CITY OF ARMADALE

AGENDA

OF **COMMUNITY SERVICES COMMITTEE** TO BE HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **TUESDAY, 29 MAY 2007 AT 7.00 PM**

A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

DECLARATION OF MEMBERS' INTERESTS

QUESTION TIME

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee Meeting held 24 April 2007 be confirmed.

Moved
MOTION CARRIED ( )

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 10/2007

The following matters were included for information in the Community Services section:

- **Outstanding Matters**
  Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
  Library & Heritage Services General Monthly Report – April 2007
  Manager Ranger & Emergency Services Monthly Report – April 2007
- **Minutes from Occasional/Advisory Committees**
  Armadale Police & Community Youth Club – 7 February 2007
  Disability Advisory Committee – 6 February 2007
  Youth Advisory Committee – 26 February 2007

If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

INDEX

COMMUNITY SERVICES COMMITTEE

29 May 2007

RECREATION

ARMADALE AQUATIC CENTRE SEASONAL REPORT 4

DRAFT POLICY - GOAL POSTS AND STRUCTURES ON SPORTING RESERVES 10

MINNAWARRA PARK – PROPOSAL TO INTRODUCE AN ADMINISTRATION FEE 13

PROPOSAL TO CONSTRUCT A MOUNTAIN BIKE FACILITY AT JOHN DUNN RESERVE 16

Recreation

ARMADALE AQUATIC CENTRE SEASONAL REPORT

WARD	All
FILE REF:	P6896
DATE	7 May 2007
REF	AWP
RESPONSIBLE MANAGER	Manager Recreation Services

In Brief:

- The seasonal report for the Armadale Aquatic Centre provides an overview of the operations and activities of the Centre for the 2006/07 season and;
- Recommends that the report be received.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Relates to Council's aim to maintain physical infrastructure for the economic and physical well being of the local community.

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
Nil

Consultation
N/A

BACKGROUND

This report provides an overview of activities at the Armadale Aquatic Centre for the 2006/07 season.

Season

The Centre opened on the 16th of October 2006 and closed on 22nd of April 2007. The length of season was twenty-seven weeks.

Recreation

Staffing

A new team of staff was recruited and these included:

- Three seasonal Assistant Managers
- Kiosk Staff
- Swimming Teachers
- Pool Lifeguards
- Receptionists
- Contract maintenance & cleaning staff

Attendances

The total seasonal attendance was 135,695, which was down on the five-year average and down by approximately 13,000 on the previous year. Overall this was a disappointing result. The main factors contributing to the decline in attendances were as follows:

- The number of students visiting the Centre with the school programs was down by 3,670 on last year. This was due to a change in the Education Department's policy on the size of each class whereby the number of students in each swimming class has been reduced, and also the shortage of qualified swimming teachers.

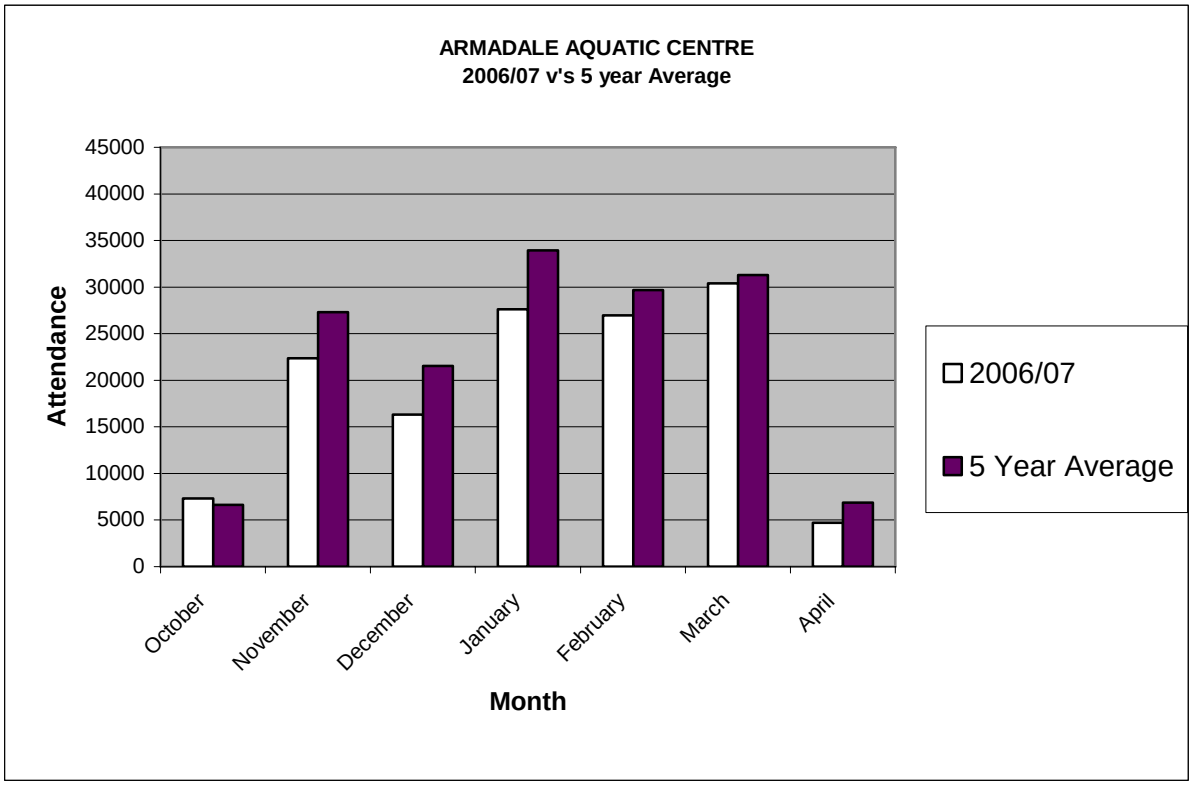
- The delay in the completion of the repairs to the boat pool resulted in a lack of shallow water available to the public, consequently this had an impact on the number of families with younger children visiting the centre prior to Christmas.

