

CITY OF ARMADALE

AGENDA

OF DEVELOPMENT SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 20 MAY 2024 AT 7.00PM.

A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

PUBLIC:

“For details of Councillor Membership on this Committee, please refer to the City’s website – [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

DECLARATION OF MEMBERS' INTERESTS

QUESTION TIME

Public Question Time is allocated for the asking of and responding to questions raised by members of the public.

Minimum time to be provided – 15 minutes (unless not required)

Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>

It is also available in the public gallery.

The public's cooperation in this regard will be appreciated.

DEPUTATION

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Development Services Committee Meeting held on 15 April 2024 be confirmed.

ITEMS REFERRED FROM INFORMATION BULLETIN - ISSUE 6 - MAY 2024

If any of the items listed in the Information Bulletin - Issue 6 – May 2024 require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

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20 MAY 2024

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1.1 - REVIEW OF HEALTH POLICIES

WARD : ALL
FILE No. : M/225/24
DATE : 16 May 2024
REF : DD
RESPONSIBLE MANAGER : Executive Director
Development Services

In Brief:

- This report presents the findings of the review of Council Policies – Smoke Free Outdoor Areas, Alcohol Risk Minimisation, Occupation of a Caravan other than in a Caravan Park and Smoke Free Workplace.
- Recommend that Council:
 1. Adopt the attached policies with the proposed amendments:
 - Smoke Free Outdoor Areas
 - Alcohol Harm Minimisation
 - Occupation of a Caravan other than in a Caravan Park.
 2. Revoke the Smoke Free Workplace Policy.

Tabled Items

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil

Strategic Implications

Strategic Community Plan 2020-2030

1.2 Improve Community Wellbeing

1.2.4 Facilitate the delivery of health and wellbeing programs and services within the community.

Corporate Business Plan 2023/24 – 2026/27

1.2.4.1 Implement Community Health and Wellbeing Plan

Community Health and Wellbeing Plan 2021-2024

- 11.1.3.1 Promote smoking cessation initiatives locally to encourage residents to give up smoking.
- 11.1.3.2 Advocate for appropriate management of liquor outlets to influence the decisions of these outlets and the accessibility and availability of alcohol to the community in the City of Armadale.
- 11.1.3.4 Promote and encourage safe and healthy environments that reduce the impacts of alcohol related harm.
- 11.1.4.1 Maintain a schedule of affordable community events and initiatives to promote and celebrate community cohesion and improve perceptions of safety.
- 11.1.5.1 Enhance the appeal of the Armadale City Centre as a healthy place to shop, to access services, to enjoy recreation, leisure and entertainment services and facilities and business.
- 11.2.2.2 Implement the City’s statutory responsibilities for providing health protection for the community, as legislated by the *Public Health Act 2016 (WA)*, *Food Act 2008 (WA)*, *Tobacco Products Control Act 2006 (WA)*, *Environmental Protection Act 1986 (WA)* and the *Health (Miscellaneous Provisions) Act 1911 (WA)*, subsidiary legislation and local laws.

Legal Implications

1. *Tobacco Products Control Act 2006 (WA)*
2. *Liquor Control Act 1988 (WA)*
3. *Public Health Act 2016 (WA)*
4. *City of Armadale Local Government Property Local Law*

Council Policy/Local Law Implications

The *City of Armadale Local Government Property Local Law* contains clauses prohibiting smoking on City property.

Budget/Financial Implications

Additional smoke free signage around City facilities may be required to reflect changes to the associated policies.

Consultation

- Human Resources
- Recreation Services
- Statutory Planning
- Work Health and Safety
- City Legal
- Service Delivery
- SOHAG

BACKGROUND

The following policies are all due for review:

HLTH 1 – Smoke Free Outdoor Areas

HLTH 3 – Alcohol Risk Minimisation

HLTH 4 – Occupation of a Caravan Other than at a Caravan Park

HLTH 5 – Smoke Free Workplace.

