

CITY OF ARMADALE

AGENDA

OF COMMUNITY SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 3 NOVEMBER 2009 AT 7.00 PM

A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

“For details of Councillor Membership on this Committee, please refer to the City’s website – www.armadale.wa.gov.au/your_council/councillors.”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

DECLARATION OF MEMBERS' INTERESTS

QUESTION TIME

DEPUTATION

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee Meeting held on 8 September 2009 be confirmed.

Moved

MOTION CARRIED ()

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUES NO. 18/2009

The following matters were included for information in the Community Services section – Issue No. 18/2009:

| | |
|---|----------------|
| Report on Outstanding Matters – Community Services Committee | C-1 |
| ▪ Monthly / Quarterly Departmental Reports | |
| Library & Heritage Services General Monthly Report – September 2009 | C-2 |
| Manager Ranger & Emergency Services Monthly Report – September 2009 | C-8 |
| ▪ Minutes of Occasional/Advisory Committees | |
| CoA Highland Reference Group Meeting – 22 September 2009 | C-15/“CA-3”-25 |
| Disability Advisory Team Meeting – 6 October 2009 | C-15/“CA-4”-29 |
| South East Regional Recreation Advisory Group - 27 August 2009 | C-15/“CA-5”-31 |
| ▪ Miscellaneous | |
| Macular Degeneration | C-16 |
| Seniors’ Activity Day – 26 October 2009 | C-17 |
| Children’s Week 2009 Calendar of Events | C-18 |
| Children’s Week 2009 – Jull Street Kids Activities | C19 |

If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture

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COMMUNITY SERVICES COMMITTEE

3 November 2009

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**MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT
DISCUSSION**

 CR ZELONES – PROVISION OF AN ENCLOSED DOG RECREATIONAL AREA12

****FEES AND CHARGES VARIATION**

WARD ALL
FILE REF: CD/D/1
DATE 3 November 2009
REF FG
RESPONSIBLE MANAGER Executive Director
Community Services

In Brief:

The Armadale Arena gym membership has increased by over 400% since the City resumed management in 2008.

Due to the increase in membership, an Off-Peak membership is proposed as part of a strategy to reduce numbers attending at peak times and offer a financial incentive to attend in off peak periods.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Building Our Community

Legislation Implications

Local Government Act 1995, Section 6.16 (Imposition of Fees & Charges). There is a requirement to advertise a variation to the fees and charges under Section 6.19 of the Local Government Act 1995 for a 7 day period locally.

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Acceptance of the variation will potentially increase revenue in 2009/10 financial year.

Consultation

BACKGROUND

The Armadale Arena gym has increased its membership from 40 regular users (when the City of Armadale resumed management in June 2008) to its current membership of 232. These membership numbers are the highest on record for the Centre, and new members continue to join.

The gym area at the Arena has ‘peak periods’ which are generally mornings and late afternoons during the week. Because of an increase in membership, there is growing pressure for access to the gym facilities during these times. Members are now making complaints about overcrowding during these peak times, in particular, the late afternoons.

Strategies for addressing the demand on the gym during peak periods include extending the physical area of the gym, providing additional group fitness classes as an alternative and introducing “off-peak” memberships.

There is no budget allocation for the physical expansion of the gym, though this may be considered as a longer term strategy, given there is an opportunity to construct an undercover courtyard adjacent to the current gym area. Another alternative being considered is the provision of additional group fitness classes within current budget allocations but this would be dependent upon member interest.

The introduction of an “off-peak” membership is considered an immediate solution and may have the effect of increasing revenue for the Arena.

DETAILS OF PROPOSAL

It is proposed to introduce a reduced “off peak” membership option which would enable access to the gym on the following times at a reduced rate.

Monday to Friday 1:00pm – 3:00pm,
Saturday 11:00am – 1:00pm
Sunday 8:00am – 11:00am.

