

CITY OF ARMADALE

AGENDA

OF CITY STRATEGY COMMITTEE TO BE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 10
JANUARY 2005, AT 7.00 PM.

Meal to be served at 6.15 pm

PRESENT:

APOLOGIES: Cr G M Hodges (Leave of Absence)
Cr J H Munn JP CMC (Leave of Absence)

OBSERVERS:

IN ATTENDANCE:

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read by the Chairman.

DECLARATION OF MEMBERS' INTERESTS

QUESTION TIME

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RESOLVED

Minutes of the City Strategy Committee Meeting held on 30 November 2004, be confirmed.

ITEMS REFERRED FROM INFORMATION BULLETIN

INFORMATION BULLETIN – ISSUE NO.1/2005

The following items were included for information in the “City Strategy section”

- Progress Report on the Replacement of IT Core Systems Project
- Progress Report on Contingency, Operational and Strategic Projects
- Report on Outstanding Matters

If any of the items listed above requires clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.

CITY STRATEGY COMMITTEE

10 JANUARY 2005

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SCHEDULE OF PAYMENTS

RECOMMEND

- 1. Payments totalling \$8,995,526.13 on Vouchers 927-1070, Batch 65 – Batch 69, Batch 71 – Batch 78 and 100073 - 100079, drawn upon the Municipal Fund, be received.**
- 2. Cheque payments totalling \$29,868.85 on Voucher 10-11 and Batch70, drawn upon the Trust Fund, be received.**
- 3. Cheque payments totalling \$2,986,768.59 on Vouchers 300008-300011, drawn upon the Reserve Fund, be received.**

Moved Cr _____
Carried/Lost ()

STATUTORY FINANCIAL REPORT

The Statutory Financial Report for the (6) months ended 31 December 2004 as required in accordance with Clause 34 of the Local Government (Financial Management Regulations) 1996 is presented. **(Refer to Attachment “A-1” – Summary of Attachments – buff page.)**

Commentary

(Refer to Attachment “A-2” – Summary of Attachments – buff Page.)

Investments

Council's investment portfolio (Current closing balance \$15,008,698) reduced by \$967,000 during December 2004 but still retaining a solid platform to maintain excellent earning potential in comparison to last year, being \$12,840,035.

Investment Interest

Interest rates for Bank Accepted Bills during December 2004 remain constant at 5.34% and no push by the Reserve Bank is imminent. The total earnings for the six month period is \$308,590, currently over budget by \$111,030.

Grants

The total received to date for grant revenue is \$1,995,463. The grant for Rushton Park Redevelopment of \$50,000 was the only notable grant received during December 2004.

Sundry Debtors

The total debtors outstanding is \$433,020 as at the end of December 2004. This balance includes GST owed to Council of \$137,901(Current period). Long term outstanding debt over 120 days has increased slightly due to WA Police grant of \$27,500 unable to be paid due to their staff illness.

Rate Debtors

Total rates outstanding as at the end of December 2004 was \$5,915,709 with the good result of over 1 million being collected during this period. The third instalment for rates is due for payment on 24th January 2005.

Year to date net operating position

There was no particular significant movement of revenue during December 2004 as this month is traditionally quiet however expenditure had increased due to the holiday break/annual leave expenses plus capital works programs. Overall the trend indicates little or no variances in regard to Council's position for the past six month period.

RECOMMEND

That Council receives the Statutory Financial Report for the (6) months ended 31 December 2004.

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SUNDRY DEBTORS AND WRITE-OFFS REPORT TO 31 DECEMBER 2004

WARD All
FILE REF: FIN/1
DATE 31 December 2004
REF NC
RESPONSIBLE Executive Manager
MANAGER Business Services

In Brief:

- The status report on outstanding debtors is presented for Committee / Council information.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

The Corporate Services Directorate Vision states:

“We will provide a diverse range of support, advisory and information services together with control mechanisms to enable and ensure the sound operation and management of the corporate entity.”

Legislation Implications

Section 6.12 (1) (a) (Power to defer, grant discounts, waive or write off debts) of the Local Government Act 1995 permits Council to write off any amount of money that is owed to the local government.

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

At 31 December 2004 the balance attributed to outstanding debt is \$433,020. This does not include rates debt.

Consultation

Each sundry debtor in the four months and over category has been advised of Council's intentions to recover this debt.

BACKGROUND

This report is one of a number of various reports relating to the financial well being of the City.

DETAILS OF PROPOSAL

The status of outstanding sundry debtors at 31 December 2004 is summarised in the following aging analysis table:

Total	Current	1 Month	2 Months	3 Months	4 Months and Over
This Month					
\$433,020 100%	\$168,275 39%	\$26,046 6%	\$34,323 8%	\$4,512 1%	\$199,864 46%
Last Month					
\$571,931 100%	\$317,153 55%	\$40,049 7%	\$10,447 2%	\$29,156 5%	\$175,126 31%

COMMENT

Analysis

The following table highlights the long-term outstanding sundry debtors at 31 December 2004 (those shown in the 4 Months and Over category).

Name	Amount	Comments
<i>Sundry Debtors (General)</i>		
Cougar Metals	\$16,000	This debt has been written off in January 2005 as per previous Council resolution.
Commercial Sweeping Services	\$583	Tip fees. Final demand notice sent in December 2004.
WA Police Service	\$27,500	Office of Road Safety Grant reliant on sign off from WA Police Service.
Other minor sundry debtors	(\$2,919)	Various accounting provisions to be applied and minor debt.
Sub total	\$41,164	<i>Previous month - \$13,363</i>
<i>Fines and Penalties</i>		
Ranger Services	\$49,645	Fines enforcement has been carried out by the court and those debts relating to Ranger issued fines / enforcements are currently with the Fines Enforcement Registry of WA.
Library Services	\$2,019	Unreturned Items – Readers have been notified twice by the libraries before being invoiced. Readers are unable to borrow further items until all overdue books are returned and fines are paid.
Sub total	\$51,664	<i>Previous month - \$52,121</i>

<i>Currently Unenforceable Development Debtors</i>		
Acacia Brook	\$24,029	These debts relate to planning and development approvals that cannot be enforced until subdivision is complete.
Brigade Road Syndicate	\$24,351	
Gazebo Management	\$6,759	
Sub total	\$55,139	<i>Previous month - \$55,139</i>
<i>Sporting Clubs</i>		
ARKS Rugby Union Club	\$1,535	At the May and June 2004 Council meetings a series of items were presented and accepted outlining that some sports clubs with long-term debts to Council are now subject to agreed payment plans. As part of these payment plans some debt write-off has occurred. The current figures show agreed amounts owing less any payments received. ARKS Rugby Union, Kelmscott Sportsmen's and Armadale Sporting Club have entered payment arrangements, which, bar one exception, are currently being honoured.
Armadale Rugby League Club	\$4,419	
Armadale Soccer Club	\$19,030	
Armadale Sporting Club	\$6,282	
Kelmscott Sportsmen's Club	\$19,772	
AK Strikers	\$309	Outstanding fees, amount initially disputed and a credit has been raised. Part Payment has been received and the balance is currently in dispute.
Roleystone Karragullen Sporting Association	\$550	Lease charges for March 2004 to March 2005. Final demand sent but no response made by sporting club.
Sub total	\$51,897	<i>Previous month - \$54,503</i>
Total	\$199,864	<i>Previous month - \$175,126</i>

Payments Received

The following payments in the long-term debtors' category have been received since last month:

- Armadale Soccer Club \$ 550
- Kelmscott Sportsmen's Club \$ 216
- Armadale Rugby League Club \$ 500
- South Suburban Badminton \$ 805

Payments Scheduled but not Received

- Arks Rugby Union Club \$500

RECOMMEND

That Council receive the outstanding sundry debtors report to 31 December 2004.

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STRATEGIC TRAIL NETWORK PLAN

WARD : ALL
FILE REF : PSC/27
DATE : 24 December 2004
REF : RVD
RESPONSIBLE : EDDS
MANAGER

In Brief:-

- A draft Strategic Trail Network Plan has been developed that would ultimately provide a linked network of trails across Armadale.
- The draft Plan is consistent with a number of Council strategy documents.
- Recommend that Council release the Strategic Trail Network Plan for public comment.

Tabled Items

Strategic Trail Routes (Current and Future) Map (1:20,000 scale)

Officer Interest Declaration

Nil.

Strategic Implications

Development – to maintain the City of Armadale as a place where the average family can enjoy a good lifestyle.

Legislation Implications

Nil.

Council Policy / Local Law Implications

Nil.

Budget / Financial Implications

The Strategic Trail Network is a long-term plan. Implementation will depend on grants, federal and state government strategies, ongoing implementation of the City's footpath and cycle plans, and subdivision approvals. Advertising of the plan will be funded from the "Town Planning and Amendment Advertising" budget.

Consultation

- ♦ Technical Services and Community Services Directorates

BACKGROUND

Walking has been identified as the most popular non-passive recreational activity. Walking is likely to become even more popular as the population ages.

The City of Armadale Planning Department was approached in September 2003 by the South Metropolitan Public Health Unit of the Health Department with a view to partnering the development of a walking trail along the Wungong River. The Health Department was advised that there was no formal long term plan identifying the Wungong River as part of a walking trail network and that there were no capital works funds for recreational paths in the 2003-04 budget.