This report provides an overview of the review of each policy.

DETAILS OF POLICIES

Policy HLTH 1 – Smoke Free Outdoor Areas

This policy was last reviewed and formally adopted by Council on 27 May 2019 and is now due for review. This policy has been in use for the past 5 years to establish a clear aim of limiting exposure to smoking in outdoor public places under the jurisdiction of the City.

Policy HLTH 3 – Alcohol Risk Minimisation

This policy was last reviewed and formally adopted by Council on 27 May 2019 and is now due for review. This policy has been in use for the past 5 years to assist in minimising alcohol related risk in the City.

Policy HLTH 4 – Occupation of a Caravan Other than at a Caravan Park

This policy was last reviewed and formally adopted by Council on 23 April 2018 and is now due for review. This policy has been in use for the past 6 years to establish a position regarding approval to camp in a caravan for more than 3 days on land a person owns or has the legal right to occupy.

Policy HLTH 5 – Smoke Free Workplace

This policy was last reviewed and formally adopted by Council on 25 June 2018 and is now due for review. This policy has been in use for the past 6 years to assist in protecting the health of employees, contractors and visitors by trying to eliminate exposure to environmental tobacco smoke in and around all City buildings and vehicles.

COMMENT

Each policy was reviewed, having regard for whether the policy:

- Satisfied current organisational/operational requirements;
- Complied with current legislative requirements; and
- Was consistent with other Council policies.

ANALYSIS

The following summarises the policies reviewed, together with findings and recommendations on each. Draft policies are attached to this report, in the new format, with the proposed amendments shown with deletions in red (~~striketrough~~) and additions in blue (underlined).

1. Policy: Smoke Free Outdoor Areas

- Clearly include use of e-cigarettes and other types of tobacco products in the Policy.
- Include “encourage and normalise smoke free environments” as a new objective further reinforcing the City’s commitment to promoting smoke free environments.
- Extend the smoke free area from 5 to 10 metres near doorways, entrances, air intake vents or windows and/or undercover areas, to be more effective in managing potential impacts.
- Include “and skate parks” in the designated outdoor public areas given they may not fall under the definition of children’s playground equipment.
- Update terminology for currency and applicability.
- Remove smoking restriction “within ten (10) metres of all children’s playground equipment (as per the *Tobacco Products Control Act 2006*)” as it is already captured and enforceable through relevant legislation.
- Include definitions for clarity.
- Remove clause “Council buildings that are leased, licensed or hired by Council will have smoke-free clauses inserted into their agreements for use” and insert into Council Policy – Lease and Licence as it is more suitable.

2. Policy: Alcohol Risk Minimisation

- Amend policy name from “Alcohol Risk Minimisation” to “Alcohol Harm Minimisation” to capture the intent of minimising alcohol-related “harm” rather than the “risk” as per similar State Government policies.
- Include “encourage and normalise alcohol-free environments” as a new action further reinforcing the City’s commitment to promoting alcohol free environments.
- Convert management practice into guidelines for City staff.

3. Policy: Occupation of a Caravan Other than at a Caravan Park

- Reword objective for better clarity.
- Clarify that “sanitary and ablution” facilities are required to be accessible to visitors using a caravan to avoid any doubt as to when approval will be granted.
- Update terminology for currency and applicability.

4. Policy: Smoke Free Workplace

- Revoke the Council policy and convert to an administrative policy document for staff as the contents of the policy relates to the management of staff and not the community.

SOHAG COMMENTS

The Standing Order House Advisory Group Committee (SOHAG) considered the draft policies at its meeting on 15 April 2024 and recommended the following changes be made to the draft policies presented:

1. Draft Alcohol Harm Minimisation Policy
 - Include within the policy a requirement for future leases relating to City property to allow for health promotional materials to be displayed throughout City property. (For example, entering the property to place health promotional material pertaining to the risk of alcohol consumption).
 - Include a provision in the policy that future leases relating to City property require any person serving alcohol to follow responsible serving guidelines. Should a person not do so, this may allow the City to terminate the lease.
2. Draft Occupation of a Caravan Other than at a Caravan Park Policy
 - Change the term of the policy relating to period of occupancy from 'does not exceed 28 days' to 'does not exceed 28 consecutive days'.

