



INFORMATION BULLETIN

ISSUE NO. 2/2007

10 JANUARY 2007

Information Bulletin

Issue No. 2/2007

Inside this Issue	
<p>☉ Correspondence & Papers Pink Divider</p>	<ul style="list-style-type: none"> ▪ WA Local Government (WALGA) News Issue No.50.06 – 21 December 2006COR-1 Issue No.01.07 – 5 December 2007COR-5
<p>☉ Information from Human Resources Blue Divider</p>	<ul style="list-style-type: none"> ▪ Employee Movements HR-1
Information to Standing Committees	
<p>☉ City Strategy Lilac Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>☉ Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>☉ Technical Services Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Technical Services Committee T-1 ▪ Minutes from Occasional Advisory Committees Bushcare and Environmental Advisory Committee T-2 ▪ Bungendore Park Management Committee T-10 ▪ Armadale Gosnells Landcare Group Meeting T-15
<p>☉ Community Services Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Community Services Committee C-1 ▪ Monthly / Quarterly Departmental Reports Library & Heritage Services General Monthly Report – November & December 2006 ... C-3 Manager Ranger & Emergency Services Monthly Report – Nov. & Dec. 2006..... C-13 ▪ Minutes from Occasional Advisory Committees Minnawarra Festival Committee – 3 October 2006 CA-50 Public History Advisory Committee – 5 October 2006 CA-55



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION



Issue No.50.06

21 December 2007

HEADLINES

- ◀ [PROPORTIONAL PREFERENTIAL VOTING – INQUIRY INTO LOCAL GOVERNMENT AMENDMENT BILL \(NO. 2\) 2006](#)
- ◀ [WASTE WORKSHOPS](#)
- ◀ [AUDITING CONTINUITY / DATA COMPILATION \(AC/DC\) SCHEME](#)
- ◀ [TRAINING UPDATE](#)
- ◀ [ENVIRONMENTAL HEALTH RELIEVING OFFICER'S LIST](#)
- ◀ [EMERGENCY MANAGEMENT FOCUS GROUP](#)
- ◀ [SEASON'S GREETINGS](#)

MAILBAG

- ◀ MWAC INFORMATION BULLETIN DECEMBER 2006 – ISSUE 96
- ◀ MWAC WASTE WORKSHOP FLIER
- ◀ CONTAINER DEPOSIT SYSTEMS (CDS) POLICY STATEMENT AND LETTER TO ALL MAYORS, PRESIDENTS AND CEOs
- ◀ AUDITING CONTINUITY / DATA COMPILATION (AC/DC) SCHEME APPLICATION FORM
- ◀ WA COMMUNITY FOUNDATION ANNUAL REPORT
- ◀ TRAINING AND DEVELOPMENT CALENDAR
- ◀ INFO PAGE - INQUIRY INTO FIRE AND EMERGENCY SERVICE LEGISLATION

ISSUES UPDATE

PROPORTIONAL PREFERENTIAL VOTING – INQUIRY INTO LOCAL GOVERNMENT AMENDMENT BILL (NO. 2) 2006

The Environment and Public Affairs Committee has announced its Inquiry into *Local Government Amendment Bill (No. 2) 2006*.

This Inquiry is a result of the Legislative Council's decision to split the electoral reform provisions (in relation to Proportional Preferential Voting) from the original Bill, so that more formal consultation could occur with the Local Government sector.

Members of the Committee are:

- [Hon. Louise Clare Pratt MLC](#)
- [Hon. Bruce Kirwan Donaldson MLC](#)
- [Hon. Catherine \(Kate\) Esther Doust MLC](#)
- [Hon. Robyn Mary McSweeney MLC](#)
- [Hon. Paul Vincent Llewellyn MLC](#)

The deadline for submission to the Inquiry is **Friday, 2 February 2007**, with the Committee scheduled to deliver its final report by 3 April, 2007.

All Local Governments are strongly encouraged to make written submissions to the Committee and to request to appear before the Committee to speak to those submissions.

For further information please contact Director, Policy, Wayne Scheggia on 9213 2024 or email wscheggia@walga.asn.au or Committee staff Dr Vincent Cusack or Mr Mark Warner on 9222 7410 or email mwarner@parliament.wa.gov.au.

WASTE WORKSHOPS

The Association will be holding two workshops to elicit Local Government comment on recently released papers from the Waste Management Board. Workshops are open to Local

Government Officers and Elected Members with a light lunch provided from 12:00pm to 12:30pm on both days.

Workshop 1:

Date: **Monday, 15 January**

Time: 12:00pm to 4:30pm

RSVP by **Monday, 8 January**

The papers discussed at this Workshop will be:

- Household Chemical Waste Storage Design Guidelines;
- Impacts of Banning Certain Items from Landfill; and
- Draft Building Strategy.

Workshop 2:

Date: **Wednesday, 14 February**

Time: 12:00pm to 4:30pm

RSVP by **Wednesday, 7 February**

The papers discussed at this Workshop will be:

- Used Industrial Plastics in Western Australia;
- Used Glass Market Development;
- Tyres – Review of Management at Landfill;
- Technology and Market Development for Tyre Derived Products; and
- Used Tyre Stockpile Guidelines.

The Waste Management Board papers are available from www.zerowastewa.com.au

For further information or to RSVP, please contact Waste Management Project Coordinator, Rebecca Brown on 9213 2063 or email rbrown@walga.asn.au.

AUDITING CONTINUITY/DATA COMPILATION (AC/DC) SCHEME

Following the cessation of the Resource Recovery Rebate Scheme, the Auditing Continuity/Data Compilation (AC/DC) Scheme has been introduced. The AC/DC Scheme is an interim measure to ensure data continuity until another mechanism is put in place; for example, when an alternative to the Resource Recovery Rebate Scheme (RRRS) is introduced. The AC/DC Scheme captures similar data to the RRRS and will cover six monthly periods.

The payment structure for the AC/DC Scheme, unlike the RRRS is calculated based on the range of services provided. For example, a Local Government only providing information on a kerbside recycling service will receive less than a Local Government providing information on information on kerbside, vergeside and drop off services.

The Scheme is open to all Local Governments and Regional Councils in WA. The first period of the AC/DC Scheme covers 1 July 2006 to 31 December 2006. The application forms have been distributed to all Local Governments and are due by **Wednesday, 31 January 2007**.

For further information, please contact Waste Management Project Coordinator, Rebecca Brown on 9213 2063 or email rbrown@walga.asn.au.

TRAINING UPDATE

The venue for all the following training modules is:

WA Local Government House,
15 Altona Street, West Perth

The cost of each of the modules is listed below (unless stated):

\$297 (inc GST) for Workplace Solutions Members
\$324.50 (inc GST) for nonmembers

Officer Training

Rates in Local Government - Clerical

Date: **Thursday, 1 February**

Time: 9:00am to 4:30pm

Rates in Local Government - Advanced

Date: **Friday, 2 February**

Time: 9:00am to 4:30pm

Introduction to Local Government Finance

Date: **Thursday, 8 February**
Time: 9:00am to 4:30pm

Letters and Report Writing in Local Government

Date: **Monday, 19 February**
Time: 9:00am to 4:30pm

Preparing Agendas and Minutes in Local Government

Date: **Tuesday, 20 February**
Time: 9:00am to 4:30pm

Elected Member Development Program

Module 15: Sustainable Asset Management

Date: **Monday, 29 January**
Time: 9:00am to 4:30pm

Module 4: Teamwork, Communication & Conflict in Local Government

Date: **Friday, 23 February**
Time: 9:00am to 12:30pm
Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for Non WS Members

Module 13: Customer Service and Complaints Handling

Date: **Friday, 23 February**
Time: 1:00pm to 4:30pm
Cost: \$148.50 (Inc GST) for Workplace Solutions Members
\$162.80 (Inc GST) for Non WS Members

To register or for further information please contact Training Coordinator, Heather Bewsher on 9213 2098 or email hbewsher@walga.asn.au.

ENVIRONMENTAL HEALTH RELIEVING OFFICERS' LIST

The Department of Health has created an Environmental Health Officer's Relieving Officers' List in response to concerns from within Local Government about the ongoing shortage of Environmental Health Officers.

This initiative has been undertaken by the Environmental Health Directorate to assist Local Government to better manage workforce placements. Employers would be encouraged to provide job share positions for up 1-3 days per week for EHOs wishing to undertake family responsibilities and is in response to information which indicates that full time placements are serious impediment to officers wishing to undertake part time work.

There are presently 29 full time EHO vacancies in Local Government in WA and there are 18 full time and 3 part time relieving officers listed. As the list becomes advertised, it is expected that more officers will ask to be listed. There is no fee to be listed or the list circulated to Local Government.

For further information, or to receive the listing, email Llew Withers on llew.withers@health.wa.gov.au and for the Christmas break only 22/12/06 - 12/1/07 email dave.peckitt@health.wa.gov.au.

EMERGENCY MANAGEMENT FOCUS GROUP

The Emergency Management Project Team called for expressions of interest from the membership on an Info Page distributed at the end of November 2006.

This is an opportunity to continue to have strategic input into Emergency Management Policies and provide vital reference information to the Project Team in formulating an Emergency Management Toolbox for all Local Governments, *The Elected Members' Guide to Emergency Management* and the *Emergency Management Act 2005*.

Expressions of interest close on **Friday, 5 January** and should be addressed to Greg Cook at the Association.

For further information, please contact Emergency Management Project Coordinator, Greg Cook on 9213 2042 or email gcook@walga.asn.au.

SEASON'S GREETINGS

This is the last edition of Local Government News this year. The next edition will be issued on **Friday, 5 January**.

The Association will close from **Wednesday, 27 December to Friday, 29 December**. Insight After Hours Contact Centre will monitor and refer any calls during this time to ensure our Members' needs are met.

On behalf of the State Councillors, management and staff of the Association, we hope that you have a safe and happy festive season.

MEDIA RELEASES

20 December Fewer Fatalities under Double Demerits Campaign

DIARY DATES

 Denotes Teleconference

26 February	South Metropolitan Zone
31 January	South East Metropolitan Zone
1 February	Central Metropolitan Zone
1 February	North Metropolitan Zone
1 February	North Metropolitan Zone
1 February	East Metropolitan Zone
TBC March	South Metropolitan Zone
TBC March	South East Metropolitan Zone
TBC March	Central Metropolitan Zone
TBC March	North Metropolitan Zone
TBC March	East Metropolitan Zone
28 May	South Metropolitan Zone
30 May	South East Metropolitan Zone
31 May	Central Metropolitan Zone
31 May	North Metropolitan Zone
31 May	East Metropolitan Zone
30 July	South Metropolitan Zone
1 August	South East Metropolitan Zone
2 August	Central Metropolitan Zone
26 July	North Metropolitan Zone
2 August	East Metropolitan Zone
24 September	South Metropolitan Zone
26 September	South East Metropolitan Zone
27 September	Central Metropolitan Zone
27 September	North Metropolitan Zone
27 September	East Metropolitan Zone
26 November	South Metropolitan Zone
28 November	South East Metropolitan Zone
29 November	Central Metropolitan Zone
29 November	North Metropolitan Zone
29 November	East Metropolitan Zone



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

Local Government News

Issue No.01.07

5 January 2007

HEADLINES

- ◄ [PROPORTIONAL PREFERENTIAL VOTING](#)
- ◄ [WHEATBELT DRAINAGE GOVERNANCE REPORT UPDATE](#)
- ◄ [PUBLIC HEALTH CONSULTATION: A GUIDE FOR DEVELOPERS](#)
- ◄ [TRAINING UPDATE](#)
- ◄ [FRINGE BENEFIT TAX SEMINAR –RINGING IN THE CHANGES](#)
- ◄ [JOINT GROUND WATER MONITORING CONTRACT EXTENSION](#)
- ◄ [LIFE'S A BEACH FOR PEOPLE WITH DISABILITIES](#)
- ◄ [PTA 2007/2008 BUS SHELTER GRANT SCHEME AND ACCESSIBLE PATHWAYS GRANT SCHEME](#)

MAILBAG

- ◄ [STRATA TITLES ACT 1985](#)
- ◄ [INFOPAGE – LIQUOR AND GAMING LEGISLATION AMENDMENT BILL 2006](#)
- ◄ [COMMUNITY INFRASTRUCTURE FUNDING REPORT](#)

ISSUES UPDATE

PROPORTIONAL PREFERENTIAL VOTING

All Councils will be aware from previous advice that the Environment and Public Affairs Committee has announced its Inquiry into *Local Government Amendment Bill (No. 2) 2006*.

The deadline for submission to the Inquiry is **Friday, 2 February** with the Committee scheduled to deliver its final report by 3 April.

All Local Governments are strongly encouraged to make written submissions to the Committee, and to request the opportunity to present their submissions in person to the Committee.

For further information, please contact Director, Policy, Wayne Scheggia on 9213 2024 or email wscheggia@walga.asn.au or Committee staff Mr Mark Warner on 9222 7410, fax 9222 7805 or email mwarner@parliament.wa.gov.au.

WHEATBELT DRAINAGE GOVERNANCE REPORT UPDATE

The Department of Water has advised that the closing date for submissions on the document *A Framework for Drainage Governance in the Wheatbelt* has been extended to **Friday, 30 March**.

The Association has already received a number of submissions from Councils and Zones on this issue and a policy position will be considered in the Agenda for the February State Council meeting.

For further information, please contact Policy Manager Governance, Tony Brown on 9213 2051 or email tbrown@walga.asn.au.

PUBLIC HEALTH CONSULTATION: A GUIDE FOR DEVELOPERS

In conjunction with other stakeholders, the Department of Health has developed a guide to assist proponents of new developments to undertake meaningful consultation with communities and to reach agreement on public health issues.

The focus of the guide is on the range of public health issues that may be influenced by proposals, how these issues can be addressed during the consultation process and approaches to determining the groups within communities who should be included in community discussions and is intended to be a broad framework rather than a step by step process for community engagement and consultation.

As this approach is new to Western Australia, it will be trialled with opportunity for stakeholders to provide comment with the framework to be reviewed after 2008. Comments provided during 2007 will be incorporated into interpretive case studies and posted on the Environmental Health Directorate Website (EHDW) to assist others using the framework.

Copies of the guide are available at:
www.health.wa.gov.au/envirohealth/planning/community.cfm and comments can be sent to Cherine Glasson at Cherine.Glasson@health.wa.gov.au.

For further information please contact Executive Manager, Development, Allison Hailes on 9213 2018 or email ahailes@walqa.asn.au.

TRAINING UPDATE

The venue for all the following training modules is:

WA Local Government House,
15 Altona Street, West Perth

The cost of each of the modules is listed below (unless stated):

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To register or for further information please contact Training Coordinator, Heather Bewsher on 9213 2098 or email hbewsher@walqa.asn.au.

FRINGE BENEFIT TAX SEMINAR – RINGING IN THE CHANGES

The Association is holding an essential FBT update for Local Government to bring staff up to date with the recent FBT developments and planning opportunities. The full day presentation will provide you with the necessary skills to carry out remuneration planning, complete your return and keep up to date with over 100 changes.

Date: **Wednesday, 14 February**
Venue: The Esplanade Hotel Fremantle

Registration and Accommodation booking forms can be downloaded from the Association website at www.walga.asn.au/events.

For further information, please contact Marketing Support Officer, Kristy Faulkner on 9213 2097 or email kfaulkner@walga.asn.au.

JOINT GROUND WATER MONITORING CONTRACT EXTENSION

The joint ground water monitoring contract (of landfill leachates), administered by the Municipal Waste Advisory Council (MWAC) and currently conducted by GHD, was due to end in early 2007. MWAC has extended the contract for an additional year.

The decision to extend the contract was based on a survey of those using the ground water monitoring.

service which indicated general satisfaction with the service provision, as well as discussions with the Department of Environment and Conservation.

For further information on how to access the service, please contact Simone Staaden at GHD on 9429 6943 or email sstaaden@ghd.com.au.

LIFE'S A BEACH FOR PEOPLE WITH DISABILITIES

The Beach Wheel Chair Access Pilot Project was recently launched with trials of wheelchairs and matting that increase access to the beach. The pilot project can enable people with mobility difficulties and their families, friends and carers the opportunity to get on the beach and into the water with dignity.

The beach wheelchairs and matting will be available from Leighton, North Cottesloe and Swanbourne beaches. Equipment will be rotated between beaches over summer with anyone able to access the Chairs.

Surf Life Saving Western Australia provides this equipment free of charge. No assistance can be provided to help with transferring to the chairs or to get over the sand and into the water. Similar to all other beach users participants are responsible for their own safety. Participants are strongly encouraged to come with any assistance they may require. Curtin University students may be on-site to observe and evaluate this project and users will be asked to provide feedback on their experience, with information collected assisting in improving access to beaches in the future.

For further information, please visit www.mybeach.com.au or contact: Adelaide Woods (Leighton Beach) on 9432 9923; Graham Patrick (North Cottesloe Beach) on 9285 5060; or Marion Granich (Swanbourne Beach) on 9273 3555.

PUBLIC TRANSPORT AUTHORITY 2007 / 2008 BUS SHELTER GRANT SCHEME AND ACCESSIBLE PATHWAYS GRANT SCHEME

The Public Transport Authority has announced the 2007/08 round of the Bus Shelter Grant and the Accessible Pathways Grant Schemes.

The Schemes make funding available to Local Governments and schools throughout the State to assist in the procurement and installation of bus shelters and to assist in the provision of improved access to public transport in Western Australia.

Funding for bus shelters is on a dollar-for-dollar basis and is based on a joint funding agreement which provides for a maximum grant of 50% of the overall project cost to a maximum of \$7,500 per Shelter and \$30,000 per applicant.

The maximum amount for any application to the Accessible Pathways Scheme is \$15,000 excluding GST. Councils may submit more than one application but the award of more than one grant per Council is at the discretion of the Public Transport Authority.

Applications must reach: Co-ordinator Sonia Brennan Public Transport Authority PO Box 8125 Perth Business Centre WA 6849 no later than **4.00 pm on Monday, 19 February**.

For further information, including application details, please visit www.pta.wa.gov.au or email sbrennan@pta.wa.gov.au.

DIARY DATES

 Denotes Teleconference

25 January	South West Country Zone
29 January	Great Southern Country Zone
29 January	Gascoyne Country Zone
29 January	Goldfields-Esperance Country Zone
29 January	South Metro Zone
31 January	South East Metropolitan Zone
1 February	Central Metropolitan Zone
1 February	North Metropolitan Zone
1 February	East Metropolitan Zone
1 February	Great Eastern Country Zone 
1 February	Peel Country Zone
2 February	Central Country Zone 
12 February	Pilbara Country Zone
23 February	Avon Midland Country Zone
29 February	South Metropolitan Zone
23 March	Great Eastern Country Zone
TBC March	South Metropolitan Zone
TBC March	South East Metropolitan Zone
TBC March	Central Metropolitan Zone
TBC March	North Metropolitan Zone
TBC March	East Metropolitan Zone
26 March	Great Southern Country Zone
26 March	Gascoyne Country Zone
27 March	South West Country Zone
29 March	Peel Country Zone
30 March	Northern Country Zone
30 March	Goldfields-Esperance Zone
30 March	Northern Country Zone
30 March	Central Country Zone
TBA	Kimberley Country Zone
11 May	Murchison Country Zone
22 May	South West Country Zone
25 May	Goldfields-Esperance Zone
28 May	South Metropolitan Zone
28 May	Great Southern Country Zone
28 May	Northern Country Zone
28 May	Gascoyne Country Zone
30 May	South East Metropolitan Zone
31 May	Central Metropolitan Zone
31 May	North Metropolitan Zone
31 May	East Metropolitan Zone
31 May	Great Eastern Country Zone
31 May	Peel Country Zone
TBA	Pilbara Country Zone
TBA	Avon Midland Country Zone
1 June	Central Country Zone
TBA	Avon Midland Country Zone
22 July	South West Country Zone
26 July	North Metropolitan Zone
27 July	Goldfields-Esperance Zone

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1.1 **EMPLOYEE MOVEMENTS**

New Staff:

- Nil

Staff Leaving:

- Nil

Other Staff Movements:

- Nil

Current Recruitment Activity:

- Corporate Relations & Personal Assistant – Mayor’s Office – temporary agency staff assigned for 6 month period.
- Development Systems Coordinator – candidate withdrew following offer. Position on hold.
- General Labourer x 2 positions – one position filled, temp agency staff to be used until second position is filled.
- Backhoe Operator – No suitable candidates, temp agency staff to be used until position is filled.
- Project Manager, Major City Projects – recruitment progressing.
- Trainee Clerical Officer – closed 20 December 2006, interviewing to be scheduled.
- Supervisor Waste Disposal – interviews scheduled for 9 January 2007.

Corporate Training:

The HR department will be creating a Corporate Training Plan for the next 12 months. Training courses are chosen according to the results and feedback from the Performance Appraisals and Training Survey Forms.

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Information Items from the Technical Services Directorate

TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS			
ITEM	REFERRING COMMITTEE	COMMENTS	OFFICER RESPONSIBLE
<u>Armadale Shale Quarry – Management Plan</u> <i>Refer T145/02 25 November 02</i>	Technical Services	Further report to future Technical Services Committee.	Executive Director
<u>Armitage Road – Temporary Road Closure/Parking arrangements</u> <i>Refer T23/04/04 27 April 04</i>	Development Services/ Technical Services	Further report to future Development Services Committee. Future report to Technical Services Committee	Executive Director Development Services. Manager Engineering and Design.
<u>O’Sullivan Drive, Westfield Petition</u> <i>Refer T21/03/05 30 March 05</i>	Technical Services	Further report to future Technical Services Committee	Manager Engineering and Design
<u>Traffic Management – Lefroy Road Precinct</u> <i>Refer T32/05/05 30 May 2005</i>	Technical Services	Further report to future Technical Services Committee	Senior Projects Engineer
<u>Staff Replacement - Technical Services Directorate</u> <i>Refer T68/06/05 27 June 2005</i>	Technical Services	Further report to future Technical Services Committee	Executive Director
<u>Policy – Footpath/Kerb Security Deposit and Bonds</u> <i>Refer T57/06/06 26 June 2006</i>	Technical Services	Further report to future Technical Services Committee	Manager Technical Service
<u>Illegal Dumping of Rubbish on Council and Calm Reserves</u> <i>Refer T79/08/06</i>	Technical Services	Further report to future Technical Services Committee	Coordinator Waste Services
<u>Forrest Road, Armadale – State Of Verge</u> <i>Refer T87/10/06</i>	Technical Services	Further report to Technical Services Committee	Executive Director

BUSHCARE AND ENVIRONMENTAL ADVISORY COMMITTEE

MINUTES

Wednesday 13 September 2006 – 6 PM
Committee Room – City of Armadale Administration Centre

CONTENTS

1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE.....	3
2. DISCLAIMER.....	3
3. DISCLOSURES OF FINANCIAL INTEREST	3
4. PUBLIC QUESTION TIME.....	3
5. DEPUTATIONS.....	3
6. PROJECTS FOR COUNCIL'S NOTICE	3
7. GUEST SPEAKER	4
8. CONFIRMATION OF MINUTES.....	4
9. CORRESPONDENCE AND INFORMATION	4
9.1 CORRESPONDENCE IN.....	4
9.2 CORRESPONDENCE OUT	4
10. COUNCIL RELATED BUSINESS	4
11. OTHER BUSINESS.....	5
11.1 OBTAINING VARIATIONS/ EXEMPTIONS TO FIREBREAK REQUIREMENTS	5
11.2 LITTER.....	5
11.3 END OF YEAR CELEBRATION	6
11.4 BEAC GRANTS 2006/2007.....	6
11.5 HERBICIDE COURSE FOR FRIENDS GROUPS	6
12. INFORMATION	6
12.1 PLANNING APPLICATIONS & SCHEME AMENDMENTS:.....	6
12.2 ITEMS OF INTEREST FROM THE COUNCIL COMMITTEE/ COUNCIL MINUTES/ AGENDA TO NOTE: 6	
12.3 GRANT WATCH INFORMATION REPORT	7
12.4 INFORMATION ITEMS (I.E. PROGRESS REPORTS RELEVANT TO PREVIOUS BUSINESS) TO NOTE...7	
12.5 PRESS RELEASES	8
12.6 REMINDER LIST –ITEMS IN PROGRESS OR SCHEDULED FOR FUTURE MEETINGS.....	8
12.7 ROUND THE TABLE.....	8
13. NEXT MEETING & CLOSURE.....	9

ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Member/Deputy Member	Affiliations
Cr Pat Hart	Armadale City River Care Group – Deputy Chair
Cam Clay	Bedforddale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
David James	Friends of Forrestdale (6.30pm)
Adrian Choules	Friends of Goolamrup
Kim Fletcher	Friends of Armadale Shale Quarry
Cr Bob Tizard	City of Armadale Councillor
Michael Moltoni	Armadale Settlers' Common
Beth Laurie	Armadale Gosnells Landcare Group (6.30pm)
Ian Colquhoun	Roleystone Dieback Action Group
Corinne Gaskin	City of Armadale Environmental Officer

DISCLAIMER

DISCLOSURES OF FINANCIAL INTEREST

Nil.

PUBLIC QUESTION TIME

Nil.

DEPUTATIONS

Nil.

PROJECTS FOR COUNCIL'S NOTICE

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

RECOMMEND

That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

Project/ Group leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
	Roleystone	Sunday 24	Dieback treatment at

Project/ Group leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
	Dieback Action Group	September	Stinton Cascades
Adrian Choules	Friends of Goolamrup	Starting from 1 July 2006 – fortnightly thereafter.	Weeding & Planting

GUEST SPEAKER

Nil.

CONFIRMATION OF MINUTES

Moved Mr Adrian Choules:

That the Minutes of the Bushcare and Environmental Advisory Committee Meeting held on 12 July 2006 be adopted.

CORRESPONDENCE AND INFORMATION

Correspondence in

- AABR Newsletter and membership renewal
- BEAC grant application – Friends of Wright Brook
- BEAC grant application – Armadale City Rivercare Group
- BEAC grant application – Hillandale Bushcare
- BEAC grant application – Armadale Settlers Common Management Committee
- *Urban Bushland Council Newsletter*
- *Environmental Weeds Action Network newsletter*
- *RiverView (Swan River Trust) Winter 2006 newsletter*

Correspondence out

- *Advice to applicants on the outcome of BEAC grants.*

COUNCIL RELATED BUSINESS

There are no agenda items referred from previous meetings that require decision and recommendation to Council.

OTHER BUSINESS

Obtaining variations/ exemptions to firebreak requirements

At BEAC's May meeting, firebreak exemptions were discussed. The Committee queried if Friends Groups could apply for exemptions to firebreaks for their local reserves, similar to private landholders who undertake other fire suppression activities and receive annual exemptions.

The Environmental Officer referred to the City of Armadale 'Your rates at work' brochure and explained that firebreaks must be maintained with vegetation no more than 5cm tall. In some instances naturally occurring features such as rocky outcrops, natural watercourses, landscaped areas or driveways can act as an acceptable substitute, but must be approved in writing by the Authorised Officer. The Environmental Officer is seeking further advice on whether landscaped lawns and driveways on private lands adjacent to reserves can act as strategic firebreaks if agreed to by both Council and the neighbouring property.

Mr Cam Clay indicated that the Bedfordale Volunteer Bushfire Brigade had recently purchased two GPS units and intend to use these units to record where fires have occurred and also to map firebreaks. Mr Clay indicated that the Brigade will soon be liaising with the City of Armadale on this matter.

Cr Bob Tizard indicated that the Armadale Settlers' Common Management Committee is discussing dieback hygiene procedures with the Bedfordale Volunteer Fire Brigade as relating to dieback risk areas through which firebreaks pass.

Litter

Issues regarding excessive litter and dumping of rubbish in bushland within the City has been referred to BEAC for discussion.

The Committee discussed the magnitude of the illegal rubbish dumping problem in regional parks in the City of Armadale. With a review of the Litter Act occurring at the moment, there may be an opportunity to comment. An extract from a review document called "Litter and Illegal Dumping -Policy Development Implementation in WA" was read aloud. The Committee discussed opportunities to develop a project to minimise the problem in the future, including running more articles about the seriousness of the problem in the local newspapers.

RECOMMEND

Officers further investigate how people can register with the Keep Australia Beautiful Council to become registered reporters of illegal dumping and that this information be reported back to Friends Groups.

It was also suggested by the Committee that in 2007, as a coordinated across agency effort, funding under the littering grants (up to \$5,000 available) could be sought to undertake a project that may reduce the problem in the area.

