



**ORDINARY MEETING OF COUNCIL
MONDAY, 25 JANUARY 2021**

AGENDA

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AGENDA

REPORTS

**TECHNICAL SERVICES COMMITTEE MEETING
HELD ON 18 JANUARY 2021**

**DEVELOPMENT SERVICES COMMITTEE MEETING
HELD ON 18 JANUARY 2021**

**CHIEF EXECUTIVE OFFICER'S REPORT
HELD ON 25 JANUARY 2021**

NOTICE OF MEETING AND AGENDA

CR _____

PLEASE TAKE NOTICE that the next **ORDINARY MEETING OF COUNCIL** will be held in the Council Chambers, Orchard Avenue, Armadale at **7.00pm**

MONDAY, 25 JANUARY 2021

**JOANNE ABBISS
CHIEF EXECUTIVE OFFICER**

20 January 2021

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Leave of Absence previously granted to Cr H T Jones

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

The following questions were taken on notice at Council's Meeting on 14 December 2020 and responses (summarized below) forwarded in an email by the Executive Director Technical Services dated 23 December 2020.

Mr Satwinder Singh

Q1a Community Consultation

In response to earlier questions I was given the response that the skate park was built as per community consultation. Why do the Council have to conduct community consultation when the park is only a small local park or if we stretch the definition for a neighbourhood open space?

Response:

It is common practice in the concept stage to seek community input and engagement when developing community infrastructure, including development of a skate park. The aim of the feedback from the community is to gain as much input and feedback with particular focus on the end users group, which in this instance are – young people. This fosters and encourages

a sense of ownership in the design and delivery of community and park facilities. In this instance the City did not conduct community consultation as Satterley Property Group, who is the developer of the estate undertook this process.

Q1b Type of Skate Park

Why is there a full-fledged skate park for the wider community and not a current small open park? The residents were only informed about this plan in December 2018 and received information in March 2019. Many residents opposed the park and sent emails to Council and Satterley but all of our concerns regarding noise levels, anti-social behavior about privacy were not listened to.

Response:

The proposal was subject to community consultation. The overall response to the proposal for a skate park in this location was positive and in support of the proposal. On this basis the skate park concept was developed.

The City has received and responded to emails from two residents regarding privacy and noise level issues at this park. These were referred to Satterley as the developer to address as the Park is currently under the management of the developer and has not been officially handed over to the City.

Satterley addressed concerns regarding privacy by installing a number of privacy screens and landscaping buffering. Satterley and their consultant designed perforated panels that were installed along the Barossa Loop edge of the parkland. This was to provide a degree of visual and auditory separation. The perforated panels are located within garden beds. In response to residents' queries regarding anti-social behavior, they were advised to contact the WA Police and report anti-social behaviour immediately.-

Q1c Parks Dimension

The 0.33 hectare park should be regarded as local open space but Council is regarding it as neighbourhood open space as according to plans it is 1.8 hectare. However the active open space is only 20% with the other 80% covered by drains with a lot of mosquito problems.

I have received Plans from an FOI request and Council's Parks department have submitted the Parks Facility Strategy 2019 and have indicated that the park is based on these documents. However, the skate park is in violation of this strategy which states that:

"Neighbourhood Open space and Local open space may feature a combination of the following: Small informal elements such as skateable paths"

So the strategy does not indicate a fully-fledged skate park. It also states in the document that youth spaces in neighbourhood parks should be separated from residential areas for noise and privacy. This was completely ignored as the skate park is only 15-17m from our bedroom.

Response

Barossa Park is approximately 1.8ha in size and is classified under the City's Parks Facility Strategy as a neighbourhood recreation parkland. The extent of the Park includes the entire area within the lot boundary, not just the skate park dimensions.

With regards to the parcel of land referred to as Barossa Park, the actual boundary is not separated into sections or specific areas but is rather the area of land parcel in entirety. In this case it consists of youth space elements and forms part of a network of public open space.

Under the Facilities Matrix within the document, it is noted that youth spaces can be considered for neighbourhood recreation parklands. The document does not outline distances from facilities installed within the Public Open Space (POS).

Youth spaces/element can vary in scale and facilities they offer. The elements in this park are aligned with the typical characteristics of Neighborhood Open Space (NOS) that includes youth space elements. The Parks Facility Strategy must be viewed in context of the entire document and overarching principles.

The Park's Facilities Strategy is intended to address the diverse community needs and expectations through the appropriate provision of space, form and infrastructure ensuring parks and facilities are planned and allocated accordingly, whoever the provider, manager or deliverer of the facility service might be.

This document provides an assessment framework to guide the provision of public open space and infrastructure by establishing a hierarchy of parks based on their size, function and infrastructure, founded on existing City of Armadale provision and benchmarked externally.

The purpose of the Parks Facilities Strategy is not only to provide information to developers operating within the City of Armadale but to guide and positively influence the City to improve and develop the City's parklands in terms of the following:

- The nature of POS sites desired by the City.
- The size and possible layout of local and district recreation and sporting space.
- The functionality of POS with respect to local context.
- The link between state and local POS expectations.¹

In regards to the design and installation of Barossa Park, this has been carried out by the developer and will be managed and maintained by the developer for a minimum of two years following the installation. The park in question is still under the developer's management.

Q2a Supporting Infrastructure

A meeting was held on 15 November with Satterley and a Council representative and all these plans were submitted which should be available with the Council.

Why did Council provide such a big facility in the middle of the homes without providing adequate parking, access to lighting and toilets?

People are skating at night with phone lights and torches - putting themselves at risk and creating nuisance for residents. Both young people and adults use garden beds and drains as there are no toilets in the park. Cars are being parked on the bend creating traffic problems and creating near misses.

Response

As this is classified as a Neighborhood Open Space it is not intended for long term day use but rather to service the surrounding community for short periods of time. Under the definition of a NOS toilets and provision of car parks are not typical characteristic of a NOS and therefore not always included in the design.

Q2b How was this park planned in that location?

Response

The skate park was developed by Satterley Property Group. Satterley have been working on the Heron Park Estate for over a decade, creating parklands that provide the community with connected pathways, areas of turf and playgrounds. The current playground facilities within Heron Park cater well for young children. As Heron Park developed, families and children have grown and Satterley realised that there was gap in the provision of areas for older children.

Satterley and their consultant team undertook extensive consultation with the children at the local schools and with residents in the nearby houses (letter drop), in regard to their proposed parkland (including the skate park element) on Barossa Loop. The feedback from the community was extremely positive.

In response to the community's request for more Youth Space facilities within the development and to foster community engagement, concept plans were drawn up for the proposal. Barossa Park was identified as a suitable location for a skate park.

Within the broader context, the Barossa Loop Reserve forms part of a wider, integrated network of public open spaces connecting throughout the Heron Park area and is quite typical of the newer estate development areas along with higher density housing.

Each of the reserves within this network, performs a number of functions be it for drainage, wetland conservation, primary pedestrian links or in the case of Barossa Loop – recreation. Each has its role and function within the wider community.

The Parks Facility Strategy alongside other documents are used to provide guidance and a framework to aid in planning for the development of POS in communities taking into consideration future recreational needs. The desired outcome is to deliver a range of fit for purpose opportunities and facilities to the greater community?

The City's landscape architects gave careful consideration and applied methodical process, as they do with all subdivision planning applications, to assess the proposed plans for a skate park at this location. The plans submitted

to council met the requirements of a development of this nature and were approved accordingly.

We confirm the park was approved via the subdivisional development process;

- *Initial Concept Plan for discussion – November 2017*
- *Refined Concept Plan for discussion – December 2018*
- *Final drawings for approval and Construction - received June 2019 and approved July 2019*

Further Information:

A report will be presented to Council in February 2021 in response to the concerns raised by residents in their petition.

In the meantime, discussions have been held with Satterley, City, WA Police and City Rangers. The skate park is still being overseen by Satterley but interim actions as a joint venture between the City and Satterley has since been communicated to residents including the removal of basketball hoop, youth outreach services in January, signage at the park regarding behavior and pedestrian signage. The update also included advice from the WA Police that increased patrols would occur in the area. The installation of CCTV has been discounted by both the City and Satterley.

4 PUBLIC QUESTION TIME

Public Question Time is allocated for the asking of and responding to questions raised by members of the public.

*Minimum time to be provided – 15 minutes (unless not required)
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>.*

It is also available in the public gallery.

The public's cooperation in this regard will be appreciated.

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Request for Leave of Absence – Cr Michelle Silver

Request for leave of absence received from Cr Michelle Silver for the period Tuesday 9 February to Sunday 13 June 2021 inclusive.

RECOMMEND

That Council grant leave of absence to Cr Michelle Silver for the period Tuesday 9 February 2021 to Sunday 13 June 2021 inclusive. (Includes 6 Ordinary Council Meetings 22 February, 8 March, 22 March, 19 April, 10 May, and 24 May 2021).

6 PETITIONS

7 CONFIRMATION OF MINUTES

- 7.1 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 14 DECEMBER 2020..... (ATTACHED)
-

**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT
DISCUSSION**

**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN – WITHOUT DISCUSSION**

Nil

10 REPORTS

- 10.1 TECHNICAL SERVICES COMMITTEE MEETING**
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BUSINESS ARISING FROM REPORT

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR
BY DECISION**

**13 MATTERS FOR REFERRAL TO STANDING COMMITTEES –
WITHOUT DISCUSSION**

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

15 CLOSURE

CITY OF ARMADALE

MINUTES

OF THE **TECHNICAL SERVICES COMMITTEE** HELD IN THE **FUNCTION ROOM**,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **MONDAY, 18**
JANUARY 2021 AT 5.30PM.

PRESENT: Cr G Nixon (Chair)
Cr C Frost (Deputy Chair)
Cr R Butterfield
Cr E J Flynn
Cr S Peter JP
Cr G J Smith

APOLOGIES: Cr M Silver
Cr H T Jones (Leave of Absence)
Cr M S Northcott

OBSERVERS: Cr J Munn

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr K Ketterer	Executive Director Technical Services
Mr T Naude	Executive Manager Technical Services
Mr P Lanternier	Manager Parks
Mr M Tapscott	Manager Engineering Design
Ms M Carroll	Coordinator Engineering Design
Mr N Burbridge	Manager Environmental Services
Ms K Bradshaw-Chen	Coordinator Environmental Services
Ms R Milnes	Manager Community Development
Mrs A Owen-Brown	Senior Administration Officer

PUBLIC: 1

“For details of Councillor Membership on this Committee, please refer to the City’s website – [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read as there were members of the public present.

DECLARATION OF MEMBERS' INTERESTS

Nil.

QUESTION TIME

1. Heat Island Effect

Mr Kim Wilkinson – 20 Prickly Bark Street, Harrisdale

Q1: What can Council do to try and minimise/promote/improve the heat island effect?

Response: The Chair advised the City's Urban Forest Strategy considers the heat island effect and that other options for addressing the heat island effect such additional space for tree planting and roof colour have also been considered.

The Executive Director Technical Services further advised that a report had been considered by Council in December 2020 (T62/12/20 refers) which detailed the Urban Forest tree program, the benefits of the program and the progress made in addressing the heat island effect in the City.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Technical Services Committee Meeting held on 7 December 2020 be confirmed.

**Moved Cr R Butterfield
MOTION CARRIED**

(6/0)

ITEMS REFERRED FROM INFORMATION BULLETIN

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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18 JANUARY 2021

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**

1.1 - REVIEW OF POLICIES AND DELEGATIONS TO THE CEO - VARIOUS

WARD : ALL
FILE No. : M/797/20
DATE : 23 November 2020
REF : KD
RESPONSIBLE MANAGER : Executive Manager
Technical Services

In Brief:

- On 22 June 2020 Council adopted a schedule of Standing Order House Advisory Group meetings as part of the process for facilitating a thorough and systematic review of Council's policies and delegations.
- This report proposes:
 - The approval of amended and new delegations from Council to the CEO.
 - The amendment of a Council Policy.
- This report recommends that Council approve the amended and new delegations from Council to the CEO and the amended policy, as detailed in the recommendation and as attached to this report.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 1.3 The community has the services and facilities it needs
 - 1.3.2 Deliver Services
 - 1.3.2.3 Deliver initiatives that respond to local law enforcement and legislative compliance
- 4.1 Visionary Civic Leadership and Sound Governance
 - 4.1.2 Make Decisions that are sound, transparent and strategic
 - 4.1.2.1 Implement policies and associated delegations to improve transparency of decisions

Legal Implications

Assessment of legislation indicates that the following apply:

- *Local Government Act 1995:*
 - s5.41 - Functions of CEO
 - s5.42 - Delegation of some powers and duties to CEO
 - s5.43 - Limits on delegations to CEO
 - s5.44 - CEO may delegate powers and duties to other employees
 - s5.46 - Register of, and records relevant to, delegations to CEO and employees.
- *Local Government (Administration) Regulations 1996:*
 - r18G - Delegations to CEO's limits on
 - r19 - Delegates to keep certain records.
- *Local Government (Uniform Local Provisions) Regulations 1996:*
 - r12 - Crossing from public thoroughfare to private land or private thoroughfare
 - r13 - Requirement to construct or repair crossing.
- *Interpretation Act 1984:*
 - s53 - Appointments may be by name or office
 - s58 - Delegates, performance of functions by
 - s59 - Power to delegate, effect of.

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following is applicable:

- ENG 2 – Standard Crossovers
- *Activities and Trading in Thoroughfares and Public Places Local Law*

Budget/Financial Implications

The process of reviewing and adopting the delegations and policies in this report has no financial impact on the budget.

Consultation

- Standing Order House Advisory Group (SOHAG)
- Executive Leadership Team (ELT)
- Governance and Administration Department
- Technical Services Directorate.

BACKGROUND

On 22 June 2020 Council adopted a schedule of SOHAG meetings as part of the process for facilitating a thorough and systematic review of Council's policies and delegations. The following items have been reviewed in consultation with SOHAG and are now ready to be presented through the Technical Services Committee to Council.

1. Council to CEO - Notices requiring certain things to be done by property owner/occupier – Delegation (amendment)
2. Crossovers – Policy (amendment)
3. Council to CEO - Crossing from public thoroughfare to private land or private thoroughfare – Delegation (New)
4. Requirement to construct and repair crossing - Delegation (amendment).

DETAILS OF PROPOSAL

It is proposed that Council adopt the proposed new and amended policy and delegations as detailed and as attached to this report.

Proposed amended and/or new delegations and policy:

Delegation Name	Delegated To
Notices requiring certain things to be done by property owner/occupier	Chief Executive Officer
Crossing from public thoroughfare to private land or private thoroughfare	Chief Executive Officer
Requirement to construct and repair crossing	Chief Executive Officer

Policy Name
Crossovers

COMMENT

This full review of both the Council's delegations and policies seeks to address items that have recently been raised through audits - internal and across the industry, respond to any legislative changes that have resulted from the review of the *Local Government Act 1995* and address any deficiencies that may not have been previously considered; while also analysing the relationship between the delegations and any related policy.

Sections 5.42 and 5.44 of the *Local Government Act 1995*, prescribes that Council may delegate certain powers and duties to the Chief Executive Officer and it may be on-delegated by the Chief Executive Officer to other Officers. A delegation authorises persons or class of persons to exercise powers that the Council would ordinarily exercise. The City of Armadale has established and maintains a Delegations Register in accordance with s5.46 of the *Local Government Act 1995* which is contained within the Attain system.

Council policies, being an essential part of Council's governance framework, provide guidance to Council and Management in the context of Council's decision making.

Policies can be developed to respond to legislative requirements, discretionary legislated powers and/or non-legislated functions/activities of Council.

As these policies and delegations are just some of the many that will be presented to Council as part of the full review process, the numbering and formatting will need altering to suit the overall format of the policy and delegations registers once all have been reviewed. To this end, Council approval is sought to allow any necessary formatting requirements to be done administratively. There will be no change to the content of the policies or delegations.

ANALYSIS

In reference to the proposed delegations and policy, the proposed changes are summarised below:

Notices requiring certain things to be done by property owner/occupier

The proposed amended delegation has been updated to align to the revised format in Attain and to include legislative reference to the requirements that need to be undertaken when carrying out the determination. There has been no change to the intent of the delegation.

Crossovers

The Crossovers policy has been completely rewritten and now incorporates the approval process which is consistent with the requirements of the *Local Government (Uniform Local Provisions) Regulations 1996* and the City's Activities and Trading in Thoroughfares and Public Places Local Law.

In addition to the policy, the related delegations required under the regulations have been developed and updated.

OPTIONS

1. Adopt the recommendation as proposed to approve new and/or amend existing policies and delegations.
2. Not adopt the recommendation to approve new and/or amend existing policy and delegations.
3. Adopt a variation to the proposed policy and delegation.

CONCLUSION

To provide the City's administration with appropriate direction and powers to undertake the duties required of a local government in an efficient and effective manner, Option 1 is recommended as detailed in the recommendation below.

ATTACHMENTS

1. [↓](#) Policy and Delegations to be replaced
2. Proposed Policy and Delegations

RECOMMEND

T68/1/21

That Council:

1. **Approve* the following delegations to the Chief Executive Officer, inclusive of any amendments and as presented in the attachment to this report, in accordance with section 5.42 of the *Local Government Act 1995*:**
 - a. **Notices requiring certain things to be done by property owner/occupier**
 - b. **Crossing from public thoroughfare to private land or private thoroughfare and**
 - c. **Requirement to construct and repair crossing.**
2. **Adopt the following policy, inclusive of amendments and as presented in the attachment to this report:**
 - a. **Crossovers**
3. **Grant authority to the Chief Executive Officer to make administrative changes to numbering and formatting of all reviewed policies and delegations, as approved by Council, upon completion of the full review. This authority does not extend to amending the content.**

ABSOLUTE MAJORITY RESOLUTION REQUIRED

**Moved Cr R Butterfield
MOTION CARRIED**

(6/0)



Piara Waters Primary School
Wright Road
PIARA WATERS
Location Plan



2.1 - SCHOOL PARKING RESTRICTIONS - PIARA WATERS PRIMARY SCHOOL

WARD : LAKE
FILE No. : M/765/20
DATE : 6 November 2020
REF : MT/MC/DC/TN/YA
RESPONSIBLE MANAGER : Executive Director
Technical Services

In Brief:

- Unsafe and illegal parking behaviours continue in close proximity to Piara Waters Primary School.
- The City's Ranger Services has recommended that linear rather than area parking restrictions be installed.
- This report recommends that Council approve the installation of linear parking control signage, bollards and yellow 'no stopping' line marking; as indicated on the attached plans.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 1.2 Active community life that is safe and healthy
 - 1.2.3 Encourage initiatives to improve perceptions of safety
- 2.3 Well Managed Infrastructure
 - 2.3.1 Apply best practice design and construction methodologies for the provision of infrastructure

Legal Implications

Assessment of legislation indicates that the following is applicable:

- *Road Traffic Code 2000* – Part 12, Division 2, Section 140 – No Stopping Signs and 142 – No Stopping on Carriageway with Yellow Edge Line.

Council Policy/Local Law Implications

General assessment of Policy/Local Law indicates that the following is applicable:

- Parking and Parking Facilities Local Law.

Budget/Financial Implications

The costs associated with the installation of the proposed signage and line marking can be accommodated within the 2020/21 Budget.

Consultation

- Ranger Services
- Residents within the vicinity of the school
- Piara Waters Primary School.

BACKGROUND

Piara Waters Primary School was initially developed to accommodate approximately 650 students, however is currently accommodating 895 students, as shown in the most recent statistics published by the Department of Education. The City has been advocating for the Department of Education to expedite construction of other planned schools in the area. However, until this can be realised, the road network surrounding these schools continues to experience increased vehicular traffic above that which was initially planned for; creating congestion around the school during school pick up and drop off times.

Modified parking restrictions were implemented at Piara Waters Primary School in 2018, removing linear parking control signage and creating a 'No Stopping Area' parking restriction around the school.

At its meeting of 11 June 2018, Council resolved (T47/6/18):

- “1. *Approve the implementation of the parking restrictions as shown on the drawings for the following schools:*
 - *Harrisdale Primary School - Plan E18-01*
 - *Piara Waters Primary School – Plan E18-02.*
2. *Approve the implementation of the Kiss and Drive and bus parking on Wright Road as shown on Plan E18-35.”*

The approved parking restriction area was developed using a staged approach, with stage one being the installation of the 'No Stopping Area' entry and exit signs. The parking restrictions were limited to 7.30am to 9.00am and 2.30pm to 4.00pm on school days; and restricted parking on both the verge and road.

Stage two was to be considered if adverse parking practices continued and proposed installation of yellow 'no stopping' line marking (no stopping any time) to the entire parking restriction area.

Current unsafe and illegal parking practices on both the road and verge areas continue to occur in the direct vicinity of the school. This creates a traffic hazard and safety issue which supports the requirement for further investigation and action.

Part 3.1(3)(b) of the Parking and Parking Facilities Local Law states:

- “(3) *A person shall not park a vehicle:*
- (a) *in a no parking area;*
 - (b) *in a parking area, except in accordance with both the signs associated with the parking area and with this Local Law;*
 - (c) *in a stall marked 'M/C' unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.”*

The City's Parking and Parking Facilities Local Law 6.9 (1) (c) states:

“6.9 Stopping on verge

(1) A person shall not:

(a) Stop a vehicle (other than a bicycle);

(b) Stop a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or

(c) Stop a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

So that any portion of it is on a verge.”

Rather than continuing with Area Parking restrictions and in line with consultation with the school, the City's Ranger Services has recommended installation of linear signage adjacent and referable to the verge. Enforcement of the verge parking restrictions is particularly important given that this is where the majority of unsafe parking is occurring. It is anticipated that the linear signage will assist in ensuring behavioural changes to affect safer school parking are realised.

COMMENT

In reviewing the existing restricted parking around Piara Waters Primary School it has been identified that there is a persistent issue of poor parking practices.

The City's Ranger Services have identified that installing linear rather than area parking restrictions would better delineate the area the restrictions apply to, assisting with enforcement of the restrictions that prevent unsafe parking in the area.

To address this, it is proposed that the area parking restrictions are removed and linear parking controls, for both road and verge, for local roads surrounding the primary school, are installed to the same extent as the 2018 area parking restrictions. Linear parking restrictions are supported with yellow 'no stopping' line marking and verge bollards where road and verge parking obstructs sight lines and would put pedestrians at risk.

Plan E19-125-1B shows the proposed locations for linear parking controls, yellow 'no stopping' line marking and bollards (Attachment 1).

CONCLUSION

Unsafe verge parking practices continuing to occur around Piara Waters Primary School. Following assessment of the current strategy, it is considered that linear parking control signage would be an improved approach and would assist the City's Ranger Services in enforcing the restrictions that prevent unsafe parking in the area. Linear parking control signage is therefore recommended.

ATTACHMENTS

1. E19-125-1B Piara Waters PS Parking Drawing

Committee Discussion

Committee discussed item in detail and agreed that three additional parking restriction areas (Pleasant Avenue to Guerin, Jolley Avenue to Archdale Loop x 2 – refer updated plan) be added to the project/plan and that the plan be amended to reflect the changes. The recommendation was updated with the addition of the text "as amended".

RECOMMEND

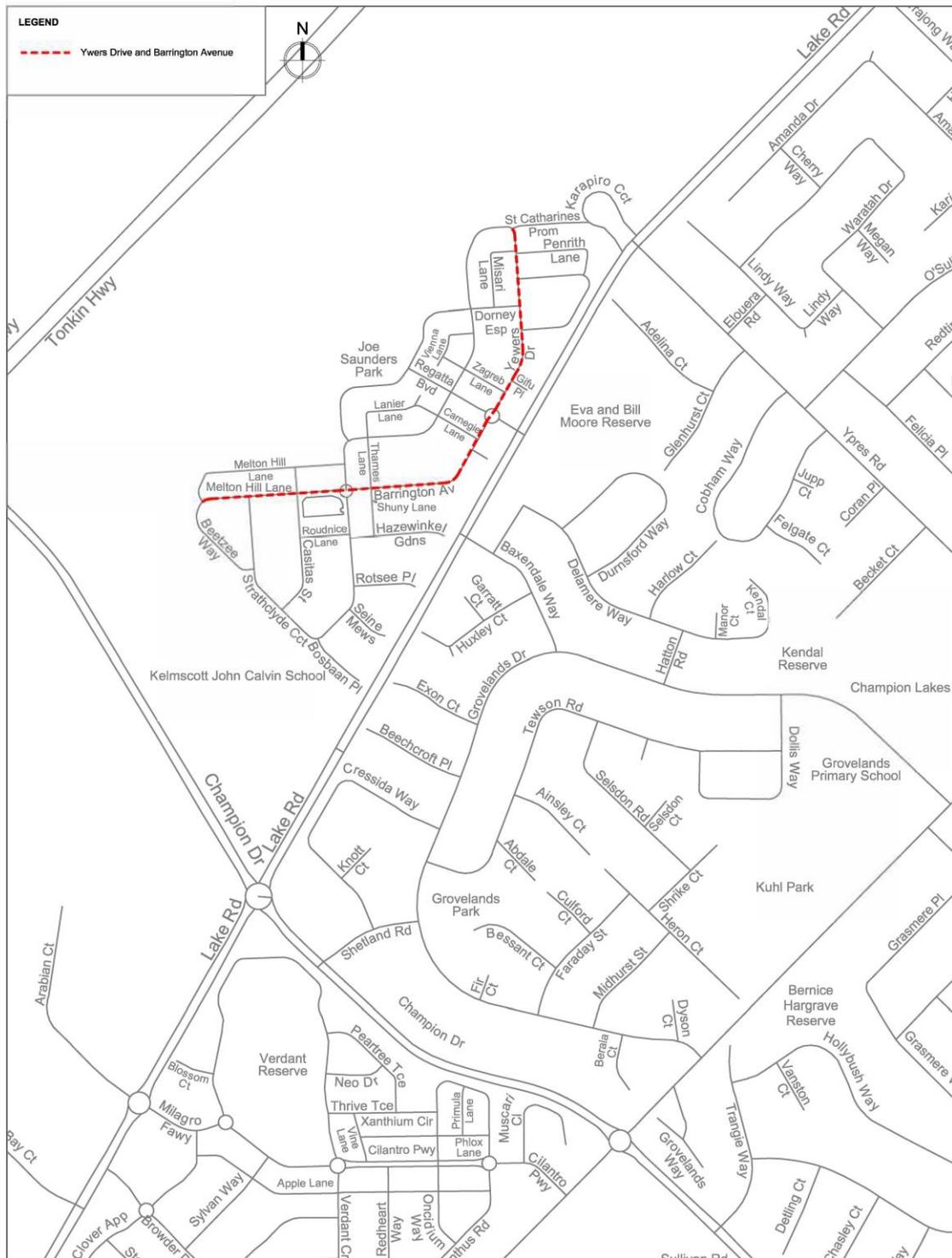
T69/1/21

That Council:

1. **Approve the implementation of parking restrictions in streets surrounding the Piara Waters Primary School as identified on drawing number E19-125-1B, as amended.**
2. **Advise Piara Waters Primary School accordingly.**

**Moved Cr Frost
MOTION CARRIED**

(6/0)



Ywers Drive and Barrington Drive
CHAMPION LAKES
Location Plan



2.2 - PETITION: REQUEST FOR TRAFFIC CALMING - YEWERS DRIVE AND BARRINGTON AVENUE, CHAMPION LAKES

WARD : HERON
FILE No. : M/695/20
DATE : 20 October 2020
REF : ADC/MT/TN/YA
RESPONSIBLE MANAGER : Executive Manager
Technical Services

In Brief:

- A petition was presented at the Ordinary Council Meeting of 29 September 2020, which requests assistance from the City with regard to installing traffic calming treatments.
- A traffic survey of the local roads show that vehicle speeds and volumes are within acceptable limits for local roads.
- This report recommends that Council note the results of the investigation of the petitioners' concerns and inform the petition convener accordingly.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

2.3 Well Managed Infrastructure

2.3.1 Apply best practice design and construction methodologies for the provision of infrastructure

Legal Implications

General assessment of relevant legislation (e.g. *Local Government Act 1995*) has not revealed any restrictions.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

The adoption of the recommendation contained in this report has no immediate financial implications.

Consultation

Intra Directorate.

BACKGROUND

A petition was presented at the Ordinary Council Meeting of 29 September 2020 with 78 signatories requesting assistance from the City with regard to traffic calming on Yewers Drive and Barrington Avenue in Champion Lakes as well as the surrounding area. The prayer of the petition reads:

“We are residents living on Yewers Drive and Barrington Avenue, a residential area inside Champion Lakes for many years are noticing, that the traffic is increasing day by day since the development of new blocks at the street end of Yewers Drive especially. We have observed on many occasions that the vehicles passing through the street are over the speed limits for built up areas allowed by the authorities. We would kindly request the concerned authorities to establish couple of speed humps to reduce the vehicle speeding for the welfare of entire community and increase the safety of younger kids.”

The City has reviewed the requests contained within the petition and provides the following information for consideration.

DETAILS OF PROPOSAL

In response to the petition, traffic monitoring devices were installed on both Yewers Drive and Barrington Avenue to measure average daily traffic volumes and speed to identify abnormal or dangerous driver behaviours. The data was collected between 7 October 2020 and 15 October 2020 in the locations as shown in Figure 1.

Figure 1: Location of traffic data collection points



Traffic data collected for both sites has been summarised in Table 1.

Table 1: Traffic data summary for Yewers Drive and Barrington Avenue

Road	Volume (vehicles per day)	85% speed* (km/hr)	% of vehicles (50km/hr & below)	Posted speed limit
Yewers Drive	293	42	98.07%	50km/hr
Barrington Avenue	955	45	96.81%	50km/hr

* The speed that 85% of vehicles are driving at or below

ANALYSIS

Yewers Drive and Barrington Avenue are classified as local access roads. Both roads are low order residential roads with the default speed limit of 50km/h, providing direct access to residential properties. There is limited opportunity for either road to be used as a shortcut and as such it is unlikely that traffic volumes are being increased due to the roads being used as a 'rat run'.

The volume and speed profiles reported fall well within the normal and accepted traffic patterns for local roads within a residential area. For this reason, the installation of traffic calming devices in Yewers Drive and Barrington Avenue such as speed humps, are considered unnecessary and unwarranted.

CONCLUSION

A petition was received on 29 September 2020 which requests that the City install traffic calming devices on Yewers Drive and Barrington Avenue, Champion Lakes in order to reduce speeding for the welfare of the entire community and to ensure the safety of younger children.

The City has performed traffic assessments on Yewers Drive and Barrington Avenue, which indicates that the traffic on these roads perform within normal and accepted patterns for local access roads; therefore implementation of traffic calming measures is not warranted at this time.

It is therefore recommended that Council note the results of the investigation and inform the petition convener accordingly.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

T70/1/21

That Council:

- 1. Note that the results of the investigation of the petitioners' concerns relating to traffic speeds and volumes on Yewers Drive and Barrington Avenue, Champion Lakes, do not warrant installation of traffic calming measures.**
- 2. Inform the petition convener accordingly.**

Moved Cr E J Flynn
MOTION CARRIED

(6/0)

3.1 - EMF STAKEHOLDER ENGAGEMENT STRATEGY

WARD : ALL
FILE No. : M/860/20
DATE : 18 December 2020
REF : KB/DH
RESPONSIBLE MANAGER : Executive Director
Technical Services

In Brief:

- In 2019 Council endorsed the development of an Environmental Management Framework (EMF) and associated Strategic Environmental Commitment Policy.
- A Stakeholder Engagement Strategy (the Strategy) has been prepared in support of the EMF to identify those stakeholders relevant to its development and implementation.
- A methodology consistent with the City's overarching Community Engagement Strategy was employed to achieve the above that considered both recognised standards relating to stakeholder engagement as well as the risks associated with stakeholder engagement in the context of the development and implementation of an EMF.
- In total, more than 60 key stakeholders were identified during an internal workshop, as relevant to the EMF.
- This report recommends that Council endorse the proposed Environmental Management Framework Stakeholder Engagement Strategy.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 2.1 The natural environment is valued and conserved
 - 2.1.1 Preserve and improve natural areas
 - 2.1.1.1 Implement the Wungong River Project Management Plan
 - 2.1.1.2 Deliver habitat/fauna sanctuary projects in natural areas
 - 2.1.1.3 Deliver actions of the Local Biodiversity Strategy
 - 2.1.2 Manage the interface between natural areas and the built environment
 - 2.1.2.1 Promote the role the City's natural environment plays in quality of life
 - 2.1.2.2 Implement periodic reviews of the City's Natural Areas Program, including vegetation mapping
 - 2.1.2.3 Manage the preservation of the water quality of local streams, creeks and rivers potentially affected by development

Legal Implications

Assessment of legislation indicates that the following apply:

- *Planning and Development Act 2005*
- *Planning Scheme No.4*
- *Environmental Protection and Biodiversity Conservation Act 1999 (EPBC Act)*
- *Biodiversity Conservation Act 2016 (BC Act 2016)*
- *Environmental Protection Act 1986 (EP Act)*
- *Environment (Clearing of Native Vegetation) Regulations 2004*
- *Environmental Protection (Unauthorised Discharges) Regulations 2004*
- *Rights in Water and Irrigation Act 1914*
- *Aboriginal Heritage Act 1972 (AH Act)*
- *Aboriginal and Torres Strait Islander Heritage Protection Act 1984 (ATSIHP Act)*

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

The adoption of the recommendation contained in this report has no financial implication.

Consultation

- Intra Directorate
- Executive Leadership Team.

BACKGROUND

Environmental Management Framework

In 2019, Council endorsed the City's proposed development of an Environmental Management Framework (EMF) and associated Strategic Environmental Commitment Policy. The overall intent of the EMF will be to address environmental risks and opportunities through the integration of environmental management into organisational processes and decision making (T53/8/19 refers).

The process of developing the framework incorporates the key principles of International Standard *ISO14001 Environmental Management Systems* (the Standard). The intended outcomes of the Standard include:

- Enhancement of environmental performance
- Fulfilment of compliance obligations
- Achievement of organisational environmental objectives.

