

INFORMATION BULLETIN

ISSUE NO. 20/2004

13 October 2004

Information Bulletin

Issue No. 20/2004

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Local Government News-Issue No.39.04

1 October 2004

HEADLINES

- THE PREMIER COMMITS
- TRAINING UPDATE
- REGIONAL COOPERATION & STRUCTURAL REFORM FORUM
- 2004 ANNUAL ROADS FORUM
- WESTPLAN RE-SUPPLY
- NEW HERITAGE GRANTS PROGRAM
- FUNDING FOR ASSISTIVE EQUIPMENT & TECHNOLOGY SURVEY
- HARMONY WEEK 2005
- FITNESS INDUSTRY CODE OF PRACTICE
- AUSTRALIAN CITIZENSHIP PROMOTIONS MATERIAL

MAILBAG

- REGIONAL COOPERATION & STRUCTURAL REFORM FORUM FLYER
- 2004 ANNUAL ROADS FORUM FLYER & REGISTRATION FORM
- ROAD SAFETY CONFERENCE FLYERS
- TAX NEWSLETTER 71-04

ISSUES UPDATE

THE PREMIER COMMITS

Association representatives met with the Premier on **Wednesday 29 September** to discuss a range of current Local Government issues.

Primary among these was the timetable for Health Legislation reforms. Association President, Cr Bill Mitchell, pressed the Premier for commitments on the legislative time frame for a new Health Act and Food Act. Local Government can expect a consultation process on new food legislation in the new year and progression through the Parliament in 2005. The Health Act will be consulted on during 2005 and is expected to be legislated in early 2006.

The Premier also reiterated the Government's commitment to finalising the Library Funding Partnership Agreement in the immediate future to secure resources for libraries.

The Association's *Local Government State Election Platform* is currently being considered by the Government and we have asked the Premier to give commitments on the positions and funding contained in it. The other major parties will also be asked to indicate their support for Local Government's requests, so that we can develop a scorecard against which any future Government can be measured.

The importance of honouring the State's *Bush Forever* commitments to the Perth Biodiversity Project were reinforced with the Premier, and he has committed to investigating the lack of funding budgets from the Department of Planning and Infrastructure to support the roll out of the *Biodiversity Guidelines* to Local Government.

Finally, whilst acknowledging that the process was inadequate in terms of consultation on proposed Local Government Act Amendments relating to the recruitment and remuneration of CEOs arising from the "Joondalup Inquiry", it appears unlikely that the Government will revisit the amendments. The Association will continue to vigorously pursue this with both the new Minister and Departmental Officers.

2004 ANNUAL ROADS FORUM TRAINING UPDATE

Introduction to Local Government Finance for Officers

This module aims to improve the participants' understanding and knowledge of financial instruments, standards and processes undertaken by Local Government and how the roles and responsibilities of the various team members interact.

Date: Thursday 14 October 2004
Time: 9.00 am – 4.30 pm
Venue: Local Government House, West Perth
Cost: \$270 + GST for Workplace Solutions Members
\$295 + GST for non-Workplace Solutions Members

For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email hbewsher@walga.asn.au.

REGIONAL COOPERATION & STRUCTURAL REFORM FORUM

An opportunity not to be missed! The Hon Jeff Kennett, former Premier of Victoria, will be a keynote speaker at the Regional Cooperation and Structural Reform Forum to be held on **Monday 1 November 2004** at Burswood Convention Centre.

At the Association's Annual General Meeting in August, a motion was carried for the Association, as a priority, to host a forum focusing on regional cooperation and structural reform processes to explore what this means for Local Government in Western Australia.

This Forum is to facilitate discussion on how the issue may impact on the current WA landscape and to share the experiences of how structural change and resource sharing has been addressed in other States.

For further information, please refer to the flyer included in the mailbag or email forum@walga.asn.au for an electronic registration form. Places are limited, so register now!

Registrations are now open for the 2004 Annual Roads Forum to be held on **Friday 19 November 2004** at the Duxton Hotel, Perth.

In what has become a landmark event in the annual Local Government calendar, the forum is aimed at encouraging participation of Elected Members and officers who are involved in transport and roads issues.

Registration forms have been sent out to all Councils and, this year, registrations are also available online at www.walga.asn.au/policy/transport/registration.htm. Registrations close on **Friday 22 October 2004**.

For further information, please contact Transport and Roads Support Officer, Alana Allen, on (08) 9213 2059, or email aallen@walga.asn.au.

WESTPLAN RE-SUPPLY

Thank you to Councils who provided feedback on proposed changes by Main Roads to broaden the role of Local Government under the Westplan. There was general agreement that providing a liaison officer to provide advice on local road conditions and the closure and opening of local roads was an appropriate role for Local Government. However, Main Roads' proposal for Local Government in the area for an event, to provide advice on road conditions on non local community access roads, raised a number of concerns. It was felt that this responsibility should not be passed on to Local Government without appropriate discussion on liability immunity and financial compensation.

The Association will pursue this with FESA to ensure that the roles and responsibilities under this Westplan on non local roads are not changed without the ramifications for Local Government being addressed and agreed to by Councils.

For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

NEW HERITAGE GRANTS PROGRAM

Sharing Australia's Stories is a new \$3 million program funded through Distinctively Australian National Heritage Program to help communities demonstrate how their stories have contributed to the great events and themes that have shaped Australia.

Individuals and organisations can apply for grants from \$5,000 to \$50,000 to showcase Australia's distinctive national character.

Eligible projects could be about a nationally significant part of our natural or cultural heritage. They can be about a place, community, activity, event, institution, family or person. Projects may involve activities such as publishing brochures, books, guides or websites. Applications for the first round of funding close on **Friday 15 October 2004**.

For further information and application forms, please visit www.deh.gov.au/heritage/programs or phone 1800 653 004.

FUNDING FOR ASSISTIVE EQUIPMENT AND TECHNOLOGY SURVEY

Lotterywest's Disability Equipment Grants Management Program (DEGMP) is seeking your opinion on current funding of assistive equipment and technology to assist recommendations for future planning. If you are interested, please complete the quick survey (fifteen minutes), by visiting the Independent Living Centre website at www.ilc.com.au and click on the ILC Disability Grants. The due date is **Thursday 21 October 2004**.

For further information, please contact (08) 9381 0600 or email lwgrants@ilc.com.au.

HARMONY WEEK 2005

Harmony Week will be held from **Sunday 14 to Sunday 21 March 2005**, involving events and activities devoted to promoting our diverse cultural heritage within the community.

The Office of Multicultural Interests is offering small grants up to \$500 for Local Governments to organise activities or events that raise awareness of Western Australia's rich cultural heritage, and promote a greater understanding and appreciation of multiculturalism. Applications close at **5.00 pm on Tuesday 30 November** and successful applicants will be notified in writing in January 2005.

For further information or guidelines and application forms, please visit www.omi.wa.gov.au email harmony@dpc.wa.gov.au or phone (08) 9222 8800.

FITNESS INDUSTRY CODE OF PRACTICE

The *Fair Trading (Fitness Industry Code of Practice) Regulations 2004* was recently published in the Government Gazette.

The Code of Practice establishes standards of conduct for the fitness industry in relation to fair trading practices. Fitness centres, fitness instructors and fitness trainers are amongst the groups that will be affected.

The Code of Practice will come into operation on **Saturday 1 January 2005**. A copy of the Regulations is available from the State Law Publisher's website at www.slp.wa.gov.au by downloading the Government Gazette dated Friday 2004 August, No. 147.

For further information, or a booklet providing an overview of the Code, please contact the Department of Consumer and Employment Protection's Consumer Protection Call Centre on 1300 304 054.

AUSTRALIAN CITIZENSHIP PROMOTIONAL MATERIAL

Local Government plays a central role in welcoming new citizens into the community by conferring Australian citizenship and is an important local point of contact for new citizens.

To support the work of Local Government in promoting Australian Citizenship in local communities, the Department of Immigration and Multicultural and Indigenous Affairs produces Australian Citizenship promotional material for use by Councils.

Download an order form from www.citizenship.gov.au/councils.htm/promo.

MEDIA RELEASE

24 September National Packaging Covenant Needs Company

DIARY DATES

October	Gascoyne Zone
1 October	Central Country Zone (Wickepin)
6 October	State Council
26 – 29 October	LGMA State Conference (Scarborough)
3 November	State Council Agenda Deadline
5 November	Murchison Zone
19 November	Avon Midland Zone (Gingin)
19 November	Great Southern Zone
20 November	Kimberley Zone (Halls Creek)
22 November	Northern Country Zone
22 November	South Metro Zone (Melville)
24 November	South East Metro Zone (Victoria Park)
24 November	Goldfields Esperance Country Zone
25 November	East Metro Zone (EMRC)
25 November	Central Metro Zone (Peppermint Grove)
25 November	North Metro Zone (Wanneroo)
25 November	Great Eastern Zone (Teleconference)
25 November	Peel Zone
26 November	South West Zone (Bridgetown)
26 November	Central Country Zone (Teleconference)
1 December	State Council

Local Government News-Issue No.40.04

8 October 2004

HEADLINES

- REGIONAL COOPERATION & STRUCTURAL REFORM FORUM
- FEDERAL ALP RELEASES TRANSPORT POLICY
- HEAVY VEHICLE ACCESS PROJECT DEADLINE
- CONGRATULATIONS
- RETENTION & RECRUITMENT OF MEDICAL STAFF BY LOCAL GOVERNMENT
- AUSTRALIAN CRIME PREVENTION COUNCIL
- NEW TELSTRA CALL RATES
- FEDERAL PROPOSAL FOR REFUGEE SETTLEMENT IN REGIONAL WA
- NEW PUBLIC HEALTH ACT

ISSUES UPDATE

REGIONAL COOPERATION & STRUCTURAL REFORM FORUM

All Councils should have received a registration flyer this week. The Forum is being held at the Burswood Convention Centre from 9.00 am to 5.00 pm on Monday **1 November 2004**. The Forum will explore how this important issue may impact on the WA landscape and consider the experiences in other States.

The Hon Jeff Kennett will deliver the keynote address with input from guest speakers such as Brian Dollery, former Director of the University of New England Centre for Local Government and an expert on regional cooperation and amalgamation models; Jeff Tate, Chief Executive Officer, City of Onkaparinga, SA; Mayor John Rich, the Corporation of the Town of Walkerville, SA; Don Ramsland, Secretary, Wellington Blaney Cabonne Strategic Alliance, NSW; and Mayor Charlie Gregorini, Chair, Local Government Advisory Board, WA.

The Forum program will be sent to all Councils next week.

The registration form is available from www.walga.asn.au or via email forum@walga.asn.au. For further information, please contact Policy Officer, Jodie Deacon, on (08) 9213 2044.

FEDERAL ALP RELEASES TRANSPORT POLICY

On **Wednesday 6 October**, the Australian Labor Party (ALP) releases its Integrated National Land Transport Plan which highlights a range of initiatives on transport infrastructure and services, including freight, passenger and intermodal. The ALP has expanded its Integrated National Land Transport Plan to include a focus on passenger transport, as well as freight. However, funding commitments for the public transport and intermodal facilities are not articulated in the Policy.

The good news for Local Government is that the ALP has committed to the continuation of the \$1.2 billion Roads to Recovery Program for a further four years, on the basis of \$200 million per annum on direct allocation and \$100 million per annum for strategic projects. In-line with the advocacy efforts of the Association, the ALP Policy indicates that the strategic component of Roads to Recovery will be allocated to States / Territories using the existing allocation formula. Despite the ALP's Policy recognising that there is an estimated \$10 billion backlog in road infrastructure maintenance, the Roads to Recovery Program has been expanded to include projects related to public transport, regional airport runways and cycling / walking facilities. The position adopted by the Association is that there is a requirement to fund this additional transport infrastructure net of the Roads to Recovery Program.

The ALP's Policy also includes a commitment to the continuation of the National Blackspot Program until 2008, which is in-line with the advocacy efforts of the Association.

For further information, please contact Executive Manager Transport & Roads, Debbie Terelinck, on (08) 9213 2031 or email dterelinck@walga.asn.au.

HEAVY VEHICLE ACCESS PROJECT DEADLINE

The Heavy Vehicle Access Project commenced earlier this year and, during the last two months, Councils have been requested to provide to Main Roads an indication of the local roads that can be placed under Notice.

To date, 35 Councils have responded to Main Roads. However, it is important that the remaining Councils respond as soon as possible. The deadline for responses passed on **Wednesday 6 October**, but responses are still welcome.

There are a number of Local Government representatives on the Steering Committee and Working Groups for the Heavy Vehicle Access Project and any issues in relation to the project can be discussed.

For further information, please contact Executive Manager Transport & Roads, Debbie Terelinck, on (08) 9213 2031 or email dterelinck@walga.asn.au.

CONGRATULATIONS

The Association congratulates the following for their outstanding achievements:

- **The Town of Northam** – has won the National Government Award for Local Greenhouse Action for its Eco Retro Demonstration House. The House provided householders with examples of how to modify their homes to reduce power, greenhouse gas emissions and water consumption.
- **Shire of Mt Marshall** – has won an Integrating Biodiversity Conservation into Planning and Management Category Award in the 2004 National Awards for Local Government for its Environmental Protection Programme and is now a finalist for one of the major awards. The Shire's Programme contains a broad range of components, which not only address natural resource management on Shire land, but also offers landholders services that enable Programme adoption at the farm level.
- **The City of Swan** – has been recognised for its outstanding contribution to the arts, winning a prestigious State Arts Sponsorship Scheme award, for its support of the Urban Edge Festival. In commending the City of Swan for the award, Culture and Arts Minister, Hon Sheila McHale, said, "This partnership is highly innovative and integrated, contributing greatly to arts development in the City of Swan. The local

community has benefited enormously from the continued and growing support of Urban Edge.”

- **Cr Cathryn Wood, Shire of Brookton** – who is Winner of the Telstra Business Women’s Award 2004. Cathy, who was elected to the Brookton Shire Council in February 2004, has been the owner and operator of Stumpy’s Gateway Roadhouse in Brookton since 1999. Together with currently developing a motel as part of its complex, Cathy has also developed the CaterNet Superior Snacks range that offers the travelling public an alternative in ready to eat snack products.

RETENTION & RECRUITMENT OF MEDICAL STAFF BY LOCAL GOVERNMENT – CASE STUDIES SOUGHT

The Association has been invited to address the AMA 2004 Rural Health Conferences in York on **Saturday 13 November 2004**. We would like to present case studies that highlight the issues Councils in Western Australia have faced involving the retention and recruitment of doctors, nurses and recruitment of doctors, nurses or allied health staff in rural and regional areas.

If your Council has been involved in this issue and is willing to be presented as a case study (either named or anonymous), or for more information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

AUSTRALIAN CRIME PREVENTION COUNCIL (ACPC)

ACPC has extended the time for expressions of interest for conference papers for its 20th Biennial Conference on Preventing Crime, Trends in Crime Prevention – a Multi-Tiered Approach.

The national conference will be held at The Esplanade in Fremantle on **Monday 21 and Tuesday 22 March 2005**. An extension of time for abstracts for conference papers has been granted until **Friday 29 October**.

To register your interest or to obtain conference information, please email Rebecca@keynotewa.com, or telephone (08) 9382 3799 or visit www.keynote.com, or email Michael Coe at the City of Gosnells MCoe@gosnells.wa.gov.au.

NEW TELSTRA CALL RATES

Following extensive negotiations and market assessment, the Association has recently renewed its telecommunications contract with Telstra. The new contract provides significant charge reductions for fixed line services for Local Governments, which are available **by application only**.

Documentation will be sent shortly to all CEOs. Please ensure that your application is signed and returned for an early transition to the new lower prices.

For further information, please contact Services Manager, Brian O’Mara, on (08) 9213 2070 or email bomara@walga.asn.au.

FEDERAL PROPOSAL FOR REFUGEE SETTLEMENT IN REGIONAL WA

Thank you to Councils who responded to the Federal Proposal for Refugee Settlement in regional Western Australia.

Councils overwhelmingly disagreed with the minimum population retirement of 20,000 people and the linking of location to the Accessibility / Remoteness Index of Australia. These two criteria limited to the ability of most regional towns to be considered for refugee intake. Councils believe that the opportunity should be provided to nominate for refugee intake and that each proposal be considered on its merit, in discussion with Local, State and Federal Government. The Association presented a submission to the Federal and State Government reinforcing the need for any policy to consider the geography and population dispersion of Western Australia, as well as innovative service delivery models to support refugees living in the regions.

For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

NEW PUBLIC HEALTH ACT

The Association has been lobbying the State Government and Opposition on the development of a new Public Health Act which is concise, generic and based on a risk to health. The Premier and Health Minister have advised that the Health Act will be consulted on during 2005 and is expected to be legislated in early 2006.

The Health Department recently organised a presentation by Dr Chris Reynolds on trends and developments in public health legislation, with emphasis on the direction for a new Western Australian Act.

A copy of Dr Reynolds presentation is available at www.walga.asn.au, under Health.

MEDIA RELEASE

5 October Jeff Kennett Address Local Government Forum
7 October Federal Labor's Transport Policy Welcomed

DIARY DATES

26 – 29 October	LGMA State Conference (Scarborough)
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ALGA NEWS

Australian Local Government Association

Friday 1 October 2004

ALGA News is distributed by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about local Government issues from a federal perspective. Distribution within councils is encouraged. Ideas and suggestions for news items or advertising enquiries can be sent to the editor, Rohan Greenland at rohan.greenland@alga.asn.au.

Election News

Keep in touch with the Federal election news that matters to Local Government through the ALGA election website: www.alga.asn.au/2004FederalElection/index.php. You can also download ALGA's Blueprint for *Building Better Communities* and lobby your Federal candidates for a fair deal for Local Government.

In This Issue...

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Policy rush expected as parties enter home straight

With less than eight days to go to polling day, a late rush of policies is expected that reinforce the core messages of the major parties. Labor's theme of *opportunity for all* has seen the policy spotlight settle firmly on health and education. The Coalition has opted for a *safe hands* message, pushing its record on economic management (especially interest rates) and security. Policies still expected to include a statement from Labor on transport and infrastructure and statements on Local Government from both the major parties. A range of policies of interest to Local Government have already been released by the major parties. These can be viewed from ALGA's election website (www.alga.asn.au/2004FederalElection).

Councils win \$33 million for emergency management

A re-elected Coalition Government would provide \$33 million to enhance the emergency management capacity of Local Government, Attorney General, Philip Ruddock and Local Government Minister, Jim Lloyd, announced yesterday (www.liberal.org.au). The move has been warmly welcomed (www.alga.asn.au) by ALGA President, Cr Mike Montgomery. The policy – *working together to manage emergencies* – commits the Coalition to a \$33 million Local Government security partnership program.



This includes:

- \$30 million in grants to boost emergency preparedness and capacity at the local level
- \$1 million to be used by Emergency Management Australia and ALGA to develop a national strategic plan for local consequence management in partnership with Councils
- \$2 million for a dedicated office of Local Government emergency management

A further \$16 million over four years has also been committed to establish a national emergency volunteer support fund to boost the recruitment, skills and training base of volunteer organisations. Cr Montgomery said Local Government had already been working closely with Emergency Management Australia. “We welcome this new policy commitment as a way of increasing the ability of Councils to prepare for, react to and recover from emergencies and disasters, whether caused by nature or by man,” he said. ALGA has called on Labor to make a similar commitment.

\$50 million Council carrot to ease burden on business

A re-elected Coalition Government would set up a \$50 million fund to encourage Councils to reduce red tape for home-based business. The *regulation reduction incentive fund* (www.liberal.org.au) was announced by the Prime Minister at the Coalition’s campaign launch at the Brisbane Town Hall on Sunday. The commitment is contained in the *Promoting an Enterprise Culture* policy under the ominous heading. ‘Getting local Councils off the back of home based businesses’, but the policy is more carrot than stick. The fund would be established with an ‘initial’ Commonwealth contribution of \$50 million. Councils would compete for payments from the fund based on proposals to reduce regulatory complexity and compliance requirements for the home-based business sector. The fund would be operational in 2004-05. ALGA President, Mike Montgomery, gave a spirited defence (www.alga.asn.au) of Local Government’s approach to home based business last year at a seminar convened by the Minister for Small Business, Joe Hockey.

Battle of the toddlers – billions for childcare

Both the ALP and the Coalition this week announced major policies aimed at luring the votes of families with childcare needs. On Monday, Labor Leader, Mark Latham, announced a \$1.6 billion *Head Start* childcare policy (www.alp.org.au) based on:

- a free day of care each week for three and four year olds
- 6,500 new long day care places by providing capital funding to assist community child care organisations to expand their services
- a boost in assistance to family day care and playgroups to promote early learning

On Sunday, the Prime Minister announced \$1 billion for a 30% rebate for parents for out of pocket child care costs. The Coalition announced an increase in funding (www.facs.gov.au) for childcare places last December.

Coalition's war on weeds

The coalition announced this week a \$40 million, four year program (www.liberal.org.au) for the eradication of Australia's 'most invasive' weeds. The program includes funding for research into weeds, the development of biological controls and for increasing community awareness and action. The program will be implemented through the regional Natural Resource Management groups set up under Natural Heritage Trust and Landcare programs. Matching cash contributions will be sought from the States and Territories. Farmers will also be expected to contribute. A national framework to provide a coordinated approach to weed management would also be developed.

Other News...

Model DA off until next year

The so-called 'leading practice model' for development assessment is unlikely to go before a full meeting of the Development Assessment Forum (www.daf.gov.au) until December. A meeting was to have taken place this month but was deferred until after the Federal election. Aspects of the model have been strongly opposed by Local Government, particularly elected representatives. A DAF working party met this week to further consider and modify the model following public consultations earlier this year. Much work remains to be done before the model is presented to Local Government and Planning Ministers. This is not likely to take place until next year. The most likely outcome is that options will be presented to Ministers, one of which will take into account Local Government concerns.

Meanwhile, relief on planning outcomes in NSW

The Local Government and Shires Associations of NSW have welcomed reforms (www.lgsa.org.au) to the State's planning system announced this week that will reduce duplication and make the system simpler. Local Government Association President, Cr Dr Sara Murray, said the Associations were generally supportive of the direction of the State Government's reforms. "We welcome measures to make the system work better for all parties – Councils, applicants and the broader community," she said. "We're pleased that the Government has recognised the important role local Councils play in planning decisions. We have been concerned by earlier recommendations to severely limit Councillors' roles in planning, but are relieved to learn that their involvement is assured." Shires Association President, Cr Phyllis Miller, said the final reforms needed to allow Councils to adapt plans to suit their local circumstances. "While we welcome some standardisation of local environmental plans in terms of form, layout and content, Councils still need to be able to determine policies appropriate for their local area," she said.

ALGA Seminar hears call for fresh IT funds

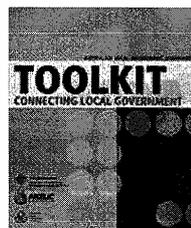


Key players in the national quest for 'joined up Government' attended an ALGA seminar in Canberra this week convened to showcase (www.lgconnect.gov.au) the work of Local Government pursuing interoperability between the three spheres of Government. It also highlighted the need for fresh Federal funding to build on the achievements made under the Networking the Nation program.

Representatives from State Local Government Associations in Victoria, Queensland and South Australia demonstrated a range of projects of national significance, while ALGA discussed the importance of the Local Government Interoperability Framework project. Other speakers included ALGA President, Mike Montgomery, Chief Executive, Ian Chalmers and John Lalor from the Australian Government Information Management Office.

ALGA rolling out IT Council toolkits

All Councils will soon start receiving knowledge management and spatial information toolkits developed by ALGA under the interoperability framework project (www.lgconnect.gov.au). The knowledge management toolkit is designed to build the capacity of Local Government staff to recognise the opportunities for discovering and sharing knowledge. It will assist Councils find, harness and manage their knowledge resource. The toolkit can be used as a text book, teaching aid or as a series of individual modules and comes in hard copy or can be accessed online. A video is also included as part of the toolkit.



The spatial information toolkit, prepared with ANZLIC – the Spatial Information Council, is essentially a teaching aid to help Council staff compile, analyse and use spatial information to increase the efficiency and effectiveness of a broad range of functions including planning, rating, community services, natural resource management and engineering.

New guidelines on regional airport security

The Federal Department of Transport and Regional Services has released new guideline documents (www.dotars.gov.au) for regional airports that will now be regulated under the Aviation Transport Security Act 2004. The documents are available on the Department's website and from the Australian Airports Association (www.aaal.com.au). The Department will be writing to all affected airports to explain the transport security program details and timeframes.

Green Purchasing Conference set for Sydney

Australia's second *Green Purchasing* Conference (www.impactenviro.com.au) will be held on 10 – 12 November at the Sydney Olympic Park. The Conference aims to show how purchasing environmentally preferred products are, the organisers say, "good for the environment, good for health, good for businesses and good for the economy". For more information, contact the Conference Organisers, Impact and Environmental Conferences in Sydney, on (02) 9570 1577.

Cultural Diversity Conference – call for papers

ALGA is co-convening *Transformations: Culture and the Environment in Human Development* Conference to be held in Canberra on 7 – 9 February next year. The conference will examine global and local trends in cultural diversity and sustainable development. Councils are encouraged to submit papers that provide practical examples of cultural diversity as practiced in Local Government. Details of the call for conference papers can be formed on the Transformations website (www.fecca.org.au).

Rural docs seek Council backing for speciality bid

The Australian College of Rural and Remote Medicine is seeking the support of Local Government in its bid to have rural medicine recognised as a medical speciality. An application from the College is now being assessed by the Australian Medical Council (AMC). This is a first step towards attaining full accreditation for college training programs and fellowship awards. The College says rural practice involves a unique model of medical care and rural doctors have distinct training and support needs. Failure to recognise these, it says, has led to inappropriate training and other barriers and disincentives to rural practice. The AMC has invited public submissions by 12 November on the College's application. The College President, Dr Bruce Chater, says support from Councils would provide an extremely valuable contribution to the successful application. Letters of support for the application can be emailed to recognition@amc.org.au or posted to AMC, PO Box 4810, Kingston ACT 2604. The College's submission and fact sheets can be viewed on the College website: www.acrrm.org.au (see Members, then AMC submission).

Beacon job creation pilot programs making real progress

Beacon Foundation (www.beaconfoundation.net) has formed an alliance with the Australian Local Government Association, Local Government Managers Association (LGMA) and the Institute of Public Works Engineering Australia (IPWEA) to encourage Local Government across Australia to take up Beacon's real job creation project, assisting resolution of youth unemployment through the creation of local enterprises. The Foundation has four pilot projects underway with Councils at Echuca / Moama, Port Stephens, Palmerston / Darwin and New Norfolk / Hobart.



Beacon Supervisor, Max Loh

Information on how Councils can become involved in the project can be accessed on the Foundation's website.

Gold Coast to host first Local Government Technology Expo

Australia's first Local Government Technology and Innovation Expo will be held on 1 – 3 December at Queensland's Gold Coast Convention Centre. Further information available from the Local Government Association of Queensland's website www.lgaq.asn.au or contact LGAQ Conference Assistant Coordinator, Kareen Jones, on (07) 3000 2223 or email kareen_jones@lgaq.asn.au.

Forthcoming events

- Municipal Association of Victoria Annual Conference (www.mav.asn.au), 7 – 8 October
- South Australian Local Government Association Annual Conference (www.lga.sa.gov.au), 7 – 8 October
- 6th International Conference on Managing Pavements: *The Lessons, The Challenges, The Way Ahead* (www.icmp6.com), 19 – 24 October, Brisbane
- Furthering the Fight: 1st Sydney Weeds Conference (www.sydneeweedscommittees.org.au), 23 October, Parramatta Town Hall, New South Wales
- Local Government Association of the Northern Territory Annual General Meeting (www.lgant.nt.gov.au), 20 – 21 October

- New South Wales Local Government Association Annual Conference (www.lgsa.org.au), 23 – 27 October, Armidale
- National General Assembly of Local Government (www.nga.alga.asn.au), 7 – 10 November, Canberra
- Queensland Local Government Accountants Association – 25th Annual Conference (email: gregt@stanthorpe.qld.gov.au), 16 – 19 November, Yeppoon, Queensland
- Fourth Pillar Conference (www.culturaldevelopment.net), 29 – 30 November, Melbourne Town Hall
- Technology and Innovation Expo (www.lgaq.asn.au) 1 – 3 December, Gold Coast Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland

The Commonwealth regional information service

Don't live in a Capital City? Got a question about Commonwealth Government programs and services? Then you need to contact the Commonwealth Regional Information Service free call line 1800 026 222, available between 9 am and 6 pm EST, Monday to Friday. We'll help you with your enquiry and in getting further details, on any program or service of the Australian Government, including a grant funding.

