



INFORMATION BULLETIN

ISSUE NO. 4/2005

16 February 2005

Information Bulletin

Issue No. 4/2005

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Western Australia Police Service
SOUTH EAST METROPOLITAN DISTRICT

Your Ref:
Our Ref:

DISTRICT OFFICE

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CANNINGTON
Western Australia 6107
Telephone: (08) 9451 0100
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Councillor Linton Reynolds JP
Mayor
City of Armadale
Locked Bag No. 2
ARMADALE WA 6992

*2/2/05
Info Bulletin*

Linton

Dear Councillor Reynolds

I have received advice of my imminent transfer from the South East Metropolitan District to the Peel District, commencing 14 February 2005.

The short time frame does not allow for personal farewells however I take this opportunity to thank you sincerely for your goodwill to the Western Australia Police service and the positive, productive liaison you have promoted between our respective organisations.

It is also opportune to introduce my replacement, Superintendent Shane Maines. Shayne is a dynamic young officer whom I am confident will bring excellent qualities to the position of District Superintendent. It will be a few weeks before Shayne arrives. I have apprised him of the relationship with your council and provided him with your contact details and that of the Chief Executive Officer.

Thank you for the kindness and co-operation you have extended police officers in the District during my time here and I wish you all the best in the future.

I have certainly gained in experience and enjoyed my two year tenure as District Superintendent.

Yours sincerely

M. Skeffington
M G SKEFFINGTON
District Superintendent
South East Metropolitan Police District

January 27 , 2005



INFOPAGE

CITY OF A	I 85043
REC'D 3	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
TO: CE	
REFER/NOTE	
FILE/S 60151	

To: Chief Executive Officer **From:** Ricky Burges
Organisation: All Councils **Date:** 27 January 2005
Reference:
Subject: Friendship City Program with East Timor

The Association has been approached to assist in awareness raising and coordinating visits to Local Governments for the Consular General of Timor-Leste's Abel Guterres during his visit next month.

Mr Guterres is heading to the West, week commencing the 18th of February, to conduct a presentation for the City of Melville which was the first Western Australian Local Government to initiate a "Friendship City Program" with East Timor.

Mr Guterres's visit offers a great opportunity for your Council to expand upon existing sister relationships and foster new friendships. In light of the Tsunami tragedy, this sustainable program may provide a template model to establish other friendships.

As advertised in the Western Councillor December 2004 Edition, the East Timor Friendship Relationship Program is a grass roots project that supports and strengthens communities in practical ways. It is an initiative that draws on the professional expertise of Australian and New Zealand Local Governments, and applies it at the village level.

Historically, a strong link has existed between Australians and East Timorese, going back to World War II when Timorese villagers assisted Australian Diggers.

Following the independence of East Timor in 2002, the Friendship Relationship Program is now flourishing with New South Wales, Victoria, Australian Capital Territory and Queensland Local Governments and various Local Governments throughout New Zealand participating.

As the closest level of Government to the community, it is appropriate for East Timor's Local Governments to learn from our experience and expertise.

If you feel you can cover minimum costs to support a meeting or afternoon tea gathering of interested community members or similar, the Association would be pleased to facilitate this. To make arrangements please contact Marie Claire Cull, Client Liaison Manager, on 9213 2036 or email mccull@walga.asn.au.

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15 Altona Street
West Perth WA 6005
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For Further information please contact
Marie Claire Cull 9213 2036 & mccull@walga.asn.au

 The Voice of Local Government 

Local Government News

Issue No.04.05

4 February 2005

HEADLINES

- TRAINING UPDATE
- LOCAL GOVERNMENT ELECTIONS
- TRAFFIC MANAGEMENT FOR ROADWORKS
- BEST PRACTICE AWARDS
- NEW PUBLIC RELATIONS & MARKETING UNIT
- CHANGES TO SMOKING IN ENCLOSED PUBLIC PLACES LEGISLATION
- STAY ON YOUR FEET WA
- CURTIN BUILDING SURVEYING STUDIES 2005
- TSUNAMI EFFECTS – A WAY TO HELP

MAILBAG

- INFO PAGE – ABORIGINAL HERITAGE ACT – TOGETHER WITH FAX BACK
- LOCAL GOVERNMENT VISITOR SERVICING ADVICE AND OPTIONS KIT
- GETTING STARTED FLYER

ISSUES UPDATE

TRAINING UPDATE

Elected Member Development Program Regional Training

Module 6: Strategic Planning

This module defines the role of the strategic plan, assists with the development of strategic thinking tools and helps 'fine tune' the ability of Elected Members to actively participate in the development of their communities through the strategic planning process.

Date: Friday, 25 February 2005
Time: 9.00 am to 12.30 pm
Venue: City of Kalgoorlie-Boulder, Administration Centre
Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for non-members

Module 13: Customer Service and Complaints Handling

This module examines in detail the concept of customer service in the context of Local Government operations with the aim of enhancing the ability of Elected Members to contribute to a greater customer focus and improved complaints handling, by both Councillors and officers.

Date: Friday, 25 February 2005
Time: 1.00 pm to 4.30 pm
Venue: City of Kalgoorlie-Boulder, Administration Centre

Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for non-members

For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email hbewsher@walga.asn.au.

LOCAL GOVERNMENT ELECTIONS

Following last week's item regarding the change to the date for close of nominations the Association has received feedback and is aware of the extra pressure placed on Local Governments hosting in-person elections. The issue will be incorporated into our review of the 2005 Elections process, however, as the changes have been proclaimed, all returning officers should ensure community awareness and compliance with the change.

We wish to clarify that nominations will close at **4.00 pm on Thursday 31 March 2005**, not at 5.00 pm as inadvertently noted in last week's *Local Government News*.

For further information, please contact Services Manager, Andrew Blitz, on (08) 9213 2046 or email ablitz@walga.asn.au.

TRAFFIC MANAGEMENT FOR ROADWORKS AS1742.3

Mr Colin Leek (Manager Construction Services, City of Canning), has been appointed as the IPWEA national representative on the Standards Committee for the revision of AS1742.3 – Traffic Management for Roadworks. Western Australia will also be represented on the Committee by Dr Dan Sullivan (MRWA) and Ian Street (Works Officers Association).

All Councils, and particularly those in remote areas that may not have IPWEA members, are encouraged to comment on the revision of AS1742.3. It is important that the view of these Councils be obtained, particularly in areas where current grading practices, maintenance of guide posts and other near road activities currently requires a two-person crew to comply with AS1742.3.

For further information, please contact Roads Manager, Brad Lenton, on (08) 9213 2061 or email blenton@walga.asn.au.

BEST PRACTICE AWARDS

Following the Association's 2004 Best Practice Awards programme, the Best Practice Council has met to discuss the level of participation of Councils, particularly non-metropolitan Councils, and has recommended a review of the Awards by the Association.

Consequently, the Executive Team has agreed that to conduct an in-depth review of the Awards process, and future recognition programs, in conjunction with Best Practice Council Members, key sponsors, and possibly with previous Award winners. This means that there will not be an Awards process for 2005, with the intention of developing a new and more relevant program to be held in the first half of 2006.

For further information, please contact Executive Manager, Workplace Solutions, John Phillips, on (08) 9213 2028 or email jphillips@walga.asn.au.

NEW PUBLIC RELATIONS & MARKETING UNIT

On **Monday 31 January**, the Association abolished the Corporate Communications unit and created a new Public Relations and Marketing unit to reflect the changing needs of the Association and in response to the 2005-2010 Strategic Plan which calls for increased emphasis on profiling Local Government and developing strategic public relations and promotional campaigns.

Two new positions have been created; *Public Relations and Marketing Manager* and *Public Relations and Marketing Consultant*. The newly created position of *Public Relations and Marketing Manager* will be advertised in the West Australian Newspaper on Saturday 5 February.

Maggie Johns will act in the vacant *Public Relations and Marketing Consultant* position. This position broadly encompasses media relations and Maggie has been encouraged to continue in the role.

The positions of Client Liaison Manager and Customer Services Officer have both become redundant and the positions have been abolished. The responsibilities covered by these two positions will be absorbed within other positions in the Association. The President/s, Chief Executive Officer and Directors will continue with the client liaison role and responsibilities and hope to be able to meet with Elected Members and senior staff of Councils during the year.

Both Marie-Claire Cull and Kris Williams have been impacted by this restructure as their positions have been abolished. The Association would like to sincerely thank both Marie-Claire and Kris for their contribution and support and wish them all the best for the future.

For further information, please contact CEO, Ricky Burges, on (08) 9213 2025 or email rburges@walga.asn.au.

CHANGES TO SMOKING IN ENCLOSED PUBLIC PLACES LEGISLATION

The Government recently announced a number of measures to further restrict smoking in enclosed public spaces. The measures bring forward the dates that conditional exemptions to the general ban on smoking in public places cease to apply. For your information, the following now applies:

Until Monday 31 October 2005

- Where premises consist of two or more enclosed areas, smoking is prohibited in all but two of those areas.

From Tuesday 1 November 2005

- Where premises consist of more than two enclosed areas, smoking is prohibited in all but one of those areas.

Until Sunday 30 July 2006

- All nightclubs and cabarets are required to have at least 80% of the floor space set aside as a non-smoking area.

From 31 July 2006

- Smoking will be totally prohibited in all enclosed public places, including licensed premises currently exempted (other than the International Room of Burswood Casino).

The Department of Health is currently working on a training package for Environmental Health Officers.

For further information, please call [Quit WA](tel:0892222096), on (08) 9222 2096.

STAY ON YOUR FEET WA

A number of discontinued 'Stay on Your Feet' (SOYF) resources are available for ordering as follows:

- HP 7838 SOYFWA stickers (17,000 in stock)
- HP 5915 Medicine Return Bags (10,000 in stock)
- HP 9038 SOYF Medicine Review Bags (12,500 in stock)
- HP 7939 SOYF Are Your Shoes Safe? Checklist (41,000 in stock)

For further information, please visit www.population.health.wa.gov.au/ordering.

CURTIN BUILDING SURVEYING STUDIES 2005

Curtin University will commence a Post Graduate Diploma in Building Surveying in the first semester of 2005, subject to interest and enrolments. At this time, study by correspondence is not available.

For further information, please contact John Greenwood at Curtin University, on (08) 9266 3766.

TSUNAMI EFFECTS – A WAY TO HELP

The Association has received a plea to help the people in Tsunami affected areas by encouraging people to holiday as soon as possible in one of the affected, but reopened areas.

Phuket is certainly one of these. For despite personal tragedies on a grand scale, in Phuket the tsunami badly affected only a few beaches and the effect was generally only about 100 metres into the hilly island, so virtually none of the infrastructure was damaged.

As with the result of the region, the people now face a second attack. Their tourist trade has all but stopped because of a common misconception that everything is destroyed.

As well as this natural tragedy, many more people no longer have the means of earning income. More than 80% of Phuket's hotel rooms remain open for business as usual, but they sit empty. The beaches have been cleaned and are more beautiful than ever, but they are almost deserted. Few restaurants, shops, bars and attractions have been seriously damaged, but they lack customers. There is no shortage of drinking, water, power, food or any serious threat of disease.

Life in Phuket is basically normal, but the only means for the people to recover their lives is for tourists to come back. The need to bring tourists back is not just evident, it is urgent!

DIARY DATES

28 February	State Council Agenda Deadline
4 March	Northern Country Zone
12 March	Kimberley Zone
18 March	Avon Midland Country Zone
19 March	Rambo the Ambo Gala Charity Dinner
25 March	Great Southern Country Zone
28 March	South Metropolitan Zone
30 March	South East Metropolitan Zone
31 March	Central Metropolitan Zone
31 March	East Metropolitan Zone
31 March	Great Eastern Country Zone
31 March	North Metropolitan Zone
31 March	Peel Country Zone
1 April	Central Country Zone
6 April	State Council
25 April	State Council Agenda Deadline
1 June	State Council
6 June	AGM Agenda Deadline
27 June	State Council
6-9 August	Local Government Week
10 August	State Council
29 August	State Council Agenda Deadline
5 October	State Council
31 October	State Council Agenda Deadline
7 December	State Council

Local Government News

Issue No.05.05

11 February 2005

HEADLINES

- AUSTRALIAN CRIME PREVENTION COUNCIL NATIONAL CONFERENCE
- LIFELONG LEARNING & LOCAL GOVERNMENT
- TAX AND FINANCE SEMINAR
- GOVERNMENT AND OPPOSITION ARTS POLICY PRESENTATION
- TRAINING UPDATE
- METROPOLITAN ELECTED MEMBER PRESENTATION (MWAC)
- FUNDING OPPORTUNITIES FOR LOCAL GOVERNMENT
- NETWORK CITY AND THE FUTURE OF PERTH
- FEDERAL BUDGET 2005-06

MAILBAG

- INFO PAGE – REGIONAL DEVELOPMENT POLICY FORUM
- BEYOND BETTER TENDERING
- TAX NEWSLETTER 75/05

ISSUES UPDATE

AUSTRALIAN CRIME PREVENTION COUNCIL (ACPC) NATIONAL CONFERENCE

The Association will present a paper at the National ACPC Conference to be held in Fremantle on **Monday 21 and Tuesday 22 March 2005**.

The paper will focus on the State's partnership approach with Local Government on community safety and crime prevention. The Association would like to include Local Government stories as part of the presentation. We would appreciate stories and quotes from your Council that illustrate the issues Local Government has raised with the State Government's approach. Stories can be attributed or anonymous. **It would be appreciated if stories could be provided to the Association by Friday 25 February.**

For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

LIFELONG LEARNING AND LOCAL GOVERNMENT

Will lifelong learning in Australia be driven by Local Government and grassroots participation? This is one scenario posed in a discussion paper by Peter Kearns who has been awarded a Visiting Research Fellowship by Adult Learning Australia (ALA) to prepare a paper on *Future Directions for Lifelong Learning in Australia*.

Local Councils are seen as key stakeholders in lifelong learning initiatives, and responses from Local Governments to the discussion paper are strongly encouraged. In addition to your response, consultative meetings will be held nationally in 2005 involving ALA Network

members and other interested organisations. The final project report will be available by June 2005.

For further information, please contact Ron Anderson, of Adult Learning Australia, on r.anderson@ala.asn.au.

TAX AND FINANCE SEMINAR

'Working Together to Deliver Results' is a seminar program focusing on Local Government financial management. The program is appended to an optional FBT training course the following day. Subsidised attendance is available to users of the Local Government Tax Service.

For further information, please email lgtax@walga.asn.au.

GOVERNMENT AND OPPOSITION ARTS POLICY PRESENTATION

The Minister for the Arts, Hon. Sheila McHale, and Shadow Spokesperson for the Arts, Barbara Scott MLC, will present their parties' respective visions, policies and platforms for the arts and cultural sector at the Arts Voice Forum.

This forum will be held at the Alexander Library Auditorium at 4.30 pm on **Wednesday 23 February**.

Each speaker will have 15 minutes for their presentation and then there will be time for questions from the audience. The Master of Ceremonies for the forum will be by Gary Adshead, Editor of the West Australian Newspaper's Inside Cover.

If you would like to ask an anonymous question, please email David Gerrand, Arts Voice Chair, at dgerrand@deckchairtheatre.asn.au. Questions must be received by close of business **Tuesday 22 February 2005**. Other questions will be taken from the floor on the day.

TRAINING UPDATE

Elected Member Development Program

Regional Training - Kalgoorlie

Module 6: Strategic Planning

This module defines the role of the Strategic Plan, assists with the development of strategic thinking skills, such as brainstorming, and helps 'fine-tune' the ability of Elected Members to actively participate in the development of their communities through the strategic process.

Date: Friday, 25 February 2005
Time: 9.00 am to 12.30 pm
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For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email hbewsher@walga.asn.au.

METROPOLITAN ELECTED MEMBER REPRESENTATION – MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

A position on the Municipal Waste Advisory Council (MWAC) has become available and is open to metropolitan Elected Members. This position is for an interim term until August 2005. Please note the ordinary election of Elected Members will occur in August 2005 for a two (2) year term.

MWAC is a standing committee of the Western Australian Local Government Association with delegated authority on municipal waste issues. The nomination form can be downloaded from the WA Local Government Association's webpage www.walga.asn.au. Please address your nomination form to Danielle Witham, WA Local Government Association, PO Box 1544, West Perth WA 6872 or email nominations@walga.asn.au by close of business **Friday 11 March 2005**.

For further information, please contact Executive Officer, Municipal Waste Advisory Council, Bernard Ryan, on (08) 9213 2037.

FUNDING OPPORTUNITIES FOR LOCAL GOVERNMENT

Australian Government – Department of Family and Community Services

Stronger Families and Community Strategy – Local Answers Round Two.

Information available at:

www.facs.gov.au/internet/facsinernet.nsf/aboutfacs/programs/sfsc/sfsc_local_answers_round_2.htm

Volunteer Small Equipment Grants 2005

Information available at:

www.facs.gov.au/internet/facsinernet.nsf/aboutfacs/programs/sfsc-sml equip_grants_2005.htm

NETWORK CITY AND THE FUTURE OF PERTH

The Australian Housing and Urban Research Institute (AHURI) WA and Housing and Urban Research Institute of Western Australia (HURIWA) present *Network City and the Future of Perth: Planning, Transport and Housing Perspectives* on **Friday 4 March 2005** from 9.00 am to 1.00 pm at Curtin University City Campus, 78 Murray Street, Perth.

Speakers include:

- **Jeremy Dawkins** – Chairman, Planning Commission
- **Paul Trotman** – Department of Planning and Infrastructure
- **Jeffrey Kenworthy** – Associate Professor in Sustainable Settlements, Institute for Sustainability and Technology Policy, Murdoch University
- **Simon Bain** – President, Planning Institute of Australia (WA Division)
- **Karel Eringa** – Executive Officer, Shelter WA

- **Lino Lacomella** – Public Affairs Director, Real Estate Institute of WA Inc.

For catering purposes if you are able to attend, please contact Terry Gardiner, on (08) 9360 2292 or email t.gardiner@murdoch.edu.au.

FEDERAL BUDGET 2005-2006

Cr Paul Bell from the **Australian Local Government Association** claims that reform of the financial relationship between the Federal Government and Local Governments is needed urgently to address the increasing demand for services. The Association's media release on the Federal Budget for 2005-06 headed *Local Government to press for fair share of taxation revenue*, identifies the following areas of need:

- **Escalating demand for social services**
- **Increasing cost of infrastructure maintenance**
- **Cost-shifting**
- **Ageing population**
- **Lack of real growth in grants**

ALGA's Budget submission also calls for extra funding for:

- **Information technology**
- **Regional aviation**
- **Urban transport**
- **Coastal zone management**
- **Health initiatives**
- **Indigenous housing**
- **Zonal tax rebates**
- **Regional infrastructure**

For further information, the ALGA Budget submission can be viewed at www.alga.asn.au.

DIARY DATES

24 January	Pilbara Country Zone
24 January	South Metropolitan Zone
27 January	Central Metropolitan Zone
27 January	East Metropolitan Zone
27 January	Goldfields Esperance Country Zone
27 January	Great Eastern Country Zone
27 January	North Metropolitan Zone
27 January	South East Metropolitan Zone
28 January	South West Country Zone
28 January	Central Country Zone
2 February	State Council
28 February	State Council Agenda Deadline
4 March	Northern Country Zone
12 March	Kimberley Zone
18 March	Avon Midland Country Zone
19 March	Rambo the Ambo Gala Charity Dinner
25 March	Great Southern Country Zone
28 March	South Metropolitan Zone



ALGA NEWS

National News for Local Government

'yes'
OPTUS

Friday 4 February 2005

Australian Local
Government Association

ISSN: 1447-980X

ALGA calls for extra \$400 million for Councils

ALGA has called on the Australian Government to replace financial assistance grants to Local Government with a 1% share of national taxation revenue, providing Australia's 675 Councils with access to much needed growth revenue. The call comes in ALGA's submission on the 2005-06 Federal Budget lodged with the Australian Government this week. Such a move would increase payments to Local Government from \$1.61 billion to \$2.01 billion in 2005-06 – an increase of \$400 million in the first year. ALGA President, Cr Paul Bell, said that – as the *Fair Share* report showed – Councils were under increasing financial pressure and needed access to better revenue to deliver high quality services.



"In light of solid growth in Australian Government revenue and substantial budget surpluses, ALGA considers the annual transfer of 1% of total Commonwealth taxation revenue (excluding GST) to Local Government to be both justifiable and affordable," Cr Bell said. "We've seen financial assistance grants as a proportion of total Commonwealth taxation revenue drop from nearly 1.2% in 1993-94 to 0.8% today. By 2007-08, this figure is predicted to fall to just 0.77%. State Governments have succeeded in moving away from financial assistance grants to access growth tax through the GST. It's high time Councils had access to a fair share of taxation revenue to meet rapidly increasing demand for human services, replace and renew ageing infrastructure, cater for demographic change and counter our restricted ability to raise our own revenue.

Transport, IT, housing and coastal zones on help list



ALGA's Budget submission calls on the Australian Government to provide around \$500 million a year to fund a range of specific initiatives in areas including IT, regional airports, urban transport, coastal zone management, health and Aboriginal housing. These include:

- **Information technology:** \$45 million over four years to assist Local Government fully participate in *joined up* government and prevent a digital divide growing between the three spheres of Government and to build on the achievements of the *Networking Nation* program.

- **Regional aviation:** \$50 million over three years to assist regional airports through the implementation of key recommendations from the *Making Ends Meet* report.
- **Urban transport:** \$5 million over four years for a pilot program of Local Government urban transport initiatives.
- **Coastal zone management:** \$28.8 million over four years for an integrated coastal zone management program to help develop strong links between Local Government planning and regional natural resources management planning processes.
- **Zonal tax rebates:** \$500 million over four years for new funding arrangements for a pilot program that initiates a new mechanism for funding regional infrastructure.
- **Research:** \$2 million over four years to improve Local Government's research capacity.

More needed for HACC, public health



ALGA's Budget submission calls for \$657 million to be provided over four years for three health initiatives. An increase of \$635 million is sought to boost *Home and Community Care* funding. In many States, Local Government is a major provider of public sector community care services including those provided as part of HACC.

The cost to Local Government of community care services is far greater than funding provided by the Australian and State and Territory Governments. Funding has failed to keep pace with carer wages and the growing demand for services. Current service levels are already insufficient and estimates suggest that the number of older Australian requiring assistance by 2021 will increase by 160%. ALGA also seeks \$10 million over four years for 25 public health packages to assist Local Government delivery of public health initiatives. A further \$11.6 million is sought to boost immunisation payments to Local Government to better reflect the cost of providing this important Local Government service.

From the President

As the *Fair Share* report made clear – Councils are under significant financial pressure and deserve a better deal. The Australian Government now has the opportunity to put Local Government on a more stable financial platform. This must include providing Councils – all Councils – with access to growth funds.



If implemented this year, a 1% share of national taxation revenue will provide an increase of \$400 million in the coming financial year, rising to larger amounts as the economy grows, and it won't be a burden on the Commonwealth because of future payments to Local Government will grow in line with the economy and taxation revenue.

Tax reform is on the agenda – please encourage your local Federal Mps to support a fair share for Local Government.

Local Government has done well over the past 12 months, with renewal of the Roads to Recovery program and a range of specific election commitments of importance to Local Government. This year's Federal Budget is likely to focus on making good those election commitments, but we must lay the foundations for reform now if we are to successfully address the underlying financial difficulties confronting us in the short to medium term.

Cr Paul Bell
ALGA President

Bell meets Lloyd next week

ALGA President, Paul Bell, will meet Federal Local Government Minister, Jim Lloyd, next week to discuss a range of issues, including ALGA's Budget submission, the development of the cost shifting intergovernmental agreement and the Australian Government's formal response to the *Fair Share* report, expected within the next few weeks. Cr Bell will also meet with Shadow Ministers, Martin Ferguson and Senator Kerry O'Brien. Federal Parliament resumes on Tuesday after the summer recess. While in Canberra, Cr Bell will address the Transformations Conference (www.fecca.org.au/transformations) on cultural diversity, an event co-hosted by ALGA, the Federation of Ethnic Community Councils of Australia, UNESCO, the Planning Institute of Australia and the Australian National University.

Feds re-think PPP tax change

ALGA, with assistance from Brisbane City Council and the Queensland Local Government Association, has secured a delay in the introduction of draft tax legislation that would have had a significant impact on the cost of partnership arrangements between Councils and the private sector. Assistant Treasurer, Mal Brough, has asked Treasury to review the draft changes to Division 250 of the Income Assessment Act. He intends to release a discussion paper to stakeholders by mid-February. Without amendment, the proposed changes would have serious consequences for Local Government contracts. Under the proposed changes, private enterprises doing business with Local Government would no longer have 'tax preferred' status and would have to raise prices to cover lost income.

Tsunamis: Sri Lankan village adoption scheme

Australian Councils wishing to assist communities recover from Tsunami devastation can now adopt a Sri Lankan village (www.alga.asn.au/tsunami/adoptAvillage.php). A downloadable form, which can be sent to the Sri Lankan High Commission indicating an interest in participating in the scheme, is available on ALGA's tsunami assist website. The High Commission will then contact the Council, or groups of Councils, for further discussions. The High Commission is particularly seeking financial assistance for housing construction.

Council tsunami fundraising gathers pace

Councils and their communities continue to respond with great generosity to the needs of our neighbours in wake of the Indian Ocean tsunamis. More than \$340,000 was this week presented to the Australian Red Cross at Fairfield City Council yesterday. Representatives of 11 community groups presented cheques while the Council donated \$15,000 for the relief effort. An additional \$1,000 was raised by Council staff. Meanwhile, the City of Salisbury in SA this week voted to donate more

than \$33,000 to support victims of the tsunami and the Eyre Peninsula bushfires. The Council committed \$5,000 a year for the next four years to the Save the Children Fund to assist with tsunami relief work. It will also match Council staff donations of more than \$1,500. A further \$10,000 was donated to the District Council of Lower Eyre Peninsula to assist rebuilding in wake of the bushfires. Salisbury Mayor, Tony Zappia, said the tragedies had immeasurably touched the psyche and hearts of the nation. See ALGA's tsunami website (www.alga.asn.au/tsunami) for further examples of Local Government's response to the Indian Ocean tsunami tragedy.

Councils invited to help monitor child development

Expressions of interest are now open for communities wishing to take part in a project to map early childhood development through the Australian Early Development Index (www.rch.org.au). The Index is a community measure of young children's development, based on the scores from a teacher-completed checklist. Communities taking part in the project will receive information that provides a comprehensive picture on the health and development of children in their area. The results will be geographically mapped to illustrate patterns of vulnerabilities and strengths of children in the community along with other relevant statistical data. Expressions of interest should be submitted by 4 March online or contact project's National Support Centre on (03) 9345 6530 or email mary.sayers@mcri.edu.au.

Traffic management workshops

ARRB Transport Research is holding local area traffic management workshops throughout 2005 in all capital cities and some regional centres. They will be useful for Local Government engineers and planners, especially from urban Councils. See the ARRB Transport Research website (www.arrb.com.au) for dates, locations and program details.

Security focus for Government conference

The Federal Attorney-General's Department will again be hosting the annual *Security in Government* Conference (www.ag.gov.au) to be held in Canberra from 10-12 May. The Conference is the largest of its type in Australia with representation by security advisers from most of the larger Australian Government agencies. The Conference and a parallel trade exhibition will highlight the latest developments within the security industry. More information can be obtained from the Conference Secretariat on (02) 6250 5358 / 5486 or email sig2005@ag.gov.au.

Natural Disaster & Flood Mitigation

Projects sought for 2005-2006 funding.

Applications close 25 February 2005.

The Australian Government is seeking applications from local Councils and other eligible organisations for funding of suitable projects in 2005-2006 under the *Natural Disaster Mitigation* program and *Regional Flood Mitigation* program.

In 2005-2006, the Australian Government will offer \$9 million nationally under the *Natural Disaster Mitigation* program for measures that contribute to safer, sustainable communities better able to withstand the effects of floods, storms, cyclones, bushfires and other natural disasters. A further \$9.6 million will be offered under the *Regional Flood Mitigation* program specifically for flood mitigation works and measures in rural towns, regional centres and outer metropolitan areas of Australia.

Funds are available for a range of projects including risk management studies, disaster mitigation strategies, warning systems, community awareness programmes and structural works to protect against damage.

Funding is provided jointly by all levels of Government. Generally, the Australian Government will contribute up to one third of approved project costs. State and Territory Governments are required to at least match this funding with local agencies, making up the balance. Potential applicants are advised that participation in these programs in 2005-2006 is subject to State and Territory Government funding becoming available.

Applications close 25 February 2005.

- *Natural Disaster Mitigation* program (www.dotars.gov.au/naturaldisasters)
- *Regional Flood Mitigation* program (www.dotars.gov.au/regional/rfmp)

The Recordkeeping Institute

Offering recordkeeping courses tailored to Local Government.

THE RECORDKEEPING INSTITUTE

Implementing the Local Government Disposal Schedule (GDA 10)*

This course provides participants with information on how to use the General Disposal Authority for Local Government Records (GDA 10) and prepare records for transfer to State Records. Participants will take part in case studies and practical sessions which will reinforce the use of GDA 10 and explain the procedures for transferring records.

- February 21, June 20 & October 27, Sydney
- April 15, Port Macquarie
- July 8, Orange
- August 4, Western Sydney
- September 15, Wollongong

Records Management Fundamentals*

This course covers the fundamental principles and practices of records management. It provides participants with a basic understanding of the activities involved in managing paper and electronic records.

- February 22-23, June 21-22 & October 25-26, Sydney
- April 13-14, Port Macquarie
- July 6-7, Orange
- August 2-3, Western Sydney
- September 13-14, Wollongong

For other States...

Introduction to Records Management

Focussing on what records management means and what tasks are involved. *Introduction to Records Management* addresses both electronic and physical records. The course explains the basic tasks from creation, capture, registration, classification of records to suit business needs and the requirements from internal and external drivers to maintain records responsibly. The two day course focuses on developing basic skills and providing a solid understanding of the overview of records tasks. It features practical exercises, undertaken both individually and in groups.

- Brisbane (March)
- Melbourne & Adelaide (April & August)

** Courses offered on behalf of State Records NSW.*

The Recordkeeping Institute
Phone: (02) 8200 8706
www.recordkeeping.com.au

Forthcoming events

- Federal Parliament resumes – formal response to *Fair Share Report* expected early in the autumn sitting, 8 February 2005.
- Transformations: An international conference looking at global and local trends in cultural diversity and sustainable development (www.fecca.org.au/Transformations), presented by UNESCO, ALGA, FECCA, ANU & PIA, 7 – 9 February 2005, Canberra
- 4th National Water Watch Conference (www.waterwatch.org.au), 7 – 10 February 2005, Melbourne
- The ECOEDGE Urban Environments or Urban Disasters? (www.melbourne.vic.gov.au/cityedge), 9 – 12 February, Melbourne
- WATER '05 – Implementing the National Water Initiative: From Catchment to Tap (www.water05.com.au), 19 – 18 February 2005, Melbourne Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland
- Beyond Declarations: Working Partnerships for Sustainability (www.gemspl.com.au), hosted by Baton Forums, 16 – 18 March 2005
- Security in Government Conference, 9 – 10 March 2005, National Convention Centre, Canberra
- Local Government and Planning Ministers Council expected to meet to consider progress on cost shifting IGA, April 2005
- Federal Budget, 10 May 2005
- International Cities, Town Centres and Communities (ICTC) Conference (www.ictcsociety.org), 31 May – 3 June 2005, Rydges Capricorn Convention Centre, Yeppoon, Queensland
- ALGA's National Local Roads Congress, 3 – 5 July, Launceston, Tasmania
- National General Assembly of Local Government (www.alga.asn.au), 6 – 10 November, Canberra

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www.alga.asn.au



ALGA NEWS

National News for Local Government

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Friday 11 February 2005

Australian Local
Government Association

ISSN: 1447-980X

ALGA survey highlights pressure on coastal Councils

Nearly 90% of coastal Councils experienced population increases over the past five years and of these, more than half have experienced annual growth rates over 4%, according to the 2004-05 National NRM survey of coastal Councils report released by ALGA today. In addition, 67% of Councils have been dealing with pressure from increased tourism. On average, coastal shires in Victoria must plan for their population to increase by 250% during peak tourism periods, placing significant pressure on the local community who must provide the services and infrastructure the tourists demand.



