



**ORDINARY MEETING OF COUNCIL  
MONDAY, 18 DECEMBER 2023**

**AGENDA**

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**AGENDA**

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**TECHNICAL SERVICES COMMITTEE MEETING  
HELD ON 4 DECEMBER 2023**

**COMMUNITY SERVICES COMMITTEE MEETING  
HELD ON 5 DECEMBER 2023**

**CORPORATE SERVICES COMMITTEE MEETING  
HELD ON 12 DECEMBER 2023**

**CHIEF EXECUTIVE OFFICER'S REPORT**

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# NOTICE OF MEETING AND AGENDA

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PLEASE TAKE NOTICE that the next **ORDINARY MEETING OF COUNCIL** will be held in the Council Chambers, Orchard Avenue, Armadale at **7.00pm**

**MONDAY, 18 DECEMBER 2023**

**JOANNE ABBISS  
CHIEF EXECUTIVE OFFICER**

**14 December 2023**

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**1                    DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

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**2                    RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Leave of Absence previously granted to Cr J Joy

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**3                    ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS  
TAKEN ON NOTICE**

Nil

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**4                    PUBLIC QUESTION TIME**

*Public Question Time is allocated for the asking of and responding to questions raised by members of the public.*

*Minimum time to be provided – 15 minutes (unless not required)  
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>.*

*It is also available in the public gallery.*

*The public's cooperation in this regard will be appreciated.*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**5.1 Request for Leave of Absence**

Request for leave of absence received from:

- Cr Michelle Silver for the period Tuesday 19 December 2023 to Monday 5 February 2024 inclusive.
- Cr John Keogh for the period Friday 12 January 2024 to Wednesday 31 January 2024 inclusive.

**RECOMMEND**

**That Council grant leave of absence to:**

- **Cr Michelle Silver for the period Tuesday 19 December 2023 to Monday 5 February 2024 inclusive. (Does not include Ordinary Council Meeting).**
- **Cr John Keogh for the period Friday 12 January 2024 to Wednesday 31 January 2024 inclusive (does not include an Ordinary Council Meeting).**

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**6 PETITIONS**

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**7 CONFIRMATION OF MINUTES**

- 7.1 PREVIOUS ORDINARY COUNCIL MEETING  
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	Nil	

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<b>13</b>	<b>MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION</b>	
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- 14.1 Technical Services - Item 9.1 - Guerin Reserve Fire
- 14.2 Corporate Services - Item 12.1 - Forrestdale Sporting Precinct
- 14.3 Corporate Services - Item 13.2 - Hospitality Industry Service Providers Pty Ltd (HISP) Lease Agreement - AFAC Cafe - Exercise of Option
- 14.4 Chief Executive Officer's - Item 6.1 - Independent Member on the Audit Committee

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**15 CLOSURE**

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# CITY OF ARMADALE

## MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 4  
DECEMBER 2023 AT 7:00 PM.

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**PRESENT:**

Cr K Busby (Chair)  
Cr S S Virk (Deputy Chair)  
Cr M J Hancock  
Cr P A Hetherington  
Cr S J Mosey

**APOLOGIES:**

Cr R Butterfield (Leave of Absence)  
Cr J Joy  
Cr K Kamdar

**OBSERVERS:**

Cr M Silver (*via teams*)  
Cr G Smith  
Cr L Sargeson

**IN ATTENDANCE:**

Ms J Abbiss	Chief Executive Officer
Mr M Andrews	Executive Director Technical Services
Mr J Lyon	Executive Director Corporate Services ( <i>via teams</i> )
Ms A Bell	Senior Environmental Officer
Ms N Mathieson	Senior Administration Officer

**PUBLIC:**

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*“For details of Councillor Membership on this Committee, please refer to the City’s website  
– [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”*

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## **DISCLAIMER**

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read as there were members of the public present.

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## **DECLARATION OF MEMBERS' INTERESTS**

Nil

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## **QUESTION TIME**

### **Parking Restrictions – Haslemere Drive, Mount Nasura**

Ms Fiona Evans – 4A Mader Crescent, Mount Nasura

**Q1:** If overflow parking is to continue to be allowed on Haslemere Drive residential area, what will Council do to improve safety for pedestrians attending the Hospital as currently there are no footpaths for pedestrians?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

### **Parking Restrictions – Haslemere Drive, Mount Nasura**

Mr Andrew O'Neill – 2EA Mader Crescent, Mount Nasura

**Q1:** If Haslemere will be blocked off on one or both sides, the problem is pushed further up and then around the road and around the corner, will this section - Haslemere Drive and Mader Crescent – Can this part be considered for dual no parking and be amended for more than 200m?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

### **Integrated Transport Strategy**

Mr Steve Walker – 22 Farnham Street, Bentley

**Q1:** Despite previous reassurances, why did you not inform submitters of the Agenda Item listing, and list the number of submitters, and list the submitter efforts fully answered in the December 2023 Agenda Paper?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Q2:** How much monies have been paid to transport consultant WSP last year and this year in regards to their participation in your draft and finalised City of Armadale Integrated Transport Strategy?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Q3:** After your final workshop, as stated in the Agenda item, did the Project Team share submitter ideas with the State Agencies?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Q4:** Are Council members aware through your stated “final workshop” that City of Armadale staff could have done the transport strategy themselves? Mr Walker then expressed a view on the quality and value of the strategy prepared by the consultants.

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Parking Restrictions – Haslemere Drive, Mount Nasura**

Ms Edith Grime – 15 Haslemere Drive, Mount Nasura

**Q1:** Are Council wasting their money by spending \$10,000 on signs in Haslemere Drive which would be better spent in the hospital to improve the signage as the issue is poor parking and poor signage?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Parking Restrictions – Haslemere Drive, Mount Nasura**

Ms Sharon Stutley – 10 Haslemere Drive, Mount Nasura

**Q1:** Who is at fault, if I come out of my driveway and with all the cars parked on the road they can't see me and I can't see a car coming up. Who is at fault? Who will pay for the damage to either car?

**Response:** The Chair advised that the question will be taken on notice and a response will be provided in writing.

**Parking Restrictions – Haslemere Drive, Mount Nasura**

Mr David Bennell – 5 Mader Crescent, Mount Nasura

**Q1:** If the recommendation for Option 2 goes ahead, when is it likely to be implemented?

**Response:** The Executive Director for Technical Services advised that the plan would be to progress as soon as possible, it would rely on our contractor's availability to deliver but we would hope to have it commenced during Quarter 1 of 2024.

**DEPUTATION**

Nil

**CONFIRMATION OF MINUTES**

**RECOMMEND**

**Minutes of the Technical Services Committee Meeting held on 6 November 2023 be confirmed.**

**Minutes of the Special Technical Services Committee Meeting held on 26 October 2023 be confirmed.**

**Moved Cr S J Mosey  
MOTION CARRIED**

**(5/0)**



**ITEMS REFERRED FROM INFORMATION BULLETIN**

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**Outstanding Matters and Information Items**

Various Items

**Monthly Departmental Reports**

Technical Services Works Programme

*No items were raised for further investigation or report.*

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## TECHNICAL SERVICES COMMITTEE

4 DECEMBER 2023

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### ***1.1 - INTEGRATED TRANSPORT STRATEGY***

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WARD : ALL

FILE No. : M/710/23

DATE : 4 December 2023

REF : EC/SA

RESPONSIBLE : Executive Director  
MANAGER Technical Services

#### **In Brief:**

- The Integrated Transport Strategy (ITS) has been developed as a key strategic document for the City and sets out the City's transport vision: a safe and inclusive integrated transport network that efficiently connects people to places, encourages sustainable travel, supports growth and vitality of Armadale's economy.
- Extensive stakeholder consultation has been undertaken throughout development of the ITS including two workshops with Councillors during the development of the ITS and a final workshop on the draft ITS.
- An Action Plan is included in the ITS with a series of interventions and initiatives, to demonstrate how the City is proposing to resolve the challenges and realise the opportunities, to ultimately achieve the City's transport vision.
- Recommend that Council endorse the City of Armadale Integrated Transport Strategy and note the Action Plan including the resources and future investment required to implement the actions.

#### **Tabled Items**

Nil

#### **Decision Type**

☐ **Legislative**

The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.

☒ **Executive**

The decision relates to the direction setting and oversight role of Council.

☐ **Quasi-judicial**

The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil

### **Strategic Implications**

- 2.5 Quality development that enhances the amenity and liveability of the City of Armadale
- 2.5.3 Protect the amenity of infill areas and the City Centre by strengthening the planning frameworks for middle density development and addressing catchment management as well as transport and traffic planning.

### **Legal Implications**

General assessment of relevant legislation (*e.g. Local Government Act 1995*) has not revealed any restrictions).

### **Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

### **Budget/Financial Implications**

Implementing some of the actions from the Action Plan will require the allocation of additional funds in future years' budgets, which are discussed in this report.

### **Consultation**

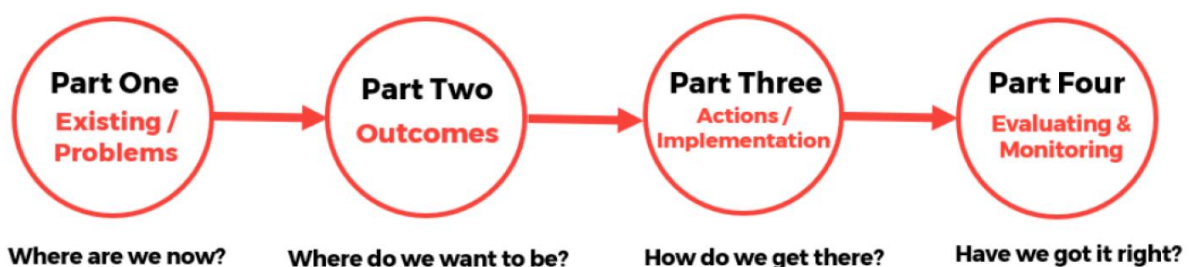
Extensive stakeholder consultation has been undertaken throughout development of this strategy. Refer to Stakeholder Consultation section for more details.

## **BACKGROUND**

The Integrated Transport Strategy (ITS) has been developed as a key strategic document to guide the City's decision making as well as transport planning, delivery and advocacy pursuits, so that the City's transport network seeks to meet the needs of the community now and into the future through to the year 2050.

## **DETAILS OF PROPOSAL**

Development of this ITS has been structured around four key parts:



**Part One** was focused on reviewing existing background information and available data to understand the transport-related challenges and opportunities associated with the City. A SWOT (Strength, Weakness, Opportunities & Threats) Analysis report was developed for this exercise.

**Part Two** involved seeking thoughts and ideas from the community. The outcomes from consultation were essential in developing the vision and identifying strategic focus areas to clearly set out what the ITS is seeking to achieve. The consultation process and outcomes are summarised in a Community Consultation Outcomes report – the output of Part 2 and the key input into Part 3.

**Part Three** involved identifying potential solutions based on a detailed understanding of the key transport challenges and opportunities faced by the City over the next 30 years. A draft ITS was developed at the completion of Part 3.

**Part Four** included consultation on the draft ITS, to understand if the solutions proposed in this strategy meet the needs of Armadale's existing and growing community. All comments received have been reviewed and reflected in the strategy if deemed beneficial. The ITS was finalised as the output of Part 4.

The ITS sets out the City's transport vision and six strategic focus areas as articulated in the City's Strategic Community Plan and through community consultation.



For each strategic focus area, the following has been identified:

- The Challenge, which articulates some key challenges and issues relating to transport.
- The Opportunity, which articulates some key strengths and opportunities relating to transport.
- Desired Outcomes/Benefits, which outlines what the City hope to achieve.
- Strategic Alignment, which outlines key relevant government policies, plans and documents.

An Action Plan has been developed as part of the strategy identifying a series of interventions and initiatives, to demonstrate how the City is proposing to resolve the challenges and realise the opportunities, to ultimately achieve the City's transport vision.

Each action is categorised with the following:

- Alignment with the corresponding focus area(s)
- The City's role – to investigate, plan, deliver, advocate and/or seek grant funding opportunities from sources such as Main Roads Western Australia (MRWA), Department of Transport (DoT) and Public Transport Authority (PTA).
- Key partners/stakeholders
- Timeframe – ongoing, short term (i.e. 5 years) or medium term (i.e. beyond 5 years, less than 10 years)

Cost (to the City) –below \$100k, between \$100k to \$500k or greater than \$500k.

### **Stakeholder Consultation**

Extensive consultation has been undertaken throughout development of the ITS. At the early stage of development, the project team organised various workshops with representatives from internal teams and Councillors.

It was essential for the ITS that direct community consultation was obtained throughout and in closing the ITS process and this was achieved through various media – the City's website and online survey, local newspaper and the use of an interactive mapping tool Social Pinpoint.

Upon the completion of the draft ITS, the project team organised a final additional workshop with Councillors followed by stakeholder consultation including state and local government agencies, local members of parliament, local sporting clubs and associations, local schools, and local business associations.

### **IMPLEMENTATION OF THE ACTION PLAN**

Technical Services – Design Team will manage the Action Plan and liaise with the relevant teams to implement the actions. The actions are summarised in the following pages. A column has also been added to identify the resources required including the responsible team(s) and budget consideration.

A review on the progress of implementing the Action Plan will be undertaken on an annual basis as part of the City's budgeting and investment process.

In order to ensure the ITS keeps pace with the current conditions, the actions will be reviewed and updated at approximately every four years in line with Long Term Financial Planning cycles.

**Focus Area: Inclusive**

*An integrated transport network that is inclusive and facilitates equitable transport choices.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	Continue to deliver priority actions identified in the City's Skeletal Footpath Network Program, in order to provide a well-connected and high quality pedestrian network. As part of this, review the Skeletal Footpath Network Program criteria to align with the ITS focus areas.	✓	✓	✓				Plan, Deliver and Seek Grant Funding Opportunities	Community, DoT	Ongoing	Between \$100k to 500k	<p><u>Responsible Team(s):</u> Technical Services - Design, Service Delivery</p> <p><u>Budget:</u> Within current budget. Future year's budget will be reviewed and updated accordingly against priorities as determined by Council.</p> <p><u>Grant funding opportunities:</u> DoT's WA Bicycle Network (WABN) Grants Program.</p>
2	Continue to deliver priority actions identified in the City's Access and Inclusion Plan.	✓	✓	✓				Plan and Deliver and Seek Grant Funding Opportunities	MRWA, Access and Inclusion Committee	Ongoing	Between \$100k to 500k	<p><u>Responsible Team(s):</u> All Staff.</p> <p><u>Budget:</u> Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.</p> <p><u>Grant funding opportunities:</u> City of Armadale's Community Grant Funding.</p>
3	Continue to deliver priority actions identified in the City's Bus Shelter Program.	✓	✓	✓				Plan, Deliver and Seek Grant Funding Opportunities	PTA	Ongoing	Between \$100k to 500k	<p><u>Responsible Teams(s):</u> Technical Services - Design, Asset Lifecycle, Service Delivery</p> <p><u>Budget:</u> Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.</p> <p><u>Grant funding opportunities:</u> PTA's Bus Shelter Subsidy Program</p>
4	Continue to advocate for bus stops upgrades under the PTA's Disability Discrimination Act (DDA) Compliant Bus Stop Program.	✓	✓	✓				Advocate and Seek Grant Funding Opportunities	PTA	Ongoing	Below \$100k	<p><u>Responsible Team(s):</u> Technical Services - Design</p> <p><u>Budget:</u> Officer's prioritised time.</p> <p><u>Grant funding opportunities:</u> PTA's DDA Compliant Bus Stop Program</p>

5	Undertake an audit of existing transport facilities, including requirements for DDA compliant parking, and accessible taxi / on-demand transport pick-up and drop-off locations, to improve levels of accessibility and safety where required. Additionally, ensure signage is in place to enable parking enforcement where applicable.  As part of this, identify gaps to ensure DDA compliant facilities are provided in the City in locations where there is a need, including new developments and redevelopments. Facilities must be well-located to meet user requirements and easily identifiable / visible (e.g. signage).	✓	✓	✓				Investigate	DoT, Access and Inclusion Committee	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design, Service Delivery (lead)  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed to undertake the audit.
6	Continue to actively monitor the use of existing DDA designated parking bays and apply enforcements for non-compliant use.	✓	✓					Deliver	N/A	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Community Services - Ranger and Emergency Services  <u>Budget:</u> Officer's prioritised time.
7	Continue to promote sustainable transport options, including walking, riding and public transport, through the City's existing communication platforms and community events.  For example this could include continuing to: - Integrate key ITS outcomes into the City's Tourism Strategy - Promote Transperth's fare zone cap initiative and Journey Planner app - Provide up to date travel maps and travel information - Provide information on end of trip facilities - Host events such as riding skills and bicycle maintenance workshops - Publish positive news stories to increase the visibility of / normalise the use of sustainable transport modes within the community	✓		✓	✓	✓		Plan and Deliver	PTA, DoT	Ongoing	Below \$100k	<u>Responsible Team(s):</u> CEO Office – Communications and Marketing CEO Office Economic Development Development Services - Health Services  <u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.
8	Plan suitable housing density codes for walkable / rideable catchments around train stations.	✓		✓				Investigate	DPLH	Short term	Below \$100k	<u>Responsible Team(s):</u> Development Services - Planning  <u>Budget:</u> Officer's prioritised time.



**Focus Area: Safe**

*An integrated transport network that is safe.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	Continue to develop Local Area Traffic Management Plans for areas where excessive speeding and / or hooning is reported to be an issue. Prioritise the new local road network surrounding the rail level crossing removal, to investigate the influence on vehicle speeds.	✓	✓	✓				Plan and Seek Grant Funding Opportunities	MRWA, WA Police	Ongoing	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.  <u>Grant funding opportunities:</u> MRWA's Low Cost Urban Road Safety Program
2	Continue to investigate the installation of local area traffic management measures and devices in areas where excessive speeding and / or hooning is reported to be an issue.  For example in Roleystone, Seville Grove, North Armadale, Mt Nasura (as per previously developed Local Area Traffic Management Plans). Examples of measures may include speed cushions, road plateaus, slow points, signage and line marking.	✓	✓	✓				Plan, Deliver and Seek Grant Funding Opportunities	MRWA, WA Police	Ongoing	Greater than \$500k	<u>Responsible Team(s):</u> Technical Services - Design, Service Delivery  <u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> MRWA's Low Cost Urban Road Safety Program and Black Spot Program
3	Continue to provide or advocate for safe crossing opportunities for people walking and riding, in alignment with desire lines, across busy streets and roads such as Nicholson Road, Armadale Road, South Western Highway and Albany Highway.	✓	✓	✓				Plan, Deliver / Advocate and Seek Grant Funding Opportunities	MRWA, DoT	Ongoing	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services - Design, Service Delivery  <u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> MRWA's Black Spot Program

4	Continue to advocate for the application of safer speeds in locations with high pedestrian activity (existing and future), for example in city / town centre environments and around schools, noting that Armadale City Centre has an existing 40 km/h zone that functions well.	✓	✓	✓		✓	✓	Advocate	MRWA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
5	Continue to work with WA Police to target excessive speeding and hooning in hotspot locations, including through town centres.		✓	✓			✓	Advocate	WA Police	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
6	Advocate for the provision of additional fixed speed cameras in the City, working with WA Police to identify suitable locations.		✓	✓				Advocate	WA Police	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
7	Review and plan street lighting upgrades in accordance with the City's street lighting audit, including plans to install smart lighting technology.	✓	✓	✓	✓		✓	Plan and Deliver	Western Power	Medium term	Greater than \$500k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.
8	Continue to implement the City's Local Planning Policy PLN 3.14 – Designing out Crime as part of development, investigating the application CPTED principles in suitable locations.	✓	✓	✓			✓	Plan and Deliver	N/A	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Development Services - Planning  <u>Budget:</u> Officer's prioritised time.

9	Continue to monitor locations and seek funding through MRWA's Black Spot program.		✓			✓	✓	Advocate and Seek Grant Funding Opportunities	MRWA	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.  <u>Grant funding opportunities:</u> MRWA's Black Spot Program
10	Continue to work with MRWA to address safety issues at key intersections and roads. Planned interventions and measures proposed must adequately address the issue and deliver improved road safety outcomes for all modes.  For example, this may include assessing the suitability of dual lane roundabouts for all modes and advocating for alternative treatments like traffic signals where applicable.		✓					Advocate and Seek Grant Funding Opportunities	MRWA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.  <u>Grant funding opportunities:</u> MRWA's Black Spot Program
11	Ensure that the riding network can safely accommodate eRideable users through the delivery of a high quality, well-connected riding network.	✓	✓	✓				Plan, Deliver and Seek Grant Funding Opportunities	DoT	Short to Medium term	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services - Design, Service Delivery  <u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> DoT's WABN Grants Program

**Focus Area: Community**  
*An integrated transport network that empowers the community to choose sustainable modes of transport.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	Undertake a walking study around schools to identify the issues unique to each location, recommend solutions to improve safety and increase the number of students walking / riding to school.	✓	✓	✓				Investigate and Seek Grant Funding Opportunities	Schools, DoE, MRWA, DoT	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services – Design  <u>Budget:</u> Future year’s budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> MRWA’s Black Spot Program, DoT’s WABN Grants Program and Connecting Schools Grants Program
2	Update the City’s Local Bicycle Network Plan to align with the current network context, including the Long-term Cycle Network.	✓	✓	✓				Investigate and Seek Grant Funding Opportunities	DoT, PTA, MRWA, METRONET	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer’s time. Within current budget.  <u>Grant funding opportunities:</u> DoT’s WABN Grants Program
3	Support the provision of ancillary infrastructure for active transport (e.g. end of trip facilities, bicycle repair stations etc.)	✓	✓	✓			✓	Advocate / Plan and Deliver	DoT, METRONET, Private developers	Short term	Between \$100k to 500k	<u>Responsible Team(s):</u> Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer’s prioritised time.

4	<p>Continue to work with the PTA, and METRONET where applicable, to review the existing and future public transport network servicing the City, and advocate for improved public transport services where required.</p> <p>As part of this, ensure good bus service connectivity is provided as part of the Thornlie-Cockburn Link rail line, targeting the suburbs of Piara Waters, Harrisdale and Forrestdale within the City.</p> <p>As well as advocate for the development of a mid-tier public transit system servicing the City and connecting to key destinations.</p>	✓		✓		✓	✓	Advocate	PTA, METRONET	Ongoing	Below \$100k	<p><u>Responsible Team(s):</u> Development Services - Planning Technical Services - Design</p> <p><u>Budget:</u> Officer's prioritised time.</p>
5	<p>Implement the recommendations in the PTA's Station Access Strategies to provide high quality connections between people's homes and the relevant train stations.</p>	✓	✓	✓	✓			Plan, Deliver and Seek Grant Funding Opportunities	PTA, DoT	Ongoing	Greater than \$500k	<p><u>Responsible Team(s):</u> Technical Services - Design, Service Delivery</p> <p><u>Budget:</u> Officer's prioritised time. Within current budget. Future year's budget will be reviewed and updated accordingly as determined by Council.</p> <p><u>Grant funding opportunities:</u> DoT's WABN Grants Program, PTA's Bus Stop Accessibility Works Program</p>
6	<p>Continue to support and encourage community based behaviour change programs for (e.g. 'Your Move – schools, community and workplace program' run by the DoT).</p>	✓		✓				Advocate and Seek Grant Funding Opportunities	DoT, Schools	Ongoing	Below \$100k	<p><u>Responsible Team(s):</u> Development Services - Health Services (lead) CEO Office – Communications and Marketing</p> <p><u>Budget:</u> Officer's prioritised time.</p> <p><u>Grant funding opportunities:</u> DoT's Your Move and Connecting Schools Grants Programs</p>
7	<p>Advocate for the delivery of schools in growth areas to increase walkability to schools and reduce the need for transport to schools by car.</p>			✓				Advocate	DPLH, DoE, Schools	Short term	Below \$100k	<p><u>Responsible Team(s):</u> Development Services - Planning</p> <p><u>Budget:</u> Officer's prioritised time.</p>

8	<p>As part of new community facilities or the redevelopment of existing community facilities (e.g. development of the Armadale Regional Recreation Reserve), support access via all transport modes, prioritising active modes, particularly pedestrian movements.</p> <p>This includes end of trip facilities, such as investigating provision for eRideable devices (e.g. secure storage).</p>	✓		✓				Plan and Deliver	N/A	Medium term	Between \$100k to 500k	<p><u>Responsible Team(s):</u> Community Services - Community Planning, Recreation Services Technical Services – Program Delivery</p> <p><u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.</p>
9	<p>Advocate for continued improvements to existing train stations and rail services along the Armadale Line. This includes support for the suite of initiatives identified in the PTA's Rail Growth Plan, such as the Station Access Improvement Program and Platform and Signalling Upgrade Program.</p>	✓		✓		✓		Advocate	PTA	Ongoing	Below \$100k	<p><u>Responsible Team(s):</u> Technical Services Design Development Services - Planning</p> <p><u>Budget:</u> Officer's prioritised time.</p>

**Focus Area: Environment**

*An integrated transport network that enhances community amenity through designs that are coordinated with Armadale's natural beauty, and highlights the City's diverse landscapes and environment.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	Continue to identify opportunities for preserving existing trees and vegetation as well as planting new trees and vegetation as part of transport related projects.  As part of this, continue to implement the City's Local Planning Policy PLN 2.4 – Landscape Feature and Tree Preservation which highlights the importance of tree and landscaping feature retention.	✓		✓	✓	✓	✓	Plan and Deliver	MRWA, PTA, METRONET, OMTID	Ongoing	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services – Design Technical Services - Environment and Sustainability  <u>Budget:</u> Officer's prioritised time.
2	Continue to implement the City's Local Planning Policy PLN 2.6 – Water Sensitive Design and investigate suitable locations to apply water sensitive urban design principles along transport corridors.				✓			Plan and Deliver	Water Corporation, DEWR	Ongoing	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services – Design Technical Services - Environment and Sustainability  <u>Budget:</u> Officer's prioritised time.
3	Develop a Trails Network Plan as endorsed by Council. The plan may include identifying suitable locations for walking, riding and horse riding trails / loops. As part of the plan, identify suitable locations to install lookout points.	✓		✓	✓	✓		Investigate	DBCA	Short term	Below \$100k	<u>Responsible Team(s):</u> CEO Office – Economic Development  <u>Budget:</u> Officer's prioritised time.
4	Prepare a Biodiversity Protection Policy and Procedure to inform avoidance, mitigation and offset of impacts as relates to infrastructure provision.				✓			Plan and Deliver	N/A	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Environment and Sustainability  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.



**Focus Area: Economic Development and Growth**

*An integrated transport network that facilitates growth and provides regional connections to support a strong local economy and reinforce the City's role as a Strategic Metropolitan Centre.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	Embed sustainable transport infrastructure as part of new development areas and continue to implement the City's Local Planning Policy PLN 2.10 – Environmentally Sustainable Design and PLN 2.4 – Landscape Feature and Tree Preservation.	✓		✓	✓	✓		Plan and Deliver	Private developers	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
2	Support localised freight movements and deliveries through the provision of fit-for-purpose loading areas in key locations.		✓			✓		Advocate	Private developers, MRWA	Short term	Below \$100k	<u>Responsible Team(s):</u> Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
3	Undertake a study to investigate alternative freight and delivery vehicle service provision in the Armadale City Centre, as demand for kerbside space increases.  For example this could include measures to encourage off-peak delivery times, or using more space efficient vehicles, such as eRideables, for the last mile delivery of goods.		✓			✓		Investigate	MRWA, Private developers, DPLH	Medium term	Below \$100k	<u>Responsible Team(s):</u> Economic Development Technical Services – Design (lead)  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.
4	Continue to support the development and continuous improvement of high quality activity centres which meet the needs of the community, though existing and proposed activity centre / precinct plans.	✓	✓	✓	✓	✓		Plan and Deliver	METRONET, PTA, MRWA, DPLH, Private developers	Ongoing	Between \$100k to 500k	<u>Responsible Team(s):</u> Development Services - Planning  <u>Budget:</u> Officer's prioritised time.



5	Continue to advocate for the delivery of high quality station precinct and public realm outcomes, delivered as part of METRONET projects. As part of this, ensure that project outcomes are aligned with, and can successfully meet, both the City's and METRONET's strategic planning objectives.	✓	✓	✓	✓	✓	✓	Advocate	METRONET, MRWA, PTA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Community Services - Community Planning Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
6	Advocate for improved weekend and night-time bus services to support an evening economy, as the City's land uses develop to support activation of the Armadale City Centre.	✓	✓	✓		✓		Advocate	PTA	Medium term	Below \$100k	<u>Responsible Team(s):</u> Economic Development Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
7	Continue to support the committed and funded Tonkin Highway Extension project, in support of improved connectivity for freight / heavy vehicles.		✓			✓		Advocate	MRWA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
8	<p>Continue to advocate for the development of strategic east-west routes to support the movement of freight along routes that can move goods efficiently and safely, for all road users.</p> <p>This includes working with key partners to understand potential impacts for the City resulting from the Westport project, which identifies Anketell-Thomas Road as the strategic freight corridor. Further, work with key partners to identify the role of Rowley Road as a key strategic east-west link.</p> <p>Additionally, advocate for the planning and implementation of a freight bypass route connecting Albany Highway, South Western Highway and Brookton Highway, to reduce freight movements through the Armadale urban areas.</p>	✓	✓	✓		✓		Advocate	MRWA, Westport	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Economic Development Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer's prioritised time.

9	Continue to monitor road conditions along major road corridors under consideration in the MRWA Future State Administered Roads Project – Metropolitan, and advocate for upgrade and classification assessment as required. Roads that are currently under consideration include Ranford Road, Nicholson Road, Warton Road and Rowley Road.	✓			✓			Advocate	MRWA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time.
10	In recognising the importance of regional transport connectivity for the City, continue to collaborate with surrounding neighbouring Councils to improve and enhance transport, including road safety, efficiency planning and issues relating to boundary roads.	✓	✓	✓		✓		Plan, Deliver / Advocate and Seek Grant Funding Opportunities	Neighbouring Local Government Authorities, MRWA, DoT	Ongoing	Below \$100k to greater than \$500k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> MRWA's Black Spot Program, MRRG Road Improvement Grant Program, DoT's WABN Grants Program

**Focus Area: Leadership and Innovation**

*An integrated transport network that is future ready, demonstrating leadership and our commitment to improving the way people move to, from and within the City.*

No.	Action	Alignment with Focus Areas						The City's Role	Key Partners / Stakeholders	Timeframe	Cost (to the City)	City's Resources to Implement the Action
		Inclusive	Safe	Community	Environment	Economic Development & Growth	Leadership & Innovation					
1	<p>Trial the application of the Healthy Streets Approach to a project to identify, deliver and measure the impacts of interventions to create inclusive, healthy environments, including:</p> <p>1.) Using the Qualitative Street Assessment to set out the scope of the project.</p> <p>2.) Applying the Design Check tool at each stage of a planned project to quantify how street design improves the 10 Healthy Street Indicators.</p> <p>3.) Using the Healthy Streets Survey to elicit stakeholder views on the project street before and after implementation.</p> <p>4.) Using Healthy Streets framing in public facing communications.</p> <p>The trial will be assessed to determine success and next steps for embedding the approach into Council activities and operations.</p> <p>As part of this, upskill key decision makers, including Elected Members and senior members of staff, on delivering the Healthy Streets Approach as part of their roles / undertaking training to become qualified Healthy Streets practitioners.</p>	✓	✓	✓	✓		✓	Plan and Deliver	N/A	Short term	Below \$100k	<p><u>Responsible Team(s):</u> Development Services - Health Services Technical Services – Design (lead)</p> <p><u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.</p>
2	Continue to electrify of the City's operational vehicle fleet as per the City's Corporate Greenhouse Action Plan.			✓	✓	✓	✓	Plan and Deliver	N/A	Ongoing	Greater than \$500k	<p><u>Responsible Team(s):</u> Technical Services - Asset Lifecycle Technical Services - Environment and Sustainability</p> <p><u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.</p>
3	Partner with key stakeholder / explore different partnership agreements to investigate the feasibility of, including suitable locations, to provide electric vehicle charging infrastructure.	✓			✓		✓	Advocate	DoT, RAC, WALGA, Private developers	Medium term	Below \$100k	<p><u>Responsible Team(s):</u> Economic Development Technical Services – Asset Lifecycle</p> <p><u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.</p>

4	Investigate the feasibility of supporting a privately operated car share scheme, to support the reduced need for private vehicle ownership.	✓		✓	✓	✓	✓	Investigate	DoT, Private companies	Medium term	Below \$100k	<u>Responsible Team(s):</u> Economic Development  <u>Budget:</u> Officer's prioritised time.
5	Investigate on-demand transport options to supplement gaps in existing public transport service provision.  For example this may include for the suburbs of Roleystone and Mt Nasura, which are challenging areas to service effectively via buses.	✓	✓	✓			✓	Investigate	DoT, PTA	Short term	Below \$100k	<u>Responsible Team(s):</u> Economic Development  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.
6	Undertake a study to explore the potential application of Intelligent Transport Systems within the City.  For example, this may include: · Modal priority at traffic signals · Dynamic speed signs and variable messaging (e.g. displaying live vehicle speeds, smiley / sad face icons) · School speed limit signs · Real-time information (e.g. live bus tracker information at bus shelters, or Park and Ride availability at train stations) · Freight management systems · Smart lighting technology (in locations additional to those already identified as part of the City's street lighting audit)	✓	✓				✓	Investigate	MRWA, PTA, DoT, Disability Sector	Medium term	Between \$100k to 500k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.
7	Continue to advocate with METRONET, PTA and MRWA to ensure the train line closures (for METRONET projects) have minimal impact on people who use public transport.	✓	✓				✓	Advocate	METRONET, PTA, MRWA	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Community Services - Community Planning Development Services - Planning Technical Services - Design  <u>Budget:</u> Officer's prioritised time.

8	Investigate external funding opportunities to support the delivery of this Action Plan. As an example this may include through the Department of Transport's Active Travel Officer Grant category which provides funding to support Local Government Authorities to employ an Active Travel Officer to deliver local active travel initiatives.						✓	Investigate and Seek Grant Funding Opportunities	DoT	Short term	Below \$100k	<u>Responsible Team(s):</u> Technical Services - Design  <u>Budget:</u> Officer's prioritised time. Future year's budget will be reviewed and updated accordingly as determined by Council.  <u>Grant funding opportunities:</u> DoT's Active Travel Officer Grant Program
9	Continue to review staff travel behaviour, including: · travel during work hours – optimisation of travel time through OneCouncil Work Management module · travel staff commuting patterns including implementing the recommendations as per the City's Corporate Greenhouse Action Plan e.g. encourage staff travel via sustainable modes of transport.				✓		✓	Plan and Deliver	N/A	Ongoing	Below \$100k	<u>Responsible Team(s):</u> Development Services - Health Services Corporate Services - Business Improvement Technical Services - Service Delivery Technical Services - Environment and Sustainability  <u>Budget:</u> Officer's prioritised time.

## **CONCLUSION**

The Integrated Transport Strategy has been developed as a key strategic document for the City and includes an Action Plan with a series of interventions and initiatives, to demonstrate how the City is proposing to resolve the challenges and realise the opportunities, to ultimately achieve the City's transport vision.

## **ATTACHMENTS**

1. [Integrated Transport Strategy 2023-2050](#)

## **RECOMMEND**

T1/12/23

**That Council:**

1. **Endorse the City of Armadale Integrated Transport Strategy as a strategic guide to future transport investment by the City.**
2. **Note the Action Plan on the understanding that the resources and future investment required to implement the actions will be subject to the future consideration by Council during the annual budget and long-term financial planning processes.**

**Moved Cr M J Hancock**  
**MOTION CARRIED**

**(5/0)**

***1.2 - PARKING RESTRICTIONS - HASLEMERE DRIVE, MOUNT NASURA***

WARD : RIVER  
FILE No. : M/657/23  
DATE : 9 November 2023  
REF : DC/SA  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

**In Brief:**

- Residents from Haslemere Drive raised concerns due to their view that hospital visitors were using this road as overflow parking when visiting the Armadale Hospital. The residents claimed that the parked visitor vehicles reduced parking opportunities for residents and caused on-street congestion, narrowing the road width around bends and restricting sight lines leading to safety concerns.
- Recommend that Council approve the installation of linear parking control signage and yellow 'No Stopping' line marking as indicated on the attached plans.

**Tabled Items**

Nil

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil

**Strategic Implications**

**1.2 Improve Community Wellbeing**

- 1.2.1 Advocate for the delivery of services and programs as well as increased resources to contribute to improvements in community safety

### **Legal Implications**

Assessment of legislation indicates that the following are applicable:

*Local Government Act 1995* – Schedule 9.1, Section 3.1  
*Road Traffic Code 2000* – Part 12, Division 2, Section 140 – No Stopping Signs and  
142 – No Stopping on Carriageway with Yellow Edge Line.

### **Council Policy/Local Law Implications**

General assessment of Policy/Local Law indicates that the following is applicable:

- Parking and Parking Facilities Local Law.

### **Budget/Financial Implications**

The costs associated with the installation of the proposed signage and line marking can be accommodated within the 2023/24 – Community Safety Projects Budget.

- One Council Code: CP000602

Available Budget: \$226,632

Estimated costs for line marking: \$10,000

Community Safety funds are allocated to projects throughout the year arising from required actions that fall into this category. The City has existing projects that have not yet been fully investigated, designed or costed.

### **Consultation**

1. Ranger Services
2. Community consultation with residents along Haslemere Drive and Mader Crescent

## **BACKGROUND**

In 2021 the City investigated parking complaints received related to Armadale Hospital overflow parking along Haslemere Drive. The outcome of that investigation was that the rate of adverse parking was low and therefore, no benefit in considering parking restrictions. Resident concerns were again received in August 2023, that Armadale Hospital visitors were frequently using Haslemere Drive as overflow parking when visiting the Armadale Hospital. The main concerns raised were in regard to parked vehicles causing a perceived traffic hazard and road safety issues. In response to residents concerns, further investigations were conducted.

The City's investigation included a public consultation survey and frequent Ranger inspections.

Ranger Services conducted regular patrols at various times between 11 August and 1 September 2023, and found no vehicles to be parked contrary to the City's *Parking and Parking Facilities Local Law*.



Below is a list of the Rangers patrol outcomes over an extended period:

- a) 11/08/23 - 1600hrs No vehicles sighted on the carriageway.
- b) 12/08/23 - 0900hrs No vehicles sighted on the carriageway.
- c) 13/08/23 - 0850hrs No vehicles sighted on the carriageway.
- d) 14/08/23 - 1100hrs 6 vehicles sighted, all legally parked.
- e) 16/08/23 - 1000hrs 1 vehicle sighted, legally parked.
- f) 16/08/23 - 1340hrs No vehicles sighted on the carriageway.
- g) 17/08/23 - 0845hrs 1 vehicle sighted, legally parked.
- h) 28/08/23 - 1245hrs No vehicles sighted on the carriageway.
- i) 29/08/23 - 1215hrs 1 vehicle sighted, legally parked.
- j) 30/08/23 - 0900hrs 1 vehicle sighted, legally parked.
- k) 31/08/23 - 1414hrs No vehicles sighted on the carriageway.
- l) 01/09/23 - 1345hrs 2 vehicles sighted, both legally parked.





### **Public Consultation**

The City carried out a community consultation survey in the period 11 August 2023 to 28 August 2023. The findings were collated and formed part of the investigation.

The survey highlighted the following main points along Haslemere Drive:

- Overflow parking mostly occurs in the mornings through to midday, with Monday to Wednesday being the most problematic period
- Overflow parking occurs within a 200m distance from Albany Highway
- Overflow parking occurs on both sides of the street often leaving room for only one direction of traffic flow
- Overflow parking is causing road user obstruction to oncoming traffic through the bends along Haslemere Drive and for vehicles entering and exiting Albany Highway off Haslemere Drive

Please note that out of the 45 public consultation surveys sent out, of those returned 88% of respondents supported parking restrictions:

- 15 supported parking restriction
- 2 did not support parking restriction.
- 28 did not respond.

### **COMMENT**

In view of available information, public consultation survey outcomes and an internal assessment, City Officers recommend the most cost-efficient and effective means to address the safety concerns as a result of the congestion, is to implement parking restrictions.

- Install linear parking control signage along Haslemere Drive for the first 200m from Albany Highway

- Introduce yellow 'No Stopping' line marking be installed at the intersection of Haslemere Drive and Albany Highway to highlight and reinforce that this is a no parking area as per the Road Traffic Code.

These will ensure sight lines are maintained through the bends along Haslemere Drive, and the area is kept free of parking congestion, resulting in maintaining safe two-way traffic movement.

## **OPTIONS**

### **Option 1**

Not proceed any further

### **Option 2**

- Implement linear parking control signage along one side only of Haslemere Drive for the first 200m from Albany Highway.
- Introduce yellow 'No Stopping' line marking be installed at the intersection of Haslemere Drive and Albany Highway to highlight and reinforce that this is a no parking area as per the Road Traffic Code.

### **Option 3**

- Install linear parking control signage along both sides of Haslemere Drive for the first 200m from Albany Highway. Noting that this restriction could be a disadvantage to residents as well (ie: no parking will be available for lawn mowing contractors/visitors etc to resident homes in the affected area during the posted no parking time frames.)
- Introduce yellow 'No Stopping' line marking be installed at the intersection of Haslemere Drive and Albany Highway to highlight and reinforce that this is a no parking area as per the Road Traffic Code.

## **CONCLUSION**

Officer's recommendation is to proceed with Option 2.

## **ATTACHMENTS**

1. E23-90-02 - Parking Restriction Map - One Side
2. E23-90-03 - Parking Restriction Map - Two Sides
3. Location Map

## **RECOMMEND**

T2/12/23

### **That Council:**

1. **Option 2 - Approve the installation of linear parking control signage (to restrict parking on the road and verge between 8am and 3pm on weekdays on one side only) and install yellow 'No Stopping' line marking, as identified on drawing number E23-90-02.**

**Moved Cr S S Virk  
MOTION CARRIED**

**(5/0)**

**\*\*1.3 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE INVESTMENT  
PROGRAM - PHASE 4 - PART B - EXTENSION**

WARD : ALL

FILE No. : M/659/23

DATE : 9 November 2023

REF : SA

RESPONSIBLE : Executive Director  
MANAGER Technical Services

**In Brief:**

- For the first time, the City is eligible to apply for funding (\$549,970) under Phase 4 Part B of the Federal Government's Local Roads and Community Infrastructure (LRCI) Program, which aims to stimulate the economy by supporting Local Governments to deliver priority Local Road and Community Infrastructure Projects.
- This report recommends that Council prioritise the following projects for LRCI Phase 4 Part B funding and submit the projects to the Federal Government for approval.
- Recommend that Council prioritise and approve the following Local Area Traffic Management (LATM) projects for LRCI Phase 4 Part B funding facilitating the submission of the projects to the Federal Government for approval:
  - Talus Drive and Bedforddale Hill Rise Road
  - Skeet Road.

**Tabled Items**

Nil

**Decision Type**

☐ **Legislative**

The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.

☒ **Executive**

The decision relates to the direction setting and oversight role of Council.

☐ **Quasi-judicial**

The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil



### **Strategic Implications**

- 1.2 Improve Community Wellbeing
  - 1.2.2 Facilitate the alignment of service and program delivery to identify social priorities within the community.
- 2.5 Quality development that enhances the amenity and liveability of the City of Armadale
  - 2.5.3 Protect the amenity of infill areas and the City Centre by strengthening the planning frameworks for middle density development and addressing catchment management as well as transport and traffic planning.

### **Legal Implications**

General assessment has not revealed any restrictions.

The projects will need to be undertaken in compliance with the LRCI Program funding criteria, which includes a condition that all projects must be completed by 30 June 2025.

### **Council Policy/Local Law Implications**

General assessment has not revealed any applicable policies or local laws, however, should Council adopt the recommendation contained within this report, procurement of the relevant goods and services will need to be in accordance with Council Policy *ADM 19 – Procurement of Goods and Services*.

### **Budget/Financial Implications**

The City is eligible to receive \$549,970 under Phase 4 Part B of the LRCI program. The projects proposed to be nominated as detailed in the report recommendation are proposed to be funded from this allocation.

### **Consultation**

- 1. Inter Directorate.

## **BACKGROUND**

The LRCI program aims to help Local Governments deliver local road and community infrastructure projects and create local job opportunities. The Australian Government partners with local, state and territory governments to deliver services and build infrastructure that delivers benefits and supports jobs in local communities.

Every Local Government, in all 150 electorates across Australia, can nominate projects for LRCI Program funding.

The City has previously received funding allocations under Phases 1, 2 & 3 of the LRCI Program, and as part of the Phase 4 Part B Program, the City is now eligible to receive, in addition to Phase 4 *Part A* \$953,448, an allocation to the amount of \$549,970 for roads projects. This funding is available from this financial year.

On the 16 October 2023 Council approved “Local Roads and Community Infrastructure Investment Program - Phase 4 Extension-*Part A*”. The City is now seeking to obtain Part B funding for LATM (Local Area Traffic Management) for Talus Drive, Bedforddale Hill Rise Road and Skeet Road.

Funding received under Part B is available to be invested in eligible “local rural, regional or outer-urban road projects” as defined by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

This could include projects involving any of the following associated with a road:

- traffic signs,
- traffic calming/control equipment,
- street lighting equipment,
- a bridge or tunnel,
- a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station),
- facilities off the road that support the visitor economy; and
- road and footpath maintenance, where additional to normal capital works schedules.

For Councillors reference, projects (either partially or fully) funded under Phases 1, 2, 3 & 4 (Part A) of the program are as follows:

<b>LRCI Phase</b>	<b>Project</b>	<b>Current Status</b>	<b>Total Project Cost</b>	<b>LRCI Funding</b>
<b>Phase 1</b>	Creyk Park Pavilion	Completed	2,359,639	953,448
<b>Phase 2</b>	Solar Panel Project – Orchard House	Completed	205,360	200,000
	Solar Panel Project – Champion Centre	Completed	96,331	100,000
	Solar Panel Project – Armadale Fitness and Aquatic Centre	Completed	667,463	600,000
	Westfield Heron Reserve upgrade	Completed	1,421,393	1,369,398
	Harber Reserve Upgrade	Completed	573,004	363,000
	Frye Park Fencing	Completed	217,943	65,000
	Wilcannia Park Upgrade	Completed	53,429	50,000
	Dawson Park Upgrade	Completed	115,503	100,000
	Solar Panel Projects – COA Facilities	Progressing	175,000	175,000
<b>Phase 3</b>	Civic Precinct Lighting and Amenity Improvements	Progressing	1,002,884	1,002,884
	Frye Park – Sports Lighting	Completed	315,318	315,318
	Springdale Oval – Sports Lighting	Completed	387,662	387,662
	Dog Park Lighting (4 sites)	Completed	201,031	201,032
<b>Phase 4 Part A</b>	Gwynne Park Tennis club Lights	Agreement stage	\$350,000	\$350,000
	Cross Park Lighting Upgrade	Agreement stage	\$253,448	\$253,448
	Piara Waters Oval Carpark	Agreement stage	\$350,000	\$350,000

## DETAILS OF PROPOSAL

Projects receiving funding under Phase 4 of the program will need to be completed by 30 June 2025 and to receive the funding, it is a requirement that Councils maintain their overall capital spending on construction or maintenance of roads or footpaths, funded by their own revenue, at or above their 2023-24 capital spending level. In this respect, consideration has been given to projects not already fully funded in Council’s 2023-24 annual budget.

To ascertain priorities with respect to the allocation of the Phase 4 funding, eligible projects were suggested by the City's Manager Design based on priority and risk levels.

## OPTIONS

### Option 1 - LATM Projects

Road	Notes	Cost Estimate
Talus Drive & Bedfordale Hill Rise Road, Mt Richon	Mid-block treatments such as speed humps, speed cushions and median islands are commonly implemented to reduce vehicle speed and discourage non-local through traffic, while improving amenity	\$220,000
Skeet Road, Harrisdale	Mid-block treatments such as speed humps, speed cushions and median islands are commonly implemented to reduce vehicle speed and traffic, while improving amenity	\$329,970
<b>Total</b>		<b>\$549,970</b>

These roads are currently listed in Technical Services' Design team's *LATM (Local Area Traffic Management) Road Register*, which is generated from customer requests and recommendations from the LATM studies undertaken by independent consultants. All roads in the register are ranked by a scoring system, which is based on assessment on the traffic volumes, speed, crash history, road design and topography, vulnerable road users, and activity generators such as schools and retail.

### Option 2 - Footpath Projects

Road	Included Links	Cost Estimate
Serls Street	Serls Street (Galliers Avenue to Public Access Way), Armadale	\$44,982.00
Cronin Place	Cronin Place (Girraween Street to Cul-de-sac), Armadale	\$72,954.00
Ward Crescent / Banyard Avenue	Ward Crescent (Camillo Road to Banyard Avenue), Kelmscott Banyard Avenue (Ward Crescent to Railway Avenue), Kelmscott	\$243,412.00
Ringwood Road/Rogers Lane	Ringwood Road (Owtram Road to Dower Court), Armadale Rogers Lane (Owtram Road to Ringwood Road), Armadale	\$88,622
Sherwood Court/Sheriff Place	Sherwood Court (Dale Road to Cul-de-sac), Armadale Sheriff Place (Dale Road to Cul-de-sac), Armadale	\$100,000
<b>Total</b>		<b>\$549,970</b>

The above footpath projects have been identified from the approved Skeletal Path Network. Missing path sections within the Council endorsed Skeletal Path Network were identified where the path link would enhance and improve the existing path network and resolve existing safety issues.

## **CONCLUSION**

Under the Phase 4 Part B LRCI Program, the City is eligible to receive funding to an amount of \$549,970 for eligible local rural, regional, or outer-urban road projects. Similar to Phases 1, 2 and 3 of the LRCI program, and as a result of the success thereof, the aim of the program is the continuation of Federal Government to Local Government support in delivering local jobs through local projects.

Following the feedback received from Technical Services regarding suitable projects for Phase 4 Part B LRCI program funding, it is recommended to nominate Option 1 for Phase 4 Part B LRCI Program funding. These projects will be delivered along with the other LATM projects identified for delivery before June 2025.

## **ATTACHMENTS**

There are no attachments for this report.

### *Committee Discussion*

*The Committee queried whether the projects listed were in priority order. The Executive Director advised that he would take this on notice and seek further clarification from Officers.*

*The Committee queried whether there were funds in the Community Safety Projects Budget available to carry out some of the listed works. Executive Director advised that he would take it on notice and seek further clarification from Officers.*



**RECOMMEND**

**T3/12/23**

**That Council:**

- 1. Endorse the following projects being submitted for Phase 4 Part B LRCI Program funding to the amount of \$549,970:**
- 2. Pursuant to Section 6.8 of the *Local Government Act 1995* (as amended):  
Amend the 2023/24 Annual budget as follows:**

**REVENUE**

<b>LRCI Part B Grant Funding</b>	<b>\$549,970</b>
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**EXPENDITURE**

Talus Drive & Bedfordale Hill Rise Road	<b>\$220,000</b>
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Skeet Road	<b>\$329,970</b>
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<b>Total</b>	<b>\$549,970</b>
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**ABSOLUTE MAJORITY RESOLUTION REQUIRED**

**Moved Cr M J Hancock**  
**MOTION CARRIED**

**(5/0)**

## **2.1 - FAUNA RESEARCH AND MANAGEMENT - PROJECT UPDATE**

WARD : ALL  
FILE No. : M/3/23  
DATE : 4 January 2023  
REF : AB  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

### **In Brief:**

- In 2016, Council endorsed a three-year Fauna Project. The project undertook research and monitoring, threat mitigation and identification of opportunities to create ecological corridors.
- As a result of the recommendations arising from the 2016 report, the program was extended for a further two years, finalising in 2021.
- The report provides insights into the investment and the benefits obtained such as the Feral Animal Control Program success in conserving native fauna and evidence of stable and increasing native fauna populations in the City's high priority reserves through the actions implemented from the 2016 commissioned project.
- This report presents recommendations for the project's continuation.

### **Tabled Items**

Nil.

### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

- 2.1 Conservation and restoration of the natural environment.
- 2.1.7 Biodiversity is managed to preserve and improve ecosystem health.
- 2.1.8 Facilitate the creation of partnerships and support strategies for the maintenance and enrichment of the natural environment.
- 2.1.9 Ensure that the health of the City's natural environment is regularly monitored and the effectiveness of environmental programs are periodically assessed.

