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# **INFORMATION BULLETIN**

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**ISSUE NO. 12/2005**

**15 June 2005**



# Information Bulletin

**Issue No. 12/2005**

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**ICLEI**  
International Council for  
Local Environmental Initiatives  
Australia/New Zealand ABN 66 089 145 433  
Level 5, 267 Collins St, Melbourne VIC 3000  
Ph: +61 (0)3 9639 8688 Fax: +61 (0)3 9639 8677

03/06/2005

Cr Linton Reynolds JP  
Mayor  
City of Armadale  
Locked Bag 2  
ARMADALE WA 6992

Dear Cr Reynolds JP,

**MILESTONE 5 ACHIEVEMENT**

Congratulations! Please accept this as formal written notification that City of Armadale has completed Milestone 5 in the Cities for Climate Protection® (CCP®) Australia campaign that Council was recently awarded at the ICLEI-ANZ "Leading the Sustainability Agenda: Western Australian Local Government Action Forum".

This is an outstanding achievement and Armadale should be congratulated for the commitment it has shown to Cities for Climate Protection® and the significant greenhouse reductions achieved to date.

In Australia, 205 local governments, representing over 76% of the country's population, have committed to reducing their emissions through the CCP® Program. Local governments in Australia are supported by a strong national commitment through the Australian Greenhouse Office and our collective efforts are paying off.

We would also like to take this opportunity to acknowledge the work of Jason Menzies, Ron van Delft and other City of Armadale staff in the preparation of this milestone.

Achieving this milestone provides a great opportunity to create media interest within your local area about your efforts to reduce greenhouse gas emissions and if you can download a template media release from the CCP® Australia website at <http://www3.iclei.org/ccp-au/guidelocalmedia.cfm>. If you require further assistance please contact Michelle Isles, ICLEI Events and Communications Officer, on 03 9660 2210.

We again congratulate you on completing Milestone 5 and we look forward to working with you and your Council further on greenhouse gas abatement.

Yours sincerely,

  
Jeremy Maslin  
CCP™ Australia Manager

CC  
Cr Jeff Munn  
Ray Tame, Chief Executive Officer  
Jason Menzies, Regional Greenhouse Coordinator

*Into Bulletin  
please -*

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| CITY OF ARMADALE   |       |
| REC'D - 9 JUN 2005 | No.   |
| TO: MAYOR          | 10/6  |
| REFER/NOTE.        | INIT  |
| FILE/S             | CRS 2 |

## **Local Government News**

### **Issue No.21.05**

3 June 2005

#### **HEADLINES**

- AGM DEADLINES
- LOCAL GOVERNMENT SUPERANNUATION PROPOSALS
- MUNICIPAL WASTE ADVISORY COUNCIL NOMINATIONS
- NEW DEPUTY PRESIDENT ELECTED
- FREE PUBLIC LECTURE
- TRANSPORT IN A NETWORKED CITY
- UNIVERSITY STUDY

#### **MAILBAG**

- MWAC INFORMATION BULLETIN ISSUE 77

### **ISSUES UPDATE**

#### **AGM DEADLINES**

##### **Submission of Agenda Items for the Annual General Meeting 2005**

The Annual General Meeting (AGM) of the Association will be held on **Sunday 7 August** as part of Local Government Week to be held at the Burswood Convention Centre.

On Friday 1 April, a Notice of Annual General Meeting was sent to all Councils calling for the submission of Member motions for consideration at the AGM. *The closing date for receipt of all AGM motions is **Friday 17 June**.*

The Notice of the AGM also included general information on the format for the meeting and guidelines for the preparation and submission of motions.

##### **Registration of Voting Delegates; Member Motions**

Pursuant to the Association's Constitution, all Member Councils are entitled to be represented by two (2) voting delegates at the AGM. Voting delegates may be either Elected Members or serving officers.

Member Councils seeking to exercise their voting entitlements must ensure that their voting delegates are appropriately registered. To register delegates, the Registration for Voting Delegates must be completed and faxed back to the Association by **Friday 8 July**.

Proxy voting is available for Councils that are unable to be represented by two (2) delegates. To exercise voting entitlements via proxy, Councils must have registered valid proxies with the CEO of the Association. Proxy authorizations should nominate the person in whose favor the proxy is to be given, and be signed by the delegate or be the CEO of the Member Council. All authorizations must be received by the Association before **Friday 29 July**.

*For further information, please contact Executive Manager Corporate Services, Nick Wood, on (08) 9213 2020 or email [nwood@walga.asn.au](mailto:nwood@walga.asn.au).*

#### **LOCAL GOVERNMENT SUPERANNUATION PROPOSALS**

Superannuation Freedom of Choice comes into effect on **Friday 1 July** however Local Government Employees have been denied access to this facility by virtue of the operation of s5.47 of the *Local Government Act* and associated Regulations. This matter has been raised by the Association to Government previously, with little response. It is now heartening to see that the current Minister for Local Government and Regional Development, the Hon John Bowler, is now taking action.

The Minister's Department has commenced action to develop Regulations which will allow Local Government employees (currently with the exception of City of Perth employees) freedom to choose their own Superannuation fund. It is also proposed that the WA Local Government Superannuation Plan be the 'Default Fund' for employees (i.e. those who do not make an election). It will also be regulated that the information required to make an informed choice be provided to employees.

The Association has been invited to provide input to the drafting of the new regulations, and it is anticipated that they will be in place within the next four months.

*For further information, please contact Executive Manager Workplace Solutions, John Phillips, on (08) 9213 2028 or email [jphillips@walga.asn.au](mailto:jphillips@walga.asn.au).*

#### **MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) ELECTED MEMBER AND SERVING OFFICER NOMINATIONS**

The Municipal Waste Advisory Council is a standing committee of the Association with delegated authority to deal with municipal waste management issues.

The Municipal Waste Advisory Council is seeking nominations from four (4) Elected Members (3 metropolitan and 1 non-metropolitan); and six (6) Serving Officers (4 metropolitan and 2 non-metropolitan). The term of appointment, for Elected Members is two (2) years and for Officers, is one (1) year, effective August 2005.

Nomination forms are available from [www.walga.asn.au](http://www.walga.asn.au).

*Please send your nomination to Danielle Witham, WA Local Government Association, PO Box 1544, West Perth WA 6872 or email [nominations@walga.asn.au](mailto:nominations@walga.asn.au) by **COB on Friday 15 July**.*

*For further information, please contact Executive Officer, Municipal Waste Advisory Council, Bernard Ryan, on (08) 9213 2037 or email [bryan@walga.asn.au](mailto:bryan@walga.asn.au).*

#### **NEW DEPUTY PRESIDENT ELECTED**

Cr Pauline O'Connor has been elected as Deputy President of the Association until August 2007.

Cr O'Connor has been a member of State Council since the Association's inception in 2001. Her special areas of interest both within and outside Local Government include environmental issues with a particular focus on coastal planning and management, as well as traffic management and road funding. Cr O'Connor has been a member of a number and boards and committees that support these roles.

Cr O'Connor's Local Government experience began with her election to the City of Perth in 1991, before being elected to the Town of Cambridge in 1995. She was Deputy Mayor of the Town of Cambridge from 2001 to 2003, and was appointed again this year. From 1995 to 2003, Cr O'Connor was a member of the then Local Government Association (LGA) Executive, including a period as that Association's Deputy President from 1996 to 2001.

#### **FREE PUBLIC LECTURE**

The City of Subiaco is sponsoring a 'Sustainable Subiaco' Speaker Series. The next free public lecture in the series will be presented by Dr Norman Swan, titled 'Wellbeing: Is It the Colour Green?' at **6pm on Thursday 23 June** at the University Club, UWA, Hackett Drive, Crawley.

Dr Swan is a multi-award winning radio producer and presenter of ABC Radio National's Health Report. He has hosted ABC Television's science program, Quantum and been a guest reporter on Catalyst and Four Corners. Dr Swan has also been the Australian correspondent for the Journal of the American Medical Association and the British Medical Journal, as well as consulting for the World Health Organisation.

Dr Swan's lecture will focus on what we currently understand about personal wellbeing and what contributes to it. Is wellbeing physical, mental, emotional or spiritual? Is it all of these things? What are the environmental factors that influence how we feel?

He will then open the topic to a panel to discuss the latest research results, which may surprise you!

*Numbers are limited. For further information, please contact Cindy Siano, on (08) 9237 9271 or email [city@subiaco.wa.gov.au](mailto:city@subiaco.wa.gov.au).*

#### **TRANSPORT IN A NETWORKED CITY**

The Sustainable Transport Coalition and the Conservation Council of WA invites you to the third forum in its series of Transport Solutions Forums 'Transport in a Networked City'. As Perth grows over the next thirty years, transport will be a critical issue. The State Government's Network City Strategy aims to reduce car dependence and better link land use and transport, but what does it mean for Local Government and communities? The next Transport Solutions Forum will explore this issue.

When: **Thursday 23 June**  
Time: 2.00 pm to 5.00 pm  
Venue: City of Armadale – Function Room  
1<sup>st</sup> Floor, 7 Orchard Avenue, Armadale

Guest Speakers include: Steve Beyer, Department for Planning and Infrastructure; Bruce Aulabaugh, Transport Planning Consultant; Debra Goostrey Transport Forum and Ray Haeren, City of Gosnells. Presentations and discussion will explore the implications of Networked City for transport, with a focus on Local Government.

*For further information, please contact Lisa Brideson or David Wake, at the Conservation Council, on (08) 9420 7268 or email [stcwa@conservationwa.asn.au](mailto:stcwa@conservationwa.asn.au).*

#### **UNIVERSITY STUDY OFFERS INVALUABLE PROFESSIONAL OPPORTUNITIES**

University study accelerates career progression, opens up job opportunities and offers valuable professional and personal development. Evening lectures and off campus courses are among the flexible study options offered for mature age undergraduate or postgraduate

students at Edith Cowan University. Enrolments for 2<sup>nd</sup> Semester close on **Thursday 30 June**.

*For further information, please contact ECU Student Recruitment, on (08) 6304 6304 or visit [www.ecugreatcareers.com](http://www.ecugreatcareers.com).*

**MEDIA RELEASES**

- 31 May        Is Public Open Space Policy Meeting Our Needs?  
2 June        New Deputy President Elected

**DIARY DATES**

- |              |  |
|--------------|--|
| 11 June      | Kimberley Country Zone                 |
| 11 June      | Pilbara Country Zone                   |
| 27 June      | August State Council Agenda Deadline   |
| 25 July      | Gascoyne Country Zone                  |
| 25 July      | South Metropolitan Zone                |
| 27 July      | South East Zone                        |
| 27 July      | South East Metropolitan Zone           |
| 28 July      | Esperance-Eastern Goldfields Zone      |
| 28 July      | Central Metropolitan Zone              |
| 28 July      | North Metropolitan Zone                |
| 28 July      | East Metropolitan Zone                 |
| 01 August    | Northern Country Zone                  |
| 04 August    | Peel Zone                              |
| 6-9 August   | Local Government Week                  |
| 10 August    | Pilbara Country Zone                   |
| 10 August    | State Council                          |
| 29 August    | October State Council Agenda Deadline  |
| 23 September | South West Zone                        |
| 26 September | South Metropolitan Zone                |
| 27 September | Gascoyne Country Zone                  |
| 28 September | South East Metropolitan Zone           |
| 29 September | Great Eastern Country Zone             |
| 29 September | Central Metropolitan Zone              |
| 29 September | Peel Zone                              |
| 29 September | North Metropolitan Zone                |
| 29 September | East Metropolitan Zone                 |
| 30 September | Pilbara Country Zone                   |
| 30 September | Central Country Zone                   |
| 03 October   | Northern Country Zone                  |
| 05 October   | State Council                          |
| 31 October   | December State Council Agenda Deadline |
| 24 November  | Esperance-Eastern Goldfields Zone      |
| 25 November  | South East Zone                        |
| 28 November  | Pilbara Country Zone                   |
| 28 November  | Northern Country Zone                  |
| 28 November  | Gascoyne Country Zone                  |
| 28 November  | South Metropolitan Zone                |
| 30 November  | South East Metropolitan Zone           |
| 01 December  | Peel Zone                              |
| 01 December  | Great Eastern Country Zone             |
| 01 December  | Central Country Zone                   |



## **Local Government News**

### **Issue No.22.05**

10 June 2005

#### **HEADLINES**

- PUBLIC OPEN SPACE FORUM PRESENTATIONS
- ELECTED MEMBER DEVELOPMENT PROGRAM
- COMMUNITY SERVICES / COMMUNITY DEVELOPMENT MODULE

#### **DEVELOPMENT**

- HEALTHWAY'S ARTS SPONSORSHIP FUNDING
- WEEDSAFE EXECUTIVE BRIEFING
- SENIOR FALLS TRAINING AND PRESENTATIONS
- COMMUNITY SERVICES INDUSTRY AWARDS
- 2005 AUSTRALIAN SAFER COMMUNITIES AWARDS
- STRATA AND COMMUNITY TITLE IN AUSTRALIA FOR THE 21<sup>ST</sup> CENTURY CONFERENCE

#### **MAILBAG**

- TAX NEWSLETTER 79/05
- INFO PAGE AND POLICY STATEMENT – THE LANDFILL LEVY AND STRATEGIC WASTE FUNDING

## **ISSUES UPDATE**

#### **POS FORUM PRESENTATIONS**

Presentations from the Public Open Space Forum held on **Wednesday 1 June** are available to download from [www.walga.asn.au](http://www.walga.asn.au).

*For further information, please contact Policy Officer Community, Jodie Holbrook, on (08) 9213 2044 or email [jholbrook@walga.asn.au](mailto:jholbrook@walga.asn.au).*

#### **ELECTED MEMBER DEVELOPMENT PROGRAM**

The following Elected Member Development Program modules have been scheduled for the first week in July:

##### **Module 1: Legal Responsibilities of an Elected Member**

The primary aim of this module is to keep participants up-to-date with the ever increasing accountability and compliance requirements in respect to the *Local Government Act 1995* and the general legal responsibilities of being an Elected Member.

Date: **Monday 4 July**  
Time: 9.00 am to 4.30 pm  
Venue: Local Government House,  
15 Altona Street, West Perth



Cost: \$297.00 (incl GST) for Workplace Solutions Members  
\$324.50 (incl GST) for non-members

**Module 13: Customer Service and Complaints Handling**

This module examines in detail the whole concept of customer service in the context of Local Government operations. It aims to enhance the ability of Elected Members to contribute a greater customer focus and improved complaints handling by both Councillors and staff in their local government.

Date: **Thursday 7 July**  
Time: 9.00 am to 12.30 pm  
Venue: Local Government House,  
15 Altona Street, West Perth  
Cost: \$148.50 (incl GST) for Workplace Solutions Members  
\$162.80 (incl GST) for non-members

**Module 3: Performance Appraisals of the CEO**

Chief Executive Officers play the most crucial role in implementing Council decisions. This module aims to provide a greater understanding of the performance review process at a strategic level, as well as facilitate the ability of Elected Members to conduct reviews in an effective, fair and productive manner.

Date: **Thursday 7 July**  
Time: 1.00 pm to 4.30 pm  
Venue: Local Government House,  
15 Altona Street, West Perth  
Cost: \$148.50 (incl GST) for Workplace Solutions Members  
\$162.80 (incl GST) for non-members

*For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email [hbewsher@walga.asn.au](mailto:hbewsher@walga.asn.au).*

**COMMUNITY SERVICES / COMMUNITY DEVELOPMENT MODULE**

The community services and community development activities of Councils, ranging from human services through to recreation and cultural activities, is a key component of Local Government activities. Many activities are not statutory and Councils are faced with a number of issues in their decision making process.

The association has commissioned two training modules, one for Elected Members and another for senior staff to facilitate the consideration of community services and community development within a Local Government context. Development of the modules will involve consultation with Local Government.

*For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email [mmackenzie@walga.asn.au](mailto:mmackenzie@walga.asn.au).*

**HEALTHWAY'S ARTS SPONSORSHIP FUNDING FOR MAJOR EVENTS AND ANNUAL PROGRAMS (MEAP) 2006**

The closing date for organisations wishing to apply for Healthway Sponsorship under Major Events and Annual Projects (MEAP) of \$20,000 or more for arts and cultural programs during 2006 is **Friday 29 July**. Applicants will be notified of sponsorship decisions in later October.

A seminar will be held to discuss MEAP processes and guidelines, as well as Healthway's Strategic Plan 2004 – 2006.

Date: **Tuesday 21 June**  
Time: 3.00 pm to 5.00 pm  
Venue: Meeting Room, 1<sup>st</sup> Floor,  
King Street Art Centre, Perth

*For further information, please visit [www.healthway.wa.gov.au](http://www.healthway.wa.gov.au) or contact Arts Program Manager, Lindsay Lovering, on (08) 9476 7010 or freecall 1800 198 450.*

**WEEDSAFE EXECUTIVE BRIEFING**

Weedsafe will be exhibiting at Local Government Week.

The Weedsafe system heats water to an excess of 100°C which is delivered onto the target weed under low pressure. The extreme heat of the water immediately destroys the cellular structure of the weed and starves it of nutrients. The combination of air and water creates a 'knockdown' and sterilises seeds to prevent further germination.

The opportunity to learn more about this system is offered:

Date: **Tuesday 28 June**  
Time: 10.30 am to 11.30 am with morning tea  
Venue: Conference Centre, Visitor Services Centre,  
Perth Zoo, 20 Labouchere Road, South Perth  
RSVP: **Friday 24 June**

*To RSVP or for further information, please call 1800 281 510, or email [info@weedsafe.com.au](mailto:info@weedsafe.com.au).*

**SENIOR FALLS TRAINING AND PRESENTATIONS NOW AVAILABLE FOR LOCAL GOVERNMENT**

Training, presentations and forums on seniors falls and falls risk factors are now available from the Injury Control Council of WA until the end of this calendar year. These services are available to metropolitan and regional organisations and communities. They can be tailored to meet your needs and requirements to support you in seniors falls prevention activity in your local area and organisation.

*For further information, please contact Injury Prevention Coordinator, Suzanne Ralston on (08) 9420 7212.*

#### **COMMUNITY SERVICES INDUSTRY AWARDS**

The Community Services Industry Awards recognise and celebrate individuals and organisations for their leadership, community development focus and creative way of working.

The Department for Community Development invites nominations of outstanding individuals, programs or services that have helped to make a positive difference in the lives of individuals, families and communities.

Nominations and entries close at 4 pm on **Friday 22 July**.

*For further information, please visit [www.community.wa.gov/csia](http://www.community.wa.gov/csia), phone (08) 9222 2541 or email [csia@dcd.wa.gov.au](mailto:csia@dcd.wa.gov.au).*

#### **AUSTRALIAN SAFER COMMUNITIES AWARDS**

The 2005 Australian Safer Communities Awards are designed to recognise best practice and innovation by organisations and individuals that help to build safer communities across Australia. They cover all aspects of emergency management, including risk assessment, research, education and training, information and knowledge management, prevention, preparedness and recovery.

The Awards are open to organisations and people that have made their communities safer within two categories:

- *Pre-disaster* (covering prevention and preparedness activities; and
- *Post-disaster* (*response and recovery*)

Nominated projects must have been substantially undertaken between January 2004 and April 2005. Entries close on **Friday 19 August**.

*For further information or and entry form, please visit [www.fesa.wa.gov.au](http://www.fesa.wa.gov.au), or contact WA ASCA Coordinator, Quinta La Rosa on 9323 9342 or email [qlarosa@fesa.wa.gov.au](mailto:qlarosa@fesa.wa.gov.au).*

#### **STRATA AND COMMUNITY TITLE IN AUSTRALIA FOR THE 21<sup>ST</sup> CENTURY CONFERENCE**

Griffith University's Industry Research Centre will host the *Strata and Community Title in Australia for the 21<sup>st</sup> Century* Conference, a cross-industry meeting of strata and community title stakeholders from **Wednesday 31 August** to **Saturday 3 September** at the Crowne Plaza Hotel, Surfers Paradise.