OPTIONS

1. The following policies be adopted without the proposed amendments for a further 3 years:
 - Smoke Free Outdoor Areas
 - Alcohol Risk Minimisation
 - Occupation of a Caravan other than in a Caravan Park
 - Smoke Free Workplace
2. The following policies be adopted with the proposed amendments attached for a further 3 years:
 - Smoke Free Outdoor Areas
 - Alcohol Harm Minimisation
 - Occupation of a Caravan other than in a Caravan Park

The Smoke Free Workplace Policy be revoked and be replaced by an amended administrative policy document for staff.
3. Further amendments are made to the policies.
4. Some or all of the policies are revoked.

CONCLUSION

The amended draft Smoke Free Outdoor Areas and Alcohol Harm Minimisation Policies have been revised to align with evolving trends while also clearly delineating the objectives and scope. This reaffirms the City's commitment to improving the community's health and wellbeing. The Smoke Free Workplace Policy should be revoked and an administrative policy document for staff created as the contents of the policy relates to the management of staff and not the community. The amended draft Occupation of a Caravan other than in a Caravan Park Policy offers expanded details to clarify the conditions under which the City will consider granting approval.

RECOMMEND

That Council:

- 1. Adopt the following attached draft policies with the proposed amendments:**
 - **Smoke Free Outdoor Areas**
 - **Alcohol Harm Minimisation**
 - **Occupation of a Caravan other than in a Caravan Park**

- 2. Revoke the Smoke Free Workplace Policy.**

ATTACHMENTS

1. [↓](#) Draft Smoke Free Outdoor Areas
2. [↓](#) Policy HLTH5 - Smoke Free Workplace
3. [↓](#) Draft Alcohol Harm Minimisation
4. [↓](#) Policy HLTH3 - Alcohol Risk Minimisation
5. [↓](#) Draft Occupation of a Caravan Other than at a Caravan Park
6. [↓](#) Policy HLTH4 - Occupation of a Caravan other than in a Caravan Park

2.1 - MAINSTREET AUSTRALIA NATIONAL CONFERENCE 2024 - 31 JULY TO 2 AUGUST 2024, MELBOURNE VICTORIA

WARD : ALL
FILE No. : M/195/24
DATE : 16 May 2024
REF : SS
RESPONSIBLE : Executive Director
MANAGER : Development Services

In Brief:

- The Mainstreet Conference will be held in Melbourne Victoria from 31st July to 2 August 2024
- Matters to be covered should be of relevance to the City of Armadale.
- Recommend that consideration be given to nominating a Councillor to attend.

Tabled Items

Nil.

Decision Type

- Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- Executive** The decision relates to the direction setting and oversight role of Council.
- Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

Relates to the aim for good governance and leadership to:

4.1 Visionary Civic leadership and sound governance

4.1.3 Support the role of the elected body

4.1.3.3 Advocate and support Councillor engagement in outside bodies and events to maintain awareness and enhance the City's knowledge base.

Legal Implications

Nil.

Council Policy/Local Law Implications

Council Policy ADM3 – Conferences and Training

Council Policy EM1 – Reimbursement Councillor’s Expenses

Budget/Financial Implications

The Mainstreet Australia Nation Conference is on the City’s approved Conference List for both Officers and Elected Members. Officer attendance will be funded from the Planning Service’s Conference and Meeting budget. Sufficient funds are available in the Councillor/Member Development Budget should a Councillor be nominated to attend. The cost of the conference is estimated at \$3,800 per delegate.

BACKGROUND

The Mainstreet Conference is being held in Malvern, Victoria from Wednesday 31 July to Friday 2nd August 2024, including a Masterclass “*Developing a meaningful brand for your Mainstreet*” on Wednesday 31 and a “*Chapel Street Walking Tour*” on Friday 2nd August 2024.

