

INFORMATION BULLETIN

ISSUE NO. 06/2004

11 March 2004

Information Bulletin

Issue No. 6/2004

Inside this Issue	
<p>➤ Information from City Strategy</p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ Information from Human Resources</p> <p>Blue Divider</p>	
<p>➤ Correspondence & Papers</p> <p>Pink Divider</p>	<ul style="list-style-type: none"> ▪ Local Government News – Issue No 8.04 – 27 February 2004COR-1 ▪ Local Government News – Issue No 9.04 – 5 March 2004.....COR-7 ▪ ALGA News – 27 February 2004.....COR-12 ▪ Media Release.....COR-17 ▪ Letter from Araluen Botanic Park.....COR-18
<p>➤ Information from Development Services</p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➤ Information from Technical Services</p> <p>Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Technical Services CommitteeT-1 ▪ Minutes of Advisory Committees Armadale Settlers Common – February 2004 T-3 Local Government Working Group – February 2004.....T-7 ▪ General Works Programme T-12
<p>➤ Information from Community Services</p> <p>Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters - Community Services Committee C-1 ▪ Monthly/Quarterly Departmental Reports Library & Heritage Services General Report – February 2004..... C-4 Accounting Services Report – 4 March 2004..... C-7 Manager Ranger & Fire Services Report – February 2004 C-7 ▪ Finance Financial Statements – for the (35) week period ended 29 February 2004 C-14 ▪ Minutes from Occasional/Advisory Committees Aquatic Facilities Needs Assessment & Feasibility Study Reference Group – 4 March 2004 C-15 Community Policing Crime Prevention Committee - 11 February 2004 C-15 History House Museum Management Committee – 4 December 2003 C-15 Kelmscott Pool Site Redevelopment Reference Group – 17 February 2004 C-15 South East Regional Recreation Advisory Group – 19 February 2004..... C-15

Local Government News-Issue No. 8.04

27 February 2004

HEADLINES

- ◄ State Budget Campaign Takes to the Skies
- ◄ Office Supplies Contract
- ◄ Free Sustainability Seminar
- ◄ International Women's Day
- ◄ Increasing Service Access for People with Disabilities in the South
- ◄ First Home Owners Grant
- ◄ IULA Conference 2 - 5 May, Paris
- ◄ Museum Awards 2004
- ◄ Waste & Recycle 2004 Conference
- ◄ Association Honours
- ◄ Training and Development Update

MAILBAG

- ◄ Commercial Services News 01/04

ISSUES UPDATE

STATE BUDGET CAMPAIGN TAKES TO THE SKIES

Following a recent non-committal meeting with the Deputy Premier and Treasurer, Hon Eric Ripper on the Association's State Budget bids for 2004/05, the campaign to secure funding for two key areas of Local Government, namely roads and libraries, was taken to the skies over last weekend. Air banners were flown over Perth's beaches, rivers and major attractions with messages reading "Give back funds for local roads, Dr Gallop", "Where's our library funding, Dr Gallop?" and "State budget - what's in it for libraries?".

The air banners were again flown over the long weekend in an endeavour to highlight to the politicians and the general public Local Government concerns over funding reductions for local roads and the need to have additional funds provided for books in public libraries. *Enquiries to Debbie Terelinck on 9213 2031, email dterelinck@walga.asn.au or Michelle Mackenzie on 9213 2065, email mmackenzie@walga.asn.au*

OFFICE SUPPLIES CONTRACT

Use of the Local Government Corporate Express contract has grown to 104 Local Governments. The resulting strength of purchasing power has been utilised to lower prices and increase the range of supply, with Janitorial supplies now available and further products under negotiation. Please refer to the Commercial Services News included in this week's mailbag for important new information pertaining to the supply of photocopy paper under the contract. Corporate Express 2004 catalogues have recently been sent by WALGA to all Local Governments. *Additional copies of the newsletter and/or catalogues can be obtained by contacting Jenny Lai on jlai@walga.asn.au*

FREE SUSTAINABILITY SEMINAR

The Sustainability Policy Unit at the Department of Premier and Cabinet will be running a free seminar, facilitated by Ernesto Sirolli. The seminar, Sustainability and Local Enterprise

Facilitation, is to be held on **Tuesday 2 March 2004 at 4:00pm** at Alexander Library Theatre, State Library, Perth.

Ernesto runs a not-for-profit Institute in Sacramento California which assists local communities to create jobs. In this seminar, Ernesto will outline the importance of local enterprise facilitation for sustainability, through recent experiences in North America, Europe and Australia.

Ernesto began his work in Western Australia in the 1980s and has returned to receive a PhD from Murdoch University.

Enquiries Sustainability Policy Unit on 9222 9438 RSVP by email to sustainability@dpc.wa.gov.au

INTERNATIONAL WOMEN'S DAY

The Association invites you to join us to celebrate International Women's Day, **8 March 2004**. The celebration begins with a breakfast, overlooking the Swan River, followed by guest speaker Linda Wayman. Linda is the General Manager of Austereo in Perth, overseeing the two top rating FM radio stations, MIX 94.5 and 92.9. Invitations are available now. *For all enquires, please contact Helen Haley, Events Coordinator, on 9213 2043 or email hhaley@waiga.asn.au*

INCREASING SERVICE ACCESS FOR PEOPLE WITH DISABILITIES IN THE SOUTH

Disability Services Commission and Activ Foundation are working to advance the services available to people with disabilities at a local level. The Covering WA project involves the Disability Services Commission, potential and current service providers such as Local Government.

The project aims to increase the number of service providers throughout the Southern Region of WA stretching from Perth to Kalgoorlie and then south to Esperance. It is envisaged that, if successful, the project will in time cover the remainder of the State.

For further details about consultation workshops in your area or additional information about the project please contact Frances Nolan at the Disability Services Commission on 9426 9777 or francesn@dsc.wa.gov.au

ASSOCIATION HONOURS

Nominations for the 2004 WA Local Government Association Honours program officially opened on 27 February and nomination packs have been distributed to all member Local Governments, Zones and State Councillors.

There are five categories of awards within the 2004 Honours program. These include

- **Local Government Medal** - recognises outstanding achievement and significant contribution by elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors.*
- **Life Membership** - recognises the long and outstanding service of elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors, Zones and Local Governments.*
- **Certificate of Appreciation** - recognises personal commitment, eminent service and contribution to the Association. *Available for nomination by State Councillors and Zones.*

- **Meritorious Service Award** - recognises elected members who have provided long service of a high degree as an executive member of the Association for 8 or more years, or as an elected member for 12 or more years. *Available for nomination by State Councillors, Zones and Local Governments.*
- **Distinguished Service Award** - recognises elected members who have provided distinguished service to the community through their Local Government. *Available for nomination by State Councillors, Zones and Local Governments.*

Nominations for the Honours program will close on **23 April 2004**. No late nominations will be accepted.

Additional nomination forms available by e-mail to info@walqa.asn.au or at www.walqa.asn.au. Enquiries to Nick Wood 9213 2020 or nwood@walqa.asn.au

FIRST HOME OWNERS GRANT

A Council has forwarded to the Association a copy of correspondence recently received from the Office of State Revenue (OSR) relating to a "Request for Information - Crown Land". The OSR is seeking information from Councils on homes that the Council may lease from the State or Commonwealth which is then in turn leased by the Council to an individual(s). This request is associated with checking on first home owners who may be claiming a Grant and using this lease as the basis for the claim, which it would appear is not permitted under the legislation. *Should any Council have a concern about the process then please contact Policy Manager Governance Bruce Wittber on 9213 2057 or bwittber@walqa.asn.au. If you wish to contact the OSR the contact person is Noel Utting, Manager Grants and Subsidies on 9262 1222.*

IULA CONFERENCE 2 - 5 MAY, PARIS

Paris is the venue for the Founding Congress of the world organisation "United Cities and Local Governments" from **2nd to 5th May 2004**. 2,500 to 3,000 participants, representing over 80 countries are expected to attend this meeting to develop shared responses to the challenges of globalisation.

Interested? *For a copy of the full colour brochure contact Vivien Hardison on 9213 2026 or email vhardison@walqa.asn.au*

MUSEUM AWARDS 2004

Museums Australia (WA) are calling for nominations from museums and galleries, small and large, regional and metropolitan, to honour achievements of individuals and institutions in striving towards best practice standards. Applications close on **31 March 2004**.

Enquiries to Museums Australia (WA) on 9427 2770 or email ma_wa@museum.wa.gov.au

WASTE & RECYCLE 2004 CONFERENCE

The 2004 Conference, "*Setting Outcomes and Measuring Performance: Benchmarks, Baselines and Bulldust*" will be held **21-24 September** at The New Convention Centre, The Esplanade Hotel Fremantle.

Keynote Conferences have issued a call for papers and, should you wish to present at this conference, abstracts must be submitted to *Keynote Conferences* no later than **26 March, 2004** to be considered for a position. *Enquires contact enquiries@keynotewa.com*

TRAINING AND DEVELOPMENT UP DATE

Elected Member Development Program WA Local Government Association 23 March 2004 Module 9 Ethics and Conduct

This module has been designed to enhance the ability of participants to apply universally accepted ethical standards in all their Local Government responsibilities.

Shire of Mt Marshall 23 March 2004 Module 11 Policy Development

This module is designed to assist Elected Members participate in the strategic management of their Local Government by focusing on policy development, and will explain the links between policy making and strategic planning.

Module 10 Change Management

This module has been designed to enhance the ability of Elected Members to respond to and manage change effectively, by understanding the origins of change, positive aspects of change and identifying methods and styles for coping with change in their Local Governments.

To register or for further information please contact Jodie Deacon, Training Coordinator, telephone 9213 2098 or email jdeacon@waiga.asn.au

Shire of Harvey 7 April 2004 Module 3 Performance Appraisal of the CEO

Chief Executive officers play the most crucial role in implementing council decisions, and this module aims to provide a greater understanding of the performance review process at a strategic level as well as facilitate the ability of elected members to conduct such reviews in an effective, fair and productive manner.

Module 10 Change Management

This module has been designed to enhance the ability of Elected Members to respond to and manage change effectively, by understanding the origins of change, positive aspects of change and identifying methods and styles for coping with change in their Local Governments.

DIARY DATES

4&5 March Northern Zone Conference (Geraldton)
10 March State Council Agenda Deadline
26 March Avon Midland Zone (Gingin)
25 March Esperance-Eastern Goldfields Zone (Teleconference)
26 March Great Southern Zone
29 March South Metro Zone (Rockingham)
31 March South East Metro Zone (Victoria Park)
1 April East Metro Zone (EMRC)
1 April Central Metro Zone (Claremont)
1 April North Metro Zone (Stirling)
1 April Great Eastern Zone (Bencubbin)
1 April Peel Zone (Murray)
2-4 April Joint Kimberley/Pilbara Zones
2 April South West Zone (Manjimup)

2 April Central Country Zone (Darkan)
7 April State Council
5 May State Council Agenda Deadline
7 May Murchison Zone
21 May Avon Midland Zone (Wongan Hills)
21 May Great Southern Zone
24 May Northern Zone
24 May South Metro Zone (Cockburn)
26 May South East Metro Zone (Armadale)
27 May East Metro Zone (EMRC)
27 May Central Metro Zone (Cottesloe)
27 May North Metro Zone (Wanneroo)
27 May Esperance Eastern Goldfields Zone (Kalgoorlie-Boulder)
27 May Great Eastern Zone (Teleconference)
27 May Peel Zone (Murray)
28 May Central Country Zone (Teleconference)
28 May South West Zone (Nannup)
June Gascoyne Zone
2 June State Council
7 July State Council Agenda Items
22 July Esperance-Eastern Goldfields Zone
(Teleconference)
23 July Avon Midland Zone (Victoria Plains)
23 July Great Southern Zone
23 July South West Zone (Augusta-Margaret River)
26 July Northern Country Zone
26 July South Metro Zone (East Fremantle)
28 July South East Metro Zone (Gosnells)
29 July East Metro Zone (EMRC)
29 July Central Metro Zone (Mosman Park)
29 July North Metro Zone (Joondalup)
29 July Peel Zone (Murray)
4 August State Council
7-11 August Local Government Week
6 August Central Country Zone (Burswood)
8 August Great Eastern Zone (Burswood)
10 August Kimberley Zone
8 September State Council Agenda Deadline
21-24 September Waste & Recycle 2004 Conference
23 September Esperance-Eastern Goldfields Zone
24 September Avon Midland Zone (Toodyay)
24 September Great Southern Zone
24 September South West Zone (Boyup Brook)
27 September Northern Country Zone
27 September South Metro Zone (Kwinana)
29 September South East Metro Zone (Serpentine-Jarrahdale)
30 September East Metro Zone (EMRC)
30 September Central Metro Zone (Nedlands)
30 September North Metro Zone (Stirling)
30 September Great Eastern Zone (Mukinbudin)
30 September Peel Zone (Murray)
October Gascoyne Zone
1 October Central Country Zone (Wickepin)
6 October State Council
November Murchison Zone
3 November State Council Agenda Deadline
19 November Avon Midland Zone (Gingin)
19 November Great Southern Zone
20 November Kimberley Zone (Halls Creek)

22 November Northern Country Zone
22 November South Metro Zone (Melville)
24 November South East Metro Zone (Victoria Park)
25 November East Metro Zone (EMRC)
25 November Central Metro Zone (Peppermint Grove)
25 November North Metro Zone (Wanneroo)
25 November Esperance-Eastern Goldfields Zone (Teleconference)
25 November Great Eastern Zone (Teleconference)
25 November Peel Zone
26 November South West Zone (Bridgetown)
26 November Central Country Zone (Teleconference)
1 December State Council

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Local Government News – Issue No. 9.04

5 March 2004

HEADLINES

- ◄ [TAX SERVICE SEMINAR](#)
- ◄ [RAMBO THE AMBO RALLY UPDATE](#)
- ◄ [ELECTED MEMBER DEVELOPMENT PROGRAM](#)
- ◄ [WALGA WELCOME](#)
- ◄ [PUBLIC SECTOR MANAGEMENT PROGRAM](#)
- ◄ [COMMUNITY INVOLVEMENT: MAKING IT WORK](#)
- ◄ [NATIONAL LOCAL GOVERNMENT ASSET MANAGEMENT CONFERENCE](#)
- ◄ [INTEGRATED HUMANITARIAN SETTLEMENT STRATEGY](#)

MAILBAG

- ◄ BREAKFAST WITH PERTH CONVENTION BUREAU & PERTH CONVENTION EXHIBITION CENTRE BROCHURE

ISSUES UPDATE

TAX SERVICE SEMINAR

On **18 March** the Local Government Tax Service will host its annual Seminar at the Hotel Grand Chancellor. Some 80 Local Government Finance Managers and Officers will attend this seminar focusing on FBT, budgeting, capacity building, and Accounting Standards. The published program has been extended with an additional presentation by Garry Hunt relating to methods of financial management. Registrations are still being accepted, but places are limited.

For further information, please contact Heather Bewsher on hbewsher@walqa.asn.au.

RAMBO THE AMBO RALLY UPDATE

The Association has embarked on a fundraising campaign to benefit the Country Medical Foundation and St John Ambulance country service, as well as to promote health services in Western Australia.

A decommissioned St John Ambulance, 'Rambo', will be driven around the State to raise funds through sponsorship and community activities. The Rambo Rally will be launched on **26 May** and culminate in a Gala dinner sometime in 2005.

We anticipate that this campaign will attract significant state-wide and local media coverage and sponsorship. We have already received expressions of interest from major media organisations.

To date, more than 50 Local Governments, from Shark Bay to Esperance, have given overwhelming support for the 'Rambo the Ambo Rally'.

Whilst the focus this year is on supporting regional Local Governments, metropolitan Councils have been urged to support this worthwhile cause by 'buddying' with a country Shire. This alliance will provide valuable publicity to urban Councils, and build on city/country relationships.

Last month, the Association sent information about the event, providing full details of the proposed campaign, as well as requesting a commitment from Councils. A commitment to the Rally will involve a visit from 'Rambo the Ambo', some driving to the next participating Local Government area, and community fundraising activities.

If you have not returned your application form, please return it to the Association as soon as possible so that we can finalise the itinerary.

All funds raised will be donated to the Country Medical Foundation to fund scholarships for medical students committed to practising in country areas, and to St John's Ambulance services in rural areas.

For further information, please contact Marie-Claire Cull, Client Liaison Manager, on 9213 2036 or mccull@walga.asn.au.

TRAINING AND DEVELOPMENT UPDATE

Elected Member Development Program

Shire of Harvey 7 April 2004

Module 3 Performance Appraisal of the CEO

The Chief Executive Officer plays the most crucial role in implementing council decisions. This module aims to provide a greater understanding of the performance review process at a strategic level, as well as facilitate the ability of Elected Members to conduct reviews in an effective, fair and productive manner.

Module 10 Change Management

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To register or for further information, please contact Jodie Deacon, Training Coordinator on 9213 2098 or ideacon@walga.asn.au.

WALGA WELCOMES MAGGIE JOHNS, CORPORATE COMMUNICATIONS MANAGER

The Association welcomes and is very proud to introduce Maggie Johns to Local Government. Maggie has a strong background in media, communications and public relations and whilst she has earned her stripes in Local Government working with the Town of Victoria Park, she has most recently spent time working in Europe with a large multi-national group.

Maggie's got a passion for chasing a story, getting all the facts, and making sure that the Association achieves the best possible representation. If you have the opportunity, make yourself known to Maggie, her direct line is 9213 2051.

PUBLIC SECTOR MANAGEMENT PROGRAM

The Public Sector Management Program is a nationally accredited, tertiary level Graduate Certificate Program for middle to senior managers in the State, Commonwealth and Local Government public sectors across Australia.

The next intake for the PSM Program commences in **June 2004**, with applications closing on 7 May. The maximum number of participants in each group is 30. The cost of the Program is \$5,200 per participant, and the fee is normally funded by the employing agency.

Prior to submitting an application for the Program, metropolitan participants are required to attend a one hour information session. Interested regional participants should contact the PSM Program Office to organise a telephone appointment.

The next series of information sessions will be held at the Department of The Premier and Cabinet, 23rd Floor Conference Room, 197 St Georges Terrace on Wednesday 17 March from 8.30am to 9.30am.

Please RSVP to Dawn Crouch, 9222 9705 or email psmprogram@dpc.wa.gov.au. If you are unable to attend an information session, but would like further information, please contact Lorraine Telfer, Program Coordinator, at the PSM Program office on 9222 9705 or visit the website www.psmprogram.wa.gov.au

COMMUNITY INVOLVEMENT: MAKING IT WORK

Training by Tim Muirhead, supported by LGCSA and the City of Melville.

This training will focus on Community Involvement at the local level to help participants design and manage effective Community Involvement. Participants will learn the keys to; design effective community visioning and involvement strategies; build partnerships with community stakeholders, using creativity as part of the process; effective questioning; facilitate meetings and groups; and the disciplines of relationship - the foundation of partnership.

The workshop will be held at Heathcoate Cultural Centre, Duncraig Road, Applecross on Friday **26 March** from 9:00am to 4:00pm. Cost for LGCSA members is \$80 (incl lunch and GST) and for non-LGCSA members is \$120 (incl lunch and GST).

For programme information, please contact Tim Muirhead on 9201 0245 or tim.csd@eftel.com.au. For registration, please contact Peta Wellstead on 0414 329 066 or peta.w@space.net.au.

NATIONAL LOCAL GOVERNMENT ASSET MANAGEMENT CONFERENCE

On **May 12-13 2004**, at the Melbourne Convention Centre, the MAV will host the inaugural National Local Government Asset Management Conference, which will address many topical issues relevant to Councils nation-wide including nonfeasance, Auslink, Roads to Recovery, risk management, asset management improvement programs, introduction of national Performance Based Standards (PBS) and tackling the sustainability gap.

Keynote addresses from local and international speakers, workshops, panel discussions and case studies will provide a higher level of awareness and understanding about global, national and state trends in asset management.

The conference cost is \$450 (plus GST) for the first person from each Council and \$390 (plus GST) for each subsequent registration from the same Council.

For further information or to register online visit www.mav.asn.au/asset2004, or contact John Hennessy, MAV at jhennessy@mav.asn.au, phone 03 9667 5525 or fax 03 9667 5550.

INTEGRATED HUMANITARIAN SETTLEMENT STRATEGY

The Commonwealth Department of Immigration and Multicultural and Indigenous Affairs (DIMIA) is conducting a tender process in 2004 for the delivery of services under the Integrated Humanitarian Settlement Strategy (IHSS). Before commencing the tender process, the Department is seeking comments from interested parties on how program design and

service delivery arrangements may be improved to enhance program outcomes. A discussion paper has been developed that provides information on the nature of the program, the IHSS principles, the program outcomes and profile of clients. Whilst Local Governments have not traditionally played a role in the settlement strategy, the Department is seeking views on extending the settlement regions to include rural and regional areas. Councils may also wish to tender for the provision of services for the settlement program. The discussion paper is available from the Department's website at www.immi.gov.au/tenders/index.htm. Submissions close on **16 March 2004**.

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ALGA News - 27 February 2004
ISSN 1447-980X

- [ALGA mounts campaign against plan to curb council planning powers](#)
- [ALGA adopts focussed position on R2R2, cost shifting](#)
- [Campbell wants R2R2 details completed by May](#)
- [Insurance forum to hear good news on premiums](#)
- [Sustainable urban transport should be on national agenda](#)
- [PM calls for vigilance on state local road funding](#)
- [Costello seeks comment on demographic challenges](#)
- [New Austroads reports released on crash locations, road infrastructure evaluation](#)
- [Grants scheme to encourage bicycle use](#)
- [Productivity Commission to study building regulation and reform](#)
- [Councils well placed to participate in Poverty Week activities](#)
- [Councils urged to support walk safely to school initiative](#)
- [Forthcoming events](#)

ALGA mounts campaign against plan to curb council planning powers

ALGA Executive meeting in Hobart yesterday resolved to [launch a vigorous campaign](#) to protect the critical regulatory role of councils in the planning process and prevent developers from by-passing democratically elected local community representatives. It follows the release of a [model development assessment](#) process for public consultation by the Development Assessment Forum (DAF). ALGA President Mike Montgomery said the model seeks to remove the power of councillors to make decisions on planning applications and stop third party appeals. 'The model must be immediately amended to recognise and entrench the authority of local government in the determination of planning applications,' Cr Montgomery said. 'The model in its current form is an assault of the democratic right of communities to control the planning process. The DAF model is not only daf t, it's dangerous.' The model has been developed under the auspices of - but is not endorsed by - DAF, a body that reports to the Local Government and Planning Ministerial Council. The Ministerial Council agreed to release the model for consultation when it met in Perth earlier this month. Cr Montgomery said ALGA rejected the so-called 'separation of roles' and 'defined third party appeals' proposals in the model and took strong exception to being labelled a 'stakeholder' in this process when in fact local government is the planning authority and decision maker. ALGA will circulate a campaign information kit to state associations, and through them to individual councils in the near future. Cr Montgomery attacked the model earlier this week when he [addressed a local government planning forum](#) at the Planning Institute of Australia's national conference in Hobart.

