

CITY OF ARMADALE

AGENDA

OF COMMUNITY SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 23 MAY 2006 AT 7.00 PM

A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

Cr J H Munn JP – Leave of Absence
Cr L Reynolds JP – Leave of Absence

OBSERVERS:

IN ATTENDANCE:

Community Development

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

DECLARATION OF MEMBERS' INTERESTS

QUESTION TIME

DEPUTATION

A 10 minutes presentation will be given by Katie Hully, Melissa Northcott and Carol Surgeon, members of the Youth Advisory Committee, on the "Rock n' Dale" battle of bands competition held at the 2006 Minnowarra Festival.

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the Community Services Committee meeting held on 26 April 2006 be confirmed.

Moved Cr

MOTION CARRIED ()

ITEMS REFERRED FROM INFORMATION BULLETIN – ISSUE NO. 10/2006

The following matters were included for information in the Community Services section:

- **Outstanding Matters**
Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**
Library & Heritage Services General Monthly Report – April 2006
Manager Ranger & Emergency Services Monthly Report – April 2006
- **Minutes from Occasional Advisory Committees**
Aboriginal & Torres Strait Islander Advisory Committee – 7 March 2006
Armadale Police & Citizens' Youth Club Mgt Committee – 29 March 2006
Minnowarra Festival Committee – 21 March 2006
Public History Advisory Committee – 2 February 2006
Youth Advisory Committee Meeting – 27 February 2006

If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

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Community Development

****ADVISORY COMMITTEES – APPOINTMENT OF MEMBERS**

WARD ALL
FILE REF: CMD/1
DATE 16 May 2006
REF JI
RESPONSIBLE MANAGER Manager
Community
Development

In Brief:

This item proposes the appointment of nominated representative to various Advisory Committees of Council.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To facilitate a wider range of social and cultural experiences for the City of Armadale.
To encourage community participation and responsibility.
To foster ownership, pride and a supportive and caring community.
Maintain dialogue to understand community needs and expectations.

Legislation Implications

Local Government Act 1995
Local Government (Administration) Regulations 1996

Council Policy/Local Law Implications

Local Government Act 1995 – Section 5.8 requires that Council formally appoint Committees by an absolute majority.
City of Armadale Standing Orders
City of Armadale Code of Conduct
Advisory Committee's Terms of Reference

Budget/Financial Implications

Nil

Consultation

Community Development Department
Disability Advisory Committee
Seniors' Interest Advisory Committee
Youth Advisory Committee

Community Development**BACKGROUND**

The following tables depict the membership for the Disability Advisory Committee (DAC), the Seniors Interest Advisory Committee (SIAC) and the Youth Advisory Committee (YAC) as appointed by Council:

Disability Advisory Committee	
Positions available	Appointed Members
City of Armadale Councillor	Cr Pat Hart Cr Knezevich (Deputy)
City of Armadale Property Service Manager	Mr John Glassford
City of Armadale Building Services Manager	Mr Ian Townson
Disability Services Commission – Local Area Coordination	Mr Lance Hogg
Local Organisational Representatives	<i>1. Vacant</i> <i>2. Vacant</i>
3 x Community Representatives	1. Mr Ron Fisher 2. Mr Tony Cutajar <i>3. Vacant</i>

Seniors Interest Advisory Committee	
Positions available	Appointed Members
City of Armadale Councillor	Cr June McDonald Cr Guenter Best (Deputy)
Armadale-Kelmscott Senior Citizens' Club	Mr George Fawcett
Kelmscott-Westfield Senior Citizens' Club	Mrs Jean Jeffries
Roleystone-Karragullen Seniors' Club	Mrs Maureen McKay
Seniors Community Group Representatives (including a representative from Dale Cottages).	1. Mrs Trudi Hodges 2. Mrs Bobbie Perkins 3. Mrs Cheryl Samborski <i>4. Vacant</i>
Community Representative	Mr Ron Fisher
Community Representative from an Aboriginal Torres Strait Islander background	<i>Vacant</i>

Community Development

Youth Advisory Committee	
Positions available	Appointed members
City of Armadale Councillor	Cr Ruth Butterfield
Armadale Senior High School Representative	Mr Borun Murray
Cecil Andrews Senior High School Representative	Ms Melissa Northcott
John Calvin Senior High School Representative	<i>Vacant</i>
Armadale Christian College Representative	<i>Vacant</i>
John Wollaston Anglican School Representative	Mr Matthew Baskerville
Kelmscott Senior High School Representative	Mr Leighton Cotter
Roleystone District High School Representative	<i>Vacant</i>
Carey Baptist College Representative	Mr Ben Ritacca
8 x Community Representatives	<ol style="list-style-type: none"> 1. Ms Carol Surgeon 2. Ms Katie Hully 3. Mr David Thoomes 4. Mr Ben Shaw 5. Ms Sam Marlowe 6. <i>Vacant</i> 7. <i>Vacant</i> 8. <i>Vacant</i>

DETAILS OF PROPOSAL

The vacant positions on the Disability, Seniors Interest and the Youth Advisory Committees have been advertised and information on the nominations that have been received are attached to this Agenda. **(Refer to Confidential Attachment “B-1” – Summary of Attachments – buff page.)**

COMMENTAnalysis

All nominations meet the appropriate criteria for their relevant Advisory Committee and in some instances there have been more nominations than positions available. Whilst Council does have the option to consider a variation (increase) to the membership of an Advisory Committee so that additional nominees can be appointed, this also raises issues with the size of Committees and difficulties of quorums. A previous review of the Advisory Committees Terms of Reference identified that deputies may be appointed for members and this avenue may be a possibility for those nominees who have not been recommended to the vacant positions. There is also the option of allowing an individual to attend meetings, at the invitation of the Chairman, but without voting rights. It is intended that the matter of

Community Development

deputies will be discussed with the respective Advisory Committees and it is not recommended to vary the membership of Advisory Committees at this time.

