

# CITY OF ARMADALE

## AGENDA

**OF TECHNICAL SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 1 AUGUST 2022 AT 7.00PM.**

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*A meal will be served at 6:15 p.m.*

**PRESENT:**

**APOLOGIES**

**OBSERVERS:**

**IN ATTENDANCE:**

**PUBLIC:**

*“For details of Councillor Membership on this Committee, please refer to the City’s website  
– [www.armadale.wa.gov.au/your\\_council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”*

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

## **DECLARATION OF MEMBERS' INTERESTS**

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## **QUESTION TIME**

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*Public Question Time is allocated for the asking of and responding to questions raised by members of the public.*

*Minimum time to be provided – 15 minutes (unless not required)  
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>*

*It is also available in the public gallery.*

*The public's cooperation in this regard will be appreciated.*

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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## **RECOMMEND**

**Minutes of the Technical Services Committee Meeting held on 8 June 2022 be confirmed.**

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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### **Outstanding Matters and Information Items**

Various Items

### **Monthly Departmental Reports**

Technical Services Works Programme

*If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.*

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## TECHNICAL SERVICES COMMITTEE

1 AUGUST 2022

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Lot 3640  
Reserve 40780



ARMADALE TECHNICAL SERVICES  
A DIVISION OF ARADALE CITY COUNCIL



**1.1 - RESERVE 40780 - HERON RESERVE - TRANSFER TO CITY OF ARMADALE**

WARD : HERON  
FILE No. : M/340/22  
DATE : 1 July 2022  
REF : JA/DH  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

**In Brief:**

- The City has received requests for the improvement of the Westfield Heron Reserve and has recently undertaken landscape improvements via tender 31/21 (CEO3/9/21 refers) with funding from the Local Roads and Community Infrastructure Phase 2 program.
- In order to support the going management of the reserve it is proposed a Change of Management and Amendment of Reserve 4080 to the City of Armadale is actioned.
- Proposed Change of Management and Amendment to Reserve 4080; to the City of Armadale
- Recommend that Council
  - Authorise a written request to the Water Corporation and the Department of Planning, Housing and Lands for the vesting and management order for Reserve 40780 be changed from the Water Corporation to the City of Armadale and the purpose of Reserve 40780 from “Drainage” to “Public Recreation, Conservation & Drainage” with an easement in favour of the Water Corporation for drainage purposes and maintenance of drainage infrastructure.
  - Authorise the CEO to accept the Management Order in-accordance with Point 1 above.
  - APPROVE the inclusion of an additional \$10,000 in the next review of the Four Year Budget/LTFP for the ongoing maintenance of the Heron Park Wetland.

**Tabled Items**

Nil

### **Decision Type**

- Legislative**            The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive**                The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial**        The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

### **Officer Interest Declaration**

Nil

### **Strategic Implications**

The subject of this report has impact on the following objectives of the Strategic Community Plan 2020-2030:

- 2.1    Conservation and restoration of the natural environment
- 2.1.1    Sustainability initiatives are supported and implemented throughout the City.
- 2.1.2    Improve water efficiency throughout the City's operations.
- 2.1.3    Seek to improve the quality of water within waterways throughout the City.
- 2.1.7    Biodiversity is managed to preserve and improve ecosystem health.
- 2.1.8    Facilitate the creation of partnerships and support strategies for the maintenance and enrichment of the natural environment.
- 2.2    Attractive, inclusive and functional public places
- 2.2.4    Develop, improve and maintain quality parks, playgrounds and public open spaces throughout the City.
- 2.3    Functional, inclusive and sustainable infrastructure
- 2.3.2    Ensure that the City's Asset Management Strategy contributes to the provision of functional and affordable infrastructure that is sustainable for current and future generations.
- 2.3.3    Assets are to be effectively maintained in order to meet service levels throughout their life cycle.

