

---

# **INFORMATION BULLETIN**

---

**ISSUE NO. 02/2004**

**15 JANUARY 2004**

# Information Bulletin

Issue No. 2/2004

<b>Inside this Issue</b>	
<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<ul style="list-style-type: none"> <li>▪ 1.1 Employee Movements.....HR-1</li> <li>▪ 1.2 Training.....HR-4</li> </ul>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.01.04 – 9 January 2004 .....COR-1</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b> Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Quarterly Report</b> Coordinator Technical Services – October / December 2003 ..... T-3 Coordinator Support Services – October / December 2003 ..... T-4 Parks and Reserves – October / December 2003 ..... T-5</li> <li>▪ <b>Minutes of Advisory Committees</b> Bushcare and Environmental Advisory Committee – November 2003 ..... T-12 Armadale Gosnells Landcare Group – October ..... T-38</li> <li>▪ <b>General</b> MWAC Information Bulletin..... T-44 City of Armadale Streamcare Promotion – 2003 Report ..... T-50 Jull Street Mall – Street Art Events ..... T-52 Cr Clowes-Hollins Conference Report ..... T-54 Works Programme ..... T-64</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b> Report on Outstanding Matters - Community Services Committee ..... C-1</li> <li>▪ <b>Monthly/Quarterly Departmental Reports</b> Library Department General Report – December 2003..... C-3 Accounting Services Report – 8 January 2004..... C-8 Manager Ranger &amp; Fire Services Report – December 2003 ..... C-8</li> <li>▪ <b>Finance</b> Financial Statements – for the (26) week period ended 31 December 2003 ..... C-14</li> <li>▪ <b>Minutes from Occasional/Advisory Committees</b> Aboriginal &amp; Torres Strait Islander Advisory Committee – 2 September 2003 ..... C-15 Aboriginal &amp; Torres Strait Islander Advisory Committee – 11 November 2003 ..... C-15 Armadale-Kelmscott Seniors' Mgt Committee – 16 September 2003 ..... C-15 Armadale-Kelmscott Seniors' Mgt Committee – 28 October 2003..... C-15 Armadale Youth Advisory Committee – 30 September 2003 ..... C-15 Armadale Youth Advisory Committee – 27 October 2003 ..... C-15 Armadale Youth Advisory Committee – 12 December 2003..... C-15 Disability Advisory Committee – 15 September 2003 ..... C-15 Disability Advisory Committee – 3 November 2003 ..... C-15 History House Museum Mgt Committee – 2 October 2003 ..... C-15 Seniors' Interest Advisory Committee – 11 September 2003..... C-15 Seniors' Interest Advisory Committee – 4 December 2003..... C-15</li> </ul>

## **1.1 EMPLOYEE MOVEMENTS**

### ***New Staff:***

- *Brett Robinson started with the City on 28<sup>th</sup> July 2003 in the position of Manager Information Technology with the Corporate Services Directorate.*
- *Brian Fogarty commenced with the City on the 28<sup>th</sup> July 2003 in the position of Plant Operator with the Technical Services Directorate.*
- *Sue Allen commenced with the City on 18<sup>th</sup> August 2003 in the position of Customer Service & Information Officer with the Community Services Directorate.*
- *Martyn Boyle commenced with City on 26<sup>th</sup> August 2003 in the contract position of Public Relations Coordinator with the CEO's Office.*
- *Adam Websdane commenced with the City on 27<sup>th</sup> August 2003 in the position of IT Support Officer with the Corporate Services Directorate.*
- *Janine Munn became a permanent staff member securing the position of Waste Services Officer effective 29<sup>th</sup> August 2003.*
- *Stuart Webb commenced with the City on 22<sup>nd</sup> September 2003 in the position of Cleaner with the Technical Services Directorate.*
- *Carla Robson commenced with the City on 25<sup>th</sup> September 2003 in the contract position of Assistant Manager (Aquatic Centre Staff) with the Community Services Directorate.*
- *Amanda Munday commenced with the City on 24<sup>th</sup> September 2003 in the position of Planning Services Officer with the Development Services Directorate.*
- *Glenn Windass commenced with the City on 24<sup>th</sup> September 2003 in the position of Senior Planning Officer with the Development Services Directorate.*
- *Tina Buckley commenced with the City on 6<sup>th</sup> October 2003 in the position of Administration Officer with the Community Services Directorate.*
- *Corinne Gaskin commenced with the City on 22<sup>nd</sup> October 2003 in the position of Environmental Officer with the Development Services Directorate.*
- *Janet Deegan commenced with the City on 24<sup>th</sup> November 2003 in the position of Branch Librarian with the Community Services Directorate.*
- *Jasmyn Hall commenced with the City on 8<sup>th</sup> December 2003 in the position of Secretarial Assistant with the CEO's Office.*
- *Leah Young commenced with the City on 12<sup>th</sup> January 2004 in the contract position of Aboriginal Family Support Service Worker with the Community Services Directorate.*
- *Jan Cowan commenced with the City on 12<sup>th</sup> January 2004 in the contract position of AFSS Admin Officer with the Community Services Directorate.*
- *Jocelyn McLennan will commence with the City on 19<sup>th</sup> January 2004 in the contract position of Project Officer-Facility Management with the Community Services Directorate.*

- *Alan Bell will commence with the City on the 19<sup>th</sup> January 2004 in the contract position of Apprentice Mechanic with the Technical Services Directorate.*
- *Alex Pass will commence with the City on the 19<sup>th</sup> January 2004 in the contract Position of Apprentice Horticulturist with the Technical Services Directorate.*
- *David Marshall will commence with the City on the 2<sup>nd</sup> February 2004 in the position of Gardner with the Technical Services Directorate.*
- *Grayden Provis will commence with the City on the 3<sup>rd</sup> February 2004 in the position of Co-Ordinator Parks with the Technical Services Directorate.*
- *Matthew Hall will commence with the City on the 9<sup>th</sup> February 2004 in the position of Senior Projects Engineer with the Technical Services Directorate.*

**Staff Changes**

- *Jan Lester has transferred to the position of Records Officer on the 3<sup>rd</sup> November 2003 with the Corporate Services Directorate.*
- *Louise Kemp has transferred to the position of Executive Assistant on the 5<sup>th</sup> January 2004 with the Technical Services Directorate.*

**Staff Leaving:**

- *Sherie Murphy has resigned from her position as Admin Assistant Recreation effective 4<sup>th</sup> July 2003.*
- *Edna Riley has resigned from her position as Family Support Worker effective 9<sup>th</sup> July 2003.*
- *Kevin Cain has resigned from his position as IT Support Officer effective 11<sup>th</sup> July 2003.*
- *Donna Borlace has resigned from her position as Family Support Worker effective 11<sup>th</sup> July 2003.*
- *Lisa McCormick has resigned from her position as Waste Services Officer effective 25<sup>th</sup> July 2003.*
- *Jason Flynn has resigned from his position as Admin Officer effective 8<sup>th</sup> August 2003.*
- *Clare Bonnie has resigned from her position as Planning Services Officer effective 29<sup>th</sup> August 2003.*
- *Jono Wesley has resigned from his position as Parks Officer effective 3<sup>rd</sup> September 2003.*
- *Simon Buxton has resigned from his position as Senior Projects Engineer effective 3<sup>rd</sup> October 2003.*
- *Ian Robinson is no longer employed in the position of Gardener effective 4<sup>th</sup> November 2003.*
- *Gordan Gillam has resigned from his position as Senior CAD Operator effective 28<sup>th</sup> November 2003.*

- *Gavin Cann's contract as Project Manager expired on 19<sup>th</sup> December 2003.*
- *Trevor Leggett is no longer employed in the position of Cleaner effective 19<sup>th</sup> December 2003.*
- *Tony McEntee has resigned from his position as Youth Development Officer effective 13<sup>th</sup> January 2004.*

## 1.2 TRAINING

### ***Elected Member Development Program***

*The Elected Members Development Program was launched 1998 to provide professional development and training to Western Australia's Local Government Elected Members.*

*Various modules are available for enrolment.*

#### Module 1A

*Getting Started – An Introduction to Local Government*

#### Module 3

*Performance Appraisals of the CEO*

#### Module 12

*Regions and Resource Sharing*

#### Module 10

*Change Management*

#### Module 8

*Community Consultation and Participation*

*Further information on these available modules and presentation dates is available in the attached flyer (HR-3). All courses will be held at Local Government House, 15 Altona Street, West Perth, unless advised.*

*Please contact Marka Haasnoot, Manager Human Resources on (08) 9399 0104 or email [mhaasnoot@armadale.wa.gov.au](mailto:mhaasnoot@armadale.wa.gov.au) to enrol.*

WALGA COURSES CAN BE CONDUCTED IN-HOUSE AND CUSTOMISED TO SUIT YOUR NEEDS

## ELECTED MEMBER DEVELOPMENT PROGRAM ENHANCING THE INFLUENCE OF LOCAL GOVERNMENT

The Elected Members Development Program was launched in 1998 to provide professional development and training to Western Australia's Local Government Elected Members.

- |  |   |
|--|---|
| <p>► <b>Module 1A</b><br/><b>Getting Started - An Introduction to Local Government</b><br/>This module has been specifically written to provide newly Elected Members with relevant and contemporary information that will assist in the transition period from private Citizen to Councillor in a practical and effective manner</p>  | <p>Date: 6 October<br/>Time: 9.00am to 5.00pm<br/>Cost: \$250 +GST for<br/>Workplace Solutions Members<br/>\$275 +GST for Non Members</p>   |
| <p>► <b>Module 3</b><br/><b>Performance Appraisals of the CEO</b><br/>Chief Executive Officers play the most crucial role in implementing Council decisions, and this module aims to provide a greater understanding of the performance review process at a strategic level as well as facilitate the ability of Elected Members to conduct such reviews in an effective, fair and productive manner.</p>        | <p>Date: 10 October<br/>Time: 9.00am to 1.00pm<br/>Cost: \$125 +GST for<br/>Workplace Solutions Members<br/>\$140 +GST for Non Members</p>  |
| <p>► <b>Module 12</b><br/><b>Regions and Resource Sharing</b><br/>this module is designed to assist Elected Members in assessing the benefits of using more innovative approaches in the provision of community services through harnessing existing resources in both their Local Government area and the wider community.</p>  | <p>Date: 17 November<br/>Time: 9.00am to 1.00pm<br/>Cost: \$125 +GST for<br/>Workplace Solutions Members<br/>\$140 +GST for Non Members</p> |
| <p>► <b>Module 10</b><br/><b>Change Management</b><br/>This module aims to enhance the ability of Elected Members to respond to and manage change in the most effective manner possible by understanding origins of change, the positive aspects of change, and identifying methods and styles for coping with it in their councils.</p>   | <p>Date: 18 November<br/>Time: 9.00am to 1.00pm<br/>Cost: \$125 +GST for<br/>Workplace Solutions Members<br/>\$140 +GST for Non Members</p> |
| <p>► <b>Module 8</b><br/><b>Community Consultation and Participation</b><br/>This module emphasises the value to Councils of active communication and genuine consultation with their communities on key decisions and assists Elected Members with guidelines on how to facilitate that communication and, in the process, provides better representation of electors, rate payers and residents interests.</p> | <p>Date: 10 December<br/>Time: 9.00am to 1.00pm<br/>Cost: \$125 +GST for<br/>Workplace Solutions Members<br/>\$140 +GST for Non Members</p> |

All courses will be held at Local Government House, 15 Altona Street West Perth, unless advised.





# Information Bulletin

**Issue No. 2/2004**

<b>Inside this Issue</b>	
<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<ul style="list-style-type: none"> <li>▪ 1.1 Employee Movements.....HR-1</li> <li>▪ 1.2 Training.....HR-4</li> </ul>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.01.04 – 9 January 2004 .....COR-1</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b> Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Quarterly Report</b> Coordinator Technical Services – October / December 2003 ..... T-3 Coordinator Support Services – October / December 2003 ..... T-4 Parks and Reserves – October / December 2003 ..... T-5</li> <li>▪ <b>Minutes of Advisory Committees</b> Bushcare and Environmental Advisory Committee – November 2003 ..... T-12 Armadale Gosnells Landcare Group – October ..... T-38</li> <li>▪ <b>General</b> MWAC Information Bulletin..... T-44 City of Armadale Streamcare Promotion – 2003 Report ..... T-50 Jull Street Mall – Street Art Events ..... T-52 Cr Clowes-Hollins Conference Report ..... T-54 Works Programme ..... T-64</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b> Report on Outstanding Matters - Community Services Committee ..... C-1</li> <li>▪ <b>Monthly/Quarterly Departmental Reports</b> Library Department General Report – December 2003 ..... C-3 Accounting Services Report – 8 January 2004 ..... C-8 Manager Ranger &amp; Fire Services Report – December 2003 ..... C-8</li> <li>▪ <b>Finance</b> Financial Statements – for the (26) week period ended 31 December 2003 ..... C-14</li> <li>▪ <b>Minutes from Occasional/Advisory Committees</b> Aboriginal &amp; Torres Strait Islander Advisory Committee – 2 September 2003 ..... C-15 Aboriginal &amp; Torres Strait Islander Advisory Committee – 11 November 2003 ..... C-15 Armadale-Kelmscott Seniors' Mgt Committee – 16 September 2003 ..... C-15 Armadale-Kelmscott Seniors' Mgt Committee – 28 October 2003 ..... C-15 Armadale Youth Advisory Committee – 30 September 2003 ..... C-15 Armadale Youth Advisory Committee – 27 October 2003 ..... C-15 Armadale Youth Advisory Committee – 12 December 2003 ..... C-15 Disability Advisory Committee – 15 September 2003 ..... C-15 Disability Advisory Committee – 3 November 2003 ..... C-15 History House Museum Mgt Committee – 2 October 2003 ..... C-15 Seniors' Interest Advisory Committee – 11 September 2003 ..... C-15 Seniors' Interest Advisory Committee – 4 December 2003 ..... C-15</li> </ul>

# Issue No. 1.04

9 January 2004

## HEADLINES

### Lord Mayor's Distress Relief Fund

EMERGENCY MANAGEMENT AUSTRALIA

HEALTH REFORM COMMITTEE PAPERS

FINES, PENALTIES AND INFRINGEMENTS

PLANNING AROUND SMALLER AIRPORTS

MAIN ROADS WA TRAINING COURSES

WA LOCAL GOVERNMENT DIRECTORY

PLUMBERS LICENSING BOARD

CULTURAL TOURISM CONFERENCE

## MAILBAG

INFO PAGE: DRAFT CRITERIA FOR CONSIDERING EXEMPT RATINGS STATUS APPLICATIONS

INFO PAGE: COMMUNITY SERVICES/DEVELOPMENT WORKSHOP

NRM INFORMATION AND SURVEY

DISCUSSION PAPER: COST SHIFTING

TRAINING & DEVELOPMENT QUARTERLY CALENDER

## ISSUES UPDATE

### LORD MAYOR'S DISTRESS RELIEF FUND

Lord Mayor Dr Peter Natrass is calling for donations to help the embattled residents in the Shires of Cranbrook, Plantagenet and Bridgetown following the devastating fires over the Christmas period. The Cranbrook/Plantagenet/Bridgetown Fires Appeal is part of the *Lord Mayor's Distress Relief Fund*.

The Fund is working with Councils in Cranbrook, Plantagenet and Bridgetown to ensure all donations go to those who are the most needy.

Donations to the appeal can be made at all BankWest branches, the City of Perth, or post to Cranbrook/Plantagenet/Bridgetown Fires Appeal, c/o City of Perth, GPO Box C120, Perth 6839.

Distribution of funds will be made direct to affected individuals. Applications for assistance can be made to the Lord Mayor's Distress Relief Fund, c/o City of Perth, GPO box C120.

### EMERGENCY MANAGEMENT AUSTRALIA

EMA is calling for Expressions of Interest for its new Research and Innovation Program. The program will focus on nationally determined priorities and areas of interest may include: emergency management and volunteers, building individual and community resilience, providing information to the general public, innovations in disaster mitigation, emergency management for Indigenous communities. Successful proponents will be invited to submit a detailed proposal at two different levels.

Projects will be considered more favourably if a portion of the funds or resource requirements is provided by the originator of the proposal a stakeholder or by other sources. For further information and a copy of the EOI template visit the EMA Website at [www.ema.gov.au](http://www.ema.gov.au), click on Projects and Grants and Research and Innovation. Alternatively you may contact the project officer Mike Tarrant on 03 5421 5219 or [projects@ema.gov.au](mailto:projects@ema.gov.au). The closing date for EOI is 16<sup>th</sup> February 2004.

### **HEALTH REFORM COMMITTEE PAPERS**

Thank you to those Councils that were able to provide feedback on the Association's response to the State Health Reform Committee Discussion Papers.

The Association presented a submission on Country Health Services, Population Health and Indigenous Health. Council feedback raised a number of issues in relation to rural and regional health service planning and service delivery and the participation of Local Government.

Many concerns were raised by Councils regarding the provision of Environmental Health Services and the ongoing shifting of responsibility from State to Local Government without appropriate resourcing. The issues raised by Local Government will be pursued with the Department of Health. A copy of the Association's submission is on our Website.

*For information on the submission please contact Michelle Mackenzie, Policy Manager Community on 9213 2065 or [mmackenzie@waqa.asn.au](mailto:mmackenzie@waqa.asn.au)*

### **FINES, PENALTIES AND INFRINGEMENT NOTICES**

It has been drawn to the Association's attention that new fees were gazetted on 30 December 2003 to be effective from 1 January 2004 in respect to the various fees and charges that are applied to lodging applications under the Fines Enforcement Registry. It is understood the primary fee used by Local Government for lodging a notice has increased from \$30 to \$37.50. The Association was not consulted about the change in fees, which is far in excess of CPI and will be raising its concern with the appropriate Minister. The new fees have been listed in the Government Gazette No 207 dated 30 December 2003.

*Further information can be obtained from Policy Manager Bruce Wittber on 9213 2057 or [bwittber@waqa.asn.au](mailto:bwittber@waqa.asn.au)*

### **PLANNING AROUND SMALLER AIRPORTS**

The Department of Transport and Regional Services (DoTaRS) has released a Discussion Paper for public comment titled "Going Beyond Contours - Local Approaches to Land Use Planning Around Smaller Australian Airports". The Paper has been prepared to stimulate discussion on ways in which current land use planning approaches could possibly be modified in order to achieve more effective land use and/or aircraft noise management outcomes around regional airports and general aviation airports surrounded by or close to urban areas.

Councils throughout the State may be interested in the concepts being promoted in the Discussion Paper from both a land use planning perspective and/or as an airport owner. Copies of the Discussion Paper can be downloaded from the DoTaRS website [www.dotars.gov.au/avnapt/sepb/and/downloads.htm](http://www.dotars.gov.au/avnapt/sepb/and/downloads.htm) with public comments closing on 30 January 2004.

### **MAIN ROADS WA TRAINING COURSES**

Main Roads is conducting crash courses in late February 2004 for Local Government engineers

***Crash Investigation Course 25 & 26 Feb 2004 (\$200 inc GST)***. This course is designed to provide participants with a detailed overview of the requirements for effective road environment assessments following a road crash.

***CRASHtool Training Course 27 Feb 2004 (\$100 inc GST)***. CRASHtool is the software that assists in the analysis of reported road crashes. It is likely that CRASHtool will be the software supplied with Black Spot 2004 - making this an ideal opportunity to get familiar with the new software before submissions are called later in the year. Attendance at both courses

is \$250 inc GST, and the venue for the courses is the Institute of Engineers Australia, 712 Murray Street, West Perth. Registrations close on 10 Feb 2004. *For more details please contact Mr Adrian Bird on 9323 4195 or [adrian.bird@mainroads.wa.gov.au](mailto:adrian.bird@mainroads.wa.gov.au)*

#### **WA LOCAL GOVERNMENT DIRECTORY**

To date, some member Councils have not yet placed their order for the 2004 WA Local Government Directory. Two hard cover copies and one CD-ROM version of the Directory are provided to Councils as part of their annual subscription to the Association.

Additional copies of both hard copy and CDROM versions are available from the Association at the member price of \$33.00 per copy plus \$6.60 for postage and handling per order. Councils wishing to purchase the Directory may do so by faxing a Purchase Order to fax number 9322 2611, marked for the attention of the Accounts Receivable Clerk.

*Further enquiries to Marie Swart on 9213 2040 or [mewart@walga.asn.au](mailto:mewart@walga.asn.au)*

#### **PLUMBERS LICENSING BOARD**

The Plumbers Licensing Board has advised that the State wide compliance and inspection framework for the plumbing industry that has recently been discussed was due to be implemented in January 2004. The commencement of the Framework has now been postponed and it is likely that it will now commence in May 2004.

The Board has also advised that upon commencement of the new framework regulatory responsibility for the performance of internal water supply, sanitary and drainage plumbing work will transfer from licensed water services providers and Local Governments. This means that from the commencement date notices of intention and certificates of compliance including multi-entry certificates will need to be lodged with the Plumbers Licensing Board.

In addition, all compliance activities relating to water supply, sanitary and drainage plumbing work carried out anywhere in WA will be a function of the Board.

The Association has received very little feedback throughout the consultation phase, however as the Board has now decided to implement the new Framework, any concerns of Local Governments should be raised as soon as possible. If Councils do need to raise specific issues with the Board please forward comments to Carolyn Betts at the Association on [cbetts@walga.asn.au](mailto:cbetts@walga.asn.au)

*Enquiries on the new framework can be directed to the Board's Senior Project Officer, Jean Villani on 9282 0478 or email [plumbers@docep.wa.gov.au](mailto:plumbers@docep.wa.gov.au)*

#### **CULTURAL TOURISM CONFERENCE**

"**Journey Further**" a conference on cultural tourism will be held on 11-13 February, 2004 at Burswood Convention Centre, Perth. The cost is \$605 (TCWA Member), \$665 non members.

A diverse range of respected speakers has been assembled from both within Australia and overseas, including Michael Lynch AM, Chief Executive, South Bank Centre London, author Kathy Lette, former Victoria Premier Jeff Kennett, and Jonathan B. Tourtellot, Director of Sustainable Tourism, National Geographic Society. The conference is hosted by the Tourism Council Western Australia. *For information visit the website at [www.actcwa.com/index.html](http://www.actcwa.com/index.html) or Strahan Consultants on Email: [strahan@actcwa.com](mailto:strahan@actcwa.com) or phone 9246 3192.*

#### **DIARY DATES**

23 January	Esperance-Eastern Goldfields Zone (Esperance)
23 January	Avon Midland Zone (Wongan Hills)
23 January	Great Southern Zone (Mt Barker)
23 January	South West Zone (Harvey)

28 January South East Metro Zone (Serpentine-Jarrahdale)  
29 January East Metro Zone (EMRC)  
29 January Central Metro Zone (Cambridge)  
29 January North Metro Zone (Joondalup)  
29 January Great Eastern Zone (Teleconference)  
29 January Peel Zone (Murray)  
30 January Pilbara Zone (Teleconference)  
30 January Central Country Zone (Teleconference)  
2 February South Metro Zone (Melville)  
February Gascoyne Zone  
4 February State Council  
20 February Great Southern Zone "think tank" (Cranbrook)  
March Joint Kimberley/Pilbara Zones  
4&5 March Northern Zone Conference (Geraldton)  
10 March State Council Agenda Deadline  
26 March Avon Midland Zone (Gingin)  
25 March Esperance Eastern Goldfields Zone (Teleconference)  
26 March Great Southern Zone  
26 March South West Zone (Manjimup)  
29 March South Metro Zone (Rockingham)  
31 March South East Metro Zone (Victoria Park)  
1 April East Metro Zone (EMRC)  
1 April Central Metro Zone (Claremont)  
1 April North Metro Zone (Stirling)  
1 April Great Eastern Zone (Bencubbin)  
1 April Peel Zone (Murray)  
2 April Central Country Zone (Darkan)  
7 April State Council  
5 May State Council Agenda Deadline  
7 May Murchison Zone  
21 May Avon Midland Zone (Toodyay)  
21 May Great Southern Zone  
24 May Northern Zone  
24 May South Metro Zone (Cockburn)  
26 May South East Metro Zone (Armadale)  
27 May East Metro Zone (EMRC)  
27 May Central Metro Zone (Cottesloe)  
27 May North metro Zone (Wanneroo)  
27 May Esperance Eastern Goldfields Zone (Kalgoorlie-Boulder)  
27 May Great Eastern Zone (Teleconference)  
27 May Peel Zone (Murray)  
28 May Central Country Zone (Teleconference)  
28 May South West Zone (Nannup)  
June Gascoyne Zone  
2 June State Council  
7 July State Council Agenda Items  
22 July Esperance - Eastern Goldfields Zone (Teleconference)  
23 July Avon Midland Zone (Victoria Plains)  
23 July Great Southern Zone  
23 July South West Zone (Augusta-Margaret River)  
26 July Northern Country Zone  
26 July South Metro Zone (East Fremantle)  
28 July South East Metro Zone (Gosnells)  
29 July East Metro Zone (EMRC)  
29 July Central Metro Zone (Mosman Park)  
29 July North Metro Zone (Joondalup)  
29 July Peel Zone (Murray)  
4 August State Council  
7-11 August Local Government Week  
6 August Central Country Zone (Burswood)

8 August Great Eastern Zone (Burswood)  
10 August Kimberley Zone  
8 September State Council Agenda Deadline  
23 September Esperance-Eastern Goldfields Zone  
24 September Avon Midland Zone (Toodyay)  
24 September Great Southern Zone  
24 September South West Zone (Boyup Brook)  
27 September Northern Country Zone  
27 September South Metro Zone (Kwinana)  
29 September South East Metro Zone (Serpentine-Jarrahdale)  
30 September East Metro Zone (EMRC)  
30 September Central Metro Zone (Nedlands)  
30 September North Metro Zone (Stirling)  
30 September Great Eastern Zone (Mukinbudin)  
30 September Peel Zone (Murray)  
October Gascoyne Zone  
1 October Central Country Zone (Wickepin)  
6 October State Council  
November Murchison Zone  
3 November State Council Agenda Deadline  
19 November Avon Midland Zone (Gingin)  
19 November Great Southern Zone  
20 November Kimberley Zone (Halls Creek)  
22 November Northern Country Zone  
22 November South Metro Zone (Melville)  
24 November South East Metro Zone (Victoria Park)  
25 November East Metro Zone (EMRC)  
25 November Central Metro Zone (Peppermint Grove)  
25 November North Metro Zone (Wanneroo)  
25 November Esperance-Eastern Goldfields Zone (Teleconference)  
25 November Great Eastern Zone (Teleconference)  
25 November Peel Zone  
26 November South West Zone (Bridgetown)  
26 November Central Country Zone (Teleconference)  
1 December State Council



# Information Bulletin

**Issue No. 2/2004**

<b>Inside this Issue</b>	
<p>➔ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➔ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<ul style="list-style-type: none"> <li>▪ 1.1 Employee Movements.....HR-1</li> <li>▪ 1.2 Training.....HR-4</li> </ul>
<p>➔ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.01.04 – 9 January 2004 .....COR-1</li> </ul>
<p>➔ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➔ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Quarterly Report</b></li> <li>Coordinator Technical Services – October / December 2003 ..... T-3</li> <li>Coordinator Support Services – October / December 2003 ..... T-4</li> <li>Parks and Reserves – October / December 2003 ..... T-5</li> <li>▪ <b>Minutes of Advisory Committees</b></li> <li>Bushcare and Environmental Advisory Committee – November 2003..... T-12</li> <li>Armadale Gosnells Landcare Group – October ..... T-38</li> <li>▪ <b>General</b></li> <li>MWAC Information Bulletin..... T-44</li> <li>City of Armadale Streamcare Promotion – 2003 Report ..... T-50</li> <li>Jull Street Mall – Street Art Events ..... T-52</li> <li>Cr Clowes-Hollins Conference Report ..... T-54</li> <li>Works Programme ..... T-64</li> </ul>
<p>➔ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters - Community Services Committee ..... C-1</li> <li>▪ <b>Monthly/Quarterly Departmental Reports</b></li> <li>Library Department General Report – December 2003..... C-3</li> <li>Accounting Services Report – 8 January 2004..... C-8</li> <li>Manager Ranger &amp; Fire Services Report – December 2003 ..... C-8</li> <li>▪ <b>Finance</b></li> <li>Financial Statements – for the (26) week period ended 31 December 2003..... C-14</li> <li>▪ <b>Minutes from Occasional/Advisory Committees</b></li> <li>Aboriginal &amp; Torres Strait Islander Advisory Committee – 2 September 2003 ..... C-15</li> <li>Aboriginal &amp; Torres Strait Islander Advisory Committee – 11 November 2003 ..... C-15</li> <li>Armadale-Kelmscott Seniors’ Mgt Committee – 16 September 2003 ..... C-15</li> <li>Armadale-Kelmscott Seniors’ Mgt Committee – 28 October 2003..... C-15</li> <li>Armadale Youth Advisory Committee – 30 September 2003 ..... C-15</li> <li>Armadale Youth Advisory Committee – 27 October 2003 ..... C-15</li> <li>Armadale Youth Advisory Committee – 12 December 2003..... C-15</li> <li>Disability Advisory Committee – 15 September 2003..... C-15</li> <li>Disability Advisory Committee – 3 November 2003 ..... C-15</li> <li>History House Museum Mgt Committee – 2 October 2003..... C-15</li> <li>Seniors’ Interest Advisory Committee – 11 September 2003..... C-15</li> <li>Seniors’ Interest Advisory Committee – 4 December 2003..... C-15</li> </ul>



<b>TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS</b>			
<b>ITEM</b>	<b>REFERRING COMMITTEE</b>	<b>COMMENTS</b>	<b>OFFICER RESPONSIBLE</b>
<b><u>Armadale Shale Quarry – Management Plan</u></b> [Refer T145/02 of 25 November 2002]	Technical Services	Further report to future Technical Services Committee.	Special Projects Engineer
<b><u>Administration Building – Overcrowded Car Park</u></b> [Refer T34/02 of 25 March 2002]	Technical Services	Further report to future Technical Services Committee.	Executive Director Technical Services
<b><u>Local Area Traffic Management</u></b> [Refer T21/3/03 of 24 March 2003]	Technical Services	Further report to future Technical Services Committee.	Special Projects Engineer
<b><u>Braemore Street, Armadale</u></b> [Refer T41/5/03 of 26 May 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design
<b><u>Truck Rollovers – Albany Highway</u></b> [Refer T98/09/03 of 22 September 2003]	Technical Services	Further report to future Technical Services Committee.	Special Projects Engineer
<b><u>Gillam Drive, Kelmscott – Verge Streetscaping</u></b> [Refer T106/10/03 of 27 October 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design / Manager Parks
<b><u>Junk Busters Premises</u></b> [Refer T110/10/03 of 27 October 2003]	Technical Services	Further report to future Technical Services Committee.	Coordinator Waste Management
<b><u>‘Forrestfield Complex’ Bushland Management Plan</u></b> [Refer T118/11/03 of 24 November 2003]	Technical Services	Further report to March Technical Services Committee.	Environmental Officer
<b><u>Mowing and Slashing of Road Verges - Environmental Impacts</u></b> [Refer T119/11/03 of 24 November 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Parks / Environmental Officer
<b><u>Mowing and Slashing of Road Verges</u></b> [Refer T120/11/03 of 24 November 2003]	Technical Services	Further report to future Technical Services Committee.	Manager Parks

<b>TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS</b>			
<b>ITEM</b>	<b>REFERRING COMMITTEE</b>	<b>COMMENTS</b>	<b>OFFICER RESPONSIBLE</b>
<b><u>Parking Bays – Seventh Road, Armadale</u></b> <i>[Refer T122/11/03 of 24 November 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Engineering and Design
<b><u>Petition – Horse Riding in Armadale Settlers Common</u></b> <i>[Refer T124/11/03 of 24 November 2003]</i>	Technical Services	Further report to future Technical Services Committee.	Manager Parks

**COORDINATOR TECHNICAL SERVICES QUARTERLY REPORT - OCTOBER TO DECEMBER, 2003**

Details of works requests received in the Technical Services Directorate for the period October to December 2003 is as follows:

**REQUESTS FOR WORKS 2003**

Department	Oct	Nov	Dec	Total for QTR	Total (2003)	Total (2002)	Total (2001)	Total (2000)
<b>Engineering</b>								
Roads	33	24	17	74	219	351	324	268
Drains	9	4	12	25	186	186	126	172
Footpaths/PAWs	7	9	27	43	133	196	118	89
Street Signs	23	19	8	50	230	187	123	93
Miscellaneous	35	24	20	79	314	171	90	77
<b>Total</b>	<b>107</b>	<b>80</b>	<b>84</b>	<b>271</b>	<b>1082</b>	<b>1091</b>	<b>781</b>	<b>699</b>
<b>Parks &amp; Gardens</b>								
Trees	110	82	68	260	1338	1554	1167	850
Reserve Mowing	31	8	10	49	61	72	96	46
Other Mowing	65	38	20	123	207	257	205	183
Pest & Disease	15	7	6	28	78	97	76	70
Miscellaneous	54	27	28	109	462	413	270	191
<b>Total</b>	<b>275</b>	<b>162</b>	<b>132</b>	<b>569</b>	<b>2146</b>	<b>2393</b>	<b>1814</b>	<b>1340</b>
<b>Buildings</b>								
General Mtce	10	9	4	23	142	138	75	84
Vandalism/ Graffiti	4	2	3	9	23	22	15	13
Miscellaneous	12	6	1	19	55	20	47	75
<b>Total</b>	<b>26</b>	<b>17</b>	<b>8</b>	<b>51</b>	<b>220</b>	<b>180</b>	<b>137</b>	<b>172</b>
<b>Monthly Total</b>	<b>408</b>	<b>259</b>	<b>224</b>	<b>891</b>	<b>3448</b>	<b>3664</b>	<b>2732</b>	<b>2211</b>

**COUNCILLOR'S MEMOS**

The Technical Services Directorate received a total of 37 Councilor's Memos for the three months October to December 2003 taking the total amount received for the year to 118.

Councillor's Memos	Oct	Nov	Dec	Qtr	Year	2002	2001	2000
<b>Summary</b>	<b>23</b>	<b>9</b>	<b>5</b>	<b>37</b>	<b>118</b>	<b>77</b>	<b>98</b>	<b>128</b>

***COORDINATOR SUPPRT SERVICES QUARTERLY REPORT - OCTOBER TO DECEMBER, 2003***

Details of light vehicle acquisition and disposals for the period October to December 2003 is as follows:

**CHANGES AS PER BUDGET  
October – December 2003**

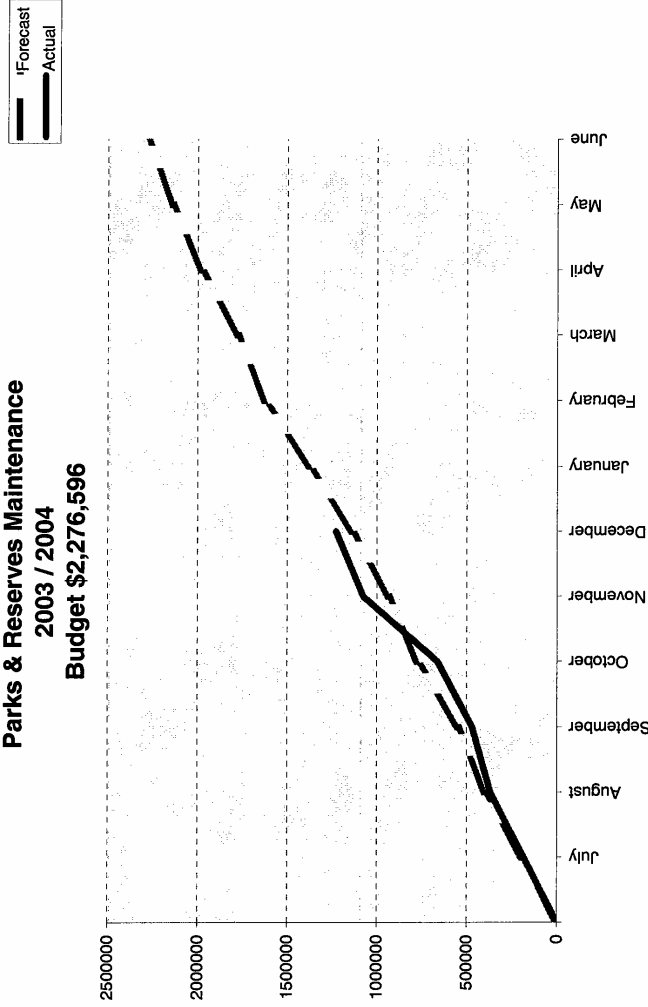
<b>Plant</b>	<b>Purchase Budget</b>	<b>Purchase Actual</b>	<b>Disposal Budget</b>	<b>Disposal Actual</b>	<b>Budget Changeover</b>	<b>Actual Changeover</b>
AK 077	\$28,000	\$26,862	\$13,000	*	\$15,000	*
AK 062	\$23,000	\$23,833	\$11,000	\$12,385	\$12,000	\$11,448
AK 029	\$23,000	\$21,208	\$11,000	*	\$12,000	*
AK 076	\$26,500	\$31,993	\$14,700	\$15,931	\$11,800	\$16,062
AK 046	\$26,500	\$30,462	\$14,700	\$16,020	\$11,800	\$14,442
AK 013	\$37,000	\$25,133	\$12,000	\$16,091	\$25,000	\$9,042
AK 064	\$47,000	\$53,452	\$15,000	\$19,091	\$32,000	\$34,361
AK 2120	\$55,000	\$68,607	\$20,000	\$34,454	\$35,000	\$34,153
AK 042	\$29,000	\$29,971	\$23,500	*	\$23,500	*

\* Vehicles to be auctioned in January

**TECHNICAL SERVICES DIRECTORATE**  
**Parks and Reserves Maintenance**  
 2003 / 2004  
**BUDGET \$ 2,276,596**

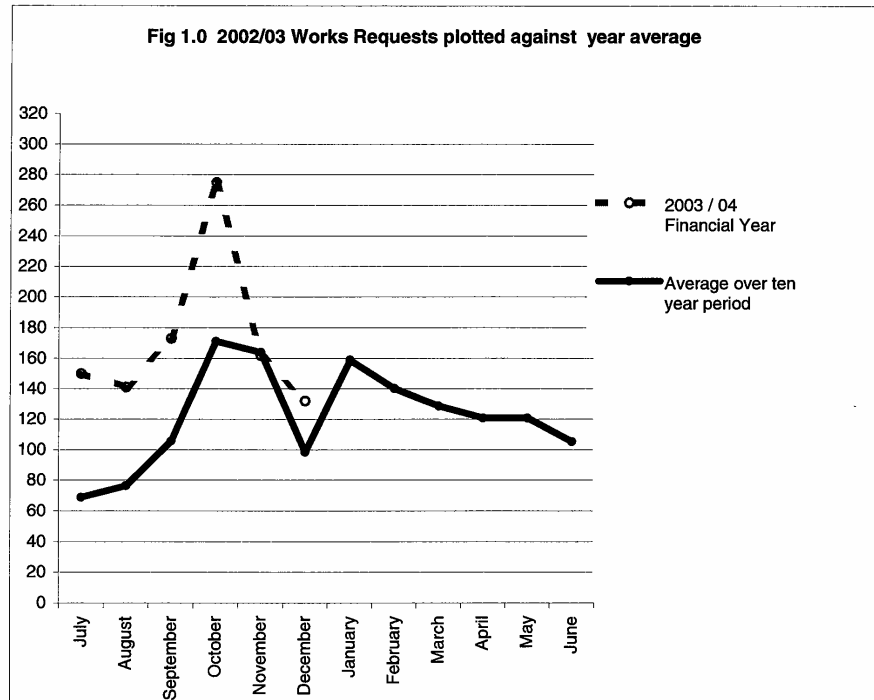
Month	Budget (Progressive)	Actual (Progressive)
July	193,549	184,210
August	398,483	368,421
September	546,491	468,029
October	774,196	661,734
November	933,589	1,075,390
December	1,138,523	1,229,087
January	1,377,613	
February	1,628,088	
March	1,776,096	
April	1,981,030	
May	2,140,423	
June	2,277,046	

**Parks & Reserves Maintenance**  
 2003 / 2004  
**Budget \$2,276,596**



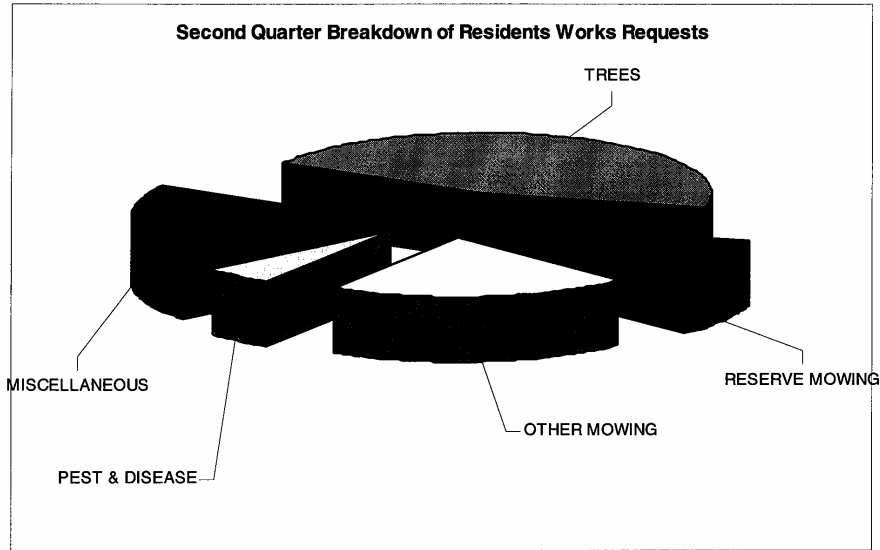
**Works Requests – (Residents)**

The following information relates to works requests received from residents within the City of Armadale from 1 July 2003 to 31 December 2003. The average over a ten year period is shown for comparison purposes.



