



INFORMATION BULLETIN

ISSUE NO. 20/2005

12 October 2005

Information Bulletin

Issue No. 20/2005

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PO Box 1218
Kelmescott Delivery Centre
Kelmescott WA 6997
ABN: 56 120 497 631

Sept 29th 2005

Armadale Mayor Linton Reynolds
Locked Bag No 2
ARMADALE WA 6992

Dear Mayor Linton Reynolds

RE: GROUNDS UPGRADE, BOB BLACKBURN RESERVE, Challis Rd Seville Grove.

We are writing this letter to you, to Thank you for the removal of the cricket pitch and recent upgrades to lighting around the oval. When the rest of the lighting is put in, this will be able to create many opportunities for all ground users, that were not available from previous lighting. Once again we would like to express our thanks.

Yours Sincerely

Tania Nitschke
Secretary

Info Bulletin please

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CITY OF ARMADALE	
RECD	30 SEP 2005
TO	MAYOR
PREPARED BY	
FILES	A100218

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WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

Local Government News

Issue No.38.05

30 September 2005

HEADLINES

- ASSOCIATION BENCHMARKING SURVEY
- NEW PUBLIC HEALTH ACT WORKSHOPS
- LIBRARY FORUM VISION TO REALITY
- BIOSECURITY AND AGRICULTURAL MANAGEMENT BILL
- UNDERGROUND POWER PROGRAM – MAJOR RESIDENTIAL PROJECTS ROUND 4
- A BETTER WAY TO CONDUCT TITLE SEARCHES
- SMALL TOWN SURVIVAL CONFERENCE – PARTNERSHIP FOR PROGRESS
- VISIT ST PETERSBURG THIS WINTER

MAILBAG

- INFOPAGE – NEW PUBLIC HEALTH ACT

ISSUES UPDATE

ASSOCIATION BENCHMARKING SURVEY

The Association is undertaking a benchmarking survey through independent research company, Research Solutions to help improve our service to Members. The questionnaire has been emailed to all Members for completion by the CEO and Mayors/Presidents. The survey will take ten minutes to complete and we encourage all Members to respond by **Wednesday 5 October**.

Your confidentiality and privacy is assured as only overall, rather than individual responses are reported.

For further information, please contact Public Relations and Marketing Manager, Zac Donovan, on (08) 9213 2038 or email zdonovan@walga.asn.au.

NEW PUBLIC HEALTH ACT WORKSHOPS

The Association, in partnership with the Department of Health, is running a series of Consultative Workshops on the new *Public Health Act*. The registration form can be downloaded at www.councils.wa.gov.au.

The Workshops are designed to tackle three issues:

- whether a new Act will give Councils more autonomy and flexibility to meet local community environmental health issues;
- whether a new Act will give Councils scope to tackle public health issues without imposing unrealistic and un-resourced demands; and

- to seek input on issues in relation to the Act that the Association needs to consider from a Council perspective.

The State Government has released the *New Public Health Act Discussion Paper* and the period for consultation has been extended by two months. The closing date for submissions is now **Wednesday 30 November**. The Discussion Paper is available at www.newpublichealthact.health.wa.gov.au.

We recommend that you familiarise yourself with the paper prior to the Workshop.

Workshop dates are as follows:

- Civic Ctr, City of Cockburn 10 am to 3 pm **Tuesday, 4 October**
- Shire of Broome 10 am to 3 pm **Wednesday, 5 October**
- Town of Port Hedland 10 am to 3 pm **Monday, 10 October**
- Lotteries House, Karratha 10 am to 3 pm **Tuesday, 11 October**
- Shire of Toodyay 10 am to 3 pm **Friday, 14 October**
- Kalgoorlie 10 am to 3 pm **Monday, 17 October**
- Rec Centre, Mt Barker 10 am to 3 pm **Thursday, 20 October**
- Civic Centre, Town of Vincent 10 am to 3 pm **Monday 24 November**

For further information or to register, please visit www.councils.wa.gov.au or contact Workplace Solutions Support Officer, Kristy Faulkner on 9213 2097 or email kfaulkner@walga.asn.au.

LIBRARY FORUM VISION TO REALITY

The objectives of the forum are to explore best practice in service delivery and stimulate thinking on future roles of public libraries, as well as to explore and investigate resource sharing and co-location opportunities.

Date: **Tuesday 25 October**
Time: 8.30 am to 4.30 pm
Venue: Rendezvous Hotel, The Esplanade, Scarborough

For further information, please contact Workplace Solutions Support Officer, Kristy Faulkner, on (08) 9213 2097 or email kfaulkner@walga.asn.au.

BIOSECURITY AND AGRICULTURAL MANAGEMENT BILL

On **Thursday 1 September**, the Association issued an Infopage regarding the draft *Biosecurity and Agricultural Management Bill*.

The draft Bill is an attempt to integrate a number of disparate pieces of legislation into a coherent framework, and is scheduled for introduction to Parliament in Spring. Our Infopage outlined some of the implications of the legislation for Local Government. The Association has recently received communication from Rob Delane, Executive Director of Biosecurity

and Research at the Department of Agriculture, to clarify two points in relation to the Association's Infopage and regarding the draft legislation's implications for Councils.

- Councils will be responsible for management of invasive organisms in their reserves, not on private property in their jurisdiction; and
- the land-based rating system will be restricted (by regulation) to pastoral land, unless there is agreement to broaden the system to other areas.

For further information, please refer to the letter from the Department of Agriculture at www.councils.wa.gov.au/directory/walga/index.html/environment/comment/BAMB/. For further information regarding the draft legislation, please contact the Department of Agriculture's Executive Officer Biosecurity, Richard Walker, on (08) 9368 3830 or email rwalker@agric.wa.gov.au or to discuss implications of the legislation for Councils, please contact Environment Policy Officer, Nicole Stuart, on (08) 9213 2039 or email nstuart@walga.asn.au.

UNDERGROUND POWER PROGRAM – MAJOR RESIDENTIAL PROJECTS ROUND 4

Expressions of Interest for the Underground Power Program Round 4 close at 5pm on **Friday 11 November** at the Office of Energy. Whilst all Councils will have received details of this Program, Councils are reminded that there will be no extension of time to make a submission. Details of the Program and the submission requirements are available from the Office of Energy website www.energy.wa.gov.au.

Major residential projects mostly suit undergrounding in metropolitan and major regional centres and involve the delivery of underground distribution lines in suburban areas, typically of between 800 and 1,300 residential properties. All Councils are encouraged to submit proposals for Round Four for undergrounding power to areas of 600 or more.

For further information, please contact the Program's Executive Officer, Leo Zaza, on (08) 9420 5679 or email leo.zaza@energy.wa.gov.au.

A BETTER WAY TO CONDUCT TITLE SEARCHES

An October release date is scheduled for Land Enquiry, the Department of Land Information's new web-based service which comes with new title searching capability and greatly enhanced functionality. It will replace DLI's Customer Remote Search (CRS) system.

Computer-based training on how to use Land Enquiry is available on Landgate and subscribers can access it on their default channel by clicking onto *Tools* shown on the menu bar and selecting the *Training* option.

For further information, please visit www.dli.wa.gov.au/corporate.nsf/web or contact DLI's Land Enquiry Support Team on (08) 9273 7321.

SMALL TOWN SURVIVAL CONFERENCE – PARTNERSHIP FOR PROGRESS

Small towns are facing new challenges and pressures. They need to be resilient, resourceful and still contribute to the nation's economy.

The Wheatbelt Area Consultative Committee is hosting the inaugural *Small Town Survival* conference in York on **Wednesday 19 October**. The program features an excellent array of speakers who will confront difficult issues by examining the scenario for the future if small

towns continue as they are. They will also examine controversial issues such as structural reform.

This will not be a talkfest; the key objective is that action results from this conference.

For further information and to register, please visit www.wheatbeltacc.com.au/SmallTownSurvival/.

VISIT ST PETERSBURG THIS WINTER

The Friends of the Art Gallery of Western Australia and Lotterywest are offering an opportunity to visit the spectacular *St Petersburg 1900* exhibition free of charge to people within the community who are physically, intellectually or socially disadvantaged.

St Petersburg 1900 encompasses the years from 1870 until 1917, one of the most dynamic and turbulent periods in Russian history leading up to the Russian Revolution. This political and social turmoil was accompanied by a richness of artistic activity, much of which was centred on the city of St Petersburg.

St Petersburg 1900 runs until **Sunday 23 October** at the Art Gallery of Western Australia. The exhibition features work that represents the major artists and movements of the time with over 230 cultural riches including paintings, works on paper, decorative arts, theatre set and costume designs, photographs and illustrated books.

Tickets are valued at \$12 each and are valid for the duration of the exhibition. Tickets are limited.

For further information please phone 9492 6750 or email friends@artgallery.wa.gov.au.

DIARY DATES

3 October	Northern Country Zone
5 October	State Council
31 October	December State Council Agenda Deadline
18 November	Murchison
20 November	Kimberley Country Zone
24 November	Esperance-Eastern Goldfields Zone
25 November	South East Zone
28 November	Pilbara Country Zone
28 November	Northern Country Zone
28 November	Gascoyne Country Zone
28 November	South Metropolitan Zone
30 November	South East Metropolitan Zone
01 December	Peel Zone
01 December	Great Eastern Country Zone
01 December	Central Country Zone



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

Issue No. 39.05

7 October 2005

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- ◄ [INDUSTRY SURVEY – HAVE YOUR SAY](#)
- ◄ [2004 ENVIRONMENTAL HEALTH NEEDS OF INDIGENOUS COMMUNITIES IN WESTERN AUSTRALIA SURVEY](#)
- ◄ [NEW PUBLIC HEALTH ACT WORKSHOPS](#)
- ◄ [SIGNING THE NATIONAL PACKAGING COVENANT](#)
- ◄ [TRAINING UPDATE](#)
- ◄ [PLANNING FOR ACTIVE LIVING WORKSHOP](#)
- ◄ [THE AMANDA YOUNG FOUNDATION](#)
- ◄ [PLANNING BULLETIN 74 – USE OF SPECIAL CONTROL AREAS IN TOWN PLANNING SCHEMES](#)
- ◄ [PUBLIC SECTOR MANAGEMENT PROGRAM SCHOLARSHIP](#)

MAIL BAG

- ◄ [PLANNING FOR ACTIVE LIVING WORKSHOP](#)

ISSUES UPDATE

INDUSTRY SURVEY – HAVE YOUR SAY

As many may be aware a survey of all Mayors and Presidents and Chief Executive Officers of Local Government in WA is being conducted on behalf of the Association. The survey is pivotal to improving our services to Local Governments.

To response to the online survey has been low which may impact on the accuracy and relevance of the resulting data. Consequently hard copies of the survey are to be distributed as required.

We encourage all Mayors, Presidents and CEOs who have not yet completed the survey to do so and contribute to the betterment of the industry. For those who have already participated, we thank you for your commitment.

For further information, please contact Public Relations and Marketing Manager, Zac Donovan on 9213 2038 or email zdonovan@walga.asn.au

2004 ENVIRONMENTAL HEALTH NEEDS OF INDIGENOUS COMMUNITIES IN WESTERN AUSTRALIA SURVEY

The Association has available copies of the *2004 Environmental Health Needs of Indigenous Communities in Western Australia Survey*. The survey results can also be downloaded at www.dia.wa.gov.au

For a copy, please email your contact details to Policy Officer Community, Jodie Holbrook at jholbrook@walga.asn.au

NEW PUBLIC HEALTH ACT WORKSHOPS

The Association, in partnership with the Department of Health, is running a series of Consultative Workshops on the new *Public Health Act*. The registration form can be downloaded at www.councils.wa.gov.au

In addition the State Government has released the *New Public Health Act Discussion Paper* and the period for consultation has been extended by two months. The closing date for submissions is now **Wednesday 30 November**. The Discussion Paper is available at www.newpublichealthact.health.wa.gov.au

We recommend that you familiarise yourself with the paper prior to the Workshop.

Workshop dates are as follows:

- Lotteries House, 10am to 3pm,

- Karratha **Tuesday 11 October**
- Shire of Toodyay 10am to 3pm,
Friday 14 October

- Kalgoorlie 10am to 3pm,
Monday 17 October
- Recreation Centre, 10am to 3pm,
Mount Barker **Thursday 20 October**
- Civic Centre, 10am to 3pm
Town of Vincent **Monday 24 October**

The workshop that was to be held in Port Hedland on Monday 10 October has been cancelled.

For further information or to register, please visit www.councils.wa.gov.au or contact Workplace Solutions Support Officer, Kristy Faulkner on 9213 2097 or email kfaulkner@walga.asn.au

SIGNING THE NATIONAL PACKAGING COVENANT

The Municipal Waste Advisory Council resolved in September to sign the *National Packaging Covenant*, subject to representation and resourcing conditions. The decision to sign was based on some significant improvements to the Covenant and a Ministerial undertaking to investigate other mechanisms to ensure that packaging waste targets are met if the Covenant is found to be failing.

By signing the Covenant, the Municipal Waste Advisory Council will be able to provide representation for Councils and maintain a high level of scrutiny over this area.

For further information, please visit www.wastenet.net.au/issues/npc

TRAINING UPDATE

Elected Member Development Program

Module 10: Change Management

This module aims to enhance the ability of Elected Members to respond to and manage change in the most effective manner by understanding the origins and positive aspects of change, as well as identifying methods and styles for coping with change in their Councils.

Date: **Wednesday 26 October**

Time: 5:00pm to 8:30pm

Venue: Local Government House
15 Altona Street, West Perth

Cost: \$148.50 (inc GST) for Workplace Solutions Members
\$162.80 (inc GST) for non members

Officer Professional Development

Managing Change for Officers

This course has been designed to assist Local Government Officers to manage change effectively through understanding and identifying the causes, as well as methods and styles of coping with change.

Date: **Friday 21 October**

Time: 9:00am to 4:30pm

Venue: Local Government House
15 Altona Street, West Perth

Cost: \$297 (inc GST) for Workplace Solutions Members
\$324.50 (inc GST) for non members

For further information, please contact Workplace Solutions Support Officer, Kristy Faulkner on 9213 2097 or email kfaulkner@walga.asn.au

PLANNING FOR ACTIVE LIVING WORKSHOP

This practical workshop for Local Government planners, urban designers, engineers and architects will focus on how to effectively plan and design for urban environments that positively influence active and healthy living.

To be held on Friday, November 11, it aims to increase awareness of planning and design issues that influence participation in physical activity in the community. It includes basic environmental design (pathways, facilities, open space, transport and lighting), provision of shade, shelter and security (Designing Out Crime - DOC).

The workshop is a collaborative program between the Premier's Physical Activity Taskforce, WA Local Government Association, National Heart Foundation, Cancer Council WA, and Office of Crime Prevention.

Details and registration forms available at <http://www.patf.dpc.wa.gov.au/index.cfm?event=whatsNew> or call the Physical Activity Taskforce on 9382 5928.

THE AMANDA YOUNG FOUNDATION

Danielle Everett and Dale Burridge, guest presenters at the Local Government Week Gala Dinner, are back in Perth for a charity event, in support of *The Amanda Young Foundation*. The Foundation was established in 1998 after the tragic death of Amanda from meningococcal septicaemia at 18 years.

Date: **Sunday 30 October**

Time: 7:00pm to 9:30pm

Venue: Penrhos College Performing Arts Centre 6 Morrison Street, Como

Cost: \$30 (early bird and group discounts available)

For further information, please call 9227 4237.

PLANNING BULLETIN 74 – USE OF SPECIAL CONTROL AREAS IN TOWN PLANNING SCHEMES

The Western Australian Planning Commission have released a planning bulletin to provide guidance on the appropriate application of Special Control Areas (SCA's) within Town Planning Schemes.

Key messages are that SCA's should not be applied as an alternative to zoning and should not be used unless they are the most appropriate solution.

For further information, and to view the bulletin in the publications page of the WAPC website, please visit www.wapc.wa.gov.au

PUBLIC SECTOR MANAGEMENT PROGRAM SCHOLARSHIP

The Department of Local Government and Regional Development is providing two scholarships to Officers working in regional Local Government, in the Public Sector Management Program, commencing February 2006.

Past scholarship recipients have stated that the benefits of the program are paying dividends in both their personal and career development.

The scholarship covers the tuition fee of \$5,600 per applicant. Successful applicants, or their employers, will be required to cover the cost of accommodation and travel if required.

To be eligible for the scholarship, applicants must satisfy one of the following criteria:

- possess an undergraduate degree;
- have completed an upper-level Public Service Training Package (or equivalent) qualification, plus three years work experience; or
- five years Local Government work experience.

*To apply for a scholarship, individuals are required to complete an application form available at www.psmprogram.wa.gov.au, in addition to providing a brief profile of themselves and outlining the benefits of being awarded a scholarship. Nominations close **Saturday 5 November**. Please send all applications to Julie Ross, Manager of Strategic Projects, Department of Local Government and Regional Development, GPO BOX R1250, Perth 6844.*

For further information, please contact, Gavin Mackay on 9222 8765.

MEDIA RELEASES

2 October Insurance Threat Eases for Community Groups
4 October Review: Starting Point in Reform Process

DIARY DATES

31 October December State Council Agenda Deadline
18 November Murchison
20 November Kimberley Country Zone
24 November Esperance-Eastern Goldfields Zone
25 November South East Zone
28 November Pilbara Country Zone
28 November Northern Country Zone
28 November Gascoyne Country Zone
28 November South Metropolitan Zone
30 November South East Metropolitan Zone
01 December Peel Zone
01 December Great Eastern Country Zone
01 December Central Country Zone
01 December Central Metropolitan Zone
01 December North Metropolitan Zone
01 December East Metropolitan Zone
07 December State Council



ALGA NEWS

'yes'
OPTUS

National News for Local Government

Friday 30 September 2005

Australian Local
Government Association

ISSN: 1447-980X

STOP PRESS: Register now for the National General Assembly of Local Government, Canberra 7-10 November. Register online.

Closer involvement for councils in security issues

Local government will participate in the development of a national code of practice for CCTV, be more closely involved in counter-terrorism exercises and will be kept informed in the event of any national emergency. These were among the key outcomes for local government at this week's special meeting of the Council of Australian Governments in Canberra. ALGA President, Cr Paul Bell, represented local government at the meeting. "I was pleased with the outcomes for local



government, particularly as the important role councils play in issues such as emergency management, community harmony and public safety is increasingly recognised by our state and federal counterparts," Cr Bell said. "The role played by many councils in monitoring community safety through provision of CCTV in public places was noted by the Premiers." Local government, through ALGA, will now be involved in the development of a national code of practice for CCTV. This will be done through a COAG working party led by Victoria. COAG also recognised the importance of a consistent and co-ordinated response by Commonwealth, state, territory and local government at the onset of any national emergency. It was agreed that relevant local government leaders needed to be kept informed in the event of a major incident. Local government will also be more closely involved in counter terrorism exercises, COAG agreeing that these should involve, where appropriate, a broad range of government agencies, local government and the private sector.

Bishop, Lake focus on ageing-in-place strategies



An ambitious project to encourage planners, architects, builders and policy makers to re-think the design of homes was launched this week in Sydney by Federal Ageing Minister, Julie Bishop, with the support of ALGA. Speaking at an inaugural seminar on building and ageing issues, Ms Bishop said it was time for Australian planners and designers to re-shape our communities to cater for all age groups. The initiative is supported by a range of key organisations including ALGA, the Planning Institute of Australia and the Building Designers Association of Australia. The seminar was also addressed by ALGA Vice President and President of the Municipal Association of Victoria, Cr Geoff Lake, who detailed the challenges facing local government in its bid to plan for a "community of all ages", particularly in the areas of planning,

housing and transport. He also outlined ALGA work in ageing and demographic change being undertaken in partnership with the Australian Government.

Housing industry rebuffed on tax claims

Claims by the housing industry about the impact of taxation on new homes are largely misplaced. This is a key conclusion from a study of housing taxes and subsidies by Professor Peter Abelson of Macquarie University. In a paper presented to this week's Conference of Australian Economists, Prof Abelson said that suggestions that taxes, such as stamp duties, GST and infrastructure charges, were all passed to consumers by way of higher prices was wrong. As new homes and existing homes were almost



interchangeable for buyers, developers who tried to push up prices to cover the cost of taxes would fail to sell their properties as buyers chased existing homes. "Nearly all taxes are passed backwards to housing suppliers, or more specifically to original land owners, rather than forwards to consumers," Prof Abelson said. He found that Australia's housing sector has a net subsidy of \$7 billion a year or almost \$2,000 for every homeowner. Last year, a housing industry group claimed local government added significantly to the cost of new homes.

From the President

While this week's meeting of COAG dominated the national press, it's a conference of economists in Melbourne that's produced two pearls for local government. While summaries appear elsewhere in this edition of ALGA News, both papers are worth a read. The first, by a Sydney academic, looked at the impact of taxes and subsidies on new home prices.



You may recall that local government was vigorously attacked last year by a housing industry group for allegedly adding thousands of dollars to the cost of a new home. His study challenges this claim, finding instead that nearly all taxes are passed backwards to housing suppliers and original land owners, rather than forwards to consumers. The second study, by Brian Dollery and Lin Crase, focussed on local government's use of user charges. They now form a significant part of council revenue. This, they say, has been largely driven by fiscal stress imposed on local government by our state and federal counterparts. They argue that growing demand for increased welfare services should be funded through decent state and federal grants or better access to taxation measures. Importantly, they highlight cost shifting, inadequate grants and barriers to taxation revenue as significant drivers of fiscal stress. Both are useful papers. And while we're on the subject of economists, as I write ALGA representatives are attending a two day roundtable on financing local government, convened by the University of Technology in Sydney. I am sure that this, too, will yield more ammunition for our struggle to achieve fair funding, fair treatment and fair recognition for local government in this country.

Cr Paul Bell
ALGA President

Carr, another star for NGA

The Shadow Minister for Local Government, Senator Kim Carr, will join the list of senior federal politicians taking part in this year's National General Assembly of Local Government, to be held in Canberra on 7-10 November. Others include the Prime Minister, Mr Howard; the

Leader of the Opposition, Mr Beazley; the Minister for Transport and Regional Services, Warren Truss; the Minister for Local Government, Jim Lloyd; and the Shadow Minister for Regional Development, Simon Crean. This will be Senator Carr's first address to the General Assembly. Since his appointment to the portfolio, Senator Carr has been quick to highlight the financial pressures on local government and the need for a better deal for councils. A change in Federal Parliament's sitting pattern means that both the House of Representatives and the Senate will sit during the week of the General Assembly.

Study highlights fiscal stress on councils

Australian councils are increasingly relying on user charges to counter fiscal stress (PDF) imposed by other spheres of government, according to a paper delivered to an economics conference in Melbourne this week. The paper, by economists Dr Lin Crase (La Trobe University) and Professor Brian Dollery (University of New England), argues that the increased cost of providing welfare services should ideally be met through a greater role for taxation funding or inter-governmental grants. In the absence of these, it was difficult to see user-charges playing a less significant role in the future of local government in Australia, regardless of their appropriateness in stimulating service provision, the economists argued. The paper examines the way user charging has evolved in local government and compares it with developments overseas. It finds that "local government is confronting significant financial pressures" caused by factors including increased demand for services, cost shifting and constraints on revenue-raising.

Survey supports councillors' DA role

Respondents to a recent survey commissioned by the Local Government Association of Queensland have given scant regard to development industry proposals to exclude councillors from involvement in approval of specific development applications. The independent survey, released recently, shows only 29% of the 700 households surveyed across Queensland agreed with the development industry proposal, while 47% wanted councillor involvement. The development industry is pushing to restrict the role of councillors to involvement with planning policy only, a proposition which received least support in provincial and rural council areas.

Finance, social issues among NGA motions

ALGA has received more than 80 motions from councils and local government associations for debate at this year's National General Assembly of Local Government. The motions cover four broad themes: local government financing, population and ageing, environment, and infrastructure. Specific issues include child care, recycling, HACCC, road funding, constitutional recognition and drug strategy. The motions will be posted to the GA website in early October. Register online at www.nga.alga.asn.au/event/2005/registration/.

