

CITY OF ARMADALE

A G E N D A

OF TECHNICAL SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 2 NOVEMBER 2009, AT 7.00 PM.

A meal will be served at 6.15pm.

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

PUBLIC:

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

DECLARATION OF MEMBER'S INTERESTS

QUESTION TIME

DEPUTATION

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Technical Services Committee Meeting held on 5 October 2009, be confirmed.

**MOVED Cr
MOTION CARRIED ()**

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 17

The following items were included for information in the “Technical Services” section:

- **Outstanding Matters & Information Items**
Report on Outstanding Matters – Technical Services Committee T-1
- **Monthly / Quarterly Departmental Reports**
Technical Services Works Programme T-3
Waste Services Report July to September 2009..... T-8
- **Miscellaneous**
Construction of concrete crossovers – new procedures T-15
MWAC Information bulletin..... T-17
City of Armadale 2009-10 Traffic Classifier Installation Schedule..... T-23
Western Power Vegetation Management Enews T-24

If any of the items listed above requires clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

I N D E X

TECHNICAL SERVICES COMMITTEE

2 NOVEMBER 2009

ENGINEERING, DESIGN AND DEVELOPMENT

**WARTON ROAD - COMPULSORY LAND ACQUISITION4

MISCELLANEOUS

TECHNICAL SERVICES DIRECTORATE - ADMINISTRATION
DEPARTMENT'S REPORT FOR THE PERIOD 1 JULY TO 30
SEPTEMBER 20098

** ADVISORY COMMITTEES – APPOINTMENT OF MEMBERS11

VACANCY FOR WALGA MEMBER – KEEP AUSTRALIA BEAUTIFUL
COUNCIL.....13

****WARTON ROAD - COMPULSORY LAND ACQUISITION**

WARD Lake
FILE REF
DATE 13.10.09
REF GE
RESPONSIBLE MTS
MANAGER

In Brief:

- Negotiations on Lot 143 Warton Road, for road construction, are not going to be achieved and a compulsory purchase will be necessary.
- **Recommend**
That Council, on the basis of the land area required from Lot 143 Warton Road for road construction purposes having subsequently been determined as being of a lesser area:-
 1. Rescind* those reference in prior Council resolution CS18/2/09 of 23.2.09 to “Drawing 07-35-05-G”; and
 2. Replace those prior drawing references “Drawing 07-35-05G” in resolution CS18/2/09 with Drawing 07-35-05-Ga” (as now amended and reflecting the lesser land requirement), a copy of which is provided as *Attachment “A-1” of the Agenda (see Summary of Attachments – Green Page* to this report.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

6. Provide Physical Infrastructure and Caring the Natural Environment

Continue to develop an integrated transport system, by:

Constructing Warton Road to provide interconnectivity between Armadale and Nicholson Roads.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions. Compulsory acquisitions undertaken under the Land Administration Act 1997.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws

Budget/Financial Implications

Nil – The cost of acquisition for properties along Warton Road is covered by Development Contribution Plan No 3.

Consultation

Planning Development Officer

BACKGROUND

In February 2009, Council authorised the compulsory acquisition of a number of portions of land on Warton Road, Forrestdale for road construction purposes. The prior confidential Council Resolution CS18/2/09 of 23 February 2009 read as follows:

“That Council:

1. *Authorise the compulsory acquisition of portion of:
Lot 8 Warton Road as shown on Drawing 07-35-5-F;
Lot 143 Warton Road as shown on Drawing 07-35-05-G;
Lot 150 Warton Road as shown on Drawing 07-35-05-J;
Lot 113 Warton Road as shown on Drawing 07-35-05-K;
Lot 114 Warton Road as shown on Drawing 07-35-05-L; and
Lot 9001 Warton Road as shown on Drawing 07-35-05-I;*

for purposes of public works as defined under the Land Administration Act 1997:

2. *Accepts dedications of those areas of land as indicated on Drawing Nos 07-35-05-F; 07-35-05-G; 07-35-05-J; 07-35-05-K; 07-35-05-L; and 07-35-05-I; for road widening purposes (construction of dual carriageway) and that Department of Land Information be informed accordingly; and*
3. *Indemnify the Department of Land Information and the Minister for Lands against any costs and claims arising from the compulsory acquisition of portion of Lots 114, 113, 150, 9001, 143, and 8 Warton Road Forrestdale”.*

The action was taken to ensure this major road project (dualling of Warton) could proceed on schedule should negotiations between the City and the various land owners fail to meet mutually acceptable purchase agreements.

