



**ORDINARY MEETING OF COUNCIL
TUESDAY, 26 SEPTEMBER 2023**

AGENDA

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AGENDA

REPORTS

**DEVELOPMENT SERVICES COMMITTEE MEETING
HELD ON 18 SEPTEMBER 2023**

**CORPORATE SERVICES COMMITTEE MEETING
HELD ON 19 SEPTEMBER 2023**

CHIEF EXECUTIVE OFFICER'S REPORT

NOTICE OF MEETING AND AGENDA

CR _____

PLEASE TAKE NOTICE that the next **ORDINARY MEETING OF COUNCIL** will be held in the Council Chambers, Orchard Avenue, Armadale at **7.00pm**

TUESDAY, 26 SEPTEMBER 2023

**JOANNE ABBISS
CHIEF EXECUTIVE OFFICER**

21 September 2023

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Leave of Absence previously granted to Cr K Busby and Cr K Kamdar

3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following questions were taken on notice at Council's Meeting on Monday, 11 September 2023 and responses (summarised below) forwarded in a letter by the Chief Executive Officer.

Trehna Rouse, 3 Coachmans Place, Roleystone

Q2 As we now have evidence that 3 different vehicle types which have been tested at the gate have failed to open it in the manner recommended by the council. We have collated that with factual evidence which we have supplied to the Council and Councillors several months ago demonstrating that not all vehicles have the same parameters in relation to forward collision assist. Will Council now acknowledge that the nudge gate is not fully functional as designed?

Mayor: The question will be taken on notice. But I would suggest that there is nothing wrong with the gate design and if the driver of the vehicle knows

what they are doing with their own vehicle, it will be able to be over ridden and then the gate will work as it is designed to work.

Response:

The gate operates as designed.

Q3 I sent an email several months ago in relation to demonstrating how the gate doesn't work and it took 2 months to get a reply that was non relevant to my email. Why did it take that long and why was the response not relevant to my email?

Mayor: *The question will be taken on notice.*

Response:

The gate operates as designed and its operability is assessed through regular maintenance checks.

The response to your email received on 26 June 2023 referred you to the direction set by Council through its decision to advocate through WALGA and work with other local governments to seek a fund for secondary access ways for developments constructed in bush fire prone areas.

The City seeks to respond to queries to members of our community in a timely manner based on workloads and competing priorities.

Q4 Today a report was actually made to Tech Services that the gate had again dropped and was **unable to be opened** according to the signage indications, it was jammed again. So given that there are now failings of this gate on all counts.

Mayor: *Can I just ask if there was an emergency today?*

No, was checking out the new signage that had been put in and because we had the weekend where Croyden Road has been blocked both ways, I leant against that gate and it could not easily be moved. **It wouldn't move at all** and I have got photos of that. In view of this I would like to respectfully request that given the failings of the gate, that it should be locked in its open position for the bushfire season. Can I request the Council to consider the motion tonight to lock that fire gate open during the bushfire season only?

Mayor: *I understand that you have been here a number of times about the same issue. Council's procedures do not allow for matters to be raised and discussed from the floor. There is a process that Council has to consider a report and recommendation before making a decision.*

Q5 Could you advise what process that would be?

Mayor: ***We will let you know.***

Response:

The processes for Council to receive a report include:

- (i) Where a Councillor Referral item has been supported by a decision of Council for a report to be prepared on a matter;*
- (ii) Where a petition has been lodged and Council determines, on receipt of the petition, for the matter to be referred to Committee or dealt with in connection in any Order of the Day;*
- (iii) Where a motion has been passed at an Electors Meeting;*
- (iv) Where a councillor has raised a notice of motion in accordance with the City's Standing Orders Local Law;*
- (v) Where the matter has been approved by the Presiding Member as Urgent Business; and*
- (vi) Where City Officers provide a report related to City business.*

In response to the claims that the gate was inoperable and reported to Technical Services, please note the following:

- 1. On Monday 11 September 2023 Ms Rouse telephoned Technical Services leaving a message explaining that the gate was not opening and needed to be fixed as soon as possible. This message was relayed to City Officers.*
- 2. At 1:55 pm a Properties Crew were requested to go to site.*
- 3. At 2:20 pm the Head of Service Delivery returned Ms Rouse's call and advised that the City had a crew on site.*
- 4. An email from Ms Rouse was also received by the City at 2.24 pm.*
- 5. The City's Operators:*
 - a. Inspected the gate for damage/condition issues, assessing the asset's function*
 - b. Tested the gate's operability:*
 - i. Pushed open the gate by hand towards Wymond Road with ease (uphill)*
 - ii. Pushed open the gate by hand towards Old Albany Lane with ease (downhill)*
- 6. City Operators videoed the operation.*
- 7. City Operators checked the latching mechanisms in the opened positions, cleaned off the ball catch and regreased, the swing post was also regreased and alignment reviewed.*
- 8. City Operators confirmed that there was no deviation from the gate's designed operability.*

On the day in question (11 September 2023), the emergency gate's camera was triggered by the opening of the gate at 1.03PM. The image shows a civilian woman opening the gate towards Wymond Road (uphill), evidencing its ease of operability.

- Q6 A question in relation to the drainage on Heritage Drive - from the recent rains that we have had we have got a constantly blocked drain and it blocks whether it is heavy rain or light rain and causes blockage in both thoroughfares in and out of Araluen. This has caused damage to vehicles and property so I would like to know what the Council's rectification plans are for the immediate and long term future?

Mayor: The question will be taken on notice.

Response:

Common sense and advice from the Department of Fire and Emergency Services suggests that drivers should assess road and weather conditions before proceeding into a water crossing involving a hazard of unknown depth and speed.

This location has a high potential for water to accumulate on the road surface during a severe rainfall event because it is the low point along the road and is also built over a natural water course. Whilst the City accounts for this via regular maintenance inspections and drains to keep the road open and serviceable, ultimately the City has no control over the volume of water that may accumulate in the location after a weather event of the type experienced.

