

# CITY OF ARMADALE

## **A G E N D A**

**OF TECHNICAL SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 24 OCTOBER 2005, AT 7.00 PM.**

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*A meal will be served at 6.15pm.*

**PRESENT:**

**APOLOGIES:**

**OBSERVERS:**

**IN ATTENDANCE:**

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

## **DECLARATION OF MEMBER'S INTERESTS**

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## **DEPUTATION**

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## **QUESTION TIME**

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## **CONFIRMATION OF MINUTES**

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### **RESOLVED**

**Minutes of the Technical Services Committee Meeting held on  
27 September 2005, to be confirmed.**

### **MOVED**

### **MOTION CARRIED/LOST**

## **ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 20**

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The following items were included for information in the “Technical Services” section:

- **Outstanding Matters**  
Report on Outstanding Matters – Technical Services Committee ..... T-1
- **Monthly / Quarterly Departmental Reports**  
Technical Services Directorate Works Programme ..... T-2
- **Minutes from Occasional Advisory Committees**  
Bungendore Park Management Committee -24<sup>th</sup> August 2005 ..... T-5
- **General Information**  
Recycling at Work..... T12  
Small & Medium Enterprise Research Centre Edith Cowan University – Adult  
Learning Human Resource Skills for Small Business Managers..... T16  
Core Consultative Committee on Waste (3c) ..... T20

*If any of the items listed above requires clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.*

# I N D E X

## TECHNICAL SERVICES COMMITTEE

24 OCTOBER 2005

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### **ENGINEERING, DESIGN AND DEVELOPMENT**

HILL STREET/ELLIS ROAD, KELMSCOTT- EXCHANGE IN THE POSITION OF FOOTPATH PROGRAMME.....	4
MICHAEL ROAD, ROLEYSTONE - INVESTIGATION AND INSTALLATION OF TRAFFIC CALMING DEVICES .....	16
ORANGE GROVE, SEVILLE GROVE - PARKING ISSUES.....	7

### **TENDERS**

TENDER No. 26/05 – CONSTRUCTION OF CONCRETE FOOTPATHS.....	9
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### **MISCELLANEOUS**

**REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE TECHNICAL SERVICES DIRECTORATE .....	13
ARMADALE AND KELMSCOTT BUSINESS DISTRICTS - PROVISION OF BICYCLE RACKS .....	15
JULL STREET CITY CENTRE – SAFE PEDESTRIAN ACCESS .....	17
VACANCY FOR WALGA MEMBER – KEEP AUSTRALIA BEAUTIFUL COUNCIL.....	18
VACANCY FOR WALGA MEMBER – WA PLANNING COMMISSION (WAPC) TRANSPORT COMMITTEE (WA).....	20

***HILL STREET/ELLIS ROAD, KELMSCOTT - EXCHANGE IN THE POSITION OF FOOTPATH PROGRAMME***

WARD River  
FILE REF: RDE/7 &  
RDH/16  
DATE 30 September  
2005  
REF KP  
RESPONSIBLE MTS  
MANAGER

**In Brief:**

- This is a follow up report as required by T79/07/05 which reads:  
“That officers reassess the construction year of a footpath from Hill Street/Paterson Road to Brookton Highway on the footpath programme”.
- **Recommend**  
That the Council authorise the following changes to the five Year Footpath Programme:
  - (i) Hill Street (Paterson to Brookton Highway) be brought forward to 2006/07.
  - (ii) Ellis Road (Whittington Street to Peterson Road) be put back to 2010/11).

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Physical Infrastructure

*Develop an integrated transport system including safety aspects.*

**Legislation Implications**

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

**Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/ Local Laws.

**Budget/Financial Implications**

The estimated cost for the construction of the Hill Street and Ellis Road footpaths are \$17,900 and \$11,500 respectively. The cost will be accommodated in the path programme.

**Consultation**

Intra-directorate liaison.

