

INFORMATION BULLETIN

ISSUE NO. 08/2004

15 April 2004

Information Bulletin

Issue No. 8/2004

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1.1 EMPLOYEE MOVEMENTS

New Staff:

- *Megan Farr commenced with the City on the 15th March 2004 in the position of Youth Development Officer with the Community Services Directorate.*
- *Hilary Philips-Riley commenced with the City on the 2nd March 2004 in the position of Admin Support Officer with the Technical Services Directorate.*
- *Tamara Butcher commenced with the City on the 8th March 2004 in the position of Planning Services Officer with the Development Services Directorate.*
- *Rewi Wharepapa commenced with the City on the 8th April 2004 in the position of Plant Operator with the Technical Services Directorate.*
- *Mike Wood will commence with the City on the 14th April 2004 in the position of Community Development Officer with the Community Services Directorate.*
- *David Bond will commence with the City on the 19th April 2004 in the position of Environmental Health Officer with the Development Services Directorate.*

Staff Changes

- *Yvette Pinkerton has been appointed to the contract position of Customer Service and Information Officer to cover the parental Leave of Tiffany Moore with the Development Services Directorate effective 15th March 2004.*

Staff Leaving:

- *Jasmyne Hall resigned from her position as Secretarial Assistant effective 12th March 2004.*
- *Samantha Nordberg resigned from her position as Gardener effective 12th March 2004.*
- *Andrew Wilkins will cease his position of Plant Operator effective 2nd March 2004.*
- *Mick Della Bonna has resigned from his position as Backhoe Operator effective 2nd April 2004.*
- *Janice Lester has resigned from her position as Records Officer effective 8th April 2004.*
- *Amanda Munday has resigned from her position as Planning Services Officer effective 13th April 2004.*
- *Kelly-Anne Charles has resigned from her position as Community Development Officer effective 13th April 2004.*

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HEADLINES

- > Public Library Funding Campaign
- > Industry Plan Workshop
- > Planning Policy - Telecommunications Infrastructure
- > Ex-officio Justice of the Peace
- > Traffic Management for Works on Roads Code of Practice
- > Towards Better Tendering
- > Training Update
- > Core Business Systems Group Procurement Project Launched

MAILBAG

- > LCC Linkages Newsletter Issue 22
- > Tax Newsletter 65-04
- > Human Resources Manual Flyer

ISSUES UPDATE

PUBLIC LIBRARY FUNDING CAMPAIGN

The momentum of the campaign for adequate public library resourcing is gathering, with Council involvement and lobbying at the local level. A campaign website has been launched to provide public library funding information, and to allow Councils and the community to be kept up to date on campaign developments. The web site is located at <http://www.walga.asn.au/policy/community/libraries.htm>

Councils will soon be advised of a number of state wide activities being coordinated by the Association. We are keen to post any published media stories or 'letters to the editor' on public library issues onto the webpage. Email details, or a copy of the story to mmackenzie@walga.asn.au. It is not too late to fax your campaign endorsement to the Association on 9322 2611.

For further information, please contact Policy Manager Community, Michelle Mackenzie on 9213 2065 or email mmackenzie@walga.asn.au.

WORKSHOP - INDUSTRY PLAN FOR THE NON-GOVERNMENT HUMAN SERVICES SECTOR

Thankyou to Councils who provided feedback on the Draft Industry Plan for the Non-Government Human Services Sector. This plan will establish an overarching State and non-government policy framework for human service delivery in Western Australia.

State Government Departments will implement policies and structures that reflect and fall under the Industry Plan. At present, the plan captures Local Government as a non-government agency.

In response to Council feedback, a workshop has been arranged with the Social Policy Unit on the Industry Plan and its relationship to Local Government. The workshop will be held from 10am to 11.30am on **Wednesday 28 April** at the Social Policy Unit, Department of Premier and Cabinet, 197 St. Georges Terrace, Perth.

Teleconference facilities are available. Please RSVP by Friday 23 April to Policy Manager Community, Michelle Mackenzie on 9213 2065 or email mmackenzie@walgga.asn.au. The Industry Plan can be downloaded from http://www.wacoss.org.au/downloads/Draft_Industry_Plan.pdf.

For further information, please contact Leanne Barron, Social Policy Unit, Department of Premier and Cabinet on 9222 9654 or email lbarron@dpcc.wa.gov.au, or Michelle Mackenzie at the Association.

PLANNING POLICY - TELECOMMUNICATIONS INFRASTRUCTURE

The WA Planning Commission has released a Statement of Planning Policy (SPP) No.5.2 Telecommunications Infrastructure. The policy became effective on **Friday, 26 March 2004**.

This policy provides a framework for the preparation, assessment and determination of applications for planning approval of telecommunications facilities within the context of the planning system of WA.

The Telecommunications Guidelines provide advice and guidance on the location, siting and design of telecommunications infrastructure to assist Local Government in planning for telecommunications facilities at the local level. They are designed to be read in conjunction with SPP 5.2, any Town Planning Scheme for the particular area, and any Local Planning Policies relevant to telecommunications infrastructure.

Both documents are available from the WAPC's website www.wapc.wa.gov.au. For further information, please contact Richard Kay on 9264 7631 or email richard.kay@planning.wa.gov.au

EX-OFFICIO JUSTICE OF THE PEACE

The Association has received advice from the Attorney-General on the decision by State Government to remove the ex-officio status of Presidents/Mayors as JPs, and the State Council resolution to support this decision in principle, but with the opportunity for Presidents/Mayors to undertake a modified training course. The request has been denied, as the Attorney-General is of the view that all appointments should undertake the full range of functions required of a JP.

However, the legislation will allow current office holders to complete their term. As a further concession, on completion of their term, a Mayor/President, if they wish to be

re-appointed, will be automatically approved upon application. This approval is subject to no adverse circumstances and the completion of the training course.

Further information, please contact Policy Manager Governance, Bruce Wither on 9213 2057 or email bwither@walgga.asn.au

TRAFFIC MANAGEMENT FOR WORKS ON ROADS CODE OF PRACTICE

All Local Governments, utility providers, contractors, consultants and others involved in works within road reserves should familiarise themselves with the new 'Code of Practice'.

The new Code was developed by Main Roads WA in consultation with the Institute of Public Works Engineering Australia (IPWEA), and Local Government representatives, to address concerns associated with the workability of the previous code. The Code outlines the additional state requirements and variations from AS 1742.3 - 2002. Please note, traffic management for works on all public roads in Western Australia shall be in accordance with the new Code.

A copy of the new code is available from www.mainroads.wa.gov.au (go to Traffic>Roadworks> Management) and supersedes the 'Traffic Management Requirements for Works on Roads (October 2002)'. Hard copies of the new Code are currently being printed and will be distributed along with a new Instrument of Authorisation (IOA) to all Local Governments shortly.

For further information, please contact Kamal Weeratunga on 9323 4604 or email kamal.weeratunga@mainroads.wa.gov.au

TOWARDS BETTER TENDERING

Following a number of requests, the Association has prepared a full day training program for purchasing and tendering to be held on **Thursday 6 May**. Any officers involved with the design, conduct and evaluation of tenders and contract management is encouraged to take advantage of this unique professional development opportunity. The session will be presented by Colin Lange, nationally recognised for his experience in tendering for Local Government. Also included in the presentation will be an address by the Department of Local Government and Regional Development concerning regulatory compliance.

For further information, please contact Workplace Solutions Support Officer, Heather Bewsher on 9213 2097 or email hbewsher@walgga.asn.au

TRAINING UPDATE

Introduction to the Local Government Act

Date: 27 April 2004

Time: 9:00am to 4:30pm

Location: Local Government House, West Perth

Cost: \$250 Workplace Solutions subscribers or

\$275 nonsubscribers

Letters and Report Writing in Local Government

Date: 29 April 2004

Time: 9:00am to 4:30pm

Location: Local Government House, West Perth

Cost: \$250 Workplace Solutions subscribers or

\$275 nonsubscribers

Preparing Agendas and Minutes in Local Government

Date: 30 April 2004

Time: 9:00am to 4:30pm

Location: Local Government House, West Perth

Cost: \$250 Workplace Solutions subscribers or

\$275 nonsubscribers

Shire of Cue 22 April 2004

Module 6 Strategic Planning

Time: 9am to 12:30pm

Module 11 Policy Development

Times: 1pm to 4:30pm

For further information and to register, please contact Employee Relations Consultant, Tina Reger on 9213 2023 or email treg@wa.gov.au.

CORE BUSINESS SYSTEMS - GROUP PROCUREMENT PROJECT LAUNCHED

In a State first, the 'Council Core Business Systems Group Procurement Project' was officially launched at Local Government House on **Thursday 1 April 2004**.

Late last year, the Association was approached by a small group of Councils, who saw the mutual benefit of procuring a new corporate IT system on a group basis. These initial discussions have now crystallised into the 'Core Business Systems Group Procurement Project' involving the Cities of Bayswater, Bunbury, and Gosnells, Town of Cambridge and the Association.

The Association wishes to congratulate the participating Councils on their initiative and willingness to collaborate on this important project. Further details about the project will be sent to all Councils in an Infopage shortly.

For further information, please contact LCC Program Manager, Alden Lee on 9213 2080 or email alee@wa.gov.au.

MEDIA RELEASE

31 March Linking Councils and Communities Awarded

DIARY DATES

5-8 April Indian Ocean Territory Policy Forum (Cocos Islands)

7 April State Council

5 May State Council Agenda Deadline

7 May Murchison Zone

21 May Avon Midland Zone (Wongan Hills)

21 May Great Southern Zone

24 May Northern Zone

24 May South Metro Zone (Cockburn)

26 May South East Metro Zone (Armadale)

27 May East Metro Zone (EMRC)

27 May Central Metro Zone (Cottesloe)

27 May North Metro Zone (Wanneroo)

27 May Esperance Eastern Goldfields Zone (Kalgoorlie-Boulder)

27 May Great Eastern Zone (Teleconference)

27 May Peel Zone (Murray)

28 May Central Country Zone (Teleconference)

28 May South West Zone (Nannup)

June Gascoyne Zone

2 June State Council

7 July State Council Agenda Items

22 July Esperance-Eastern Goldfields Zone

(Teleconference)

23 July Avon Midland Zone (Victoria Plains)

23 July Great Southern Zone

23 July South West Zone (Augusta-Margaret River)

26 July Northern Country Zone

26 July South Metro Zone (East Fremantle)

28 July South East Metro Zone (Gosnells)

29 July East Metro Zone (EMRC)

29 July Central Metro Zone (Mosman Park)

29 July North Metro Zone (Joondalup)

29 July Peel Zone (Murray)

Local Government News-Issue No. 14.04

08 April 2004

HEADLINES

- > EMERGENCY LANDING STRIPS
- > 2004 ANNUAL GENERAL MEETING
- > STANDARD HEADWORKS CONTRIBUTIONS
- > LIVING IN HARMONY GRANTS
- > PEER SUPPORT TEAM TRAINING
- > TRAINING UPDATE
- > PUBLIC SECTOR MANAGEMENT PROGRAM
- > WACOSS CONFERENCE 2004

MAILBAG

- > WORKPLACE SOLUTIONS BULLETIN - ISSUE 5

ISSUES UPDATE

EMERGENCY LANDING STRIPS - NEW POLICY STATEMENT AND PROVISION GUIDELINE

Main Roads WA has developed a new Policy Statement and Provision Guideline for Emergency Landing Strips.

The Association is keen to receive feedback from Local Governments affected by the new Policy and Guidelines. Please direct your comments to Brad Lenton by email blenton@walgas.wa.gov.au or phone 9213 2061 by **Friday, 30 April 2004**.

For further information on the Policy Statement or on the Provision Guideline, please contact Theo Hazebroek at Main Roads WA on 9323 4545 or email theo.hazebroek@mainroads.wa.gov.au

2004 ANNUAL GENERAL MEETING

Formal notice has been distributed to all Member Councils of the date and venue for the upcoming Annual General Meeting of the WA Local Government Association.

The Annual General Meeting continues to provide a valuable forum for bringing delegates from Local Governments around Western Australia together, to debate and develop policy positions on significant issues confronting our sphere of government.

The notice also includes a specific request to all Members for the submission of motions to be included in the agenda for the Annual General Meeting. The inclusion of member-generated business is critical in ensuring the contemporary relevance of

this event to Local Government. The policy positions arising from the AGM are important to determining the policy and advocacy activities of the Association.

Councils are encouraged to identify relevant issues that should be debated at this year's Annual General Meeting. All business items must be submitted in accordance with the requirements specified within the notice provided to Councils earlier this week. The deadline for submission of agenda items is **Friday, 11 June 2004**.

For further information, please contact Executive Manager Corporate Services, Nick Wood on 9213 2020, or email nwood@walgas.wa.gov.au

STANDARD HEADWORKS CONTRIBUTIONS

The Water Corporation has recently advised of a revised schedule for calculating Standard Headworks Contributions (SHC) for 2004-05.

This has been the outcome of a triennial review, undertaken in close consultation with representatives from key stakeholders, including Local Government.

Standard Headworks Contributions are charges levied by the Water Corporation at the time the property owner increases their demand for water, wastewater or drainage services. This typically occurs when subdividing or building.

Changes have been made to the value of some of the parameters in the formulae, due to different sources of data being available and actual environmental changes, such as the level of household demand on the Water Corporation Headwork's infrastructure.

The calculated amounts have resulted in a reduction to the wastewater SHC, and an increase in water and drainage SHCs. These changes will be implemented on **Thursday, 1 July 2004**.

For further information, please contact Dave Minton at the Water Corporation on 9420 2097 or visit www.watercorporation.com.au/land/land_developers.cfm

LIVING IN HARMONY GRANTS

Living in Harmony Grants, administered by the Commonwealth Department of Immigration and Multicultural and Indigenous Affairs, aim to address racism and promote community harmony in local communities. The target groups are Indigenous Australians, older Australians, rural and regional areas; and Australian Muslim women. Grants of between \$5,000 and \$50,000 are available. The closing date is **Friday, 30 April 2004**.

For further information, please contact 1800 782 002 or visit www.immi.gov.au/harmony

PEER SUPPORT TEAM TRAINING

Next week, the Association's CEO, Ricky Burges will meet with Mary Power and the partners of the Peer Support Team project; the Department of Local Government and Local Government Managers Australia, to develop the framework and timelines for the next training program, to be held near the end of May. The program will include at least a half day 'refresher' module for those who have already undertaken Peer Support Team training.

If you have any interest in putting your name forward for training, could you please liaise with your CEO/Mayor/President and advise Ricky Burges. If it fits in with your Council's plans, your availability and interest, we would be pleased to try and fit you in. No funding is available for this initiative, so we are unable to assist with travel and/or accommodation. However, the project is entirely funded by the partners, so the training is provided free of charge.

This outstanding program covers Conflict Resolution, Negotiation and Mediation. Those of you who have seen Mary Power at Local Government Week will know she is an excellent facilitator.

For further information, please contact Steve Cole, Department of Local Government and Regional Development on 9217 1439; John Watson, Local Government Managers Australia on 9481 6531; or Ricky Burges, WA Local Government Association on 9213 2025.

TRAINING UPDATE

Introduction to the Local Government Act

This module aims to raise awareness of the Local Government Act, as well as enhance the ability of participants to effectively contribute their own knowledge and expertise within a legislative environment.

Date: **Tuesday 27 April 2004**
Time: 9:00am to 4:30pm
Location: Local Government House, West Perth
Cost: \$250 Workplace Solutions subscribers
or \$275 nonsubscribers.

Letters and Report Writing in Local Government

This module aims to enhance the ability of people actively involved in preparing reports for their Local Governments, by focusing on communicating their ideas to the reader clearly, directly and using plain English.

Date: **Thursday 29 April 2004**
Time: 9:00am to 4:30pm
Location: Local Government House, West Perth
Cost: \$250 Workplace Solutions subscribers
or \$275 nonsubscribers.

Preparing Agendas and Minutes in Local Government

This course aims to enhance the ability of people involved in the preparation of agendas and minutes for their Local Government by focusing on understanding the wider implications and practical considerations involved in the task.

Date: **Friday 30 April 2004**
Time: 9:00am to 4:30pm
Location: Local Government House, West Perth
Cost: \$250 Workplace Solutions subscribers or
\$275 nonsubscribers

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Module 6 Strategic Planning

This module is designed to assist Elected Members participate in the strategic management of their Local Government by focusing on policy development, and explaining the link between policy making and strategic planning.

Time: 9am to 12:30pm

Module 11 Policy Development

This module has been designed to enhance the ability of Elected Members to respond to, and manage change effectively, by understanding the origins, positive aspects of change, and identifying methods and styles for coping with change in their Local Government.

Times: 1pm to 4:30pm

For further information and to register, please contact Training Coordinator, Jodie Deacon on 9213 2098 or email jdeacon@wslga.asn.au

PUBLIC SECTOR MANAGEMENT PROGRAM INFORMATION SESSION

The Public Sector Management Program is a nationally accredited, tertiary level Graduate Certificate Program for middle to senior managers in the State, Commonwealth and Local Government public sectors across Australia.

The Program is accredited by four leading universities; Curtin, Griffith, Macquarie and RMIT. The newly developed curriculum was first introduced in Western Australia in January 2003.

The next intake for the PSM Program commences in June, with applications closing on **Friday, 7 May 2004**. The maximum number of participants in each group is 30. The cost of the Program is \$5,200 per participant, and the fee is normally funded by the employing agency.

Prior to submitting an application for the Program, participants are required to attend a one hour information session. Interested regional participants should contact the PSM Program Office to organise a telephone appointment.

The next information session will be held at the Department of The Premier and Cabinet, 23rd Floor Conference Room, 197 St Georges Terrace on **Tuesday 20 April 2004 from 1.00pm to 2.00pm**.

*Please RSVP to Gedda Brooks on 9222 9705 or email psmprogram@dpc.wa.gov.au
If you are unable to attend an information session, but would like further information,*

*please contact Lorraine Telfer on 9222 8765 or visit the website
www.pamprogram.wa.gov.au*

WACOSS CONFERENCE 2004

Bring on the Change: New Directions in Community WACOSS conference will be held on **Thursday 17 and Friday 18 June 2004** at the Sheraton Perth Hotel. Abstracts for papers are being called, with the deadline for papers Friday 7 May 2004. For further information, please visit www.wacoss.org.au/conference or contact the Conference Secretariat on 9387 1488.

MEDIA RELEASE

6 April International Road Safety Day 2004 - Blessing of the Roads Ceremony
8 April Councils to Purchase IT Collectively
8 April Lowest Common Denominator Approach Not Good Enough

DIARY DATES

5 May State Council Agenda Deadline
7 May Murchison Zone
21 May Avon Midland Zone (Wongan Hills)
21 May Great Southern Zone
24 May Northern Zone
24 May South Metro Zone (Cockburn)
26 May South East Metro Zone (Armadale)
27 May East Metro Zone (EMRC)
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June Gascoyne Zone
2 June State Council
7 July State Council Agenda Items
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23 July Avon Midland Zone (Victoria Plains)
23 July Great Southern Zone
23 July South West Zone (Augusta-Margaret River)
26 July Northern Country Zone

MEDIA RELEASE

8 April 2004

LOWEST COMMON DENOMINATOR APPROACH NOT GOOD ENOUGH

The Minister for Local Government & Regional Development, Tom Stephens' reactionary response to the recruitment of Local Government Chief Executive Officer's is disappointing.

WA Local Government Association President, Cr. Clive Robartson said, "It is disappointing that Minister Stephens feels compelled to rush into legislative mode on the strength of his concern regarding the actions of one Local Government, the City of Joondalup.

"For the Minister to openly canvas legislating, without due consideration of the broader Local Government perspective, disregards the principles of the State-Local Government Partnership Agreement, and demonstrates a lack of respect for the vast majority of Local Governments."

The Association always advocates open and accountable recruitment processes and views the subject of the inquiry at Joondalup, as a one-off instance.

"The Minister needs to acknowledge that Local Government's are not State agencies and the pursuit of an overly prescriptive, parental recruitment process such as that imposed by the State on its own Senior Executive Service, is not appropriate for the diverse range of Local Government's in Western Australia," he said.

The public should not be misled into believing that Local Governments are unguided in the recruitment of Chief Executive Officer's. The WA Local Government Association provides a range of services to assist Local Government, including:-

- > Ø Full recruitment and selection consultancy services,
- > Ø A model employment contract,
- > Ø Remuneration advice and salary surveying, and
- > Ø A 'best practice' Human Resource Policy Manual.

Cr. Robartson said there was no need for the Government to mandate the use of bodies such as the Salaries and Allowances Tribunal, when market relevant information was already available to all Councils through their Association.



Information Bulletin

Issue No. 8/2004

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<p>➤ Correspondence & Papers</p> <p>Pink Divider</p>	<p>▪ Local Government News - Issue No.13.04 - 02 April 2004.....COR-1 ▪ Local Government News - Issue No.14.04 - 08 April 2004.....COR-6 ▪ Media Release.....COR-11</p>
<p>➤ Information from Development Services</p> <p>Yellow Divider</p>	<p>Nil</p>
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Armadale Shale Quarry – Management Plan [Refer T145/02 of 25 November 2002]	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer
Administration Building – Overcrowded Car Park [Refer T34/02 of 25 March 2002]	Technical Services	Further report to future Technical Services Committee.	Executive Director Technical Services
Braemore Street, Armadale [Refer T41/5/03 of 26 May 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design
Gilliam Drive, Kelmscott – Verge Streetcanning [Refer T106/10/03 of 27 October 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
Junk Busters Premises [Refer T110/10/03 of 27 October 2003]	Technical Services	Further report to future Technical Services Committee.	Coordinator Waste Management
Mowing and Slashing of Road Verges – Environmental Impacts [Refer T119/11/03 of 24 November 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Parks / Environmental Officer
Mowing and Slashing of Road Verges [Refer T120/11/03 of 24 November 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Parks
Chilli Festival [Refer T1/1/04 of 27 January 2004]	Technical Services	Further report to future Technical Services Committee.	Coordinator Technical Services

Truck Rollovers – Albany Highway [Refer T5/1/04 of 27 January 2004]	Technical Services	Further report to future Technical Services Committee.	Special Projects Engineer
Footpaths in Forrest Road [Refer T10/2/04 of 23 February 2004]	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer

**BUSHCARE AND ENVIRONMENTAL
ADVISORY COMMITTEE**

MINUTES

**TUESDAY, 16 March 2004 – 7:35PM
CITY OF ARMADALE**

Up the ramp, City of Armadale Administration Office, 7 Orchard Ave, Armadale

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1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Member/Deputy Member	Affiliations
Cr Pat Hart (Presiding Member)	Armadale City Rivercare
Cam Clay	Bedfordale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
Bob Tizard	City of Armadale Councillor
David James	Friends of Forrestdale
Adrian Chevulus	Friends of Gosnallrup
John Herpen	Churchman's Bushland Association
Beth Laurie	Armadale Gosnells Landcare Group
Ian Colquhoun	Roleystone Dieback Action Group [8.10 pm to 9.35 pm]
Observer	
Leo Den Hollander	Armadale Settlers' Common
Staff	
Corinne Gaskin	City of Armadale
Yvonne Ward	Secretary
Apologies	
Frank Green	Bungendore Park Mgt Committee
Juliette Groen	Friends of Canning Mills Reserve
Simone Tuten	Friends of Canning Mills Reserve
Kim Fletcher	Friends of Armadale Shale Quarry

2. DISCLOSURES OF FINANCIAL INTEREST

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. DEPUTATIONS

Nil.

5. PROJECTS FOR COUNCIL'S NOTICE

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

RECOMMEND

That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

Project/ Group leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
Ian Colquhoun	Roleystone Dieback Action Group	28 March 2004 18 April 2004	Dieback treatment at Stinton Creek Reserve Dieback treatment at Hillandale Bushland

6. CONFIRMATION OF MINUTES

Moved Mr Adrian Choules: That the Minutes of the Bushcare and Environmental Advisory Committee meeting held on Tuesday, 17 February 2004, be adopted.