Veronica Hansen, 8 Protector Grove, Roleystone

Q1 My question is also about the gate. Certainly it is a gate for emergency exit only and we are very much mindful of that, but the gate also has a sign on it saying ‘push here by hand’ which really contravenes the summation of the Human Rights Commission that was explored several years ago?

Mayor: The question will be taken on notice.

Response:

The gate operates as designed and does not require change from its current form by the Australian Human Rights Commission.

4 PUBLIC QUESTION TIME

Public Question Time is allocated for the asking of and responding to questions raised by members of the public.

*Minimum time to be provided – 15 minutes (unless not required)
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>.*

It is also available in the public gallery.

The public’s cooperation in this regard will be appreciated.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

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BUSINESS ARISING FROM REPORT

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Nil

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CITY OF ARMADALE

MINUTES

**OF DEVELOPMENT SERVICES COMMITTEE HELD IN THE FUNCTION ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 18
SEPTEMBER 2023 AT 7.00PM.**

The Chair opened the meeting at 7.10pm and advised that a quorum was not present
and therefore no formal motions could be passed.

The Chair resolved that the meeting be adjourned until after the next
Development Services Committee on Monday, 9th October 2023.

Meeting declared closed at 7.30pm

PRESENT: Cr M J Hancock (Chair)
Cr P A Hetherington
Cr G Nixon (Deputy to Cr Mosey)

APOLOGIES: Cr R Butterfield
Cr S Mosey (Deputy Chair)
Cr G J Smith
Cr K Kamdar
Cr S S Virk
Cr J Keogh

OBSERVERS: Cr E J Flynn

IN ATTENDANCE:	Ms J Abbiss	Chief Executive Officer
	Mr P Sanders	Executive Director Development Services
	Ms N Cranfield	Executive Assistant EDDS

PUBLIC: 3

*“For details of Councillor Membership on this Committee, please refer to the City’s website
– www.armadale.wa.gov.au/your_council/councillors.”*

CITY OF ARMADALE

MINUTES

OF CORPORATE SERVICES COMMITTEE HELD IN THE FUNCTION ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY,
19 SEPTEMBER 2023 AT 7.00PM.

PRESENT:

Cr J Keogh (Deputy Chair)
Cr M J Hancock
Cr P A Hetherington
Cr G Nixon
Cr S Peter
Cr G Smith (Deputy to Cr Busby)
Cr S S Virk (Deputy to Cr Silver)

APOLOGIES:

Cr K Busby (Leave of Absence)
Cr M Silver

OBSERVERS:

Cr S Mosey
Cr R Butterfield (*Teams*)
Cr E Flynn (*Teams*)
Cr M Northcott (*Teams*)

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr M Andrews	Executive Director Technical Services
Ms S van Aswegen	Executive Director Community Services (<i>Teams</i>)
Mr M Hnatjko	Executive Manager Corporate Services
Ms J Avery-Mack	A/ Manager Design
Ms A Lazaroo	Executive Assistant Technical Services

PUBLIC: 1

*“For details of Councillor Membership on this Committee, please refer to the City’s website
– www.armadale.wa.gov.au/mayor-councillors-and-wards. ”*

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Corporate Services Committee Meeting held on 22 August 2023 be confirmed.

Moved Cr M J Hancock
MOTION CARRIED

(7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN

Items in Issue No.14

Progress Report

Progress Report on Contingency, Operational & Strategic Projects

Outstanding Matters & Information Items

Report on Outstanding Matters – Corporate Services Committee

Economic Development

Tourism & Visitor Centre Report

Report of the Common Seal

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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19 SEPTEMBER 2023

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1.1 - LIST OF ACCOUNTS PAID JULY 2023

WARD : ALL
 FILE No. : M/454/23
 DATE : 18 August 2023
 REF : MH
 RESPONSIBLE : Executive Director
 MANAGER : Corporate Services

In Brief:

- The report presents, pursuant to Regulation 13(1), (3) and (4) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 July to 31 July 2023 as well as the credit card statements for July 2023.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

Legal Implications

Section 6.10 (d) of the *Local Government Act 1995* refers, ie.

6.10 Financial management regulations

Regulations may provide for —

- (d) *the general management of, and the authorisation of payments out of —*
- (i) *the municipal fund; and*
- (ii) *the trust fund, of a local government.*

Regulation 13(1), (3) & (4) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

13. *Lists of Accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (3) *A list prepared under subregulation (1) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*
- (4) *After the list referred to in subregulation (1) has been prepared for a month the total of all other outstanding accounts is to be calculated and a statement of that amount is to be presented to the council at the meeting referred to in subregulation (3)(a).*

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Consultation

Nil.

BACKGROUND

Pursuant to Section 5.42 of the *Local Government Act 1995* (***Delegation of some powers and duties to CEO***), Council has resolved to delegate to the CEO (*Delegation Payment from Municipal and Trust Funds refers*) the exercise of its powers to make payments from the municipal and trust funds.

COMMENT

The List of Accounts paid for the period 1 July to 31 July 2023 is presented as an attachment to this report as well as the credit card statements for July 2023.

ATTACHMENTS

1. [↓](#) Monthly Cheque and Credit Card Report - July 2023

RECOMMEND

CS37/9/23

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts paid totaling \$13,172,451.44 on cheque numbers 219 to 228, transactions 10407 to 11306 and Payrolls dated 9 July and 23 July 2023.

Credit Card

Accounts Paid totalling \$6,398.40 for the period ended July 2023.