**Breakdown Of Residents Requests For Second Quarter**

Subject	Oct	Nov	Dec	Total
Trees	110	82	68	260
Reserve Mowing	31	8	10	49
Other Mowing	65	38	20	123
Pest & Disease	15	7	6	28
Miscellaneous	54	27	28	109



**Work Requests shown over financial years ending June 30**

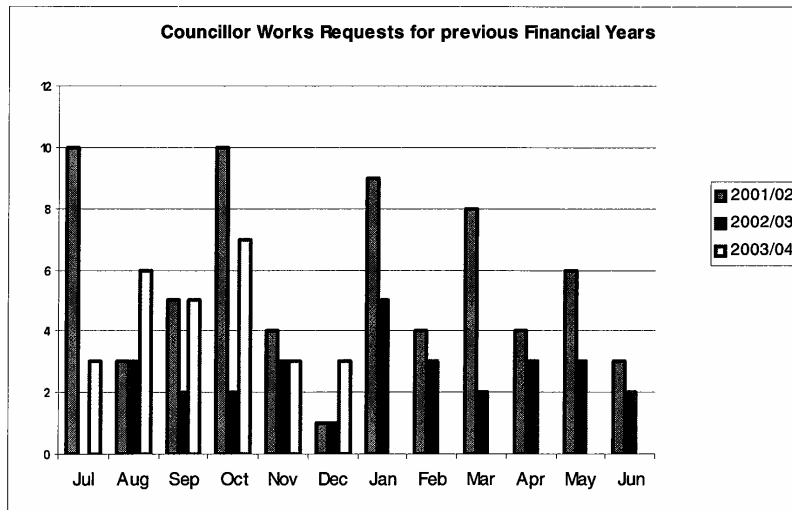
	<b>Budget Year</b>										
	93/94	94/95	95/96	96/97	97/98	98/99	99/00	00/01	01/02	02/03	03/04 YTD
July	48	51	72	53	55	33	82	78	79	134	150
August	45	41	44	64	54	54	65	81	164	162	141
September	43	88	64	69	84	84	122	99	192	319	173
October	67	82	147	119	118	118	235	172	312	314	275
November	69	108	114	101	121	121	241	142	295	267	162
December	41	51	89	84	69	69	153	63	168	165	132
January	86	156	102	124	164	164	152	100	223	180	
February	81	118	101	101	140	142	151	110	178	157	
March	82	91	95	120	139	159	99	79	166	180	
April	46	80	118	90	92	115	103	143	179	175	
May	69	94	92	95	96	126	68	145	181	218	
June	84	67	73	103	81	108	132	90	105	203	
<b>TOTAL</b>	<b>761</b>	<b>1027</b>	<b>1111</b>	<b>1123</b>	<b>1213</b>	<b>1293</b>	<b>1603</b>	<b>1302</b>	<b>2242</b>	<b>2474</b>	<b>1033</b>

**Works Requests (Councillors)**

The following information relates to works requests received from Councillors from 1 July 2003 to 31 December 2003 specifically to Council's Parks and Reserves department. Councillor works requests for previous financial years 2000/01, 2001/02 and 2002/03 are shown for comparison purposes.

	Financial Year				Monthly Average
	2000/01	2001/02	2002/03	2003/04YTD	
<b>Jul</b>	1	10	0	3	5
<b>Aug</b>	1	3	3	6	3
<b>Sep</b>	3	5	2	5	3
<b>Oct</b>	6	10	2	7	6
<b>Nov</b>	2	4	3	3	3
<b>Dec</b>	2	1	1	3	1
<b>Jan</b>	2	9	5		5
<b>Feb</b>	4	4	3		4
<b>Mar</b>	4	8	2		5
<b>Apr</b>	3	4	3		3
<b>May</b>	7	6	3		5
<b>Jun</b>	4	3	2		3
<b>Totals</b>	<b>39</b>	<b>67</b>	<b>29</b>	<b>27</b>	

**Councillor's Work Requests shown over Financial Years 1 July to 30 June**

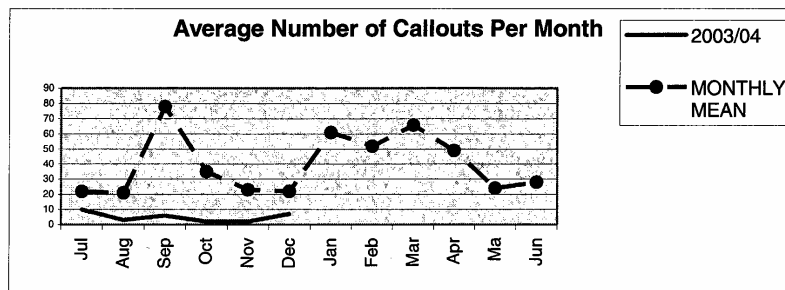
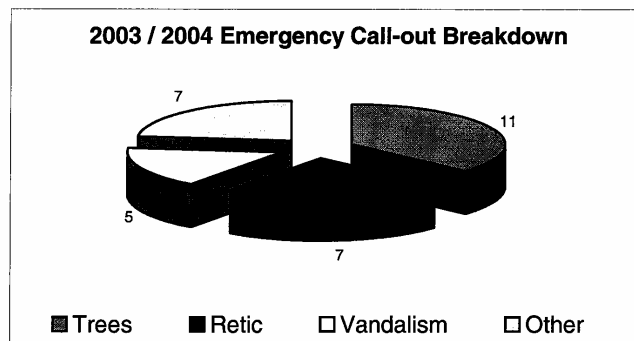




**Callouts (Emergency After Hours Calls)**

The following information relates to After Hours Calls relating to parks issues such as storm damage to trees, park irrigation faults, and vandalism to parks equipment for the period 1 July 2003 to 31 December 2003. Callout details for previous years are shown for comparison purposes. A number of calls received and shown as other, were either not of an emergency nature and often did not relate to parks issues.

Call Subject	1999 2000	2000 2001	2001 2002	2002 2003	2003 2004 YTD
Trees (including storm damage)	51	33	17	82	11
Irrigation /Reticulation Faults	17	14	2	22	7
Vandalism	20	20	5	2	5
Other	36	47	8	9	7
<b>TOTAL</b>	<b>124</b>	<b>114</b>	<b>32</b>	<b>115</b>	<b>30</b>

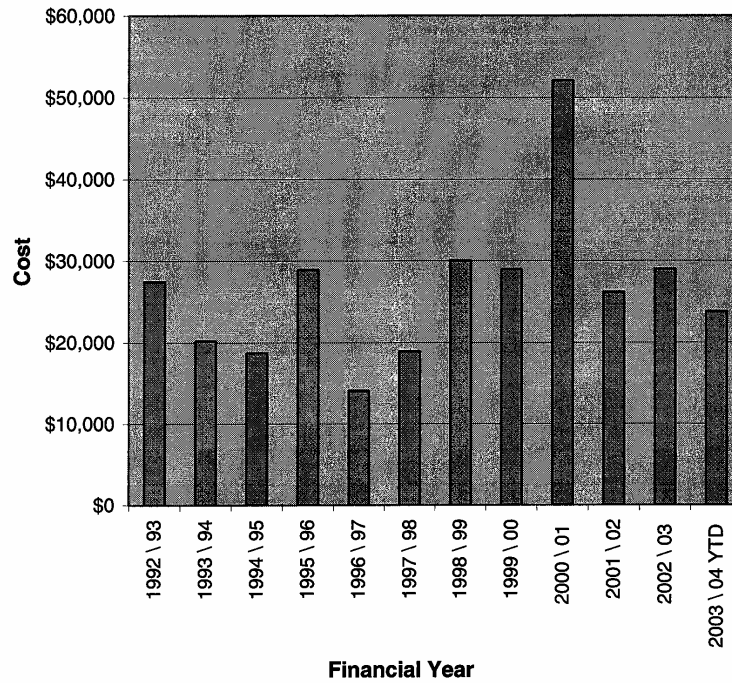


**Breakdown of Emergency Call-outs for Second Quarter**

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2003	Trees	1	1	4		1	4						
	Retic	2	1		2		2						
2004	Vandalism	3				1	1						
	Other	4	1	2									
<b>TOTAL</b>		<b>10</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**QUARTERLY VANDALISM AND DAMAGE – PARKS AND RESERVES**

The cost of vandalism and damage incurred by Council's Parks and Reserves Department on a quarterly basis for the 2003 / 2004 financial year is shown on the following chart.



**2003 / 04 VANDALISM STATISTICS**

DATE	LOCATION	DESCRIPTION 2nd Quarter	COST
	Lake Rd Streetscape	Plants stolen from streetscape	\$650
16-Oct	Gecko & Bodicoat Streetscape	5 x SRS Sprinklers stolen	\$100
17-Oct	Harold King Community Centre	15 x SRS Sprinklers stolen	\$200
20-Oct	Gecko & Bodicoat Streetscape	5 x SRS Sprinklers stolen	\$100
23-Oct	Bob Blackburne Reserve	15 x Hunter I31 Sprinklers stolen	\$2,000
28-Oct	Harold King Community Centre	10 x SRS Sprinklers stolen	\$750
4-Nov	Martin Park	Graffiti on paving	\$220
6-Nov	Westfield Library	4 x Broken SRS sprinklers	\$60
6-Nov	Bob Blackburne Reserve	13 x Hunter I31 sprinklers vandalised	\$1,300
7-Nov	Lake Rd Streetscape	Plants stolen from streetscape	\$300
8-Nov	Morgan Park	Bin burnt	\$200
10-Nov	Bob Blackburne Reserve	Bin burnt	\$200
18-Nov	Harold King Community Centre	Broken SRS sprinklers	\$200
18-Nov	Alfred Skeet Reserve	6 x Trees vandalised	\$400
21-Nov	Bronzewing Reserve	1 x Hunter I31 sprinkler vandalised	\$152
21-Nov	Chiltern Estate	2 x Hunter I31 sprinklers vandalised	\$250
21-Nov	Morgan Park	2 x Broken SRS sprinklers	\$60
21-Nov	Bob Blackburne Reserve	10 x Hunter I41 sprinklers vandalised	\$1,300
31-Nov	Brookwood Estate	5 x Hunter I31 & 6 x Hunter I20 ADJ sprinklers vandalised	\$1,265
8-Dec	Frye Park	2 x Bollards vandalised	\$70
8-Dec	Minnawarra Park	9 x Broken Hunter I31 sprinklers	\$900
8-Dec	Chiltern Estate	Graffiti in walkway	\$660
8-Dec	Bob Blackburne Reserve	6 x Broken Hunter I31 sprinklers	\$600
9-Dec	Frye Park	Graffiti on tanks and shelters	\$130
15-Dec	Chiltern Estate	20 x PGP sprinklers stolen	\$1,500
15-Dec	Bob Blackburne Reserve	6 x Hunter I41 sprinklers vandalised	\$800

## BUSHCARE AND ENVIRONMENTAL ADVISORY COMMITTEE

# MINUTES

TUESDAY 18 NOVEMBER 2003 – 7:40PM

CITY OF ARMADALE

Up the ramp, City of Armadale Administration Office, 7 Orchard Ave, Armadale

### CONTENTS

1.	ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE .....	2
2.	DISCLOSURES OF FINANCIAL INTEREST .....	2
3.	PUBLIC QUESTION TIME.....	2
4.	DEPUTATIONS.....	2
5.	PROJECTS FOR COUNCILS NOTICE .....	2
6.	CONFIRMATION OF MINUTES.....	3
7.	CORRESPONDENCE AND INFORMATION.....	3
7.1	CORRESPONDENCE IN .....	3
8.	BUSINESS ARISING.....	3
8.1	ITEMS FOR PUBLIC COMMENT .....	3
8.1.1	General .....	3
8.1.2	Planning applications & scheme amendments .....	4
8.2	BEAC ANNUAL CALENDER.....	4
8.3	CALTROP BROCHURES .....	5
8.4	BEAC MEETING DATES 2004.....	5
8.5	INFORMATION ITEMS (I.E. PROGRESS REPORTS RELEVANT TO PREVIOUS BUSINESS) .....	6
8.5.1	Publicity Program – Raising Environmental Awareness .....	6
8.5.2	Volunteer strategy.....	6
8.5.3	Grant watch information report .....	7
8.5.4	Parks of the Perth Hills Concept.....	7
8.5.5	BEAC Nominations .....	7
8.5.6	BEAC Annual Report 2002/03 .....	7
8.5.7	Plenary Session – Bus Trip.....	7
8.5.8	Forrestdale Lake Draft Fire Management Plan.....	9
8.5.9	Initiatives in Greenhouse Gas Reduction .....	9
8.5.10	Reminder list –items in progress or scheduled for future meetings.....	10
9.	GENERAL BUSINESS .....	10
9.1	AROUND THE TABLE & ISSUES OF CONCERN/ NEW ITEMS FOR DISCUSSION .....	10
10.	NEXT MEETING & CLOSURE .....	14

---

**Bushcare and Environmental Advisory Committee** **Minutes**  
18 November 2003

---

**1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

<b>Member/Deputy Member</b>	<b>Affiliations</b>
Pat Hart (Presiding Member)	Armadale City Rivercare
Beth Laurie	Armadale Gosnells Landcare Group
John Herpen	Churchman Bushland Association
Kim Fletcher	Friends of Armadale Shale Quarry
Ian Colquhoun	Roleystone Dieback Action Group
Juliette Green	Friends of Canning Mills Reserve
Cam Clay	Bedfordale Volunteer Fire Brigade Nominee & Armadale Gosnells Landcare Group
David James	Friends of Forrestdale
Juliette Green	Friends of Canning Mills Reserve
<b>Staff</b>	
Mr Ron Van Delft	City of Armadale
Corinne Gaskin	City of Armadale
Yvonne Ward	Secretary
<b>Apologies</b>	
Simone Tuten	Friends of Canning Mills Reserve

**2. DISCLOSURES OF FINANCIAL INTEREST**

Nil

**3. PUBLIC QUESTION TIME**

Nil

**4. DEPUTATIONS**

Nil

**5. PROJECTS FOR COUNCIL'S NOTICE**

The following projects are listed for Council's notice. The Project/ Group leader for all projects listed in the table below has agreed to conduct the works with due regard to the City's safety and training requirements for bushcare activities as described in the City's Friends Group Manual.

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

**RECOMMEND**

That Council be advised that the Project/ Group leader listed in the table below has been co-opted to the Bushcare and Environmental Advisory Committee to protect or rehabilitate bushland by facilitating works by volunteers for this Committee to extent of the scope of works and volunteer duties described.

Project/ leader	Group (if any)	Span of dates	Scope of works/ volunteers duties
Ian Colquhoun	Roleystone Dieback Action Group	7 <sup>th</sup> to 21 December 2003	Roleystone High School Grounds – injecting trees and spraying plants.

**CARRIED**

**6. CONFIRMATION OF MINUTES**

Moved Cam Clay: That the Minutes of the Bushcare and Environmental Advisory Committee meeting held on Tuesday 21 October 2003 be adopted.

**CARRIED**

**7. CORRESPONDENCE AND INFORMATION**

*7.1 Correspondence in*

- i) Swan Avon Integrated Catchment Calendar of events
- ii) Australian Association of Bush regenerators Newsletter, November 2003.
- iii) Urban Bushland Council – re: Abernethy & Tonkin Highway off road ramp

**8. BUSINESS ARISING**

*8.1 Items for public comment*

*8.1.1 General*

Proposal/ policy or document	Copies available from	Closing date or date to be considered by Council standing Committee
Proposed new National Parks, - South-West Forests	www.calm.wa.gov.au. Copies of the map will be available for viewing at the BEAC meeting	Closing date 28 November 2003

**Bushcare and Environmental  
 Advisory Committee** **Minutes  
 18 November 2003**

Proposal/ policy or document	Copies available from	Closing date or date to be considered by Council standing Committee
Forrestdale Lake Nature Reserve Draft Management Plan	Copies will be made available at the BEAC meeting	30 January 2003

*John Herpen reported on a meeting he had attended with the Department of Conservation and Land Management regarding the implications of the new National Park boundaries, and noted that in his view the concerns regarding dog and horse use had been responded to. He also advised that he would be attending a further meeting with CALM next week in regard to the matter.*

*The Environmental Planner advised that the main difference between a National Park and a Regional Park is that land tenure in a Regional Park is diverse, but in a National Park it is all vested in the Conservation Commission. The range of acceptable uses in each type of park is determined through management plans.*

**8.1.2 Planning applications & scheme amendments**

Planning applications or scheme amendments deemed as having significant environmental issues currently out for public comment are – Nil.

Items of interest from the Council Committee or Council minutes or agenda include:

Proposal	Committee and date considered	Notes or comments
Audit of 35 buildings was undertaken, recommending that cost-effective practice programs.	Technical Services Committee, 15/10/2003	Recommended that the Energy Audit forms the basis for further investigation into energy efficiencies and initiatives.  Energy Audit recommends the following cost effective practice programs; 'Monitoring and Targeting' (changing methods and equipment), and 'Reliability Centred Maintenance (identifies preventative maintenance to realise reliability of equipment and least expenditure on resources).'

**8.2 BEAC Annual Calendar**

At its June 2000 meeting BEAC resolved to adopt an annual calendar, which was last updated in November 2002 in order to help ensure the Committee fulfils its Terms of Reference. Items listed for the next few months (as updated at previous meetings) or that may need further discussion appear below.

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

**November**

- Update Bushcare Directory (every 2<sup>nd</sup> Year) – *Dealt with at the last meeting. Letters have been sent to Groups.*

**December**

- Annual Picnic and Award Presentation

A volunteer Christmas event has been organised for Sunday 7<sup>th</sup> December at Karakamia Sanctuary. This event will be joint with the Armadale Gosnells Landcare Group. The 2hr Karakamia experience provides a night time tour to see the endangered animals in their protected habitat.

The event is open to 40 people. A bus will be providing transport from the City of Armadale Admin centre carpark at 5.10 pm.

*Any persons wishing to attend the Annual Picnic and Award Presentation, please contact Colleen Martin to advise numbers.*

**8.3 Caltrop Brochures**

The Caltrop Brochures (Farmnote) have arrived and are ready for distribution. Discussion regarding distribution of the brochures is welcome.

*It was requested that the Environmental Officer work with Martyn Boyle, Council's Public Relations Co-ordinator, to initiate an article to be placed in local newspapers in conjunction with the distribution of the Caltrop Brochures.*

*It was advised that a meeting will be held on 19 November 2003 with the Executive Director Technical Services and the Environment Officer to consider initiating a policy and procedure for Caltrop control.*

*Distribution of brochures to be undertaken by:*

- David James – Forrestdale and Forrestdale Rag
- Ken Downsborough – Champion Lakes
- Environmental Officer to Local Libraries and front counter

**8.4 BEAC Meeting Dates 2004**

The meeting dates for 2004 will remain on the third Tuesday of the month. However, this is not appropriate for the months of April and June. Feedback on the proposed dates is welcome.

Proposed change in meeting dates to accommodate public holidays and the associated changes to Council meeting dates:



---

<b>Busheare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

- April – Tuesday 6/4/2004
- June – Tuesday 22/6/2004

*It was decided that consistent with previous years there need not be a meeting in January.  
Therefore the dates for 2004 would be:*

	July 20th
February 17 <sup>th</sup>	August 17 <sup>th</sup>
March 16 <sup>th</sup>	September 21 <sup>st</sup>
April 6 <sup>th</sup>	October 19 <sup>th</sup>
May 18 <sup>th</sup>	November 16 <sup>th</sup>
June 22 <sup>nd</sup>	December 21 <sup>st</sup>

### **8.5 Information items (i.e. progress reports relevant to previous business)**

#### **8.5.1 Publicity Program – Raising Environmental Awareness**

Following from suggestions at the BEAC meeting on October 21<sup>st</sup>, a meeting was held on November 10<sup>th</sup> to discuss a publicity program, raising community awareness of environmental issues. The meeting, (Ian Colquhoun, Ron Van Delft, Corinne Gaskin, and the City's Public Relations Coordinator, Martyn Boyle in attendance) discussed opportunities to publish information about a variety of environmental issues in local newspapers.

Opportunities to have a regular column in a newspaper (ie: monthly 'Environmental Corner') will be investigated. An information article about BEAC, aimed at raising community awareness of the Committee, will be included in the December issue of the City's Civic Newspaper. It was suggested to include a photograph of the BEAC members to include in the Civic Article, and it is intended to take a photo of BEAC at this meeting.

*Photo opportunity.*

*The group sat in a suitable pose for a group photo.*

#### **8.5.2 Volunteer strategy**

The City's new Public Relations Coordinator is currently working on the issue of use of the new BEAC logo. Various meetings have been held during the last month and it is expected the issue will be resolved soon. Upon this resolution, communications with the marketing consultants will resume, and the committee will be briefed on the progress of the volunteer strategy.

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

8.5.3 Grant watch information report

No newsletter was received this month.

8.5.4 Parks of the Perth Hills Concept

Copies of the Parks of the Perth Hills Concept were distributed to those people identified in the October 21<sup>st</sup> BEAC meeting. No further comments were communicated to the Environmental Officer.

The concerns of BEAC members in relation to the effect of National Park Restrictions on usage of the areas (particularly with relation to the walking of dogs and use of horses) were communicated to the Darling Range Regional Park Advisory Committee on October 30th. This issue was raised by a number of individuals, and recognised by the Department of Conservation and Land Management (CALM).

8.5.5 BEAC Nominations

An advertisement was placed in the Comment News and Weekend Examiner on 4<sup>th</sup> and 6<sup>th</sup> of November respectively, requesting nominations for two vacancies on the Committee. The nominations advertisement was also mailed out to those on the Bushcare Directory mailing list and Reserve custodians. Nominations are due to close on Monday December 22<sup>nd</sup>.

*It was requested that advertisements seeking nominations be placed in the Council Libraries, Roleystone Family Centre and Challis Road Family Centre.*

8.5.6 BEAC Annual Report 2002/03

The BEAC annual report was finalised and distributed to those on the Bushcare Directory Mailing list, Reserve Custodians and Councillors. The annual report was distributed with the BEAC Nominations advertisement. The 2002/03 Annual Report did not include reports from Armadale Settlers' Common.

8.5.7 Plenary Session – Bus Trip

A bus tour was held on Saturday 25<sup>th</sup> October. This tour was attended by 19 people, and visited Fletcher Park, Lambert Lane, Bob Blackburn Park and Kendal Court and Lloyd Hughes.

Thanks to Pat and Kim for the organisation of the event.

---

**Bushcare and Environmental  
Advisory Committee**

**Minutes  
18 November 2003**

---

*Pat Hart advised that the bus trip had been a great success and that there was value in repeating it.*

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

**8.5.7 *Forrestdale Lake Draft Fire Management Plan***

A copy of the Management Plan, and BEAC's comments (September 16 minutes) were provided to the Manager of Ranger & Fire Services, Chief Bush Fire Control Officer (CBFCO) Brian Watkins. The Manager of Ranger & Fire Services advised that the Bush Fires Advisory Committee would have minimal input, as FESA & CALM are the Hazard Management Agencies (HMA) in the event of a wildfire in this area.

In response to BEAC's comments, the Manager of Ranger & Fire Services provided the following feedback.

1. With reference to sand experienced 4 Wheel Drivers only using the 4WD equipment – Brigade members are trained in the appropriate use of the broad range of equipment, and those operating 4WD vehicles would have been trained appropriately to do so.
2. With reference to circulating up to date maps of 'significant areas' at Forrestdale lake to volunteer brigades – CALM to provide maps for distribution to brigades.

In response to the management plan in general, the Manager Ranger & Fire Services provided the following feedback.

1. The strategy relating to avoiding 'sensitive areas' when fighting fires (section 11 of the management plan), was noted.
2. Dieback Hygiene – The Management Plan requires that all machinery is to be 'clean' prior to entering the Forrestdale Lake Reserve. This will be carried out, assuming a wash down facility is available, however the practicality of being able to achieve this in a wildfire situation is questioned. Current practice by the Volunteer Bush Fire Brigades is to maintain all fire appliances and machinery in a clean state, however equipment is not necessarily washed down after every use, as often it is not required.

**8.5.8 *Initiatives in Greenhouse Gas Reduction***

Thursday, 6 November 2003 marked the launch of 'Climate Clearance 2', which is being run as part of the *switch your thinking!* programme (Cities of Armadale, Gosnells, and the Shire of SJ) and has the dual purpose of reducing energy consumption (saving you money on your energy bills!) and reducing greenhouse gas emissions in the region. The special Lift off in the Examiner Newspaper offers an array of specials on energy efficient and waterwise products and services. In addition, top quality Compact Fluorescent Light Globes (CFL's) are available (over the administration building front counter) to residents and staff at the subsidised price of \$7.50 each. CFL's use 1/5 of the energy used to run a normal light globe and last 8-10 times longer. This project was a part of the Green Light Project Phase Two.

More information regarding these initiatives can be obtained from Jason Menzies (Regional Greenhouse Coordinator) on 9399 0635

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

*8.5.9 Reminder list – items in progress or scheduled for future meetings*

- Location of services impact on vegetation in road reserves
- Development of path construction guidelines
- Terms of appointment
- BEAC Terms of Reference – meetings to be open to the public
- Duck signage in Minnowarra Park
- Organised bush-walks sub group – In recess till late Autumn 2004
- Caltrop Management Plan
- Levels of Service Report – Parks Department. A copy of this report to be provided to BEAC when it goes to Council. It is expected to address the issue of contacting Reserve Custodians prior to works occurring in their reserve.
- Time periods for payment of invoices (Sept 03).

**9. GENERAL BUSINESS**

*9.1 Around the table & issues of concern/ new items for discussion*

Ron Van Delft introduced Corinne Gaskin to the Committee. Corinne has recently been appointed to the City of Armadale as its Environmental Officer.

Bob Tizard

**1. Acid Sulfate Soils**

Committee members requested that BEAC bring to Council's attention the issue of acid sulfate soils which has significant economic and environmental impact by way of changes to the water table. A planning bulletin relating to acid sulfate soils is soon to be released by WAPC and it is recommended that a copy be made available to Council.

**RECOMMEND**

**That Council be advised about the potential adverse impacts of acid sulfate soils and measures available to prevent or minimise acid sulfate soils.**

**CARRIED**

**2. Armadale Settlers' Common - Bedforddale Equestrian Petition**

A petition was presented to the Ordinary Meeting of Council on 17 November 2003 by the Bedforddale Equestrian Group, wishing to object to the proposed prohibition of horse riding on Settlers' Common.

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

**3. "Poop Catchers"**

Requested that information be obtained about "poop catchers" as used in Europe for catching horse dung and about the interaction of people, horses and dogs.

**4. Dieback Morning Tea**

Advised that four members of the Armadale Settlers' Common had attended a Dieback morning tea recently where they learnt how to inject trees and spray plants in order to address phytophthora dieback.

**5. Armadale Settlers' Common**

Advised that in May of this year, Cr Tizard had been appointed as Council's representative to the Armadale Settlers' Advisory Common Committee. Confusion appears to exist in regard to the Armadale Settlers' Common Committee and another Group which calls itself the Friends of Settlers' Common, both groups with common interests. There also seems to be an understanding that the Friends of Settlers' Common are the Advisory Committee. This matter has been discussed with officers of Council and needs to be resolved. There is some difficulty in understanding the role of the current Committee therefore resolution needs to occur.

The Environmental Planner advised that every Advisory Committee of Council operates under a Terms of Reference but that this is not the case for the Armadale Settlers' Common or Bungendore Park Management Committee.

**RECOMMEND**

**MOVED John Herpen that BEAC recommend Council to develop a formal Terms of Reference for Armadale Settlers' Common and Bungendore Park Management Committees.**

**CARRIED**

**5. Bungendore Park Management Committee**

It was noted that a representative of the Bungendore Park Management Committee had not attended for at least two meetings. The Committee considered it would be beneficial for a representative from the Bungendore Park Management Committee to attend BEAC meetings. Requested contact be made with Bungendore Park Management Committee to extend an invitation for a member to attend future meetings of BEAC.

---

**Bushcare and Environmental  
Advisory Committee**

**Minutes  
18 November 2003**

---

*Kim Fletcher left the meeting at 9.05*

Cam Clay

**1. Bush Fire Ready Action Groups**

Advised that a newsletter promoting Bush Fire Ready Action Groups had been circulated recently.

**2. Opening of "Craig Balfour" Communications Room – Bedforddale Fire Brigade**

The Mayor opened the new "Craig Balfour" Communications Room at the Bedforddale Fire Brigade on Saturday, 8th November 2003. Money had been made available for the new Communications Room from the Lotteries Commission.

**3. Burning of Grass Trees**

On a rainy day recently, Grass Trees in various areas had been burned with a gentle burn to remove heavy skirts. This is beneficial considering that it looks as though it is going to be an extremely bad year for bush fires.

Ian Colquhoun

**1. Dieback Working Group**

The Dieback Working Group has recently employed a full time Project Officer, Chris Dunne.

**2. Dieback Strategy Launch**

On 13 December 2003 the Minister for the Environment, Hon. Judy Edwards will launch a Dieback Strategy.

Beth Laurie

**1. Red Spot Disease**

Advised Red Spot Disease, caused by acid sulfate soils, is believed to be affecting fish in the Canning River.

**2. Revegetation Policy**

Advised that spraying for weeds is carried out but that no revegetation for wild flowers occurs. Maybe the Committee should be looking at some sort

---

<b>Bushcare and Environmental Advisory Committee</b>	<b>Minutes 18 November 2003</b>
--	-------------------------------------

---

of policy in regard to revegetation. Under storey and as well as over storey.

David James

**1. New Atlas of Australian Birds**

A new book has become available titled the "New Atlas of Australian Birds". It is recommended that members view the book. Information on its availability can be obtained from the internet on the Birds Australia website.

**2. Friends of Forrestdale**

David, as representative of the Friends of Forrestdale made available pamphlets relating to Forrestdale to the new Environmental Officer

Juliette Green

**1. Bridal Creeper – Rust Fungus**

Advised that if Rust Fungus is placed at the top of a slope (to treat Bridal Creeper) it spreads better than if it is placed at the bottom.

**2. Roleystone Dieback Action Group**

The Roleystone Dieback Action Group has been actively injecting trees against dieback in the Canning Mills Reserve.

**3. Fire Hazard – Wild Oats**

This year the grasses have grown very high in Roleystone and present a fire hazard. Concern is expressed in regard to the fire aspect and it is requested that Council address this matter.

**RECOMMEND**

**BEAC bring to the attention of Council the concern of the Committee in regard to the existence of fire hazard prone long grass throughout the district and ask what management practices are in place to manage the hazard this presents.**

**CARRIED**



---

**Bushcare and Environmental  
Advisory Committee**

**Minutes  
18 November 2003**

---

Cr Hart

**1. Road Verge Mowing**

The tall grass in Marmion and Roberts Road was slashed two days before the Kelmscott Show. This grass was left lying in the gutter for a week which is an undesirable practice. Cr Hart advised that she had put up an item to Council in regard to best practice for mowing road verges. Information has been obtained from the Victorian EPA about organic matter.

**2. Soil Erosion – Roleystone Theatre Site Works**

Council has a policy whereby all new developments are required to retain soils on site but it has been observed that rain has washed soil away from the new works being undertaken at the Roleystone Theatre. This is causing erosion and in turn run off into Roley pool. It is requested that Council adhere to its Policy in regard to these works.

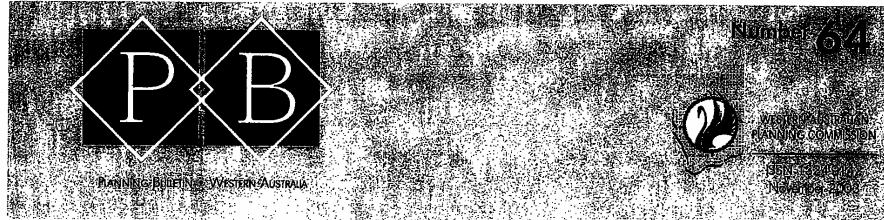
**3. Sand Erosion – Ecko Road and Albany Highway Roadworks**

The erosion of sand is occurring at site works being undertaken at Ecko Road and Albany Highway. It is requested that this matter be brought to the attention of the Technical Services Committee.

**10. NEXT MEETING & CLOSURE**

Tuesday, 16 December 2003 at 7:30pm at the City of Armadale Administration Office.

**MEETING CLOSED AT 9.30 PM**



## Acid Sulfate Soils

### 1. Purpose

The purpose of this Planning Bulletin is to provide advice and guidance on matters that should be taken into account in the rezoning, subdivision and development of land that contains acid sulfate soils.

Recent events, particularly the soil and groundwater acidity and arsenic contamination problem which arose in the City of Stirling<sup>1</sup> in late 2001, have highlighted the potential environmental problems and infrastructure damage that can be caused by development that involves the disturbance of acid sulfate soils.

The Western Australian Planning Commission (WAPC) is developing a policy response to this issue. This will require State-wide mapping identifying areas susceptible to acid sulfate soils. In the meantime, the Planning Guidelines set out in Appendix 1 of this Bulletin provide information and advice on relevant considerations to be taken into account in planning decision-making. Comments are invited on the Guidelines to assist in developing an appropriate planning policy.

### 2. Background

#### 2.1 What are acid sulfate soils?

Acid sulfate soils is the common name given to naturally occurring soil and sediment containing iron sulfides.

In Australia, the acid sulfate soils of most concern are those that formed in the Holocene geological period (the last 10,000 years) after the last major sea level rise.

During the sea level rise new coastal landscapes were created as a result of rapid sedimentation, and acid sulfate soils were created when bacteria in these organically rich waterlogged sediments converted the sulfate from the seawater, and iron from the sediments, into iron sulfides.

These naturally occurring iron sulfides are generally found in a layer of waterlogged soil or sediment, and are benign in their natural state. When disturbed and exposed to air, however, they oxidise and produce sulphuric acid, iron precipitates, and concentrations of dissolved heavy metals such as aluminium, iron and arsenic.

#### 2.2 Why are acid sulfate soils a planning issue?

Release of acid and metals as a result of the disturbance of acid sulfate soils can cause significant

harm to the environment and infrastructure.

The principal environmental, social and economic impacts of acid sulfate soils have been documented<sup>2</sup> as follows:

- Adverse changes to soils and water quality.
- Deterioration of ecosystems and the ecosystem services associated with soils, groundwater, wetlands, watercourses and estuarine environments.
- Local and regional loss of biodiversity in areas affected by acid sulfate soils leachate.
- Loss of groundwater and surface water resources used for irrigation and other purposes.
- Reduction in opportunities for agriculture and aquaculture.
- Human health concerns particularly from arsenic contamination of groundwater in areas affected by acid sulfate soils.
- Corrosion of engineering works and infrastructure such as bridges, culverts, floodgates, weirs, drainage pipes and sewerage lines.
- Conflict between activities that depend on healthy surface and groundwater regimes (e.g. commercial fishing, recreation and tourism) and activities that may have resulted in

<sup>1</sup> Investigations have revealed that the contamination in the City of Stirling was caused by disturbance to acid sulfate soils in the area and, specifically, the combined effects of: (1) lowering the water table for new residential developments on the Roselea and Hamilton Lake estates to install sewerage infrastructure and provide a suitable base for building foundations; (2) stockpiling the peat excavated from the development areas; (3) excavating peat and related soils to create artificial wetlands in public open space in the area and stockpiling the soil in the centre of the lakes to create islands; and (4) climatic factors, including a long succession of dry winters.

<sup>2</sup> These impacts are documented in the general guidelines prepared by the Department of Environment entitled *General Guidance on Managing Acid Sulfate Soils*, in the Acid Sulfate Soils Guideline Series. Refer to Section 4 of this Planning Bulletin for details.

<p>disturbance to acid sulfate soils (e.g. agriculture and urban development).</p> <ul style="list-style-type: none"> <li>• Loss of visual amenity from plant deaths, weed growth and invasion by acid tolerant waterplants and algae.</li> <li>• Costs to the community in terms of financial outlays and the community's and government's time and effort in minimising impacts and rehabilitating disturbed areas.</li> </ul> <p>In Western Australia the main impacts associated with acid sulfate soils to date have been:</p> <ul style="list-style-type: none"> <li>• Wetlands degradation.</li> <li>• Localised reduction in habitat and biodiversity.</li> <li>• Deterioration of surface and groundwater quality.</li> <li>• Loss of groundwater for irrigation.</li> <li>• Increased health risks associated with arsenic and heavy metals contamination in surface and groundwater, and acid dust.</li> <li>• Risk of long-term infrastructure damage through corrosion of sub-surface pipes and foundations by acid water.</li> <li>• Invasion by acid tolerant waterplants and dominance of acid tolerant plankton species causing loss of biodiversity.</li> </ul> <p>The presence of acid sulfate soils is, therefore, a planning issue that should be taken into account in planning decision-making.</p>	<p>canal estates), marinas, tourist developments and golf courses.</p> <ul style="list-style-type: none"> <li>• Large-scale dewatering and drainage works associated with the development of residential estates.</li> <li>• Developments involving disturbance to wetlands, mangrove swamps, salt marshes, lakes and waterways.</li> <li>• Infrastructure projects such as bridges, port facilities, flood gates, dams, dredging, railways and roads.</li> <li>• Mining and quarrying operations.</li> <li>• Rural drainage, which lowers the water table.</li> <li>• Flood mitigation works including construction of levees.</li> </ul> <p><b>2.4 Location of acid sulfate soils</b></p> <p>Acid sulfate soils occur throughout Australia, but have only recently come to prominence in land use planning as a result of the detrimental environmental consequences that can arise from disturbing them.</p> <p>The Australia-wide distribution of acid sulfate soils is largely unknown, although extensive mapping programs have recently been undertaken in Queensland, New South Wales and South Australia.</p> <p>In Western Australia acid sulfate soils are likely to be found in, though not limited to, the following locations:</p>	<ul style="list-style-type: none"> <li>• Some parts of the Wheatbelt where land salinisation has occurred.</li> </ul> <p>At these locations, there could be a risk of disturbing acid sulfate soils in the following areas<sup>3</sup>:</p> <ul style="list-style-type: none"> <li>• Areas identified as acid sulfate soil areas or acid sulfate soil risk areas on government agency mapping, or on mapping from any other reputable source.</li> <li>• Areas depicted in the Environmental Geology maps published by the Department of Industry and Resources as Holocene Swamp, Tidal and Estuarine Deposits, or Marshes and Floodplains.</li> <li>• Areas depicted in the Land System and Soil-Landscape System mapping by Agriculture WA or soil, geology or geomorphological mapping that indicate geologically recent shallow tidal, estuarine, marine, wetland, floodplain or waterlogged areas where deposition of fine sediments may have occurred or may be occurring.</li> <li>• Areas depicted in vegetation mapping as mangroves, or wetland dependent vegetation such as reeds and paperbarks.</li> <li>• Areas identified in geological descriptions or in maps as bearing acid sulfide minerals or former marine or estuarine shales and sediments, or mineral sand deposits.</li> <li>• Coastal areas (including the Swan Coastal Plain) where the following pre-disposing factors exist:             <ul style="list-style-type: none"> <li>- areas known to contain peat or a build up of organic material;</li> <li>- areas near bores in which peat or other organic deposits have been recorded as part of the stratigraphy<sup>4</sup>.</li> </ul> </li> </ul>
<p><b>2.3 Types of development that may cause acid sulfate soil problems</b></p> <p>The types of development that may disturb acid sulfate soils typically involve large-scale drainage and excavation works which expose these soils to air, and may include:</p> <ul style="list-style-type: none"> <li>• Coastal developments such as residential estates (including</li> </ul>	<ul style="list-style-type: none"> <li>• The south west of the State, between Perth and Busselton, in estuarine, floodplain and wetland areas.</li> <li>• The northern parts of the State's coastline including the Pilbara and Kimberley coastlines.</li> <li>• The Scott River Plain on the south coast.</li> </ul>	

<sup>3</sup> These triggers are listed in the Department of Environment's *General Guidance on Managing Acid Sulfate Soils*.

<sup>4</sup> Information on bore stratigraphy may be available from the Department of Environment, local governments, or the Department of Industry and Resources.