CRIS also maintains a website, the Regional Entry Point (www.regionalaustralia.gov.au). This website has a 'Directory' of Australian Government programs and services, and also has Government media releases of interest to rural and regional Australians entered daily.

(Note: New Australian Government programs or services announced in their Federal Budget are not active until passed by Parliament and until that time won't appear as entries on the Regional Entry Point).

The Regional Entry Point also provides a range of other entries, such as many 'links and portals' of interest to rural and remote people, information from other levels of Government, and even some non-government information.

The CRIS Directory (the Commonwealth Regional Information Directory – available in hard copy at the end of each year) can also be browsed on the Regional Entry Point website. CRIS can be contacted directly by email cris@dotars.gov.au.



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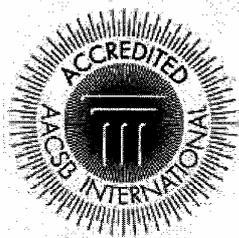
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In addition to this unique offering of public sector management courses, UQ Business School is the only Australian University with dual international accreditation from two prestigious agencies.

AACSB International is a premier accrediting agency for bachelors, masters and doctoral degree programs in business administration and accounting, with its origins in the United States; and EQUIS is the quality assurance body of the European Foundation for Management Development.



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ALGA NEWS

Australian Local Government Association

Friday 8 October 2004

ALGA News is distributed by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about local Government issues from a federal perspective. Distribution within councils is encouraged. Ideas and suggestions for news items or advertising enquiries can be sent to the editor, Rohan Greenland at rohan.greenland@alga.asn.au.

Election Special

This special edition of ALGA News highlights the policy commitments of importance to Local Government made by the major parties over the past few weeks.

For full details of all policies released by the major parties, see the following websites:

▪ **Australian Labor Party:**
www.alp.org.au

▪ **Coalition:**
www.liberal.org.au

For the Policy platforms of the Australian Democrats and Greens, see:

▪ **Australian Democrats:**
www.campaign.democrats.org.au

▪ **Greens:**
www.greens.org.au



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- [Local Government Funding](#)
- [Transport](#)
- [Environment](#)
- [Other Policies](#)
- [Forthcoming events](#)

ALGA Blueprint for Building Better Communities

On the first day of the Federal Election, ALGA launched the *Blueprint for Building Better Communities* (www.alga.asn.au/2004FederalElection/blueprint.php). The Blueprint sets out a range of important policy priorities for local communities that Local Government required to be addressed by the major parties. The Coalition and Labor have welcomed the Blueprint, but the real test is how the parties have responded to our initiatives. Readers of ALGA news are encouraged to assess the response of both political parties against the priorities outlined in the *Blueprint for Better Communities*.

Policy Summary

Local Government Financing

Coalition

The Coalition issued a Local Government Policy on Tuesday. Highlights include:

- Reform governance and financing arrangements for Local Government
- Convene a COAG summit to develop a memorandum of understanding on cost shifting
- Support the *Roads to Recovery* (R2R) model of direct funding for Local Government, opening the possibility of similar R2R funding arrangements in the future for other areas of services or infrastructure
- Implement planning reform along the lines being developed by the Development Assessment Forum, but only with the full support of Councils. The Coalition says it wants more decision-making powers in the hands of Local Government – not less.
- Work with Local Government to implement key recommendations of the *Fair Share* report on cost shifting and Local Government financing

Labor

The ALP issued a directional statement (www.alga.asn.au/2004FederalElection) on September 2. Highlights include:

- Support of constitutional recognition
- An end to cost shifting without adequate resourcing
- A review of roles and responsibilities of all levels of Government as part of Labor's COAG reforms to avoid duplication and waste
- A real terms funding guarantee for Local Government
- Development of a new methodology, in collaboration with Local Government, to ensure the Financial Assistance Grants are distributed on the basis of need
- Establishment of a process for wide ranging discussion of future arrangements for Local Government

Transport

Coalition

A re-elected Coalition Government would scrap previously announced plans to divert one third of *Roads to Recovery* money to a strategic regional road pool and instead provide for regional road projects through a new \$150 million strategic fund. The new funding would be provided over 5 years and would include \$30 million for local roads in unincorporated areas. The announcement, applauded by ALGA, means that the renewed *Roads to Recovery* Program (R2R2) will be a virtual carbon copy of the current, much needed and very popular initiative, with all Councils getting a share of the \$300 million in annual funding.

Labor

The ALP announced its Integrated National Land Transport Plan on 6 October, 2004. Labor promises include:

- Renewal of the *Roads to Recovery* Program at a cost of \$1.2 billion over a further four years. \$300 million p.a. will be allocated to Councils using the current R2R formula, but only \$200 million p.a. will be paid directly to Councils. \$100 million p.a. will go to a *strategic fund* to be spent on a regional basis by Councils. The program's funding criteria will also be extended to include public transport, cycling and walking, intermodal facilities, regional airports and rail crossings.
- Recognition of a national Government role across the full range of transport needs – whether passenger, freight or intermodal services; or urban, regional or remote areas. This is likely to see at least some specific federal assistance for urban transport infrastructure and services.
- Accepting funding responsibility for the full national highway system, allied to ongoing rail investment and reform.
- Renewal of the national *Black Spot* program to 2008 – as first announced at the July 2004 ALGA National Local Roads Congress; and
- The clear commitment to work with Local, State and Territory Governments in an equitable and transparent process to maximise transport outcomes. The National Infrastructure Advisory Council will be the independent advisor on funding priorities.

The announcement has been warmly welcomed (www.alga.asn.au/newsroom) by ALGA President, Cr Mike Montgomery.

Environment

Coalition

– *Australian Water Fund*

The major component of the Water Fund is a \$1.6 billion funding pool for grants to State, Territory and Local Governments and industry for projects for the improved use, storage and reuse of stormwater, improved water use efficiency in urban developments, investment in new channel control technologies and other water saving measures. It also includes a \$200 million Water Wise Communities Grant Program, which would see grants of up to \$50,000 made available to community groups for projects that relate to stormwater harvesting and channel care, partnerships for efficient water use at the local level and river care and riverbank repair. The entire \$2 billion initiative would be funded from diverted national competition payments. Labor has also dipped into this funding source, allocating \$1 billion to hospitals.

– *Hotline for recycling*

The Coalition plans to invest \$300,000 over the next three years to set up a hotline, together with Planet Ark (www.planetark.com), Local Government and the recycling industry. The hotline will allow the community to ring up and access what products can be recycled and where their nearest recycling facility is located.

Labor

– *Moving against plastic bags*

A Labor Government would phase out the use of plastic bags by the end of 2006. The move brings forward the abolition of plastic shopping bags by one year and replaces voluntary targets with mandatory ones. "Labor understands that with no legislative ban in place there is no formal incentive for retailers and other plastic bag users to phase out the consumer version of the cane toad," Mr Thomson, Labor's Environment Spokesman said. "The six billion plastic bags used each year kill and maim thousands of animals and clog our waterways and landfills. The Government's focus on voluntary measures to reduce plastic bag use would not work." Labor believes its timetable could see a 25% reduction by the end of this year, a 50% cut by the end of 2005 and a 100% reduction by the end of 2006.

Other Policies

Coalition

– *National Community Crime Prevention Program*

The Coalition has promised to boost funding levels for its fledging Community Crime Prevention Program, should it win a fourth term on 9 October. The Program, announced in the May Budget, provides \$20 million over four years for community projects which promote community safety. Councils are among the organisations that have already secured funding from the program. The Coalition this week said it would provide an additional \$10 million in grants funding over the next two years. It also announced it would allocate an additional \$20 million over four years to extend the National Crime Prevention Program. This Program was established in 1997 to identify and promote innovative ways of reducing and preventing crime and the fear of crime.

– *Emergency management*

A re-elected Coalition Government would provide \$33 million to enhance the emergency management capacity of Local Government Attorney General, Philip Ruddock and Local Government Minister, Jim Lloyd, announced. The move has been warmly welcomed (www.alga.asn.au) by ALGA President, Cr Mike Montgomery. The policy – *Working Together to Manage Emergencies* – commits the Coalition to a \$33 million Local Government security partnership program. This includes:



- \$30 million in grants to boost emergency preparedness and capacity at the local level
- \$1 million to be used by Emergency Management Australia and ALGA to develop a national strategic plan for local consequence management in partnership with Councils
- \$2 million for a dedicated office of Local Government emergency management

A further \$16 million over four years has also been committed to establish a national emergency volunteer support fund to boost the recruitment, skills and training base of volunteer organisations.

– ***Small Business deregulation fund***

A re-elected Coalition Government would set up a \$50 million fund to encourage Councils to reduce red tape for home-based business. The regulation reduction incentive fund was announced by the Prime Minister at the Coalition's campaign launch at the Brisbane Town Hall on September 26. The commitment is contained in the Promoting an Enterprise Culture policy under the ominous heading, *Getting Local Councils off the Back of Home-Based Businesses*, but the policy is more carrot than stick. The fund would be established with an 'initial' Commonwealth contribution of \$50 million. Councils would compete for payments from the fund based on proposals to reduce regulatory complexity and compliance requirements for the home-based business sector.

– ***Rural health***

The Coalition has pledged \$15 million over three years to help Councils that have to spend scarce dollars on purchasing medical surgeries or accommodation to recruit or retain medical practitioners in their communities.

– ***Bushfire preparedness***

Some \$24 million will be provided over three years to assist local communities better prepare for bushfires, the Prime Minister, Mr Howard, announced this week. This includes \$15 million for a bushfire mitigation fund to contribute to the construction, maintenance and signage of fire trails, an additional \$3 million for the Bushfire Cooperative Research Centre and \$6 million for a bushfire awareness and preparedness day.

Labor

– ***Telecommunications***

A Labor Government would strengthen mobile tower planning regulations to give communities a greater say about the placement of mobile phone towers, Labor Communications Spokesman, Lindsay Tanner, said. Its mobile towers policy provides for 'appropriate buffer zones' between schools and new mobile phone towers. Labor says it will tighten existing regulations to ensure that carriers do not exploit legal loopholes to install facilities that are against the spirit of mobile planning laws. The policy empowers local authorities to make planning decisions with respect to all facilities located within close range of schools, kindergartens and hospitals.

Labor says it will determine the most appropriate exclusion zone distance after a thorough scientific analysis of electro-magnetic radiation (EMR) effects over certain distances. Labor says the policy strikes the *appropriate balance* between the legitimate planning concerns of local communities and the need for a viable national mobile phone network.

– ***Latham's \$17 million for regional airport security***

Labor Leader, Mark Latham, has pledged \$17 million to purchase and install passenger screening equipment in 17 regional airports with more than 50,000 passenger movements a year, but the airports, most of which are owned by Local Government, will be required to meet the on-going costs of operating the equipment. The Coalition has already announced funding for additional, lower level security measures that will see screening equipment provided to regional airports. Its use, however, will only be required when alert levels change.

– ***Community crime programs***

Councils will be eligible to apply funding from a \$50 million program to help local groups introduce crime prevention projects. The money would be available to Local Government, community organisations and state police for programs that helped cut local crime. Mr Latham said the projects could include better urban design for suburbs, neighbourhood watch programs, closed circuit TV and public lighting. Projects would need to satisfy certain criteria including a solid body of evidence on local crime conditions.

– ***Tourism***

A Latham Government would invest \$55 million to lever up to \$118 million to develop domestic and regional tourism by working with State, Territory and Local Government as well as private sector investors. Key elements of Labor's tourism policy include:

- Leveraging up to \$106 million for regional and domestic tourism product development by investing Commonwealth funds in conjunction with State, Territory and Local Governments, local communities and the private sector
- Leveraging up to \$18 million in investment to develop better tourism infrastructure such as clean safe toilets, the provision of playgrounds, barbeque areas and picnic tables
- Leveraging up to \$12 million over 3 years in investment to upgrade regional visitor information centres

– ***Indigenous affairs***

Labor has pledged to spend \$350 million to *build a ladder of opportunity* for Indigenous Australians in health, education, housing, employment and training. A Labor Government would abolish ATSIC and create new self governance and program delivery arrangements. Responsibility for Indigenous bodies that would receive pooled funding from a new, directly elected national body with responsibility for brokering partnership agreements, coordinating funding and undertaking consolidated auditing.

Forthcoming events

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- South Australian Local Government Association Annual Conference (www.lga.sa.gov.au), 7 – 8 October
- 6th International Conference on Managing Pavements: *The Lessons, The Challenges, The Way Ahead* (www.icmp6.com), 19 – 24 October, Brisbane
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- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland

MEDIA RELEASE

5 October 2004

Jeff Kennett Addresses Local Government Forum

The Hon Jeff Kennett, former Premier of Victoria, will be a keynote speaker at the Western Australian Local Government Association's Regional Cooperation and Structural Reform Forum to be held at the Burswood Convention Centre on Monday 1 November.

Participants will discuss ways to enhance the social, financial, environmental and economic development capacity of Local Government in Western Australia, with input from guest speakers such as Brian Dollery, former Director of the University of New England Centre for Local Government and an expert on regional cooperation and amalgamation models; Jeff Tate, Chief Executive Officer, City of Onkaparinga, SA; Mayor John Rich, the Corporation of the Town of Walkerville, SA; Don Ramsland, Secretary, Wellington Blaney Cabonne Strategic Alliance, NSW and Mayor Charlie Gregorini, Chair, Local Government Advisory Board, WA.

The resolution to conduct a forum was carried at the Association's Annual General Meeting in August, to assist the Association and Local Government in responding to issues such as regional cooperation, structural reform processes, financial assistance grants and current State and Commonwealth Services delivery structures.

WA Local Government Association President, Cr Bill Mitchell, said, "This is an outstanding line-up of speakers who can give input to assist Local Government to think laterally and review the way that services and facilities are provided and funded. It is important that Local Government see and understand the benefits and pitfalls of structural reform and regional cooperation."

The current policy position of the Association on the issue of structural reform has been to oppose forced amalgamations, but to support and encourage regional cooperation.

Speeches by the former Minister for Local Government and Regional Development, the Hon Tom Stephens, and the Opposition Spokesperson for Local Government, Jamie Edwards, at the AGM left no doubt that regardless of which party is elected to Government at the next State Election, there is likely to be a higher level of interest in the structure of Western Australia's 144 Local Governments.

MEDIA RELEASE

7 October 2004

Federal Labor's Transport Policy Welcomed

The Western Australian Local Government Association welcomes yesterday's release of the Federal Australian Labor Party's (ALP) expanded Integrated Land Transport Plan which highlights a range of initiatives on transport infrastructure and services, including freight, passenger and intermodal.

If elected, the ALP has committed to continue the highly successful \$1.2 billion *Roads to Recovery* Program for a further four years in the basis of \$200 million per annum on direct allocation and \$100 million per annum for strategic projects. The ALP has also committed to continue the National Blackspot Program for a further two years until 2008, and to fully fund the National Highway System.

The Integrated National Land transport Plan also recognises the importance of the full range of transport infrastructure needs including passenger, freight and intermodal services, however, there is concern that the funding required to support all transport modes is not articulated in the Policy.

Western Australian Local Government Association President, Cr Bill Mitchell, said, "The Association is very pleased that in-line with our advocacy efforts, the ALP Policy indicates that the strategic component of *Roads to Recovery* will be allocated using the existing allocation formula, ensuring that WA Councils will continue to receive a minimum 15% of the \$1.2 billion *Roads to Recovery* funding for our 121,000 kilometres of local roads.

"The ALP recognises in its Policy that there is an estimated \$10 billion backlog in road infrastructure maintenance. However, in spite of this, yesterday's announcement indicated that the *Roads to Recovery* Program will be expanded to include other transport infrastructure such as public transport, cycling and walking facilities, and regional airport runways without additional funding. The Association views this stance as contradictory and calls on the ALP to find funding for additional transport modes from other sources, rather than stretching the *Roads to Recovery* Program. We are disappointed that their proposal has watered-down the *Roads to Recovery* Program for other infrastructure, when road infrastructure needs remain high.

"Yesterday's announcement will ensure that Western Australia's vital transport infrastructure continues to provide for the economic and social development of our State."

Against a backdrop of State road funding cuts, the Association will also continue to lobby the State Government to reinstate \$24 million in local road funding cut from the State Road Funds to Local Government Agreement over the last two years. Given that the State Government has announced a significantly higher than expected 2003/04 budget surplus, and is also sharing in increased GST revenue as a result of higher fuel process, the Association will also continue to promote the Outrage road funding campaign in the lead-up to the State Election.



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1.1 EMPLOYEE MOVEMENTS

New Staff:

- *Carla Robson has been appointed to the temporary position of Assistant Manager, Armadale Aquatic Centre, commencing with the City on 20 September 2004.*
- *Megan Mason has been appointed to the casual position of Pool Lifeguard/Swim Instructor, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Rodney Hein has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Janine Hunt has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Daniel Phillips has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Lisa Street has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Ben Whettters has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *David Shaw has been appointed to the casual position of Pool Lifeguard, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Beau Logue has been appointed to the casual position of Swim Instructor/Reception & Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Jodie Firman has been appointed to the casual position of Swim Instructor, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Erica Aviet has been appointed to the casual position of Swim Instructor/Reception & Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Sandra Bennett has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Fiona Berkelaar has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Kristian Butterly has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Deborah Miles has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Sheila Fensom has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Rosemary Fenton has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*

- *Megan Joss has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Roanna Leyland has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Brooke Kazmierczak has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*
- *Kristie Parsons has been appointed to the casual position of Reception Kiosk Attendant, Armadale Aquatic Centre, commencing with the City on 11 October 2004.*

Staff Leaving:

- *Jocelyn McLennan, Project Officer Facility Management has completed her contract effective 1 October 2004.*
- *Sam Sorgiovanni has resigned from his position of Special Projects Officer effective 15 October 2004.*
- *Mal Sinclair has resigned from her position of Payroll Officer effective 10 January 2005.*

Current Recruitment Activity:

- *Payroll Officer, CEO's Office.*

Staff Changes:

- *Nil*



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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>[Refer T23/04/04 of 27 April 2004]</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee.	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>[Refer T29/04/04 of 27 April 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Junk Busters Premises</u> <u>[Refer T65/06/04 of 28 June 2004]</u>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management
<u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u> <i>[Refer T89/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Lack of Lighting at Cross Park Precinct, Roleystone</u> <i>[Refer T91/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design

**BUSHCARE AND ENVIRONMENTAL
ADVISORY COMMITTEE**

MINUTES

**TUESDAY 17 August 2004 – 6.30 PM
CITY OF ARMADALE**

Up the ramp, City of Armadale Administration Office, 7 Orchard Ave, Armadale

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1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Member/Deputy Member	Affiliations
Cam Clay (Acting Presiding Officer)	Bedforddale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
Cr Bob Tizard	City of Armadale Councillor
Adrian Choules	Friends of Goolamrup
David James	Friends of Forrestdale
Beth Laurie	Armadale Gosnells Landcare Group (6.35 pm to 7.35 pm)
Ian Colquhoun	Roleystone Dieback Action Group
Kim Fletcher	Friends of Armadale Shale Quarry (6.35 pm to 8.25 pm)
Ken Downsborough	Palomino Reserve Catchment Group
Juliette Green	Friends of Canning Mills Reserve
Alex Agafonoff	Community Representative (6.35 pm to 8.30 pm)
Leo Den Hollander	Armadale Settlers' Common
Corinne Gaskin	City of Armadale
Pauline Franklin	City of Armadale (6.35 pm to 7.00 pm)
Peter Liddle	Manager of Local Government Insurance Services (6.35 pm to 7.35 pm)
Neil Price	City of Armadale (6.35 pm to 7.35 pm)
Yvonne Ward	City of Armadale
Apologies	
Cr Pat Hart (Presiding Member)	Armadale City Rivercare
John Herpen	Churchman Brook Bushland Association
Cr Frank Green	Bungendore Park Management Committee
Gwen Watson	

2. DISCLOSURES OF FINANCIAL INTEREST

Nil

3. PUBLIC QUESTION TIME

Nil

4. DEPUTATIONS

Nil

5. PROJECTS FOR COUNCIL'S NOTICE

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

RECOMMEND

That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

Project/ Group leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
Ken Downsborough	Palomino Reserve Catchment Group	During August	Walk on the Wungong River
Adrian Choules	Friends of Goolamrup	Beginning 7 th August 2004 and to occur on a fortnightly basis thereafter	Weeding

CARRIED

6. CONFIRMATION OF MINUTES

Moved Mr Ian Colquhoun: That the Minutes of the Bushcare and Environmental Advisory Committee meeting held on 20 July 2004 be adopted.

CARRIED

7. CORRESPONDENCE AND INFORMATION

7.1 Correspondence in

- Environmental Weeds Action Network Chairpersons Report
- Information proceeding from Volunteer Strategy – Maslow’s Hierarchy
- Nomination information for SGIO Environment Awards 2004
- *SGIO WA Environment Awards 2004*

8. BUSINESS ARISING

8.1 Review of BEAC’s Compliance with Insurance

The Friends Group Manual establishes a process for Friends Groups to follow, in order to be covered by the City’s Public Liability Insurance. This Public Liability Insurance includes Volunteer Personal Accident Insurance.

The purpose of this agenda item is for BEAC to consider it’s compliance with the procedures established under the Friends Group Manual, and obtain advice as to whether this process remains adequate to be covered by Council’s insurance.

Mr Peter Liddle (Manager of Local Government Insurance Services) and Mr Neil Price (City of Armadale) will attend the meeting to respond to the Committee’s queries.

Mr Peter Little and Mr Neil Price were welcomed to the meeting by the Acting Chair.

Ian Colquhoun advised of the inability of the Roleystone Dieback Action Group to obtain insurance for its equipment and for the group. Mr Liddle advised that he would endeavour to seek appropriate insurance for RDAG and asked that relevant details be provided to him.

Mr Liddle advised that the City of Armadale provided insurance cover to volunteers but there was a requirement that all volunteers must be registered. Committee was of the view that all Groups should be informed of the need to keep a register of volunteers and that each activity be recorded.

Committee expressed concern at the lack of public liability insurance available to volunteers beneath the age of 16 and above the age of 80.

RECOMMEND

MOVED Mr Ken Downsborough/SECONDED Mr Adrian Choules:

1. **Beth Laurie to refer the matter of insurance for volunteers to the Armadale Gosnells Landcare Group for consideration by Swan Trust, particularly the matter of insurance for persons outside the age range of 16 – 80 years.**
2. **Council be advised that a major problem may exist in regard to the lack of insurance available to persons outside the age range of 16 – 80 years who participate in Friends Groups and Volunteer Days.**
3. **The Environmental Officer investigate the age limit applicable in regard to State Government Public Liability Insurance.**

CARRIED

The Acting Chair thanked Peter Liddle and Neil Price, who left the meeting at 7.35 pm.

Beth Laurie left the meeting at 7.35 pm.

8.2 Draft Environmental Protection Policy for Swan Coastal Plain Wetlands

Information relating to the Draft EPP for Swan Coastal Plain Wetlands is available at www.epa.wa.gov.au. A copy of Draft EPP Policy and Policy Regulations and related map will be available for BEAC's consideration at the meeting.

8.3 Items for public comment

8.3.1 General

Nil

8.3.2 Planning applications & scheme amendments

Planning applications or scheme amendments deemed as having significant environmental issues currently out for public comment include:

- 1) MRS Amendment 1092/33 Corner Nicholson and Armadale Rd, Forrestdale. The Western Australian Planning Commission must receive comments by Friday, 3 September 2004.

Ken Downsborough advised of receipt of a planning application for a Mobile Phone Tower and Base Station to be situated on land next to the open space (Lot 8, Mustang Road) close to the Wungong River.

RECOMMEND

MOVED Mr Ken Downsborough/SECONDED Mr Adrian Choules:

1. **Clarification be sought from the City's Environmental Planner in regard to the planning application for the Mobile Phone Tower and Base Station**

to be situated in open space (Lot 8, Mustang Road) close to the Wungong River.

2. **Council be advised of the concerns of BEAC that there appears to be a proposed subdivision within 300 metres of the proposed Mobile Phone Tower and Base Station.**

CARRIED

In regard to MRS Amendment 1092/33 the Environmental Officer advised that the proposal is from rural zoning to urban and is consistent with the District Structure Plan and does not warrant formal environmental impact assessment under the Environmental Protection Act. The Environmental Officer advised that information is available for individuals to make submissions if they would like to do so.

RECOMMEND

MOVED Mr David James/SECONDED Mr Ken Downsborough:

Council be advised that BEAC has concerns with MRS Amendment 1092/33 in that the resultant rezoning will drive a wedge between two wetland areas and is inconsistent with the recommendation set out in the Southern River/Forrestdale/Brookdale/Wungong District Structure Plan.

CARRIED

8.4 Items of interest from the Council Committee or Council minutes or agenda include:

Proposal	Committee and date considered	Notes or comments
Appointment of members to Bungendore Park Management Committee	Technical Services Committee 28 June 2004	Also recommended that Terms of Reference be developed for the Armadale Settlers' Common Management Committee and Bungendore Park Management Committee in consultation with both Committees.
Mowing and Slashing of road verges	Technical Services Committee 28 June 2004	Council resolution: 1) Note the report on the matter of the impact of grass clippings on road verges and any evidence to suggest the clippings could cause pollution of waterways. 2) Council Officers to develop for further consideration of Council, best practice principles for the mowing and slashing of road verges to assist in delivering improved environmental outcomes during routine maintenance. 3) That the ARA be advised of Council's efforts to ensure that in this

Proposal	Committee and date considered	Notes or comments
		area lessons learnt are included in future residential/ industrial developments under planning control.
Adoption of criteria for selection of street trees in the CBD	Technical Services Committee 28 June 2004	Council adopted a number of criteria for the selection of street trees in the CBD including: ability to thrive in a CBD environment, deciduous versus evergreen, proven track record, speed of growth, lifespan, damage to infrastructure, drought & pollution tolerance, structural integrity, shedding characteristics, tolerance to pruning, form, scale, availability.

Mowing and Slashing of Road Verges

It was advised that the Shire of Serpentine-Jarrahdale provided vouchers to ratepayers for the spraying of road verges with glycoside. Committee requested advice be sought from the Shire of Serpentine-Jarrahdale on the effectiveness of the project.

RECOMMEND

MOVED Mr Ken Downsborough/SECONDED Mr Kim Fletcher:

That clarification be sought from the Shire of Serpentine-Jarrahdale on the effectiveness of the voucher system offered to ratepayers for the spraying of road verges with glyphosate.

CARRIED

Adoption of Criteria for Selection of Street Trees in the CBD

Kim Fletcher advised that on Sunday, 12 September 2004 at 9.00 am Blackwell & Associates will be conducting a Tree Selection Workshop and thought it would be appropriate if someone from BEAC could attend. Kim advised he would ascertain if the Workshop was open to the public and would advise the Friends Groups accordingly.

8.5 BEAC Annual Calender

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 (amended February 2004) in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

July

- SCULP funding workshops
- Earth Alive Biodiversity Month – organise activities for September

September

- Discuss burning off program with volunteer fire-fighters

- Send out letter inviting volunteer hours October to October

October

- Plenary Session/ Field Trip
- Prepare for Awards presentation event
- Receive volunteer hours for annual report and end of year awards presentation event
- Consider Annual Report

8.6 Information items (i.e. progress reports relevant to previous business)

8.6.1 Grant watch information report

No Grant watch report was received this month.

8.6.2 Press Releases

BEAC members to table any information relating to possible upcoming press releases.

8.6.3 Management of Caltrop

At its April 2003 meeting, BEAC resolved to write to Council to develop a management plan for the eradication of Caltrop.

On 2 August 2004, Council considered the management of Caltrop in light of BEAC's initial recommendation.

The process for management of Caltrop was noted and the following additions to the procedure proposed:

- Educate parks staff to recognise Caltrop (and encourage reporting of infestations) through the circulation of a memo to parks and civil works staff.
- Encourage community groups to report infestations through the Works Request process (to be achieved through the distribution of Caltrop brochures to areas identified by BEAC as important areas to control).

