



INFORMATION BULLETIN

ISSUE NO. 16/2018

20 September 2018

Information Bulletin

Issue No.16/2018

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Audit of Preferred Supplier QED

WALGA is currently undertaking an audit of Preferred Supplier QED, a supplier on the Natural Area Management and Environmental Consultancy Preferred Suppliers Arrangement.

QED is the only Preferred Supplier named in the recent CCC investigation into the North Metropolitan Health Service. It has been suspended by the WALGA panel, pending outcome of the audit.

If you have undertaken any business with QED, please email the Procurement Services Team.

Other suppliers named by the CCC are:

- Pukete Alexander Project Pty Ltd trading as PA Projects
- Fox United Building Pty Ltd
- Gowdie Management Group Pty Ltd
- Howzat Construction Pty Ltd
- Aurora Project Group Pty Ltd
- Starnet Pty Ltd trading as IT Communications and Electrical Services
- Axis Fire Solutions Pty Ltd trading as One Fire Group
- Latitude XL Pty Ltd
- Swan Group Pty Ltd
- New Zealand Holdings Pty Ltd trading as Westside Fire Services

Local Governments should check their records to ascertain if they have undertaken business with any of the above. If so, they may wish to review the relevant processes. For more information, email Acting Executive Manager, Business Solutions, Alison Maggs.

People and Culture Seminar 2018

The Local Government People and Culture Seminar aims to engage Local Government Officers from a range of disciplines and organisational levels, with speakers offering expertise to help attendees influence their organisation's culture and build capacity to innovate.

Event details

Date: Friday, 12 October
Time: 8:30am to 5:00pm (Registrations from 8:00am)
Venue: Optus Stadium
Cost: \$300.00 (Incl GST)
RSVP: By Friday, 5 October

This full-day seminar will offer engaging presentations, practical guidance on contemporary and future issues within the Local Government Sector. The day will conclude with a networking sundowner.

CEOs, senior staff, line managers, governance and human resource practitioners, training and recruitment officers of all Local Governments and Associate Members are encouraged to attend.

[Click here to register for the seminar.](#)

For more information, email Marketing and Events Officer Ulla Prill or call 9213 2043.

2019 WA State Natural Resource Management and Coastal Conference - Expressions of Interest

WALGA, in partnership with the Western Australian Planning Commission and the Department of Primary Industries and Regional Development, is seeking the next host for the biennial WA State Natural Resource Management and Coastal Conference.

Expressions of interest from Local Governments, regional bodies or event organisers is sought prior to Friday, 28 September.

Following on from the highly successful 2017 State Natural Resource Management and Coastal Conference, WALGA, the WAPC and DPRID continue their shared commitment to engaging communities on the issues of natural resource management and coastal planning and management.

The conference attracts around 200 delegates and is an important opportunity to discuss NRM and coastal zone issues and the challenges of maintaining the quality of our natural and coastal environments at local, regional and state levels.

Attendees include community members, Local and State Government representatives, not-for-profit agencies and industry, as well as people from interstate and overseas.

Guidelines and further information can be found [here](#) and on the Planning WA and State Natural Resource Management Office websites.

The closing date for Expressions of Interest is Friday, 28 September.

For more information, email Executive Manager, Environment and Waste Mark Batty or call 9213 2078.

National Local Government Social Media Week

Following the success of Local Government Twitter Day last year, State and Territory Local Government Associations and ALGA have decided to expand to launch National Local Government Social Media Week 2018, which will take place from Monday, 24 September to Friday, 28 September.

Join the conversation across all your social media channels, ensuring to include the hashtag [#PartOfYourEveryday](#).

The aim of the National Local Government Social Media Week is to showcase the diverse range of Council services with your social media communities and increase awareness of what Local Government does. In 2017 Local Government Twitter Day saw over 483 users tweet 2120 times, with an estimated reach of more than one million people.

Councils are encouraged to share photos, videos, stories and statistics.

ALGA has created a range of platform specific social media content for Local Governments. [Click here to download.](#)

The guide will have more information, ideas and sample posts for social media postings. For more information, email Digital and Content Coordinator Jenna Quesnel.

Governance Training

The following courses are available for Local Government Officers:

Local Government Act 1995 – Advanced
Thursday and Friday, 13 and 14 September

Policy Development and Procedure Writing
Wednesday and Thursday, 10 and 11 October

Local Government Act 1995 – The Essentials
Friday, 19 October

Rates in Local Government – Clerical
Tuesday, 13 November

Rates in Local Government – Debt Collection
Wednesday, 14 November

Local Government Act 1995 – Advanced
Thursday and Friday, 13 and 14 December

To register online, visit the WALGA Training website or for more information email the Training Team.

Your Move Awards Open

The Department of Transport's biennial Your Move Awards recognise the work that organisations have done to support walking, cycling and public transport in their workplace.

Organisations that support active or sustainable transport options for staff can nominate for the awards.

The awards promote organisations as leaders in supporting healthy active travel.

Workplaces, Local Governments and schools are invited to nominate. [Click here](#) for more information and to download the nomination forms.

Closing date for nominations is Friday, 14 September. Winners are announced in October. For more information, email the Your Move Team.

WALGA NEWS 14 September 2018

Homelessness Services Questionnaire

WALGA, along with several State agencies and not-for-profit organisations, are assisting the Department of Communities to develop the WA State Homelessness Strategy via a Working Group.

The development of the strategy is based on a co-design approach and has been informed by the WA End Homelessness Alliance.

To assist in building a picture of the whole of government service system for people experiencing homelessness, the Working Group members agreed to support the process by distributing and collating a template to contribute to a better understanding of the various roles and responsibilities of organisations across government.

This information will inform discussion at the next meeting of the working group on Thursday, 20 September around how the 10-Year Strategy on Homelessness can integrate and improve whole of government, as well as whole of community responses to homelessness.

WALGA will be collating a sector-wide response. To submit the response, download and complete the word document, and email it to Executive Manager, People and Place, Jo Burges by Wednesday, 19 September.

The responses will help form a broad picture of what Local Government provide to this important work.

For more information, email Executive Manager, People and Place, Jo Burges or call 9213 2018.

Local Government Act Review

The regional State Council meeting held in Dongara included an item on the current Local Government Act Review and discussion of the proposed initial consultation process for Phase 2.

State Council resolved to request the Minister to extend this consultation period from December 2018 until Sunday, 31 March 2019 in order to provide more time for Local Governments to respond.

The outcome of this request will be communicated to members as soon as it is known.

WALGA, in conjunction with the Department of Local Government, Sport and Cultural Industries will look to organise Zone forums to further discuss Phase 2 review items over the coming months.

For more information, email Executive Manager, Governance and Organisational Services Tony Brown or call 9213 2051.

Department of Health Releases Aquatic Facilities Discussion Paper

The Department of Health (DOH) has reviewed the Health (Aquatic Facilities) Regulations 2007, and developed a discussion paper on the regulations. WALGA will prepare a submission to the discussion paper and encourages Local Governments to provide comment to inform the submission.

The discussion paper reviews the requirements for all groups of aquatic facilities, and outlines a number of options and recommendations for managing public health risks associated with aquatic facilities in WA.

The paper aims to determine whether these public health risks must continue to be regulated under the framework provided by the Public Health Act 2016, or whether they can be effectively managed through an alternative approach such as other State legislation, a guideline or a local law.

Local Governments can provide comment directly to the Department of Health via the online survey.

Members are requested to provide comments to WALGA by Thursday, 15 November to allow time for a submission to be prepared. The Association will accept written comments or a pdf of a completed survey.

To submit comments or for more information, email Senior Policy Officer, Community Evie Devitt-Rix.

EWATCH Program to be Discontinued

Throughout the year, the WA Police have reviewed the ewatch program to determine if it should continue. Based on a survey of Local Government Community Safety staff in April, and an independent analysis, it has been decided that the program will be decommissioned on Friday, 26 October.

A final ewatch will need to be sent to all subscribers advising them of this. If your Local Government regularly send out ewatch newsletters, a draft broadcast will be sent which can be amended. This is to be sent out in conjunction with the local police station as per the normal process.

Some Local Governments have been considering the development a similar program as a replacement for ewatch. The WA Police would like to assist with this, and Local Governments are encouraged to contact them to discuss how they can help. However the subscriber lists cannot be transferred to Local Governments, and must remain with WA Police.

WA Police have expressed their appreciation for the effort Local Governments have put in to keep the program running for this long.

For more information on the discontinuation of the program, or to request assistance with setting up a Local Government program, email WA Police Community Engagement Officer Megan Lehaney.

Draft WA Mental Health, Alcohol and Other Drug Accommodation and Support Strategy 2018-2025

The Mental Health Commission (MHC) has released a draft Western Australian Mental Health, Alcohol and Other Drug Accommodation and Support Strategy 2018-2025 (Accommodation and Support Strategy) for stakeholder feedback.

The draft Accommodation and Support Strategy has been developed in consultation with a range of key stakeholders.

It aims to establish a framework to guide stakeholders in the development of appropriate accommodation and support for people with severe mental health issues and/or mild, moderate and severe alcohol and other drug issues until 2025.

Feedback from the public consultation process will inform the further refinement of the draft Accommodation and Support Strategy by the MHC prior to its finalisation and release.

Comments are due back to the MHC by Friday, 26 October.

The MHC will be hosting two information sessions providing an overview of the document's development, consultation to date, its content and instructions on how to provide your feedback.

[Click here](#) for more information and to RSVP to the sessions.

For more information, email MHC.

ALGA NEWS

7 September 2018

President's column

Late last year, councils were asked to complete a survey as part of the Australian Research Council's Local Government and Housing in the 21st Century Linkage Project, led by Professor Andrew Beer of the University of South Australia.

We now have the results of that survey, compiled in the recently-released report *Housing Locally*, and the findings challenge many of the preconceptions of the federal and state governments around the role of local government and housing.

Interestingly, but not surprisingly for us, the findings highlighted that:

- more local governments than anticipated were involved in the direct provision of accommodation to persons in need
- many local governments across Australia have an involvement in housing markets – for example, supplying the funding of support services et cetera – that extend beyond their legislated minimum obligations
- approximately 55 per cent of respondents reported that their local government had a housing strategy, policy or plan
- limited resources were seen to be the biggest impediment to addressing housing affordability at the level of local governments, and
- in some jurisdictions the interaction between local governments and housing is affected by a large number of state policies, and these can serve as an impediment to effective action by councils.

Access to safe, secure and affordable housing should be available to all members of our community and our sector has a role in responding to our nation's housing concerns, but to make an impact we need leadership, as well as partnership, from the state and federal governments.

That is why ALGA has included affordable housing and homelessness issues as a priority for advocacy at the next federal election. We will call for local government's current work in this area to be supported by:

1. reinstating a national governance model to address affordable housing and homelessness, which includes local government
2. acknowledging local government's role in housing with appropriate funding including for innovative partnership models on housing.

Your council will receive a copy of ALGA's election document over the coming fortnight.

If you have a spare 15 or so minutes, I encourage you to have a read of the Housing Locally report. It has some great data that we should use to our advantage in our calls for greater engagement by the other levels of government in this space.

Mayor David O'Loughlin ALGA President

Councils share in \$150m program as part of Western Sydney City Deal

Eight local councils across the future Western Parkland City will share in a \$150 million Liveability Program to provide high quality community infrastructure and public spaces, as part of the Western Sydney City Deal.

The Federal and State governments are each contributing \$60 million with councils providing a further \$30 million to the Liveability Fund to improve parks and community spaces needed for a growing population.

Federal Minister for Cities, Urban Infrastructure and Population, Alan Tudge, said: "We are dedicated to providing tangible benefits for the communities in Western Sydney through projects that will give our cities a sense of place and character, like bike paths, community centres and public spaces."

NSW Minister for Western Sydney, Stuart Ayres, said the program will support the growth of the Western Parkland City, providing essential community infrastructure as communities grow.

"This funding will empower local governments to deliver local facilities to promote healthy, active lifestyles and support the arts, culture and creativity," Minister Ayres said.

"As we realise the aspiration of a 30-minute city for Western Sydney, we are bringing people closer to jobs, education and services than ever before to ensure this growing region, its economy and its residents thrive.

"We want people already living in and moving to communities across Western Sydney to see clear and tangible benefits as our third city develops."

Applications are invited from the eight councils of the City Deal – Blue Mountains, Camden, Campbelltown, Fairfield, Hawkesbury, Liverpool, Penrith and Wollondilly – with successful projects expected to be announced in early 2019.

More information about how to apply is available on the Greater Sydney Commission website.

2018 Roads Congress to tackle road safety

In February 2012, 23-year-old Sarah Frazer was on her way to begin University when her car

broke down. After pulling into the emergency breakdown lane, Sarah called for assistance.

As a tow-truck driver was hooking up her car, a truck side-swiped the broken-down car and collided with the pair, killing them both instantly.

Although the driver was found guilty of dangerous driving, the road was also at fault by not meeting the standards required to allow sufficient room to pull off the road safely. Had the breakdown lane been made to the Austroads standard, Sarah and the tow-truck driver would not have been left in the line of high speed traffic.

Safer Australian Roads and Highways (SARAH) Group was set up by Sarah's father Peter Frazer to ensure more lives are not lost through preventable and clearly foreseeable situations like the one that took Sarah's life.

Peter Frazer will be part of a panel of experts presenting at the National Local Roads and Transport Congress, which will be held from 20-22 November in Alice Springs.

The panel will address road safety and assert that everyone involved in the management of the road transport system has a key role to play in ensuring our roads are safe.

Registration to the Congress is now open; register before 12 October to get the early bird rate.

Opportunity to influence update of the National Waste Policy

On 27 April 2018, Commonwealth, state and territory environment ministers and the President of the Australian Local Government Association committed to set a sustainable path for Australia's recyclable waste. Ministers agreed to work together to better manage waste including updating the 2009 National Waste Policy – Less waste, more resources by the end of 2018.

Preparation of a discussion paper has been coordinated by the Australian Government, with input from state and territory government officials, the Australian Local Government Association, business and industry associations and non-government organisations.

The purpose of the discussion paper is to seek input on priority issues to be considered in future Australian waste management and resource recovery. The full discussion paper is available for download on the Department of the Environment and Energy website.

The discussion paper sets out a number of proposed targets, timeframes and interim milestones for comment, including:

- a 10% national target for reducing waste generated in Australia per capita
- improving resource recovery through product stewardship, common approaches across jurisdictions and tiers of government and improving access to resource recovery services particularly in regional, remote and Indigenous communities
- setting and committing to sustainable government procurement targets for all tiers of government
- halving the volume of organic waste to landfill by 2030

- phasing out problematic and unnecessary plastics
- delivering actions that help communities and businesses avoid and minimise waste, including through design, reuse, repair and sharing of products and services.

The Department is seeking feedback from local government associations and councils, as well as other stakeholders. You can provide feedback by filling out a simple online survey, or by emailing or posting a written submission.

Online survey: Complete the survey on Citizen Space

Email: nationalwastepolicy@environment.gov.au

Post:

Waste Strategy Taskforce
GPO Box 787
Canberra ACT 2601
Australia

Feedback must be received by 5pm (AEST), Friday, 5 October 2018 as late submissions may not be considered.

Feedback will inform updates to the 2009 National Waste Policy for consideration by environment ministers later this year.

Booklets to assist with navigating the NDIS

The National Disability Insurance Scheme (NDIS) has released three participant booklets to support current and future NDIS participants, their families and carers throughout their NDIS journey.

A key recommendation of the NDIS Pathway Review was to provide clear and more detailed information to assist people to understand and navigate the NDIS.

The booklets provide practical information for participants, potential participants, their families, carers and the wider community to use throughout their NDIS journey. They have been developed in consultation with people with disability, to ensure they are useful, accessible and informative.

The booklets cover:

- Booklet 1 -- Understanding the NDIS
- Booklet 2 – Planning
- Booklet 3 – Using your NDIS Plan

As a key resource in navigating the NDIS, the booklets are intended for use throughout a participant's journey and can be used to record key information, write questions and collect thoughts. Access the booklets, including Easy English versions, on the NDIS website.

Helping parents in our communities better protect their children

For National Child Protection Week, Australia's leading child protection advocate, Bravehearts, has launched its free Personal Safety Parents' Guide to help Australian parents better protect their children.

The guide can be downloaded from:
<https://bravehearts.org.au/personalsafety>.

accounting for 58,000 children in all corners of Australia, every year.