Moved Cr G Nixon

MOTION CARRIED

(7/0)

****1.2 - STATEMENT OF FINANCIAL ACTIVITY - JULY 2023**

WARD : ALL
 FILE No. : M/455/23
 DATE : 18 August 2023
 REF : MH
 RESPONSIBLE : Executive Director
 MANAGER : Corporate Services

In Brief:

- This report presents the City's Monthly Financial Report for the first (1) month period ended 31 July 2023.
- This report recommends accepting the Financial Report for the first (1) month period ended 31 July 2023, noting there are reportable actual to budget material variances for the period and that the opening balances for this report are preliminary with the final end of year position about to be finalized and audited by KPMG/OAG.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

Legal Implications

Local Government Act 1995 – Part 6 – Division 3 – Reporting on Activities and Finance
Local Government (Financial Management) Regulations – Part 4 – Financial Reports.

Local Government Act 1995 – s.6.11 Reserve accounts

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
- (a) *changes* the purpose of a reserve account; or*
 - (b) *uses* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*
- * Absolute majority required.*

- (3) *A local government is not required to give local public notice under subsection (2) -*
- (a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
 - (b) *in such other circumstances as are prescribed.*
- (4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

The Statement of Financial Activity, as presented, refers and explains.

Consultation

Nil.

BACKGROUND

A local government is required to prepare a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget for that month. The details in the statement are those as prescribed and the statement is to be reported to Council.

COMMENTS

Presented as an attachment this month, is the first monthly financial statement (presented in nature and type format) prepared from information posted in the OneCouncil system.

For the purposes of reporting other material variances from the Statement of Financial Activity, the following indicators, as resolved by Council, have been applied.

Revenue

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

Expense

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

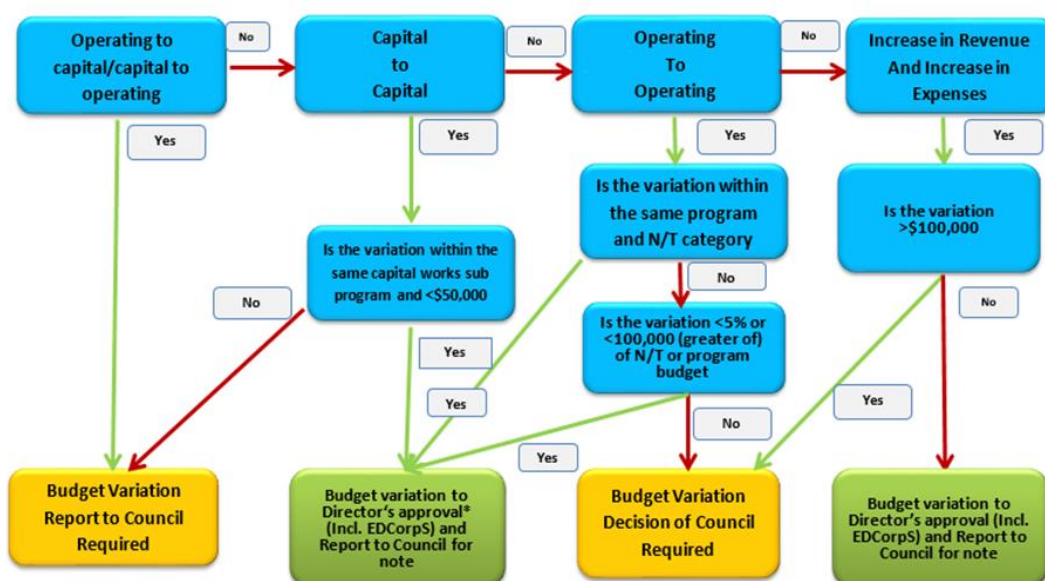
For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1. Period Variation
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. Primary Reason
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. Budget Impact
Forecasts the likely dollar impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

At the 26 June 2023 Ordinary Meeting, Council adopted the Budget Variations Process Map which increased the Capital variation from \$40,000 to \$50,000 and the Operating to Operating from \$80,000 to \$100,000 to align with the adopted material variation threshold. Budget variations are presented to Council for authorisation by 'Absolute Majority' in circumstances where a forecast variation requires a movement from:

- Operating to Capital.
- Capital to Capital over \$50,000.
- Capital to Operating.
- Operating to Operating for amounts greater than 5% or \$100,000 (whichever is greater).

Budget Variation Process Map



DETAILS

Presented as an attachment is the Monthly Statement of Financial Activity for the first (1) month period ended 31 July 2023. The Monthly Statements are based on the model statements provided to the sector, which have been developed by Moore Australia, in conjunction with the Department of Local Government, Sport and Cultural Industries.

The opening balances presented for July are preliminary as the end of year accounts are due to be audited by KPMG/OAG during October. The accounts are yet to reflect the end of year reserve transfers for FY23 and do not include the infrastructure asset revaluation, which is still being reviewed.

Capital Carry Forward Program Update

Included in the monthly report as an attachment is the status of the capital carry forward program as at the end of July 2023. This follows Council's approval of the carried forward projects last month.

Rates Debtors

In the June Report, Council was advised that there were 574 properties owing a total of \$1.96M that were not on a payment plan or direct debit arrangement. This was broken down as;

Debt not paid (no payment arrangements)	No Properties	Value
One to Two Years	279	\$349,867
Two to Three Years	149	\$522,709
Three Years Plus	146	\$1,088,810
TOTAL	574	\$1,961,386

The Rates has been rolled into the new financial year and Rates strike occurred on 25 July. The City now has 1,670 properties that owe rates from FY23 with no payment arrangements in place, totaling \$2.3m. Of those properties, 946 have paid 50% or more and City Officers will be following up with all property owners to re-establish to payment plans.

Further, there were 53 properties with rates outstanding for two or more rating years that defaulted from the agreed payment plans in June/July. In some cases, the default will be due to credit cards cancelled by the ratepayers, who are yet to provide new credit card details. The rates outstanding for these properties totals \$1.6M.

Debt Recovery: No Payment Plan



Sundry Debtors

The total of Sundry Debtors 120+days is \$1m of which \$675k is with Fines Enforcement Registry for collection, \$145k relate to Waste commercial customers which is likely to be collected. A further \$73k relate to Planning and Building debtors, and a number of community organisations make up the balance.