### **Legal Implications**

Assessment of legislation indicates that the following is applicable:

- *Land Administration Act 1997* section 51

### **Council Policy/Local Law Implications**

Review of City of Armadale Policies and Local Laws have found none applicable to the report

### **Budget/Financial Implications**

The capital project has been funded through the Local Roads and Community Infrastructure (LRCI) Phase 2 Program with \$180,000 funded via municipal funding for the bore irrigation.

The official transfer of the land will require consideration of the maintenance budget as discussed within.

### **Consultation**

- Intra Directorate

## **BACKGROUND**

The City has over a number of years received requests from stakeholders for the improvement of the Westfield Heron Reserve to provide greater amenity for the local community and improve the ecological value from this natural capital.

The compensation basin system and surrounds are vested to the Water Corporation (W/C). Historically the City has undertaken landscape maintenance within the reserve and recently undertook extensive improvements to the reserve and the adjacent public open space, under the Local Roads and Community Infrastructure Phase 2 program (LRCI). The tender for this project (Tender 31/21) was endorsed by Council in September 2021.

Officers have been in discussions with the W/C to consider options for the long term improvement of Westfield Heron Reserve.

It is proposed that a change to the vesting and purpose of the reserve is undertaken to vest the reserve to the City for ongoing management with an easement to W/C for protection and maintenance of their assets. The extent is outlined on the attached map, refer to Attachment 1 - Reserve 40780.

In principle support for the proposal is sought from Council.

## **DETAILS OF PROPOSAL**

Drainage reserve 40780 (Lot 3640 DP 91718) has been vested to the W/C since 1988. It is proposed that a change to the vesting and purpose of the Reserve 40780 is undertaken. The responsibility for maintenance of the Reserve would fall to the City except for the core W/C drainage assets, which would remain with W/C covered under an easement i.e. the assets to enable the compensation basin to function including the outlet structures and trunk drainage infrastructure. For clarity, the W/C will also be accountable for all flooding relating responses.

To proceed with this change the City will need to make a formal request to W/C to obtain support to change the vesting. This request will require a reference to a council resolution that confirms Council wishes to accept the vesting.

Once this request has been received, W/C will investigate and process accordingly. On receipt of formal support from W/C, the City will submit a Crown Land Enquiry Form (CLEF) to the Department of Planning, Lands and Heritage (Department). This will request to revoke the W/C's current Management Order and Responsible Agency over Reserve 40780 and grant the City a new Management Order and amend the purpose to "Public Recreation & Drainage". This would need to include the request for an Easement in favor of the W/C.

## **COMMENT**

The extent of land in question is a significant size, approximately 5.6 ha including the basins. Historically the City has undertaken parkland maintenance to the W/C reserve, although no formal legal MOU or licence has been established with W/C.

The proposal to take on management control supports the City's aspiration to ensure biodiversity and ecosystem health is well managed. The area offers a good opportunity for the City to achieve a positive outcome for the residents of Armadale, and would demonstrate the City's commitment to enhanced land use function, and provide a significant improvement in visual amenity and recreational usage.

As previously noted, the City undertakes minimal maintenance to the W/C Reserve. The works are limited to reactive works such as rubbish removal, weed control and tree pruning excluding the water body. In order to undertake a more proactive approach and support the project long term, it would be essential to continue with regular maintenance particularly weed control to enhance the environmental values and to ensure the newly planted tube stock are not out-competed with weeds. This will enable planting to establish and provide important habitat. It is recommended an additional budget investment of \$10,000 is granted for ongoing environmental management.

## **OPTIONS**

**The following options are presented for consideration:**

### **Option 1**

That Council submit a written request to the W/C to facilitate the change of vesting and management order for Reserve 40780 in favour of the City of Armadale and amending the purpose to "Public Recreation, Conservation & Drainage" with an easement to Water Corporation.

### **Option 2**

That Council does not authorise the CEO to apply for a change of management body and vesting, the Reserve to remain under Water Corporation vesting.

Option 1 is recommended.