### **Legal Implications**

General assessment of relevant legislation has not revealed any restrictions.

### **Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

### **Budget/Financial Implications**

Implementing the recommendations detailed within this report will require additional funds to be allocated to this project in the 2024/2025 Budget and the City's Long Term Financial Plan (refer Table 11): \$720,000 investment between 2024-25 to 2028-29 – averaging \$144,000 p.a.

### **Consultation**

Intra-directorate.

## **BACKGROUND**

The City is home to a diverse array of native fauna, occurring across an array of land tenures. The City is the primary manager to over 1,500 hectares of natural areas, where the vesting purpose designates conservation. These areas include species that are threatened and endangered.

Threats such as dieback, clearing, fire regimes, pathogens, and feral animals impact on the persistence of fauna populations within the City's bushland reserves. Monitoring and evaluating patterns of change in biodiversity is essential to inform condition and the ecological response to environmental change and adaptive management activities. Considering the financial commitment involved in the proposed expenditure, it is shrewd to note the potential for future investments that may arise. Failure to actively address the abovementioned threats, may lead to even greater costs in future to mitigate the adverse effects on ecosystem health, directly contributing to population decline, and/or the irreversible loss of native fauna, if not addressed in the nearer term. For example, reactive feral animal control is likely to be more costly than an ongoing program. A precautionary approach is recommended, as outlined in Attachment 1, reflecting the data obtained through ongoing monitoring, and therefore, evidence-based tools to respond to the decision making, expenditure and ultimately to inform stakeholders and the wider community. Monitoring contributes to the adaptive management of faunal populations in bushland reserves by evaluating whether current environmental management actions are effective and where refinement is required, ensuring responsiveness and flexibility to adapt to evolving research and emerging technologies in the field. The recommendations can be staged over time to minimise any risk of unforeseen expenditures and ensure long term health and persistence of native fauna over generations.

In 2016, Council received and noted a report/project proposal to enhance fauna research and management in the City's bushland reserves (M/397/16). The project aimed to establish benchmark information regarding the presence and abundance of vertebrate species, and to identify trends, to inform future management. The nature of the project was consistent with several of the City's strategic environmental documents, namely:

- *City of Armadale State of the Environment Report 2011/12 to 2015/16*
- *City of Armadale Local Biodiversity Strategy 2009*
- *Bungendore Park Strategic Directions 2009*

- *Armada Settlers Common Strategic Directions 2002*
- *Department of Parks and Wildlife Forrestdale Lake Nature Reserve Management Plan 2005*

A hierarchy of criteria was used to identify the most biodiverse reserves within the City and those that would therefore benefit from fauna research. The following three priority reserves were identified:

- Forrestdale Lake Nature Reserve
- Bungendore Park
- Armadale Settlers Common Reserve.

The following fauna project targets were endorsed. Delivery actions to achieve these targets are shown in Table 1.

- Site specific baseline species richness (the number of different types of species)
- Site specific baseline species abundance (the number of individuals of each species)
- Obtain data to provide a measure for monitoring change to assess the effectiveness of current environmental management activities
- Build on the City's existing program of fauna habitat supplementation and feral animal control.

This project commenced the first strategic and targeted actions to manage fauna within City bushland reserves.

*Table 1. Activities proposed at the project commencement:*

Reserve	Year 1 (2016/17)	Year 2 (2017/18)	Year 3 (2018/19)
Forrestdale Lake Nature Reserve	<ul style="list-style-type: none"> <li>▪ Baseline monitoring</li> <li>▪ Feral animal control</li> <li>▪ Fencing</li> <li>▪ Investigate ecological linkages</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fauna/feral monitoring</li> <li>▪ Feral animal control</li> <li>▪ Installation of trails</li> <li>▪ Fencing</li> <li>▪ Research/Education</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fauna/feral monitoring</li> <li>▪ Feral animal control</li> <li>▪ Signage</li> <li>▪ Habitat supplementation</li> <li>▪ Research/Education</li> </ul>
Bungendore Park	<ul style="list-style-type: none"> <li>▪ Feral animal control</li> </ul>	<ul style="list-style-type: none"> <li>▪ Baseline monitoring</li> <li>▪ Feral animal control</li> <li>▪ Fencing</li> <li>▪ Habitat supplementation</li> <li>▪ Investigate ecological linkages</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fauna/Feral monitoring</li> <li>▪ Feral animal control</li> <li>▪ Signage</li> <li>▪ Habitat supplementation</li> <li>▪ Research/Education</li> </ul>
Armadale Settlers Common	<ul style="list-style-type: none"> <li>▪ Feral animal control</li> </ul>	<ul style="list-style-type: none"> <li>▪ Feral animal control</li> </ul>	<ul style="list-style-type: none"> <li>▪ Baseline monitoring</li> <li>▪ Feral animal control</li> <li>▪ Habitat supplementation</li> <li>▪ Research/Education</li> <li>▪ Investigate ecological linkages</li> </ul>

At the conclusion of the three-year program, recommendations were made to intensify and expand the existing Feral Animal Program and Dieback Treatment Program with a final Fauna Monitoring Survey to review the increased management activities. This Council report summarises several technical documents that resulted from the program, reviews effectiveness and recommends further actions in an adaptive management approach.

Additionally, the Roley Pools Management Plan endorsed in February 2018, included a designated budget to action natural area management activities such as feral animal control,

revegetation and fauna habitat works. The City used this budget to seed alternative grant funding to enhance and match the City's efforts. In 2021, the City was successful in obtaining a Rivercare Grant, for the Roley Pools area. The Rivercare Grant provided funds to undertake Fauna Monitoring and the outcomes of this survey are also included within this report.

Successes from the project include:

- Research based approach to natural area management:
- Evidence of stable and increasing native fauna populations in high priority City reserves.
- Native fauna research has been successful in identifying changes in fauna trends, to inform the City's management approach.
- Feral animal control programs targeting pigs, goats and foxes are successful in conserving native fauna.
- Demonstrated conservation and preservation of local biodiversity including the protection of endemic fauna and their habitat.

## DETAILS OF PROPOSAL

Biodiversity monitoring, such as fauna surveys, are a tool used to evaluate the state of fauna populations. This information, in turn, can inform the management response. The fauna survey works undertaken within the City's reserves were undertaken by several WA industry leading fauna experts with very different approaches to their work. The monitoring approach has provided to the City with a growing and varied dataset to understand fauna in City reserves and to target management actions.

This report proposes several recommendations for consideration in the Long Term Financial Plan. These recommendations are also consistent with the risks and mitigations identified in the draft Biodiversity Strategy.

A summary of the results of the program is provided below. In the Analysis section of this report, recommendations in relation to these results are presented for Council's consideration.

### 1. FORRESTDALE LAKE NATURE RESERVE (RESERVE 27165)

In 2017, fauna monitoring and research that included an ecological link analysis was undertaken by a specialist environmental consultant in the Forrestdale Lake Nature Reserve (Figure 1).



Figure 1. Target Survey Area at Forrestdale Lake Nature Reserve in 2017

As a result of recommendations of the survey, upgrades to reserve infrastructure were installed in 2017 including major upgrades to perimeter fencing to address threats associated with off-road vehicle access. Complementary access control works included camera surveillance and installation of new signs and gates.

Council resolved on 27 February 2017 (D/7/2/17) to request that the Department of Parks and Wildlife (now the Department of Biodiversity, Conservation and Attractions) confirm acceptance of the vesting of Reserve 27165 (excluding the Armadale Golf Course lease area). Implementation of the land rationalisation project is progressing with finalisation anticipated in 2024.

Results of the fauna project works at Forrestdale Lake Nature Reserve 27165 were communicated to Council in October 2018 (M/572/18). Council resolved to note the Forrestdale Lake Nature Reserve Fauna Report and provide a copy to the Department of Biodiversity, Conservation and Attractions for their information for their consideration and implementation. No further works or fauna surveys have been scheduled by the City to occur in Forrestdale Lake Nature Reserve.

### **1.1 Fauna Monitoring Summary 2017**

- Six species of frogs recorded, two of which are considered conservation significant CS3 (locally significant) namely, the Moaning Frog and Crawling Toadlet.
- The area was identified as an important breeding site for Squelching Froglet.
- An intact assemblage of breeding frogs were recorded, and the survey identified the importance of habitat links between the golf course and the lake for breeding.
- Abundance was lower than expected for reptiles with 18 species recorded, one of which was considered conservation significant CS2 (listed as Priority by DBCA), the Perth Lined Lerista.
- The survey recorded an almost complete bird assemblage that is currently in good condition, with 58 species recorded, however may be in process of losing indicator species that were currently in high abundance. These species included the Splendid Fairy-wren and White-browed Scrub-wren.
- 18 bird species were considered conservation significant (two CS2 and 16 that are CS3).
- Lower diversity of ground dwelling mammals was expected and not observed with three native species and four introduced species recorded.
- Three native species recorded in the reserve included Quenda, Honey Possum and Western Grey Kangaroo.
- Four introduced species included the feral cat, red fox and black rat.
- Quenda recorded as abundant within the reserve.
- Low numbers of Honey Possums were noted.
- Bat assemblage was considered intact for habitat present and species were relatively abundant.
- Five out of an eight expected species were recorded in the reserve including conservation significant including the Lesser Long-eared Bat and Western Long-eared Bat.

- Connectivity with other reserves was noted to support several species within the survey.

## 2. BUNGENDORE PARK RESERVE

Bungendore Park is a 498-hectare Class A reserve in Bedfordale, located along the western edge of the Darling Scarp. The Reserve is vested in the City of Armadale and is considered one of the most biodiverse reserves in the City, and a part of Wungong Regional Park.

Key elements of the survey design for Bungendore Park are described below:

- The small mammal assemblage was selected as an indicator group representative of other varieties of fauna within the park.
- Different habitat types were sampled to provide a comprehensive sampling approach across the park.
- Feral animal abundance and dieback presence/absence were used as variables to compare mammal abundance given that they are threats that are actively managed as part of the City's works program.

### 2.1 Fauna Monitoring Program Summary 2018-2022

- Increase in conservation significant species and decline in introduced species physically trapped from 2018-2022 (Table 2).
- Two Chuditch with pouch young trapped for the first time in 2022 (Figure 2) and identified 25 times on camera traps (Table 3). This suggests that current management within the park and an increase in feral animal control efforts implemented from 2018-2022 (Table 5), may have contributed to the return of the species to Bungendore Park. Therefore, if efforts continue and predation remains low, the pouched young may join the population as breeding adults.
- Table 3 shows camera captures of Echidna, Bobtails and Brushtail possums were increased during this program (Figures 3 & 4). These species are susceptible to predation by foxes and potentially cats. The increase in feral control efforts may contribute to an increase in abundance of native animals.
- Decrease in 2022 camera recordings of Western Brush Wallaby and Western Grey Kangaroo compared to 2018, the reason for this is unknown (Figure 5).
- Both studies in 2018 and 2022 demonstrate a healthy Quenda population within Bungendore Park and Quenda remain the species with the highest population abundance (Figure 3).
- There was a higher abundance of male Quenda than females caught in 2022 (Table 4).
- There is no significant difference over time in the sex ratio of Quenda caught in 2018 and 2022. Females are smaller than males and therefore less able to defend themselves against predation. Therefore, in areas of high Quenda predation, there is typically a sex bias in favor of males, as the data suggests for Bungendore Park.
- The difference in individual species captures during physical trapping between 2018 and 2022 is considered statistically significant ( $P < 0.01$ ). (*Note, a P-value of less than 0.5 is considered statistically significant*).
- There were no statistically significant differences in the number of individual species caught between dieback infested and dieback free areas ( $P = 0.8$ ).





Figure 2. Chuditch (left) and Mardo with pouch young (right) that were trapped, marked and released in Bungendore Park 2022



Figure 3. Quenda that was trapped, marked and released during the survey in Bungendore Park 2022 (left) and camera recording of an Echidna (right) within Bungendore Park in 2022

Table 2. Comparison of vertebrate physical trapping captures 2018 and 2022

Species	Common name	2018	2022	Increase/ Decrease
<i>Antechinus flavipes</i>	Mardo	3	16	↑
<i>Dasyurus geoffroii</i>	Chuditch	0	2	↑
<i>Isodon fusciventer</i>	Quenda	60	81	↑
<i>Mus musculus</i>	House Mouse	17	6	↓
<i>Trichosurus vulpecula</i>	Brushtail Possum	1	4	↑
<i>Varanus gouldii</i>	Sand Goanna	0	1	↑
<i>Diplodactylus lateroides</i>	Speckled Stone Gecko	0	1	↑
<i>Pseudonaja affinis</i>	Dugite	0	1	↑
<i>Tiliqua rugosa</i>	Bobtail	49	51	↑
<i>Gymnorhina tibicen</i>	Magpie	1	3	↑
<i>Egernia napoleonis</i>	South-western Crevic-skink	1	0	↓
<i>Felis catus</i>	Cat	1	0	↓



Table 3. Comparison of vertebrate species identified on camera traps in 2018 and 2022

Species	Common name	2018	2022	Increase/ Decrease
<i>Macropus fuliginosus</i>	Western Grey Kangaroo	84	81	↓
<i>Macropus irma</i>	Western Brush Wallaby	47	23	↓
<i>Sus scrofa</i>	Pig	24	5	↓
<i>Vulpes vulpes</i>	Fox	36	14	↓
<i>Canis lupus</i>	Dog	10	8	↓
<i>Felis catus</i>	Cat	11	4	↓
<i>Tiliqua rugosa</i>	Bobtail	11	25	↑
<i>Tachyglossus aculeatus</i>	Echidna	36	41	↑
<i>Gymnorhina tibicen</i>	Magpie	22	23	↑
<i>Corvus coronoides</i>	Australian Raven	5	7	↑
<i>Isodon fusciventer</i>	Quenda	50	71	↑
<i>Trichosurus vulpecula</i>	Common Brushtail Possum	21	28	↑
<i>Malurus splendens</i>	Splendid Fairy Wren	2	8	↑
<i>Varanus gouldii</i>	Gould's Goanna	1		↓
<i>Calyptorhynchus latirostris</i>	Carnaby's Cockatoo	3		↓
<i>Barnardius zonarius</i>	Australian Ringneck	4	9	↑
<i>Phaps chalcoptera</i>	Bronzewing	6	12	↑
<i>Oryctolagus cuniculus</i>	Rabbit	2	6	↑
<i>Purpureicephalus spurius</i>	Red-capped Parrot	1	1	-
<i>Capra hircus</i>	Goat	2		↓
<i>Antechinus flavipes</i>	Mardo	1	12	↑
<i>Dacelo leachii</i>	Kookaburra	3		↓
<i>Anas superciliosa</i>	Pacific Black Duck	1		↓
<i>Bos taurus</i>	Cow	2		↓
<i>Acanthiza chrysorrhoa</i>	Yellow-rumped Thornbill		2	↑
<i>Dromaius novaehollandiae</i>	Emu		2	↑
<i>Dasyurus geoffroii</i>	Chuditch		25	↑
<i>Eopsaltria griseogularis</i>	Western Yellow Robin		1	↑
<i>Malurus cyaneus</i>	Blue Wren		1	↑
<i>Colluricincla harmonica</i>	Grey Shrike-thrush		1	↑

Table 4. Sexes of captured Quenda in 2018 and 2022

Sex	2018	2022
Males	40	68
Females	14	12
Unknown	5	1



Figure 4. Bobtail Lizard (left) and Common Brushtail Possum (right) that were trapped, marked and released in Bungendore Park in 2022.



Figure 5. Camera recordings of Western Grey Kangaroo with young (left) and Western Brush Wallaby (right) captured on a camera trap in Bungendore Park in 2022.

## 2.2 Feral Animal Control Program – Bungendore Park and Wungong Gorge

Managing fox and pig populations, limits habitat destruction, predation, and population establishment in City reserves, safeguarding the survival of native fauna, and ensuring protection of biodiversity and ecosystems.

### 2.2.1 Feral Animal Control Program Summary 2016-2022

- The program commenced in 2016 in collaboration with the Department of Biodiversity, Conservation and Attractions (the Management Authority of Wungong Gorge).
- Two programs are undertaken annually in autumn and spring, targeting pigs, foxes, and goats (Figure 6). Additionally, in some years, cats and rabbits have been targeted.
- The program was intensified in 2018 from seven days to 14 days in Bungendore targeting foxes, and from 14 to 21 days in Wungong Gorge, targeting pigs.
- On average, 12 foxes, 35 goats and 35 pigs are removed annually from the Bungendore/Wungong area.
- Significant decrease in goat presence from 2016-2022
- Average overall yield per night effort has been decreasing which may indicate ongoing decline in feral animal population numbers.

Results of feral animal control in Bungendore Park and the Wungong Gorge are provided in Table 5. Feral animal Control and Management recommendations are further considered in the Analysis section of this report and program recommendations are provided in Attachment 1.



Figure 6. Fox (left) and Feral Pigs (right) captured on camera traps during 2022 survey

Table 5. Feral animal control results for Bungendore Park & Wungong Gorge 2016-2022

Bungendore Park	Foxes	Goats	Pigs	Cats	Rabbits	Sheep
Autumn 2016	6	35	9	1		
Spring 2016	4	8	13			
Autumn 2017	6	20	23			
Spring 2017	4	25	21			3
Autumn 2018	6	37	33			
Spring 2018	6	31	7			
Autumn 2019	4	26	7			
Spring 2019	4	23	9	1		
Autumn 2020	5	12	22			
Spring 2020	7	18	19			
Autumn 2021	7	8	17			
Spring 2021	6	0	21		21	
Autumn 2022	10	0	27			
Spring 2022	9	7	19			
<b>Total</b>	<b>84</b>	<b>250</b>	<b>247</b>	<b>2</b>	<b>21</b>	<b>3</b>

### 2.3 Habitat Tree Mapping 2022 – Bungendore Park

Three endemic species of black cockatoo occur in the south-west of Western Australia. All species occur within Bungendore Park (Figure 7); these include:

- Baudin's Cockatoo (*Calyptorhynchus baudinii*)
- Carnaby's Cockatoo (*Calyptorhynchus latirostris*)
- Forest Red-tailed Black Cockatoo (FRTBC) (*Calyptorhynchus banksii*)

The Forest Red-tailed Black Cockatoo is listed as Vulnerable under the *Western Australian Wildlife Conservation Act*, and the *Environmental Protection and Biodiversity Conservation Act* (EPBC Act). Both Baudin's and Carnaby's, ('white-tailed black cockatoos') species are listed as Endangered under the *Western Australian Wildlife Conservation Act* and the EPBC Act.

In November 2022, mapping was undertaken within Bungendore Park to establish a baseline survey of existing and potential Black Cockatoo breeding and habitat trees.

Key outcomes of the survey were to:

- Identify existing and potential breeding hollows suitable for use at present or in future by black cockatoo *Calyptorhynchus spp.*
- Provide opportunistic observations on black cockatoos such as behaviour, feeding residues, age of residues, and flock numbers.



- Identify feral species which compete with black cockatoos for breeding hollows.

The habitat assessment provides the City with robust baseline to determine where existing nests are located within the Reserve and monitor species use. This is cutting edge data and provides the City with the means to monitor and map temporal and spatial changes, providing an opportunity to determine resilience to environmental shocks such as bushfire where suitable habitat may be lost, and contribute to existing research programs. It is recommended to repeat the survey in ten to 15 years to monitor changes of suitable habitat within the reserve.



Figure 7. Female FRTBC (left) and Male Carnaby's Cockatoo (right).

### 2.3.1 Habitat Tree Mapping Results

A total of 234 trees were tagged including nest trees located during earlier pre-2003 surveys distributed across the reserve (Figure 8), comprising:

- One *Eucalyptus pilularis* (Blackbutt)
- Six *Eucalyptus wandoo*
- 12 *Eucalyptus marginata* (Jarrah)
- 215 *Corymbia calophylla* (Marri)

The trees tagged were mainly Marri and ranged in diameter at breast height (DBH) from 477 mm to 1494 mm representing an age range of 118 – 357 years, with an average age of 207 years.

Foraging residues were dominated by activity from FRTBC, although residues were recorded from all three species of black cockatoos (Figure 9).



Figure 8.-Female Baudin's Black Cockatoo



Figure 9. Marri feeding residues of Baudin's (left), Marri feeding residues of FRTBC (middle), and Jarrah feeding residue of Carnaby's Black Cockatoo (right)

## **2.3.2 Discussion**

### **2.3.2.1 Baudin's Black Cockatoo**

During the 2022 survey, the species were recorded on 12 occasions with the largest flock containing 23 individuals. Foraging activity was observed at 49 locations mostly contained to the southeast corner of the park.

Previous studies note this species as 'mostly a post-nuptial visitor between February-June, usually in pairs or small family groups and occasionally small to larger flocks (50->100) visit a known roosting site located near the Wungong Dam. The largest number recorded in 1998 at the roost site was 680 with numbers declining over time (Johnstone and Kirkby 2009). This data combined with the establishment of a hollow monitoring program may contribute to ongoing research and conservation efforts, given the current population of Baudin's are an estimated 2,500-4,000 mature individuals (Karakin 2023).

### **2.3.2.2 Carnaby's Black Cockatoo**

Carnaby's were seen on two occasions during the 2022 survey. A flock of ~100 were observed in the area during February and a flock of ~50 observed flying south in June which while slightly earlier than expected, aligns with the migratory pattern of the species breeding season (DPaw 2013). Foraging activity confirms species presence within the reserve, likely as a visitor rather than a resident. Given foraging habitat for the species include nectar and native seed comprised from the *proteaceae* genera, including *Banksia sp.*, *Grevillea sp.*, and *Hakea sp.*, the City has an opportunity to further enhance the habitat structure of the reserve and increase available foraging species through additional revegetation activity (DEC 2008).

### **2.3.2.3 Forest Red-tailed Black Cockatoo**

During the 2022 survey, FRTBC were observed during every visit to the Reserve and were feeding almost exclusively on the seeds of Jarrah. Older residues indicate extensive feeding on Marri in previous months from November 2021 to January 2022. FRTBC were recorded breeding during the survey in both natural hollows and artificial nesting boxes.

These findings correlate with current research on the species distribution. Given the population is estimated at 15,000 individuals, the findings provide the City with an opportunity to enhance and preserve available foraging and breeding habitat through management activities (Garnett et al. 2011).

### **2.3.2.4 Opportunistic Feral Species Observations – Bungendore Park**

Several feral species were opportunistically observed as direct competition for occupancy or prospecting nesting hollows suitable for black cockatoo during the survey (Figure 10). European honeybees were recorded in 11 trees during the survey and Galah appeared to be well establish throughout the reserve.

The Little Corella and Eastern Long-billed Corella were observed on several occasions. Given the lack of suitable foraging habitat available for the three species, it is likely these species are breeding or prospecting hollows within the reserve. Galah/Little Corella hybrids were present in the reserve. It was noted that it was likely higher numbers of feral species would be identified, occupying tree hollows during a targeted survey.



Figure 10. Eastern Long-billed Corella in Marri hollow (left) and Little Corella in Jarrah nest hollow (right) within Bungendore Park.

Feral birds are a significant threat to the black cockatoo species, being in direct competition for suitable breeding habitat. There is currently a gap in a statewide coordinated management effort, and due to species migration phenology, these populations move in and out of municipalities across the state creating short term management actions for many individual Local Government Authorities (LGA's). Management of these species are considered below in the Analysis section of this report.

## 2.4 Habitat Supplementation Program – Bungendore Park

Works in relation to monitoring and maintaining habitat supplementation boxes and the 25 cockatubes are ongoing. In 2022, four cockatubes were used by FRTBC, one chick was observed, and several eggs were identified. Installation of boxes in new areas, consistent with reserve management plans, is also ongoing.

## 3. ARMADALE SETTLERS COMMON

Armadaale Settlers Common Reserve, herein referred to ASC, is a 383-hectare bushland reserve within the City of Armadale, in final stages of the entire reserve being vested with the City, including an area of 63-hectares identified as Armadaale Settlers Common East. The reserve forms part of the Darling Range Regional Park.

In 2017, Bamford Consulting Ecologists (BCE) were commissioned by the City to undertake various fauna monitoring techniques in ASC to establish baseline data and inform management of the reserve (Table 6). The entire suite of surveys was repeated in 2022. The monitoring program now has a valuable data set to examine spatial and temporal changes in vertebrate species, community composition.

Table 6. Fauna Monitoring undertaken in ASC between 2017 and 2022

	2017	2018	2021	2022
Bird Census	x	x	x	x
Camera Survey	x	x		x
Pitfall and Funnel trapping	x			x
Autonomous Recording Units (ARU's)	x			x
Digging and scat transects	x			x

### 3.1 Fauna Monitoring Program Results 2017-2022

#### 3.1.1 Avian Census Summary

- ~111 bird species may occur around ASC, with the majority estimated to be regular visitors or residents.
- 39 species were recorded during the 2022 survey in comparison with 37 species recorded during the 2021, 45 in the 2018 survey and 44 species in 2017.
- 57 species have been recorded within ASC in total.
- The Australian Owlet-nightjar was recorded for the first time in 2022.
- Two avian species of CS1 Conservation Significance are now known to occur frequently (Forest Red Tail Black Cockatoo) and infrequently (Baudin's Black Cockatoo) in the reserve.
- The Forest Red-tailed Black Cockatoo appears to be a resident and Baudin's Black Cockatoo may be an occasional visitor to the site.
- A further 20 bird species are considered locally significant CS3).

Species-specific trends include:

- Little Corella and Western Whistler have increased their range within ASC,
- Overall Little Corella abundance in the reserve is low (relative to other species).
- Galah appear to be well established throughout the reserve.
- Rainbow Lorikeet has increased its distribution within ASC.
- Varied Sitella demonstrated a notable increase in presence in the south of ASC during the 2022 survey.
- The Grey-Strike-thrush has seen a distinct southerly shift in distribution.
- Brown Honeyeater has contracted its distribution to the south and east (very little presence in the north-west of the reserve)
- The overall spatial pattern in species richness shown a statistically significantly lower diversity of birds in dieback affected areas.
- Most bird species (c. 66%) are expected to be resident or regular visitors to the reserve.

#### 3.1.2 Fauna Monitoring Summary 2017-2021

- Overall capture rates were low, however this may be representative of terrestrial vertebrate abundance in a Jarrah Forest.
- Four species not previously detected at ASC were recorded in 2022:
  - Dugite (*Pseudonaja affinis*) (Figure 11)
  - Mardo (*Antechinus flavipes*) (Figure 11)
  - Speckled Stone Gecko (*Diplodactylus lateroides*) (Figure 12)
  - Western Granite Worm Lizard (*Aprasia pulchella*) (Figure 12)
- No correlation between spatial patterns and species occurrence of mammals in areas present/absent of dieback.



- Three species of bat were recorded on the ARU's during the most recent survey, all previously detected within ASC.
- Southern Forest Bat
- Goulds Wattled Bat
- White-striped Free-tailed Bat
- Quenda was the most recorded species on camera traps despite a marked decline in detection rates during the 2022 survey (Figure 13).
- Species with the most widespread distribution include Quenda, Fox and Western Grey Kangaroo.
- Absence of cats during 2022 is promising however records of cats from previous surveys were low. Cats present a major threat to ground-dwelling native fauna.
- Increase in fox activity may indicate a temporal trend of the observed decrease in Quenda abundance within ASC (Figure 13).
- Quenda data in 2022 is comparable to the 2017 survey, suggesting that Quenda abundance has altered within ASC during this timeframe (Figure 13).
- Fox presence has increased in 2022 (Figure 13).
- Correlation between fox presence and rabbit abundance (Figure 13).
- It is estimated that the estimated kangaroo density is  $0.22 \pm 0.08$  kangaroos/ha. Given a total area of c. 63 ha for the Armadale Settlers Common East reserve, this equates to a kangaroo population of c.  $14 \pm 5$  animals supported by the site.



Figure 11. Dugite (left) and Mardo (left)



Figure 12. Speckled Stone Gecko (left) and Western Granit Worm Lizard (right).



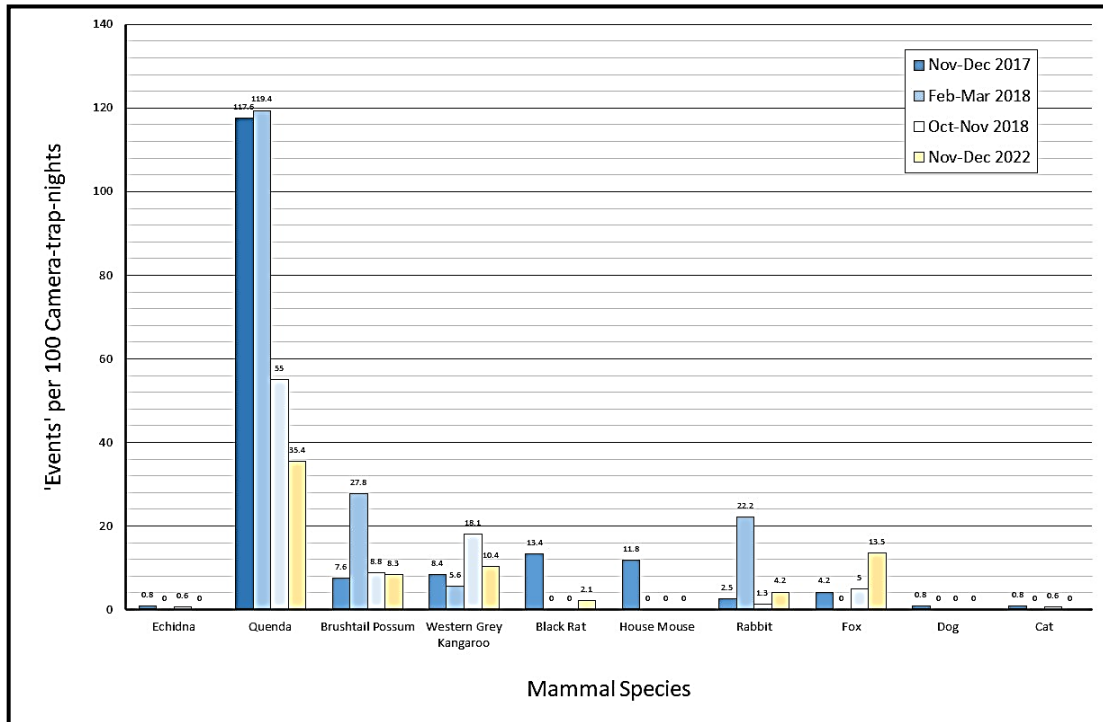


Figure 13. Comparison of mammal detections during camera surveys within ASC 2017-2022.

### 3.2 Feral Animal Control Program – Armadale Settlers Common

- Feral animal control has been undertaken collaboratively with the Department of Planning Lands and Heritage (in the neighbouring ASC West) since 2016. The entire reserve is now under land management of the City.
- In 2019 the program was increased from 7 nights to 14 nights per program, twice annually in autumn and spring, targeting foxes.
- Results of the program show that on average 13.4 foxes are removed annually and the average feral animal yield per night effort is 1.27 (Table 7).
- Given the abovementioned increase in fox numbers and marked decrease in Quenda abundance demonstrated in Figure 12, the frequency and effort may require reviewing and intensification or alternative management measures may be required. In addition, habitat refuge for Quenda should be considered. Management actions are further described in the Analysis section of the report.

Table 7: Feral animal control results for ASC between 2016 and 2022

ASC	Foxes	Rabbits	Cat
2016	7		1
2017	15		
Autumn 2018	5	12	
Spring 2018	3	8	
Autumn 2019	6		
Spring 2019	7		
Autumn 2020	9		
Spring 2020	12		
Autumn 2021	8		
Spring 2021	8		
Autumn 2022	7		
Spring 2022	7		
<b>Total</b>	<b>94</b>	<b>20</b>	<b>1</b>
<b>Average per annum</b>	<b>13.42</b>	<b>2.85</b>	<b>-</b>

### 3.3 Habitat Tree Mapping 2018 – Armadale Settlers Common

Habitat tree mapping was undertaken in 2018 with the survey recording the following:

- 35 dead trees
- 16 *Eucalyptus rudis* (Flooded Gum)
- 865 *Eucalyptus marginata* (Jarrah)
- 233 *Corymbia calophylla* (Marri)

A total of 510 habitat trees, identified as susceptible to dieback were identified during the survey and were subsequently treated in 2019 and added to the City's annual program as a resolution of Council.

### 3.4 Habitat Supplementation – Armadale Settlers Common

The use of habitat boxes by the Forest Black Cockatoos for breeding has been recorded in both ASC and Bungendore Park. Works are ongoing to maintain 26 habitat supplementation boxes in ASC, which include:

- 15 Cockatubes
- 5 Small species boxes (i.e. phascogales)
- 3 Possum boxes
- 3 Bat boxes

## 4. ROLEY POOLS - FAUNA MONITORING PROGRAM 2022

Roley Pools Heritage Walk Trail (hereafter 'Roley Pools') is a ~23 ha conservation and recreational reserve along the Canning River in Roleystone. The reserve has a comprehensive Management Plan, and an outcome of this plan was to establish a baseline dataset for mammal fauna that are present in the reserve (Figure 14).

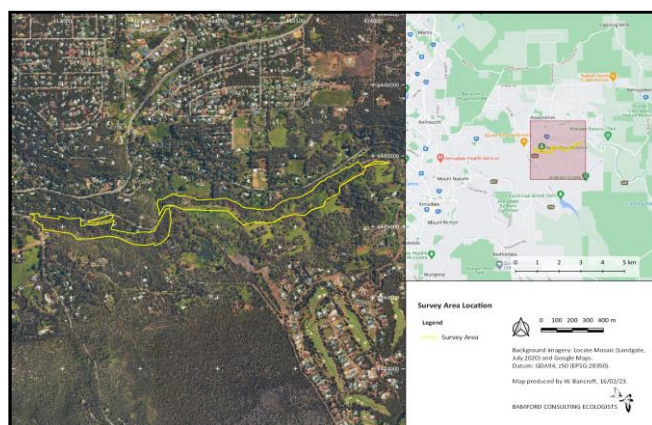


Figure 14. Target Survey Area at Roley Pools Heritage Walk Trail 2022

#### 4.1 Fauna Monitoring Summary 2022

- It is estimated that twenty-eight species are likely to occur within the reserve. Twelve of the species are of conservation significance or considered locally significant.
- 10 species of mammal were recorded within the reserve during the survey (Table 8).
- All are expected to be residents within the reserve, except the bat (regular visitor).
- The most observed species were Quenda and the Black Rat.
- Quenda and Rakali are both listed as Conservation Significant Species (Level 2)
- The Western Free-Tailed Bat is considered a locally significant species due to their distribution pattern (Conservation Significance 3 - CS3)

The fauna results of the Roley Pools survey are summarised in Table 8 below.

Table 8. Summarised Findings and Recommendations of the Roley Pools Fauna Survey 2022

Fauna group	Roley Pools survey findings	Interpretation of results	Future management Recommendations
Ground dwelling mammals	<ul style="list-style-type: none"> <li>28 expected species were detected during the survey including 4 native ground dwelling species: <ul style="list-style-type: none"> <li>Quenda</li> <li>Common Brushtail Possum</li> <li>Western Grey Kangaroo</li> <li>Rakali</li> </ul> </li> <li>Five introduced species present including feral cat, red fox, rabbit, house mouse and black rat.</li> <li>High numbers of Quenda and Black rat within the reserve.</li> <li>Expected Echidna, Mardo, Chuditch, Brush-tailed phascogale, Dunnarts, Pygmy Possum Brush Wallaby and Honey Possum noticeably absent and possibly absent.</li> </ul>	<ul style="list-style-type: none"> <li>A higher diversity of native mammals was expected and not observed.</li> <li>Healthy Quenda population.</li> <li>Black rat abundance to be monitored.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing monitoring is recommended to detect reduction in numbers by deploying motion cameras.</li> <li>Continued control of cats, foxes.</li> <li>Connectivity with other similar large reserves in area would help support Honey Possum. Investigate habitat linkages.</li> <li>Re-monitoring recommended to measure change.</li> </ul>

Fauna group	Roley Pools survey findings	Interpretation of results	Future management Recommendations
Bats	One conservation significant (CS3 species) - Western Free-tailed Bat out of an expected nine species were recorded.	<ul style="list-style-type: none"> <li>Bat assemblage was not well documented but expected to be intact for habitats present and species relatively abundant.</li> <li>Roley Pools provides source of fresh water and plentiful insect prey.</li> </ul>	Bat assemblage is considered robust and monitoring every five years using ultrasonic detectors is considered adequate.

## 4.2 Feral Animal Control Program Results – Roley Pools 2020-2023

Results of feral animal control in Roley Pools are provided in Table 9. The results show that on average 5.33 foxes are removed annually. Given the detection in fox numbers within the fauna monitoring program, this level of effort appears to be effective.

Table 9. Feral Animal Control Results in Roley Pools Reserve between 2020 and 2022

Roley Pools	Foxes	Rabbits	Cat
Autumn 2020	2		
Spring 2020	4		
Autumn 2021	2		
Spring 2021	3		
Autumn 2022	3		
Spring 2022	2	3	
<b>Total</b>	<b>16</b>	<b>3</b>	<b>0</b>
<b>Average per annum</b>	<b>5.33</b>		

## 4.3 Habitat Supplementation Program – Roley Pools

In 2016, 71 habitat trees were identified as suitable to provide habitat for a number of species. An additional 24 trees were identified as suitable for artificial nest boxes. Works to monitor and maintain habitat boxes in Roley Pools are ongoing. The City has a collaborative partnership with local schools, whereby students provide habitat boxes to the City for ongoing installation and the City undertakes an annual installation workshop with the students.

## 5. ANALYSIS

### 5.1 Assessment of Feral Animal Program Performance

The importance of feral animal control within the survey areas were identified as a key management recommendation across all studies. It is also included within the Armadale Settlers Common, Bungendore Park and Roley Pools Management Plans. The Feral Animal Program, coupled with the Fauna Research Program facilitates an adaptive management approach, both contributing to efficiency (intensity and reduction of feral species) and ecological outcomes in terms of the native fauna response.

Within Armadale Settlers Common, small mammals have declined markedly in terms of the abundance of native species captured across the survey area. In contrast, Bungendore Park has resulted in substantial increase in detection of small native mammal assemblages within the reserve, including Mardo and Chuditch (comparative to previous studies) and the reduction of invasive species. Additionally, the absence of mange during the 2022 survey

may be attributed to the increased effort of feral management in Bungendore Park as recommended and endorsed by Council in 2019.

It was noted within the Fauna Monitoring Survey that a predator proof fence was the only way to keep exotic individuals such as foxes out of the reserves in the long term.

The City has received an increase in enquiries relating to Corella control within its municipality. Effective management requires an integrated and collaborative approach due to the high mobility of the species. Little literature is available regarding scientific research into the phenology and biology of the species, however, a seven-year project conducted by Blythman and Porter in 2020 found that the behaviour of the introduced Eastern Long-billed and Little Corella in WA do not greatly vary from those in their native range (Blythman & Porter 2020). The ability of Corella's to readily move, may indicate their success in establishing themselves in south-western WA whereby resources are sought on a seasonal basis.

Between 2016 and 2019, WALGA, with funding provided collaboratively from Local Governments and DBCA, implemented a coordinated Corella Control Program in Perth, Peel and the Southwest to support a coordinated management effort across multiple municipalities. The program removed ~4,400 introduced corellas. The Department of Primary Industries and Regional Development (DPIRD) are currently preparing a Pest Parrot Management Strategy, due to be finalised in 2024 which aims to provide a collaborative strategic framework with effective monitoring and evaluation programs in addition to the consideration of funding support. In addition, the City remains involved in a Little Corella Management Group comprised of neighbouring Local Governments and not-for-profit organisations to collaborate and knowledge share on successes and challenges associated with Corella control. It was noted that given the species can be long lived to ~40 years, Corella populations may persist for years to come and reactive lethal control measures are unlikely to contribute to the long-term management of the species in comparison to ongoing management.

The outcome of the abovementioned DPIRD strategy is envisaged to guide an array of land managers management response. The City recommends that funds be considered for allocation towards an integrated and collaborative program when the opportunity arises. Following the release of the DPIRD Pest Parrot Management Strategy, a case study will be prepared for consideration relating to the potential expansion of the feral animal control program to include pest parrots. Passive management and dispersal tactics should be considered for immediate implementation and have been recommended in Attachment 1.

In terms of the ecological impacts of pest parrots. The recent survey in Armadale Settlers Common indicates that while Corella's have increased their range within the reserve, their relative abundance remains low. The ecological response in Bungendore Park remains unknown and it is recommended that a pest parrot survey be conducted to further understand the current and potential impacts on native fauna within the same range.

A summary of the full program findings and recommendations is summarised in Table 10. A full list of recommendations relating to feral animal control is provided in Attachment 1.

Table 10. Overall program findings and future management recommendations

Feral Species	Program findings	Interpretation of results	Officer recommendations
Goats (Bungendore Park only)	<ul style="list-style-type: none"> <li>In 2021, goats were notably absent from Bungendore Park/Wungong Gorge for the first time since the animal program commenced.</li> <li>The City was alerted by the Shire of Serpentine Jarrahdale of an incident whereby a domestic flock of goats escaped, which is thought to be the source of the goats that have been removed from subsequent programs in 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Effort of control targeting goats is considered adequate</li> </ul>	<ul style="list-style-type: none"> <li>Continue the Feral Animal Control Program targeting goats in Bungendore Park at the existing level of effort.</li> </ul>
Pigs (Bungendore Park only)	<ul style="list-style-type: none"> <li>Long term success has been limited by the ongoing illegal release in the Wungong Gorge region by recreational hunters (the presence of piglets captured with docked tails indicates ongoing release activities).</li> </ul>	<ul style="list-style-type: none"> <li>A contributing factor to the ongoing use of the area is unauthorised access that is difficult to address control, across multiple tenures spanning a large perimeter.</li> <li>Effort of management targeting pigs is considered adequate.</li> </ul>	<ul style="list-style-type: none"> <li>Continue Feral Animal Control Program targeting pigs in Bungendore Park at the existing level of effort.</li> <li>Investigate access issues in collaboration with DBCA.</li> <li>Explore opportunities for collaboration across land tenure.</li> <li>Explore opportunities to limit access to water sources for pigs in Wungong in collaboration with DBCA and Watercorp.</li> </ul>
Foxes	<ul style="list-style-type: none"> <li>Increase in fox sightings and range in Armadale Settlers Common</li> <li>Decrease in fox detections within Bungendore Park</li> </ul>	<ul style="list-style-type: none"> <li>Foxes are generally found in low abundance and as individuals move out of an area, a void is created for the next seasons young to occupy the vacant niche.</li> <li>Effort and frequency within Bungendore Park and Roley Pools considered adequate.</li> <li>Effort in Armadale Settlers Common may require intensifying.</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of the Feral Animal Program with increased frequency and effort within the ASC.</li> <li>Recommend investigation into genetic sampling in Bungendore Park and Armadale Settlers Common to provide a measure of species health and genetic diversity.</li> </ul>

Feral Species	Program findings	Interpretation of results	Officer recommendations
Rabbits	<ul style="list-style-type: none"> <li>Increased reports of rabbit activity, in recent years.</li> <li>Increased capture rates within the Feral Animal Control Program over time.</li> <li>Under the <i>Biosecurity and Agriculture Management Act 2007</i>, and landowners are responsible for rabbit population control on their property.</li> </ul>	<ul style="list-style-type: none"> <li>An imbalance in predator-prey dynamics resulting from reduced fox numbers can lead to an increase in rabbit populations due to reduced predation and alteration of trophic position (energy exchange within food web)</li> <li>Direct correlation between rabbit abundance and fox presence.</li> </ul>	<ul style="list-style-type: none"> <li>A specialist fauna management consultant has been commissioned to design a rabbit control program for priority natural areas and on private lands. The program will be designed by January 2024 with opinion of probable costs provided. A probable sum has not been included in Table 11 and will be subject to an additional report.</li> <li>Expansion of the feral animal control program to include contractor administered rabbit control (RHDV) in City reserves.</li> <li>Potential to investigate assistance to private landholders to achieve rabbit control through the Habitat Links Program.</li> </ul>
Rats	<ul style="list-style-type: none"> <li>The presence of rats was recorded as abundant in Roley Pools reserve (&gt;1000 captured on camera traps)</li> </ul>	<ul style="list-style-type: none"> <li>Abundance can vary markedly, and the baseline data does not provide enough information as to seasonal variation in species numbers.</li> </ul>	<ul style="list-style-type: none"> <li>Continued monitoring and control of species be considered if required in Roley Pools Reserve.</li> </ul>
Feral Birds Little Corella, Long-billed Corella and Galah	<ul style="list-style-type: none"> <li>Increased abundance of introduced bird species observed in Bungendore Park.</li> <li>Little Corella have increased their range within ASC.</li> <li>Abundance within ASC has increased from 2017-2022 however, relative abundance is considered low.</li> <li>Both species identified within several breeding hollows in Bungendore Park.</li> <li>Galah are well established in both ASC and Bungendore Park.</li> </ul>	<ul style="list-style-type: none"> <li>While abundance is relatively low, an increase or establishment of these species pose a major threat to native fauna City reserves.</li> <li>Direct competition for Black Cockatoos for resources such as breeding sites.</li> <li>Corella can remove eggs from nests and maim or kill advanced nestlings of other species.</li> <li>Little research or knowledge on migration phenology and breeding habits in a Western Australian context is available.</li> </ul>	<ul style="list-style-type: none"> <li>Consider an allocation of funds toward a coordinated management response across multiple municipalities as an outcome of DPIRDs Pest Parrot Management Strategy.</li> <li>A targeted exotic bird species survey is recommended in ASC and Bungendore Park to determine the current and potential ecological impact of the species on endemic species.</li> <li>As a result of the above, a case study be prepared to investigate and implement control measures.</li> <li>Passive control methods be investigated and implemented</li> </ul>



Feral Species	Program findings	Interpretation of results	Officer recommendations
			<ul style="list-style-type: none"> <li>Continued liaison with Corella Management Group to complement and coordinate individual LGA's management efforts.</li> <li>Participate in research (i.e., OvoControl) as opportunities arise</li> </ul>
Cats	<ul style="list-style-type: none"> <li>Thought to be a resident in Armadale Settlers Common however fauna monitoring between 2017-2022 demonstrates that abundance remains low.</li> <li>Cats appear to be low in abundance within Bungendore Park.</li> </ul>	<ul style="list-style-type: none"> <li>Major threat to native fauna if populations increase or become established within City reserves.</li> <li>Cat numbers can rapidly increase and reduce abundance of small and medium sized mammals and reptiles</li> </ul>	<ul style="list-style-type: none"> <li>The Cat Act is currently under review with finalisation estimated for 2024.</li> <li>Consider cat prohibited areas adjacent bushland reserves.</li> <li>Education opportunities to residents' adjacent reserves.</li> <li>Ongoing camera monitoring in City reserves.</li> </ul>
Bees/Bee hives	<ul style="list-style-type: none"> <li>Well established in several Bungendore Park habitat tree hollows.</li> </ul>	<ul style="list-style-type: none"> <li>Direct competition against Black Cockatoos for breeding habitat.</li> </ul>	<ul style="list-style-type: none"> <li>Targeted response be investigated and implemented as required.</li> </ul>

## 5.2 Dieback Management

Dieback spread is noted as one of the key threats to fauna across all surveys. Dieback management is primarily undertaken in Armadale Settlers Common and Bungendore Park through a rotational treatment program of dieback fronts, habitat susceptible trees and through hygiene management including:

- Upgrades to the Bungendore Park's recreational system with the inclusion of new phyto-fighters and looped sign posted access tracks.
- Recreation trails in Armadale Settlers Common (East) have been upgraded to minimise the chance of dieback spread.
- The Armadale Settlers Common (West) recreation strategy is in the implementation phase to deliver an additional 16 phyto-fighters throughout the reserve in addition to several existing hygiene stations. These works will assist in minimising risks associated with recreational dieback spread.
- Habitat trees with hollows or with the potential to form hollows are currently treated as part of the three yearly dieback treatment program within Bungendore Park. As a result of the recommendations endorsed by Council in 2019, the dieback program was expanded to include habitat trees in Armadale Settlers Common.

In addition to the already scheduled works, it is recommended that any habitat trees identified in the 2022 survey that are not included within the current dieback program be included.

## 5.3 Vegetation Corridors and Habitat Supplementation

The importance of vegetated corridors for fauna between bushland remnants was noted in both studies.



Bungendore Park is well connected to larger areas of native vegetation, primarily through the Wungong Gorge in areas managed by DBCA and Aroona, with adjoining private lands. Management of threatening processes such as unauthorised access and feral animal control is important for maintaining the park's connectivity to other areas.

The Armadale Settlers Common Reserve is connected to Bungendore Park through private property but this connection, whilst suitable for large home range and active species such as the fox, is inhibited by Albany Highway for native mammal species.

As a result of the recommendations endorsed by Council in 2019, seven reserves with vegetated linkages between Armadale Settlers Common and state forest were modified under the *Land Administration Act 1997* to include the word "conservation" to enable formal consideration into environmental programs (such as weed control and dieback treatment). Further habitat supplementation was recommended through the following mechanisms:

- Mapping of habitat trees within Armadale Settlers Common and Bungendore Park to obtain data pertaining to their protection and management.
- An annual allocation towards salvage and relocation of logs from development, or other sites was approved and implemented.
- An annual allocation toward ongoing habitat supplementation including maintenance and monitoring.
- Raking around known habitat trees prior to fire mitigation works as a result of data obtained during the habitat tree survey.

Habitat fragmentation remains an increasing environmental disturbance influencing ongoing ecological processes and patterns many of which occur over long periods of time. Habitat loss is one of the largest concerns of extinction, often due to the reduction in quality habitat and delayed extinction debts (time lag between and environmental event i.e. habitat loss and climate change, and the subsequent loss of species).

As described within the report, habitat supplementation within City reserves is ongoing. Key actions identified for the protection of vegetation corridors, habitat trees and logs are summarised in Attachment 1.

#### **5.4 Future Monitoring of Fauna Changes**

The re-monitoring recommendations endorsed by Council in 2019, for Bungendore Park and Armadale Settlers Common, the survey results presented in this report provide a robust benchmark to monitor faunal changes. Repeating the small mammal fauna study in five years' time in Armadale Settlers Common, and Bungendore Park is recommended with the addition of genetic sampling of target species such as the Quenda and Chuditch. It is recommended that the Feral Animal Control program is extended for genetic sampling of Fox species. The inclusion of genetic testing provides the City with a better understanding of demographic and genetic flow within populations to predict species ability to persist in future generations.

Genetic diversity, provides indicators such as:

- Adequate connectivity of habitat corridors to facilitate gene flow and movement of individual species.
- Potential for genes that may be more resistant to environmental change (i.e., temperature)

- Potential visitors from other populations.
- Indicator for smaller, fragmented, or isolated populations at risk of inbreeding.

Populations with reduced genetic diversity have a heightened risk of extinction and are at risk to environmental stochastic environmental events and potentially lower adaptive capacity against disease and environmental change (i.e., fire, climate change).

It is recommended that the need for a City wide comprehensive fauna management plan is considered, as an ongoing annual budget allocation with a review date of ten years (recommended as an outcome of the Biodiversity Strategy).

## CONCLUSION

Fauna Monitoring aims to preserve both individual species and ecosystems. Introduced species often disrupt these ecosystems by altering the balance of predator-prey relationships, nutrient cycling and vegetation composition and habitat structure.

The Fauna Project initiated the first strategic and targeted actions by the City to manage fauna across several priority bushland areas. Recommendations provided are subject to further interrogation to understand the financial implications of the adaptation to existing programs and expansion of the project.

This report presents the fifth-year results of various elements of the fauna project including fauna abundance surveys and adaptation of environmental programs (such as feral animal control, dieback treatment and habitat supplementation).

In summary, recommendations include:

- ongoing monitoring of faunal abundance at periodic intervals.
- modification to and expansion of, City programs such as the feral animal control, dieback management and habitat supplementation programs.
- participate in working groups to address catchment-based issues effecting fauna conservation.
- data obtained from the Fauna Project is comprehensive providing the City with an opportunity to publish its findings, informing practitioners and community members.