ATTACHMENTS

1. Rates Interest - Small Balance Written Off - July 2023
2. Monthly Financial Report - July 2023
3. Carry Forward Balances for the Monthly Financial Statements - July 2023

RECOMMEND

CS38/9/23

That Council pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the first (1) month period ended 31 July 2023; and:

1. **Note that there are reportable actual to budget material variances for the period and this report is preliminary only for the end of July.**
2. **Note the \$3.73 small rates debts written off under Primary Delegation 1.0 and Secondary Delegation CORPS 1.1.**

ABSOLUTE MAJORITY RESOLUTION REQUIRED

**Moved Cr P A Hetherington
MOTION CARRIED**

(7/0)

2.1 - CONFIDENTIAL AWARD NOMINATION - COUNCIL POLICY & MANAGEMENT PRACTICE EM5

WARD : ALL
FILE No. : M/481/23

DATE : 1 September 2023
REF : SD
RESPONSIBLE : Chief Executive Officer
MANAGER

In Brief:

- At the 18 July 2023 Corporate Services Committee meeting, Cr Peter raised a confidential award nomination. This was resolved at Council on 24 July 2023.
- In accordance with policy, all Councillors were forwarded the supporting documentation on 15 August 2023.
- Following Committee consideration it will be recommended that the confidential award nomination be raised by Cr Peter at the 26 September Ordinary Council meeting.

Tabled Items

Nil.

Decision Type

☐ **Legislative**

The decision relates to adopting/changing local laws, town planning schemes, and City policies.

☒ **Executive**

The decision relates to the direction setting and oversight role of Council.

☐ **Quasi-judicial**

The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

Leadership

4.1 Visionary Civic leadership and sound Governance.

Legislation Implications

Nil.

Council Policy/Local Law Implications

Council Policy & Management Practice EM-5 applies.

Budget/Financial Implications

Nil.

Consultation

All Councillors.

BACKGROUND

At the Corporate Services Committee meeting of 18 July 2023, Cr Peter raised the matter of a confidential award nomination.

Accordingly, in terms of Council’s guidelines for such nominations, the supporting documentation was forwarded to all Councillors via a memo from the Chief Executive Officer dated 15 August 2023. The memo requested Councillors’ careful personal consideration and in-confidence comment to the CEO by **Wednesday 6 September 2023**.

In accordance with the protocol, Councillors were advised that no comment will be presumed as “not objecting”. The CEO will report on any comments received.

In terms of Council’s Management Practice EM-5, Council needs to consider the matter and recommend if it is supportive to proceeding to the next step in the process.

Confidential consideration is required in terms of Section 5.23(2)(b) of the Local Government Act as the matter to be discussed relates to the personal affairs of a person and standard protocol related to award recognition.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

CS39/9/23

That Council consider it appropriate that the matter of the confidential award nomination be raised by Cr Peter at the 26 September 2023 Ordinary Council meeting under “Matters Requiring Confidential Consideration”.

**Moved Cr S Peter
MOTION CARRIED**

(7/0)

2.2 - BUSINESS HOURS - 2023-2024 END OF YEAR HOLIDAY PERIOD

WARD : ALL
FILE No. : M/482/23
DATE : 1 September 2023
REF : SD
RESPONSIBLE : Chief Executive Officer
MANAGER

In Brief:

- This report considers the days on which City operations should be open for business over the 2023-24 End of Year Holiday Period.
- It provides, for Council's approval, a Schedule of Business hours for the 2023-24 End of Year Holiday Period.
- Recommend that Council approve the attached Schedule-1 "City Business Hours December 2023 to January 2024".

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

The Author of this report is an employee of the City and will be affected by this decision.

Strategic Implications

4.1 – Strategic Leadership & effective management.

Legal Implications

Nil.

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

Nil.

Consultation

- Executive Leadership Team
- Operational Managers.

BACKGROUND

Each year Council considers the practicality of keeping the City's administration office open for business over the End of Year Holiday period. This is a period of minimal customer contact and many of the City's business partners in Government and private enterprise shut down their operations between Christmas and New Year.

The end of year closure enables staff to return to work in the New Year energised and refreshed, with minimal customer impact.

Since 2012/13 this approach has been taken for the Administration Centre (**CS99/10/12 refers**). This involves closing the Administration Centre for business between Christmas Eve to the day after New Year's Eve. This is well advertised and this approach has not caused any inconvenience to ratepayers, as key operational areas continue to service the community.

DETAILS OF PROPOSAL

The public holidays for the End of Year Holiday Period are on Monday, 25 December 2023, Tuesday 26 December 2023 and Monday 1 January 2024.

With the usual reduction in service demand during this holiday period, the City can consider two options:

- Close for business on the Monday, 25 December 2023, Tuesday 26 December 2023 and Monday 1 January 2024 public holidays but open for business on Wednesday 27 December, Thursday 28 December and Friday 29 December 2023.
- Close for business from the 25 December public holiday and reopen for business on Tuesday 2 January 2024.

In previous years the City has ensured that services such as Libraries, Rangers, Recreation, Visitor Centre and Waste Services operate with a minor adjustment to operational hours. Civil Works have operated a holiday period close as they have limited access to suppliers and the type of work that can be conducted in this period is greatly reduced.

The level of likely disruption/inconvenience caused to customers by reducing administrative services is (based on past experience) considered minimal and would be managed as follows:

- advanced targeted publicity of the planned hours of business;
- the City's after hours call service will be fully operational on these days thereby ensuring a response to all calls; and
- for persons wishing to make rate payments on these days, the usual internet arrangements will be available and operational and those on the Smarter Way to Pay system, will have already made prior payment arrangements.