**BACKGROUND**

At its Technical Services Committee meeting on 25 July 2005, Committee resolved (T79/07/05) as follows:

*“That officers reassess the construction year of a footpath from Hill Street/Paterson Road to Brookton Highway on the footpath programme”.*

**COMMENT**

**Analysis**

The Technical Services Directorate reviewed the programme and reassessed relevant path scores. The weighting of the Hill Street path has increased due to the footpath construction along Paterson Road. The Hill Street path could be classified as an infill length. Previous assessment of Hill Street and Ellis Road Paths were scored as weightings of 7 and 9 respectively however on reassessing these paths it was discovered that an error had been made when Ellis Street was originally assessed; this was therefore corrected and an amended weighting of 6 has been given.

The comparison has been made based on the same criteria adopted for the pathway programme.

DESCRIPTION OF CRITERIA	WEIGHTING	
	HILL ST	ELLIS RD
Traffic Volume	2	1
Pedestrian Volume	2	2
Access (to Substantial Facilities)	0	0
Ability to walk off road	3	3
Road geometry	0	0
Infill /Link length	2	0
Disadvantaged Users	0	0
<b>TOTAL WEIGHTING</b>	<b>9</b>	<b>6</b>

**Conclusion**

The above analysis indicated total weightings of 9 and 6 for Hill Street and Ellis Road path respectively.

It is therefore recommended that Council approves an exchange in the Pathway Programme for the construction of path between Hill Street (Paterson to Brookton Highway) and Ellis Road (Whittington Street to Paterson Road) to 2006/07 and 2010/11 financial years respectively.

**RECOMMEND**

**That the Council authorise the following changes to the five Year Footpath Programme:**

- (i) Hill Street (Paterson to Brookton Highway) be brought forward to 2006/07;**
- (ii) Ellis Road (Whittington Street to Peterson Road) be put back to 2010/11).**

*MOVED Cr*  
*MOTION CARRIED/LOST*

**ORANGE GROVE, SEVILLE GROVE - PARKING ISSUES**

WARD Palomino  
FILE REF: RDO/26  
DATE 13 October  
2005  
REF KP  
RESPONSIBLE  
MANAGER MTS

**In Brief:**

- Council is in receipt of a petition requesting action to re- access this situation and appropriate action plan, as previous measures are now no longer effective in Orange Grove, Seville Grove.
- **Recommend**
  1. That Council receive the petition received from the residents of Orange Grove, Seville Grove requesting action to re-assess parking problem;
  2. The issues identified in the petition be investigated and a further report be presented to Council;
  3. Advise the Author of the petition of Council's decision.

**Tabled Items**

Petition

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Physical Infrastructure

*Develop an integrated transport system including safety aspects.*

**Legislation Implications**

Full assessment of relevant legislation indicates no restriction.

**Council Policy/Local Law Implications**

Full assessment of all Policies/Local Laws indicates that none are applicable.

**Budget/Financial Implications**

Nil.

**Consultation**

Intra Directorate liaison.

**BACKGROUND**

Council is in receipt of a petition signed by 5 residents of Orange Grove, Seville Grove, the prayer of which reads:

*“We the residents of Orange Grove wish to express our growing concerns of the traffic problems within our small cul-de-sac.*

*This parking bay was construction over 5 years ago in conjunction with Willandra Primary School the residents posed no objections to the construction as we realized there was a growing need for the area to have extra parking since then there has been a few problems which have now grown into a large problem.*

*The first issue is motorists taking it upon themselves to park wherever they feel it is their right, this is anywhere from the kerb and verges to residents driveways. In many cases, blocking complete access to your own property. When approached many of these motorists*

*become extremely abusive. Property damage has also occurred on occasions. This has now become an unacceptable situation. Ranger services have been contacted in individual cases but it now seems a greater and constant presence is needed to regain order within this area.*

*The second issue is the car park itself. Many motorists are reversing without due care. I have been nearly hit three times last week alone by motorists not looking.*

*I have liaised with the principal, Mr Chris Partington, over our concerns, as I believe it is only a matter of time before a tragedy happens. They will once again advise people in the newsletter about this but on the previous response this has made little difference.*

*We need the Council to now re-access this situation and formula an appropriate action plan, as the previous measures are now no longer effective.*

*I trust that this letter will be treated as a priority and we are looking forward to your prompt response and action.*

*Yours truly  
Residents of Orange Grove, Seville Grove”*

#### **COMMENT**

The issues raised in the petition require investigation. It is therefore recommended that a further report be provided to Council and that the petitioners be advised that their concerns will be investigated and they will be informed of the outcome.