## **CONCLUSION**

The City has over a number of years received requests for the improvement of the Westfield Heron Reserve and recently undertaken extensive improvements to the reserve utilising grant funding. In order to ensure the ongoing establishment and improvement of the wetland it is recommended that a change to the vesting undertaken and principle support for the proposal is sought from Council.

## **RECOMMEND**

### **That Council:**

- 1. Authorise a written request to the Water Corporation and the Department of Planning, Housing and Lands for the vesting and management order for Reserve 40780 be changed from the Water Corporation to the City of Armadale and the purpose of Reserve 40780 from “Drainage” to “Public Recreation, Conservation & Drainage” with an easement in favour of the Water Corporation for drainage purposes and maintenance of drainage infrastructure.**
- 2. Authorise the CEO accept the Management Order in-accordance with Point 1 above.**
- 3. APPROVE the inclusion of an additional \$10,000 in the next review of the Four Year Budget/LTFP for the ongoing maintenance of the Heron Park Wetland.**

## **ATTACHMENTS**

There are no attachments for this report.

**2.1 - TEN 6/22 - STREET GARDENS, CITYWIDE VERGES AND STREETSCAPES  
MAINTENANCE**

WARD : ALL  
FILE No. :  
DATE : 11 October 2017  
REF : DF/AL  
RESPONSIBLE MANAGER : Executive Director  
Technical Services

**In Brief:**

- Tender TEN/6/22: for Street Gardens, Citywide Verges and Streetscape Maintenance was recently advertised. In accordance with Council Policy ADM 19 – Procurement of Goods or Services, the City evaluated Tender submissions and this report provides background and recommendations.
- Five (5) compliant submissions were received by the specified closing time and evaluated against compliance and qualitative criteria.
- This report recommends that Council, in regard to Tender 6/22 for Street Gardens, Citywide Verges and Streetscapes Maintenance, adopt the recommendation of Gecko Contracting as the City's preferred Tenderer.

**Tabled Items**

Nil.

**Decision Type**

- Legislative**                      The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive**                              The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial**                      The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Aspiration 2 – Environment

Objective 2.2 – Attractive, inclusive and functional public open spaces

2.2.1: Focus on achieving a high level of streetscape amenity in new developments;

2.2.2: Improve the amenity of streetscapes in established suburbs to provide an attractive; and shaded network that connects residents to locations of interest

2.2.3: Advocate for the improved maintenance of verges on major arterial roads.

### **Legal Implications**

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services

### **Budget/Financial Implications**

The proposed expenditure can be accommodated in the 2022/2023 Budget and Long Term Financial Plan estimates. Budget and Long Term Financial Plan estimates commensurate with the successful respondent recommended in this report.

The budget and financial implications of adopting the recommendations are detailed within Confidential Attachment 1 TEN/6/22 - Street Garden Citywide Verges and Streetscape Maintenance - Evaluation Summary Report.

### **Consultation**

- Intra Directorate.

## **OVERVIEW**

The City requires a contractor to maintain the vegetation within the extensive network of streetscapes and verges across the City. To undertake this work, the City, through a Public Tender Process, advertised a Tender calling for Tenderers to provide submissions in order to award these services under contract to a suitably qualified and experienced contractor with the capacity to deliver these services at the required frequency and standards.

The contract objectives are to maintain the City's street gardens in a condition that the weeds are managed, the vegetation is contained within the garden beds at required heights, and gardens are mulched with rubbish removed. Similarly, the City's extensive networks of distributor roads are maintained through mowing, brush cutting, weed control, rubbish removal and particularly, traffic sightlines are maintained.

A Public Tender process was undertaken on 30 April 2022 and the Tender closing date was 23 May 2022. The City received five submissions. The Tender was advertised as a schedule of rates for the various services required under the Tender.

City officers subsequently received and assessed the five submissions for compliance to Tender requirements and evaluated compliant submissions against the weighted qualitative criteria. Price was not weighted in this evaluation, however, price was a consideration in terms of value for money.

