

# CITY OF ARMADALE

## **A G E N D A**

**OF CITY STRATEGY COMMITTEE TO BE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 21  
JULY 2009 AT 5.30 PM.**

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*[A meal will be served at 6.15pm]*

**PRESENT:**

**APOLOGIES:**

**OBSERVERS:**

**IN ATTENDANCE:**

### **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

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## **DECLARATION OF MEMBERS' INTERESTS**

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## **QUESTION TIME**

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## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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### **RESOLVED**

**Minutes of the City Strategy Committee Meeting held on 16 June 2009, be confirmed.**

**Minutes of the Special City Strategy Meeting held on 7 July 2009, be confirmed.**

Moved Cr \_\_\_\_\_  
Motion Carried/Lost (....)

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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The following items were included for information in the "City Strategy section"

Progress Report on Contingency, Operational & Strategic Projects  
Report on Outstanding Matters – City Strategy Committee  
Report on Donations/Community Grants/Annual Contributions  
Accounting Services Report Summary  
Monthly Report – Use of the City's Common Seal



# **I N D E X**

## **CITY STRATEGY COMMITTEE**

**21 July 2009**

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### **FINANCIAL MANAGEMENT & PLANNING**

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***LIST OF ACCOUNTS PAID – JUNE 2009***

WARD All  
FILE REF: FIN/1  
DATE 08 July 2009  
REF AB/MD  
RESPONSIBLE Executive Manager Business  
MANAGER Services

**In Brief:**

- The Report presents, pursuant to Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996, the List of Accounts paid for the period 1.06.09 to 30.06.09

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

*Corporate Services*

*Make maximum use of available technology to improve administration, governance and service delivery.*

**Legislation Implications**

Section 6.10 (d) of the Local Government Act 1995 refers, ie.

**6.10. Financial management regulations**

*Regulations may provide for —*

*(d) the general management of, and the authorization of payments out of —*

- (i) the municipal fund; and*
  - (ii) the trust fund,*
- of a local government.*

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, ie.

**13. Lists of Accounts**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) the payee's name;*
  - (b) the amount of the payment;*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (3) A list prepared under subregulation (1) is to be —*
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*
- (4) After the list referred to in subregulation (1) has been prepared for a month the total of all other outstanding accounts is to be calculated and a statement of that amount is to be presented to the council at the meeting referred to in subregulation (3)(a).*

**Council Policy/Local Law Implications**

Nil

**Budget/Financial Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Consultation**

Nil

**Background**

Pursuant to Section 5.42 of the Local Government Act 1995 (*Delegation of some powers and duties to CEO*), Council has resolved to delegate to the CEO (*Primary Delegation No: 150 refers*) the exercise of its powers to make payments from the municipal and trust funds.

**COMMENT**

The List of Accounts paid for the period 1.6.09 to 30.6.09 is presented at **Attachment “A-1” of the Agenda.**

**RECOMMEND**

**That Council note the List of Accounts paid as presented at Attachment A-1 of the Agenda and summarised as follows:**

**Municipal Fund**

**Accounts paid totalling \$24,794,110.28 on Vouchers 10493 – 10741, Batch 800-Batch 813,101246-101267,200058, PY01.25 PY01.26 & PY01.27**

**Trust Fund**

**Accounts paid totalling \$706,419.28 on Vouchers 499-536 & 400052**

Moved Cr \_\_\_\_\_  
Motion Carried/Lost (....)

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***MONTHLY FINANCIAL STATEMENT – JUNE 2009***

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WARD : ALL

FILE REF : FIN/1

DATE : July 2009  
REF : AFM / NC

RESPONSIBLE : EDCorpS and  
MANAGER EMBS

**In Brief:-**

This Report presents the City's Monthly Financial Report for the 12 months period ended 30 June 2009.

The Report recommendation is to receive the Financial Report.

**Tabled Items**

Nil

**Strategic Implications**

Developing our Organisation:

- Improve the environment for effective governance;
- Improve the overall financial viability of Council.

**Legislation Implications**

Section 6.4 of the Local Government Act 1995 (Financial Report) and Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) state the need, and format requirements, for the production of monthly financial reports for presentation to Council.

**Council Policy/Local Law Implications**

Nil

**Budget/Financial Implications**

The Statement of Financial Activity as presented refers and explains.

**Consultation**

Departmental Managers (where required)

**BACKGROUND**

Each month officers are required to prepare monthly financial reports, covering the prescribed information, and present these to Council for receipt.

**COMMENT**

Attached to this Report is the Monthly Statement of Financial Activity for the period ended 30 June 2009. (**Refer to Attachment "A-2" – Summary of Attachments – Lilac page.**)

For the purposes of reporting material variances from the Statement of Financial Activity, indicators, as resolved by Council, have been applied.

These indicators are:

**Revenue**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$50,000 and in these instances an explanatory comment has been provided.

**Expense**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1. **Period Variation**  
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. **Primary Reason**  
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. **Budget Impact**  
Forecasts the likely \$ impact on the Annual Budget position. It is important to note that figures in this part are ‘indicative only’ at the time of reporting, for circumstances may subsequently change.

The Financial information as shown in this report (June 2009) does not include a number of end-of-financial year adjustments that are still yet to occur as well as the final approval by the auditor. The figures stated should therefore not be taken as the City’s final financial position for the year ended 30 June 2009.

**RECOMMEND**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) receive the Statement of Financial Activity for the 12 month period ended 30 June 2009, as presented at Attachment “A-2”.**

Moved Cr \_\_\_\_\_  
Motion Carried/Lost (...)

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***PROPERTY LOCAL LAW REVIEW***

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WARD All  
FILE REF: LE/LL/13  
DATE 23 June 2009  
REF NP  
RESPONSIBLE MANAGER Manager Governance & Administration

**In Brief:**

- This report is presented in response to prior Council resolution CS28/3/09 which read: “*1. pursuant to section 3.16 of the Local Government Act 1995, agree \*\* to amend the City of Armadale Local Government Property Local Law; and*  
*2. agree that the matter of formulating details of the proposed amendments be the subject of a further report to Council.*”
- Further analysis has been undertaken and details of the proposed amendments have been formulated.
- The Report Recommendation is to place out for public comment the proposed amendments to the Local Government Property Local Law.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Initiative 5 – Developing Our Organisation

- Deliver high quality, professional governance and administration.

**Legislation Implications**

Local Government Act 1995 Section 3.12 – Procedure for making local laws.

**Council Policy/Local Law Implications**

City of Armadale Local Government Property Local Law

**Budget/Financial Implications**

Nil.

**Consultation**

- Technical Services Directorate
- Recreation Services Department
- Public submissions

## **BACKGROUND**

Council at its meeting on 5/3/2002 resolved (C25/02) to adopt the Local Government Property Local Law, which was subsequently published in the Government Gazette on 3/4/2002. Since its adoption in 2002 there have been no amendments made.

*As per the requirements of section 3.16 of the Local Government Act 1995 an eight yearly review was conducted of the Local Law and at its meeting on 23/3/09 Council resolved (CS28/3/09) that:*

- “1. pursuant to section 3.16 of the Local Government Act 1995, agree \*\* to amend the City of Armadale Local Government Property Local Law; and*
- 2. agree that the matter of formulating details of the proposed amendments be the subject of a further report to Council.”*

## **DETAILS OF PROPOSAL**

In response to Council’s previous resolution on 23/3/09 that detailed amendments be presented for consideration, it is proposed to make amendments to the Property Local Law as detailed in the recommendation.

Attached is a copy of the local law with the amendments highlighted. (Refer Attachment A-3 to this Report).

## **COMMENT**

### Analysis

An in depth analysis has been undertaken by officers with a number of amendments being proposed. An outline of these proposed amendments is presented below:

### ***Penalties (Schedule 1)***

It is proposed to increase twelve (12) of the offences from \$100 to \$125 and one (1) offence from \$200 to \$250.

The penalties for prescribed offences against the local laws have not been increased since they were first adopted in 2002. After seven (7) years it is apparent that these penalties are insufficient and should be increased to reflect increases in cost of living and administrative costs.

### ***Legislation***

Various references to legislation in the local law require amending to reflect amendments made to them.

### ***Decision on application for permit (Clause 3.3)***

Clause 3.3 allows the local government to impose conditions on permits as listed under Clause 3.4. It is considered that there may be occasions where conditions outside of those

listed need to be imposed however the existing local law does not permit this other than by stipulating conditions under a policy. Consequently it is proposed to amend this clause to allow the local government to impose other conditions not currently listed, as and when required.

### ***Activities Requiring a Permit (Clause 3.13)***

It is proposed to add a further activity to clause 3.13 as follows:

*“conduct or take part in any gambling game or contest or bet, or offer to bet, publicly.”*

Although this activity cannot be undertaken without a permit under the Gaming and Wagering Commission Act 1987 it is considered appropriate to also encapsulate this requirement within our own subsidiary legislation.

There also has been verbal comments from a member of the public objecting to clause 3.13(1)(m) of the local law which allows the Council or the CEO (under delegated authority) to grant a permit to a person to “make any excavation on or erect or remove any fence on local government property”. They consider that no one other than the City should be able to erect any structure on local government property at all. They have commented that there are instances where individuals have erected fencing on or across public open space which has prevented people freely accessing such land.

It is difficult to justify amending this clause to reflect these concerns as there may be practical and valid reasons for allowing such structures to be erected. Under such circumstances the Council or the CEO should have the discretion to grant approval.

### ***Where Entry Must Be Refused to Swimming Pool Areas (Clause 5.1)***

Clause 5.1(1) states that:

*“A Manager or an authorized person shall refuse admission to, may direct to leave or shall remove or cause to be removed from a pool area any person who-*

- (a) in her or his opinion is –*
  - (i) under the age of 5 years and who is unaccompanied by a responsible person over the age of 16 years.”*

Current practice at the aquatic centre, which conforms with the requirements of the Royal Life Saving guidelines, is that children must be over 10 years of age for them to be admitted unaccompanied. It is therefore being recommended that the minimum age for children to be allowed entry to the pool unaccompanied be increased from 5 years to 10 years of age.

### **General**

Various minor grammatical errors require correction.

### Options

Two options are available to Council:

1. accept the amendments to the local law; or
2. make further amendments to the local law.

### Conclusion

The City of Armadale Local Government Property Local Law continues to be relevant and necessary in maintaining control over its facilities and the recommended minor amendments will enhance its ongoing relevance and operational effectiveness.

Consequently it is recommended that the proposed amendments as outlined in the recommendation below be approved.

### **RECOMMEND**

#### **That Council:**

- 1. Resolve its intent to amend the City of Armadale Local Government Property Local Law:**
  - a. The purpose of which is to correct grammatical errors, bring them in line with current legislation and enable the Local Government to better regulate the care, control and management of property of the local government.**
  - b. The effect of which will update the existing Local Law so as to reflect current legislation and operational practices to control the use of local government property.**
  
- 2. In accordance with the provisions of Section 3.12(3) of the *Local Government Act 1995* advertise for public comment the following amendments to the City of Armadale Local Government Property Local Law:**

#### *City of Armadale Local Government Property Amendment Local Law 2009*

##### *1. Citation*

**These Local Laws may be cited as the *City of Armadale Local Government Property Amendment Local Law 2009*.**

##### *2. Commencement*

**This local law comes into operation 14 days after the date of publication in the *Government Gazette*.**

##### *2. Principal Local Laws*

**In these Local Laws, the *City of Armadale Local Government Property Local Laws 2002* published in *Government Gazette* of 3 April 2002 are referred to as the principal local laws. The principal local law is amended as follows.**

##### *3. Clause 1.2 amended*

**Clause 1.2 is amended in the definition of liquor by deleting the word “*Licensing*” and inserting the word “*Control*”.**

##### *4 Clause 3.3*

**Clause 3.3 is amended by inserting the following new subclauses—**

- "(4) Where a clause of this local law refers to conditions which may be imposed on a permit or which are to be taken to be imposed on a permit, the clause does not limit the power of the local government to impose other conditions on the permit under subclause (1)(a).**
- (5) Where a clause of this local law refers to the grounds on which an application for a permit may be or is to be refused, the clause does not limit the power of the local government to refuse the application for a permit on other grounds under subclause (1)(b)."**

**5. *Clause 3.4 amended***

**Clause 3.4 (2)(i) is amended by deleting the word “*Licensing*” and inserting the word “*Control*”.**

**6. *Clause 3.13 amended***

**Clause 3.13(1) is amended as follows -**

- (a) In paragraph (a) delete “3” and insert “(3)”.**
- In paragraph (o) after the semicolon delete the word “or”.**
  - In paragraph (p) after the word “display” delete “.” and insert “; or”.**
- (d) After paragraph (p) the following paragraph is inserted –**
- “(q) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly.”**

**7. *Clause 3.15 amended***

**Clause 3.15(1)(a) is amended by deleting the word “*Licensing*” and inserting the word “*Control*”.**

**8. *Clause 3.16 amended***

**Clause 3.16(d) is amended by deleting the word “*Licensing*” and inserting the word “*Control*”.**

**9. *Clause 5.1 amended***

**Clause 5.1(1)(a)(i) is amended by deleting “5” and inserting “10”.**

**10. *Clause 7.1 amended***

**Clause 7.1 is amended as follows -**

- (a) Delete the word “regulations” and insert the word “regulation”.**
- (b) Delete “and 34” in the last sentence.**

**11. *Clause 9.2 amended***

**Clause 9.2 is amended by deleting “11.1” and inserting “9.1”.**

**12. Schedule 1 amended**  
**Delete Schedule 1 and insert –**

**“SCHEDULE 1**

**PRESCRIBED OFFENCES**

<b>CLAUSE</b>	<b>DESCRIPTION</b>	<b>MODIFIED PENALTY \$</b>
<b>2.4</b>	<b>Failure to comply with determination</b>	<b>125</b>
<b>3.6</b>	<b>Failure to comply with conditions of permit</b>	<b>125</b>
<b>3.13(1)</b>	<b>Failure to obtain a permit</b>	<b>125</b>
<b>3.14(3)</b>	<b>Failure to obtain permit to camp outside a facility</b>	<b>125</b>
<b>3.15(1)</b>	<b>Failure to obtain permit for liquor</b>	<b>125</b>
<b>3.16</b>	<b>Failure of permit holder to comply with responsibilities</b>	<b>125</b>
<b>4.2(1)</b>	<b>Behaviour detrimental to property</b>	<b>125</b>
<b>4.3</b>	<b>Feeding, taking or injuring any fauna</b>	<b>125</b>
<b>4.4</b>	<b>Under influence of liquor or prohibited drug</b>	<b>125</b>
<b>4.6(2)</b>	<b>Failure to comply with sign on local government property</b>	<b>125</b>
<b>5.2</b>	<b>Unauthorised entry to fenced or closed local government property</b>	<b>125</b>
<b>5.3</b>	<b>Gender not specified using entry of toilet block or change room</b>	<b>125</b>
<b>6.1(1)</b>	<b>Unauthorised entry to function on local government property</b>	<b>125</b>
<b>9.1</b>	<b>Failure to comply with notice</b>	<b>250”</b>

Moved Cr \_\_\_\_\_

Motion Carried/Lost ( )

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***IMPACT OF CLIMATE CHANGE ON THE CITY***

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WARD : ALL  
FILE REF : EM/AT/1  
  
DATE : 1<sup>st</sup> July 2009  
REF : RVD  
RESPONSIBLE : EDDS  
MANAGER

In Brief:-

- Council sought details on the way in which climate change could impact on the City at its meeting in May 2009.
- Recommend that Council note the information regarding the impact of climate change on the City and its budgetary process outlined in the report.

**Tabled Items**

Nil.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

The City's vision is to be "*Clean, green and prosperous*" with "*a tradition of innovation.*"

**Legislation Implications**

Nil. However, the existing and proposed regulatory framework has a significant influence on the achievement of greenhouse gas reduction goals. The laws that affect electricity pricing and the proposed Carbon Pollution Reduction Scheme have or will have a significant impact on the cost of alternative supply options available to the City.

**Council Policy / Local Law Implications**

Council's reviewed its policy in March 2009 and agreed that it would try to reduce Corporate greenhouse gas emissions to achieve reductions of 6% per capita from 2006/7 levels by 2012, 20% from 1998/99 levels by 2022 and 60% from 2000 levels by 2050.

**Budget / Financial Implications**

There are no direct budget implications of the report – but there will be implications arising from changes in government policies on carbon reduction.

**Consultation**

- ♦ Manex.

**BACKGROUND**

At its meeting on 25<sup>th</sup> May 2009 Council resolved to refer the Councillor item relating to Climate Change to the appropriate Committee. The request had been made that consideration be given as to how Climate Change might be affecting the City and make reference to this impact in the presentation of the 15 Year Plan.

**COMMENT**

Section 6.1 of the City’s Corporate Greenhouse Action Plan 2009-2014 recognises the need for climate change adaptation and states as follows:

*Whilst actions to reduce greenhouse gas emissions are of the highest priority, it is clear that climate change adaptation planning is now an essential part of greenhouse action planning.*

	<b><i>ACTION</i></b>	<b><i>RESPONSIBILITY</i></b>	<b><i>COMMENCEMENT DATE</i></b>
<b>18.</b>	<b><i>Monitor Climate Change Adaptation Strategies for their relevance to the City of Armadale and pursue funding and other opportunities to undertake climate change adaptation planning within the City.</i></b>	<b><i>Environmental Coordinator</i></b>	<b><i>Ongoing</i></b>

Consistent with the Corporate Greenhouse Action Plan, action to try and seek funding from the *Local Adaptation Pathways Program* grant occurred for Round 1 (November 2007) and Round 2 (February 2009).

In the Round 1 funding, the City prepared an application which focussed on bushfire risks. The City’s Round 1 application was unsuccessful.

The Round 2 application was a joint Expression of Interest prepared by the South East Regional Energy Group on behalf of Armadale, Gosnells and Serpentine-Jarrahdale which was more general in nature, but there has been no feedback on the Expression of Interest to date.

In developing the Round 1 funding application it became clear that developing a climate change adaptation strategy requires significant internal resources to identify the likely or possible adaptations required. Key City of Armadale personnel that would be involved in an assessment of potential climate change effects and associated adaptation strategies include:

- Manager Ranger and Emergency Services - who has responsibility for fire prevention and emergency response plans;
- Manager Parks - who would need to assess the water use and park maintenance impacts of climate change, and the need to manage or replace vegetation that may not cope with increased temperatures or reduced rainfall.
- Manager Recreation Services - who would need to assess the need for re-scheduling sporting activities to cooler parts of the day or providing lighting so sporting activities can occur when its cooler at night.
- Manager Property Services - who is responsible for all City buildings and who would need to consider the need for building alterations to cope with higher temperatures when energy costs are high.
- Environmental Coordinator - who has responsibility for natural reserves; and

- Manager of Health Services who has responsibility for public health matters in the City including mosquito and midge management.

Current information of the expected climate change for Perth is included along with an assessment of potential impacts on natural areas is included overleaf. A similar exercise would need to be done for each area of City activity.

The Western Australian Local Government Association's draft position which was supported by the City of Armadale is that climate change adaptation is a new responsibility of local government that should be funded by the State and Federal Governments.

### **Comment on need to make reference to climate change adaptation in the 15 year plan**

Before making reference to climate change adaptation in the 15 year plan, we would need to do an assessment on the likely impacts of climate change. This is a task that would take significant internal resources and it would be advisable to seek external expertise to add more detail to the expected climate change for Perth information already held by the City.

The current policy position is reflected in the Corporate Greenhouse Action Plan, which is that the City will pursue funding opportunities to undertake climate change adaptation planning. Unless this policy position is explicitly altered and/ or funding obtained, it is difficult for officers to provide any estimates for works or projects that may be required to adapt to climate change.

At this point in time it would be difficult to identify even vaguely realistic nominal amounts for climate change adaptation in the 15 year plan. However, if it is Council's wish, nominal amounts could be included in the 15 year plan.

The City is unlikely to need to adapt to sea level rise. However, there is a likelihood that hotter and drier summers will present greater bush fire risks and more intense storm events will cause damage and potential disruption and loss. To this extent the City will need to give greater attention to bush fire risk mapping and imposing more stringent conditions on development that is proposed in fire risk areas.

### **Implications of proposed Carbon Pollution Reduction Scheme.**

According to the Federal government's White Paper, based on a carbon price of \$25 per tonne, electricity prices are estimated to increase by around 18 per cent and gas prices by 12 per cent. However, the carbon price may go up to \$40 per tonne. The White Paper does not give enough information to enable a calculation of what that a \$40 per tonne carbon price would do to electricity prices.

In 2006/07 the City emitted 9,160 tonnes of carbon (or CO<sub>2</sub>-e). The carbon price is added upstream (i.e. by the electricity, gas or fuel company) so the actual cost to the City is difficult to predict. It would be safe to assume that a carbon price of \$25 per tonne would add in excess of \$250,000 per annum to the City's energy bill, or in excess of \$400,000 per annum if the carbon price is \$40 per tonne and the energy companies pass on the cost plus a margin on that cost.

The White Paper proposes that increases in prices would be gradual but would probably have full effect in three years from the scheme's introduction.

In 2006, the City spent approximately \$1.1m on electricity and gas, and \$0.6m on fuel. In the event of legislation being passed, the price increases from the Carbon Pollution Reduction Scheme would need to be added to the recent State Government announcements.

### **Options**

Council could:

1. Note the report
2. Seek further information.

### **CONCLUSION**

The current position as outlined in the Corporate Greenhouse Action Plan, commits the City to pursue funding opportunities to undertake climate change adaptation planning. Further, more ambitious initiatives to adapt to climate change would be difficult. At this point in time it would be difficult to identify even vaguely realistic nominal amounts for climate change adaptation in the 15 year plan. Over the next few years it is likely that there will be budget implications arising from the Carbon Pollution Reduction Scheme – although the precise impact is as yet uncertain.

### **RECOMMEND**

**That Council note the information regarding the impact of climate change on the City and its budgetary process outlined in the report.**

Moved Cr \_\_\_\_\_  
Motion Carried/Lost (...)



**Current Information on Climate change for Perth and potential impact on natural areas**

The table below identifies projected climate changes for Perth based on predictions developed by the CSIRO, the Australian Bureau of Meteorology and the Australian Climate Change Science Program (CSIRO et. al 2007).

For 2030 uncertainties are due to differences in the results of climate models rather than emissions scenarios, so the projected changes identified are based on a mid-range emissions scenario.

However, for 2070 the magnitude of climate change is more strongly affected by emissions scenarios.

The estimate range is based on the most likely outcome for a low and a high emissions scenario, with the range reflecting the lowest projected model results for the lowest emissions scenario and the highest projected model results for the highest emissions scenario.

<b>Climate aspect</b>	<b>Projected change 2030</b>	<b>Projected change 2070</b>	<b>Potential impacts on natural areas</b>
Average Annual Temperature	Increase of 0.8°C most likely, but could be between 0.6 and 1.2°C.	Best estimate 1.4 to 2.7°C increase. Range extends from 1.0 to 3.8°C.	Drier conditions would result in the vegetation types along watercourses reducing in area and the plants suitable for drier conditions and weeds would invade the area. Plant and animal deaths often occur during heat waves. The resilience of plants affected by phytophthora dieback, which starves plants of water, would be reduced and warmer conditions could favour dieback growth, increasing plant death rates. Reduced soil moisture and higher temperatures will not suit some plants.
No days over 35°C per annum	Increase from 28 days currently to 35.3 days but could be between 33 and 38 days.	Best estimate 40 to 54 days. Range extends from 36 to 67 days.	
Annual Rainfall	Reduction of 6% most likely but could increase by 1% or decrease by 13%. Spring and winter rainfall most affected.	Best estimate 11 to 19% reduction in rainfall. Range extends from 37% decrease to 2% increase in rainfall.	
Annual Potential evaporation	Increase of 2% most likely, but could increase by 1 to 4%.	Best estimate 4 to 7% increase. Range from 2% to 12% increase.	
Wind Speed (%)	Annually no change, but in summer and autumn increase of 2% most likely but could decrease by 1% or increase by 7%.	Annually little change but in summer and autumn best estimate 3 to 8% increase. Range from decrease of 4% to increase of 24%	

**2009-10 DRAFT BUDGET – CEO’S OFFICE & CORPORATE SERVICES  
DIRECTORATE**

WARD All  
DATE 16 July 2009  
REF AFM  
RESPONSIBLE CEO &  
MANAGER EDCorpS

**In Brief:**

- This Report presents the 2009-10, Draft Budget for the Chief Executive’s Office & Corporate Services Directorate.
- The Report recommends that, the Directorate Draft Budget Report as presented, be referred (with or without modification) to the Special City Strategy Committee Budget Meeting to be held later in the month, for further consideration in the context of the Draft 2009-10 Annual Budget.

**Tabled Items**

Nil

**Officer Interest Declaration**

Nil

**Strategic Implications**

Developing our Organisation – improve the overall financial viability of Council by implementing financial strategies including, investment, rating and infrastructure funding.

**Legislation Implications**

Section 6.2 of the Local Government Act 1995 refers, ie.

**6.2. Local government to prepare annual budget**

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
  - (a) the expenditure by the local government;
  - (b) the revenue and income, independent of general rates, of the local government; and
  - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

**Council Policy/Local Law Implications**

Nil

### **Budget/Financial Implications**

In accordance with the agreed 2009-10 Budget Timetable, this report serves to present the 2009-10 Draft Budget for the Chief Executive's Office & Corporate Services Directorate, for Committee's consideration and recommendation purposes.

### **Consultation**

- Councillor Workshops
- Management Executive
- CEO and Directorate Managers

### **BACKGROUND**

This Report:

- (i) brings together at a Directorate level, the work undertaken at prior Councillor Workshops and the outcomes from the Special City Strategy Committee meeting held on 6<sup>th</sup> July 2009, relating to the setting of the key budget elements/parameters thereby establishing the framework of the 2009-10 Draft Budget within which Directorates and Standing Committees can develop their detailed estimates and works programs, and
- (ii) provides the City Strategy Committee with details of the Directorate Draft Budget and the opportunity to comment/modify the proposed Directorate Budget.

### **DETAILS OF PROPOSAL AND COMMENT**

Committee is referred to the 2009-2010 Draft Budget Report for the CEO's Office & Corporate Services Directorate as attached. **(Refer to Attachment "A-4" – circulated separately.)**

It is to be noted that the estimates reported in the attached Draft Directorate Budget Report tally with the key budget elements/parameters as set by Council on 13<sup>th</sup> July 2009 via council resolution CS69/7/09, ie. the Report presents no *unfunded proposals* requiring Committee's consideration for possible referral to the next stage in the budget adoption process.

Committee's task in considering the attached Draft Budget Report is:

- to consider and confirm the Directorate's goals and initiatives to be achieved during 2009-10;
- to consider and confirm the reasonableness of the revenue and expenditure estimates as relating to each of the services and programs proposed by the Directorate for the 2009-10 year;
- to consider and confirm the Directorate's staffing proposals; and
- to consider/identify whether there are any other unfunded Directorate services/programs, that Committee would recommend as a priority for inclusion in the draft budget, should funding levels permit.

