

CITY OF ARMADALE

AGENDA

OF COMMUNITY SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 31 MAY 2005 AT 7.00 PM

A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

Cr G T Wallace – Leave of Absence
Cr L Reynolds, JP – 6th International Cities, Town Centres & Communities Conference
Cr H A Zelones, JP – 6th International Cities, Town Centres & Communities Conference

OBSERVERS:

IN ATTENDANCE:

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

DECLARATION OF MEMBERS' INTERESTS

DEPUTATION

Nil

QUESTION TIME

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 10/2005

The following matters were included for information in the Community Services section:

- **Outstanding Matters**
Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
Library & Heritage Services General Report – April 2005
Manager Ranger & Emergency Services Report – April 2005
- **Minutes from Occasional Advisory Committees**
Armadale Youth Advisory Committee – 28 February 2005
Armadale Youth Advisory Committee – 4 April 2005
Armadale Youth Advisory Committee – 10 May 2005
Minnawarra Festival Committee – 15 March 2005

If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee meeting held on 19 April 2005, are confirmed.

**Moved Cr
MOTION CARRIED ()**

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ANNUAL CONTRIBUTIONS 2005 – 2006

WARD All
FILE REF: DON/1
DATE May 2004
REF YC
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

This item provides details and makes recommendations for Annual Contributions to community groups and organizations for the 2005 / 2006 year in accordance with Council Policy – COMD1 - Requests for Council Assistance.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To facilitate a wide a wide range of social & cultural expenses.
To encourage community participation and responsibility.
To foster a supportive and caring community.
To deliver a range of services to meet community needs, and
To improve the overall well-being and safety of the community.

Legislation Implications

Nil

Council Policy/Local Law Implications

COMD1 – Requests for Council Assistance

Budget/Financial Implications

Council currently has an amount of \$49,000 allocated for Annual Contributions in its 2005 /06 year.

Consultation

Community Services staff

BACKGROUND

Council Policy “COMD1 - Requests for Council Assistance” states the following:

3.0 Annual Contributions

3.1 Annual Contributions will be recommended to the Community Services Committee prior to the budget preparation each financial year.

3.2 Selection Criteria

Community Development

- a. *An established organization and /or can demonstrate a high level of community support.*
- b. *Community groups or organizations based in the City of Armadale are non-profit community managed groups such as sporting, welfare, educational, arts/cultural, youth, seniors, children, ethnic and related groups.*

3.3 *Contribution Criteria*

- a. *For services, projects and programs that Council recognize as being of benefit to a majority of Armadale residents.*
- b. *The services are identified in the City's Community Services Plans. i.e. Disability, Seniors, Youth, Safety, Cultural etc.*
- c. *Contributions will be for a determined period that will not be in excess of 12 months without review*
- d. *Contribution will be for a determined period and there is no obligation for Council to extend it beyond a 12 month period.*
- e. *Services that are active in sourcing / attracting other funding will be favourably considered.*
- f. *A written report will be required at the end of the funded period that details how the contribution has been utilised and the benefits / outcomes that have been achieved.*

3.4 *Maximum per contribution: Discretionary depending on project.*

3.5 *All Contributions will be referred to the Community Services Committee.*

In accordance with the above, Council approved the following Annual Contributions at its Ordinary Council Meeting of 6 September 2004 for the 2004 /05 year. (C124/8/04)

Organisation	2004/05 Budget
Starrick House	4,500
Armadale Information and Referral Service	4,000
Armadale Neighbourhood Watch	3,000
Chaplaincy Program	10,000
Escape to the Hills	0
Armadale Youth Resources	25,000
Community Care Vehicle	1,000
Contribution to Tourism*	40,000
Cat Sterilisation Society	500
Totals	\$88,000
* Note: The Contribution to Tourism is being considered separately and is not included in this report.	

The following provides a summary of each contribution.

Community Development

Starrick House – Armadale / Gosnells Women’s Refuge

Starrick House is located in Gosnells and is the venue from which the Armadale / Gosnells Women’s Refuge operates. Armadale / Gosnells Women’s Refuge provides a range of services including Crisis Accommodation; Advocacy/Childcare; Court Support; Housing; Domestic Violence Intervention Program, Victim Support and Children’s groups.

The City of Gosnells owns the building and land and in 1985 Council contributed \$20,000 towards capital works acknowledging that the Armadale / Gosnells Women’s Refuge provides a valued service to the Armadale community. Since 1995 Council has contributed towards the ongoing general maintenance costs of the building and its grounds based on a contribution of up to one third of actual costs.

Armadale Information and Referral Service (AIRS)

AIRS was established in 1988 and provides emergency relief, financial counselling, free legal information and referral services to the Armadale-Serpentine-Jarrahdale communities. AIRS’ main source of funding is from the State Government (Department for Community Development) and it relies on donations and support from the local community. The Service is managed by a Volunteer Management Committee and operates from a Department for Housing and Works property in Sixty Road Armadale.

Since 1996, Council has provided financial assistance to AIRS of \$3,000 per annum towards rental costs and partial wages. The amount was increased to \$4,000 per annum in 2004/05, following a request from AIRS, advising that there was a growing demand and limited financial resources with which to provide the service.

Armadale Neighbourhood Watch (ANHW)

Armadale Neighbourhood Watch is a community-based organization that operates from the Armadale Community Policing and Neighbourhood Watch Resource Centre. The Centre is manned entirely by volunteers who maintain a database of members and design, print and hand deliver approximately 10,000 bi-monthly newsletters. The ANHW also assists the Community Policing team in promoting, and organizing joint projects.

Council provides financial assistance towards ANHW’s operational costs. ANHW received \$3,000 as an Annual Contribution in 2003/04 with a further \$1,000 being allocated from the Council’s Community Safety Initiatives Budget, bringing the total for an Annual Contribution to \$4,000. ANHW has requested that the \$4,000 be maintained.

Chaplaincy Program

The Chaplaincy Program is a program which originated from the Christian Church Association and is a school-based initiative that has been implemented in many schools in Australia. The School Chaplains provide individual counselling, student mentoring and supplement a number of positive self-esteem programs. They also assist with crisis management, provide pastoral care, conduct after school activities and offer a variety of camps and excursions. Currently the Chaplaincy Program offers services to Armadale Senior High School, Cecil Andrews Senior High School, Kelmscott Senior High School and Roleystone District High School.

Community Development

In addition to the Annual Contribution of \$10,000, Council also approved a donation of \$1,500 (inclusive of GST) towards the Churches Commission Chaplaincy Program in place of co-ordinating the Chaplaincy Breakfast - Council resolved (C4/1/05) as follows:

“That Council donate an amount of \$1,500 (inclusive of GST) towards the Churches Commission Chaplaincy Program in place of co-ordinating the Annual Chaplaincy Breakfast.”

The amount of \$1,500 was debited from Members’ Functions – Catering and the report to Council also included the financial implication that if Council agreed to making the \$1,500 an Annual Contribution there would be a requirement to vary the City’s Budget to decrease this account by \$1,500 and increase the Donations / Annual Contributions Budget by the same amount.

The Chaplaincy Program has requested that Council consider a staged increase in its Annual Contribution, which Council had previously agreed to consider within budgetary processes. Council resolved (C60/4/03):

1. *That Council maintain its \$10,000 contribution to the Chaplaincy Program in the 2003/2004 Budget as per the five year plan.*
2. *That Council consider approval of a staged increase in the level of contributions to the Chaplaincy Program as per the following:*

2004/05	\$10,000
2005/06	\$17,000
2006/07	\$24,000
2007/08	\$30,000

subject to annual review on the effectiveness of the program.”

Council has the option of increasing the contribution to the Chaplaincy Program to \$17,000 for the 2005/06 year in keeping with the above resolution, however there will be a requirement to either reduce other contributions or allocate additional monies to the Annual Contributions budget.

Armadale Youth Resources

Armadale Youth Resources provides a broad range of locally based youth services to address the needs of young people who may be at risk of offending. Programs conducted by the service are open to young people in the Armadale – Gosnells region aged 10 – 18 years, with a particular focus on those young people who are: Struggling to cope within the school environment; non-compulsory school age; at risk of engaging in offending and who are socially and economically disadvantaged.

For the years 2000 to 2003, Council funded two of the youth programs provided by Armadale Youth Resources as part of its Community Safety Program. The two programs and amounts funded were \$25,000 for the Step Up Program and \$10,000 for the Youth Drop In Centre.

Community Development

For the 2004/05 year, Council allocated \$25,000 from the Annual Contributions budget with \$10,000 being allocated from the Community Safety Initiatives budget as recommended by the Community Safety Advisory Committee. Council has the option of allocating the full \$35,000 from its Annual Contributions budget, but this will necessitate either a reduction in other contributions or an increase in the overall Annual Contributions budget.

Community Care Vehicle

The Armadale Police Community Care Programme uses volunteers to provide support and assistance to citizens within the community who are vulnerable to crime. The volunteers visit citizens and assist in increasing their sense of safety, decrease their loneliness and help to make links with other services and support.

As a result of a request from the Armadale Police, and upon recommendation from the Community Safety Advisory Committee (then the Community Safety Working Party), Council included in its 1999/2000 Annual Budget a provision for the lease and operation of a vehicle which could be utilised by the volunteers to make their visits.

The previous report to Council that recommended the 2003 – 2004 Annual Contributions also presented the results of a review of the leased vehicle. The review took into account the usage, cost and equitable access by community groups of the vehicle. As a result of that review and report to Council, it was resolved that the leased vehicle was not to be retained and a cash contribution be made to the Community Care Programme of \$1,000 for transport and other operational costs (C124/8/04).

Cat Sterilisation Society

The Cat Sterilisation Society was founded in 1989 as a non profit organisation with the objectives of promoting sterilisation of both male and female cats in order to reduce the problem associated with feral cats and the over population of stray and unwanted cats and kittens

The formation of the Society was conceived out of the need to support low income earners who would not normally have access to affordable cat sterilisation.

DETAILS OF PROPOSAL

All organisations who received Annual Contributions in the 2004/05 year are requesting the same contribution or additional contributions in 2005/06.

The City has received an additional request from DrugArm WA Inc for an Annual Contribution of \$25,000 towards the cost of employing a part time Counsellor to meet an increase in demand for their services.

Drug Arm WA Inc has been in operation in Armadale since 1990 and provide a number of services including a Time Out (sobering up centre for youth under 18 years), Street Outreach Service, Youth Options Program for young people under 18 considered “at risk” of offending, truancy or involvement with drugs and alcohol, Counselling and Education and they have 3 Op Shops in Armadale.

Community Development

Drug Arm WA Inc is funded by the State and Federal Governments, Corporate Bodies, Public donations and also receive financial support from the City of Perth, City of Geraldton and the City of Albany.

The request does have merit and it meets the requirements under the COMD1 Policy.

The table below summarises all Annual Contributions and Requests that Council needs to consider for the 2005/06 year.

Organisation	04/05	New / Additional Request	Total	Comments
Starrick House	4,500		4,500	Remains the same as per original agreement – up to one third of maintenance costs.
Armadale Information and Referral Service	4,000		4,000	Was increased in 2004/05 by \$1,000.
Armadale Neighbourhood Watch	3,000	1,000	4,000	\$1,000 previously allocated from the Community Safety Initiatives Budget in 2004/05.
Chaplaincy Program	10,000	7,000	17,000	C60/4/03 Consideration to be given to staged increase in contribution.
Armadale Youth Resources	25,000	10,000	35 000	\$10,000 previously allocated from the Community Safety Initiatives Budget in 2004/05.
Community Care Vehicle	1,000		1,000	Annual Contribution replaced previously leased vehicle.
Cat Sterilisation Society	500		500	Annual Contribution first allocated in 2004/05.
Drug Arm WA Inc		25,000	25,000	New Request
Totals	48,000	43,000	91,000	

Council currently has \$48,866 in its 2005/06 draft budget for Annual Contributions, which is insufficient to meet all requests. Council does have the option of increasing its Annual Contributions budget, but given competing financial priorities, this is not a viable option at this time.