□

ALGA adopts focussed position on R2R2, cost shifting

ALGA Executive has adopted key policy positions on guidelines to be negotiated for the renewed *Roads to Recovery* program (R2R2) and the *Fair Share* report on cost shifting and local government finances. ALGA is calling for clear quarantining of R2R2 funds from AusLink, provision of funding direct to councils, simple and transparent administrative arrangements and appropriate use of existing regional road planning/funding arrangements. ALGA also wants the strategic funding allocated equitably across states and regions, and councils or regional groups of councils must

decide how the funds are allocated in terms of regional priorities. ALGA will also argue that the strategic pool should initially be divided on the same individual council allocation as the core funding pool and project allocation then determined by groups of councils who combine their strategic allocation into a regional program. ALGA will also provide a submission to the Australian Government on the *Fair Share* report recommendations supporting (1) the development of intergovernmental agreements on cost shifting (2) the tabling of a House of Representatives resolution acknowledging local government as an integral level of government (3) the proposed COAG inter-governmental relations and (4) the establishment of a mechanism to develop a distribution methodology that provides a fair share of funding to every local government. State, territory and federal local government ministers will hold a roundtable with ALGA and state local government associations in April. The Australian Government is expected to formally respond to the *Fair Share* report by the middle of the year.

□

Campbell wants R2R2 details completed by May

Federal Roads Minister Ian Campbell has told a Senate Estimates Committee that he expects negotiations with local government for the new arrangements for the strategic component of the renewed *Roads to Recovery* program to be completed over the next two months and incorporated into the *AusLink* land transport white paper, to be released at the time of the Budget on 11 May. The Government would also take into account existing state-based processes for assessing regional road projects. 'I think it is fair to say that we do not want to reinvent the wheel in terms of assessment processes. If, for example, there are effective state processes in place for making assessments of regional road projects, we would want to be cognisant of those,' he said. While the core \$800m would 'pretty well follow the same formula as the existing program,' final approval for each strategic project would rest with the Minister. Senator Campbell was keen to create as much certainty as possible for local government. Negotiations with ALGA and other stakeholders on the revised arrangements will begin next week.

□

Insurance forum to hear good news on premiums

ALGA Senior Vice President Brad Matheson will represent local government at today's meeting of the Ministerial Forum on Insurance Issues. The Forum will receive the second monitoring report from the Australian Competition Commission on insurance costs and premiums. The report reveals that for public liability, there was a 4% increase in premiums in the first six months of 2003 and a decrease of 10% in average claim size. This compares with premium increases of 44% and increases in claims costs of 46% in 2002. Most of the tort law reforms passed by governments to date have focussed on constraining future growth in personal injury claim costs. Insurers told the Forum in 2002 that they believed the law reform package would significantly reduce premiums and broaden the availability of insurance cover. The report indicates that solid progress has been made. In other insurance news, QBE this week reported that it more than doubled its net profit last year to \$572m, attributing it to high premium rates and recovering markets. The Federal Assistant Treasurer, Senator Helen Coonan, has also released a state by state progress report on implementation of the insurance reform package.

□

Sustainable urban transport should be on national agenda

The Australian Government should be more involved in promoting sustainable urban

transport, ALGA President, Mike Montgomery, told the Australian Roads Summit in Sydney this week. Much time and effort had been dedicated to the AusLink land transport plan, to be announced in May. But, as AusLink principally focussed on freight transport corridors, there was also a need to find a sustainable urban transport agenda that examined issues such as pollution, congestion, greenhouse gas emissions, economic growth and social amenity. 'The need for this is clear,' Cr Montgomery said. 'Australia is one of the highest emitters of greenhouse gases in the world on a per capita basis, with transport - mostly road transport - accounting for a significant chunk of these emissions.' [Cr Montgomery's speech](#) also canvassed developments with Roads to Recovery, AusLink and asset management.

□

PM calls for vigilance on state local road funding

The Prime Minister has urged Australians to be vigilant about state government contributions to local road funding. Speaking at a community tea at the Leongatha Town Hall in Gippsland this week, Mr Howard said that the Roads to Recovery program had been very valuable. 'But one thing I want you to be vigilant about, and that is that as fast as the Federal Government puts additional money into local roads, don't allow any state government in Australia to withdraw any of their funding, because what I want is a net addition. Over the next four years, I want an extra \$1.2 billion to go into local roads all around Australia, and I hope that that does not occur because local roads are very important,' he told local residents.

□

Costello seeks comment on demographic challenges

The Federal Treasurer, Peter Costello, this week released a discussion paper - [Australia's Demographic Challenges](#) - to encourage debate and help prepare for the impact of Australia's ageing population. The discussion paper sets out three policy areas in which there is potential to lift labour force participation and productivity: improvements in the capacity for work, through better education and health; better incentives for work; and improved flexibility in the workplace. Meetings will be held in each State to seek feedback. Submissions are being sought by 14 May.

□

New Austroads reports released on crash locations, road infrastructure evaluation

Austroads has released [a series of new reports](#) of particular interest to council engineers. These include reports on pavement spraying, traffic engineering treatment of crash locations and road infrastructure evaluation. Austroads is also holding its 5th Bridge Engineering Conference in Hobart on 19-21 May. The conference has earned a reputation as a stimulating forum for the discussion of issues relating to road and rail bridges in the areas of asset management, design, construction, materials, contemporary research and project management.

□

Grants scheme to encourage bicycle use

Councils are being encouraged to apply for new Commonwealth grants to install secure bicycle lockers at public transport hubs such as bus and train stations in major urban centres. The funding is available under [Cycle Connect](#), a new program announced by Environment Minister David Kemp last week. Some \$2.4m has been made available over two years for the program, which aims to encourage bicycle use and reduce congestion. Applications close on 26 March. Applications for a minimum of 100 lockers over a number of sites would be preferred and in-kind contributions will be sought for matters such as siting, ramps and lighting. Cycle Connect is part of

the Measures for a Better Environment initiative, developed by the Australian Government in collaboration with the Australian Democrats.

□

Productivity Commission to study building regulation and reform

The Australian Government has asked the Productivity Commission to undertake a research study to examine the progress made under the 1994 intergovernmental agreement on the reform of building regulation and its impact on the building industry and economic efficiency. Other areas to be covered include community expectations for health, safety and amenity in new buildings, aspects of design, construction and use of the buildings and the consistency of building codes and standards. The request stems from the need to assess what direction reform efforts should take post-2005. The Commission invites interested people and organisations to make a submission on any matter they see as relevant to the terms of reference and forward it to the inquiry team. The Commission is to complete the report by 17 November.

□

Councils well placed to participate in Poverty Week activities

Anti-Poverty Week (17-22 October) this year aims to strengthen public understanding of the causes and consequences of poverty and encourage research, discussion and action to address these problems. Anti-Poverty Week coincides with UN International Anti-Poverty Day (17 October). Organisers say that interest in Anti-Poverty Week has been growing in Australia in recent years and a number of activities such as public lectures, workshops, book launches, conferences, displays, media briefings and other events have been organised. They encourage councils interested in organising events to [visit their website](#), which features a basic fact sheet, promotional material and links to sources of information and ideas about ways of reducing poverty and hardship. Further information from Olivia Appleby coordinator@antipovertyweek.org.au

□

Councils urged to support walk safely to school initiative

National Walk Safely to School Day - to be held on April 2 - is a community event promoting road safety and health objectives by getting children and their parents to walk more and safely. It is an initiative of the Pedestrian Council of Australia (PCA) and, the Council says, is gaining in momentum and support each year. This is the third year that it has been run. This year it has received support from national and state levels of government and it is hoped that local government will also become involved to make this a successful event. The event has the support of the National P&C Association and the PCA is working with organisations such as the Australian Primary Principals Association and the Australian Council for Health, Physical Education and Recreation on the initiative. The PCA says the event can be an important opportunity to raise awareness about community recreation activities and facilities and mobilise community groups to support local government programs. For more information, email PCA at walking@walk.com.au or call 02 9968 4555.

□

Forthcoming events

- Clean Up Australia Day
Sunday 7 March
- Harmony Day
21 March. Department of Immigration and Multicultural and Indigenous Affairs

- National Coastal Urbanisation Symposium
29 March, Gold Coast. Gold Coast City Council/Griffith University
- Building and Financing the Next Generation of Local Government Infrastructure Conference
22 - 23 April, Sydney
- Fifth International Cities, Town Centres and Communities Conference
4 - 7 May, Fremantle, Western Australia. City of Fremantle
- MAV National Local Government Asset Management Conference
12 - 13 May, Melbourne. Municipal Association of Victoria
- Rattling the Three Rs - Redefining Local Government
Local Government Association of Tasmania Annual Conference
12 - 14 May, Hobart, Tasmania
- Austroads Bridge Conference
Austroads Bridge Awards close 27 February - see the Austroads website for details 19 - 21 May, Hobart
- NSW Local Government in Emergency Management Conference
matthew.harper@oes.nsw.gov.au
20-21 May 2004 Leura, Blue Mountains
- ALGA National Local Roads Congress
11 - 13 July, 2004 Barossa Valley, SA
- National General Assembly of Local Government
7 - 10 November, 2004 Canberra
- Fourth Pillar Conference on cultural development in local government
Call for papers by 5 March
29-30 November. Cultural Development Network.
eMail: judspo@melbourne.vic.gov.au

□

For information regarding ALGA News, please contact Rohan Greenland

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MEDIA RELEASE

5 March 2004

Use Windfall to fund Roads and Social Infrastructure

The WA Local Government Association calls on The Premier to direct the \$231 million funding windfall from the Commonwealth Grants Commission to be directed towards funding for roads and social infrastructure.

WA Local Government Association President, Cr Clive Robartson said, "We welcome this new \$231 million funding from the Commonwealth Grants Commission recognising that Western Australia is disadvantaged by the thousands of kilometres of roads needed to be maintained within our State. A significant proportion of this funding awarded to the State Government for roads and other infrastructure should be directed to Local Government, which has responsibility for 80% of the road network.

"Against a backdrop of State road funding cuts of \$12 million last financial year, many Local Governments have been forced to review road projects because of a lack of funds."

The Association has been lobbying the State Government for many months to have funds made available to Local Government to provide services to their local communities. Together with the campaign on local roads, the Association is also seeking \$4.2 million dollars to update books in local libraries.

Cr Robartson said, "The State Government has fallen far behind its responsibility to support the public library service, which it provides in partnership with Local Government. Local Government provides library buildings, staff, technology and operating costs. The State Government provides only \$12 million for the public library service. Local Government contributes around \$45 million per year to public libraries, which equates to 80% of the cost - hardly a fair partnership!"

For many years, State Government funding was responsible for a ratio of 1.25 books per person, allowing for 15% of the books to be replaced every year. This meant that worn out books could be retired from the library shelves. Due to inadequate State funding, many public libraries have fewer books than is warranted by the size of their population and too many of the books on the shelves are old, worn out and out of date.

"It's time for the State Government to commit to funding Local Government to ensure the maintenance of road and social infrastructure to stop the impact of inadequate State Government funding felt within the community," said Cr Robartson.

Ends

FOR FURTHER INFORMATION CONTACT:
Clive Robartson, President on 0419 048 556,
or Maggie Johns, Manager Corporate Communications on 9213 2051, or 0419 831 576



I 77732

CITY OF ARMADALE	
RECD	No.
25 FEB 2004	
TO: PQ	city
REFER/NOTE:	INIT
FILE/S	Ent 12

Mr Patrick Quinlivan
City of Armadale
Locked Bag 2
Armadale 6992

Dear Patrick

On behalf of the Araluen Botanic Park Foundation may I express our appreciation to you for your sponsorship of the 2004 Summer Events Program.

The Araluen Chilli Festival of 2004 was a resounding success. The weekend saw record crowds for Araluen and the Chilli Festival with just over 8000 people attending. The 'Blues in the Night' concert was attended by over 600 people making it our best blues night to date.

The Prague Chamber Orchestra held the audience spellbound with its flawless performance with the classical work of Dvorak. The night was enjoyed by over 1500 people many staying on to enjoy the Park by moonlight.

The staging and promotion of events such as these are only possible with the support of community minded businesses such as yours.

We trust that your sponsorship returned both pleasure and commercial rewards to your business and we look forward to your continuing support in 2005. "

Yours sincerely

Liz Dunn
Administration/Events Officer

23 February 2004



Araluen Botanic Park, 362 Croyden Road, Roleystone WA 6111 (08) 9496 1171
PARADISE FOUND
www.araluenbotanicpark.com.au

Information Bulletin

Issue No. 6/2004

Inside this Issue	
<p>➤ Information from City Strategy</p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ Information from Human Resources</p> <p>Blue Divider</p>	
<p>➤ Correspondence & Papers</p> <p>Pink Divider</p>	<ul style="list-style-type: none"> ▪ Local Government News – Issue No 8.04 – 27 February 2004COR-1 ▪ Local Government News – Issue No 9.04 – 5 March 2004.....COR-7 ▪ ALGA News – 27 February 2004.....COR-12 ▪ Media Release.....COR-17 ▪ Letter from Araluen Botanic Park.....COR-18
<p>➤ Information from Development Services</p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➤ Information from Technical Services</p> <p>Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Technical Services Committee T-1 ▪ Minutes of Advisory Committees Armadale Settlers Common – February 2004 T-3 Local Government Working Group – February 2004..... T-7 ▪ General Works Programme T-12
<p>➤ Information from Community Services</p> <p>Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters - Community Services Committee C-1 ▪ Monthly/Quarterly Departmental Reports Library & Heritage Services General Report – February 2004..... C-4 Accounting Services Report – 4 March 2004..... C-7 Manager Ranger & Fire Services Report – February 2004 C-7 ▪ Finance Financial Statements – for the (35) week period ended 29 February 2004 C-14 ▪ Minutes from Occasional/Advisory Committees Aquatic Facilities Needs Assessment & Feasibility Study Reference Group – 4 March 2004 C-15 Community Policing Crime Prevention Committee - 11 February 2004 C-15 History House Museum Management Committee – 4 December 2003 C-15 Kelmscott Pool Site Redevelopment Reference Group – 17 February 2004 C-15 South East Regional Recreation Advisory Group – 19 February 2004..... C-15

TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer
<u>Administration Building – Overcrowded Car Park</u> <i>[Refer T34/02 of 25 March 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Executive Director Technical Services
<u>Braemore Street, Armadale</u> <i>[Refer T41/5/03 of 26 May 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Junk Busters Premises</u> <i>[Refer T110/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Coordinator Waste Management
<u>Mowing and Slashing of Road Verges - Environmental Impacts</u> <i>[Refer T119/11/03 of 24 November 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Parks / Environmental Officer
<u>Mowing and Slashing of Road Verges</u> <i>[Refer T120/11/03 of 24 November 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Parks
<u>Chilli Festival</u> <i>[Refer T1/1/04 of 27 January 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Coordinator Technical Services

TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
Truck Rollovers – Albany Highway <i>[Refer T5/1/04 of 27 January 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Special Projects Engineer
Footpaths in Forrest Road <i>[Refer T10/2/04 of 23 February 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Senior Projects Engineer

ARMADALE SETTLERS COMMON

MINUTES

**MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 26th FEBRUARY 2004 AT THE FIELD CENTRE AT 7.30 PM**

PRESENT:	Cr. Bob Tizard	Interim Chairman
	Peter Greenway	Community Rep
	Michael Moltoni	Community Rep
	Shirley Hobday	Minute Secretary
	Kim Fletcher	Community Rep
	Leo den Hollander	Community Rep
	Toni Liebeck	Community Rep

APOLOGIES: Peter Blaxell

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.40pm. Bob Tizard welcomed everyone.

Apologies were given as above

2. DISCLOSURE OF FINANCIAL INTEREST

Nil

3. PUBLIC QUESTION TIME

No Questions

4. DEPUTATIONS

No Deputations

5. CONFIRMATION OF THE MINUTES & MATTER ARISING

Peter Greenway moved that the minutes of the last meeting be accepted as a true and correct record. Carried.

6. CORRESPONDENCE

6.1 Outwards

City of Armadale re Mapping of Walk Trails

City of Armadale	re 2004 Springtime Walk
City of Armadale	re Revegetation of CBE Buffer
Mazzega Mitre 10	re Donation of Timber for Directional Signs
Armadale Primary School	re Friends of Common
Pioneer Village School	re Friends of Common

6.2 Inwards

City of Armadale - re mapping of walk trails – permission given to borrow GPS equipment.

City of Armadale - re 2004 Springtime Walk – date confirmed 3rd October 2004

7. REPORTS

- 7.1 **Treasurer** - No report. Signatories for cheques to be authorized.
- 7.2 **Bushfire Brigade** - BobTizard reported on the recent meeting of the ten Bedforddale BRAG co-coordinators
- 7.3 **CBE Buffer Revegetation** - see Outward Correspondence.
- 7.4 **Weed Control** – Leo den Hollander reported on further mapping of the weeds on the Common. Armadale Council has been approached to spray weeds and remove rubbish in the burnt area in the Eastern Zone of the Common. Toni Liebeck to be the contact person.

An Education display on Weeds to be included with “Walk the Common” on 3rd October 2004.

8. DRAFT MANAGEMENT PLAN WORKING GROUP

- 8.1 Due to a recent break-in at the Field Centre, the last meeting, which was to be held on 19th February 2004, was cancelled. The five issues are now to be discussed at a meeting to be held on Thursday 18th March 2004 at the Field Centre at 7.30 pm. The issues selected are:-

- Rehabitation
- Dieback
- Friends Groups
- Nature Trials
- Signposting

9. TRAINING

- 9.1 Funding Applications** - two committee members, Toni and Shirley, wish to take training.
- 9.2 Plant Identification** - Kim Fletcher and Michael Motoni are scheduling training for May 2004. The dates will be confirmed in April.
- 9.3 Weed Identification** - Leo Den Hollander is scheduling Weed I.D. training. The dates will be confirmed in April.
- 9.4 Safety Training** - required for all committee members. To be arranged.

10. ONGOING ISSUES

- 10.1 Motorbikes** - ongoing
- 10.2 Fire Gates** - Installation ongoing Settlers Road waiting resolution
- 10.3 Weed Control** - as above.
- 10.4 Rubbish Removal** - ongoing.
- 10.5 Wire Fence Removal** - approved.
- 10.6 Park Signage** - Donations requested for timber. See Outward Correspondence.
- 10.7 2004 Tree Planting** - Collection of various seeds from the Common is to take place on Sunday 14th March at 7 am. Committee members to meet on the corner of Canns & Carradine Roads. Propagation to be arranged.
- 10.8 Naming of Walk Trails** - under discussion
- 10.9 Record of Volunteer Hours** - Committee members to keep a record of the hours they work.
- 10.10 Dieback** - Ian Calhoun is to be requested to discuss the Settlers Common Dieback situation with the Committee.
- 10.11 School Representatives** - see Outward Correspondence
- 10.12 License Renewals** - Plant Material/Seed Collection licences being obtained. Renewal required in February 2005

11. GENERAL BUSINESS

11.1 Springtime Walk – October 3rd 2004

Displays to be contacted - Joe Tonga Cockatoo Boxes
Armadale Reptile Centre
Moonshadow Raptors
Bush Fire Brigade
Animal Haven

Consideration to be given to recompensing those providing displays

Shirley Hobday put forward that John Baines (Local Landscape Artist) be invited to display his paintings in the Willow Heights building. The Committee accepted this proposal. Discussion was held regarding other Arts/Crafts displays.

The Committee agreed that more guided tours were required so that they ran continually throughout the morning.

The next meeting will be held on Thursday 25th March 2004 at the Field Centre at 7.30 pm

The meeting closed at 10.00pm

**Local Government Working Group (LGWG) Meeting
5 February 2004, 3.00pm – 5.00pm**

Swan Catchment Centre, Midland

1. Opening

Present – Jeff Munn, Brian Hearne, Jack Fox, Marion Cahill, Andrew McTaggart, David Boothman, Dale Newsome, Nathan Malin, Andrew Del Marco

2. Apologies

Mick McCarthy, Sue Metcalf

3. Minutes of previous meeting

Minutes of the previous meeting were noted.

ACTION:

- *Minutes were accepted by the LGWG – Moved Jeff Munn, Seconded Brian Hearne*

Points of clarification from the minutes

- Item 3 Urban ICM Handbook

Marion has liaised with the City of Canning. The City has funding for the project and is seeking advice on content of the document.

ACTION:

- *Marion to continue to liaise as required*

- Item 5.2 SALP Funding Results

Marion was to circulate these following the last LGWG. She will check if they are on the SCC website

ACTION:

- *Marion to confirm the SALP funding results are on the website*

4. Perth Biodiversity Project

4.1 Local Government Planning Guidelines

Andrew Del Marco spoke to the paper circulated before the meeting (“Swan Catchment Council Agenda Item”).

Summary of discussion following the presentation:

- City of Swan and Shire of Serpentine-Jarrahdale are conducting the process; City of Wanneroo and Joondalup have conducted their biodiversity assessments. Comments from the local governments is that they need assistance to conduct the process (expertise and funding) and that they require state government support
- CALM and DoE are positive and support the use of the guidelines; DPI want the guidelines to remain in draft form, for use; WALGA endorses the guidelines; Minister for Planning and Minister for Environment, Australian Government to comment; South West Catchments Council to be approached next week.

ACTION:

- *LGWG endorse the Guidelines unanimously and will provide recommendation to the Swan Catchment Council to provide formal endorsement, including response from the State agencies*

4.2 Perth Biodiversity Project Phase 2 Proposal (Draft)

Andrew Del Marco spoke to the paper circulated before the meeting (“Draft Perth Biodiversity Project Phase 2 Proposal”).

Summary of discussion following the presentation:

- Date of completion of Phase 1 is 30 June 2004. PBP is seeking project continuation in alignment with the Swan Region Strategy targets. Andrew will continue to scope up the projects and forward to Swan Catchment Council as a funding application
- Brian offered thanks to Andrew on behalf of the LGWG for his presentation, with congratulations for the project to date and for his continued enthusiasm

ACTION:

- *LGWG supports the continuation of the PBP Phase 2 if it meets the objectives of the Swan Region Strategy*
- *Marion to circulate to LGWG a copy of Andrews proposal to Swan Catchment Council*

5. Regional Development Authorities

Marion circulated a briefing note presented by the SCC Strategic Regional NRM Facilitator to the January Swan Catchment Council meeting, regarding NRM partnership opportunities with the Armadale Redevelopment Authority. The SCC endorsed the briefing note recommendation, to explore potential partnership opportunities.