The overall intent is to address environmental risks and opportunities through the integration of environmental management into organisational processes and decision making.

This assists the City in achieving Future Direction 2.1 *The natural environment is valued and conserved*.

Stakeholder Engagement Strategy

The purpose of the Stakeholder Engagement Strategy (the Strategy) is to identify those stakeholders relevant to the City's development and implementation of an EMF (refer Attachment 1).

Once identified, in line with the International Association for Public Participation's (IAP2) engagement spectrum, the Strategy seeks to determine the most appropriate means of future engagement. In doing so this will ensure an EMF that is aligned to the needs of the City's environmental assets.

DETAILS OF PROPOSAL

Methodology

Consultant Aurecon was engaged to prepare a draft EMF Stakeholder Engagement Strategy. This process commenced with the facilitation of a workshop at the City's administration building on 20 February 2020 whereby key City representatives were invited to participate to identify key stakeholders. Following initial identification, participants were asked to undertake a high level of assessment of the relationship each stakeholder group has with the local environment and specifically each of its constituent parts; biodiversity, water, cultural heritage, soil and land, and air.

In addition and reinforcing the need for strategic guidance in the form of a Stakeholder Engagement Strategy, the above methodology included the undertaking of a risk assessment that considered all risks to the successful development/implementation of the EMF in the context of its stakeholders.

Key Stakeholders

Of particular note was the number (>60) and breadth of stakeholders identified in the context of environmental management within the City. Stakeholder groups were divided into two broad categories: internal and external, and are summarised below.

Table 1: Internal Stakeholders

Stakeholder	Biodiversity	Aboriginal Heritage	Water	Land & Soil	Air
City of Armadale Council					
Executive Leadership Team					
Rangers					
Aboriginal Development Team					
Environmental Health					
Waste Services					
Park Services					
Governance and Procurement					
Engineering Design					
Property Services					
Planning					
Community Development					
Civil Works					
Switch Your Thinking					
Armadale Gosnells Landcare Group					

Table 2: External Stakeholders

Stakeholder	Category	Biodiversity	Aboriginal Heritage	Water	Land & Soil	Air
Development WA	State Government					
Department of Planning, Land and Heritage	State Government					
Department of Premier and Cabinet	State Government					
Department of Primary Industries and Regional Development	State Government					
Department of Water and Environmental Regulation	State Government					
Department of Biodiversity, Conservation and Attractions	State Government					
Department of Health	State Government					
Department of Communities	State Government					
Department of Sport and Recreation	State Government					
Department of Transport	State Government					
Main Roads Western Australia	State Government					
Public Transport Authority	State Government					
West Australian Local Government Association	State Government					
Department of Fire and Emergency Services	State Government					

Stakeholder	Category	Biodiversity	Aboriginal Heritage	Water	Land & Soil	Air
State Emergency Services	State Government					
Fire Brigades	State Government					
Adjacent LGAs: City of Gosnells, City of Serpentine Jarrahdale, Shire of Beverley, Shire of Wandering	State Government					
Members of Parliament	MP					
Waste Authority WA	State Government					
Rivers Regional Council	State Government					
Bushcare and Environment Working Group	Organisation					
Waste to Energy	Organisation					
South West Aboriginal Land and Sea Council	Organisation					
Resource recovery volunteers	Organisation					
Urban Development Institute of Australia	Organisation					
Lottery West	Organisation					
Perth Region NRM	Organisation					
South East Regional Centre for Urban Landcare	Organisation					
South Metropolitan Regional Council	Organisation					

Stakeholder	Category	Biodiversity	Aboriginal Heritage	Water	Land & Soil	Air
Property Council	Organisation					
Real Estate Institute of WA	Organisation					
Eastern Metropolitan Regional Council	Organisation					
Key Developers	Organisation					
Media	Organisation					
Waste Management Contractor	Service provider					
Gas Provider	Service provider					
Western Power	Service provider					
Bunbury Dampier Pipeline	Service provider					
Water Corporation	Service provider					
Reserve Custodians	Community					
Kaditjin Gnulla Boodja	Community					
Mungart Yongari	Community					
Lessees and tenants	Community					
Residents Association	Community					
Schools	Community					
Community groups	Community					
Residents and rate payers	Community					
Environmental Volunteer Groups	Community					

Engagement

Upon identifying key stakeholders, an appropriate level of engagement as per the IAP2 engagement spectrum (the spectrum) was determined; the outcome of which is detailed within the attached Strategy. The use of the spectrum for this Strategy remains consistent with the City's overarching organisation wide Community Engagement Strategy. A summary of the four stakeholder engagement categories relevant to environmental management within the City is summarised in Table 3.

Table 3: Stakeholder engagement categories as defined by IAP2

Inform	Consult	Involve	Collaborate
To provide stakeholders with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with stakeholders throughout the process to ensure their concerns and aspirations are consistently understood and considered.	To partner with stakeholders in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

OPTIONS

Option 1

Council endorse the proposed Environmental Management Framework Stakeholder Engagement Strategy.

Option 2

Council seek modification to the proposed Environmental Management Framework Stakeholder Engagement Strategy, prior to consideration for endorsement.

Option 1 is recommended.

CONCLUSION

Completion and endorsement of the attached Strategy are vital to the development of an EMF tailored to the needs of the City's natural assets. Only by engaging in a meaningful manner is the aforementioned able to be achieved.

ATTACHMENTS

1. City of Armadale EMF Stakeholder Engagement Strategy

RECOMMEND

T71/1/21

That Council endorse the proposed Environmental Management Framework Stakeholder Engagement Strategy.

Moved Cr R Butterfield
MOTION CARRIED

(6/0)

4.1 - DAMAGE TO FOOTPATHS FROM TREES

WARD : ALL
FILE No. : M/854/20
DATE : 14 December 2020
REF : PL/DH
RESPONSIBLE MANAGER : Executive Manager
Technical Services

In Brief:

- At the Ordinary Council Meeting held on 29 September 2020 the matter of damage to footpaths caused by verge trees was referred to the Technical Services Committee.
- This report recommends that Council note the information provided in response to the referral item regarding damage to footpaths from verge trees.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 2.2 Attractive and Functional Public Places
- 2.2.1 Deliver attractive and functional streetscapes, open spaces, City buildings and facilities
- 2.2.1.3 Implement the Urban Forest Strategy

2.3 Well Managed Infrastructure

- 2.3.1 Apply best practice design and construction methodologies for the provision of infrastructure

Legal Implications

General assessment of relevant legislation (eg. *Local Government Act 1995*) has not revealed any restrictions.

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following are applicable:

- PLN 2.4 Tree Preservation
- The City of Armadale Policy ENG 6 – Street Trees.

Budget/Financial Implications

The adoption of the recommendation contained in this report has no financial implication.

Consultation

- Intra Directorate.

BACKGROUND

Council considered a report on the matter of Citywide Tree Management at the Ordinary Council Meeting held on 12 August 2019 and adopted the following recommendation: (T54/8/19):

“That council note the information provided regarding the City’s safety and risk assessment practices aligned with the City’s Street Tree Policy and associated management practice (ENG 6 Street Trees) which guides the management of trees on street verges.”

At the Ordinary Council Meeting held on 29 September 2020, the following matter was referred to the Technical Services Committee:

“That the matter of damage to footpaths caused by verge trees be referred to the Technical Services Committee.”

At the 9 November 2020 Ordinary Council Meeting, when the referral item was considered, Council resolved to receive a further report on the matter at a future Technical Services Committee meeting (T54/11/20 refers). This report serves to address that requirement.

COMMENT

The City is responsible for the installation of new footpaths and the maintenance of existing footpaths on local streets or reserve areas. In new subdivisions, footpaths are installed and maintained by the developer until handed over to the City.

In terms of rectifying any damage to footpaths from street trees, once an issue is reported it is inspected and assessed to identify the concerns and then placed on a works program based on the condition level, including how serious the damage to the footpath is.

Private or internal driveway repairs, as all issues relating to damaged property, are dealt with through the governance/insurance process as per the update provided to Council in September 2020 (T44/9/20 refers). Of all claims submitted to the City’s insurer over the last five years, only 4% related directly to damage caused by tree roots.

ANALYSIS

The total number of footpath damage reports is tracked by the City’s Civil Works defect report system in collaboration with the City’s Streetscape Supervisor.

There were 14 footpath/crossover complaints in the 2019/20 period, of which 70% were crossover issues and not footpath issues.

It is estimated that footpath damage numbers are less than five per annum (based on current data). Table 1 below details the repairs required to footpaths and crossovers as a result of tree related damage and the associated expenditure during the 2018/19 and 2019/20 financial years.

Table 1: Tree Related Crossover/Footpath Repairs (mainly crossovers)

Cost Year 2018/2019	Cost Year 2019/2020	2018/2019 Requests	2019/2020 Requests	Average Cost per Request
\$23,490	\$24,173	16	14	\$3,425

City trees collectively form a green asset/infrastructure system that provides millions of dollars of beneficial services each year as demonstrated internationally by *i-Tree* modelling, including but not limited to:

- Stormwater flood mitigation and erosion control
- Protection of road systems (shading extends road life)
- Reduction of wind speed and storm related damage
- Urban shade and reduction of heat island effect
- Improved air quality.

As a green asset that provides amenity value to the community, the City’s estimated 28,000 street trees with an average base Helliwell amenity value* of between \$5000 to \$13,000 each, will provide a total amenity value of between \$140 to \$364 million.

**Helliwell amenity value – an industry accepted method of determining the amenity value of trees.*

Given that trees are essential, maintaining an accessible public space and a healthy urban forest for the community is therefore a matter of balancing costs versus benefits.

The expenditure to repair footpaths is relatively low in comparison to the value these trees provide in millions of dollars of beneficial services each year as demonstrated internationally by *i-Tree* modelling.

Tree Related Hazards Reported - Nature of Current Footpath Damage Complaints

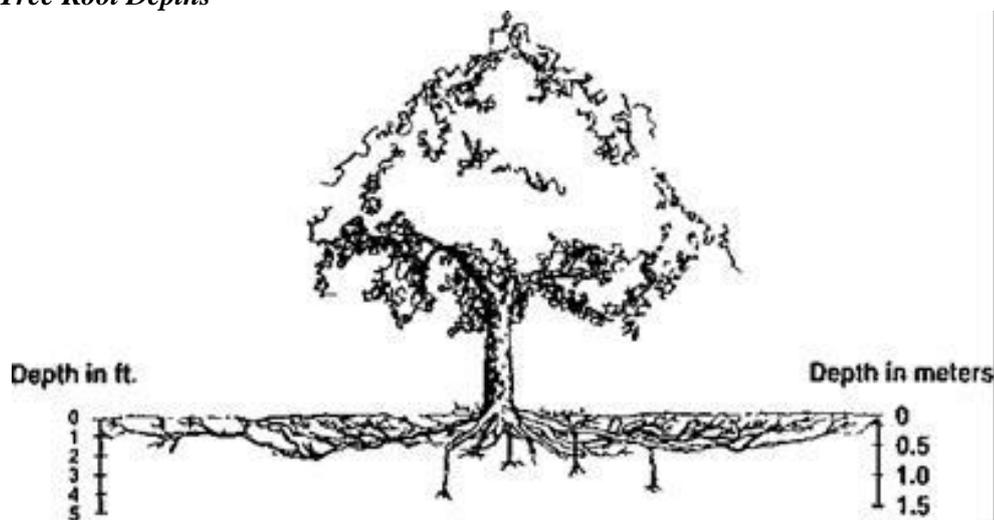
The most common complaints are trip hazards caused by footpath or crossover ‘lifting’.

Tree Roots

Footpaths, crossovers, roads and tree roots generally need to occupy the same physical position relative to the ground surface and can therefore conflict with this shared space.

A tree is not ‘deep rooted’ as commonly thought; highlighted below.

Figure 1: Tree Root Depths



A tree’s root system is naturally shallow, generally occupying the upper layers of the soil profile, regardless of soil texture. The root system extends outward from each trunk in a radial pattern that is not necessarily symmetrical. Most of the mass of a tree’s root system, from older structural roots to fine absorption roots are within the top one metre of soil where essential oxygen, water and nutrients are all available.

This flat, wide system of shallow expanding and growing roots is referred to as the root plate.

Like tree branches, tree roots can only grow in two ways:

- By extending from their growth points
- By thickening or increasing in diameter over time.

A tree can only absorb water or nutrients for a limited time through the fine root hairs at the end of its youngest stage of root growth, so roots have to keep growing for a tree to survive.

A young root cannot push forward into hard or dry soil and needs loose moist soil to survive and grow. This moist soil is often available as condensation on the underside of impervious surfaces such as roads and concrete footpaths. The loosening caused by excavation and trenching (without re-compaction) will also encourage root growth into service trenches.

If a young root (less than 2mm wide) can find soft moist soil under a footpath and continue to grow on the other side, it will expand or increase in diameter over time and can displace the soil or lift up the footpath above it.

Figure 2 shows the orange line across the grey concrete path which highlights the lifted section, usually on the expansion or construction joint. This expansion can create sufficient forces to sections of concrete paths which results in 'lifting.'

Figure 2: Concrete path



Methods currently used to correct lifting include:

- Grinding off the raised edge to create an even surface
- Replace section/panel if fault exceeds the grinding capability
- Prune or remove tree root only if considered to be relatively 'non essential' and risk to a tree is acceptable (in this case root barriers may also be installed).

In summary, all tree roots expand over time, while occupying the same soil profile shared by all other buried services and other infrastructure.

Despite this conflict, serious or significant damage to property or infrastructure is relatively infrequent.

The overall impact of trees on other assets or infrastructure is generally deemed to be an acceptable cost more than balanced by the high value of trees and the essential services they provide. Tree shade over the road increases the lifespan of their surface by approximately 20%.

Key benefits of trees are:

- Good quality shade from urban canopies can reduce UV exposure by up to 45%
- A mature tree can absorb up to 150kg of CO2 per annum
- 12 trees can offset a person’s entire annual carbon footprint
- A 10% increase in street tree canopy can increase the value of a property by an average of \$50,000.

Methods used to address issues during the planning and approval process and the current methodology for the selection of species for verge trees

State Planning/Development changes to increase general road verge width in subdivisional areas to accommodate more and larger trees is desirable and is being investigated by the industry stakeholders. Notwithstanding this, the City also takes great care in selecting appropriate tree species.

The criteria used for the tree selection process can be divided into functional, biological and aesthetic; with many possible criteria to use in each category.

Some examples of plant selection criteria for trees to be used in public open space landscapes used by the City of Armadale are listed in Table 2.

Table 2: Example of plant selection criteria

Aesthetic Criteria	Biological Criteria	Functional Criteria
Bark	Climate	Biodiversity
Birds	Drought	Evapotranspiration
Flowers	Growth	Evergreen/Deciduous
Foliage	Heat	Firewise
Form	Height	Manageable
Landscape	Longevity	Nuisance
Uniform	Pest and Disease	Products
	Soil	Proven
	Waterlogging	Shade
	Width	Solar

The City's Urban Forest Strategy 2014 guides species selection and suitable trees for different soil and landscape types.

City staff responsible for the selection and trialling of species use their knowledge of the site conditions, the experience with the individual species and the available data on the species characteristics; to refine a shortlist each year which is then finalised during stock inquiries. Some tree species, such as Ficus trees are more prone to having an expansive root profile. These trees are generally avoided during tree species selection for verge trees if they cannot be placed in areas where their root profile is unlikely to impact on the surrounding infrastructure.

CONCLUSION

The City is responsible for the installation of new footpaths and the maintenance of existing footpaths on local streets, within reserves or on any land under care and control of the City. In new subdivisions, footpaths are installed and maintained by the developer until handed over to the City.

The key reasons why footpath slabs or paving sections are raised or broken are due to:

- Roots from either the street trees or private trees near the boundary within private property. This can often relate to poor species selection eg. Ficus trees.
- Damage sustained in the course of work by public utility providers, tradespeople, individuals or organisations.
- Unauthorised vehicles driving on the walkway can cause harm to the footpaths.
- Soil movement/displacement.

All tree roots expand over time while occupying the same soil profile shared by all other buried services and other infrastructure, however despite this conflict, serious or significant damage to a person or property is relatively infrequent.

There were 14 tree related footpath/crossover complaints in the 2019/20 period; 70% of these locations were crossovers and not directly related to footpath issues. It is estimated footpath damage numbers are less than five per annum based on current data, which is minimal compared to the total number of verge trees located within the City's boundaries.

The overall impact of trees on other assets or infrastructure is deemed to be an acceptable cost, more than balanced by the high value of trees and the essential services they provide.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

T72/1/21

That Council note the information provided in this report regarding damage to footpaths and driveways from verge trees.

**Moved Cr S Peter
MOTION CARRIED**

(6/0)

5.1 - TENDER 38/20 - EIGHTH ROAD UPGRADE (FORREST ROAD TO GRIBBLE AVENUE)

WARD : ALL
FILE No. : M/13/21
DATE : 7 January 2021
REF : MT/MC/VB/TN/YA
RESPONSIBLE MANAGER : Executive Director
Technical Services

In Brief:

- Tender 38/20 was recently advertised for Eighth Road Upgrade (Forrest Road to Gribble Avenue).
- Three (3) tenders were received by the specified closing time and evaluated against compliance and qualitative criteria.
- This report recommends that Council accept the tender from Tracc Civil Pty Ltd.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

2.3 Well Managed Infrastructure

2.3.2 Ensure maintenance activities address required levels of service

2.3.2.2 Ensure balance is maintained between Levels of Service and affordability

Legal Implications

Assessment of legislation indicates that the following are applicable:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following is applicable:

- Council Policy ADM 19 – Procurement of Goods and Services

Budget/Financial Implications

The proposed expenditure can be accommodated in the 2020/21 Budget and Long Term Financial Plan estimates.

Consultation

- Intra Directorate.

BACKGROUND

Tender 38/20 for Eighth Road Upgrade (Forrest Road to Gribble Avenue) was advertised in the 21 November 2020 edition of the West Australian newspaper, the City's e-Tendering portal Vendor Panel and in a notice which was displayed on the Administration Centre, Armadale, Kelmscott and Seville Grove Libraries' public notice boards.

The City requires a suitably qualified and resourced civil contractor for the upgrade of Eighth Road from Forrest Road to Gribble Avenue. The upgrade of Eighth Road includes works to construct a median island separated single carriage way with cycle lanes and footpaths on both sides of the road. The scope of works includes the construction of two new roundabouts, including a major roundabout at the intersection of Forrest Road and Eighth Road. Major service relocations will be required in consultation with Western Power and Water Corporation. Overhead power will be transferred underground and new street lights installed. Due to the road widening, the water main will be relocated to offset from the proposed road kerb.

DETAILS OF PROPOSAL

Council approval is sought to award the tender for the Eighth Road Upgrade (Forrest Road to Gribble Avenue) for a proposed construction period of four (4) months with a defects liability period of twelve (12) months.

COMMENT

Analysis

The advertising period closed at 2.00pm on 8 December 2020.

Tenders were received from:

	Tenderer's Name
1.	Civcon Civil & Project Management Pty Ltd
2.	JEK Pty Ltd T/A HAS Earthmoving
3.	Tracc Civil Pty Ltd

No tenders were received after the close of deadline and no non-conforming tenders were received.

An evaluation of the three received tenders was undertaken having specific regard to the Qualitative Criteria:

Criteria	Weighting
Relevant Experience	20%
Key Personnel and Resources	30%
Methodology	40%
Sustainable Impacts	10%

Upon completion of the qualitative assessment evaluation, a 'value for money' assessment was concluded where price is considered to ensure that the City achieves the most advantageous outcome overall.

CONCLUSION

Tenders for the Eighth Road Upgrade (Forrest Road to Gribble Avenue) were recently invited with three (3) tenders received and assessed by an evaluation panel.

The result was that the tender received from Tracc Civil Pty Ltd represented the most advantageous tender to the City.

The evaluation panel therefore recommends that the contract be awarded to Tracc Civil Pty Ltd.

ATTACHMENTS

1. Price Consideration - Tender 38/20 - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as it deals with the matter relates to a contract entered into or which may be entered into by the City of Armadale*
2. Evaluation Summary Report - Tender 38/20 - *This matter is considered to be confidential under Section 5.23(2) (c) of the Local Government Act, as it deals with the matter relates to a contract entered into or which may be entered into by the City of Armadale*

RECOMMEND

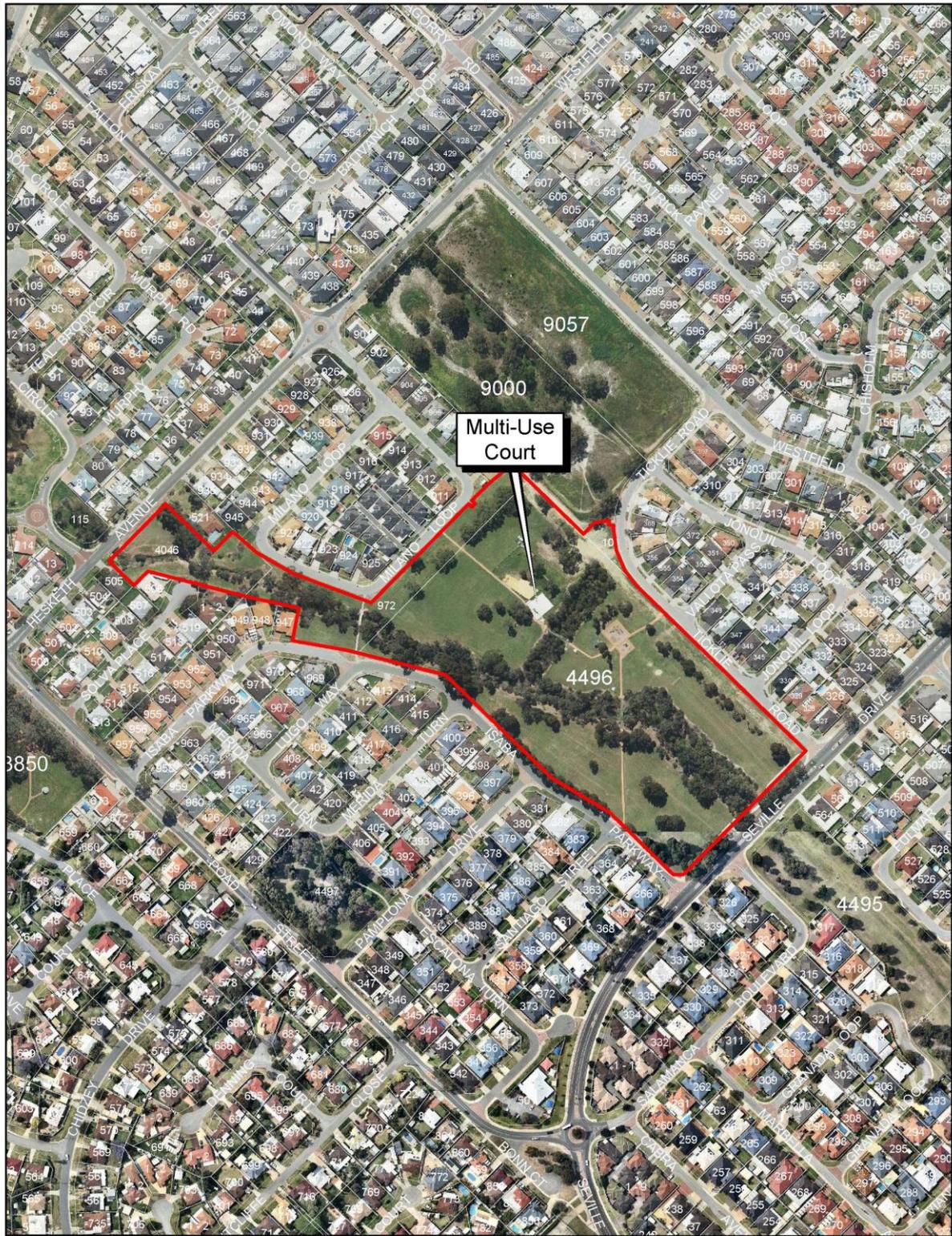
T73/1/21

That Council, in regard to Tender 38/20 - Eighth Road Upgrade (Forrest Road to Gribble Avenue), accept the tender from Tracc Civil Pty Ltd in accordance with:

- **The tenderer's submitted Price Consideration as presented in Confidential Attachment 1, amended to reflect the adjustment to the contingency provision as detailed in confidential Attachment 2**
- **Council's contract documentation, Budget and Long Term Financial Plan estimates.**

**Moved Cr G J Smith
MOTION CARRIED**

(6/0)



AERIAL PLAN
Tickle Park, Seville Grove



SCALE 1 : 5000

DATE 21 July 2020 - REVISION 001
p:\aucc\cd\pub_request\community_services\individuals\cousin\tickle_park.dwg

Based on information provided by and with the permission of the
Western Australian Land Information Authority trading as Landgate (2012).
Aerial photography acquired by Landgate, Perthshire to heritage.



6.1 - TICKLIE PARK COURT MURAL

WARD : PALOMINO
FILE No. : M/859/20
DATE : 17 December 2020
REF : RM
RESPONSIBLE : Chief Executive Officer
MANAGER

In Brief:

- This report presents a mural concept design for the multi-use court (equivalent to a half basketball court) at Tickle Park in Seville Grove as an element of the redevelopment of the park.
- This report recommends that Council endorse the mural concept design for the multi-use court in Tickle Park.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 1.1 A strong sense of community spirit
- 1.1.1 Provide opportunities to connect individuals to each other and the wider community
 - 1.1.3 Value and celebrate our diversity and heritage
 - 1.1.4 Foster local pride

- 1.2 Active community life that is safe and healthy
 - 1.2.1 Recognise, value and support for everyone
 - 1.2.3 Encourage initiatives to improve perceptions of safety
- 2.2 Attractive and functional public spaces
 - 2.2.2 Protect and enhance the character of the City's space and places

Legal Implications

Full assessment of all relevant legislation indicates no restriction.

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following is applicable:

- COMD8 – Public Art

Budget/Financial Implications

The budget allocation for this mural of \$15,521 (excluding GST), is an element of the redevelopment project for Tickle Park as a whole, which includes adding shade sails to the playground, a pump track, exercise equipment, a skate park and improved pedestrian pathways. The multi-use court is pre-existing and is currently a bare concrete half court, measuring 15m wide by 14m long.

The cost of \$15,521 can be accommodated in the project budget and comprises development of the design concept, consultation with the community, cleaning of the court area prior to mural installation, artwork installation, all materials (including an anti graffiti coating), safety and PPE equipment for artists and participants, project management and evaluation.

Consultation

- Intra and Inter Directorate
- Members of the local community from Culturally and Linguistically Diverse (CaLD) backgrounds (in particular Myanmar, Sudan, Philippines and India), Aboriginal Elders and local schools.

BACKGROUND

In June 2020 (C13/6/20), Council was presented with a mural concept design for the rear wall of the Seville Grove Library, resulting in the following resolution:

“That Council:

- 1. Endorse the mural concept design for the external rear wall of the Seville Grove Library.*
- 2. Note an early review is to be undertaken of the Public Art Policy (COMD8).”*

Professional artist Sharyn Egan and local school students completed installation of the mural on the rear wall of the Seville Grove Library in August 2020. This project met the overall key objectives of community art being community engagement, participation, skills development, pride, ownership, place beautification and an excellent artistic outcome. These objectives differ significantly from higher profile commissioned public art works where a renowned artist is contracted to design and install an iconic artwork with minimal community engagement and participation.

This report presents the concept design for a community based mural project at Ticklie Park located in Seville Grove. The objectives of the proposed mural project align with those of the Seville Grove Library project. Ticklie Park is a community space that will be further enhanced by the planned developments including the proposed mural.

In alignment with the second part of the Council resolution, the City’s Public Art Policy will be revised at an earlier date than March 2022 to include a section on community art, including murals. This revision will comprise a definition of these artworks, their point of difference to commissioned public art works and a proposed approval process. It is envisaged this will enable these art categories to be approached as community programs when applicable.

Demographics in Seville Grove

Over the last few years Seville Grove has had a significant growth in the Aboriginal and Torres Strait Islander (ATSI) and Culturally and Linguistically Diverse (CaLD) populations. The proportion of ATSI people is relatively high, though there had been a marginal decrease in more recent years which could continue as the suburb composition changes and the population grows. The proportion of people born overseas has not changed significantly, however the composition has, with the trend towards an increase in CaLD people, and a significant increase in people speaking a language other than English (predominantly Asian languages) at home. There is a relatively high number of people who are not proficient in English or don’t speak it at all. The forecast for the suburb is that it will become increasingly multicultural.

Seville Grove has similar levels of disadvantage compared to the wider City, with education and qualification levels increasing, and slightly lower rates of unemployment and disengaged young people.

Compared with the City overall, Seville Grove has a high proportion of children and young adults, indicating relatively high numbers of young families living in the area.

The largest number of new residents in Seville Grove between 2011 and 2016 who were born overseas originate from:

- India
- Philippines
- Myanmar.

Contracted Organisation for the Project - Community Connecting Youth

Community Connecting Youth (CCY) has been contracted for the design and installation of this mural. CCY aims to integrate juvenile 'at risk' and ex-offenders into the community by supporting them to reduce their antisocial behaviours to become law abiding members of the community. This project will comprise a lead artist to ensure a professional and quality artwork result and qualified youth workers to support the young people participating.

CCY has previously been contracted by the City to create, and more recently repaint, a series of figures on the façade of the Champion Centre building. The same working model was followed, with a lead artist working with a group of local young people (many of whom were Aboriginal). The project was and continues to be embraced by the local community.

DETAILS OF PROPOSAL

Mural Concept

The mockup shown as Attachment 1, is the proposed concept design for the multi-use court mural in Tickle Park. The floor of the court itself is covered by shapes in the Mondrian style, the colours representing the flags of the countries and cultures identified as particularly prominent in Seville Grove (Aboriginal, India, the Philippines, Myanmar and Sudan). The white stars on the court represent the countries with stars on their flags.

There is a concreted area of ground behind the backboard, where eight motifs of local animals will be installed. Consultation saw the following selected:

- Southwestern Brown Bandicoot
- Red Tailed Cockatoo
- Kangaroo
- Emu
- Possum
- Magpie
- Willy Wagtail
- Crow.

Local Aboriginal Elders will develop the designs for the eight animals in consultation with officers. These will then be transposed onto the concrete by CCY's lead artist and team of young people. The Noongar name for each animal will appear alongside the English translation.

On the backboard, several languages will be highlighted by presenting messages of care, health and welcome, for example in Noongar, Tamil (India), Tagalog (Philippines), Karen (Myanmar) and Arabic (Sudan).

To ensure the half court remains functional for multiple uses, white line markings have been incorporated into the design for basketball and soccer.

The second portion of the court, which is an excess concreted area and not part of the multi-use court, will contain four cultural drawings from the countries identified (India, Philippines, Myanmar and Sudan) with the word 'Welcome' and Noongar translation, 'Kaya'. Each country's cultural drawing will contain the word 'Welcome' in the country's native language.

There are two concreted strips down each side of the court; these will be left blank, as the entry to the skate park will be integrated on one side and paint would impact skateability.

It is proposed that this design is installed on the multi-use court (and backboard) during the 2020/21 financial year, depending on the timing of completion of other upgrade works in Tickle Park.

COMMENT

The concept for the proposed mural for the multi-use court in Tickle Park and other elements, was developed by CCY's lead artist in consultation with City officers and local community groups. CCY will continue to consult with officers and local Aboriginal Elders, as well as other groups identified as having links to the four cultural groups previously mentioned. These groups will also be invited to participate in the installation.

Community art projects facilitate the bringing of people together, contribute to a sense of community spirit and create attractive and functional public spaces. Officers are confident that the installation of the mural will meet these objectives as well as reduce the likelihood of future graffiti issues on the court surface, backboard and surrounds.

Currently the Public Art Policy does not incorporate specific processes for some art categories. This includes small scale, lower value and community driven artworks, with the objectives of these categories differing from large scale public art. The planned early revision of the Public Art Policy and Management Practice will support clarifying the differences and enabling smaller scale projects to be progressed in a timely manner.

OPTIONS

Council has the following options:

1. Endorse the community driven mural concept design for the multi-use court in Ticklie Park.
2. Not endorse the community driven mural concept design for the multi-use court in Ticklie Park.
3. Request further information on the community driven mural concept design for the multi-use court in Ticklie Park.

Option 1 is recommended.

CONCLUSION

The community driven mural concept proposed for the multi-use court in Ticklie Park as an element of the park's redevelopment, is appropriate for the location and is envisaged to be well received by the local community due to the engagement of CCY and youth participants, the involvement of multicultural groups, community consultation and the resulting selected themes.

The proposed mural is an example of a community art project with the key objectives focusing on community engagement, participation and skills development as well as the delivery of a high quality artistic outcome.

ATTACHMENTS

1. Mural Concept - Ticklie Park

Committee Discussion

Committee discussed the mural concept design and requested that the welcome message be more general and inclusive; and that the amendments to be made administratively.

RECOMMEND

T74/1/21

That Council endorse the community driven mural concept design for the multi-use court in Ticklie Park, as amended.

**Moved Cr G Nixon
MOTION CARRIED**

(6/0)

COUNCILLORS' ITEMS

Nil.

EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT

Nil.

MEETING DECLARED CLOSED AT 6.18PM

TECHNICAL SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
18 JANUARY 2021		
ATT NO.	SUBJECT	
1.1 REVIEW OF POLICIES AND DELEGATIONS TO THE CEO - VARIOUS		
1.1.1	Policy and Delegations to be replaced	
1.1.2	Proposed Policy and Delegations	
2.1 SCHOOL PARKING RESTRICTIONS - PIARA WATERS PRIMARY SCHOOL		
2.1.1	E19-125-1B Piara Waters PS Parking Drawing	
3.1 EMF STAKEHOLDER ENGAGEMENT STRATEGY		
3.1.1	City of Armadale EMF Stakeholder Engagement Strategy	
6.1 TICKLIE PARK COURT MURAL		
6.1.1	Mural Concept - Ticklie Park	

The above attachments can be accessed from the Minutes of the Technical Services Committee meeting of 18 January available on the City's website

CITY OF ARMADALE

MINUTES

OF DEVELOPMENT SERVICES COMMITTEE HELD IN THE FUNCTION ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 18
JANUARY 2021 AT 7.00PM.