David James indicated that rubbish dumping is an ongoing problem in the Forrestdale area.

End of Year Celebration

Each year, BEAC hosts an end of year celebration to recognise the valuable contributions of bushcare volunteers. Suggestions are sought for an appropriate date, venue and gifts for volunteers.

The Committee discussed strengths of last year's events and the following arrangements were made for the 2006 annual celebration. It was decided to host a bbq at the new picnic area of Churchman's Dam, Sunday, 3 December 2006, 3pm to 6pm. BEAC to supply meats, vegetarian alternatives, breads and some salads. Invite attendees to bring a salad to share.

Suggested gifts this year include the usual merchandise, vouchers for tools, bush books and sun-cream.

BEAC Grants 2006/2007

BEAC grants have been finalised for 2006/2007. A breakdown of the funding allocation will be provided at the next meeting.

Herbicide Course for Friends Groups

In line with the City of Armadale Friends Group Manual, herbicide is available to Friends Groups free of charge to do on-ground weed management on City lands. To access herbicide, the people concerned must have undergone an accredited course for chemical safety. The Environmental Officer advised that she was in the process of organising that course and this would be made available to one person from each Friends Group free of charge.

Friends Group Members should advise the Environmental Officer if they are interested in attending. It is anticipated that this course would be run late this year or early next year.

Pat Hart, David James, Cam Clay and Adrian Choules expressed an interest in attending the training which will be held in early 2007.

INFORMATION

Planning applications & scheme amendments:

Nil.

Items of interest from the Council Committee/ Council minutes/ agenda to note:

The Environmental Officer advised the Committee that a Local Plants Landscaping policy was considered at Development Services Committee last night, and will go to Council on Monday, 18th September. If successfully passed through Council, the draft

policy is likely to be advertised for public comment soon after and environmental groups are encouraged to obtain a copy of the policy and submit comments to the City.

Grant watch information report

- The Lotteries Commission's Gordon Reid Foundation for Conservation.
- Australia Post Grants.
- Department of Local Government and Regional Development Outer Metropolitan Community Fund.

It was suggested by Committee that a regional project to address morning glory and other vines along the river could be developed in the future and funding sought from sources such as Lotterywest.

The Friends of Forrestdale indicated that they would like to apply for funding to undertake a path development project at Forrestdale Lake, however they do not have matching funding to attract the kind of grant funds required. As a result the group will be lobbying Council to include provision in future budgets to allow for matching funding.

Information items (i.e. progress reports relevant to previous business) to note

- The Minister for the Environment has decided not to implement the Draft Swan Coastal Plain Wetlands Policy.

David James expressed concern that without the proposed policy, wetlands will not be adequately protected through existing mechanisms.

The City of Armadale Town Planning Scheme No. 4 Special Control Areas map and scheme text that relates to wetlands was tabled. Most areas that would be protected under the EPP appear in the TPS4.

- The City of Armadale has received grant funds for revegetation projects at Kendal Ct Reserve, Bob Blackburn Reserve and Creyk Park Bushland.
- Springtime walks coming up include: Bungendore 10 September 2006, Churchman's 24 September 2006, Armadale Settlers' Common 8 October 2006 and Walk the Wungong 22 October 2006.
- Management Plans due for review. The City's Environmental Officer will soon be initiating a review of the Kendal Ct, Bob Blackburn, Lloyd Hughes and Fletcher Park Management Plans. A Management Plan for the Wungong River (primarily Palomino Reserve) will also be prepared. Public Comment will be sought.
- *As of 1 September 2006 it is illegal to sell or trade Arum Lilies.*
- *Department of Agriculture is encouraging people to be on the lookout for the European Starlings that have the potential to become a major pest in WA.*
- *Comments on the CALM Good Neighbour Policy are due by end of September 2006.*
- *There is a new Managing Weeds in Bushland brochure for Cape Tulip and Sharp Rush. Copies available.*
- *Boneseed was recently found in Roleystone. A copy of the Department of Agriculture and a photo of the weed are provided for each member to take away. Any occurrences of this weed should be reported.*

Information Items from the Technical Services Directorate

- *A Conservation Symposium is coming up at the Convention Centre in September if anyone is interested in attending.*
- *New Contaminated Sites Regulations come into effect on 1 December 2006. Under these regulations, it is mandatory to report a suspected contaminated site and a database of sites will be held by the Department of Environment and Conservation.*
- *New Garden Notes are available relating to Pests and their control, Compost manure and flies, Lawn care in the home garden, Main diseases of vegetables in the home garden, Main insect pests of vegetables in the home garden, Main diseases of fruit trees in the home garden, Main pests of fruits in the home garden.*

Press Releases

BEAC members to table any information relating to possible upcoming press releases.

Reminder list –items in progress or scheduled for future meetings

Item	Progress
Terms of Appointment – regarding the turnover of terms.	<i>In preparation.</i>
Watch on <i>EP Act</i> for roadside vegetation clearing regulations (BEAC April 2004)	<i>Regulations gazetted 30 June.</i>
Consider review of City of Armadale Dieback Policy.	<i>Under internal review.</i>

The Committee queried the progress on an item regarding the Terms of Appointment of Committees and their turnover. Environmental Officer to investigate further.

Round the table.**Cr Pat Hart**

Expressed concerns about dieback hygiene practices during development (subdivision stage) and following sale of the land and building of houses. The Environmental Officer indicated that standard subdivision conditions are used as relates to dieback hygiene. The Roleystone Dieback Action Group believes there is a need to educate new landowners (particularly those building) about dieback hygiene. The matter is to be placed on the November BEAC Agenda.

The South East Regional Energy Group has a promotional wrap on the Examiner Newspaper coming up promoting energy efficiency.

The Armadale Gosnells Landcare Group recently had a planning day. Sediment and Erosion were identified as key issues to address in the region.

Michael Moltoni – Armadale Settlers' Common Management Committee

The Armadale Settlers' Common Management Committee recently planted over 500 plants in the Reserve. The Group is planning for the springtime walk on 8 October and has been working closely with the City of Armadale Environmental Officer to progress

Information Items from the Technical Services Directorate

dieback hygiene measures such as signage and clean down stations. A Regional Parks Community Grant has been submitted for dieback hygiene stations. The Group also recently sought to name the walk trails which were recently endorsed by Council and soon will be sent to the Geographic Names Committee for endorsement. The Group received a BEAC Grant for some trail name signs in the reserve, and hopes to have these installed by the Springtime Walk. A grant application to Australia Post has also been submitted to allow for the installation of other trail name signs that weren't funded through BEAC.

Bob Tizard

The Bungendore Springtime walk was held last week and was well attended. Walkers were asked to spray their boots as they crossed dieback fronts as a hygiene measure. The Bungendore Bush Breakfast is scheduled for 12 November 2006.

David James – Friends of Forrestdale

The Friends of Forrestdale have a new brochure promoting the reserve. Trail Bike riders are continuing to cut fences and DEC has an ongoing repair job. The History of the Forrestdale area book is due to be released later this year and will be called "Forrestdale People and Place". The Committee discussed the importance of capturing local histories.

Ian Colquhoun – Roleystone Dieback Action Group

A dieback treatment day is planned for Stinton Cascades Reserve on 22 October 2006 (Irymple Rd). A BBQ will be provided for volunteers. Armadale Primary School recently did a musical that relates to dieback. Ian to play copy of the musical at BEAC's November meeting. The Dieback Working Group has developed a curriculum package on dieback education for years 6 and 7 students.

Adrian Choules – Friends of Goolamrup Reserve

The group is carrying on with tree planting and weeding in the reserve.

Cam Clay

The Armadale Gosnells Landcare Group has wound up their tree planting for this winter. Approximately 85,000 plants were planted this year.

NEXT MEETING & CLOSURE

Wednesday, 8 November 2006 at 6pm, City of Armadale Administration Centre.

Meeting closed 8.20pm

**BUNGENDORE PARK MANAGEMENT COMMITTEE
MEETING No. 274 WEDNESDAY 29th NOVEMBER 2006**

MINUTES

MEMBERS PRESENT

Cr Guenter Best (Chairman)	Mr Bill Ladyman (Secretary)
Mr Jim Hutchinson	Mr Ron Withnell
Mrs Elaine Hutchinson	Mr Don Griffiths
Mrs Penny Versteeg	Mr Ian Thompson
Mr Kim Sarti (Projects)	Mrs Irene Morcombe (Treasurer)

APOLOGIES

Ms Miriam Stanborough

Cr Best declared the meeting open at 7.45 pm

Minutes of previous meeting held 27th September 2006 accepted as being correct.

Versteeg/Sarti Carried

BUSINESS ARISING

1. Committee vacancy –Mr Ladyman reported there have been no applicants so far, according to Mrs Corinne Omacini, although an informal expression of interest. Her suggestion of an article for the local press promoting our Committee was discussed and members were encouraged to bring their input for such an article for the January meeting. Issues of concern are sourcing new Committee people and also emphasising the value of the Committee's work to the local community and to the Armadale City Council.
2. Dieback Information Group seminar – Mr Sarti is still to arrange for donation of \$25 to the DIG. Cr Best will donate a watch.
3. Park fencing - Mr Ladyman met Mr Batt on 13th October at the fence project and fencing was well on the way to completion. He inspected the fence again with Mr Withnell, this week and noted its completion, but damage had occurred to the upgraded Gate '6'. He spoke to Mr Lanternier this week and he confirmed the rolled-over fencing funding of \$2,000. Mr Ladyman received a call from Mr Peter Batt

Information Items from the Technical Services Directorate

who will send copies of paid invoices to our Committee in due course. Committee suggested the invoices be handed directly to Paul Lanternier, Manager Parks and Gardens. Mr Batt also encouraged the Committee to forward voluntary hours to DEC related to the fence work and plantings done on DEC's behalf at the Scout site. [1/273].

4. Damage to boundary fencing - at the Albany Highway entrance where a panel of the railing fence adjacent to Firegate 'E' has been smashed down, which Mr Sarti has since photographed. Mr Thompson will repair the damage and send invoices to Paul Lanternier. Mr Ladyman will make good the damage to Gate '6' and report both incidents of damage to Armadale Police and to Paul Lanternier. Mr Ladyman will also report horse and motorbike activity in the park to the Ranger. [Action: 1/274]
5. Bungendore Bush Breakfast – 12-11-2006. All agreed an excellent day's activity. There were 67 attendees + 5 extras (4 Lions Club & Kim Fletcher). Mrs Morcombe reported that \$495 was banked of which \$467 came from 67 attendees, \$22 from book sales and a \$6 donation. Mr and Mrs Hutchinson were reimbursed \$261.09 for food supplied.
Thanks once again to Armadale Christian College for use of toilet facilities and to Kim Fletcher for leading the bushwalk after the breakfast.
6. Routed log sign at Albany Highway entrance – Mr Griffiths reported that trimming of bushes in front of the routed log (rather than attempt to shift it) is still to be done.[7/268]
7. Weed control – Ms Stanborough not present to report on weed control after Spring emergence of weeds [2/273]
8. Hardstand gravel at Admiral Road entrance – Ms Stanborough will follow up on this work [4/271]
9. Community Conservation Grant 2006/7 – Mr Ladyman has submitted an application made with the help of Mrs Corinne Omacini, Environmental Officer City of Armadale. Funds sought for Dieback control \$2,000, Weed control \$600 and Fauna survey \$200 [3/273]
10. Voluntary Hours – Committee members submitted their Voluntary Hours forms.
11. Volunteer work authorisation – Bungendore Park Management Committee authorises members and volunteers to perform maintenance works and management activities for the ensuing year as and when required. Moved Mr Sarti /Mr Griffiths Carried 18/01/2006

Activity since last meeting includes:

Mr Ladyman – fence etc, Mr Withnell and Mr and Mrs Hutchinson - patrolling
Committee members at Bush Breakfast

AWAITING COMPLETION AND/OR REPLY

1. Finance – flowchart of payment & funding processes – [1/234 & 1/239] in abeyance.
2. Fire access track leading from Pit #5 – proposal to re-instate the track westwards from Gate "C" through Pit #5 down the scarp to meet Track W2 (which traverses dieback-infected country). Mr Sarti will discuss with Mr Thompson on his return. Still to be done[2/257].
3. Bungendore Park Management Plan 1997-2007 review – copy of e-mail from Paul Lanternier to Cr Bob Tizard confirms his in-principle support for Ms Corrine Gaskin to be involved in the Management Plan review. Mr Lanternier is still to confirm Ms Gaskin's availability as she works in Development Services.

GRANTS IN PROGRESS

1. Community Conservation 2003/2004	\$900	[XT72]
2. Community Conservation 2004/2005	\$2,200	[XT69]
3. Regional Parks Community 2006 grant	\$2,810.50	[XT67]
4. Regional Parks Community 2007 grant	\$2,200	submitted
5. Swan Alcoa Landcare Program 2006 (06S15)	\$4,370	[XT66]
6. Swan Alcoa Landcare Program 2007 (07S05)	\$6,210	confirmed
7. Alcoa Bravo grant	\$305.35	received
8. Community Conservation Grant 2006/2007	\$3,000	submitted

CORRESPONDENCE OUT

1. Swan Alcoa Landcare Program – Tax Invoice for \$6,210 for 2007 funding grant.
2. Minister for Environment – Community Conservation Grant 2006/07 application
3. Various contractors – confirming funding for works program later next year.

CORRESPONDENCE IN

1. Swan Alcoa Landcare Program – informing of success of \$6,210 grant for 2007.
2. Tony Simpson MLA – informing of his letter to Minister for Planning and Infrastructure.
3. City of Armadale – BEAC annual report request
4. Greening Australia – membership receipt etc
5. City of Armadale – BEAC committee vacancies

INFORMATION RECEIVED

DEC “Ecoplan News” – Spring issue

Finance	Amount \$	Expenditure Type
Australian Native Nurseries Group – fertiliser. Invoice 341.	33.45	XT 1
Australian Native Nurseries Group – fertiliser. Invoice 341.	120.00	XT66
Australian Native Nurseries Group – seedling delivery. Invoice 342. (note: \$40 previously approved at July 2006 meeting)	4.00	XT 1
Jim and Elaine Hutchinson – Bush Breakfast food	261.09	XT83

Versteeg/ Sarti - Carried.

GENERAL BUSINESS

1. *Works schedule for 2007 – discussion on outcome of Dieback Assessment and Plan report for walk track realignment and/or closures and impact on directional signs, wayside interpretive signs, maps at information display shelter etc. Messrs Sarti and Ladyman will become a sub-committee to handle these matters. Action: 2/274*
2. Celebrate Spring event in Bungendore Park – Discussion was held in favour of joining with the Armadale Christian College’s Open Day instead of the continuing the Djilba Walk in its usual format. Mr Withnell outlined a proposal for activities that have school staff support and sponsorship offered over two weekends on 17th/18th and 24th/25th March 2007. Interest was expressed in a Pancake Day on Sunday 18th March and Mr Sarti suggested a ‘Bunuru’ (autumn) walk following.
3. Feral European Honey bee control – Jacqui Hay (Project Officer, DEC Feral Bee Management) is still undertaking research work in Bungendore Park – her contract has been extended to mid-2007. The APVMA has granted DEC an off-label licence to use Fipronil® to kill honeybees and initial trials will be held on Garden Island followed by Yellagonga Regional Park commencing February. Committee has an

Information Items from the Technical Services Directorate

- extension to spend \$1,150 SALP grant money and perhaps by February/March we should use Jim Prince's permit to use Acephate® to control the known hives in Bungendore Park.
4. 120-litre rubbish bin normally located near Albany Highway entrance – Mr Lanternier has informed that the stolen rubbish bin has been replaced, but Mr Sarti has noted and photographed the remains of a very burnt new bin and will report this to Mr Lanternier.
 5. Swan Alcoa Landcare Program 2007 – advice confirming grant application of \$6,210 for Weed control in Bungendore Park & adjoining DEC land (\$1,100), 1,000 seedlings (\$750), Dieback treatment (\$3,000), Feral pig control (\$1,000), Feral Bee control (\$300) and Administration (\$60). Tax Invoice has been sent; cheque will be presented at a function ceremony in February 2007.
 6. Lots 302 and 303 – Mr Ladyman and Mr Tony Simpson MLA have inspected these Lots and Mr Simpson has written to the Hon. Alannah MacTiernan, Minister for Planning and Infrastructure on our behalf. Mr Simpson's letter notes Committee's wish for the State Planning Commission to purchase these Lots, if they're for sale, and that he had inspected the Lots and confirmed their proximity to the western edge of the park and their particular pristineness etc.
 7. Management Plan Review – to be initiated. Initial discussions to be held with Corrine Omacini, Environmental Officer. Mr Ladyman to follow up. **Action: 3/273**
 8. Bungendore Park fire access tracks – Mr Thompson will be reviewing fire tracks with the City's Parks and Gardens department.
 9. Department of Environment and Conservation – new details – a letter announcing the merger between Dept of Environment and CALM - now known as DEC. New ABN 38 052 249 024. Locked Bag 104 Bentley Delivery Centre, WA 6983.
 10. Community volunteer hours – recorded for BEAC reporting period 1-10-2005 to 30-9-2006 came to a total of 1,347 hours for Bungendore Park activities. Based on a \$20/hour volunteer rate, this equates to \$26,937 input by the community.
 11. BEAC End-of-Year function – following the collation of the last year's voluntary hours, a Thank You Day is planned by the City of Armadale on 3rd December at Churchman's Brook Dam picnic grounds commencing 3:00pm – bring seats, salad to share and eating utensils.
 12. BEAC reporting and call for committee members – Mr Sarti will compile an annual report of Committee's activities for BEAC and Mr Ladyman agreed to represent Bungendore Park on the BEAC committee.

DIARY OF EVENTS

2007	Date	Events
JANUARY		Management Plan Review commences?
FEBRUARY		Budget proposal discussion
MARCH		'Bunuru' pancake day and walk
APRIL		Post-planting review
MAY		
JUNE		
JULY		Revegetation planting
AUGUST		
SEPTEMBER		Threatened Species Day
OCTOBER		Weedbuster Week
NOVEMBER		Bungendore Bush Breakfast?
DECEMBER		BEAC End-of-Year function

SUMMARY OF OUTSTANDING ACTION POINTS

<i>5/263</i>	<i>Mrs Versteeg to report on culvert at Cooliabberra Spring</i>
<i>7/268</i>	<i>Mr Griffiths to make visible routed log sign</i>
<i>4/271</i>	<i>Ms Stanborough to arrange Admiral Rd entrance jobs</i>
<i>2/273</i>	<i>Ms Stanborough to report on weed control at October meeting</i>
<i>1/274</i>	<i>Mr Ladyman to report damage to gates and horse and motorbike activity</i>
<i>2/274</i>	<i>Messrs Sarti and Ladyman to begin as subcommittee on 2007 works schedule</i>
<i>3/274</i>	<i>Mr Ladyman to begin Management Plan Review with Mrs Omacini</i>

DATE OF NEXT MEETING (*4th Wednesday*)

7:30 pm Wednesday 24th January 2007

Meeting declared closed at 9:30 pm

W Ladyman Secretary

Signed: **Date:**

Chairman/Acting Chairman – Bungendore Park Management Committee

MINUTES

**ARMADALE GOSNELLS LANDCARE GROUP MEETING NO. 109
HELD IN THE COMMITTEE ROOM AT THE CITY OF GOSNELLS
ON WEDNESDAY, 25 OCTOBER 2006 AT 6.20 PM**

1.0 Attendance & Apologies

Member/Deputy Member	Affiliations
Mr Cam Clay	Chairperson Bedfordale Volunteer Bush Fire Brigade
Ms Julie Robert	SERCUL
Mr Peter Carrigg	Community Representative
Mr Adrian Choules	Friends of Goolamrup
Ms Sue Williams	Friends of Wright Brook
Ms Corinne Gaskin	Environmental Officer – City of Armadale
Mr Brett Kuhlmann	Landcare Coordinator
Apologies	
Cr Ruth Butterfield	Councillor – City of Armadale
Ms Janet Green	Friends of Westfield Park Heron Reserve
Ms Thelma Attwell	Friends of Westfield Park Heron Reserve
Cr Pat Hart	Armadale City Rivercare Group

In the absence of a quorum, the Chairman advised the meeting would be conducted informally.

2.0 Guest Speakers

Nil

3.0 Confirmation of Previous Minutes

RECOMMEND

That the Minutes of the Armadale Gosnells Landcare Group Meeting held on 27 September 2006 be received, subject to the following corrections:

Page 4 – 10.0 Tonkin Highway

Should read:

Paragraph 2 – “500 mm” instead of “500 mls”.

Paragraph 3 “no wind protection” instead of “no weed protection”.

Page 5 – 11.1 Awards Presentation

Should read:
“Churchman’s Brook Dam” instead of “Canning Dam”.

4.0 Business Arising from Minutes:

Nil

5.0 Correspondence In

- 5.1 Swan Catchment Council: Newsletter "The Swan".
- 5.2 Environmental Consultants Association: Register on members and services for the 2005-06.
- 5.3 Westpac: September 06 Banks statements.
- 5.4 ATO: BAS statement.
- 5.5 Letter & Photos: G. Werrick regarding 3 new areas of Watsonia outbreaks.
- 5.6 ARA invitation: Official launch of the Wungong Urban Water Master Plan 18th of Oct 06.
- 5.7 Invoice: Food for Me - catering for the AGLG objectives workshop \$204.00.
- 5.8 Martins Environmental - weed control \$544.50.
- 5.9 Approval letter: Dept of Planning and Infrastructure - restoration work on Crown Land for the River Loop Restoration Group.
- 5.10 Invoice: Cranmill Environmental Services - Review of the Champion Lakes DNIWQMP \$500.00.
- 5.11 Invoice: Optus - mobile phone use for September 06 \$33.11.
- 5.12 Invitation: Grand Cinemas Armadale - to screening of "An Inconvenient Truth" 9th - 15th November.
- 5.13 Invoice: Bill Stevens - 2005-06 audit \$500.00.
- 5.14 Advertising proof: Community Newspaper - advertising of the AGM \$107.03
- 5.15 Invoice: Martins Environmental - weed control at Bickley Basin \$495.00.
- 5.16 Letter : City of Gosnells - Premiers Australia Day Active Citizenship Awards 2007.
- 5.17 Letter: Swan River Trust - Swan and Canning River Management Act Passed by Parliament.
- 5.18 Invitation: Cam Clay & Peter Carrigg to the Launch of Seville Grove by Landcorp attended by Hon. Alannah MacTiernan.

6.0 Correspondence Out

- 6.1 Response to the ARA on the Champion Lakes DNIWQMP.
- 6.2 Payment: Bill Stevens - 2005-06 audit \$500.00.
- 6.3 Payment: Food for Me - catering for the AGLG objectives workshop \$204.00.
- 6.4 Payment: Community Newspaper - advertising of the AGM \$107.03.

RECOMMEND

That the correspondence be received.

7.0 Treasurer's Report

The Treasurer’s Report was verbally reported and is attached to these Minutes. **(Refer to Attachment “A-1”).**

RECOMMEND

That the Treasurer's report be received.

8.0 Chairman's Report

Nil

9.0 Tonkin Highway

The Landcare Coordinator advised that he had a meeting with Helen Best just before the last Armadale Gosnells Landcare Group meeting. He had been advised that JHMJV would be attending to the revegetation that AGLG had requested at the two bubble up sites (one on the Wungong and one on the Canning).

10.0 Champion Lakes

The following report was provided by Peter Carrigg:

Visited the site on Monday, 23 October 2006. On my return I then visited the Armadale Redevelopment Authority office and spoke with Mr Steve Wiencke, my ARA/Champion Lakes contact.

Construction of Bridges

JJ McDonald Contracting is currently constructing two concrete bridges as access to the Facilities Island. One, a traffic road bridge, the other a pedestrian access bridge.

- a. **Traffic Bridge**
Is opposite Ypres Road entrance. It is 4 metres wide, with four x three metre spans to enable rowing skulls and the starters/officials catamaran to pass through with sufficient height to enable a person to stand in the catamaran and still have 750mm head clearance.
- b. **Pedestrian Access Bridge**
The pedestrian access bridge is being constructed on the Albany Highway eastern end of the lake to the same specifications as the traffic bridge in terms of overall height, spans, etc. but will be a narrower bridge for pedestrians at 2.8 metres wide. The best view is from the Caravan Park Car Park site which looks out over the lake.

Two excavators, 4 dump trucks and grader are currently working on the Facilities Island - levelling/forming up the Facilities/ Spectator Island to link the building. Rowing Sheds, spectator facilities etc. including installation of power, water and sewerage which will be connected into the main respective grids and sewer mains etc.

Southern Lake Road Stockpile

Trucks are on site carting out 40,000 cubic metres of fill for a Byford Project and 3,000 cubic metres for a private Westfield site. This will see almost all the southern pile gone but the eastern end pile at 670,000 cubic metres is still posing a challenge for the ARA.

Lakeside Sedges

The lakeside sedges are not responding in several areas. They are dying due to a salinity problem from clay extracted from the bottom of the original Wright Lake. Scientific work/study is currently being undertaken to design a method/process to flush the salt out of this particular area into the lake and repeat plant with a more salt resistant sedge variety. The problem, however, does not extend all the way around the lake perimeter.

Revegetation/Power Lines

A contract to:

- a. Install a pumping/irrigation system using the Lake Water;
 - b. Revegetate the northern side/Tonkin/Power Lines
- has been let in conjunction with the irrigation as in (a) as the first phase of the overall landscaping package.

Members should be aware that sprinklers will be running during daylight hours and the water is not being drawn from the below surface domestic access bore water table.

The spring at approx. 1700 ppm from the lake is a combination of fresh run off and Yaragadee deep bore water.

Conclusion

Given the amount of time when the site is closed for all vehicular movement due to the slippery nature of the site, the writer cannot see it being open to the public until the end of 2007.

Peter Carrigg made available to Julie Bishop the Champion Lakes International Rowing Course report documents.

11.0 Bushcare & Environmental Advisory Committee Report

11.1 Bungendore Park Management Committee

The Environmental Officer advised that there were two vacancies are being advertised on the Bungendore Park Management Committee. Could members bring this information to the attention of any members of Friends Groups who may be interested in joining the Bungendore Park Management Committee.

12.0 Swan Catchment Council

Cam Clay advised that this would technically probably be his last report regarding the Swan Catchment Council because technically he was only there as a proxy today. He has not had the opportunity to assess what took place today. However, several policy items were brought up that the Management Committee had been through very closely, which were lampooned, particularly Policy 8.8, which somehow Cam did not get a copy of. Cam is slowly building up a Swan Policy document because they are doing a little bit as time allows. One of the interesting factors that cropped up today was that the State Government has withdrawn, as of 30 June 2007, the services of the Swan Catchment Centre that used to sit alongside the Swan Catchment Council.

13.0 City of Armadale – Environmental Officer

13.1 Annual Awards Presentation

The Bushcare & Environmental Advisory Committee Annual Awards presentation for environmental volunteers, which will include a barbeque, will be held on Sunday, 3 December 2006 at 3.00 pm at Churchman's Brook Dam.

13.2 Seed Collection Day – Fletcher Park

A seed collection day at Fletcher Park is being planned to be held in January 2007. This will occur to collect seed and carry out revegetation works with the money that was obtained through the Armadale Gosnells Landcare Group.

13.3 Settlers' Common – Dieback Hygiene Stations

The first of the Dieback Hygiene Stations has been installed in Settlers' Common. These are the first of a total of 14 stations planned for the Common. Grant funding is being sought for the remainder.

13.4 Standard Dieback Hygiene Signage

The Environmental Officer advised that she had been endeavouring to initiate a standard symbol across the State (DEC, Water Corporation and Local Government), depicting "Dieback Free"/"Dieback Infected". DEC did not appear interested so the initiative was undertaken any way. *Cam Clay requested that correspondence sent and received on this matter be made available to him.* Since the signs were installed at Settlers' Common, Project Dieback contacted Corinne and advised that a meeting was occurring to discuss the prospect of having state-wide dieback signage. As the Environmental Officer will be on leave at the time of the meeting, she provided briefing notes on what she was trying to achieve and what she had settled for and what she would like to see done in the future.

13.5 Fletcher Park Horse Impact Trials

The Fletcher Park Horse Impact Trials are currently in progress. All the plots were scored over two days, two weeks ago. They will be scored annually and this should provide great results on the local impact of horses and the consequences of eliminating horse use will become known.