- permanently inundated wetlands;
- seasonally or occasionally saturated or inundated floodplains and sumplands;
- shallow estuarine areas receiving alluvium;
- mangrove areas;
- tidal swamps, wetlands and shallow estuarine areas receiving alluvium;
- artificial lakes excavated in peaty material;
- sites known or believed to contain carbonaceous or pyritic material, such as:
  - sites containing fill;
  - existing or former municipal waste disposal sites;
  - industrial sites;
  - food industry waste disposal areas;
  - animal-based waste disposal areas;
- areas where the highest known water table level is within three (3) metres of the surface; and
- areas where the pH of the soil or water is less than 5.
- Any areas in Western Australia (including inland areas) where a combination of all the following pre-disposing factors exist:
  - organic matter;
  - iron minerals;
  - waterlogged conditions or a high water table;
  - sulfides.
- Any areas where field tests, visual signs and other methodologies indicate that there is a likelihood of acid sulfate soils being present.

Figures 1 - 10 at the rear of this Planning Bulletin, which have been compiled by the Department of Environment, depict the areas in Western Australia currently considered to be most at risk of disturbance of acid sulfate soils.

### 3. Planning Guidelines for Acid Sulfate Soils

While the presence or possible presence of acid sulfate soils is a development constraint that should be subject to an appropriate risk assessment, the current lack of detailed knowledge as to the location of acid sulfate soils in Western Australia makes it difficult to provide a comprehensive planning response to the issue.

Nevertheless developers, planners and the community need to be aware of the implications of the presence of acid sulfate soils and, perhaps more importantly, the management processes required to avoid their potential adverse effects on the environment and infrastructure.

Until such time as detailed acid sulfate soils risk mapping is available, the Planning Guidelines set out in Appendix 1 should be used by all responsible authorities in the assessment of new town planning schemes, town planning scheme amendments, subdivision and strata applications and applications for planning approval where there is evidence of a significant risk of disturbing acid sulfate soils.

For the purpose of this Planning Bulletin and associated Planning Guidelines the phrase "evidence of a significant risk of disturbing acid sulfate soils" is taken to include:

- Land depicted in Figures 1 - 10 as having a "High risk of Actual Acid Sulfate Soil (AASS) & Potential Acid Sulfate Soil (PASS) < 3m from surface".
- Land where site characteristics and local knowledge lead a decision-maker to form the view that there is significant risk of disturbing acid sulfate soils at that location.

The WAPC has adopted the Planning Guidelines set out in Appendix 1 until such time as detailed acid sulfate soils risk mapping is available and a comprehensive policy response to the issue of acid sulfate soils is prepared. The WAPC's specific information requirements in relation to new town planning schemes, town planning scheme amendments, applications for planning approval, subdivision applications, and strata applications are set out in Appendix 2. A simple, four-step test for determining whether an acid sulfate soil investigation is required in any particular instance ('the Acid Test') is set out in Appendix 3.

### 4. Technical Advice

The Department of Environment has prepared the Acid Sulfate Soils Guidelines Series to assist agencies, developers and individuals to manage development in areas where acid sulfate soils may or will be impacted upon.

The technical advice contained in the Acid Sulfate Soils Guidelines Series should be considered in the preparation and assessment of any new town planning scheme, town planning scheme amendment, application for planning approval, subdivision application, strata application, Preliminary Site Assessment, Detailed Site Assessment or Acid Sulfate Soil Management Plan which relates to land where there is a significant risk of disturbing acid sulfate soils or where disturbance of acid sulfate soils is proposed.

Copies of documents in the Acid Sulfate Soils Guidelines Series and further technical advice and information can be obtained from the Contaminated Sites page on the Department of Environment's website at <http://www.environ.wa.gov.au/contaminatedsites>.

---

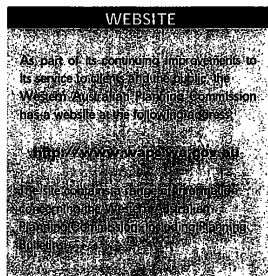
**5. Comments**

Comments on the matters  
contained in the Bulletin are  
invited and should be directed to:

Secretary  
Western Australian Planning  
Commission  
469 Wellington Street  
PERTH WA 6000

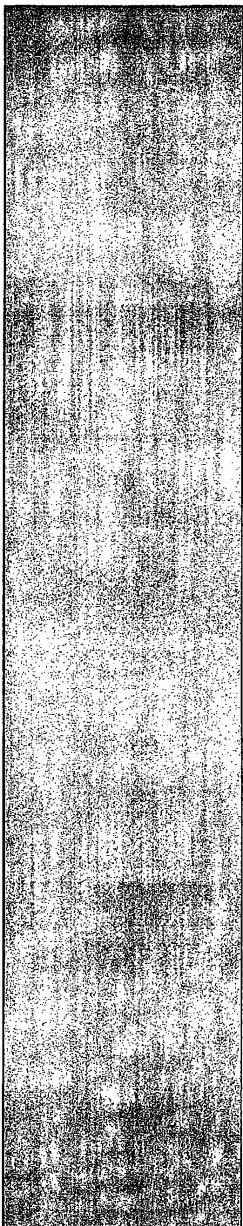
Attention: Mr Ray Stokes

Comments should be received by  
27 February 2004 and should quote  
reference number 855/1/1/2P76V.



**APPENDIX 1**

<b>PLANNING GUIDELINES FOR ACID SULFATE SOILS</b>	
<b>Objective</b>	To ensure that the subdivision and development of land containing acid sulfate soils is planned and managed to avoid potential adverse effects on the natural and built environment (including infrastructure).
<b>General Principles</b>	<p><b>Principle 1</b></p> <p>Acid sulfate soils should be considered in planning decisions to avoid potential adverse effects on the natural and built environment (including infrastructure).</p> <p><b>Principle 2</b></p> <p>Disturbance of acid sulfate soils should be avoided wherever possible.</p> <p><b>Principle 3</b></p> <p>Where the disturbance of acid sulfate soils is unavoidable, subdivision and development should be undertaken in a manner that:</p> <ul style="list-style-type: none"> <li>• Mitigates the potential adverse effects on the natural and built environment (including infrastructure) using the most appropriate mitigation strategies and management techniques.</li> <li>• Achieves acceptable soil and water quality outcomes.</li> </ul> <p><b>Principle 4</b></p> <p>The rehabilitation of disturbed acid sulfate soils and acid drainage should be encouraged.</p>
<b>Part A</b> Application of general principles to new town planning schemes and town planning scheme amendments involving land where there is evidence of a significant risk of disturbing acid sulfate soils	<p><b>Guidance Statement A1</b></p> <p>Any change of zoning that will lead to any intensification of land use on such land should be accompanied by a <b>Preliminary Site Assessment</b> (prepared in accordance with the Department of Environment's guidelines) that determines the presence or absence of acid sulfate soils on any part of the land where any of the following works are proposed (or likely to be undertaken):</p> <ul style="list-style-type: none"> <li>• Where any dewatering works are proposed to be undertaken.</li> <li>• Where the surface elevation is ≤ 5m AHD, and it is proposed to excavate ≥ 100m<sup>3</sup> of soil (i.e. 10 standard dump truck loads).</li> <li>• Where the surface elevation is &gt; 5m AHD, and it is proposed to excavate ≥ 100m<sup>3</sup> of soil (i.e. 10 standard dump truck loads), and the excavation depth is ≥ 2m.</li> </ul>



**Guidance Statement A2**

Where the presence of acid sulfate soils has been confirmed by a Preliminary Site Assessment, the change of zoning should also be accompanied by a Detailed Site Assessment (prepared in accordance with the Department of Environment's guidelines) that determines the capacity of the land affected by the change to sustain the proposed land uses having regard to:

- The extent and severity of acid sulfate soils.
- Potential impacts on surface and groundwater quality and quantity.
- Potential impacts on ecosystems and on biodiversity.
- Potential impacts on existing land uses in the vicinity.
- Any likely engineering constraints and impacts on infrastructure.
- Cumulative impacts.

**Guidance Statement A3**

Any change of zoning that will lead to any intensification of land use on such land should be referred to the relevant government authorities, including the Department of Environment, for advice prior to a decision being made.

**Guidance Statement A4**

In addition to the matters normally required to be taken into consideration in the assessment of a change of zoning, the following matters should be taken into consideration where disturbance of acid sulfate soils is proposed (or likely to occur):

- The findings of any Detailed Site Assessment carried out in respect of the land.
- Any advice received from relevant government authorities, including the Department of Environment.

**Guidance Statement A5**

Consideration should be given to providing measures in town planning schemes and town planning scheme amendments to encourage the rehabilitation of areas degraded as a result of acid sulfate soil disturbance in the past.

**Part B:**  
Application of general principles to subdivision and strata applications and applications for planning approval on land where there is evidence of a significant risk of disturbing acid sulfate soils.

**Guidance Statement B1**

In addition to the information normally required to accompany a subdivision or strata application or application for planning approval, any application on such land should be accompanied by a **Preliminary Site Assessment** (prepared in accordance with the Department of Environment's guidelines) that determines the presence or absence of acid sulfate soils on any part of the land where any of the following works are proposed (or likely to be undertaken):

- Where any dewatering works are proposed to be undertaken.
- Where the surface elevation is  $\leq 5\text{m AHD}$ , and it is proposed to excavate  $\geq 100\text{m}^3$  of soil (i.e. 10 standard dump truck loads).
- Where the surface elevation is  $> 5\text{m AHD}$ , and it is proposed to excavate  $\geq 100\text{m}^3$  of soil (i.e. 10 standard dump truck loads), and the excavation depth is  $\geq 2\text{m}$ .

**Guidance Statement B2**

Where the presence of acid sulfate soils has been confirmed by a **Preliminary Site Assessment**, the application should also be accompanied by a **Detailed Site Assessment** and an **Acid Sulfate Soil Management Plan** (prepared in accordance with the Department of Environment's guidelines) that:

- Identifies potential direct, indirect and cumulative impacts and demonstrates how these will be managed.
- Demonstrates that every reasonable step has been taken to avoid impacting on acid sulfate soils.
- Demonstrates that the development is to be carried out in a manner that ensures that the potential effects on the environment are reduced to as low as reasonably practical.
- Demonstrates that there are likely to be no unacceptable effects on the natural and built environment (including infrastructure).

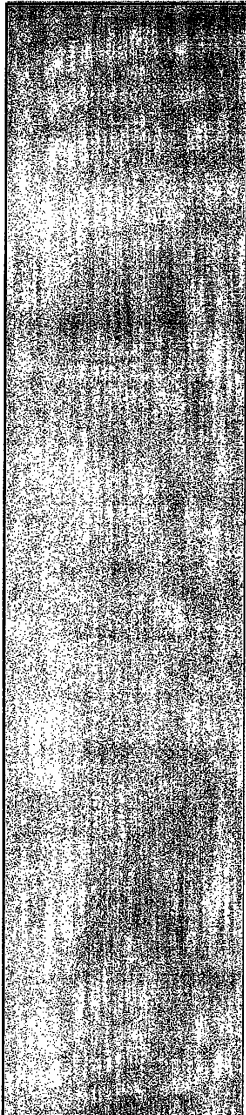
**Guidance Statement B3**

Any application on land where disturbance of acid sulfate soils is proposed or likely to occur should be referred to the relevant government authorities, including the Department of Environment, for advice prior to a decision being made.

**Guidance Statement B4**

In addition to the matters normally required to be taken into consideration in the determination of a subdivision or strata application or application for planning approval, the following matters should be taken into consideration where disturbance of acid sulfate soils is proposed or likely to occur:





- The potential significance, extent and severity of adverse impacts on the natural and built environment that may arise from the particular development, and the sensitivity of the environment to those impacts.
- The amount of soil or sediment that may be excavated, or exposed to oxidation, by dewatering.
- The complexity and ease of implementation of the proposed management techniques.
- The likelihood of success in managing all the potential environmental and other impacts.
- Whether a range of mitigation strategies has been considered by the applicant (e.g. design layout or construction techniques) and whether the selected option is not inferior overall to an alternative strategy.
- Any advice received from relevant government authorities, including the Department of Environment.

**Guidance Statement B5**

Conditions requiring the following should be imposed on any subdivision, strata or planning approval where disturbance of acid sulfate soils is proposed or likely to occur<sup>5</sup>:

- The preparation of an Acid Sulfate Soil Management Plan and its subsequent approval by the responsible authority, prior to the development and use or any subdivision works commencing.
- Implementation of the approved Acid Sulfate Soil Management Plan to the satisfaction of the responsible authority.

<sup>5</sup> Where the Acid Sulfate Soils Management Plan which formed part of the application is acceptable to the responsible authority, and does not require modification, only the second condition regarding implementation of the Plan to the satisfaction of the responsible authority will be required.

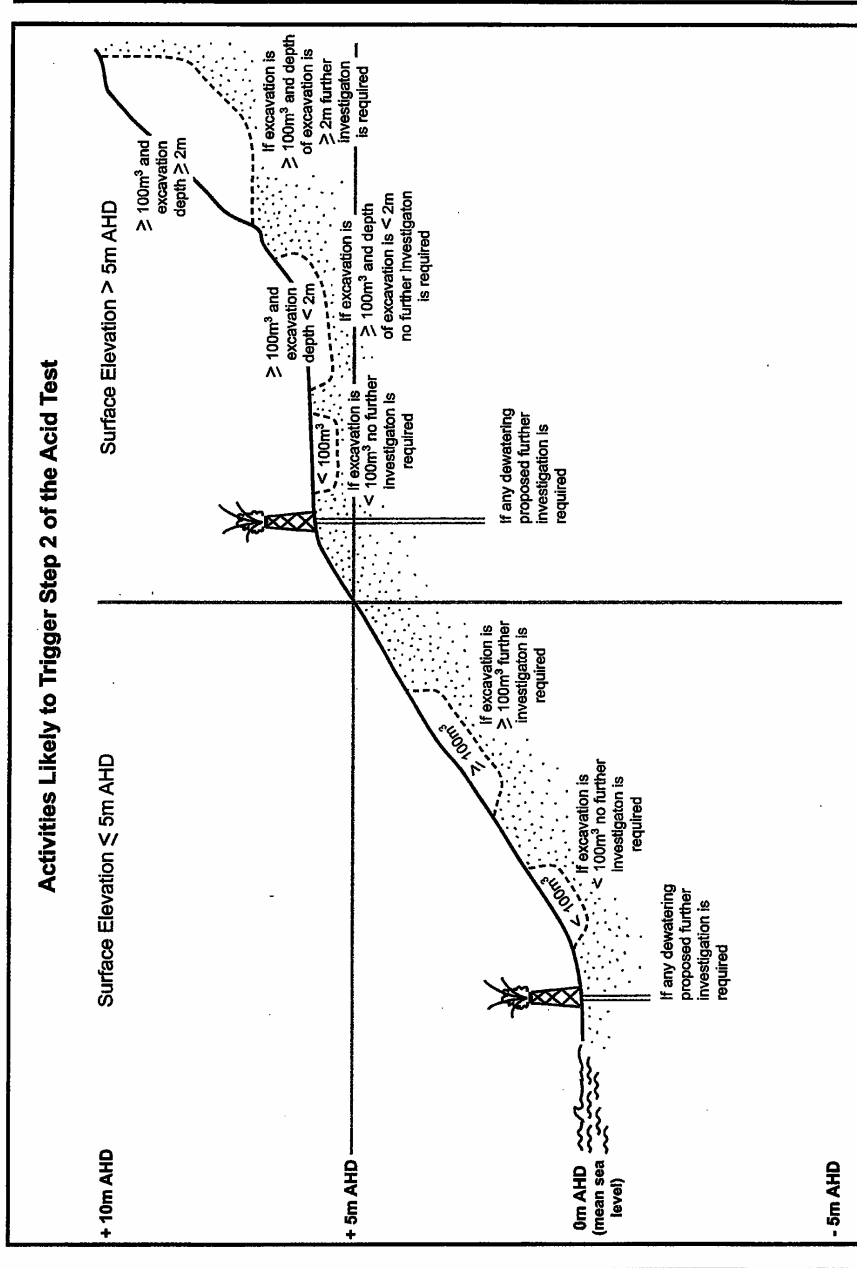
**APPENDIX 2**

WESTERN AUSTRALIAN PLANNING COMMISSION ADDITIONAL INFORMATION REQUIREMENTS FOR APPLICATIONS ON LAND WHERE THERE IS A SIGNIFICANT RISK OF DISTURBING ACID SULFATE SOILS	
Note: The onus is on the applicant to provide this information with any application on land where there is evidence of a significant risk of disturbing acid sulfate soils. Use The Acid Test set out in Appendix 1 of this Planning Bulletin to determine whether an acid sulfate soil investigation is required in any particular instance.	
<b>Part A</b>  Information required to be provided with new town planning schemes and town planning scheme amendments involving land where there is evidence of a significant risk of disturbing acid sulfate soils	<p><b>Information Requirement A1</b></p> <p>Any change of zoning that will lead to any intensification of land use on such land shall be accompanied by a <b>Preliminary Site Assessment</b> (prepared in accordance with the Department of Environment's guidelines) in the circumstances set out in <b>Guidance Statement A1 of Appendix 1</b> of this Planning Bulletin.</p> <p><b>Information Requirement A2</b></p> <p>Where the presence of acid sulfate soils has been confirmed by a Preliminary Site Assessment, the change of zoning shall also be accompanied by a <b>Detailed Site Assessment</b> (prepared in accordance with the Department of Environment's guidelines) that addresses the matters set out in <b>Guidance Statement A2 of Appendix 1</b> of this Planning Bulletin.</p>
<b>Part B</b>  Information required to be provided with subdivision and strata applications and applications for planning approval on land where there is evidence of a significant risk of disturbing acid sulfate soils	<p><b>Information Requirement B1</b></p> <p>Any application on such land shall be accompanied by a <b>Preliminary Site Assessment</b> (prepared in accordance with the Department of Environment's guidelines) in the circumstances set out in <b>Guidance Statement B1 of Appendix 1</b> of this Planning Bulletin.</p> <p><b>Information Requirement B2</b></p> <p>Where the presence of acid sulfate soils has been confirmed by a Preliminary Site Assessment, the application shall also be accompanied by a <b>Detailed Site Assessment</b> and an <b>Acid Sulfate Soil Management Plan</b> (prepared in accordance with the Department of Environment's guidelines) that addresses the matters set out in <b>Guidance Statement B2 of Appendix 1</b> of this Planning Bulletin.</p>

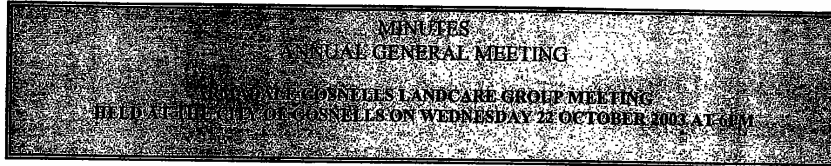
**APPENDIX 3**

<b>THE ACID TEST</b>	
<b>NOTE:</b> Use the simple, four-step, acid sulfate soil test set out below to determine whether an acid sulfate soil investigation is required in any particular instance.	
<b>1</b>	<p><b>Is there evidence of a significant risk of disturbing acid sulfate soils at this location?</b></p> <p><b>Test 1:</b> Is the land depicted in Figures 1 - 10 of the Planning Bulletin as having a 'high risk of Actual Acid Sulfate Soil (AASS) &amp; Potential Acid Sulfate Soil (PASS) &lt; 3m from surface'?</p> <p><b>Test 2:</b> Is the land located in an area, whether depicted in Figures 1 - 10 or not, where site characteristics and local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location?</p> <p><b>If YES to either of these go to Step 2.</b></p> <p><b>If NO to both of these no further investigation is required.</b></p>
<b>2</b>	<p><b>Are any of the following works proposed, or likely to be carried out, on the land (refer to the diagram at the end of Appendix 3 for assistance)?</b></p> <p><b>Test 1:</b> Are any dewatering works proposed to be undertaken?</p> <p><b>Test 2:</b> Is the surface elevation <math>\leq</math> 5m AHD and is excavation of <math>\geq</math> 100m<sup>3</sup> of soil (i.e. 10 standard dump truck loads) proposed?</p> <p><b>Test 3:</b> Is the surface elevation <math>&gt;</math> 5m AHD and is excavation of <math>\geq</math> 100m<sup>3</sup> of soil (i.e. 10 standard dump truck loads) with an excavation depth of <math>\geq</math> 2m proposed?</p>

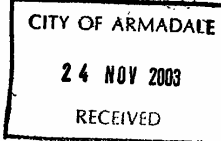
	<p><b>If YES to any of these go to Step 3.</b></p> <p><b>If NO to all of these no further investigation is required.</b></p>
<b>3</b>	<p><b>Carry out Preliminary Site Assessment in accordance with Department of Environment guidelines.</b></p> <p><b>Test:</b></p> <p>Did the Preliminary Site Assessment reveal the presence of acid sulfate soils?</p> <p><b>If YES go to Step 4.</b></p> <p><b>If NO then no further investigation is required.</b></p>
<b>4</b>	<p><b>Carry out Detailed Site Assessment and prepare Acid Sulfate Soil Management Plan in accordance with Department of Environment guidelines.</b></p>



File C7E/19



Meeting commenced: 6.00pm



**1.0 ATTENDANCE AND APOLOGIES**

**PRESENT:**

Mr C Clay	Bedfordale Advisory Group, Chairperson
Ms P Hart	Armadale City River Care Group, Canning Catchment Coordinating Group, SAICM Coordinating Group
Mr W van Lieven	Environmental Coordinator, City of Gosnells
Mr R Van Delft	Environmental Officer, City of Armadale
Cr C Matison	Councillor City of Gosnells
Mr D Gibb	River Restoration Officer
Mr S Aldersea	Friends of Carradine and Neerigen Brook
Mr A Choules	Friends of Goolamurup
Mr K Downsborough	Palomino Reserve Catchment Group
Ms B Laurie	Community Representative
Ms J Pearson	Education Officer
Ms G Watson	Armadale City River Care
Mrs L Talevski	Minute Secretary

**APOLOGIES:**

Mr P Carrigg	Churchman's Bushland Association
Mr J Herpen	Catchment Coordinator
Mrs C Martin	Councillor City of Armadale
Cr J Cumming	
D Sutherland	

**2.0 CHAIRMAN'S ANNUAL REPORT**

Tabled.

**3.0 TREASURER'S ANNUAL REPORT**

**RECOMMENDATION**

That Bill review first reconciliation report.

**Moved: K Downsborough      Seconded: B Laurie**

**4.0 AUDITOR'S ANNUAL REPORT**

**RECOMMENDATION**

That the Auditor's Annual Report be accepted and recommendations raised by Auditor dealt with by new Treasurer/Book Keeper.

**Moved: C Matison      Seconded: K Downsborough**

**5.0 STAFF ANNUAL REPORTS**

**RECOMMENDATION**

That the Staff Reports be accepted as a reflection of the AGLG strategies and how the goals are being met and the staff be congratulated for their efforts.

Moved: R Van Delft      Seconded: A Choules

**RECOMMENDATION**

That the reports met previously by Minter ??? be received and congratulations be given to the Education Officer.

Moved: C Clay      Seconded: A Choules

**6.0 THE ELECTION OF COMMITTEE MEMBERS**

R Van Delft called for nominations.

Nominations for Chair: Mr Cam Clay

Moved: A Choules      Seconded: K Downsborough      CARRIED

Nominations for Vice Chair: K Downsborough

Moved: P Hart      CARRIED

Treasurer: A Bak nominated.

Secretary: R Babin nominated.

**7.0 BUSINESS REQUIRING CONSIDERATION BY THE ASSOCIATION IN A GENERAL MEETING**

**RECOMMENDATION**

That the Council and Council staff's efforts in the partnership with the AGLG be recognised and appreciated and that a letter be sent to the CEO and Mayor

Moved: C Matison      Seconded: P Carrigg      CARRIED

**RECOMMENDATION**

That the concerns with the Constitution, name of body and provision for Councillors be reviewed by a sub committed.

Moved: B Laurie      Seconded: K Downsborough      CARRIED

Armadaale Gosnells  
Landcare Group

22 October 2003  
Minutes

**MINUTES OF THE ARMADALE GOSNELLS LANDCARE GROUP  
HELD WEDNESDAY 22 OCTOBER 2003 AT 6PM  
AT THE CITY OF GOSNELLS**

Meeting Number: 80

**1.0 ATTENDANCE AND APOLOGIES**

**PRESENT:**

Mr C Clay	Chairperson
Ms P Hart	SERCUL
Cr B Tizard	Councillor for City of Armadale
Cr C Matison	Councillor for City of Gosnells
Ms H Best	Project Quality & Environmental Representative for John Holland McMahon
Mr A Choules	Friends of Goolamrup
Mrs C Martin	Landcare Coordinator
Mr K Downsborough	Palomino Reserve Catchment Group
Ms A Bak	Environmental Officer, City of Gosnells
Ms G Watson	Armadale City River Care
Mr R Van Delft	Environmental Officer, City of Armadale
Ms B Laurie	Community Representative
Ms G Watson	Education Officer
Ms R Babin	Kelmscott Fishcare Group
Mr P Carrigg	Community Representative

**APOLOGIES:**

Mr M Gehrman	River Restoration Officer
Mr S Aldersea	Friends of Carradine and Neerigen Brook
Ms F Marr	Education Officer
Mr J Herpen	Churchman's Bushland Association
Ms R Drummond	Friends of Brixton St Wetlands

**2.0 BUSINESS ARISING & CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the minutes of the meeting held Wednesday 24 September 2003 be accepted as a true and correct record.

Moved: A Choules

Seconded: P Carrigg

CARRIED

**3.0 Correspondence In**

- 3.1 Urban Bushland Telegraph Newsletter
- 3.2 Invitation to WA Environment Awards Presentation Evening
- 3.3 Notice of APACE seed collection courses next year
- 3.4 Notice of BEAC presentation on Dieback and Native Fauna Tues 21<sup>st</sup> October
- 3.5 Funding application response from City of Gosnells Community Sponsorships – negative results.
- 3.6 Natural Resource Management Council Newsletter
- 3.7 Australian Association of Bushland Regenerators Newsletter
- 3.8 Minutes of Canning Environmental Flows Steering Committee Meeting 23<sup>rd</sup> September

**4.0 Correspondence Out**



Armadale Gosnells 22 October 2003  
Landcare Group Minutes

- 4.1 Letter to Gas Pipeline Working Group – summarizing AGLG concerns for a pipeline underneath the Canning riverbed.  
4.2 Letter to David Thomas regarding the proposed temporary crossing of the Southern River  
4.3 Letter to City of Armadale re: Kelmscott Enquiry by design workshop  
4.4 Letter to Department of Environment and CC to Swan Catchment Council, Swan River Trust and Ribbons of Blue regarding a regional request for a forum to coordinate water quality monitoring across the state.

Moved: A Choules                      Seconded: B Laurie                      CARRIED

- 5.0 **Treasurers Report**  
Moved:                                      Seconded:                                      CARRIED

- 6.0 **Yellow Fish Report**
- Brixton Street Wetlands – immediate residential area – good residential interest.
  - R Drummond circulated 250 flyers.
  - Gosnells Senior High School Bushrangers – Mary Carroll Park – 300 Unice Robinson.

- 7.0 **Tonkin Highway Report**  
Main Roads WA has withdrawn their application for a culvert crossing and a bridge has now been approved. Now the City of Armadale culvert is of concern. The C Clay and K Downsborough are meeting with Appeals Convenor and CoA to discuss. Discussions held on AGLG's course of action. KD would like AGLG to push for bridge. Julie Roberts is providing a report from AusRivers on effects of culvert. H Best was requested if an opportunity exists to construct a pedestrian viewing platform.

RVD - City of Armadale Engineers:

- Bottom of bridge would be just above flood level so not a lot of difference to current in terms of height.
- Cost of culvert vs bridge
- Bridge design – no break so no light. Culvert design – break – lets light in.
- Meet design criteria as per Aquatic Ecosystems report. Includes fauna/pedestrian access.

PH - Conscious of cost to Council and impact to the region. Major concerns were the two culverts close together. Need to weigh sustainability.

CC - AGLG brief is to present the environmental concerns to the Appeals Convenor and is not in position to approve or disapprove.

A Choules suggested that the AGLG should not be concerned with cost factors. Main Roads WA made decision to support environmental values.

H Best stated that the bridge can have some negative impacts:

- 2 x 4m cycle paths on either side of bridge.
- A greater loss of trees
- Machinery may be used within riverbed.

KD suggested an option may be to divert Champion Road to Tonkin Highway crossing. RVD stated that the resumption of land would cause a 2-3 year delay in the project. KD suggested that the two designs, when provided, would require community consultation.

Armadale Gosnells  
Landcare Group

22 October 2003  
Minutes

CC and KD to provide all facts as on-hand to table. JR report, Aquatic Ecosystem reports.

- Seek the knowledge of the impact of the two crossings.
- Seek the difference in impacts between bridge/culvert
- Let the DEP or Appeals Convenor make the decision.

#### 8.0 Champion Lakes Report

- PC met with HB on site.
- New Noongar claim that overrides local Aboriginal Community concerns. HB advised that the Minister has not yet made a decision on these injunctions. Work has not stopped as yet.
- Deep dewatering – missing from EMP. HB advised new draft dewatering plan to submit to WRC. KD requested dewatering plans from HB. Water samples taken daily, boom available for any spillage. Water quality is so far good. 8.3% alkaline. WRC have concerns of disposal of water into river. ARA have not met this month.
- Water body liner leakage discussed. Does 5% leakage mean negligible?
- Ensure WRC has taken up the issue.

#### 9.0 Bushcare and Environmental Advisory Committee Report

- BEAC accepted Karakamia concept for annual Volunteer event. Sunday night is favoured. Preference to inviting only BEAC and AGLG members.
- BEAC organised a presentation on Dieback– The environmental effect on native flora is greater than the impacts of fauna by cats.

#### 11.0 General Business

- 11.1 C Matison- Great Gardens Workshops were well presented and Landcare Groups were well promoted. CM presented an Earth Carers Guide from Western Metropolitan Regional Council. Perhaps AGLG could reproduce a similar brochure. CM organised Council libraries to set up a water wise/fertiliser wise display and list of books provided by Council are being bought. RVD to see if a CoA librarian will network with CoG library. CM attending Water Symposium at Forrestdale with Director of Sustainability.
- 11.2 G Watson -Kelmscott Primary School sold \$500 of rushes/sedges. Donated 10% of the rushes to Kelmscott Fishcare Group.
- 11.3 B Tizard -Spring time walks – 100 attended at the Armadale Settlers Common and 80 walked the Wungong. Walk the Canning will be held in November. A great place to book out for large groups is Perup National park
- 11.4 R Babin -Kelmscott Fishcare Group – planting successful. Tree guards removed due to attracting unwanted attention.
- 11.5 B Laurie -Nine ducks shot along Kelmscott River.
- 11.6 H Best- Sought suggestions for the name of the Bridge on Southern River.
- 11.7 P Hart -School Bushland may be at risk due to Fire and Rescue addressing fire management plans in schools.

Armadale Gosnells  
Landcare Group

22 October 2003  
Minutes

11.8 C Clay- Wungong Brook is heavily infested with weeds. Good in the area the Foothills FWD Club work.

11.9 K Downsborough -Attended State Landcare Conference with C Clay – has information pack available. West Clay Consultants– Esperance – creates maps with contours up to 10 to 50cm. DoE can provide \$10,000 towards this.  
Carbon Trading – future prospects to pay for trees in region.

**15.0 Catchment Coordinators Team Report , River Restoration Officer Report School Coordinator Report**

As tabled. **RECOMMENDATION-** That all three staff reports be accepted.  
Moved:CC Seconded: AC CARRIED

**18.0 Next Meeting – Wednesday 26 November 2003 at the City of Armadale.**

**19.0 Closure**



MUNICIPAL WASTE ADVISORY COUNCIL

# INFORMATION BULLETIN

Issue 59

November 2003

## INSIDE THIS ISSUE:

Waste Winners	2
The Worm has Turned (out to be very useful)	2
Tyros Re-Activated	3
GREEN ENOUGH	3
Government Consultation Flops	4
Government De-Bagged	4
Australia the Beautiful?	4
What's with the West?	5
Re-Cycling Cycling	5
Roasted Nuts	5

## IT'S GOT TO BE IN SOMEONE'S BACKYARD !!

The Minister for Environment has set up a new program to involve stakeholders in the development of better hazardous waste treatment facilities in Western Australia.

In order to ensure that involvement in the program is from a wide variety of different areas, the Core Consultative Committee (3C) has been established.

Part of the role of this Committee is to ensure that the process is an open and transparent one.

The Committee is made up of 11 members. These members represent, community and environmental organisations, as well as industry, unions and Local Government.

Since its formation in late 2002, the Committee has become involved in two projects.

The first is a stakeholder involvement program. This program aims to identify criteria for:

- hazardous waste disposal technology, and
- site selection for

hazardous waste facilities.

The Committee also has the role of advising the Waste Management Board on issues of general waste management.



It has been acknowledged, by the Minister, that this program is located within a broader framework of minimising hazardous waste generation and improving the regulation of hazardous waste.

If you are interested in participating in the stakeholder involvement program, the first forum is being held on the 29<sup>th</sup> of November from 10 am—4pm, at the Bill Walker Room, Subiaco Oval.

At this forum, an overview of the consultation process will be given. In addition, background information on hazardous waste will be given. The specific aim of this workshop is to "seek

assistance to develop criteria to judge the suitability of possible hazardous waste treatment technologies".

To attend this forum, you need to register. This can be achieved either by visiting the 3c website [www.3c.org.au](http://www.3c.org.au) or phoning (08) 9278 0426.

To ensure that the Committee is fully informed on technical matters relating to waste management, Technical Advisory Panel (TAP) has also been established.

TAP is independent of both government and the Committee and its role also includes giving technical advice to stakeholders.

Members of TAP have expertise in a range of areas, including hazardous waste management and health, social, environmental and financial impact assessment.

Visit the 3c website [www.3c.org.au](http://www.3c.org.au) to receive a free email update.



In 1999, Australia ranked second, behind the USA, in terms of the amount of domestic waste generated per person.  
(Source : Australia State of the Environment Committee)

#### CONGRATULATIONS !

In the recent Western Australian Local Government Association Best Practice Awards outstanding achievements in waste management were recognized.



Two Best Practice Awards were given in relation to waste management.

**Town of Claremont**  
Received the customer service award for "Waste Management System - Waste as a Resource".

To achieve this, the Town of Claremont instituted a number of measures.

These included the recognition of "waste as a resource" in their management system.

In terms of customer service :  
- surveys were conducted to determine needs;  
- a hotline to deal with waste related issues was established;  
- monthly reports were produced; and  
- customers and staff were provided with education and information.

For more information you can visit a web page set up by the Town of Claremont which gives more details about the waste management [www.claremont.wa.gov.au](http://www.claremont.wa.gov.au) (under the Environment & Health section)

**Shire of Manjimup**  
Received the innovation award for "Waste Management in an Isolated Rural Environment".

The Shire of Manjimup have closed some of their environmentally sensitive disposal sites and replaced them with transfer stations.

The stations allow for recycling to occur through the use of contractors to collect the recyclable material.

The Shire of Manjimup have also appointed a Waste Management Officer to oversee waste management in the Shire.

For a full list of the Best Practice Awards check out [www.walga.asn.au](http://www.walga.asn.au)

## THE WORM HAS TURNED (OUT TO BE VERY USEFUL)

Vermiculture can be a key component in minimising waste. It is now widely used by individuals, in schools and offices.

The materials used for vermiculture include food wastes and manure.

One organisation who has embraced worms to help reduce the amount of organic waste produced and thus the amount of waste taken to landfill, is the St John of God Hospital.

The use of worms has the additional benefit of producing fertiliser which will be used on hospital grounds.

In conjunction with the Environmental Technology Centre at Murdoch University the

hospital is going to embark on a 12 month long programme of vermiculture use.

At the end of this time, recommendations will be made as to how institutions like St John of God and Murdoch University, can use vermiculture to process their organic wastes on site.



Another WA example of worm use is the vermicomposting system operated by Alcoa at its Pinjarra Refinery.

Vermiculture offers one way that Local Government can lead by example.

Vermiculture is an ideal way to deal with the small amounts of food waste which are produced in an office environment.

Local Governments may be able to include such facilities which will also produce fertiliser to be used on council gardens.

For more information about how to reduce, reuse and recycle waste in an office environment visit [www.wastewise.gov.au](http://www.wastewise.gov.au)

(Source: [wastenet.com.au](http://wastenet.com.au) and What's New in Technology, October/ November 2003)

## TYRES RE-ACTIVATED

The University of Auckland's Dr Nadhem Hamadi stated that old tyres had the potential to be recycled and used to clean up waterways.

For the last four years Dr Hamadi has been researching the use of tyres to create an absorbent material which can be used to remove wastewater contaminants. These contaminants include pesticides, chromium and colour.

The process he has developed involves using activated carbon

which is derived from the used tyres.



Activated carbon is commonly used to remove contaminants from water, but this is the first time that such a novel and efficient source has been suggested.

Another first in tyre news, manufactures, importers and the Australian Tyre Recyclers Association are working to-

gether to develop a framework for industry action on recycling tyres.

Ministers have invited the tyre industry to submit a proposal on tyre recycling. This proposal will be considered at their next meeting in April of 2004.

For more information visit the Environmental Protection and Heritage website [www.ephc.gov.au](http://www.ephc.gov.au)

(Source: What's New in Waste Technology October/November 2003)

## GREEN ENOUGH

The Geraldton Greenough Regional Council (GGRC) have a number of innovative ways of recycling and reducing waste.

Inspired by the success of a similar program in the City of Stirling, dry cell batteries and newspapers will soon be collected at schools in the GGRC region. As an incentive, the GGRC are going to offer prizes to the schools that collect the most paper and batteries per student.

A pilot program will be undertaken to assess how the program can be made most successful. Once the pilot program is complete, the GGRC hopes to commence this program at the beginning of the 2004 school year.



Unlike many of those living in the metropolitan areas of Western Australia, many rural residents do not have the benefits of living in close proximity to scrap metal dealers, who are able to remove dumped vehicles on the be-

half of local governments.

For those lucky enough to live in the Shire of Greenough or the City of Geraldton however, a free vehicle removal service has been put in place.



Unwanted vehicles, or those that have been abandoned illegally, will be collected. These vehicles will then be crushed and recycled.

This offer is available for a limited time only however, with the last collection on 31st of December, 2003.



The GGRC are also putting worms to work, to reuse food waste and compost green waste. This program is the result of a recommendation from the Greater Geraldton Community Waste & Recycling Strategy.

The Council has proposed compost bins and worm farms be bought by the Council and on sold to the public at cost price.

The aim of this is to encourage householders to reuse their organic waste and thus divert it from landfill.

A compost bin and worm farm will also be supplied to every school in the region. The provision of compost bins and worm farms, at cost price, will also be open to all the surrounding local authorities.

If you want to take the GGRC up on their generous offer or are interested in hearing more about the various initiatives underway in the region, please contact the GGRC ph (08) 9956 6600 or email [council@geraldton.wa.gov.au](mailto:council@geraldton.wa.gov.au)

The City of Geraldton [www.geraldton.wa.gov.au](http://www.geraldton.wa.gov.au)

Shire of Greenough [www.greenough.wa.gov.au](http://www.greenough.wa.gov.au)



The weight of all paper towels disposed of every year in New York City is heavier than almost 14,000 adult elephants

(Source: New York City Department of Sanitation and New York State Energy Research and Development Authority)



## GOVERNMENT CONSULTATION FLOPS

The National Packaging Covenant is currently undergoing a nation wide review, conducted by Nolan-ITU.

The closing date for written submissions is the 5th of December. You can make a submission by emailing Lyndall Bell at : [lbell@nolanitu.com.au](mailto:lbell@nolanitu.com.au)

The Municipal Waste Advisory Council is about to release a review of it's own which highlights the issues of importance to local governments. This document will be available from the [wastenet website](http://wastenet.net.au), so keep checking [www.wastenet.net.au](http://www.wastenet.net.au) for updates.

A public meeting was to be held on the 20th November in Perth. Unfortunately, the session was cancelled due to lack of interest.

For more information on the review, visit the Nolan ITU Website [www.nolanitu.com.au](http://www.nolanitu.com.au)

(Source: ALAGA, 7<sup>th</sup> November)

5,000 hectares per year are cleared for golf courses. One 18 hole golf course can use more than 2.3 million litres of water a day

(Source : WME)



In the latest round of government discussion about plastic bag use, the Australian Retailers Association and major supermarket chains have committed to cut their use of plastic bags in half by 2005.

In addition retailers have committed to increasing the amount of bags recycled by 15-30 % and to reduce the amount of plastic bags being littered by 75%.

Bunnings, as one of the first retailers to institute a plastic bag levy, has reported a drop in bag usage of 85%.



The fact that the commitments are voluntary and have no statutory authority has angered some

commentators.

The spokesperson for Environment Victoria, Suzie Brown stated that "the Ministers failed to take a decisive step to resolve the issue and have again allowed the retailers to try and resolve it through voluntary measures".

(Source: WME, October 2003, and Environmental Protection & Heritage Council [www.ephc.gov.au](http://www.ephc.gov.au))

## AUSTRALIA THE BEAUTIFUL?

As reported in the October issue of the *Information Bulletin*, fines for littering are set to increase. With most littering fines increasing by 100%, and a specific new offence being created for the littering of cigarette butts.

The Keep Australia Beautiful Council (KABC), who were the prime movers in the increase, also have other strategies to combat the problem of littering.

One such strategy is the Litter Reporting Scheme which is aimed at those who litter from cars.

