



INFORMATION BULLETIN

ISSUE NO. 14/2004

14 JULY 2004

Information Bulletin

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1.1 EMPLOYEE MOVEMENTS

New Staff:

- *Andrea Farbey has been successful in being appointed to the position of Library Clerk (Parental Leave contract) in the Community Services Directorate and will commence with the City on 26th July 2004.*
- *Nicole Bylund has been successful in being appointed to the position of Services Information Officer (Parental Leave contract) in the Technical Services Directorate and will commence with the City on 26th July 2004.*
- *Justin Ifould was successful in being appointed to the position of Community Development Officer (Seniors/Disability) in the Community Services Directorate and commenced with the City on 12th July 2004.*
- *Ricky Thompson was successful in being appointed to the position of casual Cleaner/Labourer in the Technical Services Directorate and commenced with the City on 13th July 2004.*

Staff Leaving:

- *Taisha Cusack has resigned from her position as Human Resources Officer effective 16th July 2004.*
- *Suzanne Hodson has resigned from her position as Tractor Operator effective 9th July 2004.*
- *Stuart Webb has resigned from his position as Cleaner effective 23rd July 2004.*

Staff Changes:

No staff changes this bulletin.



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Local Government News-Issue No.26.04

2 July 2004

HEADLINES

- MEETINGS WITH SHADOW MINISTERS FOR TRANSPORT
- LOCAL GOVERNMENT WORKSHOP ON COMMUNITY PROJECTS
- LOCAL GOVERNMENT TAX SERVICE
- EMERGENCY SERVICES LEVY 2004 / 2005
- LG WEEK OFFICER PROFESSIONAL PROGRAM
- MANAGEMENT OF FOOD SAFETY IN WA
- PREMIER'S WATER FOUNDATION
- INVITATION TO REGISTER 'OUR RIVERS, OUR LIFE' PROJECT
- GRAFFITI MANAGEMENT ONLINE
- MWAC OFFICER NOMINATIONS (WA S064)
- WEST AUSTRALIAN TOUR

MAILBAG

- MWAC SERVING OFFICER NOMINATION FORMS
- WORKPLACE SOLUTIONS BULLETIN ISSUE 6 OF 2004
- INFOPAGE – PUBLIC LIBRARY FUNDING

ISSUES UPDATE

MEETINGS WITH SHADOW MINISTERS FOR TRANSPORT

Association representatives recently met with the Shadow Ministers for Transport, Hon. Katie-Hodson Thomas and Hon. Murray Criddle, to discuss a range of issues including:

Local Road Funding in the 2004 / 2005 State Budget

A briefing on the Association's Outrage Road Funding Campaign was provided and the concerns with ongoing local road funding cuts were highlighted. The Association sought support from the Shadow Ministers that the Opposition would recognise the importance of road funding in the lead-up to the upcoming State Election. There was positive acknowledgement that road funding is an important issue and will be addressed in the Opposition's Policy platform.

New State Road Funds to Local Government Agreement

A briefing was provided to the Shadow Ministers on negotiations on a new State Road Funds to Local Government Agreement and the principles being pursued by the Association in the context of a new Agreement. These principles include (i) autonomy by Local Government in the allocation of road funding based on locally and regionally identified priorities; (ii) the sharing of revenue from vehicle registrations on the basis of road access and road usage; (iii) funding certainty for Local Government for the term of the Agreement; (iv) the continuation of the successful partnership between State and Local Government to preserve and enhance the State's vital road network. There was positive acknowledgement and it is anticipated that this will be referenced in the Opposition's Policy Platform.

Land Clearing Regulations

The concerns of the Association in relation to the proposed Land Clearing Regulations and the potential impact on road reserves, was raised with the Hon. Murray Criddle and support was enlisted of the Opposition in seeking amendments to the Regulations to address the concerns of Local Government. It was anticipated by the Shadow Minister that the Regulations would be tabled in the Lower House of Parliament on 30 June and would then be open for debate.

The Association will continue to work with respective members of Parliament in the lead-up to the State Election to pursue the transport and roads policy platform.

For further information, please contact Debbie Terelinck, Executive Manager, Transport & Roads, on (08) 9213 2031 or email dterelinck@walga.asn.au.

LOCAL GOVERNMENT WORKSHOP ON COMMUNITY PROJECTS

A meeting with the UWA Crime Research Centre will be held on **Thursday 8 July** at 10.30 am at Local Government House, to workshop a Local Government research project, for consideration under the State Government Community Safety and Crime Prevention Research and Development Fund.

If you would like to attend this meeting, or have a community safety and crime research project that you believe is important and relevant to Local Government, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or mmackenzie@walga.asn.au.

LOCAL GOVERNMENT TAX SERVICE

A new service structure has been implemented for the subscriber based on tax service, which incorporates a business partnership with the national TaxEd network for Local Government. Details have been sent to all registered tax service users.

For further information, or to add your details to the email list (subscribing organisations only), please contact (08) 9213 2030 or email lgtax@walga.asn.au.

EMERGENCY SERVICES LEVY 2004 / 2005

During the past week, all Councils would have received the details of the Emergency Services Levy (ESL) rates for 2004 / 2005 from FESA. The Association recognises Member's concerns that the community is still unclear that the ESL is not a Local Government charge. To assist in communicating this information to the community, the Association will:

- Distribute a template letter to Councils explaining the levy for inclusion with rate notices at your discretion
- Provide editorial to Councils for inclusion in newsletters at your discretion
- Explain the levy in the Association's fortnightly advertorial column in the West Australian on Wednesday 14 July.

For further information, please contact Bruce Wittber, Policy Manager Governance, on (08) 9213 2057 or email bwittber@walga.asn.au.

LOCAL GOVERNMENT WEEK OFFICERS PROFESSIONAL PROGRAM

On Tuesday 10 August 2004 an Officers' Program will be offered through the Local Government Week convention. The program includes an optional breakfast with Steve Waugh, activity seminar presentations, and sessions on career development and salary packaging. The program also includes a keynote presentation from Microsoft on lifestyle and technology. Specialist seminars for HRM, IT, Finance and purchasing will be presented, alongside the service provider's exhibition and attendance at the convention official closing. Registrations close on **Friday 9 July 2004**.

For further information, please visit our website or contact, Heather Bewsher, on (08) 9213 2097 or email hbewsher@walga.asn.au.

MANAGEMENT OF FOOD SAFETY IN WESTERN AUSTRALIA BY THE DEPARTMENT OF HEALTH

The Management of Food Safety, with Legislative Compliance in WA, was examined by the Auditor General, in his Second Public Sector Performance Report, for 2004. His Report looked at the operations of the Department of Health in relationship to food safety compliance. The Report makes comment on the operations and compliance of Local Government in relation to food safety management with some interesting observations.

The Association will pursue issues raised within the report with the Minister and the Department.

For further information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or mmackenzie@walga.asn.au.

PREMIER'S WATER FOUNDATION

The \$3 million Premier's Water Foundation Grants (PWFG) opened for application this week. The Grants will target strategic research that will support water conservation efforts; greater understanding of climate change and the maximisation of reuse water.

The Premier's Water Foundation is an initiative of the State Water Strategy and has been established to promote and enhance water related research and development in Western Australia. The Foundation Board will provide independent assessment of applications to the grants program direct to the Premier. Applications close on **Friday 30 July 2004**.

Application kits are available from the Premier's Water Foundation, Department of the Premier and Cabinet, by contacting Gabrielle O'Dwyer on (08) 9222 9869, email to waterfoundation@dpc.wa.gov.au or online at www.ourwaterfuture.com.

INVITATION TO REGISTER FOR 'OUR RIVERS, OUR LIFE' PROJECT

West Australian Councils are invited to send a bottle of local river or catchment water and a message of what the water means to the Council or local community, for the 'Our Rivers, Our Life' project as part of River symposium, an international forum hosted in Brisbane from **31 August – 3 September 2004**. Delegates from 30 countries attend this respected global forum to examine and discuss best practice river and catchment management.

For event logistics, timing and the press release template, please register your interest with Jann George, Penny Townley or Michael O'Connor on (07) 3230 5000 or email riversproject@phillipsgroup.com.au as soon as possible.

GRAFFITI MANAGEMENT SURVEY NOW ONLINE

Please participate in the graffiti management survey. It takes no more than 10 minutes and will provide valuable information to assist with the development of a statewide graffiti management policy. The survey is on the WALGA website www.walga.asn.au.

For further information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065

MUNICIPAL WASTE ADVISORY COUNCIL OFFICER NOMINATIONS (WA S064)

The Municipal Waste Advisory Council is a standing Committee of the Western Australian Local Government Association with delegated authority to deal with waste management issues. The Municipal Waste Advisory Council is seeking nominations for six (6) Serving Officer members (4 metropolitan, 2 non-metropolitan). The term of appointment for Serving Officers is one year.

For further information, please visit www.walga.asn.au or contact Bernard Ryan, Executive Officer, on (08) 9213 2037.

WEST AUSTRALIAN TOUR

The Local Government Group Advertising Service, in conjunction with Marketforce Productions, has arranged to tour the West Australian newspaper production facility on the morning of **Wednesday 21 July 2004**. This tour involves a behind the scenes look at the West and will provide an overview of the Local Government advertising program. A light luncheon will be provided. Please note there are no costs involved, and places are strictly limited.

For further information, please contact Sue Wyncoll on swyncoll@walga.asn.au.

DIARY DATES

7 July	State Council Agenda Items
22 July	Esperance-Eastern Goldfields Zone (Teleconference)
23 July	Avon Midland Zone (Victoria Plains)
23 July	Great Southern Zone
23 July	South West Zone (Augusta-Margaret River)
26 July	Northern Country Zone
26 July	South Metro Zone (East Fremantle)
28 July	South East Metro Zone (Gosnells)
29 July	East Metro Zone (EMRC)
29 July	Central Metro Zone (Mosman Park)
29 July	North Metro Zone (Joondalup)
29 July	Peel Zone (Murray)
7-11 August	Local Government Week
6 August	Central Country Zone (Burswood)
6 August	Kimberley Country Zone Meeting

Local Government News-Issue No.27.04

9 July 2004

HEADLINES

- LOCAL GOVERNMENT ACT AMENDMENT BILL
- LOCAL GOVERNMENT REGULATIONS 1988
- WA COMMUNITY FOUNDATION
- AIM / WALGA CERTIFICATE & DIPLOMA IN LG
- COMMONWEALTH SENATE INQUIRY INTO AGED CARE
- WORKSHOP – PLANNING & IMPLEMENTING PHYSICAL ACTIVITY PLANS
- DISABILITY SERVICES AMENDMENT BILL 2004
- CARERS RECOGNITION BILL 2004
- PRODUCTIVITY COMMISSION INQUIRY
- LOCAL GOVERNMENT DIRECTORY
- LOCAL GOVERNMENT & ABS
- AUSTRALIAN SAFER COMMUNITY AWARDS

MAILBAG

- HEAVY VEHICLE INSPECTION BROCHURES
- LCC LINKAGES NEWSLETTER – EDITION 24
- INFO PAGE – NEW STRUCTURE ON CRIME PREVENTION
- INFO PAGE – LAND CLEARING REGULATIONS

ISSUES UPDATE

LOCAL GOVERNMENT ACT AMENDMENT BILL

Thank you to all those Councils that responded to the Info Page distributed last week, relating to late amendments dealing with CEO selection and appointment.

Regrettably, and despite our late intense lobbying with the Opposition and minor parties, the Bill with those amendments has now passed through the Legislative Council. Some minor changes were made, but the major issues to which the Association was opposed, were all passed.

The matter will now be debated in the Legislative Assembly later this year.

Members are encouraged to raise their concerns at the proposals and the lack of consultation on the new amendments with their local MPs.

For further information, please contact Bruce Wittber, Policy Manager, on (08) 9213 2057 or email bwittber@walga.asn.au.

LOCAL GOVERNMENT (Parking for Disabled Persons) REGULATIONS 1988

Advice has been received from the Department of Local Government and Regional Development that new modified penalties have been introduced for the following offences:

Standing a vehicle in a parking area for the disabled in contravention of regulation 3 – \$120

Parking a vehicle in a parking bay for the disabled in contravention of regulation 3 – \$120

Unauthorised use of an ACROD sticker in contravention of regulation 7 – \$140

These new penalties were gazetted on 25 June 2004 and came into operation on 26 June 2004.

For further information, please contact Bruce Wittber, Policy Manager Governance, on (08) 9213 2057 or email bwittber@walga.asn.au.

WA COMMUNITY FOUNDATION

Recognising that many communities may not have the resources to manage and sustain their own community fund, the WACF has been created as an umbrella organisation to provide support and resources so that any community can work together to have its own dedicated fund, minus the burden and expense of administration and ongoing development. The WACF works with a variety of community and / or interest groups to assist them in establishing their own permanently endowed fund. Funds are pooled and invested with the interest earned being used to provide grants back to local communities working in partnership with the WACF. Both tax-deductible and non tax-deductible sub-funds can be established under the banner of the Western Australian Community Foundation. In addition to the efforts of community / interest groups, corporations, private individuals or bequests, can be used to initiate the establishment of a sub-fund.

For further information, visit www.wacf.org.au/index.asp, telephone (08) 9323 5555 or email info@wacf.org.au.

AIM / WALGA CERTIFICATE AND DIPLOMA IN LOCAL GOVERNMENT – FEE CONCESSIONS

The Association has negotiated a further discount on the new Certificate IV in Business (Local Government) and Diploma of Business (Local Government). These programs were jointly developed by AIM and WALGA, and are Nationally Recognised Training courses. Through the use of AIM's training voucher system, some Local Governments can now enrol employees for the Diploma course for as little as \$1,450 and the Certificate IV for as low as \$1,275.

A letter describing the features and conditions of the new fee structure will be sent to all Chief Executive Officers early in the week commencing Monday 12th July 2004.

For further information, please contact Jodie Deacon on (08) 9213 2098.

COMMONWEALTH SENATE INQUIRY INTO AGED CARE

The Senate Community affairs References Committee recently established an Inquiry into Aged Care. Closing date for submissions is Friday 30 July 2004. The Terms of Reference include the adequacy of current proposals in overcoming the aged care workforce shortages and training, the performance and effectiveness of the Aged Care Standards and Accreditation Agency, the appropriateness of young people with disabilities being accommodated in residential facilities, funding arrangements of residents with special needs, the adequacy of HACC meeting current and projected needs of the elderly and the

effectiveness of transition arrangements from hospital and aged care into the community. Following submissions, the Committee will hold public hearings.

For further information, please visit www.aph.gov.au/committee/clac_ctte/aged_care, contact the Committee Secretary on (02) 6277 3515, or email community.affairs@sen.sph.gov.au.

WORKSHOP – PLANNING & IMPLEMENTATION PHYSICAL ACTIVITY PLANS

The purpose of this interactive workshop is to provide an opportunity for Local Government to share information and experience into the development and implementation of physical activity plans.

Topics to be discussed include: why have a physical activity plan, conducting community audits, needs assessments and community consultation, the development of plans and their implementation. In addition, the workshop will encourage networking and sharing of resources and experiences among people who are implementing, developing or considering creating a Physical Activity Plan.

This is an initiative of the WA Local Government Association and the Premiers Physical Activity Taskforce supported by Lotterywest.

Details: Friday 16th July, 2004 – 1.30 pm to 4.30 pm, Atrium Hotel, Mandurah. Lunch provided from 12.00 pm onwards. RSVP to Jane Hannaford on (08) 9382 5929 or email jhannaford@dpc.wa.gov.au.

DISABILITY SERVICES AMENDMENT BILL 2004

The Disability Services Amendment Bill is progressing through Parliament but has a number of stages to pass through in both houses. The Disability Services Commission is in the process of drafting regulations for the Bill. The Bill will have implications for Local Government Disability Services Plans. Consultation on the Bill is occurring through the Joint Steering Committee on Local Government Disability Service Plans.

For further information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

CARERS RECOGNITION BILL 2004

The Office of Seniors Interests have carriage over a new Carers Recognition Bill, the purpose of which is to formally recognise carers and their needs as partners in the provision of care for people who are frail, chronically ill or have a disability. The new Bill will have implications for Local Governments and non-Government organisations, which receive Health Department (eg. HACC), or disability services' funding.

For further information, please contact Michelle Mackenzie, Policy Manager Community, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

PRODUCTIVITY COMMISSION ENQUIRY INTO AN AGEING AUSTRALIA

The Australian Government has asked the Productivity Commission to undertake a research study to examine the productivity, labour supply and fiscal implications of likely demographic trends over the next 40 years to further improve understanding of the challenges and opportunities resulting from an ageing Australia.

The Commission invites interested people and organisations to make a submission on any matter they see as relevant to the terms of reference and forward it to the enquiry team. Submissions are due by mid September.

Information on the enquiry can be found at www.pc.gov.au/study/ageing/index.

WA LOCAL GOVERNMENT DIRECTORY

An order form for the 2004 – 2005 Directory has been emailed to all Councils, and it would be appreciated if all orders could be placed no later than Thursday 22 July. When ordering, please bear in mind that two printed copies and one CD-ROM version are provided as part of your Council's subscription to the Association.

For further information and to fax your orders, please contact Marie Swart on phone (08) 9213 2040, fax (08) 9322 2611 or email mswart@walga.asn.au.

LOCAL GOVERNMENT & ABS – MARCH 2004

Local Government and ABS is a free service provided by the Australian Bureau of Statistics to assist the Local Government Sector gain a better understanding of statistics generally and find data to assist with planning and other community servicing decisions. The sixth edition of Local Government and ABS is now available on www.abs.gov.au.

AUSTRALIAN SAFER COMMUNITIES AWARDS

Have you made your community safer? Home Safety Audits for people with disabilities living within the City of Gosnells was a program that was highly commended at the 2003 Australian Safer Communities Awards.

Emergency Management Australia is now calling for submissions for the 2004 Australian Safer Communities Awards.

Emergency Management Australia is looking to recognise programs / projects that aim to make local communities safer. The Awards are designed to recognise best practice and innovation in emergency management by people and organisations across Australia.

For further information and nomination forms, contact FESA on (08) 9323 9342 or go to www.ems.fesa.wa.gov.au.

DIARY DATES

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29 July	East Metro Zone (EMRC)
29 July	Central Metro Zone (Mosman Park)
29 July	North Metro Zone (Joondalup)
29 July	Peel Zone (Murray)
7-11 August	Local Government Week

ALGA NEWS

Australian Local Government Association

Friday 2 July 2004

ALGA News is distributed by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about local Government issues from a federal perspective. Distribution within councils is encouraged. Ideas and suggestions for news items or advertising enquiries can be sent to the editor, Rohan Greenland at rohan.Greenland@alga.asn.au.

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- [COAG – cooperative approach to Indigenous disadvantage](#)
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- [Roads Congress to hear latest on transport security](#)
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COAG backs ALGA on structural reform

The Council of Australian Government last week backed ALGA's call for community-focused structural adjustment arrangements to be an integral part of the National Water Initiative. ALGA President, Mike Montgomery, said he was very pleased with the outcome. State Governments signing the water agreement have committed themselves to "consult with affected stakeholders and provide adjustment assistance if necessary". COAG recognised the importance of "involving all stakeholders in the development and implementation of water plans, providing understandable and up-to-date information on water, and addressing significant adjustment issues arising from reductions in water availability as a result of the implementation of the water agreement". The agreement also calls for national standards for water accounting, reporting and metering, together with actions to better manage the demand for water in urban areas, including a review of temporary water restrictions, minimum water efficiency standards and mandatory labelling of household appliances, and national guidelines for water sensitive urban design.

ALGA well pleased with COAG health review

The Council of Australian Governments last Friday agreed to commission a paper on health workforce issues, including supply and demand pressures over the next ten years. The paper will take a broad, whole-of-Government perspective, including health and education considerations, and will cover the full range of health workforce professionals, including environmental health officers. In considering these issues, the paper will look at the particular health workforce needs of rural areas. ALGA President, Mike Montgomery, has been pressing the cases for a review of health workforce issues for sometime. This workforce paper will be considered by COAG within 12 months.

COAG takes cooperative approach to Indigenous disadvantage

The Council of Australian Governments has committed at all levels of Government to cooperative approaches on policy and service delivery between agencies and to maintaining and strengthening Government effort to address Indigenous disadvantage. To underpin Government effort to improve cooperation in addressing this disadvantage, COAG agreed to a *National Framework of Principles for Government Service Delivery to Indigenous Australians*. The principles address sharing responsibility, harnessing the mainstream, streamlining service delivery, establishing transparency and accountability, developing a learning framework and focusing on priority areas. They committed to Indigenous participation at all levels and a willingness to engage with representatives, adopting flexible approaches and providing adequate resources to support capacity at the local and regional levels.

Montgomery takes developers to task

ALGA President, Mike Montgomery, this week took developers to task over claims that Councils were partly to blame for Australia's housing affordability crisis. Speaking at this week's National Summit on Housing Affordability, Cr Montgomery said that the recent Productivity Commission report on first home ownership had made it clear that neither Council planning functions nor infrastructure charges were responsible for the large increases in house prices experienced over the past few years. His comments come as the public consultation on the controversial model DA process draws to a close. Final submissions are due at 5pm today. Cr Montgomery said Local Government "was on the side of the angels" when it came to housing affordability, citing the multi-award winning community housing initiative of the City of Port Phillip as one example of Local Government activity. He put forward a number of proposals to improve housing affordability, including improving Local Government finances, developing a national housing policy, greater Federal and State investment in public housing and a national inquiry into low income housing needs. ALGA was a co-host of the summit.

Nearly 500 Councils with oil recycling program

A further 17 Councils are to receive grants for oil recycling facilities, the Australian Government announced last week. Nearly 500 Councils across the country have gained grants from the Product Stewardship for Oil Program. Under the program, grants totalling around \$10 million have been awarded for the construction of upgrading of around 700 used oil collection facilities. Many Councils provide a central used oil collection point for the community, thereby reducing the potentially devastating effect on waterways and wildlife that can be caused by irresponsible disposal of used oil. Grant application forms can be found at the program's website or by calling 1800 982 006. As part of the program, the Government collects a levy on all petroleum based oil or synthetic equivalents. This levy funds oil-recycling initiatives. If Councils use the recycled product or undertake the

recycling oil they may also be eligible to receive benefits for the Australian Tax Office. To register for the recycler's tax benefits, or to find out more, phone the ATO on 1300 657 162.

Roads Congress to hear latest on transport security

A special presentation on transport security will be included in this month's National Local Roads Congress reflecting increasing concern about this issue across all three spheres of Government. The head of the Office of Transport Security at the Department of Transport and Regional Services, Mr. Andrew Tongue, will brief delegates on recent transport security measures and how they affect Local Government. A record, 530 delegates have now registered for the Congress, to be held in the Barossa Valley on 11 – 13 July.

ALGA details R2R2 concerns for Campbell

ALGA President, Mike Montgomery, has formally written to Local Government Minister, Ian Campbell, detailing Local Government concerns with the planned operation of the \$400 million 'strategic' component of the renewed *Roads to Recovery* program (R2R2). While ALGA has been delighted with the renewal of the program, ALGA is concerned about plans to centrally allocate the funds after a nationwide call for project bids. ALGA says it would be very difficult to ensure State and Regional equity with this approach. A centralised system would also significantly increase the complexity and cost of administering the program. ALGA argues that strategic funds should be notionally quarantined at the State level and Local Government in each jurisdiction should allocate the funds strategically at a Regional level. Senator Campbell has agreed to further talks with ALGA and State Local Government Associations on the operation of the strategic funds. The issue will also be canvassed at the National Local Roads Congress on 11 – 13 July.

Regional airports face fee hikes: Ferguson

Regional and general aviation airports could face "massive fee increases" for key services, Shadow Transport Minister, Martin Ferguson, claimed yesterday. He said a public consultation document on new charging regimes for terminal navigation, aviation rescue and fire fighting services and 'en-route services' confirmed that these fees could be increased from \$8.67 per tonne to more than \$169 per tonne landed at smaller metropolitan or regional airports. A review of these charges was foreshadowed in the Budget papers in May and community consultation is now underway. "No one in the industry was expecting fee increases of this magnitude," Mr. Ferguson said. Small, regional airports would be hardest hit, as they did not have the volume to spread fixed costs putting many operations at risk. Mr. Ferguson will address the National Local Roads Congress on 12 July.

ALGA joins community care coalition

ALGA has become a member of the Community Care Coalition (CCC), a body established by Aged and Community Services Australia (ACSA) as part of a national Community Care Awareness Program. The overall project has been funded by The Myer Foundation as part of its *2020 – A Vision for Aged Care* in Australia initiative. The project aims to build on the outcomes of the National Community Care Summit held in Canberra in June 2003. Fourteen national peak organisations have formally agreed to become part of the CCC. For more information, contact ALGA's Assistant Director, Health and Ageing Policy, Alley Peck, on (02) 6122 9421 or email alley.peck@alga.asn.au.

From plastic bags to partnerships – two more ‘weeks’ for the diary

The third week in July (19 – 23 July) is to become ‘Partnerships Week’, a new initiative of The Prime Minister’s Community Business Partnership. The week consists of community business days in each capital, which will give participants practical advice about community business partnerships from those who are actively involved. A month later we will be asked to turn our attention to plastic bags during National Science Week www.scienceweek.info.au. Australians will be asked to join a Plastic Bag Famine on August 21 – 22 to see if they can go a whole weekend without using a single bag. People can accept the challenge via the Plastic Bag Famine website – (operational by the end of July).

Fringe dweller focus for Reconciliation Forum

Fringe dwellers and itinerant people living on the outskirts of towns pose challenges for many Local Governments. The City of Kalgoorlie-Boulder has joined with the WA Government and Indigenous organisations to convene a forum specifically address these issues on 21 – 23 September. Councils interested in attending can obtain further information from the Forum website.

Indigenous youth try the Council Chamber

A group of young Indigenous Territorians recently gathered to experience life in a Council Chamber. Newly elected Alderman Brendan Cabry (Palmerston City Council) gave an information session on the role of Government and how Local Government is very much part of Northern Territory life. Ald Cabry presentations included a brief discussion on the role of Local Government Association of the Northern Territory. The talk provided an opportunity for young people to understand what Local Government offers young people. Noileen Dharmarrandji said that the group hopes to return and learn more about how Council operates. Next week is NAIDOC Week (National Aboriginal and Islander Day Observance Committee) 4 – 11 July.



Photo from left: Noileen Dharmarrandji, Gabriel Dharmarrandji, Ernest Dharmarrandji, Brendan Cabry, Locklan Dharmarrandji & Karen Wuljara.

Major insurance reforms pass the Senate

The Senate last week passed three major reforms which will have a significant impact on Australia’s insurance landscape. Assistant Treasurer, Helen Coonan, said that professional standards legislation, proportions liability and the implementation of a benchmark for personal injuries damage in the *Trade Practices Act* would improve the affordability and availability of public liability and professional indemnity insurance. The legislation will improve risk management strategies, require professionals to hold insurance, enforce professional education and complaints and disciplinary mechanisms, in return for offering professionals access to capped liability for economic loss. “Ultimately, this policy approach will be of benefit to professionals and consumers alike. It is a win / win solution to what has

been a very difficult problem," Senator Coonan said. The reforms are part of a nationally agreed framework of balanced and principled tort law reforms, agreed to be the Ministerial Forum on Insurance Issues, of which ALGA is a member. The bulk of the Australian Government's tort reform agenda is now completed.

ALGA encourages Councils to nominate a local hero

The Prime Minister, Mr. Howard, this week called for nominations for the 2005 Australian of the Year Awards. These include Australian of the Year, Senior Australian of the Year, Young Australian of the Year and Local Hero. Nominations close on 20 August with the announcement to be made on 25 January next year. Nomination forms, lists of previous winners and other details are available on the Australian of the Year website.

Late news: Council focus for new Austroads website

Austroads has today launched a revised website – www.austroads.com.au - with a dedicated section for Local Government containing information on Local Government and Austroads, latest news relevant to Local Government, and contact information for Local Government representatives in Austroads. The website builds on the ALGA / Austroads / IPWEA partnership agreement, to help deliver better information direct to Councils.

Forthcoming events

- ALGA National Local Roads Congress (www.alga.asn.au), 11 – 13 July, Barossa Valley, South Australia
- 13th National Urban Animal Management Conference (www.ava.com.au), 18 – 20 August, Adelaide
- Dealing with the *Environment Protection and Biodiversity Conservation Act* – Procedures, Pitfalls and Tips for Success, 27 August, Sydney
- 6th International Conference on Managing Pavements – The Lessons, The Challenges, The Way Ahead (www.icmp6.com), 19 – 24 October, Brisbane
- National General Assembly of Local Government (www.nga.alga.asn.au), 7 – 10 November, Canberra
- Queensland Local Government Accountants Association – 25th Annual Conference (email: gregt@stanthorpe.qld.gov.au), 16 – 19 November, Yeppoon, Queensland
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March, Aberdeen, Scotland

Free training: Risk based land use planning

14 – 16 September 2004 – EMA Mt Macedon, Victoria

A program aimed at training participants in a risk management approach to dealing with natural hazards and land use planning. The program blends risk management, strategic planning and performance based development control within the context of a series of practical exercises based on real life case studies (flood, landslip, bushfire and coastal erosion). Previous participants have commented that the course is 'comprehensive, professionally facilitated and extremely relevant to their individual roles'. There is no cost to participants for the course and Emergency Management Australia (EMA) will cover all accommodation and interstate transport expenses.

For further information or a course expression of interest form, please contact Cathy Phelps at EMA, cathy.phelps@ema.gov.au or phone (03) 5421 5229 before July 30.

ALGA NEWS

Australian Local Government Association

Friday 9 July 2004

ALGA News is distributed by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about local Government issues from a federal perspective. Distribution within councils is encouraged. Ideas and suggestions for news items or advertising enquiries can be sent to the editor, Rohan Greenland at rohan.Greenland@alga.asn.au.

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Roads Congress: all ears on Campbell, Ferguson

More than 530 delegates will descend on the Barossa Valley this weekend to participate in the 5th National Local Roads Congress. With an election around the corner, all ears will be on two senior Federal Politicians, Local Government and Roads Minister, Ian Campbell, and Labor's Transport and Infrastructure spokesman, Martin Ferguson. Delegates will be keen to hear further details about the operation of the strategic component of the renewed Roads to Recovery program from Minister Campbell. Interest in Mr. Ferguson's address will centre on any changes Labor might make to both Auslink and Roads to Recovery. Both will address the Congress on Monday. Those unable to attend the Congress can stay abreast of developments via ALGA's Roads to Congress website www.alga.asn.au.

ALGA submission blasts model DA

ALGA's submission on the so called 'leading practice' model for development assessment (www.socompr.com.au/daconsultation/index) strongly reflects concerns expressed by Councils during the two month consultation period, which wrapped up last week. ALGA rejects the proposed 'separation of roles' and 'defined third party involvement' practices, which, if implemented, would see elected representatives removed from a decision-making role in development assessment. ALGA's submission states that the model DA is flawed in its dependence on the development of 'technically excellent criteria'. ALGA argues that no

matter how robust and carefully designed a planning policy framework may be, there will be inevitably some applications that, while technically forming with planning requirements and criteria, conflict with the legitimate expectations of local communities. In other words, they may conform to the letter – but not the spirit – of the policy. The findings from the consultations will be presented to the Development Assessment Forum (DAF) (www.daf.gov.au) next Thursday.

Productivity Commission probing building regulation

ALGA, this week, lodged a submission (www.alga.asn.au/submissions/study.php) with the Productivity Commission on its study into the reform of building regulation. The Commission is examining the contribution that reform of national building regulations has made to the productivity of the building and construction industry and its impact on economic efficiency and is looking at the scope for further reform. A discussion paper released by the Commission questions the extent of Council involvement in the building regulatory process. ALGA is of the view that it is a fundamental responsibility of Local Government to respond to the needs and aspirations of local communities. Any moves to impede this role, by curtailing Council involvement in the building regulatory process, are strongly opposed by ALGA.

Labor releases \$400 million public housing policy

Labor Leader, Mark Latham, and Shadow Housing Minister, Darryl Melham, this week, unveiled a \$400 million affordable housing initiative (www.alp.org.au). Most of the funding – \$325 million – would be added to a new Commonwealth-State Housing Agreement to deliver 11,350 new homes for low-income families. The remaining \$75 million would be allocated to a New Housing Partnerships initiative. ‘Addressing the shortage of affordable rental housing requires new partnerships between the three levels of Government and the private sector,’ the Policy states. The initiative would focus on innovation and renewal. Selection of demonstration projects would take into account the degree to which proposal leverages a partnership between Local and State Governments and community housing organisations. ALGA has broadly welcomed the statement, particularly as it incorporates a number of proposals canvassed by ALGA President, Mike Montgomery, at last week’s national housing summit (www.alga.asn.au/newsroom/speeches). However, Local Government appears to have been omitted from the development of a national strategy for affordable housing. The policy says this would be ‘developed in consultation with the States, the private sector, housing consumers, unions and non-Governmental organisations’.

PM pledges ‘frontal assault’ on urban water problems

The Prime Minister has promised to make urban water issues one of his fourth term priorities, should he be successful at the coming Federal Election. In a campaign-style speech, (www.pm.gov.au/news/speeches) in Adelaide yesterday, Mr. Howard said the recently agreed National Water Initiative had shown that the Australia’s slow moving democracy could tackle issues of national importance. “The next challenge is a frontal assault on Australia’s urban water problems,” he said. “Once again, cooperation between Governments will be necessary”. Major investments would be required to improve the availability and reliability of urban water supply for domestic and industrial use. Desalination, recycling of treated effluents and better urban design were just some of the challenges that would require large resources and genuine commitment across the Federation. In a dig at the States, he said that with growth revenue from the GST, State Governments now had the long hankered for capacity to plan for such long-term infrastructure demands. The Commonwealth, he added, would play its part.

Website checklists to guide better practice

The Australian Government Information Management Office (AGIMO), formerly known as the National Office for the Information Economy (NOIE), has released a series of IT checklists, for better practice in online content. These cover a wide range of issues relating to online content. Designed to give guidance to Australian Government agencies, they are equally useful to Local Government. The full set of 20 checklists are available on the AGIMO website (www.agimo.gov.au/practice/delivery/checklists).

Submissions called for aged care inquiry

A Senate Committee has commenced an inquiry into current financial measures and quality assurance processes relating to the quality of care provided to elderly Australians in residential settings. It will also address other issues including the care of young people in nursing homes, the adequacy of Home and Community Care programs and transitional arrangements for elderly people leaving hospital. Submissions close on 30 July. Information is available on the Committee website (www.aph.gov.au/senate/committee) or from the Committee Secretary, phone (02) 6277 3515 or email community.affairs.sen@aph.gov.au.

Funding available to help expand land reserves

Applications for funding under the National Reserve System (NRS) program for 2004 / 2005 are now being called. The program helps Councils purchase land that can be added to the national reserve. Under the program, the Commonwealth provides two thirds of the cost of land acquisition, with Councils providing the final third. Councils are then responsible for maintaining the reserve. Some Councils are assisted in the management of these reserves by community groups. To be eligible, land must meet certain criteria and should be of ecological significance. Applications close on 12 August. Information is available on the Federal Department of Environment and Heritage website (www.dch.gov.au) or by calling (02) 6274 2706.