The Chaplaincy Program does have an allocation of \$10,000 per annum in the 15 Year Financial Plan and although Council has previously agreed to consider a staged increase it has not allocated additional monies for the purpose.

The City has entered into a Partnership with the State Government in regard to Community Safety and Crime Prevention and once the City's Community Safety Plan, which is currently under review, has been endorsed by all parties, there will be funding be available for projects identified in the Plan. In addition Council has allocated \$10,000 for Community Safety Initiatives in its 2005 – 2006 draft Budget. This may be an option for the Armadale Youth Resources requirement and DrugArm WA Inc's new request and it is recommended that this

Community Development

be referred to the Community Safety Advisory Committee for consideration and recommendation to Council.

The Armadale Neighbourhood Watch increase can be accommodated within the existing Annual Contributions budget.

The Annual Contributions for the 2005 – 2006 financial year are recommended as follows:

Organisation	04/05	Recommendation 05/06
Starrick House	4,500	4,500
Armadale Information and Referral Service	4,000	4,000
Armadale Neighbourhood Watch	3,000	4,000
Chaplaincy Program *	10,000	11,500
Armadale Youth Resources	25,000	25,000
Community Care Vehicle	1,000	1,000
Cat Sterilisation Society	500	500
Totals	48,000	49,000
* <i>The Chaplaincy Program is increased by \$1,500 in place of co-ordinating the Chaplaincy Breakfast. The amount is to be debited from Members' Functions – Catering for Meetings as per previous resolution C4/1/05.</i>		

It is to be noted that Council Policy COMD1 requires that all organizations receiving Annual Contributions are required to provide a written report at the end of the funded period that details how the contribution has been utilised and the benefits / outcomes that have been achieved. The organisations that received Annual Contributions in the 2004-2005 year are due to submit reports at the end of June 2005.

The recommendations in this report for Annual Contributions for the 2005 – 2006 year are subject to satisfactory reports from organisations referred to above.

COMMENT

Analysis

The recommendations are the same as for the previous Financial Year with the exception of Armadale Neighbourhood Watch's increase and the addition to the Chaplaincy Program in place of co-ordinating the Chaplaincy Breakfast.

Options

1. Endorse the recommendations for Annual Contributions for 2005 – 2006 and refer additional requests from DrugArm WA Inc and Armadale Youth Resources to the Community Safety Advisory Committee.
2. Endorse the recommendations for Annual Contributions for 2005 – 2006 and decline the additional requests from DrugArm WA Inc and Armadale Youth Resources.
3. Amend the allocations for any or all of the organisations as recommended.
4. Not endorse the allocations as presented.

Community Development

Option 1 is recommended.

Conclusion

Council will always receive requests for financial assistance from a range of services and organizations. Council Policy – COMD1 – Requests for Council Assistance provides the guidelines for how those requests are considered. It is to be expected that as the City grows and develops the amount that Council allocates to its Financial Assistance will need to increase over time.

Whilst there will always be groups and organizations that require financial assistance to be sustainable, the Community Development Department will continue to explore and discuss alternatives and options with community groups and organizations, so as to ensure that Council's financial assistance is used for the maximum benefit.

The Annual Contributions recommended are consistent with Council Policy COMD1 - Requests for Council Assistance. The recommendations are subject to each organization providing written reports for their previous Contribution.

RECOMMEND

That Council:

- a. **Endorse the following Annual Contributions for the 2005 – 2006 financial year:**

Organisation	Recommendation
Starrick House	4,500
Armadale Information and Referral Service	4,000
Armadale Neighbourhood Watch	4,000
Chaplaincy Program	11,500
Armadale Youth Resources	25,000
Community Care Vehicle	1,000
Cat Sterilisation Society	500
Totals	\$50,500
<i>The above allocations are subject to each organization that has previously received funding under this category of the COMD1 Policy providing a written report that satisfies the conditions in the Policy.</i>	

- b. **Pursuant to Section 6.8 of the Local Government Act 1995:**
- (i) **authorise the following expenditure:**
- **Chaplaincy Program - \$1,500.**
- (ii) **amend the 2004-2005 Budget and 15 Year Financial Plan as follows:**

Community Development

- **Annual Contributions – Chaplaincy Program – increase by \$1,500;**
 - **Members’ Functions – Catering - \$1,500.**
- c. **Refer the requests from Armadale Youth Resources and Drug Arm Inc. to the Community Safety Advisory Committee for consideration of funding within the Safety Plan and/or recommendation to Council.**
- d. **Refer for consideration of inclusion in the 2005-2006 Budget and 15 Year Financial Plan a sum of \$5,000 per annum for the purpose of increasing the allocation for Council’s Annual Contributions.**

Moved

MOTION CARRIED/LOST ()

Community Development

'DOB IN A HOON' PROGRAM

WARD ALL
FILE REF: ORG/070
DATE 24 May 2005
REF MW
RESPONSIBLE Community
MANAGER Development
Manager

In Brief:

At the Ordinary Meeting of 25 January 2005, Council resolved to recommit the item of "Dob in a Hoon" Program pending:

- a. Further information in regard to the processes used and outcomes arrived at by other local government authorities with regard to their "Dob in a Hoon" programs.
- b. Information from the new Officer in Charge at Armadale Police Station as to what measures are being taken currently by the Armadale Police in regard to Hoon behaviour.

This report summarises those investigations and provides information and recommendation that Council not proceed with this Program at this stage.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To facilitate a wide a wide range of social & cultural expenses.
To encourage community participation and responsibility.
To foster a supportive and caring community.
To deliver a range of services to meet community needs, and
To improve the overall well-being and safety of the community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

Community Safety Advisory Committee (CSAC)
Armadale Police
City of Gosnells
City of Melville
City of Swan

Community Development

BACKGROUND

The 'Dob in Hoon' proposal was referred to the Community Safety Advisory Committee Meeting of 3 February 2004 for the Committee's investigation and consideration:

"That Council recommit the 'Dob in a Hoon' program, pending;

- a. Further information in regard to the processes used and outcomes arrived at by other local government authorities with regard to their 'Dob in a Hoon' programs.*
- b. Information from the new Officer in Charge at Armadale Police Station as to what measures are being taken currently by the Armadale Police in regard to Hoon behaviour."*

The results of these recommendations are reported below.

Process and outcomes of other local government 'Dob in a Hoon' programs

City of Gosnells 'Dob in a Hoon' Program

The City of Gosnells has run a 'Dob in a Hoon' Program for the last 12 months and provide a dedicated phone number where residents who have witnessed dangerous and reckless driving in the City can report these occurrences to the Police. An incident report recording date, time, location, vehicle and driver description, along with registration number is collected by the City's Safety Officer and then forwarded to the Police. The City of Gosnells has run its 'Dob in a Hoon' program from March 2004 to March 2005 and whilst the project has now ended they continue to receive and forward on a limited basis (as is the demand) incident reports to the Police of 'hoon' behaviour. The response rate is low and there has been little or no charges laid as a result of the 'Dob in a Hoon' program. Some of this has been attributed to the hesitation and reliance on witnesses to present information, and in furthering charges to attend court. At this stage witnesses become identified to the alleged perpetrators and there is a fear of reprisals, which may account for why witnesses are reluctant to further charges or come forward in submitting incident reports in the first instance.

City of Swan - 'Neighbourhood Speed Watch' program

The City of Swan runs a program similar to that of Gosnells but under the guise of 'Neighbourhood Speed Watch'. The City utilises a similar method of reporting as Gosnells but with a differing emphasis of collecting information and being extended 'eyes and ears' for Police rather than being 'witnesses' to dangerous driving and reckless behaviour. If a number of reports are received on a particular driver, area or registration, Police can then follow up and target and monitor alleged perpetrators and hotspots. Whilst the City of Swan has given out some 3,500 pamphlets on the program since May 2004, they have cited in their City Newsletter that response rates have been low. With (1) prosecution having resulted when Council officers themselves witnessed a 'hoon-type' incident occurring outside Council premises.

Community Development

City of Melville- Community Liaison Officers response to hoon

Whilst not having a formal program to deal with dangerous and reckless driving, the City of Melville utilises their Community Liaison Security Service (CLSS) to respond to incidents reported by residents. The liaison officers are on call 24hrs a day, are a mobile service and respond to incidents within an average response time of 6-8minutes. The CLSS stay in their vehicles and witness incidents, taking note of registration and vehicles used, and if possible utilising digital cameras to photograph incidents. This information is then forwarded onto the Police.

Current measures taken in regard to Hoon behaviour by Armadale Police

Senior Sergeant Gardiner, as recorded in CSAC Minutes of 3 February 2005, item 4.4, stated the parameters of the Police under current hoon legislation whereby for prosecution to be pursued for hoon-type behaviour, the following was required:

- Clear identification of driver.
- Witness must supply written statements and have preparedness to testify in court.
- Vehicle can be seized for 48hours for hoon behaviour, only if witnessed by a Police Officer.
- There is no requirement under the Road Traffic Act for car owners to disclose who was driving the vehicle.

Senior Sergeant Gardiner reiterated Police are prepared to act but required the support of people to provide statements and to testify in court.

In discussions with Armadale Police it is apparent that many people are unwilling to further complaints to the witness stage, for fear of being identified to alleged hoon perpetrators. Witnesses have to provide written statements and be prepared to testify in court if any charges are to be laid. As indicated in Snr Sgt Gardiner's comments above, it is a requirement of Hoon legislation that if a vehicle is to be impounded for hoon-type behaviour, that a Police Officer witness in person the offence taking place, and the 'Dob in a Hoon' proposal works outside of any such legislation. Subsequent advice from Police in regards to 'Hoon cam' has raised the limitations of use of digital cameras to record incidents of dangerous driving. Under current legislation digital or electronic images cannot be used as evidence due to the ease and ability to change images.

Any current 'hoon'-type program to be implemented in Armadale would require the full support from Armadale Police. Armadale Police have, as stated in the comments above, a preparedness to act on any incidence of 'hoon' behaviour within Armadale and have supported that the facility for recording 'Hoon' type incidents already exist within Police resources themselves. Police already receive and record such complaints and incident reports which they act upon and do not see the benefit of duplicating this recording and complaints process as proposed in a 'Hoon'-type program.

Community Development

COMMENT

Analysis

Both the City of Gosnells and the City of Swan have cited the positive aspects of their respective 'hoon' programs in improving residents' sense of safety and perception of control over speeding and dangerous driving occurring in their neighbourhood. Whilst empowering the Community in this way can be seen as positive it appears that, as evidenced in the Gosnells and Swan examples, the sense of control by the community in responding to what can be an extremely disturbing and emotive issue, has very little effect in countering this phenomenon. Raising community expectations in this way could serve the opposite desired effect, particularly when community frustrations already appear high in regards 'hoon' behaviour. No 'hoon' programs devised so far appear able to curb the incidence of this behaviour and when offenders have been identified there have been little or no prosecutions. Both Councils have cited a poor response rate in receiving returns of the incidence forms from concerned residents which further raise the question of the effectiveness of such programs.