**Conclusion**

That the CEO's Office & Corporate Services Directorate 2009-10 Draft Budget Report as presented, be approved.

**RECOMMEND**

**That Council approves and refers the 2009-10 CEO's Office & Corporate Services Directorate Draft Budget Report as presented and attached at Attachment A-4, to the Special Meeting of the City Strategy Committee scheduled to be held late July 2009 for consideration and inclusion in Council's 2009-10 Annual Budget.**

Moved Cr \_\_\_\_\_  
Motion Carried ( / )

***COUNCILLORS' ITEMS***

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***CHIEF EXECUTIVE OFFICER'S REPORT***

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**MEETING DECLARED CLOSED AT \_\_\_\_\_**

**CITY STRATEGY COMMITTEE**

**SUMMARY OF "A" ATTACHMENTS**

**21 JULY 2009**

<b>Attachment No.</b>	<b>Subject</b>	<b>Page</b>
<b>A-1</b>	LIST OF ACCOUNTS PAID – JUNE 2009	23
<b>A-2</b>	FINANCIAL STATEMENT – JUNE 2009	52
<b>A-3</b>	PROPERTY LOCAL LAW	71
<b>A-4</b>	2009-10 - CEO & CORPORATE SERVICES DIRECTORATE DRAFT BUDGET	Circulated separately

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
800.1835	3-Jun-09	Jaguar Settlements	Settlement Fees-Reserve 37213	639.80
800.2015	3-Jun-09	Outsource Business Support Solutions Pty Ltd	Consultancy Services	4,851.00
800.222	3-Jun-09	Civica Pty Ltd	Integration QAS	2,579.50
800.625	3-Jun-09	Signature Security Group Pty Ltd	Security Services	330.00
800.756	3-Jun-09	Western Australian Treasury Corp	Loan 285-Repayment	32,347.72
801.109	5-Jun-09	Australian Metal Workers Union	Payroll Deductions	99.60
801.112	5-Jun-09	Australian Services Union	Payroll Deductions	533.80
801.1438	5-Jun-09	Shire of Beverley	Payroll Deductions	40.00
801.1636	5-Jun-09	Westscheme Pty Ltd	Payroll Deductions	1,653.98
801.1656	5-Jun-09	City of South Perth	Payroll Deductions	42.25
801.1715	5-Jun-09	Australian Skandia	Payroll Deductions	279.57
801.206	5-Jun-09	Child Support Agency	Payroll Deductions	449.93
801.2133	5-Jun-09	Charles Superannuation Fund	Payroll Deductions	490.22
801.214	5-Jun-09	City of Armadale-Social Club	Payroll Deductions	402.00
801.216	5-Jun-09	City of Canning	Payroll Deductions	85.00
801.217	5-Jun-09	City of Gosnells	Payroll Deductions	268.00
801.2201	5-Jun-09	Wigley Super Funds	Payroll Deductions	25.20
801.2282	5-Jun-09	Super Wrap	Payroll Deductions	150.86
801.2335	5-Jun-09	Health Insurance Fund of WA	Payroll Deductions	146.60
801.2395	5-Jun-09	BT Lifetime Personal Super Fund	Payroll Deductions	125.88
801.2421	5-Jun-09	Macquarie SuperOptions Super Plan	Payroll Deductions	261.88
801.375	5-Jun-09	HBF of WA	Payroll Deductions	903.25
801.453	5-Jun-09	LGRCEU	Payroll Deductions	442.80
801.621	5-Jun-09	Shire of Kalamunda	Payroll Deductions	38.00
801.622	5-Jun-09	Shire of Mundaring	Payroll Deductions	155.00
802.1003	5-Jun-09	Tyrepower Kelmscott	Tyres	378.00
802.11	5-Jun-09	Absolute Asphalt Pty Ltd	Asphalt Layed	495.00
802.117	5-Jun-09	B & J Breaker Hire	Hire of Rockbreaker	3,366.00
802.127	5-Jun-09	Beaver Tree Services Aust Pty Ltd	Treeclipping	12,687.51
802.129	5-Jun-09	Benara Nurseries	Gardening Products	893.75
802.13	5-Jun-09	Accidental First Aid Supplies	First Aid Supplies	445.22
802.1304	5-Jun-09	Skipper Truck Parts/AMCAP	Parts	115.36
802.134	5-Jun-09	Brikmakers	Paving Bricks	3,049.44
802.137	5-Jun-09	Biddulph & Turley	Legal Advice	100.00
802.141	5-Jun-09	BJ Hahn & Co	Hire of Bobcat	6,468.00
802.1431	5-Jun-09	Solutions Plus	Advertising	825.00
802.1456	5-Jun-09	Glenview Machine Kerbing	Kerbing	18,331.50

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
802.1465	5-Jun-09	Asphalt Solutions	Asphalt Layed	10,112.19
802.1488	5-Jun-09	Institute of Public Works Aust(WA Division)	Staff Training	1,925.00
802.150	5-Jun-09	Office Max	Stationery	2.23
802.155	5-Jun-09	BP Australia Pty Ltd	Fuel & Oils	22,546.05
802.1571	5-Jun-09	Pitney Bowes Credit Australia Ltd	Rental of Letter Folding Machine	862.53
802.1607	5-Jun-09	Taborda Contracting	Hire of Traffic Controllers	8,075.86
802.161	5-Jun-09	Browns Sweeping	Street Sweeping	2,062.50
802.1620	5-Jun-09	Mayday Earthmoving	Hire of Equipment	17,930.00
802.1692	5-Jun-09	Weston Road Systems	Linemarking-Variou Locations	13,997.50
802.172	5-Jun-09	Byford Bobcats	Hire of Bobcat	1,595.00
802.1730	5-Jun-09	Richgro Garden Products	Gardening Products	251.68
802.1811	5-Jun-09	Truck Centre (WA) Pty Ltd	Parts	119.36
802.1841	5-Jun-09	Kleenit Pty Ltd	Remove Graffiti-Variou Locations	1,207.80
802.1865	5-Jun-09	Gould Genealogy	Library Resources	15.50
802.1970	5-Jun-09	Declan Gibson Brickwork	Concrete Services	350.00
802.2084	5-Jun-09	Creative Driveways & Fencing	Bollards-Galliers Park	6,864.00
802.2086	5-Jun-09	Visual Interior Suppliers	Parts	429.02
802.210	5-Jun-09	City Farmers Kelmscott	Hay Bales & Hardware	474.70
802.2103	5-Jun-09	Flexi Staff Pty Ltd	Hire of Temporary Staff	2,678.71
802.2111	5-Jun-09	BGC Residential Pty Ltd	Refund Overpayment of Crossover	1,717.76
802.2118	5-Jun-09	Central TAFE	Staff Training	668.05
802.2146	5-Jun-09	RBA Consulting	Consultancy Services	2,500.00
802.2178	5-Jun-09	Gymcare	Sporting Equipment	470.80
802.22	5-Jun-09	AK Paint Supplies	Hardware	591.42
802.2245	5-Jun-09	CCR Hose & Fittings	Parts-Variou Plant	1,189.74
802.232	5-Jun-09	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	315.46
802.2389	5-Jun-09	BGC Concrete	Concrete Products	280.28
802.2414	5-Jun-09	West Coast Profilers	Hire of Profiler	1,610.40
802.2427	5-Jun-09	Ross's Milk Supply	Refreshments	185.78
802.2432	5-Jun-09	Road & Traffic Services	Road Marking-Variou Locations	3,564.00
802.245	5-Jun-09	Compu-Stor	Storage/Service Fee-May 2009	65.09
802.2461	5-Jun-09	Kwik Kopy Printing Centre	Printing	159.50
802.25	5-Jun-09	Alinta Gas	Gas Charges	2,294.55
802.258	5-Jun-09	Corporate Express Australia	Stationery	1,631.63
802.270	5-Jun-09	Star	Cleaning Materials	1,735.80
802.277	5-Jun-09	Landgate - Midland	Title Searches	97.90
802.296	5-Jun-09	Drive Safe Australia (WA)	Staff Training	3,960.00
802.308	5-Jun-09	Reclaim Industries Limited	Rubber Surfacing-Memorial Park	51,530.60

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
802.335	5-Jun-09	G Force Simmett (Printing & Design)	Printing	77.00
802.338	5-Jun-09	GC Sales (WA)	Parts-Various Locations	1,006.50
802.339	5-Jun-09	Geofabrics Australasia Pty Ltd	Parts-Ranford Road	36,372.38
802.372	5-Jun-09	Harvey Norman Computer Superstore	Computer Equipment	1,341.00
802.374	5-Jun-09	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	3,510.54
802.388	5-Jun-09	Hort West	Garden Maintenance	3,190.00
802.401	5-Jun-09	Waterman Irrigation	Parts	444.95
802.423	5-Jun-09	Jonesway Transport	Transport Charges	280.50
802.440	5-Jun-09	Kott Gunning Lawyers	Legal Advice	5,655.71
802.447	5-Jun-09	Lawrence & Hanson	Protective Clothing	41.09
802.482	5-Jun-09	Mazzega's Mitre 10 Home & Trade	Hardware	425.22
802.493	5-Jun-09	Midland Brick Company Pty Ltd	Paving Bricks	6,082.38
802.518	5-Jun-09	Nicholls CE & Son Pty Ltd	Swimming Pool Inspections-May 2009	8,006.90
802.540	5-Jun-09	Downer EDI Works Pty Ltd	Hire of Profiler	2,882.00
802.57	5-Jun-09	Armadale Hardware & Building Supplies	Hardware	500.00
802.577	5-Jun-09	Rabor Smash Repairs	Repairs-P864	883.46
802.597	5-Jun-09	Roleystone Volunteer Fire Brigade	Expenses Reimbursements	89.09
802.61	5-Jun-09	Armadale Lock & Key Service	Hardware	165.00
802.614	5-Jun-09	Scope Irrigation	Reticulation Parts	312.70
802.62	5-Jun-09	Armadale Mower World	Parts-Various Plant	5,392.00
802.623	5-Jun-09	Shire of Serpentine-Jarrahdale	Hire of Equipment	2,107.05
802.625	5-Jun-09	Signature Security Group Pty Ltd	Security Services	1,863.98
802.63	5-Jun-09	Armadale Newsagency	Newspapers	160.00
802.647	5-Jun-09	Stamp-It Rubber Stamps	Stationery	437.22
802.659	5-Jun-09	Sunny Brushware Supplies Pty Ltd	Hardware	357.50
802.660	5-Jun-09	Sunny Sign Company Pty Ltd	Signs	3,579.93
802.667	5-Jun-09	Target Towing Service	Towing Charges	132.00
802.668	5-Jun-09	Taylor Tyres Pty Ltd	Tyres	2,508.00
802.669	5-Jun-09	Teistra	Telephone Charges	3,021.36
802.670	5-Jun-09	Termico Pest Management	Weed & Pest Control	374.00
802.672	5-Jun-09	The Chair Doctor WA Pty Ltd	Office Furniture	430.00
802.673	5-Jun-09	Annice Henderson Florist	Flowers for Minnawarra Art Award	120.00
802.68	5-Jun-09	Armadale State Emergency Service	Expenses Reimbursement	2,601.40
802.712	5-Jun-09	Landgate - Perth	GRV Valuations	1,853.37
802.721	5-Jun-09	WA & J King Pty Ltd	Gardening Products	750.00
802.731	5-Jun-09	WALGA	Advertising	305.48
802.74	5-Jun-09	Armadale Kelmscott Self Storage	Storage Unit Rental	390.00
802.744	5-Jun-09	Water Corporation	Water Charges	1,809.50

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
802.755	5-Jun-09	Westcare Industries	Library Resources	93.72
802.761	5-Jun-09	Tyre Waste (WA)	Tyre Recycling	6,512.10
802.780	5-Jun-09	Work Clobber	Protective Clothing	145.80
802.796	5-Jun-09	Micropay Pty Ltd	Stationery	625.00
802.825	5-Jun-09	PGS Hope & Partners Pty Ltd	Surveys-Various Locations	1,760.00
802.85	5-Jun-09	Aslab Pty Ltd	Asphalt Testing-Ranford Road	800.62
802.896	5-Jun-09	AV Truck Services Pty Ltd	Parts	43.86
802.926	5-Jun-09	Dick Smith Electronics Pty Ltd	Parts	89.99
802.95	5-Jun-09	Aust-Guard Security Services	Security Services	10,505.00
802.978	5-Jun-09	Armada Newspaper Delivery	Newspapers	17.00
802.980	5-Jun-09	D J Sherrard	Gatekeeper-Roleystone Greenwaste Site	1,240.00
803.738	10-Jun-09	WALGS Plan	Payroll Deductions	102,798.17
804.1003	10-Jun-09	Tyrepower Kalmiscott	Tyres	1,552.00
804.113	10-Jun-09	Australian Taxation Office	Payroll Deductions	116,476.51
804.1166	10-Jun-09	Sports Turf Technology Pty Ltd	Consultancy Services	484.00
804.1202	10-Jun-09	IPA Personnel Pty Ltd	Hire of Temporary Staff	3,888.28
804.127	10-Jun-09	Beaver Tree Services Aust Pty Ltd	Treeslopping	3,839.00
804.1304	10-Jun-09	Skipper Truck Parts/AMCAP	Parts	124.30
804.1394	10-Jun-09	Lamb Printers Pty Ltd	Printing	4,312.00
804.141	10-Jun-09	BJ Hahn & Co	Hire of Bobcat	3,272.50
804.1465	10-Jun-09	Asphalt Solutions	Asphalt Layed	6,174.30
804.1469	10-Jun-09	Urban Development Inst of Australia	Staff Training	199.00
804.1482	10-Jun-09	Fuji Xerox Australia Co Ltd	Stationery	345.22
804.161	10-Jun-09	Browns Sweeping	Street Sweeping	14,190.00
804.1611	10-Jun-09	School Mart	Art Supplies	357.95
804.1621	10-Jun-09	D & H Concrete	Concrete Services	6,052.22
804.1622	10-Jun-09	Dell Australia Pty Limited	Computer Equipment	39.60
804.1754	10-Jun-09	Yakka Pty Ltd	Protective Clothing	435.16
804.1885	10-Jun-09	CANCELLED	CANCELLED	0.00
804.1904	10-Jun-09	Blueprint Homes (WA) Pty Ltd	Refund Overpayment of Crossover	700.70
804.1906	10-Jun-09	Ashmy Pty Ltd	Refund Overpayment of Crossover	1,356.30
804.1919	10-Jun-09	Dale Alcock Homes Pty Ltd	Refund Overpayment of Crossover	1,663.75
804.193	10-Jun-09	Challenge Batteries WA	Parts	94.60
804.2057	10-Jun-09	Ventura Homes Pty Ltd	Refund Overpayment of Crossover	1,346.40
804.2060	10-Jun-09	Scott Park Homes Pty Ltd	Refund Overpayment of Crossover	2,101.00
804.2075	10-Jun-09	Plunkett Homes (1903) Pty Ltd	Refund Overpayment of Crossover	331.10
804.2076	10-Jun-09	Content Living Pty Ltd	Refund Overpayment of Crossover	798.60
804.2084	10-Jun-09	Creative Driveways & Fencing	Instal Signs-Heron Reserve	540.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
804.2096	10-Jun-09	Gemmill Homes Pty Ltd	Refund Overpayment of Crossover	4,836.70
804.2097	10-Jun-09	Computronics Corporation Ltd	Score Boards-Armadale Arena	660.00
804.2103	10-Jun-09	Flexi Staff Pty Ltd	Hire of Temporary Staff	3,376.35
804.2111	10-Jun-09	BGC Residential Pty Ltd	Refund Overpayment of Crossover	4,631.00
804.2151	10-Jun-09	Peter Stannard Homes Pty Ltd	Refund Overpayment of Crossover	2,211.00
804.2168	10-Jun-09	APG Homes Pty Ltd	Refund Overpayment of Crossover	1,038.40
804.219	10-Jun-09	City of Melville	Refund Lost/Damaged Library Item	24.20
804.22	10-Jun-09	AK Paint Supplies	Hardware	268.40
804.2209	10-Jun-09	Porter Consulting Engineers	Consultancy Services	9,710.25
804.2274	10-Jun-09	New Image Traffic	Hire of Traffic Controllers	857.93
804.2294	10-Jun-09	CANCELLED	CANCELLED	0.00
804.2313	10-Jun-09	Buckingham's Glass	Repair Broken Windows-Various Locations	623.00
804.2316	10-Jun-09	Hydrojet	Cleaning Chemicals	583.00
804.2351	10-Jun-09	Paddi Brown & Associates	Consultancy Services	285.00
804.236	10-Jun-09	Colour Presentations Pty Ltd	Stationery	233.20
804.2371	10-Jun-09	Flexipole Industries Pty Ltd	Parts-William Turner Reserve	52,468.79
804.2389	10-Jun-09	BGC Concrete	Concrete Products	1,044.12
804.2413	10-Jun-09	Numberone Security	Security Services	5,860.50
804.2452	10-Jun-09	Laister Consulting Services	Security Services	1,485.00
804.2476	10-Jun-09	Deacons	Legal Advice	1,811.70
804.258	10-Jun-09	Corporate Express Australia	Stationery	2,305.22
804.260	10-Jun-09	Courier Australia	Courier Services	18.05
804.277	10-Jun-09	Landgate - Midland	Title Searches	227.50
804.297	10-Jun-09	DTZ (WA) Pty Ltd	Consultancy Services	16,142.54
804.347	10-Jun-09	Good Earth Garden Products	Gardening Products	440.00
804.352	10-Jun-09	Grayson's Concrete Services	Construction of Concrete Crossovers	18,110.73
804.367	10-Jun-09	Palis Event Hire & Sales	Hire of Equipment	870.00
804.378	10-Jun-09	Heatley Sales Pty Ltd	Parts	92.25
804.418	10-Jun-09	JLR Pumps	Repair Bore Pumps-Various Locations	4,250.40
804.460	10-Jun-09	Local Government Managers Aust WA	Staff Training	77.00
804.463	10-Jun-09	Lo-Go Appointments	Hire of Temporary Staff	3,488.35
804.537	10-Jun-09	Palacios Marcelo Photographer	Photography-Minnawarra Festival	1,085.00
804.552	10-Jun-09	Pharmacy Plus Kelmscott	Newspapers	66.10
804.553	10-Jun-09	Phase 1 Audio	Hire of Equipment	14,896.97
804.570	10-Jun-09	Pure Air Filters	Parts	143.00
804.574	10-Jun-09	P G Quinlivan	Telephone Reimbursement	38.50
804.579	10-Jun-09	Railway Avenue Vet Hospital	Animal Euthanasia	17.65
804.585	10-Jun-09	Cemex	Limestone	1,376.54

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
804.587	10-Jun-09	Ambius	Hire of Plants-April 2009	825.25
804.62	10-Jun-09	Armada Mower World	Parts	598.35
804.63	10-Jun-09	Armada Newsagency	Newspapers	280.18
804.647	10-Jun-09	Stamp-It Rubber Stamps	Stationery	50.85
804.669	10-Jun-09	Telstra	Telephone Charges	247.66
804.682	10-Jun-09	Examiner Newspapers (WA)	Advertising	1,046.58
804.74	10-Jun-09	Armada Keimscott Self Storage	Storage Unit Rental	532.91
804.744	10-Jun-09	Water Corporation	Water Charges	4,769.69
804.759	10-Jun-09	Synergy Energy	Electricity Charges	1,710.60
804.828	10-Jun-09	Wastemaster	Parts	404.21
804.864	10-Jun-09	Ingall EPS	CCTV Equipment	37,043.45
804.975	10-Jun-09	Drake Australia Pty Ltd	Hire of Temporary Staff	4,272.43
805.104	12-Jun-09	Australian Envelopes	Stationery	96.67
805.1202	12-Jun-09	IPA Personnel Pty Ltd	Hire of Temporary Staff	4,272.50
805.1235	12-Jun-09	Repco Auto Parts	Parts	79.99
805.127	12-Jun-09	Beaver Tree Services Aust Pty Ltd	Treeclipping	17,302.82
805.1304	12-Jun-09	Skipper Truck Parts/AMCAP	Parts	148.50
805.141	12-Jun-09	BJ Halm & Co	Hire of Bobcat	3,272.50
805.1422	12-Jun-09	On Hold Magic Pty Ltd	Music On Hold-June 2009	75.90
805.1432	12-Jun-09	Mediation Communications	Printing	330.00
805.1433	12-Jun-09	Serpentine Spring Water	Refreshments	108.00
805.1482	12-Jun-09	Fuji Xerox Australia Co Ltd	Stationery	105.27
805.150	12-Jun-09	Office Max	Stationery	338.51
805.1582	12-Jun-09	J Williams	Consignment Stock-April 2009	1,223.51
805.1602	12-Jun-09	Nilsen (WA) Pty Ltd	Power Monitoring-Main Switchboard	2,178.00
805.1621	12-Jun-09	D & H Concrete	Concrete Services	4,770.70
805.1626	12-Jun-09	Countrywide Publications	Advertising	370.00
805.1669	12-Jun-09	Tourism Council WA Limited	Subscription Renewal	479.00
805.1697	12-Jun-09	RSEA Pty Ltd	Hire of Equipment	1,324.30
805.1754	12-Jun-09	Yakka Pty Ltd	Protective Clothing	557.48
805.1847	12-Jun-09	Hot Cotton	Protective Clothing	1,035.10
805.1885	12-Jun-09	Celebration Nominees Pty Ltd	Refund Overpayment of Crossover	1,144.55
805.1926	12-Jun-09	Wattle Grove Plant Farm	Gardening Products	99.00
805.199	12-Jun-09	Charter Plumbing & Gas	Plumbing Services	355.30
805.2015	12-Jun-09	Outsource Business Support Solutions Pty Ltd	Consultancy Services	3,426.50
805.2057	12-Jun-09	Ventura Homes Pty Ltd	Refund Overpayment of Crossover	1,674.20
805.2059	12-Jun-09	Don Russell Homes	Refund Overpayment of Crossover	1,825.45
805.2060	12-Jun-09	Scott Park Homes Pty Ltd	Refund Overpayment of Crossover	575.30

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
805.2062	12-Jun-09	J-Corp Pty Ltd	Refund Overpayment of Crossover	1,068.10
805.2064	12-Jun-09	Pegi Williams BookShop	Library Resources	61.45
805.2075	12-Jun-09	Plunkett Homes (1903) Pty Ltd	Refund Overpayment of Crossover	825.00
805.2076	12-Jun-09	Content Living Pty Ltd	Refund Overpayment of Crossover	1,254.55
805.2096	12-Jun-09	Gemmill Homes Pty Ltd	Refund Overpayment of Crossover	808.50
805.2111	12-Jun-09	B6C Residential Pty Ltd	Refund Overpayment of Crossover	3,539.47
805.2151	12-Jun-09	Peter Stannard Homes Pty Ltd	Refund Overpayment of Crossover	1,158.30
805.2214	12-Jun-09	B M Pembler	Refund Overpayment of Crossover	4,906.00
805.2222	12-Jun-09	Civica Pty Ltd	Consultancy Services	10,153.00
805.2239	12-Jun-09	The Rural Building Co Pty Ltd	AWP Portal Implementation	1,108.80
805.2294	12-Jun-09	CANCELLED	Refund Overpayment of Crossover	0.00
805.2301	12-Jun-09	Douglas Partners Pty Ltd	CANCELLED	0.00
805.231	12-Jun-09	Coates Hire	Consultancy Services	5,170.00
805.2313	12-Jun-09	Buckingham's Glass	Hire of Equipment	838.07
805.2370	12-Jun-09	Thinc Projects Australia Pty Ltd	Repair Broken Windows-Variou Locations	770.00
805.2389	12-Jun-09	B6C Concrete	Consultancy Services	17,086.74
805.2409	12-Jun-09	Rawurban Constructions	Concrete Products	1,845.58
805.2427	12-Jun-09	Ross's Milk Supply	Retaining Walls-John Dunn Oval	11,684.20
805.2471	12-Jun-09	Brown Geotechnical & Environmental Pty Ltd	Refreshments	227.51
805.258	12-Jun-09	Corporate Express Australia	Consultancy Services	8,008.00
805.270	12-Jun-09	Star	Stationery	1,657.67
805.277	12-Jun-09	Landgate - Midland	Cleaning Materials	605.33
805.285	12-Jun-09	Dept of Sport & Recreation	Title Searches	35.00
805.287	12-Jun-09	Dieback Treatment Services	Subscription	22.00
805.289	12-Jun-09	Hastie Services Pty Ltd	Dieback Treatment	3,150.00
805.3	12-Jun-09	A to Z Signs	Airconditioning Maintenance	251.99
805.31	12-Jun-09	Alphawest Services Pty Ltd	Signs	79.20
805.323	12-Jun-09	Finishing Touch	Computer Equipment	13,558.60
805.335	12-Jun-09	G Force Smettt (Printing & Design)	Vehicle Detailing-P532	180.00
805.351	12-Jun-09	Grasstrees Australia	Printing	727.10
805.352	12-Jun-09	Grayson's Concrete Services	Grasstrees Inspections-Variou Locations	330.00
805.355	12-Jun-09	Greenridge Outdoor Contracting	Construction of Concrete Crossovers	9,062.90
805.367	12-Jun-09	Palis Event Hire & Sales	Garden Maintenance	2,160.00
805.374	12-Jun-09	Hays Personnel Services (Aust) Pty Ltd	Hire of Equipment	990.00
805.376	12-Jun-09	Health Department of WA	Hire of Temporary Staff	1,531.38
805.384	12-Jun-09	Hills Appliances Armadale	Staff Training	1,826.00
805.423	12-Jun-09	Jonesway Transport	Computer Equipment	215.00
805.443	12-Jun-09	Landscape Development	Transport Charges	490.88
			Garden Maintenance	8,707.16