Attachment 1 summarises all recommendations of the fauna project. Some items can be achieved under operational works plans or through administrative processes. Items listed in the budget column of Attachment 1 are recommended to be referred for consideration during the 2024/2025 budget and Long-Term Financial Plan deliberations and are summarised in Table 11.

*Table 11. Summary of items proposed for 2024/2025 budget consideration.*

Budget Request	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Feral Animal Control	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Bungendore – Avian survey targeting pest parrots	\$25,000				
Remove feral bees in breeding hollows (when identified)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Salvage of Habitat Trees	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Maintenance of Habitat boxes	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

Unauthorised Accessed Infrastructure and Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Additional Dieback Allocation	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ASC – Repeat fauna survey works for reptiles, bats, small mammal, feral animals and avian fauna on a five yearly rotation (last undertaken in spring 2022)				\$70,000	
Bungendore – Repeat small mammal monitoring					\$80,000
Roley Pools – Repeat small mammal monitoring			\$25,000		
Revegetation – Armadale Settlers Common	\$10,000	\$5,000	\$5,000		
<b>Total</b>	<b>\$135,000</b>	<b>\$105,000</b>	<b>\$130,000</b>	<b>\$170,000</b>	<b>\$180,000</b>

## REFERENCES

Department of Parks and Wildlife (2013). Carnaby's Cockatoo (*Calyptorhynchus latirostris*) Recovery Plan. Western Australian Wildlife Management Program No. 52.

Devenish-Nelson, E. S., Richards, S. A., Harris, S., Soulsbury, C., & Stephens, P. A. (2014). Demonstrating frequency-dependent transmission of sarcoptic mange in red foxes. *Biology Letters* (2005), 10(10), 20140524–20140524. <https://doi.org/10.1098/rsbl.2014.0524>

Garnett, S., J. Szabo & G. Dutson (2011). The Action Plan for Australian Birds 2010. CSIRO Publishing. Available from: <http://birdsindanger.net/taxatable>.

Johnstone and Kirkby, Birds of Bungendore Park 2009.

Western Australian Department of Environment and Conservation (2008). Forest Black Cockatoo (Baudin's Cockatoo *Calyptorhynchus baudinii* and Forest Red-tailed Black Cockatoo *Calyptorhynchus banksii naso*) Recovery Plan.

## ATTACHMENTS

1. Summary of Proposed Fauna Management Action

## RECOMMEND

T4/12/23

### That Council:

1. Receive the fifth year Fauna Project report and endorses the recommendations contained in Attachment 1 which refers items for consideration for inclusion in the City's 2024/2025 budget and Long-Term Financial Plan.
2. Approve the publishing of a summary report of the Fauna Project for practitioners and community review – proposed to be budgeted as \$1,200 in FY2024/2025.

Moved Cr S J Mosey  
MOTION CARRIED

(5/0)

## MEETING CLOSED TO PUBLIC

MOVED Cr S J Mosey that that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person. (*Section 5.23(2) (e ii) of the Local Government Act*)  
*Motion Carried (5/0)*

*Meeting declared closed at 7.37pm*

### **3.1 - GUERIN RESERVE FIRE**

WARD : LAKE  
FILE No. : M/698/23  
DATE : 29 November 2023  
REF : NM  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

#### **In Brief:**

- A confidential report is presented at Attachment B-1 to this Agenda.

#### **Strategic Implications**

The subject of this report has impact on the following objectives of the Strategic Community Plan 2020-2030:

- 2.2.4 Develop, improve and maintain quality parks, playgrounds and public open spaces throughout the City.
- 2.2 Attractive, inclusive and functional public places
- 2.3.5 The City maintains its operational infrastructure in the most cost-effective manner to sustain service delivery.

#### **Legal Implications**

Sections 5.36, 5.38 and 5.39 of *Local Government Act 1995*.

#### **Council Policy/Local Law Implications**

General assessment has not revealed any applicable Policies/Local Laws.

*A Confidential Report is presented at Attachment B-1 to this Agenda.*

## ATTACHMENTS

### RECOMMEND

T5/12/23

**That Council:**

**Adopt the recommendation as outlined within the Confidential Attachment.**

Moved Cr S J Mosey  
**MOTION CARRIED**

**(5/0)**

## MEETING OPENED TO PUBLIC

MOVED Cr M Hetherington that that the meeting be opened to members of the public.

*Meeting declared open at 7.50pm*

### **4.1 - STREET SIGNAGE - FRYE PARK (REFERRAL ITEM)**

---

At the Council meeting held on 16 October 2023, Cr J Keogh, referred the following matter to Technical Services Committee.

*That the matter of signage for Frye Park Pavilion be referred to the Community Services Committee.*

#### **Comment from Cr J.Keogh**

Cr Keogh would like an investigation into the costs involved for a sign to be put up on the corner of Albany Highway and Gilwell Avenue that indicates where Frye Park is. The type of sign below is what is suggested as a starting point. The sign should have “Frye Park or “Frye Park Pavilion”.



#### **Officer Comment**

The Engineering Design Team is responsible for investigating requests for Blue Pointer signage against Australian Standard 1742 Part 5: Street name and community facility name signs.

Frye Park does meet the criteria under section 3 ‘Community Facility Name Signs’ for sporting and recreational grounds and facilities. The appropriate location for this signage is at the intersection of Gilwell Avenue and Albany Highway under the existing street name sign.

The estimated cost for the sign purchase and installation is a maximum of \$1,000.00 and includes the possible need for traffic management - this will be covered by Service Delivery’s operations budget.

## ATTACHMENTS

There are no attachments for this report.

**RECOMMEND**

**T6/12/23**

**That Council:**

1. **Approve the installation of one Blue Pointer sign stating “FRYE PARK” at the Gilwell Avenue / Albany Highway intersection for an approximate expenditure of \$1,000.00.**

**Moved Cr P A Hetherington**  
**MOTION CARRIED**

**(5/0)**

#### **4.2 - CORELLA CONTROL IN PARKS & RESERVES (REFERRAL ITEM)**

At the Council meeting held on 11 September 2023, Cr S Mosey referred the following matter to Technical Services Committee.

*That the matter of Corella control in Parks and Reserves be referred to the Technical Services Committee.*

#### **Comment from Cr S Mosey**

Corellas or White Cockatoos as many people refer to them, are a destructive pest that cause many environmental impacts throughout the City of Armadale.

I have had numerous recent complaints from ratepayers that their numbers appear to have increased significantly and the destruction, noise pollution and environmental damage they are doing is severe.

I raise this Councillor Item in the hope that we can consider an effective and efficient way to control these Corellas in the City's many parks and reserves.

#### **Officer Comment**

Pest parrots, including Corella's compete with native bird species and can cause substantial damage to crops and infrastructure. Several species of parrots and cockatoos are declared pests under the *Biosecurity and Agriculture Management Act 2007* (BAM Act) and are subject to control measures.

Between 2016 and 2019, WALGA, with funding provided collaboratively from Local Governments and DBCA, implemented a coordinated Corella Control Program in Perth, Peel and the Southwest to support a coordinated management effort across multiple municipalities. The program removed ~4,400 introduced Corellas. The Department of Primary Industries and Regional Development (DPIRD) are currently preparing a Pest Parrot Management Strategy, due to be finalised in 2024 which aims to provide a collaborative strategic framework with effective monitoring and evaluation programs in addition to the consideration of funding support.

In 2016 Council endorsed a three-year Fauna Project which undertook research and monitoring and threat mitigation amongst other objectives. This program was extended for a further two years, finalising in 2021. The outcomes of the fauna project, as relates to Pest Parrot research in priority conservation reserves in the City of Armadale is summarised below.

- Little Corella and Eastern Long-billed Corella were observed on several occasions during survey of habitat trees in Bungendore Park.
- Galah/Little Corella hybrids were present in Bungendore Park
- It was noted that it was likely higher numbers of Pest Parrots would likely be identified, occupying tree hollows during a targeted survey in Bungendore Park.
- Little Corella has increased its range in the Armadale Settlers Common Reserve.
- Overall Little Corella abundance in the reserve is low (relative to other species) in Armadale Settlers Common Reserve.
- Galah appear to be well established throughout the Armadale Settlers Common.

- Rainbow Lorikeet has increased its distribution within Armadale Settlers Common.

A Fauna Research and Management Paper has been prepared for this Committee to present the project findings and recommendations including the matter of Corella control.

In summary the following is noted in the Paper.

- Effective management requires an integrated and collaborative approach due to the high mobility of the species.
- Little literature is available regarding scientific research into the phenology and biology of the species.
- The ability of Corella's to readily move, may indicate their success in establishing themselves in south-western WA whereby resources are sought on a seasonal basis.
- The species can be long lived to ~40 years. As a result, Corella populations may persist for years to come and reactive lethal control measures are unlikely to contribute to the long-term management of the species in comparison to ongoing management.
- The City remains involved in a Little Corella Management Group comprised of neighboring Local Governments and not-for-profit organisations to collaborate and knowledge share on successes and challenges associated with Corella control.
- The Department of Primary Industries and Regional Development (DPIRD) are currently preparing a Pest Parrot Management Strategy, due to be finalised in 2024. The outcome of the strategy is envisaged to guide management.

In summary the following is recommended in the Paper.

- Following the release of the DPIRD Pest Parrot Management Strategy, prepare a case study (for Council's consideration) relating to potential expansion of the feral animal control program to include Pest Parrots.
- Further research the extent of Pest Parrots in Bungendore Park using ecological survey techniques.
- Integrate passive management and dispersal tactics into City operations by developing strategies to incorporate into design and existing management programs such as:
  - Increasing native ground cover and planting shrubs/understorey near large trees to deter loitering behaviours in open space areas.
  - Removal or pruning of preferred species.
  - Altering vegetation types that are undesirable to Corellas (native vegetation is supported and requires less maintenance).
  - Watering turf and POS areas after dark thereby removing water source.
  - Consider subsurface watering, altering construction practices (covering soil piles, retention ponds and preventing water pooling).
  - Increased native groundcover.
  - Consider sacrificial/refuge sites for containment of species and potential site for future lethal control.

Please refer to Fauna Research and Management – Project Update report for further information.



**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

**T7/12/23**

**That Council:**

- 1. Note the information provided in the Fauna Research and Management Paper presented in this agenda.*

**Moved Cr S J Mosey**  
**MOTION CARRIED**

**(5/0)**

***COUNCILLORS' ITEMS***

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Nil

***EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT 7.53pm**

<b>TECHNICAL SERVICES COMMITTEE</b> <b>SUMMARY OF ATTACHMENTS</b> <b>4 DECEMBER 2023</b>		
<b>ATT NO.</b>	<b>SUBJECT</b>	
<b>1.1 INTEGRATED TRANSPORT STRATEGY</b>		
1.1.1	Integrated Transport Strategy 2023-2050	
<b>1.2 PARKING RESTRICTIONS - HASLEMERE DRIVE, MOUNT NASURA</b>		
1.2.1	E23-90-02 - Parking Restriction Map - One Side	
1.2.2	E23-90-03 - Parking Restriction Map - Two Sides	
1.2.3	Location Map	
<b>2.1 FAUNA RESEARCH AND MANAGEMENT - PROJECT UPDATE</b>		
2.1.1	Summary of Proposed Fauna Management Action	

*The above attachments can be accessed from the Minutes of the Technical Services Committee meeting of 4 December available on the City's website*

# CITY OF ARMADALE

## MINUTES

OF COMMUNITY SERVICES COMMITTEE HELD IN THE FUNCTION ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 5  
DECEMBER 2023 AT 7:00PM.

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**PRESENT:** Cr M Silver (Chair)  
Cr P A Hetherington (Deputy Chair)  
Cr K Busby  
Cr K Kamdar  
Cr J Keogh  
Cr S Stoneham  
Cr C M Wielinga

**APOLOGIES:**

**OBSERVERS:** Mayor R Butterfield (*from 8:01pm*)  
Cr L Sargeson

<b>IN ATTENDANCE:</b>	Ms J Abbiss	CEO
	Mrs S van Aswegen	Executive Director Community Services ( <i>via Teams</i> )
	Mr M Andrews	Executive Director Technical Services
	Mr J Lyon	Executive Director Corporate Services ( <i>via Teams</i> )
	Mr C Halpin	Manager Recreation Services
	Mr R Porter	Manager Ranger & Emergency Services
	Mr D Balraj	Head of Program Delivery
	Mr L Annese	Community Facilities & Recreation Coordinator
	Mr S Young	Project Manager, Program Delivery
	Ms J Cranston	Executive Assistant Community Services
	Ms W Stanley	Community Facilities Planning Advisor

**PUBLIC:** 5

*“For details of Councillor Membership on this Committee, please refer to the City’s website  
– [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”*

## **DISCLAIMER**

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As there were members of the public present, the Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read.

## **DECLARATION OF MEMBERS' INTERESTS**

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Nil

## **QUESTION TIME**

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*Public question time was opened at 7:02pm*

### **1. Phil Davey - 12 Lenore Street, Roleystone WA 6111**

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Q1. In regards to the referral about the garden security given on 10 October 2022 from Council to Community Services, it took 11 months to get to the Community Services Meeting on 5 September 2023, but the current referral regarding the garden and also the Roleybushcare started only on 16 October 2023, was then taken up again on 13 November 2023 and has already reached the Committee tonight which is just under two months. Why has this matter come through so quickly compared to the other matter that took 11 months?

R. With a Councillor Referral, after the matter is raised and a single sentence is provided at a Council meeting, there is a form that is sent to the Councillor to fill out with the relevant details and the referral is unable to be progressed until the Councillor has completed the form and returned it to Officers for action. The reasons behind the delay with this referral was taken on notice.

Q2. Why was Cr Nixon's further comments regarding the co-sharing of Roleystone Community Garden Green Shed provided to Councillors under separate cover and not made available for public reference?

R. Council Policy is that a summary is provided and further detail is circulated to members under separate cover. This Policy is available online.

Q3. With reference to the Officers report where buildings both at the garden shed and Springdale are classed as 10A rated and are not able to be used for meetings or workshops, yet the referral being presented tonight to have the Roleybushcare cohabit at the garden indicates Roleybushcare also needs space to hold meetings and conduct workshops. Why is a referral being made if the garden also does not meet the indicated needs?

R. The Class 10A building is a shed and can still be used as you would normally use your own garden shed at home. What it isn't is a public building so the opportunity to invite members of the public for a workshop within the shed is not possible under that classification. However, there are facilities adjacent and on Cross Park where the group can hold those meetings or workshops or they could equally hold a workshop out in the garden area. This same advice was provided for Springdale. Springdale may be under a seasonal licence arrangement with the Clubs which could impact on the ability to hire the facility.

- Q4. To further that question, based on the fact that the Firies were using the building themselves, then Roleybushcare could be using the building themselves as well.
- R. The previous response was in reference to hiring the Springdale pavilion for meetings. The temporary Fire Station, has been intended to be used by the existing clubs for storage after the Fire Brigade has moved out.
- Q5. Springdale is a large shed, do the sports clubs require all that space for their equipment based on what they currently have?
- R. There are no plans to construct a mezzanine in that facility, but groups have been of the understanding that this space will be utilised by themselves. The additional roller door (side) was planned for baseball mound storage with easy access.

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**2. Veronica Hansen - 8 Protector Grove, Roleystone WA 6111**

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- Q1. Which stakeholders did Council Officers and Councillors, past and present, engage with, and when, prior to the co-sharing of Roleystone Community Garden Green Shed referral matter?
- R. This question was taken on notice.
- Q2. Does the Committee agree that due diligence has not been applied and the City has not met the Policy in relation to the engagement, and any discussion on the referral is premature and should be postponed until such time as all parties have been engaged, and the community groups impacted by this matter have had input and are comfortable with the process moving forward?
- R. The Council Policy on referrals is very clear whereby Officers offer a response not a report in terms of providing any factual detail. Generally the recommendation in the referral would be that a report be provided. Unlike a full Council report, this matter has not reached the stage of community engagement that you would expect from a full Council report.
- Q3. Can I then assume that the City believes that it appropriate that they can go ahead and discuss these sorts of matters about moving different people and different groups without discussing anything with the groups?
- R. This was not the response provided.
- Q4. My question still stands then as to why these groups have not been contacted in relation to this matter?
- R. Community groups would not be contacted in relation to a Councillor referral item as a general course of action by City Officers.
- Q5. From the 5 September 2022 Community Services Minutes there is reference made to the Cross Park public toilet being the most vandalised asset in the City and CCTV is currently fixed on to the toilets and skate park. This has also been added to the garden. Has there been any discussion with the garden about the extent of that vandalism affecting the garden as well because this was the matter raised some time ago.
- R. The installation of the CCTV was in response to the matter that had been raised by Cr

Mosey. It was a Council decision to install CCTV.

Q6. Are there any statistics on actions taken regarding the vandalism, or any feedback that the vandalism has reduced overall?

R. Data is collected in terms of vandalism but will take this question on notice.

*Public question time was declared closed at 7:14pm*

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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### **RECOMMEND**

**Minutes of the Community Services Committee Meeting held on 7 November 2023 be confirmed.**

**Moved Cr C M Wielinga**

**MOTION CARRIED** (7/0)

**Minutes of the Special Community Services Committee Meeting held on 26 October 2023 be confirmed.**

**Moved Cr S Stoneham**

**MOTION CARRIED** (7/0)

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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Report on Outstanding Matters – Community Services Committee

Items referred from the Information Bulletin – Issue 18 – November 2023

*None of the items from the Community Services Information Bulletin required clarification or a report for a decision of Council.*



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## COMMUNITY SERVICES COMMITTEE

5 DECEMBER 2023

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**2.4 - CO-SHARING OF ROLEYSTONE COMMUNITY GARDEN GREEN SHED  
(REFERRAL MATTER)**

---

*Item 2.4 was brought forward to this junction of the meeting in the interests of the public gallery.*

At the Council meeting held on 16 October 2023, Cr Nixon referred the following matter to the Community Services Committee.

*That the matter of the Roleystone Community Garden Green Shed being co-shared with Roleybushcare be referred to the Community Services Committee.*

**Comment from Cr Nixon**

*As Cr Nixon is no longer on Council, Cr Stoneham has agreed to address this matter at Committee.*

**Roleybushcare Needs a Home Base**

In 2024 Roleybushcare celebrates 30 years of community service, support, and education. They have 57 active members, over 200 on their mailing lists, more than 750 followers on Facebook and over the last 10 years have volunteered 22,104 hours, an average of about 2200 hours per year.

After relying on members support to store equipment trailers and all other items utilised by the groups over the last 30 years, it is time for Roleybushcare to have a home base for their equipment and general operations.

The space needed for storage of its trailer and field equipment is approximately 20m<sup>2</sup> of lockable shed or garage space. However, the group also needs additional space to conduct meetings, hold equipment maintenance busy bees, run workshops, and have a space with water and power to run their “Local Plants for Local Reserves” propagation and rehabilitation program.

*Cr Nixon’s further comments have been forwarded under separate cover.*

**Officer Comment**

**Background on the Lease of Cross Park Community Garden Shed**

The Cross Park Community Garden Shed has been occupied through a lease arrangement with Roleystone Community Garden Incorporated since February 2018. Although the lease expired in February 2023, the lease includes a Holding Over clause which allows the Roleystone Community Garden to continue to occupy the premises on a month-by-month basis under the terms of the lease.

In December 2021, Officers presented a report on the Lease and Licence Policy – Implementation Plan which included three tables with a range of recommendations for occupancy arrangements for various community facilities. Council endorsed Officers to liaise directly with Roleystone Community Garden on a lease for the Cross Park Community Garden Shed (C39/12/21).

Officers provided a presentation to Councillors on 11 October 2022 outlining the order in which the new lease and licence agreements were to be implemented following adoption of the new Lease and Licence Policy in April 2021, with the Cross Park Community Garden Shed being included in Priority Group 3 of the implementation plan, which is scheduled to begin in July 2024. The lease contains an option for a five year renewal. However, a Renewal of Term request was not received in accordance with the lease terms.

#### Current State of Roleystone Community Garden

Following a Councillor referral, Officers met on site with representatives from the Roleystone Community Garden in June 2023 and they advised that they are experiencing issues with young people entering the garden and throwing fruit/produce around the garden. Officers presented a report to Council in September 2023 on security options for the Roleystone Community Garden where Council endorsed use of the City's mobile CCTV to monitor the garden area (C21/9/23). This was in addition to other recommendations.

Officers were made aware that the garden had been neglected over recent months when assessing a location for the mobile CCTV on site. In October, Officers contacted the community group to address the site as soon as possible.

The City's mobile CCTV was set up on 15 November 2023 and Officers have spoken with representatives of the community group and they have started to address and clean up the site.

#### Co-location of Cross Park Community Garden Shed

Officers contacted Roleybushcare in December 2022 to discuss their storage requirements where the group indicated that they would require a shed that was approximately 6m x 5m. Roleybushcare suggested that they had contacted Roleystone Community Garden who were unable to assist with storage as the space is already shared with the Roleystone Markets.

Storage for the Roleystone Markets takes up a significant portion of the area. If colocation was to occur, a review of the storage needs of the markets would need to occur and potentially an alternate on-site storage area for the markets put in place.

Officers also investigated other potential options at Cross Park but concluded that there were no suitable short-term options based on Roleybushcare's requirements.

The Cross Park Community Garden Shed is a Class 10A building and is suitable for storage purposes only. The shed could not be used for meetings, workshops or similar activities.

Council have endorsed for Officers to commence negotiations directly with Roleystone Community Garden for a new lease of the Cross Park Community Garden Shed (C39/12/21). This resolution does not bind Council to enter into the lease and Council could resolve that Roleybushcare should partially or fully occupy this space.

Council may also consider a Registration of Interest process to provide an opportunity to other community groups.

### Alternative Options

#### *Springdale Fire Shed*

The 144sqm shed was erected as a temporary facility for the Roleystone Karragullen Volunteer Bush Fire Brigade whilst the Roleystone Karragullen Fire Station was being built. The shed has multiple access points to cater for multiple users.

This shed was identified to be repurposed as future storage for the Roleystone Junior Football Club and Roleystone Diamond Sports Club once the brigade moved into their new permanent facility. This would allow the entire ground floor of the Springdale Pavilion (where the clubs current storage is) to be redeveloped into four all gender change rooms, spectator toilets and umpire's room. Council has committed funds for the Springdale Change Room project in FY 2024 and FY 2025 and the estimated construction cost at the time of QS in May 2023 was \$880,000.

The City has sourced a CSRFF grant of \$88,666 and AFL Facilities Funding of \$29,000 for this project. The acquittal of the CSRFF funding has been delayed. Currently, \$15,000 has been allowed in the current QS to convert the temporary fire shed into storage for two users.

The urgency of the decision for location of the new fire station meant minimal consultation occurred with the seasonal clubs. The clubs expressed their extreme frustration when the decision was communicated as the shed was to go on the site of the female change rooms, umpire and storage facilities identified in the Springdale Master Plan. However, the clubs were somewhat appeased when the City explained that the shed would then be available as a storage facility to be shared by the two clubs as well as enabling the space for four new all gender change rooms under the pavilion. Officers have worked with both clubs to identify their needs for the shed conversion and a concept plan was developed for the purposes of the original QS. A City decision to reduce the amount of storage space committed to each club may not be viewed favourably.

It is also important to note that Roleybushcare would only be able to use the shed for storage purposes in accordance with the 'Public Works' development approval exemption confirmation from the State Government Western Australian Planning Commission and in accordance with the existing Class 10A building permit/approval. The shed could not be used for meetings, workshops or similar activities. In the short term, Roleybushcare could hire the Springdale Pavilion around the usage of the two seasonal clubs. However, in March 2022 Council endorsed for Springdale Pavilion to be made available for seasonal licence with the seasonal clubs (C6/3/22). As per the implementation plan presented to Council, negotiations are anticipated to commence with the seasonal clubs in 2025.

### **ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

**C34/12/23**

**That Council:**

- 1. Request that Officers commence discussions in January 2024 for the future occupancy of the premises (currently known as the Cross Park Community Garden Shed and Gardens).**
- 2. Direct that discussions are to occur with the Roleystone Community Garden Inc. and Roleybushcare Inc. for joint occupancy of the premises.**
- 3. Request that Officers explore options within existing buildings at the Cross Park precinct for the storage of materials associated with the Roleystone Markets currently at the premises.**
- 4. Provide a report on the progress of joint occupancy discussions and storage options to Council in March 2024, or earlier if either of the parties is not willing to participate in discussions.**

**Moved Cr S Stoneham  
MOTION CARRIED**

**(7/0)**

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**2.5 - ROLEYBUSHCARE AND ROLEYSTONE COMMUNITY GARDEN (REFERRAL MATTER)**

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*Item 2.5 was brought forward to this junction of the meeting in the interests of the public gallery.*

At the Council meeting held on 13 November, Cr Stoneham referred the following matter to the Community Services Committee.

*That the matter of Roleybushcare sharing the Roleystone Community Garden shed at Cross Park be referred to the Community Services Committee.*

**Comment from Cr Stoneham**

Roleybushcare needs a Home Base.

*With reference to Cr Nixon's referral made on October 16, further comments for this referral have been forwarded under separate cover.*

**Officer Comment**

The background information for this referral is consistent with the previous item.

**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

C35/12/23

**That Council:**

- 1. Request that Officers commence discussions in January 2024 for the future occupancy of the premises (currently known as the Cross Park Community Garden Shed and Gardens).**
- 2. Direct that discussions are to occur with the Roleystone Community Garden Inc. and Roleybushcare Inc. for joint occupancy of the premises.**
- 3. Request that Officers explore options within existing buildings at the Cross Park precinct for the storage of materials associated with the Roleystone Markets currently at the premises.**
- 4. Provide a report on the progress of joint occupancy discussions and storage options to Council in March 2024, or earlier if either of the parties is not willing to participate in discussions.**

**Moved Cr S Stoneham  
MOTION CARRIED**

**(7/0)**



**\*\*1.1 - ANIMAL MANAGEMENT FACILITY REFURBISHMENT**

WARD : HERON

FILE No. : M/679/23

DATE : 21 November 2023

REF : RP/RP

RESPONSIBLE : Executive Director  
MANAGER Community Services

**In Brief:**

- Council have allocated \$383,560 in the 2023/24 Capital budget towards refurbishment of the current Animal Management Facility until the design & construction of a new facility can be completed as part of the overall Depot Redevelopment Plan.
- Specific feedback was sought from Councillors on the Scope of Works to be incorporated into the Project Mandate.
- This report recommends that Council endorse a proposed Scope of Works for the Animal Management Facility Refurbishment Project and authorise the Chief Executive Officer to proceed with its implementation.

**Tabled Items**

Nil

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil

**Strategic Implications****1.2 Improve Community Wellbeing**

- 1.2.1 Advocate for the delivery of services and programs as well as increased resources to contribute to improvements in community safety.

## 2.3 Functional, Inclusive and Sustainable Infrastructure

2.3.3 Maintain the City's Assets effectively in order to meet service levels throughout their life cycle.

## 4.4 Effective Community Engagement and Communications

4.4.4 Promote excellence in customer experience in all areas of service delivery.

### **Legal Implications**

Nil

### **Council Policy/Local Law Implications**

Nil

### **Budget/Financial Implications**

Council approved \$200,000 in the 2023/24 Capital budget.

A further \$183,560 in funds from the broader Depot Redevelopment project was carried forward from the 2022/23 budget meaning the overall budget for this project is \$383,560.

An amount of \$76,000.00 from the Roleystone Karragullen Volunteer Bush Fire Brigade Fire Station project is available should Council wish to fund the estimated budget shortfall presented in Option A - \$56,048.00 or B - \$47,648.00, as per attached Budget Estimate Cost Sheet.

### **Consultation**

- Councillors
- Program Delivery
- Ranger Services
- DPIRD Standards and Guidelines for the Welfare and Health of Dogs in WA – Feb 2020
- RSPCA International – Guidelines for the Design and Management of Animal Shelters
- *Animal Welfare Act 2002*

## **BACKGROUND**

In June 2023, Officers from Program Delivery delivered a presentation to Councillors on the Depot Redevelopment Plan. One of the items within that presentation was the design & construction of a new Animal Management Facility ('AMF').

During this presentation there was a desire raised by Councillors to immediately improve the existing building and establish a facility more sympathetic to the care and wellbeing of the animals being housed until a more comprehensive redevelopment could be realised as part of the Depot Redevelopment Plan.

Councillors also expressed strong views in terms of what changes they would like to see to the current facility as part of the refurbishment project.

A Councillor Workshop was subsequently conducted on the 27 September 2023 to gather feedback to inform the *Project Mandate*, specifically information was sought from Councillors on the works that they were wanting to see incorporated into the project scope of works.

**DETAILS OF PROPOSAL**

The AMF Refurbishment Project seeks to enhance the conditions of the existing facility to improve animal wellbeing and welfare, officer safety and the facilities' public perception.

The proposed AMF Refurbishment Project Scope of Works has sought to capture the feedback of Councillors and incorporate it into the project. It's proposed that the AMF Refurbishment Project will include the following Scope of Works:

- Investigations & Design.
- Upgrade to HVAC and refurbishment of building insulation.
- Installation of a dedicated dog wash area.
- Upgrade to plumbing and drainage.
- Replacement of modular cat cage banks. Investigate cages currently used by Cat Haven and City of South Perth.
- Demolition, fabrication, and installation of new dog cages, incorporating new soft beds and the ability to safely move dogs between pens.
- Removal and resurfacing of the whole floor. The whole floor surface needs to be removed as the coating acts as a waterproof membrane.
- Provide a low stress cat housing environment.
- Provide dry food storage area.
- Upgrade to animal holding pen with installation of electronic access control.
- Upgrade to security alarm system and installation of new CCTV system.

**COMMENT**

The short timeframe for completion of this project has meant that the figures provided within the attached *AMF – Budget Estimate Cost Sheet* are considered to be concept design and estimate figures only.

The design and estimate figures have not been fully refined and contain a 20-30% estimate accuracy. As the project is in its early development phase, until final scope and selections are determined an accurate estimate with lower tolerance cannot be provided at this time.

The short project timeframe has not allowed Officers time to determine the exact costings given that thorough investigations have not taken place on the existing site. However, it was deemed necessary that the cost estimate figures be brought back to Council early in the project in order for approval and/or direction to be provided on the proposed scope of the works.

The attached Budget Estimate Cost Sheet includes two alternative options for the housing of impounded cats and dry food storage.

*Option A - Additional Donga facility* seeks to install an additional facility in the form of a separate Donga to house impounded cats. This option will provide greater floor space for the cat housing area over the existing facility, doubling the cat cage modules that can be installed from two to four. This option means that the short to medium term cat housing requirements will be met until the depot redevelopment is completed.

Option A is almost certainly going to extend the time period of the project beyond the target date and Officers are not able to confirm this until such time as an order is placed and a delivery time confirmed by the preferred service provider.

Should Option A be chosen then the existing cat housing area would be used for food storage. By utilising the existing cat area, the facility would be provided with a secure storage area that will not be subject to vermin intrusion.

It should also be noted that the Donga could ultimately be incorporated into the Depot Master Plan. Alternatively, it could be sold with the funds contributing to the wider-facility upgrade.

The downside of this option is that the cost will be greater and there will be a difficulty in procuring and installing a Donga within the expected timeframe. It's likely that this scope of works will mean that the project completion date may not be met for this item.

Should a new Donga be deemed not to be a viable option then *Option B - Upgrades to existing cat facility* is to continue to utilise the existing cat housing area, however with significant upgrades in order to provide a low stress environment in line with Councillor feedback.

Upgrades would need to include better sound proofing between the dog and cat areas including an air lock two door system separating them. The downside to Option B is that these works will reduce the available floor space to the existing area. This option would also require the purchase of a replacement sea container for the storage of dry food.

Option B also limits the number of cat cage modules that can be installed, meaning that the short to medium term cat housing requirements will not be met. Ranger Services are already experiencing periods where they are at capacity with no ability to impound cats, this predicament will only exacerbate with city growth.

## OPTIONS

Council has the following options:

1. Endorse the proposed AMF Refurbishment Project Scope of Works in line with '*Option A - Additional Donga facility*' in the amount of \$439,608 as detailed in this report and the attached Budget Estimate Cost Sheet, with the shortfall of \$56,048.00 coming via a transfer of savings from the Roleystone Karragullen Volunteer Bush Fire Brigade Fire Station project.
2. Endorse the proposed AMF Refurbishment Project Scope of Works in line with '*Option B - Upgrades to existing cat facility*' in the amount of \$431,208 as detailed in this report and the attached Budget Estimate Cost Sheet with the shortfall of \$47,648.00 coming via a transfer of savings from the Roleystone Karragullen Volunteer Bush Fire Brigade Fire Station project.
3. Endorse either of the proposed AMF Refurbishment Project Scope of Works as detailed in this report and the attached Budget Estimate Cost Sheet, with Council amendments, with any shortfall coming via a transfer of savings from the Roleystone Karragullen Volunteer Bush Fire Brigade Fire Station project.

4. Not endorse the proposed AMF Refurbishment Project Scope of Works and refer the matter back to the Officers for further consideration.

Option 1 is recommended.

## CONCLUSION

The proposed AMF Refurbishment Project Scope of Works in line with Option A, will significantly address Councillor concerns about the image and conditions of the current facility.

It is recommended that Council endorse the proposed AMF Refurbishment Project Scope of Works, fund the estimated shortfall via a transfer of savings from the Roleystone Karragullen Volunteer Bush Fire Brigade Fire Station project and authorise Officers to proceed with its implementation.

Once Council provide direction on the proposed Scope of Works, Officers can then establish an accurate project delivery Program.

## ATTACHMENTS

1. [↓](#) Animal Management Facility - Project Mandate
2. Animal Management Facility - Budget Estimate Cost Sheet

## RECOMMEND

C36/12/23

### That Council:

1. **Endorse the proposed Animal Management Facility Refurbishment Project Scope of Works in line with Option A, as detailed in this report and the attached Budget Estimate Cost Sheet.**
2. **\*Amend the 2023-2024 Budget as follows:**
  - a) **Increase the Capital Expenditure Budget for the Animal Management Facility by \$76,000**
  - b) **Decrease the Capital Expenditure Budget for the Roleystone Karragullen Bush Fire Station Brigade Station by \$76,000**

### **\*ABSOLUTE MAJORITY RESOLUTION REQUIRED**

3. **Authorise the Chief Executive Officer to proceed with the detailed design and implementation of the chosen proposed Scope of Works.**
4. **Acknowledge that the timeframe for completion of the project will be extended for Option A.**

Moved Cr Silver  
MOTION CARRIED

(7/0)

## **2.1 - WAIVER OF SEASONAL GROUND USAGE FEES (REFERRAL MATTER)**

At the Council meeting held on 16 October 2023, Cr Keogh referred the following matter to the Community Services Committee.

*That the matter of provision of waiver of seasonal ground usage fees per player of Integrated teams be referred to the Community Services Committee.*

### **Comment from Cr Keogh**

Please provide the additional information that was researched into the clubs proposal so Council can make a decision on whether the \$80 fee for all-ability players in the City of Armadale – namely the Kelmscott All-abilities Club – should be waived and reasons for and against.

### **Officer Comment**

In the City's Schedule of Fees and Charges, senior players are charged \$80 per player per season for active reserve seasonal hire. Kelmscott Bulldogs Football Club (KBFC) have advised Officers that they had 27 registered all-abilities players which equates to \$2,160.

Inclusion and diversity peak bodies provided feedback that providing funds or subsidising fees for all-abilities participants doesn't necessarily translate to increased participation. Clubs or organisations that foster the culture of inclusivity, experience success in gaining and retaining participants. Peak bodies also conveyed that the value of inclusion is that those who are different, are not treated different and therefore do not feel different as referenced in the WA State Disability Strategy 2020-2030.

In addition, Officers contacted the following Local Government Authorities (LGA) to ascertain any precedence. The following LGAs stated that they have no immediate plans to implement a discount or separate charge in their fees and charges for all-abilities players and/or teams, consistent with the information above from peak bodies: The Cities of Subiaco, Mandurah, Cockburn, Canning, Joondalup, Vincent, Stirling, Kwinana, Swan, Wanneroo, Kalamunda, Gosnells, Shires of Serpentine-Jarrahdale and Murray and Town of Cambridge. The City of Melville offer a Grant Scheme which has been outlined in a previous referral item.

If the City wishes to proceed with waiving per player fees for all-abilities players from the KBFC, consideration needs to be given to:

- How can this also be applied equitably to other clubs who have all-abilities participants.
- The type of information the City would require from clubs or all-abilities participants to consider participants eligible for a waiver of fees.
- Whether solely participants of all-abilities teams are eligible for waiver of fees or if people living with a disability who participate in mainstream teams should also be eligible for support.
- Whether the City should provide any concessions to junior clubs who have all-abilities participants given that junior participants are fully subsidised for seasonal reserve hire.



Waiving the all-abilities per player fees for KBFC will assist the club and participants in reducing costs and barriers to sport but may have unintended consequences of treating all-abilities participants differently and therefore undermining fundamental principles of inclusion. Consideration needs to be provided to various aspects to ensure that a fair and equitable approach is adopted.

### **ATTACHMENTS**

There are no attachments for this report.

Cr Keogh put forward the following recommendation:

### **RECOMMEND**

That Council approve the trial for the waiver of seasonal ground usage fees per adult player for all integrated all-ability sport teams in the City of Armadale for one sport season year up to April 2026.

MOVED Cr J Keogh, Seconded Cr P A Hetherington  
Opposed Cr K Busby

MOTION LOST (2/5)

**RECOMMEND** C37/12/23

**That Council refers the matter of a Grant Scheme for all-abilities adult sports and other activities in line with the current City of Melville Grant Scheme to SOHAG for deliberation.**

Moved Cr C M Wielinga  
MOTION CARRIED (7/0)

## **2.2 - CLUB MEMORABILIA - POLICY (REFERRAL MATTER)**

At the Council meeting held on 16 October 2023, Cr Keogh referred the following matter to the Community Services Committee.

*That the matter of a Policy on club memorabilia be referred to the Community Services Committee.*

### **Comment from Cr Keogh**

The City has numerous sporting clubs in city buildings. At present there seems to be an ad hoc and unbalanced approach to the use of City of Armadale buildings and the display of sporting club memorabilia, trophies, shields and club paraphernalia.

Club identity, recognition and celebration of achievement is an important aspect of sporting clubs and helps to create strong club culture and strong communities in general.

I understand that many community buildings are also hired out either directly by the City or by the sporting club themselves. However, I think it would be good to explore options that allow sporting clubs to display memorabilia. Perhaps some form of policy should be explored by Council. City Officers perhaps may also reach out to clubs and request feedback/concerns.

I note that from our Strategic Community Plan, the following points are relevant:

- 1.1.1 Facilitate a dynamic calendar of events, festivals and cultural activities that activate suburbs, foster community connections, celebrate the diversity of the community and encourage a sense of place for residents.
- 1.2.5 Create opportunities for lifelong learning and building community connections.
- 1.3.1 Ensure the equitable, evidence based provision of Community Facilities throughout the City. (From measuring - Increase in % of community satisfied with community buildings, halls and toilets)
- 1.4.1 Support a culture of volunteerism in the community and celebrate the contribution volunteers make to the City.

### **Officer Comment**

The City has various sporting clubs which operate from community facilities and provide great services to the community. The occupancy arrangements of clubs vary between those who hire community facilities and those who have exclusive use arrangements such as leases or licences.

Clubs who have an exclusive use agreement for a facility are permitted to display memorabilia as the facility is being utilised solely for the operations of the club.

Additionally, within the terms of exclusive use agreements, tenants are generally able to provide and maintain their own fixtures and furnishings within these facilities. As clubs who have exclusive use of a facility control access to the facility, there is less risk associated with various groups entering and exiting.

The City has a range of hireable community facilities which have been designed to be multi-purpose to promote diversity of usage and to cater for all cohorts within the community. A large proportion of clubs utilise community facilities through seasonal hire arrangements. Similar to all other hirers within the City, clubs are required to set and pack up their bookable spaces before and after each use. The City's community facilities host bookings which include but are not limited to: club bookings, community events, private functions, religious gatherings, community group meetings, workshops and training courses. The City aims to maximise usage of these facilities and make available for hire for all members of the community to recognise the investment that all rate payers have contributed to building and maintaining facilities.

There are some historical examples where clubs have been permitted to display memorabilia on a case-by-case basis. This has historically and generally been allowed at less utilised hireable community facilities or within foyers of some hireable facilities. However, in recent times, the City has declined to accept new requests to display memorabilia at hireable community facilities for a number of reasons including but not limited to:

- Hireable community facilities are designed to be multi-functional and meet the needs of different cohorts of hirers within the community.
- Allowing memorabilia to be displayed on walls within bookable spaces reduces the flexibility of functions that the facility can cater for.
- As a number of hirers utilise the City's facilities, there is risk that memorabilia could be stolen or damaged which could pose liability or responsibility challenges.
- Operational challenges such as ensuring equity and fairness between multiple clubs at a facility. Similarly, how the City would ensure equity for other non-sporting community groups who wish to display memorabilia.

Officers have contacted Cities of Wanneroo, Joondalup, Swan, Mandurah, Gosnells, Canning, Kalamunda and Shire of Serpentine Jarrahdale to discuss club memorabilia. All local governments contacted confirmed that they do not have a policy for club memorabilia. Please see a summary of the findings below:

- These local governments generally assess requests on a case-by-case basis. Some local governments use processes similar to the City of Armadale's Unbudgeted Capital Works Request Process.
- Within hireable community facilities, local governments generally allow club memorabilia to be displayed in cabinets within foyers rather than bookable rooms. Some local governments include built in display cabinets within new facility builds or redevelopments.
- A seasonal club is required to remove their memorabilia at the end of each season to allow for other seasonal clubs to display within their season unless clubs agree to have memorabilia co-exist.
- These local governments advised that clubs are responsible for damage or theft to any memorabilia on display. Clubs are also responsible for any associated costs with installation, maintenance and removal.
- There have been limited instances of damage or theft of club memorabilia on display.

It's important to balance the flexibility of hireable community facilities whilst also assessing solutions to recognise club and community group identity.

## **ATTACHMENTS**

There are no attachments for this report.

Cr Keogh put forward the following recommendation:

## **RECOMMEND**

That Council request a report from City Officers regarding options for the potential display of club memorabilia within Council facilities. The report is to consider the development of guidelines for display which may include the following:

- (i) The City will give consideration to the nature of the historical cause for the building existing.
- (ii) The City will give consideration to how often the building is used for its seasonal hirer throughout a given year.
- (iii) Clubs will require permission from the City to place memorabilia.
- (iv) Clubs will agree that upon request from a hirer to that building that club memorabilia will be taken down for any events where the club room/s are used.
- (v) Clubs will agree to be responsible for any theft, loss or damage to club memorabilia displayed and associated costs.
- (vi) Principles will be applied on a case-by-case basis.

MOVED Cr J Keogh, Seconded Cr P A Hetherington  
Opposed Cr K Busby

**MOTION LOST**

(3/4)

## **RECOMMEND**

**C38/12/23**

**That Council requests a report from City Officers regarding options for the potential display of club memorabilia within Council facilities.**

**Moved Cr K Busby, Seconded Cr M Silver  
Opposed Cr J Keogh**

**MOTION CARRIED**

**(6/1)**

### **2.3 - SIGNAGE - FRYE PARK PAVILION (REFERRAL MATTER)**

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*Cr Caroline Wielinga left the meeting, the time being 8:29pm*

*Cr Caroline Wielinga returned to the meeting, the time being 8:34 pm*

At the Council meeting held on 16 October 2023, Cr Keogh referred the following matter to the Community Services Committee.

*That the matter of signage for Frye Park Pavilion be referred to the Community Services Committee.*

#### **Comment from Cr Keogh**

Could City Officers explore what is common or best practice amongst community sporting clubs and use of club signs on LGA club sport buildings. While many sporting clubs may be also used and hired out for other functions, is it possible to still have signage on the building that is not obtrusive in any way when alternate events are held, and that it would not impede on the overall look and intention of the building?

*Cr Keogh's further comments have been forwarded under separate cover.*

#### **Officer Comment**

Clubs play an important role and assist to create happier, healthier and more connected communities.

Historically, some club signage requests have been permitted on a case-by-case basis at leased buildings as these clubs have exclusive use over the building and the facility is being utilised solely for the operations of the club. Club signage requests at hireable community facilities in recent times have not been permitted as direction is required from the City's revision of the Signage Style Guide. This guide is expected to be finalised at the end of 2024.

Consideration would also need to be given to permanent or removable signage, size, materials, messaging, restrictions and suitable locations. Additionally, the City should consider a policy position on the following:

- *Aesthetic Considerations:* City-owned facilities often have a specific architectural design or historical significance. Allowing multiple sporting club logos or signs may detract from the building's aesthetics and intended purpose.
- *Equity:* If the City permits signage at Frye Park Pavilion, the City would need to ensure that signage is permitted at all other hireable community facilities where clubs are based. Examples include but are not limited to: Bob Blackburn Pavilion (Dale Hockey Club), Piara Waters Pavilion (Piara Waters Cricket Club, Piara Waters Senior Football Club and Piara Waters Junior Football Club), Harrisdale Pavilion (Harrisdale ARKs and Harrisdale Hawks) and John Dunn Memorial Park (Kelmscott Baseball Club, Kelmscott Bulldogs Football Club and Kelmscott Junior Football Club). Additionally, the City may need to consider whether non-sporting community groups should also be recognised on signage.

- *Preventing Clutter:* Allowing too many logos or signs on City buildings may lead to visual clutter and make it challenging to distinguish between different clubs or events. This can create confusion for the public.
- *Future Flexibility:* The City may want to use its facilities for a variety of purposes over time. Not allowing permanent signage can provide flexibility for the buildings to be used for different events and functions without visual constraints. Additionally, clubs or community groups could relocate or cease to operate which may lead to redundant signage.
- *Legal and Liability Issues:* Allowing signage on City buildings could raise legal and liability concerns, such as disputes over signage placement, maintenance responsibilities, and potential accidents related to signage installation or removal.

Officers have contacted other local governments to discuss club signage at facilities. City of Canning and Shire of Serpentine Jarrahdale were the only local governments that confirmed that they had a policy for signage. Cities of Wanneroo and Mandurah have relevant management procedures. Cities of Joondalup, Mandurah and Swan assess and approve club signage requests through processes similar to City of Armadale's Unbudgeted Capital Works Request Process. Cities of Gosnells and Kalamunda both assess club signage requests on a case-by-case basis. A number of local governments advised that their clubs mostly operate out of leased clubhouses or club rooms, rather than hireable community facilities.

City of Kalamunda advised that Ray Owen Pavilion is a leased facility and the club signage that is present on the pavilion was approved many years ago.

The City's revised Signage Style Guide and the adoption of a Council Policy for Club signage on community buildings will be important in informing a consistent and well-balanced approach when reviewing requests for club signage at City facilities and particularly those that are hireable.

## **ATTACHMENTS**

There are no attachments for this report.

## **RECOMMEND**

**C39/12/23**

**That Council note the report.**

**Moved Cr J Keogh, seconded Cr K Busby**

**Opposed Cr Silver**

**MOTION CARRIED**

**(4/3)**



## **2.6 - RECOGNITION OF SPORTING OR COMMUNITY MEMBERS (REFERRAL MATTER)**

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At the Council meeting held on 10 October 2022, Cr Keogh referred the following matter to the Community Services Committee.

*That the matter of considering ways of recognising sporting or community members be referred to the Community Services Committee.*

### **Comment from Cr Keogh**

I would like the City to investigate appropriate ways to recognise community members of Armadale who have made significant sporting achievements. These kinds of achievements would be above and beyond what anyone would achieve at their local sporting club.

This could be done through perhaps a Sporting Hall of Fame, Museum display or Honour Board.

I would also like the City to investigate appropriate ways to recognise community members of Armadale who have made significant achievements in other fields such as music, art, acting, business, etc. Again, their achievement would have to be beyond what would be considered typical in the respective field.

I understand there are currently people who are recognised through having keys to the City or being Freemen of the City. Perhaps other avenues or ways of recognition could be explored in addition to these.

### **Officer Comment**

The City of Armadale has an array of recognition mechanisms in place for members of the community. These include:

#### **Conferring of Honours (EM5) and Management Practice**

Council's adopted Policy EM5 Conferring of Honours provides a framework for matters to consider when recognising individuals who have made an outstanding contribution to the City of Armadale by bestowing the honours of Freeman of the City, Freedom of Entry and Keys to the City of Armadale.