To help empower parents to protect their children from sexual harm, Bravehearts' free Personal Safety Parents' Guide gives parents and carers insight into the myths and facts about child sexual assault and valuable guidance on personal safety education for their children.

The guide provides tips for keeping children of all ages safe online and simple step-by-step activities for teaching children personal safety, based on Bravehearts' Ditto Keep Safe Adventure program.

Hetty Johnston AM, Founder and Executive Chair of Bravehearts said, "There is nothing more important than protecting our children and now every parent and carer can ensure they are better informed on the steps they need to take to help protect their children from harm.

"One of the most important things we can do is to empower our children to identify when something doesn't feel right, and to talk to and tell a trusted adult without fear of consequences.

"As part of National Child Protection Week we're urging every parent and carer to ensure they download Bravehearts' free guide so they can teach their children about personal and online safety."

Free child safe information resources can be downloaded from www.bravehearts.org.au.

ACCC reviewing AgStewardship's application to re-authorise programs

Local governments and interested parties are invited to make a submission to the Australian Competition & Consumer Commission (ACCC)'s review of an application for re-authorisation of AgStewardship's drumMUSTER and ChemClear programs.

These programs provide for the collection of used, unwanted, empty agricultural and veterinary chemical containers and chemicals, funded by a voluntary levy on manufacturers and suppliers of the chemicals.

AgStewardship's current application seeks re-authorisation of the arrangements for a further five years and seeks to increase the levy, which has been 4 cents per litre/kg since it was first

imposed in 1999, to 6 cents per litre/kg. No further changes are proposed to the authorised conduct.

ALGA is consulting with state and territory local government associations to prepare a submission from a national perspective. Councils may wish to make their own submission, or contact their relevant state or territory association in the first instance if wishing to contribute their comments and case studies.

More details can be found on ACCC's website www.accc.gov.au/AuthorisationsRegister.

Human Rights and Technology Project and Consultation

New technology – and the ‘Fourth Industrial Revolution’ – are having a dramatic societal impact. Globally, efforts are underway to respond to this and an Australian perspective is important.

The Human Rights Commissioner, Mr Edward Santow, has launched a major project that will focus on responsible innovation. This involves meeting Australia's international commitments to protect human rights alongside the pursuit of technological advances in driving our economic growth and social development.

The project is currently in its first phase of consultation and the Commission has welcomed the expertise and input of councils and state/territory local government associations.

The Commission has launched an Issues Paper to inform and guide the consultation. It can be found at <https://tech.humanrights.gov.au/consultation>.

Following this initial consultation, the Commissioner will prepare a discussion paper that will analyse the feedback they receive and present possible solutions.

A final report, which is intended to be release later next year, will set out recommendations for reform.

For any enquiries on the project, please contact tech@humanrights.gov.au.

Heavy vehicle legislation changes affecting everyone involved

When COAG met on heavy vehicle reform and paved a way forward back in 2009, the end goal was to ensure that everyone within a transport task was to be made responsible for the safety of the transport task in their control, and that one regulator would oversee these changes.

Fast forward to October 1, 2018 and those changes to the heavy vehicle national law, also known as chain of responsibility, will be live and real for anyone who engages heavy vehicles to undertake a transport task within their operation.

So, what does that mean for the average organisation who may not actually own a truck or employ a driver?

Very simply, the heavy vehicle national law describes what any organisation both profit or not for profit that employs a transport task needs to do to ensure that their transport task is safe and is measured to ensure that all due diligence is being met and that incidents are of an absolute minimum.

Also within the heavy vehicle national law lies the executive liability provision, which gives the heavy vehicle national law its teeth.

This provision dictates that any CEO, Director or Executive of any body corporate that has the power to prescribe where the organisations budget is allocated is responsible for ensuring that their front-line staff are trained and understand their chain of responsibility obligations and that middle management are ensuring that safety measures and procedures are being followed and met. It also dictates that that contracts do not encourage any transport operator to act in an unsafe manner.

The executive liability provision is independent, which means the regulator no longer needs an incident to act on.

With the commencement of the regulators toll free number to report unsavoury behaviour in a transport operation, organisations must take steps to ensure their liability is met should the regulator come knocking.

Further information on obligations are available on www.maez.com.au as well as on the National Heavy Vehicle Regulator's website.

Applications open for 2019 Rural Women's Award

Emerging female leaders who want to create impact, innovate and make a difference to rural and regional Australia are encouraged to apply for the 2019 AgriFutures Rural Women's Award.

Applications are now open for the 2019 AgriFutures Rural Women's Award - Australia's leading Award in acknowledging and supporting the essential role women play in rural and regional businesses, industries and communities.

The AgriFutures Rural Women's Award has seen close to 300 exceptional women from rural communities and industries share their challenges, along with their solutions, to many problems faced in rural industries and communities.

Unbounded food waste, safety in rural settings, innovation and skill shortages in rural and remote communities, along with the impact of literacy levels in industrial settings, are all problems being challenged by the 2018 national finalists of the Award.

The AgriFutures™ Rural Women's Award encourages innovation and problem solving, looking for projects and initiatives in various stages of development, that offer solutions to rural industries and the communities they support. Projects or initiatives can be commercially focused, providing they still align with AgriFutures'™ strategic priorities of innovation, creativity, community sustainability, education, productivity, agribusiness, regional development and technology.

“As an organisation dedicated to the long-term prosperity of our rural industries, and based in Wagga Wagga, Riverina NSW, we see and feel the impact of the current devastating drought all around us,” said John Harvey, Managing Director of AgriFutures Australia.

Now is the time to encourage the female leaders in our communities to apply for an award like this. If you know someone who is actively contributing to rural industries and regional communities, tap them on the shoulder. We hear time and time again, that it is often the friendly encouragement from someone else, that gets applicants over the line to apply.”

Applications for the AgriFutures™ Rural Women's Award are open now and close on Wednesday, 31 October 2018 at 11pm AEDT.

Apply at www.agrifutures.com.au/rwa

ALGA NEWS

14 September 2018

President's column

Have the major political parties lost touch with what's important at the local community level?

According to the results of a poll commissioned by ALGA, Australians certainly think so - 81% agreed that political candidates should focus on local issues and local communities at the next federal election.

In a bid to refocus the major parties back to what's important for local communities, ALGA has this week launched its federal election document All politics is local - 12 ways to deliver for Australian communities (www.allpoliticsislocal.com.au).

ALGA's federal election document outlines a number of proactive policy initiatives that will optimise a Commonwealth-local government partnership and provide solutions to the challenges our communities are facing.

Each of the initiatives is designed to benefit every community by improving local services and infrastructure, promoting fairness and boosting local, regional and national productivity. Modelling demonstrated that, combined, they will add more than \$8.97 billion to Australia's Gross Domestic Product and create more than 24,000 new jobs, with economic benefits distributed across the entire country.

Although an election hasn't officially been called, politicians are well and truly in election mode and this is the perfect opportunity to capitalise on the untapped potential for a major political party to champion local community interests.

The coming weeks and months will be a busy time for ALGA as we reach out to politicians to promote these initiatives.

However, if we want our needs be seriously considered by the political parties and their candidates at the next election, we need you to localise them. I cannot overstate how important it is for our sector to present a united front in our calls for greater investment in local government, local communities and local jobs.

So, meet with your local federal candidates and tell them which bridge, which road, which sporting facility, health program, housing project or other need matters most to your community. Then point to our election policies as the framework for your local member to justify a funding program.

This is more than a one-off kind of approach - instead it nurtures a sustainable and ongoing partnership between local communities and their federal government.

ALGA has made it simple for councils as well as local government associations to help strengthen the advocacy happening at the national level by preparing federal election advocacy kits which are available on ALGA's election advocacy website: www.allpoliticsislocal.com.au.

Advocating and articulating the shared priorities of local government with local candidates is critical. If we can get enough candidates championing our local priorities, the candidates will carry our calls into their party rooms and we will ultimately get national programs funded by government and more projects delivered for our communities.

Australians agree, federal election focus should be local

Findings of a poll published in ALGA's federal election document launched yesterday have revealed that 81% of Australians agree that political candidates should focus on local issues and local communities at the next federal election.

Under the theme 'all politics is local', the election document outlines 12 ways political parties and their candidates can keep the election local and deliver for Australian communities.

ALGA President, Mayor David O'Loughlin, said a stronger partnership between the Commonwealth and local government could go a long way towards delivering the positive local outcomes craved by our communities.

"Many communities today are struggling due to the growing income inequality in Australian cities, towns and regions and more needs to be done to accomplish a more even spread of prosperity within and across our communities," he said.

"Local councils know the local people, their local businesses, and their local community clubs and organisations. So a partnership with local councils to strengthen our communities makes sense, because it is these people and businesses that create the jobs and income that are the key to innovation, increased productivity and economic growth at the local level, and in aggregate at the national level.

"The policy initiatives presented in our election document reflect our sector's presence in almost every part of the country. They are designed to benefit every community by investing in local services and infrastructure."

Mayor O'Loughlin said that an important step towards improving and maintaining the living standards of all Australians is for the next Federal Government to restore federal funding to local government to 1 per cent of Commonwealth taxation revenue, levels last seen in 1996.

"The erosion of the Financial Assistance Grants to councils seems to have slipped under the radar for successive governments so far," he said.

"The result, of course, is that councils are getting less money from the federal government to address their local priorities and fund the roads, parks, libraries and other assets that make up the fabric of our local communities.

"Something must be done to fix the sustained decline in Financial Assistance Grants funding and the next government must stand up and do something about it."

ALGA has called on all politicians to deliver for local communities, through a partnership with local government, by supporting its policy initiatives at the federal election.

The poll was run in an omnibus survey by YouGov Galaxy, which does The Australian's monthly Newspann, in June 2018.

More information about ALGA's federal election initiatives is available at www.allpoliticsislocal.com.au.

Government welcomes independent road safety inquiry

The Australian Government initiated an inquiry into the National Road Safety Strategy 2011-2020 (NRSS) in 2017. On 12 September 2018 the National Road Safety Strategy 2011-2020 (NRSS) Inquiry panel provided its report to the Australian Government at Parliament House.

The inquiry focused on the current system's safety, while recognising that modal shifts in transport, urban planning, technology, data, users, usage and cultural factors can and will be important.

The inquiry delivered 12 recommendations that, if implemented, will help transform road safety performance across the nation. Two of the recommendations relating to local government were:

Recommendation 9: Invest in road safety focused infrastructure, safe system and mobility partnerships with state, territory and local governments that accelerate the elimination of high-risk roads.

Recommendation 10: Make road safety a genuine part of business as usual within Commonwealth, state, territory and local government.

Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development Michael McCormack accepted the inquiry report during an event at Parliament House in Canberra and welcomed the report's 12 key recommendations.

He said the independent report would now be considered by the Australian government with a formal response provided in due course.

"Road safety is a shared responsibility and something which should unite all Australians," he said.

"The report reinforces why road safety must continue to be taken seriously by all stakeholders and that attitude is demonstrated through this Government's ongoing actions and investments in pursuing targeted, responsible improvements which can and do change peoples' lives."

The NRSS Inquiry report is available from www.roadsafety.gov.au.

What is #PartOfYourEveryday?

Following the success of Local Government Twitter Day, state and territory local government associations and ALGA decided to expand it to National Local Government Social Media Week 2018.

The aim of the National Local Government Social Media Week is to showcase the diverse range of council services with your social media communities and increase awareness of what local government does.

In 2017, Local Government Twitter Day saw over 483 users tweet 2,120 times, reaching an estimated 1,094,755 people.

What you need to know:

What: National Local Government Social Media Week 2018

When: Monday 24th to Friday 28th September 2018.

Where: Join the conversation across all your social media channels! (Just be sure to include the hashtag #PartOfYourEveryday)

Hashtag: #PartOfYourEveryday

How can you get involved?

There is so much more to local government than meets the eye, and National Local Government Social Media Week is your chance to showcase the great work that councils do nationwide.

We're asking you to get creative!

- Schedule at least 4 posts throughout the week to showcase the activities of council across your social media channels.
- Encourage subsidiary accounts (such as for the Library or Tourism accounts) to post about council activities or share the main account posts.
- Encourage Council Elected Members with social media accounts to post about council activities or to share the main account posts.
- Encourage community members to post on their perspective about the activities or to share the main account posts.
- Consider sharing posts from other councils or local government associations on the topics.

Download the branded content

To make things easy a range of platform-specific social media content has been created for you to utilise. Feel free to download and share with your online community.

If you need any assistance or have any questions, please contact your state/territory local government association.

Call to nominate mobile black spots

The Federal Government is calling on mobile black spot nominations from local, territory and state governments, as well as Federal Members of Parliament, to identify locations for the next round of the \$220 million Mobile Black Spot Program.

Round 4 of the program was announced in June this year with the Government investing \$25 million to eliminate mobile black spots in regional Australia.

Minister for Regional Services, Senator Bridget McKenzie, said this next round affirms the Coalition's commitment to delivering 21st century communications in the regions and will deliver real benefits for our communities.

"We're taking a targeted approach this time around to deliver a clear economic benefit. We are calling on state, territory and local governments, as well as our parliamentary colleagues, to nominate mobile black spot areas in their region where economic as well as social benefits can be realised," Minister McKenzie said.

"Round 4 will also target improved mobile coverage for medical, educational and emergency services facilities, as well as along key transport routes and in towns that experience seasonal demand due to tourism."

The program has seen more than 600 of the total 867 base stations already delivered across the country under the first three rounds of the program. More than \$680 million has been generated in co-investment from state and local governments, carriers, businesses and local communities.

Local communities are encouraged to get in touch with their Federal Member of Parliament or local council to nominate mobile black spot locations.

The Government will soon call for applications from carriers to be selected through a competitive process. For more information on the program visit: www.communications.gov.au/mbsp

Joint ALGA-MAV response to Australia's Obesity Epidemic

The MAV joined ALGA to represent councils at the Melbourne hearing of the Senate Select Committee into the Obesity Epidemic in Australia.

ALGA acknowledged the seriousness of the obesity epidemic, especially for children, and recognised that a response has to be multifaceted and long term.

ALGA identified that local government's role in preventing obesity is primarily in the preventative and community health area. We know from research that the characteristics of the communities in which people live can have a significant impact on their health outcomes – for example opportunities to walk, cycle and for the case of children - play and having shops with healthy food options close by.

Over the past 10 years there have been various specific programs both from state and federal governments that have assisted local governments with preventative health measures. There have been very positive evaluations of these programs with better health outcomes for people and ultimately savings to federal and state health budgets.

ALGA called for a new financial support package of \$100 million over four years to invest in a Local Government Place Based Preventative Health Fund. This fund would utilise local government's capacity and resources aimed at improving health outcomes, for example through healthier eating, increased physical activity for children, and programs delivered with sport and recreation facilities and community groups.

Analysis undertaken on behalf of ALGA indicates this investment would have a cumulative Gross Domestic Product benefit by year three of \$292 million and create up to 1600 new jobs.

The MAV's response focused on the sector's role in health and wellbeing planning, with its presentation noting that councils have the community reach and capacity but need to be well-resourced and supported to scale-up and optimise ongoing work.

ALGA's presentation at the inquiry is part of our advocacy on behalf of local government in the lead up to the next federal election. More information about ALGA's federal election campaign and advocacy is available on www.allpoliticsislocal.com.au

ALGA's submission to the inquiry is available on the ALGA website.

The Committee is due to report by 26 November.

Australian cities produce \$127 billion at night

The Council of Capital City Lord Mayors (CCCLM) has completed the 2016 and 2017 research measuring the Australian night time economy.

Now in its eighth year of growth, the research captures the scale, diversity and direction of the development of local, state and territory and national night time economy activity.

CCCLM Chair, ACT Chief Minister Andrew Barr, welcomed the results of the research.

"Australia's city economies are the engine rooms of the nation, this research shows the increasing value that our residents, workers and visitors place on enjoying the varied and diverse activities and workplaces that are on offer around the country's largest city centres," he said.

The research demonstrates that the national night time economy continues to significantly contribute to the Australian economy as a whole, and between 2016 and 2017 the national night time economy out-performed the total Australian economy (3.4% compared to 3.1%). In 2017, the night time economy:

- comprises of 106,000 businesses;
- employs 1,087,000 people; and
- generated nearly \$127 billion in turnover.