Options

1. Council may appoint those nominated persons to the Committees as advised.
2. Council may appoint some nominations and refuse others with the request that positions be re-advertised.
3. Council may refuse all nominations as advised and request that the positions be re-advertised.

Conclusion

It is appropriate to appoint the nominations as recommended to the relevant Advisory Committees.

RECOMMEND

That Council appoint representatives to the:

- 1. Disability Advisory Committee**
- 2. Seniors Interest Advisory Committee**
- 3. Youth Advisory Committee**

As recommended in Confidential Attachment "B-1" to this Agenda.

****ABSOLUTE MAJORITY REQUIRED**

Moved

MOTION CARRIED/LOST ()

Library & Heritage Services

BIRTWISTLE LOCAL STUDIES LIBRARY SATURDAY OPENING

WARD ALL
FILE REF: CTE/5
DATE 10 May 2006
REF PLW
RESPONSIBLE Executive Director
MANAGER Community
Services

In Brief:

This item recommends that:

- The Birtwistle Local Studies Library open for four hours between 12 noon and 4 pm on the last Saturday of the month for a six month trial period commencing 24 June 2006.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Deliver a range of services to meet community needs.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

\$700 for 6 months in salaries (inclusive of on-costs)

\$1,400 for full year in salaries (inclusive of on-costs)

Plus utility operating costs of the building (lighting and air conditioning costs).

Consultation

- Public History Advisory Committee

BACKGROUND

At the Council meeting of 7 March 2006, Cr Butterfield raised the following matter under Matters for Referral to Standing Committees – Without Discussion:

“That the matter of investigating opportunities for opening the Birtwistle Library on Saturday morning so that 9 – 5 workers may use this wonderful resource be referred to the Community Services Committee.”

The following was recorded in the Minutes of the Community Services Committee Meeting of 28 March 2006:

Library & Heritage Services

Cr Butterfield provided a verbal report to Committee, advising that she had received several requests for the Birtwistle Library to be opened on a Saturday morning from people who carry out genealogy and historical research. With the Birtwistle Library opening three days a week, a person who works normal office hours is unable to access the facility and undertake research. If the Birtwistle Library could be opened on a Saturday it would enable such people to access the facility.

Committee Discussion

The Chairperson invited the Manager Libraries & Heritage Services to provide some comment prior to Committee considering the matter. The Manager Libraries & Heritage Services advised that whilst the current opening hours are limited, access to the Library outside of these times can be made by appointment for ad hoc research, however, a more regular opening on a Saturday will have implications for staffing resources, IT and security support. Committee considered opportunities for less frequent opening of the Library providing it was given advance promotion, with suggestions ranging from once a quarter to once a month. As a consequence of the discussions held, Committee resolved that the officers investigate the opening of the Birtwistle Library on Saturdays.

DETAILS OF PROPOSAL

The proposal is that the Birtwistle Local Studies Library open on a Saturday afternoon for four hours between the hours of 12 noon and 4 pm (four hours is considered a reasonable time frame for people doing serious research) on the last Saturday of the month for a six month trial period, on the following Saturdays: June 24, July 29, August 26, September 30, October 28 and November 25. Attendance figures and research assistance provided will be recorded and provide the basis for a further report to Council on whether or not the Birtwistle Library should open on Saturdays on an ongoing basis, and whether there is a need for this to be more frequent than monthly.

COMMENT

Analysis

While the suggestion made to Committee was to open the Birtwistle Library on Saturday mornings, it was considered probably more appropriate to open the Library on Saturday afternoons to coincide more or less with the History House Museum's Saturday afternoon opening of 1 pm to 4 pm. The proximity of physical location will provide a greater degree of security support. Additionally, the commonality of interest of both facilities will be of benefit to users.

Options

1. Endorse the recommendation to open the Birtwistle Library on one Saturday afternoon per month for a six month trial period.
2. Open the Birtwistle Library on Saturday morning rather than Saturday afternoon.

Library & Heritage Services

Option 1 is recommended.

RECOMMEND

That Council:

- a. **support the opening of the Birtwistle Local Studies Library on the last Saturday of each month between the hours of 12 noon and 4 pm for a six month period beginning 24 June 2006;**
- b. **be presented with a further report at the end of the trial period advising of the outcomes of the trial and making a further recommendation on Saturday opening of the Birtwistle Library based on usage during the trial period.**

Moved

MOTION CARRIED/LOST ()

Recreation

ARMADALE AQUATIC CENTRE SEASONAL REPORT

WARD All
FILE REF: 6896
DATE 3 May 2006
REF AWP
RESPONSIBLE Manager
MANAGER Recreation Services

In Brief:

This report provides an overview of the operations and activities of the Armadale Aquatic Centre for the 2005/06 season and recommends that Council;

- a. Receive the report.
- b. Register for the Companion Card Program that provides free entry to Armadale Aquatic Centre for carers or companions of people with disabilities.
- c. Retain its current practice of providing a public lap lane in the 50 metre pool wherever feasible but acknowledge that there are a relatively small number of occasions where this is not possible.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Relates to Council's aim to maintain physical infrastructure for the economic and physical well being of the local community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

N/A

Recreation

BACKGROUND

This report provides an overview of activities at the Armadale Aquatic Centre for the 2005/06 season.

