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# **INFORMATION BULLETIN**

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**ISSUE NO. 10/2005**

**18 May 2005**

# Information Bulletin

**Issue No. 10/2005**

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## **Local Government News**

### **Issue No.17.05**

6 May 2005

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- 2005 NATIONAL AWARDS FOR LOCAL GOVERNMENT
- COUNCILLOR MANUALS
- ASSOCIATION SURVEY – SERVICE TO ABORIGINAL COMMUNITIES
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- FLEET SAFETY PROGRAMS
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#### **MAILBAG**

- GRAFFITI MANAGEMENT PROPOSAL
- STAY ON YOUR FEET WA RESOURCE KIT
- PUBLIC OPEN SPACE POLICY FORUM REGISTRATION FLYER
- GOOD GOVERNANCE – NO NASTY SURPRISES (BROCHURE)

### **ISSUES UPDATE**

#### **MEETING WITH SHADOW MINISTER FOR TRANSPORT**

WALGA representatives recently met with Hon John Day, Shadow Minister for Transport, on a range of transport related issues. The issues discussed included the new State Road Funds to Local Government Agreement, particularly the quantum of funding to support the agreement, the potential for a new Safer Roads program specifically for local roads, and concerns related to the increasing freight task and the impact this is having on road and rail infrastructure.

It is anticipated that the Association will continue regular liaison meetings with the Shadow Minister to discuss relevant transport issues.

*For further information, please contact Executive Manager Transport & Roads, Debbie Terelinck, on (08) 9213 2031 or email [dterelinck@walga.asn.au](mailto:dterelinck@walga.asn.au).*

#### **2005 NATIONAL AWARDS FOR LOCAL GOVERNMENT**

Federal Minister for Local Government, Territories and Roads, Hon Jim Lloyd, announced **Monday May 2** as the opening date for entries in the 2005 National Awards for Local Government. “These prestigious National Awards highlight and reward outstanding achievements in Local Government and recognise Councils’ resourcefulness,” Mr. Lloyd said.

This year there are 16 award categories in the following fields: Sustainable Development; Community Capacity Building; Community Services; Engineering and Infrastructure; Environment; Management Practices and Community Business Partnerships.

“Last year the Shire of Mount Marshall, a small rural council in WA, won a special award for its Environmental Protection Program. With a small ratepayer base of only 494 people, revenue of \$840,000 and an area of 10,134 square kilometers to manage, the Shire of Mount Marshall embarked on an ambitious national resource management strategy to combat escalating land degradation and salt. This is a prime example of how a community partnership can work towards a solution regardless of the issue, size or location of that community,” Mr. Lloyd said.

Entries close on **10 June**. New online entry forms are now available at [www.dotars.gov.au/localgovt](http://www.dotars.gov.au/localgovt). For further information, please call 1800 065 113

#### **COUNCILLOR MANUALS**

Included in the suite of Local Government Act manuals that the Association maintains is the Councillors' Manual which provides a comprehensive source of information to assist Elected Members understand and perform their roles and responsibilities as a Councillor. The Manual is designed to complement elected Member training courses and induction programs that may be provided by each Council.

The current version of the Manual (CD Rom Edition 5 or Update 8) is presently being amended to reflect the changes introduced as part of the *Local Government Act Amendment Act 2004*. The update is expected to be finalised in four to six weeks and will be distributed as part of the subscription program. Where new manuals are purchased before the update is completed the update will automatically be forwarded.

*For further information, please contact Policy Manager Governance, Bruce Wittber, on (08) 9213 2057 or email [bwittber@walga.asn.au](mailto:bwittber@walga.asn.au).*

#### **ASSOCIATION SURVEY – SERVICE DELIVERY TO ABORIGINAL COMMUNITIES**

The Association thanks those Councils that have completed the survey on Local Government Service Delivery to Aboriginal Communities and encourages others to participate. Information from the survey will be included in a Local Government Discussion Paper to inform discussions with the State and Commonwealth on a role for Local Government in the post ATSIC environment.

The survey should take only 20 minutes to complete. The deadline for completion is **19 May**. The survey can be found at [www.councils.wa.gov.au/directory](http://www.councils.wa.gov.au/directory) or at [www.walga.asn.au/news/info/Community/](http://www.walga.asn.au/news/info/Community/) or can be emailed to you direct.

*For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email [mmackenzie@walga.asn.au](mailto:mmackenzie@walga.asn.au).*

### **FLEET SAFETY**

Councils that wish to access advice and assistance to develop a workplace road safety policy or safer vehicles purchasing policy should contact their local RoadWise Road Safety Officer.

*For further information, for contact details of your nearest RoadWise Officer, please contact Transport and Roads Support Officer, Rachael Gere, on (08)9213 2066.*

### **FLEET SAFETY PROGRAMS**

ALGA is a partner in the SaferRoads campaign, which promotes 'safer drivers in safer vehicles on safer roads'.

ALGA is helping the SaferRoads team develop a safety program kit for fleet managers and is keen to know about councils' fleet safety programs – whether for vehicle purchasing, driver training or staff driving policies (for example, rest breaks and hour limits).

*For further information, please contact Robin Anderson on 02 6122 9432 or email [robin.anderson@alga.asn.au](mailto:robin.anderson@alga.asn.au)*

Councils who wish to access advice and assistance to develop a workplace road safety officer or safer vehicles purchasing policy should contact the local RoadWise safety officer.

*For contact details on your nearest RoadWise Officer please call Rachael on (08) 9213 2066.*

### **GOOD GOVERNANCE – NO NASTY SURPRISES**

For those interested in governance, a seminar that might be of interest, Good Governance – Nasty Surprises, is being held at the Australian Institute of Company Directors on **Wednesday 8 June**.

The presenter is Margot Cairnes of Saffyre International. Ms Cairnes' vision is to equip leaders and executives for professional and personal success through greater self-awareness and wellbeing.

Ms Cairnes has a unique and proven approach to her work that has developed through her background as a successful leader and academic and through her training in business, psychotherapy and spiritual direction.

*For information on the brochure, please contact Workplace Solutions Support Officer, Kristy Faulkner, on (08) 9213 2097 or email [kfaulkner@walga.asn.au](mailto:kfaulkner@walga.asn.au).*

### **AVON DECENT – CITY OF BELMONT**

The City of Belmont is encouraging staff from Local Governments throughout Western Australia to join them as competitors in this year's 2005 Multiplex Avon Decent, which is to be held on the **6 and 7 August**.

The Avon Decent is Western Australia's own unique sporting event that attracts competitors and spectators from throughout Australia and increasingly, overseas. Competitors challenge the Avon and Swan Rivers in a variety of power and paddle craft. The Avon Decent is an

exciting two-day time trial over 133 gruelling kilometres offering competitors conditions ranging from long stretches of flat water that can test the endurance of the fittest athlete through to rapids. This year, City of Belmont staff is entering a solo paddler and a team of 4 paddlers in the event, and would love to see staff from other Local Governments enter.

*For further information please visit [www.avondescent.asn.au](http://www.avondescent.asn.au) or call (08) 9287 1877.*

#### **TRANSPORT MODELLING REVIEW BROCHURES**

The Department for Planning and Infrastructure (DPI) recently coordinated an independent review of the Main Roads WA ROM transport model, the City of Perth's SATURN traffic model and DPI's STEM transport model. The review was undertaken in 2003/04 by Mike Taylor of Transport Systems Centre at the University of South Australia.

Following the review, and based on recommendations, DPI has prepared two brochures on transport modelling, one on the review findings and one on the general principles of transport modelling.

The brochures together with the full review reports can be viewed on, and downloaded from, the WAPC website at [www.wapc.wa.gov.au](http://www.wapc.wa.gov.au) under publications.

*For further information, please contact Gary McCarney from Department for Planning and Infrastructure, on (08) 9264 7712 or email [gary.mccarney@dpi.wa.gov.au](mailto:gary.mccarney@dpi.wa.gov.au).*

#### **PUBLIC OPEN SPACE POLICY**

The Association, supported by the Physical Activity Taskforce and Lotterywest, is hosting a forum titled *Public Open Space Policy - Is it meeting our needs?*

Date: **Wednesday 1 June**  
Where: Duxton Hotel Perth, 1 St George's Tce, Perth 6805  
Cost: \$45 incl GST

The aim of the forum is to raise awareness of the provision and management of Public Open Space, the issues that Local Governments face and how to find balance between competing priorities across Council portfolios. The forum draws on the knowledge and experience of State and Local Government Practitioners and research from the University of Western Australia

*For further information, and forms, please visit [www.walga.asn.au/policy/community](http://www.walga.asn.au/policy/community) or email [posforum@walga.asn.au](mailto:posforum@walga.asn.au).*

#### **DIARY DATES**

20 May	Great Southern Zone
23 May	Gascoyne Country Zone
23 May	South Metropolitan Zone



# ALGA NEWS

*National News for Local Government*

'yes'  
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Friday 6 May 2005

Australian Local  
Government Association

ISSN: 1447-980X

## Budget to deliver election commitments

Next Tuesday's Federal Budget would focus 'very heavily' on delivering election commitments, Federal Treasurer, Peter Costello, has confirmed this week. Local government is expecting the commitment of:



- \$1.6bn for the Water Smart Australia program
- \$1.2bn for the *Roads to Recovery* program Mark II
- \$200m for the *Water Wise Communities* grant program
- \$90m to extend the *Black Spots* road safety program
- \$50m for a local government small business red tape reduction grant scheme
- \$30m for a local government emergency management grant scheme
- \$30m for helping communities fight crime programs
- \$15m to assist councils that need to purchase medical facilities in areas of doctor shortages

ALGA will publish a summary of Budget highlights for local government on the night of the Budget - Tuesday 10 May. More detailed analysis and state by state funding tables will be published on Wednesday 11 May. The Budget address will be broadcast live by the ABC at 7.30pm (Eastern).

## Bell, Lloyd to discuss Fair Share / IGA



ALGA President, Paul Bell, will meet with the Federal Local Government Minister, Lim Lloyd, on Monday to discuss progress on the development of the intergovernmental agreement on cost shifting and the Australian Government's formal response to the Fair Share Report. ALGA believes the response to the Fair Share report (now 18 months old) is well advanced and expects it to be tabled in Federal Parliament mid-year. Preliminary

work has already commenced on the intergovernmental agreement. It will be a leading agenda item for the Local Government and Planning Ministerial Council when it meets in Melbourne in early August. Jim Lloyd will also meet with the ALGA Board in Canberra on 26 May.

### Risible! ALGA urges councils to respond to covenant claims

ALGA is urging councils to lodge submissions on the draft National Packaging Covenant and associated Regulatory Impact Statement (RIS). Submissions close on 19 May. The RIS specifically seeks feedback from councils regarding potential opportunities for local government to increase recovery of used packaging materials through measures such as adoption of best practice and use of improved collection systems, including expected costs and potential barriers. It also seeks input on the estimated cost per bin per week of introducing / expanding public place recycling to major public places (e.g. high streets, parks, gardens and recreational areas such as beaches) within their municipalities. Incredibly, the RIS claims that cost associated with the provision of additional away-from-home recycling services by councils (\$3 million to \$6 million nationally) may be offset by reductions in the provision of kerbside recycling resulting from improved efficiencies and material yields (\$18 million - \$51 million). It concludes that it is likely that local government would incur some savings from the revised covenant. ALGA encourages councils to lodge submissions, particularly on the accuracy of the costs to local government from a practical and real world perspective.



#### From the President

'Globalisation' might be the ugliest word in the English language – if indeed it is a word, but the term rang a bell with delegates last at last week's local government conference convened in Korea by the Asia-Pacific section of the body representing councils worldwide – United Cities and Local Government.



Essentially, Globalisation suggests we should strive to attain a better balance between global and local development. As the world becomes more globalised, people are striving for a stronger local identity. This needs to be reflected by national governments across the globe. It is a theme, incidentally, that our own Prime Minister touched on during his address to the General Assembly last year. Against this background, as Vice President of UCLG-Asia-Pacific, I addressed the Korean conference on e-government developments in Australia. ICT needs to work – in an empowering way – for local communities. Australia is well behind the eight-ball when it comes to issues such as broadband uptake, the Koreans leaving us well in their wake. We do need greater investment, particularly in regional ICT capacity. A major follow up to the groundbreaking *Networking the Nation* program is, in my view, essential. ALGA is now putting together a plan for a "son of" NTN program that, if funded by the Federal Government, will help regional councils build on the achievements of the first program and provide better and more effective services for their communities. As Australia's trade deficit continues to explode and household borrowing continues at dangerously high levels, the nation must invest more in infrastructure. ICT investment in regional communities would be a good place to start.

