

CITY OF ARMADALE

AGENDA

OF SPECIAL CITY AUDIT COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON THURSDAY, 26 OCTOBER 2023 AT .

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

DECLARATION OF MEMBERS' INTERESTS

ELECTION OF CHAIR & DEPUTY CHAIR

1. Executive Director to call for nominations for the position of Chair
2. Executive Director to call for nominations for the position of Deputy Chair

MEETING DECLARED CLOSED AT _____

ELECTION OF COMMITTEE PRESIDING MEMBERS & DEPUTY PRESIDING MEMBERS

Notes:

- The election of Committee **Chair** is to be conducted in accordance with *Section 5.12(1) and Schedule 2.3 Division 1 of the Local Government Act 1995*
- The election of Committee **Deputy Chair** is to be conducted in accordance with *Section 5.12(2) and Schedule 2.3 Division 2 of the Local Government Act 1995*
- Nominations are to be given to the CEO or Executive Director in writing before the meeting or during the meeting before the close of nominations. A Councillor can nominate another Councillor or a Councillor can nominate them self.
- The CEO or Executive Director cannot accept a nomination unless the Councillor being nominated has advised orally or in writing that they are willing to be nominated for the position.
- Councillors being members of the Committee, are to vote on the matter by secret ballot as if they were electors voting at an election.
- The votes cast will be counted in accordance with *Schedule 4.1 of the Local Government Act 1995*, ie. the “**optional preferential voting**” method of counting votes will apply.