*"The City will consider bestowing the following prestigious honours noting that the bestowing of such honours carries with it no legal rights or privileges. "*

#### **Freeman of the City of Armadale**

*The Freeman of the City honour is to be granted to previously serving Councillors and Officers of the City and other individuals who are considered by Council to have made an outstanding, significant and meritorious contribution to the City of Armadale, Western Australia, Australia or world affairs.*

*Freedom of Entry to the City of Armadale*

*The Freedom of Entry to the City honour is to be granted to units of the Defence Forces which have a significant attachment to the City of Armadale, as determined by Council.*

*Key to the City of Armadale*

*The Key to the City honour is to be granted to individuals or groups who are considered by Council to have either:*

- (i) reached a high level of achievement and service in their chosen field, or*
- (ii) made an outstanding, significant and meritorious contribution to the City of Armadale, Western Australia, Australia or world affairs.*

*A confidential supporting statement/report is to be presented with any applications/nominations to Council via firstly the Mayor or Chief Executive Officer. To preserve the integrity of the process in awarding such prestigious honours, the related application, consideration and determination processes will at all times up until a final decision is made by Council, be conducted in a confidential manner meaning that when such matters are raised at committee or council meetings, that part of the committee/council meeting shall be closed to the public. Generally, the initial consideration given by Council will be to determine whether the nomination made is to be progressed for research and if that consideration is in the affirmative, then within the next three months the research shall be conducted and a subsequent report prepared for Council's consideration and determination. The nominee's acceptance of the honour is to be confirmed prior to its public announcement*

*Naming of Parks, Places and Buildings' Policy*

*Council's adopted policy Naming of Parks, Places and Buildings (D68/10/20) provides a framework for the naming or renaming of roads, parks, places and buildings owned or managed by the City.*

*A key objective of the policy is consistency and that proposed names for City facilities are in accordance with this Policy and Landgate's Policies and Standards for Geographic Naming in Western Australia.*

*Principles of the Policy:*

*Principles Proposed names for facilities developed and owned by the City or roads located within the City, shall be in accordance with this Policy and Landgate's Policies and Standards for Geographic Naming in Western Australia.*

*The following will be taken into consideration:*

- a) The locality within which the facility is situated (eg – Kelmscott Hall);*
- b) Any historical events associated with or near the site (eg – Martin's Cairn, Cole's Shaft);*
- c) Indigenous and cultural heritage relevant to the site (eg - Minnawarra Park, Migrant Park);*
- d) Marketing opportunities for the City (eg – Armadale Fitness and Aquatic Centre);*
- e) Pioneering families (family names only) (eg – Fancote Park);*
- f) Social or calendar events relevant to the place or building (eg – Kelmscott Agricultural Showgrounds);*
- g) Individuals who have contributed substantially to the community, including business owners and service providers (eg – Harold King Community Centre); and*

*h) Road name theme suitability of the proposed development and associated location.*

*A list will be updated / maintained by the City of names suitable for the naming of roads, parks, places and buildings.*

*Preference should be given to the application of names on this list.*

*Compilation of the list of names shall follow Landgate's Policies and Standards for Geographic Naming in Western Australia (as amended).*

*For the purposes of this policy a "Place" is a geographical location such as a town, locality or specific area.*

▪ *List of Possible Names*

*A list of possible names for roads, parks, places and buildings within the City shall be maintained/updated as required by the Executive Director Development Services. Such list may be broken up into localities and types of facilities proposed within that locality with appropriate names based on the criteria set out below listed under each locality and type of facility.*

*Other names may be deemed suitable for any part of the City. Names may be included on the list if they meet one or more of the criteria set out in the Policy. Members of the public can suggest names consistent with the criteria in this Policy for the City's consideration. All requests shall be made in writing to the City, including the name and contact details of the applicant and appropriate information in accordance with the requirements of this Policy to support the request. Names from this list will require preliminary validation via Landgate's 'Request Park/Reserve Name' and 'Request Road Name' online form.*

▪ *Policies and Standards for Geographic Naming in Western Australia*

*The suitability of a chosen name including those on the 'List of Possible Names' is to be assessed using Landgate's Policies and Standards for Geographic Naming in Western Australia (Landgate's Policies) or any document that supersedes this document, where it is applicable. In the event of conflict between this Policy and Landgate's Policies and Standards for Geographic Naming in Western Australia, then Landgate's Policies shall prevail.*

▪ *Selection of Names*

*The selection of names for roads, a park, place or building may be made from the list maintained by the City or suggested by the developer or City.*

▪ *Naming of Roads (including private roads)*

*Naming roads is an important part of the subdivision process where new roads are being created as part of a subdivision. Roads must be named in accordance with Landgate's Policies to obtain approval.*

▪ *Naming of Parks, Sporting Reserves and Places*

*In accordance with Landgate's Policies, the naming of all parks and reserves, regardless of size, require approval from Landgate and the Minister of Lands. The naming of Parks, Sporting Reserves and Places within the City of Armadale should relate to one of the following:*

- a) An event which historically occurred or occurs regularly on the site;*
- b) A geographical and/or environmental/landscape feature of the place;*
- c) A Nyoongar language name for the place;*
- d) Street or suburb on which the park/reserve is located;*
- e) A person who resided on the site who is of historical significance.*

▪ *Naming of Buildings*

*Naming of buildings on parks and sporting reserves (eg the club room/changerooms on Frye Park) shall preferably be named after an individual meeting the criteria set out in the following clause below.*

*Naming of stand-alone buildings shall preferably be named after the suburb within which they are located (ie Karragullen Hall) although in larger buildings with multiple rooms particular rooms (ie the Kim Fletcher Gallery) or associated outdoor areas may be named after individuals and should be named in accordance with Landgate's Policies, and may honour living community members who have contributed towards the establishment of the particular feature or towards the community in general as per Landgate's Policies.*

▪ *Criteria for Assessment of New Proposed Name (City asset)*

*A request to name a City asset after a person shall be in accordance with Landgate's Policies and should be assessed against the following criteria:*

- a) Whether the person being honoured has been instrumental in the development of the City asset or contributed in a significant way to the City asset or the City.*
- b) The views of the community with respect to honouring the person or event after which the City asset is proposed to be named.*
- c) The length of the residency of the person proposed. For the purposes of guidance, residency of twenty (20) years or more in a relevant location and/or area is likely to be favourably looked upon.*
- d) The contribution made by the person to the local community through education, representation on Council/State Government, voluntary input, association with a local group, sporting or service club or through business development or the like. A significant contribution could include:*
  - (i) Ten (10) or more years association or a significant contribution to a local community or sporting group, such as Scouts, Apex, Rotary, Chamber of Commerce, School P & C, business owners and business associations etc.*
  - (ii) Actions by an individual to protect, restore, enhance, or maintain an area that produces substantial long-term improvements for the community or area.*
  - (iii) Evidence of works undertaken being of a pioneering nature for the benefit of the community.*
  - (iv) Contributors to the community or environment.*

*All requests to name a City asset in acknowledgement of events of historical, environmental or cultural significance or a collective community action shall be in accordance with Landgate's Policies and shall be assessed against the following criteria:*

- a) Date and details of the event or activities of historical or environmental significance.*
- b) Historical and/or media records of the event.*
- c) Evidence of community involvement and/or community significance and spirit, if relevant.*

▪ *Renaming of Parks, Places and Buildings*

*Names chosen for parks and reserves are expected to be enduring and renaming is discouraged.*

*If renaming is proposed because of exceptional circumstance, the following general guidelines will apply:*

- a) Evidence of substantial community support for a change of name to be provided by the party making the renaming request; and*
- b) The relevance and history of the existing name.*
- c) Criteria set out in the clause above.*

▪ *Community Consultation*

*Community consultation may be undertaken regarding the assignment or change of name of a public place/reserve prior to final approval.*

*In newly developing urban areas (ie areas that do not have a longstanding residential population) or where a small park or reserve is involved, community consultation prior to the assignment of a name to a new park or facility will not generally be considered necessary.*

*Community consultation will not generally be required when naming a park or reserve listing a name the park or reserve is commonly referred to as, however the park or reserve has not been formerly named.*

▪ *Approval Process*

*Prior to a name being formally applied to a particular road, park, place or building, elected members will be advised by memorandum of the proposal and given at least seven (7) days to advise of any objections / support or comments.*

*The memorandum may include alternative naming options.*

*Naming or re-naming a road, park, place or building will generally only require a resolution of Council where an elected member raises an objection to the use of a name on the list in a particular instance. The City will then submit the proposal to Landgate (Geographical Names Committee) for approval of any name for a road, park, place or facility.*

#### Australia Day - Community Citizen of the Year Award

Each year, the Community Citizen of the Year Awards gives local governments around the State the opportunity to acknowledge the contribution and celebrate community engagement of people within the community.

Coordinated by the Mayor's Office the award categories include:

- Community Citizen of the Year
- Young Community Citizen of the Year
- Senior Community Citizen of the Year
- Active Citizenship (Group or Event)

Presentation of these awards takes place at the City's Citizenship ceremony on Australia Day.

#### Mayor's Award

A relatively new initiative is the Mayor's Awards. These awards are presented to "Community Heroes" intermittently and are at the Mayor's discretion. The Community Hero award acknowledges the extraordinary effort of volunteers for the City who willingly give up their time to give back to their communities.

A small morning tea is organised in honour of the recipient where a certificate is presented and the Mayor makes a short speech.

#### Armadale Volunteer Services

Through Armadale Volunteer Services, the City also recognises all volunteers in all matters of disciplines biannually; during National Volunteer Week (May) and Thank a Volunteer Day (December).

#### Financial Assistance Policy

Through the City's Financial Assistance Policy (13/5/23) individuals are recognised with the City providing:

#### Sporting, Recreation and Development Donations

Sporting, Recreation and Development donations can be made to individuals who have been selected to represent the State or Nation in an interstate or overseas competition in a sport, recreational, educational or arts activity.

Donation caps are based on the location of the competition or activity:

- (a) Attendance within WA up to \$150
- (b) Attendance Interstate up to \$250
- (c) Attendance Overseas up to \$350

#### Scholar Awards

Each year the City invites each secondary school located in the City to nominate a Year 10 student to receive a \$300 'Scholar Award' to assist with the cost of school fees and books as the student prepares to enter Year 11.

Scholar Award eligibility criteria – student

- (a) The Scholar Awards are only for Year 10 students proceeding to Year 11.
- (b) The student must be a resident of the City of Armadale.
- (c) To be eligible to receive the Scholar Award, the candidate's name will be forwarded to the City of Armadale.



- (d) Schools may nominate students for the Scholar Award based on the following reasons:
- The student is striving to achieve excellence in their schoolwork
  - The student is in good standing with the school - adhering to school rules, satisfactory academic results, has a positive influence on peers and contributes to school culture
  - The financial circumstances of the student's family are challenging.

#### Minnawarra Art Awards

As the centre piece of the Armadale Arts Festival, the Minnawarra Art Awards offers an exciting public program annually in May with a total prize pool of \$25,000. The awards showcase some of Western Australia's best artists, a number of which are local to the Armadale district.

#### Outside the Frame

Annually in August the City's Outside the Frame awards celebrate art students in years 11 and 12.

#### Switched on Business Awards

While the City does not host its own business awards the "Switch Your Thinking" sustainability initiative run through the City of Armadale, City of Gosnells and the Shire of Serpentine Jarrahdale biannually runs the "Switched on Business" awards.

These awards are run in May and November. Local Governments that partner with Switch Your Thinking are entitled to nominate businesses for these awards.

The prime objective of these awards is to recognise small to medium businesses that operate sustainably and reduce greenhouse gas emissions.

This award's prominence is increasing throughout local businesses and includes a small event held at the winning premise. Recipients also receive a certificate, morning tea and paid promotion afterwards. Previous recipients include Seadragonz Swim School in Forrestdale.

#### Personal Memorials in Public Open Spaces

Officers have drafted a new policy "Personal Memorials in Public Open Spaces." This Policy is yet to be endorsed by Council but will provide guidance for commemorating deceased loved ones in public reserves and park in the City.

#### External Opportunities:

There are many awards that recognise outstanding local residents and are designed for the community to make nominations. To name a few:

#### *Australian Honours and Awards*

The Australian Honours and Awards system recognises the outstanding service and contributions of Australians. Announcements are made in January (Australia Day Honours) and June (Queen's Birthday Honours). These honours and awards systems include:

- The Order of Australia
- Meritorious Awards
- Military Awards
- Australian Bravery Decorations



*Volunteering WA Awards*

Presented by Volunteering WA these awards recognise and celebrate the outstanding contribution of Western Australian volunteers, volunteer involving organisations, corporate volunteering programs, and volunteer managers.

*Burt Volunteer Awards*

These awards are run by the local member for Burt and categories include; Community Services, Multicultural, Youth, Environment, Sporting and Disability services.

Other Local Government Areas

Officers have contacted other local governments and current City recognition mechanisms are very similar. Additional methods of recognition have also been identified as part of this process and include:

- Awards and honour boards
- Walk of fames
- Community forests
- Mayoral Christmas events

Other Local Governments initiatives include:

- Letter from the Mayor recognising contribution to the City
- Monthly “Local Legend” award. Certificate awarded monthly at Council meeting and media release. Recipient automatically entered into the Australia Day Community Citizen of the year awards.
- Walks of fame – recipients names included on pavers on walks in central areas or significant figurines.
- Civic functions which recognise various specialist groups that are by invitation only.

Occasionally people do not want official recognition for their efforts. For example, it is quite common for the City’s History and Heritage team to have residents selected for an “oral history” interview that later de-select themselves, feeling their contributions are unworthy of the spotlight, or they “do not want a fuss”. While this is unfortunate and their valuable contributions to the City are forgotten over time it is at the recipients request and should not be overlooked. Bearing this in mind, it is imperative to consult with the recipient or their families prior to commencing work on recognizing these valued community members.

Current endorsed methods of recognition have been tailored specifically to the context of the City of Armadale community and are within the City’s operational and budget capabilities. More significant recognition can be considered on a case-by-case basis, project by project basis.

**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

**C40/12/23**

**That Council note the report.**

**Moved Cr J Keogh  
MOTION CARRIED**

**(7/0)**

***COUNCILLORS' ITEMS***

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Nil

***EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT 8:52PM**

COMMUNITY SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
5 DECEMBER 2023		
ATT NO.	SUBJECT	
<b>1.1 ANIMAL MANAGEMENT FACILITY REFURBISHMENT</b>		
1.1.1	Animal Management Facility - Project Mandate	
1.1.2	Animal Management Facility - Budget Estimate Cost Sheet	

*The above attachments can be accessed from the Minutes of the Community Services Committee meeting of 5 December available on the City's website*

# CITY OF ARMADALE

## MINUTES

OF CORPORATE SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY,  
12 DECEMBER 2023 AT 7.00PM.

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**PRESENT:**

Cr S J Mosey (Chair)  
Cr S Peter JP (Deputy Chair)  
Cr M J Hancock  
Cr J Joy  
Cr L Sargeson  
Cr G J Smith  
Cr S S Virk

**APOLOGIES:**

Nil.

**OBSERVERS:**

Cr S Stoneham  
Cr R Butterfield  
Cr J Keogh

**IN ATTENDANCE:**

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr A Beales	A/Executive Director Development Services
Mr M Andrews	Executive Director Technical Services
Ms S van Aswegen	Executive Director Community Services ( <i>Teams</i> )
Mr M Hnatojko	Executive Manager Corporate Services
Mr R Sklarski	Project Manager Contribution Arrangements
Mr C Halpin	Manager Recreation Services
Mrs A Owen-Brown	Executive Assistant Corporate Services

**PUBLIC:**

Nil.

*“For details of Councillor Membership on this Committee, please refer to the City’s website  
– [www.armadale.wa.gov.au/mayor-councillors-and-wards](http://www.armadale.wa.gov.au/mayor-councillors-and-wards).”*

**DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as there were no members of the public present.

**DECLARATION OF MEMBERS' INTERESTS**

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Nil.

**QUESTION TIME**

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Nil.

**DEPUTATION**

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Nil.

**CONFIRMATION OF MINUTES**

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**RECOMMEND**

**Minutes of the Corporate Services Committee Meeting held on 21 November 2023 be confirmed.**

**Moved Cr S Peter**

**MOTION CARRIED**

**(7/0)**

**ITEMS REFERRED FROM INFORMATION BULLETIN**

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**Items in Issue No.14****Progress Report**

Progress Report on Contingency, Operational & Strategic Projects

**Outstanding Matters & Information Items**

Report on Outstanding Matters – Corporate Services Committee

**Economic Development**

Tourism & Visitor Centre Report

**Report of the Common Seal**

Nil.

*Committee noted the information and no further items were raised for discussion and/or further report purposes.*

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12 DECEMBER 2023

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**1.1 - LIST OF ACCOUNTS PAID - OCTOBER 2023**

WARD : ALL  
 FILE No. : M/669/23  
 DATE : 4 October 2023  
 REF : MH  
 RESPONSIBLE : Executive Director  
 MANAGER : Corporate Services

**In Brief:**

- The report presents, pursuant to Regulation 13(1), (2) and (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 October to 31 October 2023 as well as the credit card and fuel card statements for the month ending 15 October 2023.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.



**Legal Implications**

Section 6.10 (d) of the *Local Government Act 1995* refers, ie.

**6.10 Financial management regulations**

*Regulations may provide for —*

- (d) *the general management of, and the authorisation of payments out of —*
  - (i) *the municipal fund; and*
  - (ii) *the trust fund, of a local government.*

Regulation 13(1), (2) & (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing -*
  - (a) *for each account which requires council authorization in that month —*
    - (i) *the payee's name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;*
  - and*
  - (b) *the date of the meeting of the Council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
  - (a) *presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**13A Payments by employees via purchasing cards**

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the payment*
- (2) *A list prepared under subregulation (1) is to be —*
  - (a) *presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Consultation**

Nil.

**BACKGROUND**

Pursuant to Section 5.42 of the *Local Government Act 1995 (Delegation of some powers and duties to CEO)*, Council has resolved to delegate to the CEO (*Delegation Payment from Municipal and Trust Funds refers*) the exercise of its powers to make payments from the municipal and trust funds.

**COMMENT**

The List of Accounts paid for the period 1 October to 31 October 2023 is presented as an attachment to this report as well as the credit card statements for October 2023 and the monthly fuel card statements for the period ended 15 October 2023.

**ATTACHMENTS**

1. [↓](#) Monthly Cheque and Credit Card Report - October 2023
2. Monthly Fuel Card Transactions - Period Ending 15th October 2023

**RECOMMEND**

CS53/12/23

**That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:**

**Municipal Fund**

**Accounts paid totaling \$18,845,792.13 on cheque numbers 254 to 268, transactions 13429 to 14478 and Payrolls dated 1 October, 15 October and 29 October 2023.**

**Credit Cards**

**Accounts paid totalling \$5,786.72 for the period ended 31 October 2023.**

**Fuel Cards**

**Accounts paid totalling \$4,448.72 for the month ended 15 October 2023.**

**Moved Cr S Peter**

**MOTION CARRIED**

**(7/0)**

**\*\*1.2 - STATEMENT OF FINANCIAL ACTIVITY - OCTOBER 2023**

WARD : ALL  
 FILE No. : M/670/23  
 DATE : 4 October 2023  
 REF : MH  
 RESPONSIBLE : Executive Director  
 MANAGER : Corporate Services

**In Brief:**

- This report presents the City's Monthly Financial Report for the fourth (4) month period ended 31 October 2023.
- This report recommends accepting the Financial Report for the fourth (4) month period ended 31 October 2023, noting there are reportable actual to budget material variances for the period and that the opening balances for this report are preliminary with the final end of year position in the process of being audited by KPMG/OAG which is expected mid December.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

**Legal Implications**

*Local Government Act 1995 – Part 6 – Division 3 – Reporting on Activities and Finance  
Local Government (Financial Management) Regulations – Part 4 – Financial Reports.*

*Local Government Act 1995 – s.6.11 Reserve accounts*

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) Subject to subsection (3), before a local government —*
  - (a) changes\* the purpose of a reserve account; or*
  - (b) uses\* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*

*\* Absolute majority required.*
- (3) A local government is not required to give local public notice under subsection (2) -*
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
  - (b) in such other circumstances as are prescribed.*
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

The Statement of Financial Activity, as presented, refers and explains.

**Consultation**

Nil.

**BACKGROUND**

A local government is required to prepare a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget for that month. The details in the statement are those as prescribed and the statement is to be reported to Council.

**COMMENTS**

Presented as an attachment this month, is the third monthly financial statement (presented in nature and type format) prepared from information posted in the OneCouncil system.

For the purposes of reporting other material variances from the Statement of Financial Activity, the following indicators, as resolved by Council, have been applied.

### **Revenue**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

### **Expense**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

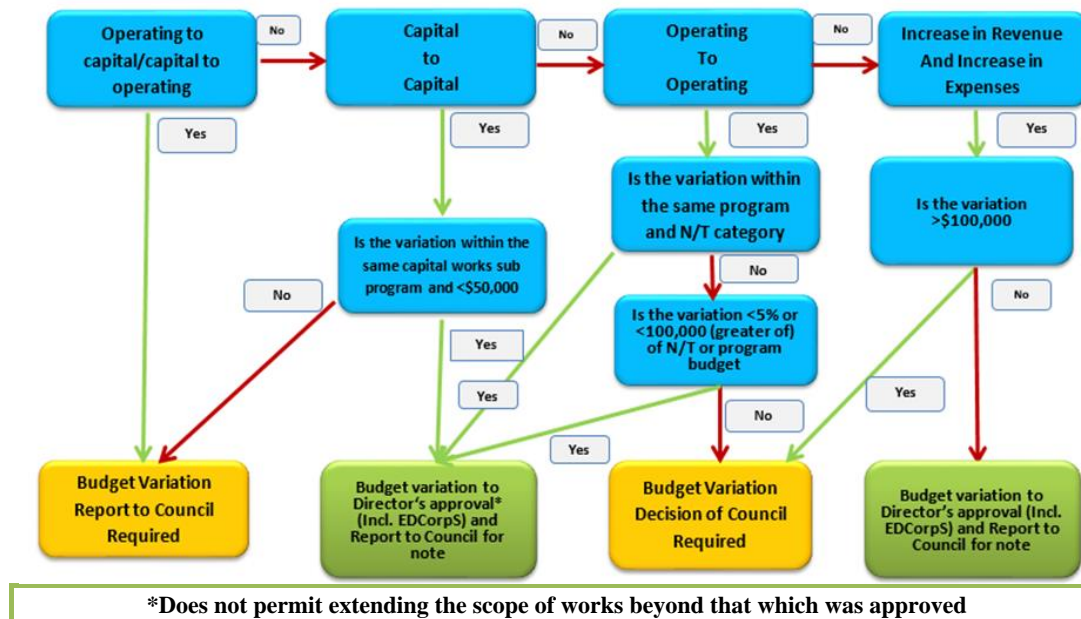
1. **Period Variation**  
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. **Primary Reason**  
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. **Budget Impact**  
Forecasts the likely dollar impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

At the 26 June 2023 Ordinary Meeting, Council adopted the Budget Variations Process Map which increased the Capital variation from \$40,000 to \$50,000 and the Operating to Operating from \$80,000 to \$100,000 to align with the adopted material variation threshold. Budget variations are presented to Council for authorisation by 'Absolute Majority' in circumstances where a forecast variation requires a movement from:

- Operating to Capital.
- Capital to Capital over \$50,000.
- Capital to Operating.
- Operating to Operating for amounts greater than 5% or \$100,000 (whichever is greater).



### Budget Variation Process Map



### DETAILS

Presented as an attachment is the Monthly Statement of Financial Activity for the fourth (4) month period ended 31 October 2023. The Monthly Statements are based on the model statements provided to the sector, which have been developed by Moore Australia, in conjunction with the Department of Local Government, Sport and Cultural Industries.

The opening balances presented for July are preliminary as the end of year accounts are in the final stages of being audited by KPMG/OAG. The audit sign off is expected in mid December.

#### Capital Carry Forward Program Update

Included in the monthly report as an attachment is the status of the capital carry forward program as at the end of October 2023.

#### Rates Debtors

Included below is the summary table which signifies the number of properties that currently do not have a payment arrangement in place.

At the start of this financial year there were 1670 new properties which had moved into the one year category for the first time. At the end of October over half of them have been removed from the list. Now that the Authority upgrade has been completed there will be even more focus on the collection of the debtors in the table below.

Officers continue to pursue the longer-term rates debts two years and three years plus, of which there are now 562 properties requiring resolution.

Oct-23		Non Pensioner							
		One Year		Two Years		Three + Years		TOTAL	
		#	\$	#	\$	#	\$	#	\$
ALL	Year One	819	1,182,444	232	521,993	330	746,742	1,381	2,451,179
ALL	Year Two				287,919		702,425		990,344
ALL	Year Three						1,161,042		1,161,042
TOTAL		819	1,182,444	232	809,912	330	2,610,209	1,381	4,602,565

**Change from last month**      -203    -\$288,482      -8    -\$34,693      -16    -\$49,191      -227    -\$372,366

**YTD Change**                      -851    -\$1,097,601      -50    -\$182,700      -16    -\$49,191      -917    -\$1,329,492

### Sundry Debtors

The total of Sundry Debtors 120+days is \$0.91M of which:

- \$672k is with Fines Enforcement Registry for collection;
- \$103k relate to Waste commercial customers which is likely to be collected;
- A further \$75k relate to Planning and Building debtors; and
- A number of community organisations make up the balance. The 60 day total has reduced from \$668k to \$41k during October.

### ATTACHMENTS

1. Monthly Financial Report - October 2023
2. Carry Forward Balances for the Monthly Financial Statements - October 2023

### RECOMMEND

CS54/12/23

### That Council:

1. Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the fourth (4) month period ended 31 October 2023.
2. Note that there are reportable actual to budget material variances for the period and this report is preliminary only for the end of October 2023.

### ABSOLUTE MAJORITY RESOLUTION REQUIRED

Moved Cr S S Virk

**MOTION CARRIED**

(7/0)

### MEETING CLOSED TO PUBLIC

Cr Mosey moved that the meeting be closed to members of the public and the Committee consider *Item 2.1 Tender 27/23 – Jull Street Mall Landscape and Lighting Upgrade Works* as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person.

The meeting was closed at 7.06pm.



**2.1 - TENDER 27/23 - JULL STREET MALL LANDSCAPE AND LIGHTING  
UPGRADE WORKS**

WARD : MINNAWARRA  
FILE No. : M/664/23  
DATE : 15 November 2023  
REF : JA/GK  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

**In Brief:**

- Tender 27/23 was recently advertised for Jull Street Mall Landscape and Lighting Upgrade Works.
- One (1) compliant submission was received by the specified closing time and evaluated against compliance and qualitative criteria.
- This report recommends that Council, in regard to Tender 27/23 for Jull Street Mall Landscape and Lighting Upgrade Works adopt the recommendation detailed within the Confidential Attachment.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

### **Strategic Implications**

The subject of this report has impact on the following objectives of the Strategic Community Plan 2020-2030:

- 2.2 Attractive, inclusive and functional public places
- 2.2.4 Develop, improve and maintain quality parks, playgrounds and public open spaces throughout the City.
- 2.3 Functional, inclusive and sustainable infrastructure
- 2.3.2 Ensure that the City's Asset Management Strategy contributes to the provision of functional and affordable infrastructure that is sustainable for current and future generations.

### **Legal Implications**

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services.

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services.

### **Budget/Financial Implications**

The budget and financial implications of adopting the recommendation are detailed within the Confidential Attachment.

### **Consultation**

- Intra Directorate.

## **BACKGROUND**

Tender 27/23 for Jull Street Mall Landscape and Lighting Upgrade Works was advertised in the 14 October 2023 edition of the West Australian newspaper, on the City's e-Tendering portal Vendor Panel and in a notice which was displayed on the Administration Centre, Armadale, Kelmscott and Seville Grove Library's public notice boards.

The advertisement process was administered by the City's Procurement team. All communications and applicable addendums were reviewed and released by the Procurement Team.

Tender 27/23 closed on 6 November 2023 at 2pm. Procurement staff were present at the tender close and all applicable details were captured in the tender register immediately as per Regulation 16(3) of the *Local Government (Functions and General) Regulations 1996*.

## DETAILS OF PROPOSAL

The Request for Tender sought a suitably qualified landscape and electrical contractor to provide landscape and lighting upgrades in the Jull Street Mall

Tenders were received from:

	<b>Respondent's Name</b>
1.	Horizonwest
2.	Stiles Electrical

One (1) non-conforming tender was received and was not assessed on the basis they did not satisfactorily meet the compliance criteria.

No tenders were received after the close of deadline.

One (1) tender was assessed against the compliance criteria and was found to be conforming.

The tenders were then assessed against the following Qualitative Criteria:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	30%
Key Personnel Skills and Resources	20%
Methodology and Program Deliver	40%
Sustainable Impacts	10%

Upon completion of the evaluation, final scores and pricing were entered into the Evaluation Matrix as shown in the Confidential Attachment, where a final analysis took place to determine the most suitable Tenderer.

## CONCLUSION

Tender 27/23 for Jull Street Mall Landscape and Lighting Upgrade Works was recently advertised with one (1) tender being received and assessed by an evaluation panel against compliance and qualitative criteria.

As financial considerations associated with the award of the tender necessitate the report being given confidential consideration, the full recommendation is contained within the confidential evaluation report provided in the Confidential Attachment.

## **ATTACHMENTS**

1. Evaluation and Recommendation Report - Tender 27/23 - Jull Street Mall Landscape and Lighting Upgrade Works - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as the matter relates to a contract entered into or which may be entered into by the City of Armadale*

## **RECOMMEND**

CS55/12/23

**That Council, in regard to Tender 27/23 for Jull Street Mall Landscape and Lighting Upgrade Works, adopt the recommendation within the Confidential Attachment.**

**Moved Cr S Peter**

**MOTION CARRIED**

**(7/0)**

## **MEETING OPENED TO PUBLIC**

Cr Hancock moved that the meeting be opened to members of the public.

The meeting was opened at 7.11pm.

**\*\*1.3 - YEAR END FINANCIAL POSITION - 30 JUNE 2023**

WARD : ALL

FILE No. : M/700/23

DATE : 30 November 2023

REF : MH/AO/KY

RESPONSIBLE : Executive Director  
MANAGER Corporate Services

**In Brief:**

- This report presents the year-end financial position for the financial year ending 30 June 2023, contrasted with the estimated position carried forward into the FY23/24 Annual Budget.
- The closing surplus, indicated by the Net Current Asset position is \$13,135,000. After allowing for project carried forwards, project prior year funding, advance payment of Financial Assistance Grant, and the previous allocations from FY21 and FY22, the remaining available surplus for FY23 is **\$748,000**.
- Recommend that the adopted FY23/24 Annual Budget be amended to record the budget surplus.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications****4.3 Financial Sustainability**

- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

**Legal Implications***Local Government Act 1995***6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure—  
(b) is authorised in advance by resolution\*

\* Absolute majority required.

*Local Government (Financial Management) Regulations 1996***30. Previous financial year figures to be shown for comparison**

- (1) In the annual budget—  
(a) the income statement for the previous financial year; and  
[(b) deleted]  
(c) the rate setting statement for the previous financial year; and  
(d) the information referred to in regulation 27(g), 27(i)(i), 27(j), 27(k)(i), 27(k)(ii) and 29(f) for the previous financial year, are to be prepared in a manner that clearly compares the estimates in the annual budget in respect of each statement or piece of information, as the case requires, with the equivalent financial results at 30 June of the previous financial year (**comparative figures**).
- (2) If at the time of preparation of the annual budget a financial result referred to in subregulation (1) is not known, an estimate of that result may, if it is disclosed as an estimate, be included in the annual budget.

**31. Net current assets at start of financial year to be shown**

- (1) The annual budget is to include the net current assets carried forward from the previous financial year.
- (2) If at the time of preparation of the annual budget the net current assets is not known, an estimate of that figure may, if it is disclosed as an estimate, be included in the annual budget.

***Australian Accounting Standard (AASB)******AASB 1059 – Service Concession Arrangements.***

*An arrangement whereby a government or other public sector body contracts with a private operator to develop (or upgrade), operate and maintain the grantor's infrastructure assets such as roads, bridges, tunnels, airports, energy distribution networks, prisons or hospitals.*

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

The Report Recommendation proposes amendments to the adopted 2023/24 Annual Budget (FY24) as a consequence of having confirmed the year end result for the 2022/23 financial year (FY23).

The closing surplus, represented by the Net Current Asset position is \$13,135,156. After allowing for carried forward funds for projects, the advanced payment of the Federal Assistance Grant (FAG), the previous allocations from FY21 and FY22 and municipal funds utilized on library book purchases in advance of the Piara Waters Library commissioning, the remaining available surplus for Council's discretion is **\$748,000**.

Closing Surplus (Net Current Asset Position)	<b>\$13,135,000</b>
<i>Less:</i>	
1. Projects Carry Forwards into the FY24 Budget	-\$4,964,000
2. Financial Assistance Grant, Paid in Advance	-\$4,431,000
3. FY21 Allocated to Projects	-\$500,000
4. FY22 Allocated to Programs/Projects	-\$2,782,000
<i>Plus Projects in Progress:</i>	
5. Prior Year Library Books Paid by Muni in FY22	\$250,000
 <b>Year End Surplus</b>	 <b>\$748,000</b>

**Consultation**

- Executive Leadership Team (ELT)
- Organisational Management Team (OMT).

**BACKGROUND**

The audit of the 2022/23 Financial Statements is nearing completion, with sign off by the Office of the Auditor General expected around mid to late December. This enables the declaration of the end of year position (surplus) for the year, as no further changes to the annual financial statements are anticipated that would have a material impact.



The following matters previously considered by Council are relevant for this report:

### **1. Projects Carried Forward Items**

The programs and projects carried forward were considered subsequent to the formulation of the Annual Budget for 2023/24 and were adopted by Council on 28 August (CS35/8/23).

Carry Forward budgets of \$4.9M from the 2022/23 budget estimate comprised of:

Infrastructure Capital Projects	\$ 1,881,780
Operational Programs & Projects	\$ 1,325,370
Project Planning	\$ 529,850
Environmental Projects	\$ 851,380
Community Projects	\$ 213,540
Property, Plant and Equipment	\$ 163,020
<b>TOTAL</b>	<b><u>\$ 4,964,940</u></b>

### **2. FY24 FAG paid in advance**

Embedded in the closing surplus is an advance payment of the FY24 Financial Assistance Grant (FAG) General Purpose and Local Roads paid by the Commonwealth Government of \$4,431,000. This was incorporated in the Annual Budget and is deducted from the closing surplus when calculating the final budget surplus available for Council discretion. The Budget report submitted to Council on 24 July refers (CEO4/7/23).

### **3. FY21 Surplus Allocated to Projects**

Council resolved (CEO1/11/22) to allocate \$500,000 from the FY21 surplus as contingency for State Government grant funding for the Roleystone Karragullen Volunteer Bushfire Brigade Station.

### **4. FY22 Surplus Allocated to FY24 Programs/Projects**

The FY22 surplus of \$3,202,000 was allocated during 2023 through the following items:

Council resolved (CS12/4/23) *Review of the 2022/23 Annual Budget* to utilise \$0.4M of the unallocated surplus to fund the amended program and projects identified in the budget review report.

Subsequently, the FY24 budget adopted by the Council in July this year allocated the remaining funds of \$2.8M to:

- reserve transfers for Kelmscott Public Realm and Trails Network, each \$0.5M; and
- the remainder to fund the proposals submitted to the budget.

The Budget report to Council on 24 July refers (CEO4/7/23).

**5. Projects in Progress – Prior Year Library Books Paid by Muni in FY22**

During FY22, the first purchase of library books for the Piara Waters Library was made and funded by municipal funds prior to the project commencing. The municipal funding spent (\$250,000) is effectively recovered from the loan funding source in FY24, following the commencement of the project.

**ANALYSIS**

The variance to the amended budget is made up of a combination of increases or decreases to the operating budget along with the finalisation of asset capitalisations and changes to accounting treatments. A brief overview follows.

		2023 Adopted Budget \$	2023 Revised Budget \$	2023 Actuals \$	2023 Variances \$
<b>Net Current Assets at Start of Financial Year (FY22 b/fwd)</b>		3,219,643	10,443,531	15,369,240	4,925,709
<b>Operating Activities</b>					
Revenue from Rates and Operating Activities	a	122,894,930	126,383,264	126,503,784	120,520
Expenditure from Operating Activities	b	(131,871,000)	(134,769,163)	(126,433,024)	8,336,139
Net Operating Result including Non Cash Items		(8,976,070)	(8,385,899)	70,760	8,456,659
Less: Non-Cash Amounts Excluded from Operating Activities	c	28,192,400	28,192,400	24,552,478	(3,639,922)
<b>Amount Attributable to Operating Activities</b>		19,216,330	19,806,501	24,623,238	4,816,737
<b>Investing Activities</b>					
Capital Investment, Gifted Assets, Dev Contr. & Grants	d	(14,755,500)	(35,054,869)	(8,724,203)	26,330,666
<b>Financial Activities</b>					
Net Reserve Trfs, New Borrowings & Loan Repayments	e	(7,680,473)	4,893,497	(18,133,119)	(23,026,616)
<b>Net Current Assets at End of Financial Year (FY23 c/fwd)</b>		0	88,660	13,135,156	13,046,496
<b>Determination of the Surplus</b>					
<b>Net Current Assets at End of Financial year (FY23)</b>				13,135,156	
Less:					
(i) Projects Carried Forward (Aug 23 Report to Council)				(4,924,000)	
(ii) FY24 Financial Assistance Grant Paid in Advance in FY23				(4,431,000)	
(iii) FY21 Allocation to Projects				(500,000)	
(iv) FY22 Allocation to Projects and Programs				(2,782,000)	
(v) Library Books Paid for by Muni Funds FY22				250,000	
				<b>748,156</b>	

**Notes:**

- a. Higher Operating Revenues were achieved in interest earnings due to interest rate increases. The City also received an advanced receipt of the Financial Assistance Grant in FY22/23, which had the effect of increasing grant revenues for FY23.
- b. Lower Operating Expenditures overall resulted from lower operational costs in Waste Services (less commercial tipping), lower DCP expenditure, lower employee costs due to vacancies and some savings in operational budgets.
- c. Item C facilitates accounting adjustments to the Rate Setting Statement to account for non-cash items such as depreciation, profit and loss on disposals of assets and changes in contractor liabilities (typically DCP's). These changes do not impact the budget surplus position, but they need to be accounted for when determining the surplus.
- d. Investing activities reflect the City's capital investment program. In FY23, a high capital investment program coupled with supply issues resulted in a number of projects remaining in progress, and in some cases leading to extension to completion dates. In conjunction, grant funding which matches the delivery program was also affected. Refer CS35/8/23, 23 August 2023.
- e. Financing activities refer to reserve transfers (both in and out), new borrowings and repayments of the loans. Similar to the above, reserve transfers and borrowings mirror the Capital Investment program delivery, hence the variation to budget. In most cases, projects have been carried forward with associated funding. Refer CS35/8/23, 23 August 2023.

**Application of the Year-End Surplus**

This report advises of a year-end surplus available for Council's discretion of **\$748,000**.

Previously the Council has set aside funds in the Future Projects Reserve if a budget surplus has resulted. This has built the Future Projects reserve fund over time to build capacity to deliver strategic projects such as City Centre Investment projects. More recently, surplus funds were set aside in the Future Projects reserve as contingency for funding and cost escalation uncertainties.

This report recommends that Council notes the FY23 surplus and considers the allocation of funds to the Jull Street Mall landscape and lighting upgrade project, the subject of a separate report to this Committee.

**OPTIONS**

The budget surplus is a 'one off' and so should not be allocated to any proposal that has a recurrent (year-on-year) impact. So, Council has the following options:

1. Amend the FY24 budget to establish (record) the surplus and determine the allocation of funds at a future date. This is achievable by simply amending the FY24 budget to account for the surplus in the Net Current Asset Position.
2. Amend the FY24 budget and transfer the surplus funds, to the Future Projects Reserve Fund for a future allocation.
3. Allocate the funds to the Jull Street Mall landscape and lighting upgrade project. Procedurally, this report recommendation will need to be considered after the confidential report on the Jull Street Mall landscape and lighting upgrade project.

***Option 3 is recommended.***

**CONCLUSION**

It is proposed that the adopted 2023/24 Annual Budget be amended as per the following report recommendation.

**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

CS56/12/23

**That Council:**

1. Note the report of the year end position (subject to final audit) and the resulting surplus of \$748,000.
2. Pursuant to section 6.8 of the *Local Government Act 1995*, amend\* the adopted 2023/24 Annual Budget as follows:

**a) the net current asset position brought forward to provision for:**

Closing Surplus (Net Current Asset Position)	<b>\$13,135,156</b>
--	---------------------

*Less:*

- |   |              |
|---|--------------|
| 1. Projects Carry Forwards into the FY24 Budget | -\$4,964,000 |
| 2. Financial Assistance Grant, Paid in Advance  | -\$4,431,000 |
| 3. FY21 Allocated to Projects                   | -\$500,000   |
| 4. FY22 Allocated to Programs/Projects          | -\$2,782,000 |

*Plus Projects in Progress:*

- |  |           |
|--|-----------|
| 5. Prior Year Library Books Paid by Muni in FY22 | \$250,000 |
|--|-----------|

<b>Year End Surplus</b>	<b>\$748,000</b>
-------------------------	------------------

**b) Increase the project budget for the Jull Street Mall landscape and lighting upgrade project by \$730,000, from \$1,230,000 to \$1,960,000**

3. Note that the remaining balance of \$18,000 will be considered as part of the FY24 Budget Review.

**ABSOLUTE MAJORITY RESOLUTION REQUIRED**

Moved Cr M J Hancock  
MOTION CARRIED

(7/0)

## MEETING CLOSED TO PUBLIC

Cr Hancock moved that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person.

The meeting was closed at 7.14pm.

### **2.2 - RFQ 36/23 - VERGE COLLECTION SERVICES**

WARD : ALL

FILE No. :

DATE : 4 December 2023

REF : GK

RESPONSIBLE MANAGER : Executive Director  
Technical Services

#### **In Brief:**

- RFQ 36/23 was recently advertised for the City's Verge Collection Services.
- One (1) compliant submission was received by the specified closing time and was evaluated against compliance and qualitative criteria.
- The report recommends that in regard to RFQ 36/23 for Verge Collection Services Council adopts the recommendation detailed within Confidential Attachment 2.

#### **Tabled Items**

Nil.

#### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

- 2.3.3 Assets are to be effectively maintained in order to meet service levels throughout their life cycle;
- 2.3.5 The City maintains its operational infrastructure to the most cost-effective manner to sustain service delivery;
- 4.1.2 Develop and maintain a comprehensive suite of strategies and plans to guide the City's delivery of infrastructure and services to the community.

### **Legal Implications**

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Part 4, Division 2, *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services.

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services.

### **Consultation**

- Intra Directorate

### **BACKGROUND**

The City issued a Request for Quotation for Verge Collection Services through the WALGA Preferred Supplier Panel for Waste Collection PSP007-006 utilising the City's e-Tendering portal Vendor Panel on Friday, 13 October 2023.

RFQ 36/23 closed at 2:00pm on 30 October 2023.

## DETAILS OF PROPOSAL

The Scope of Works requires a suitably experienced and qualified Waste Collection Contractor to provide quality Bulk Verge and Illegal Dumping services for the City. The contractor will be required to undertake the timely and effective collection, and sorting services throughout the City of Armadale. Currently the City requires junk bulk verge collection services once per year including the sorting of recyclables at the verge, plus two green waste bulk verge collections in Autumn and Spring. Collection of illegally dumped waste is also required throughout the year in support of the City's focus on achieving the standards expected by our residents.

A detailed specification for the quotation was prepared in conjunction with the Resource Recovery (formerly Waste) Team – Environment and Sustainability.

Council approval is sought to award the tender for RFQ 36/23 for Verge Collection Services for a period of One (1) year commencing 1 January 2024 with an option to be extended for a further twelve (12) months up to 31 December 2025.

The reason for the single year contract is due to the review of bulk collection process being undertaken currently and seeking a short-term arrangement that the City can be confident with.

## COMMENT

### Analysis

Submissions were received from:

	Respondent's Name
1.	West Tip Waste Management Pty Ltd

No submissions were received after the close of deadline and in accordance with Regulation 18 (1) of the *Local Government (Functions and General) Regulations 1996* were rejected.

No non-conforming submissions were received.

Noting that the assessment's qualitative criteria used, is the former standard used by the City and does not account for the recent percentage increase of the 'sustainable impacts' criterion, an evaluation process was undertaken having specific regard to the following:

Criteria	Weighting
Demonstrated Experience	25%
Methodology	35%
Resources	30%
Sustainable Impacts	10%

Upon completion of the evaluation, final scores and pricing were entered into the Evaluation Matrix as shown in the Confidential Attachment 2, where a final analysis took place to determine the most suitable tenderer.



The Sustainable Impacts weighting was not increased for the assessment as the detail of the 'Demonstrated Experience' criteria was predominantly focused on the history, background, performance and embedded processes relating to sustainability and circular economy practices.

## CONCLUSION

Submissions for Verge Collection Services were invited through the WALGA Preferred Supplier Panel for Waste Collection PSP007-006, with one (1) submission being received and assessed by an evaluation panel against compliance and qualitative criteria.

The evaluation panel therefore recommends that the contract be awarded as per the recommendation detailed within Confidential Attachment 2 for a period of one (1) year, with the option to extend the contract for a further twelve (12) months, subject to satisfactory performance.

Satisfactory performance criteria includes; continuity of service (availability of resources and vehicles), responsiveness, effectiveness of services e.g. minimal return trips, and engagement with the City as the client.

## ATTACHMENTS

1. Price Schedule - RFQ 36/23 - Verge Collection Services - *This matter is considered to be confidential under Section 5.23(2) (e iii) of the Local Government Act, as the matter, if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person*
2. Evaluation and Recommendation Report - RFQ 36/23 - Verge Collection Service - *This matter is considered to be confidential under Section 5.23(2) (e iii) of the Local Government Act, as the matter, if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person*

## RECOMMEND

CS57/12/23

**That Council, in regard to RFQ 36/23 for Verge Collection Services, accept the recommendation detailed within Confidential Attachment 2 for a period of one (1) year, with the option to extend the contract for a further twelve (12) months, subject to satisfactory performance.**

**Moved Cr L Sargeson  
MOTION CARRIED**

**(7/0)**

## MEETING OPENED TO PUBLIC

Cr Peter moved that the meeting be opened to members of the public.

The meeting was opened at 7.18pm.

**3.1 - PLANNING INSTITUTE OF AUSTRALIA CONGRESS - MELBOURNE 22-24  
MAY 2024**

WARD : ALL  
FILE No. : M/622/23  
DATE : 22 November 2023  
REF : SS  
RESPONSIBLE : A/EDDS  
MANAGER

**In Brief:**

- The Planning Institute of Australia Congress will be held at the Melbourne Convention and Exhibition Centre, Melbourne, Victoria from the 22 to 24 May 2024.
- Matters to be covered should be of relevance to Armadale.
- Recommend that consideration be given to nominating a Councillor to attend.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Relates to the aim for good governance and leadership to:

4.1 Visionary Civic leadership and sound governance

4.1.3 Support the role of the elected body

4.1.3.3 Advocate and support Councillor engagement in outside bodies and events to maintain awareness and enhance the City's knowledge base.

### **Legal Implications**

Nil.

### **Council Policy/Local Law Implications**

- Council Policy ADM3 – Conferences and Training
- Council Policy EM1 – Reimbursement Councillor's Expenses

### **Budget/Financial Implications**

The PIA National Congress is on the City's approved Conference List for both Officers and Elected Members. Officer attendance will be funded from the Planning Service's Conference and Meeting budget. Sufficient funds are available in the Councillor/Member Development Budget should a Councillor be nominated to attend. The cost of the conference is estimated at \$4,400 per delegate.

### **BACKGROUND**

The Planning Institute of Australia (PIA) is conducting its 2024 National Congress at the Melbourne Convention and Exhibition Centre, Melbourne, Victoria from the 22 to 24 May 2024.

The PIA National Congress typically host a number of topics which are potentially applicable to the City and may provide valuable insight and information in a number of areas that impact the City.

### **DETAILS OF CONFERENCE**

The annual PIA National Congress provides a professional development experience which will offer insights of international industry leaders. The Congress is being promoted as "*Reinvention: Planning in a Time of Change*" and it's all about how the planning profession can seize opportunities in this moment of change.

Details of the congress are still being finalised. The matter is raised for Councillors nomination to ensure timely nomination and registration. It is potentially beneficial for an Elected Member to attend the PIA National Congress, given topics may be applicable to the City and offer insight into matters that are impacting the City.

### **CONCLUSION**

An Officer may be attending the 2024 PIA National Congress. The matter is brought to the attention of Council to determine if it wishes to nominate a Councillor to attend.

## ATTACHMENTS

There are no attachments for this report.

### Committee Discussion

*Committee discussed the item briefly and made a nomination for attendance as indicated in the Recommendation.*

## RECOMMEND

CS58/12/23

**That Council:**

1. Nominates **Cr Hancock** to attend the 2024 Planning Institute of Australia National Congress to be held on the 22 to 24 May 2024 at the Melbourne Convention and Exhibition Centre, Melbourne, Victoria.

or

2. If there is no nomination at the ~~Development~~ **Corporate** Services Committee or the Ordinary Meeting of Council on **18** December 2024, then the recommendation be as follows:

**That no nomination be made for an Elected Member to attend the 2024 Planning Institute of Australia National Congress to be held on the 22 to 24 May 2024 at the Melbourne Convention and Exhibition Centre, Melbourne, Victoria.**

Moved Cr S Peter  
MOTION CARRIED

(7/0)

***3.2 - UDIA WA STATE CONFERENCE - 6 TO 8 MARCH 2024 - BUNKER BAY***

WARD : ALL  
FILE No. : M/621/23  
DATE : 2 November 2023  
REF : SS  
RESPONSIBLE : EDDS  
MANAGER

**In Brief:**

- The UDIA State Conference will be held at Bunker Bay Resort in South West WA.
- Matters to be covered should be of relevance to Armadale.
- Recommend that consideration be given to nominating a Councillor to attend.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Relates to the aim for good governance and leadership to:

4.1 Visionary Civic leadership and sound governance

4.1.3 Support the role of the elected body

4.1.3.3 Advocate and support Councillor engagement in outside bodies and events to maintain awareness and enhance the City's knowledge base.

### **Legal Implications**

Nil.

### **Council Policy/Local Law Implications**

- Council Policy ADM3 – Conferences and Training
- Council Policy EM1 – Reimbursement Councillor's Expenses.

### **Budget/Financial Implications**

The UDIA State Conference is on the City's approved Conference List for both Officers and Elected Members. Officer attendance will be funded from the Planning Service's Conference and Meeting budget. Sufficient funds are available in the Councillor/Member Development Budget should a Councillor be nominated to attend. The cost of the conference is estimated at \$3,500 per delegate.

### **BACKGROUND**

The Urban Development Institute of Australia (UDIA) is conducting its 2024 State Conference at the Bunker Bay Resort, in Bunker Bay. The event is 3 days, Wednesday, 6 to Friday, 8 March 2023.

The UDIA State Conference typically host a number of topics which are potentially applicable to the City and may provide valuable insight and information in a number of areas that impact the City.

### **DETAILS OF CONFERENCE**

The annual UDIA State conference is a positive knowledge sharing platform and is a chance for attendees to receive the latest industry updates, market intelligence and insights into the year ahead, and examine aspects of property and development in WA. With relevant presenters and sessions structured to encourage interactive participation, delegates undertake a concentrated, focused and thorough course of learning.

Final details of the conference are still being finalised. The matter is raised for Councillors nomination to ensure timely nomination and registration. It is potentially beneficial for an Elected Member to attend the UDIA WA State Conference, given topics may be applicable to the City and offer insight into matters that are impacting the City.

### **CONCLUSION**

An Officer may be attending the 2024 UDIA WA State Conference. The matter is brought to the attention of Council to determine if it wishes to nominate a Councillor to attend.

## ATTACHMENTS

There are no attachments for this report.

### Committee Discussion

*Committee discussed the item briefly and made a nomination for attendance as indicated in the Recommendation.*

## RECOMMEND

CS59/12/23

**That Council:**

1. Nominate **Cr Wielinga and Cr Keogh** to attend the 2024 UDIA State Conference to be held on the 6 to 8 March 2024 at Bunker Bay Resort in Southwest WA.

**Or**

2. If there is no nomination at the ~~Development~~ **Corporate** Services Committee or the Ordinary Meeting of Council on ~~12~~ **18** December 2023, then the recommendation be as follows:

**That no nomination be made for an Elected Member to attend the 2024 UDIA State Conference to be held on the 6 to 8 March 2024 at Bunker Bay Resort in Southwest WA.**

**Moved Cr J Joy**

**MOTION CARRIED**

**(7/0)**



### **3.3 - COUNCILLOR WORKSHOPS (REFERRAL ITEM)**

---

At the Council meeting held on Monday, 19 December 2022, Cr M Hancock referred the following matter to the Corporate Services Committee:

*That the matter of a review of Councillor Workshops be referred to the Corporate Services Committee.*

#### **Comment from Cr M Hancock**

Requesting a report reviewing the City of Armadale's current workshop, Council meeting and Committee structure for any efficiencies against other comparable local government areas.

I have noted over the past few years that the Workshop, Briefing, Committee and Council meeting schedule has placed a high demand for councillor time over a number of days in any given week. The time commitments fluctuate and peak through the year and may result in Councillors not always being available for every session or meeting. I would like to request a report on approaches taken by other local governments to providing briefings and convening meetings of council. This may help inform whether we can undertake our council business more efficiently.

#### **Officer Comment**

Since requesting this report earlier this year, there has been a change to the number of presentations and workshops for Councillors which fall outside of the days allotted in the meeting schedule. Where possible, presentations are now provided to Councillors at the conclusion of committee meetings and there has been a concerted effort to limit the committed evenings of Councillors to no more than three in any given week. Council may wish to consider whether it wishes any further changes to be made or other approaches considered.

#### **ATTACHMENTS**

There are no attachments for this report.

#### **Committee Discussion**

*Cr Hancock proposed the following recommendation:*

*That Council receive a report considering scheduling options for Council meetings, Committee meetings and Workshop frequency. The report is to consider meeting schedules of comparable Perth metropolitan local governments.*

**RECOMMEND**

CS60/12/23

**That Council receive a report considering scheduling options for Council meetings, Committee meetings and Workshop frequency. The report is to consider meeting schedules of comparable Perth metropolitan local governments.**

**Moved Cr M J Hancock  
MOTION CARRIED**

**(7/0)**

**MEETING CLOSED TO PUBLIC**

Cr Sargeson moved that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person.

The meeting was closed at 7.29pm.

### **3.4 - FORRESTDALE SPORTING PRECINCT**

WARD : LAKE  
FILE No. : M/697/23  
DATE : 29 November 2023  
REF : NM  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

**In Brief:**

- A confidential report is presented as an Attachment to this Agenda.

### **Strategic Implications**

The subject of this report has impact on the following objectives in the strategic community Plan 2020-2030:

- 1.2 Active community life that is safe and healthy
  - 1.2.2 Provide opportunities to improve health outcomes for everyone
- 1.3 The community has the services and facilities it needs
  - 1.3.1 Plan for services and facilities in existing and emerging communities
    - 1.3.1.4 Progress the development of the Forrestdale Community Hub.
  - 1.3.2 Deliver services
- 2.3 Well managed infrastructure
  - 2.3.1 Apply best practice design and construction methodologies for provision of infrastructure.

### **Legal Implications**

Sections 5.36, 5.38 and 5.39 of *Local Government Act 1995*.

### **Council Policy/Local Law Implications**

Nil.

### **Consultation**

- City of Armadale Executive Leadership Team.
- Officers from the Department of Local Government, Sport and Cultural Industries CSRFF team

*A Confidential Report is presented as an Attachment to this Agenda.*

### **RECOMMEND**

CS61/12/23

That Council adopt the recommendation as detailed in the attached Confidential Report.