**Cr Paul Bell**  
**ALGA President**



### **ALGA calls for broadband blackspots role**

ALGA has written to Federal Communications Minister, Helen Coonan, suggesting local government should be contracted to roll out its \$50 million metropolitan broadband blackspots program. The program was announced during last year's federal election campaign and funding is expected to be committed in next week's Federal Budget. In a letter to the Minister, ALGA President, Cr Paul Bell, said local government was in an ideal position to deliver the goals of the program. The roll out would involve identifying relevant blackspots, aggravating demand, determining priorities and collaborating with a carrier to provide digital subscriber line at a rate capable of delivering a full range of services.

### **Feds should spend more on roads: poll**

Nearly three in four motorists believe that the Federal Government should be spending more on infrastructure, like roads and transport, rather than maintaining the current substantial budget surplus, according to a new poll commissioned by the Australian Automobile Association. The poll, conducted by ANOP, found that concern over the condition of our roads had risen by more than one third, from 14% of drivers in 2004 to 22% in February this year. The concern over roads was greater in regional areas, with 66% saying "they should be better".

### **Roads Congress – early birds save \$110**

Early bird registrations for the National Local Roads and Transport Congress close on 20 May, offering a saving of \$110. The Congress will be held in Launceston, Tasmania on 3-5 July. Online registration is available on the Roads Congress website. This year's program, themed Unifying Local Government's Transport Agenda, will cover a wide range of policy and operational issues for both metropolitan and regional / rural delegates. It will provide thought-provoking debate on options for funding for the future roads and transport needs of local government.

### **ALGA welcomes POSTbillpay as major sponsor**

ALGA has strengthened its alliance with POSTbillpay, demonstrating their ongoing commitment to local government. Many councils will be familiar with POSTbillpay as the sponsor of the popular dinner and dance evening at National General Assembly (GA). Who can forget their bowling alley at the 2003 GA or the last year's quiz with John Blackman? While they will continue to host these great evenings, they will also run sessions to inform councils of their business solutions. POSTbillpay can provide bill services to councils and their communities through electronic channels, such as POSTbillpay online and BillManager. As a major sponsor, POSTbillpay will be at the National Local Roads and Transport Congress in July – be sure to look them up!

### **Have your say on cycling**

Councils are encouraged to comment on the latest draft of the Australian National Cycling Strategy (2005-10). Comment should be made online by 5pm, 16<sup>th</sup> May. This is an opportunity for all councils, bicycle user groups and individuals to have input into the national cycling strategy for the next five years. Local government is a key player in the delivery of cycling throughout Australia and improved cycling conditions can help make healthier, quieter and less polluted local communities.

### **Go for it! National awards now open**

Entries in the prestigious National Awards for Local Government are now open. Entries can be lodged online until 10<sup>th</sup> June. For further information please contact the Awards team on freecall 1800 065 113 or by email at [awards@dotars.gov.au](mailto:awards@dotars.gov.au). There are seven award categories: sustainable development, community capacity building, community services, engineering and infrastructure, the environment, management practices, and community business partnerships.

### **Local Government Infrastructure CD**

The proceedings of the **Building and Financing Local Government Infrastructure 2005**, held in Sydney, can now be ordered as a twin-CD set. The CDs contain more than 11 hours of speaker presentations from speakers including Craig Knowles, the NSW Minister for Infrastructure and Planning, and Cr Paul Bell, the President of the ALGA.

A range of legal, financing and construction experts outlined ways in which local government can innovatively build new infrastructure to replace ageing traditional infrastructure assets, including roads, as well as respond to the demands for new recreational, community and health infrastructure.

Presentations by councils including Baulkham Hills, Banyule, Coffs Harbour, Darebin, Mildura and Parramatta focused on the lessons learnt by the councils, and the solutions which they had been able to develop with private sector providers.

The cost of the twin-CD set is \$150 including GST and postage. To order the CD, please download an order form, [www.halledit.com.au/cdorder.pdf](http://www.halledit.com.au/cdorder.pdf), or phone (03) 8534 5000.

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### Forthcoming events

- Federal Budget, 10 May 2005
- MAV International Local Government Asset Management Conference ([www.mav.asn.au/asset2005](http://www.mav.asn.au/asset2005)), 25 – 26 May 2005, Melbourne Convention Centre
- ALGA's National Local Roads Congress ([www.alga.asn.au](http://www.alga.asn.au)), 3 – 5 July, Launceston, Tasmania.
- International Conference on Engaging Communities ([www.engagingcommunities2005.org](http://www.engagingcommunities2005.org)), 14 – 17 August, Brisbane Convention and Exhibition Centre.
- National General Assembly of Local Government ([www.alga.asn.au](http://www.alga.asn.au)), 6 – 10 November, Canberra

*For a full listing of forthcoming events, see ALGA's Events Calendar at: [www.alga.asn.au/events](http://www.alga.asn.au/events)*

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**ALGA News** is distributed by the by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about Local Government issues from a federal perspective. Distribution within Councils is encouraged. ALGA news can be read online each week at [www.alga.asn.au/news](http://www.alga.asn.au/news). Back issues can be found at [www.alga.asn.au/new/archive](http://www.alga.asn.au/new/archive).

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# ALGA NEWS

'yes'  
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*National News for Local Government*

Friday 13 May 2005

Australian Local  
Government Association

ISSN: 1447-980X

## Stop Press:

Early bird registrations for the National Local Roads and Transport Congress close on 20 May, offering a saving of \$110.

## Budget Special: Key Links

- ALGA Analysis ([www.alga.asn.au/policy/economics](http://www.alga.asn.au/policy/economics))
- Federal Budget ([www.budget.gov.au](http://www.budget.gov.au))
- Roads to Recovery ([www.dotars.gov.au/dept/budget/0506/r2r/index.aspx](http://www.dotars.gov.au/dept/budget/0506/r2r/index.aspx))
- Financial Assistance Grants ([www.dotars.gov.au/dept/budget/0506/](http://www.dotars.gov.au/dept/budget/0506/))
- AusLink ([www.dotars.gov.au/dept/budget/0506/media/index.aspx#anderson](http://www.dotars.gov.au/dept/budget/0506/media/index.aspx#anderson))

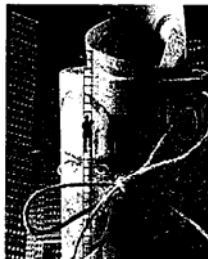
## Election commitments met in full

Election commitments to local government totalling hundreds of millions of dollars were met in full in this week's Federal Budget. This included \$1.2 billion for the renewed *Roads to Recovery* program, \$30 million for council emergency management capacity grants, \$43.6 million for a red tape reduction incentive program and \$15 million for the council rural infrastructure medical infrastructure fund. Councils will also be able to apply for grants under the \$2 billion Australian Water Fund, the extended *Black Spot* road safety program (\$90 million) and the enhanced community safety program. There is also new money for childcare, with an additional \$21.4 million over four years to be allocated to local government.



*Photo: ALGA President, Cr Paul Bell, with Local Government Minister Jim Lloyd at Parliament House this week.*

## FAGs up, but fall further behind tax growth



Financial assistance grants to local government will continue to fall behind real growth in Commonwealth taxation revenue. Councils will receive a total of \$1,617 million in financial assistance grants in 2005-06, up \$67 million on the current financial year. This is a 4.3% increase in dollar terms, but a 1% increase in real terms. An additional \$9.6 million will also be paid to councils as a result of CPI and population adjustments during the current financial year and South Australian councils will share an additional \$9 million in 2005-

06 as part of the package to address the state's disadvantage in the local roads funding formula, but FAGs continue to fall when compared to tax revenue. FAGs as a proportion of total Commonwealth taxation revenue will drop from nearly 1.2% in 1993-94 to 0.76% in 2005-06 and just 0.74% by 2007-08. ALGA continues to press its case for replacing financial assistance grants with a fair share of Commonwealth taxation revenue. ALGA is seeking a 1% share, which would have seen an additional \$400 million provided to local government in 2005-06.

### Road funding – how much will your council get?

The Budget reflects the Australian Government's commitment to extending the *Roads to Recovery* program, with \$300 million in 2005-06 for allocation directly to councils. Council shares have been based on the 2004-05 assessments made by the Local Government Grants Commissions. Councils can access individual allocation information via the Department of Transport and Regional Services.



There have been some significant variations in individual councils' shares compared to the previous R2R program, especially in Victoria. The AusLink strategic regional program will receive \$33.1 million in 2005-06, and local roads in unincorporated areas in NSW, SA and NT will get \$7.5 million. No details are available on allocation of the remaining strategic funds (about \$26 million) with Minister Anderson indicating only that "they will be allocated on a competitive basis". The Federal *Black Spot* program has been extended until June 2008, with funding of \$45 million a year until then.

### From the President

On Budget night, I thanked Jim Lloyd for ensuring election commitments made to local government during the course of the federal election campaign will be funded in full. This is not always the case. Just ask Tony Abbott.



The fact is, John Anderson and Jim Lloyd deserve a damn good pat on the back for acknowledging the problems facing local government and doing something about it. That said the job is far from finished. We now look to Jim Lloyd in particular, to deliver on the key recommendations of the Fair Share report. That means stopping cost shifting by securing an intergovernmental agreement with teeth. It means securing more R2R-style special purpose payments to address issues of mutual concern, and it means moving forward on the issue of quantum - a better funding deal for councils. These issues are not easy. I don't envy the Minister his task. He is - very clearly - taking his time, but the end of the process is in sight. At some stage, he will need to take a submission to Cabinet setting out his intended response to the Fair Share report. Now is the time to make sure that all Cabinet ministers are abundantly aware of the problems we face and the solutions we seek. ALGA will be re-doubling its efforts in this regard. We encourage all councils - particularly those within the electorates of Cabinet Ministers - to also make their views abundantly clear. ALGA will shortly be posting relevant letters and fact sheets to our website. Stay tuned.

**Cr Paul Bell**  
ALGA President

### **Emergency management grants**

The Budget allocates \$33 million to fund the local government security partnership program. This includes \$1 million to develop a national strategic plan in partnership between federal, state and local government; \$30 million over four years for a local grants scheme; and \$2 million to establish and support an Office of Local Government Emergency Management within Emergency Management Australia (EMA). Arrangements for implementation of the commitment are being finalised and applications under the grants scheme will be sought with a closing date of 29 July. Full details and application forms are available from [www.ema.gov.au/communitydevelopment](http://www.ema.gov.au/communitydevelopment).

### **Snip? Red tape funding cut?**

A \$50 million red tape reduction incentive program to help councils reduce regulation for home based business appears - at first blush - to have been down-sized. The scheme was promised during last year's Federal election campaign as a sweetener for the small business sector. A consultation process is now underway to help shape the program, but Budget papers reveal that only \$43.6 million has been set aside for the program. This will be paid to councils as specific purpose payments. For the current financial year, \$1.6 million has been allocated, with \$200,000 for local government in each state and territory. Another \$35.5 million is set aside in 2005-06 and \$6.5 million in 2006-07, but the Office of the Minister for Small Business says that \$6 million has already been spent on 'demonstration projects' that will help determine the way the final program is implemented, making a total spend of \$50 million.

### **Budget silent on reform: O'Brien**

The Budget was 'silent on reform of local government financing, silent on infrastructure investment and silent on measures to address the skills crisis affecting the ability of local government to deliver critical services', Labor's Shadow Minister for Local Government, Senator Kerry O'Brien, said this week. His colleague, the Shadow Minister for Regional Development and Roads, Kelvin Thomson, echoed these sentiments, saying the Government had 'failed to assist local government to deal with major demographic change to ensure that Australia's future regional development is not characterised by regional haves and regional have nots'.

### **Roads Congress – save \$110**

Early bird registrations for the National Local Roads and Transport Congress close on 20 May, offering a saving of \$110. The Congress will be held in Launceston, Tasmania on 3-5 July. Online registration is available on the Roads Congress website. This year's program, themed 'Unifying Local Government's Transport Agenda', will cover a wide range of policy and operational issues for both metropolitan and regional / rural delegates. It will provide thought-provoking debate on options for funding the future roads and transport needs of local government.