Council noted this procedure and resolved to notify BEAC that the procedure is expected to adequately manage Caltrop.

Alex Agafonoff advised of a caltrop infestation in the area close to the rail crossing between Railway Avenue and Streich Avenue, Armadale.

8.6.4 Update on the Volunteer Strategy

The Environmental Officer advised that the Workshop had been completed. Everyone had been given a package with a letter that explained how the "Thinking Sheet" and "Recruitment Brochure" was to work. They were also provided with feedback forms, some of which have been returned. The Environmental Officer tabled the long sleeved shirt bearing the joint logos of Council and BEAC, a hat and badge and advised that the certificates have also been delivered. These items will be presented at the Award Ceremony.

Kim Fletcher left the meeting at 8.25 pm.

Members were requested consider a date in December on which to hold the Award Ceremony. It was thought appropriate to hold a family barbecue prior to the presentation of the awards and that an invitation be extended to the Mayor to attend.

RECOMMEND

MOVED Mr Adrian Choules/SECONDED Mr David James that the Annual Awards be held on Sunday, 5 December 2004 at the Araluen Botanic Park.

CARRIED

The Environmental Officer advised that grants of \$500 were available from the Department of Community Development for volunteer celebration days, and a number of volunteer groups in the City of Armadale were submitting an application for funding of an afternoon tea. The Committee decided that a celebration for just environmental groups (as in previous years) would be more suitable, and that the Committee should apply for a portion of the funds available for the region.

The Environmental Officer advised that she would type up a letter of support on behalf of the City's 18 Friends' Groups and submit the grant application.

8.6.5 Biodiversity Month Event – Walk through Bob Blackburn Flora Reserve on 11 September 2004

At BEAC's July meeting 2004, it was decided that Bob Blackburn Flora Reserve should be the focus of a Biodiversity Month event in light of its diversity of wildflowers at the appropriate time of year. BEAC decided to focus on engaging the family centre adjacent to Bob Blackburn Flora Reserve.

The Environmental Officer will give an update on the progress in organising the Biodiversity event at the meeting.

The Environmental Officer advised that she had approached the Family Centre with a request for them to be involved in the Walk Through Bob Blackburn Flora Reserve. The Family Centre had advised that they would like to be involved. SERCUL will be holding an open day on 11 September 2004 that would clash with the date chosen for the Walk Through Bob Blackburn Flora Reserve so an alternative date needs to be decided. As no promotion of the Walk had yet occurred it was not a problem to change the date. Therefore, it was proposed to change the date of the Walk to 25th September 2004.

The Environmental Officer advised that she would make up some sheets for the proposed children's activities.

8.6.6 Bob Blackburn Community Day 31 October 2004

The Environmental Officer will give an update on the progress of organising the Dieback treatment portion of the Community Day at the meeting.

The Environmental Officer advised that there is nothing to report on this item this month.

8.6.7 Erosion into the Wungong

An update on the outcomes of the recommendation passed by BEAC (20 July 2004 Agenda Item 9.3) with relation to this matter will be provided at the BEAC meeting.

The Environmental Officer advised that she had received an outcome in regard to the resolution passed at the previous meeting of BEAC and which had been referred to Council. An internal meeting was held to look at what could be done to resolve the soil stabilisation problem. At this meeting, the environmental impacts of the erosion were identified, and subdivisional processes considered. The process begins with an application for subdivision to the West Australian Planning Commission (WAPC). City of Armadale Planners have an opportunity to recommend conditions for the subdivision at this stage. Specifications for contracts are then supplied to the City of Armadale. These include soil stabilisation plans. After the works are complete, the City of Armadale advises the WAPC if conditions of the subdivision have been met. This includes the stabilisation of soil on-site. This advice required by the WAPC relates to the end product of the subdivision (the amount of erosion possible caused along the way is not considered).

At this meeting, the need to more carefully consider potential erosion problems on the Swan Coastal Plain areas of the City was identified. Erosion caused by water will be further considered when the City's Planners advise the WAPC of planning conditions. Soil stabilisation plans that are submitted for subdivisions will now also be referred to the Environmental Officer and Environmental Planner for consideration.

The Committee also discussed subterranean drainage prior to development.

RECOMMEND

MOVED Mr Cam Clay/SECONDED Mr Ken Downsborough:

That:

- 1. Council be advised that BEAC is pleased to note that the process has been dealt with as requested, although it is extremely concerned that there appears to be no enforcement ability to prevent what appears to be a pollution event to our rivers.**
- 2. BEAC request Council to endeavour to change the regulations so that enforcement can be maintained in regard to compliance.**

CARRIED

RECOMMEND

MOVED Mr Ken Downsbrough/SECONDED Mr Ian Colquhoun that Council be requested to investigate the process involved in subterranean drainage in the flat lands so that it can be explained at the next meeting of BEAC on 21 September 2004.

CARRIED

8.6.8 BEAC Grants

BEAC annually receives money from the City of Armadale in order for the Committee to fulfil its roles. BEAC utilises these funds for their own activities, and distributes funds to Friends Groups to assist with on-ground projects and administrative expenses. Last year, \$20,000 was available for Friends Groups through BEAC.

On 23 July 2004, a letter was sent to Friends Groups inviting them to apply for BEAC funds. Applications close 3 September 2004, and will be considered by Council Officers.

8.6.9 Reminder list –items in progress or scheduled for future meetings

Item	Progress
Terms of Appointment – regarding the turnover of terms.	<i>Awaiting a Council item. To occur before next election of Council.</i>
Development of Path Construction Guidelines	<i>Draft Policy and Management Practice under internal review to ensure compliance with other operational procedures</i>
Watch on <i>EP Act</i> for roadside vegetation clearing regulations (BEAC April 2004)	<i>Regulations gazetted 30 June.</i>
Levels of Service Report – Parks Department. It is expected to address the issue of contacting Reserve Custodians prior to works occurring in their reserve.	<i>A copy of this report to be provided to BEAC when it goes to Council.</i>
Time periods for payment of invoices (Sept 03).	<i>DEFERRED until Business Process Review Complete.</i>
Terms of Reference for Armadale Settlers Common Management Committee and the Bungendore Park Management Committee.	<i>Under development.</i>

9. GENERAL BUSINESS

9.1 Meeting schedule 2005

City of Armadale room bookings will soon commence for the 2005 period. Below is a proposed meeting schedule for BEAC's consideration. Early consideration of the meeting schedule is required to ensure the Committee Room is booked for BEAC. These dates can be altered if necessary later in the year.

Jan 2005 – No Meeting	Tuesday 17 May 2005	Tuesday 20 September 2005
Tuesday 15 Feb 2005	Tuesday 21 June 2005	Tuesday 18 October 2005
Tuesday 15 March 2005	Tuesday 19 July 2005	Tuesday 15 November 2005
Tuesday 19 April 2005	Tuesday 16 August 2005	Tuesday 20 December 2005

The Environmental Officer advised that following consultation with Cr Pat Hart, an amendment should be made to the schedule whereby the meeting for December be deleted due to its closeness to the festive season.

RECOMMEND

MOVED Ms Juliette Green/SECONDED Mr Ken Downsborough that the following meeting schedule be adopted for BEAC Meetings during 2005:

Jan 2005 – No Meeting	Tuesday 17 May 2005	Tuesday 20 September 2005
Tuesday 15 Feb 2005	Tuesday 21 June 2005	Tuesday 18 October 2005
Tuesday 15 March 2005	Tuesday 19 July 2005	Tuesday 15 November 2005
Tuesday 19 April 2005	Tuesday 16 August 2005	

CARRIED

9.2 Around the table & issues of concern/ new items for discussion

Leo Den Hollander

Armada Settlers' Common

On 17th July 2004 basic training was carried out on lifting, digging, whipper snipping and spraying of chemicals.

Bob and Leo were to attend a Bush Regeneration Course but due to family matters Bob had not been able to attend. Leo has completed two days, with a further 2 days to go.

Planning for the spring walk is still be undertaken.

A funding application has been made on behalf of Armada Settlers' Common to SALP but Leo was not aware if it had been successful.

Corinne Gaskin

- **Lambert Lane Walk**

On Saturday, 21 August from 9.00 am to 12.00 noon a walk is planned in Lambert Lane which will be lead by David James.

- **Learn How to Run Successful Meetings**

A free workshop is to be held on Saturday, 28 August 2004 from 10.00 am to 1.00 pm at the Swan Catchment Centre on "Learn How to Run Successful Meetings". Learn how to run successful meetings where group decisions are made and actions are followed through. Part of Skills and Nature Conservation. Contact: 9374.3333 – RSVP to Alison Nesbit.

- **Learn about Biodiversity Treasures of Perth's Eastern Hills**

A seminar "Learn about Biodiversity Treasures of Perth's Eastern Hills" is to be held on Wednesday, 1 September 2004 from 6.30 pm – 8.30 pm at the ERBEAC Building Conference Room, 8 – 12 Stafford Street, Midland. RSVP by 27 August 2004 to reception at ERIRC 9424.2222.

Juliette Green

- **Meeting Time**

Asked if there was a reason why the meeting time had been changed to 6.30 pm as work commitments did not enable her to arrive at 6.30 pm. The Environmental Officer advised that the time of 6.30 pm had been changed by general consensus of Committee.

- **Kangaroo Numbers in Churchman Brook area**

Asked if members could provide successful tips in how to keep kangaroos out of their property. The Environmental Officer advised that this matter had been raised at a meeting of the Darling Range Regional Park Advisory Committee but that contact should be made with CALM who had overall responsibility.

Ian Colquhoun

Spraying of Roundup

During a field day held recently in Roleystone, an irate resident had complained about the use of roundup on a reserve. It was proposed that in future a letter drop be made in areas where it is planned to hold field days and where spraying is proposed.

Ken Downsborough

Volunteer Strategy

The Palomino Reserve Catchment Group had problems trying to work out what project to run with.

Murky River

River is consistently never clear but the Group will keep working on that.

Adrian Choules

Planting – Goolamrup Reserve

Gave his apologies for arriving late at the meeting and requested that Weeding at the Goolamrup Reserve beginning on 7th August and continuing fortnightly thereafter, be included in the "Projects for Council's Notice" section of the Minutes.

Native Grasses

Advised that the Group was seeking to plant native grasses on the Goolamrup Reserve. The Group has made enquiries and sought recommendations on the types of grasses to plant and where to buy them. If plants are unavailable the Group will try to sow and germinate the seeds.

David James

Amendment Submissions

David has been very busy completing the current wave of submissions on all the amendments.

Forrestdale Business Park

In regard to the planning of the Forrestdale Business Park, which involves Armadale Redevelopment Authority, he had become aware that there are trees and wetlands which will be affected by the planned development. He intends to make submissions on these two matters. He has written to the Armadale Redevelopment Authority requesting that it take these points into consideration. The matter is open for comment until 27th August.

Evaluation of Wetlands

David has been asked to complete an evaluation of the Wetlands by the Department of the Environment. which will pay a retainer.

Cam Clay

Acid Sulfate Soil Conference

An Acid Sulfate Soil Conference will be held in Mandurah in a couple of months' time. AGLG has managed to obtain funding for 3 people to attend, which will enable the attendance of two members of staff plus one other person.

10. NEXT MEETING & CLOSURE

Tuesday, 21 September 2004. Committee Room, City of Armadale Administration Centre.

MEETING CLOSED AT 9.25 PM

Armadale Gosnells
Landcare Group

25 August 2004
Minutes

MINUTES

ARMADALE GOSNELLS LANDCARE GROUP MEETING NUMBER 88 HELD AT THE CITY OF GOSNELLS COMMITTEE ROOM ON WEDNESDAY, 25 AUGUST 2004 AT 6.00 PM

1.0 Attendance & Apologies

Member/Deputy Member	Affiliations
Mr Cam Clay	Chairperson Bedfordale Volunteer Bush Fire Brigade
Cr Bob Tizard	Councillor – City of Armadale
Ms Alice McLellan	City of Gosnells
Mr Ken Downsborough	Palomino Reserve Catchment Group
Cr Carole Matison	Councillor – City of Armadale
Mr Adrian Choules	Friends of Goolamrup
Mr Peter Carrigg	Community Representative
Mr Martin Gehrmann	Acting Landcare Coordinator
Ms Natalie Kennedy	River Restoration Officer
Ms Gwen Watson	Armadale City River Care
Mr John Herpen	Churchman Bushland Association
Ms Corinne Gaskin	Environmental Officer – City of Armadale
Mrs Yvonne Ward	Minute Secretary
Apologies:	
Cr Pat Hart	
Ms Regina Drummond	Friends of Brixton Street Wetlands, Kenwick
Mr Steven Aldersea	Friends of Carradine and Neerigen Brook
Ms Helen Best	Project Quality & Environmental Representative for John Holland Macmahon Joint Venture

2.0 Business Arising & Confirmation of Previous Minutes

RECOMMEND

That the Minutes of the Armadale Gosnells Landcare Group Meeting held on 28 July 2004 be received.

MOVED Mr Ken Downsborough
SECONDED Mr John Herpen

CARRIED

3.0 Business Arising from Minutes:

Nil

**Armadale Gosnells
Landcare Group**

**25 August 2004
Minutes**

Cr Bob Tizard joined the meeting at 6.10 pm.

4.0 Status of Action:

ITEM	ACTION	DUTY	STATUS
1	Send copy of MTA report to Cr. P Hart and Cr. B Tizard	M. Gehrman	COMPLETED 1/7/04
2	Invite Carlie Slodecki to next AGLG meeting to present her interpretation and views on Curtin & MTA Reports	M. Gehrman	COMPLETED 7/7/04
3	Send copy of Curtin Uni report on Cleaner Streams Project in Maddington Industrial Area to Cr. B Tizard	M. Gehrman	COMPLETED 1/7/04
4	Invite Jackie Stansfield, EO City of Melville to next meeting as a guest to view our procedures.	A. McLellan	
5	Send Treasurer's report to Cr. P Hart and P. Carrigg	M. Gehrman	COMPLETED 7/7/04
6	Review Yellow Fish reports and offer proposal of activities to Cr. P Hart.	M. Gehrman	In Progress
7	Add note to Yellow Fish file that maintenance of previous Yellow Fish markings may be required by next Coordinator	M. Gehrman	Completed
8	Tonkin Hwy Representative Committee to be requested to check banks and levels of Canning River during winter flows.	K. Downsborough	
9	Letter of importance/significance (of Hilbert Rd Wetland) be sent to Main Roads; emphasis to be placed on requesting that this wetland be accepted as one of the wetlands in the Wetland Mitigation Strategy. Its endangered, critically important, genetic diversity.	M. Gehrman Cr. P Hart A. McLellan	In progress
10	Provide brief to the Committee on results from U/O 2004 at next meeting	M. Gehrman	In Progress – postponed to next meeting
11	Write letter to SCC Ms Sue Metcalf cc SERCUL & SRT & Don Randall expressing concern over the lack of funding for Education Officer for the Region. Refer to past activities and successes and substantiate the loss with facts-n-figures	M. Gehrman J. Herpen	
12	Check with Aradlay re Insurance for 80 yr old vollies.	M. Gehrman	COMPLETED 07/07/04
13	Send comment on R25 proposed rezone and Anstey Rd Industrial Site re: CoA TPS 4	M. Gehrman	SUBMISSION PERIOD ELAPSED
14	Send names to Corinne Gaskin for Volunteer Strategy Community Workshop	M. Gehrman	In progress
15	Check with Julie Robert re AGLG Constitution Update	M. Gehrman	COMPLETED 01/07/04
16	Register AGLG with CoA Volunteer Resource Centre	M. Gehrman	COMPLETED 30/6/04

**Armadale Gosnells
Landcare Group**

**25 August 2004
Minutes**

Martin Gehrman advised that arising out of Item No. 11 from the Actions Arising Report, the letter to the Swan Catchment Council regarding lack of funding for an Education Officer would be followed up with John Herpen.

5.0 Guest Speaker

Carlie Slodecki had been invited to attend as guest speaker to the meeting but she has been seconded to the North East Catchment Committee and has other pressing commitments at the moment.

6.0 Correspondence In

- 6.1 Bank Statement
- 6.2 Boola Wongin newsletter – Yaakiny Yak
- 6.3 Purchase Order for A.S.S workshop
- 6.4 Aradlay Insurance for Volunteers - policy wording and schedule.
- 6.5 Armadale Redevelopment Authority – Response to Champion Lakes Enquiry
- 6.6 Armadale Redevelopment Authority – Invitation to attend a Sustainability Scorecard Workshop
- 6.7 Peter Carrigg – Leave of Absence from Champion Lakes Project
- 6.8 Department of Environment Newsletter, Sustainability
- 6.9 Swan River Trust – Invitation to attend SCCP 2004 Community Forum Aug 28 2004
- 6.10 WA Environment Awards 2004 Nomination pack
- 6.11 Invoice from Community News for Great Gardens Advertisement
- 6.12 City of Armadale Volunteer Resource Centre – letter outlining services they can provide us;
- 6.13 City of Armadale: Development Application - Mobile Phone Tower and base station, Lot 8 Mustang Rd, Armadale – submissions due Sept 2 2004;
- 6.14 Landcare Australia – Bundaberg Rum Bush Fund Grants Program – application unsuccessful;
- 6.15 City of Armadale: Volunteer Strategy Workshop, participants survey;
- 6.16 Volunteering WA: 2005 Community Compass conference on Volunteering registration form;
- 6.17 SRT – notice of relocation
- 6.18 City of Gosnells: Community Sponsorship Programme Guidelines
- 6.19 NRM Council Newsletter
- 6.20 Volunteering WA – Notice of AGM
- 6.21 Threatened Species Network newsletter
- 6.22 Email from Linda Taman: update on implementation of the NRMO Framework for the Swan Region
- 6.23 Invitation to the official opening of SERCUL

Martin Gehrman advised that most people would have received an invitation to the SERCUL Open Day to be held on 11 September 2004 from 10.00 am to 3.00 pm. It will be the official opening of the Landcare Centre at Horley Road.

Martin introduced Natasha Baker, a university student, living in Kelmscott, who has an active interest in environmental issues in the region. Natasha was attending the meeting to observe the activities of the AGLG and meet members.

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Martin advised that a question had been raised at last month's meeting in regard to insurance for volunteers. All volunteers of AGLG, including school students and those coming on weekends are covered under the Aradlay Insurance, provided that AGLG maintain best practice and give safety talks at the beginning of the meeting/activity, and highlight any safety issues which are part of the standard duty of care. All persons who volunteer with AGLG regardless of age are protected under/or are covered under the AGLG insurance policy.

Martin drew the Group's attention to an e-mail received from Linda Taman – update on the implementation of the NRMO Framework for the Swan Region. Linda Taman has been funded to the Swan Catchment Council and is now guiding the implementation of the Swan NRMO strategy. Linda will be visiting each Sub-Regional Group and staff to explain the process which will be phased in over the next 2 – 3 months.

A letter has been received from BEAC advising of the availability of funding (\$20,000) to Friends Groups. The date of close of submissions is 3 September 2004 and if people want to put in a submission they should contact Martin Gehrman or Corinne Gaskin for details.

7.0 Correspondence Out

- 7.1 Proposal for Revegetation to City of Gosnells for the proposed Boardwalk over Southern River in Thornlie
- 7.2 Letter of reference for Perry Environmental Contracting and Martins Environmental Services; Email to Valery Niazov, Multicultural Officer, COG declining offer of partnership in planting a Harmony Forest.

RECOMMEND

That the correspondence be received.

**MOVED Mr Adrian Choules
SECONDED Cr Carole Matison**

CARRIED

8.0 Treasurer's Report

The Treasurer's Report was tabled. (Refer to Attachment "A-1".)

Martin Gehrman advised that the fixed term deposit account had been set up but funds had still not been transferred to that account. Cam Clay and Ken Downsborough to follow up.

9.0 Chairman's Report

Nil.

10.0 Yellow Fish Report

Martin Gehrman advised that he and Cr Hart had not had the opportunity, since the last meeting, to address this matter due to other work commitments. The situation has not altered since the last meeting. Some Yellow Fish stencilling will be undertaken with the

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Riverview Church volunteers at Ladywell Reserve in Gosnells early next month. Also some Yellow Fish Stencilling will be undertaken through the City of Armadale with the Cecil Andrews Senior High School students as part of an ongoing education programme.

11.0 Tonkin Highway Report

Ken Downsborough advised that the paperwork for the follow up on the contractor pump out of muddy water into the Canning River at the site of the Canning Bridge was to hand for members' perusal.

All the planting has been done along the Tonkin Highway from Ranford Road back to the Wungong River and planting is now happening between Wungong River and Corfield Street in Gosnells but is only being carried out on the west side. The east side of Tonkin Highway cannot be planted until next year due to other works being undertaken in the area.

The steel supports are in place for the bridge over the Wungong River, same as for the Canning River and it is nice to see that some of the trees have been left untrimmed between the two bridges.

It has been advised that bituminising up to Armadale Road should be completed by Christmas. Information had been received that the earth built up near the railway line/Albany Highway bridge and Railway Parade would not be able to be used for the filling of the bridge but advice has now been received that this is not the case. Sand is being carted in for the works being carried out from Thomas Road back. The soil out of Champion Lakes is too wet at this time of the year and cannot be used.

12.0 Champion Lakes Report

Peter Carrigg advised that he had forwarded a letter to AGLG requesting leave of absence from the Champion Lakes project as his former employer has recalled him to undertake a short term project of approximately 8 - 10 weeks, effective from Monday, 9 August 2004. He requested that Helen Best be considered to fill the role he currently undertakes in his absence, provided no conflict of interest is perceived.

He expects to be able to resume his Sub-Committee activities from the October meeting onwards but hopes to be able to still attend the AGLG meetings.

13.0 Bushcare & Environmental Advisory Committee Report

13.1 Review of BEAC's Compliance with Insurance

BEAC considered its compliance with the procedures established under the Friends Group Manual, and obtained advice as to whether this process remains adequate to be covered by Council's insurance. Mr Peter Liddle (Manager of Local Government Insurance Services) and Mr Neil Price (City of Armadale) attended the meeting to respond answer Committee's queries and provide advice.

A copy of the Friends Group Manual will be distributed to all members.

13.1 Update on the Volunteer Strategy

The Environmental Officer advised that the Volunteer Strategy Workshop had been completed. Everyone had been given a package with a letter that explained how the "Thinking Sheet" and "Recruitment Brochure" was to work. They were also provided with feedback forms, some of which have been returned. The Environmental Officer tabled the long sleeved shirt bearing the joint logos of Council and BEAC, a hat and badge and advised that the certificates have also been delivered. These items will be presented at the Award Ceremony to be held on 5 December 2004 at the Araluen Botanic Park.

13.2 Biodiversity Month Event – Walk through Bob Blackburn Flora Reserve on 11 September 2004

At BEAC's July meeting 2004, it was decided that Bob Blackburn Flora Reserve should be the focus of a Biodiversity Month event in light of its diversity of wildflowers at the appropriate time of year. BEAC decided to focus on engaging the family centre adjacent to Bob Blackburn Flora Reserve.

An approach was made to the Family Centre with a request for them to be involved in the Walk Through Bob Blackburn Flora Reserve. The Family Centre had advised that they would like to be involved. SERCUL will be holding an open day on 11 September 2004 that would clash with the date chosen for the Walk Through Bob Blackburn Flora Reserve so an alternative date needed to be decided. As no promotion of the Walk had yet occurred it was not a problem to change the date. Therefore, it was proposed to change the date of the Walk to 18th September 2004.

13.3 Erosion into the Wungong

The Environmental Officer advised that she had received an outcome in regard to the resolution passed at the previous meeting of BEAC and which had been referred to Council. An internal meeting was held to look at what could be done to resolve the soil stabilisation problem. At this meeting, the environmental impacts of the erosion were identified, and subdivisional processes considered. The process begins with an application for subdivision to the West Australian Planning Commission (WAPC). City of Armadale Planners have an opportunity to recommend conditions for the subdivision at this stage. Specifications for contracts are then supplied to the City of Armadale. These include soil stabilisation plans. After the works are complete, the City of Armadale advises the WAPC if conditions of the subdivision have been met. This includes the stabilisation of soil on-site. This advice required by the WAPC relates to the end product of the subdivision (the amount of erosion possible caused along the way is not considered).

At this meeting, the need to more carefully consider potential erosion problems on the Swan Coastal Plain areas of the City was identified. Erosion caused by water will be further considered when the City's Planners advise the WAPC of planning conditions. Soil stabilisation plans that are submitted for subdivisions will now also be referred to the Environmental Officer and Environmental Planner for consideration.

The Committee also discussed subterranean drainage prior to development.

13.4 Meeting schedule 2005

The following meeting schedule be adopted for BEAC Meetings during 2005:

Jan 2005 – No Meeting	Tuesday 17 May 2005	Tuesday 20 September 2005
Tuesday 15 Feb 2005	Tuesday 21 June 2005	Tuesday 18 October 2005
Tuesday 15 March 2005	Tuesday 19 July 2005	Tuesday 15 November 2005
Tuesday 19 April 2005	Tuesday 16 August 2005	

13.5 Planning Applications & Scheme Amendments

A resolution was passed by BEAC that Council be advised that BEAC has concerns with MRS Amendment 1092/33 in that the resultant rezoning will drive a wedge between two wetland areas and is inconsistent with the recommendation set out in the Southern River/Forrestdale/Brookdale/Wungong District Structure Plan.

David James has sent a copy of a submission in relation to the Swan Coastal Plain Wetland Environmental Protection Policy to members of BEAC who may wish to make a submission.

It was advised that David James has been asked by the Department of Environment to be a community participant on the team that will assess the wetlands.

14.0 Swan Catchment Council Report

John Herpen advised that 91 submissions had been received in regard to the Natural Resource Management Strategy. The public comment period has closed. 2,000 comments were received and perused. 180 changes were made to the original Strategy, which was carried out on a graded system depending on the quality of the comments received. That was an involved process and was only completed yesterday. The Strategy will be presented to the Federal Minister for sign off in the next month or two. The money should "hit the ground" early in January 2005, no later than February.

The amount for the first year is \$4.1 million and the second year \$4.4 million.

John advised that he was involved with some restructuring that was going on at the moment and he would be talking more about that as time goes by.

15.0 Caring for the Canning

A review was undertaken this week with Ron Van Delft, Alice McLellan, Matt Viscovitch and Leanne Hartley of the Friends for the Canning document. It has been gone through and over the next four weeks those that met will write up their views as to what has actually been achieved and how the document can be updated and kept in line with what has been achieved on the ground. A couple of points were raised that need to be worked towards, these being sedimentation mapping and erosion hot spots.

Meeting adjourned at 7.15 pm and resumed at 7.40 pm.

16.0 General Business

16.1 Peter Carrigg

Champion Lakes

Received a reply from the Armadale Redevelopment Authority to a letter addressed to Bowman Bishaw Gorham dated 21 July 2004. The letter raised a number of valid issues relating to the Champion Lakes project. A copy of the reply from the ARA is attached. (Refer to Attachment "A-2".)

Yellow Fish

Asked how effective the Yellow Fish project was. Advised of the observation of a person discharging dog wash water into a drain marked "Yellow Fish" recently. Peter to give Martin the date, location and name of business observed undertaking an unauthorised discharge into a drain.

Plantation

Planting is going well and also spraying work. Sour sop continues to be a problem in patches. Most of the bridal creeper seems to be disappearing into a fine web-like skein. Had also planted a crop of broccoli, which is very popular with the geese.

16.2 Adrian Choules

Tree Planting

The Friends of Goolamrup have a plantation down by the river that is doing very well. Some of plants that are only a couple of years old are now one metre high and flowering. The Friends have managed to obtain a few more plants to fill in a few spots and have extended it somewhat.

Growing Grasses

The Friends of Goolamrup group is contemplating the growing of some native grasses for future replanting on the Goolamrup Reserve. It might start a germination scheme and perhaps grow grasses for other groups as well. This is dependent upon obtaining seed.

Drainage at the Goolamrup Reserve

Over a period of time the drainage put in by the City of Armadale at Goolamrup Reserve has been mentioned which is great but does not appear to have been completed. Part of the deal was that part of the drain was a big open sump and then the idea was for the water to overflow from that into the river. It was done this way so that they did not have to deliver the run off directly into the river because that would have meant problems with Aboriginal permission and interfering with the river. The original understanding was that they were going to put some matting in to take the water over the lip and into the river. The matting did not last long or it was never put there and erosion has started to reoccur.