Moved Cr S S Virk  
**MOTION CARRIED**

(7/0)

***3.5 - HOSPITALITY INDUSTRY SERVICE PROVIDERS TY LTD (HISP) LEASE AGREEMENT - AFAC CAFE - EXERCISE OF OPTION***

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WARD : HERON  
FILE No. : M/689/23  
DATE : 24 November 2023  
REF : JC  
RESPONSIBLE : Executive Director  
MANAGER : Community Services

**In Brief:**

- A confidential report on the above matter is presented as an attachment to this Agenda.

**Strategic Implications**

1.3.1 Ensure the equitable provision of Community Facilities throughout the City.

**Legal Implications**

Sections 5.36, 5.38 and 5.39 of *Local Government Act 1995*.

**Council Policy/Local Law Implications**

Council Policy - Lease & Licence.

**Budget/Financial Implications**

The budget financial implications are discussed in the confidential attachment.

**Consultation**

- Hospitality Industry Service Providers
- City Departments
  - a. Recreation Services
  - b. Governance
- McGees Property.

*A Confidential Report is presented as an attachment to this Agenda.*

**RECOMMEND**

CS62/12/23

That Council adopt the recommendation as detailed in the attached Confidential Report.

**Moved Cr S J Mosey  
MOTION CARRIED**

**(7/0)**

**MEETING OPENED TO PUBLIC**

Cr Hancock moved that the meeting be opened to members of the public.

The meeting was opened at 7.44pm.

***COUNCILLORS' ITEMS***

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Nil.

***CHIEF EXECUTIVE OFFICER'S REPORT***

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Nil.

***EXECUTIVE DIRECTOR'S REPORT***

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Nil.

**MEETING DECLARED CLOSED AT 7.44PM**

CORPORATE SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
12 DECEMBER 2023		
ATT NO.	SUBJECT	
<b>1.1 LIST OF ACCOUNTS PAID - OCTOBER 2023</b>		
1.1.1	Monthly Cheque and Credit Card Report - October 2023	
1.1.2	Monthly Fuel Card Transactions - Period Ending 15th October 2023	
<b>1.2 STATEMENT OF FINANCIAL ACTIVITY - OCTOBER 2023</b>		
1.2.1	Monthly Financial Report - October 2023	
1.2.2	Carry Forward Balances for the Monthly Financial Statements - October 2023	

*The above attachments can be accessed from the Minutes of the Corporate Services Committee meeting of 12 December available on the City's website*



# CHIEF EXECUTIVE OFFICER’S REPORT

**18 DECEMBER 2023**

## INDEX

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### ***1.1 - LIST OF ACCOUNTS PAID - NOVEMBER 2023***

WARD : ALL  
FILE No. : M/728/23  
  
DATE : November 2023  
REF : MH  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

#### **In Brief:**

- The report presents, pursuant to Regulation 13(1), (2) and (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 November to 30 November 2023 as well as the credit card and fuel card statements for the month of November 2023.

#### **Tabled Items**

Nil.

#### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil.

#### **Strategic Implications**

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

#### **Legal Implications**

Section 6.10 (d) of the *Local Government Act 1995* refers, ie.

#### ***6.10 Financial management regulations***

*Regulations may provide for —*

- (d) *the general management of, and the authorisation of payments out of —*
- (i) *the municipal fund; and*
- (ii) *the trust fund, of a local government.*

Regulation 13(1), (2) & (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

*13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) the payee's name;*
  - (b) the amount of the payment;*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing -*
  - (a) for each account which requires council authorization in that month –*
    - (i) the payee's name; and*
    - (ii) the amount of the payment; and*
    - (iii) sufficient information to identify the transaction;**and*
  - (b) the date of the meeting of the Council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be –*
  - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

*13A Payments by employees via purchasing cards<sup>1</sup>*

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -*
  - (a) the payee's name;*
  - (b) the amount of the payment;*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the payment*
- (2) A list prepared under subregulation (1) is to be –*
  - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

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<sup>1</sup> [Regulation 13A inserted: SL 2023/106 r. 6.]

**Consultation**

Nil.

**BACKGROUND**

Pursuant to Section 5.42 of the *Local Government Act 1995 (Delegation of some powers and duties to CEO)*, Council has resolved to delegate to the CEO (*Delegation Payment from Municipal and Trust Funds refers*) the exercise of its powers to make payments from the municipal and trust funds.

**COMMENT**

The List of Accounts paid for the period 1 November to 30 November 2023 is presented as an attachment to this report as well as the credit card statements for November 2023 and the monthly fuel card statements for the period ended 15 November 2023.

**ATTACHMENTS**

1. [Monthly Cheque and Credit Card Report - November 2023](#)
2. [Monthly Fuel Card Transactions - Period Ending 15 November 2023](#)

**RECOMMEND**

CEO1/12/23

**That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:**

**Municipal Fund**

**Accounts paid totaling \$11,220,340.93 on cheque numbers 269 to 296, transactions 14479 to 15302 and Payrolls dated 12 November and 26 November 2023.**

**Credit Cards**

**Accounts paid totalling \$7,525.71 for the period ended 24 November 2023.**

**Fuel Cards**

**Accounts paid totalling \$6,003.57 for the month ended 15 November 2023.**

**\*\*1.2 - STATEMENT OF FINANCIAL ACTIVITY - NOVEMBER 2023**

WARD : ALL  
FILE No. : M/729/23  
DATE : 4 October 2023  
REF : MH  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

**In Brief:**

- This report presents the City's Monthly Financial Report for the fifth (5) month period ended 30 November 2023.
- This report recommends accepting the Financial Report for the fifth (5) month period ended 30 November 2023, noting there are reportable actual to budget material variances for the period.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

**Legal Implications**

*Local Government Act 1995 – Part 6 – Division 3 – Reporting on Activities and Finance  
Local Government (Financial Management) Regulations – Part 4 – Financial Reports.*

*Local Government Act 1995 – s.6.11 Reserve accounts*

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
- (a) *changes\* the purpose of a reserve account; or*
- (b) *uses\* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*
- \* Absolute majority required.*

- (3) *A local government is not required to give local public notice under subsection (2) -
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.*
- (4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

The Statement of Financial Activity, as presented, refers and explains.

**Consultation**

Nil.

**BACKGROUND**

A local government is required to prepare a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget for that month. The details in the statement are those as prescribed and the statement is to be reported to Council.

**COMMENTS**

Presented as an attachment this month, is the fifth monthly financial statement (presented in nature and type format) prepared from information posted in the OneCouncil system.

For the purposes of reporting other material variances from the Statement of Financial Activity, the following indicators, as resolved by Council, have been applied.

**Revenue**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

**Expense**

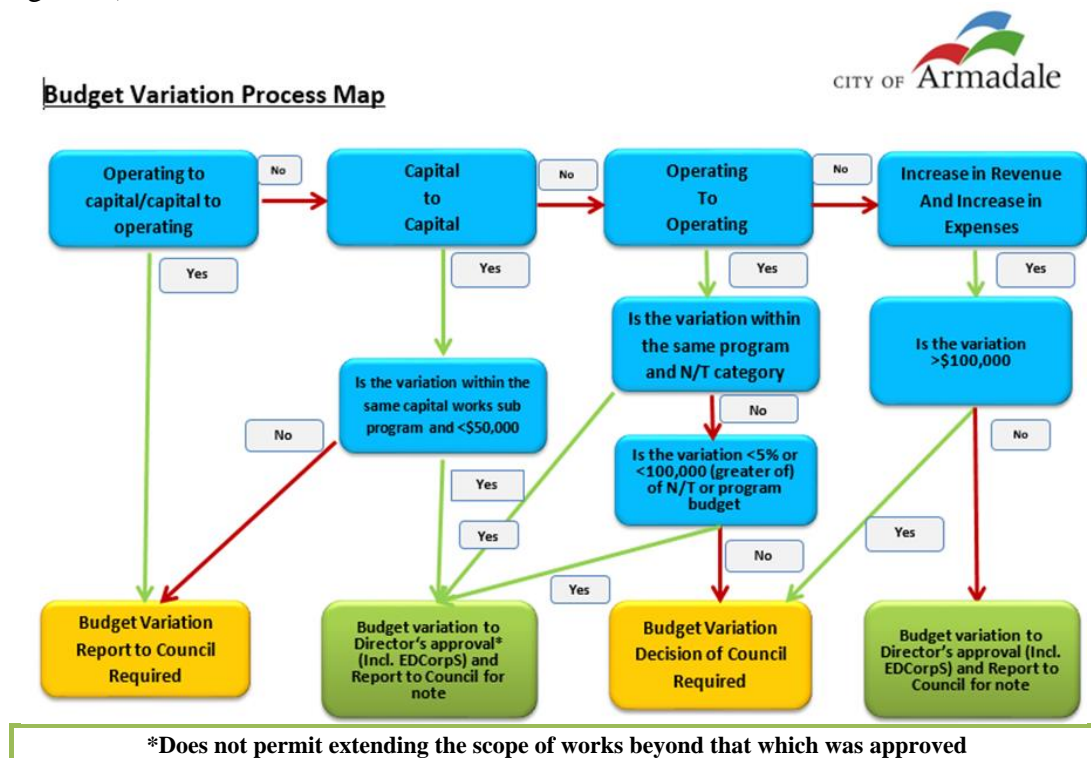
Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1. Period Variation  
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. Primary Reason  
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. Budget Impact  
Forecasts the likely dollar impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

At the 26 June 2023 Ordinary Meeting, Council adopted the Budget Variations Process Map which increased the Capital variation from \$40,000 to \$50,000 and the Operating to Operating from \$80,000 to \$100,000 to align with the adopted material variation threshold. Budget variations are presented to Council for authorisation by 'Absolute Majority' in circumstances where a forecast variation requires a movement from:

- Operating to Capital.
- Capital to Capital over \$50,000.
- Capital to Operating.
- Operating to Operating for amounts greater than 5% or \$100,000 (whichever is greater).



**DETAILS**

Presented as an attachment is the Monthly Statement of Financial Activity for the fifth (5) month period ended 30 November 2023. The Monthly Statements are based on the model statements provided to the sector, which have been developed by Moore Australia, in conjunction with the Department of Local Government, Sport and Cultural Industries.

The opening balances as at 1<sup>st</sup> July 2023 are preliminary, subject to the final audit sign off, expected this month.

Capital Carry Forward Program Update

Included in the monthly report as an attachment is the list of the capital carry forward program as at the end of November 2023. A status update is provided.

Rates Debtors

The Rates debtors table is presented for October, as the November update is not yet available.

At the end of October, the Civica Authority system was upgraded to Civica *Altitude*. Whilst the upgrade was successful, a number of the reports and data extractions are yet to be re-established, including the monthly rates debtor table. It is expected that the rates table information will be available for Councillors again in the new year.

Oct-23		Non Pensioner							
		One Year		Two Years		Three + Years		TOTAL	
		#	\$	#	\$	#	\$	#	\$
ALL	Year One	819	1,182,444	232	521,993	330	746,742	1,381	2,451,179
ALL	Year Two				287,919		702,425		990,344
ALL	Year Three						1,161,042		1,161,042
TOTAL		819	1,182,444	232	809,912	330	2,610,209	1,381	4,602,565

**Change from last month**      -203    -\$288,482      -8    -\$34,693      -16    -\$49,191      -227    **-\$372,366**

**YTD Change**                      -851    -\$1,097,601      -50    -\$182,700      -16    -\$49,191      -917    **-\$1,329,492**

Sundry Debtors

Sundry debtors has increased by nearly \$2m from last month in total due to a \$1.88m DCP invoice which has now been paid but was not receipted until after Nov 30.

The total of Sundry Debtors 120+days is \$0.91M of which:

- \$662k is with Fines Enforcement Registry for collection;
- \$103k relate to Waste commercial customers which is likely to be collected;
- A further \$75k relate to Planning and Building debtors; and
- A number of community organisations make up the balance. The 60 day total has reduced from \$668k to \$41k during October.



## ATTACHMENTS

1. [↓](#) Monthly Financial Report - November 2023
2. [↓](#) Carry Forward Balances for the Monthly Financial Statements - November 2023

## RECOMMEND

CEO2/12/23

### That Council:

1. Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the fifth (5) month period ended 30 November 2023.
2. Note that there are reportable actual to budget material variances for the period and this report is preliminary only for the end of November 2023.

**ABSOLUTE MAJORITY RESOLUTION REQUIRED**

### ***1.3 - LONG TERM FINANCIAL PLAN FY25-FY44 CAPITAL INVESTMENT PROGRAM***

WARD : ALL

FILE No. : M/743/23

DATE : 14 December 2023

REF : AO

RESPONSIBLE : Executive Director  
MANAGER Corporate Services

#### **In Brief:**

- To assist officers, finalise the review of the *draft* Long Term Financial Plan FY25-FY44, Council endorsement of the Capital Investment Program is sought.
- The Capital Investment Program seeks to respond to the strategic priorities of the Council, set out in the Strategic Community Plan, the Corporate Business Plan, the City's Advocacy Strategy and other informing strategies.
- The Program contains a number of key projects which will greatly enhance community value.
- It also seeks to ensure that the Council's commitment to Asset renewal is retained, ensuring there are funds available now and in the future to maintain asset performance the level of service.
- Recommend that Council endorses the Capital Investment Program as presented for inclusion in the draft Long Term Financial Plan FY25-FY44; noting that the final version of the draft Long Term Financial Plan FY25-FY44 will be presented to Council in February 2024.

#### **Tabled Items**

Nil

#### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☐ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil

#### **Strategic Implications**

Strategic leadership and effective management

4.1.2 Develop and maintain a comprehensive suite of strategies and plans to guide the City's delivery of infrastructure and services to the community.

4.3.1 Undertake strategic financial planning to ensure that appropriate services are effectively delivered, assets are efficiently managed and renewed, and funding strategies are equitable and responsible.

The Long Term Financial Plan (*Capital Investment Program*) has utilised information from a number of informing Strategies and Plans to inform the draft program. This includes:

- The City's Advocacy Strategy (*incorporating key capital projects of the Armadale Regional Netball and Basketball facility; City Viaduct Public realm and the Hilbert District Community Centre*)
- The Community Infrastructure Plan
- Asset Renewal Strategy and Plans
- Developer Contribution Plans

### **Legal Implications**

Section 6.2 of the *Local Government Act 1995* (Local Government to prepare an annual budget) and Regulation 19DA of the *Local Government (Administration) Regulations 1996* (Corporate Business Plan requirements).

#### ***Section 6.2 Local government to prepare annual budget***

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

*\* Absolute majority required.*

- (2) *In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of—*
- (a) the expenditure by the local government; and*
  - (b) the revenue and income, independent of general rates, of the local government; and*
  - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*

#### ***19DA. Corporate business plans, requirements for (Act s. 5.56)***

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*

- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and longterm financial planning.*
- (4) A local government is to review the current corporate business plan for its district every year.*
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.*  
\*Absolute majority required

#### **Council Policy/Local Law Implications**

nil

#### **Budget/Financial Implications**

The Long-Term Financial Plan is the preeminent financial planning and financial sustainability document for the City. It helps inform Council's strategic decision making with respect to City services, capital investment and rates.

#### **Consultation**

1. Council
2. Executive

#### **BACKGROUND**

The review of the City's Long Term Financial Plan has progressed over the first half of the financial year. Recently, two Councillor workshops were held to seek Councillor's strategic guidance and direction capital investment decisions. To assist Officers finalise the review of the LTFP, Council endorsement of the Capital Investment Program is sought.

#### **The Long Term Financial Plan (LTFP)**

The Long Term Financial Plan (LTFP) forms part of the Council's Integrated Planning and Reporting Framework and is fundamental for evaluating the impacts of service delivery and capital investment choices on the financial sustainability of the City.

The perspectives and outputs of the model are extrapolated over a twenty-year period. The LTFP also produces the Statutory Statements and Ratios for the period.

Budget principles underpin decisions regarding levels of service, user pays fees, net costs of services, investment decisions and the application of rate funds. The LTFP has been developed and reviewed with these financial principles in mind.

- **Reasonableness** - The cost of a service reflects the public benefit derived. The level of service (LOS) is appropriate;
- **Uniqueness** - The services provided by the City do not duplicate private sector services, other tiers of government services or other service providers, unless public benefit outweighs the cost and competitive advantage of the City;
- **Efficiency** - City services are delivered in the most efficient manner;
- **Beneficiary** - The Benefit (User Pays) Principle suggests that if a service is used to the exclusion of others, then an appropriate fee should be charged.
- **Affordability** - The Capacity to Pay Principle suggests that both rates and fees and charges should be set with reference to the affordability to the individual or group.
- **Fairness** - The Intergenerational Equity Principle is a means of spreading the cost of a service across the generations who benefit from the service. It is usually applied to major infrastructure investments. Cash reserves and borrowings are tools for Local Government to achieve this objective.

#### The Capital Investment Program

A key feature of the LTFP is the Capital Investment Program (the subject of this report). The program seeks to respond to the strategic priorities of the Council, set out in the Strategic Community Plan, the Corporate Business Plan and the City's Advocacy Strategy. The Program contains a number of key projects which will greatly enhance community value. It also seeks to ensure that the Council's commitment to Asset renewal is retained, ensuring there are funds available now and in the future to maintain asset performance and the level of service.

The LTFP, including the Capital Investment Program will inform the Annual Budget as part of the financial planning process annually, and will continue to be updated with changes to assumptions as and when they are required throughout the year.

#### Financial Strategies

Against a backdrop of financial and economic indicators, Council has previously provided guidance on a preferred set of assumptions and financial strategies. The strategies aim to consolidate and improve the financial position of the City, and to ensure capacity to deliver important services to the community in the future. Pertinent to this report, the following financial strategies and assumptions apply:

- **Increase** the number of rateable properties by 700; 700; 500; 500 per annum; then 600 per annum thereafter.
- **Assume** gifted assets of \$41,000 per new rateable property
- **Apply** an index of 2.4% to Materials & Contractors; Facilities Maintenance, Utilities & Insurance
- **Increase** the Asset Renewal Commitment to \$17M; Further increase the Asset Renewal Commitment to reflect growth in assets from new development @ \$0.5M
- **Limit** the Municipal Funds applied directly to Capital Investment in new assets to \$2.75M
- **Maintain** an annual commitment to set aside \$500,000 in the Civic Precinct Reserve each year
- **Cap** the total borrowings capped at \$50M unless business case to fund the debt servicing associated with additional amount over cap

Economic Climate

A notable impact of the LTFP (*Capital Investment Program*) review has been the response to economic conditions experienced over the last eighteen months.

The Local Government Sector, along with other industry sectors has faced unprecedented challenges due to fluctuating demand and supply issues in the economy, spiking an escalation of costs. This has been evident through a number of reports Council has received advising of project cost escalations following the receipt of the market responses to Tenders for Construction.

A number of key projects listed in the LTFP have therefore been revised upwards to reflect the current cost of design and construction, with varying degrees of confidence dependent on the project design stage.

**DETAILS OF PROPOSAL**

Whilst the LTFP has a twenty-year timeframe, this report extrapolates the ten-year outlook in order to facilitate discussion around the key projects investment decision.

Overview of the draft LTFP Capital Investment Program

The capital program averages \$40.5M over four years; or ~~\$34~~**\$33M** over ten years<sup>1</sup>. New assets and upgrades are added, totalling \$250M over the ten year period.

Of note, in FY26, the Armadale Regional Recreation Reserve *Stage 1 Basketball and Netball Facility* is listed at \$76M. It reflects the business case report presented to Council earlier this year and is a priority project in the City's Advocacy Strategy. The project is contingent on Federal and State Government funding.

TABLE7 - Capital Investment by Type	Budget 2024	LTFP Y1 2025	LTFP Y2 2026	LTFP Y3 2027	LTFP Y4 2028	LTFP Y5 2029	LTFP Y6 2030	LTFP Y7 2031	LTFP Y8 2032	LTFP Y9 2033	LTFP Y10 2034
Renewal	12,487,300	14,874,200	12,348,700	14,591,600	13,604,200	13,955,800	13,477,200	22,256,300	15,543,900	13,157,000	20,017,800
New/Upgrade	18,169,000	21,093,700	115,512,200	27,913,200	21,454,400	14,822,200	11,399,500	8,017,700	5,057,400	10,240,200	15,002,300
<b>Total Capital Investment</b>	<b>30,656,300</b>	<b>35,967,900</b>	<b>127,858,900</b>	<b>42,504,800</b>	<b>35,058,600</b>	<b>28,818,000</b>	<b>24,876,700</b>	<b>30,284,000</b>	<b>20,601,300</b>	<b>23,397,200</b>	<b>35,020,100</b>

TABLE9 - Capital Investment by Asset Class	Budget 2024	LTFP Y1 2025	LTFP Y2 2026	LTFP Y3 2027	LTFP Y4 2028	LTFP Y5 2029	LTFP Y6 2030	LTFP Y7 2031	LTFP Y8 2032	LTFP Y9 2033	LTFP Y10 2034
Land	337,000	81,500	-	-	-	-	-	-	-	-	-
Buildings	12,410,500	12,217,400	99,791,200	16,888,000	15,909,100	12,859,000	10,537,500	9,107,200	7,065,400	7,884,900	6,957,200
Furniture and Equipment	584,000	176,100	180,500	825,000	-	-	-	-	-	-	-
Plant & Machinery	3,330,000	2,424,500	1,769,500	2,804,500	5,196,200	4,694,000	3,575,300	4,956,300	3,844,400	3,814,600	6,297,200
Roads	6,686,600	7,241,700	7,339,100	13,042,300	4,639,600	6,102,300	6,750,100	11,872,100	6,432,300	7,521,200	9,534,600
Drainage	250,000	250,000	-	-	542,500	542,500	542,500	800,900	800,900	800,900	800,900
Pathways	1,736,000	4,125,200	2,740,000	100,000	646,300	716,800	807,900	509,200	554,700	745,900	1,471,000
Parks and Reserves	2,135,500	5,514,900	13,973,700	6,928,500	8,087,900	3,866,400	2,625,400	3,001,300	1,866,600	2,192,700	4,300,000
Waste	2,690,000	70,400	120,400	-	-	-	-	-	-	-	-
Landfill Cell	400,000	3,866,200	1,867,400	-	-	-	-	-	-	-	-
Other Infrastructure	95,100	-	71,100	71,100	37,000	37,000	37,000	37,000	37,000	37,000	37,000
<b>Total Capital Investment</b>	<b>30,656,300</b>	<b>35,967,900</b>	<b>127,858,900</b>	<b>42,504,800</b>	<b>35,058,600</b>	<b>28,818,000</b>	<b>24,876,700</b>	<b>30,284,000</b>	<b>20,601,300</b>	<b>23,397,200</b>	<b>35,020,100</b>

Funding the Program

The program is funded through a combination of grants, developer contributions, loans, cash reserves and municipal funds. Importantly, from a Municipal Funding perspective:

- Municipal funds for renewal works combined with the net Municipal Funds allocated to reserves equals the Council's Asset Renewal Commitment (\$17M and increasing each year); and
- Municipal Funds for new and upgrade works does not exceed the \$2.75M cap applied by Council, as part of its financial strategies

It is worth noting that the Council faces a number of important choices with respect to the application of its two main discretionary fund sources – borrowings and cash reserves. These funding sources are limited and therefore, the assessment of priorities should be made against the community value derived and the opportunity costs of other projects under consideration.

TABLE 10 - Capital Investment Funding Sources	Budget	LTFP Y1	LTFP Y2	LTFP Y3	LTFP Y4	LTFP Y5	LTFP Y6	LTFP Y7	LTFP Y8	LTFP Y9	LTFP Y10
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
DCP	1,837,000	2,293,300	11,394,000	10,985,000	7,974,100	-	-	-	-	-	-
POS	-	380,000	-	400,000	400,000	-	-	-	-	-	-
Trust	-	-	133,000	-	-	-	-	-	-	-	-
Grant	4,268,600	7,887,600	89,576,900	4,287,800	3,196,700	4,138,500	4,620,500	7,985,100	4,408,700	4,460,100	5,342,000
Dev WA DCP	-	1,960,700	6,342,000	3,482,500	9,167,800	3,382,500	6,342,100	2,810,700	-	-	-
Reserves	12,183,000	11,735,400	9,460,800	4,191,800	4,406,300	6,300,600	5,753,400	5,314,400	4,714,000	3,015,200	10,375,200
Loan	5,050,000	3,049,200	4,108,000	7,822,300	-	6,532,700	-	1,534,200	4,031,200	5,333,200	4,022,700
Sale Proceeds	703,300	589,000	576,500	879,100	1,559,900	1,408,200	1,073,000	1,486,900	1,153,300	1,144,400	1,889,200
Prior Year Carried Forward	-	-	-	-	-	-	-	-	-	-	-
Municipal	6,614,400	8,072,700	6,267,700	10,456,300	8,353,800	7,055,500	7,087,700	11,152,700	6,294,100	9,444,300	13,391,000
<b>Total Capital Investment</b>	<b>30,656,300</b>	<b>35,967,900</b>	<b>127,858,900</b>	<b>42,504,800</b>	<b>35,058,600</b>	<b>28,818,000</b>	<b>24,876,700</b>	<b>30,284,000</b>	<b>20,601,300</b>	<b>23,397,200</b>	<b>35,020,100</b>

### Asset renewal Commitment

Importantly, the program retains the commitment to asset renewal, stepping up the total commitment by \$0.5M each year to reflect the growth in the City's property and infrastructure assets from urban development. The commitment is achieved by 'topping up' the annual spend on renewal works with transfers to the Asset renewal reserve for future works.

	Budget	LTFP Y1	LTFP Y2	LTFP Y3	LTFP Y4	LTFP Y5	LTFP Y6	LTFP Y7	LTFP Y8	LTFP Y9	LTFP Y10
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Asset Renewal Commitment</b>											
Capital Investment in Asset Renewal	12,487,300	14,874,200	12,346,700	14,591,600	13,804,200	13,995,800	13,477,200	22,266,300	15,543,900	13,157,000	20,017,800
Transfers to Asset Renewal Reserve	10,350,500	8,392,300	9,180,500	5,887,800	9,457,100	11,459,800	11,931,200	3,203,100	9,825,100	11,013,200	6,390,200
Transfers From Asset Renewal Reserve	(5,837,000)	(3,766,500)	(3,527,200)	(1,979,400)	(4,061,300)	(5,955,800)	(5,408,400)	(4,969,400)	(4,369,000)	(2,670,200)	(4,408,000)
<b>Total Asset Renewal Commitment</b>	<b>17,000,800</b>	<b>17,500,000</b>	<b>18,000,000</b>	<b>18,500,000</b>	<b>19,000,000</b>	<b>19,500,000</b>	<b>20,000,000</b>	<b>20,500,000</b>	<b>21,000,000</b>	<b>21,500,000</b>	<b>22,000,000</b>

### Borrowings

New borrowings over the next ~~four~~ **ten** years totals \$45M, including the OneCouncil and Smart LED Streetlight projects. Borrowings associated with the Capital Investment Program is ~~\$41M~~ **\$36.5M**.

Through its financial strategies, Council has previously imposed a conservative cap on borrowings of \$50M<sup>2</sup>, which was based 40% of operating revenue in 2021. This amount increases as the City's operating revenue increases, through indexing and growth. In FY25, this is forecast to be around \$53M.

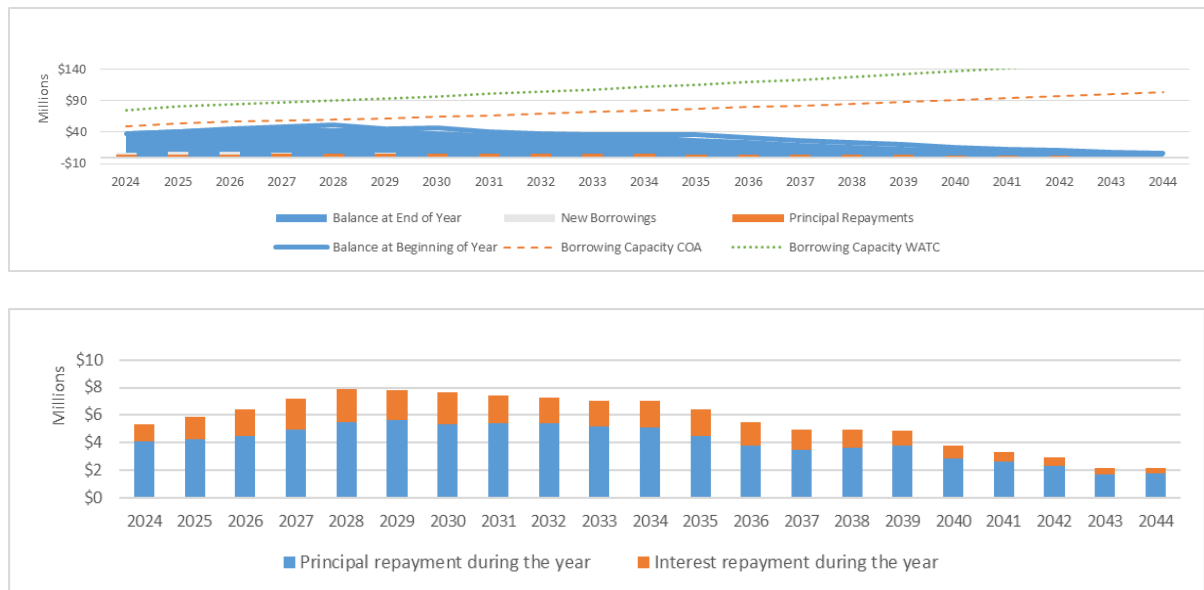
Of note, the borrowings criteria established by the West Australian Treasury Corporation is *total borrowings <60% of operating revenue*. In FY25, this cap would equate to \$81M.

Likewise, debt servicing commitments should ideally not exceed 50% of the operating surplus (excluding depreciation and interest), and ideally fall within a 20% - 50% range. The City's debt servicing peaks in FY28 at \$7.9M, which is around 30% of the operating surplus defined above, and is within the threshold range recommended by the Department of Local Government, Sports and Communities.

The borrowing capacity in the LTFP is limited by the Council's imposed cap in the medium term (five years) but increases and accelerates from 2030, enabling other projects to be funded as loans are paid off.

TABLE 12 - Borrowings	Budget	LTFP Y1	LTFP Y2	LTFP Y3	LTFP Y4	LTFP Y5	LTFP Y6	LTFP Y7	LTFP Y8	LTFP Y9	LTFP Y10
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Balance at Beginning of Year	37,568,990	41,023,900	44,931,300	48,537,510	51,398,980	45,943,160	46,858,310	41,544,110	37,686,880	36,322,790	36,461,240
New Borrowings	7,578,000	8,143,300	8,107,300	7,822,300	-	6,532,700	-	1,534,200	4,031,200	5,333,200	4,022,700
Principal Repayments	4,123,090	4,235,900	4,501,090	4,960,830	5,455,820	5,617,650	5,314,200	5,391,430	5,395,290	5,194,750	5,124,020
Balance at End of Year	41,023,900	44,931,300	48,537,510	51,398,980	45,943,160	46,858,310	41,544,110	37,686,880	36,322,790	36,461,240	35,359,920
	Budget	LTFP Y1	LTFP Y2	LTFP Y3	LTFP Y4	LTFP Y5	LTFP Y6	LTFP Y7	LTFP Y8	LTFP Y9	LTFP Y10
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>TABLE 13 - Debt Servicing (Loans)</b>											
Principal repayment during the year	4,123,090	4,235,900	4,501,090	4,960,830	5,455,820	5,617,650	5,314,200	5,391,430	5,395,290	5,194,750	5,124,020
Interest repayment during the year	1,171,980	1,612,180	1,915,040	2,193,910	2,439,300	2,189,480	2,327,130	2,063,040	1,865,620	1,860,660	1,920,220
<b>Total Debt Servicing</b>	<b>5,295,070</b>	<b>5,848,080</b>	<b>6,416,130</b>	<b>7,154,740</b>	<b>7,895,120</b>	<b>7,807,030</b>	<b>7,641,330</b>	<b>7,454,470</b>	<b>7,260,910</b>	<b>7,055,410</b>	<b>7,044,240</b>

<sup>2</sup> Unless a business case funds borrowings over the capped amount.



### Cash Reserves

The City's cash reserves set aside for future works includes the Asset Renewal Reserve and Future Projects reserves, the latter comprising *Future Projects*, *Future Community Facilities*, *Future Recreational Facilities* and the *Civic Precinct* reserves.

The Asset Renewal Reserve has a current balance of \$14M and accumulates to \$68M over the period in accordance with the Asset Renewal Funding Strategy. This enables the City to renew assets when required and maintain the level of service.

The Future Projects reserves including the Civic Precinct collectively have a capacity of \$17.5M, taking into account future commitments. If Civic Precinct funds were excluded, this amount would be 14M.

	Future Projects	Future Recreation Facilities	Future Community Facilities	Civic Precinct	TOTAL
FY24 Balance	\$18M	\$0.5M	\$0.5m	\$3.5M	\$22.5M
Less: Commitments					
<i>Kelmscott Public Realm</i>	(\$0.5M)				(\$0.5M)
<i>Trails Network</i>	(\$0.5M)				(\$0.5M)
<i>Central Park</i>	(\$4.0M)				(\$4.0M)
<b>TOTAL</b>	<b>\$13M</b>	<b>\$0.5M</b>	<b>\$0.5m</b>	<b>\$3.5M</b>	<b>\$17.5M</b>

TABLE 14 - Reserve Balances - EO FY	Budget	LTFP Y1	LTFP Y2	LTFP Y3	LTFP Y4	LTFP Y5	LTFP Y6	LTFP Y7	LTFP Y8	LTFP Y9	LTFP Y10
2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
Asset Renewal	23,107,671	25,733,471	31,366,771	35,295,171	40,690,971	46,195,171	52,717,971	50,951,671	56,407,771	64,750,771	68,732,971
Contributions	2,491,504	2,132,604	2,228,604	2,326,604	2,433,504	2,543,004	2,657,404	2,777,004	2,902,004	3,032,604	3,169,104
DCP	39,142,594	44,841,394	42,275,294	39,090,194	37,030,294	41,106,070	42,449,499	43,496,221	44,556,935	45,637,299	46,730,730
Employee Provisions	9,966,011	9,524,511	9,953,111	10,401,011	10,869,011	11,358,111	11,869,211	12,403,311	12,961,411	13,544,711	14,154,211
Future Operational Works	5,051,079	2,693,479	2,814,779	2,941,679	3,074,179	3,366,679	3,606,579	3,768,679	3,936,479	4,115,679	4,300,679
Future Projects & Works	26,462,167	27,975,867	25,977,967	27,696,967	29,188,767	30,657,267	32,191,867	33,795,467	35,471,267	37,222,467	39,052,467
Future Projects & Works (Waste Services)	30,665,043	27,267,943	26,310,343	25,626,943	26,760,243	27,746,236	28,559,122	29,198,525	29,642,363	29,967,011	24,224,671
<b>Total Cash Reserves</b>	<b>136,930,069</b>	<b>140,169,269</b>	<b>140,946,669</b>	<b>143,352,769</b>	<b>150,066,969</b>	<b>162,972,736</b>	<b>174,051,653</b>	<b>176,391,078</b>	<b>185,662,229</b>	<b>196,170,542</b>	<b>199,365,033</b>

### Key Projects

Included in the draft LTFP Capital Investment Program are the key projects prioritised by Council and programmed to reflect the City's current financial and project delivery capacity. The tables below provide an outline of the key projects, the sources of funds and the operational impacts, the latter being based on assumptions of operating cost reflective of scale and type of asset<sup>3</sup>.

Further details for each project form part of the attachments to this report.

<sup>3</sup> Note: The operating impact of the Central Park development will be subject to further discussions with the Public Transport Authority regarding maintenance responsibilities.



## Summary of Key Projects

Budget	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	
Piara Waters Library	6,687,400										6,687,400
Morgan Park Pavilion & Lighting	1,525,500	2,890,500									4,216,000
Hilbert District Community Centre	600,000		10,400,000								11,000,000
ARRR - Stage 1	500,000		76,100,000								76,600,000
Fletcher Park		357,000									357,000
Central Park		500,000	9,500,000								10,000,000
Depot Workshop	661,200	858,100	1,686,000	2,384,000		74,500	535,500	3,034,000	4,031,000	5,333,000	22,630,300
Harrisdale (North) Community and Sporting Facility			250,000	3,280,000							3,530,000
Forrestdale Sporting Precinct	710,000	5,859,000		2,247,600		6,532,700					15,349,300
Anstey / Keane - Community Facilities				400,000	3,722,500						4,122,500
Piara West Senior Sports Pavilion				150,000	4,251,600						4,401,600
Wirra Wirra Park		345,000	345,000			345,000	345,000	345,000	345,000	345,000	3,450,000
Haynes District Sports Ground				200,000	4,558,900						4,758,900
Haynes Community Centre							200,000	2,810,700			3,010,700
Hilbert (South West) Sports Ground					3,032,500						3,032,500
Hilbert (East) District Community Centre					350,000	6,142,100					6,492,100
Gwynne Park - Armadale Guides				510,000							510,000
Gwynne Park - Armadale Scouts				357,000							357,000
Roleystone Girl Guides				459,000							459,000
Springdale Pavilion Changeroom	573,400	406,600									980,000
Gwynne Park - Pavilion	500,000			7,433,000							7,933,000
<b>TOTAL</b>	<b>11,757,500</b>	<b>11,016,200</b>	<b>98,281,000</b>	<b>16,908,600</b>	<b>13,745,000</b>	<b>10,334,700</b>	<b>7,222,600</b>	<b>6,189,700</b>	<b>4,376,000</b>	<b>5,678,000</b>	<b>189,877,300</b>

## Funding Sources

Budget	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	
DCP	1,711,800	250,000	4,113,300	7,974,100							14,049,200
Loan	5,050,000	3,049,200	4,108,000	7,822,300		6,532,700		1,534,100	4,031,000	5,333,000	41,483,300
Grant	1,781,400	373,000	82,100,000	800,000							85,054,400
Reserves	3,536,200	3,543,100	5,531,000	2,739,000	770,000	419,500	880,500	1,845,000	345,000	345,000	20,299,300
Sale Proceeds											0
Dev WA DCP			6,292,000	200,000	4,558,900	3,382,500	6,342,100	2,810,700			23,586,200
FOS		230,000									230,000
Trust											0
Municipal Funds Required	1,389,900	2,109,100	0	1,234,000	442,000	0	0	(100)	0	0	5,174,900
<b>TOTAL</b>	<b>11,757,500</b>	<b>11,016,200</b>	<b>98,281,000</b>	<b>16,908,600</b>	<b>13,745,000</b>	<b>10,334,700</b>	<b>7,222,600</b>	<b>6,189,700</b>	<b>4,376,000</b>	<b>5,678,000</b>	<b>189,877,300</b>

## Operating Impacts

Budget	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
<b>Cumulative</b>										
Operations	263,100	498,000	2,912,900	3,264,300	3,586,300	3,842,800	4,010,000	4,088,900	4,097,500	4,106,100
Change		234,900	2,414,900	351,400	322,000	256,500	167,200	78,900	8,600	8,600
Renewal (depreciation)	485,800	936,500	5,322,600	6,196,500	7,032,500	7,776,100	8,393,400	8,901,300	9,313,200	9,754,800
Change		450,700	4,386,100	873,900	836,000	743,600	617,300	507,900	411,900	441,400

## ANALYSIS

Assumptions/Uncertainties:

The LTFP and in particular the Capital Investment Program is premised on a number of assumptions and uncertainties. The economic forecast (indexing) and growth assumptions were outlined earlier in this report. Underpinning the program is also an assumption that the City will be successful in its advocacy for grant funded projects. Without the support of Federal and State Government, a number of the key projects would simply not be able to be delivered.

Importantly, this report will assist the City in its advocacy approach to grant funding bodies for funding that will support projects that deliver a greater public value to the district.

The program (scheduling)

Establishing the program for delivery of the key projects is based on grant funding commitments and opportunities, project delivery capacity and financial capacity. Amending the program is possible, however the implications on terms of grants, project management capacity and financial sustainability would need to be considered.

Through the workshops, direction was given to consider the programming of the depot redevelopment over the period, and reflective of the City's financial and project delivery capacity. A proposed program has been included (refer to the attached program).

Financial Capacity

There are a number of key projects, both listed or under consideration that will align to the Strategic direction of the City. For example, projects associated with the Armadale Strategic Metropolitan Centre Investment Framework and Advocacy Priorities Strategy.

To that end, the LTFP through the previous decisions of Council has preserved \$14M in the Future Projects Reserve funds to *fund future capital works projects considered in excess of the City's normal funding capacity*.

This is important as the conservative borrowing capacity established by Council is trending towards the Council's borrowings cap. Later in the plan, the capacity is increased, suggesting the opportunity of utilising reserve funds now and borrowings later to deliver key strategic projects.

Delivery Capacity

The City's program delivery capability currently delivers around \$35M of capital investment projects per annum. This includes both asset renewal works and new capital projects. On average, new project delivery totals around \$11M.

As previously mentioned, the program has been established around the current program delivery capability, with the exception of the Armadale Regional Recreation Stage 1 project. If the City is successful with securing grant funding for Stage 1, it will need to temporarily supplement its project delivery capability to deliver this project.

Capital Investment Program Risks

The review of the Capital Investment Program requires consideration of Program risks. Below are some of the more significant risks that have been considered, and actions taken.

Risk title	Risk Description	Risk Response
Operational impacts	The operating impacts of the Capital Investment require a greater portion of Municipal funds to operate the service, maintain and renew the assets	<ul style="list-style-type: none"><li>• Ensure provision in LTFP for operating impacts.</li><li>• Provide detailed assessment as projects move from concept to design.</li><li>• Apply the Project Management Framework.</li><li>• Ensure Project Planning and Asset Planning includes whole of life costs.</li></ul>
Opportunity costs	Limited financial resources are invested in current projects, restricting available funds over the medium term for other projects in development. Investment is not optimised. A lower community value is returned on the investment.	<ul style="list-style-type: none"><li>• Model scenarios.</li><li>• Adopt a contingent approach to Capital Investment planning.</li></ul>
Capacity to deliver	The timing and scheduling of the program is beyond the organisation's capacity to deliver. Projects are delayed, grant funding is jeopardised, costs escalate through project overruns.	<ul style="list-style-type: none"><li>• Understand the organisation's capacity to deliver and align the Capital Investment Program.</li><li>• Develop a scale up model for peak capital investment.</li></ul>
Reputational risks (community/grant funding bodies)	Expectations of Grant Funding bodies and/or the community are not met due to delays in delivery of the program.	<ul style="list-style-type: none"><li>• Engage with funding bodies and community groups guided by an engagement plan.</li><li>• Report on engagement activities.</li></ul>

Risk title	Risk Description	Risk Response
Economic risks	Cost escalations jeopardise project delivery; market supply issues delay project delivery, adding to costs.	<ul style="list-style-type: none"><li>• Ensure clarity in estimate accuracy and build in provisional sums in cost estimates based on degree of confidence and design stages.</li><li>• Take a contingent approach to capital investment funding</li></ul>
Political risks	The City does not maximise the potential to secure grant funding from other tiers of government. Grant funding opportunities are foregone.	<ul style="list-style-type: none"><li>• Pursue advocacy in line with the Council's Advocacy Strategy in the lead up to the Federal and State Government elections.</li></ul>

#### What is not included

This report has made reference to other projects under consideration for future investment, but not yet funded. Some of these projects fall within the 10 to 20 year period. A list of some of those projects follows.

- The Armadale Regional Recreation Reserve Stages 2 onwards, which includes development of ovals and playing fields.
- The Armadale and Kelmscott Public Realm projects.
- Eighth Road upgrade, which will be subject to a Council report.
- Civic Precinct Projects, including a mixed use development and Civic building.
- Viaduct Projects outside of the Central Park project.
- Other City Centre Investment Framework projects
- Armadale Bowling and Tennis Club redevelopment
- Kelmscott Agricultural Society Multipurpose Building

#### **OPTIONS**

Council can consider the following actions with respect to the proposed Capital Investment Program:

1. Review the programming (scheduling). In doing so, Council will need to consider the capacity of the organisation to fund and deliver the program, as amended.
2. Review the project priorities. It is open to Council to include, exclude, defer and/or bring forward projects based on prioritisation. The program presented reflects officers view of Council's current priorities, which is based on funding opportunities, strategic alignment and community need and value derived.
3. Change the funding mix (but within the financial parameters established through strategy). For example, utilising cash reserves as opposed to loans.
4. Request a report to amend Key Project Scope. This can have the effect of reducing (or increasing) costs, or bring forward/pushing back stages of development.

The recommendation is for the Council to endorse the Capital Investment Program as presented for inclusion in the *draft* Long Term Financial Plan FY25-FY44.

#### ATTACHMENTS

1. [↓](#) Capital Investment Program-LTFP FY25-FY44

#### RECOMMEND

CEO3/12/23

That Council:

1. **ENDORSE** the Capital Investment Program as presented for inclusion in the *draft* Long Term Financial Plan FY25-FY44;
2. **NOTES** that the final version of the *draft* Long Term Financial Plan FY25-FY44 will be presented to Council in February 2024.

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***1.4 - COUNCILLORS INFORMATION BULLETIN - ISSUE NO 19/2023***

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WARD : ALL  
FILE No. : M/735/23  
DATE : 12 December 2023  
REF : MC  
RESPONSIBLE : Chief Executive Officer  
MANAGER

**In Brief:**

- Councillor's Information Bulletin – Councillors are advised to take note of the information submitted in Issue No. 19/2023 to be received by Council

**Strategic Implications**

The following general information and memorandums were circulated in Issue No 19/2023 on 14 December 2023.

**COMMENT**

**Correspondence & Papers**

**Information from Human Resources**

Employee Movements

**Information from Technical Services**

**Outstanding Matters and Information Items**

Various Items

**Monthly Departmental Reports**

Technical Services Works Program

**Information from Community Services**

**Outstanding Matters & Information Items**

Report on Outstanding Matters

Library Upcoming Events

Community Planning

Community Development

Recreation Services

Library and Heritage Services

Ranger & Emergency Services

**Information from Corporate Services**

**Progress Report**

Progress Report on Contingency, Operational & Strategic Project

**Outstanding Matters & Information Items**

Report on Outstanding Matters – Corporate Services Committee

**Economic Development**

Tourism & Visitor Centre Report

**Accounting Reports**

Nil

**Report of the Common Seal**

**Information from Development Services**

**Outstanding Matters & Information Items**

Report on Outstanding Matters - Development Services Committee

Review before the State Administrative Tribunal (SAT)

Design Review Panel Meetings - Nov 2023

**Health**

Health Services Manager's Report - Nov 2023

**Planning**

Planning Applications Report - Nov 2023

Schedule of current Town Planning Scheme No.4 Amendments

Subdivision Applications - WAPC Approvals/Refusals - Nov 2023

Subdivision Applications - Report on Lots Registered 2023/2024

Compliance Officer's Report - Nov 2023

**Building**

Building Services Manager's Report - Nov 2023

Building Health/Compliance Officer's Report - Nov 2023

**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

CEO4/12/23

**That Council acknowledge receipt of Issue 19/2023 of the Information Bulletin**

### **1.5 - INDEPENDENT MEMBER ON THE AUDIT COMMITTEE**

WARD : ALL  
FILE No. : M/716/23  
DATE : 6 December 2023  
REF : AO/MBL  
RESPONSIBLE : Chief Executive Officer  
MANAGER

**In Brief:**

- A confidential report is presented separately to this Agenda.

### **Strategic Implications**

4.1.3.7 Maintain a system of internal audit and independent external expert representation on the City's Audit Committee.

### **Legal Implications**

- *Local Government Act 1995*

#### ***7.1A. Audit committee***

*(1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*

*(2) The members of the audit committee of a local government are to be appointed\* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

*\* Absolute majority required.*

### **Council Policy/Local Law Implications**

- City of Armadale Audit Committee Terms of Reference.

### **Budget/Financial Implications**

Payment to the external member on the City Audit Committee is made in accordance with the City Audit Committee Terms of Reference and is included in the 2022/23 Annual Budget.

### **Consultation**

Details are outlined in the confidential report.

