



INFORMATION BULLETIN

ISSUE NO. 16/2004

18 AUGUST 2004

Information Bulletin

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1.1 **EMPLOYEE MOVEMENTS**

New Staff:

- *Chau Lam has been appointed to the position of Environmental Health Officer (casual) in the Development Services Directorate, commencing with the City on 2 August 2004.*
- *Dean Patrizzi has been appointed to the position of Gardener in the Technical Services Directorate, commencing with the City on 9 August 2004.*
- *Joe Hussey has been appointed to the position of Planning Officer in the Development Services Directorate, commencing with the City on 1 September 2004.*

Staff Leaving:

- *Nicole Bylund has resigned from her position as Services Information Officer (T) effective 28 July 2004.*

Staff Changes:

- *Erin Perera will transfer to the position of Senior Statutory Planning Officer on 18 August 2004 with the Development Services Directorate.*
- *Paul Rosser will transfer to the position of Senior Statutory Planning Officer on 18 August 2004 with the Development Services Directorate*

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LEADER OF THE OPPOSITION
Western Australia

Hon Colin Barnett MLA

Mayor Linton Reynolds JP
City of Armadale
7 Orchard Avenue
ARMADALE WA 6112

*Copy in Info bulletin
please*

JA1633

CITY OF ARMADALE	
REC'D	12 AUG 2004
TO:	MAYOR
REFER/NOTE:	INIT
FILE/S	Gov/10

Dear Mayor Reynolds JP

POLICY DEVELOPMENT – LOCAL GOVERNMENT

On behalf of the Liberal National Opposition, I am pleased to enclose for your consideration two position statements entitled *Revitalising Local Government* and *Working Together for WA: A Real Partnership with Local Government*.

It is clear that major changes must be made to Local Government in Western Australia to ensure that councils have the ability to meet the ever-increasing needs and expectations of the community. The position statement *Revitalising Local Government* outlines the Coalition's commitment to reforming the structure of Local Government in Western Australia to improve representation and service delivery.

In addition, the Coalition's commitment to re-establishing a partnership with Local Government based upon mutual trust and respect is outlined in the position statement *Working Together for WA: A Real Partnership with Local Government*. Rather than just rhetoric, a Coalition Government will ensure that Local Government has a strong voice at the highest levels and will consult on key issues such as cost shifting.

Please treat these position statements as a platform for policy debate and discussion within the community. A number of position statements have already been developed across a range of issues and portfolios over the past months and this process will continue.

In wide consultation with the community, business and other organisations, the Coalition will continue to engage in a genuine and thorough process of policy development in the lead up to the next State election.

Please circulate the position statements as you see fit. Further copies of the enclosed position statements and others like it may be downloaded from my website at www.loop.wa.gov.au. We encourage your feedback on these and any other issues.

Yours sincerely

COLIN J BARNETT MLA
LEADER OF THE OPPOSITION

JAMIE EDWARDS MLA
SHADOW MINISTER FOR LOCAL GOVERNMENT

9th August 2004

Defining The Difference

POSITION STATEMENT LIBERAL NATIONAL COALITION



REVITALISING LOCAL GOVERNMENT

- FOR DISCUSSION AND COMMENT -

INTRODUCTION

The three spheres of government – Federal, State and Local – have been a part of the Australian way of life for nearly 150 years. The system is based upon the premise of delegated authority to ensure governance that is responsive to the needs of the people. Balancing resources and responsibility within this system is essential to encourage efficient service delivery and representation.

Local Government in Western Australia, as in other States, was established through an act of State Parliament. The current configuration of Local Government within Western Australia takes its origins from the 1960 Local Government Act at a time where the structures of cities, towns and shires were formalised and the Municipal Corporations and Road Districts Acts repealed.

Over the past 50 years, Western Australia has been impacted by significant and far-reaching changes in demographics, social issues and technology. In addition, the role of Local Government itself has altered during this time, with a major expansion in the services provided and heightened public expectations.

As well as core services such as roads and rubbish removal, councils today have much broader responsibilities including town-planning, libraries,

sporting facilities, crime prevention, environmental health and the arts.

Despite these changes, the boundaries, basic structures and procedures of many councils have not evolved to reflect the reality of sociological changes and the present-day demands placed upon Local Government.

The number of Local Governments within Western Australia peaked in 1909 with 147, and by 1960 there were 146 Local Governments across the State. Today we have 144. By any objective standard it is clear that the number of Local Governments has not altered in line with population change or advances in service delivery.

The static nature of the structure of Local Government in Western Australia has placed the future viability of the system in doubt.

THE CURRENT SITUATION

Considerable concern exists within Local Government circles regarding the fundamental structure of the system and the level of consultation being undertaken in regards to change.

A number of key themes have consistently emerged relating to the operations of Local

Governments in Western Australia. Councils have identified the following categories as the main areas of concern:

- The long term viability and survival of councils;
- Adequate resourcing, particularly relating to key staff;
- Retaining and maintaining a strong sense of community and identity;
- State and Federal governments shifting responsibilities to Local Government;
- The number of Local Governments and related boundaries.

While it is acknowledged that examples exist of excellent solutions implemented around Western Australia to address these concerns, there is a need to develop and implement a comprehensive, State-wide action plan that provides solutions while preserving the identity of local communities.

THE LABOR APPROACH

Labor's policy regarding Local Government has failed to deal with the major issues. Rather than proactive decision making, the Labor Government has simply re-badged old solutions and offered rhetoric without substance.

Labor has focused on limited updating of the Local Government Act and council operations. This piecemeal approach has included moves to alter the pledge of allegiance, as well as abstract references to encouraging Local Government to introduce 'best value' and play a greater role in regional development.

Labor has taken nearly three years to introduce legislation in line with its promise to review the Local Government Act to delete any unnecessary

red tape. Yet again, the proposals within this amendment simply focus on 'tidying up' the Act rather than long overdue structural changes.

At the same time that the State Government has shied away from genuine reforms, cost shifting and savage cuts in key areas such as road funding have worked to undermine the system of Local Government in Western Australia.

A strong perception exists at the grassroots level that under Labor, genuine reform of the Local Government system is not a priority. These reforms have always been controversial, but a Coalition Government will meet the challenge to ensure the long-term viability of the three-sphere system of government.

THE COALITION APPROACH

It is evident that a comprehensive and overarching list of measures must be introduced to deal with the problems impacting upon Local Government.

The onus is also on the State Government to provide the necessary legal and financial resources to implement the agreed reforms.

A viable Local Government system

Fundamental change must be implemented at the structural level to develop a strong and viable Local Government system that is acceptable to the community.

A Liberal National Coalition Government will work with Local Government to develop solutions based on a combination of consultation, shared responsibility and leadership.

A Coalition Government will initiate a reform of the Local Government system in Western Australia through a high-level implementation committee comprised of the Minister and key representatives from the Department, Local Government organisations, and Local Government itself.

The reform process will examine all options to improve operations efficiencies including:

- boundary alterations**
- resource sharing**
- regional groupings**
- grant allocations**
- incentives to embrace reforms**

These reforms will be undertaken while maintaining the principle objectives of preserving a strong Local Government presence in communities and rebuilding financial strength and accountability within the Local Government system.

The Coalition recognises the vital role that Local Governments play in building healthy, vibrant communities, especially in rural and remote areas of the State. The Coalition is committed to ensuring that this role is not undermined by any reform process, but is instead strengthened by it.

In assessing options for reform, both State and Local Government must have the courage to recognise that significant change needs to occur. The current number of Local Governments and present boundaries cannot be seen as sacrosanct in pursuing improved service delivery, however, mass council amalgamations will not be supported and maintaining strong local representation will be a priority, particularly in regional communities.

In its 2001-2005 Strategic Plan, WALGA itself has identified that *"boundary change remains largely unaddressed by the State Government"*, and there is *"continuing potential for boundary reform to occur"*.

Learning from previous reform

A number of States have pursued Local Government reform over recent years. The approach employed in Victoria has been roundly criticised for a lack of consultation and an undemocratic approach to instigating change. The Victorian model created significant upheaval as a result of mass council sackings, the appointment of commissioners and a perception that Local Government was being made more accountable to the State Government rather than to the community. The Coalition believes that the methods employed to achieve change in Victoria are unacceptable.

Efforts in other States, such as South Australia and Tasmania, were better received and have been viewed as more successful in providing a smooth transition to a new system of local representation and service delivery. These programs set achievable targets for reform and provided significant incentives for voluntary change over an extended period of time.

Under a Coalition Government, proposals for change will take on board the successful and best practice models implemented in other Australian states, particularly South Australia and Tasmania. The overall approach taken by Victoria on boundary change would not be supported.

The Coalition is willing to not only look at models operating in other States, but also those in other countries.

Under a Coalition Government consideration will be given to legislative changes that will enable Local Governments of different types to be established with distinct roles and responsibilities that more suitably match the respective operating environment.

Inquiries in Western Australia and the experiences of other States have generated a considerable quantity of information regarding Local Government reform, such as the 1996 Advancing Local Government in Western Australia report by Local Government Structural Reform Advisory Committee. The Coalition recognises the value of this existing information and will use it as the basis for research into any reform package.

Cooperation and collaboration

At present, the Local Government system is being undermined by structural deficiencies that do not enable councils to capitalise upon collaborative approaches to resource sharing and cost minimisation.

A cooperative approach to the use of physical and intellectual capital has the ability to improve service delivery in regions impacted by common issues and shared concerns. Local Government has been proactive in recognising the benefits of a partnership approach, which has led to the successful creation of a number of geographically based council organisations, such as the North Eastern Wheatbelt Regional Organisation of Councils. These voluntary regional groupings work to develop collaborative approaches to areas

including research, resource sharing and advocacy.

In Government, the Liberal National Coalition will review the Local Government Act and provide seed funding and other assistance measures to develop models based upon the Voluntary Regional Organisations of Councils (VROCs) model and other similar bodies so that these types of structures can be established and operate in a flexible manner without the current constraints and costs.

The regional representative organisations will be based upon groupings of Local Governments under revised boundaries to encourage a cooperative approach to the delivery of services.

Implementing a program to enhance resource-sharing arrangements between councils has the potential to not only reduce the financial burden upon ratepayers, but also improve the quantity and quality of services councils can provide. A number of councils have recognised the benefits that can accrue from cooperation, as is apparent by the existence of more than seven VROCs across Western Australia.

Resource sharing enables a reduction in the idle time of equipment and personnel and lowers the total cost of purchasing capital goods, while also providing increased scope for the acquisition of new, more efficient equipment. Downgrading of services or the role of staff will not be an objective of any restructuring or sharing initiatives under the Coalition. Improved service delivery through enhanced efficiencies will be a priority.

A Coalition Government will develop a package of resource sharing models for implementation by Local Government.

Achieving change can be a difficult process and communities and councils are often reluctant to restructure for fear of loss of representation or services. Consequently, incentives must be provided to negate uncertainties and encourage Local Government to adopt resource sharing initiatives.

In Government, the Coalition will provide grants to Local Governments that implement resource sharing schemes which result in immediate and long-term benefits.

Encouraging revitalisation

Forcing local councils to adopt reforms is not the desired method of instigating change. Such a situation would encourage unproductive conflict rather than a collaborative move towards genuine restructuring. Local Governments must recognise the need to reform and be prompted to initiate it.

A Coalition Government will present all Local Governments with a comprehensive package of proposals and incentives to voluntarily embrace and implement changes within a specified timeframe.

This package will be significant in its scope and be tailored to match the unique conditions and concerns that exist around the State. Included will be financial and non-financial measures designed to instigate State-wide reform.

As part of the Coalition's program, action will need to be taken on a number of levels for effective

reforms to be put in place. Encouraging revitalisation will require changes to the State Local Government Grants Act to enable funds to be used in a manner that promotes change. The Grants Act provides for the distribution of Federal financial assistance through the operations of the Local Government Grants Commission.

In conjunction with the Federal Government, the Liberal National Coalition will review the State Local Government Grants Act with the aim of introducing changes that will assist and complement the Coalition's proposals for reform.

Given that Federal financial assistance comprises a considerable portion of Local Government funding, action will also need to be taken to realign present Federal funding arrangements to initially encourage change and then correspond with any restructure.

Accordingly, the Coalition will seek the co-operation of other States in encouraging the Federal Government to alter the Local Government (Financial Assistance) Act to facilitate and accommodate reform.

At present, the Local Government Advisory Board (LGAB) plays a pivotal role in the process of boundary reform and issues relating to Local Government representation. In revitalising the current Local Government system it will be necessary to re-examine the operations and structure of the LGAB.

In Government, the Coalition will review the provisions of the Local Government Act dealing with the Local Government Advisory

Board to consider possible amendments in line with the reform program.

Representation

A critical component of the Local Government system is the representation provided by council members. Given the increasingly complex nature of the issues facing local councils, attention must be paid to ensuring efficient and informed decision-making. At present, many community members are not willing to enter into local politics because of a negative public image surrounding the operations of a number of councils and the perception that participation comes with few rewards. Attracting quality representatives and promoting efficient decision making at the Local Government level will be an integral element of the Coalition's reform package.

A Liberal National Coalition Government will improve the decision making processes within Councils by examining options to reduce the number of elected members where applicable and acknowledging increasing levels of responsibility by reassessing remuneration.

Working with Local Government

The most important partner in any reform program will be Local Government itself. The Coalition recognises that reforms involve complex processes of review, planning and implementation. A cooperative approach to dealing with these issues and overcoming points of difference will be vital in creating a workable program for change. Consultation with individual councils and representative organisations must be a priority.

A Liberal National Coalition Government will adhere to a continuous consultation program with individual councils, the Western Australian Local Government Association and Local Government Managers Australia. Personnel from these organisations will be invited to assist in the process of implementing the Coalition's reform package.

CONCLUSION

It is evident that major changes to Local Government in Western Australia must occur to ensure that councils have the capacity to meet the ever-increasing needs and expectations of their respective communities.

In conjunction with Local Government, the Coalition is fully prepared to make the tough decisions to implement change. As part of any reform program, it will be ensured that service delivery and representation are not sacrificed for cost savings.

For comment, please contact the Office of the Leader of the Opposition on ph: 9222 7351 or email: barnettc@loop.wa.gov.au

August 2004

Defining The Difference

POSITION STATEMENT LIBERAL NATIONAL COALITION



WORKING TOGETHER FOR WA: A REAL PARTNERSHIP WITH LOCAL GOVERNMENT

- FOR DISCUSSION AND COMMENT -

INTRODUCTION

With approximately 1400 dedicated men and women serving as elected representatives in 144 local councils throughout Western Australia, Local Government is a vital component in our overall system of governance.

Employing around 12,000 people with a total expenditure level of almost \$1.6 billion per year, the operations of this important partner are pervasive. Local councils provide representation and a broad range of services across Western Australia at a level closest to the people.

Through their operations, councils reflect the distinct values of their communities. Although each Local Government is required to adhere strictly to overall State Government control, as spelt out in the Local Government Act and Regulations, individual councils are still separate, semi-autonomous entities that are passionate about their identity and uniqueness.

Grassroots government is an essential element of any democracy and cooperation and consultation between all levels of government must be a priority to ensure effective representation and provision of public services.

THE CURRENT SITUATION

Under the term of this Labor Government, councils have regularly expressed concern regarding the lack of consultation on important issues.

In the past the WA Local Government Association (WALGA) has threatened to withdraw from formal consultation structures with the State because of the Government's failure to consult with local councils and their representatives throughout the decision making process.

Rather than a legitimate partner, Local Government is being increasingly treated like just another State Government department. This trend was evident in the decision to require local councils to collect the State's Emergency Services Levy (ESL).

While most councils support the principles of the ESL, many are of the view that forcing Local Government to collect a State Government imposed tax unfairly undermines any jurisdictional distinction that exists between the two levels of government. With the public generally perceiving new taxes negatively, the Labor Government conveniently shifted this burden without any real concern for the impact on councils.

Western Australia's robust economy and vast natural resources have ensured that the State is positioned to benefit from considerable growth. With this potential, developing a strong working relationship between State and Local Governments with clearly delineated roles and responsibilities is paramount. In order to win back the trust and respect of Local Governments, current failings in the system of consultation must be urgently addressed.

THE LABOR APPROACH

Labor's approach towards Local Government has failed to provide real solutions for the concerns that continue to erode the working relationship between the two levels of government.

The promises made within Labor's "Partnership Agreements" have not been backed up in practice by consultation or policy support. While the agreements present a veneer of cooperation, Local Governments have continually been left out of the decision making process on issues impacting their operations. The Labor Government has not embraced the ideals that are integral to the partnership agreement system.

The super-ministry approach employed by Labor has also resulted in a diminished voice for the concerns of Local Government in Cabinet. While the combining of the regional development and Local Government portfolios has some merit, there is a strong belief that Local Government is being neglected in this arrangement due to funding concerns and blurred lines of responsibility.

Considering the increasingly important role played by Local Government in the community, the Department of Local Government and Regional

Development must be adequately resourced to offer support and relevant services to councils if an effective system of local representation is to be maintained.

Labor has not honored its commitment to create a real partnership with Local Government. Instead, it has exploited the arrangement by making promises with much fanfare and then failing to deliver. When combined with significant cost shifting and under-resourcing, it is clear that Labor is not prepared to recognise Local Government as a legitimate partner.

THE COALITION APPROACH

The Liberal National Coalition is committed to listening to those involved in Local Government – not only to address their concerns, but to work proactively in improving the current relationship and providing for the most efficient provision of services to the public.

State/Local Partnership Agreement

Under a Coalition Government a workable, productive framework will be put in place with inbuilt guarantees and safeguards to ensure Local Government is listened to and consulted with.

A healthy relationship with Local Government will involve debate over certain issues. The Coalition recognises this and is committed to working through these issues in a constructive manner, as set out in a revised partnership agreement.

A Coalition Government will review the State/Local Government Partnership Agreement to more clearly define the roles of both levels of government and implement performance measures to ensure that improved consultative arrangements are

developed that promote a more equitable relationship.

The partnership agreement is integral to the system of governance in Western Australia and both State and Local Government must be willing to commit to the agreement both in principle, and in practice, for it to be effective. The Liberal National Coalition can give this commitment.

Consulting on cost shifting

Decisions by State and Federal Governments to transplant responsibilities and costs to the Local Government level have been a major source of discontent.

It is recognised that for certain services the proximity of Local Government to the people provides advantages in regards to the delivery of those services. In shifting the burden of responsibility between the different levels of government, however, adequate compensation must be provided to negate any increased cost.

Local councils deserve to be fully informed regarding the intent to shift responsibilities as these decisions directly impact the allocation of resources.

A Coalition Government will initiate new processes to inform Local Government of decisions that will impose additional costs or responsibilities on councils to ensure adequate compensation and forewarning is provided.

A voice for Local Government

As has occurred in the past under a Coalition Government, the Minister responsible for Local Government will visit, listen to and consult directly

with individual councils. Understanding issues at the grassroots level is necessary to generate a climate conducive to constructive communication and collaborative policy development.

This proven approach will be complemented by regular consultation with peak Local Government bodies, particularly WALGA and Local Government Managers Australia (LGMA).

In Government the Coalition will work to create a Local Government Partnership Committee consisting of the Minister, the President of WALGA, the President of LGMA and other relevant representatives to advise on Local government issues generally and assist in the process of developing a more effective partnership agreement.

The Committee will meet at regular intervals throughout the year, but this would not preclude additional meetings with the Premier and other State Government representatives, as required.

Beyond the Minister, the Department of Local Government and Regional Development must continue to have a close working relationship with local councils and their representative bodies. The role of the department as both a provider of information and a regulator has resulted in a cautious relationship that may be limiting the free flow of information between the State and Local levels of government. Reducing the impact of this barrier is essential for promoting coordinated communication.

In Government, the Coalition will work to ensure that the Department of Local Government and Regional Development has a high level of communication and cooperation

with WALGA, LGMA and individual Local Governments for the greater benefit of the Local and State Government relationship.

In addition, a Coalition Government will promote the clear separation of the Department's information provision and assistance roles from its regulatory functions by implementing an immediate review of current arrangements.

Creating an environment in which information can flow freely between the Minister, the Department, Local Governments and representative bodies through clear channels of communication is vital if a strong partnership is to be maintained.

Delivering Cabinet level representation

Local Government deserves a strong voice at the highest levels. The responsible Minister must have a sound understanding of the operations and important issues facing Local Government through a history of working with representatives at the community level.

A Coalition Government will provide a Minister for Local Government who has a demonstrated track record in, understanding of and empathy for Local Government.

CONCLUSION

The Coalition is committed to recognising the legitimacy of Local Government by re-establishing a partnership founded on mutual trust and respect.

By reviewing the partnership agreement between State and Local Government, a more equal relationship with enhanced consultative arrangements will be developed to provide a truly collaborative relationship.

Improving the communication processes between the Minister, Department, councils and Local Government representative bodies will ensure that Local Government has a strong voice at the highest levels. By working together, State and Local Governments will be able to provide the services demanded by the public in the most efficient manner for the benefit of the entire State.

For comment, please contact the Office of the Leader of the Opposition on ph: 9222 7351 or email: barnette@loop.wa.gov.au

August 2004

Local Government News-Issue No.30.04

30 July 2004

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- LG STATE ELECTION PLATFORM LAUNCHED
- MEETING WITH THE HON ALANAH MACTIERNAN
- MEETING WITH THE HON JULIE BISHOP
- SWITCHBOARD APOLOGY
- ALGA LAUNCHES AUSTRALIAN LOCAL GOVERNMENT POPULATION AND AGEING PLAN 2004 - 2008
- REVEGETATION PLANNING FOR SUSTAINABILITY
- EUROPEAN WASPS THIS COMING SUMMER

MAILBAG

- INFOPAGE – CONTAMINATED SITE ACT 2003

ISSUES UPDATE

LOCAL GOVERNMENT STATE ELECTION PLATFORM LAUNCHED

In the lead-up to the next State Government election, the Association has developed a *Local Government State Election Platform* which seeks to highlight Local Government's position on a broad range of issues impacting on Councils and their communities. The Platform also seeks commitments to incorporate these positions into the Policy Statements of the major political parties.

The *Local Government State Election Platform* has been forwarded to the Premier, Leader of the Opposition and respective Ministers and Shadow Ministers seeking commitments to the positions articulated in the document. Arrangements will be made for the issue to be included for discussions at a number of upcoming meetings with relevant Ministers and Shadow Ministers.

Councils are requested to raise the issue in the *Local Government State Election Platform* with their local candidates for the upcoming State election. A full copy of the document can be downloaded from the Association's website www.walga.asn.au.

For further information, please contact Acting Director Policy, Debbie Terelinck, on (08) 9213 2024 or email dterelinck@walga.asn.au.

MEETING WITH THE HON ALANNAH MACTIERNAN

A meeting was held with the Minister for Planning and Infrastructure, Hon Alannah MacTiernan, on **Thursday 29 July** to discuss the new State Road Funds to Local Government.

While negotiations on the Agreement to date have generally been undertaken with positive outcome, the issue of quantum of funding to support the new Agreement requires deliberation at the political level. The meeting with the Minister was the first step in the process.

Based on the road access and road usage, the Association is seeking a commitment under the new agreement to a 30% share of vehicle license fee estimates currently available from the State Government. This equates to \$92.8 million in 2005 / 2006, \$97.5 million in 2006 / 2007 and \$103.3 million in 2007 / 2008.

The Minister expressed in principle support to a percentage of vehicle license fees being used to support the new State Road Funds to Local Government Agreement, but further negotiation is required.

For further information, please contact Acting Director Policy, Debbie Terelinck, on (08) 9213 2024 or email dterelinck@walga.asn.au.

MEETING WITH THE HON JULIE BISHOP

A meeting was held recently with the Federal Minister for Ageing, Hon Julie Bishop, where the key issues of the Australian Local Government Association (ALGA) Ageing Action Plan, Planning for Age Care Facilities and Aged Care Places were discussed.

ALGA Ageing Action Plan – The Minister will provide a formal response to this issue, but expects ALGA to put forward a funding proposal for the Plan. The Minister also indicated that she was not adverse to working with individual State Associations.

Aged Care Facilities – The Department will be holding an information session at the end of August for new aged care places.

Aged Care Places – There has been a 1.75% cumulative increase to basic care packages. The Minister indicated that providers such as Catholic Health have received a \$59 million increase in funds for places and that the Viability Supplement for rural / remote communities has been increased in 2004 / 2005 to \$27 million. There's also been an increase to 140 Community Aged Care Packages (CACP) in WA and 80 Extended Aged Care at Home Packages for WA.

For further information, please visit www.health.gov.au, or contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

SWITCHBOARD APOLOGY

Management and staff of the Association wish to apologise to anyone who has attempted to contact us on our main switchboard number (08) 9213 5055 and your call went unanswered. Unfortunately, we have had a problem receiving some calls on our switchboard since **Monday 26 July**. The experts inform us that the problem has been rectified.

ALGA LAUNCHES AUSTRALIAN LOCAL GOVERNMENT POPULATION AND AGEING PLAN 2004 – 2008

This week, the ALGA Australian Local Government Population and Ageing Plan 2004 – 2008 was launched. The Action Plan aims to build the capacity of Local Government to plan for an ageing population.

For further information on the Action Plan, media release and speech, visit ALGA at www.alga.asn.au/policy/social/ageing/actionplan.php or contact Alley Peck on (02) 6122 9421 or email alley.peck@alga.asn.au.

REVEGETATION PLANNING FOR SUSTAINABILITY

An information seminar for Revegetation Practitioners and Consultants, Natural Resource Management Professionals and all others involved in revegetation in the landscape will be hosted by the Revegetation Industry of WA (RIAWA) Inc. from **2.30 pm to 5.30 pm** on **Friday 20 August** in the small theatre, Bentley Technology Park.

EUROPEAN WASPS THIS COMING SUMMER

European Wasps are being reported by the public more frequently than usual. The Department of Agriculture urges prompt reporting of this serious pest to enable the best chance of eradicating nests and to prevent European Wasp populations from being unmanageable in the future.

With food preferences for fruit, meat, fish, pet foods, rubbish and sweet drinks such as in soft drink cans, and the ability to sting humans repeatedly, the European Wasp poses a substantial threat to our State's horticultural, tourism and outdoor lifestyle.

The Department's 'Pest and Disease Information Service' has established a European Wasp Hotline which operates from 8.30 am to 4.30 pm, Monday to Friday and can be contacted on (08) 9368 3666 or email info@agric.wa.gov.au.

Gardennote 6/2004 '**Wasp Identification Guide**' has been produced to help the public readily identify the difference between an European and Paper Wasp as they are of similar size and have yellow and black stripes.

Hard copies of all Gardennotes can be obtained from Marie Bracks-Burns, Department of Agriculture, on (08) 9368 3411, email mbracks-burns@agric.wa.gov.au or visit www.agric.wa.gov.au.

DIARY DATES

7 – 11 August	Local Government Week
6 August	Central Country Zone (Burswood)
6 August	Kimberley Country Zone Meeting
8 August	Great Eastern Zone (Burswood)
11 August	State Council
8 September	State Council Agenda Deadline
21 – 24 September	Waste & Recycle 2004 Conference
23 September	Esperance-Eastern Goldfields Zone
24 September	Avon Midland Zone (Toodyay)
24 September	Great Southern Zone
24 September	South West Zone (Boyup Brook)
27 September	Northern Country Zone
27 September	South Metro Zone (Kwinana)
29 September	South East Metro Zone (Serpentine-Jarrahdale)
30 September	East Metro Zone (EMRC)
30 September	Central Metro Zone (Nedlands)
30 September	North Metro Zone (Stirling)
30 September	Great Eastern Zone (Mukinbudin)
30 September	Peel Zone (Murray)
October	Gascoyne Zone
1 October	Central Country Zone (Wickepin)
6 October	State Council

Local Government News-Issue No.31.04

6 August 2004

HEADLINES

- ALL SET FOR LOCAL GOVERNMENT WEEK
- YBE 2004 EXEMPLARS PROGRAM
- TENDER THRESHOLD
- 2004 NATIONAL GENERAL ASSEMBLY
- WA LIVING ARTISTS CELEBRATION
- SOCIAL RESEARCH PROPOSAL
- DRAFT STATEMENT OF PLANNING POLICY
- RAMBO THE AMBO RALLY UPDATE
- REGIONAL TOURISM CONVENTION
- NEW LOCAL GOVERNMENT GRAFFITI FUNDING
- PUBLIC LIBRARY PETITIONS

MAILBAG

- INFO PAGE – GRAINS LOGISTIC COMMITTEE UPDATE
- INFO PAGE - GRAFFITI

ISSUES UPDATE

ALL SET FOR LOCAL GOVERNMENT WEEK

The Local Government Convention takes place from 6 – 10 August with over 1,000 people involved over the course of the event.

Sunday 8 August sees the election of a new President and Deputy President, as well as AGM debates on a range of vital policy issues for the Local Government sector.

During the week, banners produced by 87 Local Governments around the State are being proudly displayed on the banner poles along St George's Terrace.

Keep an eye out for our media releases over the next few days on key issues arising from Local Government Week.

YEAR OF THE BUILT ENVIRONMENT 2004 EXEMPLARS PROGRAM & NATIONAL AWARDS

The first YBE 2004 Exemplars have been announced with only one month until the close of nominations.

The Exemplars Program and National Awards aims to reward excellence in the built environment. Like our natural environment, the built environment shapes the way we live. Many people, places, and projects have improved the quality of our lives and its time to recognise them! We want to showcase Australia's best, not just our biggest contributions to the built environment, so entries are open to absolutely everyone. Whether local or national in scope, if a nomination meets the criteria it will become an YBE 2004 Exemplar.

Nominations can be for community groups, service to best practice or leadership. At the end of the Program we will be creating a registry of best practice from across the country. The Exemplars Program is a unique opportunity to be recognised and also to share experience and knowledge.

The seven most outstanding exemplars will be acknowledged at a national awards ceremony at the Sydney Opera House in November.

For further information on the categories and criteria, or to obtain a nomination form, please call 1800 644 715 or email ybe2004exemplars@aib.org.au or visit www.builtenvironment2004.org.au.

TENDER THRESHOLD

This week the Government announced the completion of the State Supply Commission review of State Government procurement policies for goods and services. Significantly the monetary thresholds for State Government purchasing have been altered; including the raising of the Tender threshold from \$50,000 to \$100,000 which has significant ramifications. The Association has written to the Minister for Local Government and Regional Development, requesting that Local Government thresholds be brought in line with the new State Government levels.

2004 NATIONAL GENERAL ASSEMBLY – CALL FOR MOTIONS

The 2004 National General Assembly of Local Government once again provides Councils with the opportunity to discuss and debate the issues of concern to Local Government.

Motions must address **national** issues for Local Government and due to feedback from delegates from previous years, an online pro forma has been developed to assist Councils in clearly demonstrating the national importance of their motion.

This year's National General Assembly is being held at the National Convention Centre in Canberra from 1 – 10 November 2004.

Motions can be submitted online at www.nga.alga.asn.au and should be received by ALGA no later than Friday 10 September 2004.

WESTERN AUSTRALIAN LIVING ARTISTS CELEBRATION

ArtsWA is calling for proposals from key organisations or partnerships for the implementation strategy for an event celebrating living WA visual artists and craft practitioners.

Proposals must be received by Friday 27 August.

For further information, please contact Ricky Arnold at ArtsWA on (08) 9224 7325.

SOCIAL RESEARCH PROPOSAL

The Association has lodged a proposal with Lotterywest for funding to undertake research into Local Government's role in community services and community development. The

research proposal was formed through consultation and workshops with Local Government. Notification of our research proposal will be received in November and if successful Councils will be invited to scope the project in partnership with the Association.

For further information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

DRAFT STATEMENT OF PLANNING POLICY – STATE INDUSTRIAL BUFFER

A draft State Industrial Buffer Statement of Planning Policy Number 4.1 has been prepared by the State Industrial Buffer Policy Review Reference Group established by the WA Planning Commission.

The draft Policy is being released for public comment and will be re-assessed after submissions have been received. Once finalised, the Policy will replace the current State Industrial Buffer Policy, which was approved in 1997.

Specific objectives of the Policy are:

- To avoid conflict between industry and essential infrastructure and sensitive land uses;
- To protect industry and essential infrastructure from encroachment by incompatible land uses that would adversely affect their efficient operation;
- To provide for the development of industry and the provision of essential infrastructure in a way that minimises amenity and health impacts on, and takes account of risk to, nearby sensitive land uses; and
- To promote compatible uses within areas affected by off-site impacts of industry and infrastructure.

Copies of the draft State Industrial Buffer Statement of Planning Policy are available from the WAPC's website located at www.wapc.wa.gov.au. Written comments on the draft policy can be forwarded to the WAPC by Friday 29 October 2004.

RAMBO THE AMBO RALLY UPDATE

Rambo the Ambo has just returned from the Wyndham-East Kimberley and Halls Creek Shires. Besides enjoying the warmer and dryer weather at this time of year, Rambo was able to hear first hand of the health issues facing remote communities.

Thank you to the Shire of Wyndham-East Kimberley for providing the space at Kununurra Show over two days. The rally organizers would also like to thank the following businesses in the Shire of Wyndham-East Kimberley for their kind support:

- Hotel Kununurra – Janine Milne, Manager – Two mixed drinks packages
- Coles Kununurra – Frank Parkes, Grocery Manager - \$50.00 voucher

Thanks to the generosity of these businesses, we were able to run a substantial raffle and raise funds for the Country Medical Foundation and St John Ambulance. It's great to see local businesses getting behind the Rally for health services in remote WA.

Rambo also attended the City of Rockingham Local Government Open Day on 30 July, thanks to the coordinating efforts of Jelena Stojanovic, from the City of Rockingham.

Our thanks also go to the Claremont Football Club, in particular Phoebe Mair, Promotions Assistant, for hosting Rambo at the home match on 31 July at Claremont Football Club. Rambo was cheerfully supported by Rally sponsors 92.9 FM Radio Road Runners.

REGIONAL TOURISM CONVENTION

The major national event for the regional tourism industry, the See Australia Regional Tourism Convention in Lorne from September 8 – 10, will focus on sustainably prosperous regions and is expected to be a particular interest to Local Government Managers and elected representatives involved in regional tourism.

For program and registration details, see www.regionaltourism.com.au and select Regional Tourism Convention, or contact Donna McIntyre on dmcintyr@scu.edu.au or (02) 6620 3503.

NEW LOCAL GOVERNMENT GRAFFITI FUNDING

A Crime Prevention Through Environment Design (CPTED) Fund has been established with \$250,000 available in round one for graffiti removal initiatives. Local Government can apply for up to \$25,000 for the purchase of equipment and technology to reduce the incidence and / or impact of graffiti. Priority will be given to Local Governments who have entered into Community Safety and Crime Prevention Partnership Agreements. Funding guidelines and application forms are available at www.crimeprevention.wa.gov.au and are due by 5 pm, 10 September, 2004.

For further information, contact Stanley Tse at the Office of Crime Prevention, on (08) 9222 9774 or email stse@dpc.wa.gov.au.

PUBLIC LIBRARY PETITIONS

The response to the Local Government Petition calling for adequate State Government funding of the public library service has been overwhelming. We have received over 17,500 signatures. If you have any petitions, please return them to the Association so that we can organise their tabling.

For more information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

MEDIA RELEASE

3rd August Local Government State Election Platform 2004

DIARY DATES

7 – 11 August	Local Government Week
6 August	Central Country Zone (Burswood)
6 August	Kimberley Country Zone Meeting
8 August	Great Eastern Zone (Burswood)
11 August	State Council

Local Government News-Issue No.32.04

13 August 2004

HEADLINES

- ASSOCIATION'S NEW PRESIDENT AND DEPUTY PRESIDENT
- INCREASED ELECTED MEMBERS FEES AND ALLOWANCES
- TRAINING UPDATE
- RAMBO THE AMBO UPDATE
- NRM BOOTH RAFFLE WINNER
- LOCAL GOVERNMENT POPULATION PROJECT
- ABS PUBLIC LIBRARY SURVEY
- BANKWEST SENIORS WEEK

MAILBAG

- STATE AND LOCAL GOVERNMENT SUSTAINABILITY PARTNERSHIP AGREEMENT FORUM INVITATION
- DRAFT ENVIRONMENT PROTECTION (SWAN COASTAL PLAIN WETLANDS) POLICY 2004

ISSUES UPDATE

ASSOCIATION'S NEW PRESIDENT AND DEPUTY PRESIDENT

Last **Sunday 8 August 2004**, the Association's State Council elected Cr Bill Mitchell as President and Cr Paul Kelly as Deputy President for a three-year term.

Cr Mitchell has held the position of Deputy President of the Association since 2002 and has been a member of the State Council since 2001.

As President, Cr Mitchell's priorities are to raise the profile of Local Government in the eyes of both the State and Federal Governments, raise the credibility of Local Councils in the view of ratepayers, increase partnerships between State and Local Government, and pursue constitutional recognition for Local Government.

INCREASED ELECTED MEMBERS FEES AND ALLOWANCES

The Minister for Local Government announced last **Sunday 8 August 2004**, during Local Government Week, that he had approved a 16% (approximately) increase to various Fees and Allowances paid under the Local Government Act Administration Regulations. The Association has started discussions with the Department of Local Government and Regional Development on the specific details of the changes and the timeframe for the introduction of the proposed amendments to the Regulations. We will keep Members informed as the matter progresses.

For further information, please contact Bruce Wittber, Policy Manager Governance, on (08) 9213 2057 or email bwittber@walga.asn.au.

TRAINING UPDATE

Performance Appraisals of the CEO

To provide Elected Members with an understanding of the requirement for Councils to conduct a performance review of Local Government Chief Executive Officers and to provide them with the skills to carry out appraisals.

Date: Thursday 9 September 2004
Time: 1.00 pm to 4.30 pm
Venue: Local Government House, 15 Altona Street, West Perth
Cost: \$135 + GST for Workplace Solutions Members and \$148 + GST for Non Workplace Solutions Members

Ethics and Conduct

This module has been designed to enhance the ability of participants to apply universally accepted ethical standards in their Local Government responsibilities.

Date: Thursday 9 September 2004
Time: 9.00 am to 12.30 pm
Venue: Local Government House, 15 Altona Street, West Perth
Cost: \$135 + GST for Workplace Solutions Members and \$148 + GST for Non Workplace Solutions Members

Legal Responsibilities of an Elected Member

The primary aim of this module is to keep participants up to date with the ever increasing accountability and compliance requirements of the Local Government ACT 1995 and the general legal responsibilities of being an Elected Member.

Date: Friday 10 September 2004
Time: 9.00 am to 4.30 pm
Venue: Local Government House, 15 Altona Street, West Perth
Cost: \$270 + GST for Workplace Solutions Members and \$295 + GST for Non Workplace Solutions Members

RAMBO THE AMBO RALLY UPDATE

Prior to attending the Local Government Week Convention, Rambo visited the Town of Northam, Shire of Toodyay and the City of Bayswater as part of the festivities surrounding the Avon Descent. In Northam, Rambo led the Friday night street parade driven by Mayor Ray Head. The parade was followed by a carnival and fireworks. Our thanks to Mayor Head

and Taryn Beagley for providing accommodation and the Rambo sausage sizzle ingredients, as well as to the St John Ambulance volunteers for their assistance with the sausage sizzle. Our thanks also to Fitzpatrick's Hotel, Colonial Tavern, Avon Bridge Hotel and the Northam Tavern who provided prizes for our very successful raffle.

Once the Avon Descent was under way, Rambo drove to the camping ground at Cobblers Pool and back to Toodyay – another successful day.

Sunday morning, Rambo was set-up at the finish line at Riverside Gardens in the City of Bayswater. Thank you to Sarah Silvester for all her organisation. As the first competitors started coming in after midday, the crowd started to build and Rambo created a lot of interest. It was another successful day.