More time for comment on coastal paper

In response to requests by councils, the deadline for submissions on ALGA's coastal discussion paper has been extended to 7 October. ALGA seeks feedback from councils on the issues of planning, biodiversity conservation, water supply and quality, climate change and infrastructure. These comments will assist ALGA to develop action plans to address these issues. If you have any questions, please contact Angela Shepherd, at ALGA on (02) 6122 9433 or angela.shepherd@alga.asn.au.

FTA briefing for ALGA

Chief negotiators from the Department of Foreign Affairs and Trade briefed ALGA this week on the latest round of free trade agreement negotiations. Australia is currently negotiating free trade agreements with China, Malaysia and the United Arab Emirates as well as the ASEAN (Association of South East Asian Nations) trading block. ALGA was involved in consultations during the negotiation of the US Free Trade Agreement and secured a number

of exemptions for local government. During this next stage, ALGA will continue to argue that no FTA undermine or restrict the capacity of local government to satisfy community service obligations and will seek similar exemptions to those included in the US agreement. Future trade agreements could be concluded with Japan and South Korea.

**Libraries are loud
(but who's listening?)**

Aggregate, advocate, advance

The early bird registration rate for the Public Libraries Australia Inaugural Conference, 9-11 November 2005 at Albury, expires on 30 September. **Register now to take advantage of the significant savings on offer.** There is also the opportunity for early bird member registrants to win a great prize! Go to the conference website (www.pla.org.au) for registration forms and general conference information.

Forthcoming events

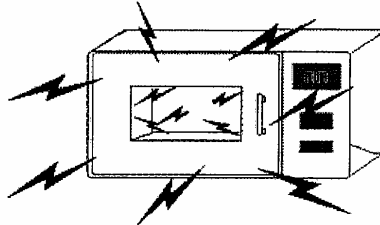
- Connecting Cycling Conference: Planning for Healthy Communities (www.bfa.asn.au/conference), *presented by:* The Bicycle Federation of Australia, 5 – 8 October 2005, Brisbane
- Asia Pacific Cities Summit (www.apcsummit.org), *presented by:* Brisbane City Council, 11 – 14 October 2005, Chongqing, People's Republic of China
- Just Communities Conference: Biennial National Conference (www.lgpro.com/lqcsaa), *hosted by:* Local Government Community Services Association of Australia, 26 – 28 October, Melbourne
- National General Assembly of Local Government (www.alga.asn.au), *hosted by:* Australian Local Government Association, 6 – 10 November, Canberra

ALGA News is distributed by the by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about Local -Government issues from a federal perspective. Distribution within Councils is encouraged. ALGA news can be read online each week at www.alga.asn.au/news. Back issues can be found at www.alga.asn.au/new/archive.

Advertising: To advertise in ALGA News please contact the Editor, Rohan Greenland, at rohan.greenland@alga.asn.au or phone (02) 6122 9434.

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www.alga.asn.au





Microwave oven workplace radiation

Local government agencies

Australian Standards have set guidelines for permissible levels of radiation leakage from microwave ovens used in a workplace or public place environment.

This Standard also applies to microwave ovens used in staff rooms, kitchens, and all local government sites.

Tests have confirmed that it is possible for microwave ovens that show no obvious sign of physical damage to emit radiation levels above the limit. Ovens shut down in workplaces have been found to leak radiation up to 20 times above the limit. The most practical way to accurately determine whether the above guidelines are being met is to have the microwave ovens tested in accordance with National Health and Medical Research Council procedures.

"The purpose of the Australian Standards is to avoid all adverse health effects by limiting exposure... This Standard applies to ovens designed for domestic application, even if used in a workplace"

(SO: ARPANSA- Australian Government)

Testing of microwave ovens may be included as part of a preventative maintenance or occupational health and safety program and will ensure Local Governments are complying with these radiation guidelines.

Small leakage detectors used by many electricians should not be used as they do not comply with the above guidelines and cannot be calibrated. Employers also need to be made aware of potential risks associated with Electro Magnetic Field Litigation. With offices throughout Australia, inspections may be arranged through Microwave Safe Australia, who have servicing the Government and Corporate sector since 1995.

To arrange inspections or for further information call **1300 305 303** or visit www.microwavesafe.net.



Australian Small Bridges Conference

**October 12-13
Powerhouse Museum, Sydney**

The Australian Small Bridges Conference will provide a unique opportunity for councils and other road authorities to review legal, technical and financial issues involved in the testing, strengthening and replacement of small bridges in Australia including road and pedestrian bridges, as well as boardwalk structures.

The two day conference will be held in Sydney at the Powerhouse Museum between 12-13 October. Leading international and Australian bridge experts will address the vital issues of public liability, risk management, bridge asset management, funding issues, the scope of the New Bridge Code AS5100 requirements, inspection and assessment, load testing, monitoring of timber bridges, bridge materials, repair and strengthening and related technical matters.

With more than 30,000 small road bridges and many thousands more pedestrian bridges in Australia, local and state road authorities are facing enormous pressures as these bridges come to the end of their structural lives. The cost of replacing these bridges is in the many billions of dollars, and could impose a crushing burden on councils which are responsible for the vast majority of these, mostly, timber bridges.

This important conference will focus on legal, financial and technical solutions available to road authorities in their search for cost effective outcomes to improve the management of their ageing bridge assets.

The conference has a structured program of invited speakers to take delegates through all the major issues facing small bridges, and equip them to more effectively manage bridge assets into the future. Presentations will include case studies focused on practical solutions to be put into practice immediately post conference.

The Conference Director, Scott Matthews, is an experienced road engineer. **For details** of the conference, see www.halledit.com.au/conferences/bridges or email Scott on scottm@halledit.com.au. **To register**, contact Denise on (03) 8534 5000 or email denise@halledit.com.au.



ALGA NEWS

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National News for Local Government

Friday 7 October 2005

Australian Local
Government Association

ISSN: 1447-980X

(Title)

(Text)

From the President

(Text)

(Text)

Cr Paul Bell
ALGA President



Forthcoming events

- Asia Pacific Cities Summit (www.apcsummit.org), *presented by:* Brisbane City Council, 11 – 14 October 2005, Chongqing, People's Republic of China
- Just Communities Conference: Biennial National Conference (www.lgpro.com/lqcsaa), *hosted by:* Local Government Community Services Association of Australia, 26 – 28 October, Melbourne
- National General Assembly of Local Government (www.alga.asn.au), *hosted by:* Australian Local Government Association, 6 – 10 November, Canberra

ALGA News is distributed by the by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about Local Government issues from a federal perspective. Distribution within Councils is encouraged. ALGA news can be read online each week at www.alga.asn.au/news. Back issues can be found at www.alga.asn.au/new/archive.

Advertising: To advertise in ALGA News please contact the Editor, Rohan Greenland, at rohan.greenland@alga.asn.au or phone (02) 6122 9434.

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MEDIA RELEASE

3 October 2005

Insurance Threat Eases for Community Groups

Community groups will not be forced to close over public liability insurance costs under a new scheme negotiated by the Local Government Insurance Service of Western Australia (LGIS).

WA Local Government Association President, Cr Bill Mitchell said the new scheme mitigated the "panic" that followed a series of global and local disasters that caused substantial increases in insurance premiums.

He said the terrorist attacks, damage from severe storms and the collapse of insurer HIH about four years ago all contributed to insurance rate rises that were beyond the budgets of many community groups.

"It was an anxious time for many of these groups. There were reports that some were going to have to close their doors while others continued without insurance cover," Cr Mitchell said.

"Certainly there was panic among some of these groups. These were very marginal operations with comparatively low fees, to allow maximum community access, that were suddenly faced with massive increases in their costs through no fault of their own."

The new scheme offered by the LGIS – the insurance arm of the Association – will provide public liability insurance premiums at a minimum 50 per cent lower than currently available to community groups.

It is anticipated that the new scheme will be taken up by at least 1,000 community groups from across Western Australia including community fundraisers, school P&C committees, stallholders and service clubs.

"Currently a good deal of community groups use Council facilities in their local areas and it is a concern for Councils if for financial reasons these groups are either underinsured or have no public liability coverage," Cr Mitchell said.

"As with all such schemes there will need to be a critical mass of participants to make it work however given what is being offered I would expect there will be no problem attracting groups wanting to be involved."

Cr Mitchell said community groups would be able to access details on the new scheme through the Local Government in their area and should check if they qualify for coverage.

"This scheme has been developed to cater for the hundreds of small groups with marginal operating budgets that may otherwise take a risk with their insurance provisions," Cr Mitchell said.

“It is about allowing these smaller groups to take responsibility for their insurance and in doing so protect the community in general.”

Community groups seeking further information should access the website:
www.lgiswa.com.au

Ends



**MINISTER FOR LOCAL GOVERNMENT AND
REGIONAL DEVELOPMENT**
MEDIA STATEMENT

Attention: News Editor/Chief of Staff

04/10/05

Local government review to seek efficiencies.

Local Government and Regional Development Minister John Bowler today announced Cabinet approval for the Local Government Advisory Board to conduct a review into structural and electoral reform of local government in Western Australia.

The review will look at a variety of issues to enhance and secure the future economic, environmental and social sustainability of communities in WA.

"My duty as Minister for Local Government is to ensure local governments are able to provide the best possible services to the State's communities," Mr Bowler said.

Having met with the elected members and administration staff while travelling throughout the State, the Minister said he had been regularly approached on the issues.

The matters were also raised during Local Government Week.

"Councils are champions of the communities they serve and these communities are continually calling for local governments to operate at the highest level," Mr Bowler said.

"Local governments are the most immediate and accessible form of government across the State and this review aims to ensure that the structures allow for the best possible provision of services to ratepayers."

The review will identify approaches that councils can adopt in achieving structural reform, ranging from local government amalgamation through to resource sharing, while recognising issues particular to the future sustainability of rural and remote communities.

The LGAB will also be asked to address the eligibility to vote, the case for retaining voluntary voting, the method of voting either in person or by post, the system of election for the mayor or president, plus the frequency and methods of election.

Mr Bowler said an overriding view expressed to him by local government had been the need for structural and electoral reform to ensure the future viability of local governments with consequent improvement in service delivery, better performance and greater involvement by community members.

"Issues that face communities in regional and remote areas need to be addressed differently by local governments relative to those in urban areas and as such there is no one uniform measure that can or should be accepted as a preferred structural reform approach," the Minister said.

The LGAB is due to report by February 10, 2006.

Media contact: Stuart McLagan 9213 6500 / 0428 112 430 Mobile
Statements available on the Government's regional website:
<http://www.regional.mediastatements.wa.gov.au> and you can also subscribe to
have media releases emailed automatically from the Government's website:
<http://www.mediastatements.wa.gov.au>

MEDIA RELEASE

4 October 2005

Review: Starting Point in Reform Process

Finding real solutions to the sustainability issues confronting Local Government in Western Australia require ongoing support of State Government.

The review of structural and electoral reform announced today by Local Government Minister John Bowler has been welcomed by the WA Local Government Association though in terms of it being a starting point only.

Association Chief Executive Officer Ricky Burges said the review by the Local Government Advisory Board was a positive move in addressing issues that had increasingly become the focus of the sector in planning for the future.

“We welcome the Minister’s support for the sector in that he has secured Cabinet approval for an expert team to look at these important issues,” Ms Burges said.

“However we do not believe that it goes far enough and we would encourage the Minister to secure more resources to contribute to determining the sustainable future for Local Government in this State.”

Structural reform – with considerations to include resources sharing and Council mergers – and electoral reform – to include the introduction of compulsory voting – were central topics raised at Local Government Week, in August.

The Association’s Annual General Meeting also resolved for a framework to be established to examine the issues surrounding structural reform, which would now have to encompass consideration of the report of the LGAB review scheduled for February 10, 2006.

Ms Burges said it was important to recognise that Minister Bowler had consulted with the Association in the development of the terms of reference of the LGAB review.

“It is significant that the Minister has sought to involve the Association and the sector in the process of developing a sustainable future,” Ms Burges said.

“In no way should this announcement today be misconstrued as the Minister intervening and dictating the process of structural and electoral reform in Local Government.

“The Association considers the consultation processes and briefings offered by the Minister as being part of a conciliatory approach with the primary focus of delivering the best outcome for all Councils and all communities.

“Our only persisting point of difference is that we would have preferred a greater commitment of resources to investigating the pertinent issues and we believe we are supported by the sector in this regard.”

Ends

MEDIA RELEASE

7 October 2005

SITES ANNOUNCEMENT DATE SET

Eight potential sites for establishing new hazardous/industrial waste treatment precincts will be announced on Monday October 31. The Core Consultative Committee on Waste (3C) will conduct a three and a half month public process on the sites, concluding on 17 February 2006. Input from all interested parties will be encouraged, particularly from communities around the potential sites.

Since the beginning of this year, the Core Consultative Committee on Waste (3C) has been assessing and prioritising a list of over 900 potential sites nominated to it.

The final eight potential sites to be publicly-exhibited will include four in the South-West Region, two in the Pilbara and two in the Goldfields.

Following consideration of public input the 3C will recommend 3-4 sites to the State Government for establishing precincts. These will include one or two in the South West and one in each of the Pilbara and Goldfields.

The South West, Pilbara and Goldfields are the major waste generating regions in the State and it is anticipated that precincts will mainly treat waste generated in their region.

The 3C has members from environment/community groups, industry, unions and local government. These organisations recognise the need to establish modern treatment facilities within a broader framework of minimising hazardous waste and regulating hazardous waste more effectively.

The 3C is co-chaired by Ms Mary Askey from the Chamber of Commerce and Industry and Mr Lee Bell from the Contaminated Sites Alliance.

Ms Askey said that the 3C will spend the next few weeks until 31 October finalising the site selection and producing detailed information to explain its decisions on publicly-exhibited sites.

Mr Bell said that it was essential that extensive information be available to all interested parties as promptly as possible following the announcement of sites to aid informed debate and in keeping with the 3C's commitment to open process.

"No external parties will receive privileged information on the identity of the eight potential sites prior to the public announcement on October 31", they said.

Detailed information on the 3C and its stakeholder involvement program is available on www.3c.org.au

Media Enquiries:

Mr Lee Bell	3C Co-chair	(0417) 196 604
Ms Mary Askey	3C Co-chair	(0439) 951 146
Dr Bro Sheffield-Brotherton	3C Advisor	(0412) 303 718

MEDIA RELEASE

9 October 2005

Perry Lakes Bill Threatens Community Consultation

Local communities will be at greater risk of being bullied by State Government if the Perry Lakes Redevelopment Bill is accepted without complaint.

WA Local Government Association President Cr Bill Mitchell said the ideology behind the proposed legislation was arrogant and threatened the self determination of all local communities.

Cr Mitchell said the underlying message that all Local Governments should take from the current situation confronting the Town of Cambridge was that the State Government was prepared to strip away community assets and participation to get its way.

He said the precedent established by the Bill went far beyond the specific issues of the Perry Lakes stadium redevelopment.

“The legislation clearly only relates to Perry Lakes however it is the ideology behind it that should be of most concern to all Local Governments and their communities,” Cr Mitchell said.

“The intention of the legislation is to strip away decision making from a local community as to their application of a significant asset.

“Regardless of perceptions concerning the Town of Cambridge’s performance on the stadium redevelopment, no local community should support the State Government in taking this action.

“What the State Government is proposing is heavy handed interference and if they succeed in Cambridge what is to prevent them bullying other Councils in the same manner?”

Cr Mitchell said the Association believed the State Government should address their concerns as to the progress of the development in a way that retains Council participation, rather than resorting to the extreme measure of introducing specific legislation.

“It comes down to a personal choice of strategy and State Cabinet has agreed to an arrogant and confrontational approach that sets a new low in community consultation,” Cr Mitchell said.

ends

MEDIA RELEASE

11 October 2005

Local Communities Need to Remain in Local Government

No local community should accept that they be removed from having a say in the governance of their local area as is proposed as part of the findings into the inquiry into the City of Joondalup.

WA Local Government Association Chief Executive Officer Ms Ricky Burges said recommendations to replace Local Government Elected Members with State Government appointed commissioners for every Council in WA was an unjustified over reaction.

Ms Burges said the 600-page report, tabled in State Parliament this afternoon by Local Government Minister John Bowler, made sensible findings that the City of Joondalup Council's performance could not be tolerated and that it should be dismissed.

"However to automatically say that what has happened at Joondalup should mean that all Councils need a parental role is excessive and not addressing mechanisms by which to assist local communities to participate," she said.

"All sectors of the industry should now consider this report and realise more has to be done in educating Elected Members as to their roles and responsibilities however removing Elected Members from the process would be to remove the voice of the community and any possibility of participation."

Ms Burges said while the findings were specific to Joondalup, all Local Governments in WA should examine the report and determine if there is benefit for their operations or systems.

However she said it should not be automatically concluded that the problems identified at the City of Joondalup prior to the inquiry could be inferred across the sector.

"It is unfortunate that when one Council encounters problems some sections of the community use it to claim there are problems with all Councils which is quite simply nonsense," Ms Burges said.

"There are 144 Local Governments in WA, with turnovers ranging from just over \$1m to in excess of \$100m and servicing areas from just over 1 square kilometre to 350,000 square kilometres.

"I'm not certain how anyone can reasonably claim to be able to draw a line through this level of diversity in business management and service delivery and make generalised comments with any degree of confidence.

"The Association, in partnership with Councils, will scrutinise the Joondalup findings with a view to maximise the benefit from the inquiry and we would hope all other participants in the sector adopt the same level of expediency."

MEDIA RELEASE

11 October 2005

City of Joondalup Inquiry – Local Government Response

The WA Local Government Association will today respond on behalf of the sector to the findings of the inquiry into the City of Joondalup.

The report is scheduled to be tabled in State Parliament this afternoon by Local Government Minister John Bowler.

Association Chief Executive Officer Ms Ricky Burges will attend Parliament for the tabling of the report and intends to be available for initial comments following question time at about 3pm.

Event: Report into the City of Joondalup – Response by Local Government

Where: Parliament House – south entrance

When: 3pm apx **Tuesday October 11**

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1.1 EMPLOYEE MOVEMENTS

New Staff:

- Andrew Ryley has been appointed to the permanent position of Caretaker. He commenced in the permanent role on 19 September 2005.

Staff Leaving:

- Stephanie Harris has resigned from her position of Library Clerk, effective 21 October 2005.
- Mike Wood has resigned from his position of Community Development Officer, effective 21 October 2005.
- Ross Galbraith has resigned from his position of Building Surveyor, effective 26 October 2005.

Other Staff Movements:

- Nil

Current Recruitment Activity:

- Cleaner – interviews to be scheduled.
- Planning Services Information Officer – interviews to be scheduled.
- Recreation Officer – applications close 21 October 2005
- Parks Technical Officer – to be advertised 15 October 2005.
- Building Surveyor – to be advertised 15 October 2005.
- Community Development Officer – to be advertised 15 October 2005.
- Project Co-ordinator – vacancy placed on hold.



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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>Refer T145/02 25 November 02</i>	Technical Services	Further report to future Technical Services Committee.	Executive Director
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>Refer T106/10/03 27 October 03</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>Refer T23/04/04 27 April 04</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>Refer T29/04/04 27 April 04</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u> <i>Refer T89/09/04 27 September 04</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Lack of Lighting at Cross Park Precinct, Roleystone</u> <i>Refer T91/09/04 27 September 04</i>	Technical Services	Further report to future Technical Services Committee	Manager Parks
<u>O'Sullivan Drive, Westfield Petition</u> <i>Refer T21/03/05 30 March 05</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Tender 35/04 – Construction of Culvert 5206 Champion Drive over Southern River</u> <i>Refer T26/04/05 18 April 05</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Rubbish and Litter emanating from shopping Centres</u> <i>Refer T94/08/05 22 August 05</i>	Technical Services	Further report to the March 2006 Technical Services Committee	Manager Parks & Coordinator Waste Services
<u>Roleystone Signage</u> <i>Refer T103/09/05 September 05</i>	Technical Services	A report to be presented to Technical Services Committee by December 2005	Executive Director Technical Services

TECHNICAL SERVICES WORKS PROGRAMME AUGUST- NOVEMBER 2005

	September	October	November
Civil Works	<p>Construction</p> <ul style="list-style-type: none"> • Fisher St ▪ Armadale Rd/Orchard Ave Black spot. ▪ Westfield Rd ▪ Drainage construction various locations ▪ Wymond Rd ▪ Croyden Rd ▪ Gilliam Dr/Railway R/about ▪ Commerce Ave II stage ▪ Cul de Sacs ▪ Billabong Rd/Lefroy Rd ▪ Glebe Rd ▪ Brookton Hwy Service Rd <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Car park maintenance 	<p>Construction</p> <ul style="list-style-type: none"> • Fisher St ▪ Armadale Rd – Weld St -End ▪ Slab Gully drainage ▪ Girraween St traffic calming ▪ Gilliam Dr/Railway R/about ▪ Braemore St traffic calming ▪ Cul de Sacs ▪ Tomah Rd fencing, kerbing, resealing <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Car park maintenance ▪ Bridge maintenance 	<p>Construction</p> <ul style="list-style-type: none"> • Lady McNess Dr ▪ Braemore St traffic calming • Champion Dr Extension (Road) ▪ Armadale Rd – Weld St -End ▪ Slab Gully drainage ▪ Seville Dr midblock ▪ Gilliam Dr/Railway R/about ▪ Cul de Sacs ▪ Resealing Program <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Car park maintenance ▪ Bridge maintenance
Design & Development	<p>Development</p> <ul style="list-style-type: none"> ▪ Seville Grove (Hesketh Ave) ▪ Chevin Woods Estate Stg 4 ▪ Newhaven Precinct 1A ▪ Irymple Road Development ▪ Corondale Stage 5 ▪ Lot 2 Poad Street ▪ Armadale Shopping Centre 	<p>Development</p> <ul style="list-style-type: none"> ▪ 24 & 25 Seville Drive Sub ▪ Lot 2 Poad Street ▪ Newhaven Precinct 1A ▪ Chevin Woods Estate 1 ▪ Irymple Road Development ▪ Churchman Brook Stg 7 & 8 ▪ Armadale Shopping Centre (ING) 	<p>Development</p> <ul style="list-style-type: none"> ▪ 24 & 25 Seville Drive Sub ▪ Newhaven Precinct 1A ▪ Chevin Woods Estate 4 ▪ Irymple Road Development ▪ Churchman Brook Stg 7 & 8 ▪ Armadale Shopping Centre (ING) ▪ Armadale Plaza Development

	September	October	November
	<ul style="list-style-type: none"> ▪ Churchman Brook Sig 8 <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Ranford Road (Tonkin Hwy to Southern River Road) ▪ Westfield Road ▪ Roundabout Railway/Gillam ▪ Prospect Road ▪ Wymond Road Stage II ▪ Brookton Hwy Service Road ▪ Roundabout Camillo/Lake ▪ Bernard Street ▪ Kevin Road <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road Stage II ▪ Westfield Road 	<ul style="list-style-type: none"> ▪ Armadale Plaza Development (westzone) ▪ Kelmscott Shopping Centre <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Jarrah/Wygonnda Road ▪ Fisher Street ▪ Bernard Street ▪ Randford Road ▪ Traffic Calming- Braemore St II, Girraween Street. ▪ McNess Drive Stage II ▪ Prospect Road ▪ Commerce Avenue ▪ Seville Drive <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Bernard Street ▪ Keates Road II ▪ Lake Road (Put fall drain) 	<ul style="list-style-type: none"> (westzone) ▪ Kelmscott Shopping Centre ▪ Lot 36 Westfield Road ▪ Brookwood Estate Stage 4 <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Jarrah/Wygonnda Road ▪ Fisher Street ▪ Bernard Street ▪ Randford Road ▪ Traffic Calming- Braemore St II, Girraween Street. ▪ McNess Drive Stage II ▪ Prospect Road ▪ Commerce Avenue ▪ Seville Drive <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Bernard Street ▪ Keates Road II ▪ Lake Road (Put fall drain)
Parks and Reserves	<p>Development</p> <ul style="list-style-type: none"> ▪ Revitalize Roleystone Project ▪ Corfield Streetscape ▪ Champion Drive Sig II S/Scape ▪ Memorial Park Redevelopment ▪ Rushton Park Redevelopment 	<p>Development</p> <ul style="list-style-type: none"> ▪ Revitalize Roleystone Project ▪ Memorial Park Redevelopment ▪ Champion Drive Sig II S/Scape ▪ Rushton Park Redevelopment ▪ Neighbourhood Improvement Project (Final) 	<p>Development</p> <ul style="list-style-type: none"> ▪ Revitalize Roleystone Project ▪ Memorial Park Redevelopment ▪ Champion Drive Sig II S/Scape ▪ Rushton Park Redevelopment ▪ Neighbourhood Improvement Project (Final)

	September	October	November
	<p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal Mowing ▪ Changeover from Winter to Summer Sports ▪ Turf Renovation ▪ PAW Maintenance ▪ Intrim CBD/Shopping Precinct crew 	<p>▪ Roundabout S/Scape – Lake Road/Camillo Road Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal Mowing ▪ Changeover from Winter to Summer Sports ▪ Turf Renovation ▪ Intrim CBD/Shopping Precinct 	<p>▪ Roundabout S/Scape – Lake Road/Camillo Road Maintenance</p> <ul style="list-style-type: none"> ▪ Street tree Management (precinct 9)- ▪ Roleystone ▪ Industrial Areas (SAR) ▪ Interim CBD/Shopping Precincts
Property Management	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Consultation with Rushton Park Ref. Grp. ▪ Cross Park lighting projects. ▪ Admin air-conditioning audit of existing units ▪ Consultation with Kelmscott Scouts Group ▪ Consultation with Roleystone Scout regarding Lease of Karragullen Hall ▪ Armadale Aquatic Centre Reference Group 	<ul style="list-style-type: none"> ▪ Consultation with Rushton Park Ref. Grp. ▪ Cross Park lighting projects. ▪ Admin air-conditioning audit of existing units ▪ Consultation with Kelmscott Scouts Group lease of Creyk Park Hall. ▪ Consultation with Roleystone Scout regarding Lease of Karragullen Hall ▪ Armadale Aquatic Centre Reference Group ▪ Completion of Arena Bus Shed ▪ Construction of Training Room ▪ Demolition of old Scout Hall Frye Park. ▪ Frye Park Pavilion – Render External Walls ▪ Rushton Park Redevelopment * Brick paving 	<ul style="list-style-type: none"> ▪ Consultation with Rushton Park Ref. Grp. ▪ Cross Park lighting projects. ▪ Admin air-conditioning audit of existing units ▪ Armadale Aquatic Centre Reference Group ▪ Rushton Park Redevelopment * Brick paving * Disabled Toilet * Building Renovations * Story wall construction ▪ Administration Building – Internal Alterations. ▪ Demolition of Old Kelmscott Library and the Kelmscott Child Health Centre Building.