Season

The Centre opened on 10 October 2005 and closed on 28 April 2006. The length of season was twenty-nine weeks.

Staffing

A new team of staff was recruited and included:

- Two seasonal Assistant Managers
- Three seasonal duty managers
- Kiosk Staff
- Swimming Teachers
- Pool Lifeguards
- Receptionists
- Contract maintenance & cleaning staff

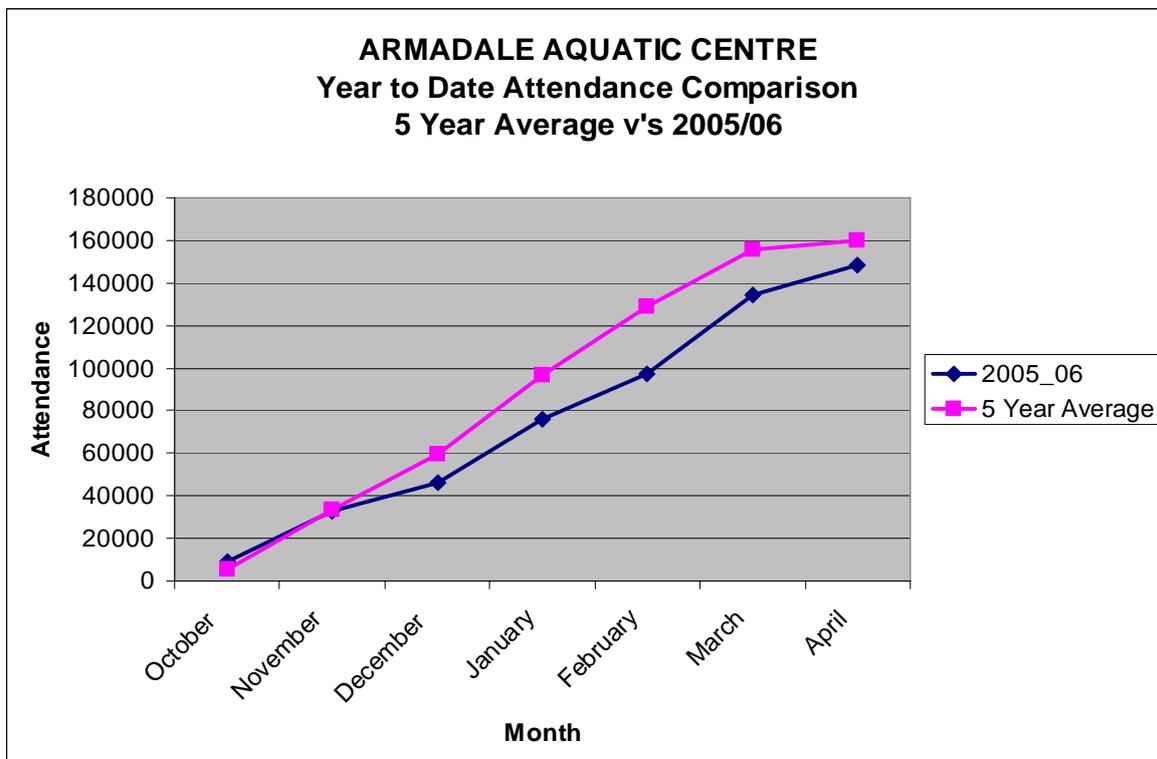
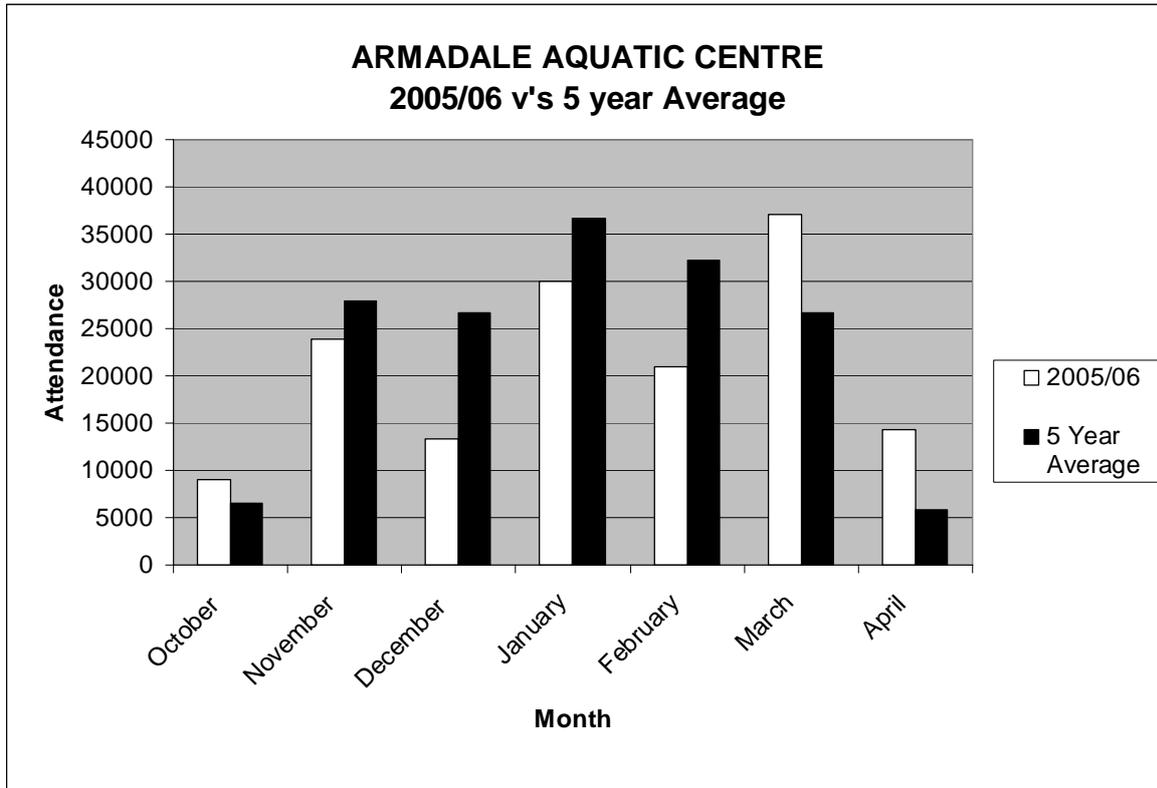
Attendances