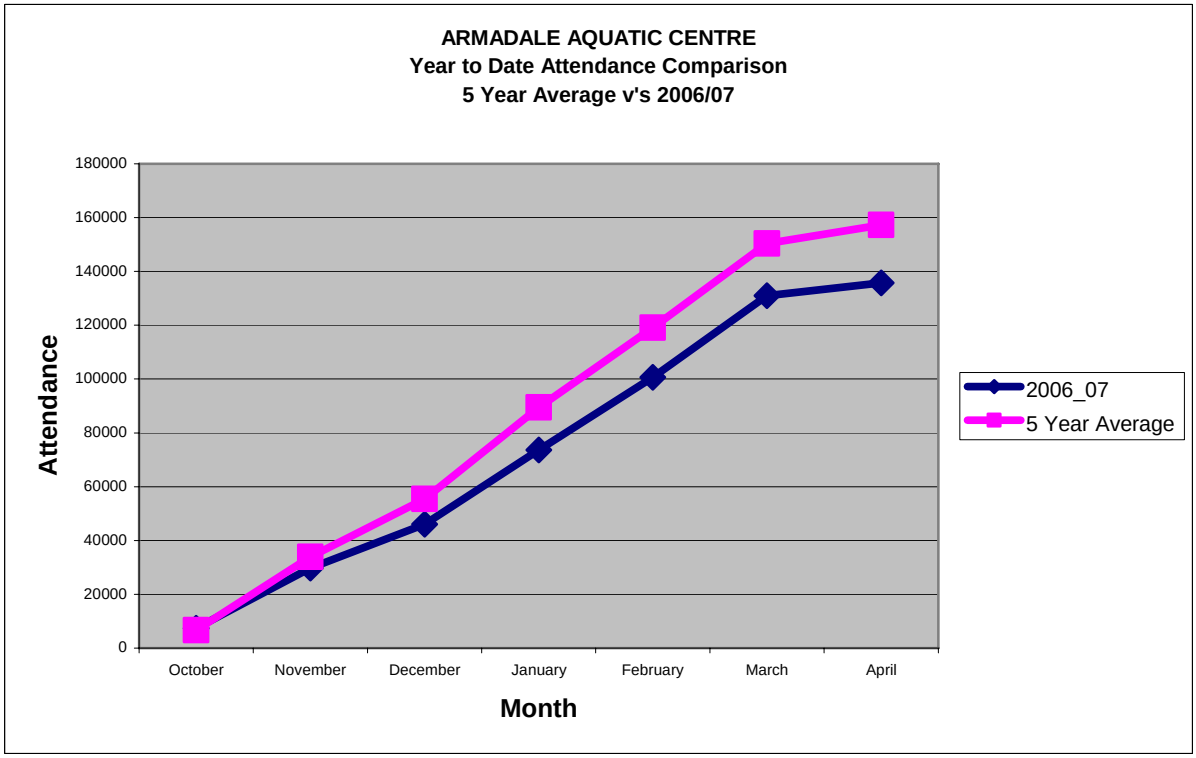
- This past season was a total of twenty seven weeks duration, which was two weeks less than the previous season's total of twenty nine weeks. This was due to the way that the school terms dates were determined.

- The fall in the number of families visiting may also in part be due to security problems that were experienced during the season and increasing security will be considered for future seasons.

The following graphs illustrate the monthly attendances as compared to the five-year average, and the year to date attendances as compared to the five-year average.

Recreation


ARMADALE AQUATIC CENTRE
2006/07 v's 5 year Average
Attendance
45000
40000
35000
30000
25000
20000
15000
10000
5000
0
October
November
December
January
February
March
April
Month
2006/07
5 Year Average


ARMADALE AQUATIC CENTRE
Year to Date Attendance Comparison
5 Year Average v's 2006/07
Attendance
180000
160000
140000
120000
100000
80000
60000
40000
20000
0
October
November
December
January
February
March
April
Month
2006_07
5 Year Average

Recreation

As shown in the graphs, after a reasonable start to the season in October, attendances were below the five year average for each of the remaining months of the season.