13.6 Armadale Home Help

An approach has been received from Armadale Home Help with a request from "Men in Sheds" (who wish to build nest boxes) wanting someone to take those nest boxes and use them. The Environmental Officer advised that the nest boxes take significant effort to place in trees, i.e. they need to be anchored in and be maintained during their life cycle, especially in regard to red and white tailed cockatoos. If anyone has any good ideas about who may be able to use these nest boxes, please contact the Environmental Officer.

13.7 Supply of Herbicide to Friends Groups

The Environmental Officer advised that she is currently organising accredited training in the use of herbicides to be made available to Friends Groups. A representative from each group will be entitled to undertake the training to be subsidised by BEAC.

14.0 City of Gosnells – Environmental Coordinator

The Landcare Coordinator advised that a replacement for Rick Miller has been employed and will take up his position on Monday the 13th of November.

The Meeting adjourned at 7.40pm and resumed at 7.55pm

15.0 Friends Groups/General Business

15.1 Wright Brook – Sue Williams

Towards the end of August, some of the Friends planted over 700 sedges fairly quickly and these all look very healthy. Weeding was undertaken last weekend along the edge of the Brook between the sedges. This will perhaps be repeated on the weekend of 28 October 2006. Also weed spraying has been undertaken but there will probably be a lull now with just weeding occurring.

15.2 Canning River Peter Carrigg

- The Canning River below Peter's property is still moving but it does not appear that the Water Authority is letting any water in at the moment.
- He has planted all the plants that the Landcare Coordinator gave him, apart from the Marris which is he is going to offer to someone in Brookton.
- He has planted quite a lot this year and has been watering them in the last few days and the take has been good.
- He had been upset to see that Beaver Tree Services had taken down two large trees (River Gums) near the Kelmscott School display stand. *The Environmental Officer advised she would ask the City of Armadale Parks Department for background to this matter and report back to the next meeting.*

15.3 Presence of Taro in Neerigen Brook – Adrian Choules

Advised that there was a presence of Taro in the Neerigen Brook and sought confirmation this would be mapped and elimination. Julie Robert advised that SERCUL was organising to complete an evaluation of the progress of the Taro project. It was planned for the evaluation to take place in December.

16.0 Landcare Coordinator's Report - October 2006

Note: during this period I have taken 2 weeks leave.

- Administration and general enquiries
- Meeting with the Kelmscott Residents Group at the Orlando Street Bridge to walk through to Fancote Park. The purpose of the meeting was to look at the proposal of a walking path along the foreshore of the Canning River to connect these two sites.
- Site visits with Greg Bremer (City of Gosnells) to assess weed control requirements for the sites in the City of Gosnells.
- Meeting and site visit with Martins Environmental to assess and outline weed control requirements for revegetation sites.

- Compile a summary of the AGLG Objectives workshop.
- Organised the planting requirements for the City of Armadale Corporate Care Day at Rushton Park and Kelmscott Fish Care site. Note that I was not able to attend this day and that Corinne Gaskin became the primary contact and coordinator of the event.
- Meeting with Rob Benge of Foreshore Place in Gosnells to view the progress of his site, to provide advice and to deliver some bamboo stakes and tree guards.
- Meeting with Helen Best at the Tonkin Hwy Bridge over the Wungong River to view the restoration work undertaken by the joint venture as outlined by the AGLG. This restoration proposal was also assessed by staff from the Swan River Trust.
- Attended Equal Opportunity Training through the City of Armadale.
- Attended an onsite meeting at Westfield Park Heron Reserve which had been organized by Janet Green. Prior to the meeting I established a proposed vision and objectives outline for the Friends of Westfield Park Heron Reserve to consider. This requires further development.
- Organisation for the Kelmscott Show display.
- Attended the SERCUL Annual General Meeting.
- Site meeting with APACE representative “Anne” at River Side Garden Estate on the Canning River to discuss aspects of a restoration plan for the foreshore. As part of the development of the site the owner will undertake restoration of the foreshore. APACE has been asked to develop and undertake the restoration proposal.
- Developed a proposal for the Water Corporation’s offer to contribute \$20,000 towards the restoration of the Wungong River at Palomino Reserve.
- Attendance and assistance to the Greater Gardens Workshop at the City of Armadale.
- Attendance to the opening of the Wungong Urban Master Plan.
- Planting day with 3 students and 2 staff from the Caning Vale Education Support Unit at John Okey Davis Park. The students and staff planted 240 sedges and undertook some weeding of the area contributing 25 volunteer hours to the site. These students will be working one day a week for this semester at various AGLG restoration sites.
- Preparation and attendance to the AGLG display at the Kelmscott Show.

17.0 **Next Meeting– Wednesday, 22 November 2006**

To be held at City of Armadale in the Committee Room at 6.00 pm.

18.0 **Closure**

Approved and
Accepted:

Chairperson's Signature:

Chairperson's Name:

Armadale Gosnells Landcare Group
25 October 2006

Attachment "A-1"

AGLG Inc		
Balance Sheet as at		<u>Sep 30, 2006</u>
ASSETS		
Current Assets		
Current/Savings		
036-032 180573		31,135.45
036-032 25-5854 CMA		262,844.58
Petty cash		156.10
Total Current/Savings		<u>294,136.13</u>
Total Current Assets		<u>294,136.13</u>
TOTAL ASSETS		<u>294,136.13</u>
LIABILITIES		
Current Liabilities		
Other Current Liabilities		
Tax Payable		<u>-4,945.25</u>
Total Other Current Liabilities		<u>-4,945.25</u>
Total Current Liabilities		<u>-4,945.25</u>
TOTAL LIABILITIES		<u>-4,945.25</u>
NET ASSETS		<u>299,081.38</u>
EQUITY		
AGLG Operations		-50,900.29
Agostino		-2,721.15
Bickley Rd Basin-SRT		-11,880.17
Brookwood		-1,438.96
Champion Drive		-12,584.40
City of Armadale.		-12,664.46
City of Gosnells.		-13,472.77
Cleaner Streams 03		-2,534.91
Cockram Rd Residents		-795.34
Corridale Place		-4,771.96
Derry Reserve		-2,122.73
Fancote Park		-6,014.91
Fletcher Park		-3,707.27
Goolamrup		-3,670.18
Huntingdale Foreshore		-4,039.90
Jacqueline Drive Foreshore		-5,612.82
John Okey Davis		-15,563.10
Kelmscott Fishcare		-572.17
Kelmscott PS		-2,114.82
Mary Carroll - 20 Friends		-2,000.00
Opening Bal Equity		-344,720.89
Palomino		-11,548.18
Peaceful Ponds		-11,013.48
Retained Earnings		690,055.58
Roley Pools		-3,117.35
Royal Street		-5,836.18
Salaries		-105,939.80
Slab Gully		-29,744.73
SR Boardwalk		-2,484.25
Westfield Heron Reserve		-8,466.14
William Street Drain		-455.60
Wright Brook		-5,226.50
Yellow Fish..		-2,013.27
Net Income		<u>298,774.48</u>
TOTAL EQUITY		<u>299,081.38</u>

Armada Gossnells Landcare Group
25 October 2006

Attachment "A-1"

AGLG Inc - A/C 25-5854		Sep-06									
Bank statement reconciliation		Type	Date	Num	Name	Cir	Amount	Balance			
Beginning Balance								291,904.68			
Cleared Transactions											
Cheques and Payments - 2 items											
	Cheque		02/09/2006	Bank Fee	Westpac Bank	√	-1.00	-1.00			
	Cheque		07/09/2006	200002	AGLG Inc	√	-30,000.00	-30,000.00			
							-30,001.00	-30,001.00			
Total Cheques and Payments											
	Deposits and Credits - 1 item		29/09/2006			√	940.90	940.90			
							940.90	940.90			
Total Deposits and Credits											
Total Cleared Transactions											
							-29,060.10	-29,060.10			
							-29,060.10	262,844.58			
Cleared Balance							-29,060.10	262,844.58			
Register Balance as of 30/09/2006							-29,060.10	262,844.58			
Ending Balance							-29,060.10	262,844.58			

Armadale Gosnells Landcare Group
25 October 2006

Attachment "A-1"

AGLG Inc - A/C 18-0573		Sep-06							
Bank statement reconciliation		Type	Date	Num	Name	Ctr	Amount	Balance	
Beginning Balance								38,163.52	
Cleared Transactions									
Cheques and Payments - 16 Items									
	Cheque	13/08/2006	200946	Cash	✓		-173.65	-173.65	
	Cheque	23/08/2006	200949	Perry Environmental Contracting	✓		-857.00	-1,130.65	
	Cheque	23/08/2006	200947	Optus	✓		-53.01	-1,183.66	
	Cheque	04/09/2006	200955	Absolute Dingo Service	✓		-1,518.00	-2,701.66	
	Cheque	04/09/2006	200956	SERCUL	✓		-319.00	-3,020.66	
	Cheque	04/09/2006	200957	Bandicoot Nursery	✓		-2,890.90	-5,911.56	
	Cheque	04/09/2006	200954	Rainstorm Sandstall	✓		-868.00	-6,780.56	
	Cheque	04/09/2006	200953	Green Skills (Ecojobs)	✓		-1,168.20	-7,948.76	
	Cheque	04/09/2006	200952	Martins Environmental Services	✓		-1,232.00	-9,180.76	
	Cheque	04/09/2006	200951	Tranen Rewegetation Systems	✓		-8,408.46	-17,578.22	
	Cheque	04/09/2006	200950	Australian Native Nurseries Group	✓		-9,160.90	-26,729.12	
	Cheque	04/09/2006	200958	Peedac Pty Ltd	✓		-4,892.00	-31,421.12	
	Cheque	18/09/2006	200961	Martins Environmental Services	✓		-1,331.00	-32,752.12	
	Cheque	18/09/2006	200962	Perry Environmental Contracting	✓		-868.00	-33,720.12	
	Cheque	18/09/2006	200960	Green Skills (Ecojobs)	✓		-3,321.73	-37,041.85	
	Cheque	18/09/2006	200959	Optus	✓		-36.94	-37,078.79	
Total Cheques and Payments							-37,078.79	-37,078.79	
Deposits and Credits - 3 Items									
	Cheque	07/09/2006	200002	AGLG Inc	✓		30,000.00	30,000.00	
	Deposit	28/09/2006			✓		50.72	30,050.72	
	Cheque	09/10/2006	200963	Keimscott Agricultural Society	✓		0.00	30,050.72	
Total Deposits and Credits							30,050.72	30,050.72	
Total Cleared Transactions							-7,028.07	-7,028.07	
Cleared Balance							-7,028.07	31,135.45	
Register Balance as of 30/09/2006							-7,028.07	31,135.45	
New Transactions									
Cheques and Payments - 3 Items									
	Cheque	09/10/2006	200964	Food for Me			-204.00	-204.00	
	Cheque	10/10/2006	200965	Community Newspaper Group			-107.03	-311.03	
	Cheque	10/10/2006	200966	Bill Stevens			-500.00	-811.03	
Total Cheques and Payments							-811.03	-811.03	
Total New Transactions							-811.03	-811.03	
Ending Balance							-7,839.10	30,324.42	



Information Bulletin

Issue No. 2/2007

Inside this Issue	
<p>➤ Correspondence & Papers Pink Divider</p>	<ul style="list-style-type: none"> ▪ WA Local Government (WALGA) News Issue No.50.06 – 21 December 2006COR-1 Issue No.01.07 – 5 December 2007COR-5
<p>➤ Information from Human Resources Blue Divider</p>	<ul style="list-style-type: none"> ▪ Employee Movements HR-1
Information to Standing Committees	
<p>➤ City Strategy Lilac Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>➤ Development Services Yellow Divider</p>	<ul style="list-style-type: none"> ▪ Nil
<p>➤ Technical Services Green Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Technical Services Committee T-1 ▪ Minutes from Occasional Advisory Committees Bushcare and Environmental Advisory Committee..... T-2 Bungendore Park Management Committee T-10 Armadale Gosnells Landcare Group Meeting..... T-15
<p>➤ Community Services Beige Divider</p>	<ul style="list-style-type: none"> ▪ Outstanding Matters Report on Outstanding Matters – Community Services Committee C-1 ▪ Monthly / Quarterly Departmental Reports Library & Heritage Services General Monthly Report – November & December 2006 ... C-3 Manager Ranger & Emergency Services Monthly Report – Nov. & Dec. 2006..... C-13 ▪ Minutes from Occasional Advisory Committees Minnawarra Festival Committee – 3 October 2006 CA-50 Public History Advisory Committee – 5 October 2006 CA-55

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – DECEMBER 2006		
ITEM	DEPT.	ACTION/STATUS
<p>Kelmscott Soccer Club – Proposal to Use Pries Park (February 2004) (August 2004)</p> <p>That a report to the October 2004 Community Services Committee meeting be prepared that identifies the issues associated with the Kelmscott Soccer Club's future, canvassing possible options for Council's consideration and recommending a strategy for the future use and development of both Frye Park, Pries Park and other relevant alternatives. (C120/8/04)</p>	Recreation Services	Matter reported to the November 2004 Community Services Committee Meeting. Council resolved not to approve the Kelmscott Soccer Club's request to relocate to Pries Park at this time. Further consultation to occur with the Club and an additional report to be presented to Council as part of the 15 Year Financial Plan Workshops for 2007 and the 2007 Needs & Feasibility Study for the provision of Active Sporting Reserves within the City.
<p>Birtwistle Local Studies Library Saturday Opening (May 2006)</p> <p>That Council be presented with a further report at the end of the trial period advising of the outcomes of the trial and making a further recommendation on Saturday opening of the Birtwistle Library based on usage during the trial period (C29/5/06).</p>	Library & Heritage Services	Subject to workload and available resources, the matter to be reported to the February 2007 Community Services Committee.
<p>Cr Scidone - An MOU being developed to better manage community and sporting group's expectations in applying for CSRFF grant funding be referred to the Community Services Committee. –</p> <p>That officers investigate, review and provide a further report on Policy RECN 3.</p>	Recreation Services	An amendment to Policy RECN 3 has been drafted and will shortly be presented to Manex, prior to being referred for Committee's consideration.
<p>Armada Aquatic Centre – Major Maintenance (September 2006)</p> <p>Receive a further report that identifies options and cost estimates for replacing the polyester fibreglass lining in the 50 metre and 25 metre pools at the Armadale Aquatic Centre. (C54/9/06)</p>	Technical Services	The findings of the Due Diligence assessment of Armadale Aquatic Centre confirmed the need to replace the polyester fibreglass lining in the 50 metre and 25 metre pools. The report identified tiling as the recommended option and provided a ball park cost estimate. Further work is required to obtain more accurate cost estimates and identify funding and staging options.
<p>Councillors' Items - Cr Zelones – Update on Review of Council's Needs Assessment and Feasibility Study for Armadale Cultural Facilities: Final Report (September 2006)</p> <p>Cr Zelones requested an update and review of Council's Needs Assessment and Feasibility Study for Armadale Cultural Facilities: Final Report. (C58/9/06)</p>	Community Development	An update will be provided to a future meeting of the Community Services Committee when workloads and available resources allow.

OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – DECEMBER 2006		
ITEM	DEPT.	ACTION/STATUS
<i>Memorial Plaques for Parks and Reserves – Wording for 12 New Plaques (October 2006)</i> That a further report be presented to Council on the proposed location of the above plaques following consultation with the Manager Parks and the Manager Recreation Services.	Library & Heritage Services.	Subject to workload and available resources, the matter to be reported to the February 2007 Community Services Committee.
<i>**John Dunn Oval – Seasonal Use (December 2006)</i> That Council convene a Councillor Workshop in January 2007 to consider and discuss future ground use requirements at John Dunn Oval and other City of Armadale facilities (C75/12/06).	Recreation Services	An update will be provided to a future meeting of the Community Services Committee when workloads and available resources allow.

MONTHLY OFFICER REPORTS

***LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT –
NOVEMBER/DECEMBER 2006***

1. LIBRARY SERVICES

1.1 Statistical Performance Indicators

The Library Department's statistical performance indicators report for the months of November and December 2006 are attached. (Refer to Attachment CA-1".)

1.2 Library Extension Activities

1.2.1 Christmas Card Making
(Report prepared by Rita Lennon, Librarian Armadale Library)

Report - Christmas Activities



Activity: Christmas Card Making
Presenter: Jordie Craig
Date: Thursday 30 November 2006
Time: 4.00 – 5.00pm
Venue: Armadale Library
No. Attending: 15 adults and children

Comments

Jordie Craig presented this session at the Armadale Library, beginning with a demonstration of how to create 3 simple, but very stylish, Christmas cards using coloured card, glitter glue and scrapbooking odds and ends. All of the participants received a card making kit containing the necessary materials, and with whetted appetites, they eagerly created their own versions, adding individual flourishes to add distinction.

Feedback was positive, and many of the displayed books on card making were borrowed.

MONTHLY OFFICER REPORTS

1.2.2 Ripper Readers
(Report prepared by Shirley Reilly, Librarian Westfield/Kelmscott Libraries)

**Report – Ripper Readers
Party + General Report**

Activity: Ripper Readers Annual Party, Certificate Presentation and General Report.

Presenter: Glenn Swift - storyteller

Date: Thursday 23rd November 2006

Time: 4.30-5.30 pm

Venue: Westfield Library

No. Attending: 57 children + 32 adults

Comments

The 'Ripper Readers' end of year party was held at the Westfield Library on Thursday 23rd November, 2006.

Children who had joined the Ripper Readers club for Year One's were sent an invitation to the party. Siblings and parents were also welcome to attend.

The format for the afternoon commenced with a performer to entertain the children.

Storyteller Glenn Swift entertained the children as they arrived and then captivated them with his interactive tales including dinosaurs and a Christmas story.

Participation certificates had been organized and signed by the Mayor, Mr. Linton Reynolds, who could not attend the party this year. In his absence, Councillor Henry Zelones and Councillor Ruth Butterfield kindly presented the certificates personally to the children who attended the party, along with words of encouragement to continue reading and using the library. Those who were unable to attend have had their certificates posted to them.

Next on the agenda was afternoon tea which was enthusiastically consumed by all! Both Councillors and Glenn Swift stayed on for this and mingled with parents and children.

This event and the program in general were very successful in promoting literacy to children in Year One in the City of Armadale. Library staff visited schools commencing in Term 1, 2006 inviting children to join the club, providing them with a 'goody' bag to take home including a letter from the Mayor for parents informing them about the program, a bookmark to be taken to the library each

MONTHLY OFFICER REPORTS

visit to be stamped or have a sticker placed on it, a colouring-in sheet and some stickers. Once the child had visited the library five times, a pencil was given as a 'half-way mark' incentive. When the child had been to the library ten times, the reward of a special 'Ripper Readers' library bag was presented to the child. A special sticker was placed on the child's library card too denoting they are a 'Ripper Reader'.

All primary schools in the City of Armadale were sent a letter asking permission for a librarian to come and visit Year Ones in the school, read some stories and promote visiting the library and joining the club during the first formal year of learning to read at school. There are twenty three primary schools in the City of Armadale and eighteen schools participated in the programme.

There are about 862 Year One school children in the City of Armadale, and 89 children joined the club. 56 children became members of the library for the first time as Ripper Readers and 33 existing members joined the club.

We visited more schools this year, but the numbers of participants was about the same. Although it would be nice to see more children join the library and the club, it is a very worthwhile programme to offer, with 56 new library members gained as a result of the school visits and hopefully we have encouraged lifelong library members and avid readers.

Special thanks go to a great team - Assistant Librarian, Helen McKissock, who helped with the certificates and Marketing Librarian Heidi Linck organized publicity for the party. Shirley Reilly organized the logistics of the programme and the party and visited schools along with Rita Lennon and Sheena Bell.

City of Armadale Libraries - Year One Programme 2006 (Ripper Readers)					
Name of Schools	Which Schools Participated	Date of visit	Number of Students who Participated		
			Already Members	New Members	Total
Armadale Adventist Primary	No				
Armadale Christian College	No				
Armadale Pioneer Village Primary	Yes	02/06/2006	3	4	7
Armadale Primary School	Yes	10/03/2006	1	8	9
Carey Baptist College	No				
Challis Primary School	Yes	09/03/2006	1	4	5
Clifton Hills Primary School	Yes	30/06/2006	1	2	3
Dale Christian School	Yes	3/05/2006		2	2
Forrestdale Primary School	Yes	31/03/2006			0
Good Shepherd Primary School	Yes	17/05/2006	1	8	9
Grovelands Primary School	Yes	20/03/2006	2	2	4
Gwynne Park Primary School	Yes	22/05/2006	1	5	6

MONTHLY OFFICER REPORTS

City of Armadale Libraries - Year One Programme 2006 (Ripper Readers)					
Name of Schools	Which Schools Participated	Date of visit	Number of Students who Participated		
			Already Members	New Members	Total
John Calvin Christian College.	Yes	10/03/2006	1		1
John Wollaston Anglican Community School	Yes	23/06/2006	4	5	9
John Calvin Primary School	No				
Kelmscott Primary School	Yes	13/03/2006	1	3	4
Kingsley Primary School	Yes	26/05/2006	3	3	6
Neerigen Brook Primary School	Yes	16/06/2006		1	1
Roleystone Primary School	Yes	17/03/2006	9	3	12
St Francis Xavier School	Yes	28/03/2006		1	1
Westfield Park Primary School	Yes	04/08/2006		2	2
Willandra Primary School	Yes	07/03/2006	6	4	10
Total			33 (67.31%)	56 (62.2%)	89

1.2.3 Family Christmas Event
 (Report prepared by Shirley Reilly, Librarian Kelmscott/Westfield Libraries)

Report – Family Christmas



Event

Presenter: Jonathon De Hadleigh as “Gimli the Naughty Christmas Elf”

Date: Friday 8th December 2006

Time: 5.30 – 7.00pm

Venue: Kelmscott Library

No. Attending: 50 kids and 30 adults – Total : 80

Comments

Kelmscott Library hosted the annual Family Christmas Event this year, which was attended by 50 children, from babies to teens. Parents and grandparents came along too and made the event a real family gathering.

Performer Jonathon De Hadleigh portrayed himself as “Gimli the Naughty Christmas Elf” and he was very naughty. Children and adults alike were

MONTHLY OFFICER REPORTS

enthralled with his cheeky antics such as putting spiky holly on Santa's chair, and trying to catch Gimli out when he was naughty so his "magic" wooden spoon would smack him.

Everyone found the show hilarious and lots of fun.

Santa (our WOW volunteer Dennis Good) came at the end of the show with a lolly bag for the children who were excited with his presence.

This event is a great way for the libraries to celebrate Christmas with the children who visit us regularly and makes coming to the library enjoyable and appealing to all ages.



1.2.4 Bookstars Sessions
(Reports prepared by Kirstie Nicholson, Library Clerk, Kelmscott Library)

BOOKSTARS 13th November
Christmas Crafts

Bookstars were in preparation for Christmas with November's meeting focused on preparing decorations for the Christmas tree. The session began with a reading from 'A Christmas Carol' by Charles Dickens. "Bookstars" were eager to begin creating their own Christmas tree decorations, and soon finished the first swing decoration, with their choice of either a tree or a candle. The children particularly enjoyed the gingerbread people craft. They were inventive with the decoration of the gingerbread men and women, which included top-hats, waistcoats and walking sticks! Children were provided with a range of materials to decorate their gingerbread family. It was pleasing to see the number of new faces in attendance.

MONTHLY OFFICER REPORTS

Bookstars 4th December
Christmas Party

Bookstars celebrated the end of an exciting and fun-filled year at their last meeting for 2006. Seven Bookstars arrived, all of whom had consistently attended the program throughout the year. The Christmas Party began with a series of games and puzzles to which the Bookstars enthusiastically applied themselves. A Christmas themed Quiz concluded the games. Party food was provided and the children eagerly tucked into their afternoon tea. A book was awarded to Rebecca Green, who has been to every single session this year. A photographer from the Armadale Examiner arrived and captured the children with their quiz prizes. The Bookstars are happily anticipating the 2007 program, which begins on the 12th of February.

1.2.5 Finding My Place

Previous reports on the success of the Finding My Place program have been provided for Council. Again the Term 3 2006 Finding My Place program has been a huge success with extremely positive outcomes from an educational perspective. This is just one of the many areas in which the City's public libraries have become involved in supporting the education of young people in the district.

The planning and management of the Finding My Place program is aided by a grant of \$2,500 from the Department of Education and Training. The City's financial contribution to the program was approximately \$1,000 plus many hours of staff time as an in-kind contribution.

The final report by Lin Charles, Branch Librarian Kelmscott, as presented to the Department of Education and Training in acquitting the grant, is attached. (Refer to Attachment "CA-2".)

1.3 Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia - Joint Advisory Committee Update

Councillors will be aware that a Framework Agreement for the provision of Public Library Services in Western Australia was signed by both State and Local Government in December 2004. A Joint Advisory Committee has been working on implementing the Framework Agreement as well as preparing for the next Agreement due in July 2008, which is only 18 months away. The attached Update from the Joint Advisory Committee was provided to Local Governments as in Infopage from the Local Government Association. (Refer to Attachment "CA-3".)

MONTHLY OFFICER REPORTS

The appointment of consultants, AEC Group, to examine the most efficient and effective model for the Western Australian Public Library system is of prime importance to Local Government as it will have an impact on the State/Local Government budgets for public library services.

The City's Manager Library & Heritage Services is a member of the Joint Advisory Committee as well as its Structural Reform Steering Committee which is working with the consulting group. Opportunities for Local Government to meet with the Consultants will be brought to its attention by the Western Australian Local Government Association.

2. HERITAGE SERVICES

2.1 Statistical Performance Indicators

The Heritage Department's statistical performance indicators report for the month of November 2006 is attached. (**Refer to Attachment "CA-4".**)

2.2 Birtwistle Local Studies Library.

(Report prepared by Lorraine Pearce, Historian/Local Studies Librarian)

Oral Histories on City's Webpage

The Historian/Local Studies Librarian has been working in conjunction with the City's Webpage Designer and Manager for Public Relations to place some recordings on the City's Webpage. The aim of the project is to stimulate interest and promote the oral history collection by presenting a minute of a recorded interview. At present there are two recordings available: firstly, by Bert Tyler who speaks about why he handed his machinery collection over to the City of Armadale and secondly by long time district resident Brian Powell discussing his experiences in the Boy Scouts.

It is planned that in the future more interviews will be added to the City's Webpage as the oral histories will be recorded digitally from the beginning of 2007.

Visit to a Talk Organised by the Oral History Association (W.A.) Branch

The Historian/Local Studies Librarian and one of the oral history volunteers attended an evening talk by Dr Lenore Layman organised by the Oral History Association (W.A.) Branch. Dr Layman presented a paper on her research on the East Perth Power Station and discussed the use of oral history in her methodology. The sharing of her experiences was an insight into the problems that can arise in asking people to recall their memories but also the rich wealth of information that can be obtained from them. It was encouraging to hear that the

MONTHLY OFFICER REPORTS

digital equipment used by the research team is the same that has been purchased for the City of Armadale Oral History Programme.

Volunteer Lunch

Volunteers from Birtwistle Local Studies Library, The Armadale Visitor Centre, History House and Bert Tyler Machinery Museums enjoyed an end of lunch in the Administration Building Function Room on Friday 15 December.

The lunch, organised by the Historian/Local Studies Librarian was attended by City of Armadale Mayor Linton Reynolds who expressed appreciation to the volunteers for all their hard work and the contribution they made to the respective services throughout the year.

It was an ideal opportunity for the volunteers from the different services to get together over lunch and a good time was enjoyed by all.

2.3 History House Museum

(Report prepared by Christen Bell, Museum Curator)

Lotterywest Interpretation Grant

History House Museum was successful in its application for funding from Lotterywest to assist in engaging a consultant to develop an Interpretation Plan and Style Guide for the museum. The grant will contribute \$13,000 towards the project.

Highland Gathering

Over 60 people visited the museum during the day. A small display on the Byford Caledonian Society was prepared for the day.

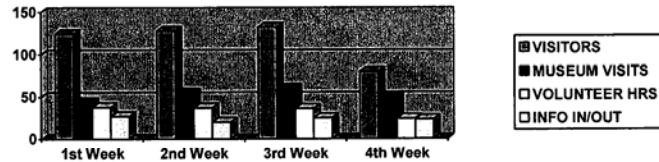
Local Government Lesson Plan

60 students from Armadale Primary School visited History House Museum and the City of Armadale Council Chambers. Cr Bob Tizard spoke to students about being a councillor and the role local government plays in the community.