## **BACKGROUND**

The City has an ongoing requirement for garden management services to maintain vegetation within the City's road reserves. The City procures this service in line with its Procurement Policy, ADM 19- Procurement of Goods and Services.

Tender TEN/6/22 - Street Gardens, Citywide Verges and Streetscape Maintenance was advertised in the Saturday West, 30/04/2022 edition of the West Australian newspaper, and in a notice which was displayed on the Administration Centre, Armadale, Kelmscott and Seville Grove Libraries' public notice boards and on the City's Website.

The Tender was advertised to be operational for a period of three (3) years with two (2) potential extensions of twelve (12) months, subject to satisfactory performance by the successful Tenderer.

Background of the Tender:

The City of Armadale (Principal) sought suitably experienced, qualified, and resourced Contractor/s to provide a high standard of scheduled Street Garden and verge maintenance services throughout the City.

The City maintains and develops road reserve landscaping in accordance with the following categories which are in keeping with Main Roads Western Australia road classifications and responds to the site specific function of the landscaping within the road environment.

The Road hierarchy incorporates:

**Primary Distributor:** Provides for major regional and inter regional traffic movement;

**Regional Distributor:** Roads that are not Primary Distributors but link significant destinations and are designed for efficient movement of people and goods within and beyond regional areas;

**Distributor Roads:** District Distributor A and B roads run between built up area land use cells and generally not through them, forming a grid which would ideally space them about 1.5 kilometres apart;

**Local Distributor Roads:** Local Distributor roads that carry traffic within a cell and link District Distributors or Primary Distributors at the boundary, to access roads;

**Access Roads:** Provide access to abutting properties with safety aspects having priority over the vehicle movement function. In urban areas, these roads are bicycle and pedestrian friendly.

Within each road there may be one or more elements that require specific streetscape maintenance to address unique conditions related to a specific layout, environmental conditions and user safety.

The objective of the Tender is to ensure the City's road reserves are safe (from a vegetation and sight line perspective) and streetscape amenity.

The City's Streetscapes and Road Shoulders and Verges program is managed by the City's Parks Operations business unit. The program had additional municipal funding allocated in 2022 FY and beyond to assist in raising the profile of the City's streetscapes and verges by increasing the service frequency applied to the program.

## DETAILS OF PROPOSAL

Council approval is sought to:

Award for TEN/6/22: Street Gardens, Citywide Verges and Streetscape Maintenance for a period of three (3) years commencing August 2022 with an option to be extended for a further two (2) periods of twelve (12) months up to 31 August 2027.

## ANALYSIS

TEN/6/22 - Street Gardens, Citywide Verges and Streetscape Maintenance was closed at 2:00 pm on 23/05/2022. Tenders were received from:

	<b>Tenderer's OR Respondent's Name</b>
1.	Environmental Industries
2.	Gecko Contracting
3.	GLG GreenLife Group Pty Ltd
4.	Horizon West Landscape & Irrigation
5.	LD TOTAL

No Tenders were received after the close of deadline.

An evaluation of the five tenders was undertaken having specific regard to the Qualitative Criteria (below) noting that the evaluation was based on value for money, price not being a weighted criteria nevertheless, price was a consideration. A value for money basis means that City considers the most advantageous combination of cost, quality, efficiency and sustainability, therefore, the lowest price is not necessarily the most advantageous in meeting the City's requirements.

Criteria	Weighting
Relevant Experience	30%
Key Personnel skills and Resources	30%
Methodology	30%
Sustainable Impacts	10%

Upon completion of the evaluation, final scores and pricing were entered into the Evaluation Matrix as shown in the Confidential Attachment 1, where a final analysis took place to determine the most suitable Tenderer.

## CONCLUSION

Tenders for TEN/6/22: Street Gardens, Citywide Verges and Streetscape Maintenance were recently invited with five Tenders being received and assessed by an evaluation panel against compliance and qualitative criteria.