Marketing and Promotion

Marketing and promotional activities included:

- Advertising in local newspapers to promote Centre run activities which included the learn to swim program, parent and baby classes, birthday parties and the water walkers.
- Direct mail out to all schools and past participants in the learn to swim program.
- Professionally printed brochures promoting the Centre's programs and facilities.
- City of Armadale web site
- In-house promotion of activities via the Public Address system

Programs

A summary of the main programs conducted at the centre is as follows:

- Learn to Swim

  There were 3075 people that attended our learn to swim program generating $20,842.00 in revenue for the Centre

- Aussie Masters

  A dedicated group of Aussie masters swimmers continued to train three times per week at the centre throughout the season.

- Vacswim

  Two series of vacation swimming classes were held at the centre during the January school holidays which attracted approximately 11,000 attendances directly related to the program.

- School Swimming

  A total of 30 local schools used the centre for school swimming lessons, training and carnivals during the season, resulting in 51,078 attendances.

- Water Walkers

  Water walking as a group activity was held again this season and included morning tea after the walking had been completed. This proved to be a very popular activity

Recreation

and 1815 people attended the program during the season, an average of 42 each session. This is an increase of 291 on the previous year. Over the course of the season the walkers walked a combined distance of 3074 km.

Capital Improvements and Maintenance

The major capital improvements and maintenance items carried out during the year included:

- A new fence was installed around the perimeter of the centre
- Minor up grade of the IT system
- The walls of the boat pool were retiled
- The tiles around the top of the boat pool have been replace with pavers
- On going repairs to the plumbing and drainage system
- General building repairs and painting
- The change room walls and the planter boxes have been rendered
- Service & repairs to the pool heaters
- Tree pruning
- Annual servicing of all plant and equipment
- Replace the floor tiles and replace some wall tiles in both the change rooms

Kiosk

This was the fourth year that the centre directly managed the kiosk and despite a decline in the seasonal attendances, the kiosk taking was only slightly down on last year's total and generated a profit of approximately $22,000 for the season.

Customer Service Survey

A randomly selected customer survey was conducted during the season to ascertain the level of customer service being provided to patrons. A total of 100 people participated in the survey with the results indicating a high level of customer satisfaction. Whilst there is still scope for further improvement, the overall result of the survey demonstrates that patrons are generally satisfied with the service provided at the Centre.

Length of Season

This year the Centre again remained open during the April school holiday period as an additional service to the community. The trial to extend the pool season was moderately successful, with 954 people attending the centre (average of 60 per day) over the 16-day period. Aside from 2-3 days, weather conditions were generally quite good with the average maximum temperature for the period being 27 degrees. A summary of the income and main costs (does not include all costs) of extending the season are as follows:

Income

$2,001.00	Admission fees
$572.00	Kiosk
$2,573.00	**Total**

Recreation

Expenditure

$7,300.00	Staff
$4,040.00	Gas
$410.00	Chemicals
$11,750.00	**Total**

The net cost to extend the season was approximately $9,177.00, which equates to a subsidy of $9.62 per attendance during the extended period.

Other Issues

- The fibreglass lining in the 50metre pool continues to deteriorate and a significant amount of repair work is required to the pool before we can reopen next season. The fibreglass lining in the 25metre pool is also in poor condition and needs repair work to it to ensure a trouble free 07/08 season.

- The new perimeter fence needs to be extended across to the grandstand to complete the enclosure of the centre and to isolate the aqua tube pool from the public when it's not in use. The current fence does not comply with the pool fencing regulations.

- Vandal damage was down on the previous years with less than $2,000 in repair costs being incurred.

- The "Bull Pit" at the rear of the pool grounds continued to create problems for management and it is recommended that the Bull Pit be removed prior to the 2007/08 season.

COMMENT

Analysis

Although the drop in attendances was disappointing, it is pleasing to note that the season ran smoothly without any major incidents. Centre staff received many positive comments throughout the season and there were only a small number of complaints, which were addressed quickly. This is a credit to all the staff that worked at the Centre throughout the season, sometimes under difficult circumstances. I look forward to continuing to building on the improvements we have made at the Centre next season.

Options

N/A

Conclusion

It is recommended that Council receive the seasonal report for the Armadale Aquatic Centre.

Recreation

RECOMMEND

That Council receive the seasonal report for the Armadale Aquatic Centre.

Moved
MOTION CARRIED/LOST ( )

Recreation

DRAFT POLICY - GOAL POSTS AND STRUCTURES ON SPORTING RESERVES

WARD	All
FILE REF:	Policy and Procedures
DATE	18 May 2007
REF	JKM
RESPONSIBLE MANAGER	Manager Recreation Services

In Brief:

This report:

- Presents a draft policy addressing the provision, installation and maintenance of goal posts on the City's sporting reserves and recreation venues; and
- Recommends that Council adopt the Policy.

Tabled Items

Officer Interest Declaration
Nil

Strategic Implications
Deliver a range of services to meet the needs of the community

Legislation Implications
Nil

Council Policy/Local Law Implications
ENG 13 - Asset Management Vision

Budget/Financial Implications
Provision and maintenance of goal posts and structures is currently funded from Parks and Reserves maintenance budgets.