CARRIED

7. CORRESPONDENCE AND INFORMATION

7.1 *Correspondence in*

1. Swan Avon Integrated Catchment Management Information Sheet: Has information for the upcoming workshops including Acid Sulfate Soils (30 April), Ribbons of Blue Swan River Education Kit Workshop (12 March), and Ribbons of Blue Water Quality Monitoring Skills Workshop (19 March).
2. Skills for Nature Conservation Training Calendar: Upcoming events include Understanding Bushland Fauna (27th March at Piney Lakes Environmental Centre, Dune Discoveries (April 3, Ern Halliday Recreation Camp Hilliarys), and Understanding Bushland Soils and Plants (June 12, Herdsman Lake Wildlife Centre, Wembley). Copies of the calendar are available on request.
3. Swan NRM Strategy will be released for public comment April 6 to May 19 2004. Copies are available from the 6th April at www.swr.wa.gov.au/swanavon. A public forum has been confirmed for the South East Region on Thursday 29 April 6.30 to 8.30pm at the City of

Gosnells Reception room. RSVP by calling the Swan Catchment Council on 9374 3333.

4. Certificate of Appreciation awarded by the Urban Bushland Council Inc. to the Bushcare and Environmental Advisory Committee (City of Armadale).

8. BUSINESS ARISING

8.1 *Items for public comment*

8.1.1 *General*

Nil.

8.1.2 *Planning applications & scheme amendments*

Planning applications or scheme amendments deemed as having significant environmental issues currently out for public comment are - Nil.

Items of interest from the Council Committee or Council minutes or agenda. - Nil

8.2 *BEAC Annual Calendar*

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 (amended February 2004) in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

February

- Minnawarra Festival - commence planning (raised as agenda item for this meeting)

April

- Plenary Session 1: Recommended to have a speaker from the ARA
- Organise meeting with Fire Management personnel (Resolved Oct 2001).

8.3 *Spring Family Bushwalks*

At the previous meeting of BEAC held on 17 February, 2004, Committee adopted the following recommendation:

"That the dates for the 2004 Spring Family Bushwalks be as follows:

Bungendore Park Walks

12 September 2004

Churchman Bushland Walks	17 October 2004
Armadale Settlers' Common Walk	3 October 2004

The dates for the remaining walks be recommitted to the next meeting of BEAC pending advice of preferred dates from those Groups not represented at this meeting.

Walk the Wungong	--/--/--
Roleystone River Walk	--/--/--

Committee was requested to consider allocation of dates for the remaining walks and make changes to those already allocated. Committee was of the view that the dates for the walks should be:

Bungendore Park Walks	12 September 2004
Walk the Wungong	19 September 2004
Churchman Bushland Walks	17 October 2004
Armadale Settlers' Common Walk	3 October 2004
Roleystone River Walk	31 October 2004

RECOMMEND

That the dates for the 2004 Spring Family Bushwalks be as follows:

Bungendore Park Walks	12 September 2004
Walk the Wungong	19 September 2004
Churchman Bushland Walks	17 October 2004
Armadale Settlers' Common Walk	3 October 2004
Roleystone River Walk	31 October 2004

CARRIED

8.4 Information items (i.e. progress reports relevant to previous business)

8.4.1 Storage of equipment donated to BEAC by the former Friends of Bob Blackburn Flora Reserve

The equipment will be stored in the store at the Depot, and once delivered, will be marked 'BEAC' with spray paint. A cardboard stencil should be adequate to complete the job. The Environmental Officer will follow up on this task after the delivery of the equipment.

The Environmental Officer advised that the equipment had been delivered and it was only left now to mark the equipment with spray paint.

8.4.2 Planning for the Minnowarra Festival

A display board is available for BEAC in the Council tent if they wish to use it. The display board is approximately 2 m tall and 1.5m wide.

Discussion is open to BEAC regarding what the Committee would like to see included on a poster and where they would prefer to have a display.

Last year's poster will be made available to aid in discussion of what is required for the 2004 display.

The Environmental Officer tabled a poster which had been displayed at last year's Minnowarra Festival. Committee's feedback on the poster for this year's display was sought. Committee discussed what further could be added to make the display more eye catching and engage the public. It was suggested that following could be included:

Poster advising of exploration of local bush, with list of walks and dates;
Photographs of bushland;
Dieback Action Group information;

The Environmental Officer to consult with Cr Hart before finalising the BEAC poster intended for display in the Council tent at the 2004 Minnowarra Festival.

8.4.3 Grant watch information report

Envirofunds Natural Resource Management Grants have been extended until June 2007.

To mark the 175th anniversary of the European founding of Western Australia, the Premier has announced a second round of small scale community grants worth 300,000. These funds will be allocated to three project areas including environmental works.

Grants from \$500 to \$5,000 will be awarded to successful applicants. For more information see www.175anniversary.wa.gov.au.

The Easy Grants Newsletter was received this month, which identified the following grants for Environment and Conservation initiatives:

- Bundaberg Rum Bush Grants - \$1000 to \$5000 grants allocated to landcare and community groups tackling water quality projects. Closes 10th May. See inquiries@landcareaustralia.com.au.
- Heritage Grants Program - For conservation works on privately owned properties that are nominated for or included on the states heritage registry.
- Green Corp Team Project Proposals due by March 26. See www.greencorps.com.au/downloads/green_corps_app_form_partners.pdf

8.4.4 Monthly Environmental Column in Comment News

At the December 2003 meeting, BEAC decided to have a regular agenda item and calendar to address upcoming press releases. To ensure the ongoing supply of press releases to the Comment News, it was suggested to nominate a person for the preparation of a press release, at least 3 months in advance. At each meeting, ideas for articles were to be discussed with a seasonal focus on environmental issues.

We have now provided three sets of information to the Public Relations Coordinator. The topics of this information include:

1. Botulism in Birds – why not to feed the ducks
2. The effects of feeding native fauna
3. Jarrah Dieback

The press releases supplied to the Comment News for publishing have not as yet made it into the paper. This is as a result of changes in editors at the Comment News. The City of Armadale's Public Relations Coordinator is re-negotiating with the Comment News.

A decision on the approach the Committee wishes to take to be discussed. Suggestions for the Committee include:

1. Continue to wait for negotiations with the Comment News without preparing further press releases.
2. Prepare further press releases and wait for negotiations with the Comment News.
3. Prepare press releases for each month as planned at previous meetings and supply to both the Comment and Examiner as regular press releases.

Officer recommendation to the Committee is to prepare further press releases and forward to both the Comment News and Examiner Newspapers, in addition to forwarding the already prepared articles to the Examiner newspaper.

The Environmental Officer advised that this matter had not progressed. Although a new editor had started at the Comment News that person had been unavailable due to illness, therefore a new agreement had not yet been put in place. The Environmental Officer was of the view that Committee members should continue to provide relevant articles that could be kept for insertion when circumstances allowed.

Articles to include:

Quenda Story - the Environmental Officer to re-angle quenda story, i.e. that they are being run over and that the community needs to take care. The article to be accompanied by photos.

Dieback project of injecting trees for four weeks is happening at the moment.

Weeds – there needs to be a new angle on weeds. Taro is a problem up and down the river – photos to be provided.

Articles to be circulated to other sources beside the Comment News.

8.4.5 BEAC Nominations

Council is to consider BEAC nominations and the proposed changes to the Terms of Reference (with respect to Clause 16 – meetings being open to the public), on 5 April 2004.

The Environmental Officer advised that this matter was in fact to be presented to the meeting of Council to be held on 5 April, not on 15 March, as had been advised in the Agenda. An update on the outcome will be provided to the next meeting of BEAC on 6 April 2004.

8.4.6 Plenary Session One – April 6th 7.30 pm

The Environmental Officer will provide an update on the organisation of this session at the BEAC meeting.

The Environmental Officer advised that Jamie Douglas of the Armadale Redevelopment Authority had confirmed he would provide a presentation to BEAC which would include the environmental initiatives and overall sustainability plan initiated by the ARA. The meeting to start at 6.00 pm, with Plenary Session at 7.30 pm in Council's Function Room.

Ian Colquhoun joined the meeting at 8.10 pm.

8.4.7 Reminder list – items in progress or scheduled for future meetings

- Terms of Appointment – regarding the turnover of terms
- [Consideration be given to alternating the turnover of membership – Environmental Officer to consult with Ron van Delft.]
- Location of services impact on vegetation in road reserves
- Development of path construction guidelines
- Organised bush-walks sub group – In recess till late Autumn 2004
- [BEAC Family & Friends Bushwalk to be organised for Saturday, 27 March at 7.00 am – Committee Members to consider a suitable walk venue and advise Pat Hart.]
- Levels of Service Report – Parks Department. A copy of this report to be provided to BEAC when it goes to Council. It is expected to address the

issue of contacting Reserve Custodians prior to works occurring in their reserve.

- [Environmental Officer to follow up matter with Ron Van Delft]
- Time periods for payment of invoices (Sept 03)
- [Environmental Officer to follow up the matter with Ron van Delft]

9. GENERAL BUSINESS

9.1 The structure and role of BEAC - proposed bi-monthly meetings.

The Presiding member would like to raise for discussion the role of BEAC. This section of the meeting is proposed to consider the roles of the Bushcare and Environmental Advisory Committee and the regularity of the meetings. The BEAC Annual Report reported on how BEAC implements its roles, and BEAC members may wish to bring this document along to the meeting for reference.

Discussion took place about the regularity of meetings and whether there would be any benefit in changing from the present monthly to a bi-monthly regime. Committee was of the view that the meetings should continue to be held monthly but that they should start at the earlier time of 6.30 pm.

RECOMMEND

MOVED Mr Adrian Choules: That the Bushcare & Environmental Advisory Committee Meetings commence at the new time of 6.30 pm from Tuesday, 18 May 2004 onwards.

CARRIED

9.2 Around the table & issues of concern/ new items for discussion

Cam Clay

1. Leave of Absence – Kim Fletcher

Kim Fletcher requested leave of absence from this meeting and the next meeting of Committee to be held on 6th April 2004.

2. Leave of Absence – Cam Clay

Cam Clay requested leave of absence for a period of 3 months, beginning 18 May 2004 and to include the June and July meetings.

3. Fires on Reserves – Communication request

This comes out of a discussion with Ken Downshorough in relation to a fire in Palomino Reserve earlier last month. Ken advised that if he had been made aware of the first fire

that had occurred, and had been able to attend, it is quite possible that re-ignition may not have happened. Committee was of the view that the relevant authorities should be contacted and requested to make the point of contact for Reserve Fires in the hills and flats, the City of Armadale Environmental Officer. The Environmental Officer to then notify the relevant Friends Group Chairman.

Agenda item to be submitted to the next meeting of the Bush Fire Advisory Committee to be held on 7 April 2004 re: liaison by FESA and VBFBS with the City of Armadale Environmental Officer in the event of a Reserve Fire within the City of Armadale, who will in turn advise the relevant Friends Group.

Adrian Choules

Goolamrup Reserve

Watering of the trees on the Reserve is being carried out fortnightly. It had been noted that after a recent short burst of rain a pool containing a murky substance had formed. Council officers have taken samples for analysis and are now awaiting the results. It was pleasing to note that someone had reported it and Council officers took action very promptly to investigate.

Bob Tizard

1. Goolamrup Reserve - Drain

Advised that he had visited the Goolamrup Reserve to inspect the drainage works that had been carried out by the City of Armadale. He was impressed by the standard of the works completed to date.

2. Leo den Hollander

Advised that Leo den Hollander will be reporting on matters associated with Armadale Settlers' Common in the future and requested that members welcome Leo to the Committee.

3. Settlers' Common

Preparation of the Management Plan is ongoing. Advised that there will be a meeting on Thursday night (18 March 2004) to talk about some of the issues. Looking at carrying out seed collection and to this end, Leo and he had attended a seed collecting course. This has been done with the aim of carrying out revegetation of areas of Settlers' Common. Planning for a springtime walk is presently being considered.

4. Fires

All local Volunteer Bush Fire Brigades were invited to look at a fire that had gone through Settlers' Common. Tough decisions had to be made at 4.00 am in the morning in regard to saving some trees over other trees. There were also more ongoing fires. The volunteers suspected that local children had lit the fires.

Bev Laurie

Nil

Ian Colquhoun

1. **Wireless Hill Reserve – Dieback Treatment**

On Friday, 12 March 2004, the Dieback Action Group, Department of Conservation & Land Management and City of Melville, along with 46 people, undertook dieback treatment at the Wireless Hill Reserve.

2. **Garden Week**

Advised that the Dieback Action Group would have a stall at Garden Week to be held at Perry Lakes Reserve from Thursday, 25 March 2004, which should be very interesting.

3. **Public Liability Insurance**

The Dieback Action Group is trying to resolve problems it has recently encountered with obtaining Public Liability Insurance. The Group has consulted a lawyer in an endeavour to arrange a letter of disclaimer.

4. **Volunteer Strategy**

Enquired as to why the decision had been made at the BEAC Meeting of 17 February 2004 to defer the matter for consideration to the end of the year.

The Environmental Officer advised that the decision to defer the Volunteer Strategy to the end of the year had been made to coincide with the holding of the Annual Report and Awards presentation in December.

Ian Colquhoun requested a Volunteer Strategy report be provided to the next meeting of BEAC.

David James

1. **Caltrop – Fourth Road, Armadale**

Kim Fletcher had advised that caltrop had been observed near the toyshop in Fourth Road. Asked that the Manager Parks be requested to inspect and eradicate the weed.

2. **Cleanup Australia Day**

The Friends of Forrestdale, along with two members of the public, had taken part in the Cleanup Australia Day on 7 March 2004. The roads surrounding the Forrestdale Lake were the subject of the clean up. Eight push bikes and a number of syringes were retrieved.

3. **"Life Along Land's Edge"**

Tabled a book produced by the Department of CALM, entitled "Life Along Land's Edge".

John Herpen

Swan Natural Resource Management Strategy

The Swan Natural Resource Management Strategy had taken precedence over matters relating to Churchmans Reserve. John was in the process of contacting Federal and State Politicians in regard to the Natural Resource Management Strategy.

Corinne Gaskin

Forrestfield Complex Bushland Management Plan

Submission period on this management plan is now closed, with one submission received from WATSCU (CALM). A site visit was held with WATSCU Officers and confirmed the high likelihood of Forrestfield Complex TEC. When surveys are completed, and TEC status confirmed, these communities will be included on the state lists.

Path Construction Guidelines in Natural Areas

It is expected that the Technical Services Committee will consider this Policy and Management Practice on 22 March 2004.

Dieback Treatment

A Conservation Volunteers Australia team started on 15 March, and will be treating Dieback in Bungendore Park, Creyk Park, Kendaf Court and Blackburn Reserve. They will be working for 4 weeks in total.

Thanks go out to David Allen from the Bungendore Park Management Committee who gave a talk to the CVA team, and also to the Dieback Working Group, City of Melville and Dieback Treatment Services for their support.

Caltrop Press Release

The Caltrop Press release got wide distribution across Perth.

Parks of the Darling Range

CALM have released new maps which indicate the boundaries of the Park, where the boundaries of the Darling Range Regional Park were reviewed in light of the new national parks created through the old growth forests policy.

CALM Perth Hills will now manage WAPC and CALM estate in existing and new national parks.

CALM Regional Parks Unit will manage WAPC and CALM estate in new regional parks.

Maps are available upon request.

The Environmental Officer to provide copies of the map and an explanation of the management authorities to Cam Clay, John Herpen, Martin Gehrman, Beth Laurie, Pat Hart, Bob Tizard, and David James.

Bungendore Park Management Committee

Bungendore Park Management Committee will be advertising for vacancies next week. The public submission period for nominations closes on Monday 3 May 2004, and nomination forms can be obtained from the Environmental Officer.

Pat Hart

1. Point Fraser Wetland – near Esplanade in Perth

A lot of work is being carried out, with more expected, on the Point Fraser Wetland. The main agency responsibility for the project is the City of Perth and Synmu. It is hoped to take out 1 kilo of nitrogen and ½ a kilo of phosphorous per week from the site. The draft monitoring program is worth studying.

2. WAPC

Large maps provided by the WAPC of land abutting the Swan River, were tabled at the Swan River trust board meeting. Advised that the WAPC has bought up a large amount of land abutting the river which was pleasing to note.

3. Water Corporation

It is noted that the Water Corporation is undertaking trials at the Wungong Dam to thin out the understorey in an effort to try and increase the flow into the dam. Community Newspapers had rung Cr Hart asking for her comments on the proposed project by the Water Corporation

4. Cockburn Wetlands Education Centre

Advised that the Cockburn Wetlands Education Centre is conducting a bus tour on 1st April for anyone interested in attending. For more info and to RSVP, contact the Cockburn Wetlands Centre on 9417 8460.

10. NEXT MEETING & CLOSURE

Tuesday, 6 April 2004 at 6 pm at the City of Armadale Administration Office. Note that the BEAC meeting will close at 7 pm, and will be followed by the Plenary Session at 7.30pm. After the meeting, Pizza will be served for BEAC members who are staying for the plenary session.

MEETING CLOSED AT 9.35 PM

WASTE SERVICES QUARTERLY REPORT JANUARY - MARCH 2004

1. NEW SERVICES

Refuse Bins: 81 YTD Refuse Bins: 231 Previous Quarter: 91
 Recycling Bins: 81 YTD Recycling Bins: 231 Previous Quarter: 91

2. DOMESTIC WASTE COLLECTION

Tonnes Collected: 3958.60 (Previous Quarter 4268.17)
 YTD Tonnes: 12482.41
 Bins Emptied: N/A

3. RECYCLING COLLECTION

Tonnes Collected: 1226.46 (Previous Quarter 1279.35)
 YTD Tonnes: 3587.45
 Bins Emptied: 99256
 Collection Days: 197

4. MATERIAL RECYCLED AT ARMADALE LANDFILL (TONNES)

Recyclable	Mar 04 Quarter	YTD	Mar 03 Quarter
Aluminium	9.61	34.77	2.64
Ferrous Metal	296.84	661.01	144.08
Car Batteries	10.02	32.8	17.29
Car Bodies	14.96	18.76	7.82
White Goods	0	28.7	85.28
Oil	5.58	16.5	4.84
Tyres	4.46	23.36	3.86
Salvage	16.55	44.65	43.08
Greenwaste	149.46	657.52	666.32
Cardboard	21.18	40.92	Not Collected
TOTAL	576.4	1607.65	975.21

5. OTHER MATTERS

Cardboard Compactor - Installed at Hopkinson Road Landfill March 2003.

Council and Amcor Recycling are working together to assess the volumes of cardboard and paper coming to the landfill. Separation and collection of cardboard at landfill commenced four months ago, in December 2003. Approximately 41 tonnes of cardboard was collected by hand, representing 1000m³ of space diverted from the landfill site. It is estimated that this is 50% of the total cardboard brought to the site.

These volumes are significant, and the next stage of the trial has been initiated. A static compactor, leased from Amcor, at a subsidised rate for a six month period, has been installed.

Advertisements targeting householders and small businesses will begin next month. The compactor increases the density of the cardboard by about 6 times, making transportation of the material more efficient.

SUPPORT SERVICES QUARTERLY REPORT - DECEMBER TO MARCH, 2004

Details of light vehicle acquisition and disposals for the period December to March 2004 is as follows:

**CHANGES AS PER BUDGET
 December to March 2004**

Plant	Purchase Budget	Purchase Actual	Disposal Budget	Disposal Actual	Budget Changeover	Actual Changeover
AK 077	\$28,000	\$26,862	\$13,000		\$15,000	*
AK 029	\$23,000	\$21,208	\$11,000	\$10,113	\$12,000	\$11,095
AK 042	\$29,000	\$29,971	\$23,500	\$28,204	\$6,471	\$1,767
AK 9577	\$39,000	\$38,460	\$30,000	\$33,286	\$9,000	\$5,174

* Vehicles to be auctioned in June

WATERWHEEL ROAD, BEDFORDALE - CONSTRUCTION

At the Technical Services Committee meeting on Monday, 28th January 2003 it was advised that Waterwheel Road from Lot 52 East would be constructed in late 2003.

The construction of this portion of Waterwheel Road was to be coordinated with the construction of the section of Waterwheel Road from Lot 52 West. This section is being constructed by contractors building the road connecting the Churchman's Brook Estate spine road (Waterwheel Road North) into Waterwheel Road.

The construction of Waterwheel Road North is dependant on the excision of a road reserve from Lot 52 Waterwheel Road. The owner of Lot 52 is not prepared to allow construction to begin unless assurance is given by the City that there will not be an insurance claim on him as a result of the work. This cannot be done until the land is excised from Lot 52 and created as road reserve. This means that both projects will be delayed until the excision is completed which is expected to take approximately three months.

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Correspondence & Papers Pink Divider	* Local Government News - Issue No.13.04 - 02 April 2004.....COR-1 * Local Government News - Issue No.14.04 - 08 April 2004.....COR-6 * Media Release.....COR-11
Information from Development Services Yellow Divider	Nil
Information from Technical Services Green Divider	* Outstanding Matters Report on Outstanding Matters - Technical Services CommitteeT-1 * Minutes of Advisory Committees Bushcare and Environmental Advisory Committee Minutes - March 2004T-3 * Quarterly Reports Waste Services Quarterly Report January / MarchT-17 Support Services Quarterly Report - December / MarchT-19 * General Waterwheel Road, Bedfordale - ConstructionT-20
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Issue 8 - 15 April 2004

Information Bulletin - Issue No. 8 Page C-1
Information Items from the Community & Corporate Services Directorates

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS - MARCH 2004		
ITEM	DEPT.	ACTION/STATUS
Armadale Aquatic Centre Kiosk (May 2003) A report on the operation of the Armadale Aquatic Centre Kiosk be submitted to the May 2004 Community Services Committee Meeting to evaluate the success of the kiosk following its first year under direct management. (C82/03)	Recreation Services	Matter to be reported to the May 2004 Community Services Committee Meeting.
Public Notices/Advertising - May 2003 Cr Munn suggested a review of current practices relating to the placement of public notices and advertisements - agreed that the matter be referred to the Standing Order and House Group. (C86/03)	Corporate Services	Matter listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
Lease - Armadale Golf Course - June 2003 That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.	Recreation Services	Report pending.
Rushton Park - New Events (July 2003) Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C169/03)	Recreation & Events	Pending Consultant's report and recommendation to Working Party on the redevelopment of the Kelmscott Pool Site. Report to be submitted to the March Community Services Committee. Officers to separately explore opportunities for new events at Rushton Park.
Armadale Recreation Centre- Climbing Wall Proposal (September 2003) Part (3) - That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/03)	Recreation Services	Report pending May 2004.
Armadale Kelmscott Senior Citizens' Centre (October 2003) That Council: b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)	Community Development	Report pending.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – MARCH 2004		
ITEM	DEPT.	ACTION/STATUS
<i>Draft Youth Plan (November 2003)</i> That Council: c. Recommend the Plan to the January 2004 Community Services Committee Meeting to consider any comments or input from the public prior to adoption of the Youth Plan by Council. (C167/1/03)	Community Development	Matter to be reported to the March 2004 Community Services Committee Meeting.
<i>Kelmscott Soccer Club – Proposal to Use Pines Park (February 2004)</i> Part (2). That a further report on this matter be submitted to the May Community Services Committee Meeting.	Recreation Services	Matter will be further reported to the May 2004 Community Services Committee Meeting.
<i>Proposed Amendments to Active Sporting Reserve Hire Fees (March 2004)</i> Recommit consideration of the fee structure for active sporting reserves for the 2004 winter sporting season to the April Community Services Committee Meeting. (C50/3/04)	Recreation Services	Matter will be further reported to the April 2004 Community Services Committee Meeting.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL REPORT – MARCH 2004

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators for the month of March 2004 are attached. (Refer to Attachment "CA-1" – Summary of Attachments – buff page.)