Councils identified their biggest environmental issue as providing an adequate water supply. Large increases in population over a relatively short period of time have resulted in a lack of water infrastructure development and capacity in many coastal areas. Councils were critical of the ad hoc nature of the environment grants with few programs providing recurring funding. The survey, conducted with the assistance of the Australian Government, attracted a strong response with 82 coastal Councils participating. ALGA will use the survey results to help develop appropriate policy responses.

ALGA, Lloyd to 'work closely' on intergovernmental agreement



Federal Local Government Minister, Jim Lloyd, and ALGA President, Cr Paul Bell, this week pledged to work together to achieve a new deal for Local Government over the next two years. Mr Lloyd and Cr Bell met in Canberra on Wednesday to discuss how ALGA and the Australian Government can work closely together to achieve an intergovernmental agreement to help eliminate cost shifting and its adverse impact on Local Government, estimated to cost councils between \$500m and \$1.1bn each year.

Mr Lloyd said that while preliminary work on an agreement had already begun, the task of concluding a successful and meaningful agreement that brings together all three spheres of Government was no easy matter, but the Government was "determined to see this through to completion".

Bell pleased with *Fair Share* commitments

Cr Paul Bell said that he was extremely pleased with the Australian Government's commitment to implement core recommendations of the *Fair Share* report. "Local Government has high hopes that the IGA can bring significant change and help resolve cost shifting between Local Government and its State and Federal counterparts," he said. "We're off to a good start. We are very pleased with Mr Lloyd's commitment to resolve these issues. The road ahead will not be easy. It will involve detailed and at times difficult negotiations, but I'm optimistic that, with strong leadership, we will get a high level IGA that will help eliminate the significant problems posed by cost shifting and the implementation of unfunded mandates.



"I'm also pleased that Mr Lloyd will also work with us to explore options to address Local Government's limited ability to raise revenue, as highlighted in the *Fair Share* report," Cr Bell said.

From the President

This has been a busy week with a number of key meetings in Canberra with Federal Ministers and their Labor counterparts. There appears to be a great deal of good will towards Local Government on both sides of the political divide.



I have met with Federal Ministers, Jim Lloyd (Local Government), Julie Bishop (ageing) and Fran Bailey (small business) as well as Labor's Martin Ferguson (resources and tourism) and Kerry O'Brien (Local Government). All expressed real enthusiasm to work more closely with Local Government and understood the difficulties we face.

Our task is to translate this good will into solid policy outcomes over the next three years – and that means a fair funding deal for Local Government.

While in Canberra, I also addressed the *Transformation* conference on cultural diversity, an event co-hosted by ALGA, the Federation of Ethnic Community Councils of Australia (FECCA), UNESCO, the Australian National University and the Planning Institute of Australia. Many Councils presented case studies at this conference. They brilliantly demonstrated the leading role Local Government takes in advancing the cause of community harmony, tolerance and appreciation of our culturally, linguistically and religiously diverse society. ALGA will work with FECCA and ANU to publish Council presentations at this conference and to advance the UNESCO *Declaration on Cultural Diversity*. The conference was an inspiration and made me proud to be part of Local Government.

Cr Paul Bell
ALGA President

Beazley attacks Government over dredging grant

ALGA's meeting with Minister Lloyd on Wednesday was partly disrupted as Labor Leader, Kim Beazley, attacked the Government in Federal Parliament over a regional partnerships grant to enable a Council to dredge the mouth of a NSW waterway. Labor has been attacking the Government's program, claiming it has been used for politically driven purposes. A Senate enquiry into the program is currently underway. Mr Lloyd responded to Mr Beazley's claims in a statement tabled in Parliament on Wednesday night.

Bailey to consult over red tape grants

Consultations with Local Government will be held shortly to help determine the form of a competitive grants scheme to allocate a total of \$50 million to Councils to streamline regulatory arrangements for home-based business. ALGA President, Paul Bell, met with Federal Small Business Minister, Fran Bailey, this week, to discuss the grants program, announced by the Prime Minister during last year's Federal election campaign. The Minister said that Local Government was often the first port of call for people seeking to establish small and home-based businesses.

Federal auditors to review R2R program

The *Roads to Recovery* program is to be audited by the Australian National Audit Office (ANAO) in the coming months. While the focus of the audit will be on how the Australian Government has managed the program, ANAO will also audit a random sample of Councils. The audits will involve all aspects of Council administration of the Roads to Recovery program, including financial audits (i.e. they may ask to see Council financial records). It will also include on-ground project audits similar to those carried out by the Department of Transport and Regional Services, including compliance with Commonwealth recognition requirements. Arrangements for these audits will be made by the Audit Office directly with Councils. The audits are authorised under the *Roads to Recovery Act 2000*.

High Court reinstates award to swimmer

The High Court this week reinstated an award of almost \$4 million to a quadriplegic injured in 1997 after diving under a wave and hitting a sandbank. The NSW Court of Appeal had earlier overturned the payout saying Waverley Council did not have a duty to warn swimmers about the sandbank, but NSW Premier, Bob Carr, said similar accidents occurring today would not be able to attract such payouts following changes to State liability laws. These prevent people suing in cases where there was obvious, inherent risk. Nationally, civil claims have fallen by 43,000 cases in three years since State and Territory Governments began reforming liability laws in a bid to reduce rapidly escalating insurance premiums.

Districts of doctor shortage now online

The Australian Government has developed a *district of workforce shortage* searchable database for general practitioners as part of the Strengthening Medicare initiative. The website (www.health.gov.au), now live, allows users to determine whether a particular location is considered a district of workforce shortage for the purposes of Medicare provider number restrictions.

Building code change seminars

Important new energy efficiency provisions for multi-residential buildings will come into effect in the Building Code of Australia 2005 on 1 May this year. The Australian Building Codes Board (www.abcb.gov.au) (ABCB) and the Australian Greenhouse Office (www.greenhouse.gov.au) are running a series of national seminars with the first to commence in Adelaide on 24 February. The ABCB is targeting audiences such as Local Government, accreditation bodies, industry, energy assessors, building / services designers, building surveyors, engineers, architects and building owners. The cost of the four hour seminar package is \$90 for subscribers to the BCA and \$108 for non-subscribers. For more information, email the ABCB at energyseminars@abcb.gov.au or call Kaylene Everett on (02) 6213 7297.

Director of Community Services Palmerston, Northern Territory

- Up to 5-year performance based contract
- Attractive salary package + car



Palmerston is a 25 minute drive from the Darwin CBD with a population of 25,000, targeted to grow to 45,000. It is a young city on the move and operates in an exciting and dynamic environment. As part of the senior management team, you will play a key role in strategic development and policy direction. Responsibilities include library, recreational facilities, art and culture, community development, community planning and specific services such as children's and youth services.

Essential qualifications include:

- Tertiary qualifications in one of the recognised human service disciplines
- Extensive experience in community services planning and administration
- Knowledge of and commitment to community development
- Significant relevant management experience

For details, including a position description, visit our website www.pcc.nt.gov.au. Applications should be submitted by **27 February 2005** to recruitment@pcc.nt.gov.au or post to:

Rodney Donne
Chief Executive Officer
Palmerston City Council
PO Box 1
Palmerston NT 083

For further information, contact Rodney Donne on (08) 8935 9902.

Palmerston – A place for people.

Forthcoming events

- The ECOEDGE Urban Environments or Urban Disasters? (www.melbourne.vic.gov.au/cityedge), 9 – 12 February, Melbourne
- WATER '05 – Implementing the National Water Initiative: From Catchment to Tap (www.water05.com.au), 19 – 18 February 2005, Melbourne Convention Centre
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Issue No. 4/2005

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<p>Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
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1.1 EMPLOYEE MOVEMENTS

New Staff:

Nil

Staff Leaving:

- Yvette Pinkerton has resigned from her position as Building & Health Information Officer, effective 11 February 2005.
- Andrew Nicholls has resigned from his position as Gardener, effective 18 February 2005.
- Helen Perlman has resigned from her position of Librarian, effective 18 February 2005.

Other Staff Movements:

- Nil

Current Recruitment Activity:

- Corporate Relations Assistant - interviewing complete.
- Building and Health Information Officer - closing date, 18 February 2005.
- Cadet Building Surveyor – closing date, 18 February 2005.
- Librarian – closing date, 18 February 2005.
- Museum Curator – closing date, 18 February 2005.

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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Technical Services
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>[Refer T23/04/04 of 27 April 2004]</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>[Refer T29/04/04 of 27 April 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Junk Busters Premises</u> <i>[Refer T65/06/04 of 28 June 2004]</i>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management
<u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u> <i>[Refer T89/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Lack of Lighting at Cross Park Precinct, Roleystone</u> <i>[Refer T91/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Proposed Funding for driveway at Thomson House, Roleystone</u> <i>[Refer T104/11/04 of 22 November 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Property Services

TECHNICAL SERVICES DIRECTORATE WORKS PROGRAMME

	Jan (2005)	Feb	March
Civil Works	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Champion Drive drainage & Earthworks Stg II ▪ Commerce Avenue II ▪ Glebe Road ▪ Atunga Road ▪ Footpath construction (Contract) ▪ Car park construction <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance ▪ Shoulder maintenance 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Champion Drive drainage & Earthworks Stg II ▪ Commerce Avenue II ▪ Attunga Road ▪ Footpath construction (Contract) ▪ Car park construction ▪ Lake/Cammillo Rd roundabout (drainage). ▪ Barrigal Rd ▪ Drianage construction various locations <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road(Tonkin Hwy-Forrest Rd). ▪ Armadale Rd (Forrest Rd-Anstey Rd). ▪ Champion Drive drainage & Earthworks Stg II ▪ Footpath construction (Contract) ▪ Car park construction ▪ Lake/Cammillo Rd roundabout (drainage). ▪ Drainage construction various locations <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance
Design & Development	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate ▪ Lot 52 Waterwheel Road 	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate ▪ Lot 52 Waterwheel Road ▪ Burndale Road ▪ Irymple Road 	<p>Development</p> <ul style="list-style-type: none"> ▪ Francis Xavier School ▪ Erade Village ▪ Adios Stage 3 ▪ Corondale Estate Stage 4 & 6 ▪ Teal Brook Stage 4 ▪ Irymple Road

Information Items from the Technical Services Directorate

	Jan (2005)	Feb	March
	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St ▪ Champion Drive/ Including Structure Crossing ▪ Commerce Ave Stg III to IV ▪ Roundabout Church/Commerce ▪ Blackspot Programme 04/05 ▪ Barbegal Road ▪ Roundabout Lake/Cammillo <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Buckingham Road ▪ Soldiers Road <p>Development</p> <ul style="list-style-type: none"> ▪ Kuhl Park Redevelopment ▪ Corfield St Streetscape ▪ Rushton Park Redevelopment ▪ Dale Cottages Landscaping <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 1) 	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St (Contractors) ▪ Champion Drive/ Including Structure Crossing (consultants) ▪ Commerce Ave Stg III to IV ▪ Roundabout Church/Commerce ▪ Blackspot Programme 04/05 ▪ Wymond Road ▪ Glebe Road <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Buckingham Road ▪ Albany Hwy (subsoil drainage) <p>Development</p> <ul style="list-style-type: none"> ▪ Kuhl Park Redevelopment ▪ Corfield St Streetscape ▪ Rushton Park Redevelopment ▪ Adventure Playground (NIP) – Bernice Hargrave Reserve <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 2) 	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St (Contractors) ▪ Commerce Ave Stg III to IV ▪ McNess Drive ▪ Ranford Road ▪ Braemore Street <p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Lowanna Way ▪ Bilkurra Way <p>Development</p> <ul style="list-style-type: none"> ▪ Armadale Arena Creche upgrade ▪ Kuhl Park Redevelopment ▪ Memorial Park /Cinema Landscaping ▪ Borello Park Play Equipment ‘Grant’ ▪ Revitalize Roleystone BBQ facilities ‘Grant’ ▪ Landscaping Temporary Accommodation. <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 2) ▪ Play Equipment Citywide Maint.
Parks and Reserves			

Information Bulletin
 Information Items from the Technical Services Directorate

T-4

	Jan (2005)	Feb	March
Property Management	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Offsite Fabrication of temporary Accommodation ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Relocation of Kelmscott Library 	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Relocation of Kelmscott Library ▪ Palomino Clubrooms ▪ Refurbishment of landfill site office facilities ▪ Rushton Park toilets to be opened for public use. 	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Palomino Clubrooms ▪ Refurbishment of landfill site office facilities ▪ Rushton Park lighting of the pool complex. ▪ Cross Park lighting projects. ▪ Admin airconditioning replacement ▪ Preliminary works for transportable accommodation. ▪ Armadale Arena bus storage facility.
Waste Services			

**BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 254, WEDNESDAY, 24th NOVEMBER 2004**

MINUTES

MEMBERS PRESENT

Cr Frank Green (Chairman)
Mrs Penny Versteeg
Mr Bill Ladyman
Mr Don Griffiths

Mr David Allen (Secretary)
Mr Kim Sarti
Mr Chris Raabe
Mr Ron Withnell

APOLOGIES

Mr Michael O'Neill
Mrs Irene Morcombe (Treasurer)

Ms Miriam Stanborough

Meeting declared meeting open at 7:36 pm; minutes of previous meeting held 27th October 2004 accepted as being correct: Ladyman/Allen. Carried

BUSINESS ARISING

1. Finance – flowchart of payment & funding processes – Cr Green has spoken with Mr Nathan Caine of City's Finance Dept re formal financial processes to be followed by Committee and he hopes to attend a future meeting in 2005 to discuss: budget timing (requests, notification of funds for coming year), administrative funds, forms, rollover of funds and feedback etc [1/234 and 1/239].
2. Bungendore Bush Breakfast – 7th November. – Finance– 32 paying people (\$160 taken) + 8 others = 40 people total in attendance. Cr Green reported that he and Eileen have donated all the food and drink for the breakfast so there were no costs. Committee thanked them for their most generous donation. Thanks also to Mr Withnell for donating the bacon. Donation tin: \$12.00 and sale of merchandise \$29.00. Procedures – letter of thanks to school for parking in school grounds & toilets, ticket system for cooked meal worked well. Letter of thanks to Lions Club members for use of gas BBQ trailer and cooking breakfast. Bush walk led by Mr Sarti, the rare Star Sun Orchid *Thelymitra stellata* was seen on the walk.
Action point 1/254 – Mr Allen to send letters of thanks to Armadale Christian College and Armadale Lions Club following the Bush Breakfast.
3. Information Display Shelter refurbishment and relocation – unveiling of new display panels was performed by Deputy Mayor Cr Jeff Munn at the Bush Breakfast. Mr Sarti has completed installation of all panels at both shelters and sealed edges with silicone.
Action point 2/254 – Mr Sarti to send publicity articles re Information Display Shelters.
4. Erosion in gully on W3 fire access track near junction with tracks N2 and N3 – Cr Green has discussed Committee's recommendation that two (2) lengths of 9-inch concrete pipe be installed and covered by gravel with Council Foreman, Mr Pat Nardelli – unknown whether completed.
5. Weedbuster Week – Ms Stanborough not present to report on effectiveness of herbicide on treated stumps of woody weeds (Eastern States wattles & eucalypts and Victorian

- Ti-Tree) in Pit#3 [1/253] Mr Withnell reported the weed removal along Dryandra Drive by students of Armadale Christian College has been completed under his guidance.
6. Charges for auditing Committee's accounts – Cr Green has discussed the \$572.00 invoice received from Barrett & Partners with Mr Nathan Caine [2/253]. The amount is covered in the City's auditing account. Committee does not have to pay the account nor budget for this item.
 7. Budget allocation for 2004/2005 – Mrs Morcombe has discussed the funding shortfall with Manager Parks, Mr Paul Lanternier [3/253] who confirmed the Dieback Disease control programme will not be funded by the City of Armadale, only the Phosphite chemical. It was agreed to review Committee's budget-to-date in April to see whether funds available to continue this important management function.
 8. Albany Highway boundary entrance sign – Mr Ladyman reported that whilst the mortar holding the laterite stonework is crumbling, it is worth repairing [4/253]. Mr Ladyman offered to complete this task in the next few weeks. Committee agreed to have the structure mended to match existing.
 9. General maintenance – Mr Griffiths reported the repair of the locking mechanism on Gate 'G' at Howe Street entrance is still to be done.
 10. Damaged fence, southern boundary – Mr Thompson not present to report on repair of the damaged southern boundary fence and box section opposite Track #12 [3/250]. Also replacement of the stainless steel locking loop at Gate "L".
 11. Hazard reduction review – Mr Thompson not present to report on hazard reduction within Bungendore Park and adjacent CALM land.
 12. Fire access track – possibility from Richon Heights cul-de-sac across CALM-managed Lot 2 to link up to the western boundary track of Bungendore Park. Further meeting to be held on-site with Messrs McIntosh, Batt and Thompson – Mr Thompson not present to report.
Action point 3/254 – Cr Green to contact Mr Thompson for a report on these outstanding items by next meeting.
 13. Voluntary Hours – Committee members to complete the Voluntary Hours forms at the meeting.
 14. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities as and when required. Moved: Mr Raabe/Mr Ladyman. Carried 22-9-2004.
Activity since last meeting includes:
 - Public relations members at Bush Breakfast 7th Nov
 - Construction – signs Mr Sarti 7th Nov
 - Weeding -Mr Withnell and students 10, 17th Nov
 - On-site work - Mr Ladyman 14th Nov

AWAITING COMPLETION AND/OR REPLY

1. Geographical Information Systems project – Mr Sarti: no report.
2. Strategic photograph locations – no action. Mr Allen will be seeking assistance in the field [2/245].

GRANT REPORTS DUE

Nil.

GRANTS IN PROGRESS

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]
4. Swan Alcoa Landcare Program 2005 (05S08) – \$2,700 application approved.
5. Community Conservation 2004/2005 – \$2,200 application pending
6. Regional Parks Community 2005 grant – \$1,050 application pending

INFORMATION RECEIVED

1. CALM, Regional Parks Community Grants 2004/05 – acknowledging receipt of application.
2. Swan/Avon Information Sheet – No.10 Nov/Dec 2004.

CORRESPONDENCE IN

1. City of Armadale – development proposal for Lot 14 (No 281) Albany Highway, Bedforddale.
2. City of Armadale, Environmental Officer – Risk Management workshop, 1st December 2004
3. CALM, Regional Parks Community grants 2003/04 – acknowledging receipt of acquittal form.
4. Swan Alcoa Landcare Program – informing \$2,700 grant application approved.
5. City of Armadale, Spring bushwalks – thanks to members for organising bushwalks.
6. City of Armadale, BEAC – invitation to Araluen 5-12-2004 for Awards Presentation & BBQ.
7. City of Armadale – information re Environmental Contribution Award.

CORRESPONDENCE OUT

1. CALM, Regional Parks Community Grants 2002/03 – project acquittal form [XT74].
2. CALM, Regional Parks Community Grants 2004/05 – grant application for \$1,050.
3. City of Armadale – re development proposal for Lot 14 (No 281) Albany Highway, Bedforddale.
4. City of Armadale – nominating for City's Environmental Contribution Award.

FINANCE

Details	Amount \$	Expenditure Type
Kim Sarti – photocopying, postage and stationery	26.50	XT 7
Kim Sarti – silicone sealer, pop rivets	20.65	XT 3

Withnell/Griffiths. Carried.

BUSHCARE & ENVIRONMENTAL ADVISORY COMMITTEE (BEAC) REPORT

Nil report as Cr Green was unable to attend.

GENERAL BUSINESS

1. BEAC request for volunteer hours – Mr Sarti has completed a group response from October 2003 to September 2004 based on members' hourly sheets. Those members in excess of 50 hours qualify for a hat or T-shirt.
2. BEAC End-of-Year function and Awards Presentation – 5th December at Araluen Botanic Park picnic area; gold coin donation to gain entry. Commencing at 3pm with presentations by the Mayor at 4pm followed by a BBQ. Sausages, bread rolls & soft drink provided. Please bring a salad to share. RSVPs to Corrine Gaskin on 9399 0194 by 29th November.
3. Post office box – Committee agreed to Mrs Morcombe's suggestion of a Post Office box for secretarial and financial mail to overcome delays and collection problems when the Secretary is away. Cost unknown, but thought to be \$55 + one-off charges. Raabe/Griffiths. Carried.
Action point 4/254 – Mr Allen to arrange for a Post Office box for Committee's mail.
4. Swan Alcoa Landcare Program (SALP) funding for 2005 – notification that our funding application of \$2,700 has been approved to continue Weed control (\$420), Seedlings (\$500), Feral bee control and Lures (\$250), Admin (\$30) and Dieback treatment (\$1,500). Cheque presentation expected in February.
5. CALM Regional Parks Community grant 2004/2005 – Mr Sarti submitted an application for \$1,050 to undertake weed control on Pt 24 and Lot 2 on adjacent land on western boundary.
6. Unauthorised clearing and widening of track west of pit #10 – Dieback Report November 2001 by Glevan Dieback Consultancy Services and associated map state this track is to be regenerated. This was confirmed at January 2003 meeting [No 233] when the un-numbered track west of Pit#10 was now closed following the Dieback recommendations and natural regeneration is to occur. Committee was informed that this track [track #8] has now not only been cleared, but also widened in the process. Cr Green reported that he had spoken to Mr Mick McIntosh who organised the work by contractor Max Henderson and that it was an "upgrade" of existing tracks. It was noted that there had been no consultation with Committee which is aware of the Management Plan 1997-2007 and Dieback Report. This is not the first time works have been

undertaken without consultation with Committee. Other questions were raised: why was the work undertaken in variance of the Dieback Management Report, why wasn't Committee consulted and as the track is clearly signposted "Dieback-free Area", what protective measures were taken by the contractor to prevent cross-infection?

Action point 5/254 – Mr Allen to write to Manager Parks regarding the unauthorised clearing and widening of the track west of pit No. 10.

7. CALM Regional Parks Community grant 2002/2003 – Mr Sarti has completed and returned the project acquittal form; acknowledgement from CALM received.
8. Seedling order for 2005 planting – Mr Sarti tabled a suggested a seedling order for next year's planting – refer Attachment "A".
9. City of Armadale's "Environmental Contribution of the Year" Award – Mr Allen has nominated Committee for this award and has submitted a list of Committee's achievement's over the past 23 years.
10. Action Outdoors Association walk – 14-11-2004 in Bungendore Park was advertised in the "West Australian". Apparently 35-40 walkers attend these functions.
11. Development proposal for Lot 14 (No. 281) Albany Highway – information and plan received from City of Armadale for erection of horse stables. Mr Allen reported that he had discussed this item with some Committee members and replied before the planning process deadline. Committee had no objections to the proposal but asked that the proponent be reminded that riding of horses in Bungendore Park is restricted to the bridle trail.
12. Risk Management workshop – between 9.00am and 11.30am Wednesday 1st December, 2004 at City of Armadale's Administration Centre. A free workshop dealing with how to compile a risk management plan and guidelines and checklists to help to plan events. Anyone involved in organising events is welcome/encouraged to attend.
Action point 6/254 – Mr Allen to attend the Risk Management workshop 1-12-2004.
13. City of Armadale: Spring Bushwalks – letter of thanks to Committee for organising the Djilba Walk and specific members for their contribution on the day.

DIARY OF EVENTS

2004	Date	Events
DECEMBER	5	BEAC BBQ & presentation – 3pm onwards Araluen Botanic Park picnic area
2005	Date	Events
JANUARY		
FEBRUARY		Pre-budget discussion
MARCH		Budget meeting
APRIL	2 & 3	Minawarra Festival – 2 days Smoke treatment/Direct seeding Review budget for Dieback treatment funding
MAY		

JUNE		
JULY		Community & School Planting Days
AUGUST		
SEPTEMBER		
OCTOBER		Kelmscott Show – 3 days Weedbuster Week (2 nd week in October)
NOVEMBER		
DECEMBER		

SUMMARY OF OUTSTANDING AND NEW ACTION POINTS

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

Feb 03	01/234	Mr Lanternier to provide a flow chart for the payments process and to supply Committee with copies of the Friends Group Manual
Jul 03	09/239	Cr Green to speak to Mr Lanternier to arrange a meeting after Mr Thompson and Mr Sarti have returned from leave (after 05/09/03).
Oct 03	02/242	Messrs Sarti & Raabe to relocate bridle trail welcome sign at correct boundary location.
Oct 03	03/242	Mr Thompson to replace missing chain and padlock on Gate "K".
Feb 04	02/245	Mr Allen to fix location of photo-point sites.
Jul 04	03/250	Mr Thompson to repair damaged southern boundary fence and box section opposite Track #12.
Oct 04	01/253	Ms Stanborough to check effectiveness of herbicide on treated stumps of woody weeds and report at next meeting.
Oct 04	04/253	Mr Ladyman to examine the stonework of Albany Hwy boundary entrance sign and report at next meeting.
Nov 04	01/254	Mr Allen to send letters of thanks to Armadale Christian College and Armadale Lions Club following the Bush Breakfast.
Nov 04	02/254	Mr Sarti to send publicity articles re Information Display Shelters.
Nov 04	03/254	Cr Green to contact Mr Thompson for a report on outstanding items by next meeting.
Nov 04	04/254	Mr Allen to arrange for a Post Office box for Committee's mail.
Nov 04	05/254	Mr Allen to write to Manager Parks regarding the unauthorised clearing and widening of the track west of pit No. 10.
Nov 04	06/254	Mr Allen to attend the Risk Management workshop 1-12-2004.

DATE OF NEXT MEETING

7:30 p.m. Wednesday 16th February 2005 (*note change of date!*)

Mr Kim Sarti, a/g Minutes Secretary

Signed: **Date:**

Chairman/Acting Chairman – Bungendore Park Management Committee

Attachment "A"

Bungendore Park Management Committee

Seedling Order for 2005

All seedlings to be propagated from seed collected within Bungendore Park.
 Our preference is for seedlings to be delivered in peat pots, although it's acknowledged it may be more practical to provide seedlings in plastic pots or re-cycled paper pots.

Species	Number of seedlings	Suitable for Admiral Road entrance
<i>Acacia alata</i>	0	
<i>Acacia lateriticola</i>	50	
<i>Acacia pulchella</i>	50	
<i>Acacia urophylla</i>	50	
<i>Allocasuariana fraseriana</i>	100	
<i>Allocasuarina humilis</i>	50	
<i>Anigozanthos manglesii</i>	0	✓
<i>Beaufortia macrostemon</i>	0	✓
<i>Calothamnus quadrifidus</i>	50	
<i>Calothamnus rupestris</i>	0	
<i>Corymbia (Eucalyptus) calophylla</i>	50	
<i>Dryandra praemorsa</i>	50	
<i>Eucalyptus marginata</i>	100	
<i>Hakea undulata</i>	150	
<i>Kennedia prostrata</i>	50	✓
<i>Kennedia coccinea</i>	50	
<i>Melaleuca radula</i>	50	
<i>Melaleuca scabra</i>	100	✓
<i>Mirbelia spinosa</i>	0	
Miscellaneous e.g. <i>Hakea sp</i> , <i>Gompholobium sp</i>	50	
Total (Armadales Wildflower Society order)	1,000	

Species numbers do not have to be exact, they can be varied e.g. due to seed shortage or viability. Other site-specific species may be substituted, as long as there is a total of 1,000 seedlings.

Funding for supply of seedlings by Armadale Wildflower Society –

1,000 seedlings @ 50¢ ea \$500.00
 from 2005 Swan Alcoa Landcare Program grant [XT reference: to be advised]

Kim Sarti,
 Projects Co-ordinator
 22.11.2004

ARMADALE SETTLERS COMMON

MINUTES

**OF THE JANUARY 2005 COMMITTEE MEETING HELD
AT THE FIELD CENTRE ON THURSDAY 27th JANUARY 2005 AT 7.35 PM**

PRESENT:

Cr. Bob Tizard	Chairman
Michael Moltoni	Deputy Chairman
Jim Altham	Community Rep
Peter Greenway	Community Rep
Leo den Hollander	Community Rep
Toni Liebeck	Community Rep

APOLOGIES: Kim Fletcher

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.35pm. Bob Tizard welcomed everyone and stated that due to Shirley Hobday's resignation the Committee needs to find replacement Minutes Secretary and Treasurer. Toni Liebeck volunteered to be the new Minutes Secretary and her nomination was accepted.

2. DISCLOSURE OF FINANCIAL INTEREST

No disclosure of financial interest.

3. PUBLIC QUESTION TIME

No Questions.

4. DEPUTATIONS

No deputations.

5. CONFIRMATION OF THE MINUTES

Leo den Hollander moved that the minutes of the meeting of 28th October be accepted as a true and correct record. As there were no objections, the motion was carried.

6. MATTERS ARISING

No matters arising.

7. CORRESPONDENCE

Correspondence In

- 7.1 City of Armadale - End of Year Award Presentation.
- 7.2 Swan Catchment Council - Swan Alcoa Landcare program Funding
- 7.3 Department of Justice - Intensive Supervision Program
- 7.4 Orienteering Assoc of WA - Event 20th March 2005

Correspondence Out

- 7.5 Moonshadow Raptor Rehab - Letter of Thanks
- 7.6 Cohuna Koala Park - Letter of Thanks
- 7.7 Armadale Reptile Centre- Letter of Thanks
- 7.8 Smorgasbord Products - Letter of Thanks
- 7.9 Woolworths (Bunbury Meats) - Letter of Thanks
- 7.10 City of Armadale - Work Requests (4 Items)

8. REPORTS

- 8.1 Treasurer - The financial balances remain unchanged. All Committee Members to be advised of the vacant Treasurer's position.
- 8.2 Bushfire Brigade - The Rangers have reported that property owners adjacent to the Common have generally responded to the request that they implement suitable firebreaks.
- 8.3 CBE Buffer Revegetation - awaiting reply to representations.
- 8.4 Weed Control - no report
- 8.5 BEAC - Details of the BEAC Award presentations were reported.

9. MANAGEMENT PLAN

The draft management Plan is still awaiting presentation to Council before it is released for public comment

10 TRAINING

- 10.1 Bob reported on the Senior First Aid Course that he successfully undertook on 17th and 18th January 2005. Michael Moltoni to participate in a similar course later in the year.
- 10.2 Other training courses to be reviewed at the February meeting.