Information Bulletin
 Information Items from the Technical Services Directorate

T-5

	September	October	November
		<ul style="list-style-type: none"> * Disabled Toilet * Building Renovations * Story wall construction ▪ Administration Building – Internal Alterations 	
Waste Services			

BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 261, WEDNESDAY, 24th AUGUST 2005

MINUTES

MEMBERS PRESENT

Cr Guenter Best (Chairman)	Mr Kim Sarti
Mr Don Griffiths	Mrs Irene Morcombe (Treasurer)
Mrs Penny Versteeg	Mr Ron Withnell
Mr James Hutchinson	Mrs Elaine Hutchinson
Mrs Miriam Stanborough	Mr David Harrison
Mr Ian Thompson (from 8:00pm)	

APOLOGIES

Mr Bill Ladyman (Secretary)

VISITOR

Mr Ron Van Delft (City of Armadale)

Cr Best declared meeting open at 7:40 pm.

Minutes of meeting 25th May 2005 (No. 258) – Finance section: amount for W. Ladyman should read \$7.50 in lieu of \$12.50. I. Morcombe / R. Withnell. Carried.

Minutes of previous meeting held 27th July 2005 accepted as being correct with the following amendment which should read:

FINANCE

City of Armadale has reimbursed Committee \$70.17 for Post Office box set-up and rental. D. Griffiths / P. Versteeg. Carried.

SPECIAL BUSINESS

Tenure and management of Armadale Settlers' Common and Bungendore Park – Mr Van Delft spoke to committee on the City of Armadale's proposal to transfer vesting and management of Armadale Settler's Common and Bungendore Park to the State Government (WA Planning Commission or Department of CALM).

The background to this proposal is that Council has received a costed management plan for the Armadale Settlers' Common and it will take some \$50k per year to manage the Common. To fully implement all actions it will cost some \$750k over 5 years.

Costs for next 5 years to manage Bungendore Park were unknown as the management plan is uncostered.

Bungendore Park and Armadale Settlers' Common are "regionally significant" using the Bush Forever criteria. Because of this regional significance, Council feels that the State Government (CALM) should be responsible. Churchmans Brook Bushland Association has worked OK with CALM.

Council wants to retain the Field Study Centre and Willow Heights buildings at the Armadale Settlers' Common and wants to develop a strategy to manage the City's bushland.

A copy of Council's briefing paper, dated 13 June 2005, was given to each committee member for discussion. Members made statements and asked questions including –

- Bungendore Park is currently (and has been since 1908) an "A" Class reserve – what will its future vesting purpose be and what guarantee it will remain "A" Class.

- How will Bungendore Park, Lots 11 & 24 to the North-west and adjacent Wungong Gorge be managed – in isolation or as combined area. Currently minimal, or no, management is taking place on this adjacent land.
- Where does the current Bungendore Park Management Committee fit into the picture.
- On-going funding and insurance implications with regard to the suggestion in the briefing paper that the Bungendore Park Management Committee becomes incorporated as a separate entity.
- What is the timeframe for this process.

No satisfactory answers were available.

Bungendore Park is an important asset in the City of Armadale with regard to ongoing environmental, economic and social sustainability. Committee has been operating successfully for over 24 years and has obtained more than \$113,000 in external grants for management functions. Bungendore Park has no building structures to maintain, no need for water and sewerage and has no vast weed-infested areas. Committee felt that it was not appropriate to include the high management costs of maintaining the Armadale Settlers' Common with the cost of operating Bungendore Park.

It was also felt the Discussion paper tabled by Mr Van Delft did not accurately reflect the past achievements and the strengths of the Bungendore Park Management Committee and included some unfavourable information e.g. on page 22/23 the current Management Plan recommendations ... "the remainder either requiring reconsideration or not commenced" and have not been costed implying some large associated costs similar to Armadale Settlers' Common. Most of these recommendations have been superseded or deleted (e.g. fauna reserve by Perth Zoo at Byford), outside of Committee's control (e.g. MRD signage, Wungong Gorge property) or merely acknowledgements (e.g. scenic quality, archaeological sites)

Mr Van Delft was thanked for his attendance and left the meeting at 8:55 pm.

The meeting adjourned for a break and resumed at 9:05 pm.

Following further discussion, it was agreed that –

- The City of Armadale be requested to convene a meeting of members of Bungendore Park and Armadale Settlers' Common management committees, Churchmans Brook Bushland Association members and CALM's Darling Range Regional Park Operations Manager to discuss the City's proposal.
- CALM be requested to supply a copy of the management plan being used to implement management functions of adjacent bushlands to Bungendore Park.
- Committee does not endorse the Armadale Council's plan to hand tenure and management of Bungendore Park to CALM because of its concerns, unanswered questions and lack of information.
- Committee should review a draft of any further information or strategy paper before it is submitted to Council for its deliberation.

BUSINESS ARISING

1. Finance – flowchart of payment & funding processes – [1/234 & 1/239] carried over to next meeting.
 2. Hazard reduction review – Cr Best reported he's had discussions with Paul Lanternier about Committee's request seeking a variation to the Management Plan for a control burn of the 100 metre buffer area between Gates K and J [1/256]. Apparently a control burn plan exists, but not yet available.
 3. Unauthorised clearing and widening of track west of pit #10 – Cr Best has yet to discuss with Mr Lanternier about a response to Mr Allen's previous letter [1/258].
-

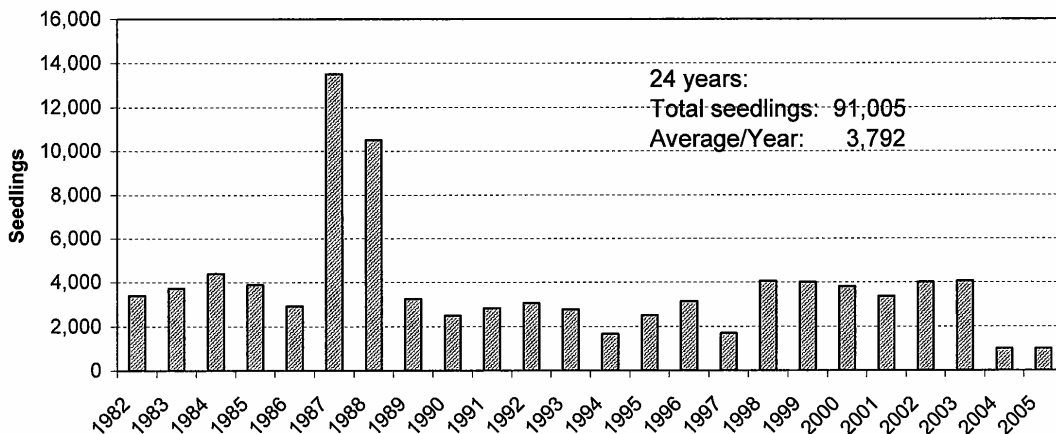
4. Cheque Account signatories – Cr Best is still to follow up.
5. Dieback control in the park – Mr Sarti reported that Mr Glenn Tuffnell (Dieback Treatment Services) is still continuing work in the park; recent bad weather has slowed the treatment schedule. Account received for \$3,000 for Phase 1 of this year’s treatment (rolled over from 2004/2005 financial year).
6. Spring Walk – September 11th (Djilba Walks). Committee has arranged walks from Admiral Road entrance, however, the Recreation Department has produced flyers advertising from Albany Highway entrance. Some prior publicity has already occurred, so Committee agreed that the walks be based from Admiral Road. Mr Sarti to follow up with Sue Allen, Recreation Department.

Arrangements to date:

Mr Withnell has organised school access & toilet facilities; signage to go at school entrance. Mr Griffiths has organised morning teas. Mrs Morcombe will arrange book sales etc. Ms Stanborough tabled a draft Wildflower Spotting sheet/map for walkers’ involvement [7/259] and will arrange a publicity article for local newspaper. Members helping out: Messrs Griffiths, Harrison, Hutchinson, Sarti, Withnell and Mesdames Morcombe and Hutchinson.

7. Map of Bungendore Park – Mr Sarti is still to follow up this item [5/258].
8. 2005 School Planting Day – was held by Armadale Christian College Friday 29th July; ≈ 500 seedlings were planted by 97 pupils and 3 staff. Mr Withnell registered the site with Planet Ark. and an article was printed in the school newsletter.

Bungendore Park Revegetation



9. Vandalism in the park – Gate ‘K’ and nearby bollard on the southwest corner [4/258]. CALM has been asked by City of Armadale to conduct the repairs – still not done
10. WA Naturalists’ Club excursion – 13th August. Messrs Sarti and Withnell conducted this walk for a small group of people on a bleak and rainy day.

11. Regional Parks 2006 Community grants – Mr Sarti reported he's submitted a grant application for \$2,555 to fund: Weed control past Pit #10 and in Pt 24 (\$1,000), to revise/reprint '*Flora of Bungendore Park*' report (\$1,525) and Admin (\$30).
12. Voluntary Hours – Committee members completed the Voluntary Hours forms.
13. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities for the ensuing year as and when required. Moved Mr Sarti/Mrs Versteeg
Carried 16/02/2005
Activity since last meeting includes:

Sign maintenance	Mr Hutchinson, Mr Sarti	6 th August
Tree planting & supervision	Mr Withnell	29 th July
Patrolling	Mr & Mrs Hutchinson, Messrs Withnell, Thompson, Mrs Versteeg	
Weed control supervision	Ms Stanborough	
Education, PR	Messrs Sarti & Withnell	13 th August

AWAITING COMPLETION AND/OR REPLY

1. Geographical Information Systems project – Mr Sarti: no report.
2. General maintenance – Repair of the locking mechanism on Gate 'G' at Howe Street entrance by Mr Griffiths. The work is planned for later in the season with Mr Thompson arranging for a fire truck to be present if necessary.
3. Fire access track leading from Pit #5 – proposal to re-instate the track westwards from Gate "C" through Pit #5 down the scarp to meet Track W2 (which traverses dieback-infected country). Mr Sarti is yet to discuss this matter with Mr Thompson who is away [2/257].
4. Tree across fire access track W3 – awaiting return of Mr Thompson from holiday.
5. Culvert at Cooliabbera Spring – due to erosion on former fire access track on western boundary. This track was regraded without committee's knowledge. Suggestion of 2 x 9" pipes ≈20 metres apart and possibly a culvert on track W2. Agreed this be undertaken in summer; *Phytopthera* Dieback to be checked against map.
6. Vacant Committee positions – Mr Ladyman to report on omission of Mr Thompson's name [1/259] on the list of members recently re-appointed to Committee when his name was included in the recommended list in April minutes [1/257].

GRANTS IN PROGRESS

1. Community Conservation 2003/2004 – \$900 [XT72]
2. Swan Alcoa Landcare Program 2005 (05S08) – \$2,700 [XT70]
3. Community Conservation 2004/2005 – \$2,200 [XT69]
4. Regional Parks Community 2005 grant – \$1,155 [XT68]
5. Regional Parks Community 2006 grant – \$2,555 awaiting response

INFORMATION RECEIVED

nil

CORRESPONDENCE IN

1. CALM – Regional Parks 2006 Community Grants acknowledgement.
2. Greening Australia – election notice & nomination form procedure for Board of Directors

CORRESPONDENCE OUT

1. CALM – Regional Parks 2006 Community Grants application.
-

FINANCE

Account of \$50 received for bank audit statement. Mrs Morcombe to follow up for reimbursement.

Details	Amount \$	Expenditure Type
Dieback Treatment Services – Inv #503 Strategic application of Phosphite	3,000.00	XT 1 **
Kim Sarti – photocopying, postage etc	26.65	XT 7
Kim Sarti – photocopying, postage	18.00	XT68
Kim Sarti – Rawlplugs, nylon anchors	16.60	XT 3
Pest-R-Jim – Weed control in adjacent CALM bushland	500.00	XT68

** Rolled over from 2004/2005

Moved I. Morcombe / D. Griffiths. Carried.

GENERAL BUSINESS

1. Weedbuster Week – in October. Suggestion that ≈14 plants of *Acacia saligna* in Pit #10 be removed.
2. Bungendore Bush Breakfast – 6th November, 7:30 am to 8:30 am with a guided walk at 8:45 am. Flyers have been produced nominating phone reservations to Mr & Mrs Hutchinson or Mrs Morcombe by 2-11-2005. Members to arrange distribution of flyers. Cr Best has booked the Bedforddale Hall for tables & chairs in case of inclement weather. Mr Withnell has arranged toilet access at Armadale Christian College. Mr Sarti will be unavailable to lead the guided walk – Cr Best to ask Mr Kim Fletcher to assist. Mr Thompson will arrange for a Bedforddale VFB vehicle to be present.
3. Apology – from Mr Thompson for next meeting.

DIARY OF EVENTS

2005	Date	Events
SEPTEMBER	11 th	Djilba Spring Walk
OCTOBER		Kelmscott Show – 3 days Weedbuster Week (2 nd week in October)
NOVEMBER	6 th	Bungendore Bush Breakfast
DECEMBER		BEAC end-of-year function
2006	Date	Events
JULY	28 th 30 th	School Tree Day National Tree Day

SUMMARY OF OUTSTANDING AND NEW ACTION POINTS

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

Feb 03	1/234	Mr Lanterrier to provide a flow chart for the payments process and to supply Committee with copies of the Friends Group Manual
Mar 05	6/256	Mr Thompson to investigate fallen tree on track W3
Apr 05	2/257	Mr Sarti to follow up new fire access track proposal with Mr Thompson
May 05	5/258	Mr Sarti to finalise copies of maps from City of Armadale
June 05	1/259	Mr Ladyman to follow up the omission of Mr Thompson from the renomination list

DATE OF NEXT MEETING (4th Wednesday)

7:30 p.m. Wednesday 28th September 2005.

Mr Kim Sarti, a/g Secretary

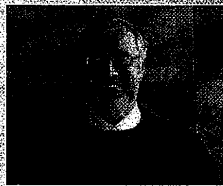
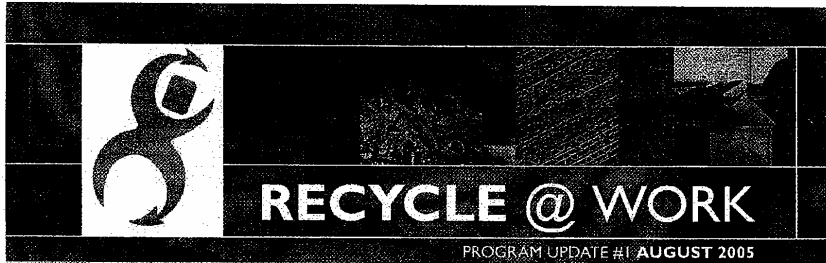
Meeting declared closed at 10:22 pm

Signed:

Date:

.....
Chairman/Acting Chairman – Bungendore Park Management Committee

RECYCLING AT WORK



In March this year Amcor Recycling's WA team were happy to officially be awarded a grant under the State Government's Strategic Waste Initiative Scheme towards a pioneering program designed to encourage participation in recycling by the small to medium enterprise sector (SMEs).

Called Recycle @ Work this program aims to reduce waste to landfill through combining for the first time in WA a behaviour change project with an integrated collection service especially for SMEs. The focus is primarily on promotion and facilitation of recycling but is also intended that a broad range of other waste prevention behaviours will be fostered as the project proceeds.

As well as diverting waste from landfill and improving resource recovery this program aims to play a leadership role for the whole industry. This newsletter is the first of many regular updates which will be produced during the program. We hope you find it useful and welcome your ideas, crazy or otherwise.

Cheers

Jamie Young
State Manager
Amcor Recycling WA

GRANTEES GET TOGETHER

There isn't much that's more powerful than the exchange of ideas and wisdom so Amcor Recycling was pleased to host a meeting with other Waste Management Board grant recipients recently. Those involved in three projects (Swan Catchment Council's Bellevue Sustainable Industries program, the Department of Environmental Protection's Green Stamp program and the Recycle @ Work project being coordinated by Amcor) discussed the background, current status and future plans of their projects over morning tea. They found much in common in their operating plans and target groups and laid the groundwork for future support of each other's programs through communications and other initiatives. Details of the discussion will soon be circulated among other current grant recipients who were unable to attend: Curtin's Cleaner Production Unit, Southern Metropolitan Regional Council and Rottneet Island Authority. Another meeting is already planned for October (ahead of National Recycling Week).



Mick Patterson and Peter Mole of the Swan Catchment Council, Amcor Recycling's Jamie Young, newly-appointed Green Stamp coordinator Clinton Scott and The Curtosity Company's Sally Edwards.

INSIDE

- Market research insights
- A Zero Hero
- I-minute program report
- Tales from the SME sector

41 local government agencies have already nominated a Recycle @ Work contact within their organisation.

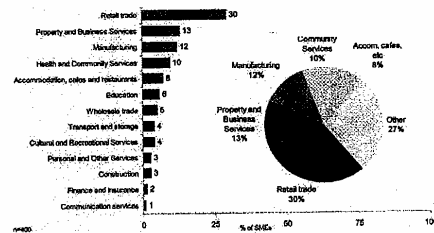
PARTNERS WANTED

Recycle @ Work needs partners. Far from being just about fibre recycling, Recycle @ Work is an ambitious program about all streams of recycling among SMEs. As well as diverting waste from landfill and improving resource recovery, it also aims to facilitate the progress of the recycling industry as a whole. And that means we need the involvement of the industry as a whole. So we are on the lookout for program partners: groups and organisations across the state that we can work with to benefit everyone. Already, more than 18 organisations have been nominated as potential partners by the local government sector. The most urgent priority is the metropolitan area waste stream so this is where the Recycle @ Work program will 'cut its teeth' over the next couple of years but we very much want to be in touch with regional local government and recyclers as well.

Partnerships are already in place with Western Recycling, Paper Recycling Industries, Collex, Claw Environmental and Cleanaway but all other members of the resource recovery industry, and business groups working with SMEs, are encouraged to contact Jamie Young direct on 0417 922 073.

TRADE SECRETS

Who are SMEs?



Main categories of small-to-medium enterprises in WA (Market Equity survey, 2004)

LOGO-TO-GO



The Recycle @ Work logo was developed by local advertising agency Vinten Browning who are experts in community-benefit marketing. "VB" created many different concepts, some of which really challenged the project team (in a good way!). Gradually, this attractive abstract image and design evolved. It aims to build on the traditions of past recycling imagery but go into new territory by hinting at human responsibility and the 'spin-off' effects available for communities which recycle well. You'll soon see this logo in action as it hits the road over the next six months.

Market research that Amcor Recycling commissioned before starting Recycle @ Work yielded lots of interesting and useful stuff - some of it surprising, some of it confirming perceptions many in the industry already have. Here are a few excerpts from the results:

- More people now prefer to get recycling information from a website rather than a hotline but personal contact was favoured most of all.
 - Retail trade accounts for nearly a third of the SME sector.
 - 94% of SMEs produce recyclable waste.
 - 23% of SMEs produce organic waste (17% food and 15% green).
 - 63% of SMEs produce one wheeled bin or less of recyclables per week.
- We'll share more from these reports and others in future updates. If you have information you think others would find useful we'd love to hear from you.

About half of people in SMEs who decide to take part in recycling are driven to save money, the other half are driven to prevent waste.

OUT AND ABOUT

In getting Recycle @ Work up and running, Amcor Recycling had two equal priorities: get some momentum going and start planning communications for the long haul.

Momentum is very important at the beginning of a project. Amcor Recycling's Stuart Mann and Annette Debenham have been hard at work in the world of SMEs. Stuart in particular has been in the road a great deal coordinating a project to focus on site identification around major commercial areas such as Wangaratta, Malces and Ballarat. In this first quarter of the project, more than 400 SMEs in these areas have been contacted on a one-on-one personal basis and the results are already encouraging. Over 130 additional SMEs have committed to long-term recycling participation on cardboard fibre alone. With many others also starting to recycle other resources as well (data about this will be gathered and reported once the partnerships program is established). That's an outstanding intake rate of more than 10% overall. This equates to more than 4000 tonnes of waste that will be diverted from landfill per annum.



Stuart Mann and Annette Debenham are key players in the Recycle @ Work program.

As many people involved in resource recovery understand, even well recycling is a different mindset from waste disposal. People are used to paying \$30-\$60 per lift, even if the bins are almost empty. Stuart says, "But for recycling services, the cost is much lower. Ours is usually only about \$15 and we want the bins to be full. One of the people called to tell us all about re-using resources, where others see waste they get much more excited and motivated. In many cases SMEs have been offered one of the Recycle @ Work bins (especially designed for SMEs) and the cost is minimal. \$5 for one bin, or three bins for a truck back.

Recycle @ Work's Stuart Mann has found that roughly half of the SMEs he's in contact with are driven to think about recycling by the cost of waste disposal, while the other half are driven mostly by the desire not to create so much waste at all. He says there have been plenty of surprises for all involved. "Almost all SMEs are surprised at how much they can save and how easy the change to recycling practices can be. They have been pleasantly surprised at how low the contamination rates have been. Our loads have been incredibly clean - generally much cleaner than loads from bigger business. It seems that people in SMEs feel more committed to and responsible for what happens there. It's been great."