The City of Melville approach to this issue, utilising the considerable resources employed in maintaining a Community Liaison Security Service relies heavily on Officer observed situations which, if possible, they photograph digitally for evidence. Police advice as cited above from Armadale Police raise the question of whether such digital evidence can be used in court.

Current programs devised to counter dangerous driving and speeding within neighbourhoods all focus on reactive measures and attempt to respond to a problem after it has taken place. Council and the broader community have proven themselves to be competent recorders and observers of such crime, but have little or no power to act on this information, with the sole powers for this resting with Police. Whilst the punitive and policing measures are best left to the Police there could be a role supported by Council in exploring other measures which could include but are not limited to:

- Coordinating research on who are the biggest offenders of 'hoon behaviour' in the community and ways to work with these target groups on this issue.
- Early intervention and education programs on safe driving in schools.
- Broader programs encouraging sense of pride and ownership in the community.
- Sourcing alternative and safer means of racing cars (ie. At Kwinana Motorplex).
- Referral to safe driving courses for perpetrators educating on dramatic and real dangers and risks of dangerous driving in the community.
- Supporting Neighbourhood Programs i.e. 'Streets Alive' to encourage people to get to know each other, and engage in positive ways on issues affecting their neighbourhoods.

Conclusion

Further investigation of other local government 'Dob in a Hoon' programs have now been completed and at present it would appear that desired outcomes of dissuading 'Hoon'-type

Community Development

behaviour have not been realised, beyond assisting community members to ‘feel’ like something is being done on this issue.

Concern has been raised that there may be some danger of raising community expectations in dealing effectively with ‘Hoon’ driving when in reality little can be enacted upon from a Council and community perspective. Existing operations by Police support that the recording and acting upon hoon type behaviour is already enacted by the Police and the creation of a ‘hoon’-type program to act as an addendum to this would duplicate what is already currently in place. Information received from Armadale Police along with outcomes from programs run at Gosnells, Melville and Swan support that recording and policing of ‘hoon’ behaviour are best left in Police hands, under current traffic legislation and hoon law requirements. Desired outcomes of these programs indicate that current local government responses so far have been limited. Whilst the powers to act on ‘Hoon’-type behaviour rests solely in Police hands there maybe a role for Council and the community to work proactively in early intervention programs that work with target groups who are at risk of offending with ‘hoon’ behaviour, supporting Police in their role, supporting perpetrator programs that aim to dissuade the continuance of re- offending and education on the impact of driving dangerously in the community. Further options could be explored by the Community Safety Advisory Committee in the implementation of the Community Safety Plan Road Safety Priorities which is currently under review.

RECOMMEND

That Council not support the implementation of the “Dob in a Hoon” Program in Armadale at the present time given investigations to date have determined that the effectiveness of the Program is limited.

Moved

MOTION CARRIED/LOST ()

Miscellaneous

MELBOURNE 2006 COMMONWEALTH GAMES – QUEEN’S BATON RELAY

WARD All
FILE REF: EVT/12
DATE 18 May 2005
REF YW
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

- This report seeks support for a proposal to conduct the Melbourne 2006 Commonwealth Games - Queen’s Baton Relay through the City of Armadale in February 2006.
- Recommend that Council give “in principle” support to conduct the Queen’s Baton Relay through the City of Armadale during February 2006 and include for consideration in the 2005/06 draft Budget an amount of \$10,000 to administer the event.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To encourage community participation and responsibility.
To facilitate a wide range of social and cultural expenses.
To foster a supporting and caring community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Budget/Financial Implications

Traffic Management, Event Activities/Administration and Official Welcome approx. \$10,000
- not currently included in the 2005/06 Budget.

Consultation

Chris Dayson – Melbourne 2006 Commonwealth Games Corporation
Mayor
Chief Executive Officer
Executive Director Community Services
Manager Recreation Services

BACKGROUND

Communication from Mr Chris Dayson of the Melbourne 2006 Commonwealth Games Corporation, has advised of the opportunities open to Council in becoming involved in the

Miscellaneous

Melbourne 2006 Commonwealth Games and in particular, the Queen's Baton Relay. It is proposed that the Queen's Baton Relay will pass through Armadale and Kelmscott on Day 17 of the event.

Council has been forwarded a number of documents, relating to the event, in particular a Deed of Confidentiality and Principles of Cooperation, both of which require the signature of the Chief Executive Officer prior to preparations for the event. The opportunity presented to the community of the City of Armadale to be involved in a prestigious event such as the Melbourne Commonwealth Games is both rare and significant.

DETAILS OF PROPOSAL

A commitment is sought from the City to allow the conduct of the Queen's Baton Relay through the City of Armadale in February 2006. Full details of the proposal are yet to be announced and confirmed and further information in regard to the Relay, Council's role and the route will be provided nearer the event.

COMMENT

It is expected that the Baton Relay will pass through both the Jull Street Mall and Commerce Avenue in Armadale, and it would be possible to hold a welcome ceremony at any point along these routes or in Minnawarra Park. Jull Street Mall would lend itself to the display of banners with a "Games" theme as a possible lead up to the event and it is suggested that consideration also be given to street theatre, face painting, food stalls and other similar activities on the day in order to entertain crowds whilst they wait for the Relay. The Baton Relay will then make its way to Perth via Albany Highway and through the Kelmscott CBD.

Should Council also wish to host an official welcome this can be arranged as part of the baton relay, however, organisers have made it clear that the relay will need to keep moving in accordance with the Schedule. It is anticipated that, depending upon the activities selected, up to \$10,000 would need to be set aside in the 2005-06 Budget towards the cost of hosting the event. Council will in turn receive benefits from marketing strategies and promotional materials. The opportunity to become involved in a prestigious event such as the Commonwealth Games is rare and it is believed that much kudos will be gained by the City of Armadale in hosting such an event.

Given that this event will occur at a time when the City's own events program will be in full swing it is unlikely that existing staff will be able to organise and support this additional event and so there may be a need to employ, on a casual basis, a temporary officer to plan, organise and facilitate in the lead up to such an event and it is proposed we use some of the funds listed for this purpose.

Options

1. Support the proposal to allow the passage of the Melbourne 2006 Commonwealth Games Queen's Baton Relay through Armadale and Kelmscott thus being part of a prestigious event that will enhance the City's profile.

Miscellaneous

2. Decline the invitation to host the Melbourne 2006 Commonwealth Games Queen's Baton Relay thus losing an important marketing and promotional opportunity.

RECOMMEND

That Council:

- a. **give “in principle” support to the 2006 Commonwealth Games Baton Relay being conducted within the City of Armadale during February 2006.**
- b. **endorse the actions of the Chief Executive Officer in signing the Confidentiality Agreement and the Principles of Cooperation document on behalf of the City of Armadale.**
- c. **include for consideration of inclusion in the 2005-06 draft Budget an amount of \$10,000 for the traffic management, catering and event activities/administration associated with hosting the 2006 Melbourne Commonwealth Games – Queen's Baton Relay.**

Moved

MOTION CARRIED/LOST ()

Miscellaneous

****APPOINTMENTS TO COMMITTEES OF COUNCIL AND EXTERNAL GROUPS
AND COMMITTEES**

WARD ALL
FILE REF: CRS/1
DATE 10 May 2005
REF YW
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

- Appointment of Members from the Community Services Committee to Committees of Council and External Groups and Committees for a (2) year term ending May 2007.

BACKGROUND

At its meeting of 9 May 2005, Council resolved that the matter of Council representation on the following Committees and Groups be referred to the Community Services Committee.

DETAILS OF PROPOSAL

Committee is requested to consider and recommend appointments from its membership to various committees and groups. All appointments are for a (2) year period, i.e. 2005 – 2007. For Councillors' reference attached is a copy of the Council-Established Committees - Purpose, Objectives and Membership Composition. **(Refer to Attachment "A-1" – Summary of Attachments – buff page.)**

At its meeting of 26 April 2005, Council resolved to amend the Terms of Reference of Advisory Committees as follows: (C31/4/05):

- Amend the Terms of Reference membership clause for all Advisory committees to include the following:*

"For each member there may be a Deputy Member who can act in place of the Member when the Member is absent."

As a result, the Council Representation Required has been amended to allow the option of the appointment of a deputy to each Advisory Committee of Council.

Miscellaneous

Details of the required appointments are as follows:

Committee/Organisation		Council Representation Required	Prior Appointments	Meeting Details
Council established Committees				
1	Aboriginal & Torres Strait Islander Advisory Committee	1 Member 1 Deputy (optional)	Cr J Knezevich Cr L Reynolds	1st Tuesday of each month – 1.00 pm – City of Armadale
2	Armadale Highland Gathering Committee	1 Member 1 Deputy (optional)	Cr J A Stewart	2nd Thursday of the month – 6.00 pm – City of Armadale
3	Australia Day/Carols in Minnowarra Committee	Appointed Full Council – 9 May 2005	Cr L Reynolds Cr J H Munn Cr A L Cominelli Cr H A Zelones	As and when required.
		Mayor		
		Deputy Mayor		
		Required – CSC		
		2 Members		
4	Bush Fire Advisory Committee	1 Member 1 Deputy (optional)	Cr P J Hart Cr D L Hopper	As and when required.
5	Community Safety Advisory Committee	1 Member 1 Deputy (optional)	Cr J Stewart	1st Thursday of each month at 5.30 pm – City of Armadale.
6	Disability Advisory Committee	1 Member 1 Deputy (optional)	Cr Clowes-Hollins	1st Monday – quarterly at 10.00 am – City of Armadale
7	Minnawarra Festival Committee	2 Members & Deputies 1 each from CSC & TSC	Cr A L Cominelli Cr J A Stewart Cr R J Tizard (Deputy) Cr J Knezevich (Deputy)	1 st Tuesday of the month at 6.00 pm – City of Armadale
		Required – CSC		
		1 Member & Deputy		
8	Public History Advisory Committee	1 Member 1 Deputy (optional)	Cr L Reynolds	1 st Thursday, bi-monthly at 7.00 pm. Birtwistle Local Studies Library.
9	Seniors' Interests Advisory Committee	1 Member 1 Deputy (optional)	Cr G M Hodges	3rd Thursday – bi-monthly at 1.00 pm – City of Armadale.
10	Youth Advisory Committee	1 Member 1 Deputy (optional)	Cr G M Hodges	Last Monday of the month at 5.00 pm – City of Armadale.
External Groups & Committees				
1	Armadale PCYC Management Committee	3 Delegates <ul style="list-style-type: none"> • 1 Councillor • Executive Director Community Services • Manager Recreation Services 	Cr Knezevich	3 rd Wednesday of the month – 5.30 pm – Recreation Centre.
2	Armadale State Emergency Service	1 Delegate	Cr V L Clowes-Hollins	Weekly – night varies – 7.45 pm – Lot 92, Owen Road, Kelmscott.
3	*Community Arts Network (WA) Inc. Board	1 Board Member	Cr J A Stewart	Quarterly – 5.30 pm on a Wednesday – King Street Arts Centre, 357 Murray Street, Perth.
4	Heritage Country Tourist Association	1 Delegate 1 Deputy	Cr R J Tizard Cr J A Stewart	2nd Thursday of the month at 6.30 pm – City of Armadale.
5	Neighbourhood Watch Committee (City of Armadale)	1 Delegate	Cr G T Wallace	3 rd Wednesday of the month at 7.30 pm – City of Armadale.

