01 158 83 TORVALDY ST ARMADALE 6112	FG	SWIMMING POOL	32	10000	40.00	
030569	1030509	31.10.03	GR & DL JONES 194 ANSTEY RD FORRESTDALE 6112	FREEDOM POOLS 1763 ALBANY HWY KENNICK	253 7 194 ANSTEY RD FORRESTDALE WA 6112	OT FG	OT SWIMMING POOL	41	N03	57.58	
030570	1030510	31.10.03	FG VAN DEN BERGEN 17 CORDELIA RD ARMADALE WA 6112	SELF SEE OWNERS ADDRESS	01 9 17 CORDELIA RD ARMADALE WA 6112	CO ST	CB CARPORT	36	3000	40.00	
030462	1030511	31.10.03	B. & M. PUGHBY 34 HILL ST KELMSCOTT WA 6111	OWNER BUILDER SEE OWNERS ADDRESS	02 112 788 BROCKTON HWY ROSEFORS WA 6111		BARBERWORKS	22000	70.00		

Fees Paid \$20,216.56  
 Total Value \$5,241,244.10  
 Total YTD \$20,727,079.00

\*\*\* END OF REPORT \*\*\*



BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

Printed on : 03.11.03 at 09:13  
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 PB465D

CITY OF ANKADALE  
 BUILDING PERMITS ISSUED (STRADA TITLE BUILDINGS) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regm Lot	Site Address	EL#	FR#	WL#	RF#	Description of work	Area sq m	Value \$	Fees CD \$	Block Area sqm
030393	2030002	02.10.03	DEPT OF HOUSING & HO FINANCE LOCKED BAG 22	MCMILLAN 17 SCOT FERRH	0559 20	29 SEVENTH RD ANKADALE 6112					STRADA - 36 RES UNITS 14 CORALIE COURT, A/D	2631	524.20		
030385	2030003	10.10.03	SS HISHOP 174 STREICH AVE KELMSCOTT 6111	COTTAGE & ENGINEERIN 219 ONSLOW RD. SHEMTON PARK WA	0113 7	174 STREICH AVE KELMSCOTT 6111					STRADA TITLE UNITS		100.00		

Printed on : 03.11.03 at 09:  
 Fees Paid \$625.20  
 Total Value \$2,631.00  
 Total YTD \$2,631.00

\*\*\* END OF REPORT \*\*\*

Printed on : 03.11.03 at 09:14  
 Page No. : 1  
 PB465D

CITY OF ANKADALE  
 BUILDING PERMITS ISSUED (DEMOLITION) FOR THE PERIOD 01.10.03 TO 31.10.03

Applic No.	Licence No.	Date Issued	Owner Name/Address	Build/Contractor	Regm Lot	Site Address	EL#	FR#	WL#	RF#	Description of work	Area sq m	Value \$	Fees CD \$	Block Area sqm
030246	3030005	09.10.03	TRIEGOLD PTY LTD 250 ALBANY HWY KELMSCOTT WA 6111	A.KEFEN 250 ALBANY HWY KELMSCOTT	4526 101	2973 ALBANY HWY KELMSCOTT 6111				BR	DEMOLITION OF BRICK STRU	0	0	50.00	

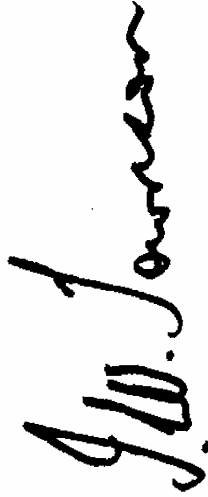
Fees Paid \$50.00  
 Total Value \$0.00  
 Total YTD \$0.00

\*\*\* END OF REPORT \*\*\*



BUILDING SERVICES MANAGER'S REPORT FOR OCTOBER 2003

THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE PARTICULARS GIVEN IN THIS RETURN (OCTOBER 2003) ARE A TRUE AND COMPLETE RECORD OF PROPOSED BUILDING OPERATIONS KNOWN TO THIS LOCAL AUTHORITY.

A handwritten signature in black ink, reading "J.W. Johnson". The signature is written in a cursive style with a large, prominent initial "J".

.....





**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003**

SCHEDULE M31 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 TOWN PLANNING  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
TOWN PLANNING					
OPERATING INCOME					
01633	HOME OCCUPATION PERMITS	-10000.00		-4050.00	
04393	T/PLANNING SCHEME AMENDMT	-15000.00		-6003.32	
04673	ADOPTION OF STRUCT. PLANS	-5000.00			
04693	CHANGE OF USE	-2000.00			
04703	ZONING CERTIFICATES			-430.00	
04713	WRITTEN PLANNING ADVICE			-45.45	
04723	SIGN RENTAL	-2500.00		-2400.00	
06563	FINES/PENALTIES PLANNING	-10000.00		-525.00	
06813	DEVELOPMENT APPLICATIONS	-125000.00		-42414.54	
07005	TRUCK PARKING PERMITS T.P	-2000.00		-1499.93	
07813	SALE OF T.P. MAPS ETC.	-2000.00		-381.32	
07853	DEV STUD-F'DALE BUS PARK	-25000.00			
10463	CONTRIBUTION - ARA	-40000.00			
11313	SUBDIVISION CLEARANCES	-5200.00		-1125.00	
11323	DRAFTING/CONSULTING SVCE	-9000.00		-302.24	
11333	PAW-MORGAN PK/WILCANNIA	-13700.00		-1521.36	
11353	LIQUOR LICENSING	-500.00			
11363	DEV.APPLICATIONS (SIGNS)	-2000.00		-250.00	
OPERATING EXPENDITURE					
30062	SALARIES PLANNING		827800.00		276116.85
32062	VOL SUPER PLANNING		16900.00		6102.45
32612	SGC SUPER PLANNING		76700.00		23687.32
33062	COMP PREMIUM PLANNING		28900.00		3082.00
35112	STAFF TELEPHONE - T.PLAN		3400.00		813.58
38222	LEGAL EXPENSES PLANNING		55000.00		36674.95
38412	SUNDRY OFFICE EXP T.P.		16000.00		1515.93
38822	CAD PLOTTING CONSUMABLES		5500.00		748.88
38892	CONFERENCES-TOWN PLANNING		5500.00		1022.73
42432	F/DALE BUSINESS PK STUDY		38939.00		
42442	DISTRICT SCHEME REVIEW		20000.00		
44652	COALAs LANDSCAPE AWARDS		700.00		
44742	PAW-MORGAN PK/WILCANNIA		6366.00		3571.67
46062	VEHICLE OP. PLANNING		35200.00		8707.75
46162	ABOR MGMT PLAN - CHAMP LK		34600.00		34301.82
46172	KELMSCOTT CENTRAL APPEAL				9747.64
50052	INSURANCE TOWN PLANNING		7100.00		1152.00
51002	T P & AMEND'T ADVERTISING		14000.00		3730.81
54452	PASS VEHICLE REPLACE-PLAN		36000.00		
54462	STATIONERY/PAPER-PLANNING		4800.00		2715.07
54472	MOBILE PHONE-PLANNING		1200.00		187.67
55212	HERITAGE COMM ADMIN SUPP		1200.00		50.00
55222	TOWN PLANNING SIGNS		2500.00		312.55
55272	TOWN PLAN STUDIES & PLANS		49809.00		2336.40



***FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003***

SCHEDULE M31 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 TOWN PLANNING  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
55392	STAFF TRAINING & DEVELOP		5500.00		1233.64
55442	HERITAGE PLAQUES		3000.00		
	<b>SUB TOTAL OPERATING</b>	<b>-268900.00</b>	<b>1296614.00</b>	<b>-60948.16</b>	<b>417811.71</b>
	<b>CAPITAL INCOME</b>				
	<b>CAPITAL EXPENDITURE</b>				
71184	W/STATIONS/OFF EQUIP-PLAN		4500.00		
71814	VIDEO CAMERA/EQUIP-PLAN		2587.00		1563.50
	<b>SUB TOTAL CAPITAL</b>		<b>7087.00</b>		<b>1563.50</b>
	<b>TOTAL TOWN PLANNING</b>	<b>-268900.00</b>	<b>1303701.00</b>	<b>-60948.16</b>	<b>419375.21</b>



**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003**

SCHEDULE M32 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 BUILDING CONTROL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
BUILDING CONTROL SERVICES					
=====					
OPERATING INCOME					
-----					
01513	BUILDING LICENCES	-172000.00		-89971.87	
06153	BLG SPECIFICATION FEES	-600.00		-193.46	
06513	FINES/PENALTIES BUILDING	-200.00			
06923	COPYING OF PLANS	-4700.00		-1943.23	
06933	PROP. INSPECTION CHARGE	-12000.00		-3105.00	
07803	PLAN MODIFICATION FEES	-3000.00		-800.00	
06943	BLDG APPROVAL ENQUIRIES	-10300.00		-4427.27	
08573	COMMISSION B.C.I.T.F.	-1500.00		-368.00	
09143	BRB LIC. LEVY COMMISSION	-5100.00		-1410.00	
OPERATING EXPENDITURE					
-----					
30132	SALARIES BUILDING		315200.00		95545.02
32132	VOL SUPER BUILDING		9900.00		2327.42
32682	SGC SUPER BUILDING		27800.00		8993.23
33132	COMP PREMIUM BUILDING		10600.00		1164.00
35152	STAFF TELEPHONE BLDG CONT		700.00		317.63
38242	LEGAL EXPENSES BUILDING		8000.00		
38432	SUNDRY OFFICE EXP BLDG		9000.00		2609.08
46092	VEHICLE OP. BUILDING		19700.00		7876.87
50112	INSURANCE BUILDING		7500.00		1076.00
50462	HEALTH & SAFETY-BLDG		600.00		609.82
50542	ENGINEERING CONSULTANT		4100.00		800.00
50662	BLG SPECIFICATION COSTS		400.00		
53302	SUBS - AUST STANDARDS		2000.00		
54482	CONFERENCES-BUILDING SVCE		3100.00		
55452	STAFF TRAINING & SEMINARS		1600.00		177.27
55462	MOBILE PHONE - BLDG		3900.00		
55472	STATIONERY & PAPER		5400.00		937.89
55482	PASSENGER VEH REPLACEMENT		12000.00		
SUB TOTAL OPERATING		-209400.00	441500.00	-102218.83	122434.23
TOTAL BUILDING CONTROL SERVICE		-209400.00	441500.00	-102218.83	122434.23