DETAILS

At this point a large number of acquisitions have been successfully completed or are near to completion without resorting to compulsory acquisition. See Schematic Sketch Drawing No 07-35-05-Z at **Attachment “A-1” of the Agenda (see Summary of Attachments – Green Page)**. Unfortunately it appears that the negotiations on Lot 143 Warton Road are not going to be achieved and a compulsory purchase will be necessary. During the period of negotiations with the owners of Lot 143 on their request we revised the road design and reduced the land requirements for the road widening. This change now requires Council to essentially reaffirm the authorisation to compulsory purchase based on the revised land area.

RECOMMEND

That Council, on the basis of the land area required from Lot 143 Warton Road for road construction purposes having subsequently been determined as being of a lesser area:-

1. **Rescind* those references in prior Council resolution CS18/2/09 of 23.2.09 to “Drawing 07-35-05-G”; and**

2. **Replace those prior drawing references “Drawing 07-35-05G” in resolution CS18/2/09 with “Drawing 07-35-05-Ga” (as now amended and reflecting the lesser land requirement), a copy of which is provided as *Attachment “A-2” of the Agenda (see Summary of Attachments – Green Page to this report.***

****ABSOLUTE MAJORITY OF COUNCIL REQUIRED***

MOVED Cr
MOTION CARRIED/LOST

TENDER NO. 37/09: TENDER FOR THE CONSTRUCTION OF CONCRETE FOOTPATHS

WARD ALL
FILE REF TEN/37/09
DATE 2 November 2009
REF JC
RESPONSIBLE MANAGER MCW

In Brief:

- Tender No. 37/09 was recently called for the construction of concrete footpaths.
- Four conforming tenders were received by the specified closing time.
- The tender from Nextside Pty Ltd has been assessed as being the most advantageous to Council.
- **Recommend**
That with Tender No. 37/09, Tender for the Construction of Concrete Footpaths, Council accept the tender of Nextside Pty Ltd for the period 1 December 2009 to 30 June 2010 in accordance with their submitted tender and Council's contract documentation.

Tabled Items

Tender documents; tenders received; summary of tender assessment.

Officer Interest Declaration

Nil

Strategic Implications

Corporate Services

To achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Legislation Implications

Assessment of legislation indicates that the following regulations apply:

Local Government Act (Functions and General) Regulations 1996 s3.57 (11) (2) (f)

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following are applicable:

Policy ENG 5: Tendering and Purchasing.

Budget/Financial Implications

Can be contained within current budget allocation.

Consultation

Nil

BACKGROUND

The City contracts out the construction of insitu concrete footpaths as it is a specialised operation for which the City does not have the appropriate resources to effectively undertake the task. The City's current footpath construction programme requires a specialised contractor who can cope with the large volume of concrete work, in order to continue with the improvements to the footpath network within the City. Tenders were called for the Construction of Concrete Footpaths for a seven month period up until 30 June 2010.

The 2009/10 footpath program includes the construction of 7 new paths with a budget of \$334,900, 2 existing path replacements with a budget of \$33,500 and 2 new bike paths with a budget of \$164,700.

In addition to the above, the successful contractor will be completing footpaths as per the annual road construction program and capital works of the Parks and Reserve Department that the City will be carrying during the period of contract.

The value of this function is expected to exceed the \$100,000 limit and as such a tender is required to conform to the Local Government Act and Council's internal Purchasing Policy.