PRESENT: Cr D M Shaw (Chair)
Cr R Butterfield
Cr C Frost
Cr J Munn CMC
Cr M S Northcott
Cr G J Smith
Cr G Nixon (Deputy to Cr Wielinga)

APOLOGIES: Cr C M Wielinga

OBSERVERS: Cr S Peter

IN ATTENDANCE: Ms J Abbiss Chief Executive Officer
Mr S Famiano A/Executive Director Development Services
Mr G Dine Health Services Manager - (*via Teams*)
Mr C Mannucci Project Manager - Contribution Arrangements
- (*via Teams*)
Mrs N Cranfield Executive Assistant Development Services

PUBLIC: Nil

*“For details of Councillor Membership on this Committee, please refer to the City’s website
– www.armadale.wa.gov.au/your_council/councillors.”*

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read by the Chair as there were no members of the public present.

DECLARATION OF MEMBERS' INTERESTS

Cr Smith

- *Right of Way (ROW) Lot 166 Sixty Street – between Lot 174 Sixty St and Lot 36 Fifth Rd, Armadale.*

Cr Butterfield

- *DCP No.4 Report and Infrastructure Cost Schedule – Review and Initiation of Public Advertising.*

QUESTION TIME

Nil.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Development Services Committee Meeting held on 7 December 2020 be confirmed.

Moved Cr J H Munn

MOTION CARRIED

ITEMS REFERRED FROM INFORMATION BULLETIN - ISSUE 1 - DEC 2020

Outstanding Matters & Information Items

Report on Outstanding Matters - Development Services Committee

Review before the State Administrative Tribunal (SAT)

Design Review Panel Meetings 2020

Health

Health Services Manager's Report - December 2020

Planning

Planning Applications Report - December 2020

Town Planning Scheme No.4 - Amendment Action Table

Subdivision Applications - WAPC Approvals/Refusals - December 2020

Subdivision Applications - Report on Lots Registered for 2020/2021

Compliance Officer's Report - December 2020

Building

Building Services Manager's Report - December 2020

Building Health/Compliance Officer's Report - December 2020

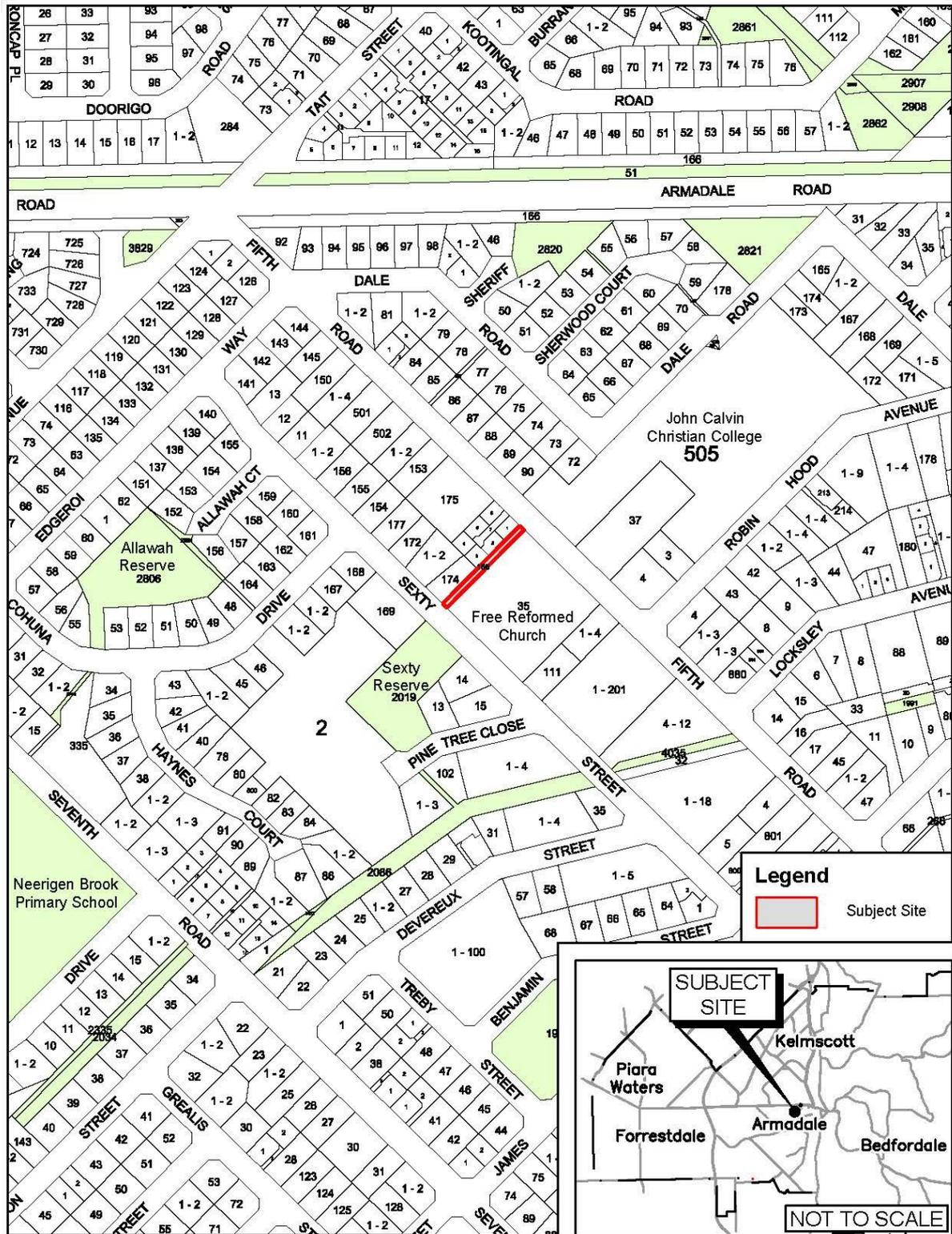
Committee noted the information and no further items were raised for discussion and/or further report purposes.

CONTENTS

DEVELOPMENT SERVICES COMMITTEE

18 JANUARY 2021

1. PAW CLOSURE/ROW CLOSURE	
1.1 RIGHT OF WAY (ROW) LOT 166 SIXTY STREET - BETWEEN LOT 174, NO.33 SIXTY STREET AND LOT 36, NO.88 & NO.96 FIFTH ROAD ARMADALE.....	60
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LOCATION PLAN
 Lot 166 Sixty Street, Armadale



DATE 14 December 2020 - REVISION 2001
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Based on information provided by and with the permission of the
 Western Australian Land Information Authority (LMI) as at January 2021.
 Aerial photograph supplied by LandGas, Melbourne by their help.



1.1 - RIGHT OF WAY (ROW) LOT 166 SIXTY STREET - BETWEEN LOT 174, NO.33 SIXTY STREET AND LOT 36, NO.88 & NO.96 FIFTH ROAD ARMADALE

Cr Smith declared a financial interest in this item on the basis that he owns property within the proposed report area (Sixty/Fifth Roads, Armadale) and left the meeting at 7.05pm.

WARD : MINNAWARRA
FILE No. : - M/845/20
DATE : 8 January 2021
REF : JW
RESPONSIBLE MANAGER : A/EDDS
APPLICANT : Free Reformed Church of Armadale WA Inc
LANDOWNER : CROWN
SUBJECT LAND : Right of Way (ROW) – Lot 166 Sixty Street, Armadale
ZONING
MRS / : Urban
TPS No.4 : Unzoned

In Brief:

- The City has received a request to permanently close the subject ROW due to ongoing antisocial behaviour, including usage of trail bikes and dumping of rubbish.
- The City has supported closure of the ROW on previous occasions, however adjoining landowners were unable to purchase the land to initiate its closure at the time.
- Recommend that Council request the Department of Planning, Lands and Heritage proceed with the permanent closure of the ROW.

Tabled Items

Nil.

Decision Type

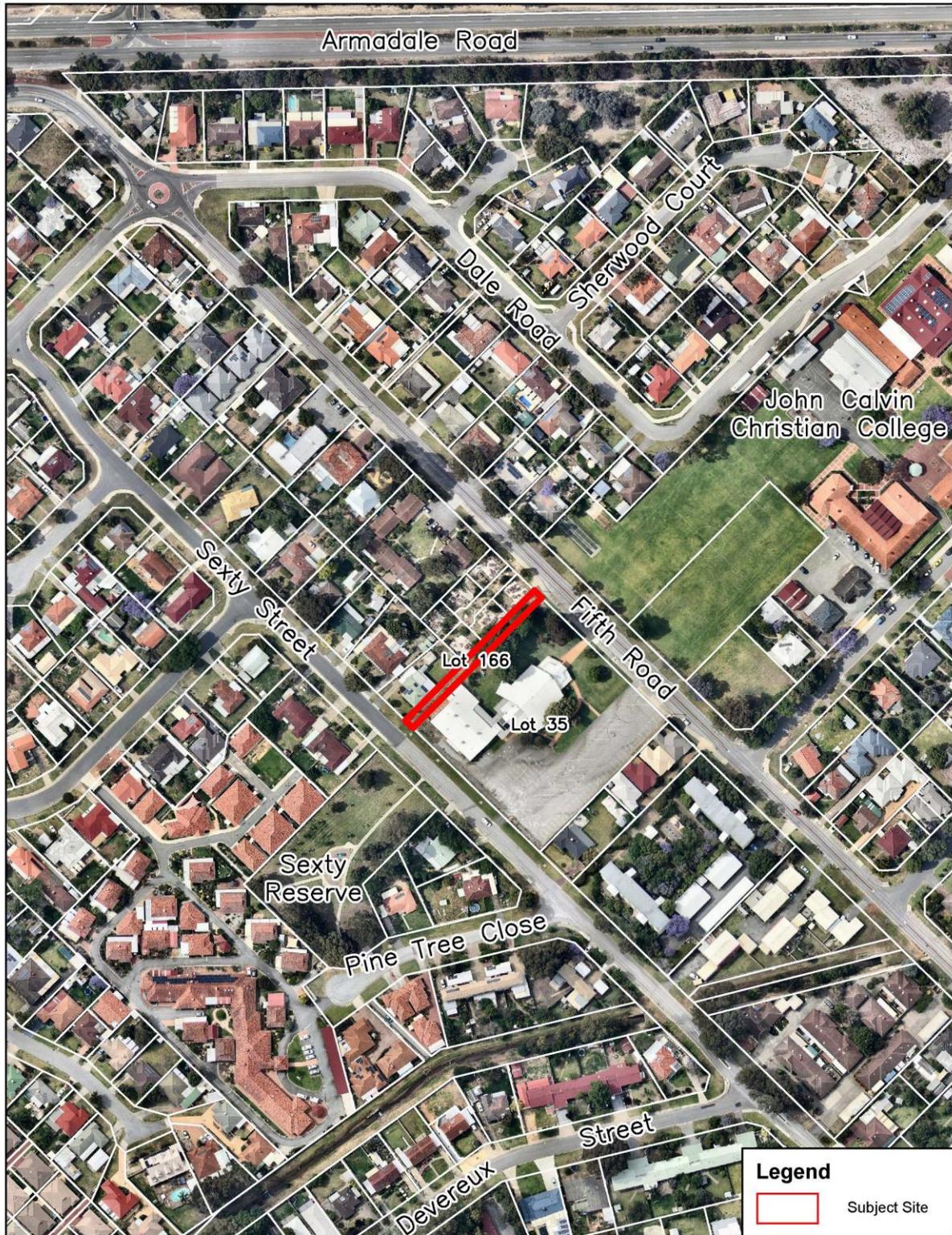
- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

- 2.2.1 Deliver attractive and functional streetscapes, open spaces, City buildings and facilities.
- 2.2.2 Protect and enhance the character of the City's spaces and places.
- 2.3.4 Develop long term transport network planning.



AERIAL PLAN
Lot 166 Sixty Street, Armadale



SCALE 1 : 3000

DATE 21 July 2020 - REVISION 0001
p:\autocad\agenda_drawings\2021\11 january\lot 166_sixty\lot 166_sixty.dwg

Based on information provided by and with the permission of the
Western Australian Land Information Authority (Landscope (2012)).
Aerial photograph supplied by Landscope. Photomaps by StreetMap.

Legal Implications

Land Administration Act 1997.

Council Policy/Local Law Implications

Technical Services – Policy No.ENG 7 – Public Access Ways - Management.

Budget/Financial Implications

- Nil – recommendation.
- \$10,000 - \$70,000 for the alternative of keeping the ROW open but take remedial action.

Consultation

- Technical Service Directorate.
- Government Agencies.
- Surrounding nearby landowners.
- Department of Planning, Lands and Heritage.

BACKGROUND

A request by a member of the public was received by the City to close the ROW. The City wrote to the adjoining landowners to gauge their interest in acquiring a portion of the ROW enabling its possible closure. Two landowners abutting the ROW subsequently requested the closure and are interested in acquiring a portion of the ROW.

The adjoining landowners have requested permanent closure of the ROW due to a history of antisocial activities experienced including:

- damage to nearby windows;
- damage to fence panels;
- reports of incidents where human excrement was found; and
- evidence of fire pits, needles, clothing and dumping of rubbish.

Previous attempts to close the ROW were considered in 1993 and 2003, however the City was unable to proceed with the closure due to insufficient support from adjoining landowners at the time. Concerns were raised that the adjoining lot would be used as a thoroughfare, that the access to the nearby school and walkable catchment to nearby facilities would be impacted, and the lot was not viable to be purchased from enough interested adjoining landowners.

A request with interest from two adjoining landowners to pursue the closure has since been received. The abutting landowners are Lot 35 Fifth Road and Lot 174 (33) Sexty Street and have both shown an interest in acquiring a portion of the ROW to facilitate its closure.

DETAILS OF PROPOSAL

Lot 166 is an unconstructed ROW. The ROW is 460sqm in area and is approximately 5 metres wide and 91 metres long. Fencing exists both sides and is in average condition with some sections in disrepair. The ROW has no bollards or “U” rails installed. Lighting exists at both ends at Fifth Road and Sexty Street. A large tree is situated in the ROW, spanning approximately 1.5 metres wide (at the base). The tree obscures vision from one end to the other and can contribute to lack of passive surveillance within the ROW.

The ROW abuts a Church on the South East of the ROW. Residential development exists on the North West side. In 2016 the lots facing Fifth Road was redeveloped into six residential lots.

COMMENT

Public Advertising

Public advertising was from 27 September 2019 to 1 November 2019, which included on-site signage, advertising on the City's website, local newspaper and letters were sent to ninety two (92) landowners within a 400 metre catchment of the ROW. Ten (10) private submissions were received, nine (9) in support of closing the ROW and one (1) objecting to its closure.

The proposal was advertised to John Calvin Christian College between 31 March 2020 and 28 April 2020 and no response was received.

Results of Advertising

No. of landowners/Occupiers Notified:	92
No. of government agencies notified:	5
No. of submissions received:	14
No. of private submissions received:	10
No. of private submissions objecting to closure:	1
No. of private submissions supporting/not objecting to closure:	9
No. of government agencies not objecting to closure:	4

Resume of Support for ROW Closure

The comments in favour of closing the ROW included the ongoing anti-social behavior and property damage due from usage of the ROW. Landowners feel as if the closure will make a positive impact on their safety and security. Many landowners commented on the excess rubbish being dumped in the ROW.

The adjoining landowner further wrote to the City in an email dated 11 August 2020 and provided a timeline of antisocial behaviour that has occurred which includes the activities described in the background of this report.

Resume of objections for ROW Closure

The comment of objection to closing the ROW was concerned that unauthorised access will increase at another location, namely 80 Fifth Road, as it has been used in the past. It is noted that as part of the advertising twenty five landowners were written to at 80 Fifth Road, four submissions were received and one submission raised this concern.

Response from Service Authorities

A Dial Before you Dig Search has shown that there are no affected utilities. A letter was sent to Western Power, Water Corporation, Telstra, NBN and Atco Gas requesting comment on the proposed closure.

Water Corporation advised that they have no assets within the land and have no objection to the proposed closure.

Telstra advised that there are no assets within the area of the proposal and have no objections to the closure.

NBN confirmed no infrastructure is in the within the ROW and have no objection to the proposed closure.

ATCO gas does not operate gas mains nor infrastructure within Lot 166 and has no objection to the proposed closure.

Western Power. No response was received. The DBYD search indicated overhead power lines were present in the street however not in the ROW.

The **Public Transport Authority (PTA)** commented that a designated long-term bus route exists along Fifth Road. PTA advised that it aims to provide bus stop locations which limit the distances that passengers need to travel in order to access public transport. PTA note the retirement village located on Sexty Road where there are higher concentrations of seniors and residents that may not be readily mobile and rely upon walking aids or other disabilities. The PTA aim to locate bus stops close to these facilities. PTA commented that if the ROW was to be removed, it would cause a detrimental impact on the residents in terms of access to bus stops on Fifth Road. PTA noted that the ROW could benefit from future improvement works by the City.

Department of Planning Lands and Heritage provided no comment other than to have regards to the permeability of the locality and that the matter will be considered upon a formal request.

ANALYSIS

Local Connectivity

The ROW allows for access to a bus stop, Sexty Reserve, John Calvin Christian College and Fair Haven Retirement Village.

The nearest bus stop is located nearby to the ROW on Fifth Road and has been used in the attached PEDSHED assessment. Should the ROW be closed the number of houses that are currently within a 400m walkable distance to Fifth Road bus stop affected will be 41.

Quality of alternative routes

There are two existing alternative routes between Sexty Street to Fifth Road and vice versa, both of which consist of a constructed foot path and offer safe passive surveillance.

- North West along Sexty Street, Edgeroi Way and Fifth Road and;
- North East along Sexty Street, alongside the Neerigen Brook (Water Corporation property) to Fifth Road.

Bus Transport

Two bus routes (243 and 245) service the area, and both link to Kelmscott and Armadale train stations.

- Bus Route 243 runs directly along Fifth Road. A bus stop is located directly adjacent to the ROW, and another stop is South West of the ROW approximately 260 metres, near the Neerigen Brook footpath which is accessible via a constructed footpath from Sexty Street.
- Bus route 245 is available via nearby Seventh Road, approximately 400 metres walkable distance from the Sexty Street and access is from Cohuna Drive via a pedestrian access way directly to Seventh Road.

Access to School & Reserve

Alternative access from Fifth Road to the Sexty Reserve and in turn Sexty Road to John Calvin Christian College have been considered. Although it is noted that the walkable distance will increase, it is considered that the constructed footpaths provide sufficient and safe pedestrian access, noting:

- John Calvin Christian College from Sexty Street, the access will be approximately 655 metres North West or approximately 487 metres South East direction.
- Sexty Reserve is opposite the subject ROW, access from Fifth Road will be approximately 684 metres North West or approximately 448 metres South East direction.

ROW Improvements

Should the ROW remain open, then consideration should occur on whether infrastructure or other alternatives should be installed by the City. If the ROW were to be open, there are a number of possible infrastructure options that have proven effective in minimizing and/or deterring anti-social behaviour such as bollards, twin-sided fencing and increased lighting. Civil Works within the Technical Services Department have provided estimations of the possible costs.

Item	Purpose	Proposed Location	Approx. Cost
Bollards x 6	Impede off-road bikes but allow continued pedestrian movement	Entrance of ROW at both Sexty Street and Fifth Road	\$900.00
Twin Side Fencing	Provide secure fencing for adjoining properties and reduce damage	Along boundary of ROW	\$70,000.00
Lighting x 2	Provide additional lighting	Location to be determined, however could be installed in the centre of the ROW	\$10,000.00

ROW closure process

In order for the ROW closure to proceed, the adjoining landowners would be required to acquire either half and/or full width of the ROW and would be responsible for all associated costs and acquisition of the land. Two adjoining landowners have both indicated they would be interested in acquiring a portion of the ROW which could facilitate the closure. Negotiations for the sale will be between DPLH and the landowners.

Lot 166 was referred to in the City’s records as a PAW for many years however Plan 8298 depicts the Lot as a Right of Way. The Lot was vested to the Crown under Section 20A of the *Town Planning and Development Act 1928*. Historically ROW and PAW’s were created under this section and of the *Town Planning and Development Act 1928*. The *Act* has since been repealed and this function is now contained within the *Land Administration Act 1997*.

The closure process is dealt with under Section 87 of the *Land Administration Act 1997*. As the disposition of ROW’s are dealt with under Section 87 *Sale etc. of Crown land for amalgamation with adjoining land*, it is considered appropriate to refer to the WAPC’s procedure for the closure of Pedestrian Access Ways – Planning Guidelines”.

Should Council determine closure is appropriate, the City will be required to submit a written closure report in accordance with WAPC's procedure for the closure of Pedestrian Access Ways – Planning Guidelines" to DPLH for consideration. It is important to note that DPLH have the final determination on whether the ROW will remain permanently open or closed.

OPTIONS

That Council:

1. Resolve to decline the closure of the ROW for public access and explore alternative infrastructure solutions (such as upgrading fencing to twin sided) that could assist in alleviating residents' concerns of antisocial activity; or
2. Resolve to submit a written request to DPLH, together with a closure report to close the ROW with the land being amalgamated with the abutting Lot or Lots on the grounds of limited negative feedback, the submissions of support received during the advertising period, incidents of anti-social behavior and that alternative routes are available.

CONCLUSION

The adjoining landowners have requested the closure of the ROW and indicated they are interested in purchasing the land due to experiencing a significant amount of antisocial behaviour.

The subject ROW provides access to nearby bus stops, school and Sexty Reserve. Following advertising the proposed closure to surrounding landowners and members of the public (via the website, local papers and onsite sign), nine (9) landowners have expressed concern regarding the significant antisocial behaviour. Contrastingly, one (1) landowner objected to the proposed closure as they were concerned that unauthorised access would be via their property.

PTA indicated that a designated bus route exists and that the closure may have a negative impact on residents who live in a nearby retirement village in terms of accessing public transport facilities on Fifth Road.

Notwithstanding, the alternative access to the bus will be continued on Fifth Road, Gribble Road or via Seventh Road. It is also noted that alternative access, with existing footpaths provide an easy access to the bus stop on Fifth Road, John Calvin Christian College and Sexty Street. Whist this can be a reasonable distance to walk, it may be considered a safe alternative route along existing constructed footpaths and with increased passive surveillance.

The City has received repeated complaints over a period of time. The matter of pedestrian access continues to be an ongoing challenge for the City in terms of balancing the needs of pedestrian accessibility with community safety. It is acknowledged that anti-social behaviour can have a significant negative impact on the community and closing accessways can alleviate such activity in some instances. The options of improvements from the City's Technical Services may not be supported due to the associated costs.

In light of the multiple complaints, support for the closure and acquisition of land from adjoining landowners option 2 is recommended in this regard.

ATTACHMENTS

1. [↓](#) PedShed Diagram - Lot 166 Sixty St, Armadale
2. Schedule of Submissions - Proposed Closure of ROW - Lot 166 Sixty St, Armadale
3. Photographs - ROW - Lot 166 Sixty St, Armadale
4. Confidential - Submitter Plan - Lot 166 Sixty St, Armadale - *This matter is considered to be confidential under Section 5.23(2) (b) of the Local Government Act, as it deals with the matter relates to the personal affairs of a person*
5. Confidential - Submitters Addresses - Closure of ROW - Lot 166 Sixty St, Armadale - *This matter is considered to be confidential under Section 5.23(2) (b) of the Local Government Act, as it deals with the matter relates to the personal affairs of a person*

RECOMMEND

D1/1/21

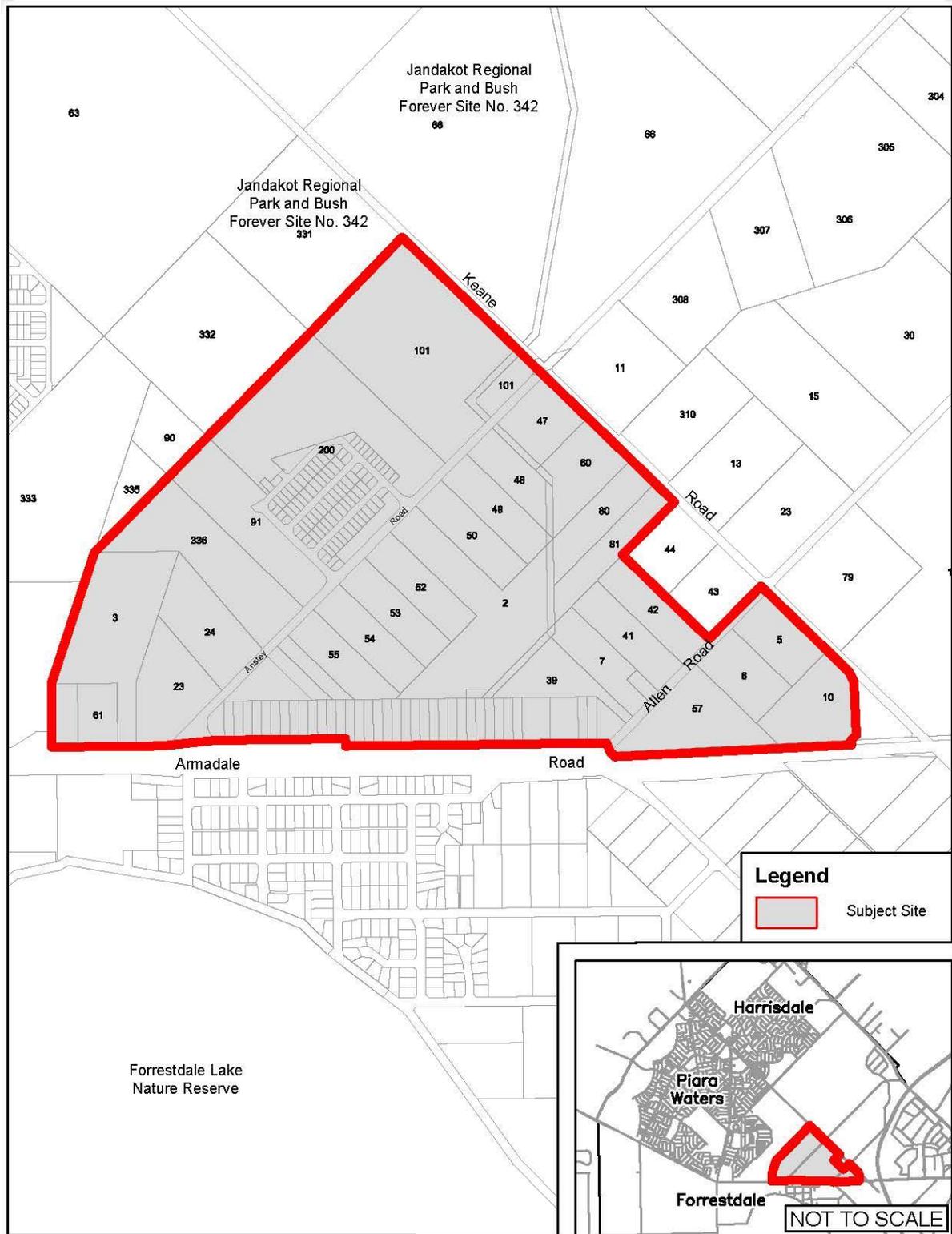
That Council:

1. **Submit a written request and closure report to the Department of Planning, Lands and Heritage (DPLH) for the permanent closure of the Right of Way (ROW) located at Lot 166 Sixty Street, Armadale.**
2. **Advise the applicant(s) and submitter(s) of Council's decision.**
3. **In the event that the Department of Planning, Lands and Heritage does not support the closure, the matter of non-closure of the ROW be referred to the attention of the Technical Services Directorate in respect of maintenance, lighting and other improvement works that may be required to assist in managing the impacts of the ROW.**

Moved Cr G Nixon
MOTION CARRIED

(6/0)

Cr Smith returned to the meeting at 7.07pm.



LOCATION PLAN
Developer Contribution Plan No. 4

DATE 21 September 2020 - REVISION 2001
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Based on information provided by and with the permission of the
Western Australian Land Information Authority (LIRIS) or Landgate (LIRIS).
Aerial photographs supplied by Geoscience Australia.



**2.1 - DEVELOPMENT CONTRIBUTION PLAN NO. 4 REPORT AND
INFRASTRUCTURE COST SCHEDULE - REVIEW AND INITIATION OF PUBLIC
ADVERTISING**

Cr Butterfield declared a non-financial interest in this item as she is a member on the DevelopmentWA Armadale Land Redevelopment Authority Committee. As a consequence, there may be a perception that her impartiality on the following matter may be affected, but declared that she would disregard this association, consider the matter on its merits and vote accordingly.

WARD : LAKE
FILE No. : M/855/20
DATE : 8 January 2021
REF : CM
RESPONSIBLE : A/EDDS
MANAGER

In Brief:

- Scheme Amendment No.102 that incorporates DCP 4 into Schedule 9B of the Scheme has been approved by the Minister and is pending gazettal.
- Council is required to finalise a review of the DCP 4 Report and Infrastructure Cost Schedule within 90 days of DCP 4 being gazetted / coming into effect under the scheme, after which the DCP will be considered fully operational with the most recent inputs on costs and scope of infrastructure and land to be funded and other key matters.
- The DCP Report is a report appurtenant to the Scheme and DCP 4, and containing information and instructions on the operation of DCP 4, as periodically reviewed in accordance with DCP 4.
- The Infrastructure Cost Schedule is a schedule appurtenant to the Scheme and DCP 4, and containing the estimated cost of Infrastructure and Administration of DCP 4, contribution cost, land area deductions and land area summary, as periodically reviewed in accordance with DCP 4.
- Recommend that Council:
 - Advertise for a minimum of 28 Days the Proposed Assessed Values and Draft Development Contribution Plan 4 Report and Infrastructure Cost Schedule 2021.

Tabled Items

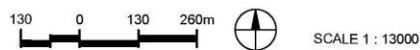
Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.



AERIAL PLAN
Developer Contribution Plan No. 4



DATE 30 April 2019 - REVISION 1901
p:\a\z\cc\agenda_drawings\2021\11_january\dkp4_ansley_keene\amendment_102.dwg

Based on information provided by and with the permission of the Western Australian Land Information Authority (LIDAR) (2012). Aerial photograph supplied by Landgate. Photomaps by StreetMap.



Officer Interest Declaration

Nil.

Strategic Implications

- 1.2.2 Provide opportunities to improve health outcomes for everyone.
- 1.3.1 Plan for services and facilities in existing and emerging communities.
- 2.2.1 Deliver attractive and functional streetscapes, open spaces, City buildings and facilities.
- 2.5.1 Implement and administer the City's Town Planning Scheme and Local Planning Strategy to deliver quality development outcomes.
- 2.5.1.2 Implement the Developer Contribution Plan arrangements and review as required.
- 4.3.2 Pursue non-rates revenue opportunities.

Legal Implications

Planning and Development Act 2005

Town Planning Scheme (TPS) No.4

Planning and Development (Local Planning Schemes) Regulations 2015

Council Policy/Local Law Implications

N/A

Budget/Financial Implications

Through Development Contribution Plan (DCP) No.4, the City will act as the administrator of cost sharing arrangements for facilities and infrastructure that will deliver essential benefits to future residents of the Anstey Keane Urban Precinct. Developers will be required to make monetary contributions to the City pursuant to Part 5A of TPS No.4. The contributions will be held within a separate reserve account solely for DCP 4 funds and used to fund items included in DCP 4.

Developers, subject to the City's approval, may also make contributions by completing works in kind. The cost of these works may then be offset against contributions due. Such arrangements may result in the DCP running a deficit during the early years as essential infrastructure is delivered to support approved early stage subdivisions and open the area for development.

DCPs establish a user pays mechanism for the provision of required facilities. Items included in DCPs have a connection between development and the demand generated from new introduced growth. The urban development that is being proposed for the precinct will generate the need for the provision of a new community and sporting facility. The demand for this infrastructure is unable to be catered for by existing facilities, which are already at or beyond capacity and existing funding sources for additional facilities are highly limited. Hence, the securing of funding sources for the proposed community and sporting facility is a key priority for the City.

DCP 4 will cover the full cost of establishing the community and sporting facility. Once established, the City will be required to fund future recurrent costs for the facilities and infrastructure that is constructed in the area. It is not uncommon for Local Governments (via a DCP funded Loan) and / or developers to prefund items in a DCP to enable construction prior to actual income being received through a DCP, if considered appropriate (Council is not being asked to consider such arrangements as part of this report).

Consultation

Following a review of the DCP Report or Infrastructure Cost Schedule (ICS), including Assessed (Land) Values, the local government shall notify by way of public advertising the outcome of the review advising of the availability of details concerning the review and inviting comment. A period of no less than 28 days shall be allowed from the date such advertising commenced for an owner affected by the review to submit comments on the review. Any comments received will be presented to Council for consideration at the final approval stage of the DCP Report and ICS.

BACKGROUND

At its meeting of 14 October 2019 [D62/10/19], Council resolved to amend TPS No.4 (Amendment No.102) by amending Special Control Area Map 3 to include the Anstey Keane Precinct (Forrestdale) Urban Development Area as Development Contribution Area 4, and insert provisions into Schedule 9B of TPS No.4 to facilitate the introduction of DCP No.4. Schedule 9B includes the items to be funded by the DCP No.4 and other provisions.

A copy of Council's decision together with the amendment documentation and copies of all of the submissions received during the advertising period was subsequently forwarded to the Western Australian Planning Commission (WAPC) for consideration prior to making a final recommendation on Amendment No.102 to the Minister for Planning.