Members of the public are able to report these offenders to the KABC, who then liaise with the Police to establish who the car

belongs to. Fines are then issued by the KABC enforcement officer.

The Scheme was set up under the *Litter Act (1979)*. Since that time, thousands of litter infringement notices have been issued.

In order to avoid hoaxes, the person wishing to join the Scheme must first complete a form giving their details. They are then assigned a number which is quoted whenever they report an offence.

The KABC has also produced a discussion paper on litter abatement. This paper has been the focus of a series of consultations with key stakeholders.

As Local Governments are the primary group involved in litter management this paper should be of great interest.

It is available from the Department of Environment website [www.environment.wa.gov.au](http://www.environment.wa.gov.au)

To join the Litter Reporting Scheme or for more information, write to :

**Keep Australia Beautiful Council (WA)**,  
PO Box 6740, East Perth,  
6892.

Or visit [www.warangers.asn.au/kabc.htm](http://www.warangers.asn.au/kabc.htm) or email [valerie.miller@wrc.wa.gov.au](mailto:valerie.miller@wrc.wa.gov.au)

## WHAT'S WITH THE WEST?

An article, in the *West Australian*, on the 10th of November, stated that recent research found 63 per cent of householders were unsure about what could be recycled.

The article also claimed that if more than 10% of a recycling trucks load is non-recyclable it is diverted to landfill.

In response to this claim Clive Robartson, the President of the Western Australian Local Government Association, denied that recyclable products were diverted to landfill when more than 10 per cent is non-recyclable products.

In the Perth metropolitan

region, it is estimated, that 98% of the area has a kerbside recycling program.

In regional areas, many of the larger communities also have kerbside recycling.

Other facilities for recycling include drop off centres. These centres provide centralised areas where the public can dispose of their waste material in a safe and sustainable way.

Western Australia is aiming for zero waste by 2020.

In order to achieve zero waste it is important for private industry to take greater responsibility for managing

waste.

Part of the confusion about what is recyclable, which was highlighted in the *West Australians'* article, is due to the large number of new packaging materials on the market.

One potential solution is for private industry to rationalize the range of materials used for packaging so products so that what is recyclable is more easily recognized.

The Wastenet Website also provides information on a range of waste related issue [www.wastenet.net.au](http://www.wastenet.net.au)

Australians create about 28 million tonnes of rubbish every year, of which just over one third is recycled.

(Source : EcoRecycle Victoria)



## RE-CYCLING CYCLING

In the Japanese City of Nagano a recycling scheme has commenced which will warm the hearts of pun lovers everywhere has been set up. The scheme is entitled "Re-Cycle".

Re-Cycle is run by a community group, who supply "Green Bicycles" to users for

free. Once used, the bicycles are returned to their nearest "Green Stations".

The community group is called NASL Global Environmental Forum, it accepts donations of old bicycles to supply the scheme.

Members of the group spend their Sunday's checking the

bicycles and fixing any problems with them.

There are currently 56 bicycles in use and despite the occasional theft the scheme is running well and donations of used bicycles keep coming in.

(Source: [www.wme.com.au/newsletter/newsletter\\_151003.php](http://www.wme.com.au/newsletter/newsletter_151003.php))

## ROASTED NUTS

In a world first, a power plant has been opened in Queensland which is run entirely on macadamia nut shells.

The plant produces enough electricity to fuel around 1200 homes. In one hour of operation, 1680 kg of shells are converted to 1.5 MW of electricity.

This project is a joint venture

between Suncoast Gold Macadamias (SGM) and Ergon Engery.

The CEO of Ergon Energy, Terry Effeneey stated "By 2005 it is expected the facility will double its' power output with more than 150 Growers throughout Queensland supplying SGM annually with around 10,000 tonnes of macadamias".

He also state that the project could be used in other industries "including sugar, peanut, timber, wheat and grain processing, where waste streams could generate heat, electricity and revenue."

For more information vist the Ergon Energy website [www.ergon.com.au](http://www.ergon.com.au)

(Source: WME October 2003)



**MUNICIPAL WASTE ADVISORY COUNCIL**

**Next Meeting**  
**Date:** 18th February, 2004  
**Time:** 4:00 pm  
**Venue:** Local Government House

Check out the WA Local Government  
Association Website at [www.walga.asn.au](http://www.walga.asn.au)

**CONTACT DETAILS**

**MWAC Executive Officer**  
**Mr Bernard Ryan**  
Tel: 08 9213 2037  
Email: [bryan@walga.asn.au](mailto:bryan@walga.asn.au)

**MWAC Project Coordinator**  
**Ms Danielle Witham**  
Tel: 08 9213 2062  
Email: [dwitham@walga.asn.au](mailto:dwitham@walga.asn.au)

**MWAC Waste Management Officer**  
**Ms Rebecca Brown**  
Tel: 08 9213 2063  
Email: [rbrown@walga.asn.au](mailto:rbrown@walga.asn.au)

**Office:** Local Government House  
15 Altona Street  
WEST PERTH WA 6005

**2003/4  
CALENDAR OF  
EVENTS**

**29 November  
2004** **Hazardous Waste Consultation Forum**  
To register visit [www.3c.org.au](http://www.3c.org.au) or phone (08)  
9278 0426 for more information

**28 March–  
1 April 2000** **Enviro 04 Convention & Exhibition**  
Sydney. For more details visit the Enviro  
website [www.enviroaust.net](http://www.enviroaust.net) or contact David  
Bates (02) 9410 1302

**21-24  
September 2004** **Waste and Recycle 2004**  
Esplanade Hotel, Fremantle  
For more information visit the Keynote  
Conferences website [www.keynotewa.com](http://www.keynotewa.com)

**2003  
CALENDAR OF  
SUBMISSIONS**

**5 December  
2003** **National Packaging Covenant Review**  
Closing date for submission. For more  
information visit [www.environment.gov.au/epg/covenant](http://www.environment.gov.au/epg/covenant)

**15 December  
2003** **Strategic Direction for Waste Management  
and Statutory Review of the Waste  
Management and Recycling fund**  
Closing date for submission. For more  
information visit [www.wastewa.com](http://www.wastewa.com)



MUNICIPAL WASTE ADVISORY COUNCIL

**WHAT IS THE MUNICIPAL WASTE  
ADVISORY COUNCIL?**

WESTERN AUSTRALIAN  
LOCAL GOVERNMENT ASSOCIATION

The Municipal Waste Advisory Council (MWAC) is a standing committee of the Western Australian Local Government Association that deals with waste management issues. Importantly, the MWAC also has as members major regional waste management councils. Regional Councils are not members of WA Local Government Association and MWAC provides a valuable forum through which all major Local Government waste management players can cooperate.

MWAC members include the Eastern, Southern, Western, South East Metropolitan Regional Councils, Mindarie Regional Council and Geraldton Greenough Regional Council in addition to Local Government representation from the metropolitan and country zones.

MWAC's technical advice comes through the Officer's Advisory Group (OAG) which includes CEOs and senior officers of Regional Councils as well as representatives from the metropolitan and country zones.



EASTERN METROPOLITAN  
REGIONAL COUNCIL



WESTERN METROPOLITAN REGIONAL COUNCIL



SOUTHERN METROPOLITAN REGIONAL COUNCIL  
REGIONAL WASTE MANAGEMENT CENTRE



GERALTON GREENOUGH  
REGIONAL COUNCIL



SOUTH EAST  
METROPOLITAN REGIONAL COUNCIL

---

***CITY OF ARMADALE STREAMCARE PROMOTION – 2003 REPORT***

---

**BACKGROUND**

The Waterways Restoration Project “Streamcare”, commenced in 2002 and was again conducted in 2003. The aim of “Streamcare” is to revitalise the local streams and improve the habitat for native fish and wildlife through the planting of native flora and the careful use of weed control, fertilisers and pesticides. The project specifically targets landowners living on streams.

In 2002, riparian landowners at the top of the catchment were targeted. In 2003, landowners in the mid-reaches of the catchment were contacted, plus those contacted in 2002, who expressed an ongoing interest in the project.

The project involved the identification of landowners adjacent to the targeted portion of the stream, and the establishment of contact through the sending of letters and the City’s Streamcare brochure (that highlights the benefit of streamcare). The project was again coordinated by the Streamcare Promoter Ms Gwen Watson. Landowners who did not respond to the letter were subsequently contacted by telephone. Appointments with landowners were then made, technical advice relevant to the landholder’s stream was provided, and Streamcare Kits (information packages) distributed.

In both years, free local native plant species were offered under the existing “Understorey / Overstorey” program which is offered by the Armadale Gosnells Landcare Group. Landowners who received plants in 2002 were again contacted in 2003.

**PROJECT RESULTS:**

Clearly, there is strong community support for the project. Forty two landowners were contacted, in 2003 with 59% of landowners responding to the program. Of those contacted in 2002, 56% remained interested in the program.

The 25 Landowners who responded to the program in 2003 were visited by the Streamcare Promoter, who provided the landowner with:

- a plant list
- a streamcare kit
- technical advice

Thirty three landowners have expressed interest in involvement in the 2004 program.

Six landowners who were involved in the program in 2002 were visited again and provided with follow-up technical advice, and 16 landowners expressed their ongoing interest but did not require technical advice.

As an outcome of the project, 2,225 plants were supplied to 17 applicants in the Overstorey / Understorey program.

Another benefit of the project has been the development of a catchment group (with 9 landowners interested), and the progression towards the development of another (with 3 landowners interested).

**FUTURE DIRECTIONS**

The project is proposed to continue in the 2004 period, targeting landowners as per the recommendations of the Streamcare Promoters 2003 report. The City of Armadale budgeted \$2,000 for the project in the 2003/2004 period.

Following the success of the 2003 project the Armadale Gosnells Landcare Group resolved to contribute \$2,000 towards the continuation of the project in 2004, and these funds were received in December 2003.

Copies of the City of Armadale Streamcare Promotion Report are available from the City's Environmental Officer.

---

***JULL STREET MALL – STREET ARTS EVENTS***

---

The City of Armadale has been approached by the UWA Perth International Arts Festival to run three events in the Jull Street Mall in February 2004. Details of their request is as follows:

*“Perth Festival is organising all production and artist requirements with the assistant of the ARA, the Pigrim Brothers has been organised independently by the ARA. The following equipment and services will be brought into the Jull Street Mall on the Sunday Stage, PA System, First Aid, Security, Shade and Signage.*

*The Stage will be built near the entry to the shopping mall, facing towards the grassed area in Jull Street Mall. We anticipate the crowd to gather on the grassed area and spill down into the mall. The expected crowd is 500 – 1000.*

***Sunday 15 February 2004 Free Family Fun Day 1.15pm to 7.00pm***

*10.00am Stage Set up*

*13.15pm **Born in a Taxi***

*This is a street theatre group from Melbourne made up of three performers. The performance is basically characters dressed in costume (i.e. Angels, Lizards) that perform and interact with an audience.*

*14.00pm **Born in a Taxi***

*Second Show*

*15.15pm **Welcome to Country***

*15.30pm **The Intersivity Choir and the Midland Brick Brass Band***

*A choir of a hundred joined by thirty musicians performing a programme of popular classics.*

*16.30pm **Swerve***

*Futcha Crew Stilt Project, a young troupe of performers from Fremantle’s Messenger project and Cirque Bizirque take over the streets bringing tall tales from the hood.*

*17.30pm **The Pigrim Brothers**  
Organised by the Armadale Redevelopment Authority*

***Thursday 26 February 2004 Osadia 5.30pm – 7.30pm,***

*Osadia is a group of Spanish street hairdressers. But these are no ordinary stylists. Armed with trunk loads of coloured hairspray, collected junk and make up, Osadia create what can only be described as hair sculptures. A mixture of style and humour for all ages, this is a fun event in which passing people are lured onto the barber's chair and in full view of the public, transformed into fantastical creations.*

*This is usually a 2-hour performance and can be set up virtually anywhere. We would hope to set up in Jull Street Mall at the bottom of the grassed area.*

*We would set up two barbers chairs and some shade, either a small marquee or market umbrellas for the performers and audience to make up the various hairstyles.*

*Power is required.*

*Production Set up 2.30pm – 5.30pm, Pack down 7.30pm – 8.30pm.*

***Saturday 28 February 2004 Sotho Sounds 11.00am – 12.00pm,***

*A group of 8 musicians from the Kingdom of Lesotho who make their instruments from found objects and junk. Their performances are intriguing to audiences as music is made from the most unlikely things.*

*Again this is a relatively small and flexible performance with no requirement for staging.*

*Power is required.*

*Production Set up 9.30am – 11.00am, Pack down 11.00am – 12.00pm”.*

**COMMENTS**

Approval has been given to the festival organisers to conduct the three events.

The programmes scheduled on Sunday 15 and Saturday 28 February will not effect trading in the Jull Street Mall. The programme scheduled for Thursday 26 February will conflict with the Jull Street Markets, however the festival organisers have been requested to liaise with the Operator of the Markets to make suitable arrangements. The festival organisers have also been requested to liaise with the Management of the Armadale Shopping Centre.

Technical Services Officers will assist the festival organisers in relation to their request for power and additional litterbins for Sunday 15 February 2004 for the Family Fun Day.

**CR CLOWES-HOLLINS – CONFERENCE REPORT**



AUSTRALIAN INSTITUTE  
OF TRAFFIC PLANNING AND  
MANAGEMENT INCORPORATED

## GETTING SERIOUS

**Conference**

Thursday and Friday  
25 and 26 September 2003  
Sydney Convention Centre Darling Harbour

**Workshop**

Transport Management and Accessibility Plans  
and Transitways  
Wednesday 24 September 2003  
Farramatta City Council

# TRANSPORT 2003 AITPM NATIONAL CONFERENCE LAND USE INTEGRATION

Gold sponsors



Department of  
Infrastructure Planning and Natural Resources

Department of  
Infrastructure Planning and Natural Resources

Keeping pace with Growth

P. O. Box 6694  
Halifax Street  
Adelaide SA, 5000  
Phone: +61 8 8410 7488  
Fax: +61 8 8410 4688  
Email: [aitpm@aitpm.com](mailto:aitpm@aitpm.com)  
Website: [www.aitpm.com](http://www.aitpm.com)



New suburbs often market themselves with visions of smiling families riding on bike paths. Data shows this is far from reality, a key reason being the lack of integrated bike paths in outer suburbs.



**ACHIEVING SUSTAINABLE LAND USE AND TRANSPORT SYSTEMS.**

**MALCOLM BUCHANAN  
NAPIER UNIVERSITY  
EDINBURGH.**

Objectives, evaluation and the assembly of policies into a transport and land use system.

THE OBJECTS OF TRANSPORT POLICY MAY BE DEFINED AS;

- To increase personal accessibility in terms of reducing journey times and cost.
- To achieve the equivalent for freight
- To reduce accidents
- To improve the environment
- To save scarce resources
- To be progressive rather than regressive
- To contribute to planning objectives
- To achieve all this at minimum cost to the public purse.

THE IMPACT OF THE CAR ON LAND USE.

COMPOUNDING THE PROBLEMS.

- Within urbanised areas the car compounds the problems we face. By offering faster, more convenient, demand responsive, door-to-door travel, the car has undermined the position of the bus, the tram, and in some ways the train.
- It has also permitted lower density development, spreading urbanisations out beyond the boundaries of the city. This has effectively drawn activities out from the cities and producing entirely new developments, often designed around the car.
- These areas are often poorly serviced by transport due to their distance and difficulty of entry.

CONCLUSION.

- We now know enough about access to town and city centres to design and implement transport strategies that can increase the number of people using public transport.
- Unfortunately in large shopping centres there may still be serious traffic problems.
- Transport plans which are about the longer term, should therefore be based on whether we can deliver a much newer and better form of public transport.
- If we can't, then the only alternative is costly highway investment.



## **BICYCLES IN NEW SUBURB DESIGN**

**BART SBGEHEN  
CAMPAIGN MANAGER BICYCLES  
VICTORIA.**

New suburbs often market themselves with visions of smiling families riding on bike paths. Data shows this is far from reality, a key reason being the lack of integrated bike paths in outer suburbs.

Melbourne's inner suburbs have started to develop an effective network of on road cycle lanes and off road paths that are proving very popular. One main road into the city carries 2400 cyclists every weekday. Bicycle lanes, even on a busy road, encourage cycling and make the road safer.

The increase in the inner suburbs cycling however, is cancelled out by a decrease in cycling in the outer suburbs. Short cycling trips to the shops and to school have decreased.

Part of this is due to the increase in speed and volume of motor vehicle traffic, but a major reason is the lack of cycling infrastructure to give people a place to ride. As with other infrastructure, the best time to provide cycling facilities is during the planning and construction phase. Retro fitting of shared paths and bike lanes often results in compromise in design.

### **5 PRINCIPLES OF A USEABLE BICYCLE NETWORK.**

1. Comfort: this includes smoothness of surface, adequate gradients and ability to maintain speed.
2. Directness: not circuitous, trip length very important to cyclists.
3. Connectivity: connects to other routes and destinations.
4. Safe: separation from faster traffic, enough space to share with other users.
5. Attractive: is visible and easy to navigate and use. Looks good but also not too noisy.

**FACILITATING ACTIVE TRANSPORT (PERSONAL AND SOCIETAL BENEFITS)**

**DR. CHLOE MASON.  
UNI. OF TECHNOLOGY  
SYDNEY**

Active transport describes the movement of people by, foot, bicycle or public transport, for access and enjoyment.

For Australians, physical inactivity is next to tobacco usage as the leading contributor to preventable illness.

One of the more effective ways of increasing the level of physical activity is through the greater use of active transport rather than recreation.

In July 2003, the local government and planning minister's council endorsed the national charter of integrated land use and transport planning. This signifies that local government will play a part in land use and transport planning in local areas.

Integration at the local level is vital to enable local people to get around by public transport. Perhaps the impetus for urban sustainability at national level will precipitate greater understanding and action so that councils and practitioners take some traditional steps to reallocate funds to better support active transport.

The opportunities for enlarging "active transport" will continue to grow and advocates and practitioners whether prompted by interest in transport, health, environment protection or social equity, need to engage with both the challenging policy context and organisations, which are trip generators.

Councils are communicating and retrofitting the urban fabric to better support and encourage, "active transport".

**STEERING THE DEVELOPMENT CONTROL PROCESS TO SUPPORT PUBLIC TRANSPORT.**

**JOHN HART  
PROJECT MANAGER LAND USE AND TRANSPORT, TRANSIT WAYS.  
NSW.**

In 2001, the roads and traffic authority, and the then department of urban affairs and planning transport NSW's, agencies released their;

**INTEGRATING LAND USE AND TRANSPORT PACKAGE.**

Released as a series of policies, guidelines and supporting research, the package outlined strategies to reduce car travel, make greater use of public transport, walking and cycling, and to provide more equitable access to jobs and services. The package supports a raft of government initiatives, ranging from its metropolitan planning strategies intending to accommodate the states growth, to its air quality strategies, to enhancing the viability of private and government investment in new public transport.

**THE PRINCIPLES AND MAIN MESSAGES OF THE PACKAGE.**

Develop concentrated centres containing the highest appropriate densities of housing employment, services and facilities within an acceptable walking distance of major public transport modes such as stations and high frequency bus routes;

Encourage a mix of housing, employment, services, public facilities and other compatible land uses, in accessible centres, thus improving the prospects for reduced number and length of trips and car dependency;

Concentrate high density, mixed use, and accessible centres along major public transport corridors within urban areas to boost the number of passengers on – off's and thus the viability and frequency of services;

Plan and implement public transport infrastructure and services in conjunction with land use strategies to maximise access along corridors, and to and from centres;

Provide street networks with multiple and direct connections to public transport services and efficient access for buses;

Provide walkable environments and give greater priority to access for pedestrians, including access for people with disabilities;

Maximise cyclist's accessibility to centres, services, facilities and employment locations.;

- use the location, supply and availability of parking to discourage
- car use. This is one of the most underrated but powerful tools
- available to local government to materially change the
- attractiveness of public transport.;

Improve transport choice and promote an integrated transport approach by managing road traffic flow and priority of transport modes.

Design with an emphasis on the needs of pedestrians, cyclists, and public transport users. This refers to the coordinated universal design of the urban environment and blending of function with strategic planning goals and aesthetics.

The development control process administered through development control plans, precinct master plans, developer agreements and approvals, is one of the most powerful means of implementing public transport - supportive measures.



---

**TURNING THE THEORY OF INTEGRATION INTO PRACTICE IN VICTORIA.**

**GEOFF ANSON  
DEPT. INFRA STRUCTURE  
VICTORIA.**

The objective of transport and land use planning is to achieve more sustainable economic, social, and environmental outcomes for the community.

Integrated planning of the various elements making up the plan will increase the possibility of achieving these plans.

**THE STRATEGY**

- **A more compact city.** Developing multifunction activity centers on a principal public transport network.
- **Better management of metropolitan growth.** Including establishing an urban growth boundary, concentrating on growth areas served by public transport.
- **Networks with regional cities.** Improving road and rail access to regional centres, controlling rural residential activity and protecting agricultural areas.
- **A more prosperous city.** Developing transport gateways, protecting land for commercial development, supporting the CBD.
- **A great place to be.** Improving public safety, quality urban design, improving access to public space & improving environmental quality of water.
- **A Fairer City.** More equitable distribution of services across the city, increasing supply of well located affordable housing, new infrastructure provided in a timely fashion.
- **A Greener City.** Adapting sustainable water practices, improving air quality, protecting habitats.
- **Better Transport links.** Coordinating development of transport modes, maximising use of existing infrastructure, promoting more sustainable travel choices.
- **Better Planning Decisions.** Speeding up decision-making, developing partnerships with Local Government, involving the community in implementation.

**TRANSPORT PLAN FOR BRISBANE 2002-2006.**

**MARK PIORKOWSKI  
A/SPEC. ADVISOR TRANSPORT PLANNING  
BRISBANE CITY COUNCIL.**

This paper outlines the development of the transport plan for Brisbane as council's strategic transport and traffic document including it's alignment with internal state and regional planning.

Brisbane city council is the only local government in Australia that provides a major public transport service. It also maintains the vast majority of roads and local streets in the city, and has introduced many transport initiatives.

- City cat ferries operating on the river
- First complete review of bus services in 30 years.
- Air-conditioned and accessible buses.
- Electronic information showing the actual arrival time of the next bus.
- Over 20km of transit and bus lanes
- Over 300 km's of bike ways including the cities first major cycle bridge at Indooroopilly
- School traffic safety and travel behaviour programs.
- 50kmh residential street speed limit.
- 120 low emission cng gas buses.

The transport plan for Brisbane city defines the actions required by council and other levels of government to respond to the city's future needs.

**STRATEGIC OBJECTIVES**

- Quality public transport
- Managed travel demand
- Coordinated transport and land use
- A safe and efficient road network
- Delivering the goods on time to the right place
- More clean and green personal transport.

**THE STRATEGY OUTCOME IS:**

Transport and land use are managed to create a preferred urban form that increases accessibility and connectivity, and supports sustainable travel behaviour.

TRANSPORT LAND USE INTEGRATION: SOME CONCLUSIONS

- The problems of too much traffic trying to use urban roads remains serious, and have been given added weight by global warming and it's likely consequences
- We now know enough about access to town and city centres to design and implement transport strategies that can significantly reduce the numbers using cars, where that is necessary and desirable.
- In small towns this could have quite significant impacts on overall traffic levels, but in large conurbations it will do little to reduce traffic in the suburbs.
- Similar traffic methods could be applied to suburban centres, and other major trip attractors such as airports. However this would still leave most of the suburbs and the urban fringes with serious traffic problems.
- Addressing these traffic problems by pricing alone is unlikely to be acceptable. It may be perceived as another tax.
- Any public transport system capable of out performing the car is likely to be financially profitable, and capable of attracting capital funding.

**Transport plans, which are about the longer term, should therefore be based on a realistic appraisal of whether we can deliver a new and much better form of public transport. If it is concluded that such inventions are impractical, then the alternative of more highway investment needs to be faced.**



Information Bulletin  
 Information Items from the Technical Services Directorate

<b>TECHNICAL SERVICES DIRECTORATE – PROPOSED WORKS PROGRAMME</b>			
	<b>January</b>	<b>February</b>	<b>March</b>
<b>Civil Works</b>	<p><b>Construction</b></p> <ul style="list-style-type: none"> <li>• Hopkinson Rd</li> <li>• Hesketh Ave and Fallon Rd Roundabout</li> <li>• 2003/04 footpaths</li> <li>• Fancote Park carpark.</li> <li>• New bus shelters installation</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Seasonal maintenance</li> <li>• Bridge maintenance</li> </ul>		
<b>Design &amp; Development</b>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Cinema</li> <li>• Churchman Brook Stage 5</li> </ul> <p><b>Design and Engineering</b></p> <ul style="list-style-type: none"> <li>• Waterwheel Road</li> <li>• Possum Road</li> <li>• Brook Place</li> <li>• Commerce Avenue</li> <li>• Churchmans Brook Road</li> <li>• Armadale Road</li> <li>• Church Avenue</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>• Goolmurup Reserve</li> <li>• Slab Gully</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Teal Brook Est.</li> </ul> <p><b>Design and Engineering</b></p> <ul style="list-style-type: none"> <li>• Waterwheel Road</li> <li>• Armadale Road</li> <li>• Commerce Avenue</li> <li>• Church Avenue</li> </ul> <p><b>Drainage Works</b></p> <ul style="list-style-type: none"> <li>• Nicholson Road</li> <li>• Slab Gully Creek</li> </ul>	



Information Bulletin  
 Information Items from the Technical Services Directorate

<b>TECHNICAL SERVICES DIRECTORATE – PROPOSED WORKS PROGRAMME</b>			
	<b>January</b>	<b>February</b>	<b>March</b>
<b>Parks and Reserves</b>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Resurface Tennis Courts Rushton Park Kelmscott</li> <li>• Gateway Entry Statement</li> <li>• Champion Drive Streetscape</li> <li>• Natural Areas – Implement Strategies</li> </ul>	<p><b>Development</b></p> <ul style="list-style-type: none"> <li>• Gateway Project</li> <li>• Champion Drive Streetscape</li> <li>• Natural Areas – Implement Strategies</li> </ul>	
	<p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Seasonal Mowing (Rural Verges)</li> <li>• Water Strategy Works</li> <li>• Neerigen Brook, Reserve Maintenance</li> <li>• Albany Highway Verges</li> <li>• Bridges Vegetation Clearing</li> </ul>	<p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Seasonal Mowing</li> <li>• Water Strategy Works</li> <li>• PAW Maintenance</li> </ul>	
<b>Property Management</b>			
<b>Waste Services</b>	<ul style="list-style-type: none"> <li>• Roleystone Bulk Retaining Wall</li> <li>• Resource Recovery Yard</li> <li>• Hopkinson Road</li> </ul>		



# Information Bulletin

Issue No. 2/2004

<u>Inside this Issue</u>	
<p>➤ <b>Information from City Strategy</b></p> <p>Lilac Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Human Resources</b></p> <p>Blue Divider</p>	<ul style="list-style-type: none"> <li>▪ 1.1 Employee Movements.....HR-1</li> <li>▪ 1.2 Training.....HR-4</li> </ul>
<p>➤ <b>Correspondence &amp; Papers</b></p> <p>Pink Divider</p>	<ul style="list-style-type: none"> <li>▪ Local Government News – Issue No.01.04 – 9 January 2004 .....COR-1</li> </ul>
<p>➤ <b>Information from Development Services</b></p> <p>Yellow Divider</p>	<p>Nil</p>
<p>➤ <b>Information from Technical Services</b></p> <p>Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters – Technical Services Committee ..... T-1</li> <li>▪ <b>Quarterly Report</b></li> <li>Coordinator Technical Services – October / December 2003 ..... T-3</li> <li>Coordinator Support Services – October / December 2003 ..... T-4</li> <li>Parks and Reserves – October / December 2003 ..... T-5</li> <li>▪ <b>Minutes of Advisory Committees</b></li> <li>Bushcare and Environmental Advisory Committee – November 2003..... T-12</li> <li>Armadale Gosnells Landcare Group – October ..... T-38</li> <li>▪ <b>General</b></li> <li>MWAC Information Bulletin..... T-44</li> <li>City of Armadale Streamcare Promotion – 2003 Report ..... T-50</li> <li>Jull Street Mall – Street Art Events ..... T-52</li> <li>Cr Clowes-Hollins Conference Report ..... T-54</li> <li>Works Programme ..... T-64</li> </ul>
<p>➤ <b>Information from Community Services</b></p> <p>Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters</b></li> <li>Report on Outstanding Matters - Community Services Committee ..... C-1</li> <li>▪ <b>Monthly/Quarterly Departmental Reports</b></li> <li>Library Department General Report – December 2003..... C-3</li> <li>Accounting Services Report – 8 January 2004..... C-8</li> <li>Manager Ranger &amp; Fire Services Report – December 2003 ..... C-8</li> <li>▪ <b>Finance</b></li> <li>Financial Statements – for the (26) week period ended 31 December 2003 ..... C-14</li> <li>▪ <b>Minutes from Occasional/Advisory Committees</b></li> <li>Aboriginal &amp; Torres Strait Islander Advisory Committee – 2 September 2003 ..... C-15</li> <li>Aboriginal &amp; Torres Strait Islander Advisory Committee – 11 November 2003 ..... C-15</li> <li>Armadale-Kelmscott Seniors’ Mgt Committee – 16 September 2003 ..... C-15</li> <li>Armadale-Kelmscott Seniors’ Mgt Committee – 28 October 2003..... C-15</li> <li>Armadale Youth Advisory Committee – 30 September 2003 ..... C-15</li> <li>Armadale Youth Advisory Committee – 27 October 2003 ..... C-15</li> <li>Armadale Youth Advisory Committee – 12 December 2003 ..... C-15</li> <li>Disability Advisory Committee – 15 September 2003 ..... C-15</li> <li>Disability Advisory Committee – 3 November 2003 ..... C-15</li> <li>History House Museum Mgt Committee – 2 October 2003 ..... C-15</li> <li>Seniors’ Interest Advisory Committee – 11 September 2003..... C-15</li> <li>Seniors’ Interest Advisory Committee – 4 December 2003..... C-15</li> </ul>

**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE</b>		
<b>REPORT ON OUTSTANDING MATTERS – DECEMBER 2003</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p><b>Property Use Rating</b>  <i>April 2003 – C54/4/03 refers</i>, i.e. Following the adoption of the 2003/04 Budget, the Consultant's Report titled "Report on Differential Rating by Property Use" be referred to Council's Rating Review Working Party to investigate and report back to Council.</p>	Corporate Services	Further assessment and report to occur following the adoption of the 2003-04 Annual Council Budget.
<p><b>Armada Aquatic Centre Kiosk (May 2003)</b>            A report on the operation of the Armadale Aquatic Centre Kiosk be submitted to the May 2004 Community Services Committee Meeting to evaluate the success of the kiosk following its first year under direct management. (C82/5/03)</p>	Recreation Services	Matter to be reported to the <b>May 2004</b> Community Services Committee Meeting.
<p><b>Public Notices/Advertising – May 2003</b>            Cr Munn suggested a review of current practices relating to the placement of public notices and advertisements – agreed that the matter be referred to the Standing Order and House Group. (C86/5/03)</p>	Corporate Services	Matter listed on the next SOHAG meeting Agenda for consideration and subsequent referral to the City Strategy Committee.
<p><b>Lease – Armadale Golf Course – June 2003</b>            That Council refer the matter of tenure and implementation of appropriate management controls for the Armadale Golf Club Clubhouse to the Community Services Directorate for consideration and report back to the Community Services Committee.</p>	Recreation Services	Report pending.
<p><b>Rushton Park – New Events (July 2003)</b>            Officers investigate the possibility of what new events might be held at Rushton Park after its change of status, i.e. concerts etc. (C109/7/03)</p>	Recreation & Events	<p>Pending Consultant's report and recommendation to Working Party on the redevelopment of the Kelmscott Pool Site.</p> <p>Officers to separately explore opportunities for new events at Rushton Park.</p>

**OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – DECEMBER 2003</b>		
<b>ITEM</b>	<b>DEPT.</b>	<b>ACTION/STATUS</b>
<p><b><i>Armadales Recreation Centre- Climbing Wall Proposal (September 2003)</i></b>                      Part (3) – That a further report on the climbing wall proposal be submitted to the Community Services Committee once final details are known with regard to the cost and likely delivery date. (C140/9/03)</p>	<p>Recreation Services</p>	<p>Report pending <u>May 2004</u>.</p>
<p><b><i>Armadales Kelmscott Senior Citizens' Centre (October 2003)</i></b>                      That Council:                      b. be provided with an update report on the outcomes of the negotiations with Dale Cottages Inc. (C143/10/03)</p>	<p>Community Development</p>	<p>Report pending.</p>
<p><b><i>Draft Youth Plan (November 2003)</i></b>                      That Council:                      c. Recommit the Plan to the January 2004 Community Services Committee Meeting to consider any comments or input from the public prior to adoption of the Youth Plan by Council. (C167/11/03)</p>	<p>Community Development</p>	<p>Matter to be reported to the January 2004 Community Services Committee Meeting.</p>
<p><b><i>Redevelopment of the Former Kelmscott Pool Site (December 2003)</i></b>                      3. That a further report be presented to the February 2004 Community Services Committee Meeting to consider any comments from the community on the draft concept plan. (C174/12/03)</p>	<p>Recreation Services</p>	<p>Matter to be reported to the February 2004 Community Services Committee Meeting.</p>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**LIBRARY & HERITAGE SERVICES GENERAL REPORT – DECEMBER 2003**

**1. LIBRARY SERVICES**

**1.1 Statistical Performance Indicators**

The Library Department's statistical performance indicators for the months of November and December 2003 are attached. **(Refer to Attachment "CA-1" – Summary of Attachments – buff page.)**

**1.2 WA @ your library campaign**

Council has been advised previously of a new library marketing campaign to be conducted in Western Australia in 2004. The City's Library Department contributed \$1,000 from its promotions budget, to enable us to become a participating library service. The following flier provides an outline of what this financial commitment will provide:

The Western Australian library sector is about to embark on the most exciting collaborative marketing campaign ever mounted in the state....

And this is your chance to be a part of it!

The '@ your library' program has at its core seven central themes promoting the various services of libraries.

These are:

- Holiday fun @ your library
- Just ask @ your library
- Doing Business @ your library
- Your future @ your library
- Treasures @ your library
- Thank you day @ your library
- Life is learning @ your library

All of these monthly themes (with the exception of Holiday fun @ your library) can be adapted to suit the marketing requirements of libraries from all sectors of the industry.

As a participating library you will be able to access the following:

- Logos and style guides for each theme
- Printed promotional material produced for each campaign whether that be posters, bookmarks, badges, counter displays, banners etc.
- Media release templates

### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

- Event planners
- Ideas sheets
- Evaluation reports

Importantly, your involvement will be supported by a comprehensive state-wide PR campaign directed both at the general public and to stakeholders plus a mainstream sponsored advertising campaign featuring television, radio and print.

The campaign is a 'mix and match' programme. Libraries may choose to be involved in each and every theme or select specific campaigns and activities based on the resources involved, the section of the community they wish to attract and what services are available.

'@ your library' is an opportunity for every library in Western Australia and our profession to raise a collective voice and promote our services.

The State Library of WA contributed \$21,000 to purchase the campaign strategy itself from South Australia, inclusive of artwork, images, supporting material, templates, ideas sheets, evaluation forms, access to the campaign website, media releases, as well as TV and radio commercials.

The **@ your library** Steering Committee recently announced the appointment of Lange Hill Marketing as the consultants for the campaign in WA. The Steering Committee has representatives from the State Library, the Department of Culture and the Arts, the Western Australian Local Government Association as well as all library sectors. The campaign will start with the public library sector using **Holiday Fun @ your library**, followed by all sectors using the campaign **Just Ask @ your library** in March. The **@ your library** campaign will be supported with seminars for library staff on Wednesday 28 January, and an official launch on 3 February.

To date, our libraries have received the promotional poster and bookmark materials for the **Holiday Fun @ your library** campaign, and have also supplied the details of our specific holiday activities to Lange Hill for use in its statewide marketing strategy.

#### **1.3 Library Extension Activities**

##### **1.3.1 Seniors Christmas Party**

Date	Wed 3 December 2003
Time	10.00 -11.30 am
Venue	Westfield Library
Attendees	70

### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

Seniors in the City of Armadale were treated to a morning of fine food and entertainment as the Library Service hosted its annual Seniors Christmas Party at Westfield Library. Guests comprised members of the library's Books on Wheels and Home Delivery services, plus senior library patrons from the general public. Entertainment was provided by 'The Happy Wanderers', with a mix of Old Time Music Hall songs and Christmas carols. Local caterers served up a sumptuous morning tea, and the guests were also treated to a Christmas cake prepared specially for the event by a local supplier. Those guests who were unable to get to the library independently were aided by a collaborative effort between Armadale Home Help and Dale Cottages buses, and Council vehicles.

The party also affords the library services the opportunity to acknowledge the tremendous support it receives from its loyal band of volunteers throughout the year. The mayor had the pleasant task of rewarding the volunteers, and also of cutting the cake with the assistance of one of the seniors who was celebrating her 94<sup>th</sup> birthday.

#### **1.3.2 Mural Launch**

**Date**            25 November 2003  
**Time**            2:45 – 4.00pm  
**Venue**           Westfield Library  
**Attendees**      15

Acting on one of the recommendations of the 'Library of the Future' workshop held in 2002, Westfield Library embarked on a joint project with students from Cecil Andrews High School and members of the City's Youth Advisory Committee to create a mural in the Young Adult section of the library. Workshop participants had identified a desire for young people to have their "own space" in an ideal library building, so the library responded by allowing the students to design and paint their own mural. Students worked on the mural for an entire semester, under the supervision of a dedicated art teacher from the school. The Deputy Mayor officially launched the mural, and presented gifts to all participants in acknowledgement of their efforts. The mural is the first of a number of strategies aimed at increasing participation rates and satisfaction among the library's younger users, and will be followed by the launch of a homework support group at the start of the 2004 school year.

#### **1.3.3 Family Christmas Event**

Presenter: Grant Cottrell - Storyteller

**Date:**            Thursday 11<sup>th</sup> December 2003  
**Time:**            5-6pm  
**Venue:**           Westfield Library



### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

No. Attending: 25 children plus parents

The annual City of Armadale Libraries Family Christmas Event was held at Westfield Library to an enthusiastic audience of 25 children from pre-school through to primary school ages. Grant Cottrell, a wonderful storyteller who has a great rapport with both children and adults told several lovely Christmas stories which enthralled all who were there with intrigue and lots of humour.

Santa made his ‘jingling’ entrance at the end of the storytelling session to the delight of everyone with a lolly bag and Christmas cracker for each child. A fun and happy time was experienced by the children who use our libraries and this is our way of celebrating Christmas with them and encouraging their continued use of our library service.

#### **1.3.4 Make Christmas Cards galore**

Date: 16 December 2003  
Time: 3.00 – 5.00 pm  
Venue: Armadale Library  
Attendees: 5 children, plus parents

A small but enthusiastic group attended the card making session. Most of them stayed for the whole session, even though it was structured to enable people to come and go during the two hours. Using a variety of resources provided by the library, as well as ideas from the library’s many books on Christmas, the happy participants left with many colourful and creative Christmas Cards. Feedback from the parents was positive, and the opportunity was taken to promote the other school holiday activities that will be offered from the libraries in January.

## **2. MUSEUM AND LOCAL STUDIES LIBRARY SERVICES**

### **2.1 Visit: Director JS Battye Library of West Australian History**

On Monday 17<sup>th</sup> November, Ronda Jamieson, Director of the JS Battye Library of West Australian History visited the City of Armadale and met with the Mayor, together with Patricia Walker Manager Libraries & Heritage and Chantal Gurney-Pringle Historian/Curator.

Ms Jamieson was invited to view the City’s historical collection now housed in the Birtwistle Local Studies Library. The opportunity was taken to discuss the most appropriate ways of storage, digitisation of collections etc. Ms Jamieson was extremely interested in the original Daisy Bates’ letters and essays held in the Library, and she was most appreciative of our agreed consideration to transfer these documents to the Battye Library. She agreed

### **MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

that there should be some reciprocal benefit to the City and this is being considered.

This matter was discussed with the History House Museum Management Committee at its December meeting and the Committee Members are supportive of the original documents being given to Battye if there is some other benefit to be gained by the City in return. Assistance with back copies of the local newspapers was a preferred option.

Following her visit, Ms Jamieson wrote to the Mayor congratulating the City on the work that it has done in the area of preservation of its history. A copy of the letter is attached. **(Refer to Attachment “CA-2” – Summary of Attachments – buff page.)**

The Daisy Bates essay and letters are currently being transcribed and when this is completed further consideration will be given to transferring the documents to the Battye Library with appropriate media coverage.

#### **2.2 End of year volunteer/library staff function**

On the morning of December 18, the History House Museum/Birtwistle Local Studies Library volunteers and the public library staff shared a celebratory morning tea. This provided an opportunity for the volunteers to be thanked for their assistance during the past year, and for the library staff to meet the volunteers.

It also provided an opportunity for the Library staff to visit the History House Museum and the Birtwistle Library in particular, so that they are aware of the extent of the collections when referring members of the public to them. It was a most worthwhile exercise and appreciated by all who attended.