Typically throughout this period a large number of City staff take accrued leave, leaving a reduced workforce to run the City's operations. In a business sense it is highly preferred that staff take leave at low business periods such as the End of Year Holiday period. The alternative is that staff use leave and flexi entitlements during busy periods, ie. when customer demand is higher.

The attached Schedule recommends the City’s business hours for the 2023-24 End of Year Holiday period for Council confirmation, in line with the approach taken since 2012-13.

It proposes that Council’s main Administration Centre will be closed from 5.00pm Friday 22 December 2023 until Monday 1 January 2024. This means that the City will not open for business on the Wednesday, Thursday or Friday between the 25 December public holiday and the 1 January public holiday.

These days will be taken by staff as annual leave, accrued days-in-lieu or flexi hours (or leave without pay if the employee chooses).

It is also proposed that the Administration Centre, Libraries and the Depot close at 12 Noon on Friday 15 December to allow all staff to attend an end of year luncheon.

OPTIONS

Council’s options in managing business hours over the End of Year Holiday period are:

Option 1: Close for business on the public holidays but open for all other days.

Option 2: Close for business from 5pm Friday 22 December 2023 until Monday 1 January 2024 - this is the recommended option.

CONCLUSION

Having considered the options and the minimal inconvenience to rate payers, it is recommended that the Council Administration be closed for business from 5pm Friday 22 December 2023 until Monday 1 January 2024.

ATTACHMENTS

1. Schedule 1-City Business Hours for End of Year Period December 2023 to January 2024

RECOMMEND

CS40/9/23

That Council approve the attached Schedule-1 “City Business Hours December 2023 to January 2024”.

**Moved Cr G Nixon
MOTION CARRIED**

(7/0)

****2.3 - PAYMENT OF SUPERANNUATION FOR COUNCILLORS (REFERRAL ITEM)**

At the Council meeting held on 26 June 2023, Cr Mosey referred the following matter to the Corporate Services Committee.

That the matter of payment of superannuation for councillors be referred to the Corporate Services Committee.

Comment from Cr Mosey

I referred the matter of consideration of payment of Superannuation for Councillors, as I strongly believe that Councillors should have the opportunity of a Superannuation contribution. I have heard that a fellow LGA has been able to determine a way to make superannuation contributions a reality, I thought it is timely that we look at this.

Officer Comment

Payment of Superannuation of Councillor allowances is proposed to be introduced in the Local Government Act reforms, tranche 2 after the October Local Government elections. The proposal as it stands, put forward by the Minister for Local Government, puts forward that the Council will ultimately decide on the matter.

The City's response to the *Local Government Act 1995* (the 'LGA') reforms submitted to the Department of Local Government (and which was approved by Council) has indicated support for the proposed change to the LGA.

It is unlikely that the second tranches of reforms will occur anytime soon, in fact indications are that the changes to the LGA and associated Regulations are some way off.

Recently, the City of Stirling decided to make payments of Superannuation on certain payments to Councillors. The City of Stirling Council resolved unanimously to:

become an eligible governing body under Division 446 of the Taxation Administration Act 1953 effective 10 July 2023 and RETAIN liability for any Fringe Benefits Tax payable because of this decision.

NB: UNANIMOUS VOTE REQUIRED

A review of the City of Stirling report has been undertaken (attached to this report) and City Officers have liaised with counterparts from the City of Stirling.

In summary, the understanding of the legislative framework that enables a decision of the Council to make superannuation guarantee payments is:

- a. The Local Government Act 1995 enables payments (of allowances) to Councillors for attendance at meetings, ICT expenses and communication expenses.
- b. The Salaries & Allowances Tribunal Act 1975 establishes the maximum payments for meeting fees and allowances.

- c. The Taxation Administration Act 1953 enables an entity to decide that its members are treated as Employees for Superannuation and other purposes; and
- d. The Superannuation Guarantee (Administration) Act 1992 provides for the payment of the Superannuation Guarantee.

It is clear that there are certain procedural steps that must be followed, and that certain policies and/or local laws (standing orders) of the Local Government must either be reviewed or be in place to support the arrangement. Critically, a decision of the Local Government entity must be made by a *unanimous decision*, something that is somewhat peculiar to Local Government, given that the enabling *Local Government Act 1995* only contemplates Simple, Absolute¹ and Special Majority² decisions of Council, not unanimous.

In terms of providing further information, the City would require further legal and technical advice on the process, including:

- 1. Providing the relevant sections and explanatory notes (technical advice) of the enabling legislation that provides for a Local Government to pay the Superannuation Guarantee amount on payment to Councillors of certain allowances.
- 2. Provide advice on the relevant jurisdictions, considering Federal and State responsibilities for State Government bodies, Industrial Relations law, WHS law, taxation law etc.
- 3. Advice outlining other examples of similar approaches in Australia.
- 4. Advice outlining any risks.
- 5. Advice outlining the procedural steps that must be taken by the City if the Council decides it wishes to pay Superannuation on payments to Councillors; and any consequences of the decision, including the implications on Fringe Benefit Tax, administrative arrangements etc.

Council may wish to provide further instruction such that City Officers can proceed to obtain further legal and technical advice.

Committee Discussion

Committee discussed whether to proceed with obtaining further information at this time or to wait for the proposal to be introduced via the Local Government Act reforms. Cr Peter put forward the following recommendation:

That Council

Note the officer's report and that no further action required.

Moved: Cr S Peter, Seconded: Cr G Nixon

Opposed: Cr P A Hetherington

Motion lost 2/5

The report recommendation was then moved.

ATTACHMENTS

There are no attachments for this report.

¹ 50% of elected member positions

² 75% of elected member positions

RECOMMEND

CS40/9/23

That Council:

1. Approve further legal and technical advice being obtain as outlined in the report.

**Moved Cr P A Hetherington
Opposed Cr S Peter and Cr G Nixon
Seconded Cr M J Hancock
MOTION CARRIED**

(5/2)

2.4 - ROLEYSTONE THEATRE UPDATE

WARD : HILLS
FILE No. : M/493/23

DATE : 7 September 2023
REF : AL
RESPONSIBLE : Executive Director
MANAGER : Technical Services

In Brief:

- A confidential report on the above matter is presented to this Agenda.