The Minister approved the amendment subject to minor modifications that were subsequently presented to Council for consideration at its November 2020 meeting. At this meeting Council noted the Minister for Planning's direction pursuant to Section 87(2) of the *Planning and Development Act 2005* as advised in the WAPC's letter dated 17 September 2020 to require the implementation of modifications to Amendment No.102 prior to the amendment receiving final approval; and authorised the Mayor and the Chief Executive Officer to execute the modified scheme amendment documentation prior to the documentation being returned to the WAPC. The amendment is currently pending gazettal.

The draft DCP 4 Report and ICS were advertised in conjunction with the amendment and these documents have formed the basis for contributions collected to date under interim arrangements.

The DCP 4 Report is a report appurtenant to the Scheme and DCP 4, and containing information and instructions on the operation of DCP 4, as periodically reviewed in accordance with DCP 4.

The DCP 4 ICS is a schedule appurtenant to the Scheme and DCP 4, and containing the estimated cost of Infrastructure and Administration of DCP 4, contribution cost, land area deductions and land area summary, as periodically reviewed in accordance with DCP 4.

The City has already collected \$4.06 million in contributions under interim arrangements for land developed to date. Following approval of the DCP 4 report and ICS landowners will be required to meet any shortfalls in interim contributions to date applicable to their land. Any excess in interim contributions to date will be credited or refunded to landowners, but this is unlikely as costs have increased since initial drafts were prepared.

Council is required to finalise a review on the DCP 4 Report ICS within 90 days of DCP being gazetted / coming into effect in the scheme, after which the DCP will be considered fully operational with the most up to date inputs on costs and other applicable matters.

DETAILS OF PROPOSAL

The items to be funded by DCP No.4 are set in Schedule 9B of TPS No. 4 and reflected in the DCP 4 Report and ICS. The items have a total cost of \$26,986,924 and are listed below. The DCP 4 Report and ICS are attached for Council to review.

<i>Public Open Space and Sporting and Community Facilities</i>
➤ Infrastructure Item 1a - Sporting and Community Facilities - Senior Size Playing Field - Land Acquisition - \$4,823,577
➤ Infrastructure Item 1b - Sporting and Community Facilities - Senior Size Playing Field – Construction - \$4,696,915
➤ Infrastructure Item 1c - Sporting and Community Facilities - Sporting and Community Buildings and Structures – Construction - \$2,888,757
(Allowances for Items 1b and 1c in addition to the above - \$1,628,737)
<i>Movement Network</i>
➤ Infrastructure Item 2a - Anstey Road - Land Acquisition and Construction - \$5,000,984
➤ Infrastructure Item 2b - Keane Road - Land Acquisition and Construction (Contribution Towards) - \$2,496,091
➤ Infrastructure Item 2c - Movement Network - Shared Path Network (Contribution Towards) - \$733,150.00
<i>Betterment of Baileys Branch Drain Immediate Surrounds</i>
➤ Infrastructure Item 3a – Baileys Branch Drain Surrounds – Betterment of the Baileys Branch Drain Immediate Surrounds (Contribution Towards) - \$370,818.00
<i>Utilities</i>
➤ Infrastructure Item 4a - Utilities – Pump Station Land - \$136,323
➤ Infrastructure Item 4b - Utilities – High Pressure Gas Main - \$2,495,000
<i>Administration Costs</i>
➤ Full costs associated with preparing and administering Development Contribution Plan 4 - \$1,716,571

COMMENT & ANALYSIS

DCP 4 was prepared by the City in conjunction with key stakeholders. The key stakeholders involved in the preparation, approval and / or continued implementation of DCP 4, include:

- Staff from all the City’s Directorates
- Major landowners within Development Contribution Area 4, in particular major landowners Cedar Woods Property, LWP Property Group / Housing Authority & Yolk Property Group
- Taylor Burrell Barnett (Planning Consultants)
- Minister for Transport; Planning
- Western Australian Planning Commission
- Department of Planning, Lands and Heritage
- JDSi Consulting Engineers
- Acumentis (Valuer)
- Herron Todd White (Valuer)
- Rider Levett Bucknall (Quantity Surveyors)

- Development WA (Landowner and Stakeholder in the adjoining Forrestdale Business Park West)
- ATCO Gas

The estimates and other information included in the DCP 4 ICS and Report are based on technical / professional inputs and are ready for advertising. Land values were determined by two licensed valuers, as described in the DCP. Outcomes from advertising of the DCP 4 ICS and Report will be reported back to Council for consideration and final approval of the DCP 4 Report and ICS.

Other than item 2b, the scope of the items included in DCP 4 have not changed. Initial costs included in DCP 4 were from late 2018 / early 2019 and have changed. Changes to cost between the initial ICS prepared / advertised with the DCP scheme amendment and the current DCP 4 ICS proposed for advertising include:

DCP 4 Cost Changes to Items				
Item No.	Item Description	1st Draft	Current Proposal	Comment / Reason for change
1a	Senior Size Playing Field Land Acquisition	\$4,895,807.42	\$4,823,577	Land Values Reviewed by Two Licensed Valuers and done on an individual lot basis.
1b	Senior Size Playing Field Construction	\$4,590,974.00	\$4,696,915	Construction Cost Index Forecast (CCIF) Perth, Western Australia 2019 and 2020 (2nd Quarter 2020) applied.
1c	Sporting and Community Buildings and Structures Construction	\$2,823,600.00	\$2,888,757	Construction Cost Index Forecast (CCIF) Perth, Western Australia 2019 and 2020 (2nd Quarter 2020) applied.
1b & 1c	Allowances	\$1,592,000.00	\$1,628,737	Construction Cost Index Forecast (CCIF) Perth, Western Australia 2019 and 2020 (2nd Quarter 2020) applied.
2a	Anstey Road - Land Acquisition and Construction	\$3,842,874.93	\$5,000,984	Land Values Reviewed by Two Licensed Valuers and done on an individual lot basis. Construction Estimate reviewed by the City and JDSi. Original Estimate provided by JDSi / Cedar Woods in 2019. The increase is mainly due to the construction cost estimate increasing.
2b	Keane Road - Land Acquisition and Construction (Contribution Towards)	\$736,789	\$2,496,091	Different scope approved by the Minister for Planning. Costs reflective of approved scheme text. Land Values Reviewed by Two Licensed Valuers and done on an individual lot basis.
2c	Shared Path Network (Contribution Towards)	\$718,053	\$733,150.00	Construction Cost Index Forecast (CCIF) Perth, Western Australia 2019 and 2020 (2nd Quarter 2020) applied.
3a	Baileys Branch Drain Surrounds – Betterment of the Baileys Branch Drain Immediate Surrounds (Contribution Towards)	\$278,098	\$370,818.00	Land Values Reviewed by Two Licensed Valuers and done on an individual lot basis. Construction Cost Index Forecast (CCIF) Perth, Western Australia 2019 and 2020 (2nd Quarter 2020) applied.
4a	Pump Station Land	\$149,868	\$136,323	Land Values Reviewed by Two Licensed Valuers and done on an individual lot basis.
4b	High Pressure Gas Main	\$1,980,000	\$2,495,000.00	Estimate Reviewed by ATCO.

DCP 4 Cost Changes to Items				
Item No.	Item Description	1st Draft	Current Proposal	Comment / Reason for change
N/A	Full costs associated with preparing and administering Development Contribution Plan 4	\$1,585,100	\$1,716,571	City's costs reviewed. Preparation cost by landowners out for comment as part of ICS review process.
	Total	\$22,895,764	\$26,986,924	

DCP 4 Changes to Cost Contribution Rates and Developable Area			
Element	1st Draft	Current Proposal	Comment / Reason for change
Per Hectare Base Rate	\$309,641.44	\$352,580,24	Costs have increased as described above. An increase to this rate has been anticipated and known by the City and developers for some time, which is reflected in the most recent interim Base Rate being \$342,093.96/HA.
Per Hectare Additional Rate	\$67,313.26	\$73,984.56	Relates to Item 3a only, as described in the DCP 4 Report and ICS. Costs have increased as described above.
Total Developable Area	73.0447ha	75.4895ha	Developable area reviewed and updated based on approved structure plans.

OPTIONS

1. Council may resolve to advertise the Draft DCP 4 Infrastructure Cost Schedule 2021 and DCP 4 Report and the proposed Assessed Values for a minimum of 28 Days.
2. Council may resolve to seek revision of the items mentioned under Option 1 before advertising, although, it should be noted that the advertising period provides for further investigation and refining of costs and other information.

CONCLUSION

The DCP 4 Report is a report appurtenant to the Scheme and DCP 4, and containing information and instructions on the operation of DCP 4. The DCP 4 ICS is a schedule appurtenant to the Scheme and DCP 4, and containing the estimated cost of Infrastructure, land and administration of DCP 4, contribution cost, land area deductions and land area summary.

The DCP 4 Report, ICS and Assessed Values have been reviewed in accordance with the provisions of DCP 4, as contained in the Scheme and DCP 4 Report and have been prepared to a standard which is considered satisfactory for advertising. Accordingly, Option 1 is recommended.

ATTACHMENTS

1. DCP 4 Report - Anstey Keane Precinct - Forrestdale - Urban Development Area - refer to separate Attachment -
2. DCP 4 Report Appendices - Anstey Keane Precinct - Forrestdale - Urban Development Area - refer to separate Attachment

RECOMMEND

D2/1/21

That Council:

1. **In accordance with Clauses 4.4.5 and 4.8 of Development Contribution Plan 4, advertise for a minimum of 28 Days the Proposed Assessed Values and Draft Development Contribution Plan 4 Report and Infrastructure Cost Schedule 2021 that includes a Cost Contribution per hectare Base Rate and Additional Rate of \$352,580.24 and \$73,984.56 respectively.**

Moved Cr C Frost
MOTION CARRIED

(7/0)

**2.2 - REVIEW OF LOCAL PLANNING POLICY PLN 3.8 - HERITAGE
MANAGEMENT AND INCENTIVES POLICY**

WARD : ALL
FILE No. : M/830/20
DATE : 8 January 2021
REF : SF
RESPONSIBLE : EDDS
MANAGER

In Brief:

- In February 2018, the City appointed Stephen Carrick Architects to assist the City in reviewing its Municipal Heritage Inventory to create a new Local Heritage Survey and also review the City's Heritage Local Planning Policies – PLN 3.8 '*Heritage Management Incentive Policy*' and PLN 3.9 '*River Road Heritage Area*'.
- Following the adoption of the new Local Heritage Survey, Stephen Carrick Architects and the City undertook a review of Local Planning Policy PLN 3.8 '*Heritage Management Incentive Policy*'. A number of changes to the policy are proposed which include the following:
 - Updated definitions for Heritage;
 - Updated Policy Objectives;
 - Inclusion of opportunities for State Government funding for State Heritage Listed properties; and
 - Updated Policy Incentives.
- Council at its meeting on 22nd November 2020, adopted the amended Policy for the purposes of advertising for a period of 21 days. The City also consulted with CHAG. Following advertising, 2 submissions were received one providing no comment and the other providing some comment on the amended policy.
- Recommend that Council adopt the amended Local Planning Policy PLN 3.8 '*Heritage Management and Incentives Policy*'.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

2.2.2 Protect and enhance the character of the City's spaces and places.

2.5.1 Implement and administer the City's Town Planning Scheme and Local Planning Strategy to deliver quality development outcomes.

Legal Implications

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Heritage Act 2018

Town Planning Scheme No.4

Local Planning Strategy 2016

State Planning Policy No.35 'Historic Heritage Conservation'

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

Nil.

Consultation

The review of Local Planning Policy PLN 3.8 '*Heritage Management Incentives*' was undertaken in consultation with the City's Heritage Advisory Group (CHAG) in addition to consultation with the following Agencies / Directorates:

- Planning Services (City of Armadale)
- Department Planning, Lands and Heritage (DPLH – Planning and Heritage Division)

Following Council's decision on the 22nd November 2020 to adopt the amended Local Planning Policy PLN 3.8 '*Heritage Management and Incentive*', the Policy was advertised in accordance with Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for 21 days.

BACKGROUND

In February 2018, the City appointed Stephen Carrick Architects to assist the City in reviewing its Municipal Heritage Inventory (2008) and to create a new Local Heritage Survey in accordance with the *Heritage Act 2018* and also to review the City's Heritage Local Planning Policies – PLN 3.8 '*Heritage Management Incentive Policy*' and PLN 3.9 '*River Road Heritage Area*'. The City's Local Planning Policies PLN 3.8 '*Heritage Management Incentive Policy*' and PLN 3.9 '*River Road Heritage Area*' were last reviewed in 2013 and 2014 respectively.

Following the adoption of the new Local Heritage Survey in January 2020, Stephen Carrick Architects and the City undertook a review of Local Planning Policy PLN 3.8 '*Heritage Management Incentive Policy*'. The aim of the review was to ensure the Policy is updated to reflect the new *Heritage Act 2018*, the new Local Heritage Survey and also to review incentives to encourage landowners to retain and enhance heritage properties identified in the City's Local Heritage Survey.

In undertaking the review of the City's Local Planning Policy PLN '*Heritage Management Incentive Policy*', the City consulted with the Planning and Heritage division of the Department for Planning, Lands and Heritage (DPLH) and the City's Heritage Advisory Group (CHAG).

At its meeting on the 22nd November 2020, Council resolved to adopt the amend Local Planning Policy PLN 3.8 '*Heritage Management and Incentives*' (renamed) for the purposes of public consultation.

DETAILS OF PROPOSAL

The amended Local Planning Policy PLN 3.8 '*Heritage Management and Incentives Policy*' includes the following changes:

- Title of the Policy to change from 'Heritage Management Incentives Policy' to 'Heritage Management and Incentives Policy';
- The inclusion of a definition of 'Heritage' as stipulated by the *Heritage Act 2018*;
- Update the reference to the Local Heritage Survey in place of the former Municipal Heritage Inventory;
- Inclusion of a new heading 'Policy – State Financial Assistance' which outlines that places of recognized State Heritage significance within the City may be eligible for grants and subsidies to assist with conservation works through the Heritage Council of Western Australia; and
- Inclusion of a new heading 'Policy – Planning Incentives and Concessions' which introduces possible variations to Town Planning Scheme No.4 such as plot ratio, setbacks, car parking and landscaping that may be applicable to development that retains / enhances heritage places.

Public Advertising of Local Planning Policy PLN 3.8 – 'Heritage Management and Incentives Policy'

Public consultation was undertaken over a 21 day period and concluding on the 21st December 2020. Advertising was carried out by way of advertisements in the local newspapers and inclusion on the City's "out for comment" section of its website. A total of 2 submissions were received.

Total No. of submissions received	:	2
No. of submissions of conditional support/no objection	:	0
No. of submissions of objection	:	0
No. of submissions of comment only	:	2

Key comments raised in the submissions, together with the City's response to each issue are outlined below.

Key Issues arising from Submissions

Issue 1 – The intention of the planning framework is for local heritage to be addressed through the adoption of a heritage list. The role of the Local Heritage Survey is solely to act as an initial resource from which the content of the heritage list can be developed. It is recommended that reference to the Heritage List be included in the Policy and remove reference to Local Heritage Survey

Comment

The City acknowledges the submission and comments made. The City acknowledges that the main focus of the heritage planning framework under the *Planning and Development (Local Planning Schemes) Regulations 2015* 'Deemed Provisions' is the Heritage List and where applicable 'Heritage Precincts' via a Local Planning Policy. The City through Town Planning Scheme Amendment No.111 is currently in the process of preparing a Heritage List which has been derived from the completion of the Local Heritage Survey in early 2020. The amended Policy does reference the Heritage List in the context that the Policy applies to properties on the Heritage List, accordingly no further modifications are required in this regard.

In respect to the amended policy referencing the Local Heritage Survey, the City acknowledges that the Local Heritage Survey is an important source of heritage places identified within the scheme area and is a relevant document to the City's heritage planning framework. Reference to the Policy applying to properties identified within the Local Heritage Survey is appropriate and is a position which the City favours in order to support the retention of heritage places beyond those restricted to the Heritage List which consist of only Category 1 and Category 2 listed properties. No further modification to the amended policy is therefore required.

Recommendation

That the issue is not supported. No further modification of the policy is required.

COMMENT

The City's Local Planning Policy PLN 3.8 '*Heritage Management and Incentives Policy*' works with the State Government's State Planning Policy No.35 'Historic Heritage Conservation', Town Planning Scheme No.4, Local Heritage Survey and the *Heritage Act 2018* to set the framework in achieving incentives and positive heritage outcomes whilst also responding to changing aspirations of property owners and the wider community.

The changes proposed to the Local Planning Policy will bring it up to date with recent changes in the *Heritage Act 2018*, will align the Policy with the recently approved Local Heritage Survey and will also refresh the policy by introducing a number of new incentives by allowing a number of variations to setbacks, plot ratio, car parking and landscaping to enhance heritage retention and improvement. The policy also introduces for State Heritage Listed properties, the opportunity to apply for financial assistance through the Heritage Council of Western Australia. The new content of the policy was carefully reviewed by CHAG and is supported.

ANALYSIS

Procedure for amending a Local Planning Policy under Town Planning Scheme No.4

The making of Local Planning Policies is covered by Part 2 of Town Planning Scheme No.4. Briefly, the remaining procedure involves:

- Review or adopt (with or without modifications) the amended policy in the light of submissions; and
- If the City resolves to adopt the policy, publishing of a notice in a newspaper circulating in the district and if the policy affects the interests of the Western Australian Planning Commission, forwarding a copy of the Policy to the Commission.

The proposed policy may affect the interests of the Commission so it is recommended that a copy be forwarded to the Commission.

OPTIONS

That Council:

1. Resolve to adopt the amended Local Planning policy PLN 3.8 'Heritage Management and Incentives' (with our without modification).
2. Resolve not to adopt the amended Local Planning Policy PLN 3.8 'Heritage Management and Incentives' and provide reasons for doing so.

CONCLUSION

Two submissions of comment were received during the advertising period for the amended Local Planning Policy PLN 3.8 – *Heritage Management and Incentives* policy and have been addressed in this report. The Policy has been reviewed by CHAG and the Planning and Heritage division of the Department for Planning, Lands and Heritage and both organisations have provided no objections to the amended policy. CHAG has expressed at a meeting with City officers in October 2020 that they support the Policy in its amended form.

The amended Local Planning Policy PLN 3.8 '*Heritage Management and Incentives*', will work alongside State Government Heritage Policy, *Heritage Act 2018*, Town Planning Scheme No.4, and the recently approved Local Heritage Survey, to provide the heritage framework for landowners of heritage listed properties to encourage them to retain and enhancing their heritage properties through development incentives. For State Heritage Listed properties which are afforded greater protection under the *Heritage Act 2018* there are also opportunities to apply for financial assistance through the Heritage Council Western Australia.

Adoption of the amended Local Planning Policy PLN 3.8 – '*Heritage Management and Incentives*' will improve the framework to encourage landowners to retain and enhance heritage properties. The policy has been prepared in consultation with CHAG and the heritage division of the Department for Planning, Lands and Heritage and both organisations support the amended policy.

It is recommended that Council resolve to adopt the amended Local Planning Policy in accordance with Option 1 above.

ATTACHMENTS

1. PLN 3.8 - Heritage Management Incentives Policy - for Advertising (with modifications)
2. PLN 3.8 - Heritage Management Incentives Policy - for Advertising (Final version)

Committee Discussion

Councillors highlighted the need to reconsider the first sentence under 'Part 3 – Application of the Policy' by ensuring that the PLN 3.8 apply to Heritage areas only in the Town Planning Scheme. The sentence is proposed to be reworded as follows to meet this change:

'This policy applies to all properties within the City's Town Planning Scheme that are listed on the City's Local Heritage Survey, Heritage List, or located within a Heritage Area.'

Councillors also highlighted the need for the WAPC to support the revised PLN 3.8 in light of the inclusion of additional incentives and concessions under Part 5.1 of the Policy. These pertain to the inclusion of 'landscaping and car parking variations'. The City will contact the WAPC again and seek their support for the Policy.

RECOMMEND

D3/1/21

That Council:

1. **In accordance with Schedule 2, Part 2, clause 4 (3) and (4) adopt the amended Local Planning Policy PLN 3.8 – Heritage Management and Incentives.**
2. **Publishes a notice in a newspaper circulating in the district stating the amended Local Planning Policy PLN 3.8 – Heritage Management and Incentives has been adopted.**
3. **Forward a copy of the Policy to the Western Australian Planning Commission.**

**Moved Cr J H Munn
MOTION CARRIED**

(7/0)

COUNCILLORS' ITEMS

Nil.

EXECUTIVE DIRECTOR DEVELOPMENT SERVICES REPORT

Nil.

Committee thanked the Executive Manager Development Services, Sergio Famiano for all his hard work, especially in relation to the City Centre and everything related to Heritage at the City and wished him all the best for the future.

The Executive Manager Development Services, Sergio Famiano thanked the Committee for their comments and expressed his appreciation in having the opportunity to work with the City of Armadale Elected Member group on a number of key matters relating to the City's future and make progress in that regard. The EMDS also thanked the professionalism and community focus of the Elected Member Group which has always been on show.

MEETING DECLARED CLOSED AT 7.18 PM

DEVELOPMENT SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
18 JANUARY 2021		
ATT NO.	SUBJECT	
1.1 RIGHT OF WAY (ROW) LOT 166 SIXTY STREET - BETWEEN LOT 174, NO.33 SIXTY STREET AND LOT 36, NO.88 & NO.96 FIFTH ROAD ARMADALE		
1.1.1	PedShed Diagram - Lot 166 Sixty St, Armadale	
1.1.2	Schedule of Submissions - Proposed Closure of ROW - Lot 166 Sixty St, Armadale	
1.1.3	Photographs - ROW - Lot 166 Sixty St, Armadale	
2.1 DEVELOPMENT CONTRIBUTION PLAN NO. 4 REPORT AND INFRASTRUCTURE COST SCHEDULE - REVIEW AND INITIATION OF PUBLIC ADVERTISING		
2.1.1	DCP 4 Report - Anstey Keane Precinct - Forrestdale - Urban Development Area - refer to separate Attachment -	
2.1.2	DCP 4 Report Appendices - Anstey Keane Precinct - Forrestdale - Urban Development Area - refer to separate Attachment	
2.2 REVIEW OF LOCAL PLANNING POLICY PLN 3.8 - HERITAGE MANAGEMENT AND INCENTIVES POLICY		
2.2.1	PLN 3.8 - Heritage Management Incentives Policy - for Advertising (with modifications)	
2.2.2	PLN 3.8 - Heritage Management Incentives Policy - for Advertising (Final version)	

The above attachments can be accessed from the Minutes of the Development Services Committee meeting of 18 January available on the City's website

CHIEF EXECUTIVE OFFICER’S REPORT

25 JANUARY 2021

INDEX

1. REPORTS

1.1 LIST OF ACCOUNTS PAID - DECEMBER 2020.....87

1.2 COUNCILLORS INFORMATION BULLETIN - ISSUE NO 1/202190

ATTACHMENTS92

1.1 - LIST OF ACCOUNTS PAID - DECEMBER 2020

WARD : ALL
FILE No. : M/866/20
DATE : 23 December 2020
REF : KY
RESPONSIBLE : Executive Director
MANAGER : Corporate Services

In Brief:

NB: This Report is being presented to Council via the CEO's Report on account of there being no Corporate Services Committee this month.

- The Report presents, pursuant to Regulation 13(1), (3) and (4) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 December to 31 December 2020 as well as the credit card statements for November 2020.

Tabled Items

Nil

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil

Strategic Implications

4. Leadership
4.3.1.1 Implement the Annual Budget as derived from the Corporate Business Plan

Legal Implications

Section 6.10 (d) of the *Local Government Act 1995* refers, i.e.

6.10. Financial management regulations

Regulations may provide for —

- (d) the general management of, and the authorisation of payments out of —*
- (i) the municipal fund; and*
 - (ii) the trust fund,*
of a local government.

Regulation 13(1), (3) & (4) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

13. Lists of Accounts

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

- (3) *A list prepared under subregulation (1) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

- (4) *After the list referred to in subregulation (1) has been prepared for a month the total of all other outstanding accounts is to be calculated and a statement of that amount is to be presented to the council at the meeting referred to in subregulation (3)(a).*

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Consultation

Nil

BACKGROUND

Pursuant to Section 5.42 of the *Local Government Act 1995 (Delegation of some powers and duties to CEO)*, Council has resolved to delegate to the CEO (*Primary Delegation No: 150 refers*) the exercise of its powers to make payments from the municipal and trust funds.

COMMENT

The List of Accounts paid for the period 1 December to 31 December 2020 is presented as an attachment to this report as well as the credit card statements for November 2020.

ATTACHMENTS

1. [Cheque Listing Report-December 2020](#)

RECOMMEND

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

**Accounts paid totalling \$11,236,512.32 on Batch 2571-2577, Cheques 033150-033164
Direct Debits & PY01.12-PY01.14**

Credit Card

Accounts Paid totalling \$2460.55 for the period ended November 2020.

1.2 - COUNCILLORS INFORMATION BULLETIN - ISSUE NO 1/2021

WARD : ALL
FILE No. : M/841/20
DATE : 8 December 2020
REF : MC
RESPONSIBLE : Chief Executive Officer
MANAGER

In Brief:

- Councillor's Information Bulletin – Councillors are advised to take note of the information submitted in Issue No. 1/2021 to be received by Council

Strategic Implications

The following general information and memorandums were circulated in Issue No 1/2021 on 21 January 2021.

COMMENT

Correspondence & Papers

House Trust 2021 Flyer
WALGA Quarterly Report for the City of Armadale

Information from Human Resources

Employee Movements

Information from Technical Services

Outstanding Matters and Information Items

Various Items

Monthly Departmental Reports

Technical Services Works Program

Information from Community Services

Outstanding Matters & Information Items

Report on Outstanding Matters

Library Upcoming Events

Community Planning

Community Development

Recreation Services

Library and Heritage Services

Ranger & Emergency Services

Information from Corporate Services

Progress Report

Progress Report on Contingency, Operational & Strategic Project

Outstanding Matters & Information Items

Report on Outstanding Matters – Corporate Services Committee

Economic Development

Tourism & Visitor Centre Report

Report of the Common Seal

Information from Development Services

Outstanding Matters & Information Items

Report on Outstanding Matters - Development Services Committee

Review before the State Administrative Tribunal (SAT)

Health

Health Services Manager's Report – December 2020

Planning

Planning Applications Report – December 2020

Town Planning Scheme No.4 - Amendment Action Table

Subdivision Applications - WAPC Approvals/Refusals – December 2020

Subdivision Applications - Report on Lots Registered for 2020/2021

Compliance Officer's Report - December 2020

Building

Building Services Manager's Report – December 2020

Building Health/Compliance Officer's Report – December 2020

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

That Council acknowledge receipt of Issue 1/2021 of the Information Bulletin

CHIEF EXECUTIVE OFFICER'S REPORT		
ATTACHMENTS		
25 JANUARY 2021		
ATT NO.	SUBJECT	PAGE
1.1 LIST OF ACCOUNTS PAID - DECEMBER 2020		
1.1.1	Cheque Listing Report-December 2020	93

Cheque or EFT No.	Date	Payee	Description	Amount
00033150	1-Dec-20	City of Armadale	Staff EOY Function	1,040.00
00033151	1-Dec-20	City of Armadale	Petty Cash Recoup	396.60
00033152	2-Dec-20	City of Armadale	Champion Centre Event	500.00
00033153	8-Dec-20	City of Armadale	Staff Service Gift (as per Policy ADM1)	135.00
00033154	8-Dec-20	City of Armadale	Vouchers-Champion Centre Volunteers	100.00
00033155	8-Dec-20	City of Armadale	Staff Service Gift (as per Policy ADM1)	120.00
00033156	8-Dec-20	City of Armadale	Staff EOY Function	1,880.00
00033157	8-Dec-20	City of Armadale	Staff EOY Function	552.50
00033158	8-Dec-20	City of Armadale-Community Services	Petty Cash Recoup	288.30
00033159	8-Dec-20	City of Armadale-BLSL	Petty Cash Recoup	90.80
00033160	8-Dec-20	City of Armadale	Staff Service Gift (as per Policy ADM1)	300.00
00033161	9-Dec-20	AIBS (WA Chapter)	Staff Training	300.00
00033162	9-Dec-20	City of Armadale-Armadale Library	Petty Cash Recoup	127.50
00033163	16-Dec-20	City of Armadale	Petty Cash Recoup	411.50
00033164	16-Dec-20	City of Armadale	Staff Service Gift (as per Policy ADM1)	225.00
DIRECT DEBIT	1-Dec-20	Westpac Banking Corporation	Centrepay Fees-W/E 01.12.20	17.82
DIRECT DEBIT	1-Dec-20	Les Mills Asia Pacific	Les Mills GF licensing-December 2020	777.62
DIRECT DEBIT	1-Dec-20	Westpac Banking Corporation	Merchant Fees Bank Charges-November 2020	6,730.85
DIRECT DEBIT	1-Dec-20	Westpac Banking Corporation	Activity Fee Bank Charges-November 2020	3,753.60
DIRECT DEBIT	24-Dec-20	Kowill Group of Industries	Kilts-Perth Kilt Run	12,400.00
2571.118-01	2-Dec-20	Construction Training Fund	CTF Levy Collected-October 2020	21,105.29
2571.1188-01	2-Dec-20	Local Government Planners Association	Staff Training	115.00
2571.1385-01	2-Dec-20	Armadale Kelmscott Refrigeration	Degas Fridges/Freezers-Landfill Site	405.00
2571.1422-01	2-Dec-20	Onhold Magic Pty Ltd	Message on Hold-Christmas After Hours	218.90
2571.1488-01	2-Dec-20	Institute of Public Works Aust(WA Division)	Staff Training	1,800.00
2571.1622-01	2-Dec-20	Dell Australia Pty Limited	Computer Equipment	136.04
2571.1728-01	2-Dec-20	LGIS Liability	Contribution Assistance Package-2020/21	77,109.93
2571.1859-01	2-Dec-20	Michael Page International	Hire of Temporary Staff-Finance	5,531.14
2571.2031-01	2-Dec-20	Buswest	Hire of Coach-Children's Book Week	506.00
2571.2317-01	2-Dec-20	Records & Information Management Professionals Australasia	Staff Training	275.00
2571.232-01	2-Dec-20	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	560.63
2571.25-01	2-Dec-20	Alinta Gas	Gas Charges	73.70
2571.258-01	2-Dec-20	WINC Australia Pty Ltd	Stationery	7,058.20
2571.3082-01	2-Dec-20	Sonic HealthPlus	Preplacement Medicals	220.00
2571.3250-01	2-Dec-20	P W Sanders	Expenses Reimbursement	47.75
2571.3319-01	2-Dec-20	Conway Highbury Pty Ltd	Consultancy Services-Ward Boundary Review	7,128.00
2571.332-01	2-Dec-20	Forpark Australia	Parts-Seminole Reserve	539.00
2571.3383-01	2-Dec-20	Temptations Catering	Catering-November 2020	1,329.72
2571.3432-01	2-Dec-20	Better Pets and Gardens Kelmscott	Oaten Hay-Depot Pound	17.90

Cheque or EFT No.	Date	Payee	Description	Amount
2571.3719-01	2-Dec-20	Western Tree Recyclers	Greenwaste Processing-Roleystone Site	8,637.75
2571.374-01	2-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Parks/Civils/Admin & Governance/Rangers	22,409.31
2571.3776-01	2-Dec-20	C R Omacini	Expenses Reimbursement	22.20
2571.4249-01	2-Dec-20	Dismantle Inc.	BikeRescue Workshops	1,518.00
2571.440-01	2-Dec-20	Kott Gunning Lawyers	Legal Advice-Matter 191779/181082	6,174.08
2571.4418-01	2-Dec-20	Prestige Property Maintenance Pty Ltd	Garden Maintenance-Various Reserves	3,626.70
2571.4521-01	2-Dec-20	Anser Group Pty Ltd	Street Lighting Audit-COA	3,064.60
2571.4533-01	2-Dec-20	Turf Care WA Pty Ltd	Renovation Works-Rushton Park	14,452.62
2571.4549-01	2-Dec-20	Excalibur Printing	Protective Clothing	1,200.65
2571.463-01	2-Dec-20	Lo-Go Appointments	Hire of Temporary Staff-Rates/OHS	4,638.65
2571.4878-01	2-Dec-20	Ndevr Environmental Pty Ltd	ERF Project Offset Report Extension 2020	15,718.07
2571.4948-01	2-Dec-20	Pivotel Satellite Pty Ltd	Telephone Charges	45.00
2571.5038-01	2-Dec-20	Holiday Guide Pty Ltd	Bookeasy Marketing Fee 01.07.20-31.10.20	102.30
2571.5157-01	2-Dec-20	Hi Tech Security WA Pty Ltd	Alarm Monitoring Various Sites-November 2020	3,718.00
2571.540-01	2-Dec-20	Downer EDI Works Limited	Repair Pathway-Gerald Russel Park	1,463.97
2571.5418-01	2-Dec-20	Supercivil Pty Ltd	Asphalt Works-Bedforddale Rifle Club	12,883.99
2571.5439-01	2-Dec-20	Graffiti Systems Australia	Remove Graffiti-Various Locations	459.49
2571.5458-01	2-Dec-20	E R Vorster	Expenses Reimbursement	118.00
2571.5669-01	2-Dec-20	Common Ground Trails Pty Ltd	Ticklie Park Pump Track-Claim III	50,820.00
2571.568-01	2-Dec-20	Prosser 2015 Pty Ltd	Parts	265.95
2571.5694-01	2-Dec-20	Horizon West Landscape Constructions	Landscape & Playground Works-Novelli Reserve	12,355.68
2571.5768-01	2-Dec-20	M C Tapscott	Expenses Reimbursements	15.02
2571.579-01	2-Dec-20	Railway Avenue Vet Hospital	Animal Euthanasia	2,397.00
2571.5802-01	2-Dec-20	RSM Australia Pty Ltd	Carbon Assurance Audit	13,006.40
2571.5808-01	2-Dec-20	Gilmour & Jooste Electrical	Electrical Services-Landfill Site	1,563.10
2571.5812-01	2-Dec-20	LD&D Australia Pty Limited	Refreshments	139.15
2571.61-01	2-Dec-20	Armada Lock & Key Service	Padlocks/Keys Cut-Various Buildings	573.50
2571.6107-01	2-Dec-20	AAC Wristbands Australia Pty Ltd	AFAC Wristbands	6,596.70
2571.6126-01	2-Dec-20	Hospitality Industry Service Providers (HISP) Pty Ltd t/a Cafeli	Catering	143.60
2571.6193-01	2-Dec-20	C R Frame	Library Presentation-Photographic History	350.00
2571.6289-01	2-Dec-20	People Solutions Australasia Pty Ltd	Pre-Employment Testing	935.00
2571.6318-01	2-Dec-20	Ignite Limited	Hire of Temporary Staff-Finance	2,861.68
2571.6323-01	2-Dec-20	Remondis Australia Pty Ltd	Cardboard Collections-Landfill Site	144.98
2571.6408-01	2-Dec-20	Impressions Catering	Catering-BEWG Bush Breakfast 2020	1,508.54
2571.6418-01	2-Dec-20	Prestige Catering	Catering-November 2020	1,674.70
2571.667-01	2-Dec-20	Target Towing Service	Towing Charges	165.00
2571.669-01	2-Dec-20	Telstra	Telephone Charges	9,454.53
2571.6871-01	2-Dec-20	The Trustee for Matbar No 2 Trust	White Goods	474.00
2571.6979-01	2-Dec-20	K Ninette	Refund-Cancelled Hall Booking Fee	87.50