1.2 Library Extension Activities

1.2.1 Harmony Week

Presenter: Beryl Harp (Kelmscott); Maureen Chew (Armadale); Paul Jacobsen (Westfield)
 Time: Storytime sessions at the Library
 Venue: Armadale, Kelmscott and Westfield Libraries
 No. Attending: 150

Harmony Week, a time when we celebrate the cultural diversity of our community, was very well celebrated this year at the libraries with over 150 people attending the organised activities. The City of Armadale Libraries applied for and received a small grant from the Office of Multicultural Interests and used this to hold Multicultural Storytimes and Morning teas as each library during Harmony Week (March 15-21).

Kelmscott Library had local Nyoongar storyteller, Beryl Harp telling stories, singing songs and playing games. Children even learnt how to count up to five in Nyoongar language. This was followed by a morning tea with Beryl cutting a cake made especially to celebrate Harmony Week.

Armadale Library's Storytime had an Asian theme for their storytelling with a lively telling of a Chinese tale followed by kite making. A morning tea representing different cultures, proved very popular with the adults and children alike.

Paul Jacobsen, a member of the World Of Words Group that meets weekly at Westfield Library, conducted Westfield Library's Storytime. He is from Denmark and he showed the children pictures of snow and then told a classic Hans Christian Anderson story. A Danish morning tea followed this with the pastries made by Mr Jacobsen and his wife.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

All of the Libraries complemented their storytelling sessions with displays from their collections. Westfield Library had done several displays among them one in which the World of Words group had written about themselves and their country of origin. The events were advertised through flyers that were handed out to through the libraries and also sent to local agencies to distribute. The local papers also provided good coverage of the upcoming events. This was obviously successful as over 150 people attended the sessions.

1.2.2 Local Author Talk

Local author Eve Day presented a session at the Armadale Library on Wednesday 3rd March. This session proved immensely popular, with 45 people attending on the day.

Mrs Day spoke about her experiences in writing and then having her three books, "Adamant Eve", "EVEntful Years", and "EVEntually", published. She provided useful advice on how to start writing, and shared with the audience photos and memorabilia from throughout her life and explained how she used these to enhance her books.

Mrs Day's address was both informational and inspirational, encouraging all participants to begin writing their memoirs. Comments from participants, both on the day and after, have been particularly positive. Afternoon tea was served in the library following the talk, and most took the opportunity to stay and enjoy the hospitality.

1.2.3 Gwynne Park Primary School Visit

75 children in Years 2 and 3 at the Gwynne Park Primary School attended the Armadale Library for an orientation session on Tuesday 2nd March 2004.

The classes came in two groups, and were given an introductory talk on the Armadale Library Service, and the many ways in which the library could benefit both the children and their families. A tour of the library was given, and a discussion held on the need to care for items borrowed from the library. The children asked questions, so that on return to their classrooms they could complete their project about the library services, based on the worksheets completed during the orientation session each child was given a Library & Heritage Services brochure, and encouraged to return to any of the libraries within the City of Armadale along with their families.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

1.2.4 Dr Seuss 100 year's party!

On 2 March the Kelmscott Library celebrated the 100th birthday of Dr Seuss much to the pleasure the 36 children and parents who came to listen to renowned storyteller Grant Cottrell, with his special 'storytelling hat'!

A wide display of Dr Seuss books, readings from "The Cat in the Hat" and "The Cat in the Hat Comes Back" by Grant, the library staff wearing Cat in the Hat tee shirts, servings of 'green eggs and ham' as well as a birthday cake for Dr Seuss, collectively made for a fun event that again promoted reading and the library as a great place to be.

1.2.5 Multicultural Month at Westfield Library

The following report was provided by Lorraine Pearce, the staff member at the Westfield Library who was responsible for the organization of the Multicultural Month program at the Westfield Library. It has been reproduced in full for this Information Bulletin as it demonstrates the role that the public library plays in the community of Westfield. Congratulations are extended to Lorraine and the Westfield Library team for the success of the month long program.

Objectives:

- To demonstrate to the community that Westfield Library recognises and supports members from different cultural backgrounds.
- To promote the Library's multicultural group that meet every Tuesday to improve their English skills.
- To present a topical subject to the community by incorporating Harmony Week in the third week of March.
- To encourage library patrons to be able to participate in and share their feelings on multiculturalism by means of interactive displays.
- To inform the community of the relevant statistics pertinent to multiculturalism in the community.
- To encourage community groups to use the library as a means of promotion.
e.g. The Kelmscott Migrant Camp Display and the Yesterday's Family Genealogy Group.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

- To promote items from the collection that are related to multiculturalism, e.g. cookbooks from different countries, travel books etc.

Displays Included:

- Welcome sign in different languages at the front entrance.
- A map of the world in which people were encouraged to place a dot on their country of origin.
- Information on multiculturalism in Australia and statistics within the City of Armadale.
- Display by the World of Words (WOW) Group promoting their group and sharing about their countries of birth. People were asked to comment on what certain countries meant to them.
- The Westfield staff shared their own multicultural backgrounds.
- The genealogy group "Yesterday's Families" display and information on how to trace your family history.
- Kelmscott Migrant Camp Display.
- Flags of the world were placed around the library.
- The junior area display was made up of cut out people from around the world.

Activities

- Multicultural story time that involved members of the WOW Group telling stories about their country to the children.
Week 1 - Japanese,
Week 2 - Italian
Week 3 and 4 – Denmark
- Week three - story time incorporated Harmony Week with a Danish morning tea.

Conclusion:

Comments from the public were very positive, with people saying that the displays were worthwhile, informative, interesting and visually stimulating. The migrant display was particularly popular and generated a great deal of interest.

People were visiting the library in order to be part of Multicultural Month
eg. Playgroups and day care centres for storytime.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Others came to look at the displays and in particular the Kelmscott Migrant Camp Display.

Books that were placed on display were being taken out on loan.

The members of the WOW Group said that they found being involved in the promotion, in particular the storytime activities, very enjoyable and are eager to be involved during Harmony Week in 2005.

1.3 Your Library needs new Books Lobbying Campaign

Council is aware from an earlier report, that the Western Australian Local Government Association (WALGA) and the Western Australian Local Government Librarians Association (WALGLA) are collectively running a lobbying campaign to increase State government funding for public library stock. Council, at its Ordinary Meeting of 2 March 2004, resolved to support the campaign in all of the proposals put by WALGA.

On Wednesday 3 March an official launch of the Lobbying Campaign took place. Since then, the City's libraries have put up displays promoting the campaign, that include car bumper stickers as well as postcards and form letters to send to politicians. Many of these have been taken and there has been a high level of interest from the public in the campaign. WALGA has established a WEB site related to the campaign at:
<http://www.walga.asn.au/policy/community/libraries.htm>

2. MUSEUM AND LOCAL STUDIES LIBRARY SERVICES

2.1 Storeroom upgrade

Phase two of the History House Museum storeroom upgrade is currently underway. Phase one of the project extended the storage area into the Museum and phase two includes fit out of this space.

New shelving to conservation standard has now been installed and the boxed artefacts are being transferred to the new space. The Museum Curator and volunteers are undertaking a complete inventory and condition report for each boxed artefact. Once this is completed it will be the first time a complete inventory of artefacts and the locations in store have been recorded.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2.2 Ben Strange Exhibition

Following the current Ben Strange cartoon exhibition in the Museum, the Curator has been contacted by the WA Cartoonists Association, seeking information regarding Ben Strange for an exhibition the Association is holding later in the year at the Constitutional Centre in West Perth.

The Association hopes to gather information about WA printed cartoonists and will most likely wish to borrow some of the framed Strange Cartoons in the City of Armadale collection.

To date one third of the City's collection has been framed to conservation standards and the publicity associated with the exhibition may enable us to get additional sponsorship for the remainder of the collection.

2.3 Women's Month

March was International Women's Month and to celebrate History House Museum has produced a temporary exhibition featuring some of the Extraordinary Women within the Armadale region.

The exhibit is by no means an exhaustive look at all the contributions women have made within the area, but serves as a reminder that often, "in the most ordinary we find the extraordinary".

The exhibition will run through the Minnawarra Festival and school holiday period.

2.4 Friends of History House Newsletter

The Museum Curator has produced the first FOHH Volunteer Newsletter. The April edition features general information on the Museum and Local Studies Projects currently underway as well as volunteer specific information.

The Newsletter will be launched at the Easter FOHH Breakfast to be held in the Minnawarra Historic Precinct on April 7th 2004. It is hoped that the newsletter will be a quarterly publication.

2.5 Oral History Co-ordinator

The Birtwistle Local Studies Library has been fortunate enough to have Lorraine Pearce agree to work with the Historian / Museum Curator as Oral History Co-ordinator.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Lorraine is a FOHH volunteer as well as Council employee at Westfield Library. When she is not working Lorraine is currently studying at Curtin University for her Honours degree, which focuses on Women's History in the Armadale area.

In this role Lorraine will work every second Thursday co-ordinating a group of Oral History volunteers and matching them with potential oral history participants. To date a number of oral histories and transcripts have been undertaken over the past year, but it has been identified that a broader band of volunteers is necessary to address the backlog of participants waiting to be interviewed.

3. ARMADALE TOURIST CENTRE REPORT

3.1 Visitor Statistics

- 819 people visited the Armadale Tourist Information Centre during March 2004
- 450 enquiries from the local community
- 135 enquiries from people living intrastate
- 67 enquiries from people living interstate – predominately Victoria and New South Wales
- 99 enquiries from people living overseas – predominately England

Note that this is an increase of 32.5% compared to March 2003. The completion and distribution of the area's new destination brochure in April should result in an increase in numbers.

3.2 Marketing and Advertising

- 2 grants have been applied for to obtain new equipment for the Centre and a web site.
- A new business card has been designed
- A Volunteers Craft Open day was held, which resulted in several new volunteers thus increasing the range of crafts offered for sale with a view to increasing revenue.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

ACCOUNTING SERVICES REPORT – 13 APRIL 2004

Accounting Services Report is attached. (Refer to Attachment “CA-2” – Summary of Attachments – buff page.)

1. Investments
2. Donations
3. Rates Debtors Outstanding Report

MANAGER RANGER & FIRE SERVICES MONTHLY REPORT FOR MARCH 2004

1. Animal Control

1.1 Dogs

Ranger Services has received two hundred and eighty five (285) requests for assistance during this report period. Whilst the overall number of requests for assistance is slightly higher than the comparable period of 2003, the increase is in relation to information and enquiry items.

1.2 Livestock

During this report period, Ranger Services attended to eleven (11) requests for assistance in dealing with stock wandering on the road.

1.3 Court Action

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976, these matters were heard and determined in the Armadale Magistrates Court during the report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Allen Duell	Bush Fires Act (Failing to obtain Permit)	Guilty	200	48.00	248.00
Lorraine Riddle	Dog Attack (On another Person)	Guilty	600	57.70	657.70
Christopher Kent	Dog Attack (On another Person)	Guilty	1,000	68.00	1,068
Brent Gwynne	Dog Attack (On another Animal)	Guilty	250	65.00	315
Ilario Audino	Dog Attack (On another Person)	Guilty	750	65.00	815
Shelley Waszak	Dog Attack (On another Animal)	Guilty	700	65.00	765

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Michael Dowling	Dog Attack (On another Animal)	Guilty	600	65.00	815

2. Vehicles

2.1 Parking

Ranger Services received seventy one (71) requests for service and subsequently issued fifty nine (59) infringement notices relating to the unlawful parking of vehicles during this report period.

There has been a slight reduction in the number of Infringements issued, in the vicinity of schools; which is attributed to the ongoing schools education programme conducted by Ranger Services and the “Safety around Schools Programme” an initiative by the W A Road Safety Council.

2.2 Abandoned Vehicles

There has been a slight increase in the number of abandoned vehicles reported to Ranger Services during this report period.

2.3 Commercial Vehicles (Trucks)

Again there is a slight increase in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

2.3 Control of Vehicles (Off Road Areas)

Ranger Services attended to thirteen (13) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

3. Fire Services

Rangers continue a high profile in relation to hazardous blocks and offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services received forty five (45) requests for assistance during the report period, which is a significant increase on the same period last year.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

4. General

4.1 FESA Wildfire Forum 2004

On Monday April 5th 2004, the Manager Ranger & Fire Services and CBFCO, attended the FESA Wildfire Forum 2004, which was held at the Burswood Convention Centre.

The Wildfire Forum brings together the leaders of the rural fire industry in Western Australia including FESA Board Members and Executive, Consultative Committees, Chief Executive Officers and Chief Bush Fire Control Officers of Local Governments.

The Forum was opened by the Hon Michelle Roberts MLA Minister for Police & Emergency Services, and featured Keynote speakers Prof. Fiona Wood and Mr. Stuart Ellis as well as several other informative presentations.

Professor Fiona Wood

Professor Fiona Wood is currently Director of the Western Australian Burns Service and co-founder and Director of Clinical Cell Culture Limited, the commercial side of a research project to create spray on skin. Prof. Wood is also a Consultant Plastic Surgeon to Royal Perth and Princess Margaret Hospitals.

In 2003 Prof. Wood was the recipient of the Australian Medical Association "Contribution to Medicine" Award and an Order of Australia Medal for her work with the Bali bombing victims.

Prof. Wood was named "West Australian of the Year" in 2003 and a "National Living Treasure" in 2004.

Mr. Stuart Ellis

Stuart is a well-known and highly respected consultant on leadership, teamwork and performance, and within the fire industry, provides strategic services and advice to fire agencies.

Prior to 2001 Stuart was Chief Executive Officer and Chief Officer with the Country Fire Services in South Australia. Stuart has a military background as a SAS Officer and in 1995-6 was the Commanding Officer and Chief Instructor of the Royal Military College Duntroon.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

Stuart has been directly involved in major operational performance reviews including:

- Inquiry into the Black Hawk disaster 1996
- Performance Audit of Victorian rural Fire Services in 2002; and
- Inquiry into the Canberra Bushfires in 2003

5. March 2004 Statistics

<i>DOGS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Wandering	50	54	353	495
Dogs for Pick Up	25	24	156	242
Barking	37	29	188	222
Attacks	16	12	83	134
Lost & Found	53	52	427	349
General Information	17	5	79	86
Office Phone Enquiries	87	42	1087	771
Total	285	218	2383	2299

<i>PARKING / VEHICLES</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Parking	12	7	55	88
Trucks	1	2	32	15
School Parking	5	4	21	22
Abandoned Vehicles	19	4	90	103
Off Road Vehicles	13	4	29	27
Office Phone Enquiries	21	9	106	165
Total	71	30	373	420

<i>LIVESTOCK</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Lost & Found	2	-	29	7
General	6	9	37	55
Office Phone Enquiries	3	-	34	48
Total	11	9	100	105

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>LITTER</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	-	6	3	15
Private Property	3	-	6	8
Roadside / Reserve	4	4	21	53
Verge	6	1	22	21
Office Phone Enquiries	4	-	13	25
Total	17	11	65	122

<i>FIRE</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Burning Off / General Information	2	1	17	19
Firebreak / Hazard	2	3	87	127
Office Phone Enquiries	41	11	456	339
Total	45	15	560	706

<i>GENERAL</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	9	13	52	70
Office Phone Enquiries	37	7	175	235
Total	46	20	227	305

<i>TOTAL</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Total Reports / Complaints	475	303	3708	3957

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>WARNINGS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	16	25	211	243
Parking	37	8	165	111
Off Road Vehicles	-	4	3	13
Litter	-	1	5	7
Fire – Orders	-	1	218	204
Other	-	4	4	6
Total	53	43	606	584

<i>INFRINGEMENTS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	29	61	239	316
Parking	59	27	266	262
Off Road Vehicles	-	-	3	-
Litter	1	4	3	22
Fire	1	2	60	70
Other	-	-	-	-
Total	90	94	571	670

<i>IMPOUNDED DOGS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Claimed	27	37	272	277
Sold	3	2	44	24
Destroyed	16	26	142	173
Vet / Rescue	17	10	80	83
Stolen	-	-	-	1
Total	63	75	538	558

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>IMPOUNDED LIVESTOCK</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Sheep	-	-	2	33
Horses	2	1	2	4
Cows	-	-	-	4
Goats	-	-	-	1
Pigs	-	-	1	-
Deer	-	-	-	-
Other	-	-	-	-
Total	2	1	5	42

<i>IMPOUNDED VEHICLES</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Vehicles	5	5	45	38
Motor Cycles	-	-	-	2
Total	5	5	45	40

<i>COURT PROSECUTIONS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dog	6	5	44	30
Fire	1	-	1	-
Parking	-	-	1	-
Litter	-	-	-	2
Off Road Vehicles	-	-	-	-
No. of Guilty Verdicts	7	-	41	N/A
Total	7	5	46	32

<i>FINES ENFORCEMENT</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Infringements sent to FER	0	55	222	151

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>PHONES CALLS</i>	March 2004	March 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Office – Rangers calling Office	29	12	210	261
Office – Messages for Staff	65	46	423	525
Office – Referred to Other	20	15	111	178
Calls to Rangers' Private Residences via Divorster	11	29	149	270
TOTAL	125	102	893	1234

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

FINANCE

Financial Statements

Details of income and expenditure pertaining to the activities and responsibilities of the Community Services Committee for the (40) week period ending 31 March 2004. (Refer to Attachment “CA-3” – Summary of Attachments – buff page.)

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Aquatic Facilities Needs Assessment and Feasibility Study Reference Group Meeting of 1 April 2004. (Refer to Attachment “CA-4” – Summary of Attachments – buff page.)

Aquatic Facilities Needs Assessment and Feasibility Study Reference Group Meeting of 6 April 2004. (Refer to Attachment “CA-5 – Summary of Attachments – buff page.)

Armadale Police & Citizens' Youth Club Management Committee Meeting of 24 March 2004. (Refer to Attachment “CA-6” – Summary of Attachments – buff page.)

City of Armadale Neighbourhood Watch Committee Meeting of 18 February 2004. (Refer to Attachment “CA-7” – Summary of Attachments – buff page.)

History House Museum Management Committee Meeting of 5 February 2004. (Refer to Attachment “CA-8” – Summary of Attachments – buff page.)

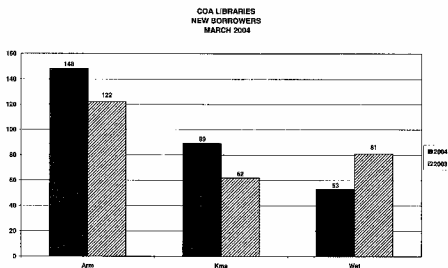
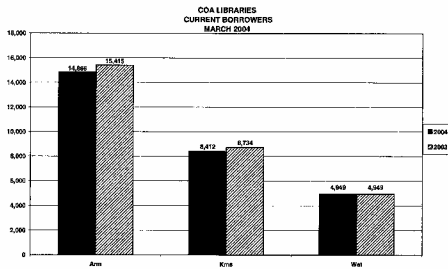
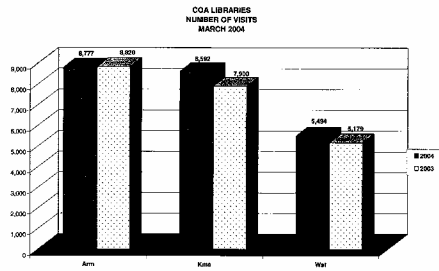
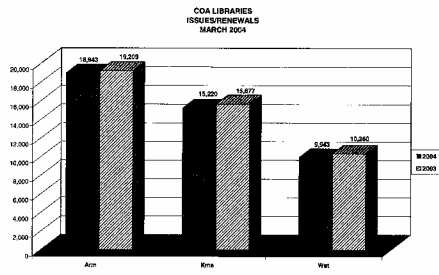


INFORMATION BULLETIN NO. 8

**COMMUNITY & CORPORATE SERVICES
DIRECTORATES**

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COA LIBRARIES
RESERVATIONS
MARCH 2004



Memo

To: Community Services Committee
From: Accounting Services
Subject: ACCOUNTING SERVICES REPORT DATED – 13 APRIL 2004

1. INVESTMENTS

Statement of Investments by Fund & Financial Institutions – 13.04.04

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 13 April 2004	INTEREST RATE %	MATURITY DATE
MUNICIPAL FUND					
Challenge Bank	570,000.00	1,720,000.00	2,290,000.00	4.75	11.00 am
Challenge Bank	995,751.55	(308.49)	995,443.06	5.39	05.04.04
Challenge Bank	995,751.55	(308.49)	995,443.06	5.39	05.04.04
Challenge Bank	995,279.38	326.32	995,605.70	5.37	21.04.04
Challenge Bank	995,279.38	326.32	995,605.70	5.37	21.04.04
Challenge Bank	995,279.38	326.32	995,605.70	5.37	21.04.04
Challenge Bank	995,279.38	326.32	995,605.70	5.37	21.04.04
Challenge Bank	995,564.96	(995,564.96)	0.00	5.42	24.03.04
Challenge Bank	995,443.05	16.83	995,459.88	5.37	15.04.04
	8,533,628.63	725,140.17	9,258,768.80		
Comparative Balance April 2003			6,716,190.00		
RESERVE FUND					
Challenge Bank	116,400.00	0.00	116,400.00	4.75	11.00 am
Challenge Bank	1,990,919.77	567.58	1,991,487.35	5.38	07.05.04
Challenge Bank	995,546.96	58.74	995,605.70	5.37	23.04.04
	3,102,866.73	626.32	3,103,493.05		
Comparative Balance April 2003			2,470,116.00		

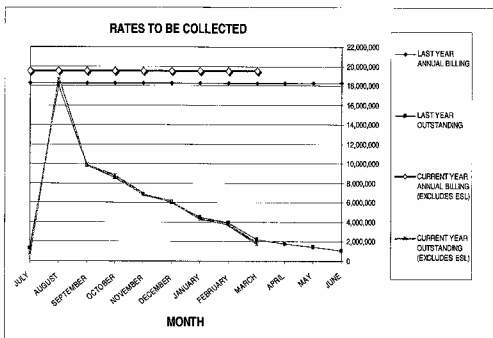
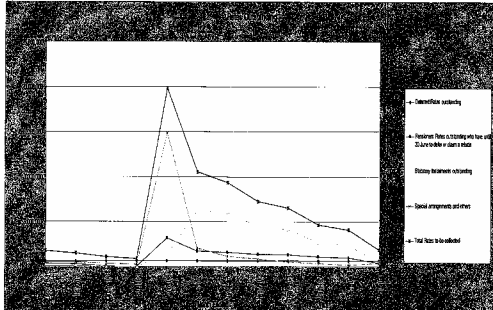
FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 13 April 2004	INTEREST RATE %	MATURITY DATE
TRUST FUND					
Challenge Bank	105,000.00	0.00	105,000.00	4.75	11.00 am
	105,000.00	0.00	105,000.00		
Comparative Balance April 2003			80,000.00		
Total	11,741,495.36	725,766.49	12,467,261.85		

2. DONATIONS

Balance as at 1st March 2004		\$13,573.70
Roleystone Country Club	Donation	\$1,000.00
A Pitman	U/18 Sport	\$50.00
E Clutterback	U/18 Sport	\$50.00
South East Metro Language Development	Learning Resources for COA	\$200.00
C Nilon	U/18 Sport	\$50.00
C Heinz	U/18 Sport	\$50.00
Balance as at 1st April 2004		\$12,173.70