Proposed Off-Peak membership prices would be:

1 month: \$55.00
3 month: \$130.00
12 month: \$260.00
12 month Direct Debit: \$27.00 / month

It is not proposed to apply the senior and pensioner discounts to the off-peak memberships.

COMMENT

Analysis

The following table compares off-peak and general memberships.

| Length of membership | Off-Peak Membership | Normal Membership |
|----------------------|---------------------|-------------------|
| 1month | \$55.00 | \$99.00 |
| 3month | \$130.00 | \$245.00 |
| 12month | \$260.00 | \$520.00 |
| 12month Direct Debit | \$27.00/month | \$47.00 / month |

Options

Council has the following options:

1. Agree to endorse the introduction of off-peak memberships into the fees and charges.

2. Not endorse the introduction of off-peak memberships into the fees and charges.

Option 1 is recommended.

Conclusion

The increase in memberships is an indication that Council's investment in the upgrade of the Armadale Arena gym has been a positive benefit for the community. It also indicates the success of the marketing and promotion of the Arena that has been undertaken. The practice of introducing "off-peak" memberships is a current practice within the gym industry and is an alternative that is attractive to members that may not normally access a gym. It is also an incentive for those members who have the option of attending during traditionally quiet times.

RECOMMEND

That Council:

1. Pursuant to Section 6.16 of the Local Government Act 1995 adopt** the introduction of an off-peak membership into the Fees and Charges applicable at the Armadale Arena as follows:

| Length of membership | Off-Peak Membership* |
|---|-----------------------------|
| 1month | \$55.00 |
| 3month | \$130.00 |
| 12month | \$260.00 |
| 12month Direct Debit | \$27.00/month |
| <i>*Off Peak Membership to operate during the following times: Monday to Friday 1:00pm – 3:00pm, Saturday 11:00am – 1:00pm Sunday 8:00am – 11:00am.</i> | |

2. Pursuant to Section 6.19 of the Local Government Act 1995 advertise the Fees and Charges Variation via local public notices for a (7) day period.
3. Following the closure of the advertising period and there being no adverse response, adopt the above Fees and Charges applicable at the Armadale Arena.

****ABSOLUTE MAJORITY REQUIRED (PART 1)**

Moved

MOTION CARRIED/LOST ()

****APPOINTMENTS TO COMMITTEES OF COUNCIL AND EXTERNAL GROUPS AND COMMITTEES**

WARD ALL
FILE REF: GA/1/1
DATE 19 October 2009
REF YW/YC
RESPONSIBLE MANAGER Executive Director
Community Services

In Brief:

- Appointment of Members from the Community Services Committee to Committees of Council and External Groups and Committees for a (2) year term ending October 2011.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implication

Nil

Legislation Implications

Local Government Act 1994
Local Government (Administration) Regulations 1996
Bushfires Act 1954

Council Policy/Local Law Implications

City of Armadale Standing Orders
City of Armadale Code of Conduct

Budget/Financial Implications

Nil

Consultation

Councillors

BACKGROUND

At its meeting of 19 October 2009, Council resolved that the matter of Council representation on the following Committees and Groups be referred to the Community Services Committee.

| Committee/Organisation | | Council Representation Required | Prior Appointments | Meeting Details |
|---------------------------------------|--|---------------------------------|-----------------------------------|--|
| Council established Committees | | | | |
| 1 | Aboriginal & Torres Strait Islander Advisory Group | 1 Member 1 Deputy (optional) | Cr K Lethbridge Cr J Knezevich | 1st Tuesday of each month – 12.30 pm – alternates between City of Armadale/Champion Centre |
| 2 | City of Armadale Highland | 1 Member | Cr J A Stewart | 3rd Tuesday of the month – 6.00 pm (mid year onwards) – |