### **3. ARMADALE TOURIST CENTRE REPORT**

#### **3.1 Visitor Statistics**

- 758 people visited the Armadale Tourist Centre during December 2003
- 324 enquiries from the local community
- 235 enquiries from the metro community
- 26 enquiries from people living intrastate
- 65 enquiries from people living interstate – predominately NSW, Victoria and Queensland
- 96 enquiries from people living overseas – predominately England

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**ACCOUNTING SERVICES REPORT – 8 JANUARY 2004**

---

Accounting Services Report is attached. (Refer to Attachment “CA-3” – Summary of Attachments – buff page.)

1. Investments
2. Donations
- 3.. Rates Debtors Outstanding Report

**MANAGER RANGER & FIRE SERVICES MONTHLY REPORT FOR DECEMBER 2003**

---

**1. Animal Control**

**1.1 Dogs**

Ranger Services received two hundred and thirty nine (239) requests for assistance during the report period. The primary focus of Ranger Services is managing the response to the community for requests for service. This has again increased over the last twelve (12) months as can be demonstrated by the overall number of requests for assistance as compared to the corresponding period of 2002.

**1.2 Multiple Dog Application – Cross**

The Minister for Local Government has advised that after having considered all aspects of the matter relating to an appeal submitted by Mr. Ian Cross of 24 Seventh Road Armadale, he has decided to uphold the appeal, and accordingly directs the City under the provisions of section 26 (5) of the Dog Act 1976 to grant an exemption in respect of those premises to permit the keeping of six (6) dogs.

This particular matter was determined by Council at its ordinary meeting on July 7th 2003, where Council declined to approve an application from Mr. Cross to keep six (6) dogs on the premises at 24 Seventh Road Armadale for the reasons that Council was of the view that the dogs are likely to cause a nuisance by barking, and the property is not considered to be of a size to adequately provide for the keeping of six dogs.

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**1.2 Court Action**

The following information relates to legal action taken by Ranger Services. These matters were heard and determined in the Armadale Magistrate's Court

NAME	OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Rowena Whitmore	<b>Dog Act 1976</b> Dog Attack on another animal	Guilty	750	137.70	<b>887.70</b>
Kenneth Dempsey	<b>Dog Act 1976</b> Dog attack on another person	Guilty	400	57.70	<b>457.70</b>

**2. Vehicles**

**2.1 Parking**

Ranger Services attended to thirty six (36) general enquires relating to the unlawful parking of vehicles during this report period.

**2.2 Commercial Vehicles (Trucks)**

There has been a definite reduction in the number of reports received in relation to trucks being parked in residential areas for extended periods, Rangers will continue to be vigilant in this area of operations.

**2.3 Control of Vehicles (Off Road Areas)**

Ranger Services attended to two (2) reports of vehicles (motor cycles) being driven in a prohibited area, during the report period.

**3. Fire Services**

Rangers continue a high profile in relation to hazardous blocks and offer advice to land owners with regard to fuel reduction and ongoing maintenance of firebreaks.

Ranger Services attended to seventy five (75) enquires, during this report period, mainly associated with alternative style firebreaks and advise regarding general fire safety.

Volunteer Bush Fire Brigades have experienced a moderate amount of calls to bush/scrub fires, during December, however due to the excellent response from members, and the upgrade of resources now available to them, they have been able to

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

deal with those incidents in a timely and effective manner, thereby reducing the potential for a major fire situation.

**4. General**

Ranger Services are now actively engaged in the annual firebreak inspections programme. This year Rangers have been particularly vigilant in targeting vacant land with long dry grass especially in light of the extremely dry conditions experienced during winter.

**5. December 2003 Statistics**

<i>DOGS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Wandering	53	27	248	348
Dogs for Pick Up	18	17	107	157
Barking	20	15	118	150
Attacks	10	10	50	105
Lost & Found	46	43	294	224
General Information	4	17	42	60
Office Phone Enquiries	88	69	816	586
<b>Total</b>	<b>239</b>	<b>198</b>	<b>1675</b>	<b>1630</b>

<i>PARKING / VEHICLES</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
General Parking	6	11	50	59
Trucks	4	-	27	11
School Parking	1	-	11	8
Abandoned Vehicles	12	11	61	71
Off Road Vehicles	2	1	12	21
Office Phone Enquiries	11	15	56	135
<b>Total</b>	<b>36</b>	<b>38</b>	<b>217</b>	<b>305</b>

<i>LIVESTOCK</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Lost & Found	3	-	19	2
General	8	3	27	25
Office Phone Enquiries	1	5	25	31
<b>Total</b>	<b>12</b>	<b>8</b>	<b>71</b>	<b>58</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<i>LITTER</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	-	-	2	6
Private Property	1	-	2	6
Roadside / Reserve	-	3	9	31
Verge	2	1	13	8
Office Phone Enquiries	2	2	7	17
<b>Total</b>	<b>5</b>	<b>6</b>	<b>33</b>	<b>68</b>

<i>FIRE</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Burning Off / General Information	3	5	11	10
Firebreak / Hazard	25	20	53	76
Office Phone Enquiries	47	46	391	261
<b>Total</b>	<b>75</b>	<b>169</b>	<b>455</b>	<b>568</b>

<i>GENERAL</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
General Information	2	6	34	45
Office Phone Enquiries	14	14	106	196
<b>Total</b>	<b>16</b>	<b>20</b>	<b>140</b>	<b>241</b>

<i>TOTAL</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
<b>Total Reports / Complaints</b>	<b>393</b>	<b>439</b>	<b>2591</b>	<b>2870</b>

<i>WARNINGS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	17	21	148	159
Parking	10	15	91	72
Off Road Vehicles	-	-	3	5
Litter	1	-	3	3
Fire	1	-	1	-
Fire Orders	10	98	195	221
Other	-	-	4	1
<b>Total</b>	<b>39</b>	<b>36</b>	<b>445</b>	<b>288</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<i>INFRINGEMENTS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Dogs	23	30	165	146
Parking	43	31	137	184
Off Road Vehicles	-	-	3	-
Litter	-	1	2	17
Fire	29	7	39	12
Other	-	-	-	-
<b>Total</b>	<b>95</b>	<b>53</b>	<b>346</b>	<b>359</b>

<i>IMPOUNDED DOGS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Claimed	35	31	188	185
Sold	4	1	33	16
Destroyed	17	11	96	108
Vet / Rescue	10	6	50	49
Stolen	-	-	-	1
<b>Total</b>	<b>66</b>	<b>49</b>	<b>367</b>	<b>359</b>

<i>IMPOUNDED LIVESTOCK</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Sheep	-	-	2	33
Horses	-	-	-	1
Cows	-	-	-	4
Goats	-	-	-	1
Pigs	1	-	1	-
Deer	-	-	-	-
Other	-	-	-	-
<b>Total</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>39</b>

<i>IMPOUNDED VEHICLES</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Vehicles	5	4	32	26
Motor Cycles	-	-	-	2
<b>Total</b>	<b>5</b>	<b>4</b>	<b>32</b>	<b>28</b>

**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

<i>COURT PROSECUTIONS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Dog	3	7	30	17
Fire	-	-	-	-
Parking	-	-	1	-
Litter	-	-	-	2
Off Road Vehicles	-	-	-	-
<b>No. of Guilty Verdicts</b>	<b>2</b>	<b>N/A</b>	<b>27</b>	<b>N/A</b>
<b>Total</b>	<b>3</b>	<b>7</b>	<b>31</b>	<b>19</b>

<i>FINES ENFORCEMENT</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
<b>Infringements sent to FER</b>	<b>66</b>	<b>-</b>	<b>178</b>	<b>55</b>

<i>PHONES CALLS</i>	December 2003	December 2002	2003/2004 Progressive Total	2002/2003 Progressive Total
Office – Rangers calling Office	15	17	146	184
Office – Messages for Staff	24	46	288	352
Office – Referred to Other	15	20	74	123
Calls to Rangers' Private Residences via Diverter	36	39	100	138
<b>TOTAL</b>	<b>90</b>	<b>122</b>	<b>608</b>	<b>820</b>



**MONTHLY/QUARTERLY DEPARTMENTAL REPORTS**

**FINANCE**

**Financial Statements**

Details of income and expenditure pertaining to the activities and responsibilities of the Community Services Committee for the (26) week period ending 31 December 2003. **(Refer to Attachment “CA-4” – Summary of Attachments – buff page.)**

**MINUTES FROM OCCASIONAL/ADVISORY COMMITTEES**

Aboriginal & Torres Strait Islander Advisory Committee Meeting of 2 September 2003. **(Refer to Attachment “CA-5” – Summary of Attachments – buff page.)**

Aboriginal & Torres Strait Islander Advisory Committee Meeting of 11 November 2003. **(Refer to Attachment “CA-6” – Summary of Attachments – buff page.)**

Armadale-Kelmscott Seniors’ Management Committee Meeting of 16 September 2003. **(Refer to Attachment “CA-7” – Summary of Attachments – buff page.)**

Armadale-Kelmscott Seniors’ Management Committee Meeting of 28 October 2003. **(Refer to Attachment “CA-8” – Summary of Attachments – buff page.)**

Armadale Youth Advisory Committee Meeting of 27 October 2003. **(Refer to Attachment “CA-9” – Summary of Attachments – buff page.)**

Armadale Youth Advisory Committee Meeting of 30 September 2003. **(Refer to Attachment “CA-10” – Summary of Attachments – buff page.)**

Armadale Youth Advisory Committee Meeting of 12 December 2003. **(Refer to Attachment “CA-11” – Summary of Attachments – buff page.)**

Disability Advisory Committee Meeting of 15 September 2003. **(Refer to Attachment “CA-12” – Summary of Attachments – buff page.)**

Disability Advisory Committee Meeting of 3 November 2003. **(Refer to Attachment “CA-13” – Summary of Attachments – buff page.)**

History House Museum Management Committee Meeting of 2 October 2003. **(Refer to Attachment “CA-14” – Summary of Attachments – buff page.)**

Seniors’ Interest Advisory Committee Meeting of 11 September 2003. **(Refer to Attachment “CA-15” – Summary of Attachments – buff page.)**

Seniors’ Interest Advisory Committee Meeting of 4 December 2003. **(Refer to Attachment “CA-16” – Summary of Attachments – buff page.)**





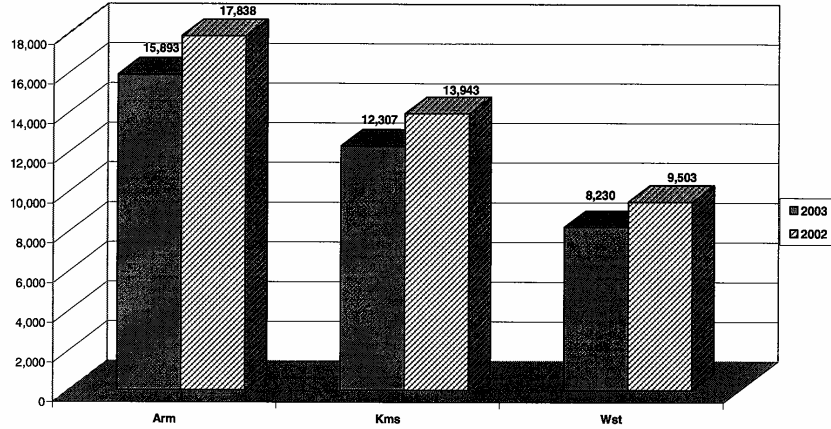
## INFORMATION BULLETIN

### COMMUNITY & CORPORATE SERVICES DIRECTORATES

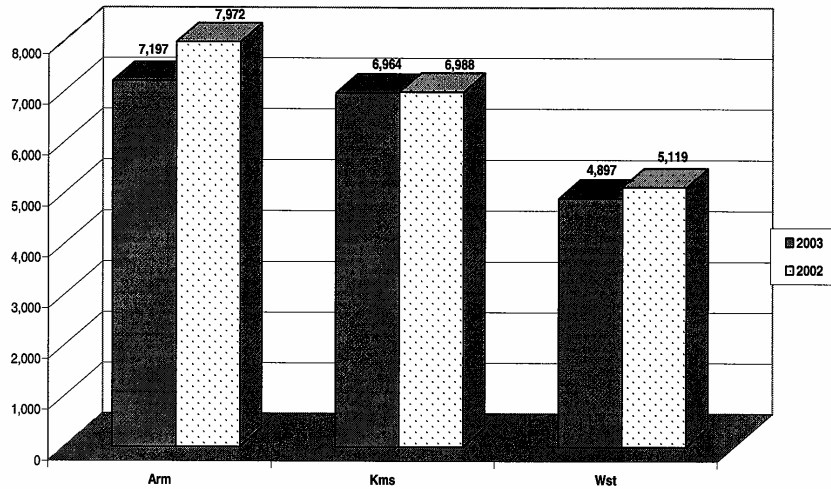
#### TABLE OF CONTENTS

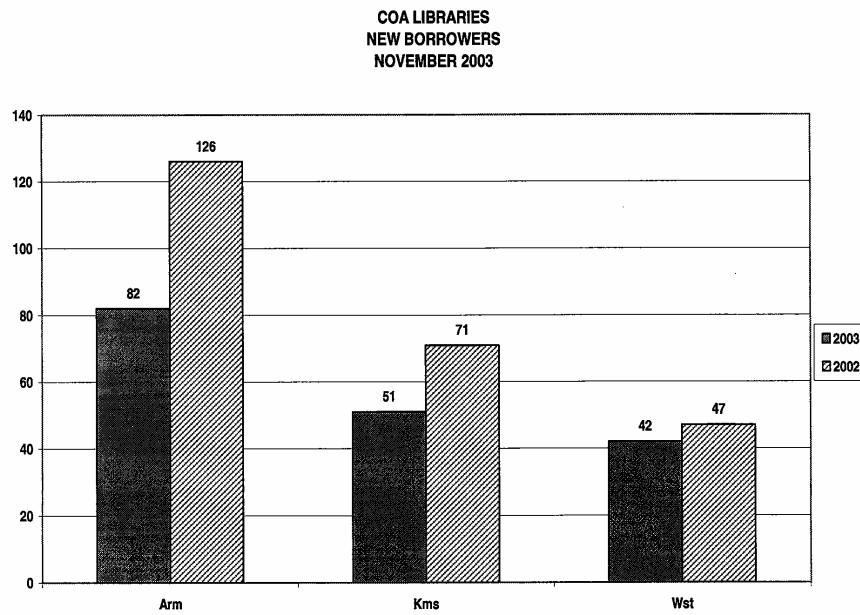
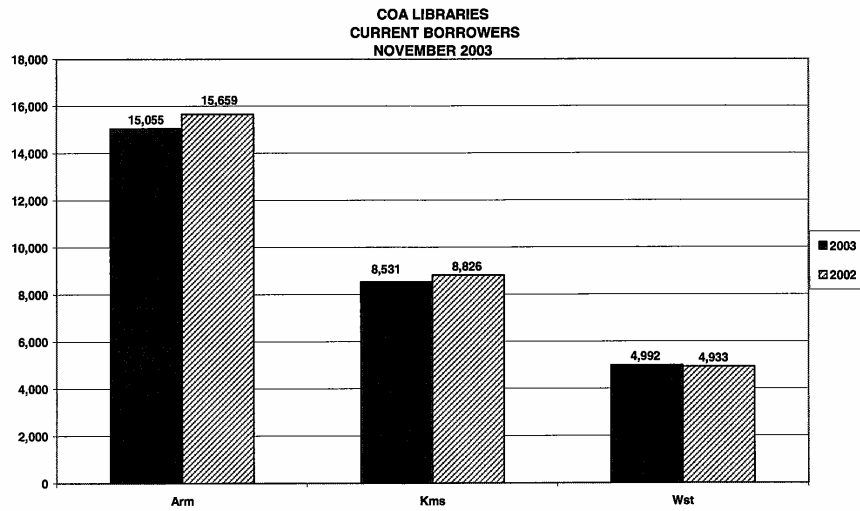
INFORMATION ITEMS FROM COMMUNITY SERVICES [Beige Divider]		
Attach No.		
CA-1	CITY OF ARMADALE LIBRARIES – STATISTICS FOR DECEMBER 2003	16 – 18
CA-2	LETTER OF CONGRATULATIONS TO MAYOR FROM MS JAMIESON RE: PRESERVATION OF HISTORY	19
CA-3	ACCOUNTING SERVICES REPORT – 8 JANUARY 2004	20 – 23
CA-4	CITY OF ARMADALE FINANCIAL STATEMENTS FOR THE (26) PERIOD ENDING 31 DECEMBER 2003	24 – 62
CA-5	ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE MINUTES OF 2 SEPTEMBER 2003	63 – 66
CA-6	ABORIGINAL & TORRES STRAIT ISLANDER ADVISORY COMMITTEE MINUTES OF 11 NOVEMBER 2003	67 – 69
CA-7	ARMADALE-KELMSCOTT SENIORS’ MANAGEMENT COMMITTEE MINUTES OF 16 SEPTEMBER 2003	70 – 75
CA-8	ARMADALE-KELMSCOTT SENIORS’ MANAGEMENT COMMITTEE MINUTES OF 28 OCTOBER 2003	76 – 80
CA-9	ARMADALE YOUTH ADVISORY COMMITTEE MINUTES OF 30 SEPTEMBER 2003	81 – 83
CA-10	ARMADALE YOUTH ADVISORY COMMITTEE MINUTES OF 27 OCTOBER 2003	84 – 86
CA-11	ARMADALE YOUTH ADVISORY COMMITTEE MINUTES OF 12 DECEMBER 2003	87 – 90
CA-12	DISABILITY ADVISORY COMMITTEE MINUTES OF 15 SEPTEMBER 2003	91 – 93
CA-13	DISABILITY ADVISORY COMMITTEE MINUTES OF 3 NOVEMBER 2003	94 – 97
CA-14	HISTORY HOUSE MUSEUM MANAGEMENT COMMITTEE MINUTES OF 2 OCTOBER 2003	98 – 102
CA-15	SENIORS’ INTEREST ADVISORY COMMITTEE MINUTES OF 11 SEPTEMBER 2003	103 – 104
CA-16	SENIORS’ INTEREST ADVISORY COMMITTEE MINUTES OF 4 DECEMBER 2003	105 – 108

COA LIBRARIES  
ISSUES/RENEWALS  
NOVEMBER 2003

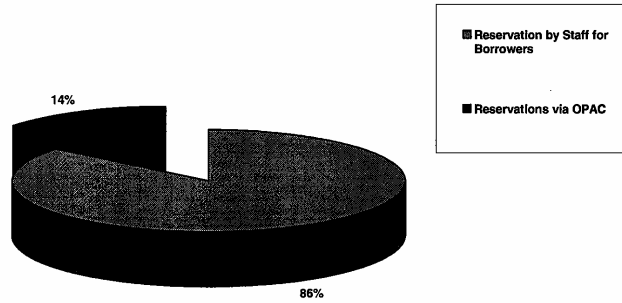


COA LIBRARIES  
NUMBER OF VISITS  
NOVEMBER 2003





COA LIBRARIES  
RESERVATIONS  
NOVEMBER 2003









Department of Culture and the Arts  
Government of Western Australia  
State Library of Western Australia

Our Ref:  
Enquiries: Ronda Jamieson (08) 9427 3279

28 November 2003

Cr Linton Reynolds JP  
Mayor  
City of Armadale  
Locked Bag 2  
Armadale WA 6992

I 76119

CITY OF ARMADALE	
RECD	- 4 DEC 2003
TO:	MAYOR
REFER/NOTL.	
FILE/S	A168379

Dear Linton

My warm thanks to you and Patricia Walker for inviting me to visit recently to view the local studies collection and the Museum. You can be very proud of all that has been achieved and I congratulate the City for the support provided. Needless to say much more needs to be done, but the appointment of Chantal Gurney-Pringle is an important step. I was most impressed with the displays in the Museum and the knowledge Patricia and Chantal have of preservation issues, which are always the time consuming and expensive side of maintaining a local studies collection.

I am grateful that consideration is to be given to transferring the Daisy Bates' letters and essays to the Batty Library. As you both acknowledge, that is where they belong as part of the State's history, not that of the City of Armadale.

Could you please pass on my congratulations to the members of the City, together with the hope that they will be able to further improve funding and support for the local studies collection. The collection will mean a great deal to community members now, but will increase in importance over the years. From the hard-headed finance point of view, heritage collections increase in value as assets, but only if they are carefully collected and preserved.

Please let me know if there are ways we can assist.

Sincere thanks for lunch and the enjoyable company.

Yours sincerely

Dr Ronda Jamieson  
Director  
J S Batty Library of West Australian History

Alexander Library Building  
Perth Cultural Centre, Perth, Western Australia 6000  
Telephone (08) 9427 3111 Facsimile (08) 9427 3256 info@liswa.wa.gov.au  
www.liswa.wa.gov.au



# Memo

**To:** Community Services Committee  
**From:** Accounting Services  
**Subject:** ACCOUNTING SERVICES REPORT DATED – 8 JANUARY 2004

## 1. INVESTMENTS

### Statement of Investments by Fund & Financial Institutions – 08.1.04

FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 08 January 2004	INTEREST RATE %	MATURITY DATE
<b>MUNICIPAL FUND</b>					
Challenge Bank	2,120,000.00	(1,430,000.00)	690,000.00	4.75	11am
Challenge Bank	995,880.87	(370.49)	995,510.38	5.31	05.02.04
Challenge Bank	995,880.87	(370.49)	995,510.38	5.31	05.02.04
Challenge Bank	995,893.37	(391.40)	995,501.97	5.32	19.01.04
Challenge Bank	995,893.37	(391.40)	995,501.97	5.32	19.01.04
Challenge Bank	995,885.49	(239.06)	995,646.43	5.32	22.01.04
Challenge Bank	995,801.27	(282.47)	995,518.80	5.30	12.01.04
Challenge Bank	996,034.42	(532.45)	995,501.97	5.32	19.01.04
Challenge Bank	996,034.42	(532.45)	995,501.97	5.32	19.01.04
Challenge Bank	996,045.83	(407.55)	995,638.28	5.33	29.01.04
Challenge Bank	996,045.83	(996,045.83)	0.00	4.83	26.11.03
	<b>12,079,395.74</b>	<b>(2,429,563.59)</b>	<b>9,649,832.15</b>		
<i>Comparative Balance Jan 2003</i>	8,022,117.42		7,776,029.00		
<b>RESERVE FUND</b>					
Challenge Bank	135,000.00	(17,600.00)	117,400.00	4.75	11am
Challenge Bank	1975,578.60	15,697.97	1,991,276.57	5.33	06.02.04
Challenge Bank	992,058.10	3,443.87	995,501.97	5.32	22.01.04
	<b>3,102,636.70</b>	<b>1,541.84</b>	<b>3,104,178.54</b>		
<i>Comparative Balance Jan 2003</i>	2,483,965.71		2,483,974.00		

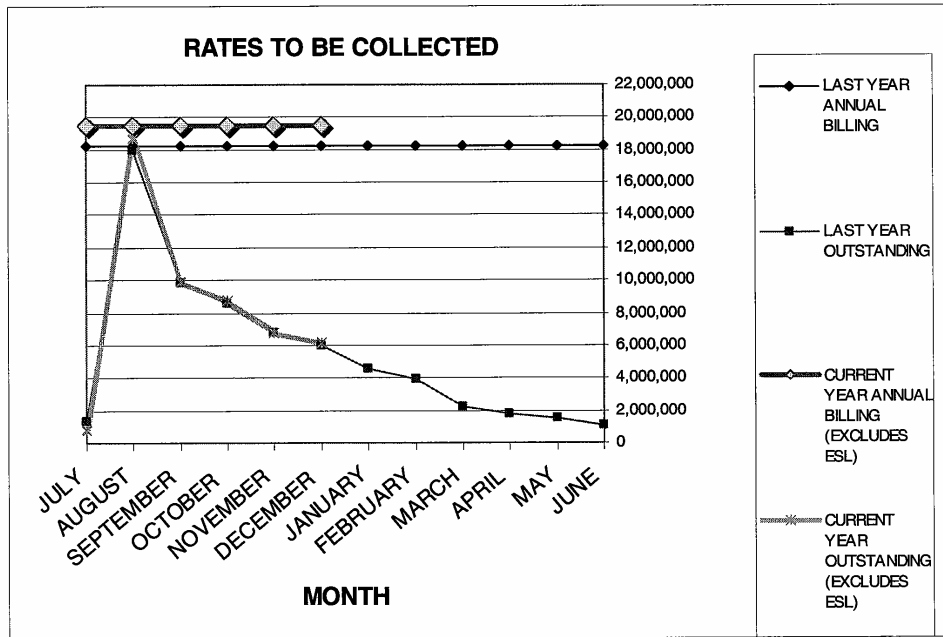
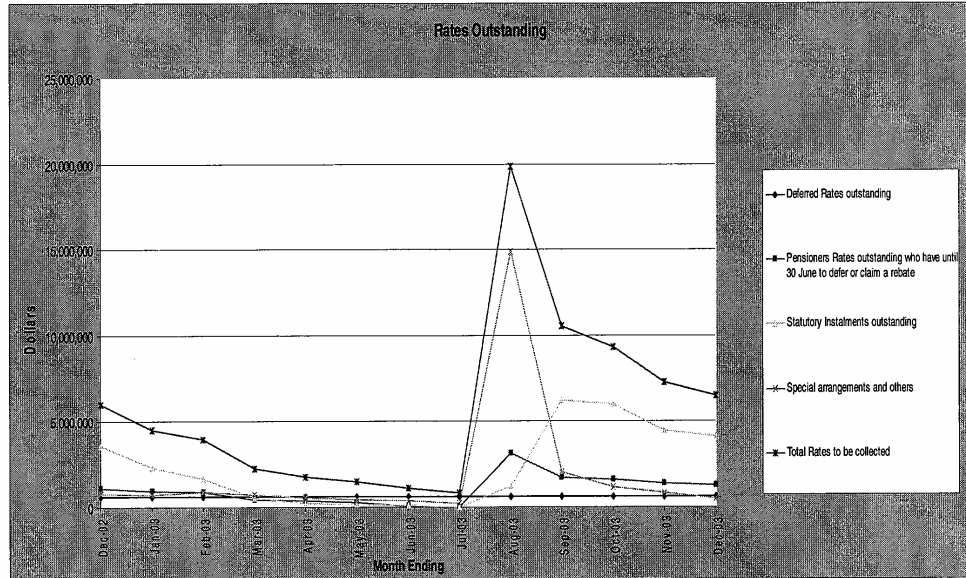
FINANCIAL INSTITUTION	BROUGHT FORWARD	MOVEMENT	BALANCE AT 08 January 2004	INTEREST RATE %	MATURITY DATE
<b>TRUST FUND</b>					
Challenge Bank	87,000.00	0.00	87,000.00	4.75	11am
	<b>87,000.00</b>	<b>0.00</b>	<b>87,000.00</b>		
<i>Comparative Balance Jan 2003</i>	80,000.00		80,000.00		
<b>Total</b>	<b>15,269,032.44</b>		<b>12,841,010.69</b>		

**2. DONATIONS**

<b>Balance as at 1<sup>st</sup> December 2003</b>	<b>\$15,850.00</b>
Armadale PCYC - U/18 Sport	150.00
B Sturges - U/18 Sport	50.00
D Krebs - U/18 Sport	50.00
T Gerritson - U/18 Sport	50.00
D Zyntex - U/18 Sport	50.00
E Boot - U/18 Sport	50.00
A Bowers - U/18 Sport	50.00
REIMBURSEMENT Hillandale 20 <sup>th</sup> Anniversary	191.95
<b>Balance as at 1<sup>st</sup> January 2004</b>	<b>\$15,208.05</b>

3. RATES DEBTORS OUTSTANDING REPORT

YEAR ENDING 31 DECEMBER 2003				
	2002/03 31.12.02	2003/04 31.12.03	VARIATION %	
Annual Rate Billing (including services charges)	18,233,356	19,514,053	1,280,697	7.02%
Emergency Services Levy		1,331,067		
No of rateable properties	21,969	22,157	188	0.86%
No of properties fully paid	11,288	11,048	240	-2.13%
No of properties on instalments	7,724	7,950	226	2.93%
No of properties on special arrangements	1,165	1,622	457	39.23%
No of properties with Small Balances Under \$10.00	-	322	322	
No of properties Summons Issued	-	0	0	
No of properties Pensioners, Informal Recovery Action, etc..	1,792	1,215	-577	-32.20%
	\$	\$	\$	\$
Deferred Rates outstanding	584,543	601,029	16,486	2.82%
Pensioners Rates outstanding who have until 30 June to defer or claim a rebate	1,113,672	1,282,498	168,826	15.16%
Emergency Services Levy	-	410,960	410,960	
Statutory Instalments outstanding	3,565,965	4,155,049	589,084	16.52%
Small Balances Under \$10.00	-	1,201	1,201	
Direct Debits arrangements	-	-	-	
Special arrangements and others	763,154	87,822	-675,332	-88.49%
Recovery Action	-	-	-	
<b>Total Rates to be collected</b>	<b>6,027,333</b>	<b>6,538,560</b>	<b>511,226</b>	<b>8.48%</b>
Rates				
Current	4,937,365	5,224,031	286,667	5.81%
Arrears	768,370	704,690	-63,679	-8.29%
Services				
Current	162,930	130,048	-32,881	-20.18%
Arrears	53,161	31,497	-21,664	-40.75%
Area Rates (ESL)		409,346		
Back Rates	2,242	936	-1,306	-58.26%
Legal Fees	28,649	28,589	-60	-0.21%
Other Charges	24,233	8,503	-15,729	-64.91%
Penalty/Instalment Interest	86,499	51,524	-34,976	-40.43%
Excess Payments	-36,116	-50,604	-14,489	40.12%
<b>Total Rates to be collected</b>	<b>6,027,333</b>	<b>6,538,560</b>	<b>511,227</b>	<b>8.48%</b>



SCHEDULE M1 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 MEMBERS ADMINISTRATION  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
MEMBERS ADMINISTRATION					
OPERATING INCOME					
OPERATING EXPENDITURE					
30252	SALARIES MEMBERS ADMIN		11000.00		5159.61
32232	VOL SUPER MEMBERS ADMIN		400.00		
32712	SGC SUPER MEMBERS ADMIN		1000.00		428.51
33172	COMP PREMIUM MEMBERS ADM		400.00		108.00
50032	INSURANCE MEMBERS		43000.00		14588.69
50212	PROMOTIONAL MATERIAL-MEMB		3500.00		
50702	FUNCTIONS		113000.00		63901.84
50802	MAYOR & DEPUTY ALLOWANCE		33000.00		16375.00
50812	ELECTION EXPENSES				-7977.28
50822	TRAVELLING EXP MEMBERS		9000.00		2883.01
50832	TELECOMMUNICATIONS ALLOW		11200.00		5807.27
50842	CITIZENSHIP CEREMONIES		4600.00		2581.54
50852	MEMBERS TRAIN & DEVELOP'T		25000.00		13890.02
50882	SUNDRY EXPENSES MEMBERS		5000.00		-139.37
50942	PHOTOCOPIER (FIRST FLOOR)		1800.00		554.84
50952	COMMUNICATIONS ALLOWANCE				420.91
51902	COUNCIL PRESENTATION GIFT		3000.00		4948.63
52052	MEMBERS ANNUAL FEES		90000.00		45000.00
54262	STATIONERY/PAPER-MEMBERS		800.00		10.80
63522	INFORMATION TECHNOL ALLOW		7000.00		
70274	PROMO HIGH RES CAMERA		3000.00		2477.26
SUB TOTAL OPERATING			365700.00		171019.28
TOTAL MEMBERS ADMINISTRATION			365700.00		171019.28

SCHEDULE M3 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 ADMINISTRATION & GOVERNANCE SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
<b>ADMINISTRATION &amp; GOVERNANCE SE</b>					
<b>OPERATING INCOME</b>					
00773	JULL ST - STALL RENTALS	-500.00			
01573	PUBLIC TRADERS PERMIT	-500.00		-540.00	
03453	WALGA- ADVERTISING REBATE	-12000.00		-12617.05	
06973	"FOI" APPLICATION FEES	-200.00		-400.00	
08343	SALE OF COUNCIL MINUTES	-400.00			
<b>OPERATING EXPENDITURE</b>					
30012	SALARIES ADMIN/GOVERN		320000.00		149977.50
32012	VOL SUPER ADMIN/GOVERN		10900.00		3917.64
32562	SGC SUPER ADMIN/GOVERN		27000.00		12987.28
33012	COMP PREMIUM ADMIN/GOVERN		10200.00		3570.00
35822	PROFESSIONAL SERVICES-ADM		30000.00		1181.25
38012	POSTAGES ADMIN		55000.00		32146.96
38032	STATIONERY/PRINTING-ADMIN		6000.00		5016.71
38052	ADVERTISING ADMIN		38000.00		3820.32
38212	LEGAL EXPENSES ADMIN		15000.00		4657.26
38312	REFRESHMENTS		8000.00		4521.41
38322	TELEPHONE SERVICES AD/GOV		70000.00		36515.32
38352	STAFF MEDICALS- ADMIN/GOV		500.00		236.00
38502	COURIER EXPENSES-ADM/GOV		1000.00		217.01
38952	PHOTOCOPYING-ADMIN/GOVERN		65000.00		32271.91
42332	RENTAL OF MAILING SYSTEM		4500.00		3065.64
46012	VEHICLE OPERATING ADM/GOV		6800.00		2830.66
48012	OFFICE EQUIP EXES ADM/GOV		9000.00		2558.09
50012	INSURANCE ADMIN/GOVERN		47300.00		45670.68
50402	SUBSCRIPTION & PUBLICATION		9000.00		935.00
52382	ANNUAL REPORT/PROD DIST		18000.00		10359.49
53392	RECORDS SCANNING PROJECT		6000.00		1831.36
54272	STATIONERY/PAPER-GOVERN		25000.00		10926.97
54292	SUNDRY EXPENSES - ADMIN		500.00		195.50
54322	AFTER HOURS PHONE SERVICE		17000.00		5203.44
54332	MOBILE PHONE - ADMIN		500.00		
54802	RECORDS MANAGEMENT PLAN		33700.00		1626.94
	<b>SUB TOTAL OPERATING</b>	<b>-13600.00</b>	<b>833900.00</b>	<b>-13557.05</b>	<b>376240.34</b>
<b>CAPITAL EXPENDITURE</b>					
69954	OFFICE FURN & EQUIP-A & G		1000.00		512.64
70254	T/F TO PABX UPGD/MICE RES		8000.00		
	<b>SUB TOTAL CAPITAL</b>		<b>9000.00</b>		<b>512.64</b>
	<b>TOTAL ADMIN &amp; GOVERNANCE SERVI</b>	<b>-13600.00</b>	<b>842900.00</b>	<b>-13557.05</b>	<b>376752.98</b>



SCHEDULE M4 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 INFORMATION SYSTEM SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
INFORMATION SYSTEM SERVICES					
=====					
OPERATING INCOME					
-----					
OPERATING EXPENDITURE					
-----					
30022	SALARIES INFO SYSTEM SERV		200000.00		100113.34
32022	VOL SUPER INFO SYSTEM SER		5800.00		2403.30
32572	SGC SUPER INFO SYSTEM SER		17700.00		7755.69
33022	COMP PREMIUM INFO SYS SER		6600.00		2280.00
38492	CONSUMABLES		3600.00		538.13
38992	PRINTER CONSUMABLES		16000.00		13140.42
39002	MAGNETIC MEDIA		2000.00		2027.00
42822	IT TRAINING		7000.00		7.00
42842	SYSTEM SUPPORT SERVICES		46459.00		44405.21
46242	VEHICLE OP INFO SYS SERV		9000.00		4479.11
46802	LEASE OF IT EQUIPMENT		234900.00		143348.78
48022	HARDWARE MTCE CORP SYSTEM				331.00
48072	HARDWARE MTCE PC & PERIPHERAL		3500.00		538.09
48122	HARDWARE MTCE NETWORK		7700.00		288.40
50132	INSURANCE INFO SYSTEM SER		3300.00		5880.00
50282	LIBRARY SYSTEM LEASE-ISS		40000.00		22187.51
50442	SUBSCRIPTION/PUBLICATIONS		500.00		
50722	SOFTWARE/MAINT/SUPP CORP		40000.00		38719.55
50732	SOFTWARE/MAINT/SUPP LIB		13500.00		12800.00
50742	SOFTWARE/MAINT/SUPP PC'S		8100.00		2321.93
50752	COMMUNICATIONS CORPORATE		8103.00		7512.37
50762	COMMUNICATIONS LIBRARY		8200.00		3759.66
53922	SPECIALIST SOFTWARE		6200.00		20301.75
54182	STATIONERY/PAPER-ISS		300.00		554.40
54202	MOBILE PHONE-ISS		300.00		217.36
54682	VIRUS/SECURITY		4000.00		5387.00
55502	COMPUTER SYSTEM PURCHASE		800000.00		40487.00
55512	NEW CORP SYS LICENCE PART		60000.00		
55522	ADDITIONAL RESOURCES IS		40000.00		1270.00
70234	INTERNET CONNECTIONS-ISS		8800.00		6870.35
54722	CORP SYSTEM PT 1 PAYMENT		20000.00		
SUB TOTAL OPERATING			1621562.00		489924.35
-----					
CAPITAL INCOME					
-----					
CAPITAL EXPENDITURE					
-----					
69934	COLOUR PRINTER		3900.00		

SCHEDULE M4 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 INFORMATION SYSTEM SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	SUB TOTAL CAPITAL		3900.00		
	TOTAL INFORMATION SYSTEM SERVI		1625462.00		489924.35

SCHEDULE M5 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 HUMAN RESOURCES SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HUMAN RESOURCES SERVICES					
=====					
OPERATING INCOME					
-----					
08883	CONTRIB'N STAFF UNIFORMS	-8000.00		-8106.41	
OPERATING EXPENDITURE					
-----					
30602	SALARIES HUMAN RESOURCES		208000.00		112952.32
32392	VOL SUPER HUMAN RESOURCES		8800.00		3465.42
32892	SGC SUPER HUMAN RESOURCES		17700.00		8772.00
33382	COMP PREMIUM H/RESOURCES		6700.00		2328.00
35522	TRAINING - CORPORATE PROG		50000.00		7163.09
36212	STAFF UNIFORMS		16000.00		16037.80
37052	OCCUPATIONAL HLTH& SAFETY		10000.00		3253.44
38612	SUNDRY EXPENSES-HUM RES		500.00		272.10
38622	SUBSCRIPTIONS		13000.00		10658.41
38682	TRAINING-DEFENSIVE DRIVER		17827.00		13500.00
42632	MOBILE PHONE EXPENSES		300.00		
42682	STATIONERY/PAPER		800.00		306.52
42702	STAFF TRAINING HR		2000.00		190.00
SUB TOTAL OPERATING		-8000.00	351627.00	-8106.41	178899.10
TOTAL HUMAN RESOURCES SERVICES		-8000.00	351627.00	-8106.41	178899.10

SCHEDULE M11 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 CHIEF EXECUTIVE'S OFFICE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	CHIEF EXECUTIVE'S OFFICE				
	=====				
	OPERATING INCOME				
	-----				
	OPERATING EXPENDITURE				
	-----				
30642	SALARIES - CEO		285000.00		145646.77
32002	VOL SUPER CEO		8500.00		4294.85
34362	SGC SUPER - CEO		27700.00		12465.77
34402	COMP PREMIUM - CEO		9400.00		2616.00
36992	VEHICLE OPERATING - CEO		10300.00		4570.15
37002	STRATEGIC PLAN REVIEW		8500.00		
38752	TRAINING - EXEC DEVELOP		10300.00		727.73
50412	SUBSCRIPTIONS - CEO		28300.00		24535.36
50522	CONSULTING-PUBLIC RELTNS.		101600.00		19473.95
52242	ECONOMIC DEVELOPMENT		115000.00		13936.36
53132	PROFESSIONAL DEVELOPMENT		5200.00		923.63
54232	PASSENGER VEHICLE REPLACE		6100.00		
54242	STATIONERY/PAPER-CEO		1500.00		2309.65
54252	MOBILE PHONE-CEO		2100.00		988.88
54282	STRATEGIC INITIATIVES		160000.00		
55052	SUNDRY EXPENSES CEO		1500.00		578.42
			-----		-----
	SUB TOTAL OPERATING		781000.00		233067.52
			-----		-----
	TOTAL CHIEF EXECUTIVE'S OFFICE		781000.00		233067.52