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
805.447	12-Jun-09	Lawrence & Hanson	Electrical Equipment	35.83
805.455	12-Jun-09	Quantum Multimedia Communications	Service Fee	6.86
805.482	12-Jun-09	Mazzeaga's Mitre 10 Home & Trade	Hardware	36.95
805.500	12-Jun-09	Mornar Australia Pty Ltd	Cleaning Materials	1,815.55
805.540	12-Jun-09	Downer EDI Works Pty Ltd	Hire of Profiler	7,172.00
805.568	12-Jun-09	Prosser Toyota	1 x New Motor Vehicle	23,554.89
805.577	12-Jun-09	Rabor Smash Repairs	Insurance Excess-P870	1,000.00
805.578	12-Jun-09	Raeco International Pty Ltd	Stationery	349.23
805.583	12-Jun-09	Range Ford	Parts	172.13
805.607	12-Jun-09	SAI Global Limited	Australian Standards	127.37
805.62	12-Jun-09	Armada Mower World	Parts-Various Plant	8,350.00
805.660	12-Jun-09	Sunny Sign Company Pty Ltd	Signs	1,675.25
805.668	12-Jun-09	Taylor Tyres Pty Ltd	Tyres	617.00
805.669	12-Jun-09	Telstra	Telephone Charges	830.22
805.676	12-Jun-09	The Paper Company of Australia	Stationery	474.38
805.682	12-Jun-09	Examiner Newspapers (WA)	Advertising	800.00
805.690	12-Jun-09	Toll Fast	Courier Services	69.02
805.695	12-Jun-09	Toyota Finance Australia Ltd	Motor Vehicle Leases	1,656.70
805.696	12-Jun-09	Trade Power	Parts	200.60
805.721	12-Jun-09	WA & J King Pty Ltd	Gardening Products	1,952.50
805.728	12-Jun-09	WA Hino Sales & Service	Parts	67.39
805.731	12-Jun-09	WALGA	Advertising	437.69
805.752	12-Jun-09	West Side Safety Products	Protective Clothing	538.73
805.755	12-Jun-09	Westcare Industries	Library Resources	587.40
805.760	12-Jun-09	Western Rural Traders	Hardware	687.50
805.771	12-Jun-09	White P & K Brickpaving & Landscaping	Construction of Concrete Crossovers	4,737.70
805.780	12-Jun-09	Work Clobber	Protective Clothing	171.60
805.795	12-Jun-09	WA Reticulation Supplies	Reticulation Parts	159.50
805.828	12-Jun-09	Wastemaster	Parts-P532	838.46
805.85	12-Jun-09	Asiab Pty Ltd	Asphalt Testing	420.13
805.975	12-Jun-09	Drake Australia Pty Ltd	Hire of Temporary Staff	2,825.51
805.980	12-Jun-09	D J Sherrard	Gatekeeper-Roleystone Greenwaste Site	1,240.00
806.107	17-Jun-09	Australian Institute of Management	Staff Training	345.00
806.1123	17-Jun-09	Poster Faktory Australia Pty Ltd	Safety Posters-Various Locations	660.00
806.1152	17-Jun-09	Claw Environmental	Recycle Electrical/Electronic Equipment	6,878.39
806.117	17-Jun-09	B & J Breaker Hire	Hire of Rockbreaker	9,240.00
806.1188	17-Jun-09	Local Government Planners Association	Staff Training	90.00
806.1194	17-Jun-09	Armada Rental Cars	Hire of Motor vehicles	331.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
806.1275	17-Jun-09	Dale Cottages Incorporated	Community Grant 2008/09	500.00
806.128	17-Jun-09	Bedforddale Volunteer Bushfire Brigade	Expenses Reimbursements	1,500.00
806.1346	17-Jun-09	Champion Drive News	Newspapers	65.90
806.1456	17-Jun-09	Glenview Machine Kerbing	Kerbing	3,181.35
806.1550	17-Jun-09	Macmillan Publishers Aust Pty Ltd	Library Resources	28.76
806.1557	17-Jun-09	Preservation Services	Consultancy Services	132.00
806.1607	17-Jun-09	Taborda Contracting	Hire of Traffic Controllers	25,520.96
806.1608	17-Jun-09	All Chainwire Fencing Pty Ltd	Fencing-Lake Road	11,035.75
806.165	17-Jun-09	Builders Registration Board	Levy Collected-April 2009	6,264.50
806.179	17-Jun-09	N O Cain	Telephone Reimbursement	271.17
806.1806	17-Jun-09	Level & Detail Surveys	Surveys-Various Locations	4,890.60
806.1823	17-Jun-09	Herron Todd White (WA) Pty Ltd	Consultancy Services	11,000.00
806.183	17-Jun-09	Canning's Trademark	Gardening Products	265.76
806.1841	17-Jun-09	Kleenit Pty Ltd	Remove Graffiti-Various Locations	1,188.00
806.1882	17-Jun-09	Australian Technical College-Perth South	Scholarship Fees	12,000.00
806.1906	17-Jun-09	CANCELLED	CANCELLED	0.00
806.193	17-Jun-09	Challenge Batteries WA	Parts	94.60
806.1949	17-Jun-09	Commercial Air Solutions	Airconditioning Maintenance	309.10
806.199	17-Jun-09	Charter Plumbing & Gas	Plumbing Services	112.75
806.2032	17-Jun-09	DSL Net	Computer Equipment	35,681.72
806.2042	17-Jun-09	Fairies Forever	Stationery	177.05
806.2076	17-Jun-09	Content Living Pty Ltd	Refund Overpayment of Planning Fees	123.00
806.2103	17-Jun-09	Flex Staff Pty Ltd	Hire of Temporary Staff	3,620.80
806.2155	17-Jun-09	Emerson Stewart Limited	Consultancy Services	2,711.50
806.222	17-Jun-09	Civica Pty Ltd	Annual Maintenance Fee	1,518.00
806.2321	17-Jun-09	Tru Blu Hire Australia Pty Ltd	Hire of Equipment	319.44
806.2363	17-Jun-09	McMullen Nolan & Partners Surveyors Pty Ltd	Consultancy Services	3,994.10
806.2389	17-Jun-09	BGC Concrete	Concrete Products	909.74
806.2431	17-Jun-09	Envisionware Pty Ltd	Computer Equipment	32,050.15
806.25	17-Jun-09	Alinta Gas	Gas Charges	31.50
806.257	17-Jun-09	Comerstone Legal	Legal Advice	1,494.15
806.289	17-Jun-09	Hastle Services Pty Ltd	Airconditioning Maintenance	486.86
806.3	17-Jun-09	A to Z Signs	Signs	26.40
806.317	17-Jun-09	R L Farrell	Telephone Reimbursement	35.95
806.338	17-Jun-09	GC Sales (WA)	Plain Green Blins & Lids	43,253.54
806.374	17-Jun-09	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	1,682.74
806.388	17-Jun-09	Hort West	Garden Maintenance	2,640.00
806.414	17-Jun-09	Jason Sigmamakers	Parts-Various Locations	2,244.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
806.456	17-Jun-09	Liquor Barons Armadale	Refreshments	1,002.48
806.460	17-Jun-09	Local Government Managers Aust WA	Staff Training	495.00
806.463	17-Jun-09	Lo-Go Appointments	Hire of Temporary Staff	745.47
806.482	17-Jun-09	Mazzege's Mitre 10 Home & Trade	Hardware	442.22
806.515	17-Jun-09	Neverfail Springwater Limited	Refreshments	25.05
806.578	17-Jun-09	Raeco International Pty Ltd	Stationery	78.40
806.659	17-Jun-09	Sunny Brushware Supplies Pty Ltd	Hardware	357.50
806.660	17-Jun-09	Sunny Sign Company Pty Ltd	Signs	495.00
806.667	17-Jun-09	Target Towing Service	Towing Charges	132.00
806.669	17-Jun-09	Telstra	Telephone Charges	69.40
806.681	17-Jun-09	The Watershed Water Systems	Reticulation Parts	261.69
806.682	17-Jun-09	Examiner Newspapers (WA)	Advertising	117.70
806.72	17-Jun-09	Armadale Gosnell's Landcare Group	Tfr Payment to Correct Payee	26,803.70
806.721	17-Jun-09	WA & J King Pty Ltd	Gardening Products	1,125.00
806.744	17-Jun-09	Water Corporation	Water Charges	4,226.35
806.75	17-Jun-09	Armaguard	Armaguard Services	1,770.48
806.759	17-Jun-09	Synergy Energy	Electricity Charges	858.00
806.771	17-Jun-09	White P & K Brickpaving & Landscaping	Construction of Concrete Crossovers	64,467.34
806.795	17-Jun-09	WA Reticulation Supplies	Reticulation Parts	255.25
806.847	17-Jun-09	Office Line	Office Furniture	7,306.20
806.850	17-Jun-09	WA Bruce	Telephone Reimbursement	34.00
806.855	17-Jun-09	Pink Hygiene Solutions	Sanitary Services	2,303.46
806.924	17-Jun-09	E & M J Rosher Pty Ltd	Parts	198.85
806.934	17-Jun-09	Kleenheat Gas Pty Ltd	Gas & Cylinder Rental	51.70
806.95	17-Jun-09	Aust-Guard Security Services	Security Services	4,578.23
806.99	17-Jun-09	Australia Post	Postage Charges	4,741.60
807.109	19-Jun-09	Australian Metal Workers Union	Payroll Deductions	99.60
807.112	19-Jun-09	Australian Services Union	Payroll Deductions	533.80
807.1438	19-Jun-09	Shire of Beverley	Payroll Deductions	40.00
807.1636	19-Jun-09	Westscheme Pty Ltd	Payroll Deductions	1,646.48
807.1656	19-Jun-09	City of South Perth	Payroll Deductions	42.25
807.1715	19-Jun-09	Australian Skandia	Payroll Deductions	279.57
807.206	19-Jun-09	Child Support Agency	Payroll Deductions	449.93
807.2133	19-Jun-09	Charles Superannuation Fund	Payroll Deductions	490.22
807.214	19-Jun-09	City of Armadale-Social Club	Payroll Deductions	402.00
807.216	19-Jun-09	City of Canning	Payroll Deductions	85.00
807.217	19-Jun-09	City of Gosnell	Payroll Deductions	268.00
807.2201	19-Jun-09	Wigley Super Funds	Payroll Deductions	25.20

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
807.2282	19-Jun-09	Super Wrap	Payroll Deductions	150.86
807.2335	19-Jun-09	Health Insurance Fund of WA	Payroll Deductions	146.60
807.2395	19-Jun-09	BT Lifetime Personal Super Fund	Payroll Deductions	126.48
807.2421	19-Jun-09	Macquarie SuperOptions Super Plan	Payroll Deductions	261.88
807.375	19-Jun-09	HBF of WA	Payroll Deductions	903.25
807.453	19-Jun-09	LGRCEU	Payroll Deductions	442.80
807.621	19-Jun-09	Shire of Kalamunda	Payroll Deductions	38.00
807.622	19-Jun-09	Shire of Mundaring	Payroll Deductions	155.00
807.738	19-Jun-09	WALGS Plan	Payroll Deductions	102,713.44
808.1049	19-Jun-09	Securepay Pty Ltd	Monthly Service Fee - May 2009	54.45
808.1056	19-Jun-09	Allwest Windscreens & Tinting	Repairs-P328	972.75
808.1061	19-Jun-09	Cummins Engine Company Pty Ltd	Parts	242.73
808.113	19-Jun-09	Australian Taxation Office	Payroll Deductions	115,977.62
808.1166	19-Jun-09	Sports Turf Technology Pty Ltd	Consultancy Services	385.00
808.117	19-Jun-09	B & J Breaker Hire	Hire of Rockbreaker	3,118.50
808.127	19-Jun-09	Beaver Tree Services Aust Pty Ltd	Treelooping	4,180.00
808.1328	19-Jun-09	Landfill Gas & Power Pty Ltd	Electricity Charges	10,881.46
808.1431	19-Jun-09	Solutions Plus	Consultancy-Vehicle Registration Plates	742.50
808.1465	19-Jun-09	Asphalt Solutions	Asphalt Layed	14,483.70
808.150	19-Jun-09	Office Max	Stationery	417.26
808.1620	19-Jun-09	Mayday Earthmoving	Hire of Equipment	4,191.00
808.1641	19-Jun-09	McLeods Barristers & Solicitors	Legal Advice	77.00
808.1823	19-Jun-09	Herron Todd White (WA) Pty Ltd	Consultancy Services	5,420.00
808.1877	19-Jun-09	CGU Insurance Australia	Staff Training	400.00
808.199	19-Jun-09	Charter Plumbing & Gas	Plumbing Services	64.90
808.2188	19-Jun-09	Domus Nursery	Gardening Products	2,729.16
808.22	19-Jun-09	AK Paint Supplies	Hardware	124.58
808.223	19-Jun-09	CJD Equipment Pty Ltd	Parts	32.86
808.2246	19-Jun-09	Allpack Signs Pty Ltd	Signs	1,790.80
808.2284	19-Jun-09	D J Hudson	Repair Paving-Harold King Centre	1,450.00
808.2389	19-Jun-09	BGC Concrete	Concrete Products	309.72
808.2397	19-Jun-09	Hendry Group Pty Ltd	BCA Licences	275.00
808.2414	19-Jun-09	West Coast Profilers	Hire of Profiler	1,802.10
808.2431	19-Jun-09	Envisionware Pty Ltd	Computer Equipment	23,084.60
808.2437	19-Jun-09	Drainflow Services Pty Ltd	Road Works-Garrick Road	12,320.00
808.2448	19-Jun-09	Felecon Concrete	Construction of Concrete Footpaths	6,366.00
808.2457	19-Jun-09	VIP Home Services	Cleaning Services	2,400.00
808.2470	19-Jun-09	The Stone Doctor	Repairs-Memorial Park	1,980.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
808.25	19-Jun-09	Alinta Gas	Gas Charges	479.85
808.258	19-Jun-09	Corporate Express Australia	Stationery	74.05
808.27	19-Jun-09	Allwest Metal Designs	Repair Roof-Gwynne Park Pavilion	1,931.70
808.270	19-Jun-09	Star	Cleaning Materials	733.26
808.289	19-Jun-09	Hastie Services Pty Ltd	Airconditioning Maintenance	2,052.50
808.303	19-Jun-09	Educational Art Supplies Co	Library Resources	226.12
808.309	19-Jun-09	Envirotechnics	Weed & Pest Control	1,034.00
808.321	19-Jun-09	Filters Plus	Parts	346.89
808.332	19-Jun-09	Forpark Australia	Play Equipment-Champion Centre	26,704.70
808.335	19-Jun-09	G Force Simnett (Printing & Design)	Printing	462.00
808.352	19-Jun-09	Grayson's Concrete Services	Construction of Concrete Crossovers	5,017.10
808.383	19-Jun-09	Hersey JR & A Pty Ltd	Hardware	499.40
808.385	19-Jun-09	Hlachi Construction (Aust) Pty Ltd	Parts-Various Plant	1,505.86
808.423	19-Jun-09	Jonesway Transport	Transport Charges	280.50
808.45	19-Jun-09	Aplix-Uprn'Away Net Solutions	Computer Equipment	275.00
808.463	19-Jun-09	Lo-Go Appointments	Hire of Temporary Staff	598.03
808.530	19-Jun-09	CD Robertson	Land Purchase-L51 Warton Road	86,303.25
808.540	19-Jun-09	Downer EDI Works Pty Ltd	Kerbing	14,618.12
808.60	19-Jun-09	Armadale Kelmescott Electrical Services	Electrical Services	4,566.65
808.607	19-Jun-09	SAI Global Limited	Australian Standards	129.86
808.614	19-Jun-09	Scope Irrigation	Reticulation Parts	450.00
808.620	19-Jun-09	Sheridans for Badges	Badges	92.18
808.668	19-Jun-09	Taylor Tyres Pty Ltd	Tyres	1,774.00
808.670	19-Jun-09	Termico Pest Management	Telephone Charges	11,728.85
808.690	19-Jun-09	Toll Fast	Weed & Pest Control	1,148.40
808.702	19-Jun-09	Tree Planting & Watering	Courier Services	69.02
808.712	19-Jun-09	Landgate - Perth	Hire of Water Truck	2,871.00
808.721	19-Jun-09	WA & J King Pty Ltd	GRV Valuations	1,892.09
808.757	19-Jun-09	Western Educating Service	Gardening Products	781.00
808.771	19-Jun-09	White P & K Brickpaving & Landscaping	Hire of Street Sweeper	10,345.50
808.780	19-Jun-09	Work Clobber	Construction of Concrete Crossovers	1,804.00
808.795	19-Jun-09	WA Reticulation Supplies	Protective Clothing	108.90
808.801	19-Jun-09	OCLC (UK) Ltd	Reticulation Parts	511.53
808.85	19-Jun-09	Aslab Pty Ltd	Staff Training	220.00
808.898	19-Jun-09	Edith Cowan University	Asphalt Testing	2,286.46
808.940	19-Jun-09	Fashion Carpets Pty Ltd	Carpets-Administration Building	23,212.20
808.975	19-Jun-09	Drake Australia Pty Ltd	Hire of Temporary Staff	646.80
				2,465.27

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
809.1328	19-Jun-09	Landfill Gas & Power Pty Ltd	Electricity Charges	15,916.07
809.2366	19-Jun-09	Calastica Health & Wellbeing	Staff Training	5,405.40
809.530	19-Jun-09	CD Robertson	Land Purchase-150 Armadale Road	91,476.00
810.11	23-Jun-09	Absolute Asphalt Pty Ltd	Asphalt Layed	6,499.24
810.1620	23-Jun-09	Mayday Earthmoving	Hire of Equipment	45,160.50
810.2246	23-Jun-09	Alpack Signs Pty Ltd	Signs	4,488.00
810.2256	23-Jun-09	Y M Bradford	Expenses Reimbursements	495.00
810.2305	23-Jun-09	Poplar Cottage B & B	Booking Payment Reimbursement	225.00
810.352	23-Jun-09	Grayson's Concrete Services	Construction of Concrete Crossovers	17,005.45
810.374	23-Jun-09	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	11,486.38
810.481	23-Jun-09	A F Maxwell	Telephone Reimbursement	40.33
810.510	23-Jun-09	P R Nardelli	Telephone Reimbursement	116.70
810.587	23-Jun-09	Ambius	Hire of Plants-March 2009	1,658.50
810.759	23-Jun-09	Synergy Energy	Electricity Charges-Brookwood Estate	1,054.00
810.8	23-Jun-09	Able Blinds	Repairs	77.00
811.136	26-Jun-09	BGC Construction Pty Ltd	Refund Plumber's Permit	1,000.00
811.1906	26-Jun-09	Ashmy Pty Ltd	Refund Security Deposit	400.00
811.1919	26-Jun-09	Dale Alcock Homes Pty Ltd	Refund Plumber's Permit	1,000.00
811.2062	26-Jun-09	J-Corp Pty Ltd	Refund Security Deposit	400.00
811.2075	26-Jun-09	Plunkett Homes (1903) Pty Ltd	Refund Plumber's Permit	2,000.00
811.2076	26-Jun-09	Content Living Pty Ltd	Refund Security Deposit	400.00
811.530	26-Jun-09	CD Robertson	Refund-Hall/Key Deposit	707.00
812.1000	26-Jun-09	Perth Stripes & Signs Pty Ltd	Signs	99.00
812.1003	26-Jun-09	Tyrepower Kelmscott	Tyres	125.00
812.1013	26-Jun-09	Eastern Metropolitan Regional Council	Recycling Collections	750.00
812.1024	26-Jun-09	Opus International Consultants (PCA) LTD	Consultancy Services	19,130.65
812.1042	26-Jun-09	ASP Pty Ltd	Parts-Various Plant	912.73
812.106	26-Jun-09	Environmental Health Australia	Staff Training	220.00
812.107	26-Jun-09	Australian Institute of Management	Staff Training	190.00
812.11	26-Jun-09	Absolute Asphalt Pty Ltd	Asphalt Layed	1,386.00
812.1152	26-Jun-09	Claw Environmental	Recycling Services	7,178.02
812.117	26-Jun-09	B & J Breaker Hire	Hire of Rockbreaker	4,620.00
812.1194	26-Jun-09	Armadale Rental Cars	Hire of Motor Vehicle	82.00
812.1202	26-Jun-09	IPA Personnel Pty Ltd	Hire of Temporary Staff	5,209.15
812.127	26-Jun-09	Beaver Tree Services Aust Pty Ltd	Treelooping	2,983.20
812.1312	26-Jun-09	Genik Auto Electrics	Repairs-P545	1,100.00
812.1381	26-Jun-09	Scout Creative Pty Ltd	Advertising	313.50
812.1385	26-Jun-09	Armadale Kelmscott Refrigeration	Degas-Fridges/Freezers	395.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
812.141	26-Jun-09	BJ Hahn & Co	Hire of Bobcat	5,428.50
812.1490	26-Jun-09	PlayRight Australia Pty Ltd	Parts-Variou Locations	2,046.00
812.1496	26-Jun-09	S C Mitchell	Assistance-PRO/Marketing Manager	550.00
812.150	26-Jun-09	Office Max	Stationery	347.29
812.1527	26-Jun-09	H M Earley	Criminal Profiling Club	70.00
812.1539	26-Jun-09	Roberts Luxury Tours	Hire of Bus	732.00
812.155	26-Jun-09	BP Australia Pty Ltd	Fuel & Oils	4,182.26
812.1596	26-Jun-09	Classic Hire	Hire of Equipment	88.00
812.1607	26-Jun-09	Tabordia Contracting	Hire of Traffic Controllers	7,659.96
812.1621	26-Jun-09	D & H Concrete	Concrete Services	6,747.18
812.1622	26-Jun-09	Dell Australia Pty Limited	Computer Equipment	660.00
812.1634	26-Jun-09	Mulli Turf	Garden Maintenance	4,585.00
812.1641	26-Jun-09	McLeods Barristers & Solicitors	Legal Advice	145.20
812.1683	26-Jun-09	Southern Bins	Bulk Rubbish Bins	260.00
812.172	26-Jun-09	Byford Bobcats	Hire of Bobcat	247.50
812.1746	26-Jun-09	Icon Septech Pty Ltd	Concrete Products	858.00
812.176	26-Jun-09	Cabcharge Australia Pty Ltd	Cabcharge Dockets	163.57
812.1777	26-Jun-09	Allesing Pty Ltd	Computer Equipment Leases	6,763.70
812.1793	26-Jun-09	Hewlett Packard Australia Pty Ltd	Computer Equipment	3,960.00
812.183	26-Jun-09	Canning's Trademart	Gardening Products	235.29
812.1841	26-Jun-09	Kleent Pty Ltd	Remove Graffiti-Variou Locations	2,240.70
812.1885	26-Jun-09	Celebration Nominees Pty Ltd	Refund Overpayment of Crossover	865.70
812.1888	26-Jun-09	B & J Catalano Pty Ltd	Gravel	4,247.67
812.1906	26-Jun-09	Ashmy Pty Ltd	Refund Overpayment of Crossover	2,389.20
812.1913	26-Jun-09	GCM Enviro Pty Ltd	Parts	1,196.75
812.1916	26-Jun-09	Jade Projects Australia Pty Ltd	Refund Overpayment of Crossover	524.70
812.1919	26-Jun-09	Dale Alcock Homes Pty Ltd	Refund Overpayment of Crossover	4,060.10
812.193	26-Jun-09	Challenge Batteries WA	Parts	150.70
812.194	26-Jun-09	Challenge Chemicals Australia	Cleaning Chemicals	558.53
812.1957	26-Jun-09	Wren Oil	Waste Oil Disposal	1,006.50
812.1976	26-Jun-09	Scholer Industries Pty Ltd	Repair, Incinerator-Dog Pound	2,612.50
812.199	26-Jun-09	Charter Plumbing & Gas	Plumbing Services	542.85
812.2003	26-Jun-09	People Against Vandalism	Motor Vehicle Lease	2,750.44
812.2010	26-Jun-09	Webb & Brown-Neaves Pty Ltd	Refund Overpayment of Crossover	421.30
812.2015	26-Jun-09	Outsource Business Support Solutions Pty Ltd	Consillancy Services	7,524.00
812.2042	26-Jun-09	Fairies Forever	Stationery	11.59
812.2057	26-Jun-09	Ventura Homes Pty Ltd	Refund Overpayment of Crossover	4,136.00
812.2058	26-Jun-09	Jaxon Construction Pty Ltd	Refund Overpayment of Crossover	803.55

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
812.2060	26-Jun-09	Scott Park Homes Pty Ltd	Refund Overpayment of Crossover	512.05
812.2062	26-Jun-09	J-Corp Pty Ltd	Refund Overpayment of Crossover	1,348.60
812.2075	26-Jun-09	Plunkett Homes (1903) Pty Ltd	Refund Overpayment of Crossover	2,871.00
812.2076	26-Jun-09	Content Living Pty Ltd	Refund Overpayment of Crossover	3,917.27
812.2077	26-Jun-09	Downings Legal	Legal Advice	59.40
812.2096	26-Jun-09	Gemmill Homes Pty Ltd	Refund Overpayment of Crossover	1,260.60
812.2103	26-Jun-09	Flexi Staff Pty Ltd	Hire of Temporary Staff	6,951.97
812.2111	26-Jun-09	BGC Residential Pty Ltd	Refund Overpayment of Crossover	2,965.60
812.2134	26-Jun-09	Valvoline (Australia)	Fuel & Oils	2,581.07
812.2151	26-Jun-09	Peter Stannard Homes Pty Ltd	Refund Overpayment of Crossover	1,056.00
812.2188	26-Jun-09	Domus Nursery	Gardening Products	756.25
812.22	26-Jun-09	AK Paint Supplies	Hardware	301.40
812.2214	26-Jun-09	B M Pember	Consultancy Services	1,232.00
812.222	26-Jun-09	Civica Pty Ltd	Computer Equipment	17,682.50
812.2227	26-Jun-09	Ground Creative	Printing	661.10
812.223	26-Jun-09	CID Equipment Pty Ltd	Parts-Various Plant	2,314.26
812.2233	26-Jun-09	Microhelp	Computer Maintenance Fee	4,449.50
812.2239	26-Jun-09	The Rural Building Co Pty Ltd	Refund Overpayment of Crossover	1,998.70
812.2256	26-Jun-09	Y M Bradfield	Expenses Reimbursements	60.00
812.2274	26-Jun-09	New Image Traffic	Hire of Traffic Controllers	7,287.00
812.2294	26-Jun-09	In Vogue Living Pty Ltd	Refund Overpayment of Crossover	1,974.50
812.2295	26-Jun-09	Novus Homes	Refund Overpayment of Crossover	4,362.93
812.231	26-Jun-09	Coates Hire	Hire of Equipment	854.88
812.2313	26-Jun-09	Buckingham's Glass	Repair Broken Windows-Various Locations	911.00
812.2379	26-Jun-09	Smlne Products	Protective Clothing	1,720.00
812.2380	26-Jun-09	TJ Dejazzi & Sons	Gardening Products	2,417.25
812.2409	26-Jun-09	Rawurban Constructions	Parts-Gwynne Park	5,458.20
812.2417	26-Jun-09	Data Diction Pty Ltd	Membership Renewal	4,400.00
812.2427	26-Jun-09	Ross's Milk Supply	Refreshments	227.51
812.2454	26-Jun-09	SJ Plant Supply	Gardening Products	1,270.50
812.2467	26-Jun-09	Zanthorrea Nursery	Gardening Products	400.55
812.2484	26-Jun-09	Direct Freight Express Pty Ltd	Transport Charges	1,087.45
812.25	26-Jun-09	Alinta Gas	Gas Charges	175.85
812.258	26-Jun-09	Corporate Express Australia	Stationery	2,173.39
812.267	26-Jun-09	Cutting Edges Pty Ltd	Parts	3,638.75
812.309	26-Jun-09	Envirotechnics	Weed & Pest Control	473.00
812.323	26-Jun-09	Finishing Touch	Vehicle Detailing-P813	300.00
812.332	26-Jun-09	Forpark Australia	Play Equipment-Sanctuary Lakes Reserve	8,889.10