Cheque or EFT No.	Date	Payee	Description	Amount
2571.712-01	2-Dec-20	Landgate - Perth	Gross Rental Valuation Schedules	680.33
2571.7267-01	2-Dec-20	The Pink Deli	Catering	218.90
2571.7268-01	2-Dec-20	Aquatic Leisure Technologies Pty Ltd (Buccaneer Pools)	Refund-BSL levy	61.65
2571.7314-01	2-Dec-20	CoreStaff WA Pty Ltd	Hire of Temporary Staff-Rates/Waste	2,437.89
2571.74-01	2-Dec-20	Armadale Kelmscott Self Storage	Storage Unit Rental	345.00
2571.7418-01	2-Dec-20	Marshall Beattie Automation	Service/Repair Auto Gates-AFAC	1,287.00
2571.7420-01	2-Dec-20	B B Montero-Mendez	Refund Facility/Reserve/Key Deposit	500.00
2571.7432-01	2-Dec-20	Margaret River Tours	Bookeasy Tour Booking	342.00
2571.7440-01	2-Dec-20	Go Live Australia Pty Ltd	Carols by Candlelight 2020-Live Streaming	2,007.50
2571.744-01	2-Dec-20	Water Corporation	Water Charges	2.58
2571.7446-01	2-Dec-20	Foothills Animal Hospital	Animal Euthanasia	8.21
2571.7448-01	2-Dec-20	R W Smith	Refund-Overpayment of Rates	406.30
2571.7451-01	2-Dec-20	K Stewart	Refund-Event Stall Fees (Cancelled)	250.00
2571.7468-01	2-Dec-20	K Cooper	Refund-Overpayment of Rates	2,290.08
2571.7473-01	2-Dec-20	J T Woodland	Armadale Writer's Award-Finalist	50.00
2571.7475-01	2-Dec-20	R J McDonald	Armadale Writer's Award-Finalist	50.00
2571.7476-01	2-Dec-20	S B Cecins	Armadale Writer's Award-Finalist	50.00
2571.7477-01	2-Dec-20	T J Jones	Armadale Writer's Award-Finalist	50.00
2571.7478-01	2-Dec-20	D Bodey	Armadale Writer's Award-1st Place	1,000.00
2571.7479-01	2-Dec-20	D J Harris	Armadale Writer's Award-2nd Place	750.00
2571.7480-01	2-Dec-20	I D Gonzales	Armadale Writer's Award-3rd Prize	500.00
2571.7482-01	2-Dec-20	C M Robson	Refund-Cancelled AFAC Membership	20.00
2571.7486-01	2-Dec-20	S Simon	Refund-Overpayment of Hall Hire Fees	143.00
2571.7487-01	2-Dec-20	Telugu Association of Perth Inc.	Unpresented Chq 32760-Booking 22805 Bond	488.50
2571.7490-01	2-Dec-20	S Jacobs	Entertainment-BEWG Bush Breakfast	500.00
2571.7492-01	2-Dec-20	M J Garbutt	Refund-Overpayment of Rates	1,652.81
2571.759-01	2-Dec-20	Synergy Energy	Electricity Charges	2,935.94
2571.785-01	2-Dec-20	Wurth Australia Pty Ltd	Parts-Variou Reserves	726.02
2571.787-01	2-Dec-20	Zurich Australian Insurance Limited	insurance Excess-P461/P1519	1,000.00
2571.813-01	2-Dec-20	Dept. of Water & Environment Regulation-Waste Management	Waste Levy Fee-P/E 30.09.20	404.05
2571.886-01	2-Dec-20	Exteria Street & Park Outfitters	Parts-Joe Saunders Park	508.20
2572.109-01	4-Dec-20	Australian Metal Workers Union	Payroll Deductions	83.40
2572.112-01	4-Dec-20	Australian Services Union	Payroll Deductions	707.20
2572.1121-01	4-Dec-20	Officeworks Business Direct	Stationery	83.00
2572.113-01	4-Dec-20	Australian Taxation Office	Payroll Deductions	359,430.31
2572.116-01	4-Dec-20	DORMA Australia Pty Ltd	Repair Auto Door-Arena	650.00
2572.1188-01	4-Dec-20	Local Government Planners Association	Staff Training	100.00
2572.1197-01	4-Dec-20	Westzone Enterprises Pty Ltd	Rent/Variable Outgoings Armadale Library-December 2020	39,318.41
2572.129-01	4-Dec-20	Benara Nurseries	Gardening Products	1,384.31

Cheque or EFT No.	Date	Payee	Description	Amount
2572.1606-01	4-Dec-20	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	1,347.96
2572.1697-01	4-Dec-20	RSEA Pty Ltd	Protective Clothing	52.35
2572.1732-01	4-Dec-20	Refresh Waters Pty Ltd	Refreshments	33.00
2572.1813-01	4-Dec-20	Tactile Indicators (Perth) Pty Ltd	Tactiles-Vermillion Boulevard	1,590.00
2572.1859-01	4-Dec-20	Michael Page International	Hire of Temporary Staff-Finance	2,242.35
2572.1913-01	4-Dec-20	GCM Enviro Pty Ltd	Parts-P1502	3,586.59
2572.206-01	4-Dec-20	Child Support Agency	Payroll Deductions	3,439.80
2572.2235-01	4-Dec-20	Nashtec Auto Electrics	Repairs-P594	716.00
2572.25-01	4-Dec-20	Alinta Gas	Gas Charges	19,200.25
2572.2820-01	4-Dec-20	Public Libraries WA Inc.	PLWA Membership-2020/21	385.00
2572.2824-01	4-Dec-20	Commercial Aquatics Australia	Pool Plant Maintenance	317.90
2572.2861-01	4-Dec-20	Alan Beatties Bulk Meat Supply	Catering	167.00
2572.3005-01	4-Dec-20	Forrest Road Fresh	Catering	134.13
2572.3302-01	4-Dec-20	Vanguard Press	Printing	335.60
2572.335-01	4-Dec-20	G Force Printing	Printing	430.21
2572.374-01	4-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Waste Services	2,203.75
2572.3835-01	4-Dec-20	A1 Plaques WA	Plaques-Cross Park Cricket/Netball Pavilion	3,558.50
2572.4324-01	4-Dec-20	Frontline Fire & Rescue Equipment	Protective Clothing	562.66
2572.4469-01	4-Dec-20	E Fire & Safety	Parts-Depot Grounds	983.13
2572.4525-01	4-Dec-20	Black Rubber Pty Ltd	Tyres	1,354.65
2572.453-01	4-Dec-20	LGRCEU	Payroll Deductions	297.28
2572.4595-01	4-Dec-20	Downings Electrical Service	Electrical Services	2,242.90
2572.4915-01	4-Dec-20	Perth Region NRM Inc.	Staff Training	10.00
2572.5001-01	4-Dec-20	Labourforce Impex Personnel Pty Ltd	Hire of Temporary Staff-Waste Services	3,101.49
2572.5146-01	4-Dec-20	Hassell Limited	Consultancy Services-City Views Concept	33,550.00
2572.5157-01	4-Dec-20	Hi Tech Security WA Pty Ltd	Remote Support Charges Various Sites-October 2020	4,906.00
2572.5418-01	4-Dec-20	Supercivil Pty Ltd	Asphalt Works-Bedforddale Rifle Club	17,056.18
2572.5439-01	4-Dec-20	Graffiti Systems Australia	Remove Graffiti-Various Locations	384.42
2572.5562-01	4-Dec-20	Bug Busters Pty Ltd	Pest Control	154.00
2572.572-01	4-Dec-20	Quick Corporate Australia Pty Ltd	Stationery	409.75
2572.5808-01	4-Dec-20	Gilmour & Jooste Electrical	Electrical Services	214.50
2572.5812-01	4-Dec-20	LD&D Australia Pty Limited	Refreshments	41.10
2572.61-01	4-Dec-20	Armadale Lock & Key Service	Electrical Master Key-Robot Park	775.00
2572.6511-01	4-Dec-20	Rosmech Sales & Service Pty Ltd	Parts-P237	640.86
2572.6623-01	4-Dec-20	Touchwood Nursery	Gardening Products	583.00
2572.6947-01	4-Dec-20	Cart 21 Cafe and Lunch Bar	Catering	230.00
2572.7152-01	4-Dec-20	A Abraham	Refund-Facility/Reserve/Key Deposit	500.00
2572.7449-01	4-Dec-20	A S Patel	Refund-Facility/Reserve/Key Deposit	500.00
2572.7450-01	4-Dec-20	A Smith	Refund-Cancelled AFAC Membership	79.00

Cheque or EFT No.	Date	Payee	Description	Amount
2572.7452-01	4-Dec-20	E Chong	Refund-Facility/Reserve/Key Deposit	500.00
2572.7453-01	4-Dec-20	E Minutillo	Refund-Facility/Reserve/Key Deposit	500.00
2572.7454-01	4-Dec-20	J Black	Refund-Facility/Reserve/Key Deposit	200.00
2572.7455-01	4-Dec-20	K L Fitzgerald	Council Contribution to Crossover	400.00
2572.7456-01	4-Dec-20	L G Miller	Refund-Facility/Reserve/Key Deposit	500.00
2572.7457-01	4-Dec-20	L Thomas	Refund-Facility/Reserve/Key Deposit	500.00
2572.7459-01	4-Dec-20	N B Ramani	Refund-Facility/Reserve/Key Deposit	500.00
2572.7460-01	4-Dec-20	P Simon	Refund-Facility/Reserve/Key Deposit	500.00
2572.7462-01	4-Dec-20	R Vora	Refund-Facility/Reserve/Key Deposit	500.00
2572.7463-01	4-Dec-20	S Kumar	Council Contribution to Crossover	400.00
2572.7464-01	4-Dec-20	S Matulovic	Council Contribution to Crossover	400.00
2572.7465-01	4-Dec-20	S Shiju	Refund-Overpayment of Hall Booking Fee	31.00
2572.7466-01	4-Dec-20	V H Patel	Refund-Facility/Reserve/Key Deposit	500.00
2572.7467-01	4-Dec-20	WA Multicultural Association Inc.	WAMA Membership Renewal	50.00
2572.7481-01	4-Dec-20	B A Maring	Refund-Security Deposit	1,200.00
2572.7483-01	4-Dec-20	F Noori	Council Contribution to Crossover	400.00
2572.7488-01	4-Dec-20	Vinsan Contracting Pty Ltd	Refund-Security Deposit	400.00
2572.7489-01	4-Dec-20	With Architectures Studio Pty Ltd	Refund JDAP Application-L9010 Warton Road	10,486.00
2572.7493-01	4-Dec-20	N King	Armadale Writers' Award 2020-Finalist	50.00
2572.759-01	4-Dec-20	Synergy Energy	Electricity Charges	1,160.33
2572.795-01	4-Dec-20	WA Reticulation Supplies	Reticulation Parts	6,275.06
2572.886-01	4-Dec-20	Exteria Street & Park Outfitters	Parts-Piara Oval	4,064.50
2572.980-01	4-Dec-20	D J Sherrard	Gate Keeper-Roleystone Greenwaste Site	1,010.00
2573.1121-01	9-Dec-20	Officeworks Business Direct	Stationery	259.00
2573.1166-01	9-Dec-20	Sports Turf Technology Pty Ltd	Groundwater Production Summary-Variou Reserves	12,342.00
2573.127-01	9-Dec-20	Beaver Tree Services Aust Pty Ltd	Treelopping	1,676.22
2573.1422-01	9-Dec-20	Onhold Magic Pty Ltd	Music on Hold-December 2020	110.00
2573.1433-01	9-Dec-20	Serpentine Spring Water	Refreshments	200.00
2573.1447-01	9-Dec-20	IW Projects Pty Ltd	Consultancy Services-Waste Strategy Model	19,800.00
2573.155-01	9-Dec-20	BP Australia Pty Ltd	Fuel & Oils	21,192.99
2573.1575-01	9-Dec-20	Western Power Networks	CCTV Installation-Wymond Road	1,739.27
2573.1641-01	9-Dec-20	McLeods Barristers & Solicitors	Legal Advice-Matter 45708	1,479.83
2573.181-01	9-Dec-20	Canning Floorcovering Centre Pty Ltd	Carpet Tiles-Armadale Lesser Hall	880.00
2573.1990-01	9-Dec-20	BSA Advanced Property Solutions (WA) Pty Ltd	Airconditioning Maintenance-Variou Buildings	1,767.70
2573.2094-01	9-Dec-20	Ulverscroft Large Print Books	Library Resources-Large Print Books/Audio Equipment	47,342.76
2573.2209-01	9-Dec-20	Porter Consulting Engineers	Consultancy Services-Water Main Diversion Eighth Road	715.00
2573.2210-01	9-Dec-20	Waterlogic Australia Pty Ltd	Hire of Equipment	196.35
2573.2735-01	9-Dec-20	Safeman WA Pty Ltd	Protective Clothing	297.00
2573.278-01	9-Dec-20	Dept. Of Mines, Industry Regulation And Safety	BSL Collected-November 2020	55,438.99

Cheque or EFT No.	Date	Payee	Description	Amount
2573.3005-01	9-Dec-20	Forrest Road Fresh	Catering	262.27
2573.3082-01	9-Dec-20	Sonic HealthPlus	Preplacement Medicals	220.00
2573.3187-01	9-Dec-20	Enviro Infrastructure Pty Ltd	Maintenance Works-Armadale Lesser Hall	12,089.21
2573.3304-01	9-Dec-20	Dept. of Planning, Lands & Heritage	DAP Application-L9044 Petersham Street	5,603.00
2573.3681-01	9-Dec-20	Vorgee Pty Ltd	Retail Items-AFAC	1,653.20
2573.374-01	9-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Parks/Waste/Admin & Governance	17,157.63
2573.3856-01	9-Dec-20	Mother Earth Gardening & Landscaping	Garden Maintenance	1,534.50
2573.3929-01	9-Dec-20	Marketforce	Advertising	872.66
2573.4023-01	9-Dec-20	L E Kemp	Expenses Reimbursements	36.68
2573.4117-01	9-Dec-20	Marsh Pty Ltd	Staff Training	253.00
2573.431-01	9-Dec-20	Artistry of Flowers	Flowers	147.40
2573.4324-01	9-Dec-20	Frontline Fire & Rescue Equipment	Fire Fighting Equipment	842.20
2573.4333-01	9-Dec-20	Direct Commercial Supplies	First Aid Supplies-Parks/Civils	1,100.00
2573.440-01	9-Dec-20	Kott Gunning Lawyers	Legal Advice-Matter 192053/201051	9,609.60
2573.4418-01	9-Dec-20	Prestige Property Maintenance Pty Ltd	Mowing Services-Various Reserves	22,087.18
2573.4546-01	9-Dec-20	AOG Design	Domain Registration-Armadale Arts festival	59.90
2573.463-01	9-Dec-20	Lo-Go Appointments	Hire of Temporary Staff-OHS	2,255.53
2573.502-01	9-Dec-20	Wright Express Fuel Cards Aust Ltd	Fuel & Oils	3,575.80
2573.5111-01	9-Dec-20	Network Connectors Pty Ltd	Computer Equipment	980.10
2573.5157-01	9-Dec-20	Hi Tech Security WA Pty Ltd	Security Services	170.50
2573.518-01	9-Dec-20	Nicholls CE & Son Pty Ltd	Swimming Pool Inspections-November 2020	7,405.20
2573.5487-01	9-Dec-20	S B Famiano	Expenses Reimbursement	25.78
2573.5562-01	9-Dec-20	Bug Busters Pty Ltd	Pest Control	594.00
2573.559-01	9-Dec-20	Planning Institute of Aust (WA Division)	Staff Training	380.00
2573.5606-01	9-Dec-20	Horizon Works	Repair Gate-Commercial Road	465.30
2573.5722-01	9-Dec-20	Powerlyt Group Pty Ltd	Lighting Upgrade Strategy Specifications	2,706.00
2573.5812-01	9-Dec-20	LD&D Australia Pty Limited	Refreshments	212.80
2573.5852-01	9-Dec-20	K J Bradshaw-Chen	Expenses Reimbursements	18.60
2573.5871-01	9-Dec-20	Sea Containers WA	Household Hazardous Waste Containers-Landfill Site	33,660.00
2573.5904-01	9-Dec-20	Slavin Architects Pty Ltd	Architectural Design Services-Roleystone Theatre	17,090.70
2573.5953-01	9-Dec-20	Contra-Flow Pty Ltd	Hire of Traffic Controllers	180.00
2573.6064-01	9-Dec-20	Nightlife Music Pty Ltd	Nightlife Music Licence-AFAC	1,744.90
2573.6156-01	9-Dec-20	CS Legal T/A The Pier Group Pty Ltd	Rates Debt Recovery Service	3,837.22
2573.6201-01	9-Dec-20	EI Irrigation Pty Ltd	Irrigation Variation Repairs-Various Reserves	5,296.46
2573.6222-01	9-Dec-20	The Calapai Family Trust T/A Intellitrac	Parts	264.00
2573.6273-01	9-Dec-20	Intelife Group	Clean BBQ's Various Reserves-August/September/October 2020	3,386.80
2573.6297-01	9-Dec-20	The Boxman	Stationery	334.84
2573.6299-01	9-Dec-20	Adecco Australia Pty Ltd	Hire of Temporary Staff-HR/Customer Service	3,090.25
2573.63-01	9-Dec-20	Armadale Newsagency	Newspapers-November 2020	453.19

Cheque or EFT No.	Date	Payee	Description	Amount
2573.6317-01	9-Dec-20	Katherine John Entertainment (KJE)	Hire of Audio Visual Equipment-Community Event	9,020.00
2573.6326-01	9-Dec-20	ATF The Booth and Bourgeot Trust t/as A Class Fabrication	Mowing Trailer (Parks)	18,370.00
2573.6418-01	9-Dec-20	Prestige Catering	Catering-November 2020	643.40
2573.6484-01	9-Dec-20	C L Woolley	Expenses Reimbursements	13.63
2573.6539-01	9-Dec-20	Lightitup Balloons	Balloon Arches-Carols by Candlelight 2020	1,575.00
2573.6817-01	9-Dec-20	Estion Project	Cleaning Materials	1,280.00
2573.6910-01	9-Dec-20	ATF Hetal Investments T/A Subway Seville Grove	Catering	196.00
2573.6947-01	9-Dec-20	Cart 21 Cafe and Lunch Bar	Catering-Public Health Plan Workshop	893.95
2573.704-01	9-Dec-20	Triple A Cleaning Co	Clean Windows Various Buildings-November 2020	1,438.80
2573.7146-01	9-Dec-20	Southern Cross Protection Pty Ltd	Security Services	723.46
2573.7266-01	9-Dec-20	M & M Family Trust T/A CCS Strategic	Gwynne Park Badminton Centre Needs & Feasibility Study	9,985.25
2573.7279-01	9-Dec-20	Wizard Pharmacy Kelmscott Stargate	Newspapers-November 2020	99.30
2573.7297-01	9-Dec-20	S G Gianatti	Expenses Reimbursement	120.00
2573.7314-01	9-Dec-20	CoreStaff WA Pty Ltd	Hire of Temporary Staff-Rates	4,608.46
2573.7327-01	9-Dec-20	Perth Monumental Works	Repair War Memorial-Rushton Park	4,914.80
2573.7387-01	9-Dec-20	Byford Liquid Waste	Pump Out/Investigate Septic Tank-Landfill Eshed	1,325.00
2573.7431-01	9-Dec-20	Barrelhouse Saloon and Eatery Armadale	Catering-Volunteer Thank You	820.00
2573.744-01	9-Dec-20	Water Corporation	Water Charges	7,395.35
2573.7443-01	9-Dec-20	Malayalee Association of Western Australia	Community Grant-2020/21	2,500.00
2573.7458-01	9-Dec-20	M C Nordine	Refund RDC Variation Fee	278.00
2573.7461-01	9-Dec-20	R A Lloyd	Refund-Cancelled Septic Tank Application Fee	118.00
2573.7472-01	9-Dec-20	Zest Events International Pty Ltd	Jull Street Mall 3D Christmas Art	9,438.00
2573.7474-01	9-Dec-20	M Castledine	Armadale Writer's Award-Finalist	50.00
2573.7484-01	9-Dec-20	G J Revell	Refund-Security Deposit	500.00
2573.7485-01	9-Dec-20	S J Rowe	Refund-Security Deposit	200.00
2573.7494-01	9-Dec-20	South West Corridor Development Foundation Inc.	Staff Training	65.00
2573.7496-01	9-Dec-20	C Van Heerden	Refund-BSL Levy	61.65
2573.754-01	9-Dec-20	Westbooks	Library Resources	693.72
2573.759-01	9-Dec-20	Synergy Energy	Electricity Charges	762.58
2573.795-01	9-Dec-20	WA Reticulation Supplies	Reticulation Parts	590.86
2574.116-01	11-Dec-20	DORMA Australia Pty Ltd	Repair Auto Door-Administration Building	302.18
2574.127-01	11-Dec-20	Beaver Tree Services Aust Pty Ltd	Treelopping	4,350.50
2574.147-01	11-Dec-20	BOC Gases Australia Limited	Gas & Cylinder Rental-Depot	167.81
2574.1606-01	11-Dec-20	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	50.00
2574.161-01	11-Dec-20	Browns Sweeping	Street Sweeping-Variou Locations	1,554.00
2574.1641-01	11-Dec-20	McLeods Barristers & Solicitors	Legal Advice-Matter 45708	463.16
2574.1777-01	11-Dec-20	MAIA Financial Pty Ltd	Computer Equipment Lease	1,307.58
2574.1811-01	11-Dec-20	Truck Centre (WA) Pty Ltd	Parts	434.50
2574.1859-01	11-Dec-20	Michael Page International	Hire of Temporary Staff-Finance/Property	5,626.46

Cheque or EFT No.	Date	Payee	Description	Amount
2574.2027-01	11-Dec-20	Dept. of Premier and Cabinet	Advertising	108.15
2574.227-01	11-Dec-20	Cleanaway	Remove Oil Containers-Landfill Site	1,565.14
2574.2286-01	11-Dec-20	Communicare Inc.	Refund-Facility/Reserve/Key Deposit	500.00
2574.232-01	11-Dec-20	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	361.68
2574.2373-01	11-Dec-20	Elliotts Irrigation Pty Ltd	Service Iron Filter Robot Park-October/November 2020	506.00
2574.2380-01	11-Dec-20	TJ Depiazzi & Sons	Gardening Products	3,134.45
2574.2535-01	11-Dec-20	Adelphi Tailoring Co	Protective Clothing	220.00
2574.2618-01	11-Dec-20	Cr Donna Shaw	Reimbursement of Communication Costs	278.00
2574.3082-01	11-Dec-20	Sonic HealthPlus	Preplacement Medicals	220.00
2574.3196-01	11-Dec-20	Smart Colour Signs	Signs	437.80
2574.3239-01	11-Dec-20	Technifire 2000	Parts-P613	6,168.73
2574.33-01	11-Dec-20	ALS Library Services Pty Ltd	Library Resources	4,006.07
2574.3383-01	11-Dec-20	Temptations Catering	Catering-December 2020	569.88
2574.374-01	11-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Admin & Governance	671.22
2574.3811-01	11-Dec-20	Budget Rent a Car	Hire of Motor Vehicle (Parks)	2,607.66
2574.3855-01	11-Dec-20	Dowsing Concrete	Construction of Concrete Crossovers-Egan Street	18,244.74
2574.3867-01	11-Dec-20	Bensons Contracting	Laterite Block Stepping Wall-Ticklie Park	18,216.55
2574.3946-01	11-Dec-20	Aveling Training & Consulting	Staff Training	55.00
2574.4042-01	11-Dec-20	N Gundry	Expenses Reimbursements	16.15
2574.4156-01	11-Dec-20	Quick Super	Payroll Deductions	219,469.77
2574.418-01	11-Dec-20	JLR Pumps	Bore Pump-Bob Blackburn Flora Reserve	3,613.50
2574.4256-01	11-Dec-20	Forrest Road GP	Refund-Facility/Reserve/Key Deposit	500.00
2574.4324-01	11-Dec-20	Frontline Fire & Rescue Equipment	Fire Fighting Equipment	4,253.33
2574.4418-01	11-Dec-20	Prestige Property Maintenance Pty Ltd	Mowing Services-Armadale CBD	2,493.59
2574.4533-01	11-Dec-20	Turf Care WA Pty Ltd	Renovation Works-John Dunn Oval	18,793.18
2574.456-01	11-Dec-20	Liquor Barons Armadale	Refreshments	16.80
2574.4638-01	11-Dec-20	WA Structural Consulting Engineers P/L	Consultancy Services-Entry Statement Signage	600.00
2574.4734-01	11-Dec-20	7 to 1 Photography	Photography Services-IDPWD Event	330.00
2574.5157-01	11-Dec-20	Hi Tech Security WA Pty Ltd	Alarm Monitoring Various Buildings-November 2020	5,603.40
2574.5223-01	11-Dec-20	Security Management Australasia Pty Ltd	Repair CCTV Camera-AFAC	253.00
2574.5445-01	11-Dec-20	Gresley Abas Pty Ltd	Champion Centre & Seville Grove Library-Defects Claim	2,261.60
2574.5487-01	11-Dec-20	S B Famiano	Expenses Reimbursement	9.09
2574.5551-01	11-Dec-20	SL Building Service Pty Ltd	Hire of Equipment-Carols by Candlelight 2020	14,080.00
2574.5562-01	11-Dec-20	Bug Busters Pty Ltd	Pest Control-Variou Buildings	1,700.40
2574.5572-01	11-Dec-20	Perth Bouncy Castle Hire	Entertainment-Children's Christmas Party	687.50
2574.5808-01	11-Dec-20	Gilmour & Jooste Electrical	Electrical Services	895.50
2574.5812-01	11-Dec-20	LD&D Australia Pty Limited	Refreshments	41.10
2574.5854-01	11-Dec-20	NewGround Water Services	Inspect/Repair Bore Pump-Rushton Park	10,174.12
2574.5904-01	11-Dec-20	Slavin Architects Pty Ltd	Architectural Design Services-Roleystone Theatre	3,520.00

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2574.5908-01	11-Dec-20	Technogym Australia Pty Ltd	Gym Resistance Bands-AFAC	986.04
2574.5951-01	11-Dec-20	K M Hansen	Entertainment-Carols by Candlelight 2020	500.00
2574.602-01	11-Dec-20	Royal Lifesaving Society	Staff Training	406.00
2574.6066-01	11-Dec-20	PowerVac Pty Ltd	Service Cleaning Equipment-AFAC	475.50
2574.61-01	11-Dec-20	Armadale Lock & Key Service	Privacy Control Board-Armadale Hall	1,896.50
2574.6132-01	11-Dec-20	Geared Construction Pty Ltd	Landfill Staff Facilities-Claim III	167,801.17
2574.6134-01	11-Dec-20	A Floral Moment	Flowers	200.00
2574.6318-01	11-Dec-20	Ignite Limited	Hire of Temporary Staff-Finance	600.03
2574.6410-01	11-Dec-20	Watway Pty Ltd T/A Auswest Display	Hire of Christmas Decorations-AFAC	3,850.00
2574.6947-01	11-Dec-20	Cart 21 Cafe and Lunch Bar	Catering-IDPWD Event	530.00
2574.712-01	11-Dec-20	Landgate - Perth	Gross Rental Valuations Schedules	1,913.49
2574.7145-01	11-Dec-20	JuiceBox Creative Pty Ltd	Design/Development-Experience Perth Hills Brand	6,875.00
2574.7146-01	11-Dec-20	Southern Cross Protection Pty Ltd	Security Services-Various Locations	1,802.11
2574.7267-01	11-Dec-20	The Pink Deli	Catering	256.00
2574.7278-01	11-Dec-20	Embossing & Tape Supplies Pty Ltd	Parts-Landfill Site	3,104.09
2574.7433-01	11-Dec-20	M B Francisco	Refund-BSL Levy/Building Permit	246.65
2574.7465-01	11-Dec-20	S Shiju	Refund-Facility/Reserve/Key Deposit	500.00
2574.7486-01	11-Dec-20	S Simon	Refund-Facility/Reserve/Key Deposit	500.00
2574.7497-01	11-Dec-20	OP2018 Properties Pty Ltd	Refund-Overpayment of Rates	2,727.31
2574.7500-01	11-Dec-20	A Sewell	Refund-Facility/Reserve/Key Deposit	500.00
2574.7501-01	11-Dec-20	A Westberg	Expenses Reimbursement	23.94
2574.7502-01	11-Dec-20	F O Kalokwera	Refund-Facility/Reserve/Key Deposit	500.00
2574.7503-01	11-Dec-20	J Boniface	Refund-Facility/Reserve/Key Deposit	500.00
2574.7504-01	11-Dec-20	J Joy	Refund-Facility/Reserve/Key Deposit	500.00
2574.7506-01	11-Dec-20	J Sebastian	Refund-Facility/Reserve/Key Deposit	500.00
2574.7507-01	11-Dec-20	K Shah	Refund-Facility/Reserve/Key Deposit	500.00
2574.7508-01	11-Dec-20	K Scott	Refund-Facility/Reserve/Key Deposit	500.00
2574.7509-01	11-Dec-20	M Wilson	Refund-Facility/Reserve/Key Deposit	500.00
2574.7510-01	11-Dec-20	N Antony	Refund-Facility/Reserve/Key Deposit	500.00
2574.7511-01	11-Dec-20	Nigerian Association Of WA	Refund-Facility/Reserve/Key Deposit	500.00
2574.7512-01	11-Dec-20	KFC - Haynes	Refund-Facility/Reserve/Key Deposit	500.00
2574.7513-01	11-Dec-20	S M Girisagar	Refund-Facility/Reserve/Key Deposit	500.00
2574.7514-01	11-Dec-20	S Lee	Refund-Facility/Reserve/Key Deposit	500.00
2574.7515-01	11-Dec-20	S S Raman	Refund-Facility/Reserve/Key Deposit	500.00
2574.7516-01	11-Dec-20	V Shyllon	Refund-Facility/Reserve/Key Deposit	500.00
2574.7517-01	11-Dec-20	Uniting Church Canning Vale	Refund-Facility/Reserve/Key Deposit	500.00
2574.7522-01	11-Dec-20	G M Thanip Arachchilage Don	Council Contribution to Crossover	400.00
2574.7523-01	11-Dec-20	P A Gibb	Refund-Overpayment of Rates	825.23
2574.759-01	11-Dec-20	Synergy Energy	Electricity Charges	28,891.22