Between 2016 and 2017, the number of businesses increased by 3.2%, employing an additional workforce of 3.7% and increased turnover by 3.1%.

Establishments predominantly involved in the food industry continue to be the main driver of the night time economy growth – rising from 57% of the sector in 2009 to 63% (67,000) in 2017. The drink and entertainment sectors also increased over the same period, but at a much slower rate.

State and territory results show that NSW and Victoria are the largest contributors to the night time economy, while Victoria and Queensland have grown at a faster rate than the national average. Similar to the national results, state and territory growth has been primarily driven by the food sector.

The report, available [here](#), provides analysis of each of the member-councils contributing to the report, including Australia's capital cities as well as the cities of Newcastle, Parramatta, Gold Coast, Port Phillip and Maroondah.

An online analysis tool is available to members of the Local Government Safe Cities Network, which provides ready access to night time economy areas of 88 largest city councils in Australia.

The continued growth in the night time economy is testimony to the strategies and initiatives city councils provide that facilitate successful and safe 24-hour cities.

The full report is available on the CCCLM website.

2018 PLA National Award Finalists for Park of the Year

The PLA Awards of Excellence recognise the best of the best of the parks and leisure industry across 12 categories. Finalists proceed to the national round by winning their state award category and are now up against their peers from across the country.

Congratulations to the Park of the Year finalists who were recently announced:

- NSW - North Sydney Council
- QLD - Gladstone Regional Council
- SA - Birdseye Studios and the Department of Environment, Water and Natural Resources
- VIC - Glen Eira City Council
- WA - City of Bunbury and Cardno Pty Ltd

Best of luck to all of award finalists! More information is available on the PLA awards website.

Do you have a bright idea to get Australians moving?

Who needs to get moving? The answer is, all of us! Physical inactivity remains a huge problem in Australia with 50% of adult Australians and only 1 in 5 children meeting the national physical activity guidelines.

The Heart Foundation, funded by the Australian Government, knows that getting more Australians to do more physical activity is vital to building heart health and reducing the risk of heart disease, currently Australia's biggest killer.

On a local level, being more active makes communities healthier, happier and more connected.

If your council has a great idea to get your community active, submit a 2-minute video, or 250 words, outlining the barriers to physical activity and your innovative idea to overcome them.

Finalists will be invited to explore their idea further and pitch it in a public forum. Up to eight grants of \$10,000 are available to help bring the idea to life.

Find out more on the Heart Foundation website.

Advancing sustainable purchasing in Australian local governments

As part of the PLUS Alliance composed of UNSW, Arizona State University (ASU), and King's College London (KCL), a research team at the University of New South Wales (UNSW) Business School is currently conducting a joint-global research on local governments' purchasing, procurement, and waste management.

The study aims to better understand the barriers and facilitators of effective purchasing, procurement, and waste management for local governments, including the social, economic, and environmental implications.

The team has already conducted research in several countries including US and Japanese local governments. They are now offering Australian councils the opportunity to be part of this project for comparative Australian data.

The team is inviting local government professionals (e.g., managers, directors, and officers) to participate in an anonymous and confidential 15 -20 minutes online-survey. They are specifically targeting professionals from the following fields of expertise:

1. Finance
2. Procurement
3. Waste management
4. Public works
5. City Planning
6. Environment/environmental compliance
7. Sustainability

The aim is to collect data from local governments with 10,000 or more residents in all states and territories.

This research has been reviewed and approved by The University of New South Wales' Human Research Ethics Committee. In case you have any complaints or concerns about the research study please email humanethics@unsw.edu.au or phone +61 2 9385 6222.

Similarly, if you would like to understand how your local government can access the team's global dataset and/or any other specific type of inquiry, please feel free to contact: Sandor G. Lukacs de Pereny on s.lukacsdepereny@unsw.edu.au

Sensible water use and protecting your greenspaces

Local governments across the country have embraced the greenlife revolution in an effort to achieve a 20% increase in urban greenlife by 2020.

Greenlife supports local government by contributing to:

- local commerce - research shows that customers prefer shopping in well-tended streets with large trees.
- water management - trees and plants act as a natural water filtration system, reducing the run-off entering sewer systems and waterways and reduce soil erosion

- cooler cities - trees reduce temperatures by up to 8°C, reducing air conditioner use and carbon emissions by an estimated 12-15% per annum
- health and wellbeing - people who live near parks are proven to exercise more and so have lower levels of obesity and diabetes
- workplace productivity - people working in a place with trees and plants are 17% more productive than those in bare spaces
- community connection - in addition to the mental and physical benefits, green space provide valuable places for people to connect to each other
- clean air - research has found that large, healthy trees remove approximately 70 times more air pollution than smaller healthy trees.

But with concerns about the drought and water restrictions on the horizon for many states, there may be some uncertainty about the use of water for greenlife.

The Nursery & Garden Industry is encouraging the sensible use of water for greenlife and has some tips to help.

- Local government specifiers should source trees and plants from accredited businesses. Businesses accredited under the Nursery Production FMS program are following the industry's Water Best Management Practice Guidelines. You can find a list of accredited growers [here](#).
- Residents should visit their local garden centre for advice on how to best apply water in gardens and containers.
- Look for products which have received the Smart Approved Water Mark particularly for the latest on innovative irrigation technologies.

For more information visit the www.ngia.com.au or contact the Nursery & Garden Industry Australia 1800 252 468.

Upcoming education session for council engineers

In an Australian first, the National Heavy Vehicle Regulator is holding a dedicated heavy vehicle access seminar for council engineers in late October to improve their understanding of the heavy vehicle management task.

Stakeholder Engagement Specialist Tim Hansen said the event is in direct response to industry's desire for council engineers to have increased knowledge and understanding of the challenges faced by industry.

"The Heavy Vehicle National Law is complex and anything we can do to help council engineers understand how to use the full options under the law to manage their local freight tasks is a good thing," Tim said.

"The seminar is for council engineers only as they are the decision makers of road access in their respective councils.

"The two-day event will be a combination of imparting information and a field trip to local crane and oversize overmass operators so the engineers can see firsthand the challenges of moving these types of vehicles which often have short lead times and need access approval quickly.

"We hope by bringing the different points of view together, everyone will benefit from an increased understanding of the heavy vehicle management task."

The agenda is currently being finalised and council engineers will be able to register for the event in the coming weeks.

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| <p>Development Services Yellow Divider</p> | <p>NIL</p> |

1.1 EMPLOYEE MOVEMENTS

New Staff:

- Sport & Recreation Coordinator – Permanent, full-time – 25/10/2018
- Environmental Officer – Permanent, full-time – 03/10/2018
- Waste Education Officer – Permanent, full-time – 15/10/2018

Staff Leaving:

- Ranger – Resignation – 11/09/2018
- CDO – Families & Children - Resignation – 12/09/2018
- Administration Officer Rangers – Resignation – 21/09/2018
- Asset/Data Collection Officer – End of Contract – 28/09/2018
- Economic Development Officer – Resignation – 28/09/2018

Other Staff Movements (Internal):

- Business Systems Analyst ICT to Business Systems Analyst Catalyst Project – Fixed-term Contract - 12/09/2018 to 31/12/2020

Current Recruitment Activity:

- Project Administrator (Catalyst Project) – Recruitment Progressing
- Administration Officer Property Services – Recruitment Progressing
- Assistant Supervisor Streetscapes – Recruitment Progressing
- Project Officer – Contributions Arrangements – Recruitment Progressing
- Administration Officer Rangers – Recruitment Progressing
- Economic Development Officer – Recruitment Progressing
- Customer Service Officer – Recruitment Progressing
- Building Administration Officer Swimming Pools – Recruitment Progressing
- Ranger – Recruitment Progressing
- CDO – Children & Families (Part-time) – Closes 20/09/2018
- Waste Collection Vehicle Operator – Closes 25/09/2018
- Building Surveyor – Closes 27/09/2018
- Solutions Architect – Closes 25/09/2018

- Business Analyst – HR & Payroll – Closes 25/09/2018
- Planning Services Information Officer – Closes 24/09/2018
- Business Systems Analyst – Closes 02/10/2018
- Operations Coordinator – Closes 01/10/2018
- Customer Experience Coordinator – Closes 01/10/2018
- Programs Coordinator – Closes 01/10/2018

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| <p>Development Services Yellow Divider</p> | <p>NIL</p> |

| TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS | | |
|---|----------------------------|--|
| ITEM | REFERRING COMMITTEE | COMMENTS |
| <p>Ordinary Council Meeting of Monday 25 June 2018: Matters for Referral – Cr C Wielinga</p> <p><i>“That the matter of additional play equipment, paths and landscaping at Bedfordale Hall be referred to the Technical Services Committee.”</i></p> | <p>Technical Services</p> | <p>Report is anticipated to be presented at a future Technical Services Committee Meeting.</p> |
| <p>Ordinary Council Meeting of Monday, 10 September 2018: Matters for Referral – Cr C Wielinga</p> <p><i>“That the matter of a review of the Dieback Treatment Policy be referred to the Technical Services Committee.”</i></p> | <p>Technical Services</p> | <p>Report is anticipated to be presented at a future Technical Services Committee Meeting.</p> |
| <p>Ordinary Council Meeting of Monday, 10 September 2018: Matters for Referral – Cr J Munn</p> <p><i>“That the matter of the environmental conflict between the urban forest policy and the need for solar panel use, especially in reference to long verges, be referred to the Technical Services Committee.”</i></p> | <p>Technical Services</p> | <p>Report is anticipated to be presented at a future Technical Services Committee Meeting.</p> |

TECHNICAL SERVICES DIRECTORATE
Works Program – September 2018 – November 2018



| Department | September 2018 | October 2018 | November 2018 |
|----------------------|--|--|---|
| City Projects | <ul style="list-style-type: none"> • Armadale Aquatic Centre redevelopment – construction continuing • Piara Waters (South-East) – works continuing • Armadale District Hall – construction continuing | <ul style="list-style-type: none"> • Armadale Aquatic Centre redevelopment – construction continuing • Piara Waters (South-East) – works continuing • Armadale District Hall – construction continuing | <ul style="list-style-type: none"> • Armadale Aquatic Centre redevelopment – construction continuing • Piara Waters (South-East) – works continuing • Armadale District Hall – construction continuing |
| Civil Works | <p><u>Construction</u></p> <ul style="list-style-type: none"> • Install new footpath Dale Road (continue) • Administration Centre Car Park Resurfacing • Landfill Site Signage Installation • Install Manhole at Millen St • Harrisdale Primary School car park modification | <p><u>Construction</u></p> <ul style="list-style-type: none"> • Install new footpath Soldiers Road • Install Roley Pools Heritage Walk Trail | <p><u>Construction</u></p> <ul style="list-style-type: none"> • Duri Street Resurfacing • Harber Drive Resurfacing • Banksia Road Kerb Replacement • Sidcup Way Kerb Replacement • Oakfield Place Kerb Replacement |
| | <p><u>Maintenance</u></p> <ul style="list-style-type: none"> • Routine maintenance as per Program • Contract road sweeping • Car park and path sweeping • Footpath defects • Car park maintenance • Road patching and crack sealing • Balannup Drain maintenance • Car park lighting inspections • Programmed basins maintenance • Kerbing and roundabout inspections and repairs | <p><u>Maintenance</u></p> <ul style="list-style-type: none"> • Routine maintenance as per Program • Contract road sweeping • Car park and path sweeping • Footpath defects • Road patching and crack sealing • Balannup Drain maintenance • Car park lighting inspections • Kerbing and roundabout inspections and repairs • Planned vegetation control • Weed spraying for compensating/retention basins | <p><u>Maintenance</u></p> <ul style="list-style-type: none"> • Routine maintenance as per Program • Contract road sweeping • Car park and path sweeping • Footpath defects • Road patching and crack sealing • Balannup Drain maintenance • Car park lighting repairs • Kerbing and roundabout inspections and repairs • Planned vegetation control drains • Weed spraying for compensating/retention basins • Bridge inspections |



| Department | September 2018 | October 2018 | November 2018 |
|---------------------------|---|--|--|
| Engineering Design | <ul style="list-style-type: none"> • Balannup Road service relocation (DCS) • Balannup/Ranford Road lighting upgrade (Black Spot) • Fourth Road power undergrounding and street lighting upgrade • Forrest Road upgrade – Eighth Road to Townley Street (MRRG) • Powell Crescent extension – Forrest Road to Tijuana Road (MRRG) • 2018/19 Black Spot SBS design amendments • 2018/19 MRRG amendments and issued • 2018/19 footpath designs • 2018/19 lighting program • Harrisdale Primary School – Issue Kiss and Drive | <ul style="list-style-type: none"> • Balannup Road service relocation (DCS) • Balannup/Ranford Road lighting upgrade (Black Spot) - Acquittal • Fourth Road power undergrounding and street lighting upgrade • Forrest Road upgrade – Eighth Road to Townley Street (MRRG) • Powell Crescent extension – Forrest Road to Tijuana Road (MRRG) • 2018/19 Black Spot SBS design amendments • 2018/19 MRRG issued (pending approval) • 2018/19 footpath designs - assess estimates • 2018/19 lighting program – submit to WP • 2018/19 LATM – Canning Mill Road issue • Commercial Road access investigation (Alfred Skeet) | <ul style="list-style-type: none"> • Balannup Road service relocation (DCS) • Fourth Road power undergrounding and street lighting upgrade • Forrest Road upgrade – Eighth Road to Townley Street (MRRG) • Powell Crescent extension – Forrest Road to Tijuana Road (MRRG) • 2018/19 Black Spot SBS design amendments • 2018/19 MRRG (waiting approval/amendments) • 2018/19 footpath designs - finalise designs • 2018/19 lighting program – scoping • 2018/19 Streetscape – issue Gribble Avenue • Commercial Road access investigation (Alfred Skeet) |



| Department | September 2018 | October 2018 | November 2018 |
|----------------------------|--|--|--|
| Parks - Development | <u>Design</u> <ul style="list-style-type: none"> • Various project RFQs • Various civil works design input • Wungong Urban Managed Aquifer Recharge Scheme Proposal • Newhaven POS drainage rectification works, Erade Park • Various Drainage renewal works • Tredale Field Park upgrade design • Warton Road roundabouts • Migrant Park Stage 2 | <u>Design</u> <ul style="list-style-type: none"> • Various project RFQs • Various civil works design input • Wungong Urban Managed Aquifer Recharge Scheme Proposal • Newhaven POS drainage rectification works, Erade Park • Various Drainage renewal works • Tredale Field Park upgrade design • Migrant Park Stage 2 • Frye Park POS F Strategy design | <u>Design</u> <ul style="list-style-type: none"> • Various project RFQs • Various civil works design input • Wungong Urban Managed Aquifer Recharge Scheme Proposal • Newhaven POS drainage rectification works, Erade Park • Various Drainage renewal works • Tredale Field Park upgrade design • Migrant Park Stage 2 • Frye Park POS F Strategy design |
| | <u>Harrisdale/Piara Waters</u> <ul style="list-style-type: none"> • Various landscape works submissions under review • Various landscape works in pre-handover period | <u>Harrisdale/Piara Waters</u> <ul style="list-style-type: none"> • Various landscape works submissions under review • Various landscape works in pre-handover period | <u>Harrisdale/Piara Waters</u> <ul style="list-style-type: none"> • Various landscape works submissions under review • Various landscape works in pre-handover period |
| | <p style="text-align: center;">Metropolitan Redevelopment Authority Area Works</p> <u>Wungong</u> <ul style="list-style-type: none"> • Various landscape works submissions under review | <p style="text-align: center;">Metropolitan Redevelopment Authority Area Works</p> <u>Wungong</u> <ul style="list-style-type: none"> • Various landscape works submissions under review | <p style="text-align: center;">Metropolitan Redevelopment Authority Area Works</p> <u>Wungong</u> <ul style="list-style-type: none"> • Various landscape works submissions under review |