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
812.347	26-Jun-09	Good Earth Garden Products	Gardening Products	976.80
812.372	26-Jun-09	Harvey Norman Computer Superstore	Computer Equipment	435.00
812.374	26-Jun-09	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	3,436.62
812.423	26-Jun-09	Jonesway Transport	Transport Charges	483.45
812.447	26-Jun-09	Lawrence & Hanson	Electrical Equipment	53.02
812.463	26-Jun-09	Lo-Go Appointments	Hire of Temporary Staff	496.98
812.470	26-Jun-09	Maddington Concrete Products	Concrete Products	660.00
812.481	26-Jun-09	A F Maxwell	Telephone Reimbursement	38.71
812.482	26-Jun-09	Mazzega's Mitre 10 Home & Trade	Hardware	40.76
812.502	26-Jun-09	Motorcharge Limited	Fuel & Oils	4,586.26
812.510	26-Jun-09	P R Nardelli	Telephone Reimbursement	38.90
812.530	26-Jun-09	CD Robertson	Refund Cancelled Booking Fee-BKG7660	163.00
812.532	26-Jun-09	P & G Body Builders Pty Ltd	Parts-Various Plant	11,567.60
812.573	26-Jun-09	Soundpack Solutions	Stationery	67.10
812.577	26-Jun-09	Rabor Smash Repairs	insurance Excess-P868	500.00
812.579	26-Jun-09	Railway Avenue Vet Hospital	Animal Euthanasia	105.70
812.583	26-Jun-09	Range Ford	Parts	45.11
812.587	26-Jun-09	Ambius	Hire of Plants	862.42
812.594	26-Jun-09	Rodia Pty Limited	Concrete Products	4,441.60
812.597	26-Jun-09	Roleystone Volunteer Fire Brigade	Expenses Reimbursements	49.50
812.607	26-Jun-09	SAI Global Limited	Australian Standards	62.70
812.612	26-Jun-09	Canon Hygiene Australia Pty Ltd	Sanitary Services-June 2009	277.47
812.622	26-Jun-09	Shire of Mundaring	Payroll Deductions	10,172.23
812.625	26-Jun-09	Signature Security Group Pty Ltd	Security Services	88.00
812.628	26-Jun-09	Sita Environmental Solutions	Bulk Rubbish Bins	907.41
812.630	26-Jun-09	Skipper Trucks	Parts	65.12
812.647	26-Jun-09	Stamp-It Rubber Stamps	Stationery	18.98
812.659	26-Jun-09	Sunny Brushware Supplies Pty Ltd	Hardware	357.50
812.667	26-Jun-09	Target Towing Service	Towing Charges	132.00
812.668	26-Jun-09	Taylor Tyres Pty Ltd	Tyres	578.50
812.669	26-Jun-09	Telstra	Telephone Charges	178.14
812.670	26-Jun-09	Termico Pest Management	Weed & Pest Control	1,149.50
812.676	26-Jun-09	The Paper Company of Australia	Stationery	866.25
812.688	26-Jun-09	Armadale State Emergency Service	Expenses Reimbursement	4,643.65
812.690	26-Jun-09	Toll Fast	Courier Services	127.06
812.74	26-Jun-09	Armadale Kalmiscott Self Storage	Storage of Imp 75/08 - Agreement 03539	280.00
812.748	26-Jun-09	Wembley Cement Industries	Concrete Products	1,221.00
812.752	26-Jun-09	West Side Safety Products	Protective Clothing	434.18

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
812.756	26-Jun-09	Western Australian Treasury Corp	Loan 284-Repayment	21,820.47
812.759	26-Jun-09	Synergy Energy	Electricity Charges	5,647.26
812.760	26-Jun-09	Western Rural Traders	Hardware	1,211.65
812.771	26-Jun-09	White P & K Brickpaving & Landscaping	Construction of Concrete Crossovers	5,146.00
812.780	26-Jun-09	Work Clobber	Protective Clothing	1,339.20
812.795	26-Jun-09	WA Reticulation Supplies	Reticulation Parts	1,393.70
812.801	26-Jun-09	OCLC (UK) Ltd	Computer Equipment	4,950.00
812.864	26-Jun-09	Ingall EPS	CCTV Equipment	1,896.95
812.876	26-Jun-09	Quodling R	Survey-Nicholson Road	12,474.00
812.88	26-Jun-09	AWB Bearings	Parts	180.40
812.896	26-Jun-09	AV Truck Services Pty Ltd	Parts	231.64
812.92	26-Jun-09	Aus-Rho Paints	Hardware	452.00
812.942	26-Jun-09	Roberta Jull Community Care Assoc Inc	Community Grant	500.00
812.95	26-Jun-09	Aust-Guard Security Services	Security Services	4,097.50
812.972	26-Jun-09	Digital Mapping Solutions	Computer Equipment	4,334.00
812.975	26-Jun-09	Drake Australia Pty Ltd	Hire of Temporary Staff	1,386.09
813.1024	30-Jun-09	Opus International Consultants (PCA) LTD	Consultancy Services	3,085.50
813.1026	30-Jun-09	Jim Davies & Associates Pty Ltd	Consultancy Services	14,338.50
813.107	30-Jun-09	Australian Institute of Management	Staff Training	190.00
813.115	30-Jun-09	Auswaste	Bulk Rubbish Bins	525.80
813.117	30-Jun-09	B & J Breaker Hire	Hire of Rockbreaker	3,740.00
813.120	30-Jun-09	Baileys Fertilisers	Gardening Products	2,000.13
813.1248	30-Jun-09	Academy Services (WA) Pty Ltd	Cleaning Services-May 2009	2,507.26
813.127	30-Jun-09	Beaver Tree Services Aust Pty Ltd	Treelopping	3,311.00
813.13	30-Jun-09	Accidental First Aid Supplies	First Aid Supplies	279.65
813.137	30-Jun-09	Biddulph & Turley	Legal Fees-L150 Westfield Road	330.00
813.1373	30-Jun-09	Classic Trophies	Engraving	46.75
813.1375	30-Jun-09	Insight CCS Pty Ltd	After Hours Phone Service-May 2009	933.24
813.1404	30-Jun-09	The Manse Restaurant	Catering	20,526.46
813.141	30-Jun-09	BJ Hahn & Co	Hire of Bobcat	2,271.50
813.1469	30-Jun-09	Urban Development Inst of Australia	Staff Training	1,666.00
813.147	30-Jun-09	BOC Gases Australia Limited	Gas & Cylinder Rental	182.49
813.150	30-Jun-09	Office Max	Stationery	10.12
813.1514	30-Jun-09	PR & KA Wiest	Maintenance Works-Various Locations	1,206.70
813.1524	30-Jun-09	Spyder Displays Pty Ltd	Display Panels-Armadale Arena	1,865.00
813.153	30-Jun-09	Boral Construction Materials Group Limited	Asphalt Layed	159,934.21
813.1541	30-Jun-09	Perth Process Service	Service of Summons	1,586.30
813.155	30-Jun-09	BP Australia Pty Ltd	Fuel & Oils	22,219.42

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
813.1571	30-Jun-09	Plney Bowes Credit Australia Ltd	Hire of Minimizer	862.53
813.1596	30-Jun-09	Classic Hire	Hire of Equipment	275.00
813.1607	30-Jun-09	Taborda Contracting	Hire of Traffic Controllers	4,602.45
813.1621	30-Jun-09	D & H Concrete	Concrete Services	21,710.26
813.1641	30-Jun-09	McLeods Barristers & Solicitors	Legal Advice	2,654.85
813.169	30-Jun-09	Burgess Rawson (WA) Pty Ltd	Rent-Old Keimscott Library Site	359.60
813.1698	30-Jun-09	S G Wasley	Telephone Reimbursement	35.94
813.1707	30-Jun-09	Complete Hire & Sales P/L	Hire of Equipment	167.80
813.172	30-Jun-09	Byford Bobcats	Hire of Bobcat	880.00
813.1738	30-Jun-09	Environmental Industries	Garden Maintenance	440.00
813.1769	30-Jun-09	Sigma Data Solutions	Data Conversation-Administration Document	9,350.00
813.1770	30-Jun-09	Voicedata Services Pty Ltd	Install Telephone Lines-Various Location	1,248.50
813.1823	30-Jun-09	Herron Todd White (WA) Pty Ltd	Valuation Fees	360.00
813.1856	30-Jun-09	Creative Spaces	History House Museum Exhibition	3,515.60
813.1885	30-Jun-09	Celebration Nominees Pty Ltd	Refund Overpayment of Building Fees	1,482.08
813.1886	30-Jun-09	Asphalttech Pty Ltd	Asphalt Layed	150,122.06
813.1894	30-Jun-09	Free Reformed School Assoc Inc	Annual High School Scholarship	165.00
813.1922	30-Jun-09	Modern Teaching Aids Pty Ltd	Champion Centre Resources	2,092.42
813.1926	30-Jun-09	Wattle Grove Plant Farm	Gardening Products	7,287.50
813.1960	30-Jun-09	J Erceg	Telephone Reimbursement	77.88
813.1984	30-Jun-09	W L Mauger	Councillors Allowances	219.00
813.199	30-Jun-09	Charter Plumbing & Gas	Plumbing Services	1,537.60
813.2032	30-Jun-09	DSL Net	Internet Services	595.80
813.2042	30-Jun-09	Fairies Forever	Stationery	27.45
813.2075	30-Jun-09	Plunkett Homes (1903) Pty Ltd	Refund Security Deposit	400.00
813.217	30-Jun-09	City of Gosnells	Lost/Damaged Library Item	315.40
813.2178	30-Jun-09	Gymcare	Sporting Equipment-Armadale Arena	1,658.80
813.2181	30-Jun-09	Muchea Tree Farm	Gardening Products	4,400.00
813.225	30-Jun-09	Clean & Handy Services	Cleaning Services-May 2009	6,111.60
813.2257	30-Jun-09	Wave1 Pty Ltd	Computer Equipment	7,235.80
813.2264	30-Jun-09	Ironbark Environmental	Consultancy Services	1,925.00
813.227	30-Jun-09	Cleanaway	Recycling Collections-May 2009	66,527.75
813.2274	30-Jun-09	New Image Traffic	Hire of Traffic Controllers	833.30
813.2305	30-Jun-09	Poplar Cottage B & B	Accommodation Booking-Tourist Centre	94.50
813.231	30-Jun-09	Coates Hire	Hire of Equipment	33,206.59
813.2321	30-Jun-09	Tru Blu Hire Australia Pty Ltd	Hire of Equipment	84.70
813.2329	30-Jun-09	Ricoh Australia Pty Ltd	Photocopier Usage	6,736.04
813.2370	30-Jun-09	Thinc Projects Australia Pty Ltd	Consultancy Services	3,080.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
813.2371	30-Jun-09	Flexipole Industries Pty Ltd	Parts-Damerham Reserve	3,982.88
813.2389	30-Jun-09	BGC Concrete	Concrete Products	341.00
813.2393	30-Jun-09	Association for the Blind of WA	Computer Equipment	1,144.00
813.2414	30-Jun-09	West Coast Profilers	Hire of Profiler	9,117.90
813.2427	30-Jun-09	Ross's Milk Supply	Refreshments	227.51
813.2432	30-Jun-09	Road & Traffic Services	Linemarking-Variou Locations	22,849.20
813.2444	30-Jun-09	Transpacific Superior Pak Pty Ltd	Repairs-P545	702.90
813.2445	30-Jun-09	Loscam Ltd	Transport Charges	374.00
813.2449	30-Jun-09	Underground Services Australia Pty Ltd	Street Lighting-Ramford Road	166,719.28
813.2459	30-Jun-09	District Refrigeration A/c Pty Ltd	Repairs-Westfield Seniors Centre	770.00
813.2463	30-Jun-09	Airperfect Refrigeration & A/C	Maintenance Fee	123.75
813.2474	30-Jun-09	All West Plant Hire	Hire of Equipment	9,355.50
813.2487	30-Jun-09	Access Housing Association	Repairs	247.50
813.2490	30-Jun-09	R M Porter	Horse Halters & Leadropes	122.69
813.258	30-Jun-09	Corporate Express Australia	Stationery	262.75
813.261	30-Jun-09	Coventrys	Parts-Variou Locations	1,940.16
813.277	30-Jun-09	Landgate - Midland	Title Searches	424.80
813.287	30-Jun-09	Dieback Treatment Services	Dieback Treatment-Burgendore Park	4,000.00
813.289	30-Jun-09	Hastie Services Pty Ltd	Airconditioning Maintenance	1,439.93
813.297	30-Jun-09	DTZ (WA) Pty Ltd	Consultancy Services	8,800.00
813.321	30-Jun-09	Filters Plus	Parts	185.13
813.352	30-Jun-09	Grayson's Concrete Services	Construction of Concrete Crossovers	4,877.40
813.355	30-Jun-09	Greenridge Outdoor Contracting	Garden Maintenance	2,475.00
813.369	30-Jun-09	P J Hart	Councillors Allowances	65.00
813.371	30-Jun-09	Purple Pig Australia Pty Ltd	Parts	386.18
813.376	30-Jun-09	Health Department of WA	Licence Renewal	175.00
813.388	30-Jun-09	Hort West	Garden Maintenance	10,098.00
813.397	30-Jun-09	IBM Australia Limited	Computer Equipment Leases	8,443.23
813.423	30-Jun-09	Jonesway Transport	Transport Charges	280.50
813.440	30-Jun-09	Kott Gunning Lawyers	Legal Advice	1,781.78
813.45	30-Jun-09	Apix-Up'n'Way Net Solutions	Computer Equipment	5,349.00
813.460	30-Jun-09	Local Government Managers Aust WA	Staff Training	495.00
813.464	30-Jun-09	Lori's Fuel Station	Fuel & Oils	707.37
813.468	30-Jun-09	I F MacRae	Telephone Reimbursement	56.70
813.508	30-Jun-09	J H Munn JP CMC	Councillors Allowances	25.00
813.527	30-Jun-09	3 Australia	Pager Services	426.80
813.528	30-Jun-09	Orica Australia Pty Ltd	Aquatic Centre Chemicals-MAY 2009	197.44
813.560	30-Jun-09	Plantech Grounds Maintenance	Garden Maintenance	445.50

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
813.57	30-Jun-09	Armadale Hardware & Building Supplies	Hardware	2,147.95
813.572	30-Jun-09	Quick Corporate Australia Pty Ltd	Stationery	86.68
813.585	30-Jun-09	Cemex	Limestone	13,200.07
813.589	30-Jun-09	REVS WA	Motor Vehicle Searches-May 2009	10.50
813.60	30-Jun-09	Armadale Kelmiscott Electrical Services	Electrical Services	7,167.78
813.607	30-Jun-09	SAI Global Limited	Australian Standards	168.86
813.631	30-Jun-09	Slater-Gartrell Sports	Sporting Equipment-Armadale Arena	308.00
813.647	30-Jun-09	Stamp-It Rubber Stamps	Stationery	173.22
813.662	30-Jun-09	Supa Pest & Weed Control	Weed & Pest Control	6,136.24
813.668	30-Jun-09	Taylor Tyres Pty Ltd	Tyres	2,088.50
813.669	30-Jun-09	Telstra	Telephone Charges	927.41
813.670	30-Jun-09	Termico Pest Management	Weed & Pest Control	1,303.50
813.687	30-Jun-09	RJ Tizard	Councillors Allowances	637.00
813.704	30-Jun-09	Triple A Cleaning Co	Window Cleaning-Variou Locations	501.60
813.721	30-Jun-09	WA & J King Pty Ltd	Gardening Products	1,230.00
813.729	30-Jun-09	WA Library Supplies	Stationery	1,578.75
813.730	30-Jun-09	WA Limestone Co	Limestone	13,454.77
813.731	30-Jun-09	WALGA	Advertising	21,919.26
813.74	30-Jun-09	Armadale Kelmiscott Self Storage	Storage Unit Rental	396.67
813.748	30-Jun-09	Wembley Cement Industries	Concrete Products	6,045.38
813.759	30-Jun-09	Synergy Energy	Electricity Charges	12,896.59
813.771	30-Jun-09	White P & K Brickpaving & Landscaping	Construction of Concrete Crossovers	18,264.40
813.780	30-Jun-09	Work Clobber	Protective Clothing	325.80
813.786	30-Jun-09	Zipform Pty Ltd	Printing	1,035.10
813.795	30-Jun-09	WA Reticulation Supplies	Reticulation Parts	306.45
813.801	30-Jun-09	OCLC (UK) Ltd	Maintenance Fee	82.50
813.814	30-Jun-09	Gecko Contracting Turf & Landscaping	Garden Maintenance	1,622.00
813.818	30-Jun-09	Parks & Leisure Australia	Staff Training	434.00
813.819	30-Jun-09	All Earth Group Pty Ltd	Recycle Waste Concrete-Depot	2,629.07
813.847	30-Jun-09	Office Line	Office Furniture	2,528.90
813.850	30-Jun-09	WA Bruce	Telephone Reimbursement	17.00
813.870	30-Jun-09	Red Sand Supplies Pty Ltd	Hire of Tip Truck	924.00
813.876	30-Jun-09	Quodling R	Survey-Variou Locations	1,683.00
813.917	30-Jun-09	Events Industry Association WA Inc	Staff Training	450.00
813.924	30-Jun-09	E & MJ Roshier Pty Ltd	Parts	192.85
813.927	30-Jun-09	ISS Washroom Services	Sanitary Services-May 2009	164.65
813.95	30-Jun-09	Aust-Guard Security Services	Security Services	561.00
813.980	30-Jun-09	D J Sherrard	Gatekeeper-Roleystone Greenwaste Site	1,240.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010493	3-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010494	3-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010495	3-Jun-09	City of Armadale	Rebank R566861 Incorrectly Processed	800.00
00010496	3-Jun-09	B Yeo	Council Contribution to Crossover	275.00
00010497	3-Jun-09	R & P Howes	Refund Overpayment of Rates	322.58
00010498	3-Jun-09	D & B Miles	Council Contribution to Crossover	275.00
00010499	3-Jun-09	K & R Inness	Council Contribution to Crossover	275.00
00010500	3-Jun-09	JR Van Der Merwe	Council Contribution to Crossover	275.00
00010501	3-Jun-09	Caltex Starmart	Fuel	66.64
00010502	3-Jun-09	CANCELLED	CANCELLED	0.00
00010503	3-Jun-09	D & C Barnes	Refund Overpayment of Rates	376.77
00010504	3-Jun-09	Westral Outdoor Centre	Refund Building Application Fee	123.00
00010505	3-Jun-09	Jim Killey's Outdoor World	Refund Building Application Fee	123.00
00010506	3-Jun-09	JWH Group Pty Ltd	Refund Building Application Fee	123.00
00010507	3-Jun-09	M & G Slevin	Refund Overpayment of Rates	154.81
00010508	3-Jun-09	Zurich Insurance	Insurance Excess-P247	500.00
00010509	3-Jun-09	N K Deacon & A M Nyebor	Refund Overpayment of Rates	308.09
00010510	3-Jun-09	R Wagenaar	Refund for Lost/Damaged Item Returned	55.40
00010511	3-Jun-09	Dymocks Hay Street	Library Resources	191.33
00010512	3-Jun-09	State Library of WA	Lost/Damaged Items	156.20
00010513	3-Jun-09	City of Armadale-History House	Petty Cash Recoup	46.70
00010514	3-Jun-09	Information Services & Technology	Staff Training	2,453.00
00010515	3-Jun-09	Armadale RSL Club	ANZAC Day Wreath	50.00
00010516	3-Jun-09	TY Lo & AL Yap	Council Contribution to Crossover	275.00
00010517	3-Jun-09	Commissioner of State Revenue	Refund Part Pensioner Rebate	5.98
00010518	3-Jun-09	Commissioner of State Revenue	Refund Part Pensioner Rebate	13.20
00010519	4-Jun-09	State Library of WA	Lost/Damaged Items	146.30
00010520	4-Jun-09	City of Armadale	Refund Dog Registrations	114.00
00010521	5-Jun-09	Unisuper Limited	Payroll Deductions	363.56
00010522	5-Jun-09	AMP Flexible Lifetime Super Plan	Payroll Deductions	252.12
00010523	5-Jun-09	MLC Limited	Payroll Deductions	145.12
00010524	5-Jun-09	Colonial First State Investments Ltd	Payroll Deductions	137.99
00010525	5-Jun-09	Australian Ethical Superannuation Pty Ltd	Payroll Deductions	157.26
00010526	5-Jun-09	Care Super	Payroll Deductions	44.14
00010527	5-Jun-09	Retail Employees Superannuation Pty Ltd	Payroll Deductions	79.44
00010528	5-Jun-09	eWrap Super	Payroll Deductions	370.38
00010529	5-Jun-09	Australian Super	Payroll Deductions	135.19
00010530	5-Jun-09	Masterkey Custom Superannuation Fund	Payroll Deductions	204.85

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010531	5-Jun-09	BT Business Super	Payroll Deductions	187.66
00010532	5-Jun-09	AMP Retirement Savings Account	Payroll Deductions	130.61
00010533	8-Jun-09	L A & A T Musulin	Refund Overpayment of Rates	1,192.64
00010534	8-Jun-09	CANCELLED	CANCELLED	0.00
00010535	8-Jun-09	Depr for Planning & Infrastructure	Motor Vehicle Registration	597.85
00010536	8-Jun-09	NLG Sand Supplies	Fill Sand	308.00
00010537	8-Jun-09	H A Zelones JP	Councillors Allowances	880.00
00010538	8-Jun-09	City of Armadale-Armadale Library	Petty Cash Recoup	110.10
00010539	8-Jun-09	City of Armadale	Refund Dog Registrations	188.00
00010540	8-Jun-09	Dept of Premier and Cabinet	Advertising	143.40
00010541	8-Jun-09	K & CG Stripe	Refund Overpayment of Rates	196.00
00010542	8-Jun-09	T L Mason	Refund of Overpayment of Debtor A/c 907.04	100.00
00010543	9-Jun-09	Landgate	Lodgement Fee-L10 Warton Road	111.00
00010544	9-Jun-09	City of Armadale	Cutlery/Crockery-Champion Centre	500.00
00010545	9-Jun-09	WA Spit Roast	Catering	2,177.50
00010546	9-Jun-09	GN Fenwick	Refund Dog Registration	9.00
00010547	9-Jun-09	Modern Roofing Restoration	Refund Overpayment Planning Fees	123.00
00010548	9-Jun-09	Tangent Nominees	Refund Overpayment of Planning Fees	123.56
00010549	9-Jun-09	City of Armadale	Transfer Interest to Trust T20010	711.00
00010550	9-Jun-09	P Wastell	Refund Dog Registration	20.00
00010551	9-Jun-09	A Smith	Refund Overcharge of Sustenance Fee	24.00
00010552	9-Jun-09	Lyn Worsley Psychology Services	Book Purchases	34.95
00010553	9-Jun-09	CANCELLED	CANCELLED	0.00
00010554	9-Jun-09	ACP Magazines	Subscriptions	349.85
00010555	9-Jun-09	National Indigenous Times	Subscription	80.00
00010556	9-Jun-09	Fremantle Burns Club	Entertainment-Highland Gathering	150.00
00010557	9-Jun-09	AIBS	Staff Training	350.00
00010558	9-Jun-09	ACEA WA Division	Staff Training	49.00
00010559	10-Jun-09	H & K Charal	Refund Overpayment of Rates	134.87
00010560	10-Jun-09	Tangent Nominees Pty Ltd	Refund Overpayment of Crossover	489.50
00010561	10-Jun-09	A & N Hansen	Refund Overpayment of Crossover	1,118.70
00010562	10-Jun-09	Honest Holdings Pty Ltd	Refund Overpayment of Crossover	1,295.80
00010563	10-Jun-09	Gardner Homes	Refund Overpayment of Crossover	1,116.94
00010564	10-Jun-09	BA Spanjers	Refund Overpayment of Crossover	731.50
00010565	10-Jun-09	CANCELLED	CANCELLED	0.00
00010566	10-Jun-09	CC Cimino	Refund Overpayment of Crossover	737.00
00010567	10-Jun-09	Tara Homes	Refund Overpayment of Crossover	550.00
00010568	10-Jun-09	Burrin Construction Pty Ltd	Refund Overpayment of Crossover	353.10