The aims of the conference are to:

- Draw out management and infrastructure issues facing the industry;

- Update delegates on evolving markets, the industry's development, trends and direction;
- Highlight inconsistent state legislation and showcase strategies for developing a common federal framework;
- Highlight stakeholder conflicts, synergies and common interests to enhance moves towards determining industry best practice and training needs; and
- Highlight the implications of tourism-related trends and development.

*For further information, please visit [www.griffith.edu.au/conference/sct2005](http://www.griffith.edu.au/conference/sct2005).*

#### **DIARY DATES**

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# ALGA NEWS

'yes'  
OPTUS

*National News for Local Government*

Friday 3 June 2005

Australian Local  
Government Association

ISSN: 1447-980X

**STOP PRESS:** Time is running out! Don't miss your opportunity to showcase your council in the prestigious National Awards for Local Government. Entries close 10 June.

## **National report flags roads 'strategy'**

The idea of a national local government roads strategy has been floated in the annual Local Government National Report, recently tabled in Federal Parliament by Local Government Minister, Jim Lloyd. The 2003-04 report says local government "could set itself a national goal to manage its local road in a fit-for-purpose condition by 2008-09, erasing the \$344 million local road deficit". It says all three spheres of government could set targets, measure achievement, make "more explicit" councillors' responsibility for managing assets and fund ongoing research. Councils could establish road service standards, implement measures to maximise revenue from road related infrastructure such as parking and give maintenance priority over new capital expenditure. ALGA President, Cr Paul Bell, said that he was surprised to see the concept flagged in this fashion. "In general, ALGA welcomes the concept of a national strategy to address the local roads funding shortfall. It is very much in line with our vision for the future, but the proposal outlined in the National Report is pretty thin in terms of addressing the core funding issues. It is, at least, a starting point." The National Report also discusses the impact of ageing on local government, council amalgamations (bigger is not necessarily better) and compares local government in Australia with its German counterpart. The report is being mailed to all councils and will be – the Department of Transport and Regional Services promises – available online within the next two weeks.



## **Infrastructure, IR, health key issues for COAG**



Infrastructure, health and industrial relations will be among the key issues on the agenda for today's meeting of the Council of Australian Governments. COAG brings together the Prime Minister, Premiers, Chief Ministers and the ALGA President, Cr Paul Bell. Much of the agenda is expected to concern progress reports on issues such as water reform, Indigenous affairs and biodiversity, but the Premiers want to press the Australian Government on infrastructure



funding, with Victorian Premier, Steve Bracks, calling for the Commonwealth and states to work together towards infrastructure reform. NSW Premier, Bob Carr, supports the move, saying a 'true new federalism' was needed with a national, coordinated approach to infrastructure. ALGA will press to be included in the working party reviewing national competition policy, expected to be agreed by COAG today. Meanwhile, a task force expert on infrastructure has recommended a national infrastructure audit be undertaken by the Productivity Commission. ALGA has been pressing for new ways to address the infrastructure funding problems faced by local government involving all three spheres of government. The COAG communiqué will be posted to the ALGA website following the meeting.

### **Campbell to councils: help save the whale**

Councils with sister cities in Japan have been urged to use their relationships to convey community concern about the Japanese fishing agency's push to raise its so-called "scientific whaling quota". Environment Minister, Ian Campbell, said Japan was seeking to increase its take of minke whales from 440 to 850 a year and to add 50 each of humpback and fin whales, a move which appalled many Australians. Senator



Campbell said that while he was pursuing the issue on behalf of the Australian Government with like-minded members of the International Whaling Commission to oppose Japan's bid, local communities could also play a part. He has written to relevant councils seeking their support. ALGA President, Paul Bell, backed Senator Campbell's campaign and said he would raise the issue with International Cities and Local Government (Asia-Pacific).

### **From the President**

Infrastructure will be a key issue to be discussed at today's meeting of COAG. On the agenda is the issue of infrastructure associated with Australia's export capacity, but the states want to discuss infrastructure more widely. I appreciate the Prime Minister's determination to focus on areas where the three spheres of government can work together and achieve practical results.



It's a sensible way to run a difficult forum, particularly where there is a very clear political – and financial – divide between the states and the Commonwealth. However, I also acknowledge the argument that COAG should grapple some of the more difficult issues that confront the nation, even if no easy solutions are at hand. Infrastructure should be there, but if there is one issue that really deserves to be on the agenda it's this – federalism. If we are to successfully tackle a range of other issues, such as health, aged care and training, we need to start by better defining the nature of our federation and the financing arrangements that should ensure each sphere of government is able to carry out the roles and responsibilities that are properly within their jurisdiction. While there will always be areas of joint responsibility and at least some level of overlap and duplication, we could and should do a whole lot better than we're doing now. COAG should lead the way.

**Cr Paul Bell**  
**ALGA President**

### **In the name of reconciliation**

Some 250 Indigenous and non-Indigenous leaders from across the country met in Canberra this week to discuss the future of reconciliation. Representatives from Indigenous communities, all levels of government, industry, churches and the not-for-profit sector were set the task of examining the current circumstances and to clarify the major areas that need to be addressed to advance reconciliation; build better relationships, understanding, commitment and the capacity to work together; and establish a path forward for the reconciliation process. Mayor Genia McCaffrey, representing ALGA, addressed the workshop and acknowledged the outstanding commitment of local government throughout the country to the reconciliation process. As a result of the workshop, a shared work program for reconciliation will be developed by Reconciliation Australia in the lead up to a major reconciliation convention in 2007. This week is National Reconciliation Week.

### **Transport Ministers meet in Alice**

ALGA Vice President, Cr Bill Mitchell, is representing local government at today's meeting of the Australian Transport Council in Alice Springs. The main items of direct interest to local government include AusLink and R2R, land transport security, and planning and funding issues related to developments on airport land. Other topics include the national road safety strategy, school bus safety, transport of security-sensitive goods and heavy vehicle charges and regulations. The Transport Council communiqué will be available on the ALGA website next week.

### **Thirsty Goulburn bids for water funds**

The NSW Government says it will fast-track applications to ensure a new sewerage project for the inland city of Goulburn can be funded through the Commonwealth's Australian Water Fund. The Deputy Prime Minister, John Anderson and federal and state ministers met local council representatives in Canberra this week to discuss Goulburn's water crisis. The city's water supply has dropped below 10% of capacity. The council is putting forward an innovative \$30 million sewerage project as a long-term option to recycle water. Applications for the first round of funding under the Water Smart Australia program – a \$1.6 billion component of the Australian Water Fund – close in June 30. Guidelines and applications available from the National Water Commission, call (02) 6271 5500.

### **Place name sell-off sparks row**

Geographic domain names, such as '[ballina.com.au](http://ballina.com.au)' are to be sold to Australian businesses and Labor's Gavan O'Connor is not happy. Raising the issue in Parliament this week, Mr O'Connor – a former councillor – strongly objected to the sale of town, district, suburb and city place names to business interests. The Prime Minister replied that the policy on geographic domain names was developed by a working group including four state governments, the ACT and ALGA, but Mr O'Connor said that the group "definitely did not recommend that domain names ending in '[net.au](http://net.au)' or '[com.au](http://com.au)' be sold at all," but had made recommendations regarding how geographic domain names might be made available to local communities and community groups. ALGA wants councils to have the ability to object to any application for use of a geographic domain name that might be inappropriate or cause confusion. ALGA also argued that councils should be able to apply for these geographic domain names. The self-regulatory body, au Domain Administration, has started a ballot for businesses wishing to secure geographic



domain names. Community domain names will be rolled out later, depending on funding being made available through the sale of business names.

### **EM grant applications now open**

Applications are now open for the Australian Government's emergency management grants scheme, the Attorney General, Phillip Ruddock, announced this week. The Government has committed \$33 million to the local government grants scheme and \$16 million to a national emergency volunteer support fund. The funding will be applied over four years. Guidelines and application forms are now available for download from Emergency Management Australia: Working together to manage emergencies – enhancing community safety. Applications close 29 July.

### **Effective ports need good local roads**

The importance of local roads as a key element in providing seamless access to ports throughout Australia has been strongly pushed by ALGA in its submission to a parliamentary inquiry. The House of Representatives committee on transport and regional services is examining regional road and rail links with Australian ports. The main messages in the submission are that Roads to Recovery is essential to maintain an effective local road system; that regional transport efficiency could be significantly increased by extra funding for the strategic regional component of AusLink; and where trucks replace rail for export freight such as grain, the increased damage to local roads must be fully recognised and local councils compensated accordingly. The committee is expected to report later this year.

### **Australia Award for Urban Design**

Nominations have been called for the 2005 Australia Award for Urban Design. The Award recognises recent urban design projects of high quality in Australia and acknowledges the critical role of urban design in the development of our cities and towns. Nominations close in July (direct nominations on 22 July, 3<sup>rd</sup> party nominations 15 July). Many nominations are received each year from local government. Full details at the Planning Institute of Australia.

### **Local Government Conference CDs Now Available!**

Hallmark Editions, the publishers of Councillor Magazine, LG News, ROADS Magazine and Public Works Engineering (for the IPWEA) has organised a number of conferences of relevance to local government including the Financing Local Government Infrastructure Conference (April 2005), and the Victorian Sustainable Development Conference (March 2005).

Speakers at each of these conferences provided detailed insights into issues which are of considerable importance to local government. The conferences were videotaped and can now be purchased. Each conference is available as a twin-CD set comprising more than 11 hours of conference proceedings. The CDs contain all the PowerPoint presentations, plus full audio and video of the individual speakers. They comprise a highly valuable resource to allow councils to obtain the latest information about these significant issues at a very affordable price. Your management teams will obtain great benefits from viewing these informative CDs.

To purchase the CDs please download the order form from [www.halledit.com.au](http://www.halledit.com.au).

Hallmark is also holding the Masterplanned Urban Developments conference in Sydney on 9-10 June.

Hallmark Editions is proud to support the important activities of local government. We are sponsoring ALGA's National Local Roads Conference in Launceston in July, and we are also sponsoring the 2005 National Local Government Human Resources Conference, being organised by the LGSA, on behalf of all seven state and territory local government associations.

**EPBC ACT Workshops 2005/6**

**Call for Expressions of Interest**

***EOI closes COB Monday 20 June 2005***

The EPBC Unit project is currently inviting expressions of interest from people / groups / organisations who are interested in hosting an EPBC Act workshop in their area during 2005/6.

The EPBC Act (Environment Protection Biodiversity Conservation Act 1999) is the Australian Government's planning / environment protection legislation, with national jurisdiction. If you're interesting in hosting a workshop put your hand up. The workshops and the publications provided at them are free of charge. However, we prefer you to secure us a venue, and promote the event locally.

Please include your name, contacts, the type of people / groups (e.g. conservationists, local councils, friends of) that would be likely to attend the workshop and of course the area in which you propose to have the workshop.

Expressions of interest must be in writing and should be sent by 20 June 2005 to:

Lyndall Kennedy  
EPBC Unit Coordinator  
WWF Australia  
15/71 Constitution Ave  
CAMPBELL ACT 2612

Alternatively fax your EOI to (02) 6257 4030 or email it to [lkennedy@wwf.org.au](mailto:lkennedy@wwf.org.au).

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### Forthcoming events

- ALGA's National Local Roads Congress  
([www.alga.asn.au/policy/roads/congress/2005](http://www.alga.asn.au/policy/roads/congress/2005)), 3 – 5 July, Launceston, Tasmania
- Better Local Services: Improving Local Government Delivery Through Innovation & Partnerships ([www.clgf.org.uk](http://www.clgf.org.uk)), 11 – 14 July, hosted by Commonwealth Local Government Forum
- International Conference on Engaging Communities  
([www.engagingcommunities2005.org](http://www.engagingcommunities2005.org)), 14 – 17 August, Brisbane Convention & Exhibition Centre
- National General Assembly of Local Government ([www.alga.asn.au](http://www.alga.asn.au)), 6 – 10 November, Canberra

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# ALGA NEWS

'yes'  
OPTUS

*National News for Local Government*

Friday 10 June 2005

Australian Local  
Government Association

ISSN: 1447-980X

## **Congestion, freight, funding issues for Roads Congress**

Congestion, freight and funding will be among the key issues at ALGA's 6<sup>th</sup> National Local Roads and Transport Congress, to be held at the Hotel Grand Chancellor Convention Centre in Launceston on 3-5 July. More than 500 delegates from Councils across Australia are expected to take part in the Congress and help shape local government's future transport agenda. The Congress will look at future funding options for local roads and



hear from the nation's leading transport thinkers and policy makers. Speakers will include Deputy Prime Minister, John Anderson, Shadow Minister for Regional Development and Roads, Kelvin Thomson, and the Director of the Institute of Transport Studies, Professor David Hensher. ALGA President, Cr Paul Bell, said Australia's 673 councils face an enormous financial challenge just maintaining local roads, a \$75 billion asset. "The Australian Government is helping with the renewal of the \$1.2 billion *Roads to Recovery* program, but even with this critically important assistance, local government still needs to find additional resources and new approaches to local road maintenance and improvement. The Congress will explore future funding options, asset management strategies and a range of transport issues affecting both regional and urban communities," Cr Bell said. Registrations can be made online.

## **Bell and Broad talk IGA**



ALGA President, Cr Paul Bell, met with the chair of the Local Government and Planning Ministers' Council (LGPMC), Candy Broad (*pictured*), this week to discuss the development of the intergovernmental agreement on cost shifting and local government financing. Ms Broad – the Victorian Local Government and Housing Minister – will host the next meeting of LGPMC in Melbourne on 4 August. That meeting will consider progress on the development of the IGA. ALGA is pressing for a model to be adopted, which sets out principles for the roles and responsibilities for each sphere of government and measures to discourage cost shifting. More importantly, it underscores the need for funding to follow function. In an address to the NSW Shires Association this week, Cr Bell said support from state governments would be critical to securing a meaningful IGA and not just a "puffed-up piece of paper full of fine words that had little impact at the coal face". Cr Bell will hold further meetings with Federal Local

Government Minister, Jim Lloyd, in the near future to discuss the IGA and the Australian Government's much anticipated response to the Fair Share report. Meanwhile, representatives from state local government associations, ALGA and the state and federal government met in Melbourne yesterday to undertake further work on the development of the IGA in preparation for the LGPMC meeting.

### **New funding deal for Canadian municipalities**

While the Canadian Government clings to power by the skin of its teeth, it has pushed through a new five year funding deal for the nation's municipalities. The funding, worth \$5 billion over five years, will be sourced from fuel tax revenue and distributed to councils under a series of tripartite agreements between federal and provincial governments and provincial local government associations. The first was signed in British Columbia in April. It is part of Canadian Prime Minister, Paul Martin's, 'new deal for cities and communities'. He told the Federation of Canadian Municipalities Conference this week that local government was "a crucial order of government and ought to be recognised and treated as such, yet for too long they have been under-funded. For too long they have had little input into shaping the national agenda."



### **From the President**

Last week, I attended my first meeting of the Council of Australian Governments. I was expecting a punch-up but witnessed a love-in. To my surprise, the Prime Minister and Premiers got on like a house on fire, agreeing to work together – and with local government – on a number of important issues and agreeing to disagree on others.



I argued - and secured – local government representation on relevant areas of the review of national competition policy. Competition policy has had a significant impact on local government and most states have not, in general, passed on payments to councils for their role in the reform process. In participating in this review, we will need to consider the impact on local government of the future reform agenda. If we are to share the pain, we must also share the gain. Other COAG decisions of importance to local government include the development of proposals to address skills shortages and skills recognition (particularly the impact of skills shortages in industries and regions), and the development of measures to improve the health care system by clarifying roles and responsibilities and reducing duplication and gaps in services. One area where my view differs – to a degree – from others at the table is infrastructure. There was a clear view that there is no infrastructure crisis in Australia. This may or may not be the case in relation to state and federal infrastructure, but local government infrastructure is clearly under enormous pressure and is in desperate need of additional investment – a fact made clear in the Fair Share report. We need the Australian Government to address this when they respond to the report, hopefully in the near future. Stay tuned.

**Cr Paul Bell**  
**ALGA President**



### **Future of local government**

Local government needed to grow in terms of roles and functions if it were to play a stronger and more robust role within the Australian Federation, ALGA President, Cr Paul Bell, told a conference on the Future of Local Government in Melbourne, this week. The conference, organised by the Municipal Association of Victoria, brought together a range of national and international speakers to peer through the crystal ball and explore future possibilities for Australian councils. Cr Bell outlined ALGA's vision for the future, with local government moving to secure fair federal funding, eliminating cost shifting, gaining constitutional recognition and developing new partnerships with the federal government. One of the core messages from the conference was that local government needs to work together and collaborate with other stakeholders to find new, flexible ways of achieving outcomes.

### **PM, Carr announce water plan**

Prime Minister, John Howard, and NSW Premier, Bob Carr, yesterday announced a \$160 million structural adjustment package to restore key ground water aquifers in NSW to sustainable levels. Farmers, irrigators and communities in the Upper and Lower Namoi, Lower Gwydir, Lower Macquarie, Lower Lachlan, Lower Murrumbidgee and Lower Murray would benefit from this announcement, the PM said. Water sharing plans for these areas had been developed, to ensure that ground water resources were used sustainably. The package will include \$55 million from the Australian Water Fund, \$55 million from the NSW Government and \$50 million from the ground water licence holders. Reductions in the water entitlements will be phased in over a ten year period.

### **National awards deadline extended**

The deadline for submitting entries in the National Awards for Local Government has been extended until midnight Tuesday, 14 June. Due to technical problems, some councils have experienced difficulty submitting entries via the online entry form. The Federal Department of Transport and Regional Services has therefore extended the deadline. For further information call freecall 1800 065 113 or email [awards@dotars.gov.au](mailto:awards@dotars.gov.au).

### **Too early to tell full: ICA**

A report released by the Insurance Council of Australia this week says it is too early to estimate the impact of tort reforms on insurers' profits because only a small number of claims has been settled since the reforms were introduced. The Insurance Council of Australia Commissioned Finity Consulting to provide an overview of insurer profits in the wake of reforms to public liability laws. It did find, however, that premium rates for public liability were falling due to – most probably – the combined effects of tort law reforms and a more competitive market. From 2000 to 2003, premiums for public liability soared as much as 40% a year, with groups such as volunteer organisations, small businesses and councils struggling to meet the cost of covering their exposure. Premiums fell on average by 15% in 2004. Product availability has 'significantly improved'. The report predicts further price falls with June premium renewals.



### **Inquiries into heritage buildings, skills**

Submissions have been called for a Productivity Commission enquiry into the conservation of historic buildings and a Federal parliamentary inquiry into skills recognition. The Productivity Commission enquiry will examine the policy framework and incentives for the conservation of Australia's historic built heritage places. An issues paper has been released and initial submissions are due by 29 July. The Joint Standing Committee on Migration is reviewing Australia's current system of assessing the skills of people wishing to migrate to Australia under the skilled migration scheme. Submissions are due by 24 June.

### **UN's green cities call**

In a statement marking World Environment Day (5 June), UN Secretary-General, Kofi Annan, has called for the world to embrace the concept of "green cities." He said more than 60% of the world's population will be living in cities by 2030, up from 30% in 1950. World Environment Day was 'headquartered' in San Francisco this year, where mayors and local officials from across the world gathered to address urbanisation issues and create a plan for more environmentally friendly cities. A ranking system has also been proposed which will provide cities with a rating of zero to four green stars, depending on how successful they have been adopting a range of environmental targets. Meanwhile, the City of Melbourne has covered itself with glory, winning the World Environment Day award for the world's greenest multi-storey building. The six-star energy-rated 'Council House2' office building is currently under construction on Little Collins Street. The 10 storey, \$51 million project is due for completion early next year.