11. SUMMER ACTIVITIES SCHEDULE

- 11.1 **Seed Collecting** - Due to the early seeding of the local eucalypts, the optimum time for seed collecting of this species has past. As they were the main plants of interest it was decided that no further seed collecting be undertaken this summer.
- 11.2 **Care of Dieback Resistant Jarrahs** - The nineteen seedlings of the Dieback resistant jarrahs have been receiving twice weekly watering during the past two months. Despite this level of care we have lost three of these plants. The availability of other local jarrahs for purchase (for planting during the winter of 2005) to be investigated. Local provenance is considered to be of prime importance. This may reduce the number of suitable nursery sources.

- 11.3 **Seedling Propagation** - It was agreed that the Committee and Friends conduct a seedling propagation event using the seeds that we have collected in the Common. Michael explained that these seedlings would be too young for planting during the winter of 2005 and suggested that they be used in 2006. The Committee accepted this plan and also agreed that direct seeding of the Settlers Road gravel pit should commence this year.

The availability of the 50mm seedling pots and the associated storage frames to be investigated with Parks and Gardens, the Armadale Gosnells Landcare group and City Farm. The longer (125mm) pots are preferred. If sufficient quantities are not available through these sources then commercial sources will be pursued.

- 11.4 **Rehabilitation of the Settlers Road gravel pit** - As outlined at Item 11.3, it was agreed that direct seeding of the gravel pit commence in the winter of 2005 using 50% of the seeds collected this year in the Common. The other 50% to be used to raise seedlings for use in 2006. The two main species are to be Marri and Jarrah. Now that the funding has been secured through SALP, we can immediately commence the earthworks at this location using Council facilities at the price quoted.
- 11.5 **Mapping and Naming of Walk Trails** - It was agreed that the mapping of walk trails using GPS equipment should be completed as soon as possible. A suitable date to be set, preferably on the weekend. Once mapped, the trails can then be named. Submission of the names to Council will be required for endorsement.
- 11.6 **Setting of 2005 Meeting Program** - Bob suggested that at our February meeting we should determine a timetable of items for discussion/resolution throughout the year eg. funding applications, training etc. The Committee agreed.

12. ONGOING ISSUES

- 12.1 **Motorbikes** - The Rangers to be advised of possible trail bike offenders who may be using the Common illegally.
- 12.2 **Fire Gates** - As per Item 7.8, the Manager, Parks and Gardens has been requested to install the last of the firegates in the western zone (at the corner of Canns and Carradine Roads) and the three firegates in the eastern zone.
- 12.3 **Rubbish Removal** - Local resident and "Friend of the Common", Mr Brian Maitland has offered to assist with the removal of rubbish with his tractor as soon as the fire danger in the Common is past ie. April/May. This timing will be appropriate, as the remaining fire gate should be in place by then.
- 12.4 **Wire Fence Removal** - awaiting availability of contractor
- 12.5 **Park Signage** - under review

- 12.6 **2005 Tree Planting** - Regular summer watering of the dieback resistant Jarrahs at the Settlers Road gravel pit has been in place over December and January. Direct seeding of the Settlers Road gravel pit is scheduled for the 2005 winter. Seedlings propagated by the Committee will be planted in 2006 (see Item 11.4 above).
- 12.7 **Naming of Walk trails** - see Item 11.5
- 12.8 **Record of volunteer hours** - Bob outlined that a record of all volunteer hours contributed by the Committee and Friends group will be maintained. Individuals can then submit their own times to the Environmental Officer in October each year.
- 12.9 **Dieback** - awaiting outcome of Management Plan
- 12.10 **Local School Representatives** - School Principals to be contacted again, now that schools have resumed.

13. GENERAL BUSINESS

- 13.1 **2005 Meeting Dates** - Committee members were given a list of meeting dates for 2005.
- 13.2 **Potable Water at the Field Centre** - This matter is being pursued with Council.
- 13.3 **Graffiti at Willow Heights** - It was reported that Willow Heights had been daubed with graffiti before Christmas. The graffiti was removed within three days and there have been no further incidents of this type of vandalism
- 13.4 **Terms of Reference and Appointment of Committee Members** - Bob reported that at the last Community Services Committee of Council, that Terms of Reference for the Armadale Settlers Common Management Committee had been recommended. In addition, current Committee members were recommended for official appointment to the Management Committee. Final consideration of these matters will be undertaken at the next ordinary meeting of Council on 7th February 2005.
- 13.5 **Date of 2005 "Walk the Common"** - The 2nd October 2005 was chosen as the best possible date for springtime walk through the Common. Council to be advised.
- 13.6 **Harvest Festival - HCTA** - The Heritage Country Tourist Association (HCTA) is planning to hold a "Heritage and Harvest Festival" on 30th April and 1st May 2005 at the Settlers Common. The opportunity exists for the Committee to conduct guided walks of the Common over these two days. The Committee agreed to participate in this event and to provide guides for walks on both the Saturday and Sunday. The number and exact times of walks is to be decided later. The HCTA will provide a bus.

- 13.7 **2003/2004 Annual Report** - The Armadale Settlers Common Annual Report for the 2003/04 year was tabled. Copies will be provided to Committee members at a later date. It was agreed that Council be approached to place a copy of the Annual Report on the Settlers Common Web site

The next monthly meeting will be held on Thursday 24th February 2005 at the Field Centre at 7.30 pm

The meeting closed at 9.40 pm

..... R.J Tizard, Chairman - 24th February 2005

REVIEW OF THE CITY OF ARMADALE STATE OF THE ENVIRONMENT REPORT

The City of Armadale State of the Environment Report is reviewed on a five yearly basis. The State of the Environment Report 1999 documented the state of the natural environment, identified threats, and prioritised actions for environmental management. This document is now being reviewed.

On 17 January 2005, a Councillor workshop was held to undertake the following:

- discuss public involvement in the review of the State of the Environment Report;
- deliver a presentation on the findings of the internally reviewed 1999 State of the Environment Report; and
- identify future priority actions for environmental management.

Cr Everts, Cr Hart, Cr Hopper, Cr Knezevich, Cr Munn, Cr Reynolds, Cr Tizard and Cr Zelones attended the workshop. Workshop outcomes are as follows.

WORKSHOP OUTCOMES

Level Of Public Involvement

- The public participation spectrum (inform, consult, involve, collaborate or empower) was considered.
- Workshop participants discussed the benefits of 'consulting' as a form of public involvement.
- The 'consult' level of public involvement involves keeping the public informed, listening to and acknowledging concerns, and providing feedback on how public input influenced decisions.
- It was agreed that the 'consult' level of public involvement was appropriate for this review.

Aims Of The Consultation

- Workshop participants discussed the following.
- Methods to engage the public in the consultation process including:
 - consulting friends groups and chairs of other interest groups; and
 - undertaking a public survey.
- The need to inform those being consulted about environmental issues prior to consultation to ensure public comment is informed.
- The need to inform those involved in the consultation process about resource limitations in the implementation of environmental management actions.
- The need to ensure that those that are involved in the consultation are spread across more than one demographic.

Method Of Consultation

The following method of public consultation was discussed and supported by workshop participants:

Consultation Process – Stage 1 – Preparation of Document

- **Councillor Workshop** to identify priority actions for environmental management (this workshop).

- **Friends' group and interest group workshop.** To include a presentation on the findings of the current review of the State of the Environment Report. Also to include an opportunity to identify future environmental management actions and vote on level of priority.
- **Public workshop** of randomly selected individuals to aim to achieve an understanding of the general public's current environmental concerns and their current level of knowledge on environmental issues. The workshop itself would be the same as that proposed for friends groups. Officers to further consider how the aim is best achieved.

Consultation Process – Stage 2

- Preparation of draft State of the Environment Report 2005 that reflects findings of the Councillor and public consultation workshops. Draft document considered and approved by Council for public release.
- Circulation of draft document to interest groups and stakeholders for public comment. Potential partners for actions to get individualised covering letter. Newspaper advertisement on the release of document for comment. Draft document and advertisements to include voting sheet.

Finalisation of 2005 State of the Environment Report
Revision of draft document.
Final document to Council for endorsement.

Identification Of Priorities For Future Environmental Management

Councillors were invited to:

- discuss environmental management actions that were proposed in the draft review documents;
- suggest additional environmental management actions; and
- vote on priority actions for environmental management.

The outcomes of the Councillors voting will be provided to Council when the draft document is provided for Council consideration/ approval for public release.

NOTICE

State of the Environment Review Workshop Invitation to Committee and Friends of the Common

At 7.30pm on Wednesday 2nd March 2005, Council will be conducting a workshop to review the "State of the Environment" report. This document:

- 1) describes the state of the environment in the City
- 2) identifies threats and
- 3) prioritises actions for environmental management

The opportunity exists for us all to contribute to the review of the document at the workshop.

Friends and Committee members of the Common are encouraged to attend. The revised "State of the Environment" report will provide a five-year work plan for the City in terms of environmental management.

Please, RSVP to Corinne Gaskin on telephone 9399 0194 or email cgaskin@armadale.wa.gov.au before Friday 25th February 2005. A small amount of pre-reading is required and will be sent to you prior to the workshop.

Information Bulletin

Issue No. 4/2005

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<p>Correspondence & Papers Pink Divider</p>	<p>Correspondence</p> <ul style="list-style-type: none"> ▪ WA Police Service – South East Metropolitan District – 2 February 2005COR-1 ▪ WALGA Info Page – Friendship City Program with East TimorCOR-2 <p>Local Government News</p> <ul style="list-style-type: none"> ▪ Issue No.04.05 – 5 February 2005COR-3 ▪ Issue No.05.05 – 11 February 2005COR-8 <p>ALGA News</p> <ul style="list-style-type: none"> ▪ 4 February 2005COR-12 ▪ 11 February 2005COR-19
<p>Information from Human Resources Blue Divider</p>	<ul style="list-style-type: none"> ▪ Employee Movements HR-1
Information to Standing Committees	
<p>City Strategy Lilac Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>Technical Services Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters –Community Services Committee T-1 ▪ Works Programme Technical Services Directorate – January to March 2005..... T-2 ▪ Minutes from Occasional Advisory Committees Bungendore Park Management Committee Minutes – November 2004..... T-5 ▪ Armadale Settlers Common – January 2005..... T-12 ▪ General Review of the City of Armadale ‘State of the Environment Report’ T-17
<p>Community Services Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters –Community Services Committee C-1 ▪ Monthly/Quarterly Departmental Reports Library & Heritage Services General Report – January 2005 C-3 ▪ Manager Ranger & Emergency Services Report – January 2005 C-7 ▪ Minutes from Occasional Advisory Committees Aboriginal & Torres Strait Islander Advisory Com – 5 October 2004 C-16/CA20-25 ▪ Aboriginal & Torres Strait Islander Advisory Com – 2 November 2004 C-16/CA26-29 ▪ Minnawarra Festival Committee – 15 December 2004..... C-16/CA30-33 ▪ Public History Advisory Committee – 2 December 2004..... C-16/CA34-39 ▪ Aquatic Facilities Needs Assessment & Feasibility Study Reference Group – 1 February 2005 C-16/CA40-43

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JANUARY 2005		
ITEM	DEPT.	ACTION/STATUS
<p><i>Lease – Armadale Golf Course – (June 2003)</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Golf Course Lease has been finalised. Negotiations underway with Armadale Golf Club re: Management Agreement for the clubhouse facility. Matter to be finalised by March 2005.
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</i></p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club's future, canvassing possible options for Council's consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	Recreation Services	Matter reported to the November Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club's request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to the April Community Services Committee Meeting.
<p><i>Redevelopment of Former Kelmscott Pool Site (November 2004)</i></p> <p>That officers further investigate the proposal to establish a Rushton Park Advisory Committee and report back to the February Community Services Committee on the benefits and potential implications of the proposal. (C172/11/04)</p>	Recreation Services	Subject to workloads and available resources, matter to be reported to February 2005 Community Services Committee meeting.
<p><i>Dob in a Hoon Program for Armadale (January 2005)</i></p> <p>That Council recommit the "Dob in a Hoon" program, pending:</p> <ol style="list-style-type: none"> a. further information in regard to the processes used and outcomes arrived at by other local government authorities with regard to their "Dob in a Hoon" programs. b. information from the new Officer in Charge at Armadale Police Station as to what measures are being taken currently by the Armadale Police in regard to Hoon behaviour. (C6/1/05) 	Community Development	Subject to workloads and available resources, matter to be reported to a future Community Services Committee.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE		
REPORT ON OUTSTANDING MATTERS – JANUARY 2005		
ITEM	DEPT.	ACTION/STATUS
<p><i>Pioneers' Reunion Venue</i> That Council continue the current practice of rotating the Pioneers' Reunion at the Armadale, Kelmscott and Roleystone Halls and investigate additional venues at which to hold the function within the City of Armadale</p> <p>The matter of qualification to become a Pioneer to be investigated by officers and referred to a future meeting of the Community Services Committee. (C9/1/05)</p>	Community Services	Subject to workloads and available resources, matter to be reported to a future Community Services Committee Meeting.
<p><i>Sporting Club Debt Repayment Plans</i></p> <p>A number of reports were submitted to the Community Services Committee during 2004 including:</p> <ul style="list-style-type: none">▪ Armadale Soccer Club (C63/4/04 & C179/12/04)▪ Armadale Sporting Club (C81/5/04)▪ ARKS Rugby Union Club (C100/6/04)▪ Armadale & Districts Rugby League Club (C106/6/04)▪ Kelmscott Football & Sportsmen's Club (C87/6/04)	Recreation	Subject to workloads and available monies, it is anticipated that an update report on all clubs will be presented to Committee in March 2005.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – JANUARY 2005

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicator report for the month of January 2005 is attached. Note that the Kelmscott Library was closed for a portion of the month due to its relocation. (Refer to Attachment "CA-1".)

1.2 Library Extension Activities

1.2.1 School Holiday Activity report

(Report prepared by Claire Snowball, Librarian Kelmscott Library)

School Holiday Activities January 2005

Theme: Summer
Dates: 13 January, 19 January, 21 January 2005
Venues: Armadale, Kelmscott and Westfield Public Libraries.
Number Attending: ARM : 6 , KMS : 24, WST : 12. Total number of children : 42

Westfield Library hosted a 'Summer Activity Marathon'. Activities such as painting, make a jigsaw, word sleuths, crosswords and other puzzles were put out for children to use. The Reading Rulz summer holiday reading program was promoted and children joined the club and took extra activity sheets home. This activity was a good way to promote the reading program in a fun way at the library.

At Armadale Library we made a summer sun wall hanging to hold summer holiday postcards, small brochures, holiday mementos, etc. The children also had the opportunity to make an accompanying sunflower out of the coloured card that was left over. They used some of the books featuring pictures of sunflowers to fuel their imagination and came up with some delightful results.

Kelmscott Library's activity was face painting in the Community Room of our brand new building. Diane and Gayle from Scribbly Faces joined us to transform local children into dragons, lions, and sea princesses. While children were waiting for their turn to be painted, they painted their own summer themed pictures, some of which now decorate our colourful new walls. After having their face painted, some children

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

continued the fun by reading jokes to each other from the library's books. Their laughter proved Reading Rulz!



The Summer Reading programs, Reading Rulz and the Premier's Reading Challenge, were supported at all the holiday activities. Books and other library materials on travel, summer fun, sport, flowers, face painting and crafts were displayed to promote the activities and the summer theme.

1.2.2 British Comedy Display

(Report prepared by Janet Deegan, Branch Librarian Armadale)



Report – Community Information Display

Topic	“British Comedy Display”
Presenter	
Date	January 2005
Time	
Venue	Armadale Library
No. Attending	

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

“British comedy” has been the theme of the Armadale Library display this month. The display has proved very popular with customers, many of whom have taken the time to browse the information, and then borrow the items available for loan.

The display featured short biographies of some of the favourite British Comedy characters over the years. These characters included Prunella Scales (Fawlty Towers), Rowan Atkinson (Black Adder & Mr Bean), Dawn French (The Vicar of Dibley), Dame Judi Dench (As Time Goes By), Ben Elton (Black Adder), and John Cleese (Monty Python & Fawlty Towers). Accompanying the display were many items available for loan, including biographies, videos, cassettes and books. These items have been enjoyed by many over the years, and are still popular today. This display has been a very popular choice, and has been enjoyed by many of the Armadale Library patrons.



MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2. HERITAGE SERVICES

2.1 Oral History Report

The following statistics provide an update on the activities of the Oral History volunteers during the month of January.

Letters sent inviting participation for an oral history to be conducted – 4
Oral Histories completed – 2
Transcripts completed - 0
Interviews in progress – 6
Transcripts in progress – 7

2.2 Resignation of Historian/Curator

The unexpected resignation of Chantal Gurney-Pringle from the position of Historian/Curator has left the heritage area somewhat short staffed in the immediate term. Lorraine Pearce has been on secondment to the Birtwistle Local Studies Library and History House Museum as a Local Studies/Curatorial Assistant (her substantive position is as a Library Clerk in the Westfield Library, though she is now a qualified Librarian).

Lorraine is currently working full time in the position until the 0.8 Museum Curator position that has been advertised is filled. The Historian/Local Studies Librarian position is currently being reviewed, and will hopefully be advertised towards the end of the financial year.

3. ARMADALE VISITOR CENTRE REPORT

3.1 Visitor Statistics

- 695 people visited the Armadale Tourist Information Centre during **December 2004**
- 378 enquiries from the local community
- 113 enquiries from the wider metropolitan area
- 21 enquiries from people living intrastate
- 52 enquiries from people living interstate – NSW, Vic, SA and QLD
- 127 enquiries from people living overseas – including England, Holland, Singapore, New Zealand, Canada, Scotland, USA, Japan, Czechoslovakia.

- 800 people visited the Armadale Tourist Information Centre during **January 2005.**

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

- 394 enquiries from the local community
- 176 enquiries from the wider metropolitan area
- 46 enquiries from people living intrastate
 - 75 enquiries from people living interstate – NSW, Vic, SA and QLD
 - 119 enquiries from people living overseas – including England, Holland, Singapore, South Africa, Scotland, USA, Japan, Spain, Denmark.

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR JANUARY 2005

1. Animal Control

1.1 Dogs General

Ranger Services has received two hundred and forty four (244) requests for assistance during this report period. The primary focus of Ranger Services is managing the response to the community for requests for service. This has increased over the last twelve (12) months as can be demonstrated by the overall number of requests for assistance as compared to the corresponding period of 2003/2004.

The increase is partially due to population growth, partially to higher expectations of service and indeed Council's own internal efforts to deliver more.

1.2 Livestock

During this report period Ranger Services attended to twenty (20) requests for assistance in dealing with stock wandering on the road.

2. Court Action

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976. This matter was heard and determined in the Armadale Magistrate's Court during the report period.

Name	Offence	Finding of Court	Penalty \$	\$	Total \$
Jackie Elliott	Fail to Register	Guilty	100.00	59.50	159.50

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

3. Vehicles

3.1 Parking

Ranger Services attended to fifty one (51) general enquires relating to the unlawful parking of vehicles during this report period.

3.2 Commercial Vehicles (Trucks)

There was a slight decrease in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

3.3 Control of Vehicles (Off Road Areas)

Ranger Services attended to two (2) reports of vehicles (motorcycles) being driven in prohibited areas, during the report period.

3.4 Abandoned Vehicles

The number of abandoned vehicles continues to remain at an unacceptable level, and the cost to the City in the collection and disposal of the vehicle (most of which have no commercial value) is far in excess of projected budget estimates. This is a problem currently being shared by most Metropolitan Local Governments. As previously reported it is understood that KABC are in discussion with State Government with the view to provide some funding to deal with this specific issue. Future developments in this area will be reported as they arise.

4. Fire Services

4.1 General Enquires

Rangers have maintained a high profile in relation to hazardous blocks and continued offering advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services received forty seven (47) requests for assistance during the report period; this figure is significantly higher than the corresponding period in 2004 and is attributed to the increase public awareness, and the community education programmes being undertaken by Local Volunteer Bush Fire Brigades

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

4.2 Emergency Services Levy (ESL)

The Manager Ranger & Emergency Services is currently in the process of compiling the documents required to participate in and comply with the Emergency Services Levy Grants Scheme 2005/06.

Determining the service and financial needs of the various activities that are to be funded is a key aspect of the grants application process, which considered a range of factors, including past expenditures on these services, their current resource levels and resource standards in consideration with their risk profiles.

The grants budget and payment processes are designed to reflect the historical linkages between the Local Government, the brigades/units themselves and FESA and, wherever possible, seek to support and complement those arrangements in the most effective manner possible.

The funding arrangements do not alter the existing statutory responsibilities of Local Government to fund and manage a range of fire-related safety and control activities under the *Bush Fires Act 1954* and the *Local Government Act 1995*. These responsibilities will continue, notwithstanding the proposal to finance the agreed costs of operating Bush Fire Brigades (BFBs) through ESL collections.

On this basis, there will be no change to the existing management arrangements for these services or to the ownership of assets for BFBs, State Emergency Service (SES) Units and FESA Units. Hence, Local Governments will continue to administer and manage BFBs. SES Units and FESA Units will continue to be managed under the various arrangements that currently exist. FESA will also continue to manage its own services in accordance with current practices.

5. General

Karragullen/Pickering Brook Wildfire

On Saturday January 15th 2004 at about 1800 hrs. the Roleystone Volunteer Brigade was advised, by FESA Communication Centre (Comcen), of a reported fire in the Dale Road area east of the Karragullen townsite.

On arrival several small fires were sighted in the vicinity and on land under the control and management of Conservation & Land Management (CALM). The Roleystone Captain immediately advised CALM of the situation, through Comcen, and then proceeded to suppress the fire.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

CALM units duly arrived and took over suppression action from the Roleystone brigade. At about 2215 hrs the Roleystone units were advised they were no longer required and subsequently stood down.

On Sunday January 16th 2005, at about 0025hrs I received a phone call from the FESA Bush Fire Service District Manager, Peter Johnstone, advising that the CALM fires east of Karragullen had escalated dramatically and were likely to impact on the Karragullen townsite and surrounding area.

I was requested to proceed to Roleystone Station, and in conjunction with FESA Fire Services Manager Terry Ryan, establish a Forward Control Centre in an appropriate location.

At about 0300hrs we had established an Incident Control Team, at and adjacent to the Karragullen Hall, and from there deployed units from the following brigades: Roleystone, Bedforddale, Gosnells, Armadale and Serpentine Jarrahdale to various fires in the areas of Dale, Carinyah and Westons Roads all of which are in the Illawarra State Forrest, east of Karragullen.

The team set up fire units tasked to Property Protection in Strike force mode. We set up the ICV (Incident Control Vehicle), water tankers, Helitacs, collar tank (for the helitacs), food, first aid, SES, fuel, spare parts etc.

We bought in Bush Fire Brigade appliances from across the metropolitan area, also set up as Strike force teams. We set up plans, strategies, water tankers, front-end loaders, Comms Plans, the works. The police/SES was set up to door knock and to close roads. The Plan was in place.

At about 2100hrs on Sunday evening the fire front impacted on Karragullen, and fire units that were on property protection were subjected to the full force of the fire.

Through total determination and commitment the fire fighters defended properties in the townsite and were able to save all properties that were under threat.

The fire front continued to travel in a North Westerly direction crossing Canning Road, Springdale Road and Canning Mills Road and was eventually contained in the Canning Mills area.

Monday Morning saw another fire front now threatening the Pickering Brook area the fire had also jumped the Brookton Highway east of the Rock Inn and

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

was travelling in a South Westerly direction; this was brought under control when it burnt into a low fuel area burnt by CALM in September 2004.

The fire had also jumped Brookton Highway near Boulder Rock and was travelling slowly towards the Canning Dam Catchment area, this was of particular concern to me because in the event of a wind change from the South West there was a real potential for the fire to head back towards the Araluen Estate.

Fortunately CALM were able to get a break around this jump over, and with the assistance of numerous units the fire was contained in this area. A task force of fourteen (14) fire units from the Northam Shire was instrumental in maintaining control along the Brookton Highway from Rock Inn to Boulder Rock.

Over the next 24 hrs crews were kept busy dealing with numerous hop overs and flare ups along the fire perimeter whilst in the Pickering Brook area the fire was causing major problems and threatening to impact on the townsite.

On Thursday January 20th 2004 the Fire in the Karragullen area was contained and under control, some fire crews were redeployed to assist in Pickering Brook and others remained in the Karragullen area. Fire crews from Roleystone and Bedfordale continued to patrol the area along Canning Road and Brookton Highway east to Ashendon Road for the following week. Roleystone Brigade are still receiving calls to extinguish burning logs and tree stumps etc. along Brookton Highway.

6. January 2005 Statistics

<i>DOGS</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Wandering	26	32	298	280
Dogs for Pick Up	24	13	188	120
Barking	12	20	162	138
Attacks	8	5	99	55
Lost & Found	80	55	366	349
General Information	17	9	66	51
Office Phone Enquiries	77	111	813	927
Total	244	245	1992	1920

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

PARKING / VEHICLES	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Parking	9	11	106	61
Trucks	2	3	31	30
School Parking	2	0	24	11
Taxi Parking	1	N/A	1	N/A
Abandoned Vehicles	19	5	68	66
Off Road Vehicles	6	2	46	14
Office Phone Enquiries	12	16	96	72
Total	51	37	372	254

LIVESTOCK	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Lost & Found	3	4	15	23
General	9	2	62	29
Office Phone Enquiries	8	3	46	28
Total	20	9	123	80

LITTER	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	0	1	2	3
Private Property	0	0	9	2
Roadside / Reserve	4	5	26	14
Verge	3	0	17	13
Office Phone Enquiries	0	1	11	8
Total	7	7	65	40

FIRE	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Burning Off / General Information	7	1	22	12
Firebreak / Hazard	6	26	93	79
Office Phone Enquiries	34	13	366	404
Total	47	40	481	495

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

GENERAL	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	9	7	40	41
Office Phone Enquiries	16	22	173	128
Total	25	29	213	169

TOTAL	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Total Reports / Complaints	394	367	3246	2958

(10% increase from last year)

WARNINGS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	26	17	130	165
Parking	18	10	85	101
Off Road Vehicles	0	0	0	3
Litter	0	1	3	4
Fire & Fire Orders	5	17	120	213
Other	0	0	0	4
Total	49	45	338	490

INFRINGEMENTS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	16	34	201	199
Parking	75	14	242	151
Off Road Vehicles	0	0	0	3
Litter	1	0	15	2
Fire	11	16	48	55
Other	0	0	0	0
NUMBER WITHDRAWN	7	N/A	35	N/A
Total	103	64	506	410

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

(20% increase from last year)

IMPOUNDED DOGS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Claimed	22	40	215	228
Sold	3	5	25	38
Destroyed	14	13	84	109
Vet / Rescue	13	6	66	56
Stolen	0	0	0	0
Total	52	64	390	431

(10% decrease from last year)

IMPOUNDED LIVESTOCK	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Sheep	0	0	4	2
Horses	1	0	0	0
Cows	0	0	0	0
Goats	2	0	1	0
Pigs	1	0	0	1
Deer	0	0	0	0
Other	0	0	0	0
Total	4	0	5	3

IMPOUNDED VEHICLES	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Vehicles	6	4	25	36
Motor Cycles	0	0	4	0
Total	6	4	29	36

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

COURT PROSECUTIONS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dog	1	1	21	31
Fire	0	0	0	0
Parking	0	0	0	1
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
No. of Guilty Verdicts	1	1	19	28
Total	1	1	21	32

FINES ENFORCEMENT	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Infringements sent to FER	23	0	153	178

PHONES CALLS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Office – Rangers calling Office	26	15	224	161
Office – Messages for Staff	52	41	365	329
Office – Referred to Other	17	7	105	81
Calls to Rangers' Private Residences via Diverter	13	18	170	118
TOTAL	108	81	864	689

(20% increase from last year)

MISCELLANEOUS

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Aboriginal & Torres Strait Islander Advisory Committee Meeting of 5 October 2004. **(Refer to Attachment “CA-2”).**

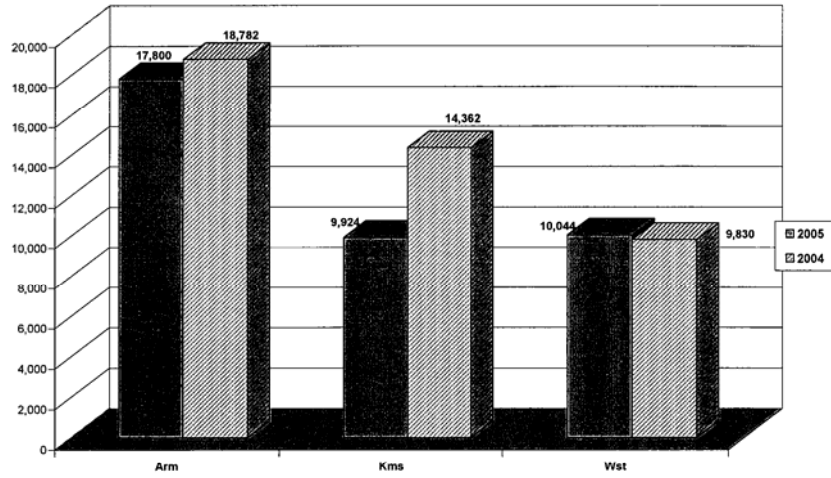
Aboriginal & Torres Strait Islander Advisory Committee Meeting of 2 November 2004. **(Refer to Attachment “CA-3”).**

Minnawarra Festival Committee Meeting of 15 December 2004. **(Refer to Attachment “CA-4”).**

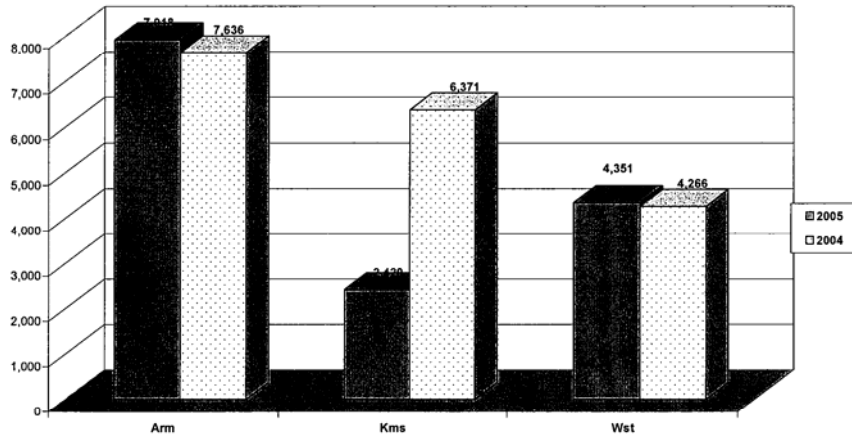
Public History Advisory Committee Meeting of 2 December 2004. **(Refer to Attachment “CA-5”).**

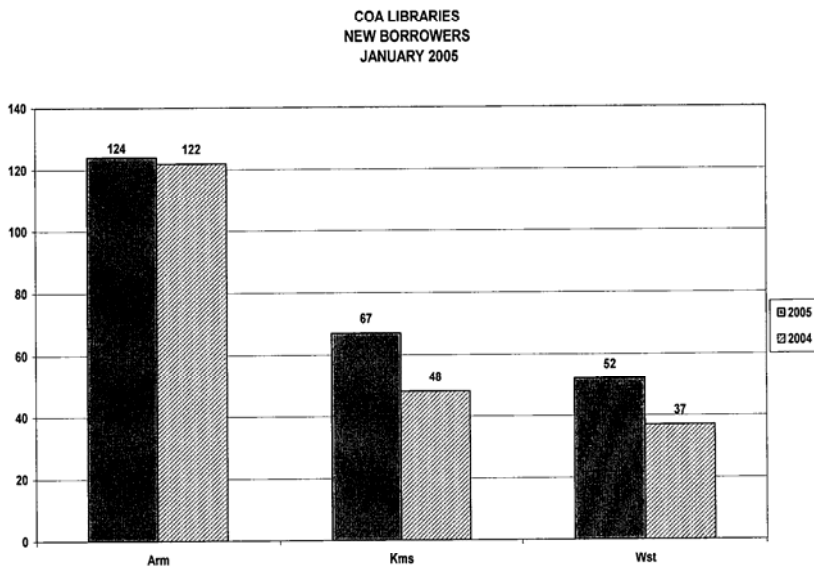
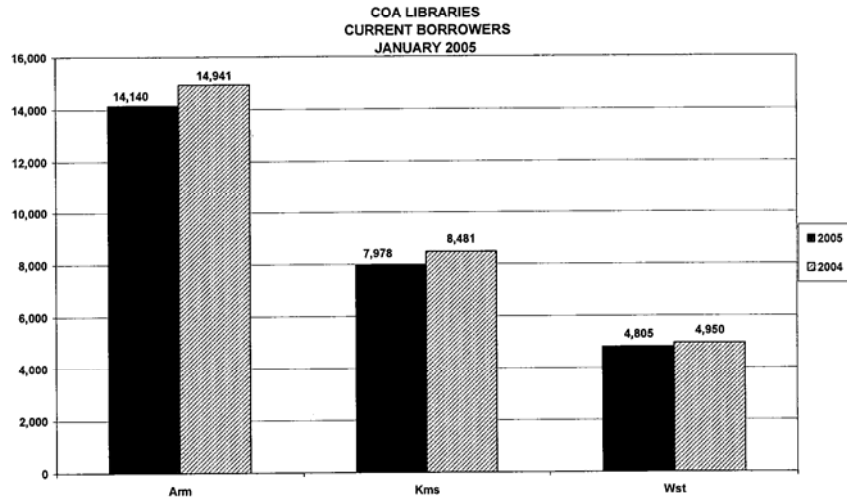
Aquatic Facilities Needs Assessment and Feasibility Study Reference Group Meeting of 1 February 2005. **(Refer to Attachment “CA-6”).**

COA LIBRARIES
ISSUES/RENEWALS
JANUARY 2005

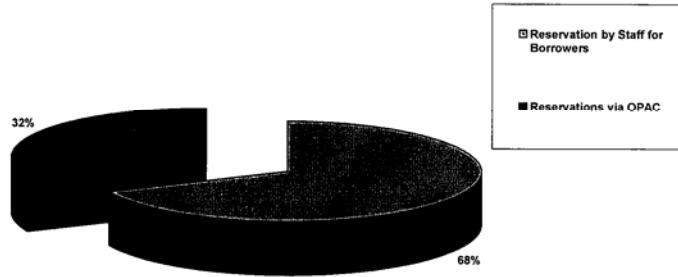


COA LIBRARIES
NUMBER OF VISITS
JANUARY 2005





COA LIBRARIES
RESERVATIONS
JANUARY 2005



CITY OF ARMADALE

**REVISED
MINUTES**

OF THE ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE
HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD
AVENUE, ARMADALE ON TUESDAY, 5 OCTOBER 2004 AT 1.10 PM

PRESENT: Ms V Hansen (Chair)
Cr J Knezevich City of Armadale Councillor
Mr A McNamara (Deputy Chair)
ALO – Education Department
Mr A Garlett Community Representative
Ms M Sheppard Community Representative
Ms T Miller Community Representative (arrived @
1:15pm)
Ms M Hill Community Representative
Ms S Jones Community Representative

APOLOGIES: Ms L Murray - Dept. Community Development
Mr D Coid - Armadale Health

OBSERVERS: Ms C Ryan - Langford Aboriginal Health Service
Ms M Michael - Langford Aboriginal Health Service

IN ATTENDANCE: Ms T McCourt - Coordinator Community Development
Mr P Johnston - Dept. Community Development
Ms K Branch - Dept. of Housing
Mr L Hogg - Disability Services Commission
Mr B Loo - Dept Community Development
Ms D Cox - Sexual Assault Resource Centre (arrived
@ 1:15pm)
Ms T Buckley - Minute Secretary

Public: Nil

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

I N D E X

**ABORIGINAL & TORRES STRAIT ISLANDER
ADVISORY COMMITTEE**

5 OCTOBER 2004

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1. CONFIRMATION OF MINUTES – 3 August 2004

RESOLVED

Minutes of the Aboriginal & Torres Strait Islander Advisory Committee meeting held on 3 August 2004, are confirmed.