**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003**

SCHEDULE M33 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 SWIMMING POOL INSPECTIONS  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
SWIMMING POOL INSPECTIONS					
=====					
OPERATING INCOME					
-----					
06613	FINES/PENALTIES SP INSPEC	-600.00			
07083	S/POOL INSPECTION FEES	-31500.00		-31880.00	
OPERATING EXPENDITURE					
-----					
30312	SALARIES S/POOL INSPECT'S		16900.00		5090.40
32762	VOL SUPER POOL INSPECTION		800.00		219.67
32772	SGC SUPER POOL INSPECTION		1500.00		453.49
33282	COMP PREMIUM SP INSPECT'S		600.00		62.00
38642	GENERAL ADMIN SP INSPECT		500.00		15.23
46902	CONTRACT POOL INSPECTION		25000.00		2770.18
SUB TOTAL OPERATING		-32100.00	45300.00	-31880.00	8610.97
TOTAL SWIMMING POOL INSPECTION		-32100.00	45300.00	-31880.00	8610.97





**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003**

SCHEDULE M34 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 HEALTH SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
HEALTH SERVICES					
OPERATING INCOME					
01603	ITINERANT FOOD LICENCES	-900.00		-580.00	
01613	OFFENSIVE TRADE LICENCES	-1200.00		-1360.00	
01623	EATING HOUSE LICENCES	-32000.00		-32070.00	
01643	HEAD LICE PROGRAM	-100.00		-58.04	
03463	LODGING HOUSE LICENCES	-800.00		-780.00	
04623	IMMUNISATION REBATE	-10000.00		-1308.00	
06273	SEPTIC TANK APPLIC. FEES	-8800.00		-4568.20	
06323	SEPTIC TANK INSPECT. FEES	-5500.00		-2695.00	
06333	WATER SAMPLING FEES	-1800.00		-315.00	
06523	FINES/PENALTIES HEALTH	-6000.00			
07053	CARAVAN PARK LICENCES	-1800.00		-1806.00	
10363	CONTRIB'N MIDGE SPRAYING	-6000.00			
12643	REQUESTED FOOD CONDEMNED	-200.00			
12653	APPLICATION PROCESS FEES	-3600.00		-1966.40	
12663	REPORTS ON REQUEST	-100.00			
12673	RE-INSPECTION FEES	-600.00		-350.00	
OPERATING EXPENDITURE					
30072	SALARIES HEALTH		344500.00		102045.86
32072	VOL SUPER HEALTH		7700.00		2824.93
32622	SGC SUPER HEALTH		30200.00		9375.18
33072	COMP PREMIUM HEALTH		11500.00		1286.00
38232	LEGAL EXPENSES HEALTH		9500.00		
38422	SUNDRY OFFICE EXP HEALTH		6000.00		1574.44
46072	VEHICLE OP. HEALTH		23000.00		5586.70
50062	INSURANCE HEALTH		6300.00		1076.00
50892	IMMUNISATION EXPENSES		9000.00		2197.99
50902	ANALYTICAL EXPENSES		10700.00		8756.25
50972	PEST CONTROL-MIDGE		9000.00		
50982	PEST CONTROL-OTHER		300.00		25.00
52702	PURCH/INSTALL SHARP BINS		500.00		169.92
52752	ADVERTISING-BY LAWS		1000.00		
52792	WORKS IN DEFAULT		1000.00		
54502	CONFERENCES-HEALTH SVCS		3500.00		2890.15
54692	TRAINING & SEMINARS		1500.00		866.37
54782	PASSENGER VEH REPLACEMENT		12000.00		
55122	STATIONERY/PAPER		1100.00		60.97
55132	MOBILE PHONE		400.00		17.25
	SUB TOTAL OPERATING	-79400.00	488700.00	-47856.64	138753.01
CAPITAL EXPENDITURE					
71284	OFFICE FURNITURE-HEALTH		5000.00		
71324	CALIB. SOUND LEVEL METER		1100.00		



***FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003***

SCHEDULE M34 Printed at 08:09 on 03 NOV 2003  
CITY OF ARMADALE  
HEALTH SERVICES  
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	SUB TOTAL CAPITAL		6100.00		
	TOTAL HEALTH SERVICES	-79400.00	494800.00	-47856.64	138753.01



**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003**

SCHEDULE M35 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 ENVIRONMENTAL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
ENVIRONMENTAL SERVICES					
OPERATING INCOME					
06383	SG GRANT CCP AEDE			-4375.00	
06403	CLIMATE CLEARANCE			-2600.00	
OPERATING EXPENDITURE					
30622	SALARIES ENVIRONMENTAL		53700.00		18498.39
32452	VOL SUPER ENVIRON SERVICE		2100.00		736.47
32992	SGC SUPER ENVIRON SERVICE		4800.00		1648.95
33292	COMP PREMIUM ENVIRON SVCE		1800.00		204.00
42852	VEHICLE OP. ENVIRONMENTAL		1500.00		811.59
42862	INSURANCE ENVIRON SVCS		1900.00		260.00
42882	SOE REPORT PREPARATION		4200.00		
44892	CONFERENCES-ENVIRON SVCS		1100.00		330.00
44482	ENV AWARE & INVOLVE STRAT		9339.00		
44612	WATER REVEG & MANAGEMENT		2000.00		709.16
44732	CITIES CLIMATE CHANGE 2/3		11800.00		16433.73
54512	CONSULT ON CAT LOCAL LAWS		1980.00		
54522	ORG. ENV MGT INITIATIVES		4900.00		
58382	RESERVE MANAGEMENT PLANS		9500.00		-4125.00
58722	SG GRANT CCP AEDE		30000.00		7272.73
58752	FLETCHER PARK GRANT		2000.00		
SUB TOTAL OPERATING			142619.00	-6975.00	42780.02
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL ENVIRONMENTAL SERVICES			142619.00	-6975.00	42780.02



***FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2003***

SCHEDULES M31 TO M35 Printed at 08:09 on 03 NOV 2003  
 CITY OF ARMADALE  
 SUMMARY - DEVELOPMENT SERVICES DIRECTORATE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 OCT 2003

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
<b>OPERATING</b>				
TOWN PLANNING ADMIN	-268900.00	1296614.00	-60948.16	417811.71
BUILDING CONTROL AND ADMINISTR	-209400.00	441500.00	-102218.83	122434.23
PRIVATE SWIMMING POOL INSPECTI	-32100.00	45300.00	-31880.00	8610.97
HEALTH SERVICES	-79400.00	488700.00	-47856.64	138753.01
ENVIRONMENTAL SERVICES		142619.00	-6975.00	42780.02
<b>SUB TOTAL OPERATING</b>	<b>-589800.00</b>	<b>2414733.00</b>	<b>-249878.63</b>	<b>730389.94</b>
<b>CAPITAL</b>				
TOWN PLANNING ADMIN		7087.00		1563.50
HEALTH SERVICES		6100.00		
<b>SUB TOTAL CAPITAL</b>		<b>13187.00</b>		<b>1563.50</b>
<b>TOTAL</b>	<b>-589800.00</b>	<b>2427920.00</b>	<b>-249878.63</b>	<b>731953.44</b>





# Information Bulletin

**Issue No. 23/2003**

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<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p><b>Progress Reports &amp; Outstanding Matters</b></p> <ul style="list-style-type: none"> <li>▪ Progress Report on Contingency, Operational and Strategic Projects ..... CS-1</li> <li>▪ Report on Outstanding Matters – City Strategy Committee..... CS-15</li> <li>▪ Minutes – SE Regional Energy Group ..... CS-17</li> </ul>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<p>Nil</p>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.46.03 – 14 November 2003 .....COR-1</li> <li>▪ Local Government News – Issue No.47.03 – 21 November 2003 .....COR-4</li> <li>▪ Media Releases.....COR-8</li> <li>▪ ALGA News.....COR-11</li> <li>▪ WALGA InfoPages .....COR-14</li> <li>▪ Letter from Premier &amp; Cabinet.....COR-18</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<ul style="list-style-type: none"> <li>▪ Report on Outstanding Matters – Development Services Committee.....D-1</li> <li>▪ Health Services Manager’s Report for October 2003 .....D-2</li> <li>▪ Watch On Health Council .....D-10</li> <li>▪ Planning Services Manager’s Report for October 2003 .....D-11</li> <li>▪ The 5<sup>th</sup> International Cities, Town Centres &amp; Communities Society Conference.....D-15</li> <li>▪ Minutes - Community Heritage Advisory Committee Meeting .....D-17</li> <li>▪ Minutes - Local Govt Working Group (LGWG) Meeting .....D-20</li> <li>▪ Proposed New National Parks within the City of Armadale .....D-22</li> <li>▪ Town Planning Scheme No.2 - Amendment Action Table.....D-23</li> <li>▪ PAW Closure Report - significant actions during October 2003 .....D-26</li> <li>▪ Subdivision Applications - Recommendation Table (Oct/Nov 2003).....D-27</li> <li>▪ Compliance Officer’s Report for October 2003 .....D-28</li> <li>▪ Planning Dept Monthly Admin Reports for October 2003 .....D-30</li> <li>▪ Building Services Manager’s Report for October 2003 .....D-36</li> <li>▪ Financial Statements for the period ending 31 October 2003 .....D-50</li> </ul>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<p><b>Outstanding Matters</b></p> <p>Report on Outstanding Matters – Technical Services Committee ..... T-1</p> <ul style="list-style-type: none"> <li>▪ <b>General</b></li> <li>Cleanaway Recycling Bins – Reduction in Repeat Contamination ..... T-2</li> <li>Media Release - Cleanaway Recycling Bins – Reduction in Repeat Contamination ..... T-3</li> <li>▪ <b>Minutes of Advisory Committees</b></li> <li>Local Government Working Group ..... T-4</li> <li>Bungendore Park Management Committee – October 2003 ..... T-8</li> <li>Armadale Settlers Common – October 2003 ..... T-14</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<p>Nil</p>



<b>TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS</b>		
ITEM	ITEM	ITEM
<b><u>Armadale Shale Quarry – Management Plan</u></b> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Administration Building – Overcrowded Car Park</u></b> <i>[Refer T34/02 of 25 March 2002]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Local Area Traffic Management</u></b> <i>[Refer T21/3/03 of 24 March 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Bedforddale Hall – Parking Area</u></b> <i>[Refer T21/3/03 of 24 March 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Braemore Street, Armadale</u></b> <i>[Refer T41/5/03 of 26 May 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Truck Rollovers – Albany Highway</u></b> <i>[Refer T98/09/03 of 22 September 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Ecko Road</u></b> <i>[Refer T105/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Gillam Drive, Kelmscott – Verge Streetscaping</u></b> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.
<b><u>Junk Busters Premises</u></b> <i>[Refer T110/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.