Discussion followed regarding the other redevelopment authorities in the Swan Region and the role of the LGWG in exploring the opportunities. It was decided that the first step should be to obtain maps of the area covered by the Regional Authorities and to identify sites of environmental sensitivity, and to raise the profile of the SCC with these Authorities

ACTION:

- *Marion to obtain maps*
- *Marion to liaise with the SCC Facilitator and Promotions Officer to raise the profile of the SCC with these Authorities and to forward the Swan Region Strategy for comment during the public comment phase*

6. Terms of Reference – Review

The current TOR for the LGWG are to be reviewed by members as the Strategy has now moved out of development phase, which was the original function of the working group. Discussion followed regarding the membership and members availability, and the future function of the LGWG. It is envisaged that the group will now move into a project based group with the Strategy implementation phase, which may require expansion of the committee. There is also an on going role for acting as the communication conduit between the SCC and the local governments.

Dale Newsome stepped down as the WALGA representative, nominating Nathan Malin to replace him. He noted that the LGWG has moved through a very positive change, becoming more progressive.

Brian thanked Dale for his great contributions to the LGWG.

ACTION:

- *All members to review the TOR for discussion at the next meeting*
- *Marion to circulate list of 2004 dates for the LGWG and to obtain details of members availability*

7. Business Arising from minutes

7.1. Swan Region NRM Strategy – review and discussion

Marion presented a brief update on the progress of the Strategy, which has been sent to Canberra for initial approval. The Strategy is due for release on 27 February 2004 for a 6 week public submission period. A number of public comment forums will be held – these were circulated in the SCC NRM update. LGWG is encouraged to promote these among their networks, and to identify other opportunities for the SCC to promote the Strategy to Local Government groups, including through the WALGA Zone Councils. Marion to liaise with Nathan Malin.

ACTION:

- *All members to promote Strategy release with local government contacts and identify opportunities to present the Strategy with groups*
- *Marion to liaise with WALGA re: opportunities*

7.2. Local Government Forum - Outcomes

Feedback from the LGWG about the outcomes of the LG Forum was good. Attendees felt that the Forum raised awareness about the Swan Region Strategy, and particularly about the future funding opportunities within the process. It was noted that the attendees were from a wide spectrum of local government, not just those that always attend. However there was a gap in the attendance of senior personnel, and the coastal councils which needs to be addressed. LGWG suggested that the outcomes of the LG Forum be circulated to all local governments, including those not attending. Marion noted that it was included on the SCC NRM Update and that she has had some response from this.

It was proposed that 4-6 people in each local government should be identified that can be kept informed about the activities of the SCC and the Strategy. These could include social, environmental, economic, sustainability personnel, plus Councillors and CEOs. Marion to liaise with WALGA re: these personnel.

ACTION:

- *Marion to circulate outcomes of LG Forum to all local government contacts*
- *Marion to liaise with WALGA re: additional contacts within each local government*

7.3 Local Government Representation on SCC

Jack and Mick still to work on a submission to SCC. They are aware that to increase the number of local government representatives on the SCC will require a constitutional change.

7.4 Circulation of SCC Information

LGWG felt that the SCC NRM Updates addressed this communication adequately, however it would be useful for SCC to have a web address independent of the WRC. The SCC Promotions Officer was commended on her activities. The current database for circulation of information is 1500; the LGWG could identify further opportunities for contacts.

Discussion occurred on the use of local government case studies. Marion noted that she is compiling a newsletter in conjunction with the Regional Subcatchment Groups that will include details from each subregional catchment group activities, SCC regional activities and local government case studies. She has liaised with WALGA and EMRC to ensure there is no unnecessary duplication of information

ACTION:

- *LGWG to send additional local government contacts for information circulation to Marion*

- *Marion to progress newsletter for local government and subcatchment groups in liaison with WALGA and EMRC.*

8. General Business

8.1. LGWG Coordinator Activities

Marion Cahill provided a brief outline of her activities since the last LGWG meeting. These include:

- organising the LG Forum, post forum summaries (including article to SCC Update) and workshop outcomes
- liaising and conducting presentations to WALGA, PBP, local government environmental officers, regional groups and catchment coordinators
- Development of the Swan Region Strategy
- Representing SCC at DPI community consultation process.

8.2. This item was discussed under 7.1.

9. Other Business

There was no other business.

10. Next Meeting

The next meeting will be held on Thursday 18 March 2004, commencing at **3pm**.

11. Close

The meeting closed at 5:00 pm

Information Bulletin

Issue No. 6/2004

<u>Inside this Issue</u>	
<p>➤ Information from City Strategy</p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ Information from Human Resources</p> <p>Blue Divider</p>	
<p>➤ Correspondence & Papers</p> <p>Pink Divider</p>	<ul style="list-style-type: none"> ▪ Local Government News – Issue No 8.04 – 27 February 2004COR-1 ▪ Local Government News – Issue No 9.04 – 5 March 2004.....COR-7 ▪ ALGA News – 27 February 2004.....COR-12 ▪ Media Release.....COR-17 ▪ Letter from Araluen Botanic Park.....COR-18
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<p>➤ Information from Community Services</p> <p>Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters - Community Services Committee C-1 ▪ Monthly/Quarterly Departmental Reports Library & Heritage Services General Report – February 2004 C-4 Accounting Services Report – 4 March 2004..... C-7 Manager Ranger & Fire Services Report – February 2004 C-7 ▪ Finance Financial Statements – for the (35) week period ended 29 February 2004 C-14 ▪ Minutes from Occasional/Advisory Committees Aquatic Facilities Needs Assessment & Feasibility Study Reference Group – 4 March 2004 C-15 Community Policing Crime Prevention Committee - 11 February 2004 C-15 History House Museum Management Committee – 4 December 2003 C-15 Kelmscott Pool Site Redevelopment Reference Group – 17 February 2004 C-15 South East Regional Recreation Advisory Group – 19 February 2004..... C-15

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – FEBRUARY 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Armadale Aquatic Centre Kiosk (May 2003)</i></p> <p>A report on the operation of the Armadale Aquatic Centre Kiosk be submitted to the May 2004 Community Services Committee Meeting to evaluate the success of the kiosk following its first year under direct management. (C82/5/03)</p>	Recreation Services	Matter to be reported to the May 2004 Community Services Committee Meeting.
<p><i>Public Notices/Advertising – May 2003</i></p> <p>Cr Munn suggested a review of current practices relating to the placement of public notices and advertisements – agreed that the matter be referred to the Standing Order and House Group. (C86/5/03)</p>	Corporate Services	Matter listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
<p><i>Lease – Armadale Golf Course – June 2003</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Report pending.
<p><i>Rushton Park – New Events (July 2003)</i></p> <p>Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C109/7/03)</p>	Recreation & Events	<p>Pending Consultant's report and recommendation to Working Party on the redevelopment of the Kelmscott Pool Site. Report to be submitted to the March Community Services Committee.</p> <p>Officers to separately explore opportunities for new events at Rushton Park.</p>
<p><i>Armadale Recreation Centre- Climbing Wall Proposal (September 2003)</i></p> <p>Part (3) – That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/9/03).</p>	Recreation Services	Report pending May 2004 .
<p><i>Armadale Kelmscott Senior Citizens' Centre (October 2003)</i></p> <p>That Council:</p> <p>b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	Community Development	Report pending.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – FEBRUARY 2004		
ITEM	DEPT.	ACTION/STATUS
<p><i>Draft Youth Plan (November 2003)</i> That Council:</p> <p>c. Recommit the Plan to the January 2004 Community Services Committee Meeting to consider any comments or input from the public prior to adoption of the Youth Plan by Council. (C167/11/03)</p>	Community Development	Matter to be reported to the March 2004 Community Services Committee Meeting.
<p><i>Redevelopment of the Former Kelmscott Pool Site (December 2003)</i></p> <p>3. That a further report be presented to the February 2004 Community Services Committee Meeting to consider any comments from the community on the draft concept plan. (C174/12/03)</p>	Recreation Services	Public comment period has closed and comments are currently being collated and analysed. Final report to be completed mid February and considered by the Reference Group prior being presented to the March Community Services Committee.
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004)</i> Part (2): That a further report on this matter be submitted to the May Community Services Committee Meeting.</p>	Recreation Services	Matter will be further reported to the May 2004 Community Services Committee Meeting.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL REPORT – FEBRUARY 2004

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators for the month of February 2004 are attached. (Refer to Attachment "CA-1" – Summary of Attachments – buff page.)

1.2 Library Extension Activities

1.2.1 Storytime event and workshop

The Armadale Library held a special Storytime Session with renowned storyteller Grant Cottrell. As well as the 20 children in attendance enjoying an enthralling storytelling session, the parents and carers who attended the session were given hints and tips on storytelling. The aim of the session was to highlight the joy of listening to stories, as well as reading and sharing books with young children in order to promote literacy and the public library.

All parents and carers were given a "Library Fun with Grant Cottrell" pamphlet that outlined the benefits of reading and suggesting ways to share books with children. The feedback from parents and carers was positive as they were given the opportunity to talk with Grant over morning tea provided by the Library Service.

1.2.2 Library Promotion to Local Schools

This year, the Library Department has tried a new way of communicating all of the activities and programs that it delivers that will be useful to local schools. A colourful flier that outlines the services offered by our libraries has been produced and sent to all schools in the district. (Refer to Attachment "CA-2" – Summary of Attachments – buff page.)

1.2.3 Mary Durack Award for Young Writers

The first planning meeting for the 2004 Mary Durack Award for Young Writers was recently held at the Shire of Kalamunda, as they are the organising and host Council for this year's Award. The Award will be launched on 3 May, with entries closing on Saturday 12 June. The Award presentation will be held on Thursday 12 August.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

1.2.4 Homework Hub

Westfield Library's Homework Hub commenced on the 10th February, and several students have already taken advantage of the assistance offered. Early indications would suggest that the service will operate on a drop-in basis, rather than involving regular attendance by individuals, but this may change over time. The Hub's volunteer tutor has reported that the promotion of the service has generated considerable interest from schools and parents, which may lead to further activity later in the school term.

1.2.5 Early Years Strategy

A librarian from Westfield Library is representing the Library Service on the Local Action Group for the Early Years Strategy. The group aims to establish stronger collaborations with other local agencies dealing with children aged 0-8 and their families and carers, with an emphasis on family literacy promotion in the community.

1.2.6 Visit to Challis Primary School

Two Young People's Services librarians accepted an invitation to attend assembly at Challis Primary School Early Childhood Centre, to encourage children and parents to join the library. As a result of this visit the school plans to bring classes to the library and invite parents to come along, with the aim of promoting the importance of literacy and library use at an early age.

1.2.7 Local Author support

The Library Department has supported the work of local author D J Stutley, by arranging for three of its regular young adult users to review her latest book, and to incorporate the reviews in a display currently circulating through the City's libraries. The young adult book is set in Armadale and the opening scene is in Minnowarra Park. The Library Department arranged the launch of Ms Stutley's second book in the series. Support of local writers falls very much within the role of the public library service.

1.2.8 Pinata Workshop

During February Kelmscott Library was host to Paper Artzi – a two session Pinata workshop presented by Jean Harbour. This event was part of our City of Armadale's Ready for Life Programme. Jean had previously participated in the Ready For Life training workshops and was now ready to tutor others in this creative and innovative skill.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

To promote this event Jean had created several imaginative and artistic piñata including a flying pig, happy spider and a ghostly hand carrying a dice. With the help of library Staff a poster and flyer and an eye catching display were made.

Our piñata makers ranged from the very artistic to those unsure of creative talent. Sunfaces and dog were some of the amazing and adventurous items made from old cardboard boxes, balloons, newspaper and adorned with vibrant coloured paint and glitter borrowed from our younger Storytime artists.

Jean is a confident, cheerful, and very professional presenter encouraging participants to further experiment. This was a fun event that everyone enjoyed. Jean officially and verbally thanked library staff for their helpfulness in promotion and taking bookings for this event. She reported that everyone felt very comfortable and welcomed. She would like to hold a future event at the library.

1.2.9 Harmony Week Activities

Harmony Week is designed to raise awareness of multiculturalism and to promote greater understanding in our community. Harmony week is organised through the Office of Multicultural Interests and the City of Armadale Library Service was successful in obtaining a small grant to hold a cultural Storytime and morning tea at each library.

On Monday 15 March at Kelmscott Library there will be a local Aboriginal Storyteller who will tell stories, as well as incorporate some songs and dance.

On Tuesday 16 March at Armadale Library there will be an Asian Storyteller, and the activity will be kite making.

On Thursday 18 at Westfield Library there will be two Danish people from the World of Words Group who will be telling Danish Stories. They are following this up by providing homemade Danish pastries. Westfield Library also has a large number of displays such as:

- Getting in touch with your family history.
- The World of Words Group (a multicultural group that meets regularly at the Library) sharing their multicultural background.
- A pictorial display on the migrant camps at Kelmscott 1950-1952 with original photographs.

Westfield Library staff celebrating their multicultural roots.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

ACCOUNTING SERVICES REPORT – 4 MARCH 2004

Accounting Services Report is attached. (Refer to Attachment “CA-3” – Summary of Attachments – buff page.)

1. Investments
2. Donations
3. Rates Debtors Outstanding Report

MANAGER RANGER & FIRE SERVICES MONTHLY REPORT FOR FEBRUARY 2004

1. Animal Control

1.1 Dogs General

Ranger Services has received one hundred and seventy eight (178) requests for assistance during this report period.

Routine patrols have continued with Rangers maintaining a vigilant approach to Council reserves and known problem areas, with complaints about barking dogs being a key focus.

1.2 Livestock

During this report period Ranger Services attended to nine (9) requests for assistance in dealing with stock wandering on the road.

2 Court Action

The following information relates to legal action taken by Ranger Services, these matters were heard and determined in the Armadale Magistrates Court

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Dianne Murphy	Dog Attack	Guilty	750.00	83.00	833.00
Vanessa Enad	Dog Attack	Guilty	750.00	533.45	1,283.45
Amanda Broughton	Dog attack	Guilty	750.00	533.45	1,283.45

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

3 Vehicles

3.1 Parking

Ranger Services attended to forty eight (48) general enquires relating to the unlawful parking of vehicles during this report period.

3.2 Abandoned Vehicles

Whilst the number of abandoned vehicles reported to Ranger Services continues to be of concern, with five (5) being recorded during this report period, the overall progressive total is less than the corresponding period in 2003.

3.3 Commercial Vehicles (Trucks)

There was a slight decrease in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

4 Fire Services

4.1 General Enquires

Rangers continue to maintain a high profile in relation to hazardous blocks and offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services received twenty (20) requests for assistance during the report period; this figure is significantly lower than the previous month.

5. General

5.1 Firebreak Inspections

Ranger Services are now coming to the end of a very successful firebreak inspection programme. This year we were able to continue with an efficient and structured programme designed to reduce community vulnerability to bushfires and encourage active participation by the community in their own safety.

However due to all available indicators pointing to the fact that this summer is likely to be one which will continue to provide wildfire risks to the

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

community, Ranger Services will maintain a vigilant approach in identifying and addressing issues which are likely to be an ongoing fire risk.

5.2 Ranger Uniforms

Approximately fifteen (15) years ago the W.A. Rangers' Association (WARA) or Municipal Law Enforcement Officers Association (MLEOA), as it was then known, forwarded a recommendation to all Local Government Authorities (LGA's) that Rangers should adopt a uniform dress. This was a set of dark brown trousers and light brown, or taupe shirt with the W A Rangers or LGA insignia on the epaulettes and/ or shoulder patch

This uniform was generally adopted by the majority of LGAs throughout Western Australia, and served as the recognised dress for LGA Rangers until about three (3) years ago when individual LGAs decided that their Rangers should adopt a more corporate mode of dress, which was seen as specific to that particular LGA. Subsequently we saw an increasing variety of uniforms, worn by Rangers, throughout Western Australia. However, the use of the WA Ranger insignia on epaulettes and shoulder badges remained, and is still worn, by the majority of LGA Rangers throughout Western Australia.

Recently with the adoption of the new City of Armadale Corporate Logo, an opportunity presented itself to also adopt a new style and colour for the Rangers' uniform. Following several suggestions, and many modelling sessions by the Rangers, a new uniform colour and design was selected and presented to the Director of Community Services and the Chief Executive Officer for final approval.

On February 20th 2004 the new style uniform, consisting of a very stylish light green, Glo Weave shirt, incorporating the City Logo, the Officer's name, WA Ranger insignia and complimented by dark green pleated cotton trousers was worn for the first time. This is now the official uniform of the City of Armadale Ranger Services.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

6. February 2004 Statistics

<i>DOGS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Wandering	23	48	303	441
Dogs for Pick Up	11	30	131	218
Barking	13	21	151	193
Attacks	12	10	67	122
Lost & Found	35	72	384	297
General Information	11	12	62	81
Office Phone Enquiries	73	66	1000	729
Total	178	259	2098	2081

<i>PARKING / VEHICLES</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Parking	22	13	83	81
Trucks	1	2	31	13
School Parking	5	9	16	18
Abandoned Vehicles	5	12	71	99
Off Road Vehicles	2	-	16	23
Office Phone Enquiries	13	12	85	156
Total	48	48	302	390

<i>LIVESTOCK</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Lost & Found	4	-	27	2
General	2	9	31	46
Office Phone Enquiries	3	6	31	48
Total	9	15	89	96

<i>LITTER</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	-	1	3	9
Private Property	1	-	3	8
Roadside / Reserve	3	15	17	49
Verge	3	6	16	20
Office Phone Enquiries	1	6	9	25
Total	8	28	48	111

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>FIRE</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Burning Off / General Information	3	2	15	18
Firebreak / Hazard	6	15	85	124
Office Phone Enquiries	11	20	415	328
Total	20	37	515	691

<i>GENERAL</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	2	8	43	57
Office Phone Enquiries	10	15	138	228
Total	12	23	181	285

<i>TOTAL</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Total Reports / Complaints	275	410	3233	3654

<i>WARNINGS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	30	31	195	218
Parking	27	15	128	103
Off Road Vehicles	-	-	3	9
Litter	1	1	5	6
Fire	-	-	7	-
Fire – Orders	5	10	211	203
Other	-	1	4	2
Total	63	58	553	541

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>INFRINGEMENTS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	11	65	210	255
Parking	56	22	207	235
Off Road Vehicles	-	-	3	-
Litter	-	2	2	22
Fire	4	7	59	68
Other	-	-	-	-
Total	71	96	481	580

<i>IMPOUNDED DOGS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Claimed	17	32	245	240
Sold	3	2	41	22
Destroyed	17	26	126	147
Vet / Rescue	7	13	63	73
Stolen	-	-	-	1
Total	44	73	475	483

<i>IMPOUNDED LIVESTOCK</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Sheep	-	-	2	33
Horses	-	2	-	3
Cows	-	-	-	4
Goats	-	-	-	1
Pigs	-	-	1	-
Deer	-	-	-	-
Other	-	-	-	-
Total	0	2	3	41

<i>IMPOUNDED VEHICLES</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Vehicles	4	2	40	33
Motor Cycles	-	-	-	2
Total	4	2	40	35

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>COURT PROSECUTIONS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Dog	7	3	38	25
Fire	-	-	-	-
Parking	-	-	1	-
Litter	-	-	-	2
Off Road Vehicles	-	-	-	-
No. of Guilty Verdicts	6	-	34	N/A
Total	7	3	39	27

<i>FINES ENFORCEMENT</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Infringements sent to FER	44	-	222	96

<i>PHONES CALLS</i>	February 2004	February 2003	2003/2004 Progressive Total	2002/2003 Progressive Total
Office – Rangers calling Office	20	30	181	249
Office – Messages for Staff	29	76	358	479
Office – Referred to Other	10	20	91	163
Calls to Rangers' Private Residences via Diverter	20	10	138	241
TOTAL	79	136	768	1132

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

FINANCE

Financial Statements

Details of income and expenditure pertaining to the activities and responsibilities of the Community Services Committee for the (35) week period ending 29 February 2004. (Refer to Attachment “CA-4” – Summary of Attachments – buff page.)