#### **RECOMMEND**

- 1. That Council receive the petition received from the residents of Orange Grove, Seville Grove requesting action to re-assess parking problem;**
- 2. The issues identified in the petition be investigated and a further report be presented to Council;**
- 3. Advise the Author of the petition of Council’s decision.**

*MOVED Cr  
MOTION CARRIED/LOST*



**TENDER NO. 26/05 – CONSTRUCTION OF CONCRETE FOOTPATHS**

WARD All  
FILE REF TEN/26/05  
DATE 24 October 2005  
REF JC  
RESPONSIBLE MANAGER MCW

**In Brief:**

- Tender No. 26/05 was recently called for the Construction of Concrete Footpaths.
- Two tenders were received by the specified closing time.
- The submitted tender from Grayson's Concrete Services is considered to be the most advantageous to Council.
- **Recommend**  
That with Tender No. 26/05 – Construction of Concrete footpaths, Council accepts the tender from Grayson's Concrete Services at a lump sum price of \$320,792.20 for the period 1 December 2005 to 31 May 2006 in accordance with their submitted tender and Council's contract documentation.

**Tabled Items**

Tender documents; tenders received.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Corporate Services

*To achieve maximum community benefit from effective use of resources (staff, finances and information technology).*

**Legislation Implications**

Assessment of legislation indicates that the following regulations apply:

*Local Government Act (Functions and General) Regulations 1996 s3.57 (11)(2)(f)*

**Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

*Policy ENG 5 – Tendering and Purchasing*

**Budget/Financial Implications**

Total Budget Allocation for tendered works is:	\$321,600.00
Contractor's tendered lump sum price	\$320,792.20

**Consultation**

As per the footpath Five Year Program.

**BACKGROUND**

A tender for the construction of Concrete Paths has been called in order to continue the improvement of the footpath network within the Municipality.

The scope of the work involves the construction of 17 new paths with a budget of \$210,200.00 and 16 existing path replacements with a budget of \$111,400.00. As the value of this work will exceed \$50,000 a tender to conform to the Local Government Act and Council's Purchasing Policy is required.

**Table 1 - Past Contract Information**

<b>Past Contractor</b>	<b>Grayson's Concrete Services</b>
<b>Contract Type</b>	Lump sum
<b>Contract Duration</b>	7 months
<b>Commencement Date</b>	1 December 2004
<b>Expiry Date</b>	30 June 2005
<b>Extension Permitted</b>	No
<b>Annual Budget</b>	\$159,950
<b>Total Contract Cost</b>	\$164,853.82
<b>Rise And Fall Clause Included</b>	No

**DETAILS OF PROPOSAL**

**Table 2 - New Contract Information**

<b>Contract Type</b>	Lump sum
<b>Contract Duration</b>	6 months
<b>Commencement Date</b>	1 December 2005
<b>Expiry Date</b>	31 May 2006
<b>Extension Permitted</b>	No
<b>Rise and Fall Included</b>	No

**New footpaths**

The main projects are:

Fifth Rd from Forrest Rd to Green Ave, Cordelia Rd from Gribble Ave to Brookdale Dr, Elanora Rd from George Foster Reserve to Kyabram Rd, Timbarra St from Challis St to Elanora Rd, Northward Rd/Hilton Rd from Westborne Rd to Holden Rd, Banksia Rd from Cammillo Rd to Lantana.

**Existing footpath replacement**

The main projects are:

Champion Dr from Westfield Library to William Rd, PAW from Donald Ct to Reg William Reserve, under Albany Hwy bridge from Derry Ave to existing brick paved path, POS from Tollington Park Rd to path near Saffron Rd, PAW from Urana Rd to Robe Pl, Stroma St from Challis St to Brown Cres.