Coincidentally the Liberal National Coalition released in December 2004 a Position Statement entitled Redefining Sport and Recreation in WA: Building Sustainable Tracks and

Trails. This policy commits a Coalition Government to develop a sustainable tracks and trails network throughout the state for the benefit of multiple users. Funding will be available for signage, mapping, promotion and to support community groups in the development and management of tracks and trails. This report will ensure that the City is well placed in the event of funding sources being made available for tracks and trails.

DETAILS OF PROPOSAL

The draft Strategic Trail Network Plan consists of a brief report and a map showing current and future trail routes prepared at a 1:20,000 scale. The draft Strategic Network Plan report is attached and includes an explanation of the plan objectives, the relationship of the plan to other City of Armadale and government strategies, the criteria used to determine trail locations and plan implementation mechanisms. **(Refer to Attachment “A-3” – Summary of Attachments – lilac page.)**

It is proposed to advertise the draft Strategic Trail Network Plan for a six week period to enable comments to be received prior to finalisation of the plan. Advertising would comprise newspaper advertising, information and a feedback mechanism on the City’s website, and letters to relevant state agencies.

COMMENT

Analysis

Linkage to City of Armadale Strategies and other government strategies

The draft Strategic Trail Network Plan progresses implementation of actions identified in a number of City of Armadale strategies including:

- Economic Development Strategy for Armadale;
- City of Armadale Recreation Strategic Plan; and
- Draft Town Planning Scheme No. 4 Local Planning Strategy.

The City of Armadale Recreation Strategic Plan includes a complimentary action, namely development of a common pathway signage system, which is incorporated by reference into the draft Strategic Trail Network Plan. Although the complimentary action is unfunded at this stage, it is currently considered to be a medium term priority. However, the priority of this action will increase as the network develops.

The draft Strategic Trail Network Plan has been linked to other government strategies and identifies how the plan compliments those strategies. This information may assist in future endeavours to seek state or federal government funding.

Criteria used to develop the Strategic Trail Routes (Current and Future) Map

The criteria used to develop the Strategic Trail Routes (Current and Future) Map are considered to be the main crux of the plan and are reproduced from the draft Strategic Trail Network Plan below.

- Routes should be within 10 minute walk of most houses in urban areas (i.e. within 800m of most houses in urban areas), and walkers should be able to complete circuits of about 7-10km in length after reaching a route;
- Routes should link existing visitor attractions from visitor accommodation with more than six beds and the tourist centre, to the greatest extent possible. (These have been mapped on the Trails Network Plan);
- Routes should follow multiple use drainage corridors identified in the Southern River/ Forrestdale/ Brookdale/ Wungong District Structure Plan other Outline Development Plans/ Structure Plans (e.g. A14 Outline Development Plan, Armadale Redevelopment Authority Concept Plan 2004);
- Routes should be located along the Canning River and Wungong River, with trails both sides of the river only where existing and future urban areas are close to the river;
- Existing trails identified in the Heritage Country Trails booklet published by the City of Armadale in 1999 are linked together;
- Trails proposed in Management Plans or in the City's Natural Area Capital Works Program are utilised when practicable;
- Routes are linked to trail networks (if any) in the Gosnells, Serpentine-Jarrahdale and Cockburn local government areas;
- Maximum integration of the existing and proposed path network.

The Strategic Trail Network is confined to the portion of the City west of Canning Dam/ Karragullen. Most walk trails east of the settled portion of Armadale are located several kilometres to the east in Department of Conservation and Land Management managed State Forest.

The trail network criteria does not include linking trip attractors such as shopping centres and schools because this is a primary function of the City's footpath and cycle plan.

All shared use paths in the City are also shown, but won't necessarily form part of the strategic trail network. Some of these paths may have a significantly reduced amenity from noise and vehicle fumes because of high traffic volumes and paths being located adjacent to the road.

Options

1. Council could advertise the draft Strategic Trail Network Plan as included with this Agenda.
2. Council could choose to alter the criteria used to develop the draft Strategic Trail Network Plan or alter information in the draft Strategic Trail Network Plan and recommit the item.
3. Council could choose not to adopt the draft Strategic Trail Network Plan on the basis that although a long-term plan, unrealistic expectations may be raised that the Council would complete the plan in the short to medium term.

CONCLUSION

The draft Strategic Trail Network Plan represents a long-term plan that if used properly will be able to be implemented through seeking grants, identifying opportunities for funding or

partnerships, and through the planning process. The criteria developed for the plan are considered appropriate and are generally reflected in the Strategic Trail Routes (Current and Future) Map.

RECOMMEND

That Council release the draft Strategic Trail Network Plan for public comment for an eight week period.

Moved Cr _____

Carried/Lost ()

SOUTH EAST REGIONAL ENERGY GROUP – TERMS OF REFERENCE

WARD : ALL
FILE REF : PSC/031
DATE : 8 December 2004
REF : RVD
RESPONSIBLE : EDDS
MANAGER

In Brief:-

- The South East Regional Energy Group has developed Terms of Reference for which Council endorsement is sought.
- The Terms of Reference are considered appropriate for the nature of the group and level of control needed.
- Recommend that Council endorse the Terms of Reference for the South East Regional Energy Group.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

The City's vision is to be "*Clean, green and prosperous*"

Legislation Implications

Local Government Act 1995

Council Policy / Local Law Implications

Nil.

Budget / Financial Implications

Nil.

Consultation

Nil.

BACKGROUND

Council at its June 1999 meeting resolved that (CS 23/99):

"(b) The City of Armadale supports the establishment of a South-East Region CCP Coordinating Group to achieve the Cities for Climate Protection milestones.

- (c) *The City of Armadale supports the proposed South-East Region Coordinating Group structure consisting of a Councillor from each participating Council, the Environmental Officers of each local government and an officer from the Heritage Country Development Agency.”*

The participating Councils are the Cities of Armadale and Gosnells and the Shire of Serpentine-Jarrahdale.

Council has received a number of reports outlining the work and successes of the South-East Region CCP Coordinating Group through the Information Bulletin and through referral of matters such as the Group’s Business Plan that was endorsed by Council in December 2002.

DETAILS OF PROPOSAL

At its meeting of 2 December 2004, the South-East Region CCP Coordinating Group adopted draft Terms of Reference and requested that the Terms of Reference be considered for endorsement by each member Council.

A copy of the draft Terms of Reference is provided as **Attachment “A-4” – Summary of Attachments – lilac page**. Adoption of the Terms of Reference also provides a new, simpler name for the Group, namely the South East Regional Energy Group (hereinafter called the Group).

The key elements of the Terms of Reference are summarised below:

- (a) Clauses one (1) to three (3) identify the purpose and objectives of the group, which are to focus on reducing greenhouse gas emissions through implementing the Corporate and Community Greenhouse Action Plans and subsidiary documents and programs;
- (b) Clause 4.1 identifies that each Council will be represented by a Councillor who has a deputy;
- (b) Clause 4.4 provides the Group with the ability to invite other members to the group from time to time as ex-officio (i.e. non-voting) members;
- (c) Clauses 5.1 to 5.4 cover chairmanship of the meeting;
- (d) Clause 5.5 states that the Group will meet at least six (6) times per year;
- (e) Clauses 6.1 and 6.2 identify that at least two (2) Councillors, each from a different Council, is required to make decisions on operational matters and budgets;
- (f) Clause 7 clarifies that only Councillors have a vote; and
- (g) Clauses 5.6 and Clause 8 address administrative matters relating to meeting notice and the keeping and distribution of Minutes.

ANALYSIS

Adoption of a Terms of Reference is not a requirement of the Local Government Act 1995, but reflects good practice.

The following analysis of the Terms of Reference identifies key clauses and either explains the basis for the clause or how the clauses fit with Council’s previously expressed views.

Council has previously agreed that any Committees established should have a clear purpose and objectives. This view was supported when Council at its April 2003 meeting endorsed

Standard Terms of Reference for all of its advisory committees. Clauses one (1) to three (3) clearly identify the purpose, scope and outcomes sought by the Group.

Although each Council only has one member and a deputy, current practice is that both the member and deputy are invited to meetings and both often attend. This practice is unlikely to change as a result of the proposed Terms of Reference because high levels of Councillor support are sought for the Group's activities.

Clause 4.4 provides the opportunity to invite key government or corporate representatives to sit on the group. For example, it may be appropriate in the future to invite the Armadale Redevelopment Authority to join the group on a regular basis, given the proportion of the City that falls within the Authority's planning control.

The need to have two Councillors each from a different Council endorse the proposed budget is considered essential. Currently, the Cities of Armadale and Gosnells and the Shire of Serpentine-Jarrahdale pool funds at the City of Gosnells, where corporate contributions which comprise a large part of the available funds are also directed. Officers then draw up an annual budget that reflects approved Council documents such as the Group's Business Plan. Funds are then managed by the City of Gosnells in accordance with the recommendations of the South East Regional Energy Group. All Meeting Minutes of the Group are reported to Council (Clause 8.3), usually through the Information Bulletin.

The Terms of Reference are considered to address all those elements of the Standard Terms of Reference necessary for a Group comprised only of Councillors and staff.

OPTIONS

1. Council could endorse the Terms of Reference as recommended to Council by the Group.
2. Council could recommend an amendment to the Terms of Reference. Any proposed amendment would need to go back to the Group for consideration, and then back to each member Council for endorsement.

CONCLUSION

It is considered that the Terms of Reference are appropriate to ensure the smooth operation of the South East Regional Energy Group, clearly identify the Groups goal and address key issues of accountability. Therefore Option 1 is recommended.