Whoa! Amcor has spent more than \$750,000 on specialised SME recycling equipment for the Recycle @ Work program.



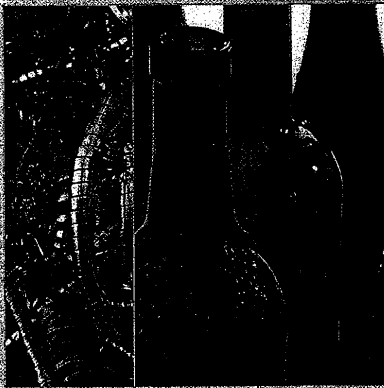
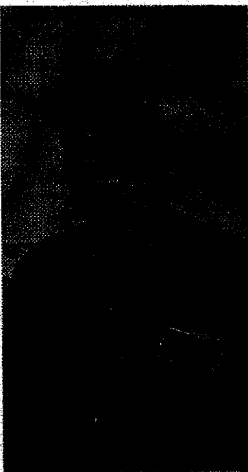
Luka Chivers of Chivers Marins was one of the first SMEs to sign on to the new Recycle @ Work program.

While Stuart has come to the resource recovery world fairly recently after a career change from the transport industry, Annette Debenham has long been at the coal-face of recycling. After six years working with Amcor Recycling to build workplace participation in resource recovery, she is very happy to see the SME market in the spotlight. "For a long time we have been worried about this big gap in recycling services to SMEs, so much was being lost to landfill because services were either too big or too small to meet the needs of SMEs. It's very exciting and satisfying to see the new SME bins going out - and even more satisfying to see the resources coming back!" Among Annette's current projects is exciting work in collaboration with the Rottnest Island Development Authority. Watch later issues for more details on their efforts and learning.



Mark Christensen of Keys Brothers Removals and Storage is one of the latest SME converts to Recycle @ Work.

Amcor is also offering a range of communications. Specialist local consultancy Stearns Environmental Solutions will be on board throughout the project. A framework communication plan has been developed and is already being implemented. As you can see in this new literature you will be able to suggest any communication initiatives you think would be good for the Recycle @ Work program. Call Stuart Mann on 03 9741 7777.

OUR ZERO HERO	
<h3>AT A GLANCE</h3> <p>Here's a quick overview from these first few months of Recycle @ Work:</p> <h4>What's been done</h4> <ul style="list-style-type: none">• We've written to all local Government CEOs in WA introducing the program and inviting input.• A small trial advertising campaign has been undertaken.• Around 500 SMEs have been contacted directly.• The program logo has been developed.• A framework communications plan has been developed. <h4>What's been achieved</h4> <ul style="list-style-type: none">• More than 130 long term commitments to recycling have been made by SMEs with more than 160 special bins provided.• This equates to over 2000 tonnes per annum diverted from landfill and recovered for recycling. <h4>What's next:</h4> <ul style="list-style-type: none">• Development, construction, launch and activation of our dedicated Recycle @ Work website.• Expansion of service delivery partnerships to encompass a broader range of industry members throughout the state with co-creation of minimum service standards and agreed project procedures.• Establishment of dedicated Recycle @ Work hotline.• Beginning of regular events program.• Beginning of ongoing media campaign using established channels.• Establishment of a project think tank to act as a reference group.  <p>130 SMEs (with 160 bins) have committed to regular recycling collections since Recycle @ Work began a few months ago.</p>	 <p>In the progress towards Zero Waste, the City of Armadale's Bob Sutton has to rate as a "Zero Hero". He loves working with the community to prevent waste so much he says he may never retire. One of his many success stories is getting a compacter in place at the Armadale landfill.</p> <p>About a year ago, he worked with Amcor who then offered the council a compacter at a greatly reduced rate. The council then offered this to the community, especially local SMEs, as a free service. Many local businesses already have a truck/trailer so they simply load up once a week and drop it off – often on the way to do something else. This compacter now recovers more than a tonne a day, diverting more than 360 tonnes from landfill each year and more than paying for itself already. This service has been so successful it now needs to be expanded. If you would like to find out more about making a compacter available in your community, please contact Stuart Mann at Amcor Recycling on 9434 0521.</p>

***SMALL & MEDIUM ENTERPRISE RESEARCH CENTRE EDITH COWAN
UNIVERSITY – ADULT LEARNING HUMAN RESOURCE SKILLS FOR
SMALL BUSINESS MANAGERS***

ADULT LEARNING HUMAN RESOURCE SKILLS FOR
SMALL BUSINESS MANAGERS

Initial Progress Report

September 2005



Small & Medium Enterprise Research Centre
Edith Cowan University

For the

City of Armadale and the City of Gosnells

Dr Beth Walker
Dr Janice Redmond

Introduction

As part of our commitment to developing a strong link between local government, small businesses and the Small and Medium Enterprise Research Centre (SMERC) at Edith Cowan University, this report documents the developments to date in the Adult Learning Program: Human Resource Skills for Small Business Managers, being conducted by SMERC for the City of Gosnells and City of Armadale.

Project Aim

The aim of the research is to identify gaps in the knowledge of small business owner/managers in relation to their human resource skills, the barriers to acquiring the information and then to develop and evaluate a program to assist and fill those gaps. Human resource skills are specific management skills and whereas many people in small business may well be experts in their field, and this is particularly relevant to services and trades, they often do not have well developed management expertise. Therefore looking at human resource skills is a critical component of making businesses more efficient.

Recruiting the Participants

The owner/managers were sourced through advertising (see Appendix A) and the assistance of the Gosnells Armadale Business Enterprise Centre, the Gosnells City Business and Tourism Association and the two cities involved in the project. Capacity registration was reached quickly and as acceptance onto the course was on a first come first served basis we now have a waiting list for the second round of the program.

The initial 15 small business owners/managers from the Gosnells and Armadale areas that have been recruited to participate in the Human Resource Skills program met the inclusion criteria. To do this an owner /manager agreed to participate in:

- The 6 workshops
 - Pre- and post- interviews
-

Participants attending the course are drawn from 10 different suburban areas within both Cities and include 13 industry groups.

The Mayor of Gosnells, Pat Morris and the Mayor of Armadale, Linton Reynolds will meet the participants for afternoon tea on Monday 3rd October 2005.

Initial Data Collection Pre-Training

The course participants were interviewed for 15 minutes pre-training to identify their current level of knowledge and skill in Human Resources and to discuss their reasons for attending the course. A summary of their responses to the interview follows.

Previous Training in Human Resource Management

Only two of the fifteen participants have had any previous HRM training. Where training had been received it had been at least 5 years ago and was delivered in-house by their employer.

Previous Experience in Human Resource Management

Whereas five participants had no experience in HRM, the other ten participants attending the course have some level of knowledge and skills. Their experience in HRM varies in both its length and level of involvement. There is a fairly even split between experience gained through their current business and their previous work history.

Reasons for attending the HRS course

Participants often have a variety of reasons for attending training courses and these participants are no exception. For simplicity of presentation the responses have been grouped into three categories and are summarised below.

Table 1. HRS course participants reasons for attending

Participants	Key reasons for attending course
7	Preparing for business development or purchase which will require me to employ staff and need knowledge.
6	To fill gaps and gain current knowledge and skills in HR.
2	To make sure I get good staff and know how to keep them.

Current level of confidence to deal with HRM matters

As would be expected there is variation in the level of confidence the participants have in their ability. The mean level of confidence within the group is 3.1 which on the 5 point scale they were offered, is a rating of reasonable confidence.

Training Sessions

All 15 participants attended the first training session at Gosnells Centre for Business Development which was introduced by Tony Beard (SMERC) and conducted by Tara Smith (SMERC).

In conclusion, the program is now underway as planned. It is anticipated that there will be low attrition from the participants, however given the continuous contact that SMERC has with them any issues that arise will be dealt with immediately. Plans for a small graduation ceremony are now taking place, with the possibility of a mini expo to also take place at the same time. This will be late November early December and will be coordinated by Tony Beard. The second set of workshops will start in February 2006.

CORE CONSULTATIVE COMMITTEE ON WASTE (3C)

**MEDIA RELEASE
Friday 7 October 2005**

SITES ANNOUNCEMENT DATE SET

Eight potential sites for establishing new hazardous/industrial waste treatment precincts will be announced on Monday October 31. The Core Consultative Committee on Waste (3C) will conduct a three and a half month public process on the sites, concluding on 17 February 2006. Input from all interested parties will be encouraged, particularly from communities around the potential sites.

Since the beginning of this year, the Core Consultative Committee on Waste (3C) has been assessing and prioritising a list of over 900 potential sites nominated to it.

The final eight potential sites to be publicly-exhibited will include four in the South-West Region, two in the Pilbara and two in the Goldfields.

Following consideration of public input the 3C will recommend 3-4 sites to the State Government for establishing precincts. These will include one or two in the South West and one in each of the Pilbara and Goldfields.

The South West, Pilbara and Goldfields are the major waste generating regions in the State and it is anticipated that precincts will mainly treat waste generated in their region.

The 3C has members from environment/community groups, industry, unions and local government. These organisations recognise the need to establish modern treatment facilities within a broader framework of minimising hazardous waste and regulating hazardous waste more effectively.

The 3C is co-chaired by Ms Mary Askey from the Chamber of Commerce and Industry and Mr Lee Bell from the Contaminated Sites Alliance.

Ms Askey said that the 3C will spend the next few weeks until 31 October finalising the site selection and producing detailed information to explain its decisions on publicly-exhibited sites.

Mr Bell said that it was essential that extensive information be available to all interested parties as promptly as possible following the announcement of sites to aid informed debate and in keeping with the 3C's commitment to open process.

"No external parties will receive privileged information on the identity of the eight potential sites prior to the public announcement on October 31", they said.

Detailed information on the 3C and its stakeholder involvement program is available on www.3c.org.au

Media Enquiries:

Mr Lee Bell	3C Co-chair	(0417) 196 604
Ms Mary Askey	3C Co-chair	(0439) 951 146
Dr Bro Sheffield-Brotherton	3C Advisor	(0412) 303 718

Information Bulletin

Issue No. 20/2005

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<p>➔ Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>➔ Technical Services Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Technical Services Committee T-1 ▪ Monthly / Quarterly Departmental Reports Technical Services Directorate Works Programme T-2 ▪ Minutes from Occasional Advisory Committees Bungendore Park Management Committee -24th August 2005..... T-5 ▪ General Information Recycling at Work T12 Small & Medium Enterprise Research Centre Edith Cowan University – Adult Learning Human Resource Skills for Small Business Managers..... T16 Core Consultative Committee on Waste (3c)..... T20
<p>➔ Community Services Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Community Services Committee C-1 ▪ Monthly Officer Reports Library & Heritage Services General Monthly Report – September 2005 C-3 Manager Ranger & Emergency Services Monthly Report – September 2005 C-6 ▪ Minutes from Occasional Advisory Committees Aquatic Facilities Needs Assessment & Feasibility SRG – 9 August 2005...C-13/“CA-3”-18 Community Safety & Advisory Committee – 27 July 2005C-13/“CA-4”-21 Disability Advisory Committee – 2 August 2005C-13/“CA-5”-29 Seniors’ Interest Advisory Committee – 10 August 2005C-13/“CA-6”-43

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – SEPTEMBER 2005		
ITEM	DEPT.	ACTION/STATUS
<p><i>Lease – Armadale Golf Course</i> That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Golf Course Lease has been finalised. Negotiations underway with Armadale Golf Club re: Management Agreement for the clubhouse facility. Matter to be finalised by October 2005.
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</i> That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club's future, canvassing possible options for Council's consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	Recreation Services	Matter reported to the November Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club's request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to a future Community Services Committee Meeting.
<p><i>Dog Free Reserves (April 2005)</i> That Recommendation C38/4/05 be not adopted and be recommitted to the Community Services Committee for further investigation on some of the implications of the amendment to this local law. (C38/4/05)</p>	Ranger & Emergency Services	<p>In further researching this matter it became apparent that there is a requirement for a complete review of the current application of Dog Free and Dog Exercise areas throughout the area.</p> <p>Progress on this issue is currently under way and following its completion will be included as part of the overall report to a future Community Services Committee Meeting.</p>
<p><i>Armadale Soccer Club Debt (April 2005)</i> Request the Armadale Soccer Club submit a repayment plan to clear the balance of its debt to Council as a matter of priority and this be submitted for Council's consideration to the May Community Services Committee Meeting. (C42/4/05)</p>	Recreation Services	Subject to workload and available resources, matter to be reported to the October 2005 Community Services Committee Meeting.
<p><i>Indoor Aquatic Centre Feasibility Study (June 2005)</i> That a further report be presented to the September Community Services Committee Meeting on the outcome of the community response to Council's preferred option for provision of an indoor aquatic facility in the City. (C68/6/05)</p>	Recreation Services	Subject to workload and available resources, matter to be reported to the November 2005 Community Services Committee Meeting.

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OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – SEPTEMBER 2005		
ITEM	DEPT.	ACTION/STATUS
<i>Pioneers' Reunion Venue and Criteria (August 2005)</i> That Council recommit the matter of the criterion of becoming a pioneer to a future meeting of the Community Services Committee pending broader discussion between Elected Members and officers in relation to the purpose of the function and qualification. (C79/8/05)	Community Development	Subject to workload and available resources, matter to be reported to a future meeting of the Community Services Committee.

MONTHLY OFFICER REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – SEPTEMBER 2005

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicator report for the month of September 2005 is attached. (Refer to Attachment "CA-1".)

1.2 Library Extension Activities

1.2.1

Community Information Talk

Topic Quick and easy cards for Christmas
Presenter Mardi Henderson

Date 7th September, 2005
Time 1pm-2pm
Venue Kelmscott Library

No. Attending 18

(Report prepared by Sheena Bell, Librarian Kelmscott Library)

Despite the inclement weather 18 people made it to Kelmscott Library to learn about making handmade cards for Christmas. Mardi Henderson, from Crafty Kids presented a hands-on workshop on card making. Each person was supplied with pre-prepared material as well as given access to tools and glues in order to make the cards. Mardi advised where these materials could be purchased from and also what their purposes were.

A demonstration of what the participants were expected to do was shown and assistance given individually. She also supplied tips on how to work on the cards easily and economically. Mardi also gave a demonstration on how to emboss the cards. The session generated lots of discussion and laughter, appealing to a range of ages from a school-aged child through to retirees. Participants managed to produce three cards in the hour long session working at a steady pace.

Feedback included comments such as "really fun", "most enjoyable", "had a great time", "well run and organised". A display was organised prior to the workshop, flyers distributed throughout the library network and an item published in the local paper. Books on display were borrowed at the close of the workshop.

MONTHLY OFFICER REPORTS

1.2.2 Community Information Talk

Topic “Yesterdays Families” – Family History Talk
Presenter Robyn Hukin

Date 14th September, 2005
Time 1.30 pm-2.30 pm
Venue Armadale Library

No. Attending 18

(Report prepared by Lorraine Pearce, Acting Historian, Local Studies Librarian)

Family historian and qualified researcher and writer Robyn Hukin presented a family history talk at Armadale Library. The talk was organised in conjunction with the City of Armadale’s Birtwistle Local Studies Library and designed as an introduction into tracing family history. Information on how to cut costs, where and how to find family history and what can be found (including skeletons in the closet) were the main themes of the talk.

Robyn shared her own experiences in researching her family history that was both informative and entertaining. Work sheets that included a pedigree chart and a family group sheet were given out and were an excellent tool for those starting what Robyn expressed as “The addictive hobby of tracing family history”.

Feedback from those attending was very positive with people finding the session extremely interesting, informative and motivating.

2. HERITAGE SERVICES

2.1 Heritage Statistical Performance Indicators

The Heritage Department’s statistical performance indicator report for the month of September 2005 is attached. (**Refer to Attachment “CA-2”.**)

2.2 Birtwistle Local Studies Library promotion.

(Report prepared by Lorraine Pearce, Acting Historian, Local Studies Librarian)

On 17th September 2005, Acting Historian/Local Studies Librarian, Lorraine Pearce was invited by The Western Australian Genealogical Society to speak at a seminar titled “What’s In It for Me?” The presentation involved discussing what local studies libraries had to offer researchers of family history. It also presented the opportunity to

MONTHLY OFFICER REPORTS

promote the Birtwistle Local Studies Library and to build the relationship between the Local Studies Librarian and the West Australian Genealogical Society.

2.3 History House Museum promotion,

(Report prepared by Christen Bell, Museum Curator)

On the 2nd and 9th of September 2005, History House Museum Curator Christen Bell was invited to give a presentation to participants in the Introduction to the Role of Museums and Museum Practices course. This course is run by the Museum Assistant Program of the Western Australian Museum and includes Heritage Industry representatives from across Western Australia.

The presentation was about introducing the *Understanding Significance Learning Circle* and how community groups could generate interest in it. It was also an opportunity to field questions about History House Museum and to network with neighbouring heritage collection organisation.

On the 15th of September Clare-Francis Craig of the Museum Assistance Program (Western Australian Museum) visited History House Museum and lead a discussion with staff and volunteers about the importance of recording and telling those stories unique to district.

On the 28th of this month members of the Western Australian Medical Museum visited the museum with a particular interest in the Silver Chain Display. Other members from the organisation will be visiting in October.

MONTHLY OFFICER REPORTS

***MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR
SEPTEMBER 2005***

1. Animal Control

1.1 Dogs

Ranger Services received one hundred and ninety nine (199) requests for assistance during this report period. Whilst the overall number of requests for assistance is comparable with the period of September 2004, it is interesting to compare the progressive totals from the 2004/2005 period to the 2005/2006 period.

1.2 Livestock

During this report period Ranger Services attended to eight (8) requests for assistance in dealing with stock wandering on the road.

1.3 Court Action

The following information relates to legal action taken by Ranger Services, this matter was heard and determined in the Armadale Magistrate's Court during the report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Jacqueline Grey	Dog Attack (on another person)	Guilty	400	420.70	820.70

2. Vehicles

2.1 Parking

Ranger Services attended to eleven (11) general enquiries relating to the unlawful parking of vehicles during this report period.

Fourteen (14) abandoned vehicle were seized and impounded during the report period.

2.2 Control of Vehicles (Off Road Areas)

Ranger Services attended to sixteen (16) reports of vehicles (motor cycles) being driven in prohibited areas, during the report period.

MONTHLY OFFICER REPORTS

3. Fire Services

There were four (4) enquiries relating to fire incidents during the September report period; however these matters were principally related to smoke emission concerns.

Ranger Services are busy preparing for the impending fire season, and firebreak inspections. Rangers have already been inspecting properties throughout the district, providing advice to residents on alternative-style firebreaks and other fire safety issues.

4 General

The *Emergency Management Bill 2005* was introduced into Parliament by the Minister for Police and Emergency Services on Wednesday, 17 August 2005. The Bill has been passed by the Legislative Assembly and transmitted to the Legislative Council.

The Bill is based on drafting instructions prepared by the Legislative Assembly's Community Development and Justice Standing Committee, after taking into consideration a broad range of input from individuals, local governments and other agencies across Western Australia. Significant enhancements have been made to the Bill since it was originally introduced into Parliament in October 2004.

In broad terms the Bill seeks to formalise the existing Western Australian emergency management arrangements, as established by Policy Statement No. 7 of the State Emergency Management Committee. The Bill also includes a consequential amendment to the *Fire Brigades Act 1942*, to empower the detention, quarantine and decontamination of persons exposed to hazardous materials.

Electronic copies of the Bill and the accompanying Explanatory Memorandum are available on the Parliamentary website: www.parliament.wa.gov.au to access this information, select the following options -

- ⇒ 'Bills', then
- ⇒ 'Current Bills',
- ⇒ 'Emergency Management Bill 2005', then 'download Bill' or 'download Explanatory Memorandum'.

MONTHLY OFFICER REPORTS

5. Statistics – September 2005

<i>DOGS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Wandering	49	57	149	152
Dogs for Pick Up	37	32	93	79
Barking	30	25	76	81
Attacks	21	15	61	51
Lost & Found	49	39	202	89
General Information	13	3	29	23
Total	199	171	610	307
Office Phone Enquiries	99	136	309	307

<i>PARKING / VEHICLES</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
General Parking	11	19	32	45
Trucks	1	2	7	22
School Parking	3	7	8	15
Taxi Parking	0	N/A	0	N/A
Abandoned Vehicles	14	11	45	26
Off Road Vehicles	16	5	48	23
Total	45	44	140	131
Office Phone Enquiries	5	14	25	40

<i>LIVESTOCK</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Lost & Found	1	2	2	7
General	7	4	28	29
Total	8	6	30	36
Office Phone Enquiries	5	3	18	15

MONTHLY OFFICER REPORTS

LITTER	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
General Information	0	2	0	2
Private Property	1	1	4	4
Roadside / Reserve	1	2	10	9
Verge	2	1	6	7
Total	4	6	20	22
Office Phone Enquiries	0	1	3	6

FIRE	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Burning Off / General Information	1	0	2	1
Firebreak / Hazard	3	7	4	8
Total	4	7	6	9
Office Phone Enquiries	9	44	15	82

GENERAL	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
General Information	3	2	12	10
Total	3	2	12	10
Office Phone Enquiries - Cats	17	N/A	58	N/A
Office Phone Enquiries - General	10	39	40	105

TOTAL	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Total Reports / Complaints	263	236	818	515
Total Office Phone Enquiries	145	237	468	555

MONTHLY OFFICER REPORTS

<i>WARNINGS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Dogs	23	12	50	60
Parking	7	14	53	38
Off Road Vehicles	0	0	0	0
Litter	2	0	5	0
Fire & Fire Orders	0	0	2	0
Other	0	0	0	0
Total	32	26	110	98

<i>INFRINGEMENTS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Dogs	46	43	126	104
Parking	23	32	94	79
Off Road Vehicles	1	0	3	0
Litter	0	0	1	12
Fire	0	0	0	0
Other	0	0	0	0
Total	70	75	224	195
NUMBER WITHDRAWN	9	N/A	26	N/A
Number Paid	44	N/A	153	N/A

<i>IMPOUNDED DOGS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Claimed	38	40	103	112
Sold	10	2	16	8
Destroyed	20	15	55	35
Vet / Rescue	6	6	16	33
Stolen	0	0	0	0
Total	74	63	190	188

MONTHLY OFFICER REPORTS

<i>IMPOUNDED VEHICLES</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Vehicles	3	4	16	9
Motor Cycles	0	0	0	4
Total	3	4	16	13

<i>IMPOUNDED LIVESTOCK</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Sheep	0	1	2	4
Horses	0	0	0	0
Cows	0	0	0	0
Goats	1	0	3	0
Pigs	0	0	0	0
Deer	0	0	0	0
Other	0	0	0	0
Total	1	1	5	4

<i>COURT PROSECUTIONS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Dog	1	10	9	16
Fire	0	0	0	0
Parking	0	0	0	0
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
Total	1	10	9	16
No. of Guilty Verdicts	1	10	9	16
<i>FINES ENFORCEMENT</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Infringements sent to FER	0	0	28	37

MONTHLY OFFICER REPORTS

<i>DOG REGISTRATIONS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
New Dog Registrations	13	N/A	87	N/A
Renewed Dog Registrations	0	N/A	11	N/A
Total	13	0	87	0

<i>PHONES CALLS</i>	September 2005	September 2004	2005/2006 Progressive Total	2004/2005 Progressive Total
Office – Rangers calling Office	20	39	76	103
Office – Messages for Staff	41	63	136	162
Office – Referred to Other	14	12	56	50
Calls to Rangers' Private Residences via Diverter	11	24	54	116
TOTAL	86	138	322	431