Council case studies to feature at water conference

The 2004 Local Government Water Management Conference will be held from 10 – 12 August in Moama in NSW. In a country where demand for water is starting to outstrip supply, Local Government and water authorities are important leaders in the management of water for economic development, social well-being, and the protection of the environment. This year's conference has the theme 'Water Our Future' and will cover a range of new initiatives in the management of water. Topics to be covered will include desalination, total water catchment strategies, salinity in urban areas, water reuse schemes and stormwater management. A number of Councils will present case studies and a field trip is included. The closing date for registration is 2 August, however, a discounted rate applies for those who register before 15 July. For information on the conference, email admin@murray.nsw.gov.au, visit the website www.murray.nsw.gov.au or call the Murray Shire on (03) 5884 3302.

AMP Foundation grants available for youth employment initiatives

AMP Youth Boost! is a new initiative from the AMP Foundation to support the work of non-profit organisations running innovative, effective programs, which encourage youth employment. Some \$1 million in funding will be shared between up to ten organisations that are helping to create opportunities for young Australians to overcome the obstacles to meaningful employment. The AMP Young Boost! is being run jointly with Social Ventures Australia (SVA). SVA will oversee the distribution of the funding and support the selected

non-profit organisations with business mentoring and management advice. Applications close on 2 August and can be made online at the Social Ventures Australia website (www.socialventures.com.au).

Football: Councillors urged to sign petition

Football Fans Against Sexual Assault has this week invited Councillors and concerned citizens to add their support to an online national petition (www.ffasa.org). The group of concerned AFL and NRL footy fans has launched the petition as part of their campaign for stronger action from football authorities on the issue of sexual assault. More than 700 football fans, coaches, parliamentarians, Councillors, writers and entertainers have already signed the petition, the group says.

Forthcoming events

- ALGA National Local Roads Congress, (www.alga.asn.au), 11 – 13 July, Barossa Valley, South Australia
- 7th AMI Government Marketing Conference: Government Marketing in the Real World, (www.aminationalconference.com.au), 28 – 30 July, Gold Coast
- 2nd International Conference for Women in Local Government, (www.womenconference.com), 10 – 11 August, Bloemfontein, South Africa
- Local Government Water Management Conference, (www.murray.nsw.gov.au), 10 – 12 August, Moama, NSW
- 13th National Urban Animal Management Conference, (www.ava.com.au), 18 – 20 August, Adelaide
- Dealing with the Environment Protection and Biodiversity Conservation Act: Procedures, Pitfalls and Tips for Success, (www.cpd.com.au), 27 August, Sydney
- 6th International Conference on Managing Pavements: The Lessons, The Challenges, The Way Ahead, (www.icmp6.com), 19 – 24 October, Brisbane
- National General Assembly of Local Government, (www.nga.alga.asn.au), 7 – 10 November, Canberra
- Queensland Local Government Accountants Association – 25th Annual Conference, (email: gregt@stanthorpe.qld.gov.au), 16 – 19 November, Yeppoon, Queensland
- Commonwealth Local Government Conference, (www.clgc2005.org), 15 – 17 March, 2005, Aberdeen, Scotland

The Hydrotek floodgate 'FG10' (patents pending):

Introducing a unique solution to flooding for sub-basement car parks...

Basement car parks in the capital cities and elsewhere are increasingly vulnerable to sudden storm events and inadequate storm water systems particularly given the new climatic regime we live with. Hydrotek™ has developed an innovative solution to this problem.

The Hydrotek floodgate, the FG10™, is a light weight fibreglass unit that utilises passive floatation principles to achieve a water tight seal – no electro mechanical devices or sensors are needed, and therefore there is less to go wrong and as a result, low maintenance is also a key feature.

Now installed and operating (check out www.hydrotek.com.au) it has already proved its value during the recent December 2003 floods in Melbourne. "This flood barrier saved my vintage Mercedes and several other cars – the insurance just would not have covered it," said David F. of Fitzroy.

Hydrotek is a partnership of site developers and Brendan Angel Design, and has been operating for two years. The FG10 has been developed during a process vetted by both Melbourne Water and an independent engineering academic from Monash University. (Please note: there is no implication of endorsement).

The FG10 evolved from an actual situation. Flooding in the inner city suburb of Fitzroy had become endemic and the developer needed to know that his basement car park would be secure. Hydrotek was able to devise a solution that can now be applied to a variety of similar situations.

For information, please email info@hydrotek.com.au.

Beacon Foundation working with Local Government to achieve real job creation

Beacon Foundation has formed an alliance with the Australian Local Government Association (ALGA), Local Government Management Association (LGMA) and the Institute of Public Works Engineering Australia (IPWEA) to assist Local Government across Australia take up Beacon's real job creation project, assisting resolution of youth unemployment through the creation of local enterprises.

The Beacon Foundation believes that sustainable, unsubsidised (real job) creation for local young people is a core business activity for Local Government. New and truly innovative approaches must be found to utilise available Federal and State Government youth assistance packages and labour market programs for the creation of sustainable local jobs with associated worthwhile career paths for local young people. The 'Careers' template represents one such opportunity, which Beacon is now keen to expose as widely and fully as possible to Councils throughout Australia through demonstration projects at four sites across Australia. The sites are Echuca / Moama, Port Stephens, Palmerston / Darwin and New Norfolk / Hobart.

By undertaking these four projects, Beacon is seeking to inspire and encourage Councils throughout Australia to participate in the program. Information about these demonstration projects and the Beacon Foundation is available on its website www.beaconfoundation.net.

Free training: Risk based land use planning

14 – 16 September 2004, Emergency Management Australia, Mt. Macedon, VIC

A program aimed at training participants in a risk management approach to dealing with natural hazards and land use planning. The program blends risk management, strategic planning and performance based development control within the context of a series of practical exercises based on real life case studies (flood, landslip, bushfire and coastal erosion). Previous participants have commented that the course is 'comprehensive, professionally facilitated and extremely relevant to their individual roles'.

There is no cost to participants for the course and Emergency Management Australia (EMA) will cover all accommodation and interstate transport expenses.

For information or a course expression of interest form, please contact Cathy Phelps at EMA, email cathy.phelps@ema.gov.au or phone (03) 5421 5229, before July 30.

MEDIA RELEASE

13 July 2004

Campbell's Commitment to R2R2 State-based Shares Welcomed

Western Australian Local Government Association President, Councillor Clive Robartson, welcomed the commitment yesterday from Federal Roads Minister, Ian Campbell, to ensure Local Government in each State and Territory gained a fair share of the \$400 million strategic funding component of the renewed Roads to Recovery program.

Senator Campbell acknowledged Local Government's concern about how the strategic component of the \$1.2 billion Roads to Recovery program will operate when he addressed the Australian Local Government Association's (ALGA) National Local Roads Congress in the Barossa Valley yesterday.

Councils will submit regional projects, which will be assessed against guidelines currently being developed by the Commonwealth.

Cr Robartson said, "Councils will be more confident that projects from their jurisdictions will get a fairer share of the funding pool. This is a heartening commitment from the Minister and we look forward to the development of the guidelines over the next few weeks."

"Local Governments can be well pleased that the Government had renewed the Roads to Recovery program for a further four years. Roads to Recovery is critically important to all Councils in Australia, particularly those in Western Australia where funds were desperately needed to address the massive backlog of local roads maintenance work."

Cr Robartson also said that Senator Campbell's commitment to convene a regular forum between himself, ALGA and State Local Government Association Presidents and State Local Government Ministers was an excellent idea.

"The Association will ensure that Local Government in Western Australia is an equal partner in the Australian Federation," said Cr Robartson.

Information Bulletin

Issue No. 14/2004

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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadaile Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Chilli Festival</u> <i>[Refer T11/04 of 27 January 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Coordinator Technical Services
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>[Refer T23/04/04 of 27 April 2004]</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee.	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>[Refer T29/04/04 of 27 April 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Junk Busters Premises</u> <i>[Refer T65/06/04 of 28 June 2004]</i>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management

**BUSHCARE AND ENVIRONMENTAL
ADVISORY COMMITTEE**

MINUTES

**TUESDAY, 18 May 2004 – 6.35 PM
CITY OF ARMADALE**

Up the ramp, City of Armadale Administration Office, 7 Orchard Ave, Armadale

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1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Member/Deputy Member	Affiliations
Cr Pat Hart (Presiding Member)	Armadale City Rivercare
Cr Bob Tizard	City of Armadale Councillor
David James	Friends of Forrestdale
Adrian Choules	Friends of Goolamrup
John Herpen	Churchman's Bushland Association
Beth Laurie	Armadale Gosnells Landcare Group
Ian Colquhoun	Roleystone Dieback Action Group
Cr Frank Green	Bungendore Park Mgt Committee
Juliette Green	Friends of Canning Mills Reserve
Leo Den Hollander	Armadale Settlers' Common
Kim Fletcher	Friends of Armadale Shale Quarry
Alex Agafonoff	Community Representative
Janice Dawson	Custodian
Terence Dawson	Custodian
Ronnie Bonciani	Custodian
Chris Ranger	Custodian
Marjorie Vincenti	Custodian
Staff	
Corinne Gaskin	City of Armadale
Yvonne Ward	Secretary
Apologies	
Cam Clay	Bedfordale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group

Cr Pat Hart welcomed Mr Alex Agafonoff (newly appointed to the Committee) and the Custodians to the Meeting. Cr Hart advised that following the Committee Meeting, at 7.30 pm, Mr Tony Robinson, Consultant from "Jack in the Box", will join the meeting and be working through the processes of attracting volunteers to our Reserves.

2. DISCLOSURES OF FINANCIAL INTEREST

Nil

3. PUBLIC QUESTION TIME

Nil

4. DEPUTATIONS

Nil

5. PROJECTS FOR COUNCIL'S NOTICE

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

RECOMMEND

That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

Project/ Group leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
Ian Colquhoun	Hillendale Bushcare	13 and 20 June 2004	Planting at the Trevor Court Reserve
Adrian Choules	Friends of Goolamrup	Starting on 29 May and continuing fortnightly	Weeding at the Goolamrup Reserve

6. CONFIRMATION OF MINUTES

Moved Cr Frank Green: That the Minutes of the Bushcare and Environmental Advisory Committee meeting held on 6 April 2004 be adopted.

7. CORRESPONDENCE AND INFORMATION

7.1 Correspondence in

Natural Heritage Trust Magazine No. 19 – Autumn 2004
Swan Region Strategy for Natural Resource Management
Swan River Trust – River Trust – No. 34 – April 2004
South East Regional Centre for Urban Landcare – Volunteer Registration & Membership Form

8. BUSINESS ARISING

8.1 Items for public comment

8.1.1 General

Proposal/ policy or document	Copies available from	Closing date or date to be considered by Council standing Committee
Nil		

8.1.2 Planning applications & scheme amendments

Planning applications or scheme amendments deemed as having significant environmental issues currently out for public comment are – Nil.

Items of interest from the Council Committee or Council minutes or agenda include

Proposal	Committee and date considered	Notes or comments
MRS Amendment 1085/ 33A	Public submissions close 14 May 2004	Relates to DRF (Grand Spider Orchid) population. (Note: relocation approved by the dept. of CALM)
TPS Amendment 187	Public submissions close 14 May 2004	Relates to DRF (Grand Spider Orchid) population. (Note: relocation approved by

Proposal	Committee and date considered	Notes or comments
MRS Amendment 1085/ 33A	Public submissions close 14 May 2004	Relates to DRF (Grand Spider Orchid) population. (Note: relocation approved by the dept. of CALM)
		the dept. of CALM)

The Environmental Officer advised that due to a clash of dates of the Public Forum for Town Planning Scheme No. 4 and tonight's BEAC Meeting, arrangements had been made for a Special Meeting of BEAC to be held on 22 June 2004 at 6.30 pm. At that Meeting, the Executive Director Development Services would provide an overview of Town Planning Scheme No. 4 to BEAC Members.

8.2 BEAC Annual Calendar

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 (amended February 2004) in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

May

- Reserve Custodians to attend meeting
- If Council Election year advertise for nominations for BEAC
- Invite Fire Management Personnel June meeting (BEAC 6/4/2004) and decide on sites to visit.

June

- Fire tours -- on site. Invite Fire Management Personnel.

Cr Pat Hart advised that tours of inspection would be carried out in June by WAFB and the Bush Fire Brigades and requested BEAC Members to put forward names of the sites they wished inspected. The Group was of the view that the following sites should be inspected:

- *Creyk Park*
- *Fletcher Park/Lambert Lane*
- *Goolamrup Reserve*

The Environmental Officer advised that the inspection would take place on 12th June 2004 from 9.30 am to 12.00 noon.

July

- SCULP funding workshops
- Earth Alive Biodiversity Month – organise activities for September

September

- Discuss burning off program with volunteer fire-fighters
- Send out letter inviting volunteer hours October to October

8.3 Information items (i.e. progress reports relevant to previous business)

8.3.1 Grant watch information report

The Easy-grants newsletter was received this month. The following grants are available:

- The George Alexander Foundation - provide grants to organizations to develop partnerships with communities, government and the private sector to prevent irreversible damage to the environment and to encourage the maintenance of biodiversity. More information at: <http://www.gafoundation.org.au>

8.3.2 Monthly Environmental Column in Comment News

At the December 2003 meeting, BEAC decided to have a regular agenda item and calendar to address upcoming press releases. To ensure the ongoing supply of press releases to the Comment, it was suggested to nominate a person for the preparation of a press release, at least 3 months in advance. At each meeting, ideas for articles were to be discussed with a seasonal focus on environmental issues.

The Committee, at its 16 March 2004 meeting recommended the re-angling of the Quenda story, and the preparation of a press release on the weed Taro. No progress has been made on the preparation of these press releases.

The Environmental Officer advised that questions had been asked in regard to the press releases from BEAC. No feedback has been supplied. The Editor of the Comment News has recently been replaced which may change the present situation. The Environmental Officer to arrange a meeting between herself, Council's Public Relations Co-ordinator and the Editor of the Comment News to progress the publication of BEAC press releases.

8.3.3 Update on the Volunteer Strategy

The Environmental Officer will give an update on the progress of the volunteer strategy at the meeting.

The Environmental Officer advised that at tonight's meeting, a workshop using the Bob Blackburn Reserve as an example, will be held. Members will be provided with "Thinking Sheets" and asked to go through the sheet, come up with issues and identify what the main problems are. The Consultant will collate the information and from that provide a recruitment brochure. Friends groups can then use the brochure for recruitment purposes.

Following tonight's outcome, workshops will be organised for all the Friends Groups that are interested.

The Environmental Officer advised that a new logo had been devised for BEAC and in turn merchandise had been produced bearing the new logo. An annual awards ceremony will be held to thank people who have contributed throughout the year. The logo will appear on nametags, hats, trophies, certificates and letterheads.

8.3.4 Reminder list – items in progress or scheduled for future meetings

- Terms of Appointment – regarding the turnover of terms
- Watch on *EP Act* for roadside vegetation clearing regulations (BEAC April 2004)
[The Environmental Officer advised that the information had been received but it was considered at the last BEAC Meeting that it didn't need to be considering the people's

policy on roadside vegetation under management because of the new clearing legislation.]

- Development of path construction guidelines
[The Environmental Officer advised that this matter was presently before Manex for consideration.]
- Levels of Service Report – Parks Department. A copy of this report to be provided to BEAC when it goes to Council. It is expected to address the issue of contacting Reserve Custodians prior to works occurring in their reserve.
- Time periods for payment of invoices (Sept 03). *DEFERRED until Business Process Review Complete.*
- Terms of Reference for Armadale Settlers' Common Management Committee and the Bungendore Park Management Committee.
[Cr Bob Tizard advised that this was an internal matter and needed to be fully reviewed so it will take some time.]

9. GENERAL BUSINESS

9.1 Opportunity for Reserve Custodians to share interests/ concerns with BEAC

Mr Terence Dawson - Trevor Court Reserve (between Michael and Hall Road – Hall Road Bridle Trail)

In a far corner of the Reserve, Tagasaste (*Chamecytismus palmensis*) was present but this has recently been removed. There is also a rather large infestation of a plant with similar leaves to Tagasaste which also needs to be removed.

At the Michael Road end of the Reserve, two years ago Ian Robinson sprayed the freesia, which resulted in the elimination of most of the plants. This year, in conjunction with the Roleystone Dieback Action Group, the Reserve is being re-planted. At the same Mr & Mrs Dawson have been eradicating every *Watsonia* that appears on the Reserve. It just needs for Ian Colquhoun (Dieback Action Group) now to spray the Reserve for oats. That particular area is coming back quite well.

The Environmental Officer advised that the Tagasaste had been removed this day. However, if the Tagasaste that was removed appears to be coming back, it would be appreciated if the reserve custodians could let the Environmental Officer know.

Cr Pat Hart suggested that all little reserves be named.

Mr Ronnie Bonciani – Hookway Reserve

Has undertaken the clearing of rubbish here and there. There is a bit of graffiti on the sign which also needs cleaning up. There are a couple of little trails through the Reserve which are kept fairly clean. There are also a lot of bandicoots present on the Reserve.

Mr Bonciani asked that the Reserve be left unburnt for a while due to the number of bandicoots there. He asked if the Environmental Officer could make the time to come and inspect the plants with a view to identifying the vegetation on the reserve.

Ms Chris Ranger – Nottingham Reserve

Advised of her concerns in regard to the presence of dieback in the Jarrah and Banksia trees at the top end of Nottinghill Reserve.

The Environmental Officer advised that the tee trees and silver wattles had recently been removed by a contractor and will be mulched shortly.

Ms Ranger advised that she had been controlling weeds sprouting in the gravel area and asked for advice on what action to take.

The Environmental Officer advised that she would monitor the weeds.

Concern was expressed in regard to the number of piles of rocks coming from Chevin Woods, which may be contaminated with dieback, being deposited around Roleystone. It was thought appropriate that a notice be placed in the Roleystone Courier advising of the possibility of dieback being present on the rock.

Hellenic Reserve

Juliette Green, on behalf of Willy Tuten, thanked the City of Armadale for all its hard work in regard to Hellenic Reserve. Also to draw attention to the problem that rabbits are posing at the moment.

Ms Marjorie Vincenti - Cross Park & Eskdale Reserve

Marjorie Vincenti advised that she looks after Cross Park and Eskdale Reserve. Last year there was a big problem with dieback in the bush and it took a lot of hard work with the Dieback Group to contain it. Last year a letter was written to Council requesting a speed hump at Hillandale, which proved to be unsuitable and resulted in residents complaining and asking for its removal. A further request was made for a suitable replacement but nothing has happened.

Mr Tony Robinson of Jack in the Box joined the meeting at 7.45 pm.

9.2 Completion of the Thinking Sheet workshop

Mr Tony Robinson of Jack in the Box (Consultants) addressed the Group and gave a PowerPoint presentation on how the thinking sheet works, and to derive information for a Recruitment Brochure for Bob Blackburn Flora Reserve.

10. NEXT MEETING & CLOSURE

Saturday, 12 June 2004 at 9.30 am at the City of Armadale Administration Office for a bus tour (approximate time duration of 2.5 hours).

MEETING CLOSED AT 9.35 PM

ARMADALE SETTLERS COMMON

MINUTES

**MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 27th May 2004 AT THE FIELD CENTRE AT 7.30 PM**

PRESENT:	Cr. Bob Tizard	Interim Chairman
	Peter Greenway	Community Rep
	Leo den Hollander	Community Rep
	Peter Blaxell	Community Rep
	Michael Moltoni	Community Rep
	Kim Fletcher	Community Rep

APOLOGIES:	Shirley Hobday	Minutes Secretary
	Toni Liebeck	Community Rep

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.30pm. and Bob Tizard welcomed everyone.
Apologies were given as above

2. PLANT IDENTIFICATION PRESENTATION

Michael Moltoni and Kim Fletcher gave the Committee an outline of basic plant taxonomy. The presentation, which lasted approximately forty-five minutes, will be the basis for a further plant identification workshop to be held in the Spring when more plants are in flower.

3. DISCLOSURE OF FINANCIAL INTEREST

Nil

4. PUBLIC QUESTION TIME

No Questions

5. DEPUTATIONS

No deputations

6. CONFIRMATION OF MINUTES

Peter Greenway moved that the minutes of the meeting of 22nd April be accepted as a true and correct record. Carried.

7. MATTERS ARISING

- 7.1 It was confirmed that all Committee members received their minutes on time.
- 7.2 Comment to Council on the proposed rezoning application and associated subdivision guide plan of Lot 681 Canns Road to be deferred until next meeting to permit more Committee members to inspect the site.

Possible issues include:

- a) Southern buffer zone (proposed road)
- b) Fencing
- c) Weed encroachment
- d) Water contamination
- e) Building envelopes
- f) High quality bush
- g) Use of bond money for rehabilitation & revegetation
- h) No-cat clauses in covenants

8. CORRESPONDENCE

Inward

- 8.1 Swan Catchment Council Funding Program – for referral to Shirley Hobday and Toni Liebeck
- 8.2 Swan Alcoa Landcare Program (Funding)

Outward

Nil

9. REPORTS

- 9.1 **Treasurer** – No report. Discussion was held on the best use of Settlers Common funds.

Safety equipment and safety training to be prime areas to commit funds

- 9.2 **Bushfire Brigade** – No report. The removal of old fencing in the Common to proceed when Ian is available.
- 9.3 **CBE Buffer Revegetation** - awaiting action by the owners of CBE. A list of preferred species for planting in this area has been compiled by the Committee for use by the CBE owners.

Weed Control – Leo den Hollander gave a short report on emerging winter weeds. Bob tabled some pamphlets on weed control.

DRAFT MANAGEMENT PLAN

- 10.1 Council is expected to release the draft Management Plan for public comment in July.
- 10.2 A Succession Plan to be included in the Management Plan to ensure continuity of Committee membership.
- 10.3 The remaining “issues” to be considered when the draft plan is released.

11. SPRINGTIME WALK – 3RD OCTOBER 2004

- 11.1 One of the prints donated by John Baines has been framed and will be displayed on the day of the walk with the three other (unframed) prints. We need to explore the best way to raise funds from these donations and should make our decision at our next meeting.
- 11.2 All local schools to again be advised of the “Walk the Common” event.
- 11.3 Peter Greenway was given the authority to negotiate with two local mosaic artists to display their works on 3rd October. Moved Peter Blaxell. Carried.
- 11.4 Colouring-in posters to be made available for the youngsters.
- 11.5 It was suggested that Tee shirts with the Settlers Common logo be arranged for issue to those helping on the day.
- 11.6 Walk-Guides to be given coaching on the key aspects of the walk by Kim and Michael on a date before the walk.
- 11.7 A new route for the walk to be pursued to include some new areas of interest

12. ONGOING ISSUES

- 12.1 **Motor Bikes** – To be kept under watch.
- 12.2 **Fire Gates** – Some delays in the final installation of gates have occurred. Follow-up required with Senior Ranger. Completion of the fire gates will help control rubbish dumping and weed control.
- 12.3 **Weed Control** – As per item 8 above.
- 12.4 **Rubbish Removal** – A major clean-up of rubbish is to be undertaken when the fire gates are all installed.
- 12.5 **Wire Fence Removal** – As per Item 8 above.
- 12.6 **Major Signage** – To be undertaken after the Management Plan has been finalised.

- 12.7 Tree Planting** – Ian Calquhoun to be contacted regarding the availability of Dieback resistant Jarrah seedlings.
- 12.8 Naming Of Walktrails** – A trail mapping day was set for 4th July commencing at 9.00am. The starting location to be determined at the June Committee meeting. GPS equipment to be used. The use of vehicles may be necessary.
- The removal of non-essential tracks to be negotiated with the Senior Ranger and the Bedfordale Bushfire Brigade.
- 12.9 Record Of Volunteer Hours** – Follow up on Shirley’s return.
- 12.10 Dieback** – Bob to check on the availability of funds to resurvey the Common in those areas that are difficult to interpret. Glen Tufnell may be available.
- 12.11 Local School Representatives** – No replies as yet.

GENERAL BUSINESS

13.1 Committee Workload – Bob suggested that a re-allocation of duties of the Committee be undertaken because the workload expected of the Chairman was becoming onerous. In order to share the workload more equitably, Peter Blaxell suggested that Bob list those duties currently undertaken by him so that other Committee members could pick up discreet functions from him.

It was moved by Peter Blaxell :

“That Michael Moltoni be appointed as deputy Chairman of the Settlers Common Committee and that funds be made available for Michael to attend suitable training courses that would assist him with this position.” Carried.

13.2 Potable Water – Funding may be possible through SALP. Scheme water from the Water Corp main near the Armadale Primary School is the best option.

The positioning of a fire hydrant in the Field Centre compound to be discussed with Ian Thompson.

13.3 Field Centre Security – Concern was expressed at the regular visits to the Field Centre environs by young people who are removing bollards to access the paved area with their cars. Possible damage to the septic system, the use of drugs and alcohol and the intimidation of legitimate visitors to the Common were the key matters that Committee considered important.

Peter Blaxell moved a motion:

“That this Committee advise the City of Armadale that it is concerned that undesirable visitors are intimidating legitimate visitors to the Armadale Settlers Common in the evenings. There is also concern regarding the security of the buildings and suggests that

regular security patrols visit the Settlers Common in order to remove the potential for damage to the facilities.” Carried.

The next meeting will be held on Thursday 24th June 2004 at the Field Centre at 7.30 pm

The meeting closed at 9.30pm

..... R.J. Tizard, Chairman – 24th June 2004

ARMADALE SETTLERS COMMON

MINUTES

**MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 24th JUNE 2004 AT THE FIELD CENTRE AT 7.30 PM**

PRESENT:	Cr. Bob Tizard	Chairman
	Michael Moltoni	Deputy Chairman
	Shirley Hobday	Minute Secretary
	Toni Liebeck	Community Rep
	Leo den Hollander	Community Rep
	Kim Fletcher	Community Rep
	Peter Greenway	Community Rep

APOLOGIES: Peter Blaxell

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.35pm. and Cr.Tizard welcomed everyone.

2. APOLOGIES

As above

3. PUBLIC QUESTION TIME

No Questions

4. DEPUTATIONS

No deputations

5. CONFIRMATION OF THE MINUTES & MATTER ARISING

Peter Greenway moved that the minutes of the 27th May 2004 be accepted as a true and correct record. Carried

6. MATTERS ARISING

- 6.1 Item 7.2 – That three items be added to the list of possible issues related to the application to rezone Lot 681 Canns Road. They are 1) Limit bores
2) Need for a hydrogeological report and 3) DoE report required
- 6.2 Item 9.3 - CBE Buffer Revegetation. No action or advice received at this stage. Contact to be made with Manager, Parks and Gardens regarding progress on this issue.
- 6.3 Item 10 - Management Plan. It is expected that the draft Management Plan will be presented to the City Strategy Committee of Council at the meeting scheduled for

13th July 2004. Council will then consider the proposal at the next available meeting. It is anticipated that the draft Management Plan will be released for public comment in August 2004.

7. CORRESPONDENCE

Correspondence In

- 1) Urban Bush Telegraph Newsletter
- 2) Email from Council to say that security patrols have been put in place at the Field Centre
- 3) Email from EMRC on 2nd June 2004 regarding safety training

Correspondence Out

- 1) Email sent to Council requesting security patrols for the Field Centre.
- 2) Email sent to EMRC on 2nd June regarding safety training

8. REPORTS

8.1 Treasurer - No report

8.2 Brigade – No report

8.3 Weed Control – to be considered with item 8.4 below.

8.4 Grants/Funding – Three grants are currently available for bush regeneration activities.

- 1) Swan Alcoa Landcare Program (SALP) – closes 9th July
- 2) River Bank Funding - closes 9th July
- 3) Envirofund – Round 1 of 2004/05 - closes 9th July

Detailed discussion was held on the types of projects requiring funding that were necessary in the Common and the priority of these projects. The supply of potable water to the Field Centre, the provision of educational tools, Dieback treatment, general revegetation and regeneration, signage, “safety” and “difficulty” ratings of walk trails, the provision of seating/BBQ and the rehabilitation of the gravel pit at the end of Settlers Road were the key issues raised. It was resolved that the latter item (gravel pit restoration) was the highest priority and that the Committee would immediately develop a plan for the restoration of this area. An inspection and investigation of this area is to be held on Sunday 4th July. SALP is the preferred source of funding for this project.

8.5 BEAC - Leo den Hollander reported on the Armadale Volunteer Resource Service (AVRS). It was moved by Peter Greenway “*that AVRS application forms be*

completed so that the ASC could obtain volunteers for special tasks when required.”
Carried.

A Volunteer Co-coordinators Networking Workshop is taking place on the 15th July at the Committee Room, Armadale Council Administration Building from 2pm to 4 pm. Committee members are invited to attend.

A Volunteer Strategy Community Workshop is to be conducted by BEAC on 31st July 2004 at the Armadale Council Administration Building. Two sessions will be held; 1) from 9 00am to noon and 2) 1.00pm to 4.00pm. At least two Committee members indicated their willingness to attend. Details of exact timings will follow.

9. ALLOCATION OF COMMITTEE DUTIES

At the Settlers' Common Management Committee meeting of 27th May 2004 it was resolved that the re-allocation of Committee duties was to be discussed at the meeting of 24th June 2004. Bob Tizard presented a list of discreet functions/duties that could be shared amongst the Committee in order to distribute the workload more equitably. It was agreed that the following allocation of duties commences immediately.

City Liaison	-	Bob Tizard
Dieback	-	Michael Moltoni
Events	-	Peter Greenway / Shirley Hobday
Financial Budgets Progress	-	Bob Tizard
Fire Management	-	<i>Vacant</i>
Friends Liaison	-	<i>Vacant</i>
Herbarium	-	Kim Fletcher
Library	-	<i>Vacant</i>
Management Plan	-	Bob Tizard
Newsletter/Publicity	-	Leo den Hollander
Programming of Annual		
Activities	-	Bob Tizard
Safety	-	Peter Greenway
Security	-	Peter Greenway/
Stores Purchasing/Property	-	Peter Greenway
Trails	-	Michael Moltoni/ Kim Fletcher
Training	-	Kim Fletcher/Michael Moltoni
Tree Planting	-	Kim Fletcher/Michael Moltoni

Other special task allocations previously agreed to are as follows:

BEAC Representative	-	Leo den Hollander
Bushfire Representative	-	Ian Thompson
Grants/Funding	-	Shirley Hobday/Toni Liebeck
Weed Control	-	Leo den Hollander

10 TRAINING

- 10.1 Bush Regeneration Course at APACE from 7th to 28th August 2004 - Bob Tizard & Leo den Hollander to be nominated. Bob Tizard to arrange.
- 10.2 Safety training for the Committee and Friends is to take place on 17th July 2004 at the Field Centre at 9.30 am. The training will be by the "East Metropolitan Regional Council Training Group" As numbers are limited Committee members are to be given first preferences followed by Friends on a "first in" basis. Bob Tizard to arrange.

11 SPRINGTIME WALK 3/10/2004

- 11.1 The provision of uniforms, possibly tee shirts, was discussed so that volunteers could be recognised.
- 11.2 Junior environment packs may be available from BEAC for the children attending the walk.
- 11.3 Bob Tizard explained that Council would cover insurance for volunteers for that day.
- 11.4 David Lindley of "Around Town Picture Framers" has framed one of the four prints that John Baines donated. The Committee agreed to pay the \$132 for the framing and resolved to offer the framed picture for sale at \$295 and the three prints at \$100 each.

12. ONGOING ISSUES

- 12.1 **Motorbikes** - Needs to be monitored
- 12.2 **Fire Gates** - Installation is delayed. Bob to follow up with Senior Ranger.
- 12.3 **Weed Control** - as per Item 8.4 above
- 12.4 **Rubbish Removal** - Awaiting installation of Fire Gates
- 12.5 **Wire Fence Removal** – Awaiting removal.
- 12.6 **Park Signage** – To be undertaken after the Management Plan is finalised.
- 12.7 **2004 Tree Planting** - Ian Colquhoun is to supply die back resistant jarrah seedlings. On receipt of these seedlings a tree planting program will commence.
- 12.8 **Naming of Walk Trails** - Preliminary naming of the walk trails to start immediately. Some names will be decided when the GPS mapping of walk trails takes place on the 1st and 4th of July
- 12.9 **Record of Volunteer Hours** - The Environmental Officer requested details of those Committee members or Friends that are likely to contribute in excess of 50 hours

service by October 2004. The information is required to assist in the planning of the annual BEAC Awards. Bob Tizard to arrange.

12.10 Dieback - Further information required regarding the availability of funds for Dieback treatment

12.11 Local School Representatives – No replies.

13. GENERAL BUSINESS

13.1 Request has been received from the BRA for a Committee member to write articles in the BRA newsletter, the “Blurb”, every three months when it is published. Shirley Hobday moved that Leo den Hollander write these articles. Carried.

13.2 Peter Greenway suggested that magnetic signs be supplied for Management Committee vehicles working in the Common on ASC business. Bob Tizard to obtain a quote for two signs.

13.3 Trail mapping will take place on Thursday 1st July at 8 am meeting at the corner of Canns and Carradine Roads and again on Sunday 4th July at 9 am meeting at the same place.

The next meeting will be held on Thursday 22nd July at the Field Centre at 7.30 pm

The meeting closed at 10.14 pm

NOTICE

DRAFT MANAGEMENT PLAN

As outlined in the enclosed Minutes, the Armadale Settlers' Common Draft Management Plan is likely to be released for public comment in August. The Committee has given an undertaking to receive comments from the Bedfordale Equestrians and other interested parties on issues arising in the Draft Management Plan. Could you please have your submissions ready for this time. Details of a firm meeting date will be made available to all concerned when more information is at hand.

This meeting and workshop that will be organised by the Council officers will both be held during the time that the Draft Management Plan is open for comment.

SAFETY TRAINING – 17TH JULY 2004

The Committee is arranging a safety training session on 17th July as outlined in the enclosed Minutes. Our first priority is to ensure that all of the Committee receives adequate safety training because they are the people more likely to be exposed to hazardous situations at the Common. We will have about seven vacancies for Friends of the Common. If you intend to contribute time in the future assisting the Committee, by helping in the Common, then feel free to nominate yourself for the safety training session. Due to the limited numbers of vacancies we will have to offer the place on a "first-in first-served" basis.

CIB/4

BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 249, WEDNESDAY, 23rd JUNE 2004

MINUTES

MEMBERS PRESENT

Mrs Penny Versteeg
Mrs Irene Morcombe (Treasurer)
Mr Don Griffiths

Mr Kim Sarti (Projects Co-ordinator)
Mr Chris Raabe
Mr Ron Witnell

APOLOGIES

Cr Frank Green (Chairman)
Cr Bob Tizard (Cr Green's proxy)

Mr David Allen (Secretary)

VISITOR

Mr Rob Harington (former Committee member)

In the absence of Cr Tizard, Mrs Versteeg agreed to chair the meeting and declared the meeting open at 7:47 pm; minutes of previous meeting held 26th May 2004 accepted as being correct:

Morcombe/Raabe

It was noted that this meeting was the 23rd anniversary of the formation of Committee.