### **Local government IT group**

How do your IT staff find out how to address their problems in a local government environment? Well, if they are one of the 146 councils in the LG-IT group, they ask each other. The group has been formed as an inexpensive mechanism for allowing IT staff in local government to network and communicate with each other quickly and informally. The membership list is private and the group is run by its members. Vendors are not invited. Since the group's establishment in January 2004, it has grown to over 230 members from around the country. Members range from one-man IT departments in rural shires, to representatives from large metropolitan authorities such as Brisbane City Council. You can join by emailing [lg-it-subscribe@yahogroups.com](mailto:lg-it-subscribe@yahogroups.com) or by visiting the group at [www.groups.yahoo.com/group/lg-it](http://www.groups.yahoo.com/group/lg-it).

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The Masterplanned Urban Development Conference CD contains more than 11 hours of the speakers presentations over the two days of the conference held

recently in Sydney. The twin-CD set has all the PowerPoint presentations, plus full audio and video of the 25 speakers on topics ranging from sustainable land use and site sensitive design through to integrated water-cycle management, dealing with net-gain policies and offset schemes, flora and fauna surveys, and development plan overlays and regulatory issues.

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## **MEDIA RELEASE**

**2 June 2005**

### **New Deputy President Elected**

The Western Australian Local Government Association's State Council last night elected Cr Pauline O'Connor as Deputy President of the Association until August 2007.

Cr O'Connor has been a member of State Council since the Association's inception in 2001. Her special areas of interest both within and outside Local Government include environmental issues with a particular focus on coastal planning and management, as well as traffic management and road funding. Cr O'Connor has been a member of a number of boards and committees that support these roles.

Cr O'Connor's Local Government experience began with her election to the City of Perth in 1991, before being elected to the Town of Cambridge in 1995. She was Deputy Mayor of the Town of Cambridge from 2001 to 2003, and was appointed again this year. From 1995 to 2003, Cr O'Connor was a member of the then Local Government Association (LGA) Executive, including an extensive period as that Association's Deputy President from 1996 to 2001.

WA Local Government Association Deputy President, Cr Pauline O'Connor said, "I am honoured that my State Council colleagues have given me the opportunity to support our President, Cr Bill Mitchell and State Council in achieving the goals of the Association.

"My priorities as Deputy President will be to ensure that our Members are well supported in all negotiations with Government, to enhance relationships with both the State and Federal Governments, as well as provide strong and targeted responses to Government on matters of significance to Local Government."

***Photographs available upon request***

***Ends***

## **MEDIA RELEASE**

**13 June 2005**

### **Consultation Needed on Review of Councils**

Improving Local Government tendering and contract procedures will only succeed if a genuine commitment is made to involving key stakeholders in the process.

WA Local Government Association President, Cr. Bill Mitchell, said the Association would expect to be offered representation on any group established to review supply procedures.

However Cr. Mitchell said it would be unfair to assume that all Councils had problems with their procedures and any review should look at what works as well as areas of concern.

“It would be wrong for wholesale changes to be made that take control away from Local Government and subsequently local communities for political expediency,” Cr. Mitchell said.

“There are 144 Local Governments in Western Australia with total combined revenues in excess of \$1.7 billion and employing more than 12,000 people. As with any group in society there may be problems with individuals but it would be unfair to punish the entire industry.

“There are currently already controls provided through the Department of Local Government as the regulatory authority however it is arguable if you can ever have a system that completely protects against individuals who want to abuse the process.”

Cr. Mitchell’s comments are in response to opening statements in the City of Bayswater Corruption and Crime Commission hearing that a taskforce consider establishing an independent body to oversee all of Local Government contracts and tendering.

“Improving all facets of Local Government in Western Australia is an ongoing objective of the Association and we believe we would play an important role in any review,” Cr. Mitchell said.

“Local Government is a large and diverse industry and as with any industry should always be on the look out for better ways of operating. The Association offers courses and advice to Councils on improving processes including governance and financial and human resource management skills.”

*Ends*



# Information Bulletin

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## 1.1 EMPLOYEE MOVEMENTS

### **New Staff:**

- Robyn Spiteri has been appointed to the permanent position of Gardener. She commences on 13 June 2005.
- Graham Conley has been appointed to the permanent position of Gardener. He commences on 4 July 2005.

### **Staff Leaving:**

- Jordie Craig has resigned from her position as Library Clerk, effective 14 June 2005.

### **Other Staff Movements:**

- Nil

### **Current Recruitment Activity:**

- Library Clerk – shortlisting to commence.



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| <p><b>Development Services</b><br/>Yellow Divider</p>           | <ul style="list-style-type: none"> <li>▪ Nil</li> </ul>   |
| <p><b>Technical Services</b><br/>Green Divider</p>              | <ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b><br/>Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b><br/>Technical Services Directorate Works Programme ..... T-2</li> <li>▪ <b>Minutes from Occasional Advisory Committees</b><br/>Armadale Gosnells Landcare Group Meeting..... T-5<br/>Bungendore Park Management Committee – April 2005 ..... T-19<br/>Bungendore Park Management Committee – May 2005 ..... T-25</li> </ul>   |
| <p><b>Community Services</b><br/>Beige Divider</p>              | <ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b><br/>Report on Outstanding Matters – Community Services Committee ..... C-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b><br/>Library &amp; Heritage Services General Report – May 2005 ..... C-3<br/>Manager Ranger &amp; Emergency Services Report – May 2005 ..... C-7</li> <li>▪ <b>Minutes from Occasional Advisory Committees</b><br/>Aboriginal &amp; Torres Strait Islander Advisory Committee – 3 May 2005..... C-15/CA-19<br/>Public History Advisory Committee – 7 April 2005..... C-15/CA-28</li> </ul>   |



| TECHNICAL SERVICES COMMITTEE REPORT ON<br>OUTSTANDING MATTERS  |   |  |   |
|--|---|--|---|
| ITEM   | REFERRING<br>COMMITTEE                      | COMMENTS   | OFFICER<br>RESPONSIBLE  |
| <b><u>Armadale Shale Quarry – Management Plan</u></b><br><i>Refer T145/02 25 November 02</i>   | Technical Services                          | Further report to future Technical Services Committee.   | Manager Technical Services  |
| <b><u>Gillam Drive, Kelmscott – Verge Streetscaping</u></b><br><i>Refer T106/10/03 27 October 03</i>   | Technical Services                          | Further report to future Technical Services Committee.   | Manager Engineering and Design / Manager Parks                              |
| <b><u>Armitage Road – Temporary Road Closure/Parking arrangements</u></b><br><i>Refer T23/04/04 27 April 04</i>  | Development Services/<br>Technical Services | Further report to future Development Services Committee. Future report to Technical Services Committee | Executive Director Development Services.<br>Manager Engineering and Design. |
| <b><u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u></b><br><i>Refer T29/04/04 27 April 04</i> | Technical Services                          | Further report to future Technical Services Committee.   | Manager Engineering and Design.   |
| <b><u>Junk Busters Premises</u></b><br><i>Refer T65/06/04 of 28 June 04</i>  | Technical Services                          | Progress report to Technical Services Committee July 2005.   | Coordinator Waste Management  |
| <b><u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u></b><br><i>Refer T89/09/04 27 September 04</i>                                  | Technical Services                          | Further report to future Technical Services Committee  | Manager Engineering and Design  |
| <b><u>Lack of Lighting at Cross Park Precinct, Roleystone</u></b><br><i>Refer T91/09/04 27 September 04</i>  | Technical Services                          | Further report to future Technical Services Committee  | Manager Engineering and Design  |
| <b><u>O’Sullivan Drive, Westfield Petition</u></b><br><i>Refer T21/03/05 30 March 05</i>   | Technical Services                          | Further report to future Technical Services Committee  | Manager Engineering and Design  |
| <b><u>Tender 35/04 – Construction of Culvert 5206 Champion Drive over Southern River</u></b><br><i>Refer T26/04/05 18 April 05</i>                                     | Technical Services                          | Further report to future Technical Services Committee  | Manager Engineering and Design  |
| <b><u>Champion Drive, Westfield - Petition</u></b><br><i>Refer T31/05/05 30 May 05</i>   | Technical Services                          | Further report to future Technical Services Committee  | Manager Engineering and Design  |
| <b><u>Traffic Management – Lefroy Road Precinct</u></b><br><i>Refer T32/05/05 30 May 05</i>  | Technical Services                          | Further report to future Technical Services Committee  | Manager Technical Services  |

Information Bulletin  
Information Items from the Technical Services Directorate

|                                 | May  | June   | July   |
|---------------------------------|--|--|--|
| <b>Civil Works</b>              | <p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>• Champion Drive drainage &amp; Earthworks Stg II</li> <li>• Armadale Rd/Orchard Ave Black spot.</li> <li>• Armadale Rd/Church Ave Black spot</li> <li>• Brookton Hwy Service Rd</li> <li>• Drainage construction various locations</li> <li>• Footpath construction (Contract)</li> <li>• Armadale Rd/Eighth Rd Black spot</li> <li>• Lake Cammillo Rd Roundabout</li> <li>• Albany Hwy subsoil drainage</li> <li>• Gwynne Park car park</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Bridge maintenance</li> <li>• Car park maintenance</li> </ul> | <p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>• Champion Drive drainage &amp; Earthworks Stg II</li> <li>• Armadale Rd/Orchard Ave Black spot.</li> <li>• Brookton Hwy Service Rd</li> <li>• Drainage construction various locations</li> <li>• Armadale Rd/Eighth Rd Black spot</li> <li>• Lake Cammillo Rd Roundabout</li> <li>• Seaforth Rd/Lake Rd R/about</li> <li>• Commerce Ave II stage</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Car park maintenance</li> </ul> | <p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>• Barbigal Rd.</li> <li>• Champion Drive drainage &amp; Earthworks Stg II</li> <li>• Armadale Rd/Orchard Ave Black spot.</li> <li>• Brookton Hwy Service Rd</li> <li>• Drainage construction various locations</li> <li>• Lake Cammillo Rd Roundabout</li> <li>• Seaforth Rd/Lake Rd R/about</li> <li>• Commerce Ave II stage</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Car park maintenance</li> </ul> |
| <b>Design &amp; Development</b> | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Francis Xavier School</li> <li>• Erade Village</li> <li>• Adios Stage 3</li> <li>• Corondale Estate Stage 4 &amp; 6</li> <li>• Teal Brook Stage 4</li> <li>• Irymple Road</li> </ul> <p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>• Armadale Road (Tonkin to Forrest Rd)</li> </ul>  | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Seville Grove</li> <li>• Chevin Woods Estate</li> <li>• Fountain Court</li> <li>• Newhaven Precinct 1A</li> <li>• Adios Stg 3</li> <li>• Irymple Road Development</li> <li>• Corondale Stage 4 &amp; 6</li> <li>• Teal Brook Estate Stg 4</li> <li>• Erade Village</li> </ul>   | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Seville Grove</li> <li>• Chevin Woods Estate</li> <li>• Fountain Court</li> <li>• Newhaven Precinct 1A</li> <li>• Adios Stg 3</li> <li>• Irymple Road Development</li> <li>• Corondale Stage 4, 5 &amp; 6</li> <li>• Lot 2 Poad Street</li> </ul>   |

Information Bulletin  
Information Items from the Technical Services Directorate

|                           | May  | June   | July   |
|---------------------------|--|--|--|
|                           | <ul style="list-style-type: none"> <li>Whitehead St (Contractors)</li> <li>Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>Braemore Stage I (T.M Project)</li> <li>Commerce Avenue (Stg III &amp; IV)</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>Keates Road</li> <li>Bilkurra Way Subsoil Drainage</li> <li>Buckingham Road Subsoil Drainage</li> </ul> | <p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>Armadale Road (Tonkin to Forrest Rd)</li> <li>Armadale Road (Forrest Road to Anstey Road) Stg 2</li> <li>Whitehead St (Contractors)</li> <li>Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>Braemore Stage I</li> <li>Blackspot Projects (Armadale Road &amp; Forrest Road)</li> <li>Roundabout Lake/Camillo</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>Culvert Crossing Champion Drive</li> <li>Bilkurra Way Subsoil Drainage</li> <li>Buckingham Road Subsoil Drainage</li> </ul> | <p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>Armadale Road II</li> <li>Whitehead Street.</li> <li>Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>Blackspot Turning Places (various locations).</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>Subsoil systems (various Places)</li> <li>Westfield Road</li> <li>Bilkurra Way Subsoil Drainage</li> <li>Buckingham Road Subsoil Drainage</li> </ul> |
| <b>Parks and Reserves</b> | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>Borello Park Play Equipment-Grant</li> <li>Revitalize Roleystone BBQ/Shelter-Grant</li> <li>Champion Drive Stg II S/Scap</li> <li>Commerce Avenue S/Scap</li> <li>Memorial Park Cinema Landscape</li> <li>'Sorry Pole' Assistance</li> <li>Neerigen Brook POS Improvements</li> </ul>   | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>Borello Park Play Equipment-Grant</li> <li>Revitalize Roleystone BBQ/Shelter-Grant</li> <li>Champion Drive Stg II S/Scap</li> <li>Grovelands Way Park Improvement</li> <li>Tollington Park Basketball Facility</li> <li>Commerce Avenue S/Scap</li> <li>Memorial Park Cinema Landscape</li> <li>Temporary Accommodation L/Scap</li> </ul>   | <p><b>Development</b></p> <ul style="list-style-type: none"> <li>Borello Park Play Equipment-Grant</li> <li>Revitalize Roleystone BBQ/ Shelter-Grant</li> <li>Champion Drive Stg II S/Scap</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>Seasonal Mowing</li> <li>Winter Planting</li> <li>Storm Damage Clean-up</li> </ul>  |

Information Bulletin  
Information Items from the Technical Services Directorate

|                            | May   | June   | July  |
|----------------------------|---|--|---|
|                            | <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>Seasonal Mowing</li> <li>Street Tree Pruning (Precinct 4)</li> <li>Play Equipment City Wide Maintenance</li> <li>PAW Maintenance</li> </ul>  | <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>Seasonal Mowing</li> <li>Winter Planting</li> <li>Storm Damage Clean-up</li> </ul>  |   |
| <b>Property Management</b> | <ul style="list-style-type: none"> <li>Review of Existing and vacated space in Administration</li> <li>Consultation with Rushton Park Ref. Grp.</li> <li>Palomino Clubrooms/ Air-conditioning</li> <li>Refurbishment of landfill site office facilities</li> <li>Cross Park lighting projects.</li> <li>Admin air-conditioning audit of existing units</li> <li>Final fit-out of transportable accommodation.</li> <li>Armadale Arena bus storage facility</li> <li>Consultation with Kelmscott Scouts Group</li> </ul> | <ul style="list-style-type: none"> <li>Review of Existing and vacated space in Administration</li> <li>Consultation with Rushton Park Ref. Grp.</li> <li>Refurbishment of landfill site office facilities</li> <li>Cross Park lighting projects.</li> <li>Admin air-conditioning audit of existing units</li> <li>Armadale Arena bus storage facility</li> <li>Consultation with Kelmscott Scouts Group</li> </ul> | <ul style="list-style-type: none"> <li>Review of Existing and vacated space in Administration</li> <li>Consultation with Rushton Park Ref. Grp.</li> <li>Cross Park lighting projects.</li> <li>Admin air-conditioning audit of existing units</li> <li>Armadale Arena bus storage facility</li> <li>Consultation with Kelmscott Scouts Group</li> <li>Consultation with Roleystone Scout regarding Lease of Karragullen Hall</li> <li>Contract for Renewable Energy Power Supply.</li> </ul> |
| <b>Waste Services</b>      |   |  |   |

## MINUTES

### ARMADALE GOSNELLS LANDCARE GROUP MEETING NUMBER 93 HELD AT THE CITY OF GOSNELLS COMMITTEE ROOM ON WEDNESDAY, 27 APRIL 2005 AT 6.05 PM

#### 1.0 Attendance & Apologies

| Member/Deputy Member | Affiliations  |
|----------------------|---|
| Mr Cam Clay          | Chairperson<br>Bedfordale Volunteer Bush Fire Brigade   |
| Cr Pat Hart          | Councillor – City of Armadale                           |
| Mr Ken Downsborough  | Palomino Reserve Catchment Group –<br>[arrived 6.15 pm] |
| Cr Carole Matison    | Councillor – City of Gosnells                           |
| Mr Adrian Choules    | Friends of Goolamrup                                    |
| Ms Sue Williams      | Friends of Wright Brook                                 |
| Mr Martin Gehrmann   | Landcare Coordinator                                    |
| Ms Regina Drummond   | Friends of Brixton Street Wetlands                      |
| Mr John Herpen       | Churchman Bushland Association                          |
| Mr Steve May         | SERCUL  |
| Ms Helen Best        | John Holland Macmahon Joint Venture<br>(JHMJV)          |
| Mr R Miller          | Environmental Officer – City of Gosnells                |
| Ms Corinne Gaskin    | Environmental Officer – City of Armadale                |
| Mrs Yvonne Ward      | Minute Secretary  |
| <b>Apologies:</b>    |   |
| Cr Bob Tizard        | Councillor – City of Armadale                           |
| Mr Peter Carrigg     | Community Representative                                |
| Ms Julie Robert      | SERCUL  |

#### 2.0 Business Arising & Confirmation of Previous Minutes

##### RECOMMEND

**That the Minutes of the Armadale Gosnells Landcare Group Meeting held on 23 March 2005 be received, subject to the following corrections:**

- Page 3 – Item 9.0 – SCCP Funding and Project Officer Report  
- Fifth paragraph attributed to John Herpen should read:

*“John Herpen advised that NHT Canberra had engaged full discussion with Consultants based in Perth to conduct a series of interviews with community and NRM staff in the Swan region, including Julie Roberts, Pat Hart and John Herpen.”*



- Second paragraph, second line attributed to Committee should read:

*"It stressed that community groups will cease to exist without adequate paid staff."*

- Page 4 – Item 10.0 – SE Representation on the Swan Catchment Council  
First paragraph attributed to John Herpen should read:

*"J Herpen advised that the Chair of the Swan Catchment Council has indicated she will resign some time after June and he would take on that role when that date occurred."*

- The correct spelling of "Macmahon" to be noted. The name was incorrectly spelt throughout the Minutes.
- Page 5 – Item 13.0 – Champion Lakes Report

*"The 250mm diameter plastic PVC lining" should be amended to read "The 250mm diameter plastic pipe".*

**MOVED Mr John Herpen**  
**SECONDED Mr Adrian Choules**

**CARRIED**

### **3.0 Business Arising from Minutes:**

#### **Item No. 11.0 – Drainage Reform – Lobbying of State Government**

Adrian Choules enquired whether a reply had been received from the Minister for Environment in regard to the recommendation of AGLG as follows:

*"That AGLG write to the Minister for Environment advising her that in the opinion of the AGLG the key issue of water quality management based on a coordinated catchment management approach with funds to support is the only real way forward that significant changes will be achieved in water quality management. We understand the complexity of the issue but urge the Minister to expedite this matter."*

It was advised that a reply had not yet been received.

### **4.0 Correspondence In**

- 4.1 Armadale Redevelopment Authority – reply to letter to them regarding the wave action erosion on Champion Lakes.
- 4.2 Armadale Redevelopment Authority – Champion Lakes Water Supply Pipeline.
- 4.3 Westpac – Account Statement.
- 4.4 Westpac – Deposit Book for Cash management Account.
- 4.5 EMS – Invoice for rushes planted at Roley Pools.
- 4.6 Perry Environmental Contracting - Invoice weed control at Fancote Park
- 4.7 Optus – mobile phone bill (Landcare Coordinator's phone).

- 4.8 JHMJV – Champion Lakes International Rowing Course Water supply pipeline route.
- 4.9 City of Armadale – Letter of appreciation for participating in Minnowarra Festival.
- 4.10 Greenway Enterprises – Planting and Landcare products catalogue.
- 4.11 “In Focus” produced by NHT.