| Committee/Organisation | Council Representation Required | Prior Appointments | Meeting Details |
|---------------------------------------|--|---------------------------------|---|
| Council established Committees | | | |
| | Reference Group | 1 Deputy (optional) | Cr R Butterfield City of Armadale |
| 3 | Disability Advisory Team | 1 Member 1 Deputy (optional) | Cr P J Hart Cr J Knezevich (Deputy) 1st Tuesday of the month at 9.00 am – City of Armadale |
| 4 | Minnawarra Festival Reference Group | 1 Member 1 Deputy | Cr J A Stewart Cr R Butterfield 1 st Tuesday of the month at 6.00 pm – City of Armadale |
| 5 | History Reference Group | 1 Member 1 Deputy (optional) | Cr L Reynolds Cr J H Munn (Deputy) 1 st Thursday, bi-monthly at 7.00 pm. Birtwistle Local Studies Library. |
| External Organisations | | | |
| 1 | Armadale PCYC Management Committee | 2 Delegates 1 Deputy | Cr W Mauger Cr Zelones 3 rd Wednesday of the month – 6.00 pm – Armadale Arena |
| 2 | Bushfire Advisory Committee | 1 Delegate 1 Deputy | Cr L Scidone Cr P J Hart As and when required |
| 3 | Community Arts Network (WA) Inc. Board | 1 Board Member | Cr J A Stewart Quarterly – 5.30 pm on a Wednesday – King Street Arts Centre, 357 Murray Street, Perth. |
| 4 | Connected Communities Armadale Inc. | 1 Delegate | Cr R J Tizard 4 th Thursday, bi-monthly at 8.00 am – City of Armadale |
| 5 | South East Region Recreation Advisory Group | 1 Delegate 1 Deputy | Recreation Planning Co-ordinator 3 rd Thursday – quarterly at 4.00 pm at various venues |
| Local Organisations | | | |
| 1 | Armadale State Emergency Service | 1 Delegate [Liaison only] | Cr Reynolds Weekly – night varies – 7.45 pm – Lot 92, Owen Road, Kelmscott. |
| 2 | Neighbourhood Watch Committee (City of Armadale) | 1 Delegate | Cr MacDonald 3 rd Wednesday of the month at 7.00 pm – City of Armadale. |
| 3 | Neighbourhood Watch Committee (Regional) | 1 Delegate | Nil Bi-monthly - Wednesday at 7.30 pm – Maddington Resource Centre. |

There have been two changes to the above table, which are explained below:

Community Arts Network (WA) Inc. Board (CANWA)

Council originally nominated a Councillor to the CANWA Board at a time when the City was developing a partnership with the group in relation to a major project which, unfortunately did not eventuate. Outgoing Councillor J A Stewart continued to nominate for a position on the Board and currently holds a position till May 2010. His position is not contingent upon

his being an elected member. Mr Stewart has indicated his preference to serve out the elected period on the CANWA Board and that he will more than likely seek re-election to it in his own right. There is no requirement for the Council to nominate a representative at this time.

Armadale PCYC Management Committee

The City was represented on the Armadale PCYC Management Committee when that group was managing the Armadale Arena. In 2008, the City resumed management of the Arena and as a consequence, Council decided not to continue to appoint a delegate or have officer representation directly. Rather the role, if Council elects to have one is as a liaison only.

DETAILS OF PROPOSAL

Committee is requested to consider and recommend appointments from its membership to various committees and groups. All appointments are for a (2) year period, i.e. 2009 – 2011. The following gives a brief explanation of each to assist Committee with nominations.

Council established Groups

Aboriginal & Torres Strait Islander Advisory Group

The purpose of the group is to be a reference group for the development of the Champion Centre and other related Indigenous Community Development issues. Its membership consists of local community indigenous residents and other government and non-government agencies linked with indigenous service provision.

City of Armadale Highland Reference Group

The purpose of the group is to assist with the Armadale Highland Gathering and has a membership that includes organisations that participate in the event.

Disability Advisory Team

The purpose of the team is to provide a forum on access and inclusion issues, information sharing and advocacy. It provides feedback on the City's Access and Inclusion Plan and has membership of officers from different Directorates in addition to community members and government and non-government agencies.