RECOMMEND

That Council endorse the Terms of Reference for the South East Regional Energy Group.

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Carried/Lost ()

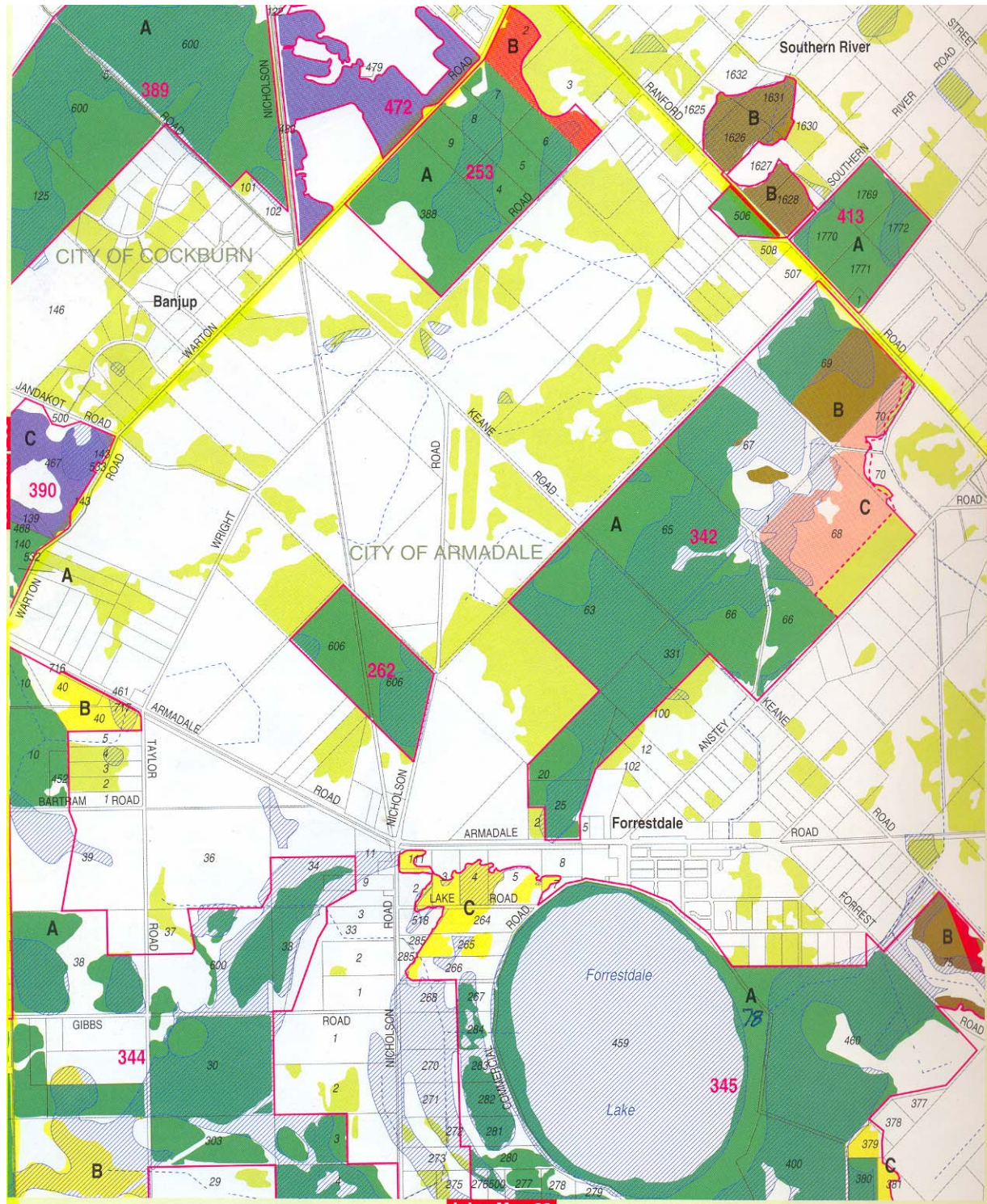


Figure 1: Map (extract from Bush Forever) showing Bush Forever Site 344, Bush Forever Site 342, Conservation Category Wetlands and the unmade portions of Keane, Bartram and Gibbs Roads.

JANDAKOT REGIONAL PARK DRAFT MANAGEMENT PLAN

WARD : FORREST
FILE REF : PSC/014
DATE : 24 December 2004
REF : CRG
RESPONSIBLE : EDDS
MANAGER

Plan In Brief:-

- The Conservation Commission Western Australia has released the draft Jandakot Regional Park Management Plan for public comment.
- Recommended that Council support and endorse the Jandakot Regional Park Draft Management.

Tabled Items

Jandakot Regional Park Draft Management Plan. A copy of the plan is available from the City's Environmental Officer, upon request, or can be downloaded from the Department of Conservation and Land Management site at <http://www.calm.wa.gov.au/cgi-bin/participate/plancomment.pl>

Officer Interest Declaration

Nil.

Strategic Implications

The City's aim under Long Term Strategic Planning is to enhance the qualities and benefits of our natural and built environment.

Legislation Implications

Nil.

Council Policy / Local Law Implications

Nil.

Budget / Financial Implications

Reduced costs in the management of Reserve 32635 (known as Gibbs Reserve).

Consultation

- ♦ Manager Parks

BACKGROUND

The Jandakot Regional Park (hereafter referred to as 'the park') includes a mosaic of land stretching from the south of Jandakot airport to the south of Casuarina prison, encompassing approximately 3,800 hectares. It generally encompasses the Jandakot Botanic Park as identified by the (then) Ministry for Planning in 1992.

Land within the park consists of reserves administered under the *Land Administration Act* 1997 and vested in a number of state and local government agencies, as well as freehold land owned by state government, private organisations or individuals. The park is located across the municipal boundaries of the City of Armadale, City of Canning, City of Cockburn, Town of Kwinana and Shire of Serpentine-Jarrahdale. The City of Armadale manages only one

reserve within the Jandakot Regional Park. This reserve (Reserve 32635 known as Gibbs Reserve) is a bushland/ wetlands reserve in the Forrest Ward. **(Refer to Attachment “A-5” – Summary of Attachments – lilac page.)**

The purpose of the plan is to provide a broad direction for the protection and enhancement of conservation, recreation and landscape values of the park through the development of strategies.

The park consists of a network of environmentally significant lands, comprising of wetland and bushland systems. The park has been recognised for its natural, recreational, cultural heritage, landscape, and educational and scientific values.

DETAILS OF PROPOSAL

Of particular interest to Council would be proposal to transfer of management of Reserve 32635 (known as Gibbs Reserve and currently vested in the City of Armadale) to the Conservation Commission, and the proposal to close a number of unmade roads that fall within the Jandakot Regional Park.

Transfer of Reserve 32635 to the Conservation Commission

Reserve 32635 known as Gibbs Reserve is vested in the City of Armadale for the purpose of recreation. The reserve is approximately 12 hectares in size and contains remnant Banksia woodland communities in good condition. Gibbs Reserve forms a continuous bushland/ system with adjacent areas managed by the Department of Conservation and Land Management (on behalf of the Western Australian Planning Commission) and the City of Cockburn (Denis de Young Reserve).

The implementation of strategies to secure tenure as described in the Jandakot Regional Park Draft Management Plan (transfer of land vested in the City of Armadale and Western Australian Planning Commission to the Conservation Commission) would result in a continuous network of the Jandakot Regional Park under the management of the Department of Conservation and Land Management. Following the vesting of this reserve in the Conservation Commission of Western Australia, the City of Armadale would have no management responsibilities within the Jandakot Regional Park

Closure of unmade road reserves and transfer to the Conservation Commission

The draft Jandakot Regional Park Management Plan identifies that a number of unmade road reserves occur within the park that may no longer be necessary. In order to achieve the objective ‘to ensure the values of the Park are protected by security of tenure and reserve purpose’ the plan proposes that the Department of Conservation and Land Management and Local Government authorities liaise with the Department for Planning and Infrastructure to close road reserves in the Jandakot Regional Park considered unnecessary by the planning and management agencies. Unmade portions of Keane Road, Gibbs Road, and Bartram Rd intersect the Jandakot Regional Park.

COMMENT***Transfer of Reserve 32635 to the Conservation Commission***

The transfer of Reserve 32635 to the Conservation Commission would reduce the City's management costs. The area would still be available for public recreation. The City would no longer be responsible for the management of lands within the Jandakot Regional Park therefore it is recommended that this proposal be supported.

Closure of the unmade portion of Keane Road reserve and transfer to the Conservation Commission

The proposed closure of Keane Road does not deny road access to any properties that are not included in the Jandakot Regional Park. However, the unmade road reserve has been identified as a potential link between the future North Forrestdale urban area and Armadale as the key regional centre, in the draft North Forrestdale Structure Plan.

The closure of the unmade portion of Keane Road reserve would result in increased travel time for those North Forrestdale residents residing north of the Piara Nature Reserve. It is estimated that residents would have to travel an additional 1.7 km to reach Armadale if Keane Road was not available for access (see Table 1).

Table 1: Differences in travel options between North Forrestdale and Armadale.