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

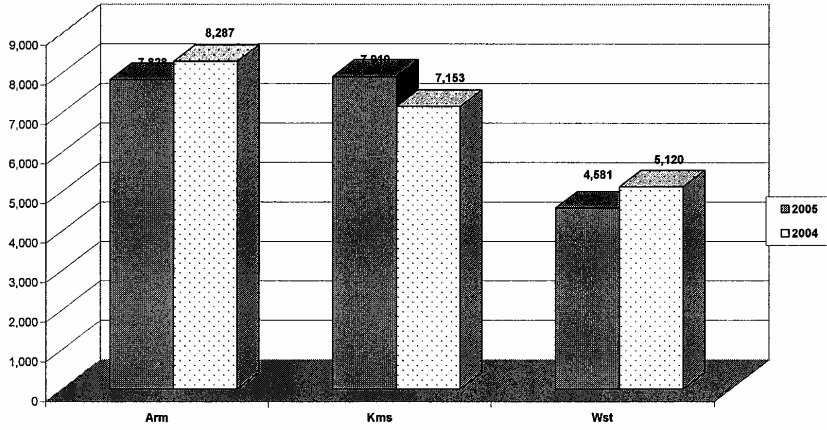
Aquatic Facilities Needs Assessment & Feasibility Study Reference Group Meeting of 9 August 2005. **(Refer to Attachment “CA-3”).**

Community Safety & Advisory Committee Meeting of 27 July 2005. **(Refer to Attachment “CA-4”).**

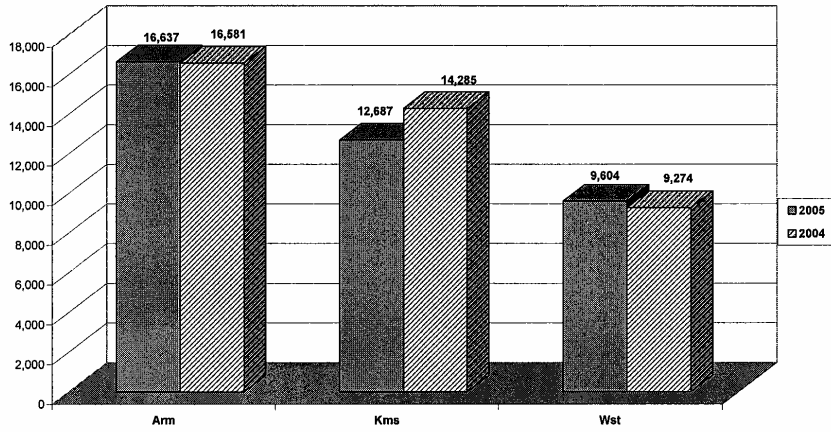
Disability Advisory Committee Meeting of 2 August 2005. **(Refer to Attachment “CA-5”).**

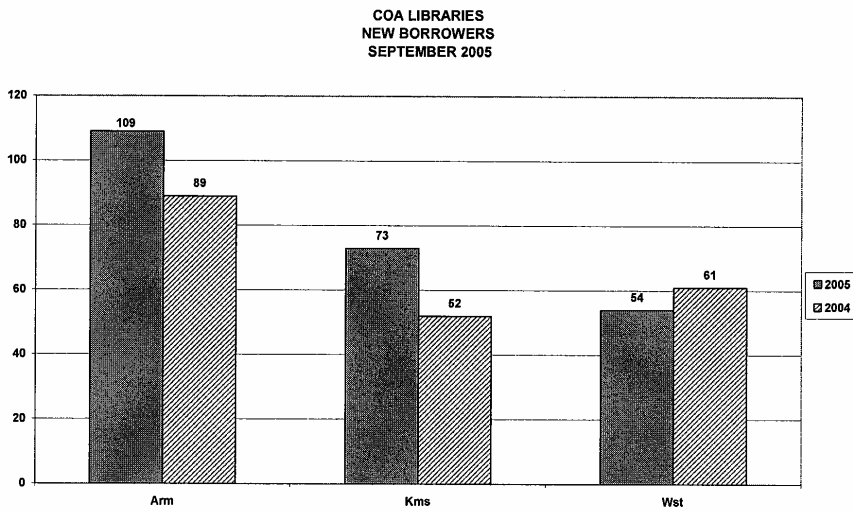
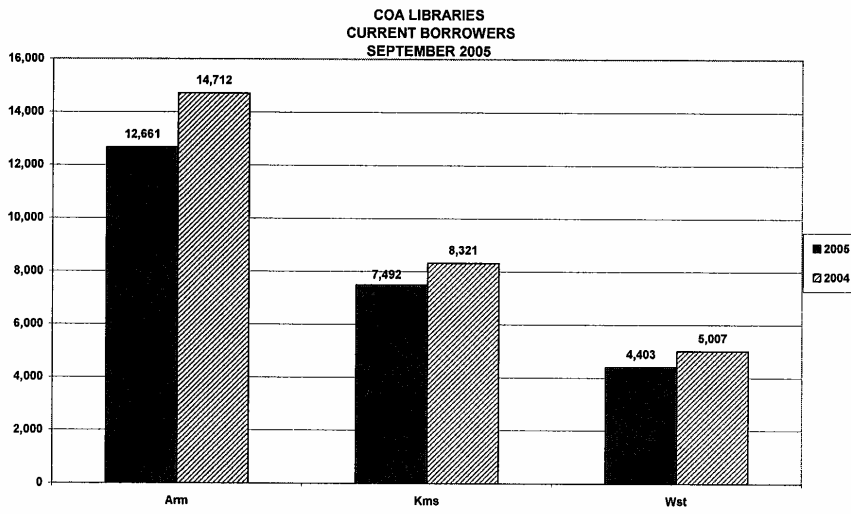
Seniors’ Interest Advisory Committee Meeting of 10 August 2005. **(Refer to Attachment “CA-6”).**

COA LIBRARIES
NUMBER OF VISITS
SEPTEMBER 2005

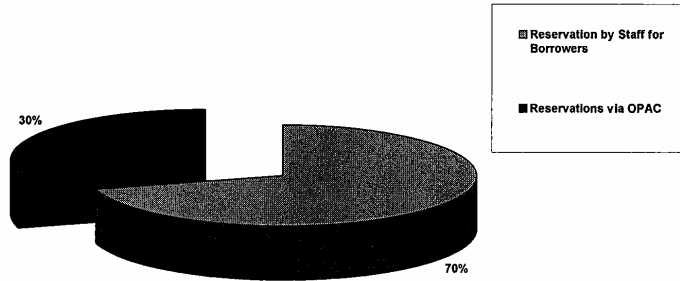


COA LIBRARIES
ISSUES/RENEWALS
SEPTEMBER 2005





COA LIBRARIES
RESERVATIONS
SEPTEMBER 2005



City of Armadale
 Heritage Department
 Monthly Statistics

Month: September

2005

2004

History House Museum

Visitor for month	108	313
Visitors this year	1326	2807
Volunteer Hours for month	147	-
Volunteer Hours this year	1107	-

Birtwistle Local Studies Library		
Reference Enquiries	4	-
Research Enquiries	3	-
Photograph Requests	0	-
Visitor Attendance	8	-
Volunteer Hours	17	-
Oral History Programme		
Letters Sent	3	-
Interviews Completed	3	-
Transcripts Completed	1	-
Interviews in Progress	1	-
Transcriptions in Progress	5	-
Volunteer Hours Transcribing	12	-
Volunteer Hours Interviewing	16	-

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

**MEETING HELD IN COMMUNITY SERVICES ADMINISTRATION CENTRE ON
TUESDAY 9 AUGUST 2005, COMMENCING AT 5:15 PM**

MINUTES

1. ATTENDANCE AND APOLOGIES

Present

Cr Graham Wallace	City of Armadale
Cr Henry Zelones	City of Armadale
Mrs Heather Adams	Swimming Club Representative
Jeff Williams	Community Representative
Mr Carl Askew	Executive Director Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Tony Smith
Chris Elrick

In the absence of the Chair, Cr Wallace was elected to Chair the meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

That the Minutes of the Meeting held on 6 April 2005 be confirmed

3. BUSINESS ARISING

3.1 Feasibility Study

The Feasibility Study and the recommendations made by the Reference Group at its meeting held on 6 April 2005 were considered by Council via the May and June Community Services Committee meetings. Following due consideration on this matter, Council adopted the following Resolution:

- 1. That Council consider the following staged development of the Armadale Aquatic Centre as its preferred option that would best meet the needs of the community within the financial constraints of Council.*

Stage 1 (3-5 years) – Enclose existing pools

*Enclose 50 metre and 25 metre pools with Hoecker-type Structures;
Minor upgrade of existing facilities;*

Stage 2 (10-15 years) – Major redevelopment as per Master Plan

*New indoor 25-metre pool and leisure pool
New warm water/therapy pool
Spa & Sauna
New entry, reception, office & café
Multi purpose room
Crèche
New ablutions
Upgrade and modify car park
New plant room
Complementary commercial outlets*

2. *That the nominated allocations for provision of an indoor aquatic facility be retained on Council's 15 Financial Plan as per Council Resolution CS48/6/05.*
3. *That prior to Council informing the community regarding its preferred option for the provision of an indoor aquatic facility and the likely timeframe for implementation that the matter be referred to the Aquatic Centre Reference Group for consideration of further options.*
4. *That a further report be presented to the September Community Services Committee Meeting on the outcome of the community's response to Council's preferred option for provision of an indoor aquatic facility in the City.*

*Moved Cr Zelones
MOTION CARRIED (7/0)*

The purpose of this meeting is to update the Reference Group as to the current status of this project, and discuss the likely process for progressing the project.

One of the key considerations for Council is the high annual operating cost of the proposed facility and the Reference Group may wish to explore options for reducing this.

Matters discussed by the Reference Group included:

- *The need to inform the community of the outcome of the study and Council’s preferred option for providing an indoor aquatic facility.*
- *The project is currently included on Council’s 15 Year Forward Financial Plan for 2008/09.*
- *It was suggested that the major redevelopment of the Centre be deferred and options be investigated to bring forward the proposed enclosure to 2007/08.*
- *It was requested that further research be done to identify ways of reducing the high annual operating costs of a year round facility. One option discussed was to only open for 9 months of the year in the initial 1-2 years.*
- *The need to follow up and carry out the “Due Diligence” assessment of the Centre’s existing structures, plant and equipment – currently listed for funding in 2006/07.*

RESOLVED

That the following matters be further researched and followed up where appropriate:

- a) **The community be informed of Council’s preferred option for providing an indoor aquatic facility within the City.**
- b) **Further research be done to identify ways of reducing the high annual operating costs of a year round facility, and any options for reducing the loan repayments in the initial years.**
- c) **The Due Diligence assessment of the Armadale Aquatic Centre’s existing structures, plant and equipment be carried out as soon as funds become available.**

4. GENERAL BUSINESS

Nil

5. CLOSURE

The meeting closed at 6.25pm

CITY OF ARMADALE

MINUTES

OF THE COMMUNITY SAFETY & ADVISORY COMMITTEE HELD IN THE
COMMUNITY SERVICES DIRECTORATE MEETING ROOM, ADMINISTRATION
CENTRE, 7 ORCHARD AVENUE, ARMADALE ON WEDNESDAY, 27 JULY 2005 AT
8.00 AM

PRESENT:	Cr June MacDonald Mr Peter Johnston Ms Christine Barrett Mr Richard Barlow Ms Carlene Pickett Ms Joy Mercer Mr John Pavlinovich	(Chairman) Dept for Community Development Armadale Districts Youth Resources Dept. of Housing & Works Aboriginal Community Representative [arrived at 8.20 am] Armadale Neighbourhood Watch Representative Department of Justice [arrived at 8.20 am]
APOLOGIES:	Ms Una Bridson Ms Anne Ridgeway Ms Maura O’Connell Mr Joe Kalajzich	Armadale Health Service Seniors’ Interest Representative Dept. of Education Dept. of Education
OBSERVERS:	Nil	
IN ATTENDANCE:	Mr Justin Ifould Mr Mike Wood	City of Armadale City of Armadale

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given that no members of public were present.

DECLARATION OF MEMBERS' INTERESTS

Cr MacDonald- Chairman

Seniors' Plan 2006-2010 and Seniors' Interest Advisory Committee Funding Request item 3.1 & 3.2Page 3

DEPUTATION

QUESTION TIME

1. CONFIRMATION OF MINUTES – 16 June 2005

RESOLVED

Minutes of the Community Safety Advisory Committee Meeting held on 16 June 2005, be confirmed.

Moved: Mr Peter Johnston

Seconded: Mr Richard Barlow

INDEX

COMMUNITY SAFETY & ADVISORY COMMITTEE

27 July 2005

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4.3 Leave of Absences	7
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Due to the fact that no quorum was present at the opening of the meeting, business was conducted informally until 8.20 am.

2. CORRESPONDENCE AND INFORMATION

2.1 Community Safety Plan

Further to correspondence tabled at the CSAC meeting on 7th April 2005, Vic Evans from Constable Care has offered to make a presentation on the Constable Care program. This will also include a funding request of around \$1500 per year to run the program in Armadale. To be considered at the next meeting of CSAC.

2.2 Leave of Absence from Maura O’Connell

Ms Maura O’Connell has advised that she has been transferred in her position to Mandurah till December and will be unable to attend CSAC until then and may have to withdraw altogether. This item is reported on further in these Minutes at item 4.3.

Ms Pickett and Mr Pavlinovich joined the meeting at 8.20 am.

The meeting, at this juncture, comprised a quorum and was able to formally confirm the Minutes, consider Correspondence and the Business of the meeting.

3. GENERAL BUSINESS

With regard to the City of Armadale Seniors’ Plan 2005-2010, Cr June MacDonald declared that she had an association with the Seniors Interest Advisory Committee and was Chairman of the Community Safety Advisory Committee. As a consequence, there may be a perception that her impartiality on the matter may be affected. Cr MacDonald advised that she relinquish the role of Chairperson while the matter was being discussed. Mr. Peter Johnston chaired items 3.1 and 3.2.

3.1 City of Armadale Seniors’ Plan 2005-2010

Community Development Officer on Seniors’ and Disability, Mr Justin Ifould spoke to this item;

Before the Seniors’ Plan is endorsed it is to be circulated to all Advisory Committees for approval. The action plan was disseminated to all CSAC members before the meeting. Development of the Plan began from a Seniors’ Need Study and has involved further consultations and Seniors’ Workshops looking at and developing the specific policy areas of the Plan. It covers 9 social Policy areas with a time period of 2005-10. The five year time frame of the Plan gives time to cover many seniors’ issues and highlight the work that is done. The Seniors’ Plan is still to go to public comment which will be the next stage after it has gone to Advisory Committees and the first stage of Council.

There was general discussion in support of the Seniors’ Plan and how the Committees should work together in support of each other. Mr Ifould spoke of how the City of Armadale Seniors’ Plan 2005-2010 was linked to the Community Safety plan at policy area 4 ‘seniors’ issues’.

RECOMMEND

The Community Safety Advisory Committee receive and support the City of Armadale Seniors’ Plan 2005-2010 as provided

Moved: Mr John Pavlinovich
Seconded: Mr Richard Barlow

3.2 Seniors’ Interest Advisory Committee Funding Request for Transperth Safer Seniors Travel Program in Armadale

The Seniors’ Interest Advisory Committee applied for funding from the Community Safety Initiatives Budget (\$280) for a Transperth Safer Seniors Travel Program. Mr Justin Ifould, Seniors and Disability Officer presented an outline of the proposed program to CSAC as follows:

The City of Armadale has been approached to work in partnership and support a program run by Transperth for seniors to experience public transport. The program involves a full day excursion on public transport from Armadale to Perth return whereby Transit guards will guide seniors in all facets of traveling safely whilst on public transport. The financial component sought is for a lunch to be provided.

Further details of this proposal:

- There are spaces for 30 people to attend
- Transperth provide staff and a bus which does a pick up at a central location in Armadale. The staff go over new safety and access devices on the bus for example the steps which can be brought to a lower level. The bus then travels to Gosnells Train Station.
- Participants get on the train and meet other staff who go over the safety devices on the train as it travels to Perth Station.
- Participants get off the train and on to a CAT Bus which is a free city centre bus and travel to the Barrack Street Ferry.
- Participants get off the CAT Bus and on to the Ferry for a round trip.
- Participants get off the ferry and back on to a CAT bus where they travel to the Bus Port and do a tour of the Monitoring Centre before having light lunch and coffee/tea etc at the Café there.
- Participants then get on a Bus and travel through the tunnel and all the way directly back to the Armadale.

Mr Ifould spoke of transport issues being raised as an important issue for seniors in the City of Armadale Seniors Plan 2005-2010. Unlike CSAC, which has a Community Safety Initiatives annual budget to pick up small projects,

there is currently there is no allocation through SIAC available to fund this project.

Cr MacDonald stated this could be one of the ways both the Seniors Interest and Community Safety & Advisory Committees can work together and avoid working in isolation of each other.

Mr Johnston stated through the chair that whilst the budget for projects such as this needs to be addressed, the cost of this funding request was not a large amount.

Mr Ifould spoke of this request as a one-off, as a trial to generate interest and word of mouth and external funding would be sought elsewhere upon success of program.

RECOMMEND

That a contribution of \$280 be approved from the Community Safety Initiative Budget for the ‘Transperth Safer Seniors Travel Program’ in Armadale.

Moved: Ms Chris Barrett

Seconded: Ms Carlene Pickett

3.3 Safety Plan Update and Endorsement

The Armadale Community Safety Plan 2005-10 has gone to the following Advisory Committees for final comment and support as per the following timeline;

Plan to be taken to the following Committees:

Senior Interests Advisory Committee	21st July
Disability Advisory Committee	2nd August
Youth Advisory Committee	25th July
Community Safety Advisory Committee	27th July
Aboriginal Torres Strait Islander Advisory Committee	2nd August

Steps to final endorsement:

- 1** Comment/ endorsement/ and changes made **5th August 05**
to final draft back from Advisory Committees
(and from OCP)
- 2** MANEX (Managers Executive) **12th August 05**
- 3** Community Services Committee **23rd August 05**

**4 Ordinary Council (Safety Plan endorsed after this date)
5th Sept 05**

**5 Community Safety Plan during Oct Community Safety Month
28th October 05**

With cheque presentation from minister/ OCP representative-TBC

There was general committee discussion regarding consultation in the Plan. Given the extensive consultation of the Plan and amount of time along with opportunity for comment given, the Plan was supported to be released with adherence to the above timeline.

Mr Peter Johnston noted that the Plan was also a living document, which would grow as it is implemented with further participation from various community groups.

RECOMMEND

That Council receive and support the Armadale Community Safety Plan 2005-2010, acknowledging that their may be minor changes from Advisory Committees.

**Moved: Mr Peter Johnston
Seconded: Ms Chris Barrett**

4. FURTHER BUSINESS

4.1 ‘Eyes on the Street’ Program

Office of Crime Prevention Officers met on the 18th July 2005 with City of Armadale Internal Managers to explore implementation in Armadale of ‘Eyes on the Street’ program (please refer eyes on street brochure attached). The idea of ‘Eyes on Street’ program involves utilising local government field officers (ie. Ranger Services and Technical Services crews) staff to report any suspicious behaviour through a designated eyes on street fax no. All City of Armadale internal managers who attended this meeting were supportive of the project and thought it was a good idea.

Mr Peter Johnston noted that there were certain things that we can’t do on our own and that the idea of working together, such as in this program with all levels of government should be promoted.

RECOMMEND:

That the Community Safety Advisory Committee:

- a. accept and acknowledge benefits of ‘Eyes on Street’ Program, and for inclusion in the Community Safety Plan 2005-2010; and**

- b. refer ‘Eyes on the Street’ to City of Armadale Management Executive (MANEX) for implementation through staff channels

Moved: Mr John Pavlinovich
Seconded: Mr Richard Barlow

4.2 Meeting Times and Dates

A number of CSAC members have indicated that the scheduled monthly meeting dates for CSAC on the fourth Wednesday of every month are inconvenient and they are unable to attend.

The Committee made the decision that the CSAC meeting be rescheduled to either the second or third Monday in every month at 8am, subject to consultation with Mr Joe Kalajzich and Ms Una Bridson who could not attend this meeting.

The Community Development Officer consulted with both members after the meeting and the **3rd Monday in every month at 8am was preferred.**

4.3 Leave of Absences

Mr Richard Barlow requested a leave of absence for a 6 week period from 1st August 2005 onwards

Ms Maura O’Connell’s leave of absence was noted until December 2005.

5. NEXT MEETING & CLOSURE

The next meeting is to be held on 19th September 2005, 8am at the Community Services Directorate Building Meeting Room

CITY OF ARMADALE

MINUTES

OF THE **DISABILITY ADVISORY COMMITTEE** HELD IN THE **COMMITTEE ROOM**,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **TUESDAY, 2**
AUGUST 2005 AT 10.00 AM

PRESENT:	Mrs P Hart	City of Armadale Councillor - Chairperson
	Mr B Bothma	Southern Districts Support Association
	Mrs A Banks	Community Representative
	Mr R Fisher	Community Representative
	Mr I Townson	City of Armadale Building Services Manager
	Mr L Hogg	Disability Services Commission
	Mr T Cutajar	Community Representative
APOLOGIES:	Mr J Glassford	City of Armadale Property Services Manager
OBSERVERS:	Nil	
IN ATTENDANCE:	Mr M Wood	City of Armadale Community Development Officer
	Mr J Ifould	City of Armadale Community Development Officer (Seniors & Disabilities) – CD Officer
	Public: Nil	

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairperson, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

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DISABILITY ADVISORY COMMITTEE

2 AUGUST 2005

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ATTACHMENTS

1. CONFIRMATION OF MINUTES – 24 JUNE 2005

RESOLVED

The minutes of the Disability Advisory Committee (DAC) meeting held on 24 June 2005, are confirmed.

Moved: Mrs Banks

Seconded: Mr Fisher

CARRIED (7/0)

2. BUSINESS OF THE MEETING

2.1 Election of Deputy Chairperson

The CD Officer called for nominations of Deputy Chair. Mrs Banks nominated Mr Townson and this was seconded by Mr Bothma. Mr Townson accepted the nomination.

There being no further nominations, Mr Townson was declared elected.

2.2 Armadale Community Safety Plan (CSP)

Community Development Officer Mr Wood was in attendance on behalf of the Community Safety Advisory Committee to present the Armadale Community Safety Plan 2005-2010 to Members and seek feedback and support for the plan from the DAC. Mr Wood referred to the Draft CSP document, of which a copy had been provided to Members prior to the meeting for their perusal. Mr Wood explained the role of the City and community groups and representatives in the planning and development process as well as the purpose and content within the CSP. Mr Wood maintained that the CSP was to coordinate efforts across all demographics rather than focussing on target or minority groups.

Mr Wood highlighted the priorities of ‘Safety in Public Spaces’, ‘Perception of Safety’ and ‘Burglary’ as most relevant to people with disabilities, particularly in relation to Safety and Security Audits. Mr Fisher reported that the Armadale Police Community Care Programme (APCCP) also conducts these audits and suggested that this programme be added to the list of Agencies for this project.

The Chairperson proposed that an update on the CSP be provided to the DAC on a regular basis to help drive the projects in it. Mr Wood admitted

that the implementation of the CSP would involve a coordinated approach and that it would be great to report on the projects in the CSP on a quarterly basis and receive such support from the DAC. Mr Wood added that the CSP is a living document in that it will be reviewed annually whereby projects will drop off and be added as recommended. Mr Wood suggested that if the DAC identified a project or issue needing to be considered under the CSP that this could be presented at this time for consideration.

Mr Townson asked whether there was anything deemed controversial in the CSP since the DAC was being asked to support it. Mr Wood advised that the CSP had been a year in the making and had involved a number of consultations including the safety forums in October 2004, where the priorities were decided, and that there wasn't anything contentious as far as he could see. Mr Wood emphasized that the CSP was owned by a number of groups who had all contributed in its development.