Moved: Cr J Knezevich
Seconded: Mr A McNamara

2. PRESENTATION – ABORIGINAL HEALTH PROMOTION – HEALTH DEPARTMENT

2.1 Aboriginal Health Promotion

Ms Amela Ryan from the Health Department did not attend the meeting. The Chairperson expressed her thanks to Ms C Ryan and Ms M Michael for attending the meeting to listen to Amela Ryan, and apologised for any inconvenience.

3. REPORTS

3.1 Community Development Coordinator Report

Ms Trish McCourt advised the committee that an advertisement had been placed for an Expression of Interest to fill the vacancy on the committee. Lesley Murray was the only applicant. Ms Murray was appointed by on the Council on 6 September 2004.

3.2 AFSS Report

A report was unable to be presented to the Committee in the absence of Mr Robin Thorne.

Decision:

- a. **Robin Thorne to present the report at the next ATSIAC meeting, and provide a written copy as an attachment to the Agenda.**

Moved: Ms T Miller
Seconded: Mr A McNamara

4. BUSINESS OF THE MEETING

4.1 South West Aboriginal Land and Sea Council and WA Local Government Association

The Chair asked the committee if they had read and understood the Draft Indigenous Land Use Agreement. The majority of the committee did not, it was suggested that a Workshop be organised to work on the agreement.

Decision:

- a. **Trish McCourt to liaise with the Committee and other interested parties (i.e. Ray Tame) to organise the workshop. Council will facilitate the workshop.**

Moved: Mr A Garlett

Seconded: Mr A McNamara

4.2 Naming of Bridges over Wungong River

This matter has been recommitted from the ATSIAC Meeting of 13 July 2004. Members had been requested to give consideration and make a decision as to appropriate generic Aboriginal names for the two bridges that will span the Wungong River.

DECISION:

The ATSIAC Committee voted that the bridges be named:

- **Goolmarup (Kelmescott)**
- **Moorda (Armadale Hills Area)**

Moved: Mr A Garlett

Seconded: Mr A McNamara

5. FURTHER BUSINESS

5.1 NAIDOC Video

Trish McCourt advised that the video of the NAIDOC Celebrations has been received and would be available for loan. Committee members wishing to borrow the video would need to use a register.

5.2 Indigenous Women Training Program

Trish Mc Court notified the committee of the Indigenous Women Training Program; if any members were interested Ms McCourt would provide further information.

5.3 Aboriginal Cultural Centre

Trish Mc Court reminded the committee that a meeting is scheduled at 1:00pm on Wednesday 13th October 2004 at the Council Administration Building, to consider the final concept for the Aboriginal Cultural Centre.

5.4 Aboriginal Noongar Corporation

The Chair sought members for the ANC Governing Committee. Mr Albert McNamara and Allen Garlett both stated that they would be interested in being representatives for the ANC Governing Committee.

5.5 Men’s Group Campover

Bruce Loo advised the committee of a campover on 28th October 2004 at Yanchep National Park for young aboriginal community. Mr Loo sought Elders to talk to the youth. Mr Mort Hansen would be part of the group but more participation required to mentor the kids and act as role models.

Mr Loo is also anticipating camps for men and women (in separate camps) he is content to organise the administration of the camp, but would like assistance in the management of the camp.

Mentors are also required for Aboriginal kids in care. Mr Loo stated that little support is provided from the community and that mentors are needed to provide guidance for the youths future.

Mr Allen Garlett and Mr Albert McNamara expressed their interest in being part of the mentoring process.

It was suggested that Mr Bruce Loo put requests for mentors in writing to be presented to the Managing Directors for permission to participate.

5.6 ATSIAC Agenda

Trish McCourt requested that the committee advise of any additions to the ATSIAC Agenda at least one week prior to the meeting. This would enable the committee members the opportunity to review the issue and decide on resolutions. Any further business could be presented to the committee as an item in Further Business.

6. NEXT MEETING

The next Meeting of ATSIAC will be held on 2 November 2004 at 1.00 pm.

MEETING CLOSED AT 1.43 PM

CITY OF ARMADALE

MINUTES

OF THE ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE
HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD
AVENUE, ARMADALE ON TUESDAY, 2 NOVEMBER 2004 AT 1.10 PM

PRESENT: Ms V Hansen (Chair)
Mr A McNamara (Deputy Chair)
Mr A Garlett Community Representative
Ms L Murray Community Representative
Ms M Hill Community Representative
Ms S Jones Community Representative (arrived @1.20pm)

APOLOGIES: Ms T Miller Community Representative
Ms M Sheppard Community Representative

OBSERVERS: Nil

IN ATTENDANCE: Ms T McCourt - Coordinator Community Dev.
Mr P Johnston - Dept. Community Development
Mr B Loo - Dept Community Development
Mr D Coid - Armadale Health (left @ 1.45pm)
Ms M Stockton - Dept for Community Development
Ms A Leishman - Dept for Community Development

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

1. CONFIRMATION OF MINUTES – 5 October 2004

An amendment is made to item 5.3 to read ‘Champion Lakes Aboriginal Cultural Centre not ‘Roberta Jull Aboriginal Cultural Centre. Revised minutes to be confirmed at 1 February 2005 meeting.

2. PRESENTATION – ABORIGINAL HEALTH PROMOTION – HEALTH DEPARTMENT

2.2 Aboriginal Health Promotion

Ms Amela Ryan from the South Metropolitan Health Service addressed the committee in regards to a local health promotion. The promotion will focus on specific areas such as community consultation, gathering of ideas, community support and yarning to address issues such as alcohol, tobacco use and diabetes. The project will be owned by the community and will seek appropriate strategies to develop and implement it. Amela is asking approval from the committee and support to form a working group. A brief regarding the Community Consultation project is attached to these minutes.

Decision:

The Committee supports the project and agrees that Allen Garlett and Bruce Loo, who nominated themselves to be part of the working group, be appropriate for this task. Other committee members to personally contact Amela Ryan on 93912289 if they would also like to participate.

Carried

3. REPORTS

3.1 Community Development Coordinator Report

Trish McCourt reported that there will be a workshop on Tuesday 7 December at 1pm – City of Armadale. This workshop will be facilitated by South West Land and Sea Council to review the draft agreement.

The Hon Bob Kucera MLA Media Statement was reviewed and Grand Cinemas address for interest to gain employment was given.

3.2 AFSS Report

A report was unable to be presented to the Committee.

Decision:

The committee ask that the sub-committee report every second meeting.

4. BUSINESS OF THE MEETING

4.1 City of Cockburn Aboriginal Advisory Committee.

City of Cockburn was unable to attend. This item will be deferred to 1 February 2005 agenda.

4.2 Department for Community Development – Community Day

As per Recommendation 37 of the Gordon Enquiry (see attachment to these minutes) DCD will be organising a community day in partnership with government and non-government agencies. A meeting inviting groups will be held at DCD on Thursday 4 November at 10am. The community day will focus on positive image of Aboriginal people, domestic violence, women and children’s health and healthy attitudes.

Decision:

Committee support this project.

Carried

4.3 Mooro Region Ooor-Dal-Kalla Tribe Yalagonga’s Group letter

Letter received regarding land title. Committee explained that traditional owners of the Armadale are already recognised and will not support having a meeting as the letter requested.

Decision:

Committee ask that the officer compose a simple letter to say that they are the recognised group in regards to traditional ownership and that they already follow Council protocol with native title issues. No meeting will be arranged. Draft of letter to be viewed by Viv Hansen before sending.

4.4 Richard Sheppard award

Draft Community Services agenda was reviewed in regards to an annual NAIDOC award to commemorate the late Richard Sheppard. No alterations to draft were put forward.

Recommendation:

The committee recommend that the annual NAIDOC awards to commemorate the late Richard Sheppard be endorsed by Council.

Moved: Albert McNamara Seconded: Leslie Murray

5. FURTHER BUSINESS

5.1. Aboriginal Child Care Centre

Anne Leishman wants support for an Aboriginal Specific Child Care Centre. Research suggests that a high percentage of Aboriginal children suffer from poor health, limited social skills and other ailments. The centre will help with these issues and help ready children and parents for school. Allen Garlett was concerned that a specific centre would ostracize Aboriginal children and that we should work together for more inclusive settings for the sake of reconciliation.

Decision:

The committee Ann Leishman’s proposal.

Carried

5.2 Men’s Group Camp over

Bruce Loo reported about a recent camp over and that the elders wish to get more youth involved with the camps. Discussion is ongoing with DCD

5.3 Minnowarra Festival.

Leslie Murray reported that there is a meeting on Thursday 4 November at Orchard House.

5.4 Cross Cultural Training

Viv Hansen reported that the cross-cultural training at the Armadale Pool facilitated by Lyall Garlett and David Callow was very successful. Indigenous people are welcome to apply for staff positions.

6. NEXT MEETING

The next Meeting of ATSIAC will be held on 1 February 2005 at 1.00 pm.

MINNAWARRA FESTIVAL COMMITTEE

NOTES OF MEETING

HELD ON WEDNESDAY, 15 DECEMBER 2004 IN THE COMMITTEE ROOM AT
THE CITY OF ARMADALE ADMINISTRATION CENTRE COMMENCING AT
6.10 PM.

Due to the lack of a quorum, informal discussion took place on various matters.

1. ATTENDANCE AND APOLOGIES

Present

Cr Alison Cominelli	Chair - City of Armadale
Kim Fletcher	Community Representative
Bree Hartley	Community Representative
Melanie Green	Events Coordinator – City of Armadale

Apologies

John Lemmy	Rotary Club of Armadale
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5. PORTFOLIO REPORTS

Portfolio holders to report on outstanding tasks, important issues and items of interest:

5.1 **Aboriginal Cultural Zone**

The Aboriginal Interactive Zone is to be renamed the Multicultural Zone. The Multicultural Zone will be moved to Frog Hollow and will be expanding in size and diversity of activities. The Aboriginal Community will be providing the children's activities for the 2004 Carols in Minnowarra.

5.2 **Amusement Rides and Amenities**

Baa Baa Rella's is unconfirmed for the Minnowarra Festival 2005 due to ongoing problems with the RSPCA. All efforts to be made to help resolve the situation including contacting the Ombudsman. The Event Coordinator to liaise with Manager of Ranger Services regarding any assistance they can provide.

The temporary toilets are already booked for the Festival.

5.3 **Art Award**

Informal discussion has been held about the possibility of the Art Award being held as a stand alone event in the future. This won't occur in 2005 and Council is yet to consider this idea.

5.4 Children’s Activities

The Events Coordinator reported that arrangements were in hand.

5.5 Displays and Exhibits

Craft groups have been advised of the Festival dates and additional contacts are being added to the list.

5.6 Entertainment

It was suggested that the Navy Band be approached about playing once again but this year, they be allocated more time for a lunch break. Also, that shade be erected at the back of the stage. Maybe one or two shaded areas of 4m x 4m. Also, chairs need to be removed from stage and the possibility of a dance floor in front of the stage.

5.7 Finance

In hand.

5.8 Marketing and sponsorship

Once again the posters will be on the trains. This year a charge of \$400.00 will be levied against the City.

5.9 Youth Zone

The Chairperson to liaise with the Youth Officer at the City of Armadale re youth activities.

5.10 Seniors’ Activities

The Chairperson to liaise with the Senior’s Officer at the City of Armadale.

5.11 Site set up/pack away

Arrangements are in hand.

6. CORRESPONDENCE

Inwards

Outwards

7. GENERAL BUSINESS

7.1 Ikebana and flower arranging

The Events Coordinator to liaise with Cathy Goldsmith and any others with regard to holding Ikebana and flower arranging demonstrations.

RESOLVED

That the Event Coordinator invite Cathy Goldsmith and other interested parties to hold Ikebana and flower arranging demonstrations.

7.2 Mosaics

It was suggested that a possibility could be to hold an interactive mosaic, a have-a-go art work by event attendees, to be completed at the Festival. Lesley to follow-up regarding the possibility of an Aboriginal design for the project. The mosaic may be utilised for the back of the Amphitheatre or on a board to be placed somewhere in the City of Armadale after the completion.

RESOLVED

That the matter be investigated and an update be provided at the next meeting.

7.3 Police Presence

A letter to be sent to the new Officer in Charge of the Armadale Police Station, Russel Gardiner, requesting a police presence at the Festival and the possibility of having the mounted police attend.

RESOLVED

That the Event Coordinator contact the new Officer in Charge of the Armadale Police Station, requesting a police presence at the Festival and the possibility of having the mounted police attend.

7.4 Fireworks

The Events Coordinator advised that a proposal was being considered for Fireworks to be part of the entertainment to promote the opening of the new cinema complex.

RESOLVED

That an update be provided at the next meeting.

7.5 Trainee

The City of Armadale is employing a trainee to assist the Community Development and Recreation departments. It is envisaged that the Trainee will assist the Events Coordinator with the event program.

7.6 Dates

The dates for forthcoming Committee meetings was discussed and it was suggested that changing the day the meetings are held may assist members to attend and obtain a quorum.

RESOLVED

A change of meeting day to be discussed at the debrief.

7.7 Fire Extinguisher Training

The Event Coordinator is organising with the local fire brigade to hold Fire Extinguisher training for all volunteers involved at the events.

8. FUTURE MEETINGS

The following dates have been scheduled for the Minnowarra Festival Committee meetings to be held on Tuesday commencing at 6.00 pm on:

- 1 March 2005
- 15 March 2005
- 26 April 2005 (debrief)

9. CLOSURE

The meeting closed at 7.00pm

PUBLIC HISTORY ADVISORY COMMITTEE

MINUTES

**THURSDAY 2nd DECEMBER 2004 – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY**

CONTENTS

ITEM	DESCRIPTION
1.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE, DISCLAIMER & APOLOGIES
2.	DISCLOSURE OF FINANCIAL INTEREST
3.	PUBLIC QUESTION TIME
4.	DEPUTATIONS
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS
6.	CORRESPONDENCE, INFORMATION & PROJECTS FOR COUNCILS NOTICE
7.	BUSINESS ARISING (From Previous Minutes)
8	GENERAL BUSINESS
8.2	Around the Table
9	NEXT MEETING

1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mrs Faye Clay	Public History Friends Group
Mr Kim Fletcher	Community Representative
Mr Terry Holton	Community Representative
Ms Hazel James	Community Representative
Mr David Allen	Armadale and Districts Brickworks Preservation Group Inc.
Mrs Colleen Fancote	Western Australian Genealogical Society
Vacant	Heritage Country Tourist Association
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator
Guest	
Ronda Jamieson	Director, Battye Library

APOLOGIES

Member /Deputy Member	Affiliations
Linton Reynolds	City of Armadale, Council Representative

2 DISCLOSURES OF FINANCIAL INTEREST

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

3 PUBLIC QUESTION TIME

If members of the public are present, Council's disclaimer should be read before questions are invited.

4 DEPUTATIONS

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator – Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CPringle@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved : Faye Clay **Seconded** : Hazel James
That the Minutes of the History House Museum Management Committee held on Thursday, 7th October 2004 be confirmed.

**6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCILS
NOTICE**

(i) **Correspondence In**

Nil.

(ii) **Correspondence Out**

Nil.

(iii) **Information and Projects for Councils Notice**

- 1) COA – History House Museum and Local History Library Budget.

Visitor Attendance Figures:

Accumulative Total 10/03 – 12/03- 545

Accumulative Total 10/04 – 12/04- 649

Monthly summary

October 2003 - 275

November 2003 – 270

October 2004 – 376

November 2004 – 273

7 BUSINESS ARISING (From Previous Minutes)

7.1 History of the City – rewrite

The following details the Committee’s deliberation on this matter at the August and October 2004 HHMMC Meetings:

At the October 2003 meeting of the HHMMC, following advice given by the Historian/Curator of the limited number of copies of First Stage South remaining, the Committee passed a motion “That Council look at a range of options regarding the updating and revision of the written history of the district”. At this stage there was a dollar allocation in the existing Five Year Financial Plan for a Local History Update Project. A budgetary recommendation was made to increase the existing allocation but this was not successful. The current dollar allocation and budgetary years for the Local History Update Project are:

2005/06	2006/07	2007/08
\$10,300	\$10,300	\$15,500

In the meantime, Cr Zelones referred the matter of the City’s history to the Community Services Committee, where it was considered at the April 2004 meeting. As a consequence, Council adopted the following Resolution at its Ordinary Meeting of 3 May 2004:

C70/4/04

1. *Officers investigate the likely cost of:*
 - a. *employing a suitably qualified historian to undertake a written history of the City.*
 - b. *having the City’s Art Collection digitised for incorporation into a database*

2. *Officers request the Armadale Redevelopment Authority to consider contributing to the above projects*
3. *The matter be referred to the History House Museum Management Committee for advice and a subsequent report be provided to a future Community Services Committee on the outcomes of the above.*

The Committee may at this stage decide to:

- *deal with some matters at this meeting such as determine if the preference is to recommend one complete history or a series of histories based on localities, subject etc;*
- *call a special meeting to deal specifically with this project prior to which some research on costs and other matters should be undertaken;*
- *establish a Working Group to research this project and report back to the Committee.*

The Committee also requested that a letter be sent to the ARA asking for their support in the project and perhaps making the history rewrite a joint Council / ARA project. Other matters the Committee asked to be addressed in the letter included:

- *asking the ARA to send documents and / or photographs that have the potential to be historical to the City of Armadale for retention in the Birtwistle Local Studies Library.*
- *Discuss the possibility of funding to produce an entry statement located at the Lake street roundabout in the Forrestdale Business Park that looks at the historical context of the Old Westfield area.*

Patricia Walker wrote to the ARA on the Committee’s behalf, no response has been received to date..

The Committee discussed various funding options and the associated costs of contracting an Historian as well as the merits of choosing to proceed with a themed or chronological approach to the work. It was decided that a report on the matter would be necessary. The Committee recommended that a person be employed for a period of 4-6weeks to allow the City’s Historian / Museum Curator to research and write an analysis for the production of a District History book including production options and costing.

Chantal Gurney-Pringle provided the Committee with an interim report which was received and discussed. The report will be reviewed at the next PHAC Meeting in February 2005.

7.2 History House Museum Roof

Committee is aware that the roof of the History House Museum has ongoing problems, and recent heavy rains have caused some major problems. Council’s Manager Property Services arranged for a Structural Engineer to carry out a structural inspection of the roof and beams, and initial reports are that some major remedial works will need to be carried out. The final report from the Structural Engineer has not yet been received.

In essence, the original storeroom has the reoccurring mould and fungus problem caused by the crushed beam in the roof space that has worsened over the winter. Walls are now damp and the visible mould is spreading, the odour associated with the mould makes it very difficult to breathe and work within this space.

The entry portico needs to be demolished and reinstated. Options for making an improved entry inline with conservation standards can hopefully be considered with a new entry.

There is also a leak over the new Indigenous Display area that requires attention, and will hopefully be resolved with the roof works.

The Manager Property Services has advised that he will present a report to the Technical Services Committee on receipt of the report from the Structural Engineer, advising that remedial works will need to be carried out immediately.

Patricia Walker commented that there has been no real movement in regard to this item other than an extractor fan bring installed in the window of the storeroom to control the overpowering smell.

The portico at the front of the Museum may be able to be remodelled using the doors from the old Kelmscott Library site following its relocation.

8 GENERAL BUSINESS

8.1 Christmas & New Year Opening Hours

- History House Museum will close on Thursday 23/12/2004 and will re-open on Thursday 6/1/2005.
- BLSL will close on Thursday 23/12/2004 and will re-open on Wednesday 5/1/2005.

8.2 Around the table

No report	Faye Clay
No report	Kim Fletcher
No report	Terry Holton
No report	Hazel James
	Patricia Walker

Patricia commented on the current situation regarding past Armadale residents Fred and Mary Robinson (nee Broun) and the Shalam property in Bedfordale. A researcher from over East will be going to the property with a film crew to get some footage of the site and to interview people associated with the Robinsons mid December.

Chantal Gurney-Pringle

No additional research projects to attach to the Ongoing Project List.

Colleen Fancote

No report

David Allen

David commented on an afternoon tea between the Brickworks Preservation group and Astral Bricks that was an opportunity to forge links between the groups and to discuss the achievements of the Preservation group towards safeguarding the areas rich brickwork history.

9 NEXT MEETING

The next meeting is scheduled for 3rd February 2005.

CLOSURE: 8:30pm

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

**MEETING HELD IN THE COMMITTEE ROOM ON 1 FEBRUARY 2005,
COMMENCING AT 4-10 PM**

MINUTES

1. ATTENDANCE AND APOLOGIES

Present

Mr Tony Smith (Chair)	Community Representative
Cr Graham Wallace	City of Armadale
Cr Henry Zelones	City of Armadale
Mr Jeffery Williams	Community Representative
Mrs Heather Adams	Swimming Club Representative
Mr Carl Askew	Executive Director, Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Chris Elrick

Observers

Mr Darren Monument ABV Leisure Consultancy

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

That the Minutes of the Meeting held on 9 November 2005 be confirmed.

3. BUSINESS ARISING

3.1 Development Options.

At the previous meeting the Group resolved as follows:

- 1. That the Renaissance Ecodomes structure and the Shire of Juneee type enclosure be excluded from further consideration, and with the likelihood of Option 4 (new indoor facility on the existing site) being unaffordable for*

Council within the next five years, the Reference Group narrow down its investigations to two basic options i.e.

- *Enclose 50 metre pool (Hoeker structure)*
- *Enclose both the 50 metre and 25 metre pools (Hoeker structure)*

2. *The following additional information be sought from the consultant:*

- *Indicative cost estimates to enclose the 50-metre pool using the Hoeker structure, plus walkways and whatever modest improvements can be accommodated to the entrance and the change rooms, up to a maximum of \$3 million (excluding GST).*
- *Indicative cost estimates to enclose both the 50 metre and 25 metre pools using the Hoeker structure, plus other associated costs i.e. connection to existing facilities, professional services etc.*
- *Projected operating income and expenditure estimates for the above two options, and cost implications over a 15 year period.*

The original cost estimates provided by the Quantity Surveyor in December contained some errors and a summary of the revised estimates for the two options are provided in the table below.

Description	50 metre only	50m plus 25m
Buildings	2,123,000	3,232,000
Site works	475,100	550,100
Contingency (10%)	259,800	378,200
Artwork	40,000	40,000
Consultants' fees (9%)	200,000	240,000
Sub Total	3,097,900	4,440,300
GST	309,790	444,030
Total	3,407,690	4,884,330

The role of the Reference Group is to consider the cost estimates in the context of Council's nominated budget of \$3 million, and determine whether it wishes to

recommend any additions or deletions to the proposed schedule of works. Once this has occurred, the final phase of the Feasibility Study will be for the consultant to provide projections for operating income and expenditure, based on all the information that has come out of the study and the facilities that are being proposed.

On completion of the draft Feasibility Study, the final task of the Reference Group will be to present the study to Council for its consideration, and make a recommendation as to the preferred option.

Mr Darren Monument gave an overview of the concept plans prepared by the Architect for both the short term and long term development of the Centre.

General discussion took place and the following matters were noted:

- *The Group expressed a preference for enclosing both the 50m and 25m pools (Option 2) due to the increased water space and flexibility with programming.*
- *The cost estimates for Option 2 were in excess of Council’s nominated budget of \$3 million, and the Group proposed a number of changes to the scope of works in order to reduce the cost.*
- *Until such time as the consultant had prepared income and expenditure forecasts for both options, it was premature for the Group to be making a final recommendation to Council as to the preferred option.*

RESOLVED

1. **That the Reference Group endorse the draft concept plans for the proposed enclosure of the 25 metre and/or 50 metre pools at Armadale Aquatic Centre subject to the deletion of the following items:**

\$150,000	New changerooms & toilets
\$48,000	Rebuild canteen & kiosk
\$40,000	Canteen equipment
\$30,000	Alfresco area
\$84,000	Rebuild offices
\$57,000	Pool Blankets, rollers & winch
\$20,000	Services to new toilet area
\$40,000	Artworks

2. **That the consultant be requested to provide projected operating income and expenditure estimates for the two options under consideration, and cost implications over a 15 year period**

4. GENERAL BUSINESS

4.1 Pool Blanket Proposal

A proposal was presented via the January Community Services Committee Meeting for Council to purchase pool blankets for the 50 metre and 25 metre pools at Armadale Aquatic Centre. Council has resolved to support the proposal in principle and referred the item for consideration of funding in its forthcoming (2005/06) budget deliberations. A copy of the report is attached to the agenda for information

RESOLVED

That the information be received

5. CLOSURE

The meeting closed at **5.25pm**

7. NEXT MEETING

Proposed date is Tuesday, 1st March at 4pm – please advise your availability



INFORMATION BULLETIN

ISSUE NO. 4/2005

16 February 2005



Information Bulletin

Issue No. 4/2005

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Western Australia Police Service
SOUTH EAST METROPOLITAN DISTRICT

Your Ref:
Our Ref:

DISTRICT OFFICE

1325 Albany Highway
CANNINGTON
Western Australia 6107
Telephone: (08) 9451 0100
Facsimile: (08) 9451 0039

Councillor Linton Reynolds JP
Mayor
City of Armadale
Locked Bag No. 2
ARMADALE WA 6992

*2/2/05
Info Bulletin*

Linton

Dear Councillor Reynolds

I have received advice of my imminent transfer from the South East Metropolitan District to the Peel District, commencing 14 February 2005.

The short time frame does not allow for personal farewells however I take this opportunity to thank you sincerely for your goodwill to the Western Australia Police service and the positive, productive liaison you have promoted between our respective organisations.

It is also opportune to introduce my replacement, Superintendent Shane Maines. Shayne is a dynamic young officer whom I am confident will bring excellent qualities to the position of District Superintendent. It will be a few weeks before Shayne arrives. I have apprised him of the relationship with your council and provided him with your contact details and that of the Chief Executive Officer.

Thank you for the kindness and co-operation you have extended police officers in the District during my time here and I wish you all the best in the future.

I have certainly gained in experience and enjoyed my two year tenure as District Superintendent.

Yours sincerely

M. G. Skeffington
M G SKEFFINGTON
District Superintendent
South East Metropolitan Police District

January 27 , 2005



INFOPAGE

CITY OF A...	I 85043
REC'D 3	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
TO: CE	
REFER/NOTE:	

FILE/S *00151*

To: Chief Executive Officer **From:** Ricky Burges
Organisation: All Councils **Date:** 27 January 2005
Reference:
Subject: Friendship City Program with East Timor

The Association has been approached to assist in awareness raising and coordinating visits to Local Governments for the Consular General of Timor-Leste's Abel Guterres during his visit next month.

Mr Guterres is heading to the West, week commencing the 18th of February, to conduct a presentation for the City of Melville which was the first Western Australian Local Government to initiate a "Friendship City Program" with East Timor.