3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 31 MARCH 2004				
	2002/03 31.3.03	2003/04 31.3.04	VARIATION %	
Annual Rate Billing (including services charges)	18,233,366	19,514,058	1,280,692	7.02%
Emergency Services Levy	-	1,331,067	1,331,067	-
No of rateable properties	22,007	22,221	214	0.97%
No of properties fully paid	11,971	12,211	240	2.00%
No of properties on instalments	7,718	7,933	215	2.79%
No of properties on special arrangements	1,422	1,520	98	6.89%
No of properties with Small Balances Under \$10.00	277	557	280	101.08%
No of properties Summons Issued	-	-	-	-
No of properties Penalties, Informal Recovery Action, etc.	619	-	-619	-100.00%
	\$	\$	\$	\$
Deferred Rates outstanding	584,543	601,029	16,486	2.82%
Penioners Rates outstanding who have until 30 June to offer or claim a rebate	430,082	387,916	-42,146	-9.80%
Emergency Services Levy	-	-	-	-
Statutory Instalments outstanding	531,167	483,692	-47,475	-8.94%
Small Balances Under \$10.00	1,460.04	1,785	325	22.27%
Direct Debits arrangements	567,064.02	-	-567,064	-100.00%
Special arrangements and others	128,558	408,302	279,744	217.60%
Recovery Action	-	-	-	-
Total Rates to be collected	2,242,855	1,882,725	-360,130	-16.06%
Rates				
Current	1,329,162	1,070,966	-258,196	-19.43%
Ariars	888,396	838,266	-50,130	-5.64%
Services				
Current	104,357	79,792	-24,565	-23.54%
Ariars	38,802	17,095	-21,707	-55.94%
Area Rates (ESL)	-	111,101	111,101	-
Back Rates	2,451	291	-2,160	-88.20%
Legal Fees	37,294	29,844	-7,450	-19.98%
Other Charges	17,604	7,197	-10,407	-59.11%
Penalty/Instalment Interest	80,129	47,621	-32,508	-40.57%
Excess Payments	-55,350	-116,448	-61,097	110.38%
Total Rates to be collected	2,242,855	1,882,725	-360,130	-16.06%



SCHEDULE M1 Printed at 09:24 on 01 APR 2004
CITY OF ARMA Dale
MEMBERS ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
MEMBERS ADMINISTRATION					
OPERATING INCOME					
OPERATING EXPENDITURE					
20252	SALARIES MEMBERS ADMIN		11000.00		7810.24
33212	VOL SUPER MEMBERS ADMIN		600.00		
33712	DOC SUPER MEMBERS ADMIN		1000.00		665.25
33212	COND FRENCH MEMBERS ADM		400.00		211.79
50032	INSURANCE MEMBERS		43000.00		34591.59
50212	PROFESSIONAL MATERIAL-MEMB		3500.00		4211.00
50702	FUNCTIONS		110000.00		84380.44
50802	MAJOR & DISCUTY ALLOWANCE		33000.00		24562.80
50812	RELATION MEMBERS		2000.00		-2156.77
50822	TRAVELLING EXP MEMBERS		9000.00		4841.47
50832	TRAVEL/COMMUNICATIONS		11200.00		8667.25
50842	CITIZENSHIP CEREMONIES		4600.00		4229.94
50852	MEMBERS TRAIN & DEVELOP'T		25000.00		16425.73
50862	SURVEY MEMBERS MEMBERS		3000.00		-161.92
50942	PHOTOCOPIER (FIRST FLOOR)		1800.00		821.16
50952	COMMUNICATIONS ALLOWANCE				576.09
51902	COUNCIL PRESENTATION GIFT		5000.00		4375.90
52002	MEMBERS ANNUAL FEES		90000.00		67500.00
54262	STATIONERY/PAPER-MEMBERS		800.00		279.80
70274	FROND HIGH RES CAMERA		3000.00		2477.26
SUB TOTAL OPERATING			356700.00		264760.74
TOTAL MEMBERS ADMINISTRATION			356700.00		264760.74

SCHEDULE M3 Printed at 09:24 on 01 APR 2004
CITY OF ARMA Dale
ADMINISTRATION & GOVERNANCE SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
ADMINISTRATION & GOVERNANCE SE					
OPERATING INCOME					
00773	TULL ST - SPALL RENTALS	-500.00		-3.09	
01973	PUBLIC TRADER PERMIT	-500.00		-840.00	
03463	WALGA- ADVERTISING PERMITS	-12000.00		-12627.05	
08973	"FOI" APPLICATION FEES	-200.00		-552.40	
08343	SALE OF COUNCIL MINUTES	-400.00			
OPERATING EXPENDITURE					
30012	SALARIES ADMIN/GOVERN		320000.00		236659.36
33012	VOL SUPER ADMIN/GOVERN		30000.00		5021.24
33542	DOC SUPER ADMIN/GOVERN		27000.00		19698.86
33612	COND FRENCH ADMIN/GOVERN		12000.00		6267.05
35022	PROFESSIONAL SERVICES-ADM		24100.00		1181.25
38012	POSTAGE ADMIN		59000.00		40756.99
38012	STATIONERY/PRINTING-ADMIN		6000.00		5073.16
38052	ADVERTISING ADMIN		38000.00		16289.86
38012	LEGAL EXPENSES ADMIN		15000.00		16289.86
38112	REPRESENTMENTS		8000.00		6224.50
38322	TELEPHONE SERVICES AD/GOV		70000.00		51301.00
38352	STAFF MEDICALS- ADMIN/GOV		500.00		316.00
38502	COPIER EXPENSES ADM/GOV		1000.00		87.24
38522	PHOTOCOPIER-ADMIN/GOVERN		85000.00		46564.44
42322	REPAIR OF LIFTING SYSTEM		5500.00		4340.64
46012	VEHICLE OPERATING ADM/GOV		6800.00		3147.71
48012	OFFICE EQUIP REPS ADM/GOV		8000.00		4138.54
50012	INTERARCH ADMIN/GOVERN		47300.00		46825.45
50402	SUBSCRIPTION & PUBLICATION		9000.00		1198.18
53302	ANNUAL REPORT/PROD DIST		13000.00		11466.41
53362	RECORDS MANAGING PROJECT		8000.00		2751.13
54372	STATIONERY/PAPER-GOVERN		23000.00		15592.05
54502	SURVEY MEMBERS - ADMIN		500.00		278.60
54322	AFTER HOURS PROPR SERVICE		15000.00		9049.68
54322	OFFICE PHONE - ADMIN		500.00		500.00
54802	PROGRAM MANAGEMENT PLAN		33700.00		1626.94
SUB TOTAL OPERATING		-13600.00	821000.00	-13718.54	537776.28
CAPITAL EXPENDITURE					
69954	OFFICE FURN & EQUIP-A & G		1000.00		589.88
70254	T/P TO PARK UPGD/HCE RES		8000.00		
SUB TOTAL CAPITAL			9000.00		589.88
TOTAL ADMIN & GOVERNANCE SERV		-13600.00	830000.00	-13718.54	538366.16

SCHEDULE M4 Printed at 09:24 on 01 APR 2004
CITY OF ARADANA
INFORMATION SYSTEM SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
INFORMATION SYSTEM SERVICES					
OPERATING INCOME					
OPERATING EXPENDITURE					
30020	SALARIES INFO SYSTEM SERV	20000.00		153881.69	
30023	VOI SVCS INFO SYSTEM SER	3800.00		4081.13	
30072	SGC SUPER INFO SYSTEM SER	17700.00		12838.30	
33002	COMP PERFORM INFO SYS SER	6600.00		4025.56	
38492	CONTRACTORS	3600.00		1284.00	
38992	PRINTING CONSUMABLES	16000.00		17712.32	
39002	MAGNETIC MEDIA	2000.00		2677.00	
42822	IT TRAINING	7000.00		4260.65	
42842	SYSTEM SUPPORT SERVICES	54504.00		45881.42	
46242	VEHICLE OR INFO SYS SERV	9000.00		5081.32	
46602	LEASE OF IT EQUIPMENT	234900.00		203392.00	
48002	BACKUPARE MFCB CONF SYSTEM			321.00	
48072	BACKUPARE MFCB PC & PERIPHERAL	3500.00		1384.52	
48122	BACKUPARE MFCB NETWORK	7700.00		366.90	
50132	INSTRANCE INFO SYSTEM SER	3300.00		1423.00	
50182	LIBRARY SYSTEM LEASE-IES	40000.00		24882.10	
50442	SUBSCRIPTION/PUBLICATIONS	500.00			
50712	SOFTWARE/HARW/STUP COMP	40000.00		106474.05	
50713	SOFTWARE/HARW/STUP LIB	13500.00		12800.00	
50742	SOFTWARE/HARW/STUP PC'S	8100.00		2282.14	
50752	COMMUNICATIONS CONSORTE	8103.00		8163.77	
50762	COMMUNICATIONS LIBRARY	8200.00		9384.76	
53002	SPECIALIST EQUIPARE	6200.00		23546.75	
54182	STATIONERY/PAPER-IES	300.00		689.40	
54202	TONER/INK-IES	300.00		343.53	
54682	VIRUS/SECURITY	4000.00		5387.60	
55502	COMPUTER SYSTEM PURCHASE	800000.00		305268.77	
55512	NEW COMP SYS LICENCE PART	68000.00			
55522	ADDITIONAL REPROCESSES IS	48000.00		2190.00	
70214	INTERNET CONNECTIONS-IES	8000.00		5982.17	
54722	COMP SYSTEM PT 1 PAYMENT	20000.00			
SUB TOTAL OPERATING			1623697.00		969727.24
CAPITAL INCOME					
CAPITAL EXPENDITURE					
43934	COLOR PRINTER		3900.00		

SCHEDULE M4 Printed at 09:24 on 01 APR 2004
CITY OF ARADANA
INFORMATION SYSTEM SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
SUB TOTAL CAPITAL					
			3900.00		
TOTAL INFORMATION SYSTEM SERV			1633597.00		969727.24

SCHEDULE M1 Printed at 09:24 on 01 APR 2004
CITY OF ANNANDALE
HUMAN RESOURCES SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
HUMAN RESOURCES SERVICES					
OPERATING INCOME					
08883	CONTAIN'R STAFF UNIFORMS	-8000.00		-10313.62	
OPERATING EXPENDITURE					
30602	SALARIES HUMAN RESOURCES		208000.00		163363.77
33392	VOL. SERV. HUMAN RESOURCES		8800.00		5747.27
23882	SOC. SERV. HUMAN RESOURCES		17700.00		13688.87
33383	COMP. FUNDING F/RESOURCES		4700.00		4099.99
35522	TRAINING - CORPORATE PROG.		50000.00		18197.86
35213	STAFF UNIFORMS		15000.00		21005.51
37052	OCCUPATIONAL HEALTH SAFETY		10000.00		4246.39
38612	SUNDRY EXPENSES-ADM SERV		500.00		461.61
38622	SCRIPTIONS		13000.00		12158.41
38682	TRAINING-DEVELOPMENT SERV		17827.00		13500.00
42612	MOBILE PHONE EXPENSES		300.00		346.71
42682	STATIONERY/PAPER		800.00		590.00
43722	STAFF TRAINING FR		2000.00		
	SUB TOTAL OPERATING	-8000.00	331627.00	-10313.62	259278.39
	TOTAL HUMAN RESOURCES SERVICES	-8000.00	331627.00	-10313.62	259278.39

SCHEDULE M11 Printed at 09:24 on 01 APR 2004
CITY OF ANNANDALE
CHIEF EXECUTIVE'S OFFICE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
CHIEF EXECUTIVE'S OFFICE					
OPERATING INCOME					
OPERATING EXPENDITURE					
30642	SALARIES - CEO		303700.00		226328.83
32002	VOL. SERV. CEO		8840.00		7129.87
34382	SOC. SERV. CEO		29200.00		20675.97
34612	COMP. FUNDING - CEO		9930.00		5242.25
34982	VEHICLE OPERATING - CEO		10000.00		6581.35
37052	STAFF UNIFORMS		8000.00		727.73
38752	TRAINING - MISC DEVELOP		10360.00		14525.26
39412	SCRIPTIONS - CEO		28360.00		30590.85
50122	COMPUTATION-PUBLIC UTILITIES		81430.00		14218.18
52242	ECONOMIC DEVELOPMENT		5300.00		882.73
53112	PROFESSIONAL DEVELOPMENT		6100.00		3169.24
54232	SALES/RENTAL VEHICLE REPLACEMENT		1500.00		1320.25
54252	MOBILE PHONE-CEO		2100.00		815.06
54282	STATIONERY/PAPER-CEO		1500.00		
55822	SUNDRY EXPENSES CEO		680000.00		341958.46
	SUB TOTAL OPERATING		680000.00		341958.46
	TOTAL CHIEF EXECUTIVE'S OFFICE		680000.00		341958.46

SCHEDULE M2 Printed at 09:24 on 01 APR 2004
CITY OF ARMADALE
PROPERTY LEASES AND RENTALS
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
PROPERTY LEASES & RENTALS					
OPERATING INCOME					
RESERVES (ONLY)					
04213	GOVY COURT LEASE	-6000.00		-3409.31	
04233	RYC - CHAMPION DRIVE	-50.00		-50.00	
04263	SCOUTS RES 33493 HANSELLEN	-50.00		-50.00	
04273	RIFLE CLUB RESERVE 23592	-10.00		-10.00	
04283	HILLMANDALE HOUSE	-20.00		-20.00	
04303	WALLANDARA POXY CLUB	-50.00		-50.00	
04333	AQUA SOLID LEASE	-8500.00		-8847.50	
04363	REMUSCOTT SPORTSMAN CLUB	-50.00		-500.00	
04413	TELSTRA LEASE AT DEPOT	-3700.00		-3505.74	
04413	OTWINE PARK W.A. F. B. LEASE	-25.00		-25.00	
04443	FORRESTDALE SPORTING ASSO	-50.00		-50.00	
04483	ROBERTA JILL CHILD CARE	-50.00		-50.00	
04473	OPTIC LEASE AT DEPOT	-13000.00		-12733.88	
04483	EDUCATION MINISTRY R1404	-3100.00		-3177.05	
04503	A'VALE F. RYCE APEX CLUB	-50.00		-50.00	
04603	REMUSCOTT POXY CLUB BUILDINGS			-50.00	
02383	ROLEYFORD TERRACE	-25.00		-25.00	
04243	FORMER ADMIN BLDG (FCS)	-66700.00		-54035.40	
04253	ROLEYFORD TENNIS CLUB	-25.00		-25.00	
04313	A'VALE POOL STORE LEASE	-2000.00		-2000.00	
04353	SCOUTS RES 42120 CLIFTON	-50.00		-50.00	
04373	ROLEYFORD GOLF BALL	-10.00		-10.00	
04403	STP STRATHAN WASHINGTON AB	-50.00		-50.00	
04443	TOWERS INFORMATION CTR	-10.00		-10.00	
04463	ROBERTA JILL RESERVE	-25.00		-25.00	
04503	PRINCE PARK - RUGBY CLUB	-500.00		-166.69	
04513	ARMADALE SPORTSMAN CLUB	-50.00		-50.00	
05213	ROLEYFORD SENIOR CENTRE	-50.00		-50.00	
05233	PORRINGTON SENIOR CENTRE	-250.00		-476.66	
05233	REVERENDS PRES-PRIMARY	-5380.00		-5003.00	
05243	FORMER ADMIN BLDG (TAFE)	-38800.00		-24470.84	
05213	REMUSCOTT TENNIS CLUB	-50.00		-50.00	
05323	CYRIL HUBBARD CENTRE	-50.00		-50.00	
05383	HUNTINGTON W. ROAD	-500.00		-500.00	
06263	VOYLIST RESERVE CENTRE	-10000.00		-5000.00	
05383	FORRESTDALE PARK RAVELSON	-500.00		-500.00	
06343	ARMADALE PARK SOCCER CLUB	-500.00		-500.00	
06303	ARMADALE BOWLING CLUB	-50.00		-50.00	
06343	ARMADALE TENNIS CLUB	-50.00		-50.00	
06373	SCOUTS - SAN JACINTA	-50.00		-50.00	

SCHEDULE M2 Printed at 09:24 on 01 APR 2004
CITY OF ARMADALE
PROPERTY LEASES AND RENTALS
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
OPERATING EXPENDITURES					
44793	REMUSCOTT LIBRARY LEASE		8500.00		3641.99
44902	RENT REVIEW VALUATIONS		1500.00		784.13
SUB TOTAL OPERATING		-160600.00	10000.00	-128614.09	4426.12
TOTAL PROPERTY LEASES & RENTAL					

SCHEDULE M3 Printed at 09:24 on 01 APR 2004
CITY OF ARKADALE
ACCOUNTING SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
ACCOUNTING SERVICES					
OPERATING INCOME					
08843	PROPERTY ENQUIRY FEES	-92480.00		-92327.00	
09013	ADMINISTRATOR FEES	-4800.00		839.89	
07823	SALE OF ELECTORAL BOLLS	-20.00		-11.50	
08353	STUMBY INCOME-ACCTG SVCS	-880.00		-8362.43	
OPERATING EXPENDITURE					
37972	SALARIES - ACCOUNTING SVC	448000.00		337733.37	
37982	VOL. SUPERV - ACCOUNTING	18000.00		10827.99	
37992	SEC SUPERV - ACCOUNTING	41000.00		27603.51	
38002	COMP PRODUCTION - ACCOUNTING	13000.00		9205.14	
38042	RATE BILLING PROCESSING	30000.00		35096.15	
38052	AUDIT FEES	20000.00		1864.13	
38262	LEGAL EXPENSES RATES	6000.00		3425.00	
38462	STUMBY OFFICE EXP-ACCTG	8800.00		2727.33	
38612	BANK FEES - IPT	70000.00		31455.55	
38712	BANK FEES - GENERAL	31800.00		15473.60	
50312	VOUCHERS	20000.00		16747.88	
50372	RATES COMMISSION AUDITPOST	63000.00		36795.31	
50612	CHIEF SECURITY SERVICES	15000.00		9237.07	
50912	STATIONERY/PAPER-ACCTG	5000.00		3853.87	
SUB TOTAL OPERATING		-97900.00	707000.00	-100261.10	545086.13
CAPITAL INCOME					
CAPITAL EXPENDITURE					
69964	OFFICE FURN & EQUIP-ACCTG		2900.00		
SUB TOTAL CAPITAL			2900.00		
TOTAL ACCOUNTING SERVICES		-97900.00	709900.00	-100261.10	545086.13

SCHEDULE M4 Printed at 09:24 on 01 APR 2004
CITY OF ARKADALE
CORPORATE REVENUES AND EXPENDITURES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE REVENUES & EXPENDITURE					
OPERATING INCOME					
RATING					
00663	LATE PAYMENT INTEREST PEN	-75000.00		-56394.17	
00683	RANGE VOUCHER OFF	20000.00		30626.48	
00113	INTERIM RATES	-48100.00		-72350.67	
00133	BACK RATES 02/03	-13000.00		-2000.90	
00243	INSTALLMENT INTEREST FEES	-91800.00		-90762.93	
00273	INSTALLMENT ADMIN CHARGES	-12000.00		-119897.00	
00283	FEES MANAGEMENT ADMIN CHRG	-10700.00		7551.70	
00513	GRANTS COMMISSION	-1957000.00		-1446180.24	
00583	REV RATES 02/03	-15052730.00		-15050304.89	
00613	UV RATES 02/03	-584757.00		-580158.66	
00713	RATE REVIVALMENT PAYMENTS			-2211.01	
06133	RATE REVENUE CONCESSION	25000.00		30744.31	
06633	FEU COMMISSION	-50000.00		-48820.00	
12213	LEGAL COSTS - RATES	-50000.00		-34711.12	
12243	FIREBREAKS/STV CRSP RATES			63.00	
66613	INCREASE TO PROVISIONAL DEFERRED	70000.00			
OTHER INCOME					
00533	INTEREST ON PERSONAL DEF	-35000.00		-32186.37	
08103	EICH LEASE CONTRIBUTIONS			-431.27	
08333	INTEREST ON INVESTMENTS	-353300.00		-390882.93	
08313	SALE OF LAND REVENUE	-40000.00		-43005.00	
08453	L.S.L. CONTRIBUTIONS			-2699.96	
OPERATING EXPENDITURE					
50162	SALE OF LAND EXPENSES		20000.00		4422.90
51782	DOUBTFUL DEBTS		140000.00		31405.79
51642	IND DEBTS				
51702	PROR PERIOD ADJUSTMENTS	10000.00		6918.62	
65042	LEGAL COSTS - RATES		20000.00		32396.07
67082	TRANSFER TO POS LAND		40000.00		
71762	COMP INSURANCE ADJ		106000.00		
SUB TOTAL OPERATING		-13384627.00	366000.00	-13943208.18	70824.76
CAPITAL INCOME					
15435	SALE OF LAND (COA)	-31500.00		-31363.64	

SCHEDULE M14 Printed at 09:24 on 01 APR 2004
CITY OF ARMADALE
CORPORATE REVENUES AND EXPENDITURES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	CAPITAL EXPENDITURE				
70934	T/P TO LAND ACQUIS. RES		31500.00		
	SUB TOTAL CAPITAL	-31500.00	31500.00	-31363.64	
	TOTAL CORPORATE REVENUES & EXP	-19386137.00	397590.00	-18973447.40	70824.76

SCHEDULE M15 Printed at 09:24 on 01 APR 2004
CITY OF ARMADALE
CORPORATE DEBT SERVICING
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	CORPORATE DEBT SERVICING				
	OPERATING INCOME				
10513	LOAN - COMPUTER SYSTEM	-80000.00			
11393	INTEREST - BELLS ORCHARD	-100.00		-163.88	
11403	INTEREST - ARM.SPORT CLUB	-3500.00		-3510.81	
11433	INTEREST - HERITAGE PK	-100.00		-242.53	
	OPERATING EXPENDITURE				
63492	LOAN INT-REPAYMENTS (COM)		7200.00		4603.14
65502	LOAN INT-REPAYMENTS (BMC)		23300.00		10882.05
65512	LOAN INT-REPAYMENTS (TRAM)		7000.00		3583.85
73012	LOAN INTEREST-COMPUTER		1000.00		
65522	OVERDRAFT INTEREST				
	SUB TOTAL OPERATING	-80300.00	101500.00	-3897.22	19019.64
	CAPITAL INCOME				
22055	PRINCIPAL - BELLS ORCHARD	-4080.00		-3964.99	
22105	PRINCIPAL - ARM.SPORT CLUB	-8800.00		-8798.63	
22115	PRINCIPAL - HERITAGE PK	-5500.00		-4634.27	
	CAPITAL EXPENDITURE				
87514	LOAN PRINCIPAL PAYMENTS		58500.00		59764.21
90014	LOAN PRINCIPAL-COMPUTER		35000.00		
	SUB TOTAL CAPITAL	-18380.00	131500.00	-17257.89	59764.21
	TOTAL CORPORATE DEBT SERVICING	-98680.00	233000.00	-21155.11	78783.85

SCHEDULE M16 Printed at 09:24 on 01 APR 2004
CITY OF JORDANVILLE
BUSINESS SERVICES ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
BUSINESS SERVICES ADMINISTRATION					
OPERATING INCOME					
OPERATING EXPENDITURE					
30652	SALARIES - BSA		190070.00		155984.88
33362	VOL SUPER - BSA		11000.00		8019.48
34372	SGC SUPER - BSA		17000.00		14202.06
34412	COMP FRENCH - BSA		6400.00		3576.65
34412	STATIONERY/PAPER - BSA		600.00		4.39
34482	REPRESENTATVS - BSA		1500.00		857.23
34472	BUDGET EXPENSES - BSA		2400.00		1622.39
34482	COMPREHENS - BSA		6000.00		3404.19
34482	FARE VEHICLE REPLAC-BSA		17229.00		11151.00
34512	VEHICLE OPERATING -BSA		17400.00		12010.81
35022	STAFF TELEPHONE - BSA		4900.00		2897.62
	FOR TOTAL OPERATING		274999.00		210720.39
CAPITAL INCOME					
CAPITAL EXPENDITURE					
	FOR TOTAL CAPITAL				
	TOTAL BUSINESS SERVICES ADMINI		274999.00		210720.39

SCHEDULES M1,M3,M4,M5,M11 TO M16 09:24 on 01 APR 2004
CITY OF JORDANVILLE
SUMMARY - CORPORATE SERVICES DIRECTORATE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