MONTHLY OFFICER REPORTS

3. VISITOR SERVICING

3.1 Visitor Servicing Statistical Performance Indicators November 2006



Phone Enquiry	Info Sent	VISITORS	Metro	Intra State	Inter State	O/seas	Vol Hours	Museum Visits
157	95	464	264	63	66	71	135	207

Visitor Centre Open: 194 Hours Average Visitors Per Week: 116

3.2 Armadale Visitor Centre Report

(Report prepared by Yvonne Bradfield Visitor Centre Coordinator)

Marketing and displays

The Armadale Visitor Centre shared a tent with History House Museum at the Highland Gathering, distributing City of Armadale Tourism Guides and stimulating awareness of tourism products within our City.

Local Businesses and Community groups continue to have placed displays within the Centre to actively promote our local tourism opportunities and product. The Roleystone Theatre Group, New I Voci Choir, Poplar Cottage, Hideaway B & B, Rocksgate Winery and Wilderness Wanderer are on display.

Several Coach Tour Companies continuing to bring clients to the Visitor Centre; however these visits will become infrequent as summer approaches.

Volunteers and training

The Visitor Centre Association of WA Conference was held over three days during November. The Coordinator attended each day, with Patricia Walker Manager of Libraries & Heritage coming to the Local Government/Visitor Servicing sessions. A copy of the Local Government Kit produced by Tourism WA will be available to Council when delivered. Other materials presented at the Conference are available on the web site www.vcite.westernaustralia.com

A staff exchange for one day was conducted with the Visitor Centre at Dwellingup. This is the commencement of a programme that will continue throughout 2007 to

MONTHLY OFFICER REPORTS

facilitate greater knowledge of tourism product and awareness throughout the staff and volunteers of regional Visitor Servicing Centres in the Experience Perth region.

This programme has been introduced through the bi-monthly Visitor Centre Management meetings that have commenced since the Coordinator commenced working at our Centre.

A Volunteer training/farewell evening was held. Whilst new volunteers continue to commence working at the centre, there are always those that are moving on. One of our Volunteers, who had greatly assisted the Coordinator throughout the past eight months, has left Western Australia to start another phase of her life. She was presented with a token of appreciation for her valuable contribution at the event.

MONTHLY OFFICER REPORTS

MANAGER RANGER & EMERGENCY SERVICES MONTHLY REPORT FOR NOVEMBER 2006

1. Animal Control

1.1 Dogs

Ranger Services received four hundred and eighty two (482) requests for assistance during the November report period. Whilst the number of reports relating to dogs is not significantly different from the corresponding period in November 2005 there does appear to be a steady increase in the progressive yearly total.

1.2 Livestock

Ranger Services attended to thirty four (34) requests for assistance regarding stock wandering during November 2006. Whilst the overall number of incidents involving wandering stock has increased significantly from the previous report period, it should not be taken to cause concern as this area of operations tends to fluctuate depending on the season.

1.3 Court Action

There were no matters to report from the Armadale Magistrate's Court during this particular period.

2. Vehicles

2.1 Parking

Ranger Services attended to eighty eight (88) incidents relating to the unlawful parking of vehicles during this report period. Whilst this indicates a small increase on the comparative period of November 2005, the progressive total for 2006/2007 indicates a significant increase on the number of parking matters reported to Ranger Services. This is also reflected in the number of Parking Infringements issued during the report period.

2.2 Commercial Vehicles (Trucks)

Ranger Services will continue to be vigilant in this area of operations.

MONTHLY OFFICER REPORTS

2.3 Control of Vehicles (Off Road Areas)

Ranger Services attended to five (5) reports of vehicle (motorcycles) being driven in prohibited areas during the report period. However, with the pending school holidays it is expected that this area of operations will receive increasing attention.

3. Fire Services

Rangers continue a high profile in relation to hazardous blocks and to offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services attended to one hundred and thirty one (131) enquires, during this report period, mainly associated with alternative style firebreaks and advise regarding general fire safety.

4. General

The following article which appeared recently in the Canberra Times may be of interest to Councillors:

Prime Minister John Howard has agreed to look at a backbench plan to pay retired volunteers for their efforts and to give tax breaks to volunteers still on the workforce.

Under the plan volunteers in employment would be entitled to a personal income tax deduction for out of pocket expenses whilst volunteering their services. Elderly volunteers on limited income and those who are pensioners should be considered for some direct monetary return for their efforts.

A taskforce has been set up to investigate options to remunerate volunteers, and is particularly concerned with helping those who volunteered their services with organizations like Country Fire Services (Bush Fire Brigades) St. Johns Ambulance and surf life saving clubs where volunteers are not only often out of pocket, but actually risk their lives in what they do for the community.

The taskforce is set to be headed by tax expert Professor Myles McGregor Lowndes, and is to include representatives from Volunteering Australia as well as other experts. It is expected that the taskforce will prepare a range of options for presentation within three months.

MONTHLY OFFICER REPORTS

November 2006 Statistics

<i>DOGS</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Wandering	47	42	272	239
Dogs for Pick Up	24	30	156	157
Barking	29	28	113	125
Attacks	16	13	79	96
Lost & Found	53	62	334	321
General Information	5	6	42	50
Sub Total	174	181	996	988
Office Phone Enquiries	308		1041	809
Total	482	181	2037	1797

up 13%

<i>PARKING / VEHICLES</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
General Parking	18	12	66	55
Trucks	5	5	33	13
School Parking	1	0	9	12
Abandoned Vehicles	21	16	83	77
Off Road Vehicles	5	13	78	68
Sub Total	50	46	269	225
Office Phone Enquiries	38	17	125	49
Total	88	63	394	274

up 45%

<i>LIVESTOCK</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Lost & Found	16	0	24	3
General	0	4	45	45
Sub Total	16	4	69	48
Office Phone Enquiries	18	5	38	26
Total	34	9	107	74

up 45%

MONTHLY OFFICER REPORTS

LITTER	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
General Information	0	0	0	0
Private Property	5	0	9	4
Roadside / Reserve	5	7	25	20
Verge	0	1	10	9
Sub Total	10	8	44	33
Office Phone Enquiries	2	0	7	5
Total	12	8	51	38

up 35%

FIRE	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
Burning Off / General Information	6	7	28	11
Firebreak / Hazard	31	57	56	78
Sub Total	37	64	84	89
Office Phone Enquiries	94	154	268	240
Total	131	218	352	329

up 7%

GENERAL	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
General Information	0	7	11	26
Sub Total	0	7	11	26
Office Phone Enquiries - Cats	9	10	55	78
Office Phone Enquiries - General	34	10	105	54
Total	43	27	171	158

up 21%

TOTAL	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
Sub Total Reports / Complaints	287	310	1473	1409
Total Office Phone Enquiries	503	196	1639	1261
Total Reports / Complaints	790	506	3112	2670

up 16%

MONTHLY OFFICER REPORTS

<i>WARNINGS</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dogs	10	10	78	85
Parking	13	7	59	76
Off Road Vehicles	2	0	2	2
Litter	0	2	2	7
Fire & Fire Orders	1	38	5	45
Other	0	0	0	0
Total	26	57	146	215

down
32%

<i>INFRINGEMENTS</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dogs	24	25	179	179
Parking	53	25	158	139
Off Road Vehicles	5	0	10	3
Litter	1	1	6	3
Fire	3	0	7	0
Other	0	12	0	0
Total	86	63	360	304
NUMBER WITHDRAWN	11	6	63	36
Number Paid	45	35	249	223

up 11%

<i>IMPOUNDED DOGS</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Claimed	29	29	175	160
Sold	1	2	16	21
Destroyed	17	11	46	79
Vet / Rescue	6	6	39	32
Stolen	0	0	0	0
Total	53	48	276	292

down 6%

MONTHLY OFFICER REPORTS

<i>IMPOUNDED VEHICLES</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Vehicles	3	1	32	19
Motor Cycles	0	0	0	0
Total	3	1	32	19

up 65%

<i>IMPOUNDED LIVESTOCK</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Sheep	4		5	2
Horses				0
Cows	2			0
Goats		1		4
Pigs				0
Deer				0
Other				0
Total	6	1	5	6

down 3%

<i>COURT PROSECUTIONS</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dog	4	3	26	13
Fire	0	0	0	0
Parking	0	0	0	0
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
Total	4	3	26	13
No. of Guilty Verdicts	2		23	13

up 100%

<i>FINES ENFORCEMENT</i>	November 2006	November 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Infringements sent to FER	30	40	118	95

up 25%

MONTHLY OFFICER REPORTS

<i>DOG REGISTRATIONS</i>	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
New Dog Registrations	143	124	396	371
Renewed Dog Registrations	751	963	1353	1612
Total	894	1087	1749	1983

down
12%

<i>PHONES CALLS</i>	November 2006	November 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
Office – Rangers calling Office	23	26	102	112
Office – Messages for Staff	71	71	280	257
Office – Referred to Other	11	29	127	96
Calls to Rangers' Private Residences via Diverter	3	7	40	76
TOTAL	108	133	549	541

up 2%

MONTHLY OFFICER REPORTS

MANAGER RANGER & EMERGENCY SERVICES REPORT FOR DECEMBER 2006

1. Animal Control

1.1 Dogs

Ranger Services received two hundred and ninety (291) requests for assistance during the report period. The primary focus of the Ranger Services Department is managing the response to the community for requests for service. This has again increased over the last twelve (12) months as can be demonstrated by the overall number of requests for assistance as compared to the corresponding period of 2005.

1.2 Court Action

The following information relates to legal action taken by Ranger Services. These matters were heard and determined in the Armadale Magistrate's Court, during this report period.

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Andrea Lipscombe	Dog Act 1976 Dog attack on another person	Guilty	700	105.70	805.70
Mark Colley	Dog Act 1976 Dog attack on another person	Guilty	600	105.70	705.70

2. Vehicles

2.1 Parking

Ranger Services attended to fifty three (53) general enquiries relating to the unlawful parking of vehicles during this report period.

2.2 Commercial Vehicles (Trucks)

There has been a definite reduction in the number of reports received in relation to trucks being parked in residential areas for extended periods. Rangers will continue to be vigilant in this area of operations.

MONTHLY OFFICER REPORTS

2.3 Control of Vehicles (Off Road Areas)

Ranger Services attended to thirteen (13) reports of vehicles (motor cycles) being driven in a prohibited area during the report period.

3. Fire Services

Rangers continue a high profile in relation to hazardous blocks and offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services attended to fifty three (53) enquiries during this report period, mainly associated with alternative style firebreaks and advice regarding general fire safety.

Volunteer Bush Fire Brigades have experienced a lower than usual amount of calls to bush/scrub fires during December, however due to the cool conditions and the excellent response from members they have been able to deal with those incidents in a timely and effective manner, thereby reducing the potential for a major fire situation.

4. General

Rangers are now actively engaged in the annual firebreak inspection programme. This year Rangers have been particularly vigilant in targeting vacant land with long dry grass especially in light of the amount of late rain experienced thereby increasing the fuel growth.

5. December 2006 Statistics

<i>DOGS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Wandering	37	40	309	279
Dogs for Pick Up	40	23	196	180
Barking	9	26	122	151
Attacks	16	15	95	111
Lost & Found	50	68	384	389
General Information	5	7	47	57
Sub Total	157	179	1153	1167
Office Phone Enquiries	134	72	1175	881
Total	291	251	2328	2048

up 14%

MONTHLY OFFICER REPORTS

<i>PARKING / VEHICLES</i>	December 2006	December 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
General Parking	7	12	73	67
Trucks	2	1	35	14
School Parking	0	0	9	12
Abandoned Vehicles	24	14	107	91
Off Road Vehicles	13	12	91	80
Sub Total	46	39	315	264
Office Phone Enquiries	7	17	132	66
Total	53	56	447	330

up 35%

<i>LIVESTOCK</i>	December 2006	December 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
Lost & Found	19	1	43	4
General	0	8	45	53
Sub Total	19	9	88	57
Office Phone Enquiries	6	2	44	28
Total	25	11	132	85

up 55%

<i>LITTER</i>	December 2006	December 2005	2006/2005 Progressive Total	2005/2006 Progressive Total
General Information	0	0	0	0
Private Property	1	0	10	4
Roadside / Reserve	2	1	27	21
Verge	6	4	16	13
Sub Total	9	5	53	38
Office Phone Enquiries	3	1	10	6
Total	12	6	63	44

up 43%

MONTHLY OFFICER REPORTS

<i>FIRE</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Burning Off / General Information	2	6	30	17
Firebreak / Hazard	29	26	85	104
Sub Total	31	32	115	121
Office Phone Enquiries	22	36	290	276
Total	53	68	405	397

<i>GENERAL</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
General Information	2	3	13	29
Sub Total	2	3	13	29
Office Phone Enquiries - Cats	13	8	68	86
Office Phone Enquiries - General	10	12	115	66
Total	25	23	196	181

up 20%

<i>TOTAL</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Sub Total Reports / Complaints	264	267	1737	1676
Total Office Phone Enquiries	195	148	1834	1409
Total Reports / Complaints	459	415	3571	3085

up 14.5%

<i>WARNINGS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dogs	7	13	85	98
Parking	39	6	98	82
Off Road Vehicles	0	0	2	2
Litter	0	0	2	7
Fire & Fire Orders	4	8	9	53
Other	0	0	0	0
Total	50	27	196	242

down 19%

MONTHLY OFFICER REPORTS

<i>INFRINGEMENTS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dogs	19	28	198	207
Parking	8	13	166	152
Off Road Vehicles	0	0	10	3
Litter	1	2	7	5
Fire	17	40	24	40
Other	0	0	0	0
Total	45	83	405	407
NUMBER WITHDRAWN	8	10	71	46
Number Paid	64	57	313	280

up 12%

<i>IMPOUNDED DOGS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Claimed	24	22	199	182
Sold	3	4	19	25
Destroyed	22	18	68	97
Vet / Rescue	11	2	50	34
Stolen	0	0	0	0
Total	60	46	336	338

<i>IMPOUNDED VEHICLES</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Vehicles	8	11	40	30
Motor Cycles	0	0	0	0
Total	8	11	40	30

up 33.3%

MONTHLY OFFICER REPORTS

<i>IMPOUNDED LIVESTOCK</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Sheep	5	0	5	2
Horses	0	0	0	0
Cows	0	0	0	0
Goats	0	0	0	4
Pigs	0	0	0	0
Deer	0	0	0	0
Other	0	0	0	0
Total	5	0	5	6

<i>COURT PROSECUTIONS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Dog	3	6	29	19
Fire	0	0	0	0
Parking	0	0	0	0
Litter	0	0	0	0
Off Road Vehicles	0	0	0	0
Total	3	6	29	19
No. of Guilty Verdicts	2	6	25	19

up 30%

<i>FINES ENFORCEMENT</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
Infringements sent to FER	36	0	154	95

up 62%

<i>DOG REGISTRATIONS</i>	December 2006	December 2005	2006/2007 Progressive Total	2005/2006 Progressive Total
New Dog Registrations	55	61	451	432
Renewed Dog Registrations	216	226	1569	1838
Total	271	61	2020	2270

down 11%

MONTHLY OFFICER REPORTS

<i>PHONES CALLS</i>	December 2006	December 2005	2006/2007 Phone messages Total	2005/2006 Phone messages Total
Office – Rangers calling Office	17	12	119	124
Office – Messages for Staff	30	52	310	309
Office – Referred to Other	14	15	141	111
Calls to Rangers' Private Residences via Diverter	32	15		91
TOTAL	93	94	570	635

MISCELLANEOUS

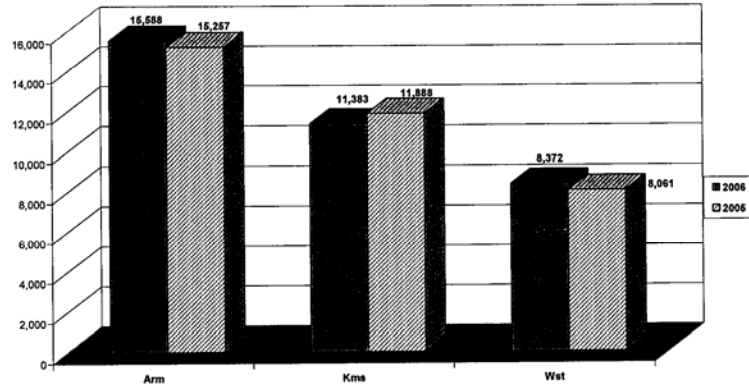
Minnawarra Festival Committee Meeting of 3 October 2006. **(Refer to Attachment “CA-5”.)**

Public History Advisory Committee Meeting of 5 October 2006. **(Refer to Attachment “CA-6”.)**

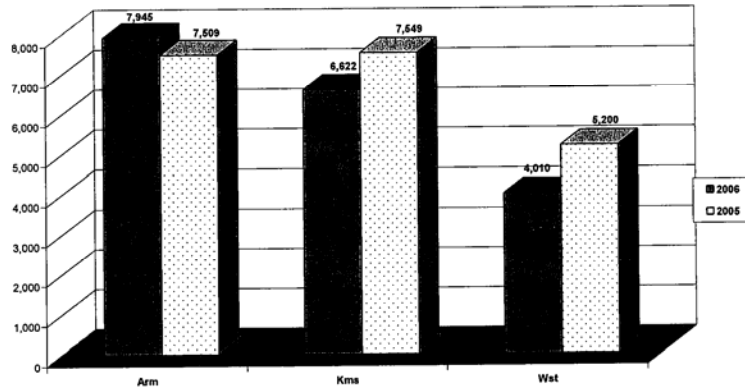
Armadale Police & Community Youth Club Management Committee Meeting of 25 October 2006 with Profit & Loss Statements & Reconciliation Reports for the months of November and December 2006. **(Refer to Attachment “CA-7”.)**

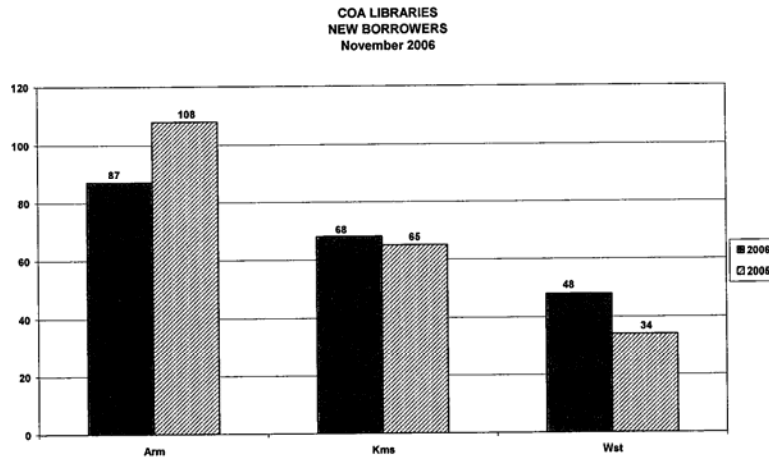
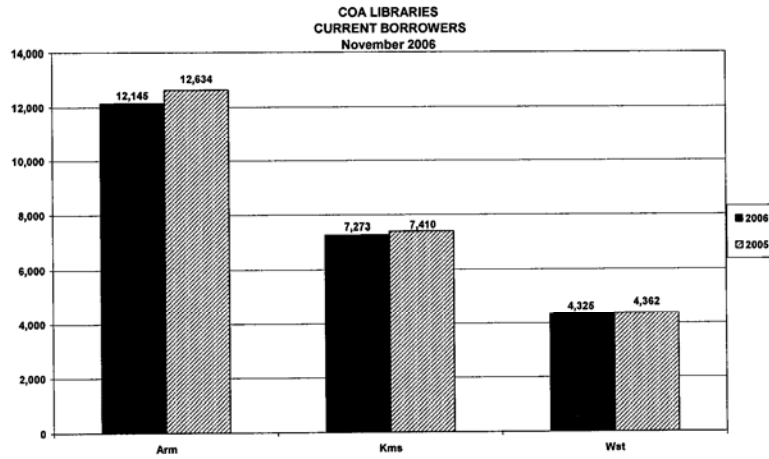
Schedule of Meeting Dates for the Armadale PCYC Management Committee for 2007. **(Refer to Attachment “CA-8”.)**

COA LIBRARIES
ISSUES/RENEWALS
November 2006

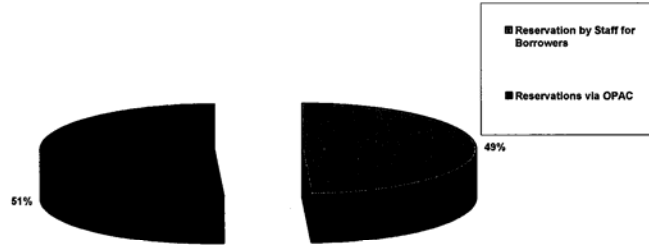


COA LIBRARIES
NUMBER OF VISITS
November 2006

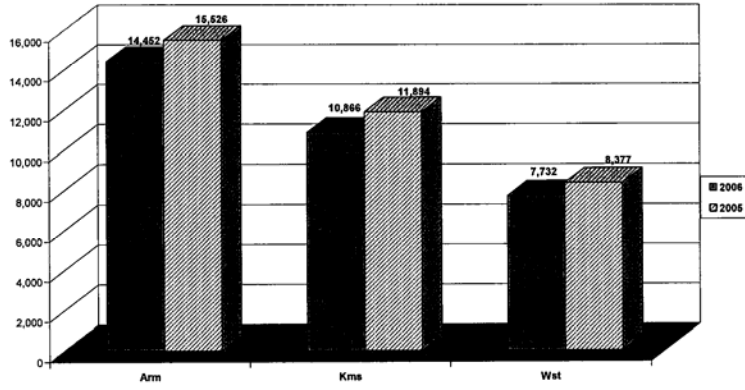




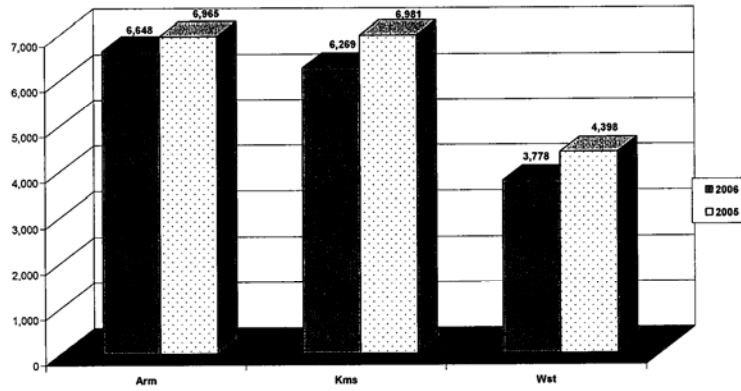
COA LIBRARIES
RESERVATIONS
November 2006

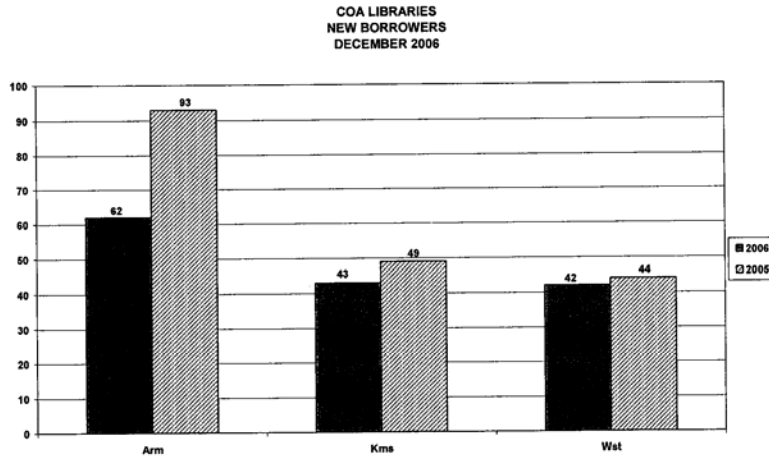
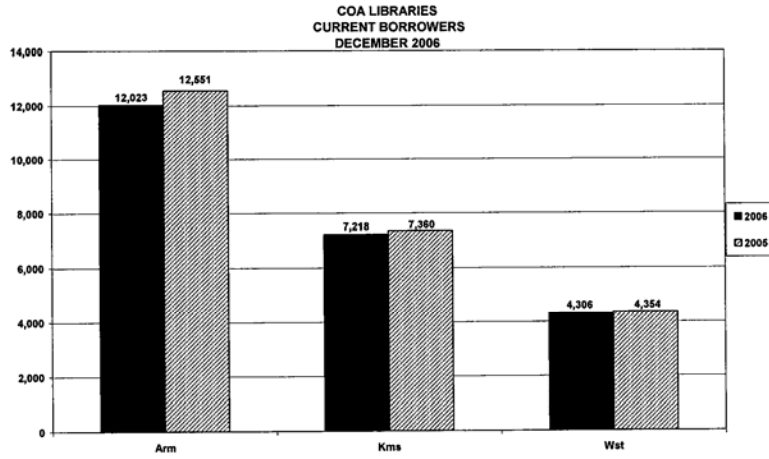


COA LIBRARIES
ISSUES/RENEWALS
DECEMBER 2006

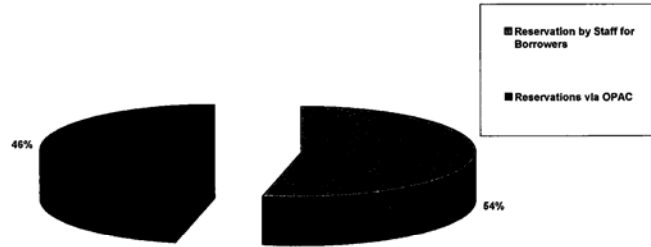


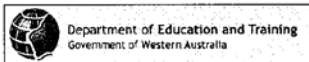
COA LIBRARIES
NUMBER OF VISITS
DECEMBER 2006



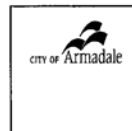


COA LIBRARIES
RESERVATIONS
DECEMBER 2006





*Finding MY Place is a Department of
Education & Training Initiative*



CITY OF ARMADALE – KELMSCOTT PUBLIC LIBRARY

‘Finding MY Place’

CAREER GUIDANCE PROGRAM FOR LOCAL YOUTH

The City of Armadale is proud to be in partnership with the Department of Education and Training in a new initiative to target local youth. It shares the Department’s goal of making lifelong learning a reality and supports the Employment Directions Strategy.

Kelmscott Public Library continues to work with Cecil Andrews Senior High School to bring young people the opportunity to learn in an environment other than the school classroom. With the introduction of the “New School Leaving Age” young people are to stay at school or be involved with education and training that will lead to an apprenticeship or traineeship. Our “Finding My Place” program was opened up to a wider group of years 9 and 10 students struggling to make the decision about the direction of their education and development. The program finale was two long graffiti art workshops involving two different groups of 15 students. Students designed their own artwork, co-operated as a team to incorporate each person’s design into a whole, and then used graffiti art to create murals on the front panels of the library. Demand to attend the workshops well exceeded positions available, so this was an incentive for students to participate in other workshops and also at school to obtain a place.

I believe that the objectives of the program to motivate students to remain in the learning environment, to foster self esteem and develop team building were achieved. A benefit of involving students for the lower and upper schools was that more funds were available, and Cecil Andrews was able to afford a bus to transport students to and from the venue. This allowed greater participation in the program as previously students were ferried to the library in teacher’s own vehicles.

Another valuable outcome of the program is that students are justifiable proud of their artwork being displayed in a public area. They are individually acknowledged with their Christian name or special signature on their piece of the artwork. The artwork is

also acknowledged as a “Finding My Place” project. Many of the students have come back with family and friends to look. The library is part of the shopping centre and constant stream of people stop to look and admire. “Finding My Place” has a positive image at school as shown in a comment from a student in the final survey, after giving resounding praise of the program, the question “would you recommend the program to others”, and the student’s reply “No – there would be too many people and there wouldn’t be a place for me”. I have included an overview of the program by Vanessa Schneider, Retention and Participation Coordinator from Cecil Andrews Senior High School to support my belief that the program was a success.



FINDING MY PLACE CAREER GUIDANCE PROGRAM

With the introduction of the ‘New School Leaving Age’, students are faced with the decision to stay at school or to be involved in education or training that will lead them to apprenticeships or traineeships. Gone are the days where those students who are struggling in year 10 or year 11, can simply leave school and work.

While ‘The New School Leaving Age’ is imperative to future of our students, in reality a large number of our Yr 10 & 11 students are struggling not only academically but do not have the social skills that will allow them to survive in not only the school system but also in TAFE or Traineeships situations.