BUSINESS ARISING

1. **Protective bollards** – in front of sign adjacent to Firegate "F" at Admiral Road – nil report.
2. **Rubbish bin facility at Albany Highway entrance** – no follow-up action so far in requesting Mr Lanterrier have a 120-litre bin installed near the Prestage track tucked out of view from Albany Highway.
3. **Information Display Shelter refurbishment and relocation** – Graphic designer Louise Burch has prepared and sent a mock-up for checking of text etc; all photographs have been scanned. Roger Stephens of the City's Planning Department will be asked to do a small modification to the digital map of the park.
Swan Alcoa Landcare Program grant is \$1,350. Mrs Burch's work will probably cost \$350; other indicative prices are: scanning and preparation of the vinyl panels \$1,496; scanning of map \$138; aluminium mounting \$660; relocation of one shelter ~\$500. These costs were expected to be in this financial year and were not budgeted for next year, so a request will need to be made to roll-over the anticipated amount.
Relocation of information shelter from Pit2 to new location is still to take place [2/228]. Mr Sarti to follow up with Mr Thompson, otherwise to contact City of Armadale for assistance.
Action point 1/249 – Mrs Morcombe to write to Mr Paul Lanterrier requesting roll-over of funds to complete the information display shelter refurbishment and relocation.
4. **New Committee members** - Mr Allen has written to Ms Corrine Gaskin recommending that the applicants' names (Mr Bill Ladyman & Ms Miriam Stanborough) be forwarded to Technical Services Committee for approval by Full Council to become members of the Bungendore Park Management Committee [1/248]. Awaiting feedback from Mr Lanterrier.
5. **Djilba (Spring) bushwalk** – 12th September. Mr Sarti has forwarded details to "Ecoplan News" [2/248].
6. **Swan Alcoa Landcare Program** – Mr Sarti is still preparing grant application for 2005 to seek funding to continue weed and feral bee control, dieback treatment and planting program (applications close 9th July) [4/248].
Mr Sarti reported that the Perth Urban Bushland Fungi project in which he's involved is hoping to

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put in an application for SALP funding but cannot do so because it doesn't meet criterion 2 (on-ground activities). Advice from SALP is that a piggy-back application can be made. Committee confirmed that Mr Sarti could include the Fungi application as well to produce coloured posters and/or other printed educational material.

7. **Voluntary Hours** – Committee members to complete the Voluntary Hours forms at the meeting.

AWAITING COMPLETION AND/OR REPLY

1. **Geographical Information Systems project** – Mr Sarti: no report
2. **Strategic photograph locations** – no action. Mr Allen will be seeking assistance in the field [2/245].

GRANT REPORTS DUE

nil

GRANTS IN PROGRESS

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]

CORRESPONDENCE IN

1. Australian National University – thanking for participating in nature conservation questionnaire.

INFORMATION RECEIVED

nil

CORRESPONDENCE OUT

1. City of Armadale – response to two prospective members to Committee.

FINANCE

Details – MAY accounts	Amount \$	Expenditure Type
David Allen – Postage, stationery and Secretary's expenses	49.90	XT 7
Kim Sarti – Postage and photocopying	22.60	XT 7
M & I Morcombe – 10 photograph images for Information Display Shelter	340.00	XT 7

Details – JUNE accounts	Amount \$	Expenditure Type
Oakford Farm trees – 20kg bag Apex slow-release fertiliser	121.00	XT 71

As no quorum was present for May meeting, accounts have been raised again for payment approval.
 Approved: Raabe/Griffiths

Mrs Morcombe tabled an Audited 2003/2004 Financial Report from Barrett & Partners of Committee's accounts.

Mrs Morcombe reported a \$76.00 replacement cheque has been received from Heritage Country Tourist Association.

BUSHCARE & ENVIRONMENTAL ADVISORY COMMITTEE REPORT

Mrs Versteeg tabled the Minutes of the BEAC meeting held 18th May 2004. The next BEAC meeting is scheduled for 20th July 2004.

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GENERAL BUSINESS

1. 2004 Planting Day arrangements -

- (a) Community Planting Day - Sunday 4th July at Pit 3 South (Site #4) from 1:00 pm to 3:00 pm [350 seedlings]. Participants to meet at Albany Highway entrance and bring appropriate gear and afternoon tea to share. Registration sheets will be required along with planting spears etc. Community groups - Armadale Lions Club and Armadale Wildflower Society to be invited.
- (b) School Planting Day - Mr Withnell reported Armadale Christian College will plant the balance of 650 seedlings on Wednesday 28th July.

Oakford Farm Trees will deliver all seedlings on-site 4th July. Mr Withnell to arrange for watering of the School's seedlings until planted.

This year slow-release fertiliser will be applied at time of planting.

Refer to Attachment 'A' for details of each planting area.

- 2. CALM-managed land in Wungong Gorge - Mr Sarti reported that CALM has given 3 month's notice to Dennis & Barbara Brown who lease the former Kosta property on Lot 196. Mr Sarti has spoken to both Peter Batt and Tim Bower (Manager, Regional Parks Unit) - the house will be demolished once the Browns leave. CALM doesn't want to incur the cost of maintaining the house or the risk due to fire. As the Scout movement still uses the land, CALM is going to have to come to some arrangement with Committee for key access to the park gates.
- 3. Darling Range Regional Park - the land covered under this regional park (from Serpentine to north of Kalamunda) has now been divided into 4 regional park entities with some land going into National Parks. All arrangements have yet to be ratified by Judy Edwards, Minister for the Environment. The land abutting Bungendore Park will probably be called Wungong Regional Park. The map on the new information display shelters will be changed in anticipation of this name.
- 4. WA Naturalists' Club - Mr Sarti reported he was asked to give a talk about Bungendore Park on 11th June at the Perth Branch. The talk focussed on the scientific studies that have been carried out over the years. Brochures, reports, books & posters were available for sale - \$127 of sales.
- 5. WA Naturalists' Club walk - a mid-week walk is scheduled in the park on 28th July (10 am Admiral Road entrance).

DIARY OF EVENTS

Month	Day	Event
JANUARY		
FEBRUARY		Pro-budget discussion
MARCH		Budget meeting
APRIL	3 & 4	Minawarra Festival - 2 days Smoke treatment/Direct seeding
MAY		
JUNE		
JULY	4 28	Community Planting Day - 1:00 to 3:00 pm. Meet at Albany Hwy entrance School Planting Days
AUGUST		
SEPTEMBER	12	Djilba Spring walk - 8:30 to 12 noon self-guided walks from Albany Hwy entrance
OCTOBER		Kelmscott Show - 2 days Weedbuster week - Tagasaste removal, check Dolichos Pea
NOVEMBER	9	Bush Breakfast (tentative)
DECEMBER		

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SUMMARY OF OUTSTANDING AND NEW ACTION POINTS

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

Jul 03	02/242	Mrs Morcombe to write to Mr Paul Lanier regarding the purchase and relocation of the information display shelter.
Feb 03	01/249	Mr Thompson to replace missing chain and padlock on Gate "K".
Jul 03	02/242	Messrs Sarti & Raabe to relocate bridge trail welcome sign at correct boundary location.
Oct 03	03/242	Mr Thompson to replace missing chain and padlock on Gate "K".
Feb 04	02/245	Mr Allen to fix location of photo-point sites.
May 04	04/248	Mr Sarti to complete an application for Swan Alcoa Landcare Program 2005 grant.
Jun 04	01/249	Mrs Morcombe to write to Mr Paul Lanier requesting roll-over of funds to complete the information display shelter refurbishment and relocation. ●

DATE OF NEXT MEETING (4th Wednesday)

7:30 p.m. Wednesday, 28th July 2004

Mr Kim Sarti, a/g Minutes Secretary

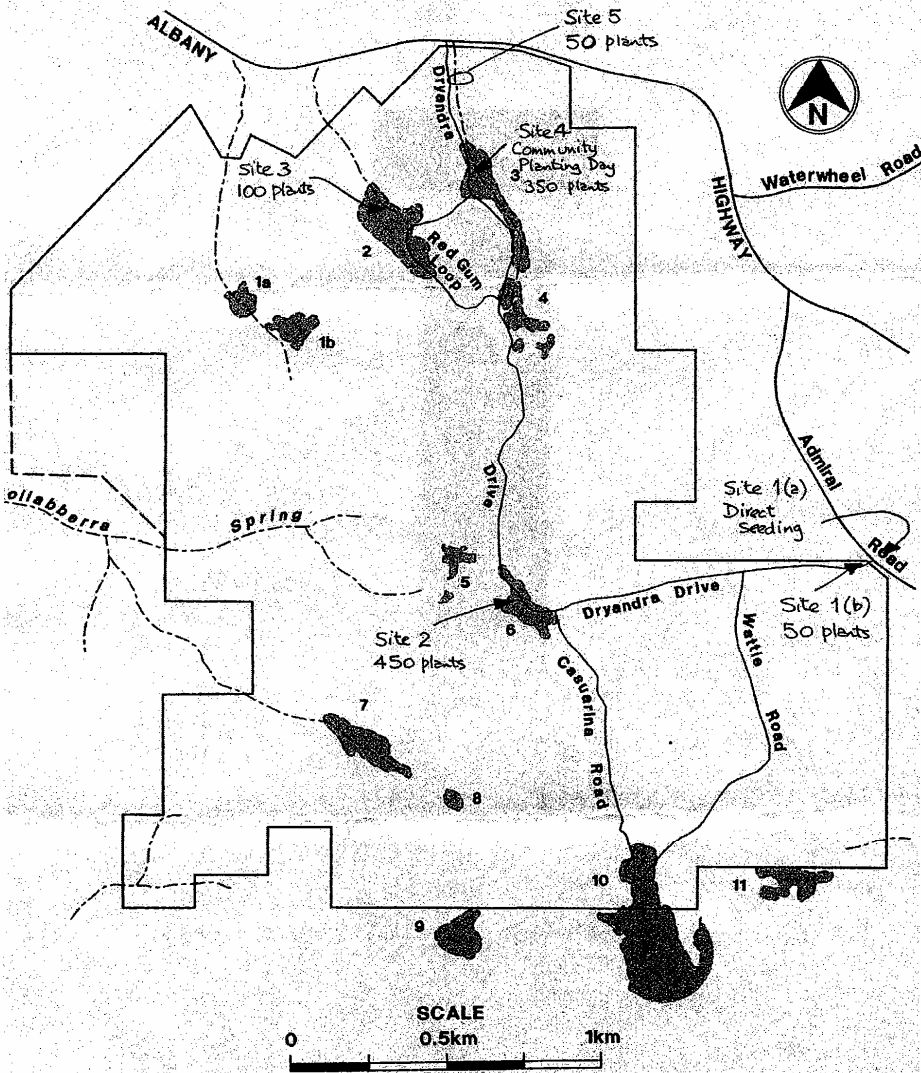
Meeting declared closed at: 9:05 pm

After the meeting, former member, Rob Harington showed committee members the first draft of a book he is preparing on the 40-year history of the Armadale Wildflower Society. Of course, Reserve A4561 (now known as Bungendore Park), its background, the formation of the Bungendore Park Management Committee etc. gets many a mention.

Signed: Date:

Chairman/Acting Chairman – Bungendore Park Management Committee

Attachment 'A'



2004 Revegetation location details

Refer to Appendix 'B' Minutes 8-5-2004
for full details

MINUTES

ARMADALE GOSNELLS LANDCARE GROUP MEETING NUMBER 84

HELD AT CITY OF GOSNELLS COMMITTEE ROOM

ON WEDNESDAY, 28 APRIL 2004

1.0 Attendance & Apologies

Member/Deputy Member	Affiliations
Mr Ken Downsborough	Palomino Reserve Catchment Group
Cr Pat Hart	Canning Catchment Co-ordination Group
Ms Alice Bak	City of Gosnells
Ms Regina Drummond	Friends of Brixton Street Wetlands, Kenwick
Ms Beth Laurie	Community Representative
Mr Peter Carrigg	Community Representative
Mr Adrian Choules	Friends of Goolamrup
Mr John Herpen	Churchman Bushland Association
Mr Martin Gehrman	Landcare Co-ordinator
Ms Fiona Marr	SERCUL
Ms Natalie Kennedy	River Restoration Officer
Ms Corinne Gaskin	Environmental Officer – City of Armadale
Ms Beatrice Franke	Community Representative
Apologies	
Julie Robert	
Cr Bob Tizard	
Cr Carol Matison	
Ms Robyn Babin	

2.0 Business Arising & Confirmation of Previous Minutes

RECOMMEND

That the Minutes of the Armadale Gosnells Landcare Group Meeting held on 24 March 2004 be adopted as a true and correct record.

MOVED Mr Peter Carrigg

SECONDED Mr John Herpen

CARRIED

Business Arising from Minutes:

Nil

3.0 Correspondence In

- 5.1 Envirofund – notification informing us that funding for the project (proposed by Colleen) **Assisting Landowners in the Upper Canning Catchment with Small Property Management, Bushland and River Restoration** was unsuccessful and ineligible as the information provided would result in the grant being devolved.
- 5.2 The Western Volunteer – the newsletter of Volunteering Australia, Autumn edition.
- 5.3 Peedac Pty Ltd – Letter (and first edition newsletter) welcoming us to their first edition of the Yaakiny Yak – the new Boola Wongin Garden Centre newsletter. Invitation to become a Friend of Boola Wongin Nursery – membership will give member only discounts, regular newsletters on native gardening, tips and ideas, product information and more.
- 5.4 Swan Catchment Council’s Issue 11, April 2004 newsletter ‘The Swan’.
- 5.5 TSN (Threatened Species Network) Autumn edition of ‘The Web’.
- 5.6 Premier of WA – Letter outlining the achievements to date of the State Water Strategy (AGLG participated in a Water Symposium in Oct 02), and a copy of the One Year Progress Report.
- 5.7 City of Armadale – Letter and certificate of appreciation of our involvement at the recent Minnawarra Festival.
- 5.8 Toyota Financing – impending vehicle end of lease notification.

4.0 Correspondence Out

- 4.1 Living on the River Newsletter
- 4.2 Termination of the WFD Program
MG informed AGLG about the Group’s inability to work in the rain and advised that they will not be used over the winter period.
- 4.3 Email to CVA (Conservation Volunteers Australia) expressing concern at the low outcomes at the end of week one.
- 4.4 312 Understorey/Overstorey Applications were sent out; 25 copies were also made available through the CoA and CoG Receptions, and Armadale Library.

5.0 Treasurer's Report

Martin Gehrman tabled the Treasurer’s Report.

6.0 Chairman's Report

- KD questioned if Dr Meg Howe was coming to tonight's meeting. MG advisee that this question was in relation to the Cleaner Streams Project asking Meg to attend to report directly back to the Group about the poor outcomes of the project.
KD asked that this be put forward to the next meeting.

7.0 Yellow Fish Report

MG advised that Robyn Babin cannot fill the role as Yellow Fish Coordinator any longer. Received an email from Robyn advising MG of this. There are issues of Robyn's pay to resolve.

MG to meet with Robyn Babin and resolve the matter before the next meeting so that a replacement Coordinator can be sought.

8.0 Fish Care Report

Nil

9.0 Tonkin Highway Report

- a. KD advised that the appeals convenor had been contacted in relation to the unauthorised clearing of a section of the Bush Forever site 260 and that the convenor is still awaiting information from the City of Armadale. CoA have cleared where they want to put the Champion Drive extension through without gaining the relevant approvals first.
- b. On Monday, the Minister for the Environment sent a letter to the DoE suggesting that CoA be investigated for unlawful clearing of the site whilst the appeal went through.
- c. KD also advised that a part of the appeal was consideration of remnant vegetation protection rather than full clearing of the area.
- d. KD stated that a Long-necked tortoise had been found living in the Forrestdale Main Drain. Whilst the drain was being filled, Tonkin Hwy personnel were to be on site watching for any more long-necked tortoises – this didn't happen when KD visited as the staff was called away to another section of the site works and the filling of the drain continued without adequate supervision.
- e. KD has requested that Main Roads give a report on the why they said someone would be watching for the tortoises at all times, and why they didn't follow through with this.
- f. AB advised the group about the Tonkin Hwy Wetland and Vegetation Mitigation Strategy and the groups process to ID potential mitigating sites.
- g. CG advised the group that Main Roads failed to provide information about the trapping protocol. After the issue was raised at the meeting by CG, the information was delivered – too late for the clearing, but will be of use and interest for future reference.
- h. KD advised that it appears that DoE's auditor dept. seems to be behind its auditing and they are not keeping up with community consultation.
- i. AB to email the Water Corporation's "Environmental Options".

*Beth Laurie arrived for the meeting @ 18:40
Pat Hart left the meeting @18:45*

Break was taken from 19:05 until 19:25

10.0 Champion Lakes Report

PC tabled a report

11.0 Bushcare & Environmental Advisory Committee Report

- CG advised that the Plenary session was held in the last month.
- The June meeting will involve Fire Management Staff
- Bob Blackburn Reserve will be the focus area to instigate the volleys program.

12.0 Swan Catchment Council Report

The Swan Catchment Council has been invited by the Swan River Trust to attend a Project Reference Group which will build legislation that will have some bite in terms of prosecution in regard to contamination. The Swan Catchment Council will work in tandem with the Group. The first meeting was held at the Burswood on 23 March, and will be the first of series of meetings. It is hopeful that this will result in legislation being introduced in Parliament in August. Visits have been made to politicians throughout the metropolitan area promoting the NRM Strategy.

13.0 SERCUL Education Coordinator Report for Activities from 24 Feb to 31 March

13.1 SERCUL Schools Catchment Education Newsletter

Worked with Amy Krupa to produce and distribute 214 newsletters to all government and non government schools across South East Region. Mailed on 15 March from Swan Catchment Centre. Two items of interest – 1. Fax Back email sheet – to update correct contact details of local schools. 2. Asked for schools to indicate interest in Planting Program for 2004.

13.2 Teacher Professional Development Program

26 March Planned, promoted, conducted and evaluated *Canoeing on the Canning* Professional Development Day - Canning River Regional Park – Riverton Bridge and Kent Street Weir and return. 13 participants –the day was very well received.

An example of a typical comment about the workshop: *Terrific well organised day. Great presenters, very informative. Gary Bonser, Wilson Primary School*

13.3 Training

24 Feb Participated in a ½ day of Restoring *Waterways Habitats* Training Course at Willow Ponds Recreation Centre.

26 Feb Participated in a 2 hour *Feldenkrais* Session at Yule Brook House for Occupational Health and Safety concerns.(e.g. Ergonomics of work stations).

12 March Participated in a 1 day workshop on the *Swan River Education Kit* conducted by the Ribbons of Blue.

15 & Participated in 2 day workshop on *Enabling Change Workshop*
16 March at the Swan Catchment Centre with Les Robinson.

13.4 Schools Support

Armadale-Gosnells Landcare

24 March Carey Baptist College – visit to school with Natalie Kennedy.
Discussed and examined remnant Banksia bushland, bush garden and horticulture area.

Action Plan prepared. Term 2 Program for Society and Environment.

Bannister Creek Catchment

Leeming PS Telephone advice – with both Principal – Les Day and parent
– Bev Koch. To visit school – support bushland project / art works with Year 7's in May.

Banksia Park PS - Compiled Aboriginal names for bushland plants to support their project – trail with local Aboriginal names.

Two Rivers Catchment

Sevenoaks College - Visited Fettes Falconer. Discussed resources and learning programs. Took him a copy of the History of the Canning River – A4 booklet (Dept of Planning and Infrastructure) for use with his Practical Geography class.

13.5 Events

21 March Goz Carnival: ½ day to help set up and staff the PAGs',
Armadale - Gosnells Landcare Groups' and Bannister Creek Display area.

13.6 Planning

Yule Brook Festival

Plans are underway to officially open Yule Brook House in September 2004.

The idea is to organise and host a community celebration including a planting event at Yule Brook House. Ultimately, all 3 Catchment groups in the SE Region and the Phosphorus Action Group will contribute to the day.

A funding application for the 175th Year Anniversary Grant was lodged on 2 April by the Education Coordinator.

This builds on the foundation work done by Amy Krupa in preparing and submitting an Application for a Community Sponsorship Program Grant to the City of Gosnells on 12 March 2004.

13.7 Planting Program

3 March

Meeting with all Catchment Support Officers to start Planting Program for 2004.

Requires follow up work asap.

13.8 Network / Partnerships:

1. Bannister Creek Catchment Group

3 March Attended March meeting of Bannister Creek Catchment Group.

2. Ribbons of Blue

29 March Met with Honi Adolphsen and Katya Tripp to discuss Ribbons of Blue Program workshop at Herdsman's Lake.

3. Australian Association for Environmental Education

5 March Met, hosted and discussed Sustainable Schools Program – WA with Jenny Dibley from the Australian Government.

4. Catchment Educators Group

19 March

Met with Trish Pedelty, Wayne Watlers, Amy Krupa and Kelly Smith at Swan Catchment Centre to discuss Catchment Education Issues. One outcome was to meet again as a group in late April to prepare a written submission to the Swan Regional Strategy as a group.

13.9 Sights' N' Ventures Tour Operators

18 March

Helped to coordinate the visit by 35 students from Paya Lebra Methodists Girls College, Singapore to Tomato Lake, Kewdale. Students planted sedges and took a guided lakeside walk with staff from Two Rivers Catchment group and City of Belmont staff.

14.0 SERCUL Education Co-ordinator's Report – 1 – 29 April 2004

14.1 SERCUL Schools Catchment Education Newsletter

Began work on Term 2 Newsletter. Goal is to produce and distribute newsletters to all 214 government and non government schools across South East Region within the first 2 weeks of Term. Need to expand distribution list beyond school contacts – e.g. key NRM contacts.

14.2 SERCUL Website

Worked with Steve May to review and improve For Schools section on SERCUL website.

Have emailed web address to 3 teacher contacts for their feedback on the usefulness of the site. Have heard back from one teacher – positive response. Commented that he thought that the Case study Section was particularly useful.

14.3 Teacher Professional Development Program

Thank you letters sent to Noel Nannup (with payment) and Jo Stone.

14.4 Training

None undertaken this month.

14.5 Schools Support

Armadale-Gosnells Landcare

1 April Carey Baptist College – followed up visit to school. Positive outcome – teacher initiating program in bush remnant near buildings with other staff.

Bannister Creek Catchment

Campbell PS

Year 6 teacher, Rebecca Spencer – worked up a draft Wetlands Learning Program for her.

Liaised with BCCG staff and Alice Bak re possible planting day in Term 2. Yet to be confirmed.

Ordered multiple copies of Yakkin books – 2 books written locally about the Long Necked Tortoise. Will be used with the Return of the Turtle Program at Bannister Creek LS Project 2 site.

Canning Vale College

6 April Visited Learning Neighbourhood 2 Team. Discussed their progress and plans / needs for Term 2. Took resources for them –e.g. SERCUL Schools newsletter. To assist in funding application for resources in Term 2.

14.6 Planning

Yule Brook Festival

Lodged a funding application for the 175th Year Anniversary Grant on 2 April. Funds of approx. \$5 000 were sought for catering, musicians (Bush Band), door prize (Frog Friendly Garden design), Indigenous Representatives and plants.

This builds on the foundation work done by Amy Krupa in preparing and submitting an Application for a Community Sponsorship Program Grant to the City of Gosnells on 12 March 2004.

14.7 Swan Region Strategy - NRM

Read key sections of draft document.

Worked with Amy Krupa on suggested Education Program to meet Building Regional Capacity Targets and other key Targets.

Worked with Steve May on suggested projects to match in with Cultural Heritage Targets.

Facilitated one small group at the SE Regions' Local Government Forum on the Swan Region Strategy on Friday 23 April.

14.8 Planting Program

Working on the Schools Planting Program for all 3 Catchment Groups.

Have met and spoken with Natalie Kennedy, Tom Atkinson and Georgia Davies and Steve May to progress program along. Visited John Okey Davis Reserve and Huntingdale Foreshore with Natalie.

14.9 Network / Partnerships:

1. SERCUL April meeting

8 April Attended April meeting at City of Gosnells.

2. Armadale-Gosnells Landcare Group

28 April Attended April AGLG meeting.

3. Australian Association for Environmental Education
29 April Attended April meeting at Perth Zoo.

4. Catchment Educators Group
28 April

Follow up meeting with Trish Pedelty, Wayne Watlers, Amy Krupa, Kelly Smith and Janette Huston at Swan Catchment Centre to discuss and prepare a group submission on the Swan Regional Strategy.

5. Sights' N' Ventures Tour Operators

Helped to coordinate the Community Involvement visit by two groups – 1. 35 students and 2. 67 students in mid May to Kent Street Weir and one AGLG site. Students will plant at either Huntingdale or John Okey Davis and will weed and seed collect at Kent Street Weir.

14.10 Leave in Lieu

Took 3 days leave in lieu over Easter break..

RECOMMEND

That the following reports be received:

- **Treasurer's Report**
- **Tonkin Highway Report**
- **Champion Lakes Report**
- **Bushcare & Environmental Advisory Committee Report**
- **Swan Catchment Council Report**

MOVED Mr Adrian Choules

SECONDED Mr Peter Carrigg

CARRIED

14.0 General Business

- a. MG: living on the river newsletter has been posted, with an additional run of 300 copies being printed due to demand.
- b. MG tabled the Cleaner Production report from Curtin University; CVA team will be starting two weeks planting from May 3.
- c. Cr. Carol Matison called at 20:00 requesting Leave of Absence for the next month to attend to personal matters.
- d. Understorey/Overstorey application kits will be going out by next Wednesday;
- e. JH: Churchmans Bushland this year will be concentrating on botanic signage in preference to planting due to the dryness of the year.;
- f. NK: nil;
- g. AC: Goolamrup Reserve is having an issue with the sludge at the top of the drain on the corner of Roberts Rd and Bernard Street.
- h. CoA EHO has confirmed that the liquid is sewerage and most likely to be from one of 12 houses that have been ID'd as possible source. Could be that a householder is pumping directly into drainage system.
- i. On Monday morning, the BEAC walk was held and it was a great success. Only three members of AGLG attended – thankyou to FM, JH and himself.

- j. FM: Paws around Roleystone on Sat May 8 – promoting phosphorus story, raising funds for Shenton Park Dog Refuge and dieback information.
- k. PC: project on the Canning River coming on well and growth evident. Looking forward to this year's U/O program as he is needing seedlings for 88m reach along the river.
- l. RD: Councillors are unaware of what is happening in the area and in their own wards citing that Cr Olwyn Searle of Maddington Ward, Gosnells was under the impression that AGLG had recently received funding to clean the Bickley Brook.
- m. Brixton St Wetlands continues to suffer from vandalism, specifically fencing.
- n. Calthrop has been identified along the street verges near to the wetland.
- o. CG: CoA weed control program underway with the contract been given to Martin's Environmental Services. Expecting this to be finished by end of May.
- p. CVA dieback injection program almost complete.
- q. State of the Environment report is taking up most of her time, reading lots of strategies.
- r. KD: Palomino Reserve has a planting day on May 30. Has Masters trailer confirmed and will be inviting past participants back to help out again.
- s. KD: ongoing issues with the proposed sewerage pump at McNeill Rd. Meeting with WC and others to discuss will be held.

15.0 Catchment Support Officer's Report:

MG tabled his report for the last month.

16.0 Community River Restoration Officer Report

NK tabled her report for the last month..

17.0 Next Meeting - Wednesday, 26 May 2004 at Armadale Settlers' Common.

18.0 Closure

MEETING CLOSED AT 8.45 PM

MINUTES

ARMADALE GOSNELLS LANDCARE GROUP MEETING NUMBER 85

HELD AT THE CITY OF ARMADALE COMMITTEE ROOM ON
WEDNESDAY, 26 MAY 2004 AT 6.00 PM

1.0 Attendance & Apologies

Member/Deputy Member	Affiliations
Mr Ken Downsborough	Palomino Reserve Catchment Group
Ms Alice McLellan	City of Gosnells
Mr Peter Carrigg	Community Representative
Mr Adrian Choules	Friends of Goolamrup
Ms Helen Best	Project Quality & Environmental Representative for John Holland Macmahon Joint Venture
Mr Steven Aldersea	Friends of Carradine and Neerigen Brook
Mr Ted Rouily	Community Representative
Ms Natalie Kennedy	River Restoration Officer
Ms Corinne Gaskin	Environmental Officer – City of Armadale
Ms Yvonne Ward	Minute Secretary
Apologies	
Cr Bob Tizard	
Cr Carol Matison	
Mr Cam Clay	
Ms Regina Drummond	
Mr Martin Gehrman	
Cr Pat Hart	
Ms Beth Laurie	

2.0 Business Arising & Confirmation of Previous Minutes

RECOMMEND

That the Minutes of the Armadale Gosnells Landcare Group Meeting held on 28 April 2004 be adopted as a true and correct record.

MOVED Mr Adrian Choules
SECONDED Mr Peter Carrigg

CARRIED

3.0 Business Arising from Minutes:

Adrian Choules advised that it had been confirmed that the sludge samples taken at the Goolamrup Reserve had proved to be waste water emanating from a run off pipe from a property in close proximity to the Reserve.

4.0 Guest Speaker

Peter Carrigg advised that he had been away for the last two weeks so didn't attend a site visit. Therefore Helen Best would give an update in his stead. Helen Best advised:

4.1 Champion Lakes

The weather has slowed progress down. The reason why things are being held up at Champion Lakes is because the site is filling up with water. The liner has to be welded and cannot be welded in wet conditions. One of the cells has been completed and has started to be filled with water. The liner was selected because of the inability previously to find suitable clay for the lining but this has now changed and approximately half a metre of clay is being placed on top of the liner.

Acid sulfate testing has not shown any positive results. The only thing that did come up is organic sulfate. Testing has been carried out with no significant positive results being found. No one can tell us what the green is – it is not organic but thought to be aluminium silicate. It has slightly high levels of potassium.. The site has also been analysed for Aboriginal significance/artefacts.

4.2 Tonkin Highway

The progress south is slowing up due to the wetter weather. Scalping is being carried out from Armadale Road south, which involves taking the top layer of vegetation off and taking it off site. Landscaping contractors have shown an interest in taking that soil. An invitation to tender for the landscaping contract has gone out. Ken will be there next week. Not much will be happening south of Armadale Road.

In regard to the Minutes of 28 April 2004, a number of matters were mentioned, i.e.:

- **Section 9 – d – long-necked tortoises**

Ann Margaret spotted some long-necked tortoises - these were found in the drain. Quite a few were saved due to the efforts of the excavator driver and a spotter whilst digging the drains. Quite a lot of pipes have been inserted there now and no one has seen any for a while.

The Chairman thanked Helen Best for her presentation. Helen left the meeting at 6.30 pm.

5.0 Correspondence In

- Premier of Western Australia, thanking AGLG for effort and contribution towards a sustainable water future for Western Australia.
- Envirofund – 46044 – Assisting Landowners in the Upper Canning Catchment with Small Property Management Bushland and River Restoration – advising of receipt of AGLG's funding application.
- Peedac Pty Ltd – New Boola Wongin Garden Centre Newsletter.
- Events Co-ordinator, City of Armadale – thanking AGLG for support at the recent 2004 Minnawarra Festival.

6.0 Correspondence Out

- Geoffrey Craggs – Conservation Volunteers – advising of disappointment with the results of the CVA team at the end of first week.

7.0 *Treasurer's Report*

The Treasurer's Report was tabled. (**Refer to Attachment "A-1"**).

Mr Rouily requested that a note be placed on the bottom of the Treasurer's report to the effect that the assets in the bank are not an unfettered asset. The amount of money committed in terms of budget obligations should be shown and this should be reflected in the Treasurer's report as a notation.

8.0 **Chairman's Report**

Developments relate mostly to the Swan Catchment Council's Natural Resource Management Strategy. There have been a number of meetings over the last month. The project for the area is water quality. Another area where there has been discussion is regarding staff levels. In the document itself it says refer to Appendix 16 but this Appendix does not contain a lot of information. Phone calls have been made to the Swan Catchment Council seeking clarification. Another meeting has been held at Cannington. The Swan Catchment Council has committed to come back in a fortnight with confirmation of discussions at the meeting.

At some stage there are going to be a whole lot of positions advertised. The money is there to keep everything rolling until 1st December. The fact that we are able to achieve that is getting through to the Swan Catchment Council. We were being told that there was going to be a maximum of 7 staff for the whole area which meant that we would be losing 2 staff from the number we already have. That area extends to Fremantle, Rockingham – all of that is included in that southern region.

9.0 **Yellow Fish Report**

Nil

10.0 **Fish Care Report**

Alice McLellan advised that Robin Babin was no longer able to fulfil the duties associated with Fish Care any more and had advised that arrangements are being made to refund the money to the Catchment Group.

11.0 **Tonkin Highway Report**

On Wednesday, 2 June 2004 the next meeting of the Tonkin Highway Community Reference Group will be held – an agenda is available for circulation here. The Community Reference Group and Vegetation Wetlands Mitigation Group are the two groups involved. Helen Best provided information earlier on in the meeting on how rain is affecting the project. The temporary crossing for the Tonkin Highway is on the Wungong River. Ken

advised that he would complete an inspection of the site in the near future to see whether any damage is occurring there.

The only area where things are moving, as was reported at the last meeting, is the Champion Drive extension to the Tonkin Highway, over the Wungong River. Ken advised that he had a meeting with the Appeals Convenor and Peter Tapsall of the Swan River Trust last week and the intention of that meeting was to ensure that Peter Tapsall and Darren Walsh understood what Ken had read into the information gained from the Freedom of Information from the recommendations from the Swan River Trust to the Minister's Office regarding the Wungong Bridge culvert. That is ongoing and the only information to hand is that the investigation into the clearing of the footprint for the Champion Drive extension has so far been forwarded to the Department of the Environment which has worked out who is going to do the investigation. It was advised that the maximum figure anyone can be fined for illegal clearing is \$1 million.

Mr Ted Rouily left the meeting at 7.00 pm

12.0 Champion Lakes Report

Report provided by Helen Best earlier in the meeting.

13.0 Bushcare & Environmental Advisory Committee Report

13.1 Membership

Two new members attended the meeting of the Bushcare & Environmental Advisory Committee meeting on 16 May 2004. It brings the community membership up to strength.

13.2 Attendance at Meeting of Reserve Custodians

It was a special meeting in that Reserve Custodians were invited to attend the meeting. Five people who were Custodians of a number of reserves (all in Roleystone) came along to give a thumb nail sketch of their Reserve and what they do. They are small reserves ranging from a quarter to half an acre in size – old public open space. The Custodians hold a semi formal position and interact with Council.

13.3 Fire Control Management – Reserves

A tour of a number of reserves is being organised on 12 June 2004 for the purposes of fire control management. Persons from WAFB and a local Volunteer Bush Fire Brigade are going to look at a number of reserves in regard to fire management. These are proposed to be:

- Creyk Park
- Fletcher Park/Lambert Lane
- Goolamrup Reserve

13.4 Thinking Sheet Workshop - Consultant – Jack in the Box

Most of the meeting was taken up by a presentation by the Consultant who has been working with BEAC to initiate a corporate flavour in terms of logo and BEAC's member groups. Also to generate membership. The presentation was very successful in that it proved to be very motivational.

Meeting adjourned for a break at 7.10 pm and resumed at 7.25 pm.

14.0 Swan Catchment Council Report

Nil

15.0 SERCUL Education Coordinator Report

Nil

RECOMMEND

That the following reports be received:

- **Chairman's Report**
- **Treasurer's Report**
- **Tonkin Highway Report**
- **Champion Lakes Report**
- **Bushcare & Environmental Advisory Committee Report**

MOVED Ms Natalie Kennedy
SECONDED Mr Adrian Choules

CARRIED

16.0 General Business

Alice McLellan

16.1 Canning River

The local media has been showing an interest of late. Alice had received a call from Leanne from the Examiner advising that she wanted to do an update on the Canning River. That will be in the paper this week.

16.2 Used Oil Collection Facility

A used oil collection facility has been established in Armadale. There is a website that gives information regarding collection points.

Ken Downsborough

16.3 3C Committee

A Committee called "3C", which is involved with the community part of the preparation of the Waste Management Plan for WA, has a draft of its Waste Plant Selection site on its website (3C). It advises that a Waste Treatment Plant cannot be any less than 1,000 metres from a water course in good condition or any less than 500 metres from a water course in average condition or any less than 250 metres from a water course in very poor condition. The same applies to wetlands. AGLG should be advising that wetlands and water courses should be able to be kept in a condition that can be restored.