The total seasonal attendance was 148,554, which was down on the five-year average of 155,264 and down by some 12,000 on the previous year. The main factors contributing to the decline in attendances were as follows:

- The number of students visiting the Centre with the school programs was down by 9,050 on last year. This was mainly due to a change in the Education Department's policy on the size of each class whereby the number of students in each swimming class has been reduced. This had a significant impact on school attendances over the course of the season.
- The small drop in casual admissions may be due to cooler than average weather conditions that prevailed during the summer. Following the record low December mean maximum temperature of 23.7 degrees in Perth and the continuing below average mean daily maximum temperatures in January of 28.4 degrees have made this the coolest first two months of summer since 1922/23. Added to this was an above average rain fall of 28.4mm over 6 days in January compared with the average of 9mm over 2 days. This was followed by the wettest February for 13 years.

The following graphs illustrate the monthly attendances as compared to the five-year average, and the cumulative attendances as compared to the five-year average.

Recreation



As shown in the graphs, after a good start to the season attendances were well below the 5 year average in the period from November through to February (normally the hottest

Recreation

months). Warmer weather conditions prevailed in March and April, and attendances were above average during this period.

Marketing and Promotion

Marketing and promotional activities included:

- Advertising in local newspapers to promote the Centre run activities which included the learn to swim program, parent and baby classes, birthday parties, water walkers, aquarobics classes and our professional swim coaching squad.
- Direct mail out to all schools and past participants in the learn to swim and aquarobics. programs
- School newsletters used to promote the learn to swim, vacswim and aquarobics programs.
- Professionally printed brochures promoting the Centre's programs and facilities.
- City of Armadale web site
- In-house promotion of activities via the Public Address system

Improved marketing of the centre will remain a priority for 2006/07.

Programs

A summary of the main programs conducted at the centre is as follows:

- Learn to Swim

There was an increase of 888 people attending the Centre's learn to swim program, which generated \$22,902 in revenue for the Centre (over \$5000 more than last year).

- Disabled Swimming

During the April school holidays the Centre held a swimming program for disabled children combined with the respite program for the parents of the children. This proved to be a success and showed a potential for expansion next season.

- Professional swim coaching

Throughout the past season we had the services of a professional coach to provide an additional level of swimming coaching to the public. This is the first time that this service has been offered at the aquatic centre for a number of years and although the numbers training with the squad were small it has potential for expansion in the future.

Recreation

- Aussie Masters

A dedicated group of Aussie Masters swimmers continued to train three times per week at the centre throughout the season.

- Vacsxim

Two series of vacation swimming classes were held at the centre during the January school holidays, which attracted approximately 12,500 attendances directly related to the program.

- School Swimming

A total of 34 schools used the centre for school swimming lessons, training and carnivals during the season, resulting in 54,746 attendances.

- Aquarobics

Aquarobics classes were held twice weekly from late November to the end of march and attracted an average of 8 per class.

- Water Walkers

- Water Walking as a group activity was held again this season and included morning tea after the walking had been completed. This proved to be a very popular activity and 1,800 people attended the program during the season, an average of 35 each session. Over the course of the season the walkers walked a combined distance of 2,585 km, which is equivalent to walking from Busselton to Derby.

Capital Improvements and Maintenance

The major capital improvements and maintenance items carried out during the year included:

- New pool blankets to cover the 50m pool
- Computerised point of entry sale system
- Replaced the foot valve in the balance tank
- Rendered the inside of the grand stand wall
- Replaced uneven paving near the Boat pool and 25m pool
- Major repairs to pool heaters
- Safety check and repairs to play equipment
- Annual servicing of all plant and equipment
- Upgrade of safety signage at the Centre

RecreationKiosk

This was the third year that the Centre directly managed the kiosk and despite the decline in seasonal attendances, it was pleasing that the kiosk again experienced an increase in takings of \$8,907 and recorded a profit of approximately \$20,000.