SCHEDULE M12 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 PROPERTY LEASES AND RENTALS  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
	PROPERTY LEASES & RENTALS				
	=====				
	OPERATING INCOME				
	-----				
	RESERVES (ONLY)				
	-----				
04213	GOLF COURSE LEASE	-6000.00		-2272.74	
04233	LOT 1 SECOND RD (P & C)	-50.00			
04263	SCOUTS RES 33493 BARELLEN	-50.00		-50.00	
04273	RIFLE CLUB RESERVE 23592	-10.00			
04293	HILLANDALE HOMES	-20.00		-20.00	
04303	WALLANGARRA PONY CLUB	-50.00			
04333	AQUA SLIDE LEASE	-8500.00		-4423.75	
04363	KELMSCOTT SPORTSMAN CLUB	-50.00			
04413	TELSTRA LEASE AT DEPOT	-3700.00			
04433	GWYNNE PARK W.A.F.B.B.LEASE	-25.00		-25.00	
04443	FORRESTDAL E SPORTING ASSO	-50.00			
04453	ROBERTA JUL E CHILD CARE	-50.00			
04473	OPTUS LEASE AT DEPOT	-12500.00		-12733.88	
04483	EDUCATION MINISTRY R31604	-3100.00			
04563	A'DALE K'SCOTT APEX CLUB	-50.00			
04603	KELMSCOTT PONY CLUB			-50.00	
	BUILDINGS				
	-----				
03263	ROLEYSTONE THEATRE	-25.00		-25.00	
04243	FORMER ADMIN BLD (FCS)	-66700.00		-37824.78	
04253	ROLEYSTONE TENNIS CLUB	-25.00			
04283	KUHL HOUSE			-100.00	
04323	A/DALE POOL KIOSK LEASE	-2500.00			
04353	SCOUTS RES 43120 CLIFTON	-50.00		-50.00	
04373	ROLEYSTONE GUIDE HALL	-10.00		-10.00	
04403	STH SUBURBAN BADMINTON AS	-50.00			
04423	TOURIST INFORMATION CTR	-10.00		-116.27	
04493	ROBERTA JUL E MINN HOUSE	-25.00		-25.00	
04503	PRIES PARK - RUGBY CLUB	-500.00			
04513	ARMADALE SPORTSMAN CLUB	-500.00		-500.00	
05213	ROLEYSTONE SENIOR CENTRE	-50.00			
05223	FORRESTDAL E PRE SCHOOL	-220.00		-476.66	
05233	NEERIGEN PRE-PRIMARY	-5380.00			
05243	FORMER ADMIN BLD (TAFE)	-38600.00		-19650.54	
05313	KELMSCOTT TENNIS CLUB	-50.00		-55.00	
05323	CYRIL RUSHTON CENTRE	-50.00		-50.00	
05393	HERITAGE FM RADIO	-500.00			
06263	TOURIST REST CENTRE	-10000.00			
06283	SPRINGDALE PARK PAVILION	-500.00			
06343	ARMADALE PARK SOCCER CLUB	-500.00		-500.00	
06353	ARMADALE BOWLING CLUB	-50.00		-50.00	
06363	ARMADALE TENNIS CLUB	-50.00		-50.00	
06373	SCOUTS - SAN JACINTA	-50.00		-50.00	

SCHEDULE M12 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 PROPERTY LEASES AND RENTALS  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
<b>OPERATING EXPENDITURE</b>					
44792	KELMSCOTT LIBRARY LEASE		8500.00		2978.47
44902	RENT REVIEW VALUATIONS		1500.00		
	<b>SUB TOTAL OPERATING</b>	<b>-160600.00</b>	<b>10000.00</b>	<b>-79108.62</b>	<b>2978.47</b>
	<b>TOTAL PROPERTY LEASES &amp; RENTAL</b>				

SCHEDULE M13 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 ACCOUNTING SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ACCOUNTING SERVICES					
=====					
OPERATING INCOME					
=====					
06843	PROPERTY ENQUIRY FEES	-82400.00		-63384.00	
06913	ADMINISTRATION FEES	-4600.00		504.55	
07823	SALE OF ELECTORAL ROLLS	-20.00		-11.50	
08353	SUNDRY INCOME-ACCTG SVCES	-880.00		-190.46	
OPERATING EXPENDITURE					
-----					
37972	SALARIES - ACCOUNTING SVC		442000.00		217757.58
37982	VOL SUPER - ACCOUNTING		19000.00		7085.33
37992	SGC SUPER - ACCOUNTING		41000.00		17840.75
38002	COMP PREMIUM - ACCOUNTING		15000.00		5238.00
38042	RATE BILLING PROCESSING		30000.00		29501.39
38062	AUDIT FEES		20000.00		4844.18
38262	LEGAL EXPENSES RATES		6000.00		
38402	SUNDRY OFFICE EXP-ACCTG		5000.00		1925.49
38632	BANK FEES - EFT		45000.00		48956.24
38712	BANK FEES - GENERAL		31000.00		7780.21
50312	VALUATIONS		15000.00		10990.86
50372	RATES COMMISSION AUSTPOST		63000.00		30528.70
50612	CASH SECURITY SERVICES		15000.00		6635.75
50912	STATIONERY/PAPER-ACCTG		5000.00		2022.21
	SUB TOTAL OPERATING	-87900.00	752000.00	-63081.41	391106.69
CAPITAL INCOME					
-----					
CAPITAL EXPENDITURE					
-----					
69964	OFFICE FURN & EQUIP-ACCTG		2900.00		
	SUB TOTAL CAPITAL		2900.00		
-----					
	TOTAL ACCOUNTING SERVICES	-87900.00	754900.00	-63081.41	391106.69

SCHEDULE M14 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 CORPORATE REVENUES AND EXPENDITURES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE REVENUES & EXPENDITURE					
OPERATING INCOME					
RATING					
00063	LATE PAYMENT INTEREST PEN	-125000.00		-37959.13	
00083	RATES WRITTEN OFF	20000.00		6966.59	
00113	INTERIM RATES	-193100.00		-49065.79	
00123	BACK RATING 02/03	-13000.00		-2002.90	
00263	INSTALMENT INTEREST FEES	-61800.00		-91120.19	
00273	INSTALMENT ADMIN CHARGES	-111200.00		-119777.80	
00283	SPEC ARRANGMT ADMIN CHGES	-25700.00		-4881.70	
00513	GRANTS COMMISSION	-1957000.00		-978786.84	
00593	GRV RATES 02/03	-16032730.00		-16060304.89	
00613	UV RATES 02/03	-584797.00		-580156.46	
00713	RATE EQUIVALENT PAYMENTS			-2213.01	
06133	RATE REVENUE CONCESSION	10000.00		24351.52	
66623	ESL COMMISSION	-50000.00		-46850.00	
12233	LEGAL COSTS - RATES	-20000.00		-21546.87	
12243	FIREBREAKS/SDY CHGS RATES			63.00	
66613	INCREASE IN PENSIONER DEFERMENT	72000.00			
OTHER INCOME					
00533	INTEREST ON PENSIONER DEF	-35000.00		-32186.37	
08323	INTEREST ON INVESTMENTS	-323300.00		-221965.47	
08333	SALE OF LAND REVENUE	-40000.00		-43090.91	
15153	02-03 INSURANCE ADJUSTM'T			-8071.80	
OPERATING EXPENDITURE					
50162	SALE OF LAND EXPENSES				4122.90
51782	DOUBTFUL DEBTS		20000.00		
51492	BAD DEBTS		80000.00		33405.79
51702	PRIOR PERIOD ADJUSTMENTS	10000.00		6918.62	
66542	LEGAL COSTS - RATES		20000.00		20612.32
67082	TRANSFER TO POS LAND		40000.00		
71762	CORP INSURANCE ADJ		106000.00		
SUB TOTAL OPERATING		-19460627.00	266000.00	-18261680.40	58141.01
CAPITAL INCOME					
15435	SALE OF LAND (COA)	-31500.00		-31363.64	



SCHEDULE M14 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 CORPORATE REVENUES AND EXPENDITURES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CAPITAL EXPENDITURE					
70934	T/F TO LAND ACQUIS. RES		31500.00		
	SUB TOTAL CAPITAL	-31500.00	31500.00	-31363.64	
	TOTAL CORPORATE REVENUES & EXP	-19492127.00	297500.00	-18293044.04	58141.01

SCHEDULE M15 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 CORPORATE DEBT SERVICING  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CORPORATE DEBT SERVICING					
OPERATING INCOME					
10513	LOAN-COMPUTER SYSTEM	-800000.00			
11393	INTEREST - HILLS ORCHARD	-100.00		-103.88	
11403	INTEREST - ARM.SPORT CLUB	-3500.00		-1829.91	
11433	INTEREST - HERITAGE FM	-300.00		-203.70	
OPERATING EXPENDITURE					
65492	LOAN INT-REPAYMENTS (COM)		7200.00		-2546.37
65502	LOAN INT.REPAYMENTS (REC)		23300.00		12820.90
65512	LOAN INT.REPAYMENTS (TRAN)				3553.85
72012	LOAN INTEREST-COMPUTER		70000.00		
65522	OVERDRAFT INTEREST		1000.00		
SUB TOTAL OPERATING		-803900.00	101500.00	-2137.49	13828.38
CAPITAL INCOME					
22095	PRINCIPAL - HILLS ORCHARD	-4000.00		-3964.99	
22105	PRINCIPAL - ARM.SPORT CLUB	-8800.00		-4314.81	
22115	PRINCIPAL - HERITAGE FM	-5500.00		-3154.06	
CAPITAL EXPENDITURE					
87514	LOAN PRINCIPAL PAYMENTS		96500.00		49439.66
90014	LOAN PRINCIPAL-COMPUTER		35000.00		
SUB TOTAL CAPITAL		-18300.00	131500.00	-11433.86	49439.66
TOTAL CORPORATE DEBT SERVICING		-822200.00	233000.00	-13571.35	63268.04

SCHEDULE M16 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 BUSINESS SERVICES ADMINISTRATION  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
BUSINESS SERVICES ADMINISTRATI					
=====					
OPERATING INCOME					
-----					
OPERATING EXPENDITURE					
-----					
30652	SALARIES - BSA		190070.00		104596.25
31992	VOL SUPER - BSA		11000.00		3777.22
34372	SGC SUPER - BSA		17000.00		9564.49
34412	COMP PREMIUM - BSA		6400.00		1884.00
34452	STATIONERY/PAPER - BSA		400.00		4.59
34462	REFRESHMENTS - BSA		1500.00		301.82
34472	SUNDRY EXPENSES - BSA		2600.00		1522.39
34482	CONFERENCES - BSA		6000.00		2614.18
34492	PASS VEHICLE REPLACE-BSA		17529.00		11151.00
34512	VEHICLE OPERATING -BSA		17600.00		8952.68
35022	STAFF TELEPHONE - BSA		4900.00		2127.32
	SUB TOTAL OPERATING		274999.00		146495.94
-----					
CAPITAL INCOME					
-----					
CAPITAL EXPENDITURE					
-----					
	SUB TOTAL CAPITAL				
-----					
	TOTAL BUSINESS SERVICES ADMINI		274999.00		146495.94

SCHEDULES M1,M3,M4,M5,M11 TO M16 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 SUMMARY - CORPORATE SERVICES DIRECTORATE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
<b>OPERATING</b>				
MEMBERS ADMINISTRATION		365700.00		171019.28
ADMIN & GOVERN SERVICES	-13600.00	833900.00	-13557.05	376240.34
INFORMATION SYSTEM SERVICES		1621562.00		489924.35
HUMAN RESOURCES SERVICES	-8000.00	351627.00	-8106.41	178899.10
CHIEF EXECUTIVE OFFICER		781000.00		233067.52
PROPERTY LEASES & RENTALS	-160600.00	10000.00	-79108.62	2978.47
ACCOUNTING SERVICES	-87900.00	752000.00	-63081.41	391106.69
CORPORATE REVENUES & EXPEND	-19460627.00	266000.00	-18261680.40	58141.01
CORPORATE DEBT SERVICING	-803900.00	101500.00	-2137.49	13828.38
BUSINESS SERVICES ADMINISTRATI		274999.00		146495.94
<b>SUB TOTAL OPERATING</b>	<b>-20534627.00</b>	<b>5358288.00</b>	<b>-18427671.38</b>	<b>2061701.08</b>
<b>CAPITAL</b>				
ADMIN & GOVERN SERVICES		9000.00		512.64
INFORMATION SYSTEM SERVICES		3900.00		
CORPORATE REVENUE & EXPEND	-31500.00	31500.00	-31363.64	
CORPORATE DEBT SERVICING	-18300.00	131500.00	-11433.86	49439.66
ACCOUNTING SERVICES		2900.00		
<b>SUB TOTAL CAPITAL</b>	<b>-49800.00</b>	<b>178800.00</b>	<b>-42797.50</b>	<b>49952.30</b>
<b>TOTAL</b>	<b>-20584427.00</b>	<b>5537088.00</b>	<b>-18470468.88</b>	<b>2111653.38</b>

SCHEDULE M6 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 DOG CONTROL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
DOG CONTROL SERVICES					
=====					
OPERATING INCOME					
-----					
01583	DOG LICENCES	-120000.00		-83986.25	
01593	KENNEL LICENCES	-1050.00		-1000.00	
06113	IMPOUNDING DOG FEES	-21000.00		-12339.00	
06143	ANIMAL DISPOSAL FEES	-13000.00		-8571.54	
06163	OTHER DOG FEES	-10000.00		-2798.18	
06543	FINES AND PENALTIES DOGS	-42000.00		-37767.24	
OPERATING EXPENDITURE					
-----					
30032	SALARIES DOG CONTROL		188300.00		91769.88
32032	VOL SUPERANNUATION DOGS		3200.00		889.63
32582	SGC SUPERANNUATION DOGS		17000.00		7342.79
33032	COMP PREMIUM DOG CONTROL		6300.00		2106.00
36182	POUND REPAIRS & MTCE		2000.00		2453.73
38362	POSTAGES - DOG CONTROL		2500.00		
38702	LEGAL EXPENSES - DOGS		3000.00		2231.47
38922	ADVERTISING DOG CONTROL		6999.00		427.85
46022	VEHICLE OP. DOG CONTROL		19300.00		10446.80
48452	ANIMAL DISPOSAL EXPENSES		10500.00		7712.48
51602	SUNDRY EXPENSES DOGS		13000.00		9299.64
51862	STATIONERY/PAPER-DOGS		500.00		339.60
51872	MOBILE PHONE-DOGS		5000.00		1301.67
51882	DOG REGIST.TV CAMPAIGN		800.00		
51992	RANGER TRAINING		3000.00		751.50
52262	TFR TO M121 VEH PURCHASE		19250.00		
SUB TOTAL OPERATING		-207050.00	300649.00	-146462.21	137073.04
CAPITAL EXPENDITURE					
-----					
SUB TOTAL CAPITAL					
-----					
TOTAL DOG CONTROL SERVICES		-207050.00	300649.00	-146462.21	137073.04

SCHEDULE M7 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 STOCK (ANIMAL) CONTROL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
STOCK (ANIMAL) CONTROL SERVICE					
=====					
OPERATING INCOME					
-----					
06123	STOCK POUND FEES	-1000.00		-360.00	
06173	STOCK SUSTENANCE	-500.00			
OPERATING EXPENDITURE					
-----					
30042	SALARIES STOCK CONTROL		37300.00		18034.80
32042	VOL SUPERANNUATION STOCK		1500.00		224.68
32592	SGC SUPERANNUATION STOCK		3400.00		1336.03
33042	COMP PREMIUM STOCK		1300.00		408.00
46032	VEHICLE OP STOCK CONTROL		10000.00		6310.80
51612	SUNDRY EXPENSES STOCK		1800.00		356.27
51892	STATIONERY/PAPER-STOCK		400.00		116.18
52152	MOBILE PHONE-STOCK		3800.00		1301.67
SUB TOTAL OPERATING		-1500.00	59500.00	-360.00	28088.43
-----					
TOTAL STOCK (ANIMAL) CONTROL S		-1500.00	59500.00	-360.00	28088.43

SCHEDULE M8 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 FIRE CONTROL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
FIRE CONTROL SERVICES					
=====					
OPERATING INCOME					
-----					
06533	FINES/PENALTIES BUSHFIRES	-7200.00		-2569.50	
10383	SALE-BRIG. FIRE APPLIANCE	-55000.00			
10403	SG GRANT-BUSHFIRE SERVICE			100450.00	
10433	GRANT-B/FIRE BRIGADES ESL	-92000.00		-44500.00	
15045	T/F EX PLANT & EQUIP RES	-86000.00			
15055	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.73	
15115	SALE - TOYOTA CAB CHASSIS	-27500.00		-27272.72	
OPERATING EXPENDITURE					
-----					
30052	SALARIES FIRE CONTROL		118300.00		56428.30
32052	VOL SUPERANNUATION FIRE		4100.00		1009.43
32602	SGC SUPERANNUATION FIRE		10700.00		4895.51
33052	COMP PREMIUM FIRE		4000.00		1320.00
38072	ADVERTISING FIRE CONTROL		2100.00		886.78
38082	STATIONERY/PRINT FIRE CTRL		6400.00		3032.22
46042	VEHICLE OP. FIRE CONTROL		25800.00		5686.53
48402	EQUIPT MTCE FIRE CONTROL		2600.00		332.68
50042	INSURANCE FIRE CONTROL		1500.00		520.00
50712	REFRESHMENTS FIRE CONTROL		1500.00		
51102	SUBSIDIES FIRE BRIGADES		7200.00		-474.48
51112	COMMUNICATION EXP B'GADES		3100.00		1.77
51122	AERIAL SURVEYS FIRE CTRL.		1500.00		1350.00
51132	FIREBREAKS/BURN-OFFS		15000.00		1281.70
51152	HYDRANT REPAIRS		1000.00		241.46
51162	SUNDRY EXPENSES FIRE CTRL		7400.00		756.72
51172	FIRE CONTROL SERVICES		2100.00		4083.14
51672	HYDRANT PROGRAMME		50419.00		3286.33
51682	TRAINING COMMITTEE		8856.00		5440.50
52112	DARLING SCARP-EDUC PROG		1000.00		
52342	CONTRIBUTION - F.R.S.				80.00
52412	COMMUNICATION EQUIPMENT		3000.00		932.95
52802	STATIONERY/PAPER-FIRE				116.18
52812	MOBILE PHONE-FIRE		600.00		620.91
52822	VOLUNTEER SUPPORT		2100.00		
52832	BUSHFIRE AWARENESS		1100.00		
53002	B/FIRE OPERATIONAL ESL		92000.00		32312.22
87074	T/F TO P & E RESERVE FIRE		10000.00		
SUB TOTAL OPERATING		-295200.00	383375.00	-1164.95	124140.85
CAPITAL EXPENDITURE					
-----					
71804	FIRE APPLIANCE		206900.00		109694.97
72564	TOYOTA CAB CHASSIS P615		40000.00		39960.81

SCHEDULE M8 Printed at 08:38 on 05 JAN 2004  
 CITY OF ARMADALE  
 FIRE CONTROL SERVICES  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72574	TOYOTA CAB CHASSIS P616		40000.00		39960.81
	SUB TOTAL CAPITAL		286900.00		189616.59
	TOTAL FIRE CONTROL SERVICES	-295200.00	670275.00	-1164.95	313757.44



SCHEDULE M9 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 OTHER LAW AND ORDER  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
OTHER LAW AND ORDER					
=====					
OPERATING INCOME					
-----					
06583	PARKING FINES	-10000.00		-4178.00	
06593	LITTER FINES	-1500.00		-288.00	
06603	OFF ROAD VEHICLES FINES	-500.00		-550.00	
07843	SALE OF IMPOUNDED VEH	-1200.00		-1058.73	
07863	IMPOUNDED VEHICLES	-1000.00		-152.00	
OPERATING EXPENDITURE					
-----					
30372	SALARIES OTHER LAW		55200.00		25607.00
32332	VOL SUPER OTHER LAW		1400.00		444.02
32862	SGC SUPER OTHER		4900.00		1869.51
33362	COMP PREMIUM OTHER LAW		1900.00		600.00
38692	LEGAL EXPENSES-OTHER LAW		500.00		
38982	STATIONERY & VEH. SEARCHE		1500.00		563.20
51832	SUNDRY EXPENSES-OTHER LAW		1000.00		261.37
54082	IMPOUNDED VEHICLE EXPENSE		7700.00		5014.07
55412	TFR TO M121 VEH PURCHASE		19250.00		12678.00
55422	STATIONERY/PAPER-OTHERLAW		400.00		246.39
55432	MOBILE PHONE-OTHER LAW		3800.00		1301.67
SUB TOTAL OPERATING		-14200.00	97550.00	-6226.73	48585.23
TOTAL OTHER LAW AND ORDER		-14200.00	97550.00	-6226.73	48585.23

SCHEDULE M10 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 STATE EMERGENCY SERVICE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
STATE EMERGENCY SERVICE					
OPERATING INCOME					
08943	GRANT - SES OPERATIONS	-50500.00		-25250.00	
OPERATING EXPENDITURE					
52212	CONTRIBUTION S.E.S		6567.00		7136.84
72132	SES OPERATIONS ESL		50500.00		7334.28
	SUB TOTAL OPERATING	-50500.00	57067.00	-25250.00	14471.12
CAPITAL INCOME					
CAPITAL EXPENDITURE					
	SUB TOTAL CAPITAL				
	TOTAL STATE EMERGENCY SERVICE	-50500.00	57067.00	-25250.00	14471.12

SCHEDULE M47 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 RECREATION ADMINISTRATION  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
RECREATION ADMINISTRATION					
OPERATING INCOME					
00953	CANOE HIRE FEES	-1100.00		-560.00	
04523	SALE OF HERITAGE C/TRAILS	-500.00		-222.28	
04543	CONT - ROLEYSTONE THEATRE	-5000.00		-5000.00	
08593	GRANT - SERRAG	-12000.00			
08743	CONTRIBUTIONS -SERRAG	-18000.00			
OPERATING EXPENDITURE					
30082	SALARIES RECREATION		109500.00		68299.93
32082	VOL SUPER RECREATION		3700.00		1131.51
32632	SGC SUPER RECREATION		9500.00		5101.51
33082	COMP PREMIUM RECREATION		3800.00		1206.00
35032	STAFF TELEPHONE REC ADMIN		600.00		294.01
46082	VEHICLE OP RECREATION		8000.00		1777.32
46462	STATIONERY/PAPER-REC ADM		2500.00		1843.22
46472	MOBILE PHONE-REC ADMIN		1000.00		257.76
46482	BANNERS IN TERRACE		500.00		475.37
50682	OFFICE EQUIPT-RECREATION				18.50
50962	LEGAL EXPENSES - REC		2000.00		4644.76
51312	MARKETING/PROMOTION		7000.00		
51802	SUNDRY EXP REC. ADMIN.		2500.00		274.47
58182	K'SCOTT POOL SITE DECOMM		30000.00		43978.45
52442	CANOE MAINTENANCE-REC ADM		800.00		
71912	RECREATION TRAINING		3000.00		330.00
72082	CLUB DEVELOPMENT SCHEME				-43.18
72182	CONTRIBUTION TO SERRAG		33000.00		
72192	K/POOL FUTURE USE CONSULT		10000.00		3657.16
72202	NEEDS ASSESSMENT STUDY		20000.00		
	SUB TOTAL OPERATING	-36600.00	247400.00	-5782.28	133246.79
CAPITAL INCOME					
21255	SG GRANT-A/SKEET LIGHTS 2			-381.94	
CAPITAL EXPENDITURE					
70444	T/F TO RECREATION RESERVE		20300.00		
	SUB TOTAL CAPITAL		20300.00	-381.94	
	TOTAL RECREATION ADMIN	-36600.00	267700.00	-6164.22	133246.79

SCHEDULE M48 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE RECREATION & EARTH DISCOVERY SCHEME  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
A'DALE RECREATION & EARTH DISC					
=====					
OPERATING INCOME					
-----					
09043	SPRING FAMILY BUSHWALKS	-200.00		-182.82	
09053	ACTIVE IN ARMADALE	-4000.00			
OPERATING EXPENDITURE					
-----					
38852	SPRING FAMILY BUSHWALKS		2500.00		1339.23
38872	ACTIVE IN ARMADALE		7500.00		
44562	PROMOTION/ADVERTISING		2200.00		1973.90
-----					
SUB TOTAL OPERATING		-4200.00	12200.00	-182.82	3313.13
-----					
TOTAL A'DALE RECREATION & EART		-4200.00	12200.00	-182.82	3313.13

SCHEDULE M49 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE AQUATIC CENTRE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE AQUATIC CENTRE					
=====					
OPERATING INCOME					
-----					
00543	ARMADALE POOL SUBSIDY	-3000.00			
05333	PROGRAM ACTIVITIES	-3000.00		-704.71	
05343	BLUE PHONE	-900.00		-541.48	
05353	HIRE OF MEETING ROOM	-400.00			
05373	LOST PROP COLLECTION FEE	-200.00			
05413	EQUIPMENT HIRE	-1200.00		-1080.93	
05433	SALES - SWIMMING AIDS	-3000.00		-221.83	
05443	CONCESSION BOOKS - ADULTS	-8800.00		-2604.59	
05453	CONCESSION BOOKS - CHILD	-13200.00		-3191.33	
05463	CONCESSION ADM - SENIORS	-8500.00		-3402.31	
05473	CONCESS.ADM.- SPECTATORS	-9800.00		-2222.13	
05483	CASUAL ADM. - ADULTS	-42000.00		-12355.90	
05493	CASUAL ADMISS - CHILDREN	-41000.00		-14071.79	
05503	SCHOOL ADMISSIONS	-70100.00		-39923.96	
05513	SUNDR INCOME - ARM POOL	-800.00			
05523	CONCESSION BOOKS SENIORS	-1500.00		-498.13	
05533	SEASON PASS	-9800.00		-6720.00	
05543	LEARN TO SWIM	-27000.00		-8516.81	
05713	CASUAL ADMISSIONS-FAMILY	-21000.00		-6405.00	
08873	KIOSK SALES ARM AQUA CTE	-70000.00		-21062.21	
OPERATING EXPENDITURE					
-----					
30092	SALARIES A/DALE POOL		218400.00		95811.21
32092	VOL SUPER ARMADALE POOL		1900.00		1120.09
32642	SGC SUPER ARMADALE POOL		17900.00		9615.92
33092	COMP PREMIUM A/DALE POOL		6600.00		
35702	STAFF UNIFORMS A/DALE PL		1800.00		1060.58
36122	VEHICLE OF ARM/POOL		300.00		30.54
36222	STAFF MEDICALS ARM POOL		2200.00		1960.00
38202	ADVERTISING A/DALE POOL		5000.00		1968.47
38472	SUNDRY OFFICE EXP A/DALE		2000.00		283.08
38902	TELEPHONE A/DALE POOL		2500.00		1263.00
38912	BLUE PHONE ARMADALE POOL		1000.00		428.71
42362	POOL HEATING GAS EXPENSES		35000.00		27692.28
42392	SECURITY EXPENSES		10000.00		4809.81
43032	WATER CHARGES A'DALE POOL		18000.00		8298.60
43042	ELECTRICTY A/DALE POOL		16000.00		6797.68
43292	CONSULTANCY FEES - A/POOL		2000.00		1000.00
48432	PLANT MTCE ARMADALE POOL		29000.00		26603.99
48442	POOL MTCE ARMADALE POOL		63000.00		52634.14
50072	INSURANCE ARMADALE POOL		6800.00		
51532	PROGRAM ACTIVITIES A/POOL		2000.00		603.64
51542	SUNDRY EXP ARMADALE POOL		4000.00		2543.62
51552	CHEMICALS ARMADALE POOL		8000.00		4378.18

SCHEDULE M49 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE AQUATIC CENTRE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
58032	GROUNDS MTCE A/DALE POOL		18000.00		8382.08
58062	LEARN TO SWIM		18000.00		3025.32
58152	PURCHASES SWIMMING AIDS		2000.00		270.37
71892	CLEANING		14000.00		6485.84
71902	VANDAL DAMAGE - ARM POOL		10000.00		12778.00
72002	KIOSK EXPENSES-A/AQUATIC		60000.00		9096.67
	<b>SUB TOTAL OPERATING</b>	<b>-335200.00</b>	<b>575400.00</b>	<b>-123523.11</b>	<b>288941.82</b>
	<b>CAPITAL EXPENDITURE</b>				
71984	SHADE STRUCTURE-A/POOL		5000.00		4622.00
72124	REPLACE FENCING-A/AQUATIC		15000.00		
72584	HOT SHOWERS - ARM POOL		8000.00		8027.27
	<b>SUB TOTAL CAPITAL</b>		<b>28000.00</b>		<b>12649.27</b>
	<b>TOTAL ARMADALE AQUATIC CENTRE</b>	<b>-335200.00</b>	<b>603400.00</b>	<b>-123523.11</b>	<b>301591.09</b>

SCHEDULE M50 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 KELMSCOTT POOL  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
KELMSCOTT POOL					
=====					
OPERATING INCOME					
-----					
OPERATING EXPENDITURE					
-----					
30102	SALARIES K/SCOTT POOL			2843.52	
32102	VOL SUPER KELMSCOTT POOL			79.96	
32652	SGC SUPER KELMSCOTT POOL			164.17	
36232	STAFF MEDICALS KELM POOL			78.00	
38192	TELEPHONE KELMSCOTT POOL			173.29	
38782	KIOSK EXPENSES			255.76	
43012	WATER CHARGES KELM POOL			743.85	
43022	ELECTRICITY K/SCOTT POOL			1695.17	
50082	INSURANCE KELMSCOTT POOL			4108.00	
	SUB TOTAL OPERATING			10141.72	
CAPITAL EXPENDITURE					
-----					
	SUB TOTAL CAPITAL				
	TOTAL KELMSCOTT POOL			10141.72	

SCHEDULE M51 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE LIBRARY  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE LIBRARY					
=====					
OPERATING INCOME					
-----					
06863	PHOTOCOPIING A/DALE LIB	-6200.00		-2863.40	
06883	LOST/DAMAGED BOOKS A/DALE	-4000.00		-1801.10	
06903	LOST/DAMAGE BOOKS PRE GST			-277.45	
08433	SUNDRY REVENUE - ARM LIB	-2000.00		-870.43	
08483	INTERNET PRINTING	-300.00		-382.33	
08853	FINES & PENALTIES A/LIB	-10000.00		-2208.20	
OPERATING EXPENDITURE					
-----					
30112	SALARIES A/DALE LIBRARY		274400.00		133439.21
32112	VOL SUPER A/DALE LIBRARY		5700.00		2074.48
32662	SGC SUPER A' DALE LIBRARY		25300.00		11493.14
33112	COMP PREMIUM A/DALE LIB.		9300.00		3198.00
38092	STAT/PRINT A/DALE LIB.		6200.00		2172.06
38102	PHOTOCOPIING A/DALE LIB		4100.00		1395.88
38112	ADVERTISING A/DALE LIB.		2000.00		
38122	POSTAGES ARMADALE LIBRARY		8200.00		3681.90
38132	TELEPHONE ARMADALE LIB.		2500.00		699.77
38442	SUNDRY OFFICE EXP A/DALE		2500.00		1261.68
38932	OFFICE MATERIALS A/DALE		2600.00		118.14
50092	INSURANCE ARMADALE LIB.		4500.00		3754.00
50422	LIBRARY RESOURCES A/DALE		8600.00		3086.11
51402	LOST/DAMAGED BOOKS A/DALE		6700.00		1558.12
51432	PROMOTIONAL ACTIVITY A/D		5100.00		2293.05
51562	COURTIER		2100.00		1040.23
51752	MUSIC CD COLLECTION-A/LIB		1000.00		52.18
52162	STATIONERY/PAPER-ARM LIB		200.00		25.00
52402	EQUIPMENT MFCE - A/LIB		1000.00		990.00
SUB TOTAL OPERATING		-22500.00	372000.00	-8402.91	172332.95
TOTAL ARMADALE LIBRARY		-22500.00	372000.00	-8402.91	172332.95



SCHEDULE M52 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 KELMSCOTT LIBRARY  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
KELMSCOTT LIBRARY					
OPERATING INCOME					
06873	PHOTOCOPING K/SCOTT LIB	-3000.00		-2007.87	
06893	LOST/DAMAGED BOOKS K/SCOTT	-500.00		-678.74	
08443	SUNDRY REVENUE - KELM LIB	-1500.00		-739.03	
08493	INTERNET PRINTING-K/LIB	-200.00		-181.65	
08863	FINES & PENALTIES - K/LIB	-5000.00		-1633.20	
OPERATING EXPENDITURE					
30122	SALARIES K/SCOTT LIBRARY		250100.00		122092.16
32122	VOL SUPER K/SCOTT LIBRARY		6500.00		2179.95
32672	SGC SUPER KELMSCOTT LIB		22500.00		11051.01
33122	COMP PREMIUM K/SCOTT LIB.		8500.00		2772.00
38142	STAT/PRINT KELMSCOTT LIB.		5700.00		1978.63
38152	PHOTOCOPYING K/SCOTT LIB		3900.00		1695.11
38162	ADVERTISING K/SCOTT LIB.		2100.00		
38172	POSTAGES KELMSCOTT LIB		6200.00		2495.71
38182	TELEPHONE KELMSCOTT LIB		4500.00		2182.65
38452	SUNDRY OFFICE EXP K/SCOTT		2500.00		1285.34
38942	OFFICE MATERIALS K/SCOTT		2500.00		905.00
39042	COURIER-KELM LIB		2000.00		1039.88
50102	INSURANCE KELMSCOTT LIB.		4400.00		3680.00
50432	LIBRARY RESOURCES K/SCOTT		8000.00		5148.90
51422	LOST/DAMAGED BOOKS K/SCOTT		6700.00		1032.58
51442	PROMOTIONAL ACTIVITY K/S		4500.00		1812.52
52172	STATIONERY/PAPER-K/LIB		100.00		
52642	EQUIPMENT MTCE - K/LIB		1000.00		990.00
SUB TOTAL OPERATING		-10200.00	341700.00	-5240.49	162341.44
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
TOTAL KELMSCOTT LIBRARY		-10200.00	341700.00	-5240.49	162341.44

SCHEDULE M53 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 WESTFIELD LIBRARY  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
WESTFIELD LIBRARY					
=====					
OPERATING INCOME					
-----					
07003	PHOTOCOPYING -W/FIELD LIB		-2200.00		-885.08
07013	LOST/DAMAGED BOOKS WF LIB		-500.00		-728.51
08473	SUNDRY INCOME W/FIELD LIB		-1500.00		-759.62
08923	INTERNET PRINTING		-200.00		-158.14
09333	FINES & PENALTIES - W/LIB		-5000.00		-1193.20
-----					
OPERATING EXPENDITURE					
-----					
30262	SALARIES WESTFIELD LIB				93310.59
32252	VOL SUPER W/FIELD LIBRARY		207900.00		2453.00
32722	SGC SUPER WESTFIELD LIB		5900.00		8525.05
33242	COMP PREMIUM W/FIELD LIB		18300.00		2298.00
38372	STAT/PRINT WESTFIELD LIB		6900.00		1755.88
38382	PHOTOCOPYING W/FIELD LIB		5100.00		1331.75
38392	ADVERTISING - W/FIELD LIB		3900.00		
38552	POSTAGES - W/FIELD LIB		2100.00		
38562	TELEPHONE - W/FIELD LIB		4300.00		1063.54
38572	SUNDRY OFFICE EXES WF LIB		8800.00		1681.29
38972	OFFICE MATERIALS W/FIELD		3100.00		1183.83
39052	COURIER-W/LIB		2500.00		979.67
50152	INSURANCE WESTFIELD LIB		2500.00		1039.89
50452	LIBRARY RESOURCES W/F LIB		2400.00		2248.00
51452	PROMOTIONAL ACTIVITY W/F		8200.00		3834.46
51462	LOST/DAMAGED BOOKS W/F LB		5200.00		2618.50
51772	SENIOR'S GROUP ACTIVITIES		5700.00		939.20
52182	STATIONERY/PAPER-W/LIB		1000.00		922.15
52312	HOMEWORK SUPPORT W/FIELD		200.00		
52692	EQUIP/BLDG MCE MINOR WL		2600.00		
			2000.00		990.00
-----					
SUB TOTAL OPERATING			-9400.00	298600.00	-3724.55 127174.80
-----					
CAPITAL EXPENDITURE					
-----					
SUB TOTAL CAPITAL					
-----					
TOTAL WESTFIELD LIBRARY			-9400.00	298600.00	-3724.55 127174.80

SCHEDULE M54 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 CULTURAL EVENTS  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
CULTURAL EVENTS					
OPERATING INCOME					
00153	SALE OF CENTENARY GOODS			-58.00	
00753	LC GRANT AUSTRALIA DAY	-13000.00		-13000.00	
04343	HIGH SCHOOL ART AWARD	-1500.00			
07033	CONCERTS IN THE PARK	-5000.00			
07063	MINNAWARRA FESTIVAL SITE FEES	-7000.00			
07103	MINNAWARRA FESTIVAL	-3000.00			
07893	HIGHLAND GATHER SITE FEES	-2200.00		-3720.01	
07903	HIGHLAND GATHERING	-1400.00			
07933	AUSTRALIA DAY SITE FEES	-5000.00		-3900.00	
07943	CONCERTS IN PARK SITE FEE	-100.00		-200.00	
07953	CAROLS BY CANDLE SITE FEE	-100.00		-400.00	
07963	CAROLS BY CANDLELIGHT	-1000.00			
08003	CONF-JULL ST MALL CONCERT	-1000.00			
08313	MINNAWARRA ART EXHIBITION	-4000.00		186.36	
OPERATING EXPENDITURE					
30162	SALARIES CULTURAL EVENTS		50000.00		25964.72
31972	VOL SUPER CULTURAL EVENTS		1900.00		940.57
32942	SGC SUPER CULTURAL EVENTS		4200.00		2053.31
33422	COMP PREMIUM CULT EVENT		1700.00		570.00
50862	HIGH SCHOOL ART AWARD		8000.00		8090.74
50922	VEHICLE OPERATING-CULT EV		9500.00		4113.51
50992	MINNAWARRA FESTIVAL		42400.00		912.33
51642	STATIONERY/PAPER - EVENTS		500.00		
52322	SPONSORSHIP - CONCERT BAND		5000.00		5000.00
52452	ART ACQUISITIONS		3000.00		
52462	SPONSORSHIP PIPE BAND		5000.00		
53322	AUSTRALIA DAY		42000.00		1972.14
53362	SPECIAL EVENTS SUPPORT				60.07
58432	HIGHLAND GATHERING		35000.00		26846.76
58442	CAROLS BY CANDLELIGHT		7000.00		2677.03
58472	FEATURE WEEKS		500.00		
58542	CONCERTS IN THE PARK		12000.00		
58622	JULL ST MALL CONCERTS		4000.00		
58642	MINNAWARRA ART EXHIBITION		18500.00		5710.99
58662	SIGNAGE & BANNERS		4000.00		
SUB TOTAL OPERATING		-44300.00	254200.00	-21091.65	84912.17
TOTAL CULTURAL EVENTS		-44300.00	254200.00	-21091.65	84912.17

SCHEDULE M55 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE-KELMSCOTT SENIOR CITIZENS CENTRE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE-KELMSCOTT SENIOR CITI					
=====					
OPERATING INCOME					
-----					
08953	PODIATRY-AKSCC	-8100.00		-5760.00	
09083	HAIRDRESSERS RENT AKSCC	-2600.00		-1150.00	
09103	PODIATRY SUBSIDY-AKSCC	-800.00		-3250.00	
10453	HALL HIRE-AKSCC	-3200.00		-1427.00	
10473	HALL BONDS-AKSCC	-400.00			
OPERATING EXPENDITURE					
-----					
50332	TELEPHONE-AKSCC		600.00		483.87
50552	PODIATRY-AKSCC		9200.00		10920.00
51192	SUNDRY EXPENSES-AKSCC		5400.00		313.12
51852	HALL BONDS-AKSCC		400.00		
SUB TOTAL OPERATING		-15100.00	15600.00	-11587.00	11716.99
CAPITAL INCOME					
-----					
CAPITAL EXPENDITURE					
-----					
SUB TOTAL CAPITAL					
ARMADALE-KELMSCOTT SENIOR CITI		-15100.00	15600.00	-11587.00	11716.99

SCHEDULE M56 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 HISTORY HOUSE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
HISTORY HOUSE					
=====					
OPERATING EXPENDITURE					
-----					
51382	SALARIES-H/HOUSE		49400.00		22373.10
34382	SGC SUPER - HISTORY HOUSE		4100.00		1958.64
34422	COMP PREMIUM - HIST/HOUSE		1500.00		522.00
54342	SUNDRY OFFICE EXPENSES-HH		2500.00		751.09
54572	TELEPHONE-HISTORY HOUSE		2000.00		456.14
54582	INSURANCE-HISTORY HOUSE		1100.00		528.00
54602	CONSERVATION-HIST HOUSE		4938.00		1253.54
54612	STAT & PRINT-HIST HOUSE		3000.00		937.97
54622	DISPLAYS-HISTORY HOUSE		4100.00		1043.77
54632	PUBLIC PROG-HISTORY HOUSE		1000.00		63.64
54652	ADVERTISING-HISTORY HOUSE		1000.00		
54732	PHOTOCOPIING HIST/HOUSE		2100.00		270.30
54742	OFFICE REQ (SCHOOL ROOM)		3000.00		19.34
54772	STORAGE MODIFICATIONS		7117.00		3638.53
55262	PRESERVATION ASSIST PROJ		4700.00		
SUB TOTAL OPERATING			91555.00		33816.06
-----					
CAPITAL INCOME					
-----					
15133	SUNDRY INCOME HIST HOUSE	-1000.00		-242.73	
15163	SG GRANT-LIB/MUSEUMS H/H	-2350.00			
15173	CONT - HISTORICAL SOCIETY	-2350.00		-2134.26	
CAPITAL EXPENDITURE					
-----					
82304	AIRCOND (SCHOOL ROOM)		2000.00		1500.00
SUB TOTAL CAPITAL		-5700.00	2000.00	-2376.99	1500.00
-----					
TOTAL HISTORY HOUSE		-5700.00	93555.00	-2376.99	35316.06