Cheque or EFT No.	Date	Payee	Description	Amount
2574.795-01	11-Dec-20	WA Reticulation Supplies	Reticulation Parts	289.68
2574.81-01	11-Dec-20	ASB Marketing	Stationery	290.40
2574.90-01	11-Dec-20	J Blackwood & Son Pty Ltd	Cleaning Materials	264.00
2574.980-01	11-Dec-20	D J Sherrard	Gate Keeper-Roleystone Greenwaste Site	1,010.00
2574.99-01	11-Dec-20	Australia Post	Postage Charges	1,333.54
2575.124-01	16-Dec-20	Macri Partners	Audit Fees	4,620.00
2575.1254-01	16-Dec-20	TYLEJET PTY LTD	Hire of Equipment	308.00
2575.1273-01	16-Dec-20	Fire Protection Association Australia	Staff Training	1,660.00
2575.128-01	16-Dec-20	Bedfordale Volunteer Bushfire Brigade	Expenses Reimbursements	150.00
2575.147-01	16-Dec-20	BOC Gases Australia Limited	Dry Ice-Mozzie Trapping	11.66
2575.1575-01	16-Dec-20	Western Power Networks	Cancellation Fee-Skeet Road Street Lighting	495.00
2575.1606-01	16-Dec-20	JB HIFI Group Pty Ltd (Armadale)	Library Resources	1,949.00
2575.161-01	16-Dec-20	Browns Sweeping	Street Sweeping Various Locations-November 2020	28,049.38
2575.1641-01	16-Dec-20	McLeods Barristers & Solicitors	Legal Advice-Matter 46765/46787/46736	11,120.87
2575.181-01	16-Dec-20	Canning Floorcovering Centre Pty Ltd	Relay Carpet Tiles-Armadale Library	275.00
2575.2396-01	16-Dec-20	Alita Constructions Pty Ltd	Bedfordale Fire Station Project-Claim IV	118,640.50
2575.25-01	16-Dec-20	Alinta Gas	Gas Charges	271.05
2575.2824-01	16-Dec-20	Commercial Aquatics Australia	Pool Plant Maintenance	569.80
2575.2831-01	16-Dec-20	Apple Pty Ltd	Computer Equipment	713.90
2575.3005-01	16-Dec-20	Forrest Road Fresh	Catering	287.07
2575.3069-01	16-Dec-20	Jones Lang Lasalle (WA) Pty Ltd	Electrical Services	118.80
2575.3157-01	16-Dec-20	Bowden Tree Consultancy	Arboricultural Assessment-Armadale Skate Park	1,848.00
2575.3187-01	16-Dec-20	Enviro Infrastructure Pty Ltd	Minor Building Maintenance-AFAC	14,764.44
2575.3250-01	16-Dec-20	P W Sanders	Telephone Reimbursement	51.17
2575.3463-01	16-Dec-20	Big W	Photoframes	173.48
2575.3523-01	16-Dec-20	Neopost Australia Pty Ltd	Stationery	286.00
2575.3624-01	16-Dec-20	Roleystone Tennis Club	Community Grant-2020/21	375.00
2575.3662-01	16-Dec-20	Events Personnel Australia	Hire of Temporary Staff-Carols by Candlelight 2020	1,254.00
2575.374-01	16-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Property/Civils	21,104.12
2575.3856-01	16-Dec-20	Mother Earth Gardening & Landscaping	Garden Maintenance	924.00
2575.3979-01	16-Dec-20	LMW Hegney	Valuation-16 Numulgi Street	275.00
2575.4013-01	16-Dec-20	G W Miller	Expenses Reimbursements	69.28
2575.4093-01	16-Dec-20	LFA First Response	First Aid Supplies	46.01
2575.4204-01	16-Dec-20	Seton Australia	Safety Ladders-AFAC	2,664.37
2575.4251-01	16-Dec-20	Melville Renault	Repairs-P1842	152.00
2575.4270-01	16-Dec-20	Scott Printers Pty Ltd	Printing	911.90
2575.4305-01	16-Dec-20	PRF Industries Pty Ltd	Electrical Services	528.00
2575.445-01	16-Dec-20	P L Lanternier	Expenses Reimbursement	10.00
2575.4469-01	16-Dec-20	E Fire & Safety	Service Fire Detection System-Various Buildings	3,091.00

Cheque or EFT No.	Date	Payee	Description	Amount
2575.4602-01	16-Dec-20	Garelle Enterprises	Remove Bees-Broadway Park	95.00
2575.4621-01	16-Dec-20	Bisht Pty Ltd	Newspapers-November 2020	99.30
2575.463-01	16-Dec-20	Lo-Go Appointments	Hire of Temporary Staff-OHS	2,255.53
2575.4635-01	16-Dec-20	Pumps Australia Pty Ltd	Parts-Armadale SES	1,476.20
2575.4734-01	16-Dec-20	7 to 1 Photography	Photography Services-Variou Events	1,210.00
2575.4873-01	16-Dec-20	K P Yeoh	Expenses Reimbursements	144.43
2575.5001-01	16-Dec-20	Labourforce Impex Personnel Pty Ltd	Hire of Temporary Staff-Waste Services	2,306.10
2575.5157-01	16-Dec-20	Hi Tech Security WA Pty Ltd	CCTV System-Champion Lakes Public Toilet	9,341.20
2575.5217-01	16-Dec-20	Dale Design Service	Design Services-Bob Blackburn Pavilion Changerooms	2,176.00
2575.5486-01	16-Dec-20	Western Australian Security Personnel Pty Ltd	Security Services-Carols by Candlelight 2020	3,586.28
2575.5707-01	16-Dec-20	T P Moore	Expenses Reimbursement	168.25
2575.572-01	16-Dec-20	Quick Corporate Australia Pty Ltd	Stationery	274.99
2575.5722-01	16-Dec-20	Powerlyt Group Pty Ltd	Lighting Design-Railway Avenue	2,178.00
2575.5812-01	16-Dec-20	LD&D Australia Pty Limited	Refreshments	212.80
2575.587-01	16-Dec-20	Ambius	Hire of Plants AFAC/Admin Building-December 2020	2,102.43
2575.595-01	16-Dec-20	Roleystone Courier	Advertising	775.00
2575.597-01	16-Dec-20	Roleystone Volunteer Fire Brigade	Expenses Reimbursements	2,189.50
2575.6066-01	16-Dec-20	PowerVac Pty Ltd	Service Cleaning Equipment-AFAC	921.90
2575.6076-01	16-Dec-20	Y A Alaak	Library Presentation-Father of the Lost Boys	360.00
2575.6206-01	16-Dec-20	Sri Lankan Cultural Society of WA Inc	Refund-Facility/Reserve/Key Deposit	500.00
2575.6288-01	16-Dec-20	ITR Pacific Pty. Ltd.	Parts-P997	1,078.07
2575.6289-01	16-Dec-20	People Solutions Australasia Pty Ltd	Pre-Employment Testing	1,776.50
2575.6299-01	16-Dec-20	Adecco Australia Pty Ltd	Hire of Temporary Staff-HR/Customer Service	2,160.42
2575.6317-01	16-Dec-20	Katherine John Entertainment (KJE)	MC/Entertainment-Carols by Candlelight 2020	2,255.00
2575.6318-01	16-Dec-20	Ignite Limited	Hire of Temporary Staff-Finance	1,153.90
2575.6371-01	16-Dec-20	Professional Cabling Services	Cabling Troubleshooting-AFAC	1,177.00
2575.6418-01	16-Dec-20	Prestige Catering	Catering-December 2020	3,117.90
2575.6460-01	16-Dec-20	F Y Lu	Expenses Reimbursements	62.15
2575.6503-01	16-Dec-20	Astron Evironmental Services Pty Ltd	Vegetation Mapping & Tree Canopy Analysis-Variou Locations	4,741.44
2575.667-01	16-Dec-20	Target Towing Service	Towing Charges	165.00
2575.6792-01	16-Dec-20	A Dela Cruz	Expenses Reimbursement	17.00
2575.68-01	16-Dec-20	Armadale State Emergency Service (SES)	Expenses Reimbursements	826.49
2575.6871-01	16-Dec-20	The Trustee for Matbar No 2 Trust	Computer Equipment	54.90
2575.6907-01	16-Dec-20	Terra Rosa Cultural Resource Management Pty Ltd	Traditional Owner Consultation Fee-Roley Pools	330.00
2575.6943-01	16-Dec-20	Classic Hire	Hire of Equipment-Variou Sites	980.10
2575.6947-01	16-Dec-20	Cart 21 Cafe and Lunch Bar	Catering-December 2020	54.82
2575.6962-01	16-Dec-20	H J Pearce	Refund-Facility/Reserve/Key Deposit	500.00
2575.6987-01	16-Dec-20	L K Barnett	Expenses Reimbursement	69.39
2575.7146-01	16-Dec-20	Southern Cross Protection Pty Ltd	Security Patrols-Variou Locations	369.56

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2575.7168-01	16-Dec-20	Jungle Sports	Champion Centre After School Program	1,782.00
2575.7236-01	16-Dec-20	Majestic Calisthenics	Refund-Facility/Reserve/Key Deposit	500.00
2575.7320-01	16-Dec-20	S J McLeod	Expenses Reimbursement	202.63
2575.7399-01	16-Dec-20	G Rose	Refund-Facility/Reserve/Key Deposit	500.00
2575.7431-01	16-Dec-20	Barrelhouse Saloon and Eatery Armadale	Catering-Volunteer Thank You	533.00
2575.7440-01	16-Dec-20	Go Live Australia Pty Ltd	Carols by Candlelight 2020-Live Streaming	4,262.50
2575.744-01	16-Dec-20	Water Corporation	Water Charges	4,355.83
2575.7470-01	16-Dec-20	Nufurn Pty Ltd	Office Furniture	1,636.25
2575.7524-01	16-Dec-20	B S Munasinghe	Refund-Cancelled Hall Hire fee	604.00
2575.7525-01	16-Dec-20	C R Davidson	Refund-Facility/Reserve/Key Deposit	500.00
2575.7526-01	16-Dec-20	Energetic Kids	Refund-Facility/Reserve/Key Deposit	500.00
2575.7527-01	16-Dec-20	J L Le Cordier	Refund-Facility/Reserve/Key Deposit	500.00
2575.7528-01	16-Dec-20	K Brown	Refund-Facility/Reserve/Key Deposit	500.00
2575.7529-01	16-Dec-20	Kindiamanna Community Kindergarten Incorporated	Community Grant-2020/21	1,000.00
2575.7531-01	16-Dec-20	M Scarterfield	Refund-Facility/Reserve/Key Deposit	500.00
2575.7532-01	16-Dec-20	N E Paul	Refund-Facility/Reserve/Key Deposit	500.00
2575.7534-01	16-Dec-20	P M Ajo	Refund-Facility/Reserve/Key Deposit	500.00
2575.7535-01	16-Dec-20	R Trivedi	Refund-Facility/Reserve/Key Deposit	500.00
2575.7536-01	16-Dec-20	S L Trapnell	Refund-Facility/Reserve/Key Deposit	500.00
2575.7537-01	16-Dec-20	V Vandon	Refund-Facility/Reserve/Key Deposit	500.00
2575.759-01	16-Dec-20	Synergy Energy	Electricity Charges	213,589.52
2575.859-01	16-Dec-20	Our Community	Our Community Subscription Renewal	400.00
2575.912-01	16-Dec-20	St John Ambulance WA Ltd	Staff Training	1,238.33
2575.98-01	16-Dec-20	Australia Day Council of WA	Community Citizen of Year-Medals	22.50
2576.1017-01	18-Dec-20	Kelyn Training Services	Staff Training	1,950.00
2576.109-01	18-Dec-20	Australian Metal Workers Union	Payroll Deductions	83.40
2576.112-01	18-Dec-20	Australian Services Union	Payroll Deductions	681.30
2576.1121-01	18-Dec-20	Officeworks Business Direct	Stationery	40.42
2576.113-01	18-Dec-20	Australian Taxation Office	Payroll Deductions	362,997.50
2576.116-01	18-Dec-20	DORMA Australia Pty Ltd	Repair Auto Door-Lions Park	242.00
2576.118-01	18-Dec-20	Construction Training Fund	CTF Levy Collected-November 2020	13,059.45
2576.127-01	18-Dec-20	Beaver Tree Services Aust Pty Ltd	Treelopping	1,001.00
2576.129-01	18-Dec-20	Benara Nurseries	Gardening Products	744.38
2576.1385-01	18-Dec-20	Armadale Kelmscott Refrigeration	Degas Fridges/Freezers-Landfill Site	532.50
2576.1423-01	18-Dec-20	Challenge Brickpaving	Remedial Works-Dorney Esplanade	6,820.00
2576.1575-01	18-Dec-20	Western Power Networks	Lighting Design Fee-Waterwheel Road/Banyard Avenue	2,640.00
2576.1606-01	18-Dec-20	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	1,344.75
2576.169-01	18-Dec-20	Burgess Rawson (WA) Pty Ltd	Water Usage-Railway Reserve	295.26
2576.1913-01	18-Dec-20	GCM Enviro Pty Ltd	Parts-P1502	2,703.51

Cheque or EFT No.	Date	Payee	Description	Amount
2576.1957-01	18-Dec-20	Wren Oil	Waste Oil Disposal-Landfill Site	379.50
2576.2027-01	18-Dec-20	Dept. of Premier and Cabinet	Advertising	802.20
2576.206-01	18-Dec-20	Child Support Agency	Payroll Deductions	3,433.86
2576.2235-01	18-Dec-20	Nashtec Auto Electrics	Parts-P1502	1,922.00
2576.2380-01	18-Dec-20	TJ Depiazzi & Sons	Gardening Products	3,134.45
2576.257-01	18-Dec-20	Cornerstone Legal Pty Ltd	Legal Advice-Matter 5328	2,475.00
2576.2824-01	18-Dec-20	Commercial Aquatics Australia	Pool Plant Maintenance	1,085.81
2576.2831-01	18-Dec-20	Apple Pty Ltd	Computer Equipment	713.90
2576.3005-01	18-Dec-20	Forrest Road Fresh	Refreshments	24.70
2576.305-01	18-Dec-20	Ejan Communications	Parts	222.20
2576.3082-01	18-Dec-20	Sonic HealthPlus	Preplacement Medicals	660.00
2576.33-01	18-Dec-20	ALS Library Services Pty Ltd	Library Resources	905.24
2576.3437-01	18-Dec-20	Syme Marmion & Co	Consultancy Services-Evaluation of Metronet Options	12,296.90
2576.3463-01	18-Dec-20	Big W	Library Resources	1,498.00
2576.3515-01	18-Dec-20	SOS-Switched Onto Safety	Chemwatch Annual License Fee-2021	2,453.00
2576.3693-01	18-Dec-20	Acurix Networks Pty Ltd	Public Access Wi-Fi Service Various Sites-December 2020	5,163.40
2576.374-01	18-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Parks	2,580.72
2576.3746-01	18-Dec-20	Bin Bomb Pty Ltd	Cleaning Chemicals	1,667.60
2576.3867-01	18-Dec-20	Bensons Contracting	Site Works-Sheaf Park	10,964.80
2576.4156-01	18-Dec-20	Quick Super	Payroll Deductions	219,778.26
2576.4158-01	18-Dec-20	Bolliq Design Group Pty Ltd	Design Services-Landfill Site Staff Facilities	5,077.60
2576.4319-01	18-Dec-20	Datacom Systems (AU) Pty Ltd - WA Division	Computer Equipment	831.06
2576.4337-01	18-Dec-20	Plants & Garden Rentals	Hire of Plants Seville Grove Library-December 2020	1,995.95
2576.453-01	18-Dec-20	LGRCEU	Payroll Deductions	297.28
2576.4533-01	18-Dec-20	Turf Care WA Pty Ltd	Fertiliser-Various Reserves/Renovation Works-Springdale Oval	44,348.61
2576.4595-01	18-Dec-20	Downings Electrical Service	Electrical Services	283.25
2576.4918-01	18-Dec-20	West Power Group Pty Ltd	Preventative Maintenance-Admin Generator	434.50
2576.5001-01	18-Dec-20	Labourforce Impex Personnel Pty Ltd	Hire of Temporary Staff-Waste Services	1,862.70
2576.5157-01	18-Dec-20	Hi Tech Security WA Pty Ltd	Security Callout-Kelmscott Library	1,116.50
2576.5451-01	18-Dec-20	Sara Muir Real Estate	Refund-Overpayment of Rates	462.08
2576.5808-01	18-Dec-20	Gilmour & Jooste Electrical	Concrete Wall-Landfill Site	24,975.50
2576.5812-01	18-Dec-20	LD&D Australia Pty Limited	Refreshments	41.10
2576.5936-01	18-Dec-20	Catch Music Inc.	Entertainment-IDPWD	220.00
2576.5948-01	18-Dec-20	Run Energy Pty Limited	Gas Collection & Flare Maintenance-November 2020	2,585.00
2576.6035-01	18-Dec-20	Rentokil Initial Pty Ltd	Sanitary Services-AFAC	880.15
2576.6042-01	18-Dec-20	Odour Control Systems International Limited	Cellulose Mulch-Landfill Site	17,054.40
2576.6066-01	18-Dec-20	PowerVac Pty Ltd	Service Floor Scrubber-AFAC	203.00
2576.6359-01	18-Dec-20	Chrysalis Nominees Pty Ltd T/A Slinky Sleeves	Protective Clothing	1,644.20
2576.654-01	18-Dec-20	Stewart & Heaton Clothing Co Pty Ltd	Protective Clothing	606.78

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2576.669-01	18-Dec-20	Telstra	Telephone Charges	127.33
2576.6947-01	18-Dec-20	Cart 21 Cafe and Lunch Bar	Catering-December 2020	504.50
2576.7201-01	18-Dec-20	Express Garden Bags	Garden Bag Frames	160.00
2576.7306-01	18-Dec-20	Tocojepa Pty Ltd T/a T-Quip	Parts-P470	388.00
2576.7314-01	18-Dec-20	CoreStaff WA Pty Ltd	Hire of Temporary Staff-Rates	1,408.14
2576.744-01	18-Dec-20	Water Corporation	Water Charges	939.48
2576.7469-01	18-Dec-20	H Hoffman	Paper Conservation Consultation	180.00
2576.752-01	18-Dec-20	West Side Safety Products	Protective Clothing	1,407.62
2576.7530-01	18-Dec-20	Lions of Harrisdale Piara Waters	Catering-BEWG Breakfast 2020	300.00
2576.756-01	18-Dec-20	Western Australian Treasury Corp	Various Loan Repayments	1,093,350.86
2576.759-01	18-Dec-20	Synergy Energy	Electricity Charges	4,336.13
2576.795-01	18-Dec-20	WA Reticulation Supplies	Reticulation Parts-Various Reserves	10,071.87
2576.847-01	18-Dec-20	Office Line	Office Furniture	4,042.50
2576.879-01	18-Dec-20	Thermal Systems Pty Ltd	Service Depot Pound Incinerator	782.10
2576.99-01	18-Dec-20	Australia Post	Postage Charges	5,721.88
2576.993-01	18-Dec-20	GHD Pty Ltd	Feature Survey-Ranford Road	4,273.50
2577.1039-01	23-Dec-20	Nilfisk Pty Ltd	Hire of Floor Scrubber Armadale Arena/Hall-November 2020	941.60
2577.1079-01	23-Dec-20	StrataGreen	Gardening Products	3,509.19
2577.1121-01	23-Dec-20	Officeworks Business Direct	Stationery	44.00
2577.1178-01	23-Dec-20	Toolmart	Parts-Various Plant	2,576.00
2577.120-01	23-Dec-20	Baileys Fertilisers	Gardening Products	2,178.00
2577.1209-01	23-Dec-20	Instant Waste Management	Pump Out Grease Traps-Various Buildings	994.40
2577.127-01	23-Dec-20	Beaver Tree Services Aust Pty Ltd	Treelopping/Tree Watering-Various Locations	125,326.56
2577.129-01	23-Dec-20	Benara Nurseries	Gardening Products	1,124.25
2577.1359-01	23-Dec-20	Elite Pool Covers Pty Ltd	Service/Repair-Pool Blanket	740.00
2577.1447-01	23-Dec-20	IW Projects Pty Ltd	Consultancy Services-Waste Management Various Projects	7,496.50
2577.147-01	23-Dec-20	BOC Gases Australia Limited	Dry Ice-Mozzie Trapping	144.13
2577.151-01	23-Dec-20	Bolinda Publishing Pty Ltd	Library Resources	2,163.37
2577.155-01	23-Dec-20	BP Australia Pty Ltd	Fuel & Oils	25,280.63
2577.1606-01	23-Dec-20	JB HIFI Group Pty Ltd (Armadale)	Phone Case	25.00
2577.161-01	23-Dec-20	Browns Sweeping	Street Sweeping-Various Locations	1,260.00
2577.1669-01	23-Dec-20	Tourism Council WA Limited	Staff Training	1,579.00
2577.1697-01	23-Dec-20	RSEA Pty Ltd	Protective Clothing	3,052.47
2577.1730-01	23-Dec-20	Richgro Garden Products	Gardening Products	1,512.28
2577.1738-01	23-Dec-20	Environmental Industries	Landscape Maintenance AFAC-November 2020	3,235.83
2577.1770-01	23-Dec-20	Voicedata Services Pty Ltd	Repair Mitel Phone	490.60
2577.1777-01	23-Dec-20	MAIA Financial Pty Ltd	Computer Equipment Leases	47,920.37
2577.1811-01	23-Dec-20	Truck Centre (WA) Pty Ltd	Parts-P1508/P1509	1,265.42
2577.1823-01	23-Dec-20	Herron Todd White (WA) Pty Ltd	Valuations-2020 Anstey Road	14,960.00

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2577.1859-01	23-Dec-20	Michael Page International	Hire of Temporary Staff-Property	3,580.90
2577.1890-01	23-Dec-20	ID Consulting Pty Ltd	Subscription Renewal-2020/21	53,900.00
2577.191-01	23-Dec-20	Chadson Engineering Pty Ltd	Service-Photometer Palintest	330.00
2577.1919-01	23-Dec-20	Dale Alcock Homes Pty Ltd	Refund-Security Deposits	1,200.00
2577.193-01	23-Dec-20	Challenge Batteries WA	Parts	512.60
2577.1957-01	23-Dec-20	Wren Oil	Waste Oil Disposal-Depot Workshop	429.00
2577.1990-01	23-Dec-20	BSA Advanced Property Solutions (WA) Pty Ltd	Airconditioning Maintenance	363.00
2577.201-01	23-Dec-20	Chefmaster Australia	Cleaning Materials	2,160.90
2577.2076-01	23-Dec-20	Content Living Pty Ltd	Refund-Security Deposit	400.00
2577.2094-01	23-Dec-20	Ulverscroft Large Print Books	Library Resources	4,174.17
2577.2096-01	23-Dec-20	Gemmill Homes Pty Ltd	Refund-Security Deposits	800.00
2577.2119-01	23-Dec-20	Ergonomic Office	Computer Equipment	141.50
2577.2208-01	23-Dec-20	Birnam Nurseries	Gardening Products	1,435.50
2577.223-01	23-Dec-20	CJD Equipment Pty Ltd	Parts-P594	15,687.96
2577.227-01	23-Dec-20	Cleanaway	Hire of Glass Bin-November 2020	88.00
2577.2289-01	23-Dec-20	Matusik Jewellers	2020 Civic Dinner-Honorary Freeman Medal	825.00
2577.2329-01	23-Dec-20	Ricoh Australia Pty Ltd	Photocopier Usage-November 2020	6,316.23
2577.2373-01	23-Dec-20	Elliotts Irrigation Pty Ltd	Service Iron Filter Lentara Park-November 2020	286.00
2577.2380-01	23-Dec-20	TJ Depiazzi & Sons	Gardening Products	3,134.45
2577.2389-01	23-Dec-20	BGC Concrete	Concrete Products	328.90
2577.2437-01	23-Dec-20	Drainflow Services Pty Ltd	High Pressure Jetting-Variou Sites	8,778.00
2577.2472-01	23-Dec-20	Fulton Hogan Industries Pty Ltd	Asphalt Layed-Variou Locations	233,859.67
2577.2474-01	23-Dec-20	All West Plant Hire	Hire of Equipment-COA Drainage Works	5,775.00
2577.2535-01	23-Dec-20	Adelphi Tailoring Co	Protective Clothing	187.00
2577.258-01	23-Dec-20	WINC Australia Pty Ltd	Stationery	6,288.96
2577.2697-01	23-Dec-20	Aussie Earthworks Pty Ltd	Hire of Equipment-Variou Locations	27,802.50
2577.2713-01	23-Dec-20	Stiles Electrical & Communications Services	Electrical Services	602.80
2577.2734-01	23-Dec-20	Superior Pak Pty Ltd	Repairs-P1515	2,528.86
2577.2735-01	23-Dec-20	Safeman WA Pty Ltd	Protective Clothing	598.84
2577.274-01	23-Dec-20	Daynite Towing Service WA Pty Ltd	Towing Charges	808.50
2577.277-01	23-Dec-20	Landgate	Title Searches-November 2020	674.40
2577.2824-01	23-Dec-20	Commercial Aquatics Australia	Pool Plant Maintenance-Parts/Repairs	5,560.14
2577.2831-01	23-Dec-20	Apple Pty Ltd	Computer Equipment	2,855.60
2577.2833-01	23-Dec-20	Beacon Equipment	Parts	862.10
2577.2867-01	23-Dec-20	Rent A Fence Pty Ltd	Hire A Equipment-Variou Locations	1,985.50
2577.29-01	23-Dec-20	Allmark & Associates Pty Ltd	Stationery	742.50
2577.295-01	23-Dec-20	Down Under Signs Pty Ltd	Safety Signs	807.05
2577.3005-01	23-Dec-20	Forrest Road Fresh	Catering	448.21
2577.3-01	23-Dec-20	A to Z Signs	Safety Signs	595.65

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2577.3060-01	23-Dec-20	Tyrecycle Pty Ltd	Tyre Collections-Landfill Site	1,166.90
2577.3069-01	23-Dec-20	Jones Lang Lasalle (WA) Pty Ltd	Monthly Outgoings Orchard House-January 2021	15,118.87
2577.3082-01	23-Dec-20	Sonic HealthPlus	Preplacement Medicals	1,171.50
2577.311-01	23-Dec-20	ERS Australia	Dispose Used Oil Filters-Depot	341.00
2577.3187-01	23-Dec-20	Enviro Infrastructure Pty Ltd	Disabled Ramp-John Dunn Pavilion	2,530.15
2577.3195-01	23-Dec-20	Greenfield Gardening	Garden Maintenance Landfill Site-November 2020	26,581.50
2577.3196-01	23-Dec-20	Smart Colour Signs	Selfie Frame-Carols by Candlelight 2020	134.20
2577.3223-01	23-Dec-20	Australian Office Leading Brands	Stationery	471.79
2577.33-01	23-Dec-20	ALS Library Services Pty Ltd	Library Resources	3,580.42
2577.3318-01	23-Dec-20	360 Environmental Pty Ltd	Asbestos Management Surveys-Various Buildings	52,945.21
2577.332-01	23-Dec-20	Forpark Australia	Repair Play Equipment-Tickle Reserve	5,452.70
2577.3383-01	23-Dec-20	Temptations Catering	Catering-December 2020	854.82
2577.3395-01	23-Dec-20	Survey Monkey	Survey Monkey Subscription Renewal	316.36
2577.3432-01	23-Dec-20	Better Pets and Gardens Kelmscott	Cat Food/Flea Treatment-Depot Pound	107.60
2577.3433-01	23-Dec-20	Insolvency & Trustee Service Australia	Motor Vehicle Searches-November 2020	4.00
2577.3463-01	23-Dec-20	Big W	Various Items Cafe Kitchen/Pantry-Champion Centre	998.75
2577.3476-01	23-Dec-20	Clean Cloth Cotton Traders	Bags of Rags	513.70
2577.3523-01	23-Dec-20	Neopost Australia Pty Ltd	Stationery	1,247.40
2577.357-01	23-Dec-20	Nosh Catering	Catering-Depot Christmas Function	3,960.00
2577.3589-01	23-Dec-20	Horizon West Landscape & Irrigation	Landscape Maintenance-Various Sites	8,321.75
2577.3681-01	23-Dec-20	Vorgee Pty Ltd	Retail Items-AFAC	1,951.07
2577.3719-01	23-Dec-20	Western Tree Recyclers	Processing Greenwaste Roleystone Site-November 2020	22,108.01
2577.374-01	23-Dec-20	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff-Parks/Civils/Waste/Admin & Governance/Property/Planning	26,981.22
2577.378-01	23-Dec-20	Heatley Sales Pty Ltd	Parts/Protective Clothing-Various Sites	3,907.72
2577.3853-01	23-Dec-20	Candor Training & Consultancy	Staff Training	1,402.50
2577.3855-01	23-Dec-20	Dowsing Concrete	Construction of Concrete Crossovers-Wright/Tollington Park Roads	57,990.18
2577.3856-01	23-Dec-20	Mother Earth Gardening & Landscaping	Garden Maintenance-Various Reserves	4,856.50
2577.3867-01	23-Dec-20	Bensons Contracting	Remove Asbestos-Landfill Site	500.00
2577.3907-01	23-Dec-20	Entertainment Bank	Entertainment-Carols by Candlelight 2020	2,721.40
2577.3925-01	23-Dec-20	The Information Management Group Pty Ltd	Archival Storage & Supplies-November 2020	1,775.64
2577.3929-01	23-Dec-20	Marketforce	Advertising	19,851.13
2577.3946-01	23-Dec-20	Aveling Training & Consulting	Staff Training	160.00
2577.4070-01	23-Dec-20	Instant Toilets & Showers Pty Ltd	Hire of Equipment-Landfill Site	1,571.14
2577.4093-01	23-Dec-20	LFA First Response	First Aid Supplies	83.12
2577.4095-01	23-Dec-20	Totally Workwear	Protective Clothing	168.30
2577.4096-01	23-Dec-20	Perth Airports Municipalities Group Inc	PAMG Subscription Renewal-2020/21	500.00
2577.4104-01	23-Dec-20	Alsco Pty Ltd	Sanitary Services-November 2020	3,470.03
2577.4117-01	23-Dec-20	Marsh Pty Ltd	Staff Training	649.00
2577.4265-01	23-Dec-20	Bennelongia Pty Ltd	Mosquito Identifications-2020/21	1,905.75

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2577.4270-01	23-Dec-20	Scott Printers Pty Ltd	Printing	10,802.66
2577.4279-01	23-Dec-20	Thomson Reuters (Professional) Aust Ltd	E-Recruitment Solutions	3,850.00
2577.440-01	23-Dec-20	Kott Gunning Lawyers	Legal Advice-Matter 181025/181082/201672/201697/191745/192053/201666/200457/201	34,378.36
2577.4418-01	23-Dec-20	Prestige Property Maintenance Pty Ltd	Fire Mitigation Works-Variou Reserves	4,573.16
2577.4469-01	23-Dec-20	E Fire & Safety	Service Fire Detection System Various Buildings-November 2020	1,138.50
2577.447-01	23-Dec-20	Lawrence & Hanson	Parts-Landfill Site	986.92
2577.4525-01	23-Dec-20	Black Rubber Pty Ltd	Tyres-Variou Plant	12,708.10
2577.4533-01	23-Dec-20	Turf Care WA Pty Ltd	Fertiliser-Variou Reserves/Debris Removal-Rushton Park/John Dunn Oval	43,732.98
2577.4539-01	23-Dec-20	Future Power WA Pty Ltd	Repair Pole Top Lights-Minnawarra Park	7,378.08
2577.4546-01	23-Dec-20	AOG Design	Design/Artwork-Carols by Candlelight Entry Signage	247.50
2577.4595-01	23-Dec-20	Downings Electrical Service	Electrical Services	748.00
2577.4606-01	23-Dec-20	H M James	Expenses Reimbursements	205.30
2577.463-01	23-Dec-20	Lo-Go Appointments	Hire of Temporary Staff-OHS	2,255.53
2577.4694-01	23-Dec-20	Electronic Product Stewardship Australasia Pty Ltd	Recycling Charges-November 2020	1,613.92
2577.4698-01	23-Dec-20	The Workwear Group	Staff Uniforms	158.40
2577.4814-01	23-Dec-20	Great Lakes Community Resources Inc.	Mattress Base Collections-November 2020	13,479.40
2577.4864-01	23-Dec-20	CSE Crosscom Pty Ltd	Two-Way Radios-AFAC	2,112.35
2577.4878-01	23-Dec-20	Ndevr Environmental Pty Ltd	ERF Project Offset Report Extension 2020	764.78
2577.4891-01	23-Dec-20	Industrial Evolution	Parts	282.50
2577.4902-01	23-Dec-20	Paramount Electrical Services	Electrical Services	16,918.80
2577.4948-01	23-Dec-20	Pivotel Satellite Pty Ltd	Telephone Charges	45.00
2577.495-01	23-Dec-20	Miracle Recreation Equipment	Play Equipment-Robot Park	2,431.00
2577.5001-01	23-Dec-20	Labourforce Impex Personnel Pty Ltd	Hire of Temporary Staff-Waste Services	1,529.30
2577.502-01	23-Dec-20	Wright Express Fuel Cards Aust Ltd	Fuel & Oils	3,579.15
2577.5028-01	23-Dec-20	Westbuild Products Pty Ltd	Hardware	612.48
2577.5035-01	23-Dec-20	Allstate Kerbing And Concrete	Kerbing Services-Variou Locations	44,999.35
2577.5051-01	23-Dec-20	Sprayking WA Pty Ltd	Weed Control-Variou Locations	43,505.98
2577.5054-01	23-Dec-20	Pure Homes Pty Ltd	Refund-Security Deposit	400.00
2577.5074-01	23-Dec-20	Instant Products Hire	Hire of Equipment	207.90
2577.5146-01	23-Dec-20	Hassell Limited	Consultancy Services	33,935.00
2577.5157-01	23-Dec-20	Hi Tech Security WA Pty Ltd	Security Maintenance Services-Variou Locations	5,581.40
2577.5217-01	23-Dec-20	Dale Design Service	Design Services-Badminton Centre	4,480.00
2577.5223-01	23-Dec-20	Security Management Australasia Pty Ltd	Service/Repair CCTV Cameras-Variou Locations	6,355.80
2577.528-01	23-Dec-20	Ixom Operations Pty Ltd	Chlorine Gas-AFAC	5,313.04
2577.5379-01	23-Dec-20	OCE Corporate Cleaning	Cleaning Services-Variou Buildings	59,267.87
2577.5389-01	23-Dec-20	Retro Roads	Line Marking/Spotting-Variou Locations	6,892.88
2577.5395-01	23-Dec-20	JB Hi-Fi-Commercial	Computer Equipment	1,703.94
2577.5397-01	23-Dec-20	BJ Ball	Stationery	3,745.28
2577.5439-01	23-Dec-20	Graffiti Systems Australia	Remove Graffiti-Variou Locations	890.10