#### **5.0 Correspondence Out**

- 5.1 Armadale Redevelopment Authority – Wave Action Erosion on Champion Lakes.
- 5.2 Dept of Environment – Requesting formal assessment processes be established for all developments requiring dewatering.

#### **RECOMMEND**

**That the correspondence be received.**

**MOVED Mr John Herpen  
SECONDED Mr Adrian Choules**

**CARRIED**

#### **6.0 Treasurer's Report**

The Treasurer's Report was verbally reported and is attached to these Minutes. **(Refer to Attachment “A-1”.)**

**MOVED Mr John Herpen  
SECONDED Mr Adrian Choules**

**CARRIED**

#### **7.0 Chairman's Report**

Nil.

#### **8.0 Tonkin Highway Report**

Ken Downsborough advised that in relation to Tonkin Highway he had more questions to ask than matters to report. The date for the meeting with MRD had still not been set and he was not sure whether the letter to MRD had been sent, asking why decisions are being made without consultation with the Community Reference Group.

The reason for the motion put at the last meeting of AGLG was that MRD was to be requested to organise another meeting in order to obtain information on what is happening. Decisions are being made without consultation occurring with the community.

Martin Gehrmann advised that he had tried to contact K Downsborough on a number of occasions and left messages asking for more information as he could not write to MRD without giving examples of what was happening.

Ken Downsborough provided the following examples:



- Rowley Road has now been closed for five weeks – necessitating the need to drive right around. First advice received was that it would be closed for three weeks.
- The intersection of Lake Road has been modified, not particularly well, and there has been no chance given to comment. One of the businesses in the area has been told that if they do work on Lake Road, Lake Road will have to be closed. As it is a Community Reference Group, the community should be informed of what is going on.
- Topsoil has been stockpiled on Tonkin Highway between Ranford Road and the Wungong River. The stockpile is now fenced off and the only stockpiled soil that is being used is actually right next to the Lake. This seems to have been used around the Lake only and not on the highway itself. What is going to happen to the topsoil?
- There has been a spill into the Wungong River at the Armadale Road crossing. A main drain along Armadale Road drains directly into the Wungong River – one end was covered up with rocks and sand. Following the recent rain event, this water forced the sand into the Wungong River.
- The existing bridge for Armadale Road – the opening underneath the bridge is too small and both banks have been completely coated with concrete. The recent rain event caused soil from one corner to wash away.
- The Tonkin Highway temporary crossing of the Wungong River – the culverts have been removed but none of the other work that was discussed at the meeting some time ago, has been looked at.

The crux of the matter is that MRD is making variations without community consultation.

Ken advised that he was concerned about the process for the audit for rivers and main roads and suggested that more photographs need to be taken.

An inspection of the river for sediment to be undertaken by Martin Gehrmann from Lumen Christi School back upstream to the Canning River bridge construction area and an interim report to be provided to Council.

## 9.0 Champion Lakes Report

In the absence of Peter Carrigg, Helen Best advised that she wanted to mention the pipeline at Champion Lakes. Peter commented that the pipe was being laid at last month's meeting but the Minutes make reference to: "*The 250mm diameter plastic PVC lining*". This should be amended to read "*The 250mm diameter plastic pipe*".

Helen tabled a number of drawings of the pipe – JHMJV is installing a temporary and permanent section of pipe. Installation of the permanent section of pipe to occur from the bore to Champion Drive and the installation of the temporary section of pipe from the other side of Champion Drive to the Lake until JHMJV decide on a permanent solution. There are magnetic flow meters at each end of the pipe so if there is a break anywhere in between, the system automatically cuts off.

The temporary pipe will span the river on a steel stand. Pressure testing will be carried out next week. As long as all goes well they will be switching on the bores hopefully next week. As soon as the testing proves to be okay, then the backfilling

will occur. Completion of backfilling cannot occur until it is ascertained whether there are any leaks.

The Group was of the view that the ARA should be advised of the concerns of AGLG that JHMJV is erecting a temporary pipe across the river and enquire as to what plans it has in place for a permanent structure. Ken Downsborough undertook to write the letter.

## **10.0 Bushcare & Environmental Advisory Committee Report**

### **10.1 King's Park Walk**

On Sunday, 24 April 2005, 10 members of BEAC undertook a tour of King's Park. Kim Fletcher, acted as tour guide, in company with Kim Sarti, who is very knowledgeable on wildflowers. The first stop was the Botanic Garden, then across the new bridge, out along the top of the scarp to the end of Law Walk, then right down to Mounts Bay. The group looked up on the vegetation work that is currently being undertaken on the scarp, walked along past the old brewery and up the Kokoda track, which was very steep. The weather was beautiful and great discussions were had on the wildflowers as the walk progressed.

### **10.2 Bush Pig Signs**

Bush Pig signs have been erected in five reserves which read "Don't be a Bush Pig". These signs have been erected on a trial basis and the idea is to make people think before they light a fire, litter or dump rubbish.

### **10.3 Advertisement of Vacancies on Management Committees**

Following the Council Elections in May, all positions are officially vacant on the City's Management Committees. Vacancies on BEAC, the Armadale Settlers' Common Management Committee and Bungendore Park Management Committee have been advertised.

BEAC Vacancies – **nominations close Friday 6<sup>th</sup> May 2005**. Current members already re-nominated. Armadale Settlers' Common Management Committee & Bungendore Park Management Committees – **nominations close Tuesday, 26 April**.

There will be no May Meeting of BEAC. In June BEAC will invite Reserve Custodians who carry out a Neighbourhood Watch type role in regard to their local Reserves.

### **10.4 COA Policy for Erosion & Siltation Issues**

Cr Hart had referred the matter of a policy to address erosion and siltation issues in everyday works to the Technical Services Committee of the City of Armadale. It is intended that the policy will specifically address the issues of erosion and siltation when conducting road maintenance, formulating tender documents, and in the construction of footpaths etc.

*Meeting adjourned at 7.20 pm and reconvened at 7.40 pm*

## **11.0 Swan Catchment Council Report**

John Herpen advised that on 21 April 2005 a very successful meeting was held with the Swan River Trust in an effort to forge constructive partnerships, where there is a common objective. In regard to the Swan River Park proposal with its new legislation, that is dovetailing very well as far as support is concerned. The meeting was well attended and a very successful outcome achieved.

The consultants that were setting up interviews for NHT – paid for and briefed by NHT in Canberra to hire consultants to gain the impressions of people in Swan Catchment Council have been meeting with NRM personnel in the Swan region. These meetings have been occurring at different places with these consultants. John advised that he was able to provide his own thoughts during his interview.

John Herpen attended the Regional Chairs Meeting for all the different regions throughout the State – six different regions are involved. It has its problems too and all the other regions are in much the same situation of having to adjust to the new system. The meeting, which took all day, was held at the CSIRO and a tour was undertaken of bridal creeper.

## **12.0 Friends Groups – Summary of Activities/Issues**

### **12.1 Friends of Brixton Street Wetlands**

Regina Drummond advised that a Herb Fair would be held on Saturday, 1 May 2005.

A normal work activity day was held.

Has been trying to get somebody to have a look at the railway access track because of the lack of gates. The person who comes into to clean up graffiti cuts the fence.

Has been trying to get the fauna fence along Roe Highway fixed up because that has been cut and run over. She will meet someone on site to resolve the problem.

### **12.2 Palomino Reserve**

Ken Downsborough advised that every summer weeds grow in the basin of the river due to lack of water. The Group has been trying to do the right thing, and sprayed the weeds but this was followed by a shower of rain, which meant water laying in the bottom of the river has now mixed with the sprayed weeds and they have become very smelly. There is no indication that it is going to settle out. He advised that he was uncertain as to what to do to solve the problem.

## **13.0 General Business**

### **13.1 Cr Pat Hart**

#### **Armadale Redevelopment Authority Sustainability Audit Launch**

On Friday, 6 May 2005, at the Minister's Office, Armadale Redevelopment Authority will launch the Sustainability Audit which is essentially a web-based self assessment scorecard for development proposals applicable to all forms of development in the ARA Redevelopment areas. It forms part of a statutory development application and building application assessment and approval process. A range of minimum requirements have been established and will apply to all developments located in the ARA areas. The audit has been devised to minimise the information needed to complete an application for development while ensuring social, economic and environmental gains. In conjunction with the City of Armadale, a series of workshops will be held for key stakeholders to explain the process and familiarise participants with the web-based self assessment tool pioneered by the ARA.

#### **Availability Federal Government Funding - \$10,000**

The Federal Government is making available grants of \$10,000 to affiliated groups. Previously large amounts were made available to the Conservation Council but now the money is being spread out. In the south east region an issue exists in regard to recouping volunteers' costs for petrol, telephone etc. If we want to get people to take the position of chair on some of these groups then some kind of recoup needs to be available, particularly with regard to petrol and telephone. Julie Robert is to write up a funding application.

#### **Yellow Fish**

More effort needs to be applied to get the Yellow Fish project up and running again. Requested that members give some thought to becoming involved.

### **13.2 Regina Drummond**

#### **Bright Future Festival**

Due to earlier arranged commitments, Regina is unable to assist in manning the AGLG display at the City of Gosnells Bright Future's Festival that was advertised in the Community News for Sunday, 1 May 2005 from 11.00 am to 5.00 pm.

#### **Council Elections**

Council Elections occur on Saturday, 7 May 2005 and Regina advised that she had noticed that none of the (4) Councillors nominating for the Bickley Ward had made reference to the environment in their election blurb.

**13.3 Rick Miller**

**Bright Future Festival**

The "Bright Future" Festival will be held on Sunday, 1 May 2005 behind the Agonis Centre, Federation Drive from 10.00 am – 6.00 pm. SERCUL, AGLG and the City of Gosnells will have a display.

**Bickley Road Basin Restoration Works**

Progressing development of the Bickley Road Basin restoration works – AGLG, Swan River Trust and City of Gosnells hit a snag because it was discovered that one big portion of the land was in private ownership. It had been thought the total area was owned by the Water Corporation but this proved not to be the case. Investigations are being carried out to ascertain the owner of the privately-owned portion. Martin Gehrmann has the vegetation list and matters are progressing but need to resolve the tenure issue.

**13.4 Adrian Choules**

**Goolamrup Reserve**

Goolamrup is being maintained and watered on a fortnightly basis at the moment. The Friends are anxious to see what comes out of the taro control project. It will be interesting to see how successful that will be.

**13.5 Sue Williams**

**Wright Brook**

A Busy Bee in early April resulted in the group spreading another 15cm of mulch. Also attempted to clear more rubbish and weeds from some of the very steep slopes on the banks of the Brook. It is difficult to access and it is very close to private property, with gardens backing onto the Brook. It was suggested that maybe if a control burn was organised it might get rid of some of the weeds and cut down on the rubbish. Martin advised that he would contact the Ranger in this regard.

What appears to be builders' sand has been observed in the Brook bed. There are two houses being built nearby and it would seem that sand is being washed down into the Brook through stormwater drain outlets. It was suggested that brochures titled "Clean Site" should be distributed in the area.

**13.6 Ken Downborough**

**Stockpiled Soil – Champion Lakes**

Advised that Cr Wallace (City of Armadale) had asked him to raise this subject at this meeting. Cr Wallace is interested in trying to use the soil that is spare from the Champion Lakes project and has suggested that it be used to fill the hole at the Quarry and then place some vegetation on top once it is filled.



**13.7 Martin Gehrman**

It would be appreciated if members of the group could volunteer to man the tent at the "Bright Future" Festival on Sunday, 1 May 2005 from 11.00 am to 5.00 pm.

**13.8 Corinne Gaskin**

**StreamCare**

StreamCare started again this year and letters have been sent out to new participants in Wungong this time, mainly around the Fletcher Park area. That land stretches through the back of Brookdale and is owned by the Department of Housing & Works. It is farmland at the moment and owned by a large company. Also new participants are people who have recently moved to the area, who live in Kelmscott, Roleystone and Bedfordale.

**13.9 Cr Carole Matison**

**Planning Institute Australia Conference**

Attended a Planning Institute Australia Conference. Two particular segments of the Conference in Melbourne last week dealt with:

1. Environmental Planning
2. Social Planning

were of interest. These two matters picked up some very different aspects of planning and a couple of the sessions attended were on environmental planning, given by a consultancy group operating out of Sydney, which advocates a similar regime to what is being carried out by Carl Carew at Tom Bateman. It was very reassuring to see that planning professionals are now taking on issues that are planning-related but in different disciplines.

**13.10 John Herpen**

**Churchman Brook**

May and June are busy times for Churchman Brook with plantings and sprayings occurring – probably supported by CALM which is always very handy. A very dedicated group of volunteers also provide help.

**14.0 Landcare Coordinator's Report**

- 14.1 Attended the following meetings/seminars:
  - a. Local Plants meeting: Friday 18<sup>th</sup> March 2005
  - b. Getting the Drift: managing Spray drift for people, profit and the environment – 22<sup>nd</sup> March 2005
  - c. SERCUL meeting at Piney Lakes Environment Centre, City of Melville. 14<sup>th</sup> April 2005.
- 14.2 Attended the opening of the Tonkin Hwy Extension at Midgegaroo Bridge (Wungong River Bridge) – 2<sup>nd</sup> April 2005. AGLG received recognition of contribution made to the development and construction of the Extension from the Hon A. MacTiernan.



- 14.3 Ongoing - review the UCSW Management Plan and commence plans to address the issues that remain outstanding.
- 14.4 Liaised with Julie Robert, Wayne van Lieven and Ron Van Delft on Project Officer staffing. Steve May, SERCUL Water Management Officer now spends 3 days a week undertaking work that previous Project Officers have been undertaking. 2 days a week he works from Armadale and the third day he works from Gosnells. Currently Steve is available at the Gosnells office on 9391 6034 on Mondays and on Wednesday and Thursday at the Armadale office on 9399 0622. It should be noted that staff at both Councils have been very supportive and assisting in getting Steve 'settled' in the respective offices.
- 14.5 Participated in Busy Bees with community groups at Wright Brook and Armadale Primary School. Cam Clay guided and assisted the volunteers from the Armadale Primary School P & C to remove dead mile-a-minute from the canopy of some flooded gums, fell and remove a number of edible fig trees and generally clean the area of waste organic matter. Steve May assisted the Brookdale Ratepayers Association to spread about 30m<sup>3</sup> of mulch around last years planting.
- 14.6 Minnowarra Festival (April 2<sup>nd</sup> and 3<sup>rd</sup>): a number of committee members volunteered their time to attend the AGLG display at this year's festival. The display was jointly established with the Phosphorus Awareness Group and BEAC. Oakford Native Nursery provided a brilliant display of native flora available from their nursery. A good turnout by the community resulted in a number of new volunteers for various activities and additional Living on the River newsletters being sent out.
- 14.7 Reviewed project proposals for:
- a. Southern River CoG Boardwalk Crossing. The proposal was adjusted (timelines mainly) and then submitted to the City of Gosnells for their consideration. The proposal appears to meet the City's requirement and notification of acceptance is expected in the coming fortnight.
  - b. Slab Gully revegetation of Sections 1
  - c. Champion Drive extension and intersection with Tonkin Hwy.
- 14.8 Liaised with Aquatic Ecosystem Research staff from Murdoch University regarding the macroinvertebrate study at 6 locations on the Wungong River (these sites being a combination of upstream and downstream of the culvert installation on Champion Drive extension). Initial findings were surprising with no less than 20 families being identified downstream of the culvert installation area (and upstream of the Wungong River bridge). The researchers from Murdoch had intended to visit the site again during week commencing April 18 2005, however due to the recent rain event this was not done.
- 14.9 Received a Draft Perth Seawater Desalination Integration Project Report from Water Corporation. Comments are being sought from the group. I have read the report and

- 14.10 Attended a presentation by the Swan River Trust on the Draft Swan Canning River Management Bill. The presentation outlined the key areas that will be affected by this Bill, whilst highlighting the relevance other key stakeholders will have in the management of the Swan River Park and associated Development Control Areas. I asked D. Miller how this Bill would address the issue of sedimentation and erosion, to which he replied that the UDR (unlawful discharge regulations) were designed to address this very issue. Comments on the Draft Bill are due by April 29 2005. C Martin has indicated that will forward her concerns so that they can be combined with any others raised by the group.
- 14.11 Worked with Helen Best on the matter of the remediation works at the site of the temporary crossing on the Wungong River. The crossing was finally lifted on Tuesday 19<sup>th</sup> April. Remediation works were supervised by C Clay, K Downsborough and M Gehrman on Wednesday 20<sup>th</sup> April.
- 14.12 Two Corporate Care Days were held with Price Waterhouse Coopers staff at Roley Pools on the 20<sup>th</sup> and 21<sup>st</sup> April. SRT supported the two days by providing a marquee and morning tea. In total 23 staff members worked to remove tree guards from seedlings and the river, rubbish collection, hand weeded around previous years seedlings, collected seed from a variety of flora and were provided with extensive background information by Pat Hart. Steve May sourced additional seedlings for the staff to plant and also played a key role in the coordination of the days activities.
- 14.13 Assisted the SERCUL staff in the mapping of Taro in our catchment. I walked various reaches of the Wungong River up to the Water Corporations release point in the Darling Range Regional Park and didn't find any taro.
- 14.14 Completed 2006 SALP Funding application. This application is seeking funds with which we can maintain the sites we have – we are not looking to expand any of the sites with the current staffing levels. In total, I am seeking (from SALP 2006) \$61,000 in funds.
- 14.15 Composed new powerpoint presentation for the SRT Board on the matter of staffing and potential impacts in relation to past investments. Am now seeking a time from the SRT Board to present our position and concerns so that they may be better aware and informed of the results of the implemented Swan Strategy for NRM.

### 15.0 Next Meeting – Wednesday, 24 May 2005

At the City of Armadale, Committee Room at 6.00 pm.