Miscellaneous

Committee/Organisation		Council Representation Required	Prior Appointments	Meeting Details
<i>Council established Committees</i>				
6	Neighbourhood Watch Committee (<i>Regional</i>)	1 Delegate	Cr G T Wallace	4th Wednesday of the month at 7.30 pm – Rotates between City of Armadale and Maddington Resource Centre.
7	South East Region Recreation Advisory Group	1 Delegate 1 Deputy	Cr H A Zelones Manager Recreation Services	3 rd Thursday, quarterly at 4.00 pm at various locations.
<p><i>*Note: Council's delegate to the CANWA (Community Arts Network WA) Board of Management is Cr J A Stewart. His membership to the Board is for a 2 year period, ending in May 2007 (CS37/4/04).</i></p> <p><i>Note:</i></p> <ul style="list-style-type: none"> • <i>Meeting details as listed above are subject to discussion and/or change at the first meeting of the respective Committee.</i> • <i>First item of business at each meeting of Committee after appointment by Council will be the election of a presiding member and (if required) deputy presiding member.</i> 				

Explanatory Notes

The following procedural notes are provided to assist Committee in making recommendation on the above appointments.

1. *appointments to any of the above committees/groups need not necessarily be restricted to members of the Community Services Committee;*
2. *nominations for appointment can be verbal or in writing - past practice, which has operated without problem, has been on a verbal basis,*
3. *in the event of no nominations being received, the matter be referred to full Council for nomination and subsequent appointment;*
4. *in the event of more nominations being received than positions to be filled, the options are:*

for external committees/groups

- a) *conduct a ballot to determine person(s) recommended for appointment, OR*
- b) *refer the nominations received to Council where the appointment will be determined by ballot.*

for Council established committees

- a) *consider/recommend to Council an increase in the number of positions and accordingly recommended person(s) for appointment, OR*
- b) *conduct a ballot to determine person(s) recommended for appointment, OR*
- c) *refer the nominations received to Council where the appointments will be determined by ballot.*

Miscellaneous

RECOMMEND

1. That Council approve the following appointments to Council established Committees for the (2) year period ending May 2007.
 - a. Crand Cr be appointed Member and Deputy Member to the Aboriginal & Torres Strait Islander Advisory Committee.
 - b. Cr and Cr..... be appointed Member and Deputy Member to the Armadale Highland Gathering Committee.
 - c. Cr and Cr be appointed Members to the Australia Day/Carols in Minnowarra Committee.
 - d. Cr and Cr be appointed Member and Deputy Member to the Bush Fire Advisory Committee.
 - e. Cr and Cr be appointed Member and Deputy Member to the Community Safety Advisory Committee.
 - f. Cr and Cr be appointed Member and Deputy Member be appointed Member to the Disability Advisory Committee.
 - g. Cr and Cr be appointed Member and Deputy Member to the Minnowarra Festival Committee.
 - h. Cr and Cr be appointed Member and Deputy Member be appointed Member to the Public History Advisory Committee.
 - i. Cr and Cr be appointed Member and Deputy Member be appointed Member to the Seniors' Interests Advisory Committee.
 - j. Crand Cr be appointed Member and Deputy Member be appointed Member to the Youth Advisory Committee.

****PART 1 REQUIRES AN ABSOLUTE MAJORITY**

2. That Council approve the following appointments to External Groups and Committees for the (2) year period ending May 2007:

Miscellaneous

- a. **Cr, Executive Director Community Services and, Manager Recreation Services be appointed Delegates and, Manager Community Development be appointed Deputy Delegate to the Armadale PCYC Management Committee.**
- b. **Cr be appointed Delegate to the Armadale State Emergency Service.**
- c. **Cr and Cr, be appointed Delegate and Deputy Delegate to the Heritage Country Tourist Association.**
- d. **Cr.....be appointed Delegate to the *City of Armadale* Neighbourhood Watch Committee.**
- e. **Cr be appointed Delegate to the *Regional* Neighbourhood Watch Committee.**
- f. **Cr be appointed as Delegate and Manager Recreation Services be appointed as Deputy Delegate to the South East Region Recreation Advisory Group.**

Moved

MOTION CARRIED/LOST ()

Miscellaneous

****ADVISORY COMMITTEES – APPOINTMENT OF MEMBERS**

WARD ALL
FILE REF: CMD/1
DATE 23 May 2005
REF YC
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

- This item proposes the appointment of Community and Organisational Representatives to Council's various Advisory Committees.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Legislation Implications

Local Government Act 1995

Local Government (Administration) Regulations 1996

Council Policy/Local Law Implications

City of Armadale Standing Orders

City of Armadale Code of Conduct

Advisory Committee's Terms of Reference

Budget/Financial Implications

Nil.

Consultation

All current Committee Members

Advertisements in The Examiner and The Comment News

BACKGROUND

The Local Government Act stipulates that all Committee appointments become vacant on each and every Ordinary Elections Day of Council. The Ordinary Elections Days was Saturday, 7 May 2005. Subsequently, Community Services staff have advertised for Community Representatives and also contacted all relevant organisations to determine Organisational Representatives for each of the following Advisory Committees of Council:

- Seniors' Interests Advisory Committee;
- Aboriginal & Torres Strait Islander Advisory Committee;
- Youth Advisory Committee;

Miscellaneous

- Armadale Highland Gathering Committee;
- Minnowarra Festival Committee;
- Public History Advisory Committee;
- Disability Advisory Committee; and
- Community Safety Advisory Committee.

The Standard Terms of Reference are attached. **(Refer to Attachment “A-2” – Summary of Attachments – buff page.)**

DETAILS OF PROPOSAL

Advertising for Community Representative positions commenced on Thursday, 21 April 2005 and closed at 12 noon Friday 20th May 2005.

A summary of the membership requirements and nominations received for each Committee follows:

Seniors’ Interests Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
Armadale-Kelmscott Senior Citizens’ Club Representative	
Kelmscott-Westfield Senior Citizens Club Representative	Mrs Jean Jeffries
Roleystone-Karragullen Seniors Centre Representative	Ms Maureen McKay
3 x Representatives from Seniors community groups within Armadale	<ol style="list-style-type: none"> 1. Mrs Bobbie Perkins (Over 50’s Club) 2. Ms Grave Newman (Older Women’s Network) 3. Ms Cheryl Sambourski (Armadale Home Help)
3 x Representatives from local organisations providing services for Seniors	<ol style="list-style-type: none"> 1. Ms Linda Charles (Kelmscott Library) <ol style="list-style-type: none"> a. Provides Library and Information Service to Seniors. b. Established joint service between Westfield Library and Armadale Home Help for Seniors to choose own books c. Established “Surfing Seniors” internet classes. 2. Ms Lesley Fahey (Armadale Mental Health Service – Seniors): <ol style="list-style-type: none"> a. SIAC member for over 2 years. b. Was a Senior Social Worker at the Armadale Seniors Mental Health Service for 13 years. c. Has worked for Rehabilitation and Aged Care Services as a senior Social Worker. d. Prepares all aged assessments for in-patients and community patients for the

Miscellaneous

Seniors' Interests Advisory Committee	
	<p>Armadale Seniors' Mental Health Service.</p> <p>3. Ms Va Bola (Armadale Community Health Service):</p> <ol style="list-style-type: none"> a. Involved in Family Domestic Violence intervention project. b. Safe City Taskforce Committee Member (Gosnells). c. Specialises in prevention of ill health and chronic conditions. d. Establishment of Stay on Your Feet programme (Maddington). e. Coordinator of "Stay on Your Feet" (falls prevention program) in local region.
2 x Community Representatives	<p>1 Ms Ann Banks (Community Representative)</p> <ol style="list-style-type: none"> a. Cert IV in Aged Care. b. Assistant Supervisor JE Murray Homes – 1993-1995. c. Carer for Aged person. d. Volunteer and Board Member of Armadale Home Help. e. Volunteer Books on Wheels – Westfield Library. f. Member of various City of Armadale Committees – including, RoadWise, Disability Advisory Committee and Community Safety Advisory Committee <p>2. Mr Ronald Fisher (Community Representative)</p> <ol style="list-style-type: none"> a. Volunteer for Armadale Police Community Care Programme. b. Member of National Seniors Association. <p>Seniors with Disability. Aware of Transport and access issues for Seniors.</p>

Aboriginal and Torres Strait Islander Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
8 x Community Representatives	<ol style="list-style-type: none"> 1. Mr Albert McNamara 2. Ms Viv Hansen 3. Ms Madge Hill 4. Ms Margaret Sheppard 5. Mr Allen Garlett 6. Ms Carleen Pickett 7. Ms Lesley Murray

Miscellaneous

Aboriginal and Torres Strait Islander Advisory Committee	
	8. Mr Gerald Hansen
Armadale Health Services Representative	
Department for Community Development Representative	Mr Bruce Loo
Department for Housing and Works Representative	

Youth Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
Armadale Senior High School Representative	To be advised
Cecil Andrews Senior High School Representative	Ms Melissa Northcott
John Calvin Senior High School Representative	To be advised
Armadale Christian College Representative	Ms Jillian Ham
John Wollaston Anglican School Representative	To be advised
Kelmscott Senior High School Representative	To be advised
Roleystone District High School Representative	To be advised
Carey Baptist College Representative	To be advised
8 x Community Representatives	1. Mr Borun Murray 2. Mr Willow Pickett 3. Mr Ben Shaw 4. Mr David Thoomes 5. Ms Katie Hully 6. Ms Carol Surgeon 7. 8.

Armadale Highland Gathering Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
Pipe Band Association – WA Branch Representative	Mr Ken Manolis
Australian Pipe Band Association	Ms Barbara Ewing
Armadale Lions Club Representative	Ms Madeline Granville
2 x Southern Districts Cycling Club Representatives	1. Mr Henk Vogels 2. Mr Tony Harman
2 x WA Metropolitan Regional Committee of Highland Dancing Representatives	1. Mr Peter Andrews 2. Ms Tonia Joyce
Royal Scottish Country Dance Society Representative	Ms Judith Tweedie
Caledonian Society of WA Representative	Mrs Barbara Ross
5 x Community Representatives	1. Mr Alister Wilson 2. 3. 4. 5.

Miscellaneous

Minnawarra Festival Committee	
Positions available	Nominations received
2 x City of Armadale Councillors	To be appointed on 7 June 2005
2 x Service Clubs within Armadale Representatives	1. Mr Gordon Mason (Armadale Lions Club) 2. Mr John Lemmey (Armadale Rotary Club)
Armadale Tourist Centre Representative	Mr Paul Jones
5 x Community Representatives	1. Ms Bree Hartley 2. Ms Lesley Murray 3. 4. 5.