16.4 Palomino Reserve

Planting would be occurring at the Palomino Reserve this Sunday morning at 9.00 am at McNeil Road at the bridge. The Masters trailer, which has the barbecue and cold box, supplying iced coffee and flavoured milk, will be present. Lots of trees to be planted. The work to be undertaken is an infill of an area already planted.

16.5 Water Sampling

Some of the members of the Committee took water sampling bottles at the last meeting. The sooner the sample bottles can be returned the sooner they can be tested.

Corinne Gaskin

16.6 Negative Publicity

Problems had arisen recently as a result an incorrect press release in regard to contracting work being carried out recently on a number of the reserves around Roleystone. The press release appearing the newspaper gave a completely wrong slant on the matter and as a result, Corinne has been answering angry responses over the past few days from people wanting to know why trees are being taken out of parks which are exotics when requests for removal of street trees are not being acted on.

16.7 City of Armadale State of the Environment Report

The City of Armadale State of the Environment Report is taking longer than expected. It is a massive job expected to take about a year but will probably not be completed before 1½ years. Completion of the Expectations Report has just occurred and Corinne has gone through 30 references and policies and pulled out what expectations there are in local government, which came up with 257 expectations for local government environmental management.

16.8 Armadale Settlers' Common Management Plan

The Armadale Settlers' Common Management Plan has been handed to Corinne in order to prepare it for advertising for public comment.

16.9 City of Armadale Website

The City of Armadale is currently updating its website and this should be completed within a couple of weeks.

Adrian Choules

16.10 Goolamrup Reserve

The Friends of Goolamrup Reserve will start weeding at Goolamrup Reserve on Saturday, 29 May 2004 at 9.00 am. It is hoped that the ground will be soft enough after the recent rains. A letter drop has been undertaken which it is hoped will result in a large number of people turning up.

Natalie Kennedy

16.11 Understorey / Overstorey

The Understorey / Overstorey programme was proving to be a great success. Natalie has had to return 50 phone calls today alone on that matter. It is expected that the project will be huge.

17.0 Acting Landcare Co-ordinator's Report

This last month I've spent a lot my time coming to terms with the Swan NRM Strategy and the proposed staff restructure in the South East region. We've had a number of meetings and workshops on the matter.

Outcome 1:

To have 50% of public/private gardens providing wildlife habitat to reduce the reliance on water supply and fertiliser runoff within 10 years.

- Am continuing to liaise with CoG Parks and Reserves department to progress the Water Wise Demonstration Garden that Colleen initiated. The response(s) to date indicate that cog is currently unable to commit resources (both an area located at the main admin building and \$) to this project as the admin building and surrounding landscape will be refurbished in the next 18 months. I'm still attempting to get the project going in fear that if left, it'll never happen.
- Attended the Local Plants meeting at BICM. The April meeting had been repeatedly postponed resulting in the meeting being held early in May. In this meeting we had a general discussion to bring me up to speed with what I'm expected to provide/bring to this project. I will be talking to Wayne seeking assistance in have a 'Local Plants' Brochure published (via joint funding from CoG and Dept of Premier and Cabinet). There are going to be five brochures printed, each addressing a specific soil type and a plant list of species that are associated with that soil type.
- Attended the opening of the Water Wise School Forum at City of Gosnells. This was opened by Mayor P. Morris and attended by Wayne, Alice, Karen and 11 teachers from schools within the CoG.
- I have attended a Grounds Committee meeting at Forest Crescent Primary School in Thornlie at the request of the school Principal.
- The Understorey / Overstorey Application pack was completed and posted on Monday 17 May 2004 to 312 applicants, with an additional 30 packs given to Gwen Watson for the Armadale City Rivercare Project. This year the species list in the pack includes only those species that have been successfully grown by Oakford Native Nursery (this list also has a very brief description of each species). Applications are due back by Friday May 28 so that the orders can be collated and successful applicants notified of their allocation.

Outcome 2:

To have the living environment recognised as a focus for living and working.

- In partnership with Alice and Corinne, developing a Weeds Workshop to present to landholders from CoG and CoA in June.

Outcome 3:

To have all public land managers and politicians making decisions within 5 years so stormwater is clean, so weeds are eradicated and rivers revegetated.

- Additional 300 copies of the Living on the River Newsletter were produced. Subscription list now exceeds 700.

Outcome 4:

Create sustainable schools

Outcome 5:

To recreate a 'sense of place' connection to create an ownership for protecting the living environment.

- Met with Regina Drummond and Michelle Crow at Brixton St Wetlands to see the site and find out how we can assist her with her efforts at the site. Liaising with the City of Gosnells appears to be an area that we may be able to help; offered to get a team from the local youth centre down to the site to clean out the floating debris/rubbish that is gathering at the grates covering the culverts.
- Contacted Russell Hansen seeking to meet with him and his group to re-establish the link that AGLG had with this group some time ago. Russell is keen for this to occur – reaching an agreeable time is next.

Outcome 6:

To have a healthy river, which sustains wildlife, recreation and water supply.

Outcome 7:

To have business recognise their environmental responsibilities and adopt cleaner / cheaper methods of production.

- Have attempted to contact Meg Howe on a number of occasions to talk with her about the project that recently wound up in Maddington. I finally received an automated reply indicating that she is on leave and on her return (May 19), she will be taking up a new position at the Naragebup Environment Centre. Meg contacted me on 17th May and informed me that she will not be able to give a presentation on the outcomes of the Cleaner Streams Project, but her colleague Jim Altham will be able to do this at our June meeting. I've spoken with Jim to confirm this.
- Yellowfish: I've met with Robyn Babin to discuss and make arrangements to repay the money that has been paid to her. I've since received an email outlining her proposed payment schedule and will discuss this further with MC at the next meeting.

18.0 Community River Restoration Officer Report

- 18.1 Late April – Large Woody Debris placement at Palomino Reserve was completed. Organised Work for the Dole to begin securing logs with star pickets and fencing wire. To date logs have stayed in place however are already underwater. (Outcome 6: Support community groups in planning and implementing river rehabilitation projects.)
- 18.2 Late April - Community planting days were finalised and Martyn Boyle (CoA) arranged for a media release on our behalf. Had some response from interested persons however it was quite minimal (roughly 5 or 6 people called). (Outcome 6: Marketing strategy for volunteers.)
- 18.3 April 30 – Work for the Dole team finished work at Palomino Reserve. Discussed the possibilities of continuing with the programme however Westnet had concerns about the participants working in the rain. Martin and I discussed and decided not to carry the programme on.

- 18.4 April 30 – Attended Acid Sulphate Soils Workshop held by Swan Catchment Centre.
- 18.5 May 3 - Conservation Volunteers Australia (CVA) team started. They were to plant with us for two weeks (May 3 –14). Planting was to occur across eight of our sites and a total of 14,520 plants were to be put in the ground. Had very disappointing results from this group, especially during the first week.
- 18.6 Early May – Organised for Ray from Hillside Farm to rip sites at Brookwood Estate and Palomino Reserve, in preparation for planting. Ray offered to do this free of charge.
- 18.7 May 13 – Conducted a planting day with Sights and Ventures tour group. Involved a group of 60+ Singaporean students planting at John Okey Davis Reserve for the morning. Very successful morning with 763 plants going into the ground as well as approximately 4,000 tree guards and stakes being removed. (Outcome 6: Support community groups in planning and implementing river rehabilitation projects.)
- 18.8 May 15 – Held a community planting day at Brookwood Estate, between 9am and 12pm. Had over 20 local residents turn up (plus children) and we got just under 900 plants in the ground and tree guarded. (Outcome 6: Support community groups in planning and implementing river rehabilitation projects.)
- 18.9 May 16 – Held a community planting day at the Kelmscott Fishcare site. Had a disappointing turn out – I lettered 40 local residents and none showed up. In total only 6 volunteers showed up, however we still managed to get roughly 600 plants into the ground. (Outcome 6: Support community groups in planning and implementing river rehabilitation projects.)
- 18.10 Am currently working on sourcing other schools and/or groups to help with the left over sites from the CVA team. Am looking into the possibilities of two other schools who expressed interest to Fiona Marr about planting with us, as well as the possibility of getting Unice Robinson's Bush rangers or guides group involved.

19.0 Next Meeting - Wednesday, 23 June at the City of Gosnells.

20.0 Closure

MEETING CLOSED AT 8.20 PM

2:56 PM
 24/05/04

Armadale Gosnells Landcare Group Inc
Reconciliation Detail
 Challenge Bank 18-0573, Period Ending 14/05/2004

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						270,730.66
Cleared Transactions						
Cheques and Payments - 6 Items						
Cheque	31/03/2004	200714	Cash	X	-172.40	-172.40
Cheque	2/04/2004	200721	Bennet Brook Envir...	X	-2,604.14	-2,776.54
Cheque	2/04/2004	200720	Van Kuyf's	X	-352.00	-3,128.54
Cheque	21/04/2004	200722	Australian Taxation ...	X	-17,807.00	-20,935.54
Cheque	23/04/2004	200723	Snap Printing	X	-323.20	-21,258.74
Cheque	12/05/2004	200730	Snap Printing	X	-161.58	-21,420.32
Total Cheques and Payments					-21,420.32	-21,420.32
Deposits and Credits - 1 Item						
Sales Receipt(Tax...	23/02/2004	6	SCCP 04	X	52,728.60	52,728.60
Total Deposits and Credits					52,728.60	52,728.60
Total Cleared Transactions					31,308.28	31,308.28
Cleared Balance					31,308.28	302,039.94
Uncleared Transactions						
Cheques and Payments - 7 Items						
Cheque	23/04/2004	200724	Perry Environmental...		-715.00	-715.00
Cheque	23/04/2004	200725	Optus		-30.00	-745.00
Cheque	12/05/2004	200731	Optus		-47.57	-792.57
Cheque	12/05/2004	200729	Bennet Brook Envir...		-2,012.81	-2,805.38
Cheque	12/05/2004	200728	Teletsa		-32.48	-2,837.87
Cheque	12/05/2004	200726	Nurserymans Suppl...		-6,187.50	-9,025.37
Cheque	12/05/2004	200727	Martins Environmen...		-1,822.50	-10,847.87
Total Cheques and Payments					-10,847.87	-10,847.87
Total Uncleared Transactions					-10,847.87	-10,847.87
Register Balance as of 14/05/2004					20,661.41	291,392.07
New Transactions						
Cheques and Payments - 6 Items						
Cheque	17/05/2004	200732	Down Under Signs ...		-561.00	-561.00
Cheque	18/05/2004	200733	Snap Printing		-60.00	-621.00
Cheque	18/05/2004	200735	CVA		-2,730.00	-3,371.00
Cheque	18/05/2004	200736	SERCUJL		-16,744.78	-20,115.78
Cheque	18/05/2004	200734	Southern Traxcavat...		-1,461.70	-21,597.48
Total Cheques and Payments					-21,597.48	-21,597.48
Total New Transactions					-21,597.48	-21,597.48
Ending Balance					-836.07	268,794.69



Society Cheque Account

THE SECRETARY
ARMADALE GOSNELLS LANDCARE GROUP
PO BOX 51
ARMADALE WA 6112

Branch Name and Address
109 ST GEORGES TERRACE
PERTH WA 6000

BSB and Account Number
036-032 18-0573

Account name
ARMADALE GOSNELLS LANDCARE GROUP INC

Customer Number
20081368 ARMADALE GOSNELLS LANDCARE G..

Account enquiries ☎
In Australia 131 862
From Overseas 61 8 9366 4144
Call Challenge Telephone Banking,
24 hours a day, 7 days a week.

<i>Account Summary</i>	
Opening Balance	+ \$323,460.26
Total credits	+ \$0.00
Total debits	- \$21,420.32
Closing Balance	+ \$302,039.94

Details of your account *From Last Statement Dated* 14 Apr 2004 *to* 14 May 2004

Date	Description of transaction	Debit	Credit	Balance
2004	STATEMENT OPENING BALANCE			323460.26
15 Apr	WITHDRAWAL/CHEQUE 200720	352.00		323108.26
20 Apr	WITHDRAWAL/CHEQUE 200714	172.40		322935.86
20 Apr	WITHDRAWAL/CHEQUE 200721	260.14		320331.72
27 Apr	WITHDRAWAL/CHEQUE 200722	17807.00		302524.72
14 May	WITHDRAWAL/CHEQUE 200723	323.20		302201.52
14 May	WITHDRAWAL/CHEQUE 200730	161.58		302039.94
14 May	CLOSING BALANCE			302039.94

Further information in relation to your account, including details of product benefits and applicable fees and charges, is contained in the Product Disclosure Statement document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 131 862 from Australia or 61 8 9366 4144 from overseas.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement document for your account, or you can contact us on 1300 130 467.

Convenience at your fingertips!
Pay your bills, transfer funds or just enquire on your account balances.
It's as simple as calling Telephone Banking

Proceeds of cheques will not be available until cleared. Please check all entries promptly and notify the Bank immediately of any errors.

Statement No. 62 Page 1 of 1

1:56 PM
25/05/04
Cash Basis

Armadale Gosnells Landcare Group Inc
Balance Sheet
As of May 14, 2004

	<u>May 14, 2004</u>
ASSETS	
Current Assets	
Current Savings	
Challenge Bank 18-0873	291,392.07
Petty Cash	200.00
Total Current Savings	<u>291,592.07</u>
Total Current Assets	<u>291,592.07</u>
TOTAL ASSETS	<u><u>291,592.07</u></u>
LIABILITIES	
Current Liabilities	
Other Current Liabilities	
Tax Payable	-1,718.78
Total Other Current Liabilities	<u>-1,718.78</u>
Total Current Liabilities	<u>-1,718.78</u>
TOTAL LIABILITIES	<u><u>-1,718.78</u></u>
NET ASSETS	<u><u>293,310.86</u></u>
EQUITY	
Opening Bal Equity	306.90
Net Income	293,003.95
TOTAL EQUITY	<u><u>293,310.86</u></u>

Envirolfund 04 Wingong Bik 20 Friends	Mary Carroll	NHT	NHT Salaries	SALP 04	SCCP 04	SCCP 03	SCULP 01	SCULP 2002	SCULP 2003	Unclassified	TOTAL
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99.64
\$ 27,272.73	\$ -	\$ -	\$ 115,569.09	\$ 79,627.27	\$ 47,938.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,935.09
\$ -	\$ 2,000.00	\$ -	\$ 9,000.00	\$ -	\$ 6,016.97	\$ 10,108.81	\$ 2,185.00	\$ 18,304.00	\$ -	\$ -	\$ 176,915.86
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 545.05
\$ 27,272.73	\$ 2,000.00	\$ -	\$ 124,569.09	\$ 79,627.27	\$ 47,938.00	\$ 6,016.97	\$ 10,108.81	\$ 2,185.00	\$ 18,304.00	\$ -	\$ 2,350.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,803.33	\$ -	\$ -	\$ -	\$ -	\$ 7,088.89
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 486.43	\$ 5.40
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,362.41
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407.91
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.00	\$ -	\$ -	\$ -	\$ 21.46
\$ -	\$ -	\$ -	\$ 1,009.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,365.56
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,110.43
\$ 650.00	\$ -	\$ -	\$ 2,698.83	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,472.16
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,988.19
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 433.64	\$ -	\$ -	\$ 4,286.82	\$ -	\$ 2,045.24
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,116.81
\$ -	\$ -	\$ -	\$ 76,968.82	\$ -	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,073.82
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328.06
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,540.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,724.05
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310.00	\$ -	\$ -	\$ 6,127.50
\$ 650.00	\$ -	\$ -	\$ 76,968.82	\$ 2,698.83	\$ 1,069.09	\$ 1,988.14	\$ 452.64	\$ 310.00	\$ 4,788.82	\$ 486.43	\$ 165,841.69
\$ 26,622.73	\$ 2,000.00	\$ -	\$ 47,590.27	\$ 76,927.44	\$ 48,926.91	\$ 4,027.73	\$ 9,656.17	\$ 1,885.00	\$ 13,514.18	\$ 486.43	\$ 283,003.95

Main Roads Trial of 2.6m Wide Refrigerated Vehicles

Council, at its meeting on 1 September 2003, considered a Main Roads Western Australia (Main Roads) proposal to trial the use of one 2.6m wide refrigerated vehicle on Nicholson Road, Forrestdale, each Saturday over a twelve month period. Following consideration of the matter, Council resolved:

"That Council raise no objections to Main Roads proposal to trial a 2.6m wide refrigerated vehicle in Nicholson Road as per the conditions set down in its letter dated 28 July 2003, that Main Roads be advised of Council's decision and that Council be kept fully informed by the trials Steering Committee of the progress and outcomes of the trial."

Main Roads commenced the trial during the week beginning Monday 28 June 2004.

Any questions in relation to the trial can be directed to the Main Roads Western Australia's Heavy Vehicle Operations on (08) 9311 8450 or to the City of Armadale on (08) 9399 0111.

WASTE SERVICES QUARTERLY REPORT APRIL – JUNE 2004

1. NEW SERVICES

Refuse Bins: 76 YTD Refuse Bins: 307 Previous Quarter: 81
 Recycling Bins: 76 YTD Recycling Bins: 307 Previous Quarter: 81

2. DOMESTIC WASTE COLLECTION

Tonnes Collected: 3841.1 (Previous Quarter 3958.60)
 YTD Tonnes: 16323.51
 Bins Emptied: N/A

3. RECYCLING COLLECTION

Tonnes Collected: 1248.00 tonnes (Previous Quarter 1226.46)
 YTD Tonnes: 4835.45 tonnes
 Bins Emptied: 32752
 Collection Days: 65

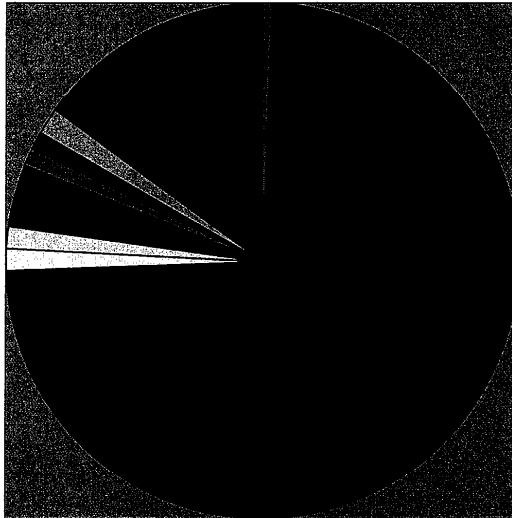
4. MATERIAL RECYCLED AT ARMADALE LANDFILL (TONNES)

Recyclable	Jun 04 Quarter	YTD	Jun 03 Quarter
Aluminium	4.74	39.51	5.22
Ferrous Metal	588.7	1249.71	94.44
Car Batteries	10.64	43.44	10.28
Car Bodies	11.3	30.06	4.46
White Goods	31.92	60.62	120.32
Oil	6.92	23.42	7.98
Tyres	9.7	33.06	0
Salvage	13.62	58.27	9.51
Greenwaste	81.16	738.68	93.28
Cardboard	38.3	73.78	Not collected in 2003
TOTAL	576.1	1607.65	345.49

5. OTHER MATTERS

- Verge Collection – Junk - the verge collection finished up with a total of 1284.70 tonnes of bulk rubbish.
- Verge Collection – Old Car Bodies – was run separately through Sims Metal – the residents contacted Sims directly to arrange removal of old car bodies.
- The Greenwaste Verge Collection is currently underway and should be finalised by early August.

Recyclable Items removed from the Landfill Site



- Aluminium
- Ferrous Metal
- Car Batteries
- Car Bodies
- White Goods
- Oil
- Tyres
- Salvage
- Greenwaste
- Cardboard

TECHNICAL SERVICES DIRECTORATE

Parks and Reserves Maintenance

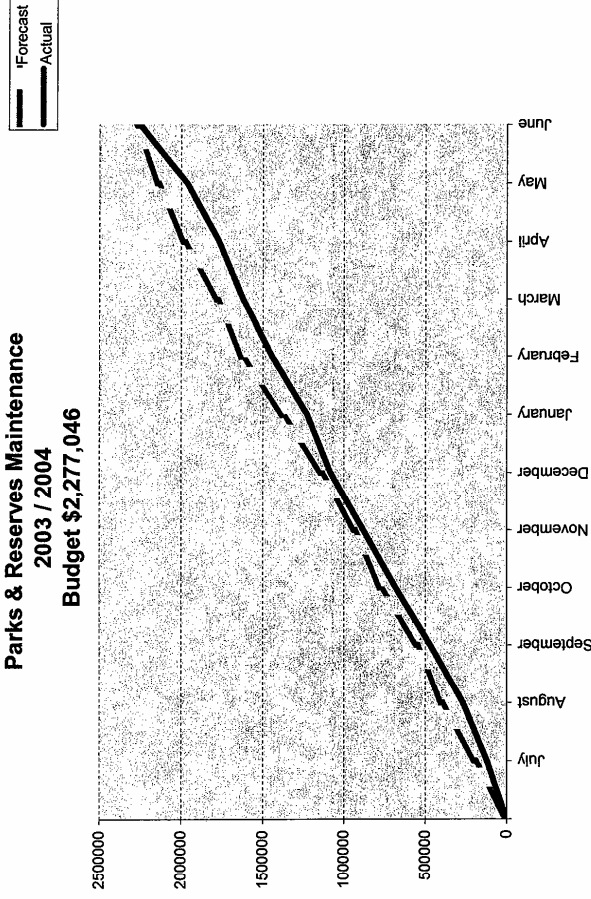
2003 / 2004

BUDGET \$ 2,277,046

Month	Budget (Progressive)	Actual * (Progressive)	Weeks Elapsed
July	193,549	119,952	5
August	398,483	266,227	9
September	546,491	468,029	14
October	774,196	678,726	18
November	933,589	880,911	22
December	1,138,523	1,080,913	26
January	1,377,613	1,226,981	31
February	1,628,088	1,442,849	35
March	1,776,096	1,620,333	40
April	1,981,030	1,766,146	44
May	2,140,423	1,960,981	48
June	2,277,046	2,249,977	52



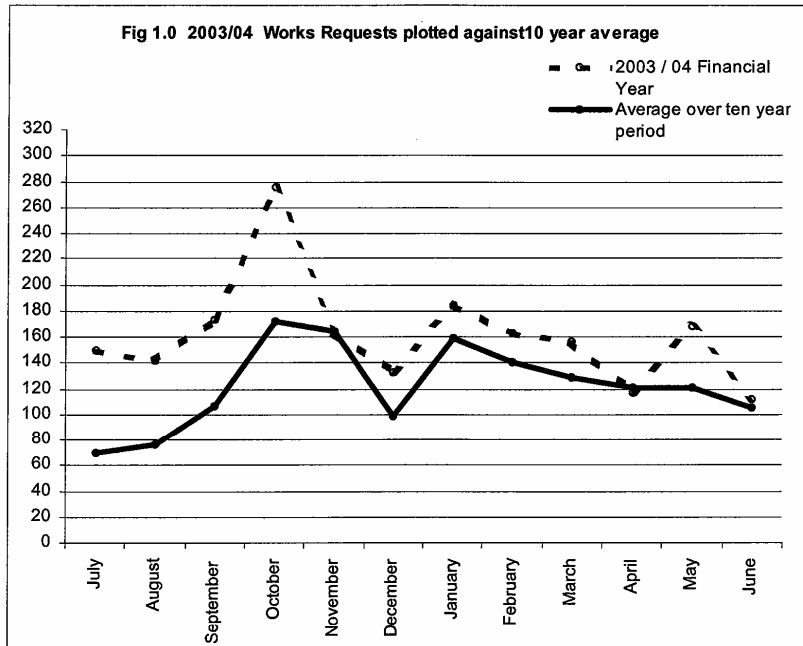
Parks & Reserves Maintenance
2003 / 2004
Budget \$2,277,046



NOTE:
These figures are derived from monthly
Financial Statements issued from Finance
Department

Works Requests – (Residents)

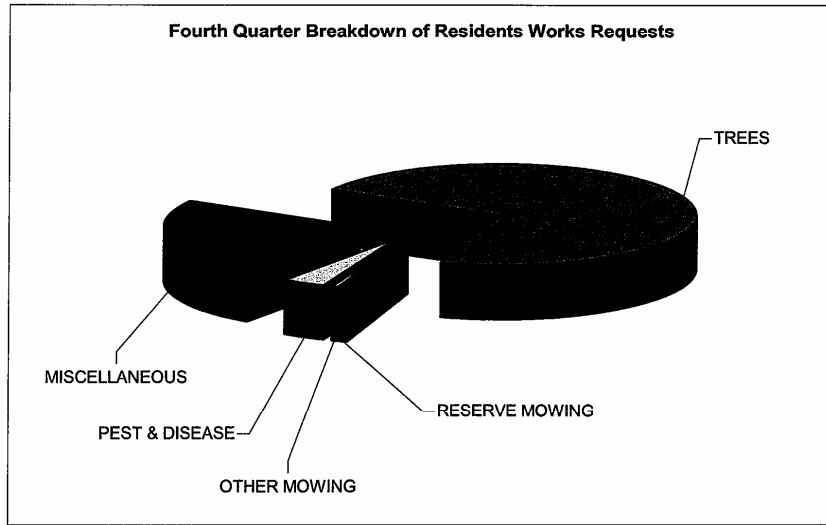
The following information relates to works requests received from residents within the City of Armadale from 1 July 2003 to 30 June 2004. The average over a ten year period is shown for comparison purposes.



Breakdown of residents requests for Fourth Quarter

2003 / 04
Fourth Quarter

SUBJECT	Apr	May	June	TOTAL
TREES	73	129	88	290
RESERVE MOWING	2	-	1	3
OTHER MOWING	1	-	1	2
PEST & DISEASE	11	2	1	14
MISCELLANEOUS	30	37	29	96



Work Requests shown over financial years ending June 30 - Parks & Reserves Dept.

Budget Year

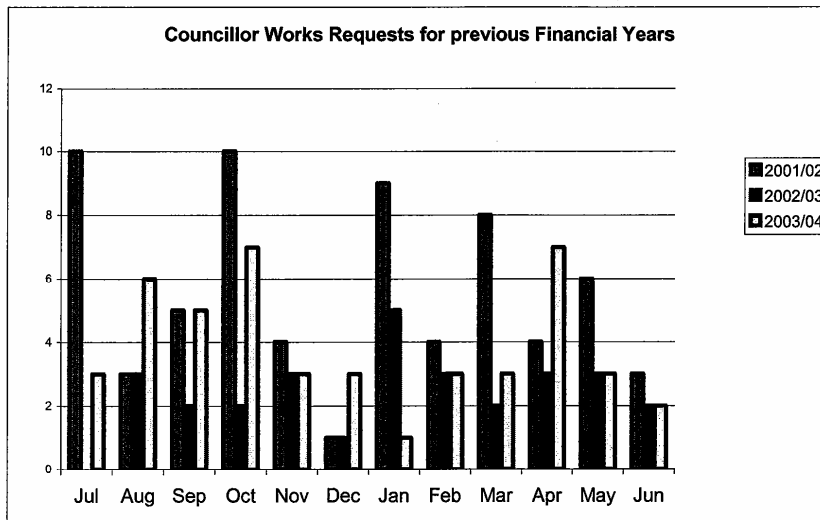
	93/94	94/95	95/96	96/97	97/98	98/99	99/00	00/01	01/02	02/03	03/04
July	48	51	72	53	55	33	82	78	79	134	150
August	45	41	44	64	54	54	65	81	164	162	141
September	43	88	64	69	84	84	122	99	192	319	173
October	67	82	147	119	118	118	235	172	312	314	275
November	69	108	114	101	121	121	241	142	295	267	162
December	41	51	89	84	69	69	153	63	168	165	132
January	86	156	102	124	164	164	152	100	223	180	184
February	81	118	101	101	140	142	151	110	178	157	162
March	82	91	95	120	139	159	99	79	166	180	156
April	46	80	118	90	92	115	103	143	179	175	117
May	69	94	92	95	96	126	68	145	181	218	168
June	84	67	73	103	81	108	132	90	105	203	120
TOTAL	761	1027	1111	1123	1213	1293	1603	1302	2242	2474	1940

Works Requests (Councillors)

The following information relates to works requests received from Councillors from 1 July 2003 to 30 June 2004 specifically to Council's Parks and Reserves department. Councillor works requests for previous financial years 2000/01, 2001/02 and 2002/03 are shown for comparison purposes.

	Financial Year				Monthly Average
	2000/01	2001/02	2002/03	2003/04	
Jul	1	10	0	3	4
Aug	1	3	3	6	2
Sep	3	5	2	5	3
Oct	6	10	2	7	6
Nov	2	4	3	3	3
Dec	2	1	1	3	1
Jan	2	9	5	1	5
Feb	4	4	3	3	4
Mar	4	8	2	3	5
Apr	3	4	3	7	3
May	7	6	3	3	5
Jun	4	3	2	2	3
Totals	39	67	29	46	

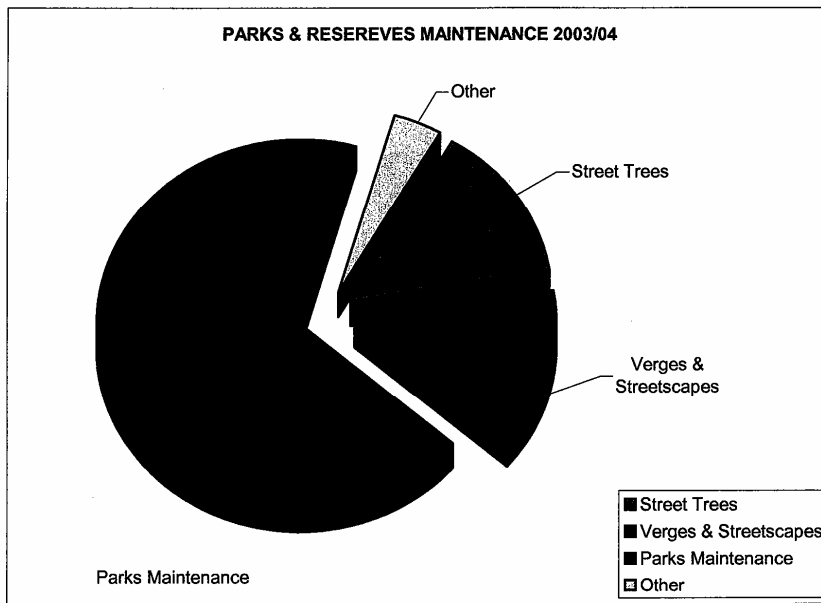
Councillor's Work Requests shown over Financial Years 1 July to 30 June



PARKS AND RESERVES MAINTENANCE 2003/04

TOTAL EXPENDITURE \$2,277,046

	BUDGET	ACTUAL
Street Trees	\$ 314,568	\$ 432,321
Verges & Streetscapes	\$ 326,274	\$ 322,180
Parks Maintenance	\$ 1,549,916	\$ 1,645,761
Other	\$ 86,288	\$ 75,099

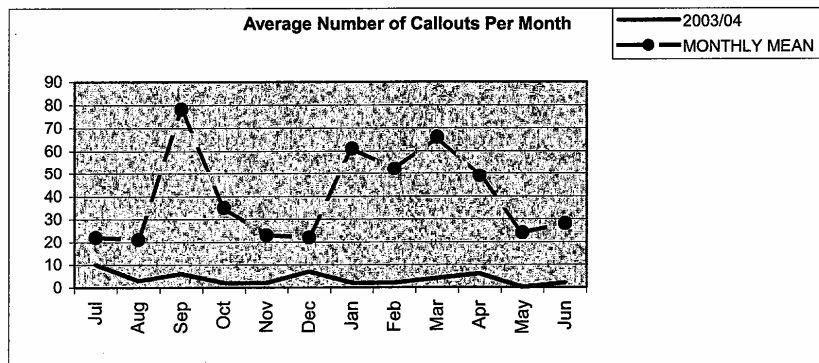
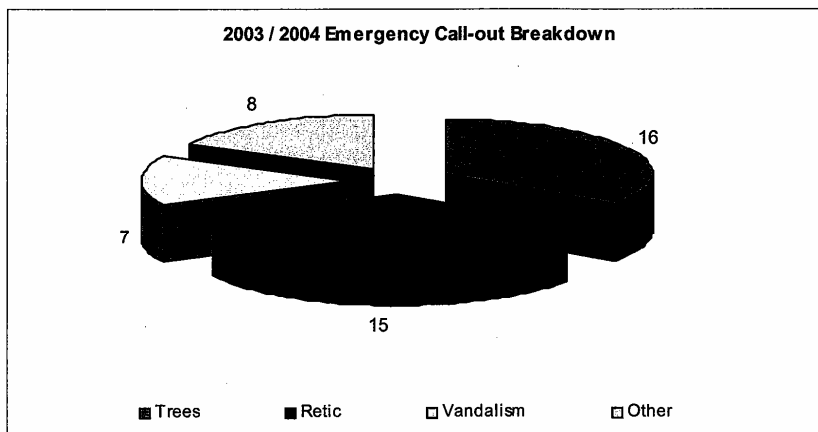


Callouts (Emergency After Hours Calls)

The following information relates to After Hours Calls relating to parks issues such as storm damage to trees, park irrigation faults, and vandalism to parks equipment for the period 1 July 2003 to 30 June 2004. Callout details for previous years are shown for comparison purposes. A number of calls received and shown as other, were either not of an emergency nature and often did not relate to parks issues.

Emergency Call-outs 2003-2004

Call Subject	2003 2003	2004 2004	2005 2005	2006 2006	2007 2007	2008 2008
Trees (including storm damage)	12	51	33	17	82	16
Irrigation /Reticulation Faults	10	17	14	2	22	15
Vandalism	20	20	20	5	2	7
Other	25	36	47	8	9	8
TOTAL	67	124	114	32	115	46

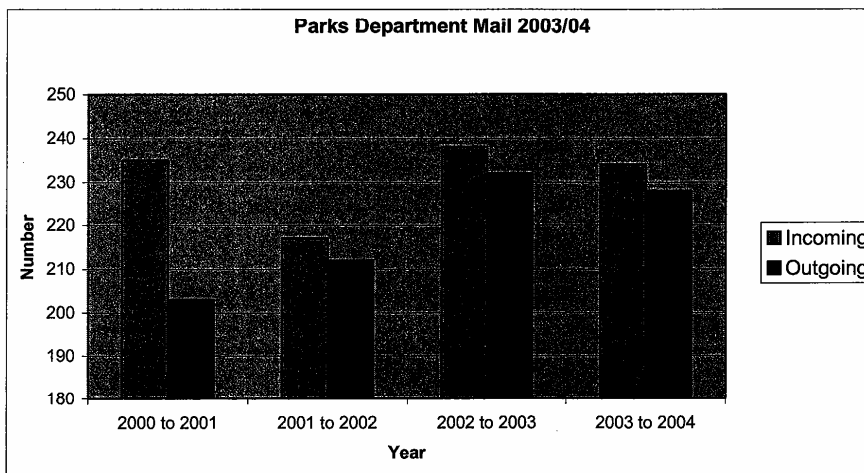


Breakdown of Emergency Call-outs for Third Quarter

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2003	Trees	1	1	4		1	4	1		2	1		1
	Retic	2	1		2		2	1	2	2	3		
2004	Vandalism	3				1	1				1		1
	Other	4	1	2							1		
TOTAL		10	3	6	2	2	7	2	2	4	6	0	2

Incoming and outgoing correspondence – Parks and Reserves

During the 2003 / 2004 financial period Councils' Parks and Reserves Department responded to over 230 letters.