### 16.0 Closure

MEETING CLOSED AT 8.45 PM

Approved and  
Accepted:

Chairperson's Signature:

Chairperson's Name:

\_\_\_\_\_

\_\_\_\_\_

| <b>AGLG Inc</b>                        |  | <b><u>Mar 31, 2005</u></b> |
|--|--|----------------------------|
| <b>Balance Sheet</b>                   |  |                            |
| <b>ASSETS</b>                          |  |                            |
| <b>Current Assets</b>                  |  |                            |
| <b>Current/Savings</b>                 |  |                            |
| 036-032 180573                         |  | 265,527.74                 |
| Petty cash                             |  | <u>200.00</u>              |
| <b>Total Current/Savings</b>           |  | <u>265,727.74</u>          |
| <b>Total Current Assets</b>            |  | <u>265,727.74</u>          |
| <b>TOTAL ASSETS</b>                    |  | <u><b>265,727.74</b></u>   |
| <b>LIABILITIES</b>                     |  |                            |
| <b>Current Liabilities</b>             |  |                            |
| <b>Other Current Liabilities</b>       |  |                            |
| Tax Payable                            |  | <u>3,307.21</u>            |
| <b>Total Other Current Liabilities</b> |  | <u>3,307.21</u>            |
| <b>Total Current Liabilities</b>       |  | <u>3,307.21</u>            |
| <b>TOTAL LIABILITIES</b>               |  | <u>3,307.21</u>            |
| <b>NET ASSETS</b>                      |  | <u><b>262,420.53</b></u>   |
| <b>EQUITY</b>                          |  |                            |
| Opening Bal Equity                     |  | 306.90                     |
| Net Income                             |  | <u>262,113.63</u>          |
| <b>TOTAL EQUITY</b>                    |  | <u><b>262,420.53</b></u>   |



| AGLG Inc  |         | Type       | Date   | Num                             | Name | Cir       | Amount    | Balance    |
|---|---------|------------|--------|---------------------------------|------|-----------|-----------|------------|
| <b>Bank statement reconciliation at 31/3/05</b> |         |            |        |                                 |      |           |           |            |
| Beginning Balance                               |         |            |        |                                 |      |           |           | 267,360.38 |
| <b>Cleared Transactions</b>                     |         |            |        |                                 |      |           |           |            |
| <b>Cheques and Payments - 6 Items</b>           |         |            |        |                                 |      |           |           |            |
|   | Cheque  | 08/03/2005 | 200814 | Australia Post                  | ✓    | -56.00    | -56.00    |            |
|   | Cheque  | 14/03/2005 | 200816 | Aradlay Insurance Pty Ltd       | ✓    | -300.00   | -356.00   |            |
|   | Cheque  | 14/03/2005 | 200815 | Martins Environmental Services  | ✓    | -1,072.50 | -1,428.50 |            |
|   | Cheque  | 14/03/2005 | 200818 | Aquaculture Council of WA       | ✓    | -150.00   | -1,578.50 |            |
|   | Cheque  | 14/03/2005 | 200819 | Optus                           | ✓    | -42.77    | -1,621.27 |            |
|   | Cheque  | 14/03/2005 | 200817 | Cash                            | ✓    | -143.10   | -1,764.37 |            |
|   |         |            |        |                                 |      | -1,764.37 | -1,764.37 |            |
| <b>Total Cheques and Payments</b>               |         |            |        |                                 |      |           |           |            |
| <b>Deposits and Credits - 1 item</b>            |         |            |        |                                 |      |           |           |            |
|   | Deposit | 31/03/2005 |        |                                 | ✓    | 310.48    | 310.48    |            |
|   |         |            |        |                                 |      | 310.48    | 310.48    |            |
| <b>Total Deposits and Credits</b>               |         |            |        |                                 |      |           |           |            |
| <b>Total Cleared Transactions</b>               |         |            |        |                                 |      |           |           |            |
| Cleared Balance                                 |         |            |        |                                 |      | -1,453.89 | -1,453.89 | 265,906.49 |
| <b>Uncleared Transactions</b>                   |         |            |        |                                 |      |           |           |            |
| <b>Cheques and Payments - 2 items</b>           |         |            |        |                                 |      |           |           |            |
|   | Cheque  | 18/03/2005 | 200820 | Perry Environmental Contracting |      | -220.00   | -220.00   |            |
|   | Cheque  | 24/03/2005 | 200821 | SERQUL                          |      | -158.75   | -378.75   |            |
| <b>Total Cheques and Payments</b>               |         |            |        |                                 |      |           |           |            |
| <b>Total Uncleared Transactions</b>             |         |            |        |                                 |      |           |           |            |
| Register Balance as of 31/03/2005               |         |            |        |                                 |      | -378.75   | -378.75   |            |
| <b>New Transactions</b>                         |         |            |        |                                 |      |           |           |            |
| <b>Cheques and Payments - 4 items</b>           |         |            |        |                                 |      |           |           |            |
|   | Cheque  | 06/04/2005 | 200822 | Happy Days Party Hire           |      | -33.45    | -33.45    |            |
|   | Cheque  | 06/04/2005 | 200824 | Martins Environmental Services  |      | -1,570.25 | -1,603.70 |            |
|   | Cheque  | 06/04/2005 | 200823 | City of Armadale                |      | -589.50   | -2,193.20 |            |
|   | Cheque  | 12/04/2005 | 200825 | Snap Printing                   |      | -344.00   | -2,537.20 |            |
| <b>Total Cheques and Payments</b>               |         |            |        |                                 |      |           |           |            |
| <b>Total New Transactions</b>                   |         |            |        |                                 |      |           |           |            |
| Ending Balance                                  |         |            |        |                                 |      | -2,537.20 | -2,537.20 | 262,990.54 |
|   |         |            |        |                                 |      | -4,369.84 | -4,369.84 |            |



**BUNGENDORE PARK MANAGEMENT COMMITTEE  
MEETING No. 257, WEDNESDAY, 27<sup>th</sup> APRIL 2005**

**MINUTES**

**MEMBERS PRESENT**

|                                |                    |
|--------------------------------|--------------------|
| Cr Frank Green (Chairman)      | Mr Kim Sarti       |
| Mr Bill Ladyman (Secretary)    | Mr Don Griffiths   |
| Mrs Irene Morcombe (Treasurer) | Mrs Penny Versteeg |

**APOLOGIES**

|                 |                        |
|-----------------|------------------------|
| Mr Ron Withnell | Mrs Miriam Stanborough |
|-----------------|------------------------|

**VISITOR**

Mr David Allen

Cr Green declared meeting open at 7:40 pm. Minutes of previous meeting held 23<sup>rd</sup> March 2005 accepted as being correct: Moved Mr Sarti/Mr Griffiths. Carried

Cr Green then accepted Mr Ladyman's withdrawal of his letter of resignation and his offer to remain on the Committee and to take on the position of Secretary.

**BUSINESS ARISING**

1. Finance – flowchart of payment & funding processes – [1/234 & 1/239] carried over to next meeting
2. General maintenance – Mr Griffiths has been unable to attend to the repair of the locking mechanism on Gate 'G' at Howe Street entrance because of fire risk. The work is planned for later in the season with Mr Thompson arranging for a fire truck to be present if necessary.
3. Damaged fence, southern boundary – Mrs Versteeg reported the fence repair opposite Track #12 is complete [3/250].
4. Hazard reduction review – Mr Allen reported he has written to City of Armadale seeking a variation to the Management Plan for a control burn of the buffer area between Gates K and J [1/256]. Letter expected to arrive from Council officers, within two weeks.
5. Unauthorised clearing and widening of track west of pit #10 – Awaiting a response to Mr Allen's letter from Manager Parks.
6. Swan Alcoa Landcare Program 2004 Progress Report – Mr Sarti forwarded a progress report; SALP has given approval to retain the unspent monies – Weed control \$182 and Fertiliser \$39.
7. Swan Alcoa Landcare Program 2006 grant – Mr Sarti submitted a SALP grant application of \$4,370 to fund activities of: Weed control (\$300), 1,000 seedlings (\$750), Fertiliser (\$120), Feral bee control (by contractor) (\$1,150), Administration (\$50), Dieback treatment (by contractor) (\$2,000) [2/256]. The funding of Fencing previously suggested by committee is not allowed under funding guidelines.
8. City of Armadale, State of Environment Review workshop – 2-3-2005. Mr Ladyman has not reported formally.



9. Voluntary Hours – Committee members completed the Voluntary Hours forms at the meeting.
10. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities for the ensuing year as and when required.

Moved Mr Sarti/Mrs Versteeg Carried 16/02/2005

Activity since last meeting includes:

|                 |                                 |  |
|-----------------|---------------------------------|--|
| On-site meeting | Messrs Allen, Griffiths & Sarti | 16 <sup>th</sup> April                         |
| Patrolling      | Mr Sarti                        | 27 <sup>th</sup> March, 10 <sup>th</sup> April |

11. Armadale Noongar Corporation (ANC) development proposal – Mr Allen has written to the City of Armadale informing that while Bungendore Park Management Committee agrees with the aims and outlines as stated, it should be noted that Committee has a keen interest in adjacent Lots 11, 24 and 2 since the recommendation of the Management Plan to have them vested in the City of Armadale. He expressed Committee's concern at any ANC proposal impinging on this situation. An unauthorised flyer mentioning Bungendore Park has been distributed in the Bedforddale area – whoever printed the flyer has not discussed with Committee or spoken to any member.
12. Applications for vacant Committee positions – Three applications were received - from Elaine and Jim Hutchinson and also David Harrison. After discussion, these were accepted and recommended for Council ratification together with the re-applications of existing Committee members - Mesdames Morcombe & Versteeg, Messrs Griffiths, Withnell, Sarti, Ladyman & Thompson and Ms Stanborough.

Moved Mrs Versteeg/Mr Griffiths. Carried

**Action Point 1/257 - Mr Ladyman to notify Ms Corrine Gaskin of acceptance of three applicants and renomination of existing members to Committee.**

13. Fire access track leading from Pit #6 – proposed in a rough crescent shape (south-westerly direction) to meet Track S2 (Internal track #6 already follows this path, but has not been maintained since the 1994 fire). Mr Sarti reported he discussed the proposal with Mr Glenn Tuffnell [7/256] who recommended against the proposal as it will traverse dieback-free areas. An alternative is to re-instate the track westwards from Gate "C" through Pit #5 down the scarp to meet Track W2.

**Action Point 2/257 - Mr Sarti to follow up fire access track proposal with Mr Thompson.**

14. Dieback control in the park – Mr Sarti reported on the meeting held 12<sup>th</sup> April with Mr Glen Tuffnell and Ms Corrine Gaskin on April 12 to further discuss Dieback treatment along Dryandra Drive. Mr Sarti recommended spending some of this year's budget allocation to increase the area covered by spraying/injection. Committee agreed that an extra \$3,000 be made available which would match the grant funding.

Moved Mr Griffiths/Mrs Morcombe. Carried.

Ms Corrine Gaskin to be notified of the extra expenditure.

**Action point 3/257 - Mr Sarti to inform Mr Tuffnell of the extra funding available.**

**AWAITING COMPLETION AND/OR REPLY**

1. Geographical Information Systems project – Mr Sarti: no report.
2. Unauthorised clearing of track west of Pit #10 – no response from Manager Parks

**GRANT REPORTS DUE**

Nil.

**GRANTS IN PROGRESS**

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]
4. Swan Alcoa Landcare Program 2005 (05S08) – \$2,700 [XT70]
5. Community Conservation 2004/2005 – \$2,200 [XT69]
6. Regional Parks Community 2005 grant – \$1,155 [XT68]

**INFORMATION RECEIVED**

1. Natural Heritage No 23
2. Bush - April 2005

**CORRESPONDENCE IN**

1. City of Armadale - Confirmation of Spring Family Bushwalks dates and arrangements
2. City of Armadale - applications for Committee vacancies form
3. City of Armadale - acknowledgement of 2005/06 Budget Proposal

**CORRESPONDENCE OUT**

1. City of Armadale – requesting variation of Management Plan [1/256]
2. City of Armadale – Budget proposal for 2005 – 2006 [5/256]
3. City of Armadale – response to ANC proposal [3/256]

**FINANCE**

| <b>Details</b>  | <b>Amount<br/>\$</b> | <b>Expenditure<br/>Type</b> |
|---|----------------------|-----------------------------|
| David Allen - Secretary's expenses 02/06/04 to 27/04/05                 | 61.05                | XT 7                        |
| Irene Morcombe - postage  | 7.25                 | XT 7                        |
| Kim Sarti – postage/stationery, UBC membership                          | 47.45                | XT 7                        |
| Pest-R-Jim – control of Brazilian Pepper trees with 'Access' herbicide  | 850.00               | XT73                        |
| Panoramic Arts – framed print (presented to Cr Green after the meeting) | 82.50                | XT 7                        |
| MK & IM Morcombe - Bird Field Guide and 2 Mugs (for Mr Allen)           | 53.90                | XT 7                        |

Moved Mr Griffiths/Mrs Versteeg Carried.

**GENERAL BUSINESS**

1. Site Evaluation and Monitoring Report - April 2005 – Messrs Allen, Griffiths and Sarti conducted a post-planting review and 2005 planting meeting 16<sup>th</sup> April [4/256]; Mr Allen tabled a report – see Attachment “A”. Mr Sarti recommended further that all three sites proposed for this year's planting be single-tyne ripped for ease of planting. Committee accepted all recommendations.

**Action point 4/257 - Mr Griffiths to arrange single-tyne ripping by Mr Paul Johnson.**

2. Cheque Account signatories. – New signatories to cheques to be established for the new Secretary, Mr Ladyman, and the new Chairman when appointed.

**DIARY OF EVENTS**

| 2005      | Date                          | Events  |
|-----------|-------------------------------|---|
| January   |                               |   |
| February  |                               | Pre-budget discussion   |
| March     | 23 <sup>rd</sup>              | Budget meeting  |
| April     | 2 & 3<br><br>16 <sup>th</sup> | Minawarra Festival – 2 days<br>Smoke treatment/Direct seeding<br>Post-planting review & Review budget for Dieback treatment funding |
| May       |                               |   |
| June      |                               |   |
| July      |                               | Community & School Planting Days  |
| August    |                               |   |
| September | 11 <sup>th</sup>              | Spring Walk   |
| October   |                               | Kelmscott Show – 3 days<br>Weedbuster Week (2 <sup>nd</sup> week in October)  |
| November  |                               |   |
| December  |                               |   |

**SUMMARY OF OUTSTANDING AND NEW ACTION POINTS**

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

|               |              |   |
|---------------|--------------|---|
| <b>Feb 03</b> | <b>1/234</b> | <b>Mr Lanternier</b> to provide a flow chart for the payments process and to supply Committee with copies of the Friends Group Manual |
| <b>Oct 03</b> | <b>2/242</b> | <b>Messrs Sarti &amp; Raabe</b> to relocate bridle trail welcome sign at correct boundary location.                                   |
| <b>Oct 03</b> | <b>3/242</b> | <b>Mr Thompson</b> to replace missing chain and padlock on Gate "K".  |
| <b>Feb 04</b> | <b>2/245</b> | <b>Mr Allen</b> to fix location of photo-point sites.   |
| <b>Mar 05</b> | <b>6/256</b> | <b>Mr Thompson</b> to investigate fallen tree on track W3   |
| <b>Apr 05</b> | <b>1/257</b> | <b>Mr Ladyman</b> to notify Ms Corrine Gaskin of acceptance of three applicants and renomination of existing members to Committee.    |
| <b>Apr 05</b> | <b>2/257</b> | <b>Mr Sarti</b> to follow up new fire access track proposal with Mr Thompson.   |
| <b>Apr 05</b> | <b>3/257</b> | <b>Mr Sarti</b> to inform Mr Tuffnell of the extra funding available for dieback control.   |
| <b>Apr 05</b> | <b>4/257</b> | <b>Mr Griffiths</b> to arrange single-tyne ripping by Mr Paul Johnson for this year's planting.                                       |
|               |              |   |
|               |              |   |

**DATE OF NEXT MEETING** (4<sup>th</sup> Wednesday)  
7:30 p.m. Wednesday 25<sup>th</sup> May 2005

Mr Ladyman, Secretary  
PO Box 538  
Armadale WA 6992

Meeting declared closed at: 8:45 pm

Committee members and guests then gathered in the Councillors' lounge room where expressions of thanks and presentations, featuring the works of Mr Michael Morcombe, were made to retiring Chairman Cr Frank Green and retiring committee man Mr David Allen.

**Signed:** ..... **Date:** .....  
**Chairman/Acting Chairman – Bungendore Park Management Committee**

**Attachment "A"**

**BUNGENDORE PARK MANAGEMENT COMMITTEE  
SITE EVALUATION AND MONITORING REPORT – APRIL 2005**

The post-planting review and planning for the 2005-planting programme was undertaken by Messrs Allen, Griffiths and Sarti – Saturday 16<sup>th</sup> April 2005.

**POST-PLANTING REVIEW**

1. Site 1 – Old entry, Admiral Road. A very satisfactory cover is being achieved with signs of the former roadway almost obliterated. A good mix of species. Although some ground is very hard and requires breaking before future plantings, a satisfactory means of achieving this could not be determined.
2. Site 2 – Pit #10. No recent planting. Quite mature growth, but bare patches need to be assisted with a planting programme.
3. Site 3 – Pit #6. Last planted 2004. Overall poor survival rate from the planting, sparse, patchy with some good spots and encouraging self-regeneration. Again, soil breaking is indicated with similar difficulty noted at Site 1.
4. Site 4 – Pit #2. The accumulated progress of the past 4 years' plantings is showing well. The NE corner still shows some bare patches in spite of the attention given last year. Re-assess in 2006.
5. Site 5 – Pit #3. Difficult to find evidence of the 2004 survivors. Recommend *Calothamnus* sp. for future plantings. Re-assess in 2006.

**RECOMMENDED 2005 PLANTING PROGRAMME**

1. Site 1 – Old entry, Admiral Road. Mixed mid-size, in existing broken ground - 50 plants
2. Site 2 – Pit #10. All sizes including over-storey in Southern area - 350 plants. In Northern section - 200 plants
3. Site 3 – Pit #6. All sizes, both sides of Dryandra Drive - 400 plants

Total: 1,000 plants

**BUNGENDORE PARK MANAGEMENT COMMITTEE  
MEETING No. 258, WEDNESDAY, 25<sup>th</sup> MAY 2005**

**MINUTES**

**MEMBERS PRESENT**

|                             |                  |
|-----------------------------|------------------|
| Cr Guenter Best (Chairman)  | Mr Kim Sarti     |
| Mr Bill Ladyman (Secretary) | Mr Don Griffiths |
| Mrs Miriam Stanborough      | Mr Ron Withnell  |

**APOLOGIES**

|                    |                    |
|--------------------|--------------------|
| Mr Ian Thompson    | Mrs Penny Versteeg |
| Mrs Irene Morcombe |                    |

Cr Best declared meeting open at 7:50pm. Minutes of previous meeting held 27<sup>th</sup> April 2005 accepted as being correct: Moved Mr Withnell/Mr Griffiths. Carried

**BUSINESS ARISING**

1. Finance – flowchart of payment & funding processes – [1/234 & 1/239] carried over to next meeting
2. General maintenance – Mr Griffiths reported the repair of the locking mechanism on Gate ‘G’ at Howe Street entrance is still to be done because of fire risk. The work is planned for later in the season with Mr Thompson arranging for a fire truck to be present if necessary.
3. Hazard reduction review – No reply from City of Armadale to Committee’s request seeking a variation to the Management Plan for a control burn of the buffer area between Gates K and J [1/256].
4. Unauthorised clearing and widening of track west of pit #10 – Awaiting a response to Mr Allen’s letter from Manager Parks.  
**Action point 1/258 - Cr Best to speak to Mr Lanternier about the matter.**
5. City of Armadale, State of Environment Review workshop – 2-3-2005. Mr Ladyman has been briefed by email from Ms Corinne Gaskin that this workshop will not be presented until other phases are complete, expected in August/September.
6. Applications for vacant Committee positions – Mr Ladyman has written to Ms Gaskin informing of Committee’s acceptance of nominees Elaine & Jim Hutchinson and David Harrison to Committee and renominations of existing members [1/257].
7. Fire access track leading from Pit #5 – proposal to re-instate the track westwards from Gate “C” through Pit #5 down the scarp to meet Track W2 (which traverses dieback-infected country). Mr Sarti is yet to discuss this matter with Mr Thompson who is away [2/257].
8. Dieback control in the park – Mr Sarti reported that he’s informed Glenn Tuffnell of an extra \$3,000 available from Committee’s funds to increase the area covered by spraying/injection [3/257]. Ms Corrine Gaskin has also been notified of the extra expenditure.
9. Voluntary Hours – Committee members completed the Voluntary Hours forms.



10. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities for the ensuing year as and when required. Moved Mr Sarti/Mrs Versteeg Carried 16/02/2005 Activity since last meeting includes:  
Moving branches & trees from tracks Mr Griffiths  
On site meeting with Mr Paul Johnson Mr Griffiths

**AWAITING COMPLETION AND/OR REPLY**

1. Geographical Information Systems project – Mr Sarti: no report.
2. Unauthorised clearing of track west of Pit #10 – no response from Manager Parks.
3. Cheque Account signatories. – carried over until the next meeting.
4. Australia Post - Standing Order for signatures for receipt of Delivery Mail

**GRANT REPORTS DUE**

Nil.

**GRANTS IN PROGRESS**

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]
4. Swan Alcoa Landcare Program 2005 (05S08) – \$2,700 [XT70]
5. Community Conservation 2004/2005 – \$2,200 [XT69]
6. Regional Parks Community 2005 grant – \$1,155 [XT68]

**INFORMATION RECEIVED**

Nil.

**CORRESPONDENCE IN**

Circular from Urban Bushland Council notifying 2005 events.