Customer Service Survey

A randomly selected customer survey was conducted during the season to ascertain the level of customer service being provided to patrons. A total of 88 people participated in the survey with the results indicating a high level of customer satisfaction. Whilst there is still scope for further improvement, the overall result of the survey demonstrates that patrons are generally satisfied with the service provided at the Centre. One area that requires some attention next season is the condition of the change rooms, with 30% of respondents rating them as being average or below.

Length of Season

This year the Centre again remained open during the April school holiday period as an additional service to the community. The trial to extend the pool season was again only moderately successful, with 450 people attending the centre (average of 32 per day) over the final 14-day period. Aside from 2-3 days, weather conditions were generally quite good with the average maximum temperature for the period being 25 degrees. A summary of the income and main costs (does not include all costs) of extending the season are as follows:

Income

\$889	Admission fees
<u>\$769</u>	Kiosk Income
1,658	Total

Expenditure

\$8,576	Staff
\$3,285	Gas
\$360	Chemicals
\$12,221	Total

The net cost to extend the season was approximately **\$10,563**, which equates to a subsidy of **\$23.47** per attendance during the extended period.

Other Issues

A summary of other issues that either arose during the season or require attention prior to the start of next season is provided as follows:

- Major repairs to the fibreglass lining in the 50m and 25m pools have been largely successful. However, there is still a concern about the large areas in both pools where

Recreation

the gel coat is very thin and professional advice is required as to whether further works are required prior to next season.

- The chain mesh fence along Champion Drive continued to be cut and used to gain illegal entry to the centre. This fence does not comply with current regulations and replacement of this fence is planned before the forthcoming 2006/07 season.
- The boat pool is in poor condition needs a great deal of repair work prior to the 2006/07 season to be in a safe and presentable condition for the public.
- The Centre's change rooms are old and in need of an upgrade, in particular the shower recesses in both the male and female change rooms need the tiles replacing and possibly push button taps installed to help reduce water wastage.
- Vandal damage was down on the previous years with minimal vandal repair costs being incurred as compared to previous years.
- The "Bull Pit" at the rear of the pool grounds continued to create problems for management and it is recommended that the Bull Pit be removed prior to the 2006/07 season
- During the course of the season there were a number of enquiries/requests received for carers of people with disabilities to be provided free entry to the Centre via a new initiative known as the "Companion Card" Program. The Companion Card Program was established and is administered by ACROD, and promotes business and leisure outlets that provide free admission for the companions of people with disabilities. Under the current admission fee structure, any person with a Disability Pension Card is provided a discount admission fee, but the companion or carer is required to pay the normal admission fee. Both from a management and public relations perspective, there are benefits in the City being registered for the Companion Card Program. People with physical disabilities often do require some level of assistance to help them get in and out of the water, and having a companion to help in this regard is of great benefit. From a public relations perspective, the City would be recognised as an organisation that supports the needs of people with disabilities.
- The Centre's practice has always been to maintain at least one lane for public lap swimming wherever possible. There are times however, such as the two week school carnival period in March and a relatively small number of other times, that this is not possible. During the school carnival period lap lanes are not available in the 50 metre pool from 8.30am until 3pm however, for those other (relatively few) occasions that a lap lane is not available, it is generally only for short periods of time (approximately one hour duration). The Centre's patrons are informed of the times that lap lanes are not available in the 50 metre pool via a large notice in the entrance foyer, and flyers that are handed out to all regular swimmers. In most instances lap swimmers are able to adjust their schedules to avoid these times, however the Centre did receive a small number of reasonably strong complaints from lap swimmers who believed that regardless of what other activities were going on, there should always be a lap lane available in the 50 metre pool for the public. The alternative to the current practice is

Recreation

to turn some schools away, which in turn would result in reduced revenue for the Centre and may have political ramifications. It is recommended that the current practice be retained.

A request was also received during the season for Council to reintroduce the off peak discount that had previously provided a discounted admission fee for the last hour that the Centre was open each evening. The off peak discount was originally initiated to try and encourage additional patronage during what is normally a quiet period. The reason for discontinuing the off peak discount was that it provided a cheaper admission fee than the discount books of tickets and the season pass, and the regular swimmers would often arrive at the Centre up to half an hour early and put pressure on staff to allow them entry at the off peak rate. The other reason for discontinuing the off peak discount was that aside from the regular swimmers, the discount was not achieving the objective of attracting additional patronage during this period.

COMMENT

Analysis

Although the drop in attendances was disappointing, it is pleasing to note that the season ran smoothly without any major incidents. Centre staff received many positive comments throughout the season and there were only a small number of complaints, which were addressed quickly. This is a credit to all the staff that worked at the Centre throughout the season, sometimes under difficult circumstances. Centre Management looks forward to continue building on the improvements we have made at the Centre next season.

Options

N/A

Conclusion

It is recommended that Council:

- a. Receive the seasonal report for the Armadale Aquatic Centre.
- b. Register for the Companion Card Program that provides free entry to Armadale Aquatic Centre for carers or companions of people with disabilities.
- c. Retain its current practice of providing a public lap lane in the 50 metre pool wherever possible but acknowledge that there are a relatively small number of occasions where this is not possible.