**SELECTION CRITERIA**

The selection criteria and weighting for the evaluation of the tender are as follows:

**Table 3 – Selection Criteria**

<b>Description of Selection Criteria</b>	<b>Weighting</b>
Capability/competence of Tenderer to perform the work required.	20%
Experience of Tenderer in supplying similar goods or completing similar projects.	20%
Understanding of Requirement	25%
Tendered Price/s	35%
<b>TOTAL</b>	<b>100%</b>

### **TENDERS RECEIVED**

Tenderers were advised to submit their measured lengths in the tender form to ensure tenderers inspected the works and were familiar with the scope of works.

Two conforming tenders were received at the closing time and the lump sum prices from both tenderers are:

<b>Tenderer</b>	<b>Tendered Price</b>
Grayson's Concrete Services	\$320,792.20
Westside Concrete	\$354,952.00

### **TENDER EVALUATION**

The two tenderers have been involved with Local Government works during the past and they have been evaluated according to Council's past experience with both of them.

The paths contained in Tender's Schedule of Works have been assessed and after applying the selection criteria, the tender from Grayson's Concrete Services is considered to be the most advantageous to Council interests.

The tender from Grayson's Concrete Services is ranked number one in the tender evaluation and Westside Concrete number two.

### **CONCLUSION**

It is recommended that Council accept the tender from Grayson's Concrete Services for the construction of concrete footpaths who has satisfied the selection criteria and is ranked number one in the tender evaluation.

**RECOMMEND**

**That with Tender No. 26/05 – Construction of Concrete footpaths, Council accepts the tender from Grayson’s Concrete Services at a lump sum price of \$320,792.20 for the period 1 December 2005 to 31 May 2006 in accordance with their submitted tender and Council’s contract documentation.**

*MOVED Cr*  
*MOTION CARRIED/LOST*

**\*\*REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE TECHNICAL SERVICES DIRECTORATE**

WARD All  
FILE REF PCY/2  
DATE 5 October 2005  
REF CB  
RESPONSIBLE MANAGER EDTS

**In Brief:-**

- It is a requirement of the Local Government Act 1995 that all Delegations be reviewed annually.
- Delegations of Authority for the Technical Services Directorate have been reviewed to confirm legislative correctness, continuing relevancy and appropriateness of each delegation.
- **Recommend**  
That the powers or duties detailed in Attachment “A1” to this report as delegated by Council remain in force for the next 12 months.

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Corporate Services

1.2 - “Review and Clarify Delegations, including:

*Involving staff in determining levels of team and individual empowerment.  
Increasing delegations from Council to management”.*

**Legislation Implications**

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

**Council Policy / Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

**Budget / Financial Implications**

Nil.

**Consultation**

Intra-directorate liaison

**BACKGROUND**

It is a requirement of the Local Government Act 1995 – Section 5 5.46(2) that delegations of authority be reviewed annually.

*In accordance with that requirement, copies of the delegations relevant to this Committee are at Attachment “A1” of the agenda (See Summary of Attachments – Green Page).*

## COMMENT

### Analysis

The delegations generally appear to remain appropriate.

### Conclusion

It is recommended that all delegations continue to apply and operate until the next review date in twelve months time.

## RECOMMEND

**That the powers or duties detailed in *Attachment "A1"* to this report as delegated by Council remain in force for the next 12 months.**

**\*\* ABSOLUTE MAJORITY REQUIRED**

*MOVED Cr*  
*MOTION CARRIED/LOST*

***ARMADALE AND KELMSCOTT BUSINESS DISTRICTS - PROVISION OF BICYCLE RACKS***

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That the matter of the provision of bicycle racks in the Armadale CBD and Kelmscott Town Centre was referred to the Technical Services Committee by Cr Linton Reynolds

Cr Reynolds has provided the following further information to the Committee:

*“For several years both the Armadale Redevelopment Authority and the City have been promoting the need for better pedestrian and cycling facilities in our town centres in line with the State Government’s drive to replace car trips with alternative forms of transport.*

*While much has been put in place for the higher number of pedestrians, both able bodied and those with disabilities, that are using the town centres, we have not yet provided any end of journey facilities for cyclists away from the railway stations. Those facilities are primarily aimed at commuters and are not provided for short stay cyclists accessing the retail and commercial centres.*