EXISTING CONTRACT INFORMATION

Essential details of the existing contract are as follows:

Table 1: Existing Contract Information

Current Contractors	Grayson's Concrete Services
Contract Type	Schedule of Rates
Contract Duration	7 months
Commencement Date	1 November 2008
Expiry Date	30 June 2009
Extension Permitted	No
Annual Contract Cost	\$586,900
Total Contract Cost	As per above which includes road construction paths, footpath annual program and construction of footpaths for Parks and Reserves capital works.
Rise And Fall Clause Included	No

DETAILS OF PROPOSAL

The tender involves the construction of insitu concrete footpaths within the City according to the annual footpath construction programme, footpaths included in the annual road construction programme and Parks and Reserves capital works.

NEW CONTRACT INFORMATION

Essential details of the new contract are as follows:

Table 2: New Contract Information

Contract Type	Schedule of Rates
Contract Duration	Seven months
Commencement Date	1 December 2009
Expiry Date	30 June 2010
Extension Permitted	Yes, as per Clause 4.1.1 of RFT
Rise And Fall Included	Yes, as per Clauses 1.10 and 4.1.1 of RFT

Selection Criteria

The selection criteria and weightings for the evaluation of the tender are as follows.

Table 3: Selection Criteria

ITEM No.	DESCRIPTION	WEIGHTING
1.	Relevant experience	25%
2.	Key personnel skills and experience	10%
3.	Tenderer's resources	20%
4.	Demonstrated understanding	10%
5.	Tendered Price/s	35%
	TOTAL	100%

Tenders Received

Tenders were received from Nextside Pty Ltd, BT Concrete Contractors, Grayson's Concrete and Michael Close (A\Cobblestone).

TENDER EVALUATION

All tenderers have been involved in the construction industry for a number of years and have experience with local government contracts in the construction of insitu concrete footpaths. They have also shown that they are capable of undertaking large concreting projects.

The Principal has adopted a best value for money approach to this Tender and that means that the tender containing the lowest price will not necessarily be accepted. All submitted tenders have been assessed against the selection criteria. The evaluation has also taken into consideration past experiences that the City has had with Nextside Pty Ltd, Grayson's Concrete Services and Cobblestone during the execution of the footpath programmes. BT Concrete has not worked for the City in the past and has been assessed according to the submitted tender information.

The results, after applying the selection criteria, have shown that the tender from Nextside Pty Ltd is the most advantageous to Council.

Anticipated Annual Expenditure

Expected to exceed \$500,000 within the period of contract.

Tender Rankings

The tender rankings resulting from the application of the selection criteria are as follows:

Table 4 – Tender ranking

Tenderer	Ranking
Nextside Pty Ltd	1
Grayson's Concrete Services	2
BT Concrete	3
Michael Close A/Cobblestone	4

It is important to note that the submitted rate for a square metre of concrete footpath from Nextside Pty Ltd is 5% less than the contract price last year.

RECOMMEND

That with Tender No. 37/09, Tender for the Construction of Concrete Footpaths, Council accept the tender of Nextside Pty Ltd for the period 1 December 2009 to 30 June 2010 in accordance with their submitted tender and Council's contract documentation and budget allocations.

MOVED Cr
MOTION CARRIED/LOST

***TECHNICAL SERVICES DIRECTORATE - ADMINISTRATION DEPARTMENT'S
REPORT FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2009***

WARD ALL
FILE REF:
DATE 13 OCTOBER
2009
REF CB
RESPONSIBLE
MANAGER EDTS

In Brief:

- The Administration Department of the Technical Services Directorate is responsible for a wide and diverse range of activities within the Directorate.
- The purpose of this report is to advise Council the volume and types of activities that are undertaken on a quarterly basis.
- **Recommend**
That Council receive the Technical Services Directorate - Administration Department's report for the period 1 July to 30 September 2009.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Nil

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws

Budget/Financial Implications

Contained within current budget.

Consultation

Nil

BACKGROUND

The Administration Department of the Technical Services Directorate is responsible for a wide and diverse range of activities within the Directorate which covers general administration functions, customer service, budget / financial monitoring, through to semi-technical matters including CCTV, graffiti and vandalism reporting.

The purpose of this report and then on a quarterly basis is to advise Council the volume and types of activities that are undertaken with the Administration Department. Over a period of time these reports should be able indicate trends and patterns that may be useful in forward planning and financial forecasting and resource allocation. Financial and Budget reporting will be subject to a separate report.