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Aquatic Facilities Needs Assessment and Feasibility Study Reference Group Meeting of 4 March 2004. **(Refer to Attachment “CA-5” – Summary of Attachments – buff page.)**

Community Policing Crime Prevention Committee of Armadale (Safer WA) Meeting of 11 February 2004. **(Refer to Attachment “CA-6” – Summary of Attachments – buff page.)**

History House Museum Management Committee Meeting of 4 December 2003. **(Refer to Attachment “CA-7” – Summary of Attachments – buff page.)**

Kelmscott Pool Site Redevelopment Reference Group Meeting of 17 February 2004. **(Refer to Attachment “CA-8” – Summary of Attachments – buff page.)**

South East Regional Recreation Advisory Group Meeting of 19 February 2004. **(Refer to Attachment “CA-9 – Summary of Attachments – buff page.)**



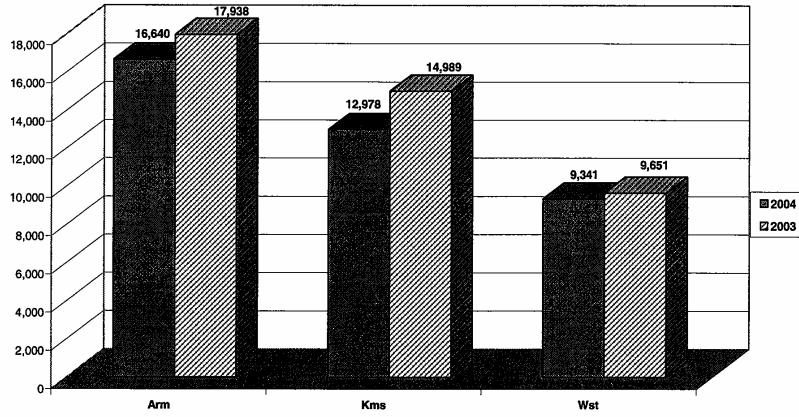
CITY OF Armadale INFORMATION BULLETIN NO. 6

COMMUNITY & CORPORATE SERVICES DIRECTORATES
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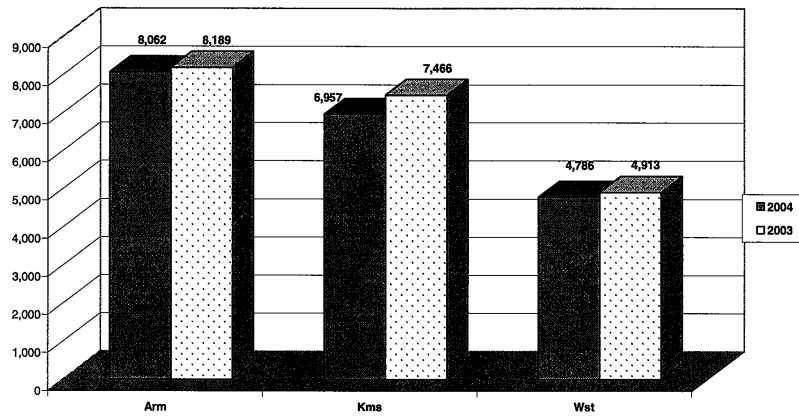
TABLE OF CONTENTS

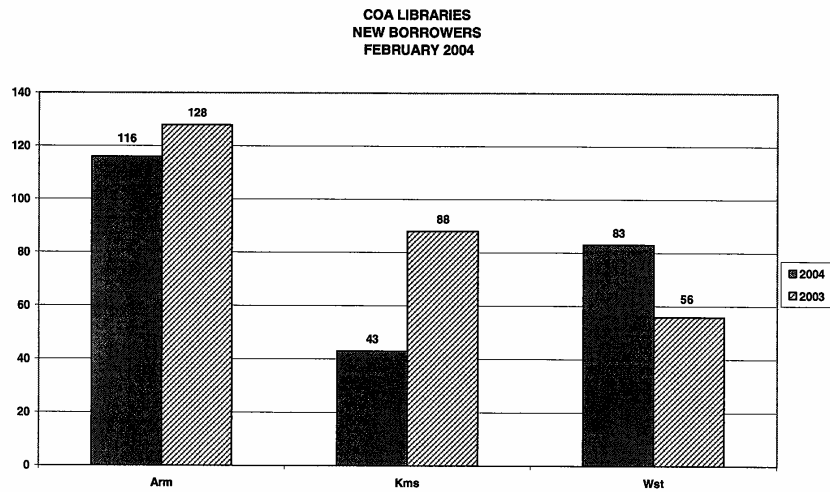
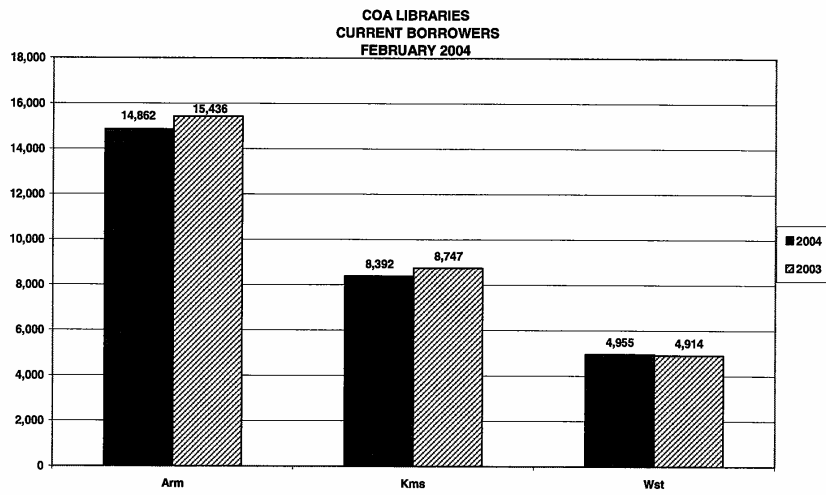
INFORMATION ITEMS FROM COMMUNITY SERVICES [Beige Divider]		
Attach No.		
CA-1	CITY OF ARMADALE LIBRARIES – STATISTICS FOR FEBRUARY 2004	15 – 17
CA-2	CITY OF ARMADALE LIBRARY & MUSEUM SERVICES 2004 – INFORMATION SHEET	18
CA-3	ACCOUNTING SERVICES REPORT – 4 MARCH 2004	19 – 22
CA-4	CITY OF ARMADALE FINANCIAL STATEMENTS FOR THE (35) WEEK PERIOD ENDING 29 FEBRUARY 2004	23 – 61
CA-5	AQUATIC FACILITIES NEEDS ASSESSMENT AND FEASIBILITY STUDY REFERENCE GROUP MINUTES OF 4 MARCH 2004	62 – 64
CA-6	COMMUNITY POLICING CRIME PREVENTION COMMITTEE OF ARMADALE (SAFER WA) MINUTES OF 11 FEBRUARY 2004	65 – 69
CA-7	HISTORY HOUSE MUSEUM MANAGEMENT COMMITTEE MINUTES OF 4 DECEMBER 2003	72 – 77
CA-8	KELMSCOTT POOL SITE REDEVELOPMENT REFERENCE GROUP MINUTES OF 17 FEBRUARY 2004	78 – 80
CA-9	SOUTH EAST REGIONAL RECREATION ADVISORY GROUP MINUTES OF 19 FEBRUARY 2004	81 – 83

COA LIBRARIES
ISSUES/RENEWALS
FEBRUARY 2004

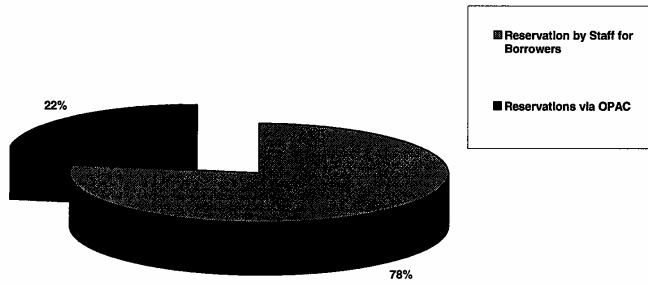


COA LIBRARIES
NUMBER OF VISITS
FEBRUARY 2004





COA LIBRARIES
RESERVATIONS
FEBRUARY 2004





Library and Museum Services 2004

Listed below are the services, events and programmes that are being conducted by the City's Library and Heritage Department in 2004. Please feel free to contact the libraries or museum for assistance at any time. You will find contact details at the end of the page. We trust you find this information useful and look forward to working with you in 2004.

Mary Durack Award for Young Writers

A competition for prose open to all students in Years 1-10 who live in or attend school in the City of Armadale. The launch date for 2004 is 3 May and entries close 12 June. Posters and entry forms will be sent to you closer to the date.



Homework Hub

A great opportunity for students to get advice, support and practical help for their homework and assignments. A volunteer, experienced in working with students, will be at Westfield Library every Tuesday and Thursday from 3.30-5.30pm during school terms.



If you require further information contact Westfield Library on 9497 2622.

School Visits

Should you wish to bring a class group to either the libraries or museum, please contact us and a mutually convenient time can be organised. Or one of our staff can visit your school to talk about our services, do a storytelling session etc.



School Holiday Activity Sessions

Every school holidays each library conducts fun activities with themes to promote reading and the collections at the public libraries and museum. The themes for this year are dinosaurs, pirates and music.

We will gladly send you information on these activities to incorporate in your school newsletter. If you are interested, please advise us of the best person to address the information to.



Children's Book Week

This will be celebrated in the week August 21-27. The theme for this year is 'Doorways' and the shortlist of books will be announced on April 6th.

Guest authors and illustrators will be in attendance at our libraries and you will be invited to book class groups in for sessions closer to the date. Early registrations of interest will be taken.



Australian and New Zealand Reference Centre Online Database

This is a database of almost 500 full-text periodicals and newspapers, appropriate for students. All that is needed to access this database is a current library membership card. We will provide training if required.

Upcoming Events

This year the libraries are planning to launch a 'Year One Membership Drive' which will involve visiting Year One classes at primary schools in the City of Armadale and encouraging children to come and join the library. We will provide further details soon.



Contact details www.armadale.wa.gov.au

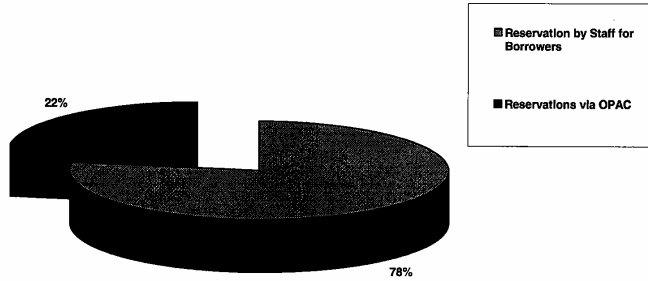
Armadale Library
Orchard Ave
Armadale
Ph: 9399 0125
Contact:
Rita Lennon

Kelmscott Library
2817 Albany Highway
Kelmscott
Ph: 93905506
Contact:
Clare Snowball

Westfield Library
Champion Drive
Westfield
Ph: 9497 2622
Contact:
Shirley Reilly

**History House Museum
& Birtwistle Local Studies Library**
Jull St Armadale
Museum Ph: 9399 6845
Local Studies Ph: 9399 0641
Contact: Chantal Gurney-Pringle

COA LIBRARIES
RESERVATIONS
FEBRUARY 2004



Memo

To: Community Services Committee
From: Accounting Services
Subject: ACCOUNTING SERVICES REPORT DATED – 4 MARCH 2004

1. INVESTMENTS

Statement of Investments by Fund & Financial Institutions – 4.03.04

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 4 March 2004	INTEREST RATE %	MATURITY DATE
MUNICIPAL FUND					
Challenge Bank	1,270,000.00	(700,000.00)	570,000.00	4.75	11.00 am
Challenge Bank	995,510.38	241.17	995,751.55	5.37	05.03.04
Challenge Bank	995,510.38	241.17	995,751.55	5.37	05.03.04
Challenge Bank	995,468.30	(188.92)	995,279.38	5.41	22.03.04
Challenge Bank	995,468.30	(188.92)	995,279.38	5.41	22.03.04
Challenge Bank	995,468.30	(188.92)	995,279.38	5.41	22.03.04
Challenge Bank	995,468.30	(188.92)	995,279.38	5.41	22.03.04
Challenge Bank	995,322.80	242.16	995,564.96	5.42	24.03.04
Challenge Bank	995,357.54	85.51	995,443.05	5.39	15.03.04
	9,233,574.30	(699,945.67)	8,533,628.63		
<i>Comparative Balance Mar 2003</i>			7,970,772.37		
RESERVE FUND					
Challenge Bank	116,400.00	0.00	116,400.00	4.75	11.00 am
Challenge Bank	1,991,276.57	(356.80)	1,990,919.77	5.37	08.03.04
Challenge Bank	995,322.80	224.16	995,546.96	5.42	24.03.04
	3,102,999.37	(132.64)	3,102,866.73		
<i>Comparative Balance Mar 2003</i>			2,470,116.17		
TRUST FUND					
Challenge Bank	85,000.00	20,000.00	105,000.00	4.75	11.00 am
	85,000.00	20,000.00	105,000.00		
<i>Comparative Balance Mar 2003</i>			80,000.00		

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 4 March 2004	INTEREST RATE %	MATURITY DATE
Total	12,421,573.67	(680,078.31)	21,741,494.36		

2. DONATIONS

Balance available as at 1 February 2004 **\$15,458.05**

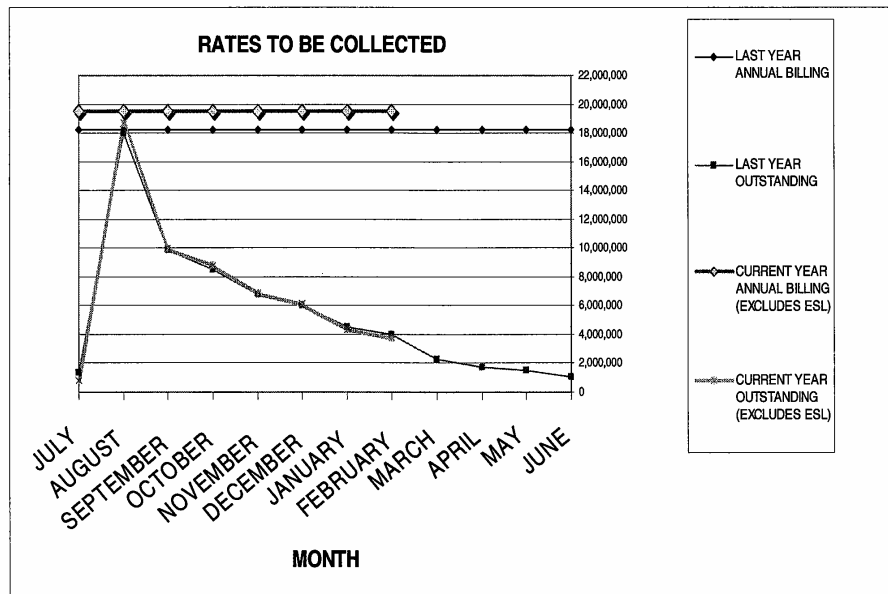
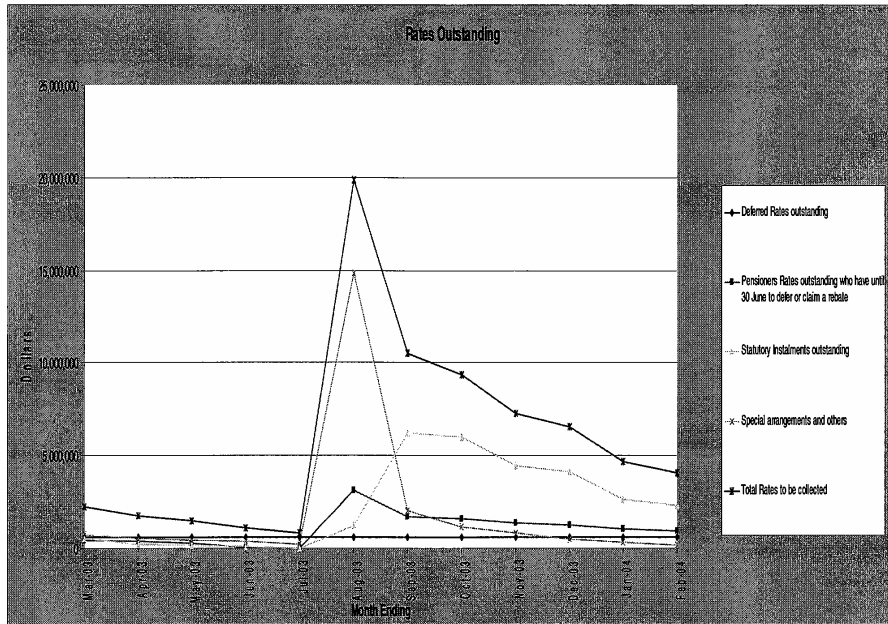
Less spent to date:

E Greaves - U/18 Sport	\$50.00
M Pearce - U/18 Sport	\$50.00
Australian Red Cross - Mobile Donor Service, Kelmscott Hall – Hire Fee Waiver	\$112.00
Westfield Cancer Support Group - Westfield Library – Hire Fee Waiver	\$217.80
Araluen Botanical Park Foundation Sponsorship – 2004 Summer Events	\$454.55
Lord Mayor's Distress Relief Fund Bushfire Appeal	\$1,000.00

Balance as at 1st March 2004 **\$13,573.70**

3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 29 FEBRUARY 2004				
	2002/03 28.2.03	2003/04 29.2.04	VARIATION %	
Annual Rate Billing (including services charges)	18,233,356	19,514,053	1,280,697	7.02%
Emergency Services Levy		1,331,067		
No of rateable properties	22,002	22,200	198	0.90%
No of properties fully paid	11,626	11,580	46	-0.40%
No of properties on instalments	7,718	7,933	215	2.79%
No of properties on special arrangements	1,144	1,685	541	47.29%
No of properties with Small Balances Under \$10.00	385	356	-29	-7.53%
No of properties Summons Issued	-	-	-	
No of properties Pensioners, Informal Recovery Action, etc..	1,129	646	-483	-42.78%
	\$	\$	\$	\$
Deferred Rates outstanding	584,543	601,029	16,486	2.82%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate	860,460	959,551	99,092	11.52%
Emergency Services Levy	-	-	-	
Statutory Instalments outstanding	1,639,528	2,312,887	673,359	41.07%
Small Balances Under \$10.00	1,130.48	1,340	209	
Direct Debits arrangements	-	-	-	
Special arrangements and others	690,970	178,931	-512,040	-74.10%
Recovery Action	182,676.83	-	-182,677	
Total Rates to be collected	3,959,308	4,053,738	94,429	2.38%
Rates				
Current	2,968,191	2,996,721	28,530	0.96%
Arrears	711,863	656,041	-55,822	-7.84%
Services				
Current	123,045	87,697	-35,349	-28.73%
Arrears	43,640	21,146	-22,494	-51.54%
Area Rates (ESL)	-	271,431	271,431	
Back Rates	2,197	455	-1,743	-79.31%
Legal Fees	43,123	29,270	-13,853	-32.12%
Other Charges	24,927	9,158	-15,769	-63.26%
Penalty/Instalment Interest	89,222	52,182	-37,039	-41.51%
Excess Payments	-46,900	-70,361	-23,461	50.02%
Total Rates to be collected	3,959,308	4,053,738	94,430	2.39%



SCHEDULE M1 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 MEMBERS ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
MEMBERS ADMINISTRATION					
OPERATING INCOME					
OPERATING EXPENDITURE					
30252	SALARIES MEMBERS ADMIN		11000.00		6737.85
32232	VOL SUPER MEMBERS ADMIN		400.00		
32712	SGC SUPER MEMBERS ADMIN		1000.00		563.79
33172	COMP PREMIUM MEMBERS ADM		400.00		144.00
50032	INSURANCE MEMBERS		43000.00		32759.59
50212	PROMOTIONAL MATERIAL-MEMB		3500.00		
50702	FUNCTIONS		113000.00		75546.82
50802	MAYOR & DEPUTY ALLOWANCE		33000.00		24562.50
50812	ELECTION EXPENSES				-2156.77
50822	TRAVELLING EXP MEMBERS		9000.00		4841.47
50832	TELECOMMUNICATIONS ALLOW		11200.00		8607.27
50842	CITIZENSHIP CEREMONIES		4600.00		3490.54
50852	MEMBERS TRAIN & DEVELOP'T		25000.00		15077.84
50882	SUNDRY EXPENSES MEMBERS		4500.00		-139.37
50942	PHOTOCOPIER (FIRST FLOOR)		1800.00		817.53
50952	COMMUNICATIONS ALLOWANCE				420.91
51902	COUNCIL PRESENTATION GIFT		3000.00		4375.90
52052	MEMBERS ANNUAL FEES		90000.00		67500.00
54262	STATIONERY/PAPER-MEMBERS		800.00		174.80
63522	INFORMATION TECHNOL ALLOW		7000.00		
70274	PROMO HIGH RES CAMERA		3000.00		2477.26
SUB TOTAL OPERATING			365200.00		245801.93
TOTAL MEMBERS ADMINISTRATION			365200.00		245801.93

SCHEDULE M3 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ADMINISTRATION & GOVERNANCE SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
ADMINISTRATION & GOVERNANCE SE					
OPERATING INCOME					
00773	JULL ST - STALL RENTALS	-500.00		-9.09	
01573	PUBLIC TRADERS PERMIT	-500.00		-540.00	
03453	WALGA- ADVERTISING REBATE	-12000.00		-12617.05	
06973	"FOI" APPLICATION FEES	-200.00		-552.40	
08343	SALE OF COUNCIL MINUTES	-400.00			
OPERATING EXPENDITURE					
30012	SALARIES ADMIN/GOVERN		320000.00		196716.86
32012	VOL SUPER ADMIN/GOVERN		10900.00		5119.01
32562	SGC SUPER ADMIN/GOVERN		27000.00		16657.15
33012	COMP PREMIUM ADMIN/GOVERN		10200.00		4760.00
35822	PROFESSIONAL SERVICES-ADM		30000.00		1181.25
38012	POSTAGES ADMIN		55000.00		38292.86
38032	STATIONERY/PRINTING-ADMIN		6000.00		4766.83
38052	ADVERTISING ADMIN		38000.00		5513.96
38212	LEGAL EXPENSES ADMIN		15000.00		13592.46
38312	REFRESHMENTS		8000.00		5336.92
38322	TELEPHONE SERVICES AD/GOV		70000.00		46366.10
38352	STAFF MEDICALS- ADMIN/GOV		500.00		236.00
38502	COURIER EXPENSES-ADM/GOV		1000.00		217.01
38952	PHOTOCOPYING-ADMIN/GOVERN		65000.00		40778.94
42332	RENTAL OF MAILING SYSTEM		4500.00		4340.64
46012	VEHICLE OPERATING ADM/GOV		6800.00		2958.35
48012	OFFICE EQUIP EXES ADM/GOV		9000.00		3193.27
50012	INSURANCE ADMIN/GOVERN		47300.00		39909.46
50402	SUBSCRIPTION & PUBLICATION		9000.00		1113.54
52382	ANNUAL REPORT/PROD DIST		18000.00		11466.41
53392	RECORDS SCANNING PROJECT		6000.00		2751.15
54272	STATIONERY/PAPER-GOVERN		25000.00		14105.70
54292	SUNDRY EXPENSES - ADMIN		500.00		278.50
54322	AFTER HOURS PHONE SERVICE		17000.00		7773.79
54332	MOBILE PHONE - ADMIN		500.00		
54802	RECORDS MANAGEMENT PLAN		33700.00		1626.94
SUB TOTAL OPERATING		-13600.00	833900.00	-13718.54	469053.10
CAPITAL EXPENDITURE					
69954	OFFICE FURN & EQUIP-A & G		1000.00		512.64
70254	T/F TO PABX UPGD/MTC RES		8000.00		
SUB TOTAL CAPITAL			9000.00		512.64
TOTAL ADMIN & GOVERNANCE SERVI		-13600.00	842900.00	-13718.54	469565.74

SCHEDULE M4 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 INFORMATION SYSTEM SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
INFORMATION SYSTEM SERVICES					
=====					
OPERATING INCOME					