In order to encourage students at risk to remain in education, a series of Career Guidance Workshops were offered to our students through the ‘Finding My Place Program’ held at Kelmscott Library. The workshops aimed at providing students with those skills needed to prepare them for situations that can affect them in the workforce such as loss of employment or frustration in the lack of career/job opportunities,

This year students in year 9 & 10 were given the opportunity to select and participate in interactive workshops that allowed them to openly voice their

opinion about issues affecting their life, such as drugs and alcohol, self esteem issues and goal setting. They also took part in a series of career based workshops such as 'Building and Construction', 'Metro Modelling', 'Employment Networks' and the 'Australian Defence Force'. In addition workshops such 'Theatre Sports', 'The Urban Art Project' and 'Special Effects Make Up' were offered to provide students with a creative outlet.

While behaviour and non-compliance is often an issue in the classroom, all students who participated in the workshops were on their best behaviour. The workshops that were offered ranged from group conversations to role-play and hands on activities. The guest speakers related to students on a one to one level, in turn the students gave them respect and their full attention.

One of our success stories came in the shape of yr 9 students. Since Yr 8 this student has struggled academically, behaviourally and socially. Spending the majority of his time out of classroom, on suspension or in isolation, this student is at severe risk of disengaging from the school system.

Commencing term 3 this student has participated in all workshops offered through

'Finding My Place'. Not only has his behaviour been outstanding on the program, he

has begun to discuss future options and career choices.

While changes have been small, his behaviour has also altered within the classroom; his weeks seemed too revolved around the anticipation of the next workshop.

Through offering these programs in an environment such as the library students are able to separate themselves from school, which can be at times, for students at risk, very constricting.

I do believe that this program is critical for the welfare of our student and hope that they will continue in the future.

Vanessa Schneider - Retention and Participation Coordinator

WORKSHOPS

'FINDING MY PLACE'

Workshop #1

"Theatre Sport"

Presented by Angela and Michael

The group were involved in problem solving challenges and games that assist



with confidence building and self esteem. This workshop is always a winner with Michael and Angela's exceptional ability to comfortably involve the most reticent young person. There are warm up games, games to test students under pressure and lots of fun and laughter.

Workshop #2 “Learn to Earn”

Presented by Kirsten, Employment Directions Network
Students were given a guide and basic information about the job search. Kirsten was a passionate and enthusiastic speaker who had worked in many different locations and jobs and not just in the city. She willingly shared her wide experience with students in a practical manner encouraging students that it was achievable to obtain employment. The participating teacher's comment “The speaker related well to the students, kept them interested and covered all relevant aspects”.

Part 2

“No Limits - Careers in building construction”

Presented by Aemon Moore and Neville Eastabrook, BCITF
Students were very interested in both speakers. Aemon provided information about traineeships and apprenticeships requirements and entry levels. Neville provided practical information. His trade as a painter has allowed him to travel overseas, work for himself and have wide experience. He currently lectures at TAFE. Painting is not just painting houses, work can be on construction sites, in shopping centres, doing special effects/features. Being a painter could be very “cool”. The success of this workshop was that information handouts left were taken by the students.

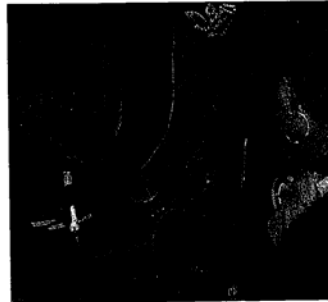
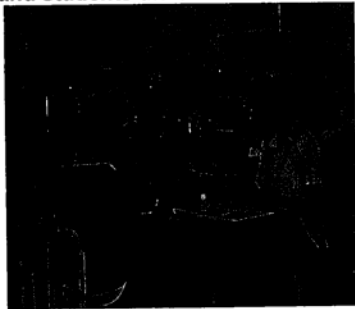


Workshop #3

“Looking Good”

Presented by Danielle, Metro Modelling

Through role play and much laughter Danielle spoke to students to the “Do’s and “Don’t’s” of etiquette. Many of the students had not eaten in restaurants so really appreciated the tips. Part of the workshop involved goal setting in areas of family, friends, physical health, career and many other areas. During the break Danielle had the students eagerly asking questions of her. The session ended with practical hair and makeup tips, and students did their own manicure which was a real hit.



Workshop #4

“Follow your Dreams”

Presented by Kylie Farmer, Actor and Administrator for Yirra Yaakin

Alice Haines had been booked for this workshop to encourage young people to express what they want to do after school and to set goals to achieve these plans. Alice had to go to hospital so Kylie ably filled in at the last minute. Kylie spoke of growing up and the influence and encouragement of her nan and family to achieve her education and goals, when her dad died when she was very young. She spoke about her career in acting and played the movie “ ‘Sa black thing” in which she played a leading role. Comment from participating teacher Peter Sharrett, “An excellent presentation that had relevance for all students. The indigenous background of the presenter meant it showed a ‘model’ for indigenous youth and broke down stereotypes”.



Workshop #5

Part 1

“Whose Rules”

Presented by Juvenile Justice Team

Your rights and responsibilities with the law. Unfortunately this ended up being the second part of the program and students were becoming restless. This workshop would have been more successful if the speakers had involved students with games or participation rather than just presenting the information. Subjects covered included what to do if you are in trouble with the law, who to go to if you need help, refuges etc.

Part 2

“Defence Force Careers”

Presented by Defence Force Recruiting, Andrew Combs and Josh Bowden

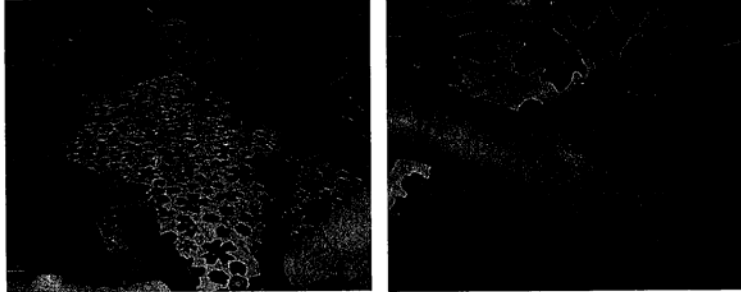
This workshop was of interest to male and female students. A DVD giving a brief overview of the many career paths in the services was presented. Information was given on entry points to traineeships, apprenticeships and other relevant information. Both presenters had seen active service, were approachable and related well to students. They fielded many questions about “what’s it really like”, pay, family life, impact on personal time, sport and recreation. Students took away career information provided.

Workshop #6

“Mastery of FX”

Presented by Freena

This workshop provided career information and demonstration in special effects makeup. As she demonstrated Freena related how these skills can be used in fine art, film, photography, costume, sculpture, fashion makeup and other areas. Students thoroughly enjoyed participating even though Freena was 30 minutes late and they had to return to school without inflicting bruises to their persons.



Workshop #7

“Life’s challenges”

Presented by Jade and Tristan Lewis

Jade and Tristan spoke independently about overcoming peer pressure and other difficulties in their lives. They were very honest about their experience with drugs and the impacts on their lives and families. They spoke about the consequences, e.g. if you have a police record you are unable to get an Australian passport.

Teacher Peter Sharrett’s comment “Relevant and engaging. Likely to lead students to question the value of “high risk” activities. Took away the ‘cool’ factor from drugs”. Jade and Tristan commented independently on the interest and great interaction of the students, “lots of questions and real life situations brought up”.

Workshop #8 & 9

“Mural It- Urban Art Project”

Presented by Lawrie and Dan

Design and paint a mural on the panels at the front of the library

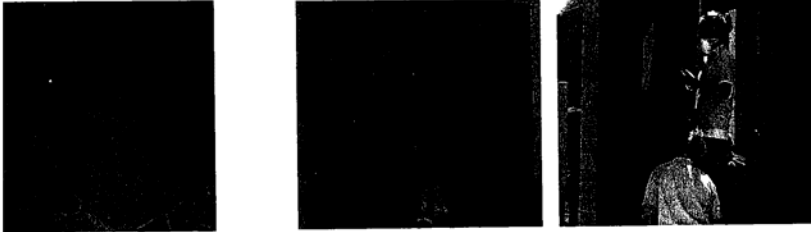
This challenging workshop succeeded because Dan and Lawrie as well as being talented artists, have an ability to explain the theory of graffiti art (simple works best), assist the young people to be creative, but mindful that the art work was for public viewing, and to manage 15 students to work in a relatively confined space. They have an ability to transfer their skills. Even students with little confidence in their artistic ability overcame their reticence. This was a wonderful exercise in teamwork. Students who did not know each other worked enthusiastically side by side.

The workshop began with students designing their piece, then a mockup was done on the white board to pull the works together. The mockup was chalked on the wall panels and then each students used spray paint (a difficult technique) to create their piece of art.

The general theme “Get Booked” fitted well with the library environment and the many facets of information that libraries provide, so students could create almost anything.

Animals, people, cars, cartoons all featured. One student preempted the West Coast Eagles football win with her logo entitled “Eagles Premiers 2006”. Another student chose “Get Booked” for his design. This was painted on the panel as people walk out of the library. An elderly lady in a wheelchair praised the students for their work and said

that it was about time we livened up the outside of the library.



Finding My Place Pre-Start Survey & end of program Survey Results

Students were surveyed at the beginning and end of the program.

Pre_Start Survey Results

- 36 students believed that sessions should be held in the library, 12 disagreed
 “It’s good to have a change other than being at school all the time”
 “The library’s a quiet place”
 “because at school everyone would interrupt us”
 “gets out of school environment”
 “and its fun going to new places”
 “because you get out of school work and you don’t have to be stuck at school”
 “because you can’t be interrupted at the library and you can be interrupted at school by the siren and other students”
 “because it is better at the library”
 “because it is funnier leaving the school”
 “more room and no one bothering you”
 “different scene” “different surrounding”
 “I will be good” “we have the chance to move around to places we don’t normally go to”
 “because then we have the chance to improve the school’s reputation”
 “because there are a variety of books here so if you need to look up something about your topic”

Of the twelve students who disagreed most responses were that
 “they don’t have to move around”
 “people don’t have to bring in forms all the time” “so they can immediately leave when it is finished so they can go home”
 “because more people can join in”

Important to finish school	Yes 33	No 4		
Finish School	Yr 10 3	Yr 11 5	Yr 12 40	
Go to TAFE or Uni	Yes 36	No 8		
Made a Career Choice	Yes 30	No 4	Unsure 14	

End of program survey

27 students completed the end of program survey

Enjoyed FMP	Yes 24			
Hold FMP in the library	Yes 24	No 3		
Recommend FMP to others	Yes 23	No 1		
Library staff	Yes 24			

were friendly and welcoming				
Finish School	Continue 23	Try apprenticeship 6	Go to TAFE 6	Go to university 2

Pertinent comments:

It was a good idea to run FMP at the library because:

- “to give kids a chance to see what other jobs are like”
- “it was fun” “we spend too much time at school”
- “you can go away from school and get sick and tired being at school”
- “gets you out of school and at least there offering to have it there”
- “too much school” “because it is quiet”
- “because it was fun and I want to keep doing it, it gets me out of school and I feel less pressured” “you can learn new stuff”
- “because it is good to go to the library and see the work we have done and others, if the graf art was done at the school it would be ruined”
- “because it is a different way 2 learn stuff”
- “get away from school and have fun. Good for education”

Most students would you recommend “Finding My Place” to other Students:

- “because it’s a good way to learn” “its really fun and interesting”
- “to give them a chance to see what it is like”
- “because everyone can go and different people can go”
- “they might be keen to see and learn about different careers”
- “they will enjoy and no one mucks around”
- “give them a good good chance to show their skills”
- “because they would enjoy it and it would be fun. Students will have

a chance to see what careers are available”
“because it’s a good way to learn about lets say the drug scene

(drug scene) one with Jade”
“because it was fun and educational” “because you gain more skills”
“it was a great way 2 learn and meet new people”
“because it could help them like it helped me”
“It is a lot of fun and they will learn more things that you might not

learn at school”

One student would not recommend the program” because there would be too much people doing it and it would be less fun for me”.

INFOPAGE



To: Chief Executive Officer **From:** Michelle Mackenzie, Policy Manager Community
Organisation: All Councils **Date:** 6th December 2006
Reference: 05 012 02 0007
Subject: Public Library Joint Advisory Committee **Priority:** Low

IN BRIEF

Operational Area:	Library Services, Community Services
Key Issues:	<ul style="list-style-type: none">• Joint Advisory Committee continues to implement the <i>Framework Agreement between State and Local Government for the provision of Public Library Services in Western Australia</i>• An update provided on recent JAC activities.
Action Required:	For noting

The Joint Advisory Committee, established under the *Framework Agreement between State and Local Government for the provision of Public Library Services in Western Australia*, continues to oversee the implementation of the Framework Agreement and ensure adherence to the principles as endorsed by State and Local Government.

Over the last six months the Joint Advisory Committee has undertaken a number of initiatives. This includes the awarding of a tender to the AEC Group to investigate the most efficient and effective model for the delivery of public library services in Western Australia. Work undertaken through project will provide the foundation for the development of a new Framework Agreement.

An update of the activities of the Joint Advisory Committee is attached.



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The Voice of Local Government



Department of Culture and the Arts
Government of Western Australia
State Library of Western Australia

Update from the Joint Advisory Committee

The Joint Advisory Committee (JAC) continues to implement priority initiatives identified in the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. The JAC would like to provide this update on recent initiatives.

Tender – Structural Reform of Public Library Services

The AEC Group has been awarded a tender to examine the most efficient and effective model for the delivery of public library services to the Western Australian community. The AEC team, lead by Dr Veronica Lunn and Mr. Simon Smith, has extensive experience in public library and Local Government reform from a local, state, national and international perspective. Their previous work highlights the strategic and sustainable focus they bring to service delivery and their ability to contextualize library services within national and international trends.

The driver behind the tender was feedback from the highly successful forum, *The Future of Libraries... It's in our hands: from vision to reality, achieving a shared vision for sustainable and connected public libraries for our statewide community*, which was held in October 2005.

The forum developed the foundations for a strategy to achieve the shared vision for Western Australia's public library services articulated in the Framework Agreement, namely: *a sustainable and responsible network of vibrant and connected well-resourced, free public libraries that are hubs of community life*.

Attendees at the Forum and ancillary workshops identified eight key issues which were subsequently recommended to the JAC for further exploration:

1. One statewide system
2. Technology
3. Models of Service Delivery
4. Policy Standards
5. Agreements
6. Funding
7. Key Performance Indicators
8. Statewide Marketing and Communication

The key issues ranged from high level, strategic and structural considerations for the future of the Western Australian public library network to operational issues concerned with providing

appropriate levels of library services and managing the existing relationship between state and local government.

The consultancy with the AEC Group will take place over the next six months. The JAC is meeting with the consultants in December to develop a detailed methodology and project plan. Information will be circulated to Local Governments once this has been finalized.

Policy Standards

Definitions of standards

The *Framework Agreement* standards for 'Base stock provision – Items per capita' and 'Replacement stock provision rate' have been defined so all parties have a clear understanding of what is being measured and are aware of the methodology used to undertake the measuring:

Base stock provision - items per capita

Items per capita = Base stock ⁽¹⁾ divided by State population ⁽²⁾

⁽¹⁾ Base Stock = State Government stock held in public libraries, in whatever format, plus processed public library stock held in the State Library building (e.g., maintenance stock, demand collection, special collections). Acknowledges electronic resources, but excludes them in the formal calculation (see note at end).

To calculate base stock:

Take the base stock as at 30 June the previous year and add net additions to the statewide system during the current financial year (i.e., items processed minus items discarded).

⁽²⁾ State population = as per Western Australian Planning Commission data – Western Australia Tomorrow – population report no 6 November 2005.

Replacement stock provision rate

Replacement stock provision rate = total new stock ⁽³⁾ supplied to public libraries (against which equivalent returns to the State Library are required) divided by the total stock ⁽⁴⁾ held in public libraries as at 30 June in the previous year. Express as a percentage.

⁽³⁾ Total new stock = includes all State Government stock, in whatever format, supplied by the State Library for public libraries (includes items in languages other than English).

⁽⁴⁾ Total stock = total State Government stock held in public libraries as at 30 June in the previous year.

The JAC agreed that a note should be appended to any reference to the above measures indicating the level of funds spent on electronic resources (with a theoretical volume number

calculated by dividing the amount spent by the average price of volumes), in acknowledgement of the impact of such expenditure.

Key performance indicators

Five performance indicators have been adopted to benchmark performance on the delivery of core services as detailed in the *Framework Agreement*. Statistics will be collected and collated on:

Entrance to library building

Number of service points open
45 hours or more
30 – 40 hours
10 – 29 hours
Less than 10 hours
Average hours open per week per service point
Customer visits per capita

Statewide membership for all WA citizens

Percentage of population who are library members

Loans and renewals of items from general collection

Circulation per member
Circulation per capita

Access to information and resources on premises

Total staff (FTE) per member
Number of in-person reference enquiries per member
Number of free public access Internet terminals provided at 30 June
Number of fee charged Internet terminals provided at 30 June
Number of on premises online reference enquiries per member

Access to library catalogues

Number of OPACs provided at 30 June
Number of virtual hits to library front page per capita
Number of virtual visits to the library catalogue per capita

Stocktakes of Public Library Collections

Stocktakes have been endorsed as a way of managing State assets. All public libraries will carry out a physical stocktake of their collections within the next two years. Thereafter the State Library and all public libraries will carry out full physical stocktakes every five years, with 'dusty book'

reports or rolling stocktakes being carried out as required in the intervening years. This will be reviewed after the first five years.

Public Library Building Guidelines

People Places: A Guide for Public Library Buildings in New South Wales, 2nd ed., has been adopted as the guideline for the siting and design of public library buildings in Western Australia. A network of support will be developed to assist small country libraries with building planning.

Local Level Agreements

The JAC is in the process of developing new local level agreements based on the *Framework Agreement*.

Access to JAC Information

Agendas, minutes and papers of the JAC are available through the Local Government portal at http://www.councils.wa.gov.au/directory/walga/index.html#community/public_library_jac and through the Public Librarians Online (PLO) portal at <http://pls.lis.wa.gov.au:3080/pls/jec.html>

Your JAC

Following a restructure at the State Library of Western Australia the position of Director: Client Services was determined as the most appropriate for JAC members. The Committee received George Cowcher's resignation from the JAC, and recognised and congratulated him on his good work. Alison Sutherland was welcomed as a new Committee member.

JAC members:

Margaret Allen	margaret.allen@slwa.wa.gov.au	Library Board representative
Aleatir Bryant	aleatir.bryant@dca.wa.gov.au	Director General, DCA
Ricky Burges	rburges@walga.asn.au	WALGA representative
Gary Evershed	gevershed@bessendale.wa.gov.au	WALGA representative
Jenni Flotmann	jenni@albany.wa.gov.au	WALGA representative
Pat Gallaher	gallaher.p@westnet.com.au	Library Board representative
Alison Sutherland	alison.sutherland@slwa.wa.gov.au	Director Client Services, SLWA
Patricia Walker	walker@armadale.wa.gov.au	WALGA representative

Joint secretariat:

Michelle Mackenzie	mmckenzie@walga.asn.au	WALGA
Kevin Marsh	kevin.marsh@slwa.wa.gov.au	SLWA

Ricky Burges
Chair, Joint Advisory Committee
December 2006

Month: November Year: 2006

History Museum	House	Current Month	Year to date		
			Nov 06	Nov 05	July 06- Nov 06
Visitors		217	172	711	809
Volunteer Hours		145	137	513	708
Bert Tyler Vintage Machinery Museum		Nov 06	Nov 05	Jul 06 – Nov 06	Jul 05 – Nov 05
		187	N/A	1555	N/A
Birtwistle Local Studies Library		Nov 06	Nov 05	Jul 06 – Nov 06	Jul 05 – Nov 05
Reference Enquiries		5	nil	56	28
Research Enquiries		10	5	39	22
Visitor Attendance		25	nil	128	287
Volunteer Hours		33	nil	237	162
Oral History Program					
Letters sent		nil	nil	2	14
Interviews Completed		nil	nil	7	16
Transcripts Completed		1	nil	5	5
Volunteer Hours – Transcribing		18	nil	198	69
Volunteer Hours – Interviewing		nil	nil	29	60

Birtwistle Local Studies Library - Saturday Opening			
	Nov 2006	Oct 2006	Jul 2006 – Nov 2006
Reference Enquiries	nil	nil	1
Researchers	1	nil	2
Visitor Attendance	nil	nil	3
Volunteer Hours	4	4	12

MINNAWARRA FESTIVAL COMMITTEE

NOTES

FOR THE MINNAWARRA FESTIVAL COMMITTEE HELD ON TUESDAY, 3 OCTOBER 2006 IN THE COMMITTEE ROOM, CITY OF ARMADALE ADMINISTRATION BUILDING COMMENCING AT 6.00 PM.

1. ATTENDANCE & APOLOGIES

Present	Organisation
Cr A L Cominelli	Chairman – City of Armadale
Mr J Lemmey	Rotary Club of Armadale
Ms B Hartley	Community Representative
Mr C Dayson	Acting Events Coordinator
Ms Y Ward	Minute Secretary – City of Armadale
Apologies	
Cr J Stewart	Councillor – City of Armadale

In the absence of a quorum, the Chairman proposed that the meeting proceed informally.

2. DECLARATION OF MEMBERS' INTERESTS

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

Due to the absence of a quorum it was not possible to confirm the Minutes of the Minnowarra Festival Committee of 5 September 2006.

4. BUSINESS ARISING

4.1 Business Cards

At the 5 September 2006 Minnowarra Festival Committee, Members had requested the printing of business cards that could be handed to would-be craft vendors or persons who may be interested in taking part in the 2007 Minnowarra Festival.

Following on from this request, the Acting Events Coordinator organised for the business cards to be printed and these were handed out to each Member present at the meeting.

4.2 Additional Grant Funds

At the 5 September 2006 Minnowarra Festival Committee, the Acting Events Coordinator had advised that a grant application for \$5,000 (the maximum amount allowable) had been made to Festivals Australia to enable part-funding of the Aboriginal band, the Pigram Brothers.

However, advice has since been received that the fee for the performance at the 2007 Minnowarra Festival by the Pigram Brothers would in fact be \$10,000 plus the additional costs of air fares and accommodation. The grant is for \$12,000, with total costs being, \$15,000, which will mean a shortfall of \$3,000.

Committee suggested that other avenues of grant funding be pursued for the extra costs from the Aboriginal Arts Council or similar organisation.

4.3 University Correspondence

Matter in progress.

5. CORRESPONDENCE

Inwards

- Various Performers’ interest
- Requests to perform have been received from:
 - *Narasirah Pan Pipers*
 - *Theaker von Ziarno – International Aerial Trapeze Show; and*
 - *Others*

Outwards

- Sanitation requirements

6. PORTFOLIO REPORTS

6.1 Multicultural Zone

Nil

6.2 Amusement Rides and Amenities

*All rides have been organised, excepting horse rides.
Cr Cominelli requested that a person be rostered on standby in the event that a problem occurs with the toilets.*

6.3 Art Exhibition

Nil

6.4 Children’s Activities

Nil

6.5 Craft Vending

Nil

6.6 Displays and Exhibits

Nil

6.7 Entertainment

Bree Hartley advised that organisation for the Talent Quest will begin in January 2007. Bree also suggested that if it was intended to have school bands or choirs perform at the 2007 Minnowarra Festival, those schools should be contacted in the very near future as most schools will now be setting their programme for 2007.

6.8 Finance

The Youth, Senior & Indigenous Committees have requested funding information from the Minnowarra Festival Budget for their programs.

6.9 Marketing and sponsorship

Nil

6.10 Youth Zone

The Acting Events Coordinator advised that he had contacted the Community Development Officer – Youth to request that the Youth Advisory Committee be involved in the 2007 Minnowarra Festival. The CDO – Youth had indicated that the Youth Advisory Committee was keen to be involved in the Youth Zone but that she was looking to outsource the organisation of the Zone next year due to the enormous commitment of time needed. One such resident has been interviewed but additional sources are to be considered.

6.11 Indigenous Interactive Zone

The Acting Events Coordinator advised that Aboriginal & Torres Strait Islander Advisory Committee Members were keen to become involved in the organisation of the Indigenous Interactive Zone at the 2007 Minnowarra Festival. The ATSIAC, with Lesley Murray, will form a sub-committee to specifically progress organisation of the Indigenous Zone.

At its meeting on 3 October 2006, the ATSIAC had requested that an allocation of space on the main stage be given to local indigenous performing groups. Committee was supportive of the request and suggested that perhaps 2 – 3 x 30 minute slots on each day of the Festival be allocated for indigenous performers.

6.12 Seniors' Activities

The Acting Events Coordinator advised that he and the Community Development Officer – Seniors & Disabilities had met to discuss what contribution Seniors could make to the 2007 Minnowarra Festival. As a result planning is under way for a Dance Display at the Festival, with several senior dance groups expressing interest in becoming involved. It is planned to erect a marquee, in which the dancing will be held, with an adjoining seating/tea area

*where people can observe the dancing and “have a cuppa” at the same time.
(Refer to attached Diagram – Attachment “A-1”.)*

6.13 Site set up/pack away
Nil

7. GENERAL BUSINESS

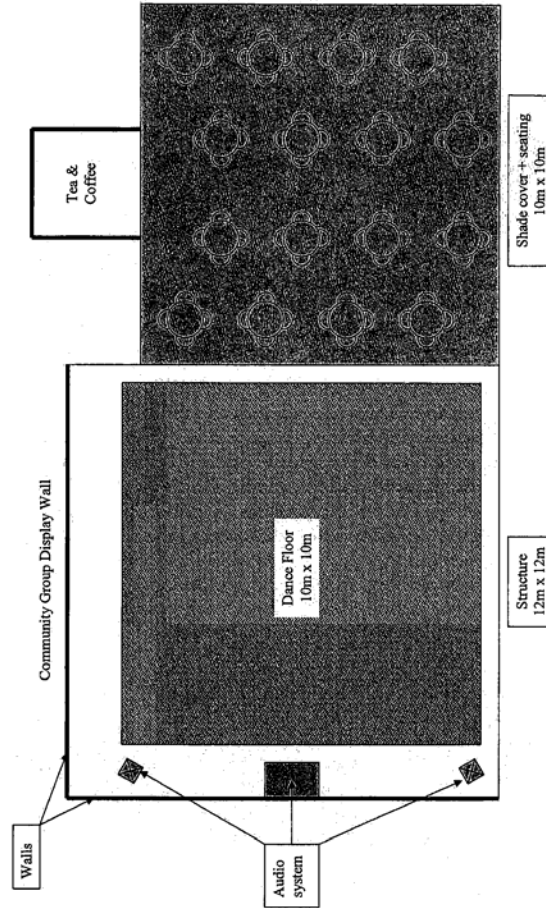
Nil

8. NEXT MEETING

The next Committee Meeting is scheduled for Tuesday, 5 December 2006.

9. CLOSURE

MEETING CLOSED AT 6.50 PM.



CITY OF ARMADALE

MINUTES

OF PUBLIC HISTORY ADVISORY COMMITTEE HELD IN BIRTWISTLE
LOCAL STUDIES LIBRARY, 7 ORCHARD AVENUE, ARMADALE ON

THURSDAY 5 OCTOBER 2006 AT 7.00PM

PRESENT:

Mr K Fletcher	Chair
Cr L Reynolds	
Ms K Coulthard	
Mrs Faye Clay	
Mr Terry Holton	
Mrs Colleen Fancote	
Ms Hazel James	

APOLOGIES:

OBSERVERS:

Nil

IN ATTENDANCE:

Mrs P Walker	- Manager Libraries & Heritage
Mrs L Pearce	- Historian/Local Studies Librarian
Mr C Bell	- Museum Curator

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chairman as there were no members of the public in attendance.

DECLARATION OF MEMBERS’ INTERESTS

Nil.

1. MINUTES

Minutes of the meeting held on 3 August 2006 were confirmed.

2. BUSINESS OF THE MEETING

2.1 Plaques for Parks

The Committee considered the wording for an additional thirteen plaques. One plaque was placed on hold for further research.

The wording for the plaques, as attached, will be presented as an agenda item at the Community Services Meeting on Tuesday 17 October for Council’s consideration.