PARTICULARS	BUDGET		ACTUAL	
	2003/04	2003/04	2003/04	2003/04
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
BUSINESS ADMINISTRATION				
ADMIN & GOVERN SERVICES	-13600.00	821000.00	-13718.54	537778.28
INFORMATION SYSTEM SERVICES		262800.00		969725.24
HUMAN RESOURCES SERVICES	-8000.00	351827.00	-10313.62	259274.30
CHIEF EXECUTIVE OFFICERS		696000.00		341955.66
PROPERTY MAINTENANCE & UTILITIES	-160600.00	10000.00	-128614.09	4416.12
ACCOUNTING SERVICES	-97900.00	787300.00	-102243.10	349046.23
CORPORATE REVENUE & EXPEND	-1934627.00	366000.00	-1894204.18	73824.76
CORPORATE DEBT SERVICING	-803900.00	101800.00	-3897.22	19019.64
BUSINESS SERVICES ADMINISTRATION		274999.00		216720.39
FOR TOTAL OPERATING	-20438627.00	5384921.00	-1929888.73	3223515.15
CAPITAL				
ADMIN & GOVERN SERVICES		3000.00		589.88
INFORMATION SYSTEM SERVICES		3900.00		
CORPORATE REVENUE & EXPEND	-31500.00	31500.00	-31363.64	
CORPORATE DEBT SERVICING	-10300.00	131500.00	-17257.89	59764.21
ACCOUNTING SERVICES		2900.00		
FOR TOTAL CAPITAL	-43800.00	378000.00	-48621.53	60356.09
TOTAL	-20482427.00	5563321.00	-19047510.26	3283869.24

SCHEDULE M7 Printed at 09:24 on 01 APR 2004
CITY OF ARADALE
DOG CONTROL SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
DOG CONTROL SERVICES					
OPERATING INCOME					
01583	DOG LICENCES	-12000.00		-98515.25	
01593	PERMEL LICENCES	-1850.00		-1093.89	
06115	INCLUDING DOG FEES	-21000.00		-16479.55	
06143	ANIMAL DISPOSAL FEES	-13800.00		-10780.54	
06163	OTHER DOG FEES	-7000.00		-5284.54	
06143	FINES AND PENALTIES DOGS	-42000.00		-54041.65	
OPERATING EXPENDITURE					
30032	SALARIES DOG CONTROL		148300.00		139343.36
32032	VOL SUPERANNATION DOGS		3200.00		1241.52
32042	DOG SUPERANNATION DOGS		17000.00		13345.17
33032	COMP PREMIUM DOG CONTROL		6300.00		3772.20
36142	FOODS REPAIRS & RECS		7000.00		2033.73
38142	POSTAGE - DOG CONTROL		3500.00		2000.00
39702	LEGAL EXPENSES - DOGS		6000.00		2792.21
40022	ADVERTISING DOG CONTROL		6999.00		627.85
46022	VEHICLE OF DOG CONTROL		10300.00		14146.68
48422	ANIMAL DISPOSAL EXPENSES		10000.00		12840.83
51422	REPAIR EXPENSES DOGS		13000.00		11825.77
51422	STATIONERY/PAPER DOGS		560.00		400.00
51822	DOG REGIST TV CAMPAIGN		800.00		2071.59
51922	DANGER CHAIRING		3000.00		801.50
52262	VEH TO M121 VEH PURCHASE		19250.00		
SUB TOTAL OPERATING		-20800.00	308649.00	-164100.54	201554.31
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL DOG CONTROL SERVICES		-20800.00	308649.00	-164100.54	201554.31

SCHEDULE M7 Printed at 09:24 on 01 APR 2004
CITY OF ARADALE
STOCK (ANIMAL) CONTROL SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
STOCK (ANIMAL) CONTROL SERVICES					
OPERATING INCOME					
06123	STOCK FOUND FEES	-1000.00		-360.00	
06173	STOCK SUPPLEMENT	-500.00			
OPERATING EXPENDITURE					
30042	SALARIES STOCK CONTROL		37300.00		28086.16
32042	VOL SUPERANNATION STOCK		3200.00		315.32
32052	DOG SUPERANNATION STOCK		3400.00		2054.22
33042	COMP PREMIUM STOCK		1300.00		751.83
46022	VEHICLE OF STOCK CONTROL		10000.00		8646.90
51422	REPAIR EXPENSES STOCK		1800.00		856.68
51822	STATIONERY/PAPER-STOCK		600.00		356.18
52152	MOBILE PHONE-STOCK		3850.00		2071.59
SUB TOTAL OPERATING		-1500.00	59900.00	-360.00	43148.07
TOTAL STOCK (ANIMAL) CONTROL S					
TOTAL STOCK (ANIMAL) CONTROL S		-1500.00	59900.00	-360.00	43148.07

SCHEMATA MS Printed at 09:24 on 01 APR 2004
CITY OF ARCADALE
FIRE CONTROL SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
FIRE CONTROL SERVICES					

OPERATING INCOME					
0533	FIBERS/FINALIZERS ROSS/FIBERS	-7200.00		-8467.50	
1093	SALE-BRIG. FIRE APPLIANCE	-80000.00			
10403	SO GRAMP-SUBPERS SERVICE			100450.00	
10433	GRAMP-R/FIRE BRIGADERS SUB.	-52800.00		-56750.00	
15045	T/P EX PLANE & EQUIP RES	-64000.00			
15055	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.72	
15115	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.72	

OPERATING EXPENDITURE					
30052	SALARIES FIRE CONTROL	118300.00		85993.72	
32052	VEH. SUPERANNATION FIRE	4200.00		3461.51	
32622	SEC SUPERANNATION FIRE	10700.00		7486.85	
33052	COMP PURCHON FIRE	4000.00		2377.90	
38072	ADVERTISING FIRE CONTROL	2100.00		1531.88	
38082	SPATIONSHY/PRINT FIRE CTR	6400.00		2032.22	
44042	VEHICLE ON FIRE CONTROL	20800.00		7265.80	
48402	EQUIPT MTR FIRE CONTROL	2400.00		332.69	
50042	INSURANCE FIRE CONTROL	1500.00		936.00	
50712	REFRESHMENTS FIRE CONTROL	1500.00		154.89	
51102	RECRUITED FIRE BRIGADES	7200.00		-114.96	
51112	COMMUNICATION EXP P CHASS	3100.00		1466.83	
51122	AERIAL SURVEY FIRE CTR.	1300.00		1389.00	
51132	FIREWORKS/EXP-OPPS	15000.00		1281.70	
51152	HYDRANT REPAIRS	1000.00		241.46	
51162	SONET EXPENSES FIRE CTR.	7400.00		3646.02	
51172	FIRE CONTROL SERVICES	2100.00		9704.80	
51672	HYDRANT PROGRAMS	30419.00		17926.37	
51682	TRAINING COMMITTEE	8850.00		8726.86	
52112	DARLING SCARS-EMOC PROG	1000.00			
52342	CONTRIBUTION - P. S. S.			88.00	
52412	COMMUNICATION EQUIPMENT	3000.00		832.95	
52802	SPATIONSHY/PRINT-FIRE			181.34	
52812	BOUTLE HOOR-FIRE	600.00		691.88	
52822	VOLUNTEER SUPPOR	2100.00			
52832	BUSINESS AWARDS	1100.00			
53002	R/FIRE OPERATIONAL ESL	92000.00		43850.40	
67074	T/P TO P & R RESERVE FIRE	10000.00			
SUB TOTAL OPERATING		-320200.00	982375.00	-30312.95	150129.84

CAPITAL EXPENDITURE					
71804	FIRE APPLIANCE		106800.00		198894.97
72544	TOYOTA CAB CHASSIS P616		40000.00		39960.82

SCHEMATA MS Printed at 09:24 on 01 APR 2004
CITY OF ARCADALE
FIRE CONTROL SERVICES
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72574	TOYOTA CAB CHASSIS P616		40000.00		39960.82
SUB TOTAL CAPITAL			286900.00		169616.59
TOTAL FIRE CONTROL SERVICES		-320200.00	670275.00	-30312.95	384746.43

SCHEDULE M9 Printed at 09:24 on 01 APR 2004
CITY OF ANNANDALE
OTHER LAW AND ORDER
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND

OTHER LAW AND ORDER					

OPERATING INCOME					
06583	PARKING FINES	-10000.00		-7414.00	
06603	LITTER FINES	-1500.00		-356.00	
06602	OFF ROAD VEHICLES FINES	-300.00		-350.00	
07843	SALES OF IMPOUNDED VEH	-1200.00		-1104.18	
07663	IMPOUNDED VEHICLES	-1800.00		-264.00	

OPERATING EXPENDITURE					
20372	SALARIES OTHER LAW		52200.00		39624.51
22332	WOL SUPPS OTHER LAW		1400.00		621.03
22862	SOC STAFF OTHER		4900.00		2074.98
33362	COMP PURCHASE OTHER LAW		1900.00		1102.50
38632	LEGAL FEES-OTHER LAW		500.00		500.00
38962	STATIONERY & VEH. REPAIRS		1000.00		681.70
34032	STATIONERY/PAPER-OTHERLAW		1000.00		221.12
34092	IMPOUNDED VEHICLE EXPENSE		7700.00		7618.49
55415	TOL TO HLI VEH PURCHASE		10000.00		12870.00
55422	STATIONERY/PAPER-OTHERLAW		400.00		314.74
55432	MOBILE PHONE-OTHER LAW		3000.00		2071.59

SUB TOTAL OPERATING		-14200.00	97550.00	-9688.18	67714.46

TOTAL OTHER LAW AND ORDER		-14200.00	97550.00	-9688.18	67714.46

SCHEDULE M10 Printed at 09:24 on 01 APR 2004
CITY OF ANNANDALE
STATE EMERGENCY SERVICE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND

STATE EMERGENCY SERVICE					

OPERATING INCOME					
08943	GRANT - REG OPERATIONS	-50500.00		-37875.00	

OPERATING EXPENDITURE					
55222	CONTRIBUTION S.E.S		6867.00		7171.00
72132	REG OPERATIONS REG.		50500.00		12244.74

SUB TOTAL OPERATING		-50500.00	57867.00	-37875.00	19416.42

CAPITAL INCOME					

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

TOTAL STATE EMERGENCY SERVICE		-50500.00	57867.00	-37875.00	19416.42

SCHEDULE M47 Printed at 09:14 on 01 APR 2004
CITY OF ARADALE
RECREATION ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
RECREATION ADMINISTRATION					
OPERATING INCOME					
00953	GAME NETS FEES	-1100.00		-968.18	
04533	BANK OF HERITAGE C/TRAILS	-500.00		-263.92	
08643	CONF - HOLLYHORN THEATRE	-5000.00		-5000.00	
08553	GRANT - SERAG	-18000.00			
08743	CONTRIBUTIONS - SERAG			-217.80	
OPERATING EXPENDITURE					
30082	SALARIES RECREATION		109500.00		87913.46
32682	VOL STAFF RECREATION		3700.00		1864.06
34022	REC STAFF RECREATION		9500.00		7327.73
33082	COMP PURCHAS RECREATION		3800.00		2211.01
35032	STAFF TRAVEL REC ADMIN		600.00		378.07
46082	VEHICLE OF RECREATION		4000.00		1981.18
46462	STATIONERY/PAPER-REC ADMIN		2000.00		1720.66
46472	MOBILE PHONE-REC ADMIN		1000.00		469.09
46482	BARBERS IN THERACE		500.00		475.37
50062	OFFICE SUPPLY RECREATION		500.00		326.69
50962	LEGAL EXPENSES - REC		6000.00		4644.76
51512	MARKETING/PROMOTION		4000.00		851.47
51802	EMERGENCY KIT REC. ADMIN.		2500.00		280.97
52832	F SCOUTS FOOT BITE INCOM		44000.00		44636.18
52442	CANOE MAINTENANCE-REC ADMIN		800.00		
71932	RECREATION TRAINING		3000.00		320.00
72062	CLUB DEVELOPMENT SCHEME				-41.18
72162	CONTRIBUTION TO SERAG		33000.00		7800.00
72192	R/FOOD SUPPLIES USE CONSULT		10000.00		10000.18
72202	NEEDS ASSESSMENT STUDY		20000.00		
SUB TOTAL OPERATING		-36600.00	257400.00	-6451.90	173986.67
CAPITAL INCOME					
21255	SG GRANT-A/SHEEP LIGHTS 2			-381.94	
CAPITAL EXPENDITURE					
70444	T/F TO RECREATION RESERVE		20300.00		
SUB TOTAL CAPITAL			20300.00	-381.94	
TOTAL RECREATION ADMIN		-36600.00	277700.00	-6833.84	173986.67

SCHEDULE M48 Printed at 09:14 on 01 APR 2004
CITY OF ARADALE
ARADALE RECREATION & EARTH DISCOVERY SCHEME
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
A' DALE RECREATION & EARTH DISC					
OPERATING INCOME					
09043	SPRING FAMILY BIRTHDALES	-200.00		-182.82	
09053	ACTIVE IN ARADALE	-2000.00			
OPERATING EXPENDITURE					
38852	SPRING FAMILY BIRTHDALES		2500.00		1401.79
38872	ACTIVE IN ARADALE		2500.00		
44562	PROMOTION/ADVERTISING		2200.00		1973.50
SUB TOTAL OPERATING		-2200.00	8200.00	-182.82	3375.69
TOTAL A' DALE RECREATION & EARTH		-2200.00	8200.00	-182.82	3375.69

SCHEDULE 989 Printed at 09:25 on 01 APR 2004
CITY OF ARMADALE
ARMADALE AQUATIC CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
ARMADALE AQUATIC CENTRE					
OPERATING INCOME					
00543	ARMADALE POOL SUBSIDY	-3000.00			
00335	PROGRAM ACTIVITIES	-3000.00		-2061.26	
00343	BLDGE INCOME	-900.00		-1187.29	
00353	FEE OF WAITING ROOM	-400.00		-250.00	
00373	LOST PROP COLLECTION FEE	-200.00			
00413	EQUIPMENT HIRE	-1200.00		-2471.99	
00413	SALES -SWIMMING AIDS	-3000.00		-1609.34	
00443	CONCESSION BOOKS - ADULTS	-800.00		-535.07	
00453	CONCESSION BOOKS - CHILD	-13200.00		-11674.48	
00463	CONCESSION RM - SERVICES	-8000.00		-15474.91	
00473	CONCRETE ARM - STRUCTURES	-9800.00		-8503.74	
00483	CAPITAL ASSETS - BUILDING	-41000.00		-14385.95	
00503	CONCERN ACTIVITIES	-70100.00		-41240.69	
00513	SWIM INCOME - ARM POOL	-800.00		-905.09	
00523	CONCESSION BOOKS MEMBERS	-1800.00		-1321.26	
00523	MEMBER PAID	-9800.00		-6720.00	
00543	LEARN TO SWIM	-27000.00		-17873.66	
00713	CAPITAL IMPROVEMENT-FAMILY	-21000.00		-20774.00	
00873	KIOSK SALES ARM AQUA CTR	-70000.00		-74517.37	
OPERATING EXPENDITURE					
30992	SALARIES A/DALE POOL		218400.00		222594.13
32092	VOL SUPER ARMADALE POOL		1900.00		1712.25
32642	SEC SUPER ARMADALE POOL		17900.00		20027.13
33092	COMP PAYMENT A/DALE POOL		6800.00		1745.54
33702	SWIFF DETOURS A/DALE PL		1000.00		1710.67
36122	VEHICLE OS ARM/POOL		300.00		30.54
36222	SWIFF MEDICALS ARM POOL		2200.00		2236.00
38102	INVESTING A/DALE POOL		5000.00		4245.66
38472	RENOV GPVICK EXP A/DALE		2000.00		1592.75
38902	TELEPHONE A/DALE POOL		1500.00		1213.77
38912	ELITE SWIM ARMADALE POOL		1000.00		1098.14
42342	POOL HEATING GAS EXPENSES		30000.00		36912.09
42392	SECURITY EXPENSES		10000.00		8907.87
43012	WATER CHARGES A/DALE POOL		18000.00		20846.70
43042	RECTIFIY A/DALE POOL		16000.00		15380.12
43292	CONJUGALTY FEES - A/POOL		2000.00		1000.00
48442	PLANT MTC ARMADALE POOL		20000.00		20240.74
48442	POOL MTC ARMADALE POOL		63000.00		52113.00
50072	EMPLOYEE ARMADALE POOL		8800.00		3234.00
51512	PROGRAM ACTIVITIES A/POOL		1000.00		1461.55
51542	SWIM EXP ARMADALE POOL		4000.00		3336.22
51552	CHEMICALS ARMADALE POOL		8000.00		7886.26

SCHEDULE 989 Printed at 09:25 on 01 APR 2004
CITY OF ARMADALE
ARMADALE AQUATIC CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
18031	GROUNDS MTC A/DALE POOL		18000.00		13703.36
18062	LEARN TO SWIM		18000.00		9912.39
18152	STRUCTURE SWIMMING AIDS		2000.00		1128.64
17892	CLEANING		14000.00		14456.76
17192	VARIABLE DASHBOARD - ARM POOL		10000.00		13981.13
72002	KIOSK EXPENSES-A/AQUATIC		60000.00		54988.60
SUB TOTAL OPERATING		-335200.00	575400.00	-262584.11	545993.52
CAPITAL EXPENDITURE					
71864	SHED STRUCTURE-A/POOL		5000.00		4622.00
72154	REPLACE FENCING-A/AQUATIC		15000.00		
72504	HOT SHOWERS - ARM POOL		8000.00		8027.27
SUB TOTAL CAPITAL			28000.00		12649.27
TOTAL ARMADALE AQUATIC CENTRE		-335200.00	603400.00	-262584.11	558642.79

SCHEDULE M10 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
KELMSCOTT POOL
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
KELMSCOTT POOL					
OPERATING INCOME					
OPERATING EXPENDITURE					
24192	TELEPHONE KEMSCOTT POOL		190.00		217.33
43012	WATER CHARGES KEM POOL		1090.00		854.70
SUB TOTAL OPERATING			1100.00		1072.02
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL KEMSCOTT POOL			1100.00		1072.02

SCHEDULE M51 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
ARCADALE LIBRARY
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
ARCADALE LIBRARY					
OPERATING INCOME					
06863	PROFESSORING A/DALE LIB	-6200.00		-4017.06	
06883	LOST/DAMAGED BOOKS A/DALE	-8000.00		-2363.20	
06903	LOST/DAMAGED BOOKS PRE OPT			-182.25	
08443	SUBSIDY REVENUE - ARLD LIB	-2000.00		-1371.08	
08483	INTERNET PREPAYING	-100.00		-544.33	
08853	FINES & FORFEITURES A/LIB	-10000.00		-4200.45	
OPERATING EXPENDITURE					
30112	SALARIES A/DALE LIBRARY		274400.00		208222.80
32112	VOL SUPER A/DALE LIBRARY		5700.00		3591.99
32462	SEC SUPER A/DALE LIBRARY		25300.00		18014.77
33112	COMP BUREAU A/DALE LIB.		9300.00		8697.60
38092	STAC/PRINT A/DALE LIB.		6200.00		4377.54
38102	PHOTOCOPIING A/DALE LIB		4100.00		2877.64
38112	ADVERTISEMENTS A/DALE LIB.		2000.00		2191.60
38122	POSTAGES ARCADALE LIBRARY		8300.00		5782.98
38132	TELEPHONE ARCADALE LIB.		2000.00		1852.19
38442	SUBSIDY OFFICE EXP A/DALE		2500.00		1989.52
38452	LIBRARY RESOURCES A/DALE		2800.00		1221.05
38932	OFFICE MATERIALS A/DALE		4500.00		4461.00
50092	INSURANCE ARCADALE LIB.		8900.00		5046.93
50422	LIBRARY RESOURCES A/DALE		4700.00		5017.67
51432	PROMOTIONAL ACTIVITY A/D		5100.00		3031.17
51562	COURTESY		2100.00		1304.20
51752	MUSIC CD COLLECTION-A/LIB		1000.00		725.40
52162	PERMANENT PAPER-ARL LIB		200.00		26.00
52402	EQUIPMENT MPCH - A/LIB		1000.00		990.00
SUB TOTAL OPERATING		-22500.00	372000.00	-12888.27	275260.20
TOTAL ARCADALE LIBRARY		-22500.00	372000.00	-12888.27	275260.20

SCHEDULE M-2 Printed at 09:13 on 01 APR 2004
CITY OF ARMA Dale
KELMSCOTT LIBRARY
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
KELMSCOTT LIBRARY					

OPERATING INCOME					
06873	PHOTOCOPIING K/SCOTT LIB	-3000.00		-2823.79	
06893	LOST/DAMAGED BOOKS K/SCOT	-500.00		-777.56	
08443	SUNDAY NEWSPAP - K/SC LIB	-1500.00		-1024.22	
08493	INTERNET PRINTING-K/LIB	-200.00		-293.11	
08653	FINES & PENALTIES - K/LIB	-5000.00		-3540.10	
OPERATING EXPENDITURE					
30102	SALARIES K/SCOTT LIBRARY		250100.00		190807.76
32112	VOL STAFF K/SCOTT LIBRARY		6500.00		3851.19
32672	ROC SUPER K/SCOTT LIB		22500.00		17104.64
33112	COMP FREQUIN K/SCOTT LIB		8500.00		5020.04
38142	STAX/PRINT K/SCOTT LIB		8700.00		4070.54
38152	PHOTOCOPIING K/SCOTT LIB		3900.00		2100.00
38162	ADVERTISING K/SCOTT LIB		2100.00		2687.27
38172	POSTAGES K/SCOTT LIB		4300.00		3490.07
38182	TELEPHONE K/SCOTT LIB		4500.00		3050.30
38452	SUNDAY OFFICE EXP K/SCOTT		2500.00		1434.05
38942	OFFICE MATERIALS K/SCOTT		1000.00		1800.10
39042	COPIER-K/SCOTT LIB		1800.00		1503.83
50102	INSURANCE K/SCOTT LIB		4400.00		4839.00
50412	LIBRARY RESOURCES K/SCOTT		8000.00		7634.82
51442	LOST/DAMAGED BOOKS K/SCOT		6700.00		3925.56
51443	PROMOTIONAL ACTIVITY K/S		4500.00		2524.63
52172	STATIONERY/PAPER-K/LIB		100.00		
52642	EQUIPMENT MISC - K/LIB		1800.00		990.00

SUB TOTAL OPERATING		-10200.00	341700.00	-8638.78	254156.79
CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

TOTAL KELMSCOTT LIBRARY		-10200.00	341700.00	-8638.78	254156.79

SCHEDULE M-2 Printed at 09:15 on 01 APR 2004
CITY OF ARMA Dale
WESTFIELD LIBRARY
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
WESTFIELD LIBRARY					

OPERATING INCOME					
07003	PHOTOCOPIING -W/FIELD LIB	-2200.00		-1301.06	
07013	LOST/DAMAGED BOOKS WF LIB	-500.00		-864.35	
08473	SUNDAY INCOME W/FIELD LIB	-1500.00		-1119.05	
08933	INTERNET PRINTING	-200.00		-278.14	
09313	FINES & PENALTIES - W/LIB	-6000.00		-3331.94	
OPERATING EXPENDITURE					
30242	SALARIES WESTFIELD LIB		207990.00		147418.27
32212	VOL STAFF W/FIELD LIBRARY		3900.00		3767.09
32712	ROC SUPER WESTFIELD LIB		18300.00		13420.18
33242	COMP FREQUIN W/FIELD LIB		6900.00		4320.00
38172	STAX/PRINT WESTFIELD LIB		5100.00		3595.56
38382	PHOTOCOPIING W/FIELD LIB		3900.00		2095.00
38392	ADVERTISING - W/FIELD LIB		2100.00		
38552	POSTAGES - W/FIELD LIB		4300.00		3900.99
38562	TELEPHONE - W/FIELD LIB		4800.00		3447.18
38972	SUNDAY OFFICE EXP WF LIB		2100.00		1312.54
38972	SUNDAY OFFICE KEYS WF LIB		2100.00		1923.64
39052	COPIER-W/LIB		2500.00		1527.84
50102	INSURANCE WESTFIELD LIB		2400.00		2729.00
50452	LIBRARY RESOURCES W/F LIB		4200.00		4215.00
51462	PROMOTIONAL ACTIVITY W/F		5200.00		3316.99
51462	LOST/DAMAGED BOOKS W/F LIB		5700.00		3300.80
51772	SENIOR'S GROUP ACTIVITIES		1000.00		931.24
52142	STATIONERY/PAPER-W/LIB		200.00		
52312	BOOKS/PAPER W/FIELD		2600.00		
52692	EQUIP/BLDG MISC K/SCOTT W/LIB		2000.00		1597.60