Recreation

RECOMMEND

That Council:

- a. **Receive the seasonal report for the Armadale Aquatic Centre.**
- b. **Register for the Companion Card Program that provides free entry to Armadale Aquatic Centre for carers or companions of people with disabilities.**
- c. **Retain its current practice of providing a public lap lane in the 50 metre pool wherever feasible but acknowledge that there are a relatively small number of occasions where this is not possible.**

Moved

MOTION CARRIED/LOST ()

Recreation

MINNAWARRA FESTIVAL

WARD All
FILE REF: Minnowarra Festival
DATE 11 May 06
REF LS
RESPONSIBLE Manager Recreation
MANAGER Services

In Brief:

- This report provides a recommendation regarding the scheduling of the 2007 Minnowarra Festival.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

To facilitate a wider range of social and cultural experiences for the City of Armadale.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

- Minnowarra Festival Committee members
- Research of other Council or regional event dates

BACKGROUND

Council has previously Resolved that the Minnowarra Festival be held on the first weekend in April each year with the exception of those instances when Easter coincides with that weekend.

In 2007, Easter falls on the first weekend of April (6th – 9th), which coincides with the start of the school holidays.

Recreation

DETAILS OF PROPOSAL

At the Minnowarra Festival Committee Meeting held on 18 April 2006 the Committee considered potential dates for next year's Festival and made the following recommendation:

"That the 2007 Minnowarra Festival be held on the weekend of Saturday 31 March and Sunday 1 April 2007."

COMMENT

Analysis

Given that the recommendation is in line with Council's previous Resolution (C238/99) for the event to be held on the first weekend in April each year with the exception of those instances when Easter coincides with that weekend, it is recommended that Council support the suggested date.

Options

Conduct the Festival on alternative dates. However this may clash with other events and is not the preferred option. Easter and the school holidays commence on the following weekend, which makes this unsuitable. Additionally, the Kalamunda Markets held on the first Saturday of each month provide a scheduling conflict for many craft stall holders.

Conclusion

In summary, the proposed scheduling of the 2007 Minnowarra Festival is in line with Council's previous resolution and is supported.

RECOMMEND

That the 2007 Minnowarra Festival be conducted on of Saturday, 31 March and Sunday, 1 April 2007.

Moved

MOTION CARRIED/LOST ()

Recreation

NAMING OF FORMER KELMSCOTT POOL SITE & FORESHORE AREA

WARD	River
FILE REF:	482
DATE	15 May 2006
REF	PGQ
RESPONSIBLE MANAGER	Executive Director Community Services

In Brief:

This report presents the outcome of community input on the proposal to rename the former Kelmscott Pool site and foreshore area at Rushton Park and recommends that Council not proceed with this idea.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

Relates to Council's aim to maintain and upgrade physical infrastructure for the economic and physical well being of the local community.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

Elected Members
Community Services staff

BACKGROUND

Following consideration of a report to the February 2006 Community Services Committee Meeting, Council Resolved (C11/2/06) to recommit the naming of the former Kelmscott Pool site and foreshore at Rushton Park to the May Community Services Committee Meeting.

An article was included in the most recent edition of *City Views*, as well as covered as a media release by local newspapers, which invited input from the local community on this issue. This report provides a summary of the comments that have been received from local residents and a recommendation regarding this matter.

Recreation**DETAILS OF PROPOSAL**

The following table summarises the responses that have been received from local residents:

Response	Number	Percentage
Leave as is - no change	55	91.6%
Area to be known as "Former Pool Site"	3	5%
Other	2	3.4%
Total	60	100%

In view of the strong support from local residents for there to be *no change* to the name of the former Kelmscott Pool site and foreshore area at Rushton Park, it is recommended that Council not proceed to rename this area of the Park.

COMMENTAnalysis

Whilst the idea of naming the redeveloped area of Rushton Park does have merit, it does not appear to have support from the local community and unless Council is strongly of the view that it does wish to name this part of the Park, then Council should not go ahead with the proposal.

Options

The two basic options are:

1. Not to have a separate name for the former Kelmscott Pool site and foreshore area.
2. Proceed with the idea to name the former Kelmscott Pool site and foreshore area at Rushton Park, and select a name from possibilities identified in previous reports or a suitable alternative.

Conclusion

In view of the response from the local community it is recommended that Council not proceed with the idea of having a separate name for the former Kelmscott Pool site and foreshore area at Rushton Park.

Recreation

RECOMMEND

That Council not proceed with the idea of having a separate name for the former Kelmscott Pool site and foreshore area at Rushton Park.

Moved

MOTION CARRIED/LOST ()

Recreation

PROPOSAL TO ENCLOSE ARMADALE AQUATIC CENTRE

WARD All
FILE REF: 6896
DATE 16 May 2006
REF PGQ
RESPONSIBLE Executive Director
MANAGER Community
Services

In Brief:

This report provides a summary of the responses from the community to Council's preferred development option for the provision of an indoor aquatic facility in the City and recommends that Council:

- a. Receive the summary of community responses noting that the majority of respondents indicated support for the proposal.
- b. Undertake a due diligence condition assessment of the Armadale Aquatic Centre's existing structures, hydraulics and plant.
- c. Proceed with the preparation of a CSRFF grant application to the Department of Sport and Recreation to be submitted in the next funding round that seeks a one third contribution towards the proposed enclosure and upgrade of the Armadale Aquatic Centre.
- d. Receive a further report on the proposal to enclose and upgrade the Armadale Aquatic Centre upon completion of the due diligence assessment.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- Maintain and improve physical infrastructure to meet the needs of the local community.
- Progress new and enhanced facilities to meet community needs
- Working with Government to address identified needs in the community

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Recreation

Budget/Financial Implications

Council's contribution towards the provision of an enclosure for the Armadale Aquatic Centre (\$3.7 Million) plus the projected increased annual operating costs (\$250,000) are presently included in the 15 Year Financial Plan (2008/09).