### **Rural medical infrastructure fund**

ALGA has welcomed the allocation of \$15 million in this year's Budget to fund the Rural Medical Infrastructure Fund. This will help small rural councils establish 'walk-in walk-out' community medical facilities, making it easier to recruit or retain general practitioners. ALGA joined forces with the Rural Doctors Association, the National

Farmers Federation and health consumer groups to successfully lobby for this initiative in the lead up to last year's federal election. The Department of Transport and Regional Services advise that grants of up to \$200,000 are available for regional and remote communities with populations of less than 10,000 people. The funding is being provided through the Regional Partnerships program. Through the program, the department says, councils have access to a network of Area Consultative Committees which can help to develop RMIF applications. Partnerships are a key element of the program and councils are expected to secure contributions from other partners. Councils will also need to demonstrate that they have gained the support of local medical groups, developed a sustainable practice management model and planned effective recruitment and retention strategies. The department says the RMIF will not cover ongoing operational expenses and funding cannot be used to provide residential housing for doctors. Funding is available from 1 July. Further details, including information on the assessment criteria and application process, can be found at [www.regionalpartnerships.gov.au](http://www.regionalpartnerships.gov.au).

#### **R2R data request for new website**

A new IT support system for the administration of AusLink is being developed by the Federal Department of Transport and Regional Services (DoTaRS). This will include an upgraded *Roads to Recovery* (R2R) administration system and a new, more informative website accessible to stakeholders and the public. The Department will write to councils shortly to seek assistance with updating data on work schedules to ensure it is accurate, and ask for assistance in providing mapping locations for R2R projects that have yet to be completed. The Department will provide instructions on its requirements and how they would like the mapped locations returned. We strongly encourage you to assist the Department with this work. The ongoing capture of this data will be combined with the work schedule councils provide as part of their quarterly reports, so the assistance needed for the 2004/05 data capture is a one off request. The benefits of the new interactive web site will be available to all parties for program marketing opportunities.

#### **Masterplanned Community Conference**

Masterplanned community developments hold the key to handling rapidly growing population pressures in outer suburban areas, and in the coastal hot spots. With higher environmental and planning standards being mandated by federal, state and local authorities, masterplanned communities need to reduce their ecological footprint, build in sustainability, and preserve biodiversity.

Hallmark Conferences and Events, publishers of Councillor Magazine, Land and Water News, and Environment Business, is convening a conference to analyse and review best practice environmental and planning performance in masterplanned communities.

Chaired by Dr Paul Boon, the conference will hear presentations from leading experts in the fields of residential planning, and environmental management, aquatic, flora and fauna fields, water cycle management and sustainable urban design. Senior local government councillors and managers will add valuable perspectives.

Case studies of successful masterplanned communities, and the use of new technologies such as 3-D simulations to aid in predictive outcomes, will be presented. It will bring together the property development sector, technical experts across a range of environmental disciplines, senior council managers and councillors, local government planners, urban designers and other related disciplines.

*Continued...*

The two day conference will be held at the Stamford Plaza Hotel at Double Bay in Sydney between 9 – 10 June. For further information, visit, [www.halledit.com.au](http://www.halledit.com.au), email [olivia@halledit.com.au](mailto:olivia@halledit.com.au) or telephone (03) 8534 5000.

#### **Forthcoming events**

- Library & Information Week ([www.alia.org.au/advocacy/alw/2005/](http://www.alia.org.au/advocacy/alw/2005/)), 23 – 29 May
- MAV International Local Government Asset Management Conference ([www.mav.asn.au/asset2005](http://www.mav.asn.au/asset2005)), 25 – 26 May, Melbourne Convention Centre
- International Cities, Town Centres and Communities (ICTC) Conference ([www.ictcsociety.org](http://www.ictcsociety.org)), 31 May – 3 June 2005, Rydges Capricorn Convention Centre, Yeppoon, Queensland
- ALGA's National Local Roads Congress ([www.alga.asn.au/policy/roads/congress/2005](http://www.alga.asn.au/policy/roads/congress/2005)), 3 – 5 July, Launceston, Tasmania
- International Conference on Engaging Communities ([www.engagingcommunities2005.org](http://www.engagingcommunities2005.org)), 14 – 17 August, Brisbane Convention & Exhibition Centre
- National General Assembly of Local Government ([www.alga.asn.au](http://www.alga.asn.au)), 6 – 10 November, Canberra

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# Information Bulletin

**Issue No. 10/2005**

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<b>TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS</b>			
<b>ITEM</b>	<b>REFERRING COMMITTEE</b>	<b>COMMENTS</b>	<b>OFFICER RESPONSIBLE</b>
<b><u>Armadale Shale Quarry – Management Plan</u></b> <i>Refer T145/02 25 November02</i>	Technical Services	Further report to future Technical Services Committee.	Manager Technical Services
<b><u>Gillam Drive, Kelmscott – Verge Streetscaping</u></b> <i>Refer T106/10/03 27 October 03</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<b><u>Armitage Road – Temporary Road Closure/Parking arrangements</u></b> <i>Refer T23/04/04 27 April 04</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee	Executive Director Development Services. Manager Engineering and Design.
<b><u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u></b> <i>Refer T29/04/04 27 April 04</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<b><u>Junk Busters Premises</u></b> <i>Refer T65/06/04 of 28 June 04</i>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management
<b><u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u></b> <i>Refer T89/09/04 27 September 04</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<b><u>Lack of Lighting at Cross Park Precinct, Roleystone</u></b> <i>Refer T91/09/04 27 September 04</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design

TECHNICAL SERVICES DIRECTORATE WORKS PROGRAMME			
	April	May	June
<b>Civil Works</b>	<p><b>Construction</b></p> <ul style="list-style-type: none"> <li>▪ Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>▪ Champion Drive drainage &amp; Earthworks Stg II</li> <li>▪ Armadale Rd/Orchard Ave Black spot.</li> <li>▪ Armadale Rd/Church Ave Black spot</li> <li>▪ Brookton Hwy Service Rd</li> <li>▪ Drainage construction various locations</li> <li>▪ Footpath construction (Contract)</li> <li>▪ Glebe Rd</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Bridge maintenance</li> <li>▪ Car park maintenance</li> </ul>	<p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>▪ Champion Drive drainage &amp; Earthworks Stg II</li> <li>▪ Armadale Rd/Orchard Ave Black spot.</li> <li>▪ Armadale Rd/Church Ave Black spot</li> <li>▪ Brookton Hwy Service Rd</li> <li>▪ Drainage construction various locations</li> <li>▪ Footpath construction (Contract)</li> <li>▪ Armadale Rd/Eighth Rd Black spot</li> <li>▪ Lake Cammillo Rd Roundabout</li> <li>▪ Albany Hwy subsoil drainage</li> <li>▪ Gwynne Park car park</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Bridge maintenance</li> <li>▪ Car park maintenance</li> </ul>	<p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Armadale Rd (Forrest Rd-Anstey Rd).</li> <li>▪ Champion Drive drainage &amp; Earthworks Stg II</li> <li>▪ Armadale Rd/Orchard Ave Black spot.</li> <li>▪ Brookton Hwy Service Rd</li> <li>▪ Drainage construction various locations</li> <li>▪ Armadale Rd/Eighth Rd Black spot</li> <li>▪ Lake Cammillo Rd Roundabout</li> <li>▪ Seaforth Rd/Lake Rd R/about</li> <li>▪ Commerce Ave II stage</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Car park maintenance</li> </ul>
<b>Design &amp; Development</b>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Francis Xavier School</li> <li>▪ Erade Village</li> <li>▪ Adios Stage 3</li> <li>▪ Corondale Estate Stage 4 &amp; 6</li> <li>▪ Teal Brook Stage 4</li> <li>▪ Irymple Road</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Francis Xavier School</li> <li>▪ Erade Village</li> <li>▪ Adios Stage 3</li> <li>▪ Corondale Estate Stage 4 &amp; 6</li> <li>▪ Teal Brook Stage 4</li> <li>▪ Irymple Road</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Seville Grove</li> <li>▪ Chevin Woods Estate</li> <li>▪ Fountain Court</li> <li>▪ Newhaven Precinct 1A</li> <li>▪ Adios Stg 3</li> <li>▪ Irymple Road Development</li> </ul>

TECHNICAL SERVICES DIRECTORATE WORKS PROGRAMME			
	April	May	June
	<p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>▪ Armadale Road (Tonkin to Forrest Rd)</li> <li>▪ Whitehead St (Contractors)</li> <li>▪ Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>▪ Braemore Stage I (T.M Project)</li> <li>▪ Commerce Avenue (Stg III &amp; IV)</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>▪ Keates Road</li> <li>▪ Bilkurra Way Subsoil Drainage</li> <li>▪ Buckingham Road Subsoil Drainage</li> </ul>	<p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>▪ Armadale Road (Tonkin to Forrest Rd)</li> <li>▪ Whitehead St (Contractors)</li> <li>▪ Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>▪ Braemore Stage I (T.M Project)</li> <li>▪ Commerce Avenue (Stg III &amp; IV)</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>▪ Keates Road</li> <li>▪ Bilkurra Way Subsoil Drainage</li> <li>▪ Buckingham Road Subsoil Drainage</li> </ul>	<ul style="list-style-type: none"> <li>▪ Corondale Stage 4 &amp; 6</li> <li>▪ Teal Brook Estate Stg 4</li> <li>▪ Erade Villate</li> </ul> <p><b>Design &amp; Engineering</b></p> <ul style="list-style-type: none"> <li>▪ Armadale Road (Tonkin to Forrest Rd)</li> <li>▪ Armadale Road (Forrest Road to Anstey Road) Stg 2</li> <li>▪ Whitehead St (Contractors)</li> <li>▪ Ranford Road (Tonkin Hwy to Southern River Road)</li> <li>▪ Braemore Stage I</li> <li>▪ Blackspot Projects (Armadale Road &amp; Forrest Road)</li> <li>▪ Roundabout Lake/Camillo</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>▪ Culvert Crossing Champion Drive</li> <li>▪ Bilkurra Way Subsoil Drainage</li> <li>▪ Buckingham Road Subsoil Drainage</li> </ul>
<b>Parks and Reserves</b>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Armadale Arena Crèche Upgrade</li> <li>▪ Kuhl Park Development</li> <li>▪ Memorial Park/Cinema L/ScAPE</li> <li>▪ Borello Park Play Equipment-Grant</li> <li>▪ Revitalize Roleystone BBQ/Shelter-Grant</li> <li>▪ L/ScAPE Temporary Accommodation</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Borello Park Play Equipment-Grant</li> <li>▪ Revitalize Roleystone BBQ/Shelter-Grant</li> <li>▪ Champion Drive Stg II S/ScAPE</li> <li>▪ Commerce Avenue S/ScAPE</li> <li>▪ Memorial Park Cinema Landscape</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>▪ Borello Park Play Equipment-Grant</li> <li>▪ Revitalize Roleystone BBQ/Shelter-Grant</li> <li>▪ Champion Drive Stg II S/ScAPE</li> <li>▪ Grovelands Way Park Improvement</li> <li>▪ Tollington Park Basketball Facility</li> </ul>

TECHNICAL SERVICES DIRECTORATE WORKS PROGRAMME			
	April	May	June
	<ul style="list-style-type: none"> <li>▪ Natural Areas Implement Strategies "signs"</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Seasonal Mowing</li> <li>▪ Street Tree Pruning (Precinct 4)</li> <li>▪ Play Equipment City Wide Maintenance</li> <li>▪ PAW Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>▪ 'Sorry Pole' Assistance</li> <li>▪ Neerigen Brook POS Improvements</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Seasonal Mowing</li> <li>▪ Street Tree Pruning (Precinct 4)</li> <li>▪ Play Equipment City Wide Maintenance</li> <li>▪ PAW Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>▪ Commerce Avenue S/Scope</li> <li>▪ Memorial Park Cinema Landscape</li> <li>▪ Temporary Accommodation L/Scope</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Seasonal Mowing</li> <li>▪ Winter Planting</li> </ul>
<b>Property Management</b>	<ul style="list-style-type: none"> <li>▪ Review of Existing and vacated space in Administration</li> <li>▪ Consultation with Rushton Park Ref. Grp.</li> <li>▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities</li> <li>▪ Palomino Clubrooms/ Air-conditioning</li> <li>▪ Refurbishment of landfill site office facilities</li> <li>▪ Rushton Park lighting of the pool complex.</li> <li>▪ Cross Park lighting projects.</li> <li>▪ Admin air-conditioning audit of existing units</li> <li>▪ Preliminary works for transportable accommodation.</li> <li>▪ Armadale Arena bus storage facility</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of Existing and vacated space in Administration</li> <li>▪ Consultation with Rushton Park Ref. Grp.</li> <li>▪ Palomino Clubrooms/ Air-conditioning</li> <li>▪ Refurbishment of landfill site office facilities</li> <li>▪ Cross Park lighting projects.</li> <li>▪ Admin air-conditioning audit of existing units</li> <li>▪ Final fit-out of transportable accommodation.</li> <li>▪ Armadale Arena bus storage facility</li> <li>▪ Consultation with Kelmscott Scouts Group</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of Existing and vacated space in Administration</li> <li>▪ Consultation with Rushton Park Ref. Grp.</li> <li>▪ Refurbishment of landfill site office facilities</li> <li>▪ Cross Park lighting projects.</li> <li>▪ Admin air-conditioning audit of existing units</li> </ul>

**BUSHCARE AND ENVIRONMENTAL  
ADVISORY COMMITTEE**

**MINUTES**

**Wednesday 9 March 2005– 6.30 PM  
Committee Room – City of Armadale Administration Centre**

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**1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

<b>Member/Deputy Member</b>	<b>Affiliations</b>
Cr Pat Hart	Chairperson
Cr Bob Tizard	City of Armadale Councillor
Cam Clay	Bedforddale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
Gwen Watson	Armadale City Rivercare
Alexander Agafonoff	
David James	Friends of Forrestdale
Kim Fletcher	Armadale Wildflower Society
John Herpen	Churchman Brook Bushland Association
Adrian Choules	Friends of Goolamrup
Beth Laurie (7pm)	Friends of Lloyd Hughes Reserve
Corinne Gaskin	City of Armadale
<b>Apologies</b>	
Cr Frank Green	
Simone Tuten	Friends of Canning Mills Reserve

**2. DISCLOSURES OF FINANCIAL INTEREST**

Nil.