Rambo is in Corrigin, Kondinin and Pingelly this weekend.

NRM BOOTH RAFFLE WINNER

Congratulations to Stuart Jardine, CEO of the City of Gosnells, who won the raffle at the Natural Resource Management (NRM) Booth at Local Government Week. Stuart's gift basket includes wines from Evans and Tate in our South-West region, Sandalwood products from Mt Romance on the South Coast, Olives from Olive Smiths, Quandong Jam and Desert Lime Marmalade from Earth Farm Native Produce and Dukkah from Wyening Mission Farm, all in the Avon Region. Thanks to all sponsors, whose donations were produced in an environmentally-conscious manner.

Thanks to everyone who entered the raffle. Your participation has provided the NRM team with a lot of useful information about where the members see themselves within NRM and where the Association's support is needed. Watch the NRM Newsletter for the results!

LOCAL GOVERNMENT POPULATION AGEING PROJECT

The Australian Local Government Association (ALGA) has set-up a discussion list on its website for people with an interest in the Local Government Ageing Project. The interactive discussion list allows subscribers to post messages and exchange ideas and information with each other. By joining the list, you can share experiences, questions, and comments with others. You can subscribe through the project's website www.alga.asn.au/policy/social.

For further information, please contact Alley Peck, Assistant Director Health and Ageing Policy, on (02) 6122 9421 or email alley.peck@alga.asn.au.

ABS PUBLIC LIBRARY SURVEY

The Australian Bureau of Statistics (ABS) is conducting a survey of public libraries in respect to the 2003 / 2004 financial year. The last survey of this type was conducted in 1999 / 2000. The survey questionnaire was despatched on **Monday 9 August** to all public libraries. The results will provide key financial and activity measures on services in Australia, with data available in mid 2005.

For further information, please contact William Milne on (03) 9615 7862, or for survey assistance, phone 1300 303 813.

BANKWEST SENIORS WEEK

The Office of Seniors Interests and Volunteering encourages agencies to develop events and activities that focus on seniors and their families during Seniors Week, from **Sunday 24 October** to **Sunday 31 October**. Events can be registered with the Office.

For further information, please contact Sue Stewart on (08) 9220 1121 or email sues@dcd.wa.gov.au.

MEDIA RELEASES

8 August Local Government Week
8 August Banners in the Terrace Winners
8 August Local Government will Lead Regional Cooperation and Structural Reform Agenda
8 August New President Elected
8 August Western Power Must Increase Infrastructure Maintenance
8 August Christmas Island Protest Enters Fourth Week

DIARY DATES

8 September State Council Agenda Deadline
21 – 24 September Waste & Recycle 2004 Conference
23 September Esperance-Eastern Goldfields Zone
24 September Avon Midland Zone (Toodyay)
24 September Great Southern Zone
24 September South West Zone (Boyup Brook)
27 September Northern Country Zone
27 September South Metro Zone (Kwinana)
29 September South East Metro Zone (Serpentine-Jarrahdale)
30 September East Metro Zone (EMRC)
30 September Central Metro Zone (Nedlands)
30 September North Metro Zone (Stirling)
30 September Great Eastern Zone (Mukinbudin)
30 September Peel Zone (Murray)
October Gascoyne Zone
1 October Central Country Zone (Wickepin)
6 October State Council
3 November Murchison Zone
5 November State Council Agenda Deadline
19 November Avon Midland Zone (Gingin)
19 November Great Southern Zone
20 November Kimberley Zone (Halls Creek)
22 November Northern Country Zone
22 November South Metro Zone (Melville)
24 November South East Metro Zone
25 November East Metro Zone (EMRC)
25 November Central Metro Zone (Peppermint Grove)
25 November North Metro Zone (Wanneroo)
25 November Esperance-Eastern Goldfields Zone (Teleconference)
25 November Great Eastern Zone (Teleconference)

ALGA NEWS

Australian Local Government Association

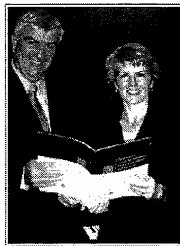
Friday 30 July 2004

ALGA News is distributed by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about local Government issues from a federal perspective. Distribution within councils is encouraged. Ideas and suggestions for news items or advertising enquiries can be sent to the editor, Rohan Greenland at rohan.greenland@alga.asn.au.

In This Issue...

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- [Ageing Action Plan: Strategies to build capacity](#)
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- [ALGA joins with PIA to boost planning workforce](#)
- [Federal Parliament resumes next week](#)
- [New guide available on sustainable tourism](#)
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- [Beacon job creation pilot programs making real progress](#)
- [Lane Cove in historic agreement with Land Council](#)
- [Last registration day for Flower Garden Awards](#)
- [Forthcoming events](#)

Bishop provides \$400,000 to implement ageing action plan



Cr Montgomery and
Minister Bishop

Federal Minister for Ageing, Julie Bishop, this week joined ALGA President, Mike Montgomery, to launch the *Australian Local Government Population Ageing Action Plan*. The launch was hosted by Ballina Mayor, Phillip Silver, at the Ballina Shire Council Chambers. Ms. Bishop said the Australian Government would provide \$400,000 to help implement the plan, a move welcomed by Cr Montgomery. The plan is designed to assist Local Government prepare for the challenges and opportunities presented by Australia's rapidly ageing population. The plan developed by ALGA, in consultation with State Local Government Associations, aims to foster partnerships at all levels, particularly in relation to healthy ageing and approved access by Councils to information on demographic trends.

Cr Montgomery said, "Our ageing population will have a substantial impact on Australia's 675 Councils. This requires proactive and innovative, but also compassionate, sensitive and inclusive policy responses from Local Government," he said. The plan is the result of a growing partnership between ALGA and the Australian Government to engage Local Government in a planned and coordinated national approach to population ageing issues.

More information about the *Local Government Ageing Project* is available on the ALGA website www.alga.asn.au.

Ageing Action Plan: Strategies to build capacity

The *Local Government Population Ageing Action Plan* aims to build the capacity of Local Government to plan for an ageing population. The plan is designed to provide a flexible and dynamic framework that builds awareness of population ageing, encourages Local Government action, fosters partnerships and improves access to regional information on population ageing and future demographic shifts. Within each of these priority areas, proposed initiatives have been identified which will provide the basis for the development of an annual ALGA work program.



Mayor Barham,
Mayor Silver with
Cr Montgomery

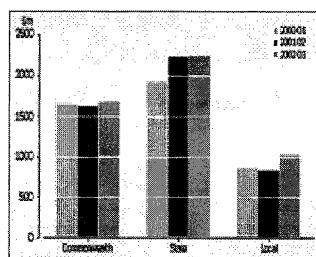
Some of the highlights include: a website that promotes the work of the Local Government Ageing Project and provides relevant information for Councils; a toolbox that provides Councils with resources and contacts to integrate ageing issues into all aspects of their operations; and a Local Government ageing network that allows subscribers to share experiences, questions and comments about ageing issues.

For further information, email Alley Peck at ALGA: alley.peck@alga.asn.au.

Local Government financial assistance grants for 2004 – 2005

Federal Local Minister, Jim Lloyd, will shortly be considering recommendations from State Ministers for the allocation of financial assistance grants to Councils for 2004 – 2005. The Australian Government has revised upwards the amount of funding to be provided as financial assistance grants for 2004 – 2005 compared to the amount advised in the Budget in May. The amount to be paid to Councils this financial year is \$1.540 billion – up slightly from the Budget estimate of \$1.533 billion. The first quarterly payment to States with approved grant allocations are expected to be made on 16 August. Budget figures are based on estimates of the growth of CPI and population and are adjusted each year after the actual values become available.

Local Government investment in culture tops \$1 billion



Australian Bureau of Statistics

Local Government funding for cultural activities in 2002 – 2003 rose 22% to \$1,024.5 million, according to new figures released this week by the Australian Bureau of Statistics. The largest increases were in NSW (\$108 million), Queensland (\$33 million) and South Australia (\$29.6 million). On a per person basis, Councils in South Australia contributed the largest amount of cultural funding per person (\$63.66), which was \$11.81 above the average. Total funding for cultural activities across all three spheres of Government in 2002 – 2003 was \$4.9 billion. The Australian Government contributed \$1.7 billion (34%) while State and Territory Governments

contributed \$2.2 billion (45%) and Local Government just over \$1 billion (21%). Compared with the previous year (2001 – 2002), total Government funding increased by \$250 million (5%) in 2002 – 2003. Total cultural funding from the Commonwealth Government and Local

Government increased by 3% and 22% respectively, while the State and Territory Governments' contribution stayed relatively constant.

ALGA joins with PIA to boost planning workforce

ALGA will next week participate in the inaugural meeting of a national planning education and employment committee, established by the Planning Institute of Australia (PIA) (www.planning.org.au) to tackle the national shortage of planners. The group will help implement recommendations of the national inquiry into planning education and employment. The inquiry report, *Planners for Tomorrow* (www.planning.org.au/events), found serious labor-market deficiencies in planning with most cities and their regions suffering a critical shortage of planners. Over the past three years there had been an average of 16% vacancy rate in planning positions. Local Government, as the largest employer of planners, faces the biggest recruitment and retention challenges.

Further information can be obtained from ALGA's Assistant Director, Regional Development Policy, Jonathon Cartledge, on (02) 6122 9443 or email jonathon.cartledge@alga.asn.au.

Federal Parliament resumes next week

Federal politicians return to Canberra next week for the start of the spring session of Parliament. While the session could well be curtailed by a Federal election, bills listed for debate in the House of Representatives next week include tax legislation (wine producer rebate and small business measures), Trade Practices matters, anti-terrorist measures and assorted education and training bills. The political focus is likely to be on Labor's stand on Free Trade Agreement, security issues and financial management. Policy announcements are expected to continue to come thick and fast over the coming weeks. Labor policies (www.alp.org.au/policy/index.html) released to date (there's 10 of them) can be accessed via the party's website, while Government announcements can be found on the relevant Minister's website (www.pm.gov.au/your_pm/ministry.html).

New guide available on sustainable tourism

A new guide – *Steps to Sustainable Tourism* – has been developed by the Department of the Environment and Heritage, with the assistance of the Tourism Industry, Academics and Heritage Managers. It describes 10 steps that together form an entire planning process for sustainable tourism and can be adapted to many and varied situations. Following these steps thoroughly assists in meeting the needs of the visitor, the environment, business and the local community. *Steps to Sustainable Tourism* is available on the Department's website (www.deh.gov.au/heritage/tourism/sustainable.html) or by contacting the Heritage Division at the Department of the Environment and Heritage on (02) 6274 1111 or by email heritage@deh.gov.au.

Regional tourism convention focusing on sustainable communities

Sustainably prosperous regions are the theme for the *See Australia Regional Tourism Convention* to be held in Lorne, Victoria from 8 – 10 September. It is expected to be of particular interest to Local Government Managers and elected representatives involved in regional tourism. Convention sessions include: sustainably prosperous regions; the transition to a service-based community; the sea-change phenomenon; waterfront development; and re-branding regions. There is also a session on the tourism impact model – a business tool, distributed nationwide to all Shires and Councils in March this year, based on spreadsheet software and used to assess tourism costs and benefits at the Local Government level. For program and registration details see www.regionaltourism.com.au and select Regional

Tourism Convention and contact Donna McIntyre on dmcintyr@scu.edu.au or (02) 6620 3503.

\$25 million Landcare funding round now open

Applications are now being sought for the Community Support Component of the National Landcare program. Community Landcare groups are encouraged to apply and funding will also be directed to Local Government where appropriate. Around \$25 million can be awarded. The program will support groups to, among other things, increase Local Government engagement in Natural Resource Management (NRM), with particular emphasis on participation and contribution to the regional planning process. It also promotes skills and knowledge through sharing of information on Landcare practices. Australian Government investment must be matched and this can include in-kind contributions. Projects need to be submitted to your relevant regional body no later than 3 September. The guidelines are available from the Landcare website (www.landcare.gov.au/nlpcommunitysupport) or call Landcare on 1800 657 220.

\$12.7 million for regional environment projects

The Australian Government this week allocated \$12.7 million to fund 19 projects under the regional competitive component of the National Heritage Trust program. Projects included endangered species protection, the examination of alternative land uses in sugar cane areas, assisting Indigenous communities to conserve land under their control, mapping of acid sulfate soils and control of introduced weeds. Under this program, regional NHT groups apply for funding projects highlighted as priorities in their regional investment strategy. As such, individual Councils cannot access money directly. However, by being involved in their regional NRM management group, Council projects can be incorporated into regional strategies.

To find out more, contact your Local Government NRM facilitator at your State Association.

Job-sharing for Councillors? Idea gains support

Sydney's Willoughby Council this week voted to support the principle of job sharing for Councillors and the concept will be considered at the annual conference of the NSW Local Government Association in October. NSW LGA President, Cr Dr Sara Murray, said job sharing was not possible under present State legislation, but the Willoughby vote meant the issue would be discussed at the Association's conference this year. The Women's Electoral Lobby in NSW told the Sydney Morning Herald that the move was 'fantastic', while Federal Sex Discrimination Commissioner, Pru Goward, said if the Council believed it could be done at Local Government level, it could also be tried for State MPs. Some 165,000 women and 19,600 men work in a job sharing arrangement out of a national workforce of 7.9 million.

Councils urged to nominate people, places for YBE awards

Councils are being encouraged to nominate outstanding people, places, projects, innovations, even entire Councils, which best illustrate our nation's built environment under a Year of the Built Environment (YBE) award scheme known as the *National Exemplars Program*. Applications for nominations are now open and can be submitted until 3 September.

For more information, including nomination forms, visit the YBE website (www.builtenvironment2004.org.au) or email ybe2004exemplars@aib.org.au.

Beacon job creation pilot programs making real progress

Beacon Foundation has formed an alliance with the Australian Local Government Association, Local Government Management Association (LGMA) and the Institute of Public Works Engineering Australia (IPWEA) to encourage Local Government across Australia to take up Beacon's real job creation project, assisting resolution of youth unemployment through the creation of local enterprises. The Foundation has four pilot projects underway with Councils at Echuca / Moama, Port Stephens, Palmerston / Darwin and New Norfolk / Hobart. Information on the pilot programs can be accessed on the Foundation's website (www.beaconfoundation.net).

Lane Cove in historic agreement with Land Council

Lane Cove Council has become the first Council on Sydney's north shore to sign principles of cooperation agreement with the Metropolitan Aboriginal Land Council. The agreement establishes formal communication, consultation and negotiation processes between the Land Council and Lane Cove Council. It also opens the way for possible future cross-cultural training and joint community development initiatives. Metro Land Council Chairman, Rob Welsh, said he hoped the agreement would lead to a greater understanding of Aboriginal culture and history among the broader community.

Last registration day for Flower Garden Awards

Today is the last day for Councils to register interest in the inaugural Australian Local Government Flower Garden Awards. The new awards will be presented in each State and Territory and a national winner selected for the best winter / spring displays this year. Bedding Plants Australia, the National Association of Seedling and Flowering Bloomer Growers is sponsoring the awards, which have been endorsed by ALGA. While the registration deadline is today – 30th July – entries are not due until 15th October, allowing plenty of time to show garden entries in full bloom over spring. Winners will be announced in late November. Registration is easy – see details on the Bedding Plants Australia website (www.beddingplants.com.au).

Forthcoming events

- 2nd International Conference for Women in Local Government (www.womenconference.com), 10 – 11 August, Bloemfontein, South Africa
- Local Government Water Management Conference (www.murray.nsw.gov.au), 10 – 12 August, Moama, NSW
- 13th National Urban Animal Management Conference (www.ava.com.au), 18 – 20 August, Adelaide
- Dealing with the *Environment Protection and Biodiversity Conservation Act*: Procedures, Pitfalls and Tips for Success (www.cpd.com.au), 27 August, Sydney
- 6th International Conference on Managing Pavements: *The Lessons, The Challenges, The Way Ahead* (www.icmp6.com), 19 – 24 October, Brisbane
- National General Assembly of Local Government (www.nga.alga.asn.au), 7 – 10 November, Canberra
- Queensland Local Government Accountants Association – 25th Annual Conference (email: gregt@stanthorpe.qld.gov.au), 16 – 19 November, Yeppoon, Queensland
- Technology and Innovation Expo (www.lgaq.asn.au) 1 – 3 December, Gold Coast Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland

ALGA NEWS

Australian Local Government Association

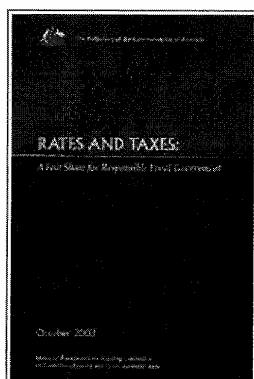
Friday 6 August 2004

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Lloyd presses ahead with cost shift plans



Federal Local Government Minister, Jim Lloyd, is pressing ahead with plans to develop an intergovernmental agreement on cost shifting. ALGA President, Mike Montgomery, this week received a letter from the Minister stating he had asked the Officials Committee of the Local Government and Planning Minister's Council to establish a working group to further develop ideas for the proposed inter-governmental agreement. The working group will also examine potential reforms of the current financial and administrative arrangements between the three spheres of Government. Minister Lloyd noted that the diverse nature of the relationships between the three spheres of Government and the resulting complexities associated with the development of an IGA would require the continued efforts of all interested parties. The working group will include representatives from ALGA and the State and Territory Local Government Associations.

ALGA launches ageing discussion forum

ALGA has launched a discussion list for people with an interest in the Local Government Population and Ageing project (www.alga.asn.au/policy/social/ageing/overview.php). The interactive discussion list allows subscribers to post messages and exchange ideas and information with each other. By joining the list you can share experiences, questions and comments with others. You can subscribe through the project's website. Last week, Federal Minister for Ageing, Julie Bishop, joined ALGA President, Mike Montgomery, to launch the Australian Local Government Population Ageing Action Plan. The plan is designed to provide a flexible and dynamic framework that builds awareness of population ageing, encourages Local Government action, fosters partnerships and improves access to regional information on population ageing and future demographic shifts. Further information can be obtained from Alley Peck, Assistant Director Health and Ageing Policy, at ALGA on (02) 6122 9421 or email alley.peck@alga.asn.au.

Community care strategy launched by Bishop

The Australian Government this week released *A New Strategy for Community Care – the Way Forward* (www.ageing.health.gov.au/research/commcare). The strategy outlines the action that the Australian Government, in consultation with State and Territory Governments, service providers and consumer representatives, will take to improve community care. Four areas of action have been identified: addressing gaps and overlaps in service delivery; easier access services; enhanced service management; and streamlining of Australian Government programs. Federal Minister for Ageing, Julie Bishop, said the Australian Government was committed to implementing the actions recommended in the strategy: The Government delivers home-based support services to older Australians and people with disabilities and their carers through a partnership with community care providers and Local, State and Territory Governments. The strategy follows the review of community services initiated in 2002 to identify strategies to simplify and streamline current arrangements for the delivery and administration of community care services.

Telephone towers: comment sought on draft code

A revised code of practice on the design, installation and operation of telephone towers has been released for public comment. Developed by the Australian Communications Industry Forum (www.acif.com.au), the draft code [PDF document] is a revision of an existing document specifying best practice for the installation radio communications infrastructure. The revised code aims to strengthen and clarify ambiguities in the existing code and improve consultation processes with Councils and the community. The draft code can be obtained by emailing requests to the Forum acif@acif.org.au or by calling (02) 9959 9111. Public comment closes at 5 pm on Friday 3 September. Further information can be obtained from ALGA's representative at the Forum, Jonathon Cartledge, Assistant Director Regional Development Policy, on (02) 6122 9443 or at jonathon.cartledge@alga.asn.au.

ALGA launches National General Assembly website

ALGA has this week launched a new website for the 2004 National General Assembly of Local Government (www.nga.alga.asn.au), to be held in Canberra on 7 -10 November. The site sets out the program, registration details, accommodation and travel options. Councils can now submit Notices of Motion online. Registrations can also be made by completing the registration form (www.nga.alga.asn.au/generalAssembly/2004/thisYear/registration/download) and returning it to the conference organisers. Secure online registration will be available in mid-August.

Constitutional recognition to feature at NGA

One of Australia's leading political analysts, Professor Dean Jaensch, will discuss fresh opportunities that exist for securing constitutional recognition for Local Government when he addresses this year's General Assembly. Don't miss your opportunity to 'seize the moment!' and be part of the discussion on constitutional recognition by registering for this year's General Assembly. ALGA thanks the many Councils who have expressed interest in the 2004 National General Assembly and to those delegates who have already registered.

Infrastructure focus for ALGA's Regional Forum

The pressures and challenges facing Local Government infrastructure will be the theme for ALGA's 8th Regional Cooperation and Development Forum, to be held on 7 November (www.nga.alga.asn.au/generalAssembly/2004/regionalForum). Theme Infrastructure: Foundations for our Future, the Forum will be the venue for the launch of the 2004 – 2005 State of the Regions Report. The report, sponsored by Jardine Lloyd Thompson, will focus on infrastructure resourcing and the importance of infrastructure to regional development patterns and prospects. The Forum will be held as the curtain raiser for the 2004 National General Assembly of Local Government. Key speakers will include Professor Brendan Gleeson of Griffith University. The Department of Health and Ageing will run a workshop on *Structural Ageing: Planning and Building for Demographic Change*, a Year of the Built Environment initiative. Register now: www.nga.alga.asn.au/generalAssembly/2004.

Aussie Councils helping PNG counterparts

Australian Councils and State Local Government Associations are lending a hand to their counterparts in Papua New Guinea under a program funded by the Australian Government aid Agency, AusAID. ALGA this week attended a two day workshop in Cairns on the PNG partnership projects. They are being run under the auspices of the Local Government Good Practice Scheme managed by Commonwealth Local Government Forum (www.clgf.org.uk). ALGA congratulates the Councils and State Associations involved in the projects. The four partners are Papua New Guinea Urban Local Government Association and NSW Local Government and Shires Associations; Lae Local Level Government and Cairns City Council; Mt. Hagen and Orange City Council; and City of Townsville and Port Moresby. It is anticipated that information on the projects will be available on the CLGG website in mid-August.

Councillors beat MPs in trust stakes

To mark the commencement of Local Government Week, the NSW Local Government and Shires Association has released further details of a survey on public trust in Australia's elected representatives. Local Government week concludes in NSW on Sunday. Local Councillors were named by the greatest proportion of respondents as being the most trustworthy (45%), followed by Federal (36%) and State Politicians (20%). Local Councillors most strongly outranked State and Federal Politicians in terms of trustworthiness with young people 18 – 24 years (67%), women (53%) and those in blue collar occupations (50%). Local Government was named by the highest proportion of respondents (42%) as the sphere Government providing the greatest value for money, followed by Federal Government (33%) and then State Government (25%). The survey also assessed whether residents wanted to be notified of developments, and the closer the development was to their homes, the more adamant they were that they should be notified. Preliminary details of the survey were released earlier this year.

Councils urged to use college's road safety resources

The Australian College of Road Safety is an association for individuals and organisations interested in supporting road safety. Members come from community groups, professional associations, Government and industry. The college has a strong emphasis on practical programs, many of which are relevant to Local Government. The College website (www.acrs.org.au) contains much useful road safety data and research for Council Road Safety Officers.

Ravensthorpe local roads deemed RONIs

The Prime Minister, Mr. Howard, last week committed funding of up to \$6.5 million towards the upgrade of local roads in Ravensthorpe area in Southern Western Australia, through the *Roads of National Importance* program. The roads are integral to the operation of a major BHP Billiton nickel mine in the area. The Prime Minister said that there would be 315 permanent direct jobs and 930 indirect jobs created once the mine was at full capacity. The local roads have been designated as roads of national importance. The funding commitment is conditional on BHP Billiton using a residential work force based in the Esperance, Ravensthorpe and Hopetoun region. The Government expects a contribution from other benefiting parties including Local Government, the WA Government and BHP Billiton, a standard requirement for roads funded under the RONI program. While it is unusual for local roads to be funded through the RONI program, it is believed to be not without precedent. The RONI program is being phased out under the new AusLink programs. The Prime Minister also announced \$4.29 million for four projects under the *Regional Partnerships* programs for the Ravensthorpe area.

Pedalling cycling policy

Do you work in Local Government and would like to discuss and solve cycling issues in your local community? Caroline Kades of Pittwater Council, NSW, is the ALGA representative on the Australian Bicycle Council (ABC) (www.abc.dotars.gov.au), which is undertaking many projects directly relevant to Local Government – visit their website for further details. Caroline would like to develop a network of contacts in Local Government who can contribute to the various ABC projects or on cycling in general. Any information on Council cycling initiatives would be especially welcome. Please contact her at caroline_kades@pittwater.nsw.gov.au or phone (02) 9970 1159, if you would like to be involved.

Forthcoming events

- 2nd International Conference for Women in Local Government (www.womenconference.com), 10 – 11 August, Bloemfontein, South Africa
- Local Government Water Management Conference (www.murray.nsw.gov.au), 10 – 12 August, Moama, NSW
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- Technology and Innovation Expo (www.lgaq.asn.au), 1 – 3 December, Gold Coast Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland

Going Public: A Conference for women in the Australian public sector and politics

15 – 16 September 2004 – Sydney Convention & Exhibition Centre

At Local, State and Federal levels, women working in the public sector and female politicians play a vital role in how our communities, States and nation are run. *Going Public* (www.publicsectorevents.com.au) is a landmark Conference for and about these women.

The program is designed to help women succeed and take on leadership roles, as well as raise awareness of topical issues, stimulate debate and help effect change. It will allow delegates to discuss how they can support each other and the wider community.

Going Public will be hosted by renowned political and economics journalist, Maxine McKew, and will feature a series of presentations, case studies, networking opportunities and forums. Topics up for discussion will include: pay parity, female representation in the workforce, life in the political system, multiculturalism, bullying and sexism in the workplace, leadership, mentoring and networking, Local Government and Regional issues.

Speakers include: former Victorian Premier, Joan Kimer; former NSW Opposition Leader, Kerry Chikarovski; and the Executive Director of the ST James Ethic Centre, Simon Longstaff.

Registrations can be made online with early bird registration available until 18 August.

Further information:

Name: Pamela Adams
Phone: (02) 9279 3255
Email: padams@padamsassociates.com.au
Website: www.publicsectorevents.com.au

**Year of the Built Environment
Exemplars Program & National Awards**

The first Year of the Built Environment (www.builtenvironment2004.org.au) exemplars have been announced with only one month until the close of nominations. The Exemplars Program and National Awards aim to reward excellence in the built environment. Like our natural environment, the built environment shapes the way we live. Many people, places and projects have improved the quality of our lives and it's time to recognise them! We want to showcase Australia's best – not just our biggest – contributions to the built environment, so entries are open to absolutely everyone. Whether local or national in scope, if a nomination meets the criteria it will become a YBE 2004 Exemplar. At the end of the Program we will be creating a registry of best practice from across the country. The Exemplars Program is a unique opportunity to be recognised and also to share experience and knowledge. The seven most outstanding exemplars will be acknowledged at a national awards ceremony at the Sydney Opera House in November.

For more information on the categories and criteria, or to obtain a nomination form:

Phone: 1800 644 715
Email: ybe2004exemplars@aib.org.au
Website: www.builtenvironment2004.org.au

National Economics: *YourPlace* Forum

Melbourne, 27 August 2004

All regions within Australia face changes in their economic structures and, in the face of this change, policy and planning strategies must be developed to maximise economic activity, local amenity and sustainability. For many communities, the pace of or lack of change means that much of the planning and policy imperative is a reactionary, rather than pro-active process.

- **Who should attend?** Local Government Executives and Councillors
- **Existing *Your Place* customers** - registration is FREE (1 place per Council)
- **General Forum attendance registration \$220** (including GST)
- **Date:** Friday 27 August
- **Location:** The Marriott Hotel, Melbourne (cnr. Exhibition and Lonsdale Streets)

Speakers:

Dr. Craig Shepherd: Principal Economist at National Economics and architect of National Economics' regional economic database and software product *YourPlace*.

Dr. Peter Brain: One of Australia's best known economists in the development and application of macroeconomic models. Since co-founding National Economics in 1984, Peter has participated in over 300 economic consulting projects, most of which he has directed or co-directed.

For registration or further details, contact Peter Hylands:

Email: peterhylands@nieir.com.au
Phone: (03) 9488 8444

ALGA NEWS

Australian Local Government Association

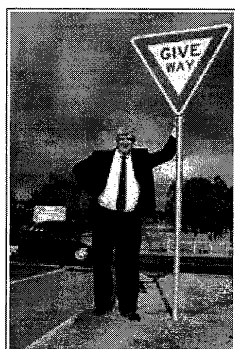
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ALGA President flags Fair Share campaign

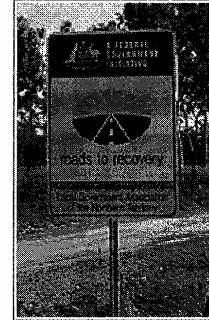


Cr Montgomery

Securing a fair share of national taxation revenue for Local Government may require another grassroots campaign by Australia's 675 Councils, ALGA President, Cr Mike Montgomery, told the Western Australian Local Government Association annual conference on Sunday. Cr Montgomery congratulated WA Councils for their part in the recent campaign to secure the renewal of the \$1.2 billion *Roads to Recovery* program and flagged a fresh campaign to mobilise backbench MPs to ensure Local Government was placed on a secure and sustainable financial footing. He said securing strong support from the governing party's backbench was critical to the success of the *Roads to Recovery* campaign and would be a key element in a future campaign to replace the current, archaic system of financial assistance grants with a fair share of national taxation revenue. Responses to the *Fair Share* report on cost shifting and Local Government financing are now expected from the major parties by way of policy statements to be issued during the coming Federal Election.

Lloyd urged to make early statement on R2R2 strategic component

ALGA will write to Federal Local Government, Territories and Roads Minister, Jim Lloyd, urging him to make an early statement on the allocation of \$400 million strategic component of the renewed *Roads to Recovery* program. ALGA and State Local Government Associations have consistently argued for regional allocations, or, at the very least, State-based allocations for the strategic component. Mr Lloyd's predecessor, Senator Campbell, told ALGA's National Local Roads Congress that he had "no problems" with the resolution calling for nominal State-based allocations, a view shared by Mr. Lloyd, who said this week, that he was "very conscious of the need to ensure that there is a system by which there is an equitable share". A formal decision, however, is yet to be made.



Campbell puts airport charges in holding pattern

The Australian Government this week moved to allay fears that airport charges would automatically increase in line with a proposal put to the Australian Competition and Consumer Commission. Those fears are shared by ALGA, State Local Government Associations and individual Councils, particularly in regional areas. Senator Ian Campbell – speaking in his capacity as the Minister representing the Minister for Transport and Regional Services – told the Senate (www.aph.gov.au/hansard/senate/dailys/ds100804.pdf) that the Government would not necessarily give the green light to Airservices Australia's proposed price hikes. Answering a question from Democrat Senator, Aden Ridgeway, Minister Campbell said, that while Airservices Australia had released an options paper on the need for price increases, this did not mean the new fees would become law. He said the planned rises would disadvantage remote Aboriginal communities, the Royal Flying Doctor Service and flight training schools. "The proposed increases are way above what anyone can afford, way above what air training schools can afford, what Aboriginal communities can afford and what the Royal Flying Doctor Service can afford," he told the Senate. "We're going through a process to bring in a system of charging for landing fees that is fair and equitable and affordable." Senator Ridgeway said price rises would severely impact upon rural and regional Australia. The issue will be discussed by ALGA Executive at its meeting later this month.

Late News: Following strong expressions of concern from Local Government and regional airports, Federal Minister for Transport and Regional Services, John Anderson, has announced Airservices Australia (www.airservicesaustralia.com.au) has significantly reduced its proposed fee increases for air navigation and firefighting services.

Lloyd picks seasoned staffers

Federal Local Government Minister, Jim Lloyd, has secured the services of some seasoned staffers for his Ministerial Office. His Chief of Staff is former Federal MP, John Able, while his Local Government Advisor is former Victorian State MP, Leonie Burke who served as a Parliamentary Secretary for Planning and Local Government, during her time in State Parliament. The Roads Advisor is Zoë Wilson, seconded from her position as a Roads Advisor to the Minister for Transport and Regional Services. Mr. Lloyd's Media Advisor, Graeme Hallett, also served as Media Advisor to former Local Government Minister, Wilson Tuckey.

ALGA, ANZLIC to launch spatial data resource for Councils

A new toolkit will be launched next week by ALGA and ANZLIC – the Spatial Information Council, to help Local Government get the most out of spatial data. The Local Government Spatial Information Management Toolkit is a practical document developed from the experience of a cross-section of Local Councils from around Australia. The toolkit is essentially a teaching aid to help Council staff compile, analyse and use spatial information to increase the efficiency and effectiveness of a broad range of functions including planning, rating, community services, natural resource management and engineering. The toolkit will be available on ALGA's Connect website (www.connect.alga.asn.au) next week.

Praise but no funds for Councils in crime report

The increasing role of Local Government in community safety and crime prevention programs has been well documented in a report tabled in Federal Parliament this week. The *Crime in the Community* (www.aph.gov.au) report congratulated Councils for actively engaging communities on issues of crime reduction and prevention. It also acknowledged that funding was "a real and persistent issue for local Councils." However, the report failed to recommend any fresh funds for Councils, noting that the Australian Government had recently launched the *National Community Crime Prevention* program, providing \$4 million a year for community grants. Instead, the inquiry recommended that:

- State and Federal Governments look at national introduction of a 'safer seniors' program similar to that run by the City of Gosnells
- The Australian Institute of Criminology conduct a comparative study of the effectiveness of Council initiatives for reducing and preventing crime
- The Federal Government facilitate the development of a database by Councils and others detailing successful community crime reduction strategies
- Greater resources to be made to police servicing local communities

However, a statement within the report by Labor members of the Inquiry Committee said the report was "substantially a missed opportunity" as a result of the "manner in which this committee has been conducted." They resigned from the committee late last month.

ALGA to co-convene cultural diversity conference

ALGA will co-convene an international cultural diversity conference in February next year in collaboration with the United Nations Educational, Scientific and Cultural Organisation (UNESCO), the Federation of Ethnic Communities Councils of Australia (FECCA) and the Australian National University (ANU). *The Transformations: Culture and the Environment in Human Development* conference will be held in Canberra from 6 – 11 February 2005. It aims to shift conventional views of sustainable development by integrating culture in planning at all levels. Of particular relevance is the UN's *Universal declaration on cultural diversity* (www.fecca.org.au) which calls for a new global understanding of the value of cultural diversity. The conference will be a great opportunity for Local Government to share their cultural diversity practice and policies and learn from international experience. Further information can be obtained from Jonathon Cartledge at ALGA, by calling (02) 6122 9443 or email jonathon.cartledge@alga.asn.au.

ALGA cautiously welcomes latest insurance premium report

The Federal Treasurer, Peter Costello, yesterday released the Australian Competition and Consumer Commission's third public liability and professional indemnity insurance monitoring report (www.treasurer.gov.au). The report concludes that increases in public

liability insurance premiums are slowing and that for the year ending 31 December 2003, average premiums have grown by 17%, significantly lower than the increase of 44% seen in 2002. Insurers expect public liability premium increases to be constrained to 4% in 2004. The size of premiums for professional indemnity insurance was also found to be lower in 2003 than in 2002. ALGA President, Cr Mike Montgomery, cautiously welcomed the results noting that while the slow down in premium increases was welcome, it was still a far cry from the 12% decrease predicted by the insurance industry when the insurance reform package was first agreed. "We will continue to watch closely," Cr Montgomery said.

More detailed insurance data on the way

The Australian Prudential Regulation Authority (APRA) is developing two new statistical publications on the general insurance industry over the coming year. The first publication will provide aggregate quarterly data and is expected to be launched later this year. APRA is inviting comment from interested parties on the draft publication (www.apra.gov.au), by 21 September. APRA is also developing a more comprehensive publication on a bi-annual basis that will include detailed information on individual insurers and on the industry as a whole. It will replace the Selected Statistics on the General Insurance Industry. Consultation on the publication is expected to commence early in 2005. All comments and queries regarding the proposed publications should be addressed to Peter Macris (peter.macris@apra.gov.au). APRA is the prudential regulator of the financial services industry.

New tool to map regional data

A new online social data mapping tool – *Country Matters: Social Atlas of Rural and Regional Australia* (www.brs.gov.au) – was launched this week by the Australian Government. It allows Councils to create and download a customised regional profile of social information on topics such as population, education, employment, household and income. The web-based tool can be customised for any region in Australia, down to Local Government areas. It uses ABS data from the last two censuses, allowing comparisons to be made. Any Council can compile a report on its region across a range of social and demographic variables. For instance, information on youth employment rates and the rate of computer usage can be obtained for any one area. The information is easily accessible and is continually updated as new information comes to hand. After the variables are selected, a map is sent via return with the requested information.

NGA to explore future directions for Local Government

Three diverse Australians will provide different perspectives on future directions for Local Government and community sustainability at this year's National General Assembly of Local Government (www.nga.alga.asn.au). The panel includes Dr. Rosemary Kiss of Melbourne University's Department of Political Science and former Councillor at City of Fitzroy (now Yarra) in Victoria, author Matthew Reilly and Mayor Joy Leishman from Queensland's Caboolture Shire Council. The panel will be just one part of a large and varied program covering the issues that matter to Local Government across the country. Register now for this year's National General Assembly of Local Government, to be held in Canberra on 7 – 10 November.

R2R dollars – use them or lose them

ALGA President, Cr Mike Montgomery, has reminded Councils that funding allocated under the current *Roads to Recovery* program cannot be rolled over beyond its expiry date of June 30 next year. It is critical that Councils ensure that all current R2R entitlements are fully expended by 30 June 2005. The Federal Department of Transport and Regional Services has

advised State allocations of the small number of Councils with significant shortfalls in R2R expenditure. These shortfalls have occurred for a variety of reasons, including flooding. ALGA also reminds Councils to ensure current R2R project signage requirements are met as the Department is continuing to audit compliance.

Devolve bio-regulation to regions: report

The Productivity Commission this week released the results of its enquiry (www.pc.gov.au) into the impacts of native vegetation and biodiversity regulations. The inquiry was initiated in response to concerns by landholders that the implementation of these regulations was having an adverse impact on some landholders. The report found that the existing regulatory approaches are not as effective as they could be and impose significant costs. There was also a lack of clearly defined objectives, disincentives for landholders to retain and care for native vegetation and an inflexible application of targets and guidelines across regions. The Commission concluded that some costs could be reduced and effectiveness improved if regulatory practices were transparent and accountable. Policies needed to be better targeted to achieve clearly specified environmental outcomes and there was an 'urgent need' for more equitable cost-sharing arrangements. The Commission proposes a greater devolution of responsibility to the regional level.

Recycling: now its buildings

First it was cans, bottles and plastic. Now we're being urged to recycle our buildings and a new book tells us how. Launched by the Australian Government this week, the book '*Adaptive Reuse: Preserving our Past, Building our Future*' (www.dch.gov.au/heritage) demonstrates how Governments, architects, builders, developers and individuals are working to achieve good environmental practice in the reuse of heritage buildings. Recent research shows buildings account for 40% of annual energy and raw materials consumption, 25% of wood harvest, 44% of landfill and up to half of total greenhouse emissions in industrialised countries. Environmental benefits, energy savings and the social advantage of recycling a valued heritage place make adaptive reuse of historic buildings an essential component of sustainable development. The book also gives details on the relevant State and Territory organisations that can provide guidance and further information on adaptive reuses.