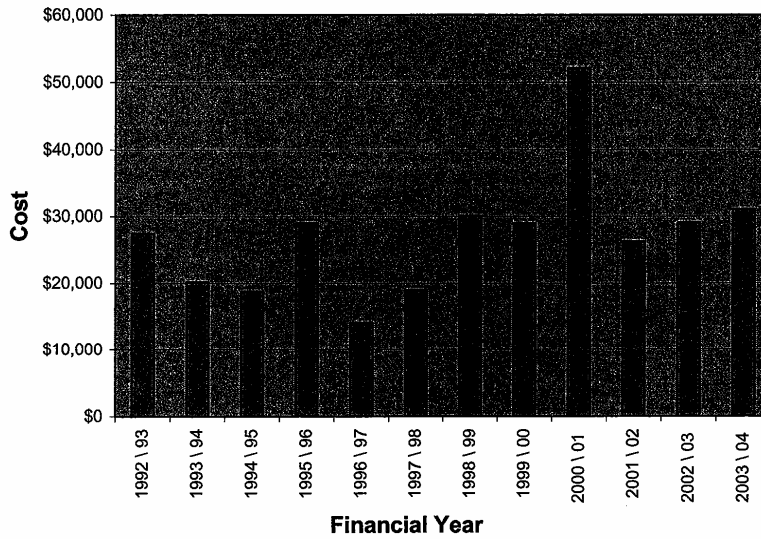
Correspondence Statistics For Parks & Reserves

Year	Incoming	Outgoing	Total
2000 to 2001	235	203	438
2001 to 2002	217	212	429
2002 to 2003	238	232	470
2003 to 2004	234	228	462

QUARTERLY VANDALISM AND DAMAGE – PARKS AND RESERVES

The cost of vandalism and damage incurred by Council’s Parks and Reserves Department is shown below for the 2003 / 2004 financial year. Previous years totals are shown for comparison.

FINANCIAL YEAR	TOTAL COST
1992 \ 93	\$27,441
1993 \ 94	\$20,180
1994 \ 95	\$18,743
1995 \ 96	\$28,936
1996 \ 97	\$14,046
1997 \ 98	\$18,921
1998 \ 99	\$30,054
1999 \ 00	\$28,966
2000 \ 01	\$52,100
2001 \ 02	\$26,184
2002 \ 03	\$29,005
2003 \ 04	\$30,972



2003 / 2004 Financial Year To Date	Quarterly Cost
July – August – September 2003	\$9,405
October – November – December 2003	\$13,567
January – February – March 2004	\$6,150
April – May – June 2004	\$1,050

2003 / 04 VANDALISM STATISTICS

Vandalism and damage was reported at the following locations for the fourth quarter (April-June) of the 2003 / 2004 financial year.

Date	Location	Description	Amount
17-Apr	Lake Rd Streetscape	4 x Hunter SRS sprinklers damaged	\$ 100
23-Apr	Cross Park	3 x Steel bollards damaged	\$ 250
3-May	Bob Blackburne Reserve	Graffiti on water tank	\$ 150
8-May	William Skeet Reserve	Graffiti on playground	\$ 150
8-May	William Skeet Reserve	Graffiti on skate park modules	\$ 150
17-Jun	Cross Park	Fence around skate facility damaged	\$ 100
23-Jun	Reg Williams Reserve	Graffiti on skate park half pipe	\$ 150

COORDINATOR TECHNICAL SERVICES REPORT FOR THE 3 MONTHS APRIL TO JUNE, 2004

Details of works requests received in the Technical Services Directorate for the period April to June 2004 is as follows:

REQUESTS FOR WORKS 2004

Department	Apr	May	Jun	Total for QTR	Total (2004)	Total (2003)	Total (2002)	Total (2001)
Engineering								
Roads	22	20	37	79	125	219	351	324
Drains	7	16	13	36	58	186	186	126
Footpaths/PAWs	19	13	15	47	69	133	196	118
Street Signs	34	16	12	62	123	230	187	123
Miscellaneous	19	23	34	76	127	314	171	90
Total	101	88	111	300	502	1082	1091	781
Parks & Gardens								
Trees	73	129	88	290	599	1338	1554	1167
Reserve Mowing	2	0	1	3	11	61	72	96
Other Mowing	1	0	1	2	27	207	257	205
Pest & Disease	11	2	1	14	44	78	97	76
Miscellaneous	30	37	29	96	226	462	413	270
Total	117	168	120	405	907	2146	2393	1814
Buildings								
General Mtce	9	10	10	29	80	142	138	75
	3	2	5	10	19	23	22	15
Vandalism/ Graffiti								
Miscellaneous	7	2	5	14	25	55	20	47
Total	19	14	20	53	124	220	180	137
Monthly Total	237	270	251	758	1533	3448	3664	2732

COUNCILLOR'S MEMOS

The Technical Services Directorate received a total of 41 Councilor's Memos for the three months April to June 2004 taking the total amount received for the year to 75.

Councillor's Memos	Apr	May	Jun	Qtr	Year	2003	2002	2001
Summary	22	6	13	41	75	118	77	98

terEllison | Local Government Update

LOCAL GOVERNMENT NEWS

MAY 2004

Council liable for accident caused by unhealthy tree

The recent New South Wales Supreme Court decision of *Babbage v Dungog Shire Council* [2003] NSWSC 536 considered the duty of care owed by a local government to users of roads under its control, in relation to trees located on verges.

In this case, the Dungog Shire Council was found to have breached the duty of care it owed to road users because it had not implemented a system to monitor roadside trees to ensure they did not become unsafe and cause injury or death to road users.

Background

The case related to an accident in which a young woman was severely injured after her car struck a large tree that had fallen onto a road. The tree fell at night during a severe storm and was not visible to the driver in the conditions.

Evidence from a horticulturist and a specialist arborist indicated that the tree would have been unhealthy for some time and that its condition would have been noticeable and obvious by observing the tree from the roadside.

The Court concluded that if the Shire had implemented an effective monitoring system of roadside trees, the Shire would have been aware of the tree's condition and removed it, which would have avoided the accident.

Key issues

Among others, the Court considered the following issues:

- whether the Shire was negligent in failing to introduce a system that would monitor trees in areas under its control adjacent to roads
- whether the Shire was negligent in not removing the particular tree that had caused the accident.

Negligence in failing to implement a safety system

The Supreme Court held that the Shire had breached the duty of care it owed to road users because it failed to implement a roadside tree inspection system. The Court considered that such a system was particularly necessary in the circumstances because the area was subject to regular storms that could cause damage to trees and make them prone to falling.

The only monitoring system that appeared to be in place was through local residents advising the Shire about a tree that appeared to be dangerous, after which the Shire's supervisors would inspect the tree to determine if it should be pruned or removed.

The Court rejected the Shire's argument that its supervisors did not have the proper skills to recognise an unhealthy tree or one that should be removed.

Legal advice should be sought before applying this information to particular circumstances. The information should not be used or relied upon for legal advice or as the basis of formulating decisions.

In the Court's view, the particular damage would have been noticed and the tree would have been removed if a proper maintenance system had been in place.

Negligence for failing to remove road-side tree

The New South Wales Supreme Court considered several previous Court decisions when coming to its conclusion. Particularly, the Court considered *Schiller v Council of the Shire of Mulgrave* (1972) 129 CLR 116, in which it was held that a local government owed a duty of care to people lawfully using a scenic area that was under the local government's control. In that case it was held that, to discharge such a duty of care, the local government would have to:

'cause periodical inspections to be made of that part of the track and of the forest in proximity to it [to] look around for dead trees close enough to the track to fall upon it and... if any such trees had been observed, the respondent ought to have taken some action to reduce the risk of some person being injured of such a tree'

The Court held that this principle was applicable to the current situation.

Further, the Court applied the decision in *Wyong Shire Council v Shirt* (1980) 146 CLR 40 that the obligation on a local government to remove a risk of injury, death or damage will be dependant on the magnitude of the risk, the degree of probability that it will occur and the expense, difficulty and inconvenience in taking steps to alleviate the danger.

Implications

The decision of *Babbage v Dungog Shire Council* is important because it clarifies the duty owed by a local government to users of roads in its district. Although the decision is from the New South Wales Supreme Court and, therefore, not formally binding on Western Australian Courts, it is likely that a similar decision would have been made by a Western Australian Court. The decision therefore provides some guidance on how a similar issue in this State may be determined.

The High Court's decision in *Ghantous v Hawkesbury City Council; Brody v Singleton Shire Council* [2001] HCA 29, in which the non-feasance immunity was abolished, held that a local government's duty of care in relation to roads included a regular inspection system to discover latent or obvious damage to roads and take the appropriate action to prevent any harm coming from that damage. Following the decision in *Babbage v Dungog Shire Council* it appears that the local government duty in relation to roads includes the implementation of an effective monitoring system of roadside trees, which would allow a local government to identify and remove trees in a poor state of condition that pose a risk of injury or damage to road users.

Therefore, it would be prudent to ensure that your current road inspection system includes the inspection of verge trees.

To be deleted from the mailing list, contact Selena Harland at selena.harland@minterellison.com or on (08) 9429 7522. Should a colleague wish to receive this publication, they are welcome to contact us also.

MinterEllison LAWYERS

Further information

For further information please contact:

Neil Douglas

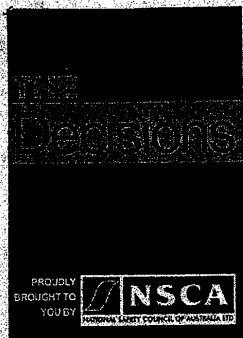
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OHS Court Rulings

In *Tait v Town of Mosman Park* [2003] the District Court of Western Australia heard:

> whether the council breached its duty of care by not inspecting its property.

On 11 October 2000, the plaintiff was running from first base to second base on Fred Mann Oval when she stepped in a hole near a T-ball diamond, as a result of which she fell down and suffered injury to her right ankle.

The evidence was the hole had grassed over edges and was eight to 12 inches wide and six to eight inches deep. It was located in a slightly raised mound of grassed turf and was clearly visible from above but not from a distance. The hole was filled with sand after the accident and was thereafter continually filled prior to training until the area was repaired.

The Court found the defendant at all material times exercised control over Fred Mann Oval and knew the oval was used for junior sports including T-ball in which both children and adults, including the plaintiff, were engaged. The defendant knew the plaintiff would, while engaging in the activity of T-ball, from time to time, run from one location to the other on the T-ball diamond on Fred Mann Oval, while giving attention to the game. The hole was a potential danger to the plaintiff and the class of persons she belonged to.

The evidence was the defendant did not inspect the ground in the vicinity of the T-ball diamond before play commenced on 11 October 2000. The defendant's maintenance regime did not expressly include regular inspection of T-ball diamonds for the occurrence of holes in the ground surface. It would have been practical for the defendant's staff to carry out an inspection of the ground in the vicinity of the T-ball diamond on the day of the accident and in the course of undertaking its duties at Fred Mann Oval. The additional cost of inspection was negligible in the context of the defendant's overall budget. It was very likely regular inspection of the ground in the vicinity of the T-ball diamond would have revealed the existence of the hole, which was not of recent origin.

The Court found the magnitude of the risk the

defendant exposed the plaintiff to was such that it required the defendant to carry out regular inspection of the ground of the oval and in particular the T-ball diamond. Such inspection would have revealed the existence of the hole. It was reasonably foreseeable that if the defendant did not inspect the ground regularly, such a hole might result in injury to a player like the plaintiff. The defendant's failure to inspect amounted to a breach of its duty of care owed to the plaintiff.

Damages in the sum of \$154,050 were awarded to the plaintiff.

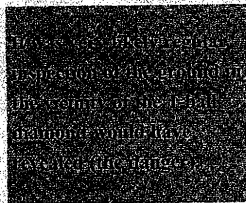
The above decision is against the tide of recent Court decisions placing a greater onus on plaintiffs to take reasonable care for their own safety when exposed to everyday risks (although a concealed hole is arguably not an everyday risk).

The decision revived debate in Western Australia about the leniency of courts and the generous nature of pay outs awarded for injuries. The defendant indicated it would appeal the decision.

It is notable that recent legislative reform is unlikely to have resulted in a different outcome on the issue of liability. The *Civil Liability Amendment Act 2003* (the Act) which came into operation on 1 December 2003 relevantly provides there is no liability for harm from obvious risks of dangerous recreational activities. The T-ball activity in the *Tait* case could not be classified as a dangerous recreational activity of the concealed hole seen as obvious risk, as those terms are defined in the Act.

The Act also prescribes rules related to the liability of public bodies, including local government, but these rules do not drastically alter the common law, although road authorities are given broader protection and are only liable for risks of which the road authority had actual knowledge.

It remains to be seen if the Full Court overturns the *Tait* decision but this may be one case that provides plaintiffs with some ray of light in the otherwise gloomy climatic of public liability claims.



Tait v Town of Mosman Park [2003]

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Information Bulletin

Issue No. 14/2004

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OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JUNE 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Sale of Land Proposals – Notices/Advertising</i></p> <p>Current practices relating to notices/advertising of sale of land proposals, be referred to Standing Order & House Advisory Group for review.</p>	Corporate Services	Matter to be listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
<p><i>Lease – Armadale Golf Course – (June 2003)</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Subject to workloads and available resources, matter to be reported to the August 2004 Community Services Committee Meeting.
<p><i>Rushton Park – New Events (July 2003)</i></p> <p>Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C109/7/03)</p>	Recreation & Events	Consultant's report and recommendations to Working Party submitted to April Community Services Committee and endorsed by Council (C52/3/04) on 5 April 2004. Redevelopment of pool site and Park subject to securing sufficient resources through budget process and other funding sources. Officers to consider options for both new and/or relocation of existing events to Rushton Park subject to ongoing redevelopment of site.
<p><i>Armadale Recreation Centre- Climbing Wall Proposal (September 2003)</i></p> <p>Part (3) – That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/9/03).</p>	Recreation Services	The new climbing wall has arrived and is being stored at the Council Depot pending construction of the additional storage facility at Armadale Arena. An update to be provided to the June Community Services Committee via the Executive Director's report.
<p><i>Armadale Kelmscott Senior Citizens' Centre (October 2003)</i></p> <p>That Council:</p> <p>b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	Community Development	Subject to workloads and available resources, matter to be reported to the August 2004 Community Services Committee Meeting.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JUNE 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004)</i> Part (2): That a further report on this matter be submitted to the May Community Services Committee Meeting.</p>	Recreation Services	Subject to workloads and available resources, matter to be reported to the July 2004 Community Services Committee Meeting.
<p><i>Armadale Soccer Club – Debt Repayment Plan (April 2004)</i> That a further report be submitted to the Community Services Committee in December 2004 analysing the progress of the Armadale Soccer Club's debt repayments. (C63/4/04)</p>	Corporate Services	Matter to be reported to the December 2004 Community Services Committee Meeting.
<p><i>Armadale Sporting Club – Debt Restructure & Management Agreement (May 2004)</i> That a further report be submitted to Committee at the conclusion of the first six months of the new Agreement in January 2005 on the progress and success of the new Management Agreement and debt repayments. (C81/5/04)</p>	Corporate Services	Matter to be reported to the February 2005 Community Services Committee Meeting.
<p><i>2004-2009 Cultural Plan (June 2004)</i> That Council recommit the City of Armadale Draft 2004 – 2009 Cultural Plan to the July 2004 Community Services Committee meeting thereby enabling Councillors more of an opportunity to submit their further comment/input for consideration of inclusion in the Draft Plan prior to its proposed release for public comment. (C93/6/04)</p>	Community Development	<p>Draft Report updated based upon feedback from Community Services Committee at its June meeting and has now been circulated for additional comments.</p> <p>Report will be re-presented to Committee in August 2004.</p>
<p><i>Arks Rugby Union Club – Debt Restructure (June 2004)</i> That a further report on the status of the Club's repayment plan be submitted to the Community Services Committee in August 2004. (C100/6/04)</p>	Corporate Services	Matter to be reported to the August 2004 Community Services Committee Meeting.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – JUNE 2004

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators for the month of June 2004 are attached. (Refer to Attachment "CA-1"- Summary of Attachments – buff page.)

1.2 Library Extension Activities

1.2.1 Community Information Talks

The Armadale Library hosted a talk titled 'Home Educators' on 9 June. 22 people attended the Home Education talk presented by Susan Della, at which it was explained how to link the eight learning areas of the Curriculum Framework to a child's learning. The talk was extremely well received with the participants using the library venue following the talk for ongoing conversation.

The Kelmscott Library hosted a talk on aromatherapy on 30 June. 9 people attended the talk presented by Aromatherapist Sue Lavell. Comments from participants included 'very informative', 'good interaction with samples and questions', 'well presented' and various other positive comments. The talk was supported by a display of Kelmscott Library's resources on aromatherapy and essential oils.

1.2.2 Bookworms Kelmscott Library

Three after school Bookworm sessions were held at Kelmscott Library this school term. The sessions were promoted through the Year 1 membership drive and so a number of year 1 students attended the sessions.

The first was a scavenger hunt in the library in which children had to answer questions using library resources, the catalogue computer and looking around the library. This was thoroughly enjoyed. A few weeks after the session a parent commented to staff that since the session her daughter always wanted to use the catalogue to find her books when she came to the library.

The second session was on poetry. Children read and wrote their own poetry. Every child borrowed a poetry book after the session. A few weeks after the session a (different) parent commented to staff that her daughter loved poetry

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

since the session and she was constantly reciting poems to family members, trying to memorize them.

The third session was on North American Indian sand art. Making pictures with coloured sand was 'very messy', but enjoyed by the children. Using the library's resources the children discovered North American Indians originally used sand art to cure sickness and promote health.

Displays were set up for each session and included Kelmscott Library's resources on the topics, for example poetry and North American Indians. The display on poetry was particularly effective. Children's poetry is not borrowed as much as other subjects, but the poetry books were well used when promoted.

1.2.3 Surfing Seniors Internet Education

Two Surfing Seniors Email sessions were conducted at the Kelmscott Library on 10 June, one in the morning and the other in the afternoon. The sessions were greatly enjoyed by all participants.

All participants already had an email account and wanted to learn how to make the most of their email and learn some extra 'tricks'. Even participants who had been using email for some time learnt new things from the session.

Some comments about the session were: "very clear and instructive," "most helpful and informative," "very informative and worthwhile."

The display used to promote the session included Kelmscott Library's resources on the Internet and email. These were well used during the display period.

1.3 Public Library Funding and Framework Agreement

It was reported in the May 2004 report to Council that the State Government had allocated an additional \$10.3 Million over four years for the public library service in its 2004/05 budget. At that time, no announcement had been made as to how the money would be allocated, other than that \$330,000 would be allocated each year for staffing to process the additional stock.

A WALGA Infopage has advised that the Minister has endorsed the following allocation of additional funding over the next four years:

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2005	2006	2007	2008
\$2M	\$2.2M	\$2.2M	\$2.4M

Advice received from the Director Public Services from the State Library of WA is that 28.5% of the \$2M allocated for 2005 will be for development stock to bring the items per head closer to the 1.25 standard, and 71.5% will be for the maintenance of the stock i.e. to replace the stock that is discarded due to age. While the State Library Service has been unable to formally advise Local Government of the impact on the standards of 1.25 items and maintenance standard of 15% due to variable factors such as population growth, CPI and exchange rates, their model indicates that both standards will rise considerably. Some preliminary in-house figures indicate a maintenance rate of approximately 12.27%, a marked increase on the current 7%. This figure is yet to be confirmed.

In 2005, \$9.5 Million will be spent on public library stock as follows:

Development allocations:

- \$1 M from the \$4M over 4 years allocation
- \$570,000 from the 2005 \$2M allocation
- **Total development: \$1,570,000**

Maintenance allocations:

- \$6.5 M base capital
- \$1,430,000 from the 2005 \$2M allocation
- **Total maintenance: \$7,930,000**

WALGA has stated that the allocation of additional funds over the next four years provides an opportunity to undertake Framework Negotiations within a new environment. An Options Paper will be developed by the Framework Negotiating Committee for consideration by State and Local Government as the first step to move negotiations forward.

2. MUSEUM AND LOCAL STUDIES LIBRARY SERVICES

2.1 Storeroom Upgrade

The next phase of the History House Museum storeroom upgrade is underway. The Storeroom has now been extended and this additional space has been fitted out. The next step in this project is to attend to the old storeroom space and fit this out to conservation standards.

There are a number of building issues that have been identified in the old storeroom area that will need repairing. Most of the damage has been caused by the leaking roof

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

that has caused moulds and fungi to grow, as well as general dampness and water damage.

The first bank of new shelving in the old storeroom area has been installed and the artefacts are being transferred to the new space. The Museum Curator and volunteers continue to complete a complete inventory and condition report for each artefact. Once this is completed it will be the first time a complete inventory of artefacts and their locations in store have been recorded.

2.2 John Calvin High School Project

The Historian / Museum Curator has joined forces with Mr Gordon de Snoo, a Year 8 teacher at John Calvin High School, to teach in tandem a series of local history lessons that form part of the year 8 Society and Environment Curriculum.

This project has incorporated three Year 8 classes and approximately 60 students. These students have used the Birtwistle Local Studies Library and the History House Museum to research aspects of local history and the culmination of their research efforts will take the form of class displays that the students will mount in the Margaret Bettenay Exhibition Hall.

The students will be presenting their display to their parents and guests during a yet to be decided presentation night – some 200 parents and guests are expected for this event which will be staggered over the evening to cater for the number of people attending. The temporary exhibition of the students work will be on display for approximately a month.

2.3 Oral History Programme

The Birtwistle Local Studies Library Oral History Project is continuing with around 13 active participants completing either initial or refresher training from Lorraine Pearce. As previously reported Lorraine, who has been seconded from the Westfield Library to the Birtwistle Local Studies Library in the role of Local Studies & Curatorial Assistant, will be coordinating this group as part of her role.

While there are both subject and individual priorities lists for oral histories, additional names of people recommended for interview are constantly being sought, so suggestions from elected members, staff and members of the public are most welcome.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2.4 Indigenous Display

The History House Museum project to upgrade the History House Museum Indigenous Display continues to progress. To date the project has consulted with the local indigenous community and has represented their ideas into the display.

Mrs Valerie Ah Chee has completed much of the artistic work for the display and Valerie's Mother Mrs Rosemary van der Berg has completed vital research. This first section of the project that deals with traditional Nyoongar culture, is expected to be launched on August 9th 2004, which is World Indigenous People Day.

Following the launch, research and planning for a second stage of the project will begin. This will focus on a contemporary history and image for indigenous people in the area and will be incorporated in the ongoing Museum display schedule.

3. ARMADALE TOURIST CENTRE REPORT

3.1 Visitor Statistics

- 731 people visited the Armadale Tourist Information Centre during June 2004
- 346 enquiries from the local community
- 276 enquiries from the wider metropolitan area
- 17 enquiries from people living intrastate
- 50 enquiries from people living interstate – predominately Victoria, Queensland and New South Wales
- 41 enquiries from people living overseas – predominately Asia

3.2 Name Change – Armadale Visitor Centre

Under the Western Australian Tourism Commission's new strategy for visitor servicing in Western Australia all tourist centres, bureau's etc will become Visitor Centre's. The new strategy foresees the Armadale Visitor Centre as a gateway to the city and south and therefore should receive Level 1 status. The parent body for tourism in Armadale remains the Heritage Country Tourism Association, however it now has two trading names "Armadale Tourist Information Centre" and "Armadale Visitor Centre". It is hoped that that the name Visitor Centre will convey the concept of the Centre providing information not only for tourists but for locals and the community in general.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

ACCOUNTING SERVICES REPORT – 6 JULY 2004

Accounting Services Report is attached. (Refer to Attachment “CA-2” – Summary of Attachments – buff page.)

1. Investments
2. Donations
3. Rates Debtors Outstanding Report

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR JUNE 2004

1. Animal Control

1.1 Dogs

Ranger Services received two hundred and fifty nine (259) requests for assistance during the report period. Whilst the overall number of requests for assistance is similar to the corresponding period for 2002/2003, it should be noted that there has been a marked reduction in the number of wandering dogs and as a consequence the number of dogs required to be impounded.

1.2 Livestock

During this report period Ranger Services attended to fifteen (15) requests for assistance in dealing with stock wandering on the road. The overall number of incidents for 2003/2004 is almost identical to that of the corresponding period for the 2002/2003 year.

Court Action

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976. These matters were heard and determined in the Armadale Magistrates Court during the report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Paul Letari	Several offence in contravention of the provisions of the Bush Fires Act 1954	Guilty	2,500	2,000	4,500
Angie Wemm	Dog Attack (on another animal)	Guilty	1,000	183.50	1,183.50

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Lisa Stevenson	Dog Attack (on person)	Guilty	650	228.60	878.60
Gaelene Clarke	Dog Attack (on another animal)	Guilty	500	65	565

2. Vehicles

2.1 Parking

Ranger Services attended to sixty six (66) general enquires relating to the unlawful parking of vehicles during this report period.

2.2 Control of Vehicles (Off Road Areas)

Ranger Services attended to eight (8) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

3. Fire Services

There were eighteen (18) enquires relating to fire incidents during the June report period, however these matters were principally related to smoke emission concerns.

4. Litter

Ranger Services has received several complaints from concerned members of the community, regarding the amount of green waste and household rubbish being deposited onto reserves and road verges throughout the district.

Keeping roadsides, reserves and other areas litter free is a major focus of the City of Armadale and Rangers are ever vigilant in identifying and apprehending litter offenders.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

5. General

Control of Vehicles (Off Road Areas)

An Issues Paper has been prepared by the Department of Local Government and Regional Development (DLGRD) to canvas public comment on the matters of interest. The Paper discusses the provisions of the *Control of Vehicles (Off-road Areas) Act 1978* (the Act) and its regulations, outlines a range of issues and in some cases, solutions that have been put forward by individuals and organisations.

The Act was introduced in 1979 with the aim of regulating the use of off-road vehicles. At the time of its introduction there were widespread concerns about safety and environmental damage from uncontrolled use of unlicensed off-road vehicles. A registration system and other measures were introduced by the legislation in response to these concerns. Over the past two decades the Act has been amended a number of times. In response to submissions and correspondence received from Local Governments Authorities (LGA's), and others, it is timely that the legislation be reviewed.

The purpose of the paper is to discuss the provisions of the Act and its regulations, outline a range of issues and in some cases, solutions that have been put forward by individuals and organisations. These issues are presented in the following broad areas: third party insurance, public liability, areas for the use of off-road vehicles, age limits, education and training, safety, registration of vehicles and drivers, enforcement and penalties.

In addition, the DLGRD is aware, from anecdotal evidence provided by Local Government Rangers and officers from government agencies, including the Department of Conservation and Land Management (CALM) and the WA Police Service, that there is an increasing problem of off-road vehicles being used in inappropriate areas, and without the permission of the owner of the land.

The complexity of the legislation results in certain aspects being covered in several places in the Act, which makes it difficult to follow.

This paper represents the first stage in the review process and will provide the focus for further discussions on the Act and its accompanying regulations. Following feedback in response to the release of this issues paper; a position paper will be produced and circulated for public comment before decisions are made on legislative amendments.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

6. Statistics for June 2004

<i>DOGS</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Wandering	46	42	492	638
Dogs for Pick Up	9	21	213	316
Barking	30	23	278	279
Attacks	13	16	111	179
Lost & Found	47	49	601	533
General Information	6	13	101	108
Office Phone Enquiries	108	97	1517	1249
Total	259	261	3313	3302

<i>PARKING / VEHICLES</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
General Parking	13	9	135	115
Trucks	8	3	44	19
School Parking	5	2	29	28
Abandoned Vehicles	10	10	122	125
Off Road Vehicles	8	2	64	33
Office Phone Enquiries	22	21	146	213
Total	66	47	540	533

<i>LIVESTOCK</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Lost & Found	1	0	36	2
General	7	9	55	75
Office Phone Enquiries	7	12	55	70
Total	15	21	146	147

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>LITTER</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
General Information	0	2	3	18
Private Property	1	1	14	10
Roadside / Reserve	4	1	34	59
Verge	5	0	33	27
Office Phone Enquiries	6	2	26	27
Total	16	6	110	141

<i>FIRE</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Burning Off / General Information	3	3	35	33
Firebreak / Hazard	0	8	87	143
Office Phone Enquiries	26	17	804	554
Total	29	28	926	730

<i>GENERAL</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
General Information	7	8	68	101
Office Phone Enquiries	36	23	268	293
Total	43	31	336	394

<i>TOTAL</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Total Reports / Complaints	428	394	5371	5247

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>WARNINGS</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Dogs	18	28	260	401
Parking	12	21	200	184
Off Road Vehicles	1	0	4	13
Litter	0	0	5	7
Fire & Fire Orders	0	1	220	208
Other	3	2	9	11
Total	34	52	698	824

<i>INFRINGEMENTS</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Dogs	35	44	403	487
Parking	41	14	386	353
Off Road Vehicles	0	0	3	0
Litter	23	9	2	32
Fire	0	0	82	71
Other	0	0	0	0
Total	99	67	876	943

<i>IMPOUNDED DOGS</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Claimed	35	30	382	402
Sold	2	9	51	44
Destroyed	11	19	199	229
Vet / Rescue	14	7	108	112
Stolen	0	0	0	1
Total	62	65	740	788

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>IMPOUNDED LIVESTOCK</i>	June 2004	June 2003	2003/2004	2002/2003
			Financial Year	Financial Year
Sheep	0	0	3	39
Horses	0	1	3	5
Cows	0	0	0	4
Goats	0	0	0	1
Pigs	0	0	1	0
Deer	0	0	0	0
Other	0	0	0	0
Total	0	1	7	49

<i>IMPOUNDED VEHICLES</i>	June 2004	June 2003	2003/2004	2002/2003
			Financial Year	Financial Year
Vehicles	7	6	56	47
Motor Cycles	5	0	5	0
Total	12	6	61	47

<i>COURT PROSECUTIONS</i>	June 2004	June 2003	2003/2004	2002/2003
			Financial Year	Financial Year
Dog	4	5	58	40
Fire	4	0	5	0
Parking	0	0	3	0
Litter	0	0	0	2
Off Road Vehicles	0	0	0	0
No. of Guilty Verdicts	7	5	58	41
Total	8	5	66	42

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>FINES ENFORCEMENT</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Infringements sent to FER	53	177	325	403

<i>PHONES CALLS</i>	June 2004	June 2003	2003/2004 Financial Year	2002/2003 Financial Year
Office – Rangers calling Office	44	48	316	368
Office – Messages for Staff	58	75	576	699
Office – Referred to Other	19	26	155	228
Calls to Rangers' Private Residences via Diverter	20	21	196	343
TOTAL	141	170	1243	1638

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

FINANCE

Financial Statements

Details of income and expenditure pertaining to the activities and responsibilities of the Community Services Committee for the (52) week period ending 30 June 2004. **(Refer to Attachment “CA-3” – Summary of Attachments – buff page.)**

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Armadale Police & Citizens' Youth Club Management Committee Meeting of 23 June 2004. **(Refer to Attachment "CA-4" – Summary of Attachments – buff page.)**

Armadale Youth Advisory Committee Meeting of 17 May 2004. **(Refer to Attachment "CA-5" – Summary of Attachments – buff page.)**

Armadale Youth Advisory Committee Meeting of 28 June 2004. **(Refer to Attachment "CA-6" – Summary of Attachments – buff page.)**

Minnawarra Festival Committee Meeting of 4 May 2004. **(Refer to Attachment "CA-7" – Summary of Attachments – buff page.)**

Community Policing Crime Prevention of Armadale (Safer WA) Meeting of 10 June 2004. **(Refer to Attachment "CA-8" – Summary of Attachments – buff page.)**



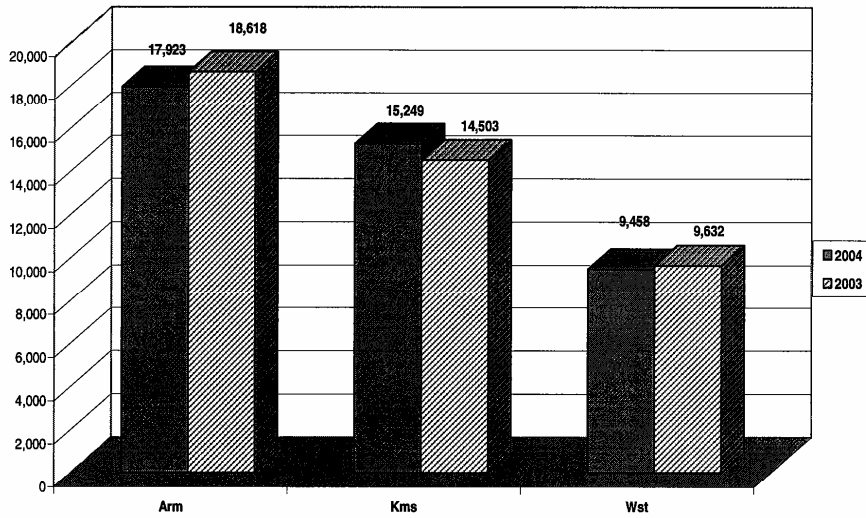
INFORMATION BULLETIN NO. 14

COMMUNITY & CORPORATE SERVICES DIRECTORATES

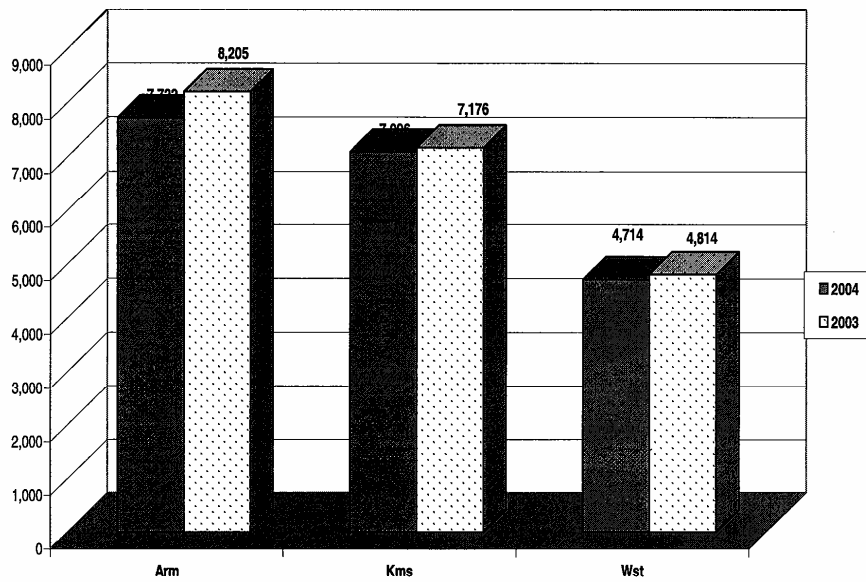
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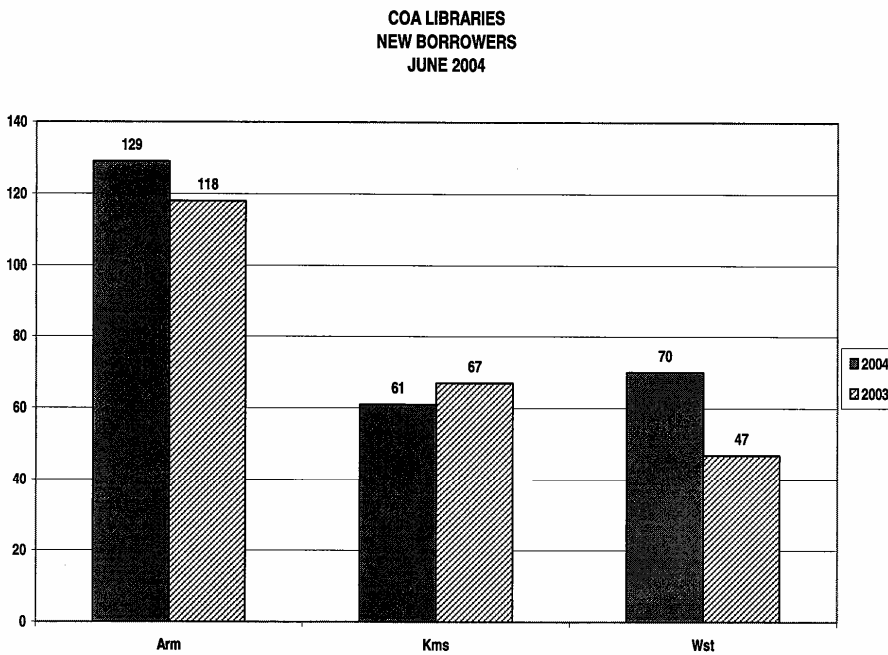
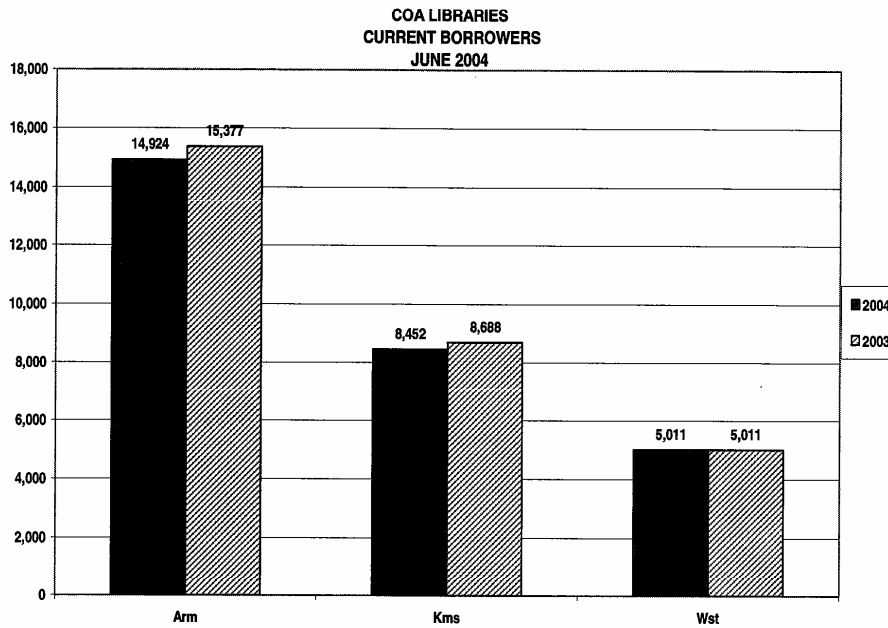
INFORMATION ITEMS FROM COMMUNITY SERVICES [Beige Divider]		
Attach No.		
CA-1	CITY OF ARMADALE LIBRARIES – STATISTICS FOR JUNE 2004	18 – 20
CA-2	ACCOUNTING SERVICES REPORT – 6 JULY 2004	21 – 24
CA-3	CITY OF ARMADALE FINANCIAL STATEMENTS FOR THE (52) WEEK PERIOD ENDING 30 JUNE 2004	25 – 64
CA-4	ARMADALE POLICE & CITIZENS' YOUTH CLUB MANAGEMENT COMMITTEE MINUTES OF 23 JUNE 2004	65 – 68
CA-5	ARMADALE YOUTH ADVISORY COMMITTEE MINUTES OF 17 MAY 2004	69 – 71
CA-6	ARMADALE YOUTH ADVISORY COMMITTEE MINUTES OF 28 JUNE 2004	72 – 75
CA-7	MINNAWARRA FESTIVAL COMMITTEE MINUTES OF 4 MAY 2004	76 – 82
CA-8	COMMUNITY POLICING CRIME PREVENTION COMMITTEE OF ARMADALE (SAFER WA) MINUTES OF 10 JUNE 2004	83