***CLEANAWAY RECYCLING BINS – REDUCTION IN REPEAT CONTAMINATION***

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Reports of contamination in recycling bins was beginning to cause some concern, as it was noticed many “offenders” were repeatedly placing the wrong items in the bin for fortnightly collection. When the contamination levels increase, the cost of recycling also increases.

Drivers for Council’s current recycling contractor, Cleanaway, keep track of items collected via surveillance cameras in the back of the truck. When the driver notices contamination, they cease emptying the bin, and place stickers on the bins, advising that certain items are unacceptable in recycle bins.

In the past, continued contamination has resulted in the recycle bin being removed from the property.

**NEW INITIATIVE**

In the last two months a Waste Services officer, has been approaching householders listed for repeatedly contaminating recycling bins. If the resident is home, the officer talks with residents about the guidelines for recycling, explaining good recycling practices and delivering an educational video and flyer. If there is a ‘valid’ reason, advice is given and a solution is found.

If the residents were not home, the officer leaves a letter explaining the reason for his visit, together with an educational video and recycling flyer.

Since the visitations commenced, reports of contamination have dropped significantly, by about 65% in October compared to September.

A press release (see following), together with photograph, was published in Comment News 18<sup>th</sup> November, and article in Weekend Examiner 20<sup>th</sup> November, 2003.



## **Media Release**

Date: 7 November 2003

### **Bid to stop contamination of recycling bins**

Over the last two months the City of Armadale has been targeting households that repeatedly put non-recyclable rubbish into their recycling wheelie bins with a simple message – stop!

And the latest figures show that the message is starting to get through, with a 65 per cent drop in the number of contaminated recycling bins recorded over recent weeks. The number of incidences of contaminated recycling bins dropped from 288 in September to 102 in October 2003.

City of Armadale Chief Executive Officer, Mr Ray Tame, says that contamination is a major problem that increases the cost of recycling and can mean that some recyclable materials have to go to landfill.

“We’ve identified around 130 households where recycling bins have been repeatedly contaminated and our Waste Services team will be visiting all of those properties,” Mr Tame said.

“Our aim is to reinforce the recycling message and demonstrate to householders what materials can and cannot be recycled,” he said.

The City’s 19,689 recycling bins are emptied fortnightly and during September a total of 351.94 tonnes of recyclable rubbish was collected. The most common contaminants found in the yellow topped recycling wheelie bins include plastic bags, green waste, polystyrene and wood, as well as general household rubbish.

“Recycling is important as it saves natural resources, reduces energy consumption and helps reduce the amount of greenhouse gas emissions that contribute to global warming,” Mr Tame said.

For every one tonne of glass recycled, there is a saving of 1.1 tonnes of raw material and most bottles and jars used in Australia are made up of 44 per cent of recycled glass.





**Local Government Working Group (LGWG) Meeting  
13 November 2003, 3.00pm – 5.00pm  
Swan Catchment Centre, Midland**

**1. Opening**

Present – Jeff Munn, Brian Hearne, Jack Fox, Marion Cahill, Andrew McTaggart, Mick McCarthy.

**2. Apologies**

David Boothman, Sue Metcalf

**3. Minutes of previous meeting**

Minutes of the previous meeting were noted.

*ACTION:*

- *Minutes were accepted by the LGWG – Moved Jack Fox, Seconded Jeff Munn*

Points of clarification from the minutes

- **Item 5.3 Urban ICM Handbook**

Mick provided a brief update on the handbook and City of Canning's intention to update this publication. It was decided that if the City is seeking funding for the update they should submit an initial proposal to the SCC and then apply through the funding process to be established for delivery of NHT2.

*ACTION: SCC to forward a letter to City of Canning to detail the above. Mick to forward the email address of the main contact to Marion*

- **Item 4.2 Sue Metcalf – update of visits to Councils**  
Andrew noted that this item has been postponed for a number of meetings. Sue has been heavily involved in developing and progressing the Swan Region NRM Strategy. It was decided that the LG Forum will fill this role.

**4. Business Arising from minutes**

**4.1 Sue Metcalf – update of visits to Councils**

Item was postponed as Sue was not present at the meeting

**4.2 Swan Region NRM Strategy – review and discussion**

Brian presented a brief update on the progress of the Strategy. A timetable of Strategy release was circulated with the meeting background papers. The Strategy is due for release on 19 January 2004 for a 6 week public submission period. The release will be accompanied by media statements and public forums

The SCC has conducted a prioritisation process on the Resource Condition Targets (RCT) and Management Actions Targets (MAT) developed by the Expert Panels, which will assist in guiding investment through the Strategy. The RCT and MATs will be available as soon as they are finalised by the SCC.



#### **4.3 Local Government Forum - Presentation of Swan Regional NRM Strategy**

The LGWG are highly supportive of the LG Forum. Discussion followed regarding information to be forwarded to participants prior to the workshopping section so that some preparation can be conducted. Information would include guidelines for project development and critical dates for proposal submission. All members are requested to promote the LG Forum through their networks.

Members asked that closer to the forum date they be informed of who is in their area and who has RSVPed to attend.

Mick suggested that one week before the forum an email be forwarded to all invitees, promoting the event and reminding of the financial opportunities available. Mick offered to review email and offer comments.

There was discussion of the WALGA Zone Councils and Regional Councils and their roles (details circulated with the agenda). Also of the invitation list to ensure all relevant LG personnel are invited. Members were asked to identify any gaps following the discussions.

During the LG Forum LGWG members will be introduced to participants by Brian. He requested that all LGWG members forward a brief biography to him, including who they represent within LG.

#### *ACTION:*

- *Marion to prepare information to be circulated to workshop participants – Liz Western as workshop facilitator to be involved*
- *LGWG members to promote the event through their networks*
- *Marion to circulate RSVP list to LGWG members ten days before the forum*
- *Marion to forward reminder emails one week before forum – develop with Mick*
- *Members to identify gaps in invitation list*
- *LGWG to forward biographies to Brian for introduction during the forum – Brian's email address is [bwhearne@hotmail.com](mailto:bwhearne@hotmail.com)*

#### **4.4 Riverplan**

The Swan Catchment Council submission on Riverplan was circulated to the LGWG with the agenda. Comments from members on the submission were very positive and Kelly Exell - the officer who compiled it - was commended.

Mick reported that EMRC has had initial discussions with the Swan River Trust with respect to the audit team being developed to define current activity of local governments. This will impact on current and future activities of local government regarding Riverplan.

EMRC is currently developing a framework with the Trust to approach local government.

#### *ACTION:*

- *LGWG endorsed the SCC Riverplan submission*



#### **4.5 Circulation of SCC Information**

Jack Fox requested that the SCC website be frequently updated with SCC minutes, agendas and timetables to ensure interested people had access to current information.

It was decided to monitor this between the next LGWG meeting to identify if the website is regularly updated.

### **5. General Business**

#### **5.1 LGWG Coordinator Activities**

Marion Cahill provided a brief outline of her activities since the last LGWG meeting. Primarily she has been involved in the Strategy development, organising the LG Forum, liaising with WALGA, PBP, local government environmental officers, and compiling a funding application for the NHT Competitive Regional Bids that closed in November. The project for funding targets planners and developers and includes risk mapping, NRM information and a capacity building / training component.

Discussion followed regarding the DPI Wallis system and its applicability to this project, and the outcomes of the SCC Planning Working Group that was to be formed but is not active.

#### *ACTION:*

- *Marion to clarify with SCC the plans for the Planning Working Group*

#### *5.2 SALP Funding Results*

*The Swan Alcoa Landcare Program Funding Allocations are about to be announced. A total of \$457 000 is available this year. Results will be circulated to LGWG with the minutes.*

#### *ACTION:*

Marion to circulate SALP funding results to the LGWG

#### **5.3 Revised Swan Region NRM Strategy assessment process**

This item was discussed under Item 4.2. It is anticipated that the funding will come from the Commonwealth in the new financial year.

#### **5.4 Council Representation**

In response to a question from Jack Fox at the October 2003 meeting regarding the number of local government reps on the SCC, Brian had a copy of the SCC Constitution to review. Additional LG rep will require a constitutional change, following a recommendation from the LGWG. It was suggested that representation should include an environmental officer, Strategic officer and a political representative (Councillor) from local government. Mick and Jack agreed to compile a submission to the SCC. Marion to confirm the date of the next SCC meeting, and the circulation of agendas and supporting papers.

Further discussion occurred regarding expanding the LGWG. As the LGWG was originally formed to progress the development of the Swan Region NRM Strategy, this is an opportunity for all members to consider the new Terms of Reference for the



Group following the Strategy release. Members requested that their contact details be circulated to other LGWG members.

*ACTION:*

- *Mick and Jack to prepare a submission to the SCC*
- *Marion to provide details of next SCC meeting and agenda circulation*
- *Marion to circulate LGWG member contact details*

**6. Other Business**

There was no other business.

**7. Next Meeting**

The next meeting will be held on Thursday 5 February 2004, commencing at 3pm.

**8. Close**

The meeting closed at 5:00 pm





CTE/4

**BUNGENDORE PARK MANAGEMENT COMMITTEE  
MEETING No. 242, WEDNESDAY, 22 OCTOBER 2003**

**MINUTES**

**MEMBERS PRESENT:**

Cr Frank Green (Chairman)	Mr Ron Withnell
Mr David Allen (Secretary)	Mr Chris Raabe
Mr Kim Sarti (Projects co-ordinator)	Mr Don Griffiths
Mrs Penny Versteeg [7:45pm]	Mr Ian Thompson

**APOLOGIES:**

Mrs Margaret Hankinson (Minutes Secretary)	Mrs Irene Morcombe (Treasurer)
--	--------------------------------

Cr Green declared the meeting open at 7:34 pm; minutes of previous meeting accepted as being correct. Raabe/Withnell

Copy of the previous minutes signed by the Chairman and held by the Treasurer.