2.2 District History Rewrite (Manager Libraries and Heritage)

At its meeting of 21 August 2006, Council resolved (CS86/8/06) to:

- b. Use funds of \$120,000 that it had allocated for Strategic Initiatives in the 2006/07 Budget for the purpose of producing a new History of the District.
- e. Make provision to reserve the revenues raised through book sales to off-set the future cost of the project, assist with reprints for the new History (if required) and provide funds to assist with undertaking a similar exercise in the future.
- f. Ensure that any contract entered into for the purpose of producing a written history of the City include a provision for the ownership/copyright to be retained by Council.
- g. Officers to investigate the feasibility of a presentation package being made available for sale through the Tourist Centre, Libraries and other selected outlets which would include a copy of the written history, a presentation DVD in video format of the City’s art collection and including a compendium of photographs representing the City’s Flora, Fauna and built form.

The total allocation of \$150,000 for this project should enable publication of a book that:

- is researched by a qualified historian,
- incorporates some photographs and ephemera with the text in the final product;
- is produced on good paper stock;
- is produced as a soft cover/paperback, and
- provides an option for Council to produce a limited number of “Deluxe Edition” copies for corporate/VIP distribution.

as was recommended by the Public History Advisory Committee at its meeting of 3 February 2005.

The Manager Libraries & Heritage is currently preparing a Request for Quotation from Historians who may be interested in writing the new district history. A Written History of the District Reference Group comprising the Manager Libraries & Heritage, the Historian/Local Studies Librarian and the Museum Curator will co-ordinate the project and it is appropriate that the Public History Advisory Committee has representation on that Group and is then kept informed of the progress of the project.

PROPOSED DECISION:

That the Public History Advisory Committee nominate a representative to the Written History of the District Reference Group.

AGREED:

After nomination and acceptance it was agreed that Kim Fletcher would be the Public History Advisory Committee representative on the Written History of the District Reference Group.

3. INFORMATION ITEMS

3.1 History House Museum Report

Report and statistical data attached.

3.2 Birtwistle Local Studies Library

Report and statistical data attached.

3.3 Reports from PHAC committee members

Committee members are invited to report on the activities of their respective organisations

(Any other information items that require a decision will be listed as a business item on the agenda for the next meeting.)

Manager Libraries and Heritage.

The Manager Libraries and Heritage asked for comment on the following from the Written History of the City of Armadale Request for Quotation Document - scope of work section:

It is anticipated that the work will include the period covered by *First Stage South* as well as the following 25 years, acknowledging that there are errors and omissions in the first history book. It should however, be written to complement *First Stage South*, negating the need to reproduce all of its history in detail.

SUGGESTION:

That the new written history will compliment not only *First Stage South* but other publications relating to the history of the City of Armadale.

Community Representatives.

- a) Kelmscott Historians are setting up a display at the Kelmscott Show.
- b) Queried the Heritage Country Tourism Association (HCTA) representative on the committee.
The Manager Libraries and Heritage advised that if the HCTA continues formal advice will be sought on their interesting in retaining a representative on PHAC.

Public History Friends Group Representative.

The Historian/Local Studies Librarian was thanked for organising a morning tea for the volunteers.

Appreciation was expressed to the Manager Libraries and Heritage for speaking at the morning tea, explaining the original purpose of the Public History Friends Group and advising the volunteers that they do have a representative on PHAC and they will be advised when nominations are required next year.

The Museum Curator was also thanked for making a presentation on the changes to be made to the volunteer structure at History House and Bert Tyler Machinery Museum.

It was suggested that the PHAC Minutes and Agenda be made available for volunteers to read at Birtwistle Local Studies Library and History House Museum.

AGREED:

That the PHAC Minutes and Agenda will be made available for the volunteers to read as suggested.

Armada Districts Brickworks Preservation Group Inc. Representative.

An application is to be lodged for Outer Metropolitan Funding for a historic track to be made into a heritage walk in Kelmscott.
It is proposed that should the application be successful Rosemary Rosario will be used as a consultant for the project.

City of Armadale, Council Representative.

Photos of 1949 Byford R.A.N. Armament Depot have been donated for copying. The copies have been scanned, burnt onto CD and deposited in the Birtwistle Local Studies Library. A copy has also been sent to the Serpentine-Jarrahdale Council.

Western Australian Genealogical Society Inc. Representative.

Gave apologies for the next meeting.

Meeting closed at 8.15pm.

Next Committee Meeting
THURSDAY 7 DECEMBER 2006

Attachment 1.

Alfred Skeet Oval

Alfred Tunbridge Skeet
(1863 – 1945)

Granted 100 acres of land in Forrestdale
(then Lake Jandakot) in 1885 with brother William.
Secretary of first Progress Association formed in 1914.
Forrestdale’s unofficial Post Master for 20 years. Served on
Armadale-Kelmscott Road Board in 1929.
This land was acquired by Council on 6 Jan 1983.

Barry Poad Reserve

Barry Poad
(1936 – 1990)

A farmer who had a dairy on Seventh Road, he was heavily involved in
helping the Community, as a member of the Volunteer Bush Fire
Brigade and the Armadale Rotary Club.
This land was vested in Council on 2 Aug 1994.

Bob Blackburn Reserve

Bob (Robert) Blackburn
(1904 – 1990)

A baker in Jull Street from 1932, known for his district-wide delivery service.
Active in community groups, he was a Road Board member
from 1950 – 1951 and 1952 – 1960.
This land was acquired by Council on 20 Oct 1985.

Borrello Park

Nicola (Nick) Del Borello

(1896 – 1983)

Born in Italy, he settled in Roleystone on land adjacent to this site in the 1920s. This piece of land was named Borello Park to commemorate his contribution to the community.
It was vested in Council on 20 May 1986.

Bryan Gell Reserve

Bryan Gell
(1927 – 1986)

Educational innovator and Principal of Kelmscott Senior High School from 1976 until his death. He established the school's music and agricultural programmes and received State wide recognition for encouraging young, single mothers to complete their education.
This land was vested in Council on 16 Feb 1990.

Fancote Park

Charles Fancote
(1828 – 1899)

Arrived 1854 as a convict from Great Britain. Obtaining a Ticket of Leave he purchased 16 acres of land in Kelmscott in 1861. He was granted a Conditional Pardon in June 1862.
This land, a part of Fancote's orchard, was purchased by Council on 14 Sep 1982.

Gwynne Park

Spencer Gwynne
(1891 – 1959)

Came to Western Australia from South Australia in 1905 and to the Armadale District in 1935. Secretary-Engineer of Armadale-Kelmscott Road Board 1937 – 1956. This land, previously known as the Recreation Ground, was acquired by Council

between 7 Aug 1957 and 31 Aug 1977.

Lina Hart Memorial Park

Lina Ross Hart
(1891 – 1989)

An early settler of Roleystone, arriving in 1919.
A Committee member of the Roleystone Progress Association,
foundation member of the Roleystone Choral Society
and the Country Women’s Association.
This land was vested in Council on 26 Nov 1958 and 20 Aug 1980.

Lloyd Hughes Park

Lloyd Ryder Hughes
(1907 – 1974)

As Secretary of the Armadale-Kelmscott Memorial Hospital he negotiated
purchase of the land where the present hospital stands.
Public Accountant and great sportsman,
he served voluntarily on numerous community committees.
This park, adjacent to his home,
was vested in Council on 23 May 2003.

Matthew Stott Reserve

Matthew John Stott
(1909 – 1976)

From 1946 – 1975 he farmed land on Seventh Road.
He worked at Byford and Cardup Brickworks as a drawer and burner
and played the trumpet for Anzac Day services during the 1950s.
This land was vested in Council on 5 Sep 1989.

Warwick Savage Reserve

Warwick Geoff Samuel Savage JP
(1908 - 1984)

Born in England, he served with RAAF in the Middle East during World War II.
An Armadale-Kelmscott Road Board member from 1947 –1959,

and its Chairman from 1954 – 1956.
He was an active sportsman and Rotarian.
This land was acquired by Council on 29 Mar 1983.

William Skeet Oval

William Tunbridge Skeet
(1856 – 1918)

Granted 100 acres of land in Forrestdale
(then Lake Jandakot) in 1885 with brother Alfred.
They cleared the land by hand growing crops of vegetables
which were taken to Fremantle to be sold.
This land was vested in Council on 23 Jan 1990.

Attachment 2.

**Report for History House Museum for
July and August 2006**

July

Museum Roof & Air-conditioning

Recent renovation work at the museum has been completed. The new roof has added a new lease of life to the look of the building and the air-conditioning units make the museum a far more comfortable environment for staff, volunteers and visitors.

Museums Australia (WA) State Conference – *Sharing Stories in the Great Southern Land*

The curator of History House Museum attended the Museums Australia (WA) State Conference in Albany. The main theme of the conference was looking at different ways organisations and heritage sites tell their stories.

Speakers at the conference included Malcolm Trail from the Albany Library and author John Dowson as well as speakers from a series regional museums and heritage sites managed by volunteers. Each speaker provided examples of how they or their organisation tell their local stories.

The conference also provided the opportunity to visit several local heritage sites. These included Kodja Place in Kojonup, The Albany Gaol, The Residency Museum (Western Australian Museum), Princess Royal Fortress and Whale World. Whale world was of particular interest as it has done a wonderful job transforming what was a dilapidated and unpleasant site into a fascinating and engaging experience.

Local Government Lesson Plan

A lesson plan looking at the history of the City of Armadale and its role in the local community has been developed. The lesson plan includes in-class modules as well as a visit to both the museum and the City of Armadale Council Chambers. The lesson plan will be sent to all schools within the City of Armadale. An evaluation form will also be included with the mail out. This will assist in fine tuning the lesson plan and ensuring that all schools who use it are receiving a high quality product.

August

Glowing Exhibitions Workshop

The workshop looked at how lighting can be used to enhance museum exhibitions. Topics covered including the types of lighting systems available, conservation issues and using light to create an atmosphere.

Bert Tyler Vintage Machinery Museum Tours

This month saw several visits to the museum by commercial tour operators. To provide the visitors with an enjoyable and informative experience museum staff and volunteers were available to answer questions and tell some of the stories associated with the museum. The visitors seemed to enjoy being able to talk about some of their memories of objects within the museum.

Local Government Lesson Plan

History House Museum was able to make available the first of a series of Lessons Plans to local primary schools. The first lesson plan focuses on the story of local government and how it has grown within the City of Armadale. The lesson plan links in with the Western Australian Curriculum and includes a field visit to the museum and Armadale Council Chambers.

Visible Storage Unit

The conversion of an old map drawer unit into a visible storage unit has been finished. The work was done by the ‘Men in Sheds’ program through Armadale Home help Service For the Aged & Disabled. The drawers allow for more of the collection to be placed on display in a manner that reduced potential damage through environmental conditions. On display are samples of lace, women’s costume, jewellery and the story of Dr Streich.

Attachment 3.

**Report for Birtwistle Local Studies Library for
July and August 2006**

July

Department of Lands and Information Tour

The Historian/Local Studies Librarian and two volunteers from the Birtwistle Local Studies Library joined other local studies librarians from around Perth for a tour of the Department of Land and Information.

The tour involved a talk from different areas within the Department providing a greater understanding of how land titles are processed. In terms of interest to local studies the tour increased knowledge of databases available for searching and how to advise anyone with a reference question relating to the research of their house.

Talk to Local Writers Group

The Historian/Local Studies Librarian was invited to speak at a meeting of a Local Writing Group at Kelmscott Library. The aim of the talk was to inform the group of the materials available at Birtwistle Local Studies Library. The group members were encouraged not only to use the library for their writing research but also to deposit any stories that they may have written and associated research that are pertinent to the history of the City of Armadale. Examples were given of the type of material that would be of use such as recollections of life in the district, stories of experiences with local groups or stories relating to people within the district etc.

August

Student Practicum

A Cultural Heritage Student from Curtin University of Technology will complete a third year practicum placement at the Birtwistle Local Studies Library at the end of this year. The student will be working on the research and draft writing for the City's Plaques for Parks project.

Display at Visitor Centre

Birtwistle Local Studies Library has placed a display in the Armadale Visitor Centre.

The display promotes the Minnowarra Historic Precinct and the historic Old Armadale Schoolroom as well as informing visitors that the library houses the City of Armadale local history collection.

Attachment 4.

**Statistical Report for History House Museum and
Birtwistle Local Studies Library for Month of July 2006**

History House Museum	Current Month	Year to date		
		July 05	July 06- June 07	Jul 05 – June 06
Visitors	81	151	81	151
Volunteer Hours	122	144	122	144
Bert Tyler Vintage Machinery Museum	July 06	July 05	Jul 06 – June 07	Jul 05 – June 06
	254	N/A	254	N/A
Birtwistle Local Studies Library	July 06	July 05	Jul 06 - June 07	Jul 05 – June 06
Reference Enquiries	13	7	13	73
Research Enquiries	3	3	3	42
Visitor Attendance	15	39	15	911
Volunteer Hours	49	54	49	674
Oral History Program				
Letters sent	2	4	2	36
Interviews Completed	3	5	3	38
Transcripts Completed	1	2	1	21
Volunteer Hours – Transcribing	23	14	23	229
Volunteer Hours – Interviewing	19	13	19	182

Birtwistle Local Studies Library - Saturday Opening			
	July 2006	June 2006	July 2006 – June 2007
Reference Enquiries	Nil	nil	nil
Researchers	1	nil	1
Visitor Attendance	Nil	3	nil
Volunteer Hours	4	4	4

Attachment 5.

**Statistical Report for History House Museum and
Birtwistle Local Studies Library for Month of August 2006.**

History House Museum	Current Month	Year to date		
		August 05	July 06- August 06	Jul 05 – August 05
	August 06			
Visitors	106	89	187	240
Volunteer Hours	133	255	255	399
Bert Tyler Vintage Machinery Museum	Current Month	Year to date		
	August 06	August 05	Jul 06 – August 06	Jul 05 – August 05
	369	N/A	623	N/A
Birtwistle Local Studies Library	Current Month	Year to date		
	August 06	August 05	Jul 06 – August 06	Jul 05 – August 05
Reference Enquiries	15	8	28	15
Research Enquiries	7	6	10	9
Visitor Attendance	25	50	40	89
Volunteer Hours	65	42	114	96
Oral History Program	Current Month	Year to date		
Letters sent	nil	2	2	6
Interviews Completed	3	4	6	9
Transcripts Completed	1	1	2	3
Volunteer Hours – Transcribing	56	20	79	34
Volunteer Hours – Interviewing	7	21	26	34

Birtwistle Local Studies Library - Saturday Opening			
	August 2006	July 2006	Jul 2006 – Aug 2006
Reference Enquiries	1	nil	1
Researchers	nil	1	1
Visitor Attendance	2	nil	2
Volunteer Hours	4	4	8

**ARMADALE POLICE AND COMMUNITY YOUTH CLUB
MANAGEMENT COMMITTEE MEETING**

DATE: Wednesday 25th October 2006

VENUE: Armadale PCYC

MEETING OPENED: 6.00pm

CHAIR PERSON: Snr Sgt Mal Ward

MINUTE TAKER: S/C McTernan

PRESENT:

Snr Sgt Mal Ward	Alex Lewis
S/C Kaylene McTernan	Cr Alison Cominelli
Pam Walker	Pat Quinlivan
Paul McMinn	Wayne Mauger
Ivan Bulich	Kerry-Anne Davey

GUESTS: Sgt Rod Archibald – PCYC State Office

APOLOGIES: John Landwehr Carl Askew
Ben Boekholt

CONFIRMATION OF MINUTES OF PREVIOUS:

Moved: Pat Quinlivan
Seconded: Pam Walker

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Food handling course – Kaye had a meeting with a City of Armadale representative and will be organising a food handling course.
- Farewell dinner for Geoff – John Landwehr was to organise this.
- Plaque for Geoff. Kaylene to speak to state office about a plaque.
- Draft budget – Ivan Bulich made comment that he thought the committee should be able to see the draft budget. Kaylene stated that the draft budget was currently with the General Manager of PCYC.
- Ivan asked about the roof still leaking. Pat Quinlivan explained that all steps have been taken to rectify the leaking roof. S/C McTernan stated that during the last rain we had not identified any further leaks.

CORRESPONDENCE:

Correspondence In/Out not provided by admin. To be provided for next committee meeting.

General:

- Maintenance – we were successful with the insurance claims submitted and will be looking into different types of flooring material to replace the damaged carpet.
- Disco's – are ongoing and going well – they will be held on the last Friday of every month, besides December.
- Out of Metropolitan (infrastructure) grant – will be submitted tomorrow which includes upgrades to the front of the building, including automatic doors to assist disabled people to access the centre with ease, as well as people with prams. If successful the grant will also allow us to secure the crèche area due to continued problems with break ins. Access control will include the securing of the kiosk area and free access to the centre, in the form of gates near the reception desk, this will be controlled by reception staff.
- JP Stratton Annual Awards – Kaylene made application and was successful in hosting the Awards at the centre. (Sgt Archibald made comment that it may not occur)
- Sport and Rec Community Grant success – Kaye – Sports coordinator was successful in her sport and rec grant to encourage young women to play basketball during the day at the Armadale PCYC. The idea is that women, usually with children (including indigenous women) will be encouraged to use the centre. The grants provides for their participation in the sport including crèche services. Kaye applied for two grants, however was successful with one of her applications. So well done to Kaye.
- Before and After School Care – we are now licensed for before and after school care. Megan will be commencing this service in the New Year.
- Thankyou to Alex Lewis and Ben Boekholt for volunteering at the last months disco. The children had a ball.

MANAGERS REPORT:

Accepted

GENERAL BUSINESS:

Climbing Wall

Senior Sergeant Ward prompted the committee to discuss the climbing wall. Ivan Bulich then stated that he had something to say about the safety of the climbing wall. Ivan Bulich made the comment "I know Kaylene is not flash with me". He said that he was involved in many things at the club and now he wasn't welcome.

Mr Bulich stated that he had raised the issue of climbing wall maintenance at the last meeting and was asked by Tracy to get some prices for equipment. He stated that he wanted to know why it took until the 20th to get back to him and tell him that he wasn't required.

Mr Bulich then stated that he had then been asked by Stuart to attend at the club and run through the maintenance of the climbing wall. He said that he thought that it was rude that he was told that he wasn't required and then was asked to come down to the club and look at the climbing wall.

S/C McTernan then responded by saying that it was out of courtesy that Stuart asked Mr Bulich to attend and discuss the climbing wall maintenance with him.

S/C McTernan then stated that John Landwehr had also been in attendance and had offered some advice as to the maintenance schedule and had said that the wall was fine.
S/C McTernan then said that she had organised an independent person to look at the maintenance and any current safety issues of the wall and would provide a report.

Paul McMinn stated that he had raised issues about the safety of the climbing wall and had now been taken off the mailing list for the climbing wall. (Instructors)

S/C McTernan responded by stating that Paul had been into the office on Wednesday 12/10/06 and had advised Phyllis and S/C McTernan that there was some maintenance required on the climbing wall. S/C McTernan then stated that she had added the maintenance required to the climbing wall maintenance matrix so that it would be actioned.

S/C McTernan then stated that she had then received an email from Paul McMinn that had also been cc'd to all other committee members the following day, questioning the safety of the wall and holding the club to ransom by stating that Paul would not be taking the wall out if he deemed it unsafe.

Ivan Bulich then made comment that he wanted to know who the independent person was that looked at the wall.

(As a result of comments that Paul McMinn had made)

The following conversation took place between Snr Sgt Ward and Paul McMinn;
S/Sgt Ward "Paul are you saying that you had some safety concerns regarding the wall, when you were operating it, and as a result of that you closed a section of the wall down"

Paul McMinn "Yes that is correct"

S/Sgt Ward "Then you should be congratulated on your prompt action in this regard, what did you then do in regards to the safety concerns that you had"

McMinn "I told Kaylene"

Senior Sergeant Ward then questioned S/C McTernan;

S/Sgt Ward "What did you do with the information that Paul gave you?"

McTernan "I had the wall inspected by John Landwehr and I arranged to have the matters raised, dealt with"

Senior Sergeant Ward then directed his conversation to Paul McMinn;

"Kaylene has said that she has had the wall inspected and has taken action as per your request, are you now satisfied that the wall is now safe"

Paul McMinn "If that has happened, then I am completely satisfied"

Senior Sergeant Ward then directed his conversation to Ivan Bulich;

S/Sgt Ward "Are you also happy that the matters raised by Paul have been attended to, and those issues have now been completed"

Ivan Bulich "Yes I am"

Senior Sergeant Ward then directed his conversation to Paul McMinn;

S/Sgt Ward "In regards to Kaylene taking you off the wall that is a management decision that can be discussed out of session if you wish"

Some discussion followed and Senior Sergeant Ward resolved that a report would be sourced regarding the safety of the climbing wall for the next committee meeting.

Small Bus

Paul McMinn started the discussion stating that the small bus was mentioned at the last meeting. He said that it was discussed that the small bus would be replaced by a newer bus if we got a lotteries grant. He then complained that this was the first that he had heard about getting rid of the small bus, and then he got an email which said that the small bus was gone.

S/C McTernan responded that the small bus was not being used due to its age and its poor mechanical condition.

S/C McTernan stated that the small bus had gone over the pits and had failed to clear and could no-longer transport children, unless substantial money was spent on it.

Discussion between committee members commenced.

Ivan Bulich said that the committee had been spending money on the bus to get it up to scratch and stated that he thought that we should spend the money on the bus needed. Mr Bulich then stated that he was a diesel mechanic and it wouldn't cost that much.

Alex Lewis stated that she wouldn't allow her grandchildren to go on that bus and asked Ivan if he would let his children travel on the small bus. To which, Ivan chose not to respond.

Ivan Bulich then said that we have put a lot of money into the bus and shouldn't be just giving it away.

S/C McTernan said that the centre would be receiving \$1000 for the small bus and the bus would be going to Kensington PCYC as a mechanical project in their workshop.

Ivan Bulich asked if the decision should have come through the committee.

S/C McTernan said that ultimately the General Manager had the authority to make decisions about the disposal of assets.

S/C McTernan said that she had spoken to her supervisor and discussed the financial decision to dispose of the bus with him. The financial commitment required to fix the bus would not be worth it due to the age and the number of kilometres that the bus had done. The bus was not getting much use and every time it did get used it needed mechanical work done on it.

Snr Sgt Ward then asked Sgt Archibald for his opinion and Sgt Archibald replied that according to the constitution the decision should have come through the committee. He stated that the General Manager did not have the authority to make that decision.

Sgt Archibald then stated that for the information of the committee, a lotteries grant is provided for a third of the total cost of the bus. The rest would have to come from other donations.

A discussion the commenced around the table about where donations could come from.

Ivan Bulich then asked if we could get the bus back.

Cr. Alison Cominelli asked Ivan Bulich if he was trying to tie Kaylene's hands.

Snr Sgt Ward said that there was a manager in place here and as such that manager has been charged with the day to day management and control of this business unit, with that position comes with the authority to have the autonomy in certain decision making processes and within those guidelines is able to make those decisions without having to put those matters before the committee. As such you much have faith in that manager's ability to perform that task.

Snr Sgt Ward then said you have got to have faith.

Snr Sgt Ward then asked that S/C McTernan provide a report on the small bus for the next committee meeting.

Action: S/C McTernan to provide a report on the small bus

Snr Sgt Ward then started to close the meeting when Sgt Archibald asked him for a moment to address the committee.

Sgt Archibald stated that he would be attending committee meetings, representing PCYC State Office. He stated that he had been given the task of supervising and supporting several clubs.

ITEMS TO BE CARRIED FORWARD TO NEXT MEETING:

- Climbing Wall report
- Bus report

CLOSURE: There being no further General Business, the meeting was declared closed at 8.15pm.

NEXT MEETING: 22/11/06 at 6.00pm.

The Federation of PCYC Armadale Branch

PO Box 375
 Armadale WA 6992

Profit & Loss Statement

December 2006

8/01/200
 11:57:15 AM

Income		
Operating Income		
Grants		
JP Stratton Trust	\$2,500.00	
Subsidies		
Other Subsidies	\$1,375.00	
Club Activities		
Activities Particip'n/OSC Fees	\$22,288.89	
Police Rangers Income	\$1,136.52	
Club Activities Income-Other	\$970.30	
Investment Income		
Interest Received		\$85.89
Other Income		
Rent Received	\$300.00	
Hall & Chair Hire	\$1,261.38	
Sales of Goods		
Sales: General Merchandise	\$1,744.81	
Total Income		\$31,662.59
Cost of Sales		
Purchases		
Purchases-Shop Consumables		\$46.39
Purchases: General Merchandise		\$810.12
Total Cost of Sales		\$656.61
Gross Profit		\$31,006.08
Expenses		
Operating Expenses		
Advertising	\$958.27	
Bank Charges & Fees	\$107.04	
Cleaning & Domestic Supplies	\$133.20	
Conferences & Meetings	\$302.68	
Electricity	\$1,806.63	
Expendable Equipment	\$79.34	
General Expenses	\$352.80	
Postages	\$46.45	
Printing	\$396.53	
Repairs & Maintenance: Equip	\$109.09	
Software		\$243.64
Stationery		\$361.82
Telephone		\$488.33
Water Rates / Consumption		\$242.98
Club Activities Expenses		
Police Rangers Expenses	\$1,136.52	
Club Activities Expenses-Other	\$3,382.01	
Total Club Activities Expenses		\$4,518.53
Motor Vehicle Expenses		
Motor Vehicle: Fuel Expense		\$229.67
Employment Expenses		
Wages & Salaries	\$27,224.92	
Employer Exps /Staff Amenities	\$1,953.04	
Total Expenses		\$39,563.96
Operating Profit		-\$8,557.88
Other Income		
Other Grants	\$21,411.74	
Total Other Income		\$21,411.74

Other Expenses	
Net Profit / (Loss)	<u>\$12,853.86</u>

The Federation of PCYC Armadale Branch

PO Box 375
Armadale WA 6992

Reconciliation Report

8/01/200 11:59:39 AM Page 1
ID# Date Memo/Payee Deposit Withdrawal

Cheque Account: 1-1113 Armadale Gen Chq A/C
Date of Bank Statement: 31/12/2006

Reconciled Cheques

401453	24/11/2006	Police Rangers		\$43.00
401454	24/11/2006	Police Rangers		\$175.44
401457	1/12/2006	YMCA Serpentine Jarrahdale		\$30.00
SC051206	1/12/2006	merchant charges handyway		\$51.24
SC051206	1/12/2006	westpac merchant fees		\$29.75
401458	4/12/2006	Keimscott Ten Pin		\$435.00
bpay0412	4/12/2006	Telstra		\$274.72
SC051206	4/12/2006	online banking transaction fee		\$25.75
SC051206	4/12/2006	token monthly fee		\$11.00
401448	5/12/2006	Skysurfers		\$600.00
bpay1512	5/12/2006	Telstra		\$14.97
EFT00245	5/12/2006	Network Foods		\$269.76
ef00249	5/12/2006	Armadale Keimscott Refrigerat		\$65.00
ef00247	5/12/2006	Perth Frozen foods (Streets)		\$121.25
ef00248	5/12/2006	Cash		\$29.15
ef00249	5/12/2006	Cadbury Schweppes		\$544.68
ef00250	5/12/2006	School Mart		\$188.27
EFT00251	5/12/2006	Cash		\$398.00
ef00252	5/12/2006	Mrs Macs		\$58.75
ef00253	5/12/2006	Copy Paper King		\$169.60
ef00254	5/12/2006	Classic Trophies		\$650.54
ef00255	5/12/2006	Accidental		\$301.95
ef00256	5/12/2006	Metropolitan Cash Register Co		\$12.80
EFT00257	5/12/2006	Copy Paper King		\$5.91
EFT00258	5/12/2006	School Mart		\$30.80
EFT00259	5/12/2006	Auswaste		\$130.24
EFT00260	5/12/2006	Cadbury Schweppes		\$553.86
ef00270	6/12/2006	Police Rangers		\$48.00
401456	8/12/2006	Reimbursement for Big W & K		\$67.27
CR002492	8/12/2006	Reversal; CR002491; 6/12/200		\$600.00
401459	9/12/2006	Harvey Norman		\$268.00
401460	9/12/2006	Goenalls PCYC/Kyle Stack Pr		\$100.00
bpay1012	10/12/2006	Telstra		\$30.00
401455	11/12/2006	Reimburse for Big W & Kmart		\$83.27
401468	11/12/2006	Paramount Promotions		\$220.45
ef00281	11/12/2006	Megan Mitchell		\$50.47
ef00282	11/12/2006	Megan Mitchell		\$72.44
CR002496	12/12/2006	Wages Clearing		\$10,605.45
401461	13/12/2006	Petty cash		\$172.70
401462	13/12/2006	Schleich		\$200.00
BPAY1312	13/12/2006	Altria Gas		\$95.80
old card	13/12/2006	CARTS		\$951.06
EFT00278	13/12/2006	Police Rangers		\$67.90
401455	15/12/2006	Police Rangers		\$200.00
401463	15/12/2006	Police Rangers		\$67.50
401464	15/12/2006	Keimscott Ten Pin		\$288.00
401465	15/12/2006	Cash - Hans Cafe		\$332.95
401467	15/12/2006	Petty cash		\$295.10
ef00283	15/12/2006	U-Move Australia		\$118.35
ef00284	15/12/2006	Warring Brill		\$460.00
ef00285	15/12/2006	Federation of PCYC		\$60.09
ef00286	15/12/2006	Classic Trophies		\$207.90
ef00287	15/12/2006	Community Newspaper Group		\$371.25
ef00288	15/12/2006	Perth City Glass		\$556.74
ef00289	15/12/2006	Scope Business Imaging		\$444.63