**CORRESPONDENCE OUT**

Nil.

**FINANCE**

| Details                                  | Amount<br>\$ | Expenditure<br>Type |
|--|--------------|---------------------|
| W Ladyman - postage, copying, stationery | 12.50        | XT 7                |

Moved Mr Griffiths/Mrs Stanborough Carried.

**GENERAL BUSINESS**

1. 2005 Planting Day arrangements–
  - a) Community Planting Day – Saturday 16<sup>th</sup> July at Pit 10 from 1:00 pm to 3:00 pm [350 seedlings]. Participants to meet at Admiral Road entrance and bring appropriate gear and afternoon tea to share. Registration sheets will be required along with planting spears etc. Community groups – Armadale Lions Club, Armadale Wildflower Society to be invited. Cr Best may invite the Armadale Rotary Club.
  - b) School Planting Day – Mr Withnell reported Armadale Christian College will plant the balance of 650 seedlings on 29<sup>th</sup> Friday July. Refer to Attachment ‘A’ for details of each planting area.

**Action point 2/258 - Mr Sarti to make arrangements with Nancy Scade of Oakford Farm Trees for on-site delivery of seedlings 16<sup>th</sup> July.**

Slow-release fertiliser will be applied at time of planting. Mr Griffiths reported on discussions with Paul Johnson regarding single-tyne ripping prior to planting- \$50 /hour. Committee approved a maximum 6 hour job time (\$300), at a time to be decided [4/257].

**Action point 3/258 – Ms Stanborough to provide a story for *The Examiner* inviting community participation in the tree planting day in July to be published after the June meeting.**

2. WA Naturalists' Club walk – Saturday 13<sup>th</sup> August. Dr Kate Creed, State President, has requested we be involved in a walk through Bungendore Park on that day. No other details at this stage. Messrs Withnell, Sarti, Ladyman probably available to help that day.
3. Damage in the park – reported by Mrs Versteeg. Gate 'K' and nearby bollard on the southwest corner have been damaged by vandals. This has been reported to Mr Lanternier for follow-up by a contractor. A tree has fallen on the southern boundary fence near Track #12, but is not impeding the track. Mr Griffiths also reported following recent storms a number of fallen trees in the park.  
**Action point 4/258 – Messrs Withnell, Ladyman and Ms Stanborough to inspect tracks in the South, SE, SW and NW areas of the park and report at next meeting.**
4. Cheque Account signatories – New signatories to cheques to be established for the new Secretary, Mr Ladyman at next meeting.
5. Maps – Cr Best offered to arrange 12 copies of the map displayed by Mr Sarti (once alterations are made) to be provided by the City of Armadale.  
 Moved Stanborough/ Ladyman                      Carried

**DIARY OF EVENTS**

| 2005      | Date             | Events   |
|-----------|------------------|--|
| February  |                  | Pre-budget discussion  |
| March     | 23 <sup>rd</sup> | Budget meeting   |
| April     | 2 & 3            | Minawarra Festival – 2 days<br>Smoke treatment/Direct seeding                |
|           | 16 <sup>th</sup> | Post-planting review & Review budget for Dieback treatment funding           |
| July      | 16 <sup>th</sup> | Community Planting Day at Pit#10   |
|           | 29 <sup>th</sup> | School Planting Day  |
| August    | 13 <sup>th</sup> | WA Naturalists' Club Walk  |
| September | 11 <sup>th</sup> | Spring Walk  |
| October   |                  | Kelmscott Show – 3 days<br>Weedbuster Week (2 <sup>nd</sup> week in October) |
| November  |                  |  |
| December  |                  |  |

**SUMMARY OF OUTSTANDING AND NEW ACTION POINTS**

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

|               |              |   |
|---------------|--------------|---|
| <b>Feb 03</b> | <b>1/234</b> | <b>Mr Lanternier</b> to provide a flow chart for the payments process and to supply Committee with copies of the Friends Group Manual |
| <b>Oct 03</b> | <b>2/242</b> | <b>Messrs Sarti &amp; Raabe</b> to relocate bridle trail welcome sign at correct boundary location.                                   |
| <b>Feb 04</b> | <b>2/245</b> | <b>Mr Allen</b> to fix location of photo-point sites.   |
| <b>Mar 05</b> | <b>6/256</b> | <b>Mr Thompson</b> to investigate fallen tree on track W3   |
| <b>Apr 05</b> | <b>2/257</b> | <b>Mr Sarti</b> to follow up new fire access track proposal with Mr Thompson.   |
| <b>May 05</b> | <b>1/258</b> | <b>Cr Best</b> to speak to Mr Lanternier about unauthorised clearing and widening of track west of Pit #10                            |
| <b>May 05</b> | <b>2/258</b> | <b>Mr Sarti</b> to arrange delivery of seedlings from Oakford Farm Trees for July 16 <sup>th</sup>                                    |
| <b>May 05</b> | <b>3/258</b> | <b>Ms Stanborough</b> to provide community tree planting story for the Examiner   |
| <b>May 05</b> | <b>4/258</b> | <b>Messrs Withnell, Ladyman &amp; Stanborough</b> to inspect tracks and report next meeting   |
| <b>May 05</b> | <b>5/258</b> | <b>Cr Best</b> to arrange copies of maps from City of Armadale  |

**DATE OF NEXT MEETING** (4<sup>th</sup> Wednesday)

7:30 p.m. Wednesday 22<sup>nd</sup> June 2005 in **Council Committee Room**

Mr Ladyman, Secretary

Meeting declared closed at 9:15 pm

**Signed:** ..... **Date:** .....  
**Chairman/Acting Chairman – Bungendore Park Management Committee**



# Information Bulletin

**Issue No. 12/2005**

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| <p><b>Correspondence &amp; Papers</b><br/>Pink Divider</p>      | <p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>▪ International Council for Local Environmental Initiatives – 3 June 2005.....COR-1</li> </ul> <p><b>Local Government News</b></p> <ul style="list-style-type: none"> <li>▪ Issue No.21.05 – 3 June 2005.....COR-2</li> <li>▪ Issue No.22.05 – 10 June 2005.....COR-6</li> </ul> <p><b>ALGA News</b></p> <ul style="list-style-type: none"> <li>▪ 3 June 2005 .....COR-11</li> <li>▪ 10 June 2005 .....COR-18</li> </ul> <p><b>Media Releases</b></p> <ul style="list-style-type: none"> <li>▪ New Deputy President Elected – 2 June 2005.....COR-23</li> <li>▪ Consultation Needed on Review of Councils.....COR-24</li> </ul> |
| <p><b>Information from Human Resources</b><br/>Blue Divider</p> | <ul style="list-style-type: none"> <li>▪ <b>Employee Movements</b> ..... HR-1</li> </ul>  |
| <b>Information to Standing Committees</b>                       |   |
| <p><b>City Strategy</b><br/>Lilac Divider</p>                   | <ul style="list-style-type: none"> <li>▪ Nil</li> </ul>   |
| <p><b>Development Services</b><br/>Yellow Divider</p>           | <ul style="list-style-type: none"> <li>▪ Nil</li> </ul>   |
| <p><b>Technical Services</b><br/>Green Divider</p>              | <ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b><br/>Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b><br/>Technical Services Directorate Works Programme ..... T-2</li> <li>▪ <b>Minutes from Occasional Advisory Committees</b><br/>Armadale Gosnells Landcare Group Meeting..... T-5<br/>Bungendore Park Management Committee – April 2005 ..... T-19<br/>Bungendore Park Management Committee – May 2005 ..... T-25</li> </ul>   |
| <p><b>Community Services</b><br/>Beige Divider</p>              | <ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b><br/>Report on Outstanding Matters – Community Services Committee ..... C-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b><br/>Library &amp; Heritage Services General Report – May 2005 ..... C-3<br/>Manager Ranger &amp; Emergency Services Report – May 2005 ..... C-7</li> <li>▪ <b>Minutes from Occasional Advisory Committees</b><br/>Aboriginal &amp; Torres Strait Islander Advisory Committee – 3 May 2005..... C-15/CA-19<br/>Public History Advisory Committee – 7 April 2005..... C-15/CA-28</li> </ul>   |

**OUTSTANDING REPORT**

| <b>COMMUNITY SERVICES COMMITTEE<br/>REPORT ON OUTSTANDING MATTERS – MAY 2005</b>  |                     |  |
|---|---------------------|--|
| <b>ITEM</b>   | <b>DEPT.</b>        | <b>ACTION/STATUS</b>   |
| <p><b><i>Lease – Armadale Golf Course – ( June 2003)</i></b></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>   | Recreation Services | Golf Course Lease has been finalised. Negotiations underway with Armadale Golf Club re: Management Agreement for the clubhouse facility. Matter to be finalised by July 2005.  |
| <p><b><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</i></b></p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club's future, canvassing possible options for Council's consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>  | Recreation Services | Matter reported to the November Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club's request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to a future Community Services Committee Meeting. |
| <p><b><i>Pioneers' Reunion Venue</i></b></p> <p>That Council continues the current practice of rotating the Pioneers' Reunion at the Armadale, Kelmscott and Roleystone Halls and investigate additional venues at which to hold the function within the City of Armadale.</p> <p>The matter of qualifications to become a Pioneer to be investigated by officers and referred to a future meeting of the Community Services Committee. (C9/1/05)</p>   | Community Services  | Subject to workloads and available resources, matter to be reported to the July 2005 Community Services Committee meeting.   |
| <p><b><i>Proposal to Establish a Rushton Park Advisory Committee(March 2005)</i></b></p> <p>That Council writes to user groups of Rushton Park to seek their views as to the need to establish a new advisory committee or the alternative of setting up an informal communication process that would involve the groups meeting with Council representatives on two or three occasions each year.</p> <p>That a further report on the proposal be presented to the May 2005 Community Services Committee. (C27/3/05)</p> | Recreation Services | Subject to workload and available resources, matter to be reported to the June 2005 Community Services Committee Meeting.  |

**OUTSTANDING REPORT**

| <b>COMMUNITY SERVICES COMMITTEE<br/>REPORT ON OUTSTANDING MATTERS – MAY 2005</b>  |                             |  |
|---|-----------------------------|--|
| <b>ITEM</b>   | <b>DEPT.</b>                | <b>ACTION/STATUS</b>   |
| <p><b><i>Armadale Arena Financial Update (March 2005)</i></b><br/>                     That the draft 2005/06 Business Plan for Armadale Arena be presented for Council's consideration via the May 2005 Community Services Committee meeting. (C29/3/05)</p>   | Recreation Services         | Subject to workload and available resources, matter to be reported to the June 2005 Community Services Committee Meeting.                            |
| <p><b><i>Dog Free Reserves (April 2005)</i></b><br/>                     That Recommendation C38/4/05 be not adopted and be recommitted to the Community Services Committee for further investigation on some of the implications of the amendment to this local law. (C38/4/05)</p>  | Ranger & Emergency Services | Subject to comment from Reserve User Groups it is proposed that this item will be recommitted to the July 2005 Community Services Committee Meeting. |
| <p><b><i>Armadale Soccer Club Debt (April 2005)</i></b><br/>                     Request the Armadale Soccer Club submit a repayment plan to clear the balance of its debt to Council as a matter of priority and this be submitted for Council's consideration to the May Community Services Committee Meeting. (C42/4/05)</p> | Recreation                  | Subject to workload and available resources, matter to be reported to the June 2005 Community Services Committee Meeting.                            |
| <p><b><i>Indoor Aquatic Centre Needs and Feasibility Study (May 2005)</i></b><br/>                     Receive a further report on the proposal to provide an indoor aquatic facility via the June 2005 Community Services Committee. (C51/5/05)</p>  | Recreation                  | Subject to workload and available resources, matter to be reported to the June 2005 Community Services Committee Meeting.                            |
| <p><b><i>Armadale Aquatic Centre Seasonal Report (May 2005)</i></b><br/>                     That Officers investigate and report on the viability of the extension of the pool season through to the end of the April 2006 School holidays. (C52/5/05)</p>   | Recreation                  | Subject to workload and available resources, matter to be reported to the August 2005 Community Services Committee Meeting.                          |



**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – MAY 2005**

**1. LIBRARY SERVICES**

**1.1 Statistical Performance Indicators**

The Library Department's statistical performance indicator report for the month of May 2005 is attached. (Refer to Attachment "A-1" – Summary of Attachments – buff page.)

Note that due to the power failure, the Armadale Library was for two days, Westfield for 1.5 days and Kelmscott for one day.

**1.2 Library Extension Activities**

**1.2.1 Community Information Talk – Massage**

(Report prepared by Sheena Bell, Librarian Kelmscott Library)

|           |                       |
|-----------|-----------------------|
| Topic     | Massage               |
| Presenter | Brenda Roberts        |
| Date      | Wednesday 18 May 2005 |
| Time      | 1-2.30 pm             |
| Venue     | Kelmscott Library     |

No. Attending 18

Brenda Roberts returned to the library for another workshop based on the therapeutic advantages of massage. Brenda, who teaches yoga, massage and aromatherapy discussed and demonstrated the benefits of massage and advised on what to expect from visiting a masseuse.

She gave an overview of massage and what her qualifications were in performing this type of therapy. She also explained why people with certain medical conditions should not have a massage and the reasons for this. Brenda then demonstrated some basic techniques, in particular some that would relieve headaches.

Participants were then asked to choose a partner and received some "hands on" experience in giving and receiving massage. Attendees thoroughly enjoyed her session and comments included "very interesting", "informative", "lovely way to spend an afternoon", "would like to learn". We received requests also for sessions on

### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

other types of natural therapy and to conduct regular sessions with customer participation.

Bookings for the class had been low until an article appeared in the Examiner and then they poured in. This certainly demonstrated that collaboration with the local press is a great way to promote activities held in the library.

A display promoting the session and the library's stock had been set up two weeks prior to the workshop and resulted in resources being borrowed and interest being generated in the subject.

#### **1.2.2 Books on Wheels Special Event**

**Topic:** May Day Celebration  
**Date:** 4 May 2005  
**Time:** 10.00 – 11.30 am  
**Venue:** Westfield Library  
**Attendees:** 35

Westfield Library greeted the 'Merry month of May' with displays featuring traditions from days gone by, including Maypole dancing and hobby-horse. In celebration of May Day, seniors attending the Books on Wheels programme were treated to a special morning tea of home baked fruit pies prepared by one of the library's volunteers.

#### **1.3 Better Beginnings/Family Reading Centre Launch**

On Friday 13 May, the Mayor officially launched the Better Beginnings Program and opened the Family Reading Centre at the Westfield Library. The following words, taken from the Mayor's address, sum up the essence of the Better Beginnings Program:

*The City of Armadale was delighted to be invited to participate in the Better Beginnings program in the 2004/05 year, when we advised that an estimated 730 babies were going to be born in our City. When we provided the dollar capital for a quality children's book to be presented to each family with a new baby, we knew that we were investing in an opportunity for those new babies to develop their early literacy skills and a life-long love of books. This investment will result in positive outcomes in the areas of education, health and social capital.*

*In the next financial year, 2005/06, it is estimated that 1,050 babies will be born in our City, and again the City will contribute to the Better Beginnings program through its Library service. This program is very much a cooperative program between State and Local Government. The commitment by the State Government comes not only*

### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

*through the State Library of WA but also through the Department of Health as their Community Nurses distribute the kits to the new mothers and assist in the collection of feedback sheets. Without their assistance the program would not be possible.*

Representatives from the Department for Community Development, State Library of Western Australia, Department of Health and from the Early Years Armadale Local Action Group attended the opening. It was through the Armadale Early Years Group, that approval was given to the City's Library Department to submit its successful Early Years Development Grant application to the Department for Community Development. That grant culminated in the establishment of the Family Reading Centre. The Family Reading Centre provides a range of books, games and puzzles, as well as a PC with kiddies keyboard that will make reading and sharing stories fun.

An additional resource is the toolkits that are available for community groups to borrow as part of the promotion of reading and literacy.

#### **1.4 Young Peoples Services Meeting held at Westfield Library**

**Topic:** Family Reading Centre  
**Date:** 25 May 2005  
**Time:** 9.00 – 12.00  
**Attendees:** 25

Westfield Library hosted the Young People's Services (YPS) meeting for May, with attendees from metropolitan and country libraries. The main topic was the establishment of a Family Reading Centre. Visitors were able to see how Westfield's Centre has been organized and discuss matters for consideration when establishing similar facilities. State Library staff conduct the YPS meetings, which provide YPS librarians with the opportunity to network and witness facilities and activities at other libraries first hand.

## **2. HERITAGE SERVICES**

### **2.1 Volunteer Morning Tea**

On Wednesday 11 May, a morning tea was held for all volunteers working in the heritage area, i.e. the History House Museum, the Birtwistle Local Studies Library and the Bert Tyler Vintage Machinery Museum. It was an opportunity for all of the volunteers to meet Christen Bell, the new Museum Curator, and to also introduce themselves and outline their background and interests to other volunteers.

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**3. ARMADALE VISITOR CENTRE REPORT**

**3.1 Visitor Statistics**

- 874 people visited the Armadale Tourist Information Centre during May 2005
- 403 enquiries from the local community
- 276 enquiries from the wider metropolitan area
- 32 enquiries from people living intrastate
- 74 enquiries from people living interstate
- 94 enquiries from people living overseas

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

***MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR MAY 2005***

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**1. Animal Control**

**1.1 Dogs**

Ranger Services has received three hundred and forty six (346) requests for assistance during this report period. Whilst the overall number of requests for assistance is only slightly higher than the comparable period of 2003/2004, it is disturbing to observe that the number of reported dog attacks continues to increase.

Dog attacks on people, other animals and livestock is of serious concern, and there has been considerable pressure on both State and Local Governments to take action. Ranger Services continue the development of educational, training and management programmes that are adequate and appropriate to reduce both the seriousness and frequency of dog attacks.

**1.2 Dog Act 1976 Review**

The Department of Local Government and Regional Development advises that the First Draft of the Dog Act amendments has now been completed and is currently with the Parliamentary Council prior to being released for comment later this year.

**1.3 Livestock**

During this report period Ranger Services attended to fifteen (15) requests for assistance in dealing with stock wandering on the road. Whilst there is only a slight increase in the number of reports relating to livestock wandering, when compared to the previous report period, there is a significant increase in the number of reported incidents of stock wandering in the progressive totals.

**1.4 Court Action**

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976, these matters were heard and determined in the Armadale Magistrates Court during the month of April 2005.

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

| NAME             | OFFENCE                                    | FINDING OF COURT | PENALTY \$ | COSTS \$                       | TOTAL \$ |
|------------------|--|------------------|------------|--------------------------------|----------|
| Shaun Smith      | Dog Attack on another person               | Guilty           | 900        | 65                             | 965      |
| Jennifer Manning | Dog Attack on another animal               | Guilty           | 750        | 65 + other costs of \$503.95   | 1,318.95 |
| Julie Melville   | Dog Attack on another animal               | Guilty           | 250        | 65 + other costs of \$315      | 630      |
| Eamonn Egan      | Dog Attack on another person               | Guilty           | 900        | 65                             | 965      |
| Stacey Pullicino | Dog Attack on another animal               | Guilty           | 400        | 65                             | 465      |
| Stacey Pullicino | Dog Attack on another person               | Guilty           | 600        | 65                             | 665      |
| Chelsea Kramer   | Dog Attack on Poultry                      | Guilty           | 850        | 65 + other costs of \$132      | 1,047    |
| Sally-Ann Read   | Dog Attack on another person               | Guilty           | 500        | 65 + other costs of \$565      | 1,130    |
| Phillip Holmes   | Dog Attack on another animal               | Guilty           | 1,000      | 65 + other costs of \$1,299.95 | 2,364.95 |
| Tracey Mason     | Dog Attack on another animal (obstruction) | Guilty           | 1,000      | 65 + other costs of \$602.20   | 1,667.20 |

**2. Vehicles**

**2.1 Parking**

Ranger Services received fifty (50) requests for assistance, and issued thirty two (32) infringement notices in regard to the unlawful parking of vehicles during this report period.