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010569	10-Jun-09	Tara Homes	Refund Overpayment of Crossover	592.35
00010570	10-Jun-09	Easy Living Homes	Refund Overpayment of Crossover	1,845.80
00010571	10-Jun-09	FR Cimino	Refund Overpayment of Crossover	916.30
00010572	10-Jun-09	A Mohamad	Refund Overpayment of Crossover	448.25
00010573	10-Jun-09	Trlin Developments Pty Ltd	Refund Overpayment of Crossover	1,093.40
00010574	10-Jun-09	LW Bannister	Refund Overpayment of Crossover	1,655.50
00010575	10-Jun-09	JD Bragg	Refund Overpayment of Crossover	683.10
00010576	10-Jun-09	TA Sawyer	Refund Overpayment of Crossover	273.00
00010577	10-Jun-09	Tangent Nominees Pty Ltd	Refund Overpayment of Crossover	1,364.55
00010578	10-Jun-09	CANCELLED	CANCELLED	0.00
00010579	12-Jun-09	D & I Mammone	Refund Overpayment of Crossover	764.50
00010580	12-Jun-09	Mr ML Scott	Refund Overpayment of Rates	1,795.93
00010581	12-Jun-09	C & B Blair	Refund Overpayment of Rates	411.30
00010582	12-Jun-09	M New	Refund Overpayment of Rates	407.66
00010583	12-Jun-09	R & K Holz	Refund Overpayment of Rates	216.35
00010584	12-Jun-09	P Coughlan & T Colum	Refund Overpayment of Rates	208.13
00010585	12-Jun-09	S Hamer	Refund Overpayment of Rates	385.19
00010586	12-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	3,501.51
00010587	12-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	176.04
00010588	12-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	12,909.40
00010589	12-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	5,867.91
00010590	12-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	3,289.88
00010592	12-Jun-09	Kimbar Nominees Pty Ltd & Ulmarl Pt Commissioner of State Revenue	Refund ESL Levy #201	1,009.11
00010593	12-Jun-09	Biddulph & Turley	Legal Fees	3,086.00
00010594	15-Jun-09	RH Dykstra	Refund Overpayment of Rates	57.05
00010595	15-Jun-09	BD Alexander	Refund Overpayment of Crossover	1,485.00
00010596	15-Jun-09	CA Tonkin	Refund Overpayment of Crossover	735.90
00010597	15-Jun-09	City of Armadale	Purchases-NAIDOC Student Awards	700.00
00010598	15-Jun-09	City of Armadale	Expenses-Function Centre	500.00
00010599	15-Jun-09	WA Planning Commission	Endorsement Fee-L9 Nicholson Road	408.15
00010600	15-Jun-09	WA Planning Commission	Subdivision Application Fee	1,401.00
00010601	15-Jun-09	G & JB Buckingham	Council Contribution to Crossover	275.00
00010602	15-Jun-09	S & D Hewitson	Refund Overpayment of Crossover	1,236.62
00010603	15-Jun-09	Mahomets Village Holiday Villas	Accommodation	445.50
00010604	15-Jun-09	JE Murray-Home	Lost/Damaged Item Returned	29.90
00010605	15-Jun-09	Dome-Armadale	Catering/Room Hire	142.40
00010606	15-Jun-09	ACEA WA Division	Staff Training	69.00
00010607	15-Jun-09	All Occasions Management	Staff Training	5,070.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010608	15-Jun-09	Armadale Christian College	First Aid Services-Minnawarra Festival	400.00
00010609	15-Jun-09	Dept for Planning & Infrastructure - Fremantle	Motor Vehicle Searches-April 2009	11.20
00010610	15-Jun-09	Dymocks Hay Street	Library Resources	460.76
00010611	15-Jun-09	Artistry of Flowers	Flowers	50.00
00010612	15-Jun-09	State Library of WA	Lost/Damaged Items	23.10
00010613	15-Jun-09	City of Armadale-Kelmscott Library	Petty Cash Recoup	60.60
00010614	15-Jun-09	City of Armadale-Visitors Centre	Petty Cash Recoup	417.70
00010615	15-Jun-09	Homebuyers Centre Pty Ltd	Refund Overpayment of Crossover	1,616.50
00010616	15-Jun-09	Dept of Premier and Cabinet	Advertising	152.96
00010617	16-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010618	16-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010619	16-Jun-09	City of Armadale-Depot	Petty Cash Recoup	188.20
00010620	16-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010621	17-Jun-09	BJ & PM Blechyden	Council Contribution to Crossover	275.00
00010622	17-Jun-09	JH & E Wolfe	Refund Overpayment of Rates	85.00
00010623	17-Jun-09	D J Bourne	Refund Overpayment of Rates	336.91
00010624	17-Jun-09	G & R Stainless Steel	Parts	181.50
00010625	17-Jun-09	Wadumbah Aboriginal Dance Group	Entertainment-NAIDOC Student Awards	990.00
00010626	17-Jun-09	C Cracknell	Refund Hall Booking Fee	30.00
00010627	17-Jun-09	Australand Holdings Ltd	Refund Development Application Fee	6,981.00
00010628	17-Jun-09	Commissioner of State Revenue	Refund ESL Rebate	43.62
00010629	18-Jun-09	Australian Performing Rights Association Ltd	Music Licence Fees	194.48
00010630	18-Jun-09	BCITF	Levy Collected-April 2009	33,988.41
00010631	18-Jun-09	City of Armadale	Commission on Levy Collected-April 2009	1,714.90
00010632	18-Jun-09	Dymocks Hay Street	Library Resources	174.48
00010633	18-Jun-09	State Library of WA	Lost/Damaged Items	312.40
00010634	18-Jun-09	City of Armadale-Seville Grove Library	Petty Cash Recoup	85.65
00010635	18-Jun-09	City of Armadale	Petty Cash Recoup	645.45
00010636	18-Jun-09	Downer EDI Engineering Power Pty Ltd	Underground Works-Link Communications	4,939.00
00010637	18-Jun-09	BGC Quarries	Paris-Various Locations	908.68
00010638	18-Jun-09	Dingo is Talent	DVD In Home in WA-Champion Lakes	4,180.00
00010639	18-Jun-09	State Library of WA	Lost/Damaged Items	503.80
00010640	18-Jun-09	Metrostrata Developments Pty Ltd	Refund Building Application Fees	1,448.10
00010641	18-Jun-09	City of Armadale	Expenses-SEREG Conference	200.00
00010642	18-Jun-09	J & J Wylids	Refund Overpayment of Crossover	525.03
00010643	18-Jun-09	P Hogben	Refund Overpayment of Crossover	1,373.02
00010644	18-Jun-09	A Gaye & F Suba	Council Contribution to Crossover	275.00
00010645	18-Jun-09	A & J Wheatcroft	Council Contribution to Crossover	275.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010646	18-Jun-09	S Muniandy & P Subramaniam	Council Contribution to Crossover	275.00
00010647	18-Jun-09	MA & BP Neretis	Council Contribution to Crossover	275.00
00010648	18-Jun-09	Joshua Brook Pty Ltd	Refund Planning Application Fee	123.00
00010649	18-Jun-09	D Hyams	Entertainment-Concerts in the Park	900.00
00010650	18-Jun-09	Caterall Equipment Hire	Hire of Equipment	1,122.00
00010651	19-Jun-09	Stockland WA Development Pty Ltd	Refund Overpayment of Rates	12,909.40
00010652	19-Jun-09	Museums Australia	Membership Renewal 2009/10	181.50
00010653	19-Jun-09	Modern Roof Restoration	Refund Overpayment of Building Application Fee	123.00
00010654	19-Jun-09	Emerald Assessing Services Pty Ltd	Repairs	171.60
00010655	19-Jun-09	Unisuper Limited	Payroll Deductions	363.56
00010656	19-Jun-09	AMP Flexible Lifetime Super Plan	Payroll Deductions	254.82
00010657	19-Jun-09	MLC Limited	Payroll Deductions	145.12
00010658	19-Jun-09	Colonial First State Investments Ltd	Payroll Deductions	138.64
00010659	19-Jun-09	Australian Ethical Superannuation Pty Ltd	Payroll Deductions	157.26
00010660	19-Jun-09	Care Super	Payroll Deductions	44.14
00010661	19-Jun-09	Retail Employees Superannuation Pty Ltd	Payroll Deductions	82.35
00010662	19-Jun-09	eWrap Super	Payroll Deductions	370.38
00010663	19-Jun-09	Australian Super	Payroll Deductions	320.81
00010664	19-Jun-09	Masterkey Custom Superannuation Fund	Payroll Deductions	204.85
00010665	19-Jun-09	BT Business Super	Payroll Deductions	143.22
00010666	19-Jun-09	AMP Retirement Savings Account	Payroll Deductions	153.52
00010667	19-Jun-09	Caterall Equipment Hire	Hire of Equipment	121.00
00010668	19-Jun-09	City of Armadale	Tfr Westzone Relocation of Mimawarra House	361,936.08
00010669	19-Jun-09	A Periera	Expenses Reimbursement	109.00
00010670	19-Jun-09	JL Latham	Refund Overpayment of Crossover	1,087.90
00010671	19-Jun-09	DR Wilson	Refund Overpayment of Crossover	656.70
00010672	19-Jun-09	RD Boardman	Refund Overpayment of Crossover	1,462.45
00010673	19-Jun-09	MM & SA Kennelly	Refund Overpayment of Crossover	288.75
00010674	19-Jun-09	JT Carter	Refund Overpayment of Crossover	727.10
00010675	19-Jun-09	CANCELLED	CANCELLED	0.00
00010676	19-Jun-09	T & B Porter	Refund Overpayment of Crossover	1,179.20
00010677	19-Jun-09	Tony Trlin Co Builders	Refund Overpayment of Crossover	1,230.90
00010678	19-Jun-09	LR Armstrong	Refund Overpayment of Crossover	238.15
00010679	19-Jun-09	Terry Hodgkiss Homes	Refund Overpayment of Crossover	990.00
00010680	19-Jun-09	J Harders	Refund Overpayment of Crossover	1,558.70
00010681	19-Jun-09	D Williams & A Willemssen	Refund Overpayment of Crossover	1,237.50
00010682	22-Jun-09	Southern Forest Developments Pty Lt	Refund Overpayment of Rates	1,127.03
00010683	22-Jun-09	CANCELLED	CANCELLED	1,600.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010684	22-Jun-09	PM Pitts	Refund Verge Inspection Fee	110.00
00010685	22-Jun-09	D & R Roberts	Refund Overpayment of Rates	222.16
00010686	23-Jun-09	SM Connello	Refund Overpayment of Rates	117.37
00010687	23-Jun-09	Concrete Institute of Australia	Staff Training	140.00
00010688	23-Jun-09	City of Armadale	Resignation Gift	120.00
00010689	23-Jun-09	Show West	Entertainment-NAIDOC Day	2,500.00
00010690	23-Jun-09	Perflex Holdings Pty Ltd	Entertainment-NAIDOC Day	1,120.00
00010691	23-Jun-09	A Panala	Entertainment-NAIDOC Day	600.00
00010692	23-Jun-09	CANCELLED	CANCELLED	1,600.00
00010693	23-Jun-09	CANCELLED	CANCELLED	1,600.00
00010694	24-Jun-09	Clerk of Courts	Payment of Summons	71.70
00010695	24-Jun-09	T L MacKenzie	Refund Overpayment of Rates	393.25
00010696	24-Jun-09	Sunbright Holdings Pty Ltd & Bloct	Refund Overpayment of Rates	1,154.02
00010697	24-Jun-09	J & R Priddle	Refund Overpayment of Rates	602.50
00010698	29-Jun-09	Travelworld-Armadale	Airfares-2009 ICTC Conference	642.00
00010699	29-Jun-09	K & S Bystersky	Refund Overpayment of Rates	925.10
00010700	29-Jun-09	RF Webb	Refund Overpayment of Crossover	275.00
00010701	29-Jun-09	GC Luke	Council Contribution to Crossover	275.00
00010702	29-Jun-09	N & JM Tyler	Council Contribution to Crossover	275.00
00010703	29-Jun-09	E Deuna	Council Contribution to Crossover	275.00
00010704	29-Jun-09	GI & JJ Windass	Council Contribution to Crossover	275.00
00010705	29-Jun-09	Vertical Events	Council Contribution to Crossover	275.00
00010706	29-Jun-09	HM Ashworth	Membership Renewal	825.00
00010707	29-Jun-09	Skillpath Seminars	Refund Overpayment of Impound	24.00
00010708	29-Jun-09	ICTC Society	Staff Training	598.00
00010709	29-Jun-09	Western Power	Staff Training	1,715.00
00010710	29-Jun-09	S Searle	Easement Documents-LI Keane Road	262.50
00010711	29-Jun-09	J D Bealey	Council Contribution to Crossover	275.00
00010712	29-Jun-09	DJ McCormick Property Group	Refund Overpayment of Rates	41.51
00010713	29-Jun-09	ME Woodward	Refund Overpayment of Building Fees	202.74
00010714	29-Jun-09	J healy	Refund Overpayment of Building Fees	632.96
00010715	29-Jun-09	City of Armadale	Refund Security Deposit	400.00
00010716	29-Jun-09	T Traffa-Mulligan	Expenses-NAIDOC Day	2,000.00
00010717	29-Jun-09	WR & AT Crerar	Childrens Workshop-Kelmscott Library	300.00
00010718	29-Jun-09	City of Armadale	Refund Overpayment of Planning Application	299.00
00010719	29-Jun-09	ICLEI-A/NZ	End Of Financial Year Catering	150.00
00010720	30-Jun-09	Reefwalker Adventure Tours	Staff Training	40.00
00010721	30-Jun-09	City of Armadale	Accomodation-Visitors Centre Booking	175.50
			Tfr Grant Received in Incorrect Financial Year	1,692,500.00

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00010722	30-Jun-09	D Bauld	Refund Overpayment of Dr Account	80.70
00010723	30-Jun-09	MP La Roche	Refund Dog Registration	18.00
00010724	30-Jun-09	City of Armadale	Tfr Rates in Suspense Municipal to Trust	3,418.64
00010725	30-Jun-09	City of Armadale	Reserve Transfers Budget 2008/09-June 2009	332,425.00
00010726	30-Jun-09	City of Armadale	Reserve Interest Allocations-June 2009	147,619.73
00010727	30-Jun-09	City of Armadale	Trust Interest Allocations-June 2009	27,641.44
00010728	30-Jun-09	Commission of Sate Revenue	Refund ESL Levy-Various Properties	767.45
00010729	30-Jun-09	City of Bayswater	Lost/Damaged Library Item	27.17
00010730	30-Jun-09	City of Swan	Lost/Damaged Items	26.40
00010731	30-Jun-09	State Library of WA	Lost/Damaged Items	520.30
00010732	30-Jun-09	H A Zelones JP	Councillors Allowances	664.00
00010733	30-Jun-09	J Everts	Councillors Allowances	846.96
00010734	30-Jun-09	City of Armadale	Refund Dog Registrations	104.50
00010735	30-Jun-09	GA Best	Councillors Allowances	828.91
00010736	30-Jun-09	Homebuyers Centre Pty Ltd	Refund Overpayment of Crossover	4,418.68
00010737	30-Jun-09	INet Limited	Internet Services	950.70
00010738	30-Jun-09	City of Armadale-Champions Centre	Petty Cash Recoup	157.50
00010739	30-Jun-09	G & D Heys	Refund Overpayment of Rates	15,588.60
00010740	30-Jun-09	Commissioner of State Revenue	Refund Overpayment of ESL	7.52
00010741	30-Jun-09	Commissioner of Sttae Revenue	Refund Overpayment of ESL	119.38
00101246	2-Jun-09	Westpac Banking Corporation	Surplus Funds Invested	1,730,000.00
00101247	4-Jun-09	Ticketmaster	Payment by Authority	30,620.05
00101248	4-Jun-09	Centrellink	Bank Charges	31.68
00101249	4-Jun-09	Westpac Banking Corporation	Bank Charges	736.22
00101250	4-Jun-09	Westpac Banking Corporation	Bank Charges	2,606.33
00101251	4-Jun-09	Societe Generale Australia Branch	Rental Agreement-Photocopiers	6,431.30
00101252	4-Jun-09	Societe Generale Australia Branch	Rental Agreement-Photocopiers	18,574.36
00101253	4-Jun-09	Centrellink	Bank Charges	19.80
00101254	9-Jun-09	Ticketmaster	Payment by Authority	2,708.90
00101255	10-Jun-09	Westpac Banking Corporation	Mastercard Payments	1,509.03
00101256	17-Jun-09	Ticketmaster	Payment by Authority	4,168.30
00101257	17-Jun-09	Ministry of Justice	Legal Fees	2,164.00
00101258	17-Jun-09	Centrellink	Bank Charges	47.52
00101259	24-Jun-09	Ticketmaster	Payment by Authority	1,467.60
00101260	30-Jun-09	Ministry Of Justice	Legal Fees	1,190.20
00101261	30-Jun-09	Western Australia Treasury Corporation	Loan Repayments	142,135.54
00101262	30-Jun-09	Centrellink	Bank Charges	44.55
00101263	30-Jun-09	Ticketmaster	Payment by Authority	1,495.50

Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00101264	30-Jun-09	Westpac Banking Corporation	Bank Charges	2,487.29
00101265	30-Jun-09	Westpac Banking Corporation	Surplus Funds Invested	15,120,000.00
00101266	30-Jun-09	Westpac Banking Corporation	Bank Charges	2,357.29
00101267	30-Jun-09	Westpac Banking Corporation	Bank Charges	730.66
00200058	30-Jun-09	City of Armadale	Reserve Transfers Budget: 2008/09-June 2009	155,059.00
PY01-25	3-Jun-09	City of Armadale Municipal Fund	Payroll Deductions	418,789.66
PY01-26	17-Jun-09	City of Armadale Municipal Fund	Payroll Deductions	421,397.05
PY01-27	30-Jun-09	City of Armadale Municipal Fund	Payroll Deductions	429,583.92
00000499	3-Jun-09	P Farmer	Refund-Hall/Key Deposit	600.00
00000500	3-Jun-09	W Bosworth	Refund-Hall/Key Deposit	400.00
00000501	3-Jun-09	City of Armadale	Refund Security Deposit	110.00
00000502	3-Jun-09	MA & BP Neretlis	Refund Security Deposit	167.00
00000503	3-Jun-09	Freedom Pools and Spas	Refund Security Deposit	400.00
00000504	3-Jun-09	CANCELLED	CANCELLED	0.00
00000505	3-Jun-09	AE Turner	Refund Security Deposit	400.00
00000506	3-Jun-09	CL Geary	Refund Security Deposit	400.00
00000507	3-Jun-09	M Brinson-Roelens	Refund Security Deposit	400.00
00000508	3-Jun-09	WA Fibreglass Services	Refund Security Deposit	400.00
00000509	3-Jun-09	L Pinto	Refund Security Deposit	400.00
00000510	3-Jun-09	MA & BP Neretlis	Refund Security Deposit	233.00
00000511	3-Jun-09	JR Van Der Merwe	Refund Security Deposit	400.00
00000512	3-Jun-09	GJ & DR Watson	Refund Security Deposit	400.00
00000513	3-Jun-09	CA Lee	Refund Security Deposit	400.00
00000514	3-Jun-09	Rando Constructions Pty Ltd	Refund Security Deposit	400.00
00000515	3-Jun-09	EM Ewise	Refund Security Deposit	400.00
00000516	3-Jun-09	HK Crawford & JA Adamkiewicz	Refund Security Deposit	400.00
00000517	8-Jun-09	City of Armadale	Refund Security Deposit	400.00
00000518	8-Jun-09	Narbethong Equestrian Park	Refund Animal Trap	20.00
00000519	9-Jun-09	City of Armadale	Refund Outstanding Works Bond	60,000.00
00000520	9-Jun-09	LA Thart	Bond Forfeiture T20723	1,000.00
00000521	10-Jun-09	CANCELLED	Refund-Hall/Key Deposit	500.00
00000522	15-Jun-09	DM & AG Osia	CANCELLED	0.00
00000523	15-Jun-09	MJ Fitzgerald	Refund Security Deposit	400.00
00000524	16-Jun-09	R & H Castledine	Refund Plumber's Permit	1,000.00
00000525	17-Jun-09	I & MG Hodder	Refund Security Deposit	400.00
00000526	17-Jun-09	City of Armadale	Part Bond Forfeiture	400.00
				294.53

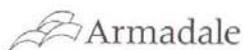
Accounts Paid and Submitted to City Strategy Committee Held on 21 July 2009				
Cheque or EFT No.	Date	Payee	Description	Amount
00000527	17-Jun-09	S Drew	Refund Security Deposit	105.47
00000528	18-Jun-09	DL Vaughan	Refund-Hall/Key Deposit	200.00
00000529	18-Jun-09	Murphy Civil WA Pty Ltd	Refund Plumber's Permit	1,000.00
00000530	18-Jun-09	L Pinto	Refund Plumber's Permit	500.00
00000531	18-Jun-09	City Of Armadale	Tfr Balance of Westzone Funds	361,936.08
00000532	18-Jun-09	City Of Armadale	Tfr to Municipal Fund	180,000.00
00000533	23-Jun-09	B Yeo	Refund Security Deposit	400.00
00000534	26-Jun-09	Gwynne Park Primary School	Refund-Hall/Key Deposit	100.00
00000535	26-Jun-09	City of Armadale	Transfer Footpath Levy CIL	11,453.20
00000536	30-Jun-09	City of Armadale	Tfr Security Deposit to P/W 71114	400.00
00400052	19-Jun-09	Westpac Banking Corporation	Surplus Funds Invested	80,000.00
				<b>25,500,529.56</b>

Pursuant to Regulation 13(4) of the Local Government (Financial Management) Regulations, the total of all other outstanding accounts for payment as at the date of this cheque listing being prepared is (\$2,537,403.39)



*City of Armadale*

*June 2009 Monthly Financial Report*



*June 2009 Monthly Financial Report*

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**Note**

The Financial Information as shown in this report (June 2009) does not include a number of end-of-financial-year adjustments that are still yet to occur, as well as final approval by the Auditor. The figures stated should therefore not be taken as the City's final financial position for the year ended 30 June 2009.



Statement of Financial Activity  
For the period 1 July 2008 to 30 June 2009

Particulars	2008-2009	30 June 2009		Material Variance
	Revised Budget	YTD Budget	YTD Actual	
	\$	\$	\$	
<b>Revenue</b>				
Chief Executive's Office				
Chief Executive Officer	2,700	2,700	2,175	
Human Resources	5,200	5,200	2,171	
Public Relations	0	0	0	
Community Services				
Community Development	302,700	302,700	299,777	
Community Services	0	0	0	
Libraries and Heritage	115,900	115,900	112,540	
Rangers and Emergency	473,200	473,200	629,966	▲ 156,766
Recreation	1,121,100	1,121,100	1,067,786	▼ 53,314
Recreation Facilities	629,700	629,700	554,785	▼ 74,915
Corporate Services				
Budgeting	342,900	342,900	227,046	▼ 115,854
Corporate Funds	33,291,400	33,291,400	34,332,357	▲ 1,040,957
Corporate Services	0	0	0	
Finance	0	0	0	
Governance and Administration	4,200	4,200	4,074	
IT Services	0	0	0	
Rates	599,400	599,400	671,538	▲ 72,138
Development Services				
Building	935,000	935,000	1,036,052	▲ 101,052
Development Services	0	0	575	
Environment Planning	181,090	181,090	127,549	▼ 53,541
Health	109,200	109,200	104,884	
Planning	562,400	562,400	607,539	
Project Co-ordination	2,129,400	2,129,400	4,898,350	▲ 2,768,950
Technical Services				
Asset Management	0	0	0	
Civil Works	2,396,475	2,396,475	3,017,357	▲ 620,882
Engineering Design	277,400	277,400	254,676	
Infrastructure	0	0	0	
Parks	56,254	56,254	46,080	
Property	0	0	0	
Subdivisions	129,600	129,600	163,263	
Support	0	0	0	
Technical Services	331,800	331,800	120,302	▼ 211,498
Waste	5,677,400	5,677,400	5,451,289	▼ 226,111
<b>Total Revenue</b>	<b>49,674,419</b>	<b>49,674,419</b>	<b>53,732,131</b>	



Statement of Financial Activity  
For the period 1 July 2008 to 30 June 2009

Particulars	2008-2009	30 June 2009		Material Variance
	Revised Budget	YTD Budget	YTD Actual	
	\$	\$	\$	
<b>Operating Expense</b>				
Chief Executive's Office				
Chief Executive Officer	(1,325,600)	(1,325,600)	(1,175,249)	▼ 150,351
Human Resources	(705,000)	(705,000)	(714,787)	
Public Relations	(262,100)	(262,100)	(235,180)	
Community Services				
Community Development	(1,394,900)	(1,394,900)	(1,165,420)	▼ 229,480
Community Services	(617,250)	(617,250)	(422,489)	▼ 194,761
Libraries and Heritage	(2,253,400)	(2,253,400)	(2,052,356)	▼ 201,044
Rangers and Emergency	(1,213,500)	(1,213,500)	(1,150,771)	
Recreation	(663,400)	(663,400)	(617,152)	
Recreation Facilities	(1,356,700)	(1,356,700)	(1,326,094)	
Corporate Services				
Budgeting	(8,099,300)	(8,099,300)	(7,279,207)	▼ 820,093
Corporate Funds	(2,647,200)	(2,647,200)	(424,802)	▼ 2,222,398
Corporate Services	(661,800)	(661,800)	(729,117)	
Finance	(950,100)	(950,100)	(476,347)	▼ 473,753
Governance and Administration	(966,500)	(966,500)	(937,451)	
IT Services	(1,574,100)	(1,574,100)	(1,573,919)	
Rates	(646,400)	(646,400)	(636,372)	
Development Services				
Building	(967,200)	(967,200)	(965,155)	
Development Services	(344,200)	(344,200)	(275,988)	
Environment Planning	(490,890)	(490,890)	(343,278)	▼ 147,612
Health	(634,800)	(634,800)	(630,740)	
Planning	(2,398,900)	(2,398,900)	(1,914,625)	▼ 484,275
Project Co-ordination	(99,600)	(99,600)	(173,591)	
Technical Services				
Asset Management	(396,000)	(396,000)	(128,649)	▼ 267,351
Civil Works	(2,152,800)	(2,152,800)	(2,266,095)	▲ 113,295
Engineering Design	(1,288,300)	(1,288,300)	(1,135,459)	▼ 152,841
Infrastructure	(324,500)	(324,500)	(279,764)	
Parks	(4,235,400)	(4,235,400)	(4,256,815)	
Property	(2,118,100)	(2,118,100)	(2,219,504)	▲ 101,404
Subdivisions	(158,500)	(158,500)	(185,006)	
Support	(48,500)	(48,500)	(8,846)	
Technical Services	(1,653,500)	(1,653,500)	(1,621,421)	
Waste	(4,787,900)	(4,787,900)	(4,524,996)	▼ 262,904
<b>Total Operating Expense</b>	<b>(47,436,340)</b>	<b>(47,436,340)</b>	<b>(41,846,643)</b>	



Statement of Financial Activity  
For the period 1 July 2008 to 30 June 2009

Particulars	2008-2009	30 June 2009		Material Variance
	Revised Budget	YTD Budget	YTD Actual	
	\$	\$	\$	
<b>Non-Operating Revenue</b>				
Corporate Services				
Corporate Funds	15,842,000	15,842,000	7,033,981	▼ 8,808,019
Technical Services				
Support	1,122,500	1,122,500	723,923	▼ 398,577
<b>Total Non-Operating Revenue</b>	<b>16,964,500</b>	<b>16,964,500</b>	<b>7,757,904</b>	
<b>Capital Expense</b>				
Community Services				
Libraries and Heritage	(23,500)	(23,500)	(20,159)	
Recreation Facilities	(75,000)	(75,000)	(76,107)	
Corporate Services				
Corporate Services	(438,300)	(438,300)	(115,825)	▼ 322,475
Governance and Administration	(52,100)	(52,100)	(38,032)	
Development Services				
Building	(1,000)	(1,000)	(952)	
Health	(1,200)	(1,200)	(961)	
Planning	(20,700)	(20,700)	0	
Project Co-ordination	(6,890,400)	(6,890,400)	(7,440,283)	▲ 549,883
Technical Services				
Civil Works	(11,758,275)	(11,758,275)	(8,241,658)	▼ 3,516,617
Parks	(3,082,954)	(3,082,954)	(1,767,076)	▼ 1,315,878
Property	(1,696,100)	(1,696,100)	(1,198,978)	▼ 497,122
Support	(2,912,800)	(2,912,800)	(1,866,692)	▼ 1,046,108
Technical Services	(3,998,050)	(3,998,050)	(322,997)	▼ 3,675,053
<b>Total Capital Expense</b>	<b>(30,950,379)</b>	<b>(30,950,379)</b>	<b>(21,089,720)</b>	
<b>Non-Operating Expense</b>				
Corporate Services				
Corporate Funds	(5,922,100)	(5,922,100)	(5,785,346)	▼ 136,754
<b>Total Non-Operating Expense</b>	<b>(5,922,100)</b>	<b>(5,922,100)</b>	<b>(5,785,346)</b>	
<b>Adjustments for Non-Cash Items</b>				
Profit and Loss	(311,500)	(311,500)	(123,052)	
Depreciation	9,423,800	9,423,800	8,565,741	
<b>Total Adjustments for Non-Cash Items</b>	<b>9,112,300</b>	<b>9,112,300</b>	<b>8,442,689</b>	
Suspense Items Yet To Be Applied	0	0	382,616	
Opening Surplus / (Deficit)	9,913,600	9,913,600	9,913,600	
<b>Closing Surplus / (Deficit)</b>	<b>1,356,000</b>	<b>1,356,000</b>	<b>11,507,231</b>	



## 1 Statement of Objective

In order to discharge its financial responsibilities to the community, the City has developed a set of operational and financial objectives. The objectives have been established both on an overall basis, reflected by the City's Vision Statement, and for each of its broad activities / programs.