Origin	Route	Destination	Distance to Travel
Leaving from Nicholson Rd at intersection of Keane Rd.	Travelling along Keane Road once made.	Armadale Road at intersection of Keane.	3.8km
Leaving from Nicholson Rd corner of Keane Rd.	Travelling along Nicholson Road to Armadale Rd and then along Armadale Rd.	Armadale Road at intersection of Keane.	5.5km

The unmade portion of Keane Road stretches from Anstey Road to Nicholson Road, intersecting the unmade road reserve of Skeet Road. The construction of Keane Road between Nicholson and Anstey would dissect approximately 265 ha of continuous bushland and wetland communities into two separate parcels of 100 ha and 165 ha. This could have the following negative impacts on the Jandakot Regional Park through the fragmentation of vegetation;

- Inhibited fauna movement affecting genetic diversity;
- Increased incidence of fauna death on roads; and
- Increased incidence of pollution and run-off from roads into the park and its Conservation Category wetlands.

This unmade portion of Keane Rd is identified as part of Bush Forever Site 342, a Conservation Category wetland, and is proposed to be an EPP Wetland gazetted under the Environmental Protection (Swan Coastal Plain Wetlands) Policy 2004. The portion of the unmade road reserve that intersects the Jandakot Regional Park is zoned Regional Parks and Recreation under the Metropolitan Regional Scheme. Figure 1 illustrates the location of the unmade portion of

Keane Road reserve in relation to Bush Forever Site 342 and Conservation Category Wetlands.

Communications with the Bush Forever Officer at the Department for Planning and Infrastructure indicate that the unmade road reserve is part of Bush Forever Site 342 and is assumed to be protected under the Bush Forever Strategy.

A proposal to construct Keane Road would almost certainly require formal environmental impact assessment or may not be supported at all by the Environmental Protection Authority, may require an amendment to the Metropolitan Regional Scheme, and is unlikely to be supported by the Department of Conservation and Land Management or the Department for Planning and Infrastructure's Bush Forever Office.

Closure of the unmade portion of Bartram Road reserve and transfer to the Conservation Commission

The closure of Bartram Road reserve on the western boundary of the City would have positive environmental implications for the Jandakot Regional Park, through the avoidance of habitat fragmentation. The construction of Bartram Road between Taylor Road and Boronia Road would dissect approximately 77 ha of the park into two parcels approximately 47 ha and 30 ha in size. The negative impacts of habitat fragmentation have been previously described in this report.

Land parcels that may be affected by the closure of the unmade Bartram Road Reserve all fall within the boundaries of the Jandakot Regional Park, and are proposed to be vested in the Conservation Commission of Western Australia. A portion of Bartram Road continues into the City of Cockburn.

Figure 1 illustrates the location of the unmade portion of Bartram Road reserve in relation to Bush Forever Site 344 and Conservation Category Wetlands.

Closure of the unmade portion of Gibbs Road reserve and transfer to the Conservation Commission

The unmade portion of Gibbs Road reserve is a part of Bush Forever site 344, is a Conservation Category Wetland, and is proposed to be an EPP Wetland gazetted under the Environmental Protection (Swan Coastal Plain Wetlands) Policy 2004. The unmade portion of Gibbs Road (between Nicholson Rd and Taylor Rd Forrestdale) was used frequently by off road vehicles to access the park, and to dump rubbish. The Department of Conservation and Land Management have approached the City of Armadale on separate occasions requesting the City temporarily close this portion of the road reserve and implement access control measures (through the provision of a gate). This road has been closed for more than a year.

The permanent closure of the unmade portion of the Gibbs Road reserve would have positive environmental implications for the Jandakot Regional Park, through the avoidance of habitat fragmentation. The construction of Gibbs Road between Nicholson and Taylor Road would dissect approximately 178 ha into two 89 ha parcels. The environmental impacts of habitat fragmentation have been previously described in this report.

Access to freehold land would not be affected by the closure of the unmade portion of Gibbs Road reserve.

Figure 1 illustrates the location of the unmade portion of Gibbs Road reserve in relation to Bush Forever Site 344 and Conservation Category Wetlands.

OPTIONS

Option 1

Advise the Department of Conservation and Land Management of the City's support for the Jandakot Regional Park Draft Management Plan.

Option 2

Advise the Department of Conservation and Land Management of the City's support for the Jandakot Regional Park Draft Management Plan, excluding the recommendation to close unmade road reserves that fall within the Jandakot Regional Park.

CONCLUSION

The Jandakot Regional Park consists of a network of environmentally significant lands, comprising of wetland and bushland systems. The park has been recognised for its natural, recreational, cultural heritage, landscape, educational and scientific values.

The transfer of management responsibility for Reserve 32635 will result in a continuous network of bushland in the Jandakot Regional Park managed by the Department of Conservation and Land Management. The Transfer of vesting of this reserve to the Conservation Commission will eliminate the City's responsibility for lands within the Jandakot Regional Park as a whole.

The closure of unmade portions of the road reserves would provide a number of benefits to the City of Armadale including the following.

- Decreased management area and responsibility within a CALM managed estate;
- Progression towards the strategic goal of 'enhancing the qualities and benefits of the natural and built environment' (Strategic Planning aim).
- Promotion of nature conservation in the City of Armadale.
- Minimisation of management costs.
- Reduced responsibility to upgrade the road reserves for general public access.

The closure of Keane Road Reserve is likely to result in increased travel distances of 1.7 km for residents of the future North Forrestdale urban area, north of Piara Nature Reserve when travelling towards Armadale as a regional centre. This could have the undesirable results of reducing the extent to which future residents of North Forrestdale will relate to the commercial and social facilities within the Armadale strategic regional centre.

On the other hand, the closure of these road reserves and their inclusion into the conservation estate is likely to result in increased 'sense of place' and nature experience for visitors of the Jandakot Regional Park, whilst minimising access by unauthorised vehicles.

Whilst there are strategic advantages in securing the Keane Road link, it is unlikely that the City would be successful in achieving such a development in view of the environmental considerations. Accordingly, it is recommended that the City of Armadale support the Jandakot Regional Park Draft Management Plan released for public comment by the Conservation Commission of Western Australia.

RECOMMEND

- 1. That Council endorse the draft Jandakot Regional Park Management Plan 2004-2013, advising the Department of Conservation and Land Management of;**
 - a) The City's support for the transfer of vesting of Reserve 32635 to the Conservation Commission of Western Australia; and**
 - b) the City's intent to close the unmade portions of Keane Road (between Anstey Road and the unmade portion of Skeet Road) and Gibbs Road (between Nicholson Road and Taylor Road), and Bartram Road (between Taylor Road and Boronia Road) to the Conservation Commission of Western Australia.**

- 2. That Council initiate road closure procedures for the unmade roads identified below;**
 - a) Keane Road between Anstey Road and the unmade portion of Skeet Road;**
 - b) Gibbs Road between Nicholson Road and Taylor Road;**
 - c) Bartram Road between Taylor Road and Boronia Road.**

- 3. That the City advise the City of Cockburn of their intent to close the unmade portion of Bartram Road.**

Moved Cr _____
Carried/Lost ()

TSUNAMI DISASTER

City's contribution – for discussion.