SCHEDULE M57 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 COMMUNITY DEVELOPMENT  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
COMMUNITY DEVELOPMENT					
OPERATING INCOME					
15125	SG GRANT-SENIORS PROJECT	-20000.00		-20000.00	
20973	SUNDRY INCOME	-1000.00		-559.64	
21103	CAREER EXPO SITE RENTALS	-5000.00		100.00	
21113	SG GRANT -VOL RESOURC CTE	-15000.00		-500.00	
21133	INCOME YAC CONCERT/EVENTS	-3000.00		-329.09	
21573	SG GRANT - ABORIGINAL SUP	-100000.00			
21973	GRANT-INDIG YOUTH ARTS	-39950.00		-19975.00	
22013	SG GRANT - MENS GROUP	-5000.00		-5000.00	
22033	SENIORS PROJS-SUNDRY INC	-1000.00		-253.64	
OPERATING EXPENDITURE					
30402	SALARIES COMMUNITY DEVEL		239100.00		120433.93
32342	VOL SUPER COMM.SERVICES		5500.00		1918.81
32902	SGC SUPER COMM DEVELOP		21500.00		9161.79
33392	COMP PREMIUM COMM DEVELOP		8100.00		2724.00
42372	YAC CONCERTS/EVENTS		14000.00		2978.86
42462	RECONCILIATION		14870.00		2898.49
46372	VEHICLE OF COMM DEVELOP		9000.00		3998.03
46892	CONTRIB TO STARRICK HOUSE		4800.00		4090.91
52202	CONTRIBN SCHOOL GROUNDS		1200.00		762.11
52232	DONATIONS GENERAL		17000.00		1541.95
52472	CONTRIBUTION - A.I.R.S.		3000.00		3000.00
52592	LEASE-COMMUN SECURITY VEH		7200.00		1685.82
52622	VEH OP COMMUNITY SECURITY		5100.00		750.75
53852	SUNDRY EXPENSES		2500.00		1294.47
54142	AGED SECURITY WORKSHOPS				72.73
54352	PASS VEHICLE REPLACE-CDEV		12000.00		6609.00
54362	STATIONERY/PAPER-COMM DEV		3000.00		1092.05
54372	MOBILE PHONE-COMM/DEV		1000.00		159.85
54382	ABORIGINAL SUPPORT		205798.00		42935.26
54792	ABORIGINAL LEADERS PROG		4128.00		1519.38
54812	MENS GROUP		5000.00		4818.08
55372	SENIORS CO-ORD PROJECT		74065.00		25296.13
63552	CONTRIB NEIGHBOURHD WATCH		4000.00		4000.00
63652	ADVERTISING/PROMOTION		21539.00		3672.10
63662	ALTERNATIVE FORMATS PRODN		1000.00		
63682	DISABILITY AWARE TRAINING		2000.00		
63742	YOUTH ADVISORY COUNCIL		3000.00		313.84
71522	CONT-ESCAPE TO THE HILLS		4600.00		
71582	CONT-CHAPLAINCY PROGRAMME		10000.00		10000.00
72072	SAFER WA N/WATCH CO-ORD		9704.00		12718.84
72092	COMM SVCS NEEDS FRAMEWK		10000.00		
72102	CULT REVIEW & ACTION PLAN		43658.00		25985.83
72112	VOLUNTEER RESOURCE CENTRE		47148.00		17541.34

SCHEDULE M57 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 COMMUNITY DEVELOPMENT  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
72142	STAFF TRAINING		3000.00		480.19
72152	COMMUNITY SAFETY PLAN		45000.00		17500.00
72162	CAREERS EXPO		14000.00		
72172	CULTURAL PROGRAMMES		10000.00		
72212	DSP-DISAB SVCES PLAN REVW		3000.00		
72222	INDIGENOUS YOUTH ARTS		39950.00		19975.00
70244	OFFICE FURN & EQUIP-C/DEV		1200.00		
	<b>SUB TOTAL OPERATING</b>	<b>-189950.00</b>	<b>930660.00</b>	<b>-46517.37</b>	<b>351929.54</b>
	<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>-189950.00</b>	<b>930660.00</b>	<b>-46517.37</b>	<b>351929.54</b>

SCHEDULE M58 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 NEIGHBOURHOOD IMPROVEMENT PROGRAM  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
NEIGHBOURHOOD IMPROVEMENT PROG					
OPERATING INCOME					
11413	SG GRANT NIP - KEYSTART	-75000.00		-91958.00	
20843	GRANT-A/DALE REDEVELOP	-50000.00		-50000.00	
20853	SG GRANT-WATERWISE GARDEN	-3200.00			
20863	SG GRANT- SEDO	-19300.00		-8650.00	
OPERATING EXPENDITURE					
34342	SALARIES-NIP				11630.32
34352	SGC SUPER-NIP				1017.25
34432	COMP PREMIUM - NIP				282.00
44782	CONSULTANT FEES-NIP		2765.00		
51932	PROJECTS-NIP		204019.00		12599.93
52632	WATERWISE GARDENING PROJ		3200.00		680.37
53842	REGIONAL HOUSING PROJECT		19300.00		
SUB TOTAL OPERATING		-147500.00	229284.00	-150608.00	26209.87
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
NEIGHBOURHOOD IMPROVEMENT PROG		-147500.00	229284.00	-150608.00	26209.87



SCHEDULE M59 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 COMMUNITY SERVICES ADMINISTRATION  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
COMMUNITY SERVICES ADMINISTRAT					
=====					
OPERATING INCOME					
-----					
07833	FIRST STAGE SOUTH SALES	-200.00		-60.00	
OPERATING EXPENDITURE					
-----					
30662	SALARIES - CSA		145000.00		50371.53
31982	VOL SUPER - CSA		4100.00		2035.75
34392	SGC SUPER - CSA		9100.00		4445.05
34442	COMP PREMIUM - CSA		3500.00		1524.00
38792	CONFERENCES - COMM SVCES		6000.00		2740.42
54392	PASS VEHICLE REPLACE-CSA		12000.00		12000.00
54402	STATIONERY/PAPER-CSA		300.00		235.37
54412	VEHICLE OPERATING-CSA		9600.00		4483.34
54422	REFRESHMENTS-CSA		1000.00		300.36
54432	SUNDRY EXPENSES-CSA		2200.00		468.05
54442	STAFF TELEPHONE - CSA		2300.00		845.41
SUB TOTAL OPERATING		-200.00	195100.00	-60.00	79449.28
CAPITAL INCOME					
-----					
CAPITAL EXPENDITURE					
-----					
SUB TOTAL CAPITAL					
TOTAL COMMUNITY SERVICES ADMIN		-200.00	195100.00	-60.00	79449.28

SCHEDULE M60 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 ARMADALE RECREATION CENTRE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
=====					
ARMADALE RECREATION CENTRE					
=====					
OPERATING INCOME					
-----					
01023	BASKETBALL FEES			-76.37	
01033	NETBALL FEES			-1162.55	
01053	SOCCER FEES			-883.37	
01063	SKATING FEES			-5.09	
01103	VACATION PROGRAMMES			-8367.41	
01123	TEAM NOMINATIONS			-119.00	
01143	CONTRIBUTION- UMPIRE FEES			-34.09	
01153	GYM CASUAL			-852.00	
01163	GYM MEMBERSHIP FEES			-5269.18	
01173	GYM SPECIALS INCOME			-270.00	
01183	CLASSES INCOME - CASUAL			-186.00	
01193	GYM HIRE FEES			-300.37	
01203	SUNDRY INCOME - REC CTE			-1455.68	
01213	STADIUM HIRE FEES - SPORT			-402.00	
01243	CRECHE			-92.95	
01253	KIOSK INCOME- REC CTE			-73.09	
OPERATING EXPENDITURE					
-----					
43692	CONSULTANCY - CTE MANAGER				18290.00
43702	SALARIES - PERMANENTS				7875.64
43712	WAGES CASUAL INSTRUCTORS				4310.42
43722	WAGES - CASUALS				10755.45
43732	SGC SUPER - REC CTE				1813.59
43752	EVENT EXPENSES				796.00
43762	ADVERTISING				1872.24
43772	RUBBISH REMOVAL REC CTE				1139.10
43792	SUNDRY OFFICE EXPENSES				689.05
43822	CLEANING EXPENSES				404.13
43832	ELECTRICITY CHARGES				3710.94
43842	PROPERTY MAINTENANCE		14000.00		29137.28
43852	WATER CHARGES - REC CTE				2312.25
43862	SUNDRY EXPENSES - REC CTE				5048.70
43872	KIOSK PURCHASES				59.75
43882	VACATION PROGRAMS				3317.99
43892	TELEPHONE EXPENSES				1319.10
43902	OPERATIONAL SUBSIDY REC C		50000.00		22685.00
SUB TOTAL OPERATING			64000.00	-19549.15	115536.63
-----					

SCHEDULE M60 Printed at 08:39 on 05 JAN 2004  
CITY OF ARMADALE  
ARMADALE RECREATION CENTRE  
FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
	TOTAL ARMADALE RECREATION CENT		64000.00	-19549.15	115536.63

SCHEDULE M61 Printed at 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 LIBRARY ADMINISTRATION  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

A/C	PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
		INCOME	EXPEND	INCOME	EXPEND
LIBRARY ADMINISTRATION					
OPERATING INCOME					
07113	PIENET INCOME	-3500.00		-1927.63	
20873	SG GRANT-CHILDRENS BK CNL	-1000.00		-1000.00	
20933	LOST & DAMAGED BKS S/DRS			-6701.69	
OPERATING EXPENDITURE					
30002	SALARIES - LIB ADMIN		154000.00		78499.10
31962	VOL SUPER LIB ADMIN		6200.00		1996.92
32912	SGC SUPER LIB ADMIN		13400.00		6862.10
33832	COMP PREMIUM - LIB ADMIN		5000.00		1542.00
37222	STATIONERY & PRINTING		1800.00		637.76
37232	SUNDRY OFFICE EXES		1000.00		1059.47
37242	OFFICE MATERIALS LIB ADM		1500.00		45.00
37252	LIBRARY RESOURCES LIB ADM		4000.00		152.98
37262	STAFF TRAINING LIB ADM		4500.00		530.46
46282	VEHICLE OF ARM/LIBRARY		8000.00		3256.96
51412	MARY DURACK AWARD		1000.00		509.09
52272	CONTRIB'N TOURISM GROUPS		40000.00		23200.00
53902	CHILDRENS BOOK WEEK		1000.00		1030.00
65402	PIENET		6000.00		3256.10
71384	LOCAL HISTORY COLLECT-LIB		13538.00		6105.81
SUB TOTAL OPERATING		-4500.00	260938.00	-9629.32	128683.75
CAPITAL INCOME					
CAPITAL EXPENDITURE					
SUB TOTAL CAPITAL					
LIBRARY ADMINISTRATION		-4500.00	260938.00	-9629.32	128683.75

SCHEDULES M6-M10, M47 TO M61 08:39 on 05 JAN 2004  
 CITY OF ARMADALE  
 SUMMARY - COMMUNITY SERVICES DIRECTORATE  
 FINANCIAL STATEMENT FOR THE PERIOD ENDED 31 DEC 2003

PARTICULARS	BUDGET 2003/04		ACTUAL 2003/04	
	INCOME	EXPEND	INCOME	EXPEND
<b>OPERATING</b>				
DOG CONTROL SERVICES	-207050.00	300649.00	-146462.21	137073.04
STOCK (ANIMAL) CONTROL SERVICE	-1500.00	59500.00	-360.00	28088.43
FIRE CONTROL SERVICES	-295200.00	383375.00	-1164.95	124140.85
OTHER LAW AND ORDER	-14200.00	97550.00	-6226.73	48585.23
STATE EMERGENCY SERVICE	-50500.00	57067.00	-25250.00	14471.12
RECREATION ADMINISTRATION	-36600.00	247400.00	-5782.28	133246.79
ARM RECREAT EARTH DISCOVERY	-4200.00	12200.00	-182.82	3313.13
ARMADALE AQUATIC CENTRE	-335200.00	575400.00	-123523.11	288941.82
KELMSCOTT POOL				10141.72
ARMADALE LIBRARY	-22500.00	372000.00	-8402.91	172332.95
KELMSCOTT LIBRARY	-10200.00	341700.00	-5240.49	162341.44
WESTFIELD LIBRARY	-9400.00	298600.00	-3724.55	127174.80
CULTURAL EVENTS	-44300.00	254200.00	-21091.65	84912.17
A-K SENIORS CENTRE MANAGEMENT	-15100.00	15600.00	-11587.00	11716.99
HISTORY HOUSE		91555.00		33816.06
COMMUNITY DEVELOPMENT	-189950.00	930660.00	-46517.37	351929.54
NEIGHBOURHOOD IMPROVEMENT PROG	-147500.00	229284.00	-150608.00	26209.87
COMMUNITY SERVICES ADMINISTRATION	-200.00	195100.00	-60.00	79449.28
ARMADALE RECREATION CENTRE		64000.00	-19549.15	115536.63
LIBRARY ADMINISTRATION	-4500.00	260938.00	-9629.32	128683.75
<b>SUB TOTAL OPERATING</b>	<b>-1388100.00</b>	<b>4786778.00</b>	<b>-585362.54</b>	<b>2082105.61</b>
<b>CAPITAL</b>				
FIRE CONTROL SERVICES		286900.00		189616.59
RECREATION ADMINISTRATION		20300.00	-381.94	
ARMADALE AQUATIC CENTRE		28000.00		12649.27
HISTORY HOUSE	-5700.00	2000.00	-2376.99	1500.00
<b>SUB TOTAL CAPITAL</b>	<b>-5700.00</b>	<b>337200.00</b>	<b>-2758.93</b>	<b>203765.86</b>
<b>TOTAL</b>	<b>-1393800.00</b>	<b>5123978.00</b>	<b>-588121.47</b>	<b>2285871.47</b>



**City of Armadale**  
***ABORIGINAL and TORRES STRAIT ISLANDER***  
***ADVISORY COMMITTEE***

**MINUTES:**

For the meeting to be held on **Tuesday 2<sup>nd</sup> September 2003** in the City of Armadale  
**Committee Room, commencing at 3.30pm.**

**1. ATTENDANCE AND APOLOGIES**

**PRESENT:**

Mr Albert McNamara	ATSIAC
Mrs Kerry Mead	ATSIAC
Mrs Vivienne Hansen	ATSIAC

**IN ATTENDANCE:**

Mr Lindsay Bridge	Numark Management
Mr Allen Garlett	
Mr Robin Thorne	Aboriginal Family Support Service
Mr Peter Johnston	Dept. Community Development
Snr Sgt Kim Fergusson	Armadale Police
Ms Karen Branch	Dept Housing & Works
Mrs Yvonne Coyne	City of Armadale
Ms Kelly-Anne Charles	City of Armadale
Ms Jill Cameron	Jill Cameron & Associates

**APOLOGIES:**

A quorum for the meeting was not achieved, therefore no formal business was conducted.

Guest Speaker: Mr Lindsay Bridge and Mr Alan Garlett

Mrs Hansen invited Mr Lindsay Bridge and Mr Alan Garlett to discuss their proposal for a community liaison project in Armadale.

Mr Bridge introduced himself and explained that Numark Management Services works with communities to plan and implement services/programs that seek to address antisocial behaviour. Numark is experienced in the provision of security services.

Mr Bridge advised he was approached by Mr Allen Garlett and the Hon Alannah MacTiernan and asked to develop a community liaison program, which would help the community to address antisocial behaviour in the Armadale and Kelmscott CBDs, and along the rail link between both centres. The proposal is planned to coincide with the redevelopment of Armadale CBD and rail stations.

The concept for the program is based on developing a community liaison/support structure that will employ local people to liaise with businesses and the community, to help alleviate problems arising from real and perceived antisocial behaviour attributed to individuals or groups. Whilst the concept is being developed with the Indigenous community in mind, it will not be exclusive of non-Indigenous people.

Mr Bridge reiterated that the proposal is not going to be a security patrol, and will focus more on liaison with people.

Snr Sgt Fergusson added that the proposal aims to influence rather than have authority over individuals or groups with which the liaison workers come into contact. This may be achieved by utilising local cultural and family connections by employing people from major families in the area, working together to influence the behaviour of others, which may be related through kinship.

Mrs Hansen advised that proposals for Aboriginal patrols and/or security patrols have been considered by ATSIAC and the local community in the past, and have not been supported. However, Mrs Hansen acknowledged that if the proposal is community owned and driven, and has the potential to link people into available support services rather than moving people on, then it may gain community support.

Ms Charles advised the committee about a recent interagency meeting held at DrugArm, to discuss how support services could be made accessible to the Indigenous community, particularly young people and their families. Ms Charles summarised that the main issue identified was the difficulty experienced by agencies in engaging with Indigenous youth, in developing a rapport with the young person and their family. The meeting identified the need to find a way of making contact, and in developing trust with the person, in order to facilitate access to support services. Ms Charles suggested that the community liaison project proposal may be one way of facilitating this link, provided that the people employed have the appropriate training and experience in assuming such a role.

Mrs Coyne asked Mr Bridge how he was going to involve the community in the development of the proposal.

Mr Bridge advised that at this stage, he has been surveying the businesses in the CBD, but aims to talk to families in the area to gather their input. Mr Allen Garlett will assist with this process.

Committee discussion reiterated the importance of involving the community in the development of a proposal. Community involvement was deemed vital in gaining community support, and ensuring the future success of any program.

Suggestions included holding a forum for community members to find out more about the proposal, and to have input into its further development.

Mrs Hansen thanked Mr Lindsay Bridge and Mr Allen Garlett for their time, and acknowledged the proposal's potential.

Guest Speaker: Jill Cameron, of Jill Cameron and Associates



Ms Charles introduced Mrs Jill Cameron, of Jill Cameron and Associates to speak about the evaluation project she is undertaking for the Armadale Aboriginal Family Support Service.

Ms Cameron introduced herself, and outlined the stages of the project to be undertaken. Ms Cameron reiterated the importance of telling the story of the AFSS, the history of its inception, its operation, and the vision for its future. She advised the committee that she would be contacting people to arrange discussions on a one-on-one basis, and asked those present to fill out a short questionnaire regarding the service. The evaluation will be completed by 30<sup>th</sup> September 2003.

## **2. CONFIRMATION OF MINUTES**

Minutes of the meeting held on 5<sup>th</sup> August 2003 to be confirmed.

## **3. GUEST SPEAKER**

Mr Lindsay Bridge will address the committee regarding a proposal for a community liaison project in Armadale.

## **4. REPORTS**

- 4.1 **Champion Lakes**  
The Steering Committee will provide an update.
- 4.2 **Family Support Service**  
Sub-Committee to provide a report.
- 4.3 **Art/Culture Subcommittee**  
Report from Art/Culture Subcommittee

## **5. BUSINESS ARISING FROM PREVIOUS MINUTES.**

- 5.1 **Wungong River – Bridges at Champion Road and Lakes Road.**  
Advice on progress of naming of bridges.

## **6. GENERAL BUSINESS**

- 6.1 **Committee Membership**  
Advice on current vacancies and proposals to fill.
- 6.2 **History House Indigenous Display**  
Report by Ms Trish McCourt.

- 6.3 Request for representation from the Community Safety Advisory Committee**  
Ms Kelly-Anne Charles

<b>7. NEXT MEETING DATE/TIME</b>
----------------------------------

**Next Committee Meeting**

**Tuesday 7<sup>th</sup> October 2003**

**3:30pm – 5:30pm**

**City of Armadale**

**Function Room**

**Next Subcommittee Meetings**

**Art and Culture**

**(before main meeting)**

**Ms Sharon Jones, Mr Theo Michael and Ms Kerry Mead**

**Aboriginal Family Support Service**

**Ms Vivienne Hansen, Ms Kerry Mead, Mr Peter Johnston and Cr John Knezevich**

**Interpretive Centre Steering Committee**

**Ms Viv Hansen, Mr Albert McNamara, Ms Kerry Mead, Ms Sharon Jones, Ms Yvonne Coyne plus other external members.**

**To be advised.**

**NAIDOC Week**

**Ms Sharon Jones, Mr Albert McNamara, Mr Robin Thorne, Mr Theo Michael, Ms Viv Hansen.**

**To be advised.**

**City of Armadale**  
***ABORIGINAL and TORRES STRAIT ISLANDER***  
***ADVISORY COMMITTEE***

**MINUTES:**

From the meeting held on **Tuesday 11<sup>th</sup> November 2003** in the City of Armadale  
**Committee Room, commencing at 3.30pm.**

**1. ATTENDANCE AND APOLOGIES**

**PRESENT:**

Mrs Vivienne Hansen	Presiding member - ATSIAC
Cr John Knezevich	Councillor
Ms Sharon Jones	ATSIAC
Ms Teresa Miller	ATSIAC
Ms Kerry Mead	ATSIAC
Mr Allen Garlett	ATSIAC
Mrs Madge Hill	ATSIAC

**IN ATTENDANCE:**

Mayor Linton Reynolds JP	Mayor, City of Armadale
Mr Ray Tame	Chief Executive Officer, City of Armadale
Mr Carl Askew	Director Community Services, City of Armadale
Mrs Yvonne Coyne	Manager Community Development, City of Armadale
Ms Trish McCourt	Community Development Co-ordinator, City of Armadale
Mr Peter Johnston	Dept. Community Development
Ms Karen Branch	Dept. of Housing and Works
Snr Sgt Kim Fergusson	Armadale Police
Mr Chris Cotter	Dept. of Indigenous Affairs
Ms Christine Soulier	World Vision
Ms Jill Cameron	Jill Cameron and Associates
Mr Ian Brown	Royal Life Saving
Ms Maxine Boyd	Lotterywest
Mr Lance Hogg	Disability Services Commission
Mr Theo Michael	Dept. for Community Development
Mr Robin Thorne	Aboriginal Family Support Service

**APOLOGIES:**

Mr Albert McNamara

**ABSENT:**

Ms Margaret Sheppard

**2. WELCOMES**

Ms Viv Hansen welcomed new committee members, presenters and guests.

**3. CONFIRMATION OF MINUTES**

Moved Cr Knezevich seconded Mrs Hansen that the Minutes of the meeting held on 7<sup>th</sup> October 2003 be confirmed as a true and accurate record.

**4. REPORTS/PRESENTATIONS**

**4.1 Royal Life Saving – Mr Ian Brown**

Traineeships/work experience in Sport and Recreation either at dry or wet centres. Targeting youth between 16 and 25 years. 5 week programme. Locations could be at PCYC or Lotteries House. 70 Young people have already been employed as a result of the programme.

**4.2 World Vision – Ms Christine Soulier**

Gave an overview of World Vision. World Vision has funding for a 9 month contract to employ an Aboriginal Youth Development Officer. This officer has now been employed and due to start on 17 November, based at Orchard House. Mr Russell Hansen is the new officer. The project has an emphasis on partnerships with other service providers and the community. There has been a letter of offer from ATSIAC for funds toward the project.

**4.3 Jill Cameron & Associates – Aboriginal Family Support Services Report**

See attached Report

**4.4 Department for Indigenous Affairs – Mr Chris Cotter**

One of the largest statutory land owners. Some explanation of DIA. First priority is to preserve Aboriginal Heritage sites but it does not mean restricting development. DIA have a co-ordination role. They also have resources and funds for projects and programmes. The committee was asked about the highest need in the area for Aboriginal people. Education, employment and training were recognized.

**4.5 ATSIAC Presentation**

Viv Hansen discussed the purpose of the ATSIAC and its achievements to date. There is a growing issue regarding co-ordination of the number of current and potential projects that target the Aboriginal community. The ATSIAC and City of Armadale are working in partnership with other agencies and there is a real need for additional resources to ensure that there is a cohesive and complimentary approach to initiation and development of activities.

*Note: Since this meeting, DLA, CoA and Viv Hansen as the ATSIAC Chairperson have met to discuss this issue further. An update will be provided at the meeting to be held 2<sup>nd</sup> December 2003.*

**5. GENERAL BUSINESS**

Ms Teresa Miller asked that the ATSIAC be advised on all Aboriginal activity in area in relation to any organised meetings, workshops, training or forums. Mr Alan Garlett commented that if these are private arrangements, then ATSIAC does not need to be informed.

**6. FURTHER BUSINESS**

Ms Maxine Boyd from Lotterywest advised that they have funds and are looking for innovative projects to assign funds to.

**7. NEXT MEETING DATE/TIME**

**Next Committee Meeting - Tuesday 2<sup>nd</sup> December 2003**

3:30pm – 5:30pm City of Armadale - Function Room



# Armadale-Kelmscott Seniors' Management Committee

## MINUTES

for the Armadale-Kelmscott Senior Citizens' Centre Management Committee Meeting held at Dale Cottages, 16 Deerness Way, Armadale on Tuesday 16<sup>th</sup> September 2003, commencing at 8.33 am.

### 1. ATTENDANCE AND APOLOGIES

#### **PRESENT**

Cr Jeff Munn	City of Armadale
Cr Frank Green	Dale Cottages Association
Cr Trudi Hodges	Seniors Interests Advisory Committee
Mr Gordon Morfitt	Armadale-Kelmscott Senior Citizens' Association
Mr Harry French	Armadale-Kelmscott Senior Citizens' Association
Mrs Bobbie Perkins	Over 50s Club

#### **IN ATTENDANCE**

Miss Kelly-Anne Charles	City of Armadale
Mr John Glassford	City of Armadale

#### **APOLOGIES**

Mrs Nora Kazmierczak	Armadale WA Retirees
----------------------	----------------------

### 2. CORRESPONDENCE

Out: Letters to Hairdressers re professional registration and public liability insurance.

**MOVED** Cr Munn                      **SECONDED** Mr French

That out-going correspondence be endorsed and confirmed.

**CARRIED**

### 3. CONFIRMATION OF MINUTES

**MOVED** Cr Munn                      **SECONDED** Mr French

That minutes of the Armadale-Kelmscott Senior Citizens' Centre Management Committee held on 5<sup>th</sup> August 2003, and minutes of special meeting held on 21<sup>st</sup> August 2003, be confirmed.

**CARRIED**

#### 4. FINANCIAL MATTERS

##### 4.1 Financial Statements

**MOVED Mr French                      SECONDED Mr Morfitt**

That the Financial Statements for the months of August 2003 as presented as an attachment to this agenda, be received and confirmed.

**CARRIED**

##### 4.2 Payments for Committee Approval

**MOVED Mr French                      SECONDED Mr Morfitt**

That the following list of payments be approved:

###### Invoices Paid in August 2003:

Inv. No.	Payee	Payment Details	Amount \$
410658	MA Hartman		1935.00
250745300	Telstra		97.18
467824	OCE		14.51
		Total	\$2046.69

###### Invoices to be Paid:

Inv. No.	Payee	Payment Details	Amount \$
475793	OCE		2.63
		Total	\$2.63

**CARRIED**

#### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 5.1 Seniors Centre Redevelopment

Mr Glassford advised it is unlikely that bricks will be available for the redevelopment until after December 2003, and that it is proving difficult to source tradespeople to take on the work required. He advised that despite concerted efforts to source both bricks and tradespeople, he is unable to confirm a timeframe for the commencement and completion of the redevelopment until such matters have been confirmed.

Cr Green enquired whether BGC could be invited to submit an expression of interest for works to be undertaken, given the extenuating circumstances regarding the lack of available tradespersons, and that they are already engaged with the Dale Cottages building project. Cr Green suggested that BGC bricklayers may be



available during certain periods of Dale Cottages building project, and could be sourced to complete brickwork at AKSCC.

Mr Glassford agreed to further investigate the option.

Cr Green showed two brick samples that may be available for the redevelopment within a matter of weeks, not months. Committee discussed the preferred choice of brick and matching or contrasting options.

Committee discussed removing or making openings within the internal wall between the existing hall and proposed new addition.

Mr French advised that the Armadale-Kelmscott Senior Citizens' pool club approached Westfield-Kelmscott Senior Citizens' centre to request use of their pool table facilities on an occasional basis when the redevelopment commences. Mr French reported that the request was outright declined by the WK Senior Citizens pool club. Committee voiced concern over the apparent exclusion of other users access to the facility, and suggested that the issue be pursued further.

Mr Glassford advised that some changes to the internal structure of the centre, and preparatory excavation works could commence sooner rather than later.

Committee also discussed the possibility of rendering the exterior of the existing building to improve the appearance of the existing structure, and tie in the additions should matching bricks not be available.

Cr Hodges advised that contractors will need to liaise with herself prior to commencing works at the site, as previous experience has shown that available plans do not accurately reflect the position of infrastructure. Cr Hodges also advised that Dale Cottages will manage necessary communication with residents regarding the redevelopment, provided that information is given to Dale Cottages before work commences.

Mrs Perkins suggested that each user advise of the end dates for activities in 2003, and a schedule of dates for activities in 2004, to help identify possible timeframes during which targeted works could occur.

Committee agreed that the membership of the Building Committee, with that being, Mr French (or Mr Gordon Morfitt), Cr Green, Cr Trudi Hodges (or Ms Sarah Jeans), will be available to make decisions and respond to any issues arising with the redevelopment.

## **5.2 Hairdressing Services**

Trudi reported that the hairdressers do not believe that the replacement of hairdryer units is required, and they are satisfied with the equipment. Trudi advised that quotes for the replacement of the hairdryers range from \$775 to \$900 each, and that call out maintenance may be sourced for a fee of \$68 per call out.

Ms Charles advised that letters have been sent to the hairdressers requesting notice of their professional registration and public liability insurance. Ms Charles spoke with

Colleen Bradshaw regarding requirements for public liability insurance, and advised that a sign indemnifying responsibility is not sufficient. No response has been received from Lyn’s Hairdressing service.

Cr Hodges agreed to contact the hairdresser at Dale Cottages to find out what public liability cover they have, and to pass on relevant information to the hairdressers at AKSCC.

**5.3 Investigations re: noise from new air-conditioners in the main hall**

To be advised.

**5.4 Inventory**

Progressing.

**5.5 Podiatry Services**

**MOVED**

Mrs Perkins  
**SECONDED**

Mr French

That progress towards establishing a contract for the provision of podiatry services at the centre has been put on hold until a decision regarding the future management arrangements for the centre has been resolved by Council.

**CARRIED**

**5.6 Council appointment of Committee Members**

Ms Charles read out the nomination form provided by Mr Charles McCafferty. Committee agreed to recommend Mr McCafferty’s appointment to the committee.

**MOVED** Mr Morfitt

**SECONDED** Cr Green

That Mr Charles McCafferty be appointed to the position of Community Representative on the Armadale-Kelmscott Senior Citizens’ Centre Management Committee.

**CARRIED**

**6. GENERAL BUSINESS**

**6.1 Changes to Terms of Reference**

It has been brought to the committee’s attention that the current Terms of Reference does not allow for the appointment of proxy delegates. In practice, this means that where proxy delegates have attended meetings in the past on behalf of an appointed committee member, they should not have held voting rights. This has occurred on a number of occasions.

**MOVED** Cr Hodges

**SECONDED** Mrs Perkins

That:

1. The Terms of Reference for the Armadale-Kelmscott Senior Citizens’ Centre Management Committee be amended to allow for the appointment

- of deputy delegates, who may attend committee meetings on behalf of an appointed committee member, and exercise full voting rights in their capacity as a delegate.
2. The following members be appointed as Deputy Delegates:
    - i. Mrs Val Eustace (for the Over 50s Club)
    - ii. Mrs Annette Nicholson (for Dale Cottages Association)
  3. Council appoint a deputy delegate for Cr Munn
  4. That the Seniors Interest's Advisory Committee, Armadale-Kelmscott Senior Citizen's Association, and WA Retiree's advise of a nominated deputy delegate.

**CARRIED**

## **6.2 Future Centre Management Arrangements**

### Declarations of Interest

Cr Hodges declared a financial interest in the item for discussion on the basis of her employment with Dale Cottages Association Inc. The committee acknowledged her financial interest and requested that Cr Hodges remain for the discussion given her background knowledge on the issues to be considered, however her financial interest would preclude her from voting on the matter.

Mrs Perkins and Cr Green declared an interest in the item for discussion on the basis of their association as a board member of Dale Cottages Association Inc. Mrs Perkins and Cr Green declared that with regard to any discussion and decisions regarding future options for the management of the centre, they would disregard this association, consider the matter on its merits and vote accordingly.

Ms Charles reported on the outcome of meetings held with the Armadale-Kelmscott Senior Citizen's Association Committee, club members, and with the Over 50s Club committee.

AKSCA committee and the Over 50s Club gave their in principal support for the proposal to enter into a lease/management agreement with Dale Cottages Association for the operation and management of the AKSCC.

Ms Charles advised that whilst a show of hands at AKSCA members meeting indicated that there was some support in principal for the proposal, a number of members present spoke against the proposal. A few individuals were concerned with the ability of Dale Cottages to manage the centre.

Many present were under the impression that the meeting had been called to discuss the commencement of the redevelopment and to determine where the centre activities would be relocated. There was some backlash from members present when the proposal was presented, and it would be fair to say that many present were not in a position to make an informed choice about support for or against the proposal.

**MOVED** Mrs Perkins      **SECONDED** Mr Morfitt

That Council endorse the actions of Officers to initiate negotiations with Dale Cottages Association to enter into a lease/management agreement with the City of Armadale for the operation and management of the Armadale-Kelmscott Senior Citizens' Centre.

**CARRIED**

**6.3 Proposal to see funding for the development of patio area**

Cr Munn advised that the City of Armadale has an opportunity to utilise the support of Federal Member, Mr Don Randall MP to pursue funding through federal government programs. The City of Armadale has been asked to identify a list of projects and potential funding opportunities.

Cr Munn suggested that the committee request that the Director of Community Services add to the list, funding for the development of the outdoor patio area at the AKSCC.

**MOVED** Cr Hodges

**SECONDED** Mrs Perkins

That the Officer advise the Director of Community Services that the development of the patio area at the AKSCC be considered as a priority for funding.

**CARRIED**

**7. NEXT MEETING**

The next meeting of the Armadale Kelmscott Senior Citizens' Centre Management committee will be held at Dale Cottages, 16 Deerness Way, Armadale, on **Tuesday 28th October 2003 commencing at 8.30 am.**

**8. MEETING CLOSURE**

There being no further business the meeting was declared closed at 10.00am.

**MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

# Armadale-Kelmscott Seniors' Management Committee

## MINUTES

for the Armadale-Kelmscott Senior Citizens' Centre Management Committee Meeting held at Dale Cottages, 16 Deerness Way, Armadale on Tuesday, 28<sup>th</sup> October 2003, commencing at 8.35 am.

### 1. ATTENDANCE AND APOLOGIES

#### PRESENT

Cr Jeff Munn	City of Armadale
Cr Trudi Hodges	Seniors' Interests Advisory Committee
Mr Charles McCafferty	Community Member
Mr Gordon Morfitt	Armadale-Kelmscott Senior Citizens' Association
Mr Harry French	Armadale-Kelmscott Senior Citizens' Association
Mrs Bobbie Perkins	Over 50s Club
Mrs Nora Kazmierczak	WA Retirees – Armadale Branch

#### IN ATTENDANCE

Ms Kelly-Anne Charles	City of Armadale
Mr John Glassford	City of Armadale
Mr Graham Bryers	City of Armadale

#### APOLOGIES

Cr Frank Green	Dale Cottages
----------------	---------------

### 2. CORRESPONDENCE

### 3. CONFIRMATION OF MINUTES

**MOVED** Mrs Perkins      **SECONDED** Mr Morfitt

That the minutes of the Armadale-Kelmscott Senior Citizens' Centre Management Committee held on 16<sup>th</sup> September 2003, be confirmed.

**CARRIED**

### 4. FINANCIAL MATTERS

#### 4.1 Financial Statements

**MOVED** Mr French      **SECONDED** Mr McCafferty

That the Financial Statements for the month of September 2003, as presented as an attachment to this agenda, be received and confirmed.

**CARRIED**

**4.2 Payments for Committee Approval**

**MOVED** Mr French                      **SECONDED** Mrs Kazmierczak

That the following list of payments be approved:

**Invoices Paid in September 2003:**

Inv. No.	Payee	Payment Details	Amount \$
280803	MA Hartman		1470.00
		<b>Total</b>	<b>1470.00</b>

**CARRIED**

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

**5.2 Seniors Centre Redevelopment**

Mr Glassford and Mr Bryers attended the meeting to advise that matching bricks have been sourced from Geraldton brick works for the centre redevelopment. The bricks will be available within a week.

Mr Morfitt advised that he had completed a calendar of events/activities happening at the centre for the month of November, and will provide Mr Bryers with a calendar for months up to and including February 2004. Mr Bryers advised that a program of works for the redevelopment will be confirmed after taking into consideration the calendar of activities at the centre. The intention is to reduce any inconvenience to centre users as much as possible.

Mr Bryers advised that he has had discussions with Cr Hodges regarding the program of works and will continue to liaise with Dale Cottages prior to works commencing and through out the redevelopment.

When asked about when works will commence at the centre, Mr Bryers advised that the electrical switchboard would be relocated this week; that quotes for plumbing services were being sourced; and preparations were being made to call for expressions of interests for bricklayers.

Mr Glassford confirmed that additions to the roof at the centre will appear as if the roof structure is one-in-the-same, and that the guttering will be replaced.

Cr Munn requested that the officer prepare a written announcement for display at the centre to inform users of the readiness for works to commence.

## 5.2 Hairdressing Services

Cr Hodges reported on discussions she has held with the hairdressers providing services at Dale Cottages. One hairdresser was unable to confirm a breakdown of the cost of public liability insurance as a broker packages her insurance. The other hairdresser pays about \$900 per year for public liability insurance. Cr Hodges has requested an insurance broker to provide a quote for cover appropriate for a hairdressing service.

Ms Charles advised that she has spoken with both Lyn and Colleen, who are still making investigations into securing insurance, but have identified a broker through which insurance may be sourced, and agreed to contact Ms Charles when this has been secured.

**MOVED** Cr Hodges **SECONDED** Mrs Perkins

That the hairdressers be advised that confirmation of public liability cover must be provided to the City of Armadale by 5<sup>th</sup> January 2004.

**CARRIED**

## 5.3 Investigations re: noise from new air-conditioners in the main hall

Mr Glassford advised that the insulation treatment installed has not been effective, and that the serviceman had been asked to return to properly sound proof the air-conditioning units. Should this not be effective, the unit may have to be replaced.

## 5.4 Changes to Terms of Reference

An agenda item will be prepared to Council to endorse an amendment to the committee's Terms of Reference to allow for the appointment of deputy delegates, who may attend committee meetings on behalf of an appointed committee member, and exercise full voting rights in their capacity as a delegate.

Mr French provided Ms Charles with two letters advising of nominated deputy delegates for Armadale Kelmscott Senior Citizens' Association, and WA Retirees.

The following members have been nominated as Deputy Delegates:

- i. Mrs Val Eustace (for the Over 50s Club)
- ii. Mrs Annette Nicholson (for Dale Cottages Association)
- iii. Mrs Sylvia Lawton (Armadale Kelmscott Senior Citizens' Association)
- iv. Mrs Sue Milburn (WA Retirees)

Council will appoint a deputy delegate for Cr Munn.

On Council endorsement of the amendment to the Terms of Reference and on confirmation of these appointments, committee members will be provided with an updated copy of the Terms of Reference.

### **5.5 Future Centre Management Arrangements**

An agenda item recommending that Council endorse the actions of Officers to initiate negotiations with Dale Cottages Association to enter into a lease/management agreement with the City of Armadale for the operation and management of the Armadale-Kelmscott Senior Citizens' Centre, will be considered by the Community Services Committee at its October 28<sup>th</sup> meeting, and by Council on November 3<sup>rd</sup>, 2003.

### **5.6 Proposal to fund the development of patio area**

As requested, Ms Charles advised the Director of Community Services that the committee wished to have the development of the patio area at the AKSCC considered as a priority for funding, should funds be available through Federal government programs, to which Mr Don Randall MP is offering his support.

*Cr Munn agreed to speak with Mr Carl Askew, Director Community Services to ascertain the outcome of this recommendation.*

## **6. GENERAL BUSINESS**

### **6.1 Dale Cottages**

Cr Hodges advised that Dale Cottages' building project is progressing well, and emphasised the importance of ensuring timely communication with Council regarding the progress of redevelopment works.

### **6.2 Podiatry**

Mr French reported discontentment with the arrangements for administrative support to the Podiatrist. He advised that whilst volunteers are prepared to provide support for the service, recently the Podiatrist has had appointments continuing until late afternoon, which is creating an impost on volunteers.

One option to resolve the issue may be a handover of administrative responsibilities to the Podiatrist as of 2 pm. Cr Hodges also suggested that a volunteer from Dale Cottages may be able to take on duties for the afternoon.