CUSTOMER REQUESTS MANAGEMENT SYSTEM

DEPARTMENT	JULY TO SEPTEMBER	YEAR TO DATE
Civil Works		
Roads	60	60
Drains	43	43
Footpaths / PAW's	18	18
Street Signs	37	37
Miscellaneous	25	25
Total	183	183
Parks		
Trees	139	139
Reserve Mowing	5	5
Other Mowing	0	0
Pest and Disease	5	5
Miscellaneous	52	52
Total	201	201
Buildings		
General Maintenance	4	4
Vandalism / Graffiti	18	18
Miscellaneous	15	15
Total	37	37
Quarterly Total	421	421

GENERAL TELEPHONE ENQUIRIES (Administration Centre)

Engineering / Parks	770	770
Waste	1,259	1,259
Crossovers	470	470
Directorate Secretary <i>(includes enquiries from other phones)</i>	994	994
Quarterly Total	3,493	3,493

The Technical Services Administration Department received 3,493 telephone enquiries out of the Directorate total (excluding Depot calls) of 6,912 telephone enquiries (51%).

COUNCILLOR'S REQUESTS

Councillors Requests	17	17
Quarterly Total	17	17

CROSSOVER APPLICATIONS

Concrete	96	96
Brick paved	259	259
Asphalt	6	6
Quarterly Total	361	361

VERGE MATTERS

F/path & Verge Bonds processed	138	138
Verge treatments requests	5	5
Request for sand	10	10
Quarterly Total	153	153

STREET LIGHTING

Street lighting not working	35	35
Additional street light request	0	0
Request for shading light	1	1
Quarterly Total	36	36

Note as of February 2009, there are 6,477 streetlights within the municipality.

CCTV

Request to view footage	3	3
Incidence logged	1	1
Quarterly Total	4	4

GRAFFITI

Forward to CPEG	24	24
Forwarded to Graffiti Hotline	32	32
Quarterly Total	56	56

GRAFFITI COSTS - CITY OF ARMADALE'S INFRASTRUCTURE

Property Services	\$9,930	\$9,980
Parks Department	\$7,080	\$7,080
Quarterly Total	\$17,010	\$17,010

VANDALISM COSTS- CITY OF ARMADALE'S INFRASTRUCTURE

Property Services	\$15,697	\$15,687
Parks Department	\$12,470	\$12,470
Quarterly Total	\$28,167	\$28,167

RECOMMEND

That Council receive the Technical Services Directorate - Administration Department's report for the period 1 July to 30 September 2009.

MOVED Cr
MOTION CARRIED/LOST

**** ADVISORY GROUPS – APPOINTMENT OF MEMBERS TO THE BUSHCARE AND ENVIRONMENTAL WORKING GROUP**

WARD ALL
FILE REF
DATE 21 October
2009
REF LG
RESPONSIBLE
MANAGER EDTS

In Brief:

- This item proposes the appointment of Community and Organisation Representatives to Council's Bushcare and Environmental Working Group.
- Recommend
Crbe appointed as Member and Cr.....be appointed as Deputy Member of the Bushcare and Environmental Working Group.
Or
If there are no nominations at the Committee Meeting then the matter be referred to the Ordinary Meeting of Council on 9 November 2009.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Communication

Stronger communication links with Government and other groups.

Legislation Implications

Assessment of legislation indicates that the following are applicable:

Local Government Act 1995

Local Government (Administration) Regulations 1996

Council Policy/Local Law Implications

City of Armadale Standing Orders

City of Armadale Code of Conduct

Advisory Committees' Terms of Reference

Budget/Financial Implications

Nil

Consultation

All current Committee Members

BACKGROUND

The Local Government Act stipulates that all Committee appointments become vacant on each and every Ordinary Elections Day of Council. The Local Government Elections were held on Saturday 17 October 2009. The Advisory Committee affected is:

- Bushcare and Environmental Working Group

At the Council meeting of 19 October 2009 the matter of appointments to Council Occasional and Advisory Committees was referred to the relevant Committees.