*This lack of facility provision may well be because of the adopted ARA style guide which specifies a very expensive bicycle rack which put aesthetics ahead of practicality. It would not be used by many cyclists as it does not facilitate the securing of both the bicycle frame and a wheel. There are, however, well designed, high quality racks available that could meet the needs and expectations of cyclists, capable of being powder coated with the appropriate shade of red to match other proposed town centre street furniture.”*

**RECOMMEND**

***MICHAEL ROAD, ROLEYSTONE - INVESTIGATION AND INSTALLATION OF TRAFFIC CALMING DEVICES***

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That the matter of investigation and installation of traffic calming devices in Michael Road was referred to the Technical Services Committee by Cr Laurie Scidone

Cr Scidone has provided the following further information to the committee:

*“Residents of Michael Road Roleystone are concerned for the safety of their children, particularly at the crest of the hill. Residents have advised that Michael Road is used as a short cut by residents in near-by streets to avoid using Norman Road when travelling to and from the Cross Park Precinct”.*

**RECOMMEND**



***JULL STREET CITY CENTRE – SAFE PEDESTRIAN ACCESS***

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That the matter of safe pedestrian access across Jull Street in the City Centre for all pedestrians of all ages and physical abilities was referred to the Technical Services Committee by Cr Pat Hart.

Cr Hart has provided the following further information to the Committee:

*“Concerns have been expressed to me by older residents and also those with disabilities with the current arrangements for pedestrian access near the Subway store.*

*With the two ways flow they are feeling very intimidated as they cross over at the corner That is not a formal cross walk but identified as the avenue for pedestrians through the brick paving.*

*We have parking studies and road studies but we have not had pedestrian studies. With the proposed new shopping precinct at Woolworth’s site plus the Movie Theatre and the large shopping centre complex we now have on the other side, it is vital that the ability for pedestrians to be able to freely move back and forwards between these two precincts and feel safe is critical to success.”*

**RECOMMEND**

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**VACANCY FOR WALGA MEMBER – KEEP AUSTRALIA BEAUTIFUL COUNCIL (WA)**

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WARD ALL  
FILE REF GOV/51  
DATE 20 October 2005  
REF VC  
RESPONSIBLE EDTS  
MANAGER

**In Brief:**

- Request from WALGA for nomination of member for the Keep Australia Beautiful Council (WA).
- **Recommend**  
That Council nominate Councillor \_\_\_\_\_ for the position of WALGA Member on the Keep Australia Beautiful Council (WA).  
Or  
If there are no nominations at the Committee or Ordinary Meeting of Council on the 7 November 2005 then the recommendation be as follows:  
That no nomination be made for the position of WALGA Member on the Keep Australia Beautiful Council.

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Communication

*Develop stronger communication links with Government and other groups.*

**Legislation Implications**

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

**Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

**Budget/Financial Implications**

Nil.

**Consultation**

Nil.

**BACKGROUND**

A circular letter has been received from the Western Australian Local Government Association (WALGA) inviting Council to submit a nomination for appointment of a WALGA Member – for the Keep Australia Beautiful Council (WA).

The purpose of the committee includes:

- Educating to reduce litter – School and Community Programmes
- Developing community – Tidy Towns and litter removal
- Promoting litter law enforcement – Ranger of the Year Award

<b>SELECTION CRITERIA</b>	<ul style="list-style-type: none"> <li>▪ Are you a current Elected Member/Serving Officer? Yes/No</li> <li>▪ What is your relevant experience as an Elected Member/ Serving Officer? Please provide examples.</li> <li>▪ What are your experiences, skills attributes or qualifications to support the nomination? Please provide examples</li> <li>▪ Are you available to undertake the responsibility?</li> <li>▪ Please outline your demonstrated interest in the position.</li> <li>▪ What is your capacity to represent the interest of Local Government and the Association?</li> </ul>
<b>TERM</b>	The term of appointments is two (2) year.
<b>COMMENCES</b>	1 January 2006
<b>NAME OF PRESENT MEMBER</b>	N/A
<b>MEETINGS:</b>	
<b>Location</b>	Atrium, Level 4, 168 St George’s Terrace, Perth
<b>Day/Time</b>	4pm – third Thursday of the month.
<b>Duration</b>	
<b>Meeting Fee</b>	Nil