Corinne Gaskin undertook to speak to the relevant people at the City of Armadale.

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16.3 Gwen Watson

Armadales River Care Group

The Armadales River Care Group is having a working group at the Kelmscott Primary in a fortnight's time. They will be growing rushes and sedges again.

16.4 Cr Bob Tizard

Constitution

Asked if it might be possible to progress the matter of the Constitution.

16.5 Cr Carole Matison

Department of Planning & Infrastructure

Held a briefing last Friday afternoon for the Metropolitan Region Scheme Amendments. Staff from Gosnells went to the briefing.

16.6 Corrine Gaskin

State of the Environment Report

The City of Armadales has been continuing a review of the State of the Environment Report.

Bob Blackburn Reserve Bush Walk

A family walk is to be held at the Bob Blackburn Reserve on 18 September 2004 at 10.00 am.

Shelter

Asked if anyone had a shelter that they could loan out.

Weed Control Contract

The City of Armadales Weed Control Contract for the next year is in the scoping stages.

Cartoonist

Does anyone know of anyone who would be good at drawing signs?

16.7 Martin Gehrman

Annual General Meeting – Armadales Gosnells Landcare Group

Sought confirmation of a date for the Annual General Meeting to be held in October. The confirmation is needed as the meeting needs to be advertised two weeks previous to the meeting being held.

Schedule of AGLG Meetings for 2005

Sought clarification from Members in regard to the meeting schedule for 2005 and whether members wanted to keep to the 4th Wednesday of each month, starting in February 2005. The Group was of the view that the status quo should remain.

Martin to come up with suggestions for the format of the meeting to be held in November 2004.

Draft Version of the Bi Annual Report 2002-2003

Asked members to read the Draft Version of the Bi-Annual Report 2002-2003 and to make any changes that may be needed. The document is almost completed. If anyone finds things that are missing from the report for the 2002-2003 period please advise Martin and get back to him within a fortnight. The final version should be available at the next meeting of AGLG.

16.8 John Herpen

Botanic Signage – Churchman Brook

Going to identify some of the trees and smaller shrubs and make it a nice nature walk.

Paterson's Curse

On his regular walks he has noticed Paterson's Curse which appears to be out of control in some areas i.e. 2 – 3 hectares in particular on the airstrip and down some of the gullies.

Tree Planting

Adrian Choules and John Dunsmore have been involved in tree planting at very short notice. A truck load of trees had been donated by CALM which needed to be planted.

16.9 Alice McLellan

Planting Days

Community planting days will be held in Kenwick on 18 September 2004. Skills for Nature Conservation Best Practice Road Show which is going through Pioneer Park and the Ellis Brook on 4 September for the whole day. It will start at Point Fraser, ending up in Gosnells in the afternoon.

Riverview Church

Restoring our Community day at Gosnells with 60 young people. This will involve planting at Ladywell Street, Yellow Fish, clean up, weeding, mulching and will take up the whole day.

Multi Cultural Women's Conference

Alice advised that she will be attending the Conference. It is thought the Conference will be held on 26 – 27th September 2004 with a planting day to be held in Pioneer Park on 3 October 2004 which will include a dance.

City of Gosnells Staff Planting

A City of Gosnells Staff Planting day was held last week, with 200 plants put in the ground with amazing speed which was fantastic for those who turned up. The Director of Planning could not make it last week so it is intended to hold another staff planting day next week.

Wetlands Environmental Protection Policy

Alice advised that a lot of phone calls have been received from people with concerns about the new Wetlands Environmental Protection Policy.

16.10 Ken Downsborough

3C Committee

Advised some time ago that the 3C Committee was looking at waste sites selection for hazardous industrial waste precincts and were talking about one of the criteria being:

Not >100 metres from high conservation, ecological value aquatic eco systems

Not >500 metres from slightly moderate disturbed system, and

Not >250 metres from highly disturbed aquatic systems.

Ken advised that he had written a letter to the Committee advising that the level of degradation should not be taken into account as eco systems can be rejuvenated and the answer received was that this criteria has been drawn from ANZECC Guidelines in so far as high conservation ecological value eco systems are afforded greater protection. Eco systems cannot always be rejuvenated.

Champion Drive Extension

Advised that he had received the Champion Drive extension to Tonkin Highway over the Wungong River evaluation of the potential environmental impact of culvert placement on the Southern River. A meeting has been set with Appeals Convenor, the City of Armadale and Main Roads on Friday, 3 September 2004 at 9.00 am. The document mentions that bridges are better than culverts and this is based on a table of information which goes into culvert placement and alignment, culvert siting, channel grade flow etc. Martin and Cam will both be involved with a Acid Sulphate Soil Project and Ken sought advice as to whether to move the meeting or find someone else to accompany him to the meeting. The consensus of opinion was that Ken should seek to have the meeting moved or attend alone.

Palomino Reserve Catchment Group

A fair bit of mud has been going into the river from three developments that are not far from the river. Contact has been made with the Water Corporation, Department of Environment and City of Armadale but have not been able to stop it.

16.11 Cam Clay

Acid Sulfate Soils Conference

Advised that Martin and he would be attending the Acid Sulfate Soils Conference in Mandurah. The Swan Catchment Council had funded the attendance by himself and Martin Gehrman.

Fire Policies and Practices Workshop

Advised that a couple of weeks ago he went along to the Fire Policies and Practices Workshop held by the Conservation Council. It was excellent. They are trying to do is that which prevails in the eastern states i.e. that someone from the environmental movement become involved in the planning of policy in relation to bush fires. In the

planning there should be proper planning for dieback control in wild fire situations and reduction burns.

17.0 Acting Landcare Coordinator's Report

Outcome 1: To have 50% of public/private gardens providing wildlife habitat to reduce the reliance on water supply and fertilizer runoff within 10 years.

- 1.1 Great Gardens
 - a) Confirmed room booking and catering requirements for the two workshops in September to be held at Gosnells on the 8th and 9th.
 - b) Submitted press release and advertisement to the Community News promoting the Great Gardens workshops that will be held in COA and COG.
- 1.2 Living on the River Newsletter
 - a) With input and assistance from Natalie, completed the newsletter for printing
 - b) Provided draft copy of newsletter to Pat Hart for comment/approval prior to printing
 - c) Sent electronic copy of newsletter to Snap Printing;
 - d) Copy of newsletter in pdf format sent to volunteers and AGLG/SERCUL members
- 1.3 Demonstration Gardens
 - a) Have suggested that a portion of the grounds at SERCUL be designated for a demonstration great garden. Landcare Solutions and SERCUL have indicated that this may be possible – further discussions and site visit to occur next month;
 - b) Meeting with Jennifer Pidgeon – Coordinator Maddington Kenwick Sustainable Communities Project, COG to discuss opportunities to establish a demonstration garden within the new townsite;
- 1.4 Native Plants
 - a) Received a request from a resident in the City of Stirling for a copy of the plant list that we use to promote the use of native seedlings in POS, street verges and revegetation. She is compiling a list to submit to her local council for similar use.
 - b) Received a request from Adrian Choules to assist him with a list of native grasses suitable for Goolamrup Reserve, and recommendations for appropriate suppliers.

Outcome 2: To have the living environment recognised as a focus for living and working.

- 2.1 Assisting K. Downsborough in acquiring information relating to the environmental benefits of a bridge construction over any watercourse as apposed to box culvert construction.
- 2.2 Met with Helen Best and Maureen Howe from JHMJV and teachers at John Calvin School on Lake Rd to discuss opportunities to undertake some planting and revegetation along the boundary fence that separates the school and the Champion Lakes construction.

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school grounds and empties to the Wungong might be an area that the school could revegetate and utilize in their learning.

Outcome 5: to recreate the "sense of place" connection to create an ownership for protecting the living environment.

5.1 Friends of Creyk Park

- a) Received enquiry from local resident Rhonda Johnson relating to TPS 4 and her desire to see Creyk Park protected from possible rezoning. Suggested to her that a Friends Group be formed to actively maintain the values of the park; Rhonda is keen to start a group and following on from a site visit with the Chair of AGLG, we are now providing support to her in the development of the group.

5.2 Editorial in the City News

- a) In conjunction with the EO at Armadale, a brief editorial was submitted for the next edition of the City News seeking volunteers for the Friends of Creyk Park and Fancote Park

5.3 SERCUL Open Day

- a) Attended one planning meeting for the upcoming SERCUL open day on 11th Sept. AGLG will have a display of our Catchment and activities.
- b) Have sought and gained the support of the Thornlie Guides to run a Sausage Sizzle on the day.
- c) Contacted Russell Hansen and gained contact number for Vivienne Hansen to approach her on the possibility of local Aboriginal Dancers participating in the opening ceremony at SERCUL.

5.4 Rushton Park & Bob Blackburn Community Days

- a) In liaison with Trish McCourt and Corinne Gaskin at Armadale, am proposing to attend these two community days to promote our activities on a local level.

5.5 Armadale Volunteer Resource Service

- a) Met with community member referred to us looking to undertake volunteer activities. On this occasion it is not likely that this individual will become an active member as he is seeking volunteer activity in the landscaping field. I've since met with the Coordinator Pauline at Armadale and we both will ask detailed questions before referring or accepting referrals to ensure that the volunteers' time isn't wasted and that they are directed to the best option in the first instance.

Outcome 7: to have businesses recognise their environmental responsibilities and adopt cleaner/cheaper methods of production

7.1 Yellow Fish Program

- a) As part of the Cecil Andrews SHS Environmental learning, it is planned to undertake stencilling of drains within the City of Armadale in the area surrounding the school grounds. A new subdivision is being constructed adjacent to the school grounds and Williams St drain and this area will be stencilled after permission has been gained.

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- b) Had discussion with Alice McLellan and Greg Bremner of Gosnells relating to proposed activities for approximately 50 volunteers from the Riverview Church Community. Stencilling of drains in the area leading to the open drain at Ladywell Reserve and also to Yule Brook will be undertaken as a part of the activities

Other activities undertaken in this reporting period that are not directly covered by the points above include:

- 1) Submitted proposal to the City of Gosnells for the AGLG to be the contractor to revegetate approximately 6,000m² within a Bush Forever Site in Thornlie. COG is proposing to build a boardwalk and pedestrian bridge over the Southern River from Burslem Dve to Windsor Dve.
- 2) Sent payments to creditors for various invoices received;
- 3) Met with Natalie Kennedy to provide assistance as required and to discuss any issues that may be of concern;
- 4) Met with a Australian National University student who had questions relating to Landcare Groups and their interactions with Local Governments and our interactions with other LC groups and related non-government agencies.
- 5) Met with Wayne van Lieven and the Mayor of Gosnells for a photo story for the upcoming international river symposium in Brisbane;
- 6) Met with CoG Councillor and member of Heritage FM to offer advice on the revegetation of the area below the decking towards the Canning River;
- 7) Attended a Wetlands briefing at the City of Gosnells;
- 8) Attended two Policy and Strategy weekly meetings at City of Gosnells.

Activities proposed for the next reporting period:

- 1) Submit financial statements and books to Bill Stevens for Auditing;
- 2) Place advertisement for our next AGM;
- 3) Attend seminar on Revegetation Planning for Sustainability in August;
- 4) Attend workshop held by Greening Australia WA on desktop assessment for project planning and monitoring;
- 5) Attend at least two of four Policy and Strategy meetings at City of Gosnells;
- 6) Attend SCCP 2004 Community Forum;
- 7) Participate in SERCUL Open Day meeting and subsequent Open Day;
- 8) Participate in the Canning Environmental Flows Steering Committee meeting at Araluen Park;
- 9) Assist in the activities at Ladywell Reserve in Gosnells in September;
- 10) Liaise with COG and SERCUL on the design and implementation of demonstration gardens;
- 11) Participate in the Great Gardens Workshops as representative of local Landcare Group;
- 12) Commence budget for the season 2004-2005;
- 13) Have the Bi-annual Report printed and sent to advocates, the two Local Governments;
- 14) Work with Pat Hart in securing new Yellow Fish coordinator;

18.0 Community River Restoration Officer Report – July 2004

- 18.1 Have started to organise sedge planting schedule with various community groups. Am waiting to hear back from a few groups still, but when dates are finalised I will

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- circulate dates to everyone. At this stage I am looking at getting the bulk done between the end of September and the end of November.
- 18.2 Have started to do site inspections of the dryland plantings that we did earlier in the year, especially those sites that were tree guarded. Fixed up any tree guards that were vandalised or blown off with the wind.
 - 18.3 Completed the photo-monitoring of the 2004 revegetation sites, that I mentioned I had started last report. As discussed this will initially be undertaken twice in the first year, so I will monitor again in December.
 - 18.4 Updated all 'File Notes', as there were some that were outstanding from before we put the new filing system into place.
 - 18.5 Checked on the woody debris at Palomino Reserve. There is one log that has moved significantly however it is just the lower end of the log – the top end is still attached with fencing wire to the first log that is lodged in the bank.
 - 18.6 Have done a quick inventory of AGLG equipment. Seems that our kidney bowls and potti-putkis have gone for a walk. Will be keeping all AGLG equipment at the CoA depot from now on, as opposed to the sea container at SERCUL. This will allow us to better monitor what we have and when people borrow things.
 - 18.7 As everyone would be aware National Tree Day took place at the end of last month. Planting at Fancote Park went well and there was good representation from AGLG members. In total we had 28 volunteers turn up and we planted 1,728 plants.
 - 18.8 Took water samples to SGS Environmental – the company doing the analysis. Am still waiting for the results but will bring them to the next meeting for everyone to see.
 - 18.9 Held a weeding afternoon with Unice Robinson and her Bush Ranger group, at Huntingdale Foreshore. They also planted a few plants in the section that they weeded. The group only had an hour on site, so didn't achieve too much in terms of size of the area they cleared.
 - 18.10 Held a planting day, also at Huntingdale Foreshore, with the Girl Guides group that Unice leads. Was only a small group as a few of the girls had prior commitments on Saturday mornings and also the weather was pretty bad. Those girls that did show up were enthusiastic and we planted roughly 500 plants.
 - 18.11 The planting at Huntingdale indicated the end of dryland plantings for me. Across the 20 sites that were planted at, we managed to get just over 19,900 plants in the ground.
 - 18.12 Have printed out copies of the MSDS (Material Safety Data Sheet) for all of the chemicals that our contractors use, in case residents inquire. There are photocopies kept at both Gosnells and Armadale. Chemicals that we have MSDS for are Roundup and Roundup Biactive, AIM, Fusilade and Garlon.
 - 18.13 Attended a half day staff induction for the City of Gosnells.

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Next Month

- 18.14 Will have finalised the sedge planting schedule.
- 18.15 By the 20th August I will have re-submitted our SALP application, to include our priority listings for all project sites.
- 18.16 Will be sourcing plant lists from various nurseries in preparation for placing orders for 2005.
- 18.17 In line with this I will be looking at plant numbers and species types for each site.
- 18.18 Will be attending a Desktop Assessments Workshop, hosted by Greening Australia on the 23rd August.
- 18.19 Will be holding the first sedge planting at Brookwood Estate on Sunday Sept. 26.

RECOMMEND

That the following reports be received:

- **Treasurer's Report**
- **Chairman's Report**
- **Yellow Fish Report**
- **Tonkin Highway Report**
- **Champion Lakes Report**
- **Bushcare & Environmental Advisory Committee Report**
- **Swan Catchment Council Report**
- **Acting Co-ordinator's Report**
- **River Restoration Officer's Report**

**MOVED Mr Ken Downsborough
SECONDED Mr Adrian Choules**

CARRIED

19.0 Next Meeting – Wednesday, 22 September 2004 at the Armadale Settlers' Common

20.0 Closure

MEETING CLOSED AT 9.00 PM

Approved and
Accepted:

Chairperson's Signature: _____

Chairperson's Name: _____

CTE/4

BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 251, WEDNESDAY, 25th AUGUST 2004

MINUTES

MEMBERS PRESENT

Cr Frank Green (Chairman) [7:50pm]
Mrs Penny Versteeg
Mr Bill Ladyman
Mr Don Griffiths

Ms Miriam Stanborough
Mr Kim Sarti
Mr Chris Raabe
Mr Ian Thompson

APOLOGIES

Mr David Allen (Secretary)
Mrs Irene Morcombe (Treasurer)

Mr Ron Withnell

VISITOR

Mr Ron Van Delft, Environmental Planner, City of Armadale

Meeting declared meeting open at 7:35 pm; minutes of previous meeting held 26th July 2004 accepted as being correct: Raabe /Stanborough. Carried

SPECIAL BUSINESS

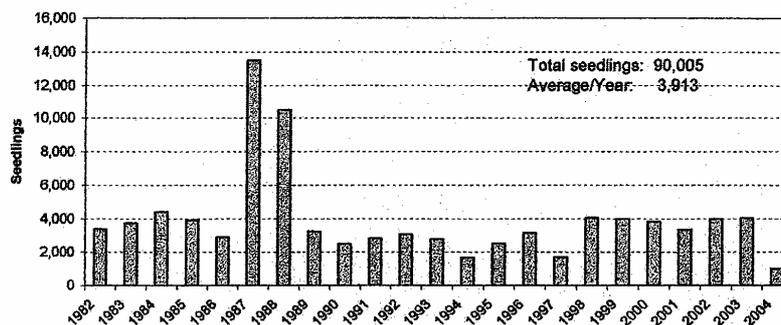
1. **Committee's Terms of Reference** – Mr Ron Van Delft tabled a draft proposal by the City of Armadale for Committee's operation [2/250] for discussion as apparently there are no recorded procedures in place for Committee's operation and the legal framework between Armadale Council/City administration/Bungendore Park Management Committee needs to be formalised. Insurance issues, declaration of interests and other aspects from recent Local Government enquiries need to be included to satisfy recent legal changes. Fellow committee, Armadale Settlers' Common Committee, is being treated similarly. Following discussion and clarification of some points, Mr Van Delft prepared an amended proposal which he was also to discuss at the Settlers' Common meeting the next evening – refer Attachment "A".

BUSINESS ARISING

1. **Rubbish bin facility at Albany Highway entrance** – as previously agreed with Gregor Wilson and Grayden Provis (Parks Dept), a 120-litre bin with dog-poo bag facility has been installed near Firegate "E".
2. **Information Display Shelter refurbishment and relocation** – awaiting Imatec for production of vinyl panels; Mr Sarti is yet to purchase MDF board and cut to size. Account received from Louise Burch for \$350 for graphic design. Mr Thompson has relocated the information shelter from Pit2 to new location on Dryandra Drive, installed CCA poles for interpretive signs and the associated concrete totems [2/228] – invoices for \$836 received. Mayor Linton Reynolds has agreed to unveil the new information display at the Bush Breakfast.
3. **Walk track and interpretive signs** – Mr Sarti has fitted most of the interpretive plaques and will complete new walk track signs this weekend. Down Under Signs requested to produce small vinyl track marker signs.
4. **Rollover of Committee's funds** – no written reply from Mr Lanternier regarding request to rollover funds from last financial year to complete the refurbishment of the information display shelters [1/249]. Cr Green has spoken to Mr Lanternier who advised that all outstanding funds have been transferred over.

5. Swan Alcoa Landcare Program 2005 – \$2,700 grant application has passed first stage of assessment and gone to next stage – ref: 05S08. The \$1,950 requested as a piggy-back application for the Perth Urban Bushland Fungi project to produce coloured posters etc. was ruled ineligible.
6. 2004 Revegetation Planting –
(a) School Planting Day – 28-7-2004. Mr Withnell has reported that the 650 seedlings were planted by Armadale Christian College.

Bungendore Park Revegetation



This year's 1,000 seedlings brings the total to 90,005 seedlings planted – refer graph above.

7. Damaged fence, southern boundary – Mr Thompson reported he is still to repair the damaged southern boundary fence and box section opposite Track #12 [3/250]. He will also replace the stainless steel locking loop at Gate "L".
8. Spring Family Walks – 12th September. Mr Sarti tabled a draft copy of Djilba Walk information sheet; Cr Green has prepared an article & photo for extra publicity in "Comment News" [1/250].
 - :: Committee members Stanborough, Ladyman, Griffiths, Sarti and Versteeg(?) will be present on the day to attend to matters, registration sheets etc.
 - :: Cr Green will walk the 2 tracks on Friday prior to clear of rocks, branches etc (public safety).
 - :: Lions Club will have refreshments for sale at its tent.
 - :: Unsure whether Mr Withnell will be present with his Red Cross cadets.
 - :: Books, reports for sale – still to be confirmed.
9. Bungendore Bush Breakfast – 7th November. Mr Sarti tabled a draft advertising flyer.
 - Note: Roleystone River Walk has since been changed to this date so it clashes.
 - Mayor Reynolds has agreed to unveil the new information display panels.
 - Mr Thompson confirmed that a Bedforddale VFB vehicle will be present.
 - Action point 1/251 – Cr Green to book Bedforddale Hall for tables & chairs and in case of inclement weather.
10. Hazard reduction review – Mr Thompson reported on the meeting with Messrs Mick McIntosh and Ron Porter (City ranger) to assess hazard reduction within Bungendore Park and adjacent CALM land and subsequent on-site meeting with Mr Porter. Mr McIntosh is to contact Peter Batt (CALM) regarding burning skirts of Balgas.
 - Also discussed was the possibility of a fire access track from Richon Heights cul-de-sac across CALM-managed Lot 2 to link up to the western boundary track of Bungendore Park. CALM will supply two gates and will discuss with Richon Heights landowner about blocking public access.
 - Further meeting to be held on-site with Messrs McIntosh, Batt and Thompson.
 - City of Armadale to spray for weeds along the park boundary easement behind Richon Heights properties.

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11. **Unauthorised access and motorbike activity** – Messrs Raabe, Thompson & Sarti and Ms Stanborough met on-site 7-8-04 to look at the fire access track behind the properties on Richon Heights and to evaluate a new access gate on northern boundary fire access track N2 [5/250]. Outcome or recommendations of meeting were:
 - **Fire access track behind Richon Height properties** – Mr Thompson to contact City of Armadale and Peter Batt (CALM) in liaison with landowner to either re-locate existing Gate 3 on Pt24 or install a new gate on cul-de-sac (preferred option).
 - **New access gate on track N2 behind Lot 127(?)** – Recommend a single-bar gate across track (Mr Thompson can arrange manufacture). Mr Raabe will paint and fit reflective tape. Mr Sarti to arrange for two “No Through Road” signs to be manufactured.
 - **Bridle trail sign** – Mr Raabe will relocate bridle trail sign from existing position to park boundary with Pt24 (position has been marked with paint).
 - **Erosion in gully on W3 fire access track near junction with tracks N2 and N3** – Recommend two (2) lengths of 9 inch concrete pipe be installed and covered with gravel. No funds allocated in this year’s budget, hold over to next year’s budget. Cr Green to contact Mr Greg Elsegood regarding this item.
12. **Armadale ‘Heritage Country’ Endurance Ride** – 13-11-2004. Mr Sarti has replied to Mr Anton Reid granting conditional permission to use the park’s bridle trail [4/250]. At this stage Mr Reid has not supplied a course map for discussion by Cr Green, Ms Stanborough and Mr Thompson.
13. **Voluntary Hours** – Committee members to complete the Voluntary Hours forms at the meeting.
14. **Maintenance work, weed & feral control activities etc** – Moved: M. Stanborough. Carried.

AWAITING COMPLETION AND/OR REPLY

1. **Geographical Information Systems project** – Mr Sarti: no report
2. **Strategic photograph locations** – no action. Mr Allen will be seeking assistance in the field [2/245].

GRANT REPORTS DUE

nil

GRANTS IN PROGRESS

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]
4. Swan Alcoa Landcare Program 2005 (05S08) – application pending.

CORRESPONDENCE IN

1. Swan Alcoa Landcare Program – acknowledgement of grant application - ref: 05S08
2. SERCUL – Open Day and Environmental Expo 11th September

INFORMATION RECEIVED

1. Swan Avon ICM – Information Sheet #5 June/July 2004 and Sheet #6 July/August 2004
2. Environmental Encounters – ‘Explore the Urban Wilderness’ program various Sundays in Spring
3. Swan Catchment Council “The Swan” June 2004
4. Ecoplan News – Issue 50 Winter 2004

CORRESPONDENCE OUT

1. Mr Anton Reid – re proposed Armadale Heritage Country Endurance Ride, 13-11-2004.

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FINANCE

Details	Amount \$	Expenditure Type
Thompson Rural Services – install 12 bollards/concrete totems	396.00	XT 3
Thompson Rural Services – remove & re-install Information Display Shelter	440.00	XT 3
Kim Sarti – photocopying	17.40	XT 7
Kim Sarti – brackets & washers for interpretive signs	69.20	XT 3
Louise Burch – Graphic Design & arrange production of 8 display panels	350.00	XT 3
Pest-R-Jim – weed control in adjacent CALM-managed land. Invoice 1147	300.00	XT 74
Pest-R-Jim – herbicide application & weed control. Invoice 1146	122.00	XT 76
Pest-R-Jim – herbicide application & weed control. Invoice 1146	200.00	GL 1860340
Pest-R-Jim – herbicide application & weed control. Invoice 1146	238.00	XT 71

Griffiths/Versteeg. Carried.

It was noted there's been excessive delays in City's payments processes.

BUSHCARE & ENVIRONMENTAL ADVISORY COMMITTEE REPORT

Nil report from BEAC meeting 17th August 2004.

GENERAL BUSINESS

1. **Committee duties** – Weeds Co-ordinator and Minutes Secretary. Maggie Hankinson was previously responsible for these two tasks.
 :: **Minutes Secretary** is responsible for compiling the agenda, taking the minutes and circulating the final copy. This position is still outstanding.
 :: **Weeds Co-ordinator** - Ms Stanborough. Cr Green has contacted Maggie Hankinson regarding weed control items.
2. **SERCUL Open Day and Environmental Expo** – South East Regional Centre for Urban Landcare will be officially opened 11th September and Environmental Expo will be held from 10:00 am to 3:00pm. An invitation to provide static display – Committee decided not to participate.
3. **General maintenance** – Lions Club has been requested to paint the interpretive signs and totems on the 2 walk tracks in time for the Djilba Spring Walks.
 Mr Griffiths asked to repair the locking mechanism on Gate 'G' at Howe Street entrance.

DIARY OF EVENTS

Month	Date	Event
JANUARY		
FEBRUARY		Pre-budget discussion
MARCH		Budget meeting
APRIL	3 & 4	Minawarra Festival – 2 days Smoke treatment/Direct seeding
MAY		
JUNE		
JULY	4 28	Community Planting Day – 1:00 to 3:00 pm. Meet at Albany Hwy entrance School Planting Days
AUGUST		
SEPTEMBER	12	Djilba Spring walk – 8:30 to 12 noon self-guided walks from Albany Hwy entrance
OCTOBER	16 -24	Kelmscott Show – 2 days Weedbuster week – Tagasaste removal, check Dolichos Pea
NOVEMBER	7	Bungendore Bush Breakfast 7:00 followed by guided bush walk
DECEMBER		

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SUMMARY OF OUTSTANDING AND NEW ACTION POINTS

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

Feb 03	01/234	Mr Lanferriere to provide a flow chart for the payments process and to supply Committee with copies of the Bonds Output Manual
Jul 03	09/239	Cr Green to speak to Mr Lanferriere to arrange a meeting after Mr Thompson and Mr Sarti have returned from leave (after 03/03/03)
Dec 03	03/247	Messrs Sarti & Raine to relocate bridge to welcome sign at correct boundary location
Oct 03	03/242	Mr Thompson to replace missing chain and padlock on Gate 'E'
Feb 04	02/245	Mr Allen to re-locate photo point sites
Jul 04	03/250	Mr Thompson to repair damaged southern boundary fence and box section opposite Track #12.
Aug 04	01/251	Cr Green to book Bedfordale Hall for tables & chairs and in case of inclement weather for Bungendore Bush Breakfast.

