

# **CITY OF ARMADALE**

## **A G E N D A**

**OF TECHNICAL SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 9 MAY 2011, AT 7.00 PM.**

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*A meal will be served at 6.15pm.*

**PRESENT:**

**APOLOGIES:**

**LEAVE OF ABSENCE:** Cr Lethbridge

**OBSERVERS:**

**IN ATTENDANCE:**

**PUBLIC:**

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

## **DECLARATION OF MEMBERS' INTERESTS**

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## **QUESTION TIME**

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## **DEPUTATION**

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## **CONFIRMATION OF MINUTES**

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### **RESOLVED**

**Minutes of the Technical Services Committee Meeting held on 11 April 2011, be confirmed.**

**MOVED Cr  
MOTION CARRIED ( )**

## **ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 7**

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The following items were included for information in the “Technical Services” section:

- **Outstanding Matters & Information Items**  
Report on Outstanding Matters – Technical Services Committee ..... T-1
- **Monthly / Quarterly Departmental Reports**  
Technical Services Works Programme ..... T-2
- **Miscellaneous**  
Parks Services Vandalism Report ..... T-13

*If any of the items listed above requires clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.*

# I N D E X

## TECHNICAL SERVICES COMMITTEE

**9 MAY 2011**

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## ***FLETCHER PARK BUSHLAND MANAGEMENT PLAN***

WARD	Nerrigen
DATE	5 May 2011
REF	PH
RESPONSIBLE MANAGER	CES

- **In Brief:**
  - The draft Fletcher Park Bushland Management Plan has been through a 6 week public consultation period following Council recommendation T63/09/10.
  - Eleven submissions were received. Changes to the document have been made, where appropriate, in response to matters raised in submissions.
- **Recommend**
  - That Council endorse the Fletcher Park Bushland Management Plan.

### **Tabled Items**

Nil.

### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

Enhanced Natural and Built Environments

- 2.8 - A natural environment and bushland that is sustained, enhanced and strengthened.
- 2.8.1 Develop an appropriate policy and long term works program to protect and enhance our bushland and natural environs under the City's control.
  - 2.8.2 Provide natural area maintenance and management programs.

### **Legislation Implications**

Nil.

### **Council Policy / Local Law Implications**

Nil.

### **Budget / Financial Implications**

The proposed actions as outlined in the Draft Fletcher Park Bushland Management Plan will be addressed over 5 years. The majority of actions come at no additional cost to the City as they are within the scope of current staff roles. A number of actions can be achieved through current Parks budget allocations for nature reserves. These are indicated in the following implementation table.

At Council's 23 March 2009 meeting (D26/3/09), \$76,500 was approved for improvement works in Fletcher Park through the Public Open Space funding within Precinct D. As a regionally significant environmental asset, external grant funding can be sought to supplement this allocation for any additional environmental projects within the Park. A number of items relating to bushland management activities rely on this funding to be achieved. Recommendations 3, 5 and 15 refer to undertaking opportunistic environmental surveys and this would be on the basis if external funding is sourced.

Recommendation 18 discusses the need for a brush down area for horses prior to leaving the Park, however the cost feasibility of this should be considered in relation to any facilities

upgrades that will occur from the relocation of the Kelmscott Pony Club and if this can be achieved within the budget available to do this.

The remaining recommendations are associated with bushland management or maintenance to Park's facilities. It is anticipated that capital works costs associated with items such as fencing will be met through current Parks Department's maintenance budgets.

<b>Recommendation</b>	<b>Priority</b>	<b>Year</b>	<b>Estimated Cost</b>	<b>Funding source</b>
Five year weed control plan.	High	2010 - 2015	\$25,000	\$20,000 current natural area maintenance budget, contribution of \$5,000 POS funding
Maintain fencing around the reserve to reduce opportunities for unauthorised vehicle access.	High	Ongoing	\$5,000/annum	Expected to be met through existing Parks maintenance budget
Feral honey bee control.	Moderate	2011/12	\$2,000	Expected to be met through current natural area maintenance budget or grant funding
Fuel reduction activities (mowing grass).	High	Ongoing	\$20,000/annum	Expected to be met through current natural area management programme budget
Close and rehabilitate tracks.	Moderate	2011- 2015	\$21,631	POS funding and planting using community groups
Interpretive signage.	High	2015	\$4,000	Expected to be met through grant funding
Rehabilitation of bushland areas (based on commercial costs of seed propagation and planting)	Moderate	2011 - 2015	\$64,849	\$44,895 POS funding, planting undertaken by community groups (\$19,954)
Native seed collection for revegetation.	High	2010/11	\$4,635	POS funding
Mosaic fuel reduction burns as necessary	High	Ongoing	\$1,500/annum	Expected to be met through existing natural area management programme budget

### **Consultation**

The draft management plan was prepared by ENV Australia on behalf of the City and was released for a 6 week public consultation period as resolved by Council at its meeting on 13 September 2010 (T63/09/10). The document was provided to residents within 300m of the Park, relevant government departments, advertised on the City's website and within the Comment and Examiner community papers. The proposed summary of submissions were prepared by the consultants and provided to the Manager Parks and Environmental Coordinator for consideration.

### **BACKGROUND**

Fletcher Park (Reserve no. 14217) is a 19 ha reserve vested in the City of Armadale as a "Reserve for Recreation". Five ha of the Park is regionally significant bushland mapped as a Threatened Ecological Community under State and Federal legislation and managed for it's conservation values.

The City of Armadale and Wallangarra Riding and Pony Club Fletcher Park Bushland Management Plan was adopted by Council in 2002. In March 2010 ENV Australia were contracted to undertake a review of the 2002 document and to prepare this management plan.

The draft Fletcher Park Bushland Management Plan ('the management plan') was put to Council at its 13 September 2010 meeting and it was resolved (T63/09/10):

*That Council provide in principle support for the Fletcher Park Bushland Management Plan and advertise the Plan for a 6 week public consultation period.*

The management plan has been advertised for a 6 week public consultation period. This consultation involved:

- Advertisements in the Comment News and Weekend Examiner;
- Distribution of copies of the draft management plan to relevant State Government agencies;
- Distribution of copies of the draft management plan to the Wallangarra Riding and Pony Club;
- Letters to landholders within 300m of the Fletcher Park boundary; and
- Notification of the public comment period on the City's website.

The summary of submissions received and the resulting responses are detailed in the following section. It is recommended that the Fletcher Park Bushland Management Plan be endorsed. A full copy of the proposed Fletcher Park Management Plan as amended in response to public submissions is provided under separate cover.

## PUBLIC SUBMISSIONS AND ANALYSIS

Eleven submissions were received during the 6 week public consultation period as shown in **Attachment 'A-1' to this agenda**. This includes the summary of submissions and recommended responses. Six of the submissions were from local residents, one was received from the Wallangarra Riding and Pony Club, and the remainder were received from State Government agencies. The key issues raised in the submissions are discussed below.

### Government Departments

Four submissions were received from relevant State Government Departments. The submissions received from the Department of Planning and Main Roads Department indicated support for the management plan recommendations and indicated no objection to the management plan. The submission by the Department of Environment and Conservation also supported the document and provided minor editorial comments which were amended in the document. The submission received from the Water Corporation indicated that they are assessing the implications of the management plan on the current and future use of water infrastructure in the vicinity. No further correspondence to date has been received from the Water Corporation. Information on the Water Corporation infrastructure in the vicinity was added to Section 2.2 Surrounding Land Use.

### Equestrian Facilities Needs Assessment

The Equestrian Clubs Facilities Needs Assessment and Feasibility Study was initiated as a direct result of the need for the City to relocate the Kelmscott Pony Club and Kelmscott Adult Riding Club from their current location at Pries Park, and the requirement to determine how the needs of this group will be met elsewhere. During workshops held between the City and the affected pony clubs, it was determined that due to the scheduling issues which would arise if there were to be five clubs using Palomino Park that the relocation of Kelmscott Pony Club to Fletcher Park be investigated.

Negotiations between the City, the Wallangarra Riding and Pony Club (WRPC) and the Kelmscott Pony Club (KPC) are ongoing for the arrangements of the relocation of the KPC to Fletcher Park. Discussions have indicated that due to the complexity of lease arrangements the two pony clubs will be put under separate management arrangements. It is intended that any clubs using the reserve will abide by the stipulations of this management plan, and it will form part of any management arrangement. Discussions have been progressing on responsibilities for matters such as maintenance and grounds upkeep. Matters relating to bushland management have been reflected in this management plan. It is anticipated that if multiple clubs are utilising the reserve then a ‘management committee’ will be formed to oversee the management arrangements and grounds maintenance.