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2577.5455-01	23-Dec-20	NS Projects Pty Ltd	Project Management Various Projects-November 2020	8,712.00
2577.5463-01	23-Dec-20	Battery World Armadale	Parts	229.00
2577.5467-01	23-Dec-20	Computers Now Pty Ltd	Repairs	79.00
2577.5472-01	23-Dec-20	Vendwest	Hire of Coffee Vending Machine Depot-November 2020	356.40
2577.5494-01	23-Dec-20	On Tap Plumbing & Gas Pty Ltd	Plumbing Services	33,925.83
2577.5548-01	23-Dec-20	Tyrepower Limited	Tyres-Variou Plant	3,711.98
2577.5552-01	23-Dec-20	Quicklee Express Transport & Distribution Pty Ltd	Courier Services-November 2020	165.00
2577.5562-01	23-Dec-20	Bug Busters Pty Ltd	Pest Control	79.20
2577.5623-01	23-Dec-20	Oracle CMS	After Hours Call Service-November 2020	2,227.93
2577.5645-01	23-Dec-20	Graphic Art Mart Pty Ltd	Stationery	450.49
2577.5694-01	23-Dec-20	Horizon West Landscape Constructions	Playground/Landscape Works-Novelli Reserve/Ticklie Park	193,917.72
2577.572-01	23-Dec-20	Quick Corporate Australia Pty Ltd	Stationery	2,675.92
2577.5763-01	23-Dec-20	Landscape Elements Pty Ltd	Frye Park Playground Enhancement-Claim I	11,399.77
2577.577-01	23-Dec-20	Rabor Smash Repairs	Insurance Excess-P1981	500.00
2577.5780-01	23-Dec-20	A J Vanderplas	Expenses Reimbursement	11.60
2577.5791-01	23-Dec-20	C Edwards	Expenses Reimbursements	378.00
2577.5802-01	23-Dec-20	RSM Australia Pty Ltd	Carbon Assurance Audit	19,509.60
2577.5808-01	23-Dec-20	Gilmour & Jooste Electrical	Electrical Services	2,292.95
2577.5812-01	23-Dec-20	LD&D Australia Pty Limited	Refreshments	178.90
2577.583-01	23-Dec-20	Range Ford	Parts	550.00
2577.5854-01	23-Dec-20	NewGround Water Services	Injection System-Frye Park	8,195.00
2577.5886-01	23-Dec-20	Plastic Sandwich Co	Laminating-Street Sweeper	158.40
2577.5904-01	23-Dec-20	Slavin Architects Pty Ltd	Architectural Design Services-Roleystone Theatre	7,425.00
2577.5910-01	23-Dec-20	King,S Contracting	Repair Reticulation-Third Avenue	407.55
2577.5943-01	23-Dec-20	Spectur Limited	Hire of Security Camera-Depot	3,927.00
2577.5946-01	23-Dec-20	Electek	Electrical Services	1,750.94
2577.5953-01	23-Dec-20	Contra-Flow Pty Ltd	Hire of Traffic Controllers-Variou Locations	28,344.07
2577.5986-01	23-Dec-20	West Tip Waste Control Pty Ltd	Greenwaste Collections-Variou Locations	89,197.88
2577.5996-01	23-Dec-20	Austral Pool Solutions Pty Ltd	Aquatic Storage Unit-AFAC	2,271.50
2577.6013-01	23-Dec-20	Belvista Properties	Rent/Outgoings Kelmscott Library-January 2021	21,941.93
2577.6018-01	23-Dec-20	Agent Sales & Services Pty Ltd	Pool Chemicals	9,549.10
2577.602-01	23-Dec-20	Royal Lifesaving Society	Staff Training	385.00
2577.6032-01	23-Dec-20	S G Elliott	Museum Temp Display-Graphic Design	3,500.60
2577.6035-01	23-Dec-20	Rentokil Initial Pty Ltd	Sanitary Services-AFAC	1,297.45
2577.6062-01	23-Dec-20	Travis Hayto Photography	Roley Pools Signage Project Videography	343.75
2577.61-01	23-Dec-20	Armadale Lock & Key Service	Padlocks-Variou Buildings	2,867.50
2577.6120-01	23-Dec-20	Facilities First Australia	Cleaning Materials	5,467.73
2577.6126-01	23-Dec-20	Hospitality Industry Service Providers (HISP) Pty Ltd t/a Cafeli	Catering	251.15
2577.62-01	23-Dec-20	Armadale Mower World	Parts-Variou Plant	838.80

Cheque or EFT No.	Date	Payee	Description	Amount
2577.6201-01	23-Dec-20	EI Irrigation Pty Ltd	Irrigation Maintenance-Variou Reserves	19,810.66
2577.6203-01	23-Dec-20	Dial Before You Dig WA Ltd	Dial Before You Dig Referral Fees-November 2020	662.20
2577.6222-01	23-Dec-20	The Calapai Family Trust T/A Intellitrac	GPS Expenses Various Plant-November 2020	1,081.30
2577.6234-01	23-Dec-20	Pirtam Pty Ltd	Parts-Variou Plant	843.12
2577.624-01	23-Dec-20	Sigma Chemicals	Parts	44.00
2577.6255-01	23-Dec-20	The Trustee for TMSW Unit Trust	Hire of Traffic Controllers-Jarrah Road	2,230.80
2577.6264-01	23-Dec-20	Level 5 Design Pty Ltd	LATM Study-Armadale North/Mt Nasura	11,946.00
2577.6273-01	23-Dec-20	Intelife Group	Clean BBQ's-Variou Reserves	1,257.57
2577.6276-01	23-Dec-20	C E Millner	Armadale Writers Award 2020-Finalist	50.00
2577.628-01	23-Dec-20	SUEZ Recycling & Recovery Pty Ltd	Bulk Rubbish Bins Various Locations-November 2020	3,490.95
2577.6289-01	23-Dec-20	People Solutions Australasia Pty Ltd	Pre-Employment Psychometric Testing	324.50
2577.6299-01	23-Dec-20	Adecco Australia Pty Ltd	Hire of Temporary Staff-HR/Customer Service/Waste	6,772.50
2577.630-01	23-Dec-20	Daimler Trucks Perth	Parts-P398/P1510	1,602.55
2577.6323-01	23-Dec-20	Remondis Australia Pty Ltd	Cardboard Collection Landfill Site-November 2020	729.30
2577.6384-01	23-Dec-20	Matrix GE Pty Ltd	Cash in Transit Service Various Sites-November 2020	1,410.75
2577.6385-01	23-Dec-20	TPG Network Pty Ltd	Internet Service Depot-November 2020	4,307.60
2577.6395-01	23-Dec-20	Time Critical CPR & First Aid	Staff Training	1,100.00
2577.6412-01	23-Dec-20	Estrat	Consultancy Services-Office 365/Audit Remediation	1,353.00
2577.6413-01	23-Dec-20	GPC Asia Pacific Pty Ltd T/A Covs	Parts-Variou Plant	1,709.13
2577.6417-01	23-Dec-20	Arup Pty Limited	Consultancy Services-Armadale City Views	32,230.00
2577.6418-01	23-Dec-20	Prestige Catering	Catering-December 2020	624.20
2577.6444-01	23-Dec-20	MCPBB Pty Ltd T/A Delstrat Earthmoving	Construction Materials Landfill Site-November 2020	427.02
2577.6456-01	23-Dec-20	JBS&G Australia Pty Ltd	Water Sampling Landfill Site-November 2020	3,201.55
2577.6465-01	23-Dec-20	Instant Windscreens	Parts-P1841	2,417.50
2577.6480-01	23-Dec-20	Action Glass & Aluminium	Replace Broken Windows-Rossiter Pavilion/AFAC	2,604.59
2577.6488-01	23-Dec-20	Jaycar Pty Ltd	Parts	132.75
2577.652-01	23-Dec-20	Statewide Cleaning Supplies Pty Ltd	Cleaning Materials	718.30
2577.653-01	23-Dec-20	Steel Dale Industries Pty Ltd	Parts-Depot Workshop	3,811.50
2577.654-01	23-Dec-20	Stewart & Heaton Clothing Co Pty Ltd	Protective Clothing	1,568.65
2577.6561-01	23-Dec-20	Neon Construction Pty Ltd	Landfill Transfer Station Upgrade	39,185.85
2577.659-01	23-Dec-20	Sunny Industrial Brushware Pty Ltd	Hardware	1,405.80
2577.6660-01	23-Dec-20	Perth United Malayalee Association	Community Grant-2020/21	2,500.00
2577.670-01	23-Dec-20	Termico Pest Management	Pest Control	627.00
2577.68-01	23-Dec-20	Armadale State Emergency Service (SES)	Expenses Reimbursements	688.94
2577.6844-01	23-Dec-20	Water West Pty Ltd	Consultancy Services-Wungong MAR Plan	21,670.00
2577.6874-01	23-Dec-20	CHS Healthcare Pty Ltd	Repair Disabled Hoist-AFAC	385.00
2577.690-01	23-Dec-20	Toll Fast	Courier Services	332.29
2577.6910-01	23-Dec-20	ATF Hetal Investments T/A Subway Seville Grove	Catering	98.00
2577.6911-01	23-Dec-20	RMTP Enterprises Pty Ltd	Staff Training	880.00

Cheque or EFT No.	Date	Payee	Description	Amount
2577.693-01	23-Dec-20	Total Packaging (WA) Pty Ltd	Cleaning Materials	1,716.00
2577.6943-01	23-Dec-20	Classic Hire	Hire of Equipment-Road Maintenance	992.20
2577.6944-01	23-Dec-20	Southern Bins	Skip Bins-Various Locations	3,080.00
2577.7063-01	23-Dec-20	Agrimate	Replace Fence-Brookton Highway Drainage	4,557.79
2577.7145-01	23-Dec-20	JuiceBox Creative Pty Ltd.	Perth Hills Pull Up Banners	5,434.00
2577.7146-01	23-Dec-20	Southern Cross Protection Pty Ltd	Security Services-Various Locations	18,293.88
2577.7201-01	23-Dec-20	Express Garden Bags	Garden Bag Frames	32.00
2577.7225-01	23-Dec-20	Corsign WA Pty Ltd	Various Street Signs	9,274.21
2577.7275-01	23-Dec-20	Emerge Environmental Services Pty Ltd T/A Emerge Associate	Wetland Management Plan Development	3,278.00
2577.728-01	23-Dec-20	WA Hino Sales & Service	Parts	415.00
2577.7314-01	23-Dec-20	CoreStaff WA Pty Ltd	Hire of Temporary Staff-Rates/Waste	4,660.51
2577.7346-01	23-Dec-20	Soils Aint Soils Pty Ltd	White Washed Sand-School Pits	648.00
2577.7382-01	23-Dec-20	CWS Australia	Security Screens-Landfill Site	5,621.00
2577.7412-01	23-Dec-20	DADAA Limited	Audio Description-Carols by Candlelight 2020	1,601.60
2577.744-01	23-Dec-20	Water Corporation	Water Charges	20,657.15
2577.7446-01	23-Dec-20	Foothills Animal Hospital	Animal Impound	78.00
2577.745-01	23-Dec-20	Wattleup Tractors	Parts	549.76
2577.7464-01	23-Dec-20	S Matulovic	Council Contribution to Crossover	400.00
2577.7498-01	23-Dec-20	Perth Hydraulic Centre	Parts	128.61
2577.7518-01	23-Dec-20	E Kanjirathingal	Refund-Overpayment of Rates	328.69
2577.752-01	23-Dec-20	West Side Safety Products	Protective Clothing	989.73
2577.7540-01	23-Dec-20	Emerg Solutions Pty Ltd	Software Subscription-RVBFB	1,125.00
2577.754-01	23-Dec-20	Westbooks	Library Resources	540.98
2577.7542-01	23-Dec-20	K R Dalglish	Refund-Overpayment of Rates	161.48
2577.7543-01	23-Dec-20	F H Hutchinson	Refund-Overpayment of Rates	829.50
2577.7544-01	23-Dec-20	S Baxter	Refund-Overpayment of Rates	1,327.28
2577.7545-01	23-Dec-20	A Ilahi	Refund-Overpayment of Rates	675.62
2577.7546-01	23-Dec-20	The Strand Lakeside Pty Ltd	Catering-Waste Xmas Function	1,680.00
2577.7550-01	23-Dec-20	L N Vdovin	Refund-Overpayment of Hall Hire Fee	80.00
2577.7551-01	23-Dec-20	Lisa's Catering	Refund-Facility/Reserve/Key Deposit	500.00
2577.7552-01	23-Dec-20	S A Edwards	Refund-Overpayment of Hall Hire Fee	190.00
2577.7555-01	23-Dec-20	Australian Renovation Group Pty Ltd	Refund-Security Deposit	400.00
2577.7556-01	23-Dec-20	J P Watson	Council Contribution to Crossover	400.00
2577.7557-01	23-Dec-20	M M Vi	Council Contribution to Crossover	400.00
2577.756-01	23-Dec-20	Western Australian Treasury Corp	Various Loan Repayments	1,252,210.45
2577.7576-01	23-Dec-20	M M Jensen	Council Contribution to Crossover	400.00
2577.759-01	23-Dec-20	Synergy Energy	Electricity Charges	115,149.13
2577.780-01	23-Dec-20	Work Clobber	Protective Clothing	969.98
2577.785-01	23-Dec-20	Wurth Australia Pty Ltd	Parts-Depot Workshop	1,528.88

<i>Cheque or EFT No.</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
2577.795-01	23-Dec-20	WA Reticulation Supplies	Reticulation Parts	3,251.41
2577.814-01	23-Dec-20	Gecko Contracting Turf & Landscaping	Garden Maintenance	12,930.50
2577.896-01	23-Dec-20	AV Truck Services Pty Ltd	Parts	636.09
2577.904-01	23-Dec-20	Bunnings Building Supplies Pty Ltd	Hardware	7,395.75
2577.912-01	23-Dec-20	St John Ambulance WA Ltd	Staff Training	1,999.00
2577.924-01	23-Dec-20	E & MJ Rosher Pty Ltd	Parts-Variou Plant	2,650.40
2577.961-01	23-Dec-20	Draeger Australia Pty Limited	Parts	39.60
2577.980-01	23-Dec-20	D J Sherrard	Gate Keeper-Roleystone Greenwaste Site	1,010.00
2577.99-01	23-Dec-20	Australia Post	Postage Charges	1,966.14
PY01-12	2-Dec-20	City of Armadale Municipal Fund	Payroll Deductions	1,161,082.90
PY01-13	16-Dec-20	City of Armadale Municipal Fund	Payroll Deductions	1,169,778.39
PY01-14	30-Dec-20	City of Armadale Municipal Fund	Payroll Deductions	1,125,950.28
				11,236,512.32

Pursuant to Regulation 13(4) of the Local Government (Financial Management) Regulations, the total of all other outstanding accounts for payment as at the date of this cheque listing being prepared is (\$4,900,300.10)

Credit Card Transactions



28/10/2020 to 30/11/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit card Chief Executive Officer					9.99
1026	Invoice	www.Tesla.com Sydney South	25/10/2020	\$	9.99 Monthly Connectivity Subscription
Credit card Executive Manager Corporate Services					825.25
4243	Credit	Illion Australia Pty Ltd	01/11/2020	-\$	170.00 Credit Adjustment-Sep 2020 Processing Error Fixed
4243	Invoice	Sendgrid 1-877-869-877-9698647	03/11/2020	\$	131.80 Monthly AFAC Advertising
4243	Credit	Illion Australia Pty Ltd	01/11/2020	-\$	170.00 Credit Adjustment-Sep 2020 Processing Error Fixed
4243	Invoice	Mailchimp	11/11/2020	\$	397.63 Monthly IT Subscription
4243	Credit	Illion Australia Pty Ltd	12/11/2020	-\$	170.00 Credit Adjustment
4243	Credit	Illion Australia Pty Ltd	12/11/2020	-\$	170.00 Credit Adjustment
4243	Invoice	Sendgrid- 8017019684	23/11/2020	\$	975.82 Envibe Software and Customer Email Communications
Credit card Manager Communication and Marketing					1,582.74
4772	Invoice	Snap *Ads Advertising Services	28/10/2020	\$	4.37 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	29/10/2020	\$	4.35 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	30/10/2020	\$	5.16 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	31/10/2020	\$	5.46 Advertisement for Project Youth - Community Development
4772	Invoice	Facebook Advertisement 3HT7AX28W2	31/10/2020	\$	611.78 Face Book Advertisement- Community Services
4772	Invoice	Snap *Ads Advertising Services	01/11/2020	\$	6.24 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	02/11/2020	\$	3.70 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	03/11/2020	\$	3.40 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	04/11/2020	\$	4.27 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	05/11/2020	\$	4.10 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	06/11/2020	\$	4.19 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	06/11/2020	\$	4.32 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	07/11/2020	\$	4.47 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	08/11/2020	\$	4.75 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	09/11/2020	\$	2.74 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	10/11/2020	\$	2.60 Advertisement for Project Youth - Community Development
4772	Invoice	Australian Government- IP Australia	10/11/2020	\$	900.00 IP Australia-renewal of Armadale Alive Trademark
4772	Invoice	Snap *Ads Advertising Services	11/11/2020	\$	3.01 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	12/11/2020	\$	2.66 Advertisement for Project Youth - Community Development
4772	Invoice	Snap *Ads Advertising Services	13/11/2020	\$	1.17 Advertisement for Project Youth - Community Development
Credit card Coordinator Community Emergency Services					18.25
6108	Invoice	Card Fee	09/11/2020	\$	18.25 Bank Charges
Credit card Financial Accountant Corporate Services					12.16
5622	Invoice	Card Fee	29/11/2020	\$	12.16 Bank Charges
Credit card Accounts Payable Officer Corporate Services					12.16
5849	Invoice	Card Fee	29/11/2020	\$	12.16 Bank Charges



**ORDINARY MEETING OF COUNCIL
MONDAY, 14 DECEMBER 2020**

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 14
DECEMBER 2020 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Butterfield, declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr R Butterfield presided over	River Ward
Deputy Mayor, Cr C Frost	Lake Ward
Cr H T Jones	River Ward
Cr J H Munn CMC	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr C A Campbell JP	Palomino Ward (7pm-7.26pm)
Cr E J Flynn	Heron Ward
Cr G J Smith	Minnawarra Ward
Cr K Busby	Minnawarra Ward
Cr M Silver	Lake Ward
Cr C M Wielinga	Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Mrs R Milnes	A/Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 8 Press: Nil

LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr D M Shaw and Cr G Nixon

APOLOGIES:

Apology received from Cr M S Northcott

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
 TAKEN ON NOTICE**

Nil

4 PUBLIC QUESTION TIME

1 Kim Fletcher - 10 William Street, Armadale

Q1 In regard to the Urban Forest Strategy Update report of 7 December – Page 50 shows two pie charts depicting the proportion of deciduous trees to evergreen trees planted 2019 & 2020. There is confusion in the colour scheme labelling making it unclear in its interpretation. Could this be revisited and the confusion rectified?

 If the 2020 diagram is correctly drawn and labelled it shows the deciduous tree plantings far outdo evergreens, a category into which all Australian plants fall. This makes the proportion of local WA and Australian species far too small.

Q2 The report also states that the City based its Urban Forest Strategy on many attributes for street tree planting including local character, increase in native trees, habitat creation for native flora, shelter for birds and bees and other wildlife showcasing the city's botanic heritage and to create a strong image. At least 80% of the trees identified in the report that accompanies that agenda and that have been planted throughout the city do not meet those attributes.

 Will Council take these concerns on board during the discussion of this item and consider recommending that a list of species identified in this report be reviewed and changed accordingly for future planting? So to this end could a given % of native plants making up a more acceptable % become a mandatory feature in the strategy e.g. to consist of at least 40-50% of the annual plantings for consideration.

 Some significant local indigenous species have been overlooked. Can Council consider these on the list i.e. Eucalyptus lanepolei (salmon white gum), Eucalyptus todtiana (prickly bark), Xylomelum occidentale (woody pear), Nuytsia Floribunda (WA Xmas tree) and Xanthorrhoea preissii (the balga).

Q3 Streetscape Beautification Program – Gateway improvement.

 I live in William St and consider it a very busy intersection into Armadale – Looking at this list I assume where it mentions SW Highway Southern Gateway it might be that area where William St branches off at Bedforddale Hill Road? I consider this a very important entry into Armadale where some kind of entry statement could be made and suggest it could be made beautiful by planting one of our very special trees – Eucalyptus Lanepolei or a replica of the tower that used to be on the brickworks down where the Dale cottages are now located?

The Mayor advised that Councillors have heard the questions put in regard to the items on the agenda for tonight's meeting and may be able to respond during discussions on those items. The comments on the entry statements will also be taken on board.

2 Kathleen Charlton - 36 Barossa Loop, Harrisdale

Q1: This is in regard to the Rainbow flag being taken down following concerns expressed by a religious based political group whose documented aim is to influence government and its decision making by promoting positions which agree with teachings of the bible. If the City promotes itself as being inclusive of all members of the workforce and the community irrespective of their diversity, why was the opposite done with the taking down of the flag and what message are you sending to the LGBTIQ+ community members?

The Mayor advised that the flag was taken down after a week of flying. The flag was not meant to offend anyone but in the absence of a Council decision or a flag flying policy this was taken down. The City will be developing a flag flying policy.

Q2: Whose decision was it to put the flag up?

The Chief Executive officer advised that it was her decision. The organisation was launching its workplace diversity and inclusion strategy and it was suggested by staff to fly the flag to effectively mark the launch of this strategy. After a review of the policy portfolio and having established that there were no policy restrictions in terms of flag flying the CEO presumed she had the authority to implement this. Council have however indicated that they would like to have a policy position on the flying of flags externally within the community and a policy is being developed for Council's consideration in the New Year.

Q3: In relation to the petition that was submitted to the Council in regard to Harrisdale Skate Park there are supporting documents that we would like to submit - will Council accept these at this meeting?

The Chief Executive Officer advised that these would be accepted but Council could not make any decisions on these at tonight's meeting. The information will be considered along with the petition and a report will be submitted to Council in the New Year.

7.15pm Moved Cr Silver that question time be extended. Motion Carried

3 Satwinder Singh - 28 Barossa Loop, Harrisdale

Q1 In response to earlier questions I was given the response that the skate park was built as per community consultation. Why do the Council have to conduct community consultation when the park is only a small local park or if we stretch the definition for a neighbourhood open space? Why is there a full-fledged skate park for the wider community and not a current small open park? The residents were only informed about this plan in December 2018 and received information in March 2019. Many residents opposed the park and sent emails to Council and Satterley but all of our concerns regarding noise levels, anti-social behavior and privacy were not listened to. The 0.33 hectare park should be regarded as local open space but Council is regarding it as neighbourhood open space as according to plans it is 1.8 hectare. However the active open space is only 20% with the other 80% covered by drains with a lot of mosquito problems. Received Plans after an FOI request and Council's Parks department submitted the Parks Facility Strategy 2019 and have indicated that the park is based on these documents. However, the skate park is in violation of this strategy which states that:

"Neighbourhood Open space and Local open space may feature a combination of the following:

Small informal elements such as skateable paths”

So the strategy does not indicate a fully-fledged skate park. It also states in the document that youth spaces in neighbourhood parks should be separated from residential areas for noise and privacy. This was completely ignored as the skate park is only 15-17m from our bedroom.

The Mayor invited the Executive Director Technical Services to respond.

The Executive Director Technical Services advised that it was difficult to make an assessment without sighting the plan. The comments have been noted and any further information can be provided and a response will be forwarded.

Q2 A meeting was held on 15 November with Satterley and a Council representative and all these plans were submitted which should be available with the Council.

Why did Council provide such a big facility in the middle of the homes without providing adequate parking, access to lighting and toilets? People are skating at night with phone lights and torches - putting themselves at risk and creating nuisance for residents. Both young people and adults use garden beds and drains as there are no toilets in the park. Cars are being parked on the bend creating traffic problems and creating near misses.

How was this park planned in that location?

The Mayor advised that this is a Developer’s Park and she has viewed the notes from the meeting and that these questions will be taken on notice and responded to. Mr Singh was also advised to submit any further specific questions that he may have which will be considered by officers and responded to administratively.

4 Steve Grant - 26 Barossa Loop, Harrisdale

Q1 If this is going to be addressed at what point would a decision be made to remove or alter the skatepark?

Q2 In a temporary sense for our security and safety will there be an increased police presence and/or temporary security cameras installed whilst there is a decision to be made?

The Chief Executive Officer advised that a report responding to the petition will be submitted to Council possibly in February 2021. A number of questions have been raised by Mr Singh in terms of how does this relate to the Parks Facility Strategy and these details will be researched and dealt with in that report as well as all the other questions that have been put to Council thus far in relation to the park.

The Acting Executive Director Community Services also advised that discussions have been held with Satterley, City, WA Police and City Rangers. The skate park is still being overseen by Satterley but interim actions as a joint venture between the City and Satterley will shortly be communicated to residents i.e. removal of basketball hoop, youth outreach services, signage at the park regarding behavior and no-parking and pedestrian signage.

The Mayor ended by adding that all of this information will be covered in the report and in the meantime residents will be informed of interim measures by email and letter drop.

Question Time closed at 7.26pm – Cr Campbell retired from the meeting.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

**7.1 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 23 NOVEMBER 2020.**

MOVED Cr E J Flynn that the Minutes of the Ordinary Council Meeting held on 23 November 2020 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED (10/0)

**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT
DISCUSSION**

1. CONSULTATION AND COMMUNICATION

Saturday 28th November – Gave a welcome speech to attendees at the City of Armadale’s first TEDxTalk for Youth.

Tuesday 8th December – Attended the ‘Localised’ meet up session hosted by the Economic Development team

2. MARKETING AND PUBLIC RELATIONS

Saturday 28th November – Attended the Bungendore Environment Working Group (BEWG) Annual Bush Breakfast to thank volunteers for their efforts. A new Award in memory of those who had made a significant contribution to the natural environment of Armadale, but have since died, was announced. The inaugural winners were Ron van Delft, the City of Armadale’s first environmental officer and Ian Colquhoun who worked on Jarrah dieback and started Roley Bushcare.

Saturday 28th November – attended a Tamil Cultural Celebration in Southern River. Many of the members of the group reside in Piara Waters and Harrisdale.

Tuesday 8th December – gave a short speech at the official opening of the Champion Centre Community Garden. Tony Buti MLA (Member for Armadale), local Elders and City of Armadale staff were also in attendance. A smoking ceremony was conducted by Mort Hansen.

Wednesday 9th December – Presented the City of Armadale Scholarship Award to the winning student at Roleystone Community College.

Cr Busby presented the City of Armadale Scholarship Award at Dale Christian College on my behalf.

Thursday 10th December – Cr Jones attended the Southern Hills Christian College on my behalf to present the City of Armadale Scholarship.

Friday 11th December – Cr Busby and Cr Smith attended the Armadale Senior High School on my behalf to present the City of Armadale Scholarship.

3. GOVERNANCE AND ECONOMIC DEVELOPMENT

Wednesday 25th November – Chaired the South East Regional Energy Group (SEREG) meeting held at the Shire of Serpentine Jarrahdale.

Hosted a three Citizenship Ceremonies for a total of 60 new citizens. Dr Tony Buti MLA (Member for Armadale) and Yaz Mubarakai MLA (Member for Jandakot) also attended. Councillors Smith, Munn and Northcott also attended.

That evening I attended the South East Metro Zone meeting along with Cr Flynn and the Acting CEO, held at the Town of Victoria Park.

Thursday 26th November – Attended the Local Emergency Management Committee (LEMC) via Teams. Troy Douglas informed the LEMC group that he was leaving to take a position at Cockburn. Senior Sergeant Jeremy Petersen is the new OIC at the Armadale Police Station.

Friday 27th November – Attended the UDIA Lunch with the Premier held at Crown Perth, where the Premier outlined the government's new Medium Density (housing) policy.

Tuesday 1st December – Attended a meeting with the Deputy Mayor and CEO to discuss local issues.

Tuesday 1st December - Was briefed by an Officer regarding funding/grant arrangements for the Champion Centre Community Garden.

Wednesday 2 December – Attended the Environment Policy Group meeting, and a Strategic Issues workshop, held at WALGA prior to attending the State Council meeting.

Thursday 3rd December – Attended the final Burt Community Cabinet meeting via Zoom.

Friday 4th December – Along with Cr Munn, attended a JDAP meeting where the Dale Cottages development on Hobs Drive was discussed.

Attended a briefing (via Teams) in relation to the upcoming Roleystone Volunteers Bushfire Brigade workshop.

Attended Carols by Candlelight event held in Memorial Park. Numbers were limited to 3,000 due to COVID restrictions, but the event was very well received. For the first time, some of the City's volunteers were treated to a beverage and finger food in the outside area of The Barrelhouse overlooking the crowds. Attendees seemed to be appreciative of the initiative.

Monday 7th December – Attended the Armadale Land Redevelopment Committee of Development WA.

Wednesday 9 December – Attended the Municipal Waste Advisory Council meeting which was held via zoom.

Thursday 10th December – Along with Cr Munn, attended a JDAP meeting via Zoom, regarding Piara Waters Lifestyle Village on Southampton Drive.

Thursday 10th December - Hosted 3 Citizenship Ceremonies for another 60 new citizens. Matt Keogh (Member for Burt) and Yaz Mubarakai MLA (Member for Jandakot) also attended. Councillors Smith and Northcott also attended.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 TECHNICAL SERVICES COMMITTEE MEETING

Report of the Technical Services Committee held on 7 December 2020.

CORRECTIONS:

Page 6 The spelling of Roleystone to be corrected

The following Councillor item to be recorded:

Cr Silver requested that a traffic management plan be prepared for the new high school that is to be established on South Hampton Drive, Piara Waters in 2023.

MOVED Cr Silver that the report, subject to the above correction, be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation T59/12/20 - School Parking Restrictions - Harrisdale North Primary School

MOVED Cr Silver

That Council approve the installation of linear parking restriction signage, bollards and yellow ‘no stopping’ line marking as indicated on drawing E20-132-1C.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T60/12/20 - Skeletal Path Network Plan - Stage 3

Councillor Smith declared a financial interest in Recommendation on the basis that he owns property on one of the streets listed in the Skeletal Path Network Plan – Stage 3. Councillor Smith left the meeting at 7.28pm

MOVED Cr Silver

That Council:

- 1. Recommit the report to the March 2021 Technical Services Committee meeting.**
- 2. Receive a report on the methodology and assessment criteria used for the prioritisation of the footpath projects.**

MOTION not opposed, DECLARED CARRIED (9/0)

Cr Smith returned at 7.29pm

Recommendation T61/12/20 - Landfill and Recycling Facility Flaring Project Update

MOVED Cr Silver

That Council:

- 1. Authorise the Chief Executive Officer to sign the Management Representation Letter in relation to the Offsets Report and audit.**
- 2. Authorise the completion of the contract with the federal government a year ahead of schedule.**
- 3. Note the update on the number of offsets required to meet the targets of the Corporate Greenhouse Action Plan.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T62/12/20 - Urban Forest Strategy - Update

MOVED Cr Wielinga that part (3) of Recommendation T62/12/20 be amended by the addition of the words highlighted in red:

- 3. Request officers revise the Urban Forest Strategy Implementation Plan for the future planting program with the intention to provide greater emphasis on native vegetation (with a minimum of 50% native plantings, predominantly Western Australian), canopy cover and feed trees; and advise Councillors of changes (administratively).**

AMENDMENT not opposed, DECLARED CARRIED (10/0)

MOVED Cr Wielinga that Recommendation T62/12/20, as amended, be adopted.

That Council:

- 1. Note the status and practices that are currently in place for management of the City's urban forest.**

2. **Note the City's canopy coverage targets for 2030:**
 - **Road reserves increase from 22% to 30% by 2030**
 - **Parks increase from 70.8% to 75% by 2030.**
3. **Request officers revise the Urban Forest Strategy Implementation Plan for the future planting program with the intention to provide greater emphasis on native vegetation (**with a minimum of 50% native plantings**, predominantly Western Australian), canopy cover and feed trees; and advise Councillors of changes (administratively).**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T63/12/20 - Streetscape Beautification and Maintenance

MOVED Cr Silver

That Council:

1. **Adopt the City of Armadale Streetscape Strategy for Key Arterial and Distributor Roads with amendments to prioritise both Armadale Road and Albany Highway, as well as requiring 'planting' to be conditional for verge planting in *Table 1: Landscape Treatments per Road Classification*.**
2. **Receive a further report on the maintenance of existing streetscape projects.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T64/12/20 - Impact of the Introduction of FOGO and a Waste Levy on Waste to Energy

MOVED Cr Silver

That Council note the contents of this report.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T65/12/20 - Tender 15/20 - Skeet Road Construction

MOVED Cr Silver

That Council, in regard to Tender 15/20 - Skeet Road Upgrade (Reilly Road to Ranford Road), accept the tender from Wormal Civil Pty Ltd in accordance with:

- **The tenderer's submitted Price Consideration as presented in Confidential Attachment 1**
- **Council's contract documentation, Budget and Long Term Financial Plan estimates.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T66/12/20 - Tender 30/20 - Delivery of Waste to Armadale Landfill and Recycling Facility

MOVED Cr Silver

That Council, in regard to Tender 30/20 for Delivery of Waste to the Armadale Landfill and Recycling Facility adopt the recommendation as set out in Confidential Attachment 1.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation T67/12/20 - Public Toilet at Explorer Park (Referral Item)

MOVED Cr Silver

That Council note a report will be provided at a future Technical Services Committee meeting.

MOTION not opposed, DECLARED CARRIED (10/0)

10.2 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee held on 7 December 2020.

CORRECTION:

Page 1 Cr Flynn was in attendance as deputy to Cr Shaw and not as observer

MOVED Cr C M Wielinga that the report, subject to the above correction, be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation D80/12/20 - Final Adoption - City of Armadale Activity and Retail (Commercial) Strategy

MOVED Cr C M Wielinga

That Council:

- 1. Adopt the City of Armadale Activity and Retail (Commercial) Strategy subject to the attached Schedule of Modifications.**
- 2. Refer the adopted City of Armadale Activity and Retail (Commercial) Centres Strategy (as modified) to the Department for Planning, Lands and Heritage / WAPC for their information / consideration.**
- 3. Advise submitters of Council's decision.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation D81/12/20 - Review of Local Planning Policy PLN 2.4 - Tree Preservation

MOVED Cr C M Wielinga

That Council:

1. **Advertise the amended Local Planning Policy PLN 2.4 ‘Landscape Feature and Tree Preservation’ for a period not less than 21 days in accordance with Schedule 2, Part 2, Division 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
2. **Refer the amended Local Planning Policy PLN 2.4 ‘Landscape Feature and Tree Preservation’ to the Department for Planning, Lands and Heritage for comment.**
3. **Note the City’s Subdivision Guidelines will need to be updated to include the requirements of this Policy if adopted by Council for final adoption.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation D82/12/20 - Proposed Local Planning Policy PLN 3.14 - Designing Out Crime

MOVED Cr C M Wielinga

That Council:

1. **Advertise the draft Local Planning Policy PLN 3.14 Designing Out Crime as shown in the *Attachments to this report* for a period of 21 days in accordance with Schedule 2, Part 2, Clause 4 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation D83/12/20 - Final Adoption - Amendment No.110 - Town Planning Scheme No.4 - Proposed Modification to Expiration Period - North Forrestdale Development Contribution Area No.3

Cr Butterfield declared a non-financial interest in this item as she is a member on the DevelopmentWA Armadale Land Redevelopment Committee. As a consequence, there may be a perception that her impartiality on the following matter may be affected, but declared that she would disregard this association, consider the matter on its merits and vote accordingly.