Councils get behind *Adult Learners' Week*

Adult Learners' Week (www.adultlearnersweek.org) will be held from 1 – 8 September to celebrate, promote and advance all forms of adult learning. Held in more than 40 countries, *Adult Learners' Week* provides an opportunity for Councils to promote adult learning initiatives to the wider community. *Adult Learners' Week* coordinators in each State and Territory can assist Councils with preparations for the event. Many States offer awards for learners, providers and programs. Call 1300 303 212 for further details.

Forthcoming events

- 13th National Urban Animal Management Conference (www.ava.com.au), 18 – 20 August, Adelaide
- Dealing with the *Environment Protection and Biodiversity Conservation Act: Procedures, Pitfalls and Tips for Success* (www.cpd.com.au), 27 August, Sydney
- Municipal Association of Victoria Annual Conference (www.mav.asn.au), 7 – 8 October
- South Australian Local Government Association Annual Conference (www.lga.sa.gov.au), 7 – 8 October

- 6th International Conference on Managing Pavements: *The Lessons, The Challenges, The Way Ahead* (www.icmp6.com), 19–24 October, Brisbane
- Local Government Association of the Northern Territory Annual General Meeting (www.lgant.nt.au), 20–21 October
- New South Wales Local Government Association Annual Conference (www.lgsa.org.au), 23–27 October, Armidale
- National General Assembly of Local Government (www.nga.alga.asn.au), 7–10 November, Canberra
- Queensland Local Government Accountants Association – 25th Annual Conference (email: gregt@stanthorpe.qld.gov.au), 16–19 November, Yeppoon, Queensland
- Technology and Innovation Expo (www.lgaq.asn.au), 1–3 December, Gold Coast Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15–17 March 2005, Aberdeen, Scotland

Going Public: A Conference for women in the Australian public sector and politics

15–16 September 2004 – Sydney Convention & Exhibition Centre

At Local, State and Federal levels, women working in the public sector and female politicians play a vital role in how our communities, States and nation are run. *Going Public* (www.publicsectorevents.com.au) is a landmark Conference for and about these women.

The program is designed to help women succeed and take on leadership roles, as well as raise awareness of topical issues, stimulate debate and help effect change. It will allow delegates to discuss how they can support each other and the wider community.

Going Public will be hosted by renowned political and economics journalist, Maxine McKew, and will feature a series of presentations, case studies, networking opportunities and forums. Topics up for discussion will include: pay parity, female representation in the workforce, life in the political system, multiculturalism, bullying and sexism in the workplace, leadership, mentoring and networking, Local Government and Regional issues.

Speakers include: former Victorian Premier, Joan Kimer; former NSW Opposition Leader, Kerry Chikarovski; and the Executive Director of the ST James Ethic Centre, Simon Longstaff.

Registrations can be made online with early bird registration available until 18 August.

Further information:

Name: Pamela Adams
Phone: (02) 9279 3255
Email: padams@padamsassociates.com.au
Website: www.publicsectorevents.com.au

**Year of the Built Environment
Exemplars Program & National Awards**

The first Year of the Built Environment (www.builtenvironment2004.org.au) exemplars have been announced with only one month until the close of nominations. The Exemplars Program and National Awards aim to reward excellence in the built environment. Like our natural environment, the built environment shapes the way we live. Many people, places and projects have improved the quality of our lives and it's time to recognise them! We want to showcase Australia's best – not just our biggest – contributions to the built environment, so entries are open to absolutely everyone. Whether local or national in scope, if a nomination meets the criteria it will become a YBE 2004 Exemplar. At the end of the Program we will be creating a registry of best practice from across the country. The Exemplars Program is a unique opportunity to be recognised and also to share experience and knowledge. The seven most outstanding exemplars will be acknowledged at a national awards ceremony at the Sydney Opera House in November.

For more information on the categories and criteria, or to obtain a nomination form:

Phone: 1800 644 715
Email: ybe2004exemplars@aib.org.au
Website: www.builtenvironment2004.org.au

National Economics: *YourPlace* Forum

Melbourne, 27 August 2004

All regions within Australia face changes in their economic structures and, in the face of this change, policy and planning strategies must be developed to maximise economic activity, local amenity and sustainability. For many communities, the pace of or lack of change means that much of the planning and policy imperative is a reactionary, rather than pro-active process.

- **Who should attend?** Local Government Executives and Councillors
- **Existing *Your Place* customers** - registration is FREE (1 place per Council)
- **General Forum attendance registration \$220** (including GST)
- **Date:** Friday 27 August
- **Location:** The Marriott Hotel, Melbourne (cnr. Exhibition and Lonsdale Streets)

Speakers:

Dr. Craig Shepherd: Principal Economist at National Economics and architect of National Economics' regional economic database and software product *YourPlace*.

Dr. Peter Brain: One of Australia's best known economists in the development and application of macroeconomic models. Since co-founding National Economics in 1984, Peter has participated in over 300 economic consulting projects, most of which he has directed or co-directed.

For registration or further details, contact Peter Hylands:

Email: peterhylands@nieir.com.au
Phone: (03) 9488 8444



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

**President's Report to State Council
August 2004**

Local Government State Election Platform

In line with the resolution from the last State Council meeting, the Association has developed a Local Government State Election Platform which seeks to highlight Local Government's position on a broad range of issues impacting on Councils and their communities, and seeks commitments to incorporation of these positions into the Policy Statements of the major political parties in the lead-up to the next State Election.

The Local Government State Election Platform has been forwarded to the Premier, Leader of the Opposition and respective Ministers and Shadow Ministers seeking commitments to the positions articulated. Arrangements will also be made for the issue to be discussed at a number of upcoming meetings with relevant Ministers and Shadow Ministers.

In addition to the lobby that will occur with the major political parties in the coming weeks, the Platform has also been forwarded to all Mayors and Presidents to seek engagement at the local level.

National Local Roads Congress

In July, the President and Deputy President attended the National Local Roads Congress in South Australia. The main focus of the Congress was the AusLink and Roads to Recovery Programs.

At the Congress there was strong support from 500 delegates for the \$400 million strategic component of Roads to Recovery to be allocated on a notional State shares basis rather than through a nationally competitive model. The then Federal Minister for Roads, Senator Ian Campbell, indicated that he would support a change to notional State shares and this was welcomed by the Congress.

New Federal Minister for Local Government, Territories & Roads

There was recently a shuffle of Federal Cabinet that has resulted in a new Federal Minister for Local Government, Territories and Roads.

The Hon Jim Lloyd has been appointed to this position and he is currently the Member for Robertson in NSW. There are a number of issues the Association wishes to discuss with the new Minister including the Cost Shifting Inquiry, Roads to Recovery and Roundtables with Local Government. Arrangements are currently being made to meet with the new Minister.

New State Road Funds to Local Government Agreement

A meeting was held with the Minister for Planning and Infrastructure, Hon Alannah MacTiernan on 29 July 2004 to discuss the new State Road Funds to Local Government Agreement.

While negotiations on the Agreement to date have generally been undertaken with a positive outcome, the issue of the quantum of funding to support the new Agreement requires deliberation at the political level and the meeting with the Minister is the first step in progressing this.

Based on road access and road usage, the Association is seeking a commitment under the new Agreement to a 30% share of the vehicle license fees collected by the State Government. Based on vehicle license fee estimates currently available from the State Government, this equates to a quantum of \$92.8 million in 2005 / 2006; \$97.5 million in 2006 / 2007 and \$103.3 million in 2007 / 2008.

While the Minister expressed in principle support to the principle of a % of vehicle license fees being used to support the new State Road Funds to Local Government Agreement, further negotiation is required on the quantum.

Network City Governance Committee

The Local Government Network City Governance Committee (formerly the Greater Perth Governance Committee) met on 28 July 2004 to consider Version One of the draft Partnership Agreement between the State and Local Government for "*Network City: Community Planning Strategy for Perth and Peel*", which is included in the State Council agenda. The Committee felt the draft as proposed is too detailed and recommended that the draft be retracted so that revisions could be made to ensure the Agreement only reflects the higher level issues of:

- The objectives of the *Network City Strategy*.
- The roles/responsibilities and expectations of State Government and Local Government.
- The consultation/engagement that is required and expected between State Government and Local Government, to facilitate the implementation of the *Network City Strategy* and achievement of outcomes.

In line with the Committee's deliberations, the draft Partnership Agreement included in the agenda is to be retracted and the feedback and comments forthcoming from Zones during July/August 2004 in relation to Version One will be utilized in developing a revised draft Partnership Agreement. The new document will be re-submitted to a future State Council meeting and key aspects discussed with Zones, during the September/October 2004 meetings.

Significant Meetings

There have been a number of liaison meetings held with various State and Federal Ministers over the last 2 months including:

Hon Judy Edwards, Minister for Environment, where the key issues of the Communication and Consultation Partnership Agreement, South West Local Government Biodiversity Planning Projects, Local Government and Natural Resource Management, Health Act Amendments and Wood Heater Replacement Program, and the Land Clearing Regulations were discussed.

Hon Julie Bishop, Federal Minister for Ageing, where the key issues of the ALGA Ageing Action Plan, Planning for Age Care Facilities, and Aged Care Places, were discussed. The Minister is keen to continue regular liaison meetings with the Association to discuss matters of common interest.

Presidential Contacts

During the June-July period, the President met with and attended the following:

- National Summit on the Future of Australia's Cities and Towns (Canberra)
- Roundtable Meeting with Minister Campbell on Cost Shifting
- Menzies Visit
- RoadWise 10th Anniversary
- WA Native Title Strategy Group
- Celebration of City of Nedlands Success in Business Excellence Awards
- Hon Robin Chapple
- Dialogue with the City Meeting
- MWAC Meeting
- Local Government Self Insurance Scheme Board Meeting
- Launch of Local Government Biodiversity Guidelines for Perth Metropolitan Region by Hon Julie Bishop MP
- Hon Murray Criddle, Shadow Minister for Roads
- Opening Canning Transfer Station
- Waste Management Board Meeting
- Hon Judy Edwards, Minister for Environment
- Road Engineers Association of Asia & Australasia Forum
- John Lynch, Chairman WA Grants Commission
- National Local Roads Congress
- Rex Edmondson, NRM Council
- Mayor Tony Vallelonga and Mr Lindsay Delahunty, City of Stirling
- Hon Julie Bishop, Federal Minister for Ageing
- Northern Country Zone
- South Zone
- Year of Built Environment Events and Marketing Committee
- Hon Jamie Edwards, Shadow Minister for Local Government & Planning
- Kieran McNamara (CALM) and Derek Carew-Hopkins (DEP)
- Hon Alannah MacTiernan, Minister for Planning & Infrastructure
- Central Metropolitan Zone.



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

**Chief Executive Officer's Report to State Council
August 2004**

A. Introduction

This report comes at a time when the President, Deputy President and Association staff are busily preparing for the commencement of Local Government Week 2004. I am very pleased with the comprehensive range of events, the quality of speakers, the relevance of topics and the significance of business items included on this year's agenda. The work done by the Association's staff in preparing for the event has been tremendous and I firmly believe that this will be our best Local Government Week yet. I hope to catch up with you all during the Conference.

Since the last State Council meeting, the Association has commenced its annual membership renewals drive, which has resulted in an encouraging level of member subscription to our optional services programmes. For 2004 / 2005, we will exceed our Budget target for subscription to our Tax Service and Debt Management Service, whilst the Workplace Relations Service and Local Government Act Services subscriptions have fallen a little short of Budget (to be addressed in the Budget mid-year review). Our insurance services also secured continuing membership by all WA Local Governments.

Following adoption of the Association's State Election Platform by State Council, a composite document of the positions together with a "lift-out" focusing on the priority issues has been prepared for lobbying of key politicians. The Platform has been sent to the Premier, Leader of the Opposition and various Ministers and Shadow Ministers seeking a commitment from the major political parties to the positions adopted by the State Council. Copies of the Platform will be provided to you at the meeting on 11 August.

Finally, I am pleased to confirm that the City of Canning has rejoined the Association, effective from 1 July 2004. The restoration of 100% membership means that all Local Government in Western Australia are once again unified through a single representative body.

B. Financial Performance

Financial Year End Results

The year-end financial close-off is now complete, with the Association finishing the year in a sound position, returning a surplus of \$330,000 from a year when there was a zero increase in membership subscriptions.

The Finance & Services Committee has met with the Association's Auditors, Mann Judd, where the Committee adopted the statutory year-end Financial Report for presentation to

membership at the Annual General Meeting. With the adoption of the statutory Financial Reports, the audit process has completed with the Auditors reporting the achievement of a “clean” audit report.

End-of-year Management Financial Reports were also presented to and adopted by the Finance and Services Committee.

A general commentary on the financial performance of all key programme areas is contained in the Committee minutes, which have been distributed to all State Councillors for receiving at today’s meeting.

Points of particular note included:

- The Association’s net assets increased from \$2.49 million at the start of the year to \$2.82 million at the end of the year;
- Cash and investments are at the healthy level of \$1.64 million and cash-backed Reserves total \$1.12 million;
- The net balance of our Property, Plant and Equipment increased to \$977,000;
- The year-end operating surplus equates to 3½% of the \$9.35 million turnover for “core” activity areas and 1.9% when income from Grant-funded programmes is also included.

C. Progress on Key Strategic Objectives / Operational Matters

(i) Policy

State Election Platform

As mentioned previously, the Association’s State Election Platform has been sent to the Government and Opposition seeking a commitment to the positions adopted by the State Council.

The objective is to influence the policy development activities of the major parties to ensure that the major lobby positions of Local Government are incorporated into their policies. The opportunity will also be taken to discuss the Local Government State Election Platform with various Ministers and Shadow Ministers in the lead-up to the State Election.

National Local Roads Congress

In early July, the Association’s President, Deputy President and senior staff attended the ALGA’s National Local Roads Congress which attracted in excess of 500 delegates. The Association was instrumental in having motions on the strategic component of the Roads to Recovery program and the continuation of the National Black Spot Program supported by delegates at the Congress, thereby communicating a strong message to the Federal Government on these issues.

Future of Natural Resource Management

The Association’s President, Deputy President, Environment Policy Team Leader, CEO and Environment Policy Manager recently met with David Hartley from the Department of Agriculture in his capacity as the leading State Government official for Natural Resource

Management (NRM). The purpose of the meeting was to discuss the future delivery of NRM in Western Australia and the role of Local Government in future NRM structures. In addition, the Association put forward a proposal for a Local Government NRM capacity building project.

Natural Resource Management Project

Over the last couple of months, the Association has successfully lobbied for the public comment phase of the NRM Strategies for the South Coast and South West regions to be extended for Local Governments from the initial 6-week period. This means that Local Governments are able to more fully discuss their role and the implications for them in the regional strategy. The Association has also provided thorough feedback on both of these strategies with a focus on Local Government involvement.

The Association has now launched a fortnightly electronic newsletter, NRM Update, for Member Local Governments. This newsletter is distributed to all Councils throughout WA, as well as other NRM practitioners such as State and Commonwealth representatives. Feedback received thus far has been positive and supportive, reinforcing that this communication is effective and valued.

Graffiti

Graffiti remains a hot topic at the moment, especially with the recent racist graffiti seen in Perth. In response to Member concerns, the Association has been lobbying the State Government to provide greater co-ordination and leadership in graffiti management. A State/Local Government Working Group has been established to look at better ways of co-ordinating and managing graffiti vandalism.

The Association has also launched an on-line graffiti survey to elicit information from Member Councils on the best way they believe this issue can be addressed. The information from the survey will assist the Association to develop a Local Government policy platform on this issue.

(ii) Services

The Services team recently undertook a review of performance against objectives and KPI's identified within the Services Business Plan, the results of which were reported to the Finance and Services Committee. This review highlighted the achievements that have been made during the past year, including the following significant outcomes:

- Turnover of the Services programmes went up 17% to \$8.3 million over the past year, and has increased by 43% over the past five years;
- The net margin from Services to fund other Association initiatives rose by 25% over the past year and has increased by 58% over the past five years;
- Expansion of our suite of workplace relations and training services to include a full range of staff recruitment services for Local Governments in WA. This new service has been favourably received by Member Councils;
- Establishment of a dedicated Local Government After Hours Call Centre which was launched on June 30;
- Development of a "Buying Green" programme for WA Local Governments, resulting in the production of a "Sustainable Procurement for Local Government" manual / toolkit which will be distributed to Member Councils later this month;
- Development of a 200-point internal (compliance) audit process, along with a contemporary investment policy and strategy.

The review has laid some useful groundwork for the development of the Services components of our new organisational Strategic Plan, which will be focused on over the next few months.

The transition to new service delivery arrangements for our Tax Service has been relatively seamless, with member feedback confirming high satisfaction levels with the new arrangements. We now have an in-house person as the first port of call for our Tax hotline enquiries, and a new technical service provider in Tax-Ed who are providing high quality advice to Member Councils.

With the dissemination of annual membership subscriptions accounts occurring in late July, it was pleasing to be in a position to follow these accounts with the issue of rebate cheques to Members that have resulted from participating in the Advertising Services programme. These savings to Members totalled in excess of \$800,000 during the last financial year. When the up-front discounts that were also available are added into the equation, the total savings made available to Members through this programme exceeded \$1 million in 2003 / 2004.

On June 30, the Association launched its new Local Government After-Hours Call Centre. This service, which is to be delivered through Insight Contract Centre Services, will make participating Member Councils accessible to their communities 24 hours a day, seven days a week. The Call Centre service was over a year in the making and has been received favourably by Member Councils.

Our Insurance Services also continued to perform well during 2004/05 and in the 2004/05 renewals, many member councils this year will have seen a **reduction** in their Liability and Property contributions rates.

Charity Event

Our strategic objective to improve the profile of Local Government and the Association amongst the broader community led to the development of an ambitious charity event which we now all know as *Rambo The Ambo*.

It has been fantastic to be involved with something that is a genuine 'good news' story for Local Government and at the same time has the potential to raise much-needed money for health and medical services in country areas. The support from our Member Councils and the general public for this significant initiative has been overwhelming. Many elected members and officers from Member Councils right across our State have been actively engaged in raising funds for the invaluable work of the St John Ambulance sub-centres and the Country Medical Foundation.

Since the launch of the project, Rambo has travelled through Nannup, Wagin, Bassendean, Geraldton, Shark Bay, Carnarvon, Exmouth, Tom Price, Port Hedland, Newman, Meekatharra, Mt Magnet, Cue, Yalgoo, Mullewa, Murchison, Kununurra, Hall's Creek, Claremont and Rockingham.

D. Contacts / Public Relations / Media Activities

CEO Political / Professional Contacts

During the June-July period, I met with senior representatives from State and Local Governments, and participated in a range of public relations activities, conferences and workshops.

State Government Relations

Meetings with:

- Hon Tom Stephens MLC, Minister for Local Government and Regional Development
- Hon John Kobelke MLA, Minister for Consumer and Employment Protection; Indigenous Affairs
- Hon Sheila McHale MLA, Minister for Community Development
- Ms Katie Hodson-Thomas MLA, Shadow Minister for Transport & Roads
- Hon Robin Chapple MLC, The Greens WA, Local Government Portfolio
- Ms Cheryl Gwilliam, Director General, Department of Local Government and Regional Development
- State Road Funds to Local Government Advisory Committee
- New State-Local Government Road Funding Agreement Working Party
- Mr Gary Hamley, Native Title Office
- Mr Kieran McNamara, CALM and Mr Derek Carew-Hopkins DEP
- New Agreement Working Party
- Ms Kathryn Sydney-Smith, WA Community Foundation
- Ms Rhonda Parker, Positive Ageing Foundation

Local Government Relations

Meetings with:

- Mayor Tony Vallelonga and Mr Lindsay Delahaunty, CEO, City of Stirling
- Mr D Carbone, CEO, City of Canning
- Mr John McNally, CEO, City of Melville
- Insurance Board Delegation Meeting with WESROC
- Outer Metropolitan Council – CEOs
- Roadwise 10 Year Anniversary
- Breakfast Meeting, City of Nedlands

Conferences / Workshops / Public Relations

- AIM Annual General Meeting
- Mr Kim Jae Kyoon, Director of Korea Local Government Centre
- Mr Ian Baxter & Mr Patrick de Villiers, Heritage Council
- Mr Dan Smetana, Defence Services
- Leadership WA Board Meeting
- Premier's Book Awards
- Mr Dene Christall, State Manager Insight Call Centre
- Speaker: Senior Administrative Managers, UWA
- RAI A Architecture Awards
- Mr Ivor Davies, Chair of Local Government Self Insurance Schemes Board and Mr Harry Neesham, Chair of the Insurance Commission of Western Australia
- Prof Greg Craven, Professor of Governance & Constitutional Law, Curtin University
- Speaker: Government Entities Marketing Association
- Dr Geoff Richardson, Director, Material Technology Consultants
- Road Engineers Association of Asia & Australia Breakfast
- Dr Barry Mendelawitz
- Mr Peter McConnell, CEO Halls Creek

- Opening of Australian Institute of Company Directors, Corporate Government seminar

Zone and Council visits

The Association continued its strategic focus on ensuring frequent contact between Secretariat staff and member Councils and Zones throughout the State.

Senior representatives attended all of the country and metropolitan Zone meetings held during the June-August period, providing advice on policy issues under discussion and addressing issues raised by delegates in relation to Association activities.

Media activities

There has been reasonable media coverage of Local Governments, and the Association, over the past few months with the overall majority of articles considered positive. Regrettably, many of the articles on specific topics were overwhelmingly negative.

Issues that have received attention over the past two months have included:

- Predominantly more negative coverage of issues that are considered to be 'good governance';
- Negative coverage of relating to the inquiry and ongoing issues regarding the City of Joondalup;
- Positive coverage of Roadwise campaigns, initiatives and their committees;
- Positive coverage about Local Government's need for and lack of road funding from the Federal and State Government, including AusLink and Roads to Recovery 2 announcements;
- Marginally more negative coverage regarding planning issues, particularly the planning approval process, including community consultation;

Media statements released over the past few months included:

25/05/04	<i>Rambo the Ambo's Mission for Health Launched</i>
31/05/04	<i>Nedlands takes out national award for excellence</i>
04/06/04	<i>Local Government focuses on Sustainable Cities</i>
08/06/04	<i>WA Local Government Cautious on AusLink Funding</i>
23/6/04	<i>Local Government Biodiversity Planning Guidelines Launch</i>
23/6/04	<i>iris – Looking to the Future of Waste management</i>
29/6/04	<i>Local Government After Hours Contact Service Centre Launched</i>
29/6/04	<i>Planning a future for Perth's local bushland</i>
13/7/04	<i>Campbell's Commitment to R2R2 State-based Share Welcomed</i>

The Association also responded to more than 88 specific queries from journalists providing quotes, telephone or television interviews on the abovementioned topics, as well as:

- CEO salary packages and proposed legislative changes
- Roads to Recovery 2
- Auditor General's Public Sector Performance Report – Environmental Health
- Protocol for future State Agreements and resources projects
- Library funding
- Dog Act
- Western Power funding to improve reliability of country power
- Mining fly-in, fly-out arrangements

- Abolition of ATSIC
- Council Core Business Systems Group Procurement Project
- Resignation of Mayor/Elected Members
- Local Government Week 2004
- Graffiti
- Proposal to move Local Government elections
- Foxes
- City of Canning's return as a Member
- Council meeting procedures
- Charity donation bins
- Removal of a Shire/Council
- Noise complaints
- Councillor expenses reimbursement
- Ministerial Working Group (Environment)
- Crime Prevention Partnership
- Council infrastructure costs
- Local Government employment survey
- Wood smoke
- Elected Member code of conduct
- Smoking in playgrounds.

E. Staffing Activities

Since the last State Council meeting, recruitment has been undertaken for 3 Regional Road Safety Officers following resignations and extended leave. It is anticipated that new appointments to the positions of Regional Road Safety Officers for the Kimberley, Goldfields-Esperance and Wheatbelt South will be finalised in the very near future. After 4½ years with the Association, the Senior Road Safety Officer, Paul Starling, is pursuing a change of career with St John's Ambulance and recruitment for this position will commence in the near future.

After 2½ years in the Workplace Solutions team, Jodie Deacon has moved to the position of Policy Officer (Community) which was vacated by Carolyn Betts who is on a 12-month secondment. Kelly Roberts has tendered her resignation as Payroll / Accounts Receivable Clerk and will be departing in August to pursue a new career opportunity in professional fitness training. Recruitment is currently underway to fill this position.

In the Workplace Solutions team, Belinda Seymour has joined us from the Sports Centre Trust, replacing Paul Hartley as our Employee Relations Officer. Support Officer Heather Bewsher was promoted to Jodie's previous position of Training Coordinator and Kristy Faulkner has just joined us as our new Workplace Solutions Support Officer.

In the Commercial Services Team, Brian O'Mara has joined us as our new Services Officer. Brian's background includes six years in the commercial sector running successful Business Management Consultancy businesses, previous management experience at executive level within the State Government (Homeswest) and most recently a two year stint as Manager, Purchasing and Grants at the City of Bayswater

Laura Barker also joins us as the first port of call for all our Tax Service enquiries from our customers, and will also be supporting our Services Managers in the smooth operation of many of our other services programmes. She has worked in a variety of customer service roles, including ten years at the Australian Taxation Office, and positions in product sales and with insurance brokers and financial advisers.

Funding for the Perth Biodiversity Program has been extended for a further 6 months and recruitment for the position of Biodiversity Co-ordinator, following the resignation of Kate Savage, is currently underway.

F. Compliance Report

I confirm that as at the time of preparing this report, the Association is complying with all requirements under relevant legislation. There are no outstanding issues affecting the Association in relation to occupational safety and health, equal opportunity or anti-discrimination, injury management, legal liability and risk management.

As reported at the last State Council meeting, a comprehensive internal audit process has been developed to provide a more structured means of assuring stakeholders that good management is in place within the Association's internal operations. The outcome of this audit will be reported to the next meeting of State Council.

MEDIA RELEASE

3 August 2004

Local Government State Election Platform 2004

The Western Australian Local Government Association today released its *Local Government State Election Platform* for consideration by the major political parties in the lead-up to the next State election.

Western Australian Local Government Association President, Cr Clive Robartson said, "Local Government plays a crucial role in building and maintaining strong communities. In order to support this role, Local Government is seeking policy commitments from State political parties in order to ensure a robust and viable system of Local Government under any future State Government."

The Association is seeking, on behalf of all Councils in WA, a range of commitments in the major areas of interest to Local Government including community development, development, environment, governance, sustainability, transport and waste management.

Cr Robartson said "A recent Federal Government report highlighted the significant impact of cost shifting by other spheres of Government onto Local Government. One of our key State election platforms is seeking a commitment to provide adequate and effective consultation on any proposal that would result in the shifting of costs and / or responsibilities to Local Government."

Other platforms include a commitment to a return to adequate levels of funding for our local roads via a new State Road Funds to Local Government Agreement, together with a commitment to increasing the funding available for road safety initiatives.

A Public Library Funding Agreement that enshrines minimum resource and maintenance standards for public libraries, together with development of a State / Local Government Community Safety and Crime Prevention Partnership will identify mutually agreed roles and responsibilities, provide sustainable State Government funding and ensure funding equity between Local Governments.

Development of an equitable Partnership Agreement between State and Local Government for the implementation of Network City will clarify the associated key strategic development, infrastructure and planning issues for the greater metropolitan area.

The Association will also be seeking commitment to environmentally focused issues such as maintaining the current level of agricultural protection services available to the community, and a commitment from the State Government to include Local Government in the Group to be charged with developing an appropriate model for Western Australia's Regional Natural Resource Management (NRM) Groups.

Cr Robartson said, "A strong relationship between State and Local Government is vital to ensuring the best interests of the Western Australian community are met over the next decade. We look forward to receiving commitments to the positions articulated in the *Local Government State Election Platform* in the coming weeks."

MEDIA RELEASE

8 August 2004

Local Government Week 2004

The Local Government Week Convention, the biggest event of the Local Government calendar, is underway at Burswood Resort Convention Centre until Tuesday 10 August.

Approximately 820 delegates from Local Governments across the State are attending the annual convention.

‘One Voice, United-Focused-Committed’ promises to be more than just a theme, it is a direction, a goal and promise of achievement and success!

The Convention includes the Annual General Meeting of the WA Local Government Association, an Elected Member’s Development Program, field trips, and plenary sessions that will look at issues such as relationship, financial and strategic management, the challenges of change, community renewal, envisioning the future, creating community and leverage from learning.

Guest presenters include:

- Joshua Owen, leading international Corporate Strategist
- Ivan Deveson, a passionate crusader of community issues
- The Hon Dr Geoff Gallop, Premier
- The Hon Tom Stephens, Minister for Local Government and Regional Development
- Fabian Dattner, leadership commentator
- Graham Mabury, advocate of community issues and leadership decision making
- Ron Back, finance and accounting specialist
- Peter Kenyon, social entrepreneur and community enthusiast
- Ian Berry, Australia’s leading business speaker
- Leonie Collins, leading authority on presentation skills and communication

The Convention includes the announcement of the winners of the Banners in the Terrace Competition, a gala dinner, and a service providers’ exhibition.

All media are invited to attend the Convention.

MEDIA RELEASE

8 August 2004

Local Government Week 2004

Banners in the Terrace Winners 2004

Western Australian Local Government Association Chief Executive Officer, Ricky Burges, today announced the winners of the 12th Banners in the Terrace competition, as part of Local Government Week 2004.

More than 85 banners, depicting Local Government areas across the State, are currently on display along St George's and Adelaide Terraces.

The overall winner of the Banners in the Terrace Award was the Shire of Carnamah / Eneabba.

The winners for the five categories are as follows:

- Lower Primary – Shire of Mullewa
- Upper Primary – Shire of Carnamah / Eneabba
- Secondary School – Shire of Mukinbudin
- Community / Non Professional – Shire of Murchison
- Creative Artist / Professional – Shire of Carnarvon

This year's 'Packer's Award', awarded by the team that unpacked all the banners, went to the Shire of Busselton.

Ms Burges thanked all Shires, Towns and Cities that had entered the competition, and the many people who participated across the State to produce the colourful images on display in St George's and Adelaide Terraces.

"This competition is a great opportunity for Local Governments to display everything wonderful there is about their local communities to the rest of Western Australia. This is a fantastic project, allowing different groups and people to come together and feel proud of the communities."

"This was a particularly difficult year to judge, with many outstanding banners that have created a wonderful display down the Terrace and tell the story of Local Government. Congratulations to all the winners and to every Local Government that made the effort to enter the competition."

Ms Burges thanked the City of Perth for sponsoring the Banners in the Terrace competition.

MEDIA RELEASE

8 August 2004

Local Government Week 2004

Local Government will lead Regional Cooperation and Structural Reform Agenda

The Western Australian Local Government Association will facilitate a forum focused on regional cooperation and structural reform processes to enhance the social, financial, environmental and economic development capacity of Local Government in Western Australia.

The resolution, carried at the Association's Annual General Meeting this afternoon, has the support of Local Governments across the State.

WA Local Government Association President, Cr Clive Robartson, said, "Local Government needs to think laterally and review the way that services and facilities are provided and funded. It is imperative that Local Government develops a position regarding regional cooperation, structural reform and the distribution of Federal Assistance Grant on its own terms."

"It is important that Local Government see and understand the benefits and pitfalls of structural reform to foster regional development, to understand factors impeding this, and have involvement in this matter. Local Government must ensure the future development of a vibrant sector in Western Australia."

The current policy position of the Association on the issue of structural reform has been to oppose forced amalgamations, but to support and encourage regional cooperation.

The Minister for Local Government and Regional Development, the Hon. Tom Stephens, the Opposition Spokesperson for Local Government, Jamie Edwards' speeches at this afternoon's AGM left no doubt that regardless of which party is elected to Government at the next State Election, there is likely to be a higher level of interest in the structure of Western Australia's 144 Local Governments.

To assist the Association and Local Government in responding, the Association will conduct a forum to workshop a number of issues including regional cooperation, structural reform processes, financial assistance grants and current State and Commonwealth Services delivery structures.

MEDIA RELEASE

8 August 2004

Local Government Week 2004

New President Elected

The Western Australian Local Government Association's State Council this morning elected Cr Bill Mitchell as President of the Association for a three-year term, along with Cr Paul Kelly as Deputy President.

Cr Mitchell has held the position of Deputy President of the Association since 2002 and a member of State Council since 2001. His special area of interest both within and outside Local Government is natural resource management, with a heavy emphasis on the rangelands of WA. Cr Mitchell has been a member of a number of boards and committees that support his new role.

Cr Mitchell's Local Government experience began with his election to Murchison Shire Council in 1976. He was President of the Shire from 1983 to 1991. Since 1976, Bill has been a regular delegate to Ward Conferences and in latter years Ward / Zone Delegate to the Country Shire Council's Association (CSCA) and the WA Local Government Association. In 2002, Bill was elected President of CSCA (dissolved in August 2003) and Deputy President of the WA Local Government Association.

Cr Mitchell was born in Perth in 1952. In 1974 his family purchased Muggon Station in the Murchison area of Western Australia and Cr Mitchell took up the position of Manager. In 1980, Cr Mitchell purchased the property from his family company and continues to live there with his wife, Jenny.

Western Australian Local Government Association President Elect, Cr Bill Mitchell, said, "I am honoured that my State Council colleagues have given me the opportunity to lead and guide the Association, in partnership with Deputy President, Cr Paul Kelly, and our Chief Executive Officer, Ricky Burges, for the next three years. I am aware of the demands of the position and have decided to devote myself full time to this duty."

"My priorities as President will be to raise the profile of Local Government in the eyes of both the State and Commonwealth Governments, as well as to raise the credibility of Local Councils in the eyes of ratepayers. I wish to increase partnerships between State and Local Government, so that we are equal partners and pursue constitutional recognition for Local Government."

"I am looking forward to working closely with Cr Paul Kelly from the Town of Claremont, who I believe possesses the appropriate qualifications and experience to fulfil the role of Deputy President."

Cr Mitchell formerly takes over the position as President at the close of the Local Government Week Convention on Tuesday 10 August 2004.

MEDIA RELEASE

8 August 2004

Local Government Week 2004

Western Power Must Increase Infrastructure Maintenance

The Western Australian Local Government Association will request the Minister for Energy, Hon Eric Ripper, to allow Western Power to keep a higher proportion of the dividend payable to the State Government, to increase the level of infrastructure maintenance and construction to be undertaken throughout regional Western Australia.

The resolution, moved by the Shire of Wyalkatchem, was carried at the Association's Annual General Meeting this afternoon, with the support of Local Governments across the State.

WA Local Government Association President, Cr Clive Robartson, said, "Many Councils are concerned at the lack of maintenance conducted on electrical infrastructure by Western Power. It is unacceptable that there are numerous instances of the power being out several times a day, or for more than 24 hours at a time, creating financial hardship, distress to older community members, inconvenience to the general community and putting lives at risk. Due to the number of problems being experienced, some businesses are now unable to obtain insurance cover relating to power failures."

Local Government wants Western Power to retain a higher proportion of their approximate \$200 million contributed to the State Government each financial year as a dividend, to be allocated towards infrastructure maintenance.

The Association notes that the State Government has given a commitment to spend more than \$950 million on transmission and distribution improvements over the next four years and has also made commitments within the 2004 / 2005 Budget. However, the Association will pursue this resolution directly with the Minister for Energy.

MEDIA RELEASE

8 August 2004

Christmas Island Protest Enters Fourth Week

The protest to bring the plight of Christmas Island to the attention of all Australians and to save the jobs axed by the Federal Government has entered its fourth week.

“The Federal Government, by proclamation, has cut our community off at the knees! The privatisation of health services and the airport, as well as the domino effect of not granting the Casino licence is destroying our Island,” said Island spokesman, Kelvin Lee.

Kelvin, representing the Shire of Christmas Island, Anna Loh, a Chinese mother of two and Azmi Yon from the Malay Association, are in Perth to bring the plight of Christmas Island to the wider public.

In the last three weeks, the community of Christmas Island has reacted strongly against the Government’s axing of the Casino Licence and the privatisation of the airport and hospital. These actions were taken by the Government on behalf of the community, without consultation by either the Minister or public servants, who rarely, if ever have visited the Island. These actions have cost the community jobs, both real and potential. The last time the Casino was open, it employed more than 300 people. Staffing at the airport has been cut by half.

“We want jobs for our children! We want them to be able to work on this wonderful island, on which they have always lived. We want to retain adequate health services and not be forced to travel 2,600 kms to Perth,” said Anna Loh, mother of two.

In the three weeks since the Federal Government’s decision, the community have set-up a People’s Assembly in front of the Federal Administrator’s Office, made banners for every workplace on the Island, picketed and boycotted the new airport management and held protest rallies and parades.

This week, the Island will present a submission to the Human Rights and Equal Opportunities Commission to combat and end the racism explicit in the Government’s policies. Privatisation brings in white contractors, at the expense of jobs for the existing residents of the Island.

“As a non-governing Territory of Australia, we can’t win this battle with the Federal Government without the support of all Australians,” said Azmi Yon.

That is why Kelvin, Anna and Azmi have made themselves available for interviews this week to discuss the Government’s attempt to destroy the Island’s economy and the Island reaction. They can be contacted on 0415 933 295 or at the Mecure Hotel on (08) 9326 7000 from today Sunday 8 August to Sunday 15 August. An issues paper is available for background information. Please contact Fred Robinson on 0415 933 295 for a copy.

BUSINESS NEWS
2204

property

Transport links driving Armadale

□ **Mirsha Jacobs**

ARMADALE is gearing up for significant development more than a decade after the city was named as one of the Perth metropolitan region's eight strategic regional centres.

Currently home to 54,000 people, Armadale will soon undergo pockets of retail, residential and commercial redevelopment.

The expected growth parallels completion of the Tonkin Highway extension to Armadale Road (by January 2005), and a new train station, work on which is under way. Planning and Infrastructure

ple the land price in Kalamunda was actually decreasing a few years ago, and now there has been a 30 per cent increase in land price.

"More housing diversity is needed. It is the opposite to Subiaco where we are introducing more affordable housing."

For Armadale, more upmarket options need to be made available." Armadale Redevelopment Authority (ARA) executive director John Ellis told *WA Business News* the region was about to "spring to life".

"Armadale is quite close to activity in the metropolitan region compared with places like Mandurah and

"This is being created at no cost to the community," Mr Ellis said.

"Contractors are sourcing fill for the Tonkin Highway from the lake site and essentially digging the lake. This would have cost about \$17 million to do otherwise."

As part of the rowing and recreational facility the ARA also plans to create artificial rapids at a cost of \$20 million.

The only similar artificial rapids in Australia are located in Penrith, New South Wales, making Armadale a unique tourist destination, according to Mr Ellis.

Construction on the 26 hectares of residential land adjoining Champion Lakes is expected to start in 15 months.

Other developments in the area include the completion of a master plan in relation to 1,500 hectares of land in Brookdale, roughly the same size as Ellenbrook.

The area is designated as a fragile water environment and the ARA is working with the Water Corp and CSIRO to find the most appropriate solutions, according to Mr Ellis.

The area will ultimately hold 10,000 lots and housing for between 25,000 and 30,000 residents.

"This will be a whole different product, and there is a challenge to developers to recognise that," Mr Ellis said.

Development is expected to commence in Brookdale towards the end of 2005.

Developers such as Peet & Co and Stockland have strategic land hold-



CHAMPION IDEA: The Champion Lakes redevelopment area covers 136 hectares and will contain a unique recreational precinct. The project includes an artificial lake conforming to international rowing standards. Photo: Courtesy ARMADALE DEVELOPMENT AUTHORITY

ings in the Brookdale area. Peet & Co managing director Warwick Hensley said the company hoped to develop its Brookdale land holding in the medium term.

Residential and recreational development aside, Armadale's city centre is also preparing to undergo significant change and expansion. The new Armadale train station will adjoin \$10 million worth of upgraded roads and two shopping

centers, both of which are believed to be submitting for redevelopment in the near future. Commercial and industrial land will receive a boost with a further \$10 million from the State Government being used to create infrastructure in the 190ha Forrestdale Industrial Business Park. Mr Ellis said the park would ultimately provide employment for 5,000 people.