Amendments to the plan were required to reflect the changes in management arrangements that are anticipated to occur as a result of the relocation of KPC to the Fletcher Park grounds. A number of the recommendations in the management plan were specific to the WRPC and the lease they held with the City. These recommendations were altered to indicate that there may be more than one club using the grounds and to reflect the potential management arrangements as a result of the relocation.

A number of the submissions related to the arrangements with the clubs and the changes to the management of the reserve as a result of the relocation of the KPC. These have been reflected in the update of the management plan.

### **Closure of tracks**

The main bushland portion of the Park is of regional and national significance with the vegetation being protected as a Threatened Ecological Community under State and Federal environmental legislation. The bushland portion is highly fragmented and currently contains 2.6 km of tracks and 41 equestrian jumps.

During the public consultation period officers held discussions with the WRPC to come to an agreement on the tracks suitable for closure and rehabilitation, and those which the WRPC do not utilise during their events. To protect the environmental values of the Park, the management plan recommends that approximately 70.4 m and 0.14 ha of tracks are closed and rehabilitated. This would still allow cross country events to be held through the bushland area, while improving the environmental asset. The management plan figures relating to this have been updated to reflect the agreed track closures.

### **Park management for conservation values**

Three submissions raised concern over the current use of the reserve and the impact of this on the conservation values of the bushland area. No changes to the management plan have been made as a result of these submissions. It should be noted that Fletcher Park is managed for its conservation values and the management plan already contains recommendations designed to be sensitive to the environmental values of the Park and to manage the current and future usage within these parameters.

One of these submissions stated that the current lease over the Park should not be renewed and that horses should not be allowed to use the Park. All efforts are made to ensure the conservation values of the Park are protected while still allowing for equestrian use. Over the term of the lease the equestrian uses have been managed with conservation in mind. As a response to concerns that the biodiversity values may be affected by the presence of horses, the City of Armadale has been undertaking a botanical survey since 2005 to measure the impact of horses on the

vegetation health. The City will continue monitoring to enable the identification of changes to the vegetation that might be occurring over longer time periods.

Concern was also expressed over the potential increase in use of the reserve by the relocation of the KPC and the negative effect this would have on the management and maintenance of the bushland. While the management plan has been amended to detail the possible management arrangements with the clubs utilising the reserve, the justification of this relocation is not within the scope of this management plan. This concern will be taken into consideration when the management arrangements between the City and the clubs are entered into. Details within the management arrangements will also be consistent with the recommendations of the management plan.

### **DETAILS OF PROPOSAL**

The management plan has been written for implementation over the next five years to provide opportunities to improve the environmental attributes of the Park. It is intended that a review of the progress of management plan implementation will occur annually and helps assess the progress and priorities of the plan.

The following table is the implementation plan including a summary of the proposed management actions, timeframes for implementation and resource estimates, reflecting any changes by officers as a result of the public submissions.

Recommendation		Priority	Start Year	End Year	Responsibility	~ Cost / 5 years (exc. gst)
1	The City of Armadale will seek to change the purpose of the Reserve 14217 to include conservation whilst permitting ongoing use of the reserve for passive recreation and horse riding.	High	2011	2012	CoA Environment	- Staff Resources
2	Resident pony clubs will abide by the recommendations in this management plan, which will also form part of any management arrangements entered into between the City of Armadale and the clubs.	High	Ongoing	Ongoing	CoA, Resident pony clubs	N/A
3	As opportunities arise participate in flora, fauna and fungi surveys within Fletcher Park	Low	Ongoing	Ongoing	CoA	Cost yet to be determined

4	Ensure that all vehicles leaving the Park are free of soil and vegetation	Low	2011	Ongoing	CoA, Resident pony clubs	N/A
5	Seek a modification to the DEC's Geomorphic Wetlands Swan Coastal Plain dataset to remove the wetland mapping from the areas within Fletcher Park that support upland vegetation types yet are mapped as wetlands.	Low	2012	2014	CoA Environment	- Staff Resources
6	Continue the horse impact study until 2015 to further enable the identification of any changes in vegetation associated with horse use that may occur over long periods of time.	High	2011	Ongoing	CoA Environment	- Staff Resources
7	As opportunities arise undertake a Spring survey following summer fire to determine the extent of Diuris purdiei throughout Fletcher Park.	Moderate	As required	N/A	CoA Environment	- Cost yet to be determined
8	Resident pony club appointed Environmental Officer to ensure DRF locations are kept free of horse movements. This can be carried out through educating new and existing members about the sensitive nature of parts of the bushland and by keeping tracks away from the plant.	High	2011	Ongoing	Resident Pony Clubs	N/A
9	CoA informs DEC of recent survey findings regarding TEC type 3a within Fletcher Park.	Moderate	2011	2011	CoA Environment	- N/A
10	Undertake vegetation condition mapping in 2014.	Moderate	2014	2014	CoA Environment	- Staff Resources

11	Undertake ongoing prioritised weed control over a period of five years using the strategies outlined in this management plan.	High	2011	2016	CoA – Environment and Parks	\$25,000
12	Undertake monitoring to determine the effectiveness of weed control.	Moderate	2012	Ongoing	CoA Environment	Staff Resources
13	Promote habitat for native fauna through rehabilitation efforts.	Moderate	2011	Ongoing	CoA Environment	N/A
14	Maintain fencing around the reserve to reduce opportunities for unauthorised vehicle access.	High	2011	Ongoing	CoA – Environment and Parks	\$5,000 / annum
15	As opportunities arise participate in introduced fauna monitoring within Fletcher Park.	Low	2011	Ongoing	CoA Environment	N/A
16.	Undertake feral honey bee control within the Park.	Moderate	2012	2013	CoA Environment	\$2,000
17	Implement in accordance with the procedures of the City of Armadale's Dieback Policy, ENG 9 Managing Phytophthora Dieback and this management plan.	High	2011	Ongoing	CoA, Resident pony clubs	N/A
18	Designate a brush down area to be designated for horses to remove traces of infested soil before leaving the Park.	Moderate	2011	Ongoing	Resident pony clubs	N/A
19	Emergency vehicle access tracks should be maintained as described in this management plan. No new access tracks should be created unless deemed necessary for safety purposes.	High	2011	Ongoing	CoA - Parks	N/A
20	Undertake fuel reduction activities by keeping grassed areas mowed and annually controlling grassy weeds in bushland areas.	High	2011	Ongoing	CoA - Parks	\$20,000/annum

21	Undertake fuel load assessments of the bushland areas within Fletcher Park consistent with the City of Armadale fire maintenance program.	Moderate	2011	Ongoing	CoA - Rangers	Staff Resources
22	Undertake cool mosaic control burns if deemed necessary for safety.	High	2011	Ongoing	CoA - Rangers	\$1,500/annum
23	A log of all environmental related tasks undertaken by the resident pony clubs and the City of Armadale will be kept. This log will be provided to the City on a bi-annual basis for inclusion into the City's record system.	High	2011	2016	CoA Environment, Resident pony clubs	N/A
24	Resident pony clubs management committee to appoint one of their members to be responsible for liaising with the City on environmental management of the Park. The resident pony clubs management committee is to be cognisant of, and ensure all activities are consistent with, this management plan.	High	2011	Ongoing	Resident pony clubs	N/A
25	When each Environmental Officer is appointed the resident pony clubs management committee will inform the City of Armadale of the name of the Environmental Officer and provide the city with their contact information.	High	2011	Ongoing	Resident pony clubs	N/A
26	No further tracks within the bushland areas are created.	High	2011	2016	CoA, Resident pony clubs	N/A
27	Tracks shown in Figure 9 to be closed and rehabilitated.	Moderate	2011	2016	CoA Environment,	\$21,630.70
28	Investigate the need to install a substrate, such as river sand, to the tracks to remain open within the bushland.	High	Ongoing	Ongoing	CoA, Resident pony clubs	N/A

29	Remove unnecessary jumps within the tracks to be closed and rehabilitated.	High	2011	2011	WRPC	N/A
30	Resident pony clubs to provide statistics on horse usage to the City of Armadale annually.	High	2011	Ongoing	Resident Pony Clubs	N/A
31	The resident pony club provide a key to their locks to the City of Armadale property department.	High	Ongoing	Ongoing	Resident pony clubs	N/A
32	Maintenance of existing tracks within the bushland portion of the reserve shall only be undertaken in accordance with this management plan and in compliance with the relevant legislation.	High	Ongoing	Ongoing	CoA, Resident Pony Clubs	N/A
33	The City of Armadale discusses opportunities with the Public Transport Authority (PTA) to discourage access off the firebreaks on PTA lands to the west of Fletcher Park.	Moderate	2011	2016	CoA – Parks and Environment	Staff Resources
34	Any upgrades to facilities are assessed on the basis that no damage to native vegetation will occur.	High	2011	2016	CoA Environment -	N/A
35	Facilities will not undergo upgrades at the expense of conservation values of Fletcher Park.	High	2011	Ongoing	CoA, Resident pony clubs	N/A
36	No facilities will be installed, upgraded or removed within the bushland sections of the reserve without approval by the City of Armadale Environmental Officer and Manager Parks.	High	2011	Ongoing	CoA – Parks and Environment, Resident pony clubs	N/A
37	Apply for a water extraction licence from the Department of Water for the bore within the Park.	High	2011	2012	CoA – Parks	Staff Resources