SUB TOTAL OPERATING		-9400.00	298600.00	-5595.12	206467.35
CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

TOTAL WESTFIELD LIBRARY		-9400.00	298600.00	-5595.12	206467.35

SCHEDULE M54 Printed at 09:25 on 01 APR 2004
CITY OF ARMADALE
CULTURAL EVENTS
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
CULTURAL EVENTS					
OPERATING INCOME					
00153	SALE OF CHERISHED GOODS		-58.00		-58.00
00753	LC DRIFT AUSTRALIA DAY	-13000.00		-13000.00	
04343	HIGH SCHOOL ART AWARD	-1500.00		-1480.00	
07013	CONCERTS IN THE PARK	-5000.00		-5020.00	
07063	MIRRAW FESTIVAL SITE FEES	-7000.00		-6274.55	
07103	MIRRAWARRA FESTIVAL	-3000.00		-2800.00	
07893	HIGHLAND GATHER SITE FEES	-2200.00		-3720.01	
07993	HIGHLAND CATERING	-1400.00			
07993	AUSTRALIA DAY SITE FEES	-3000.00		-5795.45	
07943	CONCERTS IN THE PARK SITE FEES	-100.00		-200.00	
07943	CANOLE BY CAMELLIANT	-200.00		-400.00	
07943	CANOLE BY CAMELLIANT	-1000.00			
08003	CONF-BILL OF MALL CONCERT	-1000.00			
08113	MIRRAWARRA ART EXHIBITION	-4000.00		-2036.31	
OPERATING EXPENDITURE					
30162	GRANITE CULTURAL EVENTS	50000.00		39526.89	
31972	VOL SUPER CULTURAL EVENTS	1900.00		1448.27	
32962	SEC SUPER CULTURAL EVENTS	4200.00		3395.08	
33422	COMP PARKING CULT EVENT	1700.00		1021.61	
54862	HIGH SCHOOL ART AWARD	8000.00		8090.74	
58922	VEHICLE OPERATING-CITY XV	9000.00		4321.60	
58992	MIRRAWARRA FESTIVAL	42400.00		2104.50	
51642	STATIONERY-PAPER - EVENTS	500.00		85.26	
52322	SPONSORSHIP - CONCERT BAND	5000.00		6050.00	
52452	ART ACQUISITIONS	3000.00			
52462	SPONSORSHIP PAPER BAND	5000.00			
53322	AUSTRALIA DAY	42000.00		38199.59	
53322	SPECIAL EVENTS SUPPORT	1000.00		76.02	
58432	HIGHLAND CATERING	35000.00		28235.65	
58442	CANOLE BY CAMELLIANT	7000.00		7382.57	
58472	PEANUT WEBS	500.00			
58542	CONCERTS IN THE PARK	12000.00		7610.22	
58622	BILL OF MALL CONCERTS	4000.00			
58642	MIRRAWARRA ART EXHIBITION	10000.00		19736.98	
58652	STORM & SHEDS	4000.00		642.00	
SUB TOTAL OPERATING					
		-44300.00	254200.00	-40684.32	159864.75
TOTAL CULTURAL EVENTS					
		-44300.00	254200.00	-40684.32	159864.75

SCHEDULE M55 Printed at 09:25 on 01 APR 2004
CITY OF ARMADALE
ARMADALE HELICOPT SENIOR CITIZENS CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
ARMADALE HELICOPT SENIOR CITY					
OPERATING INCOME					
08953	PODLIATY-ARECC	-8100.00		-8466.00	
09053	WATERBURY-ARECC	-2080.00		-1950.00	
09123	PODLIATY-ARECC	-800.00		-3550.00	
10453	HALL BORDS-ARECC	-3200.00		-1887.00	
10473	HALL BORDS-ARECC	-400.00			
OPERATING EXPENDITURE					
50312	TELEPHONE-ARECC	600.00		812.01	
50552	PODLIATY-ARECC	2400.00		13940.00	
51392	BUXURY EXPENSES-ARECC	5400.00		481.08	
51852	HALL BORDS-ARECC	400.00			
SUB TOTAL OPERATING					
		-15100.00	15600.00	-15547.00	15240.09
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
ARMADALE HELICOPT SENIOR CITY					
		-15100.00	15600.00	-15547.00	15240.09

SCHEDULE 556 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
HISTORY HOUSE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPENSE	INCOME	EXPENSE
HISTORY HOUSE					

OPERATING EXPENDITURE					
51382	SALARIES-W/HOUSE		49400.00		37093.05
34382	ROC SUPER - HISTORY HOUSE		4100.00		3060.77
34422	COMP PARKING - HISTY HOUSE		1500.00		918.73
64342	EMERGENCY OFFICE EXPENSES-HE		2500.00		1373.25
54512	TELEPHONE HISTORY HOUSE		1000.00		789.48
54582	INSURANCE-HISTORY HOUSE		1100.00		704.00
54662	CONSERVATION-HIST HOUSE		4838.00		1837.09
54612	FEET & PRINT-HIST HOUSE		1800.00		2071.05
54622	DISPLAYS-HISTORY HOUSE		4100.00		2337.27
54632	PUBLIC PROG-HISTORY HOUSE		1800.00		61.66
54652	ADVERTISING-HISTORY HOUSE		1800.00		
54712	PHOTOCOPIING HISTORY HOUSE		2100.00		233.83
54742	OFFICE REQ (SCHOOL ROOM)		1000.00		276.38
54772	PROGRAM MODIFICATIONS		7117.00		4679.35
52422	RESERVATION SPECIFIC PROJ		4700.00		
SUB TOTAL OPERATING			91558.00		58065.87

CAPITAL INCOME					
15133	GRANDY INCOME HIST HOUSE	-1000.00		-490.00	
15143	SG GRANT-LIB/HERIQUIN W/E	-2350.00			
15173	CONF - HISTORICAL SOCIETY	-2350.00		-2134.26	

CAPITAL EXPENDITURE					
82304	RECORD (SCHOOL ROOM)		2000.00		1500.00
SUB TOTAL CAPITAL			2000.00		1500.00
TOTAL HISTORY HOUSE			97000.00		61614.26
			93558.00		56565.87

SCHEDULE 557 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
COMMUNITY DEVELOPMENT
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPENSE	INCOME	EXPENSE
COMMUNITY DEVELOPMENT					

OPERATING INCOME					
20973	SG GRANT-RENTORS PROTECT	-66000.00		-20000.00	
21103	RENTY INCOME	-1000.00		-557.64	
21103	CAREER EXPO RENT REWARDS	-8000.00		-1300.00	
21113	SG GRANT VOL HISTORY COE	-8750.00		-9285.00	
21133	INCOME VAC CONCERS/EXHIBITS	-3000.00		-333.69	
21573	SG GRANT - AMBICRYVAL SUP	-10000.00			
21973	GRANT-INDIG VOICER ARTS	-19950.00		-19975.00	
22013	SG GRANT - WERE GROUP	-1000.00		-5000.00	
22013	RENTORS PRACE-HOUSE INC	-1000.00		22.36	

OPERATING EXPENDITURE					
32402	SALARIES COMMUNITY SERV		238100.00		179375.08
32342	VOL SUPER COM. SERVICES		9500.00		3269.65
32362	ROC SUPER COM DEVELOP		21500.00		13894.92
31352	COMP PARKING COM DEVELOP		4100.00		4861.23
42373	VAC CONCERS/EXHIBITS		14000.00		4334.12
42462	RECONSTRUCTION		14975.00		2099.48
46372	VEHICLE OF COM DEVELOP		9000.00		4257.43
46982	CURSES TO FRANKER HOUSE		4800.00		4090.92
52302	CONFIRM SCHOOL PROGR		1200.00		1024.07
52332	DONATIONS GENERAL		17000.00		5134.30
52472	CONTRIBUTION - A.T.T.B.S.		3000.00		3000.00
62592	LEASR-COMM SECURITY YER		7200.00		3279.38
52622	YER ON COMMUNITY SECURITY		5100.00		528.05
53852	RENTY EXPENSES		2500.00		1398.63
54442	RENT SECURITY WAREHOUS				75.73
54352	PAGE VEHICLE REPLAC-COEV		12000.00		4809.00
54362	STATIONERY/PAPER-COM DEV		1000.00		1744.52
54372	MOBILE PHON-COM DEV		1000.00		215.33
54382	AMORTIZATN SUPPORT		146163.00		76473.69
54752	AMORTIZATN LEASING PROG		4128.00		3519.28
54812	WERS GROUP		3000.00		4844.08
55372	RENTORS CO-ORD PROTECT		120000.00		40669.42
63552	CONFIR RECORDED MATCH		4000.00		4000.00
63662	ADVERTISING/PROMOTION		21239.00		16227.60
63682	ADVERTISING PROMISE PROM		1000.00		
63682	DISABILITY AWARE TRAINING		3000.00		
63742	HOUS AVERTON COUNCIL		3000.00		354.66
71522	CONF-ESCAPE TO THE HILLS		4600.00		
71592	CONF-CHARITANT PROGRAM		10000.00		10000.00
72072	CONF-VA W/PANCE CO-ORD		9700.00		12717.84
72092	CONF SVCS WERS FRAMER		10000.00		
72102	CONF SVCS WERS FRAMER		41000.00		28371.29
72112	VOLUNTEER RESOURCE CENTRE		40898.00		27924.05

SCHEDULE M57 Printed at 09:28 on 01 APR 2004
CITY OF ARMBALDE
COMMUNITY DEVELOPMENT
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
72142	STAFF TRAINING	3000.00		756.28	
72152	COMMUNITY SAFETY PLAN	45000.00		35005.68	
72162	CANERS EXPD	14000.00			
72172	CULTURAL PROGRAMMES	10000.00			
72212	INT-DEIAS POCES PLAN REVM	3000.00		1500.00	
72222	INDIGENOUS YOUTH ARTS	39950.00		19975.00	
70244	OFFICE FURN & EQUIP-C/DEV	1200.00		468.00	
	SUB TOTAL OPERATING	-229700.00	912775.00	-56986.37	518214.63
	TOTAL COMMUNITY DEVELOPMENT	-229700.00	912775.00	-56986.37	518214.63

SCHEDULE M58 Printed at 09:28 on 01 APR 2004
CITY OF ARMBALDE
NEIGHBOURHOOD IMPROVEMENT PROGRAM
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
NEIGHBOURHOOD IMPROVEMENT PROG					
OPERATING INCOME					
21413	SG GRANT NEP - KEYSTART	-75000.00		-75000.00	
20843	GRANT-A/DALE REDEVELOP	-50000.00		-50000.00	
20863	SG GRANT-WATERWHEEL GARDEN	-3265.00			
20863	SG GRANT- BDO	-19380.00		-8650.00	
OPERATING EXPENDITURE					
44782	CONSULTANT FEES-NEP		2745.00		
51932	PROJECTS-NEP		254019.00		48097.41
52612	INTERPRETING COMMUNING PROJ		3200.00		953.10
53842	REGIONAL HOUSING PROJECT		19300.00		
	SUB TOTAL OPERATING	-147300.00	229284.00	-133850.00	50610.51
CAPITAL INCOME					
CAPITAL EXPENDITURE					
	SUB TOTAL CAPITAL				
	NEIGHBOURHOOD IMPROVEMENT PROG	-147300.00	229284.00	-133850.00	50610.51

SCHEDULE M59 Printed at 09:25 on 01 APR 2004
CITY OF ARMA Dale
COMMUNITY SERVICES ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		INCOME	EXPEND	INCOME	EXPEND
COMMUNITY SERVICES ADMINISTRATION					
OPERATING INCOME					
07833	FIRST STAGE BOOTH SALES	-200.00		-60.00	
OPERATING EXPENDITURE					
30662	SALARIES - CSA		145000.00		90191.38
31982	VOL SUPER - CSA		4100.00		3340.91
34902	SEC SUPER - CSA		3100.00		3020.02
34442	COMP PREMIUM - CSA		3500.00		2449.67
38782	CONFERENCE - COMM SVCS		6000.00		3300.60
54392	PASH VEHICLE REPLAC-CSA		12000.00		12000.00
54402	STATIONERY/PAPER-CSA		300.00		383.98
54412	VEHICLE OPERATING-CSA		9600.00		5464.63
54422	REPAIRS/MAINT-CSA		1000.00		300.36
54432	TRAVEL EXPENSES-CSA		2200.00		1026.65
54442	STAFF TELEPHONE - CSA		2300.00		1288.74
	SUB TOTAL OPERATING	-200.00	195100.00	-60.00	127589.03
CAPITAL INCOME					
CAPITAL EXPENDITURE					
	SUB TOTAL CAPITAL				
	TOTAL COMMUNITY SERVICES ADMIN	-200.00	195100.00	-60.00	127589.03

SCHEDULE M60 Printed at 09:25 on 01 APR 2004
CITY OF ARMA Dale
ARMA Dale RECREATION CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		INCOME	EXPEND	INCOME	EXPEND
ARMA Dale RECREATION CENTRE					
OPERATING INCOME					
01003	BASEBALL FEES			-76.37	
01003	NETBALL FEES			-1162.55	
01003	SOCCER FEES			-862.37	
01003	BEATING FEES			-3.00	
01103	VACATION PROGRAMMES			-8443.89	
01123	TEAM MEMBERSHIPS			-114.00	
01143	CONTRIBUTION - COPIES FEES			-34.69	
01153	GYM CAPITAL			-851.00	
01173	GYM MEMBERSHIP FEES			-5269.18	
01173	GYM SPECIALS INCOME			-370.00	
01183	CLASSES INCOME - CASUAL			-185.00	
01193	GYM HIRE FEES			-300.37	
01203	SKOOR INCOME - REC CTR	-20000.00		-1403.68	
01213	STADIUM HIRE FEES - SPORT			-403.00	
01243	CHEQUE			-62.38	
01253	KICKER INCOME- REC CTR			-73.09	
OPERATING EXPENDITURE					
43692	CONSULTANCY - CTR MANAGER				18090.00
43702	SALARIES - PERMANENT				7875.64
43712	WAGES CASUAL INSTRUCTORS				6310.42
43722	WAGES - CASUALS				10755.45
43732	SEC SUPER - REC CTR				1813.59
43752	STAFF EXPENSES				795.00
43762	ADVERTISING				2372.24
43772	ROBBERY REMOVAL REC CTR				1139.10
43782	STAFF OFFICE EXPENSES				688.05
43822	CLEANING EXPENSES				404.13
43832	ELECTRICITY CHARGES				1475.86
43842	PROPERTY MAINTENANCE		14000.00		14194.94
43852	WATER CHARGES - REC CTR				2232.25
43862	STADIUM EXPENSES - REC CTR		71200.00		5888.70
43872	KICKER PURCHASES				59.78
43882	TRAVEL PROGRAMS				5377.59
43892	TELEPHONE EXPENSES				877.46
43902	OPERATIONAL SUBSIDY REC C		50000.00		47321.36
	SUB TOTAL OPERATING	-20000.00	141200.00	-19627.63	123904.53

SCHEDULE M60 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
ARCADALE RECREATION CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
	TOTAL ARCADALE RECREATION CENT	-20000.00	141200.00	-19627.63	123904.93

SCHEDULE M61 Printed at 09:25 on 01 APR 2004
CITY OF ARCADALE
LIBRARY ADMINISTRATION
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

A/C	PARTICULARS	BUDGET		ACTUAL	
		2003/04	2003/04	2003/04	2003/04
		INCOME	EXPEND	INCOME	EXPEND
LIBRARY ADMINISTRATION					
OPERATING INCOME					
0113	PIEMET INCOME	-3500.00		-3128.91	
20873	SG GRANTS	-3000.00		-3300.00	
20933	LOST & DAMAGED PFS S/DMS			-9493.34	
OPERATING EXPENDITURE					
30602	SALARIES - LIB ADMIN		154000.00		157729.27
31862	VOL SUPER LIB ADMIN		6200.00		2843.01
32912	BOOK SUPER LIB ADMIN		13400.00		10924.39
33812	COND PRECINCTS - LIB ADMIN		5000.00		2064.33
37232	STATIONERY & PRINTING		1800.00		735.19
37233	SUNNY OFFICE REPS		1050.00		1157.45
37242	OFFICE MATERIALS LIB ADM		1500.00		395.91
37252	LIBRARY REBOOKING LIB ADM		4000.00		220.99
37252	STAFF TRAINING LIB ADM		4500.00		1902.54
46282	VEHICLE OP ASN/LIBRARY		8000.00		4100.09
51412	NAVY DEBARB AWARD		1000.00		900.09
52372	COMPTON WORKSH GROUPS		40000.00		33500.00
53932	CHILDREN BOOK WEEK		1000.00		1274.00
69432	PIRNEY		6000.00		4924.55
69432	SQL DATABASE SOFTWARE				375.00
71334	LOCAL REPORTS COLLECT-LIB		13538.00		6105.81
SUB TOTAL OPERATING		-4500.00	260938.00	-13912.25	188219.85
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
LIBRARY ADMINISTRATION		-4500.00	260938.00	-13912.25	188219.85

SCHEDULES 96-110, 141 TO 161 09:15 on 01 APR 2004
CITY OF ARNOLD
BUDGET - COMMUNITY SERVICES DEPARTMENT
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 MAR 2004

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
DOG CONTROL SERVICES	-204050.00	308649.00	-184109.54	201554.31
SPACK (ARMS) CONTROL SERVICE	-1500.00	89500.00	-365.00	43240.07
FIRE CONTROL SERVICES	-320200.00	383375.00	-30312.92	192129.84
OTHER LAW AND ORDER	-14200.00	97550.00	-9889.18	8716.48
STATE EMERGENCY SERVICE	-80500.00	57367.00	-37875.00	13816.42
RECREATION ADMINISTRATION	-36800.00	257400.00	-6451.90	173986.87
NEW BEGINNERS KARATE DISCOVERY	-2200.00	8500.00	-182.88	3372.68
ARNOLD AQUATIC CENTRE	-335200.00	576400.00	-242384.11	545992.52
RELIANCY POOL		1100.00		1072.00
ARNOLD LIBRARY	-22800.00	372000.00	-12888.27	272260.20
WELMCCOTT LIBRARY	-10200.00	341700.00	-8638.78	264156.79
HEPFIELD LIBRARY	-8400.00	298800.00	-5995.18	205407.35
CULTURAL EVENTS	-44100.00	254200.00	-40684.32	159864.73
3-K STRUCTURE CHANGE MANAGEMENT	-11500.00	15600.00	-12547.00	15246.08
HISTORY HOUSE		91353.00		55805.87
COMMUNITY DEVELOPMENT	-223700.00	912775.00	-56986.37	218224.60
NEIGHBOURHOOD MOVEMENT PROG	-147500.00	229284.00	-133650.00	50010.51
COMMUNITY SERVICES ADMINISTRATION	-200.00	195100.00	-80.00	127589.00
ARNOLD RECREATION CENTRE	-20000.00	141200.00	-18627.63	123304.25
LIBRARY ADMINISTRATION	-4900.00	260938.00	-13912.25	188219.85
SUB TOTAL OPERATING	-2467850.00	4861193.00	-895645.24	3234316.60
CAPITAL				
FIRE CONTROL SERVICES		286300.00		189616.59
RECREATION ADMINISTRATION		20300.00	-381.54	12649.27
ARNOLD AQUATIC CENTRE		28000.00		1509.00
HISTORY HOUSE	-5700.00	2000.00	-2614.26	
SUB TOTAL CAPITAL	-5700.00	337600.00	-2896.10	203765.86
TOTAL	-1473350.00	5198793.00	-862541.44	3438082.46

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

MINUTES

**OF THE MEETING HELD IN COUNCIL CHAMBERS ON THURSDAY
1 APRIL 2004, COMMENCING AT 6:35 PM**

1. ATTENDANCE AND APOLOGIES

Present

Mr Tony Smith (Chair)	Community Representative
Cr Graham Wallace	City of Armadale
Cr Henry Zelones	City of Armadale
Mrs Heather Adams	Swimming Club Representative
Ms Chris Elnick	Community Representative
Mr Jeffrey Williams	Community Representative
Mr Carl Askew	Director Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

That the Minutes of the Meeting held on 4 March 2004 be confirmed

3. BUSINESS ARISING

3.1 Brief for the Study

At the previous meeting it was Resolved as follows:

1. *That with the inclusion of the above changes agreed to by the Reference Group, the draft consultant's brief for the study be approved and an advertisement be placed in the West Australian newspaper inviting proposals from suitably qualified and experienced consultants to undertake the study.*

2. *The closing date for receipt of submissions is to be Friday, 19th March 2004 at 4pm western standard time*
3. *That the proposed selection criteria and the balance of the contract documentation be circulated to members of the Reference Group.*

The advertisement for the study appeared in the West Australian on 6 March 2004 and attracted considerable interest from consulting firms. A total of 8 quotations and submissions were received by the closing date. A copy of the contract documentation was emailed to members of the Reference Group.

RESOLVED

That the information be received

3.2 Site Visits

At the previous meeting it was resolved as follows:

That Reference Group members bring to the next meeting 3 or 4 dates that they would be available to attend site visits to indoor aquatic facilities.

RESOLVED

That the site visits to indoor aquatic facilities be held on the following dates:

Saturday 17th April

- Gosnells Leisure World
- Riverton Leisureplex

Saturday 18th May

- Rockingham Aquajetty
- Waroona Aquatic Centre

4. APPOINTMENT OF CONSULTANT

A total of 8 submissions were received prior to the closing date and copies were forwarded to members of the Reference Group. Each member has been requested to read the submissions and score them against the selection criteria. A summary scoresheet that includes the individual scores of Reference Group members will be tabled at the meeting to assist with the selection process.

The individual scores of Reference Group members were tallied and at the end of that process ABY Leisure Consultancy rated the highest. Discussion focussed on the

merits of the two highest scoring submissions with both demonstrating their capability of fulfilling the requirements of the Brief. The Reference Group was happy that a very thorough assessment process had been followed and the submission that had scored the highest should be awarded the contract.

Discussion took place re the initial meeting with the consultant and the need for the Reference Group to be consistent in the messages that it gives to the consultant in terms of the direction of the study

RESOLVED

1. That subject to satisfactory referee checks, *ABV Leisure Consultancy* be appointed to undertake the Aquatic Facilities Needs Assessment and Feasibility Study at the quoted price of \$31,152.
2. That Reference Group members give some thought to any issues that they wish to raise/clarify with the consultant prior to the initial meeting.

5. GENERAL BUSINESS

5.1 Promotion of the Study

Jeff Williams suggested that the study be promoted via the City's website with people having the opportunity to have input through on line surveys as well as traditional surveys and submissions.

RESOLVED

That discussions take place with the consultant and a range of options be considered for promoting the study and creating awareness in the community.

6. CLOSURE

The meeting closed at 8-40pm

7. NEXT MEETING

To be held on 6 April 2004 in the downstairs Conference Room commencing at 5pm.
The consultant will arrive at approximately 5-30pm.