The number of Infringements issued in the vicinity of schools during this report period remains relatively low, however the progressive total for the 2004/2005 period shows an 80% increase in the number of reported parking complaints around schools.

**2.2 Abandoned Vehicles**

The number of abandoned vehicles dealt with by Ranger Services continues to be of concern, with thirteen (13) being recorded during this report period.



### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

#### **2.3 Commercial Vehicles (Trucks)**

The number of reports received in relation to trucks being parked in residential areas for extended periods remains constant. Rangers will continue to be vigilant in this area of operations.

#### **2.4 Control of Vehicles (Off Road Areas)**

Ranger Services attended to five (5) reports of vehicles (motor cycles) being driven in areas that are prohibited during the report period.

### **3. Fire Services**

There were one hundred and thirteen (113) enquires relating to fire matters during the May report period, however these matters were principally related to smoke emission concerns and information relating to the issue of fire permits

#### **Firebreak Inspections**

The City of Armadale Ranger Services inspected approximately 1,200 properties during the period of December 2004 through to March 2005. During this period forty seven (47) Infringement Notices were issued to landowners for failing to install firebreaks, this number represents 3.9% of the total number of properties inspected.

### **4. General**

Ranger Services staff are currently conducting school educational visits where the duties and role of the Ranger are explained to the children. This initiative is designed to assist younger members of the community to better understand responsible animal management and to teach them how to comply with State Legislation and Local Laws in relation to registration, confinement and control of their pets whilst in a public place.

A selection of promotional videos is also shown to the children which identify other aspects of Ranger Services such as Litter, Fire Control and Off Road Vehicles.

These educational visits are much appreciated by the children and staff at local schools throughout the district and judging from the number of questions generally asked by the children, there is a keen interest in the role of the Ranger.

### **5. Ranger Services Statistics**

It is apparent from the accompanying Statistic Report that the number of incidents being reported and requiring action by Ranger Services is continuing to increase. It is

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

also evident that despite having an extremely professional and committed team of Rangers there are some tasks that cannot be accommodated at the current time. The main tasks that are not being attended to on a regular basis are proactive patrols and preventative/educational activities. The patrolling of areas is limited to Rangers being cognizant of issues as they drive through the City in response to a request for service or as they are performing other duties. Within this context action is taken on any incident observed, as appropriate.

**6. May 2005 Statistics**

| <b>DOGS</b>            | May 2005   | May 2004   | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |        |
|------------------------|------------|------------|--------------------------------|--------------------------------|--------|
| Wandering              | 72         | 47         | 534                            | 446                            | Up 20% |
| Dogs for Pick Up       | 37         | 24         | 341                            | 204                            | Up 65% |
| Barking                | 39         | 35         | 275                            | 248                            |        |
| Attacks                | 21         | 9          | 159                            | 98                             | Up 60% |
| Lost & Found           | 63         | 56         | 655                            | 554                            | Up 18% |
| General Information    | 7          | 11         | 100                            | 95                             |        |
| Office Phone Enquiries | 107        | 173        | 1179                           | 1409                           |        |
| <b>Total</b>           | <b>366</b> | <b>365</b> | <b>3028</b>                    | <b>3029</b>                    |        |

| <b>PARKING / VEHICLES</b> | May 2005  | May 2004  | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |        |
|---------------------------|-----------|-----------|--------------------------------|--------------------------------|--------|
| General Parking           | 9         | 10        | 144                            | 122                            |        |
| Trucks                    | 2         | 2         | 43                             | 36                             |        |
| School Parking            | 7         | 3         | 43                             | 24                             | Up 80% |
| Taxi Parking              | 0         | N/A       | 15                             | N/A                            |        |
| Abandoned Vehicles        | 13        | 9         | 110                            | 112                            |        |
| Off Road Vehicles         | 5         | 9         | 81                             | 56                             | Up 45% |
| Office Phone Enquiries    | 14        | 9         | 146                            | 124                            |        |
| <b>Total</b>              | <b>50</b> | <b>42</b> | <b>532</b>                     | <b>470</b>                     |        |

| <b>LIVESTOCK</b>       | May 2005  | May 2004  | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |        |
|------------------------|-----------|-----------|--------------------------------|--------------------------------|--------|
| Lost & Found           | 4         | 4         | 26                             | 35                             |        |
| Wandering / General    | 5         | 9         | 86                             | 48                             | Up 80% |
| Office Phone Enquiries | 6         | 4         | 56                             | 48                             |        |
| <b>Total</b>           | <b>15</b> | <b>17</b> | <b>168</b>                     | <b>131</b>                     |        |

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

| <b>LITTER</b>          | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2005/2004<br>Progressive Total |
|------------------------|-------------|-------------|--------------------------------|--------------------------------|
| General Information    | 0           | 0           | 8                              | 3                              |
| Private Property       | 2           | 7           | 22                             | 13                             |
| Roadside / Reserve     | 3           | 7           | 37                             | 30                             |
| Verge                  | 2           | 3           | 32                             | 28                             |
| Office Phone Enquiries | 2           | 6           | 16                             | 20                             |
| <b>Total</b>           | <b>9</b>    | <b>23</b>   | <b>115</b>                     | <b>94</b>                      |

Up 70%  
Up 20%

| <b>FIRE</b>                       | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2005/2004<br>Progressive Total |
|-----------------------------------|-------------|-------------|--------------------------------|--------------------------------|
| Burning Off / General Information | 13          | 8           | 60                             | 32                             |
| Firebreak / Hazard                | 3           | 0           | 112                            | 87                             |
| Office Phone Enquiries            | 97          | 166         | 626                            | 775                            |
| <b>Total</b>                      | <b>113</b>  | <b>174</b>  | <b>798</b>                     | <b>894</b>                     |

Up 25%

| <b>GENERAL</b>         | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2005/2004<br>Progressive Total |
|------------------------|-------------|-------------|--------------------------------|--------------------------------|
| General Information    | 6           | 4           | 61                             | 61                             |
| Office Phone Enquiries | 14          | 21          | 239                            | 232                            |
| <b>Total</b>           | <b>20</b>   | <b>25</b>   | <b>300</b>                     | <b>293</b>                     |

| <b>TOTAL</b>                      | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2005/2004<br>Progressive Total |
|-----------------------------------|-------------|-------------|--------------------------------|--------------------------------|
| <b>Total Reports / Complaints</b> | <b>553</b>  | <b>636</b>  | <b>5206</b>                    | <b>4940</b>                    |

| <b>WARNINGS</b>    | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2005/2004<br>Progressive Total |
|--------------------|-------------|-------------|--------------------------------|--------------------------------|
| Dogs               | 33          | 15          | 217                            | 242                            |
| Parking            | 17          | 10          | 135                            | 188                            |
| Off Road Vehicles  | 0           | 0           | 0                              | 3                              |
| Litter             | 2           | 0           | 7                              | 5                              |
| Fire & Fire Orders | 3           | 1           | 127                            | 220                            |
| Other              | 1           | 0           | 7                              | 6                              |
| <b>Total</b>       | <b>56</b>   | <b>26</b>   | <b>495</b>                     | <b>664</b>                     |

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

| <b>INFRINGEMENTS</b>        | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |
|-----------------------------|-------------|-------------|--------------------------------|--------------------------------|
| Dogs                        | 33          | 23          | 344                            | 302                            |
| Parking                     | 32          | 8           | 477                            | 302                            |
| Off Road Vehicles           | 0           | 0           | 0                              | 3                              |
| Litter                      | 1           | 15          | 23                             | 19                             |
| Fire                        | 1           | 5           | 66                             | 73                             |
| Other                       | 0           | 0           | 0                              | 0                              |
| <b>Total</b>                | <b>67</b>   | <b>51</b>   | <b>910</b>                     | <b>699</b>                     |
| <b>NUMBER<br/>WITHDRAWN</b> | <b>9</b>    | <b>N/A</b>  | <b>N/A</b>                     | <b>N/A</b>                     |
| <b>Number Paid</b>          | <b>70</b>   | <b>N/A</b>  | <b>N/A</b>                     | <b>N/A</b>                     |

Up 55%

| <b>IMPOUNDED DOGS</b> | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |
|-----------------------|-------------|-------------|--------------------------------|--------------------------------|
| Claimed               | 32          | 32          | 346                            | 344                            |
| Sold                  | 5           | 5           | 37                             | 49                             |
| Destroyed             | 17          | 21          | 143                            | 187                            |
| Vet / Rescue          | 7           | 8           | 99                             | 94                             |
| Stolen                | 0           | 0           | 0                              | 0                              |
| <b>Total</b>          | <b>61</b>   | <b>66</b>   | <b>625</b>                     | <b>674</b>                     |

Down  
30%

| <b>IMPOUNDED<br/>LIVESTOCK</b> | May<br>2005 | May<br>2004 | 2004/2005<br>Progressive Total | 2003/2004<br>Progressive Total |
|--------------------------------|-------------|-------------|--------------------------------|--------------------------------|
| Sheep                          | 0           | 1           | 16                             | 3                              |
| Horses                         | 0           | 0           | 3                              | 3                              |
| Cows                           | 1           | 0           | 1                              | 0                              |
| Goats                          | 0           | 0           | 3                              | 0                              |
| Pigs                           | 0           | 0           | 0                              | 1                              |
| Deer                           | 0           | 0           | 0                              | 0                              |
| Other                          | 0           | 0           | 0                              | 0                              |
| <b>Total</b>                   | <b>1</b>    | <b>1</b>    | <b>23</b>                      | <b>7</b>                       |

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

| <b>IMPOUNDED VEHICLES</b> | May 2005 | May 2004 | 2004/2005 Progressive Total | 2005/2004 Progressive Total |
|---------------------------|----------|----------|-----------------------------|-----------------------------|
| Vehicles                  | 6        | 0        | 43                          | 49                          |
| Motor Cycles              | 0        | 0        | 4                           | 0                           |
| <b>Total</b>              | <b>6</b> | <b>0</b> | <b>47</b>                   | <b>49</b>                   |

| <b>COURT PROSECUTIONS</b>     | May 2005  | May 2004 | 2004/2005 Progressive Total | 2005/2004 Progressive Total |
|-------------------------------|-----------|----------|-----------------------------|-----------------------------|
| Dog                           | 10        | 8        | 49                          | 54                          |
| Fire                          | 0         | 0        | 0                           | 1                           |
| Parking                       | 0         | 1        | 0                           | 3                           |
| Litter                        | 0         | 0        | 0                           | 0                           |
| Off Road Vehicles             | 0         | 0        | 0                           | 0                           |
| <b>No. of Guilty Verdicts</b> | <b>10</b> | <b>8</b> | <b>46</b>                   | <b>51</b>                   |
| <b>Total</b>                  | <b>10</b> | <b>9</b> | <b>49</b>                   | <b>58</b>                   |

| <b>FINES ENFORCEMENT</b>         | May 2005   | May 2004  | 2004/2005 Progressive Total | 2005/2004 Progressive Total |
|----------------------------------|------------|-----------|-----------------------------|-----------------------------|
| <b>Infringements sent to FER</b> | <b>117</b> | <b>50</b> | <b>270</b>                  | <b>272</b>                  |

| <b>DOG REGISTRATIONS</b>  | May 2005 | May 2004 | 2004/2005 Progressive Total | 2005/2004 Progressive Total |
|---------------------------|----------|----------|-----------------------------|-----------------------------|
| New Dog Registrations     | N/A      | N/A      | N/A                         | N/A                         |
| Renewed Dog Registrations | N/A      | N/A      | N/A                         | N/A                         |
| <b>Total</b>              | <b>0</b> | <b>0</b> | <b>0</b>                    | <b>0</b>                    |



**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

| <b>PHONES CALLS</b>                                  | <b>May<br/>2005</b> | <b>May<br/>2004</b> | <b>2004/2005<br/>Progressive Total</b> | <b>2005/2004<br/>Progressive Total</b> |
|--|---------------------|---------------------|--|--|
| Office – Rangers calling<br>Office                   | 22                  | 41                  | 298                                    | 272                                    |
| Office – Messages for<br>Staff                       | 42                  | 51                  | 538                                    | 518                                    |
| Office – Referred to Other                           | 5                   | 11                  | 145                                    | 136                                    |
| Calls to Rangers' Private<br>Residences via Diverter | 24                  | 7                   | 227                                    | 176                                    |
| <b>TOTAL</b>   | <b>93</b>           | <b>110</b>          | <b>1208</b>                            | <b>1102</b>                            |

Up 25%



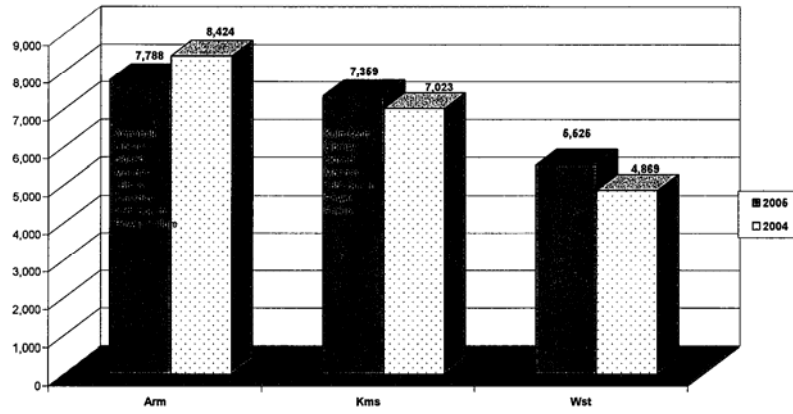
**MISCELLANEOUS**

**MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES**

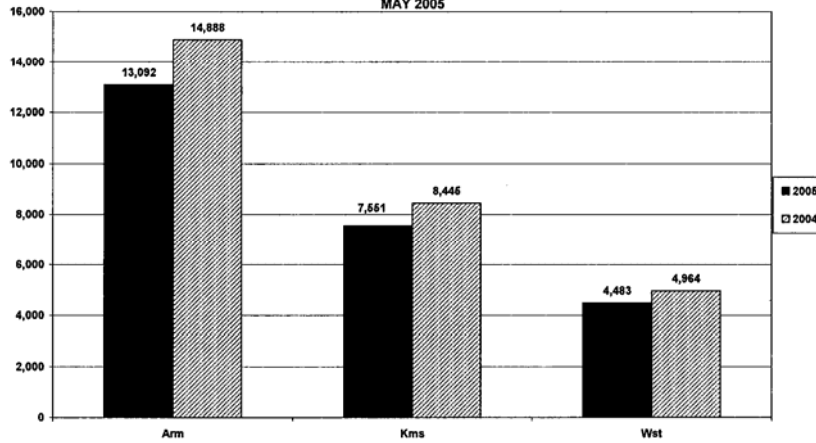
Aboriginal & Torres Strait Islander Advisory Committee Meeting held on 3 May 2005. (Refer to Attachment “A-2” – Summary of Attachments – buff page.)

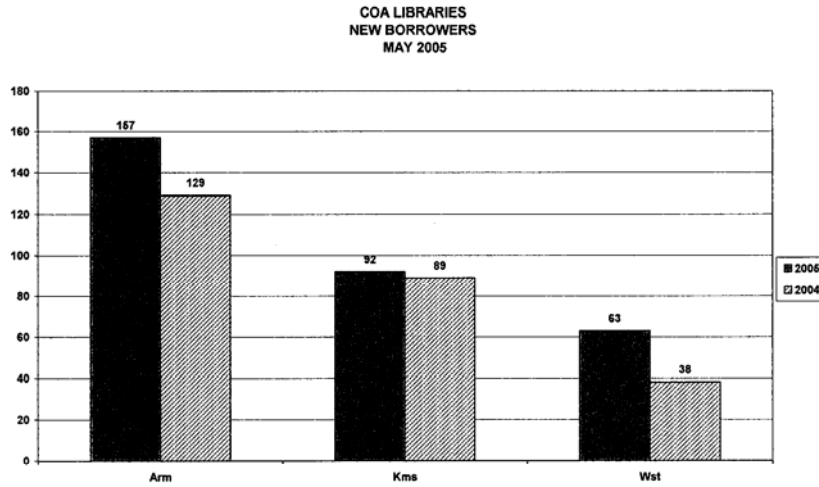
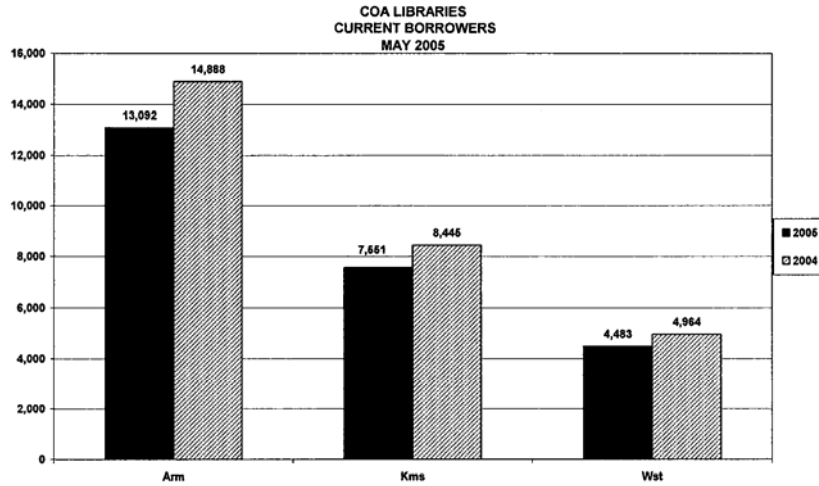
Public History Advisory Committee Meeting of 7 April 2005. (Refer to Attachment “A-3” – Summary of Attachments – buff page.)

