

I N D E X

Chief Executive Officer's Report

26 April 2005

ITEMS ON REPORT

WALGA – 2005 ANNUAL GENERAL MEETING	1
COUNCILLORS' INFORMATION BULLETIN ISSUE 8/2005	2

ATTACHMENTS

A-1	NOTICE OF 2005 WALGA ANNUAL GENERAL MEETING
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CITY OF ARMADALE

Chief Executive Officer's Report

Mayor and Councillors City of Armadale

Following is my Report for the period
ended 21 April 2005

1 WA LOCAL GOVERNMENT ASSOCIATION – ANNUAL GENERAL MEETING 2005 – Sunday, 7 August – Burswood Convention Centre

WARD All
FILE REF: GOV/27
DATE 22 April 2005
REF SDS
RESPONSIBLE CEO
MANAGER

In Brief:

- Notice of WALGA Annual General Meeting 2005 to be held on **7th August 2005**.
- Member Councils invited to submit motions for inclusion on the Agenda – closing date for submissions is **17th June 2005**.
- Councillors to submit agenda items to the CEO by 27th May 2005 for report to Council meeting on 7th June 2005.

COMMENT

Notice of the Annual General Meeting to be held on 7th August 2005 and the procedural information for submission of motions has been received from WALGA and this is attached. [Refer Attachment A-1 to this Report]

Councillors are requested to give the matter consideration and forward any Agenda items to the Chief Executive Officer by 27th May 2005. It is proposed that any agenda items submitted will be reported to Council via the CEO's report on 7th June prior to submission to WALGA before the 17th June deadline.

RECOMMEND

Notice of the WA Local Government Association Annual General Meeting 2005 be received and motions for inclusion on the Agenda be submitted to the Chief Executive Officer by 27th May 2005 for report to Council on 7th June 2005 prior to these being forwarded to WALGA.

Moved Cr _____
Motion Carried/Lost (....)

2 COUNCILLORS' INFORMATION BULLETIN – ISSUE NO. 8/2005

WARD All
FILE REF: CIB
DATE 13 Apr 2005
REF SDS
RESPONSIBLE CEO
MANAGER

In Brief:

- Councillors' Information Bulletin – Councillors are advised to take note of the information submitted in Issue No.8/2005 to be received by Council.

Strategic Implications

Corporate Services

- 2.1 Identify and implement mechanisms to improve communication and achieve common understanding of corporate issues and objectives.

COMMENT

The following general information and memorandums were circulated in Issue No. 8 on 13 April 2005.

Correspondence & Papers

- **Local Government News**
Issue No.12.05 – 1 April 2005
Issue No.13.05 – 8 April 2005
- **ALGA News**
1 April 2005
8 April 2005
- **Local Government Bulletin – Jackson & MacDonald Lawyers**
Issue 2 – April 2005
- **Media Releases**
Councils Talk Turkey on Getting Going to Port – 8 April 2005

Information from Human Resources

- Employee Movements

Information from Technical Services

- **Outstanding Matters**
Report on Outstanding Matters – Technical Services Committee
- **Minutes from Occasional Advisory Committee**
Bushcare & Environmental Advisory Committee – February 2005
- **General**
Review of WA's default Open Speed Limit
Copper Chrome Arsenate (CCA) Treated Timber – Public Health Issues
MID Taskforce News

Information from Community Services

- **Outstanding Matters**
Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
Library & Heritage Services General Report – March 2005
Manager Ranger & Emergency Services Report – March 2005
- **Minutes from Occasional Advisory Committees**
Aquatic Facilities Needs Assessment & Feasibility Study Ref. Group – 8 March 2005
Public History Advisory Committee – 3 February 2005

RECOMMEND

That Council acknowledge receipt of Issue No 8/2005 of the Information Bulletin

Moved Cr _____
Carried/Lost ()



R S TAME
CHIEF EXECUTIVE OFFICER



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

Local Government Week 2005 – General Information

The Local Government Week 2005 Convention will be held at the *Burswood Convention Centre* from 6 – 9 August 2005. The tentative schedule for the Convention is as follows:

Saturday 6 August

Mayors and Presidents Forum	9:00 am – Noon
Elected Member Development Sessions	1:00 pm – 5:00 pm
Welcome Drinks	5:00 pm – 7:00 pm

Sunday 7 August

Elected Member Development Sessions	9:00 am – Noon
WA Local Government Association AGM	12:50 pm – 5:00 pm
Sundowner	5:00 pm – 7:00 pm

Monday 8 August

Keynote Address and Conference Plenary Sessions	9:00 am – 1:00 pm
Conference Dinner	7:30 pm – Midnight

Tuesday 9 August

Breakfast with Special Guest	8:00 am – 9:10 am
Zone Roundtable Forum	9:15 am – Noon
Special Interest Groups including Workshops and Field Trips Program	9:00 am – 4:00 pm

Further details will be contained in the registration brochures to be distributed to all Local Governments in late April followed by the full Convention program in late June.

Format for the WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 12.50 pm-5.00 pm on Sunday 7 August 2005. This should be attended by delegates from all country and metropolitan Local Governments who are members of the Association.

The format for the Annual General Meeting is as follows:

Time	Event
12.50 pm	Commencement of the Annual General Meeting of the WA Local Government Association
	Official opening by Association President, Cr Bill Mitchell JP
12.55 pm	Introduction of WALGA State Council
1.05 pm	President's Annual Report
1.15 pm	Presentation by Hon John Bowler MLA, Minister for Local Government and Regional Development
	Presentation by Mr John Castrilli MLA, Shadow Minister Spokesperson for Local Government
1.50 pm	Local Government Honours Presentations
2.05 pm	Consideration of Association Financial Statements
2.10 pm	Consideration of Executive and Member Motions
3.00-3.20 pm	Afternoon tea
3.20 pm	ALGA President address (to be confirmed)
3.30 pm	Resumption of Consideration of Executive and Member Motions
4.45 pm	Presentation by the Chief Executive Officer, Local Government Insurance Services
5.00 – 7.00 pm	Sundowner hosted by the Local Government Insurance Service

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments, excluding lunch. Delegates requiring lunch must register and pay at the registration desk beforehand.

Submission of Motions

Members Local Governments are hereby invited to submit motions for inclusion on the Agenda for consideration at the 2005 Annual General Meeting of the WA Local Government Association. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **Friday 17 June 2005**. *Please note that any motions proposing alterations or amendments to the Constitution of the WA Local Government Association must be received by 6 May 2005 in order to satisfy the 90 day notice requirements.*

Having regard to the Association's constitutional requirement to provide completed agenda papers to all Members at least 30 days before the date of the Annual General Meeting, it will not be possible to include motions received after the closing date of the Agenda.

The following guidelines should be followed by Members in the formulation of motions:

- ❖ Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- ❖ Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- ❖ Due regard should be given to the timeliness of the motion – will it still be relevant come Local Government Week or would it be better handled immediately by the Association?
- ❖ The likely political impact of the motion should be carefully considered.
- ❖ Due regard should be given to the educational value to Members – ie does awareness need to be raised on the particular matter?
- ❖ The potential media interest of the subject matter should be considered.
- ❖ Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Enquiries relating to the preparation or submission of motions should be directed to Nick Wood, Executive Manager, Corporate Services on 9213 2020 or via email nwood@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meetings after the closing date unless the President determines that it is of an urgent nature sufficient to warrant immediate debate and delegates resolve accordingly at the meeting. Refer to Standing Orders for details.



**Cr Bill Mitchell JP
PRESIDENT**



**Ricky Burges
CHIEF EXECUTIVE OFFICER**