38	Adhere to the water allocation licence, if approved by the Department of Water.	High	2011	Ongoing	CoA - Parks	N/A
39	Place interpretive signage at the Park's main entrance and/or inside the park. Interpretive signs should include information on dieback and rehabilitation work.	High	2015	2016	CoA Environment	- 2 signs @ \$2,000 each = \$4,000
40	Continue to concentrate intensive rehabilitation efforts in the High Priority Areas Shown in Figure 8.	Moderate	2011	2016	CoA – Parks and Environment	Seedling propagation = \$44,895.60* Seedling planting = \$19,953.60* * commercial costs
41	Collect native seeds from Fletcher Park for revegetation activities.	High	2011	2012	CoA Environment	- \$4,635
42	Invite local community groups and schools to be involved in revegetation activities.	Low	2011	2016	CoA Environment	- N/A
43	Revegetation should be undertaken using the guiding principles outlined in this management plan.	High	2011	Ongoing	CoA Environment	- N/A

## OPTIONS

1. Council endorse the Fletcher Park Bushland Management Plan.
2. Council decide not to endorse the Fletcher Park Bushland Management Plan.

## CONCLUSION

The Fletcher Park Bushland Management Plan provides detailed management recommendations for the reserve. The recommendations proposed in the plan are based on fulfilling the principal management objectives to:

- Ensure the long-term conservation of the remnant bushland;
- Consolidate the environmental attributes and management issues;
- Develop clear and practical management actions and timings based on priorities; and
- Develop measurable assessment criteria for the implementation of the plan.

Accordingly Option 1 is recommended.

**RECOMMEND**

**That Council endorse the Fletcher Park Bushland Management Plan.**

MOVED Cr  
MOTION CARRIED/LOST

## ***BANYOWLA REGIONAL PARK***

WARD	River
FILE REF	
DATE	19 April 2011
REF	PL
RESPONSIBLE MANAGER	EDTS

### **In Brief:**

- Council has received a petition regarding a dangerous fire situation in close proximity to Banyowla Regional Park.
- **Recommend**  
That Council note that:
  1. The vegetation on the verges of Ciro and Cockram Roads had been previously cleared back several metres to reduce the fire risk as was requested in the petition; and
  2. The matter of an additional road for safety reasons is to be further investigated for consideration.

### **Tabled Items**

Petition.

### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

2. Enhanced Natural and Built Environments.  
2.4 Attractive and User Friendly streetscapes and open spaces.

### **Legislation Implications**

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

### **Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

### **Budget/Financial Implications**

Nil.

### **Consultation**

Nil.

## **BACKGROUND**

At the Council meeting of 28 March 2011 a petition was tabled by Cr Zelones, the prayer of which reads:

*"We the undersigned residents of Ciro and Cockram Roads, Kelmscott are very concerned of a dangerous fire situation that exists with all the vegetation on the verges of our roads, in some cases trees are overhanging onto the road. We would beg it a favour, if the area of "Banyowla Regional Park" facing these roads was cleared back several metres and instead of just one Road out in case of fire, another escape Road be provided."*

**COMMENT**

The work has been undertaken and completed by the Parks Department staff. A letter of appreciation for this work was received from Melinda and Brian Davies of 17 Cockram Road, Kelmscott who also informed Don Randall MHR and Tony Simpson MLA of the developments which took place.

The second point of the petition for Council to consider is for additional roads out of the area to be further investigated.

**RECOMMEND**

**That Council note that:**

- 1. The vegetation on the verges of Ciro and Cockram Roads had been previously cleared back several metres to reduce the fire risk as was requested in the petition; and**
- 2. The matter of an additional road for safety reasons is to be further investigated for consideration.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 3/11: TENDER FOR THE SUPPLY OF SAND**

WARD	ALL
FILE REF	TEN/3/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 3/11 was recently called for the Supply of Sand.
- The City of Armadale has requested tenders for various types of sand and has specified that a panel of tenderers will be accepted.
- Three tenders were received at the closing date.
- The tenders from WA Limestone, Holcim (Australia) Pty Ltd and Allearth Group Pty Ltd have been evaluated as being the most advantageous to Council.

**• Recommend**

That Council:

1. Accepts the Tenders from WA Limestone, Holcim (Australia) Pty Ltd and Allearth Group Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.1.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

During the course of construction and maintenance operations for parks, reserves, roads and associated works, there is a need to have various types of sand supplied to work sites. This material is required to be stockpiled at the City's Depot or supplied to work sites directly.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

**Existing Contract Information**

Current Contractor	Holcim (Australia) Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

**DETAILS OF PROPOSAL**

The tender involves the supply of sand which is to be used in various road works and parks projects within the City. Four various types of sand are required, those being fill sand, reinstatement sand, brickies sand and rootzone sand (mainly used by the Parks Department).

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.1.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

## Selection Criteria

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	20%
2.	Key personnel skills and experience	5%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	20%
5.	Tendered Price(s)	35%
	<b>TOTAL</b>	<b>100%</b>

## Tenders Received

Tenders were received from Holcim (Australia) Pty Ltd, WA Limestone and Allearth Group Pty Ltd.

## TENDER EVALUATION

The three tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of fill, reinstatement and brickies sand.

All three tenderers are able to supply the fill and brickies sand, however are unable to supply rootzone sand, which is used by the Parks and Reserves Department in play grounds and playing fields or reinstatement sand, which is used in the re-establishment of verges following roadworks.

As a result, rootzone and reinstatement sands will be required to be supplied from other sources using quotations to comply with the City of Armadale tender Policy ADM19- Procurement of Goods and Services.

## Tender Rankings

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking for fill and brickies sand**

Tenderer	Ranking
WA Limestone	1
Holcim (Australia) Pty Ltd	2
Allearth Group Pty Ltd	3

Based on the above ranking the increase in cost over the previous contract is 6.42%.

## **CONCLUSION**

The Request for Tender has specified that a panel of tenderers will be accepted. It is recommended that tender Ten/3/11 for the Supply of Sand be awarded to a panel of three consisting of WA Limestone, Holcim (Australia) Pty Ltd and Allearth Group Pty Ltd.

## **RECOMMEND**

**That with Tender 3/11, Tender for Supply of Sand, Council:**

- 1. Accepts the Tenders from WA Limestone, Holcim (Australia) Pty Ltd and Allearth Group Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractors and price adjustments as specified in the Request for Tender document clause 4.1.2.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 4/11: TENDER FOR THE EXTRUDED KERBING**

WARD	ALL
FILE REF	TEN/4/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 4/11 was recently called for the Supply of Extruded Kerbing.
- Six tenders were received at the closing date.
- The tender from Glenview Machine Kerbing has been evaluated as being the most advantageous to Council.

**• Recommend**

That with Tender 4/11 – Supply of Extruded Kerbing, Council:

1. Accepts the Tender from Glenview Machine Kerbing for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

During the course of large construction and maintenance operations for road works, there is a need to have extruded concrete kerbing supplied and installed at various work sites. This is a specialised operation for which the City does not have the appropriate resources to effectively undertake.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

**Existing Contract Information**

Current Contractor	Glenview Machine Kerbing
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Fixed for the first year but subject to rise and fall of concrete cost only. Rise and fall for the second year as per request for tender Clause 4.2

**DETAILS OF PROPOSAL**

The tender involves the supply of extruded concrete kerbing which is to be used in various road works projects within the City's operations.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One Year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Fixed for the first year but subject to rise and fall of concrete cost only. Rise and fall for the second year as per request for tender Clause 4.2

**Selection Criteria**

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>
1.	Relevant Experience	20%
2.	Key personnel skills and experience	10%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	40%
	<b>TOTAL</b>	<b>100%</b>

### **Tenders Received**

Six tenders were received from Glenview Kerbing, Downer EDI Works, Riverlea Corporation, Allstate Kerbing and Concrete, Excel Kerbing and Cocktail Holding Pty Ltd TA/Kerbing West Extruded Kerbing.

### **TENDER EVALUATION**

Glenview Machine Kerbing and Downer EDI Works and Cocktail Holding Pty Ltd TA/Kerbing West Extruded Kerbing have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of extruded concrete kerbing.

Excel Kerbing, Allstate Kerbing and Concrete and Riverlea Corporation are relatively unknown to the City, however have nevertheless been evaluated according to their submissions.