The Chairperson asked whether tactile paving was included in the City's footpath program as well as the tactile marking strategy included in the CSP under the Road Safety priority. Mr Townson agreed and added that even if it's not a legal requirement it should still be actively pursued. The CD Officer advised that this issue would be covered in the DAIP and that it could be pursued through this plan. Mr Wood explained that the CSP was driven by evidence based outcomes and that a link to the DAIP could be established to monitor this. Mr Hogg added that perhaps the CSP could refer to the item number or heading in the DAIP. Mr Fisher emphasized that tactile markings as a category include directional finders as well as other visual cues such as paint and signage. The Chairperson proposed that a link to the Main Roads WA Pedestrian Advisory Group also be considered. Mr Wood advised that the City's Roadwise Committee was linked in and that he would be happy to liaise with the CD Officer on initiatives or issues identified through the DAC's link with the advisory group.

Mr Cutajar asked whether the general public had been consulted. Mr Wood reported that the CSP had already undergone extensive community consultation already that included Press Releases from which there were no responses and internally had gone to the Directors of each Department and the Manex Committee. The Chairperson added that through her involvement with Council she was confident it had done the rounds.

Mrs Banks asked whether it would be available to the Public in a more readable format. Mr Wood advised that once it has gone through Council it would be available in various formats for people with a disability albeit only on request.

The Chairperson suggested that perhaps Mr Wood could report back to the DAC, after the CSP has gone through Council, on the result of the DAC's

proposed amendments and then further to every second DAC meeting on the progress of the CSP.

RECOMMEND:

DAC support the Armadale Community Safety Plan 2005-2010 as provided, with suggested additions and considerations included where possible.

Moved: Mr Cutajar

Seconded: Mr Townson

CARRIED (7/0)

2.3 *People With Disabilities WA Initiative (PWDWA)*

The CD Officer reported that the PWDWA and Disability First Stop pamphlets had been ordered and would be distributed to Libraries and Main Administration Building upon arrival.

Mr Bothma added that the website of PWDWA is quite comprehensive and that perhaps Members should have a look at it. The CD Officer informed Members that he could provide the website address for those interested.

2.4 *Metro South Commonwealth Carer Respite Centre (MSCCRC) - Older Carers Program*

The CD Officer reported that attempts to contact the Coordinator of the Older Carers Program MSCCRC had been unsuccessful to this point but indicated he would continue to try and make contact in regard to the Committee’s recommendation from the previous meeting.

2.5 *Disability Service Commission – disAbility Update Newsletter*

The CD Officer reported that the newsletter could be saved in PDF format (Adobe Acrobat Reader) directly off of the DSC website and emailed to Community Groups.

2.6 *Wayfinding Australia Pty Ltd - Symposium*

The CD Officer reported that the notes, minutes or reports from the Symposium were not yet available but that he would continue to seek them.

2.7 *Caring into the Future Book*

The CD Officer reported that Library Services would be ordering at least two copies to share between the City’s libraries.

The Chairperson suggested that perhaps a press release be done to say they are available when they arrive.

Decision:

CD Officer to inquire through the City’s PR Officer into the opportunity for a press release to be done when the books are received.

CARRIED (7/0)

2.8 *Rates Notices*

The CD Officer reported that as well as the advice provided on the Rates Notices themselves in terms of bin placement the City was just waiting on the proofs from the printers of the City’s Budget, Rates & Bush Fires Information Booklet for 2005-2006 that accompanies the Rates Notices and that a photo displaying the correct placement of bins would be included in the booklet.

The CD Officer added that inquiries into whether an opportunity existed for the additional disability specific information included in the Rates Notices and Information Booklet to be promoted through the PR Officer were still being made.

2.9 *Main Roads WA Pedestrian Advisory Group*

Mr Fisher reported that this group had not met since the last DAC meeting but that it was anticipated they would meet in late August or early September.

2.10 *Westfield Library toilet door update*

Mrs Banks reported that this task had been completed.

2.11 Roadwise Committee Report

Mrs Banks advised Members that she was a Member of the Roadwise Committee and that the Committee had met on the third Wednesday in July with Random Breath Testing in the local area being targeted.

Mr Fisher advised he would report on tactile pavers at a later item of the meeting.

2.12 Armadale Train Station Update

Mr Fisher reported that Mr Barry Pantall from the Public Transport Authority (PTA) had responded quickly to his request and spoken with him on the 20th of July and informed Mr Fisher that he had been out to the Armadale Railway Station to investigate the Committee’s concerns about tactile pavers and directional pavers at the station. Mr Fisher reported that Mr Pantall was going to organise with the appropriate section for a work order to complete the laying of the directional pavers and tactile pavers but that at the time of the meeting this work had not been undertaken. Mr Townson added that from the City’s perspective everything else requested of the PTA had been done.

Mr Cutajar reported that there were issues with the lift being constantly out of order. The Chairperson suggested that this was a management issue and that individuals affected would need to contact or write to Transperth.

2.13 Officers with Responsibility for Disability Service Planning, South and South East Metro zones – Potential subjects for combined meetings.

The CD Officer reported to the Committee that at the last networking meeting he attended on the 21st of July he had raised the issue of transport and parking, in particular the issues raised by the DAC over the last 12 months. The CD Officer informed Members that Mr Tim Doncon, Principal Access Officer at the Community Access and Information Branch of the DSC was going to speak with others within the Department in regards to these issues but suggested that:

- The issue involving transport support for people to attend their local school was probably a gap between the Transport Standards and Education Standards.
- Accessible Parking at a legislative level concentrates on what is considered reasonable to provide.
- Access to school holiday programs and crèches by people with disabilities comes down to what can be reasonably provided within existing resources.

Mr Hogg added that he had liaised with the Deputy Principal at the Armadale High School about the opportunity for people with disabilities to now choose their education provider. Mr Hogg reported that currently the focus of transport services for people with disabilities only support special education schools as opposed to mainstream schools and this is where the gaps exist. Mr Hogg informed Members that the support is further restricted because the majority of transport resources have to come all the way from Kenwick or Castlereagh. Mr Hogg reported that he had also spoken with a couple of people from HACC agencies and the Education Department and it was evident that the HACC Services provided by agencies were under increased pressure in terms of having to provide more people with services despite little increase in resources (including funding) and therefore were unable to support people with disabilities with transport on an ongoing basis as is needed in most cases.

Mr Bothma agreed that it certainly is a dilemma at agency level. The Chairperson suggested it would be good to know the numbers of people in the City of Armadale that are affected by this. Mrs Banks suggested that getting numbers is difficult as not all people seek assistance through agencies and most parents of children that are turned down by agencies don't go back to them as it proves easier and cheaper to keep them at home than try and coordinate transport through these means. Mrs Banks proposed that the Education Department was probably the best to lobby for assistance in this matter. Mr Hogg suggested that he could continue to liaise with the Education Department in order to draft up what the issues are.

Decision:

Mr Hogg to liaise with Education Department to discuss and identify transport issues for students with disabilities.

CARRIED

2.14 Holiday Program Assistance

Mr Hogg reported that a fund known as the Gordon Reid trust fund was available for to seek support for the participation of people with disabilities in various school holiday related programs. Mr Hogg added that in relation to swimming programs, including Vacswim, some provide support and some don't and the problem is that parents of children with disabilities take the rejection personally and then refrain from seeking other social or recreational opportunities for their children. Mr Hogg informed Members that he had spoken with Frank from the Armadale Aquatic Centre who had advised him that financial support from Lotteries was also available to assist with access and participation.

2.15 Grand Cinemas male toilet urinal update

Mr Townson informed Members that the City was currently making up a list of various issues to pass on to Grand Cinemas Management and that this issue would be included. Mrs Bank suggested the steps outside Crazy Clark’s, as part of the Cinema complex, needed a hand rail.

2.16 Jull Street Traffic and Parking Issues

CD Officer reported on feedback from the City’s Design, Traffic & Development section and tabled an email (Attachment ‘A-1’) detailing answers to the queries originally raised by the Committee at its meeting on the 11th of April. The CD Officer tabled pictures (Attachment ‘A-2’) showing the 2 new parking bays and access ramps for people with a disability.

The CD Officer also reported a safety hazard out the front of the Subway in Jull Street. This hazard being a platform with semi circle paving that extends out at least 1 metre from the wall and doors. The CD Officer reported that several people without vision difficulties had already tripped over it after leaving the Subway store and turning directly right to walk towards the Jull Street Mall or to walk around the corner on to Third Road. One older woman had fallen quite heavily but luckily without serious injury.

The CD Officer tabled some pictures (Attachment ‘A-3’) displaying this safety hazard and suggested that the reasons for it being a hazard are:

- The paving on top of the platform is a similar colour to that of the normal sidewalk so it is hard to distinguish a height difference when near or on top of it as you find yourself when leaving the Subway store.
- When you leave the Subway store you are more than likely going to be looking around at eye level for traffic, other pedestrians etc rather than looking at your feet so the platform goes unnoticed until you trip on it (especially if you turn right).
- The platform extending out onto the footpath so far is something that most people would not expect.

Mr Townson advised that the City had already been made aware of this and that as far as he was aware something was being done to rectify the problem.

The CD Officer also reported another feature of the new Cinema Complex that could pose a safety hazard for people with sight impairment, that being

an angled roof support as depicted in the picture (Attachment ‘A-4’) tabled at the meeting.

The CD Officer informed Members that a city Centre walk through in Jull Street and surrounding areas would be organised in the next couple of weeks and Members would be advised when a date had been finalised. It would also involve key members of staff, the ARA and the Blind Citizens of WA.

Mr Cutajar reported that the blocking of access ramps was broader than Jull Street and that signage in other areas is not existent.

2.17 Transport Letter to Minister

Mr Hogg suggested that this matter had been sufficiently covered under item 2.13 *Officers with Responsibility for Disability Service Planning, South and South East Metro zones – Potential subjects for combined meetings* of the meeting.

2.18 DAC Promotional Brochure

The CD Officer reported that aside from details of the new Membership being included and the amendment to the meeting place details no further progress had been made with this matter.

2.19 ARA Community Development Strategy

The CD Officer reported that a Special Meeting involving the ARA to discuss the developments happening in the City would be arranged soon and possibly be a combined meeting with that needed to discuss the City’s Seniors Plan 2006-2011.

2.20 COA Resident Mr Walduck – Footpath Request

The CD Officer informed Members that a letter had been drafted to Mr Walduck explaining the City’s position related to his request. Mr Fisher added that representatives from the Armadale Police Community Care Programme had visited Mr Walduck on the 29th of July and spoke with him and his wife regarding concerns with activities going on in his street. Mr Fisher reported that the representatives had asked him to record all activities going on in his area and to ring the police when he had concerns about any of these activities.

2.21 COA Disability Access and Inclusion Plan (DAIP)

The CD Officer provided A4 copies of the final plan for all Members and informed them that despite the Committee’s interest to pursue the plan’s presentation in A5 Booklet format, further follow up found that limitations with internal printing and funding meant it was not practical to be able to be presented this way. As a result it would be available in A4 size from the libraries and administration building as well as included on the City’s website and in alternative formats upon request as all of the City’s documents are.

The Chairperson asked what the process for actioning the plan would involve as she had concerns it would get lost. The Chairperson suggested that it would probably work best if its strategies were able to be worked by Members into other Directorate processes such as the Technical Services and Planning Committees that she sits on. Mr Hogg added that perhaps Members could take an active role in its implementation through putting forward suggestion at future meetings and getting feedback from the Committee. The CD Officer confirmed that all initiatives and strategies identified would not be lost and would be monitored through internal workings in his role along with advice received from the Committee. Mr Townson suggested that it be left to the CD Officer to determine the processes for implementation, monitoring and reporting. Members agreed.

Decision:

City of Armadale Community Development Officer (Seniors & Disabilities) to determine the appropriate processes for implementation, monitoring and reporting of the City’s DAIP .

CARRIED (7/0)

2.22 DSC General Review Survey – DSP 2000-2005

Mrs Banks reported that she had filled in and sent the survey as requested. Mr Fisher informed Members that he had attended the Consumer Focus group meeting on the 29th of June.

Mr Hogg, Mr Fisher and Mrs Banks left the room at 11.30am and all returned at 11.33am

2.23 WESTCARE Incorporated – Proposal to COA

The CD Officer informed Members there was nothing to report on this item.

3. ANNOUNCEMENTS

3.1 Announcements by the Chair

The Chairperson brought Members’ attention to the issue of varying font size on signs around the City in relation to the case used for lettering (i.e. upper and lower case) and the font size. The Chairperson suggested that since Council approve them then perhaps signs that are difficult to read could be brought to Council’s attention. Mr Townson proposed that perhaps it be mandatory, through the use of a footnote on an approval, even if it’s not legislated. The Chairperson advised Members it would be something she could raise through Council.

Decision:

Chairperson to raise issue of signage through Council.

CARRIED (7/0)

3.2 COA Community Development Officer Report

3.2.1 Media Watch

The CD Officer tabled a local newspaper article (Attachment ‘A-5’) for Members’ interests.

3.2.2 COA Disability Awareness Training

The CD Officer reported that the City was conducting Disability Awareness Training for staff on the 4th of August.

3.2.3 Pioneer Village

The CD Officer reported that he was following up a matter involving a report from a community member that the public toilets with the disabled facilities at Pioneer Village are being locked on days when the Restaurant Café is closed.

3.2.4 Correspondence Received

The CD Officer tabled a letter (Attachment ‘A-6’) highlighting the fact the Disability Services Commission had recently engaged the consultant group E-QUAL, the same group the City commissioned to develop the DAIP 2005-2009 for the City, to develop resources that will guide and assist public authorities to update their Disability Services Plan to a DAIP and meet the new requirements of the Disability Services Act (1993), including the recent amendments. The CD Officer suggested that this news would suggest the City’s DAIP should have everything covered despite recent correspondence recommending all local government plans be reviewed due to the amendments to the Act.

3.3 Disability Services Commission – Local Area Coordination (LAC) Update

Nothing further to report.

3.4 Southern District Support Association Update

Nothing further to report.

3.5 Community Representative Update

Mr Fisher tabled a report (Attachment ‘A-7’) for the committee with further details regarding tactile paving issues that exist in the City. The CD Officer suggested that these be highlighted on the City Centre walk through for further consideration.

Mrs Banks reported that she and Mr Cutajar had been involved in a planning workshop organised by the City’s Planning Department for a redevelopment in Kelmscott and that it was a good opportunity to put forward some recommendations for consideration towards disability issues. Mrs Banks notified Members that many of the participants in the workshop were quite shocked with the amount of consideration needed for people with disabilities and her general feeling was that the project was probably too cost restrictive to support all of these recommendations. Mr Townson suggested that this approach was something that he could pursue in terms of bringing relevant plans to the Committee Meetings for its consideration.

3.6 COA Development & Technical Services Updates

Nothing further to report.

4 ***NEXT MEETING***

The next Meeting of DAC will be held on Tuesday, 4th October at 10am

MEETING CLOSED AT 11.58AM

CITY OF ARMADALE

MINUTES

OF THE SENIORS INTERESTS ADVISORY COMMITTEE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON WEDNESDAY, 10 AUGUST 2005 AT 1.00 PM

PRESENT:

Cr J McDonald	Chairperson
Cr G Best	City of Armadale Councillor
Ms V Bola	Armadale Community Health
Ms L Charles	Kelmscott Library
Mr R Fisher	Community Representative
Ms J Jeffries	Westfield Kelmscott Senior Citizens' Club

APOLOGIES:

Ms M McKay	Roleystone Karragullen Seniors Club Inc.
Ms L Fahey	Armadale Mental Health Service
Ms T Hodges	Dale Cottages Inc.
Ms B Perkins	Over 50's Club
Ms C Samborski	Armadale Home Help

OBSERVERS: Nil

IN ATTENDANCE:

Ms E Ward	Older Women's Network
Mr J Ifould	City of Armadale Community Development Officer – Seniors & Disability (COA Officer)

Public: Nil

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairperson, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil.

I N D E X

SENIORS INTERESTS ADVISORY COMMITTEE

10 AUGUST 2005

1. BUSINESS OF THE MEETING 3

ATTACHMENTS

1. BUSINESS OF THE MEETING

1.1 Seniors Plan

The COA Officer advised Members that the purpose of the Meeting was to review the content and format of the Draft City of Armadale Seniors’ Plan 2006-2011 in order to make a recommendation to Council to accept and support the plan and put out for Public Comment.

The Chairperson proposed that Members refer to the copy of the Draft plan provided and that the Committee address each page in sequential order. Members agreed.

As a result of this process and relevant discussion the Committee recommended that the following changes be made to the Draft City of Armadale Seniors’ Plan:

- Page 4, paragraph one, line one, under the heading ‘Preface – City of Armadale’ to read:
The City of Armadale covers 545 square kilometres, stretching from the plains of the....
- Page 5, under the heading ‘Foreword’, the following detail to be included under paragraph four:
This plan recognizes the diversity of residents in Armadale including people from CALD and indigenous backgrounds
- Page 5, under the heading ‘Foreword’ the following detail to be included under paragraph five:
*Cr Linton Reynolds
Mayor
City of Armadale*
- Page 6, paragraph six, dot point one, under the heading ‘Executive Summary’ to read:
sound knowledge of the local community and awareness of the diversity of seniors;
- Page 7, dot point one, under the sub heading ‘Services to the community:’ under the heading ‘Background’ to read:
Youth, Seniors, Disabilities and general development
- Page 9, paragraph four, lines one, two and three under the sub heading ‘Seniors Needs Report 2001’ under the heading ‘Background’ to read:
The redevelopment of the Armadale Kelmscott Senior Citizens’ Centre has been completed and renamed the Greendale Centre, whilst the Ready for Life

Project officially concluded in June 2005 with programs continuing. The Project has been instrumental in demonstrating Council’s...

- Page 10, paragraph two, line three under the sub heading ‘Seniors Needs Report 2001’ under the heading ‘Background’ to read:
...essentially entered into a partnership with the engagement of the community as a whole. The key element of the...
- Page 10, paragraph two, lines six and seven under the sub heading ‘Seniors Needs Report 2001’ under the heading ‘Background’ to read:
...flexible and dynamic framework that builds awareness, encourages direct actions, fosters partnerships both internal and external.
- Page 10, paragraph one, lines one to four under the sub heading ‘Development and Consultation Process’ under the heading ‘Background’ to read:
The development of a new Seniors Plan has been discussed with the Seniors Interests Advisory Committee, between Community Development staff and various key stakeholders in the senior’s field. These discussions have been very positive and it is anticipated that strong support and participation will be received. It has been determined....
- Page 11, paragraph one, under the title ‘Consultation’ under the sub heading ‘Development and Consultation Process’ under the heading ‘Background’ to read:
 - *Purpose was to:*
 - *review what we know;*
 - *find out what is already happening;*
 - *predict what will happen; and*
 - *identify strategies to address these factors.*
 - *How we will do it is:*
 - *to develop focus groups from the Seniors Interests Advisory Committee, Seniors Service providers, government agencies, the indigenous population, and community organisations / clubs / and members; and*
 - *to conduct individual interviews with each of the City’s Local Government Departments.*
- Page 11, paragraph one, under the title ‘Analysis’ under the sub heading ‘Development and Consultation Process’ under the heading ‘Background’ to read:
This involved the collation of all information to identify gaps in resources and services.
- Page 11, title ‘Plan’ under the sub heading ‘Development and Consultation Process’ under the heading ‘Background’ be changed to new title and further read as follows:
Outcomes

- *Draft Plan written up according to analysis.*
- *Consultation process revisited.*
- *Plan formalised through normal Council processes.*

- Page 16, line two, under the sub heading ‘Appendix 3 – Building Code of Australia’ under the heading ‘Appendices’ to read:
...and construction throughout Australia. It references various Australian Standards and Codes to....

- Page 20, under the heading ‘Action Plan’ to:
Rename the Action Plan heading titled ‘Responsibility’ to ‘Coordination’
Delete the ‘Key Partners’ Action Plan heading
Use ‘Cost of Implementation’ Action Plan heading for internal purposes only
and thereby removing it from the plan that goes out to the public.

RECOMMEND:

That the changes to the City of Armadale Seniors’ Plan 2006-2011 as detailed in these minutes be made and put forward to Council for support to go out for Public Comment.

A quorum was not present at this stage of the meeting and the Chairperson advised that the changes would need to be referred to and ratified at the next Ordinary Meeting of the SIAC.

MEETING CLOSED AT 2.34 PM

ATTACHMENTS

Attachment No.	Subject
A-1	Draft City of Armadale Seniors’ Plan 2006-2011

DRAFT

City of Armadale

*Seniors Plan
2006 - 2011*



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Recognition:

The City of Armadale acknowledges the input received from many individuals and groups within the community, which has been invaluable in the preparation of this plan.

In particular, thanks are given to the City’s Seniors Interests Advisory Committee, City of Armadale Management, Advisory Committees and staff, Armadale Community Health, South Metro Public Health Unit, and individual community members.

Prepared for the City of Armadale

by

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This Plan is available in alternative formats such as computer disk, audiotape or Braille, on request from a person with a disability.

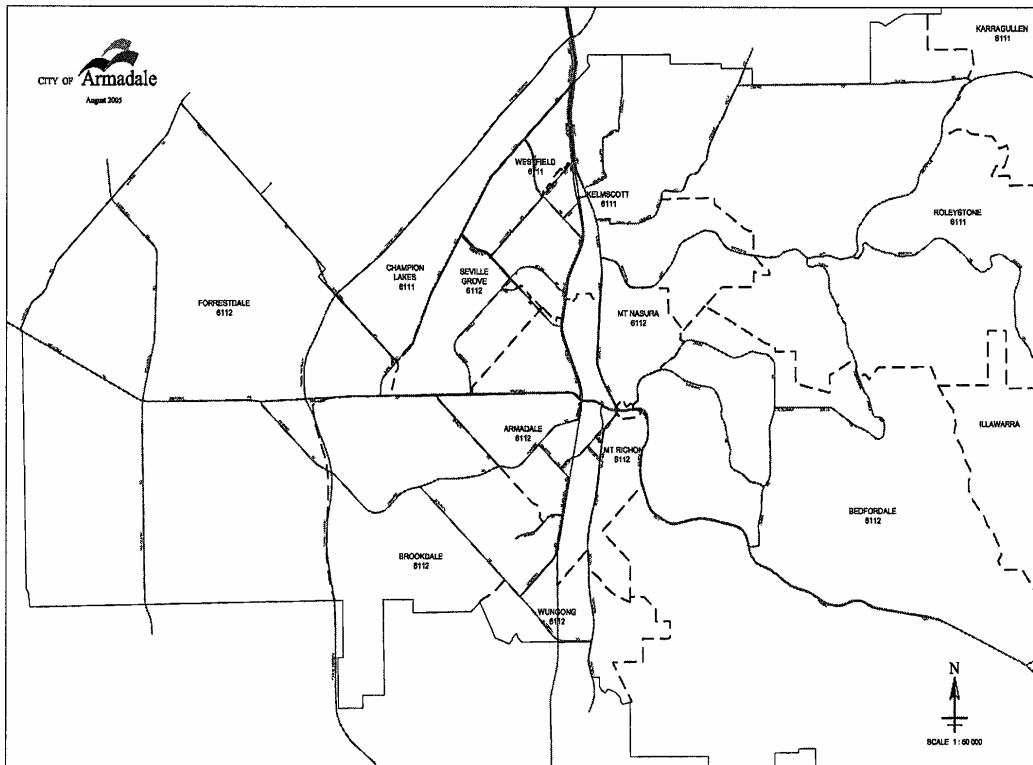
Preface – City of Armadale

The City of Armadale covers 545 square kilometres, stretching from the plains of the metropolitan area to the peaks of the hills, encompassing large lakes, dams, waterfalls and excellent bush walks.

Set against this scenic backdrop are the City’s buildings, sculptures and 1,602 hectares of parks and reserves. The City Centre is also home to a wide range of retail and other businesses and is located strategically at the junction of major highways and the Perth commuter rail network. Local industries include a brickworks, beef cattle farming, light industry, orchards and tourism.

The City of Armadale comprises the suburbs of Armadale, Bedforddale, Brookdale, Champion Lakes, Forrestdale, Kelmscott, Karragullen, Mt Nasura, Roleystone, Seville, Westfield, Wungong and Mt Richon.