COUNCILLORS' ITEMS

CHIEF EXECUTIVE OFFICER'S REPORT

MEETING DECLARED CLOSED AT _____

CITY STRATEGY COMMITTEE

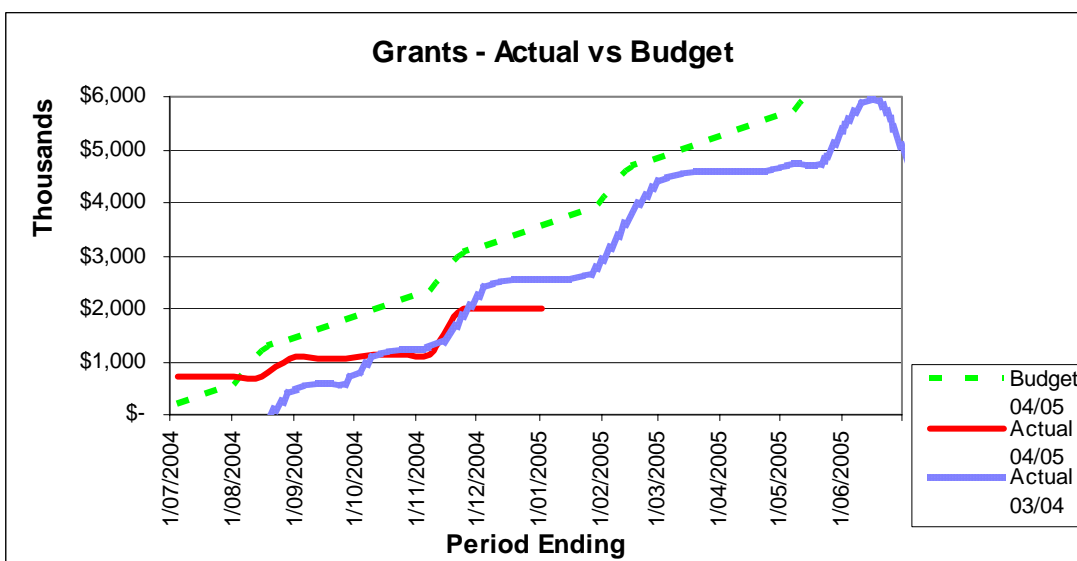
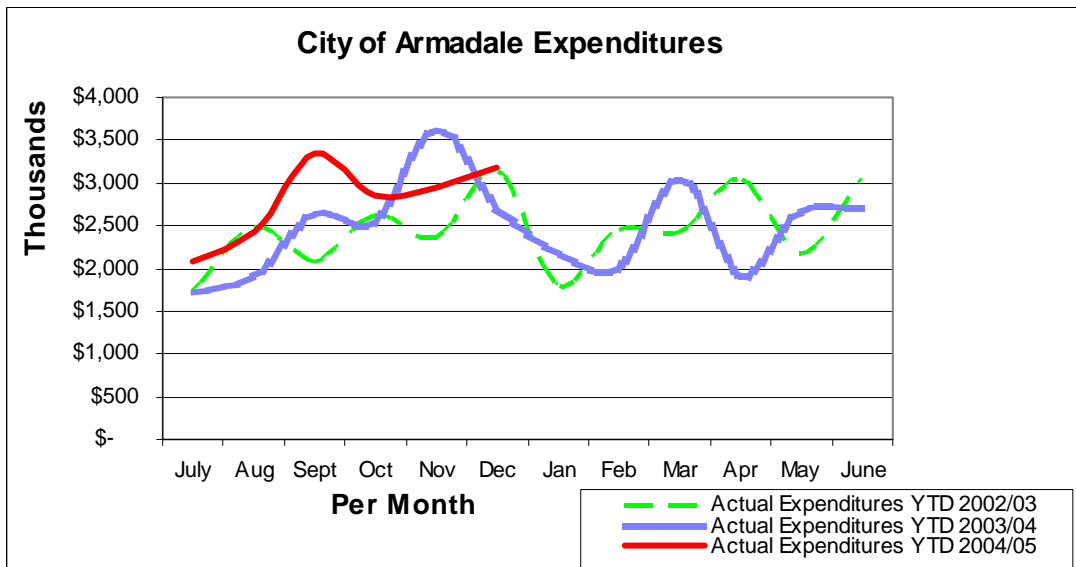
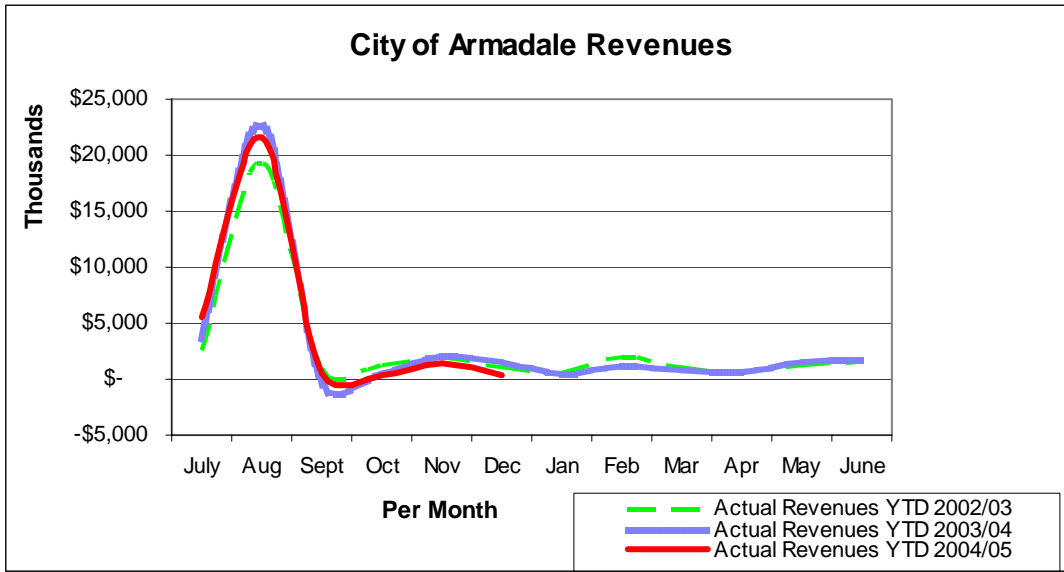
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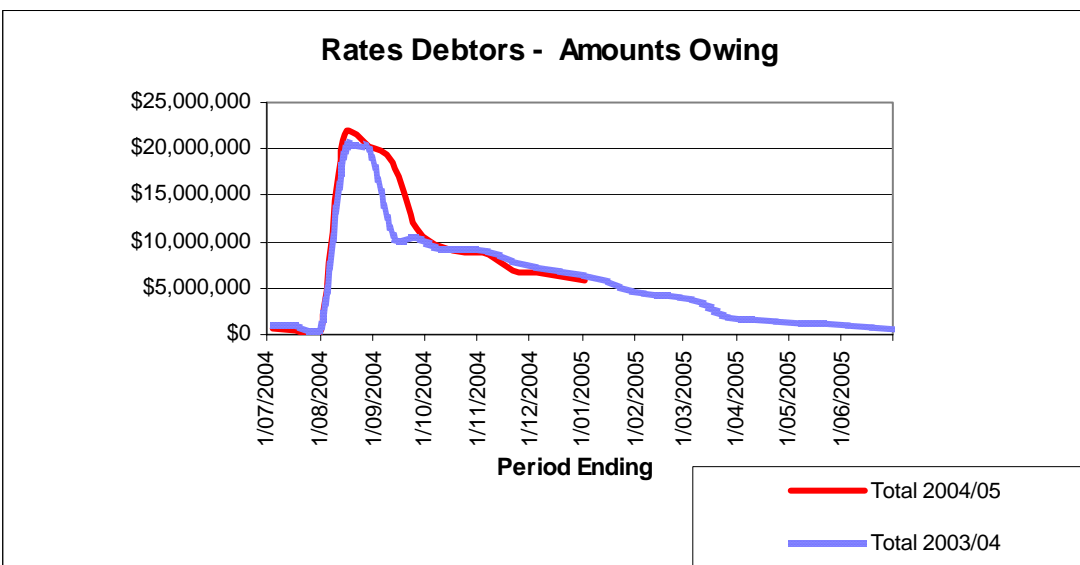
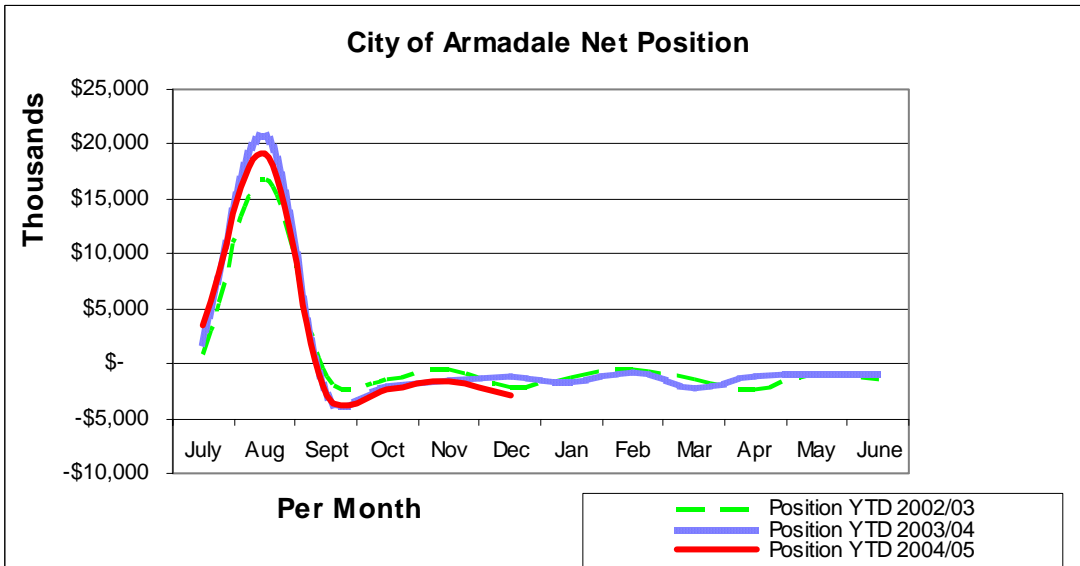
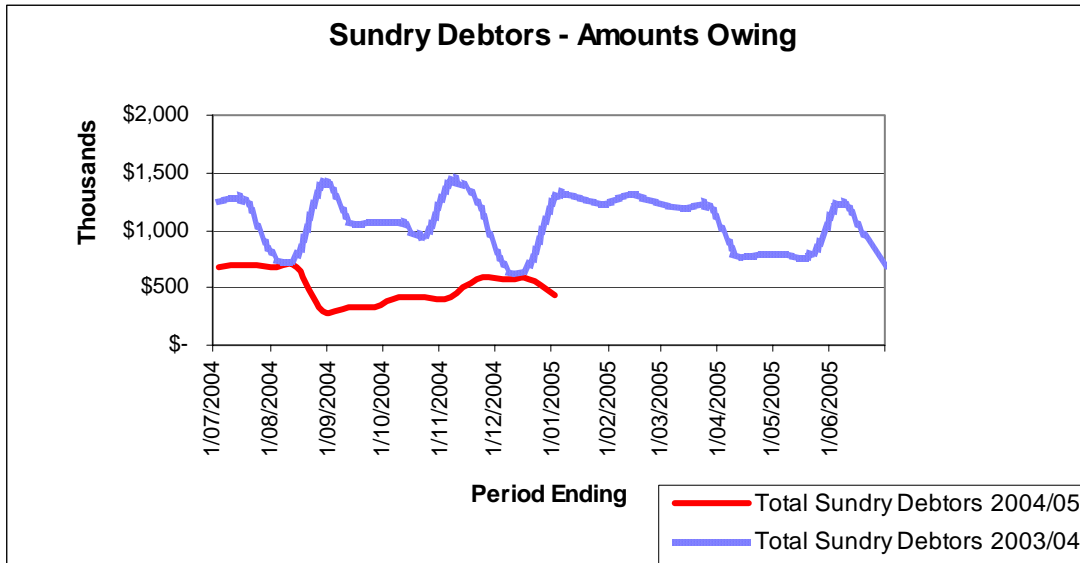
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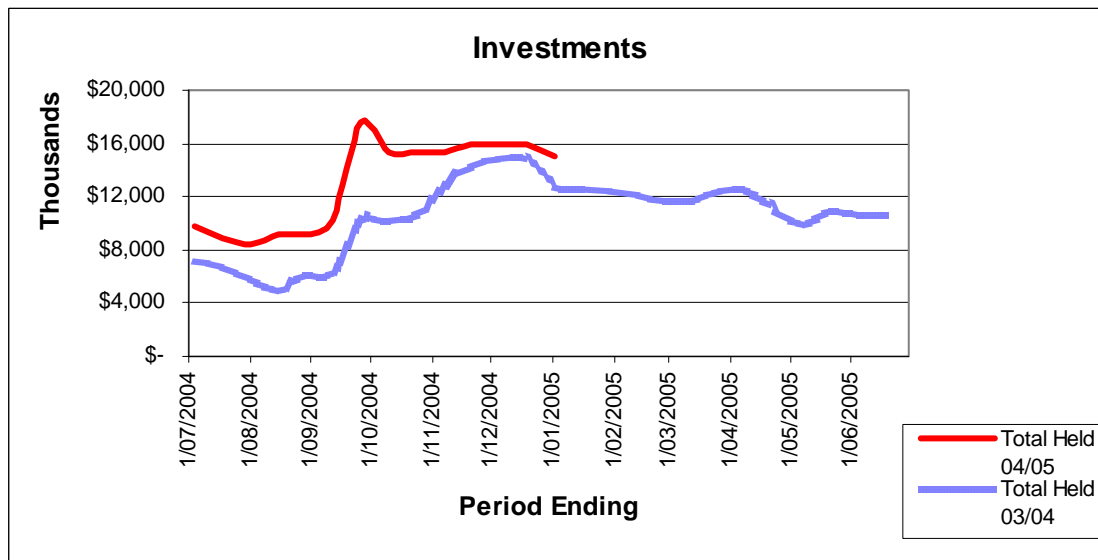
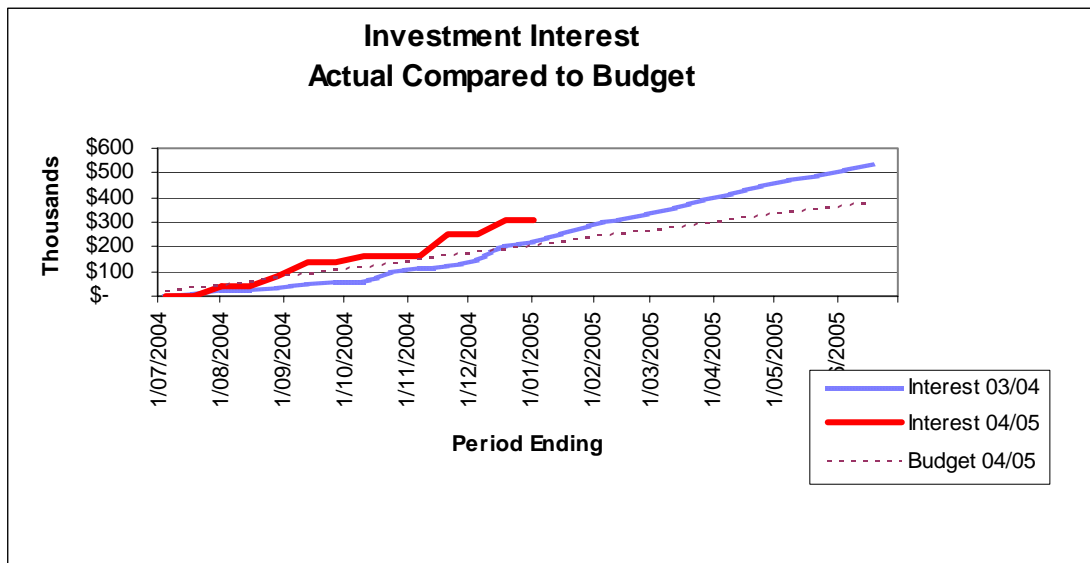
Attachment No.	Subject	Page
A-1	CITY OF ARMADALE FINANCIAL REPORT FOR THE 6 MONTHS ENDED 31 DECEMBER 2004	23
A-2	CITY OF ARMADALE FINANCIAL POSITION GRAPHS	24 – 26
A-3	DRAFT STRATEGIC TRAIL NETWORK PLAN	27 – 36
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**City of Armadale
Financial Report
For the 6 Months ended 31 December 2004**