**BUSINESS ARISING:**

1. **Finance - flowchart of payment process** – Still awaiting information from Mr Lanternier regarding a flow chart of the payments process [1/234 & 1/239]. Cr Tizard has requested a meeting with Messrs Lanternier and Bertram, together with Cr Green, to attempt to clarify the financial processes to be followed by Committee – budget timing (requests, notification of funds for coming year), administrative funds, forms, rollover of funds and feedback etc.) [1/241]. Committee has received no money whatsoever from City of Armadale for 2002/2003 financial year and has been using grant money etc. to cover its cheques. Cr Green has determined that Committee requires \$2,372.32 for reimbursement and has forwarded a request to Mr Lanternier.
2. **2003 Activities** –
  - (a) **Insect Foray II** – Mr Sarti tabled an updated 'Insects of Bungendore Park' list from the data collected on the recent foray – see Attachment "A".
  - (b) **Bungendore Bush Breakfast** – Sunday 9<sup>th</sup> November.  
Advertising – details updated on City's Spring Walks flyer and web page, details included on Water Corporation's Cockatoo Care web page and article sent to "Comment News" – still to be done for "Roleystone Courier" and "The Examiner". Members volunteered to distribute flyers to Libraries and Tourist Centre. Arrangements for the day:  
Members to arrive at 6:30am to help set up – Messrs Griffiths, Sarti, Withnell, Allen & Green (set up only) and Mrs Versteeg indicated their assistance for the event.  
Mr Griffiths – BBQ trailer, generator/boiling water, rubbish bags  
Mr Withnell – sausages, bacon, 1<sup>st</sup> Aid  
Mrs Morcombe – cash float, books/posters for sale  
Cr Green – milk, 5 trestles & 30 chairs from Bedforddale Hall & obtain key in advance  
Mr Sarti – white paper & display material from Willow Heights  
Messrs Allen & Sarti to do food shopping Friday or Saturday – refer Attachment "B"

**A/P 01/242 - Messrs Griffiths, Sarti, Withnell, Allen, Green and Mrs Versteeg to arrive at 6:30 am to assist with Bungendore Bush Breakfast.**



October 2003 meeting

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Meeting No. 242

3. WA Naturalist Post-fire Surveys results paper – invoice received from WA Naturalists' Club for \$1,479 for 6 x 4-colour page inserts for June 2003 publication. Prior approval given by Committee for \$1,080 for 4 pages; a quorum was not present at the previous meeting. After discussion it was agreed to pay the full amount of invoice. Allen/Griffiths – Carried.
4. Feral Honey Bee control – Mr Sarti reported that the Trial Use Permit application has been submitted to the National Registration Authority for an Acephate trial only [7/239] – awaiting a response. Mr Sarti attended a "brainstorming" meeting convened by Water Corporation with CALM, WA Museum, AgWest and University WA held on 7-10-2003 to discuss a feral honey bee research proposal.
5. Weed control – Mrs Hankinson and Mr Sarti spent a couple of hours on Sunday, 5<sup>th</sup> October removing Tagasaste seedlings and spraying Dolichos Pea plants from near the school oval [5/241].
6. Park signage –  
The routed wooden sign adjacent to Gate 'F' (Admiral Road entrance) that was reported missing at last meeting has been refurbished and replaced by City of Armadale. Mr Thompson is still to install additional protective bollards.
7. Fertilising of planted seedlings – Mr Griffiths reported he has purchased 3 bags MAP fertiliser (\$118.80), but a date still to be set for the application of the fertiliser.
8. Western Australian Naturalists' Club – Mr Sarti informed the Rockingham Branch that no Committee members would be available for its visit to the park on 18<sup>th</sup> October [8/241]. However, Mr Sarti has since been told that the excursion has been re-scheduled to 25<sup>th</sup> October and he has agreed to lead the group on its excursion.
9. Voluntary Hours – Committee members to complete the Voluntary Hours forms at the meeting.

**AWAITING COMPLETION AND/OR REPLY:**

1. Geographical Information Systems project – Mr Sarti – no report  
Information Shelter Relocation – Mr Thompson agreed to follow up [02/228]

**GRANT REPORTS DUE:**

**GRANTS IN PROGRESS:**

1. Swan Alcoa Landcare Program 2004 grant – proceeded to Stage 2. Reference 04SE06
2. Community Conservation 2003/04 – submitted
3. Regional Parks Community 2004 grant - submitted

**CORRESPONDENCE IN:**

1. Dept Conservation & Land Management – acknowledgement of Regional Parks 2004 grant application

**CORRESPONDENCE OUT:**

1. Dept Conservation & Land Management - Regional Parks Community 2004 grant application
2. Minister for the Environment - Community Conservation 2003/2004 grant application

**INFORMATION RECEIVED:**

1. APACE – notification of seed collected in Bungendore Park & deposited in its Seed Bank May 2000
2. APACE – Seed collectors course Nov/Dec 2003 and Jan/Feb 2004 : \$30 fee
3. BEAC – Dr Mark Garkaklis "Dieback, Native Flora and Cat" forum 7:30pm City's Function Room
4. Swan-Avon Catchment Centre – October/November Calendar of Events
5. "Natural Heritage" - #17 Spring 2003



October 2003 meeting

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Meeting No. 242

**FINANCE:**

**September payments carried over and confirmed**

Item	Amount	Expenditure Type
Pest-R-Jim	\$181.00	XT76
WA Naturalists' Club, four-colour printing in journal	\$1,479.00	XT4
Kim Sarti - postage, photocopying	\$15.20	XT7
Kim Sarti - 2 mugs for Insect Foray leader	\$25.00	XT4

**October payments confirmed**

Item	Amount	Expenditure Type
Kim Sarti - postage, photocopying, ink cartridge	\$54.50	XT7
Ron Johnstone - Continue fauna survey & monitoring Black Cockatoos	\$200.00	XT75
Ron Johnstone - Chemicals for feral bee control on nesting hollows	\$50.00	XT75
Lori's Fuel Station - 3 bags MAP fertiliser	\$181.80	GL1860340-03
Thomson Rural Services - Repair Gate "J" and install bollard	\$132.00	XT6

Griffiths/Versteeg. Carried.

**BUSHCARE & ENVIRONMENTAL ADVISORY COMMITTEE REPORT -**

Cr Green to now request that BEAC Minutes are sent to Bungendore Park Management Committee Secretary and enquire if they can be forwarded by e-mail [6/241]

**GENERAL BUSINESS:**

1. **Regional Parks Community Grant 2004** - Mr Sarti has submitted an application to CALM for a \$1,100 grant for herbicide spraying by a licensed contractor - as discussed with Messrs Peter Batt and Tony Eddlestone (CALM).  
Mr Sarti discussed with Mr Eddlestone the use of Rust fungus for the control of Bridal Creeper. Apparently it's only effective for large areas and takes >4 years to fully control the creeper. He recommended the continued use of herbicide on smaller outbreaks like that we have in the park.
2. **Community Conservation Grant 2003/04** - Mr Sarti has submitted an application to Minister for Environment for a \$900 grant for Chemical weed control by a licensed contractor (\$400) and Selective weed removal by a bushland regenerator (\$500)
3. **Regional Parks Community grant 2003** - {ref. XT74}. Mr Sarti has met on-site with CALM Ranger Tony Eddlestone to discuss herbicide spraying on Pt 24 along the property boundaries of Pt 10, Pt 11 and Lot 16. Target species will include Genista [Broom], Babiana, Soursob and Japanese Pepper trees. Mr Jim Treasure will be doing the spraying.  
Mr Eddlestone is trying to have a CALM Bush Ranger group take on this part of the land and do some hand pulling of the Genista next year where it is encroaching into the bush.  
The bridle trail welcoming sign is located incorrectly and should be shifted to the Pt 24 boundary with Bungendore Park.  
A/P 02/242 - Messrs Sarti and Raabe to relocate bridle trail welcome sign at correct boundary location.
4. **Access Gate "K"** - Mr Thompson reported the chain and padlock is missing from the gate.  
A/P 03/242 - Mr Thompson to replace missing chain and padlock on Gate "K".
5. **Control burn plans** -  
(a) Mr Thompson reported he is awaiting a cool day to do a control burn south-east of Gate "K" in the south-west corner of Bungendore Park into CALM-managed land.  
(b) There's a possibility of conducting an Autumn burn from Pit #10 west along fire access track S2 on southern boundary.



**ANNUAL DIARY OF EVENTS**

2003	Date	Events
<b>JANUARY</b>		
<b>FEBRUARY</b>		Pre-budget discussion
<b>MARCH</b>		Budget meeting
<b>APRIL</b>	3 & 4	Mmawarra Festival – 2 days Smoke treatment/Direct seeding
<b>MAY</b>		Night Walk
<b>JUNE</b>		Fungi Foray – N. Bougher
<b>JULY</b>		School Planting Day (National Tree Day – Schools) Community Planting Day (National Tree Day)
<b>AUGUST</b>		Insect Foray III
<b>SEPTEMBER</b>		Spring (Djilba) walks – Wattle Walk
<b>OCTOBER</b>		Kelmscott Show – 2 days Weedbuster week – Tagasaste removal, check Dolichos Pea
<b>2003</b>		
<b>NOVEMBER</b>	9	Bush Breakfast
<b>DECEMBER</b>		Plenary Meeting

(Action Point Dates **SHADED** and in **BOLD** are only found in this Summary, not within the minutes. Please review.)

Feb 01	08/201	Mr Sarti to include a table of land/management map system for the information sheet.
Feb 02	07/223	Mr Raabe to ask Mr Linn the approval to submit application for the installation of the new post and location of the information sign.
Oct 02	05/231	Mrs Handberg to contact Brian Schumann for advice regarding changes to the controlled burning regime. Work to be required following the 2003 check report.
Feb 03	01/234	Mr Laurence to provide a show plan for the payments process and to supply Committee with copies of the funds agreement.
Jun 03	07/234	Mrs Handberg to purchase Landguard cables.
Jul 03	07/235	Gr Green to advise Mr Green on the necessity of there being a process with the tow chain of the payments process.
Jul 03	05/239	Gr Green to advise BVA (Properties Office) of the location of the fresh tables and chairs to make available for the bush breakfast.
Jul 03	09/239	Gr Green to check the table for the payment process by Mr Thompson and Mr Sarti to check the table for the payment process.
Sep 03	01/241	Gr Green and Gr Green to meet with Mr Sarti and Mr Sarti together to attempt to clarify the financial process, to be followed by Committee.
Sep 03	03/241	Mr Sarti to provide details of the wasp nest to the Committee. Comment News and Robinson's Golden Wasp nest and to ask the Water Corporation web page and provide information on the GPC email list.
Sep 03	06/241	Gr Green (Linn) to request BVA Minutes, present to BVA Secretary and enquire if they could be provided by email.
Oct 03	01/242	<b>Messrs Griffiths, Sarti, Withnell, Allen, Green and Mrs Versteeg to arrive at 6:30 am to assist with Bungendore Bush Breakfast.</b>
Oct 03	02/242	<b>Messrs Sarti &amp; Raabe to relocate bridle trail welcome sign at correct boundary location.</b>
Oct 03	03/242	<b>Mr Thompson to replace missing chain and padlock on Gate "K".</b>

**DATE OF NEXT MEETING (4<sup>th</sup> Wednesday)**  
 7:30 p.m. Wednesday, 26<sup>th</sup> November 2003

Mr Kim Sarti, a/g Minutes Secretary  
 Meeting declared closed at: 8:55 pm

Signed: ..... Date: .....  
 Chairman/Acting Chairman – Bungendore Park Management Committee