| Department | September 2018 | October 2018 | November 2018 |
|----------------------------|---|--|--|
| Parks - Development | <p>Capital</p> <ul style="list-style-type: none"> • Various capital works projects • Warton/Ranford/Skeet Road landscaping contract admin • Balannup Drain landscaping contract admin • Cross Park cricket net relocation (RKCC) • Cross Park southern nets renewal • Minnowarra Park dredge and landscape project reinstatements • Alex Wood Drive landscaping • Benbecula playground upgrade • Warton Road median supplementary planting • Erica St POS Precinct G upgrade • Harrisdale Oval storage shed • John Dunn baseball cages • John Dunn/Rossiter/Harrisdale Oval wetting agent injection systems • Fletcher Park Irrigation Cubicle & Mainline upgrade • Migrant Park Stage 1 • Wright Rd Landscaping Mason to Kellogg • Warton Rd Stage 3 RABs 7 Top Up medians | <p>Capital</p> <ul style="list-style-type: none"> • Various capital works projects • Balannup Drain landscaping contract admin • Groundwater production bores - Cross Park • Warton/Ranford/Skeet Road landscaping contract admin • Cross Park cricket net relocation (RKCC) • Cross Park southern nets renewal • Alex Wood Drive landscaping • Benbecula playground upgrade-Rock supply only • Harrisdale Oval storage shed • Villatella Park shade structure • Springdale Spectator seating • John Dunn/Rossiter/Harrisdale Oval wetting agent injection systems • John Dunn baseball cages • Whitley Park Drainage Rectifications • Wright Rd Landscaping Mason to Kellogg • Warton Rd Stage 3 RABs & Top Up medians • Ranford Rd St3 Alex Wood to Tonkin • Migrant Park Stage 1 | <p>Capital</p> <ul style="list-style-type: none"> • Various capital works projects • Balannup Drain landscaping contract admin • Groundwater production bores - Cross Park • Warton/Ranford/Skeet Road landscaping contract admin • Cross Park cricket net relocation (RKCC) • Cross Park southern nets renewal • Alex Wood Drive landscaping • Benbecula playground upgrade-Rock supply only • Harrisdale Oval storage shed • Villatella Park shade structure • Springdale Spectator seating • John Dunn/Rossiter/Harrisdale Oval wetting agent injection systems • Whiteley Park Drainage Rectifications • Ranford Rd Stage 3 Alex Wood to Tonkin • Migrant Park Stage 1 • Migrant Park Stage 2 |
| Parks Operations | <p>Maintenance</p> <ul style="list-style-type: none"> • Contract landscape maintenance • Contract play space maintenance • Scheduled mowing and general maintenance • Irrigation maintenance • Bushland maintenance • Civic precinct maintenance • Contract new estate maintenance • Contract streetscape maintenance • Customer requests • Contract barbecue cleaning • Contract street tree maintenance • Urban Forest plantings maintenance and watering • Bridge and boardwalk upgrade | <p>Maintenance</p> <ul style="list-style-type: none"> • Contract landscape maintenance • Contract play space maintenance • Scheduled mowing and general maintenance • Irrigation maintenance • Bushland maintenance • Civic precinct maintenance • Contract new estate maintenance • Contract streetscape maintenance • Customer requests • Contract barbecue cleaning • Contract street tree maintenance • Urban Forest plantings maintenance and watering • Bridge and boardwalk upgrade | <p>Maintenance</p> <ul style="list-style-type: none"> • Contract landscape maintenance • Contract play space maintenance • Scheduled mowing and general maintenance • Irrigation maintenance • Bushland maintenance • Civic precinct maintenance • Contract new estate maintenance • Contract streetscape maintenance • Customer requests • Contract barbecue cleaning • Contract street tree maintenance • Urban Forest plantings maintenance and watering • Bridge and boardwalk upgrade |



| Department | September 2018 | October 2018 | November 2018 |
|-------------------------------|--|--|---|
| Environmental Services | <p><u>Projects</u></p> <ul style="list-style-type: none"> • Landfill Flare Audit • LED Street lighting Business Case completion • Carbon and Energy Accounting System contract award and commencement • Fauna monitoring – Bungendore Park • Wungong Concept Plan – award contract, Cultural Heritage Management Plan • Bungendore Park, Lloyd Hughes, Shepherd Court, Fletcher Park – weed and vegetation mapping contract award • Dieback control – ongoing on a three yearly cycle in City reserves • Water quality monitoring – ongoing in north Forrestdale area (DCS funded) • Water quality monitoring – annual report produced and reviewed • Creyk Park (Forrestfield Complex) fencing installation • Fletcher Park rehabilitation works – procurement process (January implementation) • Finalisation of contract/negotiations with new contractor for Hopkinson Road Landfill and Recycling Facility • Design Works – capital works items from Roleypools Management Plan (summer installation) | <p><u>Projects</u></p> <ul style="list-style-type: none"> • Landfill Flare Audit – Issue of Application for Carbon Credits to Federal Governments • LED streetlighting – review of business case and development of delivery strategy • Carbon and energy consumption in buildings – review process • Fauna monitoring – Bungendore Park • Wungong Concept Plan – develop Cultural Heritage Management Plan • Bungendore Park, Lloyd Hughes, Shepherd Court, Fletcher Park – weed and vegetation mapping delivery • Dieback control – ongoing on a three yearly cycle in City reserves • Water quality monitoring – ongoing in north Forrestdale area (DCS funded) • Fletcher Park rehabilitation works – Procurement process (January implementation) | <p><u>Projects</u></p> <ul style="list-style-type: none"> • Wungong Concept Plan Area – development of Cultural Heritage Management Plan • Development of an Environmental Management Framework including review of SoE report and LBS • Review Streamcare Program • LED streetlighting – review of business case and development of delivery strategy • Carbon and energy consumption in buildings – review process • Bungendore Park – signage project - installation • Fauna monitoring – Bungendore Park • Bungendore Park, Lloyd Hughes, Shepherd Court, Fletcher Park – weed and vegetation mapping delivery • Water quality monitoring – ongoing in north Forrestdale area (DCS funded) • Fletcher Park rehabilitation works – procurement process (January implementation) |
| | <p><u>Friends Groups</u></p> <ul style="list-style-type: none"> • Assessment of grant applications and confirmation of allocation to Friends Groups • Support to Friends Groups as part of community planting days | <p><u>Friends Groups</u></p> <ul style="list-style-type: none"> • Coordination of bi-monthly BEWG meeting • Support to Friends Groups as part of community planting days | <p><u>Friends Groups</u></p> <ul style="list-style-type: none"> • Support to Friends Groups - promote and assist events, on-ground delivery of environmental works, grant applications, training etc • Fire: Resilience and Recovery event at Roleystone Hall (04/11/2018) |
| | <p><u>Armadale Gosnells Landcare Group</u></p> <ul style="list-style-type: none"> • Nature’s Beauty Revealed Event – City of Armadale Environmental Centre • Continued weed control and revegetation activities at nine City of Armadale sites | <p><u>Armadale Gosnells Landcare Group</u></p> <ul style="list-style-type: none"> • Continued weed control and revegetation activities at nine City of Armadale sites • Kelmscott Show event – has a stall at the event | <p><u>Armadale Gosnells Landcare Group</u></p> <ul style="list-style-type: none"> • Continued weed control and revegetation activities at nine City of Armadale sites • AGLG 20 Year Celebration Event |



| Department | September 2018 | October 2018 | November 2018 |
|-------------------------------------|--|---|--|
| Environmental Services cont. | <p><u>Switch Your Thinking</u></p> <ul style="list-style-type: none"> • Sustainable House Day bus tour • Hosting South East Sustainable Schools networking meeting • Presenting at Kids Teaching Kids forum • Presenting at Biology Earth and Environmental Science Day hosted by North Metro TAFE • Formative research for messaging relating to Smart Cities and Suburbs project • Launch Modern Cloth Nappy trial as per grant agreement with State Government • Receive and handover four portable water fountains | <p><u>Switch Your Thinking</u></p> <ul style="list-style-type: none"> • Presenting at Cities Power Partnership summit on NSW • Young Re-inventor of the Year competition closes • Launch Change Markers – Plastic initiative • Install hardware for Smart Cities and Suburbs project | <p><u>Switch Your Thinking</u></p> <ul style="list-style-type: none"> • Test integration of devices, signs and website for Smart Cities and Suburbs project • Modern Cloth Nappy Trial pilot workshop to be delivered at Roleystone Family Centre • Deployment of community survey |



| Department | September 2018 | October 2018 | November 2018 |
|----------------------------|---|---|---|
| Property Management | <u>Design</u> <ul style="list-style-type: none"> Electrical layout of the Arena and Gwynn Park Forrestdale Oval and associated Buildings | <u>Design</u> <ul style="list-style-type: none"> Kelmscott Hall Refurbishment works Armadale Library additional space | <u>Design</u> <ul style="list-style-type: none"> Roleystone Theatre/Hall |
| | <u>New Works</u> <ul style="list-style-type: none"> Buildings power upgrade from sub-station, electrical consultant to liaise with Western Power, Armadale Arena – ongoing Various works to main administration building as a result of the AC installation | <u>New Works</u> <ul style="list-style-type: none"> Buildings power upgrade from sub-station, electrical consultant to liaise with Western Power, Armadale Arena – ongoing | <u>New Works</u> <ul style="list-style-type: none"> Buildings power upgrade from sub-station, electrical consultant to liaise with Western Power, Armadale Arena – ongoing Armadale Library additional space works commence |
| | <u>Upgrade</u> <ul style="list-style-type: none"> Springdale Pavilion access ramp upgrade Forrestdale Sports Club porch Champion Centre and Seville Grove Library works | <u>Upgrade</u> <ul style="list-style-type: none"> Champion Centre Seville Grove Library works | <u>Upgrade</u> <ul style="list-style-type: none"> Champion Centre Seville Grove Library works Kelmscott Hall Works commence |
| | <u>Maintenance</u> <ul style="list-style-type: none"> Programmed maintenance works continue in all of the City’s buildings, and include: <ul style="list-style-type: none"> Electrical Safety Program – testing and tagging Air conditioning maintenance – monthly including a review of existing units Alarm change overs – domestic to commercial 4G units various sites due to Telstra cutting telephone lines Fire services – contractor to be appointed Asbestos register/monitoring - ongoing Building Condition Reports - ongoing | <u>Maintenance</u> <ul style="list-style-type: none"> Programmed maintenance works continue in all of the City’s buildings, and include: <ul style="list-style-type: none"> Electrical Safety Program – testing and tagging Air conditioning maintenance – monthly including a review of existing units Alarm change overs – domestic to commercial 4G units various sites due to Telstra cutting telephone lines Fire services – contractor to be appointed Asbestos register/monitoring - ongoing Building Condition Reports - ongoing | <u>Maintenance</u> <ul style="list-style-type: none"> Programmed maintenance works continue in all of the City’s buildings, and include: <ul style="list-style-type: none"> Electrical Safety Program – testing and tagging Air conditioning maintenance – monthly including a review of existing units Alarm change overs – domestic to commercial 4G units various sites due to Telstra cutting telephone lines Fire services – contractor to be appointed Asbestos register/monitoring - ongoing Building Condition Reports - ongoing |



| Department | September 2018 | October 2018 | November 2018 |
|----------------------------------|--|--|--|
| Subdivisional Development | <u>Strategic Referrals</u> <ul style="list-style-type: none"> Cell H Wungong SP Cell G Wungong SP Anstey Road SP Lake Rd SP – Area A1 Harrisdale Green Small Lots Justice Precinct Anstey Road | <u>Strategic Referrals</u> <ul style="list-style-type: none"> Cell H Wungong SP Cell G Wungong SP Anstey Road SP Harrisdale Green Small Lots Justice Precinct Anstey Road The Avenues | <u>Strategic Referrals</u> <ul style="list-style-type: none"> Cell H Wungong SP Cell G Wungong SP Anstey Road SP The Avenues |
| | <u>Water Management</u> <ul style="list-style-type: none"> Forrestdale Business Park West UWMP Precinct F WMP (hold) Avenues Stage 9-21 Hilbert Park Shepard Court LWMS Springtime UWMP Lot 9006 Reilly Road | <u>Water Management</u> <ul style="list-style-type: none"> Forrestdale Business Park West UWMP Precinct F WMP (hold) Avenues Stage 9-21 Hilbert Park Lot 3 Rowley Road | <u>Water Management</u> <ul style="list-style-type: none"> Forrestdale Business Park West UWMP Precinct F WMP (hold) Avenues Stage 9-21 Hilbert Park Lot 3 Rowley Road |
| | <u>Civil Works Assessment</u> <ul style="list-style-type: none"> Lot 800, 9504, 9040 Ranford Road Lot 500 Nicholson Sienna Wood Cell D Stage 9A FP3 Stage 2 Lot 23 Eleventh Road The Avenues 7A | <u>Civil Works Assessment</u> <ul style="list-style-type: none"> Lot 800, 9504, 9040 Ranford Road Lot 500 Nicholson Sienna Wood Cell D Stage 9A Harrisdale Green Small lots Herron Park Stage27 | <u>Civil Works Assessment</u> <ul style="list-style-type: none"> Lot 800, 9504, 9040 Ranford Road Lot 500 Nicholson Sienna Wood Cell D Stage 9A Harrisdale Green Small lots Herron Park Stage27 Lot 23 Eleventh |
| | <u>Civil Construction</u> <ul style="list-style-type: none"> Mason Green Stage 8 Lot 21 Eleventh Road Lot 9503 Ranford (Petrol) Newhaven Grove Stage 17 FP3 Stage 1 Kamara Stage 2 Maddox 2B Sienna Wood Cell D/7 | <u>Civil Construction</u> <ul style="list-style-type: none"> Mason Green Stage 8 Lot 21 Eleventh Road Newhaven Grove Stage 17 FP3 Stage 1 Harrisdale Green Small Lots Lot 23 Eleventh Road Lot 16 Eleventh Road Maddox 2B Sienna Wood Cell D/7 | <u>Civil Construction</u> <ul style="list-style-type: none"> Lot 21 Eleventh Road Newhaven Grove Stage 17 Harrisdale Green Small Lots Lot 23 Eleventh Road Lot 16 Eleventh Road Sienna Wood Cell D/7 |



Information Bulletin

Issue No.16/2018

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| Information to Standing Committees | |
| <p>Technical Services Green Divider</p> | <p>Outstanding Matters and Information Items Various Items..... T-1 Monthly Departmental Reports Technical Services Works Programme T-2</p> |
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| <p>City Strategy Lilac Divider</p> | <p>NIL</p> |
| <p>Development Services Yellow Divider</p> | <p>NIL</p> |

| COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS | | |
|--|-----------------------|---|
| ITEM | DEPT. | ACTION/STATUS |
| <p><u>Investigation of Assistance Walks for Disabled Persons in Natural Environment</u> <i>(Refer Item 5.2 of Committee Services Committee Meeting 4 April 2017)</i> That the matter be referred to the relevant Directorate for action and/or report to the appropriate Committee <i>(Cr Stewart)</i></p> | Community Development | Addressed in the Trails Master Plan report to Community Services Committee Meeting on 4 September 2018. |
| <p><u>Homelessness in the Community</u> <i>(Matters for referral – Council Meeting 27 November 2017)</i> That the matter of the growing number of homeless people and beggars within the City’s town centres be referred to the Community Services Committee. <i>(Cr R Butterfield)</i></p> | Community Development | Awaiting Councillor comment. |

| EVENTS CALENDAR - SEPTEMBER – OCTOBER 2018 | | |
|---|-------------------|----------------------------------|
| Name of Event | Venue | Date |
| Open Studio Arts Trail | Various locations | 7-9, 14-16, 21-23 September 2018 |
| Hawkers Markets | Memorial Park | 26 October 2018 |

| LIBRARY UPCOMING EVENTS – SEPTEMBER - OCTOBER 2018 | | |
|---|----------------------|---|
| Name of Event | Venue | Date |
| Armadale Writers' Award | All CoA Libraries | 1 – 30 September |
| Fun and cheap ways to organise your home | Armadale Library | 12 September, 1.30 – 2.30pm |
| Python in the Library | Armadale Library | 15, 22 & 29 September, 2 – 3pm |
| Sorting Digital Photos | Armadale Library | 19 September, 1.30 – 2.30pm |
| Australian Reading Hour: Story Dogs with Erik and Friends | Armadale Library | 20 September, 4 – 5pm |
| Beat the Bugs Puppet Show! | Kelmscott Library | 25 September, 11.30am - noon |
| Freedom Fairies: Dreamcatchers & Wands | Kelmscott Library | 26 September, 10am - noon |
| Dreamcatchers are Magic! | History House Museum | 27 September, 10 – 11.30am |
| Bananas the Clown! | Armadale Library | 28 September, 11 – 11.45am |
| NAO Robotics Workshop (5 – 7 year olds) | Armadale Library | 1 October, 10 – 10.45am |
| NAO Robotics Workshop (8 – 11 year olds) | Armadale Library | 1 October, 11 – 11.45am |
| NAO Robotics Workshop (12 – 15 year olds) | Armadale Library | 1 October, 1 – 1.45pm |
| Crafternoon | Kelmscott Library | 2 October, 2 – 3pm |
| Lego at the Library | Armadale Library | 4 October, 2 – 3pm |
| Learn to Sketch with Jude Scott | Armadale Library | 8 October, 2 – 3.30pm |
| Bullet Journaling with Amanda Kandle | Armadale Library | 15 October, 1.30 – 2.30pm |
| Learning English Through Storytime | Armadale Library | This series begins 15 October, 9.30 – 10.30am |
| An afternoon with Anna Jacobs | Armadale Library | 23 October, 2 – 3pm |
| Great Bush Stories with Graham Seal | Armadale Library | 26 October, 2 – 3pm |
| The pleasures and pitfalls of publishing a family history | Armadale Library | 30 October, 2 – 3pm |
| Exhibition | History House Museum | Ongoing until 31 October |