Public History Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
Heritage Country Tourism Association Representative	
Western Australian Genealogical Society – Armadale House Group Representative	Ms Colleen Fancote
Armadale and Districts Brickworks Preservation Group Inc. Representative	Ms Kath Coulthard
Public History Friends' Group Representative	Mrs Faye Clay
3 x Community Representatives	1. Mr Kim Fletcher 2. Ms Hazel James 3. Mr Terry Holton

Disability Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed 7 June 2005
Disability Services Commission Local Area Coordinator	Mr Lance Hogg
2 x Representatives from organisations providing services to people with disabilities within Armadale	1. Mr Ben Bothma (Southern Districts Support Association) 2.
3 x Community Representatives	1. Ms Ann Banks 2. Mr Tony Cutajar 3. Mr Ronald Fisher
City of Armadale Property Services Manager	Mr John Glassford
City of Armadale Building Services Manager	Mr Ian Townson

Community Safety Advisory Committee	
Positions available	Nominations received
City of Armadale Councillor	To be appointed on 7 June 2005
WA Police Service Representative	Snr Sergeant Russell Gardiner & Sgt Andrew Rogers (Deputy Member)
Armadale Community Policing representative	Const Sharon Phillips, & Const Brendan Cassey (Deputy Member)
Armadale Neighbourhood Watch Representative	

Miscellaneous

Community Safety Advisory Committee	
Department for Community Development Representative	Mr Peter Johnston & Ms Ann Leishman (Deputy Member)
Department of Education Representative	Ms Maura O'Connell & Joe Kaljich (Deputy Member)
Department of Justice Representative	
Armadale Health Service Representative	Ms Una Bridson
Armadale & Gosnells District Youth Resources Representative	Ms Chris Barrett
Department of Housing & Works Representative	Mr Richard Barlow & Ms Kelly South (Deputy Member)
1 x Community Representative	
1 x Aboriginal Community Representative	Ms Carleen Pickett & Ms Lesley Murray (Deputy Member)
1 x Seniors Interests Representative	Ms Anne Ridgeway

COMMENT

Analysis

Seniors' Interests Advisory Committee

The membership composition of the Seniors' Interests Advisory Committee allows for a total of 10 positions however, the current Terms of Reference only allow for three representatives from local organisations and five nominations have been received, which means that either three nominations be accepted or changes to the Terms of Reference made to include two additional members. It is recommended that the Terms of Reference be amended to include two additional members under a new category of Community Representatives – whose lives are directly impacted upon by seniors' issues. Nine positions have been nominated and the Councillor position will be appointed by Council on 7 June 2005.

The representatives' name for the Armadale-Kelmscott Senior Citizens' Club will be forthcoming and will allow for appointment at a subsequent meeting of Council.

Aboriginal and Torres Strait Islander Advisory Committee

The membership composition for the ATSIAC allows for a total of eight positions. Eight nominations have been received for Community Representative positions on this Committee and the Councillor position will be appointed by Council on 7 June 2005.

Youth Advisory Committee

The membership composition for the YAC allows for 17 positions on this Committee. In accordance with the table above, eight of those positions have been filled and the Councillor position will be appointed by Council on 7 June 2005. This means that although there are still nine positions to be filled the Committee can still operate with a quorum.

The representative names for Armadale Senior High School, John Calvin Senior High School, John Wollaston Anglican School, Kelmscott Senior High School, Roleystone District

Miscellaneous

High School have not been received to date and will be appointed at a subsequent meeting of Council.

Two community representative positions are yet to be filled on this Committee. Community Services staff will re-advertise for nominations with appointments to be made at a subsequent meeting of Council.

Armadale Highland Gathering Committee

The membership composition for the Armadale Highland Gathering Committee allows for 15 positions. In accordance with the table above, 10 of these positions have been filled and the Councillor position will be appointed by Council on 7 June 2005. This means that the Committee can operate with a quorum.

Four Community Representative positions have not been filled and it is recommended that Council consider amending the Terms of Reference for this Committee by reducing the number of Community Representative positions from 5 to 2 positions. Community Services Staff will re-advertise for the remaining position, with appointment to be made at a subsequent meeting of Council.

Minnawarra Festival Committee

The membership composition for this committee allows for 10 positions on this Committee. In accordance with the table above, five of those positions have been filled, with the two Councillor positions to be appointed by Council on 7 June 2005. Accordingly, this Committee can operate with a quorum.

Three Community Representative positions have not been filled and it is recommended that Council consider amending the Terms of Reference for this Committee by reducing the number of Community Representative positions from 5 to 2 positions and therefore appointing the two nominations received.

Public History Advisory Committee

The membership composition for this Committee allows for 8 positions. 6 of these positions have been filled and the Councillor position will be appointed by Council on 7 June 2005. Accordingly, this Committee can operate with a quorum.

A representative nomination will be forthcoming from the Heritage Country Tourism Association and the nominated person will be officially appointed at a subsequent meeting of Council.

Disability Advisory Committee

The membership composition for this Committee allows for 9 positions on this Committee. 7 positions have been filled and the Councillor appointment will be made by Council on 7 June 2005 and the second vacant representative position from organisations providing services to people with disabilities within Armadale will be readvertised.

Miscellaneous

Community Safety Advisory Committee

The membership composition for this Committee allows for 13 positions. In accordance with the table above 9 of these positions have been filled, with the Councillor appointment to be made on 7 June 2005. This means that the Committee can operate with a quorum.

Representatives from the Armadale Neighbourhood Watch and Department of Justice have not been received to date and official appointment of these persons will be made at a subsequent meeting of Council.

The Community Representative position on this Committee is yet to be filled and staff will re-advertise this position for appointment.

Options

1. Council may disband any Committee it so wishes.
2. Council may vary any or all of the Committee Terms of Reference to accommodate nominations.
3. Council may officially appoint all nominated persons in accordance with the above tables.
4. Council may re-advertise all positions.

Conclusion

It is appropriate at this point to appoint all nominated persons as per the tables above, amend the Terms of Reference for both the Armadale Highland Gathering and Minnowarra Festival Committees and re-advertise for all unfilled positions.

RECOMMEND

That Council:

- 1. Amend the Seniors' Interests Advisory Committee's Terms of Reference to include two additional members under a new category of Community Representatives –whose lives are directly impacted upon by Seniors Issues;**
- 2. Appoint the following people to the Seniors' Interests Advisory Committee:**
 - **Ms Maureen McKay (Roleystone-Karragullen Seniors Centre Representative)**
 - **Ms Jean Jeffries (Kelmscott-Westfield Senior Citizens Club);**
 - **Ms Bobbie Perkins (Over 50's Club);**
 - **Ms Grace Newman (Older Women's Network)**
 - **Ms Cheryl Samborski (Armadale Home Help)**
 - **Ms Linda Charles (Kelmscott Library)**

Miscellaneous

- Ms Lesley Fahey (Armadale Mental Health Service)
 - Ms Va Bola (Armadale Community Health Service)
 - Ms Ann Banks (Community Representative)
 - Mr Ronald Fisher (Community Representative)
3. Appoint the following people to the Aboriginal and Torres Strait Islander Advisory Committee:
- Mr Albert McNamara (Community Representative);
 - Ms Viv Hansen (Community Representative);
 - Ms Madge Hill (Community Representative);
 - Ms Margaret Sheppard (Community Representative);
 - Mr Allen Garlett (Community Representative);
 - Ms Carleen Pickett (Community Representative);
 - Ms Lesley Murray (Community Representative);
 - Mr Gerald Hansen (Community Representative).
4. Appoint the following persons to the Youth Advisory Committee:
- Ms Melissa Northcott (Cecil Andrews Senior High School);
 - Ms Jillian Ham (Armadale Christian College);
 - Mr Borun Murray (Community Representative);
 - Mr Willow Pickett (Community Representative);
 - Mr Ben Shaw (Community Representative);
 - Mr David Thoomes (Community Representative);
 - Ms Katie Hully (Community Representative);
 - Ms Carol Surgeon (Community Representative).
5. Appoint the following persons to the Armadale Highland Gathering Committee:
- Mr Ken Manolis (Pipe Band Association – WA Branch);
 - Ms Barbara Ewing (Australian Pipe Band Association);
 - Ms Madeline Granville (Armadale Lions Club);
 - Mr Henk Vogels (Southern Districts Cycling Club);
 - Mr Tony Harman (Southern Districts Cycling Club);
 - Mr Peter Andrews (WA Metropolitan Regional Committee of Highland Dancing Representatives);
 - Ms Tonia Joyce (WA Metropolitan Regional Committee of Highland Dancing Representatives);
 - Ms Judith Tweedie (Royal Scottish Country Dance Society);
 - Mrs Barbara Ross (Caledonian Society of WA);
 - Mr Alister Wilson (Community Representative);
6. Appoint the following persons to the Minnowarra Festival Committee:
- Mr Gordon Mason (Armadale Lions Club);
 - Mr John Lemmey (Rotary Club of Armadale);
 - Mr Paul Jones (Armadale Tourist Centre)
 - Ms Bree Hartley (Community Representative);

Miscellaneous

- Ms Lesley Murray (Community Representative);
7. Appoint the following persons to the Public History Advisory Committee:
 - Ms Colleen Fancote (Western Australian Genealogical Society – Armadale House Group Representative)
 - Ms Kath Coulthard (Armadale & Districts Brickworks Preservation Group Inc. Representative)
 - Mrs Faye Clay (Public History Friends’ Group Representative)
 - Mr Kim Fletcher (Community Representative);
 - Ms Hazel James (Community Representative);
 - Mr Terry Holton (Community Representative).
 8. Appoint the following persons to the Disability Advisory Committee:
 - Mr Lance Hogg (Disability Services Commission);
 - Mr Ben Bothma (Southern Districts Support Association);
 - Ms Ann Banks (Community Representative);
 - Mr Tony Cutajar (Community Representative);
 - Mr Ronald Fisher (Community Representative);
 - Mr John Glassford (Property Services Manager);
 - Mr Ian Townson (Building Services Manager).
 9. Appoint the following persons to the Community Safety Advisory Committee:
 - Snr Sgt Russell Gardiner & Sgt Andrew Rogers (Deputy Member) (WA Police Service);
 - Const Sharon Phillips & Const Brendan Cassey (Deputy Member) (Armadale Community Policing);
 - Mr Peter Johnston & Ms Ann Leishman (Deputy Member) (Department for Community Development);
 - Ms Maura O’Connell & Mr Joe Kaljzich (Deputy Member) (Department of Education);
 - Ms Una Bridson (Armadale Health Service);
 - Ms Chris Barrett (Armadale & Gosnells Districts Youth Resources);
 - Mr Richard Barlow, & Ms Kelly South (Deputy Member) (Department of Housing & Works);
 - Ms Carleen Pickett & Ms Lesley Murray (Deputy Member) (Community Representative);
 - Ms Anne Ridgeway (Seniors’ interests representative)
 10. Re-advertise for the following Community Representative and organisational representative positions on the:
 - a. Armadale Highland Gathering Committee – 1 position.
 - b. Youth Advisory Committee – 2 positions.

Miscellaneous

- c. **Disability Advisory Committee – 1 position (Representative from organisations providing services to people with disabilities within Armadale);**
- d. **Community Safety Advisory Committee – 1 position.**

11. Write to all ex-members of all Committees formerly thanking them for their time and effort.

****ABSOLUTE MAJORITY REQUIRED FOR PARTS (1) TO (9).**

Moved

MOTION CARRIED/LOST ()

Ranger & Emergency Services

****AMENDMENTS TO CITY OF ARMADALE PARKING AND PARKING FACILITIES
LOCAL LAW**

WARD All
FILE REF: Law/29
DATE 20 May 2005
REF BLW
RESPONSIBLE Ranger & Emergency
MANAGER Services

In Brief:

- On 27 June 2003 the City of Armadale gave an undertaking to the Joint Standing Committee on Delegated Legislation to make amendments to the City of Armadale Parking and Parking Facilities Local Law, when the Local law was next reviewed.
- Following a recent review of the Local Law the proposed amendments to the City of Armadale Parking and Parking Facilities Local Law are presented for consideration.
- The report recommends that Council proceed to give public notice of its intention to make amendments to this local law.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Social Infrastructure – To have in place the range of services to enhance the well being and safety of the community and to foster a professional environment for the effective governance and administration of the City's services.

Legislation Implications

Section 3.12 Local Government Act 1995 – Procedure for making local laws.

Council Policy/Local Law Implications

Proposed amendments to the *City of Armadale Parking and Parking Facilities Local Law*.

Budget/Financial Implications

Advertising costs have been allowed for in the current budget.

Consultation

Advisory Officer to the Parliamentary Joint Standing Committee on Delegated Legislation.