"... it is time for Armadale to really come into its prime."

- John Ellis

Rockingham, and it is time for Armadale to really come into its prime," Mr Ellis said.

"A real point of difference is the fragile water environment, and we are going to work with the land form and environment, instead of against it to do things differently."

The Champion Lakes redevelopment area covers 136 hectares parallel with the Tonkin Highway extension, and will contain a unique recreational precinct.

As part of this precinct, a 2.2km-long artificial lake is being excavated to conform to international rowing standards.

Minister Alannah Merten said a raft of agencies was combining on several projects to make "a real difference" in Armadale.

"The Tonkin Highway extension is underpinning the Champion Lakes development, the Forrestdale Industrial Business Park and also the Brookdale residential area," she told *WA Business News*.

"Armadale is a strategic regional centre which has failed to thrive in the past, and we are actively intervening to make it work."

"There has been an enormous turnaround in confidence. For exam-

Information Bulletin

Issue No. 16/2004

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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>[Refer T23/04/04 of 27 April 2004]</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee.	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>[Refer T29/04/04 of 27 April 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Junk Busters Premises</u> <i>[Refer T65/06/04 of 28 June 2004]</i>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management

**BUSHCARE AND ENVIRONMENTAL
ADVISORY COMMITTEE**

MINUTES

**TUESDAY 22 June 2004 – 6.35 PM
CITY OF ARMADALE**

Up the ramp, City of Armadale Administration Office, 7 Orchard Ave, Armadale

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1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Member/Deputy Member	Affiliations
Cr Pat Hart (Presiding Member)	Armadale City Rivercare
Cr Bob Tizard	City of Armadale Councillor
Adrian Choules	Friends of Goolamrup
David James	Friends of Forrestdale
Beth Laurie	Armadale Gosnells Landcare Group
Ian Colquhoun	Roleystone Dieback Action Group
Juliette Green	Friends of Canning Mills Reserve
Kim Fletcher	Friends of Armadale Shale Quarry
Alex Agafonoff	Community Representative
Leo den Hollander	Armadale Settlers' Common
Guest	
Steven Aldersea	
Kim Sarti	Bungendore Park Mgt -Committee
Gwen Watson	Armadale River Care Group
Ian MacRae	City of Armadale
Pauline Franklin	City of Armadale
Staff	
Corinne Gaskin	City of Armadale
Yvonne Ward	Secretary
Apologies	
Cam Clay	Bedfordale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
John Herpen	Churchman's Bushland Association

Cr Pat Hart welcomed Ian MacRae, Executive Director Development Services attending the meeting to present Town Planning Scheme No. 4, with a focus on the environmental content. Also Pauline Franklin from the Armadale Volunteer Resource Centre Service who would give the Committee an overview of what the Armadale Volunteer Resource Service has to offer. Also attending are Kim Sarti from Bungendore Management Committee, Steven Aldersea and, Gwen Watson from the Rivercare Group.

2. DISCLOSURES OF FINANCIAL INTEREST

Nil

3. PUBLIC QUESTION TIME

Nil

The Chairman read the disclaimer. The purpose of this Committee is to discuss and make recommendations to Council about items appearing on the Agenda and other matters for which the Committee is responsible. The Committee has no powers to make any decisions that are binding on the Council of the City of Armadale. No person should rely or act on the basis of any advice or information provided by a member or officer or on the content of any

discussion occurring in the course of the meeting. The City of Armadale expressly disclaims liability for any likely damage suffered by any person as the result of relying on or acting on the basis of any advice or information provided by a member or officer or the content of any discussion occurring during the course of the Committee Meeting.

4. DEPUTATIONS

Nil

5. PROJECTS FOR COUNCIL'S NOTICE

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

Project/Group Leader	Group (if any)	Span of dates	Scope of works/ Volunteers' duties
Ian Colquhoun	Hillandale Bushcare	Sunday, 11 July 2004 at 9.00 am – Meeting at Roleystone Family Centre	Hillandale Reserve / Stonegate Reserve /Family Centre
Adrian Choules	Friends of Goolamrup	Continuing on a fortnightly basis (as from 29 May 2004)	Weeding at the Goolamrup Reserve

RECOMMEND

That Council be advised that the Project/ Group leader listed in the table above has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

6. CONFIRMATION OF MINUTES

Moved Mr Adrian Choules: That the Minutes of the Bushcare and Environmental Advisory Committee Meeting held on 18 May 2004 be adopted as a true and correct record, subject to the following correction:

5. Projects for Council's Notice

Reference to the "Roleystone Dieback Action Group" be changed to read "Hillandale Bushcare".

9.2 Completion of the Thinking Sheet Workshop – Mr Tony Robinson

Mr Choules was of the view that the Workshop presented by Mr Tony Robinson was a worthwhile exercise and that the three line comment in the Minutes did not do it justice.

7. CORRESPONDENCE AND INFORMATION

7.1 Correspondence in

- Urban Bush Telegraph Winter 2004. Copies available.
- SALP – Call for funding applications
- Riverbank Funding – call for expressions of interest
- Apace “Bush Regenerators Course 2004”. Four courses available at a cost of \$220 each through August and September.

8. BUSINESS ARISING

8.1 City of Armadale Volunteer Resource Centre (Time allocation – 10 minutes)

Pauline Franklin will address BEAC about registering your environmental group with the Resource Centre. The service is free, and refers volunteers to registered groups.

Cr Hart introduced Ms Pauline Franklin of Armadale Resource Centre Service and thanked her for attending the meeting to address the Committee.

Pauline Franklin thanked Committee for the opportunity to address members. Pauline advised that the Service had been operating for about a year and in that time, 350 enquiries had been received from persons who were looking for volunteering opportunities. There had been some enquiries from people specifically interested in environmental matters. Pauline advised that the Friends Groups register with the Armadale Volunteer Resource Centre Service and if there are any one-off projects coming up they will be able to send out a list of volunteers who might be willing to attend. Pauline tabled registration forms for the Friends' Groups to complete. Pauline advised that the Service would be holding its first Volunteer Co-ordinator Network Workshop on 15 July 2004 which may be of interest to Committee Members.

Cr Hart thanked Pauline for taking the time to address members.

Pauline Franklin left the meeting at 6.50 pm.

8.2 Town Planning Scheme 4 (Time allocation – 40 minutes)

The City's Executive Director of Development Services, Mr Ian Macrae, will deliver a presentation to BEAC on the City of Armadale's draft Town Planning Scheme 4, and is available to answer environmental questions relating to the Scheme.

Cr Hart introduced Mr Ian MacRae, Executive Director Development Services (EDDS) and thanked him for coming to the meeting to address the Committee on the ramifications of Town Planning Scheme No. 4.

Mr MacRae thanked the Committee for the invitation to address members. He advised that the public meeting held on TPS No. 4 clashed with the meeting of BEAC on 18 May 2004 so it seemed a good idea to come along and give an outline of what the new Town Planning Scheme contained. He would endeavour to outline the Scheme and the main strategic issues and those of an environmental nature which the Committee may want to pursue.

The EDDS delivered a PowerPoint presentation (a copy of which is attached) and answered questions from the Committee in regard to issues relating to land use and environmental matters. (Refer to Attachment "A-1" – Summary of Attachments – buff page.)

Mr Ian MacRae, Executive Director Development Services left the meeting at 8.10 pm.

8.3 Items for public comment

8.3.1 General

Proposal/ policy or document	Copies available from	Closing date or date to be considered by Council standing Committee
Draft Town Planning Scheme 4	City of Armadale	28 June 2004

8.3.2 Planning applications & scheme amendments

Planning Applications for Scheme Amendments deemed as having significant issues currently out for public comments are – nil.

Items of interest from the Council, Committee or Council Minutes or Agenda include:

Proposal	Committee & Date Considered	Noes of Comments
Scheme Amendment No. 143	Development Services Committee Meeting 14 June 2004	Amendment NO. 143 has been altered in accordance with environmental conditions for subdivision (as required by the Minister).

8.4 BEAC Annual Calender

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 (amended February 2004) in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

June

- Fire tours – on site. Invite Fire Management Personnel.

July

- SCULP Funding Workshops
[The Environmental Officer advised that the date of the proposed workshop was too close to the application submission close date on 9 July 2004 to be of benefit. Anyone who required help to complete an application should contact the Environmental Officer who would provide assistance.]
Members who have ideas for funding applications should contact the Environmental Officer as soon as possible to allow for submission on 9 July 2004.
- Earth Alive Biodiversity Month – organise activities for September

September

- Discuss burning off program with volunteer fire-fighters.
- Send out letter inviting volunteer hours October to October.

8.5 Information items (i.e. progress reports relevant to previous business)

8.5.1 Grant watch information report

- SWAN Alcoa Landcare Program (SALP) funding is now open for applications. \$550,000 available to community and local government. Applications close **9 July 2004**.
- River Bank Funding 2004/05. One million dollars are available for foreshore restoration and protection projects. Requires matching contributions for the project (Riverbank will only fund 50%). Close **9 July 2004**.
- Round One of 2004/05 Envirofund is now open. Guidelines and application forms at www.nht.gov.au/envirofund. Incorporated bodies are eligible to apply (local government is not). Close **9 July 2004**.

8.5.2 Monthly Environmental Column in Comment News

At the December 2003 meeting, BEAC decided to have a regular agenda item and calendar to address upcoming press releases. To ensure the ongoing supply of press releases to the Comment, it was suggested to nominate a person for the preparation of a press release, at least 3 months in advance. At each meeting, ideas for articles were to be discussed with a seasonal focus on environmental issues.

The Committee at its 16 March 2004 meeting recommended that ideas for press releases still be identified, and information be referred to the Environmental Officer by an identified BEAC member each month.

Month	Topic	Responsible member
June	Nuisance weed – Taro spreading on our river?	
July		
August		

The Environmental Officer advised that the new Editor of the Comment News, Stewart McKinnon, has only held the position for four weeks, is still settling into the job and is not yet in a position to commit to publishing environmental press releases. The Environmental Officer advised that she would organise a meeting in July between herself, Stewart McKinnon and Martyn Boyle, Council's Public Relations Co-ordinator to progress the matter.

The Environmental Officer asked for ideas to be forwarded to her.

8.5.3 Update on the Volunteer Strategy

The Environmental Officer advised that the Friends Group Manual contains information relating to the recognition of contributions made by "Friends." It contains a table depicting milestones and rewards for same. The Environmental Officer proposed a change to the rewards, based on what merchandise is available and cost, as follows:

*5 – 20 Hours hours: BEAC Badge
20 – 50 Hours: BEAC Hat and Certificate
>50 Hours: BEAC T-Shirt*

The reward of a t-shirt for the completion of 50 hours is available to Friends Groups and the Environmental Officer requested that Friends Groups notify her by e-mail of the number of volunteers likely to exceed 50 hours and thus require a t-shirt.

Friends Groups notify the Environmental Officer by e-mail of the number of volunteers qualifying for a t-shirt by completing 50 volunteer hours (October 2003 – 2004). The information to be provided to the Environmental Officer by Friday, 25 June 2004.

The Environmental Officer advised that an opportunity had arisen relating to the outcome of the Volunteer Strategy Workshop at the last meeting. A copy of the Recruitment Brochure for Bob Blackburn Flora Reserve and arising from that is the question "does BEAC want to actually organise some day or event that would generate Friends" because the Recruitment Brochure is valueless unless some events are to be held.

The Committee was of the view that the application of the Recruitment Brochure needed further consideration and the matter should be placed on the Agenda for the next meeting of BEAC.

8.5.4 On-site Meeting – 12 June 2004

On 12 June 2004, a special on-site meeting of BEAC was held with Fire Management Personnel. Nine fire management personnel, and 7 BEAC members attended the meeting.

Creyk Park and Fletcher Park were visited. BEAC had the opportunity to share the environmental values of the bushland with fire management personnel, and to learn more about their approach to responding to fire in these areas.

Many thanks to Kim Fletcher who showed the group through Fletcher Park.

8.5.5 Reminder list – items in progress or scheduled for future meetings

- Terms of Appointment – regarding the turnover of terms
- Watch on *EP Act* for roadside vegetation clearing regulations (BEAC April 2004)
- Development of path construction guidelines
- Levels of Service Report – Parks Department. A copy of this report to be provided to BEAC when it goes to Council. It is expected to address the issue of contacting Reserve Custodians prior to works occurring in their reserve.
- Time periods for payment of invoices (Sept 03). *DEFERRED until Business Process Review Complete.*
- Terms of Reference for Armadale Settlers' Common Management Committee and the Bungendore Park Management Committee.

Kim Fletcher left the meeting at 8.40 pm

9. GENERAL BUSINESS

9.1 Bob Blackburn Dieback Treatment Day

Conservation Volunteers Australia has offered a FREE day of their service to the City of Armadale on 11 September 2004. Volunteering on the day will be a CVA team, and a number of employees from the Commonwealth Bank.

Bob Blackburn Flora Reserve is proposed as the focus for a project that is most likely to involve Dieback Treatment. There is an opportunity to widely advertise that day as a community event, and recruit potential Bob Blackburn Friends using the outcome of our Volunteer Strategy Workshop (the Recruitment Brochure). BEAC's involvement is sought in the event.

The Environmental Officer advised that Conservation Australia had offered a "free day" to BEAC on 11 September 2004. Their volunteers and volunteers from the Commonwealth Bank are available and it is felt that Bob Blackburn Reserve would benefit from that offer. The Environmental Officer to follow up with the Volunteer Conservation Service that BEAC is happy to put money towards morning tea and chemical costs for the treatment of dieback on the day.

9.2 **Community Workshops – Recruiting Volunteers**

As part of BEAC's Volunteer Strategy a workshop is proposed in which Friends Groups can complete the 'Thinking Sheet' and prepare a 'Recruitment Brochure' to assist in the recruitment of new volunteers.

The workshop will be similar to that held by Jack in the Box at our BEAC's May meeting.

Feedback is sought from the Committee regarding:

- the proposed date of Saturday 31 July 2004
- likely participants in the workshop
- cost arrangements

The Environmental Officer advised that, based on the outcomes of the last Workshop which looked at the Bob Blackburn Flora Reserve, it was now necessary to arrange a schedule of the times for Group members to attend a Workshop to go through the Thinking Sheet and develop a group-specific Recruitment Brochure. It is proposed that a Workshop be held for all Groups on Saturday, 31 July 2004. Some thought be given by members of Committee as to how many of their Group Members would benefit from attending the Workshop. Ian Colquhoun suggested that the "Thinking Sheet" be circulated to Committee Members to allow for ideas to be progressed prior to the Workshop.

Action

- Committee Members to confirm numbers attending the Workshop to the Environmental Officer.
- The Environmental Officer to send out the "Thinking Sheet" to Committee Members for partial completion before the Workshop on 31 July 2004.

9.3 **Around the table & issues of concern/ new items for discussion**

Ian Colquhoun

Hillandale Bushcare

The Group was successful in a Federal grant application for small equipment of \$4,500. The money is to be used for more injectors.

Public Liability Insurance

This matter has become a major issue for the Roleystone Dieback Action Group. The Group tried to engage a lawyer with the object of obtaining a written opinion but the cost of \$1,500 was prohibitive. Asked whether the matter of public liability insurance for Friends Groups could be followed up. Also asked whether Council provides insurance cover for volunteer personal accident.

The Environmental Officer to follow up the matter of public liability insurance and insurance for volunteers. Agenda item to be raised for the next BEAC meeting.

Bob Tizard

Bungendore Park

Asked what progress had occurred in regard to recruitment for Bungendore Park? The Environmental Officer advised that the matter was to be placed before the Technical Services Committee in July 2004.

Armadale Settlers' Common – Management Plan

Asked what progress had been made in regard to the Armadale Settlers' Common Management Plan?

The Environmental Officer advised that it had been distributed to staff for comment and would be placed before the City Strategy Committee in July for consideration.

David James

Lake Forrestdale Management Plan

Advised that he had recently attended a meeting with the Dept. of Conservation and Land Management to discuss the public submissions received in relation to the Lake Forrestdale Management Plan. That has been ironed out and it is hoped to have a final Plan by Christmas.

Leo Den Hollander

Talk on Dieback

Ian Colquhoun gave a talk to Armadale Settlers' Common members two months ago on dieback history and control, which proved very informative.

Spring Walk Planning

Planning for the Spring Walk is under way.

Guide Training

Training for guides in plant identification is occurring at the moment but is moving slowly.

Fund Raising

Funding raising issues have been discussed and this is ongoing.

Security Issues

The Armadale Settlers' Common group is having problems in regard to security. The buildings at Settlers' Common are frequented some evenings by young males who do burn outs. The Group would like advice as to what measures other groups have taken to try to combat the problem.

Up and Coming Issues

Up and coming issues for the Group are mapping of the park, i.e. walk tracks. Next week (1 July 2004).

Bob Tizard

Safety Training

The matter of obtaining basic safety training for Armadale Settlers' Common Committee Members and Friends had been discussed. Quotes are being obtained at the moment.

Steven Aldersea

Levels of Service (Page 6 of Agenda)

The issue of notification of local residents prior to works by the Parks Department in natural areas was raised. The Committee was of the opinion that there was merit in doing so, as this allows local issues to be raised to the attention of City Staff prior to works.

Corinne Gaskin

Volunteers – Provision of Medical Certificate

Advised that at the Community Services Committee Meeting on 25 May 2004, an item was placed before Committee that advised that Council's Insurance Policy does not cover volunteers aged 80 years of age unless they have a medical certificate. Council has resolved to meet the cost of providing a medical certificate for volunteers over the age of 80 years.

10. NEXT MEETING & CLOSURE

Tuesday 20 July 2004. Committee Room, City of Armadale Administration Centre.

MEETING CLOSED AT 9.25 PM.

ARMADALE SETTLERS COMMON

MINUTES

**MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 24th JUNE 2004 AT THE FIELD CENTRE AT 7.30 PM**

PRESENT:	Cr. Bob Tizard	Chairman
	Michael Moltoni	Deputy Chairman
	Shirley Hobday	Minute Secretary
	Toni Liebeck	Community Rep
	Leo den Hollander	Community Rep
	Kim Fletcher	Community Rep
	Peter Greenway	Community Rep

APOLOGIES: Peter Blaxell

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.35pm. and Cr.Tizard welcomed everyone.

2. APOLOGIES

As above

3. PUBLIC QUESTION TIME

No Questions

4. DEPUTATIONS

No deputations

5. CONFIRMATION OF THE MINUTES & MATTER ARISING

Peter Greenway moved that the minutes of the 27th May 2004 be accepted as a true and correct record. Carried

6. MATTERS ARISING

- 6.1 Item 7.2 – That three items be added to the list of possible issues related to the application to rezone Lot 681 Canns Road. They are 1) Limit bores
2) Need for a hydrogeological report and 3) DoE report required
- 6.2 Item 9.3 - CBE Buffer Revegetation. No action or advice received at this stage. Contact to be made with Manager, Parks and Gardens regarding progress on this issue.

- 6.3 Item 10 - Management Plan. It is expected that the draft Management Plan will be presented to the City Strategy Committee of Council at the meeting scheduled for 13th July 2004. Council will then consider the proposal at the next available meeting. It is anticipated that the draft Management Plan will be released for public comment in August 2004.

7. **CORRESPONDENCE**

Correspondence In

- 1) Urban Bush Telegraph Newsletter
- 2) Email from Council to say that security patrols have been put in place at the Field Centre
- 3) Email from EMRC on 2nd June 2004 regarding safety training

Correspondence Out

- 1) Email sent to Council requesting security patrols for the Field Centre.
- 2) Email sent to EMRC on 2nd June regarding safety training

8. **REPORTS**

8.1 **Treasurer** - No report

8.2 **Brigade** – No report

8.3 **Weed Control** – to be considered with item 8.4 below.

8.4 **Grants/Funding** – Three grants are currently available for bush regeneration activities.

- 1) Swan Alcoa Landcare Program (SALP) – closes 9th July
- 2) River Bank Funding - closes 9th July
- 3) Envirofund – Round 1 of 2004/05 - closes 9th July

Detailed discussion was held on the types of projects requiring funding that were necessary in the Common and the priority of these projects. The supply of potable water to the Field Centre, the provision of educational tools, Dieback treatment, general revegetation and regeneration, signage, “safety” and “difficulty” ratings of walk trails, the provision of seating/BBQ and the rehabilitation of the gravel pit at the end of Settlers Road were the key issues raised. It was resolved that the latter item (gravel pit restoration) was the highest priority and that the Committee would immediately develop a plan for the restoration of this area. An inspection and investigation of this area is to be held on Sunday 4th July. SALP is the preferred source of funding for this project.

- 8.5 BEAC** - Leo den Hollander reported on the Armadale Volunteer Resource Service (AVRS). It was moved by Peter Greenway *"that AVRS application forms be completed so that the ASC could obtain volunteers for special tasks when required."* Carried.

A Volunteer Co-coordinators Networking Workshop is taking place on the 15th July at the Committee Room, Armadale Council Administration Building from 2pm to 4 pm. Committee members are invited to attend.

A Volunteer Strategy Community Workshop is to be conducted by BEAC on 31st July 2004 at the Armadale Council Administration Building. Two sessions will be held; 1) from 9 00am to noon and 2) 1.00pm to 4.00pm. At least two Committee members indicated their willingness to attend. Details of exact timings will follow.

9. ALLOCATION OF COMMITTEE DUTIES

At the Settlers' Common Management Committee meeting of 27th May 2004 it was resolved that the re-allocation of Committee duties was to be discussed at the meeting of 24th June 2004. Bob Tizard presented a list of discreet functions/duties that could be shared amongst the Committee in order to distribute the workload more equitably. It was agreed that the following allocation of duties commences immediately.

City Liaison	-	Bob Tizard
Dieback	-	Michael Moltoni
Events	-	Peter Greenway / Shirley Hobday
Financial Budgets Progress	-	Bob Tizard
Fire Management	-	<i>Vacant</i>
Friends Liaison	-	<i>Vacant</i>
Herbarium	-	Kim Fletcher
Library	-	<i>Vacant</i>
Management Plan	-	Bob Tizard
Newsletter/Publicity	-	Leo den Hollander
Programming of Annual		
Activities	-	Bob Tizard
Safety	-	Peter Greenway
Security	-	Peter Greenway/
Stores Purchasing/Property	-	Peter Greenway
Trails	-	Michael Moltoni/ Kim Fletcher
Training	-	Kim Fletcher/Michael Moltoni
Tree Planting	-	Kim Fletcher/Michael Moltoni

Other special task allocations previously agreed to are as follows:

BEAC Representative	-	Leo den Hollander
Bushfire Representative	-	Ian Thompson
Grants/Funding	-	Shirley Hobday/Toni Liebeck
Weed Control	-	Leo den Hollander

10 TRAINING

- 10.1 Bush Regeneration Course at APACE from 7th to 28th August 2004 - Bob Tizard & Leo den Hollander to be nominated. Bob Tizard to arrange.
- 10.2 Safety training for the Committee and Friends is to take place on 17th July 2004 at the Field Centre at 9.30 am. The training will be by the "East Metropolitan Regional Council Training Group" As numbers are limited Committee members are to be given first preferences followed by Friends on a "first in" basis. Bob Tizard to arrange.

11 SPRINGTIME WALK 3/10/2004

- 11.1 The provision of uniforms, possibly tee shirts, was discussed so that volunteers could be recognised.
- 11.2 Junior environment packs may be available from BEAC for the children attending the walk.
- 11.3 Bob Tizard explained that Council would cover insurance for volunteers for that day.
- 11.4 David Lindley of "Around Town Picture Framers" has framed one of the four prints that John Baines donated. The Committee agreed to pay the \$132 for the framing and resolved to offer the framed picture for sale at \$295 and the three prints at \$100 each.

12. ONGOING ISSUES

- 12.1 **Motorbikes** - Needs to be monitored
- 12.2 **Fire Gates** - Installation is delayed. Bob to follow up with Senior Ranger.
- 12.3 **Weed Control** - as per Item 8.4 above
- 12.4 **Rubbish Removal** - Awaiting installation of Fire Gates
- 12.5 **Wire Fence Removal** – Awaiting removal.
- 12.6 **Park Signage** – To be undertaken after the Management Plan is finalised.
- 12.7 **2004 Tree Planting** - Ian Colquhoun is to supply die back resistant jarrah seedlings. On receipt of these seedlings a tree planting program will commence.
- 12.8 **Naming of Walk Trails** - Preliminary naming of the walk trails to start immediately. Some names will be decided when the GPS mapping of walk trails takes place on the 1st and 4th of July

12.9 Record of Volunteer Hours - The Environmental Officer requested details of those Committee members or Friends that are likely to contribute in excess of 50 hours service by October 2004. The information is required to assist in the planning of the annual BEAC Awards. Bob Tizard to arrange.

12.10 Dieback - Further information required regarding the availability of funds for Dieback treatment

12.11 Local School Representatives – No replies.

13. GENERAL BUSINESS

13.1 Request has been received from the BRA for a Committee member to write articles in the BRA newsletter, the “Blurb”, every three months when it is published. Shirley Hobday moved that Leo den Hollander write these articles. Carried.

13.2 Peter Greenway suggested that magnetic signs be supplied for Management Committee vehicles working in the Common on ASC business. Bob Tizard to obtain a quote for two signs.

13.3 Trail mapping will take place on Thursday 1st July at 8 am meeting at the corner of Canns and Carradine Roads and again on Sunday 4th July at 9 am meeting at the same place.

The next meeting will be held on Thursday 22nd July at the Field Centre at 7.30 pm

The meeting closed at 10.14 pm

ARMADALE SETTLERS COMMON

MINUTES

**MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 22nd JULY 2004 AT THE FIELD CENTRE AT 7.30 PM**

PRESENT: Michael Moltoni Deputy Chairman
 Shirley Hobday Minute Secretary
 Peter Blaxell Community Rep
 Peter Greenway Community Rep

1. OPEN WELCOME & APOLOGIES

- 1.1 The meeting opened at 7.35pm. Michael Moltoni welcomed everyone.
- 1.2 Although there is a lack of a quorum it was agreed to proceed with the meeting on the proviso that all outcomes need to be ratified at the next Committee meeting
- 1.3 Apologies

 Cr. Bob Tizard Chairman
 Toni Liebeck Community Rep
 Kim Fletcher Community Rep

2. DISCLOSURE OF FINACIAL INTEREST

Nil

3. PUBLIC QUESTION TIME

No Questions

4. DEPUTATIONS

No deputations

5. CONFIRMATION OF THE MINUTES

Shirley Hobday moved that the minutes of the 24th June 2004 be accepted as a true and correct record. The Committee will need to confirm this at the next meeting due to a lack of quorum.

6. MATTERS ARISING

No matters arising

7. CORRESPONDENCE

7.1 Correspondence In

Nil

Correspondence Out

Nil

8 TERMS OF REFERENCE

The City of Armadale has decided that both Bungendore Park and Armadale Settlers Common should have "Terms of Reference" (ie a constitution type document) developed, after consultation with the management committees concerned. Ron Van Delft, Environmental Planner, City of Armadale is to attend the next Committee meeting on the 26th August 2004 to obtain the management committee views on the proposed "Terms of Reference" that are to be developed for the Common.

Discussion was then held on the format of the consultation. Two options are available: 1) an interactive workshop or 2) a presentation containing a suggested outline for the "Terms of Reference". An interactive workshop is the preferred format.

9 REPORTS

9.1 Treasurers - No report

9.2 Bushfire Brigade – No report

9.3 CBE Buffer Revegetation - awaiting reply from the CBE developers

9.4 Weed Control – No report

9.5 BEAC - No report

9.6 Grants/Funding – an application was made to the Swan Catchment Council for Swan Alcoa Landcare Program (SALP) funding on 9th July for the rehabilitation of the Settlers Road Quarry Pit.

10. MANAGEMENT PLAN

The draft Management Plan will be submitted to Council in August. The plan will then be open for public comment for a period of 6 weeks.

11 TRAINING

11.1 Leo and Bob have been nominated for Bush Regeneration Course at APACE from the 7th to 28th August 2004.

11.2 The Greenskills safety training held at the Field Centre on 17th July was a success

12 SPRINGTIME WALK 3/10/2004

12.1 The framing for the John Baines picture has now been donated by David & Jennifer of "Around Town Picture Framing".

- 12.2 Various crafts have been asked to participate
- 12.3 Armadale Scouts to be offered participation in the clean up.
- 12.4 Attendance by those providing displays has been confirmed

13 ONGOING ISSUES

- 13.1 Motorbikes - no change
- 13.2 Fire Gates - Settler's Road & Locke View fire-gates are now installed. The Canns/Carradine and Carradine Rd gates are still yet to be installed.
- 13.3 Weed Control - The first weed spraying has been completed at the Settlers Road Quarry Pit Site.
- 13.4 Rubbish Removal - a working bee to take place in September to remove rubbish.
- 13.5 Wire Fence Removal - no change
- 13.6 Park Signage - Council signs to be arranged. Armadale High School Woodworking class to be approached to make signs.
- 13.7 2004 Tree planting - Ian Colquhoun is to supply up to 24 dieback resistant Jarrah seedlings for planting in the Settlers Rd gravel pit buffer zone.
- 13.8 Naming of Walk trails - currently taking place
- 13.9 Record of volunteer hours - Shirley Hobday to produce layout
- 13.10 Dieback - no change
- 13.11 Local School Representatives - no change

14 GENERAL BUSINESS

- 14.1 Peter Blaxell put forward that \$300 per annum be spent on the library to keep it up to date. This suggestion to be referred to next meeting for approval. Consideration was also given to listing the books in the library on the internet.

14.2 Updated Allocation of Committee Duties

City Liaison	-	Bob Tizard
Dieback	-	Michael Moltoni
Events	-	Peter Greenway & Shirley Hobday
Financial Budgets Progress	-	Bob Tizard
Fire Management	-	Ian Thompson
Friends Liaison	-	Peter Blaxell
Herbarium	-	Kim Fletcher
Library	-	Shirley Hobday
Management Plan	-	Bob Tizard
Newsletter/Publicity	-	Leo den Hollander
Programming of Annual Activities	-	Bob Tizard
Safety	-	Leo den Hollander & Peter Greenway
Security	-	Peter Greenway (building)
Stores Purchasing/Property	-	Peter Greenway
Trail Mapping	-	Michael Moltoni & Kim Fletcher
Training	-	Peter Blaxell
Tree Planting	-	Kim Fletcher

The next meeting will be held on Thursday 26th August 2004 at the Field Centre at 7.30 pm

The meeting closed at 9.00 pm

NOTICE

DRAFT MANAGEMENT PLAN

As outlined in the enclosed Minutes, the Armadale Settlers' Common Draft Management Plan is likely to be released for public comment in August or September. The Committee has given an undertaking to receive comments from the Bedfordale Equestrians and other interested parties on issues arising in the Draft Management Plan. Could you please have your submissions ready for this time. Details of a firm meeting date will be made available to all concerned when more information is at hand.

This meeting and workshop that will be organised by the Council officers will both be held during the time that the Draft Management Plan is open for public comment.

BROOKTON HIGHWAY – MOUNT STREET INTERSECTION

At the December 2003 Technical Services Committee, Cr Green requested that officers investigate the traffic movements at the corner of Mount Street and Brookton Highway.

Officers have liaised with Main Roads Western Australia who have advised as follows:

Thank you for your letter and enclosed concept plan of 17 June 2004, showing a new right turn pocket in Brookton Highway westbound into Mount Street, Roleystone.

Main Roads has considered the plan and resolved to further develop the concept in-house to detailed design stage with some further adjustments.

The adjustments are minor and mainly to try to accommodate the 3.2m wide westbound right turn pocket in the existing up-hill section of Brookton Highway (to keep existing curvature downhill) and widen the uphill carriageway around the new right turn pocket.

Should widening the up-hill section be constrained by trees or the availability of land, another alternative is to just widen on the inside of the curve downhill, similar to other intersections on Brookton Highway where right turns can be made safely allowing following vehicles to pass on the left.

Once detailed design is complete, the proposal will be submitted for funding under the state black spot safety programme.

ARK ROAD SAFETY CENTRE

Council is to note that there will be an official opening of the ARK Road Safety Centre that is scheduled for Wednesday 8 September 2004 commencing at 10.15am. All Councillors will receive a personal invitation from the WA Police Service.

Council may recall that a report was submitted in April 2003 providing a number of options to be considered for the ongoing work of training and educating the local community in matters of road safety.

Council chose to adopt (T33/4/03) the following:

- T33/4/03 1. That in order for the ARK Road Safety Centre to continue to operate, Council chooses Option 3 and authorises the Executive Director Technical Services to further negotiate with the Police Bike Ed unit in order to find the best solution to continue the work of training and educating the local community in matters road safety.***

In this regard continuous meetings have been held with the WA Police Service - Road Safety Section that has resulted in a joint venture agreement between the two parties whereby the City provides the use of the Reg Williams Pavilion and Reserve for a nominal annual fee (\$1.00pa peppercorn rental) and the Police Service provide sworn Officer/s to run the various programmes at the Centre.

The interior of the Centre has been completely refurbished, and includes the installation of the Police RoadSafe computer display that was previously housed at the Scitech Discovery Centre, City West.

The RoadSafe Display, a \$600,000 resource developed in 1996, includes 16 interactive Road Safety computer games, which target three specific groups: -

- Pedestrians – Cyclists – Vehicle Passengers - under 10 years of age.
- Pedestrians – Cyclists – Vehicle Passengers – 10 to 14 years of age.
- Pre Driver – Inexperienced and Experienced Drivers.

on subject matters relative to: -

- Seeing, hearing and anticipating
- Seatbelts and Helmets
- Risks
- Fatigue
- Alcohol/Drugs and Driving
- Speeding
- Pedestrian Safety

It is envisaged that the placement of this resource at the ARK Road Safety Centre it would encourage school and community attendance of the Centre and raise the profile of road safety as a community issue.

The cost of the refurbishing was shared between the Office of Road Safety, The Department of Planning and Infrastructure and the City of Armadale.



The Centre has now been in semi-operational mode for a couple of months in order to determine and streamline the number of training courses that will be available as well as to test the various equipments.

Apart from having a visual daily Police presence at the Centre (though early days, there already appears to be a reduction in vandalism and graffiti) users of the Centre will be able to do so without charge, which has been the major source of contention that resulted in the decline of student numbers over the past 2 to 3 years.

Another benefit of having the WA Police Service located at the Centre will be the relationship between the Road Safety Centre and the PCYC.

		TECHNICAL SERVICES TENTATIVE WORKS PROGRAMME		
		July	August	Sept
Civil Works	<p>Construction</p> <ul style="list-style-type: none"> ▪ <p>Maintenance</p> <ul style="list-style-type: none"> ▪ 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Redtail Lane ▪ Churchmans Brook Road ▪ Armadale Road ▪ Hilltop Place Drainage ▪ Commerce Avenue <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Footpath Construction 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Champion Drive drainage Stg II ▪ Armadale Road ▪ Orana Way ▪ Commerce Avenue <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Footpath Construction 	
	<p>Design & Development</p>	<p>Development</p> <ul style="list-style-type: none"> ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Champion Drive Stage II ▪ Whitehead Street ▪ Blackspot Programme 04/05 ▪ Armadale Road ▪ Commerce Avenue St I & II <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Slab Gully II ▪ Soldiers Road 	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Lot 27 Braemore Street ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Mirfield Road ▪ Blackspot Proj 04/05 ▪ Champion Drive/Crossing ▪ Commerce Ave Stg I & II ▪ Third/Jul <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Soldiers Road ▪ Slab Gully Stage I & II 	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Lot 27 Braemore Street ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate <p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Whitehead St ▪ Blackspot Proj 04/05 ▪ Champion Drive/Crossing ▪ Commerce Ave Stg I & II ▪ Third/Jul <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Soldiers Road ▪ Slab Gully Stage I & II

	July	August	Sept
Parks and Reserves	<p>Development</p> <ul style="list-style-type: none"> ▪ Gateway Project ▪ Champion Drive Streetscape ▪ Corfield Street ▪ Various roundabout streetscape <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal Mowing ▪ Street Tree Management ▪ Park Tree Safety Inspections 	<p>Development</p> <ul style="list-style-type: none"> • Gateway Project • Champion Drive Streetscape • NIP Projects • Corfield St Streetscape <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree pruning ▪ Playground Safety Inspections ▪ Turf Surface Safety Inspections ▪ 	<p>Development</p> <ul style="list-style-type: none"> ▪ Gateway project ▪ Champion Dve Streetscape ▪ NIP Projects (various) ▪ Corfield St Streetscape ▪ Commerce Ave Streetscape ▪ Kuhl Park Redevelopment <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 6) ▪ PAW Maintenance ▪ Streetscape/Roundabout maint
Property Management	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ Armadale Arena Bus and Gymnasium Storage Facility ▪ Palomino Club Room upgrade ▪ Armadale Aquatic Centre Pool delamination ▪ Armadale Aquatic Centre ▪ Disabled Changeroom facility ▪ Proposals for Relocation of Kelmscott Library ▪ Proposals for Relocation of Community Services Directorate 	<ul style="list-style-type: none"> ▪ Completion of AK Seniors Centre refurbishment ▪ Rushiton Park Toilet upgrade for Kelmscott Show ▪ Demolition of old house Brigade Road ▪ Review of Existing and vacated space in Administration
Waste Services			

Information Bulletin

Issue No. 16/2004

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OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JULY 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Sale of Land Proposals – Notices/Advertising</i></p> <p>Current practices relating to notices/ advertising of sale of land proposals, be referred to Standing Order & House Advisory Group for review.</p>	Corporate Services	Matter to be listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
<p><i>Lease – Armadale Golf Course – (June 2003)</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Subject to workloads and available resources, matter to be reported to the August 2004 Community Services Committee Meeting.
<p><i>Rushton Park – New Events (July 2003)</i></p> <p>Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C109/7/03)</p>	Recreation & Events	Consultant's report and recommendations to Working Party submitted to April Community Services Committee and endorsed by Council (C52/3/04) on 5 April 2004. Redevelopment of pool site and Park subject to securing sufficient resources through budget process and other funding sources. Officers to consider options for both new and/or relocation of existing events to Rushton Park subject to ongoing redevelopment of site.
<p><i>Armadale Recreation Centre- Climbing Wall Proposal (September 2003)</i></p> <p>Part (3) – That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/9/03).</p>	Recreation Services	The new climbing wall has arrived and is being stored pending construction of the additional storage facility at Armadale Arena. An update to be provided to the September Community Services Committee Meeting.
<p><i>Armadale Kelmscott Senior Citizens' Centre (October 2003)</i></p> <p>That Council:</p> <p>b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	Community Development	Subject to workloads and available resources, matter to be reported to the August 2004 Community Services Committee Meeting.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JULY 2004		
ITEM	DEPT.	ACTION/STATUS
<i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004)</i> Part (2): That a further report on this matter be submitted to the May Community Services Committee Meeting.	Recreation Services	Subject to workloads and available resources, matter to be reported to the September 2004 Community Services Committee Meeting.
<i>Armadale Soccer Club – Debt Repayment Plan (April 2004)</i> That a further report be submitted to the Community Services Committee in December 2004 analysing the progress of the Armadale Soccer Club's debt repayments. (C63/4/04)	Corporate Services	Matter to be reported to the December 2004 Community Services Committee Meeting.
<i>Armadale Sporting Club – Debt Restructure & Management Agreement (May 2004)</i> That a further report be submitted to Committee at the conclusion of the first six months of the new Agreement in January 2005 on the progress and success of the new Management Agreement and debt repayments. (C81/5/04)	Corporate Services	Matter to be reported to the February 2005 Community Services Committee Meeting.
<i>2004-2009 Cultural Plan (June 2004)</i> That Council recommit the City of Armadale Draft 2004 – 2009 Cultural Plan to the July 2004 Community Services Committee meeting thereby enabling Councillors more of an opportunity to submit their further comment/input for consideration of inclusion in the Draft Plan prior to its proposed release for public comment. (C93/6/04)	Community Development	Draft Report updated based upon feedback from Community Services Committee at its June meeting and has now been circulated for additional comments. Report will be re-presented to Committee in August 2004.
<i>Arks Rugby Union Club – Debt Restructure (June 2004)</i> That a further report on the status of the Club's repayment plan be submitted to the Community Services Committee in August 2004. (C100/6/04)	Corporate Services	Due to workloads and available resources, this matter will be reported to the September 2004 Community Services Committee.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – JULY 2004

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators for the month of July 2004 are attached. (Refer to Attachment "CA-1" – Summary of Attachments – buff page.)