COA LIBRARIES
ISSUES/RENEWALS
JUNE 2004

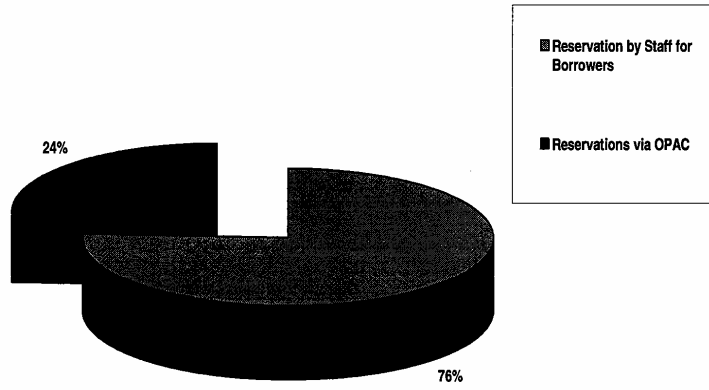


COA LIBRARIES
NUMBER OF VISITS
JUNE 2004





COA LIBRARIES
RESERVATIONS
JUNE 2004



Memo

To: Community Services Committee
From: Accounting Services
Subject: *ACCOUNTING SERVICES REPORT DATED – 6 JULY 2004*

1. INVESTMENTS

Statement of Investments by Fund & Financial Institutions – 06.07.04

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 06 July 2004	INTEREST RATE %	MATURITY DATE
MUNICIPAL FUND					
Challenge Bank	1,490,000.00	(40,000.00)	1,450,000.00	4.75	11.00 am
Challenge Bank	996,260.07	(996,260.07)	0.00	5.27	30.06.04
Challenge Bank	996,260.07	(1,091.68)	995,168.39	5.37	03.08.04
Challenge Bank	995,451.47	(283.08)	995,168.39	5.37	03.08.04
Challenge Bank	995,451.47	(283.08)	995,168.39	5.37	03.08.04
Challenge Bank	995,451.47	(283.08)	995,168.39	5.37	03.08.04
Challenge Bank	995,451.47	(283.08)	995,168.39	5.37	03.08.04
	7,464,326.02	(1,038,484.07)	6,425,841.95		
<i>Comparative Balance July 2003</i>			4,700,547.34		
RESERVE FUND					
Challenge Bank	113,400.00	501,600.00	615,000.00	4.75	11.00 am
Challenge Bank	1,993,667.24	(3,330.46)	1,990,336.78	5.37	03.08.04
Challenge Bank	994,585.91	(497,001.72)	497,584.19	5.37	03.08.04
	3,101,653.15	1,267.82	3,102,920.97		
<i>Comparative Balance July 2003</i>			3,466,020.11		
TRUST FUND					
Challenge Bank	91,000.00	(2,000.00)	89,000.00	4.75	11.00 am
	91,000.00	(2,000.00)	89,000.00		
<i>Comparative Balance July 2003</i>			77,000.00		

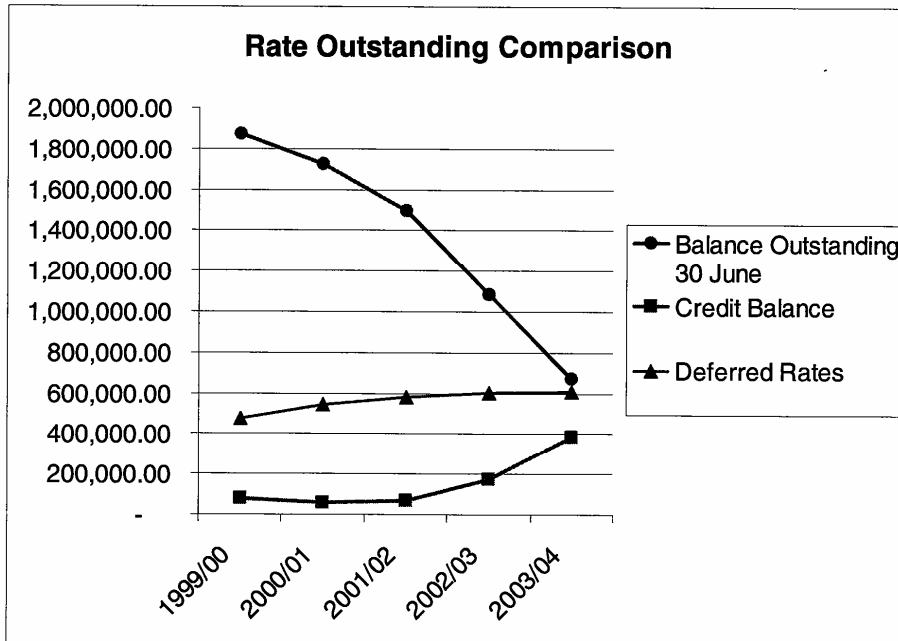
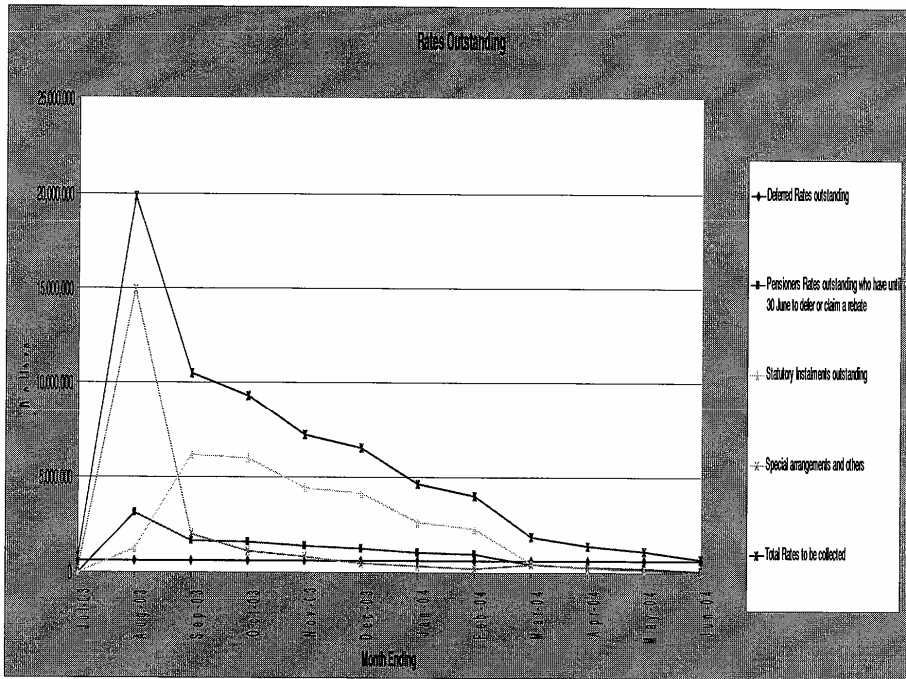
FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 06 July 2004	INTEREST RATE %	MATURITY DATE
Total	10,656,979.17	(1,039,216.25)	9,617,762.92		

2. DONATIONS

Balance as at 1st June 2004					\$ 9,869.61
Dr O'Neill's Naltrexone Clinic	Donation		\$ 1,000.00		
J Sturges	U/18 Sport		\$ 100.00		
Community Midwifery Program	Push Art		\$ 100.00		
A Ledbury	U/18 Sport		\$ 100.00		
Heritage FM	Donation - Rental		\$ 550.00		
L Poutsma	U/18 Sport		\$ 100.00		
Armada Community Family Centre	Community Garden		\$ 500.00		
Department of Community Development	Hall Waiver		\$ 55.00		
					\$ 7,364.61

3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 30 JUNE 2004					
		2002/03	2003/04	VARIATION	
		30.6.03	30.6.04		%
Annual Rate Billing (including services charges)		18,233,356	19,514,053	1,280,697	7.02%
Emergency Services Levy			1,331,067		
No of rateable properties		22,032	22,248	216	0.98%
No of properties fully paid		12,888	13,555	667	5.18%
No of properties on instalments		7,718	7,932	214	2.77%
No of properties on special arrangements		1,284	761	-523	-40.73%
No of properties with Small Balances Under \$10.00		128	-	-128	-100.00%
No of properties Summons Issued		-	-	-	
No of properties Pensioners, Informal Recovery Action, etc..		14	-	-14	-100.00%
		\$	\$	\$	\$
Deferred Rates outstanding		601,029	607,745	6,716	1.12%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate		43,381	38,400	-4,981	-11.48%
Emergency Services Levy		-	-	-	
Statutory Instalments outstanding		0	-	-	
Small Balances Under \$10.00		1,745	0	-1,745	-100.00%
Direct Debits arrangements		0	0	-	
Special arrangements and others		154,005	25,616	-128,389	-83.37%
Recovery Action		286,990	-	-286,990	
Total Rates to be collected		1,087,149	671,761	-415,389	-38.21%
Rates	Current	442,578	326,265	-116,313	-26.28%
	Arrears	627,713	620,128	-7,586	-1.21%
Services	Current	61,095	39,932	-21,164	-34.64%
	Arrears	26,175	10,232	-15,944	-60.91%
Area Rates (ESL)		-	14,940	14,940	
Back Rates		1,782	159	-1,624	-91.10%
Legal Fees		29,488	19,777	-9,712	-32.93%
Other Charges		8,112	3,431	-4,680	-57.70%
Penalty/Instalment Interest		63,026	25,253	-37,773	-59.93%
Excess Payments		-172,819	-388,354	-215,535	124.72%
Total Rates to be collected		1,087,151	671,761	-415,389	-38.21%



SCHEDULE M1 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 MEMBERS ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
MEMBERS ADMINISTRATION					
OPERATING INCOME					
OPERATING EXPENDITURE					
30252	SALARIES MEMBERS ADMIN		11000.00		10245.44
32232	VOL SUPER MEMBERS ADMIN		400.00		
32712	SGC SUPER MEMBERS ADMIN		1000.00		873.14
33172	COMP PREMIUM MEMBERS ADM		400.00		423.16
50032	INSURANCE MEMBERS		43000.00		41687.59
50212	PROMOTIONAL MATERIAL-MEMB		3500.00		4211.00
50702	FUNCTIONS		113000.00		99718.16
50802	MAYOR & DEPUTY ALLOWANCE		33000.00		32750.00
50812	ELECTION EXPENSES		-2000.00		-2156.77
50822	TRAVELLING EXP MEMBERS		9000.00		6431.61
50832	TELECOMMUNICATIONS ALLOW		11200.00		11407.27
50842	CITIZENSHIP CEREMONIES		4600.00		4469.94
50852	MEMBERS TRAIN & DEVELOP'T		25000.00		21054.05
50882	SUNDRY EXPENSES MEMBERS		3000.00		-101.93
50942	PHOTOCOPIER (FIRST FLOOR)		1800.00		1108.19
50952	COMMUNICATIONS ALLOWANCE				576.09
51902	COUNCIL PRESENTATION GIFT		5000.00		4675.90
52052	MEMBERS ANNUAL FEES		90000.00		90000.00
54262	STATIONERY/PAPER-MEMBERS		800.00		279.80
70274	PROMO HIGH RES CAMERA		3000.00		2522.71
SUB TOTAL OPERATING			356700.00		330175.35
TOTAL MEMBERS ADMINISTRATION			356700.00		330175.35

SCHEDULE M3 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ADMINISTRATION & GOVERNANCE SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
ADMINISTRATION & GOVERNANCE SE					
OPERATING INCOME					
00773	JULL ST - STALL RENTALS	-500.00		-9.09	
01573	PUBLIC TRADERS PERMIT	-500.00		-544.00	
03453	WALGA- ADVERTISING REBATE	-12000.00		-12617.05	
06973	"FOI" APPLICATION FEES	-200.00		-612.40	
08343	SALE OF COUNCIL MINUTES	-400.00			
OPERATING EXPENDITURE					
30012	SALARIES ADMIN/GOVERN		320000.00		315018.88
32012	VOL SUPER ADMIN/GOVERN		10900.00		7860.63
32562	SGC SUPER ADMIN/GOVERN		27000.00		25823.97
33012	COMP PREMIUM ADMIN/GOVERN		10200.00		10790.60
35822	PROFESSIONAL SERVICES-ADM		24100.00		8931.25
38012	POSTAGES ADMIN		55000.00		56614.32
38032	STATIONERY/PRINTING-ADMIN		6000.00		6177.00
38052	ADVERTISING ADMIN		38000.00		11611.57
38212	LEGAL EXPENSES ADMIN		15000.00		19765.75
38312	REFRESHMENTS		8000.00		8492.60
38322	TELEPHONE SERVICES AD/GOV		70000.00		69294.23
38352	STAFF MEDICALS- ADMIN/GOV		500.00		316.00
38502	COURIER EXPENSES-ADM/GOV		1000.00		311.26
38952	PHOTOCOPYING-ADMIN/GOVERN		65000.00		63006.72
42332	RENTAL OF MAILING SYSTEM		5500.00		5615.64
46012	VEHICLE OPERATING ADM/GOV		6800.00		2830.43
48012	OFFICE EQUIP EKES ADM/GOV		8000.00		5823.83
50012	INSURANCE ADMIN/GOVERN		47300.00		51681.46
50402	SUBSCRIPTION & PUBLICATION		9000.00		2045.20
52382	ANNUAL REPORT/PROD DIST		13000.00		11466.41
53392	RECORDS SCANNING PROJECT		4900.00		4448.65
54272	STATIONERY/PAPER-GOVERN		25000.00		19398.15
54292	SUNDRY EXPENSES - ADMIN		500.00		278.50
54322	AFTER HOURS PHONE SERVICE		15000.00		12885.32
54332	MOBILE PHONE - ADMIN		500.00		
54802	RECORDS MANAGEMENT PLAN		33700.00		1626.94
	SUB TOTAL OPERATING	-13600.00	819900.00	-13782.54	722115.31
CAPITAL EXPENDITURE					
69954	OFFICE FURN & EQUIP-A & G		1000.00		589.88
70254	T/F TO PABX UPGD/MTCE RES		8000.00		
	SUB TOTAL CAPITAL		9000.00		589.88
	TOTAL ADMIN & GOVERNANCE SERVI	-13600.00	828900.00	-13782.54	722705.19

SCHEDULE M4 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 INFORMATION SYSTEM SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
INFORMATION SYSTEM SERVICES					
=====					
OPERATING INCOME					

OPERATING EXPENDITURE					

30022	SALARIES INFO SYSTEM SERV		200000.00		201624.87
32022	VOL SUPER INFO SYSTEM SER		5800.00		5533.63
32572	SGC SUPER INFO SYSTEM SER		17700.00		16678.66
33022	COMP PREMIUM INFO SYS SER		6600.00		6982.16
38492	CONSUMABLES		3600.00		1909.88
38992	PRINTER CONSUMABLES		16000.00		22403.52
39002	MAGNETIC MEDIA		2000.00		2677.00
42822	IT TRAINING		7000.00		4577.51
42842	SYSTEM SUPPORT SERVICES		54594.00		58497.45
46242	VEHICLE OF INFO SYS SERV		9000.00		8425.04
46802	LEASE OF IT EQUIPMENT		234900.00		283486.33
48022	HARDWARE MICE CORP SYSTEM				331.00
48072	HARDWARE MICE PC & PERIPHERAL		3500.00		3140.44
48122	HARDWARE MICE NETWORK		7700.00		8724.12
50132	INSURANCE INFO SYSTEM SER		3300.00		1828.00
50282	LIBRARY SYSTEM LEASE-ISS		40000.00		43973.32
50442	SUBSCRIPTION/PUBLICATIONS		500.00		
50722	SOFTWARE/MAINT/SUPP CORP		40000.00		107830.87
50732	SOFTWARE/MAINT/SUPP LIB		13500.00		12800.00
50742	SOFTWARE/MAINT/SUPP PC'S		8100.00		9978.97
50752	COMMUNICATIONS CORPORATE		8103.00		8694.76
50762	COMMUNICATIONS LIBRARY		8200.00		11060.14
53922	SPECIALIST SOFTWARE		6200.00		23546.75
54182	STATIONERY/PAPER-ISS		300.00		788.56
54202	MOBILE PHONE-ISS		300.00		503.33
54682	VIRUS/SECURITY		4000.00		5387.00
55502	COMPUTER SYSTEM PURCHASE		800000.00		512709.28
55512	NEW CORP SYS LICENCE PART		60000.00		
55522	ADDITIONAL RESOURCES IS		40000.00		8905.91
70234	INTERNET CONNECTIONS-ISS		8800.00		6952.17
54722	CORP SYSTEM PT 1 PAYMENT		20000.00		
SUB TOTAL OPERATING			1629697.00		1379950.67

CAPITAL INCOME					

CAPITAL EXPENDITURE					

69934	COLOUR PRINTER		5000.00		5355.45

SCHEDULE M4 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 INFORMATION SYSTEM SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	SUB TOTAL CAPITAL		5000.00		5355.45
	TOTAL INFORMATION SYSTEM SERVI		1634697.00		1385306.12

SCHEDULE M5 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 HUMAN RESOURCES SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HUMAN RESOURCES SERVICES					
=====					
OPERATING INCOME					

08883	CONTRIB'N STAFF UNIFORMS	-8000.00		-12464.99	
OPERATING EXPENDITURE					

30602	SALARIES HUMAN RESOURCES		208000.00		214547.88
32392	VOL SUPER HUMAN RESOURCES		8800.00		7722.67
32892	SGC SUPER HUMAN RESOURCES		17700.00		17516.28
33382	COMP PREMIUM H/RESOURCES		6700.00		7087.96
35522	TRAINING - CORPORATE PROG		50000.00		26412.86
36212	STAFF UNIFORMS		16000.00		29276.75
37052	OCCUPATIONAL HLTH& SAFETY		10000.00		9934.26
38612	SUNDRY EXPENSES-HUM RES		500.00		1525.97
38622	SUBSCRIPTIONS		13000.00		12972.05
38682	TRAINING-DEFENSIVE DRIVER		17827.00		13500.00
42632	MOBILE PHONE EXPENSES		300.00		
42682	STATIONERY/PAPER		800.00		1089.60
42702	STAFF TRAINING HR		2000.00		2171.82
SUB TOTAL OPERATING		-8000.00	351627.00	-12464.99	343758.10
TOTAL HUMAN RESOURCES SERVICES		-8000.00	351627.00	-12464.99	343758.10

SCHEDULE M11 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 CHIEF EXECUTIVE'S OFFICE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
CHIEF EXECUTIVE'S OFFICE					
=====					
OPERATING INCOME					

OPERATING EXPENDITURE					

30642	SALARIES - CEO		302700.00		298034.53
32002	VOL SUPER CEO		8840.00		9128.79
34362	SGC SUPER - CEO		29300.00		27507.55
34402	COMP PREMIUM - CEO		9930.00		10505.00
36992	VEHICLE OPERATING - CEO		10300.00		10011.01
37002	STRATEGIC PLAN REVIEW		8500.00		2695.00
38752	TRAINING - EXEC DEVELOP		10300.00		1413.96
50412	SUBSCRIPTIONS - CEO		28300.00		24535.36
50522	CONSULTING-PUBLIC RELTNS.		81430.00		37910.68
52242	ECONOMIC DEVELOPMENT		60000.00		26329.97
53132	PROFESSIONAL DEVELOPMENT		5200.00		3792.86
54232	PASSENGER VEHICLE REPLACE		6100.00		5175.00
54242	STATIONERY/PAPER-CEO		1500.00		3575.62
54252	STAFF PHONE-CEO		2100.00		2459.03
54282	STRATEGIC INITIATIVES		120000.00		
55052	SUNDRY EXPENSES CEO		1500.00		973.77
	SUB TOTAL OPERATING		686000.00		464048.13
	TOTAL CHIEF EXECUTIVE'S OFFICE		686000.00		464048.13

SCHEDULE M12 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 PROPERTY LEASES AND RENTALS
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
PROPERTY LEASES & RENTALS					
=====					
OPERATING INCOME					

RESERVES (ONLY)					

04213	GOLF COURSE LEASE	-6000.00		-4545.48	
04233	PCYC - CHAMPION DRIVE	-50.00			
04263	SCOUTS RES 33493 BARELLEN	-50.00		-23.00	
04273	RIFLE CLUB RESERVE 23592	-10.00		-10.00	
04293	HILLANDALE HOMES	-20.00		-20.00	
04303	WALLANGARRA PONY CLUB	-50.00		-50.00	
04333	AQUA SLIDE LEASE	-8500.00		-8847.50	
04363	KELMSCOTT SPORTSMAN CLUB	-50.00		-500.00	
04413	TELSTRA LEASE AT DEPOT	-3700.00		-3505.74	
04433	GWYNNE PARK W.A.F.B.B.LEASE	-25.00		-25.00	
04443	FORRESTDALE SPORTING ASSO	-50.00		-50.00	
04453	ROBERTA JULL CHILD CARE	-50.00			
04473	OPTUS LEASE AT DEPOT	-12500.00		-12733.88	
04483	EDUCATION MINISTRY R31604	-3100.00		-3177.03	
04563	A'DALE K'SCOTT APEX CLUB	-50.00		-50.00	
04603	KELMSCOTT PONY CLUB			-50.00	
BUILDINGS					

03263	ROLEYSTONE THEATRE	-25.00		-25.00	
04243	FORMER ADMIN BLD (FCS)	-66700.00		-64842.48	
04253	ROLEYSTONE TENNIS CLUB	-25.00		-25.00	
04323	A'DALE POOL KIOSK LEASE	-2500.00			
04353	SCOUTS RES 43120 CLIFTON	-50.00		-50.00	
04373	ROLEYSTONE GUIDE HALL	-10.00		-10.00	
04403	STH SUBURBAN BADMINTON AS	-50.00			
04423	TOURIST INFORMATION CTR	-10.00		-116.27	
04493	ROBERTA JULL MINN HOUSE	-25.00		-25.00	
04503	PRIES PARK - RUGBY CLUB	-500.00		-166.69	
04513	ARMADALE SPORTSMAN CLUB	-500.00		-500.00	
04613	ARMADALE HOME HELP	-50.00		-50.00	
05213	ROLEYSTONE SENIOR CENTRE	-50.00		-50.00	
05223	FORRESTDALE PRE SCHOOL	-220.00		-476.66	
05233	NEERIGEN PRE-PRIMARY	-5380.00		-5000.00	
05243	FORMER ADMIN BLD (TAFE)	-38600.00		-39301.08	
05313	KELMSCOTT TENNIS CLUB	-50.00		-55.00	
05323	CYRIL RUSHTON CENTRE	-50.00		-50.00	
05393	HERITAGE FM RADIO	-500.00		-500.00	
06263	TOURIST REST CENTRE	-10000.00		-5000.00	
06283	SPRINGDALE PARK PAVILION	-500.00		-500.00	
06343	ARMADALE PARK SOCCER CLUB	-500.00		-500.00	
06353	ARMADALE BOWLING CLUB	-50.00		-50.00	
06363	ARMADALE TENNIS CLUB	-50.00		-50.00	
06373	SCOUTS - SAN JACINTA	-50.00		-50.00	

SCHEDULE M12 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 PROPERTY LEASES AND RENTALS
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
OPERATING EXPENDITURE					
44792	KELMSCOTT LIBRARY LEASE		8500.00		4837.84
44902	RENT REVIEW VALUATIONS		1500.00		784.13
	SUB TOTAL OPERATING	-160650.00	10000.00	-150980.81	5621.97
	TOTAL PROPERTY LEASES & RENTAL				

SCHEDULE M13 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ACCOUNTING SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ACCOUNTING SERVICES					
=====					
OPERATING INCOME					
=====					
06843	PROPERTY ENQUIRY FEES	-92400.00		-124407.00	
06913	ADMINISTRATION FEES	-4600.00		1579.83	
07823	SALE OF ELECTORAL ROLLS	-20.00		-11.50	
08353	SUNDRY INCOME-ACCTG SVCS	-880.00		-8367.88	
OPERATING EXPENDITURE					

37972	SALARIES - ACCOUNTING SVC		442000.00		441226.12
37982	VOL SUPER - ACCOUNTING		19000.00		14079.37
37992	SGC SUPER - ACCOUNTING		41000.00		35909.11
38002	COMP PREMIUM - ACCOUNTING		15000.00		15868.56
38042	RATE BILLING PROCESSING		30000.00		35596.15
38062	AUDIT FEES		20000.00		10844.18
38262	LEGAL EXPENSES RATES		6000.00		7315.20
38402	SUNDRY OFFICE EXP-ACCTNG		5000.00		3112.72
38632	BANK FEES - EFT		75000.00		38919.23
38712	BANK FEES - GENERAL		31000.00		22967.35
50312	VALUATIONS		20000.00		20519.16
50372	RATES COMMISSION AUSTPOST		63000.00		42343.22
50612	CASH SECURITY SERVICES		15000.00		13021.64
50912	STATIONERY/PAPER-ACCTNG		5000.00		5383.71
	SUB TOTAL OPERATING	-97900.00	787000.00	-131206.55	707105.72
CAPITAL INCOME					

CAPITAL EXPENDITURE					

69964	OFFICE FURN & EQUIP-ACCTG		2900.00		
	SUB TOTAL CAPITAL		2900.00		

	TOTAL ACCOUNTING SERVICES	-97900.00	789900.00	-131206.55	707105.72

SCHEDULE M14 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 CORPORATE REVENUES AND EXPENDITURES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE REVENUES & EXPENDITURE					
OPERATING INCOME					
RATING					
00063	LATE PAYMENT INTEREST PEN	-75000.00		-68048.39	
00083	RATES WRITTEN OFF	20000.00		30626.46	
00113	INTERIM RATES	-68100.00		-87775.39	
00123	BACK RATING 02/03	-13000.00		-2002.90	
00263	INSTALMENT INTEREST FEES	-91800.00		-90715.86	
00273	INSTALMENT ADMIN CHARGES	-120200.00		-119529.80	
00283	SPEC ARRANGMT ADMIN CHGES	-10700.00		-13146.70	
00513	GRANTS COMMISSION	-1957000.00		-1957573.68	
00593	GRV RATES 02/03	-16062730.00		-16060304.89	
00613	UV RATES 02/03	-584797.00		-580156.46	
00713	RATE EQUIVALENT PAYMENTS			-2213.01	
06133	RATE REVENUE CONCESSION	25000.00		31613.27	
66623	ESL COMMISSION	-50000.00		-46850.00	
12233	LEGAL COSTS - RATES	-20000.00		-52983.54	
12243	FIREBREAKS/SDY CHGS RATES			12.00	
66613	INCREASE IN PENSIONER DEFERMENT	72000.00			
OTHER INCOME					
00533	INTEREST ON PENSIONER DEF	-35000.00		-32186.37	
08303	SICK LEAVE CONTRIBUTIONS			-5018.38	
08323	INTEREST ON INVESTMENTS	-353300.00		-561703.94	
08333	SALE OF LAND REVENUE	-40000.00		-43090.91	
08453	L.S.L. CONTRIBUTIONS			-2699.96	
OPERATING EXPENDITURE					
50162	SALE OF LAND EXPENSES				4422.90
51782	DOUBTFUL DEBTS		20000.00		
51492	BAD DEBTS		180000.00		207099.73
51702	PRIOR PERIOD ADJUSTMENTS	10000.00		6918.62	
66542	LEGAL COSTS - RATES		20000.00		51200.38
67082	TRANSFER TO POS LAND		40000.00		
71762	CORP INSURANCE ADJ		106000.00		
SUB TOTAL OPERATING		-19354627.00	366000.00	-19656829.83	262723.01
CAPITAL INCOME					
15435	SALE OF LAND (COA)	-31500.00		-31363.64	

SCHEDULE M14 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 CORPORATE REVENUES AND EXPENDITURES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CAPITAL EXPENDITURE					
70934	T/F TO LAND ACQUIS. RES		31500.00		
	SUB TOTAL CAPITAL	-31500.00	31500.00	-31363.64	
	TOTAL CORPORATE REVENUES & EXP	-19386127.00	397500.00	-19688193.47	262723.01

SCHEDULE M15 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 CORPORATE DEBT SERVICING
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE DEBT SERVICING					
OPERATING INCOME					
10513	LOAN-COMPUTER SYSTEM	-800000.00		-800000.00	
11393	INTEREST - HILLS ORCHARD	-100.00		-103.88	
11403	INTEREST - ARM.SPORT CLUB	-3500.00		-3530.81	
11433	INTEREST - HERITAGE FM	-300.00		-303.96	
OPERATING EXPENDITURE					
65492	LOAN INT-REPAYMENTS (COM)		7200.00		4603.14
65502	LOAN INT.REPAYMENTS (REC)		23300.00		20546.56
65512	LOAN INT.REPAYMENTS (TRAN)				3553.85
72012	LOAN INTEREST-COMPUTER		70000.00		
65522	OVERDRAFT INTEREST		1000.00		
SUB TOTAL OPERATING		-803900.00	101500.00	-803938.65	28703.55
CAPITAL INCOME					
22095	PRINCIPAL - HILLS ORCHARD	-4000.00		-3964.99	
22105	PRINCIPAL - ARM.SPORT CLUB	-8800.00		-8758.63	
22115	PRINCIPAL - HERITAGE FM	-5500.00		-5931.88	
CAPITAL EXPENDITURE					
87514	LOAN PRINCIPAL PAYMENTS		96500.00		96444.77
90014	LOAN PRINCIPAL-COMPUTER		35000.00		
SUB TOTAL CAPITAL		-18300.00	131500.00	-18655.50	96444.77
TOTAL CORPORATE DEBT SERVICING		-822200.00	233000.00	-822594.15	125148.32

SCHEDULE M16 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 BUSINESS SERVICES ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
BUSINESS SERVICES ADMINISTRATI					
=====					
OPERATING INCOME					

OPERATING EXPENDITURE					

30652	SALARIES - BSA		190070.00		205406.93
31992	VOL SUPER - BSA		11000.00		6438.03
34372	SGC SUPER - BSA		17000.00		18671.53
34412	COMP PREMIUM - BSA		6400.00		6770.60
34452	STATIONERY/PAPER - BSA		400.00		45.79
34462	REFRESHMENTS - BSA		1500.00		1225.23
34472	SUNDRY EXPENSES - BSA		2600.00		2562.93
34482	CONFERENCES - BSA		6000.00		4304.18
34492	PASS VEHICLE REPLACE-BSA		17529.00		18406.00
34512	VEHICLE OPERATING -BSA		17600.00		17254.63
35022	STAFF TELEPHONE - BSA		4900.00		4626.52
	SUB TOTAL OPERATING		274999.00		285712.37
CAPITAL INCOME					

CAPITAL EXPENDITURE					

	SUB TOTAL CAPITAL				
	TOTAL BUSINESS SERVICES ADMINI		274999.00		285712.37

SCHEDULES M1,M3,M4,M5,M11 TO M16 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 SUMMARY - CORPORATE SERVICES DIRECTORATE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
MEMBERS ADMINISTRATION		356700.00		330175.35
ADMIN & GOVERN SERVICES	-13600.00	819900.00	-13782.54	722115.31
INFORMATION SYSTEM SERVICES		1629697.00		1379950.67
HUMAN RESOURCES SERVICES	-8000.00	351627.00	-12464.99	343758.10
CHIEF EXECUTIVE OFFICER		686000.00		464048.13
PROPERTY LEASES & RENTALS	-160650.00	10000.00	-150980.81	5621.97
ACCOUNTING SERVICES	-97900.00	787000.00	-131206.55	707105.72
CORPORATE REVENUES & EXPEND	-19354627.00	366000.00	-19656829.83	262723.01
CORPORATE DEBT SERVICING	-803900.00	101500.00	-803938.65	28703.55
BUSINESS SERVICES ADMINISTRATI		274999.00		285712.37
SUB TOTAL OPERATING	-20438677.00	5383423.00	-20769203.37	4529914.18
CAPITAL				
ADMIN & GOVERN SERVICES		9000.00		589.88
INFORMATION SYSTEM SERVICES		5000.00		5355.45
CORPORATE REVENUE & EXPEND	-31500.00	31500.00	-31363.64	
CORPORATE DEBT SERVICING	-18300.00	131500.00	-18655.50	96444.77
ACCOUNTING SERVICES		2900.00		
SUB TOTAL CAPITAL	-49800.00	179900.00	-50019.14	102390.10
TOTAL	-20488477.00	5563323.00	-20819222.51	4632304.28