**RECOMMEND**

**Recommend that Council nominate Councillor \_\_\_\_\_ for the position of WALGA Member on the Keep Australia Beautiful Council (WA).**

**Or**

**If there are no nominations at the Committee or Ordinary Meeting of Council on the 7<sup>th</sup> November 2005 then the recommendation be as follows:**

**That no nomination be made for the position of WALGA Member on the Keep Australia Beautiful Council.**

*MOVED Cr*  
*MOTION CARRIED/LOST*

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**VACANCY FOR WALGA MEMBER – WA PLANNING COMMISSION (WAPC)  
TRANSPORT COMMITTEE (WA)**

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WARD ALL  
FILE REF GOV/51  
DATE 20 October 2005  
REF VC  
RESPONSIBLE EDTS  
MANAGER

**In Brief:**

- Request from WALGA for nomination of member for the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).
- **Recommend**  
That Council nominate Councillor \_\_\_\_\_ for the position of member for the WALGA WA Planning Commission (WAPC) Transport Committee (Approved by Minister).  
Or  
If there are no nominations at the Committee or Ordinary Meeting of Council on the 7 November 2005 then the recommendation be as follows:  
That no nomination be made for the position of WALGA Member on the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Communication

*Develop stronger communication links with Government and other groups.*

**Legislation Implications**

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions.

**Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

**Budget/Financial Implications**

Nil.

**Consultation**

Nil.

**BACKGROUND**

A circular letter has been received from the Western Australian Local Government Association (WALGA) inviting Council to submit a nomination for appointment of a WALGA Member – for the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).

The purpose of the Transport Committee is to advise the Western Australian Planning Commission on all matters relating to transport planning throughout the State and to perform such of the functions of the Commission under the *Western Australian Planning Commission*

Act 1985 and any other written law as are delegated to the Transport Committee under section 20 of that Act.

<b>SELECTION CRITERIA</b>	<ul style="list-style-type: none"> <li>▪ Are you a current Elected Member/Serving Officer? Yes/No</li> <li>▪ What is your relevant experience as an Elected Member/ Serving Officer? Please provide examples.</li> <li>▪ What are your experiences, skills attributes or qualifications to support the nomination? Please provide examples</li> <li>▪ Are you available to undertake the responsibility?</li> <li>▪ Please outline your demonstrated interest in the position.</li> <li>▪ What is your capacity to represent the interest of Local Government and the Association?</li> </ul>
<b>TERM</b>	The term of appointments is two (2) year.
<b>COMMENCES</b>	Commencement date is upon appointment
<b>NAME OF PRESENT MEMBER</b>	N/A
<b>MEETINGS:</b>	
<b>Location</b>	Department for Planning and Infrastructure, Albert Facey House, 469 Wellington Street, Perth
<b>Day/Time</b>	2.30pm –Bi-monthly – 3 <sup>rd</sup> Wednesday alternate months (commencing March).
<b>Duration</b>	Approximately 3 hours
<b>Meeting Fee</b>	\$4,050 per annum,

### RECOMMEND

**Recommend that Council nominate Councillor \_\_\_\_\_ for the position of WALGA Member on the WA Planning Commission (WAPC) Transport Committee (Approved by Minister).**

**Or**

**If there are no nominations at the Committee or Ordinary Meeting of Council on the 7<sup>th</sup> November 2005 then the recommendation be as follows:**

**That no nomination be made for the position of WALGA Member on the WA Planning Commission (WAPC) Transport Committee (Approved by Minister)..**

*MOVED Cr*

*MOTION CARRIED/LOST*

***LATE ITEMS***

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***COUNCILLORS' ITEMS***

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**MEETING CLOSED \_\_\_\_\_PM.**

**TECHNICAL SERVICES COMMITTEE**  
**SUMMARY OF "A" ATTACHMENTS**  
**24 OCTOBER 2005**

<b>Attachment No.</b>	<b>Subject</b>	<b>Page</b>
A-1	Register of Delegations – Council to CEO	24
A-2		
A-3		
A-4		
A-5		