1.2 Library Extension Activities

1.2.1 School Holiday Activities

The Library Department's School Holiday Activities used the theme 'Pirates' for the July 2004 activities, which by pure coincidence tied in with the 'Treasures at your Library' theme of the '@ your library' promotional campaign. The school holiday themes are determined at the beginning of the calendar year by the Librarians responsible for young people's services in each of the City's branch library.

The theme of 'treasure maps' at Kelmscott Library used examples of old treasure maps and other library resources so that the participants each produced an authentic, old looking treasure map. A pirate's treasure chest was included in the pirate display in the junior library. The theme at Armadale followed on from the Kelmscott activity with the creation of pirate treasure chests. Pirate stories, songs and poems were included in the activity. Westfield then got into pirate dress to accompany the pirate stories, with the children making hats, patches and swords.

A total of 86 children participated in the sessions, with the theme attracting a larger than usual number of boys at participants. Each library had displays promoting the program that displayed library items relating to the pirate theme. Many of the items were borrowed, including fiction and non-fiction books and CD-ROMS.

1.2 Early Years' Development Grant

It was reported in the April 2004 General Report that because the City is included in the State Government's Early Years Strategy, the Library Department will be participating in the Better Beginnings Program that will provide a kit for every new baby born in the district. The kit is designed to promote reading and will include a board book as well as lots of other

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

informational material about reading and the library service. It was also advised that the Library Department had submitted a grant application to the Department of Community Development to establish a Family Reading Centre in the Westfield Library. An amount of \$24,322 was requested. Advice has now been received that the grant application has been successful.

The grant will fund a librarian to work an extra day a week for one year to establish and then promote the Family Reading Centre to pre schools, play groups, and other such groups in the community. The grant money will purchase the resources for the Family Reading Centre including:

- large size books suitable for reading to groups,
- toys, games and puzzles,
- shelving and display stands to house the collection,
- computer with trackball and appropriate software,
- floor mat and sofa,
- magnetic felt board kits with easel and whiteboard,
- hand puppets,
- friezes and signage,
- books on literacy aimed at parents and professionals,
- suitable children's books,
- children's furniture.

The Library Department is excited about the opportunities that the Family Reading Centre will offer the City's residents, and believes that it will enhance the Better Beginnings Program, the year one membership 'Ripper Readers' program, and story times sessions offered by the City's libraries. Work will begin immediately on establishing the Family Reading Centre.

2. MUSEUM AND LOCAL STUDIES LIBRARY SERVICES

2.1 John Calvin High School Project

This project is continuing with three Year 8 classes of approximately 60 students. These students have used the Birtwistle Local Studies Library and the History House Museum to research aspects of local history and the culmination of their research efforts will take the form of class displays that the students will mount in the Margaret Bettenay Exhibition Hall.

The students will be presenting their display to their parents and guests on Tuesday August 24th 2004. The temporary exhibition of the students work will be on display for approximately a month.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2.2 Bedfordale Centenary Retrospective

A photograph and ephemeral display focusing on a retrospective look at 100 years in Bedfordale has been finalised in the Museum. The display will be marketed in an attempt to get people interested in this aspect of the District's history with a view to amass more information before more formal celebrations in 2005.

To assist in gathering additional information for the Museum and Local Studies Library the Historian / Museum Curator (with assistance from Councillor Tizard and Mr Kim Fletcher) is currently attempting to track down past Bedfordale / Pioneer residents to invite them to a small gathering to officially launch the display.

2.3 Oral History Programme

The Birtwistle Local Studies Library Oral History Project has now commenced with the following work undertaken in the last month:

Letters to participate sent

8 letters have been sent awaiting response

Oral History Interview Completed

Women of Armadale Series – 4
Pioneer Reminiscences Series – 1

Transcripts Completed

Women of Armadale – 4

Interviews in Progress

Pioneer Reminiscences Series - 1
Kelmscott Migrant Camp Series -1
Westfield Pioneer Series - 1

Transcription in Progress

Pioneer Reminiscences Series - 3
Community Services Series - 1
Local Industry Series - 1

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

3. ARMADALE TOURIST CENTRE REPORT

3.1 Visitor Statistics

- 1007 people visited the Armadale Tourist Information Centre during July 2004
- 485 enquiries from the local community
- 399 enquiries from the wider metropolitan area
- 24 enquiries from people living intrastate
- 33 enquiries from people living interstate – predominately Victoria, South Australia and New South Wales
- 50 enquiries from people living overseas – predominately England and Asia

3.2 Armadale Visitor Centre Web Site

The Armadale Visitor Centre has been successful in obtaining sponsorship to have its own web site produced. The City of Armadale has given permission for the HCTA to use the City's logo on the web site as the access to the City's own web pages.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

ACCOUNTING SERVICES REPORT – 16 AUGUST 2004

Accounting Services Report is attached. (Refer to Attachment “CA-2” – Summary of Attachments – buff page.)

1. Investments
2. Donations
3. Rates Debtors Outstanding Report

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR JULY 2004

1. Animal Control

1.1 Dogs

Ranger Services received two hundred and twenty four (224) requests for assistance during the report period. The primary focus of Ranger Services is managing the response from the community for requests for service.

1.2 Review of the Dog Act 1976

Over the past 12 months, the Minister for Local Government and Regional Development provided the community and Local Governments with the opportunity to comment on proposed changes to be included in amendments to the *Dog Act 1976*.

To generate discussion and input from the community, the Department of Local Government and Regional Development (DLGRD) prepared a position paper, which outlined a range of changes that were being considered. The Western Australian Local Government Association (WALGA) consulted with its members seeking comments on issues raised in the position paper and made a formal submission to the DLGRD in September 2003.

In broad terms the submission supported the general thrust of the proposals with the exception of:

- introducing a rolling registration period in lieu of the present fixed date (i.e. 1 November each year);
- extending the period that dogs need to be detained in the pound from 72 hours to a minimum of 7 days; and
- allowing the granting of registration discounts and the ability to waive registration fees for responsible dog ownership.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Following a review of submissions, the Minister has released a detailed list of all the proposed amendments to the Dog Act, which have now been approved by the State Government. (Refer to Attachment “CA-3”– Summary of Attachments – buff page.)

In analysing the proposed amendments, the following changes from the position paper have been adopted:

- rolling registrations periods will not be introduced and the status quo will remain.
- all proposals relating to Greyhounds have not been included
- a new proposal that allows people other than employees to be appointed to issue infringement notices has been included, this will give greater flexibility to Councils to undertake dog control management.

The proposals, which are not supported, that are still incorporated in the proposed amendments are:

- extending the period that dogs need to be detained in the pound from 72 hours to a minimum of 7 days; and
- allowing the granting of registration discounts and the ability to waive registration fees for responsible dog ownership.

In respect to extending the period of impoundment, when the issue was canvassed with Local Governments the overwhelming response was that the increase in time and cost is not justified and will add a burden to dog owners generally not just those that need to recover their pets from the pound. Some Local Governments will need to build additional infrastructure as well as ensuring that impounded dogs are fed over the weekend, which will incur an additional cost to the community.

The following comments were also provided in support of this opposition:

- there will be the need to attend to a pound 365 days a year. The very nature of this requirement will see some Councils either refrain from impounding dogs, which is not a viable option, or increase the staff hours. When it is recognised that in many rural areas there is only one Ranger (in some cases a part time Ranger) the role will fall to other staff who will need to be paid overtime. Some comments have been made that to increase the minimum period of detention will serve to only increase costs to Local Government and then in turn the responsible owners in the community, with no benefits to the overall community as many dogs will continue to remain unclaimed;

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

- on humane grounds, as many impounded dogs are not recovered, they will suffer unnecessary stress by being confined for the longer period;
- dogs that are registered will generally be returned to the owner within a three day period. This proposal is seen as placating a section of the community that do not care sufficiently about their dog to have it registered, yet receive the benefits paid for by the responsible members of the community who do register their dogs; and
- most Councils apply a common sense approach to the impounding of dogs, which would see the dog being retained until all efforts to locate the owner have been exhausted. The increase in the detention time will remove this approach.

The Minister in his comments on the proposed amendments recognised that there would be increased costs but it was felt this would be outweighed by the benefits to owners of being reunited with their dogs. This provision should continue to be opposed as there has been no compelling argument put forward that would encourage Councils to change their position.

The other point of difference relates to enabling Councils to provide discounts or waive registration fees for responsible dog ownership. In support of this proposal, the Minister comments that discounting could apply where it can be shown that dog owners have undertaken approved training or courses. It is suggested that this will provide Councils with a cost saving in terms of administration and enforcement. The proposal is intended to encourage more responsible ownership.

The proposal relating to waiving fees is aimed at circumstances where it is believed to be in the best interests of the management of dogs in remote or economically disadvantaged communities. Once again there appears to be no compelling arguments advanced to support this proposal. Accordingly, it should continue to be opposed.

1.3 Livestock

During this report period Ranger Services attended to eighteen (18) requests for assistance in dealing with stock wandering on the road, this is a slight increase when compared to the corresponding period of 2003/2004.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

1.4 Court Action

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976, these matters were heard and determined in the Armadale Magistrates Court during the report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Dawn Creed	Dog Attack (on another animal)	Guilty	800	65.00	865.00

2. Vehicles

2.1 Parking

Ranger Services attended to fifty three (53) matters relating to the unlawful parking of vehicles during this report period.

2.2 Control of Vehicles (Off Road Areas)

Ranger Services attended to nine (9) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

3. Fire Services

There were eighteen (18) enquires relating to fire issues during the July report period, however these matters were principally related to smoke emission concerns.

3. July 2004 Statistics

<i>DOGS</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Wandering	33	60	33	60
Dogs for Pick Up	10	26	10	26
Barking	26	22	26	22
Attacks	16	2	16	2
Lost & Found	49	61	49	61
General Information	14	10	14	10
Office Phone Enquiries	76	73	76	73
Total	224	254	224	254

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>PARKING / VEHICLES</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
General Parking	10	6	10	6
Trucks	13	7	13	7
School Parking	2	2	2	2
Abandoned Vehicles	7	10	7	10
Off Road Vehicles	9	4	9	4
Office Phone Enquiries	12	6	12	6
Total	53	35	53	35

<i>LIVESTOCK</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Lost & Found	3	8	3	8
General	10	5	10	5
Office Phone Enquiries	5	1	5	1
Total	18	14	18	14

<i>LITTER</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	0	1	0	1
Private Property	2	1	2	1
Roadside / Reserve	1	3	1	3
Verge	2	1	2	1
Office Phone Enquiries	3	1	3	1
Total	8	7	8	7

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>FIRE</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Burning Off / General Information	0	0	0	0
Firebreak / Hazard	0	0	0	0
Office Phone Enquiries	18	7	18	7
Total	18	7	18	7

<i>GENERAL</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	6	8	6	8
Office Phone Enquiries	26	2	26	2
Total	32	10	32	10

<i>TOTAL</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Total Reports / Complaints	353	327	353	327

<i>WARNINGS</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	14	42	14	42
Parking	5	16	5	16
Off Road Vehicles	0	0	0	0
Litter	0	0	0	0
Fire & Fire Orders	0	0	0	0
Other	0	2	0	2
Total	19	60	19	60

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>INFRINGEMENTS</i>	July 2004	July 2005	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	28	40	28	40
Parking	18	4	18	4
Off Road Vehicles	1	1	1	1
Litter	1	1	1	1
Fire	0	0	0	0
Other	0	0	0	0
Total	48	46	48	46

<i>IMPOUNDED DOGS</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Claimed	30	38	30	38
Sold	4	13	4	13
Destroyed	10	27	10	27
Vet / Rescue	12	11	12	11
Stolen	0	0	0	0
Total	56	89	56	89

<i>IMPOUNDED LIVESTOCK</i>	July 2004	July 2005	2004/2005 Progressive Total	2003/2004 Progressive Total
Sheep	3	0	3	0
Horses	0	0	0	0
Cows	0	0	0	0
Goats	0	1	0	1
Pigs	0	0	0	0
Deer	0	0	0	0
Other	0	0	0	0
Total	3	1	3	1

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>IMPOUNDED VEHICLES</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Vehicles	3	7	3	7
Motor Cycles	3	0	3	0
Total	6	7	6	7

<i>COURT PROSECUTIONS</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Dog	1	5	1	5
Fire	0	0	0	0
Parking	0	0	0	0
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
No. of Guilty Verdicts	1	5	1	5
Total	1	5	1	5

<i>FINES ENFORCEMENT</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Infringements sent to FER	0	0	0	0

<i>PHONES CALLS</i>	July 2004	July 2003	2004/2005 Progressive Total	2003/2004 Progressive Total
Office – Rangers calling Office	26	18	26	18
Office – Messages for Staff	46	39	46	39
Office – Referred to Other	19	8	19	8
Calls to Rangers' Private Residences via Diverter	16	17	16	17
TOTAL	107	82	107	82

MISCELLANEOUS

***9TH INTERNATIONAL CRIME THROUGH ENVIRONMENTAL DESIGN (CPTED)
CONFERENCE – 13 – 16 SEPTEMBER 2004***

Councillors' attention is drawn to the Conference Programme for the 9th International Crime Prevention Through Environmental Design (CPTED) Conference to be held in Brisbane from 13 – 16 September 2004.

The program is designed to provide maximum benefit for delegates and speakers alike, with the perfect balance of learning, networking and fun:

- ✦ increase your knowledge and skills in CPTED;
- ✦ immediately apply the information you gain back in your home environment;
- ✦ stimulate your crime prevention program;
- ✦ network with professionals in a wide range of disciplines, all interested in CPTED concepts and strategies;
- ✦ have your questions answered by internally regarded authorities in the field;
- ✦ collect ideas to adapt to your own setting;
- ✦ you will have the opportunity to work with the masters;
- ✦ you will see how CPTED concepts and strategies have been used in a variety of settings from around the globe;
- ✦ you will receive a certificate of attendance featuring the ISMCPI shield.

A copy of registration details is attached. **(Refer to Attachment "CA-4" – Summary of Attachments.)**

MISCELLANEOUS

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Armadale Kelmscott Seniors' Management Committee Meeting of 20 April 2004.
(Refer to Attachment "CA-5" – Summary of Attachments – buff page.)

Armadale Kelmscott Seniors' Management Committee Meeting of 25 May 2004.
(Refer to Attachment "CA-6" – Summary of Attachments – buff page.)

Armadale Kelmscott Seniors' Management Committee Meeting of 15 June 2004.
(Refer to Attachment "CA-7" – Summary of Attachments – buff page.)

Community Safety Advisory Committee Meeting of 10 March 2004. **(Refer to Attachment "CA-8" – Summary of Attachments – buff page.)**

Community Safety Advisory Committee Meeting of 7 April 2004. **(Refer to Attachment "CA-9" – Summary of Attachments – buff page.)**

Community Safety Advisory Committee Meeting of 6 May 2004. **(Refer to Attachment "CA-10" – Summary of Attachments – buff page.)**

Community Safety Advisory Committee Meeting of 3 June 2004. **(Refer to Attachment "CA-11" – Summary of Attachments – buff page.)**

Community Safety Advisory Committee Meeting of 1 July 2004. **(Refer to Attachment "CA-12" – Summary of Attachments – buff page.)**

Armadale Police and Citizens' Youth Club Management Committee Meeting of 28 June 2004. **(Refer to Attachment "CA-13" – Summary of Attachments – buff page.)**

Armadale Highland Gathering Committee Meeting of 6 July 2004. **(Refer to Attachment "CA-14" – Summary of Attachments – buff page.)**

Aboriginal & Torres Strait Islander Advisory Committee Meeting of 3 August 2004.
(Refer to Attachment "CA-15" – Summary of Attachments – buff page.)



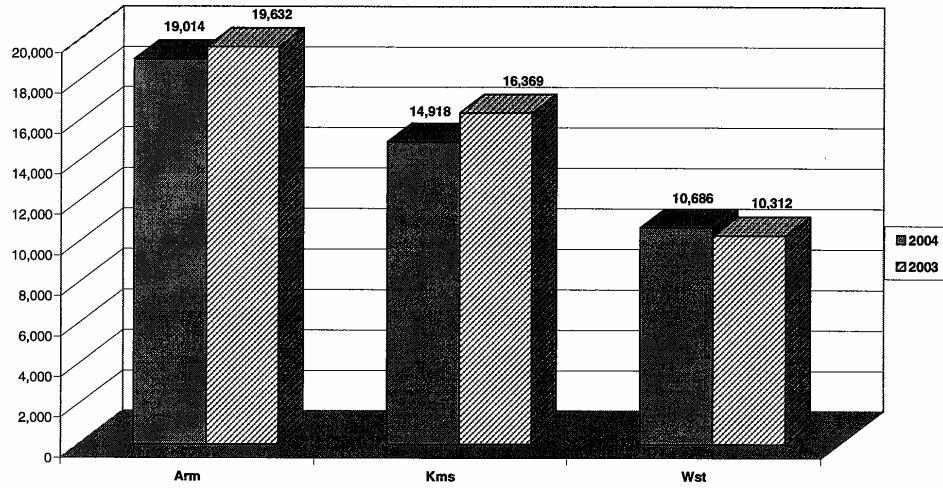
CITY OF Armadale INFORMATION BULLETIN NO. 16

COMMUNITY & CORPORATE SERVICES DIRECTORATES

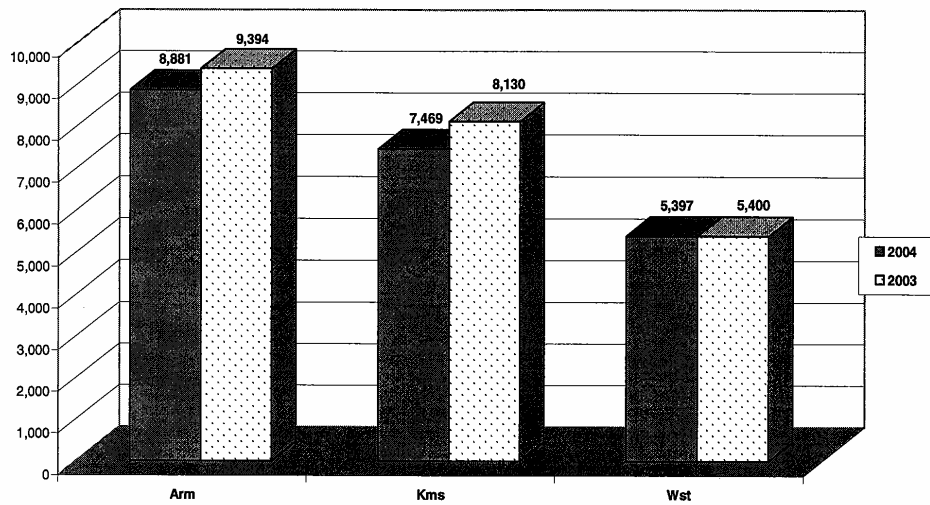
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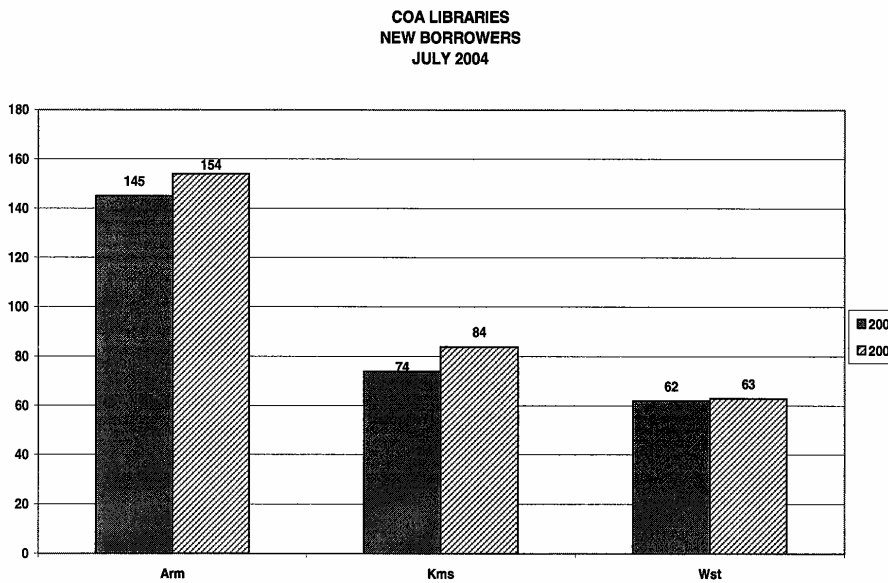
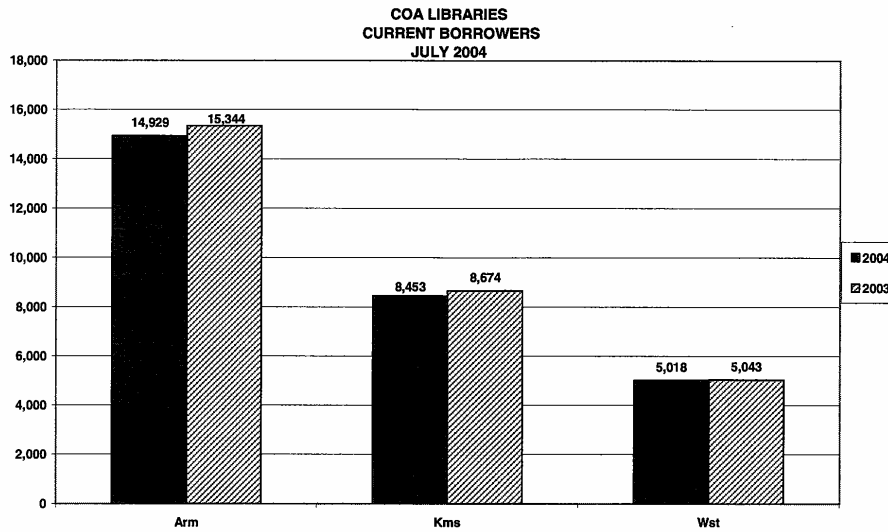
INFORMATION ITEMS FROM COMMUNITY SERVICES [Beige Divider]		
Attach No.		
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COA LIBRARIES
ISSUES/RENEWALS
JULY 2004

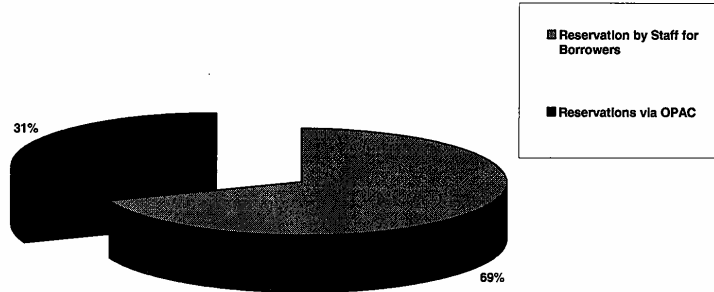


COA LIBRARIES
NUMBER OF VISITS
JULY 2004





COA LIBRARIES
RESERVATIONS
JULY 2004



Memo

To: Community Services Committee
From: Accounting Services
Subject: ACCOUNTING SERVICES REPORT DATED – 16 AUGUST 2004

1. INVESTMENTS

Statement of Investments by Fund & Financial Institutions – 16.08.04

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 16 August 2004	INTEREST RATE %	MATURITY DATE
MUNICIPAL FUND					
Challenge Bank	1,450,000.00	(850,000.00)	600,000.00	4.75	11.00 am
Challenge Bank	995,168.39	308.33	995,476.72	5.35	03.09.04
Challenge Bank	995,168.39	308.33	995,476.72	5.35	03.09.04
Challenge Bank	995,168.39	308.33	995,476.72	5.35	03.09.04
Challenge Bank	995,168.39	308.33	995,476.72	5.35	03.09.04
Challenge Bank	995,168.39	(995,168.39)	0.00	5.37	03.08.04
	6,425,841.95	(1,843,935.07)	4,581,906.88		
<i>Comparative Balance Aug 2003</i>			2,708,990.39		
RESERVE FUND					
Challenge Bank	615,000.00	(395,000.00)	220,000.00	4.75	11.00 am
Challenge Bank	1,990,336.78	616.66	1,990,953.44	5.35	03.09.04
Challenge Bank	497,584.19	497,892.53	995,476.72	5.35	03.09.04
	3,102,920.97	103,509.19	3,206,430.16		
<i>Comparative Balance Aug 2003</i>			3,102,868.45		
TRUST FUND					
Challenge Bank	89,000.00	(13,000.00)	76,000.00	4.75	11.00 am
	89,000.00	(13,000.00)	76,000.00		
<i>Comparative Balance Aug 2003</i>			88,000.00		
Total	9,617,762.92	(1,753,425.88)	7,864,337.04		

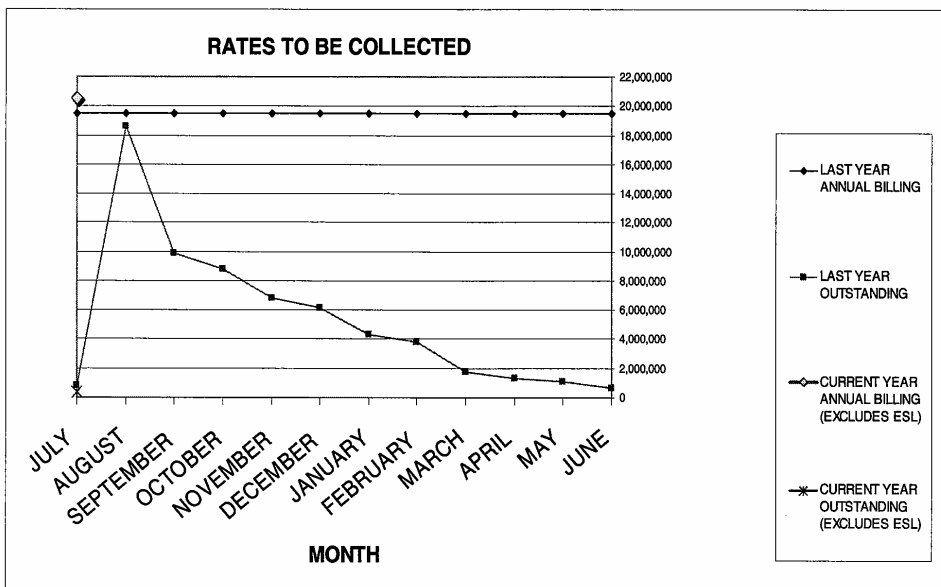
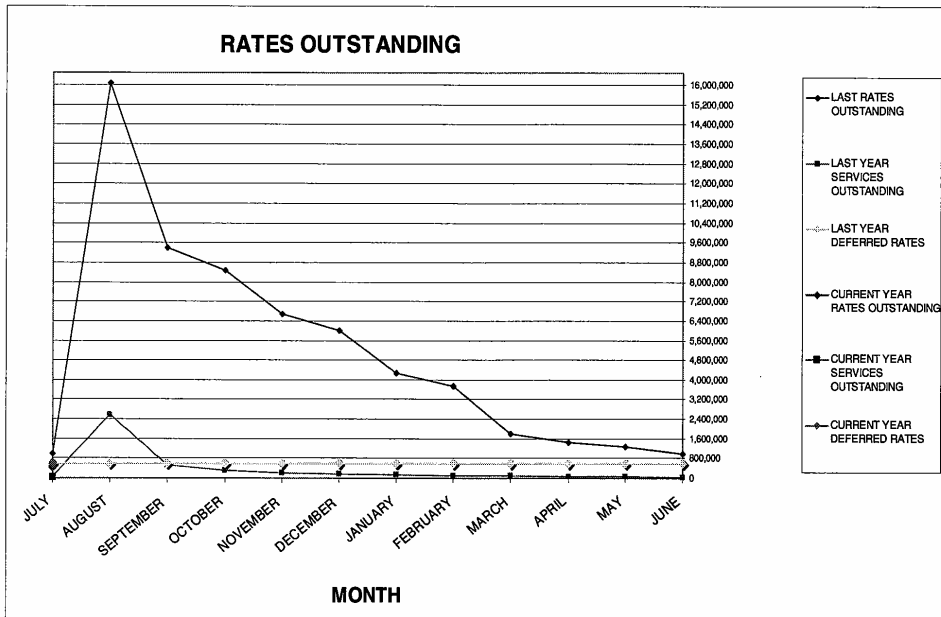
2. DONATIONS

Balance as at 1st July 2004	\$17,305.00
Less spent to date:	
MS London U/18 Sport	\$300.00
Balance available as at 1st August 2004	\$17,005.00

3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 31 JULY 2003

	2003/04	2004/05	VARIATION	
	31.7.03	31.7.04		%
Annual Rate Billing (including services charges)	-	-	-	
No of rateable properties	22,040	22,040	0	0.00%
No of properties fully paid	-	-	-	
No of properties on instalments	-	-	-	
No of properties on special arrangements	421	421	0	0.00%
No of properties with Small Balances Under \$10.00	949	949	0	
No of properties Summons Issued	128	128	0	
No of properties Pensioners, Informal Recovery Action, etc..	20,542	20,542	0	0.00%
	\$	\$	\$	\$
Deferred Rates outstanding	601,029	607,745	6,716	1.12%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate	5,256	-	5,256	-100.00%
Emergency Services Levy	-	-	-	
Statutory Instalments outstanding	-	-	-	
Credit Balances	-	498,289	-	
Small Balances Under \$10.00	1,807	-	-	
Special arrangements and others	15,547	389,025	373,478	
Recovery Action	203,156	-	203,156	
Total Rates to be collected	826,795	498,481	328,314	-39.71%
Rates				
Current	-	-	-	
Arrears	903,748	423,757	479,991	-53.11%
Services				
Current	-	-	-	
Arrears	72,400	38,613	33,787	-46.67%
Pool				
Current	-	-	-	
Arrears	-	332	332	
Area Rates (ESL)	-	15,308	15,308	
Back Rates	1,782	-	1,782	-100.00%
Legal Fees	25,201	20,472	4,729	-18.76%
Other Charges	6,465	-	6,465	-100.00%
Penalty/Instalment Interest	45,967	-	45,967	-100.00%
Excess Payments	-228,768	-	228,768	-100.00%
Total Rates to be collected	826,795	498,481	328,314	-39.71%



PROPOSED AMENDMENTS TO THE *DOG ACT 1976, DOG REGULATIONS 1976 AND THE DOG (RESTRICTED BREEDS) REGULATIONS (NO. 2) 2002*

The proposed amendments to the *Dog Act 1976* below follow an extensive round of public consultation including the release of an Issues Paper, a Position Paper, two periods of consultation, nineteen public forums and two workshops.

Not all proposals that are recommended in this memorandum were put forward in the Position Paper. A number of the proposals have evolved out of the consultation process in response to ideas and concerns raised by individuals and organisations.

Nuisance Behaviour – Barking and other Nuisances

- 1. *Redraft the nuisance barking provisions in section 38(3) to provide for authorised persons and local governments to take action on the basis of one or more complaints whether it is for the issuing of an abatement notice; the issuing of an infringement notice; a prosecution; or some other action.***

While authorised persons can currently issue infringement notices and institute court proceedings on the basis of one complaint, the preference, using section 38(3), has been for only doing so where a complaint is made by no less than three people. It is only where three people, two of whom occupy different premises, sign a complaint that a notice to abate the nuisance may be issued. Even then, the plaintive is given 14 days in which to comply with the notice. This not only lengthens the process but the difficulties in obtaining evidence from three people make it less likely that a complaint will be prosecuted. There are circumstances where this would be highly unreasonable to the complainants e.g. where a complainant endures a barking nuisance over 14 days where the occupier was absent for that period.

It is recommended therefore that section 38 be redrafted to provide for authorised persons and local governments to take action on the basis of one, or more, complaints whether it is for the issuing of an abatement notice; the issuing of an infringement notice; a prosecution; or some other action. Further, it is recommended that the 14 day period be deleted and substituted with a provision that provides for this period to be specified by regulation thereby providing greater flexibility.

- 2. *Remove the nuisance dog provision 38(2)(a) ‘it is injurious to the health of any person’.***

The current definition of “nuisance” includes attacks, as well as barking. This creates problems on two accounts. First, the Act contains specific provisions that deal with dog attacks outside of this section; and second, noise disturbance and attack injuries are significantly different and have different evidence requirements. Consequently, it is recommended that the nuisance dog provisions only apply to those matters that do not involve attack and injury.

- 3. *Provide a notice to abate a dog nuisance to remain in effect for a maximum period of up to six months.***

By providing for an order requiring that the dog cease being a nuisance remain in force for an extended period the need for treating any subsequent complaint as a new complaint is removed. The intent of the proposal is to make the process more efficient by helping to eliminate any duplication and delay in reaching a solution.

4. ***Remove the provision ‘...occupier of the premises where the dog is ordinarily kept or ordinarily permitted to live...’ from section 38(1a) and substitute ‘...person liable for the control of the dog...’.***

Section 38(1a) currently provides that where a dog is a nuisance, the “...occupier of the premises where the dog is ordinarily kept or ordinarily permitted to live...” commits an offence. This raises two points, the first of which is that it does not specifically hold the person liable for the control of the dog responsible for the dog being a nuisance, although this may be the outcome where the occupier and the person liable for its control are the same. The second point is that this subsection only specifies who commits the offence and not where such an offence can occur. This raises an issue given that the provision is generally thought to be interpreted by local governments as meaning this type of offence can only occur on premises where the dog is kept. In fact, the offence can occur anywhere the criteria for a nuisance dog is met. The above substitution would not only make the provision clearer but also fairer.

5. ***Remove the provision ‘...unless he proves that he took all reasonable precautions and exercised all due diligence to avoid the contravention...’ from section 38(1a).***

It is recommended that these words be removed as this defence places an unreasonably heavy burden on local governments in prosecuting nuisance dog complaints. As these matters are dealt with in the Court of Petty Sessions, a court of summary jurisdiction, there is no requirement for a defendant to provide written evidence before the actual trial thereby making it difficult to know what evidence will be put before a trial. As it stands, all evidence is provided and dealt with at the trial and, it is only necessary for a defendant to make out such a defence on the balance of probabilities for the prosecution to fail.

6. ***Redefine nuisance barking in section 38(2)(b) by deleting the words ‘...a degree or extent not normally habitual in dogs and has a disturbing effect on the state of reasonable physical, mental, or social well being of a person...’ and substitute ‘...such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of any person...’.***

To overcome the difficulties associated with the definition of a barking nuisance it is recommended that the present definition be redrafted to remove those aspects, which have made this provision difficult to enforce. Four other Australian States have a definition that appears to do this. This definition removes references which currently appear in the Act including “normally habitual” and “...a disturbing effect on the state of reasonable physical, mental, or social well-being of a person...”. This revised definition defines a dog as a nuisance where it “...makes a noise, by barking or otherwise, that persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of any person in any other premises...”.

7. ***Provide for the definition of nuisance barking to include an additional criterion that provides for an objective measurement to be specified in regulations.***

One of the most significant difficulties with enforcing the nuisance barking provisions has been the absence of any objective measurement of what constitutes a nuisance. Consideration has been given to dealing with nuisance barking under environmental protection legislation and stipulating a level in decibels over which barking would be considered a nuisance. However, it was found that there were a number of other variables that would make this difficult (i.e. frequency, modulation, tonality, identification etc). By providing for an objective measurement to be set by regulation such a measurement could be easily modified over time as experience grew and the criteria became more sophisticated.

8. ***Provide that a barking nuisance is deemed to occur where it interferes with any person in any premises or any public place adjoining the premises where the dog is normally kept.***

The nuisance barking provisions have been commonly interpreted as only dealing with situations involving adjoining premises. One Australian State has refined their definition of nuisance barking so that a nuisance will be deemed to occur where it interferes with any person in any premises and in any public place. This takes account of those situations where a nuisance dog is kept alongside a public place such as a shopping centre or a pedestrian thoroughfare. Where dogs are kept in such situations and are not appropriately trained or controlled, they can be of considerable annoyance.

9. ***Exempt kennel owners situated in appropriate zones from the nuisance barking provisions where all other requirements such as those relating to zoning, planning, environment, health and building are met. Also, buffer zones around new kennel zones should be defined in the appropriate planning controls that apply to the land.***

People involved with kennels are concerned with complaints about nuisance barking. These people are upset about housing being constructed in or near designated kennel areas leading to complaints about nuisance barking from the new residents. This places unfair pressure on kennel owners, and some believe it could threaten their livelihoods. They have therefore sought assurances that any new or amended legislation will not jeopardise their livelihood.

10. ***Provide for the definition of ‘premises’ to be widened to include, in addition to residential premises, other places such as commercial and industrial premises, and include vehicles and boats.***

Currently the Act defines “premises” as any land or building that is intended to be occupied as a separate residence. It is considered that this definition is far too restrictive given that the management and control of dogs is not confined to residential property. It is recommended therefore that the definition be widened to incorporate management and control problems occurring on other types of property including retail outlets, factories and other commercial establishments, and include vehicles and boats.

Dog Attacks

11. ***Provide for the definition of ‘attack’ to be redefined so that the more serious attacks involving physical injury and/or damage to property are separated from ‘attacks’ which do not involve physical injury and/or damage to property and which would ordinarily be regarded as minor.***

Currently the Act defines “attack” as including:

- (a) aggressively rushing at or harassing any person or animal; or
- (b) biting, or otherwise causing physical injury to, a person or an animal; or
- (c) tearing clothing on, or otherwise causing damage to the property of, the person attacked; or
- (d) attempting to attack, or behaving in such a manner toward a person as would cause a reasonable person to fear physical injury,

At present, an offence involving an “attack” does not differentiate between severe and minor “attacks”. Local governments are aware of this and have used a nuisance provision under section 38(2)(a) “it is injurious or dangerous to the health of any person” to deal with the lesser forms of “attack” as indicated in (a) and (d) above (i.e. where a dog aggressively rushes at or harasses any person or animal; or attempts to attack, or behave in such a manner toward a person as would cause a reasonable person to fear physical injury) and impose a modified penalty of \$100 (\$200 dangerous) rather than prosecute the matter in a court. It is recommended, therefore, that separate

provisions and penalties are provided for offences involving an attack or bite (injury and/or damage) and offences involving rushing or chasing (no injury and/or damage).