The evaluation panel recommended Gecko Contracting as the preferred Tenderer, the full evaluation is contained within the evaluation report provided in Confidential Attachment 1.

## RECOMMEND

**That Council, in regard to Tender TEN/6/22: Street Gardens, Citywide Verges and Streetscape Maintenance:**

- 1. Accept the Tender from Gecko Contracting for a period of three (3) years commencing August 31, 2022 in accordance with:**
  - **The tenderer's submitted Schedule of Rates as presented in Confidential Attachment 3: Schedule of Rates - TEN/6/22 – Street Gardens and Verge Maintenance (Reduced Scope)**
  - **Council's contract documentation, Budget and Long Term Financial Plan estimates**
- 2. Authorise the Chief Executive Officer to extend the contract for two (2) periods of twelve (12) months (or part thereof), subject to satisfactory performance by the contractor. Such extension of this contract shall be in accordance with the terms and conditions as specified in the Request for Tender Special Conditions of Contract Clause 4.1, which includes price schedule or negotiated price adjustments up to but not exceeding changes in the Consumer Price Index for the Perth Capital City as published by the Australia Bureau of Statistics for the preceding twelve months.**

## ATTACHMENTS

1. Confidential Attachment 1 Ten 6 - 22 Evaluation Report - *This matter is considered to be confidential under Section 5.23(2) (e ii) of the Local Government Act, as it deals with the matter, if disclosed, would reveal information that has a commercial value to a person*
2. Attachment 2 - Gecko Contracting schedule of rates-TEN\_6\_22 - street gardens and verge maintenance Original - *This matter is considered to be confidential under Section 5.23(2) (e ii) of the Local Government Act, as it deals with the matter, if disclosed, would reveal information that has a commercial value to a person*
3. Attachment 3 - Gecko Contracting schedule of rates-TEN\_6\_22 - street gardens and verge maintenance Reduced scope - *This matter is considered to be confidential under Section 5.23(2) (e ii) of the Local Government Act, as it deals with the matter, if disclosed, would reveal information that has a commercial value to a person*

**2.2 - PPS2/22 TRAFFIC MANAGEMENT PANEL EVALUATION**

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WARD : ALL  
FILE No. :  
DATE : 11 October 2017  
REF : EV/AL  
RESPONSIBLE MANAGER : Executive Director  
Technical Services

**In Brief:**

- Tender PPS2/22 was recently advertised for Traffic Management Services.
- Nine (9) compliant submissions were received by the specified closing time and evaluated against compliance and qualitative criteria.
- This report recommends that Council, in regard to Tender PPS/2/22 for Traffic Management services appoint QTM Pty Ltd and Contraflow Pty Ltd to the panel.

**Tabled Items**

Nil.

**Decision Type**

- Legislative**            The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive**                The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial**        The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.



### **Strategic Implications**

Aspiration 2 – Environment

Outcome 2.3: Functional, inclusive and sustainable infrastructure

2.3.3 Assets are to be effectively maintained in order to meet service levels throughout their life cycle.

2.3.5 The City maintains its operational infrastructure in the most cost effective manner to sustain service delivery.

### **Legal Implications**

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Part 4 Division 3 *Local Government (Functions and General) Regulations 1996* – Panels of pre-qualified suppliers

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services

### **Budget/Financial Implications**

The budget and financial implications of adopting the recommendation are detailed within Confidential Attachment 1.

### **Consultation**

- Intra Directorate

## **EXECUTIVE SUMMARY**

Under Section 297(1) of the *Road Traffic Code 2000* (RTC2000) the Commissioner of Main Roads (CMR) is listed as the only person with authority to erect, establish, or display, alter or take down any road sign or traffic signal on the State's road network.

Under Section 297(2) of the RTC2000 the CMR can delegate this authority to 'Authorised Bodies' such as Local Government, utility service providers and Main Roads' Integrated Services Providers, subject to the terms and conditions set out in an Instrument of Authorisation..