← LAST YEAR →		← THIS YEAR →							
Actual Final	Actual YTD	Particulars	YEAR TO DATE				MONTH		
30.06.2004	31.12.2003		Adopted Annual Budget 04/05	Adopted YTD Budget 31.12.2004	Actuals YTD 31.12.2004	YTD Variance	Adopted Month Budget 04/05	Actuals Month Dec-04	Month Variance
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
		Operating Expenditures							
157,157	91,633	General Purpose Funding	240,266	120,133	238,851	(118,718)	20,022	50,061	(30,039)
1,508,863	653,173	Governance	1,614,255	807,128	287,583	519,545	134,521	47,405	87,116
1,331,157	509,168	Law, Order, Public Safety	1,362,898	681,449	433,169	248,280	113,575	64,601	48,974
648,165	274,851	Health	663,332	331,666	272,001	59,665	55,278	45,296	9,982
1,127,842	501,489	Education and Welfare	1,132,541	566,271	689,486	(123,216)	94,378	94,279	99
7,150,784	2,645,297	Community Amenities	6,229,866	3,114,933	2,324,393	790,540	519,156	381,027	138,129
10,255,198	5,100,855	Recreation and Culture	11,250,640	5,625,320	4,430,614	1,194,706	937,553	807,869	129,684
7,833,426	3,635,721	Transport	8,237,341	4,118,671	3,691,856	426,815	686,445	655,957	30,488
797,967	339,153	Economic Services	796,759	398,380	300,611	97,769	66,397	50,030	16,367
664,218	278,315	Other Property and Services	140,538	70,269	1,943,729	(1,873,460)	11,712	329,701	(317,990)
31,474,777	14,029,655	<i>sub total</i>	31,668,436	15,834,218	14,612,293	1,221,925	2,639,036	2,526,226	112,810
		LESS Operating Revenues							
20,366,594	18,567,502	General Purpose Funding	20,925,622	19,181,820	19,126,330	55,490	90,981	92,401	(1,420)
917,534	96,044	Governance	20,333	10,167	1,250	8,917	1,694	450	1,244
558,898	249,225	Law, Order, Public Safety	492,361	246,181	210,705	35,476	41,030	20,902	20,128
80,510	65,556	Health	91,800	45,900	57,268	(11,368)	7,650	1,714	5,936
390,794	25,104	Education and Welfare	198,921	99,461	40,860	58,601	16,577	9,727	6,850
5,442,786	3,581,030	Community Amenities	4,177,678	3,481,398	3,445,828	35,570	64,272	64,613	(341)
883,638	259,502	Recreation and Culture	796,994	398,497	417,345	(18,848)	66,416	136,789	(70,373)
4,167,575	2,040,546	Transport	4,337,812	2,168,906	963,947	1,204,959	361,484	2,894	358,590
319,466	186,430	Economic Services	279,356	139,678	195,356	(55,678)	23,280	2,504	20,776
235,940	100,108	Other Property and Services	129,196	64,598	145,099	(80,501)	10,766	17,617	(6,851)
33,363,735	25,171,047	<i>sub total</i>	31,450,073	25,836,605	24,603,988	1,232,617	684,151	349,611	334,540
(1,888,958)	(11,141,392)	<i>Gain in Net Assets from Operations</i>	218,363	(10,002,387)	(9,991,695)	(10,692)	1,954,886	2,176,615	(221,729)
		PLUS Other Expenses							
455,265	243,362	Land and Buildings	1,114,816	557,408	235,892	321,516	92,901	44,047	48,854
6,643,926	3,167,480	Infrastructure Assets	11,587,863	5,793,932	2,389,820	3,404,112	965,655	438,712	526,943
2,472,113	1,596,465	Plant and Equipment	2,054,753	1,027,377	814,568	212,809	171,229	173,762	(2,533)
13,701	4,699	Office Equipment & Furniture	13,133	6,567	-	6,567	1,094	-	1,094
96,445	49,439	Loan Debenture Repayments	243,700	121,850	118,747	3,103	20,308	-	20,308
1,688,420	-	Transfers to Reserve Accounts	1,634,367	817,184	-	817,184	136,197	-	136,197
11,369,870	5,061,445	<i>sub total</i>	16,648,632	8,324,316	3,559,027	4,765,289	1,387,386	656,521	730,865
		LESS Other Income							
688,561	492,339	Sales of Plant & Equipment	537,400	268,700	171,410	97,290	44,783	-	44,783
18,188	11,434	Self Supporting Loan Repayments	2,900	1,450	2,153	(703)	242	-	242
706,749	503,773	<i>sub total</i>	540,300	270,150	173,563	96,587	45,025	-	45,025
		LESS Other Funding Sources							
1,620,545	-	Reserve Accounts	1,440,400	-	-	-	-	-	-
800,000	-	Loan Borrowings	1,070,000	-	-	-	-	-	-
		Opening Balance 1 July 2004:							
1,137,135	1,137,135	- Restricted Assets	1,163,089	1,163,089	1,163,089	-	-	-	-
4,065,791	4,065,791	- Municipal Funds	5,165,075	5,165,075	5,165,075	-	-	-	-
7,623,471	5,202,926	<i>sub total</i>	8,838,564	6,328,164	6,328,164	-	-	-	-
		LESS Non Cash Item Adjustments							
7,577,781	3,788,891	Depreciation on Assets	7,890,606	3,945,303	3,945,303	-	657,551	657,551	(1)
99,964	49,982	Staff Leave Expenses	115,818	57,909	57,909	-	9,652	9,651	1
(344,844)	(172,422)	Profit on Sale of Assets	(168,945)	(84,473)	(84,472)	(1)	(14,079)	(14,078)	(1)
7,332,901	3,666,451	<i>sub total</i>	7,837,479	3,918,740	3,918,740	(1)	653,123	653,124	(1)
		Closing Balance 30 June 2005:							
(1,017,135)	(1,017,135)	- Restricted Assets	(1,029,889)	(1,029,889)	(1,029,889)	-	-	-	-
-	-	- Municipal Funds	-	-	-	-	-	-	-
(5,165,074)	(14,435,962)	Total	680,541	(11,165,236)	(15,823,246)	4,658,011	2,644,123	2,180,012	464,111