OPERATING EXPENDITURE					

30022	SALARIES INFO SYSTEM SERV		200000.00		130749.88
32022	VOL SUPER INFO SYSTEM SER		5800.00		3362.06
32572	SGC SUPER INFO SYSTEM SER		17700.00		10488.61
33022	COMP PREMIUM INFO SYS SER		6600.00		3040.00
38492	CONSUMABLES		3600.00		1128.59
38992	PRINTER CONSUMABLES		16000.00		17712.32
39002	MAGNETIC MEDIA		2000.00		2677.00
42822	IT TRAINING		7000.00		7.00
42842	SYSTEM SUPPORT SERVICES		54594.00		45077.93
46242	VEHICLE OP INFO SYS SERV		9000.00		4827.30
46802	LEASE OF IT EQUIPMENT		234900.00		180527.08
48022	HARDWARE MTCE CORP SYSTEM				331.00
48072	HARDWARE MTCE PC & PERIPHERAL		3500.00		1384.52
48122	HARDWARE MTCE NETWORK		7700.00		288.40
50132	INSURANCE INFO SYSTEM SER		3300.00		1308.00
50282	LIBRARY SYSTEM LEASE-ISS		40000.00		22187.51
50442	SUBSCRIPTION/PUBLICATIONS		500.00		
50722	SOFTWARE/MAINT/SUPP CORP		40000.00		106476.05
50732	SOFTWARE/MAINT/SUPP LIB		13500.00		12800.00
50742	SOFTWARE/MAINT/SUPP PC'S		8100.00		3115.57
50752	COMMUNICATIONS CORPORATE		8103.00		8114.14
50762	COMMUNICATIONS LIBRARY		8200.00		7508.39
53922	SPECIALIST SOFTWARE		6200.00		23546.75
54182	STATIONERY/PAPER-ISS		300.00		660.54
54202	MOBILE PHONE-ISS		300.00		309.73
54682	VIRUS/SECURITY		4000.00		5387.00
55502	COMPUTER SYSTEM PURCHASE		800000.00		204384.43
55512	NEW CORP SYS LICENCE PART		60000.00		
55522	ADDITIONAL RESOURCES IS		40000.00		2190.00
70234	INTERNET CONNECTIONS-ISS		8800.00		6952.17
54722	CORP SYSTEM PT 1 PAYMENT		20000.00		
SUB TOTAL OPERATING			1629697.00		806541.97

CAPITAL INCOME					

CAPITAL EXPENDITURE					

69934	COLOUR PRINTER		3900.00		

SCHEDULE M4 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 INFORMATION SYSTEM SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	SUB TOTAL CAPITAL		3900.00		
	TOTAL INFORMATION SYSTEM SERVI		1633597.00		806541.97

SCHEDULE M5 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 HUMAN RESOURCES SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HUMAN RESOURCES SERVICES					

OPERATING INCOME					

08883	CONTRIB'N STAFF UNIFORMS	-8000.00		-9361.85	
OPERATING EXPENDITURE					

30602	SALARIES HUMAN RESOURCES		208000.00		142486.18
32392	VOL SUPER HUMAN RESOURCES		8800.00		4769.33
32892	SGC SUPER HUMAN RESOURCES		17700.00		11450.22
33382	COMP PREMIUM H/RESOURCES		6700.00		3104.00
35522	TRAINING - CORPORATE PROG		50000.00		11948.32
36212	STAFF UNIFORMS		16000.00		18493.72
37052	OCCUPATIONAL HLTH& SAFETY		10000.00		3377.19
38612	SUNDRY EXPENSES-HUM RES		500.00		290.24
38622	SUBSCRIPTIONS		13000.00		10658.41
38682	TRAINING-DEFENSIVE DRIVER		17827.00		13500.00
42632	MOBILE PHONE EXPENSES		300.00		329.58
42682	STATIONERY/PAPER		800.00		540.00
42702	STAFF TRAINING HR		2000.00		
SUB TOTAL OPERATING		-8000.00	351627.00	-9361.85	220947.19
TOTAL HUMAN RESOURCES SERVICES		-8000.00	351627.00	-9361.85	220947.19

SCHEDULE M11 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 CHIEF EXECUTIVE'S OFFICE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	CHIEF EXECUTIVE'S OFFICE				
	=====				
	OPERATING INCOME				

	OPERATING EXPENDITURE				

30642	SALARIES - CEO		302700.00		191972.07
32002	VOL SUPER CEO		8840.00		5880.05
34362	SGC SUPER - CEO		29300.00		17111.56
34402	COMP PREMIUM - CEO		9930.00		3488.00
36992	VEHICLE OPERATING - CEO		10300.00		5473.18
37002	STRATEGIC PLAN REVIEW		8500.00		
38752	TRAINING - EXEC DEVELOP		10300.00		727.73
50412	SUBSCRIPTIONS - CEO		28300.00		24535.36
50522	CONSULTING-PUBLIC RELTNS.		81430.00		30561.10
52242	ECONOMIC DEVELOPMENT		115000.00		14118.18
53132	PROFESSIONAL DEVELOPMENT		5200.00		982.72
54232	PASSENGER VEHICLE REPLACE		6100.00		
54242	STATIONERY/PAPER-CEO		1500.00		2886.60
54252	MOBILE PHONE-CEO		2100.00		1209.84
54282	STRATEGIC INITIATIVES		160000.00		
55052	SUNDRY EXPENSES CEO		1500.00		677.06
	SUB TOTAL OPERATING		781000.00		299623.45
	-----		-----		-----
	TOTAL CHIEF EXECUTIVE'S OFFICE		781000.00		299623.45

SCHEDULE M12 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 PROPERTY LEASES AND RENTALS
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	PROPERTY LEASES & RENTALS				
	=====				
	OPERATING INCOME				

	RESERVES (ONLY)				

04213	GOLF COURSE LEASE	-6000.00		-3030.32	
04233	PCYC - CHAMPION DRIVE	-50.00			
04263	SCOUTS RES 33493 BARELLEN	-50.00		-50.00	
04273	RIFLE CLUB RESERVE 23592	-10.00		-10.00	
04293	HILLANDALE HOMES	-20.00		-20.00	
04303	WALLANGARRA PONY CLUB	-50.00		-50.00	
04333	AQUA SLIDE LEASE	-8500.00		-8847.50	
04363	KELMSCOTT SPORTSMAN CLUB	-50.00		-500.00	
04413	TELSTRA LEASE AT DEPOT	-3700.00			
04433	GWYNNE PARK W.A.F.B.B.LEASE	-25.00		-25.00	
04443	FORRESTDAL SPORTING ASSO	-50.00			
04453	ROBERTA JULL CHILD CARE	-50.00			
04473	OPTUS LEASE AT DEPOT	-12500.00		-12733.88	
04483	EDUCATION MINISTRY R31604	-3100.00		-3177.03	
04563	A'DALE K'SCOTT APEX CLUB	-50.00			
04603	KELMSCOTT PONY CLUB			-50.00	
	BUILDINGS				

03263	ROLEYSTONE THEATRE	-25.00		-25.00	
04243	FORMER ADMIN BLDG (FCS)	-66700.00		-48631.86	
04253	ROLEYSTONE TENNIS CLUB	-25.00			
04323	A'DALE POOL KIOSK LEASE	-2500.00			
04353	SCOUTS RES 43120 CLIFTON	-50.00		-50.00	
04373	ROLEYSTONE GUIDE HALL	-10.00		-10.00	
04403	STH SUBURBAN BADMINTON AS	-50.00			
04423	TOURIST INFORMATION CTR	-10.00		-116.27	
04493	ROBERTA JULL MINN HOUSE	-25.00		-25.00	
04503	PRIES PARK - RUGBY CLUB	-500.00			
04513	ARMADALE SPORTSMAN CLUB	-500.00		-500.00	
05213	ROLEYSTONE SENIOR CENTRE	-50.00			
05223	FORRESTDAL PRE SCHOOL	-220.00		-476.66	
05233	NEERIGEN PRE-PRIMARY	-5380.00		-5000.00	
05243	FORMER ADMIN BLD (TAFE)	-38600.00		-26200.72	
05313	KELMSCOTT TENNIS CLUB	-50.00		-55.00	
05323	CYRIL RUSHTON CENTRE	-50.00		-50.00	
05393	HERITAGE FM RADIO	-500.00			
06263	TOURIST REST CENTRE	-10000.00			
06283	SPRINGDALE PARK PAVILION	-500.00			
06343	ARMADALE PARK SOCCER CLUB	-500.00		-500.00	
06353	ARMADALE BOWLING CLUB	-50.00		-50.00	
06363	ARMADALE TENNIS CLUB	-50.00		-50.00	
06373	SCOUTS - SAN JACINTA	-50.00		-50.00	

SCHEDULE M12 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 PROPERTY LEASES AND RENTALS
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
OPERATING EXPENDITURE					
44792	KELMSCOTT LIBRARY LEASE		8500.00		3641.99
44902	RENT REVIEW VALUATIONS		1500.00		
SUB TOTAL OPERATING		-160600.00	10000.00	-110284.24	3641.99
TOTAL PROPERTY LEASES & RENTAL					

SCHEDULE M13 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ACCOUNTING SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ACCOUNTING SERVICES					
=====					
OPERATING INCOME					
=====					
06843	PROPERTY ENQUIRY FEES	-82400.00		-82540.00	
06913	ADMINISTRATION FEES	-4600.00		392.11	
07823	SALE OF ELECTORAL ROLLS	-20.00		-11.50	
08353	SUNDRY INCOME-ACCTG SVCS	-880.00		-8262.26	
=====					
OPERATING EXPENDITURE					

37972	SALARIES - ACCOUNTING SVC		442000.00		285374.77
37982	VOL SUPER - ACCOUNTING		19000.00		9255.94
37992	SGC SUPER - ACCOUNTING		41000.00		23396.51
38002	COMP PREMIUM - ACCOUNTING		15000.00		6984.00
38042	RATE BILLING PROCESSING		30000.00		34596.15
38062	AUDIT FEES		20000.00		4844.18
38262	LEGAL EXPENSES RATES		6000.00		1000.00
38402	SUNDRY OFFICE EXP-ACCTG		5000.00		2752.52
38632	BANK FEES - EFT		45000.00		53746.09
38712	BANK FEES - GENERAL		31000.00		15031.50
50312	VALUATIONS		15000.00		13673.96
50372	RATES COMMISSION AUSTPOST		63000.00		35819.94
50612	CASH SECURITY SERVICES		15000.00		8057.60
50912	STATIONERY/PAPER-ACCTG		5000.00		3360.29
SUB TOTAL OPERATING		-87900.00	752000.00	-90421.65	497893.45
=====					
CAPITAL INCOME					

CAPITAL EXPENDITURE					

69964	OFFICE FURN & EQUIP-ACCTG		2900.00		
SUB TOTAL CAPITAL			2900.00		
=====					
TOTAL ACCOUNTING SERVICES		-87900.00	754900.00	-90421.65	497893.45

SCHEDULE M14 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 CORPORATE REVENUES AND EXPENDITURES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
CORPORATE REVENUES & EXPENDITURE					
=====					
OPERATING INCOME					

RATING					

00063	LATE PAYMENT INTEREST PEN	-125000.00		-51077.75	
00083	RATES WRITTEN OFF	20000.00		30129.92	
00113	INTERIM RATES	-193100.00		-49065.79	
00123	BACK RATING 02/03	-13000.00		-2002.90	
00263	INSTALMENT INTEREST FEES	-61800.00		-90762.93	
00273	INSTALMENT ADMIN CHARGES	-111200.00		-119567.00	
00283	SPEC ARRANGMT ADMIN CHGES	-25700.00		-7011.70	
00513	GRANTS COMMISSION	-1957000.00		-1468180.26	
00593	GRV RATES 02/03	-16032730.00		-16060304.89	
00613	UV RATES 02/03	-584797.00		-580156.46	
00713	RATE EQUIVALENT PAYMENTS			-2213.01	
06133	RATE REVENUE CONCESSION	10000.00		25495.86	
66623	ESL COMMISSION	-50000.00		-46850.00	
12233	LEGAL COSTS - RATES	-20000.00		-30742.10	
12243	FIREBREAKS/SDY CHGS RATES			63.00	
66613	INCREASE IN PENSIONER DEFERMENT	72000.00			
OTHER INCOME					

00533	INTEREST ON PENSIONER DEF	-35000.00		-32186.37	
08303	SICK LEAVE CONTRIBUTIONS			-433.27	
08323	INTEREST ON INVESTMENTS	-323300.00		-335783.54	
08333	SALE OF LAND REVENUE	-40000.00		-43090.91	
08453	L.S.L. CONTRIBUTIONS			-2699.96	
OPERATING EXPENDITURE					

50162	SALE OF LAND EXPENSES				4122.90
51782	DOUBTFUL DEBTS		20000.00		
51492	BAD DEBTS		80000.00		33405.79
51702	PRIOR PERIOD ADJUSTMENTS	10000.00		6918.62	
66542	LEGAL COSTS - RATES		20000.00		29074.35
67082	TRANSFER TO POS LAND		40000.00		
71762	CORP INSURANCE ADJ		106000.00		
SUB TOTAL OPERATING		-19460627.00	266000.00	-18859521.44	66603.04
CAPITAL INCOME					

15435	SALE OF LAND (COA)	-31500.00		-31363.64	

SCHEDULE M14 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 CORPORATE REVENUES AND EXPENDITURES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CAPITAL EXPENDITURE					
70934	T/F TO LAND ACQUIS. RES		31500.00		
	SUB TOTAL CAPITAL	-31500.00	31500.00	-31363.64	
	TOTAL CORPORATE REVENUES & EXP	-19492127.00	297500.00	-18890885.08	66603.04

SCHEDULE M15 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 CORPORATE DEBT SERVICING
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE DEBT SERVICING					
OPERATING INCOME					
10513	LOAN-COMPUTER SYSTEM	-800000.00			
11393	INTEREST - HILLS ORCHARD	-100.00		-103.88	
11403	INTEREST - ARM.SPORT CLUB	-3500.00		-3530.81	
11433	INTEREST - HERITAGE FM	-300.00		-244.84	
OPERATING EXPENDITURE					
65492	LOAN INT-REPAYMENTS (COM)		7200.00		-2546.37
65502	LOAN INT.REPAYMENTS (REC)		23300.00		18012.16
65512	LOAN INT.REPAYMENTS (TRAN)				3553.85
72012	LOAN INTEREST-COMPUTER		70000.00		
65522	OVERDRAFT INTEREST		1000.00		
SUB TOTAL OPERATING		-803900.00	101500.00	-3879.53	19019.64
CAPITAL INCOME					
22095	PRINCIPAL - HILLS ORCHARD	-4000.00		-3964.99	
22105	PRINCIPAL - ARM.SPORT CLUB	-8800.00		-8758.63	
22115	PRINCIPAL - HERITAGE FM	-5500.00		-4072.28	
CAPITAL EXPENDITURE					
87514	LOAN PRINCIPAL PAYMENTS		96500.00		59764.21
90014	LOAN PRINCIPAL-COMPUTER		35000.00		
SUB TOTAL CAPITAL		-18300.00	131500.00	-16795.90	59764.21
TOTAL CORPORATE DEBT SERVICING		-822200.00	233000.00	-20675.43	78783.85

SCHEDULE M16 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 BUSINESS SERVICES ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	BUSINESS SERVICES ADMINISTRATI				
	=====				
	OPERATING INCOME				

	OPERATING EXPENDITURE				

30652	SALARIES - BSA		190070.00		131183.84
31992	VOL SUPER - BSA		11000.00		4307.62
34372	SGC SUPER - BSA		17000.00		11946.37
34412	COMP PREMIUM - BSA		6400.00		2512.00
34452	STATIONERY/PAPER - BSA		400.00		4.59
34462	REFRESHMENTS - BSA		1500.00		785.96
34472	SUNDRY EXPENSES - BSA		2600.00		1622.39
34482	CONFERENCES - BSA		6000.00		2614.18
34492	PASS VEHICLE REPLACE-BSA		17529.00		11151.00
34512	VEHICLE OPERATING -BSA		17600.00		10320.08
35022	STAFF TELEPHONE - BSA		4900.00		2739.51
	SUB TOTAL OPERATING		274999.00		179187.54
	CAPITAL INCOME				

	CAPITAL EXPENDITURE				

	SUB TOTAL CAPITAL				

	TOTAL BUSINESS SERVICES ADMINI		274999.00		179187.54

SCHEDULES M1,M3,M4,M5,M11 TO M16 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 SUMMARY - CORPORATE SERVICES DIRECTORATE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
MEMBERS ADMINISTRATION		365200.00		245801.93
ADMIN & GOVERN SERVICES	-13600.00	833900.00	-13718.54	469053.10
INFORMATION SYSTEM SERVICES		1629697.00		806541.97
HUMAN RESOURCES SERVICES	-8000.00	351627.00	-9361.85	220947.19
CHIEF EXECUTIVE OFFICER		781000.00		299623.45
PROPERTY LEASES & RENTALS	-160600.00	10000.00	-110284.24	3641.99
ACCOUNTING SERVICES	-87900.00	752000.00	-90421.65	497893.45
CORPORATE REVENUES & EXPEND	-19460627.00	266000.00	-18859521.44	66603.04
CORPORATE DEBT SERVICING	-803900.00	101500.00	-3879.53	19019.64
BUSINESS SERVICES ADMINISTRATI		274999.00		179187.54
SUB TOTAL OPERATING	-20534627.00	5365923.00	-19087187.25	2808313.30
CAPITAL				
ADMIN & GOVERN SERVICES		9000.00		512.64
INFORMATION SYSTEM SERVICES		3900.00		
CORPORATE REVENUE & EXPEND	-31500.00	31500.00	-31363.64	
CORPORATE DEBT SERVICING	-18300.00	131500.00	-16795.90	59764.21
ACCOUNTING SERVICES		2900.00		
SUB TOTAL CAPITAL	-49800.00	178800.00	-48159.54	60276.85
TOTAL	-20584427.00	5544723.00	-19135346.79	2868590.15

SCHEDULE M6 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 DOG CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
DOG CONTROL SERVICES					
=====					
OPERATING INCOME					

01583	DOG LICENCES	-120000.00		-92897.75	
01593	KENNEL LICENCES	-1050.00		-1000.00	
06113	IMPOUNDING DOG FEES	-21000.00		-15551.55	
06143	ANIMAL DISPOSAL FEES	-13000.00		-9911.54	
06163	OTHER DOG FEES	-10000.00		-4858.18	
06543	FINES AND PENALTIES DOGS	-42000.00		-47713.86	
OPERATING EXPENDITURE					

30032	SALARIES DOG CONTROL		188300.00		119358.38
32032	VOL SUPERANNUATION DOGS		3200.00		1149.18
32582	SGC SUPERANNUATION DOGS		17000.00		9626.63
33032	COMP PREMIUM DOG CONTROL		6300.00		2808.00
36182	POUND REPAIRS & MTCF		2000.00		2493.73
38362	POSTAGES - DOG CONTROL		2500.00		
38702	LEGAL EXPENSES - DOGS		3000.00		1711.47
38922	ADVERTISING DOG CONTROL		6999.00		427.85
46022	VEHICLE OP. DOG CONTROL		19300.00		12524.23
48452	ANIMAL DISPOSAL EXPENSES		10500.00		11274.02
51602	SUNDRY EXPENSES DOGS		13000.00		11063.82
51862	STATIONERY/PAPER-DOGS		500.00		389.15
51872	MOBILE PHONE-DOGS		5000.00		1775.00
51882	DOG REGIST.TV CAMPAIGN		800.00		
51992	RANGER TRAINING		3000.00		751.50
52262	TFR TO ML21 VEH PURCHASE		19250.00		
SUB TOTAL OPERATING		-207050.00	300649.00	-171932.88	175352.96
CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					

TOTAL DOG CONTROL SERVICES		-207050.00	300649.00	-171932.88	175352.96

SCHEDULE M7 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 STOCK (ANIMAL) CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
STOCK (ANIMAL) CONTROL SERVICE					
OPERATING INCOME					
06123	STOCK POUND FEES	-1000.00		-360.00	
06173	STOCK SUSTENANCE	-500.00			
OPERATING EXPENDITURE					
30042	SALARIES STOCK CONTROL		37300.00		24044.00
32042	VOL SUPERANNUATION STOCK		1500.00		288.17
32592	SGC SUPERANNUATION STOCK		3400.00		1746.18
33042	COMP PREMIUM STOCK		1300.00		544.00
46032	VEHICLE OP STOCK CONTROL		10000.00		7663.41
51612	SUNDRY EXPENSES STOCK		1800.00		798.45
51892	STATIONERY/PAPER-STOCK		400.00		165.73
52152	MOBILE PHONE-STOCK		3800.00		1775.00
SUB TOTAL OPERATING		-1500.00	59500.00	-360.00	37024.94
TOTAL STOCK (ANIMAL) CONTROL S		-1500.00	59500.00	-360.00	37024.94

SCHEDULE M8 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 FIRE CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
FIRE CONTROL SERVICES					
OPERATING INCOME					
06533	FINES/PENALTIES BUSHFIRES	-7200.00		-7705.50	
10383	SALE-BRIG. FIRE APPLIANCE	-55000.00			
10403	SG GRANT-BUSHFIRE SERVICE			100450.00	
10433	GRANT-B/FIRE BRIGADES ESL	-92000.00		-66750.00	
15045	T/F EX PLANT & EQUIP RES	-86000.00			
15055	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.73	
15115	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.72	
OPERATING EXPENDITURE					
30052	SALARIES FIRE CONTROL		118300.00		73574.12
32052	VOL SUPERANNUATION FIRE		4100.00		1291.28
32602	SGC SUPERANNUATION FIRE		10700.00		6375.68
33052	COMP PREMIUM FIRE		4000.00		1760.00
38072	ADVERTISING FIRE CONTROL		2100.00		1241.23
38082	STATIONERY/PRINT FIRE CTL		6400.00		3032.22
46042	VEHICLE OP. FIRE CONTROL		25800.00		6406.17
48402	EQUIPT MFC FIRE CONTROL		2600.00		332.68
50042	INSURANCE FIRE CONTROL		1500.00		828.00
50712	REFRESHMENTS FIRE CONTROL		1500.00		102.09
51102	SUBSIDIES FIRE BRIGADES		7200.00		-118.96
51112	COMMUNICATION EXP B'GADES		3100.00		1276.11
51122	AERIAL SURVEYS FIRE CTRL.		1500.00		1350.00
51132	FIREBREAKS/BURN-OFFS		15000.00		1281.70
51152	HYDRANT REPAIRS		1000.00		241.46
51162	SUNDRY EXPENSES FIRE CTRL		7400.00		2605.65
51172	FIRE CONTROL SERVICES		2100.00		5704.80
51672	HYDRANT PROGRAMME		50419.00		17926.37
51682	TRAINING COMMITTEE		8856.00		5440.50
52112	DARLING SCARP-EDUC PROG		1000.00		
52342	CONTRIBUTION - F.R.S.				80.00
52412	COMMUNICATION EQUIPMENT		3000.00		932.95
52802	STATIONERY/PAPER-FIRE				165.73
52812	MOBILE PHONE-FIRE		600.00		664.56
52822	VOLUNTEER SUPPORT		2100.00		
52832	BUSHFIRE AWARENESS		1100.00		
53002	B/FIRE OPERATIONAL ESL		92000.00		38428.87
87074	T/F TO P & E RESERVE FIRE		10000.00		
	SUB TOTAL OPERATING	-295200.00	383375.00	-28550.95	170923.21
CAPITAL EXPENDITURE					
71804	FIRE APPLIANCE		206900.00		109694.97
72564	TOYOTA CAB CHASSIS P615		40000.00		39960.81