*A Confidential Report is presented separately to this Agenda.*

### **ATTACHMENTS**

<b>CHIEF EXECUTIVE OFFICER'S REPORT</b> <b>ATTACHMENTS</b> 18 DECEMBER 2023		
ATT NO.	SUBJECT	PAGE
<b>1.1 LIST OF ACCOUNTS PAID - NOVEMBER 2023</b>		
1.1.1	Monthly Cheque and Credit Card Report - November 2023	171
1.1.2	Monthly Fuel Card Transactions - Period Ending 15 November 2023	192
<b>1.2 STATEMENT OF FINANCIAL ACTIVITY - NOVEMBER 2023</b>		
1.2.1	Monthly Financial Report - November 2023	193
1.2.2	Carry Forward Balances for the Monthly Financial Statements - November 2023	210
<b>1.3 LONG TERM FINANCIAL PLAN FY25-FY44 CAPITAL INVESTMENT PROGRAM</b>		
1.3.1	Capital Investment Program-LTFP FY25-FY44	211



## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

Payments made between 01-Nov-2023 and 30-Nov-2023

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
014479	3/11/2023	Alinta Gas	Gas Charges	8,836.35
014480	3/11/2023	Arcus Refrigeration Service Pty Ltd	Ice Machine - Landfill Site	6,647.30
014481	3/11/2023	Armada Lock & Key Service	Keys Cut - Various Locations	2,803.00
014482	3/11/2023	Armada State Emergency Service (SES)	Expenses Reimbursement	2,571.61
014483	3/11/2023	Australian Services Union	Australian Services Union Payroll Deductions	414.00
014484	3/11/2023	Beaver Tree Services Aust Pty Ltd	Tree Planting - Various Locations	74,240.10
014485	3/11/2023	Child Support Agency	Child Support Deduction Payroll Deductions	2,425.74
014486	3/11/2023	City of Armadale-Social Club	Social Club (employee) Payroll Deductions	336.00
014487	3/11/2023	Ejan Communications	Parts - P601	798.20
014488	3/11/2023	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	5,776.19
014489	3/11/2023	JLR Pumps	Service Bore Pump - Gwynne Park	1,234.20
014490	3/11/2023	LGRCEU	LGRCEU Payroll Deductions	405.62
014491	3/11/2023	Scope Irrigation	UV System - Settlers Common	1,254.00
014492	3/11/2023	Target Towing Service	Towing Charges	165.00
014493	3/11/2023	Telstra	Telephone Charges Mobile	9,522.57
014494	3/11/2023	WA Rangers Association Inc	Equipment - Ranger Services	760.00
014495	3/11/2023	Water Corporation	Hire of Standpipe - October 2023	20,276.54
014496	3/11/2023	Westbooks	Library Resources	1,715.28
014497	3/11/2023	Synergy Energy	Electricity Charges	4,403.84
014498	3/11/2023	Work Clobber	Protective Clothing	143.10
014499	3/11/2023	Office Line	Office Equipment - Library Services	2,547.60
014500	3/11/2023	Hello World	Airfare/Accommodation Conference Attendance	2,173.00
014501	3/11/2023	Fire Protection Association Australia	Staff Training	175.00
014502	3/11/2023	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	1,883.00
014503	3/11/2023	Oven Sparkle Pty Ltd	Clean Ovens Various Locations	264.00
014504	3/11/2023	Modern Teaching Aids Pty Ltd	Various Items - Champion Centre Programs	2,437.44
014505	3/11/2023	Natural Area Management & Services	Planting - Kuhl/Verdant Parks	16,863.00
014506	3/11/2023	Beacon Equipment	Parts - P997	554.80
014507	3/11/2023	N Cranfield	Expenses Reimbursement	60.00
014508	3/11/2023	Jones Lang Lasalle (WA) Pty Ltd	Outgoings Orchard House - November 2023	16,195.05
014509	3/11/2023	Sonic HealthPlus	Preplacement Medicals	817.31
014510	3/11/2023	Greenfield Gardening	Landscape Maintenance Landfill Site	7,039.75
014511	3/11/2023	P W Sanders	Reimbursement of Communication Costs	159.98
014512	3/11/2023	Dept of Planning, Lands & Heritage	JDAP Development Application	11,236.00
014513	3/11/2023	Big W	Catering Various Events/Meetings	109.88
014514	3/11/2023	Horizon West Landscape & Irrigation	Mulching - Westfield Heron Park	2,079.00
014515	3/11/2023	Brilliance Cleaning Services	Clean Carpets - Seville Grove Library	2,725.30
014516	3/11/2023	Mother Earth Gardening & Landscaping	Grounds Maintenance	732.05
014517	3/11/2023	Adnil Marketing & Management Consulting	Stage Management Services	1,200.00
014518	3/11/2023	Statewide Staging Systems	Hire of Equipment - AHG & PKR 2023	3,257.38
014519	3/11/2023	Urbis Pty Ltd	Consultancy Services	17,187.50
014520	3/11/2023	Totally Workwear	Protective Clothing	904.13
014521	3/11/2023	Roleybushcare Inc	Expenses Reimbursement	4,871.89

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014522	3/11/2023	Quick Super	Superannuation Payments Payroll	252,235.06
014523	3/11/2023	Seton Australia	Protective Clothing	92.46
014524	3/11/2023	Datacom Systems (AU) Pty Ltd - WA Division	Microsoft 365 Licences	247.40
014525	3/11/2023	The Jarrah Celtic Band	Entertainment - AHG & PKR 2023	1,100.00
014526	3/11/2023	Downings Electrical Service	Electrical Services - Corondale Park	583.55
014527	3/11/2023	Hi Tech Security WA Pty Ltd	Monthly Remote Charges - September 2023	605.00
014528	3/11/2023	H M Dubal	Expenses Reimbursement	104.92
014529	3/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	1,404.17
014530	3/11/2023	ELMO Software Limited	Additional User Licences x 50	3,221.64
014531	3/11/2023	Battery World Armadale	Parts - P452	601.00
014532	3/11/2023	WJS Training	First Aid Training - AFAC Staff	1,840.00
014533	3/11/2023	LD&D Australia Pty Limited	Refreshments Admin Building	277.49
014534	3/11/2023	Sea Containers WA Pty Ltd	Hire of Container - History House Museum	1,276.00
014535	3/11/2023	Spectur Limited	Rental/Monitoring Security Camera	993.30
014536	3/11/2023	K M Hansen	Carols by Candlelight	1,500.00
014537	3/11/2023	Contra-Flow Pty Ltd	Hire of Traffic Controllers	1,083.08
014538	3/11/2023	Blue Zoo Holdings Pty LTD	Consultancy Services	3,388.00
014539	3/11/2023	Geared Construction Pty Ltd	Construction Works Piara Waters Library	570,546.78
014540	3/11/2023	Aussie Broadband Pty Ltd	NBN Services Various Sites	779.00
014541	3/11/2023	Aflex Technology (NZ) Ltd	Aqua Volleyball - AFAC	2,898.50
014542	3/11/2023	Spinifex Sheds	Refund Overpayment of RDCV Fee	131.00
014543	3/11/2023	Subway Seville Grove	Catering Various Events/Meetings	55.00
014544	3/11/2023	Southern Bins Pty Ltd	Hire of Skip Bins	1,020.00
014545	3/11/2023	Surun Services Pty Ltd	Street Lighting Inspections	31,080.50
014546	3/11/2023	Manda's Mini Indulges	Catering Various Events/Meetings	482.50
014547	3/11/2023	Total Green Recycling	eWaste Recycling Landfill Site	3,755.93
014548	3/11/2023	ATO PAYG	Tax Deductions Payroll	434,330.00
014549	3/11/2023	Knights Of The Free Company	Event - Highland Games 23	500.00
014550	3/11/2023	Royal Life Saving Society - Australia	World Conference on Drowning Prevention	1,765.00
014551	3/11/2023	Roleystone Karragullen Bush Fire Brigade	Fire Hazard Reduction	1,170.00
014552	3/11/2023	ILX Group Pty Ltd	Staff Training	1,772.10
014553	3/11/2023	Perth Better Homes	Shade Sail - Westfield Heron Reserve	2,178.00
014554	3/11/2023	GFG Temp Assist	Hire of Temporary Staff	15,652.32
014555	3/11/2023	Aspect Studios Pty Ltd	Consultancy Services	1,650.00
014556	3/11/2023	Miracle Recreation Equipment	Parts - Minor Equipment	2,310.00
014557	3/11/2023	Four Landscape Studio Pty Ltd	Design Services Bore Water	3,344.00
014558	3/11/2023	Metro Water Supply	Water Landfill Site	330.00
014559	3/11/2023	Finite Group APAC Pty Ltd	Hire of Temporary Staff	6,542.62
014560	3/11/2023	ActivTec Solutions Pty Ltd	Service Medical Equipment - AFAC	506.00
014561	3/11/2023	Civil Engineering Assignments	Consultancy Services	1,306.80
014562	3/11/2023	Oztrology Pty Ltd	Souvenirs - Armadale Visitors Centre	165.00
014563	3/11/2023	Ready Industries Pty Ltd	Hire of Equipment - Temp Fencing	1,261.92
014564	3/11/2023	Party On The Green Pty Ltd	Entertainment - AHG & PKR 2023	1,606.00

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014565	3/11/2023	J&D Picture Framing	Art Work - IAS	1,436.00
014566	3/11/2023	Andrew Murray	Sporting Recreation and Development Donation	350.00
014567	3/11/2023	WA Spit Roast	Catering	1,230.00
014568	3/11/2023	Laura Suzanne Blackman	Sporting Recreation and Development Donation	350.00
014569	3/11/2023	Amani Lulinda	Security Incentive Scheme Rebate	100.00
014570	3/11/2023	Victor Ik Wuen Ting	Security Incentive Scheme Rebate	100.00
014571	3/11/2023	Melanie Borely	Security Incentive Scheme Rebate	200.00
014572	3/11/2023	Urban Development Institute of Australia	Conference Attendance	2,750.00
014573	3/11/2023	Mohamed Sukri Brandon	Bond Refund	500.00
014574	3/11/2023	Hopley Pty Ltd	Refund of Cancelled Application	236.00
014575	8/11/2023	ALS Library Services Pty Ltd	Library Resources	891.98
014576	8/11/2023	Armada Lock & Key Service	Cabinet Rekey - Shipwreck Park	1,960.00
014577	8/11/2023	Armada Senior High School	School Scholar Award 2023	300.00
014578	8/11/2023	Armada Gosnells Landcare Group	Donation Stall Holder Consumables	400.00
014579	8/11/2023	Australia Post	Commission on Rates Payments Collected	18,217.18
014580	8/11/2023	DORMA Australia Pty Ltd	Repair Auto Doors - AFAC	359.35
014581	8/11/2023	Beaver Tree Services Aust Pty Ltd	Pruning and Mulching - Various Locations	19,115.80
014582	8/11/2023	BP Australia Pty Ltd	Diesel Fuel - Landfill	8,614.44
014583	8/11/2023	Browns Sweeping	High Pressure Cleaning Memorial Park	960.00
014584	8/11/2023	Civica Pty Ltd	Consultancy Services	25,004.54
014585	8/11/2023	Coates Hire	Hire of Equipment AHG & PKR 2023	10,469.66
014586	8/11/2023	Curtin University of Technology	Staff Training	742.60
014587	8/11/2023	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	6,042.21
014588	8/11/2023	Local Government Professionals Aust WA	Love is Listening Workshop	235.00
014589	8/11/2023	Planning Institute of Aust (WA Division)	Advertising	360.00
014590	8/11/2023	Range Ford	Parts - P1931	425.28
014591	8/11/2023	Sportsworld of WA	Retail Stock - AFAC	498.85
014592	8/11/2023	WALGA	Salary & Workforce Survey 2023/24	2,022.90
014593	8/11/2023	Water Corporation	Water Usage Charges	1,596.25
014594	8/11/2023	Wattleup Tractors	Parts - P431	3,696.22
014595	8/11/2023	Synergy Energy	Electricity Charges	22,110.80
014596	8/11/2023	Gecko Contracting Turf & Landscaping	Hire of Traffic Controllers	11,945.73
014597	8/11/2023	E & MJ Rosher Pty Ltd	Parts - Various Plant	506.40
014598	8/11/2023	Repco Auto Parts	Parts - P561	123.50
014599	8/11/2023	Onhold Magic Pty Ltd	Messages on Hold - October 2023	110.00
014600	8/11/2023	Construction Equipment Australia	Parts - P242	139.18
014601	8/11/2023	Herron Todd White (WA) Pty Ltd	Valuation Services	2,860.00
014602	8/11/2023	Michael Page International	Hire of Temporary Staff	1,269.54
014603	8/11/2023	Dept of Premier and Cabinet	Advertising	836.40
014604	8/11/2023	Waterlogic Australia Pty Ltd	Rent/Service Water Fountain	3,420.69
014605	8/11/2023	Data #3 Limited	Computer Equipment	19.88
014606	8/11/2023	Cr Caroline Wielinga	Councillors Allowances - Q/E 31.12.23	7,160.05
014607	8/11/2023	Sonic HealthPlus	Preplacement Medical	250.80

## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

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014608	8/11/2023	Greenfield Gardening	Landscape Maintenance Landfill Site	4,744.16
014609	8/11/2023	Vanguard Press	Printing Services - Spring into Armadale	3,905.00
014610	8/11/2023	Big W	Refreshments Leading the Way Project	60.55
014611	8/11/2023	Horizon West Landscape & Irrigation	Garden Maintenance - Fourth Road Carpark	1,580.00
014612	8/11/2023	Brilliance Cleaning Services	Floor Cleaning - Frye Park Pavilion	9,953.80
014613	8/11/2023	Play Check	Playground Audit - Various Sites	26,207.50
014614	8/11/2023	Datacom Systems (AU) Pty Ltd - WA Division	Microsoft 365 Licences	646.11
014615	8/11/2023	Prestige Property Maintenance Pty Ltd	Mowing Services Various Reserves	6,762.75
014616	8/11/2023	Culture Counts Australia Pty Ltd	Subscription Renewal	1,650.00
014617	8/11/2023	Downings Electrical Service	Electrical Services - Guerin Park	275.00
014618	8/11/2023	Landmark Products Pty Ltd	Changing Places Accreditation	7,931.00
014619	8/11/2023	SCP Conservation And Land Management	Chainmesh Gate - Gwynne Park	3,256.00
014620	8/11/2023	Central Regional TAFE	Staff Training	211.00
014621	8/11/2023	Seisma Pty Ltd	Hire of Temporary Staff	37,283.14
014622	8/11/2023	Map Creative Pty Ltd	Souvenirs - Armadale Visitors Centre	434.50
014623	8/11/2023	Hi Tech Security WA Pty Ltd	Security Alarm Monitoring and Data Packs Various Locations	8,405.34
014624	8/11/2023	H M Dubal	Expenses Reimbursement	18.75
014625	8/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	3,573.42
014626	8/11/2023	Urbaqua Ltd	Consultancy Services	24,316.60
014627	8/11/2023	BJ Ball	Stationery	47.79
014628	8/11/2023	Supercivil Pty Ltd	Concrete Works Balance of Job	2,022.01
014629	8/11/2023	LD&D Australia Pty Limited	Refreshments Admin Building	324.94
014630	8/11/2023	D M Hewston	Expenses Reimbursement	24.99
014631	8/11/2023	Perrott Painting Maintenance Contract Pty Ltd	Painting Services - AFAC Gym Wall	932.80
014632	8/11/2023	Smart Waste Solutions Australia Pty Ltd	Parts - P1520	713.90
014633	8/11/2023	JDS Building and Maintenance Services	Parts/Repairs - Brian O'Neill Reserve	19,101.50
014634	8/11/2023	Rotary Club of Armadale INC	Donation Lost Children's Point	200.00
014635	8/11/2023	R Sklarski	Expenses Reimbursement	23.45
014636	8/11/2023	Southern Cross Protection Pty Ltd	Security Alarm Responses Landfill Site	7,897.10
014637	8/11/2023	BCE Surveying Pty Ltd	Surveying Services	3,245.00
014638	8/11/2023	C M Jupp	Expenses Reimbursement	106.98
014639	8/11/2023	MDM Entertainment Pty Ltd	Library Resources	1,594.92
014640	8/11/2023	Jenny Gleeson Coaching & Consulting	Personality Dimensions Workshop	1,650.00
014641	8/11/2023	Hire King	Hire of Equipment - OTF 2023	470.00
014642	8/11/2023	Mega Vision Australia Pty Ltd	Hire of Equipment - AHG & PKR 2023	7,436.00
014643	8/11/2023	Relive Imaging	Photography Services	165.00
014644	8/11/2023	Payroll Edge Consulting	Consultancy Services	5,445.00
014645	8/11/2023	Bridgestone Australia Ltd	Tyres - P1995	298.10
014646	8/11/2023	The Re-Cyc-Ology Project	Nest Building Workshop	539.00
014647	8/11/2023	TJH Training	Advertising	310.00
014648	8/11/2023	Back Beach Co Pty Ltd	Kiosk Sale Items	3,498.00
014649	8/11/2023	Billabong Mobile Accomodation	Hire of Equipment - AHG & PKR 2023	706.20
014650	8/11/2023	Robert Walters Pty Ltd	Hire of Temporary Staff	3,049.64

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014651	8/11/2023	IPEC Pty Ltd	Courier Services	124.66
014652	8/11/2023	Sandy Taylor Digital Marketing	Website Upgrade Armadale Visitors	990.00
014653	8/11/2023	Veraison WA Pty Ltd	Consultancy Services	32,307.00
014654	8/11/2023	Celebration Homes	Release of Kerb Bond	400.00
014655	8/11/2023	Robert George King	Bee Removal	200.00
014656	8/11/2023	Workforce Insight Pty Ltd	Consultancy Services	1,750.00
014657	8/11/2023	Bobbie McPhail	Presentation - Library Services	544.50
014658	8/11/2023	East West Ceramics Pty Ltd	Parts - John Dunn Hall	453.20
014659	8/11/2023	Preeminent GT Interior Construction Pty Ltd	Floor Tiling - John Dunn Pavilion	35,728.00
014660	8/11/2023	Rapid Relief Team (RRT) Ltd	Donation - Children's Event 29.09.23	1,000.00
014661	8/11/2023	Proline Contractors and Bensons	Asbestos Removal	5,555.00
014662	8/11/2023	JJCT Packaging Pty Ltd	Payroll Deductions	3,285.41
014663	8/11/2023	WA Commercial Appliances	Parts - AFAC Kitchen	214.35
014664	8/11/2023	Campbell's Janitor Supplies Pty Ltd	Cleaning Materials	533.50
014665	8/11/2023	McGees Property	Market Rental Valuation	2,200.00
014666	8/11/2023	Gas Detection (Australia) Pty Ltd	Gas Detection Meter - AFAC	863.50
014667	8/11/2023	Tamil School of Western Australia	Community Grant - 2023/24	2,500.00
014668	8/11/2023	Cr Laurence Sargeson	Councillors Allowances - Q/E 31.12.23	7,160.05
014669	8/11/2023	Cr Sarah Stoneham	Councillors Allowances - Q/E 31.12.23	7,160.05
014670	8/11/2023	Cr Jiby Joy	Councillors Allowances - Q/E 31.12.23	7,160.05
014671	8/11/2023	Armadale Gosnells Landcare Group	Plant Losses Fee	4,323.06
014672	8/11/2023	Shipping Containers Leasing Pty Ltd	Purchase of Dangerous Goods Container	23,375.00
014673	10/11/2023	Alinta Gas	Gas Charges	345.50
014674	10/11/2023	Arcus Refrigeration Service Pty Ltd	White Goods - AFAC Cafe	3,668.50
014675	10/11/2023	Armadale Mower World	Parts - SES Trailblazer	625.50
014676	10/11/2023	Beaver Tree Services Aust Pty Ltd	Mulching Services	23,951.68
014677	10/11/2023	Benara Nurseries	Gardening Products	2,911.09
014678	10/11/2023	BOC Gases Australia Limited	Gas & Cylinder Rental	45.86
014679	10/11/2023	Browns Sweeping	Grounds Sweeping Rushton park	1,116.00
014680	10/11/2023	Dept of Biodiversity, Conservation & Attraction	Park Passes	1,215.00
014681	10/11/2023	Landgate	Unimproved Values U2022/5	74.15
014682	10/11/2023	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	3,476.09
014683	10/11/2023	Heatley Sales Pty Ltd	Protective Clothing	110.88
014684	10/11/2023	JLR Pumps	Bore Pump Replacements	5,167.80
014685	10/11/2023	Ixom Operations Pty Ltd	Chlorine Gas AFAC	5,409.16
014686	10/11/2023	Railway Avenue Vet Hospital	Animal Euthanasia - September 2023	555.95
014687	10/11/2023	Slater-Gartrell Sports	Tennis Nets - Churchman Brook	510.40
014688	10/11/2023	Telstra	Telephone Charges	9,234.88
014689	10/11/2023	Synergy Energy	Electricity Charges	5,841.30
014690	10/11/2023	Zipform Pty Ltd	Printing - 2nd Instalment Notices Rates	18,595.75
014691	10/11/2023	Office Line	Office Furniture - IT Department	8,862.70
014692	10/11/2023	E & MJ Roshier Pty Ltd	Parts - P436/P437/P438/P461	501.53
014693	10/11/2023	Technology One Ltd	Consultancy Services	1,478.13

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Payments made between 01-Nov-2023 and 30-Nov-2023

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
014694	10/11/2023	Sports Turf Technology Pty Ltd	Soil/Leaf Testing - Various Sites	7,590.00
014695	10/11/2023	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	75.90
014696	10/11/2023	Oven Sparkle Pty Ltd	Clean Ovens	165.00
014697	10/11/2023	Armadale Neighbourhood Watch	Agreement Variation 2023-2024	4,800.00
014698	10/11/2023	Michael Page International	Hire of Temporary Staff	2,063.52
014699	10/11/2023	Arborwest Tree Farm	Gardening Products	528.00
014700	10/11/2023	Natural Area Management & Services	Weed Control and Planting Services	14,845.60
014701	10/11/2023	Commercial Aquatics Australia	Minor Pool Maintenance	104.50
014702	10/11/2023	Jones Lang Lasalle (WA) Pty Ltd	Orchard House After Hours Charges	1,241.86
014703	10/11/2023	Sonic HealthPlus	Preplacement Medicals	1,082.40
014704	10/11/2023	Smart Colour Signs	Carpark Sign - AFAC	298.10
014705	10/11/2023	Complete Office Supplies	Stationery	13.96
014706	10/11/2023	ELM (WA) Pty Ltd	Mowing Services - Champion Drive	3,608.00
014707	10/11/2023	Budget Rent a Car	Hire of Motor Vehicle 1HHP199	1,318.78
014708	10/11/2023	Dowsing Concrete	Construction of Concrete Crossovers	61,975.68
014709	10/11/2023	Mother Earth Gardening & Landscaping	Repairs/Maintenance Landscaping	2,013.00
014710	10/11/2023	PRF Industries Pty Ltd	Hire of Equipment - AHG & PKR 2023	1,270.01
014711	10/11/2023	Bisht Pty Ltd	Newspapers Seville Grove Library	78.00
014712	10/11/2023	Talis Consultants	Consultancy Services	35,420.00
014713	10/11/2023	Myriad Images	Solar Panel Housing Signage	770.00
014714	10/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	2,231.34
014715	10/11/2023	JB Hi-Fi-Commercial	Equipment - IT	6,398.90
014716	10/11/2023	Quicklee Express Transport & Distribution	Courier Services - October 2023	744.70
014717	10/11/2023	LD&D Australia Pty Limited	Refreshments Depot	125.20
014718	10/11/2023	Slavin Architects Pty Ltd	Superintendent Services	3,520.00
014719	10/11/2023	Electek	Electrical Services - AFAC	1,072.50
014720	10/11/2023	West Coast Commercial Industries	Change Room Supplies - AFAC	2,145.49
014721	10/11/2023	Professional Cabling Services	Cabling Services - Armadale Library	1,782.00
014722	10/11/2023	The Multicultural Communities Council of WA	Social Priorities Service Agreement	16,658.40
014723	10/11/2023	Qtm Pty Ltd	Variable Message Board - Nicholson Road	1,501.50
014724	10/11/2023	Rotary Club of Armadale INC	Community Grant - 2023/24	2,500.00
014725	10/11/2023	Southern Cross Protection Pty Ltd	Security Alarm Responses Various Sites	242.00
014726	10/11/2023	S J McLeod	Expenses Reimbursement	16.95
014727	10/11/2023	MDM Entertainment Pty Ltd	Library Resources	943.84
014728	10/11/2023	S Worthington	Expenses Reimbursement	70.99
014729	10/11/2023	Roleystone Karragullen Bush Fire Brigade	Fire Hazard Reduction	1,675.00
014730	10/11/2023	The Pink Cafe (Kelmscott)	Catering Various Events/Meetings	855.00
014731	10/11/2023	Seven Sins Perth Hills	Gift Voucher	100.00
014732	10/11/2023	ChoiceOne Pty Ltd	Hire of Temporary Staff	2,083.73
014733	10/11/2023	Graphic Art Mart	Printing Equipment - Print Room	138.69
014734	10/11/2023	Incline Vegetation Management	Fire Mitigation Works	11,550.00
014735	10/11/2023	Arboriculture Australia Ltd	Tree Protection on Development Sites	3,465.00
014736	10/11/2023	Tenco Engineers Pty Ltd	Structural Report - John Dunn Oval	5,289.90

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014737	10/11/2023	Kyooya Designs	Artwork - Kyooya Designs	2,000.00
014738	10/11/2023	Don's Carpets Pty Ltd	Vinyl - John Dunn Pavilion	3,200.00
014739	10/11/2023	Steve Moreschini	Expenses Reimbursement	311.90
014740	10/11/2023	Sinclair Communications	CDR Audio Master Gold	250.00
014741	10/11/2023	Armada / Kelmscott Uniting Church	Community Grant - 2023/24	250.00
014742	10/11/2023	Michele Kite	Expenses Reimbursement	258.70
014743	10/11/2023	Susan Joy Shepherdson	Expenses Reimbursement	80.25
014744	10/11/2023	Wendy Gladys Simpson	Security Incentive Scheme Rebate	250.00
014745	10/11/2023	City of Kwinana	Long Service Leave Transfer Payment	1,100.03
014746	10/11/2023	Mark David Davis	Animal Registration Refund	21.25
014747	10/11/2023	Adnan Maqsood Butt	Security Incentive Scheme Rebate	100.00
014748	10/11/2023	Renee Anderson (Lucas)	Bond and Hire Fees Refund	638.20
014749	15/11/2023	Alinta Gas	Gas Charges	37.95
014750	15/11/2023	ALS Library Services Pty Ltd	Library Resources	478.54
014751	15/11/2023	Armada Mower World	Parts - P997	189.00
014752	15/11/2023	Beaver Tree Services Aust Pty Ltd	Depot Mulching	10,705.75
014753	15/11/2023	Benara Nurseries	Gardening Products	1,200.98
014754	15/11/2023	BOC Gases Australia Limited	Medical Oxygen AFAC	55.33
014755	15/11/2023	BP Australia Pty Ltd	Diesel Bulk Fuel Depot	40,792.54
014756	15/11/2023	Browns Sweeping	High Pressure Cleaning - Various Locations	32,314.02
014757	15/11/2023	Burgess Rawson (WA) Pty Ltd	Legal Services	4,776.31
014758	15/11/2023	Landgate	GRV Valuations G2023/21	1,765.70
014759	15/11/2023	Ejan Communications	Parts - P535/P537	440.29
014760	15/11/2023	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	1,840.08
014761	15/11/2023	Ambius	Hire of Plants AFAC - November 2023	2,237.81
014762	15/11/2023	Roleystone Volunteer Fire Brigade	Fire Hazard Reduction	2,300.00
014763	15/11/2023	Telstra	Telephone Charges	1,870.00
014764	15/11/2023	WALGA	Staff Training	792.00
014765	15/11/2023	Synergy Energy	Auxiliary/Street Lighting	16,572.65
014766	15/11/2023	WA Reticulation Supplies	Parts - Various Reserves	2,465.40
014767	15/11/2023	Southside Mitsubishi	1 x MR Triton GLX (New Vehicle as per Capital program)	41,482.55
014768	15/11/2023	Gecko Contracting Turf & Landscaping	Pruning - Kellogg/Wright Roads	2,282.50
014769	15/11/2023	Parks & Leisure Australia	WA Purposeful Leadership Seminar	363.00
014770	15/11/2023	Hello World	Conference Attendance	692.00
014771	15/11/2023	E & MJ Rosher Pty Ltd	Parts - P459	625.57
014772	15/11/2023	Seek Limited	Advertising	5,705.70
014773	15/11/2023	Technology One Ltd	Consultancy Services	2,263.64
014774	15/11/2023	Officeworks Business Direct	Stationery	268.95
014775	15/11/2023	Repco Auto Parts	Parts - P425	114.40
014776	15/11/2023	Datafuel Financial Systems Pty Ltd	Repair Power Supply - Depot Browsers	504.35
014777	15/11/2023	Glenn Swift Entertainment	MC - Harry Potter Quiz Night	350.00
014778	15/11/2023	McLeods Barristers & Solicitors	Legal Services	8,321.50
014779	15/11/2023	Porter Consulting Engineers	Consultancy Services	28,426.48

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014780	15/11/2023	Data #3 Limited	Adobe Acrobat License	19.88
014781	15/11/2023	BGC Concrete	Concrete Products - Semple Road	376.64
014782	15/11/2023	Natural Area Management & Services	Wetland Plants - Habitat Link	1,958.00
014783	15/11/2023	Superior Pak Pty Ltd	Repairs/Parts - P1508	2,166.31
014784	15/11/2023	Beacon Equipment	Parts - P997	504.60
014785	15/11/2023	Imagesource Digital Solutions	Billboard Skins - Spring into Armadale	654.50
014786	15/11/2023	Sonic HealthPlus	Preplacement Medical	291.50
014787	15/11/2023	Greenfield Gardening	Landscape Maintenance Landfill Site	9,838.16
014788	15/11/2023	Neopost Australia Pty Ltd	Stationery	418.00
014789	15/11/2023	Height Safety Solutions	Recertification Roof Safety Systems	4,022.49
014790	15/11/2023	Armadale Kelmscott Swimming Club	Community Grant - 2023/24	880.40
014791	15/11/2023	Horizon West Landscape & Irrigation	Garden Maintenance - Various Locations	18,140.50
014792	15/11/2023	Vorgee Pty Ltd	Aquatic Retail Stock	6,261.34
014793	15/11/2023	Acurix Networks Pty Ltd	Public WIFI Access Various Sites	5,438.25
014794	15/11/2023	C R Omacini	Expenses Reimbursement	67.20
014795	15/11/2023	Dowsing Concrete	Construction of Concrete Crossovers	53,289.99
014796	15/11/2023	The Information Management Group Pty Ltd	Archival Storage & Supplies	1,521.15
014797	15/11/2023	Economic Development Australia Limited	Membership 31.10.23 - 30.10.24	495.00
014798	15/11/2023	ReNew Property Maintenance	Mowing Services Various Reserves	1,320.00
014799	15/11/2023	Datacom Systems (AU) Pty Ltd - WA Division	Computer Equipment	9,095.54
014800	15/11/2023	Turf Care WA Pty Ltd	Fertiliser Supplies	21,661.20
014801	15/11/2023	Capital Recycling	Remove Sweepings Depot	6,436.65
014802	15/11/2023	Downings Electrical Service	Electrical Services	4,385.70
014803	15/11/2023	Metro Filters	Clean Canopy & Fan - Armadale Arena	1,842.28
014804	15/11/2023	SCP Conservation And Land Management	Fence Repair	286.00
014805	15/11/2023	Central Regional TAFE	Staff Training	651.65
014806	15/11/2023	T Ferrier	Refurbish/Install Christmas Decorations	1,900.00
014807	15/11/2023	Solargain PV Pty Ltd	Design/Supply Solar PV System	16,813.50
014808	15/11/2023	Scavenger Supplies	Parts	44.00
014809	15/11/2023	K P Yeoh	Expenses Reimbursement	679.28
014810	15/11/2023	Hi Tech Security WA Pty Ltd	Repair Staff Access Gate - AFAC	181.50
014811	15/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	1,050.24
014812	15/11/2023	Graffiti Systems Australia	Remove Graffiti Various Locations	4,752.83
014813	15/11/2023	Bug Busters Pty Ltd	Termite Treatment	242.00
014814	15/11/2023	Oracle CMS	After Hours Phone Service -October 2023	1,737.96
014815	15/11/2023	LD&D Australia Pty Limited	Refreshments Depot - 06.11.23	110.05
014816	15/11/2023	Agent Sales & Services Pty Ltd	Pool Chemicals	2,068.00
014817	15/11/2023	Rentokil Initial Pty Ltd	Sanitary Services AFAC	1,481.10
014818	15/11/2023	The Calapai Family Trust T/A Intellitrac	GPS Expenses Various Plant	1,828.20
014819	15/11/2023	Precision Cabinet Makers	Cabinets - Retail Kiosk	7,561.25
014820	15/11/2023	Selectro Services	Electrical Services - AFAC	121.00
014821	15/11/2023	Heritage Way Pty Ltd	Gardening Products	2,100.91
014822	15/11/2023	Prestige Catering	Catering Various Events/Meetings	756.30



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014823	15/11/2023	Vital Packaging	Packaging Materials - Landfill Site	166.98
014824	15/11/2023	Southern Cross Protection Pty Ltd	Security Alarm Responses Landfill Site	1,022.38
014825	15/11/2023	MDM Entertainment Pty Ltd	Library Resources	213.07
014826	15/11/2023	Marshall Beattie Automation	Service Entry Gate - AFAC	561.00
014827	15/11/2023	Manda's Mini Indulges	Catering Various Events/Meetings	46.80
014828	15/11/2023	Bridgestone Australia Ltd	Tyre Repair	30.03
014829	15/11/2023	Burdens Australia Pty Ltd	Park Furniture - Various Locations	62,562.06
014830	15/11/2023	Norda Architects Pty Ltd	Consultancy Services	4,477.00
014831	15/11/2023	The Pink Cafe (Kelmscott)	Catering Various Events/Meetings	1,900.00
014832	15/11/2023	GFG Temp Assist	Hire of Temporary Staff	12,351.90
014833	15/11/2023	Dell Financial Services Pty Ltd	Computer Equipment Leases	20,205.79
014834	15/11/2023	Delta T Technologies (WA) Pty Ltd	Service Equipment - AFAC	5,590.20
014835	15/11/2023	ATI-Mirage Training and Business Solutions	Staff Training	869.40
014836	15/11/2023	WA Flags and Banners	Banners - Various Events	1,086.80
014837	15/11/2023	UGC Holdings Pty Ltd	Rubbish Removal - Various Locations	19,017.49
014838	15/11/2023	Veraison WA Pty Ltd	Consultancy Services	22,148.50
014839	15/11/2023	ChoiceOne Pty Ltd	Hire of Temporary Staff	22,816.90
014840	15/11/2023	Metro Water Supply	Water Supply Landfill Site	660.00
014841	15/11/2023	Central West Refrigeration	Repairs/Parts Water Cooler - AFAC	1,538.45
014842	15/11/2023	Finite Group APAC Pty Ltd	Hire of Temporary Staff	4,820.26
014843	15/11/2023	Consultas Pty Ltd	Consultancy Services	5,087.50
014844	15/11/2023	Frontline Technology Services Pty Ltd	Consultancy Services	60,858.73
014845	15/11/2023	Sharon Edwards	Various Workshops - Kelmscott Library	200.00
014846	15/11/2023	Proline Contractors and Bensons	Asbestos Removal	932.25
014847	15/11/2023	JJCT Packaging Pty Ltd	Payroll Deductions	2,935.41
014848	15/11/2023	Building Biology WA	Library Presentation	270.00
014849	15/11/2023	Linguistico Australia Pty Ltd	Translation Services	3,744.40
014850	15/11/2023	Lift Design	Lift Installation - Admin Building	51,702.42
014851	15/11/2023	Ramogi Australia	Community Grant - 2023/24	598.00
014852	15/11/2023	Gordon Distributors Pty Ltd	Program Consumables	426.90
014853	15/11/2023	Willandra Primary School P&C Assoc	Community Grant - 2023/24	2,500.00
014854	15/11/2023	Waterwheel Community Shed Inc.	Community Grant - 2023/24	1,000.00
014855	15/11/2023	Prime Creative Media Pty Ltd	Subscription Fee	69.00
014856	15/11/2023	The Hoyts Corporation Pty Ltd	Refund Health Services Fee	202.50
014857	15/11/2023	Gurppreet Gill Singh	Refund AFAC Fee	36.00
014858	15/11/2023	Amanpreet Gill Singh	Refund AFAC Fee	36.00
014859	17/11/2023	Armada Mower World	Parts - P994	28.80
014860	17/11/2023	Australian Services Union	Australian Services Union Payroll Deductions	440.50
014861	17/11/2023	Beaver Tree Services Aust Pty Ltd	Remove Eadwood/Tree Pruning	4,742.10
014862	17/11/2023	Challis Liquor Store	Refreshments - Depot	446.92
014863	17/11/2023	Child Support Agency	Child Support Deduction Payroll Deductions	2,425.74
014864	17/11/2023	City of Armadale-Social Club	Social Club (employee) Payroll Deductions	336.00
014865	17/11/2023	LGRCEU	LGRCEU Payroll Deductions	449.62

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014866	17/11/2023	Water Corporation	Water Usage Charges	52.83
014867	17/11/2023	Synergy Energy	Electricity Charges	3,202.24
014868	17/11/2023	Gecko Contracting Turf & Landscaping	Mowing/Maintenance	11,863.50
014869	17/11/2023	Parks & Leisure Australia	WA Purposeful Leadership Seminar	132.00
014870	17/11/2023	Office Line	Office Furniture - IT Department	4,550.70
014871	17/11/2023	Officeworks Business Direct	Stationery	816.47
014872	17/11/2023	Classic Trophies And Darts	Engraving	84.70
014873	17/11/2023	S A D'Souza	Expenses Reimbursement	36.32
014874	17/11/2023	Cecil Andrews College	School Scholar Award 2023	300.00
014875	17/11/2023	McLeods Barristers & Solicitors	Legal Services	745.80
014876	17/11/2023	Dept of Premier and Cabinet	Advertising	628.80
014877	17/11/2023	Nashtec Auto Electrics	Repairs - P407	2,075.25
014878	17/11/2023	Elliotts Filtration	Service Iron Filter	1,450.90
014879	17/11/2023	Commercial Aquatics Australia	Parts - AFAC	379.50
014880	17/11/2023	Jones Lang Lasalle (WA) Pty Ltd	Plumbing Services - Orchard House	121.00
014881	17/11/2023	Sonic HealthPlus	Preplacement Medicals	1,899.70
014882	17/11/2023	Dowsing Concrete	Construction of Concrete Crossovers	89,111.31
014883	17/11/2023	Paperbark Technologies Pty Ltd	Arboricultural Report	440.00
014884	17/11/2023	ReNew Property Maintenance	Closed PAW Maintenance - October 2023	11,958.00
014885	17/11/2023	Datacom Systems (AU) Pty Ltd - WA Division	Microsoft 365 Licences	199.94
014886	17/11/2023	Downings Electrical Service	Electrical Services	234.30
014887	17/11/2023	Hi Tech Security WA Pty Ltd	Card Reader - Frye Park Pavilion	3,639.96
014888	17/11/2023	LD&D Australia Pty Limited	Refreshments Depot	62.60
014889	17/11/2023	NewGround Water Services	Design Services Bore Water	28,525.10
014890	17/11/2023	Crystal Printing Solutions Pty Ltd	Printing - Parking Infringement Books	429.00
014891	17/11/2023	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/Freezers Landfill Site	1,226.50
014892	17/11/2023	Prestige Catering	Catering Various Events/Meetings	963.90
014893	17/11/2023	L R Puig Grajales	Expenses Reimbursement	45.51
014894	17/11/2023	Subway Seville Grove	Catering - Event	90.00
014895	17/11/2023	Agrimate	Fencing - Wirra Willa	5,716.15
014896	17/11/2023	MDM Entertainment Pty Ltd	Library Resources	588.62
014897	17/11/2023	Nationwide Australia Roofing Holdings Pty Ltd	Repair Roof - Drop n Shop	5,269.00
014898	17/11/2023	Motorola Solutions Australia Pty Ltd	Hire of Radios - AHG & PKR 2023	1,061.94
014899	17/11/2023	Bridgestone Australia Ltd	Tyres - P2019	565.95
014900	17/11/2023	Penske Australia	Parts - P537	1,038.48
014901	17/11/2023	The Pink Cafe (Kelmscott)	Catering - Event	910.00
014902	17/11/2023	MLA Holdings Pty Ltd	Repairs - P1552	316.25
014903	17/11/2023	Moray and Agnew	Planning Compliance Workshop	330.00
014904	17/11/2023	Button Works	Souvenirs - Armadale Visitors Centre	463.10
014905	17/11/2023	MB Traffic Planning & Management Pty Ltd	Compliance Audit Traffic Management	2,156.00
014906	17/11/2023	Classic Hire	Hire of Equipment	338.80
014907	17/11/2023	Examiner Newspapers (WA)	Advertising	2,090.00
014908	17/11/2023	Frontline Technology Services Pty Ltd	COA to AWS Network Connectivity	25,493.91

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014909	17/11/2023	East West Ceramics Pty Ltd	Parts	195.80
014910	17/11/2023	Insurance Smash Repairs	Insurance Excess - P1929	1,000.00
014911	17/11/2023	Evenergi Pty Ltd	Fleet Transition Strategy	9,883.50
014912	17/11/2023	Zanzara	Parts - Health Services	11.50
014913	17/11/2023	WA Commercial Appliances	Service Cafe Equipment - AFAC	354.20
014914	17/11/2023	Tamsin Olivia Richardson	Merchandise - End of Year Event	965.00
014915	17/11/2023	Leonie Helen Thompson	Program Distribution - AHOSAT	485.10
014916	17/11/2023	Kids are Kids! Therapy & Education Centre	Community Grant - 2023/24	1,100.00
014917	17/11/2023	Tamara Wholey	Expenses Reimbursement	38.00
014918	17/11/2023	C Lockley	Refund Rates Credit Balance	456.12
014919	17/11/2023	Only Office Furniture	Office Furniture	1,147.00
014920	17/11/2023	Gaurav Singh Sawhney	Security Scheme Incentive Scheme Rebate	200.00
014921	17/11/2023	Kayla Sophie Bongers	Sporting Recreation and Development Donation	350.00
000269	21/11/2023	City of Armadale	Consumables	1,335.60
000270	21/11/2023	City of Armadale	Consumables	1,500.00
014922	22/11/2023	Alinta Gas	Gas Charges	68.95
014923	22/11/2023	Armadale Mower World	Parts - Parks Minor Equipment	625.50
014924	22/11/2023	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	15,590.85
014925	22/11/2023	Browns Sweeping	High Pressure Cleaning Memorial Park	960.00
014926	22/11/2023	Civica Pty Ltd	Annual Licence Fee 26.09.23 - 30.09.24	28,913.21
014927	22/11/2023	Dept of Transport	Motor Vehicle Searches - October 2023	250.80
014928	22/11/2023	Down Under Signs Pty Ltd	Name Board - Councillors	245.50
014929	22/11/2023	Gibbons Holden	Parts - P1998	481.55
014930	22/11/2023	Hays Personnel Services (Aust) Pty Ltd	Employment Recruitment Cost	10,851.71
014931	22/11/2023	JLR Pumps	Service Pump & Motor - Gwynne Park Tank	1,444.30
014932	22/11/2023	P & G Body Builders Pty Ltd	Parts - P1555	1,009.80
014933	22/11/2023	Synergy Energy	Electricity Charges	476,608.77
014934	22/11/2023	Southside Mitsubishi	1 x MR Triton GLX (Replacement Vehicle for P1888)	123,579.95
014935	22/11/2023	Gecko Contracting Turf & Landscaping	Streetscapes Maintenance	320.10
014936	22/11/2023	Parks & Leisure Australia	WA Purposeful Leadership Seminar	594.00
014937	22/11/2023	Basketball Ringleader	Basketball Ring - Paramor Park	8,360.00
014938	22/11/2023	Specialised Lifting Service	Parts - P195	2,968.35
014939	22/11/2023	Westzone Enterprises Pty Ltd	Rent/Outgoings Armadale Library	57,525.39
014940	22/11/2023	Chittering Valley Worm Farm	Worm Talk - Kelmscott Show	3,500.00
014941	22/11/2023	Book Easy Pty Ltd	Bookeasy Booking Fee - October 2023	220.00
014942	22/11/2023	Modern Teaching Aids Pty Ltd	Various Items - School Holiday Program	181.17
014943	22/11/2023	Boffins Bookshop Pty Ltd	Corporate Library Resources	281.63
014944	22/11/2023	Wren Oil	Admin & Compliance Fee - 19.10.23	16.50
014945	22/11/2023	BSA Advanced Property Solutions (WA)	HVAC Servicing AFAC - October 2023	6,372.53
014946	22/11/2023	Elliotts Filtration	Parts - Robot Park	1,714.90
014947	22/11/2023	Superior Pak Pty Ltd	Parts - P1519	567.54
014948	22/11/2023	Jones Lang Lasalle (WA) Pty Ltd	Electrical Services - Orchard House	357.50
014949	22/11/2023	Sonic HealthPlus	Preplacement Medicals	1,695.10

## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
014950	22/11/2023	Greenfield Gardening	Landscape Maintenance Landfill Site	5,247.03
014951	22/11/2023	Asset Infrastructure Management Pty Ltd	Consultancy Services	5,824.90
014952	22/11/2023	Better Pets and Gardens Kelmscott	Dog Food - Animal Pound	222.95
014953	22/11/2023	Dowsing Concrete	Construction of Concrete Crossovers	31,006.62
014954	22/11/2023	Urbis Pty Ltd	Consultancy Services	3,052.50
014955	22/11/2023	Alsco Pty Ltd	Anti Fatigue Mats Landfill Site	4,992.60
014956	22/11/2023	Bilby 3D Pty Ltd	Library Resources - Digital Resources	857.20
014957	22/11/2023	Frontline Fire & Rescue Equipment	Services and Repairs for Vehicles	21,745.55
014958	22/11/2023	Bistel Construction Pty Ltd	Construction Works - RKBBS	506,812.56
014959	22/11/2023	E Fire & Safety	Fire Extinguisher Training	2,123.00
014960	22/11/2023	Downings Electrical Service	Electrical Services - Depot	7,001.19
014961	22/11/2023	Perth Region NRM Inc	Urban Rewilding Workshop	77.50
014962	22/11/2023	Hi Tech Security WA Pty Ltd	Electromagnetic Lock - AFAC	1,328.36
014963	22/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	492.18
014964	22/11/2023	Security Management Australasia Pty Ltd	CCTV Software Upgrade - AFAC	18,372.20
014965	22/11/2023	Focus Consulting WA Pty Ltd	Consultancy Services	1,375.00
014966	22/11/2023	Bug Busters Pty Ltd	Pest Control - AFAC	3,330.00
014967	22/11/2023	LD&D Australia Pty Limited	Refreshments Depot	110.05
014968	22/11/2023	Electek	Electrical Services - AFAC	826.98
014969	22/11/2023	Run Energy Pty Limited	Gas & Flare Maintenance Landfill Site	2,585.00
014970	22/11/2023	Hospitality Industry Service Providers (HISP)	Catering Various Events/Meetings	346.23
014971	22/11/2023	RTR FM 92.1	Advertising	1,540.00
014972	22/11/2023	A Class Fabrication	Repairs/Parts - P1502	17,824.40
014973	22/11/2023	Time Critical CPR & First Aid	First Aid Training	1,200.00
014974	22/11/2023	Ecowater Services Pty Ltd	Maintenance Service BiomaxC10	191.50
014975	22/11/2023	Nature Play WA	Nature Play Passport Reprint - AVC	7,210.50
014976	22/11/2023	Southern Cross Protection Pty Ltd	Security Alarm Responses Landfill Site	8,541.30
014977	22/11/2023	BCE Surveying Pty Ltd	Surveying Services	6,490.00
014978	22/11/2023	M & M Family Trust T/A CCS Strategic	Consultancy Services	10,602.90
014979	22/11/2023	C Spiring	Land Lease Compensating Basin	804.20
014980	22/11/2023	MDM Entertainment Pty Ltd	Library Resources	147.62
014981	22/11/2023	CDM Australia Pty. Ltd.	Photocopier Usage	49.63
014982	22/11/2023	Total Green Recycling	eWaste Recycling Landfill Site	2,797.37
014983	22/11/2023	ATO PAYG	Tax Deductions Payroll	410,610.00
014984	22/11/2023	Payroll Edge Consulting	Consultancy Services	3,630.00
014985	22/11/2023	Nordic Fitness Equipment	Antibacterial Wipes - AFAC	1,190.00
014986	22/11/2023	Armadae Liquor Pty Ltd	Refreshments	723.00
014987	22/11/2023	Robert Walters Pty Ltd	Hire of Temporary Staff	5,489.35
014988	22/11/2023	R Kalairajan	Expenses Reimbursement	169.00
014989	22/11/2023	The Pink Cafe (Kelmscott)	Catering Various Events/Meetings	220.00
014990	22/11/2023	Miracle Recreation Equipment	Park Bench - Westfield Heron	1,174.51
014991	22/11/2023	A Class Auto Electrical and Air Conditioning	Parts - P1555	771.10
014992	22/11/2023	Dell Financial Services Pty Ltd	Computer Equipment Leases	400.62

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014993	22/11/2023	UGC Holdings Pty Ltd	Weed Control - Various Reserves	46,670.91
014994	22/11/2023	ChoiceOne Pty Ltd	Hire of Temporary Staff	3,180.45
014995	22/11/2023	Kidsafe Western Australia (Inc)	Service - Child Car Restraints	440.00
014996	22/11/2023	4Park Pty Ltd t/a Forpark Australia	Parts - Westfield Heron Playground	850.30
014997	22/11/2023	Frontline Technology Services Pty Ltd	AWS Application & Service	8,801.30
014998	22/11/2023	Instant Scaffolds	Hire of Scaffolding John Dunn Pavilion	1,974.50
014999	22/11/2023	Pickleball Superstore Pty Ltd	Pickleball Starter Kits	1,275.00
015000	22/11/2023	Talent International Pty Ltd	Hire of Temporary Staff	44,936.51
015001	22/11/2023	Proline WA Pty Ltd	Repair Shade Cloth	572.00
015002	22/11/2023	Civil Sciences and Engineering Pty Ltd	Pavement Cores/Design - Alex Wood Drive	3,300.00
015003	22/11/2023	Excel Consulting Solutions Pty Limited	Staff Training	4,960.00
015004	22/11/2023	The Jones Family Trust t/as Sweettalk WA	Library Talk Urban Beekeeping	200.00
015005	22/11/2023	A & GM Louw	Souvenirs - Armadale Visitors Centre	110.00
015006	22/11/2023	Combat Clothing Australia P/L	PPE - Ranger Services	4,840.00
015007	22/11/2023	T Giangulio	Expenses Reimbursement	100.00
015008	22/11/2023	M and D Burr	Sporting Recreation and Development Donation	350.00
015009	22/11/2023	A and C Lohson	Sporting Recreation and Development Donation	350.00
015010	22/11/2023	A Peter and S Squillace	Sporting Recreation and Development Donation	250.00
015011	22/11/2023	SR B ABU Bakar	Sporting Recreation and Development Donation	250.00
000271	23/11/2023	City of Armadale	MAG Team Building/EOY Function	1,000.00
000272	23/11/2023	City of Armadale-Aquatic Centre	Petty Cash Recoup	397.30
000273	23/11/2023	City of Armadale	Petty Cash Recoup	159.95
015012	24/11/2023	Accidental Health & Safety-Perth	First Aid Kits - Champion Centre	1,542.55
015013	24/11/2023	Alinta Gas	Gas Charges	1,023.40
015014	24/11/2023	Armadale Lock & Key Service	Install Locks - John Dunn Pavilion	2,620.50
015015	24/11/2023	Australia Wide Taxation & Payroll Training	Staff Training	1,090.00
015016	24/11/2023	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	9,297.21
015017	24/11/2023	BP Australia Pty Ltd	Diesel Fuel - Landfill	9,763.79
015018	24/11/2023	Byford Bobcats	Bobcat Services	704.00
015019	24/11/2023	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	480.58
015020	24/11/2023	Cornerstone Legal Pty Ltd	Legal Services	4,048.00
015021	24/11/2023	Slater-Gartrell Sports	Synthetic Turf - Gwynne Park	5,445.00
015022	24/11/2023	Telstra	Telephone Charges Landline	6,812.19
015023	24/11/2023	Synergy Energy	Electricity Charges	9,132.74
015024	24/11/2023	Southside Mitsubishi	1 x MR Triton GLX (Replacement Vehicle for P1931)	46,817.30
015025	24/11/2023	Gecko Contracting Turf & Landscaping	Garden Maintenance - Various Locations	53,916.95
015026	24/11/2023	Bladon WA	Stationery	828.30
015027	24/11/2023	E & MJ Rosher Pty Ltd	Parts - P436/P437/P438/P460	2,911.30
015028	24/11/2023	Datafuel Financial Systems Pty Ltd	Repairs - Depot Fuel Bowers	253.00
015029	24/11/2023	Serpentine Spring Water	Refreshments Landfill Site	104.50
015030	24/11/2023	Kelmscott Senior High School	School Scholar Award 2023	300.00
015031	24/11/2023	Refresh Waters Pty Ltd	Refreshments - Visitors Centre	36.00
015032	24/11/2023	John Wollaston Anglican Community School	School Scholar Award 2023	300.00

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015033	24/11/2023	Plan E	Playground - William Lockard Reserve	3,498.00
015034	24/11/2023	Programmed Property Services Pty Ltd	Grounds Maintenance AFAC - November 2023	28,035.05
015035	24/11/2023	Superior Pak Pty Ltd	Parts - P1508	2,991.01
015036	24/11/2023	Sonic HealthPlus	Preplacement Medicals	1,245.20
015037	24/11/2023	Smart Colour Signs	Champion Centre Portraits	6,798.00
015038	24/11/2023	P W Sanders	Expenses Reimbursement	59.55
015039	24/11/2023	Sean Avery	Presentation - School Holiday Program	474.00
015040	24/11/2023	APV Valuers And Asset Management	Desktop Building Valuation	935.00
015041	24/11/2023	Quick Super	Superannuation Payments Payroll	244,560.55
015042	24/11/2023	E Fire & Safety	Fire Extinguishers - Depot	753.50
015043	24/11/2023	Metro Filters	Clean Canopy & Fan	548.42
015044	24/11/2023	SCP Conservation And Land Management	Chainmesh Fencing - Frye Park	1,463.00
015045	24/11/2023	Bartco Traffic Equipment Pty Ltd	Webstudio Licence 01.11.23 - 31.10.24	1,452.00
015046	24/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	3,511.16
015047	24/11/2023	Visibility Ltd	Braille Master Transcription	606.51
015048	24/11/2023	Supercivil Pty Ltd	Asphalt Layed Works - Various Locations	55,808.54
015049	24/11/2023	LD&D Australia Pty Limited	Refreshments Orchard House	420.03
015050	24/11/2023	Slavin Architects Pty Ltd	Consultancy Services	5,483.50
015051	24/11/2023	Spectur Limited	Security Guard Services	4,864.20
015052	24/11/2023	Kukri Australia Pty Ltd	Protective Clothing	1,408.00
015053	24/11/2023	Blue Zoo Holdings Pty LTD	Consultancy Services	6,292.00
015054	24/11/2023	Jackson McDonald Lawyers	Legal Services	9,818.60
015055	24/11/2023	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/Freezers Landfill Site	1,045.00
015056	24/11/2023	Valspar Paint (Australia) Pty Ltd	Graffiti Removal Materials	178.93
015057	24/11/2023	Aussie Broadband Pty Ltd	NBN New Developments Charge	300.00
015058	24/11/2023	Prestige Catering	Catering Various Events/Meetings	1,817.10
015059	24/11/2023	Qtm Pty Ltd	Hire of Traffic Controllers	11,633.08
015060	24/11/2023	Idom Maddington Pty Ltd	1 x Isuzu Ute D Max 4x2 (Replacement Vehicle for P1989)	36,945.82
015061	24/11/2023	Harrisdale Secondary School	School Scholar Award 2023	300.00
015062	24/11/2023	Landcare Weed Control	Weed Control - Roley Pools	9,656.78
015063	24/11/2023	Manda's Mini Indulges	Catering Various Events/Meetings	220.75
015064	24/11/2023	Nationwide Australia Roofing Holdings Pty Ltd	Roof Repairs - Kelmscott Hall	10,403.80
015065	24/11/2023	Marty Daley Graphic Design	Artwork - Australia Day 2024	3,850.00
015066	24/11/2023	Norda Architects Pty Ltd	Consultancy Services	4,589.20
015067	24/11/2023	Roleystone Karragullen Cricket Club	Community Grant - 2023/24	997.80
015068	24/11/2023	A C Tanner	Entertainment - AHG & PKR 2023	600.00
015069	24/11/2023	The Pink Cafe (Kelmscott)	Catering	320.00
015070	24/11/2023	CocoDonnas Cookies	Catering	435.00
015071	24/11/2023	Harvey Norman AV/IT Armadale	Computer Equipment	1,446.00
015072	24/11/2023	Sowilo Community Inc	Refund Overpayment of Debtor Invoice	226.86
015073	24/11/2023	ChoiceOne Pty Ltd	Hire of Temporary Staff	3,180.45
015074	24/11/2023	Examiner Newspapers (WA)	Advertising	700.00
015075	24/11/2023	4Park Pty Ltd t/a Forpark Australia	Park Furniture - Paramor Park	1,478.40