Consultation
- Department of Consumer and Employment Protection
- Department of Sport and Recreation
- Manex
- Technical Services Department
- Asset Management Steering Group
- WA Football Commission.
- WA Junior Soccer Association
- Netball WA
- Rugby WA (Union)
- WA Hockey Federation
- Manager Recreation Services

Recreation

BACKGROUND

Council presently does not have a Policy or documented procedures regarding the provision and maintenance of goal posts and structures at its sporting reserves and other recreation venues.

There are two separate issues that have arisen that have prompted the need for a formal policy to be drafted. The draft policy addresses both issues under a single directive. The issues are as follows:

1. The Recreation and Parks & Reserves Departments receive periodic requests from sporting clubs for the maintenance and provision of goals posts, both temporary and permanent, on the City's Sporting Reserves. There is currently no Policy or Council resolution that clearly defines the responsibility of the City and the clubs for provision and maintenance of goal posts and structures, both temporary and permanent.

2. The Department of Consumer and Employment Protection (DOCEP) has been responsible for creating a series of standards and an education campaign addressing the correct installation, maintenance and use of temporary soccer goals on sporting reserves. A new State law was passed in June 2006 that creates a legal requirement for Soccer goals to be correctly installed and maintained. The catalyst behind this new legislation was the lack of an existing policy and also the death of a young boy in New South Wales in 1999 as a result of soccer goal falling over on him. Whilst it is not the City's legal responsibility to police the new law that governs the use of temporary soccer goals, or any standards or guidelines for other types of goals as set by individual state sporting associations, there is considered to be a responsibility for the City to take all reasonable steps to minimize the risk of injury associated with goal posts and structures on sporting reserves. By having an adopted policy with documented procedures for provision, maintenance and use of all types of goal posts and structures, Council would be helping to ensure the safety of users and minimise the risk of accidents occurring.

DETAILS OF PROPOSAL

A draft Policy and Management Practice has been prepared **(Refer to Attachment "A-1" – Summary of Attachments – buff page)** that aims to ensure as far as practicable, that any goal posts and structures used at the City's sporting reserves and venues, comply with all relevant safety standards, are correctly installed and properly maintained so as to minimise the risk of accident or injury which may be attributed to the goal post or structure.

The draft policy proposes that:

- The City accept responsibility for the provision, installation and maintenance of permanent goal posts and structures at the City's sporting reserves and recreation venues; and

- The individual Sporting Clubs that use the City's sporting reserves and recreation venues be responsible for the provision, installation and maintenance of all portable

Recreation

and modified goal posts or structures under the risk management guidelines and procedures as set out in Management Practice RECN 5.

COMMENT

Analysis

Should the policy be adopted a copy will be attached to the annual Seasonal Ground Hire application forms that are forwarded to all sporting clubs prior to each summer and winter seasons. Each club will be required to sign a declaration on the form to indicate that they have read the policy and understand its implications, responsibilities and that they will comply with the directives that are outlined as being a club responsibility, for the coming season.

The Management Practice identifies responsibility and procedures for provision, installation and maintenance of goal posts and structures, and has been endorsed by Manex.

Options

The following options are presented for consideration:

1. Adopt the draft Policy s presented.

2. Support the draft Policy after amendments.

3. Not support the need for any Policy addressing this issue at this time

Conclusion

It is recommended that Council adopt the draft Policy RECN 5 as attached to this Agenda.

RECOMMEND

That pursuant to Section 2.7(2)(b) of the Local Government Act 1995, Council adopt the draft Policy RECN 5 – Goal Posts and Structures on Sporting Reserves as per Attachment "A-1".

Moved
MOTION CARRIED/LOST ( )

Recreation

MINNAWARRA PARK – PROPOSAL TO INTRODUCE AN ADMINISTRATION FEE

WARD	Minnawarra
FILE REF:	P15248
DATE	23 May 2007
REF	JKM
RESPONSIBLE MANAGER	Manager Recreation Services

In Brief:

This report recommends that Council include in the draft 2007/08 Budget, an Administration Fee of $55 (inclusive GST), for the use of Minnawarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
- *Promote and market the City locally, nationally and internationally*

Legislation Implications
Nil

Council Policy/Local Law Implications
RECN/4

Budget/Financial Implications
No implications for the current financial year. If the proposal is adopted by Council, it would generate approximately $3,000 in additional revenue per annum.

Consultation
Community and Corporate Services staff.

BACKGROUND

Minnawarra Park has long been regarded as one of the City's premier and most picturesque parks and is used regularly for wedding ceremonies, wedding party photographic sessions and other occasions.

In the current financial year, the City's Bookings Office has received over 50 bookings to date for wedding ceremonies and photographic sessions. With the majority of these bookings being held during the months of September to April, it is quite common to have several weddings on the one day.