MEETING CLOSED TO PUBLIC

Moved Cr M Hancock that the meeting be closed to members of the public as discussion of this matter in an open meeting would on balance be contrary to the public interest because the matter relates to a contract entered into or which may be entered into by the City of Armadale.
Motion Carried (7/0)

Meeting declared closed at 7.16 pm. Member of the public left the meeting.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Committee Discussion

Committee discussed and accepted a minor amendment to the recommendation as presented in the Confidential Report.

MEETING OPENED TO PUBLIC

Moved Cr G Nixon that the meeting be opened to members of the public.
Motion Carried (7/0)

Meeting declared open to at 7.25 pm. Member of the public returned to the meeting.

CS42/9/23

RECOMMEND

That Council adopt the amended recommendation as presented in the Confidential Report.

**Moved Cr G Nixon
MOTION CARRIED**

(7/0)

COUNCILLORS' ITEMS

Nil

CHIEF EXECUTIVE OFFICER'S REPORT

Nil

EXECUTIVE DIRECTOR'S REPORT

Nil

MEETING DECLARED CLOSED AT 7.26 pm

CORPORATE SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
19 SEPTEMBER 2023		
ATT NO.	SUBJECT	
1.1 LIST OF ACCOUNTS PAID - JULY 2023		
1.1.1	Monthly Cheque and Credit Card Report - July 2023	
1.2 STATEMENT OF FINANCIAL ACTIVITY - JULY 2023		
1.2.1	Rates Interest - Small Balance Written Off - July 2023	
1.2.2	Monthly Financial Report - July 2023	
1.2.3	Carry Forward Balances for the Monthly Financial Statements - July 2023	
2.2 BUSINESS HOURS - 2023-2024 END OF YEAR HOLIDAY PERIOD		
2.2.1	Schedule 1-City Business Hours for End of Year Period December 2023 to January 2024	

The above attachments can be accessed from the Minutes of the Corporate Services Committee meeting of 19 September available on the City's website

CHIEF EXECUTIVE OFFICER’S REPORT

26 SEPTEMBER 2023

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1.1 - COUNCILLORS INFORMATION BULLETIN - ISSUE NO 15/2023

WARD : ALL

FILE No. : M/506/23

DATE : 13 September 2023

REF : MC

RESPONSIBLE : Chief Executive Officer
MANAGER

In Brief:

- Councillor's Information Bulletin – Councillors are advised to take note of the information submitted in Issue No. 15/2023 to be received by Council

The following general information and memorandums were circulated in Issue No 15/2023 on 21 September 2023.

COMMENT

Correspondence & Papers

Information from Human Resources

Employee Movements

Information from Technical Services

Outstanding Matters and Information Items

Various Items

Monthly Departmental Reports

Technical Services Works Program

Information from Community Services

Outstanding Matters & Information Items

Report on Outstanding Matters

Library Upcoming Events

Community Planning

Community Development

Recreation Services

Library and Heritage Services

Ranger & Emergency Services

Information from Corporate Services

Nil

Information from Development Services

Nil

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

CEO4/9/23

That Council acknowledge receipt of Issue 15/2023 of the Information Bulletin



ORDINARY MEETING OF COUNCIL
MONDAY, 11 SEPTEMBER 2023

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 11
SEPTEMBER 2023 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield
presided over

River Ward

Deputy Mayor, Cr K Busby
Cr J Keogh
Cr K Kamdar
Cr M S Northcott
Cr P A Hetherington
Cr M J Hancock
Cr E J Flynn
Cr G J Smith
Cr M Silver
Cr S S Virk
Cr S J Mosey

Minnawarra Ward
River Ward
Ranford Ward
Palomino Ward
Palomino Ward
Heron Ward
Heron Ward
Minnawarra Ward
Lake Ward
Lake Ward
Hills Ward

IN ATTENDANCE:

Ms J Abbiss

Chief Executive Officer

Mr J Lyon

Executive Director Corporate Services

Mr P Sanders

Executive Director Development Services

Mr M Andrews

Executive Director Technical Services

Mrs S Van Aswegen

Executive Director Community Services

Mrs S D'Souza

CEO's Executive Assistant

Public: 13

LEAVE OF ABSENCE:

Nil

APOLOGIES:

Apology received from Cr Nixon and Cr Peter

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

4 PUBLIC QUESTION TIME

1 Davey Broadband - 8 Wyloo Place, Armadale

Regarding the new Metronet train station.

Q1 I have been a resident for about 30 years and am an electrical contractor. It was interesting to note the lighting strategy for the new train station with the park and whole area being expanded. Concerned about safety around the pathways and park benches and would also like to know whether the State Government will pay for any damage and vandalism in this area or will it be the ratepayers?

Mayor: It depends on where the exact infrastructure is that you are talking about. There are two separate areas, one that the City will be managing and an area around the station precinct that will be managed by the PTA who will be responsible for maintenance.

Q2 Over the last 4-5 years there has been around 750 incidents on the Armadale line. Besides that there are also incidents that are happening around the train stations and in the Jull Street area where people are congregating. So my concern is that if we are expanding the railway station and expanding all of this space for people to come and sit, has the Council considered the ramifications of incidents during the day and night?

Mayor: Yes Council has considered that. There is a good deal of evidence to suggest that increasing the activity day and night around these areas, lighting it well and then getting people to participate in various activities reduces the frequency and type of anti-social behaviour. In regard to the matter of incidents happening on the train line, we will be working with the state government very closely to advocate for further and improved guard services when the train line does reopen and that will be crucial to getting the patronage back onto the line. Safety and security is the number one concern for residents of Armadale and was at the forefront when we went out to public consultation. So your concerns are reflected by the feedback that we have been given and we are very much undertaking that work with the state government and the MetConnx team who are deploying this. We understand that we can't leave a big space there without activating it and that will involve lighting, CCTV cameras and sport activities.