Section 20 of the *Work Health and Safety Act 2020* states that the persons with management or control of workplaces must ensure, so far as practicable, that the workplace, the means of

entering and existing the workplace and anything arising from the workplace are without risk to the health and safety of any person.

The above legislation places considerable responsibility on the CMR to ensure that traffic management is conducted in a safe manner for road workers and road users, including those managing and participating in events on roads.

To encourage uniform, safe and appropriate traffic management, the CMR requires all traffic management (whether carried out by Main Roads or others) to be carried out in accordance with the requirements of the Traffic Management for Works on Roads and/or the Traffic Management for Events on Roads Code of Practice, as applicable.

Traffic management is required to ensure the safety of road users, pedestrians and workers where maintenance and construction work is carried out, especially in close proximity of roads and footpaths.

Due to a significant amount of maintenance work being carried out on a reactive basis, service availability on relatively short notice from traffic management service suppliers forms a crucial part of ensuring safety requirements can be accomplished. The scope of works requested in Tender PPS/2/22 for Traffic Management requires qualified contractors to provide traffic management services throughout the City of Armadale.

A Panel of Pre-Qualified Suppliers for Traffic Management Services was advertised on 01 June 2022 with a closing date of 16 June 2022 and the City notifying prospective tenderers that the Panel is intended to consist of two Panel Members.

Nine submissions were received before the closing date and assessed against compliance criteria and thereafter against qualitative criteria. Qualitative criteria included: 1) Relevant Experience; 2) Service delivery and Availability; 3) Key Personnel and Resources and 4) Price – refer Confidential Attachment 2.

## **BACKGROUND**

Panel of Pre-Qualified Suppliers PPS/2/22 for Traffic Management Services was advertised in the 01 June 2022 edition of the West Australian newspaper, on the City's website and in a notice which was displayed on the Administration Centre, Armadale and Kelmscott Libraries' public notice boards.

## **DETAILS OF PROPOSAL**

The proposal requested provision of traffic management services throughout the City by a panel of suppliers for a period of three (3) years commencing 15 September 2022 and expiring 14 September 2025.

## COMMENT

### Analysis

Tenders were received from:

	<b>Respondent's Name</b>
1.	Advanced Traffic Management (WA) Pty Ltd
2.	Altus Traffic Pty Ltd
3.	Contra-Flow Pty Ltd
4.	LGC Traffic Management
5.	QTM Pty Ltd
6.	Taborda Contracting Pty Ltd
7.	Traffic Force
8.	WARP Traffic Management
9.	Workforce Road Services

No tenders were received after the close of deadline.

All tenders were assessed against the compliance criteria and were found to be conforming. The tenders were then assessed against the following Qualitative Criteria:

Criteria	Weighting
Relevant Experience	25%
Service delivery and Availability	30%
Key Personnel and Resources	20%
Price	25%

Upon completion of the evaluation, final scores and pricing were entered into the Evaluation Matrix as shown in the Confidential Attachment, where a final analysis took place to determine the most suitable Tenderer.

## CONCLUSION

Applications to Join a Panel of Pre-Qualified Suppliers for Traffic Management Services were recently invited with nine (9) applications received and assessed by an evaluation panel against compliance criteria. All of the applications were found to be conforming, and proceeded to be assessed by the panel against the qualitative criteria.

As financial considerations associated with the award of the tender necessitate the report being given confidential consideration, the full recommendation is contained within the confidential evaluation report provided in Confidential Attachment 1.

The evaluation panel therefore recommends that the offers submitted by QTM Pty Ltd and Contra Flow Pty Ltd be selected and added to the panel as the City's preferred suppliers for a period of three (3) years commencing 15 September 2022 and expiring 14th September 2025.