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2008 11:59:39 AM Page 2

Cheque Account: 1-1113 Armadale Gen Chq A/C
Date of Bank Statement: 31/12/2008

Reconciled Cheques

ID#	Date	Memo/Payee	Deposit	Withdrawal
ef00272	15/12/2006	Kainoscoti Transport		\$237.20
ef00273	15/12/2006	Dyson's		\$443.19
ef00277	15/12/2006	WA Salvage		\$86.27
EFT00279	15/12/2006	Police Rangers		\$48.20
401466	18/12/2006	Grand Cinemas		\$157.60
EFT00275	18/12/2006	Coburne Industries		\$87.45
EFT00276	18/12/2006	Mrs Mace		\$41.20
CR002513	18/12/2006	Wages Clearing		\$960.00
CR002528	18/12/2006	Wages Clearing		\$11,159.39
401469	19/12/2006	Tropical Twist		\$212.50
EFT00280	19/12/2006	Warrang Bridll		\$200.00
EFT00284	19/12/2006	Yama Kuma		\$120.00
bpay	20/12/2006	ATD		\$4,091.00
bpay2912	20/12/2006	AAPT Limited		\$443.89
CR002536	23/12/2006	Nightly fees		\$53.50
DD CARTS	27/12/2006	CARTS		\$792.53
EFT300	27/12/2006	Seinor, Armelle		\$10.00
EFT301	27/12/2006	Pauline Monk		\$69.00
CR002535	27/12/2006	Nightly fees		\$119.70
bpay	28/12/2006	Teistra		\$104.27
EFT00302	28/12/2006	G Force Printing		\$291.90
EFT00303	28/12/2006	G Force Printing		\$170.50
EFT00304	28/12/2006	Cadbury Schweppes		\$424.03
bpay2912	29/12/2006	Western Power		\$22.00
EFT00281	29/12/2006	Perth Frozen foods (Streets)		\$185.95
EFT00282	29/12/2006	School Mart		\$88.96
EFT00283	29/12/2006	City of Armadale		\$267.28
Total:			\$0.00	\$43,215.06

Reconciled Deposits

CR002460	1/12/2006	Weekly banking	\$6,719.90	
CR002461	1/12/2006	Weekly banking	\$280.00	
CR002476	1/12/2006	FAO Break 4 Advance	\$11,312.17	
CD000152	5/12/2006	Reversal; 401448; 5/12/2006	\$900.00	
CR002511	7/12/2006	Central Area Reg Training	\$1,375.00	
CR002465	8/12/2006	Weekly banking	\$8,665.10	
CR002486	8/12/2006	Weekly banking	\$284.00	
CR002491	8/12/2006	for purchase of trampoline	\$600.00	
CR002495	8/12/2006	Payment; City of Fremantle	\$370.00	
OD000156	11/12/2006	Reversal; 401456; 11/12/2006	\$83.27	
CR002509	13/12/2006	P.Cusworth wages returned	\$960.00	
CR002502	14/12/2006	Weekly banking	\$2,505.10	
CR002503	14/12/2006	Weekly banking	\$8,973.05	
CR002510	15/12/2006	Payment; City of Armadale	\$24,600.57	
CR002512	15/12/2006	Regalcroft	\$1,275.08	
CR002520	22/12/2006	Weekly banking	\$4,120.49	
CR002521	22/12/2006	Weekly banking	\$410.24	
CR002533	22/12/2006	Nightly fees	\$119.70	
CR002534	23/12/2006	Nightly fees	\$83.50	
CR002542	29/12/2006	Regalcroft	\$1,717.18	
CR002543	29/12/2006	Weekly banking	\$42.00	
IE311206	29/12/2006	Weekly banking	\$85.89	
Total:			\$73,032.15	\$0.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/200
11:59:39 AM

Page 3

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1113		Armadale Gen Chq A/C		
Date of Bank Statement: 31/12/2006				

Outstanding Cheques

401225	20/10/2005	Farlee Walker		\$85.42
401304	17/01/2006	Cash		\$169.30
401470	27/12/2006	Master Super		\$157.50
ef00271	31/12/2006	Federation of PCYC		\$340.00
			Total:	\$0.00
				\$762.22

Reconciliation

MYOB Balance on 31/12/2006:	\$64,540.45
Add: Outstanding Cheques:	\$762.22
Subtotal:	\$65,302.67
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$65,302.67

The Federation of PCYC Armadale Branch
 PO Box 375
 Armadale WA 6992

Profit & Loss Statement

November 2006

8/01/2006
 2:47:24 PM

Income		
Operating Income		
Donations		
General Donations	\$50.00	\$1,323.52
Other Grants		
Club Activities		
Activities Particip'n/OSC Fees	\$27,298.62	
Police Rangers Income	\$1,570.25	
Investment Income		
Other Income		
Motor Vehicle/Bus Hire Income	\$45.45	
Hall & Chair Hire	\$859.09	
Sales of Goods		
Sales: Shop Consumables	\$10.00	
Sales: General Merchandise	\$2,846.80	
Total Income		<u>\$34,003.73</u>
Cost of Sales		
Purchases		
Purchases-Shop Consumables	\$53.42	
Purchases: General Merchandise	\$2,032.54	
Total Cost of Sales		<u>\$2,085.96</u>
Gross Profit		<u>\$31,917.77</u>
Expenses		
Operating Expenses		
Bank Charges & Fees	\$109.76	
Cleaning & Domestic Supplies	\$377.18	
Expendable Equipment	\$94.99	
Freight/Courier	\$11.64	
Gas	\$87.09	
General Expenses	\$958.02	
Postages	\$33.82	
Printing	\$404.12	
Promotions/Marketing	\$494.45	
Repairs & Maintenance: Grounds	\$533.40	
Repairs & Maintenance: Others	\$220.36	
Security	\$70.00	
Stationery	\$227.73	
Telephone	\$459.14	
Club Activities Expenses		
Police Rangers Expenses	\$1,612.75	
Club Activities Expenses-Other	\$3,350.04	
Total Club Activities Expenses		<u>\$4,971.79</u>
Motor Vehicle Expenses		
Motor Vehicle: Lease Expense	\$340.00	
Motor Vehicle: Fuel Expense	\$298.81	
Employment Expenses		
Wages & Salaries	\$28,051.85	
Employer Exps /Staff Amenities	\$2,012.68	
Total Expenses		<u>\$39,756.83</u>
Operating Profit		<u>-\$7,839.06</u>
Other Income		
Other Grants	\$24,600.57	
Total Other Income		<u>\$24,600.57</u>

The Federation of PCYC Armadale Branch

Profit & Loss Statement

November 2006

8/01/2006
2:47:24 PM

Other Expenses

Net Profit / (Loss)

\$16,761.51

The Federation of PCYC Armadale Branch
 PO Box 375
 Armadale WA 6992

Reconciliation Report

9/01/2006 2:45:28 PM Page 1

Cheque Account: 1-1113 Armadale Gen Chq A/C
 Date of Bank Statement: 30/11/2006

ID#	Date	Memo/Payee	Deposit	Withdrawal
Reconciled Cheques				
401436	4/10/2006	Metropolitan Cash Register Co		\$12.50
401445	1/11/2006	Police Rangers		\$283.02
bPAY	1/11/2006	Telstra		\$367.04
did cart	1/11/2006	CARTS		\$268.22
SC171106	1/11/2006	Payment by authority to westp		\$22.00
SC301106	1/11/2006	merchant charges handyway		\$54.76
CR002412	1/11/2006	Wages Clearing		\$198.41
401450	2/11/2006	Paramount Promotions		\$643.90
SC171106	2/11/2006	Internet online banking transac		\$27.50
SC171106	2/11/2006	token monthly fee		\$11.00
eFT 207	3/11/2006	G Force Printing		\$132.00
EFT00205	3/11/2006	Copy Paper King		\$6.42
EFT00208	3/11/2006	Cannon Hygiene		\$363.00
401441	8/11/2006	Buzz Dance Theatre		\$140.00
ef00cad	8/11/2006	Cadbury Schweppes		\$331.06
ef00cad	8/11/2006	Cadbury Schweppes		\$506.11
bPAY	9/11/2006	Telstra		\$30.00
CR002427	12/11/2006	Nightly fees		\$91.50
401446	13/11/2006	Petty cash		\$299.15
401447	13/11/2006	Armadale Cycle World		\$46.60
CR002428	13/11/2006	Nightly fees		\$1,162.70
CR002414	14/11/2006	Wages Clearing		\$108.00
CR002415	14/11/2006	Wages Clearing		\$11,817.31
CR002429	14/11/2006	Nightly fees		\$828.20
did cart	15/11/2006	CARTS		\$268.22
eFT00210	15/11/2006	D & P Rose		\$220.00
eFT00211	15/11/2006	D & P Rose		\$98.00
EN00212	15/11/2006	Federation of PCYC		\$44.30
EN00213	15/11/2006	Network Foods		\$384.92
EN00214	15/11/2006	Perth Frozen foods (Streets)		\$161.40
EN00215	15/11/2006	Warrang Brdli		\$240.00
EN00216	15/11/2006	Warrang Brdli		\$400.00
EN00217	15/11/2006	Retravision		\$46.00
EN00218	15/11/2006	Armadale Kalmscott Refrigerat		\$485.00
EN00219	15/11/2006	Auswaste		\$146.52
EN00220	15/11/2006	School Mart		\$336.02
EN00221	15/11/2006	Godfreys		\$116.40
EFT00222	15/11/2006	Police Rangers		\$70.68
EN00224	15/11/2006	Police Rangers		\$237.28
ef00230	15/11/2006	Sainor, Arnelie		\$214.36
eFT1209	15/11/2006	Cadbury Schweppes		\$288.01
CR002426	15/11/2006	Nightly fees		\$280.40
CR002430	15/11/2006	Nightly fees		\$1,127.55
ef0231	17/11/2006	Cadbury Schweppes		\$533.85
ef00224	17/11/2006	Community Newspaper Group		\$489.20
ef00225	17/11/2006	Community Newspaper Group		\$25.81
ef00226	17/11/2006	Federation of PCYC		\$340.00
ef00227	17/11/2006	Scope Business Imaging		\$617.53
ef00228	17/11/2006	Kalmscott Transport		\$273.19
ef00229	17/11/2006	Cadbury Schweppes		\$418.63
ef00233	17/11/2006	Federation of PCYC		\$80.67
ef00234	17/11/2006	Cadbury Schweppes		\$367.22
ef00235	17/11/2006	U-Move Australia		\$116.50
ef00236	17/11/2006	Examiner		\$250.00
CR002472	17/11/2006	Wages Clearing correction p/e		\$330.07

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:28 PM Page 2

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1113		Armadale Gen Chq A/C		
Date of Bank Statement: 30/11/2006				

Reconciled Cheques

CR002473	17/11/2006	Wages Clearing correction ple		\$447.80
401449	20/11/2006	Cecil Andrews Highschool		\$294.00
401451	20/11/2006	Petty cash		\$292.15
bpay	20/11/2006	ATO		\$6,026.00
401452	24/11/2006	Harvey Norman		\$459.90
EN 244	24/11/2006	Perth Frozen Foods (Streets)		\$122.45
EFT00237	24/11/2006	Mountain Design		\$125.00
EFT00238	24/11/2006	Police Rangers		\$503.89
EFT00239	24/11/2006	Armadale Lock & Key Service		\$44.00
EFT00240	24/11/2006	Cash		\$77.36
EFT00241	24/11/2006	Armadale Lock & Key Service		\$33.00
EN00242	24/11/2006	Bruce Caporn		\$208.57
EN00243	24/11/2006	Warrang Bridl		\$360.00
401448	27/11/2006	Skysurfers		\$600.00
CR002475	27/11/2006	Wages Clearing		\$11,010.75
cans	29/11/2006	CARTS		\$756.03
Total:			\$0.00	\$47,896.03

Reconciled Deposits

CR002393	1/11/2006	Weekly banking	\$6,394.88	
CR002416	1/11/2006	Wages Clearing	\$330.07	
CR002394	2/11/2006	Nightly fees	\$57.10	
CR002403	2/11/2006	Weekly banking	\$357.60	
CR002404	9/11/2006	Weekly banking	\$5,679.10	
CR002469	9/11/2006	CommuniCare Inc	\$1,323.52	
CR002413	10/11/2006	City of Armadale	\$566.97	
CR002421	11/11/2006	Nightly fees	\$280.40	
CR002422	12/11/2006	Nightly fees	\$91.50	
CR002423	13/11/2006	Nightly fees	\$1,162.70	
CR002424	14/11/2006	Nightly fees	\$628.20	
CR002417	15/11/2006	Wages Clearing	\$447.60	
CR002426	15/11/2006	Nightly fees	\$1,127.55	
CR002431	16/11/2006	Weekly banking	\$495.70	
CR002432	16/11/2006	Weekly banking	\$4,287.30	
CR002436	16/11/2006	Weekly banking	\$1,001.20	
CR002470	16/11/2006	Payment, Dalketh Primary Sc	\$200.00	
CR002471	16/11/2006	wages returned - incorrect ban	\$396.60	
CR002448	23/11/2006	Weekly banking	\$7,759.87	
CR002449	23/11/2006	Weekly banking	\$2,611.85	
CR002474	27/11/2006	Wages Clearing-returned wag	\$32.00	
CD000151	30/11/2006	Reversal; 401436; 4/10/2006 c	\$12.80	
CR002469	30/11/2006	Weekly banking	\$447.30	
Total:			\$35,691.81	\$0.00

Outstanding Cheques

401225	20/10/2005	Farlee Walker		\$95.42
401304	17/01/2006	Cash		\$169.30
401453	24/11/2006	Police Rangers		\$43.00
401454	24/11/2006	Police Rangers		\$175.44
Total:			\$0.00	\$483.16

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2008 2:48:29 PM Page 3

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1113		Armadale Gen Chq A/C		
Date of Bank Statement: 30/11/2006				

Outstanding Cheques

Reconciliation

MYOB Balance on 30/11/2006:	\$35,002.42
Add: Outstanding Cheques:	\$483.16
Subtotal:	\$35,485.58
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$35,485.58

 Cheque Account: 1-1170 Cash Drawer - for Banking
 Date of Bank Statement: 30/11/2006

Reconciled Cheques

CR002448	23/11/2006	Weekly banking		\$7,759.87
CR002449	23/11/2006	Weekly banking		\$630.00
CR002449	23/11/2006	Weekly banking		\$10.00
CR002449	23/11/2006	Weekly banking		\$10.60
CR002449	23/11/2006	Weekly banking		\$1,895.75
CR002449	23/11/2006	Weekly banking		\$35.50
CR002449	23/11/2006	Weekly banking		\$30.00
Total:			\$0.00	\$10,371.72

Reconciled Deposits

CR002437	16/11/2006	Nightly fees	\$2,875.07	
CR002438	16/11/2006	Nightly fees	\$553.00	
CR002439	16/11/2006	Nightly fees	\$248.90	
CR002440	20/11/2006	Nightly fees	\$2,519.95	
CR002441	21/11/2006	Nightly fees	\$637.00	
CR002443	21/11/2006	Payment; Armadale Rollerskati	\$672.00	
CR002442	22/11/2006	Nightly fees	\$962.76	
CR002444	23/11/2006	Payment; West Kalmscott Vac	\$200.00	
CR002445	23/11/2006	Payment; City of Fremantle	\$200.00	
CR002446	23/11/2006	Payment; Seniors Inc. Rec.	\$830.00	
CR002447	23/11/2006	Donation for use of bus	\$50.00	
CR002450	23/11/2006	Payment; Euroz Security	\$605.00	
CR002451	23/11/2006	Nightly fees	\$0.05	
Total:			\$10,371.72	\$0.00

Outstanding Cheques

CR001958	30/03/2006	Weekly banking		\$563.30
CR001959	30/03/2006	EFTPOS Settlement Nightly		\$95.70
CR002459	30/11/2006	Weekly banking		\$52.00
CR002459	30/11/2006	Weekly banking		\$32.00
CR002459	30/11/2006	Weekly banking		\$25.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:48:29 PM Page 4

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1170		Cash Drawer - for Banking		
Date of Bank Statement: 30/11/2006				

Outstanding Cheques

ID#	Date	Memo/Payee	Deposit	Withdrawal
CR002459	30/11/2006	Weekly banking		\$338.30
Total:			\$0.00	\$1,108.30

Outstanding Deposits

ID#	Date	Memo/Payee	Deposit	Withdrawal
CR002130	19/06/2006	Weekly banking	\$14.00	
CR002452	23/11/2006	Nightly fees	\$735.90	
CR002453	24/11/2006	Nightly fees	\$640.85	
CR002454	25/11/2006	Nightly fees	\$234.20	
CR002455	27/11/2006	Nightly fees	\$904.25	
CR002456	28/11/2006	Nightly fees	\$723.60	
CR002457	29/11/2006	Nightly fees	\$1,196.25	
CR002458	30/11/2006	Nightly fees	\$583.65	
Total:			\$5,032.70	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$3,926.40
Add: Outstanding Cheques:	\$1,108.30
Subtotal:	\$5,032.70
Deduct: Outstanding Deposits:	\$5,032.70
Expected Balance on Statement:	\$0.00

Cheque Account: 1-1180 Petty Cash
 Date of Bank Statement: 30/11/2006

Outstanding Deposits

ID#	Date	Memo/Payee	Deposit	Withdrawal
401373	5/06/2006	Petty cash	\$291.50	
Total:			\$291.50	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$291.50
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$291.50
Deduct: Outstanding Deposits:	\$291.50
Expected Balance on Statement:	\$0.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006
 2:46:29 PM

Page 5

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1310		Accounts Receivable		
Date of Bank Statement: 30/11/2006				
Reconciled Cheques				
CR002433	16/11/2006	Payment; Midland PCYC		\$350.00
CR002434	16/11/2006	Payment; Community Physioth		\$298.20
CR002435	16/11/2006	Payment; Community Physioth		\$176.00
CR002435	16/11/2006	Payment; Community Physioth		\$176.00
CR002470	16/11/2006	Payment; Dalkeith Primary Sc		\$320.00
CR002443	21/11/2006	Payment; Armadale Rollerskati		\$320.00
CR002443	21/11/2006	Payment; Armadale Rollerskati		\$352.00
SJ000154	22/11/2006	Community Physiotherapy Ser		\$298.20
CR002420	22/11/2006	Payment; Heinz Gary		\$105.00
CR002444	23/11/2006	Payment; West Kelmescott Vac		\$200.00
CR002445	23/11/2006	Payment; City of Fremantle		\$200.00
CR002446	23/11/2006	Payment; Seniors Inc. Rec.		\$830.00
00000609	24/11/2006	Dale Christian College		\$174.55
00000609	24/11/2006	Dale Christian College		\$17.45
Total:			\$0.00	\$3,699.40
Reconciled Deposits				
00000481	24/05/2006	Community Physiotherapy Ser	\$16.00	
00000481	24/05/2006	Community Physiotherapy Ser	\$160.00	
00000498	11/07/2006	Community Physiotherapy Ser	\$16.00	
00000498	11/07/2006	Community Physiotherapy Ser	\$160.00	
00000532	11/09/2006	Armadale Rollerskating Club	\$290.91	
00000532	11/09/2006	Armadale Rollerskating Club	\$29.09	
00000581	5/10/2006	Community Physiotherapy Ser	\$272.00	
00000581	5/10/2006	Community Physiotherapy Ser	\$27.20	
00000588	11/10/2006	City of Fremantle	\$181.82	
00000588	11/10/2006	City of Fremantle	\$18.18	
00000577	23/10/2006	Midland PCYC	\$318.18	
00000577	23/10/2006	Midland PCYC	\$31.82	
00000581	25/10/2006	Seniors Inc. Rec.	\$754.55	
00000581	25/10/2006	Seniors Inc. Rec.	\$75.45	
00000585	1/11/2006	Armadale Rollerskating Club	\$320.00	
00000585	1/11/2006	Armadale Rollerskating Club	\$32.00	
00000591	13/11/2006	West Kelmescott Vacation Care	\$181.82	
00000591	13/11/2006	West Kelmescott Vacation Care	\$18.18	
00000594	15/11/2006	Heinz Gary	\$95.45	
00000594	15/11/2006	Heinz Gary	\$9.55	
00000595	17/11/2006	Dalkeith Primary School	\$181.82	
00000595	17/11/2006	Dalkeith Primary School	\$18.18	
SJ000154	22/11/2006	Community Physiotherapy Ser	\$298.20	
00000602	24/11/2006	Dale Christian College	\$174.55	
00000602	24/11/2006	Dale Christian College	\$17.45	
Total:			\$3,699.40	\$0.00
Outstanding Cheques				
CR002450	23/11/2006	Payment; Euroz Security		\$200.00
CR002450	23/11/2006	Payment; Euroz Security		\$405.00
Total:			\$0.00	\$605.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006
 2:46:29 PM

Page 6

ID#	Date	Memo/Payee	Deposit	Withdrawal
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Cheque Account: 1-1310 Accounts Receivable
 Date of Bank Statement: 30/11/2006

Outstanding Deposits

00000387	31/01/2006	CARROLL, Debbie	\$109.40	
00000388	31/01/2006	FEATHERSTON, Margaret	\$154.20	
00000389	31/01/2006	NEAL,Sue	\$117.90	
00000485	30/04/2006	PAMELA DAWSON	\$142.66	
00000490	19/06/2006	National Community C/P Progr	\$443.25	
00000490	19/06/2006	National Community C/P Progr	\$4,435.00	
00000509	3/08/2006	Christine Chapman	\$136.95	
00000509	3/08/2006	Christine Chapman	\$13.70	
00000510	3/08/2006	Julie Kosar	\$79.18	
00000510	3/08/2006	Julie Kosar	\$7.92	
00000527	1/09/2006	Heinz Gary	\$95.45	
00000527	1/09/2006	Heinz Gary	\$9.55	
00000528	1/09/2006	Julie Kosar	\$31.18	
00000528	1/09/2006	Julie Kosar	\$31.82	
00000534	13/09/2006	Central Processing Unit	\$13.64	
00000534	13/09/2006	Central Processing Unit	\$1.36	
00000535	13/09/2006	Dalketh Primary School	\$550.00	
00000536	13/09/2006	Dalketh Primary School	\$55.00	
00000537	13/09/2006	Musselfest	\$260.91	
00000537	13/09/2006	Musselfest	\$26.09	
00000558	5/10/2006	Dale Christian College	\$236.82	
00000558	5/10/2006	Dale Christian College	\$23.86	
00000569	11/10/2006	Municipal Work Care	\$200.00	
00000569	11/10/2006	Municipal Work Care	\$20.00	
00000572	16/10/2006	Christine Chapman	\$74.15	
00000579	24/10/2006	Armadale Rollerskating Club	\$654.55	
00000579	24/10/2006	Armadale Rollerskating Club	\$65.45	
00000582	31/10/2006	Dept for Commun	\$127.27	
00000582	31/10/2006	Dept for Commun	\$12.73	
00000584	1/11/2006	Trievens	\$500.00	
00000584	1/11/2006	Trievens	\$55.00	
00000586	1/11/2006	United Maori Association	\$627.27	
00000586	1/11/2006	United Maori Association	\$62.73	
00000589	13/11/2006	City of Armadale	\$24,600.57	
00000590	13/11/2006	City of Fremantle	\$336.36	
00000590	13/11/2006	City of Fremantle	\$33.64	
00000592	13/11/2006	Euroz Security	\$181.82	
00000592	13/11/2006	Euroz Security	\$18.18	
00000593	13/11/2006	Town of Mosman	\$368.18	
00000593	13/11/2006	Town of Mosman	\$36.82	
00000598	20/11/2006	Collie PCYC	\$509.09	
00000598	20/11/2006	Collie PCYC	\$50.91	
00000597	20/11/2006	Rosie O	\$445.45	
00000597	20/11/2006	Rosie O	\$44.55	
00000598	20/11/2006	Emergency Services Cadets	\$42.50	
00000598	20/11/2006	Emergency Services Cadets	\$4.25	
00000599	22/11/2006	Dept for Commun Arm	\$45.45	
00000599	22/11/2006	Dept for Commun Arm	\$4.55	
00000600	24/11/2006	Neerigen Brook Primary Schoo	\$125.45	
00000600	24/11/2006	Neerigen Brook Primary Schoo	\$12.55	
00000601	24/11/2006	Gwynne Park Pri	\$30.00	
00000601	24/11/2006	Gwynne Park Pri	\$3.00	
00000610	24/11/2006	Dale Christian College	\$301.82	
00000610	24/11/2006	Dale Christian College	\$30.18	
00000603	29/11/2006	Armadale Rollerskating Club	\$567.27	
00000603	29/11/2006	Armadale Rollerskating Club	\$56.73	
00000604	29/11/2006	Youth for Christ	\$1,818.18	

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:30 PM Page 7

ID#	Date	Memor/Payee	Deposit	Withdrawal
Cheque Account: 1-1310		Accounts Receivable		
Date of Bank Statement: 30/11/2006				
Outstanding Deposits				
0000804	29/11/2006	Youth for Christ	\$181.82	
			Total:	\$39,561.37
				\$0.00

Reconciliation	
MYOB Balance on 30/11/2006:	\$38,956.37
Add: Outstanding Cheques:	\$605.00
Subtotal:	\$39,561.37
Deduct: Outstanding Deposits:	\$39,561.37
Expected Balance on Statement:	\$0.00

Cheque Account: 1-1330		Sundry Debtors		
Date of Bank Statement: 30/11/2006				
Outstanding Cheques				
GJ000139	30/08/2006	Journal Bike Workshop Grants		\$4,878.50
GJ000139	30/08/2006	Journal Bike Workshop Grants		\$11,000.00
GJ000139	30/08/2006	Journal Bike Workshop Grants		\$11,000.00
			Total:	\$26,878.50
				\$0.00

Outstanding Deposits				
GJ000151	31/07/2006	Reversing Jnl # 145 & trf. grant	\$10,000.00	
GJ000152	31/07/2006	trf gst amount (g)139 error) Inv	\$2,443.50	
GJ000179	26/09/2006	TRF- 3rd pint into bike wlksh gr	\$10,000.00	
			Total:	\$22,443.50
				\$0.00

Reconciliation	
MYOB Balance on 30/11/2006:	-\$4,435.00
Add: Outstanding Cheques:	\$26,878.50
Subtotal:	\$22,443.50
Deduct: Outstanding Deposits:	\$22,443.50
Expected Balance on Statement:	\$0.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:30 PM Page 8

Cheque Account: 2-1210 Accounts Payable
Date of Bank Statement: 30/11/2006

ID#	Date	Memo/Payee	Payments	Charges
Reconciled Charges				
00001035	23/10/2006	Mountain Design		\$113.64
00001035	23/10/2006	Mountain Design		\$11.38
00001055	1/11/2006	Armadale Lock & Key Service		\$40.00
00001055	1/11/2006	Armadale Lock & Key Service		\$4.00
00001061	2/11/2006	Cecil Andrews Highschool		\$267.27
00001061	2/11/2006	Cecil Andrews Highschool		\$26.73
00001054	8/11/2006	Buzz Dance Theatre		\$236.36
00001054	8/11/2006	Buzz Dance Theatre		\$23.64
00001063	8/11/2006	Perth Frozen foods (Streets)		\$111.32
00001063	8/11/2006	Perth Frozen foods (Streets)		\$11.13
00001064	8/11/2006	Bruce Caporn		\$189.61
00001064	8/11/2006	Bruce Caporn		\$18.96
00001070	8/11/2006	Buzz Dance Theatre		\$127.27
00001070	8/11/2006	Buzz Dance Theatre		\$12.73
00001096	13/11/2006	Cash		\$70.33
00001096	13/11/2006	Cash		\$7.03
00001062	14/11/2006	Warrang Bridll		\$360.00
00001065	15/11/2006	Armadale Lock & Key Service		\$30.00
00001065	15/11/2006	Armadale Lock & Key Service		\$3.00
00001068	15/11/2006	Cash		\$70.24
00001068	15/11/2006	Cash		\$7.02
			Total:	\$0.00
				\$1,741.64