2 Trina Rouse - 3 Coachmans Place, Roleystone

Q1 Have the Councillors read an email that I sent, and viewed the video footage of the vehicle example we used that was used to demonstrate that not all vehicles can in fact open the emergency gate on Old Albany Lane / Wymond Road?

Mayor: I can't answer on behalf of the Councillors, I don't know what they have seen, when was that email sent to us?

It was sent yesterday.

Mayor: I have not seen it but will check my junk mail.

- Q2 As we now have evidence that 3 different vehicle types which have been tested at the gate have failed to open it in the manner recommended by the council. We have collated that with factual evidence which we have supplied to the Council and Councillors several months ago demonstrating that not all vehicles have the same parameters in relation to forward collision assist. Will Council now acknowledge that the nudge gate is not fully functional as designed?

Mayor: The question will be taken on notice. But I would suggest that there is nothing wrong with the gate design and if the driver of the vehicle knows what they are doing with their own vehicle, it will be able to be over ridden and then the gate will work as it is designed to work.

- Q3 I sent an email several months ago in relation to demonstrating how the gate doesn't work and it took 2 months to get a reply that was non relevant to my email. Why did it take that long and why was the response not relevant to my email?

Mayor: The question will be taken on notice.

- Q4 Today a report was actually made to Tech Services that the gate had again dropped and was unable to be opened according to the signage indications, it was jammed again. So given that there are now failings of this gate on all counts.

Mayor: Can I just ask if there was an emergency today?

No , was checking out the new signage that had been put in and because we had the weekend where Croyden Road has been blocked both ways, I leant against that gate and it could not easily be moved. It wouldn't move at all and I have got photos of that. In view of this I would like to respectfully request that given the failings of the gate, that it should be locked in its open position for the bushfire season. Can I request the Council to consider the motion tonight to lock that fire gate open during the bushfire season only?

Mayor: I understand that you have been here a number of times about the same issue. Council's procedures do not allow for matters to be raised and discussed from the floor. There is a process that Council has to consider a report and recommendation before making a decision.

- Q5 Could you advise what process that would be?

Mayor: We will let you know.

7.14pm *Moved Cr Silver that question time be extended. Motion Carried*

3 Veronica Hansen - 8 Protector Grove, Roleystone

- Q1 My question is also about the gate. Certainly it is a gate for emergency exit only and we are very much mindful of that, but the gate also has a sign on it saying 'push here by hand' which really contravenes the summation of the Human Rights Commission that was explored several years ago in relation to access by a disabled or infirm person that the gate has to be operational regardless of all person ability or vehicle type.

If the first person to the gate has either a collision assist that won't open the gate and that person is unable to exit the car, how does that fit with the ruling of the Human Rights Commission that this needs to be accessible to all?

Mayor: The question will be taken on notice.

4 Trina Rouse - 3 Coachmans Place, Roleystone

- Q6 A question in relation to the drainage on Heritage Drive - from the recent rains that we have had we have got a constantly blocked drain and it blocks whether it is heavy rain or light rain and causes blockage in both thoroughfares in and out of Araluen. This has caused damage to vehicles and property so I would like to know what the Council's rectification plans are for the immediate and long term future?

Mayor: *The question will be taken on notice.*

Question time declared closed at 7.17pm

5 APPLICATIONS FOR LEAVE OF ABSENCE

1 Request for Leave of Absence (Cr Keyur Kamdar)

Request for leave of absence received from K Kamdar for Tuesday 26 September 2023.

MOVED Cr E J Flynn

That Council approve leave of absence to Cr K Kamdar for Tuesday 26 September 2023 (includes 1 Ordinary Council meeting – 26 September 2023).

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS ORDINARY COUNCIL MEETING HELD ON 28 AUGUST 2023.

MOVED Cr M S Northcott that the Minutes of the Ordinary Council Meeting held on 28 August 2023 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

1 Mayor's Announcements

Wednesday 30 August 2023

- Attended the Municipal Waste Advisory Committee (MWAC) meeting held online.

Friday 1 September 2023

- Spoke at the Armadale Young Writers' Awards 2023 held in the City's Function Room.

Saturday 2 September 2023

- Welcomed the speakers and audience at the Armadale Writers Festival Opening Event held at Avocados – It was a panel of special guests discussing ‘Romanced Stripped Bare’. Councillors Smith, Northcott, Keogh and Mosey were also in attendance.

Monday 4 September 2023

- Attended a regular catch up with the CEO to discuss local issues.
- Had a phone meeting with Minister Dr Tony Buti MLA, to discuss the ‘change of use’ of the current Armadale Courthouse.

Tuesday 5 September 2023

- Attended an interview with the new journalist at The Examiner Newspaper.

Wednesday 6 September 2023

- Attended the WALGA Environment and Waste Policy Team meeting.
- Attended a site visit to the Reg Williams Pavilion (Minnawarra House). Councillors Mosey, Smith, Busby, Hetherington, Keogh and Peter also attended.

Friday 8 September 2023

- Deputy Mayor Kerry Busby attended the Armadale Writers’ Festival Closing Event ‘Sundowner with the Stars’ held at the Armadale Library on my behalf.

Saturday 9 September 2023

- Spoke at the opening of the Djinda Dreaming Early Education Centre situated in Dr Colyer’s Residence on Jull Street. Councillors Smith, Silver and Mosey also attended.
- Attended the Bedforddale Bush Market to see how they were fairing.

Monday 11 September 2023

- Attended a regular catch up with the CEO and Deputy Mayor to discuss local issues.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 TECHNICAL SERVICES COMMITTEE MEETING

Report of the Technical Services Committee held on 4 September 2023.