**3. PUBLIC QUESTION TIME**

Nil.

**4. DEPUTATIONS**

Nil.

**5. PROJECTS FOR COUNCIL'S NOTICE**

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

**RECOMMEND**

**That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.**



<b>Project/ Group leader</b>	<b>Group (if any)</b>	<b>Span of dates</b>	<b>Scope of works/ volunteers duties</b>
Adrian Choules	Friends of Goolamrup	Fortnightly – from Sunday, 12 February 2005	Weeding and watering
BEAC Members	BEAC	2 & 3 April	Assisting with display at Minnowarra Festival
	Hillendale Bushcare	Sunday 13 March	Dieback treatment of Sylvania Park Roleystone.

## **6. CONFIRMATION OF MINUTES**

Moved: David James. That the Minutes of the Bushcare and Environmental Advisory Committee meeting held on 9 February 2005 be adopted.

## **7. CORRESPONDENCE AND INFORMATION**

### **7.1. Correspondence in**

- Email thanking BEAC for the plenary session indicating that it was an excellent night.
- Skills for Nature Conservation training calendar 2005.

*Spare Skills for Nature Conservation Training Calendars were made available for the Committee.*

## **8. GUEST SPEAKER**

Ms Gwen Watson, the City of Armadale's Streamcare Promoter will be presenting to the Committee an overview of the *Streamcare Promotion*.

*Ms Gwen Watson presented an overview of the City of Armadale's Streamcare Promotion. The Committee thanked Gwen for her presentation and congratulated her on the outcomes of the program.*

## **9. BUSINESS ARISING**

### **9.1. Organised bushwalks sub-group**

At the meeting February 2005, suggestions for BEAC bushwalks 05 (held for BEAC members and their families) were put forward for consideration. For discussion.

*The Committee discussed dates for the BEAC Spring Bushwalks. These walks are social and learning opportunities for members of BEAC and their family and friends. The dates of the BEAC spring walks are as follows:*

1. Kings Park - Sunday 24<sup>th</sup> April
2. Churchman's Bushland – Sunday 22 May
3. Roleystone Scarp – Sunday 19 June
4. Bibbulmun Track – Sunday 17 July
5. Old Albany Rd – Sunday 14 August

### **9.2. Community Days**

At its meeting February 2005, BEAC requested that a review of the information displays at community days be undertaken.

For discussion.

*The Committee discussed ideas for displays at the upcoming community days. The City's Environmental Officer described the new Bushpig theme that will be used in nature reserve signage. BEAC's display at the Minnowarra Festival will be combined with the Armadale Gosnells Landcare Group and the Phosphorus Action Group. Items proposed for inclusion of this years display include:*

- Badge making for children with a 'bushpig theme'
- Posters of 'Bushpigs'
- Colouring contest
- Display of BEAC advertisement series
- Display of poster promoting volunteering.

*Volunteers are needed to be with the stall at the Minnowarra Festival (2 & 3 April) and the Forrestdale Community Day (17 April).*

### **9.3. Invitation to newspaper to attend BEAC meeting**

An invitation was extended to the editor of the Examiner newspapers to attend a BEAC meeting and present information to the Committee on what constitutes a good press release & photo. Unfortunately, a representative of the newspaper can not attend on Wednesday nights, but have offered to put together some information for the Committee to consider. For discussion.

*The Committee requested that information be received from the newspapers regarding this matter. Environmental Officer to organise.*

#### 9.4. Items for Public Comment

##### 9.4.1. *General*

Proposal/ policy or document	Copies available from	Closing date or date to be considered by Council standing Committee
Towards a Biodiversity Conservation Strategy for Western Australia	www.naturebase.net	Comment to the Department of Conservation and Land Management by 15 April 2005.
Draft Swan & Canning Rivers Management Bill 2005	Swan River Trust	29 April 2005

##### 9.4.2. *Planning applications & scheme amendments*

Planning applications or scheme amendments deemed as having significant environmental issues currently out for public comment include: Nil.

##### 9.4.3. *Items of interest from the Council Committee or Council minutes or agenda:*

Nil.

#### 9.5. BEAC Annual Calendar

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 (amended February 2004) in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

##### *February*

- Commence planning for Minnowarra Festival

#### 9.6. Grant Watch Information Report

- Swan Alcoa Landcare Program 2006 applications open. Close May 2005.
- Department of Sport and Recreation Lotterywest 2005 Trails Grants Program. Grants of up to \$50 000 are available for trail construction and upgrade, promotion and marketing and planning. For further assistance contact your nearest DSR statewide office or contact Hugh MacLean on 9492 9700.

**9.7. Information Items (I.E. Progress Reports Relevant To Previous Business) To Note**

*9.7.1. Plenary Session*

The BEAC Plenary Session titled “The Perth Hills up in Flames” was held on 24 February 2005. Thanks are extended to the 45 people who attended and the CALM speakers Mr Greg Standing and Dr Mark Garkakalis.

*Conservation and Land Management Staff indicated that they were impressed with the turn out on the evening and the level of knowledge in the audience. The Committee extended their congratulations to the Environmental Officer for the organisation of the Plenary Session.*

*9.7.2. Volunteer Strategy*

The second of a series of BEAC advertisements for volunteers started in January 2005. One new volunteer has responded to the second advertisement ‘Never Say Die’.

*9.7.3. Volunteer Insurance*

The Natural Resource Management Ministerial Council at it’s meeting 3 December 2004 agreed to further consider a nationally consistent approach to community group insurance as a basis for state governments to pursue more effective insurance arrangements. The insurance task group are commencing work on a paper to examine public liability insurance and personal accident insurance for landcare and related NRM groups.

*The insurance company Aradlay now have volunteer accident and public liability cover available to environmental groups for \$300 annually.*

**9.8. Press Releases**

BEAC members to table any information relating to possible upcoming press releases.

**9.9. Reminder List –Items In Progress Or Scheduled For Future Meetings**

<b>Item</b>	<b>Progress</b>
Terms of Appointment – regarding the turnover of terms.	<i>Awaiting a Council item. To occur before next election of Council.</i>
Development of Path Construction Guidelines	<i>Draft Policy and Management Practice under internal review to ensure compliance with other operational procedures</i>

<b>Item</b>	<b>Progress</b>
Watch on <i>EP Act</i> for roadside vegetation clearing regulations (BEAC April 2004)	Regulations gazetted 30 June.
Levels of Service Report – Parks Department. It is expected to address the issue of contacting Reserve Custodians prior to works occurring in their reserve.	A copy of this report to be provided to BEAC when it goes to Council. Expected during the 2004/ 2005 budget deliberations.
Time periods for payment of invoices (Sept 03).	DEFERRED until Business Process Review Complete.
Consider review of City of Armadale Dieback Policy.	Under internal review.
Invite community newspapers to attend a BEAC meeting and provide direction on 'what constitutes a good press release and photo'.	

***Terms of Appointment***

*The need for continuity in membership was discussed by the Committee. The turn over of only 50% of Committee members at one time would be the desirable set-up. Environmental Officer to follow up on the progress in preparing this item for Council's consideration.*

*The Committee discussed the need to advertisement vacancies on the Bushcare and Environmental Advisory Committee, Armadale Settlers Common Management Committee & Bungendore Park Management Committee prior to the Council election, as all positions are officially vacant following the election of Council.*

***Time periods for the payment of invoices***

*The Committee queried what the process was for the payment of invoices, and the time required for payment following receipt of tax invoice. Friends Groups need to know the process & timelines for the payment of invoices so that contactors can be informed. Environmental Officer to follow and report back to BEAC.*

**10. GENERAL BUSINESS – ITEMS FOR DISCUSSION**

**10.1. Springtime Family Bushwalks**

As part of the City's community events program, organised by the Recreation Department, the annual Spring Family Bushwalks will again be run in 2005. In 2004 five walks were held, these were; Bungendore Park Walks, Churchman's Bushland Walks, Armadale Settlers Common Walk, Walk the Wungong and the Roleystone River Walk. These walks were very popular with the community and were supported by the various committees, and were sponsored by the Water Corporation. The above five walks are again proposed to make up the Spring Family Bushwalks program for 2005.

Fortnightly dates have been chosen to assist marketing and establish continuity in the series. The following dates are put forward as the dates for the 2005 Bushwalks:

- Sunday 11 September 2005
- Sunday 25 September 2005
- Sunday 9 October 2005 – Settlers Common Bushwalk
- Sunday 23 October 2005
- Sunday 6 November 2005

It is requested that BEAC consider and determine the venues for this year's program.

*The Committee discussed the merits in the Springtime Walks being spaced two weeks apart. However, the unsuitability of November for walking due to the heat was raised as an issue. The Committee suggested that either the Walk the Wungong or the Bungendore Park Walk be held in August.*

#### **RECOMMEND**

**That the dates and venues for the City of Armadale 2005 Spring Family Bushwalks be as follows:**

<b>Walk the Wungong</b>	<b>28 / 08 / 05</b>
<b>Churchman Bushland Walks</b>	<b>25 / 09 / 05</b>
<b>Armadale Settlers Common Walk</b>	<b>9 / 10 / 05</b>
<b>Roleystone River Walk</b>	<b>23 / 10 / 05</b>

**and that the Bungendore Park Management Committee be contacted with regards to a suitability of Sunday 11 September as a date for the Bungendore Park Walk.**

**MOVED: Cr Tizard                      CONDEDED: Kim Fletcher**

#### **10.2. Round The Table**

##### ***Corinne Gaskin***

*The City is currently reviewing its State of the Environment Report. The Stakeholder workshop was a success and well attended. Positive feedback was received from members of friends groups and staff from other organisations who attended.*

*The next stage of the review involves consulting the wider community. A survey will be sent to members of the wider community. The aim of this survey is to gain insight into their level of understanding of environmental issues prior to inviting them to a workshop to vote on priorities for environmental management. Following the public consultation process, a draft document will be prepared and is then expected to be released for a final round of*

*public consultation. The reviewed State of the Environment Report is expected to be complete mid this year.*

*Current actions of the previous State of the Environment Report are being implemented on an ongoing basis in the interim.*

**Bob Tizard**

*The Armadale Settlers Common Management Committee have received the equipment donated by the Friends of Bob Blackburn*

**John Herpen**

*All is going well at Churchman's Bushland. Assistance from CALM is excellent. Botanic signage is being delayed until it is cooler weather for ease of digging. Kangaroo's continue to be a problem.*

**Alexander Agafonoff**

*Mills Rd Bushland (at the end of Urch Road) is frequently being accessed by 4WD and CB radio enthusiasts despite efforts to block access.*

**David James**

*Friends of Forrestdale took part in Clean Up Australia Day. A large pile of rubbish has been dumped at the end of Commercial Road (south). There is continued rubbish dumping occurring on the land off Anstey Road. Friends of Forrestdale are working with CALM rangers to clean up the rubbish and block access into the Botanic Park through adjoining unfenced land.*

**Gwen Watson**

*The Orlando Street Reserve signs (through which the Armadale City Rivercare Group received BEAC funding for) are in progress.*

**11. NEXT MEETING & CLOSURE**

Wednesday, 13 April 2005 6.30pm Committee Room, City of Armadale Administration Centre.