DATE OF NEXT MEETING (4th Wednesday)
7:30 p.m. Wednesday, 22nd September 2004

Mr Kim Sarti, *a/g* Minutes Secretary
Meeting declared closed at: 10:26 pm

Signed: Date:

Chairman/Acting Chairman – Bungendore Park Management Committee

Attachment "A"

**PROPOSALS FOR INCLUSION AND AMENDMENTS TO
STANDARD TERMS OF REFERENCE**

BUNGENDORE PARK MANAGEMENT COMMITTEE

The following proposals arise out of comments made and discussions at the Bungendore Park Management Committee Meeting of 26 August 2004. Comments in italics provide additional information or detail the thoughts of the Committee. It recommended the Committee consider the following proposals at the September 2004 meeting and then provide its advice to Council through the City's Senior Environmental Planner. A copy of the proposals for the Armadale Settlers Common Committee is also attached for your interest.

1.0 INTRODUCTION

As per Standard Terms of Reference, with the name of the Committee as above.

2.0 PURPOSE

- 2.1 To assist in the conservation and management of Bungendore Park as a conservation reserve for low impact usage by:
- a. Assisting with and advising on the preparation and review a Management Plan for Bungendore Park for consideration by Council. The Management Plan is to be prepared with regard to the objectives of the Committee and with the benefit of public consultation.
 - b. Assisting with implementation of the Management Plan for Bungendore Park.
 - c. Encouraging community involvement in the management of, and appropriate use of Bungendore Park.
 - d. Providing a means of communication between the City of Armadale and users of Bungendore Park.
 - e. Advising Council on this Committee's opinion and attitude on matters arising in respect to Bungendore Park;
 - f. Liaising with the Bushcare and Environmental Advisory Committee on matters that fall within the role of the Bushcare and Environmental Advisory Committee; and

Given comments regarding the activities of the Committee, and subsequent comments of the Armadale Settlers Common Management Committee the following suggestion is offered for inclusion:

- g. Seeking grant funds to achieve the Management Plan and Terms of Reference objectives as determined by the Committee and Manager Parks to be appropriate, having due regard to the ability of the City, Committee and volunteers to implement and administer such grants.

3.0 OBJECTIVES OF COMMITTEE

- 3.1 The objectives of the Committee are:
- **Management** - to protect, restore and enhance the natural bushland environment.
 - **Conservation** - to conserve the indigenous plant and animal species and their habitats to meet the needs and aspirations of future generations.
 - **Education** - to promote awareness and better understanding of the natural environment and appreciation of its views.
 - **Recreation and Tourism** - to facilitate public enjoyment of the natural attributes of the park without compromising conservation and Management Plan objectives.
- 3.2 To make recommendations to Council regarding budget priorities for the provision of services, activities and facilities for Bungendore Park.

(3.2 is in the Standard Terms of Reference and reflects current practice)

4.0 MEMBERSHIP

- 4.1 As per standard terms of Reference.

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- 4.2 The Committee shall comprise the following membership:
- a. A Councillor of the City of Armadale; and
 - b. Up to 11 members drawn from:
 - i. individuals with a demonstrated commitment, interest or expertise in protection and rehabilitation of the natural environment;
 - ii. community groups such as volunteer bush fire organisations, resident and ratepayer groups and service clubs where they have an interest in or expertise in environmental matters.

5.0 MEETINGS

- 5.6 The Committee shall meet at least 10 times per year at a place and time to be determined by the Committee.

8.0 MINUTES

The Committee seeks to amend the Standard Terms of Reference so that only unconfirmed minutes need to be sent to Council. This is on the basis that:

- *the minutes of the following meeting confirms whether the previous minutes were a true and correct record;*
- *to require both unconfirmed and confirmed minutes increases the administrative workload on the secretary who acts on a voluntary basis; and*
- *this would reflect current practice.*

Accordingly it is recommended that Clause 8.3 be amended as follows, and Clause 8.4 be deleted.

- 8.3 A copy of the unconfirmed Minutes shall be sent to all Committee members and to Council within 14 days of the meeting.

~~8.4 A copy of the confirmed Minutes shall be sent to Council within 14 days of the confirmation.~~

11.0 DELEGATED POWERS

The Committee requested delegated power in order to be able to accept and manage grant funds (e.g the Committee has applied to the Swan Alcoa Landcare Program 2004 for a project with a value of \$14,240). The following clause is suggested (Subject to the Committee's comments & further City of Armadale officer advice).

- 11.1 In accordance with Clause 5.16 & 5.17 of the *Local Government Act 1995* Council delegates the management of grant funds received for the proper management of Reserve 4561 to the Bungendore Park Management Committee subject to the following requirements:
- a. Grant applications to be supported by the City's Manager Parks or Environmental Officer;
 - b. All expenditure to be authorised by a formal motion of Committee;
 - c. Operation an account in the name of the Bungendore Park Management Committee with the Presiding Member and Deputy Presiding Member being joint signatories;
 - d. Maintenance of the account records in a manner acceptable to the City's auditors; and
 - e. Submission of the account records for annual audit.

Please note that under the Local Government Act 1995, this delegation can only take place if there is a Councillor Representative on the Committee and it can only apply to local government property (i.e. delegation can not be given for the portion of Bungendore Park owned freehold by the Western Australian Planning Commission).

- 11.2 – Change "Community Services Committee" to "Technical Services Committee".

16.0 MEETINGS NOT OPEN TO THE PUBLIC

As per Standard Terms of Reference.

SOUTH EAST REGIONAL ENERGY GROUP

Minutes from the Meeting held on Thurs 5 August 2004

Present: Cr D Griffiths, Cr J Munn, Cr P Hart, Cr J Scott, Cr D Needham, C Eldridge, R Van Delft, W van Lieven and J Menzies.

Apologies: Cr C Matison.

Confirmation of Previous Minutes – 6 May 2004:

Motion: That the Minutes of the meeting held Thursday 6 May 2004 be accepted as a true and accurate record.

Moved: Cr P Hart Seconded: Cr D Needham CARRIED.

Business Arising:

1) *Climate Clearance* project profile – ICLEI “Initiative of the Month”

J Menzies advised the REG that D Murphy had responded to the letter sent by the SEREG in May 2004. There was a misunderstanding, and Councils participating in the CCP program can win the “IOM” award more than once. However D Murphy thought the project was more suitable as an information item in their monthly bulletin.

The *Climate Clearance* project was profiled in ICLEI’s July 2004 bulletin, which also provided a link to the *switch your thinking!* website.

2) Sustainable Demonstration Home project

J Menzies has met with several large developers including Landcorp, the Armadale Redevelopment Authority and LWP Property Group (Ellenbrook developers) to discuss the possibility of constructing a sustainable demonstration home (or homes), within the region.

After several positive meetings, Landcorp informed J Menzies that they were not interested in sponsoring the project for a variety of reasons (including their intentions to withdraw from the Brookdale area, and they are proposing a similar type of project at Harvest Lakes).

The ARA have indicated they are still keen to be involved in the project and have requested that J Menzies submit a more detailed proposal for consideration by the board at their next meeting (1 September 2004).

LWP Property Group (R Perry) indicated they are keen to become involved in the SYT programme, and in the concept of building a sustainable display home in Byford (possibly Stage 2 of development on old ammunitions site) – just a question of when.

J Menzies to continue liaising with both parties, and others, in an effort to get the project up and running.

3) Tidy Bin Advertising Campaign 2004/05

J Menzies advised the REG that there are currently no promotional campaigns earmarked for the tidy bins in Gosnells, and one side of each bin was available for use in the *switch your thinking!* programme.

The CoA is currently considering whether to renew their contract with NatSales, who supply and manage the 'tidy-bins'. Currently 15 bins in CBD – 8 in areas that don't sell.

R Van Delft advised the REG that it was highly probable that the bins in the CBD will be removed (as not consistent with new ARA design guidelines going before Council this month). The REG decided that it was not worth advertising on tidy bins in Armadale.

J Menzies advised the REG that CoA has 20 glass bus shelters (owned by the City) in which SEREG could advertise SYT. A further 5 bus shelters are currently being installed.

Motion: That J Menzies,

- 1) *Proceed with proposed tidy-bin advertising campaign in Gosnells and coordinate the design and production of tidy-bin posters, and*
- 2) *Seek quotes for the design and printing of posters for bus shelters.*

Moved: Cr P Hart

Seconded: Cr D Needham

CARRIED.

4) SEREG – Terms of Reference (ToR)

J Menzies advised the REG that he had begun investigating drafting a terms of reference document for the SEREG.

The SEREG was originally set up in 1999/2000 to implement the Local Action Plans and Regional Community Greenhouse Action Plan.

Members of the REG acknowledged the importance of having a ToR document and recommended they be prepared ASAP.

Recommendation: J Menzies draft a ToR document and circulate at the next meeting. The ToR document will need to be endorsed by each member Council.

Moved: Cr J Munn

Seconded: Cr D Griffiths

CARRIED

5) City of Armadale – Hopkinson Rd Tipsite – landfill gas emissions

R Van Delft advised the REG that studies on the quantities of landfill gas at the old tip site suggested there was not enough to make extraction and flaring economically viable. The cost of flaring was estimated to be approx \$250,000 – CoA does not have sufficient funds.

The CoA advertised locally for EOI's in extracting and using the landfill gas free of charge – no interest, not one EOI received.

B Sutton (Manager of Waste Services) is currently investigating a method of adding a 1m layer of topsoil to the tip site, to oxidise the CH₄ (methane) and break it down to CO₂ (much less damaging greenhouse gas). The CoA has also acted on green waste issues (nearly all green waste is mulched and used or sold), and as a result only a tiny proportion now goes to landfill.

6) City of Armadale – Admin building switching to Green Power

The CoA resolved to switch to Green Power in July 2003. As yet, no action has been taken.

CoA's Manager of Building Services is meeting with the company which won the tender to supply "Green Power" next week.

J Menzies to follow up and report back at next meeting.

7) City of Armadale – Aquatic Centre – pool blankets

J Menzies advised the REG that he had discussed the matter with C Askew (Director, Community Development).

The CoA is currently waiting on a report from consultants. The report will look at issues such as the proposed enclosure of one of the Centre's pools. Council will review recommendations made in the report before any decision on pool blankets is made.

J Menzies to follow up with C Askew in September 2004.

GENERAL BUSINESS:

8) Sponsorship

J Menzies advised the REG that the 2004/05 sponsorship drive was progressing well – feedback on the proposal and programme has been very positive. The Examiner, Stockland and Water Corporation re-signed as sponsors in 2004/05. Solahart and Cool or Cosy are expected to re-commit in the next couple of weeks.

J Menzies still liaising with AGL, Wesfarmers Kleenheat Gas, Alcoa, LWP Property Group and the ARA with regards to sponsorship of the 2004/05 SYT programme.

9) 12-week press series

J Menzies advised the REG that the press series concluded on 27 May 2004. The reaction from staff to the email component of the series was positive, with some staff seeking more information and several staff members taking advantage of the special discount offer from Cool or Cosy.

10) Great Gardens Programme

15 *Great Gardens* workshops will be held across the Swan Catchment during Spring. 4 of the 15 workshops will be held at Armadale and Gosnells as a result of strong support from SEREG and the AGLG, and good attendance rates at past workshops

Workshops will be held at:

Armadale – Wed 8 Sept from 6 – 9pm, and Thurs 9 Sept, from 9am – 12noon

Gosnells – Sun 12 Sept, from 1 – 4 pm, and Mon 13 Sept, from 6 – 9pm

11) Green Light Project

J Menzies advised the REG that the final report and financial acquittal were forwarded in June 2004 together with an invoice for the second half of the original AGO grant (\$12,000).

The AGO was satisfied that the SEREG had done everything it set out to do in the project, and forwarding the balance of the grant (\$12,000) to Gosnells.

12) Climate Clearance Project

J Menzies has completed the final report, and this will be forwarded to SEDO next week.

J Menzies to organise accounts to be independently audited to fulfil obligations set out in SEDO Grant Agreement.

13) Regional Housing Retrofit pilot project

J Menzies advised the REG that all audits were completed by mid-June. A total of 171 households participated in the pilot project.

G Down completed 121 audits in total and submitted a summary report in July 2004.

80 households requested a worm farm. A special worm farm workshop was held at the City of Armadale on Sat 26 June 2004.

J Menzies to take a stock-take of promotional items over left over from this, and other projects in the next couple of weeks.

J Menzies distributed an Evaluation form to all participants in late June – response rate of over 65%, indicating a strong interest in the project. Feedback was very positive with 100% of households implementing one, or all of the energy saving devices contained in the retrofit packs.

J Menzies currently working on final report. Once complete, outcomes will be publicised as widely as possible.

14) 2004 Greenhouse Survey

J Menzies distributed the 2004 Regional Greenhouse Survey in May 2004. It was the third time the community has been surveyed on this topic.

Response rate was 21% (105 / 500) – all major indicators point to an increase in community knowledge on issues related to energy-efficiency and the greenhouse effect. *Switch your thinking!* programme appears to be successful. Full evaluation of programme needed to confirm this though.

J Menzies to investigate options for evaluation success of the programme and marketing initiatives to date.

15) SGIO Environment Awards 2004

J Menzies advised the REG that he was entering the *switch your thinking!* programme in the SGIO 2004 Environment Awards. Entering under Category 10 – Energy Efficiency.

W van Lieven also advised the REG that the CoG was entering the new Civic Complex (the Agonis) for an award – Category 11 – Eco-buildings.

Finalists will be announced in October 2004. Awards Ceremony will be in November 2004.

16) SEDO Funding Round

J Menzies met with Greg Elliott (Executive Director, SEDO Grants Committee) on 3 Aug 2004. Discussed current funding round and what type of projects SEDO would favour.

G Elliott mooted that there could be more money available in February 2005. On this advice, J Menzies will not seek funds for the Sustainable Demonstration Home project until next year.

J Menzies will prepare submissions seeking monies to implement the *Switched on Living* and an expanded *Regional Housing Retrofit* projects.

17) Community Based Social Marketing workshop

J Menzies and W van Lieven attended a CBSM workshop in June 2004. The workshop reviewed CBSM around the world and was very relevant to our SYT campaign.

Identified a need to evaluate the success of the SYT programme to date, before designing marketing strategy for 2004/05 (including brand recognition, effectiveness of different types of advertising (billboards, tidy-bins, press series etc).

J Menzies to investigate options for evaluating the success of the SYT programme to date (i.e. work with university / consultant to design and carry out a survey of some description) and report back to REG.

The REG also discussed the value of SYT displays at Community Events. J Menzies to create new display material and seek to have displayed whenever the opportunity arises. Display does not have to be staffed.

18) Neighbourhood Improvement Project (NIP)

J Menzies advised the REG that the NIP has now wound up.

J Menzies provided the NIP Committee a report on all sustainable projects run by SEREG, in conjunction with the NIP over the past 4-years (i.e. *switched on living pilot, Great Gardens and RHR pilot*), and their outcomes.

19) 2004/05 Draft Budget

J Menzies walked the REG through the 2004/05 draft budget. There are already sufficient funds in the SYT accounts to cover the operating expenses for 2004/05.

The budget is still in the early stages of development, and will not be finalised until the success of the campaign to date has been evaluated, and a new marketing strategy developed.

C Eldridge queried what the \$1500 allocated under the great gardens programme was for (itemised as demonstration garden). J Menzies advised the REG that this was a loose figure set aside to help set up a sustainable demonstration garden at each Council.

After some discussion, the REG agreed that since SJ missed out on some of the general SYT advertising in their Shire (i.e. Billboard and Tidy-bins in Armadale / Gosnells only), that the funds allocated in the budget for the demonstration gardens could be utilised by SJ to help set up a demonstration garden in the Shire and erect suitable signage.

J Menzies to investigate and report back at the next meeting.

20) 2004/05 Official Breakfast launch

J Menzies advised the REG that once all sponsors had been secured, an official breakfast launch would be held. It was envisaged that this would take place in Sept / October 2004.

The REG discussed where the breakfast would be held. The REG resolved that if J Menzies received administrative support from C Vella, that the breakfast would be held at Armadale this year.

21) RGC (J Menzies) contract and performance review

J Menzies departed the room whilst discussion occurred. W van Lieven advised that the RGC Management Committee (W van Lieven, C Eldridge, R Van Delft) had conducted a staff performance appraisal on 27 July, with the resulting recommendation to the REG that the RGC be awarded a 3% salary increment, backdated to 5 July 2004, in keeping with the City of Gosnells' appraisal and increment procedures.

The City of Gosnells Staff Development Cycle steps and objectives are:

1. Review Position Description Form to ensure currency and accuracy, clarify expectations of employee in terms of key tasks, duties and responsibilities
2. Review current Strategic and Business Plans to put the employee 'in the picture', identify priorities and provide a context for the individual plan
3. Review the performance of the employee and work area over the past (12 month) cycle in order to recognise and show appreciation for achievements, progress and efforts, and to identify problems and opportunities that need to be addressed
4. Record a written plan to make clear the performance (standards and results) expected of the employee, to guide and support the employee's work and development in the coming year, and to allow the employee to monitor and manage their own performance effectively

Recommendation: That the RGC, on the basis of a very successful performance appraisal, be awarded a 3% salary increase backdated to 6 July 2004, and that this recommendation be forwarded to the City of Gosnells' Human Resources unit for action.

Moved: Cr J Munn Seconded: Cr D Griffiths CARRIED

J Menzies rejoined the meeting, and was advised of the outcomes of discussion held in his absence.

22) Energy Audits

J Menzies advised the REG that he had borrowed an energy meter and was currently conducting energy audits at each Council, including audits of appliances and equipment left on over night, and quantification of energy usage and costs.

23) CCP – Milestone 5

W van Lieven advised the REG that the CoG was going to commence M5 in the coming months.

R Van Delft informed the REG that CoA was did not currently have the funds to carry out M5, but would seek to do so in 2005, when new software is expected to make the task feasible in a much shorter timeframe.

J Menzies to liaise with ICLEI and other CCP Councils in a bid to find a suitable person to complete the M5 reporting requirements. J Menzies to seek 2 quotes, one for doing just Gosnells, and the other to do Gosnells and Armadale.

24) Websites

W van Lieven advised the REG that Gosnells was in the process of reviewing its website, including the SYT website. J Menzies and W van Lieven to liaise with P Campbell (Manager IT) and update the SYT website.

Meeting Closed – 10.45am

Next Meeting – Thurs 7 October 2004, at the City of Gosnells.

MAJOR LANDSCAPING PROJECTS

Update: 30/9/04

Champion Drive Stage 1 (Gillam Drive to Lake Rd)

- Civil Works digging out old road base on verge near Lake Rd to allow retic to proceed
- Reticulation installation due for completion 8th October 2004
- Planting and grassing due for completion 16th October 2004
- Stage 2 – balance March 2005

Gateway Project (Armada Rd/Sth Western Hwy)

- Retic completed and fully operational
- Planting and grassing completed
- Planting in front of doctor's surgery completed
- Gravel vehicle strip still to be installed along SW Hwy verge
- Still coming: drinking fountain, upgraded bollard, garden kerbing, extra seats
- Supervisor arranging for various extra works: mulching of bank near Harvey Norman, extension of existing stone pitching on Armada Rd verge, extra retic to get grass growing on sandy/weedy bank on Armada Rd

Commerce Ave

- Various nurseries have been visited to check quality of tree stock. Benara Nurseries will be given a purchase order to grow the required number of 100 litre Euc. Maculata and 45 litre Euc sideroxylon 'Rosea' (waiting on written quote from Benara before issuing order)
- Major tree planting/median island retic planned for around Easter 2005 (subject to road works completion)
- Planting in the median island in front of train station has been designed and will be installed in time for the official opening on 30th October 2004
- Landscape works \$130,000

Corfield St (Lake Rd to Tonkin Hwy)

- Landscape Architectural Services currently working on landscape design – will submit a concept plan for consideration soon
- Dave Thomas (MRWA) advises site should be ready for planting Autumn 2005
- Landscape works \$143,000

Kuhl Park Redevelopment

- Site signs will be ready to install Tues 5th October
- Detailed design work currently underway
- Works program currently being prepared
- Hardscape works due for completion end of January 2005; planting to follow

Cross Park Cricket Nets

- Old wire has been removed, one concrete pitch removed, concrete pour due week beginning 4th October
- New synthetic wicket will be laid once concrete has cured sufficiently (approx 3 to 4 weeks)
- New net wiring will be installed by end of October 2004

NIP

- Grovelands Way landscaping works commenced, due to be completed early November 2004
- Abingdon Reserve footpath due to be completed by mid-October 2004
- Bernice Hargraves lighting –light poles now ready, AKES installing week beginning 4th October 2004
- Adventure playground to be installed at Bernice Hargraves Reserve in December 2004 by Natural Play Environments Pty Ltd

ROUNDABOUTS

Hesketh/Fallon

- Civil Works have now finished construction
- Landscape and irrigation design completed
- Water meter has been ordered, waiting for Watercorp to install
- Plants are in nursery, planting by Parks staff as soon as water meter in
- Retic to be installed by Council staff in conjunction with panting

Lake/Camillo

- Landscape budget being sought from Civil Works
- Landscape and irrigation plans will follow



Information Bulletin

Issue No. 20/2004

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OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – SEPTEMBER 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Sale of Land Proposals – Notices/Advertising</i></p> <p>Current practices relating to notices/ advertising of sale of land proposals, be referred to Standing Order & House Advisory Group for review.</p>	Corporate Services	<ul style="list-style-type: none"> ▪ Matter reported to the SOHAG meeting held on 14 September 2004. ▪ Matter will be further considered at the October 2004 City Strategy Committee meeting.
<p><i>Lease – Armadale Golf Course – (June 2003)</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Draft Management Agreement has been prepared. Negotiations underway with Golf Club. Agreement expected to be finalised by the end of November.
<p><i>Armadale Kelmscott Senior Citizens' Centre (October 2003)</i></p> <p>That Council:</p> <p>b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	Community Development	Subject to workloads and available resources, matter to be reported to the October 2004 Community Services Committee Meeting.
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004)</i> <i>(August 2004)</i></p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club's future, canvassing possible options for Council's consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	Recreation Services	Matter to be reported to the October Community Services Committee meeting.
<p><i>Armadale Soccer Club – Debt Repayment Plan (April 2004)</i></p> <p>That a further report be submitted to the Community Services Committee in December 2004 analysing the progress of the Armadale Soccer Club's debt repayments. (C63/4/04)</p>	Corporate Services	Matter to be reported to the December 2004 Community Services Committee meeting.
<p><i>Armadale Sporting Club – Debt Restructure & Management Agreement (May 2004)</i></p> <p>That a further report be submitted to Committee at the conclusion of the first six months of the new Agreement in January 2005 on the progress and success of the new Management Agreement and debt repayments. (C81/5/04)</p>	Corporate Services	Matter to be reported to the February 2005 Community Services Committee Meeting.
<p><i>2004-2009 Cultural Plan (June 2004)</i></p> <p>That Council recommit the City of Armadale Draft</p>	Community Development	Plan will be put out for public comment and re-presented to the October 2004 Community Services Committee meeting.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – SEPTEMBER 2004		
ITEM	DEPT.	ACTION/STATUS
<p>2004 – 2009 Cultural Plan to the July 2004 Community Services Committee meeting thereby enabling Councillors more of an opportunity to submit their further comment/input for consideration of inclusion in the Draft Plan prior to its proposed release for public comment. (C93/6/04) <i>(August 2004)</i> c. That Council recommits the plan to the September Community Services Committee meeting to consider any comments or input from the public prior to adoption of the Cultural Plan by Council. (C125/8/04)</p>		
<p><i>Dogs on Active Playing Reserves (August 2004)</i> That Council, via a future Community Services Committee meeting be provided with a report that identifies the issues associated with the use of Council reserves such as dog exercise areas, restrictions regarding dogs on active playing surfaces and the disposal of dog faeces. (C131/8/04)</p>	Ranger Services	An agenda item will be provided on this matter for the October Community Services Committee meeting.
<p><i>Lease – Bedfordale Hall – Sunshine Welfare Action Mission WA Inc (September 2004)</i> 2. That Council (following the survey referred to in part (1) of this recommendation) be provided with a further report on the proposal, such report to include but not be limited to, the feedback from the community survey and details of matters previously resolved for further investigation and report – prior resolution C110/7/04 (d) refers. (C138/9/04)</p>	Corporate Services & Community Development	<ul style="list-style-type: none"> ▪ Community Development to develop and conduct community survey over the next 2 months. ▪ Joint Community Development & Corporate Services report to January 2005 Community Services Committee meeting re survey results and other facility use lease aspects.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – SEPTEMBER 2004

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators for the month of September 2004 are attached. (Refer Attachment "CA-1".)

1.2 Library Extension Activities

1.2.1 National Simultaneous Story time

National Simultaneous Story time is held throughout Australia during Literacy and Numeracy Week. The book 'Muddled up Farm' by Mike Dumbleton was read at participating libraries and other organisations throughout Australia at 11:00 a.m. on September 3rd.

We were delighted that radio personality Eoin Cameron accepted our invitation to be a guest storyteller and he read the book to an enthusiastic audience of 45 children and 20 adults.

Librarian Shirley Reilly started off proceedings by leading some spirited singing including 'Old MacDonald had a farm'. Councillor Henry Zelones formally introduced Eoin and explained why National Simultaneous Story time is held. Eoin then presented the story to the children, which was thoroughly enjoyed by everyone. The session was finished off with a craft activity relating to the story that kept the children busy. Everyone was invited to stay for morning tea.

The event was very successful and well supported by a number of local childcare centres.

1.2.2 Author Talk – Liz Byrski

The Armadale Library recently hosted a public talk by author Liz Byrski made possible by funding from the State Literature Centre. Ms Byrski gave an inspiring talk about her life, and how she became the author she is today. She talked freely and honestly about her journey through life, and what prompted her to write each of her books.

In concluding the talk she provided detail about how a writer would set about getting one's work published, and how and where to seek assistance with writing. The 27 attendees participated enthusiastically throughout the talk. Their enthusiasm enhanced the presentation, as many were keen to share their own experiences in life.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Ms Byrski was an outstanding speaker, who kept her audience enthralled throughout the afternoon. Many of the attendees were interested in finding out how to get their own writing published, and the avenues they could explore to gain feedback about their work. Feedback has been particularly positive for this event, with several people sending in written letters of appreciation.

The State Literature Centre is thanked for its support in providing the opportunity for local authors to give talks in our public libraries.

1.2.3 Fabric Colouring Community Information Talk

Jan Clifton, a local craftsperson who colours fabrics using paint dyes, demonstrated her skills and displayed clothes and other items that she had hand dyed to the 20 people who attended this session at the Kelmscott Library on Wednesday 22 September.

The participants enjoyed the session that ran over time because everyone wanted to know more. Many participants mentioned that they wanted the session to last longer still. The popularity of the session means Jan Clifton will come back for a further session early next year.

Some of the participants' comments included:

“Very interesting and inspiring; please invite this presenter back; very cheerfully presented; and very enjoyable.”

“The display promoting the talk was extremely eye-catching and included examples of Jan's work as well as library materials on fabric painting and colouring, which were popular.”

1.3 LIBRARY DISPLAYS

1.3.1 Football Display Armadale Library

As September is traditionally the time of the year when much of Australia is in the grip of “Football Fever”, the Armadale Library prepared a football display. It provided a description of each of the codes of football, along with a history of each sport. The Australian national teams were all listed, and websites provided should readers wish to locate further information. The display was completed by ‘action pictures’ and the books on display were available for loan for all to enjoy.

1.3.2 Poetry Board Westfield Library

In celebration of National Poetry Week, Westfield Library established a Community Poetry Board. Library patrons were able to enjoy poems covering a range of themes and

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

writing styles. While the majority of the contributions came from the library-based Westfield Writing Group, patrons and staff were also encouraged to contribute their own works for display. The Poetry Board concept was very well received by library users, and will become an annual feature at Westfield Library during National Poetry Week.

HERITAGE SERVICES

2.1 History House Museum Indigenous Exhibition Launch

The Indigenous Exhibition project was launched with an official opening and afternoon tea on September 8th 2004. This project has upgraded the original Museum display that had been unaltered since the History House Museum opened in 1976. The role of Museums has grown considerably since that time and today Museum activities include a variety of public and educational programmes that are more interactive in approach.

The initial impetus for the project stemmed from the community's expectations that the History House Museum display should accurately reflect the history of the local Indigenous community and serve to foster a sense of identity and ownership within that community.

The Indigenous Display looks specifically at traditional Nyoongar culture and is aimed at smaller children with an emphasis on interactive elements to enhance the educational and entertainment experience.