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

MINUTES

**OF THE MEETING HELD IN THE COMMITTEE ROOM, CITY OF ARMADALE
ADMINISTRATION CENTRE ON TUESDAY
6 APRIL 2004, COMMENCING AT 5:05 PM**

1. ATTENDANCE AND APOLOGIES

Present

Mr Tony Smith (Chair)	Community Representative
Cr Henry Zelotes	City of Armadale
Mrs Heather Adams	Swimming Club Representative
Ms Chris Eirick	Community Representative
Mr Jeffery Williams	Community Representative
Mr Carl Askew	Director Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Cr Graham Wallace	City of Armadale
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Observers

Mr Darren Monument	ABV Leisure Consultancy
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2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

That the Minutes of the Meeting held on 1 April 2004 be confirmed

3. BUSINESS ARISING

3.1 Appointment of Consultant

At the previous meeting the Reference Group Resolved as follows:

- 1. That subject to satisfactory referee checks, ABV Leisure Consultancy be appointed to undertake the Aquatic Facilities Needs Assessment and Feasibility Study at the quoted price of \$31,152.*
- 2. That Reference Group members give some thought to any issues that they wish to raise/clarify with the consultant prior to the initial meeting.*

Referee checks have been conducted and confirmed the suitability of the Reference Group's selection. *ABV Leisure Consultancy* have been contracted to undertake the study.

RESOLVED

That the information be received.

3.2 Items for Discussion/Clarification with Consultant

Mr Darren Monument of ABV Leisure Consultancy will arrive at approximately 5:30pm to meet the Reference Group and discuss the proposed methodology for the study. Possible issues for discussion include:

- Community consultation plan i.e. possible workshop/public meeting dates, content of community survey & process for approval, identifying key stakeholders etc.
- Promotion of study
- Project timeline

General discussion took place on a range of issues related to:

- *the study methodology*
- *consultation plan*
- *process for approval of the survey questionnaire*
- *key stakeholder groups*
- *promotion of the study*
- *project timeline; and*
- *the need to avoid the design faults with Gosnells Leisure World and Riverton Leisureplex.*

The Reference Group advised the consultant that while the Brief for the study did indicate Council’s aim to complete the draft study report by the end of May, it appreciated that this was a very tight timeline and there may need to be some flexibility in order to get a quality outcome.

RESOLVED

1. That the consultant forward a timeline for the study by 16 April, 2004.
2. That the following groups be included in the consultation process:
 - Aged/seniors groups
 - Community service organizations
 - Disability groups
 - Schools/education swimming groups
 - Swimming clubs
 - Other sporting clubs
 - Youth groups
 - Aboriginal groups
 - All current user groups
3. That the consultant use a range of strategies to promote and raise awareness of the study e.g. advertising in local papers, Council website, posters at community venues etc.
4. That the draft survey questionnaires be circulated to Reference Group members prior to them being distributed to the community.
5. That discussions be held with the Architect and Quantity Surveyor at the appropriate time to ensure that design shortfalls at other facilities were taken into account when preparing cost estimates.

4. GENERAL BUSINESS

Nil

5. CLOSURE

The meeting closed at 7-10pm

6. NEXT MEETING

Date to be advised.

**ARMADALE POLICE AND CITIZEN'S YOUTH CLUB
MANAGEMENT COMMITTEE MEETING**

DATE: Wednesday 18th February 2004

VENUE: Armadale Arena

MEETING OPENED: 5:30pm

CHAIR PERSON: John Kozorovich

MINUTE TAKER: Catherine Waltham

PRESENT: S/Const Rod Gilroy
1st Class Const Gordon Masulin
ALLO Kyle Stock
Mike Fitzpatrick
Pam Walker
Wayne Manger
John Landwehr
Carl Asher
Alexandra Lewis
Ivan Bullich

GUESTS: Nil

APOLOGIES: S/Sgt K. Fergusson
Colin Packer
Iris Lumsley
Christine Heinz
Pat Qualtrian
Helen Meegeel

CONFIRMATION OF MINUTES OF PREVIOUS:

Moved Wayne Manger / Alexandra Lewis that the Minutes of the previous meeting held on the 17/12/03 were a true and correct record of that meeting and should be signed as such.

CARRIED

BUSINESS ARISING FROM MINUTES:

- Expenditure and Income - Print out needed for the Police Rangers for 2003
- Drink Machine - Drink machine is needed in the main sports hall but quotes given so far are out of the Recreation Centre's budget. We'll keep searching for cheaper quotes or fundraising towards the drink machine.

CORRESPONDENCE INWARD AND OUTWARD:

Moved that the Inward and Outward Correspondence be accepted and confirmed as tabled.

TREASURERS REPORT:

The financial report for the month of December 2003 and January 2004 was present and tabled.

- Many reversals made in the month of December 2003.
- Part payment of insurance was made
- Vacat/Oc Care Program boosted our money in January 2004.

CARRIED

MANAGER'S REPORT:

- 1st Class Const Gordon Masulin
- Financial Loss - December 2003 and January 2004 experienced heavy loss on the financial front due to the Christmas break and activities not running during the School Holiday's.
- Activities and Court Hire - Positive responses to our general activities and court hire during our off peak hours (Day usage)
- Discos - Disco's will commence again starting the 27th February and will be run on a monthly basis. Tickets and posters have been sent out to all local schools.
- Climbing Wall - We have recently ordered the Climbing Wall through "Extreme Engineering". The wall should arrive in March and the official launch will be held at one of the local High Schools.
- New Year's Eve Sender's Night - The Senior's night was a success with over 180 seniors attending the event.
- Armadale Out Night - The Out Night will be held on the 1st March and any assistance and donations would be appreciated and the money raised from the night goes towards youth programs.

GENERAL BUSINESS:

Sporting Update - Kaye Eston

- Activity numbers are rising since advertising through the local schools. We have had a few new junior netball teams join. Numbers will increase as soon teams are leaving "Foxy's" to join our centre again. We have had alcohol problems with the adult soccer teams, which has now been dealt with.

GENERAL BUSINESS CONT:

Gym Update – Mike Fitzgerald

- **Memberships** - The “Open Day” increased member numbers, without the “Open Day” the Gym may have been at a loss because December was such a slow month. January has proved to be fairly quiet month but still managed to sell seventeen new memberships.
- **Croche** - Many members have commented about the Croche row that is has been re-painted and has new flooring, which make the Croche look much cleaner. We have also advertised the “Stopper Docker” for the beach club which should bring in new members.

Police Ranger’s – Wayne Manger

- **Tramatic FCYC** has now closed, we are trying to get their equipment which is worth around \$25,000. We need a figure for our funding, insurance and club usage.

Trampoline – Pam Walker

- **Trampoline attendance** need to be fixed as they have not shown up on the attendance print outs for January.
- **Trampoline mats** still need to be fixed as soon as possible.

Climbing Wall

- We have ordered the “Sierra 4” climber from “Extreme Engineering”. The order was confirmed on the 18th February. The “Sierra 4” climber was quoted at \$30,175.00 which is \$7,000.00 cheaper than the American climbing wall. With this order we will receive the harnesses, trailer and the insurance to have it sent to Perth.
- We will be selling the sides of the climbing wall to local business so they can advertise their company logo’s etc.
- We will be looking into placing the climbing wall in the Soccer hall during the winter months if the hall can handle the weight.

Disco’s

- The first disco to be held at the Armadale Arena will be held on the 27th February at 7.00pm. We will advertise through the schools of the times and dates of future disco’s. The money raised will go towards gym equipment and maintenance of other sporting equipment.

Quiz Night

- The Quiz Night will be held on the 6th March at 7.30. The money raised will go towards youth programs.

Project Works

- We need an extra room for the weight lifting classes or we could look into using the Badminton hall next door to the Arena as they have change rooms and other facilities that the weightlifters need.

Work for the Dole

- We have now work for the Dole members starting in February / March.

ITEMS TO BE CARRIED FORWARD TO THE NEXT MEETING:

Nil

CLOSURE: There being no further General Business, the meeting is declared closed at 9.57pm.

NEXT MEETING: Wednesday the 17th March 2004 at 9.30pm.

Armadale PCYC Community A/C
PO Box 375
Armadale WA 6992

Reconciliation Report

5/8/2014 10:15:59 Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1113 Armadale Gen Chq A/C				
Date of Bank Statement: 3/20/14				
Last Reconciled: 2/19/14				
Last Reconciled Balance: \$11,865.00				
Cleared Cheques				
402753	1/13/14	Cash		\$152.00
402350	5/12/13	Comerica Australia		\$164.00
402096	1/27/14	Pay Lifestore		\$24.00
402323	1/20/14	Emergency Book-keeping Service		\$100.00
402116	2/20/14	Armadale Studio		\$120.00
402325	3/20/14	Gymnasia WA		\$150.00
402295	3/20/14	Cardbus Shopquest		\$221.83
402327	3/20/14	William Park		\$132.50
402023	3/20/14	Facilities of PCYC		\$75.34
402329	3/20/14	Clark & Cheong Photographers		\$272.30
402330	3/20/14	Spice Party Plus		\$242.00
402331	3/20/14	Campbell's Junior Service		\$504.82
402332	3/20/14	Classic Treaties		\$80.00
402333	3/20/14	Telstra		\$34.95
402334	3/20/14	Telstra		\$119.00
402335	3/20/14	Telstra		\$490.00
402336	3/20/14	Pay cash		\$130.00
402337	3/20/14	Laura Givens		\$25.00
402338	3/20/14	Restoration		\$138.00
402339	3/20/14	AMF		\$60.00
402340	3/20/14	Woolworths Superannuation		\$1,708.77
402341	3/20/14	Newey Homeys		\$203.40
402342	1/20/14	Work Chamber		\$111.86
402343	1/20/14	Dept of Racing, Gaming & Lic		\$65.00
402344	1/20/14	H/Arbans		\$202.50
402345	1/20/14	Pay cash		\$100.00
402346	1/20/14	Ribbon Factory		\$78.53
402347	1/20/14	Pay cash		\$100.00
402348	1/20/14	Client & Handy Services		\$467.00
402349	1/20/14	Barve Hairz		\$87.50
402350	1/20/14	Pay cash		\$100.00
402351	1/20/14	Australia Post		\$100.00
402352	1/20/14	Pay cash		\$100.00
402353	2/3/14	Long E Fuel Station		\$291.64
402354	2/3/14	Dept Of Sport & Rec		\$12.00
402355	2/3/14	Asia Westpac		\$41.78
402356	2/3/14	Newark Foods		\$403.00
402357	2/3/14	Asia Westpac		\$143.00
402358	2/3/14	H/Arbans		\$622.50
CR000007	2/20/14	Reversal_CR000002_2014/14		\$204.66
1532170204	2/20/14	Facilities of PCYC		\$348.00
1532170204	2/20/14	Lush Inc		\$70.50
SC270204	2/20/14	Bank Bar P P F		\$51.90
1/1	8/20/14	Challenger Bank		\$7,872.24
T/T	25/02/14	Challenger Bank		\$7,871.68
Total:			\$0.00	\$28,684.43
Cleared Deposits				
CR000205	3/20/14	Nightly fees	\$604.65	
CR000112	2/20/14	Weekly banking	\$1,417.26	
CR000113	6/20/14	Weekly banking	\$1,479.50	
CR000122	6/20/14	Weekly banking	\$4,134.11	
CR000127	12/20/14	Weekly banking	\$1,817.17	
CR000131	18/20/14	Weekly banking	\$1,132.26	
CR000136	18/20/14	Weekly banking	\$1,722.35	
CR000143	23/20/14	Weekly banking	\$1,277.40	

Armadale PCYC Community A/C

Reconciliation Report

5/8/2014 10:15:59 Page 2

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1113 Armadale Gen Chq A/C				
Date of Bank Statement: 3/20/14				
Last Reconciled: 3/19/14				
Last Reconciled Balance: \$11,865.00				
Cleared Deposits				
CR000347	2/20/14	Weekly banking	\$3,225.15	
Total:			\$3,225.15	\$0.00
Outstanding Cheques				
402075	1/20/14	PCYC Gym Sports	\$30.00	
401950	8/10/13	Sport Association of Aust (SAA)	\$40.00	
402115	1/20/14	Stewart & Heaton	\$907.46	
402062	2/20/14	Telstra	\$474.00	
402088	2/20/14	Shog A Doodle	\$850.00	
402097	2/20/14	Facilities of PCYC	\$20.00	
402098	1/20/14	Comer Bank	\$80.00	
402822	1/20/14	Rogers Cinema	\$100.00	
402724	2/20/14	Outland Cinema	\$15.00	
402852	2/4/14	Telstra	\$254.12	
402853	2/20/14	Telstra After	\$120.00	
402850	2/4/14	Mail Mail Facilitation	\$,188.00	
CR000003	9/10/14	Reversal_CR000002_2014/14	\$13.96	
Total:			\$0.00	\$4,422.19
Outstanding Deposits				
CR000290	1/20/14	Nightly fees	\$0.00	
Total:			\$0.00	\$0.00
Reconciliation				
MYOB Balance on 27/02/14:		\$5,718.90		
Add: Outstanding Cheques:		\$4,422.19		
Subtotal:		\$10,141.09		
Deduct: Outstanding Deposits:		\$0.00		
Expected Balance on Statement:		\$10,141.09		

CHALLENGE BANK
ASN 25 OF 42 1H
Electronic Statement
SOCIETY CHECKS ACCOUNT

036-000 41-4619

DETAILS OF YOUR ACCOUNT
FROM LAST STATEMENT DATED 28 JAN 2004 TO 27 FEB 2004

DATE	DESCRIPTION OF TRANSACTION	DEBIT	CREDIT	BALANCE
16FEB	WITHDRAWAL CHECK# 400317	247.00		12437.66
16FEB	WITHDRAWAL CHECK# 400315	71.00		12366.66
16FEB	WITHDRAWAL CHECK# 400313	411.85		11954.81
16FEB	DEPOSIT AS BOUNCE		84.00	12038.81
16FEB	WITHDRAWAL CHECK# 400311	6479.90		5558.91
16FEB	WITHDRAWAL CHECK# 400309	84.00		5474.91
16FEB	DEPOSIT AS BOUNCE		24.00	5518.91
16FEB	WITHDRAWAL CHECK# 400297	68.00		5450.91
16FEB	DEPOSIT AS BOUNCE		157.00	5607.91
16FEB	DEPOSIT AS BOUNCE		19.00	5806.91
16FEB	DEPOSIT AS BOUNCE		16.00	5962.91
16FEB	DEPOSIT AS BOUNCE		15.00	6117.91
16FEB	DEPOSIT AS BOUNCE		1672.77	7790.68
16FEB	DEPOSIT AS BOUNCE		2569.76	10360.44
16FEB	DEPOSIT AS BOUNCE		5781.77	16142.21
16FEB	WITHDRAWAL CHECK# 400318	119.00		16023.21
16FEB	WITHDRAWAL CHECK# 400316	119.00		15904.21
16FEB	WITHDRAWAL CHECK# 400314	185.40		15718.81
16FEB	WITHDRAWAL CHECK# 400312	185.40		15533.41
16FEB	WITHDRAWAL CHECK# 400310	119.00		15414.41
16FEB	WITHDRAWAL CHECK# 400308	119.00		15295.41
16FEB	WITHDRAWAL CHECK# 400306	119.00		15176.41
16FEB	WITHDRAWAL CHECK# 400304	74.00		15102.41
16FEB	WITHDRAWAL CHECK# 400302	119.00		14983.41
16FEB	WITHDRAWAL CHECK# 400300	119.00		14864.41
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16FEB	WITHDRAWAL CHECK# 400294	119.00		14507.41
16FEB	WITHDRAWAL CHECK# 400292	119.00		14388.41
16FEB	WITHDRAWAL CHECK# 400290	119.00		14269.41
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16FEB	WITHDRAWAL CHECK# 400278	119.00		13555.41
16FEB	WITHDRAWAL CHECK# 400276	119.00		13436.41
16FEB	WITHDRAWAL CHECK# 400274	119.00		13317.41
16FEB	WITHDRAWAL CHECK# 400272	119.00		13198.41
16FEB	WITHDRAWAL CHECK# 400270	119.00		13079.41
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16FEB	WITHDRAWAL CHECK# 400266	119.00		12841.41
16FEB	WITHDRAWAL CHECK# 400264	119.00		12722.41
16FEB	WITHDRAWAL CHECK# 400262	119.00		12603.41
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16FEB	WITHDRAWAL CHECK# 400242	119.00		11413.41
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16FEB	WITHDRAWAL CHECK# 400236	119.00		11056.41
16FEB	WITHDRAWAL CHECK# 400234	119.00		10937.41
16FEB	WITHDRAWAL CHECK# 400232	119.00		10818.41
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16FEB	WITHDRAWAL CHECK# 400228	119.00		10580.41
16FEB	WITHDRAWAL CHECK# 400226	119.00		10461.41
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16FEB	WITHDRAWAL CHECK# 400222	119.00		10223.41
16FEB	WITHDRAWAL CHECK# 400220	119.00		10104.41
16FEB	WITHDRAWAL CHECK# 400218	119.00		9985.41
16FEB	WITHDRAWAL CHECK# 400216	119.00		9866.41
16FEB	WITHDRAWAL CHECK# 400214	119.00		9747.41
16FEB	WITHDRAWAL CHECK# 400212	119.00		9628.41
16FEB	WITHDRAWAL CHECK# 400210	119.00		9509.41
16FEB	WITHDRAWAL CHECK# 400208	119.00		9390.41
16FEB	WITHDRAWAL CHECK# 400206	119.00		9271.41
16FEB	WITHDRAWAL CHECK# 400204	119.00		9152.41
16FEB	WITHDRAWAL CHECK# 400202	119.00		9033.41
16FEB	WITHDRAWAL CHECK# 400200	119.00		8914.41
16FEB	WITHDRAWAL CHECK# 400198	119.00		8795.41
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16FEB	WITHDRAWAL CHECK# 400194	119.00		8557.41
16FEB	WITHDRAWAL CHECK# 400192	119.00		8438.41
16FEB	WITHDRAWAL CHECK# 400190	119.00		8319.41
16FEB	WITHDRAWAL CHECK# 400188	119.00		8200.41
16FEB	WITHDRAWAL CHECK# 400186	119.00		8081.41
16FEB	WITHDRAWAL CHECK# 400184	119.00		7962.41
16FEB	WITHDRAWAL CHECK# 400182	119.00		7843.41
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16FEB	WITHDRAWAL CHECK# 400170	119.00		7129.41
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16FEB	WITHDRAWAL CHECK# 400158	119.00		6415.41
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16FEB	WITHDRAWAL CHECK# 400150	119.00		5939.41
16FEB	WITHDRAWAL CHECK# 400148	119.00		5820.41
16FEB	WITHDRAWAL CHECK# 400146	119.00		5701.41
16FEB	WITHDRAWAL CHECK# 400144	119.00		5582.41
16FEB	WITHDRAWAL CHECK# 400142	119.00		5463.41
16FEB	WITHDRAWAL CHECK# 400140	119.00		5344.41
16FEB	WITHDRAWAL CHECK# 400138	119.00		5225.41
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16FEB	WITHDRAWAL CHECK# 400114	119.00		3797.41
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16FEB	WITHDRAWAL CHECK# 400098	119.00		2845.41
16FEB	WITHDRAWAL CHECK# 400096	119.00		2726.41
16FEB	WITHDRAWAL CHECK# 400094	119.00		2607.41
16FEB	WITHDRAWAL CHECK# 400092	119.00		2488.41
16FEB	WITHDRAWAL CHECK# 400090	119.00		2369.41
16FEB	WITHDRAWAL CHECK# 400088	119.00		2250.41
16FEB	WITHDRAWAL CHECK# 400086	119.00		2131.41
16FEB	WITHDRAWAL CHECK# 400084	119.00		2012.41
16FEB	WITHDRAWAL CHECK# 400082	119.00		1893.41
16FEB	WITHDRAWAL CHECK# 400080	119.00		1774.41
16FEB	WITHDRAWAL CHECK# 400078	119.00		1655.41
16FEB	WITHDRAWAL CHECK# 400076	119.00		1536.41
16FEB	WITHDRAWAL CHECK# 400074	119.00		1417.41
16FEB	WITHDRAWAL CHECK# 400072	119.00		1298.41
16FEB	WITHDRAWAL CHECK# 400070	119.00		1179.41
16FEB	WITHDRAWAL CHECK# 400068	119.00		1060.41
16FEB	WITHDRAWAL CHECK# 400066	119.00		941.41
16FEB	WITHDRAWAL CHECK# 400064	119.00		822.41
16FEB	WITHDRAWAL CHECK# 400062	119.00		703.41
16FEB	WITHDRAWAL CHECK# 400060	119.00		584.41
16FEB	WITHDRAWAL CHECK# 400058	119.00		465.41
16FEB	WITHDRAWAL CHECK# 400056	119.00		346.41
16FEB	WITHDRAWAL CHECK# 400054	119.00		227.41
16FEB	WITHDRAWAL CHECK# 400052	119.00		108.41
16FEB	WITHDRAWAL CHECK# 400050	119.00		-11.41
16FEB	WITHDRAWAL CHECK# 400048	119.00		-130.41
16FEB	WITHDRAWAL CHECK# 400046	119.00		-249.41
16FEB	WITHDRAWAL CHECK# 400044	119.00		-368.41
16FEB	WITHDRAWAL CHECK# 400042	119.00		-487.41
16FEB	WITHDRAWAL CHECK# 400040	119.00		-606.41
16FEB	WITHDRAWAL CHECK# 400038	119.00		-725.41
16FEB	WITHDRAWAL CHECK# 400036	119.00		-844.41
16FEB	WITHDRAWAL CHECK# 400034	119.00		-963.41
16FEB	WITHDRAWAL CHECK# 400032	119.00		-1082.41
16FEB	WITHDRAWAL CHECK# 400030	119.00		-1201.41
16FEB	WITHDRAWAL CHECK# 400028	119.00		-1320.41
16FEB	WITHDRAWAL CHECK# 400026	119.00		-1439.41
16FEB	WITHDRAWAL CHECK# 400024	119.00		-1558.41
16FEB	WITHDRAWAL CHECK# 400022	119.00		-1677.41
16FEB	WITHDRAWAL CHECK# 400020	119.00		-1796.41
16FEB	WITHDRAWAL CHECK# 400018	119.00		-1915.41
16FEB	WITHDRAWAL CHECK# 400016	119.00		-2034.41
16FEB	WITHDRAWAL CHECK# 400014	119.00		-2153.41
16FEB	WITHDRAWAL CHECK# 400012	119.00		-2272.41
16FEB	WITHDRAWAL CHECK# 400010	119.00		-2391.41
16FEB	WITHDRAWAL CHECK# 400008	119.00		-2510.41
16FEB	WITHDRAWAL CHECK# 400006	119.00		-2629.41
16FEB	WITHDRAWAL CHECK# 400004	119.00		-2748.41
16FEB	WITHDRAWAL CHECK# 400002	119.00		-2867.41
16FEB	WITHDRAWAL CHECK# 400000	119.00		-2986.41

CHALLENGE BANK
ASN 25 OF 42 1H
Electronic Statement
SOCIETY CHECKS ACCOUNT

036-000 41-4619

DETAILS OF YOUR ACCOUNT
FROM LAST STATEMENT DATED 28 JAN 2004 TO 27 FEB 2004

DATE	DESCRIPTION OF TRANSACTION	DEBIT	CREDIT	BALANCE
16FEB	WITHDRAWAL CHECK# 400335	689.21		3661.64
16FEB	DEPOSIT AS BOUNCE		7728.35	13389.99
16FEB	WITHDRAWAL CHECK# 400330	164.00		13225.99
16FEB	WITHDRAWAL CHECK# 400328	164.00		13061.99
16FEB	DEPOSIT AS BOUNCE		87.00	13148.99
16FEB	WITHDRAWAL CHECK# 400321	527.40		12621.59
16FEB	DEPOSIT AS BOUNCE		159.90	12781.49
16FEB	DEPOSIT AS BOUNCE		19.00	12800.49
16FEB	DEPOSIT AS BOUNCE		17.00	12817.49
16FEB	DEPOSIT AS BOUNCE		12.00	12829.49
16FEB	DEPOSIT AS BOUNCE		12.00	12841.49
16FEB	DEPOSIT AS BOUNCE		1444.72	14286.21
16FEB	DEPOSIT AS BOUNCE		2329.11	16615.32
16FEB	DEPOSIT AS BOUNCE		3485.05	20099.37
16FEB	DEPOSIT AS BOUNCE		1026.15	21125.52
16FEB	WITHDRAWAL CHECK# 400331	120.00		21005.52
16FEB	WITHDRAWAL CHECK# 400329	120.00		20885.52
16FEB	WITHDRAWAL CHECK# 400327	120.00		20765.52
16FEB	WITHDRAWAL CHECK# 400325	120.00		20645.52
16FEB	WITHDRAWAL CHECK# 400323	120.00		20525.52
16FEB	WITHDRAWAL CHECK# 400321	120.00		20405.52
16FEB	WITHDRAWAL CHECK# 400319	120.00		20285.52
16FEB	WITHDRAWAL CHECK# 400317	120.00		20165.52
16FEB	WITHDRAWAL CHECK# 400315	120.00		20045.52
16FEB	WITHDRAWAL CHECK# 400313	120.0		