SCHEDULE M6 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 DOG CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
DOG CONTROL SERVICES					
=====					
OPERATING INCOME					

01583	DOG LICENCES	-120000.00		-113572.75	
01593	KENNEL LICENCES	-1050.00		-1000.00	
06113	IMPOUNDING DOG FEES	-21000.00		-22679.55	
06143	ANIMAL DISPOSAL FEES	-13000.00		-13409.91	
06163	OTHER DOG FEES	-7000.00		-8649.99	
06543	FINES AND PENALTIES DOGS	-42000.00		-70907.29	
OPERATING EXPENDITURE					

30032	SALARIES DOG CONTROL		188300.00		185036.01
32032	VOL SUPERANNUATION DOGS		3200.00		1432.49
32582	SGC SUPERANNUATION DOGS		17000.00		14835.46
33032	COMP PREMIUM DOG CONTROL		6300.00		6664.80
36182	POUND REPAIRS & MTCE		7000.00		3022.59
38362	POSTAGES - DOG CONTROL		2500.00		
38702	LEGAL EXPENSES - DOGS		6000.00		2042.11
38922	ADVERTISING DOG CONTROL		6999.00		1371.25
46022	VEHICLE OP. DOG CONTROL		19300.00		18470.82
48452	ANIMAL DISPOSAL EXPENSES		10500.00		14333.89
51602	SUNDRY EXPENSES DOGS		13000.00		14292.50
51862	STATIONERY/PAPER-DOGS		500.00		468.60
51872	MOBILE PHONE-DOGS		5000.00		2713.56
51882	DOG REGIST.TV CAMPAIGN		800.00		
51992	RANGER TRAINING		3000.00		2776.26
52262	TFR TO M121 VEH PURCHASE		19250.00		23290.00
	SUB TOTAL OPERATING	-204050.00	308649.00	-230219.49	290750.34
CAPITAL EXPENDITURE					

	SUB TOTAL CAPITAL				
	TOTAL DOG CONTROL SERVICES	-204050.00	308649.00	-230219.49	290750.34

SCHEDULE M7 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 STOCK (ANIMAL) CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	STOCK (ANIMAL) CONTROL SERVICE				
	=====				
	OPERATING INCOME				

06123	STOCK POUND FEES	-1000.00		-498.00	
06173	STOCK SUSTENANCE	-500.00		-12.72	
	OPERATING EXPENDITURE				

30042	SALARIES STOCK CONTROL		37300.00		37407.20
32042	VOL SUPERANNUATION STOCK		1500.00		371.07
32592	SGC SUPERANNUATION STOCK		3400.00		2678.46
33042	COMP PREMIUM STOCK		1300.00		1375.28
46032	VEHICLE OP STOCK CONTROL		10000.00		11315.79
51612	SUNDRY EXPENSES STOCK		1800.00		1464.26
51892	STATIONERY/PAPER-STOCK		400.00		415.98
52152	MOBILE PHONE-STOCK		3800.00		2713.56
			-----		-----
	SUB TOTAL OPERATING	-1500.00	59500.00	-510.72	57741.60
			-----		-----
	TOTAL STOCK (ANIMAL) CONTROL S	-1500.00	59500.00	-510.72	57741.60

SCHEDULE M8 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 FIRE CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
FIRE CONTROL SERVICES					
=====					
OPERATING INCOME					

06533	FINES/PENALTIES BUSHFIRES	-7200.00		-11743.00	
10383	SALE-BRIG. FIRE APPLIANCE	-80000.00		-77272.73	
10403	SG GRANT-BUSHFIRE SERVICE			100450.00	
10433	GRANT-B/FIRE BRIGADES ESL	-92000.00		-89000.00	
15045	T/F EX PLANT & EQUIP RES	-86000.00			
15055	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.73	
15115	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.72	

OPERATING EXPENDITURE					

30052	SALARIES FIRE CONTROL		118300.00		112372.96
32052	VOL SUPERANNUATION FIRE		4100.00		1781.86
32602	SGC SUPERANNUATION FIRE		10700.00		9746.43
33052	COMP PREMIUM FIRE		4000.00		4231.60
38072	ADVERTISING FIRE CONTROL		2100.00		1538.98
38082	STATIONERY/PRINT FIRE CTL		6400.00		3032.22
46042	VEHICLE OP. FIRE CONTROL		25800.00		12499.42
48402	EQUIPT MTCCE FIRE CONTROL		2600.00		332.68
50042	INSURANCE FIRE CONTROL		1500.00		1648.00
50712	REFRESHMENTS FIRE CONTROL		1500.00		647.90
51102	SUBSIDIES FIRE BRIGADES		7200.00		2602.66
51112	COMMUNICATION EXP B'GADES		3100.00		2676.63
51122	AERIAL SURVEYS FIRE CTRL.		1500.00		1350.00
51132	FIREBREAKS/BURN-OFFS		15000.00		7345.34
51152	HYDRANT REPAIRS		1000.00		241.46
51162	SUNDRY EXPENSES FIRE CTRL		7400.00		4862.35
51172	FIRE CONTROL SERVICES		2100.00		7701.21
51672	HYDRANT PROGRAMME		50419.00		19405.37
51682	TRAINING COMMITTEE		8856.00		8326.86
52112	DARLING SCARP-EDUC PROG		1000.00		
52342	CONTRIBUTION - F.R.S.				80.00
52412	COMMUNICATION EQUIPMENT		3000.00		932.95
52802	STATIONERY/PAPER-FIRE				245.18
52812	MOBILE PHONE-FIRE		600.00		751.01
52822	VOLUNTEER SUPPORT		2100.00		
52832	BUSHFIRE AWARENESS		1100.00		
53002	B/FIRE OPERATIONAL ESL		92000.00		56384.76
87074	T/F TO P & E RESERVE FIRE		10000.00		
SUB TOTAL OPERATING		-320200.00	383375.00	-132111.18	260737.83

CAPITAL EXPENDITURE					

71804	FIRE APPLIANCE		206900.00		109694.97
72564	TOYOTA CAB CHASSIS P615		40000.00		39960.81

SCHEDULE M8 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 FIRE CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72574	TOYOTA CAB CHASSIS P616		40000.00		39960.81
	SUB TOTAL CAPITAL		286900.00		189616.59
	TOTAL FIRE CONTROL SERVICES	-320200.00	670275.00	-132111.18	450354.42

SCHEDULE M9 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 OTHER LAW AND ORDER
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
OTHER LAW AND ORDER					
=====					
OPERATING INCOME					

06583	PARKING FINES	-10000.00		-10594.00	
06593	LITTER FINES	-1500.00		-1096.00	
06603	OFF ROAD VEHICLES FINES	-500.00		-650.00	
07843	SALE OF IMPOUNDED VEH	-1200.00		-2731.25	
07863	IMPOUNDED VEHICLES	-1000.00		-480.00	
OPERATING EXPENDITURE					

30372	SALARIES OTHER LAW		55200.00		52482.25
32332	VOL SUPER OTHER LAW		1400.00		772.23
32862	SGC SUPER OTHER		4900.00		4127.29
33362	COMP PREMIUM OTHER LAW		1900.00		2010.00
38692	LEGAL EXPENSES-OTHER LAW		500.00		
38982	STATIONERY & VEH. SEARCHE		1500.00		936.20
51832	SUNDRY EXPENSES-OTHER LAW		1000.00		987.95
54082	IMPOUNDED VEHICLE EXPENSE		7700.00		9717.58
55412	TFR TO ML21 VEH PURCHASE		19250.00		23296.00
55422	STATIONERY/PAPER-OTHERLAW		400.00		373.43
55432	MOBILE PHONE-OTHER LAW		3800.00		2713.56
SUB TOTAL OPERATING		-14200.00	97550.00	-15551.25	97416.49
TOTAL OTHER LAW AND ORDER		-14200.00	97550.00	-15551.25	97416.49

SCHEDULE M10 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 STATE EMERGENCY SERVICE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
STATE EMERGENCY SERVICE					
OPERATING INCOME					
08943	GRANT - SES OPERATIONS	-50500.00		-50500.00	
OPERATING EXPENDITURE					
52212	CONTRIBUTION S.E.S		6567.00		5837.43
72132	SES OPERATIONS ESL		50500.00		32570.28
	SUB TOTAL OPERATING	-50500.00	57067.00	-50500.00	38407.71
CAPITAL INCOME					
CAPITAL EXPENDITURE					
	SUB TOTAL CAPITAL				
	TOTAL STATE EMERGENCY SERVICE	-50500.00	57067.00	-50500.00	38407.71

SCHEDULE M47 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 RECREATION ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
RECREATION ADMINISTRATION					
OPERATING INCOME					
00953	CANOE HIRE FEES	-1100.00		-968.18	
04523	SALE OF HERITAGE C/TRAILS	-500.00		-379.56	
04543	CONT - ROLEYSTONE THEATRE	-5000.00		-5000.00	
08593	GRANT - SERRAG	-12000.00		-9000.00	
08743	CONTRIBUTIONS -SERRAG	-18000.00		-18833.80	
OPERATING EXPENDITURE					
30082	SALARIES RECREATION		109500.00		109623.96
32082	VOL SUPER RECREATION		3700.00		2766.35
32632	SGC SUPER RECREATION		9500.00		9277.92
33082	COMP PREMIUM RECREATION		3800.00		4020.04
35032	STAFF TELEPHONE REC ADMIN		600.00		758.33
46082	VEHICLE OF RECREATION		4000.00		3625.13
46462	STATIONERY/PAPER-REC ADM		2500.00		3490.70
46472	MOBILE PHONE-REC ADMIN		1000.00		658.96
46482	BANNERS IN TERRACE		500.00		475.37
50682	OFFICE EQUIPT-RECREATION				244.27
50962	LEGAL EXPENSES - REC		5000.00		4644.76
51312	MARKETING/PROMOTION		4000.00		1161.77
51802	SUNDRY EXP REC. ADMIN.		2500.00		4207.31
58182	K'SCOTT POOL SITE DECOMM		44000.00		44636.18
52442	CANOE MAINTENANCE-REC ADM		800.00		209.10
63702	CULTURAL PLANNING PROJECT				100.00
71912	RECREATION TRAINING		3000.00		330.00
72082	CLUB DEVELOPMENT SCHEME				-43.18
72182	CONTRIBUTION TO SERRAG		33000.00		26340.00
72192	K/POOL FUTURE USE CONSULT		10000.00		10009.18
72202	NEEDS ASSESSMENT STUDY		20000.00		7883.64
	SUB TOTAL OPERATING	-36600.00	257400.00	-34181.54	234419.79
CAPITAL INCOME					
21255	SG GRANT-A/SKEET LIGHTS 2			-381.94	
CAPITAL EXPENDITURE					
70444	T/F TO RECREATION RESERVE		20300.00		
	SUB TOTAL CAPITAL		20300.00	-381.94	

SCHEDULE M47 Printed at 08:47 on 01 JUL 2004
CITY OF ARMADALE
RECREATION ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	TOTAL RECREATION ADMIN	-36600.00	277700.00	-34563.48	234419.79

SCHEDULE M48 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ARMADALE RECREATION & EARTH DISCOVERY SCHEME
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
A'DALE RECREATION & EARTH DISC					
=====					
OPERATING INCOME					

09043	SPRING FAMILY BUSHWALKS	-200.00		-182.82	
09053	ACTIVE IN ARMADALE	-2000.00			
OPERATING EXPENDITURE					

38852	SPRING FAMILY BUSHWALKS		2500.00		1401.79
38872	ACTIVE IN ARMADALE		3500.00		
44562	PROMOTION/ADVERTISING		2200.00		1973.90
SUB TOTAL OPERATING		-2200.00	8200.00	-182.82	3375.69
TOTAL A'DALE RECREATION & EART		-2200.00	8200.00	-182.82	3375.69

SCHEDULE M49 Printed at 08:47 on 01 JUL 2004
CITY OF ARMADALE
ARMADALE AQUATIC CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE AQUATIC CENTRE					
=====					
OPERATING INCOME					

00543	ARMADALE POOL SUBSIDY	-3000.00		-6000.00	
05333	PROGRAM ACTIVITIES	-3000.00		-2180.35	
05343	BLUE PHONE	-900.00		-1226.55	
05353	HIRE OF MEETING ROOM	-400.00		-250.00	
05373	LOST PROP COLLECTION FEE	-200.00			
05413	EQUIPMENT HIRE	-1200.00		-2596.54	
05433	SALES -SWIMMING AIDS	-3000.00		-1754.80	
05443	CONCESSION BOOKS - ADULTS	-8800.00		-6127.36	
05453	CONCESSION BOOKS - CHILD	-13200.00		-12037.39	
05463	CONCESSION ADM - SENIORS	-8500.00		-11236.78	
05473	CONCESS.ADM. - SPECTATORS	-9800.00		-8817.55	
05483	CASUAL ADM. - ADULTS	-42000.00		-37748.13	
05493	CASUAL ADMISSIONS - CHILDREN	-41000.00		-40261.64	
05503	SCHOOL ADMISSIONS	-70100.00		-83321.52	
05513	SUNDR INCOME - ARM POOL	-800.00		-909.09	
05523	CONCESSION BOOKS SENIORS	-1500.00		-1247.62	
05533	SEASON PASS	-9800.00		-6720.00	
05543	LEARN TO SWIM	-27000.00		-17946.38	
05713	CASUAL ADMISSIONS-FAMILY	-21000.00		-21126.00	
08873	KIOSK SALES ARM AQUA CTE	-70000.00		-76412.98	
OPERATING EXPENDITURE					

30092	SALARIES A/DALE POOL		218400.00		252601.64
32092	VOL SUPER ARMADALE POOL		1900.00		2257.29
32642	SGC SUPER ARMADALE POOL		17900.00		23777.58
33092	COMP PREMIUM A/DALE POOL		6600.00		6982.16
35702	STAFF UNIFORMS A/DALE PL		1800.00		1710.67
36122	VEHICLE OP ARM/POOL		300.00		30.54
36222	STAFF MEDICALS ARM POOL		2200.00		2256.00
38202	ADVERTISING A/DALE POOL		5000.00		5469.79
38472	SUNDRY OFFICE EXP A/DALE		2000.00		1786.56
38902	TELEPHONE A/DALE POOL		2500.00		3665.23
38912	BLUE PHONE ARMADALE POOL		1000.00		1286.43
42362	POOL HEATING GAS EXPENSES		35000.00		45423.26
42392	SECURITY EXPENSES		10000.00		9707.04
43032	WATER CHARGES A'DALE POOL		18000.00		20546.70
43042	ELECTRICITY A/DALE POOL		16000.00		18714.91
43292	CONSULTANCY FEES - A/POOL		2000.00		2000.00
48432	PLANT MTCE ARMADALE POOL		29000.00		26961.34
48442	POOL MTCE ARMADALE POOL		63000.00		52119.00
50072	INSURANCE ARMADALE POOL		6800.00		3234.00
51532	PROGRAM ACTIVITIES A/POOL		2000.00		2123.55
51542	SUNDRY EXP ARMADALE POOL		4000.00		3402.02
51552	CHEMICALS ARMADALE POOL		8000.00		8736.01

SCHEDULE M49 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ARMADALE AQUATIC CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
58032	GROUNDS MTCCE A/DALE POOL		18000.00		16463.60
58062	LEARN TO SWIM		18000.00		9945.26
58152	PURCHASES SWIMMING AIDS		2000.00		1128.64
71892	CLEANING		14000.00		16945.40
71902	VANDAL DAMAGE - ARM POOL		10000.00		13980.23
72002	KIOSK EXPENSES-A/AQUATIC		60000.00		59402.68
	SUB TOTAL OPERATING	-335200.00	575400.00	-337920.68	612657.53
	CAPITAL EXPENDITURE				
71984	SHADE STRUCTURE-A/POOL		5000.00		4622.00
72124	REPLACE FENCING-A/AQUATIC		15000.00		
72584	HOT SHOWERS - ARM POOL		8000.00		8027.27
	SUB TOTAL CAPITAL		28000.00		12649.27
	TOTAL ARMADALE AQUATIC CENTRE	-335200.00	603400.00	-337920.68	625306.80

SCHEDULE M50 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 KELMSCOTT POOL
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	KELMSCOTT POOL				

	OPERATING INCOME				

	OPERATING EXPENDITURE				

38192	TELEPHONE KELMSCOTT POOL		100.00		217.32
43012	WATER CHARGES KELM POOL		1000.00		854.70
58022	GROUNDS MTCE.K/SCOTT POOL				522.16
	SUB TOTAL OPERATING		1100.00		1594.18
	CAPITAL EXPENDITURE				

	SUB TOTAL CAPITAL				
	TOTAL KELMSCOTT POOL		1100.00		1594.18

SCHEDULE M51 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ARMADALE LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE LIBRARY					
=====					
OPERATING INCOME					

06863	PHOTOCOPIING A/DALE LIB	-6200.00		-5461.62	
06883	LOST/DAMAGED BOOKS A/DALE	-4000.00		-2526.19	
06903	LOST/DAMAGE BOOKS PRE GST			-465.20	
08433	SUNDRY REVENUE - ARM LIB	-2000.00		-3095.76	
08483	INTERNET PRINTING	-300.00		-716.52	
08853	FINES & PENALTIES A/LIB	-10000.00		-7831.40	
OPERATING EXPENDITURE					

30112	SALARIES A/DALE LIBRARY		274400.00		273492.22
32112	VOL SUPER A/DALE LIBRARY		5700.00		4907.59
32662	SGC SUPER A'DALE LIBRARY		25300.00		23673.21
33112	COMP PREMIUM A/DALE LIB.		9300.00		9838.52
38092	STAT/PRINT A/DALE LIB.		6200.00		6394.99
38102	PHOTOCOPIING A/DALE LIB		4100.00		2832.54
38112	ADVERTISING A/DALE LIB.		2000.00		2191.62
38122	POSTAGES ARMADALE LIBRARY		8200.00		7140.25
38132	TELEPHONE ARMADALE LIB.		2500.00		1816.62
38442	SUNDRY OFFICE EXP A/DALE		2500.00		2154.36
38932	OFFICE MATERIALS A/DALE		2600.00		1789.58
50092	INSURANCE ARMADALE LIB.		4500.00		5390.00
50422	LIBRARY RESOURCES A/DALE		8600.00		8852.62
51402	LOST/DAMAGED BOOKS A/DALE		6700.00		6406.11
51432	PROMOTIONAL ACTIVITY A/D		5100.00		5099.77
51562	COURIER		2100.00		2040.46
51752	MUSIC CD COLLECTION-A/LIB		1000.00		1051.85
52162	STATIONERY/PAPER-ARM LIB		200.00		25.00
52402	EQUIPMENT MTCE - A/LIB		1000.00		990.00
	SUB TOTAL OPERATING	-22500.00	372000.00	-20096.69	366087.31

	TOTAL ARMADALE LIBRARY	-22500.00	372000.00	-20096.69	366087.31

SCHEDULE M52 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 KELMSCOTT LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
KELMSCOTT LIBRARY					
=====					
OPERATING INCOME					

06873	PHOTOCOPYING K/SCOTT LIB	-3000.00		-3542.27	
06893	LOST/DAMAGED BOOKS K/SCOT	-500.00		3733.98	
08443	SUNDRY REVENUE - KELM LIB	-1500.00		-1634.32	
08493	INTERNET PRINTING-K/LIB	-200.00		-420.94	
08863	FINES & PENALTIES - K/LIB	-5000.00		-6186.00	

OPERATING EXPENDITURE					

30122	SALARIES K/SCOTT LIBRARY		250100.00		251976.99
32122	VOL SUPER K/SCOTT LIBRARY		6500.00		4769.37
32672	SGC SUPER KELMSCOTT LIB		22500.00		22487.66
33122	COMP PREMIUM K/SCOTT LIB.		8500.00		8992.16
38142	STAT/PRINT KELMSCOTT LIB.		5700.00		5451.08
38152	PHOTOCOPYING K/SCOTT LIB		3900.00		3392.65
38162	ADVERTISING K/SCOTT LIB.		2100.00		
38172	POSTAGES KELMSCOTT LIB		6200.00		4858.95
38182	TELEPHONE KELMSCOTT LIB		4500.00		4301.60
38452	SUNDRY OFFICE EXP K/SCOTT		2500.00		2080.24
38942	OFFICE MATERIALS K/SCOTT		2500.00		2980.24
39042	COURIER-KELM LIB		2000.00		2039.76
50102	INSURANCE KELMSCOTT LIB.		4400.00		5273.00
50432	LIBRARY RESOURCES K/SCOTT		8000.00		8636.65
51422	LOST/DAMAGED BOOKS K/SCOT		6700.00		5151.38
51442	PROMOTIONAL ACTIVITY K/S		4500.00		4767.74
52172	STATIONERY/PAPER-K/LIB		100.00		
52642	EQUIPMENT MPCE - K/LIB		1000.00		990.00
SUB TOTAL OPERATING		-10200.00	341700.00	-8049.55	338149.47

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

TOTAL KELMSCOTT LIBRARY		-10200.00	341700.00	-8049.55	338149.47

SCHEDULE M53 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 WESTFIELD LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
WESTFIELD LIBRARY					
=====					
OPERATING INCOME					

07003	PHOTOCOPIING -W/FIELD LIB	-2200.00		-1734.33	
07013	LOST/DAMAGED BOOKS WF LIB	-500.00		-837.90	
08473	SUNDRY INCOME W/FIELD LIB	-1500.00		-1471.74	
08923	INTERNET PRINTING	-200.00		-425.05	
09333	FINES & PENALTIES - W/LIB	-5000.00		-4197.94	

OPERATING EXPENDITURE					

30262	SALARIES WESTFIELD LIB		207900.00		192225.31
32252	VOL SUPER W/FIELD LIBRARY		5900.00		4906.31
32722	SGC SUPER WESTFIELD LIB		18300.00		17705.18
33242	COMP PREMIUM W/FIELD LIB		6900.00		7299.52
38372	STAT/PRINT WESTFIELD LIB		5100.00		4968.61
38382	PHOTOCOPIING W/FIELD LIB		3900.00		3016.63
38392	ADVERTISING - W/FIELD LIB		2100.00		
38552	POSTAGES - W/FIELD LIB		4300.00		2610.69
38562	TELEPHONE - W/FIELD LIB		8800.00		7570.00
38572	SUNDRY OFFICE EXES WF LIB		3100.00		1784.91
38972	OFFICE MATERIALS W/FIELD		2500.00		2548.59
39052	COURIER-W/LIB		2500.00		2063.78
50152	INSURANCE WESTFIELD LIB		2400.00		3075.00
50452	LIBRARY RESOURCES W/F LIB		8200.00		7632.88
51452	PROMOTIONAL ACTIVITY W/F		5200.00		5173.91
51462	LOST/DAMAGED BOOKS W/F LB		5700.00		3716.58
51772	SENIOR'S GROUP ACTIVITIES		1000.00		964.10
52182	STATIONERY/PAPER-W/LIB		200.00		
52312	HOMEWORK SUPPORT W/FIELD		2600.00		1104.54
52692	EQUIP/BLDG MTCE MINOR WLB		2000.00		1597.00

	SUB TOTAL OPERATING	-9400.00	298600.00	-8666.96	269963.54

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

	TOTAL WESTFIELD LIBRARY	-9400.00	298600.00	-8666.96	269963.54

SCHEDULE M54 Printed at 08:47 on 01 JUL 2004
CITY OF ARMADALE
CULTURAL EVENTS
FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
CULTURAL EVENTS					
=====					
OPERATING INCOME					

00153	SALE OF CENTENARY GOODS			-58.00	
00753	LC GRANT AUSTRALIA DAY	-13000.00		-13000.00	
04343	HIGH SCHOOL ART AWARD	-1500.00		-1400.00	
07033	CONCERTS IN THE PARK	-5000.00		-5000.00	
07063	MINNAWARRA FESTIVAL SITE FEES	-7000.00		-6039.55	
07103	MINNAWARRA FESTIVAL	-3000.00		-2800.00	
07893	HIGHLAND GATHER SITE FEES	-2200.00		-3720.01	
07903	HIGHLAND GATHERING	-1400.00			
07933	AUSTRALIA DAY SITE FEES	-5000.00		-5795.45	
07943	CONCERTS IN PARK SITE FEE	-100.00		-200.00	
07953	CAROLS BY CANDLE SITE FEE	-100.00		-400.00	
07963	CAROLS BY CANDLELIGHT	-1000.00			
08003	CONT-JULL ST MALL CONCERT	-1000.00			
08313	MINNAWARRA ART EXHIBITION	-4000.00		-4764.76	

OPERATING EXPENDITURE					

30162	SALARIES CULTURAL EVENTS		50000.00		50985.26
31972	VOL SUPER CULTURAL EVENTS		1900.00		1903.55
32942	SGC SUPER CULTURAL EVENTS		4200.00		4219.92
33422	COMP PREMIUM CULT EVENT		1700.00		1798.44
50862	HIGH SCHOOL ART AWARD		8000.00		8090.74
50922	VEHICLE OPERATING-CULT EV		9500.00		3724.09
50992	MINNAWARRA FESTIVAL		42400.00		34185.12
51642	STATIONERY/PAPER - EVENTS		500.00		66.36
52322	SPONSORSHIP - CONCERT BAND		5000.00		5000.00
52452	ART ACQUISITIONS		3000.00		3545.45
52462	SPONSORSHIP PIPE BAND		5000.00		
53322	AUSTRALIA DAY		42000.00		42258.91
53362	SPECIAL EVENTS SUPPORT				105.74
58432	HIGHLAND GATHERING		35000.00		32587.87
58442	CAROLS BY CANDLELIGHT		7000.00		6845.54
58472	FEATURE WEEKS		500.00		
58542	CONCERTS IN THE PARK		12000.00		10521.46
58622	JULL ST MALL CONCERTS		4000.00		
58642	MINNAWARRA ART EXHIBITION		18500.00		20760.02
58662	SIGNAGE & BANNERS		4000.00		642.00

	SUB TOTAL OPERATING	-44300.00	254200.00	-43177.77	227240.47

	TOTAL CULTURAL EVENTS	-44300.00	254200.00	-43177.77	227240.47

SCHEDULE M55 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ARMADALE-KELMSCOTT SENIOR CITIZENS CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE-KELMSCOTT SENIOR CITI					
=====					
OPERATING INCOME					

08953	PODIATRY-AKSCC	-8100.00		-11050.00	
09083	HAIRDRESSERS RENT AKSCC	-2600.00		-2300.00	
09103	PODIATRY SUBSIDY-AKSCC	-800.00		-3250.00	
10453	HALL HIRE-AKSCC	-3200.00		-1907.00	
10473	HALL BONDS-AKSCC	-400.00			
OPERATING EXPENDITURE					

50332	TELEPHONE-AKSCC		600.00		1073.02
50552	PODIATRY-AKSCC		9200.00		13940.00
51192	SUNDRY EXPENSES-AKSCC		5400.00		639.52
51852	HALL BONDS-AKSCC		400.00		
SUB TOTAL OPERATING		-15100.00	15600.00	-18507.00	15652.54
CAPITAL INCOME					

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					
ARMADALE-KELMSCOTT SENIOR CITI		-15100.00	15600.00	-18507.00	15652.54

SCHEDULE M56 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 HISTORY HOUSE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HISTORY HOUSE					
=====					
OPERATING EXPENDITURE					

51382	SALARIES-H/HOUSE		49400.00		51294.58
34382	SGC SUPER - HISTORY HOUSE		4100.00		3983.23
34422	COMP PREMIUM - HIST/HOUSE		1500.00		1586.84
54342	SUNDRY OFFICE EXPENSES-HH		2500.00		1318.82
54572	TELEPHONE-HISTORY HOUSE		2000.00		1098.03
54582	INSURANCE-HISTORY HOUSE		1100.00		704.00
54602	CONSERVATION-HIST HOUSE		4938.00		3868.18
54612	STAT & PRINT-HIST HOUSE		3000.00		2905.27
54622	DISPLAYS-HISTORY HOUSE		4100.00		3179.99
54632	PUBLIC PROG-HISTORY HOUSE		1000.00		896.45
54652	ADVERTISING-HISTORY HOUSE		1000.00		
54732	PHOTOCOPYING HIST/HOUSE		2100.00		680.65
54742	OFFICE REQ (SCHOOL ROOM)		3000.00		2573.72
54772	STORAGE MODIFICATIONS		7117.00		5325.92
55262	PRESERVATION ASSIST PROJ		4700.00		
SUB TOTAL OPERATING			91555.00		79415.68
CAPITAL INCOME					

15133	SUNDRY INCOME HIST HOUSE	-1000.00		-908.14	
15163	SG GRANT-LIB/MUSEUMS H/H	-2350.00			
15173	CONT - HISTORICAL SOCIETY	-2350.00		-2134.26	
CAPITAL EXPENDITURE					

82304	AIRCOND (SCHOOL ROOM)		2000.00		1500.00
SUB TOTAL CAPITAL		-5700.00	2000.00	-3042.40	1500.00
TOTAL HISTORY HOUSE		-5700.00	93555.00	-3042.40	80915.68

SCHEDULE M57 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 COMMUNITY DEVELOPMENT
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
COMMUNITY DEVELOPMENT					
OPERATING INCOME					
15125	SG GRANT-SENIORS PROJECT	-46000.00		-20000.00	
20973	SUNDRY INCOME	-4950.00		-9884.65	
21103	CAREER EXPO SITE RENTALS	-5000.00		-1900.00	
21113	SG GRANT -VOL RESOURC CTE	-8750.00		-10216.00	
21133	INCOME YAC CONCERT/EVENTS	-3000.00		-329.09	
21573	SG GRANT - ABORIGINAL SUP	-100000.00		-100363.64	
21973	GRANT-INDIG YOUTH ARTS	-39950.00		-37934.32	
22013	SG GRANT - MENS GROUP	-5000.00		-5000.00	
22033	SENIORS PROJS-SUNDRY INC	-1000.00		25.36	
22043	GRANT - VRS - VOL MGMT	-7500.00		-7500.00	
OPERATING EXPENDITURE					
30402	SALARIES COMMUNITY DEVEL		239100.00		236124.68
32342	VOL SUPER COMM SERVICES		5500.00		4790.74
32902	SGC SUPER COMM DEVELOP		21500.00		18099.76
33392	COMP PREMIUM COMM DEVELOP		8100.00		8569.00
42372	YAC CONCERTS/EVENTS		14000.00		14673.07
42462	RECONCILIATION		18820.00		5116.69
46372	VEHICLE OP COMM DEVELOP		9000.00		7360.95
46892	CONTRIB TO STARRICK HOUSE		4800.00		4090.91
52202	CONTRIBN SCHOOL GROUNDS		1200.00		1252.07
52232	DONATIONS GENERAL		17000.00		9635.39
52472	CONTRIBUTION - A.I.R.S.		3000.00		3000.00
52592	LEASE-COMMUN SECURITY VEH		7200.00		2717.55
52622	VEH OP COMMUNITY SECURITY		5100.00		879.44
53852	SUNDRY EXPENSES		2500.00		2068.45
54142	AGED SECURITY WORKSHOPS				72.73
54352	PASS VEHICLE REPLACE-CDEV		12000.00		6609.00
54362	STATIONERY/PAPER-COMM DEV		3000.00		2333.98
54372	MOBILE PHONE-COMM/DEV		1000.00		266.41
54382	ABORIGINAL SUPPORT		148163.00		118605.40
54792	ABORIGINAL LEADERS PROG		4128.00		3843.78
54812	MENS GROUP		5000.00		4818.08
55372	SENIORS CO-ORD PROJECT		100065.00		49950.40
63552	CONTRIB NEIGHBOURHD WATCH		4000.00		4000.00
63652	ADVERTISING/PROMOTION		21539.00		16920.97
63662	ALTERNATIVE FORMATS PRODN		1000.00		5.20
63682	DISABILITY AWARE TRAINING		2000.00		
63742	YOUTH ADVISORY COUNCIL		3000.00		2449.55
71522	CONT-ESCAPE TO THE HILLS		4600.00		
71582	CONT-CHAPLAINCY PROGRAMME		10000.00		10000.00
72072	SAFER WA N/WATCH CO-ORD		9704.00		12718.84
72092	CITY FACILITIES REVIEW		10000.00		2727.27
72102	CULT REVIEW & ACTION PLAN		43658.00		33911.06

SCHEDULE M57 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 COMMUNITY DEVELOPMENT
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72112	VOLUNTEER RESOURCE CENTRE		48398.00		37718.21
72142	STAFF TRAINING		3000.00		1871.73
72152	COMMUNITY SAFETY PLAN		45000.00		37146.07
72162	CAREERS EXPO		14000.00		
72172	CULTURAL PROGRAMMES		10000.00		1505.00
72212	DSP-DISAB SVCS PLAN REVW		3000.00		3000.00
72222	INDIGENOUS YOUTH ARTS		39950.00		19975.00
70244	OFFICE FURN & EQUIP-C/DEV		1200.00		468.00
	SUB TOTAL OPERATING	-221150.00	904225.00	-193102.34	689295.38
	TOTAL COMMUNITY DEVELOPMENT	-221150.00	904225.00	-193102.34	689295.38

SCHEDULE M58 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 NEIGHBOURHOOD IMPROVEMENT PROGRAM
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
NEIGHBOURHOOD IMPROVEMENT PROG					
OPERATING INCOME					
11413	SG GRANT NIP - KEYSTART	-75000.00		-75000.00	
20843	GRANT-A/DALE REDEVELOP	-50000.00		-50000.00	
20853	SG GRANT-WATERWISE GARDEN	-3200.00			
20863	SG GRANT- SEDO	-17300.00		-17300.00	
OPERATING EXPENDITURE					
44782	CONSULTANT FEES-NIP		2765.00		
51932	PROJECTS-NIP		204019.00	90203.47	
52632	WATERWISE GARDENING PROJ		3200.00	1085.74	
53842	REGIONAL HOUSING PROJECT		17300.00	12650.00	
SUB TOTAL OPERATING		-145500.00	227284.00	-142300.00	103939.21
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
NEIGHBOURHOOD IMPROVEMENT PROG		-145500.00	227284.00	-142300.00	103939.21

SCHEDULE M59 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 COMMUNITY SERVICES ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
COMMUNITY SERVICES ADMINISTRAT					
=====					
OPERATING INCOME					

07833	FIRST STAGE SOUTH SALES	-200.00		-60.00	
OPERATING EXPENDITURE					

30662	SALARIES - CSA		145000.00		129112.13
31982	VOL SUPER - CSA		4100.00		4110.50
34392	SGC SUPER - CSA		9100.00		11446.17
34442	COMP PREMIUM - CSA		3500.00		3702.68
38792	CONFERENCES - COMM SVCS		6000.00		3302.69
54392	PASS VEHICLE REPLACE-CSA		12000.00		12000.00
54402	STATIONERY/PAPER-CSA		300.00		397.78
54412	VEHICLE OPERATING-CSA		9600.00		7207.25
54422	REFRESHMENTS-CSA		1000.00		419.45
54432	SUNDRY EXPENSES-CSA		2200.00		1920.33
54442	STAFF TELEPHONE - CSA		2300.00		1758.64
SUB TOTAL OPERATING		-200.00	195100.00	-60.00	175377.62
CAPITAL INCOME					