The project objectives were as follows:

- To create an attractive display accurately depicting local indigenous history, culture, artefacts, art and information as they relate to the Armadale area.
- Increase Indigenous participation at History House Museum.
- Create an opportunity for creative expression as a means to empower community.

The main feature of the new exhibition features the work of three local Nyoongar people:

Valerie Ah Chee designed and coordinated the construction of the main artwork feature being the stone mosaic Rainbow Serpent and Nyoongar Animal Mural. This feature was completed with the assistance of many local Nyoongar volunteers who gave generously of their time and talents.

Fiona Haywood a new Nyoongar community artist was identified to assist with the artwork component of the project. Fiona completed the bush scenery and people mural for the display.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Dr Rosemary van den Berg was responsible for researching the appropriate cultural history and materials to be displayed. In addition, Rosemary also provided some Nyoongar stories for inclusion in the Children's Storytelling area.

Since the launch and subsequent local media coverage in early September, visitor numbers to the Museum are increasing. The number of organised both school and out of school tours, such as Girl Guides, is increasing with Museum staff and volunteers needing to open the Museum premises out of normal contact hours to satisfy the demand. It is envisaged that additional funding will be sought to carry out Phase Two of the Display upgrade. This phase will see the Display Hall opposite the current display area remodelled to present a contemporary perspective of local Indigenous culture (not just Nyoongar) and it is hoped this will include an Indigenous Walk of Fame amongst its elements.



Museum Display c. 1976



Rainbow Serpent - 2004
By Valerie Ah Chee

2.2 Bert Tyler Vintage Machinery Museum

At a small ceremony held on Wednesday 27 September, Bert Tyler officially handed over his collection of vintage machinery to the City of Armadale. Negotiation on the transfer of the collection to the City has been ongoing for some eighteen months and included the negotiation of a satisfactory 'Operating Agreement' between the City's Manager Libraries and Heritage and City's Historian/Curator negotiating on behalf of Council and Mr Tyler.

As the Bert Tyler Vintage Machinery Museum and the Replica Post Office now come under the same management structure as the History House Museum and the Birtwistle Local Studies Library, there is a recognised increase in work load particularly for the Historian/Curator who will have responsibility for the operational level issues of all four locations and their collections. Understandably, it will take some time to put all of the

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

required changes in place to ensure that operations are standard across all areas, so it will be necessary to prioritise and deal with the most important issues in the first instance.

The Heritage area will continue to work in close liaison with the Armadale Visitor Centre due to the close physical proximity of the Vintage Machinery Museum and the Visitor Centre as well as the close connection between cultural tourism and museums.

3. ARMADALE VISITOR CENTRE REPORT

3.1 Visitor Statistics

- 987 people visited the Armadale Tourist Information Centre during September 2004
- 454 enquiries from the local community
- 264 enquiries from the wider metropolitan area
- 45 enquiries from people living intrastate
- 140 enquiries from people living interstate – predominately Victoria and New South Wales
- 96 enquiries from people living overseas – predominately England and Asia

ACCOUNTING SERVICES REPORT – 11 OCTOBER 2004

Accounting Services Report is attached. (Refer to Attachment “CA-2”.)

1. Investments
2. Rates Debtors Outstanding Report

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR SEPTEMBER 2004

1. Animal Control

1.1 Dogs

Ranger Service has received 307 requests for assistance during this report period. Whilst the overall number of requests for assistance is slightly higher than the comparable period of 2003, it is disturbing to observe the significant increase in the number of reported dog attacks.

Dog attacks on people, other animals and livestock is of serious concern, and there has been considerable pressure on both State and Local Governments to take action. Ranger services continue the development of educational, training and management

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

programmes that are adequate and appropriate to reduce both the seriousness and frequency of dog attacks.

1.2 Livestock

During this report period Ranger Services attended to nine requests for assistance in dealing with stock wandering on the road.

1.3 Court Action

The following information relates to legal action taken by Ranger Services, these matters were heard and determined in the Armadale Magistrates Court during the report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Stuart Love	Dog not secured	Guilty	200	59.90	259.90
Peter Warren	Dog attack on person	Guilty	1,500	65	1,565
Jennifer Manning	Dog attack on person	Guilty	750	65	815
Jane Saunders	Dog attack on animal	Guilty	750	65	815
Antonio Borgia	Dog attack on person	Guilty	400	74	474
James Greenfield	Dog attack on animal	Guilty	1,500	65	1,565
Michael North	Dog attack on animals	Guilty	1,000	130	1,130
Margaret Jamieson	Dog attack on person	Guilty	750	65	815

2. Vehicles

2.1 Parking

Ranger Service attended to 58 general enquires relating to the unlawful parking of vehicles during this report period.

Eleven abandoned vehicle were seized and impounded during the report period.

2.2 Control of Vehicles (Off Road Areas)

Ranger Service attended to five reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

3. Fire Services

There were fifty-one enquires relating to fire incidents during the September report period, however these matters were principally related to smoke emission concerns.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**4 General**

Ranger Services are busy preparing for the impending fire season, and firebreak inspections, Rangers have already been inspecting properties throughout the district, providing advice to residents on alternative style firebreaks and other fire safety issues.

<i>DOGS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Wandering	57	49	152	156
Dogs for Pick Up	32	13	79	60
Barking	25	27	81	79
Attacks	15	2	51	17
Lost & Found	39	44	89	147
General Information	3	7	23	29
Office Phone Enquiries	136	87	307	268
Total	307	229	782	756

<i>PARKING / VEHICLES</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Illegal Parking	19	11	45	30
Trucks	2	5	22	21
School Parking	7	4	15	6
Abandoned Vehicles	11	8	26	26
Off Road Vehicles	5	1	23	7
Office Phone Enquiries	14	11	40	23
Total	58	40	171	113

<i>LIVESTOCK</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Lost & Found	2	4	7	12
Wandering / General	4	3	29	12
Office Phone Enquiries	3	2	15	9
Total	9	9	51	33

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>LITTER</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
General Information	2	0	2	1
Private Property	1	0	4	1
Roadside / Reserve	2	0	9	6
Verge	1	3	7	4
Office Phone Enquiries	1	1	6	2
Total	7	4	28	14

<i>FIRE</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Burning Off / General Information	0	2	1	4
Firebreak / Hazard	7	4	8	5
Office Phone Enquiries	44	25	82	54
Total	51	31	91	63

<i>GENERAL</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
General Information	2	16	10	29
Office Phone Enquiries	39	25	105	40
Total	41	41	115	69

<i>TOTAL</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Total Reports / Complaints	473	354	1238	1048

<i>WARNINGS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Dogs	12	26	60	93
Parking	14	9	38	57
Off Road Vehicles	0	0	0	1

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Litter	0	0	0	0
Fire & Fire Orders	0	0	0	0
Other	0	0	0	3
Total	26	35	98	154

<i>INFRINGEMENTS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Dogs	36	24	95	80
Parking	31	23	75	53
Off Road Vehicles	0	0	1	3
Litter	0	1	9	2
Fire	0	0	0	0
Other	0	0	0	0
Total	67	48	180	138

<i>IMPOUNDED DOGS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Claimed	40	26	112	96
Sold	2	7	8	26
Destroyed	15	15	35	59
Vet / Rescue	6	4	33	21
Stolen	0	0	0	0
Total	63	52	188	202

<i>IMPOUNDED LIVESTOCK</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Sheep	1	0	4	0
Horses	0	0	0	0
Cows	0	0	0	0
Goats	0	0	0	1
Pigs	0	0	0	0
Deer	0	0	0	0
Other	0	0	0	0
Total	1	0	4	1

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

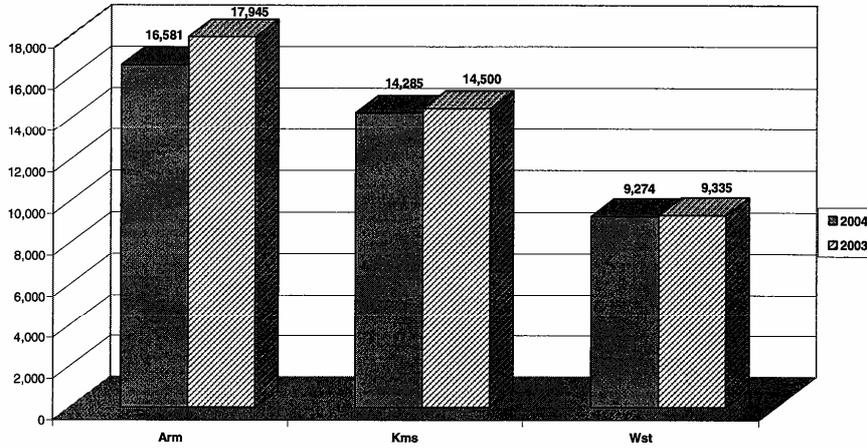
<i>IMPOUNDED VEHICLES</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Vehicles	4	8	9	21
Motor Cycles	0	0	4	0
Total	4	8	13	21

<i>COURT PROSECUTIONS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Dog	10	4	16	17
Fire	0	0	0	0
Parking	0	0	0	0
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
No. of Guilty Verdicts	10	4	16	17
Total	10	4	16	17

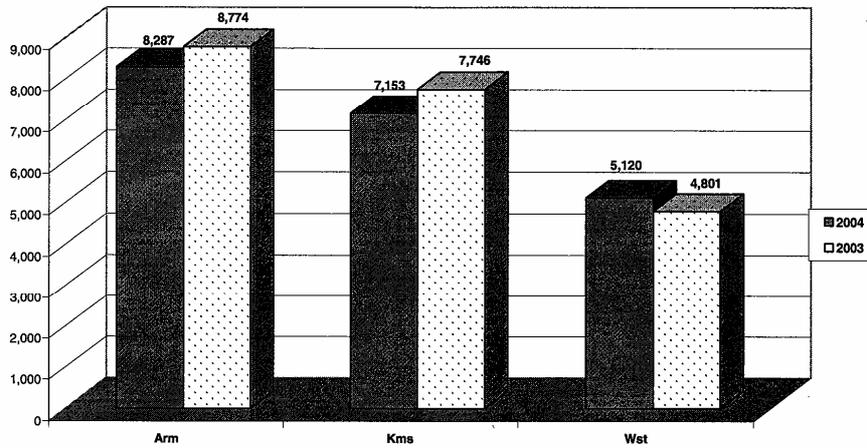
<i>FINES ENFORCEMENT</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Infringements sent to FER	0	112	37	112

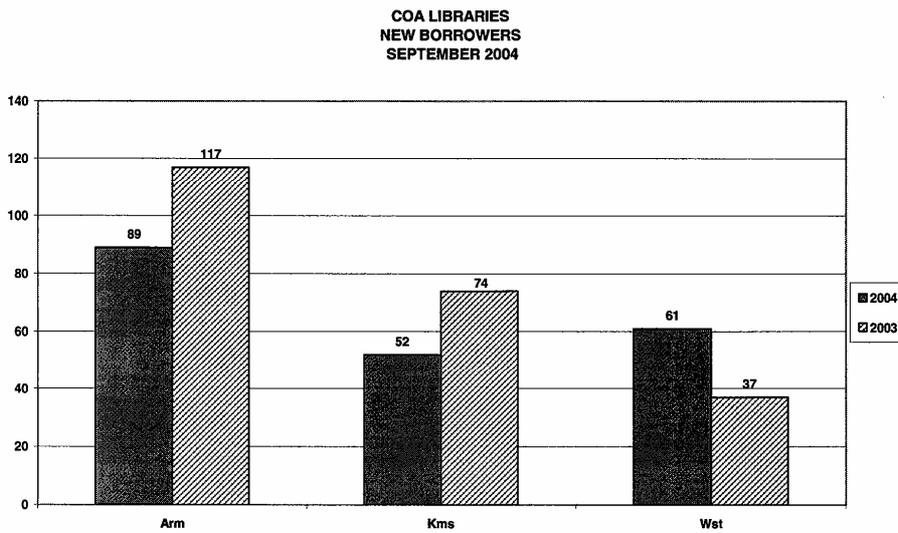
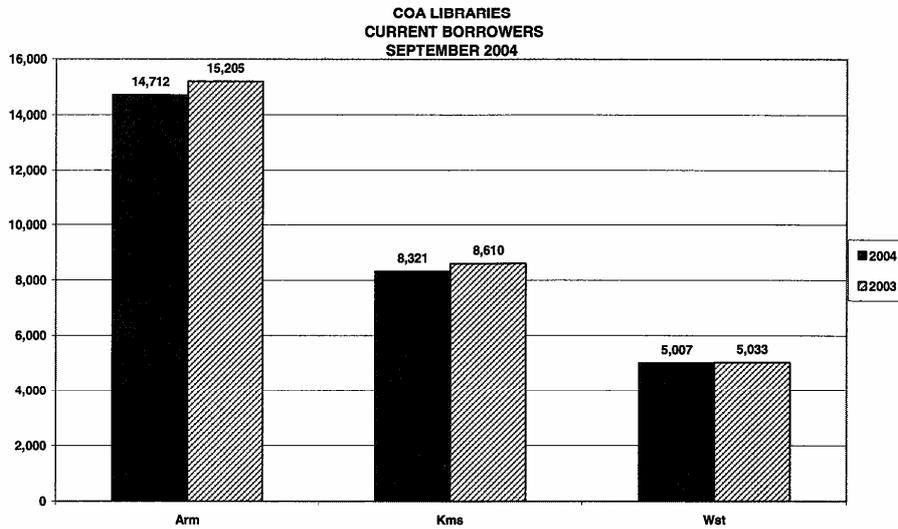
<i>PHONE CALLS</i>	September 2004	September 2003	September 2004/2005 Progressive Total	September 2003/2004 Progressive Total
Office – Rangers calling Office	39	39	103	87
Office – Messages for Staff	63	37	162	158
Office – Referred to Other	12	10	50	34
Calls to Rangers' Private Residences via Diverter	24	13	116	33
Total	138	99	431	312

COA LIBRARIES
ISSUES/RENEWALS
SEPTEMBER 2004

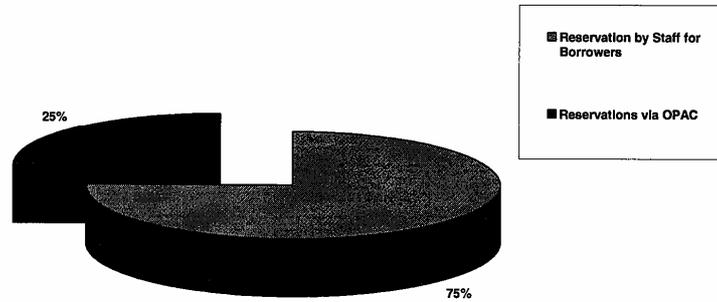


COA LIBRARIES
NUMBER OF VISITS
SEPTEMBER 2004





COA LIBRARIES
RESERVATIONS
SEPTEMBER 2004



Memo

To: Community Services Committee
From: Accounting Services
Subject: ACCOUNTING SERVICES REPORT DATED – 11 OCTOBER 2004

1. INVESTMENTS

Statement of Investments by Fund & Financial Institutions – 11.10.04

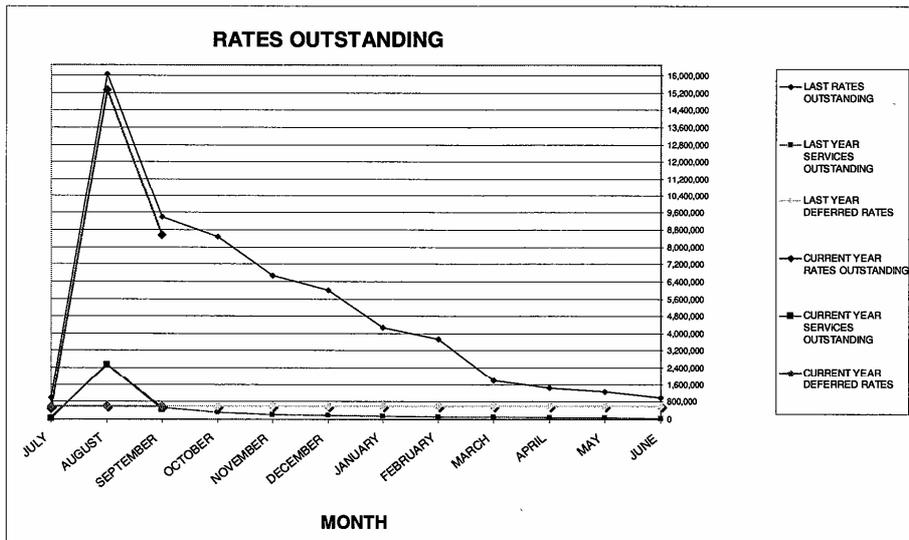
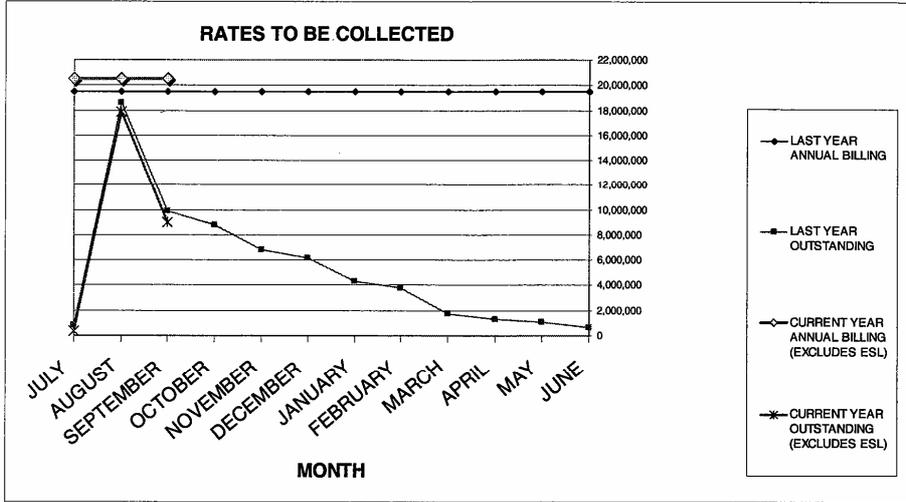
FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 11 October 2004	INTEREST RATE %	MATURITY DATE
MUNICIPAL FUND					
Challenge Bank	1,400,000.00	450,000.00	1,850,000.00	4.75	11.00 am
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
Challenge Bank	0.00	995,204.21	995,204.21	5.33	20.10.04
Challenge Bank	0.00	995,493.55	995,493.55	5.33	11.10.04
Challenge Bank	0.00	995,646.43	995,646.43	5.32	20.10.04
Challenge Bank	0.00	995,213.16	995,213.16	5.32	25.10.04
Challenge Bank	0.00	995,357.54	995,357.54	5.32	25.10.04
Challenge Bank	0.00	995,501.97	995,501.97	5.32	25.10.04
Challenge Bank	0.00	995,654.58	995,654.58	5.31	27.10.04
Challenge Bank	0.00	995,654.58	995,654.58	5.31	28.10.04
	6,374,527.70	8,414,542.42	14,789,070.12		
<i>Comparative Balance Oct 2003</i>			9,422,488.29		

RESERVE FUND					
Challenge Bank	220,000.00	0.00	220,000.00	4.75	11.00 am
Challenge Bank	1,989,811.08	326.56	1,990,137.64	5.32	11.11.04
Challenge Bank	994,905.54	163.28	995,068.82	5.32	11.11.04
	3,204,716.62	489.84	3,205,206.46		
<i>Comparative Balance Oct 2003</i>			3,102,779.40		
TRUST FUND					
Challenge Bank	76,000.00	(3,000.00)	73,000.00	4.75	11.00 am
	76,000.00	(3,000.00)	73,000.00		
<i>Comparative Balance Oct 2003</i>			93,000.00		
Total	9,655,244.32	8,412,032.26	18,067,276.58		

2. RATES DEBTORS OUTSTANDING REPORT

RATES DEBTORS OUTSTANDING REPORT					
YEAR ENDING 30 SEPTEMBER 2004					
		2003/04	2004/05	VARIATION	
		30.9.03	30.9.04		%
Annual Rate Billing (including services charges)		-	-	-	
No of rateable properties		22,041	22,041	0	0.00%
No of properties fully paid		9,919	-	- 9,919.00	
No of properties on instalments		7,924	-	- 7,924.00	
No of properties on special arrangements		1,144	148	-996	-87.06%
No of properties with Small Balances Under \$10.00		33	0	-33	
No of properties Summons Issued		0	0	0	
No of properties Pensioners, Informal Recovery Action, etc..		3,021	21,893	18872	624.69%
		\$	\$	\$	\$
Deferred Rates outstanding		601,029	496,393	- 104,636	-17.41%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate		1,702,148	-	- 1,702,148	-100.00%
Emergency Services Levy		616,869	371,884	- 244,985	-39.71%
Statutory Instalments outstanding		6,213,635	-	- 6,213,635	-100.00%
Credit Balances		- 30,692	- 28,833	1,860	-6.06%
Small Balances Under \$10.00		41	-	41	-100.00%
Special arrangements and others		1,089,036	226,710	- 862,326	-79.18%
Recovery Action		339,326	8,900,212	8,560,886	2522.91%
Total Rates to be collected		10,531,392	9,966,367	- 565,024	-5.37%
Rates	Current	8,527,635	8,874,821	347,186	4.07%
	Arrears	825,675	141,853	- 683,823	-82.82%
Services	Current	488,162	446,387	- 41,775	-8.56%
	Arrears	54,253	18,002	- 36,251	-66.82%
Pool	Current	-	7,398	7,398	
	Arrears	-	187	187	
Area Rates (ESL)		616,869	371,884	- 244,985	-39.71%
Back Rates		1,594	-	- 1,594	-100.00%
Legal Fees		16,967	19,324	2,357	13.89%
Other Charges		5,457	917	- 4,540	-83.20%
Instalment Administation Fees		-	65,798	65,798	
Penalty/Instalment Interest		25,472	48,628	23,157	90.91%
Excess Payments		- 30,692	- 28,833	1,860	-6.06%
Total Rates to be collected		10,531,392	9,966,367	- 565,025	-5.37%

Note: The number of ratepayers and the amount outstanding is not available on the Authority system at present, therefore the amount shown as outstanding in the recovery action includes the ratepayers on the two instalment payment options.



Rates Written Off
 1/07/2004 to 30/09/2004

Assess#	Property Address	Amount
307	541 Canns Rd, Armadale	-\$0.58
2248	51 Admiral Rd, Bedfordale	-\$0.10
2955	49 Amethyst Cr, Mt Richon	-\$1.64
4369	3203 Albany Hwy, Armadale	-\$0.46
4503	3176 Albany Hwy, Armadale	-\$0.30
4634	3156 Albany Hwy, Armadale	-\$0.40
4896	3 Serena Gr, Mt Nasura	-\$1.01
5000	8 Serena Gr, Mt Nasura	-\$1.66
5014	6 Serena Gr, Mt Nasura	-\$1.03
5064	16 Henrietta Av, Mt Nasura	-\$0.37
5258	54 Carawatha Av, Mt Nasura	-\$0.73
5262	88 Carawatha Av, Mt Nasura	-\$0.68
5870	22 Fountains Ct, Armadale	-\$0.74
6543	50 Amethyst Cr, Mt Richon	-\$0.56
7496	18 Angorra Rd, Mt Nasura	-\$0.60
7707	22 Angorra Rd, Mt Nasura	-\$0.60
7761	57 Angorra Rd, Mt Nasura	-\$0.44
8240	4 Anton St, Armadale	-\$0.48
8551	19 Badbury Rd, Armadale	-\$0.02
8975	6 Ballina Wy, Armadale	-\$0.96
9404	8 Baryna St, Armadale	-\$0.77
9652	8 Bavich Rd, Armadale	-\$1.00
11946	10 Brumby Pl, Armadale	-\$0.50
12916	3 Byron Rd, Armadale	-\$0.56
12920	1 Byron Rd, Armadale	-\$0.56
14352	54 Carradine Rd, Armadale	-\$0.96
15435	34 Challis Rd, Armadale	-\$0.01
16392	8 Toongabbie Wy, Armadale	-\$0.02
16897	93 Broome St, Forrestdale	-\$0.72
17146	4 Coonong Pl, Armadale	-\$0.50
18742	13 Cronin Pl, Armadale	-\$0.23
19136	48 Dale Rd, Armadale	-\$0.23
19285	7 Damerham Rd, Armadale	-\$0.01
19794	17 Dawson St, Armadale	-\$0.79
20036	22 Deerness Wy, Armadale	-\$0.20
20644	82 Derry Av, Mt Nasura	-\$0.49
22256	17 Dryandra Wy, Armadale	-\$0.72
23113	20 Dural Wy, Armadale	-\$0.01
24737	106 Eighth Rd, Armadale	-\$0.22
25185	5 Elanora Rd, Armadale	-\$0.26
25428	8 Eleventh Rd, Brookdale	-\$0.27
25919	2 Hobbs Dr, Armadale	-\$1.81

1/10/2004 8:40:16AM		City of Armadale Live Database
Assess#	Property Address	Amount
26074	24 Emerald Pl, Mt Richon	-\$1.48
26141	11 Emerald Pl, Mt Richon	-\$0.69
26155	6 Jade St, Mt Richon	-\$0.74
26682	73 Fifth Rd, Armadale	-\$1.80
28078	815 Armadale Rd, Armadale	-\$1.16
28109	821 Armadale Rd, Armadale	-\$0.55
28541	322 Forrest Rd, Armadale	-\$0.22
28604	853 Armadale Rd, Armadale	-\$0.54
29430	117 Forrest Rd, Armadale	-\$0.26
32172	5 Gynea Ct, Armadale	-\$0.34
32235	0 Skeet Rd, Forrestdale	-\$1.54
32451	19 Hambledon Cr, Armadale	-\$1.53
34289	26 Jade St, Mt Richon	-\$0.95
34720	43 Jannali Wy, Armadale	-\$28.50
35029	33 John St, Armadale	-\$0.46
36346	8 Kiama Rd, Armadale	-\$0.74
37005	8 Leake St, Forrestdale	-\$0.01
37974	28 Little John Rd, Armadale	-\$1.01
38994	19 Looranah St, Mt Nasura	-\$0.69
40288	9B May Cl, Armadale	-\$0.70
42444	630 Nicholson Rd, Forrestdale	-\$0.46
42458	632 Nicholson Rd, Forrestdale	-\$0.55
42476	650 Nicholson Rd, Forrestdale	-\$0.54
42769	0 Whiteley Rd, Brookdale	-\$1.40
43810	2 McCarthy St, Armadale	-\$0.74
47543	6 Redross Ct, Armadale	-\$0.10
48234	5 Robe Pl, Armadale	-\$0.50
48559	813 Rowley Rd, Brookdale	-\$1.87
49042	188 Schruth St S, Armadale	-\$0.73
49286	8 Scotia Pl, Armadale	-\$0.76
50429	109 Seventh Rd, Armadale	-\$0.59
50780	197 Seventh Rd, Armadale	-\$0.25
53033	80 South Western Hwy, Armadale	-\$0.48
53461	158 South Western Hwy, Armadale	-\$0.46
54134	23A Stepney Rd, Armadale	-\$0.46
55019	13 Tambulam Wy, Armadale	-\$0.10
55582	22 Taylor Rd, Forrestdale	-\$0.06
55627	0 Taylor Rd, Forrestdale	-\$1.56
58506	13 Twelfth Rd, Brookdale	-\$0.28
60953	3 Werndley St, Armadale	-\$0.25
62303	48 Williams Rd, Armadale	-\$0.06
62993	41 Winchester Rd, Armadale	-\$0.49