The Mainstreet Australia National Conference typically host a number of topics which are potentially applicable to the City and may provide valuable insight and information in a number of areas that impact the City.

DETAILS OF CONFERENCE

Wednesday 31st July

1.30 to 4.30pm - Masterclass - Developing a meaningful brand for your Mainstreet.

6.00 to 9.00pm - Networking and Conference welcome

Thursday 1st August – Full day session – keynote and concurrent speakers

Topics relevant to the City in these concurrent sessions include:

- The importance of creating strong relationships between people and their communities.
- Reinventing Main Streets: Embracing sustainable practices, the circular economy and preloved shopping experiences.
- Navigating the governance maze for effective main street management strategies.
- After Dark: Best practice management and governance for nighttime economies.

Friday 2nd August – Chapel Street Walking Tour.

It is potentially beneficial for an Elected Member to attend the Mainstreet Australia Conference, given a number of topics may be applicable to the City and offer insight into matters that are impacting the City.

CONCLUSION

An Officer may be attending the Mainstreet Australia. The matter is brought to the attention of Council to determine if it wishes to nominate a Councillor to attend.

RECOMMEND

That Council:

- 1. Nominates Cr _____ to attend the Mainstreet Australia Conference
or**
- 2. If there is no nomination at the Development Services Committee or
the Ordinary Meeting of Council on 27 May 2024, then the
recommendation be as follows:**

**That no nomination be made for an Elected Member to attend the
Mainstreet Australia Conference.**

ATTACHMENTS

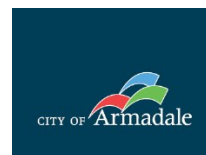
There are no attachments for this report.

COUNCILLORS' ITEMS

EXECUTIVE DIRECTOR DEVELOPMENT SERVICES REPORT

MEETING DECLARED CLOSED AT _____

DEVELOPMENT SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
20 MAY 2024		
ATT NO.	SUBJECT	PAGE
1.1 REVIEW OF HEALTH POLICIES		
1.1.1	Draft Smoke Free Outdoor Areas	15
1.1.2	Policy HLTH5 - Smoke Free Workplace	17
1.1.3	Draft Alcohol Harm Minimisation	19
1.1.4	Policy HLTH3 - Alcohol Risk Minimisation	22
1.1.5	Draft Occupation of a Caravan Other than at a Caravan Park	24
1.1.6	Policy HLTH4 - Occupation of a Caravan other than in a Caravan Park	26



DRAFT POLICY SMOKE FREE OUTDOOR AREAS

ASPIRATION	Community
RESPONSIBLE DIRECTORATE	Development Services
RESPONSIBLE BUSINESS UNIT	Health Services
RELEVANT LEGISLATION	Public Health Act 2016 (WA)

1. Objective

~~The aim is to limit exposure to second hand smoke in outdoor public places under the jurisdiction of the City of Armadale. To reduce second-hand smoke exposure from tobacco products and e-cigarettes in outdoor public areas within the City.~~ This policy seeks to:

- Reduce the harm caused by exposure to ~~tobacco~~ second-hand smoke in the community;
- Encourage and normalise smoke free environments;
- Raise community awareness of the issues associated with smoking;
- Provide community leadership on the issue of protecting health and wellbeing; and
- Minimise ~~cigarette butt pollution~~ smoking litter on and near to ~~Council~~ City facilities.