Draft Strategic Trail Network Plan

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Introduction

Walking has been identified as the most popular non-passive recreational activity. Walking in the City of Armadale is likely to become even more popular as the City’s population ages. Walking and trail development has been identified as a means of meeting multiple objectives at all levels of government, as detailed in Section 2 below.

This draft Strategic Trail Network Plan is a long-term plan. The Plan’s the objectives, actions and criteria are described in Section 3 below. The plan is accompanied by a Strategic Trail Routes (Current and Future) Map.

Relationship of Strategic Trail Network Plan to other strategies

City of Armadale Strategies

Economic development strategy for Armadale

The Economic Development Strategy prepared by Derek Kemp identified a number of “Recreational and Entertainment Activities” action items which were identified to attract visitors and capture some of their discretionary expenditure. The following action item from the Economic Development Strategy is relevant:

B3 Local networks of bike tracks/ bike ways

- a) along Neerigen Brook (focussing on Jull St, extending under highway to Lions Park, Primary School and Settlers Common/ botanic gardens);
- b) Along Keane Rd/ Armadale Rd (Linking Princeton/ Brookdale and to Forrestdale Business Park/ Employment Area and then to Armadale Town Centre;
- c) To visitor destinations/ view points (along Albany Highway/ Darling Scarp/Range).

The draft Strategic Trail Network Plan has included trails in the locations recommended above. The Economic Development Strategy also recommended improvements for pedestrians in Armadale City Centre and Kelmscott Railway Precinct, but these are outside of the scope of this Plan.

Town Planning Scheme No. 4 Local Planning Strategy

The draft Strategic Trail Network Plan is related to the following sections of the Local Planning Strategy:

- Section 4.9.5 “Cycle and Pedestrian Networks”;
- Section 5.4.5 “Transport and Land Use Integration”; and
- Section 5.4.9 “Open Space and Recreation”

The draft Strategic Trail Network Plan is consistent with the strategy described in the Local Planning Strategy for Open Space and Recreation, namely “Maintain and improve where required the quality, amenity and accessibility of regional and local open space”.

Following adoption of the draft Strategic Trail Network Plan is proposed that the Local Planning Strategy be amended when it is next reviewed to take the Strategic Trail Network Plan into account.

Recreation Strategic Plan

Council adopted a Recreation Strategic Plan its February 2003 meeting. The mission and strategies in the plan point to the need to develop a trail network that can be used as a vehicle to seek funds or identify infrastructure requirements at subdivision.

The mission of the Recreation Strategic Plan is “To enhance the health and well being of the City’s residents by providing and facilitating a diverse range of recreation activities that are relevant to the needs of the local community”.

The following table lists Recreation Strategy Actions relevant to the Strategic Trail Network and comments on the relationship of the two strategies.

Recreation Strategic Plan Action	Relationship to Strategic Trail Network Plan
26. Investigate and report to Council on opportunities to establish additional walk and/or bridle trails in bushland reserves, and trails which link bushland reserves.	The Trail Network Plan provides master plan which will be used as basis to identify opportunities and priorities for the establishment of additional trails.
29. In view of walking being the most popular outdoor recreational activity for local residents, provision and upgrading of footpaths and cycleways be recognised as a high priority for Council over the next 5 year period.	See comment above.
52. Forrestdale Lake – promote and develop access for pedestrians along a complete circle around the lake comprised of a made pathway, clearly signed and provided with interpretive information.	This is partly implemented, and is included in the Trail Network Plan.
54. Develop linear walking paths along strategic riverine systems for Southern River, Wungong Brook, Neerigen Brook and Canning River.	Linear trails are proposed along the riverine systems.
55. Develop a common pathway signing system for the City’s strategic walking trails.	This action is complementary to Strategic Trail Network Plan. The Development of common pathway signing system is unfunded in the Recreation Strategic Plan. However, there would be benefit in developing a common pathway system for the Trail Network and funding could be sought for this.

Recreation Strategic Plan Action	Relationship to Strategic Trail Network Plan
56. Develop linear walking paths along strategic riverine systems for Southern River, Wungong Brook, Neerigen Brook and Canning River.	The Trail Network Plan identifies paths along these riverine systems.
57. Develop and promote a system of walking paths along the Ridge and face of the Darling Scarp.	Opportunities for walking paths along the Darling Scarp were investigated as part of development of the Trail Network Plan.

Federal and State Government Strategies

In a press release dated 23 September 2003, the Federal Minister for Minister for Health and Ageing expressed concern that “Australians are on a worrying trajectory towards ill-health and not active enough” and clearly identified the need to encourage walking (see Appendix I). This draft Strategic Trail Network Plan identifies recreation and health as broad objectives to be achieved.

National Charter of Integrated Land Use and Transport Planning

The National Charter of Integrated Land Use and Transport Planning was endorsed nationally in 2003 by Ministers for Transport and Ministers for Planning. The National Charter is primarily a high level agreement that identifies a number of aims, outcomes and good planning practices.

Aims, outcomes and good planning practices identified in the National Charter achieved by development of the Strategic Trail Network Plan include:

- *Protecting and enhancing transport corridors* - This Plan seeks to identify and protect key pedestrian routes with a particular emphasis on pedestrian routes that seek to achieve economic outcomes from tourism. This Plan also achieves the good planning practice of providing route continuity.
- *Creating places and living areas where transport and land use management support the achievement of quality of life outcomes* – This aim is expected to be achieved particularly in the area covered by the Southern River/ Forrestdale/ Brookdale/ Wungong District Structure Plan, where quality of life would be enhanced through the network of trails proposed in the multiple use open space corridors, along the Wungong River and around Forrestdale Lake; and
- *A safer and healthier community* – This plan seeks to optimise safe access, particularly to tourist destinations.

Metropolitan Region Pedestrian Strategy

The Metropolitan Region Pedestrian Strategy identifies the value of walking and also identifies a number of strategies, actions, partners and targets.

The Strategy identifies the value of walking as follows:

Walking:

- Is a practical and minimum cost activity for all trips that do not involve carrying large or heavy loads;
- Imposes no costs on other travellers or environmental costs, such as air pollution or depletion of resources;
- Improves health and fitness; and
- Increases social interaction and enhances community wellbeing.

Development and implementation of this Plan facilitates implementation of the following strategies from the Metropolitan Pedestrian Strategy:

- Provide, improve and maintain pedestrian routes for walking;
- Review facility criteria and develop plans to increase walking; and
- Motivate more people to walk.

Strategic Trail Network Plan

Plan Objectives

The Strategic Trail Network Plan has been developed to identify and protect opportunities for a contiguous trails network that meets multiple objectives including:

- Economic development and tourism – Development of facilities that encourage visitors to stay longer;
- Recreation and health – Provision of opportunities for walking. Walking has been identified as the most popular outdoor recreational activity for local residents; and
- Transport and environment – Provision of alternative infrastructure to roads that facilitate travel by modes (i.e. walking and cycling) with negligible environmental impacts.

The multiple objectives noted above are deliberately broad and are intended to encompass the objectives in other City of Armadale Strategies outlined in Section 2.1 above.

Strategic Trail Routes (Current and Future) Map

Criteria used to determine routes

Routes on the Strategic Trail Routes (Current and Future) Map have been located based on the following criteria:

- Routes should be within 10 minute walk of most houses in urban areas (i.e. within 800m of most houses), and walkers should be able to complete circuits of about 7-10km in length after reaching a route;
- Routes should link existing visitor attractions from visitor accommodation with more than six beds and the tourist centre, to the greatest extent possible. (These have been mapped on the Trails Network Plan);
- Routes should follow multiple use drainage corridors identified in the Southern River/ Forrestdale/ Brookdale/ Wungong District Structure Plan other Outline Development Plans/ Structure Plans (e.g. A14 Outline Development Plan, Armadale Redevelopment Authority Concept Plan 2004);

- Routes should be located along the Canning River and Wungong River, with trails both sides of the river only where existing and future urban areas are close to the river;
- Existing trails identified in the Heritage Country Trails booklet published by the City of Armadale in 1999 are linked together;
- Trails proposed in Management Plans or in the City’s Natural Area Capital Works Program are utilised when practicable;
- Routes are linked to trail networks (if any) in the Gosnells, Serpentine-Jarrahdale and Cockburn local government areas;
- Maximum integration of the existing and proposed path network.