*Cr Munn, Mr French and Cr Hodges agreed to meet with Mr Hartman on Thursday, 30<sup>th</sup> October 2003, to discuss and resolve the issue.*

Other long-standing issues raised regarding the podiatry service include the lack of a contract for service (complicated by the inappropriateness of Council entering into a contract for service), costs of service provision (cost subsidised by Council), fee schedules (determining an appropriate fee structure that will enable the service to operate cost neutral whilst remaining affordable for residents) and an increase in demand for services.



Cr Hodges suggested that eligibility criteria for service should be established to ensure that those most in need are able to access the service.

*Cr Munn, Cr Hodges and Ms Charles agreed to meet with Mr Carl Askew, Director Community Services following the committee meeting to try to resolve these long-standing issues.*

### **6.2 Crack in brick wall**

Mr French advised that there is a significant crack in the internal wall between the hairdressers and main foyer, which should be checked out, and agreed to speak to Mr John Glassford regarding this.

### **6.3 Signposts for the centre**

Concerns were raised over the inadequacy of signage for the centre. The committee agreed to identify where current signage is, and where additional signage would be best located and report back to the next meeting.

## **7. NEXT MEETING**

The next meeting of the Armadale Kelmscott Senior Citizens' Centre Management committee will be held at Dale Cottages, 16 Deerness Way, Armadale, on **Tuesday 18<sup>th</sup> November 2003 commencing at 8.30 am.**

## **8. MEETING CLOSURE**

There being no further business the meeting was declared closed at 9.25 am.

## **MINUTES CONFIRMED AS A TRUE AND CORRECT RECORD**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



---

**ARMADALE YOUTH ADVISORY COMMITTEE**

---

**MINUTES**

**OF THE MEETING HELD AT THE CITY OF ARMADALE FUNCTION ROOM,  
TUESDAY 30<sup>TH</sup> SEPTEMBER 2003, COMMENCING AT 5:00PM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Melissa Northcott	Community Representative
Ms Krystal Sewell	Community Representative
Mr Tony McEntee	Youth Development Officer
Mr Jye Scantlebury	Community Representative
Mr Ben Shaw	John Wollaston Anglican Community School
Ms Katelyn Ryken-Rapp	Community Representative

Apologies:

Cr Trudi Hodges	Councillor
Ms Nikki Castaldini	Community Representative
Ms Katie Hally	Community Representative

**ELECTION OF PRESIDING MEMBER:**

The Local Government Act requires that the members of a Committee elect a Presiding Member at its first meeting and may elect a Deputy Presiding Member.

As this is the first meeting of the new Committee, the Committee must elect a Presiding Member from amongst themselves at this point in the meeting and may elect a Deputy Presiding Member if they wish to do so.

The elections of a Presiding Member and Deputy are to be held by secret ballot.

The attendees of the meeting showed those that attended over 2 meeting dates. As the importance of this item it was decided that it be heldover to the next meeting due to a lack of quorum.

**2. CORRESPONDANCE**

**2.1 Active Citenzship Award.**

*Flyers handed out to members and encouraged to nominate a young person they believe meets the criteria.*

**2.2 Gozzy Rock**

*Flyers handed out to members asking for band nominations for this year's Gozzy Rock.*

### 3. CONFIRMATION OF MINUTES

The Minutes of the Meeting held on 26<sup>th</sup> August 2003 confirmed as a true and accurate record of proceedings.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 2.2 Monthly Hip Hop Concerts

*Katelyn and Jye were available to assist on the night of the Roleystone Spinout. Tony would be in touch with them after a site meeting on the 6<sup>th</sup> October.*

*It was also decided to run the next Spinout concert to coincide with the end of the school term in Armadale. A date was set at Friday 14<sup>th</sup> November 2003.*

#### 2.3 Kelmscott Show

*An alcohol awareness focus would be targeted by the YAC at the Kelmscott Show. Those in attendance were available for the Kelmscott Show weekend.*

#### 2.4 Outdoor cinema.

*It was decided to investigate the possibility of hosting an outdoor movie night at Minnowarra Park to coincide with the Armadale Spinout and the end of the School Year for many Year 11 and 12 students. This would give the young people entertainment options in Armadale and not having to drive south or go to Rottenest Island for leavers' week.*

### 5. GENERAL BUSINESS

#### 5.1 Youth Policy Review

*Tony notified the group that the Youth Policy Review was going to be submitted as a Council agenda item for October.*

#### 5.2 Kelmscott Pool

*Kelmscott pool closure has resulted in community consultation taking place. Tony advised that meetings would be taking place in which the YAC may be interested in attending.*

#### 5.3 YAC camp and membership.

*Discussion took place regarding the membership and meetings of the YAC. It was decided to work closely with the schools and re-advertise vacant positions. Those who miss 3 meetings in succession without any form of notice forfeit their membership.*

*The YAC camp was discussed with the group in which the following was roughly decided;*

- ✓ One day event*
- ✓ Serpentine Jarrahdale YAC to be invited*
- ✓ Guest speaker (Office for children and young people).*
- ✓ Discuss range of topics from alcohol, what YAC does, YAC's financial year plan.*

✓ *Suggestion of annual YAC meeting or all metro YAC's.*

**5. NEXT MEETING**

Monday 27<sup>th</sup> October 2003, 5.00pm – 6.30pm, City of Armadale

**6. CLOSURE**

There being no further business the meeting was declared closed at 6:15pm.



---

**ARMADALE YOUTH ADVISORY COMMITTEE**

---

**MINUTES**

**OF THE MEETING HELD AT THE CITY OF ARMADALE FUNCTION ROOM,  
MONDAY 27<sup>TH</sup> OCTOBER 2003, COMMENCING AT 5:00PM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Melissa Northcott	Community Representative
Mr Tony McEntee	Youth Development Officer
Mr Ben Shaw	John Wollaston Anglican Community School
Cr Trudi Hodges	Councillor
Ms Katie Hally	Community Representative
Ms Jessica Hirst	Armadale Christian College

Apologies:

Mr Jye Scantlebury	Community Representative
Ms Krystal Sewell	Community Representative
Ms Katelyn Ryken-Rapp	Community Representative
Mr Alan Bell	Armadale Senior High School
Ms Nikki Castaldini	Community Representative

**ELECTION OF PRESIDING MEMBER:**

The Local Government Act requires that the members of a Committee elect a Presiding Member at its first meeting and may elect a Deputy Presiding Member.

The attendees of the meeting showed those that attended over 2 meeting dates. As the importance of this item it was decided that it be heldover to the next meeting due to a lack of quorum. In the interim, it was agreed that Ben Shaw would act as Presiding member in any official capacity that was required.

**2. CORRESPONDENCE**

2.1 No correspondence tabled.

**3. CONFIRMATION OF MINUTES**

The Minutes of the Meeting held on 30<sup>th</sup> September 2003 confirmed as a true and accurate record of proceedings.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

2.5 **Monthly Hip Hop Concerts**

✓ *The Roleystone Spinout was deemed a success.*

- ✓ *Following on from the success of these, the committee decided that a good brand name in ‘Spinout’ had been developed and therefore wanted to run another Spinout concert in Armadale. This will take place on Saturday Dec 13<sup>th</sup> in Armadale.*
- ✓ *The community group we wish to work with will be the Red Cross cadets.*

**2.6 Kelmscott Show**

*An alcohol awareness focus was targeted by the YAC at the Kelmscott Show. Who participated made the following points:*

- ✓ *The concept of a chill out tent was great and the YAC believed an awareness campaign on the dangers of alcohol was an appropriate message to deliver through the stall.*
- ✓ *Need for more prizes to giveaway*
- ✓ *Need a bigger tent and chill out area, perhaps a play station but definitely needed a bigger and more inviting space.*
- ✓ *Based on passive research, the YAC members believed approximately 70% of young people (under 18) have purchased alcohol for themselves. This gives rise to a bigger problem and something that needs to be followed up in the correct channels.*
- ✓ *YAC believed the awareness tent was a good idea and would look at another issue during the time of the Minnowarra festival and present a similar information stall.*

**2.7 Outdoor cinema.**

*It was decided to investigate the possibility of hosting an outdoor movie night at Minnowarra Park to coincide with the Armadale Spinout and the end of the School Year for many Year 11 and 12 students. This would give the young people entertainment options in Armadale and not having to drive south or go to Rottmest Island for leavers' week.*

**5. GENERAL BUSINESS**

**5.4 Ben Cody approach to the YAC RE: Hillsfest 2004.**

*Mr Ben Cody made a presentation to the YAC regarding his plans to run a music festival similar to the ‘Big Day Out’ in Pries Park Kelmscott.*

*In summary, Ben’s proposal involved the following:*

- ✓ *10 well known WA bands performing at a festival from 10:00am – 10:00pm.*
- ✓ *WA focus*
- ✓ *Pries Park the selected site with activities on both ovals throughout the day.*
- ✓ *Expected 2000 people*
- ✓ *Free water to be given out to revellers*
- ✓ *Alcohol is planned to be sold at the event.*
- ✓ *Keep costs to around \$50 which would appeal to a wider market than the ‘Big Day Out’ in Claremont and ‘Rockit’ in Joondalup.*

*Some concerns that were raised by the YAC included:*

- ✓ *Need for a documented plan in which would be delivered to Council. Tony and Cr. Hodges would assist Ben in this process.*



- ✓ *Every 2 months to host this event seemed unrealistic and it was pointed out to Mr Cody that we try for a one off event and gauge the success from that.*
- ✓ *Public liability was still required.*
- ✓ *The selling of alcohol and in turn security was also an issue.*

*It was decided that Mr Cody would document his plan, at which time the Youth Development Officer would assist him with his application and work with Cr Hodges to give the plan the best possible chance of being adopted by Council.*

#### **5.5 Kelmscott Pool**

*Kelmscott pool closure has resulted in community consultation taking place. Tony advised the YAC of an interim report summarising some of the key findings from the consultations.*

*The YAC's main focus was to push for an amphitheatre, which they believed, was needed and would provide a practical use for the site. This information would be forward to the Manager, Recreation Services.*

#### **5.6 YAC camp and membership.**

*Discussion took place regarding the membership and meetings of the YAC. It was decided to work closely with the schools and re-advertise vacant positions. Those who miss 3 meetings in succession without any form of notice forfeit their membership.*

*The YAC camp was discussed with the group in which the following was roughly decided;*

- ✓ *One day event*
- ✓ *Serpentine Jarrahdale YAC to be invited*
- ✓ *Guest speaker (Office for children and young people).*
- ✓ *Discuss range of topics from alcohol, what YAC does, YAC's financial year plan.*
- ✓ *Suggestion of annual YAC meeting or all metro YAC's.*
- ✓ *Suggested to run on Saturday Dec 13<sup>th</sup> during the day which would then culminate in the Spinout concert for all to let there hair down.*

### **5. NEXT MEETING**

Monday 24<sup>th</sup> November 2003, 5.00pm – 6.30pm, **City of Armadale**

### **6. CLOSURE**

There being no further business the meeting was declared closed at 6:15pm.



---

**ARMADALE YOUTH ADVISORY COMMITTEE**

---

**MINUTES**

**OF THE MEETING HELD AT ARALUEN COUNTRY CLUB BOARDROOM  
FRIDAY 12<sup>TH</sup> DECEMBER 2003, COMMENCING AT 10:00AM**

**1. ATTENDANCE AND APOLOGIES**

Present:

Ms Melissa Northcott	Community Representative
Ms Krystal Sewell	Community Representative
Mr Tony McEntee	Youth Development Officer
Mr Jye Scantlebury	Community Representative
Ms Alison Lau	John Wollaston Anglican Community School
Ms Katelyn Ryken-Rapp	Community Representative
Cr Trudi Hodges	Councillor
Ms Nikki Castaldini	Community Representative
Ms Katie Hally	Community Representative
Mr. Ozi Hishmeh	Community Representative
Mr Ben Shaw	Community Representative
Mr Alan Bell	Armadale Senior High School

Apologies:

Ms Jessica Hirst	Armadale Christian College
------------------	----------------------------

In attendance:

Ms. Alison Parolo	Armadale Senior High School
Mr. John Stewart	Shire of Serpentine Jarradale
3 YAC members	Shire of Serpentine Jarradale

**2. CORRESPONDANCE**

2.1 *No correspondence tabled*

**3. CONFIRMATION OF MINUTES**

The Minutes of the Meeting held on 27<sup>th</sup> October 2003 confirmed as a true and accurate record of proceedings.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

4.1.1 *By way of secret ballot, Ms Nikki Castaldini was voted in as Presiding Officer of the YAC with Ben Shaw voted her deputy.*

**5. GENERAL BUSINESS**

**YAC CAMP  
 Armadale YAC Vision Building**

Vision	Strategies	Target Market
Assess needs of young people in yrs the community	Survey Informal chats Evaluation of events Forums	Young people 12-24 Schools Community groups
Breaking stereotypes	Community projects Public Relations, promotions Inter-generational projects	Entire community
Liaise with the young people and the community	Meetings Diners, afternoon teas Team building Young Leaders' events	Council Authorities Schools
Represent Young People in the Community	Showcase positive stories Join committees, resident associations Public speaking to Council, MANEX, ARA	Entire community

**Planning Workshop**

2002 / 03 Budget (Last Year)

Music workshops	\$6000
School holiday program	\$6000
Calendar of events	\$4000
Concerts	\$7000
Minnawarra Festival	\$7000
EXPO	\$6000
Cultural workshops	\$3000
Skate Park events	\$4000
Competitions	\$2000

Total \$45000

#### Brainstorming ideas for 2003 / 2004

- ✓ Park events and concerts – small
- ✓ Minnowarra festival
- ✓ Careers EXPO – separate budget (Thursday 27<sup>th</sup> May 2004)
- ✓ Promotion – to community and Council
- ✓ Regional Youth Forum (SE Metro)
- ✓ Competitions
  - Drugs and alcohol
  - Substance abuse
  - Design a concert
  - Design a billboard
  - Design website
- ✓ Mural at new train station
  - Youth space at new site
  - Art project
  - Name on a brick
  - Painting tiles
  - Youth signage
  - Footprints
  - Youth map
- ✓ Intergenerational projects – seek additional funding
- ✓ Get involved with Indigenous Art projects
- ✓ Australia Day?

#### Priority Areas

- ✓ Youth Space in central Armadale
  - Possibly train station
  - Possibly mall
  - Possibly cinema complex
- ✓ Promotion of YAC to Council, CEO, MANEX, ARA etc
- ✓ Competitions to promote youth involvement
  - tie in with public space at train station, mall, cinema...

### Action

- ✓ Ask CEO / ARA / Councillors to a YAC meeting to discuss allocation of youth space within the city centre redevelopment (train station / cinema / mall).  
Incorporate youth noticeboard and mural that will be designed by young people through a form of competition.
- ✓ Concerts – need to consider how many concerts to hold. Consider withholding some of this years budget and allocate towards major event late 2004 (\$4500)
- ✓ Youth Space mural (\$2000 + other funding)
- ✓ Community Projects (\$6000)
  - Intergenerational
  - Indigenous
  - Competitions
- ✓ Skate park opening (incorporate small concert - \$1500)

### 5. NEXT MEETING

- ✓ Next meeting Monday Jan 5<sup>th</sup> 2004, 12noon with pizza for lunch.

### 6. CLOSURE

There being no further business the meeting was declared closed at 4:00pm.

## DISABILITY ADVISORY COMMITTEE

### MINUTES

FOR THE MEETING HELD IN THE CITY OF ARMADALE FUNCTION ROOM,  
15<sup>th</sup> SEPTEMBER 2003, COMMENCING AT 10.00AM

#### 1. ATTENDANCE AND APOLOGIES

<u>Present:</u>	Cr Viv Clowes-Hollins	Councillor
	Ms Liz Agafonoff	Seniors' Project Officer
	Ms Trish McCourt	Community Development Coordinator
	Mr Lance Hogg	Disability Services Commission
	Mrs Angela Friehe	Community Representative
	Ms Fiona Williams	Community Representative
	Mr Ian Townson	Manager Building Services
	Mr John Glassford	Manager Property Services
	Mrs Sally McGrath	Minute Taker
<u>Apologies:</u>	Mrs Julie Pheasant	Community Representative
	Ms Bev Baker	Armada Home Help

#### 2. CONFIRMATION OF MINUTES

Moved Mrs Friehe that the Minutes of the Meeting held 3<sup>RD</sup> Feb 2003 be confirmed as a true and accurate record of proceedings.

#### 3. BUSINESS ARISING

##### 3.1 Review of the City's Disability Service Plan

Format for review with management for implementation.

Ms Agafonoff advised the committee that the matter was ongoing. A consultant would need to be brought on board to assist with the development of the action plan. Some ideas were discussed, i.e. other agencies could work with Council in hosting community forums. Ms Agafonoff talking to Tim Doncon of the Disability Services Commission who could help in identifying people. Links with ARA to be explored.

#### 4. GENERAL BUSINESS

##### 4.1 Inclusion Workshop

The ARA held an inclusion workshop in June, the outcomes report from the day is now available.

The committee all agreed the workshop was a successful day and enjoyed by all who attended. A copy of the report to be sent to Ms Fiona Williams for her information.

#### **4.2 Fremantle Access and Mobility Map**

Fremantle recently launched their Map, which is a good reference for people with disabilities.

Mrs Friehe mentioned that the Department of Transport recently completed a survey on Disability Access in the Armadale and Roleystone areas. Committee agreed the Dept should be contacted re the need for inclusion of disability access in Armadale and surrounding districts in any new map to be printed.

Ms Agafonoff pointed out that the cost for the City of Fremantle’s map was high, (in excess of \$35,000). Committee would like to see a similar map for the City of Armadale. Mr Townson agreed to contact Roy Hamilton from Rotary as they may wish to take this on as their major centenary project for 2004.

It was suggested that alternatively, the Committee could produce an affordable basic map, rather than delay the matter indefinitely until enough funds could be raised to replicate Fremantle’s Disability Access map. Mr Townson and Mr Glassford to work together to identify disability access in Armadale City. It was also suggested that signage for public toilets etc. could be placed in Minnowarra Park.

#### **4.3 International Day for People with Disabilities Dec 3<sup>rd</sup>.**

Committee indicated last year that they may wish to consider doing something on the day this year. A plan will need to be made if an activity is desired. Ideas around ability.

As funds were not readily available the Committee all agreed something small should be aimed at this year, possibly a display at the Armadale Shopping City. Something low key that could be organised quickly and yet still have impact. Ms McCourt to contact the centre re availability and to send out letters to different Services in the community re their possible involvement in the event Mr Hogg to contact High Schools re possibility of artwork contribution. Ms Agafonoff pointed out the need for the display to celebrate the abilities of *everyone* in the community.

#### **4.4 Change of Staff member from Community Development attached to committee.**

Ms Trish McCourt, Community Development Officer, will replace Liz Agafonoff, Seniors’ Project Officer, as of this meeting.

The Committee acknowledged the appointment of Ms Trish McCourt.



#### **4.5 Other Business**

**4.5.1** As a matter of interest Ms Agafonoff mentioned receiving e-mails from Tim Doncon of Disability Services Commission on the following items:

- **Transperth’s TravelEasy Service:**  
Transperth has introduced a notification service, which provides e-mail updates on changes to nominated public transport services – bus, ferry and train.
- **Physical Activity Taskforce Local Activity Grants:**  
The PATF and WALGA in conjunction with Lotterywest are offering matched grants for local governments and community groups to encourage new and innovative approaches to increasing physical activity.
- **Walking There WA:**  
The above committee is the old Pedestrian Advisory Committee renamed. Its focus is on increasing the number of people who walk regularly and walk instead of using the car.

**4.5.2** Ms Agafonoff reminded the Committee of the requirement for members to attend the meetings on a regular basis. At the next meeting the Committee would need to look at what could be done to ensure a quorum at future meetings.

#### **5. NEXT MEETING**

**Monday 3<sup>rd</sup> November 2003  
10:00 a.m.  
City of Armadale Function Room**

#### **6. CLOSURE**

There being no further business the meeting was declared closed at 10.45 a.m.



## DISABILITY ADVISORY COMMITTEE

### MINUTES

FROM THE MEETING HELD ON 3<sup>RD</sup> NOVEMBER 2003 IN THE CITY OF  
ARMADALE COUNCIL CHAMBERS, COMMENCING AT 10.00AM

#### 1. ATTENDANCE AND APOLOGIES

Present:

Cr Viv Clowes-Hollins	Councillor
Mr Lance Hogg	Disability Services Commission
Mrs Angela Friehe	Community Representative
Mr John Glassford	Manager Property Services
Mr John Green	Southern Districts Support Association

In Attendance:

Ms Liz Agafonoff	Seniors Project Officer
Ms Trish McCourt	Community Development Officer
Mr Gavin Pitman	Disability Services Commission

Apologies:

Mrs Julie Pheasant	Community Representative
Ms Fiona Williams	Community Representative
Mr Ian Townson	Building Services Manager

Absent:

Ms Bev Baker	Armadale Home Help
--------------	--------------------

#### 2. WELCOME

John Green was welcomed back to committee.

#### 3. CONFIRMATION OF MINUTES

Moved Mrs Friehe that the Minutes of the Meeting held 3<sup>RD</sup> Feb 2003 be confirmed as a true and accurate record of proceedings.

#### 4. BUSINESS ARISING

##### 4.1 Review of the City's Disability Service Plan

Consultants brief has been developed. Before distributing, it needs to be signed off by Director Community Services – Mr Carl Askew.

Lance Hogg suggested that consultation with ARA be included as part of the methodology in the brief. It was decided that this already falls into point six of the methodology and will be discussed when consultant is commissioned. Viv Clowes-Hollins will speak with Alannah MacTiernan in regards to inviting a representative from ARA to attend a committee meeting. The brief will not be advertised in local media but distributed to interested parties. Will locate consultant for the 1995 plan and offer a brief for their consideration. Also suggestion to consult with City of Gosnells and Shire of Serpentine/Jarrahdale to ascertain consultants who worked on their plans.

#### 4.2 International Day for people with Disabilities – 3 December 2003

Trish McCourt has spoken to Jeanne Barzotto at the Armadale Shopping City. She has allocated a position next to ‘Puffin Fresh’. The centre will provide one table and one pin-up board. No room for any other standing exhibit equipment. Letters of invitation to assist at stand have been sent to Heritage Individual & Family Support Association, Disability Services Commission, Commonwealth Rehabilitation Service Australia, Sound Works, Mosaic Family Support Services, Southern Districts Support Association, Independence Foundation and Armadale Care. To date the following roster has been formulated.

TIME	IN ATTENDANCE
9am – 10 am	City of Armadale (Viv and Trish)
10am – 11am	Southern Districts Support Association Armadale Care
11 am – 12pm	Armadale Care Southern Districts Support Association (John)
12pm – 1pm	?
1pm – 2pm	Disability Services Commission (Lance)
2pm –3pm	?
3pm - 4pm	?
4pm –5pm	City of Armadale (Trish)

Trish will contact remaining services to ascertain interest in the day. Trish and Liz to supply cloths for display table. Following is a list of ideas that could be incorporated as part of the celebration.

- Display large print books from library and advertise mobility library
- Print up two banners: ‘Celebrating Ability’ and ‘International Day for People with Disabilities’
- List of local agencies and services available
- Approach party hire to blow up balloons and place on sticks

Suggestion for next year is to have printed T/shirts – ‘ Celebrating Ability’

## **5. GENERAL BUSINESS**

### **5.1 Quorums and absentees**

Trish discussed Terms of Reference in relation to quorums. Suggested to have ‘honorary’ membership to members finding it hard to attend i.e. no voting rights.

### **5.2 Matters of Interest**

- Office of Seniors Interests: Beginners computer course 29/10 & 13/11 this year.
- Mental Health Conference: Mercure Hotel 27/10
- DSC Board: Reference networks public meeting Shenton Park 10/11

### **5.3 Pamphlet Update**

Pamphlet needs updating but no budget allocated. If nearing June 2004 and ‘Alternative Format Budget’ is still outstanding, then suggest to use this money for updating. Pamphlet needs to include youth and children. Also information about sports facilities and activities that cater for people with disabilities.

### **5.4 Kelmscott Pool**

Forum inviting Advisory Committees for consultation has been cancelled due to low response. View to provide family area and keeping disabled toilets.

### **5.5 Abbey Road**

Angela reported that roundabout and ramps at Armadale Rd end of Abbey Road are problematic. Access issues are not safe and wheelchair users need to take alternative route which is not a real viable alternative. John Glassford to investigate. Angela happy to meet staff on site.

### **5.6 Mr Walduck**

Letter tabled at DAC. Mr Walduck drives a gopher and is concerned that he could be involved in an accident while riding on the road. He asks that a footpath be provided in his cul-de-sac i.e. end Grasmere Road.

To provide Mr Walduck with a footpath would be outside of Council policy as Councils priority is to provide for the needs of general public eg: main access ways. John Glassford, Trish McCourt and Gavin Pitman will visit Mr Walduck on Wednesday 5 November to discuss and hopefully result in an agreeable outcome.

### **5.7 Shopping Centre Support**

Armadale Shopping City to be approached in regards to support for elderly and disabled shoppers. It would be most helpful if the Shopping City could provide persons that can be called upon whenever the elderly or disabled are finding it difficult to reach for items etc...the Centre could receive an award for their

contribution in this regard. Could link this issue with Seniors Interests Advisory Committee. Will approach Centre Management on 3 December 2003 to discuss.

**6. CLOSURE**

There being no further business the meeting was declared closed at 11.20 a.m.

**7. NEXT MEETING**

Monday 3<sup>rd</sup> November 2003 - 10:00 a.m. - City of Armadale Function Room

**8. MEETINGS FOR 2004**

2<sup>nd</sup> FEBRUARY 2004

3<sup>rd</sup> MAY 2004

2<sup>nd</sup> AUGUST 2004

1<sup>st</sup> NOVEMBER 2004

THANK YOU FOR YOUR INPUT OVER THE PAST YEAR. YOUR SUPPORT HAS BEEN INVALUABLE TO THE CITY OF ARMADALE AND THE COMMUNITY AT LARGE. HAVE A LOVELY CHRISTMAS AND A PROSPEROUS NEW YEAR. SEE YOU IN 2004.



## HISTORY HOUSE MUSEUM MANAGEMENT COMMITTEE

### MINUTES

THURSDAY 2<sup>nd</sup> OCTOBER – 7:00PM  
BIRTWISTLE LOCAL STUDIES LIBRARY

#### CONTENTS

ITEM	DESCRIPTION	PAGE
1.	ATENDANCE, APOLOGIES, LEAVE OF ABSENCE, DISCLAIMER & APOLOGIES	- 1 -
2.	DISCLOSURE OF FINANCIAL INTEREST	- 1 -
3.	PUBLIC QUESTION TIME	- 1 -
4.	DEPUTATIONS	- 1 -
5.	CONFIRMATION OF MINUTES AND RECOMMENDATIONS	- 1 -
6.	CORRESPONDENCE, INFORMATION & PROJECTS FOR COUNCILS NOTICE	- 1 -
7.	BUSINESS ARISING (From Previous Minutes)	- 2 -
7.1	Pioneer Afternoon Tea – Roleystone Display	- 2 -
7.2	Kelmscott Show – Library & Heritage incorporating History House Museum / Birtwistle Local Studies Library	- 2 -
7.3	Birtwistle Local Studies Library Public Access PC	- 2 -
7.4	Ray White Photographic Request	- 2 -
8	GENERAL BUSINESS	- 2 -
8.1	Around the Table	- 2 -
9	NEXT MEETING	- 2 -





**1 ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE & DISCLAIMER**

<b>Member /Deputy Member</b>	<b>Affiliations</b>
Mr Terry Holton	Community Representative
Mrs Colleen Fancote	Western Australian Genealogical Society
Mrs Beth Blair	Community Representative
Ms Kristie Jenkins	Heritage Country Tourist Association
Linton Reynolds (7:20pm)	City of Armadale, Council Representative
Mrs Faye Clay	Friends of History House Volunteer Group
Vacant	Community Representative
Vacant	Community Representative
Vacant	Community Representative
<b>Staff</b>	
Ms Patricia Walker	City of Armadale, Manager Library & Heritage
Mrs Chantal Gurney-Pringle	City of Armadale, Historian/Museum Curator

**APOLOGIES**

<b>Member /Deputy Member</b>	<b>Affiliations</b>
Mr Kim Fletcher	Armadale Wildflower Society

**2 DISCLOSURES OF FINANCIAL INTEREST**

Members and employees must disclose any financial interest in matters to be discussed at the meeting (Sections 5.65 & 5.70 of the *Local Government Act 1995*). Sections 5.65 & 5.70 do not apply if an interest arises only because the person is a member of a body with non-profit making objects.

**3 PUBLIC QUESTION TIME**

If members of the public are present, Council's disclaimer should be read before questions are invited.

**4 DEPUTATIONS**

Non-member groups or individuals who wish to comment on items raised in this Agenda or to raise other matters of concern can do so at this time. Please contact the City's Museum Curator: Chantal Gurney-Pringle who can be reached by telephone on 9399 0641 or by e-mail on [CPringle@armadale.wa.gov.au](mailto:CPringle@armadale.wa.gov.au)

**5 CONFIRMATION OF MINUTES AND RECOMMENDATIONS**

**Moved** : Faye Clay                      **Seconded** : Kristie Jenkins

That the Minutes of the History House Museum Management Committee held on Thursday, 7<sup>th</sup> August 2003 be confirmed.

**6      CORRESPONDENCE, INFORMATION AND PROJECTS FOR COUNCILS**  
**NOTICE**

- (i)      Correspondence In  
            Nil
- (ii)     Correspondence Out  
            J Druce – Letter of Thanks

Information and Projects for Councils Notice

- (i) COA – History House Museum and Local History Library Budget.
- (ii) Visitor Attendance Figures:  
Accumulative Total 07/02 – 10/02-595  
Accumulative Total 07/03 – 10/03- 632

**Monthly summary**

July 2002 - 255  
July 2003 – 279  
August 2002 - 156  
August 2003 - 163  
September 2002 - 184  
September 2003 - 190

**7      BUSINESS ARISING (From Previous Minutes)**

**7.1   *Pioneer Afternoon Tea – Roleystone Display***

The Curator is providing a display to be located at the Pioneer Afternoon Tea event on October 4<sup>th</sup>. It was suggested by the HHMMC following last years event that the display focus on the host locality and as such the display will be focusing on Roleystone.

**7.2   *Kelmscott Show – Library & Heritage incorporating History House Museum / Birtwistle Local Studies Library***

The Curator is again teaming up with the Librarian Marketing – Helen McKissock to design a display to promote Library & Heritage at the Kelmscott Show on October 17<sup>th</sup> – 18<sup>th</sup>. The display will be located in the Council tent. Both the Museum and Local Studies Library will be featured.

**7.3   *Birtwistle Local Studies Library Public Access PC***

The Birtwistle Local Studies Library will be receiving a Public Access PC. The computer will enable some word processing as well as access to the City’s AmLib database.

#### **7.4 Ray White Photographic Request**

*Still no further development* - Following the initial request from Ray White Armadale for the HHMMC to consider a request to provide 6 images for use as a scrolling computer backdrop on its computer used for people searching for property to purchase or rent within the Armadale area, the Curator is still to finalise details regarding this matter.

### **8. GENERAL BUSINESS**

Chantal Gurney-Pringle reported that there is only one remaining copy of “First Stage South” left for sale at the Museum. Terry Holton pointed out that we are unable to produce more copies of the history book for Copyright reasons.

**After general discussion the Committee asked that the following motion to be forwarded to Council for consideration:**

**“That Council look at a range of options regarding the updating and revision of the written history of the district.”**

**Moved: Faye Clay**  
**Seconded: Beth Blair**

#### **8.1 Around the table**

##### ***Linton Reynolds***

Reported that a limited print run Calendar is currently being prepared and should be ready in time for Christmas.

***Faye Clay***  
No report

##### ***Beth Blair***

Margaret Bruns and Beth Blair provided information to assist an enquiry from John Meyer that was printed in the “Can you Help” column. Beth gave a run down of the information and offered her assistance to anyone requiring more information.

##### ***Colleen Fancote***

Colleen Fancote commented that she also fields many “Fancote” / Kelmscott history related enquiries.

##### ***Patricia Walker***

Asked for options regarding the role of the Committee. Terry Holton commented that the general feeling of HHMMC members is that the FOHH group are a more hands on group and the HHMMC should have a more advisory role.

Patricia raised the idea of producing a range of Heritage postcards and also outlined the Local Studies Library digital photograph project calling for expression of interests.

Patricia also reported on the current position of the Burt Tyler Machinery Museum, clarifying the current Council position in regard to this item.

***Chantal Gurney-Pringle***

Reported that she has been asked to provide research material for HCWA assessment of the St. Matthew’s Church, St. Mary in the Valley Church and Graveyard, Old Armadale Primary School / Birtwistle Local Studies Library, Relocated Congregational Church (Minnawarra Heritage Precinct) and Buckingham’s “Poplar” buildings.

***Terry Holton***

No report

***Kristie Jenkins***

No report

**9     NEXT MEETING**

The next meeting is scheduled for 4<sup>th</sup> December 2003.

---

**CLOSURE 7:50PM**

---

## SENIORS INTEREST ADVISORY COMMITTEE

### MINUTES

Of the meeting held on Thursday 11 September 2003, at the City of Armadale committee Room, commencing at 1.00pm.

#### 1. ATTENDANCE AND APOLOGIES

##### Present

Mr Terry Jois	Roleystone Karragullen Seniors Centre
Ms Bobbie Perkins	Over 50's Club
Trudi Hodges	Presiding Member
Linda Charles	Kelmscott Library
Ian Townson	Building Services Manager

##### Apologies

Jean Jeffries	Westfield/Kelmscott Senior Club
A K Seniors Rep	
Leslie Fahey	Armadale Health Service
Liz Agafonoff	Seniors Project Officer

##### Attending

Trish McCourt	Community Development Officer
---------------	-------------------------------

#### 2. BUSINESS ARISING

##### Ready for Life Projects

Verbal feedback from the last community forum on Marketing has been mixed it is however interesting to note that the written feedback was overwhelmingly positive.

##### Portfolio Reports

- Seniors Centres-

Terry raised a concern that there is a double up between one of the ready for life projects and his portfolio area. Maureen McKay is working on a Seniors Information Brochure for the Armadale area, which includes a summary of each Seniors Centres activities.

Note: This issue will be moved to the next meetings agenda for clarification.

Terry also mentioned that he had heard from Cr Pat Hart that there was to be an equity report on the arrangements between Council and the three seniors' centres being undertaken. No one else in the meeting was aware of this.

Note: Council is not currently undertaking an equity report on the seniors' centres, however the lease and management arrangements of some centres are due for review with changes in management and expiration of current agreements.

- Media Information-  
Bobbie had collected a number of articles relevant to seniors.

### **Safety forum**

Some planned for next year full detail not available item to be moved to next agenda.

### **Seniors Week**

29 October – Mayor will attend a function. Nature of function to be confirmed thinking is around a low-key morning tea for local seniors. To be confirmed.

### **Minnawarra Festival**

No word on grant for senior’s space to date response from lotterywest due in late October.

### **Seniors Story Telling**

Seniors project officer not in attendance so update not possible, item moved to next agenda.

### **Planning Session**

Ian Townson gave overview of new projects planned for Cinemas and Armadale Railway Station. Also talked about adaptable/accessible housing for future new homes. He is happy to come along to meetings or seniors centres to present the overview.

### **General Business**

Terry Jois raised the future of the Seniors Project Officers role. Funding for the position is grant based and due to expire in June 04.

Linda advised that tax support available up to end November.

Bobbie would like information about community bus facilities and the review undertaken by Council.

Cr Hodges raised that there is a new initiative by the Commonwealth to encourage seniors to remain in workforce and for employers to employ seniors. Also has made available more beds in aged care.

**Meeting closed: 1.45pm.**

## SENIORS INTEREST ADVISORY COMMITTEE

### MINUTES

Of the meeting held on Thursday 4<sup>th</sup> December 2003, at the City of Armadale Committee Room, commencing at 1.30pm.

#### 1. ATTENDANCE AND APOLOGIES

##### **Present**

Ms Bobbie Perkins	Over 50's Club
Trudi Hodges	Presiding Member
Linda Charles	Kelmscott Library
Jean Jefferies	Westfield/Kelmscott Senior Club
Sue Stockman	Armadale Health Service
Cheryl Samborski	Armadale Home Help
Grace Newman	Older Women's Network

##### **Apologies**

Betty Johnson	Armadale Kelmscott Seniors Club
Leslie Fahey	Armadale Health Service
Mr Terry Jois	Roleystone Karragullen Seniors Club (RSKC)
Mrs Jean Davies	RKSC – non voting member

##### **Attending**

Lys Tickner	Seniors Project Officer
Liz Agafonoff	Seniors Project Officer

Cr Hodges welcomed Lys Tickner as the new Seniors Project Officer who will have responsibility for the SIAC next year.

#### 2. CONFIRMATION OF MINUTES

Jean Jefferies and Bobbie Perkins confirmed minutes of the meeting on The 16th October as a true and accurate record.

#### 3. BUSINESS ARISING

##### **Ready for Life Projects**

###### **Community Forums**

There have been three community forums this financial year leaving only one for the first half of 2004. From current feedback the topic looks like being a practical workshop on writing medial releases and designing flyers. This will be confirmed early in the New Year.

The positive feedback regarding the forums continues and it is good to see that a number of community groups are regular attendees using the opportunity for skill development as the project intended.

Leadership Project

There are 19 community leaders involved in the development of 10 community projects. Attached to the agenda was information from 4 groups on their activities. There have only been three people drop-out of the program to date. The projects are developing well.

Members of the Committee are invited to the opening of the Ready for Life Room at the back of the town hall on the 16<sup>th</sup> December at 10 am.

Information Strategy,

Regular mail outs continue and the development of a searchable database of all community services is project to happen early next year. The Community Development Team has recently launched the Community Development section of the City of Armadale’s Website and a brochure on what Community Development at the City of Armadale does.

Safety forum

The Community Security Advisory Committee has allocated \$5000 for senior’s safety forums for the 2003/2004 financial year. The decision was made to support the Armadale Community Policing Officers New Years Eve Safety Function with a donation of \$1200. This leaves enough funding for 2 large forums usually held at Armadale or Westfield Seniors and Two small forums usually held at Roleystone seniors. The first forum is planned for Jan/Feb 04 in Roleystone probably on the topic of Transport safety.

Seniors Week

The Ready for Life Community Leaders and the Seniors Project officer went to the Armadale Shopping Centre on Wed 29<sup>th</sup> Oct to Display the Ready for Life project. There was a good level of interest in the project and the leaders did a great job.

Discussion was held on the need for SIAC to plan early if an activity is desired. There is also a need to look at how an event will be funded and the need to have the information included in the budget deliberations for the 2004/2005 financial year. There are some grants available for senior’s week also.

Minnawarra Festival

The grant application to Festivals Australia for a seniors space at Minnawarra Festival was unsuccessful as they felt that the submission was not well developed enough. The submission had a developmental approach to fit with Councils current seniors projects. Discussion on how to gain funding to have a seniors space at Minnawarra in 2005 were begun.



### **Seniors Story Telling**

There is currently a flyer in development for the Storytelling group to assist them with their promotion in the new year. The group formally finish working with their facilitator in December but she will stay involved in an informal capacity.

## **4 GENERAL BUSINESS**

### **Portfolio Reports**

There were no portfolio reports given.

### **Round Table**

**Grace** - reported that she has received positive feedback from friends about how things are happening for seniors in the City of Armadale.

**Trudi** – Commended Westfield Library on their annual Christmas event and how it was really well done and greatly appreciated by the people who attended. Dale Cottages Wellness Centre is developing well and is expected to open in Feb 04 and will include a podiatry service.

**Bobbie** – The Over 50’s Club has had their Christmas wind up which had great entertainment and was a good day out. The group meet at Armadale Kelmscott Seniors Centre on the 1<sup>st</sup> Wed of each month and new members are welcome.

**Cheryl** – reported that AHH is currently working in collaboration with Roleystone Karragullen Seniors Club on getting a podiatry service there. They are also working with Byford on having a service there. One of the big issues for AHH is finding a new venue for their transport. Men in sheds, and gardening programs. AHH has received an increase in funding which has allowed them to provide more services in personal care domestic assistance.

**Jean** – The level of need for podiatry at Westfield seniors has increased now they have a service two days a week. They are closed from the 19<sup>th</sup> Dec to the 5<sup>th</sup> Jan.

**Sue** – Noted that there is not a lot of information on senior’s services and clubs on hand at the AHS and that they are looking at the installation of brochure racks to try to address the issue. Sue would like any information on groups that may be of interest to both inpatients and outpatients.

### **Appointment of Committee members**

A Council Resolution appointed Mrs Betty Johnson and Mrs Grace Newman to the SIAC in November 2003. The committee now has a full compliment of members.

### **Thank you**

Trudi acknowledged the work that Liz Agafonoff has contributed to the committee and the Ready for Life project and wished her well in her new endeavours.

Liz wished the committee member’s goodbye, as she will finish before the next meeting.

**Meeting closed at 2.20 pm**

**Next Meeting February 19<sup>th</sup> 2004 Committee Room City of Armadale 1pm**

Meetings for 2004, time 1-3pm

19<sup>th</sup> February  
15<sup>th</sup> April  
17<sup>th</sup> June  
19<sup>th</sup> August  
21<sup>st</sup> October  
16<sup>th</sup> December