Mr Guterres's visit offers a great opportunity for your Council to expand upon existing sister relationships and foster new friendships. In light of the Tsunami tragedy, this sustainable program may provide a template model to establish other friendships.

As advertised in the Western Councillor December 2004 Edition, the East Timor Friendship Relationship Program is a grass roots project that supports and strengthens communities in practical ways. It is an initiative that draws on the professional expertise of Australian and New Zealand Local Governments, and applies it at the village level.

Historically, a strong link has existed between Australians and East Timorese, going back to World War II when Timorese villagers assisted Australian Diggers.

Following the independence of East Timor in 2002, the Friendship Relationship Program is now flourishing with New South Wales, Victoria, Australian Capital Territory and Queensland Local Governments and various Local Governments throughout New Zealand participating.

As the closest level of Government to the community, it is appropriate for East Timor's Local Governments to learn from our experience and expertise.

If you feel you can cover minimum costs to support a meeting or afternoon tea gathering of interested community members or similar, the Association would be pleased to facilitate this. To make arrangements please contact Marie Claire Cull, Client Liaison Manager, on 9213 2036 or email mccull@walga.asn.au.

Local Government House
15 Altona Street
West Perth WA 6005
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West Perth WA 6872
Facsimile (08) 9322 2611
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For Further information please contact

Marie Claire Cull 9213 2036 & mccull@walga.asn.au

 The Voice of Local Government 

Local Government News

Issue No.04.05

4 February 2005

HEADLINES

- TRAINING UPDATE
- LOCAL GOVERNMENT ELECTIONS
- TRAFFIC MANAGEMENT FOR ROADWORKS
- BEST PRACTICE AWARDS
- NEW PUBLIC RELATIONS & MARKETING UNIT
- CHANGES TO SMOKING IN ENCLOSED PUBLIC PLACES LEGISLATION
- STAY ON YOUR FEET WA
- CURTIN BUILDING SURVEYING STUDIES 2005
- TSUNAMI EFFECTS – A WAY TO HELP

MAILBAG

- INFO PAGE – ABORIGINAL HERITAGE ACT – TOGETHER WITH FAX BACK
- LOCAL GOVERNMENT VISITOR SERVICING ADVICE AND OPTIONS KIT
- GETTING STARTED FLYER

ISSUES UPDATE

TRAINING UPDATE

Elected Member Development Program Regional Training

Module 6: Strategic Planning

This module defines the role of the strategic plan, assists with the development of strategic thinking tools and helps 'fine tune' the ability of Elected Members to actively participate in the development of their communities through the strategic planning process.

Date: Friday, 25 February 2005
Time: 9.00 am to 12.30 pm
Venue: City of Kalgoorlie-Boulder, Administration Centre
Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for non-members

Module 13: Customer Service and Complaints Handling

This module examines in detail the concept of customer service in the context of Local Government operations with the aim of enhancing the ability of Elected Members to contribute to a greater customer focus and improved complaints handling, by both Councillors and officers.

Date: Friday, 25 February 2005
Time: 1.00 pm to 4.30 pm
Venue: City of Kalgoorlie-Boulder, Administration Centre

Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for non-members

For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email hbewsher@walga.asn.au.

LOCAL GOVERNMENT ELECTIONS

Following last week's item regarding the change to the date for close of nominations the Association has received feedback and is aware of the extra pressure placed on Local Governments hosting in-person elections. The issue will be incorporated into our review of the 2005 Elections process, however, as the changes have been proclaimed, all returning officers should ensure community awareness and compliance with the change.

We wish to clarify that nominations will close at **4.00 pm on Thursday 31 March 2005**, not at 5.00 pm as inadvertently noted in last week's *Local Government News*.

For further information, please contact Services Manager, Andrew Blitz, on (08) 9213 2046 or email ablitz@walga.asn.au.

TRAFFIC MANAGEMENT FOR ROADWORKS AS1742.3

Mr Colin Leek (Manager Construction Services, City of Canning), has been appointed as the IPWEA national representative on the Standards Committee for the revision of AS1742.3 – Traffic Management for Roadworks. Western Australia will also be represented on the Committee by Dr Dan Sullivan (MRWA) and Ian Street (Works Officers Association).

All Councils, and particularly those in remote areas that may not have IPWEA members, are encouraged to comment on the revision of AS1742.3. It is important that the view of these Councils be obtained, particularly in areas where current grading practices, maintenance of guide posts and other near road activities currently requires a two-person crew to comply with AS1742.3.

For further information, please contact Roads Manager, Brad Lenton, on (08) 9213 2061 or email blenton@walga.asn.au.

BEST PRACTICE AWARDS

Following the Association's 2004 Best Practice Awards programme, the Best Practice Council has met to discuss the level of participation of Councils, particularly non-metropolitan Councils, and has recommended a review of the Awards by the Association.

Consequently, the Executive Team has agreed that to conduct an in-depth review of the Awards process, and future recognition programs, in conjunction with Best Practice Council Members, key sponsors, and possibly with previous Award winners. This means that there will not be an Awards process for 2005, with the intention of developing a new and more relevant program to be held in the first half of 2006.

For further information, please contact Executive Manager, Workplace Solutions, John Phillips, on (08) 9213 2028 or email jphillips@walga.asn.au.

NEW PUBLIC RELATIONS & MARKETING UNIT

On **Monday 31 January**, the Association abolished the Corporate Communications unit and created a new Public Relations and Marketing unit to reflect the changing needs of the Association and in response to the 2005-2010 Strategic Plan which calls for increased emphasis on profiling Local Government and developing strategic public relations and promotional campaigns.

Two new positions have been created; *Public Relations and Marketing Manager* and *Public Relations and Marketing Consultant*. The newly created position of *Public Relations and Marketing Manager* will be advertised in the West Australian Newspaper on Saturday 5 February.

Maggie Johns will act in the vacant *Public Relations and Marketing Consultant* position. This position broadly encompasses media relations and Maggie has been encouraged to continue in the role.

The positions of Client Liaison Manager and Customer Services Officer have both become redundant and the positions have been abolished. The responsibilities covered by these two positions will be absorbed within other positions in the Association. The President/s, Chief Executive Officer and Directors will continue with the client liaison role and responsibilities and hope to be able to meet with Elected Members and senior staff of Councils during the year.

Both Marie-Claire Cull and Kris Williams have been impacted by this restructure as their positions have been abolished. The Association would like to sincerely thank both Marie-Claire and Kris for their contribution and support and wish them all the best for the future.

For further information, please contact CEO, Ricky Burges, on (08) 9213 2025 or email rburges@walga.asn.au.

CHANGES TO SMOKING IN ENCLOSED PUBLIC PLACES LEGISLATION

The Government recently announced a number of measures to further restrict smoking in enclosed public spaces. The measures bring forward the dates that conditional exemptions to the general ban on smoking in public places cease to apply. For your information, the following now applies:

Until Monday 31 October 2005

- Where premises consist of two or more enclosed areas, smoking is prohibited in all but two of those areas.

From Tuesday 1 November 2005

- Where premises consist of more than two enclosed areas, smoking is prohibited in all but one of those areas.

Until Sunday 30 July 2006

- All nightclubs and cabarets are required to have at least 80% of the floor space set aside as a non-smoking area.

From 31 July 2006

- Smoking will be totally prohibited in all enclosed public places, including licensed premises currently exempted (other than the International Room of Burswood Casino).

The Department of Health is currently working on a training package for Environmental Health Officers.

For further information, please call [Quit WA](tel:0892222096), on (08) 9222 2096.

STAY ON YOUR FEET WA

A number of discontinued 'Stay on Your Feet' (SOYF) resources are available for ordering as follows:

- HP 7838 SOYFWA stickers (17,000 in stock)
- HP 5915 Medicine Return Bags (10,000 in stock)
- HP 9038 SOYF Medicine Review Bags (12,500 in stock)
- HP 7939 SOYF Are Your Shoes Safe? Checklist (41,000 in stock)

For further information, please visit www.population.health.wa.gov.au/ordering.

CURTIN BUILDING SURVEYING STUDIES 2005

Curtin University will commence a Post Graduate Diploma in Building Surveying in the first semester of 2005, subject to interest and enrolments. At this time, study by correspondence is not available.

For further information, please contact John Greenwood at Curtin University, on (08) 9266 3766.

TSUNAMI EFFECTS – A WAY TO HELP

The Association has received a plea to help the people in Tsunami affected areas by encouraging people to holiday as soon as possible in one of the affected, but reopened areas.

Phuket is certainly one of these. For despite personal tragedies on a grand scale, in Phuket the tsunami badly affected only a few beaches and the effect was generally only about 100 metres into the hilly island, so virtually none of the infrastructure was damaged.

As with the result of the region, the people now face a second attack. Their tourist trade has all but stopped because of a common misconception that everything is destroyed.

As well as this natural tragedy, many more people no longer have the means of earning income. More than 80% of Phuket's hotel rooms remain open for business as usual, but they sit empty. The beaches have been cleaned and are more beautiful than ever, but they are almost deserted. Few restaurants, shops, bars and attractions have been seriously damaged, but they lack customers. There is no shortage of drinking, water, power, food or any serious threat of disease.

Life in Phuket is basically normal, but the only means for the people to recover their lives is for tourists to come back. The need to bring tourists back is not just evident, it is urgent!

DIARY DATES

28 February	State Council Agenda Deadline
4 March	Northern Country Zone
12 March	Kimberley Zone
18 March	Avon Midland Country Zone
19 March	Rambo the Ambo Gala Charity Dinner
25 March	Great Southern Country Zone
28 March	South Metropolitan Zone
30 March	South East Metropolitan Zone
31 March	Central Metropolitan Zone
31 March	East Metropolitan Zone
31 March	Great Eastern Country Zone
31 March	North Metropolitan Zone
31 March	Peel Country Zone
1 April	Central Country Zone
6 April	State Council
25 April	State Council Agenda Deadline
1 June	State Council
6 June	AGM Agenda Deadline
27 June	State Council
6-9 August	Local Government Week
10 August	State Council
29 August	State Council Agenda Deadline
5 October	State Council
31 October	State Council Agenda Deadline
7 December	State Council

Local Government News

Issue No.05.05

11 February 2005

HEADLINES

- AUSTRALIAN CRIME PREVENTION COUNCIL NATIONAL CONFERENCE
- LIFELONG LEARNING & LOCAL GOVERNMENT
- TAX AND FINANCE SEMINAR
- GOVERNMENT AND OPPOSITION ARTS POLICY PRESENTATION
- TRAINING UPDATE
- METROPOLITAN ELECTED MEMBER PRESENTATION (MWAC)
- FUNDING OPPORTUNITIES FOR LOCAL GOVERNMENT
- NETWORK CITY AND THE FUTURE OF PERTH
- FEDERAL BUDGET 2005-06

MAILBAG

- INFO PAGE – REGIONAL DEVELOPMENT POLICY FORUM
- BEYOND BETTER TENDERING
- TAX NEWSLETTER 75/05

ISSUES UPDATE

AUSTRALIAN CRIME PREVENTION COUNCIL (ACPC) NATIONAL CONFERENCE

The Association will present a paper at the National ACPC Conference to be held in Fremantle on **Monday 21 and Tuesday 22 March 2005**.

The paper will focus on the State's partnership approach with Local Government on community safety and crime prevention. The Association would like to include Local Government stories as part of the presentation. We would appreciate stories and quotes from your Council that illustrate the issues Local Government has raised with the State Government's approach. Stories can be attributed or anonymous. **It would be appreciated if stories could be provided to the Association by Friday 25 February.**

For further information, please contact Policy Manager Community, Michelle Mackenzie, on (08) 9213 2065 or email mmackenzie@walga.asn.au.

LIFELONG LEARNING AND LOCAL GOVERNMENT

Will lifelong learning in Australia be driven by Local Government and grassroots participation? This is one scenario posed in a discussion paper by Peter Kearns who has been awarded a Visiting Research Fellowship by Adult Learning Australia (ALA) to prepare a paper on *Future Directions for Lifelong Learning in Australia*.

Local Councils are seen as key stakeholders in lifelong learning initiatives, and responses from Local Governments to the discussion paper are strongly encouraged. In addition to your response, consultative meetings will be held nationally in 2005 involving ALA Network

members and other interested organisations. The final project report will be available by June 2005.

For further information, please contact Ron Anderson, of Adult Learning Australia, on r.anderson@ala.asn.au.

TAX AND FINANCE SEMINAR

'Working Together to Deliver Results' is a seminar program focusing on Local Government financial management. The program is appended to an optional FBT training course the following day. Subsidised attendance is available to users of the Local Government Tax Service.

For further information, please email lgtax@walga.asn.au.

GOVERNMENT AND OPPOSITION ARTS POLICY PRESENTATION

The Minister for the Arts, Hon. Sheila McHale, and Shadow Spokesperson for the Arts, Barbara Scott MLC, will present their parties' respective visions, policies and platforms for the arts and cultural sector at the Arts Voice Forum.

This forum will be held at the Alexander Library Auditorium at 4.30 pm on **Wednesday 23 February**.

Each speaker will have 15 minutes for their presentation and then there will be time for questions from the audience. The Master of Ceremonies for the forum will be by Gary Adshead, Editor of the West Australian Newspaper's Inside Cover.

If you would like to ask an anonymous question, please email David Gerrand, Arts Voice Chair, at dgerrand@deckchairtheatre.asn.au. Questions must be received by close of business **Tuesday 22 February 2005**. Other questions will be taken from the floor on the day.

TRAINING UPDATE

Elected Member Development Program

Regional Training - Kalgoorlie

Module 6: Strategic Planning

This module defines the role of the Strategic Plan, assists with the development of strategic thinking skills, such as brainstorming, and helps 'fine-tune' the ability of Elected Members to actively participate in the development of their communities through the strategic process.

Date: Friday, 25 February 2005
Time: 9.00 am to 12.30 pm
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This module examines in detail the whole concept of customer service in the context of Local Government operations and aims to enhance the ability of Elected Members to contribute to a greater customer focus and improved complaints handling approach in their Local Government.

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\$162.80 (Inc GST) for non-members

For further information, please contact Training Coordinator, Heather Bewsher, on (08) 9213 2098 or email hbewsher@walga.asn.au.

METROPOLITAN ELECTED MEMBER REPRESENTATION – MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

A position on the Municipal Waste Advisory Council (MWAC) has become available and is open to metropolitan Elected Members. This position is for an interim term until August 2005. Please note the ordinary election of Elected Members will occur in August 2005 for a two (2) year term.

MWAC is a standing committee of the Western Australian Local Government Association with delegated authority on municipal waste issues. The nomination form can be downloaded from the WA Local Government Association's webpage www.walga.asn.au. Please address your nomination form to Danielle Witham, WA Local Government Association, PO Box 1544, West Perth WA 6872 or email nominations@walga.asn.au by close of business **Friday 11 March 2005**.

For further information, please contact Executive Officer, Municipal Waste Advisory Council, Bernard Ryan, on (08) 9213 2037.

FUNDING OPPORTUNITIES FOR LOCAL GOVERNMENT

Australian Government – Department of Family and Community Services

Stronger Families and Community Strategy – Local Answers Round Two.

Information available at:

www.facs.gov.au/internet/facsinet.nsf/aboutfacs/programs/sfsc/sfsc_local_answers_round_2.htm

Volunteer Small Equipment Grants 2005

Information available at:

www.facs.gov.au/internet/facsinet.nsf/aboutfacs/programs/sfsc-sml equip_grants_2005.htm

NETWORK CITY AND THE FUTURE OF PERTH

The Australian Housing and Urban Research Institute (AHURI) WA and Housing and Urban Research Institute of Western Australia (HURIWA) present *Network City and the Future of Perth: Planning, Transport and Housing Perspectives* on **Friday 4 March 2005** from 9.00 am to 1.00 pm at Curtin University City Campus, 78 Murray Street, Perth.

Speakers include:

- **Jeremy Dawkins** – Chairman, Planning Commission
- **Paul Trotman** – Department of Planning and Infrastructure
- **Jeffrey Kenworthy** – Associate Professor in Sustainable Settlements, Institute for Sustainability and Technology Policy, Murdoch University
- **Simon Bain** – President, Planning Institute of Australia (WA Division)
- **Karel Eringa** – Executive Officer, Shelter WA

- **Lino Lacomella** – Public Affairs Director, Real Estate Institute of WA Inc.

For catering purposes if you are able to attend, please contact Terry Gardiner, on (08) 9360 2292 or email t.gardiner@murdoch.edu.au.

FEDERAL BUDGET 2005-2006

Cr Paul Bell from the **Australian Local Government Association** claims that reform of the financial relationship between the Federal Government and Local Governments is needed urgently to address the increasing demand for services. The Association's media release on the Federal Budget for 2005-06 headed *Local Government to press for fair share of taxation revenue*, identifies the following areas of need:

- **Escalating demand for social services**
- **Increasing cost of infrastructure maintenance**
- **Cost-shifting**
- **Ageing population**
- **Lack of real growth in grants**

ALGA's Budget submission also calls for extra funding for:

- **Information technology**
- **Regional aviation**
- **Urban transport**
- **Coastal zone management**
- **Health initiatives**
- **Indigenous housing**
- **Zonal tax rebates**
- **Regional infrastructure**

For further information, the ALGA Budget submission can be viewed at www.alga.asn.au.

DIARY DATES

24 January	Pilbara Country Zone
24 January	South Metropolitan Zone
27 January	Central Metropolitan Zone
27 January	East Metropolitan Zone
27 January	Goldfields Esperance Country Zone
27 January	Great Eastern Country Zone
27 January	North Metropolitan Zone
27 January	South East Metropolitan Zone
28 January	South West Country Zone
28 January	Central Country Zone
2 February	State Council
28 February	State Council Agenda Deadline
4 March	Northern Country Zone
12 March	Kimberley Zone
18 March	Avon Midland Country Zone
19 March	Rambo the Ambo Gala Charity Dinner
25 March	Great Southern Country Zone
28 March	South Metropolitan Zone



ALGA NEWS

National News for Local Government

'yes'
OPTUS

Friday 4 February 2005

Australian Local
Government Association

ISSN: 1447-980X

ALGA calls for extra \$400 million for Councils

ALGA has called on the Australian Government to replace financial assistance grants to Local Government with a 1% share of national taxation revenue, providing Australia's 675 Councils with access to much needed growth revenue. The call comes in ALGA's submission on the 2005-06 Federal Budget lodged with the Australian Government this week. Such a move would increase payments to Local Government from \$1.61 billion to \$2.01 billion in 2005-06 – an increase of \$400 million in the first year. ALGA President, Cr Paul Bell, said that – as the *Fair Share* report showed – Councils were under increasing financial pressure and needed access to better revenue to deliver high quality services.



"In light of solid growth in Australian Government revenue and substantial budget surpluses, ALGA considers the annual transfer of 1% of total Commonwealth taxation revenue (excluding GST) to Local Government to be both justifiable and affordable," Cr Bell said. "We've seen financial assistance grants as a proportion of total Commonwealth taxation revenue drop from nearly 1.2% in 1993-94 to 0.8% today. By 2007-08, this figure is predicted to fall to just 0.77%. State Governments have succeeded in moving away from financial assistance grants to access growth tax through the GST. It's high time Councils had access to a fair share of taxation revenue to meet rapidly increasing demand for human services, replace and renew ageing infrastructure, cater for demographic change and counter our restricted ability to raise our own revenue.

Transport, IT, housing and coastal zones on help list



ALGA's Budget submission calls on the Australian Government to provide around \$500 million a year to fund a range of specific initiatives in areas including IT, regional airports, urban transport, coastal zone management, health and Aboriginal housing. These include:

- **Information technology:** \$45 million over four years to assist Local Government fully participate in *joined up* government and prevent a digital divide growing between the three spheres of Government and to build on the achievements of the *Networking Nation* program.

- **Regional aviation:** \$50 million over three years to assist regional airports through the implementation of key recommendations from the *Making Ends Meet* report.
- **Urban transport:** \$5 million over four years for a pilot program of Local Government urban transport initiatives.
- **Coastal zone management:** \$28.8 million over four years for an integrated coastal zone management program to help develop strong links between Local Government planning and regional natural resources management planning processes.
- **Zonal tax rebates:** \$500 million over four years for new funding arrangements for a pilot program that initiates a new mechanism for funding regional infrastructure.
- **Research:** \$2 million over four years to improve Local Government's research capacity.

More needed for HACC, public health



ALGA's Budget submission calls for \$657 million to be provided over four years for three health initiatives. An increase of \$635 million is sought to boost *Home and Community Care* funding. In many States, Local Government is a major provider of public sector community care services including those provided as part of HACC.

The cost to Local Government of community care services is far greater than funding provided by the Australian and State and Territory Governments. Funding has failed to keep pace with carer wages and the growing demand for services. Current service levels are already insufficient and estimates suggest that the number of older Australian requiring assistance by 2021 will increase by 160%. ALGA also seeks \$10 million over four years for 25 public health packages to assist Local Government delivery of public health initiatives. A further \$11.6 million is sought to boost immunisation payments to Local Government to better reflect the cost of providing this important Local Government service.

From the President

As the *Fair Share* report made clear – Councils are under significant financial pressure and deserve a better deal. The Australian Government now has the opportunity to put Local Government on a more stable financial platform. This must include providing Councils – all Councils – with access to growth funds.



If implemented this year, a 1% share of national taxation revenue will provide an increase of \$400 million in the coming financial year, rising to larger amounts as the economy grows, and it won't be a burden on the Commonwealth because of future payments to Local Government will grow in line with the economy and taxation revenue.

Tax reform is on the agenda – please encourage your local Federal Mps to support a fair share for Local Government.

Local Government has done well over the past 12 months, with renewal of the Roads to Recovery program and a range of specific election commitments of importance to Local Government. This year's Federal Budget is likely to focus on making good those election commitments, but we must lay the foundations for reform now if we are to successfully address the underlying financial difficulties confronting us in the short to medium term.

Cr Paul Bell
ALGA President

Bell meets Lloyd next week

ALGA President, Paul Bell, will meet Federal Local Government Minister, Jim Lloyd, next week to discuss a range of issues, including ALGA's Budget submission, the development of the cost shifting intergovernmental agreement and the Australian Government's formal response to the *Fair Share* report, expected within the next few weeks. Cr Bell will also meet with Shadow Ministers, Martin Ferguson and Senator Kerry O'Brien. Federal Parliament resumes on Tuesday after the summer recess. While in Canberra, Cr Bell will address the Transformations Conference (www.fecca.org.au/transformations) on cultural diversity, an event co-hosted by ALGA, the Federation of Ethnic Community Councils of Australia, UNESCO, the Planning Institute of Australia and the Australian National University.

Feds re-think PPP tax change

ALGA, with assistance from Brisbane City Council and the Queensland Local Government Association, has secured a delay in the introduction of draft tax legislation that would have had a significant impact on the cost of partnership arrangements between Councils and the private sector. Assistant Treasurer, Mal Brough, has asked Treasury to review the draft changes to Division 250 of the Income Assessment Act. He intends to release a discussion paper to stakeholders by mid-February. Without amendment, the proposed changes would have serious consequences for Local Government contracts. Under the proposed changes, private enterprises doing business with Local Government would no longer have 'tax preferred' status and would have to raise prices to cover lost income.

Tsunamis: Sri Lankan village adoption scheme

Australian Councils wishing to assist communities recover from Tsunami devastation can now adopt a Sri Lankan village (www.alga.asn.au/tsunami/adoptAvillage.php). A downloadable form, which can be sent to the Sri Lankan High Commission indicating an interest in participating in the scheme, is available on ALGA's tsunami assist website. The High Commission will then contact the Council, or groups of Councils, for further discussions. The High Commission is particularly seeking financial assistance for housing construction.

Council tsunami fundraising gathers pace

Councils and their communities continue to respond with great generosity to the needs of our neighbours in wake of the Indian Ocean tsunamis. More than \$340,000 was this week presented to the Australian Red Cross at Fairfield City Council yesterday. Representatives of 11 community groups presented cheques while the Council donated \$15,000 for the relief effort. An additional \$1,000 was raised by Council staff. Meanwhile, the City of Salisbury in SA this week voted to donate more

than \$33,000 to support victims of the tsunami and the Eyre Peninsula bushfires. The Council committed \$5,000 a year for the next four years to the Save the Children Fund to assist with tsunami relief work. It will also match Council staff donations of more than \$1,500. A further \$10,000 was donated to the District Council of Lower Eyre Peninsula to assist rebuilding in wake of the bushfires. Salisbury Mayor, Tony Zappia, said the tragedies had immeasurably touched the psyche and hearts of the nation. See ALGA's tsunami website (www.alga.asn.au/tsunami) for further examples of Local Government's response to the Indian Ocean tsunami tragedy.

Councils invited to help monitor child development

Expressions of interest are now open for communities wishing to take part in a project to map early childhood development through the Australian Early Development Index (www.rch.org.au). The Index is a community measure of young children's development, based on the scores from a teacher-completed checklist. Communities taking part in the project will receive information that provides a comprehensive picture on the health and development of children in their area. The results will be geographically mapped to illustrate patterns of vulnerabilities and strengths of children in the community along with other relevant statistical data. Expressions of interest should be submitted by 4 March online or contact project's National Support Centre on (03) 9345 6530 or email mary.sayers@mcri.edu.au.

Traffic management workshops

ARRB Transport Research is holding local area traffic management workshops throughout 2005 in all capital cities and some regional centres. They will be useful for Local Government engineers and planners, especially from urban Councils. See the ARRB Transport Research website (www.arrb.com.au) for dates, locations and program details.

Security focus for Government conference

The Federal Attorney-General's Department will again be hosting the annual *Security in Government* Conference (www.ag.gov.au) to be held in Canberra from 10-12 May. The Conference is the largest of its type in Australia with representation by security advisers from most of the larger Australian Government agencies. The Conference and a parallel trade exhibition will highlight the latest developments within the security industry. More information can be obtained from the Conference Secretariat on (02) 6250 5358 / 5486 or email sig2005@ag.gov.au.

Natural Disaster & Flood Mitigation

Projects sought for 2005-2006 funding.

Applications close 25 February 2005.

The Australian Government is seeking applications from local Councils and other eligible organisations for funding of suitable projects in 2005-2006 under the *Natural Disaster Mitigation* program and *Regional Flood Mitigation* program.

In 2005-2006, the Australian Government will offer \$9 million nationally under the *Natural Disaster Mitigation* program for measures that contribute to safer, sustainable communities better able to withstand the effects of floods, storms, cyclones, bushfires and other natural disasters. A further \$9.6 million will be offered under the *Regional Flood Mitigation* program specifically for flood mitigation works and measures in rural towns, regional centres and outer metropolitan areas of Australia.

Funds are available for a range of projects including risk management studies, disaster mitigation strategies, warning systems, community awareness programmes and structural works to protect against damage.

Funding is provided jointly by all levels of Government. Generally, the Australian Government will contribute up to one third of approved project costs. State and Territory Governments are required to at least match this funding with local agencies, making up the balance. Potential applicants are advised that participation in these programs in 2005-2006 is subject to State and Territory Government funding becoming available.

Applications close 25 February 2005.

- *Natural Disaster Mitigation* program (www.dotars.gov.au/naturaldisasters)
- *Regional Flood Mitigation* program (www.dotars.gov.au/regional/rfmp)

The Recordkeeping Institute

Offering recordkeeping courses tailored to Local Government.

THE RECORDKEEPING INSTITUTE

Implementing the Local Government Disposal Schedule (GDA 10)*

This course provides participants with information on how to use the General Disposal Authority for Local Government Records (GDA 10) and prepare records for transfer to State Records. Participants will take part in case studies and practical sessions which will reinforce the use of GDA 10 and explain the procedures for transferring records.

- February 21, June 20 & October 27, Sydney
- April 15, Port Macquarie
- July 8, Orange
- August 4, Western Sydney
- September 15, Wollongong

Records Management Fundamentals*

This course covers the fundamental principles and practices of records management. It provides participants with a basic understanding of the activities involved in managing paper and electronic records.

- February 22-23, June 21-22 & October 25-26, Sydney
- April 13-14, Port Macquarie
- July 6-7, Orange
- August 2-3, Western Sydney
- September 13-14, Wollongong

For other States...

Introduction to Records Management

Focussing on what records management means and what tasks are involved. *Introduction to Records Management* addresses both electronic and physical records. The course explains the basic tasks from creation, capture, registration, classification of records to suit business needs and the requirements from internal and external drivers to maintain records responsibly. The two day course focuses on developing basic skills and providing a solid understanding of the overview of records tasks. It features practical exercises, undertaken both individually and in groups.

- Brisbane (March)
- Melbourne & Adelaide (April & August)

** Courses offered on behalf of State Records NSW.*

The Recordkeeping Institute
Phone: (02) 8200 8706
www.recordkeeping.com.au

Forthcoming events

- Federal Parliament resumes – formal response to *Fair Share Report* expected early in the autumn sitting, 8 February 2005.
- Transformations: An international conference looking at global and local trends in cultural diversity and sustainable development (www.fecca.org.au/Transformations), presented by UNESCO, ALGA, FECCA, ANU & PIA, 7 – 9 February 2005, Canberra
- 4th National Water Watch Conference (www.waterwatch.org.au), 7 – 10 February 2005, Melbourne
- The ECOEDGE Urban Environments or Urban Disasters? (www.melbourne.vic.gov.au/cityedge), 9 – 12 February, Melbourne
- WATER '05 – Implementing the National Water Initiative: From Catchment to Tap (www.water05.com.au), 19 – 18 February 2005, Melbourne Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland
- Beyond Declarations: Working Partnerships for Sustainability (www.gemspl.com.au), hosted by Baton Forums, 16 – 18 March 2005
- Security in Government Conference, 9 – 10 March 2005, National Convention Centre, Canberra
- Local Government and Planning Ministers Council expected to meet to consider progress on cost shifting IGA, April 2005
- Federal Budget, 10 May 2005
- International Cities, Town Centres and Communities (ICTC) Conference (www.ictcsociety.org), 31 May – 3 June 2005, Rydges Capricorn Convention Centre, Yeppoon, Queensland
- ALGA's National Local Roads Congress, 3 – 5 July, Launceston, Tasmania
- National General Assembly of Local Government (www.alga.asn.au), 6 – 10 November, Canberra

ALGA News is distributed by the by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about Local Government issues from a federal perspective. Distribution within Councils is encouraged. ALGA news can be read online each week at www.alga.asn.au/news. Back issues can be found at www.alga.asn.au/new/archive.

Advertising: To advertise in ALGA News please contact the Editor, Rohan Greenland, at rohan.greenland@alga.asn.au or phone (02) 6122 9434.

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ALGA NEWS

National News for Local Government

'yes'
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Friday 11 February 2005

Australian Local
Government Association

ISSN: 1447-980X

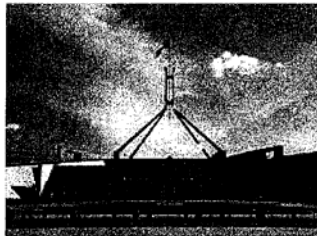
ALGA survey highlights pressure on coastal Councils

Nearly 90% of coastal Councils experienced population increases over the past five years and of these, more than half have experienced annual growth rates over 4%, according to the 2004-05 National NRM survey of coastal Councils report released by ALGA today. In addition, 67% of Councils have been dealing with pressure from increased tourism. On average, coastal shires in Victoria must plan for their population to increase by 250% during peak tourism periods, placing significant pressure on the local community who must provide the services and infrastructure the tourists demand.