SCHEDULE M8 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 FIRE CONTROL SERVICES
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72574	TOYOTA CAB CHASSIS P616		40000.00		39960.81
	SUB TOTAL CAPITAL		286900.00		189616.59
	TOTAL FIRE CONTROL SERVICES	-295200.00	670275.00	-28550.95	360539.80

SCHEDULE M9 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 OTHER LAW AND ORDER
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
OTHER LAW AND ORDER					
=====					
OPERATING INCOME					

06583	PARKING FINES	-10000.00		-6076.00	
06593	LITTER FINES	-1500.00		-356.00	
06603	OFF ROAD VEHICLES FINES	-500.00		-550.00	
07843	SALE OF IMPOUNDED VEH	-1200.00		-1104.18	
07863	IMPOUNDED VEHICLES	-1000.00		-202.00	
OPERATING EXPENDITURE					

30372	SALARIES OTHER LAW		55200.00		33843.55
32332	VOL SUPER OTHER LAW		1400.00		571.84
32862	SGC SUPER OTHER		4900.00		2557.99
33362	COMP PREMIUM OTHER LAW		1900.00		800.00
38692	LEGAL EXPENSES-OTHER LAW		500.00		
38982	STATIONERY & VEH. SEARCHE		1500.00		681.70
51832	SUNDRY EXPENSES-OTHER LAW		1000.00		483.11
54082	IMPOUNDED VEHICLE EXPENSE		7700.00		5796.07
55412	TFR TO M121 VEH PURCHASE		19250.00		12678.00
55422	STATIONERY/PAPER-OTHERLAW		400.00		295.19
55432	MOBILE PHONE-OTHER LAW		3800.00		1775.00
SUB TOTAL OPERATING		-14200.00	97550.00	-8288.18	59482.45
TOTAL OTHER LAW AND ORDER		-14200.00	97550.00	-8288.18	59482.45

SCHEDULE M10 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 STATE EMERGENCY SERVICE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
STATE EMERGENCY SERVICE					
OPERATING INCOME					
08943	GRANT - SES OPERATIONS	-50500.00		-37875.00	
OPERATING EXPENDITURE					
52212	CONTRIBUTION S.E.S		6567.00		7155.36
72132	SES OPERATIONS ESL		50500.00		10814.30
SUB TOTAL OPERATING		-50500.00	57067.00	-37875.00	17969.66
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL STATE EMERGENCY SERVICE		-50500.00	57067.00	-37875.00	17969.66

SCHEDULE M47 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 RECREATION ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
RECREATION ADMINISTRATION					
OPERATING INCOME					
00953	CANOE HIRE FEES	-1100.00		-890.00	
04523	SALE OF HERITAGE C/TRAILS	-500.00		-265.92	
04543	CONF - ROLEYSTONE THEATRE	-5000.00		-5000.00	
08593	GRANT - SERRAG	-12000.00			
08743	CONTRIBUTIONS -SERRAG	-18000.00		-217.80	
OPERATING EXPENDITURE					
30082	SALARIES RECREATION		109500.00		82895.19
32082	VOL SUPER RECREATION		3700.00		1478.12
32632	SGC SUPER RECREATION		9500.00		6379.35
33082	COMP PREMIUM RECREATION		3800.00		1608.00
35032	STAFF TELEPHONE REC ADMIN		600.00		294.01
46082	VEHICLE OP RECREATION		8000.00		1897.56
46462	STATIONERY/PAPER-REC ADM		2500.00		2362.59
46472	MOBILE PHONE-REC ADMIN		1000.00		385.87
46482	BANNERS IN TERRACE		500.00		475.37
50682	OFFICE EQUIPT-RECREATION				18.50
50962	LEGAL EXPENSES - REC		2000.00		4644.76
51312	MARKETING/PROMOTION		7000.00		302.22
51802	SUNDRY EXP REC. ADMIN.		2500.00		280.97
58182	K'SCOTT POOL SITE DECOMM		30000.00		44636.18
52442	CANOE MAINTENANCE-REC ADM		800.00		
71912	RECREATION TRAINING		3000.00		330.00
72082	CLUB DEVELOPMENT SCHEME				-43.18
72182	CONTRIBUTION TO SERRAG		33000.00		7800.00
72192	K/POOL FUTURE USE CONSULT		10000.00		3668.07
72202	NEEDS ASSESSMENT STUDY		20000.00		
	SUB TOTAL OPERATING	-36600.00	247400.00	-6373.72	159413.58
CAPITAL INCOME					
21255	SG GRANT-A/SKEET LIGHTS 2			-381.94	
CAPITAL EXPENDITURE					
70444	T/F TO RECREATION RESERVE		20300.00		
	SUB TOTAL CAPITAL		20300.00	-381.94	
	TOTAL RECREATION ADMIN	-36600.00	267700.00	-6755.66	159413.58

SCHEDULE M48 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE RECREATION & EARTH DISCOVERY SCHEME
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
A'DALE RECREATION & EARTH DISC					
=====					
OPERATING INCOME					

09043	SPRING FAMILY BUSHWALKS	-200.00		-182.82	
09053	ACTIVE IN ARMADALE	-4000.00			
OPERATING EXPENDITURE					

38852	SPRING FAMILY BUSHWALKS		2500.00		1339.23
38872	ACTIVE IN ARMADALE		7500.00		
44562	PROMOTION/ADVERTISING		2200.00		1973.90
SUB TOTAL OPERATING		-4200.00	12200.00	-182.82	3313.13
TOTAL A'DALE RECREATION & EART		-4200.00	12200.00	-182.82	3313.13

SCHEDULE M49 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE AQUATIC CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE AQUATIC CENTRE					
=====					
OPERATING INCOME					

00543	ARMADALE POOL SUBSIDY	-3000.00			
05333	PROGRAM ACTIVITIES	-3000.00		-1674.90	
05343	BLUE PHONE	-900.00		-1008.69	
05353	HIRE OF MEETING ROOM	-400.00			
05373	LOST PROP COLLECTION FEE	-200.00			
05413	EQUIPMENT HIRE	-1200.00		-2098.35	
05433	SALES -SWIMMING AIDS	-3000.00		-1396.58	
05443	CONCESSION BOOKS - ADULTS	-8800.00		-5145.52	
05453	CONCESSION BOOKS - CHILD	-13200.00		-11279.04	
05463	CONCESSION ADM - SENIORS	-8500.00		-8551.37	
05473	CONCESS.ADM.- SPECTATORS	-9800.00		-6834.29	
05483	CASUAL ADM. - ADULTS	-42000.00		-31854.04	
05493	CASUAL ADMISS - CHILDREN	-41000.00		-35699.79	
05503	SCHOOL ADMISSIONS	-70100.00		-40255.60	
05513	SUNDR INCOME - ARM POOL	-800.00		-909.09	
05523	CONCESSION BOOKS SENIORS	-1500.00		-1110.82	
05533	SEASON PASS	-9800.00		-6720.00	
05543	LEARN TO SWIM	-27000.00		-17064.60	
05713	CASUAL ADMISSIONS-FAMILY	-21000.00		-18144.00	
08873	KIOSK SALES ARM AQUA CTE	-70000.00		-59957.50	

OPERATING EXPENDITURE					

30092	SALARIES A/DALE POOL		218400.00		171165.80
32092	VOL SUPER ARMADALE POOL		1900.00		1491.93
32642	SGC SUPER ARMADALE POOL		17900.00		16667.03
33092	COMP PREMIUM A/DALE POOL		6600.00		
35702	STAFF UNIFORMS A/DALE PL		1800.00		1060.58
36122	VEHICLE OP ARM/POOL		300.00		30.54
36222	STAFF MEDICALS ARM POOL		2200.00		2256.00
38202	ADVERTISING A/DALE POOL		5000.00		4265.66
38472	SUNDRY OFFICE EXP A/DALE		2000.00		1158.73
38902	TELEPHONE A/DALE POOL		2500.00		2213.30
38912	BLUE PHONE ARMADALE POOL		1000.00		872.24
42362	POOL HEATING GAS EXPENSES		35000.00		33704.19
42392	SECURITY EXPENSES		10000.00		7901.02
43032	WATER CHARGES A'DALE POOL		18000.00		8298.60
43042	ELECTRICTY A/DALE POOL		16000.00		12695.18
43292	CONSULTANCY FEES - A/POOL		2000.00		1000.00
48432	PLANT MTCE ARMADALE POOL		29000.00		25532.76
48442	POOL MTCE ARMADALE POOL		63000.00		52119.00
50072	INSURANCE ARMADALE POOL		6800.00		3234.00
51532	PROGRAM ACTIVITIES A/POOL		2000.00		1099.96
51542	SUNDRY EXP ARMADALE POOL		4000.00		2881.51
51552	CHEMICALS ARMADALE POOL		8000.00		7165.68

SCHEDULE M49 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE AQUATIC CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
58032	GROUNDS MTC E A/DALE POOL		18000.00		11812.26
58062	LEARN TO SWIM		18000.00		7731.94
58152	PURCHASES SWIMMING AIDS		2000.00		873.64
71892	CLEANING		14000.00		11463.12
71902	VANDAL DAMAGE - ARM POOL		10000.00		13980.23
72002	KIOSK EXPENSES-A/AQUATIC		60000.00		44969.89
	SUB TOTAL OPERATING				
		-335200.00	575400.00	-249704.18	447644.79
	CAPITAL EXPENDITURE				

71984	SHADE STRUCTURE-A/POOL		5000.00		4622.00
72124	REPLACE FENCING-A/AQUATIC		15000.00		
72584	HOT SHOWERS - ARM POOL		8000.00		8027.27
	SUB TOTAL CAPITAL				
			28000.00		12649.27
	TOTAL ARMADALE AQUATIC CENTRE				
		-335200.00	603400.00	-249704.18	460294.06

SCHEDULE M50 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 KELMSCOTT POOL
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	KELMSCOTT POOL				
	=====				
	OPERATING INCOME				

	OPERATING EXPENDITURE				

38192	TELEPHONE KELMSCOTT POOL			242.27	
38782	KIOSK EXPENSES			82.47	
43012	WATER CHARGES KELM POOL			854.70	
43022	ELECTRICITY K/SCOTT POOL			822.43	
	SUB TOTAL OPERATING				2001.87
	CAPITAL EXPENDITURE				

	SUB TOTAL CAPITAL				
	TOTAL KELMSCOTT POOL				2001.87

SCHEDULE M51 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
ARMADALE LIBRARY					
OPERATING INCOME					
06863	PHOTOCOPIING A/DALE LIB	-6200.00		-3614.06	
06883	LOST/DAMAGED BOOKS A/DALE	-4000.00		-2090.53	
06903	LOST/DAMAGE BOOKS PRE GST			-367.25	
08433	SUNDRY REVENUE - ARM LIB	-2000.00		-1125.16	
08483	INTERNET PRINTING	-300.00		-481.06	
08853	FINES & PENALTIES A/LIB	-10000.00		-3490.55	
OPERATING EXPENDITURE					
30112	SALARIES A/DALE LIBRARY		274400.00		175659.11
32112	VOL SUPER A/DALE LIBRARY		5700.00		2942.20
32662	SGC SUPER A'DALE LIBRARY		25300.00		15205.49
33112	COMP PREMIUM A/DALE LIB.		9300.00		4264.00
38092	STAT/PRINT A/DALE LIB.		6200.00		4072.97
38102	PHOTOCOPIING A/DALE LIB		4100.00		1829.63
38112	ADVERTISING A/DALE LIB.		2000.00		
38122	POSTAGES ARMADALE LIBRARY		8200.00		4970.58
38132	TELEPHONE ARMADALE LIB.		2500.00		699.77
38442	SUNDRY OFFICE EXP A/DALE		2500.00		1380.98
38932	OFFICE MATERIALS A/DALE		2600.00		343.14
50092	INSURANCE ARMADALE LIB.		4500.00		4418.00
50422	LIBRARY RESOURCES A/DALE		8600.00		3558.34
51402	LOST/DAMAGED BOOKS A/DALE		6700.00		2885.57
51432	PROMOTIONAL ACTIVITY A/D		5100.00		2742.44
51562	COURIER		2100.00		1352.31
51752	MUSIC CD COLLECTION-A/LIB		1000.00		317.17
52162	STATIONERY/PAPER-ARM LIB		200.00		25.00
52402	EQUIPMENT MTCE - A/LIB		1000.00		990.00
SUB TOTAL OPERATING		-22500.00	372000.00	-11168.61	227656.70
TOTAL ARMADALE LIBRARY		-22500.00	372000.00	-11168.61	227656.70

SCHEDULE M52 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 KELMSCOTT LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
KELMSCOTT LIBRARY					
OPERATING INCOME					
06873	PHOTOCOPYING K/SCOTT LIB	-3000.00		-2406.88	
06893	LOST/DAMAGED BOOKS K/SCOT	-500.00		-688.20	
08443	SUNDRY REVENUE - KELM LIB	-1500.00		-1004.73	
08493	INTERNET PRINTING-K/LIB	-200.00		-234.56	
08863	FINES & PENALTIES - K/LIB	-5000.00		-2708.00	
OPERATING EXPENDITURE					
30122	SALARIES K/SCOTT LIBRARY		250100.00		160938.58
32122	VOL SUPER K/SCOTT LIBRARY		6500.00		2972.23
32672	SGC SUPER KELMSCOTT LIB		22500.00		14482.25
33122	COMP PREMIUM K/SCOTT LIB.		8500.00		3696.00
38142	STAT/PRINT KELMSCOTT LIB.		5700.00		3602.08
38152	PHOTOCOPYING K/SCOTT LIB		3900.00		2436.60
38162	ADVERTISING K/SCOTT LIB.		2100.00		
38172	POSTAGES KELMSCOTT LIB		6200.00		3209.62
38182	TELEPHONE KELMSCOTT LIB		4500.00		2457.63
38452	SUNDRY OFFICE EXP K/SCOTT		2500.00		1334.66
38942	OFFICE MATERIALS K/SCOTT		2500.00		1130.00
39042	COURIER-KELM LIB		2000.00		1351.84
50102	INSURANCE KELMSCOTT LIB.		4400.00		4321.00
50432	LIBRARY RESOURCES K/SCOTT		8000.00		6742.35
51422	LOST/DAMAGED BOOKS K/SCOT		6700.00		1558.78
51442	PROMOTIONAL ACTIVITY K/S		4500.00		1923.85
52172	STATIONERY/PAPER-K/LIB		100.00		
52642	EQUIPMENT MTCE - K/LIB		1000.00		990.00
SUB TOTAL OPERATING		-10200.00	341700.00	-7042.37	213147.47
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL KELMSCOTT LIBRARY		-10200.00	341700.00	-7042.37	213147.47

SCHEDULE M53 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 WESTFIELD LIBRARY
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
WESTFIELD LIBRARY					
=====					
OPERATING INCOME					

07003	PHOTOCOPYING -W/FIELD LIB	-2200.00		-1139.61	
07013	LOST/DAMAGED BOOKS WF LIB	-500.00		-869.51	
08473	SUNDRY INCOME W/FIELD LIB	-1500.00		-985.38	
08923	INTERNET PRINTING	-200.00		-229.78	
09333	FINES & PENALTIES - W/LIB	-5000.00		-1958.54	
OPERATING EXPENDITURE					

30262	SALARIES WESTFIELD LIB		207900.00		124109.54
32252	VOL SUPER W/FIELD LIBRARY		5900.00		3204.40
32722	SGC SUPER WESTFIELD LIB		18300.00		11289.63
33242	COMP PREMIUM W/FIELD LIB		6900.00		3064.00
38372	STAT/PRINT WESTFIELD LIB		5100.00		3322.92
38382	PHOTOCOPYING W/FIELD LIB		3900.00		1815.49
38392	ADVERTISING - W/FIELD LIB		2100.00		
38552	POSTAGES - W/FIELD LIB		4300.00		1610.09
38562	TELEPHONE - W/FIELD LIB		8800.00		2279.64
38572	SUNDRY OFFICE EXES WF LIB		3100.00		1272.00
38972	OFFICE MATERIALS W/FIELD		2500.00		1250.58
39052	COURIER-W/LIB		2500.00		1351.85
50152	INSURANCE WESTFIELD LIB		2400.00		2627.00
50452	LIBRARY RESOURCES W/F LIB		8200.00		5198.25
51452	PROMOTIONAL ACTIVITY W/F		5200.00		2933.36
51462	LOST/DAMAGED BOOKS W/F LB		5700.00		1986.20
51772	SENIOR'S GROUP ACTIVITIES		1000.00		931.24
52182	STATIONERY/PAPER-W/LIB		200.00		
52312	HOMEWORK SUPPORT W/FIELD		2600.00		
52692	EQUIP/BLDG MICE MINOR WLB		2000.00		1597.00
SUB TOTAL OPERATING		-9400.00	298600.00	-5182.82	169843.19
CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					
=====					
TOTAL WESTFIELD LIBRARY		-9400.00	298600.00	-5182.82	169843.19

SCHEDULE M54 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 CULTURAL EVENTS
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CULTURAL EVENTS					
OPERATING INCOME					
00153	SALE OF CENTENARY GOODS			-58.00	
00753	LC GRANT AUSTRALIA DAY	-13000.00		-13000.00	
04343	HIGH SCHOOL ART AWARD	-1500.00		-1400.00	
07033	CONCERTS IN THE PARK	-5000.00		-5000.00	
07063	MINNAWARRA FESTIVAL SITE FEES	-7000.00		-1844.55	
07103	MINNAWARRA FESTIVAL	-3000.00			
07893	HIGHLAND GATHER SITE FEES	-2200.00		-3720.01	
07903	HIGHLAND GATHERING	-1400.00			
07933	AUSTRALIA DAY SITE FEES	-5000.00		-5795.45	
07943	CONCERTS IN PARK SITE FEE	-100.00		-200.00	
07953	CAROLS BY CANDLE SITE FEE	-100.00		-400.00	
07963	CAROLS BY CANDLELIGHT	-1000.00			
08003	CONT-JULL ST MALL CONCERT	-1000.00			
08313	MINNAWARRA ART EXHIBITION	-4000.00		-1477.22	
OPERATING EXPENDITURE					
30162	SALARIES CULTURAL EVENTS		50000.00		33608.70
31972	VOL SUPER CULTURAL EVENTS		1900.00		1228.53
32942	SGC SUPER CULTURAL EVENTS		4200.00		2701.19
33422	COMP PREMIUM CULT EVENT		1700.00		760.00
50862	HIGH SCHOOL ART AWARD		8000.00		8090.74
50922	VEHICLE OPERATING-CULT EV		9500.00		4224.61
50992	MINNAWARRA FESTIVAL		42400.00		1664.92
51642	STATIONERY/PAPER - EVENTS		500.00		6.36
52322	SPONSORSHIP - CONCERT BAND		5000.00		5000.00
52452	ART ACQUISITIONS		3000.00		
52462	SPONSORSHIP PIPE BAND		5000.00		
53322	AUSTRALIA DAY		42000.00		36414.17
53362	SPECIAL EVENTS SUPPORT				76.02
58432	HIGHLAND GATHERING		35000.00		28379.30
58442	CAROLS BY CANDLELIGHT		7000.00		6591.58
58472	FEATURE WEEKS		500.00		
58542	CONCERTS IN THE PARK		12000.00		2736.45
58622	JULL ST MALL CONCERTS		4000.00		
58642	MINNAWARRA ART EXHIBITION		18500.00		5710.99
58662	SIGNAGE & BANNERS		4000.00		642.00
SUB TOTAL OPERATING		-44300.00	254200.00	-32895.23	137835.56
TOTAL CULTURAL EVENTS		-44300.00	254200.00	-32895.23	137835.56

SCHEDULE M55 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE-KELMSCOTT SENIOR CITIZENS CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE-KELMSCOTT SENIOR CITT					
=====					
OPERATING INCOME					

08953	PODIATRY-AKSCC	-8100.00		-6942.00	
09083	HAIRDRESSERS RENT AKSCC	-2600.00		-1550.00	
09103	PODIATRY SUBSIDY-AKSCC	-800.00		-3250.00	
10453	HALL HIRE-AKSCC	-3200.00		-1427.00	
10473	HALL BONDS-AKSCC	-400.00			
OPERATING EXPENDITURE					

50332	TELEPHONE-AKSCC		600.00		707.37
50552	PODIATRY-AKSCC		9200.00		12500.00
51192	SUNDRY EXPENSES-AKSCC		5400.00		483.07
51852	HALL BONDS-AKSCC		400.00		
SUB TOTAL OPERATING		-15100.00	15600.00	-13169.00	13690.44
CAPITAL INCOME					

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					
ARMADALE-KELMSCOTT SENIOR CITT		-15100.00	15600.00	-13169.00	13690.44

SCHEDULE M56 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 HISTORY HOUSE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HISTORY HOUSE					
=====					
OPERATING EXPENDITURE					

51382	SALARIES-H/HOUSE		49400.00		30507.35
34382	SGC SUPER - HISTORY HOUSE		4100.00		2577.00
34422	COMP PREMIUM - HIST/HOUSE		1500.00		696.00
54342	SUNDRY OFFICE EXPENSES-HH		2500.00		751.09
54572	TELEPHONE-HISTORY HOUSE		2000.00		612.83
54582	INSURANCE-HISTORY HOUSE		1100.00		704.00
54602	CONSERVATION-HIST HOUSE		4938.00		1476.36
54612	STAT & PRINT-HIST HOUSE		3000.00		1040.88
54622	DISPLAYS-HISTORY HOUSE		4100.00		1043.77
54632	PUBLIC PROG-HISTORY HOUSE		1000.00		63.64
54652	ADVERTISING-HISTORY HOUSE		1000.00		
54732	PHOTOCOPIING HIST/HOUSE		2100.00		517.26
54742	OFFICE REQ (SCHOOL ROOM)		3000.00		229.29
54772	STORAGE MODIFICATIONS		7117.00		3638.53
55262	PRESERVATION ASSIST PROJ		4700.00		
SUB TOTAL OPERATING			91555.00		43858.00

CAPITAL INCOME					

15133	SUNDRY INCOME HIST HOUSE	-1000.00		-242.73	
15163	SG GRANT-LIB/MUSEUMS H/H	-2350.00			
15173	CONT - HISTORICAL SOCIETY	-2350.00		-2134.26	