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***BUS SHELTERS – O’SULLIVAN DRIVE, WESTFIELD***

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A petition was tabled by Cr Reynolds at its Ordinary Meeting of 26 April 2005 in regard to a new bus shelter that was installed adjacent to a reserve in O’Sullivan Drive, Westfield. The petition was signed by 45 residents, the prayer which read:

*“Due to previous anti-social behaviour at a bus shelter in this street we request the immediate removal of the new bus shelter”.*

13 Form letters were also received in this regard.

Council resolved that the petition be received and referred to the Technical Services Committee.

In brief, Council was successful in obtaining a further grant of \$25,000 from the Public Transport Authority during 2004/05 to install another 5 bus shelters in the municipality. One of these shelters was used to replace an existing concrete bus shelter in O’Sullivan Drive that was demolished by a vehicle earlier this year.

Council should also be aware that when it came to replacing the shelter, Technical Services had previously received a letter from a resident requesting that the then existing concrete shelter be removed or relocated towards to park in O’Sullivan Drive.

The new bus shelter was relocated adjacent to the park, however a resident opposite the park complained of the location and the anti-social behaviour and problems that it would attract.

Technical Services policy is to contact the resident if a shelter was to be installed directly outside their house on “their” verge which has been done over the past four years when applicable. Generally a location like O’Sullivan Drive next to a reserve is sought where it has very limited impact upon a resident’s home and lifestyle. In this instance the resident was not contacted as:

- 1) The location was decided some months ago and the resident had only moved into the house 3 weeks prior to the installation of the shelter; and
- 2) The shelter was located across the road from the resident’s house.

In conclusion, Technical Services Officers have met with the resident who initiated the petition and it was agreed to move the shelter some 8 to 10 metres closer to Cammillo Road; that is away from being directly opposite the resident’s house. The new shelter has been relocated and the resident is now satisfied with the new location.







# Information Bulletin

**Issue No. 10/2005**

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<p>☉ <b>Information from Human Resources</b> Blue Divider</p>	<ul style="list-style-type: none"> <li>▪ Nil</li> </ul>
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**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – APRIL 2005</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p><b><i>Lease – Armadale Golf Course – ( June 2003)</i></b></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Golf Course Lease has been finalised. Negotiations underway with Armadale Golf Club re: Management Agreement for the clubhouse facility. Matter to be finalised by May 2005.
<p><b><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</i></b></p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club’s future, canvassing possible options for Council’s consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	Recreation Services	Matter reported to the November Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club’s request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to the April Community Services Committee Meeting.
<p><b><i>Dob in a Hoon Program for Armadale (January 2005)</i></b></p> <p>That Council recommit the “Dob in a Hoon” program, pending:</p> <ol style="list-style-type: none"> <li>a. further information in regard to the processes used and outcomes arrived at by other local government authorities with regard to their “Dob in a Hoon” programs.</li> <li>b. information from the new Officer in Charge at Armadale Police Station as to what measures are being taken currently by the Armadale Police in regard to Hoon behaviour. (C6/1/05)</li> </ol>	Community Development	Subject to workloads and available resources, matter to be reported to a future Community Services Committee.
<p><b><i>Pioneers’ Reunion Venue</i></b></p> <p>That Council continues the current practice of rotating the Pioneers’ Reunion at the Armadale, Kelmscott and Roleystone Halls and investigate additional venues at which to hold the function within the City of Armadale.</p> <p>The matter of qualifications to become a Pioneer to be investigated by officers and referred to a future meeting of the Community Services Committee. (C9/1/05)</p>	Community Services	Subject to workloads and available resources, matter to be reported to a future Community Services Committee meeting.
<p><b><i>Proposal to Establish a Rushton Park Advisory Committee(March 2005)</i></b></p> <p>That Council writes to user groups of Rushton Park to seek their views as to the need to establish a new</p>	Recreation Services	Subject to workload and available resources, matter to be reported to the May Community Services Committee Meeting.

**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – APRIL 2005</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p>advisory committee or the alternative of setting up an informal communication process that would involve the groups meeting with Council representatives on two or three occasions each year.</p> <p>That a further report on the proposal be presented to the May 2005 Community Services Committee. (C27/3/05)</p>		
<p><b><i>Armada Arena Financial Update (March 2005)</i></b></p> <p>That the draft 2005/06 Business Plan for Armadale Arena be presented for Council's consideration via the May 2005 Community Services Committee meeting. (C29/3/05)</p>	Recreation Services	Subject to workload and available resources, matter to be reported to the May Community Services Committee Meeting.
<p><b><i>Disability Access &amp; Inclusion Plan (April 2005)</i></b></p> <p>Recommit the matter to the May Community Services Committee Meeting to consider any comments or input from the public prior to adoption of the Disability Access and Inclusion Plan by Council. (C33/4/05)</p>	Community Development	Subject to workload and available resources, matter to be reported to the June Community Services Committee Meeting.
<p><b><i>Dog Free Reserves (April 2005)</i></b></p> <p>That Recommendation C38/4/05 be not adopted and be recommitted to the Community Services Committee for further investigation on some of the implications of the amendment to this local law. (C38/4/05)</p>	Ranger & Emergency Services	Subject to comment from Reserve User Groups it is proposed that this item will be recommitted to the June Community Services Committee Meeting.
<p><b><i>Armada Soccer Club Debt (April 2005)</i></b></p> <p>Request the Armadale Soccer Club submit a repayment plan to clear the balance of its debt to Council as a matter of priority and this be submitted for Council's consideration to the May Community Services Committee Meeting. (C42/4/05)</p>	Recreation	Subject to workload and available resources, matter to be reported to the June Community Services Committee Meeting.

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – APRIL 2005**

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**1. LIBRARY SERVICES**

**1.1 Statistical Performance Indicators**

The Library Department's statistical performance indicator report for the month of April 2005 is attached. (Refer to Attachment "CA-1")

**1.2 Library Extension Activities**

**1.2.1 Community Information Talk – Oil Painting**

(Report prepared by Sheena Bell, Librarian Kelmscott Library)

Topic	Oil Painting
Presenter	Linda Richards
Date	Wednesday 6 April 2005
Time	1-2pm
Venue	Kelmscott Library
No. Attending	6

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Local craftsperson Linda Richards presented a session on how to prepare for and paint with oil paints.

Everyone who attended enjoyed the session and found it useful and educational, rating the presentation very highly. This was very inspiring for Linda as this was her first time as a presenter! As a consequence there was a great deal of interaction happening between the audience and Linda, with many questions asked and tips given.

Some of the comments made included:

- “Very encouraging”
- “Informative and encourages one to have a go”
- “Very interesting from a practical point of view”
- “Didn't try to impress- very informative”

A promotional display of library resources had been set up and resulted in many of these resources being borrowed by the people attending the presentation.

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#### **1.2.2 Community Information Talk – Local Author**

(Report prepared by Rita Lennon, Librarian Armadale Library)

Topic Writing and getting published  
Presenter Steve Seery

Date Wednesday 4<sup>th</sup> May 2005  
Time 1.30pm  
Venue Armadale Library

No. Attending 16

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Local author Steve Seery, member of the Mandurah Writing Group, recently presented a session at the Armadale Library.

Steve's novel, "The Angelus Bells" is the first in a trilogy inspired by a Sinead O'Connor song – *The Foggy Dew*. The song was written to celebrate the men of the 1916 Easter Rising in Dublin. Steve was born in the Curragh Army camp in Co Kildare, the son of a soldier, and has always had an interest in Irish history. Books two and three of the trilogy will continue the story of the main characters in book one, with some of their younger offspring appearing in book three. Steve has also recently released a second book, a fantasy novel for teenagers entitled, "The Rainbow Children".

Steve shared his experiences and inspirations as a writer, emphasizing that imagination is the key to being able to write. A good education is not an essential factor, and it is better to write in everyday language rather than using big words. Steve also explained the challenges involved in trying to get books published, and how difficult this can be for new authors, who are unknown and untried. To become an overnight success may take several years.

The session was most informative and entertaining, with positive feedback from those in attendance. Afternoon tea was served in the library following the talk, and most took the opportunity to stay and enjoy the hospitality.

#### **1.3 School Holiday Activity Report**

(Report prepared by Shirley Reilly, Librarian Westfield Library)

Theme: Wild West  
Dates: 13 April, 20 April, 21 April 2005  
Venues: Armadale, Kelmscott and Westfield Public Libraries.

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Number Attending: ARM : 18 , KMS : 35 , WST : 9 . Total number of children : 62

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Kelmscott library hosted a craft session making works of art with sand to a large and creative group of children, some arriving dressed in theme including a sheriff! Pocahontas (aka Alicia Abbott) provided some much needed assistance. Inspiration for the activity was gathered by the children from books describing the Native American art form with very imaginative pictures using coloured sand produced. Every spare inch of flat surface was taken up by eager and enthusiastic children drawing their designs and sprinkling yellow, red and blue sand. Both parents and children thoroughly enjoyed the activity.

Cowboys and Indians whooped and hollered at Armadale Library during the school holidays. An assortment of craft materials was provided for the kids to make themselves a cowboy hat and an Indian headband each. Using books about the Wild West and Australian stockmen as a source of inspiration, the kids were encouraged to let their imaginations run wild. The result was an amazing display of colourful headbands and some ingenious cowboy hats. There was even an opportunity to share a cowboy story with some of the younger children during the activity. Positive comments regarding the activity were received from the children and their parents.

Storyteller Deborah Hathway entertained children with an introduction on what it was like to live in Wild West times. Then they 'made' a tepee and 'hunted' for food by acting out how they would do this. A 'campfire' was lit in the middle of the room and everyone sat around for a Native American Indian tale which captivated the audience. Deborah encouraged all of the children to borrow the books on display.

A disappointing turnout (26 children booked in, but only 9 turned up) to what was a very entertaining session.

Books and other library materials on cowboys, American Indians and Australian stockmen were displayed to promote the activities and the Wild West theme.

**1.4 "Finding MY Place!"**

In the November/December 2004 General Report, Council was advised that the Kelmscott Library has been successful in obtaining a small grant of \$3,300 (GST inclusive) for the 'Finding My Place!' Career Guidance Program for At Risk Youth.



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The City of Belmont first instigated the program with assistance from the Department of Education and Training (DEET). Because it was so successful, the program has been extended and the City of Belmont is administering the \$30,000 that has been made available state wide for the program.

The program has now started at the Kelmscott Library, working with the Cecil Andrews Senior High School. The students attend the sessions in the library during school hours and are accompanied by the schools Youth Worker.

A report on the “finding MY place” program that appeared in a recent Department of Education and Training career development newsletter is attached. (Refer to Attachment “CA-2”.)

#### **1.5 IMPROVING THE VILLAGE/COMMUNITY KELMSCOTT LIBRARY SERVICES**

(Report prepared by Linda Charles, Branch Librarian Kelmscott Library)

Since the library’s move in January to brighter and more cheerful premises shared with the Child Health Service and the Gosnells Women’s Health Service Grief Counselling, a greater feeling of village/community meeting place and ownership has been achieved. The Community Room with tea and coffee making facilities, the Reading and Waiting Room attached to the Child Health Nurse office, as well as comfortable lounge chairs and tables has provided a more relaxed feel and allowed improvement in previously offered services and provision of new additional services.

The Storytime, Book Star, Writing and Pastels Groups appreciate the dedicated space and privacy of the Community Room for their activities rather than meeting in the main library area. Marrigrove Child Care Centre now bring the children on a weekly visit to choose their own books and conduct a storytelling session. During winter “Pyjama Storytime” sessions will be offered on Wednesday evenings. Swan TAFE used the Community Room during first term to train students in storytelling, singing and craft activity for children. The Community Information Talks programme is now enhanced by provision of a white board and better facilities for presenters. The Community Room has also provided a venue for a Ward meeting and other occasional meetings and is also a place for students to study or members of the public to just sit and read.

Probably the most rewarding project so far is the “Finding My Place” project for young people between the library and Cecil Andrews Senior High School. This is a ten week programme to provide additional training in life skills outside the school environment. The first week students learned spray can art that was an exercise in self expression, self confidence and team building. It was amazing

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to see the faces of the young people realizing just what they had achieved with a little help. Their paintings will be hung in the library. The second programme was about drug use and peer pressure. The third program's emphasis will be on deportment and presentation for job interviews.

The library's co-location with the Child Health Centre has also been a success. The attached Reading and Waiting Room has allowed the Child Health Nurse to begin a Friday morning "Drop in Centre" for parents, a time to communicate and receive information along with normal services. Being part of the library has allowed a greater feeling of security and less isolation for the Gosnells Women's Health Service Counsellor in post natal depression.