### Our Vision

Our vision is for the City of Armadale to be:

- Strong in opportunity
- Clean, green and prosperous
- A strategic regional centre
- A place combining city living with a beautiful bushland setting
- A place where change is welcomed
- A great place to raise children and grow old with dignity

Council operations, as disclosed in this report, encompass the following service oriented management units:

### Chief Executive Officer

Includes the administration of the Chief Executive's Office and the Members of Council, including fees, expenses and allowances paid to Elected Members. Overseen by the Chief Executive Officer.

### Human Resources

Includes the administration and co-ordination of all corporate Human Resource related matters, including corporate training, occupational safety and health advisement, and staff recruitment. Overseen by the Human Resources Manager.

### Public Relations

Includes all facets of corporate marketing and promotion, including newsletters, media releases, corporate image development and marketing plans. Overseen by the Public Relations Co-ordinator.

### Community Development

Includes the administration and operation of services relating to indigenous support, volunteers, youth, aged and disabled, and community development. Overseen by the Executive Manager Community Services.

### Community Services

Includes the administration of the Executive Director of Community Services' Office, including specialist projects relating to the Community Services Directorate. Overseen by the Executive Director of Community Services.

### Libraries and Heritage

Includes the administration and operation of local libraries, museums, historical facilities and tourism information offices. Overseen by the Manager of Libraries and Heritage Services.

### Rangers and Emergency

Includes the administration and operation of fire prevention services, animal control, volunteer emergency service groups, the control of off-road vehicles, enforcement of local laws and vehicle impoundment. Overseen by the Manager of Ranger and Emergency Services.

### Recreation

Includes the administration and operation of halls, outdoor sporting complexes, recreational programs, festivals and celebrations. Overseen by the Manager of Recreation Services.

### Recreation Facilities

Includes the administration and operation of public swimming pools and indoor sporting complexes. Overseen by the Manager of Recreation Facilities.

### Budgeting

Includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation. Overseen by the Co-ordinator of Accounting Services.



**1 Statement of Objective (continued)**

Corporate Funds

Includes loans, reserves funds, restricted funds, leasing revenue, rate revenue and corporate grant funding. Overseen by the Corporate Services Directorate.

Corporate Services

Includes the administration of the Executive Director of Corporate Services' Office, including specialist projects relating to the Corporate Services Directorate. Overseen by the Executive Director of Corporate Services.

Finance

Includes the administration and operation of all corporate finance related matters, including cash receipting, billing, investment of funds, payment of creditors, and the corporate finance system. Overseen by the Manager of Financial Services.

Governance and Administration

Includes the provision of governance services, such as preparation of policy documents, statutory reviews and the maintenance of statutory registers. The area also includes the administration of the corporate office requirements, including reception, record keeping, photocopying, stationery, and insurance related matters. Overseen by the Manager of Governance and Administration.

IT Services

Includes the provision, operation and maintenance of the corporate computer systems, including software management, hardware management, printing and consumables and telephone and communication networks. Overseen by the Manager of Information and Communication Technology Services.

Rates

Includes the administration, and maintenance of, rate records and rating valuations. Overseen by the Co-ordinator of Rating Services.

Building

Includes the administration, inspection and operations concerned with application of building standards, including the examination, processing and inspection of buildings, building sites and swimming pools. Overseen by the Building Services Manager.

Development Services

Includes the administration of the Executive Director of Development Services' Office, including specialist projects relating to the Development Services Directorate. Overseen by the Executive Director of Development Services.

Environment Planning

Includes the administration, inspection and operation of environmental concerns including flood mitigation works, river bank restoration, bush land redevelopment, water catchment maintenance and soil and air conservation. Overseen by the Senior Environmental Planner.

Health

Includes the administration, inspection and operations of programs concerned with the general health of the community and includes the provision of immunisation programs, inspection and licencing of food premises and conducting preventative service programs. Overseen by the Health Services Manager.

Planning

Includes the administration, inspection and operation of town planning and regional development services including the preparation of town planning development schemes, zoning considerations and maintenance of geographic information systems (GIS). Overseen by the Planning Services Manager.

Project Co-ordination

Includes the administration and application of major planning projects, currently the North Forrestdale Developer Contribution Scheme. Overseen by the Project Co-ordinator.

Asset Management

Includes the monitoring and recording of Council's assets, including infrastructure, and the development of plans for their maintenance and redevelopment. Overseen by the Asset Management Co-ordinator.



## 1 Statement of Objective (continued)

### Civil Works

Includes the administration, regulation, maintenance and construction associated with the provision of streets, roads, bridges, pathways, drainage, and associated components, under the control of the City. Overseen by the Manager of Civil Works.

### Engineering Design

Includes the engineering analysis and associated design of Council works, generally associated with Civil Works, Parks and Subdivisions. Overseen by the Manager of Engineering and Design.

### Infrastructure

Includes the planning associated with new infrastructure assets, including those relating to the Civil Works and Subdivision areas. Overseen by the Manager of Technical Services.

### Parks

Includes the maintenance and construction associated with the provision of recreation grounds, parks, garden, streetscapes, road verges and roundabouts. Overseen by the Manager of Parks.

### Property

Includes the provision and maintenance of Council's built assets such as community facilities, sporting clubs and pavilions, public halls and centres, administration centres, and emergency service facilities. Overseen by the Manager of Property Services.

### Subdivisions

Includes the planning and engineering requirements associated with new subdivisions. Overseen by the Subdivision Engineer.

### Support

Includes the maintenance and provision of the works depot, machinery and equipment of the City, and inventory such as fuel, oil and road construction materials. Overseen by the Co-ordinator of Support Services.

### Technical Services

Includes the administration of the Executive Director of Technical Services' Office, including specialist projects relating to the Technical Services Directorate. Overseen by the Executive Director of Technical Services.

### Waste

Includes the administration and operation of refuse collection and disposal services, including general, recyclable and green waste collection services and associated waste disposal sites. Overseen by the Co-ordinator of Waste Services.

## 2 Material Variances Explanation

For the purposes of reporting the material variances, the following indicators, as resolved, have been applied:

Revenues - Material variances will be identified where, for the period being reported, the actual varies to budget by an amount of (+) or (-) \$50,000 and in these instances and explanatory comment will be provided.

Expenses - Material variances will be identified where, for the period being reported, the actual varies to budget by an amount of (+) or (-) \$100,000 and in these instances and explanatory comment will be provided.

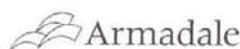
Before commenting on each of the specific material variances identified for review, it is important to note that, whilst many accounts will influence the overall variance, only those accounts within the affected management unit significantly contributing to the variance will be highlighted.

For the purposes of explaining each Material Variance, a three part approach has been taken. The parts are:

1 *Period Variation* - Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.

2 *Primary Reason* - Explains the primary reasons for the period variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.

3 *Budget Impact* - Forecasts the likely \$ impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.



2 Material Variances Explanation (continued)

Revenue

1 Rangers and Emergency

Period Variation	▲	156,766	
Primary Reason			Earlier than anticipated grant funds, as well as an increase in parking related fines.
Budget Impact			Greater revenue of approximately \$150k.

2 Recreation

Period Variation	▼	53,314	
Primary Reason			Reduced grants and contributions towards recreation projects.
Budget Impact			Reduced revenue of approximately \$50k.

3 Recreation Facilities

Period Variation	▼	74,915	
Primary Reason			Reduced revenue through Aquatic Centre Admissions and Armadale Arena Memberships.
Budget Impact			Reduced revenue of approximately \$75k.

4 Budgeting

Period Variation	▼	115,854	
Primary Reason			Less than anticipated profit on sales of goods. This item is a non-cash item and therefore has no budget impact.
Budget Impact			Nil.

5 Corporate Funds

Period Variation	▲	1,040,957	
Primary Reason			Greater than anticipated interest earnings.
Budget Impact			Greater revenue of approximately \$250k.

6 Rates

Period Variation	▲	72,138	
Primary Reason			Greater than anticipated interest earnings on late payment of rates and increased revenue through property enquiry fees.
Budget Impact			Greater revenue of approximately \$75k.

7 Building

Period Variation	▲	101,052	
Primary Reason			Greater than anticipated Building Licence fees
Budget Impact			Greater revenue of approximately \$100k.

8 Environment Planning

Period Variation	▼	53,541	
Primary Reason			Less than anticipated Landcare contributions to date..
Budget Impact			Nil.

9 Project Co-ordination

Period Variation	▲	2,768,950	
Primary Reason			Greater than anticipated Developer Contribution Plan #3 contributions. The balance of funds are transferred to Reserve at year end.
Budget Impact			Nil.

10 Civil Works

Period Variation	▲	620,882	
Primary Reason			Earlier than anticipated grant funds.
Budget Impact			Nil.



2 Material Variances Explanation (continued)

Revenue (continued)

11 Technical Services

Period Variation	▼	211,498
Primary Reason		Less than anticipated project grants.
Budget Impact		Nil.

12 Waste

Period Variation	▼	226,111
Primary Reason		Less than anticipated collection fees (rates) and recyclables sales.
Budget Impact		Nil.

Operating Expense

1 Chief Executive Officer

Period Variation	▼	150,351
Primary Reason		Less than anticipated professional services, economic development and community contributions
Budget Impact		Reduced expense of approximately \$100k.

2 Community Development

Period Variation	▼	229,480
Primary Reason		Less than anticipated indigenous support and programs expense.
Budget Impact		Nil.

3 Community Services

Period Variation	▼	194,761
Primary Reason		Less than anticipated consultancy expense.
Budget Impact		Nil.

4 Libraries and Heritage

Period Variation	▼	201,044
Primary Reason		Less than anticipated program expense.
Budget Impact		Reduced expense of approximately \$125k.

5 Budgeting

Period Variation	▼	820,093
Primary Reason		Less than anticipated non-cash expense. No budget impact will occur.
Budget Impact		Nil.

6 Corporate Funds

Period Variation	▼	2,222,398
Primary Reason		Less than anticipated transfers to Trust.
Budget Impact		Nil.

7 Finance

Period Variation	▼	473,753
Primary Reason		Less than anticipated Environment Programs expense.
Budget Impact		Nil.

8 Environment Planning

Period Variation	▼	147,612
Primary Reason		Less than anticipated Environment Programs expense.
Budget Impact		Nil.



2 Material Variances Explanation (continued)

Operating Expense (continued)

9 Planning

Period Variation	▼	484,275
Primary Reason		Less than anticipated sale of land and consultancy expenses.
Budget Impact		Reduced expense of approximately \$200k.

10 Asset Management

Period Variation	▼	267,351
Primary Reason		Less than anticipated employment expense associated with vacant positions.
Budget Impact		Reduced expense of approximately \$200k.

11 Civil Works

Period Variation	▲	113,295
Primary Reason		Greater than anticipated Private Works, for which there is an off-setting revenue.
Budget Impact		Nil.

12 Engineering Design

Period Variation	▼	152,841
Primary Reason		Less than anticipated use of various professional services.
Budget Impact		Reduced expense of \$75k.

13 Property

Period Variation	▲	101,404
Primary Reason		Greater than anticipated general maintenance.
Budget Impact		Greater expense of approximately \$100k.

14 Waste

Period Variation	▼	262,904
Primary Reason		Less than anticipated waste collection expense.
Budget Impact		Nil.

Non-Operating Revenue

1 Corporate Funds

Period Variation	▼	8,808,019
Primary Reason		Less than anticipated land sales and loan revenue.
Budget Impact		Nil.

2 Support

Period Variation	▼	398,577
Primary Reason		Less than anticipated number of plant items disposed of.
Budget Impact		Nil.

Capital Expense

1 Corporate Services

Period Variation	▼	322,475
Primary Reason		Less than anticipated land acquisitions.
Budget Impact		Nil, as acquisitions will be carried forward into the next financial year.

2 Project Co-ordination

Period Variation	▲	549,883
Primary Reason		Greater than anticipated road and drainage construction.
Budget Impact		Nil.



2 Material Variances Explanation (continued)

Capital Expense (continued)

3 Civil Works

Period Variation	▼	3,516,617
Primary Reason	Delays in works schedule.	
Budget Impact	Nil, as works will be carried forward into the next financial year.	

4 Parks

Period Variation	▼	1,315,878
Primary Reason	Delays in works schedule.	
Budget Impact	Nil, as works will be carried forward into the next financial year.	

5 Property

Period Variation	▼	497,122
Primary Reason	Delays in works schedule.	
Budget Impact	Nil, as works will be carried forward into the next financial year.	

6 Support

Period Variation	▼	1,046,108
Primary Reason	Delays in plant acquisition.	
Budget Impact	Nil.	

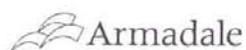
7 Technical Services

Period Variation	▼	3,675,053
Primary Reason	Delays in works schedule.	
Budget Impact	Nil, as works will be carried forward into the next financial year.	

Non-Operating Expense

1 Corporate Funds

Period Variation	▼	136,754
Primary Reason	Transfers to Reserve have not yet been completely processed for end-of-year.	
Budget Impact	Nil.	



*Net Current Asset Position  
For the period 1 July 2008 to 30 June 2009*

Particulars	Note	Brought Forward 1 July \$	2008-2009 Revised Budget \$	30 June 2009 YTD Actual \$
<b>Current Assets</b>				
Cash - Unrestricted	1	11,179,977	6,205,029	12,552,905
Cash - Reserves	2	20,750,618	24,502,318	21,824,358
Receivables and Accruals	3	2,995,959	1,211,293	1,272,436
Inventories	4	89,791	100,000	80,490
		<b>35,016,345</b>	<b>32,018,640</b>	<b>35,730,189</b>
<b>Less Current Liabilities</b>				
Creditors and Accruals	5	(4,352,127)	(6,160,322)	(2,398,599)
Interest Bearing Liabilities	6	(229,700)	(949,029)	(234,088)
Provisions	7	(3,431,984)	(3,600,000)	(3,431,984)
		<b>(8,013,811)</b>	<b>(10,709,351)</b>	<b>(6,064,672)</b>
<b>Net Current Asset Position (Prior to Adjustment)</b>		<b>27,002,534</b>	<b>21,309,289</b>	<b>29,665,517</b>
<b>Adjustments</b>				
<b>Additions</b>				
Interest Bearing Liabilities		229,700	949,029	234,088
Provisions		3,431,984	3,600,000	3,431,984
<b>Subtractions</b>				
Cash - Reserves		(20,750,618)	(24,502,318)	(21,824,358)
<b>Net Current Asset Position</b>		<b>9,913,600</b>	<b>1,356,000</b>	<b>11,507,231</b>



*Notes to the Net Current Asset Position  
For the period 1 July 2008 to 30 June 2009*

Note	Brought Forward 1 July \$	2008-2009 Revised Budget \$	30 June 2009 YTD Actual \$
<b>1 Cash - Unrestricted</b>			
Cash at Bank	11,171,112	6,196,164	12,550,572
Cash in Investments	0	0	0
Cash on Hand	8,865	8,865	8,785
Dishonoured Cheques	0	0	0
Cheque Writing Control	0	0	(6,452)
	<b>11,179,977</b>	<b>6,205,029</b>	<b>12,552,905</b>
<b>2 Cash - Reserves</b>			
Cash at Bank	20,750,618	24,502,318	21,824,358
Cash in Investments	0	0	0
	<b>20,750,618</b>	<b>24,502,318</b>	<b>21,824,358</b>
<b>3 Receivables and Accruals</b>			
Prepayments	35,532	30,000	0
Revenue in Advance	0	1,000	0
Accrued Revenue	491,991	300,000	0
Debtors - Rates	385,947	300,000	(586,924)
Debtors - Sanitation (Rates)	47,805	40,000	63,609
Debtors - Swimming Pool Inspection Levy	478	1,000	561
Debtors - Instalment Fees and Charges	709	1,000	1,000
Debtors - ESL (Rates)	20,716	20,000	27,273
Debtors - ESL Interest	2,106	2,000	2,553
Debtors - Rebate Generated (Rates)	3,183,949	3,180,000	4,904,536
Debtors - Rebate Claimed (Rates)	(3,183,949)	(3,180,000)	(4,835,943)
Debtors - Rebate Generated (ESL)	376,653	375,000	577,261
Debtors - Rebate Claimed (ESL)	(376,653)	(375,000)	(572,826)
Debtors - General	1,923,608	369,671	1,301,883
Debtors - Employees	10,711	10,000	3,426
Debtors - Libraries	210	1,000	70
Debtors - Rangers (Legacy)	110,648	110,000	115,708
Debtors - Self Supporting Loans	0	0	0
Debtors - Fire	7,515	8,000	13,633
Debtors - Animals	97,898	80,000	111,645
Debtors - Parking	30,915	25,000	48,979
Debtors - Litter	25,392	25,000	34,016
Debtors - Off Road Vehicles	1,505	1,000	1,058
Debtors - Health	6,127	5,000	5,135
Debtors - Rates Rebate	0	1,000	0
Debtors - ESL Rebate	0	1,000	0
Debtors - Goods and Services Tax	0	1,000	0
Debtors - Thoroughfares	414	1,000	4,546
Doubtful Debts Provision	(122,378)	(122,378)	(122,378)
End of Year Adjustment	(81,890)	0	0
	<b>2,995,959</b>	<b>1,211,293</b>	<b>1,098,821</b>
<b>4 Inventories</b>			
Depot Stock	89,791	100,000	80,490
	<b>89,791</b>	<b>100,000</b>	<b>80,490</b>



*Notes to the Net Current Asset Position  
For the period 1 July 2008 to 30 June 2009*

Note	Brought Forward 1 July \$	2008-2009 Revised Budget \$	30 June 2009 YTD Actual \$
<b>5 Creditors and Accruals</b>			
Goods and Services Tax	150,067	(200,000)	301,593
Trade Creditors	(2,670,584)	(3,301,322)	(2,445,904)
Cheque Writing Control	0	(1,000)	0
Cheque Reversal	0	(1,000)	0
Purchase Order Commitment	6,718	(50,000)	(14,477)
Withholding Tax	0	(1,000)	0
GST Commitment	(600)	(4,000)	1,327
Rostered Days Off	0	(2,000)	5,529
Payroll Equalisation	(7,720)	(10,000)	(17,933)
Superannuation	(91,724)	(90,000)	0
Salaries and Wages	0	(15,000)	0
Loan Interest	(3,522)	(5,000)	(3,522)
Accrued Expenses	(648,936)	(700,000)	0
Revenue in Advance	(115,637)	(250,000)	(216,096)
General Revenue	0	(10,000)	0
Unspent Grants	0	0	0
Unspent Loans	0	0	0
Rates in Advance	(965,555)	(1,500,000)	0
ESL Raised	(5,103,163)	(5,100,000)	(8,021,270)
ESL Interest	(16,657)	(20,000)	(23,469)
ESL Remitted	5,115,186	5,100,000	8,035,623
	<b>(4,352,127)</b>	<b>(6,160,322)</b>	<b>(2,398,599)</b>
<b>6 Interest Bearing Liabilities</b>			
Loan 281 - Golf Course Plan	(26,661)	(60,000)	(26,661)
Loan 284 - Rushton Park Redevelopment	(27,036)	(60,000)	(27,036)
Loan 285 - Temporary Administration	(43,970)	(90,000)	(43,970)
Loan 286 - Kelmscott Library Relocation	(9,066)	(30,000)	(9,066)
Loan 287 - Civil Works	(23,203)	(60,000)	(23,203)
Loan 288 - Loan Borrowings 2007	(40,295)	(80,000)	(40,295)
Loan 289 - Civil Works 2007	(16,118)	(60,000)	(16,118)
Loan 290 - ARA Projects 2008	(15,295)	(60,000)	(15,295)
Loan 291 - Aquatic Works 2008	(11,684)	(60,000)	(11,684)
Loan 292 - Loan Borrowings 2008	(20,760)	(70,000)	(20,760)
Loan 293 - Abbey Road Link Project 2008	0	0	0
Loan 294 - Armadale Library Relocation 2009	0	(140,000)	0
Loan 295 - Old Library Conversion 2009	0	(100,000)	0
Loan 296 - Loan Borrowings 2009	0	(79,029)	0
End of Year Adjustment	4,388	0	0
	<b>(229,700)</b>	<b>(949,029)</b>	<b>(234,088)</b>
<b>7 Provisions</b>			
Annual Leave	(1,845,187)	(1,900,000)	(1,845,187)
Sick Leave	(100,000)	(100,000)	(100,000)
Long Service Leave	(1,486,797)	(1,600,000)	(1,486,797)
	<b>(3,431,984)</b>	<b>(3,600,000)</b>	<b>(3,431,984)</b>



*Investments*  
For the period 1 July 2008 to 30 June 2009

**Investments**

Council's objective is to maximise the return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. Council has an investment policy and this policy is subject to review. The finance area manages the cash and investments portfolio with the assistance of relevant external bodies (when and where applicable).

**Investments Maturing June 2009**

Investment Date	Identification	Form	Institution	Original Investment	Interest Rate	Maturity Date	Interest Earnings
				\$	%		\$
<u>Municipal Fund</u>							
02 Mar 09	829123045	Term	National	2,000,000	4.10	02 Jun 09	20,654
11 Mar 09	5067109	Term	Westpac	1,000,000	4.20	29 Jun 09	12,649
30 Apr 09	362019	Term	Westpac	1,000,000	3.20	30 Jun 09	5,344
01 May 09	135338366x	Term	Bendigo	5,000,000	3.40	30 Jun 09	27,926
30 Apr 09	828886972x	Term	National	3,000,000	3.09	30 Jun 09	15,482
Continuous		11 am	Westpac	Various	Various	Continuous	5,062

Reserve Fund

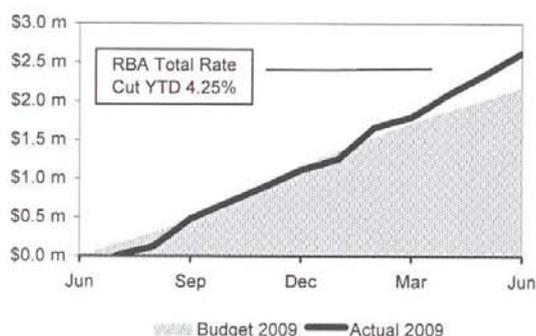
06 Mar 09	367629	Term	Westpac	2,000,000	4.20	29 Jun 09	26,448
30 Apr 09	362035	Term	Westpac	1,000,000	3.20	30 Jun 09	5,344
30 Apr 09	833275332	Term	National	2,000,000	3.09	30 Jun 09	10,321
04 May 09	825986775	Term	National	5,000,000	3.29	30 Jun 09	25,671
04 May 09	829123571	Term	National	5,000,000	3.29	30 Jun 09	25,671
05 May 09	364640	Term	Westpac	2,000,000	3.10	30 Jun 09	9,506
29 May 09	757750	Term	Bankwest	3,000,000	3.60	30 Jun 09	9,462
Continuous		11 am	Westpac	Various	Various	Continuous	3,481

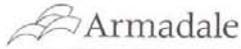
<b>Total Period Earnings</b>	<b>203,022</b>
<b>Total Interest Earned YTD</b>	2,621,997
<b>Total Budget YTD</b>	2,176,500
<b>Total Budget</b>	2,176,500

**Form Legend**

11 am	On-call Bank Account	NCD	Negotiable Certificate of Deposit
Bill	Bank Bill	Term	Term Deposit

**Investment Interest Earnings**





*Investments*  
For the period 1 July 2008 to 30 June 2009

Investments Commenced June 2009

Investment Date	Identification	Form	Institution	Original Investment	Interest Rate	Maturity Date	Projected Earnings
				\$	%		\$

Municipal Fund

Nil

Reserve Fund

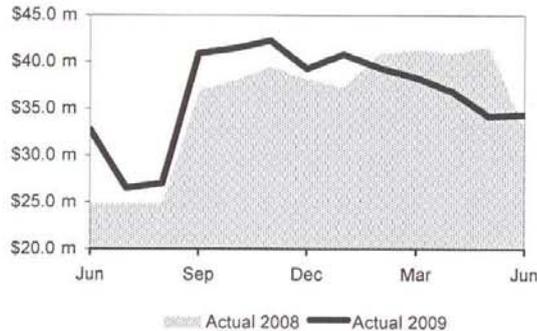
Nil

Total Projected Period Earnings Nil

Indicative Benchmark	30 Days	90 Days	180 Days	365 Days
BBSW Bank Bill Swap Rate	3.16%	3.27%	3.30%	4.20%

All investments have been made in accordance with legislative requirements and Council's policies and strategies.

Total Cash Holdings (excluding Trust)





#### **Reserve Accounts**

Where Council wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose. Any change to the purpose of reserve accounts requires an absolute majority vote by Council and may require local public notice.

#### **Reserve Accounts Definitions**

##### Asset Renewal - Buildings

To be used to assist in funding capital works on buildings, thereby extending the useful economic life of such assets.

##### Asset Renewal - New Estates

To be used to assist in the renewal and replacement of assets associated with new estates.

##### Asset Renewal - Parks

To be used to assist in funding capital works on parks, thereby extending the useful economic life of such assets.

##### Asset Renewal - New Estates

To be used to assist in the renewal and replacement of assets associated with new estates.

##### Building Plant and Equipment

To be used to assist in the maintenance and replacement of plant and equipment associated with Council's buildings.

##### Crossover Contributions

To be used to fund the construction of crossovers utilising contributions from property owners as a condition of approved building licences received in advance of the crossover being constructed.

##### Emergency Waste

To be used to assist with the costs associated with storm damage clean-up, collections and disposal.

##### Employee Provisions

To be used to cash-back employee leave entitlements liability, particularly annual leave, long service leave and a portion of sick leave.

##### Future Community Facilities

To be used to assist in the construction of future community facilities.

##### Future Project Funding

To be used to assist in funding future projects.

##### Future Recreation Facilities

To be used to assist in the construction of future recreation facilities.

##### Land Acquisition

To be used to assist in future acquisitions of land.

##### Mobile Bin Program

To be used to assist in the purchase and replacement of the City's mobile garbage bins.

##### North Forrestdale DCP 3

To be used to fund common infrastructure works as identified in the Development Contribution Plan #3 and to be funded by contributions received from developers.

##### Plant and Machinery

To be used to assist in the purchase and replacement of plant and machinery.

##### Portable Long Service Leave

To be used to assist in financing Council's portable long service leave liability.



*Reserve Accounts*  
For the period 1 July 2008 to 30 June 2009

**Reserve Accounts Definitions**

Strategic Asset Investments

To be used to fund the acquisition of strategic asset investments and to be funded from the proceeds (70% of net sale proceeds) of selling Freehold land parcels.

Waste Management

To be used to assist in the management and future provisioning of Council's waste management sites.

Workers Compensation

To be used to assist in covering Council's workers' compensation liability.