The City of Armadale (map)



Foreword

Seniors are a significant and growing section of our local community. They are custodians of not only our individual family histories, but also of our district’s largely unwritten history of settlement. In addition our indigenous elders provide important links to the land and to the time before white settlement. Increasingly we are welcoming seniors from other cultures to our district, and we seek to embrace their cultures within our own.

Older people offer rich life experiences; they have well developed skills; broad knowledge; and importantly great wisdom. These invaluable qualities significantly contribute to the social make-up of our community. At the same time, our ageing population has a significant impact on both long term planning and actual service delivery for our local authority. These changes to the demographics of our community create both overwhelming challenges for us, yet genuine opportunities for local government across every aspect of our social and economic life.

Council in 2001 developed a range of successful local strategies and action plans to support our ageing community and has undertaken to update those plans. The resulting 2006-2011 plans will need to provide flexible and dynamic frameworks that build awareness; encourage action; foster partnerships; and improve access to information. The plan's format and content will also need to position us in such a way as to attract the level of external funding essential to deliver the various initiatives detailed in it.

The City of Armadale, in developing this plan, has sought to focus the efforts of all internal Directorates and Departments, together with other levels of government, our business sector, the community and individuals to achieve the best outcomes for our highly valued seniors.

The plan takes into account the diverse cultures in our community and recognizes the individuality of senior residents from culturally and linguistically diverse backgrounds.

I commend this plan to you, and look forward to the tangible advantages which will result for our senior residents.

Cr Linton Reynolds
Mayor
City of Armadale

15 August, 2005

Executive Summary

It has been recognised at National level that ageing is the biggest economic and social issue currently facing Australia. The country is on the verge of its biggest demographic shift in its history and at all levels of government, across various social policy areas, steps are being taken to discuss the consequences of our ageing population with a view to developing policies, plans and priorities to address them.

The result of this trend can be attributed to a combination of factors including falling fertility rates, increases in life expectancy, the effect of the ‘baby boomer’ generation moving through older age groups, and migration movements. It is anticipated that in the coming decades the impact of this will grow significantly and to the extent that the proportion of people aged 65 years and over will increase from around 13% to one quarter of the population (25%) by 2051 whilst the proportion of people aged over 85 years will increase from 1.4% to approximately 6% over the same period.

An important dimension of the ageing population is the diversity of needs, interests and backgrounds that are affected. It must be recognised that older people are individuals and their experience of ageing will be influenced by a range of inter-related factors such as gender, lifestyle, location, socio-economic circumstances, cultural background, education level and general health.

The City has already moved well beyond the traditional focus on ‘roads, rates and rubbish’ to the delivery of a wide range of economic, environmental and social services for our citizens.

It has been recognised that responding to the implications of population ageing requires a whole-of-government approach, within which local government is anticipated to provide leadership. The City recognises the breadth and complexity of issues of an ageing society, and the importance of effective and coordinated action, in making the necessary adjustments to support the continuing participation of older people in social and economic life. With this in mind the City believes it is well positioned and prepared to have a positive and crucial impact at the local level, in terms of addressing the issues arising from the ageing population, and that the Seniors Plan will enable this to happen.

The City is best placed to respond to the growing needs of its older residents through it’s:

- sound knowledge of the local community and awareness of the diversity of seniors;
- provision of infrastructure and facilitation of developments which ensure the physical, social and economic environment of the local community supports the overall wellbeing of seniors;
- planning and provision of services and programs that are flexible and locally appropriate to the needs of seniors;
- community participation in local decision-making and development of community networks and partnerships; and
- advocacy on behalf of the local community with other government and non-government organisations and agencies.

These community-focussed roles clearly reinforce the City’s relationship with older people in the community and place it in a unique position to recognise, understand and respond to the ageing of its residents.

Background

Role of the City of Armadale

The City is responsible for a range of functions, facilities and services, including:

Services to property:

- Construction and maintenance of roads, footpaths and cycle facilities
- Construction and maintenance of Council owned buildings
- Land drainage and development
- Waste collection and disposal
- Litter control and street cleaning
- Planting and caring for street trees
- Numbering of buildings and lots
- Street lighting
- Bush fire control

Services to the community:

- Youth, Seniors, People with Disabilities and general development
- Planning for services for people in the community
- Immunisation and health education
- Supporting communities in recognising their own potential
- Provision and maintenance of playing areas and reserves, parks and gardens and facilities for sporting groups, recreation centres, swimming pools and halls,
- Citizenship ceremonies
- Public library and information services
- Environmental health services

Regulatory services:

- Planning of road systems, sub-divisions and town planning schemes
- Building approval for any construction, addition or alteration to a building
- Dog control, including registration of dogs
- Development, maintenance and control of parking

General administration services:

- Provision of general information to the public
- Responding to community feedback
- Payment of rates

Processes of government:

- Ordinary and special Council and committee meetings
- Electors meetings
- Election of Council members

Community consultations

- Plan history (i.e. Seniors Needs Report 2001)

Seniors in the City of Armadale

According to the Australian Bureau of Statistics (ABS) 2005 Regional Profile of Armadale, the residential population of the City of Armadale is currently estimated to be 55,000. Approximately 11% of Australians, or 1 in 10 people, are considered Seniors in accordance with Federal Government classifications. Based on the population estimate and these findings, it is estimated that there are just over 5,000 people who are considered Seniors living within the City of Armadale. In addition, the City’s population, in line with national trends, has had the fastest growth over the past ten years among those aged 45 to 54 and over 65.

It has been identified that the needs for accommodation support, personal/health care and transport assistance as being of most importance to them. In addressing the needs of Seniors living within the City of Armadale it is essential that issues be considered independently.

It is becoming a requirement of all local government authorities to develop and implement a Seniors Plan that outlines the manner in which the authority will ensure that Seniors are provided with the facilities and services to meet their current and future needs.

Seniors Needs Report 2001

In 2001 the City recognised that there were many emerging issues associated with the ageing of its residents as indicated by the growing demand on council infrastructure and services by seniors. As a result of this the City undertook a significant Seniors Needs Analysis in an effort to identify the main areas where the City will be affected by the ageing trend and at the same time help to formulate strategies to address any anticipated problems. As a result of this research a ‘Seniors Needs Report’ was put together and this highlighted the local issues that existed and provided direction for the further development of a fully fledged action plan.

Council adopted the ‘Seniors Needs Report’ in December 2001 and this set the direction for seniors’ services in the City. The document was used as the basis for the development of seniors programs and strategies contained in a Seniors Action Plan adopted by Council in March 2002.

At that time the priority areas immediately addressed the following:

1. Redevelopment of Armadale Kelmscott Senior Citizens’ Centre
2. Information on services available to seniors
3. Programs to develop that encourage participation of seniors and breakdown social isolation.

The key outcome areas adopted by Council regarding the needs of seniors were as follows:

1. Image of seniors
2. Recreation leisure and culture
3. Living in the community

From the Seniors Action Plan 2002, the Ready for Life Project was initiated to address key outcome areas identified from the Seniors Planning Process. It has since acted as the catalyst for a number of distinct projects dealing with the image of seniors, recreation, leisure & culture, and living in the community.

The redevelopment of the Armadale Kelmscott Senior Citizens’ Centre has been completed and named the Greendale Centre, whilst the Ready for Life Project officially concluded in June 2005 with programs continuing having become self-sustainable. The Project has been instrumental in demonstrating Councils commitment to its Senior residents and their social and infrastructure needs. The new Seniors Plan will continue to maintain the momentum that has been created and for which the Council has already been recognised via a Local Government Best Practice Award in 2002 for its Senior Planning Process.

A number of the objectives of the 2002 Action Plan have been achieved and the aim is to build on these achievements. With these achievements however, comes the need to review and re-plan the City’s involvement and role in the future needs of our seniors over the next few years. This objective is further supported by research reporting the current and projected rapid shifts in demographics, population statistics, lifestyles, health, economic and social trends, and the expected impact on policy and service planning in all areas of Government.

The development of a Seniors Plan for the next few years is therefore a strategic response to the changing needs of seniors in our community and to place the City in a better position to be able to anticipate and address these needs in the future.

It will act to build on the partnerships already developed with local community based organisations and also feed into other strategic planning undertaken by the Community Services Directorate and other sections of the organization.

The Australian Government recommends that statutory authorities further develop plans that consider nine key social policy areas. These include Family and Community, Housing and Support, Transport, Safety and Security, Health, Education and Information, Employment and Volunteering, Recreation and Leisure, and Seniors Centres. These areas need to be addressed by Local Governments when planning for the ageing population and to provide a framework for service provision matching the anticipated needs this trend creates. The Seniors Needs Analysis, and consequent report, identified 54 issues across all of the policy areas with 49 rated as medium to high priority and the remaining five rated as low priority.

The issues were identified using a Community Development or partnership approach. This involved a huge community consultation process incorporating various surveys and a number of focus groups and workshops covering a big cross section of the community that included

key stakeholders, service providers, seniors’ organisations and groups, community members, as well as City of Armadale Councillors, Management, and Staff.

The Seniors Needs Analysis provided the City with the capacity to further strategically plan for its ageing population. In the further development of a Seniors Plan in 2004/05 the City has essentially entered into a partnership with the engagement of the community as a whole. The key element of the partnership is the development of a five year ‘Action Plan’ to help meet the opportunities and challenges of its ageing population. To achieve this objective, the Action Plan provides a flexible dynamic framework that builds awareness, encourages and directs action, in addition to fostering internal and external partnerships.

Development and Consultation Process

The development of a new Seniors Plan has been discussed with the Seniors Interests Advisory Committee, between Community Development staff and various key stakeholders in the senior’s field. These discussions have been very positive and it is anticipated that strong support and participation will be received. It has been determined that a revised Seniors Plan is a strategy that would assist in providing a practical working tool from which the City can anticipate and address these changing needs in the future.

The process will continue to involve researching what already exists, identifying the current needs, working out where the gaps exist and are projected to exist, identifying and developing strategies to address this, and collating and formalising these strategies to develop a practical and working document.

The Community Development Department arrived at this point through the evaluation of the methodology used in both the Seniors Needs Analysis 2001 and the typical Community Development Model/Framework, which has been used for other Community Plans for the City.

The strategies identified will:

- 1. Address the highest need in the community with regard to seniors.*
- 2. Not duplicate other services provided by other organizations in the community.*
- 3. Represent a commitment to seniors by the City including acting on consultation undertaken.*
- 4. Further establish partnerships with other agencies*

The development of the Plan has involved the following process:

Desktop research

- Review of Seniors Needs Report 2001,
- Other Local Government Authority’s Seniors Plans,
- State Government Reports (minimum of three);

Plotting the Social Map

- Researching demographics and trends through the Australian Bureau of Statistics,
- Mapping of services and facilities via the City’s Seniors Directory, Department of Community Development, Health Department, and Housing.

Consultation

- Purpose was to:
 - review what we know;
 - find out what is already happening;
 - predict what will happen; and
 - identify strategies to address these factors.
- How we will do it is:
 - to develop focus groups from the Seniors Interests Advisory Committee, Seniors Service providers, government agencies, the indigenous population, and community organisations / clubs / and members; and
 - to conduct individual interviews with each of the City’s Local Government Departments.

Analysis

- This involved the collation of all information to identify gaps or oversupply of resources and services.

Outcomes

- Draft Plan written up according to analysis.
- Consultation process revisited.
- Plan formalised through normal Council processes.

Implementation, Review and Evaluation of the Plan

The Seniors Plan has been developed to incorporate the findings of the 2001 Seniors Needs Analysis as well as its subsequent review and ongoing consultation to ensure that the City has a plan which meets any changing legislative developments and strives for best practice in creating an inclusive community.

To guide the implementation of the Seniors Action Plan the City will apply a number of Principles that cover the following:

- **Commitment and sharing of responsibilities**

It is vital that the City makes a commitment to work in close association with relevant groups, organisations and authorities to implement the strategies, initiatives and programs of the Action Plan. The City will undertake the responsibility of ensuring a collaborative approach is used, particularly at the local level.

- **Building on the City’s strengths**

The development of strategic capacity-building initiatives through the Action Plan will support the City in recognising and acknowledging the importance and relevance of

competing priorities, in relation to continuing revenue constraints, and further allocation of resources to build on the City’s existing social service and infrastructure strengths.

- **Adopting an integrated holistic approach**

The development of a holistic, integrated approach between the City’s Directorates and Departments, between spheres of government and across other relevant sectors will encourage better integration and co-ordination of planning efforts. Again, this will act to maximise available resources and expertise through partnerships and improved cooperation. It is understood that the development of an integrated holistic approach will be a long-term and complex process achieved through the Action Plan.

- **Committing to an agreed accountability framework**

The City recognises the need to establish and report on agreed measures and outcomes as part of the Action Plan.

- **Consultation and inclusion**

The Action Plan enables the City and key stakeholders to engage in meaningful and ongoing consultations and negotiations as part of the decision-making processes and implementation of strategies within the Seniors Plan. In doing so it identifies all major stakeholders and anticipated partners that will be encouraged to participate in the consultation processes as well as provided with opportunities to develop a deeper understanding of the issues in order to enable effective involvement in the implementation of the Action Plan.

This five year plan complements other Council plans as well as related national ageing strategies and plans and intersects with the considerable work already undertaken in the area by both private and public organisations.

The Seniors Plan contains:

1. Information on the role of the City of Armadale in providing facilities and services to the community.
2. Information on the demographics of Seniors in the City of Armadale
3. A description of the review and consultation process and its findings and recommendations.
4. A strategy for the review and evaluation of the plan.
5. Information about how the plan is being communicated to staff, Seniors and the wider community.
6. An Action Plan which identifies issues in each of the Social Policy areas and strategies identified through the consultation process, as well as priorities, and timelines.
7. Appendices including:

- Listing of Key Documents, References and Resources,
- Principles and Objectives of Planning for Seniors, and
- Building Code of Australia.

This plan is a dynamic document intended to guide the City of Armadale in its work to continue to create an inclusive community for our senior residents.

To facilitate its implementation:

- The plan will be forwarded to Council for approval,
- Required actions identified in this plan will be included in the Strategic Plans for each Directorate within Council, and linked with other relevant Council strategies.
- The availability of the plan will be promoted amongst staff and publicised widely within the community, including key community seniors groups and through the media. Copies of the plan will be available for viewing on the City’s website, in its libraries and in the foyer of the Administration Building.
- The Seniors Interests Advisory Committee will be consulted on the further development, implementation and monitoring of the plan. The committee has a key role to play in providing strategic advice to Council on behalf of seniors, their families and supports.
- The Seniors Plan will be reviewed at least every 12 months, in consultation with the Seniors Interests Advisory Committee, key staff and community members and be updated to reflect achievements, new issues and changing priorities. It is intended that a report will be provided to Council annually on implementation of the actions within the Plan

Appendices:

Appendix 1 – Key Documents, References and Resources

1. Australian Bureau of Statistics (2004), *Armadale Regional Profile*. www.abs.gov.au
2. Australian Bureau of Statistics, *Population Projections Australia 2002-2101*. Cat No. 3222.0. www.abs.gov.au
3. Australian Government (2005). *Portfolio Budget Statement 2005-2006 - 1.11 Health and Ageing*. www.budget.gov.au
4. Australian Local Government Association (2005). *Ageing Awareness and Action Survey Report*. Deakin, ACT. www.alga.asn.au
5. Australian Local Government Association (2004). *An Older Australia: Identifying areas for local government action*, Discussion Paper. Deakin, ACT. www.alga.asn.au
6. City of Armadale (2001). *Seniors Needs Report*. Armadale, WA. www.armadale.wa.gov.au
7. City of Cockburn (2004). *Senior Services 10 Year Strategic Plan*, Consultancy Brief. Perth, WA.
8. Commonwealth Department of Health and Ageing (2005). Various works from the Healthy Ageing Taskforce and the National Advisory Committee on Ageing. Canberra, ACT.
9. Commonwealth Department of Health and Ageing (2005). Office for an Ageing Australia. Canberra, ACT. www.ageing.health.gov.au/ofoa/
10. Commonwealth Department of Health and Ageing (2003). *Submission to the House of Representatives Standing Committee on Ageing – To inquire into and report on long term strategies to address the ageing of the Australian population over the next 40 years*, Submission. Canberra, ACT.
11. Commonwealth Department of Health and Ageing (1999). *Ageing Gracefully: An Overview of the Economic Implications of Australia's Ageing population Profile*, Occasional Paper No.10. www.health.gov.au/internet/wcms/publishing.nsf/Content/health-pubs-hfsocc-ocpanew10a.htm
12. Commonwealth of Australia (2005). *Economic Implications of an Ageing Australia*, Productivity Commission Research Report. Canberra, ACT.
13. Commonwealth of Australia (2005). *Health & Ageing Revenue and Expense Measures Reports*, Budget Paper No.2. www.budget.gov.au
14. Commonwealth of Australia (2003). *National Strategy for an Ageing Australia – Community Consultations*, Report. Canberra, ACT.

15. Commonwealth of Australia (2002). *National Strategy for an Ageing Australia – An Older Australia, Challenges and Opportunities for all*, Strategy Document. Canberra, ACT.
16. Commonwealth of Australia (1999). *National Strategy for an Ageing Australia – Employment for Mature Age Workers Issues Paper*, Highlights Sheet. Canberra, ACT.
17. Commonwealth of Australia (1999). *National Strategy for an Ageing Australia – Healthy Ageing Discussion Paper*, Highlights Sheet. Canberra, ACT.
18. Commonwealth of Australia (1999). *National Strategy for an Ageing Australia – Independence and Self-Provision Discussion Paper*, Highlights Sheet. Canberra, ACT.
19. Commonwealth of Australia (1999). *National Strategy for an Ageing Australia – World Class Care Discussion Paper*, Highlights Sheet. Canberra, ACT.
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22. Council of the Ageing (WA) Inc (2005). Perth, WA. www.cotawa.asn.au/
23. Department for Community Development - Office for Seniors Interests and Volunteering (2004). *Generations Together – the Western Australian Active Ageing Strategy*. Perth, WA. www.community.wa.gov.au
24. Department for Community Development - Office for Seniors Interests and Volunteering (2005). *Generations Together – the Western Australian Active Ageing Strategy*, Budget Update. Perth, WA. www.community.wa.gov.au
25. Department for Community Development & Office for Seniors Interests and Volunteering (2004). *Western Australian Guide to Planning for an Active Retirement*, Generations Together – the Western Australian Active Ageing Strategy Initiative. Perth, WA. www.community.wa.gov.au
26. Esmond, J. (2001). *'BOOMNET': Capturing the Baby Boomer Volunteers – A Research Project*. Perth: Department of the Premier and Cabinet.
27. Government of Western Australia (2003). *Active Ageing Taskforce – Report and Recommendations*. Perth, WA: Department of the Premier and Cabinet – Social Policy Unit.
28. Healey, J. (1999). *Our Ageing Nation*, Volume 121 – Issues in Society. Sydney, NSW: The Spinney Press.
29. Office for Seniors Interests and Volunteering (2005). Perth, WA. www.osi.wa.gov.au
30. Patterson Market Research (2004). *A Report on the Seniors Community Participation Survey*. Perth, WA.

31. Positive Ageing Foundation of Australia (2002). *The Age Friendly Guidelines Project*, Final Report. Perth, WA.
32. Positive Ageing Foundation of Australia (2005). Perth, WA. www.positiveageing.com.au/
33. Reid, M. (2004). *A Healthy Future for Western Australians – Report of the Health Reform Committee*. Perth: Department of Health.
34. Western Suburbs Regional Organisation of Councils (2002). *Building Strong Communities Through Positive Ageing – Regional Seniors Needs Study*, Report. Perth, WA.

Appendix 2 – Principles and Objectives of Planning for Seniors

Principles and objectives for services and programmes relating to Seniors:

1. Services are to have as their focus the achievement of positive outcomes for seniors, such as increased independence, employment opportunities and inclusion in activities in the community.
2. Services are to contribute to ensuring that the conditions of the everyday life of seniors are the same as, or as close to possible to, norms and patterns which are valued in the general community.
3. Wherever possible, services are to be integrated with services generally available to members of the community.
4. Services are to be tailored to meet the individual needs and goals of seniors receiving those services.
5. Programmes and services are to be designed and administered so as to meet the needs of seniors who experience additional disadvantage as a result of their age, gender, ethnic origin, geographical remoteness, or aboriginality.
6. Programmes and services are to be administered so as to promote recognition of the competence of, and enhance the community perception of seniors.
7. Programmes and services are to be designed and administered so as to promote the participation of seniors in the life of the local community through maximum physical and social integration in that community.
8. Programmes and services are to be designed and administered so as to ensure that no single organization providing services shall exercise control over all or most aspects of the life of a senior.
9. Organisations providing services, whether those services are provided specifically to seniors or generally to members of the community, are to be accountable to those seniors who use their services, the advocates of such people, the State and the community generally for the provision of information from which the quality of their services can be judged.

Appendix 3 – Building Code of Australia:

The Building Code of Australia (BCA) sets out the minimum requirements for building design and construction throughout Australia. It references various Australian Standards and Codes to provide technical building requirements. Standards referenced by the BCA have legal application.

ACTION PLAN

The following is a Seniors Action Plan developed by the City in conjunction with City of Armadale Councillors & staff, government and non-government organizations, and the community. The plan has been prepared to enable implementation taking into consideration available budgets, resources and time constraints.

The Plan does not include:

- services and activities that the City does not provide and
- actions that are already covered in other plans of the City
- actions that are already covered in other areas of the plan.

City of Armadale Seniors Action Plan 2006 - 2011

The Australian Government recommends that statutory authorities develop plans, which consider nine key social policy areas. These areas need to be addressed by Local Governments when planning for the ageing population and providing a framework for service provision matching the anticipated needs this trend creates. The key social policy areas in the plan include:

1. Family and Community.
2. Housing and Support.
3. Transport.
4. Safety and Security.
5. Health.
6. Education and Information.
7. Employment and Volunteering.
8. Recreation and Leisure.
9. Seniors Centres

Each of these policy areas is addressed under five headings to provide a coordinated Action Plan.

Action Plan headings are as follows:

<i>Issues</i>	The key issues within each policy area/topic identified from the desktop research and consultation processes requiring consideration.
<i>Strategies</i>	What we want to do
<i>Timeline</i>	When we will do it
<i>Coordination</i>	Who is responsible for ensuring it is done (understanding that most issues will be dealt with across Directorates and Departments)
<i>Cost of Implementation</i>	How much each ‘Functions, facilities and services’ item will cost to action

Policy Area One: Family and Community.

Guiding Principles:

- The City of Armadale recognizes that families are of central importance to older people and that living close to relatives and friends is one of the most important preferences and often a fundamental determinant of well-being.
- The City of Armadale understands that an essential component of successful ageing is to have opportunities to be active and involved in the life of their local community and will endeavour to promote opportunities for Seniors to do this.
- The City of Armadale considers engendering stronger inter-generational links within families and the community plays an important role across a number of social policy areas.
- The City of Armadale acknowledges the need to recognize and appreciate the role that seniors play within families and the community.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Opportunity to remain in the community	In applying the City's Policies related to Residential Density Development and the assessment of Strategic Plans, ensure that adequate provision is made for people to remain in their local community throughout their lifecycle for as long as possible.	Ongoing	Development Services	Unable to quantify. Variable from Project to Project. Ongoing impact on staff resources, Strategic Planning budget (including the appointment of consultants) as well as external resources & funding (i.e. State Government and private developers).
	Conduct a Social and Service analysis to further identify all related issues (for example service delivery gaps) and what Council can do to address these.	2006	Community Services	Staff Resources Community Development Officer (CDO) – Seniors and Disabilities contracted till June 2006. 1 month \$8000
	Promote local community services and support organisations.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Social Trends	Research Social Trends related to family formations and functioning, services, and living arrangements.	Ongoing	Community Services	\$5000 for consultant report
Intergenerational Contact	Actively encourage and support intergenerational initiatives and programs.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Investigate the opportunity for the City to convert the Seniors Centres into more general Community and Recreation centres.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities contracted till June 2006. 1 month \$8000
Valuing role of seniors	Promote and encourage the value of seniors to the community.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Investigate opportunities for seniors to remain engaged in the community (for example through volunteering).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities / Volunteer Co-ordinator 2 hours per week \$4160 per annum
Positive image of ageing	Promote the positive image of ageing through various sources and initiatives (for example the Positive Ageing Foundation).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per fortnight \$1040 per annum Opportunities for external funding for projects / activities

Policy Area Two: Housing and Support.