CHALLENGE BANK
ACH 2100 001 101
Business Statement
SOCIETY CHECKS ACCOUNT

016-430 01-6413
DETAILS OF YOUR ACCOUNT
FROM 12/31/2014 TO 12/31/2014
DATE DESCRIPTION OF TRANSACTION DEBIT CREDIT BALANCE
FIRST DEPOSIT TO DATE 12/14/14
Certain information in relation to your account, including details of deposits, transfers and withdrawals, is contained in the Product Disclosure Statement document for your account. For a copy of this document, please call 1-877-877-8777 or visit our website at www.challengebank.com.
We have an order of payment for automatic and recurring payments you may wish to complete online to help you manage your account. Information about this service can be found in the last statement document. Contact us for your account or visit our website at 1-877-877-8777.
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STATEMENT NO. 1 PAGE 4 OF 4

https://oh.worpac.com/asp/4/cash/bal_printprint.asp

02/03/2014

MAIL BILLS/PAID FEBRUARY 2014

NUMBER	DATE	FROM	REF.
1134K	02/02/14	Down Falls	Work Experience Student
1134K		Family Assistance Office	CC-B Statement
1134K		FLORIDA	Statement of Banking Member
1134K		Optimatica YVA	Commission gross node
1134K	02/02/14	Miranda	Tax Invoice 828.56
1134K		Country Div of Gen Practice	Payment of invoice 2378.00
1134K		Lee Dale	Quarry payment
1134K		Alameda	Tax Invoice \$145.20 & statement
1134K		Compton INC	Invoice for truck number 131002
1134K		Wentzel	Payment to employment data for Kentville
1134K	02/02/14	Shelby Johnson	Statement of account
1134K		Plant Mgmt	Tax Invoice \$51,804 statement
1134K		Cherry Hill	Statement
1134K		Edward S Huston Clothing Co	Statement
1134K	02/02/14	Lee Dale	Tax Invoice 699.64
1134K		William Park	Receipt for gift cheque
1134K		Dept of Community Dev	Payment of Invoice Code 8115.00
1134K		One Stop Bar	Statement of account
1134K		Community Resources	Tax Invoice \$138.00
1134K		John & Assoc. College	Workshop Training Manual
1134K		Wentzel	Tax Invoice and copy
1134K		Calcutt	Doc to update file
1134K		Dept for community services	Working Manual and poster
1134K	02/02/14	Family Assistance Office	CC-B Statement
1134K		Lee Dale	Tax Invoice Invoice total \$358.00
1134K		West Spring Senior High School	Statement of account
1134K		Pal of PCYC Mornington Camp	Tax Invoice \$138.10
1134K		Regis-CAL	Invoice statement and payment
1134K	02/02/14	Alma Westcott	Statement
1134K		Steve & Audio Productions	Tax Invoice 8204.00
1134K		Linn Club of WA	Statement of Appreciation
1134K	11/02/14	Armeded Support Club	Request for donation to our night
1134K		Fed of PCYC	Statement
1134K		City of Amandala	Management Fee/rent
1134K		Network funds	Credit note 137.21
1134K		WA Police Service	PCYC Note
1134K		Ringsport Australia	Statement invoice 2004
1134K		Eric	Invoice for photocopy
1134K	02/02/14	Calcutt	New Installation Doc
1134K		Armeded Development A/c	Gift receipt of \$50 gift voucher
1134K		City of Amandala	Comments information database
1134K		Wentzel	Invoice for material payment
1134K		S E M Y A	Invoice for annual general meeting
1134K		City of	Tax Invoice \$138.10
1134K		Fed of PCYC	Tax Invoice \$138.10
1134K	02/02/14	Armeded Support Club	CC-B Invoice for our night
1134K		Calcutt	Invoice/Receipt details for Michelle Jarman
1134K		Family Assistance Office	CC-B Statement
1134K		WA Armistice Ass.	Payment of Invoice 2303 \$102.00
1134K		Merby Community Ctr	Payment of Invoice 2303 \$102.00
1134K		Deed Andrew 2112	Payment of Invoice 2303 \$69.00
1134K		Dept of Housing & Infrastructure	Contract & Work Order. Invoice request
1134K		Quincy school hours care	Bookings 10th Nov 10th March
1134K	02/02/14	Deed Andrew 2112	Tax Invoice 8204.00
1134K		Steve & Audio Productions	Statement for \$238.00
1134K		Eric	Tax Invoice 8204.00
1134K		Lee Dale	New contract, copy, pump, tapes
1134K	02/02/14	Dept of Housing & Community Services	Invoice for material payment
1134K		Dept of Housing & Community Services	Invoice for material payment

13904	Armadale College	1st 1st accommodation plans for adult night	
13905	Recreational Services Supplies	240 off machines for club night	
13906	Plan for community development	Youth awards for police project	
13907	Workshop	Report completion packages for sponsors	
13908	Cricket	Installation done	
13909	19.02.04	Myerlands Carrievs Works	Tree removed \$140.00
13910	Support Assoc	28 calls taken to staff	
13911	City of Armadale	Big survey was done	
13912	Complaint	Action completed	
13913	DCS	Statement of expenses \$285.87 and \$475.00	
13914	Regist-Club	Monthly statement and payment	
13915	Workshop	Learned skills	
13916	Workshop	Learned skills	
13917	Workshop	Learned skills	
13918	19.02.04	FAA Hobbies & Assoc	200 members given for club night
13919	Family Assistance Office	PCIA Statement	
13920	Recycling Community Liaison	International Women's Day	
13921	Dept of Community Development	International Women's Day	
13922	19.02.04	Dept of PCYC	Tree removed for letter heads \$50.00
13923	Health Nightclub	Club member for club night	
13924	Dept for Community Development	New sign	
13925	OSCU	New sign in COSM done	
13926	Director's Liaison	New sign at entrance	
13927	Dept for Planning & Infrastructure	Reopened 12-28 March	
13928	Finance Report	Report	
13929	19.02.04	Family Assistance Office	Confirmation of receipt of claim
13930	City Centre Library	Tree removed \$40 for club night	
13931	19.02.04	Family Assistance Office	Statement Accruals Disposal

**Branch Manager's Report
February 2004**

The month of February has commenced well with most activities attracting good numbers and in turn generating a much needed cash flow. This was enhanced with the opening of our PCYC Disco's (for 12 months) attracted approximately 350 primary school children. These numbers should increase as further promotions are delivered to schools and community groups.

The Armadale Arena Ranger unit is running well and with Council and Fremantle closing their respective units the Armadale club is seeking to transfer outstanding equipment to our club.

Health club attendances are stable with a profit being generated for the month. Management decided to replace the faulty treadmill with a 2nd hand model from Nordic Fitness. All the equipment appears to be adequate at this time however priority will need to be given to update equipment on a regular basis in order to compete on a local level.

The Arena Quiz night held on the 6th March was a success with approximately 150 in attendance. Many thanks to all business's which donated towards the evening and a special thanks to the Manor Restaurant and Sizzlers Restaurant for donating the major prizes.

Management at the club is eagerly awaiting the arrival of our portable 5-climbing wall from Extreme Engineering. Operational orders are being prepared and a short list of personnel is to be selected and placed on a roster in order to supervise future bookings.

On the financial front the club has experienced a deficit for the month however is returning to positive territory with the commencement of Disco's and the return of all our activities. The PCYC ends it's financial year on March 31st and will be in better position to prepare it's budget for the 2004/2005 season. Management view is positive towards a financial gain for the 2004/2005 year with the introduction of our climbing wall, Disco's and continual growth in our Health club and general club activities.

The Armadale Arena is fast becoming a focal point for delivery of work place training programs from various educational institutions. The centre is also well utilized for hall hire groups with regular bookings, servicing police, health, schools and local community groups.

Due to the increase in patronage staffing positions at the centre are being reviewed in order to provide a suitable customer service and not overload existing staff.
Existing Crime Prevention programs currently being delivered are attached.

1st Class Const Gordon Munilla
PCYC Manager

CRIME PREVENTION PROGRAMS

Programs and Activities

The Armadale PCYC offers a wide variety of activities for the community. All activities combined enhance the appeal of the club to the general public and assist in the deliverance of crime prevention programs. The management team at the Armadale PCYC in liaison with our Crime prevention and diversity officers deliver the following programs.

1. **Admit One Card** – Developed by Senior Detective Riot Branch (Armadale), a program accepted by the Federation PCYC. This program incorporates the services of Police, GDI/Traffic/OB and others in deliverance of the card to the appropriate clientele. The card allows for free entry into the activity of choice at any PCYC. Admit One Cards are also distributed to schools and businesses.
2. **Youth Identification Program** – Developed by the PCYC in liaison with youth development officers. The clientele for the program are selected by senior staff attached to the secondary schools and consists of a 1/2 day excursion per week. The program assists in breaking down police / youth relations and provides an educational tool in the deliverance of law and order issues. Students misbehaving during any week are omitted from the program on a time basis.
3. **Juvenile ID and Diversion Program** – Developed by PCYC. The program provides local business with a PCYC call card which upon identifying youth loitering in the CBD, PCYC are contacted. A cross check is conducted with Armadale Police station in order to link Time burglaries with the desired clientele.
4. **Driver Education Program** – Assist youth to obtain a learner's permit.
5. **Get a Grip Program** – Developed by APLO Kylie Stack, Armadale PCYC. The program runs with support from DCD and targets young females indulging in substance abuse. The program removes participants to camp morning for a 3-day fee breaker and continues with grooming / development and fitness programs; an excellent program with positive results.
6. **Secondary Girls School Program** – Developed by APLO Kylie Stack. Similar to the youth ID program however targets young females. The program has support and assistance from the local high schools, youth development officers.
7. **Community Service Hours (ADULT & JUV)**
Allocate and supervise duties to adults and youth completing community service hours. Record and administer details of regular participants each fortnight. Relay information to the relevant organisation.

Management attached to the Armadale PCYC regularly consults with community groups in developing programs, which assist with crime prevention. The PCYC are currently in the process of ordering a state of the art climbing wall which will be utilized as a crime prevention initiative in order to attract the desired clientele. In addition the club supports the community in delivering an extensive vacation care program each holiday season.

Future Planning

The Armadale PCYC has come a long way in promoting, developing and implementing the PCYC ethos to the community.

I believe the Armadale model working with the City of Armadale as a partner strengthens our cause in introducing ongoing crime prevention strategies and enhances the City's community development programs.

The PCYC has the ongoing support from the City of Armadale and with a strong working committee look forward to making Armadale a model for other clubs.

The club has a financial business plan and marketing plan and is always seeking to develop new crime prevention programs.

Ol Muzlin
1/2 Constable 8479
Manager Armadale PCYC

CITY OF ARMADALE NEIGHBOURHOOD WATCH

MINUTES OF COMMITTEE MEETING held on
WEDNESDAY 18th February 2004
VENUE: Function Room, City of Armadale

Meeting opened 7.34 pm

PRESENT - Maureen McKay, Joy Mercer, June MacDonald, Robert Alexander, Nola Alexander,
Liz Bekker, Ben Wright, Sen Mohyssen, Sen. Coast, Luke Van Dijk, Councillor Graham Wallace,
Sarah Croon.

APOLOGIES - Brian Powell, Ken Pike.

CONFIRMATION OF MINUTES - Moved June MacDonald, Seconded Robert Alexander, subject
to correction. **Viz** Credit on Woodberry Armadale House and Woodworths Store, Kilmeston.
Also noted in list of locations of Street Signs - corner of Streich Avenue and Armadale Road, not
Denny Avenue. Carried.

BUSINESS ARISING FROM MINUTES
Councillor Wallace reported that Council was trying to get proprietors together to work out a
scheme for the renewal of graffiti from business premises. This would include bodies such as
Western Power and the Water Authority.

CORRESPONDENCE

Inwards - from City Council re:
(1) Minawarra Festival
(2) Volunteer Small Equipment Grants 2004
(3) Use of Community Care Vehicle from PCVC
Quiz Night, Armadale Arena, Sat. 6th March 2004 also
Seniors Social Evening to celebrate St. Patrick's Day - 13th March 2004

BUSINESS ARISING FROM CORRESPONDENCE

Quiz Night begins 7.30 pm - Armadale Arena, 2 Towlesy Street,
Coat. \$8.00 p.p. Tables of 6.
Seniors Social Evening - 5.00 p.p.
Tickets available from Armadale Community Policing, 156 Jull Street,
Armadale - 9399 8288
or Armadale Arena, 2 Towlesy Street, Armadale - 9399 5065

Minawarra Festival - Mrs. Jo Campton, Co-ordinator of Road Wise Programme at
Armadale City Council will handle the booking on behalf of Roadwise and Neighbourhood Watch.
Joy Mercer - Mrs. Campton should be informed that NSW has Public Liability Insurance.
Sen. Coast, Van Dijk hoped that FCYC and the caravan would be at adjacent sites.

REPORTS

Treasurer - Bank Balance (Incoming)
Cheques for payment:
Petty Cash \$26,705; Stamps \$160,000; Regional Levy \$690,000
Moved Joy Mercer, Seconded Liz Bekker and carried that the Treasurer's Report be adopted and
cheques passed for payment.

CRIME PREVENTION REPORT - Attached

CHAIRMAN'S REPORT - Attached

Kilmeston North - Since last meeting a helicopter circled the hills area after dark making
residents wonder if there was a crime pursuit.

Erindale - Fireworks were set off in the park, Rowley Road, Breakwood Estate. Police attended
but were immediately called away. Registration of vehicle was reported.

Ermsdale - Sarah reported that the Skate Park is now open. Had been a few fires. Also
reported re: a Police vehicle with blue lights flashing and sirens sounding, speeding past a school
during restricted hours. Sen. Coast Van Dijk explained the guidelines for emergency situations
and advised Sarah of the correct reporting procedures, if she felt the situation warranted it.

West Armadale North
A problem with newsletter delivery in Dural Way will be clarified by June and Robert. Liz
reported quiet in her area.

Westfield Kilmeston
Gerald Jennings who delivered Banyard Avenue and Ward Crescent left the district. Joy
suggested contacting the new Street Rep. in Banyard Avenue and will ring Maria, a former Street
Rep. who now lives in Ward Crescent.

Rev. Wright - Quiet except for speeding vehicles and some unlocked cars being searched for
vehicles. This was not reported by the owners. Some sporadic fireworks and other heavy
explosives which shake houses, probably located in Waverack Avenue. Her tendered her resignation
as Co-ordinator until the AGM but hopes to resume in the new Committee year. Will continue as
Treasurer and with her deliveries in her street.

Ms. Richon
Some burglaries but quiet near Sen. Possibility of some street meetings and Luke did some security
appointments.

Seville North
There has been an offer to deliver to the whole of the Heritage Estate.

Roleystone
Car break ins in carparks during daytime hours, targeting such as CD's in glove boxes, mostly
unreported. Sen. Coast.
Van Dijk pointed out that access to the boot can be gained by removing the back seat in some
modern cars.

GENERAL BUSINESS

Arch Markings
To be progressed in Favourdale at a cost of \$5,000 per house and receipts to include ABN. Sen.
Coast, Van Dijk reported on new commercial venture - a 3 sided ves shaped reflective plastic
number which could be placed on a letterbox, giving good vision at night from both directions.
Cost approx. \$22 - \$28. The sign was made of strong material.

Delivery Volunteers
This will be discussed with Sen. Coast, Peter Zilujko and a decision made on checking for suitable
applicants.

Recruitment
Joy Mercer suggested that a start be made now on planning a membership check for the months of
April and May with the aim of improving on last year's results. The monthly folders used last year
were difficult to manage.

Meeting closed 9.08 pm
Next meeting 17th March 2004 at 7.30 pm.

HISTORY HOUSE MUSEUM
MANAGEMENT COMMITTEE

MINUTES

THURSDAY 5th FEBRUARY 2004 – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY

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4.	DEPUTATIONS	- 1 -
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS	- 1 -
6.	CORRESPONDENCE, INFORMATION & PROJECTS FOR COUNCIL'S NOTICE	- 2 -
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8	GENERAL BUSINESS	- 3 -
8.1	Director of Batty Library visit to Birtwistle Local Studies Library and History House Museum	- 3 -
8.2	Around the Table	- 3/4 -
9	NEXT MEETING	- 4 -

1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mrs Colleen Fancote	Western Australian Genealogical Society
Mrs Beth Blair	Community Representative
Mrs Faye Clay	Friends of History House Volunteer Group
Mr Kim Fletcher	Armadale Wildflower Society
Linton Reynolds	City of Armadale, Council Representative
Ms Kristie Jenkins	Heritage Country Tourist Association
Mr David Allen	Armadale and Districts Brickworks Preservation Group Inc.
Ms Hazel James	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator

APOLOGIES

Member /Deputy Member	Affiliations

2 DISCLOSURES OF FINANCIAL INTEREST

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

3 PUBLIC QUESTION TIME

If members of the public are present, Council's disclaimer should be read before questions are invited.

4 DEPUTATIONS

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator: Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CP@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved: Hazel James Seconded: Faye Clay
That the Minutes of the History House Museum Management Committee held on Thursday, 4th December 2003 be confirmed.

6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCIL'S NOTICE

- (i) Correspondence In
City of Cockburn – Azalia Ley Homestead Brochure
- (ii) Correspondence Out
Cheryl Tuckerman
Guenter Best
- (iii) Information and Projects for Councils Notice
COA – History House Museum and Local History Library Budget.

Visitor Attendance Figures:
Accumulative Total 12/02 – 1/03- 347
Accumulative Total 12/03 – 1/04- 401

Monthly summary
December 2002 – 347 (includes Jan 03)
December 2003 – 111
January 2003 – 347 (includes Dec 02)
January 2004 – 290

7 BUSINESS ARISING (From Previous Minutes)

7.1 Return of Blacklow Artefact

Current Situation

Cheryl Tuckerman has requested that the Edison Gem and remaining cylinders be returned to her as outlined in Mr Blacklow's Estate and has approached the Museum Curator with this request.

Committee deliberation and Conclusion

The Committee asked that a letter be sent to Cheryl Tuckerman explaining that at this stage the Museum is reluctant to return the items in question until further research is undertaken to clarify the issue of original ownership.

CG-P – To follow up a current address for the original owner, Mr Bloues, by checking the Electoral Roles. – *Currently undertaking task. It was suggested that the HHMMC might contact Mr Peter Thomson as there is some thought of a connection to the original owner.*

PW – To follow up Mr Guenter Best's involvement with the restoration. – *Letter sent awaiting response.*

TH – Requested that before any artefact is returned that, as per the adopted Collection Policy, an advertisement be placed in the "Public Notices" section of appropriate newspapers.

CG-P – To approach M Scutt and ask her if she would be kind enough to mention the situation to Mr D Grover (Past HHMMC Chair) and ask him his recollection of events. – *Chantal has spoken to M Scutt and is awaiting response.*

8 GENERAL BUSINESS

8.1 Director of Batty Library visit to Birtwistle Local Studies Library and History House Museum

Letter of appreciation tabled.

8.2 Around the table

Faye Clay

No report

Beth Blair

No report

Colleen Fancote

No report

Patricia Walker

Patricia commented on the Budget Update for the next 5 year plan. She reported that there was not much anticipated change to ongoing operational expenditure.

The following items have been included in the Draft Plan;

- Museum Entrance upgrade – to include an air lock and entrance counter.
- Assistant Curator - this item has been included and would also look at provision for the BTMM.
- District History – Included \$30 000 in the plan 2005 – 2006 to commission a new District History. Income generated has not been factored into the plans at this stage.
- Public Access PC for BLSL
- Museum re-roofing and or extension - included towards the end of the 5-year period.

Linton Reynolds commented that this item might need to be bought forward. Patricia commented that unlike some of the other items on the list this particular item was included as an item that must be included.

Patricia also informed the HHMMC that the Public Library Catalogue is now available on the Web. There is a link from the City of Armadale Web Page. This allows users with Internet Access to undertake Reservations, Renewals and Membership checks. The BLSL material is also included on the catalogue.

A memo was tabled for discussion at the next HHMMC meeting in April. The memo outlines some possible roles for the HHMMC and the need to consider the BLSL and the BTMM in the role of the HHMMC.

As such perhaps it makes sense for a Public History Advisory Group to be formed instead of the current HHMMC. As an Advisory Group recommendations could still be made to Council but would not be so process laden.

Kim Fletcher asked for clarification on the role of the BTMM and the HCTA. Patricia Walker and Linton Reynolds responded that the BTMM and the HCTA are separate entities. Council leases the buildings to the HCTA and as such discussion needs to take place with Mr Brian Moralee who looks after Council's insurance matters to see how any changes may affect collection, building and volunteer insurance.

Linton Reynolds questioned whether additional resources may be needed to run a PHAG committee and commented that this would need to be considered in any discussions.

CGP will check other LGA's to see if they have similar hybrid/ group committees.

Linton Reynolds

Linton informed the HHMMC that a new road was to be created between Church Avenue and Memorial Park in the next financial year and that the name Whitehead Road had been suggested.

Chantal Gurney-Pringle

Completed Department of Premier and Cabinet Anzac Project.

International Women's Month is March and a display of a handful of Armadale's extraordinary women will be mounted.

Reported that an O/H Coordinator would be starting approximately 1 day per month to kick-start an Oral History Volunteer Group.

Detailed City of Cockburn / Azalia Ley Museum – Reciprocal Pamphlet arrangement. The HHM is displaying some brochures in return for like promotion at Azalia Ley Museum. There is a tie in between the past boundaries of the two areas.

All City of Armadale staff were invited to view the Ben Strange Exhibition and a number have taken up this opportunity.

Fiona Haywood has completed the Aboriginal Mural for the exhibition renewal and other aspects of the upgrade are now being planned.

David Allen

David informed the HHMMC that an Application to Dismantle the Brickworks Tower at Dale Cottages had been submitted to Council and the tower was removed on Wednesday 4th February 2004.

David Allen also commented that Bert Tyler had offered the Brickworks Group some space at the BTMM for artefact storage.

It was suggested by Patricia Walker that Mr Allen address this issue at the next Brickworks meeting because the group should approach Council's Museum Curator - Chantal Gurney-Pringle and the most appropriate space for the artefacts sought.

Kristy Jenkins

Kristy reported that the HCTA would have a new Tourist Destination brochure for distribution within a few weeks time.

Kristy also reported that Michelle Ramsay had tendered her resignation as Tourist Centre Manager for personal reasons and as a result an interim person will be put in place at the Centre for a 3-month period.

Kim Fletcher

Kim reported that the name ‘Wungong River’ has now been reinstated through the old Westfield area into the City of Gosnells and over Southern River.

Kim also commented that approximately 4 months ago he received two volumes of the original Battye Cyclopaedia from Mr David Allen to be donated to the BLSL. David commented that these had come from Mr Webbe of Serpentine and Chantal will arrange for a letter of thanks and a Donor Form to be circulated.

9 **NEXT MEETING**

The next meeting is scheduled for 1st April 2004.

CLOSURE: 8:40pm