2. Policy

This policy ~~covers~~ applies to the smoking of oral tobacco products or accessories, e-cigarettes and e-cigarette liquids or e-cigarette accessories (e.g. cartridges, batteries, coils) in outdoor public areas within the City ~~any tobacco product and the use of oral tobacco products, "chewing" tobacco and e-cigarettes.~~

Smoking is not permitted (to the extent of the law):

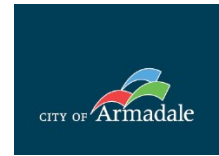
1. Within ~~5~~ 10 metres of doorways and entrances, ~~10 metres of~~ air intake vents ~~of~~ or windows and/or undercover areas of ~~Council-owned buildings, or same~~ City facilities;
2. Within the boundaries of the following designated outdoor ~~congregation~~ public areas:
 - a. Youth Activity Areas and Skate Parks.
 - b. Armadale Fitness and Aquatic Centre (AFAC)
 - c. Jull Street Mall.
 - d. Memorial Park.
3. At all ~~Council~~ City-run events on City owned and/or managed land, its reserves, parks, ovals and playing fields: and
4. On ~~active~~ reserves (~~sporting grounds~~), parks, ovals and playing fields during sporting and community events.
- ~~5. Within ten (10) metres of all children's playground equipment (as per the Tobacco Products Control Act 2006)~~

Appropriate permanent and/or temporary signs and/or stickers will be used to inform the community that these areas are smoke free.

~~Council buildings that are leased, licensed or hired by Council will have smoke free clauses inserted into their agreements for use. Otherwise, the~~ This policy will primarily be self-regulatory.

3. Influencing Strategies or Plans

Community Health and Wellbeing Plan



4. Applicable Legislation

Public Health Act 2016 (WA)

Tobacco Products Control Act 2006 (WA)

Tobacco Products Control Regulations 2006 (WA)

Work Health and Safety Act 2020 (WA)

Work Health and Safety (General) Regulations 2022 (WA)

City of Armadale Property Local Law

5. Definitions

Electronic cigarette (E-cigarette – also known as ‘vapes’):

Battery-operated devices that heat a liquid containing chemicals and flavouring into an aerosol which is inhaled through a mouthpiece, and then exhaled by the user as a fine particulate smoke. Using an e-cigarette is often called ‘vaping’.

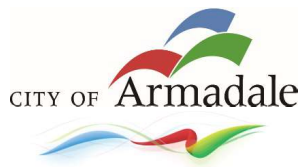
Second-hand smoke:

Smoke either released from a burning end of a tobacco product or breathed out by a smoker.

Smoke (when used as a verb):

As defined in the *Tobacco Products Control Act 2006*

VERSION CONTROL			
RELEVANT DELEGATIONS	Nil		
INITIAL COUNCIL ADOPTION	4/03/2003	REFERENCE	C6/2/03
LAST REVIEWED	25/06/2018	REFERENCE	D41/6/18
NEXT REVIEW DUE	Click or tap to enter a date.		



POLICY – HLTH 5 - Smoke Free Workplace

Related Management Practice

No

Relevant Delegation

N/A

Rationale

To protect the health of Council employees, contractors and visitors by eliminating exposure to environmental tobacco smoke in and around all Council controlled buildings, recreational facilities, both indoor and outdoor and work vehicles.

Policy Statement

This policy covers the smoking of any tobacco product and the use of oral tobacco products, “chewing” tobacco and e-cigarettes, and it applies to all employees, contractors and visitors.

Smoking Restrictions

- Smoking is prohibited in all Council owned and controlled buildings, enclosed workplaces, enclosed recreational facilities and work vehicles at all times.
- To prevent drift of smoke into smoke free environments, no smoking will be permitted within 5 metres of doorways and 10 metres of air intake vents of Council premises.
- Smokers are expected to be considerate of the health and wellbeing of others. It is unacceptable to smoke where it is possible for others to inhale smoke e.g. along thoroughfares and footpaths and near access ways.
- Smokers are expected to be discreet. It is unacceptable to smoke where the activity is clearly visible to work colleagues and the general public e.g. outside offices in full view of other staff.
- Smokers are only permitted to smoke during official work breaks in designated outdoor areas.

Programs to Assist in Quitting Smoking

- The City of Armadale will provide assistance to any member of staff who wishes to stop smoking by contributing towards the costs of an accredited stop smoking program.
- Consideration may be given to providing paid leave to attend an approved course during working hours.