Dangerous Dog and Restricted Breed Laws

12. Provide for the amalgamation of the restricted breed provisions with the dangerous dog provisions to provide for the:

- **owner to ensure others liable for the control of a dangerous or restricted breed dog are made aware of the dog’s status;**
- **muzzling of these dogs in public places;**
- **leashing of these dogs in exercise areas;**
- **dog being under the continuous supervision of a person 18 years and over who is capable of controlling it;**
- **council, or person acting on behalf of the council, to make any order imposing control requirement (subject to objection and appeal rights);**
- **provision of child and dog proof enclosures;**
- **wearing of a dangerous dog collar;**
- **display of warning signs at entrances to premises where the dog is ordinarily kept;**
- **notifying of council where the dog:**
 - a attacks;**
 - b is missing;**
 - c changed address;**
 - d changed ownership; or**
 - e dies;**
- **person liable for the control of the dog to notify the council in the new district where the dog is being kept of the dog’s status;**
- **person transferring ownership to provide written notice to the person to whom ownership is to be transferred covering:**
 - a dog’s status;**
 - b terms and conditions of any order;**
 - c advising that the new owner is to comply with the terms and conditions of that order;**
- **dog not to be sold to a person under the age of 18 years;**
- **keeping of no more than two dogs that have been declared dangerous and/or which are restricted breeds; and**
- **seizing of a dangerous/restricted breed dog where there are reasonable grounds to believe the provisions relating to collars, enclosures, muzzles, leashes and the 18 years plus provision have not been complied with, or that the dog has attacked.**

Amalgamating the restricted breed and the dangerous dog provisions will bring a uniform approach to the enforcement powers for dangerous dogs and restricted breeds. In addition, it will have the effect of strengthening both sets of provisions. It also increases their applicability and effectiveness by making mandatory for dangerous dogs matters presently covered by the restricted breed regulations (e.g. having to have a child/dog proof enclosure; wearing of a dangerous dog collar; having warning signs at all entrances to premises. These matters are presently all discretionary under the dangerous dog provisions). The amalgamation would also enable infringement notices to be applied to offences involving restricted breeds as well as clarify the powers of entry and seizure in such instances.

13. Provide under the restricted breed, dangerous dog and commercial security dog provisions for a person liable for the control of the dog to notify the council of a bitch that has had puppies.

It is recommended that a person liable for the control of a dog that is a restricted breed and/or a dangerous dog or security dog be required to advise councils where it has puppies. As bitches with puppies can become particularly aggressive it was thought prudent to provide for this so local governments could take appropriate action if required.

14. Require all dogs declared dangerous, restricted breed dogs and commercial security dogs (i.e. dogs supplied for security purposes and dogs commonly used for security purposes on commercial establishments) to have a microchip implant and be placed on a central computerised register or database which ideally should be accessible Australia wide.

To assist in the management and control of dangerous dogs, restricted breed dogs and security dogs, it is recommended that such dogs be permanently identified by microchip implants. While there may be some practical limitations to using this technology, there is considerable merit in ensuring these dogs are permanently identified and are able to be tracked with the aid of a central computerised register.

In respect to security dogs it should be noted that dogs currently housed in kennels are not required to be separately registered nor are they required to have a registration tag attached to a collar. However, the name and residential address of the owner must be attached to the collar worn by the dog. This creates problems relating to the enforcement of the Act's provisions given that individual dogs are not easily identified (e.g. when one of these dogs is declared dangerous; or is found wandering [not properly secured, released by intruders etc]). It is for these reasons that it is recommended that these dogs be microchipped.

15. Provide for a central computerised register or database to be set up and housed on the Department's website to store the microchip number and the name of the local government at which all dogs declared dangerous, restricted breed dogs and commercial security dogs are registered. Access to be by authorised persons only and to be controlled by an access code. Accuracy of data to be the responsibility of the local government inputting the information.

To facilitate the microchipping of dangerous dogs, restricted breed dogs and security dogs it is recommended that a central computerised database be set up on the Department's website. The provision of such a service would be quick to set up and involve a minimum of technical and administrative difficulties.

The Department would be responsible for technical support only. Local governments would take responsibility for the accuracy of data stored on the system. Access to the database would be restricted to authorised persons and each local government's own data would be protected.

It is proposed to limit the type of information on the database to microchip numbers and the name of the associated local government. There would be no privacy issues or problems associated with more complex systems. The database would simply provide local governments with a microchip number and the name of the local government at which the dog was registered thereby allowing further details to be tracked through the registering authority.

- 16. Provide for individuals to have access to entries in registers maintained by local governments other than those entries relating to a person who has sought and obtained permission for their details to remain confidential.**

The Act currently provides for a person who applies to the local government to inspect and take copies of any entry in a register. This unfettered access has been a major issue for a significant number of people who have had security concerns. Rather than restrict access to the registers it is recommended that where people do not want their entries to be publicly available they make application to their local government to have their details made confidential. This would be consistent with the approach being taken in amendments to the *Local Government Act 1995*.

- 17. Provide for dogs that are provided by commercial organisations for security purposes, and dogs that are used in an ongoing manner by commercial premises for security purposes, be subject to the dangerous dog and restricted breed provisions.**

The Act has no current provisions relating to security dogs, even though they are expected to be aggressive towards intruders. A security dog escaping from the premises it is meant to guard can present a real danger to the community so the adoption of strict provisions are considered prudent. Other States stipulate strict conditions for dangerous dogs and guard dogs. It is recommended that security dogs be exempted from wearing muzzles only where they are on duty in a fenced or walled enclosure or in a private place such as their kennels.

- 18. Provide that both the hirer and the supplier of a guard dog are held accountable for the dog's confinement.**

It is recommended that both the hirer and supplier of guard dogs are held responsible for the confinement of guard dogs. The rationale for this is to ensure that someone is held accountable, and liable, for the dog. Moreover, such a provision would provide an incentive to the supplier not to hire out a dog to guard premises where its confinement could not be guaranteed. Additionally, a person hiring a guard dog would need to be vigilant about the dog's confinement.

Registration of Dogs

- 19. Provide for registration forms to contain a provision requiring an owner of a dog to certify that a dog is a guard dog where it is used commercially for this purpose.**

It is essential that dogs are identified as guard dogs where they are used for commercial purposes. One way of assisting in identifying them as such is to require owners to certify in a registration form that they are used for this purpose. There should be a penalty equivalent to that for wandering, for not certifying them as guard dogs.

- 20. Enable people to provide alternative contact details on registration forms in case the owner is not contactable for any reason.**

Including a provision requiring that applications to register a dog contain substitute, or alternative, contact details in case the owner is not contactable is seen as an important improvement. Not only would it provide the owner with a backup where they were not contactable but it would also facilitate the return of the dog and help ensure its safekeeping. It would also assist both by helping to prevent impoundment and in minimising the period of impoundment. This would provide fewer traumas for the animal and the owner as well as have cost benefits for the local government.

- 21. *Allow the payment for registration to be at six months of age for young dogs to allow the owner to have the dog sterilised in accordance with veterinary practice, and so claim a discounted registration at the initial time of registration.***

Dogs are currently required to be registered at three months of age. This creates a problem as the regulations associated with the Act provide for lower registration fees for sterilised dogs and provide for a refund if a dog registered as an unsterilised dog is subsequently sterilised during a registration period (i.e. 1 November to 31 October). However, current veterinary practice precludes dogs from being sterilised until they are at least six months old, thereby preventing owners obtaining registration at the lower rate. Instead, a refund process is involved when sterilisation occurs at six months following registration at three months. It is proposed that the payment for the registration for a young dog aged 6 months or less not be required until 6 months of age. That will overcome the need for any refund arrangement.

- 22. *Enable local governments to provide for registration discounts for responsible dog ownership (e.g. for training etc) or to waive registration fees where it is believed to be in the best interests of the community. Also, the concept of a lifetime registration fee for a dog is to be introduced.***

There is a case for discounting registration fees where dog owners have shown that they had undertaken approved training or courses. This would provide savings to local governments in terms of the administration and enforcement of the Act. The proposal is intended to encourage owners to undertake some form of approved training or education.

It is recommended that local governments should be given the power to waive registration fees in those circumstances where it is believed to be in the best interests of the management and control of dogs such as in remote or economically disadvantaged communities. In such communities where there may be a significant proportion of the population living on social security benefits it is seen as beneficial to introduce a free dog registration scheme in an effort to get people to register their dogs. This would assist the local government in finding out who owned the dogs and where they were located in order to manage them.

The concept of lifetime registration with a substantial fee will be an extra financial incentive for local governments. The requirement for registering at least once every 3 years (with no additional fee) would need to be continued for enforcement purposes.

- 23. *Provide that on licensing, an owner of a dog who intends to keep a dog on premises which includes a yard, certify that the yard includes a fenced area which is capable of effectively confining the dog.***

Currently, people are able to certify that their dog can be contained in their house although it cannot be effectively confined in the yard. This is a major problem where such owners normally keep their dog outside. Accordingly, it is recommended that these provisions be strengthened by requiring that where an owner of a dog intends to keep a dog on premises which includes a yard, that yard shall include a fenced area which is capable of effectively confining the dog.

- 24. *Provide for unregistered dogs to be treated the same as registered dogs under the Act.***

Currently there is a loophole in the legislation that allows unregistered dogs to be treated differently from registered dogs. That is, some provisions rest on the dog being registered and appear not to apply where unregistered. For example, where an unregistered dog is in excess of the prescribed numbers the Act does not appear to provide for it to be seized and disposed of. On the other hand, the Act clearly provides for this to happen where the dog is registered.

25. Provide for the provisions of the Act, and any regulation or local law made under it, not to apply to dogs kept by the Crown.

Currently the only dogs kept by the Crown that are exempt from the provisions under the Act are dogs that work with members of the Police Service while on duty. It does not exempt dogs that work with Prison Officers or with Commonwealth agencies (e.g. Quarantine, Customs, Protection Services and RAAF). The principles and practicalities that apply in exempting Police dogs from the application of the provisions should apply to all other dogs kept by the Crown. It is recommended that it apply to these dogs for as long as they are Crown dogs regardless of whether they are on or off duty.

Guide Dogs

26. Provide for the special provisions relating to guide dogs for the blind to be extended to dogs used as bona fide assistance dogs by people with disabilities where the assistance can be clearly defined (as with guide dogs for the blind, and hearing dogs). Where such assistance is less easily defined, provide for local governments (rather than the Minister as is currently provided) to consider such applications where they are supported by written medical and veterinary evidence.

Provide for a right of appeal to the State Administrative Tribunal for unsuccessful applicants.

Currently the Act provides for sight impaired people with guide dogs which have been trained by the Guide Dogs for the Blind Association of Western Australia Incorporated to enter any building or place open to the public and to use any public transport. It is recommended that this provision be extended to dogs assisting people with other types of disabilities where this assistance can be clearly defined e.g. hearing dog to assist hearing impaired person.

The Act also currently provides for the Minister to authorise a person accompanied by a specified dog to enter any public place, building or transport. This provides for other types of assistance dogs, including hearing dogs, to accompany those that they are assisting into places where they would ordinarily be prohibited. It is recommended that this provision be amended to provide for the application to be made to the local government, rather than the Minister, and that a right of appeal be provided to the State Administrative Tribunal.

Limits on the Keeping of Dogs

27. Remove the provision, which enables an appeal to the Minister where a person is aggrieved by a decision made in respect to keeping more than the prescribed number of dogs, and replace it with an alternative provision as recommended in proposal 28.

At present, where a person is aggrieved by the decision made regarding the keeping of an additional dog they may appeal to the Minister. Suggestions that aggrieved persons should be able to appeal to a body other than the Minister have merit given the relatively minor nature of this provision and burden it places on both the Minister and the Department. Further, the efficiency and effectiveness of a process would be greatly enhanced if appeals were made to individuals and organisations with specific expertise relating to the keeping of dogs.

- 28. Provide an appeal or objection process for persons aggrieved by the decision on whether more than the prescribed number of dogs can be kept and that it be provided for through the proposed State Administrative Tribunal.**

Applicants who seek more than the prescribed number of dogs who have their requests refused, currently have the right of appeal to the Minister. As it is being recommended that this avenue of appeal be removed it is necessary that an alternative be established. It is recommended that it be provided that if the power to decide on an original application were delegated by a council to an authorised person, then the aggrieved applicant should be able to appeal to the council. Alternatively, the applicant should be able to appeal to the proposed State Administrative Tribunal.

- 29. Provide for a council to delegate authority to make decisions on applications to keep dogs in excess of the number prescribed in local laws.**

Currently, the Act provides that only the local government, which in effect means the council, may make such decisions. This appears to be inefficient and could be simplified by providing for rangers or other authorised persons to make such decisions. There is considerable merit in the proposal that authorised persons or other appropriate administrative staff be able to decide whether a person should be able to keep dogs in excess of the prescribed number.

- 30. Provide for a court order to seize a dog that is in excess of the prescribed number, where an exemption has been refused and notice to remove a dog or dogs from the property has been ignored.**

Currently, the Act provides that if a dog is in excess of the prescribed number and has not been exempted it is subject to a court awarded penalty of \$1000 and a daily penalty of \$100 - there is also provision for a \$100 modified penalty. However, it does not specifically provide for its seizure, although this can occur indirectly in some circumstances where certain criteria have been met. Lack of power to seize a dog under these circumstances where all else has failed is an impediment to the enforcement of this provision.

Seizure of Dogs

- 31. Provide for a dog to be secured or seized by an authorised person from premises where the dog is ordinarily kept, without a warrant where it is reasonably believed that, because of breached confinement, urgent action is required to prevent the dog attacking, harassing or chasing a person or animal. However, the dog may be seized only where it can not be safely secured on the premises and is to be held only as long as it takes to return it to the person liable for its control. No penalty is to apply.**

Where dogs are not effectively confined on private property and are a potential threat, it is critical that a mechanism is provided to head off potentially dangerous situations. It is recommended therefore that provision be made which enables an authorised person to step in and secure a dog on the property, or to seize and impound it until the owner, or person in whose care the dog is, can secure it. Unless the dog had offended (e.g. by wandering, attacking or chasing) then there would be no need for a penalty to be issued.

The proposal is contingent on a dog being a significant threat and being in a situation where its confinement has been breached. It does not accommodate those situations on premises where there is no wall or fence to confine a dog.

32. Provide that where dogs are detained, they be held for a minimum period of seven days.

It is recommended that dogs that are seized and impounded be held for a minimum period of seven days as the most commonly suggested period. While it is expected that this will require increased pound space and lead to additional operating costs for local governments, these will be outweighed by the benefits of an increased potential to reunite owners with their pets. This will then be in line with the seven-day minimum impounding period provided in other legislation e.g. *Local Government Act 1995*.

Welfare of Dogs

33. Delete section 36 ‘Diseases and parasite control’ and section 47 ‘Causing harm to dogs’.

It is recommended that sections 36 and 47 relating to the welfare of dogs be removed from the Act. It is considered that the *Animal Welfare Act 2002* more than adequately provides for the control of these matters.

Enforcement

34. Provide for an authorised person to demand the date of birth of an alleged offender in addition to that person’s full name and residential address as is currently provided under the Act.

Currently the Act provides for an alleged offender to supply to an authorised person their full name and residential address. This has presented difficulties in trying to correctly identify the offender. Local governments and rangers have therefore asked that alleged offenders be required to provide some type of proof of identity such as a drivers licence. The Review of the Dog Act Policy Committee considered such a provision would be impossible to implement in practice (i.e. there would be no way to compel a person to produce such evidence). As an alternative, it is recommended that alleged offenders be required to provide, in addition to their name and address, their date of birth. This would bring the provision into line with amendments currently being made to the *Local Government Act 1995*.

35. Provide for courts to be able to make an order requiring that an offending dog owner, or the offending owner and that person’s dog, attend training programs as an alternative penalty, or as an addition to, any other penalties prescribed in the Act.

Rather than simply having a regime of fines and modified penalties it is believed that it would be more desirable to have, in addition, an outcome that more directly has an effect on the offender’s education or knowledge relating to dog behaviour and training. Penalties that rely on an economic effect could simply be written off by offenders who may continue to offend. By providing an alternative where offenders attend some form of education or training, a superior outcome may be achieved where their level of awareness is raised in respect to both their responsibilities and their animal’s behaviour. It is recommended therefore that courts be able to order offenders to attend training programs as an alternative to receiving a court awarded fine.

36. Substantial increases in fines are proposed. In many cases the fines will be doubled, minimum fines specified and the concept of greater fines for second offences introduced.

As the fines and modified penalties are currently structured, there are few incentives to help reinforce appropriate control of dogs. Apart from a number of daily penalties that are applied by the courts for every day an offence continues, there are no minimum or graded fines. That is, although an offender can be successfully prosecuted in court, it is possible for the fine to be less

than a modified penalty. By setting a minimum fine, these sorts of outcomes could be avoided. Also, the current legislation relies on courts to increase the size of the penalty for successive offences. By providing for a higher penalty for a second offence it will be made clear to the public and the courts that a higher penalty should be applied.

See Schedule 1 for the proposed penalties.

- 37. Provide for modified penalties to be specified in regulations for an offence for which the maximum penalty for a conviction does not exceed \$5000 rather than the existing \$2000 ceiling.**

Currently, the Act provides that a modified penalty can not exceed twenty percent of a maximum penalty that does not exceed \$2000. This limits the size of modified penalties to no more than \$400. It also means that modified penalties cannot be imposed for most of those offences which relate to dangerous dogs (and which will now also include restricted breed and guard/patrol dogs). The proposal will overcome this situation.

- 38. Provide for persons other than employees to also be appointed as authorised persons for the issuing of infringement notices.**

This concept should be based on similar provisions in the Local Government Act 1995.

- 39. Provide for a court to make an order to seize a dog from an owner who is shown to be a habitual offender and to ban such a person from owning, or keeping, a dog.**

A significant problem in enforcing the provisions of the Act is in having to deal with repeat offenders. It has been advocated that serious repeat offenders be banned from owning, or keeping, a dog for a specified period, or for life in the instance of serious dog attacks, repeat offences and so on. Local governments have submitted that considerable time, effort and frustration is associated with having to deal with repeat offenders. Even where the Act provides under certain conditions for dogs to be removed from their owners, there is no impediment to this person acquiring another dog and offending all over again. It is recommended therefore that these types of offenders, subject to a ruling of a court, be banned from owning or keeping a dog for some specified period.

Dingoes

- 40. Provide for all dingoes and dingo cross breeds to be treated as dogs where they are kept as pets to enable their management and control by local governments.**

Dingoes are not currently covered by the *Dog Act 1976*. Accordingly, not only does this mean that pure bred dingoes are not subject to the Act's management and control provisions but that dingoes crossed with dogs are able to circumvent the same provisions because of identification problems. Problems associated with the keeping of dingoes and dingo crossbreeds has been an area of concern for some time where they are kept as pets. It is therefore important that the Act provide for the management and control of these animals in the same way that it does for dogs.

Schedule 1

PROPOSED COURT AWARDED FINES AND MODIFIED PENALTIES

The table shows all existing fines (maximum that can be awarded by a court) and modified penalties (on the spot fines) and both proposed fines and modified penalties. It also shows both proposed fines and modified penalties for proposed new offences.

Offence	Type of Dog	Fine	Modified Penalty	Proposed Fine	Proposed Modified Penalty
7 (1) Unregistered	other	500	100	1000(1 st) 2000(2 nd)	200
	dangerous	1000	200	2000(1 st) 4000(2 nd)	400
16A (1) Advise l/g of new owner	other	200		500	100
	dangerous	400	200	1000	200
20(1) False info	other	1000		2000	200
	dangerous	4000	100	4000	400
20(2) Prescribed sterilized tattoo	all	1000		1000	-
26(4) Excess dogs	all	1000 + 100 daily	100	1000(1 st) 2000(2 nd) + 100 daily	200
27(2) Not in accordance with kennel licence	all	1000 + 100 daily	200	1000 + 100 daily	200
30(2) Collar & tag	other	500	50	1000	100
	dangerous	1000	100	2000	200
31(3) Public place	other	1000	100	2000(1 st) 4000(2 nd)	200
	dangerous	4000	200	4000(1 st) 8000(2 nd) 500min	400
32(4) Exercise area	other	1000	100	2000(1 st) 4000(2 nd)	200
	dangerous	4000	200	4000(1 st) 8000(2 nd) 500min	400
33(3) Greyhound	all	2000	200	2000	200

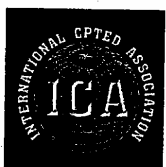
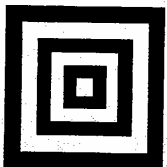
Offence	Type of Dog	Fine	Modified Penalty	Proposed Fine	Proposed Modified Penalty
33A(3) Not public place	other	1000	100	2000(1 st) 4000(2 nd)	200
	dangerous	4000	200	4000(1 st) 8000(2 nd) 500min	400
33D(1) Attack	other	10000		10000	-
	dangerous			20000 1000min	-
Minor attack (no injury or damage)	other			5000	400
	dangerous			10000 500min	
33D(2) Urge	other	10000 and/or 12mnths		10000 and/or 12mnths	-
	dangerous			20000 1000min and/or 2yrs	-
33L(I)(a) + (b) Muzzle	dangerous	4000 + 400 daily	250	4000 + 400 daily 500 min	250
33L(I)(a) + (b) Leash	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33L(I)(a) + (b) Supervision	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33L(I)(a) + (b) Prohibited area	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33L(I)(a) + (b) Enclosure	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33L(I)(a) + (b) Specified collar	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33(1)(a) + (b) Sign	dangerous	4000 + 400 daily	200	4000 + 400 daily 500 min	200
33(1) (d) L/g not advised of attack	dangerous	4000 + 400 daily	200	4000 500 min	200
33(1) (d) L/g not advised missing	dangerous	4000 + 400 daily	200	4000 500 min	200
33(1) (d) L/g not advised new owner	dangerous	4000 + 400 daily	200	4000 500 min	200
33(1) (d) L/g not advised new location	dangerous	4000 + 400 daily	200	4000 500 min	200
38(1a) Nuisance	other	2000 + 200 daily	100	2000(1 st) 4000(2 nd)	200
	dangerous	4000 + 400 daily	200	-	-

Offence	Type of Dog	Fine	Modified Penalty	Proposed Fine	Proposed Modified Penalty
38(1a) Nuisance: Failure to comply with abatement notice	all			3000(1 st) 6000(2 nd)	200
39(3) Comply with court order	all	4000 + 400 daily		4000 + 400 daily	-
43(1) Obstruction	other	2000		2000	-
	dangerous	4000		4000	-
43(2) Failure to produce	other	500	100	500	100
	dangerous	1000		1000	-
43A Name & address	all	500	100	500	100
	dangerous			1000	200
Dangerous dog/restricted breed/security dog: notify council of puppies	dangerous			4000 500min	200
Dangerous dog/restricted breed/security dog microchip	dangerous			4000 + 400 daily 500min	200
Greyhounds not wearing specified collar	all			2000 500min	200

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- Professor Marcus Reison, USA
- Yifan Cao, Australia
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- Dr. Faisal Hamid, United Arab Emirates
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- Nandini Hanumanth, India
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CPTED-2004 features the perfect balance of networking, learning and fun. The conference and social programs have been designed to ensure delegates, speakers and invited dignitaries have ample opportunities to renew past acquaintances and to make new ones.

A comprehensive delegate “partners program” has been developed for the conference, with plenty of options for enjoying all the benefits Brisbane has to offer. The “partners program” includes all the major social events on the main CPTED-2004 agenda, affording partners the best opportunity to enjoy all the hospitality on offer.

The full registration fee includes the pre- and post conference activities and all 3 days of the conference program. You get morning, afternoon tea breaks and lunches, complimentary refreshments on the Monday, Tuesday and Thursday evenings, as well as a ticket to the official conference dinner and show for Wednesday night.

Take advantage of the group booking discounts, register two or more delegates from your organisation today and save over AU\$400.00*. * Saving price based on two registrations from the same organisation - contact us for more details.

Support CPTED-2004- become a sponsor!

There are a range of sponsorship options still available. If your organisation is interested please contact ISMCPI. Ph: (07) 3297 0297 Email: ismcpi@ismcpi.org

Monday 11 September	Tuesday 12 September	Wednesday 13 September	Thursday 14 September	Friday 15 September
	Official Opening	Plenary Sessions	CPA Annual General Meeting	
Pre Conference Workshops	Parallel Sessions	Parallel Sessions (CPTED in action)	Parallel Sessions	Site Visits or
Pre Conference Workshops	Lunch	Parallel Sessions	Lunch	Australia Zoo Bus Trip (optional)
Pre Conference Workshops	Plenary Sessions	Plenary Sessions	Plenary Sessions	
CPTED Primer	Open Forum	Parallel Sessions	Parallel Sessions	
Official Welcome Brisbane City Hall (optional)	CPTED-2004 Reception	Official Conference Dinner and Entertainment		

Why you should attend

This is a truly unique opportunity to hear from many of the leaders and innovators in CPTED, all together in the one place at the one time. The program is designed to provide maximum benefit for delegates and speakers alike, with the perfect balance of learning, networking and fun!

- ◆ Increase your knowledge and skills in CPTED
- ◆ Immediately apply the information you gain back in your home environment
- ◆ Stimulate your crime prevention program
- ◆ Network with professionals in a wide range of disciplines, all interested in CPTED concepts and strategies
- ◆ Have your questions answered by internationally regarded authorities in the field
- ◆ Collect ideas to adapt to your own setting
- ◆ You will have the opportunity to work with the masters
- ◆ You will see how CPTED concepts and strategies have been used in a variety of settings from around the globe
- ◆ You will receive a certificate of attendance featuring the ISMCPI shield
- ◆ Your satisfaction is guaranteed!

Delegates have already registered for CPTED-2004 from around Australia, New Zealand, UK, Netherlands, South Africa, Chile, Iran, United Arab Emirates, USA, Canada, and Hong Kong. The profile of delegates varies significantly, reflecting the diversity of professionals involved in research and application of CPTED principles. Some of the occupations listed by current and pending delegates include:-

- ◆ Community Safety Officer
- ◆ Police Officer
- ◆ Crime Prevention Program Officer
- ◆ Manager, Strategic Planning
- ◆ Planning Officer
- ◆ Security Consultant
- ◆ Councillor (elected member)
- ◆ Principal Design Planner
- ◆ Senior Policy Advisor
- ◆ Researcher
- ◆ Lecturer
- ◆ Architect
- ◆ Social Planner

Visit us online for the complete program www.cpted-2004.com or email ismcpi@ismcpi.org





CPTED-2004 Conference Program

Monday, 13 September

0830 - 1700	Ballroom Lobby	Registration open
0900 - 1030	Moreton	ICA Board Meeting
1030 - 1100	Ballroom Lobby	Morning tea / Workshop registration
1100 - 1230	Redlands	Workshop 1*
1230 - 1330	Ballroom Lobby	Lunch (Included in Full/Workshop Registration)
1330 - 1500	Redlands	Workshop 2*
1500 - 1530	Ballroom Lobby	Afternoon tea / Coffee break
1530 - 1700	Redlands	CPTED Primer*
1830 - 2030	Balmoral Room	Brisbane City Hall Welcome Function* (Optional)

Tuesday, 14 September

0830 - 1700	Ballroom Lobby	Registration open
0930 - 1030	Grand Ballroom	Official Opening Chaired by Rick Draper - Executive Director, ISMCPI Official Party of Invited Dignitaries Include Senator the Hon. Chris Ellison , Minister for Justice and Customs* Mr. Campbell Newman , Lord Mayor of the City of Brisbane Mr. Bob Atkinson , Commissioner of Police, Queensland Police Service Dr. Wendy Sarkissian , Regional Director, International CPTED Association Mr. Jonathan Lusher , Chairperson, International CPTED Association Professor Helen Armstrong , School of Design and Built Environment, Queensland University of Technology* Official Opening by The Hon. Peter Beattie, MP , Premier of Queensland*
1030 - 1100	Ballroom Lobby	Morning tea / coffee break
1100 - 1230	Grand Ballroom	Session 1 - Plenary Session Scheduling of Activities: Crime prevention in action Professor Marcus Felson, Rutgers University, USA Design Against Kerb-Crawling: Tripplazones - the Dutch approach Paul van Soomeren, DSP - van dijk, van soomeren en partners, The Netherlands New Urbansim & Residential Crime: A storm in a teacup or a real cause for alarm Dr Wendy Sarkissian, Sarkissian Associates Planners Pty Ltd, and Chip Kaufman, Ecologically Sustainable Design Pty Ltd Australia
1230 - 1330	Ballroom Lobby	Lunch
1330 - 1500	Ballroom C	Session 2 - Parallel Sessions Community Based Crime Prevention The Queensland Community Crime Prevention Program John Mallet, Mackay/Whitsunday Crime Prevention, Australia Putting the 'P' Back into CPTED - Supporting the creation of safer communities through learning and development Gordana Blazeovic, Blaze Consulting (Aust) Pty Ltd, Australia CPTED Lessons for Children in South Australia Speaker to be confirmed
Session 2b	Ballroom A/B	Dealing with Graffiti and Vandalism Combatting graffiti: Making the best of a thankless task Sean Hodgson, Brisbane City Council, Australia The relationship between micro-spatial conditions and behaviour problems in housing areas: A case study of vandalism Dr Faisal Hamid, Hamid Associates, Architecture and Urban Design Consultants, United Arab Emirates Countering graffiti through intelligence and actions: Lessons from GRIT Barry Davidson, Canadian Crime Prevention Centre, Canada



CPTED-2004 Conference Program

Tuesday, 14 September

1330 - 1500	Session 2c	Lockyer	<p>Session 2 - Parallel Sessions</p> <p>Developing Crime Prevention Competency Standards for Australian Practitioners Speaker to be confirmed</p> <p>International CPTED Association Certification Program Josh Brown, Chair, ICA Certification Committee, USA</p> <p>New Zealand Police: Embedding CPTED training in the national framework Christine Jamieson, Manager, Intelligence & Strategy Group, New Zealand Police</p> <p>Selected speakers available for small group discussion</p> <p><i>Afternoon tea / coffee break</i></p>
1500 - 1530	Speaker's Spot	Moreton	
1530 - 1700		Ballroom Lobby	
		Ballroom	<p>Session 3 - Plenary Session</p> <p>Open Forum / Panel Session Dealing with Graffiti and Vandalism: CPTED Strategies and Communities in Action Chaired by Barry Davidson, Executive Director, International CPTED Association</p> <p>CPTED-2004 Reception <i>informal gathering for speakers, delegates and invited guests</i></p>
1700 - 1800		Ballroom Lobby	

Wednesday, 15 September

0830 - 1700		Ballroom Lobby	<p>Registration open</p> <p>Session 4 - Plenary Session</p> <p>"Risky Facilities": a new crime concentration concept Professor Ronald V. Clarke, Rutgers University, USA</p> <p>Deep and Wide: CPTED and the Spread of Innovation Dr Diane Zahn, Virginia Tech, USA</p> <p>Local communities and spatial crime distribution: understanding the nature of territorial community boundaries Macarena Rau Vargas, Ministerio de Vivienda y Urbanismo, Chile</p>
0930 - 1030		Ballroom	<p><i>Morning tea / coffee break</i></p> <p>Session 5 - Practical Session</p> <p>Ipswich "River Heart" Project Delegates explore an extremely interesting and currently topical case study in groups</p>
1030 - 1100		Ballroom Lobby	<p>Lunch</p> <p>Session 6 - Parallel Sessions</p>
1100 - 1230		Ballroom	<p>Brisbane City Council: Integrating CPTED into good local government The Art Force Project and Legal Art as Graffiti Prevention Speaker to be confirmed</p> <p>Brisbane City Council Initiatives: People on the streets Speaker to be confirmed</p> <p>Designing public space with youth in mind Speaker to be confirmed</p>
1230 - 1330		Ballroom C	<p>CPTED: Promoting Designs for Safety</p> <p>Kind City: an holistic approach to urban planning instruments Cecilia Leiva and Carlos Gutierrez, Ministerio de Vivienda y Urbanismo, Chile</p> <p>Cairns Foreshore Redevelopment: A CPTED Success Fran Lindsay, Cairns City Council, Australia</p> <p>Planning and designing a new CBD (the South Axis in Amsterdam): progress in CPTED & CPTED in process Jack Wever, DSP - van dijk, van soomeren en partners, The Netherlands</p>
1330 - 1500	Session 6a	Ballroom C	<p>Technology Driven CPTED Initiatives From Incident Reports to CPTED Initiative: Using Internet based reporting & analysis Susan Urosevic & Alana Pickels, Amtac Professional Services Pty Ltd, Australia</p> <p>Reclaiming the streets of Three Rivers: E-Blockwatch and CPTED Rudolf Jacobs, South African Police Service, South Africa</p> <p>Crime Prevention Through Environmental Design in Virtual Reality Manolya Kavakli, Kamelya Kavakli & YiFan Gao, Macquarie University, Australia</p>
	Session 6b	Ballroom A/B	
	Session 6c	Lockyer	



CPTED-2004 Conference Program

Wednesday, 15 September

1330 - 1500		Session 6 - Parallel Sessions
Speaker's Spot	Moreton	Selected speakers available for small group discussion
1500 - 1530	Ballroom Lobby	Afternoon tea / coffee break
1530 - 1700		Session 7 - Parallel Sessions
Session 7a	Ballroom C	CPTED Design Guidelines and Initiatives CPTED in the Northern Territory Rod Strong, Northern Territory Police, Australia New Government CPTED Design Guide for England Mark Stokes, West Midlands Constabulary, United Kingdom Victorian Safer Communities Guidelines Jan Ryan, Department of Justice (Victoria), Australia
Session 7b	Ballroom A/B	CPTED in New Locations Public Citizens' Participation in Third World Countries Macarena Rau Vargas, Ministerio de Vivienda y Urbanismo, Chile, Tinus Kruger, CSIR Building and Construction Technology, South Africa, & Robert Stephens, City of Toronto Urban Development Services, Canada The application of crime prevention in three neighbourhoods Carina Coetzer, South African Police Service, South Africa Using the principles of crime prevention through environmental design in Iran Nasim Iranmanesh, Iran
Session 7c	Lockyer	Lighting, Policing & CCTV: Complementing design and use of space Lighting for Safety & Security: A dark sky approach Reg Wilson, Lighting Analysis & Design, Australia The current status of public space CCTV in Australia: Has the bubble burst? Brian Long, Fairfield City Council, Australia
Speaker's Spot	Moreton	Selected speakers available for small group discussion
1800 - 1900	Ballroom Lobby	CPTED-2004 Official Conference Dinner

Thursday, 16 September

0830 - 1700	Ballroom Lobby	Registration open
0930 - 1030	Ballroom	Annual General Meeting - International CPTED Association
1030 - 1100	Ballroom Lobby	Morning tea / coffee break
1100 - 1230		Session 8 - Parallel Sessions
Session 8a	Ballroom C	Dealing with the Challenges of Location Redfern-Waterloo Community Safety Plan John Maynard, Australia RED Strategy Speaker to be confirmed Aboriginal Housing Company Social Plan: Redfern Angie Pitts, Australia
Session 8b	Ballroom A/B	CPTED Initiatives and Applications 2nd Generation CPTED: Breaking down the barriers in North-Centra Regina Frank Abramovic & Ray Van Dusen, Canada The New CPTED for a New Century - The rise and fall of opportunity theory Professor Gregory Saville, University of New Haven, USA
Session 8c	Lockyer	A CPTED Project: Curing a sick hospital carpark Carth Bryan and Annemarie Morrison, New Zealand CPTED Health & the Public Realm Making the Public Realm Safer and Healthier: The Eagleby Case Study Kate Swanton, Director, Health Promotion, South Coast Public Health Unit / Kevin McMillan, President Eagleby Residents' Action Group / Commentary by David Couper, Policy Officer, Queensland Ambulance Service



CPTED-2004 Conference Program

Thursday, 16 September

1100 - 1230

Session 8 - Parallel Sessions

Why is a Queensland Ambulance Officer a CPTED Champion?
Why CPTED issues are issues for the ambulance service and why a safer public realm means better ambulance service

David Couper, Queensland Ambulance Service, Australia

Victorian Government Public Safety Matrix

Jan Ryan, Department of Justice (Vic), Australia

Shade, Shelter, and Pedestrian Safety: why a safe public realm is important for residents, especially for older people - a discussion

Introduced by David Couper, Queensland Ambulance Service, Australia

Selected speakers available for small group discussion

Lunch

Session 9 - Plenary Session

Reflections from CPTED-2004

Professor Marcus Felson, Rutgers University, USA

CPTED: New directions, redefinition or consolidation?

Rick Draper, Executive Director, International Security Management & Crime Prevention Institute, Australia

Closing Ceremony Chaired by Rick Draper - Executive Director, ISMCPI

Official Party of Invited Dignitaries Include

Mr. Bob Atkinson, Commissioner of Police, Queensland Police Service

Dr. Wendy Sarkissian, Regional Director, International CPTED Association

Mr. Jonathan Lusher, Chairperson, International CPTED Association

Official Closure by The Hon. Judy Spence, MP, Minister for Police

and Corrective Services

Speaker's Spot Moreton
1230 - 1330 Ballroom Lobby
1330 - 1500 Ballroom

1500 - 1600

Ballroom Lobby

Afternoon Tea / Farewell refreshments

Friday, 17 September

0830 - 1500

Bus

Site Visits*

Speakers and Delegates have the opportunity to participate in organised site visits to locations and projects of interest (lunch is provided).

0845 - 1700

Tour

Australia Zoo*

Spend a day after the conference in the famous Crocodile Hunter, Steve Irwin's, back yard. Australia Zoo is located on the beautiful Sunshine Coast on the Glasshouse Mountains Tourist Route, Beerwah, just an hour north of Brisbane.

1900 - 2230

Hilton Poolside

Farewell Bar-B-Que*

CPTED-2004 Premium Pass Options



The Gold Pass includes all conference sessions, social functions, pre- and post-conference tours from Monday to Friday.



The Bronze Pass includes the City Hall Welcome on Monday night and all conference and social functions through until Thursday evening.



The Silver Pass includes all conference sessions, social functions, and the pre-conference tour or workshop (your choice).



The CPTED-2004 Conference pass is the ideal pass for those who are pressed for time. It includes all conference sessions on Tuesday, Wednesday and Thursday, as well as social functions on Tuesday & Thursday, and the official conference dinner on Wednesday night.

Register Today - www.CPTED.net

CPTED Conference Registration Form

Five easy ways to register :



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Registration Information

Be sure to book as soon as possible - places are limited

Upon receipt of your registration we will send you confirmation and a Tax Invoice. Payment may be made by credit card, cheque or bank draft (in Australian Dollars). You may also process your payment online using our secure server. The registration fee includes Australian GST. Use the currency converter on our web site to check exchange rates. All travel and accommodation expenses are to be met separately by delegates.

Cancellations and substitutions

Cancellations received on or prior to August 1, 2004 will receive a full refund less an AU\$88.00 administration charge. Cancellations received after August 1, 2004 can only be refunded in exceptional circumstances. If your plans change or you are unable to attend for any reason, registration is fully transferrable and you are welcome to send a substitute.