The Reading Room gives privacy to members of the public using the regular Wednesday Justices of the Peace Service. This area will also provide a private space for the yearly Tax Help Service.

The library's next project is sponsoring a "Work for the Dole" work experience programme. In the words of the First Choice personnel who visited the library to discuss the programme. "We were looking for something sombre..... instead we find a place bright with colour.... a drunken (with colour) library.... The place looks great!!!"

## **2. HERITAGE SERVICES**

### **2.1 Exhibitions**

#### **Bright, Beautiful, Beloved**

This exhibition is about displaying some of the treasures of the History House Museum's collection. On display are children's toys, a wedding dress, personal items and embroidered cards sent to loved ones by Australian soldiers during World War 1.

The exhibit was put together by Kim Fletcher and Margaret Scutt, both Museum volunteers, with assistance from the Curator.

It has been a really popular exhibit with visitors being drawn to the objects including 'Alice' the doll and the wedding dress.

#### **The Orchards**

This exhibition was put together for the Heritage and Harvest Festival held on the last weekend of April. The exhibit provided a brief history of the orchard industry in the Armadale-Kelmscott district. The exhibit included objects,

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photographs and recipes from the district that related to both the orchards and what they produced.

#### **2.2 Bert Tyler Vintage Machinery Museum**

Priority is being given to the recording of information relating to the collection held in the Vintage Machinery Museum. With the assistance of volunteer, Mr Victor Koontz, and the availability of a video camera from Dale Cottages it is planned to record Mr Bert Tyler as he talks about the history of each item in the collection as well as any associated stories. Mr Koontz will also explore with Mr Tyler how his life links with the collection.

#### **2.3 Birtwistle Local Studies Library**

Four new volunteers have joined the Birtwistle Local Studies Library since January. Working a total of 135 hours to date, their involvement has contributed to the transcribing of oral histories and has generally added to the organisation and presentation of the library.

The Birtwistle Local Studies Library has been the source of much of the information and some of the materials used for displays at the History House Museum. The Acting Local Studies Librarian and the new Museum Curator are working in close cooperation, to ensure that all aspects of the City's heritage are recorded, preserved and displayed where appropriate.

### **3. ARMADALE VISITOR CENTRE REPORT**

#### **3.1 Visitor Statistics**

- 988 people visited the Armadale Tourist Information Centre during April 2005
- 574 enquiries from the local community
- 263 enquiries from the wider metropolitan area
- 39 enquiries from people living intrastate
- 76 enquiries from people living interstate
- 55 enquiries from people living overseas

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

***MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR APRIL 2005***

**1. Animal Control**

**1.1 Dogs**

Ranger Services has received two hundred and seventy four (274) requests for assistance during this report period. Whilst the number of requests for assistance is only slightly higher than the comparable period of 2003/2004, it is disturbing to observe that there is a 55% increase in the number of reported dog attacks in the progressive totals from 2003/2004 to 2004/2005.

Dog attacks on people, other animals and livestock is of serious concern, and there has been considerable pressure on both State and Local Governments to take action. Ranger Services continue the development of educational, training and management programmes that are adequate and appropriate to reduce both the seriousness and frequency of dog attacks.

**1.2 Livestock**

During this report period Ranger Services attended to nine (9) requests for assistance in dealing with stock wandering on the road.

**1.3 Court Action**

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976, this matters was heard and determined in the Armadale Magistrate's Court during the month of April 2005.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Rodney Adams	Dog Attack (on another animal)	Guilty	500	65.00	565
Carlene Grueter	Dog Attack (on person)	Guilty	500	65.00	565
Craig Burton	Dog Attack (on another animal)	Guilty	500	65.00	565
Terrance Hine	Dog Attack (on another animal)	Guilty	600	65.00	665
Amanda Benaim	Dog Attack (on another animal)	Guilty	800	65.00	865

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**2. Vehicles**

**2.1 Parking**

Ranger Services received thirty nine (39) requests for assistance, and issued thirty six (36) infringement notices in regard to the unlawful parking of vehicles during this report period.

The number of Infringements issued, in the vicinity of schools still remains relatively low this may attributed to the ongoing extensive schools education programme conducted by Ranger Services and the “Safety around Schools Programme” which is an initiative by the WA Road Safety Council.

**2.2 Abandoned Vehicles**

The number of abandoned vehicles dealt with by Ranger Services continues to be of concern, with eight (8) being recorded during this report period.

**2.3 Commercial Vehicles (Trucks)**

There was a slight decrease in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

**2.4 Control of Vehicles (Off Road Areas)**

Ranger Services attended to seven (7) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

**3. Fire Services**

Rangers continue a high profile in relation to hazardous blocks and offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services received one hundred and fifty one (151) requests for assistance during the report period, which is similar to the same period last year.

**4. General**

**4.1** A check of the City dog register confirmed that there were about two thousand (2000) outstanding dog registrations from the previous registration period. Consequently, Ranger Services are now about to conduct dog registration checks throughout the district.

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**4.2 FESA Wildfire Forum 2005**

On Monday April 11<sup>th</sup> 2005 The Manager Ranger & Fire Services, CBFCO, attended the FESA Wildfire Forum 2005, which was held at the Burswood Convention Centre.

The Wildfire Forum brings together the leaders of the rural fire industry in Western Australia including FESA Board Members and Executive, Consultative Committees, Chief Executive Officers and Chief Bush Fire Control Officers of Local Governments.

The Forum was opened by the Hon Michelle Roberts MLA Minister for Police & Emergency Services, and featured Keynote speakers Mr. Andrew Lawson, Assistant Chief Officer South Australian Country Fire Service, and Mr. Gordon Davidson President Shire of Dumbleyung, as well as several other informative presentations.

**5. April 2005 Statistics**

<i><b>DOGS</b></i>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Wandering	54	46	462	399
Dogs for Pick Up	31	24	304	180
Barking	21	25	236	213
Attacks	16	6	138	89
Lost & Found	68	61	592	498
General Information	8	5	93	84
Office Phone Enquiries	76	149	1072	1236
<b>Total</b>	<b>274</b>	<b>316</b>	<b>2897</b>	<b>2699</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<b>PARKING / VEHICLES</b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
General Parking	10	17	135	112
Trucks	1	2	41	34
School Parking	2	0	36	21
Taxi Parking	0	N/A	15	N/A
Abandoned Vehicles	8	13	97	103
Off Road Vehicles	7	18	76	47
Office Phone Enquiries	11	9	132	115
<b>Total</b>	<b>39</b>	<b>59</b>	<b>532</b>	<b>432</b>

<b>LIVESTOCK</b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Lost & Found	4	2	22	31
General	5	2	81	39
Office Phone Enquiries	0	10	50	44
<b>Total</b>	<b>9</b>	<b>14</b>	<b>153</b>	<b>114</b>

<b>LITTER</b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
General Information	0	0	8	3
Private Property	2	0	20	6
Roadside / Reserve	2	2	34	23
Verge	1	3	30	25
Office Phone Enquiries	0	1	14	14
<b>Total</b>	<b>5</b>	<b>6</b>	<b>106</b>	<b>71</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<b><i>FIRE</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Burning Off / General Information	12	7	47	24
Firebreak / Hazard	1	0	109	87
Office Phone Enquiries	138	153	529	609
<b>Total</b>	<b>151</b>	<b>160</b>	<b>685</b>	<b>720</b>

<b><i>GENERAL</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
General Information	8	5	55	57
Office Phone Enquiries	13	36	225	211
<b>Total</b>	<b>21</b>	<b>41</b>	<b>280</b>	<b>268</b>

<b><i>TOTAL</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
<b>Total Reports / Complaints</b>	<b>499</b>	<b>596</b>	<b>4653</b>	<b>4304</b>

<b><i>WARNINGS</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Dogs	24	16	184	227
Parking	2	13	118	178
Off Road Vehicles	0	0	0	3
Litter	1	0	5	5
Fire & Fire Orders	3	1	124	219
Other	0	0	6	4
<b>Total</b>	<b>30</b>	<b>30</b>	<b>437</b>	<b>636</b>



**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<i><b>INFRINGEMENTS</b></i>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Dogs	36	38	311	279
Parking	36	19	445	294
Off Road Vehicles	0	0	0	3
Litter	3	1	22	4
Fire	8	8	65	68
Other	0	0	0	0
<b>NUMBER WITHDRAWN</b>	<b>13</b>	<b>N/A</b>	<b>76</b>	<b>N/A</b>
<b>Total</b>	<b>83</b>	<b>66</b>	<b>849</b>	<b>648</b>

<i><b>IMPOUNDED DOGS</b></i>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Claimed	20	40	314	312
Sold	3	0	32	44
Destroyed	20	24	126	166
Vet / Rescue	9	6	92	86
Stolen	0	0	0	0
<b>Total</b>	<b>52</b>	<b>70</b>	<b>564</b>	<b>608</b>

<i><b>IMPOUNDED LIVESTOCK</b></i>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Sheep	0	0	16	2
Horses	2	1	3	3
Cows	0	0	0	0
Goats	0	0	3	0
Pigs	0	0	0	1
Deer	0	0	0	0
Other	0	0	0	0
<b>Total</b>	<b>2</b>	<b>1</b>	<b>22</b>	<b>6</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<b><i>IMPOUNDED VEHICLES</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Vehicles	5	4	37	49
Motor Cycles	0	0	4	0
<b>Total</b>	<b>5</b>	<b>4</b>	<b>41</b>	<b>49</b>

<b><i>COURT PROSECUTIONS</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Dog	5	2	39	46
Fire	0	0	0	1
Parking	0	1	0	2
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
<b>No. of Guilty Verdicts</b>	<b>5</b>	<b>2</b>	<b>36</b>	<b>43</b>
<b>Total</b>	<b>5</b>	<b>3</b>	<b>39</b>	<b>49</b>

<b><i>FINES ENFORCEMENT</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
<b>Infringements sent to FER</b>	<b>0</b>	<b>0</b>	<b>153</b>	<b>222</b>

<b><i>PHONES CALLS</i></b>	<b>April 2005</b>	<b>April 2004</b>	<b>2004/2005 Progressive Total</b>	<b>2003/2004 Progressive Total</b>
Office – Rangers calling Office	12	21	276	231
Office – Messages for Staff	46	44	496	467
Office – Referred to Other	8	14	140	125
Calls to Rangers' Private Residences via Diverter	14	20	203	169
<b>TOTAL</b>	<b>80</b>	<b>99</b>	<b>1115</b>	<b>992</b>

**MISCELLANEOUS**

**MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES**

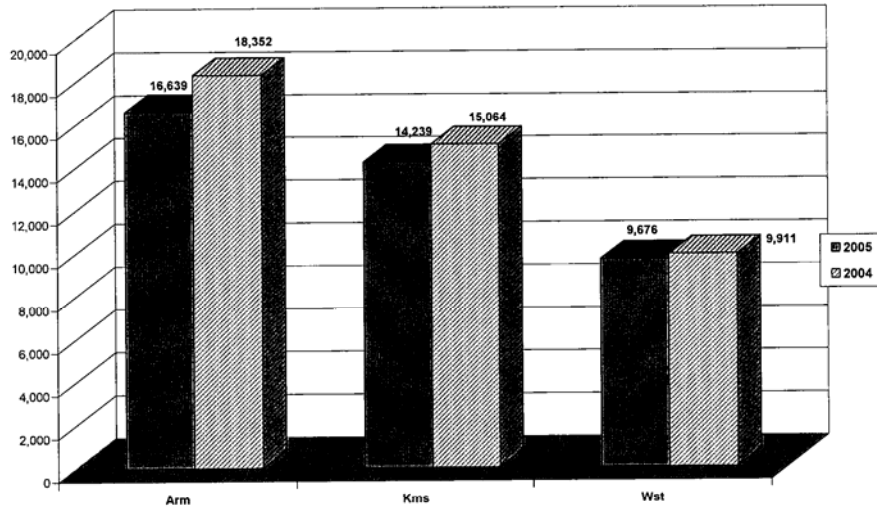
Armadale Youth Advisory Committee Meeting of 28 February 2005. **(Refer to Attachment “CA-3”.)**

Armadale Youth Advisory Committee Meeting of 4 April 2005. **(Refer to Attachment “CA-4”.)**