**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

<b>Local Government Act 1995</b>			
NO	SECTION	DELEGATION	ASSIGNEE
1	3.25(1)	Notices requiring certain things to be done by owner or occupier of land	No
2	3.23(1)	These powers relate to the approval of expenditure from the Community/Safety Works Account (Account No 1356920) subject to the works complying with the following criteria: <ul style="list-style-type: none"> <li>• be initiated as a result of identification of an issue which is assessed by the Executive Director Technical Services to be if a technical nature;</li> <li>• be of sufficient urgency in the opinion of the Executive Director Technical Services to warrant immediate attention, rather than referral to annual budget consideration;</li> <li>• be estimated to cost \$7,500 or less;</li> <li>• that Council be informed of the work via a report in the 'Information Bulletin'.</li> </ul>	Yes
3	3.27(1)	Things that can be done on land that is not local government property.	Yes
4	3.34	Authority to require any tree which in the Chief Executive Officer's opinion constitutes a danger to persons or property to be rendered safer.	Yes
7	3.54(1)	Authority to do anything on land vested or under the control and management of Council.	Yes
9	5.43(b)	Authority to accept or reject tenders and quotations under \$50,000	No
14	3.26(2)	Take action to achieve compliance with a notice given under s3.25(1).	Yes

<b>Local Government (Uniform Local Provisions) Regulations 1996</b>			
NO	SECTION	DELEGATION	ASSIGNEE
170	7(1)(b)	Authority to lay a complaint in a Court of Petty Sessions seeking an order for the removal of any tree situated on land adjoining a street or way which in the Chief Executive Officer's opinion is obstructing or otherwise prejudicially affecting a street or way under the care, control and management of Council.	Yes
171	11	Authority to fill in or fence an excavation in a street or way or cause notice in writing to be served on the owner or occupier of the land requiring him to fill in or security fence the excavation if in the Chief Executive Officer's opinion the excavation is dangerous.	Yes
172	13	Authority to serve notice on owners or occupiers of land abutting a street or way to construct or repair a crossing from the common boundary of the land and the street or way to the paved portion of	Yes



		the carriageway of the street or way.	
173	17	Approve private works on, over or under a public thoroughfare or other public place and take action for offences under this Regulation.	Yes
174	21	Authority to require the prevention of sand drift from land within Council's district.	Yes

### **Local Law – Local Government Property**

NO	SECTION	DELEGATION	ASSIGNEE
221		Authority to administer the Local Government Property Local Law including the appointment of authorised persons (under section 9.10 of the Local Government Act 1995) to perform any of the functions of an authorised person under the local law subject to the following :  (a) The CEO may refer any matter at his discretion for the decision of Council; (b) Only Council is to - (i) make a determination under Part 2; (ii) adopt or vary a policy containing conditions subject to which an application for a permit may be approved under clauses 3.3(1)(a); (iii) enter into an agreement with a permit holder in respect of ownership of materials in a building (clause 3.7); (iv) issue a permit under clause 3.13(1) (erect a building) or 3.13(n) (erect or install any utility service structure); (v) hear an objection under Part 7; (vi) appoint authorised persons who are not employees under section 9.10 of the Act.	Yes

### **Policies of Council**

NO	POLICY	DELEGATION	ASSIGNEE
500	ENG 3	Events on Roads – Authority to approve road closures for events on roads.	Yes
501	ENG 8	Fireworks – Approval to hold fireworks display on selected Council Reserves.	Yes

### **Other Delegations**

NO	AREA	DELEGATION	ASSIGNEE
600	TECHNICAL SERVICES	Authority to approve future applications to place reflective house numbers on kerbs providing that the following standard	Yes

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conditions are met:-

- (a) All residents approached be advised that it is NOT a Council requirement to display the numbers on the kerbing and that it is totally voluntary on their part.
  - (b) The resident or ratepayer granting permission for and agreeing, to pay costs for the supply and fixing of house numbers on their road frontage kerb prior to the event.
  - (c) Council not being responsible for any costs associated with the numbering, including reinstatement or maintenance for any house number on any kerb which may subsequently be removed or damaged through whatever reason.
  - (d) Contractors providing reflective house numbers on kerbs to produce a copy of Council's permission on request.
  - (e) Colour to be yellow on a green background.
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