Accommodation

There are a range of accommodation options for delegates to CPTED-2004. For more information see the web site at – www.CPTED-2004.com

ICA Member - RU _____ (insert)

- Gold Pass AU\$1,050 / AU\$1,200*
- Silver Pass AU\$920 / AU\$1,100*
- Bronze Pass AU\$790 / AU\$870*
- Conference Pass AU\$725 / AU\$795*
- Workshops Only AU\$220 / AU\$250*

Non-Member

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- Silver Pass AU\$1,125 / AU\$1,390*
- Bronze Pass AU\$975 / AU\$1,085*
- Conference Pass AU\$895 / AU\$995*
- Workshops Only AU\$275 / AU\$310*

#Group Bookings of 2 or more from the same organisation SAVE \$200 per delegate on the advertised price
 Premium Guest Pass Only AU\$290 Premium Guest Pass Only AU\$290

*Higher fee applicable to registrations / payments received after 31 July 2004

Name _____
Mr/Ms/Ds/Other Name - as you wish to be addressed (Please underline family name)

Position _____

Organisation _____

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State _____ Post Code _____

Country _____

Phone (____) _____ Fax (____) _____

Email: _____ Date _____

Special Dietary Requirements _____

Preferred Name for Name Tag _____

Name to appear on certificate _____

Payment Information (*payment must be received by 31 July 2004 to secure lower fees)

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People and Safer Communities: The CPTED Advantage

Visiting Brisbane

There is plenty to do in and around Brisbane before and/or after CPTED-2004. Why not take the time to visit one of our many tourist attractions, or arrange a work related visit or meeting

Some of the things that may be arranged include:-

- ◆ Site visits to crime prevention projects
- ◆ Meetings with members of the Queensland Police Service (Crime Prevention and other areas of special interest)
- ◆ Prison history tour (sites from Queensland's rich convict past)
- ◆ Queensland Police Service Headquarters Tour (including Queensland Police Museum)
- ◆ Visit to the Queensland Police Service Academy and Police Dog Training Centre
- ◆ Visit to the Queensland Magistrates Court when "in-session"
- ◆ Meeting with staff from the Criminal Justice Commission (role, function, corruption prevention, research)
- ◆ Meetings with academics and researchers
- ◆ Visit to monitoring rooms of public space CCTV systems
- ◆ Meetings with community groups and service organisations

Professional Interest Referral Service

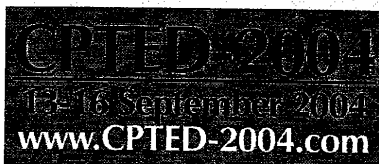
Let us organise some work related contacts for you

It is recognised that many people attending conferences would like to have the opportunity to pursue other areas of professional interest, either before or after the conference. However, finding the right contacts and knowing where to start is often difficult, particularly if you are travelling to another country.

As a special service to delegates to CPTED-2004, ISMCPI has established the Professional Interest Referral Service, that will put you in contact with the right people to enable you to explore other areas of professional interest as an adjunct to attending the conference.

Members of the organising committee have an extensive network of contacts throughout the region, and the Professional Interest Referral Service is not just limited to Brisbane, nor Australia for that matter. If it is of interest and it can be arranged, the Professional Interest Referral Service will ensure that you get maximum benefit from attending CPTED-2004.

Check out the official web site for



ISMCP1 - 2004 -V9a

Conference Venue & Facilities

The venue for the 9th Annual International CPTED Conference is the Hilton Brisbane. Located right on the Queen Street Mall, the heart of the city's shopping and central business district, with easy access to department stores, boutiques, cinemas, casino, Brisbane River and the South Bank Parklands. The Hilton has 321 guest rooms, Executive floors and lounge, 2 Restaurants, 4 bars, Nite club, Health Club and Spa and Tennis Court.



There are numerous other accommodation options available within easy walking distance of the Hilton. With choices ranging from good quality budget accommodation to serviced apartments to luxurious suites, there is certain to be something to suit your taste and price range. You can look over the wide range of options on line at www.CPTED-2004.com

Official Travel Agent

One of Australia's most recognised and respected travel agencies, Flight Centre, have been appointed as the official travel agent for CPTED-2004.

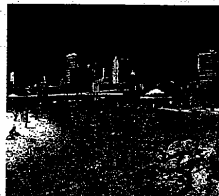
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Armadale-Kelmscott Seniors' Management Committee

MINUTES

for the Armadale-Kelmscott Senior Citizens' Centre Management Committee Meeting held at Dale Cottages, 16 Deerness Way, Armadale on Tuesday, 20th April 2004, commencing at 8.30 am.

1. ATTENDANCE AND APOLOGIES

PRESENT

Mr Charles McCafferty	Community Member
Cr Jeff Munn	City of Armadale
Cr Frank Green	Dale Cottages (Inc.)
Cr Trudi Hodges	Seniors' Interests Advisory Committee

IN ATTENDANCE

Mr Mike Wood	City of Armadale
--------------	------------------

APOLOGIES

Nil

2. CONFIRMATION OF MINUTES

MOVED Mr McCafferty **SECONDED** Cr Green

That the minutes of the Armadale-Kelmscott Senior Citizens' Centre Management Committee held on 17th February, 2004, be confirmed.

CARRIED

3. CORRESPONDENCE

Nil

4. FINANCIAL MATTERS

4.1 Financial Statements and Payments for Committee Approval

MOVED Cr Hodges **SECONDED** Mr McCafferty

That the Financial Statements and list of payments for the month of February, March, April 2004, as presented as an attachment to this agenda, be received and confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Seniors Centre Redevelopment

No problems or complaints have been received with relocation of PCYC users apparently going well.

MOVED Cr Green **SECONDED** Mr McCafferty

That it be recommended to Council that

1. Mr John Glassford report on progress of relocation at next meeting

CARRIED

5.2 Podiatry

Cr Hodges reported that bookings had been taken, and with new procedures in place the service was working well. There was no concern from clients.

MOVED Cr Hodges **SECONDED** Cr Munn

6. GENERAL BUSINESS

6.1 Senior Citizens Centre Redevelopment

Cr Green queried with concern removal of apparent load bearing wall in Kitchen and whether this needed to be supported by Acro props? Committee discussion agreed that further investigation into this issue was required.

MOVED Cr Green **SECONDED** Cr Munn

That it be recommended to Council that

1. Safety concerns be investigated and reported to the committee ASAP

CARRIED

6.2 Senior Citizens Centre Redevelopment

Cr Hodges expressed view that kitchen at centre needed to be set up more than just for warming purposes. Committee discussion agreed more investigation was required into the plans and proposed kitchen format so that any shortfalls can be amended/ explored. Plans are requested on overall kitchen format, position of power points in kitchen, equipment, shelving, air-conditioning exhaust systems etc.

MOVED Cr Hodges **SECONDED** Mr McCafferty

That it be recommended to Council that

1. Mr John Glassford present kitchen plans for discussion at next meeting

CARRIED

7. NEXT MEETING

The next meeting of the Armadale Kelmscott Senior Citizens' Centre Management committee will be held at, on **Tuesday 18th May 2004 commencing at 8.30 am at Senior Citizens Centre*, Coombe St** and thereafter at Dale Cottages, 16 Deerness Way, Armadale.

***NB – please note change of meeting address for start of next meeting**

8. MEETING CLOSURE

There being no further business the meeting was declared closed at 9.15 am.

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairman

Date

Armadale-Kelmscott Seniors' Management Committee

MINUTES

for the Armadale-Kelmscott Senior Citizens' Centre Management Committee Meeting held at Dale Cottages, 16 Deerness Way, Armadale on Tuesday, 25th May 2004, commencing at 8.30 am.

1. ATTENDANCE AND APOLOGIES

PRESENT

Mr Charles McCafferty	Community Member
Cr Jeff Munn	City of Armadale
Cr Trudi Hodges	Seniors' Interests Advisory Committee
Mr Alex Campbell	AK Senior Citizens Association
Mr Harry French	AK Senior Citizens Association

IN ATTENDANCE

Mr Mike Wood	City of Armadale
Ms Trish McCourt	City of Armadale
Mr John Glassford	City of Armadale
Mr Graham Bryers	City of Armadale

APOLOGIES

Cr Frank Green	Dale Cottages (Inc.)
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2. CONFIRMATION OF MINUTES

MOVED Mr French SECONDED Cr Hodges

That the minutes of the Armadale-Kelmscott Senior Citizens' Centre Management Committee held on 20th April 2004, be confirmed.

CARRIED

3. CORRESPONDENCE

No correspondence tabled

4. FINANCIAL MATTERS

4.1 Financial Statements and Payments for Committee Approval

MOVED Mr McCafferty **SECONDED** Mr French

That the Financial Statements and list of payments for the month of April 2004, as presented as an attachment to these minutes, be received and confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1.1 Seniors Centre Redevelopment

Mr Bryers reported structural steel and roof cladding was in the process of being installed this week at the centre. Windows have also been ordered and plumber is ready to go. The front entry is to be started in the next two weeks. Mr Bryers will liaise with the centre hairdresser and podiatrist over power disruptions that may occur which may see centre closed for a day.

Building is otherwise on track. There was general discussion by committee regarding removal of cleaner’s cupboard with agreement that it be moved.

Recommend:

The removal of cupboard with a replacement being built/ moved to the corner.

MOVED Committee

CARRIED

5.2 Future Centre Management Arrangements

Cr Hodges reported that progress on writing up management committee agreement is still pending

6. GENERAL BUSINESS

6.3 Senior Citizens Centre Redevelopment

Mr Glassford and Mr Bryers answered Cr Green’s concerns of a load-bearing wall removed in the kitchen not being load bearing wall and reiterated the safety of this with steel struts in ceiling installed

6.4 Senior Citizens Centre Redevelopment

Mr Bryers will present kitchen plans to meeting with Cr Hodges and Dale Cottages Chef Manager to discuss kitchen requirements before next Friday, after which Cr

Hodges will be away for one month. Ms Sarah Genes will stand in Cr Hodges place representing Dale Cottages, whilst away.

Cr Green (Not Present) requested off Mr Glassford through Cr Hodges, plans of car park layout and lighting.

6.3 Requests by other users of AK Seniors Citizens Centre

Ms McCourt presented two approaches to council and committee to use AK seniors Centre;

- Phoenix Fellowship has asked to use the centre’s meeting room and main hall on Sundays.
- A bible study group has requested use of the centre 3 days a week from 9-11.30am

This issue was discussed with the following recommendation:

Recommend:

That Phoenix’s request to use the space be accommodated, to be reassessed after September. A meeting is to be set up between Phoenix and City of Armadale Officers to assess their needs.

That the bible studies groups request be declined due to requested times conflicting with current user groups. Ms McCourt to redirect request to council bookings officer to find other suitable council facilities.

Moved Mr McCafferty **Seconded** Cr Munn

CARRIED

6.4.1 Petition Tabled from AKSCA

A petition was tabled from Les Scarborough, President of AK Senior Citizens Association regarding proposed wet are near pool tables.

This issue was discussed with the following recommendation;

Recommend:

That the petition be received with a formal written response by John Glassford to Mr Les Scarborough outlining the agreement made to committee at the last site meeting. This letter will also explain the purpose of the multi activity room and demountable benches to be installed to accommodate pool players and other users.

Moved Mr French **Seconded** Mr McCafferty

CARRIED

7. NEXT MEETING

The next meeting of the Armadale Kelmscott Senior Citizens' Centre Management committee will be held at, on **Tuesday 15th June 2004 at 8.30 am at Senior Citizens Centre*, Coombe St, Armadale.**

***NB – please note change of meeting address for next meeting**

8. MEETING CLOSURE

There being no further business the meeting was declared closed at 9.30 am.

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairman _____

Date _____

Armadale-Kelmscott Seniors' Management Committee

MINUTES

for the Armadale-Kelmscott Senior Citizens' Centre Management Committee Meeting held at Dale Cottages, 16 Deerness Way, Armadale on Tuesday, 15th June 2004, commencing at 8.30 am.

1. ATTENDANCE AND APOLOGIES

PRESENT

Mr Charles McCafferty	Community Member
Cr Jeff Munn	City of Armadale
Cr Trudi Hodges	Seniors' Interests Advisory Committee
Mr Alex Campbell	AK Senior Citizens Association
Mr Harry French	AK Senior Citizens Association
Ms Nellie Mackay	Dale Cottages (Inc.)
Mrs Bobbie Perkins	Over 60's Club

IN ATTENDANCE

Ms Trish McCourt	City of Armadale
Mr John Glassford	City of Armadale
Mr Graham Bryers	City of Armadale

APOLOGIES

Cr Frank Green	Dale Cottages (Inc.)
Cr Trudi Hodges	Seniors Interests Advisory Committee
Mr Mike Wood	City of Armadale

2. CONFIRMATION OF MINUTES

MOVED Mr Bryers **SECONDED** Mrs Perkins

That the minutes of the Armadale-Kelmscott Senior Citizens' Centre Management Committee held on 20th April 2004, be confirmed.

CARRIED

3. CORRESPONDENCE

No correspondence tabled

4. FINANCIAL MATTERS

4.1 Financial Statements and Payments for Committee Approval

MOVED Mr French **SECONDED** Mr McCafferty

That the Financial Statements and list of receipts and payments as at 31st May 2004, as presented as an attachment to these minutes, be received and confirmed.

CARRIED

4.2 Payments for Committee approval

The committee approves payment of \$60 for rental assistance to the Over 60's club refund for use of Uniting Church.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Redevelopment:

Roof to go on Friday 18 June if rain holds off. From next week the centre will be able to be locked up. Mr Glassford and Mr Bryers to measure for store cupboards and shelves and place where required. Separate cupboards are needed for different groups in the kitchen. The kitchen will not be a commercial type kitchen but provision will be made to accommodate in the future. At this stage it will be a re-heating kitchen. Budget next year may support expansion. A dishwasher will come from Dale Cottages in the future. Centre should be finished completed in September with Launch and handover to happen then. Some arrangements can be made now. Cr Munn to handover to Cr Hodges at launch.

Recommend:

Mr Wood to investigate the progress of the Management Agreement and report back to committee at next meeting. Mr Wood also investigate the financial re-imbusement arrangement in regards to refund of transport monies to Dale Cottages. It was suggested that residence should not be paying for transport in the first place.

CARRIED

6. GENERAL BUSINESS

6.1 Seniors Citizens Centre Redevelopment

No problems with PCYC except for some leaks. Mr French thanked assistance from Mr Glassford and council in supplying 4 heaters. The current religious group is leaving tables dirty but seniors will approach them in regards to this issue.

7. NEXT MEETING

Next Meeting: Mike to cancel July 20th Meeting with Yvonne Ward and put in Councillors' Diary for 10 August.

The next meeting of the Armadale Kelmscott Senior Citizens' Centre Management committee will be held at, on **Tuesday 10th August 2004 at 8.30 am at Senior Citizens Centre*, Coombe St**, Armadale with morning tea provide by Mr Glassford , Technical Services.

***NB – please note change of meeting address for next meeting**

8. MEETING CLOSURE

There being no further business the meeting was declared closed at 9.30 am.

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairman _____

Date _____

CITY OF ARMADALE

COMMUNITY SAFETY ADVISORY COMMITTEE

MINUTES

MISSION

- *Provide advice to Council on possible Programmes, funding and initiatives on ways of delivering increased safety and peace of mind to the residents of the City.*

OF THE COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM (1ST FLOOR) AT THE CITY OF ARMADALE ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE AT:

4.00 PM ON WEDNESDAY 10TH MARCH 2004

OPEN: 4.05 pm

PRESENT:

Mr Chris Rewha	Department of Justice
Mrs Maureen McKay	Armadale Neighbourhood Watch
Mrs June MacDonald	Community Representative
Ms Karen Branch	Dept Housing & Works
Mr Peter Johnston	Dept for Community Development
Snr Sgt Kim Fergusson	Armadale Police
Snr Const Luke Van Dijk	Armadale Community Policing
Cr Jim Stewart	City of Armadale

IN ATTENDANCE:

Mrs Yvonne Coyne	City of Armadale - Manager Community Development
Ms Kelly-Anne Charles	City of Armadale - Community Development/Grants Officer
Mr John Glassford	City of Armadale - Manager Property Services

APOLOGIES:

Mrs Maura O'Connell	Department of Education and Training
Ms Chris Barrett	Armadale Youth Resources
Mrs Lesley Murray	Aboriginal Community Representative
Ms Danita Plozza	Armadale Police Community Care Program

1. CONFIRMATION OF MINUTES:

MOVED Mr Johnston **SECONDED** Mr Rewha

That the minutes of the Community Safety Advisory Committee meeting held on 5TH February 2004 be confirmed.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES:

2.1 New Community Safety and Crime Prevention Partnership

Ms Charles advised that Council resolved to enter into a Community Safety and Crime Prevention Partnership Agreement with the State Government, at its' Ordinary Meeting on 2nd March, 2004.

Ms Charles provided committee members with a handout explaining the next steps in the process towards signing the agreement and adopting the new arrangements, (see attached if not in attendance at the meeting).

The handout identified the preferred arrangements for facilitation of a local Community Safety and Crime Prevention Partnership. After some discussion, the committee agreed to the proposed model and recommended:

MOVED Mr Johnston **SECONDED** Mr Rewha

That,

1. The Council appointed Community Safety Advisory Committee be dissolved, and a new Partnership Committee be formed, utilising the membership of CSAC to form it's core group, with the establishment of smaller working groups, from the wider Community Safety Network.
2. A Terms of Reference for the new Partnership Committee be developed.

CARRIED

2.2 Implementation of strategies from the Community Safety Plan

Snr Sgt Fergusson's proposal was mentioned during committee discussions of 2.1, but further discussion is required at the next meeting to develop the project proposal and identify potential partnerships.

3. OTHER BUSINESS

3.1 Safer WA Armadale Committee

MOVED Mr Johnston **SECONDED** Mr Rewha

That the minutes of the Safer WA Armadale Committee meetings of February 12th, 2004 be received.

CARRIED

3.2 Letter from Roleystone-Karragullen Seniors re Security Concerns

Ms Charles tabled a letter from the Roleystone-Karragullen Seniors re security concerns arising from car break-ins in the car park adjacent to the Seniors' Centre.

The letter suggested that Council consider the installation of closed circuit television (CCTV) equipment to improve surveillance and security of its' public buildings.

Mr Glassford, Manager Property Services attended the meeting to offer some advice about the City's experience of CCTV. Mr Glassford advised that the equipment was utilised previously at the Armadale Aquatic Centre, but was stolen three times. Council had a contract for the use of CCTV equipment, but chose not to renew the contract on expiration, as it was not considered effective in leading to the apprehension of offenders, despite recording crimes taking place. Mr Glassford also advised that the City will be trialing new, state of the art digital surveillance equipment.

Mrs McKay advised that a number of young people are out and about on the weekends between 12am-2am, causing damage to property. These young people could be heard by local residents.

Snr Sgt Fergusson advised of the importance of validating the extent of the problem, and of ensuring that offences are reported to the Police. Snr Sgt Fergusson suggested that a Safety and Security Audit of the area be conducted by Community Policing, to identify where improvements to security could be implemented.

Snr Sgt Fergusson also suggested that Snr Const Rod Gittos, Community Policing Youth Liaison Officer could contact Roleystone SHS to try to raise awareness of the issue.

MOVED Snr Sgt Fergusson **SECONDED** Snr Const Van Dijk

That the Roleystone-Karragullen Seniors Club be advised that:

1. Snr Sgt Fergusson will arrange for Community Policing to conduct a Safety/Security Audit of the Senior Citizens' Centre and surrounding area within the next two weeks, to identify how improvements to security may be implemented (with a report to be forwarded to the City's Property Manager);
2. Whilst Council is not considering the installation of CCTV as this time, the Club's concerns regarding safety and security issues have been noted by the Community Safety Advisory Committee, and will be considered alongside other community safety priorities.

CARRIED

3.3 Committee Thanks to Supporting Officer

Mrs McKay, on behalf of the committee, wished to convey a thankyou to Ms Charles for her commitment to the community, and her effective and efficient work in her role as Officer supporting the committee.

Committee supported this acknowledgement, and Ms Charles accepted the thankyou, whilst acknowledging the contribution that the Committee has made towards those same outcomes.

4. NEXT MEETING DATE/TIME

Wednesday 7th April, 2004 at 4.00 pm in the Function Room.

5. MEETING CLOSE:

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairperson

Date

CITY OF ARMADALE

COMMUNITY SAFETY ADVISORY COMMITTEE

MINUTES

MISSION

- *Provide advice to Council on possible Programmes, funding and initiatives on ways of delivering increased safety and peace of mind to the residents of the City.*

OF THE COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD IN THE FUNCTION ROOM (1ST FLOOR) AT THE CITY OF ARMADALE ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE AT:

4.05 PM ON WEDNESDAY 7TH APRIL 2004

OPEN: 4.05 pm

PRESENT:

Mrs Lesley Murray	Aboriginal Community Representative
Mr Chris Rewha	Department of Justice
Snr Sgt Kim Fergusson	Armadale Police
Snr Const Luke Van Dijk	Armadale Community Policing
Mrs Maureen McKay	Armadale Neighbourhood Watch
Mrs June MacDonald	Community Representative
Ms Danita Plozza	Armadale Police Community Care Program
Ms Karen Branch	Department of Housing and Works

IN ATTENDANCE:

Mrs Yvonne Coyne	City of Armadale
Ms Kelly-Anne Charles	City of Armadale

APOLOGIES:

Cr Graham Wallace	City of Armadale
Cr Jim Stewart	City of Armadale

1. CONFIRMATION OF MINUTES:

MOVED Snr Const Van Dijk **SECONDED** Ms Branch

That the minutes of the Community Safety Advisory Committee meeting held on 10TH March 2004 be confirmed.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES:

2.1 New Community Safety and Crime Prevention Partnership

At the last meeting, the Committee, resolved to recommend to Council that:

- 1. The Council appointed Community Safety Advisory Committee be dissolved, and a new Partnership Committee be formed, utilising the membership of CSAC to form it's core group, with the establishment of smaller working groups, from the wider Community Safety Network.*
- 2. A Terms of Reference for the new Partnership Committee be developed.*

Ms Charles advised that there are some conditions regarding receiving and expending funds imposed on the City of Armadale by the Local Government Act, which will restrict the autonomy of the proposed Partnership Committee. Whilst the City can receive funds without Council's endorsement, funds cannot be expended without endorsement by Council. Therefore, the proposed Partnership Committee will still need Council approval in order to expend funds.

Committee discussed the merits of remaining as a Council appointed Advisory Committee or becoming a self-appointed community-based committee, given that all recommendations will need Council endorsement. Discussion clearly identified that there a number of issues to be resolved before a final decision can be made.

Ms Charles provided the committee with a Draft Terms of Reference for the establishment of a Community Reference Group (instead of an Advisory Committee appointed by Council), to prompt further discussion should the committee prefer this option (see below). Committee's comments are recorded in italics.

ARMADALE COMMUNITY SAFETY AND CRIME PREVENTION PARTNERSHIP

COMMUNITY REFERENCE GROUP

TERMS OF REFERENCE

PRINCIPLES

The Armadale Community Safety and Crime Prevention Partnership recognises the following principles:

- i. Partnerships between the community, and State and Local Government are essential to achieve sustainable community safety and crime prevention outcomes.
- ii. Recognise and respect the role that State and Local Government plays in enhancing sustainable community safety and crime prevention.
- iii. Engage all levels of the community in working to reduce and prevent crime.
- iv. Develop an evidence-based and planned approach to crime prevention that focuses on areas of highest need and where outcomes can be observed.

1.0 PURPOSE

- 1.1 To represent key stakeholder groups within the local community and identify key community safety and crime prevention issues through research and community consultation.
- 1.2 To engage and involve the community, Local Government, State Government agencies and non-government organisations in the Armadale Community Safety and Crime Prevention Partnership.

2.0 OBJECTIVES

- 2.1 To support and facilitate the development and implementation of a local Community Safety and Crime Prevention Plan.
- 2.2 To prioritise community safety and crime prevention strategies for implementation.
- 2.3 To recommend to Council, allocation of funds towards prioritised community safety and crime prevention activities.
- 2.4 To monitor and evaluate the effectiveness of community safety and crime prevention activities.

3.0 MEMBERSHIP

- 3.1 The Community Reference Group comprises the following membership:
 - 1 x representative from the WA Police Service;
 - 1 x representative from Armadale Community Policing;
 - 1 x representative from Armadale Neighbourhood Watch;
 - 1 x representative from the Department for Community Development;
 - 1 x representative from Department of Education & Training;
 - 1 x representative from the Department of Housing & Works;
 - 1 x representative from the Department of Justice;
 - 1 x representative from Armadale & Gosnells District Youth Resources;
 - 1 x representative from Armadale Police Community Care Program;
 - 1 x representative from the Armadale Health Service;
 - 1 x representative from Armadale Shopping City;
 - 1 x Community Representative;

- 1 x Aboriginal Community Representative;
- 2 x representatives from the City of Armadale (one elected member and one Council Officer);

Membership Issues to be resolved:

- Do we need to review our membership?
Committee recommended reducing the membership by removal of the following positions:
- *Armadale Police Community care Program*
- *Armadale Health Service*
- *Armadale Shopping City*
and that Armadale & Gosnells District Youth Resources be contacted to ascertain if they want to maintain a position of membership on the committee.
- How will membership be appointed?
By the CRG
- By what methods?
By inviting written nominations from representative organisations.
- How will we recognise appointments/accept resignations?
By written advice.
- Do we need a Chairperson?
Yes. Committee declined to consider a rotating Chair position.
- Will there be any conditions on attendance?
Any member absent from three consecutive meetings without approved leave of the Committee, may be required to forfeit their position on the CRG
- How do we ensure wider community involvement, and how will the established Community Safety Network fit with this structure?
Through the Community Safety Network. Council will continue to facilitate this network on a quarterly basis. The Network will assist the CRG to consult with the wider community and identify community safety issues.

Meetings

- How often, when, where etc?
Monthly, 4th Wednesday of the Month, at 4pm. To be confirmed depending on room availability.
- Who can attend?
Non-members may attend the meeting so long as the CRG has been notified and in advance.

Quorum

- Do we need a quorum? If so, how many will constitute a quorum?
Minimum of five (5) members in attendance in order to conduct business.

Decision Making Processes

- How will decisions be made?
By majority vote.

Agendas/Minutes

- How will agendas/minutes be formulated, and by whom?
Needs further discussion. One option may be the provision of an honorarium from the \$1,200 to be paid by the Office of Crime Prevention to the City for administrative costs. Mrs McKay indicated a willingness to take on the responsibility if it was considered appropriate and would not interfere with her remaining as a member of the CRG.

Communication and Public Relations

- Will the CRG have the autonomy to communicate re the Partnership and community safety issues, or will communications have to be endorsed by Council?
Clarification from the City is required.

Disclosure of Interests

To be considered.

Conduct of Members

To be considered.

Disbandment of the CRG

- At Council's direction or by CRG agreement?
To be clarified.

Amendments to the Terms of Reference

- Can amendments be made by majority vote of the CRG, and without Council endorsement?
To be clarified.

Further discussion confirmed that there remains much confusion about the possibility of opting for a Community Reference Group model as an alternative to a Council appointed committee, given the restrictions imposed on Council by the Local Government Act.

Committee agreed that further clarification from the City/Council is required before the options can be fully considered.

Ms Coyne agreed to seek further clarification and report back to the next meeting of the Committee.

Ms Charles advised that the Partnership Agreement between the State Government and the City of Armadale has been forwarded to the Minister for

Community Safety for signing. After the agreement has been signed by the Minister, the City will receive the \$10,000 towards the review of the Community Safety Plan.

The City’s Community Safety Plan has also been forwarded to the OCP, and preliminary feedback from Ms Lisa Clack, of the Community Engagement Team, indicates that the Plan is a great starting point. Further comment will be provided by the Principal Policy Officer.

On receipt of the planning funds, the Committee will need to determine the best way to review the plan, and engage the community in this process.

2.2 Implementation of strategies from the Community Safety Plan

At the February 2004 meeting, the committee agreed to re-allocate the \$2,500 previously set aside for the development of an Information Strategy, plus the remaining \$2,500 in the Community Safety 2003/04 Budget, towards the proposal identified by Snr Sgt Kim Fergusson at the December 2003 meeting, to facilitate work experience options for young people with local businesses.

Following the appointment of the City’s Youth Development Officer, Ms Megan Farr, an opportunity has arisen to link this proposal with a similar initiative being developed by Megan in conjunction with SMYLE. Committee may recall from previous meetings that SMYLE is a training and job placement agency that were identified by Snr Const Van Dijk as available to provide training for young people in Armadale.

It is unclear at this stage what funds will be required to support this initiative. Committee has allocated \$5,000 towards the initiative, which is unlikely to be fully expended.

3. OTHER BUSINESS

Nil.

4. NEXT MEETING DATE/TIME

Thursday 6th May, 2004 at 4.00 pm in the Committee Room.

5. MEETING CLOSE: 5.30 pm

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairperson

Date

CITY OF ARMADALE

COMMUNITY SAFETY ADVISORY COMMITTEE

MINUTES

MISSION

- *Provide advice to Council on possible Programmes, funding and initiatives on ways of delivering increased safety and peace of mind to the residents of the City.*

**OF THE COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD IN THE
FUNCTION ROOM (1ST FLOOR) AT THE CITY OF ARMADALE ADMINISTRATION
CENTRE, 7 ORCHARD AVENUE, ARMADALE AT:**

4.00 PM ON WEDNESDAY 6TH MAY 2004

OPEN: 4.05 pm

PRESENT:

Mr Chris Rewha	Department of Justice
Acting Snr Sgt Andy Rogers	Armadale Police
Snr Const Luke Van Dijk	Armadale Community Policing
Mrs Maureen McKay	Armadale Neighbourhood Watch
Mrs June MacDonald	Community Representative
Ms Danita Plozza	Armadale Police Community Care Program
Ms Karen Branch	Department of Housing and Works
Ms Maura O'Connell	Cannington Education District Office
Cr Graham Wallace	City of Armadale
Mr Peter Johnson	Department for Community Development (From 4.45pm)

IN ATTENDANCE:

Mrs Yvonne Coyne	City of Armadale
Ms Megan Farr	City of Armadale
Mr Mike Wood	City of Armadale

APOLOGIES:

Mrs Lesley Murray	Aboriginal Community Representative
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1. CONFIRMATION OF MINUTES:

MOVED Ms Karen Branch **SECONDED** Mrs Maureen McKay

That the minutes of the Community Safety Advisory Committee meeting held on 7th April 2004 be confirmed.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES:

2.1 New Community Safety and Crime Prevention Partnership

Ms Coyne noted the need for clarification from previous meeting in regards to what is a Council appointed committee and its terms of reference.

Ms Coyne diagrammed the process for Council appointed Committees including the Terms of Reference, Purpose, Objectives, Membership, Nominations and Appointments.

Some of the major points were:

Representatives are appointed in line with Local Government elections held in May, once every two years. Positions on committee are held for a two-year term. After elections all committee positions are vacant and the process begins again.

The purpose of Committee is to reflect the objectives in the Terms of Reference.

Members are appointed to inform and utilise their expertise in individual fields to guide the committee. The committee can:

- Consult
- Identify priorities
- Monitor and evaluate safety plan
- Form sub committees
- Budget and funds
- The most important role of all is the committee can make recommendations to council

The committee does not have decision-making abilities. The committee makes recommendations to council who are the decision making body.

It was discussed and agreed that the CSAC should remain a Council appointed Advisory Committee.

Given this agreement, Ms Coyne stated the purpose of the CSAC committee needed to be reviewed to reflect the Community Safety Partnership Agreement between Local and State Government.

Changes to the Terms of Reference

The following changes to the Terms of Reference were discussed and agreed.

2. PURPOSE

Replace

- 2.1 To assist Council officers to research the needs of the community in relation to safety issues.

With

- 2.1 To represent key stakeholder groups within the local community and identify key community safety and crime prevention issues through research and community consultation.
- 2.2 To engage and involve the community, Local Government, State Government agencies and non-government organisations in the Armadale Community Safety and Crime Prevention Partnership

3. OBJECTIVES

Replace

- 3.1 To make recommendations to Council regarding budget priorities for the provision of services, activities and facilities for safety issues.
- 3.2 Through research and consultation, to identify opportunities to develop services and programs relating to safety issues.
- 3.3 To monitor and advise Council of the performance of services and programs related to Community Safety.
- 3.4 To assist Council in the monitoring and evaluation of the Community Safety Plan.

With

- 3.1 To support and facilitate the development and implementation of a local Community Safety and Crime Prevention Plan and to prioritise community safety and crime prevention strategies for implementation.
- 3.2 To recommend the allocation of funds towards prioritised community safety and crime prevention activities.

3.3 To monitor and evaluate the effectiveness of community safety and crime prevention activities.

4 MEMBERSHIP

Replace

4.2 The Committee shall comprise the following membership:

- 2 x Councillors of the City of Armadale, with one being Council's Neighbourhood Watch Representative;
- 1 x representative from the WA Police Service;
- 1 x representative from Armadale Community Policing;
- 1 x representative Armadale Neighbourhood Watch
- 1 x representative from the Department for Community Development;
- 1 x representative from the Department of Education;
- 1 x representative from the Ministry of Justice;
- 1 x representative from Armadale Health Service;
- 1 x representative from Armadale Shopping City;
- 1 x representative from Armadale & Gosnells Districts Youth Resources;
- 1x representative with expertise from Mental Health Area
- 1 x representative from the Department of Housing & Works;
- 1 x representative from the Armadale Community Care Program;
- 1 x Community Representative;
- 1 x Aboriginal Community Representative;

With

4.2 The Committee shall comprise the following membership:

- 1 x Councillor of the City of Armadale
- 1 x representative from the WA Police Service;
- 1 x representative from Armadale Community Policing;
- 1 x representative Armadale Neighbourhood Watch
- 1 x representative from the Department for Community Development;
- 1 x representative from the Department of Education;
- 1 x representative from the Department of Justice;
- 1 x representative from Armadale Health Service
- 1 x representative from Armadale & Gosnells Districts Youth Resources;
- 1 x representative from the Department of Housing & Works;
- 1 x Community Representative;
- 1 x Aboriginal Community Representative;

- 1 x representative from the Armadale Chamber of Commerce

It was recommended that the number of Councillor memberships be reduced to one. Council's Neighbourhood Watch Representative was required prior to Neighbourhood Watch having its own representative on the Committee that occurred in August 2003.

It was recommended that the Armadale Shopping City representative be replaced with a representative from the Armadale Chamber of Commerce and Industry.

It was recommended that the Community Care representative be removed as it was indicated that they wished to be represented by Community Policing.

It was discussed and recommended that the representative from the Armadale Health Service needed to have expertise in Drug Abuse and Mental Health.

Proxies

The Committee required clarification regarding Agency / Department representatives and proxies. Representatives from Government Departments are nominated according to their position and not the individual who holds it. This has repercussions for the Committee being able to reach a quorum if the individual was required and not the position, given work scenarios such as relief and leave.

This is also the case in regard to Councillors not being able to attend meetings.

Officers will clarify the position of proxies in relation to Council appointed committees.

Meeting Times

The Terms of Reference requires the Committee to meet at least three times per year. It was agreed that the Committee would initially meet monthly given the Community Safety and Crime Prevention Management Agreement, with the frequency to be revisited at a later date. It was suggested that bi-monthly may be appropriate.

It was agreed that meetings would be the 1st Thursday of the month commencing at 4pm.

2.2 Implementation of strategies from the Community Safety Plan

Yvonne gave update that the Council was still awaiting the return of the signed Agreement from the Minister and that the Office of Crime Prevention is reviewing the City's Safety Plan.

Yvonne needed to clarify and check and make a decision on next meeting

Update at next meeting;

- Status of OCP
- Prioritise funding
- Allocation of plan

Overall there was general discussion and feeling that a lot had been progressed in this meeting and members were at ease with clarification given

Cnr Wallace Closed the meeting at 4.15 pm

3. OTHER BUSINESS

3.1 Current Budget

Request for clarification of current Safety Budget to be provided at next meeting.

4. NEXT MEETING DATE/TIME

Thursday 3rd June , 2004 at 4.00 pm in the Committee Room.

5. MEETING CLOSE: 5.15 pm

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairperson

Date

CITY OF ARMADALE

COMMUNITY SAFETY ADVISORY COMMITTEE

MINUTES

MISSION

- *Provide advice to Council on possible Programmes, funding and initiatives on ways of delivering increased safety and peace of mind to the residents of the City.*

OF THE COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD IN THE FUNCTION ROOM (1ST FLOOR) AT THE CITY OF ARMADALE ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE AT:

4.00 PM ON THURSDAY 3rd JUNE 2004

OPEN: 4.05 pm

PRESENT:

Mr Chris Rewha	Department of Justice
Acting Snr Sgt Andy Rogers	Armadale Police
Mrs Maureen McKay	Armadale Neighbourhood Watch
Ms Maura O'Connell	Cannington Education District Office
Mrs June MacDonald	Community Representative
Ms Karen Branch	Department of Housing and Works
Mrs Lesley Murray	Aboriginal Community Representative
Cr Jim Stewart	City of Armadale

IN ATTENDANCE:

Mrs Yvonne Coyne	City of Armadale
Mr Mike Wood	City of Armadale
Ms Sophie Rowell	Injury Control Council of WA (ICCWA- Guest speaker)

APOLOGIES:

Snr Const Luke Van Dijk	Armadale Community Policing
Mr Peter Johnston	Department for Community Development
Mr Glen Harbord	Armadale Shopping City

1. CONFIRMATION OF MINUTES:

Amendments;

- Minutes date corrected to 6th May 2004
- Inclusion of Ms Maura O’Connell Cannington Education District Office as present
- Mrs Maureen McKay seconded item 1. Confirmation of minutes
- Inserted ‘1x representative with expertise from mental health’ at item 4

MOVED Mrs June McDonald **SECONDED** Ms Maureen McKay

That the minutes of the Community Safety Advisory Committee meeting held on 7th April 2004 be confirmed with the above amendments.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES:

Ms Sophie Rowell Coordinator of ‘Safe Communities’ from Injury Control Council of WA gave presentation to committee on concept of safe communities. Please refer to Ms Rowell’s presentation outline attached to these minutes.

3. BUSINESS ARISING FROM PREVIOUS MINUTES:

**3.1 New Community Safety and Crime Prevention Partnership
Update on status of Plan with OCP**

Mr Mike Wood reported recent update from Office of Crime prevention who advised that the Community Safety Plan is still with the Minister for signing though was not far off from being realised, within 2-4weeks. This time commitment was given to the presentation of the first \$10, 000 from OCP.

Ms Yvonne Coyne reported to committee from recent meeting with Sue Ellen Shae Office of Crime Prevention (OCP) in which the City of Armadale Community Safety Plan was commended for its high standard, which is being used to benchmark future plans from other local governments.

Ms Coyne reported OCP’s requests of amendments required to current plan to include outcome-based measures. OCP also suggested the current format to be used in implementation, together with the production of a simplified user friendly format that was accessible to the community would also be of benefit.

It was discussed and requested that OCP attend the next CSAC meeting to assist in facilitating the committee with these changes.

Mr Wood through chair posed question to committee of what format the Minister and OCP Cheque presentation should take.

It was discussed that the presentation the closure of next meeting would suit members.

Recommend

That Council Officers write letters of invitation, contacting minister and liaison with OCP, Mayor, organising press release and presentation.

OCP to be invited to attend next meeting

CARRIED by consensus

Changes to the Terms of Reference

Committee agreed to move forward terms of reference with council

CARRIED by consensus

3.2. Implementation of Strategies from the community Safety Plan

Ms Coyne suggested that with the proposed amendments from OCP that the prioritising is carried over to next meeting. Ms Coyne suggested the committee review 5 priority areas in the plan and identifies a top priority.

Committee agreed to exercise familiarisation of plan and consider priorities, with advice received from OCP at next meeting

CARRIED by consensus

Current Budget update

Mr Mike Wood reported that there was \$8800, which would be requested to be carried over until next financial year because of delays in partnership arrangements. In addition to these funds would be the OCP funds available in signing the partnership. \$1200 was spent on Seniors New Year Eve Ball for the 2003/2004 financial year.

4. OTHER BUSINESS

Ms Sophie Rowell answered committee questions of benefits of Council endorsement of ‘Safe Communities’ and the need for support from Council to facilitate local solutions in pursuing safe communities

Mrs June MacDonald gave feedback of her previous association with ICCWA on the walking program and ‘Stay on your feet’ program in which the partnership was very beneficial and positive.

Ms Sophie Rowell answered question of the length of ICCWA’s involvement in supporting the ‘Safe Communities’ process with the City of Armadale and spoke of also her potential role and ICCWA’s as ongoing for a number of years.

Ms Karen Branch cited a neighbouring local government alternative of ‘Safe Cities’ with Ms Sophie Rowell noting the particular benefits of ‘Safe Communities’ alternative with more comprehensive strategies, which looked at communities in a broader sense, and included additional factors such as injury, rather than just crime prevention.