COMMON NAME		SCIENTIFIC INFORMATION		Method	13-10-2002	17-8-2003	2004	Comments
Ant	Assassin Bug	<i>Reduviidae</i>		Seen	✓	✓		
	Australian Painted Lady butterfly	<i>Vanessa kershawi</i>		✓	✓	✓		on <i>Dryandra</i> plant
	Braconid Wasp	<i>Pachysaga</i> genus		Seen		✓		larvae
	Bush Cricket/Katydid	<i>Ctenidia</i> genus		✓	✓	✓		nymph stage
	Caddis-fly	<i>Cheridae</i> family		Seen		✓		on <i>Dryandra</i> <i>Indleyana</i> & <i>Leucopogon</i>
	Cicada			Seen		✓		
	Clerid Beetle			Seen	✓	✓		plain black colour
	Cockroach sp. 1, Native			Seen		✓		greyish/brown colour
	Cockroach sp. 2			Seen		✓		
	Cockroach sp. 3			Seen		✓		
	Crane Fly	<i>Tipulidae</i>		✓	✓	✓		metallic-coloured moth
	Day flying Moth	<i>Zygaenidae</i> family		✓		✓		
	Dragonfly			Seen		✓		
	Eumastacid Hopper	<i>Aphis mellifera</i>		Seen		✓		introduced feral
	European Honey Bee	<i>Scutigeridae</i>		Seen		✓		
	Feather Centipede or Scutigera	<i>Empididae</i> family, <i>Cartoninae</i> sub-fam		Seen		✓		
	Fly	<i>Chrysopidae</i>		✓		✓		
	Green Lacewing	<i>Goniatz</i> genus		✓		✓		
	Gumleaf Grasshopper	<i>Castanthea</i> sp.		✓		✓		
	Jewel Beetle	<i>Tetragonidae</i>		✓		✓		unidentified nymph
	Katydid	<i>Coccinellidae</i>		✓		✓		
	Lesser Wanderer butterfly	<i>Danaus chrysippus</i>		Seen		✓		
	March Fly	<i>Tribeniidae</i>		✓		✓		larvae
	Mayfly	<i>Ephemeroptera</i> order		Seen		✓		
	Meadow Argus butterfly	<i>Junonia villosa</i>		Seen		✓		
	Meat Ant	<i>Iridomyrmex</i> sp.		Seen		✓		
	Monarch butterfly	<i>Danaus plexippus</i>		Seen		✓		
	Native Bee	<i>Halictidae</i> family <i>Lastoglossini</i> genus		✓		✓		
	Native Bee	<i>Trypocolletes</i> sp.		Seen		✓		
	Red-tailed Bee	<i>Colletidae</i> family <i>Leioproctus</i> genus		Collected	✓	collected		
	Saw Fly	<i>Perga</i> sp.		Seen		✓		larvae
	Scarab Beetle	<i>Scarabaeidae</i>		✓		✓		
	Scorpion-fly	<i>Mecoptera</i> order, <i>Harpobittacus</i> genus		Seen		✓		
	Sphesid Wasp	<i>Cremastus</i> genus		✓		✓		
	Slick Grasshopper	<i>Coryphistes</i> genus		Seen		✓		
	Sugar Ant	<i>Campyloceras</i> genus		✓		✓		
	Toad Bug	<i>Gelastocoridae</i> family		Collected	✓	collected		
	Verticordia Bee	<i>Leioproctus</i> sp.		✓		✓		

Insects of Bungendore Park

Attachment "A"



**Attachment B**

**Bush Breakfast Menu**

<u>Item</u>	<u>Estimated Cost</u>
Bacon – donated by Globe Meats (est. value \$25.00)	
Sausages (100 @ 35cents) – donated by Globe Meats (est. value \$35.00)	
Grilled tomato (1/2 per person = 25 tomatoes)	\$15.00
Eggs (1 per person = 4 1/2 doz @ \$4.00 per doz)	\$18.00
Bread (3 slices each = 150 slices = 7 loaves @ \$2.50)	\$20.00
Hash Brown potatoes (10 for \$2.70)	\$13.50
Tomato sauce	\$2.00
Milk (3 x 2 litres @ \$2.50) <b>Cr Green to bring</b>	\$8.00
Sugar	\$1.00
Salt/Pepper/Butter	tba
Serviettes 100	\$2.00
Tea bags 100	\$4.00
Coffee	\$5.00
Cereals (Cornflakes or Weetbix)	\$10.00
Fruit (fresh or tinned)	\$5.00
Cereal bowls (10 for \$2.07)	\$10.00
Plastic or paper plates 50	\$6.99
Knives & forks (24 for \$2.08)	\$5.00
Cups (40 for \$2.50)	\$5.00
Fruit juice, tumblers	tba
Cooking oil	tba

**Approximate total cost to cater for 50 people \$200.00**

Members to assist with sharp knives, chopping boards, serving utensils, miscellaneous dishes, dish cloths, tea towels etc



**ARMADALE SETTLERS COMMON**

**MINUTES**

**MINUTES OF THE COMMITTEE MEETING HELD ON  
THURSDAY 23<sup>rd</sup> OCTOBER AT THE FIELD CENTRE AT 7.30 PM**

PRESENT:	Cr. Bob Tizard	Interim Chairman
	Peter Blaxell	Community Rep
	Kim Fletcher	Community Rep
	Toni Liebeck	Community Rep
	Shirley Hobday	Minute Secretary
	Ian Thompson	Bush Fire Brigade Rep
	Michael Moltoni	Community Rep
	Ray Amara	BRA Chairman
	Jim Hutchinson	Friend
	Elaine Hutchison	Friend
	John Foan	Friend
	Nelia Foan	Friend
	Sharon Gadowski	Friend
	Mary Ann Darrell	Friend
	R.Gilmore	Public representative
	Graham McEachran	Public representative
	S.Hofferberth	Public representative
	Maguerite Lawrence	Public representative
	D.Vickery Howe	Public representative
	B. Maitland	Public representative
APOLOGIES:	Anita Pagotto	Community Rep

**1. OPEN & WELCOME**

The meeting opened at 7.38pm, and a welcome was extended to everyone. Bob Tizard explained the role of the Armadale Settlers' Common Management Committee. The Committee is a committee of Council with a role to assist in the management of the Reserve. Committee meetings are working meetings and although they are open to the Friends Group and the public, they are not a general meeting. The Committee sets the business of the meetings and the Agendas. In regard to Minutes of Committee meetings, Bob Tizard explained that over the last 18 months, or so, it has been the practice to send members of the Friends Group copies of minutes of each meeting. This has occurred as courtesy.

**2. APOLOGIES**

Apologies were given as above



**3. MINUTES OF PREVIOUS MEETING**

Peter Blaxell moved that the minutes of the last meeting be accepted as a true and correct record. The Committee supported this motion.

**4. MATTERS ARISING**

Peter Blaxell suggested that the item related to this Committee seeking the appointment of an Armadale Primary School representative be placed in Item 11, Ongoing Issues.

It as suggested that a similar approach be made to the Pioneer Village School seeking their appointment of a representative to the ASC Committee

**5. MANAGEMENT PLAN**

Bob Tizard advised that the preliminary draft Management Plan had been delayed and it could be two months before it would be ready for public comment. Council Officers had agreed to conduct a public forum / workshop soon after the release of the draft Management Plan. This would permit the public to discuss the contents prior to closure of the public comment deadline. In the meantime a meeting for a working group of the Committee would be held on the 6<sup>th</sup> November to discuss three of the twenty seven issues on the agenda for discussion. The topics are:-

- 1 Weed Control
- 2 Community Involvement
- 3 Fire Management

**6. REPORTS**

**6.1 Bush Fire Brigade**

Ian Thompson advised that two areas in the common are to be burnt as follows:-

- 1 Strip at the back of the Armadale Primary School in Carradine Road
- 2 Strip around Settlers Road finishing off the burn from last year

Ian commented that areas of the Common are burnt every seven to eight years depending upon the fuel load. Blackboys are burnt first to take out the intensive heat.

**6.2 Churchman's Brook Estate \$10,000 fund to re-generate the bush between Canns Road and the Churchman's Brook Estate**

Michael Moltoni reported that the plan has been completed and is being fine tuned. Michael undertook to take on further planning in the Common after this was completed.

**6.3 Plant Identification Courses**

No change





#### **6.4 Weed Control**

A working bee will take place on Sunday 16<sup>th</sup> November from 8 am to 10,30 am to discuss a short and long term strategy for weed control and to remove the heads of the Watsonia in Carradine Road. Helpers to meet at the Field Centre at 8 am

#### **6.5 Treasurers Report**

No Report.

#### **6.6 Seed Collection License**

It was moved by Peter Blaxell that a seed collection license for regeneration of the bush be obtained by members of the Committee. The Committee accepted this motion.

A member of the Committee attending the three-day Seed Collection course at Apace can obtain the license. Michael Moltoni may be able attend this course in January 2004. Other Committee members are to assess their availability and advise

In particular, the smoke bush in Churchman's Brook Road requires collection for future planting in the area on the western boundary of Churchman Brook Estate.

### **7. CORRESPONDENCE**

A letter was received at Council expressing how much the writer had enjoyed the walk which was held on 5<sup>th</sup> October 2003 and that it had encouraged him to do further walks in the Armadale locality.

### **8. WALK ON THE COMMON 5<sup>TH</sup> OCTOBER 2003**

The Committee generally felt pleased with the walk. Special thanks were given by Bob Tizard to Kim Fletcher (Guide) and Shirley Hobday (Tea Rooms) as well as all of the friends who gave their wonderful assistance on that day.

Shirley Hobday moved that letters of appreciation are sent to the following people who assisted with walk:-

Armadale Council  
Bedfordale Bush Fire Brigade  
Moonshadow (Raptors)  
Armadale Reptile Centre  
Bunbury Meats  
Smorgasboard Salads

Suggestions to improve next years walk:-

- more directional signage at the bottom of the new track.
- more interpretative signs on plants
- the two remaining steep slopes on the walk to be by-passed if possible
- schools be asked to partake in the walk either on the Friday or the Monday of the week end of the walk



- more guided tours
- improved advertising
- investigate the possibility of an additional autumn walk
- more seating along the walk

**9 TRAINING**

Committee members are requested to put themselves forward for the Seed Collection Course which runs for three days in November, December, January or February.

**10 2003/4 FUNDING**

The application for funding is to be considered by Council on 3<sup>rd</sup> November. If we are allocated funds it is the Committee's role to ensure that invoices are received and payment of the same runs smoothly.