### **Tender Rankings**

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

<b>Tenderer</b>	<b>Ranking</b>
Glenview Machine Kerbing	1
Downer Australia	2
Riverlea Corporation	3
Allstate Kerbing	4
Excel Kerbing	5
Cocktail Holdings T/A Kerbing West Extruded Kerbing	6

The results of the tender evaluation following evaluation of the selection criteria have shown that the tender from Glenview Machine Kerbing is the most advantageous to Council.

Based on the above ranking the variation in cost compared with the previous contract is a 4.96% increase.

## **CONCLUSION**

It is recommended that Tender 4/11 for the Supply of Extruded Kerbing be awarded to Glenview Machine Kerbing.

## **RECOMMEND**

**That with Tender 4/11, Tender for Supply of Extruded Kerbing, Council:**

- 1. Accepts the Tender from Glenview Machine Kerbing for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.2.**

MOVED Cr  
MOTION CARRIED/LOST

***TENDER NO. 5/11: TENDER FOR THE SUPPLY OF LIMESTONE RUBBLE MATERIAL***

WARD	ALL
FILE	TEN/5/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 5/11 was recently called for the Supply of Limestone Rubble Material
- Three tenders were received at the closing date
- The tender from Allearth Group, has been evaluated as being the most advantageous to Council

**Recommend**

That with Tender 5/11 – Supply of Limestone Rubble Material Council:

1. Accepts the Tender from Allearth Group for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.1.2.

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments
- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

Limestone rubble (crushed limestone) is a road foundation material used in the construction of new roads and the maintenance of existing roads and associated works. This material is required to be stockpiled at the City's Depot or supplied to work sites in order to carry out daily operational works and to complete the annual Civil Works programme. The quantity of material to be supplied per year is approximately 20,000 tonne.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

**Existing Contract Information**

Current Contractor	Holcim (Australia) Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

**DETAILS OF PROPOSAL**

The tender involves the supply of limestone rubble material which is to be used in various road works projects within the City.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One Year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.1.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only as per Tender Clause 4.1.2

**Selection Criteria**

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>
1.	Relevant Experience	25%
2.	Key personnel skills and experience	5%
3.	Tenderer's Resources	25%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	35%
		<b>TOTAL</b>
		<b>100%</b>

**Tenders Received**

Three tenders were received from Allearth Group Pty Ltd, Holcim (Australia) Pty Ltd and WA Limestone.

**TENDER EVALUATION**

The three tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of limestone rubble material.

**Tender Rankings**

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

<b>Tenderer</b>	<b>Ranking</b>
Allearth Group	1
Holcim Australia	2
WA Limestone	3

The results of the tender evaluation of the selection criteria have shown that the tender from Allearth Group is the most advantageous to Council.

Based on the above ranking the decrease in cost over the previous contract is 5.62 %.

**CONCLUSION**

It is recommended that Tender 5/11 for the Supply of Limestone Rubble Material be awarded to Allearth Group.

**RECOMMEND**

**That with Tender 5/11, Tender for Supply of Limestone Rubble Material, Council:**

- 1. Accepts the Tender from Allearth Group for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**

2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractors and price adjustments as specified in the Request for Tender document clause 4.1.2.

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 6/11: TENDER FOR THE SUPPLY OF MINERAL AGGREGATE MATERIAL**

WARD	ALL
FILE REF	TEN/6/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 6/11 was recently called for the Supply of Mineral Aggregate Material.
- Three tenders were received at the closing date.
- The tender from Holcim (Australia) Pty Ltd, has been evaluated as being the most advantageous to Council.
- **Recommend**  
That with Tender 6/11 – Supply of Mineral Aggregate Material Council:
  1. Accepts the Tender from Holcim (Australia) Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
  2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document Clause 4.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

During the course of construction and maintenance operations for road and drainage works, there is a need to have various grades of mineral aggregate (blue metal) stockpiled at the City's Depot and supplied direct to work sites in order to carry out daily operational works and to complete the annual Civil Works programme.

The value of the supplied service will exceed \$100,000 per annum therefore a tender to conform to the Local Government Act and Council's Purchasing Policy is required.

**Existing Contract Information**

Current Contractor	Holcim (Australia) Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

**DETAILS OF PROPOSAL**

The tender involves the supply of mineral aggregate material which is to be used in various road works projects within the City's operations.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only as per Tender Clause 4.2

**Selection Criteria**

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>
1.	Relevant Experience	25%
2.	Key personnel skills and experience	5%
3.	Tenderer's Resources	25%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	35%
	<b>TOTAL</b>	<b>100%</b>

**Tenders Received**

Three tenders were received from Holcim (Australia) Pty Ltd, WA Blue Metal and Allearth Group Pty Ltd.

**TENDER EVALUATION**

The three tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of mineral aggregate material.

**Tender Rankings**

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

<b>Tenderer</b>	<b>Ranking</b>
Holcim (Australia) Pty Ltd	1
WA Blue Metal	2
Allearth Group	3

The results of the evaluation of selection criteria for this tender have shown that the tender from Holcim (Australia) Pty Ltd as being the most advantageous to Council.

Based on the above ranking the variation in cost compared with the previous contract is an increase of 1.56%

**CONCLUSION**

It is recommended that Tender 6/11 for the Supply of Mineral Aggregate material be awarded to Holcim (Australia) Pty Ltd.

**RECOMMEND**

**That with Tender 6/11, Tender for Supply of Mineral Aggregate, Council:**

- 1. Accepts the Tender from Holcim (Australia) Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**

2. **Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document Clause 4.2.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 7/11: TENDER FOR THE SUPPLY AND LAYING OF HOT ASPHALT ROAD SURFACING**

WARD	ALL
FILE REF	TEN/7/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 7/11 was recently called for the Supply and Laying of Hot Asphalt Road Surfacing.
- Five tenders were received at the closing date.
- The City of Armadale has specified that a panel of tenderers will be accepted.
- The tenders from Roads 2000 Pty Ltd and Asphalt Surfaces have been evaluated as being the most advantageous to Council.
- **Recommend**  
That with Tender 7/11 – Supply and Laying of Hot Asphalt Road Surfacing, Council:
  1. Accepts the tenders from Roads 2000 Pty Ltd and Asphalt Surfaces for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tenders, Council's contract documentation and budget allocation; and
  2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractors and price adjustments as specified in the Request for Tender document as per clause 4.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

Hot asphalt is a road surfacing material used in the construction of new roads and the maintenance of existing roads and associated works. The supply and placement of hot asphalt as a wearing course is a specialised operation for which the City does not have the appropriate resources to effectively undertake, and, as the value of the supplied service will exceed \$100,000 per annum, a tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required.

**Existing Contract Information**

Current Contractors	Roads 2000 Pty Ltd and BGC Asphalt
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Fixed for the first year but subject to rise and fall of bitumen cost only. Increase in price for the second year as per Tender Clause 4.2

**DETAILS OF PROPOSAL**

The tender involves the supply of hot asphalt road surfacing, which is to be used in various road works projects within the City's operations.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Fixed for the first year but subject to rise and fall of bitumen cost only. Increase in price for the second year as per Tender Clause 4.2

## Selection Criteria

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	20%
2.	Key personnel skills and experience	10%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	40%
	<b>TOTAL</b>	<b>100%</b>

## Tenders Received

Four tenders were received from Roads 2000 Pty Ltd, Fulton Hogan Industries Pty Ltd, Boral Asphalt and Asphalt Surfaces.

## TENDER EVALUATION

All tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of hot asphalt road surfacing.

## Tender Rankings

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

Tenderer	Ranking
Roads 2000 Pty Ltd	1
Asphalt Surfaces	2
Fulton Hogan Industries Pty Ltd	3 Equal
Boral Asphalt	3 Equal

The results of the tender evaluation after the application of the selection criteria have shown that the tenders from Roads 2000 Pty Ltd and Asphalt Surfaces are the most advantageous to Council.

Based on the above ranking the variation in cost compared with the previous contract is an increase of 5.0%

## CONCLUSION

The Request for Tender has specified that a panel of tenderers will be accepted. It is recommended that Tender 7/11 for the Supply of Hot Asphalt Road Surfacing be awarded to Roads 2000 Pty Ltd and Asphalt Surfaces.

**RECOMMEND**

**That with Tender 7/11, Tender for Supply of Hot Asphalt Road Surfacing, Council:**

- 1. Accepts the Tenders from Roads 2000 Pty Ltd and Asphalt Surfaces for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractors and price adjustments as specified in the Request for Tender document as per clause 4.2**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 8/11: TENDER FOR THE SUPPLY OF HIRED PLANT: WET HIRE OF GRADERS**

WARD	ALL
FILE REF	TEN/8/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 8/11 was recently called for the Supply of Hired Plant: Wet Hire of Graders
- Two tenders were received at the closing date
- The tender from Mayday Earthmoving, has been evaluated as being the most advantageous to Council

**Recommend**

That with Tender 8/11 – Supply of Hired Plant: Wet Hire of Graders Council:

1. Accepts the tender from Mayday Earthmoving for the 12H Caterpillar grader or equivalent for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender Council's contract documentation and budget allocation; and
2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document as per clause 4.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

Due to difficulties with being able to hire an experienced and competent grader operator, Civil Works have employed contract operators for the last four or so years, with good success.