Committee reflected on the great opportunity to work in partnership with ICCWA as a pilot program, noting also economic benefits in what other councils will have to pay for in future, but Armadale being the first in inception in metropolitan WA was effectively getting no cost.

Committee indicated broad acceptance of ICCWA’s Safe communities and moved to seek Council in working in partnership with ICCWA

CARRIED by consensus

Cr Stewart declared meeting Closed at 5.25 pm

4. NEXT MEETING DATE/TIME

Thursday 1st July, 2004 at 4.00 pm in the Committee Room

Date of Presentation by Minister and dignitaries, CSAC and CSN members presentation of first \$10,000 of City of Armadale Community Safety Plan partnership agreement with OCP TBA

5. MEETING CLOSE: 5.25 pm

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairperson

Date

CITY OF ARMADALE

COMMUNITY SAFETY ADVISORY COMMITTEE

MINUTES

MISSION

- *Provide advice to Council on possible Programmes, funding and initiatives on ways of delivering increased safety and peace of mind to the residents of the City.*

OF THE COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD IN THE FUNCTION ROOM (1ST FLOOR) AT THE CITY OF ARMADALE ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE AT:

4.00 PM ON THURSDAY 1st July 2004

OPEN: 4.05 pm

PRESENT:

Mr Chris Rewha	Department of Justice
Acting Snr Sgt Andrew Rogers	Armadale Police
Snr Const Luke Van Dijk	Armadale Community Policing
Mrs Maureen McKay	Armadale Neighbourhood Watch
Ms Maura O'Connell	Cannington Education District Office
Mrs June MacDonald	Community Representative
Ms Karen Branch	Department of Housing and Works
Mrs Lesley Murray	Aboriginal Community Representative
Cr Jim Stewart	City of Armadale
Mr Peter Johnston	Department for Community Development
Ms Christine Barrett	Armadale Gosnells Districts Youth Resources

IN ATTENDANCE:

Mr Mike Wood	City of Armadale
Ms Sophie Rowell (speaker)	Injury Control Council of WA (ICCWA- Guest)

APOLOGIES:

Hilary Macwilliam	Office of Crime Prevention
Trevor Blight	Office of Crime Prevention
Snr Sgt Kim Fergusson	Armadale Police

1. CONFIRMATION OF MINUTES:

MOVED Acting Snr Sgt Rogers

That the minutes of the Community Safety Advisory Committee meeting held on 3rd June 2004 be confirmed with the above amendments.

CARRIED

2. Guest Speaker:

Due to OCP team not being able to attend due to illness Ms Sophie Rowell Coordinator of ‘Safe Communities’ from Injury Control Council of WA (ICCWA) gave an update on their safe communities consultation in Armadale.

Ms Rowell reported that the consultation was in the process of being written up by the research company. Preliminary results indicated residents felt generally safe in Armadale, but do not feel safe during the day at ‘hotspots’ at the train station and other areas.

Ms Rowell also reported in month of October Office of Crime Prevention is coordinating Community Safety month, hosted by ICCWA with the potential for the City of Armadale to get involved. Guest speaker Henk Harburts from Latrobe City Council is sharing his experience in a guest forum on October 7th and CSAC members could attend this event. Ms Rowell will advise any further details at next meeting.

Ms Rowell also informed she was applying for funding to Department of Local and Regional Government to run a number of focus groups and mapping forums within Armadale. If she was not successful Ms Rowell raised the possibility of applying for funds through CSAC and with funding from OCP to conduct these focus groups.

3. BUSINESS ARISING FROM PREVIOUS MINUTES:

3.1 Implementation of Strategies from the Community Safety Plan

Recommend

That due to the committee not being able to receive advice from OCP regarding strategies and priorities that this be carried over till next meeting when OCP can attend.

OCP to be invited to attend next meeting

CARRIED by consensus

4. OTHER BUSINESS

4.1 2004 Australian Safer Communities Awards

Mike Wood advised that a letter had been received from Fire and Emergency Services Authority of Western Australia to Ranger Services and directed for possible interest of the CSAC committee. The awards are open to *‘organisations and completed projects designed to recognise best practise*

and innovations by organisations and individuals that help build safer communities’.

Committee had general discussion around possible involvement in next year’s awards when partnership with OCP and actions associated with the plan had progressed. Members also to disseminate award information amongst own networks **(Refer to hard copy letter attached)**

4.2 Community Member Enquiry

Ms Lesley Murray raised concern from community member, of people speeding down local streets. Cr Stewart directed enquiry to police with advice from Snr Const Luke Van Dijk to notify local traffic branch and advising them of problem times. Cr Stewart advised that failing this, the issue could be brought to the attention of the committee in the future with possible council response of auditing and assessing trouble spot and investigating other council alternatives to combating the speeding.

4.3 Safety Audits- Neighbourhood Watch Program and Armadale Community Policing Centre

Ms Maureen McKay and Snr Const Luke Van Dijk advised committee of free community service coordinated by the Armadale Community Policing Centre. Representatives from the Police and Fire Services will visit seniors 55 years and over who live in Armadale and want to know how they can increase personal safety, minimising fire risk and develop home safety plans. Appointments can be made during office hours phoning 9399 0288 or mobile 0411 604 577.

Ms Karen Branch will forward details to Ms McKay of Accommodation managers for Housing Department homes in groups of 12 that may be eligible for this service.

4.4 Family and Community Services Stronger Families

Mr Johnston reported the federal governments commitment through FAC’s would mean around \$3.5 million funding over the next 5 years to various services and programs within Armadale. Mr Johnston also reported interesting research that indicates strongly that children and families given support at very early stages pays dividends at later stages and urged the committee keep this in mind when considering use of its future funds. Mr Johnson directed committee to Facs web site for further details;

<http://www.facs.gov.au>

4.5 Cannington Education District Office

Ms O’Connell reported that the department was currently working on developing new emergency policy and encouraging schools to manage risks within their school environment.

Ms O’Connell also reported positively of interagency links demonstrated during the past week in which she requested assistance from staff and Department of Community Development. Ms O’Connell was aware that DCD

was down staffed on that day but was pleased to report and appreciative of the time taken by DCD staff to rearrange schedules and respond to the issue.

4.6 Leave of Absence

Mrs MacDonald requested leave of absence for the next two CSAC meetings in August and September returning for October meeting

Ms O’Connell reported she has a secondment for 6 with EDWA and will advise the committee if she is still able to attend with her new commitments or of an intended replacement for the duration of this time if possible.

Cr Stewart declared meeting Closed at 5.00 pm

4. NEXT MEETING DATE/TIME

Thursday 5th August, 2004 at 4.00 pm in the Committee Room

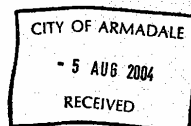
5. MEETING CLOSE: 5.00 pm

MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD

Chairperson _____ Date _____

**ARMADALE POLICE AND CITIZEN'S YOUTH CLUB
MANAGEMENT COMMITTEE MEETING**

DATE: Wednesday 28th June 2004
VENUE: Armadale Arena
MEETING OPENED: 5:05pm
CHAIR PERSON: S/Sgt K Fergusson
MINUTE TAKER: Catherine Waltham
PRESENT: 1st Class Const Gordon Musulin
Ian Lannary
Kaye Easton
Bill Easton
Mike Fitzpatrick
John Knezovich
Heidi Mippy – APLO
Alex Lewis
Ivan Bullich
John Landwehr
Wayne Mauger
Carl Askew
Paul McMinn
Sue Neal
Jocelyn McLennan



GUESTS: Nil

APOLOGIES: Pam Walker

CONFIRMATION OF MINUTES OF PREVIOUS:

Moved Ivan Bullich / Sue Neal that the Minutes of the previous meeting held on the 13/05/04 were a true and correct record of that meeting and should be signed as such.

BUSINESS ARISING FROM MINUTES:

Nil

CORRESPONDENCE INWARD AND OUTWARD:

Moved Wayne Mauger / Sue Neal that the Inward and Outward Correspondence be accepted as tabled.

TREASURERS' REPORT:

The financial report for the month of June 2004 was present and tabled.

- The Disco's, Climbing Wall and Hall Hire's (Gymnastics and Trampoline) should bring in a profit over the next few months.
- Councils support helped cover a loss of \$74310.00 for the financial year. Superannuation and wages each month are our main concerns also paying taxes out for the end of the financial year.

Moved Wayne Mauger / Ivan Bullich that the Financial Report be received and accounts as tabled be passed for payment and that accounts paid be ratified.

CARRIED

MANAGER'S REPORT:

1st Class Const Gordon Musulin

- **Disco** – Disco's are running smoothly with the help of our reception workers, volunteers and Police Officers. The night of our Disco's seem to clash with other school Discos/Clubs and it is advised that we change our times for our discos to encourage more children to our club.
- **The Armadale Arena Health Club** – The Health Club have finally increased its membership prices which have not bothered our customers as attendances are still climbing.
- **Ranger Unit** – The Armadale Ranger Unit is running well and is still in the process of merging with Fremantle and Gosnells.
- **Climbing Wall** – The Climbing Wall is currently in the process of being modified according to Australian standards. A training course has been arranged for all personnel selected to assist with the Climbing Wall.
- **Finances** – Experienced a loss for the month of June. Meetings are continuing with the Armadale Council in order to develop a suitable rebate system in order to claim losses incurred.
- **Hall Hires** – The halls are well utilized with hall hires with regular bookings, servicing Police, Schools, local community groups and now Gymnastics and Trampoline.
- **Advertising** - Jennette Livine from Pioneer Village approached the Armadale Arena on advertising our club through the cinemas, for 30 seconds of advertisement will cost \$70.00 per week but with the new cinema being built in Armadale it is advised that we wait and maybe advertise through the new cinema.

- **New Year's Eve** – Last year we sold over 160 tickets; this year we have 250 tickets printed up ready to sell. This years New Years Eve safety forum has attracted \$9450.00 sponsorship from the attorney general office.
- **Federation AGM** – The Federation Annual Meeting will be held on Wednesday 11th August 2004. At Murseck Training College commencing at 7:30pm.
- **Security Cameras** – Oz Guard has give us a quote of \$2934.00 for two cameras with 24hr monitoring service, the quality of the camera and if it takes clear pictures will need to be looked into. Mean while it is suggested that there be security signs/stickers placed on the windows around the building as a deterrent.

GENERAL BUSINESS:

Stage 5 Works – Armadale Council

- There are three options for the storage room to accommodate the Climbing Wall and other equipment.
- Option 1.** Build in front of Armadale Arena. Having doors at both ends which give people the option to drive in one end and out the other. The down side to this is that you loose parking space (8-10 parking bays) and with the storage area being directly out front of the arena could cause problems at our busiest times of the day.
- Option 2.** Near court three. The trees out the back of court three would need to be cleared also access to the road may need to be changed, Forrest Road may need to be modified.
- Option 3.** Drive through option alongside the Badminton Centre and Health Club.

(See attached diagram for proposed storage areas)

- The timeframe for this project should take around 16 weeks from start to finish for all 3 options.
- Also the Ranger's sea containers need to be taken in to account as well as the Pigeon Club who have not been approached on this subject as yet.

Sporting Update - Kaye Easton

- **Adult Netball and Soccer Competitions** – Have remained steady over the past month with no problems arising. Tuesday mixed netball however is still on hold due to disputes among players.
- **Air Rifles** – Air Rifles will be held on Thursday evenings on courts one and two which will commence this term.
- **New Season** – The new season starts this week with great interest with the junior Nettyball with nine teams ready to start. We are getting a lot of beginners and we plan on running a coaching clinic Monday afternoons on court three for pre-primary to years two.
- **Advertising** – We will be advertising our new season through the Comment News with an up-to-date timetable also been sent to all local schools.
- **Heidi's Program** – Heidi is trying to get a Friday evening Aboriginal basketball competition “three on three” organised.
- **Climbing Wall** – The Climbing Wall will be held on Wednesday nights from 7:00-9:00pm. We have received a few enquiries already with an advert also going in the Comment News to promote the wall shortly.

GENERAL BUSINESS CONT:

Gym Update – Mike Fitzpatrick

- **Memberships** – Total gym memberships stand at 232 for the month of June this time last year we had 260 members.
- **Promotions** – The second “Shopper Docket” has just finished which was a success having 65 new members signing up.
- **Equipment** – The new treadmill arrived on the 28th July 2004. Our gym equipment is holding up fine considering the workload it is receiving with the promotions the gym is full.
- **Fitness Class** – Fitness class numbers are average, numbers may have dropped due to the cold weather.
- **Price Increase** – The price increase has not affected casual members from our gym the increase began at the beginning of term three (July/August). Feed back from gym members and potential members still considered our prices were reasonable compared to other Health Clubs; they are surprised of how cheap we are.
- **Members** – Attendances are on the rise since adding on new classes. The price rise will not stop people from using our facilities or purchasing memberships.

Police Ranger's - Wayne Mauger

- Police Ranger's were invited to the “Cadets WA Summit” which was received by the Ranger's too late as there was a mix up with our e-mails so unfortunately we were unable to attend.
- **Kelmscott Show** - The Rangers were asked to attend the up and coming Kelmscott Show which will be held on 26th and 27th October 2004.

Heidi Mippy – APLO

- **Girls Program** – So far we have eleven students from Cecil Andrews which was helped funded by the Armadale Council. This program will help young women gain self esteem.
- **Basketball** – Basketball Clinics and Umpire Clinics will begin after the School Holidays (August 2004) we currently have 16 people who are interested in attending the clinics.
- **Schools** – Currently networking through the local Schools.

John Landwehr – Climbing Wall / Sponsorship Program

- **“The Rock”** – Kelmscott Senior High School will be where we launch the Climbing Wall. There are 3500 brochures which need to be sent out to businesses, community groups and schools. We have 6 bookings already on the books with many more enquiries to come.
- **Licence** - Currently looking into the licence for the Climbing Wall trailer.
- **Prices** – Community Rate: \$ 135.00 per hour
Corporate Rate: \$1250.00 per hour
Crime Prevention Rate: \$ 95.00 per hour
Festivals \$3.00 per climb or 2 climbs for \$5.00

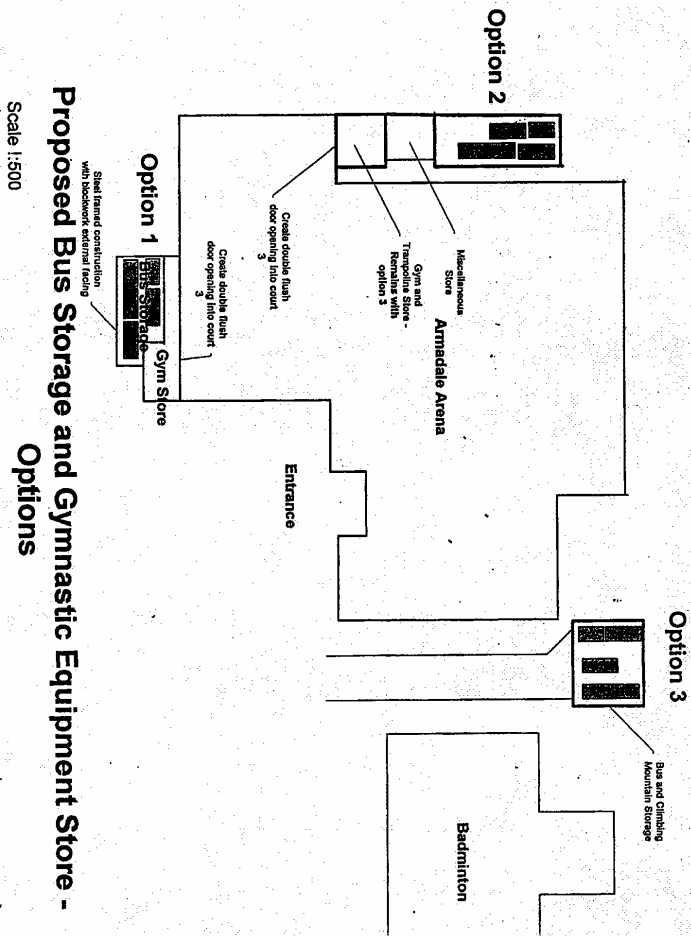
- *Training Session* - Sunday 1st April 2004 at the Armadale Arena there will be a training session for all those involved in the Climbing Wall. Included in the training session are procedures for emergencies etc.

ITEMS TO BE CARRIED FORWARD TO THE NEXT MEETING:

Nil

CLOSURE: There being no further General Business, the meeting is declared closed at 6:15pm.

NEXT MEETING: 18th August 2004 – Wednesday at 5:00pm.



Scale 1:500

**Proposed Bus Storage and Gymnastic Equipment Store -
Options**



ARMADALE HIGHLAND GATHERING

MINUTES

OF THE MEETING HELD ON TUESDAY, 6 JULY 2004 AT THE CITY OF
ARMADALE ADMINISTRATION CENTRE, COMMENCING AT 6.10 PM

1. ATTENDANCE AND APOLOGIES

Present

Cr Jim Stewart -Chair	City of Armadale
Peter Andrews	Western Australian Metropolitan Regional Committee of Highland Dancing
Audrey Emmett	Royal Scottish Country Dance Society
Barbara Ross	Caledonian Society of WA
Hank Vogels	Individual Member
Andy Giglia	Individual Member
Barbara Ewing	Australian Pipe Band Association WA
Ken Manolas	Australian Pipe Band Association WA
Melanie Green	City of Armadale

Apologies

Alister Wilson	Individual Member
Madge McCallum	Lions Club
Mike and Margaret Dunne	Southern Districts Cycling Club

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

The minutes of the meeting held on 5 December 2003 be confirmed.

3. BUSINESS ARISING

4. CORRESPONDENCE

Inwards

*Letter from Happy Days Party Hire re size of stage previously used
Alasdair Courtney's inventory of equipment held at the depot and by Jay Waller
Budget breakdowns received by Cycling Club, Pipe Band*

Outwards

RESOLVED

That the correspondence be received.

5. PORTFOLIO REPORTS

Portfolio holders to report on outstanding items.

5.1 Entertainment – Cr Jim Stewart, Events Coordinator

The Event Coordinator contacted the Linties Choir in April as suggested by the Committee but they are fully booked and unable to play at our event.

The Events Coordinator tabled a draft entertainment program and asked the committee to endorse suggested activities.

Cr Stewart provided a contact for a new act that he had seen perform in Fremantle. The Kilted Generation are a group of young entertainers dressed in kilts that would provide a novel approach to the entertainment. They may be able to rove and also perform on the main stage.

The Three Scottish Tenors are performing in Perth but unfortunately they will not be in Western Australia in November. If Committee hear of other bands that will be over in Perth during the month of November, can they please forward contact details to the Events Coordinator.

Two Scottish dancers are leaving Perth to dance at the Scottish Tattoo in Edinburgh. It was suggested that the Events Coordinator contact Kerry Grosser re inviting the dancers to perform as a feature on the main stage.

Another new act was the Coastal Scottish Drum Salute. Ken Manolas to investigate and report back to the Committee.

It was suggested that the appropriate hire company employed for the 2004 Armadale Highland Gathering be asked to ensure the lights and speakers are kept off the stage, which will need to be taped and level.

5.2 Heavy Events - Jay Waller

New caber and practice cabers have been purchased and are now stored in the Recreation Shed. The shed has also been modified with brackets to rest the cabers in to keep them off the shed floor.

5.3 Ceilidh – Alister Wilson, Events Coordinator

5.4 Highland Dancing Competition – Peter Andrews

Committee discussed the location of the Highland Dancing Competition to ensure an appropriate area is provided for their display. This item will require further investigation.

5.5 Royal Scottish Country Dancing Displays – Audrey Emmett

5.6 Site Layout & Vending Management – Andy Giglia, Events Coordinator

Attached is a report from the Risk Manager for Committee member's perusal and discussion at the next meeting.

The Committee discussed the risk management report and will take on board all pertinent points.

5.7 Pipe Band Competition – Ken Manolas

The pipe band would like to use electricity to power their PA system for this Gathering. They will provide their own electrical cable and dig this in with a spade so that it is just under the surface of the grass. The Event Coordinator advised that the cable the pipe band association provided would need to be heavy duty and tagged by a licensed electrician. The tag needs to be no older than three months old. The City of Armadale to provide the pipe band association with ten witch's hats.

5.8 Marketing & Sponsorship – Events Coordinator

All signage has been replaced or repaired to ensure they are in pristine condition for the 2004 event.

The Events Coordinator discussed alternative financial income from companies she has approached including Woolworths, Bankwest and Heathway's. A proposal will be sent to Woolworths and Bank West for their perusal. The committee discussed the Heathway's grant application and because they will not fund events where alcohol is being sold, this avenue will not be pursued. Councillor Jim Stewart suggested that the ARA be approached to see if they are interested sponsoring the Gathering.

5.10 Cycling Event – Henk Vogels, Michael and Margaret Dunne

Henk Vogels advised that everything is under control for the cycle races. The race times will be the same as per previous years but there will be no community cycle race.

5.11 Food and Craft Vending – Events Coordinator

As the attendance numbers were down for the 2003 Armadale Highland Gathering, due to World Cup Rugby Grand Finals. Craft vendors may not have done as well financially as in previous years. It was noted that the craft vendor numbers at Minnowarra Festival, the next event after the Armadale Highland Gathering, were considerably lower than previous years. This may mean that the number of craft vendors for 2004 Armadale Highland Gathering may also be down.

The Event Coordinator advised that she is liaising with Scottish food providers regarding their attendance at the event. An approach has been made by the Ostrich Burger van to participate at Armadale Highland Gathering. Committee were advised that the aim would be to provide Scottish food supported by Festive fair vendors. A fast food vendor selling hamburgers lives in the shire and we try to support local vendors wherever possible.

5.12 Finance

The financial statement for the 2003 Armadale Highland Gathering is attached for Committee member’s perusal and discussion at the next meeting.

RESOLVED

That the portfolio holders reports be received.

6. GENERAL BUSINESS

6.1 The Licensed Bar

Andy Giglia asked the committee if the City of Armadale could reduce or waiver the site fee costs in addition to paying for the marquee, tables and chairs. This would enable the full profits of their participation to go to the Dale Care Foundation. There was considerable discussion regarding this request including the setting of a precedence for other community groups. Ken Manolas stated that the City of Armadale is already giving a discount to community groups by reducing their site fee by \$149.00 from commercial vendor site fees costs.

It was also discussed that profits from all vendors would have been reduced because of the fact that attendance numbers for the overall event were lower due to the World Cup.

RESOLVED

That the Dale Care Foundation forward a written proposal requesting that the City of Armadale reduce or waiver cost of site fees and pay for marques and chairs.

7. NEXT MEETING

The forthcoming meetings will be held on:

- **Tuesday 10 August 2004**
- **Tuesday 14 September 2004**
- **Tuesday 12 October 2004**
- **Tuesday 9 November 2004**
- **Tuesday 30 November 2004 (debrief)**

9. CLOSURE

The meeting closed at 7.30pm.

CITY OF ARMADALE

MINUTES

OF THE ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE HELD
IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE,
ARMADALE ON TUESDAY, 3 AUGUST AT 1.00 PM

PRESENT:

Ms V Hansen	(Chairman)
Cr J Knezevich	City of Armadale Councillor
Mr A McNamara	(Deputy Chairman)
	ALO – Education Department
Ms M Sheppard	Community Representative
Ms T Miller	Community Representative
Ms M Hill	Community Representative

APOLOGIES:

Ms J Loud
Mr D Coid
Ms S Jones
S.Sgt. K Fergusson

OBSERVERS: Nil

IN ATTENDANCE:

Mr R S Tame	- Chief Executive Officer
Mr C Askew	- Executive Director Community Services
Ms T McCourt	- Coordinator Community Development Officer
Mr P Johnston	- Dept. Community Development
Ms K Branch	- Dept. of Housing
Ms D Bennell	- Dept. of Housing
Ms L Murray	- Dept. Community Development
Ms H Mippy	- APLO – WA Police
Mr L Hogg	- Disability Services Commission
Mrs Y Ward	- Minute Secretary
Ms C Betts	- WALGA
Mr R Cook	- WALGA
Ms D Cox	- Sexual Assault Resource Centre

Public: Nil

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

DECLARATION OF MEMBERS’ INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

1. PRESENTATION – CHAMPION LAKES ABORIGINAL CENTRE

The Chairman welcomed Mr Jamie Douglas (Armadale Redevelopment Authority), Mr Alan Beatty and Ms Madonna Douglas (Parsons Brinckherhoff) who attended the meeting to advise and seek feedback from the Committee on the consultation process in regard to the Champion Lakes Aboriginal Centre.

The presentation made by Mr Beatty followed the outline of the Consultation Strategy, a copy of which was circulated to members and is attached to these Minutes. **(Refer to Attachment “A-1” – Summary of Attachments.)**

Mr Beatty requested that a list of ATSIAC Interpretive Centre Sub-Group Members be provided to Parsons Brinckherhoff for consultation purposes. The Sub-Group to also identify other members of the wider Aboriginal community who may be interested in having input into the consultation process for the Aboriginal Interpretive Centre.

*Mr J Douglas, Mr A Beatty and Ms M Douglas left the meeting at 2.20 pm.
The meeting adjourned at 2.20 pm and resumed at 2.25 pm.*

2. CONFIRMATION OF MINUTES – 1 JUNE 2004

RESOLVED

Minutes of the Aboriginal & Torres Strait Islander Advisory Committee meeting held on 1 June 2004, are confirmed, subject to the deletion of the title “Regional Officer – Education Dept.” attributed to Ms Hansen.

Moved: Allen Garlett
Seconded: Margaret Sheppard

I N D E X

**ABORIGINAL & TORRES STRAIT ISLANDER
ADVISORY COMMITTEE**

13 JULY 2004

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3. BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Special Award for Australia Day

Margaret Sheppard advised that she had spoken to Sheppard family members in regard to a suitable memorial to honour the memory of Richard Sheppard. She advised that the family was of the view that a memorial other than a Special Award on Australia Day should be considered.

Cr Reynolds spoke to the Committee in relation to this matter and reaffirmed his previous comments in relation to Awards and in particular, recognition for Richard Sheppard.

In relation to Australia Day, Cr Reynolds noted the sensitivities surrounding this particular day within the Aboriginal community and suggested that, whilst he was fully supportive of an Aboriginal Award, both he and Council needed to be guided by the advice of Committee as to the appropriateness of Australia Day or another Day, i.e. NAIDOC.

Cr Reynolds requested that Committee give consideration to the following matters and advise Council accordingly:

- A. Annual Award for a local Aboriginal person – Committee to provide advice on:
- (i) the appropriateness of such an Award;
 - (ii) the venue for presenting such an Award (i.e. NAIDOC or Australia Day)
 - (iii) the nomination/application/selection process for nominees.

Committee discussed the matter of specific awards and was of the view that further consideration needed to be given by Members as to whether it was appropriate for awards to be presented on Australia Day or at another specific venue.

Action:

Matter to be recommitted to the ATSIAC Meeting in September 2004.

- B. Bridges over the Wungong River

Members were requested to give consideration and make a decision as to appropriate generic Aboriginal names for the two bridges that will span the Wungong River. It was agreed that previous suggestions by Committee also be included for discussion and finalisation at the next meeting.

Action:

The matter be recommitted to the ATSIAC Meeting in August 2004.

C. Aboriginal Interpretive Centre

Committee considered the naming of all or part of the proposed Aboriginal Interpretive Centre at Champion Lakes in memory of Richard Sheppard and the work he has done for the Armadale community, including initiating and progressing the concept of the Centre.

Committee was of the opinion that this was appropriate and resolved accordingly.

RECOMMEND

That consideration be given to naming part or all of the Aboriginal Interpretive Centre at Champion Lakes in memory of Richard Sheppard, in recognition of his contribution to the Noongar community in Armadale.

Moved: Teresa Miller

Seconded: Margaret Sheppard

CARRIED

4. GENERAL BUSINESS

4.1 Torres Strait Islander Committee Member

Committee was requested to give some thought to increasing the membership of ATSIAC by the addition of a member from the Torres Strait Islander community. Committee requested that Teresa Miller approach Vicki Rafferty to gauge her interest and to give consideration to other Torres Strait Islanders who may have an interest in serving on the Committee.

Action:

Matter to be further discussed at the next meeting of ATSIAC.

4.2 Committee Membership

The Community Development Officer advised that Ms Kerry Mead had now not attended four consecutive meetings of ATSIAC which meant that her membership was deemed forfeit under the Terms of Reference of ATSIAC, i.e.

“If any member is absent from three consecutive meetings without approved leave of the Committee, they shall forfeit their position on the Committee. The Council shall be informed and will immediately undertake the procedure prescribed in Clause 4.7 of the Terms of Reference.”

Committee was of the view that a letter should be written to Ms Kerry Mead thanking her for her contribution to ATSIAC and recognising that other commitments have made it impossible for her to continue her membership of ATSIAC.

Action:

The Community Development Officer to draft a letter for signature by the Chairman and to place an advertisement to fill the vacancy left by Ms Kerry Mead in local newspapers in the near future.

4.3 NAIDOC Debrief

The Chairman, on behalf of ATSIAC, thanked Council, the sponsors, and those members of ATSIAC who made a contribution towards the smooth and successful running of the NAIDOC celebrations.

Committee was of the view that formal recognition of the contribution made towards the NAIDOC celebrations was appropriate and that a letter of thanks should be sent to individuals, sponsors and organisations who had participated.

The Executive Director Community Services suggested that a list of the names of the students who had been presented with Year 11 and 12 Awards at the NAIDOC Celebrations be compiled with a view to publishing the complete list in the local papers as formal recognition of their achievements.

Action:

Committee agreed with this suggestion and requested that this matter be investigated and costed and reported to the next meeting.

Committee also felt that it was appropriate that a Committee Member, who is available to undertake the task, should present the certificates on behalf of ATSIAC to those Year 11 and 12 students who were unable to attend on the day at a school assembly.

Action:

Albert McNamara to follow up on behalf of Committee and report findings to the next meeting.

4.4 *Agreements Project – South West Aboriginal Land and Sea Council and WA Local Government Association*

The Community Development Officer advised that correspondence had been received from the South West Aboriginal Land & Sea Council advising of the signature of a Memorandum of Understanding in July 2003 that sets out a principled and practical basis upon which the parties can work together to develop template agreements. The templates will outline various issues that are of mutual concern to Noongar people and Local Governments by providing a resource to assist in the resolution of native title and related issues at the local and regional level.

The South West Aboriginal Land and Sea Council have funded a dedicated position to facilitate the project. Carolyn Betts, a Policy Officer with the WA Local Government Association has taken up the position on a 12 month basis and looks forward to working with those Local Governments who wish to discuss opportunities for reaching negotiated outcomes at either a local or regional level.

Committee was of the view that the issue was a complex one and that it needed greater explanation than was contained in the correspondence received. It was felt that an invitation to attend at a meeting of ATSIAC by Carolyn Betts to discuss the matter further would be of benefit to members.

RECOMMEND

An invitation be extended to Carolyn Betts and the Chief Executive Officer of the City of Armadale to attend a meeting of ATSIAC to discuss the Agreements Project of the South West Aboriginal Land & Sea Council with Committee Members.

5. *FURTHER BUSINESS*

5.1 *Polly Dann*

Bruce Loo introduced Polly Dann to Committee Members. Polly, who is assigned to the Child Protection team of the Dept. for Community Development, has just arrived from Broome to take up a position with the Dept. in Armadale and will be acting in Bruce’s position whilst he is on leave.

6. *NEXT MEETING*

The next Meeting of ATSIAC will be held on Tuesday, 3 August 2004 at 2.00 pm

MEETING CLOSED AT 3.10 PM

**ABORIGINAL & TORRES STRAIT ISLANDER
ADVISORY COMMITTEE**

SUMMARY OF “A” ATTACHMENTS

13 JULY 2004

Attachment No.	Subject	Page
A-1	CHAMPION LAKES ABORIGINAL CENTRE CONSULTATION STRATEGY	8 - 15

Champion Lakes Aboriginal Centre Consultation Strategy

Introduction

The project brief for the Champion Lakes Aboriginal Centre advised a number of stakeholders that were to be consulted as a part of the consultation process. The proposal submitted by Parsons Brinckerhoff advised that they would consult with these organisations and identified these stakeholders at three levels, primary, secondary and tertiary.

The proposal also advised that the consultation/engagement process that the project team would undertake would be under-pinned with the following principles:

- Mutual respect and responsibility for the project and its outcomes;
- The need to build trust and co-operation between the project team and the indigenous people;
- Recognition and understanding of the aspirations of the Aboriginal communities and individual people, including an understanding that this will be linked to each groups/individuals unique circumstances;
- Effective communication (achieved via culturally appropriate communication/engagement processes including the use of models, diagrams etc.); and
- A commitment to the sustainability of the relationships that are developed.

Meeting with ACWG 15 June 2004

The project team commenced the project with a meeting with the Aboriginal Centre Working Group (ACWG) on 15 June 2004.

The following important views were expressed at this meeting and have an impact upon the project and consultation strategy:

- *Since the development of the area will be self funding, commercial viability considerations for the centre were highlighted as being of utmost importance. Commercial linkages therefore need to be assessed in the development of the concept.*
- *This is the first development within the precinct, whereby it is envisaged that this will serve as an interpretive/enterprise centre which will be as sustainable as possible. It is acknowledged that it is highly likely that the centre will require financial support (methods to measure the level of sustainability are currently being developed).*
- *Unlike other redevelopment authorities, the ARA is responsible for social and economic revitalisation, consequently the centre will be required to meet both these objectives.*

- *Previous consultation suggested the form of the centre to be a building complex incorporating commercially viable activities such as a coffee shop (to attract visitors to the Champion lakes precinct) and an area for artefact and art display.*
- *Two way learning and cross cultural awareness to be incorporated; and*
- *A walk trail and other opportunities for connection to the land should be considered – For example it is known that in the past there was camping in the bush by the side of the lake*
- *In developing the concept, the following items were stated as being important:-*
 - *Need to generate money for Aboriginal people;*
 - *Need for the centre to be visible;*
 - *Needs to be reflective of what people want;*
 - *Needs to be as commercially viable as possible; and*
 - *Centre needs to be autonomous.*

With regards to the consultation process the following was agreed:

- During NAIDOC week activities (6th July) a display be set up at Orchard House to obtain preliminary feedback on opportunities/constraints for the development;
- Consultation strategy to be presented at ATSIAC meeting on 13th July to assist in determining target groups/individuals; and
- Suggested by the Steering Committee that consultation should take place with local schools (both Primary and High School and AASPA Chairpersons).

Proposed Consultation Process

In the proposal submitted by Parsons Brinckerhoff a consultation process was advised. As a result of the meeting with the ACWG and the feedback on NAIDOC this consultation process and the stakeholders has been amended to the following:

Activities First Month (mid June to mid July 2004)

- Confirm list of stakeholders (confirm with ATSIAC on 13/7)
- Develop Communications Strategy (present to ATSIAC on 13/7)
- Initial contact & Introduction with ACWG (completed 15/6)
- Finalise consultation process and parties (confirm with ATSIAC 13/7)
- Commence consultation process (NAIDOC meeting held 6/7)
- Contact statutory authorities

Activities Second Month (mid July to mid August 2004)

- Arrange and conduct first round of meetings with identified stakeholders

- Confirm statutory requirements
- Provide feedback on preliminary concepts

Activities Third Month (mid August to mid September 2004)

- Initiate and conduct second meetings/workshops to discuss preliminary concepts with ACWG
- Undertake final discussions with identified stakeholders
- Arrange and conduct third meeting with ACWG to discuss revised concept plan
- Site open day with stakeholders (currently set for 9 August 2004)

Activities Fourth Month (mid September to mid October 2004)

- Write up consultation for incorporation into final report
- Finalise input into concept plan
- Arrange and conduct final meeting with ACWG to present final concept plan

Proposed Stakeholders to be Consulted with

The project brief advised of a number of stakeholders that were to be consulted with. As a result of the initial meeting with the ACWG and the feedback received at the NAIDOC day session we have amended the proposed list of stakeholders to the following:

- Primary:
 - Aboriginal Centre Working Group;
 - Other Aboriginal organisations/communities and individuals
 - > PEEDAC
 - > ATSIAC
 - > Others to be identified with ATSIAC (community, arts, AASPA, sporting, representative bodies etc.)
 - City of Armadale
 - Armadale Redevelopment Authority.
- Secondary:
 - Key Government agencies
 - > ATSIAC
 - > Family and Community Services
 - > DEWR
 - > Department of Communication, Information, Technology and the Arts (DCITA)
 - > DIA
 - > OAED
 - > WA Tourism Commission
 - Land issues (ALT, DOLA etc.); and

- Other Aboriginal Centres.(eg. Pingelly, Margaret River and Kojonup)
- Tertiary
 - Regulatory agencies (eg. Water Corporation, Western Power etc.) ; and
 - > Water
 - > Power
 - > Sewerage Disposal
 - > Gas
 - > Telephone and Data cabling
 - > Grey Water re-use
 - Other industry and private sector interests.
 - > Local schools (primary and secondary)

Survey

At the NAIDOC day information/feedback session we issued a survey (copy attached) to those people that wanted to provide written feedback. We have received approximately 10 responses. We have the option of distributing this survey widely, however we would like ATSIAC's view on who this survey should be distribute to.

**Champion Lakes Aboriginal Centre
NAIDOC Day Consultations**

The Armadale Redevelopment Authority has appointed Parsons Brinckerhoff in association PM+D Architects to develop a concept plan for a proposed Aboriginal centre within the Champion Lakes Regional Recreation Park.,

The objective of this project is:

Following community consultation and research produce a concept plan for the provision of an Aboriginal centre at Champion Lakes, Armadale, in accordance with the Minister for Indigenous Affairs conditions contained in the section 18 Clearance dated 18 August 2002, reference 49637, Wright Lake.

Parsons Brinckerhoff has recently commenced work on this project and the purpose of today is to commence the consultation process by seeking the views of people with regard to:

- The purpose and use of the Aboriginal centre; and
- Find out about the history and stories behind the Wright Lake area

The following pages contain a series of questions, please consider each of the questions and respond. There is no requirement to answer each question, your response to any or all of the questions would be appreciated.

If you would like to have further discussions with Parsons Brinckerhoff regarding this project please contact Alan Beattie or Roberta Boden on 08 9489 9700. If you would like to take this questionnaire away to complete it please fax your response to 08 9380 4060 or post it to PO Box 1232, Subiaco WA 6904.

Questions regarding the Aboriginal Centre

Do you agree with the idea of the Champion Lakes development having an Aboriginal Centre?

Yes -

Why would it be a good idea?

No

Why would it not be a good idea?

Would you like to see local Aboriginal people gain training and employment as a part of the Champion Lakes development, including the development of the Aboriginal centre?

What sorts of things would you like the Aboriginal centre to have / cater for?

Yes No

- a display of local Aboriginal art and artefacts
- history about the local Aboriginal people and their culture
- stories about Wright Lake and other local Aboriginal stories
- an area where visiting art works can be displayed for short periods
- have a coffee shop
- have an area that sells Aboriginal art and crafts
- it should be interactive (eg. you hear people talking, can touch things etc.)
- it should have an indoor area for performing arts
- it should have an outdoor area for performing arts/outdoor pictures etc.
- a crèche
- an artists workshop area
- a interpretative (story telling) walk trail area including examples of Aboriginal lifestyle (eg. shelter and Aboriginal foods)
- have a strong commercial focus (eg. sell art and other Aboriginal / Australia material)

What other things would you like the Aboriginal centre to have / cater for:

Questions related to the Wright Lake History and Culture

What stories or history do you know about the Wright Lake area?

Do you know of any people that could assist us with improving our knowledge of the Wright Lake area?

How is it best to represent the Aboriginal connection with Wright Lake and the area in general?

What was the Wright Lake area used for in the past by Aboriginal people?