Councils identified their biggest environmental issue as providing an adequate water supply. Large increases in population over a relatively short period of time have resulted in a lack of water infrastructure development and capacity in many coastal areas. Councils were critical of the ad hoc nature of the environment grants with few programs providing recurring funding. The survey, conducted with the assistance of the Australian Government, attracted a strong response with 82 coastal Councils participating. ALGA will use the survey results to help develop appropriate policy responses.

ALGA, Lloyd to 'work closely' on intergovernmental agreement

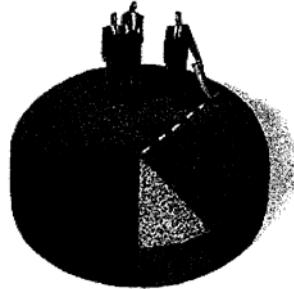


Federal Local Government Minister, Jim Lloyd, and ALGA President, Cr Paul Bell, this week pledged to work together to achieve a new deal for Local Government over the next two years. Mr Lloyd and Cr Bell met in Canberra on Wednesday to discuss how ALGA and the Australian Government can work closely together to achieve an intergovernmental agreement to help eliminate cost shifting and its adverse impact on Local Government, estimated to cost councils between \$500m and \$1.1bn each year.

Mr Lloyd said that while preliminary work on an agreement had already begun, the task of concluding a successful and meaningful agreement that brings together all three spheres of Government was no easy matter, but the Government was "determined to see this through to completion".

Bell pleased with *Fair Share* commitments

Cr Paul Bell said that he was extremely pleased with the Australian Government's commitment to implement core recommendations of the *Fair Share* report. "Local Government has high hopes that the IGA can bring significant change and help resolve cost shifting between Local Government and its State and Federal counterparts," he said. "We're off to a good start. We are very pleased with Mr Lloyd's commitment to resolve these issues. The road ahead will not be easy. It will involve detailed and at times difficult negotiations, but I'm optimistic that, with strong leadership, we will get a high level IGA that will help eliminate the significant problems posed by cost shifting and the implementation of unfunded mandates.



"I'm also pleased that Mr Lloyd will also work with us to explore options to address Local Government's limited ability to raise revenue, as highlighted in the *Fair Share* report," Cr Bell said.

From the President

This has been a busy week with a number of key meetings in Canberra with Federal Ministers and their Labor counterparts. There appears to be a great deal of good will towards Local Government on both sides of the political divide.



I have met with Federal Ministers, Jim Lloyd (Local Government), Julie Bishop (ageing) and Fran Bailey (small business) as well as Labor's Martin Ferguson (resources and tourism) and Kerry O'Brien (Local Government). All expressed real enthusiasm to work more closely with Local Government and understood the difficulties we face.

Our task is to translate this good will into solid policy outcomes over the next three years – and that means a fair funding deal for Local Government.

While in Canberra, I also addressed the *Transformation* conference on cultural diversity, an event co-hosted by ALGA, the Federation of Ethnic Community Councils of Australia (FECCA), UNESCO, the Australian National University and the Planning Institute of Australia. Many Councils presented case studies at this conference. They brilliantly demonstrated the leading role Local Government takes in advancing the cause of community harmony, tolerance and appreciation of our culturally, linguistically and religiously diverse society. ALGA will work with FECCA and ANU to publish Council presentations at this conference and to advance the UNESCO *Declaration on Cultural Diversity*. The conference was an inspiration and made me proud to be part of Local Government.

Cr Paul Bell
ALGA President

Beazley attacks Government over dredging grant

ALGA's meeting with Minister Lloyd on Wednesday was partly disrupted as Labor Leader, Kim Beazley, attacked the Government in Federal Parliament over a regional partnerships grant to enable a Council to dredge the mouth of a NSW waterway. Labor has been attacking the Government's program, claiming it has been used for politically driven purposes. A Senate enquiry into the program is currently underway. Mr Lloyd responded to Mr Beazley's claims in a statement tabled in Parliament on Wednesday night.

Bailey to consult over red tape grants

Consultations with Local Government will be held shortly to help determine the form of a competitive grants scheme to allocate a total of \$50 million to Councils to streamline regulatory arrangements for home-based business. ALGA President, Paul Bell, met with Federal Small Business Minister, Fran Bailey, this week, to discuss the grants program, announced by the Prime Minister during last year's Federal election campaign. The Minister said that Local Government was often the first port of call for people seeking to establish small and home-based businesses.

Federal auditors to review R2R program

The *Roads to Recovery* program is to be audited by the Australian National Audit Office (ANAO) in the coming months. While the focus of the audit will be on how the Australian Government has managed the program, ANAO will also audit a random sample of Councils. The audits will involve all aspects of Council administration of the Roads to Recovery program, including financial audits (i.e. they may ask to see Council financial records). It will also include on-ground project audits similar to those carried out by the Department of Transport and Regional Services, including compliance with Commonwealth recognition requirements. Arrangements for these audits will be made by the Audit Office directly with Councils. The audits are authorised under the *Roads to Recovery Act 2000*.

High Court reinstates award to swimmer

The High Court this week reinstated an award of almost \$4 million to a quadriplegic injured in 1997 after diving under a wave and hitting a sandbank. The NSW Court of Appeal had earlier overturned the payout saying Waverley Council did not have a duty to warn swimmers about the sandbank, but NSW Premier, Bob Carr, said similar accidents occurring today would not be able to attract such payouts following changes to State liability laws. These prevent people suing in cases where there was obvious, inherent risk. Nationally, civil claims have fallen by 43,000 cases in three years since State and Territory Governments began reforming liability laws in a bid to reduce rapidly escalating insurance premiums.

Districts of doctor shortage now online

The Australian Government has developed a *district of workforce shortage* searchable database for general practitioners as part of the Strengthening Medicare initiative. The website (www.health.gov.au), now live, allows users to determine whether a particular location is considered a district of workforce shortage for the purposes of Medicare provider number restrictions.

Building code change seminars

Important new energy efficiency provisions for multi-residential buildings will come into effect in the Building Code of Australia 2005 on 1 May this year. The Australian Building Codes Board (www.abcb.gov.au) (ABCB) and the Australian Greenhouse Office (www.greenhouse.gov.au) are running a series of national seminars with the first to commence in Adelaide on 24 February. The ABCB is targeting audiences such as Local Government, accreditation bodies, industry, energy assessors, building / services designers, building surveyors, engineers, architects and building owners. The cost of the four hour seminar package is \$90 for subscribers to the BCA and \$108 for non-subscribers. For more information, email the ABCB at energyseminars@abcb.gov.au or call Kaylene Everett on (02) 6213 7297.

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Rodney Donne
Chief Executive Officer
Palmerston City Council
PO Box 1
Palmerston NT 083

For further information, contact Rodney Donne on (08) 8935 9902.

Palmerston – A place for people.

Forthcoming events

- The ECOEDGE Urban Environments or Urban Disasters? (www.melbourne.vic.gov.au/cityedge), 9 – 12 February, Melbourne
- WATER '05 – Implementing the National Water Initiative: From Catchment to Tap (www.water05.com.au), 19 – 18 February 2005, Melbourne Convention Centre
- Commonwealth Local Government Conference (www.clgc2005.org), 15 – 17 March 2005, Aberdeen, Scotland
- Beyond Declarations: Working Partnerships for Sustainability (www.gemspl.com.au), hosted by Baton Forums, 16 – 18 March 2005
- Security in Government Conference, 9 – 10 March 2005, National Convention Centre, Canberra
- Local Government and Planning Ministers Council expected to meet to consider progress on cost shifting IGA, April 2005
- Federal Budget, 10 May 2005
- International Cities, Town Centres and Communities (ICTC) Conference (www.ictcsociety.org), 31 May – 3 June 2005, Rydges Capricorn Convention Centre, Yeppoon, Queensland
- ALGA's National Local Roads Congress, 3 – 5 July, Launceston, Tasmania
- National General Assembly of Local Government (www.alga.asn.au), 6 – 10 November, Canberra

ALGA News is distributed by the by the Australian Local Government Association free to subscribers, every Friday. It presents information and news about Local Government issues from a federal perspective. Distribution within Councils is encouraged. ALGA news can be read online each week at www.alga.asn.au/news. Back issues can be found at www.alga.asn.au/new/archive.

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1.1 EMPLOYEE MOVEMENTS

New Staff:

Nil

Staff Leaving:

- Yvette Pinkerton has resigned from her position as Building & Health Information Officer, effective 11 February 2005.
- Andrew Nicholls has resigned from his position as Gardener, effective 18 February 2005.
- Helen Perlman has resigned from her position of Librarian, effective 18 February 2005.

Other Staff Movements:

- Nil

Current Recruitment Activity:

- Corporate Relations Assistant - interviewing complete.
- Building and Health Information Officer - closing date, 18 February 2005.
- Cadet Building Surveyor – closing date, 18 February 2005.
- Librarian – closing date, 18 February 2005.
- Museum Curator – closing date, 18 February 2005.

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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>[Refer T145/02 of 25 November 2002]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Technical Services
<u>Gillam Drive, Kelmscott – Verge Streetscaping</u> <i>[Refer T106/10/03 of 27 October 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>[Refer T23/04/04 of 27 April 2004]</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee	Executive Director Development Services. Manager Engineering and Design.
<u>Road Calming to Jarrah Road Roleystone and other items associated with upgrading of the Roleystone Shopping Centre</u> <i>[Refer T29/04/04 of 27 April 2004]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design.
<u>Junk Busters Premises</u> <i>[Refer T65/06/04 of 28 June 2004]</i>	Technical Services	Progress report to Technical Services Committee, required May 2005.	Coordinator Waste Management
<u>Tomah Street, Armadale – Traffic Management, Resurfacing and Parking Petition</u> <i>[Refer T89/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Lack of Lighting at Cross Park Precinct, Roleystone</u> <i>[Refer T91/09/04 of 27 September 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Proposed Funding for driveway at Thomson House, Roleystone</u> <i>[Refer T104/11/04 of 22 November 2004]</i>	Technical Services	Further report to future Technical Services Committee	Manager Property Services

TECHNICAL SERVICES DIRECTORATE WORKS PROGRAMME

	Jan (2005)	Feb	March
Civil Works	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Champion Drive drainage & Earthworks Stg II ▪ Commerce Avenue II ▪ Glebe Road ▪ Attunga Road ▪ Footpath construction (Contract) ▪ Car park construction <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance ▪ Shoulder maintenance 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road ▪ Champion Drive drainage & Earthworks Stg II ▪ Commerce Avenue II ▪ Attunga Road ▪ Footpath construction (Contract) ▪ Car park construction ▪ Lake/Cammillo Rd roundabout (drainage). ▪ Barrigal Rd ▪ Drainage construction various locations <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance 	<p>Construction</p> <ul style="list-style-type: none"> ▪ Armadale Road(Tonkin Hwy-Forrest Rd). ▪ Armadale Rd (Forrest Rd-Anstey Rd). ▪ Champion Drive drainage & Earthworks Stg II ▪ Footpath construction (Contract) ▪ Car park construction ▪ Lake/Cammillo Rd roundabout (drainage). ▪ Drainage construction various locations <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Bridge maintenance ▪ Routine maintenance ▪ Car park maintenance
Design & Development	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate ▪ Lot 52 Waterwheel Road 	<p>Development</p> <ul style="list-style-type: none"> ▪ Lot 38 Westfield Road ▪ Francis Xavier School ▪ Churchman Brook ▪ Corondale Estate ▪ Lot 52 Waterwheel Road ▪ Burndale Road ▪ Irymple Road 	<p>Development</p> <ul style="list-style-type: none"> ▪ Francis Xavier School ▪ Erade Village ▪ Adios Stage 3 ▪ Corondale Estate Stage 4 & 6 ▪ Teal Brook Stage 4 ▪ Irymple Road

Information Items from the Technical Services Directorate

	Jan (2005)	Feb	March
	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St ▪ Champion Drive/ Including Structure Crossing ▪ Commerce Ave Stg III to IV ▪ Roundabout Church/Commerce ▪ Blackspot Programme 04/05 ▪ Barbical Road ▪ Roundabout Lake/Cammillo 	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St (Contractors) ▪ Champion Drive/ Including Structure Crossing (consultants) ▪ Commerce Ave Stg III to IV ▪ Roundabout Church/Commerce ▪ Blackspot Programme 04/05 ▪ Wymond Road ▪ Glebe Road 	<p>Design & Engineering</p> <ul style="list-style-type: none"> ▪ Armadale Road (Tonkin to Forrestdale) ▪ Whitehead St (Contractors) ▪ Commerce Ave Stg III to IV ▪ McNess Drive ▪ Ranford Road ▪ Braemore Street
	<p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Buckingham Road ▪ Soldiers Road 	<p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Buckingham Road ▪ Albany Hwy (subsoil drainage) 	<p>Drainage Works</p> <ul style="list-style-type: none"> ▪ Keates Road ▪ Lowanna Way ▪ Bilkurra Way
Parks and Reserves	<p>Development</p> <ul style="list-style-type: none"> ▪ Kuhl Park Redevelopment ▪ Corfield St Streetscape ▪ Rushton Park Redevelopment ▪ Dale Cottages Landscaping <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 1) 	<p>Development</p> <ul style="list-style-type: none"> ▪ Kuhl Park Redevelopment ▪ Corfield St Streetscape ▪ Rushton Park Redevelopment ▪ Adventure Playground (NIP) – Bernice Hargrave Reserve <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 2) 	<p>Development</p> <ul style="list-style-type: none"> ▪ Armadale Arena Creche upgrade ▪ Kuhl Park Redevelopment ▪ Memorial Park /Cinema Landscaping ▪ Borello Park Play Equipment 'Grant' ▪ Revitalize Roleystone BBQ facilities 'Grant' ▪ Landscaping Temporary Accommodation. <p>Maintenance</p> <ul style="list-style-type: none"> ▪ Seasonal mowing ▪ Street Tree Pruning (Precinct 2) ▪ Play Equipment Citywide Maint.

Information Bulletin
 Information Items from the Technical Services Directorate

T-4

	Jan (2005)	Feb	March
Property Management	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Offsite Fabrication of temporary Accommodation ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Relocation of Kelmscott Library 	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Relocation of Kelmscott Library ▪ Palomino Clubrooms ▪ Refurbishment of landfill site office facilities ▪ Rushton Park toilets to be opened for public use. 	<ul style="list-style-type: none"> ▪ Review of Existing and vacated space in Administration ▪ Consultation with Rushton Park Ref. Grp. ▪ Consult Armadale Aquatic Centre advisory Committee Re: upgrade of facilities ▪ Palomino Clubrooms ▪ Refurbishment of landfill site office facilities ▪ Rushton Park lighting of the pool complex. ▪ Cross Park lighting projects. ▪ Admin airconditioning replacement ▪ Preliminary works for transportable accommodation. ▪ Armadale Arena bus storage facility.
Waste Services			

**BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 254, WEDNESDAY, 24th NOVEMBER 2004**

MINUTES

MEMBERS PRESENT

Cr Frank Green (Chairman)
Mrs Penny Versteeg
Mr Bill Ladyman
Mr Don Griffiths

Mr David Allen (Secretary)
Mr Kim Sarti
Mr Chris Raabe
Mr Ron Withnell

APOLOGIES

Mr Michael O'Neill
Mrs Irene Morcombe (Treasurer)

Ms Miriam Stanborough

Meeting declared meeting open at 7:36 pm; minutes of previous meeting held 27th October 2004 accepted as being correct: Ladyman/Allen. Carried

BUSINESS ARISING

1. Finance – flowchart of payment & funding processes – Cr Green has spoken with Mr Nathan Caine of City's Finance Dept re formal financial processes to be followed by Committee and he hopes to attend a future meeting in 2005 to discuss: budget timing (requests, notification of funds for coming year), administrative funds, forms, rollover of funds and feedback etc [1/234 and 1/239].
2. Bungendore Bush Breakfast – 7th November. – Finance– 32 paying people (\$160 taken) + 8 others = 40 people total in attendance. Cr Green reported that he and Eileen have donated all the food and drink for the breakfast so there were no costs. Committee thanked them for their most generous donation. Thanks also to Mr Withnell for donating the bacon. Donation tin: \$12.00 and sale of merchandise \$29.00. Procedures – letter of thanks to school for parking in school grounds & toilets, ticket system for cooked meal worked well. Letter of thanks to Lions Club members for use of gas BBQ trailer and cooking breakfast. Bush walk led by Mr Sarti, the rare Star Sun Orchid *Thelymitra stellata* was seen on the walk.
Action point 1/254 – Mr Allen to send letters of thanks to Armadale Christian College and Armadale Lions Club following the Bush Breakfast.
3. Information Display Shelter refurbishment and relocation – unveiling of new display panels was performed by Deputy Mayor Cr Jeff Munn at the Bush Breakfast. Mr Sarti has completed installation of all panels at both shelters and sealed edges with silicone.
Action point 2/254 – Mr Sarti to send publicity articles re Information Display Shelters.
4. Erosion in gully on W3 fire access track near junction with tracks N2 and N3 – Cr Green has discussed Committee's recommendation that two (2) lengths of 9-inch concrete pipe be installed and covered by gravel with Council Foreman, Mr Pat Nardelli – unknown whether completed.
5. Weedbuster Week – Ms Stanborough not present to report on effectiveness of herbicide on treated stumps of woody weeds (Eastern States wattles & eucalypts and Victorian

- Ti-Tree) in Pit#3 [1/253] Mr Withnell reported the weed removal along Dryandra Drive by students of Armadale Christian College has been completed under his guidance.
6. Charges for auditing Committee's accounts – Cr Green has discussed the \$572.00 invoice received from Barrett & Partners with Mr Nathan Caine [2/253]. The amount is covered in the City's auditing account. Committee does not have to pay the account nor budget for this item.
 7. Budget allocation for 2004/2005 – Mrs Morcombe has discussed the funding shortfall with Manager Parks, Mr Paul Lanternier [3/253] who confirmed the Dieback Disease control programme will not be funded by the City of Armadale, only the Phosphite chemical. It was agreed to review Committee's budget-to-date in April to see whether funds available to continue this important management function.
 8. Albany Highway boundary entrance sign – Mr Ladyman reported that whilst the mortar holding the laterite stonework is crumbling, it is worth repairing [4/253]. Mr Ladyman offered to complete this task in the next few weeks. Committee agreed to have the structure mended to match existing.
 9. General maintenance – Mr Griffiths reported the repair of the locking mechanism on Gate 'G' at Howe Street entrance is still to be done.
 10. Damaged fence, southern boundary – Mr Thompson not present to report on repair of the damaged southern boundary fence and box section opposite Track #12 [3/250]. Also replacement of the stainless steel locking loop at Gate "L".
 11. Hazard reduction review – Mr Thompson not present to report on hazard reduction within Bungendore Park and adjacent CALM land.
 12. Fire access track – possibility from Richon Heights cul-de-sac across CALM-managed Lot 2 to link up to the western boundary track of Bungendore Park. Further meeting to be held on-site with Messrs McIntosh, Batt and Thompson – Mr Thompson not present to report.
Action point 3/254 – Cr Green to contact Mr Thompson for a report on these outstanding items by next meeting.
 13. Voluntary Hours – Committee members to complete the Voluntary Hours forms at the meeting.
 14. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities as and when required. Moved: Mr Raabe/Mr Ladyman. Carried 22-9-2004.
Activity since last meeting includes:
 - Public relations members at Bush Breakfast 7th Nov
 - Construction – signs Mr Sarti 7th Nov
 - Weeding -Mr Withnell and students 10, 17th Nov
 - On-site work - Mr Ladyman 14th Nov

AWAITING COMPLETION AND/OR REPLY

1. Geographical Information Systems project – Mr Sarti: no report.
2. Strategic photograph locations – no action. Mr Allen will be seeking assistance in the field [2/245].

GRANT REPORTS DUE

Nil.

GRANTS IN PROGRESS

1. Swan Alcoa Landcare Program 2004 (04SE06) – \$1,380 [XT71]
2. Community Conservation 2003/2004 – \$900 [XT72]
3. Regional Parks Community 2004 grant – \$1,100 [XT73]
4. Swan Alcoa Landcare Program 2005 (05S08) – \$2,700 application approved.
5. Community Conservation 2004/2005 – \$2,200 application pending
6. Regional Parks Community 2005 grant – \$1,050 application pending

INFORMATION RECEIVED

1. CALM, Regional Parks Community Grants 2004/05 – acknowledging receipt of application.
2. Swan/Avon Information Sheet – No.10 Nov/Dec 2004.

CORRESPONDENCE IN

1. City of Armadale – development proposal for Lot 14 (No 281) Albany Highway, Bedfordale.
2. City of Armadale, Environmental Officer – Risk Management workshop, 1st December 2004
3. CALM, Regional Parks Community grants 2003/04 – acknowledging receipt of acquittal form.
4. Swan Alcoa Landcare Program – informing \$2,700 grant application approved.
5. City of Armadale, Spring bushwalks – thanks to members for organising bushwalks.
6. City of Armadale, BEAC – invitation to Araluen 5-12-2004 for Awards Presentation & BBQ.
7. City of Armadale – information re Environmental Contribution Award.

CORRESPONDENCE OUT

1. CALM, Regional Parks Community Grants 2002/03 – project acquittal form [XT74].
2. CALM, Regional Parks Community Grants 2004/05 – grant application for \$1,050.
3. City of Armadale – re development proposal for Lot 14 (No 281) Albany Highway, Bedfordale.
4. City of Armadale – nominating for City's Environmental Contribution Award.

FINANCE

Details	Amount \$	Expenditure Type
Kim Sarti – photocopying, postage and stationery	26.50	XT 7
Kim Sarti – silicone sealer, pop rivets	20.65	XT 3

Withnell/Griffiths. Carried.

BUSHCARE & ENVIRONMENTAL ADVISORY COMMITTEE (BEAC) REPORT

Nil report as Cr Green was unable to attend.

GENERAL BUSINESS

1. BEAC request for volunteer hours – Mr Sarti has completed a group response from October 2003 to September 2004 based on members' hourly sheets. Those members in excess of 50 hours qualify for a hat or T-shirt.
2. BEAC End-of-Year function and Awards Presentation – 5th December at Araluen Botanic Park picnic area; gold coin donation to gain entry. Commencing at 3pm with presentations by the Mayor at 4pm followed by a BBQ. Sausages, bread rolls & soft drink provided. Please bring a salad to share. RSVPs to Corrine Gaskin on 9399 0194 by 29th November.
3. Post office box – Committee agreed to Mrs Morcombe's suggestion of a Post Office box for secretarial and financial mail to overcome delays and collection problems when the Secretary is away. Cost unknown, but thought to be \$55 + one-off charges. Raabe/Griffiths. Carried.
Action point 4/254 – Mr Allen to arrange for a Post Office box for Committee's mail.
4. Swan Alcoa Landcare Program (SALP) funding for 2005 – notification that our funding application of \$2,700 has been approved to continue Weed control (\$420), Seedlings (\$500), Feral bee control and Lures (\$250), Admin (\$30) and Dieback treatment (\$1,500). Cheque presentation expected in February.
5. CALM Regional Parks Community grant 2004/2005 – Mr Sarti submitted an application for \$1,050 to undertake weed control on Pt 24 and Lot 2 on adjacent land on western boundary.
6. Unauthorised clearing and widening of track west of pit #10 – Dieback Report November 2001 by Glevan Dieback Consultancy Services and associated map state this track is to be regenerated. This was confirmed at January 2003 meeting [No 233] when the un-numbered track west of Pit#10 was now closed following the Dieback recommendations and natural regeneration is to occur. Committee was informed that this track [track #8] has now not only been cleared, but also widened in the process. Cr Green reported that he had spoken to Mr Mick McIntosh who organised the work by contractor Max Henderson and that it was an "upgrade" of existing tracks. It was noted that there had been no consultation with Committee which is aware of the Management Plan 1997-2007 and Dieback Report. This is not the first time works have been

undertaken without consultation with Committee. Other questions were raised: why was the work undertaken in variance of the Dieback Management Report, why wasn't Committee consulted and as the track is clearly signposted "Dieback-free Area", what protective measures were taken by the contractor to prevent cross-infection?

Action point 5/254 – Mr Allen to write to Manager Parks regarding the unauthorised clearing and widening of the track west of pit No. 10.

7. CALM Regional Parks Community grant 2002/2003 – Mr Sarti has completed and returned the project acquittal form; acknowledgement from CALM received.
8. Seedling order for 2005 planting – Mr Sarti tabled a suggested a seedling order for next year's planting – refer Attachment "A".
9. City of Armadale's "Environmental Contribution of the Year" Award – Mr Allen has nominated Committee for this award and has submitted a list of Committee's achievement's over the past 23 years.
10. Action Outdoors Association walk – 14-11-2004 in Bungendore Park was advertised in the "West Australian". Apparently 35-40 walkers attend these functions.
11. Development proposal for Lot 14 (No. 281) Albany Highway – information and plan received from City of Armadale for erection of horse stables. Mr Allen reported that he had discussed this item with some Committee members and replied before the planning process deadline. Committee had no objections to the proposal but asked that the proponent be reminded that riding of horses in Bungendore Park is restricted to the bridle trail.
12. Risk Management workshop – between 9.00am and 11.30am Wednesday 1st December, 2004 at City of Armadale's Administration Centre. A free workshop dealing with how to compile a risk management plan and guidelines and checklists to help to plan events. Anyone involved in organising events is welcome/encouraged to attend.
Action point 6/254 – Mr Allen to attend the Risk Management workshop 1-12-2004.
13. City of Armadale: Spring Bushwalks – letter of thanks to Committee for organising the Djilba Walk and specific members for their contribution on the day.

DIARY OF EVENTS

2004	Date	Events
DECEMBER	5	BEAC BBQ & presentation – 3pm onwards Araluen Botanic Park picnic area
2005	Date	Events
JANUARY		
FEBRUARY		Pre-budget discussion
MARCH		Budget meeting
APRIL	2 & 3	Minawarra Festival – 2 days Smoke treatment/Direct seeding Review budget for Dieback treatment funding
MAY		

JUNE		
JULY		Community & School Planting Days
AUGUST		
SEPTEMBER		
OCTOBER		Kelmscott Show – 3 days Weedbuster Week (2 nd week in October)
NOVEMBER		
DECEMBER		

SUMMARY OF OUTSTANDING AND NEW ACTION POINTS

(Shaded Action Point Dates are only found in this Summary, not within the Minutes. Please review.)

Feb 03	01/234	Mr Lanternier to provide a flow chart for the payments process and to supply Committee with copies of the Friends Group Manual
Jul 03	09/239	Cr Green to speak to Mr Lanternier to arrange a meeting after Mr Thompson and Mr Sarti have returned from leave (after 05/09/03).
Oct 03	02/242	Messrs Sarti & Raabe to relocate bridle trail welcome sign at correct boundary location.
Oct 03	03/242	Mr Thompson to replace missing chain and padlock on Gate "K".
Feb 04	02/245	Mr Allen to fix location of photo-point sites.
Jul 04	03/250	Mr Thompson to repair damaged southern boundary fence and box section opposite Track #12.
Oct 04	01/253	Ms Stanborough to check effectiveness of herbicide on treated stumps of woody weeds and report at next meeting.
Oct 04	04/253	Mr Ladyman to examine the stonework of Albany Hwy boundary entrance sign and report at next meeting.
Nov 04	01/254	Mr Allen to send letters of thanks to Armadale Christian College and Armadale Lions Club following the Bush Breakfast.
Nov 04	02/254	Mr Sarti to send publicity articles re Information Display Shelters.
Nov 04	03/254	Cr Green to contact Mr Thompson for a report on outstanding items by next meeting.
Nov 04	04/254	Mr Allen to arrange for a Post Office box for Committee's mail.
Nov 04	05/254	Mr Allen to write to Manager Parks regarding the unauthorised clearing and widening of the track west of pit No. 10.
Nov 04	06/254	Mr Allen to attend the Risk Management workshop 1-12-2004.

DATE OF NEXT MEETING

7:30 p.m. Wednesday 16th February 2005 (*note change of date!*)

Mr Kim Sarti, a/g Minutes Secretary

Signed: **Date:**

Chairman/Acting Chairman – Bungendore Park Management Committee

Attachment "A"

Bungendore Park Management Committee

Seedling Order for 2005

All seedlings to be propagated from seed collected within Bungendore Park.
 Our preference is for seedlings to be delivered in peat pots, although it's acknowledged it may be more practical to provide seedlings in plastic pots or re-cycled paper pots.

Species	Number of seedlings	Suitable for Admiral Road entrance
<i>Acacia alata</i>	0	
<i>Acacia lateriticola</i>	50	
<i>Acacia pulchella</i>	50	
<i>Acacia urophylla</i>	50	
<i>Allocasuariana fraseriana</i>	100	
<i>Allocasuarina humilis</i>	50	
<i>Anigozanthos manglesii</i>	0	✓
<i>Beaufortia macrostemon</i>	0	✓
<i>Calothamnus quadrifidus</i>	50	
<i>Calothamnus rupestris</i>	0	
<i>Corymbia (Eucalyptus) calophylla</i>	50	
<i>Dryandra praemorsa</i>	50	
<i>Eucalyptus marginata</i>	100	
<i>Hakea undulata</i>	150	
<i>Kennedia prostrata</i>	50	✓
<i>Kennedia coccinea</i>	50	
<i>Melaleuca radula</i>	50	
<i>Melaleuca scabra</i>	100	✓
<i>Mirbelia spinosa</i>	0	
Miscellaneous e.g. <i>Hakea sp</i> , <i>Gompholobium sp</i>	50	
Total (Armadale Wildflower Society order)	1,000	

Species numbers do not have to be exact, they can be varied e.g. due to seed shortage or viability. Other site-specific species may be substituted, as long as there is a total of 1,000 seedlings.

Funding for supply of seedlings by Armadale Wildflower Society –

1,000 seedlings @ 50¢ ea \$500.00
 from 2005 Swan Alcoa Landcare Program grant [XT reference: to be advised]

Kim Sarti,
 Projects Co-ordinator
 22.11.2004

ARMADALE SETTLERS COMMON

MINUTES

**OF THE JANUARY 2005 COMMITTEE MEETING HELD
AT THE FIELD CENTRE ON THURSDAY 27th JANUARY 2005 AT 7.35 PM**

PRESENT:

Cr. Bob Tizard	Chairman
Michael Moltoni	Deputy Chairman
Jim Altham	Community Rep
Peter Greenway	Community Rep
Leo den Hollander	Community Rep
Toni Liebeck	Community Rep

APOLOGIES: Kim Fletcher

1. OPEN WELCOME & APOLOGIES

The meeting opened at 7.35pm. Bob Tizard welcomed everyone and stated that due to Shirley Hobday's resignation the Committee needs to find replacement Minutes Secretary and Treasurer. Toni Liebeck volunteered to be the new Minutes Secretary and her nomination was accepted.

2. DISCLOSURE OF FINANCIAL INTEREST

No disclosure of financial interest.

3. PUBLIC QUESTION TIME

No Questions.

4. DEPUTATIONS

No deputations.

5. CONFIRMATION OF THE MINUTES

Leo den Hollander moved that the minutes of the meeting of 28th October be accepted as a true and correct record. As there were no objections, the motion was carried.

6. MATTERS ARISING

No matters arising.