COMMUNITY PLANNING

COMMUNITY PLANNING DEPARTMENT OVERVIEW

Planning for community facilities and services in the City’s established and growth areas, involving;

- Social planning – determining community need and evidence for grants
- Community facilities planning
- Financial Modelling and managing external grants
- Aligning/coordinating internal and external stakeholders

COMMUNITY FACILITIES PLANNING PROJECT UPDATES

| PROJECT | STATUS |
|--|---|
| Cross Park Cricket/Netball Pavilion | <ul style="list-style-type: none"> ▪ CSRFF grant application will be re-submitted in September 2018. ▪ Australian Sports Commission Grant will be submitted in September 2018 |
| Forrestdale Hub Feasibility Study | <ul style="list-style-type: none"> ▪ Underway, to be reported to Council in late 2018. |
| John Dunn Memorial Park BMX Facility Feasibility Study | <ul style="list-style-type: none"> ▪ Community survey completed and workshop scheduled. ▪ To be reported to Council in November. |
| Creyk Park Pavilion Upgrade Feasibility | <ul style="list-style-type: none"> ▪ Further investigations required, report in 2019 |
| Roleystone Men’s Shed | <ul style="list-style-type: none"> ▪ Working with group on a Development Application for WAPC |
| Lance Morgan Pavilion | <ul style="list-style-type: none"> ▪ Working with HOIG and Roleystone Gymnastics about a new agreement to collocate at the Pavilion. |
| Roleystone Theatre | <ul style="list-style-type: none"> ▪ Further report to Council in December. |
| Wungong Urban – community facilities | <ul style="list-style-type: none"> ▪ Wungong Urban Development Contribution Scheme currently under review |
| Trails Network Plan | <ul style="list-style-type: none"> ▪ Underway following recommendation C25/9/18 ▪ Seeking Lotterywest funds |

SOCIAL PLANNING

Provides research and analysis for social infrastructure required by the City’s growing and rapidly changing communities.

Current projects:

- Published a ‘Demographic Insights’ report which provides data and an overview of the 2016 census for the City’s suburbs. The report can be used to target resources, inform funding applications, inform decision making, and flag topics requiring further investigation
- Social Impact statement to support the City Centre Structure Plan – Opportunities to interrupt cyclical disadvantage

SOCIAL PLANNING (continued)

- Implementation of the City’s Engagement Strategy – which involves training and establishing a digital platform.

| COMMUNITY INFRASTRUCTURE EXTERNAL GRANTS SCHEDULE | | | | |
|---|--|--------------------------------|----------------------------------|--|
| EXTERNAL GRANTS SCHEDULE (as at 16.7.18) | | | | |
| Project | Funding Source | Grant Amount Sought(\$) | Grant Amount Received(\$) | Status |
| Armadale District Hall Upgrade | Lotterywest | 1,000,000 | 1,000,000 | Grant being actively managed |
| Indoor Aquatic Centre | NSRF (National Stronger Regions Fund) | 10,000,000 | 10,000,000 | Grant being actively managed |
| Indoor Aquatic Centre | DSR (CSRFF) | 1,000,000 | 1,000,000 | Grant being actively managed |
| Lighting Upgrade - Gwynne Park - John Dunn - William Skeet | DSR (CSRFF) | 550,000 | 366,666 | Grant being actively managed |
| Seville Grove Library/Champion Centre | Lotterywest | 4,060,000 | 4,060,000 | Grant being actively managed |
| Cross Park Cricket and Netball Pavilion | DSR (CSRFF) | 430,000 | 0 | Resubmitted in September 2018 |
| Cross Park Cricket and Netball Pavilion | National Local Sports Infrastructure Grant | 500,000 | 0 | Submitted in September 2018. Notification due in November 2018 |
| | TOTALS | 17,540,000 | 16,426,666 | |

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

The Community Development Department aims to build a safe, healthy and connected community through the facilitation of community programs and services.

This includes four areas of focus:

- Places Activation
- Partnerships
- Community Engagement
- Capacity Building

The Community Development Department comprises the following teams:

- Community Development
- Indigenous Development
- Arts and Major Events
- Volunteer Services

YOUTH

Armadale Aspire

The City's Armadale Aspire youth career development program concluded on Monday 27 August in a formal graduation evening at Kelmscott Hall. Deputy Mayor Ruth Butterfield addressed the audience of participants, school Principals and representatives, business Directors, families and City staff. The 30 Year 10 students accepted Certificates of Achievement and special mentions, while three students were selected and awarded work experience opportunities with Beaver Tree Services, Daly and Shaw and Explosive Dance. The Program, which coupled career-development workshops with local industry tours, proved another success with 96% of participants reporting they felt better equipped to seek and gain employment as a result of the skills and knowledge they had developed through the Program. 75% of the participants noted they did not previously have many of the skills learnt during the program, and further to this 96% of the students indicated they would use the skills they developed in the Program to further their careers. Further Post-Program evaluation will be conducted in future months though school partners have already reported student growth in confidence, self-awareness and ability to work in a team environment. Student anecdotal feedback also cemented the Program's results:

“Meeting with the business owners and hearing their stories made me feel like “if they can do it, I can.” – Meleane

“They don't teach us these skills at school” – Jordan

“The Program made me feel like I can have a better and stronger future” – Josh

YOUTH (continued)



The Kinetic Youth Engagement Program

As a direct outcome of proudly representing Armadale young people at the Public Health Advocacy Institute of WA (PHAIWA) *Children’s Environment & Health Local Government Policy Awards* in August, the Commissioner for Children & Young People will visit the Kinetic group this month to discuss their ideas and hear more detail on their projects.

Commissioner Colin Pettit approached the young people after hearing their speech on the projects they are actioning in Armadale focusing on changing the perception of Armadale youth. He will visit the group on Tuesday 11 September to further discuss their projects to date and encourage them to have their voices heard. The group are creating a short video resource as part of their third project; “Youth voice, empowerment & leadership” detailing their project and outcomes so far. This resource is intended to be promoted through the community, their individual networks and schools and will be shown to the Commissioner during his visit.

King of the Hill Skate and Scooter Competition

In addition to the City’s free skate clinics for the community commencing on 1 September in partnership with Skateboarding WA, the City will host the first qualifier of the annual *King of the Hill* skate and scooter competition on Thursday 27 September at Cross Park Skatepark, Roleystone. King of the Hill is a collaborative initiative between Cities of Armadale, Belmont, Canning and Gosnells and headspace Armadale. The series invites young people to participate in the free competition through a series of qualifying heats across the South East Corridor, concluding in a Final which will take place during and highlight 2018 Mental Health Week. This project aims to destigmatise and raise awareness of mental health among young people, particularly young males.

YOUTH (continued)

Armadale Youth Network

The City chairs and coordinates the Armadale Youth Network (AYN) comprising more than 200 people representing government departments, not for profits, commissioning bodies, schools and other sectors working locally to improve outcomes for local young people.

The CDO – Youth and WA Police representative pitched the AYN Connect project at the August meeting, which was met with unanimous support by all present members. AYN Connect will see all AYN partners come together and facilitate one day workshops at five main local primary schools – Year 6 student body (Term 3, 2019) and five major local high schools – Year 7 student body (Term 1, 2019). The workshops will address major youth issues including; mental health, drug and alcohol support, homelessness, domestic violence and a host of other topics. A key objective will be to increase youth and parent awareness of support available locally for young people, in addition to strengthening relationships and awareness of the AYN partner agencies with schools, parents and students. The project arose in response to growing requests from local primary and high schools and recurring youth issues raised at AYN meetings this year. A working group will be established and meetings will commence this month.

CHILDREN AND FAMILIES

Armadale Early Years Network

The Armadale Early Years Youth Network (AEYN) meeting held in August saw the implementation of some of the top priorities identified as essential for enriching value to members. This included having both a Guest Speaker; Marie Slattery from the Valuing Children Initiative and a Member Agency Showcase, where regular members have an allocated time on the Agenda to share a more in-depth insight into their program and/or agency. At the August meeting two agencies took up this opportunity; In-School employment Service by Minderoo and Parents Next by Communicare. This provided a complementary opportunity for members to hear about the similarities and differences between the two programs which are funded to engage parents on parenting payments into work.

19 individuals attended the August meeting equivalent to the highest number of attendees at any one meeting during 2017/2018. Attendance data has been compiled for the 2017/2018 year to enable baseline comparisons, identify trends and track which agencies are attending. An analysis of this data indicates:

- participation of 25 individual agencies in 2017/2018
- An average of 12 participants per meeting with greater attendance evident at meetings with guest speakers and
- Representatives from 5 agencies attending 50% or more the scheduled meetings (including Communicare, Mundarda Child Care Centre, Armadale Community Family Centre, Autism Association of WA and the City of Armadale).

The current membership list has 364 individuals. This list is currently being reviewed to determine actual attendees, individuals who wish to remain on the mailing list only, changes in positions and or changes due to funding for programs (such as the recent change of the Family Support Network funding from Parkerville Children and Youth Care to Centrecare).

CHILDREN AND FAMILIES (continued)

Holly-ann Martin from Safe4Kids, has agreed to offer a free 1hour professional development session for AEYN addressing ‘*A shared language for talking about Child Safety and Understanding the Royal Commission into Institutional Responses to Child Sexual Abuse Recommendations*’.

Children’s Week

National Children’s Week is held from the Friday 19 October to Sunday 10 October 2018. To support the great work by services in the City of Armadale and members of the AEYN, the City is coordinating a joint promotional flyer.

The City is also collaborating with Grovelands Primary School and Jump Carey Early Learning in Harrisdale to offer Protective Behaviours Workshops during this week for Parents and Community Members and Educators, Parents and Community Members respectively. The opportunity to host Protective Behaviours was opened to all Primary Schools, with Grovelands expressing interest first. Links have been made to the Protective Behaviours Session on offer through Communicare and the other two schools who expressed interest, being Neerigen Brook Primary and Harrisdale Primary. Jump Carey Learning was able to offer their Auditorium to host the workshop making places available for up to 600 people.

Australian Early Development Census

A questionnaire has been distributed to the 19 Early Learning and Care Centres in the City to ascertain current understanding of the Australian Early Development Census (AEDC), previous involvement in AEDC information sessions, interest in learning more about the AEDC and potential support required to improve developmental outcomes for children. The varied responses indicate that Educators require support to share information with families about how activities delivered in the Centre, beyond reading and writing, contribute to children’s development.

The 2018 AEDC data is soon to be made available to schools, however, the community level data is not going to be available until March/April 2019. The Principal of Westfield Park Primary School is hosting an ‘Unpacking Your AEDC Data’ workshop on the 18 October with the participating schools from the local area Principals Forum. Opportunities may exist post this session to support local primary schools.

Protective Behaviours – Primary Prevention Initiative with Camillo Mothers of Pre-schoolers (MOPs).

The City has partnered with the Camillo Mothers of Pre-schoolers (MOPs) to hold a series of Protective Behaviours Sessions starting on 20 August and facilitated by Protective Behaviours WA. Three sessions were held on this date. The Parents workshop was attended by 32 individuals, the Mums and Bubs Workshop was attended by eight individuals and 15 Children attended the Kids Workshop.

An analysis and comparison and contrast of the different workshops can be made on the conclusion of this workshop.

POSITIVE AGEING, ACCESS AND INCLUSION (continued)

Skilled 4 Life – Organisational Workshop

The City is coordinating series of Life Skills workshops to community members 40 years and over. The workshops are aimed at helping residents organize their personal documents and learn new skills that will allow them to get their affairs in order. The workshops also provide an insight into the pitfalls of not being organized in times of personal crisis such as the loss of a loved one, or during the aftermath of a natural disaster.

Following the successful Organisational Workshop which took place in July, which was attended by 27 people over the age of 55 years old, the City will be hosting three more workshops which will focus on the following topics:

Are you Willing? An insight into what you need for Wills – Power of Attorney and Medical Guardianships

9 October

4.30pm Light Refreshments

5pm – 6.30pm Workshop

Function Room, City of Armadale

Are you Retirement Ready? – Planning on what to do in retirement and if you are ready!

30 October

4.30pm Light Refreshments

5pm – 6.30pm Workshop

Function Room, City of Armadale

Rewarding Resumes and Job Application Strategies for people over 45 years old

Early 2019

Positive Ageing Sessions

The August Positive Ageing sessions also followed an orderly-life theme with Selva Stenross, the Principal Lawyer from Citizens Advice Bureau delivering presentations on “Wills – What you need to consider” and “Enduring Power of Attorney and Enduring Power of Guardianships”. These two Positive Ageing Sessions had 51 community members attend.

Disability Access and Inclusion Reference Group (DAIRG)

The DAIRG met on Thursday 16 August. The group is currently made up of members from the community, Local Government and business to provide feedback on behalf of people living with disabilities in the City.

At the August meeting a range of topics and were presented and discussed with additional information provided by three guest speakers - Denver D’Cruz Inclusion Solutions on the Club Abilities Project, Jane Elton from the City’s Community Planning Team on Built Design and Mike Harkin from the City’s Recreation Team on the Aquatic Centre Redevelopment Project.

COMMUNITY PARTNERSHIPS

Financial Assistance - Annual Contributions

The City of Armadale Annual Contributions funding round closed 30 July 2018.

The City has received 13 applications in this year's Annual Contributions funding round. The applications are from a variety of different agencies and organisations, delivering projects and services in the City of Armadale. The Annual Contributions funding round is currently being evaluated and a report will be provided to Council at the October Council meeting.

Financial Assistance – Community Grants

The City's Community Grants Program 2018/2019 Round 1 opens 3 September and closes 1 October 2018.

Applicants are required to contact a member of the Community Development team to discuss their project idea by 24 September, prior to submitting an application. This Community Grant round has been advertised in Comment News and The Examiner will appear on the City's social media channels and A5 flyers have been distributed to libraries, Armadale Arena, Champion Centre and the City's Administration. Information has also been distributed via various e-newsletters and distribution lists.

Envision Armadale – Speakers Series

City Departments have been working together to coordinate the Envision Armadale Speakers Series. A variety of presenters have been engaged to deliver a series of workshops and presentation to Community, Business, City of Armadale staff and Councillors.

The aim of the series is to improve Community Development practice across the City of Armadale, by exposing staff, organisations, businesses and community members to global trends and expertise and by creating a common space to share ideas about how our communities can compete on a global stage to be desirable places to live, work and play.

The first event of the series featured two workshops delivered by renowned international community development practitioner, Jim Diers. Over 120 people from across the City of Armadale attended the two workshops. Jim provided participants with examples of exciting and innovative projects that he has been involved in across the world, showcasing communities that have used a strengths-based approach to overcome social and economic barriers.

The second event of the series will feature Peter Newman, Professor of Sustainability at Curtin University. Peter is an environmental scientist with a passion for sustainable cities. He has worked in local, state and federal government and has just been awarded Scientist of the Year in the 2018 Western Australian Premier's Science Awards. In 2014 he was awarded an Order of Australia for his contributions to urban design and sustainable transport.