Due to the extent of grading required to complete the annual road and maintenance programs, a tender is required to conform to the Local Government Act and Council's Purchasing Policy

**Existing Contract Information**

Current Contractor	John Holubecki
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contract extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

**DETAILS OF PROPOSAL**

The tender involves the supply of hired 12H Caterpillar grader or equivalent with operator to be used on road pavement and maintenance operations.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only as per Tender Clause 4.2

**Selection Criteria**

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	20%
2.	Key personnel skills and experience	10%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	40%
	<b>TOTAL</b>	<b>100%</b>

**Tenders Received**

Two tenders were received from John Holubecki and Mayday Earthmoving.

**TENDER EVALUATION**

The two tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the supply of graders.

Please note that Mayday Earthmoving provided rates for various size graders, however it should be stipulated in the recommendation that the awarded contract is only for the 12H Caterpillar grader or equivalent.

**Tender Rankings**

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

Tenderer	Ranking
Mayday Earthmoving	1
John Holubecki	2

Following assessment of the two tenders, the results indicate that Mayday Earthmoving is the most advantageous to Council.

Based on the above ranking the variation in cost compared with the previous contract is a 1.79% decrease.

**CONCLUSION**

It is recommended that Tender 8/11 for the Supply of Hired Plant: Wet Hire of Graders be awarded to Mayday Earthmoving.

**RECOMMEND**

**That with Tender 8/11, Tender for Supply of Hired Plant: Wet Hire of Graders, Council:**

- 1. Accepts the Tender from Mayday Earthmoving for the 12H Caterpillar grader or equivalent for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractors and price adjustments as specified in the Request for Tender document clause 4.2.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 9/11: TENDER FOR THE SUPPLY OF CONCRETE DRAINAGE PIPES**

WARD	ALL
FILE REF	TEN/9/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 9/11 was recently called for the Supply of Concrete Drainage Pipes
- One tender was received at the closing date
- The tender from Rocla Pipelines Products, has been evaluated as being acceptable to Council
- **Recommend**

That with Tender 9/11 – Supply of Concrete Drainage Pipes Council:

1. Accepts the tender from Rocla Pipeline Products for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.2

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

During the course of construction and maintenance operations for road and drainage works, there is a need to utilise various types and sizes of concrete drainage pipes supplied to work sites. This product is required to be stockpiled at the City's Depot or supplied to work sites in order to carry out daily operational works and to complete the annual Civil Works Programme.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

**Existing Contract Information**

Current Contractor	Rocla Pipeline Products
Contract Type	Schedule of Rates
Contract Duration	One year and 10 months
Commencement Date	1 July 2009
Expiry Date	30 June 2010
Extension Permitted	Contracts extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only

**DETAILS OF PROPOSAL**

The tender involves the supply of drainage concrete pipes which is to be used in various road works projects within the City's operations.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	1 Year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	Within Projects
Total Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only as per Request for Tender Clause 4.2

**Selection Criteria**

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>
1.	Relevant Experience	20%
2.	Key personnel skills and experience	5%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	20%
5.	Tendered Price(s)	35%
	<b>TOTAL</b>	<b>100%</b>

**Tenders Received**

One tender was received from Rocla Pipeline Products at the closing date.

**TENDER EVALUATION**

Rocla Pipeline Products has been involved in the construction industry for a number of years and has experience with local government contracts in the supply of concrete drainage pipes.

The submitted prices from Rocla Pipeline Products are considered to be competitive when compared to the current prices within the industry and have successfully provided this service to the City for a number of years.

Based on the above ranking the variation in cost compared with the previous contract is a 0.25% increase.

**CONCLUSION**

It is recommended that Tender 9/11 for the Supply of Concrete Drainage Pipes is awarded to Rocla Pipeline Products.

**RECOMMEND**

**That with Tender 9/11, Tender for Supply of Concrete Drainage Pipes, Council:**

- 1. Accepts the Tender from Rocla Pipeline Products for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
  
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document Clause 4.2.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 11/11: TENDER FOR THE CONSTRUCTION OF CONCRETE FOOTPATHS**

WARD	ALL
FILE REF	TEN/11/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 11/11 was recently called for the Construction of Concrete Footpaths
- Four tenders were received at the closing date
- The tender from Nextside Pty Ltd has been evaluated as being the most advantageous to Council.
- **Recommend**  
That with Tender 11/11 – Construction of Concrete Footpaths, Council:
  1. Accepts the tender from Nextside Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and
  2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.2.

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications****2. Enhanced Natural and Built Environments**

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within the footpath program.

**Consultation**

Intra-Directorate

**BACKGROUND**

The City contracts out the construction of concrete footpaths as it is a specialised operation for which it does not have the appropriate resources to effectively undertake. The City's current footpath construction program requires a specialised contractor who can complete the large volume of concrete work in order to continue with the improvements to the footpath network within the City. Tenders were called for the Construction of Concrete Footpaths for one year period up until 30 June 2011.

In addition to the above, the successful contractor will also be completing footpaths as per the annual road construction program.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

**Existing Contract Information**

Current Contractors	Nextside Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	1 year and 6 months
Commencement Date	1 December 2009
Expiry Date	30 June 2011
Extension Permitted	Contract extended from 1 July 2010 to 30 June 2011 as per Resolution T44/6/10
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Fixed for the first 6 months but subject to rise and fall for the remaining 12 months.

**DETAILS OF PROPOSAL**

The tender involves the construction of concrete footpaths within the City according to the annual footpath program and road construction program.

**New Contract Information**

Essential details of the new contract are as follows:

**Table 1: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	1 Year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes as per Request for Tender Clause 4.2 (One year extension)
Annual Contract Cost	As per footpath and road construction programs
Total Contract Cost	As per footpath and road construction programs
Rise And Fall Clause Included	Fixed for the first year but subject to rise and fall for the second year as per the Request for Tender clause 4.2

## Selection Criteria

The selection criteria and weightings for the evaluation of the tenders are as follows:

**Table 2: Selection Criteria**

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant Experience	25%
2.	Key personnel skills and experience	10%
3.	Tenderer's Resources	20%
4.	Demonstrated understanding of tender documents	10%
5.	Tendered Price(s)	35%
	<b>TOTAL</b>	<b>100%</b>

## Tenders Received

Four tenders were received from Grayson's Concrete Services, Nextside Pty Ltd, Riverlea Corporation and Clinton Lewis.

## TENDER EVALUATION

All tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the construction of concrete footpaths.

## Tender Rankings

The tender rankings resulting from the application of the selection criteria are as follows:

**Table 3: Tender Ranking**

Tenderer	Ranking
Nextside Pty Ltd	1
Grayson's Concrete Services	2
Clinton Lewis	3
Riverlea Corporation	4

The results after applying the selection criteria have shown that the tender from Nextside Pty Ltd is the most advantageous to Council.

Based on the above ranking the variation in cost compared with the previous contract there will be no increase,

## CONCLUSION

It is recommended that Tender 11/11 for the Construction of Concrete Footpaths be awarded to Nextside Pty Ltd.

**RECOMMEND**

**That with Tender 11/11, Tender for Construction of Concrete Footpaths, Council:**

- 1. Accepts the Tender from Nextside Pty Ltd for the period 1 July 2011 to 30 June 2012 in accordance with their submitted tender, Council's contract documentation and budget allocation; and**
- 2. Authorise the Chief Executive Officer to extend the contract for one year up to 30 June 2013 subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document clause 4.2.**

MOVED Cr  
MOTION CARRIED/LOST

**TENDER NO. 12/11: TENDER FOR THE PROVISION OF MATERIAL TESTING SERVICES**

WARD	ALL
FILE REF	TEN/12/11
DATE	9 May 2011
REF	JC/CM
RESPONSIBLE MANAGER	MCW

**In Brief:**

- Tender No. 12/11 was recently called for the Provision of Material Testing Services
- One tender was received at the closing date
- The tender from SGS Australia Pty Ltd has been evaluated as being non conforming as the company is not able to fix the price for one year as per request for tender.
- **Recommend**  
That with Tender 12/11 – Provision of Material Testing Services Council does not accept any tender.

**Tabled Items**

Tendered documents; tenders received; summary of tender assessment.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

2. Enhanced Natural and Built Environments

- 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

Section 3.57 Local Government Act 1995 – Tenders for providing Goods or Services.

Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods and services.

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following is applicable:

Policy ADM19- Procurement of Goods and Services.

**Budget/Financial Implications**

Total current budget allocation within Civil Works Construction and Maintenance project costs.

**Consultation**

Intra-Directorate

**BACKGROUND**

The Technical Services Directorate requires provision of material testing, including all stages during the construction of road pavements for projects within the annual road programs. As it is a specialised service for which the City does not have the appropriate resources, it is necessary to hire specialist contractors in order to collect and test materials. Whilst the majority of testing occurs during the road construction phase to ensure compliance with the relevant City specifications, a number of tests are also required during the design phase to assist with designing pavement thicknesses etc.

A tender to conform to the Local Government Act and Council's Purchasing Policy is therefore required as the value of the supplied service will exceed \$100,000 per annum.

### **Existing Contract Information**

Current Contractor	Coffey Information
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2010
Expiry Date	30 June 2011
Extension Permitted	Yes, but Coffey Information did not submit any offer to extend the Contract
Annual Contract Cost	Within Projects
Rise And Fall Clause Included	Yes for the second year only if agreed with the Contractor

### **DETAILS OF PROPOSAL**

The services included in this tender is for the provision of material testing for various road pavement layers such as the subgrade, basecourse and wearing course i.e. typically asphalt.

**Table 2: New Contract Information**

Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	1 July 2011
Expiry Date	30 June 2012
Extension Permitted	Yes, for 1 year
Rise And Fall Included	Yes for the second year only

### **TENDERS RECEIVED**

Only one non conforming tender from SGS Australia Pty Ltd was received at the closing date and no further assessment was carried out. This tender was considered non conforming as SGS Australia Pty Ltd did not commit to fix its rates, as requested in the tender.

As a contract therefore will not be awarded for this service (at this stage), Technical Services will further investigate its options for materials testing.

### **RECOMMEND**

**That with Tender No. 12/11 for the provision of material testing services, Council does not accept any tender.**

MOVED Cr  
MOTION CARRIED/LOST

***EXTENSION OF CONTRACT 14/09 FOR ELECTRICAL MAINTENANCE AND MINOR WORKS***

WARD	All	<b>In Brief:</b> <ul style="list-style-type: none"><li>• Council approved the acceptance of the tender for the electrical maintenance and repairs through resolution T43/6/09</li><li>• The Clauses 2.2.4 included in the Request for Tender documents allowed for an extension of the contract for 1 year</li><li>• The contractor, Avanti Electrics, have expressed an interest in extending the contract 14/09 for a further 12 months</li><li>• <b>Recommend</b> That Council approves an extension of the contract 14/09 to Avanti Electrics, as per clause 2.2.4 of the Request for Tender, for a further one year from 10 June 2011 to 9 June 2012 in accordance with Council's contract documentation and budget allocations.</li></ul>
FILE REF		
DATE	4 May 2011	
REF	DE	
RESPONSIBLE MANAGER	MPS	

**Tabled Items**

Tender Documents; Expression of interest to extend the contract.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Corporate Services

*To achieve maximum community benefit from the effective use of resources (staff, finances and information technology).*

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

*Local Government Act (Functions and General) regulations 1996 s3.57 (1) (2) (f)*

**Council Policy/Local Law Implications**

Assessment of Policy / Local Law indicates that the following are applicable:

*Policy ADM 19 – Procurement of Goods and Services*

**Budget/Financial Implications**

Total current budget allocation within project costs as per 2009/10 and 2010/11 budgets

**Consultation**

Property Maintenance Supervisor

**BACKGROUND**

The acceptance of Tender 14/09 for the Electrical Maintenance and Minor Works was approved by the Council through recommendation T43/6/09

This contract includes the following clause:

*“Clause 2.2.4 - Council reserves the right to extend the contract for up to Twelve (12) months on a negotiated basis.”*

**Table 1 – Existing Contract Information**

<b>Current Contractor</b>	Avanti Electrics
<b>Contract Type</b>	Schedule of Rates
<b>Contract Duration</b>	Two year
<b>Commencement Date</b>	10 June 2009
<b>Expiry Date</b>	09 June 2011
<b>Extension Permitted</b>	Yes as per T43/6/09
<b>Annual Contract Cost</b>	Within Projects
<b>Price Increase</b>	Negotiated

Avanti Electrics have requested to extend the contract as per conditions shown in Table 2

**Table 2 – Increase of Prices for the Contract 14/09 due for extension**

<b>Contractor</b>	<b>Price Increase for 11/12</b>
Avanti Electrics	Nil

## **COMMENT**

The Clause 2.2.4 of the Request for Tender stipulates the option to negotiate a 12 month extension to the current contract.

Avanti Electrics have expressed an interest in extending this contract in line with this clause and have agreed that this will not include any price increase to the tendered Schedule of Rates.

The City has received a good service from Avanti Electrics during the existing contract period and has no concerns regarding quality and performance of this contractor.

## **CONCLUSION**

It is recommended that Council accept the extension of the Contract 14/09.

## **RECOMMEND**

**That Council approves an extension of the Contract 14/09 to Avanti Electrics, as per clause 2.2.4 of the Request for Tender, for a further one year from 10 June 2011 to 9 June 2012 in accordance with Council’s contract documentation and budget allocations.**

MOVED Cr  
MOTION CARRIED/LOST

***LOT 34 GLADSTONE ROAD AND LOT 20 LOWANNA WAY, ARMADALE -  
COMPENSATION FOR PORTIONS OF LAND FOR DRAINAGE EASEMENT***

WARD	Minnawarra
FILE REF	
DATE	2 MAY 2011
REF	CM
RESPONSIBLE MANAGER	CTS

**In Brief:**

- Council has received a Development Application for a unit development from the owner of Lot 51 Gladstone Road, Armadale.
- A condition of approval is for the stormwater to be discharged into the open drain that runs along the western boundary of Lot 34 Gladstone Way, and Lot 20 Lowanna Way, Armadale.
- It is proposed to install appropriate drainage along the western boundary of both properties therefore Council will need to compensate the relevant owners and formalise with a 3.0m drainage easement.
- **Recommend**  
That Council in order to install drainage along the western boundary of Lot 34 Gladstone Way and Lot 20 Lowanna Way, Armadale agree to compensate the owners of both properties for the negotiated price as reported in the attached confidential report presented at “Attachment B-1” to this Agenda.

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Safe and effective disposal of domestic wastewater and stormwater.

2.11 Manage and maintain stormwater infrastructure.

**Legislation Implications**

General assessment of legislation (eg Local Government Act) has not revealed any restrictions

**Council Policy/Local Law Implications**

ENG 15 – Constructed Waterbodies

**Budget/Financial Implications**

Cost to purchase portions of land at Lot 34 Gladstone Road and Lot 20 Lowanna Way, Armadale for a drainage easement can be contained within the 2010/11 budget.

**Consultation**

The owners of Lot 34 Gladstone Road and Lot 20 Lowanna Way, Armadale.  
Herron Todd White incorporating Sullivan Valuation Services

**BACKGROUND**

There is an open drain that runs along the western boundary of Lot 34 Gladstone Way and Lot 20 Lowanna Way Armadale that Council for the last 20 years has been utilising for

stormwater discharge without the portion of land formerly being dedicated as a drainage easement.

Council has now received a development application for a unit development from the owner of Lot 51 Gladstone Way which is adjacent to Lot 34 Gladstone Way, Armadale. As part of the conditions of development approval there is a need to discharge the stormwater from Lot 51 Gladstone Way into the current open drain.

In this regard it is proposed to install 225mm diameter pipe along the western boundary of the relevant properties and then formalise with a 3.0meter drainage easement over Lot 34 Gladstone Way and Lot 20 Lowanna Way, Armadale.

In order to carry out the above work it is necessary to compensate the owners of both properties and to this end an evaluation of both parcels of land has been obtained from Herron Todd White incorporating Sullivan Valuation Services. There is also an additional cadastral survey and land transaction cost of for each property.

Council Officers have been in negotiation with the owners of both properties in regard to compensation payment for the drainage easement as reported in the attached confidential report presented at “Attachment B-1”.

#### **RECOMMEND**

**That Council in order to install drainage along the western boundary of Lot 34 Gladstone Way and Lot 20 Lowanna Way, Armadale agree to compensate the owners of both properties for the negotiated price as reported in the attached confidential report presented at “Attachment B-1” to this Agenda.**

MOVED Cr  
MOTION CARRIED/LOST

**LATE ITEMS**

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**COUNCILLORS' ITEMS**

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MEETING CLOSED \_\_\_\_\_ PM.