7. CORRESPONDENCE

Correspondence In

- 7.1 City of Armadale - End of Year Award Presentation.
- 7.2 Swan Catchment Council - Swan Alcoa Landcare program Funding
- 7.3 Department of Justice - Intensive Supervision Program
- 7.4 Orienteering Assoc of WA - Event 20th March 2005

Correspondence Out

- 7.5 Moonshadow Raptor Rehab - Letter of Thanks
- 7.6 Cohuna Koala Park - Letter of Thanks
- 7.7 Armadale Reptile Centre- Letter of Thanks
- 7.8 Smorgasbord Products - Letter of Thanks
- 7.9 Woolworths (Bunbury Meats) - Letter of Thanks
- 7.10 City of Armadale - Work Requests (4 Items)

8. REPORTS

- 8.1 Treasurer - The financial balances remain unchanged. All Committee Members to be advised of the vacant Treasurer's position.
- 8.2 Bushfire Brigade - The Rangers have reported that property owners adjacent to the Common have generally responded to the request that they implement suitable firebreaks.
- 8.3 CBE Buffer Revegetation - awaiting reply to representations.
- 8.4 Weed Control - no report
- 8.5 BEAC - Details of the BEAC Award presentations were reported.

9. MANAGEMENT PLAN

The draft management Plan is still awaiting presentation to Council before it is released for public comment

10 TRAINING

- 10.1 Bob reported on the Senior First Aid Course that he successfully undertook on 17th and 18th January 2005. Michael Moltoni to participate in a similar course later in the year.
- 10.2 Other training courses to be reviewed at the February meeting.

11. SUMMER ACTIVITIES SCHEDULE

- 11.1 **Seed Collecting** - Due to the early seeding of the local eucalypts, the optimum time for seed collecting of this species has past. As they were the main plants of interest it was decided that no further seed collecting be undertaken this summer.
- 11.2 **Care of Dieback Resistant Jarrahs** - The nineteen seedlings of the Dieback resistant jarrahs have been receiving twice weekly watering during the past two months. Despite this level of care we have lost three of these plants. The availability of other local jarrahs for purchase (for planting during the winter of 2005) to be investigated. Local provenance is considered to be of prime importance. This may reduce the number of suitable nursery sources.

- 11.3 **Seedling Propagation** - It was agreed that the Committee and Friends conduct a seedling propagation event using the seeds that we have collected in the Common. Michael explained that these seedlings would be too young for planting during the winter of 2005 and suggested that they be used in 2006. The Committee accepted this plan and also agreed that direct seeding of the Settlers Road gravel pit should commence this year.

The availability of the 50mm seedling pots and the associated storage frames to be investigated with Parks and Gardens, the Armadale Gosnells Landcare group and City Farm. The longer (125mm) pots are preferred. If sufficient quantities are not available through these sources then commercial sources will be pursued.

- 11.4 **Rehabilitation of the Settlers Road gravel pit** - As outlined at Item 11.3, it was agreed that direct seeding of the gravel pit commence in the winter of 2005 using 50% of the seeds collected this year in the Common. The other 50% to be used to raise seedlings for use in 2006. The two main species are to be Marri and Jarrah. Now that the funding has been secured through SALP, we can immediately commence the earthworks at this location using Council facilities at the price quoted.
- 11.5 **Mapping and Naming of Walk Trails** - It was agreed that the mapping of walk trails using GPS equipment should be completed as soon as possible. A suitable date to be set, preferably on the weekend. Once mapped, the trails can then be named. Submission of the names to Council will be required for endorsement.
- 11.6 **Setting of 2005 Meeting Program** - Bob suggested that at our February meeting we should determine a timetable of items for discussion/resolution throughout the year eg. funding applications, training etc. The Committee agreed.

12. ONGOING ISSUES

- 12.1 **Motorbikes** - The Rangers to be advised of possible trail bike offenders who may be using the Common illegally.
- 12.2 **Fire Gates** - As per Item 7.8, the Manager, Parks and Gardens has been requested to install the last of the firegates in the western zone (at the corner of Canns and Carradine Roads) and the three firegates in the eastern zone.
- 12.3 **Rubbish Removal** - Local resident and "Friend of the Common", Mr Brian Maitland has offered to assist with the removal of rubbish with his tractor as soon as the fire danger in the Common is past ie. April/May. This timing will be appropriate, as the remaining fire gate should be in place by then.
- 12.4 **Wire Fence Removal** - awaiting availability of contractor
- 12.5 **Park Signage** - under review

- 12.6 **2005 Tree Planting** - Regular summer watering of the dieback resistant Jarrahs at the Settlers Road gravel pit has been in place over December and January. Direct seeding of the Settlers Road gravel pit is scheduled for the 2005 winter. Seedlings propagated by the Committee will be planted in 2006 (see Item 11.4 above).
 - 12.7 **Naming of Walk trails** - see Item 11.5
 - 12.8 **Record of volunteer hours** - Bob outlined that a record of all volunteer hours contributed by the Committee and Friends group will be maintained. Individuals can then submit their own times to the Environmental Officer in October each year.
 - 12.9 **Dieback** - awaiting outcome of Management Plan
 - 12.10 **Local School Representatives** - School Principals to be contacted again, now that schools have resumed.
- 13. GENERAL BUSINESS**
- 13.1 **2005 Meeting Dates** - Committee members were given a list of meeting dates for 2005.
 - 13.2 **Potable Water at the Field Centre** - This matter is being pursued with Council.
 - 13.3 **Graffiti at Willow Heights** - It was reported that Willow Heights had been daubed with graffiti before Christmas. The graffiti was removed within three days and there have been no further incidents of this type of vandalism
 - 13.4 **Terms of Reference and Appointment of Committee Members** - Bob reported that at the last Community Services Committee of Council, that Terms of Reference for the Armadale Settlers Common Management Committee had been recommended. In addition, current Committee members were recommended for official appointment to the Management Committee. Final consideration of these matters will be undertaken at the next ordinary meeting of Council on 7th February 2005.
 - 13.5 **Date of 2005 "Walk the Common"** - The 2nd October 2005 was chosen as the best possible date for springtime walk through the Common. Council to be advised.
 - 13.6 **Harvest Festival - HCTA** - The Heritage Country Tourist Association (HCTA) is planning to hold a "Heritage and Harvest Festival" on 30th April and 1st May 2005 at the Settlers Common. The opportunity exists for the Committee to conduct guided walks of the Common over these two days. The Committee agreed to participate in this event and to provide guides for walks on both the Saturday and Sunday. The number and exact times of walks is to be decided later. The HCTA will provide a bus.

- 13.7 **2003/2004 Annual Report** - The Armadale Settlers Common Annual Report for the 2003/04 year was tabled. Copies will be provided to Committee members at a later date. It was agreed that Council be approached to place a copy of the Annual Report on the Settlers Common Web site

The next monthly meeting will be held on Thursday 24th February 2005 at the Field Centre at 7.30 pm

The meeting closed at 9.40 pm

..... R.J Tizard, Chairman - 24th February 2005

REVIEW OF THE CITY OF ARMADALE STATE OF THE ENVIRONMENT REPORT

The City of Armadale State of the Environment Report is reviewed on a five yearly basis. The State of the Environment Report 1999 documented the state of the natural environment, identified threats, and prioritised actions for environmental management. This document is now being reviewed.

On 17 January 2005, a Councillor workshop was held to undertake the following:

- discuss public involvement in the review of the State of the Environment Report;
- deliver a presentation on the findings of the internally reviewed 1999 State of the Environment Report; and
- identify future priority actions for environmental management.

Cr Everts, Cr Hart, Cr Hopper, Cr Knezevich, Cr Munn, Cr Reynolds, Cr Tizard and Cr Zelones attended the workshop. Workshop outcomes are as follows.

WORKSHOP OUTCOMES

Level Of Public Involvement

- The public participation spectrum (inform, consult, involve, collaborate or empower) was considered.
- Workshop participants discussed the benefits of 'consulting' as a form of public involvement.
- The 'consult' level of public involvement involves keeping the public informed, listening to and acknowledging concerns, and providing feedback on how public input influenced decisions.
- It was agreed that the 'consult' level of public involvement was appropriate for this review.

Aims Of The Consultation

- Workshop participants discussed the following.
- Methods to engage the public in the consultation process including:
- consulting friends groups and chairs of other interest groups; and
- undertaking a public survey.
- The need to inform those being consulted about environmental issues prior to consultation to ensure public comment is informed.
- The need to inform those involved in the consultation process about resource limitations in the implementation of environmental management actions.
- The need to ensure that those that are involved in the consultation are spread across more than one demographic.

Method Of Consultation

The following method of public consultation was discussed and supported by workshop participants:

Consultation Process – Stage 1 – Preparation of Document

- **Councillor Workshop** to identify priority actions for environmental management (this workshop).

- **Friends' group and interest group workshop.** To include a presentation on the findings of the current review of the State of the Environment Report. Also to include an opportunity to identify future environmental management actions and vote on level of priority.
- **Public workshop** of randomly selected individuals to aim to achieve an understanding of the general public's current environmental concerns and their current level of knowledge on environmental issues. The workshop itself would be the same as that proposed for friends groups. Officers to further consider how the aim is best achieved.

Consultation Process – Stage 2

- Preparation of draft State of the Environment Report 2005 that reflects findings of the Councillor and public consultation workshops. Draft document considered and approved by Council for public release.
- Circulation of draft document to interest groups and stakeholders for public comment. Potential partners for actions to get individualised covering letter. Newspaper advertisement on the release of document for comment. Draft document and advertisements to include voting sheet.

Finalisation of 2005 State of the Environment Report
Revision of draft document.
Final document to Council for endorsement.

Identification Of Priorities For Future Environmental Management

Councillors were invited to:

- discuss environmental management actions that were proposed in the draft review documents;
- suggest additional environmental management actions; and
- vote on priority actions for environmental management.

The outcomes of the Councillors voting will be provided to Council when the draft document is provided for Council consideration/ approval for public release.

NOTICE

State of the Environment Review Workshop Invitation to Committee and Friends of the Common

At 7.30pm on Wednesday 2nd March 2005, Council will be conducting a workshop to review the "State of the Environment" report. This document:

- 1) describes the state of the environment in the City
- 2) identifies threats and
- 3) prioritises actions for environmental management

The opportunity exists for us all to contribute to the review of the document at the workshop.

Friends and Committee members of the Common are encouraged to attend. The revised "State of the Environment" report will provide a five-year work plan for the City in terms of environmental management.

Please, RSVP to Corinne Gaskin on telephone 9399 0194 or email cgaskin@armadale.wa.gov.au before Friday 25th February 2005. A small amount of pre-reading is required and will be sent to you prior to the workshop.

Information Bulletin

Issue No. 4/2005

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<p>Information from Human Resources Blue Divider</p>	<ul style="list-style-type: none"> ▪ Employee Movements HR-1
Information to Standing Committees	
<p>City Strategy Lilac Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>Technical Services Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters –Community Services Committee T-1 ▪ Works Programme Technical Services Directorate – January to March 2005..... T-2 ▪ Minutes from Occasional Advisory Committees Bungendore Park Management Committee Minutes – November 2004..... T-5 ▪ Armadale Settlers Common – January 2005..... T-12 ▪ General Review of the City of Armadale ‘State of the Environment Report’ T-17
<p>Community Services Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters –Community Services Committee C-1 ▪ Monthly/Quarterly Departmental Reports Library & Heritage Services General Report – January 2005 C-3 ▪ Manager Ranger & Emergency Services Report – January 2005 C-7 ▪ Minutes from Occasional Advisory Committees Aboriginal & Torres Strait Islander Advisory Com – 5 October 2004 C-16/CA20-25 ▪ Aboriginal & Torres Strait Islander Advisory Com – 2 November 2004 C-16/CA26-29 ▪ Minnowarra Festival Committee – 15 December 2004..... C-16/CA30-33 ▪ Public History Advisory Committee – 2 December 2004..... C-16/CA34-39 ▪ Aquatic Facilities Needs Assessment & Feasibility Study ▪ Reference Group – 1 February 2005 C-16/CA40-43

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE		
REPORT ON OUTSTANDING MATTERS – JANUARY 2005		
ITEM	DEPT.	ACTION/STATUS
<p><i>Lease – Armadale Golf Course – (June 2003)</i></p> <p>That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	<p>Recreation Services</p>	<p>Golf Course Lease has been finalised. Negotiations underway with Armadale Golf Club re: Management Agreement for the clubhouse facility. Matter to be finalised by March 2005.</p>
<p><i>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</i></p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club’s future, canvassing possible options for Council’s consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	<p>Recreation Services</p>	<p>Matter reported to the November Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club’s request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to the April Community Services Committee Meeting.</p>
<p><i>Redevelopment of Former Kelmscott Pool Site (November 2004)</i></p> <p>That officers further investigate the proposal to establish a Rushton Park Advisory Committee and report back to the February Community Services Committee on the benefits and potential implications of the proposal. (C172/11/04)</p>	<p>Recreation Services</p>	<p>Subject to workloads and available resources, matter to be reported to February 2005 Community Services Committee meeting.</p>
<p><i>Dob in a Hoon Program for Armadale (January 2005)</i></p> <p>That Council recommit the “Dob in a Hoon” program, pending:</p> <ol style="list-style-type: none"> a. further information in regard to the processes used and outcomes arrived at by other local government authorities with regard to their “Dob in a Hoon” programs. b. information from the new Officer in Charge at Armadale Police Station as to what measures are being taken currently by the Armadale Police in regard to Hoon behaviour. (C6/1/05) 	<p>Community Development</p>	<p>Subject to workloads and available resources, matter to be reported to a future Community Services Committee.</p>

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – JANUARY 2005		
ITEM	DEPT.	ACTION/STATUS
<p><i>Pioneers' Reunion Venue</i> That Council continue the current practice of rotating the Pioneers' Reunion at the Armadale, Kelmscott and Roleystone Halls and investigate additional venues at which to hold the function within the City of Armadale</p> <p>The matter of qualification to become a Pioneer to be investigated by officers and referred to a future meeting of the Community Services Committee. (C9/1/05)</p>	Community Services	Subject to workloads and available resources, matter to be reported to a future Community Services Committee Meeting.
<p><i>Sporting Club Debt Repayment Plans</i></p> <p>A number of reports were submitted to the Community Services Committee during 2004 including;</p> <ul style="list-style-type: none"> ▪ Armadale Soccer Club (C63/4/04 & C179/12/04) ▪ Armadale Sporting Club (C81/5/04) ▪ ARKS Rugby Union Club (C100/6/04) ▪ Armadale & Districts Rugby League Club (C106/6/04) ▪ Kelmscott Football & Sportsmen's Club (C87/6/04) 	Recreation	Subject to workloads and available monies, it is anticipated that an update report on all clubs will be presented to Committee in March 2005.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – JANUARY 2005

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicator report for the month of January 2005 is attached. Note that the Kelmscott Library was closed for a portion of the month due to its relocation. (Refer to Attachment "CA-1".)

1.2 Library Extension Activities

1.2.1 School Holiday Activity report

(Report prepared by Claire Snowball, Librarian Kelmscott Library)

School Holiday Activities January 2005

Theme: Summer
Dates: 13 January, 19 January, 21 January 2005
Venues: Armadale, Kelmscott and Westfield Public Libraries.
Number Attending: ARM : 6 , KMS : 24, WST : 12. Total number of children : 42

Westfield Library hosted a 'Summer Activity Marathon'. Activities such as painting, make a jigsaw, word sleuths, crosswords and other puzzles were put out for children to use. The Reading Rulz summer holiday reading program was promoted and children joined the club and took extra activity sheets home. This activity was a good way to promote the reading program in a fun way at the library.

At Armadale Library we made a summer sun wall hanging to hold summer holiday postcards, small brochures, holiday mementos, etc. The children also had the opportunity to make an accompanying sunflower out of the coloured card that was left over. They used some of the books featuring pictures of sunflowers to fuel their imagination and came up with some delightful results.

Kelmscott Library's activity was face painting in the Community Room of our brand new building. Diane and Gayle from Scribbly Faces joined us to transform local children into dragons, lions, and sea princesses. While children were waiting for their turn to be painted, they painted their own summer themed pictures, some of which now decorate our colourful new walls. After having their face painted, some children

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

continued the fun by reading jokes to each other from the library's books. Their laughter proved Reading Rulz!



The Summer Reading programs, Reading Rulz and the Premier's Reading Challenge, were supported at all the holiday activities. Books and other library materials on travel, summer fun, sport, flowers, face painting and crafts were displayed to promote the activities and the summer theme.

1.2.2 British Comedy Display

(Report prepared by Janet Deegan, Branch Librarian Armadale)



Report – Community Information Display

“British Comedy Display”

Topic
Presenter

Date January 2005

Time

Venue Armadale Library

No. Attending

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

“British comedy” has been the theme of the Armadale Library display this month. The display has proved very popular with customers, many of whom have taken the time to browse the information, and then borrow the items available for loan.

The display featured short biographies of some of the favourite British Comedy characters over the years. These characters included Prunella Scales (Fawlty Towers), Rowan Atkinson (Black Adder & Mr Bean), Dawn French (The Vicar of Dibley), Dame Judi Dench (As Time Goes By), Ben Elton (Black Adder), and John Cleese (Monty Python & Fawlty Towers). Accompanying the display were many items available for loan, including biographies, videos, cassettes and books. These items have been enjoyed by many over the years, and are still popular today. This display has been a very popular choice, and has been enjoyed by many of the Armadale Library patrons.



MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

2. HERITAGE SERVICES

2.1 Oral History Report

The following statistics provide an update on the activities of the Oral History volunteers during the month of January.

Letters sent inviting participation for an oral history to be conducted – 4
Oral Histories completed – 2
Transcripts completed - 0
Interviews in progress – 6
Transcripts in progress – 7

2.2 Resignation of Historian/Curator

The unexpected resignation of Chantal Gurney-Pringle from the position of Historian/Curator has left the heritage area somewhat short staffed in the immediate term. Lorraine Pearce has been on secondment to the Birtwistle Local Studies Library and History House Museum as a Local Studies/Curatorial Assistant (her substantive position is as a Library Clerk in the Westfield Library, though she is now a qualified Librarian).

Lorraine is currently working full time in the position until the 0.8 Museum Curator position that has been advertised is filled. The Historian/Local Studies Librarian position is currently being reviewed, and will hopefully be advertised towards the end of the financial year.

3. ARMADALE VISITOR CENTRE REPORT

3.1 Visitor Statistics

- 695 people visited the Armadale Tourist Information Centre during **December 2004**
- 378 enquiries from the local community
- 113 enquiries from the wider metropolitan area
- 21 enquiries from people living intrastate
- 52 enquiries from people living interstate – NSW, Vic, SA and QLD
- 127 enquiries from people living overseas – including England, Holland, Singapore, New Zealand, Canada, Scotland, USA, Japan, Czechoslovakia.
- 800 people visited the Armadale Tourist Information Centre during **January 2005.**

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

- 394 enquiries from the local community
- 176 enquiries from the wider metropolitan area
- 46 enquiries from people living intrastate
 - 75 enquiries from people living interstate – NSW, Vic, SA and QLD
 - 119 enquiries from people living overseas – including England, Holland, Singapore, South Africa, Scotland, USA, Japan, Spain, Denmark.

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR JANUARY 2005

1. Animal Control

1.1 Dogs General

Ranger Services has received two hundred and forty four (244) requests for assistance during this report period. The primary focus of Ranger Services is managing the response to the community for requests for service. This has increased over the last twelve (12) months as can be demonstrated by the overall number of requests for assistance as compared to the corresponding period of 2003/2004.

The increase is partially due to population growth, partially to higher expectations of service and indeed Council's own internal efforts to deliver more.

1.2 Livestock

During this report period Ranger Services attended to twenty (20) requests for assistance in dealing with stock wandering on the road.

2. Court Action

The following information relates to legal action taken by Ranger Services pursuant to the provisions of the Dog Act 1976. This matter was heard and determined in the Armadale Magistrate's Court during the report period.

Name	Offence	Finding of Court	Penalty \$	\$	Total \$
Jackie Elliott	Fail to Register	Guilty	100.00	59.50	159.50

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

3. Vehicles

3.1 Parking

Ranger Services attended to fifty one (51) general enquires relating to the unlawful parking of vehicles during this report period.

3.2 Commercial Vehicles (Trucks)

There was a slight decrease in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

3.3 Control of Vehicles (Off Road Areas)

Ranger Services attended to two (2) reports of vehicles (motorcycles) being driven in prohibited areas, during the report period.

3.4 Abandoned Vehicles

The number of abandoned vehicles continues to remain at an unacceptable level, and the cost to the City in the collection and disposal of the vehicle (most of which have no commercial value) is far in excess of projected budget estimates. This is a problem currently being shared by most Metropolitan Local Governments. As previously reported it is understood that KABC are in discussion with State Government with the view to provide some funding to deal with this specific issue. Future developments in this area will be reported as they arise.

4. Fire Services

4.1 General Enquires

Rangers have maintained a high profile in relation to hazardous blocks and continued offering advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services received forty seven (47) requests for assistance during the report period; this figure is significantly higher than the corresponding period in 2004 and is attributed to the increase public awareness, and the community education programmes being undertaken by Local Volunteer Bush Fire Brigades

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

4.2 Emergency Services Levy (ESL)

The Manager Ranger & Emergency Services is currently in the process of compiling the documents required to participate in and comply with the Emergency Services Levy Grants Scheme 2005/06.

Determining the service and financial needs of the various activities that are to be funded is a key aspect of the grants application process, which considered a range of factors, including past expenditures on these services, their current resource levels and resource standards in consideration with their risk profiles.

The grants budget and payment processes are designed to reflect the historical linkages between the Local Government, the brigades/units themselves and FESA and, wherever possible, seek to support and complement those arrangements in the most effective manner possible.

The funding arrangements do not alter the existing statutory responsibilities of Local Government to fund and manage a range of fire-related safety and control activities under the *Bush Fires Act 1954* and the *Local Government Act 1995*. These responsibilities will continue, notwithstanding the proposal to finance the agreed costs of operating Bush Fire Brigades (BFBs) through ESL collections.

On this basis, there will be no change to the existing management arrangements for these services or to the ownership of assets for BFBs, State Emergency Service (SES) Units and FESA Units. Hence, Local Governments will continue to administer and manage BFBs. SES Units and FESA Units will continue to be managed under the various arrangements that currently exist. FESA will also continue to manage its own services in accordance with current practices.

5. General

Karragullen/Pickering Brook Wildfire

On Saturday January 15th 2004 at about 1800 hrs. the Roleystone Volunteer Brigade was advised, by FESA Communication Centre (Comcen), of a reported fire in the Dale Road area east of the Karragullen townsite.

On arrival several small fires were sighted in the vicinity and on land under the control and management of Conservation & Land Management (CALM). The Roleystone Captain immediately advised CALM of the situation, through Comcen, and then proceeded to suppress the fire.

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

CALM units duly arrived and took over suppression action from the Roleystone brigade. At about 2215 hrs the Roleystone units were advised they were no longer required and subsequently stood down.

On Sunday January 16th 2005, at about 0025hrs I received a phone call from the FESA Bush Fire Service District Manager, Peter Johnstone, advising that the CALM fires east of Karragullen had escalated dramatically and were likely to impact on the Karragullen townsite and surrounding area.

I was requested to proceed to Roleystone Station, and in conjunction with FESA Fire Services Manager Terry Ryan, establish a Forward Control Centre in an appropriate location.

At about 0300hrs we had established an Incident Control Team, at and adjacent to the Karragullen Hall, and from there deployed units from the following brigades: Roleystone, Bedforddale, Gosnells, Armadale and Serpentine Jarrahdale to various fires in the areas of Dale, Carinyah and Westons Roads all of which are in the Illawarra State Forrest, east of Karragullen.

The team set up fire units tasked to Property Protection in Strike force mode. We set up the ICV (Incident Control Vehicle), water tankers, Helitacs, collar tank (for the helitacs), food, first aid, SES, fuel, spare parts etc.

We bought in Bush Fire Brigade appliances from across the metropolitan area, also set up as Strike force teams. We set up plans, strategies, water tankers, front-end loaders, Comms Plans, the works. The police/SES was set up to door knock and to close roads. The Plan was in place.

At about 2100hrs on Sunday evening the fire front impacted on Karragullen, and fire units that were on property protection were subjected to the full force of the fire.

Through total determination and commitment the fire fighters defended properties in the townsite and were able to save all properties that were under threat.

The fire front continued to travel in a North Westerly direction crossing Canning Road, Springdale Road and Canning Mills Road and was eventually contained in the Canning Mills area.

Monday Morning saw another fire front now threatening the Pickering Brook area the fire had also jumped the Brookton Highway east of the Rock Inn and

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

was travelling in a South Westerly direction; this was brought under control when it burnt into a low fuel area burnt by CALM in September 2004.

The fire had also jumped Brookton Highway near Boulder Rock and was travelling slowly towards the Canning Dam Catchment area, this was of particular concern to me because in the event of a wind change from the South West there was a real potential for the fire to head back towards the Araluen Estate.

Fortunately CALM were able to get a break around this jump over, and with the assistance of numerous units the fire was contained in this area. A task force of fourteen (14) fire units from the Northam Shire was instrumental in maintaining control along the Brookton Highway from Rock Inn to Boulder Rock.

Over the next 24 hrs crews were kept busy dealing with numerous hop overs and flare ups along the fire perimeter whilst in the Pickering Brook area the fire was causing major problems and threatening to impact on the townsite.

On Thursday January 20th 2004 the Fire in the Karragullen area was contained and under control, some fire crews were redeployed to assist in Pickering Brook and others remained in the Karragullen area. Fire crews from Roleystone and Bedforddale continued to patrol the area along Canning Road and Brookton Highway east to Ashendon Road for the following week. Roleystone Brigade are still receiving calls to extinguish burning logs and tree stumps etc. along Brookton Highway.

6. January 2005 Statistics

<i>DOGS</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Wandering	26	32	298	280
Dogs for Pick Up	24	13	188	120
Barking	12	20	162	138
Attacks	8	5	99	55
Lost & Found	80	55	366	349
General Information	17	9	66	51
Office Phone Enquiries	77	111	813	927
Total	244	245	1992	1920

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

<i>PARKING / VEHICLES</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Parking	9	11	106	61
Trucks	2	3	31	30
School Parking	2	0	24	11
Taxi Parking	1	N/A	1	N/A
Abandoned Vehicles	19	5	68	66
Off Road Vehicles	6	2	46	14
Office Phone Enquiries	12	16	96	72
Total	51	37	372	254

<i>LIVESTOCK</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Lost & Found	3	4	15	23
General	9	2	62	29
Office Phone Enquiries	8	3	46	28
Total	20	9	123	80

<i>LITTER</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	0	1	2	3
Private Property	0	0	9	2
Roadside / Reserve	4	5	26	14
Verge	3	0	17	13
Office Phone Enquiries	0	1	11	8
Total	7	7	65	40

<i>FIRE</i>	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Burning Off / General Information	7	1	22	12
Firebreak / Hazard	6	26	93	79
Office Phone Enquiries	34	13	366	404
Total	47	40	481	495

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

GENERAL	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
General Information	9	7	40	41
Office Phone Enquiries	16	22	173	128
Total	25	29	213	169

TOTAL	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Total Reports / Complaints	394	367	3246	2958

(10% increase from last year)

WARNINGS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	26	17	130	165
Parking	18	10	85	101
Off Road Vehicles	0	0	0	3
Litter	0	1	3	4
Fire & Fire Orders	5	17	120	213
Other	0	0	0	4
Total	49	45	338	490

INFRINGEMENTS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dogs	16	34	201	199
Parking	75	14	242	151
Off Road Vehicles	0	0	0	3
Litter	1	0	15	2
Fire	11	16	48	55
Other	0	0	0	0
NUMBER WITHDRAWN	7	N/A	35	N/A
Total	103	64	506	410

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

(20% increase from last year)

IMPOUNDED DOGS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Claimed	22	40	215	228
Sold	3	5	25	38
Destroyed	14	13	84	109
Vet / Rescue	13	6	66	56
Stolen	0	0	0	0
Total	52	64	390	431

(10% decrease from last year)

IMPOUNDED LIVESTOCK	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Sheep	0	0	4	2
Horses	1	0	0	0
Cows	0	0	0	0
Goats	2	0	1	0
Pigs	1	0	0	1
Deer	0	0	0	0
Other	0	0	0	0
Total	4	0	5	3

IMPOUNDED VEHICLES	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Vehicles	6	4	25	36
Motor Cycles	0	0	4	0
Total	6	4	29	36

MONTHLY/QUARTERLY DEPARTMENTAL REPORTS

COURT PROSECUTIONS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Dog	1	1	21	31
Fire	0	0	0	0
Parking	0	0	0	1
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
No. of Guilty Verdicts	1	1	19	28
Total	1	1	21	32

FINES ENFORCEMENT	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Infringements sent to FER	23	0	153	178

PHONES CALLS	January 2005	January 2004	2004/2005 Progressive Total	2003/2004 Progressive Total
Office – Rangers calling Office	26	15	224	161
Office – Messages for Staff	52	41	365	329
Office – Referred to Other	17	7	105	81
Calls to Rangers' Private Residences via Diverter	13	18	170	118
TOTAL	108	81	864	689

(20% increase from last year)

MISCELLANEOUS

MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES

Aboriginal & Torres Strait Islander Advisory Committee Meeting of 5 October 2004. **(Refer to Attachment “CA-2”).**

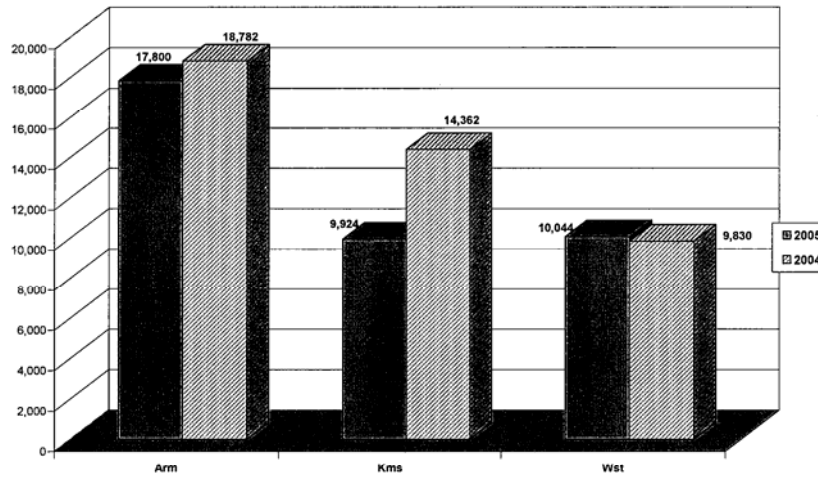
Aboriginal & Torres Strait Islander Advisory Committee Meeting of 2 November 2004. **(Refer to Attachment “CA-3”).**

Minnawarra Festival Committee Meeting of 15 December 2004. **(Refer to Attachment “CA-4”).**