With each booking that is lodged there is an administrative procedure that is followed from the moment the first enquiry is made until the final booking application is lodged and confirmation given. This process is the same for all other bookings that are taken at the City's Halls and Reserves via the Bookings Office. The administration cost of each of these

Recreation

other bookings at Halls and Active Reserves can be theoretically offset with the hire fee for each facility.
As Minnawarra Park cannot be exclusively booked by any one party, a *"hire"* fee does not apply. However, with each booking made it takes an average of three contacts either in person, via phone, email or fax, from each applicant wishing to book the park. Each reservation that is taken requires two pieces of written administration, that being the application form and confirmation letter.

Bookings which include both Minnawarra Park and the Chapel require the Bookings Officer to complete the tasks listed in the previous paragraph plus the processing of an invoice and payment. This procedure is now formally documented in the recently adopted policy RECN 4.

Booking of the Chapel incurs a hire fee of $77 per hour with a $100 bond.

A recent survey of six other Local Governments revealed that they all charge a hire fee or a booking fee for weddings, photographic sessions and other ceremonies that are held in their Parks.

DETAILS OF PROPOSAL

It is proposed to introduce an Administration Fee of $55(inclusive of GST) as a means of offsetting part of the administrative costs incurred for each booking that is processed via the City's Booking Office.

COMMENT

Analysis

Minnawarra Park is one of the City's major assets and is used and promoted as a venue for weddings, photographic sessions and other ceremonies. This occurs via the City's website (Facilities for Hire: Photo Gallery) and promotional brochures, which encourages people to visit the City and enjoy their special day in a picturesque setting. With improved promotion, the number of weddings etc that are held in Minnawarra Park could increase from the current level of use.

The proposed introduction of an Administration Fee would help to offset the officer time in processing the many booking requests that are received and generate approximately $3,000 in revenue each year. The proposed fee would allow for a two hour booking, which is the average booking time for most weddings and ceremonies. In the context of the overall cost of conducting a wedding, a small fee for the wedding and photographic venue is not considered to be excessive and unlikely to be a deterrent to using the venue.

Options

The following options are presented for consideration:

Recreation

1. Not to endorse the introduction of an Administration Fee for weddings and other ceremonies that are held in Minnawarra Park. Due to the increasing popularity of the park and the administration required for each booking, this is not the recommended option.

2. To endorse a fee of more than $55.

3. To approve the introduction of an Administration Fee of $55 including GST for weddings, wedding photographic sessions and other ceremonies held in Minnawarra Park.

Conclusion

For the reasons outlined in this report, it is recommended that Council include in the draft 2007/08 Budget, an Administration Fee of $55 (inclusive GST), for the use of Minnawarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.

RECOMMEND

That Council include in the draft 2007/08 Budget (Fees & Charges Schedule), an Administration Fee of $55 (inclusive GST), for the use of Minnawarra Park for Wedding Ceremonies, Wedding Photos and other ceremonies.

Moved
MOTION CARRIED/LOST ( )

Recreation

PROPOSAL TO CONSTRUCT A MOUNTAIN BIKE FACILITY AT JOHN DUNN RESERVE

WARD	Heron
FILE REF:	P3590
DATE	21 May 2007
REF	PGQ
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

This report:

- Presents a proposal to construct a Mountain Bike Facility at John Dunn Reserve and recommends that Council advise the Mountain Bike Association that:
  - Its proposal does have merit but Council presently does not have funds available in its budget to construct and maintain the proposed facility and there needs to be a strongly demonstrated need before proceeding to design/construct stage.
  - Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
Deliver a range of services to meet community needs and improve the overall well-being and safety of the Community.

Legislation Implications
Nil

Council Policy/Local Law Implications
Asset Management Policy

Budget/Financial Implications
Funds have not been allocated in either Council's 2006/07 budget or in the 15 Year Financial Plan for this proposal.

Recreation

Consultation

- Community Services staff
- Technical services staff
- Mountain Bike Association
- Youth Advisory Committee

BACKGROUND

The possible development of Mountain Bike Facility was first reported to the August 2005 Community Services Committee Meeting and Council Resolved (C88/8/05) to refer the matter to the Youth Advisory Committee (YAC) for further consideration and comment.

The matter was subsequently discussed by the YAC, which expressed the view that the provision of a Mountain Bike Facility would be supported by the City's youth.

Council officers were then approached by a local resident who was a member of the Mountain Bike Association, and after consideration of possible locations, a proposal was developed to construct a Mountain Bike Facility at John Dunn Reserve.

DETAILS OF PROPOSAL

The proposal is for Council to support the construction of a Mountain Bike Facility adjacent to the existing BMX track at John Dunn Reserve. A draft site plan has been developed by the Mountain Bike Association that shows a possible site layout of the various jumps etc. **(Refer to Attachment "A-2" – Summary of Attachments – buff page.)**

No cost estimate has been provided with the proposal however, a facility similar to the one that is being proposed was constructed last year at Darlington in the Shire of Mundaring at a cost of approximately **$35,000**. The Darlington facility was built by a contractor who specialises in this type of facility on a design and construct basis.

The proposal suggests that the facility could be built using Council's machinery with help from local riders. Given the potential liability for Council, this approach would not be recommended.