BACKGROUND

In June 2003 the Joint Standing Committee on Delegated Legislation requested that the City amend several minor drafting errors to its Parking and Parking Facilities Local Law, which was adopted by Council in September 2002, when the local law was next reviewed.

Ranger & Emergency Services

COMMENT

In dealing with this advice, and as part of a review of the local law, a draft set of amendments to the Parking Facilities Local Law is now presented for consideration. A copy of the original Local Law is attached for information purposes. (**Refer to Attachment “A-3” – Summary of Attachments – buff page.**) The proposed amendments within this report include those identified by the Joint Standing Committee on Delegated Legislation.

Section 3.12 the Local Government Act was recently amended by deleting the requirements for the summary of the purpose and effect of any proposed amendments to a Local Law to be “read aloud”, or caused to be read aloud, by the person presiding. This requirement is now replaced by giving written notice of the purpose and effect, of the amendments, within the agenda and minutes.

In addition the requirement that Council give Statewide public notice of any proposed amendments has also been removed and replaced with a requirement to now only give Local public notice. These amendments came into operation from 7 May 2005.

RECOMMEND

1 Notice be given that the Council of the City of Armadale intends to amend the Parking and Parking Facilities Local Law. The purpose and effect will create a more easily enforced Local Law.

2 That the following amendments to the City of Armadale Parking and Parking Facilities Local Law be advertised for public comment in accordance with the provisions of Section 3.12(3) of the Local Government Act 1995

1 Clause 1.3 - Interpretation

In the definition of a “motorcycle” the “Note” provisions are amended by being italicised.

2 Clause 2.3 - Parking prohibitions and restrictions

Subsection (2) is amended by deleting the words “No person shall park any bicycle: (a) in a parking stall other than a stall marked M/C; and (b) in such stall other than against the kerb”.

Subsection (3) is amended by deleting “(3)” and inserting “(2)”.

3 Clause 5.1 – Stopping in loading zones

Clause 5.1 Subsection (b) is amended by deleting the words “a motor vehicle taking up or setting down of passengers” and replacing with “completes the dropping off or picking up of passengers within two (2) minutes of stopping and drives on”

Ranger & Emergency Services

4 Clause 7.4 – General provisions about signs

The clause is amended by inserting paragraph number “(2)” at the beginning of the sentence starting “The first three”

5 Clause 8.3 – Forms of notices

Clause 8.3(d) is amended by deleting the full stop at the end of the sentence and replace with “;”

Clause 8.3 (e) is amended by inserting a full stop after the word “Schedule 3”

6 Clause 9.1 – Removal and impounding of vehicles

Clause 9.1 is amended by replacing the words “Removal and Impounding of Vehicles” with “Removal and impounding of vehicles”.

In clause 9.1 (3) replace the words “these Local Laws” with “this Local Law”

Clause 9.1 is further amended by:

- *Inserting paragraph number “(5)” before “Where an authorised person finds....”*
- *Inserting paragraph number “(6)” before “Where an authorised person removes....” and;*
- *Inserting paragraph number “(7)” before “A notice”*

Clause 9.1 (4) is amended by replacing the words “Local Government” with “local government”.

The newly numbered clause 9.1 (5) is amended by replacing the words “authorised person” with “Authorised Person”.

The newly numbered clause 9.1 (6) is amended by replacing the words “Local Government” with “local government”, “these Local Laws” with “this local law” and “authorised person” with “Authorised Person”.

The newly numbered clause 9.1 (7) is amended by replacing the words “these Local Laws” with “this local law”.

Ranger & Emergency Services

7 Schedule 2 – Prescribed offences

Item 68 is amended by replacing the reference to clause number “7.6” with “9.1”

8 Schedule 3 – Form 5 Notice of removing and impounding of a vehicle

Form 5 is amended by replacing the word “city” on the third line of the final paragraph with “City”

9 Schedule 4 – Deemed parking stations

Local Law is amended by deleting Schedule 4.

****ABSOLUTE MAJORITY REQUIRED**

Moved

MOTION CARRIED/LOST ()

Recreation

INDOOR AQUATIC CENTRE NEEDS AND FEASIBILITY STUDY

WARD All
FILE REF: A173263/1
DATE 20 May 2005
REF PGQ
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

This report:

- Presents the Indoor Aquatic Centre Needs Assessment and Feasibility Study reports and recommends that:
 - a. That *A Balanced View Leisure Consultancy Services* be requested to provide additional financial information and analysis on development Option 3 (enclose just the 25 metre pool) and Option 4 (construct new indoor aquatic facility on the existing site), and this information along with the Feasibility Study report be referred for consideration as part of the review of the 15 Year Financial Plan.
 - b. That an amount of \$10,000 be listed for consideration of funding on Council's draft 2005/06 budget to conduct a thorough due diligence assessment of the existing structures, plant and equipment at Armadale Aquatic Centre.
 - c. That a further report on the proposal to provide an indoor aquatic facility be presented to the June 2005 Community Services Committee.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- Maintain and improve physical infrastructure to meet the needs of the local community.
- Progress new and enhanced facilities to meet community needs.
- Working with Government to address identified needs in the community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

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Budget/Financial Implications

Funding of capital (\$3m) and operating costs (an additional \$100,000 per annum) in providing a year round aquatic facility is allowed for in the 15 Year Financial Plan at the following levels:

- Year 2006/07 - \$185,000
- Years 2007/08 to 2013/14 \$370,000 per annum
- Years 2014/15 to 2018/19 \$270,000 per annum

For the project as previously proposed to proceed as planned, this report identifies cost increases beyond that which has been allowed.

Consultation

Extensive consultation was undertaken as part of this study and included:

- Call for public submissions;
- Public meeting and workshop;
- Councillor and staff workshop;
- Random sample survey of the City's residents;
- Additional survey open to members of the community;
- Schools survey;
- Survey of relevant Council advisory committees;
- Interviews with key stakeholders;
- Aquatic Facilities Study Reference Group.

BACKGROUND

An allocation of \$20,000 was provided in Council's budget and a grant of \$10,000 was obtained from the Department of Sport and Recreation to assess the need and determine the feasibility of providing an indoor aquatic facility within the City.

In line with Department of Sport and Recreation guidelines, the study involved two separate but related components i.e. Needs Assessment and Feasibility Study. A Reference Group was appointed by Council to oversee the study and present its findings and recommendations to Council. Membership of the Reference Group included Cr Wallace, Cr Zelones, senior staff and four community representatives. Consulting firm *A Balanced View Leisure Consultancy* was selected from a field of eight consultants to undertake the study.

The Needs Assessment was completed and presented for Council's consideration via the July 2004 Community Services Committee Meeting. The Needs Assessment study involved extensive consultation with the local community and determined that there is a strong perceived need for an indoor year round aquatic facility to be provided within the City. Based on the findings and recommendations of the Needs Assessment Study, Council resolved (C118/7/04) to proceed to the feasibility study stage.

Attached for Council's consideration are bound copies of the Needs Assessment and Feasibility Study reports. **(Refer Attachment "A-5" – Summary of Attachments – buff page)**. Given that Council has previously considered the Needs Assessment Study, the main emphasis of this report will be on the Feasibility Study and its recommendations.

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DETAILS OF PROPOSAL

The key elements of the Feasibility Study report are summarised under the following headings:

Location

The Needs Assessment Study identified the need for an indoor aquatic facility with other supporting and complementary facilities such as a hydrotherapy pool, spa, gymnasium and children's water playground, located at the current Armadale Aquatic Centre site. Although the consultant did canvas with the Reference Group alternative site options such as Gwynne Park and Champion Lakes, in view of the strong community support for redeveloping the existing facility at Champion Drive, the Reference Group directed the consultant to focus on redevelopment options for the Armadale Aquatic Centre.

Redevelopment Options

Basic details of the redevelopment options that were considered by the consultant are as follows:

1. Enclose both the 50 metre and 25 metre pools

Due to the high costs associated with traditional construction techniques, the consultant was requested to consider more affordable enclosure structures. The type of enclosure recommended by the consultant was the "Hoeker" structure, which is currently in use at the Waroona Aquatic Centre.

The cost estimate for this option (exclusive of GST) using the "Hoeker" enclosure is **\$3.7 million**. This includes a minor upgrade of existing facilities, but excludes any upgrade to existing plant and equipment or cost escalation. This is the option that has been recommended by the Reference Group.

2. Enclose the 50 metre pool only

The cost estimate to enclose just the 50-metre pool using the "Hoeker" enclosure is **\$2.6 million** (exclusive of GST). Similar to option 1, this includes a minor upgrade of existing facilities, but excludes any upgrade to existing plant and equipment or cost escalation.

3. Enclose the 25 metre pool only

This option was not researched in detail by the consultant due to the Reference Group believing that it would not satisfy the needs of the community, in particular the swimming clubs and fitness swimmers.

The cost estimate for this option (exclusive of GST) using the "Hoeker" enclosure is **\$1.3 million**. Similar to options 1 & 2, this includes a minor upgrade of existing facilities, but excludes any upgrade to existing plant and equipment or cost escalation.

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4. Provide a new indoor aquatic facility on the existing site to complement current facilities

The development option recommended by the consultant that would best meet the long term needs of the community is to construct a new indoor aquatic facility on the existing site that includes the following features:

- 25 metre pool
- separate leisure pool
- hydrotherapy pool
- spa, sauna & gymnasium
- improvements to existing facilities
- retaining the existing 50 metre and 25 metre pools as seasonal outdoor pools.

The cost estimate for this option (exclusive of GST) is **\$6.7 million**, which includes a reasonable upgrade of existing facilities and design/construction contingency of 10%, but excludes any upgrade to existing plant and equipment or cost escalation.

Although this was the consultant's recommended development option, the Reference Group was of the view that this option was unlikely to be affordable for Council within the next five years.

Following due consideration of the above options, and mindful of Council's financial constraints, the Reference Group directed the consultant to narrow its investigations to options 1 & 2 i.e. enclose both the 50 and 25 metre pools, and enclose just the 50 metre pool.

Feasibility Study Recommendations

The Feasibility Study recommendations are provided on page 27 of the report, but are shown below for easy referral:

1. *That Council receive the Armadale Aquatic Centre Feasibility Study report as the second part of the Armadale Aquatic Centre Needs Assessment and Feasibility Study.*
2. *That based on the research and findings of the Needs Assessment Study, the development option that would best meet the long term need of the community is to redevelop the Armadale Aquatic Centre by constructing a new indoor aquatic facility that includes the following features:*
 - 25m pool
 - separate leisure pool
 - hydrotherapy pool
 - spa, sauna & gym
 - improvements to existing facilities
 - retaining the existing 50 metre and 25 metre pools as seasonal outdoor pools
3. *That should Council be supportive of the recommended development option as per recommendation 2 above, then further work be done to determine the likely capital and operational costs associated with that option.*

Recreation

4. *That if the recommended development option is not feasible for financial reasons, then the following staged development of the Armadale Aquatic Centre is recommended as the option that would best meet the needs of the community within the financial constraints of Council:*

Stage 1 (3-5 years) – Enclose existing pools

- *Enclose 50 metre and 25 metre pools with Hoeker Structures*
- *Minor upgrade of existing facilities*

Stage 2 (10-15 years) – Major redevelopment as per Master Plan

- *New indoor 25 metre pool and leisure pool*
 - *New warm water/therapy pool*
 - *Spa & Sauna*
 - *New entry, reception, office & café*
 - *Multi purpose room*
 - *Crèche*
 - *New ablutions*
 - *Upgrade and modify car park*
 - *New plant room*
 - *Complementary commercial outlets*
5. *That the City of Armadale consider further consultation with the community to highlight the preferred design option and gauge the level of satisfaction with that design option prior to development.*
6. *That the City of Armadale perform a due diligence report for the existing building structures and a mechanical and hydraulic assessment, prior to any development works being undertaken at the Armadale Aquatic Centre.*
7. *That the City of Armadale maintain its in-house management of the Armadale Aquatic Centre throughout any redevelopment and for an initial period of at least one year after the redevelopment in order to ascertain the potential of the facility in its redeveloped state. After this period of time the City should then re-evaluate its position with regards to outsourced management and the benefits it may present at that time.*

As indicated in Recommendation 2, the study concluded that the option that would best meet the long term needs of the community is the redevelop the Armadale Aquatic Centre by constructing a new indoor aquatic facility that complements the existing outdoor facilities.