COMMUNITY PARTNERSHIPS (continued)

Topics will include:

- Understanding the key drivers of liveable cities
- Future trends in science & technology, environment, business, transport etc. and how these may impact the future of the City of Armadale's 19 suburbs at a neighbourhood level
- Ways our community and our neighbourhoods can mitigate challenges and leverage opportunities on the horizon

Workshop details:

Peter Newman - Reimagining Armadale

Time: 5:30pm to 7:30pm

Date: 25 September 2018

Venue: Piara Waters Pavilion, 250 Wright Road, Piara Waters

Cost: Free to those who live or work within the City of Armadale / \$38.00 for non-residents

The Envision Armadale – Speakers Series will take place from August to December 2018. Future events will feature Dean Cracknell, founding member of the Town Team Movement, Ron Dwyer Voss Community Development evaluation expert and Dr Melissa Stoneham Public Health expert.

Further information will be provided to Council in due course.

COMMUNITY ART AND CULTURAL DEVELOPMENT

Tastes of Diversity Multicultural Café

United in Diversity will present a pilot series of monthly 'Tastes of Diversity' multicultural café evenings. These will run at the Greendale Centre starting in September, with all members of the public being welcome.

This project aims to bring together isolated older people and socially disengaged culturally diverse community members and is supported by the City. United in Diversity is a new not-for-profit organization working in Armadale to promote cultural integration and social cohesion in the community.

The food themes are as follows:

| | |
|----------|----------------------|
| 05/09/18 | Russian and Lebanese |
| 03/10/18 | Indian |
| 07/11/18 | Sri Lankan |
| 05/12/18 | Thai |

It is envisaged the Tastes of Diversity project will become self-funding in the following year.

COMMUNITY ART AND CULTURAL DEVELOPMENT (continued)

Armadale Hills Open Studio Arts Trail (AHOST) - Friday to Sunday on 7-9, 14-16 & 21-23 September 2018

There are 25 open art studios presented in the 2018 AHOST. There are two community events being held on Sunday 16 October as follows:

- The Armadale Society of Artists will be hosting an Open Day at the Art House (63 Railway Avenue, Kelmscott)
- Cooper Bears (221 Railway Ave, Kelmscott) will present a Willy Wonka Gala Day showcasing local bear making, textiles and crafts and promoting the Resilient Friends Club that coordinate children's mental health projects. Various artists are also introducing a number of children's art workshops during the event.

VOLUNTEERING

During the month of August, the Armadale Volunteer Service was required to prepare and submit the Department of Communities Service Delivery Data Report for the January to June 2018 reporting periods and the Annual Outcome Progress report for the twelve month reporting period commencing 1 July 2017 to 30 June 2018.

Throughout the period 1 July 2017 to 30 June the Armadale Volunteer Service handled 620 referrals to registered agencies, 87 one on one consultations with individual volunteers or potential volunteers and 71 one on one consultations with Community Groups/Organisations. In the same period there were 10 training workshops held for Volunteers and Community Groups on various subjects to raise awareness, skills and knowledge of Volunteers and Volunteer Managers.

Partnerships with City of Gosnells were strongly featured in facilitating many of the workshops. The Armadale Volunteer Services raised the awareness of volunteering in several ways such as attending Expos and Festivals, displaying photos of volunteers in the Christmas Wreaths in the Mall and having functions where volunteers were recognised for the great work they do in the community.

Step into Volunteering

A Step into Volunteering session was held in August in the Armadale Library to encourage potential volunteers to take the step and start volunteering. These sessions inform people what volunteering is all about, the benefits for both them and the community and information about their rights and responsibilities as a volunteer. This session had seven people attend, with referrals to agencies have resulting from this.

INDIGENOUS DEVELOPMENT

New Early Years Playgroup

On 23 August, the Mum's & Bubs Craft Playgroup commenced. A total of 15 (including children) community members attended to learn how to create a range of items from local artist and community member Aunty Cheryl Biggs.

INDIGENOUS DEVELOPMENT (continued)



The start of our creations, some mums have taken this opportunity to make Library bags for their children.

Women's Health Week

The Aboriginal Development team held a Women's Health Expo at the Harold King Community Centre on 4 September. The expo was a way for organisations to disseminate health information to the local community and for the community to access information and resources so they can make informed choices around their health and wellbeing.

Over 15 service providers participated by providing a wide array of health and wellbeing information for women. Free health checks, hearing tests and activities were available on the day.

Service providers included:

- Boodjari Yorgas
- Arche Health
- CAHMS
- Financial Counselling Network
- Palmerston
- Hepatitis WA
- Continence Foundation of WA
- Sister Kates
- Moortidj Koort
- Helping Minds
- Kulbardi Aboriginal Centre
- Breast Screen WA
- Drug and Alcohol
- Audio Clinic
- RISE Network
- Champion Centre



RECREATION SERVICES

RECREATION SERVICES DEPARTMENT OVERVIEW

The Recreation Services Team aims to build a safe, healthy and connected community through:

- Facility Management
- Capacity Building
- Health and Wellbeing Programs
- Service Delivery

ARMADALE FITNESS AND AQUATIC CENTRE

External Site Visits

In preparation for the launch of the new Armadale Fitness and Aquatic Centre (AFAC), staff have attended site visits with their counterparts at various recreation centres in the Perth metropolitan area.

Health and Fitness Equipment

The health and fitness team has been researching and collating information for the purchase of the new equipment for the health club at the new Armadale Fitness and Aquatic Centre (AFAC). The process is critical to ensure that the centre has the correct equipment to meet modern health and fitness demands and ensure there is diverse range of equipment in the new facility.

CLUB DEVELOPMENT

Club Development – Managing Conflict and Difficult People

In partnership with the City of Gosnells and the Department of Local Government, Sport and Cultural Industries, 38 volunteers, coaches, parents and officials attended Rossiter Pavilion for a 2.5 hour interactive workshop on managing conflict and difficult people. The forum was presented by Ian Crawford from Candor Training and Consultancy and was the most attended DLSCI workshop out of those delivered across the metro areas. Attendees were given practical real life situations and conflicts and were taught the appropriate skills on how to manage emotions and solve these conflicts.

Networking

Department of Local Government, Sport and Cultural Industries in July held their first Every Club Networking Forum. The forum is designed for Local Government and State Sporting Associations to be able to collaborate and network in order to form established relationships with partnering organisations and develop quality ideas and initiatives in line with organisations strategic plans. The City's Club Development Officer attended this event and had some extremely promising conversations with State Sporting Associations and other Officers in the Recreation space.

CLUB DEVELOPMENT (Continued)

Piara Waters Junior Football Club – Rossiter Pavilion

Piara Waters Junior Football Club was successful in their submission of registration of interest for the use of Rossiter Pavilion and playing field for the 2019 winter football season. Piara Waters Junior Football Club has experienced a substantial amount of growth in the previous years to where they have had to cap numbers. The use of Rossiter will allow the club to continue to expand their number of players, coaches, volunteers and officials and continue to provide an opportunity for the community to participate in a welcoming and friendly environment.

COMMUNITY FACILITIES

Rossiter Pavilion Official Opening - Facility Usage

August saw 6 new groups start within a City of Armadale facility with 5 of the groups being targeted at pre-school and school aged youth. With the newly opened Rossiter Pavilion now available for regular hire the City now has 90 groups outside of the sporting clubs that utilise our facilities. Non sporting facilities (Bakers House, Bedforddale Hall etc) have a 15% usage rate whereas facilities that also have an Active Reserve accessible have a usage rate of 34%. Figures take into account winter sports

| Type | Occupancy Level |
|-------------------------|-----------------|
| Non Sporting facilities | 15% |
| Sporting facilities | 34% |

Running Successful Events Workshop

This month officers from Recreation, Community Development and Health teamed up to organise and run the annual 'Running Successful Community Events' workshop. The event had 6 attendees from different community groups and businesses around the City of Armadale including the Bedforddale Bush Markets, Classic Sounds Orchestra and Kelmscott Lions Club. The presentation was well received, engaging the attendees from start to finish. All attendees were the first to receive the City's newest publication 'A Guide to Community Events'. This document is a resource to help guide community through the event planning process including liaising with the City of Armadale for approvals to ensure the event is a great success. This publication was put together with input from all different departments within the organisation – Recreation, Community Development, Health, Parks and Waste.



ARMADALE RECREATION CENTRE

Sports

The Armadale Recreation Centre winter sports season is almost complete with finals just around the corner. The social competitions will start to intensify as teams compete for one of the top positions on the ladder. The end of the winter season marks the beginning of the summer sports season due to commence in October. There has been a surge of interest in the Monday netball competition recently which has prompted a slight change to the organisation of the competition to allow for the increase in teams. Following feedback, the Monday Men's indoor rebound soccer competition will now be indoor Futsal.

Crèche

The current theme for the crèche in August is “food” with the children participating in making a variety of artworks based around this theme.

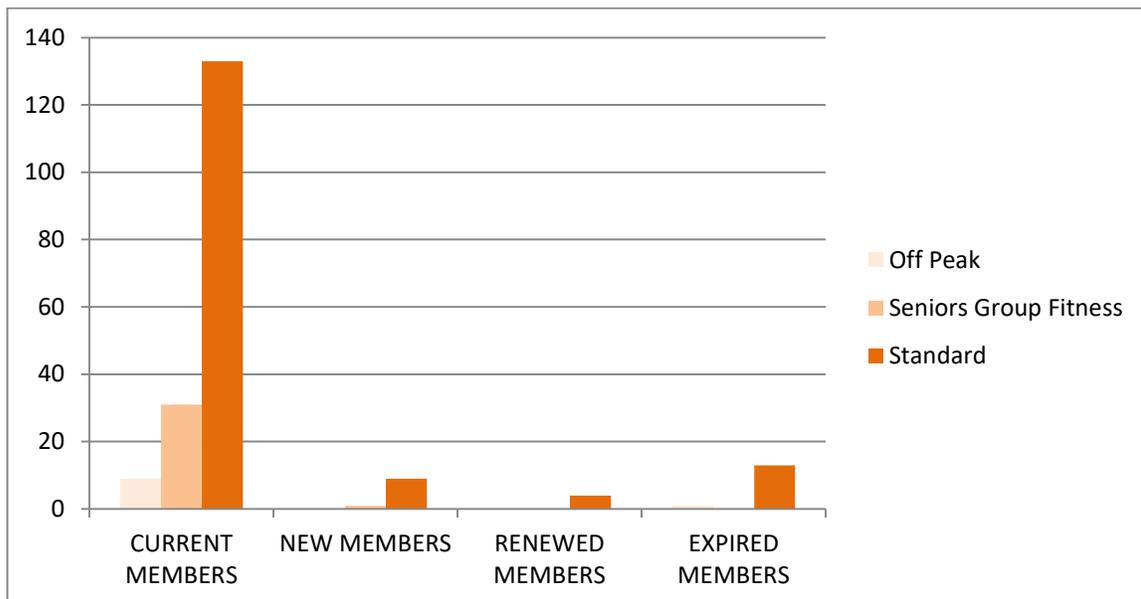


Preparation for Father's Day gifts began with children having fun creating special gifts for their important male role models.

RECREATION SERVICES STATISTICS – AUGUST 2018

Armadale Recreation Centre membership statistics

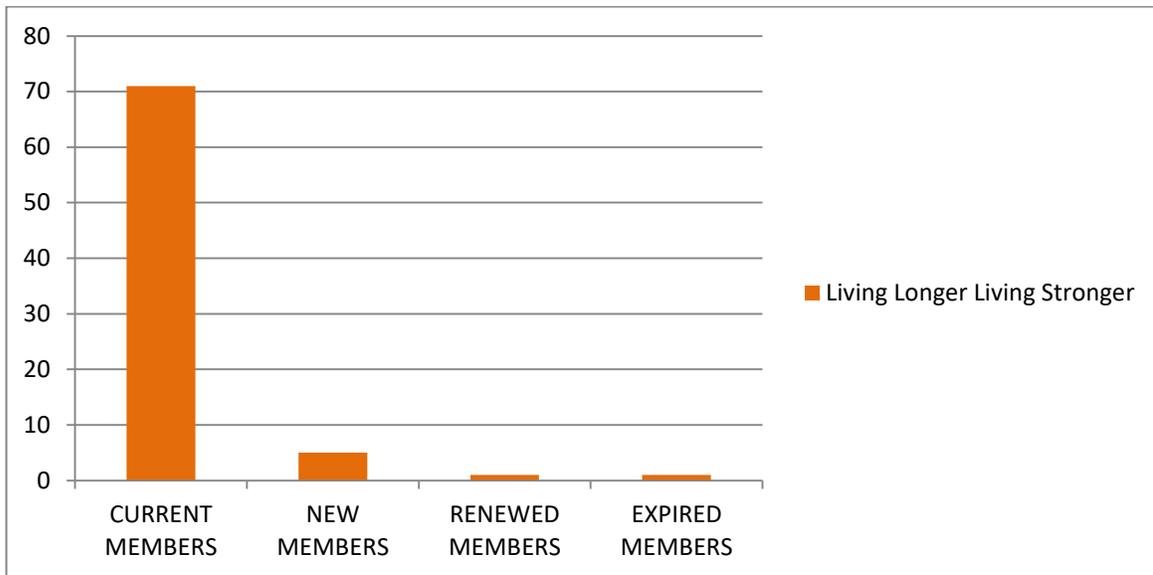
Currently there are 173 members



RECREATION SERVICES STATISTICS – AUGUST 2018 (continued)

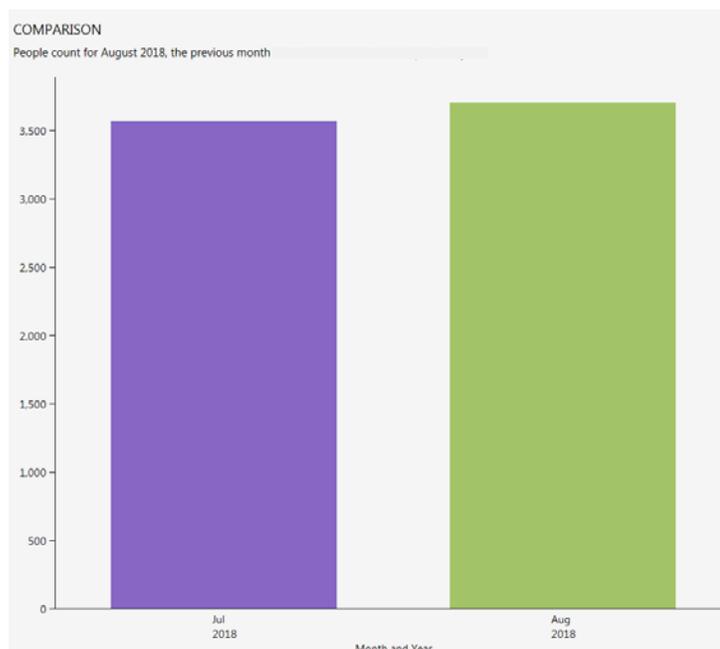
Living Longer Living Stronger Program August 2018 statistics

The Living Longer Living Stronger gym program for older adults has increased from an average of 12.5 participants in the 2017/18 calendar year to a current participation of 71 people. This 568% increase is in part attributed to City promotions, an increase in Doctor referrals, referrals from clients attending other programs in the centre such as Community Physiotherapy and word of mouth.