The proposal is for the City to fund the construction of the facility and be responsible for ongoing maintenance, with local riders to help out with minor maintenance. It is difficult to estimate maintenance costs, but conservatively, a minimum annual budget allocation of $10,000 would be required. This would allow for weekly inspections of the facility, cleaning of rubbish and broken glass etc. and maintenance of the track. Insurance would be another ongoing cost that would need to be met by Council. The Mountain Bike Association has no funds to contribute to either the development or ongoing maintenance of such a facility.

The proposed facility would cater for riders ranging from the beginner and intermediate skill levels, through to the advanced runs. The tracks would be graded according to difficulty in line with standards published by the International Mountain Bike Association.

Recreation

COMMENT

Analysis

The current BMX track at John Dunn Reserve is used by about 30-40 young riders each week as part of the organised club activities, and most days there are riders using the track on a casual basis. There is logic in the two facilities i.e. Mountain Bike and BMX being located next to each other as this would allow riders to move from one to the other.

Whilst the proposal does have some merit, it is difficult to gauge whether it has widespread support from young people across the City. Although it is likely that young riders would use the proposed facility if it was built, the level of usage is difficult to predict. Aside from anecdotal evidence and general support from the YAC, the need for the proposed facility is yet to be established.

Other matters to consider include:

- Council will be aware that there is a push for a new skate park to be provided in a central location, and there have been various requests over the years for existing local skate parks to be upgraded. In assessing Council's priorities for provision of youth services and facilities, it is doubtful as to whether the proposed Mountain Bike facility would be considered a higher priority than new or upgraded skate park facilities or an upgrade to the existing BMX facility.

- A Due Diligence condition report on the John Dunn Reserve facilities is close to completion and the findings will shortly be reported to Council. It is likely that the report will identify the need for significant works to upgrade the existing facilities at the venue. Subject to the outcomes of the Active Sporting Reserves study that is currently underway, it may be that a Concept Master Plan for the site is required to ensure that any future upgrades occur in a planned and coordinated fashion.

- There are currently no funds allocated in Council's budget or the 15 Year Financial Plan for the proposed facility. If Council did wish to support the proposal, a budget allocation of $40,000 would be recommended to construct the facility, plus a minimum annual maintenance budget of $10,000. The proposal would be eligible to receive CSRFF funding for up to one third of the capital cost however the earliest time that grant funding would be available would be 2008/09. The Mountain Bike Association does not have funds available to contribute towards this project.

- Officers have been advised that the Mountain Bike Association has recently made approaches to the Member for Armadale's Office and some discussions have taken place about the possibility of a Mountain Bike facility being included as part of a new District/Regional active sporting complex. Given that the study is yet to be completed and considered by Council, there have been no decisions made regarding this matter and the timing of any new active sporting facility is unknown.

In summary, whilst the proposal does have some merit, there does not appear to be a strong need for a Mountain Bike facility amongst the City's young people at this time. It could also

Recreation

be argued that there are other youth facilities and services that are currently considered to be a higher priority for Council.

Options

The following options are presented for consideration:

1. Advise the Mountain Bike Association that its proposal to construct a Mountain Bike facility at John Dunn Reserve does have merit but there does not appear to be a strong need for such a facility at this time. Subject to the need being demonstrated, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future. This is the recommended option.

2. Support the provision of a Mountain Bike facility at John Dunn Reserve and list for consideration of funding in Council's 2007/08 budget an allocation of $40,000 to construct the proposed facility, and $10,000 for annual maintenance costs.

3. Apply for a one third grant to the Department of Sport and Recreation in the next CSRFF funding round, and reconsider the proposal once the outcome of the grant application is known.

Conclusion

For the reasons outlined in this report it is recommended that Council thank the Mountain Bike Association for its proposal to construct a Mountain Bike facility at John Dunn Reserve and advise the Association that:

1. Its proposal does have merit but Council presently does not have funds available to construct the proposed facility and there does not appear to be a strong need for such a facility at this time.

2. Subject to the need for the proposed facility being demonstrated, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.

Recreation

RECOMMEND

That Council:

a. **Thank the Mountain Bike Association for its proposal to construct a Mountain Bike facility at John Dunn Reserve.**

b. **Advise the Association that its proposal does have merit but Council presently does not have funds available in its budget to construct the proposed facility and there needs to be a strongly demonstrated need before proceeding to design/construct stage.**

c. **Subject to the need for the proposed facility being demonstrated and the availability of sufficient funds for the facility's ongoing maintenance, Council will consider the possible provision of a Mountain Bike facility as part of future plans for the upgrade of facilities at John Dunn Reserve, or possibly as part of any new active sporting reserves that may be provided in the future.**

Moved
MOTION CARRIED/LOST ( )

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

COUNCILLORS' ITEMS

COMMUNITY SERVICES COMMITTEE

SUMMARY OF "A" ATTACHMENTS

29 MAY 2007

Attachment No.	Subject	Page
A-1	POLICY & MANAGEMENT PRACTICE – RECN 5 – GOAL POSTS & STRUCTURES ON SPORTING RESERVES	22- 25
A-2	PROPOSAL FOR MOUNTAIN BIKE AND BMX JUMP PARK IN KELMSCOTT	26 - 30

POLICY

RECN-5 Provision of Goal Posts and Structures

Management Practice
RECN-5
Relevant Delegation

Rationale

To ensure that all goal posts and structures used at the City's sporting reserves and venues comply with all relevant safety standards, and are correctly installed and maintained so as to minimise the risk of accident or injury that may be attributed to the goal post or structure.