Signage and Waste Disposal

- No smoking signs and butt bins will be installed at appropriate locations to discourage smoking near to City owned and controlled buildings.

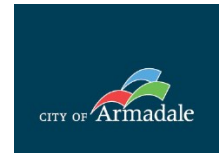
Recruitment

- The City of Armadale will advertise in all recruitment material, including Council’s website, of its smoke free workplace policy.
- All new employees will be informed of the smoke free workplace policy at commencement of employment and at induction training for new staff.

Environmental Waste Reduction

Staff are responsible for ensuring that any waste such as cigarette butts are properly disposed.

Related Local Law	N/A	
Related Policies	HLTH 1 – Smoke Free Outdoor Areas	
Related Budget Schedule	N/A	
Last Reviewed	25 June 2018	
Next Review Date	March 2021	
Authority Council Meeting of:	27 April 2009 (CS46/4/09) 21 December 2015 (D67/12/15)	27 February 2012 (D8/2/12) 25 June 2018 (D41/6/18)



DRAFT POLICY ALCOHOL HARM MINIMISATION

ASPIRATION	Community
RESPONSIBLE DIRECTORATE	Development Services
RESPONSIBLE BUSINESS UNIT	Health Services
RELEVANT LEGISLATION	Public Health Act 2016 (WA)

1. Objective

~~The City recognises its obligation to take all reasonable measures to help ensure the protection of public health and safety in the community through initiatives that promote responsible alcohol consumption and provide a safe and secure environment.~~

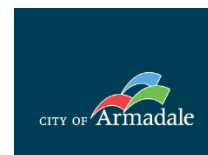
~~The effects of alcohol misuse go beyond diseases, accidents and injuries to a range of social, economic and environmental costs to the City and the community due to anti-social behaviours such as drink driving, violence, crime, vandalism and littering, which can have a detrimental effect on the community.~~

To minimise alcohol related harm through supporting safer environments for drinking, managing the physical availability of alcohol, and through environmental design and planning that supports community wellbeing.

2. Policy

The City is committed to support and promote the responsible sale, supply and consumption of alcohol and to ~~reduce the effects of unhealthy drinking practices~~ minimise alcohol related harm. In order to achieve those outcomes, the City will:

- Rigorously assess all applications for planning approval of licensed premises, liquor licences and permits regarding potential unreasonable impacts on the health, wellbeing, amenity and safety of the community, including internal engagement with relevant Departments within the City and externally where appropriate with the WA Police Service, the ~~Drug and Alcohol Office~~ Mental Health Commission and other agencies;
- Promote the appropriate location of land uses in order to prevent licensed premises having an unreasonable impact on the health, wellbeing, amenity and safety of the community;
- Require all liquor licence and consumption permit applicants to demonstrate a commitment to the responsible sale, supply and promotion of alcohol;
- Work alongside agencies to help improve public health, community safety and wellbeing and to assist with the education and promotion of responsible drinking;



- Reflect community values and expectations in the City's services and programs in assisting with the management of alcohol and the issues it creates;
- Consult with the community and encourage participation to enhance decision making processes;
- Advocate on behalf of the community when substantiated complaints have been lodged in relation to licensed premises;
- Promote responsible drinking and personal accountability at events supported and organised by the City and venues it owns or manages;
- [Incorporate clauses into upcoming City leases permitting the display of health promotion materials in/on City property and mandate adherence to responsible service of alcohol guidelines by any person serving alcohol;](#) and
- [Encourage and normalise alcohol free environments.](#)

3. Influencing Strategies or Plans

Community Health and Wellbeing Plan

4. Applicable Legislation

Building Act 2011 (WA)

Food Act 2008 (WA)

Health (Miscellaneous Provisions) Act 1911 (WA)

Liquor Control Act 1988 (WA)

Liquor Control Regulations 1989 (WA)