**11 ONGOING ISSUES**

- 11.1 Motor bikes** - trees and shrubs are being destroyed along the walkways. Motor bike riders are suspected.
- 11.2 Fire Gates** - six new fire gates are complete and are waiting erection by the Council.
- 11.3 Weed Control** - as above.
- 11.4 Rubbish Removal** - locations to be identified so that Council can remove.
- 11.5 Wire Fence removals** - more to be removed. Ian Thompson volunteered to remove unwanted fencing.
- 11.6 Park Signage** - funding requested.
- 11.7 2004 Tree Planting** - carried over. Suggested areas for revegetation include the boundaries of the Common and Settlers' Road gravel pit
- 11.8 Naming Walk Trails** - carried over. Potential names to be accumulated and assessed.
- 11.9 Interim Dieback Action** - to be investigated. Need to immediately identify appropriate trees. Two or three Committee members required to develop Dieback Plan.
- 11.10 Armadale Primary School** - carried over.
- 11.11 Pioneer Village School** - a representative of the school required to become involved.
- 11.12 "South West Weeds"** - two copies to be purchased for the library



**12. GENERAL BUSINESS**

**12.1 Paterson's Curse**

It was stated by Graham McEachran that the Armadale City Council has the authority to invoke procedures that require landowners in the area to control Paterson's Curse on their land as it is becoming such a pest. He asked why Council had not undertaken such action. Bob Tizard undertook to take the question on notice.

**12.2 Dieback Disease**

Peter Blaxell reported that many large Jarrah trees on the common are starting to die from the top of the tree and requested that the Committee take some quick action on trying to save these trees. It was said that water shortage to the tree has the same symptoms and the cause of the tree dying needs to be identified. The Committee will discuss the action required to save these trees.

Bob Tizard reported that a seminar had been run at the Council on Tuesday 21<sup>st</sup> November regarding the effect of cats on the wildlife and the bush. At this seminar it was expressed that preliminary indications are that "dieback" has a much worse effect on the environment than the cats. The Council has requested that anyone noticing feral and stray cats to contact the Council.

**12.3 Armadale Council – New Environmental Officer**

The Committee wish to compliment the council on the appointment of Corrine Gaskin as the new Environmental Officer.

**12.4 BRA (Ray Amara) – Draft Management Plan**

Ray asked Bob Tizard why the first draft Management Plan had been rejected. Bob Tizard explained that the preliminary draft of the plan had not been rejected but had been returned for modification because it did not contain accurate costings.

Bob Tizard also explained that those with an interest with introducing horses into the Common would have three opportunities to express their points of view. Firstly, the ASC Management Committee would make time available for a deputation after the draft management Plan was released. Secondly, that the public forum / workshop to be conducted by Council will give another chance to discuss the draft Management Plan and horses. The third opportunity will be the written public comment that will be called for when the draft management plan is released for comment. It is expected that the Draft Management Plan will be available for public comment for a period of approximately six weeks.

**12.5 Friends Voting Rights**

Nelia Foan asked what voting rights the Friends Group had in regard to the conduct of the ASC Management Committee. Bob Tizard took the question on notice



**12.6 Copies of Committee Meeting Minutes**

John Foan complained that minutes of the last Committee Meeting were not delivered on time and requested that in future the Council always post out his copies of minutes of the meetings. Bob Tizard reminded the meeting that the Friends group did not have rights to copies of the Committee meeting minutes but that they had been distributed in the past 18 months as a matter of courtesy.

The next meeting will be held on Thursday 27th November 2003

The meeting closed at 10.25pm









# Information Bulletin

**Issue No. 23/2003**

<b>Inside this Issue</b>	
<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p><b>Progress Reports &amp; Outstanding Matters</b></p> <ul style="list-style-type: none"> <li>▪ Progress Report on Contingency, Operational and Strategic Projects ..... CS-1</li> <li>▪ Report on Outstanding Matters – City Strategy Committee..... CS-15</li> <li>▪ Minutes – SE Regional Energy Group ..... CS-17</li> </ul>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<p>Nil</p>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.46.03 – 14 November 2003 .....COR-1</li> <li>▪ Local Government News – Issue No.47.03 – 21 November 2003 .....COR-4</li> <li>▪ Media Releases.....COR-8</li> <li>▪ ALGA News.....COR-11</li> <li>▪ WALGA InfoPages .....COR-14</li> <li>▪ Letter from Premier &amp; Cabinet.....COR-18</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<ul style="list-style-type: none"> <li>▪ Report on Outstanding Matters – Development Services Committee..... D-1</li> <li>▪ Health Services Manager’s Report for October 2003 ..... D-2</li> <li>▪ Watch On Health Council ..... D-10</li> <li>▪ Planning Services Manager’s Report for October 2003 ..... D-11</li> <li>▪ The 5<sup>th</sup> International Cities, Town Centres &amp; Communities Society Conference..... D-15</li> <li>▪ Minutes - Community Heritage Advisory Committee Meeting ..... D-17</li> <li>▪ Minutes - Local Govt Working Group (LGWG) Meeting ..... D-20</li> <li>▪ Proposed New National Parks within the City of Armadale ..... D-22</li> <li>▪ Town Planning Scheme No.2 - Amendment Action Table ..... D-23</li> <li>▪ PAW Closure Report - significant actions during October 2003 ..... D-26</li> <li>▪ Subdivision Applications - Recommendation Table (Oct/Nov 2003)..... D-27</li> <li>▪ Compliance Officer’s Report for October 2003 ..... D-28</li> <li>▪ Planning Dept Monthly Admin Reports for October 2003 ..... D-30</li> <li>▪ Building Services Manager’s Report for October 2003 ..... D-36</li> <li>▪ Financial Statements for the period ending 31 October 2003 ..... D-50</li> </ul>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>General</b></li> <li>Cleanaway Recycling Bins – Reduction in Repeat Contamination ..... T-2</li> <li>Media Release - Cleanaway Recycling Bins – Reduction in Repeat Contamination ..... T-3</li> <li>▪ <b>Minutes of Advisory Committees</b></li> <li>Local Government Working Group ..... T-4</li> <li>Bungendore Park Management Committee – October 2003 ..... T-8</li> <li>Armadale Settlers Common – October 2003 ..... T-14</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters - Community Services Committee..... C-1</li> <li>▪ <b>Monthly/Quarterly Departmental Reports</b></li> <li>Library Department General Report – November 2003 ..... C-3</li> <li>Accounting Services Report –25 November 2003 ..... C-3</li> <li>Manager Ranger &amp; Fire Services Report –November 2003..... C-3</li> <li>▪ <b>Finance</b></li> <li>Financial Statements – ..... C-4</li> <li>▪ <b>Miscellaneous</b></li> <li>Annual Leave – Executive Director Corporate Services..... C-4</li> <li>▪ <b>Minutes from Occasional/Advisory Committees</b></li> <li>Armadale Highland Gathering Committee – 11 November 2003 ..... C-5</li> </ul>



**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE                  REPORT ON OUTSTANDING MATTERS – NOVEMBER 2003</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p><b>Property Use Rating</b>                      April 2003 – C54/4/03 refers, i.e. Following the adoption of the 2003/04 Budget, the Consultant's Report titled "Report on Differential Rating by Property Use" be referred to Council's Rating Review Working Party to investigate and report back to Council.</p>	Corporate Services	Further assessment and report to occur following the adoption of the 2003-04 Annual Council Budget.
<p><b>Blues Concerts – March 2003</b>                      Officers to investigate and report back on budgetary and resource implications of upgrading the Blues Concerts to a modest festival event (C46/3/03).</p>	Recreation Services	Report considered by Community Services Committee on 25 November. Recommendation to next Ordinary Council Meeting on 1 December.
<p><b>Armada Aquatic Centre Kiosk (May 2003)</b>                      A report on the operation of the Armadale Aquatic Centre Kiosk be submitted to the May 2004 Community Services Committee Meeting to evaluate the success of the kiosk following its first year under direct management. (C82/5/03)</p>	Recreation Services	Matter to be reported to the <b>May 2004</b> Community Services Committee Meeting.
<p><b>Public Notices/Advertising – May 2003</b>                      Cr Munn suggested a review of current practices relating to the placement of public notices and advertisements – agreed that the matter be referred to the Standing Order and House Group. (C86/5/03)</p>	Corporate Services	Matter listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
<p><b>Lease – Armadale Golf Course – June 2003</b>                      That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Report pending.
<p><b>Rushton Park – New Events (July 2003)</b>                      Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C109/7/03)</p>	Recreation & Events	<p>Pending Consultant's report and recommendation to Working Party on the redevelopment of the Kelmscott Pool Site.</p> <p>Officers to separately explore opportunities for new events at Rushton Park.</p>



**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – NOVEMBER 2003</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p><i>Armada Recreation Centre- Climbing Wall Proposal (September 2003)</i>                      Part (3) – That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/9/03)</p>	<p>Recreation Services</p>	<p>Report pending May <b>2004</b>.</p>
<p><i>Armada Kelmscott Senior Citizens' Centre (October 2003)</i>                      That Council:                      b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	<p>Community Development</p>	<p>Report pending.</p>
<p><i>Draft Youth Plan (November 2003)</i>                      That Council:                      c. Recommit the Plan to the January 2004 Community Services Committee Meeting to consider any comments or input from the public prior to adoption of the Youth Plan by Council.</p>	<p>Community Development</p>	<p>Matter to be reported to the January 2004 Community Services Committee Meeting.</p>





**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**LIBRARY DEPARTMENT GENERAL REPORT – NOVEMBER 2003**

Nil

**ACCOUNTING SERVICES REPORT – 25 NOVEMBER 2003**

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Accounting Services Report is attached. (Refer to Attachment “CA-1” – Summary of Attachments – buff page.)

1. Investments
2. Rates Debtors Outstanding Report

**MANAGER RANGER & FIRE SERVICES MONTHLY REPORT FOR NOVEMBER 2003**

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Nil



**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**FINANCE**

**Financial Statements**

Nil

**MISCELLANEOUS**

**Annual Leave – Executive Director Corporate Services**

Please be advised that the Executive Director Corporate Services – Mr Tony Maxwell – will be taking annual leave for the period Monday, 22 December 2003 to 30 January 2004, inclusive.

The Executive Manager Business Services, Mr Nathan Cain, will be appointed Acting Director Corporate Services for the duration of the Executive Director's annual leave.



**MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES**

Armada Highland Gathering Committee Meeting of 11 November 2003. **(Refer to Attachment “CA-2” – Summary of Attachments – buff page.)**











## **INFORMATION BULLETIN**

### **COMMUNITY & CORPORATE SERVICES DIRECTORATES**

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<b>CA-2</b>	ARMADALE HIGHLAND GATHERING COMMITTEE MINUTES OF 11 NOVEMBER 2003	10 - 17



# Memo

**To:** Community Services Committee  
**From:** Accounting Services  
**Subject:** *ACCOUNTING SERVICES REPORT DATED – 25.11.03*

## 1. INVESTMENTS

### Statement of Investments by Fund & Financial Institutions – 25.11.03

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 25.11.03	INTEREST RATE %	MATURITY DATE
<b>MUNICIPAL FUND</b>					
Challenge Bank	610,000.00	1,510,000.00	2,120,000.00	4.25	11am
Challenge Bank	995,880.87	0.00	995,880.87	4.87	05.12.03
Challenge Bank	995,809.42	71.45	995,880.87	4.87	05.12.03
Challenge Bank	996,054.00	(160.63)	995,893.37	5.19	19.12.03
Challenge Bank	0.00	995,893.37	995,893.37	5.19	19.12.03
Challenge Bank	995,783.34	102.15	995,885.49	5.20	23.12.03
Challenge Bank	996,070.30	(269.03)	995,801.27	5.13	12.12.03
Challenge Bank	995,792.02	242.40	996,034.42	5.19	19.12.03
Challenge Bank	996,053.99	(19.57)	996,034.42	5.19	19.12.03
Challenge Bank	995,557.90	487.93	996,045.83	4.83	26.11.03
Challenge Bank	995,557.90	487.93	996,045.83	4.83	26.11.03
	<b>9,572,559.74</b>	<b>2,506,836.00</b>	<b>12,079,395.74</b>		
<i>Comparative Balance Nov 2003</i>			8,022,117.42		
<b>RESERVE FUND</b>					
Challenge Bank	135,000.00	0.00	135,000.00	4.25	11am
Challenge Bank	1975,578.60	0.00	1975,578.60	4.80	04.12.03
Challenge Bank	992,058.10	0.00	992,058.10	4.87	22.12.03
	<b>3,102,636.70</b>	<b>0.00</b>	<b>3,102,636.70</b>		
<i>Comparative Balance Nov 2003</i>			2,483,965.71		



FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 25.11.03	INTEREST RATE %	MATURITY DATE
<b>TRUST FUND</b>					
Challenge Bank	87,000.00	0.00	87,000.00	4.25	11am
	<b>87,000.00</b>	<b>0.00</b>	<b>87,000.00</b>		
<i>Comparative Balance Nov 2003</i>			80,000.00		
<b>Total</b>	<b>12,762,196.44</b>	<b>2,506,836.00</b>	<b>15,269,032.44</b>		

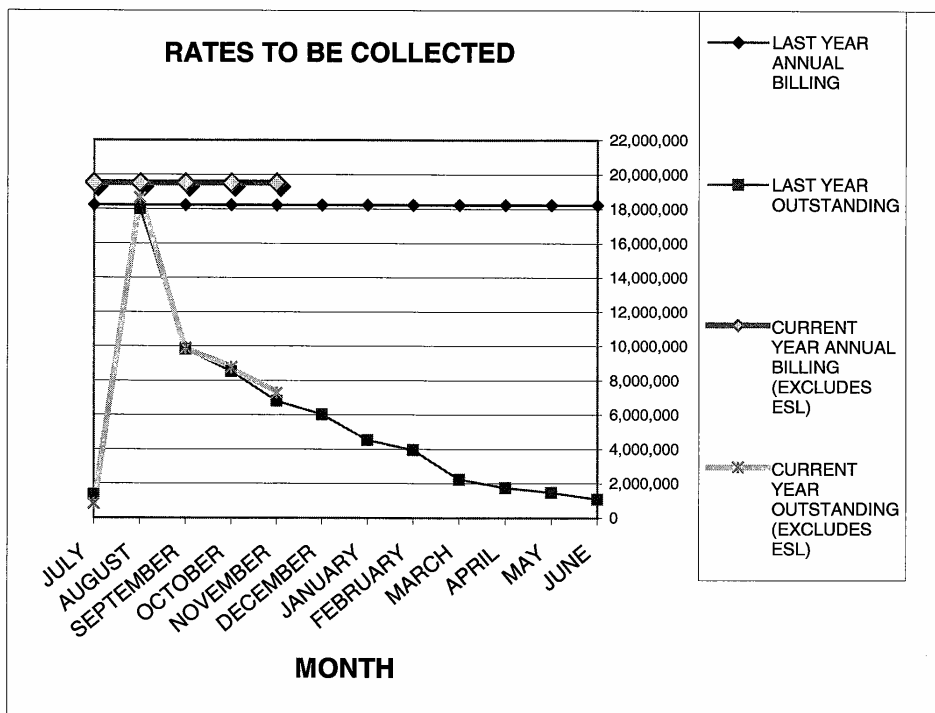
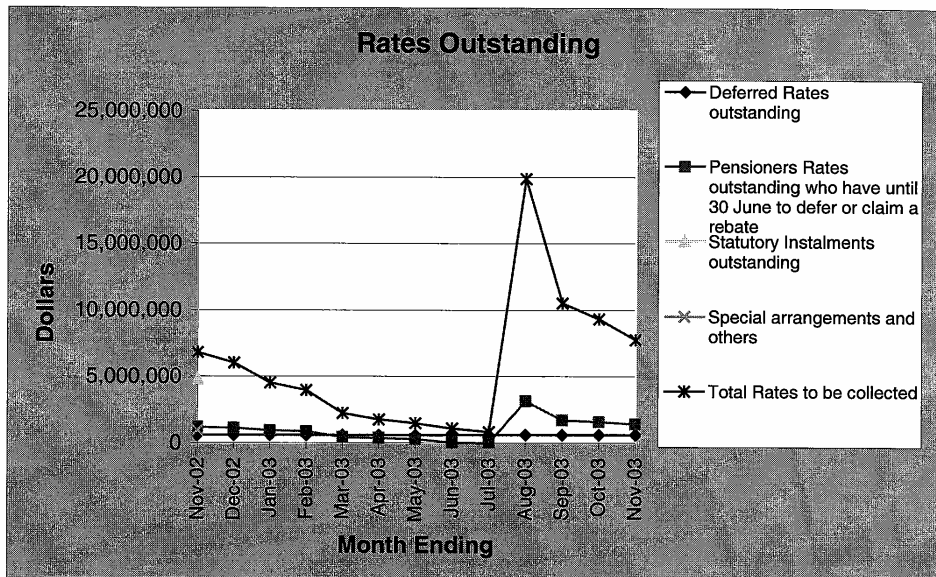


3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 21 NOVEMBER 2003				
	2002/03 21.11.02	2003/04 21.11.03	VARIATION %	
Annual Rate Billing (including services charges)	18,233,356	19,514,053	1,280,697	7.02%
Emergency Services Levy		1,331,067		
No of rateable properties	21,964	22,086	122	0.56%
No of properties fully paid	10,967	10,651	316	-2.88%
No of properties on instalments	7,725	7,950	225	2.91%
No of properties on special arrangements	995	1,516	521	52.36%
No of properties with Small Balances Under \$10.00	-	295	295	
No of properties Summons Issued	-	0	0	
No of properties Pensioners, Informal Recovery Action, etc..	2,277	1,674	-603	-26.48%
	\$	\$	\$	\$
Deferred Rates outstanding	584,543	601,029	16,486	2.82%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate	1,201,484	1,401,736	200,252	16.67%
Emergency Services Levy	-	0	-	
Statutory Instalments outstanding	4,122,089	4,815,713	693,624	16.83%
Small Balances Under \$10.00	-	1,016	1,016	
Direct Debits arrangements	-	742,226	742,226	
Special arrangements and others	1,256,887	213,304	-1,043,583	-83.03%
Recovery Action	-	-	-	
<b>Total Rates to be collected</b>	<b>7,165,004</b>	<b>7,775,025</b>	<b>610,021</b>	<b>8.51%</b>
Rates				
Current	5,884,388	6,286,490	402,103	6.83%
Arrears	848,736	747,836	-100,900	-11.89%
Services				
Current	248,703	192,053	-56,649	-22.78%
Arrears	62,236	39,206	-23,031	-37.01%
Area Rates (ESL)	-	469,803	469,803	
Back Rates	2,263	1,426	-837	-36.97%
Legal Fees	29,056	17,423	-11,633	-40.04%
Other Charges	19,545	7,503	-12,043	-61.61%
Penalty/Instalment Interest	100,938	51,364	-49,573	-49.11%
Excess Payments	-30,860	-38,079	-7,219	23.39%
<b>Total Rates to be collected</b>	<b>7,165,004</b>	<b>7,775,025</b>	<b>610,021</b>	<b>8.51%</b>











# ARMADALE HIGHLAND GATHERING

## MINUTES

OF THE MEETING HELD ON TUESDAY, 11 NOVEMBER 2003 AT THE CITY OF  
ARMADALE ADMINISTRATION CENTRE, COMMENCING AT 6.02 PM

### 1. ATTENDANCE AND APOLOGIES

#### Present

Cr Jim Stewart – Chair	City of Armadale
Madge McCollum	Lions Club
Barbara Ross	Caledonian Society of WA
Andy Giglia	Individual Member
Barbara Ewing	Australian Pipe Band Association WA
Ken Manolas	Australian Pipe Band Association WA
Thelma Dry	Royal Scottish Country Dance Society
Margaret Dunne	Southern Districts Cycling Club
Mike Dunne	Southern Districts Cycling Club
Alistair Wilson	Community Representative
Jay Waller	Community Representative
Peter Andrews	Western Australian Metropolitan Regional Committee of Highland Dancing
Melanie Green	City of Armadale

#### Observers

Cr Linton Reynolds	City of Armadale
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#### Apologies

Henk Vogels	Individual Member
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### 2. CONFIRMATION OF PREVIOUS MINUTES

#### RESOLVED

The minutes of the meeting held on 14 October 2003 be confirmed.



### 3. PRESENTATION OF CERTIFICATES

The Mayor, Cr Linton Reynolds presented certificates to those individual committee members who had served on the Armadale Highland Gathering Committee for the past ten years. The Mayor also passed his thanks to all committee members for their support of the Gathering.

#### RESOLVED

**That the information be received.**

### 4. BUSINESS ARISING

#### 4.1 Ideas for 10<sup>th</sup> Birthday

The Events Coordinator has organised the following to celebrate the 10<sup>th</sup> birthday:

- The first 500 children who are turning 10 in the year 2003 and who come to the site office will be given a voucher for McDonald’s icecream sundae (valid Armadale/Kelmscott stores only).
- A “10<sup>th</sup> birthday” stamp to give to any child who meets the above.
- A special 10<sup>th</sup> birthday free face paint design.
- A feature performance from the WA Police Pipe Band.
- Tenterfield Terriers doing demonstrations.
- Competitions for children and adults.
- TravelSmart Puppet show and prize draw.