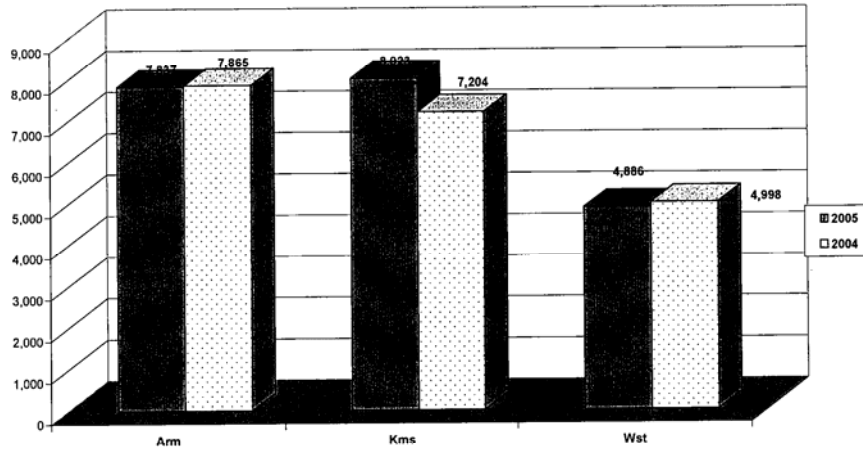
Armadale Youth Advisory Committee Meeting of 10 May 2005. **(Refer to Attachment “CA-5”.)**

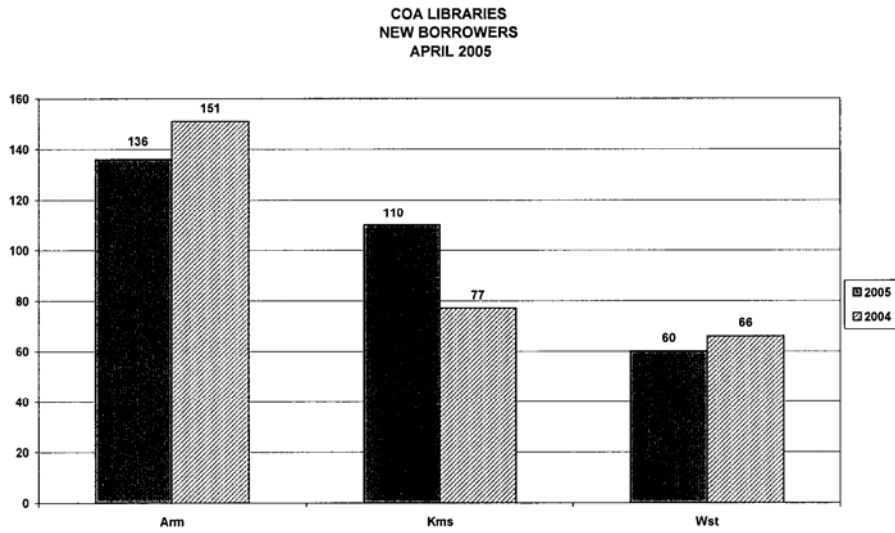
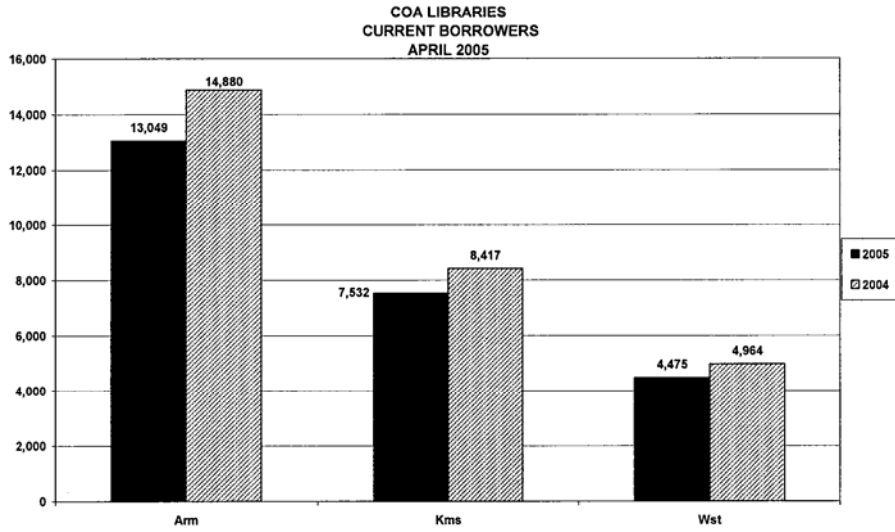
Minnawarra Festival Committee Meeting of 15 March 2005. **(Refer to Attachment “CA-6”.)**

COA LIBRARIES  
ISSUES/RENEWALS  
APRIL 2005

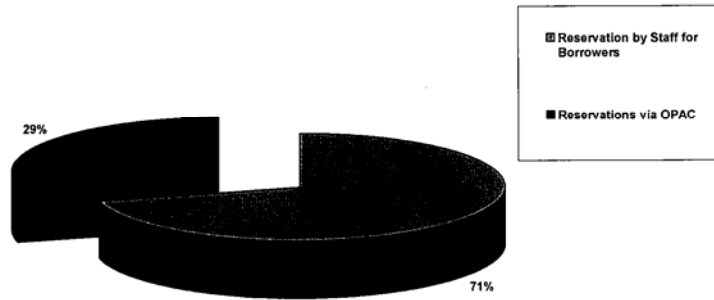


COA LIBRARIES  
NUMBER OF VISITS  
APRIL 2005





COA LIBRARIES  
RESERVATIONS  
APRIL 2005





Issue 17  
FEBRUARY 2005



Department of Education and Training  
Government of Western Australia

## career development newsletter

### Finding MY place goes interstate!

The Department's successful "finding MY place!" initiative, run in partnership with the City of Belmont, was highlighted at a recent Metropolitan Public Libraries Association of NSW Conference held in Wollongong. The Conference showcased the best of innovative library programs from across the country.

Ms Natasha Griggs, Youth Services Librarian from the Ruth Faulkner Library was invited to make the presentation on "finding MY place!" to an audience of around 220 delegates from all States and Territories.



Natasha Griggs



It was evident from the enthusiastic audience response that the program was unique in Australia. It was seen as best practice in encouraging 'at risk' youth to remain in a learning environment of education, training or employment, through a series of educational and motivational career development workshops hosted by the library.

Following the NSW Conference, a meeting was held to discuss the program with representatives from the State Library of Victoria, in Melbourne.

Feedback from both the NSW Conference and the meeting in Melbourne indicated:

- the model was considered both unique and successful. It was described as one of the highlights of the NSW Conference
- strong interest from other states, especially NSW and Victoria, in adopting the model
- the importance of promoting public libraries as a facility for lifelong learning, particularly to 'at risk' youth
- that a strong partnership between local government and state government is critical to the program's success.

For more information, please telephone Yvonne Herft on 9264 4800 or email [Yvonne.herft@det.wa.edu.au](mailto:Yvonne.herft@det.wa.edu.au)

### 22 Libraries funded!

Following the success of Phases 1 and 2 of the "finding MY place!" pilot program, the Department approved funding to extend the program across regional and metropolitan WA. 22 public libraries will, in partnership with their local high school, deliver the program during the first term of 2005:

Kelmscott Library	-Cecil Andrews SHS
Morley Library	-John Forrest SHS
Broome Public Library	-Broome SHS
Riverton Library	-Lynwood SHS
Fremantle Library	-North Lake Sen Campus
Geraldton Library	-Geraldton Senior College
Thornlie Library	-Thornlie SHS
Joondalup Library	-Warwick SHS
Katanning Library	-Katanning SHS
Kwinana Library	-Kwinana SHS
Mandurah Library	-Coodanup Com College
Mirrabooka Library	-Mirrabooka SHS
Town of Vincent Library	-Aranmore Catholic College
AH Bracks Library	-Melville SHS
Ballaajura Library	-Ballaajura Com College
Girrawheen Library	-Hainsworth Centre
Girrawheen Library	-Girrawheen SHS
Clarkson Library	-Clarkson Community HS
Yanchep/Two Rocks Lib	-Yanchep District HS
Kalgoorlie Library	-Eastern Goldfields SHS
Collie Library	-Collie SHS
Belmont Library	-Belmont City College

Successful libraries attended a professional development and information sharing workshop hosted by staff from the City of Belmont's Ruth Faulkner Library. Attendance at the workshop was a requirement under the conditions of funding.

The expansion of the program will ensure that around 250 disadvantaged young people, at high risk of exiting the school system, will be assisted. Results from the two pilot programs showed that all participants were retained in either education, training or employment, with the highest numbers opting to remain in school and complete Year 12.

A third pilot with 10 at-risk Year 7 students from Tranby Primary school recently concluded, showing high levels of enthusiasm for the model. Despite initial difficulties settling in, the students grew to be a strong team. Staff were delighted when students unanimously decided to organise a charity car-wash and give the proceeds (over \$200) to a participant who lost her home and possessions in a fire.

The pilot clearly demonstrated the success of learning programs such as "finding MY place!" in encouraging young people to remain in a learning environment.

Have something you would like to include?

Contact Yvonne Herft ☎ (08) 9264 4800 ✉ [Yvonne.Herft@det.wa.edu.au](mailto:Yvonne.Herft@det.wa.edu.au)





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**ARMADALE YOUTH ADVISORY COMMITTEE**

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**MINUTES**

**OF THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM ON  
MONDAY 28<sup>th</sup> FEBRUARY 2005, COMMENCING AT 5:00PM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Katie Hully	Community Member
Ms Melissa Northcott	Cecil Andrews Senior High School
Ms Carol Surgeon	Community Member
Mr Boran Murray	Armadale Senior High School
Mr Willow Pickett	Armadale Christian College
Ms Naomi	Community Member
Ms Carleen Pickett	Observer
Ms Megan Farr	Youth Development Officer

Apologies:

Ms Nikki Castaldini	Community Member
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**2. CONFIRMATION OF MINUTES**

Minutes from the meeting held on the 15<sup>th</sup> of November 2004 confirmed as a true and accurate recording of events.

**3. BUSINESS OF THE MEETING**

**3.1 Primary School Student Survey**

Survey for Primary students (years 6/7) has been developed and is ready to be administered. The survey will ask students what they do and don't like about living in Armadale and what they feel could be done to improve the region for young people. Students will also be asked for their opinions on a 'Junior YAC'. Local Primary Schools have been contacted and all are keen to participate.

YAC members are invited to join Megan in visiting the Primary Schools to discuss the survey and provide an overview of the YAC and the idea to develop a Junior Council.

- Melissa Northcott has volunteered to visit Willandra Primary School

- Boran Murray would like to visit Roleystone Primary School
- Katie Hully is available to attend all other schools

Megan to advise group on schedule/timetable when available.

### 3.2 Minnowarra Festival – Youth Space

The Multicultural Zone will incorporate a ‘Youth’ section at this year’s Minnowarra Festival. The Multicultural Zone will have one stage where various acts (youth included) will showcase their talents. So far, we’ve organised for Paradox, Micadelic, Anastasis and various school groups (CASHS) to participate. Ideas for YAC involvement and other youth attractions requested.

#### *YAC Involvement*

- Organise LDAG tent – youth chill out zone (Carol)
- Assist with attractions on the day
- Organise a YAC information stand (distribute Road Safety merchandise/YAC packs)

#### *Youth Attractions*

- Hip Hop workshops
- YAC design a sign competition
- Dunk machine
- Bubblemania Workshop
- Chill out Zone – place for young people to relax and hang out

Megan to follow-up with ‘Rip it Up YouthINC’

### 3.3 Forrestdale Youth Event / Community Day

The City of Armadale’s Community Development Team is organising a series of ‘Community Days’ to celebrate community, culture, history and environment. We are in the process of organising a Community Day in Forrestdale for Sunday the 17<sup>th</sup> of April from 11am to 2pm.

A youth event will be held at the Forrestdale Skate Park to coincide with the Community Day. The youth event will consist of a BMX competition/demonstration and an urban art display (amongst other things which will be included in the Community Day).

YAC involvement requested:

- Overall response from Committee – unable to support event due to prior commitments. However, group feel that it is a good opportunity to recruit participants. The ability to recruit is limited to due lack of support from committee.

- Megan will include information on the YAC (membership etc) on the Community Services display board.

#### **3.4 2005 Armadale Youth Careers Expo**

The organisation of the 2005 Youth Careers Expo is well underway. The Expo will be on Wednesday the 29<sup>th</sup> of June from 9am to 5pm. This year, the Expo will be held at John Wollaston Anglican Community School.

YAC involvement requested:

- Committee agreed to a ‘YAC’ stall at the Expo with a Road Safety focus. YAC members to man the stall throughout the day.
- Careers Expo will be an opportunity to recruit for more members. YAC members will distribute information about the Committee and perhaps develop a ‘YAC Pack’.