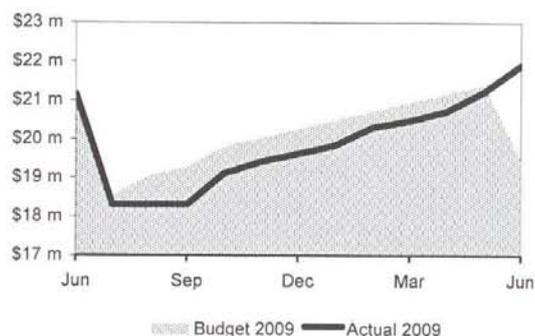
Works Contributions

To be used to fund works utilising contributions received from developers, generally pursuant to conditions of development approval.

**Reserve Accounts Transactions**

	1 July 2008 Opening Balance \$ k	Transfer to Reserve \$ k	Transfer from Reserve \$ k	30 June 2009 YTD Actual \$ k	YTD Budget \$ k	2008-2009 Revised Budget \$ k
Asset Renewal - Buildings	54	3	0	57	58	58
Asset Renewal - New Estates	0	40	0	40	36	36
Asset Renewal - Parks	54	3	0	57	58	58
Building Plant and Equipment	113	6	0	118	121	121
Crossover Contributions	492	25	0	518	407	407
Emergency Waste	234	73	(104)	202	203	203
Employee Provisions	3,626	187	0	3,812	3,883	3,883
Future Community Facilities	230	376	0	606	246	246
Future Project Funding	975	756	0	1,731	1,667	1,667
Future Recreation Facilities	157	8	0	165	168	168
Land Acquisition	296	54	0	350	317	317
Mobile Bin Program	1,114	385	0	1,499	1,482	1,482
North Forrestdale DCP 3	7,350	235	(2,882)	4,703	3,010	3,010
Plant and Machinery	2,108	1,601	(1,756)	1,952	1,798	1,798
Portable Long Service Leave	135	7	0	142	144	144
Strategic Asset Investments	0	991	0	991	874	874
Waste Management	3,535	611	0	4,146	4,164	4,164
Workers Compensation	278	123	0	401	400	400
Works Contributions	403	18	0	421	403	403
	<b>21,154</b>	<b>5,501</b>	<b>(4,743)</b>	<b>21,913</b>	<b>19,439</b>	<b>19,439</b>

**Reserve Accounts Balance**



*Local Government Act 1995*

City Of Armadale

LOCAL GOVERNMENT PROPERTY LOCAL LAW

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*Local Government Act 1995*

City Of Armadale

LOCAL GOVERNMENT PROPERTY LOCAL LAW

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City Of Armadale resolved on 5 March 2002 to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the City Of Armadale Local Government Property Local Law.

1.2 Definitions

In this local law unless the context otherwise requires -

"Act" means the *Local Government Act 1995*;

"applicant" means a person who applies for a permit under clause 3.2;

"authorized person" means a person authorized by the local government under section 9.10 of *the Act* to perform any of the functions of an authorized person under this local law;

"boat" means any ship, vessel or structure capable of being used in navigation by water, however propelled or moved, and includes a jet ski;

"building" means any building which is local government property and includes a –

- (a) hall or room;
- (b) corridor, stairway or annexe of any hall or room; and
- (c) jetty;

"CEO" means the chief executive officer of the local government;

"commencement day" means the day on which this local law comes into operation;

"Council" means the council of the local government;

"date of publication" means, where local public notice is required to be given of a matter under this local law, the date on which notice of the matter is published in a newspaper circulating generally throughout the district;

"determination" means a determination made under clause 2.1;

"district" means the district of the local government;

"function" means an event or activity characterised by all or any of the following –  
(a) formal organisation and preparation;

- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

"**liquor**" has the same meaning as is given to it in section 3 of the *Liquor Licensing Control Act 1988*;

"**local government**" means the City Of Armadale;

"**local government property**" means anything except a thoroughfare –

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of *the Act*;

"**Manager**" means the person for the time being employed by the local government to control and manage a pool area or other facility which is local government property and includes the person's assistant or deputy;

"**permit**" means a permit issued under this local law;

"**permit holder**" means a person who holds a valid permit;

"**person**" does not include the local government;

"**pool area**" means any swimming and wading pools and spas and all buildings, structures, fittings, fixtures, machinery, chattels, furniture and equipment forming part of or used in connection with such swimming and wading pools and spas which are local government property;

"**Regulations**" means the *Local Government (Functions and General) Regulations 1996*;

"**sign**" includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

"**trading**" means the selling or hiring, or the offering for sale or hire of goods or services, and includes displaying goods for the purpose of –

- (a) offering them for sale or hire;
- (b) inviting offers for their sale or hire;
- (c) soliciting orders for them; or
- (d) carrying out any other transaction in relation to them; and

"**vehicle**" includes –

- (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
- (b) an animal being ridden or driven,  
but excludes –
- (c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath;
- (d) a pram, a stroller or a similar device; and
- (e) a boat.

### 1.3 Interpretation

In this local law unless the context otherwise requires a reference to local government property includes a reference to any part of that local government property.

### 1.4 Application

- (1) This local law applies throughout the district.
- (2) Notwithstanding anything to the contrary in this local law, the local government may -
  - (a) hire local government property to any person; or
  - (b) enter into an agreement with any person regarding the use of any local government property.

### 1.5 Repeal

- (1) The following local laws are repealed –

Local Laws for the Control and Management of Halls, Equipment and Property under the Control of Council published in the *Government Gazette* 29 October 1982, as amended by publication in the *Government Gazette* of 17 September 1993;

Local Laws Relating to Reserves, published in the *Government Gazette* of 9 August 1991;

Local Laws Relating to Prohibition of Vehicles on Reserves, published in the *Government Gazette* of 3 August 1973, as amended by publication in the *Government Gazette* of 4 May 1990; and

Local Laws for the Control and Management of Public Swimming Pools published in the *Government Gazette* of 19 November 1982, as amended by publication in the *Government Gazette* of 20 October, 1989.
- (2) Where a policy was made or adopted by the local government under or in relation to a local law repealed by this local law, then the policy is to be taken to no longer have any effect on and from the commencement day.
- (3) The Council may resolve that notwithstanding subclause (2), specified policies continue, or are to be taken to have continued, to have effect on and from the commencement day.

## PART 2 - DETERMINATIONS IN RESPECT OF LOCAL GOVERNMENT PROPERTY

### *Division 1 - Determinations*

#### 2.1 Determinations as to use of local government property

- (1) The local government may make a determination in accordance with clause 2.2 –
  - (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
  - (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;

- (c) as to the matters in clauses 2.7(2) and 2.8(2); and
- (d) as to any matter ancillary or necessary to give effect to a determination.

- (2) The determinations in Schedule 2 –
  - (a) are to be taken to have been made in accordance with clause 2.2;
  - (b) may be amended or revoked in accordance with clause 2.6; and
  - (c) have effect on the commencement day.

## **2.2 Procedure for making a determination**

- (1) The local government is to give local public notice of its intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –
  - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
  - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
  - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to –
  - (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
  - (b) amend the proposed determination, in which case subclause (5) will apply; or
  - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause (2)(c) the Council is to –
  - (a) consider those submissions; and
  - (b) decide –
    - (i) whether or not to amend the proposed determination; or
    - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice –
  - (a) of the effect of the amendments; and
  - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

## **2.3 Discretion to erect sign**

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

**2.4 Determination to be complied with**

A person shall comply with a determination.

**2.5 Register of determinations**

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of *the Act*.

**2.6 Amendment or revocation of a determination**

- (1) The Council may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

*Division 2 - Activities which may be pursued or prohibited under a determination*

**2.7 Activities which may be pursued on specified local government property**

- (1) A determination may provide that specified local government property is set aside as an area on which a person may –
  - (a) bring, ride or drive an animal;
  - (b) take, ride or drive a vehicle, or a particular class of vehicle;
  - (c) fly or use a motorised model aeroplane;
  - (d) use a children’s playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
  - (e) conduct a fireworks display;
  - (f) launch, beach or leave a boat;
  - (g) take or use a boat, or a particular class of boat;
  - (h) deposit refuse, rubbish or liquid waste, whether or not of particular classes, and whether or not in specified areas of that local government property;
  - (i) play or practice –
    - (i) golf or archery;
    - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
    - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
  - (j) ride a bicycle, a skateboard, rollerblades, a sand board or a similar device; and
  - (k) wear no clothing.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular –
  - (a) the days and times during which the activity may be pursued;
  - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;

- (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;
- (d) may limit the activity to a class of vehicles, boats, equipment or things, or may extend it to all vehicles, boats, equipment or things;
- (e) may specify that the activity can be pursued by a class of persons or all persons; and
- (f) may distinguish between different classes of the activity.

## **2.8 Activities which may be prohibited on specified local government property**

- (1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property -
  - (a) smoking on premises;
  - (b) riding a bicycle, a skateboard, rollerblades, a sand board or a similar device;
  - (c) bringing, riding or driving an animal;
  - (d) taking, riding or driving a vehicle on the property or a particular class of vehicle;
  - (e) riding or driving a vehicle of a particular class or any vehicle above a specified speed;
  - (f) taking or using a boat, or a particular class of boat;
  - (g) the playing or practice of -
    - (i) golf, archery, pistol shooting or rifle shooting; or
    - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
  - (h) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property; and
  - (i) the traversing of sand dunes or land which in the opinion of the local government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.
- (2) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular –
  - (a) the days and times during which the activity is prohibited;
  - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
  - (c) that an activity is prohibited in respect of a class of vehicles, boats, equipment or things, or all vehicles, boats, equipment or things;
  - (d) that an activity is prohibited in respect of a class of persons or all persons; and
  - (e) may distinguish between different classes of the activity.
- (3) In this clause –  
"premises" means a building, stadium or similar structure which is local government property, but not an open space such as a park or a playing field.

### *Division 3 - Transitional*

## **2.9 Signs taken to be determinations**

- (1) Where a sign erected on local government property has been erected under a local law of the local government repealed by this local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.
- (2) Clause 2.5 does not apply to a sign referred to in subclause (1).

## PART 3 - PERMITS

### *Division 1 - Preliminary*

#### **3.1 Application of Part**

This Part does not apply to a person who uses or occupies local government property under a written agreement with the local government to do so.

### *Division 2 - Applying for a permit*

#### **3.2 Application for permit**

- (1) Where a person is required to obtain a permit under this local law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law shall -
  - (a) be in the form determined by the local government;
  - (b) be signed by the applicant;
  - (c) provide the information required by the form; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The local government may require an applicant to give local public notice of the application for a permit.
- (5) The local government may refuse to consider an application for a permit which is not in accordance with subclause (2).

#### **3.3 Decision on application for permit**

- (1) The local government may –
  - (a) approve an application for a permit unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the local government.
- (3) If the local government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on a permit or which are to be taken to be imposed on a permit, the clause does not limit the power of the local government to impose other conditions on the permit under subclause (1)(a).
- (5) Where a clause of this local law refers to the grounds on which an application for a permit may be or is to be refused, the clause does not limit the power of the local

government to refuse the application for a permit on other grounds under subclause (1)(b).

*Division 3 - Conditions*

**3.4 Conditions which may be imposed on a permit**

- (1) Without limiting the generality of clause 3.3(1)(a), the local government may approve an application for a permit subject to conditions relating to -
  - (a) the payment of a fee;
  - (b) compliance with a standard or a policy of the local government adopted by the local government;
  - (c) the duration and commencement of the permit;
  - (d) the commencement of the permit being contingent on the happening of an event;
  - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
  - (f) the approval of another application for a permit which may be required by the local government under any written law;
  - (g) the area of the district to which the permit applies;
  - (h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and
  - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the local government.
  
- (2) Without limiting clause 3.3(1)(a) and subclause (1), the following paragraphs indicate the type and content of the conditions on which a permit to hire local government property may be issued –
  - (a) when fees and charges are to be paid;
  - (b) payment of a bond against possible damage or cleaning expenses or both;
  - (c) restrictions on the erection of material or external decorations;
  - (d) rules about the use of furniture, plant and effects;
  - (e) limitations on the number of persons who may attend any function in or on local government property;
  - (f) the duration of the hire;
  - (g) the right of the local government to cancel a booking during the course of an annual or seasonal booking, if the local government sees fit;
  - (h) the right of the local government to cancel a permit for a fireworks display in the event of unfavourable weather conditions being forecast by the Bureau of Meteorology;
  - (i) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Licensing Control Act 1988*;
  - (j) whether or not the hire is for the exclusive use of the local government property;
  - (k) the obtaining of a policy of insurance in the names of both the local government and the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer; and
  - (l) the provision of an indemnity from the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer.

**3.5 Imposing conditions under a policy**

- (1) In this clause –

"policy" means a policy of the local government adopted by the Council containing conditions subject to which an application for a permit may be approved under clause 3.3(1)(a).

- (2) Under clause 3.3(1)(a) the local government may approve an application subject to conditions by reference to a policy.
- (3) The local government shall give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 3.3(2).
- (4) An application for a permit shall be deemed not to have been approved subject to the conditions contained in a policy until the local government gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of *the Act* shall apply to a policy and for that purpose a policy shall be deemed to be information within section 5.94(u)(i) of *the Act*.

### **3.6 Compliance with and variation of conditions**

- (1) Where an application for a permit has been approved subject to conditions, the permit holder shall comply with each of those conditions.
- (2) The local government may vary the conditions of a permit, and the permit holder shall comply with those conditions as varied.

## *Division 4 - General*

### **3.7 Agreement for building**

Where a person applies for a permit to erect a building on local government property the local government may enter into an agreement with the permit holder in respect of the ownership of the materials in the building.

### **3.8 Duration of permit**

A permit is valid for one year from the date on which it is issued, unless it is –

- (a) otherwise stated in this local law or in the permit; or
- (b) cancelled under clause 3.12.

### **3.9 Renewal of permit**

- (1) A permit holder may apply to the local government in writing prior to expiry of a permit for the renewal of the permit.
- (2) The provisions of this Part shall apply to an application for the renewal of a permit with due alteration of the details.

### **3.10 Transfer of permit**

- (1) An application for the transfer of a valid permit is to -
  - (a) be made in writing;
  - (b) be signed by the permit holder and the proposed transferee of the permit;
  - (c) provide such information as the local government may require to enable the application to be determined; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

- (2) The local government may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
- (3) Where the local government approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO.
- (4) Where the local government approves the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

### **3.11 Production of permit**

A permit holder is to produce to an authorized person her or his permit immediately upon being required to do so by that authorized person.

### **3.12 Cancellation of permit**

- (1) Subject to clause 7.1, a permit may be cancelled by the local government if the permit holder has not complied with a –
  - (a) condition of the permit; or
  - (b) determination or a provision of any written law which may relate to the activity regulated by the permit.
- (2) On the cancellation of a permit the permit holder -
  - (a) shall return the permit as soon as practicable to the CEO; and
  - (b) is to be taken to have forfeited any fees paid in respect of the permit.

### *Division 5 - When a permit is required*

### **3.13 Activities needing a permit**

- (1) A person shall not without a permit –
  - (a) subject to subclause 3 (3), hire local government property;
  - (b) advertise anything by any means on local government property;
  - (c) erect a structure for public amusement or for any performance, whether for gain or otherwise, on local government property;
  - (d) teach, coach or train, for profit, any person in a pool area or an indoor recreation facility which is local government property;
  - (e) plant any plant or sow any seeds on local government property;
  - (f) carry on any trading on local government property unless the trading is conducted -
    - (i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or
    - (ii) by a person who has a licence or permit to carry on trading on local government property under any written law;
  - (g) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose -
    - (i) drive or ride or take any vehicle on to local government property; or
    - (ii) park or stop any vehicle on local government property;
  - (h) conduct a function on local government property ;
  - (i) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
  - (j) light a fire on local government property except in a facility provided for that purpose;

- (k) parachute, hang glide, abseil or base jump from or on to local government property;
  - (l) erect a building or a refuelling site on local government property;
  - (m) make any excavation on or erect or remove any fence on local government property;
  - (n) erect or install any structure above or below ground, which is local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
  - (o) depasture any horse, sheep, cattle, goat, camel, ass or mule on local government property; or
  - (p) conduct a fireworks display; or
  - (q) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly.
- (2) The local government may exempt a person from compliance with subclause (1) on the application of that person.
- (3) The local government may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

#### **3.14 Permit required to camp outside a facility**

- (1) In this clause –  
"facility" has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.
- (2) This clause does not apply to a facility operated by the local government.
- (3) A person shall not without a permit -  
(a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or  
(b) erect any tent, camp, hut or similar structure on local government property other than a beach shade or windbreak erected for use during the hours of daylight and which is dismantled during those hours on the same day.
- (4) The maximum period for which the local government may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

#### **3.15 Permit required for possession and consumption of liquor**

- (1) A person, on local government property, shall not consume any liquor or have in her or his possession or under her or his control any liquor, unless –  
(a) that is permitted under the *Liquor Licensing Control Act 1988*; and  
(b) a permit has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

#### *Division 6 - Responsibilities of permit holder*

#### **3.16 Responsibilities of permit holder**

A holder of a permit shall in respect of local government property to which the permit relates -

- (a) ensure that an authorized person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;
- (b) leave the local government property in a clean and tidy condition after its use;
- (c) report any damage or defacement of the local government property to the local government; and
- (d) prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Licensing Control Act 1988* for that purpose.
- (e) prevent persons under the influence of alcohol or persons acting in a riotous or disorderly manner from entering or remaining on Council property.

**PART 4 - BEHAVIOUR ON ALL LOCAL GOVERNMENT PROPERTY**

*Division 1 - Behaviour on and interference with local government property*

**4.1 Behaviour which interferes with others**

A person shall not in or on any local government property behave in a manner which -

- (a) interferes with or is likely to interfere with the enjoyment of a person who might use the property; or
- (b) causes or is likely to cause a disturbance to nearby residents.

**4.2 Behaviour detrimental to property**

- (1) A person shall not behave in or on local government property in a way which is or might be detrimental to the property.
- (2) In subclause (1) –  
'detrimental to the property' includes –
  - (a) removing any thing from the local government property such as a rock, a plant or a seat provided for the use of any person; and
  - (b) destroying, defacing or damaging any thing on the local government property, such as a plant, a seat provided for the use of any person or a building.

**4.3 Feeding, taking or injuring any fauna**

- (1) A person shall not, take, injure or kill or attempt to take, injure or kill any fauna which is on or above any local government property, unless that person is authorized under a written law to do so.
- (2) In this clause –

"animal" means any living thing that is not a human being or plant; and

"fauna" means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal –

- (a) any class of animal or individual member;
- (b) the eggs or larvae; or
- (c) the carcass, skin, plumage or fur.

**4.4 Intoxicated persons not to enter local government property**

A person shall not enter or remain on local government property while under the influence of liquor or a prohibited drug.

**4.5 No prohibited drugs**

A person shall not take a prohibited drug on to, or consume or use a prohibited drug on, local government property.

*Division 2 - Signs*

**4.6 Signs**

- (1) A local government may erect a sign on local government property specifying any conditions of use which apply to that property.
- (2) A person shall comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is –
  - (a) not to be inconsistent with any provision of this local law or any determination; and
  - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

**PART 5 – MATTERS RELATING TO PARTICULAR LOCAL GOVERNMENT PROPERTY**

*Division 1 - Swimming pool areas*

**5.1 When entry must be refused**

- (1) A Manager or an authorized person shall refuse admission to, may direct to leave or shall remove or cause to be removed from a pool area any person who –
  - (a) in her or his opinion is –
    - (i) under the age of 5 10 years and who is unaccompanied by a responsible person over the age of 16 years;
    - (ii) suffering from any contagious, infectious or cutaneous disease or complaint, or is in an unclean condition; or
    - (iii) under the influence of liquor or a prohibited drug; or
  - (b) is to be refused admission under and in accordance with a decision of the local government for breaching any clause of this local law.

*Division 2 - Fenced or closed property*

**5.2 No entry to fenced or closed local government property**

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorized to do so by the local government.

*Division 3 - Toilet blocks and change rooms*

**5.3 Only specified gender to use entry of toilet block or change room**

Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by –

- (a) females, then a person of the male gender shall not use that entry of the toilet block or change room; or
- (b) males, then a person of the female gender shall not use that entry of the toilet block or change room.

**PART 6 - ENTRY ON TO LOCAL GOVERNMENT PROPERTY**

**6.1 No unauthorized entry to function**

- (1) A person shall not enter local government property on such days or during such times as the property may be set aside for a function for which a charge for admission is authorized, except –
  - (a) through the proper entrance for that purpose; and
  - (b) on payment of the fee chargeable for admission at the time.
- (2) The local government may exempt a person from compliance with subclause (1)(b).

**PART 7 - OBJECTIONS AND APPEALS**

**7.1 Application of Division 1, Part 9 of the Act**

When the local government makes a decision as to whether it will -

- (a) grant a person a permit or consent under this local law; or
- (b) renew, vary, or cancel a permit or consent that a person has under this local law,

the provisions of Division 1 of Part 9 of the Act and ~~regulations~~ regulation 33 and 34 of the Regulations apply to that decision.

**PART 8 - MISCELLANEOUS**

**8.1 Authorized person to be obeyed**

A person on local government property shall obey any lawful direction of an authorized person and shall not in any way obstruct or hinder an authorized person in the execution of her or his duties.

**8.2 Persons may be directed to leave local government property**

An authorized person may direct a person to leave local government property where she or he reasonably suspects that the person has contravened a provision of any written law.

**8.3 Disposal of lost property**

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the local government in any manner it thinks fit.

**8.4 Liability for damage to local government property**

- (1) Where a person unlawfully damages local government property, the local government may by notice in writing to that person require that person within the time required in the notice to, at the option of the local government, pay the costs of –
  - (a) reinstating the property to the state it was in prior to the occurrence of the damage; or

- (b) replacing that property.
- (2) Unless there is proof to the contrary, a person is to be taken to have damaged local government property within subclause (1) where –
  - (a) a vehicle or a boat caused the damage, the person was the person responsible, at the time the damage occurred, for the control of the vehicle or the boat; or
  - (b) the damage occurred under a permit, the person is the permit holder in relation to that permit.
- (3) On a failure to comply with a notice issued under subclause (1), the local government may recover the costs referred to in the notice as a debt due to it.

## PART 9 - ENFORCEMENT

### *Division 1 - Notices given under this local law*

#### **9.1 Offence to fail to comply with notice**

Whenever the local government gives a notice under this local law requiring a person to do any thing, if a person fails to comply with the notice, that person commits an offence.

#### **9.2 Local government may undertake requirements of notice**

Where a person fails to comply with a notice referred to in clause ~~444~~, 9.1 the local government may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

### *Division 2 - Offences and penalties*

#### *Subdivision 1 - General*

#### **9.3 Offences and general penalty**

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

#### *Subdivision 2 - Infringement notices and modified penalties*

#### **9.4 Prescribed offences**

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.



- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorized person should be satisfied that –
  - (a) commission of the prescribed offence is a relatively minor matter; and
  - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

#### **9.5 Form of notices**

- (1) For the purposes of this local law -
  - (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of *the Act* is that of Form 1 in Schedule 1 of the Regulations;
  - (b) the form of the infringement notice given under section 9.16 of *the Act* is that of Form 2 in Schedule 1 of the Regulations; and
  - (c) the form of the notice referred to in section 9.20 of *the Act* is that of Form 3 in Schedule 1 of the Regulations.
- (2) Where an infringement notice is given under section 9.16 of *the Act* in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

### *Division 3 – Evidence in legal proceedings*

#### **9.6 Evidence of a determination**

- (1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.
- (2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.
- (3) Subclause (2) does not make valid a determination that has not been properly made.



**SCHEDULE 1**  
**PRESCRIBED OFFENCES**

<b>CLAUSE</b>	<b>DESCRIPTION</b>	<b>MODIFIED PENALTYS</b>
2.4	Failure to comply with determination	<del>100-125</del>
3.6	Failure to comply with conditions of permit	<del>100-125</del>
3.13(1)	Failure to obtain a permit	<del>100-125</del>
3.14(3)	Failure to obtain permit to camp outside a facility	<del>100-125</del>
3.15(1)	Failure to obtain permit for liquor	<del>100-125</del>
3.16	Failure of permit holder to comply with responsibilities	<del>100-125</del>
4.2(1)	Behaviour detrimental to property	<del>100-125</del>
4.3	Feeding, taking or injuring any fauna	<del>100-125</del>
4.4	Under influence of liquor or prohibited drug	<del>100-125</del>
4.6(2)	Failure to comply with sign on local government property	<del>100-125</del>
5.2	Unauthorized entry to fenced or closed local government property	<del>100-125</del>
5.3	Gender not specified using entry of toilet block or change room	125
6.1(1)	Unauthorized entry to function on local government property	<del>100-125</del>
9.1	Failure to comply with notice	<del>200-250</del>

**SCHEDULE 2**  
**DETERMINATIONS**

The following determinations are to be taken to have been made by the local government under clause 2.1.

**PART 1 – PRELIMINARY**

**1.1 Definitions**

In these determinations unless the context otherwise requires –

**"local law"** means the *Local Government Property Local Law* made by the local government;

**"vehicle"** does not include an animal being ridden or driven

**"carriageway"** means a portion of a road that is improved, designed or ordinarily used for vehicles and includes the shoulders and areas including embayments at the side or centre of the carriageway, used for the parking of vehicles; and where a road has two or more of those portions divided by a median strip, expression means each of those portions, separately.

**1.2 Interpretation**

Unless the context otherwise requires, where a term is used but not defined in a determination and that term is defined in the local law then the term shall have the meaning given to it in the local law.

**PART 2 – DETERMINATIONS**

**Vehicles restricted on local government property**

- 2.** A person shall not without the consent of the Council –
- (a) drive or ride or bring any vehicle onto local government property or permit any person to drive or ride or bring any vehicle onto local government property except on or over parts of the local government property as are set aside as roads or carriageways or vehicle parking areas, and then not at a speed exceeding 15 kilometres per hour; or
  - (b) park or stand any vehicle on local government property except in an area set aside for that purpose.

Dated this.....day of.....2002

The Common Seal of the City Of Armadale  
was hereto affixed in the presence of:

.....  
**L REYNOLDS**  
**MAYOR**

.....  
**R S TAME**  
**CHIEF EXECUTIVE OFFICER**

**CEO & CORPORATE SERVICES DIRECTORATES  
2009/010 DRAFT BUDGET**

**Refer Separate Attachment**

# Chief Executive's Office & Corporate Services

Annual Budget 2009 - 2010

DRAFT



**Chief Executive's Office and Corporate Services Budget 2009 - 2010 (Draft)**

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## Directorate Overview

The Chief Executive's Office and Corporate Services Directorate report to the City Strategy Committee. The Corporate Services Area of Council has two functional areas. The first, the Chief Executive's Office, is responsible for core organisational services, leadership and strategic direction, and the second, Corporate Services, is responsible for the provision of essential governance, administrative and financial management and accounting services to the City.