MOVED Cr E J Flynn that the report be received.

MOTION not opposed, DECLARED CARRIED

(12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

BUSINESS ARISING FROM REPORT

Recommendation T1/9/23 - Waste to Energy Shortfall Credit Proportional Share

MOVED Cr E J Flynn

That Council adopt the recommendation as presented in the Confidential Report:

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

10.2 COMMUNITY SERVICES COMMITTEE MEETING

Report of the Community Services Committee held on 5 September 2023.

MOVED Cr M Silver that the report be received.

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

BUSINESS ARISING FROM REPORT

Recommendation C20/9/23 - Annual Progress Report of Suburb-Level Social Priorities

MOVED Cr M Silver

That Council note the update on strategies to address endorsed suburb-level Social Priorities detailed in this report.

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

Recommendation C21/9/23 - Roleystone Community Garden Security Options

MOVED Cr S J Mosey, SECONDED Cr K Kamdar

OPPOSED Cr K Busby

That Council:

1. Note the contents of this report.
2. Support the Roleystone Community Garden in:
 - (i) understanding what grants would be available for the installation of a fence;
 - (ii) providing a further report to Council to resolve to provide written approval for a fence consistent with the current license conditions.
3. Request a review of the current Community Garden Policy.
4. Support the Roleystone Community Garden with community based initiatives, and other support consistent with the Community Gardens Policy.

MOTION LOST (4/8)

FOR: Cr Mosey, Cr Silver, Cr Flynn, Cr Northcott
AGAINST: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Hetherington, Cr Hancock, Cr Smith, Cr Virk

Moved Cr K Busby, SECONDED Cr M Hancock
OPPOSED Cr S Mosey

That Council:

- 1. Note the contents of this report**
- 2. Request a review of the current Community Garden Policy.**
- 3. Use the City's mobile CCTV to monitor the garden area**
- 4. Receive a report after the monitoring and the Policy review has been done**
- 5. Support the Roleystone Community Garden with community based initiatives, and other support consistent with the Community Gardens Policy**

MOTION CARRIED

(9/3)

FOR: Cr Butterfield, Cr Busby, Cr Kamdar, Cr Hetherington, Cr Flynn, Cr Hancock, Cr Smith,
Cr Silver, Cr Virk
AGAINST: Cr Mosey, Cr Keogh, Cr Northcott

Recommendation C22/9/23 - Apparel Options for Events such as NAIDOC Week

MOVED Cr Silver

That Council requests City Officers provide a report regarding:

- i. The logistics and costs of working with local Aboriginal designers and manufacturers to produce and sell apparel, culminating in the launch of locally designed and produced apparel during the NAIDOC event in July 2024.**
- ii. The logistics and costs to produce Aboriginal apparel that can also be developed and sold for large events held by the City.**

MOTION not opposed, DECLARED CARRIED

(12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

10.3 CHIEF EXECUTIVE OFFICER'S REPORT
Report of the Chief Executive Officer.

MOVED Cr M S Northcott that the report be received.

MOTION not opposed, DECLARED CARRIED

(12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

BUSINESS ARISING FROM REPORT

Recommendation CEO1/9/23 - WALGA Annual General Meeting - 18 September 2023

MOVED Cr M S Northcott

That Council delegates vote on the AGM Motions as recommended in the report.

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

Recommendation CEO2/9/23 - Byford Rail Extension - Plane Trees & Pear Trees

MOVED Cr E J Flynn

That Council:

1. **Pursuant to Section 6.8 of the *Local Government Act 1995*, amend* the 2023/24 budget as follows:**
Increase in Expenditure
Account 5510 410399 66130 1001 - Service Delivery Parks Street Trees Contractor Expenses by \$60,000
2. **Notes that the funding source for the expenditure will be determined as part of the Budget Review later this year.**

**MOTION DECLARED CARRIED BY AN ABSOLUTE
MAJORITY RESOLUTION OF COUNCIL (12/0)**

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

Recommendation CEO3/9/23 - Councillors Information Bulletin - Issue No 14/2023

MOVED Cr M S Northcott

That Council acknowledge receipt of Issue 14/2023 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED (12/0)

FOR: Cr Butterfield, Cr Busby, Cr Keogh, Cr Kamdar, Cr Northcott, Cr Hetherington,
Cr Flynn, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Mosey

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR
BY DECISION**

Nil

**13 MATTERS FOR REFERRAL TO STANDING COMMITTEES –
WITHOUT DISCUSSION**

1 Fence at Aspiri Oval, Piara Waters (Cr S Virk)

That the matter of the safety concern regarding a small portion of the fence that is missing or not installed at Aspiri Oval in Piara Waters be referred to the Technical Services Committee.

2 Cricket Pitch - Rossiter Pavilion Oval (Cr Michelle Silver)

That the matter of options for the cricket pitch at Rossiter Pavilion oval be referred to the Technical Services Committee

3 Councillors' Items - Service Level Agreements (Cr Scott Mosey)

That the matter of Service Level Agreements (SLAs) for Councillors' Items be referred to the Standing Order & House Advisory Group

4 Corellas (Cr Scott Mosey)

That the matter of the Corella control in parks and reserves be referred to the Technical Services Committee.

5 Wymond Road Gate (Cr Scott Mosey)

That the matter of Wymond Road gate be referred to the Technical Services Committee

6 Heritage Drive Drainage (Cr Scott Mosey)

That the matter of Heritage Drive Drainage be referred to the Technical Services Committee

7 Preservation - Martins Cairn (Cr John Keogh)

That the matter of the preservation of Martins Cairn be referred to the Community Services Committee

8 Armadale Hall - (Cr John Keogh)

That the matter of the Armadale crest at the Armadale Hall be referred to the Community Services Committee

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Butterfield, declared the meeting closed at 7.53pm

MINUTES CONFIRMED THIS 26 SEPTEMBER 2023

MAYOR