The Reference Group was supportive of the consultant's recommendations but as shown in the Minutes of its meeting held on 6 April 2005 (**Refer Attachment "A-4" – Summary of Attachments – buff page**), has changed the number order of the recommendations so that the option which is likely to be more affordable to Council in the short term (Option 1), appears first. Some minor rewording of the balance of the recommendations has also taken place to reflect the change in order.

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Financial Implications

Pages 10-19 of the Feasibility Study report address the financial implications of the two development options that were investigated in more detail. This section compares the capital cost, loan repayments, attendances, operating projections, and the 15-year net financial position of the two options.

As would be expected, Option 1 (enclose both the 50 metre and 25 metre pools) has a higher capital and operating cost than Option 2 (enclose just the 50 metre pool). As shown in the table on page 19 of the Feasibility Study report, the projected cost to Council over a 15 period, according to the Consultant, for Option 1 is **\$12.5 million** as compared with **\$10.5 million** for Option 2.

Long Term Development

The study recommendations acknowledge that if the recommended development option (Option 4) is not affordable in the short term and Council wishes to proceed with one of the enclosure options within the next 3-5 years, then it is essential for the initial upgrade to tie in with and complement any proposed long term redevelopment of the site. A Master Plan for the site has been prepared (see Appendix 1 of the Feasibility Study) that illustrates how this could be achieved.

Management Options

The Feasibility Study considers management options for the proposed indoor aquatic facility and recommends that the City maintain in-house management of the Centre for at least one year after the redevelopment to ascertain the potential of the facility. Given Council's previous unsuccessful experience with outsourcing the management its aquatic facilities, this recommendation is strongly supported.

COMMENT

Analysis

Although the Needs Assessment and Feasibility Study has taken longer than originally envisaged, the final reports are of a good quality and provide valuable information to assist Council in coming to a decision on this matter.

The Needs Assessment Study has been described by a Department of Sport and Recreation officer as being one of the most comprehensive of its kind to be conducted in WA and in many respects has set the benchmark for future studies of this nature. The study has confirmed previous evidence that there is a strong community need for an indoor aquatic facility to be provided in the City. This need is further supported by the *SERRAG Regional Sport and Recreation Facility Strategy (June 2004)*, which identifies from a regional planning perspective, the lack of an indoor aquatic facility to service the southern part of the region.

The Feasibility Study recommends that the development option that would best meet the long term needs of the community is to provide a new indoor aquatic facility at Armadale Aquatic

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Centre that would complement the existing outdoor facilities on the site. The study further recommends that if this is not possible due to financial constraints, then a staged approach be adopted whereby the existing 25 metre and 50 metre pools are enclosed as a short term solution, and plans are put in place for a major redevelopment as a longer term priority.

The main advantages of the study’s recommended development option i.e. Option 4, are that it would provide additional water space to accommodate the growing community, and compared to the enclosure options that just cover existing facilities, it would provide a greater range of facilities for the community e.g. sauna & spa, gymnasium, ground improvements and upgrades to existing facilities. The main disadvantage is the cost, which may be unaffordable in the short-term (within 5 years).

Council’s 15 years Financial Plan will shortly be updated but at present makes the following provision for indoor aquatic facilities:

Year	Description	Amount
2006/07	Enclosure	
	Council Loan	\$2,000,000
	Dept of Sport & Recreation Grant	<u>\$1,000,000</u>
		\$3,000,000
2014/15	New Aquatic Facility	
	Council Loan	\$10,000,000
	Dept of Sport & Recreation Grant	<u>\$5,000,000</u>
	& other potential contributions	\$15,000,000

If Council wished to further consider Option 4, a concept that was discussed at an officer level and briefly canvassed by the Reference Group, was to undertake the redevelopment as a single project rather than the current proposal of enclosing the existing pools as a short term solution, and then undertaking a major redevelopment as a long term project. This would require Council to bring forward some of the loan borrowings from 2014/15 and combine with the monies allocated in 2006/07 to fund the preferred option. This approach may mean a delay of perhaps 2-3 years in providing an indoor aquatic facility, but would see a high quality facility provided much sooner than the current scenario of 2014/15. An added benefit would be a reduced operating deficit due to the higher standard facility having the ability to attract significantly greater attendances than an enclosure for the existing pools. The obvious disadvantage would be the likely delay in providing an indoor aquatic facility for the community. Should Council wish to further explore this option then, as recommended in the Feasibility Study, further work would need to be done to determine the associated capital and operational costs along with the implications for Council’s 15 year Financial Plan.

The study provides Council with financial information on the likely capital and operating costs of enclosing the existing 25 metre and/or 50 metre pools at Armadale Aquatic Centre. Both Options 1 & 2 require a substantial capital outlay, and project a significant increase in the annual operating deficit for the Centre. The predicted operating deficit for Option 1 is **\$471,000** and **\$446,700** for Option 2. When compared to the budgeted deficit for 2004/05 of \$210,000, and the annual operating deficits of around \$200,000 that have been allowed for in 210,000 the 15 Year Financial Plan, the provision of an indoor aquatic facility would require a significant and ongoing commitment from Council. Some provision has been made in the

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15 Year Financial Plan (\$50,000 in 2006/07 and \$100,000 per year until 2012) for the increased operating deficit associated with an indoor aquatic facility, but this is still well short by \$150,000 per annum of the predicted deficits for Options 1 & 2 identified in the Feasibility Report.

The main advantage of Option 1 as compared to Option 2 is that the additional water space would provide much greater flexibility with the programming of activities such as learn to swim classes, water walking, aquarobics etc. The obvious disadvantage is the higher capital and operating costs. If Council wishes to support either Option 1 or Option 2, it will need to increase its financial commitment to the project when the 15 Year Financial Plan is reviewed as part of the forthcoming budget deliberations.

Although the Reference Group was not supportive of Option 3 (enclose just the 25 metre pool), Council may wish to further consider this option if the other options are not affordable in the short term. The main advantages are the reduced capital and operational costs, whilst still providing a basic level indoor aquatic facility for the community. The significantly lower capital cost would also potentially provide scope for a major upgrade of existing facilities to give the Centre a more modern appearance. The main disadvantage is that this would not be the preferred option for the swimming clubs and lap swimmers. At the end of the day however, a year round indoor 25-metre pool would be a significant improvement on the current seasonal facility, and be a relatively low cost solution until such time as Council is able to afford a major redevelopment.

Another important matter contained in the study recommendations is the need to perform a very thorough assessment of all existing structures, plant and equipment at the Centre prior to undertaking any major works. The reason for this is that the pool structures and most of the Centre's plant and water pipes etc. are now some 24 years old and may require repairs or replacement. Should this be the case it would make sense for any such works to be undertaken prior to or as part of any major upgrade of the Centre. The cost of conducting the proposed due diligence assessment is estimated to be \$10,000, and it is recommended that this item be listed for consideration of funding in Council's 2005/06 draft budget.

The study also recommends that once Council has determined its position with regard to the preferred development option, some further consultation occur with the community prior to a final commitment to the project. The rationale for this is that if there were strong community opposition to the preferred option, then Council would have the opportunity to address this prior to a contract being let and works commencing. Some members of the Reference Group were of the view that extensive consultation had already taken place and additional consultation was possibly not necessary, however this is a matter for Council to determine at the appropriate time.

Options

The options available to Council are to:

1. Support either Option 1 or Option 2 (i.e. enclose both the 50 & 25 metre pools or just the 25 metre pool) as the preferred development option and refer the projected capital and operating costs for consideration as part of the forthcoming review of the 15 year Financial Plan.

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2. Request that further financial analysis be undertaken for Option 3 and/or Option 4 (i.e. enclose the 25 metre pool only or provide a new indoor aquatic facility on the existing site to complement current facilities) to determine the viability of these options. Additional costs would be incurred (approximately \$1,000) if Council did require further information on these options.
3. Not support any of the options considered in the Feasibility Report. This option is not recommended and would be contrary to Council's previous position on this matter.

Conclusion

If Council is comfortable in choosing either Option 1 or Option 2 as the preferred development option based on the information provided in the Feasibility Study report, then the approach outlined under 1 above would be recommended.

In view of the likely capital and operating costs associated with Options 1 & 2, Council may wish to obtain further financial information on Option 3 and/or Option 4 prior to determining its preferred option. If this approach was favoured, the additional financial information could be obtained quite quickly and considered as part of the review of the 15 Year Financial Plan. This approach would allow Council to consider the merits and financial implications of the four development options in the context of its 15 Year Financial Plan. On balance this approach is recommended.

RECOMMEND

That Council:

- a. **receive the Armadale Aquatic Centre Feasibility Study report as the second part of the Armadale Aquatic Centre Needs Assessment and Feasibility Study.**
- b. **request *A Balanced View Leisure Consultancy Services* to provide additional financial information and analysis on development Option 3 (enclose just the 25 metre pool) and Option 4 (construct new indoor aquatic facility on the existing site), and this information along with the Feasibility Study report be referred for consideration as part of the review of the 15 Year Financial Plan.**
- c. **list for consideration of funding on Council's 2005/06 draft Budget an allocation of \$10,000 to conduct a thorough due diligence assessment of the existing structures, plant and equipment at Armadale Aquatic Centre.**
- d. **receive a further report on the proposal to provide an indoor aquatic facility via the June 2005 Community Services Committee.**

Moved

MOTION CARRIED/LOST ()

Recreation

ARMADALE AQUATIC CENTRE SEASONAL REPORT

WARD All
FILE REF: A173263/1
DATE 10 May 2005
REF AWP
RESPONSIBLE MANAGER Manager
Recreation Services

In Brief:

- The seasonal report for the Armadale Aquatic Centre provides an overview of the operations and activities of the Centre for the 2004/05 season and;
- Recommends that the report be received.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Relates to Council's aim to maintain physical infrastructure for the economic and physical well being of the local community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

N/A

BACKGROUND

This report provides an overview of activities at the Armadale Aquatic Centre for the 2004/05 season.

Season

The Centre opened on the 18th of October 2004 and closed on 21st of April 2005. The length of season was twenty-seven weeks.