Minnawarra Festival Reference Group

The purpose of the group is to provide a reference forum to assist with the Minnawarra Festival. Its membership comprises community members and organisational representatives.

History Reference Group

The purpose of the group is to provide a reference forum on a range of issues associated with the City's historical collections, its Museums, Local Studies Library and historic precincts and any other matters related to preserving the history of the district. Its membership comprises community members and representatives from relevant organisations.

External Committees

Bushfire Advisory Committee

The Bushfire Advisory Committee is a Committee created under the Bushfires Act to advise Council on restricted, prohibited and permissible burning periods. It also advises on matters related to the prevention of bushfire. (Note: According to the Bushfires Act, Local

Governments *may* establish an Advisory Committee, however there is no obligation to do so). Membership is made up of representatives of local volunteer bushfire brigades, the Chief Bushfire Control officer and his deputy. Historically Council representation has been elected members from the Jarrah and Neerigen wards because of the particular relevance to those areas.

Connected Communities Armadale Inc.(CCAI)

The CCAI has membership comprising representatives from the ARA, City of Armadale, the Business and Education sectors in addition to community members. Its purpose is to enhance community well being in Armadale through:

- Strengthening and positioning Armadale in the context of the knowledge economy;
- Enhancing the Armadale region ICT capacity;
- Improving availability and accessibility to broadband enabled infrastructure;
- Increasing community uptake of the internet, broadband and online applications;
- Assisting in the development of the local community through ICT capacity;
- Enhancing the financial self-sufficiency of the Armadale community;
- Supporting investment and reinvest in local IT initiatives, infrastructure and equitable broadband ICT access.

South East Region Recreation Advisory Group (SERRAG)

SERRAG is a regional recreation advisory group whose membership comprises representatives from each of the Local Governments in the South East Region, the Department of Sport and Recreation, WA Sports Federation and Curtin University. The group meets quarterly to discuss recreation issues and projects of regional significance. A key priority for the group in 2010 will be to review the Regional Sport and Recreation Facility Strategy. The Leisure Services Manager and the Recreation Planning Co-ordinator attend on behalf of the City. Council has previously not nominated a representative, however given the intent to review the Regional Sport and Recreation Facility Strategy, it may be relevant for a Councillor to be nominated.

Armadale State Emergency Service

The City provides financial support via the Emergency Services Levy. The Council representative is a liaison role only.

Neighbourhood Watch Committee (City of Armadale)

Neighbourhood Watch is a community self-help programme that aims to prevent crime and protect the safety, security and quality of life for everyone in our Community.

It does this by addressing defined goals namely:

- To reduce fear of crime in our community;
- To reduce preventable crime;
- To encourage reporting of suspicious activity;
- To improve the quality of information passed on to Police;
- To improve the level of home security in the community;
- To encourage marking valuables to discourage theft;
- Assist in identifying recovered property

The City of Armadale Neighbourhood Watch Committee meets on the third Wednesday of the month at 11a.m.in the Committee Room of Council.

Neighbourhood Watch Committee (Regional)

The Regional Committee consists of delegates from the Armadale and Gosnells Committees of Neighbourhood Watch which meet on a bi-monthly basis. There has been no delegate nominated from the City of Armadale to the Regional Council of Neighbourhood Watch for the past four years.

Explanatory Notes

The following procedural notes are provided to assist Committee in making recommendation on the above appointments.