CAPITAL EXPENDITURE					

82304	AIRCOND (SCHOOL ROOM)		2000.00		1500.00
SUB TOTAL CAPITAL		-5700.00	2000.00	-2376.99	1500.00

TOTAL HISTORY HOUSE		-5700.00	93555.00	-2376.99	45358.00

SCHEDULE M57 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 COMMUNITY DEVELOPMENT
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
COMMUNITY DEVELOPMENT					
OPERATING INCOME					
15125	SG GRANT-SENIORS PROJECT	-20000.00		-20000.00	
20973	SUNDRY INCOME	-1000.00		-557.64	
21103	CAREER EXPO SITE RENTALS	-5000.00		-1900.00	
21113	SG GRANT -VOL RESOURC CTE	-15000.00		-500.00	
21133	INCOME YAC CONCERT/EVENTS	-3000.00		-329.09	
21573	SG GRANT - ABORIGINAL SUP	-100000.00			
21973	GRANT-INDIG YOUTH ARTS	-39950.00		-19975.00	
22013	SG GRANT - MENS GROUP	-5000.00		-5000.00	
22033	SENIORS PROJ-SUNDRY INC	-1000.00		25.36	
OPERATING EXPENDITURE					
30402	SALARIES COMMUNITY DEVEL		239100.00		154837.53
32342	VOL SUPER COMM.SERVICES		5500.00		2838.63
32902	SGC SUPER COMM DEVELOP		21500.00		11778.74
33392	COMP PREMIUM COMM DEVELOP		8100.00		3628.00
42372	YAC CONCERTS/EVENTS		14000.00		3884.12
42462	RECONCILIATION		14870.00		2898.49
46372	VEHICLE OP COMM DEVELOP		9000.00		4130.42
46892	CONTRIB TO STARRICK HOUSE		4800.00		4090.91
52202	CONTRIBN SCHOOL GROUNDS		1200.00		1028.07
52232	DONATIONS GENERAL		17000.00		3426.30
52472	CONTRIBUTION - A.I.R.S.		3000.00		3000.00
52592	LEASE-COMMUN SECURITY VEH		7200.00		2127.99
52622	VEH OP COMMUNITY SECURITY		5100.00		498.89
53852	SUNDRY EXPENSES		2500.00		1767.77
54142	AGED SECURITY WORKSHOPS				72.73
54352	PASS VEHICLE REPLACE-CDEV		12000.00		6609.00
54362	STATIONERY/PAPER-COMM DEV		3000.00		1356.46
54372	MOBILE PHONE-COMM/DEV		1000.00		197.91
54382	ABORIGINAL SUPPORT		198163.00		60197.75
54792	ABORIGINAL LEADERS PROG		4128.00		1519.38
54812	MENS GROUP		5000.00		4818.08
55372	SENIORS CO-ORD PROJECT		74065.00		36963.50
63552	CONTRIB NEIGHBOURED WATCH		4000.00		4000.00
63652	ADVERTISING/PROMOTION		21539.00		9466.37
63662	ALTERNATIVE FORMATS PRODN		1000.00		
63682	DISABILITY AWARE TRAINING		2000.00		
63742	YOUTH ADVISORY COUNCIL		3000.00		336.52
71522	CONT-ESCAPE TO THE HILLS		4600.00		
71582	CONT-CHAPLAINCY PROGRAMME		10000.00		10000.00
72072	SAFER WA N/WATCH CO-ORD		9704.00		12718.84
72092	COMM SVCS NEEDS FRAMEWK		10000.00		
72102	CULT REVIEW & ACTION PLAN		43658.00		27105.10
72112	VOLUNTEER RESOURCE CENTRE		47148.00		23278.53

SCHEDULE M57 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 COMMUNITY DEVELOPMENT
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72142	STAFF TRAINING		3000.00		484.28
72152	COMMUNITY SAFETY PLAN		45000.00		35009.68
72162	CAREERS EXPO		14000.00		
72172	CULTURAL PROGRAMMES		10000.00		
72212	DSP-DISAB SVCS PLAN REVW		3000.00		1500.00
72222	INDIGENOUS YOUTH ARTS		39950.00		19975.00
70244	OFFICE FURN & EQUIP-C/DEV		1200.00		260.00
	SUB TOTAL OPERATING	-189950.00	923025.00	-48236.37	455804.99
	TOTAL COMMUNITY DEVELOPMENT	-189950.00	923025.00	-48236.37	455804.99

SCHEDULE M58 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 NEIGHBOURHOOD IMPROVEMENT PROGRAM
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
NEIGHBOURHOOD IMPROVEMENT PROG					
OPERATING INCOME					
11413	SG GRANT NIP - KEYSTART	-75000.00		-91958.00	
20843	GRANT-A/DALE REDEVELOP	-50000.00		-50000.00	
20853	SG GRANT-WATERWISE GARDEN	-3200.00			
20863	SG GRANT- SEDO	-19300.00		-8650.00	
OPERATING EXPENDITURE					
34342	SALARIES-NIP				14790.23
34352	SGC SUPER-NIP				1295.57
34432	COMP PREMIUM - NIP				376.00
44782	CONSULTANT FEES-NIP		2765.00		
51932	PROJECTS-NIP		204019.00		14931.50
52632	WATERWISE GARDENING PROJ		3200.00		953.10
53842	REGIONAL HOUSING PROJECT		19300.00		
SUB TOTAL OPERATING		-147500.00	229284.00	-150608.00	32346.40
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
NEIGHBOURHOOD IMPROVEMENT PROG		-147500.00	229284.00	-150608.00	32346.40

SCHEDULE M59 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 COMMUNITY SERVICES ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
COMMUNITY SERVICES ADMINISTRAT					
=====					
OPERATING INCOME					

07833	FIRST STAGE SOUTH SALES	-200.00		-60.00	
OPERATING EXPENDITURE					

30662	SALARIES - CSA		145000.00		71411.95
31982	VOL SUPER - CSA		4100.00		2659.62
34392	SGC SUPER - CSA		9100.00		6304.99
34442	COMP PREMIUM - CSA		3500.00		2032.00
38792	CONFERENCES - COMM SVCS		6000.00		3125.42
54392	PASS VEHICLE REPLACE-CSA		12000.00		12000.00
54402	STATIONERY/PAPER-CSA		300.00		322.91
54412	VEHICLE OPERATING-CSA		9600.00		4997.58
54422	REFRESHMENTS-CSA		1000.00		300.36
54432	SUNDRY EXPENSES-CSA		2200.00		536.65
54442	STAFF TELEPHONE - CSA		2300.00		1712.85
SUB TOTAL OPERATING		-200.00	195100.00	-60.00	105404.33
CAPITAL INCOME					

CAPITAL EXPENDITURE					

SUB TOTAL CAPITAL					
TOTAL COMMUNITY SERVICES ADMIN		-200.00	195100.00	-60.00	105404.33

SCHEDULE M60 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 ARMADALE RECREATION CENTRE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE RECREATION CENTRE					
=====					
OPERATING INCOME					

01023	BASKETBALL FEES			-76.37	
01033	NETBALL FEES			-1162.55	
01053	SOCCER FEES			-883.37	
01063	SKATING FEES			-5.09	
01103	VACATION PROGRAMMES			-8445.89	
01123	TEAM NOMINATIONS			-119.00	
01143	CONTRIBUTION- UMPIRE FEES			-34.09	
01153	GYM CASUAL			-852.00	
01163	GYM MEMBERSHIP FEES			-5269.18	
01173	GYM SPECIALS INCOME			-270.00	
01183	CLASSES INCOME - CASUAL			-186.00	
01193	GYM HIRE FEES			-300.37	
01203	SUNDRY INCOME - REC CTE			-1455.68	
01213	STADIUM HIRE FEES - SPORT			-402.00	
01243	CRECHE			-92.95	
01253	KIOSK INCOME- REC CTE			-73.09	
OPERATING EXPENDITURE					

43692	CONSULTANCY - CTE MANAGER				18290.00
43702	SALARIES - PERMANENTS				7875.64
43712	WAGES CASUAL INSTRUCTORS				4310.42
43722	WAGES - CASUALS				10755.45
43732	SGC SUPER - REC CTE				1813.59
43752	EVENT EXPENSES				796.00
43762	ADVERTISING				2372.24
43772	RUBBISH REMOVAL REC CTE				1139.10
43792	SUNDRY OFFICE EXPENSES				689.05
43822	CLEANING EXPENSES				404.13
43832	ELECTRICITY CHARGES				3710.94
43842	PROPERTY MAINTENANCE		14000.00		13720.90
43852	WATER CHARGES - REC CTE				2312.25
43862	SUNDRY EXPENSES - REC CTE				5898.70
43872	KIOSK PURCHASES				59.75
43882	VACATION PROGRAMS				3317.99
43892	TELEPHONE EXPENSES				1319.10
43902	OPERATIONAL SUBSIDY REC C		50000.00		22685.00
SUB TOTAL OPERATING			64000.00	-19627.63	101470.25
=====					

SCHEDULE M60 Printed at 08:11 on 02 MAR 2004
CITY OF ARMADALE
ARMADALE RECREATION CENTRE
FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	TOTAL ARMADALE RECREATION CENT		64000.00	-19627.63	101470.25

SCHEDULE M61 Printed at 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 LIBRARY ADMINISTRATION
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
LIBRARY ADMINISTRATION					
OPERATING INCOME					
07113	PIENET INCOME	-3500.00		-2682.67	
20873	SG GRANTS	-1000.00		-1000.00	
20933	LOST & DAMAGED BKS S/DRS			-7552.65	
OPERATING EXPENDITURE					
30002	SALARIES - LIB ADMIN		154000.00		100443.60
31962	VOL SUPER LIB ADMIN		6200.00		2480.40
32912	SGC SUPER LIB ADMIN		13400.00		8967.24
33832	COMP PREMIUM - LIB ADMIN		5000.00		2056.00
37222	STATIONERY & PRINTING		1800.00		711.80
37232	SUNDRY OFFICE EXES		1000.00		1067.65
37242	OFFICE MATERIALS LIB ADM		1500.00		399.91
37252	LIBRARY RESOURCES LIB ADM		4000.00		210.98
37262	STAFF TRAINING LIB ADM		4500.00		986.82
46282	VEHICLE OP ARM/LIBRARY		8000.00		3582.68
51412	MARY DURACK AWARD		1000.00		509.09
52272	CONTRIB'N TOURISM GROUPS		40000.00		33500.00
53902	CHILDRENS BOOK WEEK		1000.00		1030.00
65402	PIENET		6000.00		4468.82
65412	SQL DATABASE SOFTWARE				375.00
71384	LOCAL HISTORY COLLECT-LIB		13538.00		6105.81
SUB TOTAL OPERATING		-4500.00	260938.00	-11235.32	166895.80
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
LIBRARY ADMINISTRATION		-4500.00	260938.00	-11235.32	166895.80

SCHEDULES M6-M10, M47 TO M61 08:11 on 02 MAR 2004
 CITY OF ARMADALE
 SUMMARY - COMMUNITY SERVICES DIRECTORATE
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 29 FEB 2004

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
OPERATING				
DOG CONTROL SERVICES	-207050.00	300649.00	-171932.88	175352.96
STOCK (ANIMAL) CONTROL SERVICE	-1500.00	59500.00	-360.00	37024.94
FIRE CONTROL SERVICES	-295200.00	383375.00	-28550.95	170923.21
OTHER LAW AND ORDER	-14200.00	97550.00	-8288.18	59482.45
STATE EMERGENCY SERVICE	-50500.00	57067.00	-37875.00	17969.66
RECREATION ADMINISTRATION	-36600.00	247400.00	-6373.72	159413.58
ARM RECREAT EARTH DISCOVERY	-4200.00	12200.00	-182.82	3313.13
ARMADALE AQUATIC CENTRE	-335200.00	575400.00	-249704.18	447644.79
KELMSCOTT POOL				2001.87
ARMADALE LIBRARY	-22500.00	372000.00	-11168.61	227656.70
KELMSCOTT LIBRARY	-10200.00	341700.00	-7042.37	213147.47
WESTFIELD LIBRARY	-9400.00	298600.00	-5182.82	169843.19
CULTURAL EVENTS	-44300.00	254200.00	-32895.23	137835.56
A-K SENIORS CENTRE MANAGEMENT	-15100.00	15600.00	-13169.00	13690.44
HISTORY HOUSE		91555.00		43858.00
COMMUNITY DEVELOPMENT	-189950.00	923025.00	-48236.37	455804.99
NEIGHBOURHOOD IMPROVEMENT PROG	-147500.00	229284.00	-150608.00	32346.40
COMMUNITY SERVICES ADMINISTRATION	-200.00	195100.00	-60.00	105404.33
ARMADALE RECREATION CENTRE		64000.00	-19627.63	101470.25
LIBRARY ADMINISTRATION	-4500.00	260938.00	-11235.32	166895.80
SUB TOTAL OPERATING	-1388100.00	4779143.00	-802493.08	2741079.72
CAPITAL				
FIRE CONTROL SERVICES		286900.00		189616.59
RECREATION ADMINISTRATION		20300.00	-381.94	
ARMADALE AQUATIC CENTRE		28000.00		12649.27
HISTORY HOUSE	-5700.00	2000.00	-2376.99	1500.00
SUB TOTAL CAPITAL	-5700.00	337200.00	-2758.93	203765.86
TOTAL	-1393800.00	5116343.00	-805252.01	2944845.58

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

MINUTES

**OF THE MEETING HELD IN COMMITTEE ROOM, CITY OF ARMADALE
ADMINISTRATION CENTRE ON 4 MARCH 2004, COMMENCING AT 7:30 PM**

1. ATTENDANCE AND APOLOGIES

Present

Cr Graham Wallace	City of Armadale
Cr Henry Zelones	City of Armadale
Mrs Heather Adams	Swimming Club Representative
Mr Tony Smith	Community Representative
Ms Chris Elrick	Community Representative
Mr Jeffery Williams	Community Representative
Mr Carl Askew	Director Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Nil

2. ELECTION OF CHAIR

RESOLVED

That Mr Tony Smith be elected as Chair of the Aquatic Facilities Needs Assessment and Feasibility Study Reference Group

3. TERMS OF REFERENCE

The Reference Group has been appointed by Council to carry out the following tasks associated with the Aquatic Facilities Needs Assessment and Feasibility Study:

- Oversee the development of the brief for the Study.
- Advertise for a consultant.
- Shortlist and select a consultant.

- Approve the methodology for the study.
- Consider progress reports.
- Analyse final report and ensure adherence to original requirements of the brief.
- Present the study’s findings and recommendations to Council.

Cr Zelones advised that Council had appointed the Reference Group under the provisions of the Local Government Act, and members were required to comply with Council’s Code of Conduct.

RESOLVED

- 1. That the Terms of Reference for the study be acknowledged**
- 2. That a copy of Council’s Code of Conduct be circulated to members of the Reference Group.**

4. CONSIDERATION OF DRAFT BRIEF

General discussion took place and the Reference Group agreed to the following changes:

- *Page 4, 3rd dot point – include reference to Kelmscott Pool*
- *Page 4, 6th dot point – include reference to disability issues within the region*
- *Page 8, 4th dot point – include reference to Kelmscott Pool*
- *Page 8 – add to Reference List the Ashton & Associates Study (2001) undertaken on behalf of the Armadale- Kelmscott Swimming Club.*
- *Page 10, under Written Reports – increase the number of written reports to (30), and specify A4 size paper.*

Mr Williams enquired about the selection criteria referred to in section 13.3 of the draft brief. The Manager Recreation Services advised that the selection criteria and proposed weightings, along with the balance of the supporting documentation for the contract would be circulated with the final draft of the Brief.

RESOLVED

- 1. That with the inclusion of the above changes agreed to by the Reference Group, the draft consultant’s brief for the study be approved and an advertisement be placed in the West Australian newspaper inviting proposals from suitably qualified and experienced consultants to undertake the study.**

2. **The closing date for receipt of submissions is to be Friday, 19th March 2004 at 4pm western standard time**
3. **That the proposed selection criteria and the balance of the contract documentation be circulated to members of the Reference Group.**

5. GENERAL BUSINESS

5.1 Site Visits

Cr Zelones suggested that it would be of benefit for the Reference Group to visit 3 or 4 existing indoor aquatic facilities to gain a better understanding of the types of facilities available and operational issues associated with those facilities.

The Reference Group supported this suggestion and indicated that Saturday would be the preferred date for the site visits.

RESOLVED

That Reference Group members bring to the next meeting 3 or 4 dates that they would be available to attend site visits to indoor aquatic facilities.

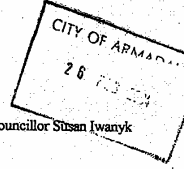
6. NEXT MEETING

To be held in the Council Chambers on Thursday, **1 April 2004** commencing at **6-30pm.**

7. CLOSURE

The meeting closed at 9pm

COMMUNITY POLICING CRIME PREVENTION
COMMITTEE OF ARMADALE (SAFER WA) MINUTES
AT THE CITY OF GOSNELLS
11 February 2004



Chairman Mrs Pat Morris opened the meeting at 2.40pm and welcomed everyone including Councillor Susan Iwanyk who is the new City of Gosnells Safer WA representative.

1. ATTENDANCES:

Cr. Pat Morris AM JP
Cr Susan Iwanyk
Con Sharon Reid
Mr Terry Elkes
Ms June MacDonald
Sen/Con Archie Smyth

Mr Neville Raxworthy JP
Rose Baillie
Ms Karen Branch
Mrs Susan Spiegl
Ms Kelly-Anne Charles

APOLOGIES:

Mrs Joy Mercer
Mr Gerald Chapman

Mrs Maureen McKay

MINUTES:

Minutes for the 11 December 2003:

Moved by
June MacDonald

Seconded by
Neville Raxworthy

BUSINESS ARISING:

Nil.

2. CORRESPONDENCE:

In:

Garth Eichhorn

SWACE President's Weekly News 20 January 2003

Brian Scully

Minutes of SWACE Meeting 4 December 2003

City of Gosnells

Notification of resignation of Cr Auriel Smith and new Safer WA representative Cr Susan Iwanyk.

Brian Scully

SWACE President's Newsletter

Brian Scully

Copy of Agenda for SWACE Meeting 5 February 2004

Garth Eichhorn

SWACE President's Report to the SWACE meeting of the 5 February 2004 – Copy attached to minutes

City of Gosnells

Request for Meeting Information and updated Councillor contacts

Annëtte Johnston

Request for return of Maddington Breakfast Club Funding

Brian Scully

Minutes of SWACE Meeting 5 February 2004

Michael Thorn
Receipt of Grant No 1286 Crime/Prevention Seminar:
Financial Acquittal Statement, copy of invoice from
Conscious Community Solutions, cheque butt details, bank
statement and Statutory Declaration by Mayor Pat Morris
regarding \$400.00 expended morning tea for the Seminar

* For further information on any of the correspondence listed above contact the Secretary,
Sue Spiegl, on 9493 3311 or by email gosnhw@amitar.com.au

Out:
Cr Susan Iwanyk Letter of welcome, copy of minutes and 2004 meeting dates
City of Gosnells Armadale (Safer WA) Meeting Information
Mr Stanley Tse Application for Safer WA Grant from Boogurlarri
Community House Inc.
Accepted by **Seconded by**
Terry Elkes Kelly-Anne Charles

FINANCE:
Gerald Chapman
Report tabled and attached. Total includes Maddington Breakfast Club funding of 5,000.00, held in trust.
Terry Elkes moved that the Maddington Breakfast Club funding of \$5,000.00 be returned.

Moved by **Seconded by** **Carried**
Terry Elkes Neville Raxworthy

3. REPORTS:

3.1 Chairman: Pat Morris reported that last Friday (6 February) was the cut off point for the last grant application for local government under the old system. Priority will be given to grant applications from local governments who have signed the agreement before this date. The Community Engagement Team from the Office of Crime Prevention visited both the City of Armadale and the City of Gosnells on the 16 December 2003 with an offer to local governments to form a partnership.

Pat handed out copies of the “SWACE President’s Report to the SWACE Meeting” of the 5 February 2004. Copies will be attached to the minutes and Pat asked that all committee members read the report and provide feedback by email to the Secretary at gosnhw@amitar.com.au as soon as possible.
Pat attended the SWACE meeting on the 5 February 2004 and read out her comments from the minutes of the meeting:

“Mrs Pat Morris believes the community should share the responsibility of what happens within the community. She asked the Commissioner if communities will be receiving support to have attendance of police personnel at their meetings. If not, it would be extremely difficult for everybody. When the Commissioner answered in the affirmative, Mrs Morris said this was very encouraging.

She then commented that ownership of equipment is a critical issue and needs feedback. Just in the Maddington Shopping Centre Resource Centre there is \$20,000 worth of equipment. Mrs Morris believes ownership should be confirmed.

The Commissioner responded by advising if the Lotteries Commission, gifts equipment to an incorporated body such as SWACE, then it becomes the responsibility and ownership of SWACE. If SWACE “winds up” that body must make a decision on the distribution of the assets. Until that time, the equipment remains within the ownership of SWACE.

Mrs Morris added that SWACE is the umbrella body, but other District Committees that have used and/or replaced equipment, feel it is theirs. This needs to be addressed and clarified everywhere. The Meeting was informed Brian Scully is maintaining the SWACE Asset Register.

The Commissioner provided two examples of the closure of the PCYC Clubs in Mandurah and Port Hedland where it was confirmed that the ownership of equipment and capital items owned by the two clubs belonged to the Federation of the Police and Citizens youth Clubs.

He advised that with the distribution of assets from Committees that close down there was a need to be “conscious of good will” in how the assets had previously been purchased and maintained. There was a case for asset distribution to be varied in individual circumstances.

Mrs Morris enquired about insurance of SWACE'S Assets.

She was advised the assets were insured until 31st October 2004.

There is also a question of Resource Centres with their different arrangements. She added that, regarding Mr Keith Madden's comments on the “mothballing” of assets in Narrogin, this is a bit premature. There was also the issue of the legal ownership of Constable Care and the FLIR camera on loan to the Police Service.

From a Local Government perspective, as Mayor of the City of Gosnells, she abhorred the State Government cost shifting programs to Local Government.

She also advised that she was not comfortable in transferring the crime prevention focus from the Premier to the Minister for Police.

SWACE have a small group of people who will address these concerns and Pat was invited to attend, however she was not available on the date that they are meeting.

Pat spoke to Superintendent Skeffington at the Government Interagency Meeting about the Maddington Community Policing Resource Centre and the lack of funding from Safer WA after the 31 March 2004 for the electricity costs. As the Police are currently the signatory for the lease he has said that he thinks it would be reasonable for the Police to pick up the running costs of the Centre.