Bushcare and Environmental Working Group

Current member : Cr R Tizard

Current Deputy member :Cr G Best

RECOMMEND

Crbe appointed as Member and

**Cr.....be appointed as Deputy Member of the Bushcare
and Environmental Working Group**

Or

**If there are no nominations at the Committee Meeting then the matter be
referred to the Ordinary Meeting of Council on 9 November 2009.**

**** ABSOLUTE MAJORITY OF COUNCIL REQUIRED**

MOVED Cr

MOTION CARRIED/LOST

VACANCY FOR WALGA MEMBER – KEEP AUSTRALIA BEAUTIFUL COUNCIL

WARD All
FILE REF GOV/15
DATE 12 October
2009
REF VC
RESPONSIBLE
MANAGER EDTS

In Brief:

- Request from WALGA for nomination of member for the Keep Australia Beautiful Council (WA).
- **Recommend**
That Council nominate Councillor.....
For the position of WALGA Member on the Keep Australia Beautiful Council (WA).
Or
If there are no nominations at the Committee or Ordinary Meeting of Council on 9 November 2009 then the recommendation be as follows:
That no nomination be made for the position of WALGA Member on the Keep Australia Beautiful Council (WA).

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Communication

Develop stronger communication links with Government and other groups

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil

Consultation

Nil

BACKGROUND

A circular letter has been received from the Western Australian Local Government Association (WALGA) inviting Council to submit a nomination for appointment of a WALGA member – for the Keep Australia Beautiful Council (WA).

DETAILS

The purpose of the Committee includes:

Educating to reduce litter – School and Community Programmes
Developing community – Tidy Towns and litter removal
Promoting litter law enforcement – Ranger of the Year Award

Meeting Details - TBC

Meetings:	Monthly
Venue :	Atrium, Level 4, 168 St George's Terrace, Perth
Day/Tim	4pm – third Thursday
Sitting Fee:	Nil
Travelling Fee	Travel costs reimbursed in accordance with the Government policy on travel allowance

Selection Criteria

Nominee to address the following Selection Criteria:

- What is your relevant experience as an Elected member/Serving Officer? Please provide examples.
- What are your experiences, skills, attributes or qualifications to support the nomination? Please provide examples.
- Please outline your demonstrated interest in the position
- If successful, what do you see as your role and how would you represent Local Government and the Association

Nominations for this position will close at 4pm on Monday, 16 November 2009.

RECOMMEND

That Council nominate Councillor.....

For the position of WALGA Member on the Keep Australia Beautiful Council (WA).

Or

If there are no nominations at the Committee or Ordinary Meeting of Council on 9 November 2009 then the recommendation be as follows:

That no nomination be made for the position of WALGA Member on the Keep Australia Beautiful Council (WA).