## **RECOMMEND**

**That Council, in regard to Panel of Pre-Qualified Suppliers PPS/2/22 - Traffic Management Services:**

- 1. Accept the offers from QTM Pty Ltd and Contraflow Pty Ltd to form part of the Panel of Pre-qualified Suppliers for a period of three (3) years commencing 15 September 2022 and expiring 14th September 2025, in accordance with:**

**1.1. The applicants' submitted Schedules of Rates as presented in Confidential Attachment 2**

**1.2. Council contract documentation, Budget and Long Term Financial Plan estimates.**

## **ATTACHMENTS**

- 1. Confidential Attachment 1 - Evaluation Report Panel 2.22 Traffic Management - This matter is considered to be confidential under Section 5.23(2) (e ii) of the Local Government Act, as it deals with the matter, if disclosed, would reveal information that has a commercial value to a person*
- 2. Confidential Attachment 2 Traffic Panel Price Schedule - This matter is considered to be confidential under Section 5.23(2) (e ii) of the Local Government Act, as it deals with the matter, if disclosed, would reveal information that has a commercial value to a person*

### **3.1 - REFERRAL ITEM - STREET SWEEPING AND GREEN WASTE COLLECTION**

At the Council meeting held on 13 June 2022, Cr J Keogh referred the following matter to Technical Services Committee.

*That the matter of street cleaning after verge collections be referred to the Technical Services Committee.*

#### **Comment from Cr Keogh**

I have had a couple of residents complain that they have had their street cleaning done and then a week or so later there is the green waste collection. This leaves a large amount of leaves and debris around which leaves the place more unclean/dirtier than it was before the street cleaning.

My question is can the street cleaning and verge collection be better programmed or coordinated so that they complement, rather than hinder each other.

#### **Officer Comment**

While in principle it is a good idea to have street sweeping carried out after green waste collection, unfortunately it is impractical to schedule the annual planned street sweeping programme to follow the planned waste collection programme.

The City has a service level of two sweeps per year for all roads it owns.

Each year, the two street sweepers owned by the City operate at full capacity, noting non-productive time. Street sweepers travel at approximately 1 km/hour and with a calculated 75% productive time rating (accounting for non-productive factors such as travel time and servicing etc., the result is 1,482 operational hours out of a total of 1,976 hours per sweeper per annum or 2,964 km per annum.

The City owns 3,200 km of roads, as such the current operational capacity does not allow us to achieve our targeted service level. There is also a compounding issue in having to redirect services away from the planned activities (the two-sweep program), to areas that require an additional sweep due to residents' requests.

Depending on the area they work in, the green waste collection vehicles have a diverse range of collection speeds due to the size of stockpiles that are collected and the City's waste collection contractor has up to three collection teams working at any one time in the same or different location.

The only practical solution, discounting the idea of purchasing an additional road sweeper and employing an additional operator (circa \$350,000 capital plus \$220,000 operating cost p.a.) is the procurement of contracted services.

The summary of costs to secure the services to support the three collection teams are presented below:

3 x road sweepers at \$ 960/day = \$ 2,880/day or \$ 14,400/week  
At 12 weeks per cycle with two cycles per year = \$ 345,600 p.a.

### **Way Forward**

The Waste Services team of Technical Services is accountable for the Contract for Bulk Verge Collection Services. The contract defines the contractor's responsibilities to include the need to leave the area in "a tidy condition" following the green waste collection.

The Waste Services team has two Resident Liaison Officers (RLO) that patrol the areas where the contractors work during green waste collection to check on compliance by residents. The feedback from the RLOs is that the contractor routinely collects the remaining debris from the green waste and has been observed doing so. In a minority of instances, locations are observed where the level of cleaning can improve and action is promptly taken.

The Supervisor Waste Collection also spends around 4 hours per week auditing the contractor's compliance.

### **Suggested Recommendation**

*That Council note the officers' comments on the matter of street cleaning and green waste collection practices.*

### **RECOMMEND**

1. *To be considered*

### **ATTACHMENTS**

There are no attachments for this report.

***COUNCILLORS' ITEMS***

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Nil

***EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT \_\_\_\_\_**