Policy

The City shall be responsible for the provision, installation and maintenance of permanent goal posts and structures at the City's sporting reserves and recreation venues. The individual sporting clubs that use the City's sporting reserves and recreation venues shall be responsible for the provision, installation and maintenance of all portable and modified goal posts or structures under the risk management guidelines and procedures as set out in Management Practice RECN 5.

Related Local Law N/A
Related Policies N/A
Related Budget Schedule

Last Reviewed
Next Review Date

Authority

MANAGEMENT PRACTICE	
RECN 5	**Provision, installation and maintenance of goal posts on Sporting Reserves.**

1. Permanent Goal Posts or Structures

1.1 Provision

The City shall be responsible for the initial provision of permanent goal posts and structures at the City's Sporting Reserves and Recreation Venues. This includes the goals that may be removed from *'sleeves'* in the ground at the end of a playing season e.g. Australian Rules Football.

1.2 Installation

The City shall ensure that all goals are correctly installed in accordance with any relevant safety standards, manufacturer's specifications and/ or a structural engineer's certificate.

1.3 Maintenance

The City shall be responsible for the maintenance of all permanent goals and structures. The level of maintenance required shall be determined via an annual inspection by the Parks and Reserves Department prior to the commencement of the winter playing season in March. The inspection shall include checks for the following:

a. Stability of structure especially the condition of joints and welded areas.
b. Rust and/or corrosion
c. Appearance and/or condition of paint.

Each soccer goal post shall have three warning notices, in the form of the official Department of Consumer and Employment Protection warning sticker, placed on the both upright bars and the crossbar. The stickers warn anyone against the dangers of swinging from the crossbar and climbing on the goals.

1.4 Replacement

The City shall be responsible for replacing and repairing any permanent goals that have either reached the end of their structural life or are assessed to be unsafe and/or no longer viable to repair or maintain.

2. Temporary or Portable Goal Posts or Structures

The individual clubs that use the City's sporting reserves and recreation venues shall be responsible for the provision of, installation, maintenance and safe storage of any portable or modified size goals that they use.

Any portable or modified goal post or structures that the sporting clubs wish to use must fully comply with all relevant safety requirements for individual sports as detailed below and must be correctly installed so as to minimise the risk of injury to any player, spectator or member of the public.

2.1 Australian Rules Football

a. '*In order to prevent injuries to players, officials and spectators, all fixed goal posts must be padded and PVC or plastic posts replace all portable steel posts'.* (Source WA Football Commission, WA Junior Club Manual, Policies and Procedures. 2006)

2.2 Soccer

a. Definition: '*Moveable soccer goalposts can be described as any freestanding goal post designed to be moved from field to field or to be moved on and off a field.'* (Source: Department of Consumer Protection, 'Soccer Goal Safety', 2006')

b. Securing: '*Generally it takes 200 kg to anchor moveable soccer goalposts, with weights distributed evenly on the ground bar and both side supports. This equates to: using 10 hooded pegs or 12 sandbags or 10 bags of cement mix. Moveable goalposts can also be secured by inserting the frame into ground sleeves……. Before use, adults, preferably club officials, should test all moveable soccer goal post to make sure they are stable.* (Source: Department of Consumer Protection, 'Soccer Goal Safety', 2006)

All portable soccer goal sleeves in the City are housed in lockable valve boxes for which the clubs are issued keys.

c. Notification: Each soccer goal post shall have three warning notices, in the form of the official warning sticker placed on the both upright bars and the crossbar. The individual clubs shall be responsible for this on temporary and moveable goal posts.

2.3 Rugby

a. *'All goals post within the playing enclosure must be fitted with goal post padding'* (Source: Rugby Union WA, Modified Games, Coordinators Handbook, and 2005 Edition)

2.4 Hockey – awaiting policy documentation from the WA Hockey Federation

2.5 Netball - awaiting policy documentation from Netball WA

3. Policy Implementation

All sporting clubs that use goal structures shall be notified of the policy by letter and a copy distributed to the clubs with the seasonal ground hire application.

Awareness and compliance with the policy will be included in the Conditions of Hire on the application form for which each club is required to sign the declaration.

The City's Parks and Reserves Department shall conduct an annual inspection of all goal structures, both permanent and temporary, during the month of March each year, prior to the commencement of the winter sporting season. At this time a staff member of the Parks and Reserves Department will demonstrate to clubs the safe and correct installation of temporary goal structures to be followed by the clubs during the season.

The recording of this inspection will be consistent with the current inspection of the City's playgrounds. An inspection form will be signed and dated by the inspecting officer and retained on the City's records system.

Kelmscott Dirt Jump Park

Proposal for Mountain Bike and BMX Jump Park in Kelmscott.