Balloons and 10<sup>th</sup> birthday banners were either not available or too expensive. The Police Pipe band is unable to provide copies of their old CD to give away as prizes.

#### RESOLVED

**That the information be received.**

### 5. CORRESPONDENCE

#### Inwards

Letters declining invitation to participate.  
Registration forms  
Email from Rockingham Pipe Band organising collection of merchandise  
Email from Scottish Coastal Pipeband re loan of merchandise  
Emails from Jay Waller re heavy events  
Emails from Southern District Cycling Club re promotion of cycle races  
Emails from WA Cycling Federation (Inc) re names and contact numbers of cyclists  
for stories in local papers  
Emails of confirmation for websites and radio stations



Emails from Armadale Tourist Centre re craft stalls

### **Outwards**

Reminders sent to displays, ride/craft and food Vendors  
Reminders sent to Scottish commercial and non-commercial displays re March  
Letter to Marching Girls Association re participation in March  
Emails to Armadale Police re firing of guns for demonstration and a police presence  
Emails to Police Pipe band re main stage entertainment and press releases.  
Email to Rockingham Pipe Band re loan of merchandise  
Email to Scottish Coastal Pipeband re loan of merchandise  
Media Release re heavy event participants (Community, Sunday Times and West Australian Newspapers)  
Emails to websites and radio stations  
Emails to Jay Waller re heavy events  
Letter thanking Alannah McTiernan for her help with the posters in trains  
Emails to Southern District Cycling Club re promotion of cycle races and names of groups who may be able to volunteer and assist with marshalling  
Email to WA Cycling Federation (Inc) re names and contact numbers of cyclists for stories in local papers  
Letter of support for Southern District Cycling Club for grant application  
Emails to Public Transport Authority re putting up posters in trains  
Emails to Armadale Tourist Centre re craft stalls  
Letters organising the certification of the tents  
Emails to the local primary and high schools promoting Community Cycle ride

### **RESOLVED**

**That correspondence be received.**

## **6. PORTFOLIO REPORTS**

### **6.1 Entertainment – Cr Jim Stewart, Events Coordinator**

Letters reminding about the March have been sent with confirmation letters to be sent in the next few days. The order of the March has changed with the inclusion of the 42<sup>nd</sup> Highlanders and the Marching Girls. The new order will be Pipe bands, Council, 42<sup>nd</sup> Highlanders, Marching Girls, Clans, Scottish Group, followed by the cyclists.

### **6.2 Heavy Events - Jay Waller**

Jay Waller has advised the following people will be volunteering to assist with the heavy events at the Gathering:  
Alasdair Courtney, Randal Humich, Peter Phillips, Jay Waller, Andrew Adams, Robert Joyner, Aaron Joyner, Russell Cook, Corey Heinz and Robert Galsworthy.

The try-out for the heavy event participants held at the Park on the 2<sup>nd</sup> November went well with at least two new entrants.





The Events Coordinator spoke to Alistair Courtney re a reminder that the City is keen to source any surplus heavy event equipment that Scotch College no longer requires.

*Some of the regular athletes may not be able to participate at this years Gathering so Jay has secured the services of a few new competitors. Alasdair Courtney has kindly volunteered to watch and support Jay in his first year at organising the Heavy events program. The Events Coordinator advised that there will be two strings of danger tape to section off the area to avoid people going under the tape.*

**6.3 Ceilidh – Alister Wilson, Events Coordinator**

*Alister Wilson advised that everything was going smoothly with the Ceilidh and wished to thank the Events Coordinator for organising this years Ceilidh. The Committee also expressed their appreciation to the Events Coordinator for all her assistance.*

**6.4 Highland Dancing Competition – Peter Andrews**

*Everything is going smoothly and a judge is being flown in from the eastern states.*

**6.5 Royal Scottish Country Dancing Displays – Thelma Dry**

*Everything is going smoothly.*

**6.6 Site Layout & Vending Management – Andy Giglia, Events Coordinator**

*The Events Coordinator measured out how large the stage is going to be (10.8 x 6m) and Committee agreed that this stage is large enough. Everything else with the site layout and vendor is going to plan.*

**6.7 Pipe Band Competition – Ken Manolas**

*Ken Manolas advised that no entrant for the competition will be playing at 12.00pm to interfere with the Mayor's official opening. The PA is primed and ready to operate. The shields have been collected and are ready to be used to decorate the stage.*

**6.8 Marketing & Sponsorship – Events Coordinator**

A media release has or is being sent to every local Community newspaper with a story focusing on a local resident who is participating in either the heavy events, piping or cycling activities.

Stories have been sent to the local Comment newspaper, which has secured editorial for the past couple of weeks. Photo shoots have also been organised and included in the paper (WA Police Pipe Band, heavy events, Armadale City Concert Band, Tenterfield Dogs, cyclists). The double page spread has also been forwarded to them.

Stories have also been sent to the West Australian, Sunday Times and other newspapers.



Bookmarks are being given out at the three libraries and at Council counters. Displays have been organised at the three libraries.

Thirty large posters are currently being displayed in the trains at no cost to the City.

The 500 A3 posters have been distributed throughout the metropolitan region. The Events Coordinator will have posters at the event for members to display. Signage is up at the 5 point of entry sites and at both corners of Minnowarra Park.

*The Event Coordinator tabled articles and advised about the Community Service announcements that are already being played on radio and asked the Committee to distribute the remaining posters. The Committee endorsed the marketing that had been organised to date. Barbara Ross will be providing the Event Coordinator with the contact details for Max Kay.*

#### **6.9 Cycling Event – Henk Vogels, Michael and Margaret Dunne**

The Events Coordinator has organised with the Southern Districts Cycling Club the finish line and banner.

Southern Districts Cycling Club are having trouble recruiting volunteers for the crowd control. The Events Coordinator forwarded a list of groups who maybe able to assist.

The Events Coordinator has had a meeting with the road closure staff and everything is organised in this regard.

*Michael Dunne advised that Henk Vogels Jnr and Peter Dawson will be leading the Community Bike Ride and that the field for the Criterium race was the best ever. Emails had been sent to every bike rider registered with the Association promoting their attendance at the Cycle race in Armadale and that interest for rider participation has been overwhelming. Margaret Dunne wanted to ensure that the road closure staff were aware that a motorbike may be used on the track if the riders broke up into two groups. The Events Coordinator has briefed the road closure staff on this matter. The Cycling organisers are very pleased with how things are going and the huge amount of interest in the races.*

#### **6.10 Food and Craft Vending – Events Coordinator**

*A high number of craft stall registrations have been received (48 confirmed), which reflects the Event Coordinator's push to increase the number of vendors who are given invitations to participate.*

Food vendors have keenly accepted the City's invitation to participate.

*Unfortunately no Scottish food will be on offer at the Event.*

#### **6.11 Finance**

Purchase orders and cheques are being sent out/organised.



**RESOLVED**

**That the portfolio holders’ reports be received.**

**7. GENERAL BUSINESS**

**7.1 Bar**

*Andy Giglia asked if the Dale Cottage Care Foundation can borrow the bollards for roping off the bar area. They will collect them from the bunker and return them when they have finished. Andy also asked Committee if he could lend anything Scottish to decorate the bar, i.e. Kilts, flags, tea towels, material etc. It was suggested that he go to a cut-price material shop i.e. Spotlight or equivalent and purchase some tartan from there, as it would not be very expensive.*

**RESOLVED**

- 1. That the Events Coordinator deliver to the bunker the metal portable fencing for Dale Cottage Care Foundation to borrow.**
- 2. That any committee members that have Scottish merchandise that can be lent to the Dale Cottage Care Foundation forward this to Andy Giglia.**

**7.2 Procession**

*The Event Coordinator asked Ken Manolas if the Rockingham Pipe Band is all set ready to pipe in the Mayoral procession. Ken advised that everything is organised with this.*

**RESOLVED**

**That the information be received.**

**7.3 March**

*The Event Coordinator asked if committee could please support this inaugural March of the Clans and promote this to any Scottish group they may be dealing with.*

**RESOLVED**

**That the information be received.**

**7.4 Heritage Society**

*The Events Coordinator advised that no registration forms had been received from the Heritage Society. Barbara Ewing to notify the Heritage society and ascertain if they are attending this year.*



**RESOLVED**

**That the information be received.**

**7.5 Volunteers**

*The Events Coordinator advised that four volunteers had been sourced to assist with manning the site office; they are*

- *Ruth Cole*
- *Rae Wright,*
- *Paula Stuart and*
- *Gordon Mason.*

*The Event Coordinator asked Committee if they could make these people welcome on the day.*

**RESOLVED**

**That the information be received.**

**7.6 Program**

*The Events Coordinator collated the final draft of the program and asked committee if they need to make any changes, to do so now.*

**RESOLVED**

**That the program for the 2003 Armadale Highland Gathering be endorsed.**

**7.7 Contact List**

*The Events Coordinator advised that the contact list as circulated will be going to print and if there were any changes to anyone's contact numbers, could you please advise the Events Coordinator immediately.*

**RESOLVED**

**That the information be received.**

**7.8 Trees in the park**

*The Events Coordinator to liaise with the Supervisor of Parks to ensure the Morton Bay Fig and the large tree that the pipe band performs under, that the lower branches are trimmed.*





**RESOLVED**

**That the information be received.**

**7.9 Pipe Band Competition equipment**

*Ken Manolas asked if they could borrow the red witches hats to mark off the performing area for the competition. The Events Coordinator to organise that these be delivered to the bunker and that the Pipe Band Association take these from the bunker and then return them when they have finished.*

**RESOLVED**

**That the information be received.**

**7.10 Raffle**

*There was an enquiry regarding why the Committee does not allow raffles at the Highland Gathering. The Events Coordinator advised that this was a committee decision based on;*

- *That the privacy act is very strict in its requirements and that the City is unable to support any raffle that it is unaware if the organiser has met these requirements.*
- *The Events Coordinator is inundated prior to each event for applications from community groups wishing to hold a raffle. If one raffle proceeds, then we need to give permission to all raffles.*
- *The aim of Armadale Highland Gathering is to provide a free community event that is non-commercial.*

**8. NEXT MEETING**

To be held on **Tuesday 9 December 2003 (debrief)**, commencing at 6pm.

*Please provide any comment to the Events Coordinator prior to the meeting to assist with reporting.*

**9. CLOSURE**

The meeting closed at 7.15pm.