MOVED Cr
MOTION CARRIED/LOST

LATE ITEMS

COUNCILLORS' ITEMS

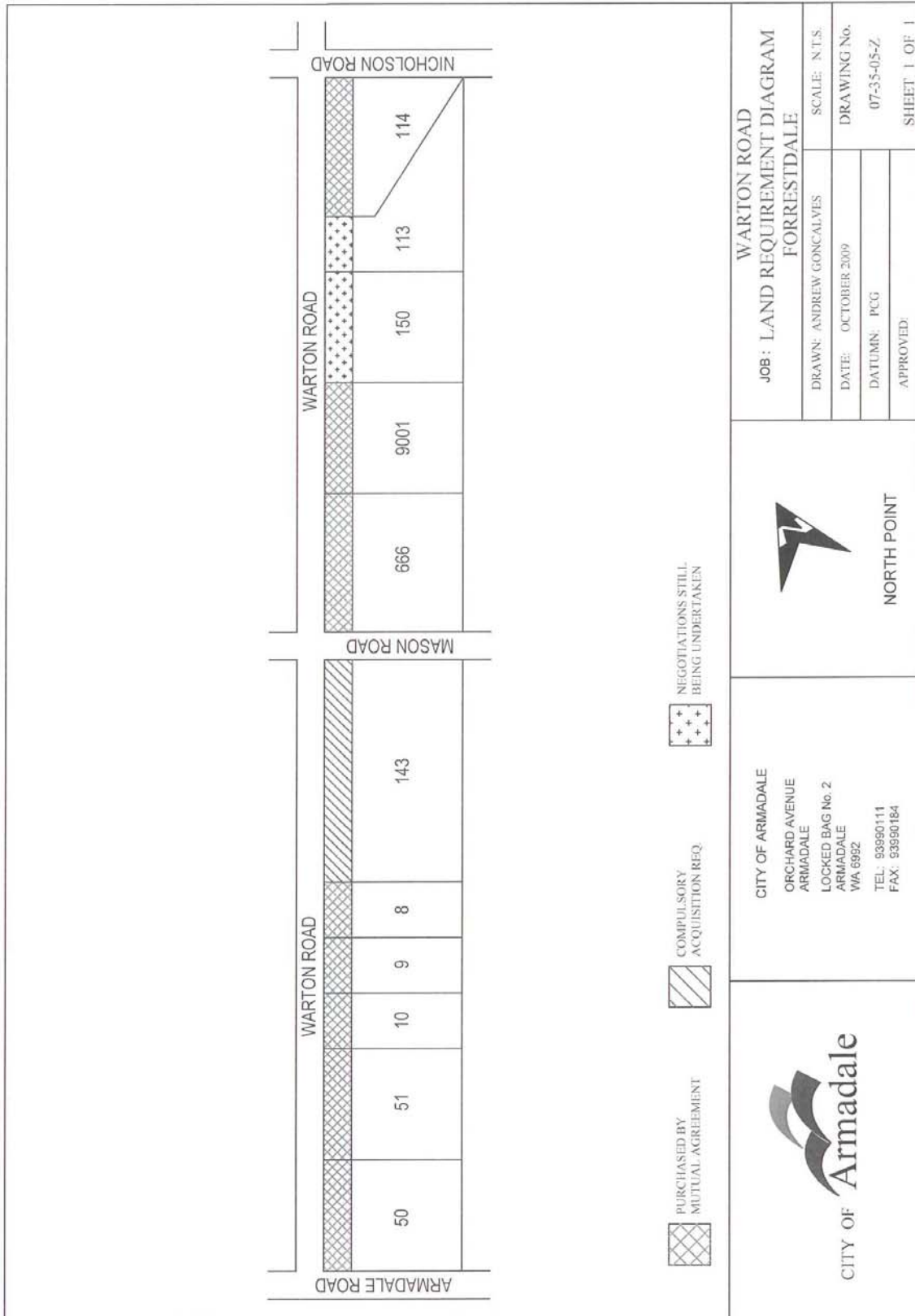
MEETING CLOSED _____PM.