Armada Recreation Centre Admissions

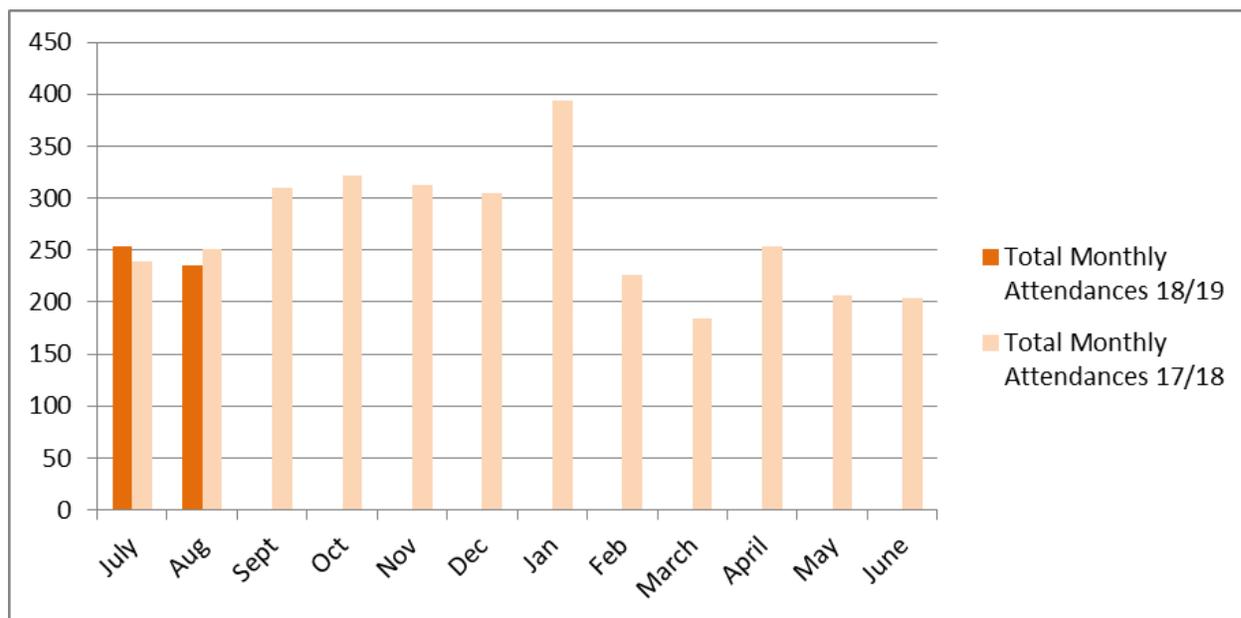
Centre attendance figures are up 4% from last month with over 3,700 people visiting the centre, exclusive of the sports competitions. With figures of over 800 people attending the netball competitions this would take overall attendance to 4,400 for the month.



RECREATION SERVICES STATISTICS – AUGUST 2018 (continued)

Armadale Recreation Centre Crèche Attendances

Overall crèche attendances are down 7% from the previous month which can be attributed to increased attendance in July due to the school holiday crèche program and usual decline this time of year due to winter illnesses.



| Closed Community Facility Bookings | | | | |
|------------------------------------|--------|-----------------|------------------------|--|
| Facility | Closed | Groups affected | Bookings affected/week | Notes |
| Armadale Hall | Jan-18 | 13 | 15 | Includes Greendale Centre regular user groups |
| Kelmscott Hall | Oct-17 | 6 | 8 | Though reopened, CFO's had done inductions at alternate facilities |
| Bakers House | Mar-18 | 14 | 19 | Does not include Child Health Nurse MOU for 3 rooms |
| Harold King | Dec-17 | 8 | 10 | Only partially closed for hire – Champion Centre relocation |

LIBRARY AND HERITAGE SERVICES

LIBRARY AND HERITAGE SERVICES OVERVIEW

The Library Services Department provides libraries for leisure, pleasure, inspiration and lifelong learning.

Libraries Service Offering:

- Literacy
- Learning
- Creative, cultural
- Technology awareness, digital literacy

Heritage Services provides a connection to the City’s past and preserves the Districts memories.

Heritage Service Offering:

- Museums
- Local History
- Family History
- Education and Research

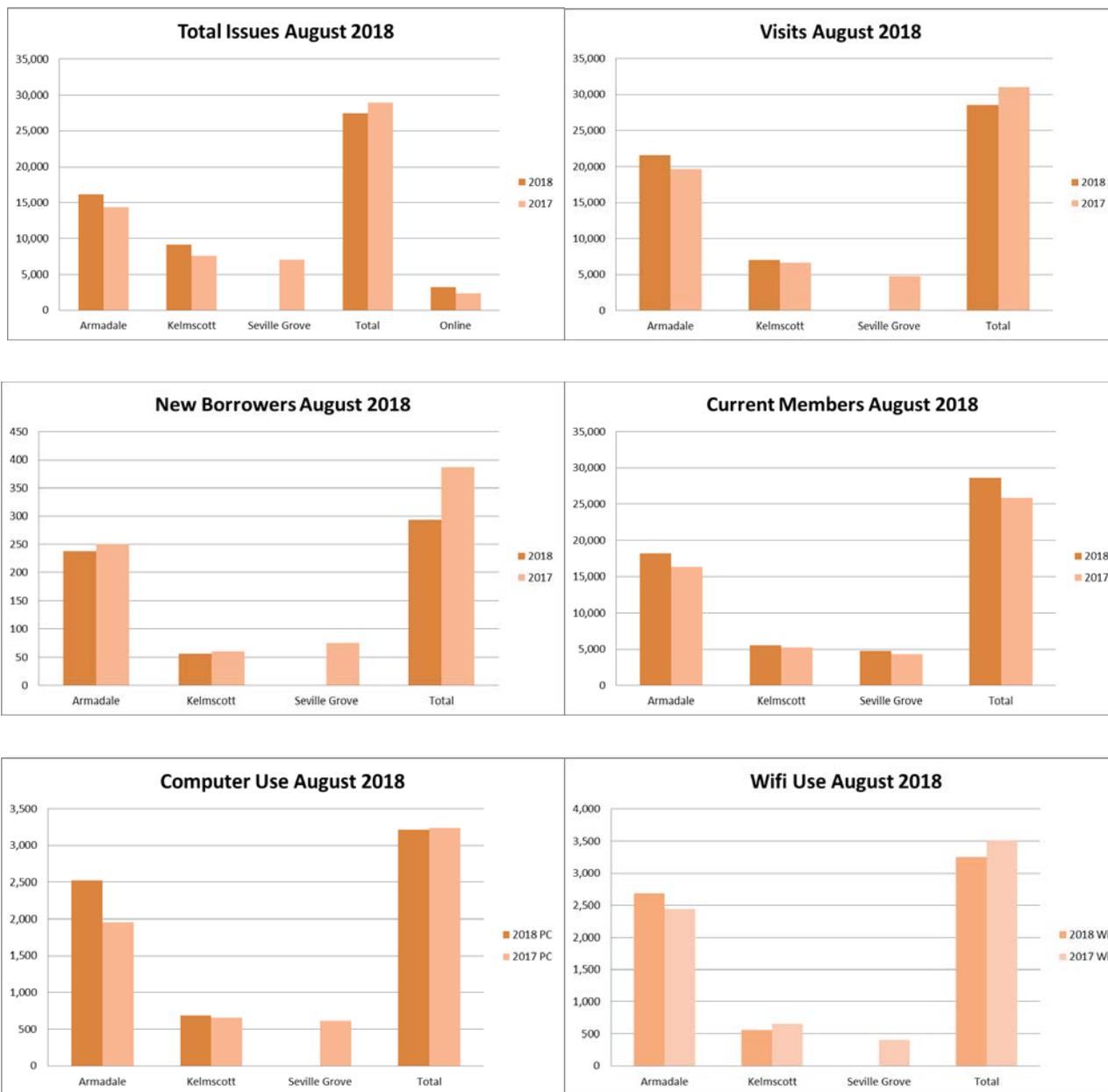
LIBRARY STATISTICAL PERFORMANCE INDICATORS AUGUST 2018

The Library Department’s statistical performance indicators report for the month of August 2018. Seville Grove Library is closed for refurbishment until autumn 2019. This closure will impact on library statistics during that period.

Computer use, and therefore overall library usage, remains significantly reduced, mainly as a result of the long-term and ongoing computer issues experienced during 2017/18. Although these are now resolved, it is recognised that it will take some time to restore the confidence and goodwill of computer users in respect of this service.

| Statistics August 2018 | Armadale | Kelmscott | Seville Grove | Online |
|---|-----------|-----------|---------------|--------|
| Hours of operation | 297 | 219 | | |
| Visitors (door counter) | 21579 | 7030 | | |
| New members | 238 | 56 | | |
| Current members | 18246 | 5545 | 4781 | |
| Issues (i.e. Loans) | 14055 | 7958 | | 2183 |
| Reference enquiries | 2744 | 1201 | | |
| Volunteers/hours | -/- | -/- | -/- | |
| PCRes sessions | 2527 | 684 | | |
| Wi-Fi usage | 2690 | 559 | | |
| Self-check loans | 6906 | 2194 | | |
| Website/Catalogue visits | 3121/3730 | | | |
| Stock added/deleted | 3009/1790 | | | |
| Community engagement sessions/attendance | 67/1327 | | | |

LIBRARY STATISTICAL PERFORMANCE INDICATORS AUGUST 2018 (continued)



LIBRARY ACTIVITIES AND COMMUNITY INFORMATION SESSIONS

67 sessions, both regular and special were held during the month. A total of 1,327 people participated in these activities.

In any month regular sessions could include: story time, Baby Rhyme Time, school holiday programs, English conversation classes, reading & writing groups, computer training sessions, 3D printing workshops, games mornings and the Men’s Social Group.

Special sessions could include: author talks, workshops, presentations, demonstrations, specialist programs, and community information sessions.

A further 1,495 children, teachers, parents, or community members were reached through 23 external visits to schools, childcare centres, and community facilities or events.

EVENTS FOR ADULTS AND SENIORS

Topic: Reversing Global Warning

Presenter: Merrilee Baker

Date: August 1 2018

Venue: Armadale Library

No. Attending: 13

Comments:

Merrilee Baker gave an informative PowerPoint presentation about Global Warming and what can be done to reverse the process. There was also discussion of Paul Hawkin's book *Drawdown*, the most comprehensive plan ever proposed to reverse global warming, and the workings of the Pachamama Alliance Drawdown Initiative.

The audience, although small, were completely engaged and were keen to learn all they could, not only for themselves but also so they could pass on the knowledge to others.

This event was presented as part of National Science Week 2018 and received grant funding from the Australian Government.

Topic: Beyond the first draft

Presenter: Laurie Steed

Date: August 4 2018

Venue: Armadale Library

No. Attending: 29

Comments:

Writer Laurie Steed presented an insightful and engaging workshop which focussed on the process of editing short stories for competitions and publications. He spoke about the qualities judges will be looking for and gave tips and encouragement to people wishing to enter the upcoming Armadale Writers' award.

The session was interactive with attendees being given handouts and exercises to undertake in small groups of three or four. The room was full of chatter as the audience took on board the knowledge Laurie had to share.

Laurie also managed to speak to the queue of people who had specific questions to ask with the session, inevitably, running a little overtime.

Participants enjoyed the whole experience and many borrowed writing books from the library display. This was an excellent preparation session for the Armadale Writers' Awards, entries for which will open on 1 September, 2018.

EVENTS FOR ADULTS AND SENIORS (Continued)

Topic: Watercolours with Jude Scott

Presenter: Jude Scott

Date: August 14 2018

Venue: Armadale Library

No. Attending: 30

Comments:

Jude is a very experienced artist and teacher and immediately got underway painting a watercolour landscape. The attendees were keen to interact and ask questions regarding techniques and inspiration. Many of the audience members were artists themselves but some were just curious about taking up this style of painting.

The library had a large selection of books on display and many were borrowed. Jude will return in October with a sketching class which should prove equally popular.

Topic: Managing your money / Understanding superannuation

Presenter: Donna Regan (Centrelink)

Date: August 14 2018 and August 28 2018.

Venue: Armadale Library

No. Attending: 29 across the two sessions

Comments:

Donna from the Department of Human Services provided two small group presentation on Managing your Money and Understanding Superannuation. The sessions were informative and full of useful tips and ideas which are easy to put into practice.

Guests were invited to meet one on one with Donna at a later date to discuss specific requirements. Pamphlet supplements were available to take home.

Topic: My answer to Cancer

Presenter: Cathy Brown

Date: August 17 2018

Venue: Kelmscott Library

No. Attending: 14

Cathy is a cancer survivor of more than 20 years. Her book tells the story of her survival, what she was told and how she got to where she is today. It was an uplifting talk and gave those in the audience guidance, knowledge and support as well as tools to cope with their personal circumstances.

Today Cathy is a volunteer for Solaris Cancer Care and holds retreats for cancer patients. She is most proud of being a Grandmother, a role she never thought she would get to play.

EVENTS FOR ADULTS AND SENIORS (Continued)

Topic: Food fun and fallacies of childhood: growing up in Armadale

Date: Saturday 18 August 2018

Venue: Armadale Library

No. Attending: 35

An engaged audience attended the sharing of stories of their childhood memories of the foods they ate, the fun (and not so fun) things they did, and some relating the myths they were told as children. The invited panel of seven guest speakers spoke on different topics that showed a variety of interpretations of the words fun, food and fallacies.

Members of the audience laughed or took a sharp breath with the stories that were related with passion by the panel of guest speakers. It was obvious that many of the stories provoked more than a few memories.

Afternoon tea was provided and all but a few returned to hear more of the stories. The session ran longer than expected with some of the speakers having a long list of memories to work through.

A follow-on event for November will share childhood memories of Christmas.

Topic: Model making

Presenter: Kevin Bradney

Date: August 27 2018

Venue: Armadale Library

No. Attending: 30

Kevin Bradney gave a wonderfully detailed and informative talk to a highly engaged audience. He spoke at length about the scale model of a drive in theatre which he had brought along to be admired (it was featured in this year's Australian Model Railway Magazine) and answered many questions.

The audience was predominantly male and covered a wide age range from children to seniors. One audience member thanked the library staff for putting on an event of this type and there was enthusiasm amongst some attendees about starting a local group for modellers. An excellent exercise in local capacity building.

Attendees borrowed several books and DVDs from the library on railways and modelling and left the library very happy.

EVENTS FOR YOUNG PEOPLE AND TEENS

Topic: Scitech shows for the family

Presenter : Scitech

Date: 11 August 2018

Venue: Armadale Library

No. Attending: 39

Comments:

Scitech presented two wonderful half hour shows, 'I've got a problem' and 'Element of surprise' to an enthusiastic family audience. Using a range of simple experiments, the presenters challenged the youngsters to hypothesise, test and evaluate results to reach a conclusion on common problems such as how to make your clothes waterproof. There was fire, explosions, and splatter, and the kids loved it!

In between shows, the families selected library materials to borrow before eagerly returning to the performance area. Children ranged in age from about three to twelve, though the adults seemed to have just as much fun. An educational and entertaining session to celebrate National Science Week.

Topic: Sensory fun for babies!

Presenters: Jenny Ramshaw, Claire Tomlin

Date: Friday 17 August 2018

Venue: Kelmscott Library

No. Attending: 26 children; 29 adults

Comments:

An extended baby rhyme time and sensory play workshop was delivered to families with babies and toddlers 0-18 months of age encouraging caregivers to enjoy some quality time with their babies. A range of songs and rhymes using props such as scarves and ribbons was incorporated during rhyme time. Free range sensory play made up the remainder of the session showcasing some new equipment including books, bubbles, puzzles and blocks.

The importance of songs, rhymes and play was promoted with the message of how this encourages children's brain development, builds confidence and develops social, motor, language and communication skills. This session gave families the opportunity to bond and explore in an inviting and stimulating play space in the library.

Better Beginnings Parent Workshops are held once each term encouraging parents to come to the library and learn about topics important to their child's development. The sessions are interactive so children and parents can learn together. Books were displayed to promote the library collections.



EVENTS FOR YOUNG PEOPLE AND TEENS (Continued)

Topic: Children's Book Week 2018

Presenters: Kelly Canby, Fairy Gabi, Samantha Hughes, Shirley Reilly, Rita Lennon, Jenny Ramshaw

Dates: 20-30 August

Venues: Armadale Library, Kelmscott Library, and various schools and child care centres in the City of Armadale

Number attending special Book Week sessions in the Library: 269 children, 97 adults. Total: 366

Number visited/read to as part of Children's Book Week library outreach: 397 children, 51 adults. Total: 448.

Comments:

The theme for Children's Book Week in 2018 was *Find Your Treasure*. Each year, schools and public libraries from all over Australia spend the week celebrating books by Australian children's authors and illustrators offering activities and book readings to highlight the importance of reading.

- Thanks to a funding grant of \$1210 provided by the WA Branch of the Children's Book Council of Australia and its sponsors West Australian author/illustrator, Kelly Canby, was invited to present three sessions to school classes at the Armadale Library. The grant also provided a bus service to transport students and teachers, thus making it possible for students from Kingsley Primary and Neerigen Brook Primary schools to be able to visit the library during Children's Book Week. Kelly shared her secret for creating story ideas and how to draw two of her book characters with students from years 1 and 2, 3 and 4, 5 and 6. Calico grocery bags provided by Healthway (sponsor) were passed on to the teachers for distribution amongst their students.