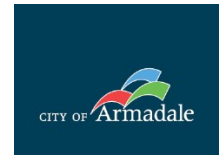
Local Government Act 1995 (WA)

Planning and Development Act 2005 (WA)

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

Public Health Act 2016 (WA)

City of Armadale Property Local Law



VERSION CONTROL			
RELEVANT DELEGATIONS	Nil		
INITIAL COUNCIL ADOPTION	4/03/2003	REFERENCE	C6/2/03
LAST REVIEWED	27/05/2019	REFERENCE	D28/5/19
NEXT REVIEW DUE	Click or tap to enter a date.		



[POLICY – HLTH 3 – Alcohol Risk Minimisation](#)

Related Management Practice

[Yes](#)

Relevant Delegation

N/A

Rationale

The City recognises its obligation to take all reasonable measures to help ensure the protection of public health and safety in the community through initiatives that promote responsible alcohol consumption and provide a safe and secure environment.

The effects of alcohol misuse go beyond diseases, accidents and injuries to a range of social, economic and environmental costs to the City and the community due to anti social behaviours such as drink driving, violence, crime, vandalism and littering, which can have a detrimental effect on the community.

The City is in a position to help minimise alcohol related harm through supporting safer environments for drinking, managing the physical availability of alcohol, and through environmental design and planning that supports community wellbeing.

Application of Policy

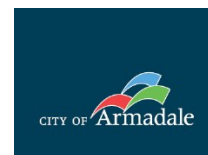
This policy has application throughout the whole of the City.

Policy

The City is committed to support and promote the responsible sale, supply and consumption of alcohol and to reduce the effects of unhealthy drinking practices. In order to achieve those outcomes, the City will:

1. Rigorously assess all applications for planning approval of licensed premises, liquor licences and permits regarding potential unreasonable impacts on the health, wellbeing, amenity and safety of the community, including internal engagement with relevant Departments within the City and externally where appropriate with the WA Police Service, the Drug and Alcohol Office and other agencies;
2. Promote the appropriate location of land uses in order to prevent licensed premises having an unreasonable impact on the health, wellbeing, amenity and safety of the community;
3. Require all liquor licence and consumption permit applicants to demonstrate a commitment to the responsible sale, supply and promotion of alcohol;
4. Work alongside agencies to help improve public health, community safety and wellbeing and to assist with the education and promotion of responsible drinking;
5. Reflect community values and expectations in the City's services and programs in assisting with the management of alcohol and the issues it creates;
6. Consult with the community and encourage participation to enhance decision making processes;
7. Advocate on behalf of the community when substantiated complaints have been lodged in relation to licensed premises; and
8. Promote responsible drinking and personal accountability at events supported and organised by the City and venues it owns or manages.

Related Local Law	N/A	
Related Policies	COMD 2 – Community Consultation COMD 5 – Sponsorship of the City’s Events, Programs, Facilities and Publications RECN 4 – Hire of Halls and Buildings	
Related Budget Schedule	N/A	
Last Reviewed	27 May 2019	
Next Review Date	March 2022	
Authority Council Meeting of:	4 March 2003 (C6/2/03) 25 October 2010 (D82/10/10) 26 April 2016 (D14/4/16)	9 February 2007 (D15/02/07) 22 April 2013 (D23/4/13) 27 May 2019 (D28/5/19)



DRAFT POLICY OCCUPATION OF A CARAVAN OTHER THAN AT A CARAVAN PARK

ASPIRATION	Community
RESPONSIBLE DIRECTORATE	Development Services
RESPONSIBLE BUSINESS UNIT	Health Services
RELEVANT LEGISLATION	Caravan and Camping Grounds Regulations 1997 (WA)

1. Objective

~~To specify the City's position regarding approval to camp in a caravan for more than 3 days. On land a person owns or has legal right to occupy.~~ To provide clear direction of the City's position regarding the use of caravans for temporary accommodation for more than 3 days on land other than at a caravan park.