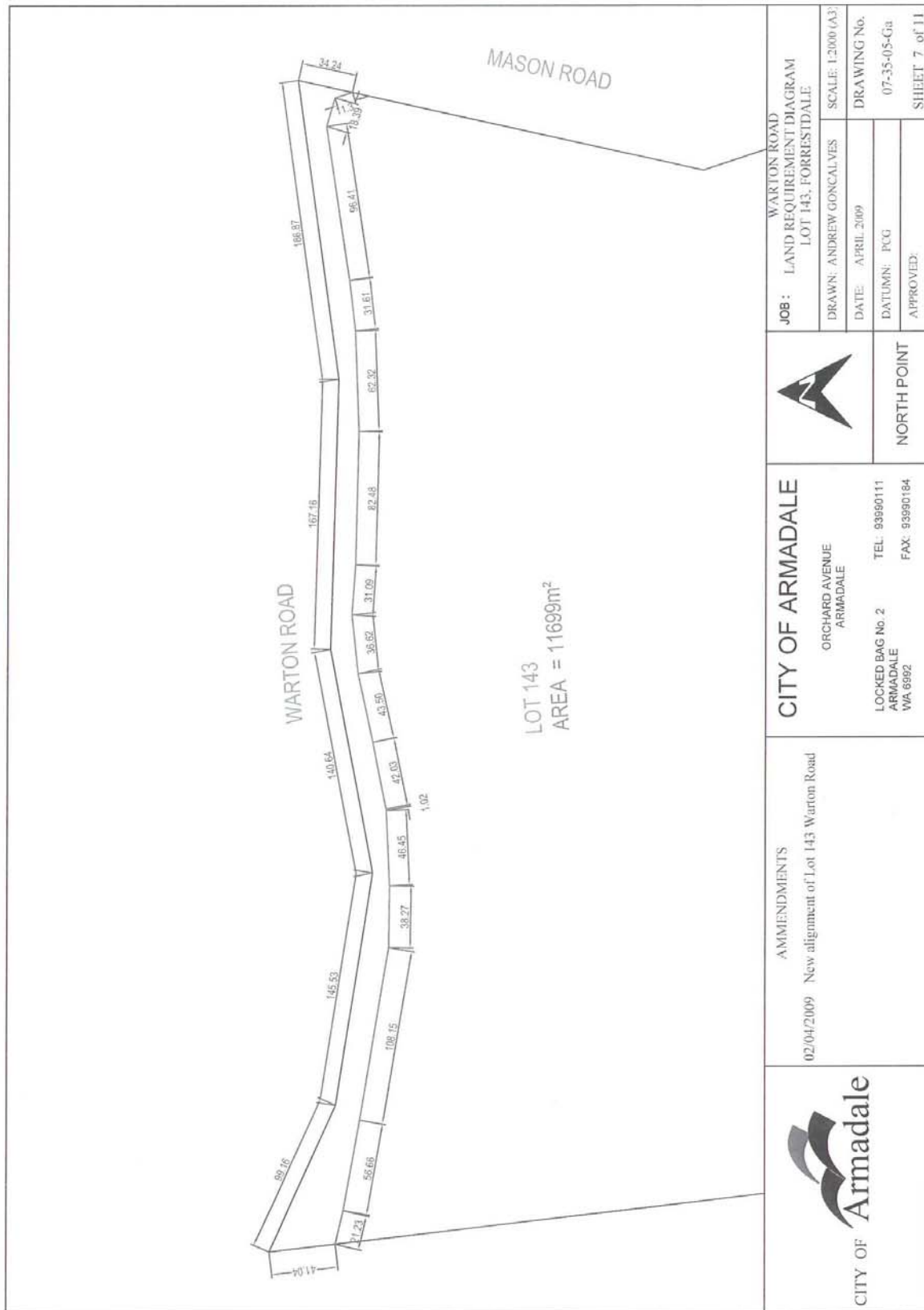
TECHNICAL SERVICES COMMITTEE

SUMMARY OF "A" ATTACHMENTS

2 NOVEMBER 2009

Attachment No.	Subject	Page
A-1	Schematic Sketch of Warton Road No 07-35-05-Z	20
A-2	Warton Road - Drawing 07-35-05-Ga	21





 <p>CITY OF Armadale</p>	<p>AMMENDMENTS 02/04/2009 New alignment of Lot 143 Warton Road</p>	<p>CITY OF ARMADALE ORCHARD AVENUE ARMADALE LOCKED BAG No. 2 ARMADALE WA 6992</p> <p>TEL: 93990111 FAX: 93990164</p>	 <p>NORTH POINT</p>	<p>JOB: LAND REQUIREMENT DIAGRAM LOT 143, FORRESTDALE</p> <p>DRAWN: ANDREW GONCALVES DATE: APRIL 2009 DATUM: PCG APPROVED:</p>	<p>SCALE: 1:2000 (A3) DRAWING No. 07-35-05-Ga SHEET 7 of 11</p>
	<p>WARTON ROAD MASON ROAD</p>	<p>WARTON ROAD LAND REQUIREMENT DIAGRAM LOT 143, FORRESTDALE</p> <p>DRAWN: ANDREW GONCALVES DATE: APRIL 2009 DATUM: PCG APPROVED:</p>	<p>SCALE: 1:2000 (A3) DRAWING No. 07-35-05-Ga SHEET 7 of 11</p>	<p>WARTON ROAD MASON ROAD</p>	<p>DRAWN: ANDREW GONCALVES DATE: APRIL 2009 DATUM: PCG APPROVED:</p>