COA LIBRARIES  
NUMBER OF VISITS  
MAY 2005

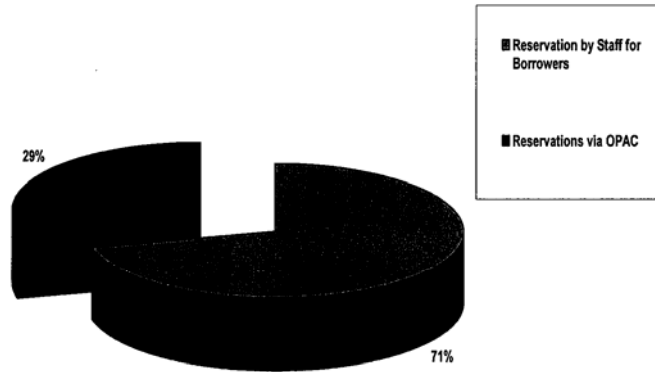


COA LIBRARIES  
CURRENT BORROWERS  
MAY 2005





COA LIBRARIES  
RESERVATIONS  
MAY 2005



## **CITY OF ARMADALE**

# **MINUTES**

OF THE **ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE**  
HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD  
AVENUE, ARMADALE ON **TUESDAY, 3 MAY 2005 AT 1.35 PM**

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**PRESENT:**

|                |  |
|----------------|--|
| Ms V Hansen    | (Chairman)                                   |
| Cr J Knezevich | City of Armadale Councillor                  |
| Ms L Murray    | Community Representative                     |
| Mr A McNamara  | Community Representative                     |
| Ms M Sheppard  | Community Representative<br>(arrived 1.50pm) |
| Ms M Hill      | Community Representative                     |

**APOLOGIES:**

|               |  |
|---------------|--|
| Ms S Jones    |  |
| Mr A Garlett  |  |
| Mr P Johnston |  |

**OBSERVERS:**

|     |  |
|-----|--|
| Nil |  |
|-----|--|

**IN ATTENDANCE:**

|              |  |
|--------------|--|
| Mr C Askew   | - Executive Director Community Services                    |
|              | - City of Armadale   |
| Ms T McCourt | - Community Development Co-ordinator -<br>City of Armadale |
| Mr R Thorne  | - AFSS (arrived 1.45pm)                                    |
| Mr B Loo     | - Dept. for Community Development                          |
| Dr D Coid    | - Armadale Health Service                                  |
| Mr R Barlow  | - Dept Housing and Works                                   |

Public: Nil

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**DISCLAIMER**

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The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

**DECLARATION OF MEMBERS' INTERESTS**

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Nil

**DEPUTATION**

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Nil

**QUESTION TIME**

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Nil

***CONFIRMATION OF MINUTES – 5 APRIL 2005***

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RESOLVED

Minutes of the Aboriginal & Torres Strait Islander Advisory Committee Meeting held on 5 April 2005, are confirmed

Moved: Cr J Knezevich    Seconded: Mr A McNamara



**I N D E X**

**ABORIGINAL & TORRES STRAIT ISLANDER  
ADVISORY COMMITTEE**

**3 MAY 2005**

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|  |   |
|--|---|
| 1. CONFIRMATION OF MINUTES – 5 APRIL 2005 .....        | 2 |
| 2. REPORTS .....                                       | 3 |
| 2.1 AFSS REPORT – ROBIN THORNE .....                   | 3 |
| 3. GENERAL BUSINESS .....                              | 3 |
| 3.1 COMMITTEE NOMINATIONS.....                         | 3 |
| 3.2 SORRY DAY UPDATE.....                              | 3 |
| 4. FURTHER BUSINESS.....                               | 3 |
| 4.1 TIME OF MEETINGS .....                             | 3 |
| 4.2 SENIORS' DAY .....                                 | 4 |
| 4.3 RECONCILIATION .....                               | 4 |
| 4.4 HEALTH REPORT .....                                | 4 |
| 4.5 EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT ..... | 4 |
| 4.6 THANKS FROM CHAIR.....                             | 4 |
| 5. NEXT MEETING .....                                  | 4 |

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## **2. REPORTS**

### **2.1 AFSS Report – Robin Thorne**

Please refer to attached report for detailed information. (**Refer to Attachment “A-1”**.) Mr Thorne advised that the 6 monthly report is currently being prepared for presentation to Family and Community Services and will also be tabled at the next ATSIAC Meeting. Mr Thorne mentioned the low attendance at sub-committee meetings and asked for feedback. Ms Hansen suggested that once the new Committee is reconvened, that this issue be revisited – 1<sup>st</sup> ATSIAC meeting in July 2005. Ms Hansen reported that the AFSS logo, being crafted by the Mosaics group, is looking fantastic. The Live Life Program has had excellent attendance.

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## **3. BUSINESS OF THE MEETING**

### **3.1 Committee Nominations – Trish McCourt**

Ms McCourt advised that as of Saturday, 7 May 2005, all Council nominated positions will become vacant. Current members are welcome to re-nominate.

### **3.2 Sorry Day Update – Trish McCourt**

Ms McCourt advised that the official location for the Sorry Pole is to be opposite Orchard House in Minnowarra Park. Mr Askew mentioned that the Community Services Committee had given its unanimous support to moving the Pole to the Aboriginal Interpretive Centre at Champion Lakes once developed and this was to be the subject of further discussion at a later date. Leslie asked that the Minutes note her suggestion to have the pole installed in the Town Centre (Rail Station Forecourt). An advertising banner for the event is to be erected on the corner of Orchard Avenue and Armadale Road. Music equipment has been organised.

---

## **4. FURTHER BUSINESS**

### **4.1 Time of meetings**

It was reported that Ms Sharon Jones was disappointed that meeting times could not be changed to accommodate her work schedule.

The Committee decided that matters related to meeting times, venues and sub – committees will be reviewed once the new ATSIAC Committee is endorsed and meet in July.

**4.2 Seniors’ Day**

Mr Loo reported that the Seniors’ Day will be held on 18 May 2005 at the Armadale Arena. 150 people are expected to attend and requested that the City of Armadale provide a display. Mrs Hill to do the Welcome. Copy of programme to be distributed soon.

**4.3 Reconciliation**

Ms Murray reported that ‘Best Start’ is organizing a morning tea for reconciliation on 25 May 2005.

**4.4 Health report**

Dr Coid reported that Community Health are working on a report on hospital and health care services. He mentioned that the level of care for Aboriginal mothers was being assessed and will give feedback to Committee on this.

**4.5 Executive Director Report**

Mr Askew reported that the new white building behind the library is part of the Administration for the City and will house the Community Services Directorate. The concept plan for the Aboriginal Interpretive Centre at Champion Lakes has been prepared by the Consultants (Parsons Brinckerhoff) and will be presented to Committee for comment and recommendation in the near future. Mr Askew advised that, together with the Mayor, CEO, Chairperson of ATSIAC and Manager Community Development, he had had a meeting with the Perth State Manager of DIMA who have a coordinating role in the post ATSIAC environment. The City will be making a formal presentation, including a number of local projects to DIMA in the near future.

**4.6 Thanks from Chair**

The Chair thanked the Committee, Council and officers for their support and input throughout the year.

**5. NEXT MEETING**

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Due to the ratification of new Committee Members, the next Meeting of ATSIAC will be held on the 14 June 2005 being the second Tuesday of the month. The meeting will commence at 1.30 pm.

**MEETING CLOSED AT 2.10 PM**

*Armadale Aboriginal Family Support Service  
City of Armadale*

*Coordinator's Report to Aboriginal Torres Strait Islander Advisory Committee.  
April 2005*

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This report covers the activities of the AAFSS for March 2005.

**Funding Body Reports:** The next report to FaCS is for the period December 2004 to March 2005.

**Agency Contact:** See Orchard House attachment. Outlines the activities happening around Orchard House and AAFSS.

**Community Client Contact:** See client attachments.

**Activities:** See Orchard House attachment.

- \* Mosaics Group working hard on completing AAFSS Logo.
- \* Extra Edge workshops on Senior First Aid begun.
- \* “Live Life” program with Canning Division of General Practice well attended.
- \* DCD Family Access Visits

**Future Planning:** Maintain communication with World Vision / Armadale Noongar Corporation to see outcomes arising from resignation of Project Worker recently. A lot was achieved in relation to developing a community profile and establishing a good rapport with the community, particularly families through the holiday programs.

| Date of Visit | Reason for Visit                                | Client's April 2005  |
|---------------|---|--|
| 28/04/2005    | Support   | Family Elder critically ill. Advice & Support / telephone calls to DOJ re family members in custody – to inform & to discuss options for attending funeral if required.<br>Needed document from KEEDAC re CDEP |
| 28/04/2005    | Employment Application; assistance              | Client requiring advocacy with DH&W  |
| 28/04/2005    | Homeless; public housing                        | ID Letter required for bank.   |
| 28/04/2005    | Identification Letter                           | Client wanting to make appointments with ALS or Legal Aid Commission re DCD issues   |
| 18/04/2005    | Child/ren's welfare; Concern for                | Client enquiring about KEEDAC payment.   |
| 18/04/2005    | Employment Advice                               | Client requesting transport to RPH to visit ill relative in coma.  |
| 18/04/2005    | Transport; Appointments                         | Required id letter for Centlink for her son, Dwayne  |
| 15/04/2005    | Identification Letter                           | Client requiring assistance with filing for discrimination with EOC again AKMH   |
| 15/04/2005    | Other   | Needed document from KEEDAC re CDEP  |
| 15/04/2005    | Employment Application; assistance              | Client requiring support for DV issues. Referred from DVI unit.  |
| 13/04/2005    | Women's issues; Health; support, advice         | Client to attend Mosaics activity  |
| 13/04/2005    | Transport                                       | Client has special health problems, requires priority/special transfer   |
| 13/04/2005    | Housing Application; Priority Transfer; Listing | Seeking information about school holiday activities.   |
| 12/04/2005    | Other   | Emergency relief support for children – parent arrested – Grandparent caring for children ill Court outcome known.   |
| 09/04/2005    | Emergency Relief / Court                        | Client suffering chronic illness – re-established contact and discussed support options.   |
| 09/04/2005    | Support   | Client updating AAFSS staff on situation re neighbourhood conflict – VRO applied for at Armadale Court and maintaining communication with Homeswest staff.   |
| 06/04/2005    | Follow up                                       | Supported Referral to AIRS – transport & return to Kelmscott.  |
| 05/04/2005    | Emergency Relief                                | Client requiring letter of support to present to Court.  |
| 05/04/2005    | Letter of Support                               |  |

| AFSS Case Number | Date                    | Description  |
|------------------|-------------------------|--|
| 01/04/2005       | AFSS Supported Referral | Client requires permission letter from partner to withdraw funds from bank account. Partner in Bandyup   |
| 01/04/2005       | Follow up               | Client evicted from Homeswest property – trying to assist with getting them settled to maintain contact. |





## **PUBLIC HISTORY ADVISORY COMMITTEE**

# **MINUTES**

**THURSDAY 7th April 2005 – 7:00PM  
BIRTWISTLE LOCAL STUDIES LIBRARY**

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### **CONTENTS**

| <b>ITEM</b> | <b>DESCRIPTION</b>   |
|-------------|--|
| <b>1.</b>   | <b>ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE, DISCLAIMER &amp; APOLOGIES</b> |
| <b>2.</b>   | <b>DISCLOSURE OF FINANCIAL INTEREST</b>                                    |
| <b>3.</b>   | <b>PUBLIC QUESTION TIME</b>  |
| <b>4.</b>   | <b>DEPUTATIONS</b>   |
| <b>5.</b>   | <b>CONFIRMATION OF MINUTES AND RECOMMENDATIONS</b>                         |
| <b>6.</b>   | <b>CORRESPONDENCE, INFORMATION &amp; PROJECTS FOR COUNCILS NOTICE</b>      |
| <b>7.</b>   | <b>BUSINESS ARISING (From Previous Minutes)</b>                            |
| <b>8</b>    | <b>BUSINESS OF THE MEETING</b>   |
| <b>8.2</b>  | <b>COMMITTEE REPORTS</b>   |
| <b>9</b>    | <b>NEXT MEETING</b>  |

**1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER**

| <b>Member /Deputy Member</b> | <b>Affiliations</b>   |
|------------------------------|---|
| Mrs Faye Clay                | Public History Friends Group                                |
| Mr Kim Fletcher              | Community Representative                                    |
| Mr Terry Holton              | Community Representative                                    |
| Ms Hazel James               | Community Representative                                    |
| Mr David Allen               | Armadale and Districts Brickworks Preservation Group Inc.   |
| Mrs Colleen Fancote          | Western Australian Genealogical Society                     |
| Linton Reynolds              | City of Armadale, Council Representative                    |
| David Smith                  | Heritage Country Tourist Association                        |
| <b>Staff</b>                 |   |
| Ms Patricia Walker           | City of Armadale, Manager Library & Heritage                |
| Mr Christen Bell             | City of Armadale, Museum Curator                            |
| Mrs Lorraine Pearce          | City of Armadale, Acting Historian/ Local Studies Librarian |

**APOLOGIES**

| <b>Member /Deputy Member</b> | <b>Affiliations</b> |
|------------------------------|---------------------|
|------------------------------|---------------------|

Mr Kim Fletcher opened the meeting and welcomed the new curator Mr Christen Bell.

**2 DISCLOSURES OF FINANCIAL INTEREST**

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

**3 PUBLIC QUESTION TIME**

If members of the public are present, Council's disclaimer should be read before questions are invited.

**4 DEPUTATIONS**

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Acting Local Studies Librarian – Lorraine Pearce who can be reached by telephone on 9399 0641 or by e-mail on [lpearce@armadale.wa.gov.au](mailto:lpearce@armadale.wa.gov.au)

**5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS**

**Moved:** Mr Terry Holton      **Seconded:** Ms Hazel James

That the Minutes of the History House Museum Management Committee held on Thursday, 3<sup>rd</sup> February 2005 be confirmed.

## **6 PERFORMANCE INDICATOR REPORTS**

### 6.1 Visitor Attendance Figures:

Financial year comparisons:

**Accumulative Total July 03 – March 04: 1,578**

**Accumulative Total July 04 – March 05: 2,046**

Monthly Summary:

|                     |                     |
|---------------------|---------------------|
| February 2004 – 186 | February 2005 - 110 |
| March 2004 - 220    | March 2005 – 101    |

### 6.2 History House Museum and Local Studies Library budget update.

Mrs Walker presented the following information:

- The budget is currently under expended due mainly to the resignation of the previous Historian/Curator.
- There is a need for the museum to be connected to the corporate IT systems. This will enable the curator to have access to the administration and also for museum to have public access computers installed in the future. The connection can be accommodated in the current budget so will be done as soon as possible.
- Necessary archival materials and stationery will also be ordered.

## **7 BUSINESS ARISING (From Previous Minutes)**

### **7.1 *History of the City – rewrite***

- Mrs Walker has completed an agenda item to Council regarding the history of the City rewrite, recommending consideration of inclusion of \$150,000 in the 15 Year Financial Plan for the rewrite, of which \$36,000 is already included in the 5 Year Plan commencing in 2006/06. Council may be supportive of the proposal, as most of the additional expenditure will be recouped by sales over the following years.
- A working party to be formed with members from PHAC at such time as Council approves the new written history to commence.

Cr Reynolds advised that he had again raised the matter regarding the rewrite with the Armadale Redevelopment Authority and requested that the letter previously written to the ARA be re-sent. The ARA would require some input to the selection of the Historian if they contribute to the project.

**7.2 PHAC membership.**

- The date for advertising for PHAC membership is not yet determined.
- The committee will be kept informed.

**7.3 Museum Curator appointment.**

The recruitment process for the Museum Curator was outlined, and newly appointed curator Mr Christen Bell was formally introduced to the Committee, following which he advised the Committee of his professional background.

**7.4 Heritage and Harvest Festival.**

- The Festival will be in the first weekend in May at Settlers Common.
- A bus trip around the area has been proposed.
- The museum, local studies library and chapel will be on the heritage tour.
- The chapel has been booked so that it can be open for the Festival.

**7.5 Kelmscott's 175<sup>th</sup> anniversary.**

Various suggestions were made by committee members:

- Mr Holton suggested a vintage car run and a machinery display.
- Cr Reynolds commented that it should be held at Rushton Park.
- Mrs Fancote stated that the Kelmscott Historians are keen to see the anniversary celebrated.
- Mr Fletcher suggested a picnic day at the Kelmscott Agricultural Showground with a wayzgoose. A historical printers' annual festival celebrated by a trip to Kelmscott or Armadale on the train with a picnic and a game of cricket. It could also be used as a reunion for various groups.
- Mr Smith suggested equestrian events.
- Mrs Walker reminded the Committee that the Bedfordale celebrations need to be considered, as the dates are close.
- Mr Bell made the proposal that historical themes could be used.
- Mr Fletcher said that other groups should be involved in the planning such as the scouts and an enactment of the landing at Kelmscott could be considered.
- Cr Reynolds suggested that the celebration could be held being held with the Pioneers' Reunion (Saturday 8 October) and that an additional \$5,000 be allocated to that event

Mr Fletcher then asked Cr Reynolds if a more permanent gift could be made to the people of Kelmscott in recognition of their work within the community by giving them the old Kelmscott Child Health Clinic as a home for Kelmscott memorabilia.

Mr Fletcher also advised that a committee subgroup of the Armadale Redevelopment Authority would like to see a heritage walk and suggested that the walk could start at the Child Health Clinic progressing to the river with plaques along the way with the project being looked at next year.

Mrs Fancote advised that the Kelmscott Historians were in agreeance with the project. Some discussion ensued as to the historical value and potential of the property.

Mrs Pearce questioned as to who would be responsible for the building if it was to be opened to the community.

*Agreed* : that a working party be formed to progress the 175<sup>th</sup> Kelmscott Anniversary celebration with membership invited from other historical groups.

## **8 BUSINESS OF THE MEETING**

### ***7.5 Budget 2005/06***

Mrs Walker advised that the following matters are being considered in the 2005/06 budget:

- Re roofing of History House Museum.
- Relocating the air conditioning from the old Kelmscott Library to History House.
- Relocating the automatic door from the old Kelmscott Library to replace the door at History House Museum together with a remodeled museum entrance foyer (note that the current portico being constructed is a temporary structure).
- Request for increase to staffing establishment – 0.8 Historian / Local Studies Librarian.
- Purchase of a microfilm/microfiche reader/printer – financial assistance would be sought for this perhaps from local businesses and/or service clubs.

## **9 ANNOUNCEMENTS & REPORTS**

### ***9.1 Public History Friends Group update – Mrs Faye Clay*** No report.

### ***9.2 Armadale & Districts Brickworks Preservation Group Inc. update – Mr David Allen***

Mr Allen informed the committee that the Brickworks Group will continue, though he will no longer be its representative on PHAC as he will be leaving the district.

Mr Fletcher expressed regret at Mr Allen’s leaving the district and thanked him on behalf of the group and the community for all the work he has done.



**9.3 Western Australian Genealogical Society Inc. update – Mrs Colleen Fancote**  
No report.

**9.4 Heritage Country Tourism Association Inc. update – Mr David Smith**  
No report.

**9.5 Community Representative updates**

**9.5.1 Mr Kim Fletcher** – no report.

**9.5.2 Mrs Hazel James** – no report.

**9.5.3 Mr Terry Holton** – no report.

**9.6 City of Armadale, Council Representative update**  
No report.

**9.7 City of Armadale Officer updates**

**9.7.1 Security Screen Door Birtwistle Library –**

Mrs Walker advised of the need for added security for the building and tabled options for security screen door styles.

**Agreed** : that a door with steel mesh security door would be installed on the schoolroom building.

**9.7.2 Filming in the City’s Museum –**

Mrs Walker advised that a local resident is videotaping tourist attractions in the City in conjunction with the Armadale Visitor Centre and has requested permission to film in the History House Museum. Approval has been given by the C.E.O with certain conditions attached.

**Agreed** : that promotional video film of the Museum was acceptable. The Curator to arrange for the filming to occur.

**9.7.3 Heritage Update –**

Mr Bell informed the committee of the following heritage matters that will be progressed:

- A review of policies for both the museum and the Local Studies Library.
- Development of a mandate with surrounding heritage areas.
- Establishment of a museum reference library.
- His attendance at the Museums State Conference.

- Training opportunities for volunteers.

(Mr Holton queried whether the Bert Tyler collection had been categorised and was informed that Mr Bell and Ms Walker had visited the Bert Tyler Machinery Museum and that while nothing had been put in place at present this is a high priority).

9.7.4 Pioneer World School Artefacts –

Mrs Walker reported on advice that the Pioneer World School was filling in the attached quarry and had queried the City’s requirement for any artefacts for the Bert Tyler Museum. If not required by the City, Jill Brooks from Dardanup Heritage Park would take the artefact for their working museum.

*Agreed* : that the items in the old Pioneer World Quarry could go to Dardanup Heritage Park.

9.7.5 Memorial Plaques for Parks -

Mrs Walker advised of the proposed Memorial Plaques for those parks in the City that are named after residents or prominent persons. Discussion was held on appropriate wording for Kuhl and Rushton Parks and responsibility for the wording.

*Agreed* : that three or four options for wording should be developed with the final decision being made by the members of PHAC for recommendation to the Community Service Committee.

9.7.6 History House Museum Displays –

Mrs Pearce tabled a written report on the present and future displays (attached).

9.7.7 Oral History Program Report –

Mrs Pearce tabled a report on the number of volunteers on the team, the amount of work that had been achieved and the total volunteer hours to date (attached). She advised that the present group of volunteers is progressing well and that two new transcribers had recently joined the team.

Mrs Walker thanked Mrs Pearce and the volunteers (Mrs Margaret Scutt) for their assistance in the recent cleaning of History House storeroom.

**9 NEXT MEETING**

The next meeting of PHAC will be held on Thursday, 2<sup>nd</sup> June 2005 at 7.00 pm

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MEETING CLOSED AT 8.45 PM