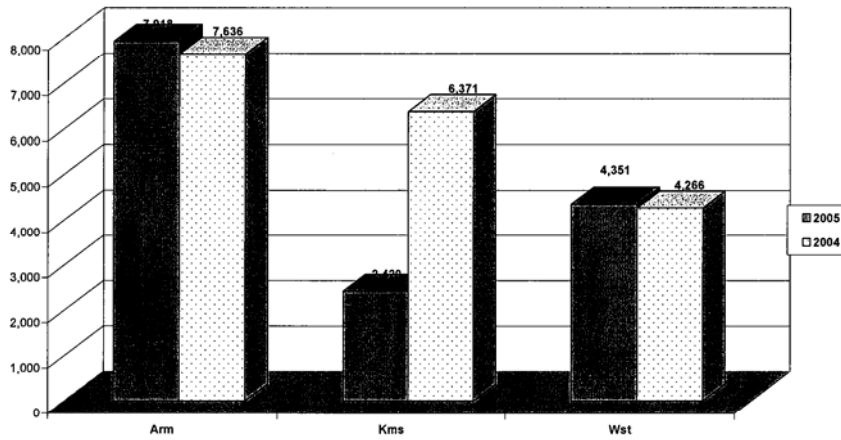
Public History Advisory Committee Meeting of 2 December 2004. **(Refer to Attachment “CA-5”).**

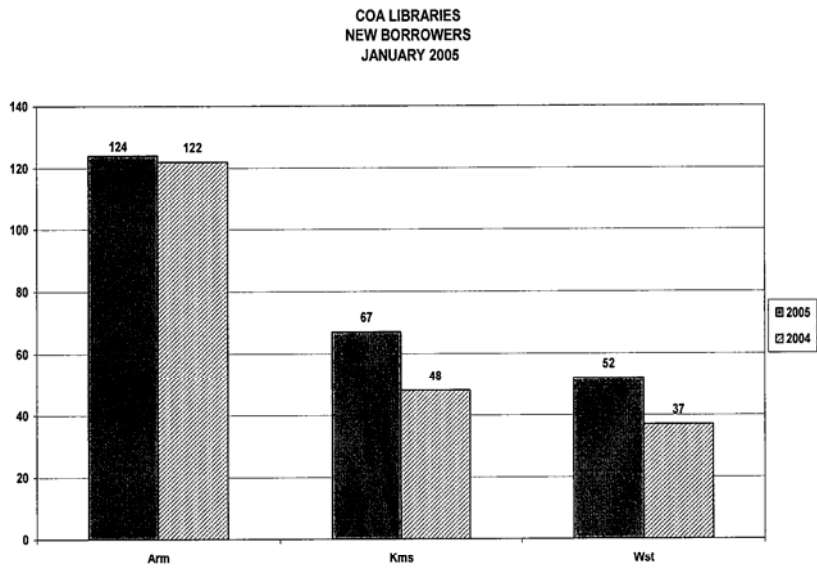
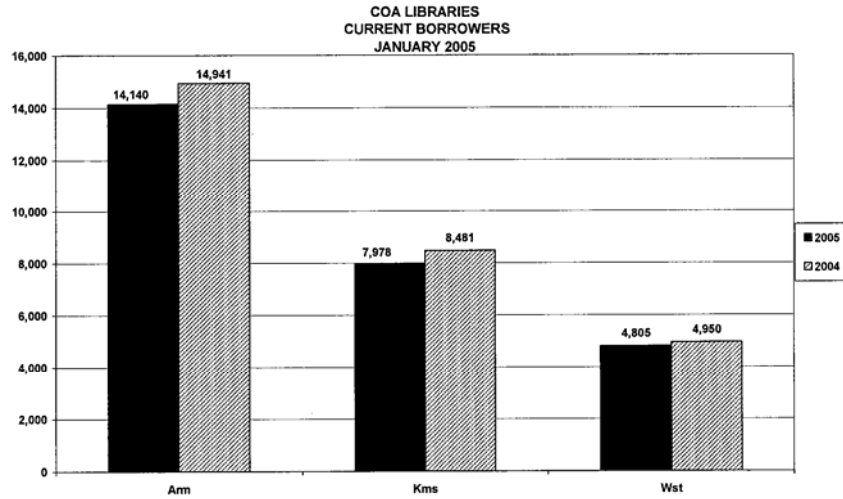
Aquatic Facilities Needs Assessment and Feasibility Study Reference Group Meeting of 1 February 2005. **(Refer to Attachment “CA-6”).**

COA LIBRARIES
ISSUES/RENEWALS
JANUARY 2005

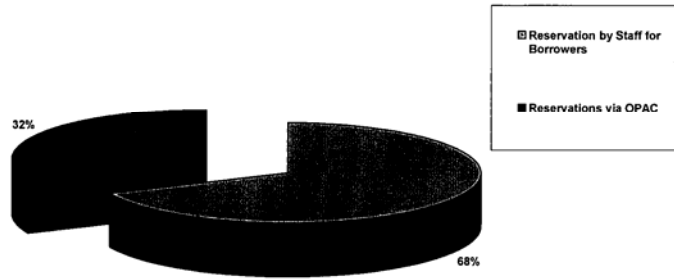


COA LIBRARIES
NUMBER OF VISITS
JANUARY 2005





COA LIBRARIES
RESERVATIONS
JANUARY 2005



CITY OF ARMADALE

**REVISED
MINUTES**

OF THE ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE
HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD
AVENUE, ARMADALE ON TUESDAY, 5 OCTOBER 2004 AT 1.10 PM

PRESENT: Ms V Hansen (Chair)
Cr J Knezevich City of Armadale Councillor
Mr A McNamara (Deputy Chair)
ALO – Education Department
Mr A Garlett Community Representative
Ms M Sheppard Community Representative
Ms T Miller Community Representative (arrived @
1:15pm)
Ms M Hill Community Representative
Ms S Jones Community Representative

APOLOGIES: Ms L Murray - Dept. Community Development
Mr D Coid - Armadale Health

OBSERVERS: Ms C Ryan - Langford Aboriginal Health Service
Ms M Michael - Langford Aboriginal Health Service

IN ATTENDANCE: Ms T McCourt - Coordinator Community Development
Mr P Johnston - Dept. Community Development
Ms K Branch - Dept. of Housing
Mr L Hogg - Disability Services Commission
Mr B Loo - Dept Community Development
Ms D Cox - Sexual Assault Resource Centre (arrived
@ 1:15pm)
Ms T Buckley - Minute Secretary

Public: Nil

DISCLAIMER

The Disclaimer for protecting Committee and staff from liability of information and advice given at Committee meetings was not read by the Chairman, given no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

I N D E X

**ABORIGINAL & TORRES STRAIT ISLANDER
ADVISORY COMMITTEE**

5 OCTOBER 2004

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1. CONFIRMATION OF MINUTES – 3 August 2004

RESOLVED

Minutes of the Aboriginal & Torres Strait Islander Advisory Committee meeting held on 3 August 2004, are confirmed.

Moved: Cr J Knezevich
Seconded: Mr A McNamara

2. PRESENTATION – ABORIGINAL HEALTH PROMOTION – HEALTH DEPARTMENT

2.1 Aboriginal Health Promotion

Ms Amela Ryan from the Health Department did not attend the meeting. The Chairperson expressed her thanks to Ms C Ryan and Ms M Michael for attending the meeting to listen to Amela Ryan, and apologised for any inconvenience.

3. REPORTS

3.1 Community Development Coordinator Report

Ms Trish McCourt advised the committee that an advertisement had been placed for an Expression of Interest to fill the vacancy on the committee. Lesley Murray was the only applicant. Ms Murray was appointed by on the Council on 6 September 2004.

3.2 AFSS Report

A report was unable to be presented to the Committee in the absence of Mr Robin Thorne.

Decision:

- a. Robin Thorne to present the report at the next ATSIAC meeting, and provide a written copy as an attachment to the Agenda.**

Moved: Ms T Miller
Seconded: Mr A McNamara

4. BUSINESS OF THE MEETING

4.1 South West Aboriginal Land and Sea Council and WA Local Government Association

The Chair asked the committee if they had read and understood the Draft Indigenous Land Use Agreement. The majority of the committee did not, it was suggested that a Workshop be organised to work on the agreement.

Decision:

- a. **Trish McCourt to liaise with the Committee and other interested parties (i.e. Ray Tame) to organise the workshop. Council will facilitate the workshop.**

Moved: Mr A Garlett

Seconded: Mr A McNamara

4.2 Naming of Bridges over Wungong River

This matter has been recommitted from the ATSIAC Meeting of 13 July 2004. Members had been requested to give consideration and make a decision as to appropriate generic Aboriginal names for the two bridges that will span the Wungong River.

DECISION:

The ATSIAC Committee voted that the bridges be named:

- **Goolmarup (Kelmescott)**
- **Moorda (Armadale Hills Area)**

Moved: Mr A Garlett

Seconded: Mr A McNamara

5. FURTHER BUSINESS

5.1 NAIDOC Video

Trish McCourt advised that the video of the NAIDOC Celebrations has been received and would be available for loan. Committee members wishing to borrow the video would need to use a register.

5.2 Indigenous Women Training Program

Trish Mc Court notified the committee of the Indigenous Women Training Program; if any members were interested Ms McCourt would provide further information.

5.3 Aboriginal Cultural Centre

Trish Mc Court reminded the committee that a meeting is scheduled at 1:00pm on Wednesday 13th October 2004 at the Council Administration Building, to consider the final concept for the Aboriginal Cultural Centre.

5.4 Aboriginal Noongar Corporation

The Chair sought members for the ANC Governing Committee. Mr Albert McNamara and Allen Garlett both stated that they would be interested in being representatives for the ANC Governing Committee.

5.5 Men’s Group Campover

Bruce Loo advised the committee of a campover on 28th October 2004 at Yanchep National Park for young aboriginal community. Mr Loo sought Elders to talk to the youth. Mr Mort Hansen would be part of the group but more participation required to mentor the kids and act as role models.

Mr Loo is also anticipating camps for men and women (in separate camps) he is content to organise the administration of the camp, but would like assistance in the management of the camp.

Mentors are also required for Aboriginal kids in care. Mr Loo stated that little support is provided from the community and that mentors are needed to provide guidance for the youths future.

Mr Allen Garlett and Mr Albert McNamara expressed their interest in being part of the mentoring process.

It was suggested that Mr Bruce Loo put requests for mentors in writing to be presented to the Managing Directors for permission to participate.

5.6 ATSIAC Agenda

Trish McCourt requested that the committee advise of any additions to the ATSIAC Agenda at least one week prior to the meeting. This would enable the committee members the opportunity to review the issue and decide on resolutions. Any further business could be presented to the committee as an item in Further Business.

6. NEXT MEETING

The next Meeting of ATSIAC will be held on 2 November 2004 at 1.00 pm.

MEETING CLOSED AT 1.43 PM

CITY OF ARMADALE

MINUTES

OF THE ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE
HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD
AVENUE, ARMADALE ON TUESDAY, 2 NOVEMBER 2004 AT 1.10 PM

PRESENT: Ms V Hansen (Chair)
Mr A McNamara (Deputy Chair)
Mr A Garlett Community Representative
Ms L Murray Community Representative
Ms M Hill Community Representative
Ms S Jones Community Representative (arrived @1.20pm)

APOLOGIES: Ms T Miller Community Representative
Ms M Sheppard Community Representative

OBSERVERS: Nil

IN ATTENDANCE: Ms T McCourt - Coordinator Community Dev.
Mr P Johnston - Dept. Community Development
Mr B Loo - Dept Community Development
Mr D Coid - Armadale Health (left @ 1.45pm)
Ms M Stockton - Dept for Community Development
Ms A Leishman - Dept for Community Development

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DECLARATION OF MEMBERS' INTERESTS

Nil

DEPUTATION

Nil

QUESTION TIME

Nil

1. CONFIRMATION OF MINUTES – 5 October 2004

An amendment is made to item 5.3 to read ‘Champion Lakes Aboriginal Cultural Centre not ‘Roberta Jull Aboriginal Cultural Centre. Revised minutes to be confirmed at 1 February 2005 meeting.

2. PRESENTATION – ABORIGINAL HEALTH PROMOTION – HEALTH DEPARTMENT

2.2 Aboriginal Health Promotion

Ms Amela Ryan from the South Metropolitan Health Service addressed the committee in regards to a local health promotion. The promotion will focus on specific areas such as community consultation, gathering of ideas, community support and yarning to address issues such as alcohol, tobacco use and diabetes. The project will be owned by the community and will seek appropriate strategies to develop and implement it. Amela is asking approval from the committee and support to form a working group. A brief regarding the Community Consultation project is attached to these minutes.

Decision:

The Committee supports the project and agrees that Allen Garlett and Bruce Loo, who nominated themselves to be part of the working group, be appropriate for this task. Other committee members to personally contact Amela Ryan on 93912289 if they would also like to participate.

Carried

3. **REPORTS**

3.1 **Community Development Coordinator Report**

Trish McCourt reported that there will be a workshop on Tuesday 7 December at 1pm – City of Armadale. This workshop will be facilitated by South West Land and Sea Council to review the draft agreement.

The Hon Bob Kucera MLA Media Statement was reviewed and Grand Cinemas address for interest to gain employment was given.

3.2 **AFSS Report**

A report was unable to be presented to the Committee.

Decision:

The committee ask that the sub-committee report every second meeting.

4. **BUSINESS OF THE MEETING**

4.1 **City of Cockburn Aboriginal Advisory Committee.**

City of Cockburn was unable to attend. This item will be deferred to 1 February 2005 agenda.

4.2 **Department for Community Development – Community Day**

As per Recommendation 37 of the Gordon Enquiry (see attachment to these minutes) DCD will be organising a community day in partnership with government and non-government agencies. A meeting inviting groups will be held at DCD on Thursday 4 November at 10am. The community day will focus on positive image of Aboriginal people, domestic violence, women and children’s health and healthy attitudes.

Decision:

Committee support this project.

Carried

4.3 **Mooro Region Ooor-Dal-Kalla Tribe Yalagonga’s Group letter**

Letter received regarding land title. Committee explained that traditional owners of the Armadale are already recognised and will not support having a meeting as the letter requested.

Decision:

Committee ask that the officer compose a simple letter to say that they are the recognised group in regards to traditional ownership and that they already follow Council protocol with native title issues. No meeting will be arranged. Draft of letter to be viewed by Viv Hansen before sending.

4.4 Richard Sheppard award

Draft Community Services agenda was reviewed in regards to an annual NAIDOC award to commemorate the late Richard Sheppard. No alterations to draft were put forward.

Recommendation:

The committee recommend that the annual NAIDOC awards to commemorate the late Richard Sheppard be endorsed by Council.

Moved: Albert McNamara Seconded: Leslie Murray

5. FURTHER BUSINESS

5.1. Aboriginal Child Care Centre

Anne Leishman wants support for an Aboriginal Specific Child Care Centre. Research suggests that a high percentage of Aboriginal children suffer from poor health, limited social skills and other ailments. The centre will help with these issues and help ready children and parents for school. Allen Garlett was concerned that a specific centre would ostracize Aboriginal children and that we should work together for more inclusive settings for the sake of reconciliation.

Decision:

The committee Ann Leishman’s proposal.

Carried

5.2 Men’s Group Camp over

Bruce Loo reported about a recent camp over and that the elders wish to get more youth involved with the camps. Discussion is ongoing with DCD

5.3 Minnowarra Festival.

Leslie Murray reported that there is a meeting on Thursday 4 November at Orchard House.

5.4 Cross Cultural Training

Viv Hansen reported that the cross-cultural training at the Armadale Pool facilitated by Lyall Garlett and David Callow was very successful. Indigenous people are welcome to apply for staff positions.

6. NEXT MEETING

The next Meeting of ATSIAC will be held on 1 February 2005 at 1.00 pm.

MINNAWARRA FESTIVAL COMMITTEE

NOTES OF MEETING

HELD ON WEDNESDAY, 15 DECEMBER 2004 IN THE COMMITTEE ROOM AT THE CITY OF ARMADALE ADMINISTRATION CENTRE COMMENCING AT 6.10 PM.

Due to the lack of a quorum, informal discussion took place on various matters.

1. ATTENDANCE AND APOLOGIES

Present

Cr Alison Cominelli	Chair - City of Armadale
Kim Fletcher	Community Representative
Bree Hartley	Community Representative
Melanie Green	Events Coordinator – City of Armadale

Apologies

John Lemmy	Rotary Club of Armadale
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5. PORTFOLIO REPORTS

Portfolio holders to report on outstanding tasks, important issues and items of interest:

5.1 Aboriginal Cultural Zone

The Aboriginal Interactive Zone is to be renamed the Multicultural Zone. The Multicultural Zone will be moved to Frog Hollow and will be expanding in size and diversity of activities. The Aboriginal Community will be providing the children's activities for the 2004 Carols in Minnowarra.

5.2 Amusement Rides and Amenities

Baa Baa Rella's is unconfirmed for the Minnowarra Festival 2005 due to ongoing problems with the RSPCA. All efforts to be made to help resolve the situation including contacting the Ombudsman. The Event Coordinator to liaise with Manager of Ranger Services regarding any assistance they can provide.

The temporary toilets are already booked for the Festival.

5.3 Art Award

Informal discussion has been held about the possibility of the Art Award being held as a stand alone event in the future. This won't occur in 2005 and Council is yet to consider this idea.

5.4 Children’s Activities

The Events Coordinator reported that arrangements were in hand.

5.5 Displays and Exhibits

Craft groups have been advised of the Festival dates and additional contacts are being added to the list.

5.6 Entertainment

It was suggested that the Navy Band be approached about playing once again but this year, they be allocated more time for a lunch break. Also, that shade be erected at the back of the stage. Maybe one or two shaded areas of 4m x 4m. Also, chairs need to be removed from stage and the possibility of a dance floor in front of the stage.

5.7 Finance

In hand.

5.8 Marketing and sponsorship

Once again the posters will be on the trains. This year a charge of \$400.00 will be levied against the City.

5.9 Youth Zone

The Chairperson to liaise with the Youth Officer at the City of Armadale re youth activities.

5.10 Seniors’ Activities

The Chairperson to liaise with the Senior’s Officer at the City of Armadale.

5.11 Site set up/pack away

Arrangements are in hand.

6. CORRESPONDENCE

Inwards

Outwards

7. GENERAL BUSINESS

7.1 Ikebana and flower arranging

The Events Coordinator to liaise with Cathy Goldsmith and any others with regard to holding Ikebana and flower arranging demonstrations.

RESOLVED

That the Event Coordinator invite Cathy Goldsmith and other interested parties to hold Ikebana and flower arranging demonstrations.

7.2 Mosaics

It was suggested that a possibility could be to hold an interactive mosaic, a have-a-go art work by event attendees, to be completed at the Festival. Lesley to follow-up regarding the possibility of an Aboriginal design for the project. The mosaic may be utilised for the back of the Amphitheatre or on a board to be placed somewhere in the City of Armadale after the completion.

RESOLVED

That the matter be investigated and an update be provided at the next meeting.

7.3 Police Presence

A letter to be sent to the new Officer in Charge of the Armadale Police Station, Russel Gardiner, requesting a police presence at the Festival and the possibility of having the mounted police attend.

RESOLVED

That the Event Coordinator contact the new Officer in Charge of the Armadale Police Station, requesting a police presence at the Festival and the possibility of having the mounted police attend.

7.4 Fireworks

The Events Coordinator advised that a proposal was being considered for Fireworks to be part of the entertainment to promote the opening of the new cinema complex.

RESOLVED

That an update be provided at the next meeting.

7.5 Trainee

The City of Armadale is employing a trainee to assist the Community Development and Recreation departments. It is envisaged that the Trainee will assist the Events Coordinator with the event program.

7.6 Dates

The dates for forthcoming Committee meetings was discussed and it was suggested that changing the day the meetings are held may assist members to attend and obtain a quorum.

RESOLVED

A change of meeting day to be discussed at the debrief.

7.7 Fire Extinguisher Training

The Event Coordinator is organising with the local fire brigade to hold Fire Extinguisher training for all volunteers involved at the events.

8. FUTURE MEETINGS

The following dates have been scheduled for the Minnowarra Festival Committee meetings to be held on Tuesday commencing at 6.00 pm on:

- 1 March 2005
- 15 March 2005
- 26 April 2005 (debrief)

9. CLOSURE

The meeting closed at 7.00pm

PUBLIC HISTORY ADVISORY COMMITTEE

MINUTES

**THURSDAY 2nd DECEMBER 2004 – 7:00PM
BIRTWISTLE LOCAL STUDIES LIBRARY**

CONTENTS

ITEM	DESCRIPTION
1.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE, DISCLAIMER & APOLOGIES
2.	DISCLOSURE OF FINANCIAL INTEREST
3.	PUBLIC QUESTION TIME
4.	DEPUTATIONS
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS
6.	CORRESPONDENCE, INFORMATION & PROJECTS FOR COUNCILS NOTICE
7.	BUSINESS ARISING (From Previous Minutes)
8	GENERAL BUSINESS
8.2	Around the Table
9	NEXT MEETING

1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER

Member /Deputy Member	Affiliations
Mrs Faye Clay	Public History Friends Group
Mr Kim Fletcher	Community Representative
Mr Terry Holton	Community Representative
Ms Hazel James	Community Representative
Mr David Allen	Armadale and Districts Brickworks Preservation Group Inc.
Mrs Colleen Fancote	Western Australian Genealogical Society
Vacant	Heritage Country Tourist Association
Staff	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator
Guest	
Ronda Jamieson	Director, Battye Library

APOLOGIES

Member /Deputy Member	Affiliations
Linton Reynolds	City of Armadale, Council Representative

2 DISCLOSURES OF FINANCIAL INTEREST

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

3 PUBLIC QUESTION TIME

If members of the public are present, Council's disclaimer should be read before questions are invited.

4 DEPUTATIONS

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator – Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on CPringle@armadale.wa.gov.au

5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS

Moved : Faye Clay **Seconded** : Hazel James
That the Minutes of the History House Museum Management Committee held on Thursday, 7th October 2004 be confirmed.

6 CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCILS NOTICE

(i) **Correspondence In**

Nil.

(ii) **Correspondence Out**
Nil.

(iii) **Information and Projects for Councils Notice**
1) COA – History House Museum and Local History Library Budget.

Visitor Attendance Figures:

Accumulative Total 10/03 – 12/03- 545

Accumulative Total 10/04 – 12/04- 649

Monthly summary

October 2003 - 275

November 2003 – 270

October 2004 – 376

November 2004 – 273

7 BUSINESS ARISING (From Previous Minutes)

7.1 History of the City – rewrite

The following details the Committee’s deliberation on this matter at the August and October 2004 HHMMC Meetings:

At the October 2003 meeting of the HHMMC, following advice given by the Historian/Curator of the limited number of copies of First Stage South remaining, the Committee passed a motion “That Council look at a range of options regarding the updating and revision of the written history of the district”. At this stage there was a dollar allocation in the existing Five Year Financial Plan for a Local History Update Project. A budgetary recommendation was made to increase the existing allocation but this was not successful. The current dollar allocation and budgetary years for the Local History Update Project are:

2005/06	2006/07	2007/08
\$10,300	\$10,300	\$15,500

In the meantime, Cr Zelones referred the matter of the City’s history to the Community Services Committee, where it was considered at the April 2004 meeting. As a consequence, Council adopted the following Resolution at its Ordinary Meeting of 3 May 2004:

C70/4/04

1. *Officers investigate the likely cost of:*
 - a. *employing a suitably qualified historian to undertake a written history of the City.*
 - b. *having the City’s Art Collection digitised for incorporation into a database*

2. *Officers request the Armadale Redevelopment Authority to consider contributing to the above projects*
3. *The matter be referred to the History House Museum Management Committee for advice and a subsequent report be provided to a future Community Services Committee on the outcomes of the above.*

The Committee may at this stage decide to:

- *deal with some matters at this meeting such as determine if the preference is to recommend one complete history or a series of histories based on localities, subject etc;*
- *call a special meeting to deal specifically with this project prior to which some research on costs and other matters should be undertaken;*
- *establish a Working Group to research this project and report back to the Committee.*

The Committee also requested that a letter be sent to the ARA asking for their support in the project and perhaps making the history rewrite a joint Council / ARA project. Other matters the Committee asked to be addressed in the letter included:

- *asking the ARA to send documents and / or photographs that have the potential to be historical to the City of Armadale for retention in the Birtwistle Local Studies Library.*
- *Discuss the possibility of funding to produce an entry statement located at the Lake street roundabout in the Forrestdale Business Park that looks at the historical context of the Old Westfield area.*

Patricia Walker wrote to the ARA on the Committee’s behalf, no response has been received to date..

The Committee discussed various funding options and the associated costs of contracting an Historian as well as the merits of choosing to proceed with a themed or chronological approach to the work. It was decided that a report on the matter would be necessary. The Committee recommended that a person be employed for a period of 4-6weeks to allow the City’s Historian / Museum Curator to research and write an analysis for the production of a District History book including production options and costing.

Chantal Gurney-Pringle provided the Committee with an interim report which was received and discussed. The report will be reviewed at the next PHAC Meeting in February 2005.

7.2 History House Museum Roof

Committee is aware that the roof of the History House Museum has ongoing problems, and recent heavy rains have caused some major problems. Council’s Manager Property Services arranged for a Structural Engineer to carry out a structural inspection of the roof and beams, and initial reports are that some major remedial works will need to be carried out. The final report from the Structural Engineer has not yet been received.

In essence, the original storeroom has the reoccurring mould and fungus problem caused by the crushed beam in the roof space that has worsened over the winter. Walls are now damp and the visible mould is spreading, the odour associated with the mould makes it very difficult to breathe and work within this space.

The entry portico needs to be demolished and reinstated. Options for making an improved entry inline with conservation standards can hopefully be considered with a new entry.

There is also a leak over the new Indigenous Display area that requires attention, and will hopefully be resolved with the roof works.

The Manager Property Services has advised that he will present a report to the Technical Services Committee on receipt of the report from the Structural Engineer, advising that remedial works will need to be carried out immediately.

Patricia Walker commented that there has been no real movement in regard to this item other than an extractor fan bring installed in the window of the storeroom to control the overpowering smell.

The portico at the front of the Museum may be able to be remodelled using the doors from the old Kelmscott Library site following its relocation.

8 GENERAL BUSINESS

8.1 Christmas & New Year Opening Hours

- History House Museum will close on Thursday 23/12/2004 and will re-open on Thursday 6/1/2005.
- BLSL will close on Thursday 23/12/2004 and will re-open on Wednesday 5/1/2005.

8.2 Around the table

No report	Faye Clay
No report	Kim Fletcher
No report	Terry Holton
No report	Hazel James
	Patricia Walker

Patricia commented on the current situation regarding past Armadale residents Fred and Mary Robinson (nee Broun) and the Shalam property in Bedfordale. A researcher from over East will be going to the property with a film crew to get some footage of the site and to interview people associated with the Robinsons mid December.

Chantal Gurney-Pringle

No additional research projects to attach to the Ongoing Project List.

Colleen Fancote

No report

David Allen

David commented on an afternoon tea between the Brickworks Preservation group and Astral Bricks that was an opportunity to forge links between the groups and to discuss the achievements of the Preservation group towards safeguarding the areas rich brickwork history.

9 NEXT MEETING

The next meeting is scheduled for 3rd February 2005.

CLOSURE: 8:30pm

**AQUATIC FACILITIES NEEDS ASSESSMENT AND
FEASIBILITY STUDY REFERENCE GROUP**

**MEETING HELD IN THE COMMITTEE ROOM ON 1 FEBRUARY 2005,
COMMENCING AT 4-10 PM**

MINUTES

1. ATTENDANCE AND APOLOGIES

Present

Mr Tony Smith (Chair)	Community Representative
Cr Graham Wallace	City of Armadale
Cr Henry Zelones	City of Armadale
Mr Jeffery Williams	Community Representative
Mrs Heather Adams	Swimming Club Representative
Mr Carl Askew	Executive Director, Community Services
Mr John Glassford	Manager Property Services
Mr Patrick Quinlivan	Manager Recreation Services

Apologies

Chris Elrick

Observers

Mr Darren Monument ABV Leisure Consultancy

2. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED

That the Minutes of the Meeting held on 9 November 2005 be confirmed.

3. BUSINESS ARISING

3.1 Development Options.

At the previous meeting the Group resolved as follows:

- 1. That the Renaissance Ecodomes structure and the Shire of Junee type enclosure be excluded from further consideration, and with the likelihood of Option 4 (new indoor facility on the existing site) being unaffordable for*

Council within the next five years, the Reference Group narrow down its investigations to two basic options i.e.

- *Enclose 50 metre pool (Hoeker structure)*
- *Enclose both the 50 metre and 25 metre pools (Hoeker structure)*

2. *The following additional information be sought from the consultant:*

- *Indicative cost estimates to enclose the 50-metre pool using the Hoeker structure, plus walkways and whatever modest improvements can be accommodated to the entrance and the change rooms, up to a maximum of \$3 million (excluding GST).*
- *Indicative cost estimates to enclose both the 50 metre and 25 metre pools using the Hoeker structure, plus other associated costs i.e. connection to existing facilities, professional services etc.*
- *Projected operating income and expenditure estimates for the above two options, and cost implications over a 15 year period.*

The original cost estimates provided by the Quantity Surveyor in December contained some errors and a summary of the revised estimates for the two options are provided in the table below.

Description	50 metre only	50m plus 25m
Buildings	2,123,000	3,232,000
Site works	475,100	550,100
Contingency (10%)	259,800	378,200
Artwork	40,000	40,000
Consultants' fees (9%)	200,000	240,000
Sub Total	3,097,900	4,440,300
GST	309,790	444,030
Total	3,407,690	4,884,330

The role of the Reference Group is to consider the cost estimates in the context of Council's nominated budget of \$3 million, and determine whether it wishes to

recommend any additions or deletions to the proposed schedule of works. Once this has occurred, the final phase of the Feasibility Study will be for the consultant to provide projections for operating income and expenditure, based on all the information that has come out of the study and the facilities that are being proposed.

On completion of the draft Feasibility Study, the final task of the Reference Group will be to present the study to Council for its consideration, and make a recommendation as to the preferred option.

Mr Darren Monument gave an overview of the concept plans prepared by the Architect for both the short term and long term development of the Centre.

General discussion took place and the following matters were noted:

- *The Group expressed a preference for enclosing both the 50m and 25m pools (Option 2) due to the increased water space and flexibility with programming.*
- *The cost estimates for Option 2 were in excess of Council's nominated budget of \$3 million, and the Group proposed a number of changes to the scope of works in order to reduce the cost.*
- *Until such time as the consultant had prepared income and expenditure forecasts for both options, it was premature for the Group to be making a final recommendation to Council as to the preferred option.*

RESOLVED

1. **That the Reference Group endorse the draft concept plans for the proposed enclosure of the 25 metre and/or 50 metre pools at Armadale Aquatic Centre subject to the deletion of the following items:**

\$150,000	New changerooms & toilets
\$48,000	Rebuild canteen & kiosk
\$40,000	Canteen equipment
\$30,000	Alfresco area
\$84,000	Rebuild offices
\$57,000	Pool Blankets, rollers & winch
\$20,000	Services to new toilet area
\$40,000	Artworks

2. **That the consultant be requested to provide projected operating income and expenditure estimates for the two options under consideration, and cost implications over a 15 year period**

4. GENERAL BUSINESS

4.1 Pool Blanket Proposal

A proposal was presented via the January Community Services Committee Meeting for Council to purchase pool blankets for the 50 metre and 25 metre pools at Armadale Aquatic Centre. Council has resolved to support the proposal in principle and referred the item for consideration of funding in its forthcoming (2005/06) budget deliberations. A copy of the report is attached to the agenda for information

RESOLVED

That the information be received

5. CLOSURE

The meeting closed at **5.25pm**

7. NEXT MEETING

Proposed date is Tuesday, 1st March at 4pm – please advise your availability