2. Policy

~~Pursuant to Regulations 11(1)(a) and 11(2) of the Caravan and Camping Grounds Regulations 1997.~~ Approval may be granted to camping in a caravan on land a person owns or has a legal right to occupy ~~may be approved~~ in the following circumstances:

Visitors to the occupier of a house

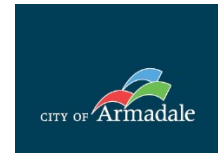
Provided that:

- The caravan is used in conjunction with the sanitary and ablution facilities of that house; and
- The period of occupancy does not exceed 28 consecutive days

Owner/s of land where a current building permit is in force

Provided that:

- The caravan is occupied in association with construction of a ~~dwelling~~ new residential building on that land
- The land is zoned by the City's Town Planning Scheme No.4 as General Rural or Rural Living
- The caravan is provided with adequate sanitary and ablution facilities connected to an on-site wastewater ~~sewage treatment and effluent disposal~~ system that has been approved for use by the City



- ~~The period of occupancy is not longer than 12 consecutive months.~~ In accordance with regulation 11(2)(c)(i) of the Caravan Parks and Camping Grounds Regulations 1997, the period of occupancy granted will be limited to 12 consecutive months.

All other applications ~~in circumstances in which the Caravan Parks and Camping Grounds Act 1995 permit approval~~ to occupy a caravan other than in a caravan park, for circumstances not covered in this policy, are to be considered on their individual merits by Council.

3. Influencing Strategies or Plans

Community Health and Wellbeing Plan

4. Applicable Legislation

Building Act 2011 (WA)

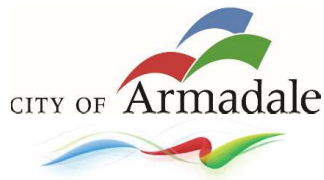
Building Regulations 2012 (WA)

Caravan Park and Camping Grounds Act 1995 (WA)

Caravan Park and Camping Grounds Regulations 1997 (WA)

Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

VERSION CONTROL			
RELEVANT DELEGATIONS	Nil		
INITIAL COUNCIL ADOPTION	20/02/2006	REFERENCE	D9/2/06
LAST REVIEWED	23/04/2018	REFERENCE	D21/4/18
NEXT REVIEW DUE	Click or tap to enter a date.		



POLICY – HLTH 4 - Occupation of a Caravan Other than at a Caravan Park

Related Management Practice

No

Relevant Delegation

N/A

Rationale

To specify the City’s position regarding approval to camp in a caravan for more than 3 days, on land a person owns or has a legal right to occupy.

Policy

Pursuant to Regulations 11(1) (a) and 11(2) of the Caravan and Camping Grounds Regulations 1997, camping in a caravan on land a person owns or has a legal right to occupy may be approved in the following circumstances:

Visitors to the Occupier of a House

Provided that:

- the caravan is used in conjunction with the facilities of that house; and
- the period of occupancy does not exceed 28 days

Owner/s of Land Where a Building Permit is in Force

Provided that:

- the caravan is occupied in association with construction of a dwelling on that land;
- the land is zoned by the City’s Town Planning Scheme No.4 as General Rural or Rural Living;
- the caravan is provided with adequate sanitary and ablution facilities connected to a sewage treatment and effluent disposal system that has been approved for use by the City; and
- the period of occupancy is not longer than 12 consecutive months.

All other applications in circumstances in which the Caravan Parks and Camping Grounds Act 1995 permit approval to occupy a caravan other than in a caravan park are to be considered on their individual merits by Council.

Related Local Law	N/A	
Related Policies	N/A	
Related Budget Schedule	N/A	
Last Reviewed	23 April 2018	
Next Review Date	March 2021	
Authority Council Meeting of:	20 February 2006 (D9/2/06) 27 February 2012 (D8/2/12) 23 April 2018 (D21/4/18)	22 September 2008 (D98/9/08) 27 July 2015 (D37/7/15)