MOVED Cr C M Wielinga

That Council:

1. **Pursuant to Part 5 of the *Planning and Development Act 2005* to adopt, without modification, Amendment No.110 to Town Planning Scheme No.4 to:**
 - a) **Amend Clause 3.14 in Schedule 9B – Development Contribution Plan No.3 by changing the words “fifteen (15) years” to “twenty (20) years”.**

2. Authorise the Mayor and Chief Executive Officer to execute the Amendment documents.
3. Forward the amendment documentation to the Western Australian Planning Commission for its consideration and requests the Hon Minister grant final approval to the amendment.
4. Endorse the comments made in this report regarding the submissions received on this scheme amendment for inclusion in the schedule of submissions to be forwarded to the Western Australian Planning Commission.
5. Advise the submitters of its decision.
6. Authorise the Mayor and Chief Executive Officer to execute the modified Amendment documents, should the Hon Minister for Planning grant final approval to the Amendment subject to minor modifications.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation D84/12/20 - Proposed Amendment No.117 To Town Planning Scheme No.4 - West of Rail Development Contribution Plan No.8

Cr Busby declared a financial interest in Recommendation D84/12/20 on the basis that he owns property in the west of rail area. Cr Busby left the meeting at 7.38pm

Cr Butterfield declared a non-financial interest in this item as she is a member on the DevelopmentWA Armadale Land Redevelopment Committee. As a consequence, there may be a perception that her impartiality on the following matter may be affected, but declared that she would disregard this association, consider the matter on its merits and vote accordingly.

MOVED Cr C M Wielinga

That Council:

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, initiate Amendment No.117 to Town Planning Scheme No.4 as a complex amendment in accordance with Part 5, Clause 34 – complex amendment, subsection (e) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as follows:
 - a) Amending Special Control Map 3 as shown on the attached Proposed Zoning – Special Control Area Map 3 Plan and include the area as Development Contribution Area 8 and insert Development Contribution Plan No.8 into Schedule 9B of Town Planning Scheme No.8 as follows:

No.	Description of Land	Contribution Arrangements
8	Development Contribution Area (DCA) 8 – West of Rail Redevelopment Area as identified on Scheme Special	<p>4.1 Relationship to other plans and other parts of the Scheme</p> <p>The development contribution plan generally conforms to the Approved Structure Plans for Development Contribution Area 8 and the Local Planning Strategy, Armadale Activity Centre Structure Plan, Corporate Business Plan and Strategic Community Plan.</p> <p>Where the provisions of Development Contribution Plan 8 are</p>

<p>Control Area Map 3</p>	<p>inconsistent with the provisions of Part 5A of the Scheme, then the provisions of Development Contribution Plan 8 in Schedule 9B prevail to the extent of any inconsistency.</p> <p>4.2 Definitions</p> <p>Assessed Value means a land value obtained in accordance with the procedures described in clauses 4.4.5 to 4.4.6 of Development Contribution Plan 8.</p> <p>Developable Area is defined as a total area of land minus land area deductions as detailed in the Development Contribution Plan 8 Infrastructure Cost Schedule.</p> <p>Development Contribution Plan Report means a report appurtenant to the Scheme and Development Contribution Plan 8, and containing information and instructions on the operation of Development Contribution Plan 8, as periodically reviewed in accordance with Development Contribution Plan 8.</p> <p>Infrastructure Cost Schedule means a schedule appurtenant to the Scheme and Development Contribution Plan 8, and containing the estimated cost of Infrastructure and Administration of Development Contribution Plan 8, contribution cost, land area deductions and land area summary, as periodically reviewed in accordance with Development Contribution Plan 8.</p> <p>4.3 Infrastructure and Administrative Items to be funded</p> <p>4.3.1 Infrastructure Item 1a – Movement Network and Urban Plaza</p> <p>Full cost to construct Cornish Street, including laneway connection to Fifth Avenue, urban plaza and land acquisition as detailed in the Development Contribution Plan Report and Infrastructure Cost Schedule.</p> <p>4.3.2 Infrastructure Item 2a - Public Utilities</p> <p>Contribution towards the Sewer Upgrade from Cornish Street to Fifth Avenue as detailed in the Development Contribution Plan Report and Infrastructure Cost Schedule.</p> <p>4.3.3 Administration Costs:</p> <p>Full costs associated with preparing and administering Development Contribution Plan 8.</p> <p>4.4 Method for Calculating Contributions and Assessed Values</p> <p>4.4.1 Approach</p> <p>Contributions for infrastructure items will be calculated on a Developable Area basis.</p> <p>4.4.2 Cost Contribution Calculation</p> <p>The contribution to be made by each Owner to the implementation of the Infrastructure and Administration Costs shall be a Cost Contribution, based on a per square metre basis calculated by the Local Government as follows:</p> <p>4.4.2.1 Infrastructure Items per Square Metre Rate</p>
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		<p>calculation</p> <p>a) Calculation for entire Development Contribution Area</p> <p>Infrastructure Items per Square Metre Rate (E) calculated as follows at each review of the Infrastructure Cost Schedule and to remain applicable from the approval of one review to approval of the next:</p> <p>Cost of infrastructure items where the costs are to be shared across the entire Development Contribution Area 8 as detailed in the Infrastructure Cost Schedule (A) + (plus) Administrative Costs (B) minus contributions collected (C) / (divide) total Developable Area remaining (m²) for Development Contribution Area 8 (D).</p> $A + B - C / D = E$ <p>4.4.2.2 Cost Contribution Due</p> <p>The Cost Contribution due by owners shall be based on the Developable Area of an owners land parcel and calculated as follows:</p> <p>i. Cost Contribution due by owners that is applicable to all Developable Area within Development Contribution Area 8:</p> <p>Developable Area (m²) of an owners land parcel x (multiply) Infrastructure items per Square Metre Rate.</p> <p>4.4.3 Valuations</p> <p>The provisions of Clauses 5A.9.2 to 5A.9.6 of the scheme do not apply to Development Contribution Plan 8. The following variations apply to the acquisition of land for Infrastructure Works, calculation of costs and valuation of land within Development Contribution Area 8.</p> <p>4.4.4 Compulsory Acquisition</p> <p>Where land has been compulsorily acquired and a lawful claim for compensation has been served on the Council, the Council may claim compensation for betterment under Section 184 of the <i>Planning and Development Act 2005</i> and the value attributed to the betterment of the land the subject of the claim shall be set off against any compensation otherwise payable to the claimant under the <i>Land Administration Act 1997</i> or any re-enactment of its provisions related to compulsory acquisition and compensation.</p> <p>4.4.5 Assessed Value</p> <p>a) The Council may at any time ascertain the value of</p>
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		<p>any land in Development Contribution Plan 8 for the purpose of estimating Infrastructure costs, payments and cost contributions.</p> <p>b) If it is necessary, for any purpose to ascertain the value of any land, such value should be determined by two licensed valuers appointed from time to time by the local government herein referred to as “the Valuation Panel”. The members of the Valuation Panel may confer as to value, and if they are unable to arrive at a consensus value, they shall confer with the Chief Executive Officer of the local government (“CEO”) or the officer to whom the CEO delegates that function from time to time. If the valuers with the officer cannot arrive at a consensus value then the officer shall select a value which represents the median value between the two values nominated by the valuers on the Valuation Panel and will be advertised under the next following paragraph (c) (“the Assessed Value”).</p> <p>The Valuation Panel may determine more than one Assessed Value in the Development Contribution Plan area, where the local government or the Panel identifies that there are significant differences in land values within Development Contribution Area 8.</p> <p>c) As soon as possible after the Assessed Value or Assessed Values have been ascertained it should be advertised for a period of not less than 28 days to allow for submissions to be made in regard to the proposed Assessed Value or Assessed Values. Assessed Values may be advertised concurrently as part of a Development Contribution Plan 8 review carried out in accordance with Clause 4.8.1 of Development Contribution Plan 8.</p> <p>An owner who lodges an objection under this clause shall submit with the objection supporting evidence from a suitably qualified person in the specific field being objected to.</p> <p>d) The local government shall as soon as possible consider all submissions made on an Assessed Value and may refer any submission to the Valuation Panel for comment, but where a submission is accompanied by expert valuation advice based on the valuation principles contained in Development Contribution Plan 8, it should be referred by the local government to the Valuation Panel for comment.</p> <p>Having considered the submissions and any comment from the Valuation Panel, the local government shall fix upon the Assessed Value or Assessed Values to be applied under Development Contribution Plan 8 and Infrastructure Cost Schedule until the next Assessed Value or Assessed</p>
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		<p>Values has been determined.</p> <ul style="list-style-type: none">e) It is intended that any Assessed Value or Assessed Values should apply for no more than 13 months but while an Assessed Value remains current it shall stand as the value of land within Development Contribution Plan 8 and Infrastructure Cost Schedule for all purposes under Development Contribution Plan 8 and Part 5A of the scheme and the Infrastructure Cost Schedule.f) Where land is ceded or acquired for a Infrastructure Work, otherwise than by compulsory taking, for the purpose of determining the amount to be paid to the owner from whom the land is acquired, the value of the land shall be calculated according to the same Assessed Value as was applied to the Cost Contribution paid or payable by that owner on the clearance by the local government of the subdivision of land in the same deposited plan as contains the land acquired. <p>4.4.6 Valuation Principles</p> <p>In ascertaining the Assessed Value or Assessed Values under Development Contribution Plan 8, all land shall be valued in its broad acre form as depicted on 1 January 2020 or other date selected by the Local Government, ignoring any services or infrastructure provided in-accordance with the provisions of the relevant Local Structure Plan and applying the following principles:</p> <ul style="list-style-type: none">i. regard is to be had to the land classifications and zonings existing at the date of valuation;ii. the date of valuation is to be the date on which the local government nominates;iii. ignoring any improvements or works on the land;iv. the land should be valued without regard to the Infrastructure work and the purpose for which the land is acquired shall not be taken into consideration;v. in selecting relevant sales evidence, regard should be had first to values derived from land in the same area, and if there is not adequate evidence, from nearby or similar land in the area, in priority to any other sales evidence; andvi. the method of valuation shall otherwise be in accordance with normal fair market valuation principles. <p>4.4.7 Variance and Solatium</p> <ul style="list-style-type: none">a) When calculating or reviewing Contribution Costs and the Infrastructure Cost Schedule, the local government will have regard to the value of the land required for Infrastructure and include an amount of 10% over and above the Assessed Value of such land, to ensure that the local government has or will receive sufficient funds in Development
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		<p>Contribution Plan 8 account to acquire land for Infrastructure to meet its obligations for appropriate payment to such owners, and ensure the Infrastructure can be completed in a manner that minimises the need for external borrowing. The local government may also apply a further amount above the Assessed Value to recognize any compulsory taking of land, compensations and/or acquisition of structures.</p> <p>b) Where land is acquired in the circumstances contemplated in subclause 4.4.5 (f) of Development Contribution Plan 8, the Council shall pay to the owner an additional amount not more than 10% of the amount calculated under that Clause.</p> <p>4.4.8 Acquisition Prior to Gazettal</p> <p>Where land required for Infrastructure is ceded to the Crown or acquired by the local government prior to the Minister granting final approval and publication of the Development Contribution Plan 8 Amendment in the Government Gazette, the appointment of the Valuation Panel by the local government under of Development Contribution Plan 8 or adoption of the Infrastructure Cost Schedule by the Council, the land shall be valued in-accordance with the clauses 4.4.3 to 4.4.7 of Development Contribution Plan 8 by the Valuation Panel and the date of valuation shall be the date the land for the Infrastructure Work is acquired by the local government or the local government issues its clearance to the deposited plan that contains the Infrastructure land, whichever is the earlier.</p> <p>4.4.9 Provision of Land for Infrastructure Works</p> <p>Where the Infrastructure Cost Schedule includes a land component for a Infrastructure on the relevant lot for which a Cost Contribution is due, an Owner shall cede to the Crown or transfer to the local government the required Infrastructure land at the first stage of subdivision and/or development for that particular landholding or by prior agreement at an alternative date agreed by the local government. The value of the land will be determined in accordance with Development Contribution Plan 8 and Owners will be paid once the land is ceded to the Crown or transferred to the local government and is already included in Development Contribution Plan 8 and sufficient funds have been collected in the Development Contribution Plan 8 account and / or having regard to the timing and priority of infrastructure works.</p> <p>4.5 Period of Operation</p> <p>4.5.1</p> <p>Development Contribution Plan 8 is proposed to operate for a period of 12 years from the date of gazettal of the town planning scheme amendment that introduces Development Contribution Plan 8 into the Scheme, by which time development within Development Contribution Area is</p>
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		<p>expected to be largely complete. The proposed timeframe aims to account for uncertainty regarding the staging and completion of development across the entire area.</p> <p>The City may in the future consider extending the period of operation, through an amendment to the Scheme, in the event that growth does not occur as rapidly as expected, or if new growth areas occur. The City may also terminate the Development Contribution Plan 8 earlier, through an amendment to the Scheme, if growth occurs quicker than expected and all contributions have been settled.</p> <p>All land within the Development Contribution Area is subject to the requirements of the Development Contribution Plan 8 until the plan expires or revoked.</p> <p>4.6 Excess in Contributions</p> <p>4.6.1</p> <p>Clause 5A.8.2 of the scheme does not apply to Development Contribution Plan 8. If there is an excess in the total of Cost Contributions when all Cost Contributions have been made or accounted for in the Development Contribution Area, the local government is to refund the excess funds to the contributing owners or use all or some of the excess funds for improvements to infrastructure included in Development Contribution Plan 8 and subject to agreement from the majority of the contributing Owners.</p> <p>If, however, it is not reasonably practicable to identify Owners and their entitled amount of refund and consult with Owners, any excess in funds shall be applied to the provision of additional improvements to Infrastructure included in Development Contribution Plan 8.</p> <p>The local government should make information publically available regarding any spend of excess funds.</p> <p>4.7 Timing and priority</p> <p>4.7.1</p> <p>The Local Government will use its best endeavours to provide Infrastructure, including the acquisition of land for infrastructure, as soon as possible taking into considering the Local Government's Corporate Business Plan, the rate of development in Development Contribution Area 8 and funds collected in Development Contribution Plan 8.</p> <p>4.8 Review</p> <p>4.8.1 Review</p> <p>Development Contribution Plan 8 will be reviewed at least every 5 years from the date of gazettal or when considered appropriate having regard to the rate of development in the area since the last review and the degree of development potential still existing.</p> <p>The estimated Infrastructure Costs, Assessed Values and Infrastructure Cost Schedule will be reviewed and updated at least annually. The Review will reflect changes in material prices, design costs, design requirements, specifications, labour requirements, Assessed Values and other expenditure</p>
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		<p>associated with Development Contribution Plan 8 and actual and forecast future development patterns in the area. In some instances the costs will be indexed based on the Local Government Cost Index (LGCI) or another appropriate index and they may be reviewed and certified by a suitably qualified person. The local government's priority and timing for infrastructure will also be reviewed at least annually.</p> <p>Reviews of Development Contribution Plan 8 or Infrastructure Cost Schedule, including Assessed Values shall be undertaken in accordance with the provisions contained within the Development Contribution Plan 8 Report and applicable Local Government Local Planning Policy. In the absence of an applicable Local Government Local Planning Policy the provisions contained in the Development Contribution Plan 8 Report shall solely apply.</p>
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2. **The Amendment is complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):**
 - **It is an amendment to identify a development contribution area and prepare a development contribution plan.**
3. **Refers the above Amendment to Town Planning Scheme No. 8 to the Environmental Protection Authority (EPA) pursuant to section 81 of the *Planning and Development Act 2005*.**
4. **Forward the Amendment to the WAPC to obtain permission to advertise the Amendment as proposed.**

Once permission to advertise is obtained from the WAPC advise, advertise the Amendment for no less than 60 days.
5. **Authorise the Mayor and the Chief Executive Officer to execute the Amendment documents.**
6. **Adopt the attached Development Contribution Plan 4 Report and Infrastructure Cost Schedule for Advertising with Amendment No.117.**
7. **Should the WAPC require any minor modifications prior to advertising, authorise the CEO and Mayor to execute the modified amendment documents**

MOTION not opposed, DECLARED CARRIED

(9/0)

Cr Busby returned to the meeting at 7.39pm

Recommendation D85/12/20 - Final Adoption - Amendment No.114 - Town Planning Scheme No.4 - Normalisation of Lot 2, 4853 and 9500 Forrestdale Business Park East from DevelopmentWA to City of Armadale

Cr Butterfield declared a non-financial interest in this item as she is a member on the DevelopmentWA Armadale Land Redevelopment Committee. As a consequence, there may be a perception that her impartiality on the following matter may be affected, but declared that she would disregard this association, consider the matter on its merits and vote accordingly.

MOVED Cr C M Wielinga

That Council:

1. **Pursuant to Part 5 of the *Planning and Development Act 2005*, to adopt, with modification, Amendment No.114 to Town Planning Scheme No.4 to:**

- a. **Include Lot 9500 Armadale Road, Forrestdale as designated on the Scheme Amendment Map into the Scheme boundary;**
- b. **Rezone Lot 9500 Armadale Road, Forrestdale as depicted on the Scheme Amendment Map from unzoned to ‘Industrial Development’ zone;**
- c. **Rezone Lot 2 Keane Road, Forrestdale and Lot 4853 Allen Road, Forrestdale from unzoned to ‘Parks and Recreation (Regional)’ reserve;**
- d. **Amend Special Control Area Map 3 to designate Development Area No.69 over Lot 9500 Armadale Road, Forrestdale as depicted on the Special Control Area Map 3;**
- e. **Amend Schedule 8 – Development (Structure Planning) Areas to include the following new Development Area:**

No.	Description of Land	Additional provisions applicable to subdivision and development
69	Lot 9500 Armadale Road, Forrestdale.	<p>69.1 Prior to any subdivision or development, comprehensive planning shall be undertaken by the preparation of a Structure Plan to guide subdivision and development.</p> <p>69.2 Any Structure Plan shall be accompanied by detailed plans and environmental studies of the Conservation Category Wetland and its buffers on the subject site including, but not limited to:</p> <ol style="list-style-type: none"> 1. flora assessment; 2. fauna assessment; 3. wetland management plan; 4. local water management strategy; and 5. bushfire management plan. <p>The recommendations of the above plans and environmental studies shall be implemented and any environmental assets protected in the Structure Plan and at the subdivision and/or development stages to the satisfaction of the City of Armadale on advice from the Department of Water and Environmental Regulation and the Department of Biodiversity, Conservation and Attractions.</p> <p>Any necessary fire management requirements should be provided for within the industrial portion of the lot and should not impact the wetland or its buffers.</p>

- f. **Amend the Scheme Map accordingly.**
2. **Authorise the Mayor and the Chief Executive Officer to execute the Amendment documents.**
3. **Forward the amendment documentation to the Western Australian Planning Commission for its consideration and requests the Hon Minister for Transport and Planning grant final approval to the amendment.**

4. **Endorse the comments made in this report regarding the submissions received on this scheme amendment for inclusion in the schedule of submissions to be forwarded to the Western Australian Planning Commission.**
5. **Advise the submitters and DevelopmentWA of its decision.**
6. **Should the Hon. Minister require any minor modifications to the Scheme Amendment at the final adoption stage, then authorise the Mayor and Chief Executive Officer to sign and seal the modified amendment documents.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation D86/12/20 - Armadale Strategic Metropolitan City Centre Strategic Investment Framework and Project Plan

MOVED Cr C M Wielinga

That Council:

1. **Support the project to prepare an ‘Investment Framework’ and ‘Project Plan’ for the Armadale City Centre; and**
2. **Pursuant to Section 6.8 of the *Local Government Act 1995*, APPROVES and AMENDS the adopted 2020/21 Annual Budget as follows:**
 - (a) **Establishes a new operating budget for the Armadale City Centre Investment Framework & Project Plan (Planning Services) of \$200,000;**
 - (b) **Decreases the Operating Expenditure Budget for Armadale Advocacy from the Office of the CEO business area by \$110,000 to \$26,800.**
 - (c) **Increases the Operating Revenue budget for Planning Fees – Development Applications by \$90,000 from \$241,300 to \$331,300**

ABSOLUTE MAJORITY RESOLUTION REQUIRED FOR PART 2

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation D87/12/20 - UDIA WA State Conference - 24th to 26th February 2021 - Bunker Bay

MOVED Cr C M Wielinga

That Council nominates Cr Smith and Cr Frost to attend the 2021 UDIA State Conference to be held on the 24th to 26th February 2021 at Bunker Bay Resort in South West WA.

MOTION not opposed, DECLARED CARRIED (10/0)

10.3 COMMUNITY SERVICES COMMITTEE MEETING

Report of the Community Services Committee held on 8 December 2020.

MOVED Cr K Busby that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation C43/12/20 - Events Strategy 2021 - 2026

MOVED Cr K Busby that part (4) of Recommendation C43/12/20 be amended by the deletion/ addition of the text highlighted in red.

4. Endorse the proposed Event Strategy 2021 – 2026 as a guide for the City’s Long Term Financial Plan and budget processes with the following amendments:
 - Retain the Movies in the Park event at \$22,000
 - Retain the Highland Gathering and Perth Kilt Run event at the existing level of \$155,000
 - Bring forward the Armacon event at \$100,000 ~~and staff resourcing at 3 FTE~~ to 2021/22
 - Bring forward the Multicultural Festival to 2023/24
 - ~~Bring forward a staff resource of 1 FTE to 2020/21 to commence planning and to deliver the expanded elements of the Minnowarra Art Awards and Armadale Arts Festival and planning for the events scheduled for 2021/22~~
 - ~~Bring forward staff resources of 2 FTE to 2021/22 to commence planning and to deliver the events scheduled for 2021/22 onwards, subject to Council’s budget processes and consideration of the City’s Workforce Plan~~

AMENDMENT not opposed, DECLARED CARRIED (10/0)

MOVED Cr K Busby that Recommendation C43/12/20, as amended, be adopted.

That Council:

1. **APPROVES** a WA Day event for the 2020/21 financial year to be held on 1 June 2021 at a cost of \$161,000, funded by the Events Reserve Fund.
2. **APPROVES** the City Lakes Festival scheduled for 1 August 2021 at a cost of \$65,000, funded by the Events Reserve Fund.
3. Pursuant to s6.8 of the Local Government Act, **AMENDS*** the 2020/2021 budget as follows:

Increase in Operating Expenditure

Events – WA Day	\$161,000
Events – City Lake Festival	\$ 65,000

Increase in the Transfer from Reserves

Transfer from the Events Reserve Fund	\$226,000
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4. **Endorse the proposed Event Strategy 2021 – 2026 as a guide for the City’s Long Term Financial Plan and budget processes with the following amendments:**
 - **Retain the Movies in the Park event at \$22,000**
 - **Retain the Highland Gathering and Perth Kilt Run event at the existing level of \$155,000**
 - **Bring forward the Armacon event at \$100,000 ~~and staff resourceing at 3 FTE~~ to 2021/22**
 - **Bring forward the Multicultural Festival to 2023/24**
 - **Bring forward a staff resource of 1 FTE to 2020/21 to commence planning and to deliver the expanded elements of the Minnowarra Art Awards and Armadale Arts Festival and planning for the events scheduled for 2021/22**
 - **Bring forward staff resources of 2 FTE to 2021/22 to commence planning and to deliver the events scheduled for 2021/22 onwards, subject to Council’s budget processes and consideration of the City’s Workforce Plan**
5. **Receive an annual review and report on the City’s Events calendar.**

***ABSOLUTE MAJORITY REQUIRED**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation C44/12/20 - Gwynne Park Facilities Review

MOVED Cr K Busby

That Council:

1. **Notes the contents of this report**
2. **Workshops the initiatives contained in this report, being;**
 - a) **A regional level badminton facility integrated with the Armadale Recreation Centre**
 - b) **Redevelopment of the tennis facilities**
 - c) **Redevelopment of the Sports Pavilion**
3. **Receive a further report following a workshop to decide on priorities, funding and a timeline for planning and delivery**
4. **Supports the lodgement of a subdivision amalgamation application to combine Lot 4 Townley Street and Lot 122 Forrest Road and PIN 344705, and accommodate truncation of corner of Townley and Forrest for Forrest Road widening; and in the event of approval, implementation of any conditions of approval and creation of new titles thereafter.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation C45/12/20 - Armadale Recreation Centre Service Options

MOVED Cr K Busby

That Council:

- 1. Endorse option 2 to reduce operational hours of the gym and repurpose to a specialised health and fitness service.**
- 2. Note the budget implications of option 2 for consideration in the 2021/22 budget and Corporate Business Plan.**

MOTION not opposed, DECLARED CARRIED (10/0)

10.4 CORPORATE SERVICES COMMITTEE MEETING

Report of the Corporate Services Committee held on 8 December 2020.

MOVED Cr J H Munn that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation CS63/12/20 – Review of Policies and Delegations to the CEO - Various

MOVED Cr J H Munn

That Council:

- 1. Revokes* all previous designations of Senior Employees**
- 2. Adopts the following policies, inclusive of amendments and as presented in the attachment to this report:**
 - a. Designation of Senior Employees and Appointment of Acting Chief Executive Officer; and**
 - b. Policy Development.**
- 3. Approves* the following delegations to the Chief Executive Officer, inclusive of any amendments and as presented in the attachment to this report, in accordance with section 5.42 of the *Local Government Act 1995*:**
 - a. Appointment of Acting Chief Executive Officer; and**
 - b. Give local public notice of changes to scheduled Council or Committee meetings.**

ABSOLUTE MAJORITY RESOLUTION REQUIRED

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation CS64/12/20 - Annual General Meeting of Electors 2020/21

MOVED Cr J H Munn

That Council pursuant to section 5.27 of the *Local Government Act 1995*, hold the Annual General Meeting of Electors on Wednesday 20 January 2021 at 7pm in the Function Room at Council's Administration Centre, 7 Orchard Avenue, Armadale.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation CS65/12/20 - Leasing - Orchard House - WA Police.

MOVED Cr J H Munn

That Council adopt the recommendations as contained within the confidential report.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation CS66/12/20 - Future use - Francis Xavier's Church (Referral Matter)

MOVED Cr J H Munn

That Council note a report will be prepared for a future Corporate Services Committee meeting.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation CS67/12/20 - South East Corridor Councils Alliance - Memorandum of Understanding

MOVED Cr J H Munn

That Council:

- 1. Endorses the Memorandum of Understanding with the City of Canning, City of Gosnells and Town of Victoria Park to establish the South East Corridor Alliance; and**
- 2. Authorises the Mayor to sign the Memorandum of Understanding (inclusive of any minor changes, provided they do not materially alter the intent) on behalf of the City.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation CS68/12/20 – Councillors' Items

MOVED Cr J H Munn

That Council refers the following Councillor Item:

- Review of Meetings – December 2021 to the relevant Directorate for action and/or Report to the appropriate Committee.**

MOTION not opposed, DECLARED CARRIED (10/0)

10.5 CITY AUDIT COMMITTEE MEETING

Report of the City Audit Committee held on 8 December 2020.

MOVED Cr C Frost that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation CA15/12/20 - 2019/20 Financial Report and Auditor's Report

MOVED Cr C Frost

That Council:

- 1. in accordance with section 5.54 of the *Local Government Act 1995*, accepts* for inclusion in the City's 2019/20 Annual Report, the Annual Financial Report as amended and Auditor's Independent Audit Report for the financial year ended 30 June 2020 as presented; and**
- 2. accepts the 2020 Audit Completion report as presented.**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation CA16/12/20 - Office of the Auditor General Computer Controls Audit 2020

MOVED Cr C Frost

That Council note and endorse the results of the Audit of General Computer Controls and the Capability Maturity Model Assessment of IT controls.

MOTION not opposed, DECLARED CARRIED (10/0)

10.6 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr E J Flynn that the report be received.

MOTION not opposed, DECLARED CARRIED (10/0)

BUSINESS ARISING FROM REPORT

Recommendation - Annual Report 2019/20

MOVED Cr E J Flynn

That Council pursuant to section 5.54 of the *Local Government Act 1995, accept the 2019/20 Annual Report for the year ending 30 June 2020, as presented in the attachment to this report.**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation - Local Roads and Community Infrastructure Investment Program Extension

Officer's Recommendation

That Council endorse the following projects being submitted for LRCI Program Extension funding to the amount of \$3,022,398:

1. Solar Panel Projects:
 - Orchard House (230,000)
 - Champion Centre (\$45,000).
 - Armadale Fitness and Aquatic Centre (\$800,000).
2. Heron Reserve upgrade (\$1,347,398) ‘
3. Upon endorsement of projects in Recommendations 1 and 2 above, totalling \$2,422,398 Council endorse the following project for the allocation of the grant funding balance of \$600,000

Option 1 - Harber Reserve upgrade

OR

Option 2 - Albany Highway landscaping

OR

Option 3 - Combination of the following projects:

- Bedforddale Hall upgrade \$315,000
- Frye Park fencing \$65,000
- Parks Upgrades totalling \$220,000
 - Wilcannia \$50,000
 - Dawson \$100,000
 - Alderson \$70,000

4. Pursuant to section 6.8 of the *Local Government Act 1995 (as amended)*:

Amend* the 2020/21 Annual budget as follows:

REVENUE

- LRCI Grant Funding \$3,022,398

EXPENDITURE

- Solar Panel Projects \$1,075,000
 - Heron Reserve Upgrade \$1,347,398
 - Option ~~XX~~ \$600,000

Total \$3,022,398

MOVED Cr Frost that Standing orders be suspended to allow open discussion on this item. Motion Carried.

Discussion ensued on the options presented for allocation of the grant funding balance of \$600,000 (part 3 of the officer's recommendation). Having been advised of a POS Contribution of \$237,000 for upgrade of Harber Reserve, Council opted for a combination of Options 1 and 3 noting that Bedforddale Hall upgrade is scheduled for 2021/22.

- 8.28pm Moved Cr Butterfield that the meeting be adjourned to allow officers to amend the recommendation for Council's consideration. Motion Carried.
- 8.40pm Moved Cr Butterfield that the meeting be resumed. Motion Carried.

The amended recommendation was discussed and considered by Council.

Moved Cr Frost that Standing Orders be resumed. Motion Carried

MOVED Cr K Busby

That Council endorse the following projects being submitted for LRCI Program Extension funding to the amount of \$3,022,398:

- 1. Solar Panel Projects:**
 - Orchard House (\$230,000)
 - Champion Centre (\$45,000).
 - Armadale Fitness and Aquatic Centre (\$800,000).
- 2. Heron Reserve upgrade (\$1,369,398)**
- 3. Upon endorsement of projects in Recommendations 1 and 2 above, totalling \$2,422,398 Council endorse the following projects for the allocation of the grant funding balance of \$600,000**
 - Harber Reserve upgrade \$363,000
 - Frye Parking Fencing \$65,000
 - Wilcannia Park Upgrade \$50,000
 - Dawson Park Upgrade \$100,000
 - With the remaining \$22,000 as a contingency
- 4. pursuant to Section 6.8 of the *Local Government Act 1995*, AMENDS the adopted 2020/21 Annual Budget as follows:**
 - (a) Establishes a new capital budget for the *Harber Reserve Upgrade* of \$600,000;
 - (b) Establishes an income budget for *Non-Operating Revenue – Contributions POS (Precinct C)* for \$237,000;
 - (c) Establishes a new capital budget for the *Solar Panels Projects* of \$1,075,000;
 - (d) Establishes a new capital project for the *Heron Reserve upgrade* for \$1,369,398;
 - (e) Establishes a new capital project for the *Frye Park fencing* for \$65,000;
 - (f) Establishes a new capital project for the *Wilcannia Park upgrade* for \$50,000;
 - (g) Establishes a new capital project for the *Dawson Park upgrade* for \$100,000;

- (h) Increases the Capital Grant Revenue Budget for LRCI Grant Funding by \$3,022,398**

MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY RESOLUTION OF COUNCIL (10/0)

Recommendation - Statement of Financial Activity - November 2020

MOVED Cr C Frost

That Council:

- 1. pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* (Financial Activity Statement Report) accepts the Statement of Financial Activity for the five (5) month period ended 30 November 2020; and**
- 2. notes that there are no reportable actual to budget material variances for the period.**

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation - List of Accounts Paid - November 2020

MOVED Cr E J Flynn

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts paid totalling \$8,130,425.67 on Batch 2562-2570, Cheques 033130-033148, Direct Debits and PY01.10-PY01.11

Credit Card

Accounts Paid totalling \$3,934.62 for the period ended October 2020.

MOTION not opposed, DECLARED CARRIED (10/0)

Recommendation - Councillors Information Bulletin - Issue No 21/2020

MOVED Cr G J Smith

That Council acknowledge receipt of Issue 21/2020 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED (10/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 131 & 135 Peet Road, Roleystone (Cr Caroline Wielinga)

That the matter of options for the preservation and reservation of 131 and 135 Peet Road, Roleystone for the community be referred to the Development Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor thanked Councillors and officers for their support during 2020 and extended wishes for a wonderful and safe Christmas season and looked forward to working with everyone when Council is back in 2021.

The Mayor, Cr Butterfield, declared the meeting closed at 8.55pm

MINUTES CONFIRMED THIS 25 JANUARY 2021

MAYOR