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015076	24/11/2023	ATCO Gas Australia Pty Ltd	Concept Study Agreement	16,500.00
015077	24/11/2023	Focused Vision Consulting	Consultancy Services	15,508.08
015078	24/11/2023	Talent International Pty Ltd	Hire of Temporary Staff	22,439.18
015079	24/11/2023	On Point Consultancy Pty Ltd	Project Management Services	6,050.00
015080	24/11/2023	Proline WA Pty Ltd	Asbestos Removal	478.50
015081	24/11/2023	Perth Geotechnic Pty Ltd	Compaction Testing - Landfill Site	5,274.50
015082	24/11/2023	Advance Press (2013) Pty Ltd	Equipment - Printing Services	14,729.00
015083	24/11/2023	Cedric Samuel Bauer	Equipment - Ranger Services	5,980.00
015084	24/11/2023	Champion Lake Veterinary Centre	Microchipping	180.00
015085	24/11/2023	Nicolas Errol	Expenses Reimbursement	138.80
015086	24/11/2023	Johanes Sondakh	Refund of Rates Overpayment	2,884.16
015087	24/11/2023	Krupali Shah	Security Incentive Scheme Rebate	250.00
000274	29/11/2023	City of Rockingham	Tip Fees - Asbestos Dumping	278.46
000275	29/11/2023	City of Armadale-Armadale Library	Petty Cash Recoup	100.95
000276	29/11/2023	City of Armadale	Refund Animal Payments	813.30
000277	29/11/2023	City of Armadale-Visitors Centre	Petty Cash Recoup	250.25
000278	29/11/2023	Crystallea Flynn	Refund Nomination Deposit	200.00
000279	29/11/2023	Sandy Singh Brar	Refund Nomination Deposit	100.00
000280	29/11/2023	Dan Newman	Refund Nomination Deposit	100.00
000281	29/11/2023	Stephen Brown	Refund Nomination Deposit	100.00
000282	29/11/2023	Veronica Hansen	Refund Nomination Deposit	100.00
000283	29/11/2023	Amit Singh	Refund Nomination Deposit	100.00
000284	29/11/2023	Manveer Singh	Refund Nomination Deposit	100.00
000285	29/11/2023	Renju Abraham Raju	Refund Nomination Deposit	100.00
000286	29/11/2023	Naomi Wambui Cyrus	Refund Nomination Deposit	100.00
000287	29/11/2023	Brian Alexander	Refund Nomination Deposit	100.00
000288	29/11/2023	Robert Nixon	Refund Nomination Deposit	100.00
000289	29/11/2023	Tony Thomas	Refund Nomination Deposit	100.00
000290	29/11/2023	Vikram Sabale	Refund Nomination Deposit	100.00
000292	29/11/2023	Ashley Hassell	Refund Nomination Deposit	100.00
000293	29/11/2023	Mark Harrington	Refund Nomination Deposit	100.00
000294	29/11/2023	Mark Geary	Refund Nomination Deposit	100.00
000295	29/11/2023	City of Armadale-Community Services	Petty Cash Recoup	271.45
000296	29/11/2023	Dianne Bateman	Refund Nomination Deposit	100.00
015088	30/11/2023	Alinta Gas	Gas Charges	194.65
015089	30/11/2023	ALS Library Services Pty Ltd	Library Resources	698.93
015090	30/11/2023	Arcus Refrigeration Service Pty Ltd	Parts/Repairs Freezer - Armadale Hall	2,149.73
015091	30/11/2023	Southern Hills Christian College	School Scholar Award 2023	300.00
015092	30/11/2023	Armadale Lock & Key Service	MK Reset Plug - AFAC	584.00
015093	30/11/2023	Armadale Kelmscott Self Storage	Storage Rental Fee	455.00
015094	30/11/2023	J Blackwood & Son Pty Ltd	Parts - Parks Minor Equipment	1,440.00
015095	30/11/2023	Environmental Health Australia (WA) Inc	Nutrition & Allergies Workshop	445.00
015096	30/11/2023	Australian Services Union	Australian Services Union Payroll Deductions	646.50

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015097	30/11/2023	DORMA Australia Pty Ltd	Repair Roller Door - Armadale Arena	803.00
015098	30/11/2023	Construction Training Fund	CF Levy Collected - October 2023	28,603.95
015099	30/11/2023	Baileys Fertilisers	Gardening Products	14,069.00
015100	30/11/2023	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	7,115.90
015101	30/11/2023	BOC Gases Australia Limited	Dry Ice Purchase	27.85
015102	30/11/2023	BP Australia Pty Ltd	Diesel Bulk Fuel Depot	43,632.40
015103	30/11/2023	Tanks for Hire	Hire of Equipment - AHG & PKR 2023	1,801.80
015104	30/11/2023	Child Support Agency	Child Support Deduction Payroll Deductions	2,409.34
015105	30/11/2023	City of Armadale-Social Club	Social Club (employee) Payroll Deductions	327.00
015106	30/11/2023	Cornerstone Legal Pty Ltd	Legal Services	1,837.00
015107	30/11/2023	WINC Australia Pty Ltd	Cleaning Materials	5,225.81
015108	30/11/2023	Dept Of Mines, Industry Regulation And Safety	BSL Levy - October 2023	75,962.49
015109	30/11/2023	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	6,952.18
015110	30/11/2023	Heatley Sales Pty Ltd	Protective Clothing	1,243.14
015111	30/11/2023	JLR Pumps	Tank Pumps - Bob Blackburn Reserve	18,183.00
015112	30/11/2023	Kel Steel Constructions	Bin Holders - Parks Minor Equipment	1,100.00
015113	30/11/2023	LGRCEU	LGRCEU Payroll Deductions	449.62
015114	30/11/2023	Ixom Operations Pty Ltd	Chlorine Gas Service Fee	317.80
015115	30/11/2023	Downer EDI Works Limited	Asphalt Layed Works - Various Locations	7,355.37
015116	30/11/2023	Pure Air Filters	Clean Air Filters - Various Plant	130.90
015117	30/11/2023	Veolia Recycling and Recovery Pty Ltd	Facility Bin Empties Various Sites	5,878.81
015118	30/11/2023	Sunny Industrial Brushware Pty Ltd	Parts - P238	594.00
015119	30/11/2023	Total Packaging (WA) Pty Ltd	Cleaning Materials	858.00
015120	30/11/2023	WAMRC of Highland Dancing Inc	Dancing Competition - AHG & PKR 2023	1,500.00
015121	30/11/2023	Water Corporation	Hire of Standpipe - November 2023	1,301.52
015122	30/11/2023	West Side Safety Products	Protective Clothing	241.94
015123	30/11/2023	Synergy Energy	Electricity Charges	48,492.05
015124	30/11/2023	Work Clobber	Protective Clothing	443.29
015125	30/11/2023	Wurth Australia Pty Ltd	Parts - Carpenters Shed	2,337.73
015126	30/11/2023	Southside Mitsubishi	1 x MR Triton GLX-R (Replacement Vehicle for P1946)	83,023.70
015127	30/11/2023	Gecko Contracting Turf & Landscaping	Hire of Traffic Controllers	72,042.51
015128	30/11/2023	PGS Hope & Partners Pty Ltd	Survey Services	1,100.00
015129	30/11/2023	Bladon WA	Retail Items - AFAC Kiosk	6,475.70
015130	30/11/2023	Office Line	Office Furniture - HR	869.00
015131	30/11/2023	Bunnings Building Supplies Pty Ltd	Hardware Consumables	6,049.67
015132	30/11/2023	St John Ambulance WA Ltd	First Aid Services - AHG & PKR 2023	3,762.00
015133	30/11/2023	E & MJ Roshier Pty Ltd	Parts - P438	652.61
015134	30/11/2023	Kleenheat Gas Pty Ltd	Gas Bottle Rental	260.17
015135	30/11/2023	StrataGreen	Gardening Products	2,056.17
015136	30/11/2023	Toolmart	Parts	257.00
015137	30/11/2023	Local Government Planners Association	Event - Christmas Network	25.00
015138	30/11/2023	Blue Tang (WA) Pty Ltd atf The Reef Unit Trust	Consultancy Services	13,178.00
015139	30/11/2023	Cr Ruth Butterfield	Refund Nomination Deposit	100.00



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015140	30/11/2023	Chittering Valley Worm Farm	Prize - Drop n Shop Open Day	265.00
015141	30/11/2023	Serpentine Spring Water	Refreshments - Landfill	191.50
015142	30/11/2023	Paramount Security Services	Security Services	1,551.00
015143	30/11/2023	Widdeson's Hire Service	Hire of Equipment - Kelmscott Show	1,319.00
015144	30/11/2023	RSEA Pty Ltd	Protective Clothing	2,599.41
015145	30/11/2023	LGIS Liability	Insurance Excess - P1914	500.00
015146	30/11/2023	MAIA Financial Pty Ltd	Bibliotheca Library Equipment	44,633.77
015147	30/11/2023	Truck Centre (WA) Pty Ltd	Parts - P1514	6,502.03
015148	30/11/2023	Michael Page International	Hire of Temporary Staff	2,384.67
015149	30/11/2023	BSA Advanced Property Solutions (WA)	Isolation Valves - AFAC	6,071.58
015150	30/11/2023	Dept of Premier and Cabinet	Advertising	109.20
015151	30/11/2023	Valvoline (Australia)	Fuel & Oils - Various Plant	294.93
015152	30/11/2023	Ricoh Australia Pty Ltd	Photocopier Usage - October 2023	4,373.72
015153	30/11/2023	Elliotts Filtration	Service Iron Filter Lentara Park	896.61
015154	30/11/2023	BGC Concrete	Concrete Products	376.64
015155	30/11/2023	City of Armadale	Release of Trust Monies Advice - Bookable	489.00
015156	30/11/2023	Cr Caroline Wielinga	Refund Nomination Deposit	100.00
015157	30/11/2023	Armadale Region Business Assoc	Sponsorship/Membership Renewal	5,000.00
015158	30/11/2023	Global Spill Control	Equipment - Chemical Shed	12,675.38
015159	30/11/2023	Award Contracting	Locate Utility Services	1,650.00
015160	30/11/2023	Rent A Fence Pty Ltd	Hire of Equipment	742.50
015161	30/11/2023	Norvek Framers	Large Poster Frame - SHARP Poster	513.00
015162	30/11/2023	Tyrecycle Pty Ltd	Tyre Collections Landfill Site	7,336.03
015163	30/11/2023	N Cranfield	Expenses Reimbursement	55.94
015164	30/11/2023	Jones Lang Lasalle (WA) Pty Ltd	Check Air Conditioner	16,437.05
015165	30/11/2023	Sonic HealthPlus	Preplacement Medicals	1,416.80
015166	30/11/2023	A Plus Training Solutions	Staff Training	275.00
015167	30/11/2023	Bowden Tree Consultancy	Arboricultural Assessment	495.00
015168	30/11/2023	Greenfield Gardening	Landscape Maintenance Landfill Site	8,723.17
015169	30/11/2023	Centrecare Corporate	EAP Sessions - October 2023	1,606.00
015170	30/11/2023	Cr Kerry Busby	Refund Nomination Deposit	100.00
015171	30/11/2023	Cr Melissa Northcott	Refund Nomination Deposit	100.00
015172	30/11/2023	Vanguard Press	Brochure Display/Transport/Storage	654.08
015173	30/11/2023	Insolvency & Trustee Service Australia	Motor Vehicle Searches - October 2023	2.00
015174	30/11/2023	Complete Office Supplies	Stationery	5,840.01
015175	30/11/2023	Horizon West Landscape & Irrigation	Irrigation Maintenance Various Reserves	113,317.40
015176	30/11/2023	Carlisle Events Hire Pty Ltd	Hire of Equipment	396.00
015177	30/11/2023	Western Tree Recyclers	Greenwaste Processing Roleystone Site	13,449.94
015178	30/11/2023	Dowsing Concrete	Concrete Works - Various Locations	51,070.64
015179	30/11/2023	Create It	Rental/Monitoring CCTV Cameras	2,662.00
015180	30/11/2023	Totally Workwear	Protective Clothing	1,049.05
015181	30/11/2023	Alsco Pty Ltd	Protective Clothing	152.92
015182	30/11/2023	Bennelongia Pty Ltd	Mosquito Identification - October 2023	1,472.63

## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

Payments made between 01-Nov-2023 and 30-Nov-2023

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
015183	30/11/2023	Datacom Systems (AU) Pty Ltd - WA Division	Microsoft 365 Licences	446.16
015184	30/11/2023	Veris Australia Pty Ltd	Survey Services	36,088.42
015185	30/11/2023	JJ Richards & Sons Pty Ltd	Document Destruction Depot	204.60
015186	30/11/2023	Prestige Property Maintenance Pty Ltd	Mowing Services Various Reserves	5,865.00
015187	30/11/2023	WRC Mechanical WA	Wheel Alignment - P238	324.50
015188	30/11/2023	E Fire & Safety	Parts - Various Plant	1,617.00
015189	30/11/2023	Black Rubber Pty Ltd	Tyres - P1509	9,893.10
015190	30/11/2023	Pumps Australia Pty Ltd	Parts - P1556	858.00
015191	30/11/2023	Cr Michelle Silver	Refund Nomination Deposit	100.00
015192	30/11/2023	Great Lakes Community Resources Inc	Mattress Collections Landfill Site	19,643.80
015193	30/11/2023	Stott & Hoare	Veritas Enterprise Vault Renewal	53,300.50
015194	30/11/2023	CSE Crosscom Pty Ltd	Radios - AFAC	2,659.80
015195	30/11/2023	Paramount Electrical Services	Electrical Services	29,575.86
015196	30/11/2023	Pivotel Satellite Pty Ltd	Telephone Charges	49.50
015197	30/11/2023	TANKS2GO	Repair Fuel System - Landfill Site	3,434.82
015198	30/11/2023	Instant Products Hire	Hire of Equipment Landfill Site	2,129.89
015199	30/11/2023	Hi Tech Security WA Pty Ltd	Security Alarm Monitoring Various Locations	5,029.75
015200	30/11/2023	Down To Earth Training & Assessing	Staff Training	551.00
015201	30/11/2023	Programmed Skilled Workforce	Hire of Temporary Staff	1,050.23
015202	30/11/2023	Urbaqua Ltd	Consultancy Services	24,483.80
015203	30/11/2023	Retro Roads	Line Marking Services - Depot	7,035.70
015204	30/11/2023	JB Hi-Fi-Commercial	Computer Equipment	9,980.78
015205	30/11/2023	BJ Ball	Stationery	3,281.45
015206	30/11/2023	Supercivil Pty Ltd	Asphalt Layed Works - Various Locations	25,629.45
015207	30/11/2023	AHA Consulting	Consultancy Services	9,350.00
015208	30/11/2023	Graffiti Systems Australia	Remove Graffiti Various Locations	3,568.60
015209	30/11/2023	Battery World Armadale	Parts - P1970	442.00
015210	30/11/2023	On Tap Plumbing & Gas Pty Ltd	Plumbing Services - Various Locations	38,717.93
015211	30/11/2023	Wesroof	Parts - Depot Workshop	102.30
015212	30/11/2023	Horizon West Landscape Constructions	Landscape Construction Borello Park	38,090.80
015213	30/11/2023	LD&D Australia Pty Limited	Refreshments Depot	122.57
015214	30/11/2023	Belvista Properties	Rent/Outgoings Kelmscott Library	23,543.83
015215	30/11/2023	Agent Sales & Services Pty Ltd	Pool Chemicals	2,135.10
015216	30/11/2023	Rentokil Initial Pty Ltd	Sanitary Services AFAC	2,579.83
015217	30/11/2023	Odour Control Systems International Limited	Odour Control Products - Landfill	17,054.40
015218	30/11/2023	Nightlife Music Pty Ltd	Nightlife Music Licence AFAC	407.00
015219	30/11/2023	Hospitality Industry Service Providers (HISP)	Catering	1,041.00
015220	30/11/2023	Geared Construction Pty Ltd	Construction Works Piara Waters Library	556,909.69
015221	30/11/2023	Stockland Retail Services Pty Limited	Bollard Covers	660.00
015222	30/11/2023	Paradigm Information Technology (IT)	Consultancy Services	609.84
015223	30/11/2023	Intelife Group Limited	Clean BBQ's Various Locations	1,559.53
015224	30/11/2023	Valspar Paint (Australia) Pty Ltd	Graffiti Remover Supplies	366.17
015225	30/11/2023	Remondis Australia Pty Ltd	Cardboard Collections - October 2023	1,371.19

## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

Payments made between 01-Nov-2023 and 30-Nov-2023

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
015226	30/11/2023	Cr Shanavas Peter	Refund Nomination Deposit	100.00
015227	30/11/2023	TPG Network Pty Ltd	Ethernet Service Depot - October 2023	6,657.87
015228	30/11/2023	GPC Asia Pacific Pty Ltd T/A Cova	Parts - Depot Workshop	13,983.44
015229	30/11/2023	Prestige Catering	Catering	1,512.60
015230	30/11/2023	Instant Windscreens	Parts - P2017	317.50
015231	30/11/2023	Qtm Pty Ltd	Hire of Traffic Controllers	2,676.14
015232	30/11/2023	Rosmech Sales & Service Pty Ltd	Parts - P237	2,270.48
015233	30/11/2023	Idom Maddington Pty Ltd	1 x Isuzu Ute D Max 4x2 (Replacement Vehicle for P2010)	77,628.32
015234	30/11/2023	Southern Bins Pty Ltd	Hire of Skip Bin - Depot - 12.10.23	4,435.00
015235	30/11/2023	A Bowden	Expenses Reimbursement	431.97
015236	30/11/2023	Agrimate	Repair Fencing - Wirra Willa	456.50
015237	30/11/2023	Southern Cross Protection Pty Ltd	Security Alarm Monitoring Landfill Site	16,357.53
015238	30/11/2023	BCE Surveying Pty Ltd	Surveying Services	3,245.00
015239	30/11/2023	Corsign WA Pty Ltd	Banding Brackets - Street Signs	3,102.55
015240	30/11/2023	MDM Entertainment Pty Ltd	Library Resources	966.37
015241	30/11/2023	BrightMark Group Pty Ltd	Cleaning Consumables AFAC - October 2023	1,925.58
015242	30/11/2023	ABM Landscaping	Brick Paving - John Dunn Hall	3,861.00
015243	30/11/2023	ATO PAYG	Tax Deductions Payroll	416,258.00
015244	30/11/2023	Bridgestone Australia Ltd	Tyres - P2007	358.82
015245	30/11/2023	Hunt Architects Pty Ltd	Superintendent Services	2,640.00
015246	30/11/2023	Cr John Keogh	Refund Nomination Deposit	100.00
015247	30/11/2023	Greenlite Electrical Contractors Pty Ltd	Electrical Services	8,289.15
015248	30/11/2023	Pirtek Canning Vale	Parts - Various Plant	1,367.66
015249	30/11/2023	Equigroup	Rental Equipment	31,542.02
015250	30/11/2023	IRIS ID Pty Ltd	SunSquirt Data Package	82.50
015251	30/11/2023	Cat Welfare Society Inc t/a Cat Haven	Cat Collection Fee - October 2023	1,435.60
015252	30/11/2023	GFG Temp Assist	Hire of Temporary Staff	19,588.80
015253	30/11/2023	Tidy Up	Collection of Dumped Rubbish	12,450.00
015254	30/11/2023	A Class Auto Electrical and Air Conditioning	Parts/Repairs - Various Plant	4,294.40
015255	30/11/2023	Creative Soul Sessions Trust	Consultancy Services	2,140.00
015256	30/11/2023	Harvey Norman AV/IT Armadale	Toaster - AFAC	103.00
015257	30/11/2023	Donald Cant Watts Corke	Superintendent Services	4,340.60
015258	30/11/2023	Illion Australia Pty Ltd	Financial Reports Various Businesses	222.20
015259	30/11/2023	UGC Holdings Pty Ltd	Environment Weed Control	26,394.79
015260	30/11/2023	Eurotech Group Pty Ltd	Hardware/Signs	739.12
015261	30/11/2023	Gosnells Community Legal Centre	Community Grant - 2023/24	2,612.50
015262	30/11/2023	Examiner Newspapers (WA)	Advertising	1,100.00
015263	30/11/2023	Bedfordale Connect Inc.	Community Grant - 2023/24	3,815.00
015264	30/11/2023	Freeway Water Cartage Pty Ltd	Water Supply Landfill Site	660.00
015265	30/11/2023	Simply Perthfect	Social Media Management	1,536.00
015266	30/11/2023	Central West Refrigeration	Parts - AFAC	2,323.09
015267	30/11/2023	Finite Group APAC Pty Ltd	Hire of Temporary Staff	7,513.45
015268	30/11/2023	Wizard Pharmacy Kelmscott Stargate	Newspapers Kelmscott Library	78.00

## Accounts Paid and Submitted to Ordinary Council Meeting on 18 December 2023

Payments made between 01-Nov-2023 and 30-Nov-2023

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
015269	30/11/2023	Authentic Security Pty Ltd	Banking Collections Admin - October 2023	1,649.67
015270	30/11/2023	Alloy Design Pty Ltd	Balustrade/Handrail	6,827.70
015271	30/11/2023	Just Because Cookies and Cakes	Catering	360.00
015272	30/11/2023	Advantage Glass 2 Pty Ltd	Repair Broken Glass - AFAC Creche	1,650.00
015273	30/11/2023	Music Crew	MC Services - 2023 Highland Gathering	450.00
015274	30/11/2023	ActivTec Solutions Pty Ltd	Service - AFAC Equipment	1,163.10
015275	30/11/2023	Talent International Pty Ltd	Hire of Temporary Staff	15,130.78
015276	30/11/2023	Omnicom Media Group Australia Pty Ltd	Advertising	12,307.40
015277	30/11/2023	Global Synthetics Pty Ltd	Geosynthetics - Landfill Site	80,656.88
015278	30/11/2023	SLR Consulting Australia Pty Ltd	Consultancy Services	1,650.00
015279	30/11/2023	Kyooya Designs	Artwork - WBTC	1,100.00
015280	30/11/2023	Total Eden trading as Nutrien Water	Parts - Nicholson Road Blackspot	582.55
015281	30/11/2023	Presido Consulting Pty Ltd	Consultancy Services	7,260.00
015282	30/11/2023	Greenacres Turf Farm	Kikuyu Turf - Alfred Skeet Reserve	4,001.84
015283	30/11/2023	Zanzara	Parts - Health Services	1,262.45
015284	30/11/2023	Ready Industries Pty Ltd	Hire of Equipment - AHG & PKR 2023	2,626.80
015285	30/11/2023	Melville Airconditioning and Refrigeration	Coolroom Refrigerator - Depot Pound	5,456.00
015286	30/11/2023	Rogue Fitness Australia	Sports Equipment - AFAC	3,610.00
015287	30/11/2023	Sheridans	Service Badges - VBFB	1,285.68
015288	30/11/2023	Cr Laurence Sargeson	Refund Nomination Deposit	200.00
015289	30/11/2023	Cr Sarah Stoneham	Refund Nomination Deposit	100.00
015290	30/11/2023	Cr Jiby Joy	Refund Nomination Deposit	100.00
015291	30/11/2023	Arbor Centre Group Pty Ltd	Consultancy Services	5,500.00
015292	30/11/2023	Sinfully Sweet Treats	Catering	450.00
015293	30/11/2023	Paige Spencer	Sporting Recreation and Development Donation	250.00
015294	30/11/2023	Marie Peel	Sporting Recreation and Development Donation	250.00
015295	30/11/2023	Charlotte Johnson	Sporting Recreation and Development Donation	350.00
015296	30/11/2023	Deanne Paisley	Sporting Recreation and Development Donation	250.00
015297	30/11/2023	Ann Maria Thomas	Refund AFAC Fee	33.00
015298	30/11/2023	Kymberley Cox	Refund AFAC Fee	192.00
015299	30/11/2023	Marathi Association Perth Incorporated	Sporting Recreation and Development Donation	1,000.00
015300	30/11/2023	Capral Aluminium	Aluminium Consumables - Property Services	912.43
015301	30/11/2023	Thornlie Hawks Softball Club	Bond Refund	500.00
015302	30/11/2023	Lynette Jackson	Community BBQ Rebate	100.00
A 12/11/2023	12/11/2023	Payroll	Net Pay	1,295,795.08
A 26/11/2023	26/11/2023	Payroll	Net Pay	1,280,201.60
<b>Total</b>				<b>11,220,340.93</b>

Credit Card Transactions Report 26/10/2023 to 24/11/2023

Transaction N	Tran Type	Tran Reference	Invoice Date	Actual	GST	Transaction Description	PJ Code	Supporting Paperwork Provided
<b>Credit card Chief Executive Officer</b>				<b>\$9.59</b>				
4828	Invoice	CITY OF PERTH PARKING- PERTH WA	9/11/2023	9.59	0.87	Parking	1000-410065-60040-1001	Requested
<b>Credit Card - Financial Accountant Financial Services- CBA Card</b>				<b>\$3,046.77</b>				
4851	Invoice	STK*Shutterstock 8666633954 NY	27/10/2023	\$29.00	\$0.00	Stock photo subscription	1100-410065-60050-1072	All Receipts/Paperwork Attached
4851	Invoice	APPLE.COM/BILL SYDNEY AUS	28/10/2023	\$13.99	\$1.27	Library - Cricut Design Space	2300-410072-61170-1001	All Receipts/Paperwork Attached
4851	Invoice	FACEBK *SF2LTVF8W2 fb.me/ads IRL	28/10/2023	\$1,250.00		Facebook and Instagram advertising	1100-410065-61190-1035	All Receipts/Paperwork Attached
4851	Invoice	FACEBK *JQMR5VB8W2 fb.me/ads IRL	31/10/2023	\$259.99	\$0.00	Facebook and Instagram advertising	1100-410065-61190-1035	All Receipts/Paperwork Attached
4851	Invoice	FONTBASE DOVER DE 3.00US DOLLAR	6/11/2023	\$4.68	\$0.00	Font subscription	1100-410065-60050-1072	All Receipts/Paperwork Attached
4851	Invoice	INTNL TRANSACTION FEE USA	6/11/2023	\$0.12	\$0.00	International Charged	3100-410065-66010-1001	All Receipts/Paperwork Attached
4851	Invoice	AMZNPRIMEAU MEMBERSHIP SYDNEY SOUTH NSW	13/11/2023	\$9.99	\$0.91	ICT- Subscription	3300-410065-61170-1067	Requested
4851	Invoice	FACEBK *7V4TGVK8W2 fb.me/ads IRL	18/11/2023	\$1,250.00		Facebook and Instagram advertising	1100-410065-61190-1035	All Receipts/Paperwork Attached
4851	Invoice	STK*Shutterstock 8666633954 NY 229.00	23/11/2023	\$229.00		Stock photo subscription	1100-410065-60050-1072	All Receipts/Paperwork Attached
<b>Credit Card - Accounts Payable Officer Financial Services-CBA Card</b>				<b>\$4,204.96</b>				
4836	Invoice	Team Systems Vic Pty Ltd	26/10/2023	\$1,320.00	\$120.00	Svelte Slimline Rectangular Bins	5230-410161-61260-1001	All Receipts/Paperwork Attached
4836	Invoice	TestSigma Technologies	27/10/2023	\$636.55	\$0.00	Test Sigma Software	3300-410065-61010-1065	All Receipts/Paperwork Attached
4836	Fees	TestSigma Technologies	27/10/2023	\$15.91	\$0.00	International Transaction Fees	3300-410065-61010-1065	All Receipts/Paperwork Attached
4836	Invoice	Western Power	30/10/2023	\$498.91	\$45.36	Application Fee Street Lighting Upgrade	WO1000875	All Receipts/Paperwork Attached
4836	Invoice	Western Power	31/10/2023	\$498.91	\$45.36	Application Fee Street Lighting Upgrade	WO1001277	All Receipts/Paperwork Attached
4836	Invoice	Kogan	31/10/2023	\$664.35	\$60.40	Brother PT-D800W Label Maker	3300-410005-61030-1001	All Receipts/Paperwork Attached
4836	Invoice	Sendgrid	6/11/2023	\$140.30	\$0.00	Monthly Sendgrid Fee	2501-410072-61190-1001	All Receipts/Paperwork Attached
4836	Fees	Sendgrid	6/11/2023	\$3.51	\$0.00	International Transaction Fees	2501-410072-61190-1001	All Receipts/Paperwork Attached
4836	Invoice	Curtin University	7/11/2023	-\$1,595.00	-\$145.00	Health Promotion Course	4200-410068-60040-1001	All Receipts/Paperwork Attached
4836	Invoice	Western Power	8/11/2023	\$498.91	\$45.36	Staff Training - Confined Spaces	WO1001277	All Receipts/Paperwork Attached
4836	Invoice	Taylor & Francis	8/11/2023	\$53.54	\$4.87	Corporate Library Resources	2330-410072-60040-1001	All Receipts/Paperwork Attached
4836	Fees	Mailchimp	16/11/2023	\$570.89	\$0.00	Email Marketing Service	3300-410006-61170-1001	All Receipts/Paperwork Attached
4836	Invoice	Mailchimp	16/11/2023	\$14.27	\$0.00	International Transaction Fees	3300-410006-61170-1001	All Receipts/Paperwork Attached
4836	Invoice	Western Power	24/11/2023	\$498.91	\$45.36	Application Fee Rowley Road Upgrade	WO1000866	All Receipts/Paperwork Attached
4836	Invoice	Main Roads WA	24/11/2023	\$385.00	\$35.00	Road Safety Audit Training Course	5100-410075-60040-1001	All Receipts/Paperwork Attached
<b>Manager Communications and Marketing</b>				<b>\$264.39</b>				
4908	Invoice	SP LITTLE POSY FREMANTLE WA	16/11/2023	\$42.00	\$3.82	Flowers for team member	1100-410065-61310-1001	All Receipts/Paperwork Attached
4908	Invoice	SPOTLIGHT COCKBURN JANDAKOT WA	17/11/2023	\$200.00	\$18.09	Items for Internal Communications (Yarning Circle)	1100-410065-61200-1073	All Receipts/Paperwork Attached
4908	Invoice	OFFICEWORKS BENTLEIGH EASAU	21/11/2023	\$22.39	\$2.04	Stationery	1100-410065-61330-1001	All Receipts/Paperwork Attached
<b>Credit Card Coordinator Community Emergency Services- CBA</b>								
4802		No Transaction				No Transaction		
<b>Grand Total</b>				<b>\$7,525.71</b>				

Monthly Fuel Card Transactions for the Period Ending 15/11/2023								
Card No	Fuel Card	Card Owner	Invoice Date	Actual	GST	Transaction Description	Account Code	Supporting Paperwork Provided
5043 6566	Motorpass	AK 088 COLORADO	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000142	Invoice received
5127 3968	Motorpass	Head of Environment & Sustainability	15/11/2023	\$217.76	\$19.80	Motorcharge Account - P/E 15.11.23	5000131	Invoice received
5235 0575	Motorpass	State Emergency Services/Ranger Vehicle	16/11/2023	\$192.50	\$17.50	Motorcharge Account - P/E 15.11.23	5000137	Invoice received
5305 1206	Motorpass	Ranger Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000125	Invoice received
5311 0853	Motorpass	AK16196 DMAX	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000127	Invoice received
5322 7814	Motorpass	Human Resources Manager	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5001250	Invoice received
5340 6962	Motorpass	AK15897 FIRE UNIT	15/11/2023	\$192.98	\$17.55	Motorcharge Account - P/E 15.11.23	5000124	Invoice received
5354 2295	Motorpass	Ranger Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5001602	Invoice received
5357 7465	Motorpass	Executive Director Technical Services	15/11/2023	\$426.35	\$38.76	Motorcharge Account - P/E 15.11.23	5004584	Invoice received
5376 2877	Motorpass	Emergency Management Lead	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000126	Invoice received
5388 0224	Motorpass	Executive Director Community Services	15/11/2023	\$501.64	\$45.60	Motorcharge Account - P/E 15.11.23	5000144	Invoice received
5512 7301	Motorpass	Pool Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000141	Invoice received
5555 2821	Motorpass	Roleystone Karragullen Volunteer Bush Fire Brigade	15/11/2023	\$1,080.98	\$98.31	Motorcharge Account - P/E 15.11.23	5000146	Invoice received
5600 4855	Motorpass	Pool Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000144	Invoice received
5605 6558	Motorpass	Pool Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000140	Invoice received
5651 6163	Motorpass	Head of City Legal	15/11/2023	\$524.16	\$47.66	Motorcharge Account - P/E 15.11.23	5004779	Invoice received
5655 9452	Motorpass	Pool Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5001179	Invoice received
5701 7153	Motorpass	Executive Director Corporate Services	15/11/2023	\$311.55	\$28.33	Motorcharge Account - P/E 15.11.23	5000134	Invoice received
5807 3445	Motorpass	Ranger Vehicle	15/11/2023	\$138.23	\$12.57	Motorcharge Account - P/E 15.11.23	5001333	Invoice received
5856 0508	Motorpass	Manager Recreation Services	15/11/2023	\$351.24	\$31.93	Motorcharge Account - P/E 15.11.23	5001254	Invoice received
5876 8390	Motorpass	Pool Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000149	Invoice received
5943 7458	Motorpass	Head of Service Delivery	15/11/2023	\$108.57	\$9.87	Motorcharge Account - P/E 15.11.23	5001239	Invoice received
6125 1335	Motorpass	AK15469 LANDCRUIS	15/11/2023	\$649.15	\$59.03	Motorcharge Account - P/E 15.11.23	5000123	Invoice received
6167 6358	Motorpass	Ranger Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000148	Invoice received
6195 3393	Motorpass	Executive Manager Corporate Finance	15/11/2023	\$172.13	\$15.65	Motorcharge Account - P/E 15.11.23	5000128	Invoice received
6224 9064	Motorpass	Executive Director Development Services	15/11/2023	\$289.78	\$26.35	Motorcharge Account - P/E 15.11.23	5004584	Invoice received
6353 8325	Motorpass	Head of Environment & Sustainability	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5001179	Invoice received
6364 4545	Motorpass	Ranger Vehicle	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000135	Invoice received
6478 1304	Motorpass	Manager Ranger & Emergency Services	15/11/2023	\$5.88	\$0.53	Motorcharge Account - P/E 15.11.23	5000139	Invoice received
6589 5269	Motorpass	Manager Information and Communications	15/11/2023	\$204.37	\$18.59	Motorcharge Account - P/E 15.11.23	5004717	Invoice received
6688 4742	Motorpass	Pool Vehicle	15/11/2023	\$325.87	\$29.63	Motorcharge Account - P/E 15.11.23	5004585	Invoice received
5809 6495	Motorpass	AK16518 TRITON GLX	15/11/2023	\$38.88	\$3.03	Motorcharge Account - P/E 15.11.23	5005069	Invoice received
6690 7485	Motorpass	Bedfordale Volunteer Bush Fire Brigade	15/11/2023	\$189.23	\$17.20	Motorcharge Account - P/E 15.11.23	5000143	Invoice

## **CITY OF ARMADALE**

### **MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)

**For the period ended 30 November 2023**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**CITY OF ARMADALE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	9	82,518,271	81,876,606	81,433,030	(443,576)	(0.54%)	▼
Rates excluding general rates	9	579,545	579,545	579,723	178	0.03%	
Grants, subsidies and contributions		3,521,319	1,401,968	873,378	(528,590)	(37.70%)	▼
Fees and charges		32,252,900	23,938,745	23,970,588	31,843	0.13%	
Interest revenue		6,437,100	2,682,125	3,751,256	1,069,131	39.86%	▲
Other revenue		641,978	267,778	182,116	(85,662)	(31.99%)	
Profit on asset disposals		192,920	0	0	0	0.00%	
		<b>126,144,033</b>	<b>110,746,767</b>	<b>110,790,091</b>	<b>43,324</b>	<b>0.04%</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(49,604,500)	(20,668,675)	(19,197,207)	1,471,468	7.12%	▼
Materials and contracts		(50,547,782)	(21,036,001)	(15,984,822)	5,051,179	24.01%	▼
Utility charges		(4,470,700)	(1,862,785)	(1,846,506)	16,279	0.87%	
Depreciation		(27,698,000)	(11,540,835)	(14,013,751)	(2,472,916)	(21.43%)	▲
Finance costs		(1,246,280)	(519,280)	(517,207)	2,073	0.40%	
Insurance		(1,258,500)	(1,258,500)	(1,317,484)	(58,984)	(4.69%)	
Other expenditure		(4,855,346)	(2,023,115)	(2,564,458)	(541,343)	(26.76%)	▲
Loss on asset disposals		(994,210)	0	0	0	0.00%	
		<b>(140,675,318)</b>	<b>(58,909,191)</b>	<b>(55,441,435)</b>	<b>3,467,756</b>	<b>5.89%</b>	
Non-cash amounts excluded from operating activities	Note 2(b)	28,499,290	11,540,835	14,053,737	2,512,902	21.77%	▲
<b>Amount attributable to operating activities</b>		<b>13,968,005</b>	<b>63,378,411</b>	<b>69,402,393</b>	<b>6,023,982</b>	<b>9.50%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions		14,612,190	5,903,133	3,728,848	(2,174,285)	(36.83%)	▼
Proceeds from disposal of assets		1,548,300	0	0	0	0.00%	
Developer Contribution Plans - Cash		122,180	50,908	0	(50,908)	(100.00%)	
Developer Contribution Plans - Gifted Assets		30,000,000	0	0	0	0.00%	
Developer Contribution Plans		2,045,900	340,983	0	(340,983)	(100.00%)	▼
		<b>48,328,570</b>	<b>6,295,024</b>	<b>3,728,848</b>	<b>(2,566,176)</b>	<b>(40.77%)</b>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	6	(27,703,100)	(11,542,958)	(7,746,067)	3,796,891	32.89%	▼
Payments for construction of infrastructure	6	(28,455,045)	(11,856,269)	(2,568,330)	9,287,939	78.34%	▼
Infrastructure - Gifted Assets		(30,000,000)	0	0	0	0.00%	
		<b>(86,158,145)</b>	<b>(23,399,227)</b>	<b>(10,314,397)</b>	<b>13,084,830</b>	<b>55.92%</b>	
Non-cash amounts excluded from investing activities	Note 2(c)	6,417,400	0	0	0	0.00%	
<b>Amount attributable to investing activities</b>		<b>(31,412,175)</b>	<b>(17,104,203)</b>	<b>(6,585,549)</b>	<b>10,518,654</b>	<b>61.50%</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new debentures	10	7,578,000	0	0	0	0.00%	
Transfer from reserves	5	25,764,865	3,333,736	3,333,736	0	0.00%	
		<b>33,342,865</b>	<b>3,333,736</b>	<b>3,333,736</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	10	(4,123,090)	0	0	0	0.00%	
Payments for principal portion of lease liabilities	11	(1,427,500)	(535,370)	(535,370)	0	0.00%	
Transfer to reserves	5	(25,291,045)	0	0	0	0.00%	
		<b>(30,841,635)</b>	<b>(535,370)</b>	<b>(535,370)</b>	<b>0</b>	<b>0.00%</b>	
<b>Amount attributable to financing activities</b>		<b>2,501,230</b>	<b>2,798,366</b>	<b>2,798,366</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		14,942,440	14,942,440	13,135,156	(1,807,284)	(12.09%)	▼
Amount attributable to operating activities		13,968,005	63,378,411	69,402,393	6,023,982	9.50%	▲
Amount attributable to investing activities		(31,412,175)	(17,104,203)	(6,585,549)	10,518,654	61.50%	▼
Amount attributable to financing activities		2,501,230	2,798,366	2,798,366	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>		<b>(500)</b>	<b>64,015,014</b>	<b>78,750,366</b>	<b>14,735,352</b>	<b>23.02%</b>	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

The material variance adopted by Council for the 2023-24 year is \$100,000.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

This Financial Report albeit for the period ending 30 November 2023, should not be read as being the City's final 30 November 2023 financial position as the closing balances for the 30 June 2023 are still in the process of audit finalisation. Therefore the closing amounts for 30 June 2023 have not been rolled over to 1 July 2023.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 December 2023

**CITY OF ARMADALE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Amended Budget Opening 1/07/2022	Last Year Closing 30/06/2023	Year to Date 30 November 2023
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	4	3,200,000	15,322,292	15,793,298
Trade and other receivables	7	13,270,539	11,866,009	48,706,944
Other financial assets	3	110,618,325	142,779,730	169,839,041
Inventories	8	609,694	163,449	182,587
Other assets	8	0	3,739,236	2,665,956
		127,698,558	173,870,716	237,187,826
<b>Less: current liabilities</b>				
Trade and other payables		(23,165,114)	(28,236,709)	(29,520,817)
Other liabilities	12	(7,048,703)	(2,760,260)	(5,660,500)
Lease liabilities	11	(1,667,740)	(1,706,311)	(1,172,606)
Borrowings	10	(3,458,491)	(4,123,064)	(4,123,064)
Employee related provisions	12	(8,161,713)	(7,660,799)	(8,106,941)
Current Rehabilitation provisions		0	(10,837,171)	(10,837,171)
		(43,501,761)	(55,324,314)	(59,421,099)
<b>Net current assets</b>		<b>84,196,797</b>	<b>118,546,402</b>	<b>177,766,727</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(d)	(84,196,797)	(105,411,246)	(99,016,361)
<b>Closing funding surplus / (deficit)</b>		<b>0</b>	<b>13,135,156</b>	<b>78,750,366</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Non-cash amounts excluded from operating activities**

**Adjustments to operating activities**

	Amended Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
Less: Profit on asset disposals	(192,920)	0	0
Add: Loss on asset disposals	994,210	0	0
Add: Depreciation	27,698,000	11,540,835	14,013,751
- Pensioner deferred rates	0	0	39,976
- Employee provisions	0	0	10
<b>Total non-cash amounts excluded from operating activities</b>	<b>28,499,290</b>	<b>11,540,835</b>	<b>14,053,737</b>

**(c) Non-cash amounts excluded from investing activities**

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Adjustments to investing activities**

Movement in current unspent capital grants associated with restricted cash	6,417,400	0	0
<b>Total non-cash amounts excluded from investing activities</b>	<b>6,417,400</b>	<b>0</b>	<b>0</b>

**(d) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 1/07/2022	Last Year Closing 30/06/2023	Year to Date 30 November 2023
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	5	(104,073,444)	(128,314,669)	(124,980,933)
Less: Unspent Loan Funds		0	(3,847,000)	(2,084,426)
Less: Unspent Grants/Contributions		0	(386,360)	(386,360)
Less: Land held for resale		(460,000)	0	0
Add: Movement in Expected Credit Loss on Sundry Receivables		0	49,178	44,484
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	3,458,491	4,123,064	4,123,064
- Current portion of lease liabilities	11	1,667,740	1,706,311	1,172,606
- Current portion of contract liability held in reserve		7,048,703	2,760,260	4,151,092
- Current portion of Rehabilitation Provision		0	10,837,171	10,837,171
- Current portion of employee benefit provisions held in reserve	5	8,161,713	7,660,799	8,106,941
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(84,196,797)</b>	<b>(105,411,246)</b>	<b>(99,016,361)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**CITY OF ARMADALE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2023-24 year is greater than \$100,000 .