Guiding Principles:

- The City of Armadale understands that maintaining independence in one’s own home is the universal preference for most Seniors as not only does it provide shelter but it is also a place where memories and identity are formed.
- The City of Armadale realizes that moving results in unsettling changes in lifestyle that affect many other social policies, particularly personal wellbeing (i.e. health), as well as disturbing lifelong links with the local community.
- The City of Armadale recognizes that at the same time, home maintenance can become increasingly difficult for Seniors due to limited resources and/or a decline in mobility or health. Again the resultant housing conditions contributing to health and safety/security issues.
- The City of Armadale is aware that statistics indicate that Seniors over 65 years old living in rental accommodation are growing in numbers and that this group is considered one of the most disadvantaged groups in Australian society.
- The City of Armadale acknowledges that a wide range of home support services and housing options are therefore required, including adaptation of existing as well as development of new homes, granny flats, dual occupancy arrangements, independent living units, hostels and nursing homes.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Housing, accommodation, and support service and availability developments.	Investigate appropriate housing and accommodation and related support services (for example respite, residential care, home maintenance, counselling) relative to current and future needs in the City. Identify gaps and over servicing.	2006	<i>Community Services</i>	<i>Staff Resources CDO – Seniors and Disabilities contracted till June 2006. 1 month \$8000</i>
	Investigate the principles of adaptable housing and the likely implications for the future development in the City	Ongoing	<i>Development Services</i>	<i>Staff Resources Development Services Officer 1 hour per week \$2080 per annum</i>

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	Coordinate a collaborative approach between agencies to best service the needs of residents through the development of a local reference group to discuss matters related to housing and support.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 6 day per annum \$1920
	Where possible assist with advice to support the needs of Senior residents in the City.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
	Encourage and recruit housing and support service providers and developers to the City.	Ongoing	Community Services with CEO	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
National and State Government Strategies, Plans & Policies	Where possible work collaboratively with State and Federal government in addressing housing and support needs in the City.	Ongoing	Development Services Community Services	Staff Resources Planning Officer 1 hour per month \$520 per annum
	Where appropriate lobby for housing and support services for the City.	Ongoing	CEO	Lots!!
Gardening Services	Assist new and existing support agencies in meeting the gardening needs of Seniors in the community.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Meals	Support new and existing meal services both centre and delivery based.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
Community infrastructure	Review community infrastructure components in high Seniors population areas. (Eg passive recreation space, footpaths, meeting places). Ensure social infrastructure components are considered with new residential developments (Strategic / Structure Plans and Scheme Amendments).	Ongoing	Community Services Development Services	Staff Resources CDO – Seniors and Disabilities contracted till June 2006. 1 month \$8000 Unable to quantify. Variable from Project to Project. Ongoing impact on staff resources, Strategic Planning budget (including the appointment of consultants) as well as external resources & funding (i.e. State Government and private developers).

Policy Area Three: Transport.

Guiding Principle:

- The City of Armadale recognizes transport as one of the most important resources for seniors that affect a number of social policy areas covered within this plan.
- The City acknowledges transport as one of the most pressing current issues across all demographic groups and is committed to addressing relevant issues affecting residents, particularly seniors, as a matter of priority.

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
Community Bus.	Investigate opportunities to provide a Community Bus Service.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities contracted till June 2006. 1 month \$8000
Public Transport System	Liaise regularly with the Department of Planning and Infrastructure and the Public Transport Authority regarding future developments and issues affecting seniors.	Ongoing	Development Services Technical Services	Staff Resources Development Services Officer 1 hour per week \$2080 per annum
Taxis	Investigate the opportunity to be involved in the recruitment of more taxi services in the City.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities Minimal

Policy Area Four: Safety and Security.

Guiding Principles:

- The City of Armadale recognizes that a sense of personal and physical security and safety is important to older people, especially those living alone.
- The City of Armadale understands that older people are more fearful of crime than others, although crime statistics show that older people are the least likely age group to become victims of crime.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Staff and community awareness of safety and security issues for Seniors.	Promote the inclusion of consideration for Seniors in all initiatives generated through the City’s Community Safety Plan.	Ongoing	Community Services	Costs can be accommodated within existing strategies. Refer to Community Safety Plan.
	Support local safety initiatives and programs targeted at Seniors by groups such as Neighbourhood Watch and the Armadale Police Community Care Program.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per fortnight \$1040 per annum External Funding Opportunities
	Inform seniors of relevant house safety initiatives, campaigns and programs (for example those initiated by FESA and Citisafe)	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
<i>National and State Government Strategies, Plans & Policies</i>	Respond in a timely and considered manner to initiatives and recommendations produced by State or Federal government and key non-government agencies that are applicable to local government.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
	<p>Monitor the workings of the Office for Seniors Interests and Volunteering in developing and implementing safety schemes such as the <i>Seniors, Safety and Crime – a New Outlook</i> an initiative of ‘Generations Together – the Western Australian Active Ageing Strategy’.</p>	<p>Ongoing</p>	<p>Community Services</p>	<p>Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum</p>
	<p>Provide up to date information on the impact of crime, both real and perceived, on seniors including crime risk and prevention, fear of crime, elder abuse, and victim support services.</p>	<p>Ongoing</p>	<p>Community Services</p>	<p>Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum</p>
<p>Physical Safety</p>	<p>Continue to support the City’s Capital Works priorities involving the development of new and maintenance of existing footpaths in accordance with existing Council policies.</p>	<p>Ongoing</p>	<p>Technical Services</p>	<p>Undertake as part of operational inspections, Conditions of subdivision and development. Path programme.</p>
	<p>Pursue the idea of the creation of a Senior Safety Task Force to be coordinated through the City in identifying risks in public places.</p>	<p>2006</p>	<p>Community Services/ Corporate Services</p>	<p>Staff Resources CDO - Safety / Seniors & Disabilities 6 days per annum x2 officers \$3840</p>

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Food Security	<p>Where appropriate the City continues to consider urban design features in strategic plans as well as new developments. Review existing Council facilities in order to promote safety and ensure security in all areas.</p> <p>Investigate opportunities for the City to become more involved in food accessibility and food quality matters for frail aged residents (for example where to shop, products, cooking, appliance use, and other risk factors).</p>	<p>Ongoing</p> <p>2006</p>	<p>Development Services</p> <p>Community Services</p>	<p>Unable to quantify. Variable from Project to Project. Ongoing impact on staff resources, Strategic Planning budget (including the appointment of consultants) as well as external resources & funding (i.e. State Government and private developers).</p> <p>Staff Resources CDO – Seniors and Disabilities 1hour per month \$520 per annum</p>

Policy Area Five: Health.

Guiding Principles:

- The City of Armadale acknowledges National findings indicating it is becoming increasingly important for Seniors to have access to community health services, preventative programs, palliative care programs, respite care, day programs, and quality health services when they need them.
- The City of Armadale is mindful that reforms are being made to the Health Service sector by both National and State Governments, which will inevitably impact on how health services are provided and accessed by Seniors at a local level.
- The City of Armadale recognizes that to make the most of their senior years, people need to take steps to stay healthy. A passive, mainly sedentary way of life is an important risk factor contributing to poor health and reduced functional ability in later life.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
<i>Local Government Strategies & Plans</i>	Fulfil those responsibilities with which local government is charged by the <i>Health Act 1911</i> by implementing the City of Armadale’s existing public and environmental health policies, procedures, and services including the <i>Environmental Health Plan 2003-2008</i> and administer the <i>City of Armadale Health Local Laws 2002</i> and other Health Act legislation for which the City is responsible.	Ongoing	<i>Development Services</i>	<i>Unable to quantify. Health Budget is \$407 500 per annum. (Seniors as a ‘percentage’ of total population in the City would be covered within this amount).</i>
<i>National and State Government Strategies, Plans & Policies</i>	Respond in a timely and considered manner to the directives and recommendations from State or Federal government and key non-government agencies that are applicable to local government, and where appropriate support other agencies in attaining	Ongoing	<i>Development Services</i>	<i>Unable to quantify. On a project by project basis.</i>

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	improved health services.			
	Monitor the workings of the Health Reform Implementation Committee in adopting the recommendations of the Reid Report ‘A Healthy Future for Western Australians’ (March 2004).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Determine the City’s position based on other strategic and policy documents produced by the Department of Health (for example the Western Australian’s State Mental Health Strategic Plan 2004 – 2008, and the National Palliative Care Program).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Where possible support Government driven Allied Health Models and directions of Primary Care Plans.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
Immunization.	Continue collaborative immunisation service with Armadale Health Service.	Ongoing	Development Services	Staff input from within existing resources plus outsourcing about \$9000 (existing funds).
	Maintain free Influenza Vaccination Service for Seniors.	Ongoing	Development Services	Staff input from within existing resources plus about \$400 in payment to AHS for nurse.
	Promote and educate community members and organisations about the importance of immunization through local networks and resources.	Ongoing	Development Services	Unable to quantify. Advertising Budget is \$3000 per annum.

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
	Liaise with Armadale Health Services and the Canning Division of General Practice to ensure coordinated planning to meet the health needs in Armadale for Seniors.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$1040 per annum.
Access to Doctors in the Community - Decentralization.	Investigate opportunities for the City to develop or promote ongoing fitness, rehabilitation, and therapeutic programs to compliment community aged care packages and programs already in existence. For example post physiotherapy discharge from hospital.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities 1 Week - \$1040
Physical Activity Programs	Pursue plans for Aquatic Centre Redevelopment for inclusion of an indoor heated pool.	2011	Community Services	Staff Resources Recreation Officer 1 hour per month \$520 per annum
	Promote Active Ageing concepts and strategies in the community.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	The City of Armadale to work collaboratively with Armadale Health and Community Health Services, as well as identified key stakeholders, to plan, implement and evaluate the Department of Health’s ‘Regional Falls Prevention Action Plan 2004-2007’.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
Preventative Programs and Acute Care	Explore potential for the City along with senior service agencies to deliver ‘Stay on Your Feet WA’ program.	2006	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
	Explore partnership opportunities with Canning Division of General Practice and Armadale Community Health for chronic disease management and prevention services (e.g. Living with Diabetes, Heart Health).	2006	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
Palliative Care	Consider support of initiatives related to palliative care programs such as home-based services provided by the non-government sector, self help groups linking the community into such programs, and purpose built care facilities attached to the Armadale Kelmscott Memorial Hospital.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Coinciding with a needs analysis, assist Armadale Health Service and other health care providers in accessing more	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	palliative care beds locally. Identify care options available in the City and provide this information to community members.	Ongoing	Community Services	\$520 per annum Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
Special Needs Beds	Where possible support community based health services to investigate matters affecting hospital, aged care and other services for recovery and rehabilitation in the community.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Where possible support community based health services to investigate opportunities to increase number of beds available through the development and maintenance of community-based facilities.	2011	Community Services	Staff Resources CDO – Seniors and Disabilities 1 Week - \$1600
	Identify mental health care options available in the City and provide this information to community members as required.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
Respite	Where possible support community based health services to investigate opportunities to provide more facilities for use for high level care for respite.	2011	Community Services	Staff Resources CDO – Seniors and Disabilities 1 Week - \$1600
	Assist with the development and coordination of the formation of a lobby/action group from existing	2006	Community Services	Staff Resources CDO - Safety / Seniors & Disabilities 6 days per annum x 2 officers

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	<p>service providers to advocate on local respite and aged care matters. Investigate options for the provision of support for the respite of carers.</p>	<p>2011</p>	<p>Community Services</p>	<p>\$3840 Staff Resources CDO – Seniors and Disabilities 2 Days - \$640 External funding opportunities</p>
<p>Community Awareness & Partnerships</p>	<p>Actively seek information from all non-government and private Health Service Providers for inclusion in the City of Armadale’s Community Directory and Seniors Directory.</p>	<p>2007</p>	<p>Community Services</p>	<p>Staff Resources CDO – Seniors and Disabilities 2 Days - \$640</p>
	<p>Develop effective collaboration and working relationships with relevant agencies, organisations, key stakeholders, and groups to achieve community goals and outcomes (for example the South Metropolitan Area Health Service and the Armadale Health Service).</p>	<p>Ongoing</p>	<p>Community Services</p>	<p>Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum</p>
	<p>Inform seniors and seniors service providers/organisations of relevant campaigns and programs as they arise (for example HealthDirect through the WA Health Call Centre, Pathways Home Program, Residential Care Line, Hospital in the Home, and Innovation Awards Programs).</p>	<p>Ongoing</p>	<p>Community Services</p>	<p>Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum</p>

Community Programs	Develop further health based active community participation initiatives in the mould of Ready for Life.	2009	Community Services	\$120,000 (Majority of funds to be sought externally)
	Actively support and promote existing community-based programs.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1hour per month \$520 per annum

Policy Area Six: Education and Information.

Guiding Principles:

- The City of Armadale recognizes the significant benefits of education to the well-being of Seniors as it assists them to remain linked to society.
- The City of Armadale is aware that education and information programs have been correlated with delaying the onset of dementia and contribute to enhance overall health.
- The City of Armadale appreciates that opportunities for Seniors to gain new skills through a range of educational activities helps them to maintain productive roles in the community.
- The City of Armadale is aware of Social trends affecting education and training that are relevant to seniors including factors related to participation, employment, expenditure, and volunteering.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
<i>National and State Government Strategies, Plans & Policies</i>	Where appropriate support initiatives and programs associated with the Department of Education and Training, for example the Adult Community Education (ACE) Strategy 2004-2008.	Ongoing	<i>Community Services</i>	<i>Staff Resources</i> <i>CDO – Seniors and Disabilities</i> <i>1hour per month</i> <i>\$520 per annum</i>
Staff Training & Resources	Encourage members of staff who are seniors to seek training and re-training opportunities.	Ongoing	<i>CEO's Office</i>	<i>Staff Resources</i> <i>CDO – Seniors and Disabilities</i> <i>1hour per month</i> <i>\$520 per annum</i>
Library Services	Promote new and existing education & information services and programs available to Seniors at the City's Libraries including Talking Books, Internet Classes, Books on Wheels, Books in the Sky, Homebound.	Ongoing	<i>Community Services</i>	<i>Staff Resources</i> <i>CDO – Seniors and Disabilities</i> <i>1hour per month</i> <i>\$520 per annum</i>

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Community Services & Programs	Conduct an audit of available services relative to needs to identify duplications and gaps.	2006	Community Services	Funds to be sought externally
	Promote existing education & information services, programs, and courses available to Seniors (for example University of the Third Age, and TAFE).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Support appropriate new projects developed by education and information services and groups.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Investigate further opportunities to coordinate or support intergenerational activities and programs targeted at skill learning / transfer between generations (for example homemaking and handicraft skills such as knitting, sewing, and woodworking etc).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Explore potential involvement in skills sharing and mentorship partnerships between community groups (for example Tales of Times Past).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Provide community website information to Seniors and relevant organisations.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
Information Technology and Computing				

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
	Promote existing external community access portals.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Investigate opportunities for further design for Seniors services on the Community Development section on the City’s website.	2006/07	Corporate Services	Staff Resources Information Technology and Seniors and Disabilities Officer 2 Days - \$640
	Explore possibilities to conduct, as well as promote existing local computer and internet training courses targeted at Seniors (for example First Click programs, and the Computer Links Course through the School Volunteer Program).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum External funds as required
Information Awareness and Resources	Host Seniors information awareness sessions in conjunction with community organisations and agencies, regarding issues of interest (for example Retirement, Health, Safety, & Recreation).	Ongoing	Community Services / CEO’s Office	Staff Resources Seniors & Disabilities Officer and Secretarial Assistant 2 Days each Officer - \$1280 Venue hire (half day) \$412.50 (including GST and \$250 refundable bond)
	Continue to produce a Seniors Directory for the City on a biannual basis.	2007-2009 2009-2011	Community Services	\$4000 and/or external funding sought as required.
	Promote and support lifelong learning opportunities.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
	Ensure all of the City's publications and guides are senior friendly and actively promoted (for example the Access & Facilities Guide for walking, cycling and using Public Transport in the City of Armadale)	Ongoing	Community Services	1 hour per month \$520 per annum Staff Resources Recreation Officer 1 hour per month \$520 per annum ½ Day Review of publication - \$160
	Using Community Development principles initiate strategies for education and information support (for example Service Provider Networks, Education Support Groups, and Senior friendly information distribution).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities. 1 hour per month \$520 per annum
Community Facilities	Explore the concept of a senior's information and drop in centre.	2006	Community Services	Staff Resources Library and Heritage Services and CDO - Seniors & Disabilities 1 Week - \$1600
Promotion of Council information in all formats.	Make use of newspapers and radio when promoting local news.	2006	Chief Executive's Office	Staff Resources Public Relations Officer 1 hour per week \$2080 per annum

Policy Area Seven: Employment and Volunteering.

Guiding Principles:

- The City of Armadale is committed to working to create an inclusive working community that is aware of and provides for the needs of its senior (i.e. older) members on staff.
- The City of Armadale is aware of National trend research findings that indicate that the period of time in retirement is likely to lengthen as people’s life expectancy increases. It is anticipated that as a result large numbers of people aged over 60 years will indicate a willingness to continue working despite few flexible work options enabling this to occur.
- The City of Armadale is mindful that whilst paid employment may cease, most seniors will believe they are a valued resource to the wider community and that their skills, knowledge, and life experience should be used even if only in a voluntary capacity.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Employment at City of Armadale	Maintain commitment to provide equity and consistency in the recruitment and selection of staff to ensure compliance with Equal Opportunity Legislation and a procedure based on merit in fair and open competition without patronage, favouritism or discrimination.	Ongoing	CEO'S Office	Staff Resources Human Resource Manager/Officer Cost is Minimal
	Develop, implement and review a Human Resources Management Plan for the City taking into account current workforce statistics that show a growing need for age management initiatives, like phased-in-retirement programmes, taking into consideration workplace changes, conditions of employment, and demographic shifts in the workforce (i.e. ageing staff	2006	CEO'S Office	Staff Resources Human Resource Manager/Officer Development and Implementation 2 Weeks - \$3200 Annual Review 1 Day - \$320

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
Volunteering opportunities and restraints	members). Investigate opportunities for seniors to become involved in volunteering through services such as the Armadale Volunteer Resource Service.	Ongoing	Community Services	Staff Resources Armadale Volunteer Resource Service (AVRS) Coordinator 1 hour per month \$520 per annum
	Explore the possibility of the City actively recruiting, training, and resourcing volunteer Seniors for various purposes.	Ongoing	Community Services	Staff Resources AVRS Coordinator 1 hour per month \$520 per annum
Volunteer Resources	Investigate options for the Armadale Volunteer Resource Service to move to a dedicated venue provided within the City and thereby enhance its exposure, physical growth, shop front type access, and promote it's ability to stand alone.	2006	Community Services	Staff Resources AVRS Coordinator 1 hour per month \$520 per annum

Policy Area Eight: Recreation and Leisure.

Guiding Principles:

- The City of Armadale is aware of National research findings indicating that Seniors are becoming more selective in seeking leisure and recreational activities that provide a learning and/or cultural experience from a wider portfolio of opportunities.
- The City of Armadale recognizes that although Seniors have the same leisure and recreational needs as other age groups they traditionally attend such activities more frequently and spend more time during participation than younger people.
- The City of Armadale acknowledges that the key is how and what services are provided to meet the needs of Seniors along with other factors that allow opportunities for social interaction and being active.
- The City of Armadale understands that like most good leisure and recreation programs that a wide range of activities be provided to take into account various needs, interests and abilities of Seniors.
- The City of Armadale anticipates that quality and choice will become the main focus and demand of seniors combined with other major considerations such as affordability and accessibility.

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
Recreation and Leisure Facilities.	Further develop intentions for an upgrade of the Aquatic Centre to include an enclosed pool for all year use.	Ongoing	Community Services	<i>Amount included in the City's 15 Year Financial Plan.</i>
	Investigate opportunities for Seniors issues to be considered in any Urban Recreational Trails Development (for example the Principal Shared Path project involving the Perth Bicycle Network Plan and the City's Strategic Trails Plan).	Ongoing	Community Services	<i>Staff Resources Recreation Officer 1 Day - \$320</i>

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	<p>Continue to make community facilities available to Seniors and Seniors representative community groups for hire at discounted rates.</p> <p>Look into possibilities of new and existing Seniors recreation and leisure programs and activities being held at City of Armadale facilities.</p> <p>Continue intentions of the establishment of a cultural centre in the City of Armadale.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>2011</p>	<p>Community Services</p> <p>Community Services</p> <p>Community Services</p>	<p>Staff Resources Recreation/Bookings Officer 1 hour per week \$2080 per annum</p> <p>Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum</p> <p>Unable to quantify.</p>
Recreation and Leisure Programs	Where possible support and promote new and existing recreation and leisure programs, activities, groups and clubs for Seniors (for example Aussi Masters Swimming, Water Walkers, Lifeball, Living Longer Living Stronger, Men in Sheds etc).	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per week \$2080 per annum
	Investigate the opportunity to develop and coordinate active recreation programs similar to Ready for Life.	2006/2007	Community Services	Staff Resources CDO – Seniors and Disabilities 1 week - \$1600 External funds as required
City Staffing and Resources	Support Council's role in Recreation provision for Seniors through the City's Recreation Strategic Plan.	Ongoing	Community Services	Staff Resources Recreation Officer 1 hour per month \$520 per annum

<i>Issues</i>	<i>Strategies</i>	<i>Timeline</i>	<i>Coordination</i>	<i>Cost of Implementation</i>
	Pursue the opportunity for relevant Seniors to be involved in future recreational planning processes.	Ongoing	Community Services	<i>Staff Resources</i> CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Consider staffing issues and requests related to Recreation provision for the City.	2005/2006	Corporate Services	<i>Staff Resources</i> Recreation Officer Appointment Wages and on costs \$85,000 per annum.
	Continue to provide the City of Armadale Access and Facilities Guide in partnership with the Department for Planning and Infrastructure.	Ongoing	Technical Services	

Policy Area Nine: Seniors Centres.

Guiding Principle:

- The City of Armadale recognizes that Local Government has traditionally been the major provider of Senior Citizen’s Centres.
- The City of Armadale understands the role of Seniors Centres in providing a focal point for the provision of a wide range of social, recreational and welfare services for seniors.
- The City of Armadale is aware of statistics that indicate that approximately 10% of all seniors attend Senior Citizen centres and that attendees are most likely to be women and active elderly under 75 years of age.
- The City realizes that the movement to more general Community Centres and alternative management arrangements are more economically and socially justifiable.

Issues	Strategies	Timeline	Coordination	Cost of Implementation
Facilities	Investigate opportunities for the City to provide a dedicated centre/building for the use by all Seniors, Seniors groups and service providers (for example a drop in type centre). Promote use of Seniors Centres by the general community.	2006	Community Services	See Library Services under Policy Area Six – Education and Information.
Centre Management	Maintain current external Management arrangements in accordance with the terms of each agreement at each of the Seniors Centres.	Ongoing	Community Services Corporate Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum Staff Resources Administration and Governance Officer 2 hours per month \$1040 per annum

Issues	Strategies	Timeline	Coordination	Cost of Implementation
	Standardize Management arrangements across all Seniors centres.	2006	Corporate Services	Staff Resources Administration and Governance Officer 1 week - \$1600
Programs and Activities	Ensure the continued involvement of the relevant Seniors user groups and clubs at each of the Centres.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum
	Encourage networking and liaison between Clubs at each of the Centres.	Ongoing	Community Services	Staff Resources CDO – Seniors and Disabilities 1 hour per month \$520 per annum