Justification:

There are no facilities for "Freeride" Mountain Bike or BMX riders in the Armadale or surrounding areas apart from:

- Kelmscott BMX track: Specific to BMX racing which has quite different requirements to freestyle BMX or Mountain Biking.
- Forrestdale Skatepark: Unsuitable for bike riding as metal ramps are very slippery and dangerous to ride.
- Armadale Skatepark: Signage states that no bikes are allowed. It is too small anyway.
- Kelmscott Skatepark: Similar design to Forrestdale and unsuitable for bike use for the same reasons.

Thornlie, Belmont and Canning Vale all have suitable skateparks but they are inaccessible to anyone who must rely on public transport and are at least a twenty five minute drive away for those with own transport.

Skateparks in general are not ideal for mountain bikes as the wheel diameter and frame geometry make the transitions too steep.

The closest legal mountain bike facility for Freeriders is the Goatfarm located off the Great Eastern Highway in Greenmount, about a thirty five minute drive from Armadale.

Kelmscott Dirt Jump Park

Proposed Layout and location:

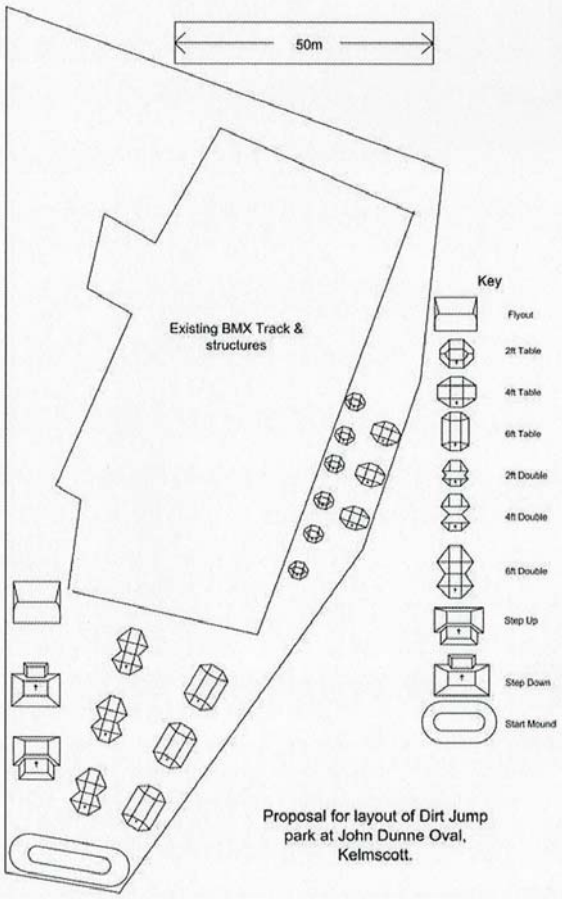
It is proposed that unused land adjacent to the existing BMX track in the John Dunne oval recreation area be utilised for a Dirt Jump park catering for all skill levels.

The fence line is outlined in red, the existing BMX track is outlined in green and the proposed Jump Park location is outlined in Blue.

Aerial Photo of site:

Kelmscott Dirt Jump Park

Proposed layout of Dirt Jump Park:



Proposal for layout of Dirt Jump park at John Dunne Oval, Kelmscott.

Kelmscott Dirt Jump Park

Material Requirements:

- The site needs to be cleared of rubbish and leveled but with a gentle slope to prevent water pooling.
- A layer of crushed limestone or brick and then a layer of road base need to be laid before jumps are constructed to provide good drainage or the track will collect water and the jumps will degrade. The soil/clay mix will build up on the track over time to produce a good riding surface.

- Jumps will be constructed from local landfill, ideally a good soil/clay mix.
- Each run will be graded according to difficulty and appropriate signage needs to be erected by the Parks Department.
- Signage stating that compulsory safety equipment must be worn and acceptable use of facilities to be erected by Parks Department.
- Suitable high risk – low impact filters will be applied to prevent riders from attempting runs beyond their skill level.
- Drinking water needs to be made available to riders.
- Tools required to maintain the jumps:
  - Shovels
  - Flat Spades
  - Rakes
  - Brushes
  - Wheelbarrow.
  - Hoses and connectors
- A 6m Sea Container double as storage for the tools and as a building block for the Start mound.

Kelmscott Dirt Jump Park

Management Plan:

- The facility will be open to everyone to use at no cost; but the basic idea that if you ride then you must dig will apply to everyone. Notices providing information on upcoming Busy Bees will be posted at the site well in advance as well as posts on local BMX and Mountain Bike internet forums.
- The facility will be designed and maintained by a core group of BMX and Mountain Bike riders with occasional assistance from the Parks Department for major redesigns and fix ups.
- Provision needs to be made for keeping the area free of rubbish so at least two bins should be provided and emptied regularly.
- Riders will take responsibility for patching up jumps and other minor repairs. They will be responsible for looking after any tools and liaising with the Parks Department to ensure that the facility runs smoothly.
- A current list of riders with contact details will be made available to the council in case of any issues arising from the use of the site.