1. *appointments to any of the above committees/groups need not necessarily be restricted to members of the Community Services Committee;*
2. *nominations for appointment can be verbal or in writing - past practice, which has operated without problem, has been on a verbal basis,*
3. *in the event of no nominations being received, the matter be referred to full Council for nomination and subsequent appointment;*
4. *in the event of more nominations being received than positions to be filled, the options are:*

for external committees/groups

- a) *conduct a ballot to determine person(s) recommended for appointment, OR*
- b) *refer the nominations received to Council where the appointment will be determined by ballot.*

for Council established committees

- a) *consider/recommend to Council an increase in the number of positions and accordingly recommended person(s) for appointment, OR*
- b) *conduct a ballot to determine person(s) recommended for appointment, OR*
- c) *refer the nominations received to Council where the appointments will be determined by ballot.*

RECOMMEND

1. **That Council approve the following appointments to Council established Committees for the (2) year period ending October 2011.**
 - a. **Crand Cr be appointed Member and Deputy Member to the Aboriginal & Torres Strait Islander Advisory Group.**
 - b. **Cr and Cr..... be appointed Member and Deputy Member to the City of Armadale Highland Reference Group.**
 - c. **Cr and Cr be appointed Member and Deputy Member to the Disability Advisory Team.**

- d. Cr and Cr be appointed Member and Deputy Member to the Minnowarra Festival Reference Group.
 - e. Cr and Cr be appointed Member and Deputy Member to the History Reference Group.
2. That Council approve the following appointments to External Organisations for the (2) year period ending October 2011:
 - a. Cr be appointed as Liaison Member to the Armadale PCYC Management Committee.
 - b. Cr and Cr be appointed Member and Deputy Member to the Bush Fire Advisory Committee.
 - c. Cr be appointed Delegate to the Connected Communities Armadale Inc. Committee.
 - d. Cr be appointed as Delegate to the South East Region Recreation Advisory Group.
3. That Council approve the following appointments to Local Organisations for the (2) year period ending October 2011:
 - a. Cr be appointed Delegate to the Armadale State Emergency Service.
 - b. Cr be appointed Delegate to the City of Armadale Neighbourhood Watch Committee.
 - c. Cr be appointed Delegate to the Regional Neighbourhood Watch Committee.

Moved

MOTION CARRIED/LOST ()

PROVISION OF ENCLOSED DOG RECREATIONAL AREA

At the Council Meeting of 19 October 2009, Cr Zelones raised the following matter under Matters for Referral to Standing Committees – Without Discussion:

“That the matter of provision of an enclosed dog recreational area be referred to the Community Services Committee.

Cr Zelones has provided the following report to Committee:

I have had number of request s over the past three years from residents asking if the City could provide an off leash dog exercise area. I had 2 more arising from residents visiting the Council display at the Kelmscott Show.

To my knowledge no such area exists although many of our reserves are used for this purpose but, illegally.

Creyk Park was used as a dog training area on Sunday mornings for many years although I believe this no longer occurs. Creyk Park was one of few reserves that had boundary fencing albeit, the driveway and two small gates were left open. Nonetheless, this did provide for a reasonably secure area for dogs to exercise in but not officially sanctioned by the City.

With recent upgrades to this park, under our playground improvement program, much of the fencing was removed and replaced with pine bollards.

I'm asking that Community Development officers investigate the possibility of providing a legal area for dog owners to exercise their animals.

Officer Comment

According to the City of Armadale (CoA) Local Laws Relating to Dogs, dogs are prohibited on the following Reserves:

- Memorial Park, Armadale
- Gwynne Park, Armadale
- Morgan Park, Armadale
- Bob Blackburn, Kelmscott
- John Dunn Oval, Kelmscott
- Springdale Park, Roleystone

Except for those listed above, CoA Local Laws define that all remaining reserves owned by the City or under the care, control and management of the City are considered to be dog exercise areas, though some conditions still apply. For example sporting reserves during use or where the entry of dogs is limited by signs ie Minnowarra Park.

According to the Dog Act 1976 a dog is not to be in a dog exercise area unless the dog is on a lead or a competent person is in reasonable proximity to the dog and that person is capable of controlling it. If the requests that are being received are for an enclosed dog exercise area for

the purpose of containing dogs not on a leash because they are not controllable then there consideration would need to be taken into account of the stipulations of the Dog Act.

For discussion.

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

COUNCILLORS' ITEMS