**TECHNICAL SERVICES COMMITTEE**

**SUMMARY OF “A” ATTACHMENTS**

**9 MAY 2011**

<b>Attachment No.</b>	<b>Subject</b>	<b>Page</b>
A-1	Public Submissions - Fletcher Park	55

Section	Comment	Response	Submission
1.3 Legislative Framework	<p>On page 9 there should be a reference to the two DRF also being listed as threatened flora (endangered) under the EPBC Act.</p> <p>The phrase ‘without an appropriate licence’ should be replaced with ‘without appropriate Ministerial authorisation’ to indicate that written authority of the Minister in the form of a permit is required to take DRF.</p>	<p>Page 10 under the EPBC Act section now states “Fletcher Park contains a two DRF species (<i>Eucalyptus balanites</i> and <i>Diuris purdiei</i>) and a TEC (<i>Corymbia calophylla – Kingia australis</i> woodland) protected under the EPBC Act.”</p> <p>Page 10 under the <i>Wildlife Conservation Act</i> now reads “The WC Act makes it an offence to ‘take’ threatened species without appropriate Ministerial Authorisation.”</p>	6
2.1 Tenure	As part of Bush Forever Site 264 “Lambert Lane Bushland”, Fletcher Park’s reservation for recreation is acceptable where the flora’s value has been lost. However, this good bushland within the scope of this plan should be given conservation status and managed properly with that in mind.	<p>The bushland portions of Fletcher Park are managed by the City for their conservation significance using the guiding principles of this management plan.</p> <p>Currently Fletcher Park is zoned as ‘Parks and Recreation’. Amendment to the reserve zoning is addressed in Recommendation 1 which states <i>“The City of Armadale will seek to change the purpose of the Reserve 14217 to include conservation whilst permitting ongoing use of the reserve for passive recreation and horse riding.”</i></p>	3
	Would like to see the park made into open space where people can walk their dogs or perhaps ride a horse.	<p>Recommendation 1 identifies the current zoning of the Park and the need to seek to change the purpose of the zoning to ‘Conservation and Recreation’.</p> <p>The current lease over the Park provides the WRPC with exclusive use over the land leased.</p> <p>Under terms of management arrangement this will change and the issue of public usage of the equestrian facilities will be required to be addressed. This is not within the scope of the management plan.</p>	2
2.2 Surrounding Land Use	The landowner adjacent to the southern portion of the Park near Eleventh Road has been cleaning up rubbish and maintaining fire break along boundary fence for 8 years.	As the vested managers of the Park, the City undertakes the management of activities such as weed control, fire management and rubbish removal. These aspects are addressed within this management plan.	2
	The Water Corporation owns Reserve 380179 which has been set aside as a future infrastructure corridor. The Wungong Transfer Main also traverses the southern edge of Fletcher Park. The main is currently contained within an easement in favour of the Water Corporation.	Details on the Water Corporation infrastructure have been added to Section 2.2 of the plan.	11

Section	Comment	Response	Submission
3.2 Flora and Vegetation	<p>Concerns relating to the cost and viability of recommendation number 2. The logistics of achieving this recommendation would appear to be significant. The ability to administer this recommendation effectively is highly unlikely for the following reasons:</p> <ul style="list-style-type: none"> <li>• expense and viability of 'wash down' facilities in arid environment;</li> <li>• Gravel road entry;</li> <li>• Gravel/sand car park provided for vehicles and horse floats; and</li> <li>• Possible gridding at entry gate may provide some level of reduction in soil trafficking;</li> </ul>	<p>Recommendation 2 relates to the introduction and spread of weed seed into, within and out of the Park. It is intended that anyone using the Park will adhere to the recommendation in order to minimise the spread and introduction of weed seed. There is no cost to the City associated with this recommendation and it is not intended that the City will police the recommendation but that visitors to the site will adhere to good management practises.</p> <p>Recommendation 40, which discusses the installation of interpretative signage, will also help to address this point.</p>	
	The taxonomy for <i>Calectasia</i> has been updated, and <i>Calectasia cyanea</i> , the DRF, is restricted to the south coast. The species at this site would not be DRF and is probably either <i>Calectasia grandiflora</i> or <i>Calectasia narragara</i> . Reference to <i>Calectasia cyanea</i> should be deleted.	Reference to <i>Calectasia cyanea</i> has been removed (Table 1 page 17).	6
	The area designated Degraded (Figure 2) on the creekline along the N.E boundary seems to be overstated, within this area one section has badly deteriorated where a number of trees, mainly <i>E. wandoo</i> have died. The understorey is badly infested with wild oats and Kikuyu, among other weeds. Suggest the rest of the area be placed in the G-D category at least.	The mapping is correct - the vegetation condition mapping was undertaken by ENV Australia during the preparation of the management plan. The mapping will be updated in three years at the same time as when the weeds are remapped.	
3.3 Fauna	It should be noted that the Quenda is listed as a Priority 5 (conservation dependant) species by the DEC.	The information regarding the conservation status of the Quenda has been updated, Page 20 now states "The Quenda (Southern Brown Bandicoot) is listed as occurring within the Bush Forever Site 264 (Government of Western Australia, 2000b), which encompasses Fletcher Park and is anticipated that it would occur in Fletcher Park bushland. The Quenda is listed as a Priority 5 species under the WC Act."	6
3.6 Reserve Usage	Keeping horses in the Park overnight does not help with the management of the Park.	Horses are not kept within the Park overnight. No portion of the Park is leased for the use of stock. If it is deemed that this issue may arise in the future, it will be incorporated within the management arrangements for usage of the Park.	2
	Horses should be kept out of the park as riders do not stick to tracks and the horses cause erosion and spread weeds. The lease	The bushland areas of the Park are managed for their conservation significance. This management plan	5

Section	Comment	Response	Submission
	over the Park should not be renewed.	sets out to address and mitigate these threats to the bushland values. Any management arrangement entered into will help guide the use of the Park and facilities and any clubs using the reserve will abide by the stipulations of this plan.	
	The park is currently at maximum capacity. Pressure on the park will increase if there is extra use of the grounds and if Kelmscott Pony Club is included in the lease.  The Council sees Fletcher Park as the future location of all equestrian activities in the Armadale area. The proposal includes the relocation of the Kelmscott Pony Club to the park. There is some concern that extra use of the grounds may put further pressure on proper management and maintenance of the bushland, to the detriment of its health and integrity.	Sections 3.6 and 4.2 discuss the reserve usage and provides information on the equestrian clubs facilities needs assessment currently being undertaken. Due to outcomes of workshops between the City and all pony clubs within the City, negotiations are underway between the City and clubs regarding the relocation of the Kelmscott clubs. It is anticipated that the Kelmscott Pony Club will be relocated to Fletcher Park and that both clubs will be put under separate management arrangements for the use of the reserve. It is anticipated that any clubs using the Park will abide by the stipulations of the management plan and it will form part of any management arrangement entered into between the City and the clubs. It is intended that the development of the management arrangements and this management plan will help guide the use, minimising the impact to bushland areas of the Park.	4, 7
	Suggestion of the possibility of further enhancement/ development to the tracks so they can be used by pedestrians for 'hosted walks' in the future. This may create a multi-purpose use for the tracks and encourage greater community awareness of the unique features of the park.	The tracks within the bushland are currently at a standard where access by pedestrians, horses and management vehicles can be achieved on the designated tracks. The sections of the Park currently leased by the WRPC, provides exclusive use of these areas is to the WRPC. The issue of public usage will be required to be considered under the terms of the new management arrangements for the use of the equestrian facilities. However this is not within the scope of the management plan.	8

Section	Comment	Response	Submission
4 Other Studies	The continuing threat to the flora from horse traffic through the site has to be monitored regularly and changes made if the vegetation continues to decline. New or better hygiene methods may have to be encouraged and, if no other option can be found, the closure of the bushland area to horses should be considered and an alternative area used where native flora isn't threatened.	Section 4 provides details of the study the City is currently undertaking in the Park in relation to monitoring the impact of horses on the bushland vegetation. This study has been ongoing since 2006 and Recommendation 4 aims to continue this monitoring to identify changes to the vegetation over a prolonged period. The City also undertakes weed mapping and the management plan recommends extending this monitoring to include the rehabilitation work proposed to be undertaken in the Park. This will be used to apply adaptive management measures to bushland management.	3, 8
	The City needs to recognise and acknowledge comments by Astron Environmental Services regarding vegetation patterns experiencing no significant change, suggesting exclusion of horses and the public from one track has not resulted in changes to the vegetation. This is in contrast to the comment that "Disturbance within the site is relatively high due to clearing history and equestrian use (almost 80%)". More than 30 years has been spent improving the grounds. In some areas that were originally cleared for equestrian use, the bushland has encroached significantly over this time. Additional clarification and documented evidence is requested if this is the case.	The outcomes of the horse use study are discussed in Section 4.1. Recommendation 6 states the City will continue the horse use monitoring as recommended by Astron Environmental Services to enable the identification of changes in vegetation that may occur over long periods of time. The comment refers to the degraded vegetation condition of the extensive cleared areas of the Park and the fragmented nature of the bushland as shown in Figure 2.	8
5.2 Threatened Ecological Communities	The reference to Jill Pryde should be of Species and Communities Branch, not Threatened Species Branch	The reference has been amended to read Species and Communities Branch (Section 5.2, page 29).	6
5.4 Weeds	Invasion of bushland by weeds growing in bordering cleared properties should be added as a key process to the spread of weeds. The spread of weeds is most likely the result of natural processes such as wind, which is beyond the control of human management. Do not believe that the spread of weeds by trampling by horses and people is a key process as they are kept to the designated tracks.  The surface of the vehicle parking area can be changed to gravel to ensure that weed management is minimal. Vehicles rarely access other areas of the park.	The key process which states "Constant source of seeds and material from high density ongoing weed presence" accounts for the spread of weeds from adjacent properties.  Weed seed can be spread from the bottom of shoes and hooves during movement over tracks. Weeds growing on and at the edge of tracks have the potential to spread within other bushland areas. As weeds can grow within gravel this is not an appropriate weed management tool for use in the Park.	8