ID#	Date	Memo/Payee	Payments	Charges
Reconciled Payments				
00001071	8/11/2006	Buzz Dance Theatre	\$236.36	
00001071	8/11/2006	Buzz Dance Theatre	\$23.64	
401441	8/11/2006	Buzz Dance Theatre	\$140.00	
00001067	15/11/2006	Cash	\$70.24	
00001067	15/11/2006	Cash	\$7.02	
401449	20/11/2006	Cecil Andrews Highschool	\$294.00	
Eft 244	24/11/2006	Perth Frozen foods (Streets)	\$122.45	
EFT00237	24/11/2006	Mountain Design	\$125.00	
EFT00239	24/11/2006	Armadale Lock & Key Service	\$44.00	
EFT00240	24/11/2006	Cash	\$77.36	
EFT00241	24/11/2006	Armadale Lock & Key Service	\$33.00	
Eft00242	24/11/2006	Bruce Caporn	\$208.57	
Eft00243	24/11/2006	Warrang Bridll	\$360.00	
			Total:	\$1,741.64
				\$0.00

ID#	Date	Memo/Payee	Payments	Charges
Outstanding Charges				
00000868	31/03/2006	Federation of PCYC		\$10,990.00
00000871	25/05/2006	Federation of PCYC		\$6,471.00
00000892	9/10/2006	Dyson's		\$144.12
00000892	9/10/2006	Dyson's		\$14.41
00001076	1/11/2006	Dyson's		\$80.00
00001076	1/11/2006	Dyson's		\$8.00
00001059	3/11/2006	Police Rangers		\$47.27
00001059	3/11/2006	Police Rangers		\$4.73
00001068	6/11/2006	Federation of PCYC		\$9,082.00
00001065	15/11/2006	Police Rangers		\$39.09
00001065	15/11/2006	Police Rangers		\$3.91
00001057	15/11/2006	Police Rangers		\$19.48

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:30 PM Page 9
 ID# Date Memo/Payee Payments Charges

Cheque Account: 2-1210 Accounts Payable
 Date of Bank Statement: 30/11/2006

Outstanding Charges

00001057	15/11/2006	Police Rangers		\$1.85
00001058	15/11/2006	Police Rangers		\$92.74
00001058	15/11/2006	Police Rangers		\$9.27
00001069	15/11/2006	Copy Paper King		\$154.18
00001069	15/11/2006	Copy Paper King		\$15.42
00001072	15/11/2006	Telstra		\$249.75
00001072	15/11/2006	Telstra		\$24.97
00001079	15/11/2006	School Mart		\$171.15
00001079	15/11/2006	School Mart		\$17.12
00001078	16/11/2006	Dyson's		\$40.00
00001078	16/11/2006	Dyson's		\$4.00
00001087	19/11/2006	Armadale Keimscott Refrigerat		\$65.00
00001086	22/11/2006	Dyson's		\$290.52
00001098	22/11/2006	Dyson's		\$29.09
00001073	23/11/2006	Mrs Macs		\$53.41
00001073	23/11/2006	Mrs Macs		\$5.34
00001074	23/11/2006	Telstra		\$13.61
00001074	23/11/2006	Telstra		\$1.36
00001097	23/11/2006	Police Rangers		\$43.64
00001097	23/11/2006	Police Rangers		\$4.36
00001080	24/11/2006	Cadbury Schweppes		\$495.16
00001080	24/11/2006	Cadbury Schweppes		\$49.52
00001088	25/11/2006	Network Foods		\$245.24
00001088	25/11/2006	Network Foods		\$24.52
00001089	25/11/2006	Western Power		\$30.00
00001089	25/11/2006	Western Power		\$2.00
00001085	27/11/2006	Accidental		\$274.50
00001085	27/11/2006	Accidental		\$27.45
00001086	27/11/2006	Telstra		\$27.27
00001086	27/11/2006	Telstra		\$2.73
00001081	28/11/2006	Cash		\$26.50
00001081	28/11/2006	Cash		\$2.65
00001082	28/11/2006	Metropolitan Cash Register Co		\$11.64
00001082	28/11/2006	Metropolitan Cash Register Co		\$1.16
00001083	28/11/2006	Classic Trophies		\$591.40
00001083	28/11/2006	Classic Trophies		\$59.14
00001090	28/11/2006	Copy Paper King		\$5.37
00001090	28/11/2006	Copy Paper King		\$0.54
00001084	28/11/2006	Perth Frozen foods (Streets)		\$110.23
00001084	28/11/2006	Perth Frozen foods (Streets)		\$11.02
00001091	28/11/2006	School Mart		\$28.00
00001091	28/11/2006	School Mart		\$2.80
00001092	28/11/2006	Alinta Gas		\$67.09
00001092	28/11/2006	Alinta Gas		\$6.71
00001093	30/11/2006	Auswaste		\$118.40
00001093	30/11/2006	Auswaste		\$11.84
00001094	30/11/2006	Cadbury Schweppes		\$503.51
00001094	30/11/2006	Cadbury Schweppes		\$50.35
00001099	30/11/2006	Perth City Glass		\$533.40
00001099	30/11/2006	Perth City Glass		\$53.34
00001100	30/11/2006	Keimscott Transport		\$215.64
00001100	30/11/2006	Keimscott Transport		\$21.56
00001101	30/11/2006	Scope Business Imaging		\$404.12
00001101	30/11/2006	Scope Business Imaging		\$40.41
00001102	30/11/2006	Federation of PCYC		\$340.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2008
 2:48:30 PM

Page 10

ID#	Date	Memo/Payee	Payments	Charges
Cheque Account: 2-1210		Accounts Payable		
Date of Bank Statement: 30/11/2008				

Outstanding Charges

Total: \$0.00 \$32,598.50

Outstanding Payments

eth00157	23/09/2006	Federation of PCYC	\$5,000.00	
00001075	18/11/2006	Dysons's	\$73.14	
00001075	18/11/2006	Dysons's	\$7.31	
00001077	20/11/2006	Dysons's	\$79.00	
00001077	20/11/2006	Dysons's	\$7.90	
401453	24/11/2006	Police Rangers	\$43.00	
401454	24/11/2006	Police Rangers	\$52.00	
401454	24/11/2006	Police Rangers	\$21.43	
401454	24/11/2006	Police Rangers	\$102.01	
Total:			\$5,385.79	\$0.00

Reconciliation

MYOB Balance on 30/11/2008:	\$27,212.71
Subtract: Outstanding Charges:	\$32,598.50
Subtotal:	-\$5,385.79
Add: Outstanding Payments:	\$5,385.79
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1220 Sundry Creditors
 Date of Bank Statement: 30/11/2008

Outstanding Charges

GJ000093	31/10/2005	transfer of overadvance for bre		\$4,866.96
GJ000099	30/12/2005	TRANSFER SHP ADVANCE T		\$13,208.47
CR002262	1/06/2006	FAO		\$3,987.06
Total:			\$0.00	\$22,062.49

Outstanding Payments

GJ000101	31/01/2006	TRANSFER FUNDS FROM F	\$3,866.85	
GJ000102	31/01/2006	TRANSFER EXTRA BALANC	\$432.45	
GJ000135	30/04/2006	Journal SHP Program Funds	\$3,103.44	
GJ000163	25/08/2006	trf funds SHP break 2-CCB	\$5,350.25	
GJ000165	31/08/2006	Correction-Break 4 funds trf	\$3,970.25	
GJ000211	31/10/2006	SHP acquital for Break 3	\$3,702.76	
Total:			\$20,415.00	\$0.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006
2:46:31 PM

Page 11

ID#	Date	Memo/Payee	Payments	Charges
Cheque Account: 2-1220		Sundry Creditors		
Date of Bank Statement: 30/11/2006				

Outstanding Payments

Reconciliation

MYOB Balance on 30/11/2006:	\$1,647.49
Subtract: Outstanding Charges:	\$22,062.49
Subtotal:	-\$20,415.00
Add: Outstanding Payments:	\$20,415.00
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1250 Grants Clearing Account
Date of Bank Statement: 30/11/2006

Outstanding Charges

GJ000038	30/09/2004	Outreach Worker Grant	\$5,000.00
CR001785	28/12/2005	National Community C/P Progr	\$22,000.00
GJ000136	29/05/2006	Journal rangers funding	\$2,450.00
GJ000151	31/07/2006	Reversing Jnl # 145 & trf. grant	\$10,000.00
GJ000157	25/08/2006	trf credit(fpwa) back to Grant A	\$1,053.64
GJ000158	25/08/2006	FPWA GRANT trf	\$1,000.00
GJ000159	25/08/2006	correcting gst inclusions in 2-1	\$870.75
GJ000159	25/08/2006	correcting gst inclusions in 2-1	\$700.77
GJ000159	25/08/2006	correcting gst inclusions in 2-1	\$393.81
GJ000160	25/08/2006	reversing gst amounts included	\$108.36
GJ000160	25/08/2006	reversing gst amounts included	\$30.05
GJ000164	28/08/2006	trf challenge grant to clearing a	\$5,000.00
GJ000172	31/08/2006	gst correction jnl re g000160	\$8.00
GJ000179	28/09/2006	TRF 3rd pmt into bike wksh gr	\$10,000.00
CR002319	29/09/2006	2nd Moely for 2006 Police Ra	\$4,025.00
GJ000205	31/10/2006	Police Ranger Gen A/c bal fro	\$484.92
Total:			\$63,156.30

Outstanding Payments

GJ000134	30/04/2006	Journal Grant Funds	\$9,578.00
GJ000137	29/05/2006	Journal outreach worker grant f	\$1,192.00
GJ000138	29/05/2006	Journal bike workshop grant fu	\$7,705.00
GJ000140	30/06/2006	Journal Bike Workshop Grant	\$4,335.28
GJ000141	30/06/2006	Journal Moordij	\$418.53
GJ000149	31/07/2006	trf july's expenses-mordij prog	\$291.82
GJ000150	31/07/2006	trf april - july's expenses-police	\$313.31
GJ000153	31/07/2006	trf bike wksh exp. for july	\$1,561.48
GJ000159	25/08/2006	correcting gst inclusions in 2-1	\$2,000.00
GJ000189	31/08/2006	trf august expenses-from grant	\$442.67
GJ000171	31/08/2006	trf august expenses-from grant	\$120.00
GJ000173	31/08/2006	gst adj jnl. taking gst out of gra	\$222.73
GJ000178	13/09/2006	trf funds from bike wksh grant	\$3,000.00
GJ000178	13/09/2006	trf funds from bike wksh grant	\$1,000.00
GJ000178	13/09/2006	trf funds from bike wksh grant	\$500.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:31 PM Page 12
 ID# Date Memo/Payee Payments Charges

Cheque Account: 2-1250 Grants Clearing Account
 Date of Bank Statement: 30/11/2006

Outstanding Payments

GJ000194	23/09/2006	charging rangers for bus hire 2	\$30.00	
GJ000197	28/09/2006	trf bus hire amount out of clear	\$60.00	
GJ000193	30/09/2006	charging rangers expenses &	\$117.39	
GJ000195	30/09/2006	trf moorditj expenses for sept o	\$158.92	
GJ000196	30/09/2006	trf bike wikipo sept exps out of	\$720.57	
GJ000197	30/09/2006	trf sept exp for moorditj(2) gran	\$254.64	
GJ000202	31/10/2006	trf \$out of grant a/c for Challen	\$300.00	
GJ000202	31/10/2006	trf \$out of grant a/c for Challen	\$300.00	
GJ000203	31/10/2006	trf of \$ out of grant a/c for chall	\$25.00	
GJ000203	31/10/2006	trf of \$ out of grant a/c for chall	\$25.00	
GJ000204	31/10/2006	trf Ranger oyc Oct exp out of	\$1,731.10	
GJ000206	31/10/2006	Oct 06 Exp's for Police Ranger	\$238.77	
GJ000207	31/10/2006	trf of Oct09 expenses for bike	\$485.91	
GJ000208	31/10/2006	bal of oct exp for Police Range	\$64.25	
GJ000216	30/11/2006	trf nov 06 expenses out of gran	\$272.69	
GJ000217	30/11/2006	trf of nov06 expenses for bike	\$449.18	
GJ000218	30/11/2006	trf of nov06 expenses for polic	\$1,570.25	
Total:			\$39,484.49	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$23,670.81
Subtract: Outstanding Charges:	\$63,155.30
Subtotal:	-\$39,484.49
Add: Outstanding Payments:	\$39,484.49
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1350 Clubs GST Clearing Account
 Date of Bank Statement: 30/11/2006

Outstanding Charges

GJ000212	22/11/2006	Journaling out GST July-Sept		\$9,081.09
Total:			\$0.00	\$9,081.09

Outstanding Payments

00000871	25/05/2006	Federation of PCYC	\$6,471.00	
00001068	6/11/2006	Federation of PCYC	\$9,082.00	
Total:			\$15,553.00	\$0.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:31 PM Page 13

Cheque Account: 2-1350 Clubs GST Clearing Account
Date of Bank Statement: 30/11/2006

Outstanding Payments

Reconciliation

MYOB Balance on 30/11/2006:	-\$6,471.91
Subtract: Outstanding Charges:	\$9,081.09
Subtotal:	-\$15,553.00
Add: Outstanding Payments:	\$15,553.00
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1410 Salary & Wages Clearing Acct
Date of Bank Statement: 30/11/2006

Reconciled Charges

CR002416	1/1/2006	Wages Clearing	\$330.07
CR002417	15/11/2006	Wages Clearing	\$447.60
CR002471	16/11/2006	wages returned - incorrect ban	\$395.80
383	22/11/2006	Robert Galsworthy	\$169.70
CR002474	27/11/2006	Wages Clearing-returned wag	\$32.00
384	28/11/2006	Amanda Bisk	\$117.77
385	28/11/2006	Ira Boots	\$126.00
386	28/11/2006	Karen Branch	\$86.76
387	28/11/2006	Bruce Caporn	\$1,282.10
388	28/11/2006	Lisa Cooper	\$524.83
389	28/11/2006	Louise Cornwall	\$328.75
390	28/11/2006	Jennifer Elizabeth Croucher	\$930.78
391	28/11/2006	Ronald DuWaal	\$70.80
392	28/11/2006	Lauren Dimasi	\$97.00
393	28/11/2006	Kaye Easton	\$731.25
394	28/11/2006	Michael Fitzpatrick	\$1,246.14
395	28/11/2006	Michelle Gianelli	\$147.00
396	28/11/2006	Rod Gilboa	\$86.60
397	28/11/2006	Gary Hill	\$139.27
398	28/11/2006	Tamara Jackson	\$948.50
399	28/11/2006	Phil Jeger	\$142.00
400	28/11/2006	Renee Lifford	\$66.92
401	28/11/2006	Megan Mitchell	\$291.11
402	28/11/2006	Pauline Monk	\$330.00
403	28/11/2006	Catherine Clare Murdoch	\$147.23
404	28/11/2006	Zoe O'Shea	\$1,286.71
405	28/11/2006	Rebecca Papoutsidis	\$63.72
406	28/11/2006	Steven Radusin	\$84.00
407	28/11/2006	Julie Rankin	\$50.00
408	28/11/2006	Armede Setnor	\$338.00
409	28/11/2006	Simone Stewart	\$210.00
410	28/11/2006	Andra's Toake	\$107.44
411	28/11/2006	Michelle Van Aalen	\$397.25
412	28/11/2006	Joanne Wigley	\$137.10
413	28/11/2006	Sandra Worthington	\$402.80
414	28/11/2006	Phyllis Cusworth	\$1,024.50

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006
 2:48:31 PM

Page 14

ID#	Date	Memo/Payee	Payments	Charges
Cheque Account: 2-1410		Salary & Wages Clearing Acct		
Date of Bank Statement: 30/11/2006				

Reconciled Charges

Total: \$0.00 \$13,317.50

Reconciled Payments

CR002472	17/11/2006	Wages Clearing correction p/e	\$330.07	
CR002473	17/11/2006	Wages Clearing correction p/e	\$447.50	
CD000149	22/11/2006	Robert Galeworthy	\$598.30	
CR002475	27/11/2006	Wages Clearing	\$11,010.75	
CD000150	28/11/2006	Jennifer Elizabeth Croucher	\$930.78	
Total:			\$13,317.50	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$0.00
Subtract: Outstanding Charges:	\$0.00
Subtotal:	\$0.00
Add: Outstanding Payments:	\$0.00
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1420 Superannuation Payable
 Date of Bank Statement: 30/11/2006

Outstanding Charges

GJ000094	20/10/2005	balance cheque payment unde	\$0.20
271	4/10/2006	Bruce Caporn	\$73.53
272	4/10/2006	Lisa Cooper	\$43.20
274	4/10/2006	Phyllis Cusworth	\$40.00
274	4/10/2006	Phyllis Cusworth	\$113.81
275	4/10/2006	Kaye Easton	\$75.50
277	4/10/2006	Michael Fitzpatrick	\$129.57
282	4/10/2006	Tamara Jackson	\$111.38
284	4/10/2006	Megan Mitchell	\$45.79
285	4/10/2006	Zoe O'Shea	\$128.89
290	4/10/2006	Armelia Sainor	\$52.52
295	4/10/2006	Sandra Worthington	\$44.23
297	17/10/2006	Amanda Bisk	\$53.11
299	17/10/2006	Bruce Caporn	\$137.58
300	17/10/2006	Lisa Cooper	\$83.29
303	17/10/2006	Phyllis Cusworth	\$40.00
303	17/10/2006	Phyllis Cusworth	\$113.80
305	17/10/2006	Kaye Easton	\$68.56
305	17/10/2006	Michael Fitzpatrick	\$131.13
311	17/10/2006	Tamara Jackson	\$128.78
314	17/10/2006	Cassandra Mippy	\$95.98
315	17/10/2006	Megan Mitchell	\$109.12
316	17/10/2006	Pauline Monk	\$50.40

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2008 2:48:32 PM Page 15

ID#	Date	Memo/Payee	Payments	Charges
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Cheque Account: 2-1420 Superannuation Payable
 Date of Bank Statement: 30/11/2008

Outstanding Charges

317	17/10/2006	Zoe O'Shea		\$94.34
318	17/10/2006	Armelle Selnor		\$39.96
320	17/10/2006	Simone Stewart		\$44.10
321	17/10/2006	Michelle Van Aalen		\$75.02
323	31/10/2006	Amanda Blak		\$19.57
325	31/10/2006	Karen Branch		\$40.86
326	31/10/2006	Bruce Caporn		\$154.03
327	31/10/2006	Lisa Cooper		\$52.18
329	31/10/2006	Phyllis Cusworth		\$40.00
329	31/10/2006	Phyllis Cusworth		\$113.00
331	31/10/2006	Lauren Dimasi		\$46.80
332	31/10/2006	Kaye Easton		\$72.29
333	31/10/2006	Michael Fitzpatrick		\$131.14
334	31/10/2006	Robert Gaisworthy		\$47.75
335	31/10/2006	Michelle Gianatti		\$40.95
336	31/10/2006	Gary Hill		\$48.46
337	31/10/2006	Tamara Jackson		\$102.72
339	31/10/2006	Cassandra Mitty		\$23.60
340	31/10/2006	Megan Mitchell		\$62.61
341	31/10/2006	Pauline Monk		\$25.20
342	31/10/2006	Catherine Clare Murdoch		\$54.48
343	31/10/2006	Zoe O'Shea		\$143.78
346	31/10/2006	Armelle Selnor		\$32.83
347	31/10/2006	Simone Stewart		\$28.35
349	31/10/2006	Michelle Van Aalen		\$31.50
350	31/10/2006	Joann Wigley		\$44.04
351	31/10/2006	Sandra Worthington		\$34.60
356	14/11/2006	Bruce Caporn		\$114.87
357	14/11/2006	Lisa Cooper		\$44.64
359	14/11/2006	Phyllis Cusworth		\$40.00
359	14/11/2006	Phyllis Cusworth		\$123.28
363	14/11/2006	Kaye Easton		\$92.18
364	14/11/2006	Michael Fitzpatrick		\$140.57
365	14/11/2006	Robert Gaisworthy		\$72.21
368	14/11/2006	Tamara Jackson		\$96.53
371	14/11/2006	Megan Mitchell		\$60.40
374	14/11/2006	Zoe O'Shea		\$138.84
377	14/11/2006	Armelle Selnor		\$45.90
380	14/11/2006	Michelle Van Aalen		\$43.88
387	28/11/2006	Bruce Caporn		\$145.81
388	28/11/2006	Lisa Cooper		\$52.10
389	28/11/2006	Louise Cornwall		\$41.51
390	28/11/2006	Jennifer Elizabeth Croucher		\$115.81
393	28/11/2006	Kaye Easton		\$75.36
394	28/11/2006	Michael Fitzpatrick		\$137.42
398	28/11/2006	Tamara Jackson		\$101.52
401	28/11/2006	Megan Mitchell		\$27.28
402	28/11/2006	Pauline Monk		\$66.15
403	28/11/2006	Catherine Clare Murdoch		\$41.58
404	28/11/2006	Zoe O'Shea		\$147.56
408	28/11/2006	Armelle Selnor		\$32.40
409	28/11/2006	Simone Stewart		\$44.10
411	28/11/2006	Michelle Van Aalen		\$38.64
413	28/11/2006	Sandra Worthington		\$44.23
414	28/11/2006	Phyllis Cusworth		\$40.00
414	28/11/2006	Phyllis Cusworth		\$115.43

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2008 2:46:32 PM Page 16

ID#	Date	Memo/Payee	Payments	Charges
Cheque Account: 2-1420		Superannuation Payable		
Date of Bank Statement: 30/11/2006				

Outstanding Charges

Total: \$0.00 \$5,785.71

Outstanding Payments

CD000149	22/11/2006	Robert Galaworthy	\$72.21	
CD000150	28/11/2006	Jennifer Elizabeth Croucher	\$115.81	
Total:			\$188.02	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$5,597.69
Subtract: Outstanding Charges:	\$5,785.71
Subtotal:	-\$188.02
Add: Outstanding Payments:	\$188.02
Expected Balance on Statement:	\$0.00

Cheque Account: 2-1440 PAYG Tax Deduction
 Date of Bank Statement: 30/11/2006

Outstanding Charges

353	14/11/2006	Amanda Blisk	\$44.00
354	14/11/2006	Ira Bools	\$24.00
355	14/11/2006	Karen Branch	\$32.00
356	14/11/2006	Bruce Capom	\$228.00
357	14/11/2006	Lisa Cooper	\$42.00
359	14/11/2006	Phyllis Cusworth	\$246.00
360	14/11/2006	Rowena Davies	\$6.00
362	14/11/2006	Lauren Dimasi	\$40.00
363	14/11/2006	Kaye Easton	\$150.00
364	14/11/2006	Michael Fitzpatrick	\$348.00
365	14/11/2006	Robert Galaworthy	\$204.00
368	14/11/2006	Michelle Glanati	\$34.00
367	14/11/2006	Gary Hill	\$26.00
368	14/11/2006	Tamara Jackson	\$164.00
369	14/11/2006	Phil Jager	\$22.00
371	14/11/2006	Megan Mitchell	\$74.00
372	14/11/2006	Pauline Monk	\$26.00
373	14/11/2006	Catherine Clare Murdoch	\$48.00
374	14/11/2006	Zoe O'Shea	\$312.00
376	14/11/2006	Steven Radusin	\$24.00
378	14/11/2006	Julie Rankin	\$10.00
377	14/11/2006	Armelie Selnor	\$44.00
378	14/11/2006	Simone Stewart	\$10.00
379	14/11/2006	Andra's Toeke	\$26.00
380	14/11/2006	Michelle Van Aalten	\$40.00
381	14/11/2006	Joann Wigley	\$26.00

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:32 PM Page 17
ID# Date Memo/Payee Payments Charges

Cheque Account: 2-1440 PAYG Tax Deduction
Date of Bank Statement: 30/11/2006

Outstanding Charges

383	22/11/2006	Robert Galeworthy		\$32.00
384	28/11/2006	Amanda Blak		\$22.00
385	28/11/2006	Ira Boots		\$24.00
386	28/11/2006	Karen Branch		\$18.00
387	28/11/2006	Bruce Copson		\$338.00
388	28/11/2006	Lisa Cooper		\$54.00
389	28/11/2006	Louise Cornwall		\$20.00
390	28/11/2006	Jennifer Elizabeth Croucher		\$356.00
392	28/11/2006	Lauren Dimasi		\$20.00
393	28/11/2006	Kaye Easton		\$106.00
394	28/11/2006	Michael Fitzpatrick		\$320.00
395	28/11/2006	Michelle Gianatti		\$28.00
396	28/11/2006	Rod Clifton		\$41.00
397	28/11/2006	Gary Hill		\$28.00
398	28/11/2006	Tamara Jackson		\$184.00
399	28/11/2006	Phi Jager		\$28.00
401	28/11/2006	Megan Michall		\$12.00
402	28/11/2006	Pauline Monk		\$20.00
403	28/11/2006	Catherine Clare Murdoch		\$28.00
404	28/11/2006	Zoe O'Shea		\$344.00
406	28/11/2006	Steven Radusain		\$18.00
407	28/11/2006	Julie Rankin		\$10.00
408	28/11/2006	Armelle Seignor		\$22.00
410	28/11/2006	Andra's Toeka		\$20.00
411	28/11/2006	Michelle Van Aalen		\$32.00
412	28/11/2006	Joann Wigley		\$28.00
413	28/11/2006	Sandra Worthington		\$34.00
414	28/11/2006	Phyllis Cusworth		\$218.00
			Total:	\$0.00 \$4,651.00

Outstanding Payments

CD000149	22/11/2006	Robert Galeworthy	\$204.00	
CD000150	28/11/2006	Jennifer Elizabeth Croucher	\$356.00	
			Total:	\$560.00 \$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$4,091.00
Subtract: Outstanding Charges:	\$4,651.00
Subtotal:	-\$560.00
Add: Outstanding Payments:	\$560.00
Expected Balance on Statement:	\$0.00

Cheque Account: 8-1000 Asset Grants
Date of Bank Statement: 30/11/2006

The Federation of PCYC Armadale Branch

Reconciliation Report

8/01/2006 2:46:33 PM Page 18

ID#	Date	Memo/Payee	Payments	Charges
Cheque Account: 8-1000		Asset Grants		
Date of Bank Statement: 30/11/2006				

Outstanding Charges

GJ000106	26/02/2006	Journal dsr grant		\$3,422.91
GJ000134	30/04/2006	Journal Grant Funds		\$8,707.27
GJ000138	29/05/2006	Journal bike workshop grant fu		\$6,427.09
GJ000140	30/08/2006	Journal Bike Workshop Grant		\$3,941.16
GJ000143	13/07/2006	Transfer DSR Grant Funding f		\$3,434.00
GJ000198	30/09/2006	trf of Inc.received for lotteries g		\$4,344.00
Total:			\$0.00	\$30,276.43

Outstanding Payments

GJ000095	31/10/2005	transfer grant funding to balan	\$3,882.28	
GJ000095	31/10/2005	transfer grant funding to balan	\$4,345.00	
Total:			\$8,227.28	\$0.00

Reconciliation

MYOB Balance on 30/11/2006:	\$26,853.52
Subtract: Outstanding Charges:	\$30,276.43
Subtotal:	-\$3,422.91
Add: Outstanding Payments:	\$8,227.28
Expected Balance on Statement:	\$4,804.37

**Armada PCYC
Management Committee Meeting Dates
2007**

January	Wednesday 24 th	6.00pm
February	Wednesday 21 st	6.00pm
March	Wednesday 21 st	6.00pm
April	Wednesday 18 th	6.00pm
May	Wednesday 23 rd	6.00pm
June	Wednesday 20 th	6.00pm
July	Wednesday 18 th	6.00pm
August	Wednesday 22 nd	6.00pm
September	Wednesday 19 th	6.00pm
October	Wednesday 24 th	6.00pm
November	Wednesday 21 st	6.00pm
December	No meeting	No meeting