Consultation

Extensive community consultation was undertaken as part of the Needs Assessment and Feasibility Study.

BACKGROUND

The Needs Assessment and Feasibility Study for the provision of an indoor aquatic facility was completed in 2005 and reports on the study were presented for Council's consideration via the May and June 2005 Community Services Committee Meetings.

Following due consideration of the various development options, Council Resolved (C68/6/05) to support the following staged development of the Armadale Aquatic centre as its preferred option:

Stage 1 (3-5 years) – Enclose existing pools

- Enclose 50 metre and 25 metre pools with Hoeker-type Structures
- Minor upgrade of existing facilities

Stage 2 (10-15 years) – Major redevelopment as per Master Plan

- New indoor 25-metre pool and leisure pool
- New warm water/therapy pool
- Spa & Sauna
- New entry, reception, office & café
- Multi purpose room
- Crèche
- New ablutions
- Upgrade and modify car park
- New plant room
- Complementary commercial outlets

Part of Council's Resolution also requested that further consultation take place with the local community on the preferred development option (Stage 1), and a report be presented back to the Community Services Committee on the outcome of the community's response.

Artist impression drawings of the proposed enclosure were prepared and the coloured plans became part of a front page feature in the Comment News in late 2005. The plans were also displayed in the entrance foyer at Armadale Aquatic Centre during January and February 2006, inviting public comment on the proposal. A simple form was prepared (**Refer to Attachment "A-1" – Summary of Attachments – buff page**) to assist local residents to make comment on the proposal.

Recreation

This report provides a summary of the responses from the community, and seeks Council's approval to proceed to the next stage which involves completing a thorough "due diligence" assessment of the Centre's infrastructure and preparing a detailed grant application to the Department of Sport and Recreation (DSR) in the next funding round.

DETAILS OF PROPOSAL

A total of 32 responses were received from local residents, which was somewhat disappointing considering the significance of the proposal. A full summary of the responses is provided as an attachment to the Agenda (**Refer to Attachment "A-1" – Summary of Attachments – buff page**), however the majority of respondents (74%) were supportive of the proposal to enclose and upgrade the Armadale Aquatic Centre as illustrated in the draft plans. Only 4 responses (13%) did not support the proposal.

Although the response from the community was low, and the results could not be interpreted as representing widespread support for the proposal, it is nonetheless encouraging that the majority of people who did respond were supportive and at worst there would not appear to be any major opposition to the proposal.

Unless Council believes that there is a need to undertake further consultation regarding the proposal, it is recommended that the City proceed to the next phase of the project. This initially involves the following two critical tasks:

1. Complete a Due Diligence Condition Assessment of the Centre's Infrastructure, Plant & Equipment

An important recommendation of the Feasibility Study was to conduct a "due diligence" assessment of the Centre's existing building structures, hydraulics and plant.

Following consideration of the Feasibility Study report via the May 2005 Community Services Committee Meeting, Council Resolved (C51/5/05) in part to:

- a. List for consideration of funding on Council's 2005/06 draft Budget an allocation of \$10,000 to conduct a thorough due diligence assessment of the existing structures, plant and equipment at Armadale Aquatic Centre.*

Due to financial constraints, the allocation referred to in the above resolution was not included in Council's 2005/06 however this assessment has now commenced as a matter of some priority. The results of the assessment will provide critical information on the condition of the Centre's structures, hydraulics and plant, and identify any works that may need to be included in the overall redevelopment. This in turn may affect the total cost of the project and the level of State Government funding that is sought via the CSRFF program. Technical Services staff are in the process of developing a Brief for this study.

Recreation**2. Prepare a detailed CSRFF Grant Application**

The 15 Year Financial Plan currently makes the following provision for the proposed enclosure and upgrade of Armadale Aquatic Centre:

Year	Description	Amount
2008/09	Council Loan	\$2,700,000
	Dept of Sport & Recreation Grant	<u>\$1,000,000</u>
		\$3,700,000

Subject to the outcome of the due diligence assessment, and with inflation/cost escalation almost certain to be a factor by the time project gets underway, it is likely that the final cost will be greater than the current allocation.

In the coming months additional work will be undertaken to “update” previously reported cost estimates and prepare an application to the DSR under the CSRFF program. Recent changes to the application process and due to the potential size of the grant, there will be a requirement upon the City to obtain detailed asset management and business plans for the Centre to support the application. It is intended that the City will apply for up to one third of the final cost of the project. In recent years DSR has provided some grants in excess of the previous threshold of \$1 Million, usually split over two financial years. It is proposed that discussions take place with the Dept over the next few weeks to identify the best approach and leave no stone unturned in ensuring a successful outcome.

It is worth noting that substantial resources will be required to prepare a grant application of this size, which meets all of DSR’s strict conditions. It is also likely that some external assistance may be required to ensure that all technical information is available to support the grant application.

COMMENTAnalysis

The public consultation that has taken place on Council’s preferred development option indicates reasonably strong support from the local community albeit from a limited number of respondents. At worst there would not appear to be any major opposition to the proposal from the community.

In view of the extensive consultation that has already taken place during the Needs Assessment phase, there is not considered to be a need for further consultation and it is recommended that Council authorise officers to proceed with the due diligence assessment and preparation of the CSRFF grant application.