Section	Comment	Response	Submission
6.4 Dieback	Asking members and parents to clean their boots is unrealistic. It would be more appropriate if designated tracks are improved and upgraded, minimising soil movement. Weather management of tracks to ensure areas of natural erosion are maintained so that further track degradation does not occur. Interpretive signage, such as "Do's and Don'ts", would be appropriate.	Normal dieback management practise involves reducing the risk of spread of soil from all vectors including shoes. As dieback mapping has indicated that the reserve is entirely dieback infested then this management practise is more to safeguard the spread of the disease out of the Park and into other properties. Visitors to the Park will not be forced to clean their boots however people utilising the reserve should adhere to good dieback management practise. Section 6.8 and Recommendation 40 discuss interpretive signage relating to dieback and rehabilitation works.	8
	Clarification of the term 'infested soil' and a detailed explanation of how people are to be trained to identify such soil is required.	Dieback is discussed in Sections 3.5 and 6.4. Dieback infested refers to areas where the water mould <i>Phytophthora cinnamomii</i> has been identified as being present. Identifying the presence of dieback is a highly technical skill and the City relies on trained contractors to undertake the assessment, Figure 5 indicates the areas of Fletcher Park that are known to be dieback infested. A paragraph clarifying what Dieback is has been added to Section 3.5.	8
6.5 Fire Management	Three metre fire break could be constructed along western boundary Lot 53 Mitchell St, Wungong without any environmental damage.	Section 6.5 details fire management within the Park including recommendations for maintenance of appropriate fire access tracks and adequate management of the fire risk.	1
	The pony club acknowledges their responsibility of maintaining firebreaks however it is the City's responsibility to establish the firebreaks.  The pony club currently undertakes fuel reduction activities however, if the City changes the tenancy structure from a Lease to a Management Agreement, then this responsibility should revert to the City.	The current weed control program the City currently undertakes within the bushland portion of the reserve also contributes to fire management within the Park. Negotiations between the City and pony clubs into the management arrangements and responsibilities are currently being undertaken. These management arrangements will stipulate issues such as fire management.	8
6.6 Wallan garra Riding and	The recommendation of a WRPC appointed environmental officer who will ensure DRF locations are kept free of horse movements through educating new and existing members about the sensitive nature of parts of the	This management plan and all recommendations associated with it is a review of the 2000 Management Plan and will replace the old management plan. This has been	8

Section	Comment	Response	Submission
Pony Club	bushland and keeping tracks away from the plants is already included in the existing management plan and is adhered to.	addressed in the management plan.	
	The Pony club has one official rally per month. Tasks undertaken by members on site would generally occur at a rally. Therefore the recommendation of providing a log of all environmental tasks to the City on a monthly basis for inclusion into the City's record system is unlikely. It would be more appropriate for the pony club to provide a report either every quarter or every six months.	Recommendation 23 has been amended to make reference to a "bi-annual" log of activities.	8
	All suggested track closures and targeted rehabilitation works should be communicated to the club prior to closure to ensure a collaborative and constructive approach to the management of these areas and the safety of members is provided.	On site meetings have been held between City officers and WRPC members to discuss which tracks will remain open and which ones are to be closed. Figure 9 has been updated in line with what was agreed by both parties at the meetings.	8
6.7 Access Control and Fencing	The cost associated with Recommendation 23 is written as N/A. The club is in liaison with the City to submit a DSR grant for the upgrade of the cross country course within the Park. Recent meetings have occurred to clarify which tracks require maintenance to facilitate the upgrade. The management plan needs to recognise this work and the changes proposed. It is suggested that the cost be amended to \$35,000 to reflect the DSR Grant.	The recommendation states that no new tracks will be created in the bushland. It does not refer to the management of existing tracks or the closure of tracks. The grant to upgrade the cross country tracks will not create any new tracks within the bushland and as such no cost is associated with this recommendation and no budget is required to be specified. Section 3.6 has been upgraded to mention the grant application for the upgrade to the cross country facilities.	8
	A lock system has been in use between the City and the club for many years that appears to work efficiently. If the City is considering changing the current system this needs to be identified and communicated to the club for consideration and comment.	The intention of the plan is not to change the lock system, however if another pony club will be relocated to the grounds then they will also be required to have adequate access to the grounds. This will be further investigated during the discussions surrounding the management arrangements of the grounds, however, this is not within the scope of this management plan.	8
	Existing fencing along Moore St and along residential boundaries is in need of repair. The cost of fencing is expensive and would have to be included in the club's budget as an ongoing project. However, this would depend on the club maintaining a Lease relationship with the City. Should the City decide to change the tenancy arrangement, then the responsibility of fencing would be the responsibility of the City.	Recommendation 33 includes an upgrade to fencing along Moore St. Negotiations between the City and pony clubs into the management arrangements and responsibilities are currently being undertaken. These management arrangements will stipulate issues such as maintenance of grounds and infrastructure.	8
6.8	Sign at Mitchell St prohibiting entry has	The sign was erected by the Public	5

Section	Comment	Response	Submission
Current infrastructure and future requirements	been misplaced	Transport Authority in order to stop illegal access to the Railway Reserve at the end of Mitchell Street. This was undertaken in consultation with the City.	
Figures	The Fletcher Park Boundary is incorrect on all figures.	All figures have been amended to display the correct cadastral boundary of Fletcher Park.	4
Appendix D Flora Species List	<p>The Flora Species List is not complete, additions to the species list is recommended. A formal comprehensive botanical survey of the bushland is essential.</p> <p>The current list with its high content of exotic weeds gives the wrong impression of the sites real botanical value.</p> <p>Additions to be made to the introduced flora species list include:</p> <ul style="list-style-type: none"> <li>• <i>Eucalyptus sp</i> – located in creek bed near where it exists under Stone St. Possibly <i>Eucalyptus camaldulensis</i>.</li> <li>• <i>Tagasaste</i> (tree Lucerne) – located along the North East boundary near creekline.</li> <li>• <i>Chamelaucium uncinatum</i> – one plant only present for at least the last 20 years. Mature, no obvious seedlings.</li> <li>• <i>Disa bracteata</i> (South African Orchid) – Scattered through the bushland.</li> <li>• <i>Wahlenbergia capensis</i> shouldn't be shown as an introduced plant</li> </ul>	<p>Recommended changes to the flora species list have been made. Due to the cost of undertaking a comprehensive flora survey this suggestion has not been included. Information received from the DEC flora monitoring plot within the bushland area has been added to the species list. A recommendation has been included which states "As opportunities arise participate in flora and fungi surveys within Fletcher Park." (page 20).</p> <p>Noted. The management plan recommends monitoring of the success of weed control. At this time, and during the annual review of the weed control program, these additional weeds will be surveyed and added to the weed management program if deemed necessary. Recommendation 3 also states "As opportunities arise participate in flora, fauna and fungi surveys within Fletcher Park."</p> <p><i>Wahlenbergia capensis</i> (Cape bluebell) is native to the Cape Province, South Africa (Hussey et al., 1997). This species has been placed in the correct species list.</p>	3, 7
Appendix E Weed Control Plan	<p>Within the photographs of Fletcher Park Weeds, <i>Gladiolus caryophyllaceus</i> plants are a <i>Watsonia</i> species.</p> <p><i>Rumex sp.</i> is an immature <i>Echium plantagineum</i> (Patterson's curse).</p>	<p>The plants shown in the photograph labelled <i>Gladiolus caryophyllaceus</i> and <i>Rumex sp.</i> are correct. Samples were collected during the field survey and identified by a certified taxonomist.</p>	7