The Chief Executive's Office function of the Area comprises:

- Chief Executive's Office
- Members' Administration
- Human Resources
- Public Relations

The Corporate Services function of the Area comprises:

- Directorate Management Services
- Governance and Administration
- Information Technology
- Records Management
- Financial and Accounting Services
- Rating Services

Corporate Services is also responsible for a number of other key functional areas not included in this budget report, namely:

- Corporate Revenue and Expense (Rates and Statutory Grants)
- Property Leases and Rentals
- Corporate Debt Servicing

The details of these functional areas are also reported to the City Strategy Committee of Council.

The Chief Executive's Office and Corporate Services Directorate provides leadership and primary support services to all other Directorates.

During the 2009 - 2010 financial year, the Chief Executive's Office and Corporate Services Directorate will continue to monitor and improve service delivery for the benefit of the community and the district of Armadale.

## 2008 - 2009 Financial Year in Review

The Chief Executive's Office and Corporate Services Directorate achieved a number of goals during the 2008 - 2009 financial year, the details of which are explained as follows:

### Financial Management Award

For the second successive year, the City of Armadale won Western Australian local government's most prestigious award for excellence in financial management.

The Minister for Local Government, John Castrilli, presented City of Armadale representatives with the Certificate of Excellence at a function in Fremantle on 14th October 2008.

The 2008 awards recognise local governments that have provided the most effective financial reporting throughout the 2006 - 2007 financial year.

"Minister for Local Government, Mr Castrilli said when presenting the award that "from the world stage to the local council it is clear high quality financial reporting underpins effective financial management, which in turn contributes to financial sustainability,"

"Part of the review process for the awards involves assessing initiatives being undertaken by local governments to address their long term financial sustainability. This includes the development of a long term financial plan and asset management plan."

### Review of Financial Management Systems and Procedures

In accordance with Regulation 5(2) (c) of the Local Government (Financial Management) Regulations, which states:

*The CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.*

The required review was undertaken in March 2009 by external auditors Grant Thornton Australia, the finding of which was that the Financial Management Systems and procedures currently adopted by the City of Armadale are operating effectively for the City's current level of operation, which was a good outcome.

### Records Archive Strategy

Work was successfully completed relocating a considerable number of hard copy records from the City's Administration Building to its newly modified Records Archive Storage facility at the Council Depot. This relocation has reduced pressure on the increasing demand for office space and has also provided the Records section the opportunity to store valuable City records in one central repository rather than in several areas as has been past practice.

### Wireless Connectivity of Council

An upgrade of data communication links to the Kelmscott Library, Seville Grove Library, Champion Centre, Works Depot, Visitor Centre, and Aquatic Centre were all successfully completed during the 2008 - 2009 year. These upgraded links now provide Officers at these locations with improved access to corporate business systems and communications backed by a strong technology infrastructure foundation which the City can utilise to deliver more efficient services to the community.

## Human Resources Management and Development

### Training and Development

Human Resources has continued to implement its extensive training and development program for staff at all levels. The training programs offered to staff, included areas of customer service, communication, computer skills, disability awareness, finance and governance, teamwork and performance management.

### Equal Employment Opportunity

During the year the City continued to provide a work environment that fosters good working relationships where employees, contractors and volunteers are treated fairly and equally and that unlawful discrimination does not take place.

### Recruitment and Retention

The changing economic environment has had a major impact on the City's ability to recruit and retain staff. A review of the City's recruitment, orientation and induction processes has been undertaken. Other strategies include the extension of the City's apprenticeships/trainee program. The City has continued to provide local students the opportunity to gain work experience to enhance their skills and career opportunities.

### Industrial Relations and Agreements

It is important that the City is seen as an "employer of choice". For that reason we have completed a Salary Review for the administration staff and we continue to negotiate a Collective agreement for the fieldstaff. These agreements provide a sound base to promote the City in the WA employment market and help retain its valuable human resource.

### Occupational Safety and Health

The City continues to show its commitment to Occupational Safety and Health. This year has seen the development of an Occupational Safety and Health Management Plan, which is aligned with the City of Armadale's Strategic Plan.

We have also seen the development of an Occupational Safety and Health Intranet site, to foster Occupational Safety and Health objectives within the organisation protecting staff and the City (as an employer) against potential liability risk.

The 2009 - 2010 Budget includes an allocation for purchase of a motor-vehicle for the Occupational Safety and Health Officer.

### Photocopier Contract Renewal

Another major task completed was the renewal of the City's photocopier contract. The new contract with Ricoh is for a four year term at an estimated contract value of \$500k. The contract provides all sections of the organisation with copying, printing and scanning functionality and represents one of the City's most important administrative investments.

Over 29 machines have been acquired of varying sizes, quality and speeds with the most significant being a new state of the art high quality / high volume colour machine that now enables the City to produce a variety of high quality publications in-house.

This new technology also significantly enhances the City's electronic document management endeavours as all devices provide high quality scanning capabilities and in addition now enables the City to be able to more accurately and effectively monitor and manage its print production costs.

### Review of the Geographic Information System

The City undertook a significant review of its Geographic Information System (GIS) with a view to ensuring data interoperability between core business applications, while also improving data integrity and accuracy.

A major enhancement developed has been the automation of cadastral updates via the Landgate, Shared Land Information Platform (SLIP). This automation, once fully developed, will allow the City to update the cadastral, roads, street numbers, street names and other land information every fortnight without the need for manual staff intervention. This was a process that used to be done every three months and required significant staff time to update within the GIS.

Being one of the first Local Governments in WA to develop such automation using SLIP, this process at the City of Armadale will be the basis of a case study by Landgate to assist other Local Governments in taking advantage of the service.

### Telephone System Enhancements

Improvements in Wide Area Network (WAN) connectivity has given the City the ability to further benefit from its investment in the Mitel Voice Over Internet Protocol (VOIP) telecommunications system.

Expansion of the VOIP system to Kelmscott Library, Seville Grove Library, Champion Centre and Visitor Centre has shown some major benefits, incorporating staff onto a single unified telephone platform and allowing the City to remove a number of expensive analogue phone lines.

Our Rates Department has seen a fantastic response to the introduction of new call management features activated to manage calls during periods of peak demand.

## Key Issues in 2009 - 2010

### Looking Forward

The Chief Executive's Office and Corporate Services Directorate are, within allowed budget estimates, committed to achieving the following goals in the 2009 - 2010 financial year:

#### Advocacy for New Funding

The City continues to utilise the advocacy potential of the Outer Metropolitan Growth Councils Policy Forum. This grouping of outer area local governments is supported by the Western Australian Local Government Association (WALGA) and, during the year, the City's CEO was elected the chairman.

The National Growth Areas Alliance (NGAA) has also continued to be effective representing 30 of Australia's fastest-growing Cities from metropolitan New South Wales, South Australia, Victoria, Queensland, Western Australia and the Northern Territory. The City's Mayor, Linton Reynolds, is the Alliance's national Chairman.

Member Councils have identified serious shortfalls in funding for social and community infrastructure, such as recreational spaces, community centres, libraries and swimming pools. These are the very things that turn a street into a community.

Following early recognition after election of the Rudd Federal Government, the NGAA has now been given a seat on the Prime Minister's Australian Council of Local Government (ACLG). The outcome has been that Growth Area Councils, including Armadale, have featured prominently in funding provided by the Federal Government, particularly the three rounds of its Community Infrastructure Funding program.

This has delivered over \$4M in funding to the Armadale district, a significant return on the City's \$10k p.a. investment towards the NGAA.

It is recommended the City earnestly pursue its membership and advocacy via the Outer Metropolitan Growth Councils group and National Growth Areas Alliance.

#### Organisational Development

It is proposed to commission the purchase of appropriate software to enable ready measurement and monitoring of the City's progress as an organisation. Corporate packages available provide "corporate feedback systems" and usually involve taking on a corporate business partner to set performance targets, reporting and measuring mechanisms.

Allowance has been made in the Draft Budget for purchase of the appropriate consultant support and software (\$80k), recurrent costs in each year thereafter (\$20k), and appointment of an Organisational Development Officer (\$70k) to assist the CEO and Human Resources Manager in implementing and monitoring the system.

This is a management tool used by most larger corporations today and is the "missing link" in measuring the City's progress towards strategic and organisational objectives.

### Human Resource Management

The Human Resources Department will continue its activities in administering payroll and providing services to management and staff in connection with employment and occupational safety and health matters.

Initiatives to be undertaken during 2009 - 2010 will include:

- Negotiating collective agreements for all staff
- Implementing the new Fair Work Australia legislation
- Conducting Fire Safety Audits of the Arena and Administration Building
- Promoting the City as an "Employer of Choice"
- Continuation of the corporate staff training and development program inclusive of health promotion, safety and wellbeing initiatives.

### 2009 Council Elections

The Corporate Services Directorate will be assisting the Electoral Commissioner with the conduct of the 2009 Council Election to be held on Saturday 17th October 2009.

As in past Council elections, this year's election will be conducted using the postal voting method. The City's seven by two Councillors per ward structure, identifies seven vacancies to be contested. Subject to the State Government passing legislation in time, the method of counting votes at the 2009 elections will see a return to the 'first past the post' method (the proportional preferential method was used for the first time in the 2007 Council elections).

The estimated cost of the 2009 election, payable to the Western Australian Electoral Commission, is approximately \$85k.

### Communications and Marketing

The City of Armadale continues to place great importance on communicating with its wider community. This communication takes many forms and is designed to encourage feedback and input from the public.

Communication tools such as the City's Website, City Views, the Rates brochure, Annual Report are all reviewed on an ongoing basis to ensure that both content and style are an accurate representation of the City's offerings.

Council Departments issue information brochures and publications which must also be coordinated under the City's Style Guide.

The local media provides a critical component in conveying information about the City's activities out to the general populace. In addition to reports, publications and Minutes published on the City's website, staff deal with a variety of regular media enquiries from local community newspapers, as well as local radio and the West Australian.

The Communications and Marketing section also oversees the production of monthly advertorials regarding items of interest to the local community and also provides advice to all staff regarding the use of the City's brand, as well as ensuring compliance with the City's style guide.

Current ongoing projects for the Communications and Marketing section include a joint website project with the Information Technology department. This involves reviewing the accuracy of website information as well as examining the feasibility of the creation of separate micro-sites for the Arena and the Champion Centre. Other projects include a concerted push to boost the profile of the Armadale Arena and the Champion Centre, as well as to continue to ensure that all other aspects of the City's offerings remain in a positive light in the public arena.

### Administration Centre Reception Upgrade

In recognition of the City's commitment to further improving customer service delivery, funds allocated in the 2008 - 2009 and 2009 - 2010 financial years now mean work can commence on completely revitalising the City's main reception area/foyer. This work is expected to occur late 2009. A new full time customer service position has also been funded (as part of the 2008 - 2009 adopted Annual Budget) to complement the proposed refurbishment.

### Records Scanning Project

With the City's central electronic record management system (TRIM) now well integrated into the City's daily operations, commencing the 2009 - 2010 year, the Records Management Team will start the process of converting several thousand past hard copy records into an electronic form. These converted records will be stored within TRIM thereby not only providing for more efficient and effective use of Officer time when searching for and retrieving past records, but also importantly it provide for a far more cost effective way of storing records than setting aside expensive office space. The conversion project is expected to take three years to complete at an estimated cost of over those three years of \$325k. Project funding for the first stage which commences in 2009 - 2010, is estimated at \$130k.

### Better Use of Limited Space

In line with the City's growth and increased demand for City services and to ensure optimum use is made of limited office space, the City's current storage and Records areas within the Administration Building will be modified to provide much needed additional office space. The estimated cost to undertake these works is \$23k.

### Website Content Management System

Improvements to how information is presently maintained and stored on the City's website and corporate intranet will be assisted by the implementation of a Content Management System (CMS) during the first half of the 2009 - 2010 year.

The CMS will allow the City to keep information on its website more dynamic and appropriate to the needs and interests of the community. Integration with TRIM (the City's Electronic Document Management System) ensures compliance, meeting standards set forth by the State Records Office and the ability for Officers to update common documents more readily including Council and Committee meeting Agendas and Minutes.

The CMS will also allow the City to take advantage of new information delivery avenues including access to our web content by the community via a range of diverse devices or services, eg. mobile phones, SMS, and social networking hubs.

### Wireless Communications Upgrades

With the City continuing to grow, technology communications in the form of dependable and reliable ICT infrastructure play a key role in delivering services to the community. Upgrades to the wide area network (WAN) links connecting the newly refurbished Armadale Arena and improvements to cement reliability of communications between the Administration Building and the Works Depot are planned to occur in 2009 - 2010 at an estimated cost of \$50k.

Wireless WAN links allow the City to scale communications between sites based on service requirements and require no ongoing funds as the City "owns" the bandwidth as opposed to costs associated with ADSL services.

### Telephone System Enhancements

Funded from current budget resources, the City will further expand its Mitel Voice Over Internet Protocol (VOIP) phone system throughout the newly refurbished Armadale Arena and the City Animal Pound.

Following on from the successful deployment of the systems call management feature in the Rates Section last year, this feature will be deployed to assist in managing other high demand call areas like for example the Building and Ranger Services.

In the second half of the year the City will also trial a unified communications (UC) application for Officer desktops. The trial will focus on improved efficiency through better management and control of communications by Officers including looking at integrating the VOIP system with core business applications.

## Staff Resources

The 2 areas are primarily service providers to internal stakeholders.

The current and proposed (2009 - 2010) staff establishment for the 2 areas is summarised as

Particulars	2008 - 2009 (FTEs)	2009 - 2010 (FTEs)
<b>CEO's Office</b>		
CEO's Office	4.0	5.0
Human Resources	5.3	5.3
Public Relations	1.0	1.0
Members' Administration	1.0	1.0
	<b>11.3</b>	<b>12.3</b>
<b>Corporate Services</b>		
Directorate Management	3.6	3.6
Governance and Administration	6.5	6.5
Records Management	3.8	3.8
Information Technology	6.0	6.0
Finance	5.0	5.0
Rates	4.6	4.6
	<b>29.5</b>	<b>29.5</b>
<b>Total</b>	<b>40.8</b>	<b>41.8</b>

The Directorate's proposed additional staff resources are explained as follows and were the subject of the CEO's Staff Establishment Report as recently presented to the Council Meeting held on 13th July 2009 whereat Council resolved:

*CS66/7/09 - That this item be referred to the Special City Strategy (Budget) Meeting tentatively scheduled for Tuesday, 28 July 2009, with the recommendation that Council approve the following positions being added to the City's Staff Establishment, funded by the 15 Year Plan's "growth" allocation:*

- Organizational Development Officer (Fulltime)
- Community Planning Coordinator (Fulltime)

Provision has been made in the 2009 - 2010 Draft Budget estimates for the following staffing proposal.

### Organisational Development Officer (1 FTE)

The proposed position of Organisational Development Officer, operating within the CEO's Office in association with human resources will oversee the development and implementation of a strategic business performance and development program within the organisation. Utilising business management software the Officer will report to the CEO on corporate performance and areas in which the organisation needs to grow and develop to meet future objectives of the 15 Year Plan.

## ***Strategic Proposals and Funding Allocations for 2009 - 2010***

The following tables detail the information previously provided to Council in relation to the current version of the City's *Plan for the Future* as it relates to the Chief Executive's Office and Corporate Services Directorate.

### [Directorate Funding Allocations for 2009 - 2010](#)

Provides a more detailed summary of the Directorate Resources and Expenditures.

### [Directorate Funding Allocations for 2009 - 2010 - Additional Information](#)

Provides some additional detailed information in relation to the 2009 - 2010 Directorate Budget.

### [Fees and Charges 2009 - 2010](#)

Lists those fees and charges to be considered and endorsed as part of the 2009 - 2010 budget process.

**All quoted dollar values are stated in 2008 - 2009 dollars and have not yet undergone any inflationary adjustment.**

## Funding Allocations for 2009 - 2010

Particulars	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010
	'000s	'000s	'000s	'000s	'000s	'000s	'000s	'000s
	Chief Executive Officer		Human Resources		Public Relations		Corporate Services	
<b>Operating Revenue</b>								
Rates	-	-	-	-	-	-	-	-
Operating Grants	-	(2)	-	-	-	-	-	-
Capital Grants	-	-	-	-	-	-	-	-
Contributions	-	-	(5)	(5)	-	-	-	-
Fees and Charges	(2)	(1)	-	-	-	-	-	-
Earnings from Interest	-	-	-	-	-	-	-	-
Profit	-	-	-	-	-	-	-	-
Revenue Other	(1)	(3)	-	-	-	-	-	-
	<b>(3)</b>	<b>(6)</b>	<b>(5)</b>	<b>(5)</b>	-	-	-	-
<b>Expense</b>								
Employment	437	588	401	434	46	140	434	410
Office	78	75	120	108	1	2	9	9
Services	35	4	-	-	1	-	17	45
Vehicles	9	22	11	20	-	8	16	12
Facilities	-	-	-	-	-	-	-	-
Projects / Works	-	-	-	-	-	-	-	-
Other Expense	553	740	173	143	164	92	156	227
Interest Expense	-	-	-	-	-	-	-	-
Loss	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
Accounting	-	-	-	-	-	-	-	-
	<b>1,112</b>	<b>1,428</b>	<b>705</b>	<b>704</b>	<b>212</b>	<b>242</b>	<b>632</b>	<b>703</b>
<b>Capital Expense</b>								
Land / Buildings	-	-	-	-	-	-	390	-
Plant / Machinery	-	-	-	-	-	-	-	-
Furniture / Equipment	-	-	-	-	-	-	-	-
Roads	-	-	-	-	-	-	-	-
Drainage	-	-	-	-	-	-	-	-
Pathways	-	-	-	-	-	-	-	-
Parks	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	<b>390</b>	-
<b>Non-Op Revenue</b>								
From Reserves	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-
SSL Principal	-	-	-	-	-	-	-	-
Sale Proceeds	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Non-Op Expense</b>								
To Reserves	-	-	-	-	-	-	-	-
Principal Repayments	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1,110</b>	<b>1,423</b>	<b>700</b>	<b>699</b>	<b>212</b>	<b>242</b>	<b>1,022</b>	<b>703</b>

Particulars	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010	New Items Budget 2009	New Items Budget 2010
	'000s	'000s	'000s	'000s	'000s	'000s	'000s	'000s
	Rates and Finance		Governance and Administration		IT Services		Total	
<b>Operating Revenue</b>								
Rates	-	-	-	-	-	-	-	-
Operating Grants	(32)	(34)	-	-	-	-	(32)	(36)
Capital Grants	-	-	-	-	-	-	-	-
Contributions	(96)	(71)	-	-	-	-	(101)	(76)
Fees and Charges	(288)	(330)	(4)	(4)	-	-	(295)	(335)
Earnings from Interest Profit	(183)	(223)	-	-	-	-	(183)	(223)
Revenue Other	-	-	-	-	-	-	(1)	(3)
	<b>(599)</b>	<b>(658)</b>	<b>(4)</b>	<b>(4)</b>	<b>-</b>	<b>-</b>	<b>(612)</b>	<b>(672)</b>
<b>Expense</b>								
Employment	700	732	681	729	455	490	3,154	3,524
Office	82	66	245	310	121	127	656	695
Services	54	20	28	39	4	-	139	108
Vehicles	9	8	8	7	8	9	61	85
Facilities	-	-	-	-	-	-	-	-
Projects / Works	-	-	-	-	-	-	-	-
Other Expense	251	254	5	145	986	1,016	2,287	2,616
Interest Expense	-	-	-	-	-	-	-	-
Loss	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
Accounting	451	506	-	-	-	-	451	506
	<b>1,547</b>	<b>1,585</b>	<b>967</b>	<b>1,230</b>	<b>1,574</b>	<b>1,642</b>	<b>6,748</b>	<b>7,534</b>
<b>Capital Expense</b>								
Land / Buildings	-	-	-	-	-	-	390	-
Plant / Machinery	-	-	-	-	-	-	-	-
Furniture / Equipment	-	-	-	23	-	-	-	23
Roads	-	-	-	-	-	-	-	-
Drainage	-	-	-	-	-	-	-	-
Pathways	-	-	-	-	-	-	-	-
Parks	-	-	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>23</b>	<b>-</b>	<b>-</b>	<b>390</b>	<b>23</b>
<b>Non-Op Revenue</b>								
From Reserves	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-
SSL Principal	-	-	-	-	-	-	-	-
Sale Proceeds	-	-	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non-Op Expense</b>								
To Reserves	-	-	-	-	-	-	-	-
Principal Repayments	-	-	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>947</b>	<b>927</b>	<b>962</b>	<b>1,250</b>	<b>1,574</b>	<b>1,642</b>	<b>6,527</b>	<b>6,885</b>

### ***Directorate Funding Allocations for 2009 - 2010 - Additional Information***

The following information provides in summary form, explanation of the major variances between the adopted budget estimates for the last year (2008 - 2009) versus the estimates proposed for 2009 - 2010.

It is to be noted that all variations as referred to hereunder have been the subject of previous reports to Council namely, the 2008 - 2009 Mid-Year Budget Review Report as presented to Council in February 2009, and more recently, the Report made to the Special Meeting of the City Strategy Committee on 6th July 2009 which reported required cost / revenue adjustments for inclusion in the Draft Budget estimates.

#### Chief Executive's Office

Revenues are up by \$2.8k or 35% due in the main to:

- a \$2k increase in other revenues relating to member sitting fees for which there is a corresponding cost increase.

Expenses are up by \$345k or 17% due in the main to:

- a \$278k increase in employment costs attributable to (i) \$40k for the previously agreed Workplace Agreement salary increase factor; (ii) \$70k for the proposed new Organisational Development Officer position (iii) a \$40k contra shift of costs previously budgeted in professional services and (iv) \$75k for the previously resolved Project Officer position which in the past has been shown in either the project and/or professional services estimates;
- a \$30k increase in vehicle operating costs which relates to (2) additional vehicles, one in the OHS area and one in the members area;
- a \$85k increase in other expenses which relates to the cost of the 2009 Election.

#### Corporate Services

Revenues are up by \$58k or 9.6% due in the main to:

- a \$34k increase in property enquiry fees (relating to property change of ownership) which reflects a continuation of actual trends during last year;
- a \$42k increase in rate late payment interest charges which again reflects a continuation of actual trends during last year.

Expenses are up by \$441k or 9.4% due in the main to:

- a \$92k increase in employment costs which equates to the previously agreed Workplace Agreement salary increase factor;
- a \$55k increase in office costs attributable to higher copier costs (more copiers and forecast increased copy numbers) and postage costs reflecting organisational growth;
- a \$55k increase in accounting costs (staff leave accruals) reflecting the increased staff establishment, and
- a \$244k increase in other expenses attributable to (i) the proposed records scanning project of \$130k and (ii) the proposed wireless communications upgrade of \$50k.

## *Fees and Charges 2009 - 2010*

Presented is the Proposed Schedule of Fees and Charges as relevant to the operations and responsibilities of the 2 areas to apply for the 2009 - 2010 year.

It is to be noted that some fees and charges cannot be varied by Council on account of being set in accordance with Regulations – these are denoted in the Schedule with an asterisk.

For all other fees and charges, an increase is proposed having regard to:

- (i) the requirements of Section 6.17 (Setting the level of Fees and Charges) of the Local Government Act 1995, and
- (ii) the fact that the primary cost driver is the cost of labour which is proposed to be increased by an inflationary factor for the past year of 4.5% (employment inflation factor) and where fees have not risen for a longer period, a factor greater than 4.5%.

It is recommended that Council adopt the revised fee schedules for the 2 areas as proposed.

(\*6.17. Setting the level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

**City of Armadale  
Schedule of Fees and Charges  
For the year ended 30 June 2010**

<b>Particulars</b>	<b>Fees GST Ex \$</b>	<b>GST \$</b>	<b>Fees GST Inc \$</b>
<u>Property Enquiry Fees</u>			
Per Enquiry for Written Confirmation of Orders	70.00	-	70.00
Per Enquiry for Statement of Rates	21.00	-	21.00
Per Enquiry for Combined Statement and Confirmation	91.00	-	91.00
Per Enquiry for Rates Advice - Current Year	21.00	-	21.00
Per Enquiry for Rates Advice - Current and Previous Years	42.00	-	42.00
<u>Standard Instalment Charge</u>			
Per Instalment for 2nd, 3rd and 4th Instalment	8.00	-	8.00
<u>Debt Recovery Fees</u>			
Administration Charge	57.00	-	57.00
<u>Special Arrangement Charge</u>			
Per Assessment	38.00	-	38.00
Dishonour Fee Per Dishonour	7.00	-	7.00
<u>Annual Direct Debt Charge</u>			
Per Assessment	0.00	-	0.00
<u>Freedom of Information</u>			
Application Fee *	30.00	-	30.00
Per Hour Charge for Staff Dealing with Application *	30.00	-	30.00
Per Hour Charge for Supervised Access *	30.00	-	30.00
Per Hour Charge for Staff Photocopying Information *	30.00	-	30.00
Per Copy Charge for Photocopying *	0.20	-	0.20
Delivery, Packaging and Postage *			At Cost
<u>Sale of Council Minutes / Agenda</u>			
Photocopying / Printing Per Page	0.18	0.02	0.20
Delivery, Packaging and Postage	4.55	0.45	5.00

**City of Armadale  
Schedule of Fees and Charges  
For the year ended 30 June 2010**

<b>Particulars</b>	<b>Fees GST Ex \$</b>	<b>GST \$</b>	<b>Fees GST Inc \$</b>
<u>Photocopying / Printing</u>			
Per Page A4 (black and white)	0.18	0.02	0.20
Per Page A3 (black and white)	0.36	0.04	0.40
Per Page A4 (colour)	0.91	0.09	1.00
Per Page A3 (colour)	1.82	0.18	2.00
<u>Public Trading Permit</u>			
Per Annum Per Licence, PLUS	40.00	-	40.00
Daily Additional Charge on Issue and Renewal, OR	5.00	-	5.00
Weekly Additional Charge on Issue and Renewal, OR	25.00	-	25.00
Monthly Additional Charge on Issue and Renewal, OR	50.00	-	50.00
Annual Additional Charge on Issue and Renewal	500.00	-	500.00

\* Denotes a Prescribed Fee and / or Charge

## Summary and Recommendation

### Summary

In view of the need to carefully manage budgets, the Chief Executive's Office and Corporate Services Directorate has endeavoured to maintain operational expenditure to that set out in the *Plan for the Future*. The individual branches of the Area will design their programs to match the objectives and allocations indicated within the City's *Plan for the Future*.

As a result of recent Council decisions, and more particularly those relating to the need for each of the Directorates to cut-back on net expense, the following areas that have been affected are to be noted -

Office Expenses	\$20k
Professional Services Expense	\$11k
Other Expense	\$43k
<b>Total</b>	<b>\$74k</b>

### Recommendation

That Committee approve:

- 1 the Chief Executive's Office and Corporate Services Directorate Draft 2009 - 2010 Budget Report, as presented, noting that this Report will be referred to the Special Meeting of the City Strategy Committee scheduled for late July 2009, for consideration and inclusion in the 2009 - 2010 Draft Annual Council Budget.
- 2 the 2009 - 2010 Schedule of Fees and Charges set out within this Report.
- 3 the additional staff establishment position of -
  - Organisational Development Officer.