Terry suggested that we charge for the use of the meeting room for Police Training as Neighbourhood Watch provided volunteers to man the Resource Centre and clean and maintain the office at no cost. The running costs total approximately \$1,500.00 plus the cost of insurance for volunteers and equipment which is currently paid for by Safer WA. Pat asked Neville who is the Chairman of the Armadale/Gosnells Regional Neighbourhood Watch Association Inc. to raise this as an issue at the next regional meeting and write a letter to SWACE asking if they can hold the equipment located at both Resource Centres in trust under the Armadale/Gosnells Regional Neighbourhood Watch Association Inc.

Terry stated that when the Centre was moved to the larger shop at Maddington the meeting room was initially for Neighbourhood Watch meetings and available to the Police as long as there were no other bookings. Pat said that when the Resource Centre first opened at Maddington Shopping Centre there was a gentleman's agreement that Neighbourhood Watch volunteers would man the Resource Centre and that when the location moved from the inside of the shopping centre to the current location the lease was signed between the Police and the centre management. This has changed the focus of the Community Policing Resource Centre. Pat suggested that Terry contact Superintendent Skeffington and arrange a meeting to discuss the running of the Community Policing Resource Centre at Maddington. She asked that Terry let her know the time and date of the meeting so that she can attend.

Pat commented that at first we were told that there would be Safer WA funds until 31 March 2004 however most of the funds are quarantined and held in trust and this means that there is no funding available. There will be no funds available for payment of the secretary services after March 2004. Pat will follow this up.

Pat read out page 8 of the minutes of the SWACE meeting held on the 5 February 2004:

“Financial Status of the Executive.

Brian Scully advised that the Executive was continuing to pay expenses for those Committees that had run out of funds but anticipated existing funds could run out by end of March 2004. Overall, the Executive Council’s General Operating Account had the end of December 2003, \$46,000.00. Of this, \$17,000.00 is “quarantined funds” - \$11,000.00 belongs to the Peel Street Net Program and \$5,500.00 is in trust to pay off Constable Care for the 2004 Child Safety Calendar. The Safer WA Mandurah is owed \$1,342.00 for a Burglary Package.

The January Bank Statement is expected to be received by 6th February and the anticipated balance of funds available is around \$30,000.00.

The Executive will continue meeting the non discretionary expenses of Committees with out funds until funds dry up, however it is doubtful if this support can continue beyond 31st March 2004 unless there is an injection of new funds.

In the “winding-down phase” the Executive will support the Committees to the best of its ability, but needs to put a message out to the Committees that funds are limited.

Dr Garth Eichhorn requested the Committees look at alternative funding sources to ensure they can meet their day-to-day commitments e.g. approaches to their Local Authorities.

A motion was put forward by Mr Richard Smith that “all Safer WA Committees look at alternative funding options for post 31st March 2004 expenditure”.

Seconded Mr Keith Madden.

Carried.

Mrs Pat Morris commented that, unless the City of Gosnells signs a partnership arrangement with the Government, there will be no funds for Committees in her locality.”

4. GENERAL BUSINESS:

4.1 Kelly-Anne Charles reported that the Community Safety Advisory Committee has voted to recommend to the City of Armadale that they sign the partnership agreement with the Office of Crime Prevention.

4.2 June MacDonald stated that she is a member of the City of Armadale Community Safety Advisory Committee and that they are not working in isolation on the Community Safety Plan as there is sub committees made up of members of the community.

4.3 Terry Elkes reported that the Neighbourhood Watch trailer which was sponsored by the City of Gosnells and made by Thomlie Tafe students is now finished and ready to license. When the sign writing is completed he will be arranging for the local newspapers to take a photo of the trailer and asked Pat if she would be the representative for the City of Gosnells in the photo. Pat agreed.

Pat thanked everyone for attending the meeting today.

Meeting closed 3.30pm.

NEXT MEETING
2.30 pm 11 March 2004
City of Armadale

COMMUNITY POLICING CRIME PREVENTION COMMITTEE OF ARMADALE
 ARMADALE SAFER W.A. COMMITTEE

Account 110327	11 th February, 2004
SI Account	\$5247.79
INCOME: Grant	\$00.00
TOTAL:	\$5247.79
EXPENDITURE:	
Fees:	\$7.50
Secretary	\$0.00
Traveling to SWACE meeting	\$205.00
TOTAL EXPENDITURE	\$207.50
CURRENT BALANCE	\$5042.29
Committee Safer W.A.	\$42.29
Maddington Breakfast club	\$5000.00
Electric Vehicle Challenge	\$0.00

Safer WA will not give us any more funds but will honour expenses – I am required to send bills to Brian Scully and they will be paid from the head office
 Gerry Chapman

**PRESIDENT’S REPORT to the SWACE meeting of
5TH February 2004**

The last two months have given me time to study our current SWACE model and do some of the developing work for the future for our Safer WA Committees.

Work done includes:

1. Ringing every District Committee chairperson for a serious chat to
 - Emphasise there will be no more Government money for our Committees
 - The Police will pay out on some non discretionary items, such as Resource Centre lighting costs, or current contract arrangements until 31st March.
 - Review the assets and make sure they are secured (insurance is paid up until October this year).
 - Determine the current status of all local committees (which ones are active and ready for future work?).

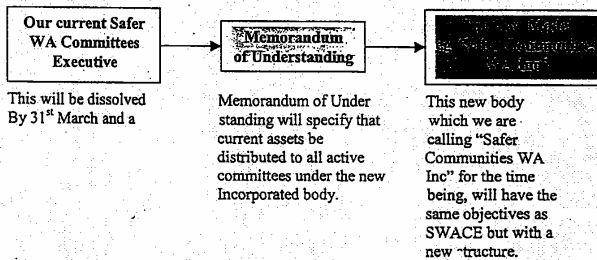
Results of this contact tells me the following:-

- We have 42 committees that are active (ie active as a local committee)
- A number of district committees are seriously considering remaining active in an endeavour to have a coordinating function.
- There are 12 resource centres, 7 of which are shopping centre based and the rest are more or less offices with administrative functions.

2. I can also report that local governments around the State are treating the State Government’s Crime Prevention strategy with a lot of caution and in many cases, with suspicion. I hear some Councils are considering not signing up, but doing their own thing in crime prevention.

3. What is emerging for our committees is what I would call a “basic model”. That is, that whether or not the local government entity is signing up with State Government, our committees are arranging with their local government to be “*the substantive community voice*” in crime prevention. Some local governments have already paid administration money to their local committees so that the community involvement in crime prevention is not lost.

4. Richard (our Vice Chair) and myself have sat down with Inspector Putland and thrashed out a model for the transition. It looks like this (see below):-



Mike Thorn from the OCP will attend a SWACE Management Committee on the morning of the 5th February to discuss transition arrangements. Our SWACE meeting in the afternoon will need to agree to transition arrangements so that the administrative work of

**PRESIDENT'S REPORT to the SWACE meeting of
5TH February 2004**

building a new constitution and a marketing strategy can get under way. If need be I would like to think we can meet back on Thursday 26th February if necessary.

Some administrative work has also taken place, such as signing leasing documents for Goldfields and contracts for VIP Plus. I also hold the seal for the Incorporated body.

At the invitation of the Office of Crime Prevention I have been a member of its Implementation Committee. This Committee has in place a “Community Engagement Committee” and I was able to be a member of that. It involved visiting the OCP preferred group of 30 Shires with a view to them signing in to the new model. After two visits, I was asked not to attend any further ones as it was affecting the OCP marketing strategy.

Three weekly newsletters have also gone out to keep all committees up to date with current arrangements and news.

I want to sincerely thank so many of the members of SWACE for their support and advice over the last few weeks. It has been a pleasure working with you and even superb when we have done it over a hot cup of coffee!

Warmly yours,
Garth Eichhorn (President)

**HISTORY HOUSE MUSEUM
MANAGEMENT COMMITTEE**

MINUTES

**THURSDAY 4th DECEMBER – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY**

CONTENTS

ITEM	DESCRIPTION	PAGE
1.	ATENDANCE, APOLOGIES, LEAVE OF ABSENCE, DISCLAIMER & APOLOGIES	- 1 -
2.	DISCLOSURE OF FINANCIAL INTEREST	- 1 -
3.	PUBLIC QUESTION TIME	- 1 -
4.	DEPUTATIONS	- 1 -
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS	- 1/2 - -
6.	CORRESPONDENCE, INFORMATION & PROJECTS FOR COUNCILS NOTICE	- 2 -
7.	BUSINESS ARISING (From Previous Minutes)	- 2 -
7.1	City of Armadale Calendar	- 2 -
8	GENERAL BUSINESS	- 2 -
8.1	Return of Blacklow artefact	- 2/3 - -
8.2	Director of Battye Library visit to Birtwistle Local Studies Library and History House Museum	- 3 -
8.3	Joint volunteer and library staff morning tea	- 4 -
8.4	Around the Table	- 4 -
9	NEXT MEETING	- 5 -

1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mr Terry Holton	Community Representative
Mrs Colleen Fancote	Western Australian Genealogical Society
Mrs Beth Blair	Community Representative
Mrs Faye Clay	Friends of History House Volunteer Group
Mr Kim Fletcher	Armadale Wildflower Society
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator

APOLOGIES

Member /Deputy Member	Affiliations
Linton Reynolds	City of Armadale, Council Representative
Ms Kristie Jenkins	Heritage Country Tourist Association

2 DISCLOSURES OF FINANCIAL INTEREST

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

3 PUBLIC QUESTION TIME

If members of the public are present, Council's disclaimer should be read before questions are invited.

4 DEPUTATIONS

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator: Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CPringle@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved : Colleen Fancote **Seconded :** Faye Clay

That the Minutes of the History House Museum Management Committee held on Thursday, 2nd October 2003 be confirmed.

6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCIL'S NOTICE

- (i) Correspondence In
C Sharkey – Loan Request / City of South Perth
C Sharkey – Loan Agreement / City of South Perth
- (ii) Correspondence Out
C Sharkey – Loan Request Clarification / City of South Perth
- (iii) Information and Projects for Councils Notice
COA – History House Museum and Local History Library Budget.

Visitor Attendance Figures:
Accumulative Total 10/02 – 12/02-547
Accumulative Total 10/03 – 12/03-545

Monthly summary
October 2002 - 283
October 2003 – 275
November 2002 - 264
November 2003 – 270

Local Link Article – Launch of Birtwistle Local Studies Library.

Annual General Report.

History House Museum and Birtwistle Local Studies Library Closure over Christmas and New Year – The premises will be closed from Monday 22nd December and will re-open on Monday 5th January 2004.

7 BUSINESS ARISING (From Previous Minutes)

7.1 *City of Armadale Calendar*

Following the previous report that a limited print run ‘2004 Calendar’ would be prepared in time for Christmas, advice has been received that the poor quality of some images has meant that the Calendar will not be printed for 2004. It is now planned for the 2005 calendar year.

8 GENERAL BUSINESS

8.1 *Return of Blacklow Artefact*

Background

Mr Barry Blacklow was a long time History House Museum volunteer and Secretary of the HHMMC. During his years at History House Museum Mr Blacklow lent many items as temporary loans, restored artefacts, donated others and left many on display with a

renewable loan arrangement. History House Museum does have some forms for these artefacts but various parties have changed many of the forms over the years.

The forms held at the Museum record those instances when Mr Blacklow had items returned or renewed. However, it appears that at some time while on Museum roster, Mr Blacklow removed several items from the storeroom that he believed belonged to him, and changed the original donor forms. These forms were signed in retrospect by the then Honorary Museum Curator, Mrs Margaret Bettenay.

The Edison Gem, the artefact in question, is one of those with donor forms since altered. M Bettenay recorded details of the original donor of the Edison Gem, but the form was unfortunately never signed by the original owner. The understanding is that a Mr Blowes donated the Edison Gem to the Museum via Mr Blacklow as a Museum Representative, but this cannot be substantiated. The table below outlines the history to date.

<p>* Edison Gem Gramophone (1903) plus 20 Metal cylinders. History House Museum holds only 6 cylinders. Mr Blacklow previously removed the other cylinders from the storeroom.</p>	<p>Given to Mr Blacklow as Secretary of HHMMC by donor. Mr Blacklow restored the item, utilising some Museum funding as well as his own and then claimed ownership. Donor form changed to Loan.</p>	<p>Extended Loan. -No action could be taken to renew the loan until the Estate of Mr Blacklow had been settled.</p>	<p>Mr Blacklow instructed the Museum that this item should be negotiated with C Blacklow (Tuckerman) and returned to her at her request.</p>
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Current Situation

Cheryl Tuckerman has requested that the Edison Gem and remaining cylinders be returned to her as outlined in Mr Blacklow’s Estate and has approached the Museum Curator with this request. The Curator responded by stating it would be necessary to bring the matter before the December HHMMC meeting. C Tuckerman has asked that the item be returned before close of business (December 19th) 2003.

As much of the original documentation has either not been filled in correctly or has been changed at a later date the issue of ownership is difficult to prove. Because Mr Blacklow did not get the original donor to sign a donor form, the Museum has no proof of the original owner’s intentions and therefore it would prove difficult to refute Mr Blacklow’s claim of ownership.

Even though the artefact was partially repaired by utilising HHMMC funds this cannot be conclusively proved because the previous Treasurer records for this period list only the amounts given to Mr Blacklow for general restoration but does not list the amount spent on individual items.

Recommendation

There would appear to be two options available to the HHMMC.

- Firstly, the HHMMC could refuse Cheryl Tuckerman’s request to have the artefact returned, but this would most likely result in Ms Tuckerman taking the matter further and without the appropriate documentation the Museum would have little hope of winning any future action.
- Alternatively the HHMMC can agree to reluctantly return the artefact in question because we cannot conclusively prove our partial claim to the artefact.

Committee deliberation and Conclusion

The Committee asked that a letter be sent to Cheryl Tuckerman explaining that at this stage the Museum is reluctant to return the items in question until further research is undertaken to clarify the issue of original ownership.

CG-P – To follow up a current address for the original owner, Mr Blowes, by checking the Electoral Roles.

PW – To follow up Mr Geunter Best’s involvement with the restoration.

TH – Requested that before any artefact is returned that, as per the adopted Collection Policy, an advertisement be placed in the “Public Notices” section of appropriate newspapers.

CG-P – To approach M Scutt and ask her if she would be kind enough to mention the situation to Mr D Grover (Past HHMMC Chair) and ask him his recollection of events.

8.2 *Director of Battye Library visit to Birtwistle Local Studies Library and History House Museum*

The Director of the Battye Library of Western Australian History, Ms Ronda Jamieson, visited the Birtwistle Local Studies Library and History House Museum on November 17th. The visit enabled Ms Jamieson to look at the services provided in the City of Armadale facilities and to meet with the Mayor, Manager Libraries & Heritage and the Historian/Curator.

During the successful visit Ms Jamieson showed particular interest in the collection of Daisy Bates’ original letters and essays, held in the Local Studies Library and acquired as part of the Birtwistle bequest, as well as the Ben Strange artworks.

The *Comment* included an article of the visit as well as a photograph of the Mayor and Ms Jamieson looking at the Bates collection, in the following weeks newspaper.

Committee Comment

The Committee commented that before any of the Birtwistle Archives are handed to the Battye Library, reassurance should be given that any archival material donated would be stored in conditions appropriate for historical documents and not stored within the general Battye Library stack.

Mr. Kim Fletcher asked that his reservations be placed on the Minutes in relation to this item.

8.3 Joint volunteer and library staff morning tea

An informal morning tea will be held in the Minnowarra Chapel on December 18th at 8.15am. The purpose of the occasion is to allow the library staff to see the range of services offered in the Birtwistle Local Studies Library and the History House Museum. The event also encourages FOHH volunteer’s to meet the library staff.

8.4 Around the table

Faye Clay
No report

Beth Blair
No report

Colleen Fancote
No report

Patricia Walker
Reported that Ms Lee Williams would be starting in the Local Studies Library in a casual contract capacity to provide additional support for the Historian/Curator.

Chantal Gurney-Pringle
Asked HHMMC members to assist with the State Government ANZAC Project by researching War Memorials in the area. A group of willing volunteers will be formed and an initial meeting scheduled.

Terry Holton
No report

David Allen
Reported that the Enders Winding Gear Lower Terminus located at Dale Cottages had not been successful in seeking heritage grant funding and as such the most likely course of action would be to dismantle the artefact.

Kim Fletcher
Commented that the status of HCWA Assessment for the Winding Gear on the State Register was still unknown at this stage.

Reported that Helena Gibson had contacted him in regard to the Westfield Pioneer Project wanting to assist.

9 NEXT MEETING

The next meeting is scheduled for 5th February 2004.

CLOSURE: 8.10 pm

**KELMSCOTT POOL SITE REDEVELOPMENT
REFERENCE GROUP**

MINUTES

**OF THE MEETING HELD IN THE CONFERENCE ROOM ON 17 FEBRUARY 2004,
COMMENCING AT 3:00 PM**

1. ATTENDANCE AND APOLOGIES

Present

Cr Henry Zelones (Chairman)
Cr Pat Hart
Mr Carl Askew Director Community Services
Mr John Glassford Manager Property Services
Mr Paul Lanternier Manager Parks
Mr Patrick Quinlivan Manager Recreation Services

Observers

Mr George Vassiliou Strategic Leisure Planning

Apologies

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

The Minutes of the Meeting held on 21 November 2003 be confirmed

3. BUSINESS ARISING

3.1 Consideration of Draft Concept Plans

At the previous meeting it was resolved as follows:

1. *That the consultant prepare revised draft plans that include the views put forward by the Reference Group and the draft concept plans be referred for Council's initial consideration via the December Community Services Committee Meeting.*
2. *That it be recommended to Council that the draft concept plans be released for public comment, and the plans be available for viewing at the Kelmscott Library.*

The matter was reported to Council via the December Community Services Committee Meeting and Council resolved that the draft concept plan be released for a six week public comment period.

Advertisements were placed in local newspapers inviting comment on the draft plan, and all people who either attended one of the workshops or corresponded with Council regarding this matter were sent copies of the draft plan and invited to submit their comments.

A total of 21 responses were received, with only minor changes suggested. The consultant will table a summary of the responses received.

The consultant will provide an overview of the indicative cost estimates for the various components of the draft concept plan, and the suggested staging program

The consultant provided a brief overview of the responses that had been received during the public comment period noting that most comments were generally supportive aside from three submissions that requested that the pool be reopened.

General discussion took place and the Reference Group agreed to the following changes:

- *Delete the pathway shown on the draft plan that runs from adjacent to the caravan park across the grassed area where the Kelmscott Show Rodeo is held.*
- *The definition of “Immediate” to be changed to “within 12 months”*
- *Check the estimate to upgrade the Kiosk, Public Toilets and Change rooms, and identify possible staging options that would allow Council to initially carry out minor works needed to make the buildings safe and functional.*
- *Reformat the indicative budget estimates to separate costs directly related to the former pool site, and costs that relate to proposed works for the balance of Rushton Park.*
- *Increase the estimate for the proposed Adventure Playground to \$75,000 and the estimate for barbeques and seating to \$30,000.*
- *Add a cost estimate for reticulation extension*
- *Paving of the former pool basins and concourse is to be identified as a high priority.*
- *Include a cost estimate for modifications to the tiered seating at each end of the grandstand.*
- *Review the cost of the story wall to include a roof structure.*

RESOLVED

1. **That the above changes be made to the draft report and concept plan, and it be circulated to all members of the Reference Group by 5 March 2004. Any comments by Reference Group members to be forwarded to the Manager Recreation Services by 12 March 2004.**
2. **Subject to any further minor changes, it be recommended that Council adopt the revised concept plan as a guide to the future development of the site.**
3. **That officers further investigate and report on funding and staging options for implementation of the concept plan via the March 2004 Community Services Committee Meeting**

5. CLOSURE

The meeting closed at 4-40pm



South East Regional Recreation Advisory Group

MINUTES

OF THE MEETING HELD AT THE CITY OF SOUTH PERTH ON THURSDAY,
19 FEBRUARY 2004, COMMENCING AT 4.08 PM

1. ATTENDANCE AND APOLOGIES

Present

Cr Ron Mitchell (Chairman)	City of Gosnells
Mrs Robbie Watkins	City of Gosnells
Cr Norm Snell	City of Canning
Geoff Moor	City of Canning
Mr Pat Quinlivan	City of Armadale
Ms Shelagh Pascoe	Curtin University
Mr Brett Horner	City of South Perth
Mr Andrew Ward	City of Belmont
Mr Paul Howrie	Town of Victoria Park
Mr Steve Humfrey	Dep't Sport and Recreation
Mr Andre Lee	Curtin University
Ms Jo Davies	Dep't Sport and Recreation
Mr Greg Kaeding	WA Sports Federation
Mr Darren Monument	ABV

Apologies

Cr Henry Zelones	City of Armadale
Mr Clayton Boakes	Town of Victoria Park

2. CONFIRMATION OF MINUTES

RESOLVED

That the Minutes of the meeting held on 20 November 2003 be confirmed

Moved Andrew Ward, seconded Pat Quinlivan

3. BUSINESS ARISING

3.1 Overview of Regional Sport and Recreation Facilities Strategy Plan

Darren Monument from ABV provided the committee with an overview of the plan to date. Darren provided a working definition of Regional, along with details of the planned workshops for Councillors and staff, and also the Public Meeting. A copy of the advertisement that was placed in the three local papers will also be forwarded to participating SERRAG groups to include on their websites, and to promote widely to seek as much input as possible.

Relevant State Sporting Associations in the region will be surveyed and interviewed.

It is anticipated that the draft report will be read in early April

Greg Kaeding noted that the WA Sports Federation set a priority list each year, and that this may be valuable for ABV to follow –up on.

3.2 State Sporting Facilities Plan

Steve Humfrey updated the committee with regard to the State Sporting Facilities Plan and noted the following:

The resurface of Ern Clark Athletic Centre will see the track resurfaced developing it into a regional facility.

The Champion Lakes facility will be a long-term project, with some excavation works currently being undertaken.

The sports of cricket and tennis will have studies undertaken, similar to the recent bowls report, to assist with them with their development.

4. CORRESPONDENCE

Inwards

4 quotations from consultants to undertake regional Plan

Outwards

Correspondence to unsuccessful and successful consultants to undertake Regional Plan

RESOLVED

That correspondence be received.

Moved Brett, seconded Andrew

5. REPORTS

Member organizations presented their reports and discussion took place on various items.

6. GENERAL BUSINESS

6.1 Overview of the Department of Sport and Recreation’s Local Government Liaison Officer.

Jo Davies from DSR detailed her new expanded role as the Local Government Liaison Officer for the region. Jo will be more than happy to provide assistance to LGAs at both the local and regional level.

7. NEXT MEETING

Thursday, 20th May - 4pm at the City of Armadale

8. CLOSURE.

THE MEETING CLOSED AT 5.17PM