Feedback included:

The Library trip on Monday was excellent. The children were thoroughly engaged and the speaker was very entertaining. It was well pitched to their level and interests. The students couldn't stop talking about the visit and many parents said they heard all about the trip. Many students now want to join the library. Also, the giveaway bags were a nice surprise as was the free bus trip.

Thank you for a lovely day.

Debbie Potter, teacher, Kingsley Primary School

- Sam Hughes, another West Australian author/illustrator, was also invited to do a session at the Armadale Library. A selection of students from years 4, 5 and 6 at Armadale Primary School attended, with a bus being provided thanks to the additional grant funding. Sam showcased some of her work, including *The hairy tales of Heroboy*, a collectable card game for 6-9 year olds she created for the Better Beginnings family literacy program. The students were eager to hear about the story, which takes place in the amazing world of Storytopia, and is broken up into 30 episodes. This prepared them for a drawing and story workshop, where they learned how to draw basic characters and helped to generate ideas for some crazy stories, which Sam illustrated.

EVENTS FOR YOUNG PEOPLE AND TEENS (Continued)

- Year 4 students from Dale Christian School visited Armadale Library. Activities included a dramatic reading of *Rodney loses it!*, the Book of the Year: Early Childhood winner for 2018. There was also an opportunity for the students to find some library treasures (the great range of resources) and to make some new discoveries in the Junior section. These were shared with friends, teachers and library staff. Library goody bags were given out to all students to enrich their visit.
- Librarians Shirley Reilly, Jenny Ramshaw and Rita Lennon each visited various schools during Children’s Book Week, including Carey Baptist College (Harrisdale), Clifton Hills Primary and John Wollaston Anglican Community School. The students enjoyed listening to stories from shortlisted books from the Children’s Book Council *Book of the Year* Awards and being invited to join the Better Beginnings Kindy family literacy program, Pre-Primary Ripper Nippers and the Year 1 Ripper Readers programs being run in our libraries.

Feedback included:

On behalf of the early childhood team and students, I would like to sincerely thank you for presenting the Better Beginnings and Nipper Rippers' programs.

Thank you again for supporting our school community and we appreciate our ongoing positive partnership with you and the library.

Fiona Scidone, teacher and Early Childhood Coordinator, Clifton Hills Primary School

- A special session for toddlers with Fairy Gabi promoted our Better Beginnings *Sing With Me* packs. A playgroup from Gwynne Park Primary School and some children from [Community Kids Seville Grove Early Education Centre](#) were among the attendees to this lovely session highlighting the importance of rhymes in children’s early literacy development.
- Shirley Reilly and Rita Lennon had the pleasure of visiting three child care centres to help celebrate Children’s Book Week with kindy children and toddlers. It was great to see the children and staff dressed up as book characters, and they loved receiving a Better Beginnings *Sing With Me* backpack to treasure. Shirley visited Willandra Pre-Kindy, and distributed *Sing With Me* backpacks there as well.
- Children’s Book Week story times were held at each Branch for the regular weekly story time. Children’s Book Week stickers were available for the kids to stick onto their pictures. Students from Canning Vale Education Support Centre also attended an extra Storytime session at Armadale Library during “Second Book Week”.
- Various shortlisted titles for the Children’s Book Council of Australia’s (CBCA) *Book of the Year* Awards were displayed in each of the libraries.

EVENTS FOR YOUNG PEOPLE AND TEENS (Continued)



Kelly Canby – creating story ideas and drawing book characters



Fairy Gabi Sam Hughes – creating story character drawings

OTHER LIBRARY MATTERS OF INTEREST

- Entries for the Armadale Writers' Award will be open during September.
- Implementation of the Public Libraries Strategy will be prioritised according to available resources. The initial focus will be on progressing work on a new tiered model to support public library services, and a new model to support regional and remote libraries.
- Changes to the state-wide Inter Library Loans service will be implemented from 1 September 2018. It is possible that some customers may complain at what they may perceive is a reduction in service levels across the state; however the library service has implemented a number of processes to mitigate this.

HERITAGE STATISTICAL PERFORMANCE INDICATORS – AUGUST 2018

| Heritage Department Year to date statistics – August | 2018 | 2017 |
|--|-------------|-------------|
| Visitor Numbers: The number of visitors to History House Museum, Bert Tyler Vintage Machinery Museum and the Birtwistle Local Studies Library | 689 | 603 |
| Education Programs: The number of students and teachers interacted with through the Museum’s Australian Curriculum based education programs, both incursions and excursions, as well as the Museum in a Box (MiaB) program . | 838 | 695 |
| Public Programs: The number of people attending talks, workshops, exhibition openings, school holiday programs, presentations and other events. | 33 | 88 |
| Reference and Research: The number of reference enquiries responded to, or major research undertaken in response to all public enquiries received (volunteer hours may assist with the research). | 176 | 66 |
| Volunteer Hours: The number of volunteer hours spent on customer service, data entry, conservation tasks, family history assistance, oral history recording and transcribing and other duties. | 721 | 490 |

The visitor numbers, (to the Museum in particular), correlate to the current temporary exhibition and any official opening or public programs associated with the exhibitions.

The number of students and teachers interacted with in the Education program is dependent upon the school year, with some months being more popular, depending on curriculum and timetabling.

BIRTWISTLE LOCAL STUDIES LIBRARY

Projects and activities

Research requests

Research requests in the Local Studies Library during August included:

- History of a Wungong house that seems to be haunted
- Source of historic photos for real estate office
- Kelmscott Tram Park research continued.
- Confirmation of plaque date for Minnowarra Park
- Mrs Maud Sharp’s boarding house
- Interstate research into WW1 nurses
- Further information requested regarding Forrestdale tram line
- Information sought regarding the HMAS A 38 Ulysses
- Query from Bunbury Museum regarding photo charges
- Kelmscott Cemetery history
- Treeby family history
- Any information regarding Leonard Saw and his grave at Karrakatta cemetery
- Miss Betsy Buckingham history
- Roberts Family history

BIRTWISTLE LOCAL STUDIES LIBRARY (continued)

- Information sought by a real estate group on an old Buckingham property (built 1910) on Buckingham Road, and related history
- Women's Land Army photographs
- Football article in early 1970s Comment News
- Confirming location of Weaver & Locke aeroplane
- Sites suitable for metal detecting

Professional development

Jim Diers seminar / workshop

Emphasis on the wealth of information and resources available in a community if given the opportunity to for community participation.

Family History Research Seminar

A one-day family history seminar held at State Library of Western Australia was attended by the Local Studies Librarian / Historian and the Assistant Local Studies Librarian. Presentations were made on: researching using tithe maps and manorial records, new developments at the National Archives of Australia, how to research London's counties effectively, Scottish resources and where to find them, WA convicts' influence on the Colony, plus a question and answer session.

Birtwistle Wiki

A meeting held with Linton, Lena and Andrew to review the work being done by each person and request additional tags for the Wiki.

Family History

The regular Family Tree Group meeting took place on 30 August with 14 people in attendance. The group discussion led by volunteer Ernie Fowler looked into the family history information that can be gleaned from birth, death and marriage certificates

New media software

BLSL's three volunteer computers have had new video editing and conversion software installed. The user-friendly NCH VideoPad software will allow volunteers to create or edit short historical video presentations, or convert older format videos to newer formats for sharing or archiving purposes.

Kelmscott Cemetery Conservation Group

Plans are progressing well for a walking guide through the Kelmscott Cemetery Sunday 30 September – 'More Voices from the Graves'. Research is being done by volunteers into the Treeby, Roberts and Buckingham Families.

History panel talk – Food, fun and Fallacies of childhood in the Armadale district

A successful afternoon was held Saturday 18 August when a panel of local residents shared their memories of growing up in the district. The session went 30 minutes past the planned finish time because the audience were so enthralled with the stories being told.

BIRTWISTLE LOCAL STUDIES LIBRARY (continued)

Royal WA Historical Society's Affiliated Societies Conference Committee

The loss of long standing committee members has resulted in the realisation that much of the information known about the procedures for planning a conference and the interpretation of the printed guidelines resides in the heads of these people. It is on the committee's agenda to review the guidelines after the conference to be held in Cervantes in September.

HISTORY HOUSE MUSEUM – PROJECTS AND ACTIVITIES

Collection and donations

Morscodian Collection at Bert Tyler Vintage Machinery Museum

Volunteers have completed the basic cataloguing of this collection. They are currently going through the collection and adding additional significant information to objects to allow for future interpretation of the collection.

Exhibitions

Wildflower

Over 200 people saw the exhibition in the month of August. As it is wildflower season a fresh round of promotion is occurring with adverts for the exhibition going into local newspapers and posts on COA social media.

Excess Baggage

The curator is currently working with the designer to develop the final look and layout of the exhibition.

Education Programs

School Visits

Three schools visited the Museum during August. Carey Baptist College – Forrestdale brought their Year 4/5 group to participate in our newly designed program *Kambarang to Birak*. Dale Christian School's Year 4 group came for the morning to learn about *Local Government*. Rockingham Lakes Primary School made the journey to the Museum with their Year 1s to go back in time to find out what school was like over 100 years ago.

School Incursions

The Education Officer and the education team were kept very busy visiting schools in August. We paid a visit to Xavier Catholic School where the *Life in a New Land* program was presented to two classes of Year 6 students over 2 days. As a part of Neerigen Brook Primary NAIDOC celebrations the team were invited to present of program *Djeran to Djilba* to all year groups via five sessions throughout the day. Kelmscott John Calvin School's Year ½ participated in our *Djeran to Djilba* program.

MiaB

Xavier Catholic School borrowed our *Toys* and *Old Time Games* boxes in August

Teacher Feedback forms

With the help of Bianca and Tamara, the Teacher Feedback forms using the platform Wufoo has been completed. The Education Officer emails the link to the form once a school has participated in one of our programs. This was commenced in August and the feedback so far is very positive.

OTHER HISTORY HOUSE MUSEUM MATTERS OF INTEREST

Other History House Museum matters of interest

November COA Senior Month Events

History House is currently developing a new tour for people living with dementia / Alzheimer's and a WWI history walk around the Armadale CBD.

Museums Galleries Australia Western Australia (MGAWA)

The curator of History House who is a member of the state committee for MGWA was elected to the position of vice-president at the recent annual general meeting. The benefit to the City is a greater profile for the work the City does in collection and interpreting its local history.

RANGER AND EMERGENCY SERVICES

RANGER AND EMERGENCY SERVICES OVERVIEW

The Ranger and Emergency Services Team aims to build a safe and connected community through:

- Animal care, control and licensing
- Fire prevention and Emergency Management
- Education and enforcement of State and Local law
- Awareness, education and support

ANIMAL CONTROL

Dogs

Ranger Services received two hundred and ninety six (296) requests for assistance during the report period. The primary focus of Ranger Services is managing the response to the community for requests for service.

Cats

Since the implementation of the *Cat Act 2011* (WA), all domestic cats within the City have to be micro chipped, registered and sterilised. As the Cat Act was implemented to deal with feral cats, the Rangers have a trapping program with our community. If a member of the public has an issue with an unidentified cat, we will arrange for trapping to occur. If a cat is found to be owned, we will do everything to attempt to get the cat home before we impound it.

Ranger Services received seventy (70) requests for assistance during this report period.

VEHICLES

Parking

Parking restrictions, education and enforcement are ongoing for our City Centre and schools. Since school returned for this year we have identified that parking issues are starting to increase in Harrisdale and Piara Waters areas. We have been working with our engineering team to provide the community with suitable solutions to the parking enquiries we are receiving. These issues are due to the community members not being aware of the parking laws to deal with parking on a footpath, parking close to an intersection, parking to cause obstruction (especially in alleyways, small streets at the rear of properties in cottage block area's) and other general offences.

Ranger Service attended to 198 matters relating to the unlawful parking of vehicles during this report period.

LITTER

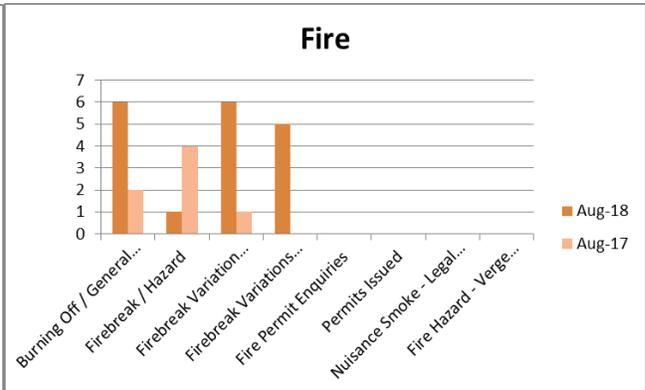
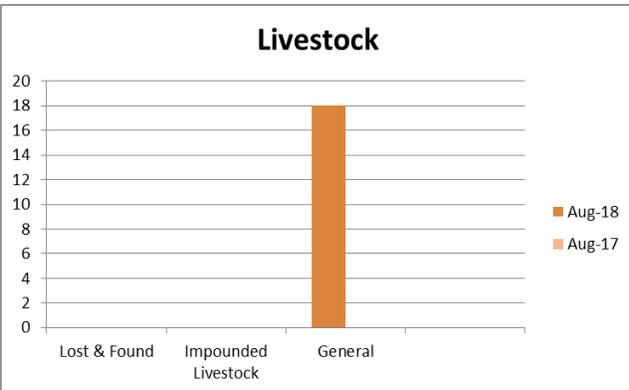
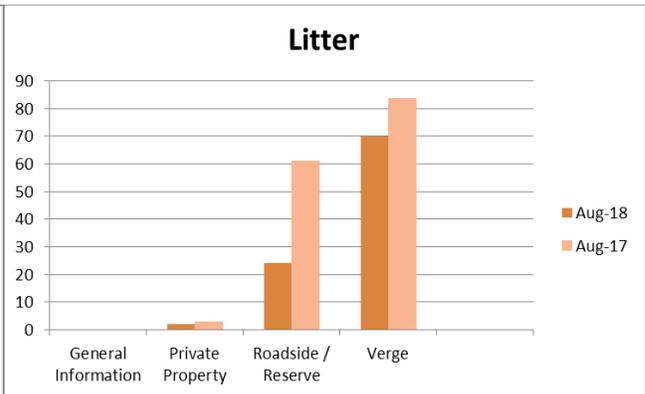
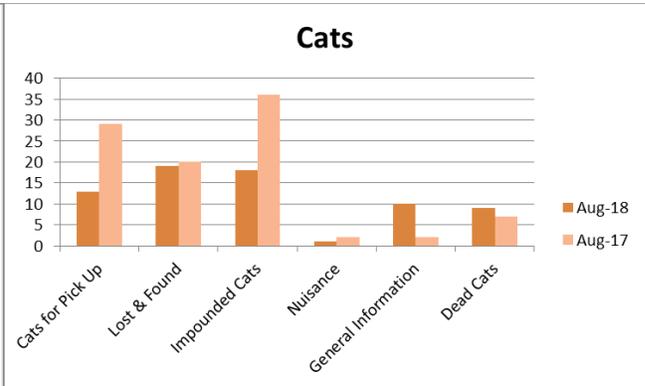
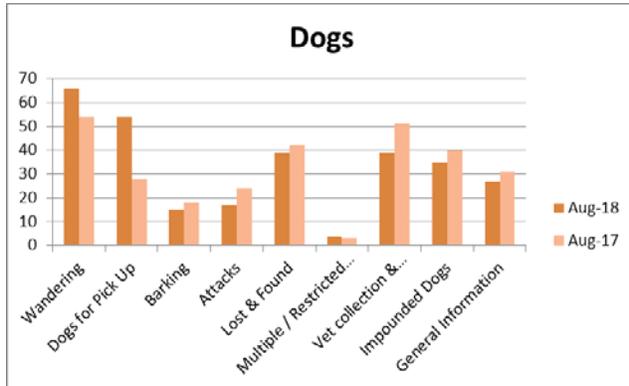
Ranger Services have received a number of complaints, from concerned members of the community, regarding household rubbish being deposited onto reserves and road verges throughout the district. Keeping roadsides, reserves and other areas litter free is a major focus of the City of Armadale and Rangers are continuously identifying and infringing litter offenders.

FIRE & EMERGENCY SERVICES

Prevention

There were 18 enquires relating to fire during the July report period; these matters were principally related to reports of fire hazards on private property.

RANGERS AND EMERGENCY SERVICES STATISTICS – AUGUST 2018



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