### **4. FURTHER BUSINESS**

#### **4.1 Orchard House Workshops**

Boran Murray informed Committee that Orchard House will be running a series of Hip Hop/Beat Boxing workshops in the lead up to Minnowarra Festival (Wed 4-6pm, Sat 9 – 11am). YAC members invited to participate.

### **5. NEXT MEETING**

Monday, 4<sup>th</sup> April 2005 commencing at 5pm

### **7. CLOSURE**

There being no further business the meeting was declared closed at 6.40pm



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**ARMADALE YOUTH ADVISORY COMMITTEE**

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**MINUTES**

**OF THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM ON  
MONDAY 4<sup>th</sup> APRIL 2005, COMMENCING AT 5:00PM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Katie Hully	Community Member
Ms Melissa Northcott	Cecil Andrews Senior High School
Ms Carol Surgeon	Community Member
Mr Ben Shaw	Community Member
Mr David Thoomes	Community Member
Ms Megan Farr	Community Development Officer – Youth

Apologies:

Ms Nikki Castaldini	Community Member
Mr Boran Murray	Community Member
Mr Willow Pickett	Community Member
Cr Trudi Hodges	Councillor

**2. CONFIRMATION OF MINUTES**

Minutes from the meeting held on the 28<sup>th</sup> of February 2005 confirmed as a true and accurate recording of events.

**3. BUSINESS OF THE MEETING**

**3.5 Champion Lakes Presentation**

Colin Thorpe from Canoeing WA provided a 30 minute presentation to the YAC on the White Water Park concept. Colin is keen to increase support for the initiative from young people in Armadale.

Colin provided the YAC with an overview of the concept, an explanation of what the park would entail, proposed benefits to the community, obstacles to the park's construction, and ways in which the YAC could support the White Water Park.

The YAC feel strongly that the White Water Park should be constructed in Armadale due to its economic, recreational and community benefits.

Committee members resolved to join the 'Friends of the White Water Park' club to show their support.

### 3.6 Primary School Survey

Megan to provide overview of results thus far (major trends)

*What do you enjoy about living in Armadale?*

- Quiet/Country Lifestyle
- It's nice
- Close to friends and family
- Lots of space/parks
- Bush/Wildlife

*What don't you like about living here?*

- Too much violence/crime
- Unsafe streets – too dangerous to be on out on your own, hoons on the roads
- Bad image (graffiti, messy houses etc)
- Not enough shops/parks/skate parks
- Too isolated
- Nothing to do – not enough activities for kids (sport etc)

*What do you do in your spare time?*

- Play sport
- Play with friends
- Video games/computer
- Watch TV
- Craft, cooking, gardening etc
- Skate park
- Shopping/movies

*How could Armadale be improved for young people?*

- More after school activities (sports)
- Indoor heated pool
- More parks, better equipment
- More skate parks
- Improved safety – more Police, safety houses etc

Primary School visits will not continue until after the school holidays (beginning of term 2 – 26<sup>th</sup> of April). Megan will advise Committee of school visit timetable when available.

### 3.7 Tour of Youth Centres – Alannah MacTiernan

Alannah MacTiernan has requested to join the YAC on a tour of Youth Centres.

Tour has been organised for Friday the 15<sup>th</sup> of April 5pm – 7pm. The purpose of the trip will be to have a look at established youth centres in Perth so that we can get some ideas for Armadale. Possible locations include – Headquarters (Leederville), The Vault (Melville) and the Station (Rockingham). To be confirmed.

YAC participation requested. Members who will be attending include:

- Katie Hully
- David Thoomes
- Carol Surgeon
- Melissa Northcott
- Ben Shaw
- Boran Murray

YAC to meet Megan at Council at 4.30pm Friday 15/4.

#### **4. FURTHER BUSINESS**

##### **4.1 Cr Trudi Hodges’ Resignation**

Regretfully, Cr Trudi Hodges has resigned from Council and will therefore no longer be representing the YAC.

A new Council representative will be assigned to the YAC following the results of the upcoming election.

##### **4.2 New member – Jillian Ham**

Jillian Ham from Armadale Christian College has requested to join the YAC. Official nomination process has begun.

#### **5. NEXT MEETING**

Tuesday 26<sup>th</sup> April 2005 commencing at 5pm

#### **7. CLOSURE**

There being no further business the meeting was declared closed at 7.10pm





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**ARMADALE YOUTH ADVISORY COMMITTEE**

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**MINUTES**

**OF THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM ON  
TUESDAY 10<sup>th</sup> MAY 2005, COMMENCING AT 5:00PM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Katie Hully	Community Member
Ms Melissa Northcott	Cecil Andrews Senior High School
Ms Carol Surgeon	Community Member
Mr Ben Shaw	Community Member
Mr David Thoomes	Community Member
Ms Megan Farr	Community Development Officer – Youth

Apologies:

**2. CONFIRMATION OF MINUTES**

Minutes from the meeting held on the 4<sup>th</sup> of April 2005 confirmed as a true and accurate recording of events.

**3. BUSINESS OF THE MEETING**

**3.8 Council/YAC Elections**

YAC to receive new Council representative to replace Trudi Hodges. At this stage, it is not known which Councillor will take on the role of YAC representative.

All members present at the meeting (except Melissa) submitted their YAC nomination form. Melissa to submit her form on Thursday (12/5).

**3.9 Youth Centre**

Four members of the YAC accompanied Alannah MacTiernan, Anita Woodmass (ARA), Chris Barrett (Manager Armadale Youth Resources) and Youth Centre staff (Kat and Ray) on a tour of Headquarters Leederville. YAC members felt that the tour was worthwhile as it gave them the opportunity to learn more about how youth centres operate. Rebekah Milnes (HQ Coordinator) was very helpful and provided an excellent overview of the service and youth centres in general.

Progress Update (Megan)

- ING (shopping centre Developers) is putting the pressure on for the re-location of the existing Youth Centre to make way for Loading Bays and Car Parks. ING is

concerned about the safety of young people due to an increase in traffic flow around the youth centre.

- Megan has met with Jill Cameron (Consultant ARA) to discuss youth services/facilities in Armadale.
- Megan to research management of other youth centres in Perth, in particular, establishment and operation costs.
- Megan to meet with Jill Cameron/ARA/Council staff on 19<sup>th</sup> May to discuss the projected accommodation needs of community organisations in Armadale.

### 3.10 Letter of Support

Q&A Communications Group (Consultancy Service) is producing an application on behalf of the City of Armadale for a Technical College to be established in the region. Danica Dutry of Q&A has requested a letter of support from the YAC.

Committee resolved to support the proposal. Megan to produce a letter of support on behalf of the committee, based on the following advice from YAC members;

- Young people are forced to travel out of their community (and comfort zone) to further their education/training. Many young people find this difficult due to extensive travel time and cost.
- Armadale Tafe offers limited courses and does not provide enough variety and choice
- No university representation in Armadale

### 3.11 Careers Expo

YAC keen to have a stall at the expo – Ben Shaw, Katie Hully, David Thoomes, Carol Surgeon and Melissa Northcott have volunteered to help man the stall on the day

Ideas include;

- YAC Pack for students containing information on the YAC, Drug Awareness/Health information (pamphlets and brochures), YAC stickers, posters, PCYC admit one cards etc
- Stamp ‘Expo Passport’ – students to track down five stamps (located at various stalls around the expo), have their passport stamped, and when complete return to the YAC stand to go in the running to win a prize

## 4. FURTHER BUSINESS

*No further business*

## 5. NEXT MEETING

To be confirmed

## 7. CLOSURE

There being no further business the meeting was declared closed at 6.40pm

## MINNAWARRA FESTIVAL COMMITTEE

### MINUTES

OF THE MINNAWARRA FESTIVAL COMMITTEE HELD ON TUESDAY 15 MARCH 2005 IN THE COMMITTEE ROOM AT THE CITY OF ARMADALE ADMINISTRATION CENTRE COMMENCING AT 6.10 PM.

#### 1. ATTENDANCE AND APOLOGIES

##### Present

Cr A Cominelli	(Chair) City of Armadale
Cr J Stewart	(Deputy Chair) City of Armadale (6:40pm)
John Lemmey	Rotary Club of Armadale
Paul Jones	Community Representative
Melanie Green	Events Coordinator – City of Armadale
Bree Hartley	Community Representative (6:25 pm)
Gordon Mason	Armadale-Kelmscott Lions Club
Kim Fletcher	Community Representative

##### Apologies

Nil

#### 2. DECLARATION OF INTERESTS

#### 3. CONFIRMATION OF PREVIOUS MINUTES

##### RESOLVED

1. That the Minutes of the meeting held on 1 February 2005 be confirmed
2. Notes of Meeting for meeting held on 1 March 2005 be accepted.

#### 4. BUSINESS ARISING

#### 5. PORTFOLIO REPORTS

##### 5.1 Multicultural Zone

*The Entertainment program for the multicultural stage was tabled. The stage location for the multicultural area was discussed and it was resolved that the stage be directed towards the back of Woolworth to avoid a clash of sound between the other stages.*

**5.2 Amusement Rides and Amenities**

*Currently, written applications have been received for:*

- Camel rides
- Train rides
- Pony rides
- Climbing wall
- Amusement rides (Rotary)
- Cold drinks
- Sausage Sizzle
- Hot drinks
- Festive food
- Icecreams (2)
- Turkish
- Fresh juice
- Italian pizza
- Indian
- Chinese

**5.3 Art Exhibition**

*In hand.*

**5.4 Children’s Activities**

*Plenty of interactive entertainment and workshops have been organised and these were discussed at the meeting.*

**5.5 Craft Vending**

*The location of the craft vendors is changing at this year’s festival and Paul Jones suggested that this may be a possible reason for the drop in craft applications this year.*

*The Events Coordinator reported that inevitably craft vendor applications come in after the RSVP date and that she therefore expects more applications in the coming weeks.*

**5.6 Displays and Exhibits**

*The Event Coordinator advised that applications had been received from:*

- Armadale Visitors Centre
- Armadale Girl Guides
- African Violet Society of WA
- Society for Creative Anachronism
- Dale Cottages
- Pioneer Village School
- Marine Modellers Society of WA (sail boats for lake)
- Roleystone Theatre
- Armadale Community Family Centre
- Armadale Roadwise Committee

*More community group display applications were expected to be received in the coming weeks.*

**5.7 Entertainment**

*The Centre Stage program of entertainment, Jazz Fiesta program and children’s entertainment program were tabled.*

*In response to the lack of MC for the Saturday of the Jazz Fiesta, the Committee suggested that each band does its own introduction. Another suggestion was for the PA operator to do the introductions. If the first option is taken then the bands will need to be notified beforehand of the need to do their own introductions.*

**5.8 Finance**

*In hand.*

**5.9 Marketing and sponsorship**

*Posters are on the trains and displayed in the metropolitan area. A journalist has been employed to generate publicity for the Festival.*

**5.10 Youth Zone**

*In hand.*

**5.11 Seniors’ Activities**

*In hand.*

**5.12 Site set up/pack away**

*In hand.*

**RESOLVED**

**That the Portfolio reports be received.**

**4. CORRESPONDENCE**

**Inwards**

Various registration and invitations being mailed out  
Various media releases

**Outwards**

Registrations

**RESOLVED**

**That the correspondence be received.**

**5. GENERAL BUSINESS**

**5.1 Signage**

There is some confusion about the presence or otherwise of permanent ‘no parking’ signs along Armadale Road. This will be investigated by the Event’s Coordinator to determine whether there is a need to erect temporary signs for the Festival days.

**RESOLVED**

*That the Events Coordinator is to follow up and implement action if necessary.*

**5.2 Art Exhibition**

Councillors Stewart and Cominelli queried whether members of the Minnowarra Festival Committee were invited to the Official opening of the Minnowarra Art Exhibition. Currently, the Minnowarra Committee members are not invited to the official opening. The Committee members expressed their desire to be invited and the Events Coordinator is to investigate.

**RESOLVED**

*That the Events Coordinator arrange for invitations for the Art Exhibition opening to be forwarded to Committee members.*

**5.3 Vote of Thanks**

The Minnowarra Festival Committee would like to express their thanks to Bree Hartley for her voluntary assistance in the organisational side of the Festival.

**RESOLVED**

*That the information be received.*

**6. NEXT MEETING**

To be held on Tuesday 26 April 2005 (debrief) commencing at 6.00 pm.

**7. CLOSURE**

The meeting closed at 7:20 pm.