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					
TOTAL COMMUNITY SERVICES ADMIN		-200.00	195100.00	-60.00	175377.62

SCHEDULE M60 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 ARMADALE RECREATION CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE RECREATION CENTRE					
=====					
OPERATING INCOME					

01023	BASKETBALL FEES			-76.37	
01033	NETBALL FEES			-1162.55	
01053	SOCCER FEES			-883.37	
01063	SKATING FEES			-5.09	
01103	VACATION PROGRAMMES			-8445.89	
01123	TEAM NOMINATIONS			-119.00	
01143	CONTRIBUTION- UMPIRE FEES			-34.09	
01153	GYM CASUAL			-852.00	
01163	GYM MEMBERSHIP FEES			-5269.18	
01173	GYM SPECIALS INCOME			-270.00	
01183	CLASSES INCOME - CASUAL			-186.00	
01193	GYM HIRE FEES			-300.37	
01203	SUNDRY INCOME - REC CTE	-20000.00		-1455.68	
01213	STADIUM HIRE FEES - SPORT			-402.00	
01243	CRECHE			-92.95	
01253	KIOSK INCOME- REC CTE			-73.09	
OPERATING EXPENDITURE					

43692	CONSULTANCY - CTE MANAGER				18290.00
43702	SALARIES - PERMANENTS				7875.64
43712	WAGES CASUAL INSTRUCTORS				4310.42
43722	WAGES - CASUALS				10755.45
43732	SGC SUPER - REC CTE				1813.59
43752	EVENT EXPENSES				796.00
43762	ADVERTISING				2372.24
43772	RUBBISH REMOVAL REC CTE				1139.10
43792	SUNDRY OFFICE EXPENSES				689.05
43822	CLEANING EXPENSES				404.13
43832	ELECTRICITY CHARGES				1476.86
43842	PROPERTY MAINTENANCE		14000.00		14194.54
43852	WATER CHARGES - REC CTE				2312.25
43862	SUNDRY EXPENSES - REC CTE		77200.00		5898.70
43872	KIOSK PURCHASES				59.75
43882	VACATION PROGRAMS				3517.99
43892	TELEPHONE EXPENSES				877.46
43902	OPERATIONAL SUBSIDY REC C		50000.00		72106.81
SUB TOTAL OPERATING		-20000.00	141200.00	-19627.63	148889.98
=====					

SCHEDULE M60 Printed at 08:47 on 01 JUL 2004
CITY OF ARMADALE
ARMADALE RECREATION CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	TOTAL ARMADALE RECREATION CENT	-20000.00	141200.00	-19627.63	148889.98

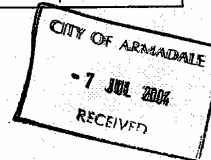
SCHEDULE M61 Printed at 08:47 on 01 JUL 2004
 CITY OF ARMADALE
 LIBRARY ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
LIBRARY ADMINISTRATION					
OPERATING INCOME					
07113	PIENET INCOME	-3500.00		-4182.97	
20873	SG GRANTS	-1000.00		-1300.00	
20933	LOST & DAMAGED BKS S/DRS			-17627.64	
OPERATING EXPENDITURE					
30002	SALARIES - LIB ADMIN		154000.00		150046.92
31962	VOL SUPER LIB ADMIN		6200.00		3824.26
32912	SGC SUPER LIB ADMIN		13400.00		13771.58
33832	COMP PREMIUM - LIB ADMIN		5000.00		5289.52
37222	STATIONERY & PRINTING		1800.00		1382.27
37232	SUNDRY OFFICE EXES		1000.00		1212.47
37242	OFFICE MATERIALS LIB ADM		1500.00		399.91
37252	LIBRARY RESOURCES LIB ADM		4000.00		3657.34
37262	STAFF TRAINING LIB ADM		4500.00		3225.90
46282	VEHICLE OP ARM/LIBRARY		8000.00		9576.17
51412	MARY DURACK AWARD		1000.00		509.09
52272	CONTRIB'N TOURISM GROUPS		40000.00		36000.00
53902	CHILDRENS BOOK WEEK		1000.00		1353.95
65402	PIENET		6000.00		6588.41
65412	SQL DATABASE SOFTWARE				375.00
71384	LOCAL HISTORY COLLECT-LIB		13538.00		6695.81
SUB TOTAL OPERATING		-4500.00	260938.00	-23110.61	243908.60
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
LIBRARY ADMINISTRATION		-4500.00	260938.00	-23110.61	243908.60

SCHEDULES M6-M10, M47 TO M61 09:47 on 01 JUL 2004
 CITY OF ARMADALE
 SUMMARY - COMMUNITY SERVICES DIRECTORATE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUN 2004

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
DOG CONTROL SERVICES	-204050.00	308649.00	-230219.49	290750.34
STOCK (ANIMAL) CONTROL SERVICE	-1500.00	59500.00	-510.72	57741.60
FIRE CONTROL SERVICES	-320200.00	383375.00	-132111.18	260737.83
OTHER LAW AND ORDER	-14200.00	97550.00	-15551.25	97416.49
STATE EMERGENCY SERVICE	-50500.00	57067.00	-50500.00	38407.71
RECREATION ADMINISTRATION	-36600.00	257400.00	-34181.54	234419.79
ARM RECREAT EARTH DISCOVERY	-2200.00	8200.00	-182.82	3375.69
ARMADALE AQUATIC CENTRE	-335200.00	575400.00	-337920.68	612657.53
KELMSCOTT POOL		1100.00		1594.18
ARMADALE LIBRARY	-22500.00	372000.00	-20096.69	366087.31
KELMSCOTT LIBRARY	-10200.00	341700.00	-8049.55	338149.47
WESTFIELD LIBRARY	-9400.00	298600.00	-8666.96	269963.54
CULTURAL EVENTS	-44300.00	254200.00	-43177.77	227240.47
A-K SENIORS CENTRE MANAGEMENT	-15100.00	15600.00	-18507.00	15652.54
HISTORY HOUSE		91555.00		79415.68
COMMUNITY DEVELOPMENT	-221150.00	904225.00	-193102.34	689295.38
NEIGHBOURHOOD IMPROVEMENT PROG	-145500.00	227284.00	-142300.00	103939.21
COMMUNITY SERVICES ADMINISTRATION	-200.00	195100.00	-60.00	175377.62
ARMADALE RECREATION CENTRE	-20000.00	141200.00	-19627.63	148889.98
LIBRARY ADMINISTRATION	-4500.00	260938.00	-23110.61	243908.60
SUB TOTAL OPERATING	-1457300.00	4850643.00	-1277876.23	4255020.96
CAPITAL				
FIRE CONTROL SERVICES		286900.00		189616.59
RECREATION ADMINISTRATION		20300.00	-381.94	
ARMADALE AQUATIC CENTRE		28000.00		12649.27
HISTORY HOUSE	-5700.00	2000.00	-3042.40	1500.00
SUB TOTAL CAPITAL	-5700.00	337200.00	-3424.34	203765.86
TOTAL	-1463000.00	5187843.00	-1281300.57	4458786.82

**ARMADALE POLICE AND CITIZEN'S YOUTH CLUB
MANAGEMENT COMMITTEE MEETING**



DATE: Wednesday 23rd June 2004

VENUE: Armadale Arena

MEETING OPENED: 5:37pm

CHAIR PERSON: 1st Class Const Gordon Musulin

MINUTE TAKER: Catherine Waltham

PRESENT: 1st Class Const Gordon Musulin
Ian Lannary
Kaye Easton
Bill Easton
Mike Fitzpatrick
John Knezovich
Heidi Mippy – APLO
Alex Lewis
Katrina Maeder
Ivan Bullich
John Landwehr
Wayne Mauger
Pat Quinlivan
Paul McMinn

GUESTS: Gymnastic Members

APOLOGIES: S/Sgt K Fergusson
Pam Walker
Sue Neal
Carl Askew

CONFIRMATION OF MINUTES OF PREVIOUS:

Moved Pat Quinlivan / John Knezovich that the Minutes of the previous meeting held on the 13/05/04 were a true and correct record of that meeting and should be signed as such.

BUSINESS ARISING FROM MINUTES:

Nil

CORRESPONDENCE INWARD AND OUTWARD:

Moved John Landwehr / Ivan Bullich that the Inward and Outward Correspondence be accepted as tabled.

TREASURERS' REPORT:

The financial report for the month of May 2004 was present and tabled.

- We have employed Katrina Maeder to attend to the MYOB accounts.
- \$15,000.00 Council contribution towards the Climbing Wall which has now been handed to Federation.
- With Council's help we are still at a loss of \$57,000.00. Superannuation and wages each month are our main concerns. Having to pay 32 staff members and instructors, we need to cut back in some areas.

Moved Wayne Mauger / Pat Quinlivan that the Financial Report be received and accounts as tabled be passed for payment and that accounts paid be ratified.

CARRIED

MANAGER'S REPORT:

1st Class Const Gordon Musulin

- ***Ranger Unit*** – The Ranger Unit is running well and with Gosnells and Fremantle closing their units the Armadale Club is seeking to transfer remaining equipment to our club.
- ***The Armadale Arena Health Club*** – Health Club attendances are climbing with a review on Health Club prices. Priority has been given to the Health Club to update the gym equipment on a regular basis to enable us to compete on a local level.
- ***2 Day Conference “PCYC New Direction – Youth Services Beyond 2004”*** – The workshop looked at the roles of Federation, Local Committee and Manager's in order to align ourselves with WA Police Service's future direction. The review is still current with some changes anticipated.
- ***Climbing Wall*** – The Climbing Wall has finally arrived. Operational orders have been prepared and personnel have been selected to supervise bookings of the wall.
- ***Accounts Officer*** - We have a new accounts officer to assist with the MYOB accounts.
- ***Partnership with Council*** – We are becoming a role model for all other PCYC club's with our partnership deal with the Armadale Council.
- ***Finances*** – We are slowly stabilizing financially.

GENERAL BUSINESS:

Sporting Update - Kaye Easton

- **Ladies Netball** – Remains steady
- **Monday Soccer** – One team had to be pulled out but have managed to get some player's to take the team's place. We have tried to find individual players from individual nomination forms.
- **Tuesday Evening Mixed Netball** – This competition is currently on hold due to problems within the team a few weeks ago. We have advertised through the local papers and through schools with not much success.
- **Wednesday Evening Soccer** – Currently have ten teams on in the evenings with more teams joining during this season.
- **Daytime Netball** – Currently have six teams playing on Wednesday's which is bringing in business for the crèche and kiosk. This season will run for 20 weeks with the finals ending early August. Next season will run up to Christmas.
- **Mens Basketball** – Mens Basketball is currently on hold. Heidi Mippy (APLO) has two teams interested in joining.
- **Juniors** – Junior Netball/Basketball competitions have remained steady with not many problems. The Semi-Finals will begin 30th June and run for two weeks. Advertising has been sent out to all local Schools advertising our new season.

The drought with Adult competitions should be temporary as seen in previous years.

GENERAL BUSINESS CONT:

Gym Update – Mike Fitzpatrick

- **Memberships** – Total membership numbers to date are 235 members. Membership numbers are higher this time than previous years.
- **Price Increase** – Membership prices will increase as shown:

Previous Prices		New Prices	
1 Month	\$ 88.00	1 Month	\$ 88.00
3 Months	\$198.00	3 Months	\$220.00
6 Months	\$329.00	6 Months	\$330.00
12 Months	\$418.00	12 Months	\$484.00
Casual	\$ 6.60	Casual	\$ 7.50

Next meeting the Health Club will have a sample of the new price list.

- **Equipment** – More weights have been added to the Health Club.
- **Promotions** – We are currently running the “Shopper Docket” promotion which commenced on the 1st June and will run through till 26th July 2004.
- **Classes** – All aerobic classes have been very popular for the month of May with 614 visits which have increased since last month. We have added four classes to the aerobics timetable to keep up with the increase of customers. This also makes the timetable look a little more respectable and also creates more flexibility for our member's lifestyle.
- **Members** – Attendances are on the rise since adding on new aerobic classes.

- **Suggestions Box** – Our Gym Suggestion Box has members requesting for the club to buy a squat rack. Gym users have also asked for a cross trainer to be put in the Gym. Another suggestion is for locker keys to be left at front reception for anyone to use.

Police Ranger's - Wayne Mauger

- The Police Ranger's camp was cancelled due to the trailer not being road worthy.
- **Advertising** – Posters have been put up at the club and sent to local Schools advertising Joey Ranger's beginning.

Heidi Mippy – APLO

- **Sponsorship** – Big thank you's to John Knezovich for helping with the sponsorship money for Heidi's programs.
- **Basketball** – Basketball Clinics and Umpire Clinics will begin after the School Holidays.
- **Schools** – Currently networking through the local Schools.

John Landwehr – Climbing Wall / Sponsorship Program

- **“The Rock”** – Kelmscott Senior High School will be where we launch the Climbing Wall.
- **Sub Committee** – Will be set up to decide costs etc associated with the wall and the running of the Climbing Wall. The members will include:

Gordon Musulin
Ivan Bullich
John Landwehr
Pat Quintivian

ITEMS TO BE CARRIED FORWARD TO THE NEXT MEETING:

Nil

CLOSURE: There being no further General Business, the meeting is declared closed at 7:00pm.

NEXT MEETING: 3rd Wednesday of the month – 21st July 2004 at 5:00pm.

ARMADALE YOUTH ADVISORY COMMITTEE

MINUTES

**OF THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM ON
MONDAY 17TH MAY 2004, COMMENCING AT 5:00PM**

1. ATTENDANCE AND APOLOGIES

Present:

Mr Ben Shaw	Community Member
Ms Katie Hally	Community Member
Ms Melissa Northcott	Cecil Andrews Senior High School
Ms Krystal Sewell	Community Member
Ms Jessica Hirst	Armadale Christian College
Ms Katelyn Ryken-Rapp	Carey Baptist College
Mr Jye Scantlebury	Armadale Senior High School
Mr David Thoomes	Community Member
Ms Megan Farr	Youth Development Officer

Apologies:

Cr Trudi Hodges	Councillor
Alison Lau	John Wallaston Anglican Community School

2. CONFIRMATION OF MINUTES

Minutes of the Meeting held on 19th April 2004 were confirmed as a true and accurate record of proceedings.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 YAC Logo

Guy Milner Graphic Artist for ‘Rip It Up’ attended the meeting from 5.10pm to 5.55pm to discuss ideas for a new YAC logo. Mr Ben Shaw suggested creating two new logos, one to use on letterheads with a professional theme and one with more of a youth focus. The group agreed. The following provides an outline of suggestions for the logo

Corporate Logo

- Leaf theme
- Spiral/whirlpool effect
- Green

Youth Logo

- 3D/futuristic print
- Have silhouettes of young people looking up at the YAC

4.2 Forrestdale Skate Park Sign

Guy Milner will also produce the designs for the Forrestdale Skate Park signs. Ideas generated from the group are as follows;

- Skate park to be named ‘Grind Zone’
- Grind Zone printed across a skate ramp in 3D
- Turbo snails on skateboards wearing helmets to appear on the sign ☺

- Second sign with ‘rules of the park’. Megan Farr will send Guy the rules so that he can design the sign using the same theme as used on the first sign (as mentioned above)

4.3 Youth Services Calendar

Group could not decide on the format of the calendar and elected to re-visit the idea at a later date. Suggestions from the meeting include;

- Including advertisements of local youth services
- Using a picture of Armadale as the main image on the calendar
- Purchasing an existing image (eg. extreme sport) to feature on the calendar
- Using more than one image
- Printing the dates/adverts over the top of the image

4.4 Exit Pack

Group decided that the Exit Packs be distributed to all local year 12s and to any student who chooses to leave school prior to year 12. The following is a list of potential materials to appear in the Exit Pack as decided by the group;

- Information from relevant employment/job search agencies ie Extra Edge, Swan Tafe, SEMPYA, JPET
- Information on financial support from Centrelink
- Health promotion information – emergency responses

4.5 Train Station

Mr Ben Shaw presented to the group a letter he had written to Alannah MacTiernan regarding the public artwork in the new train station. The letter described the YACs disapproval of the decision to employ external artists instead of local artists. The YAC believe it is important for the artwork to reflect the community in order to create a sense of pride and ownership. The letter also appeals for Ms MacTiernan to consider consulting with the young people of Armadale for design ideas and inclusion in the development of the new artwork.

Ben Shaw will discuss the letter with Nikki Castaldini and request her signature.

4.6 Re-visit YAC Membership

Group agreed to send reminder letters to members who miss two or more meetings in a row without apologies. The letter will inform the member that if they do not attend the next meeting or give apologies, their position on the YAC will be terminated.

5. GENERAL BUSINESS

5.1 Skate Park in Armadale’s CBD

Group do not support placing the skate park behind McDonalds/Blockbusters. Alternative suggestions include – behind Woolworths, behind the library. Group interested in finding out what will happen to the library building when vacated. Megan Farr to investigate and report back to the group at the next meeting.

5.2 YAC Membership Cards

Group keen to develop YAC membership cards for each member of the committee.

- Credit card size
- Similar to ‘access’ cards (around the neck)

Further discussion required. Issue will be included on the Agenda for the next meeting.

Megan Farr will obtain a rough costing and report to the group at the next meeting.

6. NEXT MEETING

- ✓ **Monday 31st May 2004, commencing at 5.00 pm.**

7. CLOSURE

There being no further business the meeting was declared closed at 6.20pm

ARMADALE YOUTH ADVISORY COMMITTEE

MINUTES

**OF THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM ON
MONDAY 28th JUNE 2004, COMMENCING AT 5:00PM**

1. ATTENDANCE AND APOLOGIES

Present:

Mr Ben Shaw	Community Member
Ms Katie Hally	Community Member
Ms Melissa Northcott	Cecil Andrews Senior High School
Ms Jessica Hirst	Armadale Christian College
Ms Katelyn Ryken-Rapp	Carey Baptist College
Ms Alison Lau	John Wollaston Anglican Community School
Mr David Thoomes	Community Member
Ms Megan Farr	Youth Development Officer

Apologies:

Cr Trudi Hodges	Councillor
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2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 YAC Logo

Megan presented group with draft designs for both corporate and youth logos. Group approved of both logos and have decided to replace current YAC logo with these designs. However, group would like to change the colour of the youth logo to reflect the City of Armadale’s colours (maroon, navy blue, forest green). Megan to advise graphic artist and organise payment.

Moved Ben Shaw. Seconded Alison Lau.

2.2 Forrestdale Skate Park Sign

Megan presented group with draft design of the Forrestdale skate park sign. Group not happy with the development of the design and do not feel that it is appropriate to use at the skate park. Group decided to cut their losses and cease employment of graphic artist Guy Milner. Megan to action.

Group would prefer to employ a local artist to design the sign. David Thoomes will contact a friend of his who may be interested in designing the sign.

2.3 YAC Membership Cards

Group decided to purchase a membership card for each person on the YAC. Ben Shaw, Melissa Northcott and David Thoomes returned their membership information form and had their photo taken for the card. Other members of the group did not want to have their photo taken.

2.4 Exit Pack

Ben showed the group a similar initiative from the City of Canning. Don Randall developed a ‘Youth and School Leaver’s Info Kit’ which contains information on career options, further education, financial support etc. Ben suggested looking through the kit to get more ideas for the Exit Pack.

3. GENERAL BUSINESS

3.1 Indoor Aquatic Centre – Proposal for development in Armadale

Group feel that developing an Indoor Aquatic Centre in Armadale would be a very worthwhile initiative. Main points of discussion are summarised below;

Does your committee support the need for an indoor aquatic facility to be developed within the City of Armadale?

- YES (100%)

Why?

- Will give the youth a facility to use all year round
- Armadale doesn’t have enough ‘good’ sporting facilities
- Current aquatic centre is old and run down

If you DO support the need for an indoor aquatic centre, what type of facilities will make it attractive to young people?

- Indoor heated pool AND outdoor pool
- Kiosk
- BBQs and outside eating area
- Nice change rooms (change rooms at the current aquatic centre aren’t very nice)
- Water slides
- *Suggest modeling the design on the Thornlie Leisure Centre*

What are the most liked facilities at the current Aquatic Centre?

- Swimming Pools
- Kiosk
- BBQs

What are the most disliked facilities at the current Aquatic Centre?

- Accessibility into pools
- Water Temp (too cold)
- Change rooms (unclean, old)

What programs, services or events would attract young people to the Armadale Aquatic Centre?

- Youth events (pool parties, concerts etc)
- Cafeteria (eating area)
- Water slides
- Organized sports and activities (water polo, water aerobics etc)
- School holiday activities

This information has been forwarded to Patrick Quinliven, Manager Recreation Services.

3.2 Community Days

Group keen to have YAC involvement at the Community Days. Unsure of details at this stage. Will re-visit idea later in the year.

3.3 Youth Survey

Group keen to pursue the idea of developing a comprehensive youth needs survey. The idea was brought up at the 2003 YAC planning day. Group decided to develop a survey for year seven students and, at the same time, promote the YAC to the students. The survey will focus on ‘needs and wants’ of Armadale youth and be distributed and completed during school time. A YAC representative and Megan will visit primary schools to hand out the survey and promote the YAC. This activity is planned for term three. Megan will contact primary schools to seek feedback and permission.

Group to research similar surveys for ideas. Please bring examples to next YAC meeting.

3.4 No Dole – YAC invitation

Majority of the group are keen to attend the No Dole charter signing. However, the group does have some issues with the program and are somewhat apprehensive about its implementation;

- The title ‘No Dole’ implies that the Dole is an unacceptable options for everyone, and does not take into account different personal situations.
- The program may give the perception that everyone who is on the dole is lazy and a bludger, when this is not always the case.
- Program may make young people feel guilty for having to go on the Dole for genuine, temporary situations.

Megan will bring up these concerns with Alison Parolo, Youth Education Officer Armadale Senior High School.

3.5 Armadale Idol

Group keen to re-visit this idea for upcoming summer months. Will address at future meetings.

3.6 Armadale Skate Park

Megan informed group of latest developments with CBD skate park

- Megan has applied for corporate volunteering to help produce a skate park. Corporate volunteering is an initiative of Volunteering Australia and is where big

businesses, such as Woodside and Blue Steel, donate materials and labour to assist community projects. CEO of Volunteering Australia believes that a skate park in the City of Armadale would be a strong contender to receive corporate volunteering.

- Megan will be attending a meeting on the 7th of July with Council Officers to see whether building a skate park in the CBD is a feasible idea. If the outcome is positive, Megan will follow-up with corporate volunteering.
- Group suggested another possible site for the skate park – the Armadale amphitheatre (behind Council). Megan to investigate.

3.7 YAC Pamphlet

David showed the group a variety of information pamphlets developed by other YACs around Perth. The pamphlets advertise what the YAC is about, what they do, and how you can join. The group believe that developing a similar pamphlet for the Armadale YAC would be a worthwhile initiative. This idea will be re-visited in future YAC meetings.

3.8 Collaboration with Gosnells YAC

Megan met with Chris Wood, A/Youth Development Officer, City of Gosnells. Chris was keen for the Gosnells YAC to work with the Armadale YAC on a project. Megan reported this to the Group.

The group felt that it would be a good idea to work with the Gosnells YAC and perhaps even the Serpentine-Jarrahdale YAC, and suggested a concert/talent quest as a possible group project. Ben came up with the title ‘GAS’(Gosnells, Armadale, Serpentine-Jarrahdale) for the event which was well received by the group. Megan will follow-up with Chris Wood and the SJ YDO.

3.9 First Aid Certificate

Ben suggested that the YAC look into the possibility of funding around one hundred places for students to learn first aid. He feels that the option is not provided widely enough through the school system, even though first aid is a very important skill to have.

6. NEXT MEETING

- ✓ Monday 26 July 2004, commencing at 5.00 pm.

7. CLOSURE

There being no further business the meeting was declared closed at 6.20pm

MINNAWARRA FESTIVAL COMMITTEE

MINUTES

OF THE MEETING HELD ON TUESDAY, 4 MAY 2004 IN THE COMMITTEE ROOM AT THE CITY OF ARMADALE ADMINISTRATION CENTRE COMMENCING AT 6.00 PM.

1. ATTENDANCE AND APOLOGIES

Present

Cr Alison Cominelli	(Chair)	City of Armadale
Cr Jim Stewart		City of Armadale
Paul Jones		Community Representative
Gordon Mason		Armadale-Kelmscott Lions Club
Bree Hartley		Community Representative
John Lemmey		Rotary Club of Armadale
Melanie Green		City of Armadale

Apologies

Observers

Susan Allen	City of Armadale
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2. CONFIRMATION OF PREVIOUS MINUTES

No minutes were taken at the final meeting held on 16 March 2004.

3. BUSINESS ARISING

Nil

4. PORTFOLIO REPORTS

All portfolio holders to table their positive and negative comments about the Minnowarra Festival with the aim to improve next year's event.

4.1 Aboriginal Cultural Zone

Matters discussed included:

- *Incidents that required the police to be called on several occasions.*
- *Some of the performers were very loud and when asked to turn the music down refused.*
- *Some vendors had not paid a site fee or completed the necessary paperwork.*

- *Two letters of complaint had been received, one about arguments that occurred at the Aboriginal Interactive Zone and the other put forward a suggestion to include Aboriginal Performances in the main stage program.*
- *This was discussed and if the acts are of a high standard and organised well, this could be a possibility.*
- *It was also suggested that we could use the Amphitheatre stage instead of the Fig Tree stage and integrate the Aboriginal Cultural Zone into the main festival. This would allow the City of Armadale to have more control over this part of the event i.e. fees, standard and public liability.*
- *Cr Cominelli mentioned that she had spoken to Lesley Murray. She suggested that for next year’s event, Lesley approach the ATSIAC Committee now about funding and to help with the planning and organisation.*

4.2 Amusement Rides and Amenities

John Lemmey reported that everything went well overall with the rides and amenities. Carnival Amusements reported that financially, it was the 2nd best Minnawarra Festival they had participated in. This information can be used as a guide for the event’s attendance figures.

There were no problems with the toilets; the tank seemed to address the problem that was encountered at Australia Day.

The Events Coordinator reported that all other rides i.e. train ride, Bouncy Castle and animal farm all were very popular and well received.

4.3 Art Exhibition

- *Attendance at the Art Exhibition was down this year. Total attendance over the 9 days was 726 people, with 535 of these people viewing the exhibition on the two days of the Festival.*
- *Discussion took place about the number of local artist exhibiting at the event. Out of 81 artists who entered, only 16 were local artist, less than 20%. The Mosaics Group, who operate out of Orchard House, had complained about not being able to participate. It was suggested we need to promote the opportunity to enter to local artists.*
- *Cr Stewart suggested that the Chapel could be used during the Festival to display local artists’ artwork.*
- *Committee asked that a full breakdown of the exhibition be tabled at the next meeting.*

4.4 Children’s Activities

The Events Coordinator advised that all went well with the children’s activities. Survey results indicated that the Children’s activities are a popular event attraction.

Cr Cominelli asked that Geoffrey Blight be thanked for his effort in bringing his animal farm to the Festival. The Events Coordinator said that this was a very successful activity for children and adults alike.

4.5 Craft vending

Paul reported the craft stalls went well and all the vendors were happy with how the weekend went. There was only minor trouble towards the end of Sunday when stallholders wanted to leave before the allotted time after they saw other vehicles enter the Park.

There was also a problem with people using the verge near the stalls as parking and Paul reported that the Police apparently removed the “No parking” signs about 4pm on the Sunday.

The Events Coordinator said that the vehicles brought on to the park before 5pm on the Sunday had been addressed and that at next years event, the gates at all exits will be closed until 5.15pm to allow time for the public to leave safely.

4.6 Displays and Exhibits

The Event Coordinator reported that overall the displays were well received. However, there were some stallholders who did not turn up on either one or both of the Festival days. This was disappointing as there were some groups interested in attending that had to be turned away because we did not have the space.

There were many positive comments about the artist demonstrations and for next years events it is important that we get the right blend of artists to demonstrate.

The car clubs participation was high on the Saturday but much lower on the Sunday. Some of the cars left early on the Sunday, at about 3pm, and drove unsafely along Orchard Avenue as they left.

4.7 Entertainment

Cr Stewart commended the Events Coordinator on the diversity and quality of this year’s entertainment. All of the entertainment was well received with the different areas working well together. Cr Stewart apologised for missing the judging of the Talent quest.

There was a suggestion that more Cultural groups be invited to attend next year like the Malaysian Dance group who performed at this year’s event.

4.8 Finance

The Events Coordinator reported that not all of the bills had been received and the accounting was still being finalised. The Committee requested that at the next meeting all the financial reports be presented.

4.9 Food vending

The Events Coordinator reported that all the food stalls went well this year with the same mainstream vendors as previous years.

However, it was a struggle to get the numbers for the Multicultural Food Fair. This was possibly due to the rising cost of public liability insurance for these small businesses. One of the Multicultural Food vendors had not adhered to the conditions and did not have his leads tagged. John Lemmey who provided a heavy-duty lead rectified this. Overall most multicultural food vendors used some form of alternative power, like BBQs or gas, which was appreciated and reduced the strain on the City’s limited electrical supply.

Cr Stewart said that he felt the quality of the Multicultural food was great and that although there were not a lot of stalls, there had been good feedback from everybody. The committee all praised the amount of tables and chairs available, especially those near the Multicultural Food Fair.

4.10 Marketing and sponsorship

A very successful marketing campaign was implemented this year. The Event Coordinator tabled a Marketing Report, which showed all the marketing activities undertaken including newspaper and magazine articles, radio interviews, Community Service Announcement and the distribution by volunteers of flyers at the Perth train station.

Armadale Redevelopment Authority, Community Newspapers and Cleanaway sponsored the 20004 event. All sponsors were very happy with their involvement.

4.11 Youth Zone

Apart from the two school’s involvement, the Youth Zone did not proceed this year. At the last moment, PCYC had to withdraw the inclusion of the climbing wall due to a booking mix-up. Next year they will have their own wall, which will ensure their participation. The Events Coordinator will need to liaise with the City’s new Youth Development Officer for her assistance in next year’s event.

The Events Coordinator reported that there was a high participation rate from the High Schools this year, which was pleasing to see. In particular, Cecil Andrews heavily supported the event on the Saturday.

4.12 Seniors’ Activities

There was some positive feedback regarding the shaded Seniors rest area that was provided by Council.

4.13 Site set up/pack away

There were no major problems with set up or pack away. Some of the setting up commenced on the Friday. This assisted with the smooth running on Saturday morning. The Event Coordinator suggested we could ask some of the stallholders to set up on the Friday next year.

A handful of stallholders ignored conditions and arrived to set up as late as 10.45am. Some suggestions to improve set up/pack away included:

- *Permanent ‘No parking’ signs.*
- *Lowering the speed limit on Armadale Road to 40km p/hr.*
- *Closing off the Councillors car park very early.*
- *Locating more bins near toilets, especially near the Church Avenue permanent toilets.*
- *Road closure staff at Jull Street to have stallholders guide/map to assist with enquires.*
- *If car clubs are invited, they are asked not to have trailers and organise an area for them to form up before entry.*
- *Paying three parks staff for 3 hrs at close of Festival to open the roads, regulate traffic onto the park and pick up the Council display.*

RESOLVED

That the Portfolio reports be received and the information be utilised when planning the 2005 Minnawarra Festival.

5. CORRESPONDENCE

Inwards

Thank you letters
Letters of complaint (2)

Outwards

Thank you letters and certificates

RESOLVED

That correspondence be received.

6. GENERAL BUSINESS

6.1 Date of Next Year’s Event

In line with Council’s previous resolution, it is recommended that the 2005 Minnowarra Festival be held on Saturday 2 and Sunday 3 April. This fits in the middle of the Easter and school holiday breaks.

RECOMMENDATION 8

That the 2005 Minnowarra Festival be held on Saturday 2 and Sunday 3 April.

6.2 Risk Managers report

The Events Coordinator tabled the Risk Manager’s report of the Festival. Points of concern included:

- the barriers on the bridge,
- a cable being above ground at the group of toilets on Orchard Avenue. John Lemmey reported that the City’s electrician advised that there is conduit under the ground at that location and that the Events Coordinator should speak to him regarding this.

RESOLVED

That the information be received.

6.3 Art Exhibition

Cr Stewart requested that the Art Exhibition be included on the Agenda for the meeting to be held on August 3rd 2004 as it was felt further discussion was required.

Cr Stewart asked the Event Coordinator to include in the next possible Councillors Information Bulletin the debrief minutes and attach to them the Marketing Reports, Risk Managers report, letters of commendation and complaint and any other relevant information.

The Events Coordinator reported that she would be attending a meeting at the City of Wanneroo on the 12th May about other Councils art exhibitions and collections. After this, she will be undertaking research on other Council’s exhibitions and how they are managed. Cr Stewart requested that the Events Coordinator report to the August Committee meeting with any relevant information.

RESOLVED

- 1. That the Art Exhibition be listed for discussion at the next Committee meeting.**

2. **That the Events Coordinator forward to other Councillors the Marketing Reports, Risk Manager’s report, letters of commendation and complaint and any other relevant information.**

6.4 Survey Results

The Event Coordinator reported some good results came from the surveys conducted at this year’s Festival. This report is to be included in the next possible Councillors Information Bulletin.

RESOLVED

That the Events Coordinator forward to the other Councillors the survey results for their information.

7 FUTURE MEETINGS

The following dates have been scheduled for the Minnowarra Festival Committee meetings to be held on Tuesday commencing at 6.00 pm on:

- 3 August 2004
- 7 September 2004
- 2 November 2004
- 7 December 2004
- 1 February 2005
- 1 March 2005
- 15 March 2005
- 26 April 2005 (debrief)

RESOLVED

That the forthcoming meetings be scheduled for the above dates.

8 CLOSURE

The meeting closed at 7.25pm.

**COMMUNITY POLICING CRIME PREVENTION
COMMITTEE OF ARMADALE (SAFER WA) MINUTES
HELD AT THE CITY OF GOSNELLS
10 June 2004**

Chairman Mrs Pat Morris opened the meeting at 3.40pm and welcomed everyone.

1. ATTENDANCES:

Cr. Pat Morris JP	Mr Michael Wood
Ms June MacDonald	Mrs Joy Mercer
Mr Neville Raxworthy JP	Mr Gerald Chapman

2. APOLOGIES:

Ms Rose Baillie	Mrs Susan Spiegl
S/Con Luke Van Dijk	Constable Sharon Reid
Cr Susan Iwanyk	

MINUTES:

Minutes for the 10 June 2004:

Moved by

Gerald Chapman

Seconded by

Neville Raxworthy

3. BUSINESS ARISING:

Nil.

4. CORRESPONDENCE:

In:

Volunteer small equipment grant.

Out:

Pat Morris

Superintendent Skeffington
Request to the Police to cover the cost of
insurance and maintenance of the Duplo
printer and photo copiers located in the two
resource centres at Armadale and
Maddington.

5. FINANCE:

Treasures report not applicable as accounts are all closed.

6 GENERAL BUSINESS:

Committee agreed to meet again on 12 August at the City of Gosnells.

Agenda item for the August meeting will be to make an application for the transfer of the assets accompanied by the list of assets in each resource centre and their replacement value.

June McDonald applied for leave of absence from the end of July to mid October.

Neville Raxworthy applied for leave of absence from the end of July to end October.

Proxies to be arranged for the August meeting.

Pat thanked everyone for attending the meeting today.

Meeting closed 3.12pm.

**NEXT MEETING
2.30 pm 12 August
City of Gosnells**