1/10/2004 8:40:16AM		City of Armadale Live Database
Assess#	Property Address	Amount
63058	8 Windarra Wy, Armadale	-\$0.49
65903	2696 Albany Hwy, Armadale	-\$1.50
66220	3030 Albany Hwy, Armadale	-\$1.90
66252	2896 Albany Hwy, Armadale	-\$0.68
67123	47 Amanda Dr, Westfield	-\$1.00
67876	19 Armitage Rd, Kelmscott	-\$0.47
68175	1 Kingsley Tce, Kelmscott	-\$0.94
68323	72 Ashley Dr, Kelmscott	-\$0.01
68341	76 Ashley Dr, Kelmscott	-\$0.01
69488	7 Belaire Tce, Kelmscott	-\$0.78
69555	14 Bernard St, Kelmscott	-\$0.69
69848	29 Blackburne Dr, Kelmscott	-\$0.01
69965	10 Blackwood Dr, Mt Nasura	-\$0.57
70130	13 Blantyre Wy, Kelmscott	-\$2.81
70239	5 Boondi Pl, Kelmscott	-\$0.70
70405	25 Bromfield Dr, Kelmscott	-\$0.26
70473	1 Howard Pl, Kelmscott	-\$1.02
70504	14 Brook Pl, Kelmscott	-\$1.11
70946	281 Brookton Hwy, Bedfordale	-\$0.55
71231	58 Brookton Hwy, Bedfordale	-\$0.58
71263	5 Glenfield Pl, Mt Nasura	-\$0.36
72035	9 Buchanan Rd, Roleystone	-\$1.36
72215	164 Buckingham Rd, Kelmscott	-\$1.31
72300	56 Buckingham Rd, Kelmscott	-\$0.57
72495	19 Buckingham Rd, Kelmscott	-\$1.37
72526	33 Buckingham Rd, Kelmscott	-\$1.12
75207	34 Clifton St, Kelmscott	-\$0.58
75356	27 Clifton St, Kelmscott	-\$0.35
75982	22 Cobham Wy, Westfield	-\$0.50
76556	15 Connell Av, Kelmscott	-\$0.62
77053	15 David St, Kelmscott	-\$0.80
77378	23 Delamere Wy, Westfield	-\$0.78
78005	4 Drayton Ct, Kelmscott	-\$2.81
78483	22 Durnsford Wy, Westfield	-\$0.51
79421	10 Ellis Rd, Mt Nasura	-\$0.29
81355	20 Gemsarna Cr, Kelmscott	-\$0.57
83769	28 Grovelands Dr, Westfield	-\$0.77
84090	11 Haimlee St, Kelmscott	-\$0.95
86076	3 Kiandra Rd, Kelmscott	-\$0.30
86698	29 Lake Rd, Armadale	-\$1.00
87109	7 Rowley St, Kelmscott	-\$0.14
87311	7 Lantana Wy, Westfield	-\$0.43

Assess#	Property Address	Amount
87690	6 Lindley Av, Kelmscott	-\$0.02
87901	15 Lindy Wy, Westfield	-\$0.30
88165	40 Lucich St, Kelmscott	-\$0.26
88769	79 Marmion St, Kelmscott	-\$0.11
89478	40 Merilee Tce, Kelmscott	-\$1.06
90148	19 Millen St, Mt Nasura	-\$0.56
90170	21 Millen St, Mt Nasura	-\$0.02
90265	42 Millen St, Mt Nasura	-\$0.60
91401	7 Mountain View, Kelmscott	-\$0.58
91528	22 Mountain View, Kelmscott	-\$0.01
91645	17 Munden Pl, Kelmscott	-\$0.47
94047	31 Parkfield Rd, Kelmscott	-\$0.01
94245	28 Parkfield Rd, Kelmscott	-\$0.02
94556	40 Paterson Rd, Kelmscott	-\$0.57
94704	47 Paterson Rd, Kelmscott	-\$0.71
95233	9 Peter St, Kelmscott	-\$0.80
95526	15 Pries Pl, Kelmscott	-\$0.84
96235	31 Ranford St, Kelmscott	-\$0.26
96609	26 Ravenscroft Wy, Kelmscott	-\$0.23
97336	91 Roberts Rd, Kelmscott	-\$0.01
97566	63 Roberts Rd, Kelmscott	-\$0.85
97908	3 Ryland Rd, Kelmscott	-\$0.84
98045	21 St Georges Av, Champion Lakes	-\$0.21
99029	2/8 Arnott Ct, Kelmscott	-\$0.86
99407	72 Schruth St N, Kelmscott	-\$0.49
99475	50 Schruth St N, Kelmscott	-\$0.53
99605	2 Bromfield Dr, Kelmscott	-\$1.04
99623	54 Scott Rd, Kelmscott	-\$1.73
99790	18 Merrifield Av, Kelmscott	-\$0.22
102820	12 Sunset Tce, Kelmscott	-\$0.90
103034	9 Tewson Rd, Westfield	-\$0.90
103985	2 Shawfield St, Kelmscott	-\$0.76
104351	6 Regina Rd, Kelmscott	-\$0.52
104400	29 Regina Rd, Kelmscott	-\$0.02
104888	11 Kidbroke Pl, Kelmscott	-\$0.77
105399	26 Third Av, Kelmscott	-\$0.59
105844	74 Third Av, Kelmscott	-\$0.31
106143	52 Tollington Park Rd, Kelmscott	-\$0.51
106616	26 Travers Gdns, Kelmscott	-\$2.05
107933	9 Wahroonga Rd, Mt Nasura	-\$0.95
109054	4 Ward Cr, Kelmscott	-\$0.48
110611	6 Beechcroft Pl, Westfield	-\$0.08

Assess#	Property Address	Amount
110625	4A Beechcroft Pl, Westfield	-\$0.47
110661	0 Westfield Rd, Kelmscott	-\$1.06
110936	11 Trangie Wy, Kelmscott	-\$0.40
112110	0 Westfield Rd, Kelmscott	-\$0.75
112304	28 Westfield Rd, Kelmscott	-\$0.74
113275	13 Woburn Wy, Kelmscott	-\$0.53
114001	8 Boronia Ct, Westfield	-\$0.02
114114	38 Ypres Rd, Champion Lakes	-\$0.51
114425	10 Redtingle Rd, Westfield	-\$0.73
115152	0 Brookton Hwy, Bedfordale	-\$1.19
115512	30 Ferguson Rd, Karragullen	-\$0.60
115562	36 Hawkstone Rd, Roleystone	-\$1.49
115607	50 Brockway Rd, Roleystone	-\$2.53
116019	4 Athena Pl, Roleystone	-\$0.52
116677	5 Bettenay Rd, Roleystone	-\$0.67
116708	6 Bettenay Rd, Roleystone	-\$0.01
117241	449 Brookton Hwy, Bedfordale	-\$0.32
117421	34 Springdale Rd, Karragullen	-\$0.53
118077	2 Old Coach Pl, Roleystone	-\$0.45
118081	519 Brookton Hwy, Bedfordale	-\$0.39
118621	4 Knuckey Ct, Roleystone	-\$0.33
119259	1759 Canning Rd, Karragullen	-\$0.52
119308	84 Rokewood Wy, Karragullen	-\$0.52
119344	0 Canning Rd, Karragullen	-\$0.51
119358	800 Canning Mills Rd, Kelmscott	-\$1.25
120230	62 Croyden Rd, Roleystone	-\$0.49
120569	109 Croyden Rd, Roleystone	-\$1.14
120604	0 Croyden Rd, Roleystone	-\$0.34
120816	5 Eatts Rd, Roleystone	-\$0.58
122888	4 Sollya Ct, Roleystone	-\$0.74
123303	26 Heather Rd, Roleystone	-\$0.65
123448	15 Hellenic Rd, Roleystone	-\$0.67
123632	35 Hill Rd, Roleystone	-\$0.71
123731	20 Hilton Rd, Roleystone	-\$0.95
123759	24 Hilton Rd, Roleystone	-\$0.80
124030	110 Holden Rd, Roleystone	-\$0.95
124111	3 Hawkins Rd, Roleystone	-\$0.65
124729	4 Jacaranda Ct, Roleystone	-\$0.29
126020	4 Mackie Rd, Roleystone	-\$0.44
126129	13 Mackie Rd, Roleystone	-\$0.30
126359	11 Mann Pl, Roleystone	-\$0.68
126458	3 Marden Pl, Roleystone	-\$0.68

Assess#	Property Address	Amount
127707	9 Palm Rd, Roleystone	-\$2.75
127842	8 Parkin Rd, Roleystone	-\$1.07
129850	58 Rokewood Wy, Karragullen	-\$0.52
129864	60 Rokewood Wy, Karragullen	-\$0.53
129878	62 Rokewood Wy, Karragullen	-\$0.09
129882	0 Rokewood Wy, Karragullen	-\$0.47
129913	0 Saunders Wy, Karragullen	-\$0.47
131130	6 Merton Rd, Roleystone	-\$1.18
132574	6 Barnes Rd, Roleystone	-\$0.67
133099	9 Valley View Rd, Roleystone	-\$0.60
133201	62 Valley View Rd, Roleystone	-\$0.03
133788	49 Westborne Rd, Roleystone	-\$0.59
133904	17 Windsor Av, Roleystone	-\$1.01
134451	71 Wymond Rd, Roleystone	-\$0.01
134780	25 Henrietta Av, Mt Nasura	-\$1.30
135683	8 Calliandra Pl, Roleystone	-\$0.32
137344	3 Berala Ct, Westfield	-\$0.52
137380	125 Grovelands Dr, Westfield	-\$0.51
137394	123 Grovelands Dr, Westfield	-\$0.51
137574	24 Heron Ct, Westfield	-\$0.75
138120	128 Grovelands Dr, Westfield	-\$0.50
138198	13 Midhurst St, Westfield	-\$0.74
140284	20 Logpine Cr, Westfield	-\$0.57
140397	21 Sapling Wy, Westfield	-\$0.90
141696	9 Clements Gr, Armadale	-\$0.24
141830	30 Wilcannia Wy, Armadale	-\$0.49
142256	47 McNeill Rd, Champion Lakes	-\$0.83
142391	167 McNeill Rd, Champion Lakes	-\$5.00
142585	585 Ranford Rd, Champion Lakes	-\$0.73
142850	1 Coran Pl, Westfield	-\$0.26
142913	6 Coran Pl, Westfield	-\$0.53
143816	11 Lateritia Ct, Kelmscott	-\$0.20
144971	3 Onyx Rd, Mt Richon	-\$1.04
145581	29A Westfield Rd, Kelmscott	-\$0.76
145806	25 Grovelands Dr, Westfield	-\$0.53
146317	4 Sapphire Ct, Mt Richon	-\$1.02
146961	96 Amethyst Cr, Mt Richon	-\$1.07
147094	1 Guinivere Wy, Westfield	-\$0.77
147517	26 Guinivere Wy, Westfield	-\$0.59
151251	187 Irymple Rd, Karragullen	-\$0.96
151760	1 Rails Cr, Wungong	-\$0.36
152302	64 Gillam Dr, Armadale	-\$2.46

1/10/2004 8:40:16AM		City of Armadale Live Database
Assess#	Property Address	Amount
152532	49 Gillam Dr, Armadale	-\$0.94
152578	1/57 Gillam Dr, Armadale	-\$0.85
152677	2/57 Gillam Dr, Armadale	-\$0.84
152681	3/57 Gillam Dr, Armadale	-\$0.87
153697	316 Lake Rd, Armadale	-\$0.64
153881	14 Saffron Ct, Kelmscott	-\$0.51
154275	38 Blackwood Dr, Mt Nasura	-\$0.67
155001	44 Mackie Rd, Roleystone	-\$0.89
155065	444 Canns Rd, Armadale	-\$0.72
156409	577 Armadale Rd, Armadale	-\$0.26
158908	15 Pine Tree Cl, Armadale	-\$1.79
159077	20 Palm Rd, Roleystone	-\$0.94
159338	2/5 Tinga Pl, Kelmscott	-\$0.56
159342	3/5 Tinga Pl, Kelmscott	-\$0.56
159356	4/5 Tinga Pl, Kelmscott	-\$0.56
160193	0 Page Rd, Kelmscott	-\$4.13
161767	3 Tangelo Ct, Seville Grove	-\$0.59
162048	2 Shanks Ct, Armadale	-\$1.07
163662	84B Grovelands Dr, Westfield	-\$0.74
165729	3 Barge Ct, Armadale	-\$0.02
166050	17 Burns Rd, Armadale	-\$2.24
166262	55 Seventh Rd, Armadale	-\$0.36
166307	167 Peet Rd, Roleystone	-\$0.34
166834	12 Newton Ct, Armadale	-\$0.49
167016	10/86 Westfield Rd, Kelmscott	-\$0.70
167313	1035 Brookton Hwy, Bedforddale	-\$0.53
167408	44 Raeburn Rd, Roleystone	-\$0.34
167692	17B Marian Av, Armadale	-\$0.51
168153	3 Mundanup Cl, Kelmscott	-\$0.01
168383	300 Keane Rd, Forrestdale	-\$1.10
168662	8/99 Owtram Rd, Armadale	-\$0.02
169371	28 Henderson Dr, Seville Grove	-\$0.60
169501	35 San Jacinta Rd, Seville Grove	-\$0.51
170087	25A Cohuna Dr, Armadale	-\$0.24
170366	6 Higgins Pl, Mt Nasura	-\$0.43
170596	10/68 Owtram Rd, Armadale	-\$0.76
170609	11/68 Owtram Rd, Armadale	-\$0.76
170613	12/68 Owtram Rd, Armadale	-\$0.76
170663	17/316 Streich Av, Armadale	-\$0.76
170708	21/68 Owtram Rd, Armadale	-\$0.51
170762	36 Powell Cr, Brookdale	-\$0.57
171142	12 Price Ct, Brookdale	-\$2.93

1/10/2004 8:40:16AM		City of Armadale Live Database
Assess#	Property Address	Amount
171192	11 Price Ct, Brookdale	-\$1.03
171223	3 Price Ct, Brookdale	-\$0.40
171962	11 Chidzey Dr, Seville Grove	-\$0.39
172013	4 Craigie Pl, Seville Grove	-\$0.51
172914	2 Symes Cl, Seville Grove	-\$0.58
173245	2/13 Byron Rd, Armadale	-\$1.13
173295	3/93 Seventh Rd, Armadale	-\$0.70
173538	23 Heron Ct, Westfield	-\$0.49
174017	107 Strawberry Dr, Seville Grove	-\$0.74
174675	14 Regan Pl, Seville Grove	-\$0.30
178966	11 Bandicoot Pl, Brookdale	-\$0.71
185822	4/42 Fourth Rd, Armadale	-\$0.11
186149	15 Sutcliffe Cl, Seville Grove	-\$0.53
186577	288 Anstey Rd, Forrestdale	-\$0.90
186612	153 Allen Rd, Forrestdale	-\$0.73
186739	135 Seville Dr, Seville Grove	-\$0.02
189505	17 Kingfisher View, Brookdale	-\$1.34
190932	11 Honeyeater Rtt, Brookdale	-\$0.51
191867	43 Bodicoat Dr, Brookdale	-\$0.52
192710	7 Logan Ct, Seville Grove	-\$0.26
192922	29 Candish Gr, Seville Grove	-\$0.58
193906	0 Contour Rd, Roleystone	-\$0.80
194192	190-192 Taylor Rd, Forrestdale	-\$1.19
194651	32A Chidzey Dr, Seville Grove	-\$0.49
194665	32 Chidzey Dr, Seville Grove	-\$0.49
194697	1/15 Murray Ct, Armadale	-\$0.76
194750	7/15 Murray Ct, Armadale	-\$0.70
194813	13/15 Murray Ct, Armadale	-\$0.74
194827	14/15 Murray Ct, Armadale	-\$0.76
194859	17/15 Murray Ct, Armadale	-\$0.70
194895	21/15 Murray Ct, Armadale	-\$0.74
194976	29/15 Murray Ct, Armadale	-\$0.70
194994	31/15 Murray Ct, Armadale	-\$0.63
195013	33/15 Murray Ct, Armadale	-\$0.76
195031	20A Denning Ct, Seville Grove	-\$0.24
196065	57 Brown Cr, Seville Grove	-\$0.67
196259	58 Brown Cr, Seville Grove	-\$0.93
196673	20 Anembo Pl, Kelmscott	-\$0.37
197459	90 Inverness Cir, Westfield	-\$0.51
197481	84 Inverness Cir, Westfield	-\$0.20
197544	75 Inverness Cir, Westfield	-\$0.65
197675	4 Clyde Pl, Westfield	-\$0.01

1/10/2004 8:40:16AM		City of Armadale Live Database
Assess#	Property Address	Amount
199007	2 Emperor Ct, Seville Grove	-\$0.31
199372	39B Mackie Rd, Roleystone	-\$0.24
200246	16/312 Streich Av, Armadale	-\$0.63
204032	0 South Western Hwy, Armadale	-\$0.61
204226	86 Strawberry Dr, Seville Grove	-\$0.63
205147	26 Chamberlain Wy, Armadale	-\$1.24
205309	8/11 Murray Ct, Armadale	-\$0.70
205656	185 Seville Dr, Seville Grove	-\$0.62
206018	5 Firetail Ct, Seville Grove	-\$0.74
206397	0 Canning Rd, Karragullen	-\$1.05
206446	66 Strawberry Dr, Seville Grove	-\$0.80
206743	17 Tangerine Ct, Seville Grove	-\$3.70
208288	99 Braemore St, Armadale	-\$0.79
208599	24 Seminole Gdns, Seville Grove	-\$1.27
209933	4 Pheasant Ct, Seville Grove	-\$0.02
210536	0 Canning Rd, Karragullen	-\$0.69
213433	10 Sawmill Pl, Roleystone	-\$0.19
213758	65 Heritage Dr, Roleystone	-\$0.66
213780	71 Heritage Dr, Roleystone	-\$0.61
214174	30 Forestedge Rtt, Roleystone	-\$0.71
215211	261 South Western Hwy, Armadale	-\$2.19
216411	7 Moondyne Ct, Seville Grove	-\$0.59
216867	9/2756 Albany Hwy, Armadale	-\$1.24
217350	11 Lisbon Wy, Seville Grove	-\$3.50
217742	31 Talus Dr, Mt Richon	-\$1.48
219110	36 Jobson Loop, Brookdale	-\$0.10
219273	14 Ashworth Wy, Brookdale	-\$0.40
219863	41 Talus North Dr, Mt Richon	-\$0.74
220812	2/46 Girraween St, Armadale	-\$0.65
220826	3/46 Girraween St, Armadale	-\$0.74
220830	4/46 Girraween St, Armadale	-\$2.05
220844	5/46 Girraween St, Armadale	-\$1.45
221567	4 Moondyne Ct, Seville Grove	-\$1.03
222424	3 Treecrest Gdns, Mt Richon	-\$0.50
224252	42 Thompson Rd, Roleystone	-\$0.63
224270	25 Heritage Dr, Roleystone	-\$0.64
224892	38 Norman Rd, Roleystone	-\$0.74
225349	40 Hill St, Kelmscott	-\$0.08
228331	2 Dickens Pl, Armadale	-\$1.16
228426	20 Dickens Pl, Armadale	-\$1.12
228430	22 Dickens Pl, Armadale	-\$1.11
229333	11 Costata Cove, Roleystone	-\$0.20

Assess#	Property Address	Amount
229581	0 Anstey Rd, Forrestdale	-\$1.13
229630	68 Rokewood Wy, Karragullen	-\$0.58
229707	0 Wright Rd, Forrestdale	-\$2.18
230035	68 Croyden Rd, Roleystone	-\$0.09
230067	70B Croyden Rd, Roleystone	-\$1.42
230184	0 Coventry Rd, Roleystone	-\$4.45
231659	10A Joyner Wy, Armadale	-\$0.02
231744	1/16 Keates Rd, Armadale	-\$1.96
231825	171 Canns Rd, Armadale	-\$2.10
232700	12 Oneill Pl, Bedforddale	-\$1.13
233522	4 Dmietrieff Rd, Bedforddale	-\$2.05
233536	2 Dmietrieff Rd, Bedforddale	-\$0.74
233946	477 Brookton Hwy, Bedforddale	-\$0.72
236186	660 Albany Hwy, Armadale	-\$1.18
236398	35 Rubida Rise, Roleystone	-\$0.37
236401	36 Rubida Rise, Roleystone	-\$0.74
237142	2/15 Gillam Dr, Armadale	-\$1.09
237584	1 Camfield Pl, Bedforddale	-\$0.84
238013	780 Albany Hwy, Armadale	-\$0.83
238257	10 Camfield Pl, Bedforddale	-\$0.65
238473	52 Equestrian Av, Bedforddale	-\$0.74
238487	66 Equestrian Av, Bedforddale	-\$0.73
239245	28 Dumas Dr, Bedforddale	-\$0.47
239475	0 Centre Rd, Westfield	-\$0.76
239489	0 Centre Rd, Westfield	-\$0.75
239605	2/23 Gillam Dr, Armadale	-\$0.82
239619	3/23 Gillam Dr, Armadale	-\$1.07
239623	4/23 Gillam Dr, Armadale	-\$0.68
240406	14 Keates Rd, Armadale	-\$0.83
240672	23 Frances Gregory Dr, Bedforddale	-\$3.28
241381	10 Ottaway St, Kelmscott	-\$0.70
241430	13 Cartland Ct, Bedforddale	-\$0.74
241561	2/47 Brant Rd, Kelmscott	-\$1.45
241575	3/47 Brant Rd, Kelmscott	-\$1.40
241589	4/47 Brant Rd, Kelmscott	-\$1.41
241593	5/47 Brant Rd, Kelmscott	-\$1.40
241606	6/47 Brant Rd, Kelmscott	-\$1.40
241610	15 High Rd, Roleystone	-\$0.18
241773	141 Taylor Rd, Forrestdale	-\$0.15
242121	8 Cartland Ct, Bedforddale	-\$0.70
242252	17 Savage Rd, Kelmscott	-\$0.40
242464	2/14 Coralie Ct, Armadale	-\$0.57

Assess#	Property Address	Amount
243745	25 Waterwheel Rd N, Bedfordale	-\$4.30
Total Written Off		<u>-\$346.86</u>

Pursuant to Council Resolution Number C111/7/04 (July 2004) and the subsequent on-delegation by the Chief Executive Office number 10 (July 2004) pertaining to debt write off the aforementioned debts, following investigation, have been written off.



N Cain
Executive Manager Business Services
01-October-2004



ARMADALE HIGHLAND GATHERING

MINUTES

**OF THE MEETING HELD ON TUESDAY, 14 SEPTEMBER 2004 AT THE CITY OF
ARMADALE ADMINISTRATION CENTRE, COMMENCING AT 6.05 PM**

1. ATTENDANCE AND APOLOGIES

Present

Cr Jim Stewart (Chair)	City of Armadale
Barbara Ross	Caledonian Society of WA
Margaret Dunn	Southern Districts Cycling Club
Mike Dunn	Southern Districts Cycling Club
Barbara Ewing	Australian Pipe Band Association WA
Audrey Emmett	Scottish Country Dancers
Peter Andrews	Western Australian Metropolitan Regional Committee of Highland Dancing
Madge McCallum	Armadale/Kelmscott Lions Club
Ken Manolas	Australian Pipe Band Association WA
Andy Giglia	Individual Member
Melanie Green	Events Coordinator - City of Armadale

Apologies

Henk Vogels	Individual Member
Jay Waller	Individual Member

2. DECLARATION OF MEMBER'S INTERESTS

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

The Minutes of the meeting held on 10 August 2004 were confirmed.

4. BUSINESS ARISING

4.1 Licensed Bar

Proposals from two Community groups have been received expressing an interest in running the bar. The full proposals are attached, please find following a table summarising the content of the proposals for the Committee to discuss these.

Item	Dale Care	Freemasons
Drink prices	Comparable	Comparable
Equipment (tent, tables, chairs etc)	Request for Council to pay equipment hire costs of \$430.	Will provide their own
Site fee	Request for Council to waive \$110.00 site fee.	\$110.00
Experience	Yes	Yes
Insurance	Yes	Yes
Liquor licence	Yes	Yes

The Committee discussed this issue in depth and compared the merits of both proposals.

Due to Mr Giglia being the current President of the Dale Cottages Care Foundation, and having a direct financial interest in the matter under discussion, he was asked to leave the meeting at 6:25 p.m.

Although Committee members expressed some support the Dale Cottages Care Foundation proposal, because of the closeness of the date and the uncertainty that they may not proceed if Council was not able to give a donation, Committee unanimously resolved that the Scottish Freemasons proposal be accepted.

Mr Giglia returned to the meeting at 6:34 p.m. and the Chair advised him of the Committee's decision

RESOLVED

That the proposal from the District Grand Lodge of Scottish Freemasonry in Western Australia to run the Licensed Bar for the 2004 Armadale Highland Gathering be accepted.

4.2 Flags

The replacement of flags flown in the middle garden bed is being addressed by Parks and Gardens. The problems are:

- Last year, the flag poles were utilised to hold the finish line banner for the cycle race. Either new flag poles will have to be bought or the cycle club will have to use their finish line as per previous years.
- To accommodate these very long and heavy poles it will require installing new sleeves, which are concreted to a depth of 900 mm. These will have to be located somewhere that is not in the main thorough fare of pedestrian traffic. Not only is this going to be quite expensive, it will also dig up the grass, which may not grow back in time for the Gathering.

The Community Development flags will be flown along Armadale Road.

Committee acknowledged that it may not be possible for this year's Gathering but requested that the provision of flags and new flag poles be listed for consideration of funding in Council's 2005/06 budget.

RESOLVED

That the flags not be flown from the central garden bed at the 2004 Gathering but the provision of flags and new flag poles be listed for consideration of funding in Council's 2005/06 budget.

Andy Giglia left the meeting at 6:40 p.m.

4.3 Committee Dinner

After some discussion, it was agreed to by members of the Committee that the windup Committee Dinner be held at the Sun Hing Restaurant in Armadale after the 9th November 2004 Committee Meeting.

RESOLVED

That the Committee windup dinner be held on 9th November 2004 after the Committee Meeting at Sun Hing Restaurant.

5. CORRESPONDENCE

Inwards

Letter from Westrail regarding placing promotional posters on the trains
Dale Cottage Care Foundation's proposal to run bar.

Outwards

RESOLVED

That the correspondence be received.

6. PORTFOLIO REPORTS

6.1 Entertainment – Cr Jim Stewart, Events Coordinator

The Events Coordinator has contacted Kerry Grosser regarding inviting the two Scottish dancers who are leaving Perth to dance at the Scottish Tattoo, to dance on the main stage at the Gathering. Further discussions with the dancers will occur upon their return from Scotland.

Committee endorsed the draft entertainment program, subject to minor changes.

The Toast to the Haggis was discussed and it was agreed to ask the Fremantle Burns Club to hold this activity. Committee requested that the Events Coordinator speak to the Health Department regarding giving attendees the opportunity to taste the Haggis after the Toast.

The Events Coordinator advised that the Police Pipe band had contacted her this week to express an interest in participating in the main stage entertainment. Unfortunately, this offer would have to be declined as the entertainment program had already been organised.

As a new addition in the Massed Pipe Band march this year, the Scottish Deerhounds will be participating.

6.2 Heavy Events - Jay Waller

Jay Waller is unable to attend the meeting but advised that he will not be competing in the competition this year but is happy to still run the activity on the day. He has confirmed the Heavy Events timing.

6.3 Ceilidh – Alister Wilson, Events Coordinator

See attached Entertainment program.

6.4 Highland Dancing Competition – Peter Andrews

Reported that all is in hand.

6.5 Royal Scottish Country Dancing Displays – Audrey Emmett

Reported that all is in hand.

6.6 Site Layout & Vending Management – Andy Giglia, Events Coordinator

Reported that all is in hand.

6.7 Pipe Band Competition – Ken Manolas

Reported that all is in hand.

6.8 Marketing & Sponsorship – Events Coordinator

Stories had been sent to RAC magazine, Country Style, House and Garden and Virgin In-house Flight magazine about the Gathering and the Events Coordinator is waiting to see if these magazines pick up the stories.

Committee agreed to spend the \$400 to have the posters on the trains and asked if they could also be added to the Midland line.

6.9 Cycling Event – Henk Vogels, Michael and Margaret Dunne

Discussions have occurred with Rotary Club of Armadale regarding holding Gopher Races around the park as a new activity of the forthcoming Gathering. The contact has left the club and they will advise on Wednesday if they are able to proceed with the proposal.

All in hand with invitations being sent out in the next few days. Ryan Bailey and Peter, both prominent cyclists, may be participating.

6.10 Food and Craft Vending – Events Coordinator

Ken Manolas to provide an update regarding the “Address the Haggis” after he speaks to the President of the Fremantle Burns Club to ascertain if the Club is interested in participating in this activity.

All known Scottish food companies have been sent an invitation to have a display or tastings of their products at the event.