Staffing

A new team of staff was recruited and included:

- Three seasonal Assistant Managers

Recreation

- Kiosk Staff
- Swimming Teachers
- Pool Lifeguards
- Receptionists
- Contract maintenance & cleaning staff

Attendances

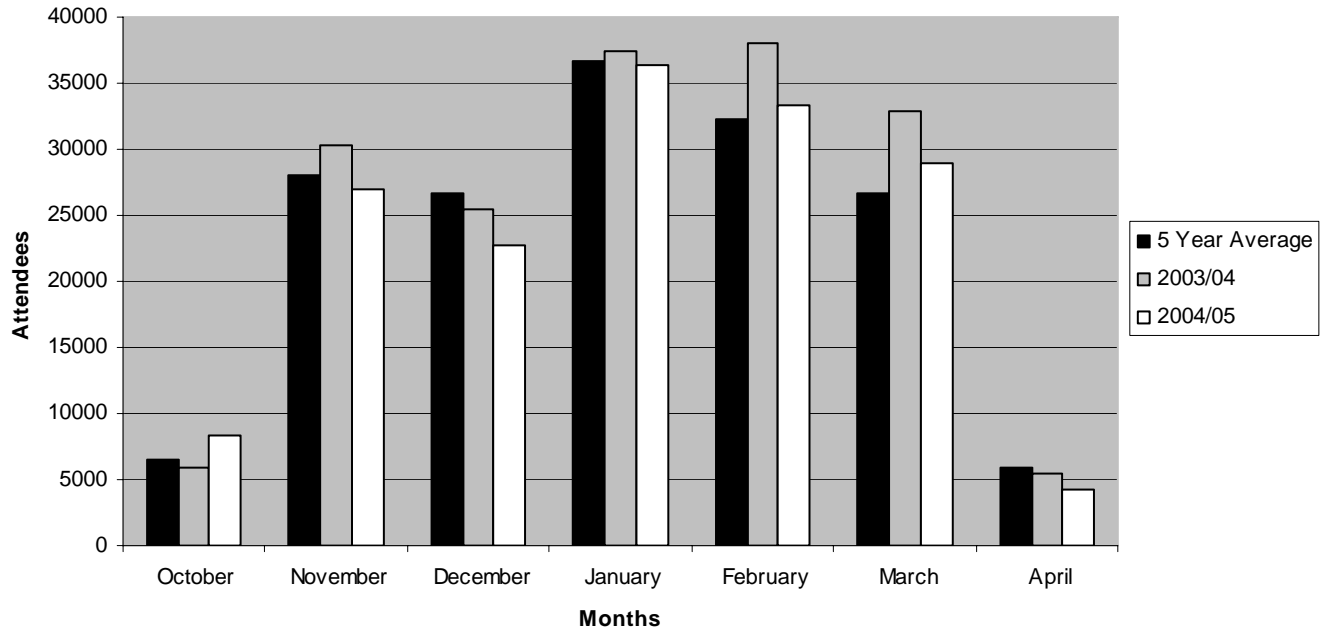
The total seasonal attendance was 160,856, which was in line with the five-year average, but down by some 14,500 on the previous year. Overall this was a disappointing result. The main factors contributing to the decline in attendances were as follows:

- There was a significant decline in the number of swimming club members from previous years (club membership dropped from 80 the previous season to 47 in 2004/05). Considering that each member swims about three times per week, this equates to approximately 2000 direct visits lost to the Centre over the season and that does not include the indirect visits made by other family and friends of the club members.
- The number of students visiting the Centre with the school programs was down by 9,025 on last year. This was primarily due a change in the Education Department's policy whereby schools attending the In-term swimming program were required to have the students back at the schools earlier than in the past. As a result of this change in policy, the last swimming lesson each day was lost, which had a significant impact on school attendances over the course of the season.
- The small drop in casual admissions may be due to cooler than average weather conditions that prevailed during the summer. The average maximum temperatures for the months of December, January and February were down on the long-term average, and there were only 6 weekend days throughout the summer when the maximum temperature exceeded 35 degrees Celsius. To some extent there is an element of luck with the weather conditions and if 2 or 3 extra hot weather days happen to occur on the weekend, this can result an additional 5,000-6,000 in attendances.

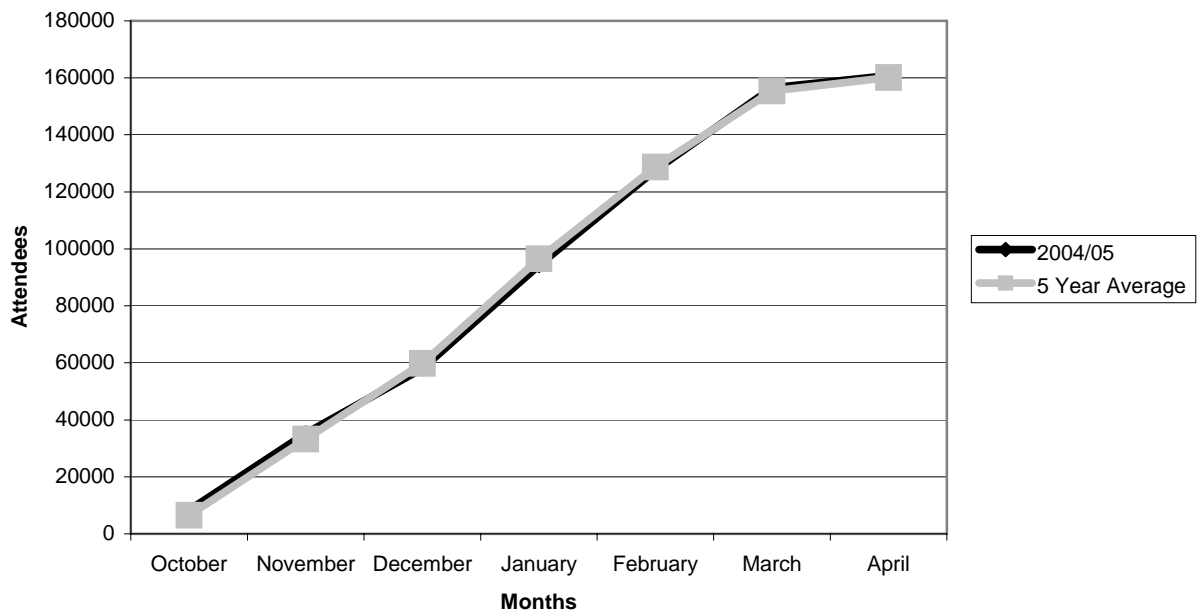
The following graphs illustrate the monthly attendances as compared to the five-year average, and the year to date attendances as compared to the five-year average.

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ARMADALE AQUATIC CENTRE
 2004/05 Monthly Attendances vs 5 Year Average and 2003/04 Monthly Attendance



ARMADALE AQUATIC CENTRE
 2004/05 Year to Date Attendances vs 5 Year Average



As shown in the graphs, after a strong start to the season in October, attendances were slightly below the average in November, December, January and April, and slightly above average in February and March.

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Marketing and Promotion

Marketing and promotional activities included:

- Advertising in local newspapers to promote the Centre run activities, e.g. the learn to swim program, parent and baby classes, birthday parties, water walkers, aqua-circuit and aquarobics classes.
- Direct mail out to all schools and past participants in the learn to swim and aquarobics. programs
- School newsletters used to promote the learn to swim, vacswim and aquarobics programs.
- Professionally printed brochures promoting the Centre's programs and facilities.
- City of Armadale web site
- In-house promotion of activities via the Public Address system

Improved marketing of the centre will remain a strong focus in 2005/06.

Programs

A summary of the main programs conducted at the centre is as follows:

- Learn to Swim

Over 2,700 people attended this program, which generated \$18,675 in revenue for the Centre.

- Vacswim

Two series of vacation swimming classes were held at the centre during the January school holidays which attracted approximately 13,800 attendances directly related to the program, this was an increase of 2,800 on the previous year.

- School Swimming

A total of 35 schools used the centre for school swimming lessons, training and carnivals during the season, resulting in 63,797 attendances.

- Aquarobics

Aquarobics classes were held twice weekly from late November to early April and attracted an average of 16 per class.

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- Aqua-circuit classes were held on Mondays and 100 people enjoyed this new program that aims to help the less agile person.
- Water Walkers

Water Walking as a group activity was held again this season and included morning tea after the walking had been completed. This proved to be a very popular activity and 1906 people attended the program during the season, an average of 45 each session. This is an increase of 400 on the previous year. Over the course of the season the walkers walked a combined distance of 2443 km, which is equivalent to walking from Perth to Derby.

Capital Improvements and Maintenance

The major capital improvements and maintenance items carried out during the year included:

- Repairs to the fibreglass lining of the 25 meter pool
- Repairs to the floor of the splash pool
- Air-conditioning installed to the kiosk and staff room
- Installation of the new disabled toilet and shower cubical
- Repairs to the boat pool
- Construction of a new storage shed
- Installation of the new front reception counter
- Replaced some pipe work to the chorine testing equipment
- General building repairs and painting
- Laying of concrete brick paving around the BBQ area
- Service & repairs to the pool heaters
- Tree pruning
- Annual servicing of all plant and equipment
- Replace and upgrade safety signage

Customer Service Survey

A randomly selected customer survey was conducted during the season to ascertain the level of customer service being provided to patrons. A total of 101 people participated in the survey with the results indicating a high level of customer satisfaction. An area where there was an improvement from last season's survey was the customer perception on the condition and cleanliness of the toilets and change rooms. Last season 13% of respondents expressed some dissatisfaction with the toilets and changerooms as compared to 7% this season. Whilst there is still scope for further improvement, the overall result of the survey demonstrates that patrons are generally satisfied with the service provided at the Centre.

Length of Season

This year the Centre again remained open during the April school holiday period as an additional service to the community. The trial to extend the pool season was moderately successful, with 973 people attending the centre (average of 88 per day) over the 11-day period. Aside from 2-3 days, weather conditions were generally quite good with the average

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maximum temperature for the period being 27 degrees. A summary of the income and main costs (does not include all costs) of extending the season are as follows:

Income

\$2,188 Admission fees

Expenditure

\$6,700 Staff
\$820 Electricity
\$2,884 Gas
\$307 Chemicals

\$10,711 Total

The net cost to extend the season was approximately \$8,500, which equates to a subsidy of **\$8.75** per attendance during the extended period.

Other Issues

Throughout the course of the season a number of issues arose and were addressed at a management level so as to minimize any disruption or inconvenience to patrons. A summary of the main issues follows:

- Major repairs to the fibreglass lining in the 50 and 25m pools have been largely successful. However, there is still a concern about the large areas in both pools where the gel coat is very thin and professional advice is required as to whether further works are required prior to next season.
- This was the second year that the Centre directly managed the kiosk and despite the decline in seasonal attendances, it was pleasing that the kiosk experienced an increase in takings of \$16,700 and recorded a surplus of \$19,000. Further improvements to the kiosk service are planned for the 2005/06 season.
- Mid way through the season we had a new front counter installed, this has lifted the reception area and improved customer service. Next season we should see the full benefit of this improvement.
- The chain mesh fence along Champion Drive continued to be cut and used to gain illegal entry to the centre. This fence does not comply with current regulations and replacement of this fence is recommended before the forthcoming 2005/06 season.
- Vandal damage was well down on the previous years with less than \$2,000 in repair costs being incurred as compared to \$14,000 the previous year.
- The “Bull Pit” at the rear of the pool grounds continued to create problems for management and it is recommended that the Bull Pit be removed prior to the 2005/06 season.

Recreation

COMMENT

Analysis

Although the drop in attendances was disappointing, it is pleasing to note that the season ran smoothly without any major incidents. Centre staff received many positive comments throughout the season and there were only a small number of complaints, which were addressed quickly. This is a credit to all the staff that worked at the Centre throughout the season, sometimes under difficult circumstances. I look forward to continue building on the improvements we have made at the Centre next season.

Options

N/A

Conclusion

It is recommended that Council receive the seasonal report for the Armadale Aquatic Centre.

RECOMMEND

That Council receive the report for the 2004/05 season for the Armadale Aquatic Centre.

Moved

MOTION CARRIED/LOST ()

LATE ITEMS

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

COUNCILLORS' ITEMS