Recreation

Options

If Council is not supportive of the approach outlined in this report it could elect to conduct further consultation on the preferred development option and perhaps delay the due diligence assessment and preparation of the CSRFF grant application. This option is not recommended.

Conclusion

For the reasons outlined in this report, it is recommended that Council:

- a. Receive the summary of community responses to its preferred development option for the provision of an indoor aquatic facility within the City noting that the majority of respondents indicated support for the proposal.
- b. Undertake a due diligence condition assessment of the Armadale Aquatic Centre's existing structures, hydraulics and plant.
- c. Proceed with the preparation of a CSRFF grant application to the Department of Sport and Recreation to be submitted in the next funding round that seeks a one third contribution towards the proposed enclosure and upgrade of the Armadale Aquatic Centre.
- d. Receive a further report on the proposal to enclose and upgrade the Armadale Aquatic Centre upon completion of the due diligence assessment of the Centre's structures, hydraulics and plant.

RECOMMEND

That Council:

- a. **Receive the summary of community responses to its preferred development option for the provision of an indoor aquatic facility within the City noting that the majority of respondents indicated support for the proposal.**
- b. **Undertake a due diligence condition assessment of the Armadale Aquatic Centre's existing structures, hydraulics and plant.**
- c. **Proceed with the preparation of a CSRFF grant application to the Department of Sport and Recreation to be submitted in the next funding round that seeks a one third contribution towards the proposed enclosure and upgrade of the Armadale Aquatic Centre.**

Recreation

- d. **Receive a further report on the proposal to enclose and upgrade the Armadale Aquatic Centre upon completion of the due diligence assessment of the Centre's structures, hydraulics and plant.**

Moved

MOTION CARRIED/LOST ()

Recreation

COMMUNITY SERVICES DIRECTORATE – DRAFT BUDGET 2006/2007

WARD ALL
FILE REF: FIN/7
DATE
REF CA
RESPONSIBLE Executive Director
MANAGER Community Services

In Brief:

This report recommends

- that the 2006-2007 Draft Budget for the Community Services Directorate, as presented to and amended by Committee, be referred to the City Strategy Committee for consideration.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

- Planning Ahead and Evaluating our Progress
- Building our Community
 - Deliver a range of services to meet community needs
- Developing our City
 - Develop processes to measure and allocate costs of Council services.
 - Developing improved financial management reports.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

2006-2007 Draft Budget and Forward Financial Plan

Consultation

This report brings together the work undertaken at prior Councillor workshops held on 21 February, 15 March and 21 March 2006 and outcomes from the City Strategy Committee Meeting held on 10 April 2006 relating to the City's Strategic and Forward Financial Plans.

DETAILS OF PROPOSAL AND COMMENT

Committee is referred to the 2006-2007 Draft Budget Report for the Community Services Directorate and supporting documentation relating to the responsibilities of this Committee. **(Refer to Attachment "A-2" – Summary of Attachments – buff page).**

Recreation

The task before Committee is essentially to:

- Be satisfied that the directions reflected by the range of the services and programmes to be provided in 2006-2007 are both warranted and acceptable.
- Evaluate and confirm the reasonableness of the revenue and expenditure estimates as relating to each of the services and programmes proposed for the 2006-2007 year.
- Consider the future proposals contained within the forward financial plan with a view to determining and confirming the appropriateness in terms of timing and/or resourcing and recommend to City Strategy accordingly.
- Consider the list of currently unfunded proposals with a view to determining which, if any, of these proposals should be recommended to the City Strategy Committee for prioritisation within the Draft Budget, should additional funding be identified in the subsequent stages of the Draft Budget process.

Councillor workshops have been held on 21 February, 15 March and 21 March 2006 as well as the City Strategy Committee Meeting held on 10 April 2006, to resolve the strategic context of the budget. From this assessment it is clear that there is little scope for other additional activities/development beyond those proposed in the financial plan. 2006/2007 now forms the base year for a future 15 Year Forward Financial Plan and as such the services, programs and activities contained within it are funded.

RESOLVED

That the Community Services Directorate Draft 2006-2007 Budget report, as presented to Committee and attached to these Minutes at Attachment “A-2”, together with the following proposed amendments, be referred to the City Strategy Committee for consideration.

- a. **That the following unfunded proposals be considered priority items in 2006-2007 subject to funding being identified in the subsequent stages of the Draft Budget process:**
 - i. **Staff Resources**
 - 1. **Ranger**
 - 2. **Community Development Officer (Seniors/Disabilities)**
- b. **The following unfunded proposals be considered priority items in 2006-2007 subject to additional funding being identified in the subsequent stages of the Draft Budget process:**
 - i. **Dog Pound Incinerator/Crematorium** **\$45k**
 - ii. **Armadale Visitor Centre Signage & display equipment** **\$10k**

Recreation

- iii. **Be Active in Armadale Campaign
(Physical Activity Plan)** **\$10k**
- iv. **Annual Contributions/Donations/Grants to
Community Groups** **\$10k (per annum)**
- v. **Written History of the District** **\$114k**
(to be funded over three financial years from 2007/08
and not including existing funds of \$34k or potential for
revenue offset via future sales)
- vi. **CBD Skate Park** **\$200k**

Budget

Moved

MOTION CARRIED/LOST ()

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

COUNCILLORS' ITEMS