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>General rates</b>	(443,576)	(0.54%)	▼
Interim rates unable to be processed in November due to upgrade of system; will be rectified in December.		Timing	
<b>Grants, subsidies and contributions</b>	(528,590)	(37.70%)	▼
Grants and contributions that were expected to have been received by month end will be recognised as revenue when they arrive		Timing	
<b>Interest revenue</b>	1,069,131	39.86%	▲
The interest rates and resulting interest revenue are currently higher than budgeted.		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	1,471,468	7.12%	▼
The variance is due to month end accruals not posted, new positions approved in the budget to be sourced; vacancies; pay increments to be implemented; and some positions currently being filled by contractors in the short term.		Timing	
<b>Materials and contracts</b>	5,051,179	24.01%	▼
The variance is due to timing of activities and payments that were budgeted but have yet occur at the end of November. Contractor and consulting fees for Service Delivery Civil Works, Parks and Property and ICT are expected to be spent over the coming months.		Timing	
<b>Depreciation</b>	(2,472,916)	(21.43%)	▲
The value of the infrastructure assets increased after revaluation and consequently, the depreciation expenses are required to increase.		Permanent	
<b>Other expenditure</b>	(541,343)	(26.76%)	▲
Landfill levy accrued to be paid is higher than budget to the end of November.		Timing	
<b>Non-cash amounts excluded from operating activities</b>	2,512,902	21.77%	▲
The variance is due to increased depreciation charge as explained above.		Permanent	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(2,174,285)	(36.83%)	▼
Timing variance is due to Capital grants from Federal Government were not received as budgeted.		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	3,796,891	32.89%	▼
The variance is due to timing of the purchase of plant and equipment. Refer to note 6.		Timing	
<b>Payments for construction of infrastructure</b>	9,287,939	78.34%	▼
The variance is due to timing of the capital projects of infrastructure. Refer to note 6.		Timing	
<b>Surplus or deficit at the start of the financial year</b>	(1,807,284)	(12.09%)	▼
The actual opening surplus will be confirmed after the year end audit of 2022/2023 expected towards the end of December		Timing	

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

4 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,500,000	0	2,500,000	0	WESTPAC	5.11%	23/02/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	NAB	5.10%	26/02/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	NAB	5.05%	5/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	IMB	5.00%	7/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	NAB	5.05%	11/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,530,208	0	2,530,208	0	WESTPAC	5.11%	15/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,589,518	0	2,589,518	0	WESTPAC	5.11%	15/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	Bank of QLD	5.15%	27/03/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	CBA	5.15%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	CBA	5.15%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	CBA	5.15%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	NAB	5.10%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	NAB	5.10%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	NAB	5.10%	2/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	CBA	4.97%	12/04/2024
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	SUNCORP	5.16%	22/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	1,447,200	1,447,200	0	CBA	4.95%	7/12/2023
Term Deposits - Reserves	Financial assets at amortised cost	0	2,114,891	2,114,891	0	WESTPAC	5.28%	13/12/2023
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	CBA	5.15%	18/12/2023
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	SUNCORP	5.34%	15/01/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	CBA	5.10%	15/01/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	1,690,000	1,690,000	0	SUNCORP	5.33%	22/01/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	BENDIGO BANK	5.35%	23/01/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,021,000	2,021,000	0	SUNCORP	5.14%	29/01/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	NAB	5.15%	12/02/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	CBA	5.40%	12/02/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	NAB	5.10%	26/02/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,329,000	2,329,000	0	SUNCORP	4.86%	11/03/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	IMB	4.95%	13/03/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	Bank of QLD	5.00%	20/03/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	BENDIGO BANK	4.79%	26/03/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	CBA	5.15%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	CBA	5.15%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	Bank of QLD	5.15%	3/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	Bank of QLD	5.15%	3/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	CBA	5.10%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	IMB	5.00%	3/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	SUNCORP	5.02%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	SUNCORP	5.02%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	SUNCORP	5.02%	2/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	SUNCORP	5.07%	3/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	SUNCORP	5.15%	15/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	CBA	4.98%	15/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	CBA	4.98%	15/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	BENDIGO BANK	4.81%	15/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	BENDIGO BANK	4.81%	15/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,617,224	2,617,224	0	Bank of QLD	5.10%	17/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	Bank of QLD	5.10%	17/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	NAB	5.10%	22/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	SUNCORP	5.16%	22/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	BENDIGO BANK	4.91%	22/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	NAB	5.10%	22/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	SUNCORP	5.25%	29/04/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	6,000,000	6,000,000	0	NAB	5.25%	13/05/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	Bank of QLD	5.20%	15/05/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	BENDIGO BANK	4.94%	17/05/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	NAB	5.15%	27/05/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	NAB	5.15%	27/05/2024
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	NAB	5.15%	27/05/2024
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,200,000	SUNCORP	5.15%	15/04/2024
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,400,000	NAB	5.25%	13/05/2024
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	2,000,000	NAB	5.15%	27/05/2024
Funds - Muni Account	Cash and cash equivalents	13,817,038	1,976,260	15,793,298	603,540			
<b>Total</b>		<b>56,436,764</b>	<b>129,195,575</b>	<b>185,632,339</b>	<b>5,203,540</b>			
<b>Comprising</b>								
Cash and cash equivalents		13,817,038	1,976,260	15,793,298	603,540			
Financial assets at amortised cost		42,619,726	127,219,315	169,839,041	4,600,000			
		<b>56,436,764</b>	<b>129,195,575</b>	<b>185,632,339</b>	<b>5,203,540</b>			

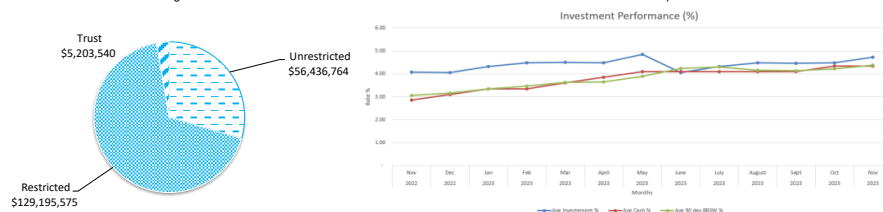
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

5 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Reserves Cash Backed - Anstey Keane - DCP	6,697,459	301,400	5,958,700	(214,100)	12,743,459	10,157,189	0	0	0	10,157,189
Reserves Cash Backed - North Forrestdale DCP 3	22,636,248	1,018,600	1,880,700	(2,527,900)	23,007,648	22,359,105	0	0	0	22,359,105
Reserves Cash Backed - North Forrestdale SAR Asset Renewal	3,024,631	136,100	0	0	3,160,731	3,049,318	0	0	0	3,049,318
Reserves Cash Backed - SAR -A	0	0	127,600	(127,600)	0	18,696	0	0	0	18,696
Reserves Cash Backed - SAR -B	9,968	400	72,400	(72,400)	10,368	47,652	0	0	0	47,652
Reserves Cash Backed - SAR -C	2,818	100	21,300	(21,300)	2,918	6,203	0	0	0	6,203
Reserves Cash Backed - SAR -D	5,290	200	24,300	(24,300)	5,490	17,604	0	0	0	17,604
Reserves Cash Backed - SAR -F	0	0	319,745	(319,745)	0	0	0	0	0	0
Reserves Cash Backed - SAR -G	0	0	14,200	(14,200)	0	0	0	0	0	0
<b>Restricted by Council</b>										
Reserves Cash Backed - Asset Renewal	7,962,730	358,300	7,716,500	(6,833,600)	9,203,930	10,158,978	0	0	(251,737)	9,907,241
Reserves Cash Backed - Champion Lakes SAR Asset Renewal	172,180	7,700	0	0	179,880	173,273	0	0	0	173,273
Reserves Cash Backed - City Centre Activation	74,241	3,300	0	0	77,541	75,401	0	0	0	75,401
Reserves Cash Backed - Civic Precinct	2,878,020	129,500	500,000	0	3,507,520	2,895,289	0	0	0	2,895,289
Reserves Cash Backed - Community Art	49,040	2,200	0	0	51,240	106,318	0	0	0	106,318
Reserves Cash Backed - Computer Systems Technologies	1,897,424	23,300	0	(1,380,000)	540,724	2,333,087	0	0	0	2,333,087
Reserves Cash Backed - Crossover Contributions	63,490	2,900	0	0	66,390	63,905	0	0	0	63,905
Reserves Cash Backed - Covid-19 Response and Recovery	1,761,421	79,300	0	0	1,840,721	1,774,192	0	0	0	1,774,192
Reserves Cash Backed - Emergency Management	235,222	10,600	0	0	245,822	236,716	0	0	0	236,716
Reserves Cash Backed - Employee Provisions	9,226,859	415,200	0	0	9,642,059	9,284,713	0	0	0	9,284,713
Reserves Cash Backed - Events Reserve Fund	45,629	2,100	0	0	47,729	45,905	0	0	0	45,905
Reserves Cash Backed - Freehold Sales Capital Works	187,491	8,400	0	0	195,891	192,459	0	0	0	192,459
Reserves Cash Backed - Future Community Facilities	1,908,070	32,300	0	(1,275,000)	665,370	1,752,604	0	0	(1,275,000)	477,604
Reserves Cash Backed - Future Project Funding	13,260,270	596,700	1,000,000	(1,377,790)	13,479,180	17,024,515	0	0	0	17,024,515
Reserves Cash Backed - Future Recreation Facilities	927,584	41,700	0	(500,000)	469,284	933,253	0	0	0	933,253
Reserves Cash Backed - History of the District	38,570	1,700	0	0	40,270	38,834	0	0	0	38,834
Reserves Cash Backed - Infrastructure Project Contribution	830,274	37,400	0	(1,082,100)	(214,426)	1,580,192	0	0	(92,543)	1,487,649
Reserves Cash Backed - Land Acquisition	488,946	22,000	0	0	510,946	491,887	0	0	0	491,887
Reserves Cash Backed - Mobile Bin Program	2,079,698	93,600	0	0	2,173,298	2,092,509	0	0	0	2,092,509
Reserves Cash Backed - Perth Hills Tourism Alliance	47,578	2,100	0	0	49,678	47,914	0	0	0	47,914
Reserves Cash Backed - Plant and Machinery	2,932,008	131,900	2,000,000	(3,521,750)	1,542,158	5,212,602	0	0	(1,362,289)	3,850,313
Reserves Cash Backed - Portable Long Service Leave	8,600	400	0	0	9,000	0	0	0	0	0
Reserves Cash Backed - Revolving Energy	306,000	13,800	0	0	319,800	310,299	0	0	0	310,299
Reserves Cash Backed - Strategic Asset Investments	733,320	33,000	0	0	766,320	737,729	0	0	0	737,729
Reserves Cash Backed - Waste Management	22,833,124	1,027,500	626,400	(6,011,790)	18,475,234	30,572,718	0	0	(305,164)	30,267,554
Reserves Cash Backed - Workers Compensation	259,120	6,300	0	0	265,420	259,398	0	0	0	259,398
Reserves Cash Backed - Wungong River Project	699,650	31,500	256,000	0	987,150	709,513	0	0	0	709,513
Reserves Cash Backed - Works Contributions	672,724	30,300	0	0	703,024	676,807	0	0	0	676,807
Reserves Cash Backed - Public Art Contributions	42,500	1,900	0	0	44,400	43,298	0	0	0	43,298
Reserves Cash Backed - DevelopmentWA Public Art Contribution	160,306	7,200	0	0	167,506	163,197	0	0	0	163,197
Reserves Cash Backed - Forrestdale Business Park East	722,124	32,500	0	0	754,624	726,600	0	0	0	726,600
Reserves Cash Backed - Project Funds Rolled Over	567,932	25,600	0	(461,290)	132,242	1,929,717	0	0	(47,002)	1,882,715
Reserves Cash Backed - Street Tree Contribution	93,000	4,200	0	0	97,200	15,080	0	0	0	15,080
Reserves Cash Backed - Kelmscott – Landscaping, Public Art and Bir	0	0	100,000	0	100,000	0	0	0	0	0
	<b>106,541,559</b>	<b>4,673,200</b>	<b>20,617,845</b>	<b>(25,764,865)</b>	<b>106,067,739</b>	<b>128,314,669</b>	<b>0</b>	<b>0</b>	<b>(3,333,736)</b>	<b>124,980,933</b>
<b>Sub Reserve Notes</b>										
<i>Future Projects Funding Reserve includes provision for;</i>										
St Francis Xavier Church	686,790									
Champion Lakes Community Centre	91,000									
Trails Network	500,000									
Kelmscott Public Realm	500,000									
<i>Projects Rolled Over Reserve includes provision for;</i>										
Administration Lift	281,290									
Roley Pools Heritage Trail & Program	180,000									

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

INVESTING ACTIVITIES

6 CAPITAL ACQUISITIONS

	Budget	Amended YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Land - freehold land	337,000	140,417	0	(140,417)
Buildings	20,050,430	8,354,346	6,264,596	(2,089,750)
Furniture and equipment	747,620	311,508	119,181	(192,327)
Plant and equipment	6,568,050	2,736,688	1,362,289	(1,374,398)
<b>Acquisition of property, plant and equipment</b>	<b>27,703,100</b>	<b>11,542,958</b>	<b>7,746,067</b>	<b>(3,796,891)</b>
Infrastructure - roads	12,563,030	5,234,596	1,678,558	(3,556,037)
Infrastructure - Drainage	2,487,290	1,036,371	92,445	(943,925)
Infrastructure - Pathways	1,932,050	805,021	18,203	(786,818)
Infrastructure - Parks and Reserves	6,663,265	2,776,360	463,902	(2,312,459)
Infrastructure - Waste Infrastructure	4,117,790	1,715,746	128,926	(1,586,819)
Infrastructure - Other Infrastructure	291,620	121,508	10,057	(111,451)
Infrastructure - Landfill Cell	400,000	166,667	176,238	9,571
<b>Acquisition of infrastructure</b>	<b>28,455,045</b>	<b>11,856,269</b>	<b>2,568,330</b>	<b>(9,287,939)</b>
<b>Total capital acquisitions</b>	<b>56,158,145</b>	<b>23,399,227</b>	<b>10,314,397</b>	<b>(13,084,830)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	14,612,190	5,903,133	3,369,599	(2,533,534)
Borrowings	7,578,000	0	1,235,615	1,235,615
Assets acquired through Leasing	605,800	0	0	0
Proceeds from sale of assets	1,548,300	0	0	0
Reserve accounts				
Reserves Cash Backed - Asset Renewal	6,833,600	2,847,333	251,737	(2,595,596)
Reserves Cash Backed - Future Community Facilities	1,275,000	531,250	1,275,000	743,750
Reserves Cash Backed - Future Project Funding	1,377,790	574,079	0	(574,079)
Reserves Cash Backed - Future Recreation Facilities	500,000	208,333	0	(208,333)
Reserves Cash Backed - Infrastructure Project Contribut	1,082,100	450,875	92,543	(358,332)
Reserves Cash Backed - Plant and Machinery	3,521,750	1,467,396	1,362,289	(105,107)
Reserves Cash Backed - Waste Management	6,011,790	2,504,913	305,164	(2,199,748)
Reserves Cash Backed - Project Funds Rolled Over	461,290	192,204	47,002	(145,202)
Contribution - operations	10,750,535	8,719,711	2,375,447	(6,344,264)
<b>Capital funding total</b>	<b>56,158,145</b>	<b>23,399,227</b>	<b>10,314,397</b>	<b>(13,084,830)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

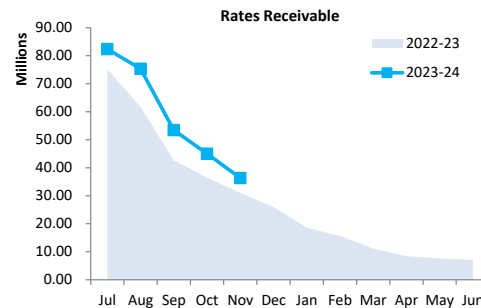
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES

7 RECEIVABLES

(a) Rates receivable	30 Jun 2023	30 Nov 2023
	\$	\$
Opening arrears previous years	5,752,178	8,505,564
Levied this year	78,394,583	82,012,753
Less - collections to date	(75,641,197)	(54,179,378)
Gross rates collectable	<b>8,505,564</b>	<b>36,338,939</b>
Allowance for impairment of rates receivable	0	0
<b>Net rates collectable</b>	<b>8,505,564</b>	<b>36,338,939</b>
% Collected	89.9%	59.9%



**Balance per trial balance**

Sundry receivable	5,114,170
GST receivable	494,635
Allowance for impairment of receivables from contracts with customers	(33,495)
Receivables for Employee Related Provisions	522,889
ESL Receivables	1,797,557
Debtors Control - Sanitation (Rates)	1,838,378
Unclaimed Pensioner Rebate Generated	2,453,995
Unclaimed ESL Rebate claimed	179,876
<b>Total receivables general outstanding</b>	<b>12,368,005</b>
Amounts shown above include GST (where applicable)	

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES

7 (b) RECEIVABLES

	Brought Forward 1 July \$	This Time Last Year 30-Nov-22 \$	30 November 2023 YTD Actual \$
<b>General Receivables</b>			
Debtors - General	2,036,904	2,732,281	4,349,182
Debtors - Rangers (Legacy)	210,607	192,688	206,219
Debtors - Recreation	41,210	131,916	19,605
Debtors - Libraries	-	2,278	1,107
Debtors - Fire	27,801	24,036	25,390
Debtors - Animals	193,443	194,450	198,417
Debtors - Parking	105,044	102,666	108,088
Debtors - Litter	104,977	108,294	102,888
Debtors - Off Road Vehicles	216	216	216
Debtors - Health	11,880	9,765	10,455
Debtors - Thoroughfares	7,708	6,371	9,079
Debtors - Unauthorised Signs	3,968	4,958	4,494
Debtors - Cats	5,261	6,924	3,803
Debtors - Planning & Building	75,227	100,392	75,227
	<b>2,824,246</b>	<b>3,617,235</b>	<b>5,114,170</b>

General Receivables - Aging

	Current	30 Days	60 Days	90 Days	120 + Days	Total
Sundry Receivable General	1,458,108	760,037	1,959,323	17,067	154,647	4,349,182
Rangers	200	-	950	-	205,069	206,219
Recreation	-	-	-	(832)	20,437	19,605
Infringements	2,168	3,714	-	-	456,948	462,830
Planning & Building	-	-	-	-	75,227	75,227
<b>Total Receivables General</b>	<b>1,461,583</b>	<b>763,751</b>	<b>1,960,273</b>	<b>16,235</b>	<b>912,328</b>	<b>5,114,170</b>

General Receivables - Aging ( continued)

Sundry Debtors Outstanding Over 120 Days Exceeding \$1,000

Debtor #	Under Investigation by	\$
Various	Fines Enforcement Registry	662,017
4826	Waste Charges	103,284
Debtor	Planning & Building	75,227
89	Sports Charges	25,303
5113	Other	9,600
3208	Other	6,248
3336	Rates Services	5,887
4633	Recreation Services	5,069
	Debtors 120+ Days < \$5,000	19,693
<b>Total Debtors 120+ Days &gt; \$1,000</b>		<b>912,328</b>



**CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 November 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - term deposits	142,779,730	27,059,311	0	169,839,041
<b>Inventory</b>				
Inventory	163,449	19,138	0	182,587
<b>Other assets</b>				
Prepayments	45,691	40,576	0	86,267
Accrued income	3,693,545	0	(1,113,856)	2,579,689
<b>Total other current assets</b>	<b>146,682,415</b>	<b>27,119,025</b>	<b>(1,113,856)</b>	<b>172,687,584</b>
Amounts shown above include GST (where applicable)				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES

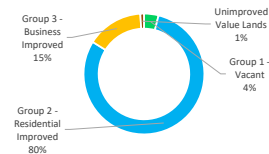
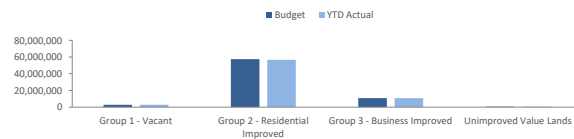
9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>General Rates</b>									
Group 1 - Vacant	0.14578	931	18,660,096	2,765,813	0	2,765,813	2,769,869	(14,504)	2,755,366
Group 2 - Residential Improved	0.09404	30,269	602,210,065	56,534,968	961,624	57,496,592	56,522,582	70,632	56,593,214
Group 3 - Business Improved	0.09813	777	109,162,868	10,704,722	0	10,704,722	10,712,589	(25)	10,712,564
Unimproved Value Lands	0.00476	126	142,746,000	678,722	0	678,722	678,757	0	678,757
<b>Sub-Total</b>		<b>32,103</b>	<b>872,779,029</b>	<b>70,684,225</b>	<b>961,624</b>	<b>71,645,849</b>	<b>70,683,798</b>	<b>56,104</b>	<b>70,739,901</b>
<b>Minimum payment</b>									
<b>Gross rental value</b>									
Group 1 - Vacant	1,175	2,128	11,491,218	2,497,157	58,728	2,555,885	2,500,400	(22,663)	2,477,737
Group 2 - Residential Improved	1,356	5,659	73,620,033	7,666,429	67,821	7,734,250	7,673,604	1,564	7,675,168
Group 3 - Business Improved	1,577	342	3,871,814	537,725	11,827	549,552	539,334	0	539,334
Unimproved Value Lands	1,624	15	3,464,994	22,735	0	22,735	24,360	0	24,360
<b>Sub-total</b>		<b>8,144</b>	<b>92,448,059</b>	<b>10,724,046</b>	<b>138,376</b>	<b>10,862,422</b>	<b>10,737,698</b>	<b>(21,100)</b>	<b>10,716,599</b>
Rate Equivalent Payments and Adjustments				30,000	0	30,000			0
Concession				(20,000)	0	(20,000)			(23,470)
<b>Amount from general rates</b>		<b>40,247</b>			<b>1,100,000</b>	<b>82,518,271</b>			<b>81,433,030</b>
Ex-gratia rates				0	0	0			0
<b>Total general rates</b>				<b>81,418,271</b>	<b>1,100,000</b>	<b>82,518,271</b>			<b>81,433,030</b>
<b>Specified area rates</b>									
	<b>Rate in</b>								
	<b>\$ (cents)</b>								
SAR A - Armadale Town Centre	0.4356	89	29,317,969	127,600	0	127,600	127,709	0	127,709
SAR B - Kelmscott Town Centre	0.8800	80	8,256,329	72,400	0	72,400	72,656	0	72,656
SAR C - Kelmscott Industrial Area	0.1697	344	12,520,709	21,300	0	21,300	21,248	0	21,248
SAR D - South Armadale Industrial Area	0.3496	142	6,950,798	24,300	0	24,300	24,300	0	24,300
SAR F - Harrisdale/Plara Waters	0.2712	4,997	117,837,974	319,745	0	319,745	319,522	89	319,611
SAR G - Champion Lakes	0.2313	332	6,138,900	14,200	0	14,200	14,199	0	14,199
<b>Total specified area rates</b>		<b>5,984</b>	<b>181,022,679</b>	<b>579,545</b>	<b>0</b>	<b>579,545</b>	<b>579,633</b>	<b>89</b>	<b>579,723</b>
<b>Total</b>				<b>81,997,816</b>	<b>1,100,000</b>	<b>83,097,816</b>			<b>82,012,753</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
296 Loan Borrowings 2009	296	54,984	0	0	0	(54,984)	54,984	0	0	(2,810)
316 Orchard House 2014	316	2,320,548	0	0	0	(164,740)	2,320,548	2,155,808	0	(108,980)
318 Orchard House 2015	318	7,265,863	0	0	0	(522,280)	7,265,863	6,743,583	0	(251,920)
323 Core System Review	323	2,174,764	0	0	0	(346,420)	2,174,764	1,828,344	0	(37,590)
342 Core System Review	342	997,463	0	0	0	(137,430)	997,463	860,033	0	(11,570)
345A Core System Review	345A	1,238,736	0	0	0	(115,970)	1,238,736	1,122,766	0	(50,620)
345B Core System Review	345B	1,320,800	0	0	0	(107,140)	1,320,800	1,213,660	0	(58,490)
345C Core System Review	345C	0	0	2,028,000	0	0	0	2,028,000	0	0
<b>Recreation and culture</b>										
291 Aquatic Works 2008	291	197,372	0	0	0	(34,050)	197,372	163,322	0	(13,720)
299 Aquatic Centre Upgrade 2010	299	185,493	0	0	0	(89,920)	185,493	95,573	0	(10,110)
302 Aquatic Centre Upgrade 2011	302	776,515	0	0	0	(78,150)	776,515	698,365	0	(45,590)
304 Frye Park Redevelopment 201	304	579,399	0	0	0	(58,310)	579,399	521,089	0	(34,020)
305 Piara Waters (North) Sports 20	305	318,410	0	0	0	(100,040)	318,410	218,370	0	(17,300)
311 Aquatic Centre Upgrade 2012	311	895,196	0	0	0	(82,770)	895,196	812,426	0	(39,190)
314 Oval Lighting Renewal	314	205,580	0	0	0	(101,020)	205,580	104,560	0	(6,260)
315 Armadale Golf Course	315	153,662	0	0	0	(36,750)	153,662	116,912	0	(4,250)
322 Kelmscott Library - Stage 1	322	232,264	0	0	0	(75,360)	232,264	156,904	0	(5,740)
324A Indoor Aquatic Centre	324	9,113,302	0	0	0	(493,120)	9,113,302	8,620,182	0	(169,130)
326 Armadale Hall Upgrade 2018	326	2,408,894	0	0	0	(383,710)	2,408,894	2,025,184	0	(41,640)
332 Champion Centre Upgrade	332	141,593	0	0	0	(70,530)	141,593	71,063	0	(940)
334 Armadale Library Creative Spa	334	55,572	0	0	0	(55,572)	55,572	0	0	(610)
336 Lighting Renewal - 2	336	10,298	0	0	0	(10,298)	10,298	0	0	(110)
337 AFAC Carpark	337	436,704	0	0	0	(21,920)	436,704	414,784	0	(8,340)
343 Bedforddale Fire Service	343	608,514	0	0	0	(72,290)	608,514	536,224	0	(8,530)
344 Challenge Park	344	1,128,626	0	0	0	(105,660)	1,128,626	1,022,966	0	(46,120)
346 Roleystone Theatre	346	2,939,000	0	0	0	(238,400)	2,939,000	2,700,600	0	(130,140)
347 Creyk Park 2021	347	1,267,731	0	0	0	(118,680)	1,267,731	1,149,051	0	(51,800)
339 Piara Waters Library Services	339	0	0	500,000	0	0	0	500,000	0	0
349 Piara Waters Library Services	349	0	0	4,645,000	0	0	0	4,645,000	0	0
350A Forrestdale Hub	350A	0	0	405,000	0	0	0	405,000	0	0
<b>Transport</b>										
317 Abbey Road Project 2014	317	356,656	0	0	0	(356,656)	356,656	0	0	(10,820)
321 Armadale Arena Roofing 2015	321	185,018	0	0	0	(90,920)	185,018	94,098	0	(5,640)
		0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>37,568,957</b>	<b>0</b>	<b>7,578,000</b>	<b>0</b>	<b>(4,123,090)</b>	<b>37,568,957</b>	<b>41,023,867</b>	<b>0</b>	<b>(1,171,980)</b>
Current borrowings		4,123,064					4,123,064			
Non-current borrowings		33,445,893					33,445,893			
		<b>37,568,957</b>					<b>37,568,957</b>			

All debenture repayments were financed by general purpose revenue.

Unspent borrowings

Particulars	Date	Unspent Balance	Borrowed During	Expended During	Unspent Balance
	Borrowed	30 June 2023	Year	Year	30 November 2023
		\$	\$	\$	\$
345B Core System Review	29/06/2023	908,000	0	(613,842)	294,158
346 Roleystone Theatre	30/06/2023	2,939,000	0	(1,148,732)	1,790,268
		<b>3,847,000</b>	<b>0</b>	<b>(1,762,574)</b>	<b>2,084,426</b>

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
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FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance		220,149	0	18,000	(54,620)	(110,900)	165,529	127,249	(2,730)	(3,800)
Corporate Services		1,638,537	0	485,400	(230,253)	(546,044)	1,409,950	1,577,893	(13,036)	(30,500)
Recreation and culture		584,415	0	77,200	(51,638)	(192,184)	532,777	469,431	(4,042)	(16,000)
Transport		61,262	0	25,200	(6,347)	(9,500)	54,915	76,962	(552)	(1,600)
Other property and services		988,746	0	0	(192,512)	(568,872)	796,234	419,874	(7,665)	(22,400)
Total		3,493,109	0	605,800	(535,370)	(1,427,500)	2,959,405	2,671,409	(28,025)	(74,300)
Current lease liabilities		1,706,311					1,172,606			
Non-current lease liabilities		1,786,799					1,786,799			
		3,493,110					2,959,405			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

CITY OF ARMADALE  
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OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 November 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liability		2,760,260	0	0	0	2,760,260
Capital Grant/ Contributions Liabilities		0	0	2,900,240	0	2,900,240
<b>Total other liabilities</b>		2,760,260	0	2,900,240	0	5,660,500
<b>Employee Related Provisions</b>						
Provision for annual leave		4,256,661	0	0	(253,858)	4,002,803
Provision for long service leave		3,404,138	0	700,000	0	4,104,138
<b>Total Provisions</b>		7,660,799	0	700,000	(253,858)	8,106,941
<b>Total other current liabilities</b>		<b>10,421,059</b>	<b>0</b>	<b>3,600,240</b>	<b>(253,858)</b>	<b>13,767,441</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
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**13 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 30 Nov 2023
	\$	\$	\$	\$
Cash in Lieu - POS - A14 Plan	1,734,668	0	(1,734,668)	0
Cash in Lieu - POS - Agreements	30,343	0	0	30,343
Cash in Lieu - POS - Ward - Minnawarra	9,258	0	(9,258)	0
Cash in Lieu of Parking	239,227	0	0	239,227
POS - Precinct A - Westfield	84,685	0	0	84,685
POS - Precinct B - Seville Grove	39,315	0	(39,315)	0
POS - Precinct C - West Armadale	367,854	0	0	367,854
POS - Precinct F - Clifton Hills	226,587	0	0	226,587
POS - Precinct H - Mount Nasura	1,263,638	0	0	1,263,638
POS - Precinct N - Forrestdale	230,215	0	0	230,215
POS - Precinct O - Palomino	78,069	0	0	78,069
POS - Regional Recreation Infrastructure	546,545	0	0	546,545
POS Cash in Lieu - Suburb - Piara Waters	707,188	0	0	707,188
POS Cash in Lieu - Suburb - Camillo	3,219	0	0	3,219
POS Cash in Lieu - Suburb - Kelmscott	96,236	0	0	96,236
POS Cash in Lieu - Suburb - Mount Richon	118,806	0	0	118,806
POS Cash in Lieu - Suburb - Armadale	300,038	0	0	300,038
POS Cash in Lieu - Suburb - Roleystone	86,467	0	0	86,467
POS Cash in Lieu - Suburb - Bedfordale	236,575	0	0	236,575
Nomination Deposits	240	2,900	0	3,140
Wungong Road Contribution Accounts	584,709	0	0	584,709
	<b>6,983,881</b>	<b>2,900</b>	<b>(1,783,241)</b>	<b>5,203,540</b>

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2023

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						0
Reserve - Infrastructure Project Contributions	C16/7/23	Capital revenue		358,050		358,050
Capital projects - CP261, CP118, and CP159	C16/7/23	Capital expenses			(358,050)	0
Capital Expenditure - CFWD	CS35/8/23	Capital expenses			(24,052,290)	(24,052,290)
Unspent loan carried forward		Opening surplus(deficit)		2,939,000		(21,113,290)
DCP contribution	CS35/8/23	Non cash item	208,900			(20,904,390)
Cashbacked Reserve - NF	CS35/8/23	Capital revenue		208,900		(20,695,490)
Non- cash adjustment DCP	CS35/8/23	Non cash item	(208,900)			(20,904,390)
Reserves - Infrastructure Project Contribution	CS35/8/23	Capital revenue		724,050		(20,180,340)
Reserves - Asset Renewal	CS35/8/23	Capital revenue		2,782,300		(17,398,040)
Reserves - Waste Management	CS35/8/23	Capital revenue		2,040,790		(15,357,250)
Reserves - Future Project Funding	CS35/8/23	Capital revenue		777,790		(14,579,460)
Reserves - Project Funds Rolled Over	CS35/8/23	Capital revenue		461,290		(14,118,170)
Reserves - Plant and Machinery	CS35/8/23	Capital revenue		1,719,050		(12,399,120)
Capital grants	CS35/8/23	Capital revenue		9,390,140		(3,008,980)
Sales proceeds	CS35/8/23	Capital revenue		842,000		(2,166,980)
Cash in Lieu - POS - A14 Plan	CS35/8/23	Capital revenue		122,180		(2,044,800)
Operating expense - CFWD	CS35/8/23	Operating expenses			(3,695,960)	(5,740,760)
Operating grants	CS35/8/23	Operating revenue		775,820		(4,964,940)
Adjustment to opening surplus	CS35/8/23	Opening surplus(deficit)		4,964,940		0
Capital expense - Generator	Aug 2023	Capital expenses			(20,000)	(20,000)
Cashbacked Reserve - Plant & Machinery	Aug 2023	Capital revenue		20,000		0
Fleet Capital	D12/6/2023	Capital expenses			(44,000)	(44,000)
Materials - Consumables	D12/6/2023	Operating expenses		44,000		0
Capital grants	T1/10/23	Capital revenue		953,450		953,450
Gwynne Park Tennis Club Lights – Lighting and poles	T1/10/23	Capital expenses			(253,450)	700,000
Cross Park Lighting Upgrades – LED Lighting and poles	T1/10/23	Capital expenses			(350,000)	350,000
Piara Waters Oval Carpark – Provide additional parking	T1/10/23	Capital expenses			(350,000)	0
Operating Contributions	D30/10/23	Operating revenue		335,599		335,599
Materials & Contracts	D30/10/23	Operating expenses			(161,544)	174,055
Kelmscott Landscaping Additional Works	D30/10/23	Capital expenses			(74,055)	100,000
Reserve- Kelmscott – Landscaping, Public Art and Bin Ma	D30/10/23	Capital expenses			(100,000)	0
Materials & Contracts	Nov 2023	Operating expenses			(978)	(978)
Operating Contributions	Nov 2023	Operating revenue		478		(500)
				<b>29,496,949</b>	<b>(29,497,449)</b>	<b>(500)</b>

FY22/23 CFWDs with Funding Source 30 November 2023	FY23 Project Budget	Cfwd Budget	Actual Invoiced	Spend	Committed	Funding Source	Updated Comments for November 23
\$	\$	\$	%				
Planning Phase							
St Francis Xavier Church	\$1,297,000	\$1,286,790	\$500	0%	\$725	Reserve & Grant	Waiting on WAPOL to complete final works and transfer of ownership to the City before any City works commence. Fencing and retaining wall designs for the site are being finalised.
Bus Shelters New	\$28,500	\$28,500	\$10,057	35%	\$17,455	Grant/Muni	Planning in progress with PTA and planned for installation by the end of June 2024.
Bus Shelters Renew	\$42,700	\$25,020	\$0	0%	\$17,746	Grant/Muni	Planning in progress with PTA and planned for installation by the end of June 2024.
Leachate Management System	\$50,000	\$40,580	\$8,398	21%	\$61,280	Reserve	Complete and new landfill cell is open.
Leachate Ponds Construction	\$725,000	\$717,200	\$88,676	12%	\$0	Reserve	Awarded to NEO Civil construction start estimated December 2023 with an estimated completion July 2024.
Relocate Vehicle Washbay	\$305,300	\$305,300	\$0	0%	\$181,834	Reserve	Additional internal stakeholder review requested by Waste - design on hold until this is completed. Estimated construction commencement in July 2024.
Road Upgrade – Eighth Rd	\$4,985,900	\$4,712,600	\$1,319,434	28%	\$1,008,061	Grant	Council paper being presented at Corporate Services committee proposing a delivery strategy for approval
CCTV Upgrade Landfill	\$30,500	\$30,500	\$0	0%	\$0	Reserve	Contractor meeting in the coming weeks to scope out requirements
Landfill Gas – Flare Relocation	\$200,000	\$200,000	\$0	0%	\$2,860	Reserve	Awarded to RUN Energy - works to commence end November/early December 2023, with completion in January 2024.
Data Connection Landfill	\$16,200	\$16,200	\$0	0%	\$0	Reserve	Planning In progress
Optic Fibre to Depot	\$163,020	\$163,020	\$0	0%	\$0	Muni	Planning In progress
Landfill Gas Capture - Facility	\$20,000	\$20,000	\$0	0%	\$0	Reserve	Awarded to RUN Energy - works to commence end November/early December 2023, with completion in January 2024.
Bryan Gell Reserve	\$50,000	\$48,800	\$0	0%	\$0	Muni	Progressing - awaiting third party cooperation (Western Power) for works to be completed this calendar year
Total Planning Phase	\$7,914,120	\$7,594,510	\$1,427,065				
Detailed Design Phase							
Nicholson Rd/Wright Rd	\$143,200	\$127,720	\$10,778	8%	\$273,086	Grant	Project completed - Nov 2023. Variations underway with Main Roads WA.
Railway Ave/Streich Ave	\$229,900	\$215,520	\$270,746	126%	\$0	Grant	Project completed - Nov 2023. Variations underway with Main Roads WA.
Ranford Rd/Lake Rd	\$155,200	\$139,420	\$196,845	141%	\$0	Grant	Project completed - Nov 2023. Variations underway with Main Roads WA.
LATM Seville Grove	\$142,000	\$142,000	\$0	0%	\$0	Muni	Council approved LATM projects in Nov 2023. Design underway and construction planned by end of June 2024.
Road Upgrade Mason Rd Design	\$208,900	\$208,900	\$0	0%	\$0	DCP	Ongoing discussions with PTA and developer re: pedestrian crossing and roundabout location- completed - moving to finalising the design
Springdale Oval – Bore and Pump	\$15,800	\$15,800	\$0	0%	\$0	Muni	Completed under Roleystone station works.
Woodcroft Reserve	\$46,200	\$44,840	\$0	0%	\$0	Muni	Seeking easement to install ramp on Water Corporation land. Pending approval ramp will be installed.
Champion Lakes Community Centre	\$390,300	\$390,300	\$0	0%	\$28,186	Reserve	Carport works to commence pending steel supply. The main building, architect has provided drawings, these are now approved and they are being finalised to then inform the procurement/tender stage. Currently waiting on a QS estimate before proceeding to RFQ.
LED Replacement Sports Lighting	\$63,200	\$57,200	\$0	0%	\$0	Muni	Cross Park, full funding received. Project progressing to tender phase.
Rowley Rd (Tonkin to Hopkinson) Design	\$137,300	\$63,580	\$41,651	66%	\$0	Grant	50% design completed. Estimated design completion by June 2024.
Burtonia Park Improvements	\$400,000	\$400,000	\$0	0%	\$0	Grant	Contract awarded. To commence in early 2024.
Yellowwood Park Improvements	\$200,000	\$200,000	\$0	0%	\$0	Grant	Project design planned for completion in December 2023 with installation around April/May 2024.
William Skeet Oval AFL net	\$80,000	\$80,000	\$1,200	2%	\$0	Muni	William Skeet AFL net replacement (taller) – Structural design progressing
LATM – Renewal Projects	\$142,500	\$116,480	\$1,000	1%	\$10,335	Reserve	Council approved LATM projects in Nov 2023. Design underway and construction planned by end of June 2024.
Streetscapes Projects	\$101,800	\$101,800	\$0	0%	\$0	Muni	Design completed and sent to Service Delivery team for cost estimate and construction
Depot Workshop Animal Management	\$200,000	\$183,560	\$330,568	180%	\$0	Reserve	Program Delivery have prepared a cost estimate and schedule to inform a paper completed by Community Services to allow progression of the works.
Detailed Design Total	\$2,656,300	\$2,487,120	\$852,788				
Procurement and Contracts Phase							
Rothery Park	\$317,250	\$317,250	\$0	0%	\$289,895	Reserve	Construction underway. Project planned for completion by end of June 2024
Bate Park Drainage	\$200,000	\$196,350	\$92,543	47%	\$130,050	Reserve	Construction underway. Project planned for completion by end of June 2024
Kellogg Park Drainage	\$214,700	\$210,450	\$0	0%	\$426,152	Reserve	Construction underway. Project planned for completion by end of June 2024
Springdale Park AFL Back Net	\$25,900	\$23,400	\$0	0%	\$0	Muni	Supplier issues but seeking quotes. Planned for completion by end of March 24
Julii and Civic Space Upgrade	\$900,000	\$870,780	\$97,936	11%	\$78,129	Grant	Project planned for completion by end of June 2024.
Administration Building Lift	\$390,000	\$371,290	\$47,002	13%	\$0	Reserve & Muni	Construction program being developed and works plan to start mid-January 2024
Landfill Gas Capture	\$95,300	\$81,590	\$0	0%	\$0	Reserve	Analysis report of future gas production completed and is being reviewed by Project Team. Estimated construction commencement end November/early December 2023.
Procurement Total	\$2,143,150	\$2,071,110	\$237,481				
Construction Phases							
Entry Statement - Forrestdale	\$33,760	\$22,260	\$58,881	265%	\$0	Muni	Contractor - All Signs WA went into Administration. Currently liaising with Governance for alternate options to deliver the project.
Entry Statement - Kelmscott	\$34,000	\$34,000	\$0	0%	\$0	Muni	Contractor - All Signs WA went into Administration. Currently liaising with Governance for alternate options to deliver the project.
Municipal Drink Fountain	\$15,500	\$15,500	\$4,960	32%	\$0	Muni	Project planned for completion by end of November 2023
Entry Statement - Armadale	\$59,300	\$59,300	\$0	0%	\$0	Muni	Contractor - All Signs WA went into Administration. Currently liaising with Governance for alternate options to deliver the project.
Entry Statement - Roleystone	\$34,400	\$34,400	\$0	0%	\$0	Muni	Contractor - All Signs WA went into Administration. Currently liaising with Governance for alternate options to deliver the project.
Borello Park	\$200,000	\$193,310	\$156,598	81%	\$63,481	Muni	Under construction. Planned for completion December 2023.
Fancote Park Stage 1 Design	\$60,000	\$38,800	\$0	0%	\$0	Muni	Design completion expected by end of December 2023. Report/presentation to Council planned for March 2024.
John Dunn Pavilion	\$1,152,240	\$220,920	\$58,487	26%	\$0	Reserve	Balustrading complete. Some minor patching work still to complete on the deck. Front entrance works commencing February 2024 with an expected completion in April 2024.
Roleystone Theatre	\$4,149,700	\$2,963,050	\$888,915	30%	\$450,930	Reserve & Muni	Project still on track for handover from builder in February 2024. Some fit out by the City to complete after PC.
RK Bushfire Station	\$4,082,100	\$2,100,190	\$2,484,705	118%	\$407,030	Grant and Muni	PC achieved in November 2023. There is works to be completed by the City, running a bore water feed line from Springdale Park to the new Fire Station. Due to the need to carry out excessive rock breaking to complete this package of work, it will not commence until after the fire season.
Carradine Rd Culvert	\$2,248,300	\$2,237,290	\$92,445	4%	\$1,711,998	Reserve	Works scheduled to commence in December 2023 and be complete in early 2024.
Alfred Skeet Oval Kitchen	\$133,830	\$115,890	\$6,806	6%	\$48,847	Grant and Muni	Demolition has started, with all works on track to be completed beginning of February 2024.
Neilsen- Forrest Rd	\$193,900	\$190,410	\$5,200	3%	\$18,398	Muni	Design completed and sent to Service Delivery team for cost estimate and construction.
Roley Pools Trail Bridge	\$230,000	\$196,050	\$0	0%	\$0	Reserve & Muni	Program Delivery is leading this phase of the project for the Environment team. This complex project is being assessed to determine a way forward.
Construction Phases Total	\$12,627,030	\$8,421,370	\$3,756,997				
Completion Phase							
Barossa Loop Skate Park Conversion	\$206,200	\$60,610	\$8,940	15%	\$0	Muni	Handover undertaken
George Foster Reserve	\$46,600	\$18,630	\$0	0%	\$0	Muni	Handover undertaken
Massell Reserve	\$46,600	\$39,010	\$20,454	52%	\$0	Muni	Handover undertaken
Transfer Station - Sorting and transfers (Dome Sheds)	\$124,730	\$16,420	\$0	0%	\$0	Reserve	Currently evaluating whether there is an ability to repeat a similar dome set-up at the Drop n Shop. There may be an opportunity to add grant funding.
Waste Bins	\$20,000	\$20,000	\$0	0%	\$0	Reserve	Will be utilised as required.
Shipwreck Park Toilets	\$170,000	\$7,940	\$32,483	409%	\$0	Muni	Project reached PC in September 2023.
Gwynne Skate Artworks	\$77,600	\$39,340	\$0	0%	\$800	Muni	Final works scheduled in Dec 2023
Verdant Reserve	\$260,200	\$122,180	\$0	0%	\$0	POS/Trust	Construction complete, in consolidation period (12 months).
Completion Phase Total	\$951,930	\$324,130	\$61,877				
Supplier Delay							
Fleet & Plant Total	\$3,154,180	\$3,154,050	\$1,362,289	43%	\$0	Reserve & Sales	\$1.6M of CF commitments raised for Fleet & Plant orders awaiting delivery. Supply issues has marginally improved but still ongoing.
Supplier Delay Total	\$3,154,180	\$3,154,050	\$1,362,289				
TOTAL (Revised)	\$29,446,710	\$24,052,290	\$7,698,498				



Capital Investment Program Major Projects Snapshot																						
Row Labels	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
▣ Anstey Keane Community Facilities				400,000	3,722,500																	
▣ Anstey Keane Community Facilities - Design (Pavilion)				400,000																		
▣ Anstey Keane Community Facility - Pavilion - Construct					3,722,500																	
▣ ARRR - Stage 1	500,000		76,600,000	-																		
▣ ARRR Stage 1 (Regional Netball Basketball Facility) - Plan & Design	500,000			-																		
▣ ARRR Stage 1 (Regional Netball Basketball Facility)			76,600,000																			
▣ Fletcher Park (Wallangara Pony)		357,000																				
▣ Fletcher Park (Wallangara Pony)		357,000																				
▣ Gwynne Park Pavilion	500,000			7,433,000																		
▣ Gwynne Park Pavilion Renewal - Design	500,000																					
▣ Gwynne Park Pavilion Renewal - Construction				7,433,000																		
▣ Gwynne Park Projects					867,000																	
▣ Gwynne Park - Armadale Guides					510,000																	
▣ Gwynne Park - Armadale Scouts					357,000																	
▣ Harrisdale Nth Community and Sporting Pavilion			250,000	3,280,000																		
▣ Harrisdale Nth Community and Sporting Pavilion - design			250,000																			
▣ Harrisdale Nth Community and Sporting Pavilion - construct				3,280,000																		
▣ Haynes Community Centre							200,000	2,810,700														
▣ Haynes Community Centre (Cell C) Design							200,000															
▣ Haynes Community Centre (Cell C) Construct								2,810,700														
▣ Haynes District Sports Ground				200,000	4,558,900																	
▣ Haynes District Sports Ground Stage 2(Cell D) Pavilion Construction					4,558,900																	
▣ Haynes District Sports Ground Stage 2 (Cell D) Pavilion Design				200,000																		
▣ Hilbert District Community Centre	600,000		10,400,000																			
▣ Hilbert District Community Centre - Design	600,000																					
▣ Hilbert District Community Centre - Construction			10,400,000																			
▣ Hilbert East District Community Centre						350,000	6,142,100															
▣ Hilbert East District Community Centre (Cell G) Design						350,000																
▣ Hilbert East District Community Centre (Cell G) Construct							6,142,100															
▣ Hilbert South west Sports Ground					200,000	3,032,500																
▣ Hilbert South west Sports Ground (Cell J) - stage 2 Pavilion - Design					200,000																	
▣ Hilbert South west Sports Ground (Cell J) - stage 2 Pavilion - Construct						3,032,500																
▣ Hilbert West Community Facility												200,000	2,810,700									
▣ Hilbert West Community Facility (Cell K) Design												200,000										
▣ Hilbert West Community Facility (Cell K) Construct													2,810,700									
▣ Morgan Park	1,525,500	2,690,500																				
▣ Morgan Park	1,525,500	2,690,500																				
▣ Piara West - Senior Sports pavilion				150,000	4,251,600																	
▣ Piara West - Senior Sports pavilion (Shared site) - Design				150,000																		
▣ Piara West - Senior Sports pavilion (Shared site) - Construct					4,251,600																	
▣ Project Management	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
▣ Roleystone Girl Guides				459,000																		
▣ Springdale Pavilion changeroom	573,400	406,800																				
▣ Wirra Willa Park		345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000											
▣ Piara Waters Library	6,687,400																					
▣ Armadale Badminton Centre	151,000																					
▣ Forresdale Sporting Precinct	710,000	5,859,000		2,247,600		6,532,700																
▣ Forresdale Sporting Pavilion - Design	710,000																					
▣ Forresdale Sporting Pavilion		5,859,000																				
▣ Forresdale Community Hall						6,532,700																
▣ Forresdale Pavilion External Works				2,247,600																		
▣ Central Park		500,000	9,500,000																			
▣ Central Park Plan and Design		500,000																				
▣ Central Park Construct			9,500,000																			
▣ Depot Redevelopment	661,200	1,686,000	2,394,200			74,400	535,400	3,034,200	4,031,200	5,333,200	4,022,700											
▣ Depot Workshop Construct	661,200	1,686,000	2,394,200																			
▣ Depot Redevelopment						74,400	535,400	3,034,200	4,031,200													
▣ Depot Redevelopment - New										5,333,200												
▣ Depot Redevelopment - New											4,022,700											
▣ Buildings Other	302,000	173,300	102,000	2,151,400	1,764,100	2,324,400	3,115,000	2,717,300	2,489,200	2,006,700	2,389,500	2,888,700	2,472,300	902,700	1,376,300	497,200	5,655,500	6,036,400	1,274,500	6,353,900	7,810,300	
Grand Total	12,410,500	12,217,400	99,791,200	16,866,000	15,909,100	12,859,000	10,537,500	9,107,200	7,065,400	7,884,900	6,957,200	3,288,700	5,483,000	1,102,700	1,576,300	697,200	5,855,500	6,236,400	1,474,500	6,553,900	8,010,300	

Capital Investment Program Major Projects Snapshot (Funding Sources)												
Projects	Year	Detail	Capex	DCP	Loan	Grant	Dev WA DCP	Reserves	Sale Proceeds	POS	Municipal	Trust
[-] Anstey Keane Community Facilities	[-] 2027	Anstey Keane Community Facilities - Design (Pavillion)	400,000	400,000	-	-		-	-	-	-	-
	[-] 2028	Anstey Keane Community Facility Pavilion Construct	3,722,500	3,722,500	-	-		-	-	-	-	-
Anstey Keane Community Facilities Total			4,122,500	4,122,500	-	-		-	-	-	-	-
[-] ARRR - Stage 1	[-] 2024	ARRR Stage 1 (Regional Netball Basketball Facility) -Plan & Design	500,000	-	-	-		500,000	-	-		
	[-] 2026	ARRR Stage 1 (Regional Netball Basketball Facility)	76,600,000	-	-	76,600,000	-	-	-	-	-	-
	[-] 2027	ARRR Stage 1 (Regional Netball Basketball Facility)	-	-	-	-	-	-	-	-	-	-
ARRR - Stage 1 Total			77,100,000	-	-	76,600,000	-	500,000	-	-	-	-
[-] Fletcher Park (Wallangara Pony)	[-] 2025	Fletcher Park (Wallangara Pony)	357,000	-	-	-		-	-	-	357,000	-
Fletcher Park (Wallangara Pony) Total			357,000	-	-	-		-	-	-	357,000	-
[-] Gwynne Park Pavilion	[-] 2024	Gwynne Park Pavilion Renewal - Design	500,000	-	-	-		500,000	-	-	-	
	[-] 2027	Gwynne Park Pavilion Renewal -Construction	7,433,000	-	5,858,000	800,000		-	-	-	775,000	-
Gwynne Park Pavilion Total			7,933,000	-	5,858,000	800,000		500,000	-	-	775,000	-
[-] Gwynne Park Projects	[-] 2028	Gwynne Park - Armadale Guides	510,000	-	-	-		250,000	-	-	260,000	-
		Gwynne Park - Armadale Scouts	357,000	-	-	-		175,000	-	-	182,000	-
Gwynne Park Projects Total			867,000	-	-	-		425,000	-	-	442,000	-
[-] Harrisdale Nth Community and Sporting Pavilion	[-] 2026	Harrisdale Nth Community and Sporting Pavilion - design	250,000	250,000	-	-		-	-	-	-	-
	[-] 2027	Harrisdale Nth Community and Sporting Pavilion - construct	3,280,000	3,280,000	-	-		-	-	-	-	-
Harrisdale Nth Community and Sporting Pavilion Total			3,530,000	3,530,000	-	-		-	-	-	-	-
[-] Haynes Community Centre	[-] 2030		200,000	-	-		200,000	-	-	-	-	-
	[-] 2031	Haynes Community Centre (Cell C) Construct	2,810,700	-	-		2,810,700	-	-	-	-	-
Haynes Community Centre Total			3,010,700	-	-		3,010,700	-	-	-	-	-
[-] Haynes District Sports Ground	[-] 2027	Haynes District Sports Ground Stage 2 (Cell D) Pavilion Design	200,000	-	-		200,000	-	-	-	-	-
	[-] 2028	Haynes District Sports Ground Stage 2(Cell D) Pavilion Construction	4,558,900	-	-		4,558,900	-	-	-	-	-
Haynes District Sports Ground Total			4,758,900	-	-		4,758,900	-	-	-	-	-
[-] Hilbert District Community Centre	[-] 2024	Hilbert District Community Centre - Design	600,000	-	-	-		600,000	-	-	-	
	[-] 2026	Hilbert District Community Centre - Construction	10,400,000	-	4,108,000		6,292,000	-	-	-	-	-
Hilbert District Community Centre Total			11,000,000	-	4,108,000	-	6,292,000	600,000	-	-	-	-
[-] Hilbert East District Community Centre	[-] 2029	Hilbert East District Community Centre (Cell G) Design	350,000	-	-		350,000	-	-	-	-	-
	[-] 2030		6,142,100	-	-		6,142,100	-	-	-	-	-
Hilbert East District Community Centre Total			6,492,100	-	-		6,492,100	-	-	-	-	-
[-] Hilbert South west Sports Ground	[-] 2028	Hilbert South west Sports Ground (Cell J) - stage 2 Pavilion - Design	200,000	-	-	-	200,000	-	-	-	-	-
	[-] 2029	Hilbert South west Sports Ground (Cell J) - stage 2 Pavilion - Construct	3,032,500	-	-	-	3,032,500	-	-	-	-	-
Hilbert South west Sports Ground Total			3,232,500	-	-	-	3,232,500	-	-	-	-	-
[-] Hilbert West Community Facility	[-] 2035	Hilbert West Community Facility (Cell K) Design	200,000	-	-		200,000	-	-	-	-	-
	[-] 2036	Hilbert West Community Facility (Cell K) Construct	2,810,700	-	-		2,810,700	-	-	-	-	-
Hilbert West Community Facility Total			3,010,700	-	-		3,010,700	-	-	-	-	-
[-] Morgan Park	[-] 2024	Morgan Park	1,525,500	-	-	809,000		-	-	-	716,500	
	[-] 2025	Morgan Park	2,690,500	-	1,510,000	-		-	-	-	1,180,500	-
Morgan Park Total			4,216,000	-	1,510,000	809,000		-	-	-	1,897,000	-
[-] Piara West - Senior Sports pavilion	[-] 2027	Piara West - Senior Sports pavilion (Shared site) Design	150,000	150,000	-	-		-	-	-	-	-
	[-] 2028	Piara West - Senior Sports pavilion (Shared site) Construct	4,251,600	4,251,600	-	-		-	-	-	-	-
Piara West - Senior Sports pavilion Total			4,401,600	4,401,600	-	-		-	-	-	-	-

Capital Investment Program Major Projects Snapshot (Funding Sources)												
Projects	Year	Detail	Capex	DCP	Loan	Grant	Dev WA DCP	Reserves	Sale Proceeds	POS	Municipal	Trust
Roleystone Girl Guides	2027	Roleystone Girl Guides	459,000	-	-	-		-	-	-	459,000	-
Roleystone Girl Guides Total			459,000	-	-	-		-	-	-	459,000	-
Springdale Pavilion changeroom	2024	Springdale Pavilion changeroom	573,400	-	-	117,600		-	-	-	455,800	
	2025	Springdale Pavilion changeroom	406,600	-	-	-		-	-	-	406,600	-
Springdale Pavilion changeroom Total			980,000	-	-	117,600		-	-	-	862,400	-
Wirra Willa Park	2025	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2026	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2027	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2028	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2029	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2030		345,000	-	-	-		345,000	-	-	-	-
	2031	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2032	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2033	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
	2034	Property - Wirra Willa Park	345,000	-	-	-		345,000	-	-	-	-
Wirra Willa Park Total			3,450,000	-	-	-		3,450,000	-	-	-	-
Piara Waters Library	2024	Piara Waters Library - (Construction)	6,687,400	-	4,645,000	767,400		1,275,000	-	-	-	-
Piara Waters Library Total			6,687,400	-	4,645,000	767,400		1,275,000	-	-	-	-
Armadale Badminton Centre	2024	Armadale Badminton Centre Roof Replacement	151,000	-	-	-		151,000	-	-	-	-
Armadale Badminton Centre Total			151,000	-	-	-		151,000	-	-	-	-
Forrestdale Sporting Precinct	2024	Forrestdale Sporting Pavilion- Design	710,000	-	405,000	205,000	-	-	-	-	100,000	
	2025	Forrestdale Sporting Pavilion	5,859,000	1,711,800	1,539,200	373,000	-	1,840,000	-	230,000	165,000	-
	2027	Forrestdale Pavilion External Works	2,247,600	283,300	1,964,300	-	-	-	-	-	-	-
	2029	Forrestdale Community Hall	6,532,700	-	6,532,700	-	-	-	-	-	-	-
Forrestdale Sporting Precinct Total			15,349,300	1,995,100	10,441,200	578,000	-	1,840,000	-	230,000	265,000	-
Central Park	2025	Central Park Plan and Design	500,000	-	-	-	-	500,000	-	-	-	-
	2026	Central Park Construct	9,500,000	-	-	6,000,000	-	3,500,000	-	-	-	-
Central Park Total			10,000,000	-	-	6,000,000	-	4,000,000	-	-	-	-
Depot Redevelopment	2024	Depot Workshop Construct	661,200	-	-	-		661,200	-	-	-	-
	2025	Depot Workshop Construct	1,686,000	-	-	-		1,686,000	-	-	-	-
	2026	Depot Workshop Construct	2,394,200	-	-	-	-	2,394,200	-	-	-	-
	2029	Depot Redevelopment	74,400	-	-	-	-	74,400	-	-	-	-
	2030		535,400	-	-	-	-	535,400	-	-	-	-
	2031	Depot Redevelopment	3,034,200	-	1,534,200	-	-	1,500,000	-	-	-	-
	2032	Depot Redevelopment	4,031,200	-	4,031,200	-	-	-	-	-	-	-
	2033	Depot Redevelopment -New	5,333,200	-	5,333,200			-		-		-
	2034	Depot Redevelopment -New	4,022,700	-	4,022,700			-		-		-
Depot Redevelopment Total			21,772,500	-	14,921,300	-	-	6,851,200	-	-	-	-
Buildings Other			54,802,700	-	-	-		4,235,600	-	-	50,567,100	-
Project Management			4,200,000	-	-	-		-	-	-	4,200,000	-
Grand Total			251,883,900	14,049,200	41,483,500	85,672,000	26,796,900	23,827,800	-	230,000	59,824,500	-