The draft Strategic Trail Network Plan is confined to the portion of the City west of Canning Dam/ Karragullen. Most walk trails east of the settled portion of Armadale are located several kilometres to the east in Department of Conservation and Land Management managed State Forest.

The draft Strategic Trail Routes do not explicitly seek to link trip attractors such as shopping centres and schools because this is a primary function of the City’s footpath and cycle plan. However, given the proximity of the proposed trails to existing shopping centres and schools the City’s footpath and cycle plans will effectively link those trip attractors to the network.

The map routes legend

The Strategic Trail Routes (Current and Future) Map identifies routes by the nature of the route (e.g. trail, footpath or shared path) and an assessment of the whether the route is existing, likely to be funded by existing processes or is currently unfunded. Further information on each of these aspects follows.

Trails identified on this map are not constructed paths, except to the extent necessary to prevent erosion or other degradation. In the Darling Ranges trails are generally unformed tracks (i.e the track surface is the natural soil) over the natural topography, so some trails can be steep and difficult to walk. On the Swan Coastal Plain only heavily used trails would be surfaced with limestone so tracks are not boggy.

Existing footpaths are the standard 1.2m wide concrete paths, and existing shared paths (formerly known as Dual Use Paths) are wide enough and constructed to a standard to accommodate bicycles and pedestrians.

Future paths would be constructed of a hard surface, usually concrete or bitumen, but the width and whether the path should also cater for bicycles is not specified by this map.

Trails or paths funded by other means shown on the map are generally expected to be built as a result of subdivisions occurring adjacent to or around the route, except in the Roleystone area where the funding is anticipated to become available through the City’s Public Open Space Strategy.

Indicative long-term routes that are currently unfunded are unlikely to be built in the next five to ten years and then will generally depend on joint funding from other levels of government becoming available. In many cases the routes shown are indicative and the ultimate location may vary as a result of detailed planning.

Plan actions and implementation

Implementation of this plan relies upon completion of the actions identified in the City’s Recreation Strategic Plan (Section 2.1.3 of this Plan), actions identified in Section 3.3.1 below and amendment of the Local Planning Strategy.

As noted in the table in Section 2.1.3 of this plan, Recreation Strategic Plan Action 55 concerning the development of a common pathway signage system is complementary to and should be considered part of this long-term plan.

Detailed actions required to implement this plan are expected to be included in other City documents as they are reviewed.

Implementation

Whilst some of the routes identified on draft Strategy Trail Routes (Current and Future) Map already exist (e.g. the portions of the network on existing footpaths or which follow trails from the *Heritage Country Trails* booklet), implementation of other sections of the network will depend on and/ or be achieved by:

- Subdivision, particularly in the Southern River/ Forrestdale/ Brookdale/ Wungong District Structure Plan area. At a few locations, particularly along the Neerigen Brook (north and south branch) the trail is proposed along existing drainage reserves. Further investigation of planning options to achieve sufficiently wide drainage reserves to accommodate a trail will need to be undertaken.
- Formal grant applications;
- Further amendments to the Metropolitan Region Scheme, particularly to reserve land along the Canning River;
- Implementation of the City’s footpath and cycle plans; and
- State and Federal government strategies.

Appendix I

Media Release; Senator the Hon Kay Patterson, Minister for Health and Ageing on 23 September 2003

MINISTER'S LIFESTYLE PRESCRIPTION: FIND HALF AN HOUR EACH DAY TO DO SOMETHING GOOD FOR YOURSELF - DO THE "WALK OF LIFE"

Australians are on a worrying trajectory towards ill-health and not active enough, the Minister for Health and Ageing, Senator Kay Patterson, said today while unveiling plans for national Walk to Work Day (October 3).

"Physical inactivity plus rapidly rising rates of overweight and obesity are a formula for national ill-health," Senator Patterson said.

She called on all people in the workforce to participate in national Walk to Work Day on Friday October 3 - which will involve the Prime Minister and will have the support of every State and Territory leader.

An initiative of the Pedestrian Council of Australia, the annual Walk to Work Day started in 1999. The Council is urging every Australian to become a Walking Class Hero and include a walk in their daily routine so they can achieve better health, cleaner air, less traffic and improved transport.

"Thirty minutes of moderate physical activity each day is all it would take for Australians to live longer, improve their physical and mental health, reduce chronic diseases such as cardiovascular diseases, type 2 diabetes, some cancers, osteoarthritis and osteoporosis," Senator Patterson said.

"The 30 minutes needn't be continuous. Just three 10-minute bouts a day is the minimum prescription for a health benefit.

"So, walk to the bus stop in the morning for 10 minutes, take a 10 minute walk round the block at lunchtime, and another 10 minute walk in the afternoon.

"Another way to look at this lifestyle prescription is to accumulate 10,000 steps each day. You can do this by including a daily 30 minute walk on top of any walking you may have done at work or at home," Senator Patterson said.

"A great day to start walking is on Friday 3 October – Walk to Work Day."

South East Regional Energy Group

TERMS OF REFERENCE (Dec 2004)

1.0 PURPOSE

The South East Regional Energy Group comprises representatives of the City of Armadale, City of Gosnells and Serpentine-Jarrahdale Shire working within the framework of the Cities for Climate Protection™ programme. The Group’s objective is to reduce regional greenhouse gas emissions through the implementation and review of the Regional Community Greenhouse Action Plan and member Councils’ Corporate Greenhouse Action Plans.

2.0 SCOPE

The South East Regional Energy Group, through the Regional Community Greenhouse Action Plan, member Councils’ Corporate Greenhouse Action Plans and the Regional Greenhouse Project Business Plan 2002/03, its “*switch your thinking!*” programme and other initiatives, seeks to:

2.1 Influence behaviour, awareness and action in the residential, commercial, industrial and agricultural sectors of the regional community with respect to energy conservation and greenhouse gas emissions.

2.2 Broker partnerships to encourage the commercial and industrial sectors to consider and implement energy efficiencies, and to promote energy efficient products and services.

2.3 Assist member Councils to individually progress through the 5-Milestone framework of the Cities for Climate Protection™ programme and participate in the CCP Plus™ programme.

2.4 Engage with corporate partners in a collaborative role to meet common objectives.

3.0 OUTCOMES

The Group will inspire and build capacity for energy conservation and greenhouse gas emissions reduction in the community, both directly and through the leadership of member Councils and project partners. The Group will work in partnership with all sectors of the community to achieve a reduction in regional community greenhouse gas emissions by 15% by 2010, based on 1998/99 levels.

4.0 MEMBERSHIP

Membership will comprise:

4.1 A Councillor delegate from each member Council, and a deputy;

4.2 Environmental staff member from each member Council (3);

4.3 The Regional Greenhouse Coordinator as an ex-officio member, and

4.4 Any individual or representative the South East Regional Energy Group invites to sit on the Group, from time to time, as an ex-officio member.

5.0 MEETINGS

5.1 At the first meeting following member Councils bi-annual elections in May, the members of the Group shall elect a chairperson from amongst Councillor delegates.

5.2 The elected Chairperson shall retain that position until the next bi-annual Council elections, or until the incumbent resigns from that position.

5.3 Where the position of Chairperson becomes vacant, the Group will elect a replacement at the meeting immediately following receipt of notification of resignation.

5.4 If the Chairperson is absent from a meeting, the members present will elect a Chairperson for that meeting only, from amongst present Councillor delegates, prior to the commencement of any business.

5.5 The Group will meet at least 6 times per year at the offices of the City of Armadale, City of Gosnells and Serpentine – Jarrahdale Shire, on a rotating basis.

5.6 Notice of meetings shall be given to members ten (10) working days before each meeting.

6.0 QUORUM

6.1 A minimum of two (2) Councillor delegates, each from a different Council, will be required as a quorum for meetings (i.e. addressing general operational matters).

6.2 A minimum of two (2) Councillor delegates, each from a different Council, must be present when making decisions relating to the budget, or variation of.

6.3 If a quorum has not been established within 30 minutes of the due meeting time, the meeting will be adjourned and rescheduled to a later date.

7.0 VOTING

7.1 Each Councillor, from each individual Council, has one vote.

7.2 All Officers are ex-officio.

8.0 MINUTES

8.1 The Regional Greenhouse Coordinator will ensure that Minutes are kept as an accurate record of each meeting's proceedings.

8.2 The Minutes of the meeting shall include:

- (a) the names and positions of the members present at the meeting;
- (b) where a member enters or leaves the meeting during the course of the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting;
- (c) details of each motion moved at the meeting, the mover, the seconder, and the outcome of the motion;
- (d) details of each decision made at the meeting;

8.3 A copy of the draft Minutes shall be sent to members and Council at least 10 working days before the next meeting, to be confirmed at the commencement of the next subsequent meeting.

9.0 AMENDMENTS TO THE TERMS OF REFERENCE

Any amendment to the South East regional Energy group’s Terms of Reference must be endorsed by the Group at a formal meeting and, subsequently, by each of the three member Councils.

9.0 DURATION

The Terms of Reference will be reviewed in 2010.

Location Plan – Gibbs Reserve (32635)