The owner of Aristocrat Foods has offered to sell his food at cost or below to a Community group in return for having the opportunity to promote his company. Apex has a registered food van that can be hired out for a nominal amount. This proposal was sent to the local Rotary Club but they declined the offer. The Events Coordinator has again spoken to the President of the Rotary Club of Armadale regarding selling Scottish foods and this generous offer. An answer will be given after the Committee meeting next Wednesday.

If Rotary does not wish to accept this offer, Committee asked that Dale Cottage Care Foundation be invited to sell the Scottish food.

6.11 Finance

The draft budget for the 2004 Armadale Highland Gathering was tabled at the meeting and the Committee endorsed this. Committee expressed their appreciation to the Events Coordinator for such a thorough and detailed report.

RESOLVED

That the portfolio holders’ reports be received.

7. GENERAL BUSINESS

8. NEXT MEETING

The forthcoming meetings will be held on:

- **Tuesday 19 October 2004 – please note new date**
- **Tuesday 9 November 2004**
- **Tuesday 30 November 2004 (debrief)**

9. CLOSURE

The meeting closed at 7.45 pm.

HISTORY HOUSE MUSEUM MANAGEMENT COMMITTEE

MINUTES

**THURSDAY 1st APRIL 2004 – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY**

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4.	DEPUTATIONS	- 1 -
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS	- 1 -
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1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mrs Colleen Fancote	Western Australian Genealogical Society
Mrs Faye Clay	Friends of History House Volunteer Group
Linton Reynolds	City of Armadale, Council Representative
Ms Kristie Jenkins	Heritage Country Tourist Association
Mr David Allen	Armadale and Districts Brickworks Preservation Group Inc.
Mr Terry Holton	Community Representative
Ms Hazel James	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator

APOLOGIES

Member /Deputy Member	Affiliations
Mr Kim Fletcher	Armadale Wildflower Society

2 DISCLOSURES OF FINANCIAL INTEREST

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

3 PUBLIC QUESTION TIME

If members of the public are present, Council's disclaimer should be read before questions are invited.

4 DEPUTATIONS

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator – Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CPringle@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved : Hazel James **Seconded** : Kristy Jenkins

That the Minutes of the History House Museum Management Committee held on Thursday, 5th February 2004 be confirmed.

6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCILS NOTICE

- (i) **Correspondence In**
Beth Blair Resignation
Kim Fletcher Committee Notes
- (ii) **Correspondence Out**
P Walker to Cheryl Tuckerman
- (iii) **Information and Projects for Councils Notice**
COA – History House Museum and Local History Library Budget.

Visitor Attendance Figures:
Accumulative Total 2/03 – 4/03- 408
Accumulative Total 2/04 – 4/04- 406

Monthly summary
February 2003 – 183
March 2003 – 225

February 2004 – 186
March 2004 - 220

7 BUSINESS ARISING (From Previous Minutes)

7.1 Return of Blacklow Artefact

Current Situation

Cheryl Tuckerman has requested that the Edison Gem and remaining cylinders be returned to her as outlined in Mr Blacklow’s Estate and has approached the Museum Curator with this request.

Committee deliberation and conclusion

The Committee asked that a letter be sent to Cheryl Tuckerman explaining that at this stage the Museum is reluctant to return the items in question until further research is undertaken to clarify the issue of original ownership. - *CGP sent original letter.*

PW – To follow up Mr Geunter Best’s involvement with the restoration

Mr Best has reported that he donated approximately \$1 200 of parts to the restoration project as well as his labour. He did so under the understanding that the Edison Gem was a Museum artefact and not individually owned. Mr Best has reported that should the Museum wish to give the artefact to anyone he wants to be reimbursed.

PW – Sent follow-up letter to C Tuckerman following G Best’s response. *Awaiting reply.*

TH – Requested that before any artefact is returned that, as per the adopted Collection Policy, an advertisement be placed in the “Public Notices” section of appropriate newspapers.

Matter to be left awaiting further notice.

7.2 Future role of HHMMC

A memo was tabled for discussion at the last HHMMC meeting in February. The memo outlined some possible roles for the HHMMC and the need to consider the Birtwistle

Local Studies Library (BLSL) and the Bert Tyler Machinery Museum (BTMM) in the future role of the HHMMC.

One suggestion put forward in the memo was for the formation of a Public History Advisory Group (PHAG) to be formed replacing the current HHMMC structure. As an Advisory Group, rather than a Council Appointed Committee, recommendations could still be made to Council but the Group would not be subject to the structures of the Local Government Act.

Patricia Walker invited comment on this document.

Kim Fletcher submitted a page of notes on this issue that was tabled. Mr Fletcher states that a PHAG Committee should in his opinion have Council backing somewhat like BEAC. This means the Committee would be Council appointed.

Terry Holton commented that such a group would become an avenue for Council on historical matters, as the AKHS no longer facilitates this role. One possible outcome for such a Committee is that it would provide legitimacy for groups such as the Armadale District Historian Group (ADHG).

Patricia Walker commented that the current Terms of Reference would need to be changed. As a result membership issues need to be addressed, especially as the current Community Representative positions are not filled.

Patricia also stated that Committee members should perhaps think about the timing of the meeting that are currently bi-monthly – it was thought that perhaps quarterly meetings would be sufficient. Members should also think about whether they wanted the meetings to be formal as a Council appointed committee, or more informal.

Kristy Jenkins read a memo from HCTA Chairperson Rod Ross and Committee member Bob Tizard. In essence the memo commented on the feeling that there had been dissolution of power in the current Committee format and the revamping of the committee may give it greater relevance.

Patricia Walker commented that there would be difficulties if the HHMMC were to combine with another existing Committee such as CHAC. She suggested that if this was the preferred format perhaps the possibility existed for a sub-group to be created to handle specific projects such as the commissioning of a Local History.

David Allen asked for a clarification of the role / purpose of CHAC and stated that clear definitions of the role and purpose of the possible PHAG would be necessary.

Linton Reynolds requested that Patricia Walker and Chantal Gurney-Pringle present a proposed work programme. Cr Reynolds also suggested to Committee members that any revamped Committee should be initiative driven instead of agenda driven.

David Allen asked how CHAC is currently appointed and Cr Linton Reynolds provided a response.

Colleen Fancote questioned how many representatives would be appropriate for such a committee.

Patricia Walker commented on Kim Fletcher’s written response and suggested that it is the role of current HHMMC members to respond to incorrect public perceptions circulating about the HHMMC and BLSL.

Cr Reynolds commented that the Local Government Act (1995) meant that Council had a duty to take over the Museum decision-making role.

Terry Holton asked how the Museum and BLSL would connect to a possible PHAG.

Linton Reynolds responded that he thought that a PHAG would have two roles that are interrelated; collection and documentary and the Museum and BLSL would obviously feed into these roles.

Kristy Jenkins asked if changing the HHMMC structure would mean that current access to Council would also change.

Hazel James asked for clarification of what the proposed role of the new committee would be? She felt that essentially this would be to initiate projects and to assist people with specific projects.

Linton Reynolds commented that a Local History would have to be a priority for the next 12 months.

David Allen asked if an option existed for Committee members to have a say on operational financial matters. Linton Reynolds responded by stating that the opportunity exists for members to lobby Councillors.

The Committee decided they wanted to look at the possibility of continuing in a formal manner with an expanded role and purpose to include the BTVMM and adjacent Replica Post Office.

Patricia Walker will prepare a possible TOR document for discussion at the June HHMMC meeting before proceeding to Council.

8. GENERAL BUSINESS

8.2 Around the table

Kristy Jenkins

Informed the Committee that the new Destination Brochure is not yet finalized. Kristy also commented that a sub-committee had been formed to look at self-funding for the Tourist Centre.

Colleen Fancote

Commented that the Genealogy Society would be participating at the Battye Library September Fair.

Linton Reynolds

Commented that he has endeavoured to get some copies of photographs of the Byford Ammunition Depot and informed the Committee that a copy of the Electoral Roles for the City over the last 30 years would be made available to the public in the BLSL.

David Allen

David commented that the Brickwork group was happy for artefacts to be housed and retained in the City of Armadale collection although there had been no contact from the Dale Cottages as yet.

David also queried what arrangements would be put into place during Chantal Gurney-Pringle's leave. Patricia Walker responded that although there was no replacement for Chantal's position during her absence, Lee Williams had been assisting Chantal in the BLSL on a casual basis two days per week and would continue in this role. Lee would also be doing an additional day per week over Chantal's 6 weeks leave.

Faye Clay

Placed her apologies for the June 2004 HHMMC meeting.

Hazel James

No Comment

Patricia Walker

Reported that there were no more First Stage South copies available for purchase besides what was in stock at the Museum and that perhaps we could concentrate on compiling some locality histories. Current localities histories being research include Karragullen, Kelmscott, Bedfordale and Westfield.

Chantal Gurney-Pringle

No Comment

9 NEXT MEETING

The next meeting is scheduled for 3rd June 2004.

CLOSURE: 8.25pm

HISTORY HOUSE MUSEUM MANAGEMENT COMMITTEE

MINUTES

**THURSDAY 5th AUGUST 2004 – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY**

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1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mrs Colleen Fancote	Western Australian Genealogical Society
Mrs Faye Clay	Friends of History House Volunteer Group
Linton Reynolds (7.40pm)	City of Armadale, Council Representative
Mr Kim Fletcher	Armadale Wildflower Society
Mr Terry Holton	Community Representative
Ms Hazel James	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator

APOLOGIES

Member /Deputy Member	Affiliations
Mr David Allen	Armadale and Districts Brickworks Preservation Group Inc.
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If members of the public are present, Council's disclaimer should be read before questions are invited.

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Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator – Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CPringle@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved : Faye Clay

Seconded : Hazel James

That the Minutes of the History House Museum Management Committee held on Thursday, 1st April 2004 be confirmed.

6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCILS NOTICE

(ii) Correspondence In

Armadale Wildflower Society donation cheque for use of HHM facilities.

- Patricia Walker has banked the Wildflower Society Donation Cheque and will send a letter to the group outlining the conditions for use of the building.

Colleen Fancote email re: naming of possible revamped Committee.

- Item discussed in Business Arising.

Walter Juschke – Church Alter for purchase.

- The Committee discussed the offer made by Mr Juschke and decided that given the heritage of the Minnowarra Chapel, Mr Juschke’s offers to was not appropriate. Chantal Gurney-Pringle to write to Mr Juschke and offer some other places for Mr Juschke to approach.

(iii) Correspondence Out

Letter of Thanks to Beth Blair

(iii) Information and Projects for Councils Notice

1) COA – History House Museum and Local History Library Budget.

2) Museum Australia Musing Newsletter, South Perth Suburban Road exhibition and the City of Armadale collection.

Visitor Attendance Figures:

Accumulative Total 4/03 – 8/03- 1894

Accumulative Total 4/04 – 8/04- 1963

Monthly summary

April 2003 – 742

May 2003 – 266

June 2003 – 199

July 2003 - 279

April 2004 – 749

May 2004 - 263

June 2004 – 273

July 2004 – 272

7 BUSINESS ARISING (From Previous Minutes)

7.3 Future role of HHMMC

A memo was tabled for discussion at the February HHMC meeting that outlined some possible roles for the HHMMC and the need to consider the Birtwistle Local Studies Library (BLSL) and the Bert Tyler Vintage Machinery Museum (BTVMM) in the future role of the HHMMC.

Following suggestions discussed by the Committee at the April HHMMC meeting Patricia Walker was asked to provide members with a draft TOR document for discussion.

- The Committee agreed to accept and refer to Council for ratification the Terms of Reference Document following the below amendments.
 - Section 4.0 Membership - change ‘f-g above’ to read ‘f above’.
 - Section 3.1 Role of Committee – Minutes and Agendas to be produced as part of the PHAC structure.

Moved: Terry Holton
Seconded: Hazel James

8 GENERAL BUSINESS

8.1 *History of the City – rewrite*

At the October 2003 meeting of the HHMMC, following advice given by the Historian/Curator of the limited number of copies of First Stage South remaining, the Committee passed a motion “That Council look at a range of options regarding the updating and revision of the written history of the district”. At this stage there was a dollar allocation in the existing Five Year Financial Plan for a Local History Update Project. A budgetary recommendation was made to increase the existing allocation but this was not successful. The current dollar allocation and budgetary years for the Local History Update Project are:

2005/06	2006/07	2007/08
\$10,300	\$10,300	\$15,500

In the meantime, Cr Zelones referred the matter of the City’s history to the Community Services Committee, where it was considered at the April 2004 meeting. As a consequence, Council adopted the following Resolution at its Ordinary Meeting of 3 May 2004:

C70/4/04

1. *Officers investigate the likely cost of:*
 - a. *employing a suitably qualified historian to undertake a written history of the City.*
 - b. *having the City’s Art Collection digitised for incorporation into a database*
2. *Officers request the Armadale Redevelopment Authority to consider contributing to the above projects*
3. *The matter be referred to the History House Museum Management Committee for advice and a subsequent report be provided to a future Community Services Committee on the outcomes of the above.*

The Committee may at this stage decide to:

- deal with some matters at this meeting such as determine if the preference is to recommend one complete history or a series of histories based on localities, subject etc;

- call a special meeting to deal specifically with this project prior to which some research on costs and other matters should be undertaken;
- establish a Working Group to research this project and report back to the Committee.

This matter is now referred to the Management Committee for its deliberation and recommendation.

The Committee considered various funding and publishing options that would impact on the proposal and agreed that further research was necessary. The Committee requested that some rough costing for consultants and different local history books be presented at the next HHMMC meeting in October. Chantal Gurney-Pringle undertook to gather information on the cost of historical consultants and Cr. Reynolds agreed to bring in some published local histories to the next meeting to facilitate further discussion..

The Committee also requested that a letter be sent to the ARA asking for their support in the project and perhaps making the history rewrite a joint Council / ARA project. Other matters the Committee asked to be addressed in the letter included:

- asking the ARA to send documents and / or photographs that have the potential to be historical to the City of Armadale for retention in the Birtwistle Local Studies Library.
- Discuss the possibility of funding to produce an entry statement located at the Lake street roundabout in the Forrestdale Business Park that looks at the historical context of the Old Westfield area.

Patricia Walker undertook to write to the ARA on the Committee’s behalf. Cr. Linton Reynolds requested a copy of the letter to be forwarded to him for further discussion with the ARA.

8.2 Around the table

Colleen Fancote

The Genealogy Fair will be held at the State Library in Northbridge on the 18th and 19th September 2004. Colleen also requested leave for the October 2004 HHMMC Meeting.

Faye Clay

No Comment

Cr. Linton Reynolds

No Comment

Kim Fletcher

No Comment

Terry Holton

No Comment

Hazel James

No Comment

Patricia Walker

No Comment

Chantal Gurney-Pringle

Provided a list of priority Oral History interviews that the Oral History group will be looking at undertaking as well as another list of potential interviewees. Committee members were asked to forward any suggestions for potential oral History interviewee's to the Historian / Museum Curator.

Chantal provided the Committee with a list of completed Oral History Interviews and Transcripts to date as well as Interviews and Transcripts in Progress. The issue of transcription and the amount of time involved was also discussed. While limited volunteer's should be able to keep up with current interviews needing to be transcribed it will be necessary to pay an Oral History transcriber to complete the backlog of tapes inherited from past Council projects and the Armadale – Kelmscott Historical Society. Because oral history transcription is a task requiring specific skills it was recommended that the backlog transcriber should be a member of the Oral History Association of WA.

The Committee was provided with a list of current research projects being undertaken with assistance from the Birtwistle Local Studies Library as requested at the last meeting. Chantal will produce this list if there is additional information to add.

9 NEXT MEETING

The next meeting is scheduled for 7th October 2004.

CLOSURE: 8.35pm

CITY OF ARMADALE

MINUTES

OF THE ARMADALE KELMSCOTT SENIOR CITIZENS' CENTRE
MANAGEMENT COMMITTEE HELD AT DALE COTTAGES INC., 16 DEERNESS
WAY, ARMADALE, ON TUESDAY, 21 SEPTEMBER 2004 AT 8.00 AM.

PRESENT:

Cr J Munn	Chairperson
Cr T Hodges	Seniors' Interests Advisory Committee
Mr G Morfitt	AK Senior Citizens Association
Mr H French	AK Senior Citizens Association
Cr F Green	Dale Cottages (Inc.)
Mr C McCafferty	Community Representative
Mrs B Perkins	Over 50's Club
Mrs N Kazmierczak	WA Retirees Armadale Branch

APOLOGIES: Nil

OBSERVERS: Nil

IN ATTENDANCE: Mr J Ifould City of Armadale officer

Public: Nil

DISCLAIMER

This was not required as no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Mr Green declared an impartiality interest due to one of the preferred names considered involving recognition of himself and his immediate family.

WELCOME

Cr Munn declared the meeting open at 8.08am and thanked all members for their attendance.

I N D E X

AK SENIOR CITIZENS’ CENTRE
MANAGEMENT COMMITTEE

21 SEPTEMBER 2004

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2. BUSINESS OF THE MEETING

2.1 Renaming of AK Senior Citizens’ Centre

The City of Armadale (COA) officer reported to the Committee on the community consultation process and outcomes of this. A document containing details of the purpose of the meeting, considerations for members, as well as a list of all the suggested names with supporting information was given to Members.

The COA officer advised that the majority of suggested names did not come with supporting information. He also informed the members that the list was not in any special order although most feedback on preferences from the consultation process involved the first four listed names.

Members agreed that the best approach would be to work from the bottom of the list to the top omitting names one by one that are deemed inappropriate or not preferred.

Members also agreed that despite a number of suggestions containing the word ‘Hall’ as a description of the type of facility, the type of facility would be best represented by the term ‘Centre’. Further to this, Cr Green suggested that names, which did not include a description of the type of facility, would be confusing and therefore inappropriate. He added that if names of individuals were to be considered in the title that they include the full name as opposed to just the surname. Members agreed with both suggestions.

As a result the following names (including amendments as suggested above) were considered on their individual merit in this order:

- J.W. Flatow Centre
- Dale Cottages Social/Amenity Centre
- Ewan Watts Centre
- Minnawarra Recreation Centre
- Cumming Centre/John Cumming Centre/J.D. Cumming Centre
- Coombe Green Centre
- Armadale Citizens’ Centre
- Dale Centre
- Armadale Murray Centre
- Jack Murray Dale Centre/Murray Centre/Jack Murray Centre/John Murray Centre/J.E. Murray Centre
- Armadale Heritage Centre
- Thomas Coombe Centre
- Greendale Centre

A total of three names were short listed for further consideration. These considered as being the most significant and appropriate for the Centre. They included Greendale Centre, Thomas Coombe Centre and Ewan Watts Centre.

The Presiding Member advised that from these three names a preferred option must be chosen and the remaining two names to also be ranked in order of preference.

At this point Cr Green declared an impartiality interest due to the Greendale Centre option being in recognition of his family’s name. He asked that he be excused from the meeting for the period of the preference process.

Cr Green left the room at 8.25am.

The names were selected in the following order of preference (1 being the most preferred and 3 being the least preferred):

1. Greendale Centre

In part, recognition of the Green families who have been residents and involved with the local community and through the years with Dale Cottages since it was first built. Saw and Green Bro’s were involved in the building of the first homes at Dale Cottages. There was a Mr Green who was Chairman of Lotteries Commission at the time of the centre being built. The lotteries commission donated funds towards the centre at this time. Even more so in recognition of Frank for his service to the residents of Dale Cottages and his representation on so many community groups. The ‘dale’ being in recognition of Dale Cottages, the location of the centre, and the provider of care and support for seniors within the City of Armadale for 45 years.

2. Thomas Coombe Centre

In recognition of the first owner of the brickworks on which the site of Dale Cottages and the Centre currently stand. Also the name of the street (Coombe) on which it is located.

3. Ewan Watts Centre

A Reverend who worked with a lot of community groups in the past and started the over 60’s club in the area.

Committee was of the opinion that this was appropriate and resolved accordingly.

RECOMMEND

That Council endorse a change of name for the AK Senior Citizens’ Centre to Greendale Centre.

**Moved: Mr French
Seconded: Mr Morfitt**

CARRIED

Cr Green returned to the room at 8.28am.

2. Further Business

2.1 Pool Tables in Centre

Cr Hodges raised the issue of the number of pool tables anticipated by the AK Senior Citizens' Association (AKSCA) to be put in the multi-activity room. This being four from information received after the Committee meeting on the 14th September 2004, for which Cr Hodges was not in attendance.

Cr Hodges clarified that at the AK Senior Citizens' Centre Management Committee meeting on the 25th May 2004, this issue had been addressed as part of General Business (6.4) where a petition had been received from the AKSCA. Cr Hodges referred the members to the minutes of this meeting and that the Committee resolved the following recommendation:

That the petition be received with a formal written response by John Glassford to Mr Les Scarborough outlining the agreement made to committee at the last site meeting. This letter will also explain the purpose of the multi activity room and demountable benches to be installed to accommodate pool players and other users.

Cr Hodges suggested that as long as this written response had been done and forwarded to the AKSCA then the Committee could make reference to this if needing to re-affirm the Committee's position. This since the details of this letter would include that of the number of pool tables allowed would be three only.

The Presiding Member added that, regardless of whether the letter had or had not been sent, the AKSCA, through members of the Committee, had verbally been made fully aware on a number of occasions that only three pool tables could be placed in the multi-activity room.

The COA Officer added that in the most current building plans there were only three tables drawn in (mainly for the purpose of lighting), indicating the City's intentions for the room were consistent with those of the Committee.

General discussion regarding the current and future use of the pool tables and room in general was entered into to determine whether the Committee wanted to overturn the resolution detailed above. Issues discussed included:

- Current use of tables – Club use only three mornings a week.
- Options for future use of tables – Club could use more than three mornings a week or even afternoons to compensate for increased interest/membership.
- Number of players affected – 50-60 (including waiting list).
- Purpose/use of the room - Multi-activity not just for pool and snooker, exclusivity, access, security.
- Management issues – Viability, maximising use (i.e. strategies supported by 2001 Seniors Needs Report).

- City of Armadale Plans – Only three tables allowed for on current refurbishment plan. Sink, demountable benches, and space for dartboards and other activities provided to cater for other users.

After discussions the Committee was of the opinion that it was still not appropriate for the room to have more than three pool/snooker tables and resolved accordingly.

RECOMMEND

That the resolution from the meeting on the 25th May 2004, in regards to the use of the multi-activity room, NOT be overturned. In doing so then permitting only three (3) pool/snooker tables to be included in this room.

That the COA officer draft a letter, to be signed by the Presiding Member on behalf of the Committee, to forward to the AKSCA advising of this decision.

Moved: Mr Green
Seconded: Mrs Perkins

CARRIED

3. Close of Meeting

CLOSE OF MEETING 8.42am

CITY OF ARMADALE

MINUTES

OF THE **ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE**
HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD
AVENUE, ARMADALE ON **TUESDAY, 5 OCTOBER 2005 AT 1.10 PM**

- PRESENT:**
- | | |
|----------------|------------------------------------------------|
| Ms V Hansen | (Chair) |
| Cr J Knezevich | City of Armadale Councillor |
| Mr A McNamara | (Deputy Chair) |
| | ALO – Education Department |
| Mr A Garlett | Community Representative |
| Ms M Sheppard | Community Representative |
| Ms T Miller | Community Representative (arrived @
1:15pm) |
| Ms M Hill | Community Representative |
| Ms S Jones | Community Representative |
- APOLOGIES:**
- | | |
|-------------|-------------------------------|
| Ms L Murray | - Dept. Community Development |
| Mr D Coid | - Armadale Health |
- OBSERVERS:**
- | | |
|--------------|--------------------------------------|
| Ms C Ryan | - Langford Aboriginal Health Service |
| Ms M Michael | - Langford Aboriginal Health Service |
- IN ATTENDANCE:**
- | | |
|---------------|--------------------------------------------------------|
| Ms T McCourt | - Coordinator Community Development |
| Mr P Johnston | - Dept. Community Development |
| Ms K Branch | - Dept. of Housing |
| Mr L Hogg | - Disability Services Commission |
| Mr B Loo | - Dept Community Development |
| Ms D Cox | - Sexual Assault Resource Centre (arrived
@ 1:15pm) |
| Ms T Buckley | - Minute Secretary |
- Public: Nil
-

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

I N D E X

**ABORIGINAL & TORRES STRAIT ISLANDER
ADVISORY COMMITTEE**

5 OCTOBER 2004

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1. CONFIRMATION OF MINUTES – 3 August 2004

RESOLVED

Minutes of the Aboriginal & Torres Strait Islander Advisory Committee meeting held on 3 August 2004, are confirmed.

Moved: Cr J Knezevich
Seconded: Mr A McNamara

2. PRESENTATION – ABORIGINAL HEALTH PROMOTION – HEALTH DEPARTMENT

2.1 Aboriginal Health Promotion

Ms Amela Ryan from the Health Department did not attend the meeting. The Chairperson expressed her thanks to Ms C Ryan and Ms M Michael for attending the meeting to listen to Amela Ryan, and apologised for any inconvenience.

3. REPORTS

3.1 Community Development Coordinator Report

Ms Trish McCourt advised the committee that an advertisement had been placed for an Expression of Interest to fill the vacancy on the committee. Lesley Murray was the only applicant. Ms Murray was appointed by Council on 6 September 2004.

3.2 AFSS Report

A report was unable to be presented to the Committee in the absence of Mr Robin Thorne.

Decision:

a. Robin Thorne to present the report at the next ATSIAC meeting, and provide a written copy as an attachment to the Agenda.

Moved: Ms T Miller
Seconded: Mr A McNamara

4. BUSINESS OF THE MEETING

4.1 South West Aboriginal Land and Sea Council and WA Local Government Association

The Chair asked the committee if they had read and understood the Draft Indigenous Land Use Agreement. The majority of the committee did not, it was suggested that a Workshop be organised to work on the agreement.

Decision:

- a. **Trish McCourt to liaise with the Committee and other interested parties (i.e. Ray Tame) to organise the workshop. Council will facilitate the workshop.**

Moved: Mr A Garlett

Seconded: Mr A McNamara

4.2 Naming of Bridges over Wungong River

This matter has been recommitted from the ATSIAC meeting of 13 July 2004. Members had been requested to give consideration and make a decision as to appropriate generic Aboriginal names for the two bridges that will span the Wungong River.

DECISION:

The ATSIAC Committee voted that the bridges be named:

- **Goolmarup (Kelmescott)**
- **Moorda (Armadale Hills Area)**

Moved: Mr A Garlett

Seconded: Mr A McNamara

5. FURTHER BUSINESS

5.1 NAIDOC Video

Trish McCourt advised that the video of the NAIDOC Celebrations has been received and would be available for loan. Committee members wishing to borrow the video would need to use a register.

5.2 Indigenous Women Training Program

Trish McCourt notified the committee of the Indigenous Women Training Program, if any members were interested Ms McCourt would provide further information.

5.3 Aboriginal Cultural Centre

Trish McCourt reminded the committee that a meeting is scheduled at 1:00pm on Wednesday 13th October 2004 at the Council Administration Building, to consider the final concept for the Aboriginal Cultural Centre.

5.4 Aboriginal Noongar Corporation

The Chair sought members for the ANC Governing Committee. Mr Albert McNamara and Allen Garlett both stated that they would be interested in being representatives for the ANC Governing Committee.

5.5 Men’s Group Campover

Bruce Loo advised the committee of a campover on 28th October 2004 at Yanchep National Park for young aboriginal community. Mr Loo sought Elders to talk to the youth. Mr Mort Hansen would be part of the group but more participation required to mentor the kids and act as role models.

Mr Loo is also anticipating camps for men and women (in separate camps) he is content to organise the administration of the camp, but would like assistance in the management of the camp.

Mentors are also required for Aboriginal kids in care. Mr Loo stated that little support is provided from the community and that mentors are needed to provide guidance for the youths’ future.

Mr Allen Garlett and Mr Albert McNamara expressed their interest in being part of the mentoring process.

It was suggested that Mr Bruce Loo put requests for mentors in writing to be presented to the Managing Directors for permission to participate.

5.6 ATSIAC Agenda

Trish McCourt requested that the committee advise of any additions to the ATSIAC agenda at least one week prior to the meeting. This would enable the committee members the opportunity to review the issue and decide on resolutions. Any further business could be presented to the committee as an item in Further Business.

6. NEXT MEETING

The next meeting of ATSIAC will be held on 2 November 2004 at 1.00 pm.

MEETING CLOSED AT 1.43 PM



